

Borough of Cheltenham.

At the Annual Meeting of the Town Council of the Borough. of Cheltenham, duly convened and held at the Town Hall in the said Borough on Friday, 9th November, 1945. Present :

The Worshipful the Mayor (Alderman Clara F. Winterbotham, M.B.E., J.P.).

Aldermen Leigh James, Lipson, M.A., M.P., Pates, Taylor, Capt. Trye, C.B.E., R.N., (Retd.) Waite and Ward ; Councillors Addis, J.P., Bayliss, Bendall, Bettridge, Lt.-Col. Biggs, O.B.E., Bush, Carter, Compton, Rev. de Courcy Ireland, M.A., Fildes, Fisher, Gardner, Garland, Green, Grimwade, Mann, Morris, Midwinter, Readings, Smith, Strickland, Thompson, Till and Yeend.

1—Chairman—RESOLVED, That the Deputy Mayor (Alderman T. Wilfred Waite) do take the chair.

2—Election of Councillors—(i) The Town Clerk reported receipt from the Returning Officers of the several wards of the Borough results of the election of 16 Councillors as follows :—

Name of Councillor	Ward	Date of Retirement
Fisher, Kenneth John ...	St. Paul's	November, 1948
Morris, Arthur Leonard	"	November, 1947
Gardner, Percival Ernest ..	Pittville	November, 1948
Strickland, Frank	"	November, 1947
Readings, George	"	November, 1946
Thompson, Theodore Leslie	All Saints	November, 1948
Yeend, Ernest Marchant -	"	November, 1947
Mann, Alfred William	College	November, 1948
Bayliss, Emily Katharine	"	November, 1947
Biggs, Charles William	Park	November, 1948
Carter, Francis Louisa	Lansdown	November, 1948
Smith, Percy Taylor	"	November, 1947
Bettridge, Arthur James	St. Mark's	November, 1948
Fildes, Frank George	"	November, 1947
Midwinter, Henry ...	St. Peter's	November, 1948
Compton, George Britt	"	November, 1947

The Town Clerk also reported that the new members had taken their Declarations of Acceptance of office.

(ii) St. Peter's Ward—Pursuant to the resolution adopted at the Council Meeting on 29th October, 1945, the two Councillors elected for St. Peter's Ward, which was uncontested (Mr. Councillor George Britt Compton and Mr. Councillor Henry Midwinter) drew lots to determine the period for which each should hold office with the result mentioned above.

3—Election of Mayor—On the motion of Mr. Councillor H. Addis, seconded by Mr. Councillor F. Fisher, it was unanimously RESOLVED, That Alderman Clara F. Winterbotham, M.B.E., J.P., be, and she is, hereby elected Mayor of the Borough of Cheltenham for the ensuing year. The Mayor then

made the Declaration of Acceptance of Office and took the Oath of Allegiance. The Mayor thereupon took the chair.

4—Election of Aldermen—(i) The Mayor, being a candidate for election of Aldermen, vacated the chair during the election which was taken by Alderman T. Wilfred Waite.

(ii) The Members of the Council present and entitled to vote, and voting, in the election of four Aldermen delivered papers signed by them, and the same having been openly produced and read, it appeared that the following had been voted for and had received the number of votes set opposite their respective names :—

Lipson, Daniel Leopold, M.A., M.P., 103 Old Bath Road, Member of Parliament.

Schoolmaster (retd.) 20

Trye, John Henry, Capt., C.B.E., R.N. (Retd.), Laracor, 117 Old Bath Road.

Capt. Royal Navy (retd.) 24

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Ward, Edward Lawrence,	Penstowe, Hatherley Court Road, Company Director...	24
Winterbotham Clara Frances, M.B.E.,	The Garden House, West Drive,	
	Pittville. Spinster, Justice of the Peace	23
Addis, Henry, J.P.,	83 St. Paul's Road. Trade Union Organiser	2
Compton, George Britt,	4 Christ Church Villas, Malvern Road.	
	Retired Railway Official	1

Alderman T. Wilfred Waite accordingly declared Daniel Leopold Lipson, M.A., M.P., John Henry Trye C.B.E., R.N. (Retd.), Edward Lawrence Ward and Clara Frances Winterbotham, J.P., to be elected Aldermen for the period expiring November, 1951, and the newly elected Aldermen then made Declarations of Acceptance of Office.

5—Appointment of Deputy Mayor—The Mayor signified in writing that she had appointed Alderman T. Wilfred Waite, to be her Deputy, and it was RESOLVED, That the appointment be recorded in the minutes of the Council.

6—Appointment of Mayor's Chaplain—The Mayor notified the Council that she had asked the Rector of Cheltenham, the Rev. Canon J. B. Goodliffe, M.A., to be her Chaplain for the ensuing year, and that he had accepted.

7—Minutes of Previous Meeting—RESOLVED, That the minutes of the meeting of the Council held on 29th October, 1945, having been printed and circulated to each member of the Council, be taken as read, and that the same be approved and confirmed.

8—Appointment and Duties of Committees—RESOLVED, That the members of the Council and other persons, as set out below do form the Committees for the ensuing year to carry out the duties assigned to them as indicated in the minutes of the meeting of the Council held on the 9th November, 1939, or as amended from time to time.

Public Health Committee—Aldermen Leigh James, Waite and Winterbotham; Councillors Bayliss, Bettridge, Biggs, Compton, Rev. de Courcy Ireland, Gardner, Garland, Strickland and Thompson.

Housing Committee—Aldermen Lipson, Pates and Winterbotham ; Councillors Addis, Bayliss, Bush, Compton, Rev. de Courcy Ireland, Fisher, Garland, Green, Grimwade, Morris, Strickland and Yeend.

Maternity and Child Welfare Committee—Aldermen Leigh James, Waite and Winterbotham ; Councillors Bettridge, Carter, Compton, Gardner, Garland, Green, Grimwade, Morris and Yeend; Co-opted Members—Mrs. Lewis Grist, Mrs. E. E. Hopkins, Miss Tinson, Mrs. W. L. Mellersh, Mrs. Wood and Mrs. E. Booy.

Street and Highway Committee—Aldermen Pates, Trye, Ward and Winterbotham ; Councillors Addis, Bettridge, Biggs, Fisher, Garland, Green, Grimwade, Midwinter and Readings.

Planning Committee—Aldermen Trye, Waite, Ward and Winterbotham; Councillors Bayliss, Bendall, Mann and Morris.

Town Improvement and Spa Committee—Aldermen Lipson, Pates, Waite and Ward ; Councillors Bayliss, Bush, Rev. de Courcy Ireland, Fildes, Green, Grimwade, Mann, Morris, Readings, Smith and Thompson.

Two Members on nomination of Chamber of Commerce.

One Member on nomination of Spa Medical Advisory Committee.

Electricity and Lighting Committee—Aldermen Taylor and Waite; Councillors Addis, Bendall, Bettridge, Biggs, Carter, Fildes, Garland, Grimwade, Midwinter, Readings and Smith.

Water Committee—Aldermen Pates, Trye, Waite and Ward; Councillors Addis, Bush, Morris, Midwinter and Strickland.

Fire Prevention Committee—Councillors Bettridge, Bush, Green, Grimwade, Readings, Thompson and Till ; Mr. V. B. Ferguson and Mr. W. S. F. Harris. 1 vacancy not filled.

Parks and Recreation Grounds Committee—Councillors Addis, Bendall, Bush, Compton, Fildes, Green, Smith and Till.

Cemetery and Crematorium Committee—Councillors Addis, Bendall, Bettridge, Carter, Rev. de Courcy Ireland, Fildes, Readings and Yeend.

Rating Committee—Aldermen Taylor and Ward ; Councillors Bettridge, Bush, Fildes, Gardner. Mann and Morris.

Allotments Committee—Councillors Addis, Bush, Compton, Fildes, Green, Smith, Till and Yeend Co-opted Members—Messrs. A. Ball, C. Barlow, H. Roe and E. G. Whittall.

Art Gallery and Museum Committee—Aldermen Leigh James, Trye and Winterbotham; Councillors Bayliss, Bendall, Fisher, Garland and Yeend. Consulting Members—Mr. H. J. Lewis, Dr. R. Davies and Mr. C. R. Mapp.

Public Library Committee—Alderman Lipson ; Councillors Bayliss, Bendall, Bettridge, Compton, Garland, Grimwade, and Mann. Consulting Members—Dr. R. Davies; Rev. Canon P. M. C. Johnstone ; Rev. Barbara Thomas ; Messrs. S. J. Clarke, F. Vernall, C. E. Walsh and H. J. Norris.

Finance Committee—Aldermen Taylor, Waite and Ward ; Councillors Bettridge, Biggs, Garland, Grimwade, Mann, Morris and Thompson.

Emergency Committee—Alderman Winterbotham ; Councillors Bush, Grimwade and Thompson.

British Restaurants Committee—Alderman Winterbotham; Councillors Bayliss, Bettridge, Carter, Compton, Fildes and Thompson. Co-opted Members—Mrs. k. Greening, Mrs. D. L. Lipson and Mr. W. J. Bache.

Selection Committee—Aldermen Leigh James, Lipson, Pates, Taylor, Trye, Waite, Ward and Winterbotham ; Councillors Addis, Bendall, Bettridge, Compton, Rev. de Courcy Ireland, Green, Grimwade and Smith.

General Purposes and Watch Committee—This Committee consists of the Chairmen of the several Standing Committees when appointed in accordance with Standing Order No. 35.

9—**Guardians Committee**—RESOLVED, That the following members of the Town Council be nominated to serve on the Guardians Committee for the ensuing year :—Councillors Addis, Bettridge, Bush, Carter, Gardner, Green, Grimwade and Midwinter, and that the following persons, not being members of the Council, also be nominated to serve on the Committee :—Mrs. Garland, Rev. Barbara Thomas, Mr. S. J. Clarke, and Mrs. E. E. Hopkins.

10—**Cheltenham and Gloucester Joint Water Board**—RESOLVED, That the following members be appointed this Council's representatives on the Cheltenham and Gloucester Joint Water Board for the ensuing year :—Aldermen Taylor, Trye, Waite and Ward ; Councillors Bush and Morris.

11—**Cheltenham and Gloucester Joint Airport Committee**—RESOLVED, That the following members be appointed the Council's representatives on the Cheltenham and Gloucester Joint Airport Committee for the ensuing year :—Aldermen Taylor, Trye, Waite and Ward ; Councillors Bush and Morris.

12—**Assessment Committee**—RESOLVED, That the following members of the Council be appointed members of the Cheltenham Area Assessment Committee for the ensuing year :—Alderman Trye ; Councillors Bayliss, Bendall, Biggs, Carter, Rev. de Courcy Ireland, Garland and Midwinter.

13—**Pension Committee**—RESOLVED, That the Local Pension Committee for the Borough consist of all the members of the Council and that their term of office as members of such Committee expire on the 9th November, 1946, and that eight members be a quorum of the Committee.

14—Assignment of Aldermen to Wards—RESOLVED, That the following Aldermen be assigned for the purposes of Ward Elections for the ensuing year to the several Wards opposite which their names are respectively set :—

Ward	Returning Officer
St. Peter's Ward	Alderman D. L. Lipson, M.A., M.P.
St. Paul's Ward	“ J. P. Pates.
Pittville Ward	“ T. Wilfred Waite.
All Saints' Ward	“ P. P. Taylor.
College Ward	“ Clara F. Winterbotham, M.B.E., J.P.
Lansdown Ward	“ E. L. Ward.
Park Ward	“ Leigh James.
St. Mark's Ward	“ J. H. Trye, C.B.E., R.N. (Retd.).

CLARA F. WINTERBOTHAM, Mayor.

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ALLOTMENTS COMMITTEE.

17th November, 1945. Present—Councillors Addis, Bush, Compton, Fildes, Green, Smith, Till and Yeend; Messrs. Ball, Roe and Whittall.

15—Chairman—RESOLVED, That Councillor H. Addis be appointed Chairman of this Committee for the ensuing year.

16—Vice-Chairman—RESOLVED, That Councillor G. B. Compton be appointed Vice-Chairman for the ensuing year.

17—Visitors—RESOLVED, That the following be appointed Visitors of the allotments for the ensuing year:— Councillors Addis, Compton and Mr. Ball for Crabtree Piece, Creamery Piece, Elmfield Park Estate, Gapper's Field, Baglin's Piece, Land Tewkesbury Road near Malvern Street and Parish Church Old Churchyard.

Councillors Smith, Green and Mr. Barlow for Cam Road, Hewlett Road, Carter's Field, Pittville Crescent Wellington Square, Clarence Square, Marle Hill Estate, Clevelands Drive, Land Evesham Road adjoining The Bungalow, Girls' Grammar School Playing Field, Agg Gardner Recreation Ground, Land in Prior's Road and Severn Road.

Councillors Bush, Till and Yeend for Asquith Road, Sandford Mead, Land Leckhampton Road (adjoining Bresson Aircraft Ltd.), Moorend Park Road, Land adjoining Emmanuel Church, Charlton Park Gate, Greenhills Road, Gong Furlong, Charlton Lane and Land, The Avenue.

Councillor Fildes, Messrs. Roe and Whittall for Alma Road, Hatherley Road, Thornccliffe Estate, Tennyson Road, Wasley's Field, Brooklyn Road Playing Field, Land Brooklyn Road, Hatherley Park, Orchard Way, Land junction Fairmount Road and Church Road, Land junction Church Road and

Gloucester Road, Shelley Road, Land rear News' Cottages, Land rear Higgs' Cottages, Orchard rear Tennyson Road, Orchard rear of Orchard Terrace and Barn Field.

18—North Ward Allotments (a) No. 35 (Min. 1447/45)—The Chairman and Gardens Superintendent had inter-viewed this tenant and obtained his consent to the well on this allotment being filled in to enable the corner of the access road to be widened and improved. The Gardens Superintendent also reported that in a number of cases encroachment had taken place and to effect improvement in the roadways he proposed to amend the alignment, where necessary, which would assist vehicular traffic. RESOLVED, That the proposals be approved, and that the Gardens Superintendent consult with the Borough Surveyor as to carrying out the same.

(b) No. 13—Mr. C. Prewer submitted plan of a proposed pig sty. The Chief Sanitary Inspector recommended certain amendments therein and asked to be notified before completion of the work. RESOLVED, That the tenant be informed that the Committee raise no objection to his proposal, subject to the gully being placed outside the sty and to compliance with the other requirements of the Chief Sanitary Inspector and Gardens Superintendent, and on the understanding that the Corporation shall not be liable to pay compensation on the termination of the tenancy.

19—Gapper's Field and Baglin's Piece Allotments—Removal of Trees (Min. 1448/45)—The Borough Surveyor reported that tree felling on these allotment sites had now been completed and, with the exception of the loss of some wire netting on Plot No. 22 Baglin's Piece, little damage had been caused. RESOLVED, That the Gardens Superintendent be authorised to assess any damage sustained to crops and that the Chairman be empowered to settle any claims made by tenants.

20—Charlton Park Gate Allotments, Nos. 43/52 (Min. 1598/45)—Dr. Ainscow had now obtained a building licence and, in accordance with the Committee's decision to release the land in such circumstances, the tenancies of thirteen allotments had been terminated on 12th November. Claims for compensation for loss of crops had been received in three cases but the Town Clerk pointed out that these were not enforceable as the Council were entitled to terminate tenancies at any time between 29th September and 6th April. The Committee might, however, wish to make an ex-gratia payment but this would constitute a precedent and tenants of other war-time allotments would no doubt expect similar treatment. As the Ministry of Agriculture were concerned with requisitioned land it was desirable that their views be obtained before such payments were made. The Committee felt that the termination of war-time plots at short notice and without compensation was likely to act as a deterrent to food production and that the tenants should receive some payment for loss of crops. RESOLVED, That the Town Clerk inform the Ministry of Agriculture of the position and ask for their views on the proposal to make ex-gratia payments for loss of crops.

21—Greenhills Road Allotments—Land adjoining "September" (Min. 1599/45)—The Gardens Superintendent reported upon his approaches to the two tenants concerned, for adjustment of their plots to enable the remain-ing portion of the land to be released. In one case the tenant was willing to vacate forthwith but the other tenant asked for permission to use his winter and spring crops. Mr. Collins, the present owner, had since intimated that he desired to erect a house on the site and plans would shortly be submitted therefor. RESOLVED, (i) That Mr. Collins be informed that the Council will be prepared to release the site when a building licence is obtained.

(ii) That, in the meantime, Mr. Bolton be permitted to remove his crops.

(iii) That as Mr. Bolton's allotment adjoins the boundary fence between the allotment site and the rear of houses in The Avenue, thus leaving the major portion of the site available, Mr. Collins be permitted to enter thereon for the purpose of planting fruit trees and undertaking vegetable production on the understanding that if he pursues his former proposal to keep poultry and goats, adequate fencing must be provided to prevent damage to Mr. Bolton's crops.

22—Additional Land (Min. 1602/45)—The Allotment and Gardens Society welcomed the proposal to allocate one acre of the food production site at Brooklyn Road for the provision of allotments for applicants in the Arle Road district. No indication, however, had been given as to the number of applicants therefor and the Gardens Superintendent stated that he had no waiting list. RESOLVED, That the Society be asked to furnish particulars of the number of plots required and that the Gardens Superintendent be authorised to provide the same (not exceeding 16 in number).

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23—Priors Road Allotments (Min. 1451/45) To enable the new road to be constructed and also to provide a site for the extension of the Whaddon School playground, the Committee had approved the termination of the tenancies of allotments Nos. 1-54 inclusive. The Borough Surveyor was anxious to commence road construction on 26th November and the tenancies of Hots Nos. 33.44 had been terminated accordingly. With regard to the other allotments, the Education Officer had been consulted but he did not anticipate that labour would be available for playground extensions for about twelve months and as the allotments concerned were well cultivated the Town Clerk stated that he had refrained from terminating the tenancies. He also reported upon claims for compensation for loss of crops received from the tenants of Plots Nos. 39, 40 and 43. The Committee considered that the same procedure should be adopted as in the case of the allotments at Charlton Park Gate. RESOLVED, That consideration of payment of compensation be deferred pending the views of the Ministry of Agriculture being obtained, as mentioned in Min. 20.

24—Cultivation—The Gardens Superintendent reported upon his further inspection of Allotments Nos. 17, 25 and 168, North Ward; 21 Baglin's Piece; 186 (b), 87 (Wand 88 (b) Asquith Road and that with the exception of Plot No. 25 North Ward, the condition justified the termination of the tenancies. RESOLVED, That the tenancies be terminated accordingly and that the Town Clerk be authorised to take all appropriate steps to obtain possession.

25—Lettings and Terminations of Tenancies—Since the last meeting 9 allotments had been let and 9 tenancies terminated.

26—Future Meetings--RESOLVED, That in future this Committee meet at 6 p.m. on the Wednesday following the second Monday in the month.

H. ADDIS, Chairman.

PARKS AND RECREATION GROUNDS COMMITTEE.

12th November, 1945. Present—Councillors Addis, Bendall, Bush, Compton, Fildes, Green, Till and Smith.

27—Chairman—RESOLVED That Councillor W. J. Green be appointed Chairman of this Committee for the ensuing year.

28—Vice-Chairman—RESOLVED, That Councillor H. T. Bush be appointed Vice-Chairman for the year.

29—Visitors—RESOLVED, That the following be appointed visitors for the ensuing year:—

Agg Gardner Recreation Ground	Councillors Addis and Compton
Naunton Park Recreation Ground	Councillors Bendall and Till
Montpellier Gardens	Councillors Bush and Fildes
Whaddon Road and Clyde Recreation Grounds	Councillors Green and Smith
Sandford Park	Councillors Bush and Green
St. Marks	Councillors Fildes and Smith
Pittville Gardens	Councillors Addis and Smith
Hatherley Park	Councillors Fildes and Smith

RESOLVED ALSO, That the Visitors be asked to make quarterly inspections, the reports of their next inspections to be submitted to this Committee in January.

30—Athletic Ground—Fun Fair—The Cheltenham Rugby Football Club had received an application from Mr. Edwards, Amusement Caterer, for the use of the car park for a fun fair for 17 days. The Fair would not be open during Saturday matches and would close at 10 p.m. each night, and the music would be toned down. In accordance with the terms of their tenancy agreement, the Club asked for the Council's consent or otherwise, to the letting. A special meeting of this Committee had, therefore, been convened for 2nd November when it was decided that in view of previous complaints and the possible nuisance and annoyance to the neighbourhood, the Council's consent be withheld. Mr. Edwards had, as an alternative, been offered a site on the St. Peter's Recreation Ground at a rental of £20 per week subject to certain conditions, but had declined the same.

31—Victory Sports Ground (Min. 1456/45)—The Directors of the Cheltenham Town Association Football Club. Ltd. had confirmed the arrangement made between representatives of the Club and of the Council for the sale of the Club's assets on the ground for the sum of £400. The Club now asked that representatives of the Council should take an early opportunity of meeting a deputation from the Club to consider minimum and urgent improvements, particularly sanitation and ground drainage. RESOLVED, That the Chairman, Vice-Chairman and Councillor Till be appointed to meet the deputation accordingly.

32—Montpellier Gardens—Professional and Amateur Tennis Tournaments—The Committee considered the report of the Entertainments Sub-Committee in regard to their proposal to promote, with the assistance of Major Millman, professional and amateur tennis tournaments next year together with the recommendations of Major Millman in regard to the maintenance of the tennis courts. The Gardens Superintendent stated that considerable improvement could be effected in the courts by more frequent maintenance and this he hoped to be in a position to do when the Custodian was released from the Forces. To enable two of the grass courts to be kept up to a good standard it would be necessary to fence these so as to prevent damage being done by the public and dogs. There were occasions last year when play was permitted on the courts when these were not, owing to weather conditions, fit for play. RESOLVED, (a) That the Gardens Superintendent submit to

the next meeting his proposals for improving the courts, and also as to fencing in two of the grass courts.

(b) That to ensure greater supervision of the use of the courts, the letting and management be now undertaken by the Gardens Superintendent instead of the Entertainments Manager.

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33—Sandford Park—A suggestion had been made that the walls adjoining the Bath Road entrance be lowered and other work undertaken to improve the entrance. RESOLVED, That whilst the Committee are in agreement therewith they consider that it is undesirable to carry on the work at the present time, in view of the need to concentrate all building labour on housing, but that the matter be further considered in six months' time.

34—Promenade Long Garden—(a) Railings—The Borough Surveyor had approached the Ministry of Works to ascertain whether, from their scrap supplies, they had available any suitable dwarf railings to replace the railings removed. The Minister had replied that the railings had been reduced in furnaces and there were no railings now available in this Region.

(b) Trees—The Street and Highway Committee were prepared to undertake judicious pruning to enable improved floral displays to be provided. They stated, however, that they were unwilling for any work to be carried out which would tend to spoil the avenue in the Promenade which was one of the town's main features. The Committee considered the suggestion that herbaceous borders sloping from the Promenade inner road should be provided instead of the present layout. The Gardens Superintendent stated that he agreed that herbaceous borders would form an attractive feature in these gardens, but he could not recommend this as the site was not suitable, mainly on account of the lack of sun-light and for other reasons. The Committee felt that it would be an advantage if the Gardens Superintendent and Treeman could discuss together the question of pruning the trees overhanging the Long Garden. RESOLVED, That the Borough Surveyor be requested to arrange for the Treeman to meet the Gardens Superintendent accordingly.

35—Town Hall Floral Display—The Town Improvement Committee were anxious for floral displays and decorations to be provided for the Town Hall. The Gardens Superintendent reported upon the limited heated glass-house space permissible for the cultivation of flowers, and until this was increased he would have difficulty in providing continuity of flowering plants and shrubs. RESOLVED, That the Gardens Superintendent endeavour to provide such decorations as are practicable under existing conditions and that, if necessary, he be authorised to purchase a reasonable supply of flowering shrubs and plants.

36—Football Pitches—Cheltenham Youth Committee—The Youth Committee had asked that goal posts should be provided on all football pitches belonging to the Council as the various youth organisations were not in a position to provide these. The Borough Surveyor pointed out that a considerable quantity of good timber would be required for these posts, and that he did not anticipate he would be able to obtain a licence therefor. RESOLVED, That the Youth Committee be informed that, as and when circumstances permit, the Council will provide goal posts for all pitches on grounds belonging to them.

37—Winter Garden—The Military Authorities had de-requisitioned this ground as from 31st October and the Council's officers would shortly meet Government representatives to discuss the question of compensation for damage done. The Gardens Superintendent stated that he could commence his lay-out forthwith provided that no further damage was caused by military parking. Since his estimate was submitted in July, 1943 (Min. 1642/43) considerable deterioration of the site had resulted from the parking of heavy vehicles and this would probably increase his original estimate from £350-£550. The Borough Treasurer reported that £400 had been included in the current estimates for the lay-out of the site and to this sum might be added a proportion of the compensation to be received. RESOLVED, That the Gardens Superintendent proceed with the lay-out forthwith.

38—Montpellier Gardens----The Military Authorities had now removed the ammunition shelter and a claim for £5, the cost of reinstating the site had been submitted. RESOLVED, That this be approved.

39—Custodian—Alstone Croft Recreation Ground (Min. 1455/45)—The Gardens Superintendent had calculated the sum due to Mr. Morrell in respect of his claim for wages for full time employment from 12th September, 1944, to 9th September, 1945, amounting to £63 14s. 11d. RESOLVED, That this be approved.

40—Pittville Park—Aviaries. (a) Purchase of Stock—A pair of pure bred silver fawn rabbits had been purchased at a cost of £2 5s. 0d. RESOLVED, That this be approved.

(b) Stock—During the past two weeks a pair of oriental hens and one cock pheasant had died, apparently from old age. RESOLVED, That the Gardens Superintendent undertake replacements of suitable stock as and when practicable.

(c) Alterations to Pens—On the advice of the rabbit and poultry expert of the Ministry of Agriculture and Fisheries, the Gardens Superintendent recommended that the turf in the pens be replaced with concrete. This would assist cleanliness and reduce to a minimum the possibility of disease. RESOLVED, That this be approved.

41—Food Production—(a) Sales.—During the month of September the sales of produce at the Market amounted to £13 10s. 0d. and produce had been supplied to the British Restaurants, Town Hall and War-time Nurseries to the value of £66 9s. 5d.

(b) Brooklyn Road—The Allotments Society had accepted the offer of one acre of the food production site for use as temporary allotments for a period of at least 3 years pending permanent allotments being provided on the Hesters Way Estate. Should, however, the land be required at a future date for incorporation in the King George V. Playing Field it was understood that the tenancies would be terminated.

42—Turf—Min. 1468/45—The Gardens Superintendent reported that in accordance with his instructions he had contacted the tenant of the Runnings, now owned by the Council, to ascertain if he was agreeable to the removal of turf from a portion of this site. His approval had been obtained, subject to the area to be chemically treated before lifting, being fenced off from the remainder of the field for the safety of livestock. The Garden's Supt. was prepared to undertake this work but as it was understood the livestock were to be removed within the next few days, fencing might prove unnecessary. RESOLVED, That the proposals be confirmed.

43—Football and Hockey Pitches—(a) St. Peters Boys' Football Club—It had not been possible for this club to be accommodated at the Agg Gardner Recreation Ground in conjunction with the Y.M.C.A. Football Club. When possession had been obtained of the Tewkesbury Road Playing Field the Gardens Superintendent recommended that the St. Peters Club be accommodated thereat. RESOLVED, That this be approved.

(b) Ministry of Pensions Hockey Club—An application had been received from this Club to play on the Brooklyn Road Playing Field on Sundays. RESOLVED, That the same be not granted.

(c) Municipal Officers' Junior Hockey Club—RESOLVED, That a hockey pitch at Naunton Park Recreation Ground be allocated to this club.

44---Deputy Gardens Superintendent—Mr. Page attended before the Committee and explained his difficulties in regard to housing accommodation. Although he had made every endeavour to obtain a house or flat he had been unable to do so. In addition to his living costs in Cheltenham he had to maintain a home for his family at Southend-on-Sea. RESOLVED, (i) That the Borough Surveyor be asked to consider the practicability of altering, and if necessary, enlarging, Field Lodge, so as to accommodate both the Gardens Supt. and his Deputy, and that if the Borough Surveyor is of opinion that this could be carried out satisfactorily, the Chairman and Vice-Chairman be authorised to approve reasonable expenditure for the work.

(ii) That for the present Mr. Page be paid a subsistence allowance of £1 5s. 0d. per week to be determined as soon as he has obtained accommodation, and in any case, to be reviewed in three months' time.

(iii) That the Committee agree to bear the cost of Mr. Page's removal expenses from Southend to Cheltenham when accommodation is available.

W. J. GREEN, Chairman.

PUBLIC HEALTH COMMITTEE.

12th November, 1945. Present—The Mayor; Aldermen Leigh James and Waite; Councillors Bayliss, Bettridge, Biggs, Compton, Gardner, Garland, Rev. de Courcy Ireland, Strickland and Thompson.

45—Chairman--RESOLVED, That Councillor Biggs be appointed Chairman of this Committee for the ensuing year.

46—Vice-Chairman—RESOLVED, That Councillor Bettridge be appointed Vice-Chairman of this Committee for the ensuing year.

47—**Sub-Committees**--A Standing Sub-Committee comprising the following members was appointed for the ensuing year—Aldermen Leigh James and Waite; Councillors Bettridge, Biggs, Garland and Strickland. The Farms and Abattoir Sub-Committee was not re-appointed, its work being merged in the duties of the above Sub-Committee.

48—Food and Drugs Act, 1938—(a) Quarterly Report—The report of the Public Analyst for the quarter ended 30th September, 1945, was submitted.

(b) The Chief Sanitary Inspector submitted reports of the Public Analyst on samples of milk, 634 to 639; and Parrish's Food, 644, which were genuine; samples 640 and 641 Cough Cure, conformed to the formulas on the bottles; sample 642, Harrogate Health Salts, slight deficiency, probably due to decomposition in storage; 643, custard flavouring, and 645, Liver Salts, satisfactory; Samples 646-651, reports not yet received.

(c) The Chief Sanitary Inspector reported upon complaints of the dirty condition of bottles in which milk was supplied by a dairyman in the Borough, and submitted a specimen bottle. RESOLVED, That the Town Clerk be authorised to institute legal proceedings against this dairyman under the Milk and Dairies Order, 1926.

49—Public Abattoir—(a) Min. 1487—Cold Storage—The Town Clerk reported negotiations with the Worcester & Midlands Ice Co., Ltd., in which case the Council had approved in principle the granting of a building lease for a period of 14 years on a site at the entrance to the Abattoir. The estimated cost of the proposed buildings was £5,000, in view of which the Company indicated a period of 14 years was insufficient to enable them to recoup their capital expenditure, and suggested 30 years. The lease would contain an option for the Council to purchase the building at a valuation at the end of the 15th year upon one year's prior notice. The Council would be required to undertake the cost of removing the existing gates and providing a new entrance and the new building will be so arranged to enable a portion to be connected to the cooling room at the Abattoir, for which the Council will pay an agreed rent. Before application was made to the District Valuer for his valuation of the rent and to the Ministry of Health for approval to the lease, the Company were first approaching the Ministry of Works in regard to a licence.

The Town Clerk has also communicated with the Ministry of Works supporting the Company's application for a licence to erect the proposed building, and the matter has been referred to the Ministry of Food for their observations. RESOLVED, That the Council be recommended to agree to a lease for a period of 30 years and to the other terms mentioned, and that the resolution of the Committee, adopted at the last meeting of the Council be varied accordingly.

(b) Pig Boiling Pans—RESOLVED, That a tender of Messrs. R. E. & C. Marshall Ltd., for the supply of two new pig boiling pans at the cost of £17 18s. 0d. each, be accepted.

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50—Public Health Act, 1936—(a) (Min. 1626)—Sunningend Works—The Committee considered the reference made at the last Council meeting to the additional nuisance at the Sunningend Works due to the burning of shavings. The Chief Sanitary Inspector reported that he had inspected the incinerator used at the factory and had required the "opening up" of the fire in order to ascertain the maximum amount of smoke emitted. Arrangements had been made whereby sawdust was now stored at the premises awaiting disposal, and the only substance burnt was dust swept from the machines, and the nuisance complained of had now been remedied. RESOLVED, That the Town Clerk communicate with the Company stating that it was understood that in view of the complaints made of the nuisance caused by the burning of sawdust they were now storing this material awaiting

disposal and asking for an assurance that it would be satisfactorily disposed of and not subsequently burnt at the works.

(b) Camping Site—RESOLVED, That the application of Mr. W. P. Davies, for a renewal of the licence of the camping site at his premises, Harthurstfield Farm be granted until 31st October, 1946.

(c) The Committee considered the reference made at the last Council meeting to unfit houses. The Chief Sanitary Inspector reported that one of the chief difficulties in securing the execution of works in the past had been labour shortage, which, whilst still acute, was improving. Compliance with abatement notices, and the execution of essential repairs, were in the main being carried out with a minimum of delay, and that in view of the co-operation between the Borough Surveyor and himself no difficulty was now occurring in the issue of licences for essential work.

During the war no action was possible for closing and demolishing buildings, in fact, 16 condemned houses were permitted to be re-occupied under licence. Further, in view of local conditions and staff shortages it had not been possible to deal with complaints on a peace time basis, house to house and general routine inspections had been left in abeyance, although from time to time upon complaints houses had been inspected.

In a number of cases the only satisfactory method of dealing with complaints was to rehouse the occupants and carry out fairly extensive reconditioning works, In some cases owners were not prepared to carry out repairs owing to the cost and possible early demolition. The Council had acquired a number of such properties and carried out repairs rendering them habitable for a further number of years.

The Housing Committee had placed 80 applicants for rehousing on priority lists. The Chief Sanitary Inspector suggested that the two departments should co-operate so that on vacation of the uninhabitable properties no re-occupation would be permitted until the execution of necessary works. The Chief Sanitary Inspector also asked instructions upon the preparation of a programme of slum clearances in the New Year when increased staff was available.

The Borough Surveyor reported that since the commencement of the issue of building licences hundreds of applications had been received and under arrangement with the Chief Sanitary Inspector licences were issued in respect of the worst cases submitted by him. In regard to the houses mentioned by the Housing Committee in view of demands generally for licences and shortage of labour, efforts should be made to spread the work over a period as to issue licences for all these houses simultaneously would practically bring to a standstill other similar work. In addition, a number of the houses were included in proposed re-development areas and it would prejudice these schemes if owners were required to bring the properties up to such a standard that they would be reluctant to pull them down under any such redevelopment proposals. RESOLVED, That the Committee were of opinion that in all the circumstances the Borough Surveyor and Chief Sanitary Inspector were doing everything possible to assure that properties were expeditiously rendered reasonably fit for habitation, and that it be left to them to determine in which cases licences should be issued having regard to the degree of urgency. ALSO RESOLVED, That, where in the opinion of the Committee, a house is in such a condition that it should be closed and not further occupied the necessary steps be taken, and that a list of properties where statutory notices have

been served be kept and submitted to the Committee monthly indicating those properties where work has been put in hand.

51—Land—The Runnings (Min. 1622)—The Town Clerk reported he had been in communication with the Solicitors to the proposed lessees of this land in regard to the proposed building lease, and that in view of the expenditure to be incurred in the erection of buildings (approximately £20,000) it had been suggested a term of 70 years should be agreed in lieu of 21 years recommended by the Committee. Before obtaining the District Valuer's report on the rent to be charged and approaching the Ministry of Health for their approval, the Company had been advised to take up the question of a building licence with the Ministry of Works. RESOLVED, That the Council be recommended to approve a term of 70 years for a building lease in this case, subject to the conditions in regard to buildings and drainage previously reported to the Council.

52—Housing Act, 1936—(a) Relicensing—RESOLVED, That licences for the re-occupation of the undermentioned premises be renewed for a further period of six months from the date set opposite the premises:-

5 Edward Terrace	expires 10th December
13 Witcombe Place	“ 19th December
Sidney Cottage, Sidney Street	“ 22nd December
11 Edward Street	“ 22nd December
12 Edward Street	“ 22nd December
5 Hewlett Place	“ 22nd December

(b) 4 Belmore Place—This property, which is in poor condition, has been offered for sale to the Council at the District Valuer's valuation, the Council to carry out the works required to render the property fit for habitation. RESOLVED, That the Housing Committee be recommended to agree to the acquisition of the property for housing purposes; that application be made to the Ministry of Health for approval, the cost being defrayed out of the Housing Revenue Account, and that the Common Seal be affixed to the Conveyance.

53—Post War Sewerage Schemes—A letter was submitted from the Cheltenham Rural District Council stating that they had had under consideration post-war sewerage schemes and a preliminary report had been prepared by their Consulting Engineer, including a scheme to take drainage from certain properties in Leckhampton and all properties in Shurdington, Badgeworth and Staverton.

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Two methods of disposal were under consideration, (i) the construction of new sewerage works between Staverton and the main Gloucester Road, and (ii) the construction of a pumping station near Staverton Bridge and the laying of a rising main to this Council's Sewerage Works at Hayden.

The District Council asked whether this Council would agree to the reception of the sewage at Hayden and if so upon what terms, pointing out that the estimated total population of the areas mentioned was 4,500 and the estimated dry weather flow 100,000 gallons per day which might increase consequent upon development. The Consulting Engineer had also pointed out that it might be possible for a portion of this Council's area adjoining the Golden Valley to gravitate to the

Staverton Bridge. In addition, a similar question would arise at Up Hatherley, although on a smaller scale where the population would be less than 200 persons and the dry weather flow about 6,000 gallons.

The Borough Surveyor has discussed this matter with the Surveyor to the District Council and reported that the alternative method of constructing separate works as suggested would be wrong for many reasons including technical efficiency, amenity and aerial nuisance. It was doubtful whether the Ministry of Health would sanction such a scheme and would probably insist on sewage being passed into the Borough system.

He was, however, interviewing the Consulting Engineer after which he would be in a position to report in more detail to the Committee, but having regard to the storm water and other causes he estimated the flow would be in the neighbourhood of 250,000 gallons and not 100,000.

This Committee have already approved in principle a proposal for a drainage scheme in the Golden Valley area but the District Council's proposals would render this unnecessary if the two authorities collaborated. The Borough Surveyor also pointed out that extensions to Hayden Works were necessary as the flow now treated amounted to approximately 3,000,000 gallons, whilst the works were only constructed to take up to approximately 2,000,000 gallons and any extension should envisage the treatment of 4,000,000 gallons per day dry weather flow and submitted estimates of the cost of such extensions, plus the additional labour which would be required.

RESOLVED, That the Council be recommended to approve in principle the reception of the sewage from the Rural District Council area now mentioned subject to satisfactory terms being arranged and that the Borough Surveyor be instructed to investigate and report further on the proposals and costs to the next meeting of the Committee.

54—Wyman's Brook—Swindon Village—A letter was submitted from the County Land Agent asking this Committee to co-operate in a scheme for clearing the brook at Swindon Village which affected a length of the stream adjacent to " The Runnings." RESOLVED, That the Committee agree to contribute £10 towards the cost of the works involved.

55—Diphtheria Immunisation—The Medical Officer of Health submitted the following report upon diphtheria immunisation treatment for the month of October, 1945:—

No. of new cases (immunisation commenced)	108
injections given	243
cases in which treatment was completed during the month: Total	125.
(a) under 5 years of age	105
(b) aged 5-15 years	20
Schick Tests	—

Clinics were held as follows:—

School Clinic, 3; Clarence Square Day Nursery,	1.	Total 4.
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56—Milk (Special Designations) Orders, 1936-38—The Medical Officer of Health reported that samples of pasteurised milk had been taken from 3 firms, all of which had proved satisfactory, although in one case the sample did contain a small quantity of bacillus coli.

57—Staff—Reorganisation and Reinstatement of Permanent Officers on Discharge from H.M. Forces (Mins. 1350 (b) and 1699 General Purposes Committee.)—

(a) Medical Officer of Health's Department—Reported that Mr. G. Cross, Disinfecting Inspector, had been demobilised and resumed his duties.

Mr. Cross was placed in the General Division of the Council's Scales of Salaries at a maximum of £220 per annum in July 1942 and the Medical Officer of Health recommended that the position should now be regraded in Section A. RESOLVED, That in the opinion of the Committee this appointment does not come within the scope of the Council's Grading Scheme in view of the position held, but that subject to the approval of the General Purposes Committee, Mr. G. Cross be placed on a scale of £240 per annum, rising by annual increments of £10 to £260 per annum, plus bonus as from 3rd December, 1945.

(b) Chief Sanitary Inspector's Department—Reported that two District Sanitary Inspectors, Lt. J. F. Ursell, and Staff Sergt. A. L. Jones would resume their duties in the near future. These Officers had been constantly in touch with the Public Health routine during their service and received specialised training and experience which would be of value in their work to this Council, and it was recommended that the positions of District Inspectors should be regraded from Grade B £315 X £15—£360 to Grade C £375 X £15-£420.

In order, however, not to create anomalies it was also recommended that the remaining two District Inspectors Messrs. F. Keene and H. Stone, who would carry out similar duties to the above two officers be regraded to the Grade mentioned above. RESOLVED, That the General Purposes Committee be recommended to regrade the positions of the District Sanitary Inspectors to Grade C £375 X £15-£420 and that the above four officers be appointed to the regraded positions as from 3rd December, 1945.

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58—Rat Infestation—(a)—The Chief Sanitary Inspector reported that at a recent Conference with an officer of Gloucester County Council Rodent Control Department it was agreed that a portion of the Parish of Leckhampton, namely Church Road and Leckhampton Road, should be administered by this authority in view of the serious rat infestation which affected the Rural and Borough areas and had suggested that application be made to the County Council in this respect. RESOLVED, That application be made accordingly on, the understanding that the cost incurred by this Council was reimbursed by the County Council.

(b) The Chief Sanitary Inspector reported that rat baiting and poisoning in the sewage system in the Borough and Charlton Kings had continued and to date approximately 9,000 rats had been destroyed. An estimated further 1,000 rats had been destroyed following work carried out to the River Chelt and the waterways and brooks connected to it between Charlton Kings and Hayden Sewage Works.

It appeared that the work of rebaiting of sewers could not be carried out for a considerable time, and he recommended that the Ministry of Food should be asked for permission to carry out this work next March.

Up to date 550 complaints had been dealt with and 3,090 visits and inspections had been made excluding work for this authority and contract work.

59-70 Whaddon Road—A letter was submitted from the owner of this property complaining of flooding in the basement.

The Borough Surveyor reported that the premises had been inspected and that the cause of the flooding was due to hydraulic pressure bursting the basement floor. It was obvious that sewage had found its way into the basement, although it was difficult to indicate from what source.

The basement generally was in a poor condition and the trouble would not have arisen if the floor had been strongly constructed and he suggested that the owner should be advised to have the privately owned drains beneath the house examined and the floor concreted.

He had reported flooding of this property on several occasions in 1939 when the Committee approved his proposal that the sewer in Cleeve View Road should be disconnected from the Whaddon Road sewer and connected to a new sewer constructed across the Whaddon Estate, but owing to pressure of work and intervention of the war this had not been possible, but he would arrange for it to be done at an early date. RESOLVED, That the Borough Surveyor carry out the work mentioned, and that the owner of the property be informed of the above suggestion.

C. W. BIGGS, Chairman.

WATER COMMITTEE.

13th November, 1945. Present—Aldermen Trye, Waite and Ward; Councillors Addis, Bush, Midwinter, Morris and Strickland.

60—Appointment of Chairman—RESOLVED, That Alderman Ward be appointed Chairman of this Committee for the ensuing year.

61—Appointment of Vice-Chairman—RESOLVED, That Alderman Trye be appointed Vice-Chairman of this Committee for the ensuing year.

62—Borough Engineer's Monthly Report—Report of Borough Engineer for the month of October was read:—

DAILY YIELD OF SPRINGS

	For month ended 31st October, 1945	Average for the corresponding period during the past 3 years
Hewletts Springs	50,000 gallons	55,000 gallons
Dowdeswell Springs	193,000 "	335,000 "
Leckhampton Springs	—	—

CONTENTS OF RESERVOIRS

Estimated usable quantity about 65,167,000 gallons

63-24 St. Luke's Place—The occupant of this house, an employee, recently collapsed and died, and an enquiry was submitted on behalf of the widow as to the future tenancy. The Borough Engineer reported this employee had been engaged with the undertaking for fifteen years, and that he was endeavouring to obtain additional jointers and pipe layers and if a suitable man was obtained, this house would be required to enable him to be available whenever required. RESOLVED, That the Committee express to the widow their sincere sympathy but point out that the house was held on a service tenancy and would be required for a new employee probably towards the end of December and that in the meantime, she should endeavour to obtain other accommodation and approach the Housing Department.

64—Proposed Depot Tewkesbury (Min. 1265)—As previously reported to the Council, efforts have been made to obtain land for a depot at Tewkesbury and a site agreed although subsequently it was decided to omit a portion owing to the difficulties in regard to rights of way and other matters. Negotiations have proceeded for the remaining piece of land, and the owner was prepared to sell this for £400. Whilst this smaller site was sufficient for the purpose, efforts were also being made to obtain adjoining land, but no progress has been made in this connection up to the present. RESOLVED, That the owner be informed the Committee consider the price asked excessive and that he be offered the sum of £300.

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65—Civil Defence Act 1939, Water Undertakings—At the commencement of the war certain equipment was acquired for emergency purposes, and a grant of £204 9s. 10d. had now been received from the Ministry of Health in this connection. The stocks available had been merged with the general stocks for normal use. The Borough Engineer reported that delivery of equipment was difficult to secure, although Messrs. Staveley Coal and Iron Co., Ltd., gave every assistance in meeting requirements.

66—Water Supply—Messrs. Rotal Airscrews Limited—(Min. 1629 (b))—The Borough Engineer submitted correspondence with the City Engineer, Gloucester, in regard to an extension of the water supply in Down Hatherley area by Messrs. Rotal Airscrews Limited from the Gloucester mains although the property supplied was within the area of supply of this Authority, without any intimation to this Committee. The City Engineer, Gloucester, has been informed that the extension within this Undertaking's area will be connected to a new main to be laid by this Authority in the future. Messrs. Rotols had intimated their regret at the mistake in extending the main without giving any intimation to this Authority.

67—Temporary Housing—The Borough Engineer referred to the cost of laying mains to temporary housing sites, and indicated that if the houses were removed, as originally intended, by the Ministry at the end of ten years, the Undertaking could not recoup the capital expenditure incurred, and it would be open for them to appeal to the Minister of Health for financial aid. Under the Water Act, 1945, an Undertaker was required to afford a supply of water to premises and there were various ways of meeting the cost involved:—

(i) The cost could be deposited by the developer, the Undertaking paying interest at 4% until the deposit was refunded upon income from the main amounting to 12 ½ % of the cost.

(ii) The Undertaking to continue to hold the deposit for a period of twelve years, or until the income from the main reached 12 ½ %, whichever was the shorter period.

In the case of Prior's Farm, the estimated cost was £1,200 and provided the houses remained for twelve years after erection, the above provisions would be satisfied. On the assumption the houses would be removed in ten years, although it was anticipated a longer period would elapse, it appeared reasonable to suppose that the cost of the main would be recouped as it was estimated that the income from the 173 houses would approximate to £210 per annum.

68—Supply—Ashchurch—The Borough Engineer reported that he had received an enquiry from Messrs. Bernard Myers Co., Ltd., Oxford for a temporary supply of water to a factory to be erected at Newtown and had undertaken to give a temporary supply of 1,000 gallons per day. During the interview it was understood the War Department had been approached to ascertain whether the Ashchurch Depot was likely to remain permanently a military establishment or disposed of to private owners. If it remained he understood a proposal had been made to build a trading estate between Newtown and the main L.M.S. line at Ashchurch, otherwise when the existing depot was relinquished by the military, endeavours would be made to acquire it for conversion into such an estate, in which event the alternative site would be used for housing workers. It was also understood that ten firms had indicated their desire to establish factories in the Ashchurch area. The property was outside the planning district but if the development proceeded, the water requirements would considerably increase, and result in an extension of the 12" main, and the construction of a reservoir on the high land east of Ashchurch. He could not submit recommendations until definite proposals were submitted.

E. L. WARD, Chairman.

ELECTRICITY AND LIGHTING COMMITTEE.

13th November, 1945. Present—Alderman Waite; Councillors Addis, Bendall, Bettridge, Biggs, Carter, Fildes, Grimwade, Midwinter and Smith.

69—Chairman--RESOLVED, That Councillor Bettridge be appointed Chairman of this Committee for the ensuing year.

70—Vice-Chairman—RESOLVED, That Councillor Grimwade be appointed Vice-Chairman for the ensuing year.

71—Hire and Hire Purchase Scheme—The Borough Electrical Engineer suggested the time had now arrived when Simple Hire and Hire-Purchase Schemes which had been abandoned during the war should be reinstated. In June last, hire schemes for domestic apparatus required for newly built houses or houses converted into flats had been re-introduced subject to the Hire Charges being increased 50% above pre-war rates and to the hirers entering into a three year agreement. He suggested these Hire Schemes be extended to all premises and Hire Purchase Schemes made available to all Consumers. In the event of there being insufficient apparatus to meet the demands he recommended the following priorities be given, namely:—

- (i) Apparatus under Free Wiring and Appliance Scheme.
- (ii) Hire Purchase for new houses and new flats.
- (iii) Simple Hire for new houses and new flats.
- (iv) Hire Purchase for other premises.
- (v) Simple Hire for other premises.

He further recommended application be made to the Electricity Commissioners for sanction to use £10,000 from surplus Revenue for the purchase of cookers, kettles, water heaters and other apparatus. RESOLVED, That these recommendations be approved.

72—Purchase Tax of Articles in Stock—The Borough Electrical Engineer reported the purchase tax on a number of electrical domestic appliances including cookers, water heaters and fires, had now been removed. They held a number of these appliances in stock and although it was still legal to charge purchase tax already paid by the Department, he suggested the tax be written off out of Revenue, the amount involved being £18S 11s. 10d. RESOLVED, That this recommendation be approved.

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73—Staff—Re-organisation and Re-instatement of permanent Officers and employees discharged from H.M. Forces(Min. 1699/45)—In accordance with this Minute the Borough Electrical Engineer submitted a list of officers and employees in the Electricity Department serving in H.M. Forces showing their position and their present salary or wages on joining the Forces, and their present salary or wages and stated his proposals on their mobilised. In the case of the 8 Officers concerned, these had been re-graded during the war and given their increments, and it did not appear necessary to carry out any further re-grading at present. With regard to 13 employees affected, it did not appear any difficulty was likely to arise, as they would all receive the appropriate J.I.C. rates of wages, regard being had to the wages they would have received had they remained in service of the Council. RESOLVED, That the Report be approved so far as this Committee is concerned, and referred to the General Purposes Committee.

74-Mains Extension—Montpellier—The Borough Electrical Engineer reported in view of the urgency of this work he had invited Messrs. Power Lines Construction Company and Messrs. Enfield Cables, to provide the necessary labour to carry out the work. Both tenders were below the estimated cost, that of Messrs. Power Lines Limited amounting to £138 18s. 9d. being the lowest, and he had therefore accepted it. RESOLVED, That this be approved.

75—Applications for Supply—The Borough Electrical Engineer reported applications for supply received during the month and indicated the terms on which such supply had been given.

76—I.M.E.A. Convention—The Borough Electrical Engineer reported that the Council of the I.M.E.A. had decided to hold the Jubilee Convention in Blackpool during the week commencing 24th June 1946. RESOLVED, That the Chairman and the Borough Electrical Engineer be authorised to attend.

77—Staff—(a)—Temporary Clerk—The Borough Electrical Engineer reported that Miss G. Housden had been appointed Temporary Clerk in place of Mrs. Crawford who had resigned. She commenced

duties on 25th October and had been placed in Class 2 General Division for Temporary Female Staff at a salary of £183 2s. 0d. including War Bonus. RESOLVED, That this be approved.

(b)---Meter Superintendent—Mr. W. L. Johnston—The Borough Electrical Engineer reported that Mr. Johnston had been demobilised from the R.A.F. and recommenced his duties on the 1st November.

(c)—Returning Employees—Mr. F. F. Tartaglia had now been demobilised and resumed work as Jointer's mate on the 29th October. Mr. E. F. Pates, a former Jointer had resigned and taken up work with a private firm.

(d)—Technical Staff—The Borough Electrical Engineer reported that although repeated representations had been made to the Air Ministry and Ministry of Labour through the Electricity Commissioners, he had been unable to obtain the release of the Mains Assistant, Mr. P. H. Cox. Two other members of the staff were also away and did not expect to be demobilised for some months and he recommended that he be authorised to appoint a Temporary Assistant at a salary of £340 p.a. in accordance with Grade 9 of the Schedule of Salaries for technical staff. RESOLVED, That this recommendation be approved.

78—N.J.I.C.—Zoning Application, Min. 1636/45—The Borough Electrical Engineer reported that the hearing of the Trade Unions application for the re-zoning of the Undertaking from Zone B to Zone A, had been fixed for 22nd November. The Trade Unions submissions were (a) that Cheltenham was comparable to Gloucester with respect to Wage Rates and Cost of Living as affecting the workers generally, and (b) that Cheltenham was an industrial district and qualified for inclusion in Zone A. In accordance with the previous resolutions of the Council on this matter he had informed the N.J.I.C. that the Corporation could not agree to these sub-missions. RESOLVED, That this action be approved except that with regard to (a) the Council's representative at the hearing be authorised to explain the Council's disagreement with this submission refers to the Trade unions submission as a whole, but that the Council do, of course, agree that certain items of Cost of Living, e.g. food and clothing are comparable, whereas in the case of rents (particularly of Corporation houses) and rates of wages in certain industries that these are higher in Gloucester than in Cheltenham.

79—Private Car Transport—The Committee reviewed the position regarding the Transport Policy of the Department. At present the Department owned four private cars for the use of the staff, but in view of the increased transport required, the Borough Electrical Engineer recommended two additional cars be purchased or alternatively that all members of the staff requiring to use cars be granted adequate car allowances if they were willing to provide cars for use for Corporation business. In this event he suggested allowances of £80 p.a. plus 2d. per mile over 3,000 miles p.a. in respect of 8 h.p. cars and £90 p.a. plus 2 ½ d. a mile over 3,000 miles p.a. in respect of a 12 h.p. car. RESOLVED, That consideration be adjourned to the next meeting and that in the meantime the Borough Electrical Engineer be authorised to consult members of the staff and ascertain which of them would be prepared to provide a car of his own on the assumption that the above mentioned scale is adopted. RESOLVED ALSO, That if before the next meeting it becomes urgently necessary to provide further transport, the Chairman be authorised to approved the purchase of another car if a suitable one is obtainable at a reasonable price.

80—Whitley Council Representatives—The Borough Electrical Engineer reported they were now asked to nominate representatives for the year ending 31st December 1946. RESOLVED, That Alderman Waite be appointed the Council's representative on the District Joint Committee and that Councillor Grimwade be appointed the representative on the District Joint Industrial Council.

81—E.D.A. Films—The Borough Electrical Engineer reported the E.D.A. were willing to make available their latest film entitled " Their Invisible Inheritance." It was of the 35 m.m. size which necessitated showing it in a cinema. The Proprietors of the Regal had consented to their cinema being used one morning free of charge and he suggested invitations should be sent to members of the Council, of this Committee and the Housing Committee, and any interested builders, architects and local bodies and women's organisations to attend the showing of this and other appropriate films. RESOLVED, That this be approved and that the Proprietors of the Regal Cinema be thanked for the loan of their Cinema.

J. BETTRIDGE, Chairman.

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ART GALLERY AND MUSEUM COMMITTEE.

15th November, 1945. Present—The Mayor; Aldermen Leigh James and Capt. Trye; Councillors Bendall and Yeend; and Dr. R. Davis and Mr. C. R. Mapp.

82—Chairman—RESOLVED, That the Mayor be appointed Chairman for the ensuing year.

83—Curator's Report for September and October, 1945—

Visitors-14,323 (last year 12,548). Included in this figure were 22 parties from colleges and schools.

Receipts—Catalogues, postcards, commission, etc., £16 3s. 3d. " Friends of the Art Gallery and Museum Account, £9 14s. 2d. Total, £25 17s. 5d.

84—Donations—Gifts had been received from Mr. A. G. C. Gibson (2 water-colours of Birds of Paradise by Dr. E. A. Wilson, of Cheltenham); Mr. H. F. L. Moon (12 maps and aerial photographs of Cheltenham and district produced in Germany for the Luftwaffe); Proprietors of the " Echo," Cheltenham (73 photographs taken by the " Echo " photographer, showing damage by enemy bombs in Cheltenham and district); Mr. J. E. Stansfield, Miss Urling Smith, and Miss K. B. Welch and Mrs. M. E. Clissold. RESOLVED, That the thanks of the Committee be conveyed to the donors.

85—Specimens purchased—RESOLVED, That the purchase of the following items be approved:—(a) " Friends of the Art Gallery and Museum " Account; 2 Drypoints by Henry Rayner, £3 3s. 0d. ("Ambrose McEvoy " and " W. R. Sickert ").

(b) " Herbert Bequest ": Liverpool Punch Bowl, dated 1793, £10 0s. 0d.

(c) General Account: Nailsea Glass Witch-ball, £1 0s. 0d.; Horn Tea Scoop, 15s.

86—Accommodation for Meetings—(a)—Gramophone Society: This Society had been granted temporary accommodation for fortnightly meetings for a period of three months (Min. 1098). The

Society now applied for the continuation of this privilege for the second half of their season, ending April 30, 1946. RESOLVED, That facilities be granted as a temporary measure, for this second period.

(b)—" Dickens Fellowship": Facilities had been given for one meeting of the " Dickens Fellowship " in the Art Gallery. The Fellowship now applied for the use of the Art Gallery on the first Friday evening of each month. RESOLVED, That this be granted as a temporary measure, for a period of six months.

(c)—London Academy of Music and Dramatic Art: RESOLVED, That the use of the Chinese Porcelain Room be granted for this Academy's Elocution Examinations on November 28, 1945.

87—Pallas Gallery Ltd.—This firm (of London) of Fine Art Publishers, on the suggestion of Mr. L. Campbell Taylor, R.A., applied for permission to publish a large size Colour Collotype Print after his picture " Interior," which is the property of the Art Gallery. The artist, as owner of the copyright, had given his permission. The picture would be needed by Messrs. Waterlow and Sons in London for about two months and would be fully insured. RESOLVED, That permission be granted for this reproduction to be made.

88—" Gloucestershire Flora."—A volume with this title is to be published by the Cotswold Naturalists' Field Club, a society which exists in the interests of science, without any profit motive. The Club would like to have some address named on the prospectus of the publication to which enquiries after publication may be forwarded. RESOLVED, That the Club be allowed to use the words " c/o The Art Gallery and Museum, Cheltenham."

89—Staff—(a)—Mr. C. L. Jackson—The Curator reported that Mr. Jackson resumed his duties on 5th November, 1945.

(b)—Mr. R. Bennett—The Curator suggested that the work of clearing up curatorial arrears could now be undertaken by Mr. Jackson, provided he were relieved of cleaning and other duties usually performed by the Attendant. He therefore recommended that Mr. Bennett's services be retained until the end of the Financial Year, when the matter should be reconsidered. RESOLVED, That this be agreed to, and that Mr. Bennett's services be retained in a temporary capacity until 31st March, 1946.

90—Christmas Closing—RESOLVED, That the Art Gallery and Museum be closed on the 24th and 25th December, 1945, and open on Boxing Day, 26th December, 1945.

91-4 and 5 Chester Walk—RESOLVED, That the increase in rent of 4 and 5 Chester Walk from 12s. 6d to 12s. 11d. per week, be agreed to, to cover the increase in rates.

92—Geological Specimens—RESOLVED, That the offer of Mr. C. R. Mapp to work through the mass of Geological Specimens stored in the Museum, with a view to retaining any which might be necessary for the future development of the Museum, be accepted, and that the surplus be then offered to the Bristol City Museum as a gift.

93—Mrs. L. M. Stokes' Estate—The Curator read a letter from Sir Gilbert Mcllquham stating that in accordance with the late Mrs. Stokes' wishes, ten pictures of ships in which her husband served, were to be given to a museum. RESOLVED, That the offer of the pictures be declined with thanks,

and that the executors be informed of the Curator's suggestions as to where a more suitable home might be found for them.

94—National Buildings Record—The Curator reported on a visit which he had paid to the National Buildings Record Office at All Souls College, Oxford, and his interview with the Director, Mr. Walter H. Godfrey. Some 230 photographs had been taken during the war period of the more interesting Regency and other buildings in Cheltenham, and it would be possible in the near future to acquire prints of these photographs for local preservation. RESOLVED, That the Curator be authorized to continue negotiations with a view to the Art Gallery acquiring a set of these prints.

95—German maps and aerial photographs—A volume, published for the use of the German Luftwaffe in December, 1940, had been brought back from Germany by a British soldier. It contained plans of targets in various towns and cities in the West and East Midlands. RESOLVED, That the Curator be authorized to spend a sum not exceeding £5 0s. 0d. on this collection.

CLARA F. WINTERBOTHAM, Chairman.

13

PUBLIC LIBRARY COMMITTEE.

15 November, 1945. Present—Councillors Bendall, Bettridge, Garland, Grimwade, Mann; Rev. B. Thomas; and Mr. C. E. Walsh.

96--Chairman—RESOLVED, That Alderman D. L. Lipson be appointed Chairman for the ensuing year.

97—Vice-Chairman—RESOLVED, That Councillor H. C. Grimwade be appointed Vice-Chairman for the ensuing year.

98--**Sub-Committee**—RESOLVED, That the Chairman, Councillor Grimwade and Mr. C. E. Walsh be appointed members of the Sub-Committee for the ensuing year.

99—**School Libraries Sub-Committee**—RESOLVED, That the Sub-Committee act as representatives of this Committee on the School Libraries Sub-Committee.

100—Librarian's Report for September and October, 1945:—

Issues---Reference Department, 7,825; Lending Department, 70,085; Junior Department, 9,721; Branch Libraries, 3,289; Loan Collections, 2,500; School Libraries (July-September), 5,068. Total, 98,488 (last year 97,427).

Receipts amounted to £69 5s. 11d. and £77 16s. 1d. Total, £147 2s. 0d.

Replacements and Binding-84 volumes had been replaced. 610 volumes had been dispatched to the Binder, and 398 had been returned.

The Librarian read a letter from the Town Clerk of Margate, acknowledging with gratitude the accommodation which had been given to the Margate Public Library for the deposit of their treasures in the Cheltenham Public Library during the War, and stating that the Collection had now been safely returned to Margate.

External Paintwork—RESOLVED, That the Borough Surveyor be asked to proceed with painting the doors, windows and iron-work, together with small repairs to the roof and coping, at an estimated cost of £45.

101—Books--RESOLVED (a)—That 924 volumes, published at £384 12s. 3d., be purchased for £343 18s. 11d.

(b)—That the sum of £200 be spent on Binding.

(c)—That the sum of £50 be spent on Replacements.

102—Donations--53 volumes and 1 local photograph had been received from 15 donors. RESOLVED, That the thanks of the Committee be conveyed to the donors.

103—Periodicals—RESOLVED (a)—That " Engineering " (weekly, 1s.) be added to the list of periodicals purchased for an experimental period of six months, and that a report be presented to the Committee at the end of this time, as to its use.

(b)—That " Testimony," offered as a gift, be accepted with thanks,

104—St. Mark's Branch Library—(a)—Tenancy of Shop, 66 Tennyson Road—The Town Clerk reported negotiations with Messrs. Jessop and Son, who were acting for Mr. Sykes, the owner of these premises. The owner was now willing to grant the Council a tenancy of the shop on the same terms as hitherto for a period of at least six months, but he wished to obtain possession of the shop as soon as possible due to the fact that he was so overcrowded in his present house and shop. RESOLVED, That this offer be accepted with thanks. RESOLVED ALSO, That the Town Clerk continue his negotiations with the Ministry of Food in regard to the taking over of the St. Mark's British Restaurant, and in particular, to ascertain whether the kitchen portion at present not used for the storage of food could be made available.

(b)—Assistant-in-Charge—The Librarian reported the resignation of Mrs. M. E. Moore as from 6th October, 1945, owing to her impending departure from Cheltenham. Mr. G. A. Wilcox had been appointed to fill the vacancy. RESOLVED, That this appointment be approved.

105—Staff—(a)—Temporary Appointments—The Librarian referred to the resignation of Miss P. E. Morgan, F.L.A. Miss Morgan had given 12 years very efficient service in Cheltenham and had been appointed Deputy Librarian at High Wycombe.

(b)—An advertisement for Chief Assistant had been inserted in the — Times Literary Supplement," and five applications were received. He had appointed Miss A. M. Pollard, F.L.A., (Acting Chief Assistant, Gloucester City Libraries) to the vacancy, in Grade B, plus war bonus.

(c)—Miss E. Loder had been re-appointed as a full-time Junior on the Temporary Scale, Class 3, as from 1st October, 1945.

(d)—Miss R. A. Edwards had been appointed as a temporary assistant, in General Female Grade, Class 2, as from 22nd October, 1945. RESOLVED, That these appointments be approved. RESOLVED further, That, as permanent members of the staff return from National Service the Librarian be authorized to reduce, if necessary, the temporary staff of part-time and temporary junior assistants.

(e)—" Permanent Staff "---The Librarian reported that Miss S. E. Graham Smith would be released from the W.R.N.S., and available to resume her duties as from 27th December, 1945.

106—Reservation of Books—Reservation of Non-Fiction Books had been suspended since 12th November, 1943, and the Librarian presented a report on the work of this system and recommended the recommencing of some modified service when sufficient members of the permanent staff had returned to duty. RESOLVED, That so soon as convenient, the Librarian be authorized to recommence the reservation of non-fiction books on a payment of 3d. per volume, such reservations to be restricted to two books at a time to any reader.

107—Christmas Closing—RESOLVED, That all departments of the Library be closed on December 25th and 26th, 1945.

H. C. GRIMWADE, Chairman.

14

CEMETERY AND CREMATORIUM COMMITTEE.

16th November, 1945. Present—Councillors Rev. de Courcy Ireland, Carter, Fildes, Readings and Yeend.

108—Chairman--RESOLVED, That Councillor Rev. de Courcy Ireland be appointed Chairman of this Committee for the ensuing year.

109—Vice-Chairman—RESOLVED, That Councillor A. J. Bettridge be appointed Vice-Chairman of this Committee for the ensuing year.

110—Superintendent's Report—Read, Report of the Superintendent for the period 6th September to November 16th, 1945. Number of Interments, 130; Cremations, 70; Grave spaces sold-1st position, 3; 2nd position, 2; 3rd position, nil; 4th position, 30. Enemy prisoners of war buried to date, 56; new memorials erected, 25. Additional inscriptions, 33.

111—Grants of Grave Spaces Sold—RESOLVED, That the Common Seal be affixed to Grants Nos. 11,164 to 11,198 inclusive.

112—Designs—RESOLVED, That Designs Nos. 4179 to 4196 inclusive as set out in the Designs Book signed by the Chairman be approved.

113—Staff—(Min. 1412/45)—Patrol Man—The Town Clerk reported the appointment of Mr. W. T. Hunt, a dis-abled ex-Service man, as a Patrol Man and General Labourer.

114—Erection of Memorial Tablet Commemorating Cremated Services Dead—Read, Letter from the Imperial War Graves Commission that the Commission intended to set up at each Crematorium, in a suitable spot, to be agreed upon, a tablet bearing the names and Service details of those Service dead who had been cremated there, and whose ashes were not interred in a regular burial ground. The Superintendent stated that 22 Service men had been cremated, the ashes of 10 being taken away and those of the remainder scattered in the Garden of Remembrance. He suggested that the Memorial Tablet should be placed in the Cloisters of the Crematorium rather than in the Garden of

Remembrance. RESOLVED, That the proposal be approved in principle and that the matter be further considered when the details and design of the Memorial is received.

115—Parking Facilities (Min. 1308/45)—The Town Clerk reported that the Street and Highways Committee had agreed to paint the words " No Parking " across the centre of the entrance way to prevent obstruction, but that the Borough Surveyor was of the opinion that in view of the existence of an omnibus stopping place, obstruction would result if a space in the roadway was allocated for parking. The Superintendent reported that cars no longer parked in the entrance of the cemetery, but along one side of the road, and although there had recently been 12 cars parked in this way, no obstruction was caused. RESOLVED, That further consideration of providing a Car Park be deferred for the time being.

116—Services Plot—Read, Letter from the Imperial War Graves Commission reporting on the recent inspection of the Service graves at the Cemetery by their Inspector of the South Western District; they stated it would be greatly appreciated if the British and Enemy Services plots of the recent war could be level turfed and the flower borders laid out along the rows of graves as illustrated in the photograph submitted to bring such plots into line with others throughout the country, and facilitate the maintenance of the graves. The Superintendent pointed out that one or two of the relatives had erected their own memorials and these would give rise to difficulty in levelling the whole plot. RESOLVED, That the proposal be approved and that where memorials had been erected the relatives be asked whether they would be prepared to remove or alter their positions in order that the proposal might be carried out uniformly.

117—New Code for Crematorium Practice—The Town Clerk read a letter from the Federation of British Crematorium Authorities, submitting a new code of practice adopted by the Federation consequent upon the recent revelations of malpractice, together with a copy of the " Instructions to Funeral Directors " prepared and approved by the Federation and which they asked should be sent to every Undertaker with whom the Council were in contact through the Crematorium. RESOLVED, That the new Code be adopted and that the Undertakers' instructions, as amended, be approved and circulated to the Undertakers. (A copy of the Code and Instructions accompanies the Minutes.)

118—Garden of Remembrance—Memorial Wall (a)—Plaques--(Min. 1312/45)—The Borough Surveyor submitted further correspondence with regard to the supply of bronze plaques. It was understood that provided the plaques had no tin content, the manufacturers would be able to obtain the necessary raw materials, and he had therefore ordered from the Birmingham Guild Ltd., 420 small plaques costing 15s. 6d. each and 156 large plaques costing 21s. each. RESOLVED, That this be approved. RESOLVED ALSO that the Borough Surveyor invite Tenders for engraving Plaques.

(b)—Extension—The Borough Surveyor reported he was in communication with the Farmington Stone Co., who had promised to let him know when they were in a position to supply the stone, and that the extensions would be commenced as soon as labour and materials were available for this class of work, but he did not think this was likely to be the case for some time to come.

E. S. DE COURCY IRELAND, Chairman.

HOUSING COMMITTEE.

19th November, 1945. Present—The Mayor; Alderman Pates; Councillors Addis, Bayliss, Bush, Compton, Green, Grimwade, the Rev. de Courcy Ireland, Morris and Strickland.

119—Appointment of Chairman—RESOLVED, That Councillor Bush be appointed Chairman of this Committee for the ensuing year.

120—Appointment of Vice Chairman—RESOLVED, That Councillor Compton be appointed Vice-Chairman of this Committee for the ensuing year

121—Appointment of **Sub-Committees**—The following sub-committees were appointed for the ensuing year:—

Estate Management—Councillors Addis, Bayliss, Bush, Compton, Green, Grimwade, Morris and Strickland.

Requisitioning—Alderman Pates, Councillors Bush, Bayliss, Compton, Garland and Grimwade.

122—Lynworth Farm Estate—(Min. 1720/45)—The Council at their meeting on 29th October, 1945, empowered this Committee to accept a suitable tender or tenders for the first 62 houses on this estate. Six tenders were submitted and opened, the lowest being that of Messrs. Wheeler and Mansell at the sum of £74,184. RESOLVED, That the tender of Messrs. Wheeler and Mansell be referred to the Borough Surveyor to satisfy himself as to the accuracy of the bills of quantities and other documents and to report thereon to the next meeting. ALSO RESOLVED, That, in the meantime, he discuss the tender with the Regional Officer, Ministry of Health, and obtain the views of the Ministry thereon.

123—Permanent Pre-Fabricated Houses—(Min. 14/17-10-45) Circular 186/45, Ministry of Health, was submitted extending the period for receipt of applications for these houses until 8th December, 1945. The Committee previously decided that in view of their permanent housing programme, to confine their efforts to the erection of houses of traditional materials, but to give further consideration to additional pre-fabricated houses if it was later found these could be used to advantage. RESOLVED, That the Committee adhere to their previous decision.

124—Conversion of Accommodation—(a) Circular 192/45, Ministry of Health, called attention to Defence Regulation 68AC prohibiting, except with the consent of the housing authority, or of the Minister on appeal, the use for non-residential purposes of any housing accommodation used as a residence since December 31st, 1938. In view of the acute shortage, authorities should not, as a rule, consent to any use of accommodation for non-residential purposes unless such accommodation was thoroughly unsuitable for living and was incapable of being made suit-able without uneconomic expenditure of labour and materials. Only in the rarest cases, if at all, should consent be given to the use of an ordinary house or flat for non-residential purposes. Hotels and boarding house proprietors could not be compelled to continue running them, but authorities should take every step to retain accommodation in the housing pool. In appropriate cases applications should be made to the Department to authorise the requisitioning of an hotel or other similar building where a change of use is proposed. Any change of user required the consent of the planning authority as well as of the housing authority under this new Regulation and where the two authorities were the same decisions

under both codes should be issued simultaneously and the position made clear to the applicant. Applicants must also be told of their right of appeal for which twenty-eight days was allowed calculated from the date of refusal.

(b) Criterion Hotel, Albion Street—This property was purchased some time ago for street improvement purposes, but will not be required it is anticipated for some considerable time. The Council have agreed in general principle, the interim use of the premises by the Cheltenham Cultural Council, the Cheltenham Youth Committee and Councillor Miss Carter, for religious purposes. The Circular mentioned in (a) above, has since been received and although the Defence Regulation did not apply to these premises, as they had not been used for residential purposes since November, 1938, it was felt desirable to obtain the views of the Housing Committee thereon. Representatives of the three Organisations have been met and a scheme evolved whereby their work can be satisfactorily interlocked and the fullest use made of the premises to public advantage, and in each case, the Association is in urgent need of accommodation. It was also proposed to afford accommodation for a married couple to act as caretakers. RESOLVED, That no objection be raised to the use of the Criterion Hotel by the three Organisations in accordance with the arrangements proposed.

(c) " Greville House, Grafton Road"—The Committee considered application set out in Min. 134 of the Planning Committee to use this house as offices for the Air Registration Board together with recommendation of that Committee that consent be given. RESOLVED, That consideration be deferred to enable the Requisitioning Sub-Committee to inspect the property and submit a report to the Meeting on Thursday next.

125—Permanent Housing Programme—Circular 200/45, Ministry of Health was submitted intimating that the Minister had reviewed standards to be adopted for planning houses and obtaining contracts. Whereas the Housing Manual indicated a standard of 800 to 900 sup. ft. for a three bed roomed house for five persons, he regarded approximately 900 sup. ft. as a minimum for this type, and that an appropriate range was from 900 to 950 sup. ft., other types being planned proportionately. In three-bedroomed and larger houses a water closet should be provided on the ground floor, either inside or outside, in addition to the one upstairs, which should be connected to the house by a covered passage, if outside. The result of this would be to combine the bathroom and upstairs water closet and provide a larger bathroom. These proposals should not be allowed to delay building, and plans of all standards in an advanced stage of preparation should proceed, but new plans should be based on the improved standards.

The Government's programme for providing houses of high standards for renting within the means of the tenants cannot be implemented unless building costs were established at a satisfactory level, and every effort should be made from the beginning to secure a progressive reduction of the present high costs of building. Under present conditions it may be necessary to defer the actual installation of amenities considered desirable, but the planning of the houses should make provision for these amenities when supplies were easier and prices lower.

The reduction in cost should not be secured by reducing accepted standards of accommodation or by omitting equipment and fittings essential to the comfort and efficiency of the houses. Reduction

should depend upon increased efficiency and output in the building industry. To take advantage of reduction in building costs, which should be secured in the near future, it was important that contracts in general should be limited to such number of houses as can be completed in from 9 to 12 months and authorities should advertise for tenders and retest the market at frequent intervals, opportunities being given to all sizes of contractors. The Minister emphasised the importance of an early start and the effect within the next few months of men returning from the forces. Reference was also made to tender prices and the obligation the Minister has felt in withholding approval where tenders have been unreasonably high, in relation to the present normal level and whilst this may be a disappointment to authorities he was confident authorities would appreciate the necessity for securing at the commencement, an effective control over the building prices.

H. T. BUSH, Chairman.

PLANNING COMMITTEE.

14th November, 1945. Present—Alderman Ward (Chairman); The Mayor; Deputy Mayor and Alderman Trye; Councillors Bendall, Mann and Morris; Messrs. W. S. F. Harris, W. Clegg, A. Wiggett and Capt. Leschallas.

126—Appointment of Chairman—RESOLVED, That Alderman Ward be appointed Chairman of this Committee for the ensuing year.

127—Appointment of Vice-Chairman—RESOLVED, That Alderman Trye be appointed Vice-Chairman of this Committee for the ensuing year.

128—Plans—(a)—Within the Borough—The plans submitted for approval are set out below together with the recommendations of the Committee thereon in relation to Byelaws and the Town and Country Planning (General Interim Development) Order, 1945:—

No. of Plan	Name	Description
5688	V. H. Wicker	Garage, 106 Priors Road

Recommendation under Byelaws Disapproved.

Recommendation under Interim Development Order Disapproved.

5689	P. E. A. Talbot	Garage, The Drive House, Cleavelands Drive.
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Recommendation under Byelaws Disapproved.

Recommendation under Interim Development Order Disapproved.

5690	C. Crisp	Shed, 3 Orchard Way.
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Recommendation under Byelaws Disapproved.

Recommendation under Interim Development Order Disapproved.

5691 S. A. Sterry New shop front, 235, High Street.

Recommendation under Byelaws Approved.

Recommendation under Interim Development Order Approved.

5692 G. H. Leeson Alterations, 6 Beaufort Place, Portland Square.

Recommendation under Byelaws Disapproved.

Recommendation under Interim Development Order Disapproved.

5693 J. A. Pye Ltd. Layout, Orchard Estate.

Recommendation under Byelaws Approved.

Recommendation under Interim Development Order

Deferred as a whole, but interim permission given to proceed with 10 houses which do not affect proposed layout of Hester's Way Estate.

5694 A. C. Billings and Sons Ltd. Pair semi-detached houses, Hewlett Road.

Recommendation under Byelaws Approved.

Recommendation under Interim Development Order Approved.

5695 Cleeve Estates Ltd. Conversion of Ravenhurst, Pittville Lawn, into flats.

Recommendation under Byelaws

Approved, subject to sanitary arrangements being to the satisfaction of the Chief Sanitary Inspector.

Recommendation under Interim Development Order Approved.

5696 E. S. H. Grace Reconstruction of conservatory, 52 Haywards Road.

Recommendation under Byelaws Exempt.

Recommendation under Interim Development Order Approved.

5697 W. W. Jenkins Ltd. New welding shop, off Prestbury Road.

Recommendation under Byelaws

Recommendation under Interim Development Order

Approved for period of 5 years only and to owner entering in to an undertaking not to claim the difference between the value of a building as existing and the value as a dwelling house, if at any time the building is removed for road improvements. The building abuts on to 2 roads.

5703 Metal Details Ltd. New factory, Maida Vale Estate.

Recommendation under Byelaws

Approved, subject to drainage and steel work details being to satisfaction of the Borough Surveyor.

Recommendation under Interim Development Order Approved.

5704 Mrs. S. Morley Alterations 4 Oriel Terrace.

Recommendation under Byelaws Approved, as in plan 5699.

Recommendation under Interim Development Order Approved, as in plan 5699.

5705 A. W. D. Stokes Garage and W.C., 40 Elmfield Road.

Recommendation under Byelaws

Approved, subject to roof water being carried to surface water sewers and to the drainage being to the satisfaction of the Chief Sanitary Inspector.

Recommendation under Interim Development Order Approved.

5706 Western Estates (Lawes Cherry Ltd.) 46 dwelling houses, Brooklyn Gardens Estate.

Recommendation under Byelaws Approved.

Recommendation under Interim Development Order Deferred for adjustments.

5707 A. L. Vanderplank Opening through party wall, 381 and 382 High Street.

Recommendation under Byelaws

Approved, subject to the owner entering into an undertaking to brick up the opening now formed in the event of the properties being separated and occupied by two distinct owners.

Recommendation under Interim Development Order Approved.

5708 J. Manners Garage, 11 Fairfield Park Road.

Recommendation under Byelaws Exempt.

Recommendation under Interim Development Order Approved

(b)—Outside the Borough—In accordance with Min. 1353/44, relating to plans submitted for approval outside the Borough, the Committee have approved, or otherwise dealt with, the following plans:—

No. of Plan	Name	Description	Recommendation under Interim Development Order
T.P.1918	H. O. Roberts	Garage, Brookside, Footbridge, Winchcombe.	Approved.
T.P.1919	The Secretary, Women's Institute, Prestbury.	Store, Women's Institute, Prestbury.	Approved subject to the corrugated iron being painted green.
T.P.1920	L. W. Nott	Conversion of one dwelling house into two houses, Springfields Farm House, Little Witcombe.	Approved subject to new work harmonising with the existing building.
T.P.1921	F. Hanman	Proposed house, New Road, Southam.	Approved subject to satisfactory site plans and approval of external materials.
T.P.1922	Miss Gillett	Rebuilding gable wall of cottage, Shaw Green Lane, Prestbury.	Approved subject to the wall being coloured with a cement wash to harmonise with the existing building.
T.P.1923	Mrs. E. Hatten	Garage, Half Acre, Bushcombe Lane, Woodmancote.	Disapproved owing to insufficient information.
T.P.1924	C. Webber	2 pairs semi-detached houses, Station Road, Bishops Cleeve.	Approved.
T.P.1925	S. Smith & Sons Ltd.	Alterations to cowshed, dairy and drainage system, Field Farm, Gay Lane, Bishops Cleeve.	Deferred pending submission of accurate site plan.
T.P.1926	Swindon Hall Farm Dairies Ltd. & Taylor Nash & Co., Ltd.	Proposed dairy and folding box factory, The Runnings, Swindon.	Approved subject to approval of external materials and to drainage being to the satisfaction of the R.D.C.

No. of Plan	Name	Description	Recommendation under Interim Development Order
T.P.1927	J. A. Samuels	Proposed garage, Shurdington Road, Bentham.	Disapproved owing to insufficient information.
T.P.1928	Cheltenham Corporation	Overhead L.T. Line, Reddings Farm, Badgeworth.	Approved.
T.P.1929	A. P. Smith	Reconstruction of store sheds, and workshop, Astwoods Farm, Staverton.	Deferred for further information.
T.P.1930	A. Haidon	Proposed extension of dairy, Badgeworth Lane, Shurdington.	Approved subject to alterations to roof.
T.P.1931	J. R. Flint	Detached house, The Reddings, Nr. Cheltenham.	Approved.
T.P.1932	Dr. A. Bruce Wallace	Conversion of scullery into garage, Ferncliff, Leckhampton Hill.	Approved.
T.P.1933	Cheltenham R.D.C.	2 pairs Swedish houses, Gretton, Winchcombe.	Approved subject to submission of elevations,
T.P.1934	Cheltenham R.D.C.	Pair Swedish houses, Elmstone Hardwicke.	Approved subject as above.
T.P.1935	Cheltenham R.D.C.	Proposed pair Swedish houses, Swindon.	Approved subject as above.
T.P.1936	Cheltenham R.D.C.	Proposed pair Swedish houses, Southam.	Consideration deferred for views of R.D.C. on suggested resiting.
T.P.1937	W. Corbett	Bungalow, Elmstone Hardwicke.	Approved for a period of five years from date of consent as the building is only intended as a temporary measure and subject to drainage being to the satisfaction of the R.D.C.
T.P.1938	Waifs and Strays Society	St. Monica's Home, Battledown Approach, alteration.	Approved subject to new work harmonising with existing building.
T.P.1939	W. E. Bowen	Alterations, Dunbar, Okus Road, Charlton Kings.	Approved subject as above.
T.P.1940	S. G. Young	Outbuilding, Cynstan House, Little Herberts Road, Charlton Kings.	Approved subject to no business being carried on without consent.
T.P.1941	F. Finch	Greenhouse, Detmore Cottage, East End, Charlton Kings.	Approved.

129—Development Plans—(a) Cottage, Leckhampton Hill—(Min. 1508)—Further consideration was given to a letter from Mr. W. S. Jenner requesting amendment to the siting of the proposed cottage at Blackhedge Farm. RESOLVED, That the Committee adhere to their previous decision.

(b) Sandpit, Arle Farm—Further consideration of letter from Mr. G. S. Wood to open a sandpit at fields behind Arle Farm. RESOLVED, That the application be not granted as the opening of a sandpit in this area would seriously affect the amenities of Arle House and interfere with the Committee's proposals for the development of the Hesters Way Estate.

(c) 40, Suffolk Road—Mr. H. Blunsdon applied for permission to use old stabling at the rear of 40, Suffolk Road, as a light engineering workshop. RESOLVED, That consent be granted for a period of 2 years subject to no nuisance being caused by reason of smoke, dust, noise or fumes.

(d) Irley Road, Winchcombe—Further consideration was given to a letter from Messrs. Ivens, Thompson & Green, on behalf of a client for permission to use the old slaughter house near Charringworth, Footbridge, Winchcombe, as a factory for woodwork and light engineering. RESOLVED, That consent be granted for a period of two years subject to no nuisance being caused by reason of smoke, dust, noise and fumes.

(e) 96, Priors Road—(Plan No. 5678)—Letter from Mr. R. G. Tibbles stating that the premises were not being used for business purposes and that the garage was for private purposes only. RESOLVED, That the plan be now approved.

(f) Cleaveland Street—Application from Mr. L. Smith to use part of premises known as Cleaveland Factory, Cleaveland Street, as a workshop for sheet metal and welding. RESOLVED, That consent be granted for a period of two years subject to no nuisance being caused by reason of smoke, dust, noise, fumes or smell.

(g) Station Road, Bishops Cleeve—Cheltenham Precision Reborning Co. Ltd. applied for permission to erect an advertisement at their premises at Bishops Cleeve. RESOLVED, That consent be granted for the erection of the advertisement in accordance with the plans now submitted.

(h) New Barn Lane--(Plan T.P. 1903)—Application from Mr. W. H. Bowd, for amendment to building line shown on plan. RESOLVED, That he be allowed to bring the houses forward a distance of 3ft. in advance of the line previously approved.

(i) Ryeworth Road—Mr. R. W. Greenhalf applied on behalf of a client to erect a bungalow on a plot of land off Ryeworth Road, Charlton Kings. RESOLVED, That the applicant be informed that the Council were prepared to approve the proposal in principle but that formal consent must be deferred pending the deposit and approval of detailed plans of the bungalow subject to the applicant constructing a turning space for vehicles on his own land to the requirements of the Committee.

(j) Glencairn, Lansdown Road—A letter was submitted from L. W. Barnard & Partners asking whether approval would be granted for the erection of a block of flats in the garden of Glencairn, Lansdown Road. RESOLVED, That the applicants be informed that the Council were prepared to approve the proposal in principle but that formal consent must be deferred pending the deposit and approval of detailed plans.

(k) Glencairn House, Lansdown Road—Application from Mr. J. H. Basson for permission to use Glencairn House, Lansdown Road as a transport cafe and restaurant. RESOLVED, That consent be refused on the grounds that the area is entirely residential and that the establishment of a roadside cafe would seriously affect the residential amenities of the area.

(l) Keynsham Street—Application from " Metal Crafts " for permission to use a small building at the rear of 50 Keynsham Street, as a workshop. RESOLVED, That consent be granted for a period of two years subject to no nuisance being caused by reason of smoke, dust, noise, fumes or smell.

(m) Springbottom, Charlton Kings—Application from Mr. E. J. Fear, Group Scout Master, for permission to erect a hut at Springbottom, Charlton Kings, for teaching scouts carpentry and handicrafts, and partly as use for a " den " for senior scouts. RESOLVED, That the applicant be informed as mentioned in (j) above.

(n) Rosehill Street—Application from Mr. A. V. Bayliss to erect a temporary but on a piece of land in Rosehill Street, for use as a builder's workshop. RESOLVED, That the applicant be informed as above.

(o) Chapel Lane, Winchcombe—(T.P. 1892)—Letter from Mrs. V. Copeland, asking the Committee to approve the use of bricks for the erection of the cottages in Chapel Lane, instead of stone as shown on the plans on the grounds that it is impossible to keep within the restrictive figure of £1,200 when using stone. RESOLVED, That consent be granted for the use of bricks subject to the walls being treated with snowcrete and finished a grey colour to harmonise with the surrounding properties, and that grey tiles be used on the roof,

130—Estimates 1946/47—The Town Clerk reported that the County Planning Officer had asked for an estimate of expenditure for 1946/47, which had been forwarded showing a total estimated expenditure of £2,443 3s. 0d. The County Planning Officer had asked for certain additional information in view of the increases contemplated over expenditure for the present year. This information was being obtained and would be forwarded in due course. RESOLVED, That the estimate forwarded to the County be approved.

131—Planning Officer Car Allowance—(Min. 1509)—The Town Clerk reported that the proposal to increase the Planning Officer's car allowance from £60 to £90 per annum referred to in Min. 1509 adopted by the Council on 1st October had been notified to the County Council so that financial provision might be made as the increased sum was not included in the estimates.

The County Council intimated that some time must elapse before that Council's views could be given on the proposed increase as consideration of the matter had been referred to the Motor Car Allowances Sub-Committee for consideration and report. It was not anticipated that decision could be reached before January. RESOLVED, That the Town Clerk inform the County Council that it is extremely unfortunate that the deliberations of this Committee, which affect the County Council,

should, as in this case, await the lengthy machinery to which matters must be subjected by the County Council before a decision could be reached, and that they be asked to expedite consideration of this matter. ALSO RESOLVED, That, in the event of the County scale for officers having duties in rural areas being higher than that recommended for Mr. Streater, that rate be applied, as Mr. Streater's duties took him long distances into the rural areas.

132—Proposed Sandpit—Arle Farm—Min. 1667 (e)—The Planning Officer reported that he had communicated with the Land Utilisation Officer and Regional Planning Officer in regard to the proposed sandpit at Arle Farm, and that it had been suggested that, in order to safeguard the amenities of the Borough, steps should be taken under Article 5 of the Town and Country Planning (General Interim Development) Order, 1945, to protect the whole area from defacement by the winning of minerals by surface workings.

In the ordinary course an owner of land could carry out the winning of minerals without applying to this Committee for consent after a period of 6 months of the coming into operation of the above Order. Article 5 of the Order makes provision for local authorities to apply to the Minister of Town and Country Planning for a direction that any development, including the winning of minerals, could not be carried out without permission. RESOLVED, That the Council be recommended to make application to the Minister of Town and Country Planning accordingly, and that the Town Clerk be authorised to take the necessary steps.

133—Conversion of Housing Accommodation for Non-Residential Purposes—A letter was submitted from the Cheltenham Rural District Council calling attention to Circular 192/45, Ministry of Health, referred to in Min. 124 (Housing Committee) asking this Committee to forward to that Council any proposals received for the change of use from residential to non-residential of properties situated in the area of the Cheltenham Rural District Council covered by this Committee.

134—Greville House, Grafton Road—A letter was submitted on behalf of the Air Registration Board, intimating that it is proposed to lease the above property for the purpose of office accommodation. Cheltenham has been selected as the centre for the West of England and this property would be the Western Area Office which will deal with Civil Aircraft and associated matters which are among the duties delegated to it by the Minister of Civil Aviation.

The present accommodation was inadequate and the staff would shortly be increased and would continue to expand having regard to the duties to be carried out. The property, in addition to being used as office accommodation, would provide a residence for a caretaker and his wife, and for a Resident Surveyor, whilst there was garage accommodation for 3 cars and a large yard in which the Board's vehicles could be garaged instead of causing obstruction as in the case of their present premises.

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This property, a private residence, was situated in a residential area, but no alterations would be carried out which were likely to affect the amenities of the area, and the present accommodation would, it was anticipated, be available for housing accommodation. RESOLVED, That, subject to no alterations being made in the external appearance of the buildings, provision being made to prevent

cars being parked in the street, and to no servicing of vehicles being carried out in the garages, that consent be given to the proposed use so far as this Committee was concerned the application being considered by, and Committee's decision being subject to, a recommendation from the Housing Committee. ALSO RESOLVED, That having in mind the importance of the future of the Board, the Council express their appreciation at the decision to establish the office here.

135—Oakland Laundry & Nu-Way Cleaners Ltd.—The Borough Surveyor submitted an application from the Oakland Laundry Nu-Way Cleaners Ltd., asking that the refusal to the change of user of No. 72 Prestbury Road, to enable the premises to be used as dry-cleaning premises, be re-considered, and pointing out that there were other factories within close proximity to these premises. RESOLVED, That the Committee adhere to their previous decision refusing consent, particularly having regard to the dangerous means of access which it was proposed to provide.

136—Development—Orchard Estate—Application was submitted from Messrs. J. A. Pye Ltd., for permission to use asbestos sheeting on the roofs to additions to houses which were being erected on this estate. RESOLVED, That the Committee consider this material unsatisfactory for the purpose, and that they adhere to the requirements of a tiled roof.

137—War Projects De-Requisitioning—The Planning Officer reported a letter from the Regional Planning Officer stating that the Minister of Town and Country Planning had had under consideration the questions arising from the requisitioning and acquisition of land by service departments for war projects and asking for information in regard to any substantial holdings by the War Office or Admiralty in this area which in the interests of planning should be released and reverted to civilian use divided into two categories (a) immediately and (b) in due course. The Planning Officer has prepared and forwarded the information required.

E. L. WARD, Chairman.

BRITISH RESTAURANTS COMMITTEE.

15th November, 1945. Present—The Mayor; Councillors Bettridge, Carter, Compton, Fildes and Thompson; Mrs. Lipson and Mr. Bache. Mr. H. W. Greenwood (Emergency & Wartime Meals Officer of the Ministry of Food) also attended.

138—Chairman—RESOLVED, That Alderman Clara F. Winterbotham be appointed Chairman of this Committee for the ensuing year.

139—Food Supplies—The Town Clerk read letter dated the 18th September from the Wartime Meals Officer of the Ministry of Food intimating that the Ministry were unable to assist in the difficulty of obtaining food supplies and the increased cost thereof. The Ministry were of the opinion that consideration should be given to the price charged for school meals and it should be ascertained that this covers the cost incurred. RESOLVED, That this matter be taken up with the Education Committee.

140—Capital Expenditure—The Town Clerk reported that a further application had been made to the Ministry of Food for the re-imbusement of the balance of £3,452 outstanding to the Council and also for the payment of interest from the date the amount was incurred and he read reply dated the 5th October from the Wartime Meals Officer of the Ministry of Food stating that the claims were still being examined and it was hoped to settle them in the very near future.

141—Maintenance of Buildings—The Borough Surveyor reported on the condition of the fabric at all three restaurants and he submitted a quotation for £125 for the execution of necessary work at Montpellier British Restaurant. RESOLVED, That the Borough Surveyor endeavour to obtain another tender for this work and in the mean-time only such work as is necessary to make the buildings water tight be put in hand.

142—Financial Statement—The Borough Treasurer submitted financial statement for the quarter ended 30th September, 1945, which showed a trading profit of £20 10s. 7d. before making provision for amortisation. The amortisation charges to date amounted to £4,704 and the balance on the Revenue Account amounted to £2,298 11s. 8d. The number of meals served during the quarter was 47,971; the cost of meals was 15.006d. which showed an increase, the figures for the June quarter being 13.74d.

143—Future of the British Restaurants—The Committee gave careful consideration to the question of the future of the British Restaurants in view of the fact that the number of meals served is smaller and the running costs were not decreasing in proportion. Mr. Greenwood, Wartime Meals Officer of the Ministry, who was present, stated that the Ministry were concerned at the high cost of staffing the Restaurants. RESOLVED, That consideration of this matter be deferred to a special Meeting of the Committee to be held on Thursday, the 6th December.

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144-Organiser's Report—(a)—Meals served—The number of meals served in the 19 Restaurants during August September and October was as follows:—

	August		September		October	
	Meals	Takings £ s. d.	Meals	Takings £ s. d.	Meals	Takings £ s. d.
Montpellier	8,144	475 18 5	6,859	399 5 11	6,621	382 19 7
St. Margaret's	2,804	170 19 7	4,574	277 18 8	4,367	263 16 5
Whaddon	5,270	211 6 11	4,663	188 18 11	4,302	171 17 6

The comparison between figures for August, 1944 and August, 1945, showed a decrease of 6,967 in the number of meals served and £293 7s. 1d. in the takings, between figures for September, 1944, and September 1945, showed a decrease of 3,779 in the number of meals served and £121 4s. 1d. in the takings, and between figures for October, 1944, and October, 1945, showed a decrease of 3,118 in the number of meals served and £96 5s. 2d. in the takings. The Organiser drew attention to the fact that St. Margaret's Restaurant was closed for a fortnight during August, and this accounted for part of the decrease in the figures for that month.

(b) Christmas Holidays—RESOLVED, That the Restaurants be closed on Christmas Eve, Christmas Day and Boxing Day.

(c) Supervisor Cooks (Miss Hine) six monthly increment—RESOLVED, That the final 6 monthly increment of 5s due to Miss Hine be paid.

145—Supervisor Cook (St. Margaret's)—The Organiser reported that Mrs. Kirby had resigned her position on Doctor's orders.

CLARA F. WINTERBOTHAM, Chairman.

TOWN IMPROVEMENT AND SPA COMMITTEE.

16th November, 1945. Present—The Deputy Mayor; Aldermen Lipson, Pates and Ward; Councillors Bush, Fildes, Green, Grimwade, de Courcy-Ireland, Mann, Morris, Readings, Smith and Thompson; Mr. E. Baring.

146 Chairman—RESOLVED, That the Deputy Mayor (Alderman T. Wilfred Waite) be appointed Chairman of this Committee for the ensuing year.

147—Vice-Chairman—RESOLVED, That Councillor H. T. Bush be appointed Vice-Chairman for the ensuing year.

148—Co-option of Members—(a) Chamber of Commerce—RESOLVED, That Messrs. E. Baring and A. Palmer be co-opted as members of this Committee as representatives of the Chamber of Commerce.

(b) **Spa Medical Advisory Committee**—Dr. Kirkland stated that in view of advancing years he desired to tender his resignation as a member of this Committee as representing the Spa Medical Advisory Committee. RESOLVED—(a) That appreciation be conveyed to Dr. Kirkland for the invaluable services he has rendered to the town during the many years he served as Chairman of the Spa Medical Advisory Committee and took such an active interest in the work of that Committee.

(b) That the Spa Medical Advisory Committee be asked to nominate a representative to serve on this Committee in place of Dr. Kirkland.

149—Appointment of Sub-Committees—RESOLVED, That the following members do constitute the Sub-Committees for the ensuing year, namely:—

Entertainments Sub-Committee—Aldermen Pates and Waite, Councillors Bush, Green, Grimwade, Mann, Morris, Readings and Thompson.

Health and Holiday Resort Sub-Committee—Alderman Waite; Councillors Bayliss, Bush, Fildes, Grimwade, Mann, Morris, Readings and Smith; and Mr. E. Baring.

Advertising Sub-Committee—Councillors Bush, Green, Grimwade, Morris and Readings.

Playhouse Sub-Committee—Councillors Bush, Grimwade, Readings and Thompson.

ALSO RESOLVED, That Mr. H. O. Barnett be co-opted a member of the Playhouse Sub-Committee.

150—Entertainments Sub-Committee—The Entertainments Sub-Committee met on 23rd October and a report of their meeting is being circulated to the Council. With regard to Item 2 (c) relating to the local Music Festival which at the suggestion of the Entertainments Sub-Committee, was being promoted under the auspices of the Cheltenham Cultural Council, this Committee considered that as the Competitive Festival would be held in May followed by the Annual Music Festival in June, it was desirable that the Local Festival be held in the Autumn of 1946 instead of March. They were in agreement with the Cultural Council's views that if this Festival was to become an annual feature the Autumn was the most suitable period of the year. With regard to Item 6 and the adaptation, for storage purposes of the room at the southern end of the east balcony, it was understood that the Borough Surveyor was submitting a further report thereon. RESOLVED—

(i) That with the exception of Items 2 (c) and 6, the report be approved and adopted.

(ii) That the suggestions mentioned above as to the date of the Local Music Festival be conveyed to the Cultural Council and that Item 6 relating to the adaptations to the balcony room at the Town Hall, be referred back for further consideration and report.

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151—Cheltenham Hospitals' Ball, New Year's Eve—The Hospitals' Ball Committee stated that they felt the first New Year's Eve Ball following the termination of hostilities, was a very special occasion and they therefore asked if the Council would favourably consider a proposal that the dance be held from 9 p.m. to 2 a.m. with an extension of the Bar Licence to midnight. They had no desire for the bar to remain open for a longer period than two hours but suggested that in this instance the hours be adjusted, namely from 9-10 p.m. and from 11 p.m. to midnight.

The Committee carefully considered the application including the desire of the organisers to revert, so far as possible, to peace-time standards. RESOLVED, That in these circumstances application be made to the Justices for the necessary extensions of the licences.

152—Winter Garden—The Winter Garden was de-requisitioned on the 31st October and the Parks Committee had instructed the Gardens Superintendent to commence his temporary lay-out forthwith. The Gardens Superintendent had pointed out the extensive surface damage and that since his estimate of £350 was submitted in July, 1943, this must, of necessity, be increased by £200 making a total of £550. The Committee were also reminded that when the Parks Committee were asked to undertake a temporary lay-out it was only envisaged that the portion of the site on the south side of the main entrance would be dealt with but the areas on the north side, adjoining the New Club, and also adjoining Imperial Square (east side) were now in such a bad state that it would be necessary for the same to be incorporated in the scheme at a total cost of £650. Of this amount £400 had been included in the current estimates and compensation will be claimed from the Military Authorities for the damage caused.

With regard to the temporary buildings these had now been removed from the site. The Borough Surveyor reported upon approaches he had again made to the Ministry of Health for their approval to expenditure necessary for the removal and re-erection of one of the temporary huts recently

acquired by the Council, which it was proposed should be erected adjacent to the Town Hall.
RESOLVED—

(i) That the Parks Committee be asked to include in the proposed lay-out the additional areas mentioned above at a total cost of £650.

(ii) That the Town Clerk draw the attention of the Military Authorities to the increased expenditure necessitated by the extensive damage sustained by the ground, particularly during the last few months and that regard be had thereto when settling compensation payments.

(iii) That the Re-organisation Sub-Committee be asked to give early consideration to the priority which may be accorded to the proposed post-war development of this site as contained in Min. 1206/44.

153—Institute of Municipal and County Engineers, Southern District—The Southern District of this Institute held its meeting in Cheltenham on 18th October and expressed thanks and appreciation to the Council for the accommodation and facilities made available to them.

154—Oak Chest—Mr. Oswald Martin had presented to the Council a carved oak chest which had now been deposited at the Town Hall. RESOLVED, That the Council's thanks be conveyed to Mr. Martin for his gift, and that the question of accommodation be left in the hands of the Entertainments Manager.

T. WILFRED WAITE, Chairman.

STREET AND HIGHWAY COMMITTEE.

19th November, 1945. Present—The Mayor ; Aldermen Trye and Ward ; Councillors Addis, Bettridge, Biggs, Green, Grimwade, Midwinter and Readings.

155—Chairman—RESOLVED, That Alderman Capt. J. H. Trye be appointed Chairman of this Committee for the ensuing year.

156—Vice-Chairman—RESOLVED, That Alderman E. L. Ward be appointed Vice-Chairman for the ensuing year.

157—Appointment of **Sub-Committees**--RESOLVED, That the following members do constitute the Sub-Committees for the ensuing year, namely :—

Requisitions, Stores and Plant—Aldermen Pates and Trye ; Councillors Bettridge, Midwinter and Readings.

Traffic—Alderman Trye ; Councillors Addis, Garland, Green and Readings.

Salvage—Alderman Trye ; Councillors Bettridge, Biggs, Midwinter and Readings.

Pittville Street—Aldermen Pates, Trye and Ward ; Councillors Garland and Grimwade.

Also, RESOLVED, That the thanks of this Committee be conveyed to the co-opted members of the Salvage Sub-Committee for the invaluable services rendered by them during the difficult war years, when salvage played such an important part in the nations war effort.

158—Traffic Regulations—(Minute 1677145). Since the last meeting complaints had been received of omnibus stops at North Street and outside Elmfield House, Swindon Road; congestion caused by parking in Rodney Road ; obstruction to traffic due to advertisement boards on roundabouts and the presence of the Montpellier Static Water Tank. It was recalled that at the last meeting, in the light of Circular 587 from the Ministry of War Transport stating that the Minister was now prepared to deal generally with applications for traffic regulations and other matters, the Traffic Sub-Committee had been asked to consider the general problems arising from congestion, particularly in North Street and Pittville Street. RESOLVED, That the Traffic Sub-Committee be asked to consider the complaints mentioned above and that a report be submitted to the next meeting of this Committee.

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159—Cheltenham District Traction Co.—Cleeve Hill Service—Discussions had taken place between the representatives the Company, the Police Superintendent, and the Borough Surveyor in regard to the route of this service through the built-up portion of the borough and also the present position of certain bus stops. It was recommended that the outward journey be made via North Street, Albion Street, Portland Street and Clarence Road, and the inward journey via Clarence Road, Portland Street, Albion Street and Pittville Street, and that the existing bus stop near the Gaumont Cinema be removed and " Stop " signs erected in the vicinity of Pittville Gates. RESOLVED, That the recommendations be approved and adopted.

160—Criterion Hotel—The Y.M.C.A. desired to terminate their tenancy on 31st October, and at the last meeting the Mayor and Vice-Chairman were authorised and given power to act in dealing with applications for the use of the building received from the Cheltenham Youth Committee (who were required to vacate their present premises at the end of the year), the Cheltenham Cultural Council, together with the question of alternative accommodation for Miss Carter whose occupation of a room at the Rotunda would terminate on 31st December. The Town Clerk reported upon the discussions which had taken place between the organisations to consider the making of amicable arrangements for the joint use of the large room on the ground floor and also for the provision of office accommodation for the Youth Committee and Cultural Council. The rent previously obtained was £104 per annum, plus rates, and in connection with the joint user it would be necessary to employ a resident caretaker. It was proposed that an amount equivalent to the rent and the caretaker's services and other maintenance expenditure incurred by the Council should be divided between the three organisations equally, and it was also made clear to them that the arrangement would only be of a temporary nature and could be terminated by one month's notice. The Borough Surveyor was considering the adaptation of a portion of the upper floor as living accommodation and, in due course, a further report would be submitted. It was also recommended that the Entertainments Manager undertake the administration of the arrangements referred to above. RESOLVED, That the proposals submitted be approved.

161—Properties under the Control of this Committee—The Town Clerk asked for instructions as to increasing the rents of the various properties belonging to this Committee, to cover the increased

rates payable by the Council in respect thereof. He reminded the Committee that the Housing Committee had already increased the rents of all the Council houses. RESOLVED, That the rents be increased by the appropriate amounts and that the Town Clerk be instructed to serve the necessary statutory notices.

162—Trees—Gale Damage—The Borough Surveyor reported that during the recent gales a number of trees from the high-way had been blown down and damage caused to the fence in Trye's Road belonging to Green Gables, Painswick Road and the dividing fence at 32/34 Leckhampton Road. The occupier of Green Gables had since asked for the removal of another tree to avoid further damage. The Town Clerk reported that the Council's insurers regarded damage of this nature as an Act of God and no liability was accepted in respect thereof. RESOLVED,

(i) That in view of the damage sustained by these private owners the Town Clerk again communicate with the Insurance Company to ascertain if they are prepared to consider making an ex-gratia payment towards the cost incurred.

(ii) That the application of the occupier of Green Gables for the removal of a tree in Painswick Road be adjourned and that the tree be viewed.

163—Highbury Church—Sign—An application had been received for permission to erect a projecting sign on a lamp-post in the High Street opposite Oxford Street directing to Highbury Church. RESOLVED, That this Committee raise no objection thereto subject to the approval of the Electricity Committee being obtained and to the sign complying with the requirements of the Borough Surveyor and Borough Electrical Engineer.

164—St. Mark's Community Association—(Min. 1680/45)—The Association had forwarded, as requested, a sketch of their proposed programme notice boards, including a specimen programme. They desired to erect the boards in certain selected positions in the vicinity of the St. Mark's Housing Estate. RESOLVED, That the Town Clerk consider whether the proposals are likely to infringe the Advertisement Regulations and, if this is not the case, the Chairman be empowered to grant the application, due regard being had to siting.

165—Parking Places for Motor Vehicles—The Association of Municipal Corporations forwarded notice of a meeting in London on the 13th December to be addressed by the Minister of Town and Country Planning and at which representatives of a large number of organisations interested therein had been invited to be present. RESOLVED, That the Borough Surveyor be authorised to attend.

166—Road Safety—Read, circular 588 from the Ministry of War Transport upon the measures necessary to combat the increase in road accidents likely to occur with the increasing volume of traffic. While propaganda was necessary, the Minister was aware of the valuable work undertaken both by local authorities and the Police and he was anxious for these activities to continue on an extended scale and would be prepared to encourage and assist road safety work by making a grant from the Road Fund of 50 per cent of approved expenditure. He suggested the setting up of local safety organisations representative of the local authority, the police, the local education authority and the Royal Society for the Prevention of Accidents. Details of expenditure to be incurred should

be submitted in December for the period to 31st March, 1946 and for the twelve months to 31st March, 1947. RESOLVED,

(i) That a local Safety Committee be constituted and that the following be invited to serve thereon, namely, the Chairman of this Committee (Alderman Trye), Councillors Readings and Strickland, the Police Superintendent, the Education Officer and the local representative of the National Safety First Association.

(ii) That the Education Committee, the Chamber of Commerce, the Trades and Labour Council, the Pedestrians Association, the Boys' College, the Ladies' College, Dean Close School, and the Grammar Schools be invited to submit nominations. (iii) That estimates of expenditure be submitted to the Ministry, as requested.

167—Highway Divisions—The Ministry of War Transport intimated that a re-arrangement to the boundaries of highways divisions had been undertaken and Gloucestershire was now transferred from the Midland to the South Western Division. RESOLVED, That this be noted.

168—Estimates for Trunk and Classified Roads—The Ministry of War Transport had asked to be furnished with preliminary estimates for trunk road expenditure for 1946-47 and the Borough Surveyor reported that estimates had been furnished

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accordingly amounting to £9,625 for A.40 and £5,015 for proposed trunk roads. The County Surveyor had also asked for preliminary estimates for County roads expenditure. RESOLVED, That the estimates submitted to the Ministry of War Transport be confirmed and that the Borough Surveyor be authorised, after consultation with the Chairman, to forward the preliminary estimates for County road expenditure, as requested.

169—Grants to Aids to Movement of Traffic—Read, Circular C.D.93 stating that the Secretary of State had decided to extend to 30th September, 1945, the period within which expenditure on aids to movement of traffic might be recognised for grant purposes. Reasonable expenditure, where necessary for external lighting of street shelters, emergency water installations and Civil Defence buildings would continue to be recognised for A.R.P. grant. RESOLVED, That this be noted.

170—Ammunition Shelter, Tommy Taylors Lane—The Military Authorities were considering de-requisitioning the site used for the erection of an ammunition shelter, but before so doing had suggested that the Council consider retaining the shelter and making a payment therefor. The Borough Surveyor was not desirous of acquiring the building as it would be necessary to demolish the same at a later date for tipping operations. The Military Authorities had therefore been informed that when the site was de-requisitioned the Council would be prepared to take over the shelter without cost and to waive any claim for re-instatement work. RESOLVED, That this be approved.

171—Pilley Bridge—(Min. 1678/45). The Borough Surveyor reported that he had conveyed to the Ministry of Transport the desire of the Council for the re-alignment and widening of this bridge, when re-constructed to 45 feet. The Ministry had approved the re-alignment in principle, but stated that in their opinion the reconstruction would only justify an improved width of 40 feet comprising a

carriageway of 24 ft. with two footpaths 8 ft. each in width. RESOLVED, That this Committee concur therein.

172—Sickness Scheme for Employees—(a) Statutory Benefit—(Min. 1697 (b)/45 General Purposes Committee). The Town Clerk had taken the view that the words included in the Sickness Scheme "deduction of a sum equal to any statutory sickness or disablement benefit " included amounts in excess of the benefit of 18s per week, as in order to pay the additional benefits, a scheme had to be made under the Act and approved by the Minister of Health. This matter was under consideration by the J.I.C. and the Town Clerk was discussing the question with the District Auditor and would submit a further report in due course. RESOLVED, That for the time being, a benefit of 18s per week only be deducted when computing sickness payments.

(b) The Borough Surveyor sought instructions in regard to sickness payments to a superannuated employee who had been re-engaged in a part-time capacity. RESOLVED, That sickness payments be made on the basis of the Council's sickness scheme, the amount to be calculated pro-rata on the hours worked.

173—Highways Employees—(a) W. G. Griffiths, Lorry Driver—A difference had occurred due to the return from the Forces of an employee in the Highways Department rendering it necessary to transfer Mr. Griffiths for a few days from his normal duties to other duties to enable an adjustment to be made in the administration of the department. Although the employee had suffered no loss of wages as a result thereof and, had, in due course, been reinstated in his former employment the National Union of General and Municipal Workers protested against the procedure and asked for the matter to be brought before this Committee. They pointed out that Griffiths was an ex-service man from the previous war and was entitled to consideration in a manner similar to that accorded to employees returning from the Forces,

It was recalled that at the last meeting the Borough Surveyor had submitted correspondence with the Union and the Committee had decided that it was in the best interests of the department that the present rule which had been in existence for many years, namely, that the Borough Surveyor be empowered to move men from one department to another, as circumstances rendered this necessary, be adhered to as otherwise a complete breakdown of essential services was inevitable in an emergency.

The District Organiser of the Union (Mr. C. Jones) attended before the Committee and also the Highways Superintendent and the employee, and the Committee informed the Union's representative of their previous decision. The latter was, however, not entirely in agreement therewith and asked that when such adjustments were necessary these should be implemented with due regard to seniority. The Committee were prepared to give consideration to this suggestion where practicable, and it was RESOLVED, accordingly.

(b) Working Hours—At the last meeting the Borough Surveyor had submitted his suggestions for adjustment of the working hours during the winter months, namely, from 7.30 a.m. to 12.30 p.m. and from 1 p.m. to 4.30 p.m. from Monday to Friday and from 7.30 a.m. to 12 noon on Saturdays, these hours to have effect during the winter months. The Union had pointed out that the men suffered hardship thereby as they were unable to return to their homes for their mid-day meals.

RESOLVED, That the hours be revised, namely, from 7.15 a.m. to 12.30. p.m. and from 1.45 p.m. to 4.30 p.m. from Mondays to Fridays and from 7.30 a.m. to 12 noon on Saturdays.

(c) Additional Labour—The Borough Surveyor reported upon labour difficulties and stated that he had communicated with the Employment Exchange in an endeavour to obtain thirty additional labourers for urgent work. The Employment Exchange had, however, intimated that while the position was somewhat easier, this had been balanced by the demand for priority building work and there was little prospect of the Council's application being granted at the present time. The Borough Surveyor also stated that he had communicated with ten employees who had left the service of the Council to undertake war work in factories and other places and had informed them that the Ministry of Labour were agreeable to their returning to their former employment, subject to an application for release under the National Service Acts. Only five replies had been received and, with one exception, the employees gave no indication of their desire to return to the Council's service. He was, therefore, with the limited labour force now at his disposal, unable to put in hand at the present time any large scale works. RESOLVED, That the labour position of the Highways Department be noted.

174—Highways Department—Plant and other Matters—(a) Obsolete Equipment—The Borough Surveyor reported upon obsolete equipment now stored at the Depot which included two worn-out lorries and a van, bitumen and tar boilers, the old Merryweather Fire Engine, Morrison and School shelters and other items. He was anxious to dispose of the same to enable additional storage accommodation to be provided and also to utilise corrugated iron from underground shelters for the erection of a lean-to shed. RESOLVED, That he be authorised to sell all obsolete equipment at the best possible prices and that with regard to surplus A.R.P. equipment this be offered at prices authorised by the appropriate Government departments.

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(b) Diesel Roller and Excavator complete with Trailer—(Min. 1686/45). The Borough Surveyor reported that the manufacturers were unable to promise delivery of this equipment until the latter part of 1946 or possibly the spring of 1947. With regard to the excavator he had ascertained that this was capable of transportation by a 5 ton tractor subject to certain adjustments to the braking system which the manufacturers were prepared to undertake. As authorised, an order had therefore been placed with Messrs. Wallis & Steevens of Basingstoke for the roller and with Messrs. Priestman Bros. for the excavator and tractor.

The Committee were reminded that there were insufficient funds in the Plant Account to pay for the above machines and the Borough Engineer had previously recommended that the balance be taken out of the current year's estimates in view of the fact that the whole amount provided could not be spent this year owing to scarcity of labour. He now recommended that a sum of not less than £5,000 be transferred from the estimates to the Plant Account in order to be available when the accounts for machines are received. RESOLVED, That the attention of the Finance Committee be drawn thereto.

175—Staff. --(a) Secretary/Shorthand-Typist—The Borough Surveyor reported upon the duties of his Secretary/Shorthand Typist (Miss M. Bunclarke) and recommended that she be transferred from the

Clerical Division to Grade A of the Permanent Officers' Scale, £180 p.a., rising by four annual increments of £15 to a maximum of £240, her commencing salary in the Grade to be £210 per annum. RESOLVED, That the General Purposes Committee be recommended accordingly.

(b) Refresher Courses, Chief Engineers, etc.—The Borough Surveyor reported that the Institution of Municipal and County Engineers had approached the Department of Scientific and Industrial Research with a view to Refresher Courses being prepared for Highway Engineers at the Road Research Laboratory. The Ministry of War Transport supported the idea. RESOLVED, That the Borough Surveyor be authorised to submit to the next meeting of the Committee recommendations as to the method by which advantage could be taken of the Refresher Courses for himself and other members of the staff.

176—Re-organisation and Reinstatement of Permanent Officers on Discharge from H.M. Forces—(Mins. 1350 (b)/45 and 1699/45, General Purposes Committee)—The Borough Surveyor submitted his proposals for the reinstatement and rehabilitation of permanent officers on the lines prescribed by Min. 1699. RESOLVED, That the proposals be approved and forwarded to the General Purposes Committee for consideration in conjunction with other reports relating to the various departments of the Council.

J. 11. TRYE, Chairman.

GENERAL PURPOSES AND WATCH COMMITTEE.

20th November, 1945. Present—The Deputy Mayor (Chairman) ; The Mayor ; Alderman Ward ; Councillors Addis, Bettridge. Biggs, Bush, Green, Grimwade, Rev. de Courcy Ireland and Thompson,

177—Chairman—RESOLVED, That the Mayor (Alderman Clara F. Winterbotham) be appointed Chairman of this Committee for the ensuing year.

178—Vice-Chairman—RESOLVED, That the Deputy Mayor (Alderman T. Wilfred Waite) be appointed Vice-Chairman of this Committee for the ensuing year.

179—Appointment of **Sub-Committees**—(a) **Market and Public Control Sub-Committee**—The Committee reviewed the amount of detail work undertaken by them at their monthly meetings which, in a large measure, precluded opportunities for full consideration of more important problems. It was felt that this position might be obviated by the amalgamation of the Hackney Carriage and Market Sub-Committee and the constitution of a Standing Sub-Committee under the title of " Market and Public Control." To this Sub-Committee would be referred, in the first instance, consideration of all licensing and kindred matters and those relating to the Market and its administration. The Sub-Committee would report to this Committee in the usual way. RESOLVED, That a Standing Sub-Committee be constituted accordingly and that the following members be appointed thereon for the ensuing year :—Aldermen Leigh James, Waite and Ward, Councillors Bettridge, Bush, Fildes and Green.

(b) **Accommodation Sub-Committee**—RESOLVED, That the Mayor, Alderman Trye, Waite and Ward, Councillors Bush and Thompson be appointed the Accommodation Sub-Committee for the ensuing year.

(c) **Re-organisation Sub-Committee**—RESOLVED, That the Mayor, Aldermen Lipson, Trye, Waite and Ward, Councillors Bush, Grimwade and Thompson be appointed the Re-Organisation Sub-Committee for the ensuing year.

180—**Staff Joint Advisory Committee**—RESOLVED, That the Mayor, Councillors Addis, Bush, Grimwade and Thompson be nominated as the Council's members for appointment on the Staff Joint Advisory Committee for the ensuing year.

181—**Standing Joint Committee**—Finance Sub-Committee—(Mins. 323 and 504/45)—RESOLVED, That the Mayor, Alderman Trye and Councillor Bettridge be appointed to represent the Council upon the Finance Sub-Committee of the Standing Joint Committee for the ensuing year.

182—Diseases amongst Animals—The Police Superintendent reported that the Borough was now free from contagious diseases amongst animals.

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183—Gas Undertakings Acts, 1920-1934—(a) Periodical Gas Tests—Read, reports of gas tests made on 15th, 19th, 25th and 29th October, 3rd, 8th, 12th and 18th November which showed the calorific value on these dates to be 439.5, 465.2, 449.0, 454.2, 475.9, 450.9, 442.6 and 459.0 B.Th.U., and the pressure to be 5.0, 4.5, 4.4, 5.0, 5.1, 4.5, 5.1 and 5.5 inches of water respectively.

(b) Quarterly Report—Read, quarterly report for the period to 30th September which showed the calorific value up to and including that date to be 454 B.Th.U. and there were no testings in which the pressure was less than 2 inches of water.

184—Location of Retail Businesses Order, 1942-32 Winchcombe Street—The Price Regulation Committee had decided not to grant the appeal of Mrs. B. W. Mellon to commence a business in secondhand goods at these premises.

185—Petroleum Licences—(a) Annual Renewals—The Petroleum Inspector submitted a further list of applications for renewal of licences. RESOLVED, That licences be granted for one year as from 5th October last to Gloucestershire Motors, Suffolk Road ; Mr. T. H. Little, Pilford Garage, Old Bath Road ; Mr. F. Strickland, Coltham Fields, Hales Road ; and Mr. G. R. Lane (a new tenant of Granley Road Filling Station).

(b) Storages closed during the war—Applications had been received from Messrs. G. E. Waghorne, Shurdington Road ; Ebdons Automobiles Ltd., 14/28 Bath Road (premises used before the war by Messrs. Reed & Patterson Ltd.) ; Alfred Miles Ltd., 22 and 26 Carlton Street (premises used before the war by Messrs. E. R. Crabtree Ltd.) ; and Mr. G. H. Hunt trading as Hewlett Motors Ltd., 41 Hewlett Road (premises used before the war by Tibbles Motors Ltd.), for licences to be restored in respect of these premises. The Inspector reported that the tanks had been sealed during the war-time as, in a number of cases, the premises have been occupied by or on behalf of Government departments. RESOLVED, That licences be granted for one year as from 5th October last, subject to the tanks being found to be satisfactory after inspection and test by the Petroleum Inspector.

(c) Albion Cabinet Works, Windsor Street—RESOLVED, That a licence be granted to Mr. L. Coombs for a can store, for one year as from 5th October last, subject to the store complying in all respects with the requirements of the Petroleum Inspector.

186—Cinematograph Licences—(a) The Town Clerk submitted applications in respect of the renewal of cinematograph licences for the Coliseum, Theatre and Opera House, The Palace, Daffodil, Regal, Ritz, and Gaumont. RESOLVED, That reports be obtained from the Police Superintendent, Column Officer Jennings and the Building Inspector upon the Cinemas concerned and that in the event of these reports being satisfactory the Council be recommended to grant the licences for the year commencing 7th February, 1946. Also, RESOLVED, That authority be given for the Common Seal to be affixed thereto.

(b) Charities to benefit front Sunday Opening—RESOLVED, That the following charities benefit equally in respect of each Sunday upon which the cinemas are open during 1946-47, subject to a deduction of 5 per cent. for transmission to the Cinematograph Fund :—Children's Hospital ; General Hospital ; Red Cross Society (local branch) ; St. John's Ambulance, Cheltenham ; St. Catherine's Home ; Soldiers', Sailors', and Airmen's Families Association, Cheltenham ; and Nazareth House. Also, RESOLVED, That the application from the British Sailors' Society to be included in the list of charities be not acceded to.

187—Contributions to Local Charities and Public Institutions—RESOLVED, That in pursuance of the Cheltenham Improvement Act, 1889, and the Cheltenham Order, 1905, the following subscriptions be made to the under-mentioned institutions in respect of the year ending 31st March, 1946 :—

	£.	s.	d.
Ball's Almshouses ..	2	0	0
Boys' Orphanage ..	10	0	0
British Legion	10	0	0
Charity Organisation Society	5	0	0
General Hospital	144	12	0
Children's Hospital ...	21	10	0
Girls' Orphanage	10	0	0
Homes for Aged Pensioners (Sunset Homes, Carlton Street)	10	0	0
N.S.P.C.C.	10	0	0
Nazareth House	50	0	0
St. Catherine's Home ...	10	0	0
St. John's Ambulance Association ...	12	0	0
Salvation Army for local welfare work	20	0	0
Tuberculosis After Care Society	<u>10</u>	<u>0</u>	<u>0</u>
	£325	2	0

Also, RESOLVED, on the suggestion of the Rating Committee, That the following additional contributions be made under the Council's powers mentioned above and that such amounts be

allocated by the Borough Treasurer with the agreement of the organisations concerned towards rate reliefs in respect of the premises mentioned :—

	£.	s.	d.
St. John Ambulance Association, 38 Clarence Street	33	4	0
National Savings Committee, 99 Promenade ...	112	14	10
Christian Science, 7 Montpellier Avenue	19	7	4

188—Cheltenham Market—The Town Clerk reported upon the meeting of the Market Sub-Committee on 4th October and also generally upon the existing tenancies and facilities which the Council had, from time to time, granted at the Market. It was recalled that the National Market Traders' Federation had asked for the restoration of the tenancies of stallholders who had, of necessity, to give up their stalls for reasons connected with the war. The Sub-Committee had felt unable to make any recommendation thereon pending a more representative meeting and also some indication of the general policy of the Council.

Since that date the Gloucestershire Marketing Society had applied for a lease of a site 140 ft. x 40 ft. for the erection of a fruit packing plant, at their own cost, amounting to approximately £20,000. This proposal was being undertaken in consultation with the Ministry of Agriculture and was part of the national requirements for the establishment of fruit packing stations.

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The Borough Surveyor stated that he had discussed the proposal with the Society and now understood that the suggested site was likely to prove inadequate and, in any event, he would feel reluctant to give his support thereto as, in his opinion, this would lead to congestion. He had suggested to the Society that they might consider a site on the westerly side of the town, possibly in the vicinity of Turk's Gardens and they were favourably inclined thereto. They pointed out, however, that even if their original proposal was abandoned, there was a pressing need for box storage accommodation occupying an area of approximately 90 ft. x 25 ft. They felt that if such a building was provided, it would greatly increase the marketing business and, incidentally, the rental now received by the Council. RESOLVED, That these matters be referred to the Market and Public Control Sub-Committee and that they be asked to submit a report and recommendations thereon.

189—Rodney Road Car Park—(a) Public Service Vehicles—(Min. 1694 (b)/45). Messrs. Pulhams had been informed of the Council's decision to terminate their use of this car park, but they pointed out their difficulties in obtaining alternative accommodation. They stated, however, that the Black & White Motorways Ltd. had intimated that if they could remain in their present parking place for a short while longer, the Company would be prepared to give sympathetic consideration to accommodating their service at St. Margaret's Station. The Company had also confirmed this offer, RESOLVED, That Messrs. Pulhams be informed that in these circumstances the Council will agree to their using the Rodney Road Car Park until 25th March next but that this period cannot be extended in view of general parking difficulties.

(b) Accommodation—Applications were submitted from Mr. C. E. Smith-Wood for a season ticket and the use of the covered shed in the day time, and also from Mr. D. V. Davies for overnight

accommodation in connection with the Ellenborough Hotel. RESOLVED, That the applications be not entertained.

(c) Additional Accommodation for private cars—Approaches had been made to the Black & White Motorways Ltd. to ascertain if they were prepared to assist in the general problem of parking facilities by permitting private vehicles to park, for a fee, at the St. Margaret's Station, but the Company were unable to consent thereto in view of the pending restoration of their long distance services.

(d) General Parking Matters—RESOLVED, That the Street and Highway Committee be asked to undertake the control and management of all matters relating to parking facilities including the Rodney Road, Promenade and other Car Parks and that, as and when practicable, the Standing Orders relating to the powers and duties of this Committee be amended to give effect to such decisions.

190—Cheltenham District Traction Company—(a) (Min. 1693/45)—The Regional Transport Commissioner had now approved the revised schedules submitted by the Company relating to general improvements in the services.

(b) Nos. 1 (Cleeve Hill) and 5 (Arle Road to Sandy Lane) Services—The Company stated that as a result of a further improvement in their staffing position they were willing to consider the Council's suggestions and to operate, for a trial period, half-hourly services on these routes. Whilst such improvements were appreciated, it was felt that a further improvement might be effected in the No. 5 Service if this was extended along Orchard Way and Tanners Road, thus meeting the needs of a populated area at present entirely without public transport facilities. RESOLVED, That this suggestion be conveyed to the Company.

191—Byelaws—Wireless Loudspeakers and Vans—The Town Clerk reported upon the difficulties in enforcing this byelaw in its present form and he also submitted a letter from Mr. G. Blagg with regard to the use of loudspeaker vans in connection with the Municipal Elections. RESOLVED, That the Town Clerk ascertain from the Home Office as to what modifications are likely to be approved in order to assist the better practical working of the Byelaw.

192—Police Bill—The Town Clerk reported upon this Bill which was now before Parliament and which provided for the re-organisation of Police areas as from 1st April, 1947. If the Bill became law in its present form all separate Non-County Borough Organisations would cease to exist on that date and would, in future, form part of the County Police Force. The Borough Treasurer also reported upon the financial implications of the Bill, so far as Cheltenham was concerned, from which it appeared that the borough rate for police purposes was likely to be increased as opposed to a decrease in the county rate.

The Association of Municipal Corporations had made representations to the Home Secretary that further consideration of the Bill should not take place until a Conference had been arranged with representatives of the Association and they had asked their members to inform their respective Members of Parliament of the many objections of Local Authorities. The Town Clerk stated that a communication had been forwarded to the Borough Member accordingly. RESOLVED, That the

attention of the Association and the Borough Member be drawn to the financial burdens likely to devolve upon Non-County. Boroughs in a position similar to Cheltenham in order that steps may be taken to protect their interests.

193—Shops Closing Hours—(a) Winter Months—Read, letter from the Home Office intimating that the Secretary of State proposed to make no change in the operation of Defence Regulation 60 AB dealing with the hours of closing of shops during the winter months. This Regulation which came into force on 4th November, 1945, provided that shops be closed not later than 7.30 p.m. on a late day and 6 p.m. on other days, the local authorities to substitute earlier or later closing hours provided such substitution did not exceed 8 p.m. on a late day and on one other day and 7 p.m. on one or more of the remaining days. The local organisations had been informed but no representations had been received. RESOLVED, That the Council take no action to vary the hours prescribed under the Regulation.

(b) Christmas Closing—The Secretary of State also intimated that he had considered the question of exercising his power under the Shops (Hours of Closing) Act, 1928, to suspend the operation of the provisions of that Act (as amended by Defence Regulation 60.AB) during the few days immediately prior to Christmas. In view, however, of the continued need for fuel economy and transport difficulties, he did not propose to exercise this power in 1945. RESOLVED, That the local organisations be informed accordingly.

194—"Excepted" District Authorities—"Excepted" District Authorities had recently held a meeting in London at which 41 of the 45 "excepted" districts were represented. It had been decided to form an Association of such districts and each member was asked to contribute a sum of £2 2s. 0d. towards preliminary expenditure. RESOLVED, That this Council affiliate thereto and that a contribution be made accordingly.

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195—Local Information Services—(a) Read, circular 197 stating that the Minister of Health had given consideration to the need for the provision, as a permanent local government service, of an adequate Local Information Service, and had consulted representatives of the Associations of Local Authorities thereon. War-time information centres had considered that an adequate information service should be built up and maintained by local authorities and should take the form of a centre equipped to deal with enquiries and questions relating to local government matters. The Minister felt that the cost was not likely to be large and should be borne locally and therefore no direct exchequer grant was contemplated. RESOLVED, That the Accommodation Sub-Committee be asked to report upon the accommodation which can be made available at the Municipal Offices for such service, if and when established, and that in the meantime consideration of the circular be deferred.

(b) Read, letter from the National Council of Social Service suggesting that Citizens Advice Bureaux might be utilised in connection with the Minister's suggestions contained in Circular 197. RESOLVED, That consideration be deferred pending the report of the Accommodation Sub-Committee.

196—West of England Civil Air Transport Committee—This Committee forwarded memorandum prepared for the information and guidance of members of the Area Committee. It was suggested

that the question of Civil Air Transport should be studied on the lines set out in the Memorandum. When the Government's White Paper had been published it was intended to convene a meeting of the Area Committee. RESOLVED, That the Joint Airport Committee be asked to submit their observations thereon.

197—County Council Representation—The Town Clerk reported that in accordance with the Council's decision he had communicated with the County Council requesting increased representation of the Borough upon that body. The County Council, however, had decided that they were unable to accede to the request.

198-51/53 Clarence Street—Read, letter from Messrs. Horsley and Co. Ltd. asking on behalf of their client (Mr. Ornstein) for the Council's permission to the establishment of a business in Juvenile Clothing Manufactory on a portion of these premises. Mr. Ornstein, was agreeable thereto, and the necessary Board of Trade permit had been obtained. RESOLVED, That the Council offer no objection to an informal arrangement on the lines proposed, but in these circumstances it be suggested that an appropriate rent increase would be justified.

199—Office Accommodation-59 Promenade—(Min. 1701/45). The Town Clerk reported further upon the Compulsory Purchase Order in respect of these premises and drew attention to Defence Regulation 68 C (a) with regard to the use of residential premises for office purposes. RESOLVED, (i) That the Town Clerk communicate with the owners stating that the Council intend to give further consideration to this matter in the light of the Defence Regulation.

(ii) That the Accommodation Sub-Committee be asked to consider the many questions of office accommodation as soon as possible

200—Municipal Offices—Vacuum Cleaner—RESOLVED, That the purchase of an electric vacuum cleaner for use at the Municipal Offices be authorised.

201—S.W. Provincial Council—The proceedings of the Provincial Council at their meeting on 28th September were submitted which included recommendations in regard to adjustment of salaries pending the issue of National Scales and Conditions of Service ; rehabilitation and resettlement of men discharged from the Forces ; facilities for the study of Local Government, public administration and other matters. RESOLVED, That the report be borne in mind when matters referred to therein are under consideration.

202—Staff—(a) Re-organisation and re-instatement of permanent officers on discharge from H.M. Forces—(Mins. 1350 (b)/45 and 1699/45). Recommendations in pursuance of the above Minutes for the re-instatement and rehabilitation of officers returning from the Forces, having received the approval of the appropriate Committees, were submitted by the Town Clerk, Borough Surveyor, Borough Treasurer, Borough Electrical Engineer, Chief Sanitary Inspector and Education Officer. RESOLVED, That the recommendations be referred to the Staff Joint Advisory Committee and that consideration be given thereto by this Committee together with any recommendations thereon by the Advisory Committee.

(b) Disinfecting Inspector—(Min. 57 (a)—Public Health Committee), RESOLVED, That the recommendation of the Public Health Committee with regard to the adjustment of the salary of the

Disinfecting Inspector (Mr. G. Cross) be approved, the appointment, however, being placed outside the Council's grading scheme.

(c) Borough Surveyor's Department—Secretary-Shorthand Typist—(Min. 175—Street and Highway Committee). RESOLVED, That approval be given to the re-grading of the secretary-shorthand typist in the Borough Surveyor's Department (Miss M. Bunclarke) as recommended by the Street and Highway Committee.

(d) Assistant Nurses—War-Time Nurseries—The War-time Nurseries Sub-Committee intimated the difficulties experienced in obtaining staff, particularly Assistant Nurses, due in their opinion to the low rate of wages. It was suggested that this matter be brought to the notice of the Association of Municipal Corporations with a view to representations on behalf of local authorities being submitted to the Minister of Health for an early revision of such salaries. RESOLVED, That the attention of the Association be drawn thereto.

(e) Deputy Town Clerk—RESOLVED, That the Deputy Town Clerk continue to receive his existing salary until 1st June next when the matter will again be reviewed.

(f) Telephone Operator—The Town Clerk reported the resignation of the telephone operator (Mrs. G. Charles) and recommended that the assistant operator (Miss M. Styman) be appointed to fill the vacancy and that she be placed in class 2 of the Council's Grading Scheme for temporary officers at a commencing salary of £135 per annum rising to £155 per annum plus cost-of-living bonus. RESOLVED, That this be approved. Also, RESOLVED, That applications be invited from juniors under the age of 21 years for filling the vacancy of assistant telephone operator at a salary of L'120 per annum plus cost-of-living bonus, being the maximum of the junior scales for temporary officers.

208—Christmas Closing—RESOLVED, That the Municipal Offices be closed on 24th December, Christmas Day and Boxing Day, subject to satisfactory arrangements being made to deal with urgent business and that the Chief Officers be authorised, where possible, to make arrangements for women staff to have leave of absence for a period not exceeding half a day for shopping purposes.

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204—Council Minutes—Mr. G. F. Poole who had printed the Council minutes for many years had now disposed of his business to Messrs. Gillhams. Messrs. Gillhams were willing to continue the work at the price paid to Mr. Poole, namely 35s per page plus a small additional charge for proof alterations. RESOLVED, That Messrs. Gillhams continue the work for the time being but that the matter be reviewed at the expiration of six months, the intention being that local firms be invited to submit tenders therefor.

205—Year Book—The Town Clerk reported that efforts were being made to re-produce the year book for 1946 on a peace-time basis.

206—Fuel Campaign—The Borough Surveyor reported upon a circular letter from the Ministry of Fuel and Power inviting the full support of all local authorities in an intensive campaign for fuel economy, particularly in relation to public buildings. The necessity for local authorities to set an

example was emphasised and it was suggested that fuel watchers be appointed. RESOLVED, That the Chief Officers consider the appointment of a fuel watcher for each Department of the Council.

T. WILFRED WAITE, Chairman.

HOUSING COMMITTEE.

22nd November, 1945. Present—Councillor Bush (Chairman) ; The Mayor ; Alderman Pates ; Councillors Addis, Bayliss, Compton, Rev. de Courcy Ireland Garland, Grimwade, Morris, Strickland and Yeend.

207—Housing Management—The Committee further considered Circular 176/45 from the Ministry of Health together with the Report made by the Housing Management Sub-Committee of the Central Advisory Committee in connection with the management of Local Authority housing estates. The Committee were of opinion that the majority of recommendations dealing with the selection of tenants were already being carried out by the Estate Management Sub-Committee, with the exception of a points system. In the opinion of the Committee such a system was undesirable at present with so few houses to let as they consider that the system now in operation whereby every applicant before being placed on the priority list is interviewed by the Sub-Committee, is the best under present circumstances. RESOLVED, That the report be referred to the Estate Management Sub-Committee for further consideration in due course.

208—Emergency Housing Accommodation—Read, Circular 201 of 16th November, 1945, from the Ministry of Health in which the Minister requested the Council to make an appeal to householders who have spare rooms to let these rooms to homeless or overcrowded people, or people coming to work in the district pending the easing of the housing position.

The Government recognised this was asking a great deal of householders, but as accommodation was so desperately needed, particularly for returning Servicemen and their families, the Minister looked to each housing authority to bring home this need to every householder who may be in a position to help. A Defence Regulation has been made em-powering the Council to provide and install fittings in any accommodation which is offered. At the present time there was an acute shortage of cookers, but the Ministry were in a position to provide oil cooking stoves if required.

The Defence Regulation waived the operation of any bye-law which might prevent the installation of fittings, and also waived the operation of any covenant or contract in any lease or tenancy agreement which would prevent sub-letting ; it also provided that the letting of accommodation shall fall outside the operation of the Rent Restrictions Acts so that there will be no legal obstacle to ending an arrangement which has become unsatisfactory to the householder. The Council were required to keep a register of accommodation made available, and householders wishing to register accommodation would have to show whether the accommodation offered is furnished or otherwise, and suitable, and give details of charges to be made. The Council would not be required to register any accommodation if it appeared that it would be likely to be made available for occupation without being registered. When registering applications, the Council could attach conditions as to the number of persons to occupy the accommodation, the use of furniture or other facilities, or otherwise as the Council might think fit. To launch their appeal, the Council were asked to seek the

assistance of the local newspapers, and issue a press statement. Advertisements and posters appealing for help could be obtained from the Ministry. At this stage, the Ministry was not giving a general delegation to Clerks to Councils to requisition premises where householders had accommodation grossly in excess of their reasonable requirements, but if there was any case in which the authority considered that requisitioning powers should be used, the case should be referred to the Senior Regional Officer of the Ministry who would consider whether to issue a special delegation. The net approved cost of this service would be reimbursed by the Exchequer. The Town Clerk reported he had discussed the matter with the Chief Billeting Officer who, after consultation with his colleagues, was prepared to undertake the necessary work of dealing with enquiries, receiving applications and inspecting any accommodation offered and reporting thereon to the Town Clerk for submission to the Committee. If the response was large it might be necessary to engage a temporary shorthand-typist in the Billeting Office. RESOLVED, (a) That the Town Clerk prepare the necessary application forms and register and issue the appeal by means of posters and advertisements.

(b) That the offer of the Billeting Officer and his staff to assist in carrying out this work be accepted with thanks, and that if found necessary, the Chairman be authorised to approve the engagement of a temporary shorthand-typist.

(c) That the approving or dis-approving of applications for registration and the matters connected therewith be carried out by the Estate Management Sub-Committee.

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209—Estate Management Sub-Committee—Read, Reports of the Estate Management Sub-Committee of their meetings held on 25th and 30th October, and 2nd and 16th November.

They recommended (inter alia):—

Glencairn, Lansdown Road. That this house be adapted for use as an emergency hostel for persons on the Council's priority list who become homeless, with a view to their immediate temporary housing until more permanent accommodation is available. The Borough Surveyor has been instructed to carry out the necessary minor alterations and provision of gas cookers to enable the house to be used for six or seven families with the least possible delay. The Surveyor had also been asked to consider the possibility of adapting the first floor of the coach-house for a flat.

Huts at the Reddings. Having inspected the concrete huts at the Reddings the Sub-Committee found them quite unsuitable for housing purposes. They had seriously deteriorated, and to attempt to make them fit would be a waste of labour, as even then they would not in the opinion of the Sub-Committee, make satisfactory houses.

Staff.—That Miss Sansome, who has been transferred from the Billeting Office to the Housing Department part-time be now taken over full time as arranged with the Chief Billeting Officer.

Applications—Thirty applicants were interviewed by the Sub-Committee and their applications dealt with as set out in the reports.

RESOLVED, That the reports be approved and adopted.

210—Lynworth Farm—Tender for houses—(Min. 122/45)—The Borough Surveyor submitted his report on the lowest tender, namely that submitted by Messrs. Wheeler & Mansell amounting to £74,184 for the first instalment of 62 houses comprising 12 two-bedroomed houses (including three blocks of maisonettes) and 50 three-bedroomed houses, He had interviewed the Contractors who were in a position to commence work within a few days of receiving the order. They had at present a labour force of 25 including 10 bricklayers, and although the period stated in their tender for completion of the houses was 60 weeks, they anticipated that as and when more labour became available they would be able to complete the houses in considerably shorter time. The form of contract provided for the inclusion of the various clauses suggested by the Ministry, including the application of the Essential Work Order, and for which the Contractor had included a percentage sum to cover the various costs arising under the Order and the uniformity agreement. The Contractor had based his prices on a normal 44 hour week (which is as long as can be worked at the present time), assuming that any extra hours worked up to 54 would be covered by the clauses referred to. If however the Essential Work Order is not applied to the contract and the clauses referred to are not included, with the consequent omission of the percentage sum, then provision would have to be made in the contract for the payment of extra hours above 44 when conditions permit the working of longer hours. RESOLVED, :—

(a) That the tender of Messrs. Wheeler & Mansell Ltd, be accepted subject to the consent of the Minister of Health being obtained and to contract and Bond to be prepared by the Town Clerk being entered into, and that the Common Seal be affixed thereto.

(b) That application be made to the Ministry of Health for approval to acceptance of the tender.

(c) That application be made to the Ministry of Health for sanction to a loan of £74,184 for the cost of the houses.

211—Temporary Bungalows—(a)—Brighton Road—The Borough Surveyor reported the Ministry of Works had commenced the work of laying the slabs on this site, but at the moment only three men were working on the site.

(b) Hales Road—The Council's Contractor had commenced work on the lay-out of this site.

(c) Priors Farm—Very good progress has been made on this site and about 12 concrete slabs for houses were completed and he expected that three to six slabs would be completed each day. He had informed the Ministry they were ready to receive the temporary houses for this site, but no information had yet been received as to when they would be delivered. Since he had prepared his original estimate (amounting to £24,465 plus £4,727 for Contractor's fees and other services, making a total of £29,192) more information had been received from the Ministry which had resulted in more work becoming necessary, the chief item being the protection of drains and sewers by concrete. These items would result in the Contractor's fees being increased by £608 and the total estimated cost, including the cost of water mains, increased to £38,773. RESOLVED, That application be made to the Ministry of Health for approval to the estimated cost.

(d) Prestbury Road—The Ministry of Health had requested that a fresh tender be obtained for this site for the works for which the Corporation were alone responsible, leaving the Ministry of Health to obtain their own tenders for the concrete slabs. RESOLVED, That the Borough Surveyor obtain fresh tender or tenders and that the Chairman be authorised to accept the most favourable tender for submission to the Ministry of Health.

(e) Selkirk Gardens—The Town Clerk submitted draft Agreement with the Walker Memorial Church for a grant of a wayleave to place service pipes, sewers and cables under a small portion of their land adjoining the temporary housing site at Selkirk Gardens. RESOLVED, That this be approved as now settled by the Committee and that the Common Seal be affixed thereto.

(f) Fire Insurance—Read, Circular 202 from the Ministry of Health setting out the amounts for which the temporary bungalows should be insured against fire. RESOLVED, That the Borough Treasurer take the necessary steps to effect the insurances as and when the bungalows are built.

212-1933 Housing Society—The Borough Surveyor submitted letter from this Society that they proposed to register a Friendly Society with a view to developing in the future houses for the working classes in Cheltenham. The Town Clerk reported that so far no information had been received from the Ministry of Health as to the policy of the Government in regard to the erection of houses by Housing Societies, RESOLVED, That the Town Clerk enquire of the Ministry of Health as to whether the Ministry are prepared to approve schemes for the erection of houses to let by Housing Societies and if so the terms and conditions which would be applicable thereto.

213-13-19 Margrett Road—The Borough Surveyor submitted letter from the Local Assessors on behalf of the War Damage Commission asking if the Council would agree to an estimate amounting to £730 per house for re-building these houses as they existed prior to being demolished by enemy action. RESOLVED, That the Committee agree to this estimate.

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214—Requisitioned Houses—(a) The Borough Surveyor reported that good progress had been made in the conversion of requisitioned houses. One house had been handed over this week, and a number of others were nearing completion. Work on several houses had been temporarily held up at the request of the Committee so as to concentrate labour on the alterations necessary at Glencairn which was to be used for emergency housing accommodation.

(b) The Town Clerk reported that as instructed he had urged upon the Ministry of Health the desirability of raising limit of expenditure on works which the Council are authorised to carry out without first obtaining the Department's consent. He now submitted letter of 17th November from the Ministry stating that the Regional Officers have arranged with the Borough Surveyor that plans for the adaptation of requisitioned houses shall in future be prepared in closest consultation with the Ministry's Regional Architects so that their approval can be given without delay, as soon as the plans are ready, provided agreement has been reached. The Minister considered that this procedure should eliminate the delay previously occasioned and he did not therefore propose to raise the limit within which the Council may incur expenditure (which is fully reimbursable from Exchequer funds) for this purpose without his consent.

215—Children's Playgrounds—The Town Clerk submitted memorandum from the Gloucestershire Community Council reminding Local Authorities that the Gloucestershire Playing Fields Association were renewing their pre-war offer of making a grant up to £40 to any approved scheme for a Children's Playground on new housing estates which is not of type to be provided by the Local Education Authority.

216—Greville House, Grafton Road—(Min. 124(c)—The Requisitioning Sub-Committee reported on their inspection of this house. On the ground floor there were four large rooms, and one small one ; on the next floor four bedrooms and a dressing room, and two small bedrooms in a wing built over the garages. The basement contained a kitchen, back-kitchen one other room and the usual offices. The Air Registration Board were now willing for additional accommodation to be allocated for housing purposes. The Sub-Committee recommended that in view of the fact that negotiations for a lease of this house by the Air Registration Board had been completed prior to the issue of the new Defence Regulation, consent be given to the use of the ground floor of the house for offices for the Air Registration Board on the understanding that the first floor and the two wing bedrooms are used for housing purposes and accommodate not less than six persons as proposed by the Air Registration Board. RESOLVED, That this recommendation be approved.

217—Keynsham Bank—Read, letter from Treble Products applying for permission to use No. 3 Keynsham Bank (which would shortly be vacated by Rotols Ltd.) as offices for Treble Products. They were operating a factory in Exmouth Street for the manufacture of domestic wood-ware and other goods for which the Board of Trade had granted them a licence, and they had a large number of export orders already on their books. It was the policy of the Company to employ disabled and other Ex-Servicemen, and they were in constant contact with the Ministry of Labour Resettlement Office. The anticipated increase in business necessitated a substantial increase in technical, commercial and general office staff, and it was for this reason that they wished to take over 3 Keynsham Bank which was already used as offices. RESOLVED, That this be referred to the Requisitioning Sub-Committee for inspection and report.

218—New Housing Schemes—(a) Read, letter from the Education Officer that the following resolution was passed by the Education Committee :—" That the Borough Council and its appropriate Committees be asked when planning new housing estates to have regard to the Ministry of Education Building Regulation requirements in the matter of school sites." The Borough Surveyor reported he had been supplied with a copy of the Building Regulations and regard would be given thereto in planning new estates.

(b) Read, resolution from the Youth Committee asking the Council to include the provision of buildings and fields for youth activities in all housing schemes. RESOLVED, That the Borough Surveyor have regard to this when preparing future lay-out plans, and in the meantime the Youth Committee be asked to indicate the type of provision which they consider should be made.

219—St. Mark's Community Centre—(a) Read, letter of the 14th November from the St. Mark's Community Association applying for a grant of £200 to provide for the drainage of the new huts and extension of water supply, including all necessary labour and materials by a Contractor ; also for materials for installation of two lavatories and wash basin each for men and women, partitioning, doors, etc., canteen sink and essential canteen fittings, the installation of which, would be carried

out by voluntary labour. They also asked for a sum of £60 for electrical installation for light and power for the new huts. The Town Clerk reminded the Committee that when the Ministry of Health approved the removal of the huts, they stated they were not prepared to approve of any other work being carried out at the present time, and that it was with considerable difficulty the Ministry were persuaded to approve of the considerable work in, moving and re-erecting the huts. RESOLVED, That the Town Clerk take the matter up again with the Ministry of Health and ascertain whether, if the Community Association were prepared to provide a certain portion of the labour voluntarily they would be prepared to approve of the Council acceding to this application and to the Borough Surveyor recommending the Ministry of Works granting the necessary licences and materials. RESOLVED, also that the question of the electrical installation be referred for consideration by the Electricity Committee.

(b)—Removal of Huts—(Min. 866/45)—The Town Clerk reported interview which he had with the War Department Land Agent in regard to the Council's claim for compensation for the re-instatement of the St. Mark's Playing and cost of removal of the military huts when this is carried out. RESOLVED, That in view of the use to which the huts had now been put, the Council waive any claim for compensation on the understanding that the War Department make no charge to the Council for the huts.

H. T. BUSH, Chairman.

32

RATING COMMITTEE.

19th November, 1945. Present—Alderman Ward ; Councillors Bettridge, Bush, Fildes, Gardner, Mann and Morris.

220—Appointment of Chairman—RESOLVED, That Councillor Bettridge be appointed Chairman of this Committee for the ensuing year.

E. L. WARD, Chairman.

FIRE PREVENTION COMMITTEE.

19th November, 1945. Present—Councillors Bettridge, Bush, Green, Grimwade and Thompson.

221—Appointment of Chairman—RESOLVED, That Councillor Grimwade be appointed Chairman of this Committee for the ensuing year.

F. D. LITTLEWOOD, Town Clerk.

MATERNITY AND CHILD WELFARE COMMITTEE.

19th November, 1945. Present—Alderman Leigh James ; Councillors Bettridge, Compton, Gardner, Garland, Green, Grimwade, Morris and Yeend.

222—Appointment of Chairman—RESOLVED, That Alderman Leigh James be appointed Chairman of this Committee for the ensuing year.

F. D. LITTLEWOOD, Town Clerk.

FINANCE COMMITTEE.

19th November, 1945. Present—Alderman Ward ; Councillors Bettridge, Biggs, Garland, Grimwade, Mann, Morris and Thompson.

223—Appointment of Chairman—RESOLVED, That Councillor Thompson be appointed Chairman of this Committee for the ensuing year.

E. L. WARD, Chairman.

RATING COMMITTEE.

21st November, 1945. Present—Councillors Bettridge (Chairman), Fildes, Gardner and Mann.

224—Defaulter—The Committee considered a statement submitted by the Rating Officer regarding one defaulter, and gave instructions for dealing with same.

225—Proposals—The Committee considered proposals submitted by the Rating and Valuation Officer. RESOLVED, That the proposals be submitted for the revision of assessments as now settled by the Committee.

226—Arrears—The Rating and Valuation Officer reported on the collection of arrears.

A. J. BETTRIDGE, Chairman.

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FINANCE COMMITTEE.

23rd November, 1945. Grimwade, Mann and Morris. Present—Councillor Thompson (Chairman) ; Aldermen Waite and Ward ; Councillors the first

227---Appointment of Vice-Chairman—RESOLVED, That Alderman Ward be appointed Vice-Chairman of this Committee for the ensuing year

228—General Rate—Read, report of the Borough Treasurer, dated 23rd November, 1945, on the collection of the first instalment of this Rate. Amount collected £31,990, amount outstanding £133,986

229—Water Rate—Read, report of the Borough Treasurer dated 23rd November, 1945, on the collection of the first instalment of this Rate. Amount collected £4,214 amount outstanding £14,035. (This does not include water charges respect of measured supplies).

230—Electricity Charges—The Borough Treasurer reported that electricity charges amounting to £14,368 3s. 10d. had been collected since the last meeting. Amount outstanding £329 11s. 0d. rechargeable works carried out £1,094 11s. 8d.

231—Loans—The Borough Treasurer reported :—(i) Renewal of loans amounted to £1,460. (ii) Loans repaid amounted to £4,300.

232—Cheltenham Corporation 3 per cent. 1956 Stock—Reported, that £500 of this stock had been offered for sale and in view of the desirability of purchasing this Stock for redemption purposes, it had been purchased at £510 2s. 0d. including brokerage and stamp duty, and the transfer deed had been sealed. RESOLVED, That this be approved and the stock cancelled in the register.

233—Cheltenham Thanksgiving Week—Reported that the Chairman had authorised the investment of £3,000 in 3 per cent. Savings Bonds. RESOLVED, That this be approved.

234—Banking Arrangements—(Min. 1712). The Borough Treasurer reported arrangements which he had been able to make with the bank upon the termination of interest on current accounts, and for payment of interest upon deposit account, and the " special loans" account. The Borough Treasurer would make arrangements for the Committee to be informed whenever monies in the current account were available for investment or transfer. RESOLVED, That the arrangements made by the Borough Treasurer be approved.

235—Public Works Loan Board—The Borough Treasurer reported upon the position in relation to the Public Works Loan Board and stated that the Corporation had a total sum of £74,565 on loan from the Board at the present time at rates of interest varying from 3 ¼ per cent. to 6 per cent., all these loans being "grant loans" arranged by the Government, and he pointed out the difficulties which Local Authorities had in arranging premature re-payment. The Borough Treasurer further reported on the Local Authorities' Loans Act, 1945, and pointed out that more lenient provision was made therein for re-payment of loans under that Act.

236—Payment of Capital Sums out of Revenue—The Borough Treasurer reported that the following capital items had been defrayed out of revenue during the present financial year :—

Parks	House for Clyde Crescent Custodian (Recreation Ground)	£550
Art Gallery.	51/53 Clarence Street	£3114
General Purposes ...	Airport—half cost Parton Court Farm	£3175
Highways ...	Purchase 4 Queen Street	£20
	Land, Folly Lane (Balance)	£2100*
	Ivmeade, Leckhampton Road (Depot)	<u>£1500</u>
		£11459

(*This is provided for in the Estimates).

In regard to the purchase of Priors Farm (9,000) this purchase had now been completed, and the Committee were asked for their instructions upon defraying the expenditure. The Borough Treasurer also reported the following items of capital expenditure by the Waterworks Committee:—

(i) Min. 708. Water Supply. Racecourse and Prestbury Farm (to be charged to Revenue) £3497

(ii) Min. 1004. Water Supply—Lynworth Farm, Ewens Park and New Barn Lane (to be charged to Reserve Account) £2606

(iii) Min. 1800. Tewkesbury and Ashchurch Main (to be charged to Revenue) £6376

The Borough Treasurer also called attention to the fact that on a capital outlay of £500,000 the Water Undertaking only had a Reserve Fund of £20,000 and it appeared to be inadequate.

RESOLVED, That application be made to the Minister of Health for sanction to loan in respect of the water supply to Lynworth Farm, Ewens Park and New Barn Lane (Min. 1004) amounting to £2,606 and in respect of the Tewkesbury and Ashchurch Water Main (Min. 1800) amounting to £6,376.

Also, RESOLVED, (i) That in regard to Priors Farm the Town Clerk in association with the Borough Surveyor and Borough Treasurer be asked to obtain approval of the apportionment of the land by the appropriate Committees for between Housing, Water and Cemetery purposes with a view to application being made to the Minister of Health or sanction to loan in respect of as much of the land as is appropriate.

(ii) That the Water Committee be asked to consider increasing the amount of the Reserve Fund from £20,000.

(iii) That it be suggested to the Water Committee that expenditure referred to in Min. 708 above be defrayed out of the Net Revenue Account.

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237--Borough Treasurer—Retirement—The Committee considered Minute 651/1945 which extended the service of Mr. E. W. Deacon, Borough Treasurer, to 31st March, 1946 and after careful consideration it was RESOLVED, That the Council be recommended to approve the retirement of Mr. Deacon on superannuation as from the 31st March, 1946, and that the vacancy be advertised at a commencing salary of £1,000 per annum, rising by annual increments of £50 per annum, to a maximum of £1,250, together with appropriate war bonus, all fees and emoluments receivable to be paid to the Council's account. Also, RESOLVED, That the Committee be authorised to make an appointment.

238—Borough Treasurer's Department—Staff—(i) Miss Taylor and Miss Edwards, two juniors in the Electricity Section, had resigned, and Miss M. Farmer, Senior Rates Cashier, would resign her appointment on 31st December, 1945.

(ii) Mr. H. V. Webb, now in the Forces would resume his duties in the Rates Department on 1st January, 1946, and the Committee have made a recommendation to be considered by the General Purposes Committee and the Staff Joint Advisory Committee upon his regrading.

(iii) Mr. E. D. Ricketts, Rating Officer, had intimated that he intended to retire on the 31st March, 1946. RESOLVED, That consideration of the steps to be taken for filling the vacancy be deferred to

the next meeting and that in the mean-time the Town Clerk communicate with a number of towns in a similar position to Cheltenham.

239—Superannuation—(i) The Borough Treasurer reported : (a) Refunds of contributions had been made as follows :—

Mrs. J. E. Kent, Assistant Solicitor...	£44 14s. 2d.
Miss V. M. Matthews, Clerk, Wages Office ...	17s. 8d.
A. G. Bailey, Clerk, Water Office ...	£144 8s. 9d.

(b) Transfer values had been paid to the under-mentioned authorities :—

Chepping Wycombe Corporation : Miss Morgan, Library Assistant ... £349 18s. 7d.

Southwark Corporation : Miss Watson, Assistant Housing Manager ... £123 3s. 3d.

(ii) Highways Department—T. H. Brown—The Committee considered Min. 1687 (Street and Highway Committee), recommending the retirement of Mr. T. H. Brown on superannuation in respect of whom a certificate had been received from the Medical Officer of Health in accordance with Section 8 (i) of the Local Government Superannuation Act, 1937, to the effect that he was incapable of discharging efficiently his duties by reason of permanent ill-health. The Borough Treasurer reported that in accordance with the above Act and Minute No. 9 of the Finance Committee, approved and confirmed by the Council in July, 1938, the allowance which would be payable to Mr. Brown was £72 12s. 6d. per annum, based on 20 years non-contributory service and 6 years contributor), service, RESOLVED, That Mr. Brown's retirement on superannuation be approved and that he be paid the above allowance.

(iii) Reported that Mr. A. G. Bailey, former Clerk in the Water Department had made application for payment of interest on his contributions from a date twelve months after the termination of his duties to repayment. -Under the Local Government Superannuation Act, 1937, repayment of contributions was deferred for 12 months after the termination of employment, unless either side made previous arrangements for its re-payment. In this case the amount had not been so paid and interest would amount to approximately £14 9s. 8d. RESOLVED, That subject to the observations of the District Auditor, interest be paid for the period mentioned.

(iv) B. Cresswell, Cemetery—This employee, who was 73 years of age, and who commenced his duties at the Cemetery in 1922, was not included in the Superannuation Scheme under the 1922 Act, as he was regarded as a casual labourer. On the coming into operation of the Local Government Superannuation Act, 1937, Mr. Cresswell was then 65 and not entitled to come into the Scheme.

This employee had completed 23 years' service and had he contributed to the fund since 1925 would have been entitled to a pension of between £30 to £40 per year. RESOLVED, That in accordance with Section 11 (i) of the Local Government Superannuation Act, 1937, the Council be recommended upon Mr. Cresswell terminating his appointment being paid a gratuity by way of periodical payments, not exceeding the weekly sum to which he would have been entitled had he been a

contributor under the scheme, the total amount of such payments not exceeding in the aggregate an amount equal to twice the amount of the annual emoluments of his employment.

(v) Reported, that Dr. I. J. McDonough had died on the 14th November, 1945, and that the balance of contributions amounting to £603 8s. 5d., would be paid to his legal representatives.

240—Capital Expenditure—Circular 185/45, Ministry of Health, was submitted calling attention to the Government's White Paper on employment policy, and, in particular, the methods by which public investments could be used as an instrument of such policy. Before the full contribution which public investment was capable of making to the employment policy could be attained, experience must be gained and the problems which would arise must be the subject of detailed study. It was expected that for some time, there would be a marked excess of demand over supply owing to the heavy accumulation of arrears of capital expenditure on buildings, plant and equipment, works of maintenance, repairs of war damage and urgent demands for new developments. In order that the appropriate controls can be exercised and the problem handled in a co-ordinated manner, which would ensure that first needs were met first and labour materials were made available, it was necessary to review the prospective demands of all forms of capital investments and works. It was evident that works by Local Authorities would be limited by general conditions affecting all enterprises and as part of the general survey of prospective investments the Government desired a programme of capital expenditure and maintenance works to be submitted from Authorities. The Government appreciated the difficulties of Local Authorities in regard to staff shortages, the multifarious tasks of re-construction and the winding up of war services, and that it would not be an easy task to collect and submit the information now asked for, and also that it would be difficult to forecast expenditure over so long a period as five years. The present programme was therefore limited to three years, in the first instance, although later it should be extended to a five year period. The programme should therefore cover the years beginning 1st April, 1946, and forms were forwarded upon which items of capital expenditure for the years mentioned must be submitted. The Circular outlined the steps to be taken in completing and submitting the information to the Minister. RESOLVED, That the Circular be referred to the appropriate Committees for their report to this Committee upon items of capital expenditure which should be considered for insertion in the programme by this Committee and that the Re-organisation Sub-Committee be asked to advise on matters of priority other than financial considerations as between the respective Committees.

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241—Highways Department—Plant and other matters—The Committee considered Min. 174(a) Street and Highways Committee, in regard to the transfer £5,000 from the estimates from the current year to the to meet the cost of a Diesel Roller, excavator and trailer which could not be delivered by the manufacturers until 1946 or 1947. The Borough Treasurer reported that he was unable to recommend the Committee to approve this proposal and that there were sufficient reserve funds in the Plant Account to meet this expenditure when necessary. RESOLVED, That the Highways Committee be informed accordingly and asked to reconsider the matter.

242—Police Bill—With reference to Min. 192 (General Purposes Committee), upon the consideration now being given by Parliament to the Police Bill, the Borough Treasurer reported that under the proposed provisions, the agreement between the Borough Council and the County Council in regard

to the police arrangements in Cheltenham which have been in operation since 1888 would be prejudiced and that if the proposals became law, it would result in the Police rate payable by Cheltenham being increased from 8d. to 11 ¼ d. in the £whilst the County Rate in this respect would be reduced from 1s 0 1/5d. to 11 ¼ d. The Committee concurred in the recommendation of the General Purposes Committee calling the attention of the Association of Municipal Corporations and the Borough Member to the implications of the Bill.

THEO. L. THOMPSON. Chairman,

TOWN IMPROVEMENT AND SPA COMMITTEE.

26th November, 1945. Present—The Deputy Mayor (Chairman) ; Aldermen Pates and Ward ; Councillors Bayliss, Fildes, Green, Rev. de Courcy Ireland, Mann, Readings, Smith and Thompson.

243—Entertainments Sub-Committee—The Entertainments Sub-Committee met on 20th November and a report of meeting is being circulated to the Council. RESOLVED :—

(i) That the report be approved and adopted.

(ii) That with regard to the Hospitals Ball to be held on New Year's Eve, on giving the matter further consideration this Committee recommend that the application for the extension of the bar licencing hours be not acceded to and that Min. 151, passed at the meeting on 16th November, be varied accordingly.

(iii) That for the purpose of renewals and replacements at the Town Hall, the Entertainments Manager obtain quotations for the purchase of 250 plush tip-up chairs and 400 tubular nesting chairs, and that the Entertainments Sub-Committee consider and make recommendations thereon.

244—Purchase of Chairs from Government Surplus Emergency Stocks—(Min. 1661 (iv)/45). The Ministry of Health had now agreed to sell to the Council, 400 kitchen type chairs at the price of £300 as compared with £365, the sum previously asked therefor. RESOLVED, That this offer be accepted.

T. WILFRED WAITE, Chairman.

36

Borough of Cheltenham.

Municipal Offices, Cheltenham,

27th November, 1945.

Sir (Madam),

You are hereby summoned to attend a **Meeting of the Council to be held at the MUNICIPAL OFFICES, on Monday, the 3rd day of December, 1945, at THREE O'CLOCK** in the Afternoon, at which

meeting the following business is proposed to be transacted and any other business that may legally be transacted at such meeting :-

1. To approve and confirm the minutes of the last meeting.
2. Communications by the Mayor.
3. To approve, or otherwise, the proceedings of the following Committees and to deal with any matters arising thereon requiring the attention of the Council :—

Committee.	Date of Meeting.
ALLOTMENTS ...	12th November, 1945.
PARKS AND RECREATION GROUNDS	12th
PUBLIC HEALTH ...	12th
WATER ... ●●●	13th
ELECTRICITY AND LIGHTING	13th
PLANNING	14th
ART GALLERY AND MUSEUM ...	15th
BRITISH RESTAURANTS ...	15th
PUBLIC LIBRARY ...	15th
CEMETERY AND CREMATORIUM	17th
TOWN IMPROVEMENT AND SPA	17th & 26th “
HOUSING ... ●●●	19th & 22nd “
STREET AND HIGHWAY...	19th
GENERAL PURPOSES AND WATCH	20th
RATING ...	21st
FINANCE ...	23rd

4. FOOD CONTROL COMMITTEES (CONSTITUTION) ORDER, 1943—To appoint the Borough Food Control Committee for the year 1946, the names for which are set out in Min. 1692 (General Purposes Committee), and which have now been approved by the Ministry of Food.
5. TRAFFIC REGULATION-TRINITY SCHOOL LANE-Pursuant to Minute 1033 (ii) to make and seal an Order under Section 46 (ii) of the Road Traffic Act, 1930 and Section 29 of the Road and Rail Traffic Act, 1933, prohibiting the driving of any vehicles in an easterly direction along Trinity School Lane from its junction with Sherborne Street to its junction with Union Street.
6. EDUCATION—To authorise the Special Joint Committee appointed in connection with the Scheme of Divisional Administration to consult with the County Council with regard to the filling of the vacancy caused by the appointment of Mr. L. Mallinson as Deputy Secretary for Education to the Gloucestershire County Council and to be given power to act in this regard.

(NOTE—The Special Joint Committee referred to above consists of The Mayor, The Deputy Mayor, Aldermen Lipson, Taylor and Ward, Councillors Compton, Garland and Grimwade, and the Rev. H. Clarkson).
7. Memorials, applications, complaints, etc.

Housing ...	“ 19 & 22
Planning	“ 14
British Restaurants	“ 15
Town Improvement and Spa	“ 16 & 26

In connection with Min. 243 (iii), the Chairman reported that a tender had been received from Messrs. E. L. Ward Ltd. for 400 tubular nesting chairs at the sum of £530, which he recommended should be accepted. RESOLVED, That this be approved.

(An amendment moved by Councillor Smith, seconded by Councillor Garland, that Min. 152 (Winter Gardens—layout) be referred back for further consideration and report to enable the appropriate Committees to consider the plan prepared by the Parks Superintendent was withdrawn with the consent of the Council).

Street and Highway November 19

(Subject to the alteration in the time "1.45" to "1-15" in the fifth line of Min. 173 (b) (Highways Employees—Working Hours).

(Subject to an amendment moved by Councillor Biggs, seconded by Councillor Bettridge, that Min. 172 (b), (Sickness Payment to Superannuated Employees) be referred back for further consideration).

Min. 165—Parking Place for Motor Vehicles—The Chairman of the Committee was also authorised to attend a Conference in London on December 13th, 1945.

38

General Purposes and Watch November 20

Arising out of Min. 197 (County Council Representation), the Town Clerk reported a letter from the Clerk to the Gloucestershire County Council intimating that it had been decided to make representations to the Secretary of State for the abolition of the Electoral Divisions of Almondsbury and Filton, and for the formation of four new Electoral Divisions of Almondsbury, Patchway, Filton and Stoke Gifford, thus increasing the number of Electoral Divisions in the County by two.

A copy of the County Council's representations was submitted, together with a notice required by Section 11 (3) (b) of the Local Government Act, 1933.

The time for receipt of objections to the representations was 7th January, 1946. RESOLVED, That the General Purposes Committee be authorised to approve and seal a petition against the Gloucestershire County Council's proposal to increase the number of Electoral Divisions in the County by two.

(Subject also to an amendment moved by Councillor Compton, seconded by Councillor Bettridge, "That the General Purposes Committee be asked to consider making a grant to the Tuberculosis After-Care Society of £20 instead of £10 as recommended in Min. 187").

Rating November 21

Finance... November 23

ALSO RESOLVED, That an order on the Borough Treasurer be signed authorising him to pay to the several Corporations, Companies and persons mentioned in the Schedule of Accounts, the sum of money set opposite their respective names.

(Subject to the substitution of £30,000 for £3,000 to Min. 233).

(An amendment moved by Alderman Trye, seconded by Councillor Yeend, " That Min. 237 (Borough Treasurer) be amended to provide that the Finance Committee shall submit three names to the Council by whom the appointment shall be made" was lost).

247—Traffic Regulation—Trinity School Lane—A letter was submitted from the Ministry of War Transport intimating that the Minister was prepared to entertain an application for confirmation of an Order prohibiting the driving of any vehicles in an easterly direction along Trinity School Lane, and had approved a draft of such Order. RESOLVED, That, pursuant to Min. 1033 (ii) the Council make and seal an Order under Section 46 (ii) of the Road Traffic Act, 1930, and Section 29 of the Road and Rail Traffic Act, 1933, prohibiting the driving of any vehicles in an easterly direction along Trinity School Lane from its junction with Sherborne Street to its junction with Union Street.

248—Education—(i) RESOLVED, That the Special Joint Committee, comprising members of the Council and Education Committee, appointed in connection with the Scheme of Divisional Administration, be authorised to consult with the County Council in regard to the filling of the vacancy caused by the appointment of Mr. L. Mallinson, as Deputy Secretary for Education to the Gloucestershire County Council, and that they be given power to act in this respect. ALSO RESOLVED, That the Chairman of the Finance Committee be added to the Special Joint Committee.

(ii) A letter was submitted from the Gloucestershire County Council intimating that under the Education Act, 1944, it was necessary to revise the constitution of the Governing Body of the North Gloucestershire Technical College, and that the revised scheme provided for the appointment of one representative from this Council instead of a member from the Education Committee. The Council were asked to submit a nomination in due course. RESOLVED, That the letter be referred to the above Special Joint Committee with power to submit a nomination.

249—Food Control Committees (Constitution) Order, 1943—Min. 1692—A letter was submitted from the Ministry of Food intimating that pursuant to Article 7 of the above Order, the persons named in Min. 1692 (General Purposes Committee) have been approved by the Minister of Food for appointment to the Cheltenham Borough Food Control Committee. RESOLVED, That the persons named in the above Minute be appointed to the Cheltenham Borough Food Control Committee for the year 1946.

The Town Clerk submitted a letter from the Cheltenham and District Retail Fruit & Vegetable Traders' Association forwarding a resolution expressing regret that the Trade had again been unsuccessful in obtaining representations on the Cheltenham Borough Food Control Committee, and expressing the view that as the Association dealt with over 60 per cent of the nation's food stuffs,

that the Committee would function more efficiently if a representative with an intimate knowledge of their trade was included.

CLARA F. WINTERBOTHAM, Mayor.

39

Borough of Cheltenham.

Municipal Offices, Cheltenham, 3rd January, 1946.

Sir (Madam),

You are hereby summoned to attend a **Meeting of the Council to be held at the MUNICIPAL OFFICES, on Monday, the 7th day of January, 1946, at THREE O'CLOCK** in the Afternoon, at which meeting the following business is proposed to be transacted and any other business that may legally be transacted- at such, meeting :—

1. To approve and confirm the minutes of the last meeting.
2. Communications by the Mayor.
3. To approve, or otherwise, the proceedings of the following Committees and to deal with any matters arising thereon requiring the attention of the Council :—

Committee.	Date of Meeting.
MATERNITY AND CHILD WELFARE ...	4th December, 1945.
BRITISH RESTAURANTS ...	6 th "
PARKS AND RECREATION GROUNDS ...	10 th "
PUBLIC HEALTH ...	10th "
HOUSING ...	11th & 19th "
WATER ...	11th "

Also, report of meeting of the Water Committee to be held on 7th January as to purchase of Dowdeswell Court, near Cheltenham, lying wholly within the Dowdeswell gathering grounds.

ELECTRICITY AND LIGHTING ...	11th "
ALLOTMENTS	12th "
PLANNING	13th "
TOWN IMPROVEMENT AND SPA	14th "
STREET AND HIGHWAY...	17th "
GENERAL PURPOSES AND WATCH	18th "
RATING	19th "
SELECTION	28 th "

4. To receive report of meeting of the Staff Joint Advisory Committee held on 13th December, 1945 (See Min. 337 General Purposes Committee).

5. CHELTENHAM GRAMMAR SCHOOL—To appoint a representative Grammar School Governor to fill the vacancy caused by the expiration of the term of office of Alderman Clara F. Winterbotham, M.B.E., J.P.

6. Memorials, applications, complaints, etc.

To EACH MEMBER OF THE COUNCIL.

Yours faithfully, F. D. LITTLEWOOD,

Town Clerk.

MATERNITY AND CHILD WELFARE COMMITTEE.

4th December, 1945. Present—Alderman Leigh James (Chairman); The Mayor; Councillors Bettridge, Carter, Compton, Gardner, Grimwade and Yeend; Mesdames Booy, Hopkins and Wood.

250—Arle House (Min. 1658/45). The Town Clerk read letter which, as directed by the Council at their Meeting in October, he had written to the Ministry of Health expressing the Council's disappointment at the Ministry's delay in approving the proposals submitted for the conversion of Arle House into a Maternity Home and pointing out the Council were of the opinion that the provision of more adequate maternity accommodation was an urgent necessity. He had pointed out to the Ministry that their suggestion that the continued use of Sunnyside should be investigated, was not a matter which the Council could determine, as this Home belonged to the County Council, and he had also pointed out that if the Ministry considered the pressing need of the Borough should be met by the continued use of Sunnyside, the Council should have a right to use a certain number of beds, instead of the present arrangement whereby the Medical Officer of Health sent cases to the Home by agreement with the County Medical Officer of Health if the County were not using the beds. The Ministry were asked to receive representatives of the Council, and the Mayor and Town Clerk attended on the 13th November. At this interview the Ministry stated that they recognised the need of the Borough for additional maternity accommodation, but were not prepared to depart from their policy that new maternity accommodation must be provided in association with a hospital, also that having regard to the comparative high mortality rate in small maternity homes as compared with larger maternity hospitals, the Minister regretted he could not accede to the Council's proposals for the adaptation of Arle House. The Ministry had however arranged a meeting with representatives of this Council and the County Council in London on the 7th December to discuss the provision of a maternity hospital to serve the needs of the Borough and adjoining districts, and in particular the continued use of Sunnyside as a maternity hospital. RESOLVED, (i) That the Mayor, Alderman Leigh James, the Medical Officer of Health and the Town Clerk be authorised to attend the meeting with the Ministry.

(ii) That having regard to the Ministry's views, the proposal to use Arle House as a temporary maternity home be not proceeded with and that the house be handed back to the Housing Committee.

LEIGH JAMES, Chairman.

BRITISH RESTAURANTS COMMITTEE.

6th December, 1945. Present—The Mayor (in the Chair); Councillors Bayliss, Bettridge, Carter, Compton, Fildes and Thompson; Mrs. Lipson; and Mr. Bache.

251—Staffing Costs of British Restaurants—The Town Clerk read letter dated the 19th November from the Wartime Meals Officer, Ministry of Food, setting out the various points which this Officer had raised at the last Meeting of the Committee. The Ministry drew attention to the fact that the Trading Account for the three months ended 30th September showed that 46.3% of the income was spent in salaries as compared with 49.3% for the previous quarter. The Ministry were of the opinion that an allowance of 30% of the income from sales of food should be sufficient for staffing.

The Ministry contended that an uneconomical charge was being made for meals to children and it was never intended that the price charged to adults should have to subsidise the meals produced and served to children. If an adult meal was costing 1s 3d. to produce, a school meal, with the increased allocations to which school children were entitled, would be costing more than 1s 3d. With regard to Whaddon British Restaurant as the meals served to children were 85% of the total, the Ministry were of the opinion that the local Education Authority should take over this Restaurant.

With regard to Nursery meals, it was obvious that these could not be produced at 7d. taking into consideration the extra allocations of food which were made available for such meals.

The Ministry also drew attention to the liability of abuse which might occur through the serving of Cash and Carry meals ostensibly for children at a reduced price.

The Ministry considered any increase of the price charged to adults might be disastrous because the ceiling appeared to have been nearly reached and on the other hand, they considered the closing of the British Restaurants in Cheltenham would involve considerable hardship to a large number of people and such a step should not be countenanced by the Committee until all other means of rectifying the position had failed. The Ministry were prepared for Miss Warren, the Wartime Meals Organiser, to assist the British Restaurant Organiser to put into operation any re-organisation should the Committee consider it desirable; they were anxious to assist the Committee to operate the facilities on a self-supporting basis. The Ministry re-iterated that any deficiency remaining at the closing of the British Restaurants Trading Account, which was attributable to carry-ing out the Ministry's advice, would be reimbursable.

(a) Children's meals—RESOLVED, That the Education Committee be asked for their views on the observations of the Ministry of Food with regard to the price of children's meals. RESOLVED, Also that the price charged to Teachers accompanying school children at Whaddon British Restaurant should be increased to 1s 3d.

(b) Nursery Meals—RESOLVED, That the price charged for staff meals at the Wartime Nurseries should be increased to 1s 3d. and that the children's meals should be increased from 7d. to 9d.

(c) Children's Cash and Carry Meals----The British Restaurant Organiser reported that she had investigated this matter and it did not appear that any abuse was being made of this service as it appeared from investigation that older children were being sent to the Restaurants for Cash and Carry Meals for younger children. In the circumstances, IT WAS RESOLVED, that children's Cash and Carry meals should be continued.

(d) Staffing—The Committee gave careful consideration to the Ministry's suggestion that a reduction in the number of staff should be made. The Organiser pointed out that at the moment she was working with the smallest number possible and should this be further depleted it would result in a reduction in cleanliness of the Restaurants and an inadequate service to the public. RESOLVED, That the Ministry be informed that this Committee do not consider it advisable to reduce the number of staff and that if they care to send down their representative for a fortnight in order that suggestions as to re-organisation can be made, the Committee will be pleased to consider any scheme which the Ministry may put forward. RESOLVED ALSO, That The Town Clerk endeavour to arrange a visit of representatives of the Committee to Swindon, being a town of similar size in the South-Western Division of the Ministry of Food operating British Restaurants so that matters of staffing and financial problems also the Ministry's views thereon, can be compared.

(e) Whaddon British Restaurant—The British Restaurant Organiser submitted a comparative statement of the cost of meals served at Whaddon British Restaurant and also Naunton Park School Canteen. RESOLVED, That this Committee adhere to their previous decision not to concur in the suggestion that the local Education Authority should take over this Restaurant for school feeding.

CLARA F. WINTERBOTHAM, Chairman.

PARKS AND RECREATION GROUNDS COMMITTEE.

10th December, 1945. Present—Councillors Green (Chairman), Addis Bush, Compton, Fildes, Smith and Till.

252—Victory Sports Ground (Mins. 1456/45 and 31)—The Chairman, Vice-Chairman and Councillor Till had, on 28th November, met representatives of the Club in regard to urgent improvements which the latter had asked the Council to provide. The Club pointed out the urgent need for additional sanitary accommodation for both sexes and asked that the boiler, which the Council had undertaken to install, should be provided without delay in order that a supply of hot water might be available for players' baths. After inspecting the ground from which it appeared that there was at present no sanitary accommodation for ladies, the Council's representatives decided to recommend—

(a) That conveniences, for both sexes, which must of necessity be of a temporary nature at the present time, be constructed forthwith and placed at the rear of the players' pavilion and that a door be placed in the rear of the bowling club pavilion to give access thereto.

(b) That the boiler be erected outside the pavilion and a tank placed in the roof of the building.

(c) That a temporary urinal be placed at the far end of the field.

(d) That the Borough Surveyor be asked to proceed with the work as soon as possible.

(e) That the Borough Surveyor supply loads of clinkers to the ground, the Club to undertake the spreading and rolling in of same. The Borough Surveyor reported that since the meeting he had arranged with Messrs. R, E. & C. Marshall to erect a boiler in the position indicated but on further consideration he was of opinion that this should be housed in a brick instead of a wooden building. With regard to the conveniences, although these were of a temporary nature, it might be possible to incorporate the same in the Council's long-term proposals for development of the ground. He estimated the cost of the work at £150 to £200. RESOLVED, That the Council be recommended to agree to the work indicated being carried out as soon as practicable in accordance with the Borough Surveyor's proposals.

253—Winter Garden—The Entertainments' Sub-Committee had considered the revised lay-out recently submitted to the Council by the Gardens Superintendent which included the two additional areas on the north side of the ground (Min. 152, Town Improvement Committee) and had in mind certain recommendations which they might wish to make to the Town Improvement Committee in regard to the existing band stand and also as to the provision of alternative accommodation for bands and audiences. The Gardens Superintendent reported that he had commenced work on the southern portion of the ground and that the proposals now before the Entertainments Sub-Committee relating to the other areas would not interfere therewith. RESOLVED, That before the work proceeds on the two additional areas on the north side of the ground, the recommendations of the Town Improvement Committee be awaited.

254—Montpellier Gardens—Tennis Courts (Min. 32)—(a) Hard Courts—The Gardens Superintendent reported that the seven loose surface courts were such that, given necessary attention, they could quickly be brought to, and maintained, in approximately first-class condition for daily use and particularly for special purposes such as tournaments of the type which the Entertainments Sub-Committee had envisaged. This, was dependent upon certain factors, for example, the availability of labour; sympathetic consideration towards the courts when allocations and bookings are made; greater co-operation between players and the custodian at times when the latter considers the courts unfit for play; replacement of boundary netting, cross netting, posts and marking tapes and the provision of a water service of adequate force.

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(b) Grass Courts—The Gardens Superintendent was of opinion that a long period would be required to effect improvement in the grass courts which were in poor condition. The application of better seasonal treatment over a period of three to five years would be necessary to render them fit for tournament purposes. He recommended that the courts on the south eastern side of the pavilion, if it was intended to use the same for professional tournaments, should be fenced in to protect them from damage and to control play from within. There were at present four courts on this site and the Committee might consider their reduction to two which would, when necessary, enable tiering to be erected to accommodate approximately 2,000 spectators. Re suggested that, in future, clubs reserving such courts should be informed that in the event of exhibition matches or tournaments being arranged no Club play would be permitted for 48 hours prior thereto.

The Entertainments Manager had been consulted upon these proposals, and was of opinion that, bearing in mind the small number of occasions upon which grass courts were likely to be required for exhibition matches or tournaments, there was no justification for the reduction in the number of courts as these were some of the best in the gardens. RESOLVED, (i) That the Entertainments Sub-Committee be informed that every effort will be made to bring the hard courts into first-class condition for use during the 1946 season.

(ii) That the Gardens Superintendent report upon the possibility of obtaining adequate fencing and other apparatus for two of the grass courts at the south-eastern side of the pavilion and that if such material is procurable two courts be fenced and every effort made to bring them to the standard required for professional play.

(iii) That the Borough Surveyor consider and report to the next meeting in regard to the work necessary to provide the requisite water pressure for the hard courts.

255—Dog Shows—The Entertainments Sub-Committee had received three applications for accommodation for important dog shows in 1946, and had asked this Committee, as the Committee responsible for the parks and recreation grounds, to consider the general principle in regard to such events and to indicate the grounds which they consider were most suitable for the purpose. RESOLVED, (i) That this Committee are of the opinion that the Athletic Ground, during the summer months, is the most suitable ground, particularly for large shows.

(ii) That at other periods of the year and when the building is not required for other purposes, this Committee concur in the suggested use of the Montpellier Pavilion including the small grass area lying between the pavilion and the chalet on the understanding that dogs shall not be exercised on other portions of the ground.

(iii) That in view of the number of visitors attracted to the town by shows of this nature, the Council be recommended to agree to the facilities outlined above being granted free of charge subject to the Societies accepting responsibility for any damage which may be incurred.

256—Marle Hill Annexe—Boating (Min. 1610/45)—The Entertainments Manager and Gardens Superintendent had undertaken to submit recommendations in regard to the hire charges for boats and skiffs for the 1946 season. They recommend that the charge for skiffs and canoes be 1s 6d per hour for one or two persons with an additional charge of 6d. per hour per person in excess of this number, and that the charge for paddle boats and tubs be 3d. per child per half hour. RESOLVED, That this recommendation be approved and adopted.

257—Fun Fair and Circus—(a) Agg Gardner Recreation Ground—Mr. Edwards applied for the amusement rights at this ground for Whitsun, 1946 namely, 7th to 22nd June with the addition of five days for erecting and five days for dismantling his apparatus, and offered a rental of £150 therefor. RESOLVED, That the application be granted subject to Mr. Edwards entering into an agreement to be prepared by the Town Clerk, containing the usual terms and conditions including payment of a deposit before entry and an undertaking to pay for any damage which may be incurred.

(b) St. Peter's Recreation Ground—Messrs. Cody's Circus and Zoo applied for the use of this ground on 15th, 16th and 17th April next. RESOLVED, That the application be granted at a rental of £25 for the period plus water charges, subject to Messrs. Cody's entering into an agreement to be prepared by the Town Clerk containing the usual terms and conditions including payment of a deposit before entry and responsibility for making good any damage which may be incurred, it being understood that Messrs. Cody's will be allowed a reasonable time to erect and dismantle their apparatus.

258—Ancient Order of Druids—Read, letter from Mr. R. T. Osborne stating that it was the custom of this Order to plant an oak tree (a symbol of their constitution) in connection with new Lodges, and asking, in view of the establishment of a Lodge in Cheltenham, for permission to plant a young selected English oak about six years old with due form and ceremony. The tree would be properly protected with a guard or fence approved by the Council and provided with a suitably inscribed plate. The expenses in connection therewith would be borne by the Lodge. The Gardens Superintendent recommended that the tree be planted in the Marle Hill Annexe on land adjacent to the field in front of Marle Hill House. RESOLVED, That Mr. Osborne be informed accordingly.

259—Pittville Park—Aviaries--The Gardens Superintendent reported that since the last meeting three English and three Dutch rabbits had been purchased at a cost of £3 18s. 0d. RESOLVED, That this be confirmed.

260—Hockey Pitch, Ministry of Pensions Club—(Min. 43)—This Club had withdrawn their application for permission to play hockey at the Brooklyn Road Playing Field on Sundays, and had asked for a pitch on Saturday afternoons. After consultation with the Chairman the application had been granted subject to the usual terms and conditions. RESOLVED, That the action of the Chairman be confirmed.

261—Town Hall—Floral Display—(Min. 35)—The Gardens Superintendent reported that a small group of foliage and flowering plants had been provided in the vestibule of the Town Hall but owing to scarcity of stocks this display should not be regarded as a serious effort at internal decoration. The Committee had previously decided that the Gardens Superintendent should, when necessary, supplement the Council's stocks by the purchase of a reasonable supply of suitable plants and shrubs to enable continuous decoration to be maintained at the Town Hall. RESOLVED, That should this course become necessary, the Gardens Superintendent submit a prior estimate of expenditure to the Town Improvement Committee.

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262—Land lying between Lansdown Parade, Douro Road and Lansdown Crescent—(Min. 1616/45)—In response to a communication addressed to the Cheltenham College Council asking if they would re-consider their previous decision and agree to sell this land to the Council, the College Council had now stated that they were unable to accede to this request, as the ground was required for the work of the College.

264—Food Production—Sales—During the month of November, the sales of produce at the Market amounted to £5 13s. 6d. and produce had been supplied to the British Restaurants and the Town Hall to the value of £47 8s. 10d.

265—Deputy Gardens Superintendent—(Min. 44)—Mr. Page thanked the Council for their sympathetic consideration of the position in which he was placed and expressed appreciation of the concessions granted to him. The Borough Surveyor reported that, as instructed, he had made an inspection of Field Lodge but was unable to recommend that any expenditure be incurred in adapting these premises to enable living accommodation to be provided for the Gardens Superintendent and his Deputy, He reminded the Committee that he had, on a number of occasions, reported that Field Lodge was damp and in spite of extensive repairs it had been impossible to remove this defect and in his opinion the brick work had become perished. The Committee understood that the Housing Committee would shortly have before them the question of the adaptation of Arle House into flats and, in such event, if accommodation could be allocated to the Gardens Superintendent thereat this would assist the Parks Department as it would enable supervision to be maintained over the large Arle House Gardens, for the cultivation of which the Department were responsible. RESOLVED, That the Housing Committee be asked sympathetically to consider the needs of the Deputy Gardens Superintendent in their future proposals for the premises.

266—Staff—(a) District Foremen—The Gardens Superintendent reminded the Committee that the position of District Foreman had remained unfilled since the retirement of Mr. L. Hyett. He now recommended that the Sub-Foreman (Mr. W. James) be promoted to the position and that consideration should be given to the wages for such posts, now at £4 11s. 0d. per week including war wage increase. RESOLVED, That Mr. James be promoted to the vacant position of District Foreman and that the wages to be paid to him and also to the other District Foreman (Mr. W. Stanton), be increased to £4 15s. 0d. per week.

(b) Messrs. R. Iddles (Gardener) and F. Skeen (Custodian, Naunton Park Recreation Ground) had now been demobilised from the Forces and had returned to duty.

(c) Custodian's residence, Naunton Park Recreation Ground—Mr. Skeen reminded the Committee that prior to the war they had undertaken certain extensions of the electricity installation at these premises and he asked that consideration might be given to the completion of the work. RESOLVED, That the Borough Surveyor submit a report thereon to the next meeting.

W. J. GREEN, Chairman.

PUBLIC HEALTH COMMITTEE.

10th December, 1945. Present—Councillor Biggs (Chairman); The Mayor; Alderman Leigh James; Councillors Bayliss, Compton, Gardner, Garland, Rev. de Courcy Ireland and Thompson.

267—Diphtheria Immunisation—(a) Circular 193/45, Ministry of Health—The Minister has reviewed the present arrangements with a view to protecting more fully the child population than during the past 5 years. Steps previously taken were outlined and it was pointed out that large numbers of children under fifteen years (some 5,366,000 to the end of 1944) had been immunised. Pursuance of the campaign should be reviewed in the light of this fact. Infants should receive protection at the earliest age at, or shortly before, the first birthday—and there should be no relaxation in regard to school children not so protected. The responsibility for immunising infants and children under school age should now be placed on Welfare Authorities. In view of statistics required, it was necessary to

keep a new and more comprehensive system of records and returns. A specimen form was forwarded and instructions given to Medical Officers of Health for the keeping of records and the submission of returns. In view of the requirements in regard to infants and children under school age, the matter will be considered by the Maternity and Child Welfare Committee, The Medical Officer of Health reported that present records were not quite in line with the new proposals but the necessary alterations would be made. Endeavours had been made in the past to secure the immunisation of infants on the first birthday and birthday cards were sent out with this object in mind, So far as this Committee would be concerned in future, no further action could be taken for children over 5 years unless more assistance became available. Both the Red Cross Association and the St. John Ambulance Brigade gave assistance in persuading parents to have their children immunised.

(b) Monthly Report—The Medical Officer of Health submitted the following report upon diphtheria immunisation treatment for the month of November, 1945 :—

No. of new cases (immunisation commenced)	89
“ injections given ..	120
“ cases in which treatment was completed during the month : Total 27.	
(a) under 5 years of age	5
(b) aged 5-15 years	22
“ Schick Tests	—
Clinics were held as follows :—School Clinic	2.

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268--Epidemic Assistance to Householders---Circular 196/45, Ministry of Health---The Minister has considered assistance to householders in the event of serious epidemics of infectious diseases during the winter, such as influenza, not requiring hospitalisation on a large scale. Whilst steps had been taken to reinforce as far as practicable precautions against disease from abroad, it was impossible to indicate whether or not epidemics would occur. The assistance suggested was (i) doctors and nurses; (ii) help in homes and (iii) provision of meals. In urgent cases arrangements had been made for service Medical Officers to assist in civilian work, whilst the resources of the National Nursing Reserve, about to be set up, would be available. Authorities should consider diverting or adapting existing services such as Health Visitors and School Nurses, The British Authorities had power Red Cross and St. John Ambulance Brigade and former volunteer helpers at first aid posts and rest centres (such as auxiliary nursing personnel) might also assist. In regard to (ii), Welfare Authorities had power under Defence Regulation 68E to give home help which should be temporarily developed as widely as the statutory authority permitted.

The Ministry of Food and the Ministry of Education were prepared in an emergency to facilitate arrangements for providing meals from British Restaurants and school canteens on a payment basis and local authorities should plan to utilise authority owned vehicles for transport, mainly required in the service of meals and possibly also emergency cases, and supplement this if necessary with privately owned cars.

The Medical Officer of Health indicated the proposed divergence of nurses or health visitors would be difficult as epidemics would tax staff work considerably, although help might be forthcoming from the British Red Cross Association and the St. John Ambulance Brigade and from the home helps scheme, although the last named was small and much occupied at present.

Under present conditions and shortage of staff, British Restaurants could give little assistance but this might increase if the public using the restaurants were affected by epidemics. There would, however, be difficulty in transporting the meals and keeping them warm. Vehicles used for distributing school meals at mid-day might be used for providing evening meals.

RESOLVED, That the Medical Officer of Health approach the British Red Cross Association, the St. John Ambulance Brigade and the W.V.S. to ascertain what assistance, if any, they could give in an emergency including cars for transport, bearing in mind that if the W.V.S. or other organisations have any members available these might assist at the cooking centres, and also consult with the Home Helps Organiser.

269—National Smoke Abatement Society (Min. 479/45)—The new constitution of this Society has been received providing for the appointment of two representatives by the Council. The increased subscription has now been fixed at £4 4s. 0d. per annum instead of £5 5s. 0d. previously reported to, and approved by, the Council. RESOLVED, That until the occasion arises no representative be nominated.

270—Public Health Act, 1936—(a) Sunningend Works—(Min. 50)—Messrs. H. H. Martyn (Aircraft) Ltd. have confirmed their intention to continue disposing of surplus sawdust and shavings in manner reported to the last Council, which remedied the complaints received.

(b) Common Lodging Houses—RESOLVED, That applications from the keepers of the common lodging houses, known as " Shamrock, " Rowton " and " Cumberland Villa," Grove Street for the renewal of their registrations for the period ending 31st December, 1946, be granted.

(c) 52 and 52a, St. Georges Place—These two houses were licensed under the Housing Act, 1936, for temporary occupation. A portion of the main drain was defective and rats were working through the drain, for which the Council was liable. RESOLVED, That the defective portion of the drain be repaired or renewed sufficiently to rectify the defect during the period of licensing.

271—Food and Drugs Act, 1938—(a) The Chief Sanitary Inspector submitted reports of the Public Analyst on samples 658-663, milk; 652, gelatine; 653, yeast tablets; 654, vitamin tablets; 655, cold cure tablets; 656, linseed compound; 657, spirit of camphor, all of which were satisfactory. Reports on milk samples 655 and 657 were not yet received.

(b) Application was submitted for the registration of 60, Albion Street as a restaurant under section 14(3) of the above Act. The applicant was an ex-service man and the premises adjoined Messrs. Taylors' Hide and Skin Yard, Gloucester Place. The Chief Sanitary Inspector reported that although repairs to walls and the provision of water supply and sinks would satisfy requirements he was of opinion that the proximity to the above yard rendered it impossible to comply with the Act as to " suitable and sufficient ventilation." Ventilation to the basement was by an iron grating in the skin yard and the rear room has a window opening direct on to the yard. From experience of the yard in

hot weather offensive odours would penetrate the restaurant and there would be risk of flies contaminating the food. RESOLVED, That the applicant be informed that whilst the Committee wish to assist him, they very much regret they were unable to accede to this application for the reasons mentioned.

272—Rat Infestation—Waterways—In view of the extensive waterways in the borough, the Chief Sanitary Inspector approached the Ministry of Food for authority to waive charges against the riparian owners in view of the difficulty of ascertaining such owners, the subsequent serving of notices and recovery of costs. The Council's proportion amounting to £8 would fall to be defrayed by the Council but the balance of the cost amounting to £32 would be reimbursed by the Ministry.

273—Staff—Medical Officer of Health's Department---Reported that Miss L. Ellis, Personal Assistant, had resigned her appointment on obtaining a similar appointment to the Education Officer, and that Miss E. A. Stroud, Maternity and Child Welfare Clerk, had been appointed in place of Miss Ellis at a salary of £240 per annum in accordance with Grade A of the Council's scale of salaries for permanent officers. RESOLVED, That this be approved.

274—Annual Report—RESOLVED, That the action of the Medical Officer of Health in accepting the tender of Messrs. Norman Bros. at £32 for printing 100 copies of his annual report be approved.

275—Milk (Special Designations) Orders, 1936-38—The Medical Officer of Health reported that samples of pasteurised milk had been taken from 3 firms, all of which were found satisfactory.

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276—Extension of Sewer—Arle Road—For some years prior to the outbreak of war, in order to stimulate building by private enterprise, and in a large number of cases on the outskirts of the Borough to prevent the undesirable practice of constructing cesspools to houses, the Council, when laying sewers for estate developers, required the whole cost to be deposited which was refunded at the rate of £1 per £ rateable value when properties were erected from which rates were obtained. This figure was subsequently reduced to 10s. for each £1 of rateable value. In one or two cases, this arrangement still stood owing to the war preventing completion of development. An application was now submitted from Messrs. Western Estates Ltd. for a grant towards a 105 yards extension of the existing 9" foul sewer in Arle Road which would serve 11 houses, for which plans have been approved, and which would be available for a similar number of houses on the opposite side of the road. The sewer in this road has been laid over a portion of its length from each end, leaving a portion in the centre not sewered, and he recommended that the two portions should be linked together which would involve length of sewer approximately 27 yards in addition to the above length. The work would be carried out by Messrs. Western Estates Ltd., under his supervision, and the total cost would be £425 of which £350 would be in respect of the 105 yards referred to above.

This proposal was independent of development in Brooklyn Road and the Committee were asked to consider the policy which should be followed in the future. Arle Road has been made up and taken over. The question also arose of the extension of the surface water sewer and this matter would be considered at the next meeting of the Street and Highway Committee. It was understood that Messrs. Western Estates Ltd., if the Council were unable to agree to the contribution, suggested the

laying of a combined drain at the rear of the houses to be erected by them with one connection to the existing sewer. RESOLVED, That having regard to the completely changed conditions due to the intervention of the war, and the possibility of subsidies being paid by the Government for the erection of houses by private enterprise, which was not available in the immediate pre-war years, that this Council in future, do not contribute to the cost of laying sewers for private development, although the Council meet their obligations in respect of previous undertakings. ALSO RESOLVED, That the Town Clerk investigate the position in regard to the application of Messrs. Western Estates Ltd., and that the matter be left to the Chairman with power to act, bearing in mind the revised policy outlined in the above resolution.

C. W. BIGGS, Chairman.

WATER COMMITTEE.

11th December, 1945. Present—Aldermen Ward (Chairman), Pates and Trye; Councillors Addis, Bush, Midwinter, Morris and Strickland.

277—Borough Engineer's Report—The report of the Borough Engineer for the month of November was read :—

Daily Yield of Springs :-

	For month ended 30th November, 1945	Average for corresponding period during past 3 years
Hewletts Springs	48,000 gallons	97,000 gallons
Dowdeswell	199,000 "	866,000 "
Leckhampton	—	—

Contents of Reservoirs—Estimated usable quantity about 62,008,000 gallons.

278—Water Rate Arrears—The Town Clerk reported upon the collection of arrears. RESOLVED, That in 22 cases the supply be disconnected, and that in 2 other cases, where the occupiers of the premises cannot be traced, the amount (£1 18s. 6d.) be written off as irrecoverable.

279—Payment of Capital Sums out of Revenue—(i) (Min. 236 (I)) The Committee considered the recommendation of the Finance Committee that application be made to the Minister of Health for sanction to loan in respect of the water supply to Lynworth Farm, Ewens Park and New Barn Lane (Min. 1004/45), amounting to £2,606, and in respect of the Tewkesbury and Ashchurch main (Min. 1800/45) amounting to £6,376, instead of defraying the cost out of revenue and the reserve account respectively. RESOLVED, That this Committee concur in the recommendation and application made accordingly.

(ii) The Committee also considered the recommendation of the Finance Committee that the expenditure of supplying the Race Course and Prestbury Farm (Min. 708/45), amounting to £3,497 charged to revenue should be charged to the Net Revenue Account, and concurred therewith.

280—Annual Consumption—The Borough Engineer reported that the annual water consumption for the year ended 31st March, 1944 was 1,046,091,000 gallons and for the year ended 31st March 1945, 1,206,284,000 gallons, the latter showing an increase of 15.3% over the former.

281—Birdlip Supply—At a recent conference with the Consultant of the Cheltenham Rural District Council on sewage matters, the question of water supply was raised when it appeared the District Council were extending piped supplies in a number of areas, one being in the Birdlip district and beyond to the area of the Cirencester Rural District Council and the Consultant was informed of the present capacity of the existing pumps installed by the Ministry of Works at Ullenwood. The proposals of the Rural District Council were similar to the proposals referred to in the County Council's report on county water resources and he intimated that he expressed the opinion that the Committee would favourably consider an application for a bulk supply, subject to satisfactory terms. A suggestion was made that some arrangement might be reached between the Rural District Council and this Authority for linking up this Authority's area to the District Council's area when their spring supplies fell off but no opinion was expressed on this.

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282 (a)—Proposed Depot Tewkesbury (Min. 64)—The Borough Engineer reported since the last meeting had been informed that the Cheltenham District Gas Company had a site at Tewkesbury, a portion of which might be suitable for a depot. The site had been inspected and if it could be acquired, it would be adequate, RESOLVED, That consideration be deferred to enable the Chairman and Vice Chairman to inspect then and that, subject to their approval, the Town Clerk enquire the terms upon which the Company would sell the land.

282 (b)—J.I.C.—A letter was submitted from the South Midlands District Council of the J.I.C. expressing regret at Councillor Moore's retirement owing to ill health, and asking for the appointment of a successor, The Committee's other representative was the Borough Engineer. RESOLVED, That Councillor Morris be appointed.

283—Sandford Depot—The old pump and steam boiler had now been removed and additional space was available for construction of a store, store-keeper's office and small Superintendent's office, which would not necessitate considerable alterations and could be carried out by Corporation workmen. A storekeeper had now been engaged, and authority was required to purchase a number of racks for storage of accessories. The removal of the steam boiler permitted the demolition of the chimney, for many years an eye-sore, and which was unsafe owing to a slight kink in the centre. A tender for this work was submitted from Messrs. V. G. Morris at the sum of £66, the Corporation retaining the materials and removing the brick rubble from the site. RESOLVED, That the tender of Messrs. Morris be accepted, and that the Borough Engineer be authorised to proceed with the provision of accommodation suggested, and the purchase of racks.

284—Freshwater Biological Association—RESOLVED, That the Council be recommended to renew their subscription of 3 guineas to this Association for the ensuing year.

E. L. WARD, Chairman.

ELECTRICITY AND LIGHTING COMMITTEE.

11th December, 1945. Present—Councillors Bettridge (Chairman), Addis, Biggs, Carter, Fildes, Grimwade, Mid-winter, Readings and Smith.

285—Stores Accommodation—The Borough Electrical Engineer reported the space available for storage purposes was very limited, causing considerable congestion. The Department would shortly be handling large quantities of bulky domestic apparatus, and this could not be done in the present restricted space. He therefore proposed that as a temporary measure, the old battery room at the Electricity Works be used for this purpose and recommended the Town Improvement Committee, to whom the room was handed over in 1933, asked to allow it to revert to the Electricity Department, and that tenders be invited for carrying out the necessary work to adapt the room for use as a store, the cost of which he estimated would be approximately £79. RESOLVED, That the Borough Electrical Engineer's recommendations be approved.

286—Electrical Development Association—The Borough Electrical Engineer reported he had been asked by the Electrical Development Association to forward the Council's nominations for the ensuing year for the Area Executive Committee. RESOLVED, That the Borough Electrical Engineer be appointed representative, and that Mr. H. V. Williams be appointed as his deputy.

287—Bulk Supply—Negotiations were proceeding with the S.W.S. Power Co. for a reduction in the terms of supply, and the Borough Electrical Engineer recommended that pending a satisfactory settlement being arrived at, formal notice should be given terminating the existing Agreement on December 31st, 1946. RESOLVED, That this recommendation be approved.

288—E.D.A. Films-(Min. 81/45)—The Borough Electrical Engineer reported on the Film Show at the Regal Cinema, and suggested that in view of the highly educational value of the film " Their Invisible Inheritance" steps should be taken to include it in the normal programme of one or more of the larger cinemas in the town. He also recommended an endeavour should be made to purchase a 16 mm. projector equipped to show talkie films which could be used for shows in the Demonstration Room. It was suggested that possibly other Committees might also be considering this matter, and that if a projector was purchased it should be in co-operation with such other Committees. RESOLVED:—(i) That the Borough Electrical Engineer approach the various Cinemas as to including the film in their normal programmes.

(ii) That the Borough Electrical Engineer obtain further particulars regarding the possibility of purchasing a 16 m.m. projector and report further to the Committee.

289—Private Car Transport—(Min. 79/45)—The Borough Electrical Engineer reported he had approached members of the staff to ascertain if they were willing to provide cars for use on Corporation business on the terms suggested, and that those members who still owned cars were agreeable to the proposal, but the remainder were reluctant to purchase either new or secondhand cars until prices were reduced to a more reasonable level. The members who were prepared to accept the proposals were Messrs. Poole, Ball, Frostad, Gilling and himself. He therefore recommended that he and Mr. Poole be granted a 12 h.p. car allowance, and Messrs. Ball, Frostad

and Gilling a 8 h.p. car allowance in accordance with the scale submitted to the last Meeting namely:-

8 h.p. car—Annual allowance £80 plus 2d. per mile over 3,000 miles p.a.

12 h.p. car—Annual allowance £90 plus 2d. per mile over 3,000 miles p.a.

In addition he recommended that three of the four Corporation cars be retained and that the fourth car, a 8 h.p. Standard be disposed of, and for which he had received an offer of £165.

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The Borough Electrical Engineer also reported the enquiries he had made as to obtaining an additional car, and that after consultation with the Chairman, he had decided to offer the Corporation the use of his own 14 h.p. Vauxhall car until the end of the year, subject to the Corporation paying the licence, insurance and running expenses for this period, and the car had been put on the road on the 27th Nov.

RESOLVED:—(i) That the Recommendations of the Borough Electrical Engineer be approved.

(ii) That the offer of £165 for the Standard car be accepted.

(iii) That the offer of the Borough Electrical Engineer of the use of his own car on the terms indicated be accepted.

290—Street Lighting—(a) The Borough Electrical Engineer reported no lamp standard had been knocked down or damaged by vehicles during the month of November and that 4 demolished lamp-posts had been replaced.

(b) The Committee considered the suggestion that the street lights should be extinguished at 11 p.m., instead of midnight in order that they might be switched on during the early hours of the morning, without increasing fuel consumption; or if this was not possible, that the street lights should in any event be lit for say an hour in the early morning. RESOLVED, That the Committee consider it is undesirable for the lights to be switched off before midnight, and that in view of the request of the Ministry of Fuel and Power for economy to be effected, the request for lighting in the early morning be not acceded to.

(b) A request had also been received that the lighting in the Park should be improved. RESOLVED, That the Committee are of the opinion that no further improvement can be carried out at the present time.

291—Mains Extensions—(a) Tewkesbury Road—Application for an extension had been received from Messrs. Alexandra Asphalt Co. who desired to use a 70 h.p. motor at their Works, which would involve laying approximately 80 yards of cable to interconnect the Russell Street Kiosk and the Moors Estate Substation. The Borough Electrical Engineer recommended that this work be carried out as part of the general post-war development scheme at a cost of £1163 8s. 3d., and that the cost be charged to Unspecified Mains Loan A/c. RESOLVED, That this recommendation be approved.

(b) Selkirk Street—An Application has been received from Mr. Mayo for a three-phase supply to his Works, requiring the laying of a main in All Saints Road from Pittville Circus Road to the corner of Selkirk Street. The Borough Electrical Engineer recommended that this should be done under the general development programme, and the cost, amounting to £135 19s. 10d. charged to Unspecified Mains Loan A/c. Terms had been agreed with Mr. Mayo for the remainder of the extension along Selkirk Street to his Works. RESOLVED, That this be approved.

(c) Charlton Kings School—The Gloucestershire County Council had applied for a service to be installed in these Schools to give a supply to the Canteen. In addition to the service for which they had agreed to pay, a length of main would have to be laid along Lyefield Avenue at a cost of £175 3s. 10d., and the Borough Electrical Engineer recommended the work be proceeded with and the cost borne by the Unspecified Mains Loan a/c. RESOLVED, That this be approved.

(d) Alstone Lane Substation—At the present time there was no transformer or distribution equipment at this Substation, and as the nearby substation kiosk at Brooklyn Road, which was already heavily loaded, did not lend itself readily to extension, the Borough Electrical Engineer reported he proposed to install a distribution transformer in the Alstone Lane Substation. The total cost of the installation of the transformer and its switch-gear and cable would be £1288 6s. 6d. and he recommended that the work be carried out and the cost charged to Unspecified Substation Plant Loan a/c. RESOLVED, That this be approved.

(e) Hatherley Road—The pressure in this Area beyond the Paragon Laundry had been unsatisfactory for some time. Before the war a scheme was approved for providing a sub-station and extending the 11,000 volt mains, and the Borough Electrical Engineer recommended that the following work should be carried out as soon as practicable, namely :—

(1) Extension of 11,000 volt main from Hatherley Lane to loop into new Sub-station site.

(2) Provision of 11,000 volt kiosk, from stock.

(3) Extension of L.V. Mains from Sub-station to Plas y Bryn.

(4) Laying of share duct along route of L.V. main for future 11,000 volt mains extension.

The cost of this work amounted to £1,438, and the Borough Electrical Engineer recommended that of this sum, the cost of the Sub-station equipment amounting to £707 9s. 2d. be charged to Sub-station equipment loan No. 1196. and the remainder charged to Specified Mains Loan No. 119a. RESOLVED, That these recommendations be approved.

292—Applications for Supply—The Borough Electrical Engineer reported the applications for supply received during the last month and indicated the terms on which he had agreed to carry out the work. RESOLVED, That these be approved.

293—Direction Sign—The Secretary of the Highbury Congregational Church had asked for consent to the erection of a sign on the lamp-post in the High Street directly opposite Oxford Street giving the direction of the Church. RESOLVED, That this be granted.

294--Staff—(a) Temporary Mains Assistant—The Borough Electrical Engineer reported this post had been offered to Mr. White, who was at present with the Air Ministry Works Directorate, but in view of the short period the post was likely to be open to him, he had decided not to accept it. The Borough Electrical Engineer stated he thought if Mr. White could have been guaranteed 12 months' employment, he would have accepted and endeavoured to secure his release.

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In this connection the Borough Electrical Engineer reported no further progress had been made with the release of Mr. P. H. Cox although he had made further representations to the Electricity Commissioners, to who had taken the matter up with the Air Ministry. RESOLVED:—(i) That the Town Clerk be authorised regard endeavour to obtain the release of Mr. Cox.

(ii) That if Mr. Cox's release could not be obtained, Mr. White be again approached with a view to his accepting the appointment if he could get his release.

(b) Mains Foreman—This post had recently been advertised by permission of the Ministry of Labour. Five applicants had been interviewed, and the post offered to Mr. Clifford Ottley, who would be taking up his duties immediately after Christmas.

(c) Return of employees from the Forces—Miss M. N. Brown, the Senior Demonstrator, had now been released and recommenced her duties on November 19th. Mr. V. F. Williams, a Meter Reader had also been released and resumed duties on November 26th.

(d) Mrs. Pharez—This employee, who was engaged as a tracer, had resigned her post with effect from December 8th, and the Borough Electrical Engineer reported he was endeavouring to fill the vacancy.

295—N.J.I.C. Zoning Application—(Min. 78/45)—The application by the Trade Unions for the re-zoning of the Undertaking from Zone B. to Zone A. was heard before the National Negotiating Committee in London on November 22nd, but no decision was come to as it was felt the evidence deserved more careful consideration than could be given to it that day. The matter would be further considered at the next meeting of the Negotiating Committee the date of which was not yet fixed.

296—Salaries—The Borough Electrical Engineer reported he had had under consideration the salaries of certain members of his staff, and recommended the following re-grading and increases to become operative from the 1st April next.

Mr. Frostad, Substation Inspector	Present Grade and Salary Grade 9 of Schedule of Salaries for Technical Staff £340 p.a. inclusive of War Bonus.	Proposed Grade and Salary Grade 8 (b) £366.379 inclusive of War Bonus.
Mr. Gilling, Junior Mains Engineer	Grade 9(a) of above Schedule £307 p.a. inclusive of War Bonus.	Grade 9, £340 p.a. inclusive of War Bonus.

RESOLVED, That these recommendations be approved.

297—Whitley Council Representatives—Councillor Grimwade, who had been appointed the Council's representative on the District Joint Industrial Council for the year ending 31st December, 1946, tendered his resignation, as he felt the Chairman should be the Council's representative. The Committee regretfully accepted his resignation and thanked Councillor Grimwade for his past services. RESOLVED, That the Chairman be appointed the Council's representative for the ensuing year.

A. J. BETTRIDGE, Chairman.

ALLOTMENTS COMMITTEE.

12th December, 1945. Present—Councillors Addis (Chairman), Bush, Compton, Fildes and Yeend; Messrs. Ball, Roe and Whittall.

298—Horticulture Committee—The Horticulture Committee met on 6th December and a report of their meeting is being circulated to the Council. With regard to Item 6 relating to the Exhibition of Stored Vegetables and Winter Crops to be held at the Rotunda on 23rd and 24th January, the Society had now appointed a Show Committee comprising their representatives and also representatives from the Horticulture Committee and the necessary propaganda and arrangements were in hand. It had also been decided to make an admission charge of 3d., tickets to be sold in advance. With regard to Item 9 this Committee were in agreement with the recommendation that metal or enamel trespass warning notices be provided on allotment sites. RESOLVED, That the report of the Horticulture Committee be approved. ALSO RESOLVED, That the Gardens Superintendent report to the next meeting upon the result of his enquiries as to the provision of metal or enamel notices.

299—Priors Road Allotments. Nos. 7, 8 and 9 (Min. 378/45). The site of these allotments had been requisitioned from Messrs. Billings and Sons Ltd., and in January last they had asked for the release thereof as they desired to commence building operations. The Council had agreed thereto subject to Messrs. Billings obtaining a building licence. The Company had now submitted plans which had been approved by the Council and it was anticipated that the necessary licence would shortly be issued and in these circumstances they asked the Council to give effect to their decision. RESOLVED, That subject to Messrs. Billings giving an undertaking as to the date upon which they propose to commence building operations the land be released from such date and the allotment tenancies determined. ALSO RESOLVED, That if necessary, consideration be given to ex-gratia payments to the tenants concerned for loss of crops on the lines indicated in Min. 20

300—Winter Garden Site—Some time ago the demonstration plot on this site had been let to Mr. C. Lodge but in view of the development scheme now in progress the tenancy had been terminated. Mr. Lodge asked for compensation for loss of crops and a refund of a proportion of his rent paid in advance to March 1946. The Gardens Superintendent stated that he was concentrating on the southern area of the site and would not require the area occupied by Mr. Lodge for a month or possibly longer. RESOLVED, That in these circumstances Mr. Lodge be permitted to remove his crops during that period. ALSO RESOLVED, That his rent be refunded for the quarter 25th December to 25th March next.

301—Additional Land, Food Production Site, St. Marks—(Min. 22)—The Gardens Superintendent reported that fifteen applications had been received for the tenancy of allotments on this site. He recommended that in the event of further applications the Parks Committee be asked to agree to an additional half acre being made available for the purpose. RESOLVED, That the Parks Committee be approached accordingly.

302—Allotments, Bayliss' Land, Folly Lane—It was reported that recently the Council, had purchased a considerable area of land belonging to the late E. L. Bayliss, deceased which included a number of allotments. It was intended to use a large portion of the site for tipping operations and accordingly allotment tenancies on the west side of Folly Lane had been terminated. It was also understood that four further tenancies, namely, plots Nos. 6, 7, 17 and 18 would be terminated in the near future. This would leave 20 plots and the Gardens Superintendent had, for some time, at the request of the Borough Surveyor, undertaken the supervision thereof. RESOLVED, That it be suggested to the Street and Highway Committee that the control and management of these allotments might be transferred to this Committee in order that assistance may be given to tenants in regard to cultivation and also, where necessary, the provision of alternative accommodation for those displaced.

303—Future Policy with Regard to Food Production—The Horticulture Committee in their report (Item 5) had dealt fully with the recent circular received from the Ministry of Agriculture enclosing a copy of the speech made by the Minister at a recent prize giving for London County Council allotment holders. RESOLVED, That the Minister's recommendations be borne in mind in connection with future administration of war-time and permanent allotment sites and that every effort be made both by this Committee and the Horticulture Committee to stimulate and encourage allotment holders in their food production efforts and also to obtain permanent allotment sites in future housing lay-outs.

304—Cultivation—The Gardens Superintendent reported that an inspection of all allotment sites was in progress and he hoped to submit a report to the next meeting. In the meantime it appeared that the allotments generally were carrying exceptionally good crops of winter and spring greens and this showed that tenants had once more appreciated the value of such crops as against a glut of mid and late summer vegetables.

305—Lettings and Terminations of Tenancies—Since the last meeting seven allotments had been let and the tenancies of nine terminated leaving one hundred and twenty-one vacant plots.

H. ADDIS, Chairman.

TOWN IMPROVEMENT AND SPA COMMITTEE.

14th December, 1945. Present— Councillor Grimwade (Chairman); Aldermen Pates and Ward; Councillors Bayliss, Fildes, de Courcy Ireland, Green, Mann, Morris and Readings; Mr. E. Baring.

306—Entertainments Sub-Committee—The Entertainments Sub-Committee met on 4th December and a report of their meeting is being circulated to the Council.

In addition to the items mentioned therein, a recommendation that no intoxicating liquors should be sold at the Montpellier Rotunda was carefully considered. RESOLVED, (a) That the report, as

amended, be approved and adopted and that with regard to the Music Festival to be held in July, 1946, in view of the information now submitted by the Entertainments Manager, the Music Festivals Advisory Committee be authorised to confirm the arrangements with the London Philharmonic Orchestra on the terms stated.

(b) That the Council be recommended to confirm the proposal of the Sub-Committee that, for the time being, no intoxicating liquor be sold at the Rotunda.

307—Health and Holiday Resort Sub-Committee—The Health and Holiday Resort Sub-Committee met on 4th December and a report of their meeting is being circulated to the Council. RESOLVED, That the report be approved and adopted.

308—Advertising Sub-Committee—The Advertising Sub-Committee met on 29th November and a report of their meeting is being circulated to the Council. RESOLVED, (i) That with the exception of Item 4, relating to the publication of a new guide, the report be approved and adopted. (ii) That item 4 be referred back for further consideration.

309—Playhouse Sub-Committee—The Playhouse Sub-Committee met on 29th November and a report of their meeting is being circulated to the Council. RESOLVED, That the report be approved and adopted.

310—Winter Garden—(Min. 152)—The Town Clerk reported further upon negotiations with the Military Authorities in regard to agreeing a compensation payment for the requisitioning of the site. The Council's claim amounting to £1,024 3s. 6d. had been submitted. RESOLVED, That the negotiations be approved.

311—Association of Health and Pleasure Resorts—Preliminary notice had been received of the annual general meeting of this Association to be held in London on 16th January and also in regard to the filling of vacancies upon the Executive Committee. RESOLVED, That the Chairman of the Health and Holiday Resort Sub-Committee (Councillor Bush) and the Entertainments Manager be authorised to attend the annual general meeting. ALSO RESOLVED, That Councillor Bush be nominated for the Executive Committee.

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312—Cheltenham/London Train Service—(Min. 1353/45 General Purposes Committee)—The Town Clerk reported that representatives of the Council had recently met representatives of the Great Western Railway Company when an opportunity had been taken of stressing the need for an improved service between Cheltenham and London, particularly in the early morning, to enable business men and women to keep appointments in London at 11 a.m.

The Company realised the need for improvement but drew attention to the many difficulties which they were encountering, due to present conditions. It was understood however that as soon as practicable, efforts would be made to meet the needs of Cheltenham.

313—Town Hall—Floral Display—(Min. 35, Parks Committee)—The Parks Committee were endeavouring to meet the wishes of this Committee in regard to the provision of floral displays and

decorations at the Town Hall and they had authorised the Gardens Superintendent, when necessary, to consult with this Committee and submit estimates for the cost of supplementing the Council's supplies of suitable plants and shrubs should this become necessary. RESOLVED, That the proposal of the Parks Committee be approved.

H. C. GRIMWADE, Chairman.

PLANNING COMMITTEE.

13th December, 1945. Present—Alderman Ward (Chairman); The Mayor; Councillors Bayliss, Bendall, Mann and Morris; Major Mitchell and Mr. A. Yiend.

314—Plans—(a) Within the Borough—The plans submitted for approval are set out below together with the recommendations of the Committee thereon in relation to Byelaws and the Town and Country Planning (General Interim Development) Order, 1945:—

No.

of Plan Name Description

5709 R. Paish Garden tool shed cycle shed, 4, Oakfield Terrace.

Recommendation under Byelaws Exempt.

Recommendation under Interim Development Order Approved.

5710 Mrs. H. Wylde Rebuilding of premises damaged by enemy action, 184, Bath Road.

Recommendation under Byelaws

Approved, subject to the new work harmonising with the existing building.

Recommendation under Interim Development Order

Approved, subject to a new sewer connection to the satisfaction of the Borough Surveyor and to the sanitary arrangements being to the satisfaction of the Chief Sanitary Inspector.

5711 H. T. Bush Detached house, Montpellier Spa Road.

Recommendation under Byelaws Approved.

Recommendation under Interim Development Order Approved.

5712 F. J. Hyett Greenhouse 24, Marle Hill Road.

Recommendation under Byelaws Exempt.

Recommendation under Interim Development Order Approved.

5713 C. G. Collins Bathroom and coal house, 9, Fairhaven Street.

Recommendation under Byelaws

Approved, subject to the sanitary arrangements being to the satisfaction of the Chief Sanitary Inspector.

Recommendation under Interim Development Order Approved.

5714 Miss Donnison Nurses quarters, Montpellier Maternity Home.

Recommendation under Byelaws Disapproved.

Recommendation under Interim Development Order Disapproved.

5715 C. G. Munden Shed, 17, Milton Road.
Recommendation under Byelaws
Approved, subject to roof water being connected to existing drainage system.
Recommendation under Interim Development Order
Approved, subject to no business being carried on without the consent of the Committee.

5716 Mrs. O. B. Barker Additional kitchen, 2, Pittville Lawn.
Recommendation under Byelaws Approved.
Recommendation under Interim Development Order Deferred.

5717 C. V. Mills Store Shed, Whaddon Road.
Recommendation under Byelaws Approved.
Recommendation under Interim Development Order Approved.

5718 A. Bendall Detached house, Pilford Avenue.
Recommendation under Byelaws Approved.
Recommendation under Interim Development Order
Deferred for particulars of proposed road works and for amended elevations.

5719 E. R. Crabtree Rebuilding front wall of premises, Winchcombe Street.
Recommendation under Byelaws Approved.
Recommendation under Interim Development Order
Approved, subject to design of windows being the same throughout.

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No. of Plan	Name	Description
5720	E. P. Newbury	Detached house, St. Anne's Road.
		Recommendation under Byelaws Approved.
		Recommendation under Interim Development Order Approved.

5721 T. Jones Rebuilding house damaged by enemy action, 18, Kipling Road.
Recommendation under Byelaws Approved.
Recommendation under Interim Development Order Exempt.

5722 A. C. Streater Poultry house, Homersfield, Eldon Avenue.
Recommendation under Byelaws Exempt.
Recommendation under Interim Development Order Approved.

5723 E. Eager Pair semi-detached houses, Painswick Road.
Recommendation under Byelaws Approved, as in Plan 5715.
Recommendation under Interim Development Order
Approved subject to resiting of buildings.

5724 Cheltenham Gas Coy. Conversion 8, Pittville Crescent into 4 flats.
 Recommendation under Byelaws Approved, as in Plan 5713.
 Recommendation under Interim Development Order
 Approved, subject to the new work harmonising with the existing building.

5725 A. E. Trigg Conversion of coach house and garage into a Dwelling house, Pittville Crescent.
 Recommendation under Byelaws Approved.
 Recommendation under Interim Development Order
 Approved, subject to walls being treated to harmonise with other buildings on the Estate.

5726 H. B. Poulton Garage, 44, Mead Road.
 Recommendation under Byelaws Exempt.
 Recommendation under Interim Development Order Approved.

5727 Mrs. Talbot Garage, The Drive, Cleavelands Estate.
 Recommendation under Byelaws Exempt.
 Recommendation under Interim Development Order Approved.

(b) Outside the Borough—In accordance with Min. 1353/44, relating to plans submitted for approval outside the Borough, the Committee have approved, or otherwise dealt with, the following plans :-

No. of Plan	Name	Description	Recommendation under Interim Development Order
T.P.1942	J. A. Samuels	Garage, Ramleh, Shurdington Road, Bentham.	Approved.
T.P.1943	C. H. Stacey	Greenhouse, Kingswood Nurseries, Evesham Road, Bishops Cleeve.	Approved.
T.P.1944	A. Mitchell	Wash-house and coal-house, Drypool Farm, Prestbury.	Approved.
T.P.1945	G. A. Mander	Greenhouse, Polo Villa, New Barn Lane, Prestbury.	Approved.
T.P.1946	E. M. Eager	Greenhouse, Willow Cottage, Stoke Road, Bishops Cleeve.	Deferred pending submission of site plan.
T.P.1947	R. Feldman	Garage, 5 Noverton Avenue, Prestbury.	Approved.
T.P.1948	C. Baylis	Greenhouse, Post Office, Bishops Cleeve.	Approved.
T.P.1949	J. Norton	Extension of repair shop, Jim's Garage, Winchcombe.	Approved.
T.P.1950	R. Lenoir	Proposed alterations,	Approved.

The Withies,
Stockwell Lane, Woodmancote.

T.P.1951	Mrs. A. B. C. Worrall	Cottage, Station Road, Woodmancote.	Approved, subject to the front fence being set back to the improvement line.
T.P.1952	C. Webber	6 pairs semi-detached houses and 2 blocks of maisonettes. Off New Barn Lane, Prestbury.	Approved, subject to the roofing materials being of the same colour throughout.
T.P.1953	C. Coxwell-Rogers	2 detached cottages, Rossley Manor, Dowdeswell.	Approved for occupation only of estate employees.
T.P.1954	H. T. Carey	Greenhouse, Ragnell, Okus Road, Charlton Kings.	Approved.
T.P.1955	A. Mitchell	Proposed wash-house, Pike Cottage, Greenway Lane, Charlton Kings.	Approved.
T.P.1956	W. H. Workman	Detached house, Cirencester Road, Charlton Kings.	Approved, subject to the front fence being set back to the improvement line.
T.P.1957	Mrs. Forbes	Conversion of Invercairn, Charlton Kings, into 2 flats.	Approved, subject to new work harmonising with the existing building.

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No. of Plan	Name	Description	Recommendation under Interim Development Order
T.P.1958	B. Dent	Garage. Wyn-Tore, Okus Road, Charlton Kings.	Disapproved.
T.P.1959	Capt. James	Conversion of Charlton Lawn, Six Ways, Charlton Kings, into 7 flats.	Approved, subject to the new work harmonising with the existing building.
T.P.1960	Charlton Kings Garage Ltd.	Temporary extension to garage. Cirencester Road, Charlton Kings.	Approved for a period of 3 years only.
T.P.1961	W. Mason	Bungalow. Off Ryeworth Rd., Charlton Kings.	Approved, subject to external materials being to the satisfaction of the Committee.
T.P.1925	S. Smith & Sons Ltd.	Alterations to cowshed and dairy. Field Farm, Gay Lane, Bishops Cleeve.	Approved.
T.P.1936	Cheltenham R.D.C.	Proposed pair Swedish houses. Southam.	Disapproved.

315—Development Plans—(a) Two schemes were submitted by Six Ways Garage Ltd., one for permission to erect a large building, close up to the building line adjoining their existing premises, the second the erection of a large building in the adjoining quarry. The extension was necessary in view of the volume of business and the impossibility of acquiring adjoining premises for an extension. In view of the residential amenities of this area previous applications for additional garage accommodation have been refused, and whilst no interference could be caused by building in the quarry, once the business was established it would be difficult to refuse further business premises.

The applicants pointed out that whilst the Committee had refused the development of the existing premises, the Cotswold Caravan Company had gradually extended their works. The Planning Officer found on inspection that this was so, and recommended that steps should be taken against the Caravan Company for erecting buildings without the consent of the Committee. RESOLVED, That the application of Six Ways Garage Ltd., in regard to both schemes be disapproved, and that the Town Clerk be instructed to take the necessary action against the Cotswold Caravan Company for the erection of buildings without consent of the Committee.

(b) RESOLVED, That the application of Messrs. S. & M. Tools and Components Ltd., to use a portion of Eversfield Hall, Bishops Cleeve, for tool making be approved for a period of 3 years, subject to no nuisance being caused or advertisements being displayed on the premises without approval. Consent to use these premises for business purposes was given to the Cheltenham Precision Reboring Company Ltd., on 11th October, subject to the above terms and there appeared no objection to these two firms sharing the premises.

(c) A letter was submitted from the Chief Sanitary Inspector, Cheltenham R.D.O calling attention to the establishment of an offensive trade at The Homestead, Elmstone Hardwick, for the purpose of gut scraping and offal boiling. The owner had undertaken to remove offal from the abattoir and fats were extracted and sent to the soap factory at Gloucester. The conditions were bad, but no complaints had been received.

The premises were some distance from any other property except a few scattered farms, and it was suggested that the owner be given 3 months to render the conditions satisfactory, and that in the meantime this Council and the R.D.C. discuss the procedure to be followed in securing the carrying out of the business under satisfactory conditions. RESOLVED, That the suggestions be approved.

(d) Plan No. 5703—Messrs. L. W. Barnard & Partners, on behalf of Metal Details Ltd., asked for a reduction in the building line from 20 ft. to 15 ft. owing to difficulty of levels in connection with the erection of a factory at Maida Vale. RESOLVED, That consent be given to the buildings being brought forward to a building line of 15 ft. in lieu of 20 ft. previously indicated.

(e) Application was submitted from Mr. R. W. Greenhalf, on behalf of Mr. F. E. Haines, for permission to erect a bungalow on land fronting Langley Road, Winchcombe. RESOLVED, That the owner be informed that the Council were prepared to approve the proposal in principle, subject to plans and elevations being submitted and approved, but the formal consent must be deferred pending their submission.

(f) Application was submitted from Mr. G. E. W. Moore, Racecourse Garage, Newland for permission to erect a house adjoining the garage. Two sites were suggested, and it was recommended that site B shown on the plan be approved. RESOLVED, That the applicant be informed as mentioned in (e) above.

(g) RESOLVED, That consent be given to Trebel Products Ltd. for permission to use huts erected at the rear of 3 Keynsham Bank by the Ministry of Aircraft Production as workshops for a period of 3 years from the date of consent, subject to no nuisance being caused by dust, smoke, noise, smell or fumes, consent being given in view of the temporary nature of the use and the inability of the applicants to obtain other premises.

(h) Mr. A. A. Holmes applied for consent to erect a pair of semi-detached houses on land in Shurdington Road, upon which permission was given to erect a bungalow in 1939. RESOLVED, That the owner be informed as mentioned in (e) above.

(i) A letter was submitted from Mr. T. F. Major, intimating his intention to sell land fronting Langley Road, Winchcombe for building purposes. It was impossible to supply this area with water from the mains, and previous application for buildings in this particular area had been refused on the same grounds. RESOLVED, That consent be refused for the reasons stated above.

(j) Mr. M. Middleton, applied for consent to erect a garage fronting Victoria Place, Bath Road. RESOLVED, That the applicant be informed as mentioned in (e) above, such approval to be restricted to it period of 5 years from date of consent in view of the temporary nature of the proposal.

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(k) Garage, Gloucester Road —Min. 1667 (f)—The Committee further considered an application from Messrs. Peter Bartleman Ltd., for consent to erect a modern and fully equipped garage on land fronting the Gloucester Road, between Granley Road and the Benhall Farm Fields. The site was inspected by the Sub-Committee, who recommended that approval be given. RESOLVED, That the applicants be informed as mentioned in (e) above and subject also to consent being obtained under the Restriction of Ribbon Development Act, and to the building being erected within a period of 3 years from the date of consent

(l) Mr. H. H. Boulton, applied for consent to erect a house fronting Birdlip Road at Leckhampton. RESOLVED, That consent be not granted owing to the absence of a satisfactory water supply.

(m) Insitu Carpet Cleaners applied for permission to use Nos. 16a and 17a Suffolk Parade for carpet cleaning purposes, RESOLVED, That consent be given to the proposed use, subject to no nuisance being caused by reason of dust, noise, smoke or fumes and to plans being submitted and approved for any alterations and additions which were necessary.

(n) Application was submitted from Mr. F. Surman for permission to erect a house on land adjoining allotments in Swindon Village. RESOLVED, That the applicant be informed the Council were prepared to approve the proposal in principle, subject to a satisfactory water supply being provided and to drainage being to the satisfaction of the Rural District Council, but that formal consent must be deferred pending the deposit and approval of detailed plans.

316—Bungalow--Whites Barn, Mill Lane—Plan No. T.P. 1858—Messrs. A. V. Gregory and Co., have intimated that an appeal has been lodged with the Minister of Town and Country Planning against the Council's refusal to consent to the erection of the above building.

317—Town and Country Planning (General Interim Development) Varying Order, 1945—Circular 19, Ministry of Town and Country Planning, was submitted forwarding copy of the above Order which became operative on the 21st November, 1945, the effect of which gave general permission for erection on land already held for education purposes of temporary huts in connection with the raising of school age, but not the extension of existing school buildings for that purpose. Local Education Authorities had a statutory obligation to secure this provision but in view of present conditions of the building industry it was impossible to provide the accommodation in time by erecting permanent buildings. Temporary huts were, therefore, necessary, and with the restricted labour available their erection must be begun and continued without delay.

Most of the huts would be erected on existing school grounds, and the choice of site would be limited, so that there was little scope for adjustment. It was felt that to require education authorities to obtain planning permission in each individual case would cause delay, and that it was desirable, therefore, this development should be permitted generally.

It may be necessary to erect huts on land not previously held or used for educational purposes and this would be subject to normal planning control, and applications should be dealt with expeditiously. In view of the temporary nature of the huts, planning authorities might deem it desirable to limit permits although the Minister was unable to say how long the buildings must remain.

318—Greville House—Gratton Road—(Min. 134)—A letter was submitted from Messrs. Eckersall Watterson & Moore, on behalf of the Air Registration Board, in regard to the consent given at the last meeting for use of these premises for office purposes, subject to certain conditions, indicating they were unable to accept the condition that no servicing of cars should take place. They would undertake not to carry out any major repairs upon the premises, but to confine their activities to normal cleaning, greasing and minor adjustment to cars, such as a private owner would normally carry out himself. RESOLVED, That the Council be recommended to agree to the above suggested amendment and that the resolution to Min. 134, approved at the last meeting of the Council, be varied accordingly.

319—Royal Well Chapel, St. Georges Road—(Min. 1676/45)—The Chairman and Vice-Chairman, together with the Town Clerk, Borough Surveyor and the Planning Officer, have now interviewed the owner of the Royal Well Chapel and his Valuer and discussed the proposals for the redevelopment of this site, if necessary by compulsory acquisition under the Town and Country Planning Act, 1944. The

owner and his Valuer were prepared to co-operate in a number of directions. RESOLVED, That the Town Clerk take the necessary steps for the compulsory acquisition of the whole site as recommended in Min. 1676/45 and that the Council be recommended to approve in principle the redevelopment of the site by the erection of flats and shops thereon, the question of whether the Council or an outside person should develop it being left to a later date. ALSO RESOLVED, That a meeting of the owners affected be called at an early date.

320—War Damaged Properties—Lower High Street—(Min. 1675/45)—The Town Clerk reported upon a Conference between officers of the Council and representatives of the Regional Planning Office, Ministry of Town and Country Planning, upon the compulsory acquisition of an area at the lower end of High Street, including that damaged by enemy action, under the powers conferred on the Council by the Town and Country Planning Act, 1944 when the procedure to be followed was outlined by the representatives. The Town Clerk reported upon the legal position under the several sections dealing with alternative means of compulsorily acquiring and redeveloping the area and he recommended a compulsory purchase order under Section 2 of the Act. This procedure had been discussed with the Ministry's representatives who had intimated the nature of the plans and detailed information which would be required by them in this connection and which would have to relate to areas adjoining that which it was proposed should be compulsorily acquired. RESOLVED, That the Borough Surveyor and Planning Officer complete the plans and information required for submission to the Minister and that the Town Clerk take all necessary steps in connection therewith.

321—Estimates 1946/47—(Min. 130)—The County Planning Committee have approved the estimate submitted to them of town planning expenditure to be incurred by this authority during the year 1946/47 amounting to £2443 3s. 0d., subject to a modification of the motor car allowance to the Planning Officer when this amount has been determined.

E. L. WARD, Chairman.

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STREET AND HIGHWAY COMMITTEE.

17th December, 1945. Present—Alderman Trye (Chairman), the Mayor, Aldermen Pates and Ward, Councillors Addis Bettridge, Biggs, Garland, Green, Grimwade, Midwinter and Readings.

322 Traffic Sub-Committee—The Traffic Sub-Committee met on 5th December and a report of their meeting is being circulated to the Council. With regard to Item 2(b) relating to the omnibus stop outside Elmfield House, Swindon Road, the Chairman stated that since the meeting, accompanied by the Borough Surveyor, he had inspected the site. There appeared to be a small piece of waste land adjoining the house across which a pole was suspended from a tree and this had become a childrens playground. It was considered that if the tree were felled and the pole removed, the complaint would to a large extent be remedied. RESOLVED,

(a) That the question of the removal of the bus stop outside Elmfield House be deferred until the next meeting when an opportunity has been afforded of ascertaining the position in the light of the

removal of the tree and pole and that, in the meantime, it be suggested to the Cheltenham District Traction Co. that a shelter be provided on the waste land.

(b) That with regard to the additional bus stop outside Salem Chapel this be approved, for a trial period, and reviewed at the next meeting.

(c) That the Police Superintendent be asked to consider moving the flower seller at Cambray from his present position outside the National Provincial Bank to a site on the opposite side of the road.

(d) That the Council make and seal Orders under Section 46 (ii) of the Road Traffic Act, 1930 and Section 29 of the Road and Rail Traffic Act, 1933 in respect of the following—

(i) North Street—An Order prohibiting waiting on the east side of the road to be operative from the junction of North Street with High Street to the junction of North Street with North Place, (The east side is that side upon which Messrs. Boots premises are situate).

(ii) Promenade—An Order prohibiting waiting on the west side of the road to be operative between the junction of Promenade with Crescent Terrace to the junction of Promenade with Imperial Circus. (The west side is that side upon which the General Post Office is situate).

(iii) Pittville Street--A unilateral waiting Order to be operative between the junction of Pittville Street with High Street to the junction of Pittville Street with Albion Street.

(iv) Rodney Road--A unilateral waiting Order to be operative for a distance- of 75 yards extending in a southerly direction from the junction of Rodney Road with High Street.

(e) Trinity School Lane—prohibition of heavy traffic. That the Council make and seal an Order under Section 46(i) of the Road Traffic Act, 1930 and Section 29 of the Road & Rail Traffic Act, 1933, prohibiting the driving of heavy vehicles along Trinity School Lane between its junction with Sherborne Street and its junction with Union Street.

(f) That, as amended, and with the recommendations now submitted in regard to items 2(b) and (c) relating to omnibus stopping place in Swindon Road and outside Salem Chapel, the report be approved and adopted.

323—Salvage Sub-Committee—The Salvage Sub-Committee met on 6th December and a report of their meeting is being circulated to the Council. Since the meeting an application had been received from the Cheltenham and District Allotments and Gardens Society for the use of the island sites for the purpose of advertising the Society's winter produce show to be held at the Rotunda on 23rd and 24th January. RESOLVED—(a) That, the report be approved and adopted.

(b) That the application of the Society be granted in respect of the four subsidiary island sites for one week prior to the show, subject to the Society providing their own boards and causing no defacement to the existing salvage boards.

324 Sickness Scheme for Employees—(a) Part-time superannuated employee—At the last meeting of the Council, Minute 172(b) had been referred back for further consideration. In the particular instance, the employee had retired from the Council's service and was in receipt of a superannuation allowance but had been re-engaged in a part-time capacity, and it was contended that this

constituted a break in his service. The Sickness Scheme recommended by the J.I.C., and adopted by the Council, excluded employees entering the Council's service after 1st September, 1939, and who had attained the age of 65 years. RESOLVED, That the Sickness Scheme be adhered to and that no payment be made in this case.

(b) Medical Certificates—The National Union of General and Municipal Workers raised the question of medical certificates and pointed out that in order to comply with the Council's procedure, employees were, in most cases, required to pay a fee of 1s for each weekly medical certificate required in respect of the Council's form. It was suggested that the Council might be satisfied with an inspection of the National Health Insurance form. The Borough Surveyor reminded the Committee that the present procedure had been adopted after careful consideration and the amendments would necessitate some adjustments in the administration of the scheme. It was understood, however, that the Approved Societies might be willing to supply copies of medical certificates to their members at a nominal fee or without charge. RESOLVED, That the Borough Surveyor be authorised to accept certificates provided under the National Health Insurance Scheme in place of the Council's form where he is supplied with a certified copy of the same.

325—General Parking Matters—Min. 189 (d) (General Purposes Committee)—The General Purposes Committee had suggested that this Committee undertake the control and management of all matters relating to parking including the Rodney Road, Promenade and other car parks. RESOLVED, That this Committee agree thereto.

326—Road Estimates—The County Surveyor had requested preliminary estimates of county road expenditure for the year commencing 1st April, 1946. The Committee were reminded that estimates for trunk roads had already received approval. The Borough Surveyor recommended that estimates be submitted as follows:—Class I roads £2,500; Class II roads £5,000; Class III £1,000; contribution roads £400 and that provision be made in respect of the proposed trunk road for expenditure amounting to £1,644 for road A46 and £1,356 for road A435. RESOLVED, That the recommendations be approved.

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327—Thirlestaine Road and Bath Road Junction—(Min. 1531)--The Borough Surveyor stated that it was understood the Gloster Aircraft Co. Ltd. would shortly vacate these premises when it would be used for a school. He urged that further efforts be made to persuade the owner to give up the small strip of land required for road improvements including the removal or lowering of the wall. RESOLVED, That the Town Clerk undertake further negotiations to this end on the lines now indicated.

328—Osborne House, Lansdown Road—The Borough Surveyor submitted plan showing the junction of Queen's Road and Lansdown Road and the improvements which might be effected if the Council were enabled to acquire a portion of the garden of Osborne House, which formed the apex dividing the two roads. He suggested that the fencing be removed to afford improved traffic vision and the garden laid out as an open space with intersecting paths for the use of pedestrians. RESOLVED, That the Town Clerk enter into negotiations accordingly.

329—Road Safety (Min. 166)—In accordance with the previous decision a Local Safety First Committee had now been constituted and met on 11th December when consideration was given to Circular 588 from the Ministry of War Transport. It was understood that the Education Committee had received a similar communication from the Ministry of Education and that this Ministry would be responsible for expenditure in connection with propaganda and other safety measures for schools.

Major James was willing to act as Local Organiser subject to clerical assistance being provided. Councillors Readings and Strickland had also attended a meeting of local authorities for Worcester and district, addressed by the Divisional Organiser of the Royal Society for the Prevention of Accidents when suggestions have been made as to the programmes and propaganda which local authorities might embark upon to comply with the Ministry's requirements. At that meeting it was recommended that local authorities base their estimates upon an allocation of 75% for various activities and propaganda and 25% for administration costs and clerical assistance such estimates to be calculated at the rate of £8 per thousand of the population.

A further meeting of the Local Safety First Committee would be held in January and would be addressed by the Regional Organiser of the Royal Society when consideration would be given to future programmes. It was recommended that a grant be made by the Council to the Safety First Committee of £130 for the three months to March, 1946, and £520 for the twelve months ending March, 1947, and that application be made to the Ministry of War Transport for a grant of 50% of this expenditure. RESOLVED, That the recommendations be approved.

330—Land Folly Lane—Allotments---(a) Plots Nos. 6, 17, and 18—In order to acquire access to a large area now required for tipping the Borough Surveyor recommended that the tenancies of these plots be terminated by three months' notice. Plot No. 6 was uncultivated but contained pig styes; Plot No. 17 was not required for the time being and the tenant could remove his winter crops even after the expiration of the notice; Plot No. 18 was occupied by hen runs but as a portion of the site was required immediately it was recommended that negotiations be entered into without delay for the surrender of the required area. RESOLVED, That the recommendations of the Borough Surveyor be approved and that the tenancies be terminated accordingly.

(b) The Allotments Committee had suggested that they should, in future, undertake the control and management of the remaining 20 allotments, In this connection they would be able to assist tenants in regard to good cultivation and to offer alternative sites to those displaced. RESOLVED, That the suggestion of the Allotments Committee be approved and adopted.

331—Highways Department—(a) Horse, Black Prince—RESOLVED, That this horse, which appeared more suitable for farm work than for town roads, be replaced if necessary, after further consultations between the Borough Surveyor and the Council's veterinary surgeon.

(b) Oilskins for workmen—The National Union of General & Municipal Workers had suggested that the Council might acquire, from surplus Government stocks, a supply of oilskin garments for the highways employees. RESOLVED, That the Borough Surveyor ascertain the price for 40 sets and report in due course.

(c) Obsolete equipment—(Min. 174)—In response to an advertisement two offers had been received for the Merryweather fire engine. RESOLVED, That the offer of Mr. H. Buckland of £20, being the highest, be accepted.

(d) Morris Car—This car, the property of the British Restaurants was not now required and the Borough Surveyor recommended its acquisition for use by members of his Department. It would be particularly useful for conveying technical staff and their equipment to the various housing sites and other works. The highways mechanic had made an examination and considered that when certain repairs and renewals had been undertaken the vehicle would be in a satisfactory condition. RESOLVED, That an offer of £70 be made therefor.

(e) Plant and other matters (Mins. 174 and 241 Finance Committee)—The Finance Committee had considered this Committee's recommendation that £5,000 be transferred to the plant account in order to be available to meet the cost of machines which this Committee had ordered but which could not be delivered for some time. The Borough Treasurer had reported that there were sufficient reserve funds available and the Finance Committee had, therefore, asked for further consideration to be given to the matter. The Borough Surveyor reported that he had discussed the position with the Borough Treasurer and was satisfied that the reserves were adequate. RESOLVED, That this be accepted.

(f) Christmas Holidays—The Western District J.I.C. forwarded a recommendation from the National Joint Industrial Council that for 1945, Monday, 24th December should be regarded as an additional day's holiday with pay. It was also recommended that employees required to work on that day should receive plain time rates and be granted a day's holiday with pay in lieu thereof. It was understood that this recommendation was prompted by the special circumstances prevailing this Christmas and it was not to be implied that in future, when the 24th December fell on a Monday, that a holiday with pay would be allowed. RESOLVED, That the recommendation be implemented for 1945.

(g) Building Trades Wages—The Borough Surveyor drew attention to the advance in such wages as from 1st January next by 4d. per hour for craftsmen with 80% thereof for labourers. RESOLVED, That the same be implemented.

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332—Annual Stores Contracts—(a) Bricks—The Borough Surveyor reported that on 10th September the price bricks was increased by 9d. per 1000. RESOLVED, That the contract price be adjusted accordingly.

(b) Bituminous Emulsions—The British Emulsion Manufacturers had notified a reduction in the price off bitumen content emulsions of 1d. per gallon as from 1st December. A notification had also been re that granophast would be reduced by 1s 6d per ton and bitumen treated grit by 1s 9d per ton as from 1st December. The British Quarrying Co. Ltd. had also notified appropriate reductions in prices of their materials. RESOLVED, That the contract price be adjusted accordingly.

333—Borough Surveyor's Department—Staff—(a) Chief Engineering Assistant—The Borough Surveyor reported that Mr. W. I. Bell had been recommended by the Examiners of the Institution of

Municipal and County Engineers for a certificate in county and highway engineering. RESOLVED, That the congratulations of this Committee be conveyed to Mr. Bell.

(b) Refresher Courses, Chief Engineers and others—(Min. 175(b)—With reference to this minute relating to refresher courses which were being prepared for Highways Engineers at the Road Research Laboratory, the Borough Surveyor reported that, on consideration there appeared to be justification for permitting those members of his staff with technical qualifications, now serving with the Forces, to be considered as suitable for a course of this nature and he proposed to make recommendations from time to time when such members were ready to profit thereby.

There was, however, one section which was becoming increasingly important, namely, soil mechanics and stabilisation, and he suggested that both he and his Deputy should be permitted to take a short course in this subject. If the recommendation was approved, further details would be submitted at the appropriate time. RESOLVED, That this Committee approve the recommendations of the Borough Surveyor and await his further report.

(c) Temporary Shorthand-typist—The Borough Surveyor reported the resignation of Miss G. W. Huron who had been appointed to an improved position in another Department of the Council. In response to an advertisement inviting applications for filling the vacancy two applications had been received and it was recommended that Miss D. Keates of the Water Department be appointed to the position. RESOLVED, That the recommendation be approved and that Miss Keates be appointed at the salary advertised, namely, General Division, of the Permanent Officers' Scales (£135 rising by increments to £170 p.a.) plus cost-of-living bonus, on the understanding that the appointment is temporary so long as the Resolution of September, 1939, relating to appointments in war-time is in force. ALSO RESOLVED, That as Miss Keates has not yet attained 21 years of age, the approval of the General Purposes Committee be sought to her inclusion in the General Division (applicable to staff over 21 years of age), on the understanding that she remains at the commencing salary until qualified by age to receive the first increment.

J. H. TRYE, Chairman.

GENERAL PURPOSES AND WATCH COMMITTEE.

18th December, 1945. Present—The Mayor (Chairman) ; The Deputy Mayor ; Alderman Trye ; Councillors Addis, Bettridge. Biggs, Bush, Green, Grimwade, Rev. de Courcy Ireland and Thompson.

334—Market and Public Control Sub-Committee—The Market and Public Control Sub-Committee met on 12th December and a report of their meeting is being circulated to the Council. RESOLVED, That the report be approved and adopted.

335—Accommodation Sub-Committee—The Accommodation Sub-Committee met on 13th December and a report of their meeting is being circulated to the Council. Alderman Trye intimated that he desired to resign his membership of this Sub-Committee. RESOLVED, That the report be approved and adopted.

336—Gloucester and Cheltenham Joint Airport Committee—The Gloucester and Cheltenham Joint Airport Committee met on 29th November and a report of their meeting is being circulated to the Council. RESOLVED, That the report be approved and adopted.

337—Staff Joint Advisory Committee—The Staff Joint Advisory Committee met on 13th December. RESOLVED, That with the exception of the resolution to Item 5 (a), the Committee's proceedings be recommended for adoption. Also RESOLVED, That in regard to the exception mentioned, this Committee record their approval, in principle, of the proposal for interim salary adjustments on the lines indicated, pending the submission of national scales, but are of opinion that the Staff Joint Advisory Committee should give more detailed consideration thereto and submit a further report upon the implementation of such adjustments, it being understood that the delay shall not prejudice the date of application thereof.

338—S.W. Provincial Council—Representation—The term of office of Councillor Grimwade as the representative of Non-County Boroughs in Gloucestershire (Cheltenham and Tewkesbury), expired on 30th November. Tewkesbury Borough Council had again been approached in regard to joint representation. RESOLVED, That this Council re-nominate Councillor Grimwade as a representative upon the Provincial Council.

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339—Educational Act, 1944, Scheme of Divisional Administration—The Minister of Education's Order modifying the Council's scheme of Divisional Administration had now been received and, at the Minister's request, the same was being amalgamated with the scheme and arrangements made for the latter to be printed in a composite form.

The scheme provided for the constitution of a Committee to be known as "The Cheltenham Committee for Education" which would comprise 14 members of this Council, 2 members to be nominated by the County Council and 5 other members, 2 of whom should represent the Managers or Governors of voluntary schools and the remaining 3 to be persons of experience in education or acquainted with the needs of the various schools or otherwise suitable or likely to be of assistance to the Committee.

In regard to the appointment of such Committee it was suggested that the Selection Committee should consider the matter, including any nominations which might be received, and submit their recommendations to the Council accordingly.

It was also suggested that the necessary formal resolutions with regard to the reference and delegation of educational matters to such Committee should be embodied in the report of the Selection Committee dealing with this matter. RESOLVED, That the above proposals be adopted.

340—Police Bill—(Min. 192 and 242, Finance Committee). The Town Clerk reported further upon the representations already made to the Association of Municipal Corporations and to the Borough Member in regard to the financial burdens likely to devolve upon Non-County Boroughs in a position similar to Cheltenham, if this Bill became law in its present form. Since the last meeting the Borough of Weston-S-Mare, one of the eight local authorities having Agreements with a County Council for a consolidated Police Force on a basis other than by way of payment to the county rate, had convened a meeting in London for 21st December of the local authorities concerned, when it was intended to discuss the position generally and to consider the possibility of obtaining the insertion of a saving clause in the Bill in order to protect the financial interests of such Boroughs. This Council had been invited to be represented but owing to Council Committee meetings the Town Clerk and Borough

Treasurer found it difficult to attend. RESOLVED, That the Deputy Treasurer attend and represent this Council.

341—County Council Representation—With reference to the communication from the Clerk of the Gloucestershire County Council, reported to the Council at their last meeting, in which it was intimated that it had been decided to make representations to the Secretary of State for the abolition of the Electoral Divisions of Almondsbury and Filton and for the formation of four new Electoral Divisions thus increasing the County Electoral Divisions by two, the Council had authorised this Committee to approve and seal a Petition against such proposal. A draft Petition was therefore submitted. RESOLVED, That the same be approved, that the Common Seal be affixed thereto and that the Petition be lodged with the Secretary of State accordingly, and the Town Clerk take all necessary steps for this purpose.

342—West of England Civil Air Transport Committee—The Joint Airport Committee had recommended that a representative of this Council and also of the Gloucester City Council be appointed upon the West of England Civil Air Transport Committee. In view of the pending publication of the Government's White Paper on Civil Aviation it was anticipated that an early meeting of such Committee would be convened and, in these circumstances, after consultation with the Chairman, the name of Councillor Morris (the Vice-Chairman of the Joint Airport Committee) had been submitted as the representative of this Council. RESOLVED, That the action of the Chairman be confirmed and that Councillor Morris be appointed accordingly.

343—Byelaws--Wireless Loudspeakers and Vans—(Min. 191), The Town Clerk submitted correspondence with the Cheltenham Wireless Retailers' Association and the Cheltenham Growers' Association in regard to the use of wireless loud-speaker vans. The Association suggested certain amendments in the Byelaw which would enable permission to be given for the use of vans on special occasions. They had been informed of the decision of the Council to make representations to the Home Office to ascertain the modifications likely to be approved to assist the better practical working of the Byelaw

344—Marle Hill House—The Military Authorities had now de-requisitioned the two rooms at these premises and compensation had been agreed at £15. The Borough Surveyor was undertaking repairs and decorations up to the amount stated. RESOLVED, That this be approved,

345-51/53 Clarence Street—The Town Clerk reported upon interviews with the Council's tenant (Mr. Ornstein) in regard to the arrangements made by him for the use of a portion of these premises for the establishment of a business in Juvenile Clothing Manufactory. It had been suggested that in such circumstances an appropriate rent increase would be justified but the tenant had asked for re-consideration thereof. RESOLVED, That the matter be deferred to the next meeting and that, in the meantime, members of this Committee take an opportunity of inspecting the property.

346—Staff—(a) Junior Entrants Scheme, Half-Yearly Reports—Reports were submitted upon the progress in the training of junior entrants including the training courses now established at the Technical College for first and second year students and also for juniors not possessing the requisite qualifications for the N.A.L.G.O. Intermediate Examination. The Committee carefully considered the reports which they regarded as satisfactory.

(b) Borough Surveyor's Department—Temporary Shorthand-Typist—(Min. 333 (c) Street and Highway Committee. RESOLVED, That the recommendation of the Street and Highway Committee in regard to the inclusion in the General Division of the Permanent Officers' Scales of an officer under 21 years of age on the terms and conditions set out in such minute, be approved.

347—Fuel Office—The Borough Surveyor, as Local Fuel Overseer, reported the resignation of Mr. D. A. Duquemin, Chief Clerk in the Fuel Office. He proposed to promote Miss Barrett to the position and to appoint a junior to assist her. RESOLVED, That approval be given thereto.

CLARA F. WINTERBOTHAM, Chairman.

57

HOUSING COMMITTEE.

11th December, 1945. Present—Councillor Bush (Chairman), The Mayor, Alderman Pates, Councillors Addis, Bayliss, Compton, Green, Grimwade, Morris, Strickland and Yeend.

19th December, 1945. Present—Councillor Bush (Chairman); The Mayor; Alderman Pates; Councillors Addis, Bayliss Compton, the Rev. de Courcy Ireland, Grimwade, Morris and Strickland.

348—Rents—(a) Temporary Houses. (b) New Houses—Kipling Road—Temporary houses in Priors Road are now being erected and will shortly be occupied, together with the experimental houses in Kipling Road. The Committee received a report of the Borough Treasurer upon the rents which should be fixed, bearing in mind the rents of present Council houses.

(a) Temporary Houses—Information has been obtained from a number of local authorities of rents fixed by them for temporary bungalows.

In regard to these, the Minister has indicated that rents charged might be fixed by local authorities as in the case of permanent houses with schemes of differential rents if they considered this desirable, although authorities should bear in mind that the dwellings are temporary, and that the occupants might subsequently be transferred into permanent houses. There should, therefore, be some comparison between rents of the temporary and permanent houses; moreover the type of tenant would be varied, some able to pay a high rent whilst others a low one.

Whilst temporary buildings were smaller than permanent houses they contained a number of installations which hitherto have been tenants' fittings so that the financial burden of these has been transferred from the tenant. The Minister has also recommended the fixing of a uniform standard rent for all temporary buildings, irrespective of site development costs, and a recommendation should be made to the Rating Committee regarding the standard rateable value.

The Council were reminded that the temporary buildings were the property of the Government and purchased by them, and that an annual payment has to be made of £23 10s. 0d. in respect thereof. Calculated on the financial liabilities known, that is, payment to the Government in respect of the houses, loan charges on layout of the estate and purchase of land, the annual rent, excluding rates, was £33, or a weekly rent of 12s 8d.

In the event of the Council fixing a lower rent, subject to the recommendations mentioned in the Ministry's memorandum, the Minister was prepared to consider an annual grant towards any deficiency on housing revenue account over and above £8 per house per annum. RESOLVED (i), That the Council be recommended to agree to a differential system of rents in respect of the temporary houses; that the standard rent of the temporary buildings be fixed at 10s per week, plus rates, with a maximum rent of 15s per week, plus rates.

(ii) That, subject to the Council approving the proposed rents, application be made to the Minister of Health for a grant towards any deficiency arising on the housing revenue account by reason thereof.

(b) Kipling Road—These houses replaced six of eight houses erected under the Housing Act 1924 which were demolished by enemy action and in respect of which the loan charges and subsidy under that Act were still applicable.

It was anticipated that the "cost of works" payment from the War Damage Commission would compensate the Council for their loss of rent income on the destroyed houses for the remaining period of loan charges, whilst the balance of the estimated cost of the new houses would involve further loan charges of £7 per annum on each house.

On the above basis the annual rent, excluding rates, was £34 15s. 0d.

The remaining houses in Kipling Road were rented at from 12s 11d. to 14s 2d. per week. inclusive, except the police house, which was 16s 10d., but these were smaller type and not so well fitted. RESOLVED, That the Council be recommended also to apply the differential rent system to these houses, the maximum rent being fixed at 15s exclusive of rates and the standard rent at 13s 5d. per week, plus rates.

349—School Sites—New Housing Schemes—(Min. 218)—At the last meeting consideration was given to a resolution of the Education Committee in regard to school sites when planning new housing estates and the Borough Surveyor reported that this matter was being borne in mind. A further resolution asked that due regard be given to the Ministry of Education building regulations in planning the Hesters Way Estate arising from the following application for the reservation of 20 acres on Priors Farm for a playing field. Lynworth Farm was planned before the Ministry's regulations were available and that Committee were anxious to ensure the matter was not overlooked on the Hesters Way Estate. As stated above this matter would be borne in mind when this estate was being planned.

Provision has been made for two schools on the Lynworth Farm estate but the site would only accommodate the schools and an asphalt playground, and application was therefore made for 20 acres of land at Priors Farm for a playing field. These schools were the first new schools on the list for Cheltenham and it was essential adequate playing field facilities should be available. The 20 acres would serve 3 schools and a suggestion was made that it might be possible to permit youth groups to use the ground. RESOLVED, That the Council be recommended to agree in principle to the allocation of 20 acres of land on the Priors Farm for a playing field as suggested, the question of terms and exclusive use being determined at a later date.

350—Building Materials and Components—Use of Timber—Circular 205/45, Ministry of Health. Consideration had been given to timber available for housing, having regard to existing and probable

supplies. The shortage during the war would continue for some time and it was decided, except for softwood for multiple tenement flats, to fix a maximum amount, although a lesser amount might suffice. Softwood for multiple flats would be dealt with on merits of each case. The maximum amounts were set out in the circular. Sufficient home grown hardwood for a 10ft. length per house of close boarded fence, not exceeding 6ft. in height might be allowed in addition in special cases and similarly for site enclosures. Tenders submitted for approval should contain a statement of the different types of wood required, to be taken up as needed. The arrangements for steel and cast iron supplies have been amended and indications were given of those components and materials now requiring permits. In view of supply shortage, the Minister recommended early application. The Borough Surveyor reported arrangements had been made for supplies of the above as required.

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351—Building Materials and Components—Use of Standard Products—Circular 211/45, Ministry of Health. This circular referred to building materials and components to the specification of the British Standards Institution and were described in the Housing Manual 1944. The standards covering a number of different sizes and qualities were prepared after careful study of the building materials industry and consultations with various interests. Efforts had been made to secure agreement on a number of types of standard components and equipment, which, whilst securing the benefit of the largest possible rate of production at minimum costs, would leave sufficient choice to local initiative and originality so as not to hamper designs. Application of this policy rested on an obligation on Authorities and the extent of its effectiveness was governed by the supply position. Whilst certain materials and components did not accord to standards, the obligation to conform with prescribed standards would be limited to those for which standardised products were in production, or could be brought into production. A list of standardised products was forwarded and would be added to from time to time. Tenders submitted for approval required a written certificate of an authorised officer that installations would so conform. In certain cases the use of such products was not always appropriate although in special cases local authorities might find it convenient to utilise the materials shown in the list forwarded. The Borough Surveyor reported that this practice had been adopted by him for some time past and it was in the Council's interest to follow these lines.

352—Government Owned Equipment—Circular 208/45, Ministry of Health. This circular related to the disposal of government owned equipment held by local authorities in excess of their requirements for Ministry of Health emergency services, and indicated the steps to be taken by local authorities in clearing stocks. Before disposing of stocks authorities should consider those items which should be retained by them in the exercise of their several activities, such as housing. RESOLVED, That the Emergency Committee be informed that this Committee desired to purchase such furniture and equipment as was of use and in good condition for sale to prospective tenants of houses but that consideration be deferred pending submission of a list of articles available. ALSO RESOLVED, That on receipt of this list the matter be referred to the Requisitioning Sub Committee, together with the Mayor, with power to act.

353—Prisoner of War Labour—Circular, dated 30th November, 1945, Ministry of Health, was submitted relative to use of prisoner of war labour on housing estates. Hitherto, local authorities and their contractors were indemnified by the Exchequer against claims for compensation but this arrangement would cease. From 1st December, 1945, in the case of existing work, and 1st January,

1946, in respect of new works, authorities and others using this labour must obtain their own cover.- Authorities could carry their own risks but they would be fully liable for claims. Contractors engaged by this Council using such labour have been informed accordingly and requested to effect the necessary insurances.

354—Building Apprentices—Circular 213/35, Ministry of Health. It was unnecessary under schemes engaging building apprentices to invite tenders. Where such schemes formed part of a house building project for which tenders have been invited it was unnecessary to delay such schemes until tenders for the house building project have been obtained and approved. Authorisation of the schemes was however necessary from the Ministry of Works.

Satisfactory progress has been maintained in the erection of houses in Margrett Road under the apprenticeship scheme; 17 boys were now engaged and it was hoped shortly to increase the number to 25. The houses had reached first floor level and the standard of work was good.

The Borough Surveyor suggested consideration of a further scheme and recommended that the site in Brooklyn Road, which the Council were acquiring for housing purposes be developed by the erection of maisonette type of houses in addition to 12 houses. Further boys would not however be available until next summer. RESOLVED, That the suggestion be approved and that the Borough Surveyor prepare and submit schemes for consideration.

355—Houses—Margrett Road—Tenders were submitted for the electrical and hot water installations in the new houses in Margrett Road. RESOLVED, That the tender of Messrs. R. E. and C. Marshall Ltd. at the sums of £143 7s. 0d. and £236 10s. 0d. respectively, being the lowest received, be accepted; that the Town Clerk prepare the contracts and that the Common Seal be affixed thereto.

356—Arle House—(Min. 250)—The Maternity and Child Welfare Committee, not now requiring this property, have referred it back for housing accommodation. RESOLVED, that the Borough Surveyor submit schemes for converting the property into flats which should be of a higher standard than that adopted for requisitioned properties in view of the permanent nature of the proposal, ALSO RESOLVED, That, in view of the cultivation of the grounds by the Parks Department, the Committee accede to the request of the Parks Committee that the Deputy Gardens Superintendent be permitted to occupy a portion of the house temporarily.

357—Lynworth Farm Estate---(a) Amended Designs—In view of the recommendations contained in Ministry of Health circular No. 200/45 as to sizes of houses and other matters, the Borough Surveyor reported he had carefully considered the designs of houses for this estate other than the 62 houses for which a tender has been accepted to ascertain whether the above recommendations could be incorporated without preparation of new plans. It would be necessary to prepare new designs which were now in course of preparation and would be based on a minimum of 950 sq. ft. for 3 bedroomed houses. With regard to the inclusion of the upstairs W.C. in the bathroom, the Committee expressed the view that separate accommodation should be provided for the bathroom and W.C. if this could be done without great detriment to the size of the bathroom and the Borough Surveyor was requested to bear this in mind in preparing amended plans.

(b) Street Naming—The Borough Surveyor suggested that roads on this estate be named now so that builders merchants and others visiting the site could locate the roads more readily than by road numbers. RESOLVED, That the General Purposes Committee be recommended to agree to the continuation of Cromwell Road being named Cromwell Road," the road adjoining the small open space " Lynworth Place," and the one in extension of Priors Road and running in front of the school "Priors Road." ALSO RESOLVED, that consideration of the names of the other roads on this estate be deferred for the present.

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(c) Shops—The Committee considered whether the sites reserved for shops should be leased on a building lease or whether the Committee should erect the shops themselves and lease them in order to ensure that the designs were in keeping with the layout of the estate. The site would accommodate 8 shops. RESOLVED, That, whilst it was not proposed at the present time to proceed with the erection of the shops, these be erected by the Council and let on lease and that the Borough Surveyor be instructed to prepare the necessary plans and details.

(d) Erection of 62 Houses—Application was made to the Ministry of Health for approval to the acceptance of the tender of Messrs. Wheeler and Mansell for the erection of these houses at the sum of 74 of the urgency of the matter and certain amendments which the Ministry desired, the Chairman and Vice Chairman, together with the appropriate Council Officers, interviewed the Senior Regional Architect at Bristol. The tender exceeded the maximum price the Ministry were prepared to approve. Having regard to the design of the houses, approved by the Council, it was difficult to achieve this figure although by certain omissions the price was brought within 1s of the Ministry's maximum. The Ministry however, suggested that the size of the out-buildings should be increased, which could be done at very little cost, and included in the area of the houses, together with bay windows and porches, which would then bring the figure per square foot into line with the Ministry's maximum. The savings to be effected were :-

1. A reduction of 1" in thickness of concrete floor slab.
2. A reduction in provisional sums included for stone dressings, grates, ironmongery and electrical installations.
3. Omission of tilting sprockets to eaves of roofs.
4. Substitution of panel doors for the flush doors specified.
5. Omission of curtain boards and insulating jackets to hot water cylinders.
6. Omission of picture rails in bedrooms.
7. Substitution of granwood skirtings in living rooms and tile skirtings on first floor for 3" wood skirtings, which would give the following deductions for the blocks of buildings:—

Maisonettes £121 7s. 1d. for block of four.

3 Bedroom-type B £74 17s. 2d. for a pair of houses.

3 Bedroom-type D £82 19s. 0d. for a pair of houses.

3 Bedroom-type A & B £137 13s. 10d. for 4 houses.

Other savings included substitution of 3" granite concrete paths for the pre-cast slabs, and reducing the provisional sum allowed for clothes posts.

The above gave a total saving of £2,296 5s. 9d. against which was offset £196 9s. 10d., the cost of increasing the size of the outbuildings. A further saving was obtained of £3,187 by omitting provision made for the application of the Essential Works Order and Uniformity Agreement which the Ministry stated would not be applied. Also by omitting further sums included for extra work in foundations, contingencies and clerk of works, amounting in all to £2,070, the average cost of the 62 houses was now 11,073 each or 21s 5d. per square foot for houses and 22s 3 ½ d. per square foot for maisonettes. A letter dated 5th December was submitted from the Ministry of Health embodying the proposed amendments and approving the acceptance of the tender of Messrs. Wheeler and Mansell at the revised figure of £68,717.

358—Temporary Housing Sites—The Borough Surveyor reported the following progress :—

(a) Brighton Road and Courtenay Street—Progress by the Ministry of Works was slow, due primarily to lack of labour. On one site only three men were working on drainage services and no foundation bases had yet been erected on either site.

(b) Selkirk Gardens—Road and surface water drains nearly completed and curb laying proceeding. The site would probably be ready for handing over to the Ministry of Works in two weeks.

(c) Hales- Road—Work commenced, and proceeding satisfactorily.

(d) Prestbury Road—The Ministry of Health disapproved the only tender received and further tenders were being obtained for site works, the Ministry of Works carrying out the slabbing.

(e) Priors Farm—(i) Excellent progress maintained, all works commenced for laying first concrete roadway and approximately 50 bases completed. First aluminium bungalow of the initial supply of ten had been delivered and erected whilst the second was in course of erection. At a recent interview with a Ministry of Works official, in view of the rapid progress on this site, he intimated the possibility of a further 20 all-electric bungalows allocated to sites of other Authorities, might be made available for Cheltenham, and although no promise could be made, the Borough Surveyor was arranging for the necessary slabbing for this type of house so that delivery could be taken, if necessary.

The Borough Surveyor also reported that the drainage from the existing farm house and cow sheds dis-charged into a cesspool situate on the temporary housing site, which it was necessary to remove. He recommended that the house drains be connected to the new sewer whilst the cowsheds be separately drained into a retaining tank fitted with pump and other equipment for emptying sludge when necessary. The estimated cost was £135. RESOLVED, That this be approved.

(ii) Messrs. Engall, Cox and Co. on behalf of the tenant of this farm, asked that the electricity supply on this estate be extended to the farm house. The Borough Electrical Engineer reported that the cost of extending the cable was £35. RESOLVED, That having regard to the considerable assistance which the tenant had given to the Committee in vacating the site required for the erection of temporary

houses, the Committee agree to carry out the work subject to the tenant carrying out the wiring of the house.

(iii) The Borough Surveyor suggested that having regard to the layout of this estate, the five roads be named for convenience, North, South, East, West and Central Avenues and submitted proposals for the numbering of the houses. RESOLVED, That the proposals submitted be approved and that the General Purposes Committee be recommended accordingly.

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359—Kipling Road—(a) Experimental Houses—The Borough Surveyor reported that both the brick and the foam slag experimental houses were nearing completion and were sufficiently advanced for decorations to be undertaken, which the Committee agreed should be done by the Council's employees. In view of the experimental nature of the houses, he suggested a small brochure be produced containing descriptions of the houses, plans and photographs for the formal opening, and that the houses be open for inspection by the public, for, say two weeks. After discussing the matter with the Chairman, six firms in the town had been asked, and two had agreed, to furnish the houses for the opening and inspection with suitable utility furniture. RESOLVED, That the Committee concur in the above suggestions and that the matter be left to the Chairman, Town Clerk and Borough Surveyor to make the necessary arrangements for the opening.

(b) War Damaged Houses—(Min. 1132/45)—The Council were reminded that No. 20 Kipling Road and adjoining properties were seriously damaged by enemy action, necessitating the re-building of No. 20, owned by the Corporation and the adjoining house. Efforts were made to agree a design with the adjoining owner, including a number of improvements which have been adopted for the Council's permanent houses, but he desired to re-build to the original plan. The Committee had now agreed to this course, and the two houses would now be re-erected to the original design, subject to one or two minor amendments. Seven tenders were submitted for the erection of No. 20, and the firms tendering have also been asked to submit tenders to the adjoining owner for the erection of his house. RESOLVED, That, so far as No. 20 Kipling Road was concerned, the tender of Mr. E. L. Squires at the sum of £1,217 17s. Od., being the lowest tender received, be accepted, subject to consent of Ministry of Health, that the Town Clerk prepare the necessary contract, and the Common Seal to affixed thereto.

360—Housing Progress Records—Circular 215/45, Ministry of Health—The Minister has considered the form of records of housing progress necessary for housing programmes, and pointed out that adequate information of work in progress and contemplated must be available to enable the Ministry of Health, Ministry of Labour and the Production Department to ensure the necessary help to Local Authorities in erecting the maximum number of houses. In addition, Parliament and the country must be kept informed of progress made. Reports on progress have been promised to Parliament monthly commencing in the New Year. The information required was:—

(i) A census return giving a complete and up to date account of sites and building schemes as at 31st December, 1945.

(ii) A monthly progress return thereafter, commencing at January, 1946 in order to keep the census return up to date.

The forms required to be completed were forwarded with the circular and involved much detailed preparation, although subsequently the information might be more readily given. The census return must be returned by the 8th January, whilst monthly returns must be submitted within five days of the first of each month succeeding January. The success of the new records depended upon the prompt return of both the census and the monthly returns.

361—The Priory, High Street—The future use of these premises was raised at the last meeting of the Council. The Ministry of Works have been approached and intimated that they were in the process of releasing the property to St. Mary's College, Cheltenham, for use as a male hostel, attached to St. Paul's College, for which an urgent request had been sent by the Ministry of Education. The Committee were asked to reconsider the proposal to use this property for housing purposes. RESOLVED, That in all circumstances, and in view of the urgent need for such accommodation as was proposed by the College under the new Education Act, the Ministry of Works be informed that the Council do not propose to requisition the property.

362-105 Promenade—Application was submitted from Messrs. Chamberlayne Brothers and Harrison, under Defence Regulation 68C for permission to use this property as office accommodation and pointing out that their present accommodation at 1 Imperial Square was totally inadequate and was only taken as a temporary measure. The Committee were informed that the Accommodation Sub-Committee had also had this property under consideration and that the owner was prepared to grant the Council a lease for its use as office accommodation. RESOLVED, That this matter be left to the Requisitioning Sub-Committee, in consultation with the Accommodation Sub-Committee, with power to act.

363—Requisitioning Sub-Committee—Reported that this Sub-Committee had met on six occasions since the last meeting and that two properties had been released, whilst six premises had been requisitioned and the requisitioning maintained. A number of other properties were also requisitioned but in view of the protection given to owners by Circular 138/45, Ministry of Health, it had not been possible to maintain the requisitioning. The transfer had been obtained from the Military Authorities of 2 and 3 Spa Place and Lauriston, Queen's Road, whilst representations had been made for the transfer of Springthorpe, Douro Road to the Council. The Town Clerk also reported upon Glensanda, Montpellier Parade, and Southwood, Lypiatt Terrace, which the Sub-Committee were inspecting that afternoon, with a view to considering its use for housing accommodation.

364-Cost of Premises Requisitioned or taken for Housing Purposes—Circular 224/45, Ministry of Health—This Circular referred to Circular 183/45, in which it was suggested, amongst other things, that Local Authorities, in providing for the occupation of requisitioned premises, should endeavour to obtain an economic rent. In view of the fact that this circular gave insufficient latitude to Local Authorities in considering the tenant's means to pay, representations had been made pointing out the difficulties of complying with the Circular. The present circular intimated that some modification was necessary and it was now proposed to deal with rent of requisitioned premises on the basis of the Rent Restriction Acts. Where a property was subject to these Acts, the maximum charge to the occupier should be the maximum which the landlord could have charged for the accommodation provided. Where structural alterations or improvements were executed, 8% of the cost should be added to the above charge, but not for decorations. Where premises were converted the maximum

charge for the whole premises should be apportioned between the various flats in order to calculate the maximum charge for each individual flat. Where requisitioned property had no recoverable rent, or if such rent could not readily be ascertained, rents charged for comparable properties in the

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locality should be taken into account. Authority was now given for the scaling down of rents which were in excess of that which the occupiers could reasonably be expected to pay and insofar as such occupiers were persons who might be accommodated under the Housing Acts the premises should be treated as if they were Council houses. Whilst it did not appear that this Authority was affected, authority was also given for increasing the charge where such a position necessitated this.

Authorities were asked to proceed forthwith with reassessments, but fair notice should be given of any increase before demands were made and where a considerable increase was involved, a month's notice was considered reasonable, or if such increase was substantial, it should be raised by successive stages. RESOLVED, That the circular be referred to the Estate Management Committee to review the rents of occupiers of requisitioned houses in accordance with the circular.

365—Emergency Housing Accommodation—The Town Clerk reported that after consultation with the Chairman whilst all posters and other documents were ready for the launching of the appeal in this connection, the present time appeared inappropriate and it was suggested that it should be left until after the Christmas vacation. The Minister of Health was being asked to broadcast a national appeal and the Committee were of opinion that the launching of a local appeal in connection with the national one would be of considerable benefit to the scheme.

366—Conference of Local Housing Authorities—A report was submitted upon the conference of local housing authorities of the counties of Gloucester, Somerset and Wiltshire, held at Bristol on 13th December, 1945, which was addressed by the Minister of Health, a copy of which was circulated with this report.

367—Removal of Huts from Ladies College—(a) St. Mark's Community Centre—The work of removing and re-erecting the four huts for use as the St. Mark's Community Centre would be completed by the end of December. Decorations and electrical work was now being carried out by the Association, for which provisional sums of £40 and £20 respectively had been included in the contract for the supply of materials. There would, however, be additional cost over the contract in view of increased labour costs and the exact figure involved would be reported in due course.

(b) Huts—Cheltenham General and Eye Hospital, and Whaddon Youth Centre (Min. 1125)—Tenders were accepted for the removal of two huts from the Ladies' College Playing Fields in connection with the above, in June 1945, but the Contractors pointed out that owing to the lapse of time, and the increase in labour costs, the tenders would be increased by £16 13s. 6d. and £8 10s. 0d. respectively. The approval of the Ministry of Health has just been received to the acceptance of the former tender for the removal of these huts. RESOLVED, That the increases be approved, subject to the consent of the Ministry of Health to the increased tender.

368—Temporary Architectural Assistant—Reported that Mr. L. C. Hawkins had intimated his release from the Air Ministry at the end of December and would commence his duties on the 1st January,

1946. RESOLVED, That the thanks of the Committee be conveyed to Mr. Alderman Lipson, M.P., for his assistance in securing this man's release,

369—Marston, Albert Road—(Min. 1473/45)—The Borough Surveyor reported that in connection with the conversion of this property into seven flats, the Borough Electrical Engineer had obtained hot water heaters of the pressure type which would supply the bath and sink in each flat. The tender accepted by the Committee provided for non-pressure type of heaters for supplying the bath only and the additional cost in adopting the new type was £62 14s. 0d. as it involved additional plumbing. RESOLVED, That, subject to the approval of the Ministry of Health, the installation of the pressure type heaters be approved.

370—Cheltenham Builders' Group—Representatives of the negotiating committee of this group were received to discuss matters arising out of their recent unsuccessful tender and the future of housing in Cheltenham. They pointed out that builders in Cheltenham had sunk their individuality and formed one organisation with the purpose of assisting the Council in their housing difficulties. The only intimation so far received regarding the tenders was the press statement and they regretted they were not informed of the result prior to the announcement as was the recognised practice in the trade. It was also pointed out that the Council could have negotiated with the group as suggested by the Minister of Health. They asked for particulars of the tenders submitted and pointed out had they been successful a labour force of 150/200 men would have been available; money spent on housing would have been retained in the town in which every builder paid rates and that both employers and employees had taken part in the emergency work during the past recent years. It was felt that whilst they spared no effort or expense to help they had not received any practical help from the Committee or consideration upon the points mentioned above. In tendering they had done their best and enquired whether the tender accepted at £74,184 was the original figure, or amended after deletions, and took exception to a statement made at the Council meeting comparing their tender with one accepted from the Builders' Group in another town, pointing out that the specification and other matters might not be identical and that their figures were based on specifications, etc., used by similar groups in other towns. Whilst still willing to assist, they could not delay taking other work pending further schemes by the Council and asked whether an indication could be given of the further schemes and policy.

The Committee informed the representatives that the above figure was the original figure of the tenderers and that it was not the practice of this Council to divulge the amount and name of successful contractors until the matter had been before the Council, or to notify persons tendering of the result of their tender during the interim period. In this case the Ministry had made certain amendments and the amended figure had not yet been before the Council. The Council appreciated the assistance given by the Group and regretted that it had not been possible to accept their tender but the Council were bound to accept the lowest tender, all things being equal. No discourtesy had been intended and the Group would be notified in due course in the usual manner of this Council. The Minister's policy in negotiating tenders had changed, and Councils were not only permitted to negotiate with unsuccessful tenderers on the basis of their erecting houses at the same price as the lowest tender. This, however, was not possible in the case of the 62 houses as plans of future houses had now

to be amended to meet new proposals of the Minister. Further the Minister had indicated his policy that the market should be tested periodically and that local authorities should constantly go to tender with small numbers of houses in lieu of large estates. Plans and quantities were now being prepared for a further batch of houses which would be put to tender as soon as possible and the Committee expressed the hope that the Group's interest in this problem would be continued. On the withdrawal of the representatives the Committee considered the future policy to be adopted in regard to notification of accepted tenders. RESOLVED, That the Council be recommended to adhere to the practice now obtaining that information as to accepted tenders shall not be communicated to tenderers until a tender has been submitted to, and approved by, the Council.

371—Estate Management Sub-Committee—The reports of this Sub-Committee of their meetings held on 22nd and 30th November, and 17th December were submitted.

(a) Requisitioned Premises—Satisfactory progress was being made upon works at twelve requisitioned premises.

(b) Applications—Twelve applicants were interviewed by the Sub-Committee, and their applications were dealt with as indicated in the report. In addition, the Committee dealt with twenty further applications for houses.

RESOLVED, That the reports be approved and adopted.

H. T. BUSH, Chairman.

STAFF JOINT ADVISORY COMMITTEE.

13th December, 1945 Present : The Mayor, Councillors Addis, Bush, Grimwade and Thompson—representing the Council.

Messrs. Bird, Board, Jefford, Steel and Williams—representing the Staff.

372—Chairman—It was unanimously RESOLVED, That the Mayor be appointed Chairman of the Committee for the ensuing year.

373—Vice-Chairman—It was also unanimously RESOLVED, That Mr. Steel be appointed Vice-Chairman for the ensuing year

374—Staff—Re-organisation and reinstatement of permanent officers on discharge from the Services—(Mins. 1350 (b)1945 ; 1699/45 and 202)—It was reported that the Chief Officers had considered the position of permanent members of their staff who had resumed, or would be resuming, their duties on discharge from the services, and had submitted recommendations to the appropriate Committees based on the principles approved by the Council.

The Committees in turn had considered the recommendations and submitted them to the General Purposes Committee who referred them to this Committee for consideration.

The main principles governing the recommendations were, that returning servicemen on return should immediately be placed temporarily in such a grade, and at such a salary, as would give them a fair living salary whilst resettling them-selves both in their private circumstances and in their departments and receiving any necessary training. The Chief Officers would then make further recommendations after such period of resettlement and training as to the regrading of the officers commensurate with their abilities, each case being judged on its merits, and preferably of making recommendations for re-organisation of whole departments or sections thereof.

The Chief Officers had found that it was impossible to carry out the temporary regrading without departing from the age scales of the Juniors and General Division of the Council's grading scheme with which view the Staff Joint Committee concurred and agreed to the departure therefrom on condition that it was limited to the special case of ex-service staff.

The salaries of certain technical members of the Electricity Department were affected by the scales of the National Joint Board of that industry which were automatically followed and the Joint Committee agreed to the recommendations in these cases and at the same time indicated that the machinery of the National Joint Board was more appropriate for dealing with them than the Joint Committee. It was also found, and agreed by both sides of the Joint Committee, that in certain cases in this department provision had already been made for the regrading of officers on their return by the Electricity Committee.

The Joint Committee also had before them certain recommendations in respect of the Education staff who are now employees of the County Council. In view, however, of the transitional period the Joint Committee did approve recommendations and have transmitted them to the Education Committee.

With the agreement of both sides of the Joint Committee, it was recommended that in three cases in the Borough Treasurer's Department, namely, Messrs. J. C. Wright, N. R. Allsworth, and K. L. Lloyd, the proposed commencing salary should be £200 p.a. in the case of Mr. W. C. Rogers, Borough Surveyor's Department, the commencing salary should be £250 p.a., and in the case of Mr. A. Cook, Electricity Department, a commencing salary of £200 p.a.

So far as the Chief Sanitary Inspector's Department was concerned the Joint Staff Committee agreed that there were anomalies which it was right should be dealt with and the recommendations referred to below include the re-grading of two officers who are not ex-servicemen. RESOLVED UNANIMOUSLY, That the Council be recommended to adopt the revised salaries in regard to ex-servicemen shown in the statement circulated with this report in which the decisions of the Joint Committee referred to above have been incorporated, such salaries to come into operation at the time the officer resumed his duties in the offices and that in regard to annual increments arising under the regrading proposals these be paid on the usual increment dates.

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375—Borough Surveyor's Department—Senior Wages and Accounts Clerk—(Mins. 1192 & 1206)—The committee considered the recommendation that the position of senior wages and accounts clerk be regarded in Grade B Council's Grading Scheme (£315 x £15 — £360 per annum) instead of

Sec. B. RESOLVED, That the General Purposes Committee be recommended to approve the regrading and that Mr. G. H. K. Parkes be appointed to the regraded position with effect from the 2nd July, 1945, at a commencing salary of £315 per annum.

376—South Western Provincial Council—(Min. 201) (a) The Committee considered the proceedings of the Provincial Council at their meeting on 28th September, reported by the General Purposes Committee to the Council on December 3rd. The staff side referred to the report which stated that having regard to the fact that some months were likely elapse before National Scales were settled, it might be desirable for Local Authorities to consider the adjustment salaries in the meantime on the understanding that any recommendation would be without prejudice to the ultimate regrading under National Scales. Negotiations in this regard have been pending for a considerable time, and the existing scales, adopted by this Council in July, 1942, were approved by the Joint Council in 1940. Immediately subsequent to the adoption of the scales by this Council, on the recommendation of the Joint Council a large number of Local Authorities in the South Western Area, including Gloucester County Council, adopted temporary increases pending the coming into operation of the National Scales, equal to 10% of the salaries of officers, but in view of the recent adoption of the 1940 scales by this Council, the staff side at that time, did not consider it fair to embarrass the Council by making an application for this increase. A further increase of 5%, making a total of 15%, had now been adopted by the majority of Authorities and in view of the time which must elapse before the National Scales come into operation, and having regard to the minute of the Joint Council mentioned above, formal application was made by the staff side for payment of the temporary increase of 15% to members of the staffs, the staff side being of opinion that this Council should follow the recommendations of the Joint Council and the action taken by other Authorities.

The staff side then retired to permit the Council's representatives to consider the application, and after consideration it was RESOLVED, That the Council be recommended to accede to the application on the understanding that such temporary increase did not prejudice the Council's position when the National Scales were finally submitted, and that such increase be paid to both permanent and temporary members of the staff within the limit of the Council's grading scheme with necessary marginal adjustments as from 7th January, 1946.

(b) The Committee also considered the memorandum issued by the National Joint Council on the rehabilitation and resettlement of Local Government Officers, which recommended that each Local Authority should empower its Establishment Committee or appoint a Rehabilitation Committee to deal with officers resuming their former duties, which should review the case of each officer and make recommendations as to grading and salary to be paid on resumption. It was also recommended that Authorities should encourage the establishment of special courses of study, including refresher courses, and where a junior had not obtained the preliminary qualifications appropriate to the course he was following, he should be advised of suitable classes and given financial assistance appropriate to the branch of service in which he was engaged. Other recommendations included financial assistance to enable officers to acquire appropriate professional qualifications or proceed to a University Degree in Public Administration, the encouragement of returning officers to take advantage of the further education and training schemes of the Ministry of Labour and National Service, granting them necessary leave of absence with pay, also the staff should be urged to take advantage of the machinery of the Education Act, 1944, for further education particularly in regard to the study of public administration and civics and

that any period of service in the Forces or in a Civil Defence Force should not be regarded as a break for the purpose of the qualifications for sickness payment and annual leave. It was pointed out that by Mins. 1350 and 1699, the Council had already decided upon a scheme of rehabilitation and resettlement which was outlined in the above mins. and under the arrangements each case would be dealt with on its merits following a report of the Chief Officer, and so far as salaries were concerned, recommendations were made in the enclosed statement.

At the moment, it was proposed that officers coming back should spend a period in the office and each Chief Officer, after a period of service, will give advice to the returning officer and make recommendations to the appropriate Committee, each case being dealt with on its merits. After serving a period in the office, officers should be given opportunity for studying courses and to take any leave due to them. It was felt that the arrangements already approved by the Council would allow for a more personal interest in the man and woman returning from the services than an elaborate scheme.

CLARA F. WINTERBOTHAM, Chairman.

RATING COMMITTEE.

19th December, 1945. Present—Councillors Bettridge (Chairman), Bush, Gardner, Fildes and Mann.

377—Proposals—The Committee considered proposals submitted by the Rating and Valuation Officer. RESOLVED, That the proposals be submitted for the revision of assessments as now settled by the Committee.

378—Defaulters—The Committee considered statements submitted by the Rating Officer regarding three defaulters. In two cases they gave instructions for dealing with same, and the other was adjourned for a month.

A. J. BETTRIDGE, Chairman.

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FINANCE COMMITTEE.

21st December, 1945. Present—Councillor Thompson (Chairman) ; Alderman Ward ; Councillors Bettridge, Biggs, Garland, Grimwade, Mann and Morris.

379—General Rate—Read, report of the Borough Treasurer, dated 21st December, 1945, on the collection of the first instalment of this Rate. Amount collected £86,131, amount outstanding £82,845.

380—Water Rate and Charges—Read, report of the Borough Treasurer dated 21st December, 1945, on the collection of the first instalment of this Rate Amount collected £15,815 ; amount outstanding £15,082.

381—Electricity Charges—The Borough Treasurer reported that electricity charges amounting to £15,193 7s. 1d. had been collected since the last meeting, Amount outstanding £371 6s. 5d. rechargeable works carried out £1,148 16s. 11d.

382—Loans—The Borough Treasurer reported :—

(i) Renewal of loans amounted to £5,200.

(ii) Loans repaid amounted to £1,375.

(iii) One mortgage for £1,000 for 12 years at 2 $\frac{3}{4}$ per cent. had been raised to replace one for a similar amount repaid, and one Housing Bond for £100 for 15 years at 3 per cent, had also been raised to replace a repaid Bond. RESOLVED, That the Town Clerk prepare the necessary mortgage deed and the common seal be affixed thereto.

383—Superannuation—(i) The Borough Treasurer reported : (a) Refunds of contributions had been made as follows :—

	£	s.	d.
J. Walker ... Joint Water Board	9	3	4
Mrs. G. Charles ... Town Clerk's Department	17	17	11
Miss B. E. Jones ... Entertainments Department ...	23	13	11

(b) Transfer value of £111 0s. 11d., had been paid by the Rotherham Corporation in respect of Miss M. M. Roddan, Housing Manager.

(c) B. Cresswell, Cemetery—(Min. 239). A recommendation was adopted at the last meeting of the Council, that Mr. B. Cresswell, upon termination of his appointment at the Cemetery, be paid a gratuity by way of periodical payments, not exceeding the weekly sum to which he would have been entitled had he been a contributor under the Scheme, and the total amount of such payments not exceeding in the aggregate an amount equal to twice the amount of the annual emoluments of his employment. The Borough Treasurer reported that had this employee been a contributor under the superannuation scheme he would have been entitled to a superannuation allowance of £36 8s. 0d.

His earnings for the 12 months prior to 31st December, 1945, when he desired to retire, were £195, and a gratuity based as above would be £390, making a weekly allowance of 15s per week. This would last for 10 years, namely, until he reached the age of 82. RESOLVED, That in accordance with Section 11 (i) of the Local Government Superannuation Act, 1937, a gratuity be paid by way of a weekly allowance of 15s, such payment to continue until the sum of £390 has been exhausted, or death of the employee, whichever shall happen first.

384—Pensions (Increase) Act, 1944—This Act expired on 31st December, 1945, and was extended under the Expiring Laws Continuance Act, 1945, until 31st March, 1947.

385—Local Authorities' Income Tax—The Borough Treasurer reported that under the Finance Bill now before Parliament it was proposed that all local authorities be given the benefit of the "South Shields" decision giving the right of set-off in respect of the property owned and occupied by the authority, with effect from 1st April, 1945. The "South Shields" decision provided that all monies received by the Corporation, including Trading Undertakings, could be carried to, and form part of, the General Rate Fund, and that all payments and expenses thereof should be paid out of such Fund.

The Borough Treasurer reported that for many years Income Tax, Schedule A, on property owned by the Council and let was available for set-off against tax retained by the Council in respect of interest on loans payable by the Council, whilst property owned and occupied by the authority was not similarly treated except in cases where part of the property was let, such as the Town Hall and Baths, where a proportion of Schedule A tax was allowed. The result of this provision if it became law would be a saving of approximately a penny rate to this authority.

386—Police Bill—Min. 242—The Town Clerk has communicated with the Association of Municipal Corporations and the Borough Member pointing out the implications of the Police Bill and the prejudicial effect it would have upon the Borough if the proposals became law. A letter was submitted from the Association indicating the points raised would be borne in mind by the Police Committee of the Association when considering the Bill. On the instructions of the General Purposes and Watch Committee, the Deputy Borough Treasurer was attending a conference of local authorities in a similar position to Cheltenham who were proposing to make representations for the easing of the additional financial burden which such authorities were being called upon to bear.

387—Post-War Housing Finance—(Min. 1709/45 and 1720/45)—Representations had been made to the Association of Municipal Corporations that this Council was of opinion that the proposed rate of interest of 31 per cent on housing loans was excessive and should be reduced to at least 2 per cent, and the Association were bearing the view of this Council in mind during their discussions with the Minister of Health on the question of subsidy.

388-3 per cent Debenture No. 1319—A letter was submitted from the Deputy Public Trustee in regard to the G. C. Hayworth Trust indicating that owing to the death of a life tenant it was necessary to transfer a portion of certain stocks and asking that in place of existing Debenture for £4,000 a new Debenture be issued for £2,000, the balance being repaid. The Department were prepared to pay stamp duty and fees on the new Debenture. RESOLVED, That this be approved and that the Common Seal be affixed to a new Debenture for £2,000.

389—Alders Stores, 2 and 3 Winchcomb Street—The Council contracted to purchase this property in October, 1940 for £1,800, the purchase to be completed on termination of hostilities. Completion was now desired and the Street and Highway Committee have asked the Finance Committee to consider the method of financing the purchase. RESOLVED, That the purchase price be defrayed by way of loan and that application be made to the Ministry of Health for sanction to borrow the purchase money and costs amounting to £1,852.

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390—British Restaurants—(Min. 1076/45). The Committee considered the report of the British Restaurant Committee in regard to the capital expenditure incurred by the Council on behalf of the Ministry of Food, which was still outstanding. The Borough Treasurer now reported that the capital expenditure was £12,182. 17s. 10d. and not the £8,453 0s. 0d. which had been referred to. The Borough Treasurer further explained the difference between the two figures and the difficulties he was meeting in obtaining agreement with the Ministry of Food upon the figure, and that he was meeting a Financial Officer of that Ministry in the near future to go into the matter further. In the meantime, up to the present date a total of £5,000 of the capital expenditure had been reimbursed,

leaving the amount £7,182 17s. 10d. outstanding. RESOLVED, That further consideration be deferred pending a report on the visit of the Financial Officer referred to above.

391—Borough Treasurer—Rating and Valuation Officer—In connection with the appointment of the new Borough Treasurer which the Committee would make at a special meeting on the 24th January, 1946, the Committee have had under consideration the questions relating to the separation of these offices, and after reviewing the whole matter including the position on the retirement of Mr. Ricketts (Joint Rating and Valuation Officer) and having before them information relating to other towns, it was RESOLVED, that in connection with the appointment of a new Borough Treasurer and the filling of the vacancy that would be caused by the retirement of Mr. Ricketts, the existing association between the Borough Treasurer and the office of Rating and Valuation Officer be preserved.

THEO. L. THOMPSON, Chairman.

SELECTION COMMITTEE.

28th December, 1945. Present—The Mayor (in the chair); Alderman Leigh James ; Councillors Addis, Bettridge, Compton, Grimwade and Smith.

392—Appointment of Cheltenham Committee for Education—The Town Clerk reported that the Minister's Order modifying the Council's Scheme of Divisional Administration had now been received. The Scheme provided for the appointment of a Committee to be known as the Cheltenham Committee for Education and consisting of 21 members and constituted as follows :—

(a) 14 members of the Borough Council appointed by the Council from that body.

(b) 5 members appointed by the Borough Council of which two shall represent the Managers or Governors of voluntary schools and the remaining three shall be persons of experience in education or acquainted with the needs of the various schools within the Borough or otherwise suitable for or likely to be of assistance to the Committee.

(c) 2 members nominated by the County Council, hereinafter called " the County Council members."

With regard to (a) the Town Clerk reported that Alderman Capt. Trye and Alderman Taylor, members of the former Education Committee did not seek re-election, With regard to (b) the Town Clerk reported that he had communicated with the Correspondents of the various voluntary schools in the town asking for any nominations for appointment to be notified to him prior to this meeting, and the Rector of Cheltenham had informed him that a meeting of the Managers of the Church of England Voluntary Schools had been held at which the nomination of the Rev. L. Coursey, Christ Church Vicarage, and Mr. John Marshall, of Painswick House, had been made. The Town Clerk also reported that Mrs. I. M. B. James had been nominated on behalf of the Governors of the Grammar Schools. The Town Clerk also reported that he had received a letter from the Rev. Canon Beck (Correspondent for the Practising Boys' School) indicating the shortness of time for making nominations. The Town Clerk stated that he had replied to this and other comments to the same effect that it was imperative for various reasons that the new Committee for Education should be established at the earliest possible moment and no steps could be taken to do so until the Scheme had been approved, and it was not practicable to make any arrangements other than those that had

been made. With regard to (c) the Town Clerk reported that he had written to the Clerk of the County Council asking for the nominations of the County Council for membership of the Committee.

RESOLVED, (1) That the following members of the Borough Council be appointed members of the Committee :—

Aldermen Leigh James, Lipson and Winterbotham ; Councillors Addis, Bayliss, Bush, Compton, Garland, Grimwade, Readings and Thompson (all of whom were members of the former Committee), and Councillors Carter, Gardner and Strickland.

(2) That Mrs. I. M. B. James and Mr. John Marshall be appointed members of the Committee to represent the Managers or Governors of voluntary Schools ; and (3) That Mr. F. K. Ball, the Rev. H. Clarkson and Mr. A. G. Bishop be appointed members of the Committee as being persons of experience in education or otherwise suitable.

393—Delegation of Educational Functions—RESOLVED, That in pursuance of the power contained in the Scheme of Divisional Administration, the educational functions of the Borough Council under the Scheme be referred to the Cheltenham Committee for Education. RESOLVED ALSO THAT, save and except as hereunder mentioned, in pursuance of Sec. 85 (1) of the Local Government Act 1933, the Council's duties, powers and functions be delegated to the above Committee on condition (1) That the Cheltenham Committee for Education shall present a report to the Borough Council in the September and March of each year on the exercise of the said powers, duties and functions (2) the said Committee shall, as soon as may be, make nominations to the Borough Council as to the appointment of Sub-Committees in pursuance of the Scheme. (3) That copies of all notices, agenda, reports and minutes of the said Committee and Sub-Committees be sent to the Town Clerk, who may call the attention of the appropriate Committee of the Council to any matter contained therein, and, upon a request from any Committee of the Council being made, the said Committee for Education shall not proceed to exercise any power, duty or function, referred to in the request until the same has been laid before the Council, and (4) That the powers of delegation hereby exercised be reviewed by the Council in April, 1947.

CLARA F. WINTERBOTHAM, Chairman.

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Borough of Cheltenham.

Municipal Offices, Cheltenham, 31st January, 1946.

Sir (Madam),

You are hereby summoned to attend a **Meeting of the Council to be held at the MUNICIPAL OFFICES, on Monday, the 4th day of February, 1946, at THREE O'CLOCK** in the Afternoon, at which meeting the following business is proposed to be transacted and any other business that may legally be transacted at such meeting :—

1. To approve and confirm the minutes of the last meeting.

2. Communications by the Mayor.

3. To approve, or otherwise, the proceedings of the following Committees and to deal with any matters arising thereon requiring the attention of the Council :—

Committee.	Date of Meeting.
ART GALLERY AND MUSEUM ...	11th January, 1946.
PUBLIC LIBRARY ...	11th January, 1946.
PARKS AND RECREATION GROUNDS	14th January, 1946.
PUBLIC HEALTH ...	14th January, 1946.
HOUSING ...	15 th & 23rd January, 1946.
WATER ...	15th January, 1946.
ELECTRICITY AND LIGHTING ...	15th January, 1946.
PLANNING	16th January, 1946.
MATERNITY AND CHILD WELFARE	16th January, 1946.
ALLOTMENTS ..	16th January, 1946.
CEMETERY AND CREMATORIUM	18th January, 1946.
TOWN IMPROVEMENT AND SPA	18th January, 1946.
STREET AND HIGHWAY...	21st January, 1946.
GENERAL PURPOSES AND WATCH	22nd January, 1946.
FINANCE ...	10 th , 24 th and 25th January, 1946.
RATING ...	23rd January, 1946.

4. EDUCATION ACT, 1944-The Cheltenham Committee for Education have recommended that the following Sub-Committees be established under the Scheme of Divisional Administration :—

School Management Sub-Committee—The Mayor, Councillors Bush, Miss Carter, Compton, Gardner ; Rev. H. Clarkson, Mrs. A. G. Bishop, Mrs. I. M. James, Lt.-Col. Lloyd-Baker, Mr. John Marshall.

School Sites and Buildings Sub-Committee—The Mayor, Councillors Addis, Garland, Grimwade, Readings, Strickland ; Messrs. A. G. Bishop and J. Marshall.

Medical Sub-Committee—The Mayor, Alderman Leigh James, Councillors Miss Bayliss, Miss Carter, Compton, Gardner, Garland, Grimwade ; Mrs. I. M. James and Mr. F. K. Ball.

Finance and General Purposes Sub-Committee—The Mayor, Alderman Leigh James, Councillors Miss Bayliss, Garland, Grimwade, Strickland and Thompson ; Rev. H. Clarkson, Messrs. F. K. Ball and A. G. Bishop, Lt.-Col. Lloyd-Baker.

Sub-Committee to consider Development Plan for Cheltenham—The Mayor, Alderman Leigh James, Councillors Miss Bayliss, Miss Carter, Bush, Compton, Gardner, Garland, Grimwade, Strickland and Thompson ; Rev. H. Clarkson, Mrs. I. M. James, Messrs. F. K. Ball, A. G. Bishop and J. Marshall, Lt.-Col. Lloyd-Baker.

5. Memorials, applications, complaints, etc.

A letter has been received from Rev. Charles Peers, Chapter Clerk. forwarding the following Resolution passed at a meeting of the Chapter on January 11th, 1946 :—

" That the Clergy of the Rural Deanery of Cheltenham in Chapter assembled express their profound regret that one of their number has been denied the opportunity of serving on the newly formed Cheltenham Committee for Education.

That the Chapter feel that the services rendered by the clergy of the Church of England to Education in Cheltenham for many generations, and the special know-ledge they possess, have been lightly ignored.

That the Chapter are of opinion that at a critical time like the present, when decisions must be made which will gravely affect Church Schools in the Borough, it was peculiarly important and entirely reasonable to expect that they should have been given a direct opportunity of contributing to the deliberations of the Cheltenham Committee for Education."

Yours faithfully, F. D. LITTLEWOOD, Town Clerk.

To EACH MEMBER OF THE COUNCIL.

Borough of Cheltenham.

At a Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices in the said Borough on Monday, 7th January, 1946. Present :

The Worshipful the Mayor (Alderman Clara F. Winterbotham, M.B.E., J.P.). The Deputy Mayor (Alderman T. Wilfred Waite).

Aldermen Leigh James, Lipson, M.A., M.P., Pates and Ward ; Councillors Addis, J.P., Bayliss, Bendall, Bettridge, Lt.-Col. Biggs, O.B.E., Bush, Carter, Compton, Rev. de Courcy Ireland, M.A., Fildes, Gardner, Garland, Green, Grimwade, Mann, Midwinter, Morris, Readings, Smith, Strickland, Thompson, Till and Yeend.

Apology—An apology for absence was received from Alderman Capt. J. H. Trye, C.B.E., R.N., (Retd.).

394—Minutes of Previous Meeting—RESOLVED, That the minutes of the meeting of the Council held on 3rd December, 1945, having been printed and circulated to each member of the Council, be taken as read, and that the same be approved and confirmed.

395—Proceedings of Committees—RESOLVED, That the proceedings of the under-mentioned Committees at their meetings held on the dates respectively appearing be approved and confirmed:—

Maternity and Child Welfare ... December 4

British Restaurants ... December 6

(Subject to 43.9 per cent being substituted for 49.3 per cent in the fifth line of Min. 251),

Parks and Recreation Grounds ... December 10

(Subject to an amendment moved by Alderman Lipson, seconded by Councillor Rev. de Courcy Ireland, "That in connection with Min. 262 (land between Lansdown Parade, Douro Road, and Lansdown Crescent) the Committee be asked to arrange for a deputation to interview the Ladies' College Council, with a view to that Council being asked to re-consider their decision not to sell the land referred to, and that the Gardens Superintendent consider recommending an alternative site for the study of plant biology").

Public Health December 10

Water December 11 and 7th January, 1946

ALSO RESOLVED, (i) That the Council agree to purchase the Dowdeswell Court Estate for the protection of the Dowdeswell gathering ground, comprising the Mansion House, Chauffeur's Cottages, Lodges and outbuildings and containing altogether 56 acres or thereabouts ; at the price negotiated on behalf of the Council by the District Valuer of £12,000, subject to the consent of the Ministry of Health to loan sanction ; the Council to have the benefit of any claim against the Air Ministry on the de-requisitioning of the property.

(ii) That application be made to the Ministry of Health for consent to a loan for the purchase of the property, stamp duty on Conveyance, and Vendor's Solicitor's and Agents costs.

(iii) That the Town Clerk be authorised to negotiate with the County Council for the letting of the Mansion and buildings to them. The Chairman also reported that, in regard to Min. 64 (Proposed Depot, Tewkesbury), owing to legal and other difficulties, the Water Committee had decided to abandon the proposed site in Cotswold Gardens, and that, after inspection by himself of a site owned by the Cheltenham and District Gas Co., the Committee had decided to negotiate for this latter site which was entirely suitable for the purpose. RESOLVED, That this be approved.

Electricity and Lighting December 11

(Subject to an amendment moved by Councillor Compton, seconded by Alderman Waite, "That Min. 290 (b) (street lighting) be not approved, and that the street lights be switched on for the time being from 5.30 a.m. to daylight").

Allotments ... December 12

Town Improvement and Spa ... December 14

(An amendment moved by Alderman Pates, seconded by Councillor Yeend "That Min. 306 (b) (sale of intoxicating liquor at the Rotunda) be not approved," was lost).

Planning ... December 13

Street and Highway ... December 17

General Purposes and Watch ... December 18

Housing

December 11 & 19

(Subject to the substitution of the words " the minimum rent being fixed at 15s inclusive of rates" for the words " the maximum rent being fixed at 15s exclusive of rates" in the resolution to Min. 348 (b).

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Rating December 19

Finance December 21

ALSO RESOLVED, That an order on the Borough Treasurer be signed authorising him to pay to the several Corporations, Companies and persons mentioned in the Schedule of Accounts, the sum of money set opposite their respective names.

Selection ... December 28

(An amendment moved by Alderman Lipson, seconded by Councillor The Rev. de Courcy Ireland, "That Min. 392 be amended by substituting in resolution (2) the name of The Rev. L. Coursey for that of Mrs. I. M. B. James" was lost).

396—Staff Joint Advisory Committee—RESOLVED, That the report of the Staff Joint Advisory Committee at their meeting held on 13th December, 1945, be received.

397—Cheltenham Grammar School—RESOLVED, That Alderman Clara F. Winterbotham, J.P., be appointed a representative Grammar School Governor for a further period of three years expiring on 5th December, 1948.

CLARA F. WINTERBOTHAM, Mayor.

ART GALLERY AND MUSEUM COMMITTEE.

11th January, 1946. Present—The Mayor (Chairman); Alderman Leigh James; Councillors Bayliss and Yeend; Messrs. H. J. Lewis and C. R. Mapp.

398—Curator's Report for November and December, 1945—Visitors---9,828 (last year 7,394). Included in this figure were 6 parties from colleges and schools.

Receipts—Catalogues, postcards, commission, etc., £18 19s. 4d.; - Friends " A/c. £20 9s. 8d.

Sudanese Delegation—The Curator reported that two members of a Delegation of Sudanese Local Government Officials visited the Art Gallery and Museum, on 24th November, and were conducted round by him. Talks by the Curator—Since the last Meeting, the Curator had given the following talks :—

November 13th, 1945—" Pottery and Porcelain " at Bishop's Cleeve W.I.

December 3rd, 1945—" The Development of Cheltenham " at Toc H.

December 13th, 1945—" My job " at St. Mark's Community Centre. Donation—The Curator reported that at the request of the lecturer, Mr. C. E. Walsh, the collection taken at his lecture on " Francis

Thompson " (£1 4s. 9d.) on 5th November, was given to the Mayor's Cancer Research Campaign Fund.

399—Donations—Gifts had been received from the following donors:—Mr. L. Crow, Derby Porcelain basket, and Bow Porcelain Mug, of the 18th century; Mr. Wall Pope, Early-mid Victorian Bacon Rack; Mr. S. Kyte and Mr. E. A. Wetherstone. RESOLVED, That the thanks of the Committee be conveyed to the donors.

400—Specimens purchased—RESOLVED, That the purchase of the following items be approved :—

(a) " Friends of the Art Gallery and Museum" A/c.: Worcester Porcelain Teapot and cover, c.1760 (£8); Nailsea Glass Wine Bottle, c.1780-85 (£4); 2 Rummors, c.1810 (£1 10s.); Bell shape Glass, c.1770 (£1); Wine Decanter, c.1780-90 (£1 10s.); 3 Small Ale-Glasses, c.1820 (£1); Bristol Milk white Glass Vase, c.1820 (£3).

(b) General A/c.: 12 local playbills (£1) .

401—A. Rigden Read—RESOLVED, That Colour Woodcuts from this artist's Exhibition be purchased, from the " Friends of the Art Gallery and Museum " A/c. as follows :—

(a) No. 47 - Market in Languedoc " £10 10s. 0d.

(b) No. 24 - Stormy seas " £7 7s. 0d.

402—Exhibitions—RESOLVED, That the loan of the Gallery be granted for the Annual Exhibition by the Cotswold Art Club, from 1st May to 1st June, 1946.

403—National Buildings Record—The Curator referred to Minute 94, following which he had further communications from the National Buildings Record, from which it appeared that there were in all, 231 unmounted photographs, resulting from the survey of Cheltenham in 1943. He recommended that ½ plate enlargement at 1s 6d. each (total cost £17 6s. 6d.) should be purchased for preservation in the Museum. RESOLVED, That this be agreed to.

404- Museums Association—RESOLVED, That the name of the Chairman be forwarded to the Association as the representative entitled to vote at the Annual Election for Council and Officers.

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405—Staff--(a) The Curator read application from Mr. C. L. Jackson, Assistant in the Art Gallery and Museum for increase in his wages. Mr. Jackson was a skilled packer and his experience in the forces would be of considerable benefit to the Institution. RESOLVED, That his basic wages be increased to £4 5s. 0d. per week as from the first pay week in January, rising by annual increments of 5s a week to £4 15s. 0d. per week, plus the J.I.C. War Wage, at present 30s a week.

(b) Further consideration was given to the position of Mr. R. Bennett, who had been temporary Art Gallery cleaner-attendant since June 1943, and now in his 69th year, and it was RESOLVED, That his services be retained in his present capacity for a further indefinite period from the 1st April 1946, at a wage of 1s 10d. per hour or approximately £4 per week, including war wage.

(c) RESOLVED, That David Hoggett (16 years) at present temporary junior assistant in the Library be transferred to a similar temporary position in the Art Gallery and Museum.

406—War Artists' Advisory Committee—The Curator reported that on receipt of a letter from Sir Muirhead Bone, he had written to the War Artists' Advisory Committee, asking that Cheltenham Art Gallery might be allowed to participate in the allocation of pictures commissioned by the Advisory Committee during the war years. A sympathetic reply had been received from the Secretary of the Committee, and the Curator was authorized to take any action necessary to secure a share in the allocation of works to public Galleries.

CLARA F. WINTERBOTHAM, Chairman.

PUBLIC LIBRARY COMMITTEE.

11th January, 1946. Present—Alderman Lipson (Chairman); Councillors Bettridge, Compton, Grimwade, Mann; Rev. Canon P. M. C. Johnstone; Rev. B. Thomas; Messrs. C. E. Walsh and H. J. Norris.

407—Librarian's report for November and December, 1945:-

Issues—Ref. Dept. 8,787; Lending Dept. 69,383; Junior Dept. 9,964; Branch Libraries, 3,170; School Libraries, 7,424; Loan Collections, 1,550. Total 100,278 (last year 97,644).

Receipts amounted to £74 15s. 8d. and £59 7s. 5d. Total £134 3s. 1d.

Replacements and Binding-259 volumes have been replaced, 366 volumes have been dispatched to the Binder, and 336 returned and placed in circulation.

Lectures—The total attendance at the 7 lectures given in the autumn session had been 777, an average of 111 per lecture. The Librarian reported arrangements which had been made for the January-March 1946, Session, and suggestions were made as to other lecturers to be approached.

Sudanese Delegation—Two Delegates visited the Library on the 24th November 1945.

Permanent Staff—An Increment due to Miss M. R. Gardner, according to the Whitley Grade, from 17th February 1946, was approved.

Temporary Staff—Miss R. A. Edwards and Miss G. Davis, both temporary assistants, had terminated their service.

(b) Increments due to Miss I. Jacques from 26th January 1946, Miss D. Smith from 26th January 1946, and Miss J. Tombs from 14th December 1945, according to the Temporary Staff Scale, were approved.

408—Books—RESOLVED, (a) That 613 volumes, published at £252 1s. 9d. be purchased for £225 14s. 10d. (b) That the sum of £100 be spent on Binding.

409—Leslie Young Benefaction—The Librarian reported on the publication now in progress of the "Scottish National Dictionary" to be completed in 10 volumes (total cost £20), of which 3 volumes are now published. RESOLVED, That this be purchased from the Leslie Young Benefaction A/c.

410—Donations—51 volumes, 2 pamphlets and 2 maps had been received from 13 donors. RESOLVED, That the thanks of the Committee be conveyed to the donors.

411—Periodicals—RESOLVED, (a) That " Review of World Affairs " suggested by a reader, be not taken.

(b) That " Reveille " offered as a gift, be accepted with thanks.

412—Runs of periodicals—Letters of thanks had been received from the National Central Library, and from the Librarians of Liverpool and Birmingham for runs of periodicals, which had been presented to them.

413—Card Catalogue Cabinet—RESOLVED, That an additional card cabinet be obtained for the Reference Library, and that the Librarian be authorised to make enquiries as to the availability of a secondhand cabinet.

414—Commercial Libraries Association—Read, letter from this Association suggesting that it would be in the interests of the community if the matter of the large scale purchase of light fiction by Library Authorities was the subject of close investigation. The Association had circularized all Members of Parliament urging amendments to the Public Libraries Acts to assure that Library Authorities should spend the Library rate on books of reference or educational or cultural value. RESOLVED, That no action be taken thereon.

415—Library Association—Refresher course—Miss S. E. Graham Smith, F.L.A., had returned to duty as a Senior Assistant, on 28th December, and had made application for leave of absence to attend a Library Association Refresher course. RESOLVED, That the application be acceded to.

D. L. LIPSON, Chairman.

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PARKS AND RECREATION GROUNDS COMMITTEE.

14th January, 1946. Present—Councillors Green (Chairman), Addis, Bendall, Bush, Compton, Fildes, Smith and Till.

416--Visitors' Quarterly Report—The Visitors had made their quarterly inspection of the parks and recreation grounds and recommended, amongst other things, the following :—

(a) Hatherley Park—That as soon as conditions permit, the lake be drained, cleaned and the bottom cemented; also that the proposed sign over the main entrance be erected together with small direction notice boards (Min. 821/45).

(b) Pittville Gardens—That vegetable production in the ornamental gardens be discontinued this year.

(c) Agg Gardner Recreation Ground—That in regard to the repairs to which attention has already been drawn, efforts be made to have the work carried out; also that the planting of flowering trees, shrubs and borders at the rear of houses in Marle Hill Road, recommended by Min. 383/45, be proceeded with.

(d) Whaddon Recreation Ground—That the Town Clerk communicate with the owner of the ponies which obtain access to this ground, drawing his attention to the danger caused to children and requesting that the hedge dividing his land from the recreation ground be reinstated to prevent the animals from straying.

(e) Montpellier Gardens—That repairs be undertaken to the band stand and in due course to the statue in the main drive. RESOLVED, That these recommendations be approved and adopted.

417—Land Lying between Lansdown Parade, Douro Road and Lansdown Crescent—(Min. 262)—The Committee considered the amendment passed at the last Meeting of the Council, namely That the Committee be asked to arrange for a deputation to interview the Ladies' College Council, with a view to that Council being asked to re-consider their decision not to sell the land referred to, and that the Gardens Superintendent consider recommending an alternative site for the study of plant biology." RESOLVED, That the College Council be asked to receive a deputation consisting of the Chairman, the Vice-Chairman and Councillor Compton, together with the Town Clerk and Gardens Superintendent and that to facilitate consideration of the matter, the College Council be asked to allow the Gardens Superintendent to inspect the land before the Meeting.

418—Sandford Park—Air-Raid Shelters—The Town Clerk reported upon negotiations with the Ministry of Aircraft Production with regard to the removal of the two air-raid shelters constructed partly in Sandford Park, for the use of employees at Messrs. Follands. The Ministry had now paid the Council the sum of £220 being the cost estimated by the Borough Surveyor and Gardens Superintendent for the demolition of the shelters and reinstatement of the Park, and the Borough Surveyor reported that he hoped shortly to obtain tenders for carrying out the work.

419—St. Georges Square Bowling Green—The Cheltenham Spa Bowling Club asked for the renewal of their tenancy as from 1st March 1946. It was reported that the Gardens Superintendent had carried out extensive work of reinstatement and that the surface of the ground was in a considerably improved condition. The Committee were in favour of encouraging the Club but felt that the latter should welcome and afford every facility for visitors to use the Green. RESOLVED, That these views be conveyed to the Club. ALSO RESOLVED, That the ground be let to them for the ensuing year at the same inclusive rent (namely £50) play not to commence before a date considered desirable by the Gardens Superintendent and to the Club entering into an Agreement to be prepared by the Town Clerk.

420—Tewkesbury Road Playing Field—(Min. 1606/45)—(a) Mr. Gilbert, the tenant of the grazing rights had been informed that the Council desired to exercise their option, under the tenancy agreement, to resume possession of this Playing Field on Wednesday and Saturday afternoons, and Mr. Gilbert's rent would consequently be adjusted in accordance with the agreement to 20s per acre. The notice expired on 26th November last.

(b) Mr. Gilbert had also been given 12 months notice, in accordance with his tenancy agreement, terminating his use of the field for grazing on 25th March, 1947.

(c) Sports Facilities—The Cheltenham Youth Committee were anxious to obtain additional pitches both for football and cricket for use by the various Youth Clubs. The Gardens Superintendent also reminded the Committee that by Min. 43 (a) it had been decided to accommodate the St. Peter's

Boys' Club upon this site. RESOLVED, That two pitches be allocated to the Youth Committee and one pitch to the St. Peter Boys' Club leaving one pitch available for other purposes, and that the Gardens Superintendent report in due course as to the Club to be accommodated upon the remaining pitch. ALSO RESOLVED, That no charge be made either to the Youth Committee or to the St. Peter's Club.

421—Montpellier Gardens—(a) Ammunition Hut—(Min. 38)—The Military Authorities had now agreed to make a payment of £5, the amount claimed for the cost of reinstating the site of this hut. RESOLVED, That the negotiations be approved.

(b) Hard Tennis Courts—Water Pressure—(Min. 254(b))—The Borough Surveyor had been asked to report upon the work necessary to provide the requisite water pressure for servicing the hard courts. He stated that, to give a supply to the six hard courts and the one single court, it was necessary to extend the 3 in. main for approximately 48 yards on one side and 45 yards on the other side at an estimated cost of £65. These extensions would give an adequate supply at sufficient pressure during most periods of the day. RESOLVED, That the proposals be approved.

422—Custodians Residences—(a) Naunton Park—Electricity Supply—(Min. 266(c))—The Borough Surveyor had inspected these premises and reported that the same were only partially wired for lighting. To complete the work he recommended provision of three additional lights and also two power plugs, one on each floor, at an estimated cost of £10. RESOLVED, That the proposals be approved.

(b) 56, St. Paul's Road—From an inspection of these premises recently purchased by the Council as a residence for the custodian of Clyde Crescent Recreation Ground, it was found that immediate repairs were required to the roof and the same had been put in hand. Labour costs to date amounted to £16 but a de-tailed statement would be submitted in due course.

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423—Static Water Tanks—Promenade Long Garden—The Borough Surveyor was endeavouring to obtain estimates for the removal of these tanks but so far had been unsuccessful. He, therefore, proposed, within the next few weeks, to carry out the work by direct labour. RESOLVED, That this be approved.

424—Pittville Nurseries—In order to increase the heated glass facilities at these nurseries, the Gardens Superintendent suggested the installation of electric tubular heaters in two 60 feet lengths of cold frame at an estimated cost of £26 9s. 0d. RESOLVED, That approval be given.

425—Food Production Site, St. Marks—(Min. 301 Allotments Committee)—RESOLVED, That approval be given to the recommendation of the Allotments Committee that an additional area of half an acre of this site be appropriated for allotments for a temporary period.

426—Prestbury Parish Council Memorial—Playing Field—(Min. 1246/45)—The Prestbury Parish Council had referred to previous correspondence and stated that it had now been decided, at a Parish Meeting, that the War Memorial should take the form of a playing field and community centre and a Committee had been delegated to consider the details in connection therewith. In order that the Borough Council might be fully acquainted with the scheme it was suggested that a representative be appointed to attend future meetings. The Committee were reminded that the

Borough Council were interested in the proposal in view of the proximity of the suggested playing field to both the Lynworth Farm and Cleevemount Housing Estates and they had in mind such matters as the future policy for the use thereof, equipment and maintenance, RESOLVED, That Councillor P. T. Smith be appointed as this Council's representative upon the proposed Committee.

427—National Playing Fields Association—This Association asked if the Council would consider affiliation thereto at an annual subscription of £1. Subscribers were entitled to copies of the periodical journal and also to technical advice and information in connection with the acquisition, lay-out, equipment and management of playing fields. RESOLVED, That the Council be recommended to affiliate thereto.

428—Food Production—Sales—(a) During the month of December the sales of produce at the Market amounted to £10 8s. 10d. and produce had been supplied to the British Restaurants to the value of £14 2s. 11d.

(b) Lilleybrook Gardens—It was understood that the new owner of the Lilleybrook Hotel desired to obtain possession of these gardens at an early date. The Gardens Superintendent had interviewed him in accordance with the decision of this Committee with a view to the termination of the Council's tenancy before the commencement of the cropping season. The owner, however, was not anxious to resume possession at an early date. RESOLVED, That, in accordance with the tenancy agreement, three months' notice be given on 29th September next terminating the tenancy accordingly.

429—Staff—(a) Foreman-Propagator—The Gardens Superintendent reported that in response to advertisements, 10 applications had been received for this appointment and, after consultation with the Chairman, Mr. J. M. Anderson of the Lancaster Parks Department, an ex-service man with experience in the type of work required, had been appointed and would commence his duties on 14th January. RESOLVED, That the appointment be confirmed.

(b) War Wage Increase—The Western District J.I.C. had decided to increase the present war wage of adult male employees to 30s per week with 75% thereof for adult female employees, such increase to be operative as from 31st December. Adult male employees in receipt of a wage on an hourly basis had been granted an increase of 1 ½ d. an hour with 1.149d. per hour for adult female employees. By Min. 1801/44, the Council had decided that, to avoid accounting difficulties, future decisions of the J.I.C. so far as they related to war wages, be implemented without delay subject to reports being submitted to the appropriate Committees, and arrangements had been made accordingly. RESOLVED, That this be confirmed.

(c) Foremen and Foreman-Propagator—The Gardens Superintendent reminded the Committee that these employees were not included in the J.I.C. Schedule, but it had been the practice to grant them the war wage increases from time to time applicable to other employees in the Department. RESOLVED, That the award be applied to these employees accordingly.

(d) Messrs. L. O'Brien, H. Boulton and M. Shipway had now been demobilised from the Forces and would shortly commence their duties.

W. J. GREEN, Chairman.

HOUSING COMMITTEE.

15th January, 1946. Present—Councillor Bush (Chairman); The Mayor; Alderman Lipson; Councillors Addis, Bayliss, Compton, Garland, Green, Grimwade, Strickland and Yeend.

430—Licensing of Housing Work by Private Persons—Circular 237/45, Ministry of Health was submitted, extending the authority to issue licences for expenditure in excess of £100 for the erection of new houses and certain other work. Further instructions on licensing generally would be issued during January.

431—Licensing of Housing Work by Private Builders—Circular 223/45, Ministry of Health was submitted removing the previous restriction of licensing to the erection of new houses, and permitting Local Authorities to issue licences to builders in respect of non-traditional types of construction, in addition to traditional types.

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432—War Damage Repairs—Circular 231/45, Ministry of Health was submitted intimating that, as a result of consultation with the War Damage Commission, relaxations of procedure have been agreed, and Local Authorities undertaking work exceeding £250 need not obtain prior approval of the Commission before commencing work. Licences to private owners carrying out this work, which fitted in with the Authority's program of work, should not be withheld pending prior consultation with, and agreement of, the Commission. In issuing licences, however, licensees should be reminded that it was in their own interest to consult the Commission before commencing work, and that the value of the work licensed was not necessarily the amount the Commission would pay. Arrangements for rebuilding of war destroyed houses remained unchanged.

433—Requisitioning of Unoccupied Houses—Circular 5/46, Ministry of Health extended the powers of local authorities to requisition unoccupied premises to accommodate inadequately housed persons until the 30th June, 1946. All persons requiring housing accommodation should now be treated on the basis that they were inadequately housed, and the distinction in regard to requisitioning had been removed. All future requisitionings of unoccupied houses should be treated on this basis and the procedure outlined for requisitioning followed. Houses at present requisitioned by local authorities could be used as a general pool of accommodation for inadequately housed persons and also houses which might be transferred to authorities by government departments.

434 Government Surplus Stores—Circular 9/46, Ministry of Health, in regard to building materials and components was submitted, intimating that certain Ministry of Works Depots contained surplus stocks of building material, and a limited selection of components, e.g., baths, sinks and lavatory basins, which might be most useful to housing authorities. Authorities desiring to acquire any of these goods were advised to communicate at once with the Regional Disposal Officer, Ministry of Works. Building materials and components purchased in this way by authorities should not be offered for resale. RESOLVED, That as the wording of the circular appeared to limit the use of the goods to housing authorities carrying out works by direct labour, the Town Clerk communicate with the Ministry, enquiring whether authorities could purchase goods for the use of, or resale to, contractors employed by them in the erection of Council houses. ALSO RESOLVED, That the Borough

Surveyor ascertain from the Regional Disposal Officer the position of the Depots in this area, the materials available, and the prices.

435—Housing Procedure—Circular 232/45, Ministry of Health was submitted indicating the Minister has considered various measures for accelerating housing procedure. As from January 1st, 1946, he had appointed to " Out-stations " at Regional Offices, Principal Officers of the Department responsible for all proposals for housing, whether permanent or temporarily, whilst Senior Architects wholly engaged on this work were already working at Regional Offices, and both these officers would now work together. At each Regional Office there would also be a group of staff known as Progress Officers to assist the Principal Housing Officer in watching and stimulating housing progress and to assist local authorities and their Contractors in difficulties over labour or materials. The Principal Housing Officers would be responsible in the ordinary way to Senior Officers of the Ministry who would continue in London, and whilst representatives of local authorities would be welcomed at the London Offices, it would facilitate business if as much as possible of the work was transacted locally. Some matters, particularly of general policy, would be dealt with in London, but in view of the distribution of duties now proposed, authorities were asked not to address correspondence on housing matters to Whitehall, unless specifically requested to do so.

Any matters referred by the Regional Office to London would be dealt with the minimum delay.

It was believed that the new arrangement would result in a quicker despatch of business and a closer contact between the Minister's staff and local authorities.

Regarding sites, to expedite clearance local authorities who have sites in contemplation should send particulars to the Regional Office, Ministry of Health, and at the same time inform the Ministry of Town and Country Planning, as representatives of these two departments would meet regularly and endeavour to clear all necessary consents within a month. The arrangement for securing priority in regard to labour has been amended and so far as housing was concerned, local authorities were now empowered as from January 1st, to issue priority forms themselves, as soon as a tender was approved, or a licence issued, and a statement was forwarded indicating for what purposes priority was available and the steps to be taken.

The position in regard to materials has also been amended and authorities could issue their own "M" forms for steel and cast iron, as soon as a tender was approved, although timber certificates must still be obtained from the Ministry, and these would be issued concurrently with the approval of the tender, and a statement was submitted outlining the procedure in this respect.

436—Lynworth Farm Estate--(a) Progress—Reported, 99% of the foul and surface water sewers (contract No. 1); 95% excavations for roads, 75% hardcore foundations and 40% concrete carriageways completed and house drainage scheme for 62 houses would be completed this week. Work commenced on foundations of first eight houses but impeded by weather conditions. Windows and stonework ordered and assurances given regarding delivery.

(b) Since completion of the contract with Messrs. Wheeler and Mansell, craftsmen's wages had increased by 4d. per hour, with a proportionate increase for labourers, The firm had intimated that, whilst their contract was subject to net adjustments in regard to rise or fall in cost of wages, the increases were exceptional and involved them in additional expense. Application was made for

payment of 5% on the wage increases (approximately £300) to offset such expense. In view of the amount of the increase the Borough Surveyor considered the application reasonable. RESOLVED, that in view of the provision made in the contract, the Council, subject to the approval of the Minister of Health, be recommended to approve a payment of 2 ½ % on the wage increases as certified by the Borough Surveyor.

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(c) Clerk of Works—Applications were invited for this appointment; 4 applicants were interviewed by the Chairman and Vice-Chairman, and Mr. W. Cook, Cheltenham, was appointed at a wage of £7 per week, plus cost of living bonus.

A second Clerk of Works would be required shortly for the next contract and it was decided to make a second appointment now, the Clerk being engaged temporarily on supervising other housing and general work. Mr. R. F. Hughes, Cheltenham, was appointed at the above wage. RESOLVED, That the appointments be con-firmed, and that so far as the work was confined to new housing estates the cost be charged to capital account.

437—Staff—Borough Surveyor's Department—Temporary Architectural Assistants—(a) (Min. 13/17/10/45)—Mr. L. O. Hawkins had been released by the Air Ministry and commenced his duties on 1st January, 1946.

(b) Quantity Surveyor—The Borough Surveyor reported that it was uneconomical, and delayed progress, to engage an architectural assistant upon preparation of bills of quantities, now required for all housing work, and that instead of appointing a second architectural assistant, authorised by the Council (Min. 985/45) he had advertised for a quantity surveyor, at a salary of £345 - £400 per annum plus bonus, according to qualifications. Two applications were received which were not suitable. Mr. L. W. Honeysett, formerly of Cheltenham, now engaged with the Derby County Borough Council had since interviewed him and was prepared to accept the appointment provided the salary and appointment were not less favourable than his present terms, namely £400 per annum, rising to £450, plus bonus, the post being a permanent one. Hr. Honeysett was well qualified and had had considerable experience, and, upon the Chairman's instructions, in view of the urgency of the matter, Mr. Honeysett was offered a permanent appointment at a salary in accordance with the Council's grading scheme Grade C (£375 ÷ £15 + £420) commencing at £405 p.a. with an undertaking that when regrading took place he would be placed in a grade the maximum of which would be not less than £450 per annum. RESOLVED, That this be approved and that the Council be recommended that the resolution adopted in September, 1939, regarding permanent appointments shall not apply to this appointment. ALSO RESOLVED, That where applicable this officer's salary be charged to capital account in connection with housing schemes.

438—Houses—Margrett Road—Building Apprenticeship Scheme--(Min. 355)—The tender accepted at the last meeting for the hot water installations in these houses (£236 10s. 0d.) exceeded the sum included in the specifications and revised tenders were invited based on the deletion of radiators and a slight amendment in the original design. Two amended tenders were submitted, the lower being that of Messrs. R. E. and C. Marshall at the sum of £127. RESOLVED, That, in view of the desire

to retain the standard of these houses, particularly having regard to their special character, the Ministry of Health be asked to approve the original tender, failing which the Chairman be authorised to accept the revised tender above.

439—Experimental Houses—Kipling Road—(a) Opening—Alderman C. W. Keyes, M.P., Parliamentary Secretary to the Ministry of Health, has accepted an invitation to open these houses on a date to be fixed in the second week in February.

(b) The four brick houses would be completed on 16th January but owing to cleaning up the contractor would not vacate the site for another week or so. No date has been given for completion of the foam slag houses, the contractor being held up for doors which have been despatched but not received. The decorations and laying out of front gardens were being carried out by Council employees. The Borough Surveyor considered the houses would be ready for opening as above.

Three local house furnishers were willing to exhibit suitable utility furniture and the houses would be open for public inspection for a fortnight after opening.

440—Building Contracts—Quantities—A letter was submitted from the South Western Federation of Building Trades Employers calling attention to a rule precluding members from tendering in competition for contracts exceeding £1500 in total without quantities.

441—Temporary Houses—Progress—(a) Priors Farm—Approximately 50% of preparatory work completed, foundations completed for 53 gas and electric houses, work progressing on 12 similar slab foundations and foundation work for all electric bungalows commenced. Five bungalows have been erected and the remaining five of quota of 10 ready for delivery. The firm supplying the 10 bungalows have no instructions as to further supplies and no further information has been received regarding the 20 electric bungalows which it was hoped would have been allocated to Cheltenham, the authorities to whom they were allocated not being ready for delivery. (Min. 358(e). RESOLVED, That the Town Clerk communicate with the Ministry of Health pointing out the extent of this site and the undesirability of only having one or two groups of buildings upon it and asking whether delivery can be expected of further bungalows, urging if necessary a visit to the site by representatives, ALSO RESOLVED, That the Borough Surveyor ascertain what further types of bungalows can be expected and the names of the contractors responsible for erecting the buildings in Cheltenham.

(b) Selkirk Gardens—Ready for handing over to Ministry of Works.

(c) Hales Road—Sewers laid and excavation for roadworks nearly completed.

(d) Prestbury Road—Amended tenders invited on instructions of Ministry of Health (Min. 358(d)) for site works. Four tenders submitted. RESOLVED, That, subject to the approval of the Ministry of Health, the tender of Messrs. R. Towell at the sum of £774, being the lowest tender received, be accepted, that the Town Clerk prepare the form of contract and that the common seal be affixed thereto.

(e) Brighton Road—This site was handed over to the Ministry of Works some time back. The Borough Surveyor has interviewed a representative of the Ministry and it was understood the bungalows (Tarran Type) would be delivered and erected at the end of February or beginning of March.

(f) Courtenay Street—The erection of the bungalows (Tarran Type) would be carried out on this site immediately after Brighton Road.

(g) Temporary Bungalows—Outbuildings—The Borough Surveyor reported that he had ascertained that the Ministry of Works proposed to adapt Anderson Shelters as outbuildings for cycles, coal, etc., for these bungalows.

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442—St. Mark's Community Centre—(Min. 367(a) The Contractor has completed the re-erection of the huts on this site and the keys have been handed to the Association. Two increases in labour costs amounting to £24 17s. 10d. occurred during the carrying out of the contract, which together with certain extras exhausted total the contingency sum of £40 allowed. Sums of £40 and £20 respectively remained for electric lighting and decorations which would be carried out by the Association. It was reported that the Association were desirous of meeting a Sub-Committee to discuss certain matters. RESOLVED, That a Sub-Committee consisting of the Chairman, Vice-Chairman, Councillors Bayliss and Grimwade be appointed for this purpose.

443—Huts—Whaddon and Cheltenham General and Eye Hospitals—(Min. 367(b))—The Contractor having completed the huts at St. Mark's had now commenced the removal of the huts from the Ladies College Playing Field and their re-erection in the allotted new positions.

H. T. BUSH, Chairman.

WATER COMMITTEE.

15th January, 1946. Present—Aldermen Ward (Chairman), Pates and Waite; Councillors Addis, Bush, Midwinter, Morris and Strickland.

445—Borough Engineer's Report—The report of the Borough Engineer for the month of December was read:—

DAILY YIELD OF SPRINGS

	For month ended 31st December, 1945	Average for Corresponding period during past 3 years.
Hewletts Springs	74,000	385,000
Dowdeswell Springs	893,000	3,160,000
Leckhampton Springs	—	—

CONTENTS OF RESERVOIRS

Estimated usable quantity about 84,299,000 gallons.

446—Anti-Frost Precautions—The British Waterworks Association have offered to supply a large and small type of poster drawing attention to anti-frost precautions. The cost of acquiring 100 of the large posters, suitably over-printing them as it affected this undertaking and their display would be approximately £7 or £8. RESOLVED, That the Borough Engineer be authorised to incur the above expenditure.

447—J.I.C. District Meeting—The minutes of the South Midlands District Meeting, J.I.C., held on 13th December, were submitted, which included reference to the new rate per hour for labourers of 1s 3d, plus 6d., to equal the additional war wage of 1s 9d operating from the beginning of the first full pay week in January. The new rate was an increase of 2d. per hour which was agreed with the Trade Union side as a counter to the recent increase in the building trade. The Borough Engineer submitted a statement indicating the increases showing a total weekly sum of £10 approximately or £520 per annum.

448—Castle Barn Farm—Application has been made by the tenant of this farm to the Post Office Telephones Department for the installation of a telephone, necessitating the erection of 5 poles across Corporation land. The Department intimated that it was not customary to pay a wayleave for poles erected for the purpose of providing facilities for the landlord or tenant. RESOLVED, That the Committee agree that no charge be made in this connection.

449—Borough Engineer's Department—Staff—(a) Engineering Assistant—The Borough Engineer reported upon the demands being made upon the water undertaking section of his department; the additional work which would arise from post-war schemes, and the necessity for appointing a Water Engineering Assistant as outlined in his report, submitted to the Council some time back, upon the re-organisation of the water undertaking. The assistant contemplated should have a sound training and be able to deal not only with works of construction but with general routine work, much of which had fallen upon the Borough Engineer. He recommended that the appointment should be made now at a salary in accordance with Grade D of the Council's scales of salaries for permanent officers, namely, £435 to £500 per annum, plus bonus. RESOLVED, That the Council be recommended to approve the appointment of an Engineering Assistant as recommended above, and that the resolution adopted by the Council in September, 1939, in regard to permanent appointments should not apply in this case.

(b) Draughtsman—The Borough Engineer reported the Employment Exchange had sent to him a young demobilised soldier who, prior to the war, was engaged as a draughtsman with the St. Helen's

Water Undertaking, and who was now anxious to settle in Cheltenham. The Borough Engineer pointed out that there was a considerable amount of work which could be performed by a draughtsman, such as bringing up-to-date ordnance sheets, indicating all new water mains, valves and fire hydrants which it had not been possible to carry out during the war, and he recommended that this man be appointed in Class I of the Council's scales of salaries for temporary officers General Division (£190 + £10 + £220) at a commencing salary of £200 per annum, plus bonus. RESOLVED, That this be approved.

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450—Home Farm, Dowdeswell—Application was submitted from the tenant of this farm for a new gate to the cattle yard, repairs to roofs, and completion of drainage works and work to the mangers. RESOLVED, That the matter be referred to the Borough Engineer to carry out the necessary work so far as the Committee were liable under the terms of the tenancy agreement.

451—Rural Water Supply and Sewerage Act, 1944—Circular 218/45, Ministry of Health, was submitted referring to the provisions of this Act placing £15,000,000 at the Minister's disposal for assistance of schemes of water supply and sewerage in rural areas. A number of Authorities have submitted schemes, and, whilst appreciating the difficulties under which Local Authorities were working, the Minister was anxious that all possible progress should be made in carrying schemes to the tender stages.

The Minister was prepared to assist by examining schemes submitted to him in outline, and by indicating, after a local inquiry, if necessary, whether the proposals were generally satisfactory, so that the preparatory work might be completed. Local Authorities should consult County Councils as the Minister would not be in a position to entertain applications for grant until he received their observations. With regard to farm supplies, the War Agricultural Executive Committees should be consulted, so that agricultural needs could be met. There was no fixed rate of grant, this would be assessed on the estimated cost of the schemes after taking into account loan charges and working expenses and anticipated revenue, regard being given to ability of the Local Authority itself to meet the cost. The general principle which would be followed would be the Exchequer, the County and the County Districts sharing an equal financial partnership.

The Town Clerk referred to correspondence which he had had with the Ministry of Health and the Gloucester City Council in regard to the provision of a water supply to Down Hatherley and reported that at a recent interview with the Ministry on other matters the question of this water supply was again raised.

The Borough Engineer reminded the Committee that on a number of occasions, schemes had been prepared by him and submitted to the Gloucester Rural District Council, which provided for a supply to this area, and the Parish Council had been informed that such a supply would be afforded when labour and materials were available.

The Committee, in view of the circular from the Ministry and the desirability of affording a supply as soon as possible to Down Hatherley area, gave consideration to schemes of water supply in the rural areas, for which application should be made for assistance under the Act. The Borough Engineer

reminded the Committee that some time back the Council agreed to provide a water supply to 4 parishes west of the River Severn, which were added to the Council's area of supply in 1936. No application had been made for a supply, but this matter had been raised with him by the County Drainage Officer at a recent meeting.

The supply to these parishes would involve crossing Mythe Bridge and continuing along the traffic road approximately parallel to the River Severn and doubling back over Haw Bridge to a connection with Apperley and Deerhurst main. Whilst it had not been possible to prepare details of this scheme the estimated cost was approximately £23,140. RESOLVED, That the Council be recommended to approve in principle the extension of the Council's water supply in the areas outlined below at the estimated costs indicated, details for which would be prepared at a later date when staff were available and that application be made to the Minister of Health for grants under the Water Act, 1945, in view of the cost involved in carrying out these schemes and the small amount of revenue which would be derived. ALSO, That, in accordance with the above circular, the schemes be referred to the County Council to enable them to submit their observations to the Minister.

1. Water supply to properties on the Birdlip Road, which the Council have given an assurance to provide as soon as possible after the termination of the war, which cost should include the acquisition of the mains and plant of the Ullenwood supply	£5,000
2. Laying main from Staverton Bridge through Down Hatherley to The Leigh	£10,000
3. First instalment of 18" loop main from termination of mains in Badgeworth Road to Staverton	£8,000
4. Balancing tank at Leckhampton for stabilising supply in the high levels of that district and to feed the Ullenwood pumps	£7,500
5. Extension of mains to provide for the supply of water in the 4 parishes mentioned above west of the River Severn	<u>£23,140</u>
Total	£53,640

ALSO RESOLVED, That the Minister of Health be informed that this Council was prepared to carry out the extension of the water supply to Down Hatherley in accordance with the schemes submitted to the Gloucestershire Rural District Council which would meet the representations raised by the Down Hatherley Parish Council.

E. L. WARD, Chairman.

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ALLOTMENTS COMMITTEE.

16th January, 1946. Present—Councillors Addis (Chairman), Fildes, Green, Smith and Yeend; Messrs. Barlow, Roe and Whitton.

452—Arrears of Rent and Cultivation—At the last meeting, the Borough Treasurer had submitted quarterly statement of arrears but consideration had been deferred pending a report from the Gardens Superintendent upon the cultivation of the plots referred to. The Gardens Superintendent had now made a comprehensive survey of all sites and reported that 53 allotments were in bad condition and of this number 8 were included in the Treasurer's statement. The remaining 45 allotments were tenanted and appropriate measures were being taken to ascertain whether the tenants intended to continue cultivation. RESOLVED, (a) That the tenancies being Nos. 24 Asquith Road; 3, 5 and 30 Elmfield Road; 7, Greenhills Road: 63 Hatherley Park; and 20 and 28 Prior; Road reported by the Gardens Superintendent, to be in bad condition, and also included in the Treasurer's statement of arrears, be terminated and that the Town Clerk take appropriate steps to obtain possession.

(b) That the remaining arrears contained in the Treasurer's report be referred to the Town Clerk for appropriate action, and that in cases where tenants cannot be traced due to removal from the town or for other reasons, such arrears be written off as irrecoverable.

(c) That the Gardens Superintendent submit a further report to the next meeting upon the remaining 45 allotments now in bad cultivation in order that steps may be taken to obtain possession before the spring.

453—Allotment No. 168 North Ward—(Min. 24)—This tenant had been given notice terminating her tenancy on the ground of bad cultivation. Mrs. Drew stated that her husband had been in the Forces for two years and she had found it difficult to keep the land in order. She had three children and was expecting her husband home shortly. RESOLVED, That in these circumstances, the notice to quit be withdrawn.

454 Charlton Park Gate Allotments Nos. 43-52 (Min. 20) and Priors Road Allotments Nos. 7, 8 and 9 and 33-44 (Mins. 23 and 299)—The Town Clerk reported a communication from the Ministry of Agriculture in regard to the Council's suggestion that ex-gratia payments might be made to tenants of war-time allotments situate on building sites, whose tenancies were determined between 30th September and 5th April for housing needs. The Ministry considered in the interests of food production, that it was desirable for allotment land to remain in cultivation for as long as possible and where the Minister's consent was required for the termination of cultivation licences such consent would be with-held until satisfactory evidence or assurances were forthcoming to show that the requisite building licences and approval of authorities had been obtained and that the builders were ready to commence work. In all cases plot holders should be given adequate notice enabling them to harvest their crops as far as possible.

The Ministry saw no objection to land owners arranging with cultivators to secure early possession on payment of compensation for loss of crops but it had not been contemplated that local authorities would find it necessary to pay compensation for war-time allotments. Any payment of this nature, if not made by the land owner, should not be charged to the Council's allotment account or included in any way which might give rise to a call upon the Ministry to meet such expenditure.

The Town Clerk reported that the tenancy agreements with allotment holders were in the form prescribed by the Ministry which expressly provided that tenancies could be determined at any time between 30th September and 5th April, and that no compensation was payable.

The Committee were also reminded that they had already adopted the practice of warning tenants where it was known land was likely to be required for housing and contractors were also required to produce evidence that they could commence building within a prescribed time—for example, a fortnight—when notice would be given terminating the tenancies accordingly. RESOLVED, That, whilst it is the wish of the Committee to minimise any hardship to tenants of allotments who are displaced on account of the site being required for housing purposes, they are unable, in view of the terms of the tenancy agreements which excluded payment of compensation in respect of tenancies determined during the winter months, to recommend the Council to pay compensation. RESOLVED ALSO, That the Council be informed that it is the policy of the Committee not to de-requisition any land until the Committee are satisfied that the builder is in a position actively to commence the work and has obtained the appropriate licences.

455—Messrs. Billings Land, Priors Road Allotments Nos. 7, 8 and 9—The Town Clerk reported that no definite intimation had yet been received from Messrs. Billings as to the date upon which they proposed to commence building operations. The tenants had been warned of the position but notices terminating the tenancies had not yet been served.

456—Allotments Nos. 13-26 Brooklyn Road—The Council were acquiring the site of these allotments for building purposes and, in this instance the tenants had been warned that their tenancies would be terminated within the next few months. The Gardens Superintendent was endeavouring to provide alternative accommodation on the food production site at St. Marks.

457—National Allotments' Society—The Annual General Meeting of this Society would be held at Filey Bay on 24th and 25th May and the Council were entitled to appoint delegates and to submit nominations for officers and Management Committee. It was anticipated that the Cheltenham and District Allotments and Gardens Society Ltd. would appoint a delegate to attend the Conference. RESOLVED, That the Society's delegate be appointed the Council's proxy to vote at the meeting and should the Society also desire to submit nominations for officers or Management Committee, this Council give their support thereto.

458—Lettings and Terminations of Tenancies—Since the last meeting 13 allotments had been let and the tenancies of 36 terminated. The majority of terminations had occurred on temporary sites and there were few vacant allotments on the permanent sites.

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459—Model Group of Allotments—The Gardens Superintendent submitted suggested' lay-out plan, the principles of which he recommended should be adopted in connection with future schemes for permanent allotments.

The lay-out provided for a number of full-sized plots, 122 X 300 square yards and small plots 26 X 150 square yards, the latter suitable for juniors or for those who only wished to undertake limited cultivation. Each plot would run from east to west with a main avenue through the centre of the site. Four secondary avenues would also be constructed running north and south from each side of the main avenue. A house should immediately adjoin the main entrance for the accommodation of a Warden who would be responsible for supervision and maintenance.

In the centre of the main avenue administrative buildings would be provided with decorative surroundings. This building would contain Warden's Office; store room for bulk fertilisers, lime, seeds, etc.; storeroom for wheelbarrows, mowers, rollers and other equipment which could be hired to allotment holders; locker and meeting room; sanitary accommodation; small scullery for making tea; boiler house, and incinerator. A Warden's greenhouse would also be provided for propagating purposes and the Warden would thus be able to supply the majority of plants required. It was also recommended that one fruit tree be planted on each allotment, the crops to be the property of the allotment holder, the Council undertaking maintenance of the trees.

The layout of a group of allotments as suggested, might be regarded as one of the social amenities of a modern housing Estate. RESOLVED, (i) That the Council be recommended to approve the proposals, in principle, for future lay-out schemes of permanent allotments.

(ii) That before the lay-out of the Hester's Way Estate is finally decided upon, the Housing Committee be asked to afford this Committee an opportunity of inspecting the same, including the proposals for a permanent allotment site, in order that they may submit observations thereon, if necessary.

H. ADDIS, Chairman.

PUBLIC HEALTH COMMITTEE.

14th January, 1946. Present—Councillor Biggs (Chairman); The Mayor; Councillors Bayliss, Bettridge, Compton, Garland, Gardner, Strickland and Thompson.

460—Food and Drugs Act, 1938—(i) Min. 48(c)—Reported, legal proceedings had been instituted against the dairy-man referred to in this Min. for supplying milk in dirty bottles, and a fine of £5 imposed.

(ii) A report of the Standing Sub-Committee was submitted recommending legal proceedings against a firm for supplying a bottle of cough cure (sample 670). Since the meeting of the Sub-Committee it had been found that the labels on the three bottles taken were not identical and that it would be difficult to prove a case. In these circumstances, on the Chairman's instructions, legal proceedings were not taken, but the firm had been warned. RESOLVED, That this be approved.

(iii) The Chief Sanitary Inspector submitted reports of the Public Analyst on samples of milk numbered 664 to 669, and 672 to 677. Sample 666 was slightly deficient in fat, but the remaining samples were genuine. Informal samples of cold cure tablets, No. 665, had been taken and found deficient and a formal sample (No. 671) had been taken, but the report had not been received. A sample of Spirit of Camphor D.P., 657, indicated a high rate of camphor which was not, however, sufficient to justify proceedings.

461—Rural Water Supplies and Sewerage Act, 1944—The Committee considered Circular 218/45, particulars of which appear in Min. 451 of the Water Committee. RESOLVED, That the Borough

Surveyor be instructed to prepare schemes in outline and consult, informally, the County Council upon such schemes with a view to application being made to the Minister of Health for grant.

462—Rat Infestation—(i) Min. 58(a)—The Town Clerk reported he had communicated with the County Council suggesting that this authority carry out infestation work in the portion of Leckhampton adjoining the Borough, but that the County Council had intimated their officers were able to undertake this work themselves. RESOLVED, That the Town Clerk again communicate with the County Council stressing the advisability of this Committee carrying out the work in this section as a whole simultaneously and pointing out that in the Committee's view it was undesirable to do this work piecemeal and the proposal conformed to the Ministry of Food's practice.

(ii) Re-baiting of Sewers—Min. 58(b)—Application was made to the Ministry of Food to carry out re-baiting of sewers next March who intimated that the work now required was maintenance treatment at six monthly intervals and for which their approval was not necessary as the responsibility and cost of this rested with the local authorities. RESOLVED, That the Chief Sanitary Inspector be authorised to arrange for the work to be carried out as suggested by the Ministry.

(iii) Correspondence was submitted with the owner of property in Libertus Road protesting against a charge of 7s for rat infestation work on the grounds that the rat infestation arose from adjoining property. It was reported that the charge had been apportioned and related solely to work carried out on the owner's property and there appeared to be no grounds for waiving this. RESOLVED, That the charge be not waived.

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(iv) Block Survey and Treatment, Cheltenham and Charlton Kings—Reported that the survey of every building within the above areas would commence on January 28th when it was expected that this would include 16,750 houses and 1,750 business and other premises. On completion of the survey, occupiers of infested premises would be handed a form in which they were requested, to indicate the steps they proposed to take to deal with the infestation. The cost of a survey would be borne by the Ministry of Food who viewed this project with importance and were arranging for the necessary publicity. The charge for treatment of individual premises would be made to occupiers in the usual way. Suitable publicity would be given by way of posters, press notice and cinema slides. The survey would occupy a period of 6 to 8 months and pre-baiting and poisoning, 9 to 12 months.

(v) Rodent Operators—Reported, that the J.I.C. rates of pay for operators was now £4 9s. 6d. per week and that it was proposed when an operator had received experience and his work was satisfactory, that after 3 months service he should be paid 5s extra per week. RESOLVED, That this be approved.

463—Public Health Act, 1936—(i) Sunningend Works—Min. 270(a)—The Chief Sanitary Inspector reported that he had received a further complaint from an occupier of premises in Gloucester Road of smoke nuisance from these premises caused by the burning of shavings and sawdust on adjoining land. Arising from the complaint, the Chairman had visited the complainant with him and also they had interviewed the secretary of the company again. A proposal had also been discussed with the Borough Surveyor for utilising the old refuse plant for disposing of this material, but it was found

impracticable owing to the condition of the boilers, pipes and fittings. Other occupiers in the same road had been called upon and some considered the burning was a nuisance whereas others had no objection or were indifferent.

Messrs. Martyns Ltd., expected that in about six weeks, they might be able to return to a more normal output when it could be expected that the sawdust and other materials would be easier to dispose of, and could be done without nuisance to surrounding properties. RESOLVED, That arrangements be made for the Committee to visit the works on Thursday, 17th January, in order that the members of the Committee may be acquainted with the conditions and the difficulties confronting the company.

(ii) Camping Site—Application was submitted from Mr. D. J. Thomas for permission to use a caravan on land in Malvern Street. RESOLVED, That the application be not granted.

464—Housing Act, 1936—(a)The Committee, having considered representations of the Medical Officer of Health in regard to the following properties were satisfied that the houses were occupied, or were of a type suitable for occupation, by persons of the working classes, and were unfit for human habitation in the respects mentioned in the said representations and were capable at a reasonable expense of being rendered fit for human habitation:-26 Clarence Square, 228 Swindon Road, 1 Weston Cottages, Tewkesbury Road, 1 Hartley Place.

RESOLVED, That in pursuance of Section 9(i) of the Housing Act, 1936, notices be served upon the persons having control of the houses requiring them to execute the works specified in the notices which would, in the opinion of the Committee, render such houses fit for human habitation and that failing compliance with such notices the Council carry out the works in default and recover the costs.

465—Staff—The Chief Sanitary Inspector reported that Mr. J. F. Ursell, District Sanitary Inspector, had been demobilised and commenced his duties on 1st January.

466—Royal Sanitary Institute—(i) The Annual Congress of this Institute was being held in Blackpool on June 3rd and 7th, 1946. RESOLVED, That the Medical Officer of Health and the Chief Sanitary Inspector be authorised to attend.

(ii) RESOLVED, That the Chief Sanitary Inspector be authorised to attend a Sessional Meeting of the Institute which was being held at Gloucester on 23rd January, 1946.

467—Public Abattoir—(Min. 49)—The Council have agreed to grant the Worcester and Midlands Ice Company Ltd., a building lease for 30 years, with an option to the Council to purchase the building at a valuation at the end of the 15th year, in respect of cold storage accommodation at the abattoir, the Council bearing the cost of removing the existing gates to the abattoir and providing a new entrance, the new building being arranged to enable a portion to be connected to the cooling room at the Abattoir at the Council's expense. The Company have been in communication with the Ministry of Works who have asked for more detailed drawings, and have intimated that the Ministry of Food were only prepared to support an application for part of the scheme at the present time. RESOLVED, That the Council be recommended to approve the amended proposal.

468—Civil Nursing Reserve—Circular 228/45, Ministry of Health was submitted calling attention to the review the Minister has made of the rates of pay of members of the Civil Nursing Reserve in the light of the revised recommendations made by the Nurses Salaries Committee and forwarding a list of new rates of pay and emoluments.

Circular 229/45, Ministry of Health, dealt with the release of members of the Civil Nursing Reserve and pointed out that in view of the present need for nurses, particularly during the winter, it was the Minister's intention to keep a reserve in hand, and that new members should be recruited. The Circular referred to the new rates of pay mentioned above and pointed out certain concessions to be made in recognition of the services rendered by the Reserve, and to recruit new members, such as travelling facilities. In regard to releases, whilst the Government in general have decided to discontinue labour controls from December, 1945, in the case of nurses and midwives, these controls would be retained for a further six months. Circular outlined the conditions under which releases would or would not be granted.

Circular 230/45, also relating to the Civil Nursing Reserve outlined the Government's extension of recruitment of persons willing to act in an emergency and dealt with payment for part-time service and generally matters in this connection.

These proposals do not affect the Council at the present time.

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469—Extension of Sewer—Arle Road—(Min. 276)—Further consideration was given to this matter in which application was submitted from the Western Estates Ltd., for a contribution in respect of an extension of a portion of the sewer in Arle Road, commenced by them before the war, and the suggestion of the Borough Surveyor for the completion by the Council of the remaining small portion of the sewer for this road. The Chairman together with the Town Clerk and Borough Surveyor had met the Company and discussed the matter.

The Borough Surveyor reported he had further considered the proposal and that the developers had indicated that an adequate system of drainage by means of combined drains 6" in diameter at the rear of the premises, could be provided at an estimated cost of £200, but the Council were opposed to this type of construction. The total cost of constructing the whole of the outstanding section of the sewer in Arle Road referred to at the last meeting was £550, and it was suggested that the developers should pay to the Council £200, the Council bearing the balance of the expenditure of £350. RESOLVED, That this be approved, and that the Borough Surveyor be authorised to carry out the work.

470—Diphtheria Immunisation—(a) The Medical Officer of Health submitted the following report upon diphtheria immunisation treatment for the month of December, 1945.

No. of new cases (immunisation commenced)	46
“ injections given	83
51 cases in which treatment was completed during the month: (Total 37)	
(a) Under 5 years of age	34

(b) Aged 5-15 years	3
Schick Tests	—
Clinics were held as follows,—	
Whaddon Junior School,	1; School Clinic, 1.
(b) Quarterly Report on Birthday Letters:—	
No. of letters sent during the Quarter	235
“ replies received	99
“ children covered by these replies	101

Total number of children immunised under the
borough scheme since its commencement 9084

471—Milk (Special Designations) Orders, 1936-38—The Medical Officer of Health reported that samples of pasteurised milk had been taken from 3 firms, all of which were found satisfactory.

472—Steam Disinfestation—The Committee have had under consideration a revision of the charges made for steam disinfestation, at present based on each load, in view of the practice recently adopted by some furnishing firms of collecting goods for disinfestation and retaining them until a load was available, which- in many instances necessitated the disinfestation chamber being used more than once a load.

Goods up to $\frac{1}{4}$ of chamber full	7s
“ $\frac{1}{4}$ up to $\frac{1}{2}$ of “	12s
“ $\frac{1}{2}$ up to $\frac{3}{4}$ of “	17s
“ $\frac{3}{4}$ up to 1 “	21s

In addition to the above charges, 10s to be made for collection and delivery.

The charges in regard to hotels, private individuals and others remain as hitherto.

473—Epidemics--Assistance to Householders—(Min. 268)—The Medical Officer of Health reported that he had been in communication with the organisations the in the circular as instructed at the last meeting and so far offers of help had been received from the Red Cross and the W.V.S. The matter was being pursued and a further report would be submitted in due course.

474—Public Conveniences (i) College Road—The Borough Surveyor reported that damage had been caused at these conveniences amounting to £1 11s. 6d., and that the Police Superintendent had been informed.

(ii) Lighting—The Borough Surveyor reported that since V.E. Day pre-war lighting had been installed at the public conveniences, although some of these had since been damaged or the bulbs taken, and it was possibly through this that complaints had been made recently of absence of lighting. The matter would be examined and lighting made good and, where possible, improved with a view to safe-guarding lamps from further damage.

475—Sewage Works—H. Barnett—It was reported that no progress had been made in obtaining the release of Mr. H. Barnett, Assistant at the Sewage Works, which involved considerable additional

work being placed on the Manager who was nearing retiring age. RESOLVED, That the Mayor and Town Clerk interview the Ministry of Health -when in London in the near future and endeavour to secure the release of this man.

C. W. BIGGS, Chairman.

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MATERNITY AND CHILD WELFARE COMMITTEE

16th January, 1946. Present—Alderman Leigh James (Chairman) ; The Mayor ; Councillors Bettridge Carter Compton, Gardner, Garland, Green, Grimwade and Yeend. Mesdames Booy, Hopkins, Mellersh and Wood, and Miss Tinson.

476—Health Visitors—(a) The following is a summary of the work done by the Health Visitors:-

	Quarter 31 st December.	Year, 1945
No. of Children on Register	4,261	5,527
“ Un-notified Live Births discovered (when checked with Registrar's Birth Returns)	15	40
“ Home Visits paid by Health Visitors		
(a) 1 year and under	1,930	8,072
(b) over 1 year ...	2,568	10,013
“ First Visits paid by Health Visitors... ..	250	1,086
“ Ante-natal cases visited by Health Visitors (a) New ...	59	237
“ Special visits to Mothers	231	912
“ Chicken Pox cases visited by Health Visitors	1	19
“ Measles cases visited by Health Visitors ...	—	153
“ German Measles cases visited by Health Visitors	—	32
“ Whooping Cough cases visited by Health Visitors	8	100
“ Mumps cases visited by Health Visitors	1	2
“ Ophthalmia Neonatorum cases visited by Health Visitors	—	—
“ Scarlet Fever cases visited by Health Visitors	—	—
“ Attendances of Health Visitors at Centres ...	113	439
“ Cases reported to the N.S.P.C.C. Inspector ...	3	4

(b) Children Act	Health Visitors.	School Nurses.
No. of Children on Register at end of Quarter ...	62	13
“ Foster Mothers on Register at end of Quarter...	17	11
“ visits paid (under Children Act) ...	82	13
“ Children on Register at end of year, 1945 ...	62	13

477—Cheltenham Infant Welfare Association—Quarterly Report—Read, Report for the quarter ended 31st Dec., 1945.

The attendance at the Centres had been as follows :—

	Infants.	Toddlers.
At Highbury (12 Meetings)	516	302
At Bethesda (12 Meetings)	539	358
At St. Mark's (12 Meetings)	539	305
At Baker Street (11 Meetings)	372	185
At Whaddon (12 Meetings)	371	204

478—Midwives Act—Medical Assistance—The Medical Officer of Health reported the total amount of doctors' fees claimed for the period from April 1st to December 31st, 1945, was £67 8s. 0d., of which £25 17s. 6d. was chargeable to patients.

479—Victoria Home—The Medical Officer of Health reported request by the Victoria Home to use cards instead of books for their ante-natal records and ward cases, and he submitted a specimen of the card required. RESOLVED, That the Medical Officer of Health be authorised to purchase cards.

480—Children Act—The Medical Officer of Health submitted list of foster mothers for registration, and recommended the maximum number of children allowed should be as follows :—

Name.	Address.	Maximum No. of Children allowed.
Mrs. Matthews	50 Sherborne Street	1
Mrs. Smith	8 Rodney Road	1

RESOLVED, That these recommendations be approved and adopted. The Medical Officer of Health reported on one case where the child had been taken without the required notice having been given. The foster mother stated she was not receiving any reward in respect of the child, and would not allow the Health Visitor to see the child. RESOLVED, That the Town Clerk write to the foster mother pointing out she must comply with the provisions of the Act.

481—Nursing Homes Registration Act—(a) Barrington Nursing Home—The Medical Officer of Health reported that the Proprietors of this Nursing Home had now sold the premises and decided to close the Home, so that the application for re-registration could be regarded as withdrawn:

(b) Glen Holme, 15 Priory Street—The Medical Officer of Health reported Miss White had left the town, and the registration of this Home had therefore been cancelled.

482—Dentistry—The Medical Officer of Health reported that 201 Mothers, 10 Infants and 16 Nursery Probationers had attended the School Dentist on Saturday mornings and Thursday evenings

483—Orthopaedic Scheme—(a) The Medical Officer of Health reported on the work of the Orthopaedic Clinic for the quarter ended December, 1945. The number of children on the Register was 234, of which 112 were chargeable to the Education Committee, and in respect of which 27 Surgeons' consultations had been held ; 122 children were chargeable to this Committee, in respect of which 48 Surgeons' consultations had been held.

(b) Hospital Charges—The Medical Officer of Health submitted account for treatment of 72 out-patients amounting to 43 19s. 6d., which included 72 attendances at 6d. RESOLVED, That this account be paid.

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484—Adoptions—The Medical Officer of Health reported the Committee was represented. at the Police Court in connection with 32 cases, comprising 28 Borough cases, and 4 County cases. A number of adoptions had been arranged through the agency of the Maternity and Child Welfare Department. Several good homes had been secured as a result of advertisement, and the adoptions arranged appeared to have been quite satisfactory.

485—St. Catherine's Home—Several Cheltenham unmarried mothers were regularly admitted to this Home at a cost of 12s 6d. a week. At present the whole cost fell on the diocesan fund for rescue work, and the Medical Officer of Health suggested this Committee should agree to pay half the fee for these mothers, as was done by the County. RESOLVED, That this be approved.

486—Course in Teaching for Health Visitors—This Course was to be held at St. Mary's Training College, Cheltenham. Two of the Health Visitors wished to attend the lectures which would be given outside working hours, and the Medical Officer of Health recommended that the Council should pay the fees amounting to £2 each. RESOLVED, That this be agreed to.

487—Nazareth House—A Nursery had been opened at Nazareth House to provide for about 10 children under 18 months, and their Nurses were attending a special course arranged for Nursery Nurses., The Health Visitors regularly visited the Home, but the Home had asked for a regular medical inspection, which it was not possible to provide at the present time. RESOLVED, That the Medical Officer of Health do everything possible to ensure the good health of the children.

488—Thirlestaine Court Residential Nursery—The Town Clerk reported that on the winding up of the Government Evacuation Scheme all the evacuees had now been removed from this Nursery, and the Ministry of Health had asked that the premises should be de-requisitioned. The owner, who was a helpless invalid, was also pressing for the return of the property to her, as she wished to take up residence there again and had to give up her present temporary accommodation on the 25th March next. The recent Circular dealing with Nurseries did not appear to deal with the question of residential nurseries. The Sub-Committee strongly urged that a residential nursery should be provided in Cheltenham. The Medical Officer of Health reported that in his opinion the Nursery was at present costing the Ministry of Health about £2,500 per annum, and the income was about £400. The above figure as to cost did not take into account the equipment which was provided by the Ministry. The Nursery was still meeting a very real local need which would probably continue. Owing to shortage of housing accommodation, there were still many cases occurring when it was necessary that mothers who on entering a maternity home for confinement should have a nursery where they could send their other young children, and if the nursery was closed, he was of opinion that considerable difficulty would be encountered in obtaining foster mothers to look after such young children during the time the mother was away A smaller residential nursery might, however, meet the need, but this would be uneconomical and unsatisfactory in several ways, e. g., it would not make a suitable Nursery Training School for which long stay cases were essential. He suggested a possible way out of the difficulty would be to reserve a fair proportion of places for long stay cases,

not necessarily Cheltenham cases, at an economical charge which would enable the Council to maintain a Nursery of the same size and efficiency, always reasonably full and yet providing places for short stay Cheltenham cases. RESOLVED :—

(i) That the Committee concur in the views of the Sub-Committee that it is desirable a residential nursery should be provided.

(ii) That the Town Clerk communicates with the Ministry of Health to ascertain their views on this matter.

(iii) That the Sub-Committee be authorised to consider whether there are other suitable premises in the Borough which might be acquired by the Council and that they be authorised to appoint additional members of this Committee as members of the Sub-Committee.

489—Home Helps Sub-Committee--The Home Helps Sub-Committee met on the 4th January, 1946, and a report of their meeting is being circulated to the Council. RESOLVED, That the report be approved and adopted except Minute No. 3 as the Committee are unable to approve of relatives being allowed to act as paid Home Helps.

490—Ministry of Health Circulars—The Town Clerk reported on the following Circulars namely :—

(a) Circular 187/145—Nurses and Midwives Salaries—In order to attract people to the Nursing and Midwifery professions, the Minister of Health proposed to make special allowances to student nurses, Pupil Assistant Nurses, and Pupil Midwives who have done work of national importance for at least one year. This allowance would be granted over a period of 4 years as the trainees progressed in their training, and would be wholly reimbursable by the Ministry on whose behalf local authorities were asked to pay the allowance.

(b) Circulars 193/194/45—Diphtheria Immunisation—The Minister had reviewed the present arrangements with a view to protecting the child population even more fully than during the past five years. Infants should receive protection at the earliest age, namely at or shortly before the first birthday. Welfare authorities should now be made responsible for the immunisation of infants and children under school age, and in view of statistics it was necessary to keep a more comprehensive system of records and returns a specimen copy of which had been forwarded to the Medical Officer of Health. The Public Health Committee had considered this matter and suggested that as their Committee had hitherto carried out the work and met monthly, it was desirable there should be no division of the responsibility for the immunisation of children. RESOLVED, That the Committee agree with this view, but that the Medical Officer of Health be asked to furnish quarterly returns to this Committee of the number of children under 5, giving details of those who had been immunised and of those who had not yet been immunised.

(c) Circular 189/145—Staffing of Hospitals—A joint statement had been published by the Ministry of Health, Secretary of State for Scotland and Ministry of Labour and National Service dealing with the problem of obtaining nursery and domestic staff for hospitals and similar institutions, and appealing for new recruits. The statement also set out the codes of general conditions of service which it had been agreed should operate in all hospitals and similar institutions.

(d) Circular 196145—Epidemics—Assistance to Householders—This Circular which had been considered by the Public Health Committee set out the assistance which it was suggested might be given to householders in the event of serious epidemics of infectious diseases, and pointed out that with regard to help in homes, Welfare authorities had power to provide home helps, and plans should be made temporarily to develop these services as widely as the statutory authority permitted. The Medical Officer of Health reported the Public Health Committee had dealt with this Circular in detail (Min. 268) and all steps possible would be taken to carry out the suggestions made by the Ministry

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491-Arle House—The Town Clerk reported interview which representatives of the Council had with the Ministry of health at which meeting representatives of the County Public Health and Public Assistance Committees were also present. A copy of the Town Clerk's report accompanies the Minutes. In view of the Government's proposals in regard to the future of health services, the Ministry intimated they were not prepared to approve of the provision of a Maternity Home by this Council, and informed the County Council representatives that it was the Ministry's opinion they should take steps to see that the necessary maternity accommodation for the Borough was rendered available. They suggested that for the present the County Council should submit proposals for temporary accommodation, which in the opinion of the Ministry, could best be provided by the adaptation of a large existing building or buildings. The medical Officer of Health reported that at the present time the needs of the Borough were being met by the continued use of the is Nursing Home and Sunnyside Maternity Home.

49:1 War Time Nurseries Sub-Committee—Read, reports of the Sub-Committee held on 18th October, 22nd November December, 1945. RESOLVED, That these Reports be approved. Also, RESOLVED, That the following members do constitute the Sub-Committee for the ensuing year, namely, The Mayor, Alderman Leigh James, Councillors Gardner, Garland and Green, Mrs. Mellersh, Miss Tinson, Miss Oswell, Mrs. Wood, Mrs. Hopkins and Miss M. E. Hurford.

LEIGH JAMES, Chairman.

CEMETERY AND CREMATORIUM COMMITTEE.

18th January, 1946. Present—Councillors Rev. de Courcy Ireland (Chairman), Addis, Carter, Fildes and Yeend.

493—Superintendent's Report—Read, Report of the Superintendent for the period 17th November, 1945, to January 18th, 1946. Number of Interments 106 ; Cremations 74 ; Grave Spaces sold 1st Position 4 ; 2nd Position 2 ; 3rd Position 2 ; 4th Position 28. Enemy Prisoners of war buried to date 62 ; New Memorials erected 9, Additional Inscriptions 8.

494—Grants of Grave Spaces Sold—RESOLVED, That the Common Seal be affixed to Grants Nos. 11199 to 11234 inclusive.

495 —Designs —RESOLVED, That designs Nos. 4197 to 4203 inclusive, as set out in the designs book, signed by the Chairman, be approved.

496—Staff—Patrolman—The Superintendent recommended that the Patrolman be provided with a uniform. RESOLVED, That the Patrolman be provided with a uniform accordingly.

497—Federation of British Cremation Authorities—A special meeting of the Federation was being held in London on 21st February to consider the proposal to set up a British Council for Cremation as a central authority to act on behalf of the cremation movement, which, if carried into effect would involve certain alterations in the constitution of the Federation. RESOLVED, That the Chairman be authorised to attend.

498—Garden of Remembrance—Memorial Wall—Plaques—The Borough Surveyor submitted tenders obtained for engraving the plaques, that of Messrs. H. H. Martyn being the lowest. RESOLVED, That Messrs. Martyn's tender be accepted.

E. S. DE COURCY IRELAND, Chairman.

TOWN IMPROVEMENT AND SPA COMMITTEE.

18th January, 1946. Present—The Deputy Mayor (Chairman) ; Alderman Lipson ; Councillors Bush, Fildes, Green, Grimwade, Mann, Readings, Smith and Thompson.

499—Entertainments Sub-Committee—The Entertainments Sub-Committee met on 18th December and 9th January and a report of their meetings is being circulated to the Council. With regard to Item 6 relating to the Bridge Congress, the Committee considered that having regard to the national and other forms of publicity likely to be achieved the proposed expenditure of £150 be a charge upon the advertising account. With regard to Item 11 relating to the purchase of pianos for the Town Hall and Rotunda, the Committee were of opinion that, as to the Concert Grand Piano, the Sub-Committee should give further consideration thereto and satisfy themselves that the instrument selected is entirely suitable for their requirements. Also, that pending the approval of the Council in regard to the piano for the Rotunda, the Entertainments Manager be authorised to hire a suitable instrument. RESOLVED:—

(a) That with the exception of Item 15 (b) relating to the hire charge of the Town Hall on 16th December by the Society of Friends and subject to the further recommendations mentioned above, the report be approved and adopted.

(b) That with regard to Item 15 (b), as the object of this hiring was to raise funds for a charitable purpose, the charge be reduced to £1 1s. 0d.

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500—Health and Holiday Resort Sub-Committee—The Health and Holiday Resort Sub-Committee met on 8th January and a report of their meeting is being circulated to the Council. RESOLVED, That the report be approved and adopted.

501—Advertising Sub-Committee—The Advertising Sub-Committee met on 10th January and a report of their meeting was considered. RESOLVED, That the report as now circulated to the Council be approved and adopted.

502—Town Hall Floral Display—(Min. 313). The Gardens Superintendent submitted estimate amounting to £20 for the provision of floral decorations for the Town Hall to supplement the department's supplies during the next three months. RESOLVED, That approval be given.

503—War Wage Increase—A recent increase in the present war wage, recommended by the Joint Industrial Council amounting to 30s per week for adult male employees with 75% thereof for adult female employees as from 31st December, was reported RESOLVED, That the recommendations be implemented.

504—Montpellier Rotunda—(a) The Cheltenham Branch of the National British Women's Total Abstinence Union expressed thanks to the Council for its decision not to permit the sale of intoxicating liquor at the Rotunda.

(b) Miss Carter had vacated the room tenanted by her about the 21st December in order to assist the Borough Surveyor in completing the work required to bring the building into use on 1st January. She had also agreed to the Council acquiring certain timber shelving and other material which the Borough Surveyor estimated at £8. As this sum approximately coincided with the quarter's rent due from Miss Carter it was RESOLVED that an appropriate adjustment be made and that the cost of the material be set off against the rent due.

T. WILFRED WAITE, Chairman.

ELECTRICITY AND LIGHTING COMMITTEE.

15th January, 1946, Present—Councillor Bettridge (Chairman) ; Alderman Waite, Councillors Addis, Biggs, Carter, Fildes, Garland, Grimwade, Midwinter, Readings and Smith.

505—Bulk Supply—(Min. 287/45)—The Borough Electrical Engineer reported that subsequent to the last meeting he had further considered this matter. The present Agreement with the S.W.S. Electric Power Co. could be terminated by 12 months' notice at any time after 31st December, 1945, but owing to the existing methods of charging on a maximum demand basis, it would be impossible to change over the source of supply before 31st December next, and there was therefore no object in giving notice before the end of 1945 to terminate the present Agreement. This would not prejudice the negotiations for a reduction in the terms of supply which were now proceeding, as under the Electricity Supply Act 1926, the supply must be given on specified terms which, if necessary, could be determined by the Electricity Commissioners

506--Stores Accommodation—(Min. 285/45)—The Borough Electrical Engineer reported 3 tenders had been invited for carrying out the necessary work to adapt the old battery room at the Electricity Works for use as a store, excluding electrical wiring installation. Only two tenders had been received, that of Messrs. Trigg Bros., amounting to £65 being the lowest, which he had therefore accepted. RESOLVED, That this be approved.

507—Electric Kitchen Exhibition—The Borough Electrical Engineer reported on the Electrical Development Association's Exhibition of Post-war kitchens at Bristol. This Exhibition was similar to that held in London last year, and would be open until February 2nd, and he suggested those members of the Committee who had not already seen the Exhibition should do so. RESOLVED, That

those members of the Committee wishing to attend the Exhibition should notify the Borough Electrical Engineer who would make the necessary arrangements.

508—Electrical Research Association—(i) Subscription—Application had been received from this Association for the Council's subscription amounting to £85 for the year ending 30th September next, In view of the importance of research generally, and especially, having regard to rising costs, the intensive research necessary to enable better methods of production and distribution to be evolved, the Borough Electrical Engineer recommended the subscription be increased by 50% for the next twelve months, RESOLVED, That this recommendation be approved.

(ii) Annual Meeting—RESOLVED, That the Chairman and Borough Electrical Engineer be authorised to attend the Annual Meeting of the Association to be held in London on the 8th February.

509—Street Lighting (Min. 290(b) The Borough Electrical Engineer reported that as from the 11th January he had arranged for the street lighting to be switched on at 5.30 a.m. until dawn.

510—Hire Purchase Scheme—When this Scheme was first introduced the Agreements were limited to a minimum of £5 and a maximum of £20 in respect of electrical wiring installations and in the case of electrical appliances, to a maximum of £10. The Borough Electrical Engineer pointed out values of electrical appliances had risen considerably, while wiring installations had become much more comprehensive. He therefore recommended an increased maximum of £30 and £50 respectively. RESOLVED, That this recommendation be approved.

511—Staff—(a) Return of Employees.—The Borough Electrical Engineer reported that Mr. A. D. Whitaker, Mr. A. G. Doxey, Mr. L. J. Hall and Mr. C. H. Wood had now been demobilised and had recommenced their duties.

(b) Mains Foreman.—Mr. C. Ottley, Mains Foreman, commenced his duties on the 27th December.

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(c) Miss Pike. Application had been received from Miss Pike (aged 18) a Demonstrator Trainee, for leave of absence to enable her to attend a course of instruction at the London School of Electrical Domestic Science. The course was a three term one, covering in all 32 weeks, and the fees were £35 guineas per term. The Borough Electrical Engineer recommended she be given leave of absence with pay, and provided she obtained a satisfactory report and successfully passed the examination, that the Council reimburse the fees, subject to Miss Pike understanding that they would expect her to remain in the service of Council until she became 21 in December, 1948. It was pointed out this raised to important question of principle, and it agreed to, would create a precedent for future similar applications, and in addition any undertaking given by Miss would not be legally binding. RESOLVED, That Miss Pike be granted leave of absence without pay.

(d) Mr. P. it. Cox.—The Borough Electrical Engineer reported his discussions with the Electricity Commissioners on this matter, and that a meeting had been arranged between the Ministry of Labour and the Commissioners, as a result of which it is anticipated the Air Ministry would agree to release some of the engineers taken from the Electricity Supply Industry. In the meantime Mr. Cox himself, had, as suggested, applied to the Ministry of Labour for his release, and if it was not granted, the matter would be taken before a local Hardship Tribunal.

512—Private Car Transport—(Min. 289/45)—Mr. Billcliff had now obtained a car, and the Borough Electrical Engineer recommended he be included in the list of employees receiving an 8 h. p. car allowance, such allowance to commence on 1st February next. RESOLVED, That this recommendation be approved.

513—I.E.E. Paper on " Protective Systems "—The Borough Electrical Engineer reported he had been invited by the North Western Centre of the Institute of Electrical Engineers to read his paper written jointly with Mr. Allwood on " Protective Systems " at a meeting of the Transmission Section at Manchester on 30th April. RESOLVED, That the Borough Electrical Engineer be authorised to attend the meeting.

514—Cookery Demonstrations—The Borough Electrical Engineer reported the arrangements made for a Cookery Demonstration at the Winter Produce Show to be held at the Rotunda on January 23rd and 24th, and for a series of afternoon and evening demonstrations commencing on the 24th and 29th January respectively to be held in the Electricity Demonstration Room.

515—Illumination Engineering Society Lecture—This Society had arranged a lecture by Mr. Gillespie Williams on " Stage Lighting to be given in the Pillar Room at the Town Hall on 19th February, and the Borough Electrical Engineer recommended this Committee should make application for the use of the Pillar Room on behalf of the Society. RESOLVED, That this be approved.

516—Lecture by Air Commodore Whittle—The Borough Electrical Engineer reported that in response to a request by the Cheltenham Engineering Society he had arranged with Messrs. Fear to install the necessary amplifying equipment on this occasion, and he recommended that the cost of £31310 be defrayed by the Electricity Department. RESOLVED, That this be approved.

517—E.D.A. Films—The Borough Electrical Engineer reported the arrangements he had made with the Proprietors of the Daffodil and Palace Cinemas for the showing of the film " Their Invisible Inheritance." RESOLVED, That these arrangements be approved, and that the Proprietors of the respective Cinemas be thanked for their co-operation.

518—Electric Vehicle—The Borough Electrical Engineer submitted estimates of £19 for painting this vehicle, and of for the design and lettering to be placed thereon, the acceptance of which he recommended. Only one estimate had been obtained in each case, and the Committee felt that other estimates should be obtained, as they considered those sub-mitted were too high. RESOLVED, That alternative estimates be obtained and that the Chairman and Borough Electrical Engineer be authorised to act as they think best.

A. J. BETTRIDGE, Chairman.

PLANNING COMMITTEE.

16th January, 1946. Present—Alderman Ward (Chairman) ; The Mayor ; Councillor Bayliss ; Messrs. W. Clegg and W. S. F. Harris and Capt. Leschallas.

519—Plans—(a) Within the Borough—The plans submitted for approval are set out below together with the recommendations of the Committee thereon in relation to Byelaws and the Town and Country Planning (General Interim Development) Order, 1945 :—

No. of Plan	Name	Description
5728	F. W. Green	Coal Shed, Cleevelands Lodge, Evesham Road
	Recommendation under Byelaws	Disapproved
	Recommendation under Interim Development Order	Disapproved

5729	S. W. Jenkins	Garage, Langford House, Jersey Avenue
	Recommendation under Byelaws	Disapproved
	Recommendation under Interim Development Order	Disapproved

5730	T. Jackson	Garage, 6 Imperial Square
	Recommendation under Byelaws	Disapproved
	Recommendation under Interim Development Order	Disapproved

5731	G. Robinson	Garage, 198a Hatherley Road
	Recommendation under Byelaws	Approved, subject to roof water being carried to stream course
	Recommendation under Interim Development Order	Approved, subject to building being painted green or other approved colour

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No. of Plan	Name	Description
5732	Gloucestershire County Council	Additional sanitary accommodation, North Gloucestershire Technical College

	Recommendation under Byelaws	Exempt
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	Recommendation under Interim Development Order	
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Approved, subject to new work harmonising with existing building

5733	W. Keyte	Alterations, 3 Keynsham Parade
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	Recommendation under Byelaws	Disapproved
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	Recommendation under Interim Development Order	Disapproved
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5734	E. T. Stinchcombe	Pair semi-detached houses, Gloucester Rd.
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	Recommendation under Byelaws	Approved
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	Recommendation under Interim Development Order	
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Deferred for consideration under Restriction of Ribbon Development Act

5735 W. A. Davis Extension to greenhouse, Laventie, Harp Hill

Recommendation under Byelaws Exempt

Recommendation under Interim Development Order Approved

5736 H. Eager Builders store shed, adjoining 246 Gloucester Road.

Recommendation under Byelaws Approved

Recommendation under Interim Development Order Approved

5737 A. Carpenter Conversion of existing scullery into bathroom, 21 Overbrook Drive

Recommendation under Byelaws Approved

Recommendation under Interim Development Order Approved

5738 S. Rimmington and E. L. Higgins Garage, Teme House, Teme Road

Recommendation under Byelaws Exempt

Recommendation under Interim Development Order

Approved, subject to the owners entering into undertaking to remove garage behind the building line at their own cost without compensation if, and when required.

5739 E. T. Stinchcombe Additions, Clarendon, Libertus Road

Recommendation under Byelaws Approved

Recommendation under Interim Development Order

Approved, subject to the new work harmonising with the existing building

5740 Miss V. F. Donnison Additional bedrooms Montpellier Nursing Home, Montpellier Grove

Recommendation under Byelaws Approved

Recommendation under Interim Development Order

Approved, subject as above[subject to the new work harmonising with the existing building]

5741 Mrs. Stebbings New kitchen, 59 St. Stephen's Road

Recommendation under Byelaws Approved

Recommendation under Interim Development Order

Approved, subject as above[subject to the new work harmonising with the existing building]

5742 W. Bullingham 4 flats, All Saints' Road

Recommendation under Byelaws Deferred

Recommendation under Interim Development Order Deferred

5743 Messrs. Marshalls Ltd. 4 pairs semi-detached houses, Hatherley Road

Recommendation under Byelaws Approved

Recommendation under Interim Development Order

Approved, subject to the front fence being set back to the improvement line on completion of building.

5657A. R. L. Dance Office and W.C. to garage, School Lane, Fairview Road

Recommendation under Byelaws Approved

Recommendation under Interim Development Order

Approved for a period of 10 years from the 17th August, 1945

5668 J. Parker Extension of Workshop, New Street

Recommendation under Byelaws

Approved, subject to steel work being to satisfaction of Borough Surveyor

Recommendation under Interim Development Order

Approved for a period of 10 years from the 11th October, 1945

(b) Outside the Borough—In accordance with Min. 1353/44, relating to plans submitted for approval outside the Borough, the Committee have approved, or otherwise dealt with, the following plans:—

No. of Plan	Name	Description
T.P.1929	A. P. Smith	Reconstruction of store sheds and work shop, Astwoods Farm, Staverton

Recommendation under Interim Development Order

Approved as a private store and repair shed only

T.P.1946	E. M. Eager	Greenhouse, Willow Cottage, Stoke Road, Bishops Cleeve
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Recommendation under Interim Development Order Approved

T.P.1962	Cheltenham Rural District Council	2 pairs Swedish houses, Gretton
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Recommendation under Interim Development Order Approved

T.P.1963	Cheltenham Corporation	H.T. Overhead line, Electricity Undertaking Hunt Court Farm, Badgeworth
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Recommendation under Interim Development Order Approved

T.P.1964	Cheltenham Rural District Council	Proposed pair Swedish houses, Tredington
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Recommendation under Interim Development Order Approved

T.P. 1965	V. Parry	Proposed shed, The Paddocks, Marle Hill Road, Prestbury
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Recommendation under Interim Development Order

Approved, subject to the building being painted a rural green or other approved colour

T.P.1989	C. Wilkinson	Garage, Cleeve View, Station Road, Bishops Cleeve
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Recommendation under Interim Development Order Disapproved

T.P.1990	Miss Wilson	Conversion of Clairvaux, Park Estate, Prestbury, into flats
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Recommendation under Interim Development Order Disapproved

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No. of Plan	Name	Description
T.P.1991	Mrs. Careless	New Larder, Moraic, Shaw Green Lane, Prestbury

Recommendation under Interim Development Order Disapproved

T.P.1992 W. L. Hopper Shed, Ireley Road, Winchcombe

Recommendation under Interim Development Order

Approved to the 31st December, 1946

T.P.1993 U. Glassman Proposed bungalow, Greet, Winchcombe

Recommendation under Interim Development Order

Approved, subject to submission and approval of specification of materials to be used externally

T.P.1995 G. F. C. Huntriss Alterations to loft over garage, St. Elmo, Cleeve Hill

Recommendation under Interim Development Order Disapproved

T.P.1996 H. Arkell Additions to cottage, Butlers Court, Boddington

Recommendation under Interim Development Order

Approved, subject to the new work harmonising with the existing building

T. P.1997 W. H. Reed Garage. Kingston, Little Shurdington

Recommendation under Interim Development Order Disapproved

T.P.1998 R. H. C. Amos Alterations, Lynworth Gardens, Prestbury

Recommendation under Interim Development Order

Approved, subject to the new work harmonising with the existing building.

T.P. 1999 A. W. Gillett Petrol tanks and pump, Greet Rd., Winchcombe

Recommendation under Interim Development Order Disapproved

T.P.2002 H. R. Lapper Bungalow, Prestbury Court

Recommendation under Interim Development Order Approved

T.P.2003 R. Pearce Conversion of cowshed into garage and dairy, Mill Farm, Greet

Recommendation under Interim Development Order Approved

Recommendation under Interim Development Order

Approved, subject to site plans being submitted and approved

Consideration of plans 1966 to 1988 inc., 1994, 2000, 2001, 2004, 2006 and 2007, for garages and sheds erected on 29 properties at Meadoway Estate, Bishops Cleeve, was deferred and the Planning Officer instructed to interview the owners with a view to securing the erection of permanent outbuildings for each property on the estate.

520—Development Plans—(a) Application was submitted from Messrs. Ivens, Thompson and Green. on behalf of Rotol Club, for consent to continued use of a portion of the Oddfellows Hall, as a club. RESOLVED, That consent be extended for a further period of three years from 4th February, 1946.

(b) RESOLVED, That the application of Mr. D. V. Jenkins to use a wooden shed off Horsefair Street, Charlton Kings, for repair of motor cycles and as a depot for his mobile workshop, be disapproved on the grounds that the property is dilapidated, the only means of approach is a narrow road and the proposed use would render the road dangerous to residents of adjoining cottages using the road.

(c) RESOLVED, That the application of Mr. P. H. Hart, for permission to erect a garage and filling station on one of the following sites :—junction of Withybridge Road and Tewkesbury Road, site adjoining White Swan Inn, Piffs Elm ; junction of the road from Boddington with Tewkesbury Road, be disapproved on the grounds that the area mentioned is satisfactorily serviced.

(d) An application was submitted from Messrs. Rainger and Rogers for consent to a revised scheme for 16 three-bedroomed flats instead of 14 two-bedroom flats on the site of Park Ward Mansions, Shurdington Road RESOLVED, That the applicants be informed the Council were prepared to approve the proposal in principle, subject to plans and elevations being submitted and approved, but that formal consent must be deferred pending their submission.

(e) Mr. A. J. Nunn enquired the number of dwellinghouses permissible on a plot of land in Dog Lane, Bentham. The area of the land was approximately 4 acres but no services were available. RESOLVED, That, subject to no objection from the Land Utilisation Officer, Ministry of Agriculture and the Fisheries and Rural District Council being satisfied as to means of water supply, one dwellinghouse be permitted subject to the deposit and approval of plans.

(f) Application was submitted from Mr. J. Bowstead for reconsideration of plans submitted by him for the conversion of stables of the rear of Shireley House, Pittville Circus Road into a dwelling house which were disapproved. RESOLVED, That, in all the circumstances, the plans be approved.

(g) Application was submitted from Messrs. L. W. Barnard and Partners, for permission to erect a house on a plot of land fronting Shaw Green Lane, Prestbury. RESOLVED, That subject to the Land

Utilisation Officer, Ministry of Agriculture and Fisheries, and to the Rural District Council raising no objection to the proposal, the applicants be informed as in (d) above.

(h) Letter was submitted from Messrs. Dancey and Meredith enclosing plan showing proposed treatment of new front wall to the Full Moon Hotel, High Street. RESOLVED, That the proposal be disapproved, the Committee being of opinion that this building should be treated similarly to adjoining premises, and that certain improvements could be effected to the elevation.

521—Sheds, Gotherington Lane, Bishop's Cleeve—Arising out of a report that sheds had been erected in Gotherington Lane, Bishop's Cleeve, without consent, a conference was held with representatives of the Rural District Council when it was recommended that proceedings should be taken for their removal by the Town Clerk upon his being furnished with the necessary information by the District Council. The Committee were now informed that the owner of the premises had commenced demolition of some of the sheds, but that in regard to the remainder, he contended these were erected prior to the late owner purchasing the property. In view of this, the District Council did not consider it could reasonably ask the present owner to demolish them and suggested that the question of legal proceedings should not be pursued. RESOLVED, That this be approved.

E. L. WARD, Chairman.

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HOUSING COMMITTEE.

23rd January, 1946. Present—Councillor Bush (Chairman); The Mayor; Alderman Pates; Councillors Bayliss, Compton, Rev. de Courcy-Ireland, Garland, Grimwade, Morris and Yeend.

522—Preparation of Housing Sites--Prisoner of War Labour. (Min. 353/45), Circular 17/46, Ministry of Health, enclosing new form of Contract for preparation of housing sites on which prisoner of war labour was used. The Circular also referred to the practice of contractors making gifts of cigarettes to prisoners of war, and pointed out that this was not in accordance with the conditions under which prisoner of war labour was made available; it might also result in inferior work for those employers who did not follow the practice. RESOLVED, That the attention of Contractors be brought to the Ministry's instructions regarding gifts of cigarettes.

523—Accommodation for Employees of Messrs. Hawkesley. A request was submitted from the Ministry of Supply and Aircraft Production asking the Council to assist in finding accommodation for married workers who would be imported to work on the production of Aluminium houses. The Ministry were willing to make available all possible accommodation under their control but there would still be a considerable deficiency, especially in the case of married quarters. The Town Clerk reminded the Committee that the Ministry of Health, by Circular No. 5 dated 1st January, 1946, stated that the time had now arrived for treating all persons in need of housing accommodation on the basis that they were inadequately housed and for abolishing the distinctions hitherto made as between various classes for whom requisitioning powers had been delegated. RESOLVED, That the Ministry of Supply and Aircraft Production be informed that the Committee cannot undertake to give

preferential treatment to married workers sent to the borough but that all applications for housing accommodation would be treated on their merits.

524—Conversion of Temporary Wartime Buildings to Housing Use—Read Circular 20/46 of 22nd January from the Ministry of Health that the Government had considered the terms on which surplus Government property including hutments and hostels can be made available to Local Authorities for housing purposes. It was impossible to forecast the extent to which temporary buildings were likely to become surplus to Government requirements. Temporary buildings which were, however, declared surplus would be made available to local authorities on the terms and conditions contained in the Circular. These terms contemplated buildings being handed over free of charge to the local authority and for the local authority to purchase the site either by agreement or Compulsory Purchase Order. Exchequer contributions would be payable based on the estimated deficiency or surplus. The cost of conversion must not exceed £250 in respect of any one dwelling and loan sanctions for a period of ten years would be issued to cover the cost of works. The Ministry had arranged with the Ministry of Works that they should be notified when temporary buildings became surplus to Government requirements and they in turn would notify the local authority of the district in which the buildings were situated. In some cases the Minister might think it right to offer surplus properties to local authorities of other districts. RESOLVED, That the Town Clerk be instructed to communicate with the Ministry's Principal Regional Housing Officer drawing his attention to the buildings which, in the opinion of the Committee, would be suitable for the Council to take over as and when they became surplus.

525-14 Royal Crescent—Messrs. Jessop & Son made application for permission to use as office accommodation for their firm the hall floor and basement of this property, which was acquired by them prior to the war. They wished to avail themselves of the opportunity to move which had presented itself owing to the tenant of the hall floor flat relinquishing his tenancy. The tenant of the basement would be re-housed at No. 1 Church Street, which would be converted into two flats and Messrs. Jessop & Son were prepared to let the other flat to a tenant nominated by the Council. RESOLVED, That permission be granted.

526—Lynworth Farm Estate—Proposed Factory (Min. 984/45). Read letter from Montal Watch Fittings, Ltd., that they had now obtained the licence to erect their factory on the site to be leased by the Council, the cost of building not to exceed the sum of £9,975, the work to be commenced by the 19th March next. RESOLVED, That the Town Clerk now take the necessary steps to obtain the District Valuer's report and the consent of the Ministry of Health to the proposed building lease.

527—Emergency Housing Accommodation—The Estate Management Sub-Committee reported that as a result of posters and Press campaign, nine enquiries for application forms for registration of spare rooms had been made and so far four applications had been received. Two of these applications had been registered and two were still under consideration by the Sub-Committee.

528—Building Licences—The Borough Surveyor reported that up to the 21st January 705 building licences representing work to the value of £172,850 had been issued. This included 98 new houses, all of which were up to the limit of £1,200 each; and 133 dwelling units, i.e., conversion of large houses into flats at an approximate value of £200 per dwelling. 21 applications for licences had been refused. The Borough Surveyor pointed out that in most cases an inspection was carried out before the formal application was made, and if it appeared that the applicant was unsuitable, he was urged

not to make formal application for a licence. All licences granted had been in respect of dwellings, i.e., houses, flats, hotels, etc., and under this system good control had been kept over the building in the Borough.

529—Temporary Housing Sites—Priors Farm—(a) (Min. 211)—The Town Clerk reported that the Ministry of Health had now approved the revised estimates for the preparation of the temporary bungalow site at Priors Farm now being carried out by Messrs. Bugbird & Sons. The total approved cost was £32,449 11s. 10d., of which £14,421 19s. 8d. was in respect of the cost of slabbing and works for which the Ministry of Works were responsible. The fee payable to the Contractor for the whole of the work amounted to £2,388 6s. 0d.

(b) The Borough Surveyor reported the erection of the further five pre-fabricated houses on this site. [Min. 441 (a)] (c) Electricity Services Tenders—The Ministry of Works had requested the Council to carry out the residual works on this site comprising erection of sheds and laying of paths, etc. The Borough Surveyor reported that he had invited tenders for carrying out this work from four firms. Two tenders were received. RESOLVED, That the tender of Messrs. W. J. B. Halls for £6,737 17s. 11d. (being the lowest) be accepted subject to the consent of the Ministry of Health being obtained, and to a contract to be prepared by the Town Clerk being entered into.

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530—Lynworth Farm Estate—Read letter from Messrs. Wheeler & Mansell intimating the following increase in prices of materials: Webb's roofing tiles advances 10% from 1st January; Linton Quarry floor tiles, 10% from 1st January; Pantiles, 7 ½ % from 1st December, 1945; Cast iron rainwater goods from List plus in List plus 45%.

531—Hales Road Site—A complaint had been received from Mr. Barnfield that kerbing and channelling were being carried out without allowing for a drive-in to his Nurseries. RESOLVED, That the Borough Surveyor be instructed to arrange for the necessary lowering of the kerb to provide a drive-in.

532—Increase in Wages—RESOLVED, That the recent increase in the war wage recommended by the Joint Industrial Council be applied to the Caretakers on the Housing Estates.

533—Rents--(a) Temporary Bungalows—At the last meeting of the Committee, the Committee approved standard and maximum rents for temporary bungalows but had not fixed a minimum rent. RESOLVED, That this be fixed at 5s per week plus rates.

(b) Kipling Road—At the last Meeting, the Committee fixed a minimum rent for the new houses in Kipling Road and it was necessary that a maximum should now be fixed. RESOLVED, That this be fixed at 26s per week (including rates).

534—Estate Management Sub-Committee—Read reports of this Sub-Committee of their meetings held on 28th December, 1945, and 17th January, 1946.

(a) Requisitioned Premises—The Borough Surveyor reported that work on these houses was proceeding satisfactorily. St. Keverne (3 flats) would be ready in about a fortnight, Clairford (2 flats) in about a fortnight, 12 Lypiatt Terrace (3 flats) in about three weeks, Denham Lodge (2 flats) in a

week, 221 High Street in about a fortnight. Marston—six of the flats were completed. In three other cases the necessary tenders had been or were being obtained and would be submitted to the Ministry.

(b) New Houses, Kipling Road—The Sub-Committee allocated three of the new houses in Kipling Road to the tenants who were occupying the houses at the time of the war damage.

(c) Applications—Ten applicants were interviewed by the Sub-Committee. RESOLVED, That the reports. be approved and adopted.

535—Requisitioning Sub-Committee--Read report of this Sub-Committee of their meeting held on the 11th January. (a) The Town Clerk reported the houses which had been requisitioned since the last Meeting.

(b) 3 Elm Street—The Sub-Committee inspected this property and decided that as soon as the present tenant could be rehoused, the house should be de-requisitioned and referred to the Public Health Committee with a view to a Demolition Order being made.

(c) Four applications for de-requisitioning of 2 houses and 2 flats had been received. Three of these were refused and one was granted to be de-requisitioned when the present tenants have found alternative accommodation.

(d) The Sub-Committee acceded to the application for permission to use one room on the first floor of No. 1 Imperial Square for office purposes. The Sub-Committee also gave consent to the use of the ground floor of 3 Keynsham Bank for office purposes subject to the Estate Management Sub-Committee and occupied by employees approved by the two upper floors being used wholly for residential purposes,

H. T. BUSH, Chairman.

STREET AND HIGHWAY COMMITTEE.

21st January, 1946. Present—Alderman Ward (Chairman); The Mayor; Alderman Pates; Councillors Addis, Biggs, Garland, Green, Grimwade, Midwinter and Readings.

536—Matters Relating to Traffic (Min. 322). (a) Omnibus Stop, Swindon Road outside Elmfield House—The removal of the tree and pole on the waste land adjoining this stop had effected some improvement but the occupier of Elmfield House still contended that a nuisance was caused by the presence of the stop. He also suggested the use of the waste land for a bus shelter. When building operations were in progress before the war the contractors had been required to set back the houses thus leaving an area for road improvement but there appeared to be no objection to the erection of a shelter thereon for a temporary period. RESOLVED, That for a trial period the stop be removed forthwith to the west side of Elmfield Road and that a report be submitted to the next meeting. ALSO RESOLVED, That the Company be urged to provide shelters both on the waste land mentioned and also in other suitable positions in the Borough.

(b) Additional Omnibus Stop, Clarence Parade outside Salem Chapel—The Police Superintendent considered that this additional stop was working satisfactorily from a traffic point of view. The Chapel authorities, how' ever, were somewhat concerned at the inconvenience which might be

occasioned thereat. RESOLVED, That the stop be moved slightly in a southerly direction in a position to be agreed between the Police Superintendent, the Borough Surveyor and the Traction Company.

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(c) Warning Notices, Winchcomb Street/ Albion Street Junction—Further consideration was given to the pro- vision of warning notices at this junction, particularly in view of a recent accident. The Police Superintendent did not favour "Halt" signs as this would slow up traffic, which was fairly considerable at this point. He felt that the crossing was obvious and reported very few accidents thereat. Even had signs been in existence the recent accident would probably have occurred as the lorry involved was driven by a member of the Allied Forces who could neither read nor speak English. RESOLVED, That no action be taken.

(d) Albion Street and North Street Junction—The Chamber of Commerce pointed out the dangerous condition of the roadway. The Borough Surveyor hoped to commence road works at an early date and proposed to cover the blocks both in North Street, Albion Street and at other places with special material and also to improve the cambers. RESOLVED, That the Chamber of Commerce be informed accordingly.

(e) Westal Green Roundabout—Read letter from Miss Wynn-Lloyd pointing out the accidents at this round-about and suggesting the erection of Slow signs. The Police Superintendent reported upon the accidents referred to which disclosed no carelessness on the part of drivers. He thought that signs as suggested would have little effect, particularly as the speed limit was in operation and prosecutions could be taken against offenders. He agreed that the salvage hoarding obstructed traffic vision. The Borough Surveyor also concurred therein but in his opinion the working of the roundabout would be improved by the acquisition of certain property on the north-west side of Andover Road, but he suggested as a temporary expedient the provision of guard rails to prevent pedestrians from crossing at the wide portion of Andover Road in the vicinity of St. Stephen's Road. RESOLVED,

(i) That the Town Clerk consider and report upon the possible acquisition of the properties mentioned.

(ii) That as a temporary measure guard rails be provided on the north-west side of Andover Road commencing adjacent to the fruiterer's shop and extending to a position opposite St. Stephen's Road.

(iii) That the salvage boards on the roundabout be removed.

(f) Trinity School Lane. One-Way Traffic Order. (Min. 247)—This Order had been forwarded to the Ministry of War Transport for confirmation and the required notices published. One objection had been received, namely, from Mr. J. Webb, the occupier of Britannia Cottage, the grounds being interference with his business as a timber haulier. The Ministry had asked for the Council's observations thereon and the Town Clerk and Borough Surveyor stated that they felt there might be some justification for such objection. To meet Mr. Webb they suggested that the Minister be informed that the Council would, be prepared to agree to shortening the length of Trinity School Lane included in the Order, namely, from Union Street to the north-westerly portion of Mr. Webb's premises. This would enable Mr. Webb's vehicles to operate in both directions and warning notices

of the existence of the traffic restriction could be erected between Fairview Street and Union Street. The further Order prohibiting the use of the Lane by heavy traffic [Min. 322 (e)] would also assist in preventing further damage to properties at the junction of Trinity School Lane with Sherborne Street. RESOLVED, That these views be conveyed to the Minister accordingly.

537—Traffic Census—The Borough Surveyor submitted details of a traffic census taken in High Street on 3rd January from 10 a.m. to 6 p.m. He hoped to arrange for another census in the summer months which would result in comparative figures being made available of the winter and summer traffic and would also provide valuable information should the suggestions which this Committee have in mind for the diversion of east bound traffic via North Street and Pittville Street, be adopted when the Pittville Street improvement is completed.

538—Post Office Telegraphs—Erection of Poles and Stays—Roseville, St. George's Road; east Approach Drive; Prestbury Road; Oakland Avenue; and Orchard Avenue—The Post Office Telegraphs made application for consents to the placing of a stay in the garden of Roseville's and the erection of overhead lines with posts in the other roads. The Borough Surveyor and Borough Electrical Engineer saw no objection thereto subject to the poles being placed in an approved position, to reinstatement being carried out to the satisfaction of the Borough Surveyor, and to no interference or damage being caused to the electric cables, the position of which had been indicated. RESOLVED, That consents be given subject in the case of the stay at Roseville to payment of an annual way-leave of 1s.

539—Criterion Hotel (Min. 160)—The Town Clerk reported that terms of tenancy had now been arranged with the Cheltenham Youth Committee and the Cheltenham Cultural Council for the use of these premises at a rental of £104 per annum, plus rates, and tenancy agreements were being prepared accordingly. The Borough Surveyor had found it necessary to carry out urgent roof repairs at a cost of £30 which had been sanctioned by the Vice-chairman and the Youth Committee also asked for certain alterations and decorations to be undertaken at an estimated cost of £54 10s. 0d. RESOLVED, That the action of the Vice-chairman be confirmed and that the Borough Surveyor undertake the further repairs and decorations, amounting to £54 10s. 0d. ALSO RESOLVED, That the Common Seal be affixed to the Tenancy Agreements.

540-18 Pittville Street—Central Radio, Ltd., of Eastbourne, had terminated their tenancy of these premises, There were a number of applicants on the waiting list for premises in this locality and the Chairman had authorised the letting to Mr. D. Jenkins (next on the list) for the establishment of a radio business. The terms of tenancy were similar, namely, on a monthly basis at a rental of £90 per annum. The former tenants had also sub-let the upper floors as living accommodation and Mr. Jenkins had undertaken to continue this arrangement. RESOLVED, That the action of the Chairman be confirmed.

541—Rodney Road Car Park—(a) Ambulance Garage (Min. 1694(a)/45; General Purposes Committee)—The County Council vacated this accommodation on the 13th October and the Borough Surveyor, in company with a representative of the County Architect's office had made an inspection. The County Council had now forwarded a Schedule of dilapidations together with a valuation of the necessary repairs amounting to £138 8s. 5d. and the Borough Surveyor recommended acceptance thereof. RESOLVED, That this be approved.

(b) Military Occupation (Min. 1551(a)/45, General Purposes Committee)—Negotiations had taken place with the War Office Claims Department in regard to the Council's claim for compensation in respect of requisitioning. To meet certain points raised by the Claims Department the Borough Surveyor recommended that his estimate amounting to £456 be reduced to £415 but that the Council intimate that they cannot agree to any further reduction therein, particularly in view of the substantial damage caused to the surface due to parking of heavy vehicles.

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The Borough Surveyor also reported that since de-requisitioning service vehicles still continued to use the park overnight, which interfered with the parking of private vehicles and resulted in a loss of revenue to the Council. Also, since de-requisitioning repairs had been carried out to the fencing but this had received damage by the military. RESOLVED,

(i) That the recommendations of the Borough Surveyor in regard to the claim for reinstatement be approved.

(ii) That the attention of the appropriate authorities, be drawn to the continued use of the park by military vehicles, the consequent damage, deterioration and loss of revenue resulting therefrom and that a further report be submitted to the next meeting.

542—Crescent Place, Proposed Parking Place—The air-raid shelter in this road had now been removed and the Borough Surveyor, after consultation with the Police Superintendent, suggested the use of a portion of the highway as a public car park. RESOLVED, That the Town Clerk prepare a draft Order under the Public Health Act, 1925, for consideration at the next Meeting.

543—Institution of Municipal and County Engineers—The Annual Meeting of this Institution would be held in London on 4th and 5th July. RESOLVED, That the Chairman and Borough Surveyor be appointed to attend.

544—Safety First Campaign—(a) Local Committee--With reference to the establishment of a Local Safety First Committee it was recalled that no representation had been afforded to the local branch of the National Union of Teachers. In view of the important role which teachers should play in the safety first organisation it was of importance that they should be represented upon the Local Committee. RESOLVED, That the local branch be asked to nominate two representatives accordingly.

(b) Safe Driving Competitions, 1945/6—The Borough Surveyor submitted a circular from the Royal Society for the Prevention of Accidents in regard to entering the Council's drivers in this competition and he submitted the names of 14 drivers now eligible for awards, having had no accidents during the past 12 months. He enquired whether the Committee desired the drivers to be included in the 1946 competition, and if so, he proposed to consult the Borough Electrical Engineer in regard to the inclusion of drivers from his Department. RESOLVED, That the Council's drivers be entered accordingly and that in due course the Borough Surveyor submit recommendations for the presentation of the awards gained.

545—Annual Stores Tenders—Price Variations—Messrs. J. Needham Sons, Ltd., intimated a further advance of 1s per cwt in their contract price for castings as from 1st January and Messrs. G. Bence & Sons also intimated an increase in the price of sheet lead and piping by £9 5s. 0d. per ton as from 15th January. RESOLVED, That this be noted,

546—Salvage Hut, Promenade—This hut had not been used for a considerable time and it was felt that it had now served its purpose and might be removed. RESOLVED, That the Borough Surveyor be instructed accordingly.

547—Pig Food and Salvage Collections—The Borough Surveyor referred to complaints from time to time received in regard to the condition of pig food bins and pointed out that despite regular collections the use of these bins was abused and the contents often pilfered. It was impossible to replace damaged bins as supplies were unprocurable. In view of the difficulties of salvage and refuse collection generally, due to shortage of labour, he asked for the Committee's views as to the continuance of the former. The Committee were reminded that the Ministry of Supply had recently urged the necessity of local authority collections of waste paper, bones and pig food and, in these circumstances, it was felt that although the collections impaired the efficiency of the general refuse collection, the same should be continued at any rate for this year. RESOLVED, That the Borough Surveyor proceed accordingly.

548—Sickness Scheme for Employees—Cleaners—RESOLVED, That for the sake of clarity, this Committee confirm that the resolution contained in Min. 324 (a), excluding part-time workers from the benefits of the sickness scheme, does not interfere with the operation of Min. 1215/44 enabling certain classes of part-time employees comprising mainly regular cleaners, from benefiting under the scheme.

549—War Wage Increase—The Western District J.I.C. had decided to increase the present war wage to adult male employees to 30s per week with 75% thereof for adult female employees as from 31st December. Adult male employees in receipt of a wage on an hourly basis had been granted an increase of 1 ½ d. per hour with 1.149d. per hour for adult female employees. As authorised by Min. 1772(a)/44 the recommendation of the J.I.C. had been implemented. RESOLVED, That this be approved.

550—Highways Department—(a) Horse "Black Prince" [Min. 331 (a)]—The Borough Surveyor reported no improvement in the working of this horse, which was prone to slip on the highway. The Council's Veterinary Surgeon had recommended that the animal be disposed of for farm work at the spring Stow Fair. RESOLVED, That this recommendation be approved and that the Borough Surveyor report in regard to replacement.

(b) Morris Car [Min. 331 (d)]—It had been ascertained that this vehicle, formerly used by the British Restaurants had been purchased out of revenue and therefore as it was no longer required for its on purpose it had been transferred to the Highways Department for repair and subsequent use by members of the Borough Surveyor's staff on official duties. RESOLVED, That this be approved.

(c) Tools, Plant and Oilskins for Workers [Min. 331 (b)]—The Borough Surveyor submitted list of tools and plant from surplus A.R.P. stores, including 40 sets of oilskins for workers, and he recommended the acquisition thereof. RESOLVED, That approval be given.

(d) Trailer [Min. 1686 (c)]—In accordance with this minute the Vice-Chairman had authorised the purchase of an 8/10 ton trailer from Messrs. Taskers of Andover at the price of £517 with delivery a few months hence. The trailer was required for transporting the mechanical excavator which it had been decided to acquire, for the department, and could also be utilised for heavy haulage purposes. RESOLVED, That the action of the Vice-Chairman be confirmed.

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551—Borough Surveyor's Staff—(a) Senior Engineering Assistant—Mr. J. F. Fletcher had been demobilised and commenced his duties on 8th January.

(b) Shorthand-Typist—The Borough Surveyor reported that his temporary shorthand-typist (Mrs. Chipman) would shortly be leaving to join her husband abroad and he proposed therefore to engage Miss M. Tombs to fill the vacancy at a salary in accordance with the General Division of the Permanent Officers' Scales (£135-£170 p.a.) plus cost-of-living bonus on the understanding that the appointment was temporary so long as the resolution of September, 1939, remained in force. RESOLVED, That the proposals of the Borough Surveyor be approved subject to the provisions of the Grading Scheme.

(c) Additional Shorthand-Typist—The Borough Surveyor reported that in view of the amount of post-war work he required an additional shorthand-typist. RESOLVED, That he be authorised to engage a suitable applicant on the terms mentioned in the previous minute.

(d) Highways Superintendent and Cleansing Superintendent—During the war Mr. W. Timms had acted in a dual capacity as Highways and Cleansing Superintendent but he had intimated his desire to retire on the 30th April next, having completed 42 years' service. The Borough Surveyor expressed his appreciation of the work undertaken by Mr. Timms.

He reminded the Committee that in the Establishment for his department provision was made for the duties to be divided and for a Highways Superintendent to be engaged at a salary Grade B of the Permanent Officers' Scales (£315-£360 per annum) plus house; and also a Cleansing Superintendent, Grade A (£235-£300). RESOLVED—

(i) That the Council's appreciation be recorded of the excellent services rendered by Mr. Timms.

(ii) That applications be invited for filling the vacancies of Highways Superintendent and Cleansing Superintendent at the salaries indicated, plus cost-of-living bonus and such other salary adjustments as may from time to time be approved by the Council, and also to the successful applicants passing the required medical examination.

(iii) That the Chairman, Vice-Chairman and Borough Surveyor be authorised to make such appointments.

(iv) That the Council be recommended that the resolution adopted in September, 1939, relating to permanent appointments shall not be applicable in these instances.

552—Highways Employees—(a) District Foreman, W. Smith—The Borough Surveyor reported the death on 25th December of this employee, who had completed more than 40 years' service with the Council. Mr. Smith recently retired but had been re-engaged for a temporary period. The Committee's condolences had been conveyed to his widow.

(b) Sweeper, J.-Bowles—This employee had died on 16th January and the Borough Surveyor had conveyed the Committee's condolences to his family.

(c) Employees returning from the Forces—Messrs. R. T. Agg, A. E. Cole and G. Hoare, labourers, had now been demobilised, and the first commenced work on 31st December and the remainder on 7th January.

(e) General Foreman—In accordance with the re-organisation of the Highways Department previously mentioned, the Borough Surveyor recommended the appointment of a General Foreman at a weekly wage of rising to £5 5s. 0d. by two annual increments of 5s, plus the appropriate war wage increase. RESOLVED, That the recommendation be approved, the position advertised and that the Vice-Chairman and Borough Surveyor be authorised to make a suitable appointment subject to the successful applicant passing the required medical examination. ALSO RESOLVED, That the Council be recommended that the resolution adopted in September, 1939, relating to permanent appointments shall not be applicable in this instance.

£4 15s. 0d. rising to £5 5s. 0d. by two annual increments of 5s per week, plus the appropriate war wage increase. RESOLVED, That the recommendation be approved, the position advertised and that the Chairman, Vice-chairman and Borough Surveyor be authorised to make a suitable appointment subject to the successful applicant passing the required medical examination. ALSO RESOLVED, That the Council be recommended that the resolution adopted in September, 1939, relating to permanent appointments shall not be applicable in this instance.

E. L. WARD, Chairman.

GENERAL PURPOSES AND WATCH COMMITTEE.

22nd January, 1946. Present—The Mayor (Chairman) ; The Deputy Mayor ; Aldermen Leigh James and Ward ; Councillors Biggs, Bush, Green, Grimwade, de Courcy Ireland and Thompson.

553—Market and Public Control Sub-Committee—The Market and Public Control Sub-Committee met on 9th January and a report of their meeting is being circulated to the Council. RESOLVED, That the report be approved and adopted.

554—Cinematograph Licences—(Min. 186). With reference to Item 3 of the report of the Market & Public Control Sub-Committee, the Police Superintendent now reported that all the cinemas had been inspected and the matters to which attention had been called, had been rectified. RESOLVED, That the licences be renewed in accordance with Min. 186.

555—Petroleum Licences—With reference to Item 2 of the report of the Market and Public Control Sub-Committee (a) Zona Works—Messrs. W. H. Cole & Co. Ltd., had now made application for the annual renewal of their licence. RESOLVED, That the application be granted for the expiration of the licensing year, namely, to 5th October next.

(b) Vernon Place—Mr. W. J. Williams had also now made application for a licence to store 50 gallons of cellulose at his premises in Vernon Place in a properly constructed store. RESOLVED, That a licence be granted for the unexpired portion of the licensing year, namely, to 5th October next, subject to compliance, in all respects, with the requirements of the Petroleum Inspector.

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(c) 16 and 17 Fairview Road—Mr. W. E. J. Peacey made application for a licence to store 50 gallons of cellulose the rear of these premises in a properly constructed store. RESOLVED, That the application be granted for the unexpired portion of the licensing year, namely, to 5th October next, subject to compliance in all respects with the requirements of the Petroleum Inspector.

556—Bye-Law for Good Conduct—The Town Clerk reported that he had now received the wording of a new bye-law which the Home Office had indicated, informally, they would be prepared to approve and which was in the following terms:-

"Indecent Language, etc.—No person shall in any street or public place, or in any place within view or hearing of any street or public place, use any indecent language or gesture, or commit or solicit, incite or provoke any other person to commit any indecent act to the annoyance of residents or passengers."

The Police Superintendent was of opinion that such a bye-law was satisfactory from a police point of view, RESOLVED, That a bye-law in the above form be adopted and made and that No. 4 of the bye-laws made by the Council in 1888 under Section 23 of the Municipal Corporations Act, 1882, be revoked. Also, RESOLVED, That the Common Seal be affixed thereto and that the Town Clerk take all appropriate steps in connection therewith.

557—Police Bill—(Min. 340) (a) The Town Clerk reported further upon the steps taken by the Association of Municipal Corporations and also by certain other local authorities, in a similar position to Cheltenham, to safeguard the interests of such authorities. He had also been in communication with the Borough Member and had kept him informed of the position. RESOLVED, That the steps taken by the Town Clerk be approved.

(b) Police Establishment for the Borough—It was understood that the County Council had recently reviewed the police establishment for the County and, in accordance with this Committee's decision the Town Clerk stated that he had communicated to the Chief Constable the views expressed at the

last meeting with regard to the Borough establishment and the general question of accommodation and improvements in the police service.

The Chief Constable stated that he was able to agree with many of the Committee's views but pointed out the difficulties of man-power and housing and also intimated that a special Committee which had been set up by the Standing Joint Committee would report in due course on many of the problems.

RESOLVED, That the Chief Constable be thanked for his letter and that in due course arrangements be made for him to discuss with this Committee the position of the Borough establishment.

558—Proposed County War Memorial—The Mayor had received a letter from the Lord Lieutenant in regard to a County War Memorial. A recent meeting of representatives of authorities and organisations concerned had unanimously expressed the opinion that this should be provided but emphasized that the character of the Memorial and its cost should not pre-judge the provision of local War Memorials. Considerable discussion had taken place as to its form and, without in any way committing the various organisations, the meeting declared itself in favour of a proposal to restore the crypt of Gloucester Cathedral and the provision therein of a permanent record of the names of those from the County and City who had lost their lives during the war (including civilians dying as the result of enemy action) : an expression of views of this Authority was sought thereon.

The members were also informed that the County Council had since considered the matter and as there appeared to be a divergence of opinion in regard to the form the County Memorial should take, a Sub-Committee had been set up to submit a report thereon.

After giving the matter very careful consideration this Committee decided to inform the Council that they are of opinion that a County War Memorial should not take the place of a local Memorial, Should, however, the proposal for the former be proceeded with, Cheltenham should be associated with it. It was felt, however, that there was, at the present time, insufficient information available to enable a conclusion to be arrived at in regard to the merits of the Crypt scheme. RESOLVED, That the Council be asked to approve the views set out above ALSO RESOLVED, That the Mayor be asked to represent the Council at future meetings convened by the Lord Lieutenant on this subject.

559—West of England Civil Air Transport Committee—The Joint Airport Committee had, in July last, recommended that both Councils should approve the establishment of the suggested North Gloucestershire Civil Air Transport Advisory Committee to comprise six representatives of each local authority and six representatives from each of the Chambers of Commerce of Gloucester and Cheltenham.

The Gloucester City Council had now reviewed the proposed arrangement and, subject to the concurrence of this Council, they recommended that the representatives from the Chambers of Commerce should be reduced from six to four. In view of the proposal to hold an early meeting of this body the Town Clerk stated that he had consulted the Mayor and also Councillor Morris (the Vice-Chairman of the Airport Committee) and the latter was able to intimate to him that he did not think that there would be any serious objection from the Cheltenham Chamber of Commerce whose Transport Committee would have the matter before them at an early date He also understood that the Gloucester Chamber of Commerce had agreed to the suggestion. RESOLVED, That subject to no

serious objection being received from the Cheltenham Chamber of Commerce, the proposals be approved.

560—Gloucester and Cheltenham Joint Airport—Approaches had been made to the Air Ministry for the use of the Airport in the near future for civil air transport purposes. It was understood that this matter was now the subject of discussion by the Ministry of Civil Aviation and a decision would shortly be reached.

561-51/53, Clarence Street—(Min. 345)—The Council's Tenant (Mr. Ornstein) had now decided not to proceed with the proposed arrangements for the use of these premises for the establishment of a business in Juvenile Clothing Manufactory. The rent increase which the Council had in mind would therefore not now arise. RESOLVED, That this be noted.

562—Additional Office Accommodation—The Accommodation Sub-Committee had held three meetings to consider the question of office accommodation and they had also inspected " Glensanda," Montpellier Parade, which until recently had been used by Rotol Airscrews Ltd. for office accommodation. The Company had the premises on lease with several years to run, namely, 24th June, 1952.

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The Sub-Committee also considered the accommodation at 119, Promenade, and had agreed that the same might be offered as alternate accommodation to tenants displaced from 59, Promenade in respect of which a Compulsory Purchase Order had been made, The tenants had inspected No. 119 and were prepared to accept the same. With regard, however, to the basement occupiers who were the wives of serving men with children and who were overcrowded, their cases had been referred to the Housing Committee.

The owner of 119, Promenade had intimated that she was prepared to agree to the Council sub-letting the premises subject to their undertaking, for the remainder of the tenancy, to assume responsibility not only for internal repairs for which they were responsible, but also the owner's covenants for external repairs.

It was proposed to use " Glensanda " for the Housing and Planning Departments, Internal Audit, and Registration of Electors, all of which were at present housed at 119, Promenade. It was understood that the Housing Committee were agreeable thereto as at present their offices were inadequate and better provision for staff and the public could be made available at " Glensanda " The Chief Officers also saw no objection to the suggested transfer of the other departments. This would enable No 59, Promenade to be adapted, amongst other things, for the most urgent extension of the Surveyor's department. RESOLVED, That the Council be recommended—

(a) To accept responsibility for the owner's covenants for external repairs at 119, Promenade, subject to the Borough Surveyor being satisfied as to the condition of the roof.

(b) To take an assignment from Rotol Airscrews Ltd. of the unexpired term of their lease of " Glensanda " at a rental of £200 p.a., plus rates and an option to terminate in June, 1948 or 1950.

(c) To offer the occupiers of 59, Promenade (with the exception of the basement tenants) alternative accommodation at 119, Promenade.

(d) That any necessary works of conversion at 119, Promenade and " Glensanda " be approved.

563—Municipal Offices—Internal Telephones—The Borough Surveyor reported that application had been received for five new telephone extensions for the following departments :—Medical Officer of Health (3) ; Chief Sanitary Inspector (1) ; Borough Electrical Engineer (1). There was ample provision therefor on the new switchboard. RESOLVED, That the extensions be authorised.

564—Delancey Hospital Trustees—The Town Clerk reported that consequent upon the retirement of Mr. R. Owen Seacome as Clerk to the Trustees, he had been appointed to succeed him. Under the terms of his appointment the salary therefor would be repayable to the Council. RESOLVED, That the Town Clerk be permitted to hold this appointment.

565—County Council Elections—The Town Clerk reported that the triennial County Council elections would be held on 2nd March and he was the Returning Officer for the ten electoral divisions of the Borough, Under the terms of his appointment he was allowed to retain the fees for Parliamentary elections but County elections were not mentioned, RESOLVED, That the Town Clerk be permitted to retain the fees therefor as in the case of Parliamentary elections.

566—Sickness Scheme for Employees—(Min. 548 Street and Highway Committee). RESOLVED, That the recommendation of the Street and Highway Committee contained in this Minute in regard to sickness payments to part-time workers such as cleaners and other similar employees, be approved.

567—S.W. Provincial Council—Educational Training Scheme—The Area Education Secretary of NALGO forwarded for information a print of the training scheme recently adopted by the S.W. Provincial Council, Prints were also being distributed to all members of NALGO in the area covered by the Provincial Council, The Area Education Committee asked for the Council's assistance in making the scheme a success. The Town Clerk reported that so far no applications had been received from officers desirous of taking advantage thereof

568—Staff Joint Advisory Committee—Salary Adjustments—(Min. 337). With reference to the report submitted by the Staff Joint Advisory Committee of their meeting on 13th December, the Council had confirmed this Committee's recommendation relating to the implementation, as from 7th January, of the proposed salary adjustments, subject to certain matters receiving further consideration. The points outstanding were: the submission of further information on the adoption of the adjustment by the County Council, as to whether the adjustment should apply to temporary officers, as to how certain anomalies which would be caused should be dealt with, and what the cost of the adjustment would be. The Town Clerk submitted information dealing with the first point which satisfied the Committee. The Committee also had before them the report of the Chief Officers that it would be difficult to differentiate in this matter between permanent and temporary officers. With regard to anomalies, the Chief Officers would shortly consider and co-ordinate these so as to enable them to be discussed by the Staff Joint Advisory Committee who would report in turn to this Committee in due course.

The Borough Treasurer also reported upon the financial position and a copy of his report accompanies the minutes of the Council This showed that after allowing for the amount which

would be borne by the County Council and the Government departments concerned, the cost of the adjustment to this Council for the first year would be £2,107. RESOLVED, That the resolution adopting the salary adjustment of 15% pending the submission of national scales, be confirmed, subject to the procedure outlined above with regard to anomalies being followed.

569—Staff—(a) Borough Surveyor's Department—(Mins. 449 (a) Water Committee and 437 (b) Housing Committee). RESOLVED, That the recommendations in regard to the Borough Surveyor's staff as contained in these minutes, be approved.

(b) Town Clerk's Department—The Town Clerk reported the resignation of Miss M. O. Seaford, part-time shorthand-typist, who had now obtained another position, and that he proposed to defer filling the vacancy for the time being. RESOLVED, That this be approved.

CLARA F. WINTERBOTHAM, Chairman.

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RATING COMMITTEE.

23rd January, 1946. Present—Councillors Bush (Chairman), Fildes and Gardner.

570—Vice-Chairman—RESOLVED, That Councillor H. T. Bush be appointed Vice-Chairman for the ensuing year.

571—Proposals—The Committee considered proposals submitted by the Rating and Valuation Officer. RESOLVED, That the proposals be submitted for the revision of assessments as now settled by the Committee.

572—Arrears—The Rating and Valuation Officer reported on the collection of arrears and the Committee gave instructions as to recovery thereof in certain cases.

573—Imperial House, Lypiatt Road—The Rating and Valuation Officer reported the assessment of this property had been increased during the war in view of the rent obtained for a portion of the premises which had been let ; the tenancy had now been terminated and the whole of the premises were now occupied by the owners. They had appealed against the assessment, but the Assessment Committee would not reduce it. The Rating and Valuation Officer stated that he considered the present assessment of £500 too high and suggested £350 would be a reasonable figure. The Committee subsequently interviewed a representative of the owners, who stated they would be willing to agree to the assessment being increased by 50% above the pre-war figure which would result in an assessment of £350. RESOLVED, That the Assessment Committee be recommended to reduce the assessment accordingly.

574—Remission of Rates—The Rating and Valuation Officer submitted list of applications for remission of rates. RESOLVED, That three of the applicants be asked to attend the next meeting.

H. T. BUSH, Chairman.

FINANCE COMMITTEE.

10th January, 1946. Present—Councillor Thompson (Chairman) ; Aldermen Taylor, Waite and Ward ; Councillors Biggs, Garland, Grimwade, Mann and Morris.

24th January, 1946. Present—Councillor Thompson (Chairman) ; Aldermen Waite and Ward ; Councillors Biggs.
Garland, Grimwade and Mann.

25th January, 1946. Present—Councillor Thompson (Chairman) ; Alderman Ward ; Councillors Biggs, Garland, and Morris.

575—Appointment of Borough Treasurer—Sixty-five applications were received for the appointment of Borough Treasurer and the following eight applicants were interviewed :—

- R. W. D. Abbott, Deputy City Treasurer, Norwich.
- F. Hardman, Deputy Borough Treasurer, Hastings.
- E. N. Judge, Deputy Borough Treasurer, Southend-on-Sea.
- T. Shaw, Deputy Borough Treasurer, Luton.
- L. S. Goodall, Treasurer, Fareham U.D.C.
- W. R. Harman, Deputy Borough Treasurer, Finchley.
- C. Lister, Deputy Borough Treasurer, Swindon.
- S. D. Morris, Deputy Borough Treasurer, Cheltenham.

RESOLVED, That Mr. S. D. Morris be appointed Borough Treasurer as from 1st April, 1946, upon the terms set out in Min. 237, namely, at a commencing salary of £1,000 per annum, rising by annual increments of £50 to a maximum of £1,250 per annum, all fees and emoluments receivable to paid to the Council's account.

576—General Rate—Read, report of Borough Treasurer dated 17th January, 1946, on the collection of the Second Instalment of this rate. Amount collected £128,527 ; amount outstanding £40,449.

577—Water Rates and Charges—Read, Report of the Borough Treasurer dated 17th January, 1946, on the collection of the first instalment of this rate and charges. Amount collected £24,269 ; amount outstanding £6,628.

578—Electricity Charges—The Borough Treasurer reported electricity charges amounting to £13,095 13s. 5d. collected since the last meeting. Amount outstanding £278 18s. 10d., re-chargeable works carried out £1,221 7s. 2d.

579—Loans—The Borough Treasurer reported :—

- (i) Renewal of loan for £1,000.
- (ii) Repaid Loan ... £50.

580-2 ½ % National War Bonds 1945-47—The Borough Treasurer reported that this issue would be redeemed on the 1st July, 1946, and that the Council held the following sums :—

- (a) Stock Fund (1971) Investment £5,000
- (b) On behalf of the Cheltenham Floral Festival ... £150

and the Bank of England had offered transfer to 1 ¾ % Exchequer Bonds, 1950. He proposed to accept re-payment of the £5,000, but in the case of the Cheltenham Floral Festival, he suggested a Local Bond be issued at 2 ½ % for five years. RESOLVED, That the re-payment of £5,000 he approved, and that consideration of the steps to be taken regarding the sum held on behalf of the Cheltenham Floral Festival be deferred to the next meeting to enable a report to be made on the position of this fund.

581—Superannuation--(a) Min. 1362 (iii)—It was reported in July, 1945, that Miss D. L. Goddard, Health Visitor, had appealed to the Ministry of Health upon her contention that previous service by her with a Local Nursing Association at Motherwell should be reckoned for superannuation purposes. It was ascertained that the Motherwell Borough Council made a contribution to the Association and this Committee took the view that such service did not come within the provisions of the Local Government Superannuation Act, 1937, and could not be reckoned for superannuation purposes. The Town Clerk submitted a letter from the Ministry of Health, forwarding copy of a letter addressed by the Department to Miss Goddard, in which they concurred with decision reached by this Committee.

(b) The Borough Treasurer reported

(i)—Refund of contributions as follows :-

Mrs. F. E. Blumsom, Health Department	...	£1 8 9
Mrs. F. E. Smith (W. C. Smith, deceased), Highways Department		£141 0 7
Miss E. M. A. Farmer, Rates Department		£29 8 10
Miss H. Mayer, Wartime Nurseries...		£7 19 9

(ii)—Transfer values received from other Authorities as follows :—

Gloucestershire County Council, D. H. Stubbs, Highways Department	£158 8 6
Gloucester Corporation, Miss A. M. Pollard, Public Library	£1391 1 10

(iii)—Transfer values have been paid by this Council as follows --

Gloucestershire County Council, Miss L. Ellis (Public Health) ...	£279 3 4
“ “ F. G. Moss (Education)	£298 5 5
“ “ H. S. Palmer (Education)	£133 1 9

582—General Exchequer Grant—The Borough Treasurer reported that the Supplementary Government Grant to the Council was stabilised in 1941 at £31,540, and, although the grant was due for revision in 1944, owing to war conditions, this had not taken place. Provision was made under the Local Government (Finance Provisions) Bill 1945, for payment of supplementary exchequer contributions for the three years. 1945/6/7/8, amounting in total to £33,000,000. Under the proposals, if they become law, the Council would receive an additional capitation grant of 21- per head on the estimated population in 1936, equal to a sum of £5,139 and making a total for the current year of £36,679. The grant per head for 1946/47 would be 2s 3d. and 1947/48, 2s 6d. In

regard to the County, the County Treasurer had estimated that there would be an additional rate relief for the whole county for 1945/46 of 5 ¾ d. in the £; 1946/7 6d. in the £ ; and 1947/48, 6 ¾ d. in the £. The above proposals would result in a reduction in rates as follows:—

Reduction in rates	Borough	County
	d.	d.
1945-6	2.64	5.75
1946-7	2.96	6 00
1947-8	3.29	6.75

583—Borough Treasurer's Department—Staff—(a) The Borough Treasurer reported the following resignations from his staff.

Electricity Section—Mrs. Hoskins, Miss M. Biggs.

Costing—Mrs. Tucker, Machine operator.

To fill the vacancy caused by the resignation of Mrs. Tucker, subject to the approval of the Committee, Miss B. M. Davies had been appointed junior machine operator at a salary in accordance with the Council's Grading Scheme for temporary officers, Juniors, Class 1, at a commencing salary of £100 per annum. Miss Davis who had previous experience with Messrs. Rotol Ltd., was experiencing some difficulty in obtaining her release and the matter would be the subject of an appeal before the Manpower Board. RESOLVED, That this be approved.

(b) The following officers were resuming their duties on demobilisation from H.M. Forces:—

J. Moore, Electricity Billing Machine Operator, commencing February 18th

C. H. Ling, Contracts-clerk, Electricity Section, commencing February 1st

584—Rating Department—(a) The Committee considered the position in regard to this Department upon the retirement of Mr. E. D. Ricketts on 31st March next. RESOLVED, That the Council be recommended to advertise the position of Assistant Rating and Valuation Officer, in accordance with " Grade D " of the Council's scale of salaries (£435 x £25—£500) plus bonus and the temporary 15 per cent. increase approved in principle by the Council. ALSO, RESOLVED, That the Council be recommended that the resolution adopted by them in September, 1939, in regard to permanent appointments be not applied to this vacancy, and that the Chairmen of this Committee and the Rating Committee be authorised to make the appointment.

(b) Reported that Mr. A. V. R. Webb recommenced duties on 1st January, and that Mr. W.O. Clee expected release during February.

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585—Pensions Increase Act, 1944—(a) Circular 11/46, Ministry of Health, was submitted forwarding Regulations extending the operation of the Pensions Increase Act, 1944, to 31st March, 1947.

Further declarations by pensioners would not be necessary, although Authorities were entitled to require documentary evidence as to income if necessary.

(b) A further application was submitted for an increase under this Act, the applicant being entitled to a 25 per cent increase. RESOLVED, That the increase be paid as from 5th April, 1945.

586—Report of District Auditor—The report of the District Auditor was submitted upon his audit of the accounts for the two years ended 31st March, 1944. The only observation by the District Auditor was in regard to the accumulated profit from the British Restaurants indicated by the accounts at 31st March, 1944, of £885 19s. 11d. He pointed out however, that no provision had been made for amortisation of the capital outlay amounting approximately to £2,716. Effect would be given to this in the accounts for the subsequent financial year. RESOLVED, That the report be referred to the British Restaurants Committee for their consideration.

587—British Restaurants (Min. 390)—The Chairman reported that, with the Town Clerk, he had interviewed a Financial Officer of the Ministry of Food when he recently called upon the Borough Treasurer, and enquired the position in regard to the outstanding capital expenditure amounting to £7,182 17 10. The delay in reimbursing this sum appeared due to a misapprehension on the part of the Ministry as to the amount which had been paid to the Borough Treasurer. The Borough Treasurer reported that the Financial Officer had undertaken to arrange for a further sum to be forwarded in a few days, but this had not been forthcoming up to the date of this meeting. RESOLVED, That in the event of a cheque not being received by the 28th January, 1946, interest be charged on the outstanding sum. (Note.—A cheque for £4,500 was received on the 28th January).

588—Capital Expenditure—(Min. 240). The Committee have further considered circular 185/45, Ministry of Health, and the programme required to be submitted in respect of all capital expenditure. The programme was in two stages (1) for the year 1st April, 1946/7 (2) for the years 1st April, 1947/8-1948/9. The first stage was required to be submitted by the 1st February, 1946, and the second by the 1st August, 1946. The various spending Committees have considered their programmes, the majority confining their proposals to the first year, and these proposals have in turn been considered and co-ordinated by the Chief Officers affected and the Re-Organisation Sub-Committee. A statement was submitted from the Re-Organisation Sub-Committee indicating their recommendations for the first year, the proposals for the succeeding years being considered at a later date, and in submitting these the Sub-Committee have had in mind the urgency of the matters mentioned, the financial outlay involved and the labour and materials likely to be made available during the period under review. RESOLVED, That the programme now submitted in respect of proposed capital expenditure during the first year—1st April, 1946/47 (a copy of which is circulated with this report) be approved and that the same be forwarded to the Minister of Health.

THEO. L. THOMPSON, Chairman.

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Borough of Cheltenham.

Municipal Offices, Cheltenham, 28th February, 1946.

Sir (Madam),

You are hereby summoned to attend a **Meeting of the Council to be held at the MUNICIPAL OFFICES, on Monday, the 4th day of March, 1946, at THREE O'CLOCK** in the afternoon, at which

meeting the following business is proposed to be transacted and any other business that may legally be transacted at such meeting :-

1. To approve and confirm the minutes of the last meeting.
2. Communications by the Mayor.
3. To receive report of the Emergency Committee at their meeting held on 8th February, 1946.
4. To approve, or otherwise, the proceedings of the following Committees and to deal with any matters arising thereon requiring the attention of the Council :—

Committee.	Date of Meeting.
PARKS AND RECREATION GROUNDS ...	11th February, 1946.
PUBLIC HEALTH ...	11th & 25th February, 1946.
HOUSING ...	12th & 20th February, 1946.

and to consider report of Committee of 4th March, 1946, as to desirability of acquiring The Granleys, " St. Marks, and also as to making representations to the Minister of Health in regard to the question of subsidy for conversion of houses into flats.

WATER ...	12th February, 1946.
ELECTRICITY AND LIGHTING ...	12th
PLANNING	13th
MATERNITY AND CHILD WELFARE	13th
ALLOTMENTS ...	13th
ART GALLERY AND MUSEUM ...	15th
PUBLIC LIBRARY ...	15th
CEMETERY AND CREMATORIUM	15th
TOWN IMPROVEMENT AND SPA	15th
STREET AND HIGHWAY...	18th
GENERAL PURPOSES AND WATCH	19th
BRITISH RESTAURANTS ...	20th
RATING	20th
FINANCE ...	22nd

5. To receive report of the Staff Joint Advisory Committee at their meeting held on 28th January, 1946.

6. CHELTENHAM GENERAL & EYE HOSPITALS—To appoint representatives of the Council to serve on the Board of Management for the coming year in place of Alderman D. L. Lipson, M.A., M.P., and Councillor E. W. Garland, retiring. The retiring members are eligible for re-election.

7. EDUCATION (Min. 248 (ii))—To confirm the appointment of Mr. A. G. Dye as this Council's representative on the Governing Body of the North Gloucestershire Technical College as recommended by the Education Committee. 8. Memorials, applications, complaints, etc.

Yours faithfully, F. D. LITTLEWOOD, Town Clerk.

To EACH MEMBER OF THE COUNCIL.

Borough of Cheltenham.

At a Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices in the said Borough on Monday, 4th February, 1946. Present :

The Worshipful the Mayor (Alderman Clara F. Winterbotham, M.B.E., J.P.). The Deputy Mayor (Alderman T. Wilfred Waite).

Aldermen Lipson, M.A., M.P., Pates and Ward ; Councillors Addis, J.P., Bayliss, Bendall, Bettridge, Lt.-Col. Biggs, Bush, Carter, Compton, Rev. de Courcy Ireland, M.A., Gardner, Garland, Green, Grimwade, Mann, Midwinter, Morris, Readings, Smith, Thompson and Yeend.

Apologies—Apologies for absence were received from Aldermen Leigh James and Capt. J. H. Trye, C.B.E., R.N., (Recd.), Councillors Fildes and Till.

589—Minutes of Previous Meeting—RESOLVED, That the minutes of the meeting of the Council held on 7th January, 1946, having been printed and circulated to each member of the Council, be taken as read, and that the same be approved and confirmed.

590—Alderman Capt. J. H. Trye, C.B.E., R.N. (Retd.)—Illness—The Mayor referred to the progress which Alderman Capt. Trye was making in his recovery from the recent serious operation he had undergone in London, and had returned to Cheltenham. RESOLVED, That the Town Clerk convey to Alderman Trye the pleasure of the Council at this good news and their sincere good wishes for a speedy and complete recovery and express to him their admiration of the courage and fortitude displayed by him in facing these ordeals.

591—Borough Treasurer's Staff—Flt. Lt. J. C. Wright—The Mayor referred to the Award to this officer of the Air Force Cross which was the first Award of this nature to his Squadron and the only one awarded in the Central Mediterranean Force. RESOLVED, That the Town Clerk convey to Flt. Lt. J. C. Wright the Council's sincere congratulation upon the honour achieved by him and their best wishes for his future progress.

592—Proceedings of Committees—RESOLVED, That the proceedings of the under-mentioned Committees at their meetings held on the dates respectively appearing be approved and confirmed:—

Art Gallery and Museum January 11

Public Library January 11

Parks and Recreation Grounds January 14

Housing January 15 & 23

(Subject to the name of "Alderman C. W. Keyes, M.P." in the first line of Min. 439. being amended to read "Alderman C. W. Key, M.P.," and to minute 535 (d), which was misprinted, being amended to read The Sub-Committee acceded to the application for permission to use one room on the first floor of No 1 Imperial Square for office purposes. The Sub-Committee also gave consent to the use of the ground floor of 3 Keynsham Bank for office purposes, subject to the two upper floors being

used wholly for residential purposes, and occupied by employees approved by the Estate Management Sub-Committee.")

ALSO RESOLVED, That the Housing Committee be authorised to deal with applications made to the Council for consent under Defence Regulation 68 CA to use for non-residential purposes any housing accommodation which has not been used for residential purposes since 31st December, 1938.

Water January 15

(Subject to an amendment moved by Alderman Lipson, seconded by Councillor Grimwade, "That Min. 449 (a) (Borough Engineer's Department—Engineering Assistant) be referred back for further consideration and report").

Allotments ... January 16

Public Health January 14

ALSO RESOLVED, That the powers of the Council under Section 22 of the Food and Drugs Act, 1938, be delegated to this Committee.

Maternity and Child Welfare January 16

An amendment moved by Councillor Grimwade, " That Min. 6 of the report of the Home Helps Sub-Committee referred to in Min. 489 (Part time clerical assistance), be referred back for further consideration, was not seconded.

Electricity and Lighting January 15

Planning ... January 16

Cemetery and Crematorium January 18

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Town Improvement and Spa ... January 18

Street and Highway ... January 21

Subject to the following Minute being substituted for Min. 552 (e) (General Foreman) which was misprinted :—

(e) General Foreman—In accordance with the re-organisation of the Highways Department previously mentioned, the Borough Surveyor recommended the appointment of a General Foreman at a weekly wage of £4 15s. 0d., rising to £5 5s. 0d. by two annual increments of 5s per week, plus the appropriate war wage increase. RESOLVED, That the recommendation be approved, the position advertised and that the Chairman, Vice-Chairman and Borough Surveyor be authorised to make a suitable appointment, subject to the successful applicant passing the required medical examination. ALSO RESOLVED, That the Council be recommended that the resolution adopted in September, 1939, relating to permanent appointments shall not be applicable in this instance.

General Purposes and Watch ... January 22

ALSO RESOLVED, That the application of Messrs. Lipton Ltd., for a Game Dealer's Licence be granted for the period ending 1st July, 1946.

Rating January 23

Finance January 10, 24 & 25

Min. 584 (a)—With the approval of the Council, the following words were added after the word " next " on the second line in this Min :—

"on the understanding that if, and when, regrading took place he would be placed in a Grade, the maximum of which would not be less than £500 per annum."

ALSO RESOLVED, That an order on the Borough Treasurer be signed authorising him to pay to the several Corporations, Companies and persons mentioned in the Schedule of Accounts, the sum of money set opposite their respective names.

593—Education Act, 1944—RESOLVED, That the recommendation of the Cheltenham Committee for Education, that the following Sub-Committees be established under the Scheme of Divisional Administration be approved and adopted :—

School Management Sub-Committee--The Mayor, Councillors Bush, Miss Carter, Compton, Gardner ; Rev. H. Clarkson, Mrs. A. G. Bishop, Mrs. I. M. James, Lt.-Col. Lloyd-Baker, Mr. John Marshall.

School Sites and Buildings Sub-Committee--The Mayor, Councillors Addis, Garland, Grimwade, Readings, Strickland ; Messrs. A. G. Bishop and J. Marshall.

Medical Sub-Committee—The Mayor, Alderman Leigh James, Councillors Miss Bayliss, Miss Carter, Compton, Gardner, Garland, Grimwade ; Mrs. I. M. James and Mr. F. K. Ball.

Finance and General Purposes Sub-Committee—The Mayor, Alderman Leigh James, Councillors Miss Bayliss, Garland, Grimwade, Strickland and Thompson ; Rev. H. Clarkson, Messrs. F. K. Ball and A. G. Bishop, Lt.-Col. Lloyd-Baker.

Sub-Committee to consider Development Plan for Cheltenham--The Mayor, Alderman Leigh James, Councillors Miss Bayliss, Miss Carter, Bush, Compton, Gardner, Garland, Grimwade, Strickland and Thompson ; Rev. H. Clarkson, Mrs. I. M. James, Messrs. F. K. Ball, A. G. Bishop and J. Marshall, Lt.-Col. Lloyd-Baker.

594—Memorials, Applications, Complaints, etc.—A letter was submitted from the Rev. Charles Peers, Chapter Clerk, forwarding the following Resolution passed at a meeting of the Chapter on January 11th, 1946 :—

" That the Clergy of the Rural Deanery of Cheltenham in Chapter assembled express their profound regret that one of their number has been denied the opportunity of serving on the newly formed Cheltenham Committee for Education. That the Chapter feel that the services rendered by the clergy of the Church of England to Education in Cheltenham for many generations, and the special knowledge they possess, have been lightly ignored. That the Chapter are of opinion that at a critical time like the present, when decisions must be made which will gravely affect Church Schools in the

Borough, it was peculiarly important and entirely reasonable to expect that they should have been given a direct opportunity of contributing to the deliberations of the Cheltenham Committee for Education."

CLARA F. WINTERBOTHAM, Mayor.

101

PARKS AND RECREATION GROUNDS COMMITTEE.

12th February, 1946. Present--Councillors Green (Chairman), Addis, Bendall, Bush, Compton, Fildes and Smith.

595—Victory Sports Ground-Whaddon Bowling Club—This Club asked if the outside and roof of the pavilion could be repaired to enable them to carry out inside painting work, they also asked for the broken gate to be replaced by a door and an extra door placed in the corner of the hedge on the Whaddon Road side of the green. The lavatory and washing facilities also required re-arrangement. The Borough Surveyor stated that the Council had already decided to expend a sum of approximately £200 for repairs and improvements at this ground and this sum would cover the majority of the items the Club had in mind and the work would be put in hand as soon as practicable. With regard to the door on the Whaddon Road side of the green, he recommended that consideration be deferred in view of the present difficulty in obtaining timber. RESOLVED, That the Club be informed accordingly.

596—Tewkesbury Road Playing Field—Horse Show, 7th August—The Cheltenham Horse Show Committee were arranging for their annual Show to be held on 7th August, and asked for permission to use the ground, as hitherto. In view of the preparation work required, it was hoped that the ground might be placed at their disposal for two weeks prior to the Show. The Town Clerk stated that he had informed the Show Committee that the Council, until March, 1947, only had the use of the ground on Wednesdays and Saturdays and that it would be necessary for approaches to be made to the Council's tenant for permission to use the Field on other days. RESOLVED (i) That the application of the Show Committee be granted so far as Wednesdays and Saturdays are concerned.

(ii) That the tenant be asked to give favourable consideration to the Show Committee's application.

(iii) That it be pointed out to the Show Committee that when the Ground has reverted to the full control of the Council, namely, in March, 1947, it is proposed to reinstate the cricket tables and in these circumstances it is not anticipated that the field will be available for the Horse Show in future years having regard to the damage and deterioration which would be caused by the holding of the Show.

597—Parks Office—Conversion of stores into Office Accommodation—The Gardens Superintendent recommended the extension of his office accommodation and suggested that this might be accomplished by the conversion of the room now used for storage purposes into an office for his Deputy. RESOLVED, That the recommendation be approved and adopted.

598—Sandford Park Nursery—Construction of Garages and Store Sheds—Facilities were urgently required for the safe storage of large quantities of perishable and breakable materials and the

Gardens Superintendent recommended that consideration be given to the construction of a suitable building on the piece of land west of the glass houses at these Nurseries. Included therein should be garage accommodation for two vehicles, a lock-up store and open frontage structures for storing flower pots, soil fertilisers, manures and other articles. The Borough Surveyor reported that it would be possible to use much of the material from the existing garage for the purpose but it would be difficult for his Department to complete the whole scheme during the current year even if the necessary licences were forthcoming. He recommended that, as a temporary measure, a portion of the scheme be proceeded with which could be incorporated in the approved scheme in due course. In the interim period, the rooms at the rear of Field Lodge, formerly used as offices, and which had a separate exterior entrance from the yard, might be used for storage. RESOLVED, That the Borough Surveyor proceed with such portion of the work as is practicable at the present time; that the old offices at Field Lodge be utilised in the manner indicated; and that provision for the cost of the complete scheme be included in the estimates for 1946/47.

599 Clyde Crescent Recreation Ground—(a) Pavilion—Heating and Lighting—The Gardens Superintendent recommended that to eliminate damp in the dressing rooms and also in the Custodian's room, it was desirable that heating be installed. Lighting would also facilitate the usefulness of these rooms in the winter months. The Borough Electrical Engineer estimated the cost at £36 16s. 3d. RESOLVED, That the recommendations be approved and that provision be made in next year's estimates.

(b) Erection of Hut for use as a Community Centre—By Min. 791/44, this Committee had intimated that they would give favourable consideration to the allocation of a site on this ground for the erection of a hut for use as a Community Centre for the Whaddon Estate. The Housing Committee were now proceeding with this proposal but the position of the hut was such that unless fencing was provided to separate the same from the remainder of the ground it would be difficult to lock the ground and to maintain full control thereover. The Borough Surveyor thought that this difficulty might be overcome, and he would report to the next meeting in regard to fencing and the cost thereof. RESOLVED, That the siting of the hut be approved subject to the provision of fencing as mentioned.

600—Marle Hill Annexe—Head Boatman—Before the boating season, which the Gardens Superintendent recommended should commence on Good Friday, 19th April, it was necessary to engage a head boatman. In addition to his normal duties he would also be required to execute various repairs to the boats both during the season and in the winter months. RESOLVED, That an appointment be made at a wage of £4 7s. 0d. for a 47 hour week (including £1 10s. 0d. war wage). ALSO RESOLVED, That should the demand for boating necessitate the engagement of casual labour during the season the Gardens Superintendent be authorised to employ the same and report to this Committee.

601—Summer Floral Displays—The Gardens Superintendent reported upon his plans for summer floral displays both external and internal and stated that the Department were producing 60,000 plants for use in various parks and gardens. RESOLVED, That this be noted.

602—Purchase of Fordson Tractor and Trailer—The Patisson vehicle which, for many years, had been used for drawing the gang-mower required constant attention and was now in such a condition that replacement was necessary. The Gardens Superintendent recommended the purchase of a

Fordson tractor and trailer at a cost of approximately £353. RESOLVED, That the purchase be approved and that provision therefor be made in next year's estimates.

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603—Food Production—(a) Sales—During January the sales of produce at the Market amounted to £12 15s. 4d. and produce had been supplied to the British Restaurants to the value of £27,3s. 10d.

(b) Programme for 1946/47—The Gardens Superintendent reported upon the reduction of the area available for food cultivation purposes. The site at St. Mark's had been reduced in order to provide allotments and the demand for allotments at Marle Hill was such that it would involve the use of the 3 ½ acres at Clevelands Drive which, for some years, had been cultivated by the Department. The areas, therefore, available for 1946 would be reduced to 2 acres at Lilleybrook (the tenancy of which expired in September next) and the remaining 5 acres at St. Mark's. It was proposed to plant the former with early potatoes and the latter with various root crops and brassicas. 90% of the glasshouse area of the Department would be devoted to tomato growing and other food crops for at least six months of the year. RESOLVED, That this be noted. ALSO RESOLVED, That the attention of the Departments of the Council obtaining supplies from the Parks Department be drawn to the reduction in produce.

(c) Seed Potatoes—RESOLVED, That the quotation of Mr. A. Smith for the supply of two tons of seed potatoes at £16 Us. 6d. per ton be accepted.

604—Staff—(a) Deputy Gardens Superintendent—Min. 44—By this Minute it had been decided that the subsistence allowance of £1 5s. 0d. per week granted to the Deputy Gardens Superintendent, pending his obtaining housing accommodation, should be reviewed at the expiration of three months. The Housing Committee had decided to accommodate Mr. Page in a flat at Arle House and the Borough Surveyor anticipated that the flat would be ready for occupation in approximately 2 months' time. RESOLVED, That the allowance granted to Mr. Page be continued for a further period of two months or until the flat at Arle House is ready for occupation, whichever is the earlier.

(b) Messrs. L. O'Brien and M. Shipway commenced duty on 28th and 21st January respectively.

(c) Mr. R. Iddles, gardener, had been demobilised and re-commenced his duties in December last but had now tendered his resignation.

W. J. GREEN, Chairman.

PUBLIC HEALTH COMMITTEE.

11th February, 1946. Present—Councillor Bettridge (Chairman); The Mayor; Aldermen Leigh James and Waite; Councillors Bayliss, Compton, Gardner, Rev. de Courcy Ireland and Strickland.

605—Diphtheria Immunisation—Min. 267—Circular 8/46, Ministry of Health—This circular referred to previous communication from the Ministry upon diphtheria immunisation of children under school age. Some doubt has arisen as to the position concerning expenditure between the County Council, as a Welfare Authority and County Districts within the area for which the County Council was the Welfare Authority. The Minister was unable to give a ruling, or issue a direction, but pointed out it was not desirable that the transfer of primary responsibility to the Welfare Authority should

necessarily disturb existing local arrangements, It was, however, desirable that expenditure specifically involved in connection with this work hitherto borne by the District Council should in future be borne by the County Council as the Welfare Authority. This matter directly affects the Maternity and Child Welfare Committee and would be considered by that Committee.

606—Food and Drugs Act, 1938—(a) The reports of the Sub-Committee of their meetings held on the 23rd January and 1st February were submitted recommending :—

(i) That the Council delegate their powers under Section 22 of the Food and Drugs Act, 1938 to this Committee to enable them to take action under that section in regard to the registration of a purveyor of milk:

(ii) That in regard to a further purveyor of milk, proceedings should be instituted by the Town Clerk in respect of the filling of bottles of milk in the street.

Arising out of recommendation (i) above, a letter was submitted from the Solicitors acting for the purveyor, referring to previous proceedings and stating that their client had been doubly careful to ensure that milk bottles were clean, and, having secured the service of a capable man, felt confident there would be no further complaints. Three bottles taken at random by their client were submitted for examination and proved satisfactory. It was difficult to understand the complaints now made in regard to dirty milk as the bottles went through the washing machines upside down and it should be impossible for dirt to remain in them.

In view of the grave consequences likely to ensue, their client had devoted so much personal attention to the washing and bottling side of the dairy that his other farm work had suffered.

It was felt that there must be some other explanation for the dirty milk and in view of the deep concern and worry being caused to their client it was hoped the Committee would give him the benefit of the doubt and not direct the service of a notice under the above section or institute proceedings.

At the last meeting of the Council the powers of Section 22 were delegated to the Committee which enabled this Committee to serve notice upon the purveyor requiring him to attend before them to show cause why his registration should not be cancelled, and it was understood that the Cheltenham Rural District Council, in whose area the purveyor's farm was situate, was also taking steps under this section. RESOLVED, That notice be served upon the purveyor under Section 22 of the above Act, requiring him to appear before the Committee for the above purpose.

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(b) Cold Cure Tablets—Min. 460 (iii)---A warning letter was sent to a firm of Chemists calling their attention to a deficiency in the standard of certain cough cure tablets and letters were submitted from the Chemist indicating that the tablets were supplied pre-packed by a well known manufacturer, and that whilst the Council were not taking proceedings in this matter it was one of great concern to them.

An analytical report had been obtained by the Chemist dealing with the "Acetanilide " in the tablets, which showed the greatest deficiency, but it was pointed out that such deficiency was within that

generally accepted in respect of this type of preparation. It was suggested that no complaint would have arisen had the label showed more clearly that the formula referred to un-coated tablets. It was agreed that there was an ambiguity in the method of labelling and steps were being taken to amend this, whilst the preparation had been with-drawn from sale. The attention of the National Pharmaceutical Union had been called to this matter and they had undertaken to notify all Pharmacists in the country of this matter through the medium of their journal.

(c) The Committee also considered reports of the Public Analyst on samples of whisky and gin spin. RESOLVED, That, with regard to sample No. 679 (whisky) the Town Clerk be instructed to take legal proceedings, but that with regard to sample 682 (gin spin), a warning letter be sent to the firm in question and that the attention of the Ministry of Food be called to the matter.

(d) Quarterly Report—The report of the Public Analyst for the quarter ended 31st December, 1945 was sub-mitted.

(e) The Chief Sanitary Inspector submitted reports of the Public Analyst on samples 678 and 680 (gin) and 681 (whisky) which were satisfactory. Sample 683 (whisky) was unsatisfactory and the premises would be kept under observation. Samples 679 (whisky) and 682 (gin spin) are referred to in Min. 606(c) above.

607—Central Council for Health Education—A letter was submitted from this Association, enclosing a copy of their annual report and statement of accounts, and making application for a renewal of the Council's subscription. In view of the work carried out by the Association, it was suggested that the Council might consider increasing their subscription upon the basis of 10s per 1,000 population. The present subscription paid by the Council was £5 5s. 0d. RESOLVED, That, in view of the importance of the work carried out, the Council be recommended to increase their subscription to £10 10s. 0d., in respect of the year commencing 1st April, 1946.

608—National Smoke Abatement Society—Min. 269—In making a subscription to this Society, the Committee deferred the appointment of the two representatives to which they were entitled until such appointment was necessary. The Society were now making arrangements for their annual meeting on 21st March, 1946, and had asked for the names of representatives. In addition, nominations had been asked for appointments to the Executive Council and on the instructions of the Chairman, the name of the Chief Sanitary Inspector had been submitted. RESOLVED, That the nomination of the Chief Sanitary Inspector be approved and that the Chairman and Chief Sanitary Inspector be authorised to attend the annual meeting.

609—Diphtheria Immunisation—The Medical Officer of Health submitted the following report upon diphtheria immunisation treatment for the month of January, 1946 :—

No. of new cases (immunisation commenced)	46
“ injections given	145
“ cases in which treatment was completed during the month :	
(Total 74)	
(a) Under 5 years of age	54
(b) Aged 5,15 years	20
Schick Tests	—

Clinics were held as follows :—Whaddon Junior School 1; Clarence Square Day Nursery 1; School Clinic 2.

610—Milk (Special Designations) Orders 1936-38—The Medical Officer of Health reported that samples of milk had been taken from three firms, all of which had proved satisfactory, although in one case, whilst the standard laid down had been reached, there was a small quantity of bacillus coli.

611—Influenza Epidemic—The Medical Officer of Health reported that there had been, and still existed, an epidemic of mild influenza in Cheltenham. He had communicated with the Ministry of Health, who intimated that so far, neither type A nor type B virus, that is the more serious types of influenza, have been isolated. He had also communicated with all doctors in the town and some had replied indicating the nature of the prevailing illness, which showed that the attacks were usually of short duration and that chest complications were not very common.

612—Sewage Works Enginemen—Letter was submitted from Western District Council for Local Authorities Non, Trading Services stating that consideration had been given to grading these men and that it had been decided to add to the schedule of grading and classification of labour (a) sewage works enginemen—grade D (b) Senior enginemen in charge—grade E. The Borough Surveyor reported the proposal only affected one employee at present who was in Grade C as a mechanical driver. The present wage was £4 6s. 7 ½ d. but under new grading it would be £4 9s. 6d. per week. RESOLVED, That this be approved.

613—Sewage Works—(a) Hayden Knoll Farm—Three tenders were submitted for supplying four galvanised drinking troughs. RESOLVED, That the tender of The Metal Agencies Co Ltd., at the sum of £7 7s. 6d. each, being the lowest tender received, be accepted.

(b) Sewage Works' Manager—Wages—This employee received £6 5s. 0d. per week, inclusive of war wage, plus house valued at 13s 6d weekly. He received no increase when the workmen's war wage was increased recently and was a capable and conscientious servant carrying out valuable work. He would reach retiring age in September next, and had 47 years' service with the Council. RESOLVED, That the wage be increased from £6 5s. 0d. to £6 15s. 0d. per week plus house as from 11th February, 1946.

614--Weighing Machines—Public Conveniences—The Committee further considered the application of the British Automatic Weighing Machine Co. Ltd. to install a weighing machine in the Montpellier Ladies' Convenience. In respect of 6 existing weighing machines in the borough the Council received £3 each and £2 for one further

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machine. It was felt that having regard to the revenue obtained the payment of £20 was inadequate and that a payment of at least 25% of the revenue should be made. RESOLVED, That the Company be given one month's notice to terminate the present arrangement in accordance with the agreement and informed that the Council were prepared to permit the machines to remain, and also the additional machine at the above convenience, subject to a payment of 25% of the takings.

615—Sewer—Maida Vale—The Borough Surveyor reported investigations had been made to ascertain whether the existing sewer in Maida Vale was capable of taking sewage from the new factory now being erected. The condition of the sewer was unsatisfactory and whilst it was known adjoining houses drained into it no trace of the line of the sewer from manhole 2 in a south-westerly direction could be found; further a bomb exploded close to the sewer between manholes 1 and 2 and whilst repairs were effected at that time several pipes remained cracked. The sewer was not of sufficient depth, or capacity, to take the factory sewage or buildings which could be erected on the remaining land. He submitted a scheme for a new 9" sewer from the existing manhole in Naunton Lane to manhole 3-105 yards—at an estimated cost of £600. The surface water drain from the factory would be temporarily connected to the foul sewer. RESOLVED, That the Chairman and Vice-Chairman, in consultation with the Town Clerk and Borough Surveyor, consider the proposal with authority to act.

616—Sewer—St. Anne's Road—The Borough Surveyor also reported that in connection with a house being erected in this road it was necessary to extend the sewer for a distance of 45 yards at an estimated cost of £77, to which the owner would contribute £33. RESOLVED, That this matter also be referred to the Chairman and Vice-Chairman, in consultation with the Town Clerk and Borough Surveyor, with power to act.

617—Housing Act, 1936—(i) 6, Kew Place—A letter was submitted from Mr. Alderman Lipson enclosing a letter from the tenant of this property. The Committee also considered official representations of the Medical Officer of Health in regard to the condition of this property. RESOLVED, That the Council, being satisfied that the above-mentioned property is unfit for human habitation and is not capable at a reasonable expense of being rendered so fit, notice be given under Sec. 11 of the Housing Act, 1936, to the owner, to the person having control of the house and the mortgagees, if any, that the condition of the said house and any offer with respect to the carrying out of works, or the future use of the house, will be considered at a meeting of this Committee to be held on 12th April, 1946.

(ii) Relicensing—RESOLVED, That licences for the re-occupation of the undermentioned premises be renewed for a further period of six months from the dates set opposite the premises :-

1, Butts Cottages, York Street. 23rd March, 1946.

46, Prestbury Road. 16th March, 1946.

618—Staff--Chief Sanitary Inspector—(i) Staff Sergt. A. L. Jones, District Inspector, would resume his duties on 4th March, 1946. (ii) With the return of staff from H.M. Forces and additional work arising, the Chief Sanitary Inspector recommended the appointment of a shorthand typist, aged 21 years or over, at a salary of £135 [?]170 per annum in accordance with the scale of salaries for temporary officers, junior class. RESOLVED, That this be approved.

619—Rat Infestation—(i) [Min. 462 (ii)]—Rebaiting of sewers—The Ministry of Food were asked to approve the rebaiting of sewers in the Borough and Charlton Kings in March next, but intimated that rebaiting was un-necessary and only maintenance treatment was required at six monthly intervals which was the responsibility of the authority. The Chief Sanitary Inspector has reviewed the matter in connection with the survey and block treatment now in progress [Min. 462 (iv)] and in view of the state of the sewers in certain districts considered there should be co-ordinated action above and

below ground. During the sewer campaign 1,294 manholes were treated, 501 were rat infested and after treatment 71 were suspect. The Ministry supported a third campaign in another area and he recommended a renewed application in respect of the areas where 571 manholes required intensive treatment. Relaying of sewers would be necessarily delayed, and even without financial assistance from the Ministry it was important to continue sewer baiting and poisoning and this position would remain until defective sewers were replaced. Since January 1st, 1946, complaints had been received indicating a fairly large rat movement. RESOLVED, That further application be made to the Ministry in this respect.

(ii) Staff—Mr. C. G. Ilott, late R.A.F., had resumed his duties in the department.

(iii) Poisoning—The Chairman, Town Clerk and Chief Sanitary Inspector reported that they had prepared a fresh set of rules to be observed by infestation operators to ensure that owners of livestock were aware of the poison points and to prevent access by livestock until cleared.

(iv) Sanitary dustbins—Reported, that during the house-to-house survey now proceeding, many houses were found without sanitary dustbins which encouraged rats. Inquiries at ironmongers in the town revealed a short-age of bins and it was recommended that the attention of the Ministry of Food be called to the matter. RESOLVED, That this be approved.

(v) Portable punt—A small punt was required for infestation work, particularly at the Tewkesbury waterworks and the River Chelt. A small metal portable punt was available at £11 5s. 0d. RESOLVED, That a punt be purchased.

620—Public Mortuaries—A letter was submitted from the Gloucestershire Standing Joint Committee indicating difficulties experienced by police in the absence of mortuary accommodation in the County and asking that, if the Council have not provided such accommodation, they would give the matter consideration. The Council were reminded that a mortuary was originally provided by them but owing to its condition was closed some years back and arrangements made for the use of the mortuary at the Cheltenham General Hospital for which a payment of 25s was made for each body taken into the mortuary. The observations of the Police Superintendent and the Medical Officer of Health have been obtained on the existing arrangements and it was found that these were satisfactory and no difficulty had been experienced. RESOLVED, That the Council be recommended to adhere to the existing arrangements.

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621-Public Health Act, 1936—(i) Smoke Nuisance, Sunningend Works [Min. 463 (i)]. The Chief Sanitary Inspector reported that following a telephone conversation on the previous night regarding a complaint of smoke nuisance, he had visited the works on Sunday and found that the firm had been burning sawdust and shavings the site adjoining the factory, but at that time the smoke was blowing down the railway line and causing a nuisance to occupiers of premises. He also submitted a letter from Mr. J. A. Wildsmith, Rowanfield Road, complaining of smoke emitted from the chimney used for heating the works, but as demonstrated to the Committee at their recent inspection, owing to the grit arrestor installed by the Company, no nuisance was now arising from this chimney, and he was of opinion that the complaint related to the incinerator used for disposing of dust arising from the work carried out at the factory, which the Committee had been informed at their inspection was

being dealt with. The Chief Sanitary Inspector pointed out that the period of six weeks when it was anticipated the works would return to their normal production had nearly expired and he was approaching the Company to ascertain the position.

(ii) Smoke nuisance, Crooks Laundry, Croft Street—A letter was submitted from Mr. A. J. Nunn, complaining of smoke emitted from the factory of Messrs. Crooks Laundry. The Chief Sanitary Inspector reported that the furnace at this factory was fitted with the most up-to-date appliances for the prevention of smoke emission, and every effort was made by the owners to prevent any nuisance. In his opinion, all practicable means to prevent such a nuisance have been taken. Unfortunately, fuel now used was of a low grade, containing a very high percentage of small coal and dust, which bound and obstructed the draught and necessitated the fire bed being raised 1' two or three times each hour, when smoke was emitted, and complaints might have arisen from this. He was assured by the owners that every effort was being made to secure a higher grade of coal, RESOLVED, That in view of the steps which have been taken by the owners and their action in endeavouring to obtain a more suitable type of coal, no further steps be taken in the matter at the moment.

(iii) Nos. 1-6 Tewkesbury Road—The Chief Sanitary Inspector reported that the private main sewer belonging to these houses had fallen in blocking the whole system, and that it was necessary to take action under Section 39 of the Public Health Act, 1936. RESOLVED (i), That as the sanitary conveniences and drains at these premises appeared to be in such a condition as to be prejudicial to health, the Chief Sanitary Inspector be instructed to examine the conveniences and drains and apply any tests, except the test of water under pressure, and if necessary, to open up the ground. (ii) That in the event of the drains being defective, notices be served upon the owners of the premises under Section 39 of the Public Health Act, 1936 requiring them to carry out any necessary works within a period of 28 days from the date of the notices, and that in default of the owners carrying out the works the Chief Sanitary Inspector be authorised to obtain tenders for the carrying out of the work by the Council in default.

(iv) 6 Hanover Parade--The Chief Sanitary Inspector reported defects to sink and other matters at this property. RESOLVED, That notice be served upon the owner of the premises under Section 93 of the Public Health Act, 1936 requiring him to execute the necessary works within a period of 28 days from the date of the notice.

A. J. BETTRIDGE, Chairman.

HOUSING COMMITTEE.

12th February, 1946. Present—Councillor Bush (Chairman); The Mayor; Councillors Addis, Compton, Grimwade, Rev. de Courcy Ireland, Strickland and Yeend.

622—Housing—Publication of Information—A letter was submitted from the British Legion suggesting the publication of fortnightly reports on housing progress. The Chairman intimated that Col. Eager had also approached him on this matter and discussed the proposals with him. It was pointed out that the proceedings of this Committee, including progress of housing, was fully set out in the minutes of the Council which were available to the press, who were free to publish information therefrom, which they did, and which was usually amplified by the Chairman at the

Council meeting. To give additional information a fortnight after the Council meeting would not be of great assistance, as very little progress could be made within a fortnight.

Interim reports between meetings of the Council might also be misleading and give a wrong impression, and it was possible for a representative of the British Legion to attend the Council meetings if this was considered necessary. Moreover, it was the duty of the Committee in the first instance to report to the Council. RESOLVED, That the British Legion be informed of the above position and that whilst the Committee appreciate their views they can be assured that every consideration was given to ex-servicemen, although it must be understood that in view of the acute housing shortage and the deplorable conditions under which many applicants were living, consideration must be given to all classes of applicants.

623—Queens Hotel and Fleece Hotel—The British Legion also suggested the Committee should requisition these hotels for families desiring housing accommodation.

In this connection a letter was submitted from the Ministry of Health indicating that the Queens Hotel had become surplus to the requirements of the Ministry of Works and before de-requisitioning it was, in accordance with the usual procedure, offered for transfer to other government departments. The Council were asked whether they wished to consider its use for housing accommodation and to submit their views within 21 days. A letter was also submitted from Lady Honeywood indicating that no official communication had been received

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that the hotel had been de-requisitioned, but giving an assurance that no time would be lost in re-opening the hotel when this was done, although some time must elapse for re-conditioning works. The Company were anxious to open the hotel as speedily as possible as they had lost so much money during occupation. RESOLVED, That the Requisitioning Sub-Committee inspect the property and be empowered to reach a decision in regard to its use. In regard to the Fleece Hotel, no intimation as to its de-requisitioning had been received.

524—Land--Alstone Lane and Alstone Avenue The Committee had been in communication with the Secretary of the Gloucestershire Territorial Army and Air Force Association as to the use of the proposed Drill Hall site in Alstone Lane for housing purposes. The Association indicated that there was no departure in the War Office policy, and whilst it was not possible to indicate when the Hall would be erected, there was every possibility this would be done in the next 2 or 3 years and consequently the site was not available for housing.

The Borough Surveyor had been in communication with the Great Western Railway regarding a strip of land in Alstone Avenue, having a frontage of 30 feet, which provided access to the land upon which it was pro-posed to erect the Drill Hall, and at the same time, would permit the erection of 2 houses, and they were Prepared to sell the land for £150. RESOLVED, That the Borough Surveyor endeavour to suggest an alternative site upon which the proposed Drill Hall could be erected so that a recommendation could be made to the above Association thereon, thus enabling the Council to acquire the site in Alstone Lane, but even in the event of this proposal not maturing, the Council be recommended to acquire the land belonging to the Railway Company, and that the District Valuer be asked to negotiate for its acquisition.

625-197 High Street--Three tenders were received for decorations and other works at 197 High Street, to be used for housing accommodation, and in view of the urgency of the matter, the Chairman had opened the tenders and accepted that of Mr. H. J. Trigg at £130, being the lowest tender received. RESOLVED, That the action of the Chairman be confirmed, that the Town Clerk prepare the necessary contract and that the Common Seal be affixed thereto.

626—Building Apprenticeship Scheme--(i) Margrett Road—Min. 438—Hot water installations—The Borough Surveyor has communicated with the Ministry of Health indicating the Committee's desire that the original tender of £236 10s. 0d. for hot water installations in these houses, which slightly exceeded the sum included in the specification, should be accepted in lieu of the amended proposals. An indefinite reply was received indicating that the normal costs of variations and additions not covered by the " permissible amount " borne by the War Damage Commission would be agreed between the Corporation and the Ministry, and in this respect the Quantity Surveyors Division of the Department would have regard to whatever tender was accepted. In these circumstances the Borough Surveyor had accepted the original tender. RESOLVED, That this be approved.

(ii) Additional Scheme—Brooklyn Road—Min. 354—Messrs. A. C. Billings and Sons, the Apprentice Masters at Margrett Road, had indicated their willingness to accept further schemes and it was proposed to use plans and quantities now being prepared for the Lynworth Farm Estate for the erection of a block of 4 three-bedroomed houses on the Brooklyn Road site which would be flanked on either side with a block of 4 two-bedroomed maisonettes, a total of 12 dwellings.

It was understood that approximately 50 boys would be available for this scheme. RESOLVED, That in view of the extent of this scheme, the Council be recommended to approve the erection in the first instance of the maisonettes and ascertain the progress made before proceeding with the houses, rather than to commence both schemes simultaneously.

627—Arle House—Five tenders were submitted for the conversion of this house into 5 self-contained flats. RESOLVED, That subject to the approval of the Minister of Health, the tender of Messrs. F. A. Middleton and Son at the sum of £1,255, being the lowest tender received be accepted; that the Town Clerk prepare the necessary contract, and that the Common Seal be affixed thereto. ALSO RESOLVED, That application be made to the Minister of Health for sanction to the borrowing of the above sum.

628—Temporary Houses—Progress—(a) Priors Farm—Number of houses completed, 14; including 4 of the additional allocation; slabs completed—Gas and Electricity 48, all electric 3. Number of slabs completed without brickwork—Gas and Electricity 18, all electric 2. Number of slabs in course of construction—all electric 3.

(b) Brighton Road and Courtenay Street—Proposal to erect 8 and 9 Tarran Houses respectively, but although the Ministry of Works indicated their intention to commence these houses on 12th February, this had not been done.

(c) Selkirk Gardens—Site handed over to Ministry of Works who indicated that 26 Uni-Seco Houses would be erected.

(d) Hales Road-14 Uni-Seco Houses have been allocated, but not commenced. Site not quite completed.

(e) Prestbury Road—Tender accepted for site works and work commenced. 13 Arcon houses allocated.

629—Lynworth Farm Estate—(a) Progress—Better progress has been made in the erection of houses in view of improved weather, foundations for 10 houses completed and concrete floors laid, work on foundations for next 8 houses commenced.

(b) Labour—The Ministry of Labour were giving every assistance and had supplied 29 out of 80 men applied for and 39 men were now engaged on the site.

(c) Materials—A letter was submitted from the London Brick Company Ltd., intimating that owing to transport difficulties, loading facilities and brick supplies at their Calvert Works, it was necessary to augment supplies by rail from their works in Bedfordshire.

The prices for bricks in the Contract were based upon common bricks delivered to site by road at 81s per thousand and facing bricks at 101s per thousand, whereas transport by rail would involve an extra 7s 1d and 10s 7d for a thousand bricks respectively, although these prices were lower than locally.

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The Borough Surveyor reported that the brick position had deteriorated considerably during the last few weeks and there was no guarantee that the London Brick Company could keep the Lynworth Farm Contract supplied, as the Contract would soon require approximately 50,000 bricks per week. Enquiries were, therefore, being made as to alternative means of supply. If additional supplies were not forthcoming it was suggested that facing bricks be used on one side only, the remaining sides being in common brick, which, whilst regretted was the only course open if the scheme was not to be delayed. RESOLVED, That the Borough Surveyor make all endeavours to obtain facing bricks, but if these were not forthcoming, that the Committee agree to facing bricks being used on one side of the building only as suggested.

(d) Min. 436 (b)—Increased Labour Costs—Application was made to the Ministry of Health for approval to the payment of 2 ½ % on the wage increase as certified by the Borough Surveyor in respect of Messrs. Wheeler and Mansell's contract reported at the last meeting, and the Minister replied that he had no observation to make on the Council's proposal.

630—Emergency Housing—In accordance with the undertaking given by the Chairman at the last Council meeting the Committee considered what further steps should be taken in regard to emergency housing, and it was suggested that a list of properties having 8 rooms or over should be prepared and a leaflet circulated to the occupiers giving full details of the scheme and the effect upon the occupiers letting parts of their premises for emergency housing purposes with an intimation that a representative would interview the occupiers and explain the position if necessary. It was, also, suggested a slip be attached to the leaflet for a reply. RESOLVED, That this proposal be approved and that the Town Clerk prepare and submit draft of the proposed leaflet.

631—Conversion of Temporary Wartime Buildings—The Town Clerk reported he had been in communication with the Ministry of Health in regard to the conversion of the temporary wartime buildings for housing purposes. The Ministry had noted the Committee's desire to take over for housing purposes any property held by the Government in, or near, Cheltenham which might become surplus and arrangements would be made to furnish details of all such surplus buildings as and when the occasion arose.

632—Provision of Hostel Accommodation for Old People—The Committee considered a suggestion by the Chairman that the Council should consider, as part of their housing programme, the provision of a hostel for aged women by erecting a building which would provide each woman with a bed-sitting room, centrally heated with wash basin and hot and cold water, a communal sitting room or rooms, and a canteen dining room where meals could be supplied at a moderate charge. The hostel to be under the supervision of resident Stewards. The Town Clerk reported that he had asked the Ministry of Health whether the powers of Section 72 (iv) of the Housing Act, 1936, in relation to the provision of lodging houses would enable the Council to provide this type of accommodation.

The department had regretted they were unable to give an indication in time for this meeting as the matter was one for the Principal Housing Officer in the first instance and the Council's request had, therefore, been referred to him. RESOLVED, That the matter be deferred to a subsequent meeting when the observations of the Ministry have been obtained, but that in the meantime the Borough Surveyor report upon a suitable site or sites upon which such accommodation could be erected.

H. T. BUSH, Chairman.

WATER COMMITTEE.

12th February, 1946. Present—Aldermen Ward (Chairman), Pates, Councillors Addis, Strickland, Morris.

633—Borough Engineer's Report—The report of the Borough Engineer for the month of January was read.—

DAILY YIELD OF SPRINGS

	For month ended 31st January, 1946.	Average for corresponding period during past 3 years.
Hewletts Springs	178,000	150,000
Dowdeswell “	1,770,000	1,126,000

CONTENTS OF RESERVOIRS

Estimated usable quantity about 101,637,000 gallons.

634—Proposed Depot, Tewkesbury—(Min. 282)—A letter was submitted from the Cheltenham and District Gas Company stating that in view of possible future requirements for gas storage plant in the Tewkesbury area, they were unable to dispose of the piece of land for the purpose of a depot. The Chairman and Borough Engineer had inspected a site, adjoining the land belonging to the Gas Company, which was suitable for the purpose of a depot and upon which there was a large

corrugated iron building, which would accommodate all the fittings necessary to store at Tewkesbury, and two other buildings which could also be used. The site had a frontage to Bredon Road of 138 ft., was roughly triangular in shape, and had a mean depth of 200 ft. It was understood the owner was prepared to consider an offer of £1200 for the land, which figure the Committee considered excessive. RESOLVED, That the Town Clerk be authorised to negotiate terms for the acquisition of the site.

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635—British Waterworks Association—The Association had decided to hold their annual conference in Cheltenham on 20th, 21st and 22nd June, 1946, and the Secretary has visited Cheltenham and discussed the matter with the Borough Engineer. The Health and Holiday Resort Sub-Committee were in agreement with this project and had interviewed representatives of hotel proprietors with a view to accommodation being provided. It was understood that accommodation could be provided for approximately 400 persons and it would be necessary to limit delegates to this number, particularly in view of the limited catering arrangements in the town. It was suggested that permission of the Cheltenham and Gloucester Joint Water Board be obtained to visit Tewkesbury works and that, subject to arrangements being made, this Committee should provide a tea or buffet meal for the delegates. The Borough Engineer also reported that, with the Chairman's approval, he was submitting a paper to the conference in collaboration With Mr. Scudamore, Joint Engineer to the Board, to the conference in connection with the Tewkesbury Works. RESOLVED, That this Committee agree to the above proposals.

636—Borough Engineer's Department—(i) Water Engineering Assistant (Min. 449)—The Committee further considered the recommendation submitted to the last meeting for the appointment of a water engineering assistant in accordance with Grade D of the Council's scales of salaries for permanent officers, namely, £435-£500 per annum plus bonus, which was referred back for further consideration, having regard to the new national scales. In view of the desirability of obtaining a suitable assistant the Committee felt that no reduction should be made in the salary although they were anxious to avoid creating anomalies in regard to the existing members of the Borough Engineer's staff. RESOLVED, That the recommendation be resubmitted to the Council for approval but that it be made clear to the successful applicant that if, and when, any regrading took place under the new scales, the appointment would be placed in a grade, the maximum of which would not necessarily exceed £500 per annum plus the 15% temporary increase in salaries which the Council have approved. ALSO RESOLVED, That the Chairman and Vice-Chairman be authorised to make the appointment.

(ii) Assistant Chief Inspector—The Borough Engineer reported that Mr. A. E. Stroud who reached retiring age on 20th October, 1944, had had his services extended but it was now necessary that an Assistant Chief Inspector should be appointed who could assume Mr. Stroud's position upon his retirement. The Borough Engineer recommended the appointment of an Assistant Chief Inspector at a salary of £4 15s. 0d. per week rising, by two annual increments of 5s, to £5 5s. 0d., plus 30s per week war wage increase and uniform. RESOLVED, That this be approved.

637—Water Supply (a) Down Hatherley (Min. 1629/45) and (b) Rural Areas (Min. 451)—(a) The Town Clerk reminded the Committee that in November, 1945, the Down Hatherley Parish Council made strong representations to the Ministry of Health for the provision of a water supply and this

Council were asked to consult with the Gloucester City Council with a view to an agreement being reached for supplying the Down Hatherley area, the Ministry being of opinion that the supply could more economically be provided by Gloucester than by this Council. The Town Clerk and Borough Engineer have now interviewed the Town Clerk and City Engineer, Gloucester, when this Council's position was readily appreciated, including the importance of this area being supplied by Cheltenham in view of the proposals for a ring main which affected this area. The Gloucester City Council have undertaken to inform the Ministry that they concur in this Council's views, and, as the supply came at the end of the main running to The Leigh, and under normal circumstances would be the last section to be completed, had agreed that if the main was commenced from the Down Hatherley area, they would afford a supply of water by meter to that area until the main was completed and water supplied by this Undertaking. The Borough Engineer estimated the cost of laying the main from Staverton via Norton and Down Hatherley to The Leigh, a distance of approximately 14.2 miles at £13,300. RESOLVED, That this proposal be approved, that the Ministry of Health be informed accordingly and that the Borough Engineer be authorised to have the extension from the Gloucester main to supply the village put in hand as soon as possible. ALSO RESOLVED, That the Town Clerk be authorised to enter into any necessary agreement.

(b) The Borough Engineer submitted a plan showing the four schemes of water supplies to rural areas, reported at the last meeting, including the supply to Down Hatherley, and reminded the Committee that the figures given at the last meeting were approximate, as there was no information available on which he could be guided, but that now the lines of the schemes had been laid down, more reliable estimates were available as follows:--

1. Water supply to properties on the Birdlip Road, which the Council have given an assurance to provide as soon as possible after the termination of the war, which cost should include the acquisition of the mains and plant of the Ullenwood supply	£4,200
2. Laying main from Staverton Bridge through Down Hatherley to The Leigh	£13,300
3. First instalment of 9" loop main from termination of mains in Badgeworth Road to Staverton	£10,700
4. Extension of mains to provide for the supply of water in the 4 parishes west of the River Severn	<u>£21,630</u>
	Total £49,830

With regard to the scheme for the four parishes west of the River Severn, he had discussed this matter with the County Planning Officer who intimated that no development was anticipated at the present time, and that the scheme prepared for normal rural supplies would be sufficient. In addition he had also discussed the proposed schemes with the Deputy Clerk of the County Council when he was asked to submit details of the schemes to the County Consultants, Messrs. Binnie, Deacon and Gourley, which he was arranging to do so that the proposals could be discussed. RESOLVED, That the amended figures submitted by the Borough Engineer be approved and that he discuss the proposals with the County Consultants at an early date with a view to grants being obtained from the Ministry of Health and County Council.

E. L. WARD, Chairman.

ELECTRICITY AND LIGHTING COMMITTEE.

12th February, 1946. Present—Councillor Bettridge (Chairman), Alderman Waite, Councillors Addis, Bendall, Carter, Fildes, Grimwade, Midwinter and Readings.

638—Light Overhead Line Construction and Earth Connections—Light Overhead Line Construction—Circular letter, dater 10th January, was submitted from the Electricity Commission calling attention to previous circulars in regard to relaxations of overhead line regulations which the Commissioners were prepared to allow in certain cases to secure economies and pointing out that approvals had been given from time to time to Undertakers for adoption of the regulations.

Consideration had now been given to amending the regulations to permit the adoption of relaxations generally in connection with overhead lines in rural areas. The Commissioners had been informed on occasions that difficulty was often experienced in securing a minimum ground clearance of 15 feet.

With a view to assisting Undertakers, the Commissioners have relaxed the requirements and made an amended Regulation under which a clearance of 14 feet was provided in lieu of 15 feet.

639--Building and Civil Engineering Works—Letter, dated 11th January, was submitted from the Electricity Commission in regard to allocation of labour for carrying out private building and civil engineering works.

A revised scheme came into operation on 1st January providing for the grading of such works into two priority classes known as " WBA and " WBB." The new " WBA priority comprised housing and other works of an exceptionally important or urgent character and " WBB all other, or authorised, licensed work, necessary to the national well-being.

The circular outlined the effect of the regrading on priorities already given and pointed out that it was necessary for Undertakers, when applying for priority to supply certain information on forms supplied by the Commission. The revised arrangements would not, however, affect the existing procedure for submission of weekly and monthly returns.

640- Free Services—The Committee have had under consideration free services afforded to post-war houses where wiring was carried out in accordance with the recommendations of the Post-War Building Study No. 11, or where an additional 5 points were installed, and the consumers paid for energy on the two-part tariff with d. extra per unit to cover the cost of the free cooker and water heater. Applications have been received for such services in existing houses and the matter has been considered by the Borough Electrical Engineer. At the outbreak of war the electricity undertaking ceased free services to all houses which qualified for non-payment of a capital contribution and adopted the policy of charging consumers for all work done. This policy was revised at the end of the war and steps taken to return to pre-war conditions.

In May, 1945, the Council agreed to provide free services for post-war houses wired in accordance with the recommendations of the Ministry of Health and the Ministry of Works, and in the following September approval was given to free services in houses where the Department installed the five

additional wiring points for cooker, water heater, washing machine or wash boiler, drying cupboard and refrigerator. This scheme also included the installation of a cooker and water heater without special hire charges, subject to the energy being taken under the two-part tariff and paid for at 1d. per unit in excess of the standard domestic tariff rates.

Approval had also been given to the re-introduction of the hire purchase scheme and the raising of the maximum amount to permit a consumer to purchase more expensive appliances now available.

The Borough Electrical Engineer recommended the installation of free services or sub-services, subject to a reasonable length being involved, where the wiring was carried out in accordance with the Post-War Building Study No. 11 recommendations and/or cookers and water heaters were installed either on hire, if available, or for a guaranteed period of 3 years, or where the appliances were installed and owned by the occupiers of houses or flats.

The number of new houses being erected was small and subject to labour and materials being available, it appeared that the number of existing houses desiring these facilities could be dealt with by present staff. He also recommended that in these cases the free allowance should not exceed the sum of £10 and that in all cases, priority should be given to newly constructed houses and flats, and existing houses dealt with thereafter insofar as labour and materials were available. RESOLVED, That the recommendations of the Borough Electrical Engineer be approved.

641—Lynworth Farm Estate Sub-Station—Four tenders were submitted for the erection of the sub-station on this estate. RESOLVED, That the tender of Messrs. Amos Wilson at the sum of £1,057, being the lowest tender received, be accepted; that the Town Clerk prepare the necessary contract, and that the Common Seal be affixed thereto. ALSO RESOLVED, That application be made to the Electricity Commissioners for sanction to borrow the above mentioned sum.

642—Electrical Development Association—RESOLVED, That the Chairman and Borough Electrical Engineer be authorised to attend the annual meeting of the Association in London on Friday, 15th March, 1946.

643—Film Projector—Enquiries have been made regarding the purchase of a 16 mm. talkie film projector for electrical demonstration purposes, and which could be loaned for education, cultural lectures and other matters. St. Paul's Training College were prepared to dispose of a projector to the Committee at the sum of £180. RESOLVED, That this offer be accepted.

644—Staff--(a) Re-zoning—Consideration was given at a meeting of the Negotiating Committee of the National Joint Industrial Council held on 24th January to the Trade Union claim for re-zoning of Cheltenham on the contention that Cheltenham had become industrialised, but in view of the employers' contention that Cheltenham was reverting, or would revert, to its pre-war non-industrial character, consideration was adjourned for 6 months, the Committee then to re-examine the position, the Trade Union side having the right to raise the matter in the meantime if any material change took place.

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The Borough Electrical Engineer pointed out that as a result of the re-zoning scheme, employees in his department had already received an increase in wages of 2 ½ %.

(b) Increase in War Bonus—Reported, an arbitration on the Trade Union claim for 2d. per hour increase in war bonus for employees in the Electricity Supply Industry took place on 14th December, when the Industrial Court awarded bonus to adult male manual workers of 6 ½ d. per hour as from the beginning of the pay week, following the first pay day in November, 1945, and 7d. per hour as from the beginning of the first pay week following 17th December, 1945.

Apprentices, probationers, or juniors, were to receive the bonus in such amount as would maintain the present percentage relationship to the adult rate.

The bonus was to be applied in full to all zones notwithstanding that it would in some cases disturb the percentage relationship between zone rates, as the grounds for granting bonus were common to all zones.

(c) Reported W. Deakin, Street Lighting Attendant, had been demobilised and resumed duties on 31st January, 1946.

(d) Assistant Demonstrator—Miss J. Lindsay, appointed to this position in September, 1945, whilst serving in the W.A.A.F.s, had now been released, but had intimated she did not desire to take up the appointment, and the position had been re-advertised.

(e) Temporary Tracer—Mrs. Pharez had resigned and Miss J. Overall had been appointed as temporary tracer in the Drawing Office at a salary of £180 per annum, rising to £200 per annum, plus bonus, in accordance with the scales of salaries for temporary officers Grade A Class 3 (Females).

(f) P. H. Cox—Release—The Borough Electrical Engineer reported that, following an interview with the Electricity Commissioners, he had been informed that the Air Ministry had agreed to release Mr. P. H. Cox, and it was hoped he would resume his duties on 1st March.

He recommended that, on this officer's return, he should be paid a car allowance, based on an 8 h.p. car. RESOLVED, That this be approved.

(g) Demonstrator Trainee—[Min. 511 (c)]—The Borough Electrical Engineer referred to the proposal at the last meeting that Miss Pike, Demonstrator Trainee, should be granted leave of absence with pay to attend a course at the London School of Electrical Domestic Science for a period of 32 weeks and that subject to a satisfactory report, and to her passing appropriate examination, her tuition fees be refunded.

The Committee, whilst not agreeing to this proposal, had recommended that Miss Pike be granted leave of absence without pay which the Council approved, and Miss Pike had now taken up the course on this basis.

It was pointed out that Junior Entrants attending the local Technical College during the first three years of their service had leave of absence with pay for a total period of 20 working weeks. Since the last meeting it was understood that the Chester Corporation had unanimously approved the setting up of a scholarship of £105 per annum to cover the amount of fees for a year's course at the London School of Electrical Domestic Science to be offered every 2 years to the most suitable applicant from the girls' secondary schools in the city, and the question of maintenance allowance was considered

in appropriate cases. Further the successful applicant was required to undertake to remain with the Corporation for a period of 3 years after the course.

The Committee were asked to reconsider their decision, if not for the whole of the recommendation at least to grant leave of absence with pay. RESOLVED, That this matter be referred to the General Purposes Committee to consider the desirability of adopting this practice or otherwise and to submit their observations.

The Borough Electrical Engineer also reported that during Miss Pike's absence it was necessary to fill the vacancy temporarily at a salary in accordance with the scales of salaries for temporary officers (junior class) according to age of person appointed. RESOLVED, That this be approved.

645—Coal Industry Nationalisation Bill—A letter was submitted from the I.M.E.A., asking the Undertaking to assist the Conjoint Conference of Public Utility Associations and the Joint Committee of Electricity Supply Organisations by communicating with the Member of Parliament for the Borough upon amendments suggested to the above Bill.

The Conjoint Conference was entirely non-political, and represented a consumption of coal amounting to not less than 25%, of the total output of deep-mined coal in the country. It was pointed out that the price of coal was a material factor in charges for both gas and electricity and that the Conference was satisfied and convinced that the Bill, as drafted, afforded no effective or adequate protection or safeguard for the interests of consumers.

The object of the Conference was to obtain amendments to the Bill for the protection of consumers (i) in that the Board should be under a statutory obligation to supply coal of a given standard or standards, and in such quantities as would meet the consumers' requirements, (ii) all revenue surpluses should be for the benefit of the consumer, (iii) protection should be given to Gas and Electricity interests against unfair competition with State owned coal, (iv) gas and electricity interests should have a representative, or representatives, on the Industrial Coal Consumers' Council, (v) prior, to any major alteration in price structure, whether national or district, the Minister must consult the Consumers' Council and (vi) an independent tribunal should be set up to determine disputes as to quality and price as between the Board and an individual buyer.

The Town Clerk reported that with Mr. Councillor Morris, representing the Cheltenham and District Gas Company, to whom a similar communication had been addressed by the Conjoint Conference, and the Borough Electrical Engineer, he had interviewed Mr. Alderman Lipson, M.P., who was generally in sympathy with the views of the Conference and had asked that copies of the amendments should be submitted to him together with the names of the movers and reasons for such amendments, so that attention could be given to this matter. The Secretary of the I.M.E.A., had been asked to furnish this information to Alderman Lipson.

A. J. BETTRIDGE, Chairman.

ALLOTMENTS COMMITTEE.

13th February, 1946. Present—Councillors Addis (Chairman), Bush, Compton, Fildes, Smith and Yeend. Messrs. Ball, Roe and Whittall.

646—Horticultural Committee—The Horticulture Committee met on 7th February and a report of their meeting is being circulated to the Council. With regard to Item 2(b), the Committee were in agreement with the recommendations submitted as to the steps which might be taken to remedy the existing insecurity of tenure of war-time tenants. The Town Clerk had prepared a statement of war-time sites which disclosed that, in the majority of cases these were building plots which the owners would no doubt require in due course for building. RESOLVED, (i) That the report be approved and adopted.

(ii) That the Gardens Superintendent consider and report to the next meeting as to any additional land on the town's outskirts which might be acquired for permanent allotments and that, in conjunction therewith, consideration be given to the Planning Scheme and the land already scheduled therein for permanent sites.

(iii) That the Town Clerk submit draft circular to be addressed to tenants of war-time sites informing them of the proposals which the Council have in mind for the acquisition of additional land, particularly on the town's outskirts, the lay-out to be adopted on the lines of the model scheme prepared by the Gardens Superintendent (Min. 459) which would provide a social amenity for the community, and enquiring the preparedness of war-time tenants to accept such land even should its situation prove less convenient than their existing plots.

(iv) That enquiries be made of the Education Committee in regard to the availability of allotments now cultivated by the scholars of Swindon Road Schools and which it is understood will shortly be relinquished.

647—Orchard Way Allotments—Consequent upon the visit of the Ministry's Inspector, the Ministry suggested that, as only a small portion of the requisitioned site was cultivated, the Council might consider de-requisitioning the same. The Town Clerk reported that in the first instance, the area immediately adjoining the rear of houses in Tanners Road had been requisitioned and practically all the allotments were tenanted and still cultivated. Subsequently the remainder of the site was requisitioned but this land was unsuitable and only two plots were now let although these were in good condition. The Council had no desire to displace the two tenants although they agreed that in the circumstances it was reasonable to de-requisition this particular site. RESOLVED, That the Gardens Superintendent consult with the two tenants concerned in regard to alternative accommodation upon the food production site at St. Mark's, and should the tenants be prepared to accept the same the Ministry be informed that the Council are agreeable to de-requisition the uncultivated portion of the site.

648-Gappers Field Allotments (Min. 19)—(a) The Gardens Superintendent had assessed the damage to crops and buildings caused by the recent tree felling operations, namely plot No. 6, 14s; plot No. 12, £6 15s. 0d. as compared with the tenant's claim of £10; and plot No. 20, £6 1s. 6d. as compared with the tenant's claim of £32. It was understood that the tenants of plots Nos. 6 and 12 were prepared to accept the Gardens Superintendents valuation. RESOLVED, (i) That compensation be

offered to the tenants of plots Nos. 6 and 12 in accordance with the Gardens Superintendent's valuation.

(ii) That the tenant of plot No. 20 be offered the sum of £6 ls. 6d. but should he be unwilling to accept the same it be suggested to him that he should appoint his own valuer to negotiate a settlement with the Gardens Superintendent.

(b) The Gardens Superintendent reported that with the removal of the trees the cropping of plots affected thereby would be greatly improved in the future. He recommended that the considerable quantity of brush which the contractors had left on the site should be removed and also that the roads and fencing be repaired and reinstated. RESOLVED, That this work be undertaken as soon as possible.

649—Baglins Piece Allotments No. 21—This tenancy had been terminated owing to lack of cultivation but the tenant now asked if he might retain half the plot which he undertook to keep in good order. RESOLVED, That this be agreed to and that the remaining area be re-let.

650—Folly Lane Allotments Nos. 6, 17 & 18.—(Min. 330, Street and Highway Committee)—The Street and High-way Committee had terminated the tenancies of these plots as it was desired to utilise the same, or a portion thereof, for tipping operations for which purpose the land had been acquired. With one exception, however, namely, plot No. 18, the land would not be required for a few months. Plot No. 6 was devoid of crops but the Gardens Superintendent assessed the compensation in respect of plots Nos. 17 and 18 at £19 and £6 12s. 0d. respectively. RESOLVED, (i) That the tenants of plots 17 and 18 be offered the compensation mentioned above on the understanding that in the case of the former the shedding shall become the property of the Council and be removed by them in due course.

(ii) That in regard to the area not immediately required, the tenants be permitted, in the meantime, to remove their crops.

(iii) That should any of the tenants desire alternative accommodation the Gardens Superintendent use his best endeavours to satisfy their demand.

651—North Ward Allotments No. 17—(Min. 452)—This tenant was in arrear with his rent and had also failed to cultivate his allotment. His tenancy had, therefore, been terminated but he had now paid the arrears and asked if the notice might be withdrawn as he desired to retain the land for his son, shortly to be demobilised. RESOLVED, That in these circumstances the notice be withdrawn.

652—Moorend Park Road Allotments—Information had been received that this site had been sold for building development. Enquiries had, therefore, been made and it was understood that the owners did not contemplate building development at any rate during 1946.

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653—Brooklyn Road Allotments Nos. 15 and 23—The Council had warned tenants on this site that they would shortly proceed with building development and had suggested that tenants should transfer to the St. Mark's food production site. The tenants of Nos. 15 and 23 had transferred accordingly but their rent for Brooklyn Road had been paid to 25th December, 1946, and they,

therefore, made application for such payments to be credited to their new plots. RESOLVED, That the Borough Treasurer be authorised to make the necessary adjustments.

654—Severn Road Allotments No. 25—This plot was now subject to flooding due to the diversion of Wyman's Brook and the tenant had, therefore, transferred to plot No. 22. The rent for the former allotment was paid to 29th September, 1946, and he asked for the same to be credited in respect of No. 22. RESOLVED, That the Borough Treasurer be authorised to make such adjustment.

655—Asquith Road Allotments No. 32(a)—This plot had been allocated to the Cheltenham and District Allotments and Gardens Society in connection with their junior scheme but the land had not been cultivated. RESOLVED, That the Society be asked to agree to the tenancy being terminated in order that the land may be re-let to another applicant.

656—National Allotments Society—(Min. 457)—The Cheltenham and District Allotments Society had been informed that should they appoint a delegate to attend the annual general meeting of the National Allotments Society, the Council desired to nominate such delegate as their proxy. The Society stated that in view of the expenses which would be incurred, they had deferred for the time being the question of an appointment. RESOLVED, That should a delegate be appointed, the Council be recommended to make a grant of £5 towards the Society's funds.

657—Cultivation—The Gardens Superintendent reported that since the last meeting 30 allotments had been let and the tenancies of 30 terminated.

H. ADDIS, Chairman.

MATERNITY AND CHILD WELFARE COMMITTEE.

13th February, 1946. Present—Alderman Leigh James (Chairman.), Councillors Bettridge, Carter, Compton, Garland, Gardner, Grimwade and Yeend. Mesdames Grist, Hopkins, Mellersh, Booy and Wood, and Miss Tinson.

658—Thirlestaine Court Nursery—(a) (Min. 488)—The Committee further considered the question of the retention of Thirlestaine Court as a Residential Nursery for the Borough. The Town Clerk reported that as authorised at the last meeting he had communicated with the Ministry of Health to ascertain their views on the matter, and he now submitted letter dated 1st February from the Ministry that the Minister regarded provision of such accommodation for children under 5 as part of the normal functions of the Council as the Welfare authority, and that no exchequer grant additional to that received by way of block grant is payable on expenditure under this head. The Minister stated that every effort should be made to purchase the property by agreement, but that the Council would not be justified in paying more than the price at which the property could be obtained by exercising Compulsory Purchase powers. This price would be the 1939 value plus a percentage authorised by Section 58 of the Town and Country Planning Act, 1944, with an additional percentage to secure the benefits of purchase by agreement. The Minister was prepared to consider an application for consent to loan to cover the purchase price and the cost of any necessary adaptations. RESOLVED, That the Town Clerk be authorised to negotiate terms for the purchase of the property within the limits authorised by the Ministry of Health, it being the intention that if satisfactory terms are arranged application would be made to the Ministry of Health for consent to sanction to loan.

(b) Refrigerator—The Sub-Committee recommended the purchase of a refrigerator for this nursery. The Medical Officer of Health reported he had made enquiries from the Regional Disposals Officer and had ascertained that there was a suitable refrigerator (of the type at present installed in British Restaurants) in government store at Taunton which could be purchased for £120. He submitted a report from the Borough Electrical Engineer who had obtained a report from the Electrical Engineer of Taunton on his inspection of the refrigerator. Mr. Steel recommended the purchase. RESOLVED, That the refrigerator be purchased.

659—Home-Helps (a) The Sub-Committee—RESOLVED, That the following be appointed Sub-Committee for the ensuing year, namely:—The Chairman, Councillors Garland and Grimwade. Mrs. Mellersh and Mrs. Wood.

(b) Charges—The Committee considered the charges at present being made to house-holders for the provision of home-helps which was at present based on the income of the house-holder. It appeared to the Committee that the income for the whole of the household should be taken into account. RESOLVED, That the Sub-Committee consider the revision of the scale of income for the purpose of assessing charges to be made for the services of home-helps.

LEIGH JAMES, Chairman.

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PLANNING COMMITTEE.

13th February, 1946. Present—Councillors Mann (Chairman), Bendall and Morris; Messrs. W. Clegg and W. S. F. Harris and Capt. Leschallas.

660—Plans—(a) Within the Borough—The plans submitted for approval are set out below together with the recommendations of the Committee thereon in relation to Byelaws and the Town and Country Planning (General Interim Development) Order, 1945:—

No.

of Plan	Name	Description
5706	Western Estates Ltd.	Amended design for 2 pairs semi-detached houses Brooklyn Gardens.
	Recommendation under Byelaws	Approved.
	Recommendation under Interim Development Order	Approved.
5718	A. Bendall.	Amended elevations to house, Pilford Avenue.
	Recommendation under Byelaws	Approved.
	Recommendation under Interim Development Order	Approved.
5729	S. W. Jenkins.	Garage, Langford House, Jersey Avenue.
	Recommendation under Byelaws	Disapproved.
	Recommendation under Interim Development Order	Disapproved.

5742 W. Bullingham. Amended design for maisonettes. All Saints Road.
Recommendation under Byelaws Approved.
Recommendation under Interim Development Order Approved.

5744 M. Middleton. Garage, Victoria Place.
Recommendation under Byelaws Disapproved.
Recommendation under Interim Development Order Approved.

5745 J. Chesters. Garage, Cheswardine, Arle Village.
Recommendation under Byelaws Disapproved.
Recommendation under Interim Development Order Disapproved.

5746 Globe Shopfitting Co. Ltd. New workshop. Grove Street
Recommendation under Byelaws
Approved subject to the steel work details being to satisfaction of Borough Surveyor.
Recommendation under Interim Development Order
Approved to 31st December, 1954 in view of proposed re-development of the area.

5747 V.P. Sheet Metal Ltd. Store shed, Windsor Street
Recommendation under Byelaws
Approved subject to roof water being discharged through an intercepting chamber.
Recommendation under Interim Development Order
Approved for a period of 5 years from 4th March, 1946.

5748 Miss A. W. Lloyd Alterations, Little Pembury, Lansdown Crescent.
Recommendation under Byelaws
Approved subject to the sanitary work being carried out to the satisfaction of the Chief Sanitary Inspector.
Recommendation under Interim Development Order
Deferred for further information.

5749 Mrs. M. Pepper. Cycle and tool shed. 85 Marle Hill Road.
Recommendation under Byelaws Exempt.
Recommendation under Interim Development Order
Deferred for further information.

5750 C. K. Gregory. Garage. Melbourne. London Road.
Recommendation under Byelaws Exempt.
Recommendation under Interim Development Order Disapproved.

5751 Stroud Brewery Co. Ltd. Temporary hut. Lansdown Inn, Gloucester Road.
Recommendation under Byelaws Disapproved.
Recommendation under Interim Development Order Disapproved.

5752 Mrs. M. E. Lansdown. Garage, 34 Evesham Road.

Recommendation under Byelaws Exempt.

Recommendation under Interim Development Order

Approved subject to the garage doors opening inwards.

5753 Mrs. Gibbins. Alterations Gate House, Albert Road.

Recommendation under Byelaws Disapproved.

Recommendation under Interim Development Order Disapproved.

5754 Messrs. Gillhams. Alterations and new showrooms, 396 High Street.

Recommendation under Byelaws

Approved subject to steel work and reinforced concrete details being to Borough Surveyor's satisfaction and sanitary arrangements to Chief Sanitary Inspector's approval.

Recommendation under Interim Development Order Approved.

5755 Messrs. Stevco. Nissen hut, Millbrook Street.

Recommendation under Byelaws Disapproved.

Recommendation under Interim Development Order Disapproved.

5756 United Chemists Association Ltd. Conversion of Sirsa House, High Street, into 4 flats.

Recommendation under Byelaws

Approved subject to the sanitary arrangements being to the satisfaction of the Sanitary Inspector.

Recommendation under Interim Development Order

Approved subject to the new work harmonising with existing building.

5757 W. H. Parkin. Garage. Eversley, Eldorado Road.

Recommendation under Byelaws Disapproved.

Recommendation under Interim Development Order Disapproved.

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No. of Plan	Name	Description
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5758	M. Middleton.	Lock-up garage, Sydney Street.
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Recommendation under Byelaws Disapproved.

Recommendation under Interim Development Order Disapproved.

5759	U. K. Guthrie.	New external staircase, 5 Eldorado Crescent.
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Recommendation under Byelaws Disapproved.

Recommendation under Interim Development Order Disapproved.

5760	A. Finch.	Workshop, 24 Lansdown Place Lane.
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Recommendation under Byelaws Disapproved.

Recommendation under Interim Development Order Disapproved.

- 5761 E. L. Squire. Alterations, Northam House, Manchester Street.
Recommendation under Byelaws Approved.
Recommendation under Interim Development Order Approved.
- 5762 R. M. M. Eager. Garage, 123 Gloucester Road.
Recommendation under Byelaws
Approved subject to roof water being conveyed to existing drainage system.
Recommendation under Interim Development Order Approved.
- 5763 R. M. M. Eager. Garage, 294 Gloucester Road.
Recommendation under Byelaws Approved as above. [subject to roof water being conveyed to existing drainage system.]
Recommendation under Interim Development Order Approved.
- 5764 R. M. M. Eager. Garage, 127 Gloucester Road.
Recommendation under Byelaws Approved as above. [subject to roof water being conveyed to existing drainage system.]
Recommendation under Interim Development Order Approved.
- 5765 H. Eager. Conservatory, 296 Gloucester Road.
Recommendation under Byelaws Approved as above. [subject to roof water being conveyed to existing drainage system.]
Recommendation under Interim Development Order Approved.
- 5766 Cleeve Estates Ltd. Conversion of Stratford House, Park Place, into 8 flats.
Recommendation under Byelaws
Approved subject to the sanitary arrangements being to the satisfaction of the Chief Sanitary Inspector.
Recommendation under Interim Development Order
Approved subject to the new work harmonising with existing building and to the cloaking of the external staircase with approved materials.
- 5767 G. W. Young. Greenhouse, Highfield, Prestbury Road.
Recommendation under Byelaws Exempt.
Recommendation under Interim Development Order Disapproved
- 5768 M. Middleton. Conversion of building into dwelling house and erection of 5 lock-up garages, Commercial Street.
Recommendation under Byelaws Disapproved.
Recommendation under Interim Development Order Disapproved.
- 5769 M. Tartaglia. Bathroom, 256 High Street.
Recommendation under Byelaws
Approved subject to sanitary arrangements being to satisfaction of Chief Sanitary Inspector.
Recommendation under Interim Development Order Approved as in plan 5756.

5770 J. White. Cycle and tool shed, 36 Bath Parade.
 Recommendation under Byelaws Approved.
 Recommendation under Interim Development Order Deferred.

5771 A. Holmes. Pair semi-detached houses, Shurdington Road.
 Recommendation under Byelaws Approved.
 Recommendation under Interim Development Order
 Approved subject to no new entrance being made to the main road.

5772 Siddons-White. Rebuilding of garage, 33 Promenade.
 Recommendation under Byelaws Disapproved.
 Recommendation under Interim Development Order Disapproved.

5773 A. W. Hopkins. Garage, Glenburne, Western Road.
 Recommendation under Byelaws Exempt.
 Recommendation under Interim Development Order
 Approved subject to the Owner entering into an undertaking to remove the garage behind the building line at his own cost and without compensation if and when required for planning purposes.

(b) Outside the Borough—In accordance with Min. 1353/44, relating to plans submitted for approval outside the Borough, the Committee have approved, or otherwise dealt with, the following plans:-

No. of Plan	Name	Description	Recommendation under Interim Development Order
T.P.1989	E. Wilkinson.	Garage, Cleeve View, Station Road, Bishops Cleeve.	Approved.
T.P.1991	Mrs. Careless.	New larder, Moraic Shaw Green Lane, Prestbury.	Approved.
T.P.1995	G. F. C. Huntriss.	Alterations to loft over garage, St. Elmo, Cleeve Hill	

Approved subject to sufficient land being attached to the house to conform to the requirements of the Planning Scheme in the event of it being sold off separately.

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No. of Plan	Name	Description
T.P.1999	A. W. Gillett.	Proposed petrol tanks and pump, Greet Road, Winchcombe.

Recommendation under Interim Development Orders

Approved subject to the pump being set back behind the building line if and when required by the Planning Committee.

T.P.2008 L. J. Coe. Garage, Greycarth, Cleeve Hill.

Recommendation under Interim Development Orders

Approved subject to new work harmonising with existing building.

T.P.2009 Miss J. Washbourne. Alterations, Albion Cottage, Evesham Road, Bishops Cleeve.

Recommendation under Interim Development Orders Disapproved.

T.P.2010 E. Beach Storage hut. Hunt's Place, Bishops Cleeve.

Recommendation under Interim Development Orders

Approved subject to building being set back 48 ft. from the opposite side of the road.

T.P.2011 S. R. Mason. Conversion of premises to builders shop and erection of new buildings, Chandos Street, Winchcombe.

Recommendation under Interim Development Orders Disapproved.

Recommendation under Interim
Development Orders

T.P.2012 G. Challenger. Bungalow, Sunnyfield Lane, Up Hatherley. Deferred.

T.P.2013 C. Coxwell-Rogers. Water storage tanks, Rossley Manor, Dowdeswell. Approved.

T.P.2014 J. A. Samuels. Garden shed, Ramleh, Shurdington Road, Bentham. Approved.

T.P.2015 A. T. Booy. Greenhouse, Tuskar House, Cheltenham Road, Bishops Cleeve. Approved.

T.P.2016 A. E. Denley. Conversion of shed into workshop, Eversfield, Station Road, Bishops Cleeve. Deferred.

T.P.2017 A. Dyer. Greenhouse, 21 Brookway Drive, Charlton Kings. Approved.

T.P.2018 R. Turner. Garden shed, Worcester Villas, Copt Elm Road, Charlton Kings. Approved.

T.P.2019 W. P. Dent. Additions, Coden, Okus Road, Charlton Kings. Approved.

T.P.2020 D. J. C. Bick. Cycle and garden tool shed, Pruens Place, Church Street, Charlton Kings. Deferred.

T.P.2021 F. Potter. Greenhouse, 4 Nelves Row, East End, Charlton Kings. Approved.

T.P.2022 Charlton Kings Boy Scouts. Hut, School Road, Charlton Kings. Approved for a period of 5 years.

T.P.2023 F. Pockett. Workshop, 11 Hambrook Street, Approved subject to no
Charlton Kings. nuisance being caused to
residents of nearby
properties by reason of
noise, dust, smoke or fumes.

661—Development Plans—(a) Min. 520 (h)—Amended elevation was submitted by Messrs. Dancey and Meredith for treatment of the elevation to Full Moon Public House, High Street. RESOLVED, That this be approved.

(b) Application was submitted from Mr. W. G. E. Turner for consent to the conversion of Oak Manor, Hales Road, into a Home for Girls. RESOLVED, That the applicant be informed the Council were prepared to. approve the proposal in principle, but that formal consent must be deferred pending the deposit and approval of detailed plans.

(c) Min. 1508 (d)—Cottage—Leckhampton Hill—Further application was submitted from Mr. W. S. Jenner, Blackhedge Farm, for reconsideration of Committee's decision in regard to the siting of the proposed house on this farm. RESOLVED, That consideration be deferred to enable the Planning Officer to obtain the views of the County Surveyor under the Restriction of Ribbon Development Act.

(d) Temporary Factory—London Road—Application was submitted on behalf of Mr. W. A. Adams, for consent to use land fronting London Road for the construction of caravans and for the erection of a temporary building for that purpose. The Planning Officer reported that a number of old buildings existed on the land and these were being used for constructing caravans, without approval having been given. RESOLVED, That permanent consent be refused, but that in order to assist the applicant who was endeavouring to find accommodation, he be given temporary permission for a period of 6 months from the date of consent.

(e) Bungalow—Golden valley--Application was submitted on behalf of Mr. B. U. Smith for consent to erect a bungalow on land fronting the lane at Golden Valley and to carry on the business of " working timber." RESOLVED, That the applicant be informed the Council were prepared to approve the proposal in principle. in regard to the bungalow, but that formal consent must be deferred pending the deposit and approval of plans, but that in regard to the carrying on of a business, the matter be deferred to enable the Planning Office to obtain further information.

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(f) Garage—Winchcombe--This garage was disapproved on town planning grounds by the Committee but approved by the Rural District Council under byelaws. The owner proceeded with the building, -which was a temporary one, and which was in front of the building line, although some distance from the main road from which it could not be seen. RESOLVED, That temporary approval for a period of 2 years from the date of consent be given.

(g) 17 Spenser Road—This building was exempt under the Council's byelaws but disapproved under town planning as it projected in front of the building line. The building had been erected but was

screened from view by a 6 foot privet hedge and its setting back would seriously interfere with the amenities of adjoining houses. RESOLVED, That temporary consent be given for a period of 12 months from the date of consent.

662—Education Act, 1944—Cheltenham Development Plan—A resolution was submitted from the Development Plan Sub-Committee of the Education Committee welcoming the fullest co-operation of this Committee in the formulation of a Development Plan, and asking for the services of the Planning Officer in the siting of schools and other relevant matters. RESOLVED, That the Sub-Committee be informed this Committee would co-operate in every way, and that the Planning Officer give all necessary assistance.

663—Planning of Cheltenham Rural Area—The Cheltenham Rural District Council enquired whether this Committee would permit their Planning Committee to examine the draft planning scheme proposals in order to review the proposals for each village in the district, having in mind the numerous post-war water and sewerage schemes. Subject to this Committee's approval, it was proposed to hold meetings from time to time to study individual requirements of parishes, and to submit notes and suggestions for consideration by this Committee in framing new, or revised proposals, for the area. RESOLVED, That the Committee concur in the proposal and that the Planning Officer be authorised to give any necessary assistance in this connection.

664-Cheltenham Chamber of Commerce—Representation--A letter was submitted asking the Committee to consider the desirability of a member of the Chamber sitting on the Committee so that due consideration could be given to the position of road transport generally, and public service vehicle operation in particular, in future planning. RESOLVED, That the Chamber of Commerce be informed the membership of this Committee was governed by arrangements between the constituent authorities and that it was not possible to agree to this suggestion, but that it be pointed out that Councillor Morris, who was a member of the Chamber's Committee dealing with such matters, was also a member of this Committee.

665—Planning Officer—(a) Lighting-119 Promenade. (b) Travelling Allowances—A letter was submitted from the Gloucestershire County Council approving the expenditure of £89 2s. 0d. on the provision of fluorescent light-ing at 119 Promenade, subject to the lighting being used by the Planning Department for a period of not less than 3 years, the Corporation to refund the appropriate proportion in the event of the premises ceasing to be so used.

In regard to the travelling allowance suggested for the Planning Officer, they were unable to approve the payment of a lump sum of £90 per annum, but authorised payment for travelling on official journeys (excluding journeys between home and office) in accordance with the County Council's scale for motor cars not exceeding 8 h.p., subject to the submission to the County Treasurer of detailed monthly claims. This would place the Planning Officer on the same basis as County Council Officers, RESOLVED, That the County Council be in-formed this Committee approved the proposed payment of the car allowance, provided the minimum payment was £90.

666—Mineral Water Factory—Charlton Kings—A further complaint was received from Mr. and Mrs. Higgins, of Moretonville, Sandhurst Road, which adjoined the mineral water factory in London Road, of the nuisance caused by the business. On the previous complaint it was reported that Mr. and Mrs. Higgins purchased the property after the establishment of this business, and that from investigations

made by the Planning Officer there did not appear to be any nuisance. It was again reported that from observations made from time to time there were no grounds for the present complaint, in addition to which, owing to the output of mineral waters at the present time, the factory was not used to any great extent. RESOLVED, That Mr. and Mrs. Higgins be informed that if they would notify the Planning Officer immediately any further cause for complaint arose, arrangements would be made for the Planning Officer to inspect the premises and report.

667—The Homestead, Elmstone Hardwicke—Offensive Trade—[Min. 315(c)]—The Committee further considered the complaint of the Cheltenham Rural District Council in regard to the carrying on of an offensive trade at the above mentioned premises, and the Medical Officer of Health of the District Council attended the Committee and explained the conditions existing at the premises, which not only was a nuisance but was likely to cause serious injury to health. Reports were also received from Capt. Leschallas and the Planning Officer. RESOLVED, That the Town Clerk be instructed to take the necessary steps to obtain the discontinuance of the business now carried on.

668—Open Space—Charlton Kings—Application was received from the Bottling Trades Chemical Co., Ltd., for a modification of the town planning proposals for the provision of a walk adjoining the River Chelt at Charlton Kings in order to enable an extension of their factory laterally. The Planning Officer pointed out there was ample land for a riverside walk in this area if and when required, and the application was not unreasonable. RESOLVED, That the application be granted, subject to the Company agreeing to plant a row of trees along the boundary of their land so as to screen the factory from the proposed walk.

A. W. MANN, Chairman:

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CEMETERY AND CREMATORIUM COMMITTEE.

15th February, 1946. Present—Councillor Rev. de Courcy Ireland (Chairman) and Councillors Addis, Bendall, Bettridge, Carter, Fildes, Readings and Yeend.

669—Superintendent's Report—Read, report of the Superintendent for the period 19th January to 15th February, Number of interments 78; cremations 58; Grave spaces sold 1st position, 1; 2nd position, 2; 3rd position, 1; 4th position, 19. New memorials erected, 5; additional inscriptions, 8.

670—Grants of Grave Spaces Sold—RESOLVED, That the Common Seal be affixed to Grants Nos. 11235 to 11257 inclusive.

671—Designs--RESOLVED, That Designs Nos. 4204 to 4208 inclusive as set out in the designs book, signed by the Chairman, be approved.

672—Burial Fees—In settling the estimates the Committee noted the considerable excess of expenditure over income due in a large measure to increased labour costs and considered whether it was not now desirable to reconsider the fees for purchased graves, burials, and cremations. RESOLVED, That the Council be informed that the Committee intend at an early date to consider the advisability of revising the fees. RESOLVED ALSO, That the Town Clerk obtain particulars of the burial fees in operation at other comparable towns and report thereon to the next meeting.

673—Maintenance of Grave-7196 H.—Read, letter from Mr. R. E. Loveland enquiring on what terms the Corporation would undertake the maintenance of this grave in perpetuity. RESOLVED, That the Corporation are prepared to undertake the maintenance of the grave on payment of a lump sum of £50.

674—Grave-diggers—The Town Clerk reported that since the last meeting difficulties in getting the graves dug in time had caused some anxiety, and as the Employment Exchange were unable to supply suitable men temporary arrangements had been made for Mr. R. Towell to supply men for digging graves as and when required. RESOLVED, That this arrangement be approved. RESOLVED ALSO, That an advertisement be inserted in the Echo inviting applications for the appointment of grave-diggers.

675—Cemetery Superintendent—The Town Clerk reported that Mr. T. Woolhouse would shortly attain the age of 70 years, his service having been extended since he was 65 years. He was at present being paid superannuation allowance in addition to his salary which was at present £300 per annum, plus war bonus. RESOLVED,

(1) That the Committee consider that it is now desirable that Mr. Woolhouse should not be asked to continue any longer.

(2) That an advertisement be issued inviting applications for the appointment of a Cemetery and Crematorium Superintendent on Grade A. commencing at a salary of £265 per annum, rising to a maximum of £300 plus house, coal, gas and electricity, war bonus, and the temporary allowance of 15%.

(3) That with regard to the new national scales the selected applicant be informed that on the adoption of the new scales the maximum will not necessarily exceed the sum of £300 per annum plus 15%.

(4) That the resolution passed by the Council in September, 1939, relating to temporary appointments during the War shall not apply to this appointment.

(5) That the Council authorise this Committee to interview applicants and make an appointment.

(6) That the Housing Committee be recommended to allocate a bungalow to Mr. and Mrs. Woolhouse.

(7) That Mr. Woolhouse's services be continued until his successor takes up his duties.

(8) That the Committee desire to place on record their appreciation of the excellent services rendered by Mr. Woolhouse, the Cemetery Superintendent, during the past 231 years during which time he has earned out his duties in a most efficient manner, and to the entire satisfaction of the Committee. Also to express to Mr. and Mrs. Woolhouse the Committee's best wishes for a long and happy retirement.

E. S. DE COURCY IRELAND, Chairman.

ART GALLERY AND MUSEUM COMMITTEE.

15th February, 1946. Present—The Mayor (Chairman); Alderman Leigh James ; and Mr. C. R. Mall,.

678—Curator's Report for January, 1946—The death of Mr. W. J. Thompson—The Mayor made reference to the sudden death of Mr. Thompson, who for a period was Art Gallery attendant. RESOLVED, That the Curator be asked to send a letter of condolence to Mrs. Thompson in her bereavement.

Visitors—During January, 4,945 (January last year 3,534). Included in this figure were 2 parties from colleges and schools.

Receipts—Catalogues, postcards, commission, etc. £24 9s. 11d. ; "Friends of the Art Gallery and Museum Account" £5 18s. 8d.

Talks by the Curator—Since the last Meeting, the Curator had given talks on " Old Pottery and China " at Apperley and Deerhurst Women's Institute and at Boddington Women's Institute.

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Exhibitions—Palette-knife Paintings by Piero Sansalvadore from 17th November to 26th December, 1945, had proved very attractive, having been visited by 5,983 persons.

Immediately following was an Exhibition of Colour Woodcuts and Watercolours by A. Rigden Read, from 29th December, 1945, to 2nd February, 1946. This proved equally attractive and was visited by 5,684 persons.

A selection from the Permanent Collection had now been hung.

677—Donations—Gifts had been received from the following donors : Lt.-Col, P. P. Kilkelly (" Penny-farthing " Bicycle, racing Beeston-Humber, c. 1886) ; Miss I. Catherine M. Paine (Miscellaneous collection of flint implements, geological specimens, books, and other items) ; Mr. S. D. Scott ("The Printed Pinafore"—miniature on ivory, by Mrs. D. E. Bond, of Cheltenham, 1928. (Exhibited in R.A, 1930) ; and also from Mrs. J. B. Calvert, Mr. C. Ganderton and Mr. C. King. RESOLVED, That the thanks of the Committee be conveyed to the donors.

678—Applications for Exhibitions—The Curator reported as to applications for exhibition space in the Gallery from several artists. RESOLVED, That the Curator be authorised to arrange a display for April, 1946, on the understanding that artists making application will combine to make a selective exhibition.

679—Japanese Sword—The Curator read a letter from General Sir Hastings Ismay, C.H., offering to the Art Gallery and Museum, a Japanese Sword (c. 1645) which was presented to him by Admiral Lord Louis Mountbatten, after its surrender by Lieutenant Ura in 1945. RESOLVED, That the Curator be authorised to receive this sword in due course, and to make arrangements for its display, and that the thanks of the Committee be conveyed to General Sir Hastings Ismay.

680—Bequest by the late Miss B. M. S. Leech—The Curator reported that a water-colour "Roofs—on the Ramparts, Briancon" had been bequeathed by the artist. RESOLVED, That this drawing be accepted, and that the thanks of the Committee be conveyed to the Executors.

681—Museums Association—RESOLVED, That the names of Alderman Leigh James and Mr. C. R. Mapp be forwarded to the Association as the additional representatives entitled to vote at the Annual Election for Council and Officers.

682—Loan of Rooms—The Curator reported that applications for the loan of rooms had been received from the Cheltenham British-Soviet Friendship Committee, for the 8th March, and from the National Council of Women for a meeting on 19th March. RESOLVED, That these applications be granted.

683—Centenary of the Cotteswold Naturalists' Field Club—The Curator reported that this event would be celebrated in Cheltenham on July 9th—11th, 1946, and that application had been received for facilities for a conversazione on one of the evenings, in the Museum. RESOLVED, That facilities be given and that the Curator be authorised to co-operate in making all necessary arrangements.

684—Loan of Water-colours—The Curator reported that an application had been made by Cheltenham College for the loan of 24 water-colours from the Permanent Collection, for an exhibition to be held for a week during March. RESOLVED, That this be agreed to.

685—Easter—RESOLVED, That the Art Gallery and Museum be closed on Good Friday, 19th April, and Saturday 20th April, and open as usual on Easter Monday, 22nd April, 1946.

CLARA F. WINTERBOTHAM, Chairman.

PUBLIC LIBRARY COMMITTEE.

15th February, 1946. Present—Councillors Grimwade (Chairman); and Compton, Rev. Barbara Thomas; Messrs. F. Vernall and C. E. Walsh.

686—Librarian's Report for January, 1946—

Issues for January—Ref. Dept. 5,497; Lending Dept. 37,873; Jun. Dept. 5,289; Branch Libraries, 1,645; Loan Collections, 400. Total 50,704 (Jan. last year, 45,544).

Receipts amounted to £133 9s. 1d.

Replacements and Binding—73 volumes have been replaced, 823 volumes have been returned from the Binder and placed in circulation, and a further 125 volumes have been dispatched.

Lectures—The total attendance at the 4 lectures given since the last meeting had been 370, an average of 92 per lecture.

Temporary Staff—An increment on the Temporary Scale due to Miss E. Hall from 5th March, 1946 was approved.

Book covers—The Librarian had interviewed Mr. J. W. Whitmarsh concerning the supply of 2,000 book covers per annum for the next two years, free of charge to the Library and bearing

advertisements of local firms. After consultation with the Vice-Chairman, the order was given. RESOLVED, That the action of the Librarian be approved.

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687—Librarian (a)—Read, letter dated 6th February from the Town Clerk of Gloucester stating that the City Librarian had returned to duty after serving with H.M. Forces, and that his Council had placed on record the deep appreciation of the services rendered by Mr. Herdman in the capacity of Acting Librarian during the past three years. His Council also expressed gratitude to the Cheltenham Corporation for permitting Mr. Herdman to, accept the temporary appointment. Mr. Herdman's guidance and control had resulted in the Library service being efficiently maintained, and the Gloucester Committee considered they had been fortunate in having his wealth of knowledge and experience placed at their disposal.

688—Books—RESOLVED, That 575 volumes published at £245 16s. 0d. be purchased for £217 15s. 9d.

689—Donations—16 volumes and 35 pamphlets had been received from 10 donors. RESOLVED, That the thank of the Committee be conveyed to the donors.

690—Periodicals—RESOLVED, (a) That "Czechoslovak Weekly Bulletin," suggested by the publishers, be taken.

(b) That "Life (U.S. Weekly) suggested by readers, be purchased at a cost of approximately £1 17s. 6d. per annum.

(c) That The Recorder " Advertisement Sheet suggested by the publishers, be not taken.

691—Binding—The Librarian read letters from three firms of bookbinders, stating that owing to an increase in wages paid to workers in the industry, the cost of book-binding would be a further 10% above the cost in 1939, making a net increase of 70%.

692—Co-operation with Gloucestershire County Library—The Librarian reported as to the greatly increased circulation of books to county readers in parishes adjacent to Cheltenham, in connection with which the County Council had been making a block grant of £200 per annum to the Cheltenham Public Library. He suggested that the time had come when some additional payment was due for the services rendered under this head. RESOLVED, That application be made to the County Education Committee for an increase in the payment to £500.

693—School Libraries—The Librarian reported that the service to 10 School Libraries in the Borough of Cheltenham was the subject of an annual grant of £60 from the Cheltenham Education Committee. In view of increased costs he recommended that application be made to the Education Committee for an increase in the payment under this head to £150.

694—St. Mark's Branch Library—The Town Clerk reported that the Kitchen at St. Mark's British Restaurant had been inspected by the Librarian and he was satisfied that this would make a suitable branch library for the time being, subject to heating, shelving and a few minor alterations being provided. Application had accordingly been made to the Ministry of Food for the use of the Kitchen but so far, no decision had yet been reached by the Ministry.

695—Library Association Scale of Salaries for Chief Librarians—The Town Clerk reported the receipt of the Library Association's new Scale of Salaries for Chief Librarians. RESOLVED, That this be forwarded to the General Purposes Committee for consideration, when the salaries scales were before the Committee.

696—Caretaker—The Librarian reported the sudden death on 5th February, of Mr. W. J. Thompson, who had been resident Caretaker since 12th May, 1941. RESOLVED, That a letter of condolence be sent to Mrs. Thompson in her bereavement, expressing the appreciation of the Committee of the loyal and efficient services rendered by her late husband.

Consideration was given to filling the vacancy and it was RESOLVED as follows:—

(a) That Mrs. W. J. Thompson be allowed to remain for the time being in occupation of the basement rooms free of rent, plus coal and electricity, Mrs. Thompson in return to carry out cleaning duties about 12 to 15 hours per week.

(b) That the Librarian be authorised to appoint a successor to Mr. Thompson at a wage of £3 2s. 0d. per week plus the present war wage of £1 10s. 0d.

697—Staff—The Librarian reported the resignations of the following members of the permanent staff, at present absent on war service:—

(a) Miss F. M. Benney, a senior assistant, served on the staff from 18th February, 1937 to 19th January, 1946 (W.A.A.F. since 12th December, 1941).

(b) Miss M. R. Gardner, assistant from 31st October, 1938 to 19th January, 1946 (W.L.A. since 1st February, 1943).

(c) Miss B. J. Burford, assistant from 18th October, 1937 to January, 1946 (W.R.N.S. since 2nd June, 1943). RESOLVED, That an advertisement be inserted in the "Times Literary Supplement " for 2 female Assistants-in-Charge, at salaries according to Scale £180-£220 plus 15% plus cost of living bonus, applicants to be Associates or Fellows of the Library Association. RESOLVED further, That the Librarian be authorised to interview candidates and make appointments.

RESOLVED ALSO, That the selected applicants be informed that when these appointments are graded under the new scales the maximum salary will not necessarily exceed the above maximum plus 15%.

698—Easter Closing—RESOLVED, That all departments of the Library be kept open on Saturday, 20th April, and closed on Good Friday and Easter Monday.

H. C. GRIMWADE, Chairman.

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TOWN IMPROVEMENT AND SPA COMMITTEE.

15th February, 1946. Present—The Deputy Mayor (Chairman); Aldermen Pates and Ward; Councillors Bush, Fildes Green, Grimwade, Mann, Morris, Readings and Thompson; Messrs. Baring and Palmer.

699—Entertainments Sub-Committee--The Entertainments Sub-Committee met on 6th February and a report of their meeting is being circulated to the Council.

With regard to Item 1 relating to the Winter Garden lay-out, the Entertainments Manager submitted alternative suggestions for overcoming the difficulties associated with open air band performances. He suggested that to provide protection against weather conditions, a marquee might be hired at a cost of £120 for the season of 14 weeks. The position for such marquee could conveniently be on the south side of the drive leading from Imperial Square to the rear of the Town Hall. RESOLVED, That with the exception of Item 1, the report be approved and adopted. ALSO RESOLVED, That with regard to Item 1 the Sub-Committee be asked to give further consideration to the suggestions now put forward.

700—Health and Holiday Resort Sub-Committee—The Health and Holiday Resort Sub-Committee met on 5th February and a report of their meeting is being circulated to the Council.

With regard to Item 7 (a) relating to the continuance of the Essential Work Order for the Alstone Baths, the Borough Surveyor stated that on further consideration he was doubtful whether the Council would be justified in pressing for the continuance of this Order. RESOLVED, That the report be approved and adopted and that with regard to the Essential Work Order the Town Clerk communicate with the Ministry of Health on the lines now indicated.

701—Playhouse Sub-Committee—The Playhouse Sub-Committee met on 5th February and a report of their meeting being circulated to the Council. The Committee also had before them information relating to the constitution of the Civic Players. They approved the principle of the creation of a central body of players closely associated with the Playhouse and independent of the existing Societies. The existing Societies were experiencing difficulties in putting on successive productions and at the same time obtaining proper interest and enjoyment therefrom. The aim of the central body of players would be to present plays of a high quality and standard. The Committee had particulars of the constitution of such body before them but did not feel that it was within their province to give authority for the same which might best be left to those producing and performing at the Playhouse. The report of the Sub-Committee has, therefore, been amended to this effect. RESOLVED, That the report, as amended, be approved and adopted. ALSO RESOLVED, That the formation of a central body of players to be known as The Civic Players on the above lines, be encouraged.

702—Publication of New Guide----(Min. 308)—Representatives of the Council had, on 30th January, met representatives of the Chamber of Commerce for further discussions in regard to the publication of a new guide. A report of their meeting was submitted and is being circulated to the Council. A letter from the Chairman of the Finance Committee of the Chamber (Mr. W. Ansell) was also submitted stating that it was felt that as the Council's suggestions for the publication of a guide in two parts had been adopted, there should be prior agreement to the effect that if the profits from such production proved to be less than the average of the three preceding issues, the Council would make a grant to bring the yield to the Chamber up to such average. On this understanding the Chamber were prepared to approve the joint report. The Chamber asked that No. 4 of the recommendations be amended in the eighth line to read the Council shall make good such loss." It was contended that this was the intention of the joint Committee. RESOLVED—

(i) That the report, with the amendment suggested, be approved and adopted.

(ii) That it be made clear to the Chamber that the task and responsibility of producing the joint guide is vested neither in the Council nor in the Chamber but in the Joint Committee who will be given executive powers.

(iii) That on the understanding that the Chamber of Commerce are to appoint five representatives upon such Joint Committee, the following be appointed the five representatives of the Council, namely, the Deputy Mayor, Alderman Ward, Councillors Fildes, Grimwade and Thompson.

(iv) That the Joint Committee be recommended to give careful consideration to rates for advertisements to ensure that these are commensurate with current rates.

(v) That the arrangement be continued for not exceeding two years, or until the completion of the new Guide, whichever is the shorter period and that at the expiration thereof the position be reviewed in the light of experience gained, including the question of future joint publications,

703--Bridge Congress—With reference to Item 6 of the last Report of the Entertainments Sub-Committee, the Town Clerk had interviewed the Secretary of the English Bridge Union. The Union desired to hold their Congress in Cheltenham from 17th to 20th May, when county, national and international championships would be held and it was anticipated that a portion of the proceedings would be broadcast. The Union had found no building of a size sufficient to accommodate the events and asked for the use of the Town Hall, including Sunday.

The Town Clerk gave his opinion of the legal position which was, that as no prizes would be offered but the provided presented with perpetual challenge trophies and that, if miniatures were given, the cost would be provided from a fund not associated with the entrance fee and further, that as all the competitions were “duplicate bridge” which eliminated any aspect of chance, the Congress might take place in the Town Hall without any infringement of the licensing laws. It would be necessary, however, for rules to be enforced for the prevention side stakes. The Town Clerk had been informed by the Secretary that this was already a rule of the Congress and would be so enforced.

The Town suggested that in view of the importance of the Congress, his views might be confirmed or otherwise by Counsel.

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With regard to Sunday play, the Congress authorities were most anxious for this and stated that they would have to consider another venue if the Town Hall was not available. The Committee, however, felt that to grant facilities for Sunday play would be contrary to the indication recently given to religious bodies in the town, that the Council only desired to promote amenities of a cultural character and which did not conflict with the maintenance of Sunday as the Sabbath. RESOLVED,

(i) That the Bridge Union be informed that the Council regret that they cannot make available the Town Hall for Sunday play but it is suggested that the possibility of obtaining other premises be explored.

(ii) That the Town Clerk be authorised to obtain the opinion of Counsel in regard to the use of the Town Hall for the purposes mentioned and that he take an opportunity of obtaining Counsel's opinion on the difficulties associated with Whist Drives.

704—Town Hall—Purchase of Chairs—[Min. 243 (iii)]—The Entertainments Manager reported that, as instructed he had obtained quotations for plush tip-up chairs urgently required for the Town Hall for replacement purposes. RESOLVED, That the quotation of Messrs. Beck and Windibank Ltd., for the supply of 250 chairs, upholstered in moquette, at the price of 78s 6d each, be accepted.

705—Chamber of Commerce Transport Committee—RESOLVED, That the report of the Transport Committee of the Chamber of Commerce of their meeting held on 5th February, be received and that matters appropriate to other Committees of the Council be referred to them accordingly.

T. WILFRED WAITE, Chairman.

STAFF JOINT ADVISORY COMMITTEE.

28th January, 1946, Present: The Mayor (Chairman) ; Councillors Bush, Grimwade and Thompson—representing the Council.

Messrs. Bird, Board, Jefford, Steel and Williams—representing the Staff.

706—Temporary 15 per cent. increase in Salaries—(Min. 338 and 376 (a)). In accordance with the recommendation of the General Purposes Committee, the Joint Committee have given further consideration to the effect of the proposed interim salary adjustment pending the submission and approval of the national scales. The Joint Committee were satisfied that there were no anomalies necessitating special recommendations in view of the adoption of the proposed increase in regard to the staff subject to grading. There was, however, the question of the limit in respect of which overtime could be paid : also the position of Deputy Chief Officers and the Planning Officer where the possibility might arise, as a result of a senior member of the staff receiving the temporary increase, whereby the latter's salary would near the salaries of the above officers. RESOLVED UNANIMOUSLY

(i) That consideration of the salaries of Deputy Chief Officers and the Planning Officer and the effect of the proposed temporary increase be referred to the appropriate Committees for consideration and that they submit any recommendations thereon to the General Purposes Committee.

(ii) That, in view of the increase, the overtime limit at present fixed at £500 per annum be increased by 15 per cent to £575 per annum.

CLARA F. WINTERBOTHAM, Chairman.

STREET AND HIGHWAY COMMITTEE.

18th February, 1946. Present—Alderman Ward (Chairman) ; The Mayor ; Alderman Pates ; Councillors Addis, Bettridge, Biggs, Green, Grimwade, Midwinter and Readings.

707—Salvage Sub-Committee—The Salvage Sub-Committee met on 13th February and a report of their meeting is being circulated to the Council. With reference to Item 5 (c) the Borough Surveyor stated that the bread included in the Council's refuse collections had been weighed and amounted to approximately $\frac{1}{2}$ cwt per day, or the equivalent of 96 two pound loaves per week. To bring home to the public the urgent necessity to avoid such waste, it was suggested that the example of certain other local authorities might be followed, and an exhibition staged in a prominent position showing the weekly amount of bread from such collections. RESOLVED :—

(1) That the report be approved and adopted.

(2) That it be suggested to the Salvage Sub-Committee that an exhibition on the lines indicated be staged upon the Slabbery in the Promenade.

708—Stores Sub-Committee—The Stores Sub-Committee met on 4th and 18th February and a report of their meetings That being circulated to the Council, RESOLVED, That the report be approved and adopted Also, RESOLVED, That the Town Clerk prepare any necessary Contracts and that the Common Seal be affixed thereto.

709—Ivymead, Moorend Road—The Town Clerk reported the completion of the purchase of this property which would be required, in due course, for extensions to the Leckhampton Depot. He also submitted particulars of the tenancies.

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710-1 and 2 Spa Place—After protracted negotiations, the Agents for the owner now intimated that their client was willing to accept the Council's offer of £2,000 subject to payment of Vendor's Solicitor's and Agent's costs, completion to take place on 31st December, 1946. The attention of the Committee was drawn to the state of repair of the property and also to the existing tenancies. No. 1 was let at per annum, and a compensation rental of £55 per annum was made for No. 2 which was still requisitioned, RESOLVED, That the offer be accepted subject to contract and the approval of the Ministry of Health being obtained, including loan sanction, and that the Town Clerk be authorised to enter into Contract, Also, RESOLVED, That application be made to the Ministry of Health for consent to loan for the purchase money, costs and stamp duty.

711-7 Winchcomb Street—The Council's tenant of these premises had recently died and Messrs. Winterbotham, Gurney & Co. made application for an assignment of the tenancy to Mr. J. Arnold Peel for the establishment of a business as an Estate Agent and Valuer. The Town Clerk reported upon the terms of the tenancy agreement which contained a covenant that the premises should not be used other than for the purpose of an antique dealer's business without the prior consent of the landlord. He also submitted information upon the number of applicants on the waiting list for premises in this area which included ex-service men, The Committee were not in favour of the policy of the establishment of professional offices in this shopping area. RESOLVED, That the application be

not acceded to. Also RESOLVED, That should the Executors be desirous of surrendering the lease, consideration be given to the waiting applicants.

712—Rodney Road Car Park—(Min. 541) (a) Military Occupation—The Military Authorities had been informed that the Council were prepared to reduce their compensation claim from £456 to £415 but could not consider any further reduction, in view of the substantial damage caused to the surface, due to the parking of heavy vehicles. The War Department Land Agent was not satisfied and asked for a further reduction of £52, making the compensation payment £364. He contended that as a rental was paid prior to requisitioning, an allowance should be made for fair wear and tear and surface deterioration which must have occurred during that period. It had been pointed out that had the parking of private cars been continued no deterioration would have been evident for many years and the present position was due, in the main, to the parking of tanks and armoured vehicles. The Town Clerk informed the Committee that if agreement was not reached between the parties the Council could refer the claim to the Appeals Tribunal. RESOLVED, That the Council maintain their claim for a compensation payment of £415, and that the Town Clerk take all necessary steps to this end.

(b) Accommodation for Military Vehicles—Since de-requisitioning, service vehicles continued to use the park overnight and this matter had been taken up with the Military Authorities in accordance with the Council's instructions. The Borough Surveyor also submitted particulars of the number of military vehicles recently using the park and drew attention to the further surface damage which might occur and for which the Council would have no remedy in view of the de-requisitioning. The Military Authorities contended that their vehicles were directed by the Police authorities and suggested that there should be collaboration between the Council and the Police. The Committee considered alternative accommodation and were of opinion that the only suitable place was the wide footpath adjacent to the Queens Hotel. They were reminded that this footpath was recently de-requisitioned and compensation payment negotiated. If parking was permitted and further deterioration resulted, the Council would have no remedy therefor. RESOLVED, That as a temporary measure, military vehicles be permitted to use this footpath for overnight parking and that the co-operation of the Police authorities be sought in regard to directions to drivers.

(c) Messrs. Pulhams Service—(Min. 189 (a), General Purposes Committee). Messrs. Pulhams had been given notice terminating their tenancy of this park for their Rissington service on 25th March next from which date it was understood that the Black & White Motorways Ltd. would provide accommodation at their Motor Coach Station. The latter, however, now stated that this arrangement was not possible in view of the pending resumption of long distance services, Messrs. Pulhams had been unable to find other accommodation and had so informed the Regional Transport Commissioner who asked for the Council's observations upon the position. In the view of the Committee the need for such facilities could conveniently be met if the Royal Crescent Garden was available as a motor coach station, and until such provision was made difficulties of this nature must continue to arise. RESOLVED, That the attention of the Regional Transport Commissioner be drawn to the restricted facilities in the Borough for services of this character. Also RESOLVED, That as a temporary measure, Messrs. Pulhams be permitted to continue the use of Rodney Road Car Park upon the same terms and conditions as hitherto.

(d) Storage of Scenery for Civic Playhouse—The Playhouse scenery and properties had, for some time, been stored at the Montpellier Pavilion where painting and carpentry was undertaken in connection therewith. The Pavilion would no doubt be let during the summer season and its use was also required on dates in February and March for dog shows. The Entertainments Manager therefore enquired if, as an alternative, the covered garage might be made available for the purpose. RESOLVED, That as a temporary measure the application he acceded to.

713—Cambray Car Park—Mr. E. Woodward drew attention to the position with regard to parking which he contended would arise with the removal of the air raid shelters. He stated that the presence of Auction Rooms made parking in the centre of the road undesirable and users of the park ignored the white lines which indicated parking positions. He therefore asked if supervision might be provided. The Borough Surveyor reminded the Committee that during the war, parking had been abandoned but the Order prescribing the use of the parking place was still in force and it was assumed that the Council would desire to resume such facilities when the shelters were demolished. The Committee had, on several occasions, had before them the need for additional car parks and agreed that it was desirable for parking to continue in Cambray, RESOLVED, That the Borough Surveyor arrange accordingly and that he be authorised to provide reasonable supervision if he considers this desirable,

714—Crescent Place—Proposed Parking Place—(Min. 542)—The Town Clerk submitted draft Order and outlined the public notice to be followed in connection with the provision of parking facilities in this road. It would be necessary for notice to be given and persons aggrieved might appeal to the Petty Sessional Court. The Borough Surveyor suggested the reservation of accommodation for nine vehicles to be parked diagonally on the east side of the road and that the maximum period permitted should not exceed two hours. RESOLVED, That an Order be made under the Public Health Act, 1925, accordingly and the Common Seal be affixed thereto. ALSO RESOLVED, That Byelaws be made in the Model form and limiting the use of the car park to private cars and parking to a maximum period of two hours ; Also that application be made to the Ministry of Health for confirmation thereof.

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715—British Legion National Car Attendants' Company Limited—This Company had prepared a Scheme for the supervision of car parks by disabled ex-service men and they asked for the co-operation of local authorities. The inn would be paid a minimum weekly wage of 12 0, plus uniform, and prescribed conditions of service would operate. The Company would, of course, receive the parking fees. The Borough Surveyor pointed out that it had been the Council's practice to endeavour to obtain parking attendants through the British Legion and he recommended that this procedure continue, RESOLVED, That the recommendations of the Borough Surveyor be approved.

716—Pillely Bridge (Min. 171)—The Borough Surveyor had discussed with the Ministry of War Transport the Council's suggestions for the re-alignment and widening of this bridge and adjoining approaches, when re-constructed, to 45ft Although the Ministry had approved the proposal, in principle it had been contended that the re-construction would only justify an improved width of 40 feet, Following a recent inspection with a representative of the Ministry it had been decided to recommend to the Ministry and the Council that the re-alignment and improvement should be on the basis of a road width of 50 feet, namely, the provision of a carriageway 27 feet wide and two

footpaths each of 11ft. Gains The views of the County Surveyor with regard to the proposed Bye-Pass and also the Regional Planning Officer were being obtained and subject thereto the Borough Surveyor recommended that so far as the Council are concerned the amended proposals be approved, RESOLVED, That this be agreed to.

717—Pittville Circus—The Committee considered a complaint from a resident of the danger, particularly to elderly people, resulting from the practice of cycling across the green portion of the Circus and a suggestion had been made that notices be erected prohibiting cycling. The Borough Surveyor felt that a more effective remedy would be the re-construction of a portion of the footpath kerbing to prevent easy access by cycles to the green. RESOLVED, That this proposal be adopted.

718—Telephone Kiosks, Albion Street and Orchard Way—The Post Office authorities proposed to erect kiosks in the above roads and sketch plans indicating the sites were submitted. The Borough Surveyor saw no objection to the position of the kiosk in Albion Street which would be placed in front of the Masonic Hall. With regard to Orchard Way, however, the position was not entirely satisfactory as when the air raid shelter was removed the pole would be in the middle of the footpath which was only sufficient for pedestrian traffic. The Committee welcomed the suggestions of the Post Office authorities as in their opinion there was need for additional kiosks in many parts of the town. RESOLVED, That the proposals be approved, in principle, but that with regard to the kiosk in Orchard Way the Borough Surveyor discuss with the Post Office authorities the amended siting thereof.

719—Promenade—Ornamental Garden in front of Nos. 99-119—Prior to the war, it had been the Council's policy to endeavour to persuade owners of ornamental gardens in the main thoroughfares, to agree to the same being taken over by the Council and laid out in a manner worthy of the town. Such negotiations had been in progress in connection with this garden and it had now been suggested that the time was opportune for the same to be re-opened. RESOLVED, That the Town Clerk, the Borough Surveyor and Gardens Superintendent be asked to report thereon and that, in the meantime, the Town Clerk commence negotiations to that end.

720—Hoarding--Lance's Site—Messrs. Mills & Rockley, Ltd., made application for permission to use this site for advertising purposes, pending building development. RESOLVED, That the application be not entertained.

721—Grants for Road Improvements—The Borough Surveyor reported upon a recent circular from the Ministry of War Transport stating that consideration might be given by the Minister for grants towards the cost of schemes, other than those of extreme urgency, particularly in cases where the necessary labour was forthcoming. RESOLVED, That this be noted.

722--Rose and Crown Inn, Rose and Crown Passage—Messrs. Flower & Sons Ltd., made application for permission to construct a new roll-in way to facilitate delivery of stocks to these premises. The Borough Surveyor submitted plan showing the Company's proposals in detail. RESOLVED, That the application be granted subject to the usual form of Agreement being entered into by the Company indemnifying the Council against any claim for damages in connection therewith.

723—Corporation Depot, St. James' Square and Decontamination Depot and Public Cleansing Centre, High Street—The County Council pointed out that during their occupation of these premises

water installations and other items had been provided at an expenditure of £737 5s. 0d. and £218 1s. 9d. respectively. As the installations had an appreciable salvage value, enquiries were made as to whether the Council desired to retain the same. If so, a valuation would be agreed with the appropriate Government department but, otherwise, the installations would be removed. The Borough Surveyor had made an inspection and recommended that he be authorised to acquire such equipment as would be of service to his department, provided a reasonable price could be agreed. RESOLVED, That the County Council be informed accordingly.

724—Refuse Collection—Winchcomb Street—Read, letter from the Winchcomb Street Traders Association complaining of the refuse collection which was now undertaken once in every two days instead of the pre-war daily collection. The Borough Surveyor stated that as soon as conditions were anything like normal, it was his intention and desire to resume pre-war daily collections but with the present labour difficulties which had recently been aggravated by the illness of a number of employees, it was not possible to do very much to increase the collections at the present time RESOLVED, That the Association be informed accordingly.

725—Cheltenham District Traction Company—(a) Shelters, Swindon Road—(Min. 536 (a))—The Company regretted that they were not in a position to provide a shelter on the waste land adjoining the Elmfield Road stop. The Committee were disappointed at this decision as the hope had been expressed that the Company might consider the provision of shelters, not only at this stop, but in other parts of the Borough where conditions warranted. Representations were made that the stop adjoining Elmfield Road was particularly exposed and there were no facilities for shelter in bad weather and this caused hardship in view of the somewhat infrequent service and the waiting time involved. RESOLVED, That the Town Clerk pursue the matter with the Company in an endeavour to ascertain at what points they would be prepared to consider the erection of shelters.

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(b) North Street—The Committee had agreed with the Council's suggestion that with the revised services, only one stop was now required in North Street and, therefore, the stop in the vicinity of North Street Motors Ltd., might be removed to meet the latter's complaint. The Company also suggested that the queue rails should be removed at the point in question. RESOLVED, That the Borough Surveyor be asked to consider the suggestion, in consultation with the Company, and to report thereon to the next meeting.

726—Safety First Campaign—Local Committee—(Min. 544 (a))—The local Branch of the National Union of Teachers had now nominated Miss C. F. Burrows and Mr. W. D. Barker as their representatives upon the local Committee. The Committee also suggested that the Cheltenham Motor Club and the Cheltenham Cyclists' Club should be invited each to submit one nomination. RESOLVED, That the nominations submitted by the Teachers' Association be accepted and that the suggestions in regard to the Motor Club and Cyclists Club be approved.

727—Highways Department—No 3 Fordson Tractor—The Borough Surveyor reported that even if spare parts were procurable this tractor was beyond repair at an economic figure. He, therefore, submitted an offer for a second-hand Fordson 2/3 ton lorry at the price of £250. In view of the difficult transport situation he recommended acceptance thereof. RESOLVED, That this be approved

subject to the Department's mechanic submitting a satisfactory report upon the condition of the vehicle.

728—Highways Employees—A. Stephens, Labourer—This employee would attain the age of 65 years on 6th April and had intimated his desire to retire. He would complete approximately 35 years' service with the Council and was entitled to a superannuation allowance, RESOLVED, That the Finance Committee be informed accordingly. Also RESOLVED, That the Borough Surveyor convey to the employee this Committee's appreciation of his services.

729—Borough Surveyor's Department—Senior Engineering Assistant—The Borough Surveyor reported the resignation of Major J. F. Fletcher who had secured an appointment with another local authority. Major Fletcher had asked to be released on 25th February and the Borough Surveyor recommended that this be agreed to. He suggested that, pending the demobilisation of other members of his department, the question of filling the vacancy be deferred for the time being. RESOLVED, That this be approved.

730—Delancey Hospital Trustees--The Borough Surveyor, who was also Supervising Engineer to the Trustees, reported that his salary therefor had been increased from £25 to £40 per annum. In pursuance of the resolution of the Council dated 6th June, 1932, his remuneration for such duties was repayable to the Council. RESOLVED, that the Borough Surveyor's salary be increased by the corresponding amount of £15.

E. L. WARD, Chairman.

GENERAL PURPOSES AND WATCH COMMITTEE.

19th February, 1946. Present—The Mayor (Chairman) ; The Deputy Mayor; Alderman Ward ; Councillors Addis, Biggs, Bettridge, Bush, Green, Grimwade and Thompson

731—Market and Public Control Sub-Committee—The Market and Public Control Sub-Committee met on 6th February and a report of their meeting is being circulated to the Council. RESOLVED, That the report be approved and adopted.

732—Local Government (Boundary Commission) Act, 1945—The Town Clerk reported upon this Act and the Regulations made thereunder. The Commission had intimated that the governing principle by which they were to be guided in exercising their functions was to make alterations in the status or boundaries of local government areas as would ensure individually and collectively effective and convenient units of local government administration.

It was intended to give a general priority to questions relating to boundaries of counties or county boroughs (and of any county districts which would be consequentially affected) as distinct from questions solely relating to the status or boundaries of county districts. Within such general priority the Commission would consider as having a special priority :—

(i) County boroughs which, either in consequence of war damage or for other reasons, have in prospect large schemes of reconstruction involving development outside the existing towns : and

(ii) Cases in which applications to Parliament for alteration of boundaries or status have been made or have for some time been in contemplation and, but for the war, would in all probability have been already considered.

733— Police Bill-(Min. 557). The Borough Member had watched the progress of this Bill with a view to safeguarding the interests of the Council. The Secretary of State had now inserted a clause in the Bill to the effect that where he is satisfied that the amount of the rate required to be raised by the Council of a non-County Borough would be substantially increased by reason of the inclusion of the Borough in the County Police area, he might by order direct that the Borough should be entitled to the provisions made for certain rate adjustments spread over a period of three years.

734----Education Act, 1944—Cheltenham Committee for Education—At the last Meeting of the Council a request had been made that the legal position in that regard to an amendment of the existing Scheme might be considered and a report submitted.

The Town Clerk had stated that in his view such amendment would require the same protracted formalities as for the making of the scheme.

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The Minister of Education had now introduced an amending Bill which would (inter alia) provide that an Excepted District might, with the consent of the Minister, vary a previous scheme and the Minister, if he had given his existing to the making of such Scheme, might also, if he thought fit, direct that the existing procedure under the A should be dispensed with either wholly or in part.

The Town Clerk pointed out that the new Bill, if it became law in its present form, would only apply to applications made thereafter and if the Council desired to amend the present Scheme and wished to ask the Minister for the requirements to be wholly or in part dispensed with, application must be deferred until the Bill was enacted. RESOLVED, That in these circumstances consideration of Town Clerk's report be deferred until the passing of the Bill now before Parliament.

735—Closing of Sub-Post Offices—Representations had been made as to the hardship and inconvenience resulting from the proposals of the postal authorities to close the Sub-Post Offices at Queen's Road and Whaddon Road. Both the; offices were in neighbourhoods with considerable populations and a large number of people were likely to suffer hardship and inconvenience, particularly old age pensioners. Another factor not apparently taken into account was the present and future building development in the Whaddon area, at the Lynworth Farm, Priors Farm, Selkirk Gardens and other Estates resulting in considerable increased population.

The policy of good planning was to provide small shopping centres whereby residents would be able to meet their needs within a quarter of a mile radius and the Council's planning scheme had visualised such need both at the junction of Queen's Road and Gloucester Road and in Whaddon

Road. The Sub-Post Office at the former was also used by passengers from the L.M.S. Station who would otherwise be without postal facilities for within at least half a mile of the station.

In the general interest of the public the Committee felt that representations should be made to bring these views to the notice of the Postmaster General and that he be urged that in future when proposals of this nature are in mind he should consult with Local and Planning Authorities and obtain their views. RESOLVED, That the Town Clerk communicate with the Postmaster General accordingly and that strong representations be made to him for the retention of the Sub-Post Offices mentioned.

736—Formation of Bonds of Good Will and Friendship between Cheltenham and Illhaeusern, Alsace Lorraine—The Mayor had received a communication from the Mayor of Illhaeusern suggesting that bonds of friendship and good will should be established between the two authorities. It would appear that this suggestion formed part of a scheme whereby local authorities in Great Britain would extend their interest to devastated towns in Alsace Lorraine. The population of Illhaeusern was approximately 500 and as a result of the war 39 houses had been totally destroyed and 72 seriously damaged and businesses wiped out. It was an agricultural and fishing community but the live stock had been reduced to a negligible quantity having either been stolen or killed by the enemy. The inhabitants' needs were for agricultural implements, school equipment, clothing and other articles and with the approval of the Council the Mayor proposed to issue an appeal for some of the articles mentioned. RESOLVED, That this Council support the appeal proposed to be made by the Mayor.

787—Visit of Sudanese Administrative Officers (Min. 1203/45)—The London Office of the Sudan Government expressed thanks and appreciation for the interest and instructive course in local government given to the Sudanese Administrative Officers during their stay in Cheltenham. These Officers remembered with gratitude the kindness and courtesy with which they were received and had assured their Government that they had benefitted enormously from the instruction received at the hands of English local authorities and their Officers.

738—Bye-Laws—Wireless Loud Speakers and Vans (Min. 191)—The Town Clerk reported upon his correspondence with the Home Office in regard to this Bye-law. The Home Office now suggested that the Council might like to consider a form of bye-law which had been adopted by other authorities. The Town Clerk had examined the suggested bye-law and stated this was identical with the present bye-law except that in the case of loud speakers used in streets and public places an offence would be committed if a nuisance was caused to persons using any street or public place, whereas under the present bye-law the only persons who could be aggrieved were occupants or inmates of any premises in the neighbourhood. The suggested bye-law did not meet the requirements of the Council as they had in mind a bye-law containing discretionary power for permission to be granted for the use of such apparatus in certain approved cases. RESOLVED, That the Home Office be informed accordingly and that the Town Clerk endeavour to obtain approval to a bye-law in the form desired by the Council.

739—Association of British Market Authorities—The Council had recently affiliated to this Association. The Annual General Meeting would be held at Fleetwood on 17th and 18th June and affiliated Members were invited to appoint delegates accordingly. There were also six vacancies to be filled upon the Executive Committee, two of which would be allocated to non-county boroughs.

RESOLVED, That Cheltenham be nominated for appointment upon the Executive Committee and that, if successful in the election, Councillor Betteridge be asked to represent the Council. ALSO RESOLVED, That Councillor Betteridge and the Chief Sanitary Inspector be appointed as the Council's delegates to attend the Annual General Meeting,

740—Victory Celebrations—Read, Circular 40/1946 from the Home Office with regard to the arrangements to be made on 8th June which would be declared a public holiday and the occasion of official Victory celebrations. Local Authorities would, no doubt, desire to make arrangements for such celebrations and the Secretary of State made certain observations in regard thereto.

No objection would be raised to flood lighting of important buildings between the hours of 10 p. m. and midnight from 8th to 15th June. Theatres and other places of entertainment were being asked to keep their premises open until the usual hour and it was suggested that local authorities might organise open-air entertainments in parks and open spaces with firework displays and also to include appropriate celebrations for the aged. Magistrates were also being approached to give sympathetic consideration to extensions of licences for the sale of intoxicating liquor on 8th, June. RESOLVED, That the Mayor be asked to invite the Chairman of Committees concerned and representatives to various bodies and organisations to attend a meeting to arrange for the local celebrations and that such meeting be informed that in the opinion of this Committee it is not desirable to organise a Parade in view of the large number of Parades held in the past and the fact that many of the organisations which would normally take part therein have been disbanded and their members have either used or disposed of their uniforms.

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741—Delancey Hospital—The Town Clerk reported that the terms of office of Alderman Ward, Councillors Bayliss and Grimwade as the Council's representatives on the Delancey Hospital Trustees had now expired. There were also other vacancies including two vacancies caused by the deaths of Dr. Curling Hayward and Mr. P. P. Davies. RESOLVED, That Alderman Ward, Councillors Bayliss, Grimwade and Strickland be appointed representative Trustees for a term of three years expiring on 4th March, 1949. Also, RESOLVED, That the Trustees be asked to consider and make recommendations for filling the remaining vacancies.

742—Council Chamber—Ventilation—Attention was drawn to the lack of ventilation in the Council Chamber and it was suggested that this might be remedied by the installation of extractor fans or an air diffusing apparatus. RESOLVED That the Borough Surveyor and Borough Electrical Engineer be asked to consider and report thereon to the next meeting

743—Staff Joint Advisory Committee—The Staff Joint Advisory Committee had met on 28th January. RESOLVED, That the Committee's proceedings be recommended for adoption on the understanding that in connection with Resolution (ii) the payment of overtime is to be regarded as a temporary arrangement pending the adoption of the National Conditions of Service and on the understanding that officers concerned shall not be deemed to be prejudicially affected by the implementation of the new conditions as to overtime when the National Conditions are adopted.

744—Staff—(a) Town Clerk's Department—The Town Clerk reported that Messrs. R. Rouse and E. M. Staite had now been demobilised and had commenced their duties in his department. At the last

meeting he had also reported upon the resignation of Miss M. O. Seaford, part-time shorthand-typist, who had obtained another position. Miss Seaford had subsequently asked to be reinstated and in view of the pressure of work he recommended that this be agreed to upon the former terms and conditions. RESOLVED, That this be approved.

(b) Electricity Department—Demonstrator Trainee—(Min. 644 (g) Electricity Committee) The Committee had before them the contents of this minute upon which the Electricity Committee desired to obtain their observations. They were not prepared to agree to the suggestion that the Council should grant leave of absence to the trainee with pay and also undertake responsibility for payment of fees for courses at the London School of Electrical Domestic Science. Neither did they feel that, at this juncture, the scholarship scheme adopted by the Chester Council was appropriate as they considered that if a scheme of this nature was adopted by the Council it should have wider application and not be confined to one department of the Council. RESOLVED, That these views be conveyed to the Electricity Committee accordingly.

745—S.W. Provincial Council—The Town Clerk reported that the S.W. Provincial Council would on 22nd February have before them the Scheme of Conditions of Service recommended by the National Joint Council (including new Salary Scales). No doubt the Provincial Council would transmit their recommendations to constituent authorities in due course. In the meantime a copy of the scheme had been received and sufficient copies had been requested in order that members of the Council might be supplied therewith. It was recommended that the scheme should operate as from 1st April next and it would be necessary for consideration to be given in the near future to the implementation thereof. RESOLVED, That in the first instance the Chief Officers be asked to submit recommendations as to the application of the scheme and that at the next meeting this Committee give consideration thereto.

CLARA F. WINTERBOTHAM, Chairman.

HOUSING COMMITTEE.

20th February, 1946. Present—Councillor Bush (Chairman), The Mayor ; Alderman Pates ; Councillors Bayliss, Compton, Grimwade, Morris and Yeend.

746—Government Surplus Stores (Min. 434)—Enquiries have been made as to whether surplus stocks of building materials and components now available at the Ministry of Works depots which might be of use to housing authorities could be purchased for the use of, or resale to, contractors employed in the erection of Council houses. The Ministry have ascertained that this can be done and in accordance with the Committee's instructions, the Borough Surveyor would visit the depots and the purchase price and arrange to inspect the equipment and report thereon to the Committee,

747—Government-Owned Equipment (Min. 352)—The Emergency Committee have now considered Circular 208/45, Ministry of Health, relating to the disposal of Government-owned equipment and the suggestion that certain items be retained for activities of Local Authorities, such as housing. A list has been prepared of the equipment held by the Council, and the Emergency Committee have considered that the most satisfactory way of disposing of the equipment would be for this Committee to purchase the whole for disposal as this would ensure that persons really needing equipment might obtain it. To advertise the equipment would result in a considerable number of applications

which could not be from firms view of the comparative small amount of equipment held, neither was it considered desirable to invite tenders from firms for its purchase, The purchase price from the Government was 80% of the cost price as set out in the above circular and the Committee could charge in excess of their purchase price to recoup the cost involved in its storage and disposal. The equipment was stored at various buildings in the town, and if the Emergency Committee's recommendation was accepted, it was suggested that the Control Centre should be used as a central store, for which tentative permission had been obtained from the County Council, and that persons should be supplied from the centre the

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stocks being replenished from time to time from the present various stores which could be closed as and when the equipment was removed. The Housing Department and the Town Clerk's Department were unable to take over the of the equipment and a storekeeper should be appointed who would be responsible for the stores and for distributing them upon receipt of written instructions from the Housing Manager, under whose control he would be placed, although subject to the supervision of the Borough Treasurer, who would be responsible for keeping a satisfactory check on the issue, storage, and equipment. Consideration should also be given to a system of distribution and to payment whether by cash on supply or on hire purchase repayable, if the purchases were confined to tenants of Council properties, by weekly sums in addition to the rent. RESOLVED, (i) That the offer of the Emergency Committee be accepted. (ii) That the equipment be disposed of to persons in the following. order of precedence :- (a) tenants of new Council dwellings ; (b) persons rendered homeless by enemy action; (c) existing tenants, and that in the event of any equipment being left over, the Committee give further consideration to its disposal ; (iii) That the suggestion for the use of the Control Centre as a central depot be approved, that a temporary storekeeper be appointed at a wage of £5 0 0 per week for a 47 hour week, including the war wage increase ; (iv) That the appointment of a storekeeper be advertised and that the Chairman and Vice-Chairman be authorised to make an appointment ; (v) That applicants for equipment be required to fill in a suitable application form, giving necessary particulars to enable investigations to be made as to their necessity for the articles ; (vi) That a firm of local furnishers be asked to inspect the articles and report on their present day value, so that purchase prices can be fixed having in mind the cost to the Committee plus overhead expenses ; (vii) That consideration be given at a later date to the method of payment by householders for the articles.

748—Factory Site, Priors Road—(Min. 984 (ii)). (i) Reported, letter from Montal Watch Fittings Ltd., intimating a building licence had now been granted to erect a factory in Priors Road at a total cost not exceeding 0,975, the work to be commenced within two months from the date of the licence. Application has been made to the Minister of Health for approval to lease the land in accordance with the instructions of the Committee.

(ii) A further letter from the Company referred to the proposal to erect two semi-detached houses adjoining the factory for accommodating the caretaker and office manager, pointing out the necessity for erecting four further houses and enquiring whether the Council would be prepared to permit a piece of land at the rear of the factory to be used for this purpose. RESOLVED, That subject to elevations and plans of the buildings being submitted to, and approved by the Council, to the houses conforming to the character of the development proposed on this estate, and to approval of

the Ministry of Health thereto, a building lease be granted of a small piece of land at the rear of the factory site for a period of 70 years, at a rent to be fixed by the District Valuer.

(iii) The Company previously asked the Housing Committee to allocate 12 houses for their employees, but were informed that no preference could be given, that they should make application in the ordinary way and that each case would be considered on its merits. The Company have asked for re-consideration of this matter as it was of the utmost importance to them and the accommodation of their employees might be the determining factor in the factory coming to Cheltenham. They appreciated the difficulty, but pointed out the advantages of having a factory of this description in this area, and that it was necessary for them to reserve all their resources and energies in connection with the factory proposals. RESOLVED, That the Committee adhere to their previous decision that they were unable to accede to the application but that the employees could apply in the usual way when their applications would be considered on their merits.

749—Provision of Hostel Accommodation for Old People—(Min. 362). The Principal Housing Officer has now intimated that whilst a housing authority could provide lodging houses, and that a newly constructed lodging house might be regarded as a house within the meaning of the Housing Act, 1936, for a subsidy, it was by no means clear that the running of a canteen or restaurant was one of the duties of a housing authority, or that any net loss incurred in running a canteen or restaurant was an item chargeable to the housing revenue account. He referred to powers under which Public Assistance could establish hostels for old people and it appeared more appropriate to consider the matter either in that connection or in relation to its provision by a voluntary organisation. The Committee should consider the matter on these lines and he suggested the Department's General Inspector, Mr. P. Cooper, might meet them and discuss the position. RESOLVED, That Mr. Cooper be asked to attend an early meeting of the Committee.

750—Cemetery Superintendent Housing Accommodation—The Committee considered Min. 675 (6) of the Cemetery and Crematorium Committee in regard to the retirement of the Cemetery Superintendent, who was now 70 years of age. It was essential that his successor should have possession of the cemetery lodge and the Cemetery Committee had asked this Committee to give favourable consideration to the allocation of accommodation to Mr. Woolhouse. A letter was submitted from Mr. Woolhouse intimating that, if possible, he would like to be allocated a bungalow on the Brighton Road site. RESOLVED, That in view of all the circumstances, this Committee agree to the allocation of a bungalow as suggested.

751—Fleurville, 1 Ashford Road—Five tenders were received for the conversion of this property into three flats and in view of the urgency of the matter, the Chairman had opened the tenders and authorised acceptance of that of Messrs. F. A. Middleton R. Sons at the sum of £552 3s. 11d., being the lowest tender received, subject to the approval of the Ministry of Health. RESOLVED, That the action of the Chairman be approved, and that the Town Clerk prepare the necessary contract, and that the common seal be affixed thereto.

752—Emergency Housing—(Min. 630). The Town Clerk submitted draft leaflet referred to in Min. 630 RESOLVED, That the matter be left to the Chairman, in consultation with the Town Clerk, to approve the form of the leaflet and to take the necessary action.

753—Lynworth Farm Estate—Materials—(Min. 629 (c)). The Borough Surveyor reported that as a result of enquiry. Messrs. Studeley Brick and Tile Co., who had a large stock of bricks, were prepared to supply common bricks at 75s per thousand plus 32s for road haulage (making a total of 107s per thousand) delivered on the site, the high rate of haulage being due to the fact that the works were over 30 miles each way. This price compared with 81s per thousand for common bricks supplied by the London Brick Co. by road, of 88s 1d. delivered by rail, and 108s 6d. for local brick. The Borough Surveyor suggested placing an order for 100,000 bricks with the above firm on condition that they could be drawn upon continuously which would allow bricks from the London Brick Company to accumulate and help out the present emergency.

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It was proposed to confine the Studeley bricks to certain blocks of houses and to use them for external facing work on all elevations as well as internally. The external walls would be colour-washed which would present a pleasing appearance. In this way, the extra cost of bricks would be confined chiefly to those used on internal work, as externally they would be taking the place of rustic bricks, provision for which was made in the Contract at 101s per thousand. RESOLVED, That, whilst the Committee regretted using this type of brick for facing work, they have no alternative but to agree to the proposal otherwise work would be delayed or probably cease, and in these circumstances they approved the proposals outlined above. Also, RESOLVED, That the attention of the Ministry of Health be called to the difficulties being experienced in this connection.

754—Temporary Houses Priors Farm—Reported, that although 23 houses had been erected on this site, only 5 were occupied, and the keys were still awaited of the remainder. It was understood that there were certain minor matters requiring attention. RESOLVED, That the Borough Surveyor endeavour to obtain the remaining keys, and that the Town Clerk communicate with the Ministry of Works urging that steps be taken to ensure that immediately the houses are erected and ready for occupation the keys should be handed over.

755—Houses for use as Storage Accommodation—A letter was submitted from Mr. P. J. England calling attention of the Committee to two houses at the corner of Suffolk Road and Bath Road, used for storing furniture. It was reported that this property had been used for a considerable period for this purpose, and that if action was taken to requisition these houses, a similar step would have to be taken in regard to other properties of a similar nature in the town which were used by various firms for the purpose of their business. It was understood that storage accommodation in the town was extremely hard to find and it was possible that the majority of the furniture stored belonged to persons who were absent from the town for various reasons, or to persons living away from Cheltenham and who had sent the articles here for safe custody during the war. RESOLVED, That the Town Clerk be authorised to communicate the furniture storage firms in the town calling attention to the serious housing position and the desirability of utilising such accommodation as above to the fullest capacity, and asking whether they had any property available which could be used for housing and if so, whether steps could be taken to render it vacant for this purpose.

756—Estate Management Sub-Committee—The reports of the Sub-Committee at their meeting held on the 17th and 31st January, 1946, and 8th February, 1946, were submitted.

(i) Emergency Housing Accommodation—Eight applications for forms of registration, three returned, and premises inspected ; two properties being registered and third deferred for further information (one further application received since meeting and property being inspected).

(ii) Requisitioned Properties-2 Britannia Street and 52 St. George's Road—Borough Surveyor instructed to carry out works, 3 properties works completed and properties being let. 3 properties—tenders accepted for works, subject to Ministry of Health approval. 2 & 3 Spa Place—Plans being prepared for conversion. Work in hand—Satisfactory progress on 9 properties.

(iii) Twenty-eight applicants interviewed, 23 further applications considered.

(iv) Maintenance repairs, Recommended 10% increase on contract prices to Contractors engaged on housing estate works in view of increased building labour costs.

(v) Housing Manager, having no car, authorised to hire taxi two mornings or afternoons a week to enable necessary inspections, matter to be reviewed in three months.

A large number of other routine matters were also dealt with. RESOLVED, That the reports be approved and adopted.

757—Requisitioning Sub-Committee—Read, report of this Sub-Committee of their meetings held on 31st January and 12th February, 1946. (a) St. Clair, The Park.—Released, subject to approval of the Ministry of Health, the owner to have occupation of basement and ground floors and to let other floors to tenants selected by Committee at approved rents.

(b) 105 Promenade,—Consent given to Mr. C. H. Lear (Estate Agent) to occupy ground floor and half landing and the Phoenix Assurance Co. to occupy three rooms on first floor for business purposes.

(c) 6 Suffolk Mansions.—Released on offer of alternative accommodation at 22 Lansdown Place.

(d) Six other properties had been requisitioned during the month but of these five had not been maintained owing to owners entering into occupation.

H. T. BUSH, Chairman.

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BRITISH RESTAURANTS COMMITTEE.

20th February, 1946. Present—The Mayor (in the Chair) ; Councillors Bayliss, Bettridge, Carter, Comp and Thompson ; and Mr. Bache.

758—Staffing Costs of British Restaurants—The Town Clerk reported that he had conveyed the Commit recommendations contained in Min 251 to the Ministry of Food and he read letter dated the 5th February Divisional Food Officer in which the Council were requested to give immediate consideration to the following suggestions :—

(1) The immediate closure of Whaddon British Restaurant or alternatively its transfer to the local Education Authority.

(2) Consequent upon (1) there appeared to be no need to retain a central catering staff and the question of one of the Cook Supervisors being placed in charge of both remaining Restaurants might be explored. If this suggestion was not possible it was suggested that the catering officer might be able to carry on without staff other than the cashiers who might assist her in keeping records.

(3) A reduction in staff at St. Margaret's Restaurant of one and Montpellier of two general assistants, and an increase in the charge for the sweet course to 4d. making the charge for the complete meal 1s 4d. instead of 1s 3d.

The Divisional Food Officer also drew attention to the Ministry's circular of the 15th November, 1940, which stated :—" that the operation of the Centres should be conducted on a fully self-supporting basis, provision being made for necessary overhead expenses including amortisation of capital expenditure and a small margin for contingencies," and added that any loss due to the employment of excessive staff, charging of inadequate prices or from any other cause within the control of the Council would not be considered unavoidable and as due for re-imburement. The Divisional Food Officer asked to be informed what action the Council proposed to take in order to place the British Restaurant Undertaking on a fully self-supporting basis.

The Town Clerk had asked for a copy of Miss Warren's report on her recent visit to Cheltenham, but he had been informed that the suggestions made in the Divisional Food Officer's letter had been based largely on correspondence received from Headquarters and after general consideration of the records of the undertaking, and that her suggestions were limited to staffing questions on which she was an expert.

With regard to Whaddon British Restaurant the Committee were of the opinion that it was essential that this Restaurant should be maintained particularly in the interest of the children using the Restaurant as it was doing invaluable service in feeding children other than those attending Whaddon School and also providing children's meals on Saturdays and in School holidays, and they considered it should be maintained until provision was made for a school canteen in the Whaddon area.

With regard to the suggestion that a reduction should be made in the staff, the British Restaurant Organiser stated that it would be impossible to carry on the restaurants if the staff was further depleted. At the present time one Supervisor Cook was supervising Whaddon and St. Margaret's Restaurants, and during the time the Ministry's War-time Meals Advisor was in Cheltenham she had kindly acted as Cook at one Restaurant for three days owing to illness of staff.

With regard to the suggested increase in the charge for the sweet course, in view of the fact that the Ministry's War-time Meals Officer in his letter of the 19th December, 1945, stated that the ceiling seemed to have been nearly reached and a revision upwards might be disastrous, the Committee were of the opinion that no increase in price should be made.

RESOLVED, (1) That the Divisional Food Officer be informed that in view of the large number of children dependent on the Whaddon British Restaurant. the Committee consider it is undesirable to close this Restaurant.

(2) That the Divisional Food Officer be also informed that the Committee consider the suggestions contained in his letter of the 5th February to be impracticable and would quickly have the effect of causing a breakdown in the service, and if the Ministry insist that their suggestions be carried out, the Council would have no alternative but to comply with a direction from the Ministry to close the Restaurants.

(3) That in view of the apparent change of policy of the Ministry, the Town Clerk be instructed to acquaint the Member of Parliament for the Borough with full details of the present position.

759—Children's Meals—The Committee further considered the charge for children's meals which the Ministry considered to be uneconomical and should be the same as for adults. A report of the Education Officer had been obtained which stated that the average number of school meals per day taken at Whaddon British Restaurant was 100. The price charged for school meals was 9d. of which the children paid 4d. and the Education Committee 5d. and 1s was paid by the Education Committee in respect of supervising teachers. The average cost of meals supplied in school canteens for the year 1944-45 was 7.94d. The views of the School Management Sub-Committee had been obtained and they were recommending the Cheltenham Committee for Education to increase the payment for school meals at Whaddon by 1d. making the total of 10d. per meal and to increase the payment for supervising Teachers' meals by 3d. to 1s 3d. This would be subject to approval by H.M. Inspector. RESOLVED, That subject to the approval of the Cheltenham Committee for Education, the price for children's meals be increased from 9d. to 10d. per meal, and the payment for supervising Teachers' meals be increased by 3d. to 1s 3d.

760—Visit to Swindon British Restaurants—The Town Clerk reported that the Chairman together with the Chairman of the Finance Committee, the British Restaurant Organiser and himself, had visited the British Restaurants operated by the Swindon Borough Council who were in very much the same kind of position as Cheltenham, but the Divisional Food Officer had not made similar suggestions to the Swindon Borough Council.

761—Capital Expenditure—The Town Clerk reported that Mr. Cornelius, Financial Officer of the Ministry of Food, had visited Cheltenham on the 18th January and had met the Chairman of the Finance Committee, the Borough Treasurer and himself, when the question of reimbursement of capital expenditure was fully discussed. The Treasurer reported that a remittance of £4,500 had since been received on the 28th January, making a total of £9,500, which represented approximately 90% of the total expended by the Council.

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762—District Auditor's Report—The Town Clerk submitted the Auditor's Report for the two years ended March 31st, 1944. The District Auditor pointed out that the accumulative profit from the British Restaurants as shown by the accounts at 31st March, 1944, amounted to £855 19s. 1 ½ d. but provision had not been made for amortisation of the capital outlay amounting approximately to £2,716. The Borough Treasurer had undertaken to give effect to this in the accounts for the subsequent financial year, and the District Auditor pointed out that this adjustment would mean a deficit on the account and on the basis of the prices charged during the period under review, the desirable result of making the undertaking self-supporting had not been achieved.

763—Essential Works (General Provisions) (No. 2) Order, 1942—The Town Clerk reported that the Ministry of Labour had intimated that the provisional certificate issued under the above Order covering the British Restaurants and the Education Committee's School canteens should be regarded as remaining current up to the 6th July, 1946.

764—Financial Statement—The Borough Treasurer submitted financial statement for the quarter ended the 31st December, 1945, which showed a net working profit for the three months of £189 15s. 10d. The number of meals served for the quarter was 48,492, and the total cost per meal including amortisation was 13'891d. The operating surplus on the Revenue Account at 31st December, 1945, was £2,488 7s. 6d., and the amortisation charges to date amounted to £5,052 0s. 0d., making a net loss of £2,563 12s. 6d.

765—British Restaurant Organiser's Report—(a) Meals Served—The number of meals served in the Restaurants during November, December and January was as follows :—

	November			December			January		
	No. of Meals Takings			No. of Meals Takings			No of Meals Takings		
	£	s.	d.	£	s.	d.	£	s.	d.
Montpellier ...	6,521	383	4 3	7,054	411	3 6	5,640	329	17 11
St. Margaret's ...	4,583	277	18 0	5,449	328	5 7	4,800	289	15 1
Whaddon	4,650	192	2 9	4,945	203	10 5	3,724	156	13 0

The comparison between figures for November, 1944 and November, 1945 showed a decrease of 2,216 in the number of meals served and £45 0s. 8d. in the takings. The December figures showed a decrease of 3,584, and £102 16s. 7d., and the January figures a decrease of 2,802 and £64 13s. 6d.

(b) Supervisor Cook—The British Restaurant Organiser reported that owing to her inability to engage a Supervisor Cook, Miss Terry had been supervising Whaddon and St. Margaret's British Restaurants and this had necessitated a considerable amount of additional work RESOLVED, That an honorarium of £10 10s. 0d. be made to Miss Terry in recognition and appreciation of the additional work she had undertaken.

(c) Quartermaster—The British Restaurant Organiser reported that Miss Chapman was resigning her position in March. RESOLVED, That the Committee record their appreciation of the excellent work which had been done by Miss Chapman and particularly the very efficient way in which she had initiated and maintained the system of stock and other records of the Service.

766—Maintenance of Buildings—The Borough Surveyor submitted four estimates for exterior painting at the Montpellier British Restaurant. RESOLVED, That this matter be deferred pending the observations of the Ministry of Food as to the future of the British Restaurant Service.

CLARA F. WINTERBOTHAM, Chairman.

RATING COMMITTEE.

20th February, 1946. Present—Councillors Bettridge (Chairman), Bush, Fildes and Gardner.

767—Proposals—The Committee considered proposals submitted by the Rating and Valuation Officer. RESOLVED, That the proposals be submitted for the revision of assessments as now settled by the Committee.

768—Remission of Rates—The Committee considered and dealt with 5 applications for remission of rates.

769—Arrears—The Rating and Valuation Officer reported on the collection of arrears.

770—Requisitioned Rouses—The Committee considered a resolution of the Water Committee calling attention to the desirability of considering the re-assessment of requisitioned properties converted into flats. RESOLVED, That the Rating and Valuation Officer be instructed to put forward proposals for re-assessing requisitioned properties converted into flats in accordance with a list to be prepared by the Town Clerk.

771—Meetings—RESOLVED, That in future the monthly meeting of this Committee be held at 3 p.m. instead of 5 p.m.

A. J. BETTRIDGE, Chairman.

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FINANCE COMMITTEE.

22nd February, 1946. Present—Councillor Thompson (Chairman) ; Alderman Ward ; Councillors Bettridge, Biggs, Mann and Morris.

772—General Rate—Read, report of Borough Treasurer dated 21st February 1946, on the collection of the second instalment of this rate. Amount collected £159,766 ; amount outstanding £9,210.

773—Water Rate and Charges—Read, report of the Borough Treasurer dated 21st February, 1946, on the collection of the water rate and charges for the half-year ending 31st March, 1946. Amount collected £32,729, amount outstanding £1,448.

774—Electricity Charges—The Borough Treasurer reported that electricity charges amounting to £20,097 17s. 5d. had been collected since the last meeting. Amount outstanding £346 5s. 1d. re-chargeable works carried out £1,153 10s. 10d.

775—Loans—The Borough Treasurer reported :—

(i) Renewal of loan for £1,000 for 20 years at 3%. (ii) Repaid Loans ... £1,000.

776—Borough Treasurer's Department—Staff—(i) Mr. W. O. Clee, Rates Department, had been demobilised and resumed his duties ; Mr. W. E. Roddis (Electricity Accounts) would return on March 18th ; and Mr. T. F. Walker (General Audit) on March 31st.

(ii) Deputy Borough Treasurer and Chief Internal Auditor—The Committee considered the steps to be taken to fill the appointments of Deputy Borough Treasurer, to assume the position when the existing Deputy Borough Treasurer took over his duties as Borough Treasurer, and Chief Internal Auditor, which position had been vacant since 1940, applicants for both appointments should have

passed the final examination of the I.M.T.A. RESOLVED (i) That the appointment of Deputy Borough Treasurer be advertised at a salary of £600 per annum, rising, by annual increments of £50 to a maximum of £750 per annum ; (ii) That the appointment of Chief Internal Auditor be advertised at a salary in accordance with Grade D of the Council's scales of salaries for permanent officers (£435 x £20 x £20 x £25—£500 per annum) plus the temporary salary increase of 15% approved by the Council ; (iii) That the Chairman and Vice-Chairman be authorised to select applicants for interview by the Committee, and that the Council be recommended that the resolution adopted in September, 1939, in regard to permanent appointments in war-time be not applied to the above two positions.

777—Borough Treasurer—During the war period, the present Borough Treasurer at his own expense, kept his car licenced and used it for various duties, including payment of wages, collection of monies, and duties in connection with Civil Defence. RESOLVED, That the Chairman and Vice-Chairman, together with the Town Clerk, discuss the matter with the District Auditor, and, subject thereto, that a lump sum payment of £50 be made to the Borough Treasurer towards his expenses.

778—Post-War Housing—Loans—(Min. 1221/45). The Town Clerk submitted a statement showing two further purchases of land at Lynworth Farm, amounting to £5,949 12s. 6d. including vendors' and solicitors' costs, stamp duty and compensation and, six purchases of land for temporary housing sites, including costs, stamp duty and compensation as above, amounting to £3,832 4s. 0d. The purchases at Lynworth Farm Estate now completed the acquisition of the whole estate. RESOLVED, That application be made to the Ministry of Health for consent to a loan of £6,782, and that the Common Seal be affixed to any necessary documents required by Public Works Loan Board in connection with such loan.

Also, RESOLVED, That the Common Seal be affixed to a mortgage deed with the Public Works Loan Board and any other necessary documents in connection with a loan from the Board for £54,997 for the construction of roads and sewers on the Lynworth Farm Estate and the acquisition of certain land (Min. 1221/45).

779—Superannuation—(i) The Borough Treasurer reported the following repayments made to the under-mentioned persons on the termination of their employment :—

		£ s. d.
Mrs. I. Hoskins ...	Treasurer's Department	23 17 10
Miss I. Ellison ...	“ “	1 17 10
E. E. Willmore	Electricity “	42 3 0
R. Iddles	Parks “	36 4 3
Miss A M. Biggs ...	Treasurer's “	4 17 5
A. E. A. Field ...	Water “	1 12 1
G. M. Smith	Highways “ ...	6 9 1

(ii) Mr. A. Stephens, Labourer, Highways Department—The Committee considered Min. 728 (Street and Highways Committee) in regard to the retirement of the above named, and the Borough Treasurer reported that in accordance with the Local Government Superannuation Act, 1937, and Min. 9 of the Finance Committee, approved and adopted by the Council on 4th July, 1938, an

allowance was payable to this employee amounting to £97 4s. 1d. based on 21 years contributory service and 15 years non-contributory service provided the employee continues his service at the same rate of pay until 6th April, 1946. RESOLVED, That the allowance be paid.

780—Pensions Increase Act, 1944—A further application was submitted for an increase in pension under this Act, from an applicant entitled to a 30% increase as from 7th May, 1945. RESOLVED, That this increase be paid as from the date on which it became due.

781—Borough Treasurer and Rating and Valuation Officer—RESOLVED, That the Common Seal be attached to the appointment of Mr. S. D. Morris as Borough Treasurer as and from 1st April, 1946. Also, RESOLVED, That as and from 1st April, 1946, Mr. S. D. Morris be appointed Rating and Valuation Officer and that the Common Seal be affixed to his appointment in this connection and any other documents and authorisations required.

THEO. L. THOMPSON, Chairman.

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Borough of Cheltenham.

At a Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices in. the said Borough on Monday, 4th March, 1946. Present :

The Worshipful the Mayor (Alderman Clara F. Winterbotham, M.B.E., J.P.). The Deputy Mayor (Alderman T. Wilfred Waite).

Aldermen Lipson, M.A., M.P., Pates and Ward ; Councillors Addis, J.P., Bayliss, Bendall, Bettridge, Lt.-Col. Biggs, O.B.E., Bush, Carter, Compton, Rev. de Courcy Ireland, M.A., Fildes, Gardner, Garland, Green, Grimwade, Mann, Midwinter, Morris, Readings, Strickland, Thompson, Till and Yeend.

Apologies—Apologies for absence were received from Aldermen Leigh James, Taylor and Trye, and Councillor Smith.

782—Minutes of Previous Meeting—RESOLVED, That the minutes of the meeting of the Council held on 4th February, 1946, having been printed and circulated to each member of the Council, be taken as read, and that the same be approved and confirmed, subject to the addition of the name of Mr. Councillor Strickland in the attendances.

783—Emergency Committee —RESOLVED, That the report of the Emergency Committee at their meeting held on 8th February, 1946, be received.

784—Proceedings of Committees—RESOLVED, That the proceedings of the under-mentioned Committees at their meetings held on the dates respectively appearing be approved and confirmed:—

Parks and Recreation Grounds February 12

(Subject to an amendment moved by Councillor Midwinter, seconded by Councillor Compton, "That the resolution to Min. 600 (Marle Hill Annexe, Head Boatman) be amended to read 'That a skilled

handyman be appointed in accordance with the Joint Industrial Council rates of pay, namely £4 12s. 0d. per week, for a 47 hour week (including £1 10s. 0d. war wage) ' ").

Housing February 12 & 20 and March 4

Public Health February 11 & 25

Water February 12

Electricity and Lighting February 12

Allotments ... February 13

Maternity and Child Welfare ... February 13

(Subject to the addition of the name of the Mayor in the attendances).

Planning February 13

An amendment moved by Alderman Lipson, seconded by Councillor Bettridge, " That a period of 12 months be substituted for 6 months in the last line of the resolution to this Min." was lost.

Cemetery and Crematorium February 15

Art Gallery and Museum February 15

Public Library February 15

Town Improvement and Spa February 15

Street and Highway ... February 18

On moving this report, attention was called to the considerable waste of bread, and the Town Clerk was instructed to communicate with the Ministry of Food urging that in view of the food position and the waste of bread which was apparent not only in Cheltenham but throughout the country, that the Ministry should indicate in the periodical press announcements, methods by which surplus bread could be utilised in lieu of depositing it in waste bins.

General Purposes and Watch February 19

ALSO RESOLVED, That Councillors Carter, Gardner and Midwinter and Mr. T. A. D. Clarke be appointed representative Trustees of the Delancey Hospital for a term of 3 years expiring on 3rd March, 1949. British

Restaurants ... February 20

Rating Finance February 20

ALSO RESOLVED, That an order on the Borough Treasurer be signed authorising him to pay to the several Corporations, Companies and persons mentioned in the Schedule of Accounts, the sum of money set opposite their respective names.

785—Staff Joint Advisory Committee—The report of the Staff Joint Advisory Committee at their meeting held on 28th January was received.

786—Cheltenham General and Eye Hospitals. RESOLVED, That Alderman Lipson, M.A., MT, and Councillor Garland be re-elected representatives of the Council to serve on the Board of Management of the Cheltenham General and Eye Hospitals for the ensuing year.

787—Borough Treasurer—Retirement—Reference was made to the retirement of Mr. E. W. Deacon from the position of Borough Treasurer on 31st March, 1946, after 45 years continuous service with this Council, having been first appointed in 1901 First Assistant subsequently as Borough Accountant and Registrar of Local Bonds on the retirement of the previous Borough Accountant, and finally as Borough Treasurer. RESOLVED UNANIMOUSLY, That the Council place on record their sincere appreciation of the conscientious and efficient services rendered by Mr. Deacon during the whole of his services and in particular during the wartime period when numerous additional duties were placed on local authorities. Also their appreciation of the work undertaken by him in the adoption of the Superannuation Scheme, introduction of efficient and up-to-date accounting methods, mechanisation of the accounting and costing systems, his negotiating capabilities in regard to loans to the advantage of the Council and his readiness at all times to deal with tact and sympathy with members of the public when necessary. ALSO RESOLVED, That the sincere good wishes of the Council be conveyed to him in his retirement and the hope that he may enjoy the retirement which he has so meritoriously deserved for many years to come.

788—Education—(Min. 248 (ii))—RESOLVED, That the appointment of Mr. A. G. Dye as this Council's representative on the Governing Body of the North Gloucestershire Technical College, recommended by the Education Committee, be confirmed.

CLARA F. WINTERBOTHAM, Mayor.

HOUSING COMMITTEE.

4th March, 1946. Present—Councillor Bush (Chairman); Aldermen Lipson and Pates ; Councillors Addis, Bayliss, Compton, Garland, Grimwade, Rev. de Courcy Ireland, Morris, Strickland and Yeend.

789—The Knole Compulsory Purchase Order, 1945, will be the subject of an Inquiry to be held by the Minister of, Health. Only one objection has been received and this by the owner of the adjoining property, " The Granleys, whose objection relates to the use of the land and access. If and when The Knole is acquired and used for housing purposes, The Granleys will be surrounded on three sides by the Council's housing estate, and in course of time it would appear desirable to include this property in the Council's estate also. It is felt that, with a view not only to meeting the objection referred to above and also to procuring a better layout, the power and authority for the acquisition of The Granleys might in the interest of housing be given now, although some little time may elapse before it may be required for that purpose.

RESOLVED, (i) That the Town Clerk be authorised to negotiate for the purchase of the property known as The Granleys, and if agreement can be arrived at to complete the purchase at a figure not exceeding that approved by the District Valuer and subject to sanction to loan being obtained.

(ii) That the owners of the property be granted if they so desire it and the property is acquired by the Council, a lease of the buildings together with such portion of the gardens as may be agreed for such term as will in the opinion of the Housing Committee not delay the use of this land for housing purposes.

(iii) That the Council agree, in principle, if necessary, to the making of a Compulsory Purchase Order in respect of this property.

(iv) That application be made to the Ministry of Health for consent to loan for the purchase money, including stamp duty and Vendors solicitors' and Agents' costs.

790—Housing Subsidies—The Town Clerk reported further on the bill now before Parliament in regard to the subsidies to be made available to local authorities for housing. No subsidy was proposed in respect of conversion of houses into flats. Experience gained during the War had shown that large houses could be converted into flats with the great saving of time and labour and at less cost than the erection of houses. As an instance, Arle House had been purchased at a cost of £2,500, the tender for the conversion of the premises into five flats amounting to £1,250. Each of the flats will have a bathroom, four will have two bedrooms each, and one flat will have three bedrooms. The work would be completed within a matter of weeks and long before the equivalent number of permanent houses could be provided. Permanent houses would have cost within the region of £6,000 but under

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the new Bill would have attracted a subsidy of £16 per annum each for 20 years. In the Bill the Minister was proposing to afford financial assistance to local authorities who took over surplus Government hostels, etc., and there seems no reason why a modified subsidy should not be given to local authorities for conversion of houses into flats. RESOLVED, That the Town Clerk be instructed to inform the Ministry of Health that the Council are strongly of opinion that subsidies should be made available to local authorities towards the cost of purchase and conversion of large houses into flats. RESOLVED ALSO, That the Town Clerk be instructed to ask the Association of Municipal Corporations to support the Council's representations to the Minister.

H. T. BUSH, Chairman.

(Adopted at the meeting of the Council on 4th March, 1946).

PUBLIC HEALTH COMMITTEE.

25th February, 1946. Present—Councillor Biggs (Chairman); The Mayor ; Councillors Compton, Gardner, Strickland and Thompson.

791—Milk Supply—The Town Clerk reported that notice had been served on a certain local dairyman under Section 22 of the Food and Drugs Act 1938 with regard to his registration as a Retail Purveyor of Milk. The Committee fully considered the matter, and the dairyman attended before the Committee, RESOLVED, That his registration as a retail purveyor of milk be not cancelled, on the understanding that the dairyman would comply with certain conditions for ensuring a clean milk

supply in the future, but that he be informed that if any further causes for complaint should arise, the matter will at once be reconsidered.

792—Smoke Nuisance—Sunningend Works—The Chief Sanitary Inspector reported that he had received a further complaint from Mr. Poole regarding this matter. He had ascertained from Messrs. Martyn Ltd., that the smoke would be considerably reduced by the middle of March, when the Company expected to complete their present contract for the manufacture of pre-fabricated houses and turn over to their normal peace-time work. They would then be able to cease their present practice of burning large quantities of sawdust and shavings during the week-ends. They were also arranging to erect two new incinerators to replace the existing incinerator, and the new incinerators would be erected on another site, from which smoke nuisance was less likely to be caused to the owners and occupiers of houses in the neighbourhood. RESOLVED, That the Company be asked to state by what date their contract for the manufacture of pre-fabricated houses will be completed and the two new incinerators erected, and to give an assurance that the nuisance will not continue after that date. RESOLVED, also that the Town Clerk be instructed to write to Mr. Poole, informing him of the above.

793—Sewage Works—The Town Clerk submitted three tenders for the supply of sewer screens. RESOLVED, That these be referred to the Borough Surveyor, and that the Chairman be authorised to accept the most favourable tender.

C. W. BIGGS, Chairman.

(Adopted at the meeting of the Council on 4th March, 1946).

PARKS AND RECREATION GROUNDS COMMITTEE.

11th March, 1946. Present—Councillors Green (Chairman), Addis, Bush, Compton, Fildes, Smith and Till.

794—Land Lying Between Lansdown Parade, Douro Road and Lansdown Crescent—(Min. 417)—Following representations to the College Council to re-consider their decision and to permit the Council to acquire this land for the purpose of a public open space, the College Council had invited representatives to meet them on 1st March for discussions when the Vice-Chairman (Councillor Bush) and Councillor Compton, accompanied by the Town Clerk and Gardens Superintendent attended. The deputation were sympathetically received and the Council's representatives made it clear at the outset that only general questions were then under discussion and that if the principle was accepted, negotiations would follow as to terms. The Council's representatives also stated that they were convinced that the Council would implement, both in spirit and in letter, any agreement which might be made between the two bodies and would use their best endeavours to provide alternative facilities for botanical studies, There was no intention that the land should be used in the future for building development and if necessary a Covenant to this effect could be entered into.

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A letter had subsequently been received from the College Council stating that they were prepared to agree, in principle, to the sale subject to agreement as to price; an undertaking to make certain provisions alternative accommodation for the growth of botanical specimens; and also to an

undertaking that the land would not be built upon. RESOLVED, (i) That the terms laid down by the College Council be accepted.

(ii) That the Town Clerk discuss details with the Secretary and that he be authorised to enter into negotiations and to report thereon in due course to this Committee.

(iii) That the appreciation of the Council be conveyed to the College Council for the public spirited manner in which they have dealt with this matter, including the sympathetic hearing given to the deputation.

795—Athletic Ground—(a) Motor Rodeo and Motor Cycle Football Matches--The Cheltenham Motor Club were willing to arrange for events of this character at the Athletic Ground during the first week in May, in aid of the Mayor's Appeal for the Cheltenham & District Sailors' Week, and also on 2nd August in connection with Sports Week. The Chairman of the Club (Mr. S. A. Such) and the Secretary (Mr. Max Young) attended in support of the application and gave details of the proposals. The matter had also been considered by the Entertainments Sub-Committee and they had recommended that in view of the attraction to the public which events of this nature occasioned, the applications should be granted and the Chairman (Alderman Pates) attended in support.

The Committee gave very careful consideration to the matter and, in particular, to the present condition of the ground which, in the main, was very satisfactory due to constant attention by the Gardens Superintendent, and they had before them information as to the period which must elapse before surface damage could be made good. The Borough Surveyor also reported upon the condition of the barriers, the re-construction of which had already been authorised but the work had not yet been carried out due to labour and supply difficulties.

The Club contended that little or no damage would be occasioned and, even so, this could be remedied within a short space of time, but the Gardens Superintendent could not agree therewith and, as to the event on 2nd August, if the ground was wet, it would be impossible to get the surface into a fit state for the commencement of the Rugby football season on 1st September.

The event suggested for the first week in May seemed, in particular, very undesirable as the ground being low lying it was unlikely that the winter rains would have dried out by that date.

RESOLVED, That whilst the Committee desire to meet the Club as far as possible, having regard to all the circumstances, they are unable to recommend the Council to grant the applications.

(b) Air Training Corps—Read, application from this Corps for the use of the ground on 18th May for their annual sports meeting, RESOLVED, That the free use be granted subject to satisfactory arrangements being made with the Gardens Superintendent.

(c) Dog Show, Alsatian League of Great Britain—(Min. 255)—This League asked for the use of the Athletic Ground on Saturday, 6th July for their championship show. RESOLVED, That the free use of the accommodation be granted on the condition that the Show Committee provide adequate supervision in order to maintain the ground in a clean condition and accept responsibility for any damage which may be incurred.

796—Victory Sports Ground—Town Association Football Club—(Min. 1456/45)—The draft lease with the Club had been prepared and submitted for approval but the Club had asked if this Committee would receive a deputation to discuss certain clauses. On 15th February, the Chairman (Councillor Green) and the Vice, Chairman (Councillor Bush) had met Messrs. Ballenger, Edwards and Gregory who stated that the Club had no objection to the form of lease but asked that two temporary lavatories be erected at the earliest opportunity and that a shed be moved to a position near the entrance gate for use as a ticket office. They also asked if rolling could be undertaken and for permission to use the ground during the summer months for training purposes.

Subsequently a letter had been received from the Secretary asking for the deletion from the lease of the repairing clause. This provided for the lessees, amongst other things, to keep the pavilion, stands, buildings and lessors' fixtures and fittings in good and tenantable order and to deliver the same in such condition at the termination of the lease. The clause was similar to that contained in the lease of the Athletic Ground to the Cheltenham Rugby Football Club.

The Borough Surveyor stated that the work required had now been completed. With regard to rolling, the Gardens Superintendent would endeavour to carry out the same as far as possible but at the present time a roller had to be borrowed from the Highways Department, which was often difficult as it was now constantly required for housing purposes. He, therefore, suggested that the Committee might consider the acquisition of gang rollers which could be attached to the new Fordson tractor. This would enable not only the Victory Sports Ground but other grounds under the control of the Council to be kept properly rolled. RESOLVED, (i) That the Club be informed that the Council cannot accede to their request for the deletion from the lease of the repairing clause.

(ii) That the application for training during the summer months be granted for two evenings each week, the Club to indicate the actual evenings required.

(iii) That the Gardens Superintendent make enquiries as to the purchase of gang rollers, particularly from surplus Government stocks and that, subject to the price being satisfactory, the Chairman be authorised to approve a purchase.

797—Sports Week, 3rd to 10th August—In connection with this Week the Entertainments Sub-Committee asked for the use of the various parks and gardens, including the Athletic Ground, for the organisation of sports events, Punch & Judy Shows, children's entertainments, donkey rides; also the putting green and tennis courts at Montpellier Gardens and approval to a fun fair in the Agg Gardner Recreation Ground: RESOLVED, (i) the application for the use of the parks and gardens including putting green and tennis courts be granted on terms similar to last year.

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(ii) That the proposal for the provision of donkey rides be approved, in principle, for the month of August at the St. Peter's, Pilley, Agg Gardner Recreation Ground and also the Brooklyn Road Playing Field subject in the case of Agg Gardner Recreation Ground, to permission being withdrawn during such time a fair is provided; also in Sandford Park from 3rd to 10th August only; subject, in all cases, to the track being approved by the Gardens Superintendent and to the requirements of the R.S.P.C.A. being fulfilled.

798—Chelt Walk Adjacent to St. Peter's Recreation Ground—The Planning Committee had asked if this Committee would consider, in conjunction with the suggested development of Brooklyn Gardens, the acquisition of a strip of land to enable an attractive walk to be made along the banks of the River Chelt from St. Peter's Recreation Ground to the open country beyond the proposed new road in continuation of Arle Road. Provision had already been made in the Moors Estate lay-out for such a walk and the Council had retained, for the purpose, a strip of land on that side of the River. A plan indicating the proposals was submitted. The Town Clerk had discussed the matter with Western Estates, Ltd., the developers of Brooklyn Gardens, and they were willing to surrender, free of cost, the strip of land required. RESOLVED, (i) That the appreciation of the Council be conveyed to the Company.

(ii) That the Town Clerk be authorised to take all necessary steps for the transfer of the land.

(iii) That the Borough Surveyor, in due course, submit details of the proposed lay-out of the riverside walk.

799—Sandford Park—Demonstration Allotments—In March 1945, All Saints Senior Mixed School had been offered and had accepted the use of two of the demonstration plots as alternative accommodation for land in Selkirk Gardens which was required for building development. The School now proposed to discontinue cultivation and the Gardens Superintendent recommended, in view of the present food situation, that he be permitted to cultivate the three plots, not for demonstration purposes, but with a view to obtaining the maximum crops therefrom. RESOLVED, That this be approved.

800—Wellington Square Gardens—Ammunition Hut—The Military Authorities had, on 28th February, de-requisitioned the site of the ammunition but in this garden and the hut had now been removed. The Gardens Superintendent estimated the cost of reinstating the surface at £5. RESOLVED, That a claim be made against the Military Authorities accordingly.

801—Marle Hill Annexe—(a) Head Boatman—(Min. 600).—At the meeting of the Council on 4th March, this minute had been amended to the effect that the wage for the head boatman be in accordance with the J.I.C. Scale for skilled handymen. The Gardens Superintendent was, therefore, advertising the appointment at an inclusive wage of £4 12s. 0d. for a 47 hour week.

(b) Ancient Order of Druids (Min. 258).—Mr. Osborne thanked the Council for the offer of a site in the Marle Hill Annexe for the planting of an oak tree, a symbol of their constitution. The suggested site had been carefully considered but the Lodge felt it was unsuitable. He had discussed the matter with the Gardens Superintendent and now asked if a site could be allocated on the slope in front of Marle Hill House. The Gardens Superintendent reminded the Committee that their post-war plans included development of this site as a golf course and the tree might cause interference therewith. RESOLVED, That the representatives of the Lodge and the Gardens Superintendent discuss the matter further and endeavour to agree a suitable site, and that, in due course, a further report be submitted to this Committee.

802—Recreation Grounds—(a) Cricket Pitches—RESOLVED, That permission be granted to the undermentioned Clubs to play cricket on the various recreation grounds subject to compliance with the usual conditions.

Name of Club.	Ground	Day of Play
Whaddon Sports Club	Whaddon Recreation Ground	Saturdays.
Whaddon Methodist Youth Club	Clyde Crescent	Alternate Saturdays.
Bennington Hall Cricket Club	Agg Gardner Recreation Ground	Monday and Tuesday evenings.
Y.M.C.A. (Baker Street)	Agg Gardner Recreation Ground	Saturday afternoons and one evening.
Cheltenham and District		
Boy Scouts Association	Naunton Park	Alternate Saturdays.
St. Stephen's Cricket Club	Hatherley Park	Saturdays.

(b) Brooklyn Road Playing Field—RESOLVED, That the application of the St. Mark's Community Association and Messrs. A. Partridges Ltd. Sports Club for the use of cricket pitches on this ground be granted. ALSO RESOLVED, That no charge be made to the Community Association but that the usual rental of 5s for each occasion a pitch is used be made to Partridges Sports Club.

(c) Tewkesbury Road Playing Field—The Cheltenham Gas Co. Sports Club asked for the use of a sports ground during the coming season. RESOLVED, That they be offered accommodation at this Playing Field subject to the usual terms and conditions including a rental of 5s per pitch for each occasion upon which the same is used.

803—Maintenance of Parks and Gardens—The Regional Petroleum Officer now intimated that allowances for motor mowers used for the upkeep of sports and recreation grounds as from 1st April next would be on the basis of 50% of the 1939 consumption for the same area of ground. RESOLVED, That this be noted.

804—Parks Office—(a) Conversion of stores into office accommodation (Min. 597)—In connection with the pro-posed conversion of the room now used for storage purposes into an office for the Deputy Gardens Superintendent, the Borough Surveyor submitted quotation from Messrs. Stevens & Adams Ltd. for laying a new floor at a cost of 22s per superficial yard. RESOLVED, That the quotation be accepted.

(b) Furnishings—It would be necessary for certain furnishings to be purchased. RESOLVED, That the Gardens Superintendent obtain quotations therefor and submit details to the next meeting.

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805—Staff----(a)- Hatherley Park-Gardener in Charge. The Gardener in charge, Mr. H. G. Boulton had now been demobilised and had expressed a preference to become a member of the gardening staff at Sandford Park rather than to resume his previous occupation as Custodian of this Park. During his absence, maintenance work had been undertaken by Mr. G. F. Jones and the Gardens Superintendent recommended that he be appointed gardener in charge and that his wages be increased from £4 7s. 0d. to £4 12s. 0d. per week. RESOLVED, That this be approved.

(b) Winter Garden—When the lay-out of this site was completed it would be necessary, for maintenance purposes, for a full-time gardener-in-charge to be appointed and the Gardens

Superintendent recommended that Mr. T. J. Shaw, a member of his Department, be promoted to the position and that his weekly wage be increased from £4 7s. 0d. to £4 10s. 0d. RESOLVED, That this be approved.

806—Deputy Gardens Superintendent—Salary Adjustment--(Min 706, Staff Joint Advisory Committee)—It had been decided that consideration of the salaries of Deputy Chief Officers be referred to the appropriate Committees for consideration and that they should submit recommendations to the General Purposes Committee With regard to the Deputy Gardens Superintendent, unlike most other Deputies his appointment came within the purview of the Grading Scheme and his salary was fixed according to the appropriate grade. RESOLVED That the General Purposes Committee be recommended that the temporary salary adjustment of 15% be made applicable to this appointment.

807—Scales of Salaries for Officers of Parks Department—The Institute of Park Administration forwarded scales of salaries for such Officers which had been prepared at the request of the National Joint Council. They asked if the Local Authorities would refer to such scales when considering the salaries of their parks officers RESOLVED, That the scales be forwarded to the General Purposes Committee for consideration at the appropriate time.

808—Food Production—(a) Sales—During the month of February, the sales of produce at the Market amounted to £36 10s. 10d. and produce had been supplied to the British Restaurants to the value of £25 5s. 4d.

(b) Lilleybrook Gardens--(Min. 428 [b])—The Gardens Superintendent anticipated completion of the cropping of these gardens on 29th September next and notice had, therefore, been given terminating the tenancy on that date instead of 25th December as originally decided. RESOLVED, That this be approved, and that the previous minute be varied accordingly.

(c) Food Production site, St. Mark's—The Cheltenham & District Allotments & Gardens Society stated that they had six applicants on the waiting list for allotments at St. Mark's and anticipated that additional applications would be received within the next few months. They, therefore, asked if a further area of this food production site could be allocated for allotment purposes. The Gardens Superintendent had also received a number of applications. RESOLVED, That in these circumstances an additional acre of land be allocated for allotment purposes for a temporary period of about three years.

809—Cheltenham Floral Fete, June, 1946—The Gardens Superintendent stated that owing to scarcity of suitable material he could not recommend that the Department should stage an exhibit in connection with the Floral Fete this year. He hoped however, to be in a position to provide a good exhibit for next year's Show. RESOLVED, That this be approved.

810—Institute of Park Administration, South Western Branch—The Gardens Superintendent reported that the South Western Branch of this Institute would like to visit Cheltenham in the late Spring in connection with their annual meeting and had asked for permission to view the nurseries, parks and gardens. RESOLVED, That the application be granted.

W. J. GREEN, Chairman.

PUBLIC HEALTH COMMITTEE.

11th March, 1946. Present—Councillor Biggs (Chairman); the Mayor; Councillors Bettridge, Bayliss, Compton, Garland, Gardner, Strickland and Thompson.

811—Food and Drugs Act, 1938—(i) [Min. 606 (a) (ii)]—Legal proceedings were instituted against a purveyor of milk for filling milk bottles in the street and a fine of £5 imposed.

(ii) (Min. 790—With regard to the milk purveyor interviewed by the Committee and reported to the last Council meeting when it was decided not to cancel his registration, arrangements were being made for him to sign an undertaking embodying conditions laid down by the Committee and further inspections were being made.

(iii) The Chief Sanitary Inspector submitted reports of the Public Analyst on samples of milk 684-689 which were satisfactory.

(iv) " Gin Spin" (Min. 606 [c])—A letter was submitted from the firm whose sample of " Gin Spin " was adversely reported upon at the last meeting stating that this drink had been entirely withdrawn and expressing regret at the complaint. The Town Clerk reported that the Ministry of Food had intimated they were unable to take any action at the present time but further consideration would be given to the matter when amendments were contemplated to the present food legislation.

(v) Sample 670 Linseed Compound (min. 462)---A letter was submitted from the manufacturers of this article stating that the matter had been thoroughly investigated and owing to release of restriction upon tin foil, improved sealing arranged. The formula had been modified to ensure the maximum retention of chloroform during storage and a new label indicating the alterations drawn up Old stocks retained by chemists would be replaced and a sample would be taken of each finished hatch after bottling, analysed and a certificate given to the directors that the contents were correct.

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812—Sunningend Works Smoke Nuisance (Min. 792)—Messrs. H. H. Martyn (Aircraft) Ltd., were asked the date when the proposed two new incinerators would be installed and for a definite assurance that the nuisance would abate from that date. The Company intimated that their present contract for prefabricated houses would extend, owing to slight delays, until the end of March, and that the clearance of materials would be completed approximately one week later. Although a further contract for prefabricated houses had been received, the volume of shavings and other waste materials would be reduced to normal quantities and it was hoped that no further complaints would then be received. Tenders were recently submitted for transferring the wood mill to a new position in the factory, including the installation of a new twin incinerator with revised suction plant which would satisfactorily dispose of dust and shavings, at a cost of approximately £2,000. The contractors had been instructed to commence work, were shortly starting on the demolition of the existing plant, and the work would be completed in approximately three months, subject to supplies being available. In view of labour and material difficulties, they felt the Committee would appreciate that they were unable to give a definite date for completion of the work but this would be done at the very earliest date. The Committee were extremely dissatisfied and felt that this would only prolong the nuisance and that in view of the period during which the nuisance had been under discussion, steps should now be taken to finally remedy complaints. RESOLVED, (i) That the Company

be informed of the Council's dissatisfaction in this matter, (ii) that the contents of the letter appeared to indicate the continuance of the nuisance and that in these circumstances, the Council would have to give consideration to the institution of legal proceedings to obtain an injunction against the Company, and take up the matter with the Government Department concerned, to ensure that in any further contracts given to the Company the burning of shavings and other materials would not be permitted at the factory premises but disposed of outside the premises, (iii) that before taking these steps, the Standing Sub-Committee interview directors of the Company and discuss the whole matter.

813—Rat Infestation (i) Min. 462—Further communication has been sent to the County Council suggesting that this Authority should carry out rat infestation work in the portion of Leckhampton adjoining the Borough, but that Council have again intimated that their officers were able to cope with this work. (ii) The Chief Sanitary Inspector reported that the Ministry of Food had agreed to reimburse two-thirds of the irrecoverable cost for the year ending 31st March, 1945. The total amount involved was £667, the reimbursable amount £405, whilst £120 was the agreed expenditure of a standard year which was the liability of this Council.

814—Chief Sanitary Inspector's Department—Staff—(i) Mr. H. E. Clapp, had now been demobilised and would recommence his duties as Assistant Sanitary Inspector on 27th March, 1946. Mr. Clapp had been accepted as a student by the Royal Sanitary Institute for training for the Meat, etc., Foods Examination at Cheltenham Abattoir and application was made for permission to attend any special lectures necessary. RESOLVED, That this be approved.

(ii) Min. 618 (ii)—Shorthand Typist—Reported, that Miss M. Lomas had been appointed temporary shorthand typist at a salary of £170 per annum, plus war bonus and temporary 15% increase, in accordance with the instructions of the Committee. (iii) Deputy Chief Sanitary Inspector—Mr. a W. Clifford, Deputy Chief Sanitary Inspector, would cease employment on 31st March, 1946 and a letter was submitted from him regarding his superannuation allowance. Mr. Clifford became eligible to retire on superannuation in March, 1941 but his services were extended. In April, 1945 (Min. 406), Mr. Clifford retired on superannuation allowance and was re-engaged in a temporary capacity at a salary of £400 per annum, plus bonus, in addition to superannuation allowance. Application was now made for payment of his allowance and salary from March, 1941 to April, 1945. In a number of cases, owing to shortage of labour during the war period, officers and employees who reached retiring age have, subject to the statutory break in service, been permitted to retire on superannuation allowance, and been re-engaged. In the case of Mr. Clifford there was no break period, and his services were continuous. The Council have no power to make arrangements reached in April, 1945 retrospective to the date upon which he reached retiring age. RESOLVED, (i) That this Council place on record their sincere appreciation of the long and faithful services carried out by Mr. Clifford, conscientiously discharged and their best wishes in his retirement, (ii) that in regard to his superannuation allowance, Mr. Clifford be informed as mentioned above.

(iv) J. F. Pearse—Mr. Pearse, male clerk, would reach retiring age on 21st March, 1946. He had asked that his services be extended. At present he received a salary of £260 per annum, maximum of Section A Clerical Division, plus bonus and temporary 15% increase. The Chief Sanitary Inspector referred to the important work which Mr. Pearse was carrying out and the difficulties in replacing him at the present time, and recommended that his services be extended to 21st March, 1947 in a

temporary capacity at a salary of £315 per annum, plus bonus, RESOLVED, That, subject to the approval of the General Purposes Committee and the Finance Committee, the above recommendation be approved.

(v) W. L. Booy—A letter was submitted from this officer, previously a pupil in the department, who would shortly be demobilised, and who was anxious to pass examinations of the Sanitary Inspector's Joint Board Qualifying Examination as soon as possible, asking to be permitted to return to the department and enquiring the salary he would receive. He also desired to take advantage of the Ministry of Labour's Rehabilitation Scheme, which included a six months' intensive course in London or Birmingham. The proposal to take the course was in accordance with the scheme adopted by the Council for the rehabilitation of ex-servicemen, and the Chief Sanitary Inspector recommended that Mr. Booy be appointed a clerk in his department as from the date of his demobilisation at a salary in accordance with the General Division of the Council's scale of salaries for permanent officers, namely £185 per annum, plus bonus and 15% temporary increase. RESOLVED, That the General Purposes Committee be recommended to approve of the appointment of Mr. Booy as mentioned, and that subject thereto, he be granted the necessary leave of absence to take the above course, on condition that after qualification he shall continue in the employ of this authority for at least 2 years.

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815—Sewer Maida Vale (Min. 615) and St. Anne's Road (Min. 616) —The Committee submitted a report to the Council on the construction of a length of sewer in Maida Vale at a cost of £600 and the extension sewer in St. Anne's Road at a cost of £77 (the owner contributing £33), when the matter was left to the Chairman and Vice-Chairman, in consultation with the Town Clerk and Borough Surveyor, with authority to act. The Chairman reported this matter had now been considered and they recommended that these two proposals be approved. RESOLVED, That the recommendation be adopted.

816—Extension of Sewer Arle Road (Min. 469)—It was reported to the Council that the cost of constructing portion of the sewer in this road, partly in front of development now being carried out by Western Estate as Ltd., and partly in completion of the sewer for the whole of this road was estimated at £550 towards which Western Estates Ltd., would contribute £200. It was now found that the sewer could be laid at a depth of 5 ft., which would reduce the estimated cost to £350 or £300 in respect of the portion fronting the development. The Chairman and Vice-Chairman interviewed a representative of the Company who pointed out that it was possible for him to construct a combined drain at the rear of these houses, requiring only short extensions to each house, at a cost of £152 16s. 10d., whereas the laying of drains as proposed by the Council would cost £143, in addition to which, they would have to pay £200 towards the cost of the sewer. The cost per house by connection to the sewer in Arle Road would approximate to £35, against the cost of a combined drain of £15 per house. The Company suggested they should only contribute £9 16s. 10d., being the difference between £143 and £152 16s. 10d. When the development was recommenced it was assumed the Council would adopt their former policy of reimbursing the whole cost of laying the sewers when rateable value was obtainable. After discussion and in view of the reduction in cost, it was recommended that the Estate Developers should contribute £50 towards the amended cost of constructing the sewer, RESOLVED, That this be approved and that the previous recommendation of the Committee be varied accordingly.

817—Meat Transport—Arising out of a complaint made by the Mayor, the Chief Sanitary Inspector had kept under observation vehicles used for meat transport in the Borough in which no proper precautions were taken, or hanging hooks provided, The meat was deposited upon the floor and the men unloading and loading the waggons were doing so without proper covering. RESOLVED, That the Town Clerk and Chief Sanitary Inspector communicate with the Area Officer, Ministry of Food, calling attention to the unsatisfactory method of distributing meat, informing him that unless steps were taken within 21 days to rectify the matter, the Council would consider the institution of legal proceedings.

818—Milk (Special Designations) Orders, 1936-38—The Medical Officer of Health reported that samples of milk had been taken from three firms, all of which had proved satisfactory.

819—Chief Sanitary Inspector's Department—Authority was given to the Chief Sanitary Inspector to purchase 1 typist's desk, 1 typist's chair, 4 office tables, and 1 plan chest, at a total cost of £84 5s. 7d.

820—Diphtheria Immunisation—(a) The Medical Officer of Health submitted the following report upon diphtheria immunisation for the month of February; 1946.

No. of new cases (immunisation commenced)	53
“ injection given	112
“ cases in which treatment was completed during the month: (Total 57)	
(a) Under 5 years of age	53
(b) Aged 5.15 years	4
“ Schick Tests	—

Clinics were held as follows :—School clinic 1; Clarence Square day nursery 1.

(b) Campaign—Circular 23/46, Ministry of Health, was submitted enclosing a brochure giving details of publicity material available to authorities for the campaign during 1946. The Medical Officer of Health recommended that the steps taken previously should be carried out during this year including press notices in co-operation with the Ministry of Health, notices in buses and cinema slides. RESOLVED, That this be approved.

821—Housing Act, 1936—Relicensing—RESOLVED, That licences for the re-occupation of the under-mentioned premises be approved for a further period of six months from the date set opposite the premises.

Fernside,— 307 Gloucester Road ...Expires March 27th.

3 Bubbs Cottages, York Street ... Expires April 8th.

822—Sewage Works—Overhead Electricity Line—Application was submitted from the Borough Electrical Engine for construction of an overhead line at Hayden Knoll Farm involving the erection of seven poles. IU SOLVED, That a way-leave be granted subject to the payment of 2s 6d. per pole per annum.

823—Public Conveniences—Four tenders were submitted for the supply of penny-in-the-slot locks to replace those which had been broken or removed during the war from the conveniences for

various reasons. RESOLVED, That the Borough Engineer purchase such locks as he required from Messrs. Lockerbie and Wilkinson at the price of 80s each,

824—Public Health Act, 1936 Nos. 1-6 Tewkesbury Road (Min. 621 [iii])—Notice was served on the owners of these properties in connection with defective drainage works. The owners jointly instructed a builder investigate the matter and take any necessary steps to remedy the defect, and the sum of approximately £70 had been expended by them. It was however subsequently found that not only were the private sewer and house drains blocked, but also a 9 inch diameter main sewer running underneath No. 5 Tewkesbury Road,

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which was found to be full of sand for a considerable length. It was further found that a 9 in. x 4 in. vertical junction connecting two gulleys was broken off, which had permitted ground water to carry sand into the sewer causing a subsidence in the yard of one of the houses. It was probable that there was further damage and this would be investigated. The Committee were reminded that bomb damage had occurred in close proximity to these premises and it was possible that this had caused an underground movement and the fracture to the system and was responsible for the defects which had now occurred. The Borough Surveyor reported whether the responsibility for the drains and private sewer rested on the owners of the properties or was a matter which should be dealt with by the War Damage Commission, subject to the approval of the Committee, he proposed to build a manhole connecting to the 9 inch main sewer in place of the present unsatisfactory shaft and to connect two drop shafts with rodding eyes for the connections, which in his opinion, it was essential should be placed there, and which was the responsibility of this Committee, the estimated cost of which was £40. RESOLVED, That the Borough Surveyor be authorised to carry out the construction of the manhole as suggested and that he consider and report upon the suggestion that the defective drainage has been caused by war damage in order that the matter can be taken up with the Commissioners, and that further consideration be given to this at the next meeting.

825—Slaughterhouse Licences—The Chief Sanitary Inspector reported that the number of slaughter house licences issued for the year ending 31st December, 1946 was 18.

C. W. BIGGS, Chairman.

ALLOTMENTS COMMITTEE.

13th March, 1946. Present—Councillors Addis (Chairman), Compton, Fildes and Yeend ; and Messrs. Ball and Whittall.

826—Arrears of Rent—The Borough Treasurer submitted quarterly statement of arrears of allotment rents. RESOLVED, That the cases now indicated be referred to the Town Clerk for the necessary steps to be taken for recovery.

827—Food Production—Read, Circular from the Ministry of Agriculture stressing the continued need for intensified food production. The Minister appealed to everyone with a garden or allotment to assist in meeting the food shortage. Local Authorities were impressed, even more strongly than before, with the necessity of encouraging production and in particular of retaining war-time allotments. Where the consent of the Minister was required before war-time sites could be given up,

permission would not be granted save in exceptional cases where land was urgently needed, in the national interest, for purposes with a greater priority, such as housing. Even for housing, land should not be given up until the contractors were ready to commence operations and where the Ministry's consent was not required before de-requisitioning, it was urged that the Department be consulted prior thereto. The Minister was also prepared to consider sympathetically requests from Local Authorities to requisition land in cases where the owner was unwilling to extend the period of tenure. The present food situation was so serious that allotment sites in parks and recreation grounds should also be retained, much as the Government sympathised with the desire of local authorities to restore adequate recreational facilities.

The Town Clerk stated that in regard to de-requisitioning war-time sites for housing purposes the Ministry's recommendations were in accordance with the Council's declared policy. RESOLVED, That the contents of the circular be noted and that a copy be forwarded to the Cheltenham & District Allotments & Gardens Society for their information.

828—Additional Land for Allotments (a) (Min. 646).--The Gardens Superintendent and Planning Officer had discussed fully the question of obtaining additional land for permanent allotments. They had in mind the Committee's intention that future allotment sites, of a permanent character, should be laid out in accordance with the model scheme prepared by the Gardens Superintendent and approved, in principle, by the Council. It was also understood that the Committee intended to approach tenants of war-time sites to ascertain whether they would be prepared to accept allotments even though the situation might prove less convenient than their existing plots.

The Planning Officer stated that he was reporting upon the position to the Planning Committee and that whilst he realised that the present uncertainty of tenure of war-time plots was having an adverse effect upon food production, he felt it would be unwise to proceed in the search for land without fully examining the whole question. It might eventually be found that the sites allocated would be wrongly sited and, therefore, prejudicial to the development of the town. He had prepared a plan showing the areas in which permanent and war-time allotments were situated and had included therein the districts from which the majority of the present allotment holders were drawn, In the new form of outline planning now under consideration by the Minister of Town & Country Planning, it was possible that certain areas of land adjoining built-up portions of towns would be allocated for their reasonable expansion but outside such areas the land would be zoned for rural purposes only, The effect would be that the limit of the town's development would be drawn much tighter than prior to the war.

The plan submitted indicated both the limits of the development area and the area outside this ring to be scheduled for rural purposes. The areas, therefore, remaining for development were situated, in the main, on the west and south of the town and there was very little land on the north and east except by overflowing into adjoining districts which was not altogether desirable.

It must be expected that the majority of the war-time allotments would be required in the near future for building development and the number of allotment holders likely to be displaced was approximately 821. Of this number 231 resided on the north side of High Street while the remaining 590 resided to the south thereof. The Planning Officer felt it would be unwise to make provision for future allotments

on the basis of the number of war-time plots, as it must be expected that many allotment holders would cease cultivation when the food situation improved. He suggested that the Committee should give an indication as to the number of allotments likely to be required in the future and that this figure be based upon the number of persons expressing anxiety at the possible loss of war-time plots. If this information was not forthcoming the area to be scheduled would have to be mainly by means of intelligent guess-work in the future, to be in error both in regard to acreage and allocation. The Planning Officer favoured land being allocated on the fringe of the development area, preferably just inside the rural zone. RESOLVED, (i) That the Planning Officer be thanked for the valuable information which he has placed at the disposal of this Committee and also for the trouble taken to prepare such a comprehensive report explaining the position.

(ii) That it be suggested to the Cheltenham & District Allotments & Gardens Society that a general meeting for the pupils of this School to discontinue cultivating the Planning Officer would attend in order to explain the position and indicate the difficulties outlined above.

(iii) That in conjunction with such meeting the Society be asked to endeavour to obtain some indication as to the general trend of interest in post-war allotments in order that this Committee may obtain some guidance in regard to the acreage and allocation of land to be scheduled therefor.

(b) Land formerly cultivated by Swindon Road Schools—It had now been confirmed that it was the intention of the pupils of this School to discontinue cultivation of approximately 4 chains of land and approaches had, therefore, been made to the owners, the Cheltenham Animals Welfare Association, to ascertain whether they would be agreeable to the Council taking over the tenancy for allotment purposes. The Association stated that they were short of grazing for horses and intended to put the land down to grass. In view of the food situation the Committee expressed some concern at this decision. RESOLVED, That the Town Clerk again communicate with the Association urging that the tenancy be transferred to the Council for a period of not less than 3 years to enable additional allotments to be provided with reasonable security of tenure for such period.

(c) Food Production Site, St. Mark's—The Cheltenham & District Allotments & Gardens Society had six applicants on the waiting list, with a possibility of this number being increased, for additional land at St. Mark's and they asked if a further area of the food production site could be allocated for the purpose. The Gardens Superintendent also had a number of applicants and had recommended the Parks Committee to allocate an additional acre of land which had recently been cleared of winter crops and the Parks Committee had assented thereto. RESOLVED, That the Society be informed accordingly and that the Gardens Superintendent be authorised to let the allotments upon the usual terms and conditions.

829—Priors Road Allotments—Building Development—The Cheltenham Shopfitting Company had disposed of building plot No. 5 on this estate, which was requisitioned for allotments and they had asked for the release thereof. The owner's Solicitors also stated that their client proposed to erect a shop and house and had asked that the allotment tenancies be terminated. The Town Clerk had conveyed the Council's policy in regard to de-requisitioning war-time allotments and had stated that until an intimation was forthcoming that the necessary licences would be granted, he did not

anticipate that the Council would consider terminating the tenancies. RESOLVED, That this be confirmed.

830—Marle Hill Allotments—(a) Rabbits—Further complaints had been received of damage to crops by rabbits. RESOLVED, That the Council's Pests Officer be asked to assist in extermination but if he is unable to undertake this work, the Gloucestershire War Agricultural Executive Committee be approached for the necessary assistance.

(b) No. 41—The Gardens Superintendent reported that despite frequent warnings, this tenant failed to make reasonable use of his plot and he recommended that his tenancy be terminated. RESOLVED, That the recommendation be approved.

831—Cultivation--The Gardens Superintendent reported that from recent inspections it was found that a large number of tenants were now commencing spring cultivation but in many cases the work had been delayed due to the presence of unusually large quantities of winter green crops. Of the 53 allotments previously found to be in a derelict condition during December and January, the majority of tenants had expressed their intention to resume cultivation at an early date.

832—Lettings and Terminations of Tenancies—Since the last meeting 70 allotments had been let and the tenancies of 22 terminated.

833—Trespass Warning Notices (Min. 298)—The Horticulture Committee had recommended that metal or enamel trespass warning notices be provided at all allotment sites. It was felt that the existing varnished notices were not of a sufficiently permanent nature and were easily defaced by weather conditions. The Gardens Superintendent had obtained a quotation from Messrs. John Pinches Ltd., of London, amounting to 12s 6d for each notice which contained information of the existing Defence Regulation 61 (ii). At least 50 notices would be required for all the Council's allotment sites and the Committee were somewhat concerned at the expenditure to be incurred, particularly as it was uncertain for what period the Defence Regulation would continue. RESOLVED, That in these circumstances consideration of the purchase be deferred and that for the time being the Gardens Super' intendent continue to use the varnished notices for replacement purposes.

834—Rent Reductions—RESOLVED, That the tenants of Nos. 88 (b) and 89 (b) Asquith Road and No. 25 Elmfield Road be granted three months' rent free in view of the bad condition of these plots.

835—Scheme for the Award of Certificates of Merit, 1946—The Ministry of Agriculture proposed to continue this scheme. RESOLVED, That the Cheltenham and District Allotments and Gardens Society be asked again to embody the scheme in their summer competition.

836—Cheltenham and District Allotments and Gardens Society—Grant—RESOLVED, That an additional grant of £5 be made to the Society to assist their work and expenditure during the spring and early summer season.

H. ADDIS, Chairman.

WATER COMMITTEE.

12th March, 1946. Present--Aldermen Ward (Chairman), and Waite; Councillors Addis, Bush, Midwinter, Morris and Strickland.

837—Borough Engineer's Report—The report of the Borough. Engineer for the month of February was read:—

DAILY YIELD OF SPRINGS

	For month ended 28th February, 1946.	Average for corresponding period during past 3 years.
Hewlett Springs	206,000	197,000
Dowdeswell Springs	1,520,000	1,495,000

CONTENTS OF RESERVOIRS.

Estimated usable quantity about 101,299,000 gallons.

838—Water Meters—The Borough Engineer reported there were still a large number of " Siemen turbine type meters in use which were at least 30 to 50 years old and which were obsolete. Spare parts for these were difficult to obtain and costly. Meters recently taken out for repair were found slow in recording and even after repair did not register correctly, and owing to the time taken for repairing were uneconomical. He recommended these meters be replaced as and when they were taken for repair and be replaced by the "Planet" type of meter at the undermentioned costs:—

½ " size	£3 15s. 0d.
¾ " size	£4 15s. 0d.
1" size	£6 0s. 0d.

An allowance would be given for the old type of meter. RESOLVED, That this be approved.

839—Meter Testing Apparatus—The Borough Engineer recommended that a modern meter testing plant be installed in lieu of the present pressure test which was carried out by coupling the meter on test to a supply direct from the main into a 100-gallon tank with pencil markings on post to indicate supply. This method was unsatisfactory and was not a correct test. Two tenders were submitted. RESOLVED, That the tender of the Leeds Meter Co., Ltd., at the price of £275 be approved, that the Town Clerk prepare the necessary contract, and that the Common Seal be affixed thereto.

840- Dowdeswell Court—Reported that in purchasing this property two cottages adjoining the estate were not included in the sale, but in view of their position they appeared such as should be acquired, particularly as their drainage was important in connection with the water supply. RESOLVED, That the Town Clerk be instructed to negotiate for the acquisition of these cottages and that the cost thereof be defrayed out of revenue.

841—Water Supplies—(a) Down Hatherley (Min. 637), (b) Rural Areas (Min. 637)—The Town Clerk reported he had communicated with the Ministry of Health in regard to the proposed supply from

the Gloucester City Council to enable water to be afforded to the Parish of Down Hatherley until such time as this Undertaking's mains and water could be carried to that point.

The Department pointed out that the Council did not appear to have powers under their local Acts to take a bulk supply and suggested that action be taken under Section 12 of the Water Act, 1945, which permitted any water undertaking to take a bulk supply from another authority, subject to certain provisions. The procedure to be followed in this connection was somewhat elaborate and it would take some time to bring the supply into operation.

In regard to the rural water supplies set out in the above minute (637), a letter was submitted from the Gloucestershire County Council stating that that Council had approved in general a number of water schemes submitted by the Rural District Council, and also other schemes, subject to the Engineers and other reports now in preparation proving satisfactory.

It appeared that certain of this Council's proposals were incidental to the schemes and the County Council have accordingly approved these in principle subject to details, which would enable the County Council's observations to be forwarded to the Ministry as soon as reports of the Consultant and Chief Officers were received.

In regard to this Council's proposals, which did not fall within the above class, that Council would be glad to accept the invitation to a conference.

The Borough Engineer reported that the schemes approved by the Council had been forwarded to the County Consultant and the matter would be discussed with him if necessary.

A letter was also submitted from the Rural District Council for an extended water supply to Walton Hill and Apperley area, and had been informed this supply could be afforded in connection with the proposed main across the River Severn.

The District Council were also informed that this Council would be prepared to supply water to Twynning Parish, whilst in regard to the Ullenwood and Birdlip area water could be supplied provided new and larger pumps were installed, but consideration should be deferred until the equipment has been taken over from the War Department. The Borough Engineer pointed out that in regard to the supply to Down Hatherley, he could carry out this work immediately the Ministry of Health's approval was obtained. RESOLVED, (i) That the Borough Engineer's replies to the Cheltenham Rural District Council be approved.

(ii) That arrangements be made for an early Conference with the representatives of the County Council and that all possible steps be taken to press forward with the schemes, and in particular, that for the Down Hatherley area.

(iii) That the Ministry of Health be informed of the present position in regard to the rural supplies and that consultations were taking place between this Council and the County Council.

(iv) That the Borough Engineer discuss with the Cheltenham Rural District Council Consultant those proposals which affect supplies in his Council's area.

E. L. WARD, Chairman.

ELECTRICITY AND LIGHTING COMMITTEE.

12th March, 1946. Present—Councillor Bettridge (Chairman), Alderman Waite, Councillors Addis, Bendall, Biggs, Fildes, Grimwade, Midwinter, Readings and Smith.

842—Electricity Supply to Benhall Farm (Min. 1169/45)—The. Town Clerk reported that as instructed he had informed the Ministry of Works that in view of the decrease in consumption, charges at the standard rate would be resumed as from the 30th June, 1945. The Ministry had now asked for a refund of 50% of the charges for the 4 months ended 26th October last, and for the restoration of the original terms as from that date. No-agreement for the supply of electricity to the premises had ever been entered into, and there was no reason why the. Ministry should have the advantageous terms they were seeking. The Borough Electrical Engineer had pointed out contract rates had previously been charged because of the extensive use to which the premises had been put during the war, which it was unlikely would be repeated, and that the present consumption was only about one-fifth of that previously used. In these circumstances it was suggested the Ministry of Works should be informed that unless they were prepared to enter into an Agreement, the Council might have some difficulty in continuing the supply. RESOLVED, That the Town Clerk be authorised to write to the Ministry of Works accordingly.

843—Annual Trading Report—The Borough Electrical Engineer reported on the Annual Trading Report and Accounts. There had been an increase in business during the year, and in spite of the many difficulties and increased costs of raw materials and production, it had been possible to reduce most of the tariffs. He recommended that the whole of the available balance of £4,428 should remain in the Net Revenue Appropriation Account. RESOLVED, That this recommendation be approved.

844--Hire of Electric Cookers—In 1941 the hire charge for new cookers was increased to 8s 6d per quarter for small cookers and 10s for the larger ones. In 1945 the hire charge for new cookers purchased was increased, and increased 50% above the pre-war figure, and if this rate was applied to new cookers purchased between November, 1941, June, 1945, it would reduce the hire charges from 8s 6d and 10s respectively to 7s 6d. The Borough Electrical Engineer therefore recommended that the charges for cookers purchased during the above period should be reduced to 7s 6d per quarter. RESOLVED, That this recommendation be approved.

845—Fish Frying Load—Application had been received for special consideration of the tariff for electricity required for operating an electric fish frying range. The load would not coincide with the peak load, and the Borough Electrical Engineer recommended that a special tariff of a flat rate charge of $\frac{3}{4}$ d. per unit be made, and that as the likelihood of the supply being used during the peak load hours was very small, no time switches be installed. RESOLVED, That this recommendation be approved.

846—St. Mark's Community Centre—The St. Mark's Community Centre had applied for the installation of an electric heating system which would involve putting in a new service cable at a cost of £59 11s. 0d. The Borough Electrical Engineer recommended this cost be borne by this Committee, and that as the Centre would only rarely be used during the evening peak hours, the heating should

be supplied at the restricted hour rate of $\frac{3}{4}$ d. a unit, subject to the installation of time switches. RESOLVED, That this recommendation be approved.

847—Union of Municipal and General Workers—The Borough Electrical Engineer reported his interview with representatives of the Union, who had requested:-

1. That Shop Stewards be appointed through whom complaints or suggestions for modification of working conditions could be made, or alternatively that a Joint Staff Committee should be set up for that purpose.
2. That the workers should have the same holidays as the administrative staff, and
3. That the present cycle allowance of 15s per quarter be increased.

With regard to the first request he thought this was reasonable, but in his opinion the undertaking was not large enough to justify a Works Committee being set up. He thought, however, the appointment of Shop Stewards would meet the case.

As to holidays, the whole question was being considered by the National Joint Industrial Council, whose decision or recommendations would no doubt shortly be made known.

With regard to the question of cycle allowances, he had received requests from members of the staff for this matter to be considered. He had therefore obtained certain information from Cycle Dealers from which it appeared the cost of repair and maintenance of cycles had risen 100% while the cost of new cycles was double the pre-war figure. It was also pointed out that by using their cycles, the men saved considerable time on their journeys from place to place, and in addition, it enabled them to carry their tools, meters, etc., which they would otherwise be unable to do. RESOLVED,

- (i) That approval be given to the appointment of Shop Stewards.
- (ii) That further consideration of the question of holidays be deferred for the time being.
- (iii) That this Committee recommend the present cycle allowance be increased, and that the matter be referred to the General Purposes Committee for consideration.

848—I.M.E.A. Council—The Borough Electrical Engineer reported he had received the nominations by the Council for vacancies on the Council for the ensuing year, and that any three nominated representatives or three members of the Association could make a further nomination if they so desired. RESOLVED, That this Committee make no further nomination.

849—E.D.A. South-West England Area Report—The Annual Report of the Electrical Development Association for the South-West England Area Executive Committee was adopted at a meeting held on 21st February. The report covered many activities in the area, and in view of the difficulties which the Association had encountered, the Report was considered very satisfactory. The Borough Electrical Engineer reported he had been appointed Chairman of the Area Executive Committee for this year.

850—E.D.A. Film. " Their Invisible Inheritance "—The Borough Electrical Engineer reported offers received from the Proprietors of the Coliseum and Gaumont Cinemas to show this film. RESOLVED, That such offers be accepted and the Proprietors of the Cinemas thanked for their co-operation.

851—Purchase Tax on Electric Kettles—The Borough Electrical Engineer reported the Electrical Development Association were organising a campaign for the removal of the purchase tax from electric kettles, irons and washing machines, and requested the co-operation of its members therein. They had issued a Memorandum which they proposed to send to the Chancellor of the Exchequer setting out the reasons why the tax should be removed, and suggested that all Electricity Undertakings should send a resolution on the matter to the Chancellor of the Exchequer and obtain the support of the local Member of Parliament thereto. If this was done it would greatly strengthen the efforts of the Electrical Development Association, and the Borough Electrical Engineer recommended this Committee should take part in the campaign. RESOLVED, (i) That this recommendation be approved.

(ii) That this Committee strongly urge the Chancellor of the Exchequer to remove the purchase tax from electric kettles, electric irons and electric washing machines on the ground that these must now be regarded as necessities in every modern home and that their use in place of old-fashioned apparatus, particularly in the case of electric kettles, would result in a considerable saving of fuel.

(iii) That the Borough Member be asked to support such Resolution.

852—Electrical Association for Women—This Association were holding a Bring and Buy Sale in the Pillar Room at the Town Hall on April 3rd to raise funds for their general electrical development work. The Borough Electrical Engineer recommended that this Committee should apply on behalf of the Association for the free use of the Pillar Room on this occasion. RESOLVED, That this be approved.

853—Street Lighting Estimates—The Borough Electrical Engineer submitted details of the estimates which were being submitted to the Finance Committee on the assumption that full street lighting would be available during the year, showing the charges made to the Corporation based on actual cost. The charges actually made did not always correspond with the estimate as any variation in cost based on the estimate was either charged or allowed to the Corporation. It was suggested the estimate should be kept as low as possible as in the event of nationalisation taking place, the then current figure would no doubt become stabilised. The Committee thought that before approving the estimate, comparative figures should be obtained from other comparable towns. RESOLVED, That the Borough Electrical Engineer be asked to obtain comparative figures accordingly and the matter further considered at the next meeting.

854—Street Lighting—(a) Damage to lamp-posts—The Borough Electrical Engineer reported the lamp-posts damaged during February and the estimated cost of carrying out repairs. Four lamp-posts previously damaged had been replaced during the month.

(b) The Borough Electrical Engineer pointed out the early mornings were now becoming light, and he had therefore given instructions for the early morning lighting to cease on the 8th March when, under normal conditions, the lights would have been switched on at 5.30 a.m. and switched off at 5.40 a.m. RESOLVED, That this be approved.

855—Applications for Supply—The Borough Electrical Engineer reported 2 applications for supplies. He recommended these supplies be given on the terms indicated and that the cost of carrying out the portion of the work borne by the Corporation be charged to unspecified mains Loan A/c. RESOLVED, That this be approved.

856—Supply to Ewens Farm Estate—Application had been received from the Chariton Kings Urban District Council for a supply to 110 new houses to be erected on this estate. In order to do this and to improve the present supply in the area, a new substation would have to be erected and equipped at an estimated cost of £6,198 12s. 4d. The Borough Electrical Engineer recommended: (a) That the land for the substation site be purchased at the District Valuer's valuation and application made to the Electricity Commissioners to defray the cost of purchase out of Surplus Revenue.

(b) That tenders be invited for the erection of the substation building.

(c) That application be made to the Electricity Commissioners for a loan of £6,050 to cover the cost of erecting the substation building, supplying and fixing the high voltage switch panels, distribution transformer and low voltage switchgear, and the laying of the necessary mains.

857—Supply to Dairy and Cardboard Factory, The Runnings, Swindon Road—Messrs. Grellier had asked for a supply to a new Dairy and Cardboard Factory which they were erecting. This would involve a total cost of £1,959 18s. 11d., and the Borough Electrical Engineer recommended: (a) That a supply be given under the appropriate contract rate.

(b) That Messrs. Grellier be asked to contribute the cost of the low voltage service cable estimated at £30.

(c) That Messrs. Grellier be asked to guarantee a minimum annual revenue of £350 or alternatively, if they desired to reduce this figure, to contribute a sum equal to five times the amount by which the guarantee figure was reduced.

(d) That application be made to the Electricity Commissioners to borrow £1,930 to cover the cost of the low voltage mains and switchgear.

(e) That a site be acquired for the necessary outdoor substation at the District Valuer's valuation.

(f) That the sanction of the Electricity Commissioners be obtained to the purchase of the site out of Surplus Revenue.

858--Improvements to Supply—Woodmancote—Applications had been received from 8 householders in Priory Lane, Bishops Cleeve, for a supply of electricity. This would involve laying a low voltage main from the existing main, and it was suggested the extension should be included in a general scheme for the improvement of the supply in this area. The cost would be £860 0s. 5d., of which £71 5s. 0d. representing the cost of the services, would be charged to the consumers unless they elected to take a supply under one of the special schemes. The Borough Electrical Engineer recommended the work be commenced as soon as possible and the cost met from unspecified mains and services or switchgear loan. RESOLVED, That this be approved.

859—Replacing Overloaded Transformers—Owing to an increased load, it had become necessary to replace a number of transformers by others of a larger rating. It was estimated the cost of these transformers would be £2,000, and that the costs of connecting them would be approximately £100. The Borough Electrical Engineer recommended: (a) That the work be scheduled for completion during the coming summer.

(b) That tenders be invited from selected firms for the supply of the transformers.

(c) That the cost of changing the transformers be met from revenue.

(d) That application be made to the Electricity Commissioners to borrow £2,000 to defray the cost of the transformers, RESOLVED, That these recommendations be approved.

860—Extension to Low Voltage Distribution, Arle Road—Messrs. Western Estates, Ltd., were proposing to erect ten new houses in this area. There was no distributor available and the Borough Electrical Engineer recommended the laying of 220 yards of cable to supply these houses at a cost of £271 3s. 3d. which he suggested should be defrayed from Unspecified Mains and Services Loan A/c. RESOLVED, That this be approved.

861—Mains Extensions (a) Rowan field Road—In connection with the relaying of the cable in this area, the Borough Electrical Engineer recommended 400 yards of low voltage cable be laid to link up with the existing cable. The approximate cost was £478 18s. 5d., and he recommended the work be carried out and the cost met from Unspecified Mains Loan. RESOLVED, That these recommendations be approved.

(b) Alstone Lane—In order to improve the distribution network in this area in view of the rapidly increasing load, the Borough Electrical Engineer recommended a short length of low voltage cable be laid along Alstone Lane between Ark Drive and Merrivale Road, and that the cost amounting to £393 10s. 9d. be met from the Unspecified Mains Loan A/c. RESOLVED, That this be approved.

862—Staff—(a) Return of Employees—The Borough Electrical Engineer reported that Mr. H. C. Lucy, Mr. A. V. Read and Mr. A. J. Holland had now been demobilised and recommenced their duties.

(b) Mr. P. H. Cox—Mr. Cox, Mains Assistant, commenced his duties on 1st March.

(c) Miss S. Bailey—Miss Bailey had been appointed as a clerk and commenced her duties on 8th March, at a salary of £135 p.a. rising by £10 to £155, plus war bonus.

(d) Mr. P. V. D'Arcy, Meter Reader—This employee left the service of the Department on the 5th March.

(e) Domestic Accommodation—Neither Mr., Wood, Mains Assistant, nor Mr. Ottley, the Mains Foreman, had yet been able to find accommodation in Cheltenham. In addition to living costs in Cheltenham, Mr. Wood had to maintain his family at Nuneaton, while Mr. Ottley's family were still living in Louth. The Borough Electrical Engineer suggested the Committee should consider making them some allowance pending their being able to find accommodation in the town, RESOLVED, That for the present both Mr. Wood and Mr. Ottley be paid a subsistence allowance of £1 per week, to be determined as soon as they respectively obtained accommodation, and in any case to be reviewed in three months' time.

863—De-scheduling Electricity Supply Industry—The Borough Electrical Engineer reported receipt of a communication from the Employers' Secretary of the District joint Industrial Council enclosing copy letter from the Ministry of Labour and National Service pointing out the Minister had decided it was no longer necessary to continue the control of the industry under the Essential Works Orders, and that on or about the 15th April a month's notice would be given of de-scheduling.

864—Wiring and Appliance Facilities—The Borough Electrical Engineer submitted a copy of the pamphlet which had been prepared setting out the various facilities offered to consumers.
RESOLVED, That this be approved.

865—Interruptions of Supply—The Borough Electrical Engineer reported there had been only one interruption of supply since the last meeting.

A. J. BETTRIDGE, Chairman.

HOUSING COMMITTEE.

12th March, 1946. Present—Councillor Bush (Chairman); The Mayor ; Alderman Pates ; Councillors Addis, Bayliss, Compton, Garland, Green, Rev. de Courcy Ireland, Morris, Strickland and Yeend.

866—Factory Site—Priors Road—The Chairman reported that following the last meeting of the Committee he had interviewed Mr. J. Canter, Montal Watchfittings, Ltd., in regard to the proposals for the establishment of the above factory, and the housing of employees, and pointed out the considerations which resulted in the Committee's decision outlined in Min. 748. The Company's factory in Birmingham was affected by road improvement proposals of the Birmingham Corporation and it had been ascertained from that authority, that whilst it was proposed to go on with the Compulsory Purchase Order for properties affected, which included the factory of this Company, it was unlikely that the proposal would be put into effect for some years. Letters were submitted from the Company intimating that the building licence had been returned to the Ministry of Works with a request that it be postponed until January, 1947, when it was hoped that the building and housing position would have become easier. One of the difficulties of the Company was that they did not have possession of the land and were therefore unable to sign a building contract. The Company suggested it would be best if the question of the land could be settled, and they had no objection to paying the rent until building was commenced. The Town Clerk had suggested that in view of the postponement of the building of the factory, the lease of the land should be deferred for the time being. RESOLVED, That the Town Clerk continue negotiations with the Company on the basis of the conclusion of a building lease at the present time, although the building would not be commenced until next year.

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867—Houses Used as Storage Accommodation—Min. 755—The Town Clerk reported he had been in communication with furniture storage firms in the town in regard to accommodation used for storage purposes which might be utilised for housing and submitted replies as follows: (a) 14 St. Georges Street—Premises originally a public house, now used partly for storage and partly for a workshop.

(b) 1, 3, 5 and 6 St. Margaret's Terrace and Pomfret House, Winchcombe Street—Premises fully used for storing clients' furniture and so used continually for many years since before the war. Applications for storage accommodation were now refused as none was available.

(c) 109 and 111 Bath Road, 5 Royal Crescent, and Stonecroft, St. James Square—Previous storage accommodation requisitioned by Ministry of Aircraft Production and property in Bath Road acquired to accommodate furniture removed from that property, which was still requisitioned. No date has been given for its release. In regard to Stonecroft and 5 Royal Crescent, these were used for their present purpose before the outbreak of war. The whole accommodation was fully occupied for storage and applications were now being refused.

(d) Edmondstone House, North Place—Property formed important part of firm's business, both for storage and workshops. Most of the furniture stored belonged to people so far unable to obtain houses. If at a future date a suitable portion of the property should become surplus the firm would be happy to offer it to the Committee, RESOLVED, That in view of the above circumstances, no further action be taken to obtain the property for housing accommodation.

868—Emergency Housing Accommodation—Circular 47/46, Ministry of Health, was submitted intimating that in view of shortage of labour and materials accommodation for emergency housing would have to be used as it stood and only in exceptional circumstances should substantial expenditure be incurred in adapting spare rooms for separate use. Local Authorities were now required to obtain prior approval to expenditure exceeding £25 in respect of accommodation for any one family unit.

This proposal referred only to emergency accommodation and having regard to the response to the appeal in this connection it did not appear that this authority were likely to be affected, but the Circular would be borne in mind should the occasion arise.

869-3, Keynsham Bank—This property had been requisitioned and the Town Clerk was in communication with the Solicitors in order to arrange for early occupation to enable its conversion into 3 flats, with a possible flat at the rear of the premises.

Three large huts belonging to the Ministry of Aircraft Production stood in the garden at the rear of the property but being Crown property they could not be requisitioned.

Prior to Messrs. Rotol, Ltd., moving from the house and the huts at the rear, the Council approved an application for consent by Messrs. Trebel Products, Ltd., to use the huts for assembling and despatching in connection with their business, the house being used for housing accommodation, but Trebel Products, Ltd., were unable to conclude negotiations.

The present property of Trebel Products, Ltd., has been seriously damaged by fire and application was renewed for the use of the huts as previously proposed if a lease could be obtained.

The Ministry of Aircraft Production were prepared to lease the huts to the Company. The Planning Committee previously intimated their approval to the Company's proposal. RESOLVED, That, subject to the rights of the tenants of the Apposed flats being preserved, no objection be raised to the leasing and use of the huts as suggested.

870—Temporary Housing—Progress—(a) Priors Farm—Number of houses completed, 40; keys handed over, 39; slabs completed—gas and electricity, 33; all-electric, 3; number of slabs completed without brickwork—gas and electricity, 3; all-electric, 11; number of slabs in course of construction—all-electric, 5; number of houses handed over for occupation, 17; and in one remaining house the plumbing was not completed.

The Borough Surveyor reported that it was understood the Ministry of Works were not prepared to approve the tender of Messrs. J. B. Halls for incidental works to the houses such as construction of paths and outhouses, and had now suggested this should be carried out by Messrs. Bugbird and Sons with prisoner-of-war labour, which the Ministry had previously refused to permit. The forty houses completed the present allocation of houses on this estate, and enquiries had been made as to a further allocation.

The Town Clerk submitted a letter from the Ministry of Works confirming the information given to the Borough Surveyor which also authorised the Borough Surveyor to obtain tenders for gates and fences on the estate. The letter was not clear whether prisoner-of-war labour was to be utilised for site works or for incidental work although it was believed to refer to the latter. RESOLVED, That the Town Clerk communicate with the Ministry of Works in order to clarify the position and that the Borough Surveyor obtain tenders for fencing and gates as suggested.

(b) Hales Road—Construction of roads and sewers, 80% completed.

(c) Prestbury Road—Concreting of roads would commence as soon as weather permitted.

(d) Selkirk Gardens—Handed over to Ministry of Works.

(e) Courtenay Street—Work proceeding on slabbing.

(f) Brighton Road—Three Tarran bungalows in course of erection.

871—Permanent Housing, Lynworth Farm Estate—(a) Progress—Owing to shortage of bricks and delay in delivery of windows, budding operations have been confined to foundations and concrete floors. 36 houses were now under construction. The windows for the 62 houses were ordered in January when the tender of Messrs. James Gibbons and Co., Wolverhampton, was accepted, delivery to be in 4-5 weeks. Both the contractors and the Borough Surveyor have been in communication with the Company, and the windows for the first eight houses would be delivered in three weeks' time.

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(b) Second Contract—Bills of quantities were proceeding satisfactorily for the second batch of houses showing estate and it was hoped to advertise for tenders at the end of this month. A sketch plan was submitted showing this the portion of the estate now to be developed, comprising 76 dwellings, namely:

- 8 one-bedroomed flats.
- 8 two-bedroom maisonettes.
- 24 three-bedroom houses, type B.
- 24 three-bedroom houses, type C.

- 2 three-bedroom houses, type D.
- 10 four-bedroom parlour type houses.

RESOLVED, That the Borough Surveyor be authorised to obtain tenders. (c) Foam Slag Houses—The Borough Surveyor reported that arising from the Town Clerk's communication with the Ministry of Health upon the shortage of bricks, the Department's technical officers had suggested to him that alternative forms of construction involving the use of concrete or other blocks, should be considered. He recommended the third tender for houses on the Lynworth Farm Estate (completing the 200 houses at present authorised by the Ministry for tender) should be constructed in foam slag materials.

He had communicated with the Gloucester Stone Company upon the matter, who were prepared to co-operate. RESOLVED, That the proposal for the construction of the remaining houses in foam slag materials be approved, that the Borough Surveyor prepare the necessary documents, and that tenders be invited for their construction.

872—Building Apprenticeship Schemes—(i) Margrett Road—Steady progress was being made on these houses and the roofs of four should be tiled by the end of this week. Bad weather and absences through illness had delayed progress. Whilst the scheme had been in operation for six months, and no costs to date had been obtained, it was felt that the estimated final figure for the scheme would be exceeded by an appreciable amount. The scheme had been in operation during the winter when bad weather had been experienced, causing long periods of un-productive wet time. In addition, excessive under-building was required in connection with the bomb crater and for clearing debris of the original houses.

(ii) Brooklyn Road [Min. 626 (ii)]—Further consideration has been given to the erection of the maisonettes in Brooklyn Road by apprenticeship labour, which was anticipated would absorb up to 50 boys. The Juvenile Employment Officer indicated only 70 boys were leaving school in April, and it was not anticipated more than 20 boys would be available for the second scheme, and then only if the site was in a central and easily accessible position. He did not consider that Brooklyn Road would be a suitable site for apprenticeship labour. In these circumstances the Borough Surveyor recommended that the proposal in regard to Brooklyn Road be abandoned and that such a scheme be confined to a pair of three-bedroomed houses in Cam Road at its junction with Dart Road. This would not interfere with the building on Lynworth Farm by contract, and a pair of houses would be more suitable to the number of boys likely to be available. If, as he understood, further boys became available in August, additional sites adjoining Lynworth Farm could be used for this purpose. Alternative proposals for the proposed dwellings in Brooklyn Road would be submitted when instructions can be given to proceed to tender. RESOLVED, That this be approved.

873—Concrete Houses—The Borough Surveyor referred to his previous reports upon concrete houses in which he indicated the reasons for his opposition to this type of construction, and reported that he had taken an opportunity to inspect the latest types exhibited in London at the British Cast Concrete Federation, but he still adhered to the views previously indicated.

874—Report of Repairs Superintendent—External Painting—It was reported that 10 years had elapsed since the 73 houses at St. Paul's had been painted and a tender had been submitted from Messrs. A. V. Skeen for painting two-bedroom type houses at £10 5s. 0d. per house and three-

bedroom type houses at £10 15s. 0d. per house. RESOLVED, That this be accepted, that the Town Clerk prepare the necessary contract and that the Common Seal be affixed thereto.

H. T. BUSH, Chairman.

BRITISH RESTAURANTS COMMITTEE.

15th March, 1946. Present—The Mayor (in the Chair); Councillors Bayliss, Carter, Compton, Fildes and Thompson; Mrs. Greening, Mrs. Lipson and Mr. Bache.

875—Staffing Costs of British Restaurants (Min. 758)—The Town Clerk reported that he had informed the Divisional Food Officer that the Committee considered the suggestions contained in his letter of the 5th February to be impracticable and would quickly have the effect of causing a breakdown in the Service, and if the Ministry insisted that their suggestions be carried out, the Council would have no alternative but to comply with a direction from the Ministry to close the Restaurants.

The Town Clerk read letter dated the 7th March from the Divisional Food Officer reiterating that the Council had been asked to consider the immediate closure of Whaddon Road British Restaurant or alternatively its transfer to the local Education Authority and pointing out that the small number of adult meals served, a daily average of 45 during the eight weeks ended 5th January, taken in conjunction with the much larger number of children's meals, made his advice in all the circumstances the most sensible solution. As, however, the accounts for the December quarter showed that the Restaurant made a small cash profit before allowing for amortisation charges, the Ministry did not propose to press this particular matter for the time being, but the Divisional Food Officer pointed out that the original policy of the Ministry had not changed and that it had always been made clear that the Restaurants running under the aegis of the Ministry must be fully self-supporting. The Ministry noted

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the Council's views regarding the proposed reduction of staff and had nothing to add to that which had already been said on this subject, but reaffirmed that any losses due to the employment of excessive staff, the charging of inadequate prices or from any other cause within the control of the Council, would not be considered unavoidable and as due for reimbursement.

In view of the terms of the letter from the Divisional Food Officer IT WAS RESOLVED, (1) That the British Restaurants in Cheltenham be closed on Saturday, the 27th April.

(2) That the Town Clerk be instructed to inform the Divisional Food Officer that the Committee have come to their decision with much regret as they contend that the closing of the Restaurants will cause considerable hard-ship to the public, and particularly the closing of Whaddon Road Restaurant.

(3) That the Town Clerk acquaint the Member of Parliament for the Borough with the recommendations of the Committee, and the reasons therefor, and he be asked to pursue the matter as strongly as possible.

CLARA F. WINTERBOTHAM, Chairman.

TOWN IMPROVEMENT AND SPA COMMITTEE.

15th March, 1946. Present—The Deputy Mayor (Chairman); Aldermen Lipson and Pates ; Councillors Bayliss, Bush, Fildes, Grimwade, de Courcy Ireland, Mann, Morris, Readings and Smith; Messrs. E. Baring and A. Palmer.

876—Entertainments Sub-Committee—The Entertainments Sub-Committee met on 6th March and a report of their meeting is being circulated to the Council.

With regard to Item 2 relating to the provision of accommodation for the summer orchestra, the Gardens Superintendent had prepared a sketch showing how the proposal to erect a marquee on the east side of the Winter Garden ground, combined with the provision of a sufficient area of lawns to enable audiences to enjoy performances out-of-doors, would affect the general lay-out. It had originally been intended that the areas now under consideration should be sown with grass seed but this required at least 12 months to become established. If the Council, therefore, agreed to proceed with the arrangements for open-air performances, he recommended the laying of turf at an additional cost of £90. With regard to the removal of the band stand, decided since the original lay-out was prepared, it was necessary to amend the proposals for the north-eastern corner. He recommended that the portion surrounding the site of the band stand be converted into lawns with a 14-foot path leading from the Promenade on which seating accommodation for concerts could also be provided. Again it was essential that turf should be laid, which would further increase the cost by £47. With regard to Item 3 and the engagement of a dance band for the summer season, the Entertainments Manager submitted supplementary information. RESOLVED, (i) That with the exception of Items 2 (a) and 3, the report be approved and adopted.

(ii) That with regard to Item 2 the Council be recommended to approve the proposals of the Sub-Committee together with the recommendations of the Gardens Superintendent for turf laying of the areas indicated at an additional cost of £137.

(iii) That with regard to Item 3, the question of the engagement of a dance band for the summer season be referred back for further consideration.

877—Health and Holiday Resort Sub-Committee—The Health and Holiday Resort Sub-Committee met on 8th March and a report of their meeting is being circulated to the Council. With regard to Item 3 relating to the tenancy of the Shop adjoining the Spa Baths, the Committee were of opinion that any new tenancy should be on a half-yearly instead of a quarterly basis. RESOLVED, That Item 3 be amended to provide that the new tenancy shall be on a half-yearly basis and that subject to such amendment the Report be approved and adopted.

878—Town Hall—Bridge Congress and Whist Drives—The Town Clerk had reported to the Entertainments Sub-Committee, Counsel's Opinion in regard to these events (Item 8 of the Report), and the Sub-Committee had referred the matter to this Committee.

With regard to the Bridge Congress, Counsel was of opinion that there was no reason why the Congress should not take place, subject to compliance with the conditions outlined by him, but Sunday play was not desirable. The Council, however, had already reached a decision to refuse the latter. The dates suggested for the Congress were Friday to Monday, 17th to 20th May, and the Organisers were now pursuing the question of accommodation. In regard to Monday, 20th May, this

would conflict with the opening of the Competitive Music Festival but enquiries were being made to obtain other accommodation, possibly the Services Club and the Civic Playhouse for the Festival competitions. It was probable that certain bridge competitions would be broadcast and in view of the national and other forms of publicity to be achieved by the town, the Council had, by Min. 499, agreed to contribute a sum from their advertising account towards the expenses and the organisers were proposing to allocate £50 for the Cheltenham Perpetual Challenge Rose Bowl with eight miniatures.

Counsel expressed the opinion that whist drives might also be organised in a similar manner to the Bridge Congress subject to certain terms and conditions being strictly adhered to. The Committee asked the Town Clerk to draft suitable terms and conditions in the light of Counsel's Opinion and to discuss them with the organisers of whist drives, and to consult the Police Authorities thereon, and to report further. The Committee had in mind that the Organisers should be asked to observe such terms and conditions not only in the letter, but in the spirit as well.

In view of the possibility of whist drives being permitted the Committee reviewed the congestion which formerly occurred when whist took place in the ancillary rooms and in the balconies with dancing in the main hall, and felt that drives must be confined to the main hall with a limited number of tables, and that the Hall be cleared for dancing at the conclusion. RESOLVED, That the Council approve the use of the Town Hall for the Bridge Congress and indicate that they are prepared to accept responsibility for the expenditure in connection with the provision of alternative accommodation for the Music Festival on 20th May. ALSO RESOLVED, That subject to the steps mentioned above being taken, the Council approve in principle the use of the Town Hall for whist drives.

T. WILFRED WAITE, Chairman.

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PLANNING COMMITTEE.

Bendall and Morris ; Mr. W. S. F. Harris and Capt. Leschallas. 14th March, 1946. Present—Alderman E. L. Ward (Chairman); The Mayor; Alderman Trye ; Councillor' Bayliss.

879—Plans--(a) Within the Borough—The plans submitted for approval are set out below together with the recommendations of the Committee thereon in relation to Byelaws and the Town and Country Planning (General Interim Development) Order, 1945:—

No. of Plan.	Name	Description	
3900	Mrs. M. F. Bendall	Pair cottages, Worcester Street	
	Recommendation under Byelaws		Disapproved
	Recommendation under Interim Development Order		Disapproved
5351	J. D. Bendall & Sons	Pair semi-detached houses, Pilford Avenue	
	Recommendation under Byelaws		Approved
	Recommendation under Interim Development Order		

Approved subject to brick facings being carried to ground sill level only

5690 C. Crisp Shed, 3, Orchard Way
Recommendation under Byelaws
Approved in principle only. Detailed plans of building to be submitted
Recommendation under Interim Development Order
Approved as in previous column. [in principle only. Detailed plans of building to be submitted]

5729 J. B. Lloyd Garage, Langford House, Jersey Avenue
Recommendation under Byelaws
Approved subject to roof water being carried into existing drainage system
Recommendation under Interim Development Order Approved

5730 Thomas Jackson Garage, 3, Imperial Square
Recommendation under Byelaws
Approved subject to doors opening inwards
Recommendation under Interim Development Order Approved

5745 J. Chesters Garage, Cheswardine, Arle Village
Recommendation under Byelaws Disapproved
Recommendation under Interim Development Order Approved

5751 Stroud Brewery Co., Ltd. Temporary meeting room, Lansdown Inn, Gloucester Road.
Recommendation under Byelaws Approved
Recommendation under Interim Development Order Approved

5753 Mrs. Gibbins Alterations, Gate House, Albert Road.
Recommendation under Byelaws
Approved subject to sanitary arrangements being to satisfaction of Chief Sanitary Inspector
Recommendation under Interim Development Order Approved

5755 Messrs. Stevco Nissen hut, Millbrook Street
Recommendation under Byelaws Approved as in Plan 5729
Recommendation under Interim Development Order Approved

5757 W. H. Parkin Garage, Eversleigh, Eldorado Road
Recommendation under Byelaws Approved
Recommendation under Interim Development Order
Approved for use of occupants of house only

5758 M. Middleton Garage, Sydney Street
Recommendation under Byelaws Disapproved
Recommendation under Interim Development Order Disapproved

5759 U. K. Guthrie New external staircase, 5, Eldorado Crescent
Recommendation under Byelaws Approved
Recommendation under Interim Development Order Approved

5768 M. Middleton Remodelling of existing building, Commercial Street
Recommendation under Byelaws Disapproved
Recommendation under Interim Development Order Disapproved

5772 Capt. Siddons-White Extension to garage, 133, Promenade
Recommendation under Byelaws Approved as in Plan 5729
Recommendation under Interim Development Order
Approved subject to the building being set back behind the building line if and when required for planning purposes

5774 J. J. Gardner Extensions to hotel, 17 & 18, Suffolk Square
Recommendation under Byelaws Approved
Recommendation under Interim Development Order
Approved subject to new work harmonising with existing building

5775 W. E. King Cycle shed, 7, Pittville Lawn
Recommendation under Byelaws Approved
Recommendation under Interim Development Order Approved

5776 G. W. Young Garage, 151, Prestbury Road
Recommendation under Byelaws Approved
Recommendation under Interim Development Order Disapproved

5777 L. M. Jackson Garage, 32, Cakebridge Road
Recommendation under Byelaws Approved as in Plan 5729
Recommendation under Interim Development Order Approved

5778 Lennard Stace, Ltd. Alterations, Regent House, Swindon Road
Recommendation under Byelaws Approved as in Plan 5753
Recommendation under Interim Development Order Approved

5779 C. Alcock Sanitary conveniences, Hillside, Warden Hill Road
Recommendation under Byelaws Approved as above[as in Plan 5753]
Recommendation under Interim Development Order Approved

5780 F. E. Prosser Garage, 151, Arle Road
Recommendation under Byelaws Approved
Recommendation under Interim Development Order Disapproved

5781 R. J. Williams Conservatory, 29, Overbrook Drive
Recommendation under Byelaws Approved
Recommendation under Interim Development Order Approved

5782 W. H. Proctor Garage, Roua, Oakland Avenue
Recommendation under Byelaws Approved
Recommendation under Interim Development Order Disapproved

5783 Corpus Christi College, Oxford Alterations, 27 and 28, Henrietta Street
Recommendation under Byelaws Approved as in Plan 5778
Recommendation under Interim Development Order Approved

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No. of Plan.	Name	Description
5784	Cheltenham Original Brewery Co.	Alterations, Fleece Hotel, High Street
	Recommendation under Byelaws	Approved as in Plan 5778
	Recommendation under Interim Development Order	Approved as in Plan 5774

5785 Mr. Raymond Garage, 275, Gloucester Road
Recommendation under Byelaws Disapproved
Recommendation under Interim Development Order Disapproved

5786 C. J. Young & Co. Additional sanitary accommodation, 8, Ambrose Street
Recommendation under Byelaws Approved as in Plan 5778
Recommendation under Interim Development Order Approved

5787 Mrs. F. A. Barnard Garage, Roslyn, Moorend Grove
Recommendation under Byelaws Approved as in Plan 5729
Recommendation under Interim Development Order Approved

5788 A. Spenser Garage, 40, Overbrook Drive
Recommendation under Byelaws Approved as in Plan 5729
Recommendation under Interim Development Order Approved

5789 G. Lichfield Tool shed, 13, St. Paul's Street North
Recommendation under Byelaws
Approved subject to doors opening inwards
Recommendation under Interim Development Order
Approved for a period of 5 years only as the building is in a proposed redevelopment area

5790 Miss A. E. Bromage Conversion of out-buildings into staff quarters, Beeches Hotel, Suffolk Square

Recommendation under Byelaws

Approved subject to new work harmonising with existing building and to the garages being used by residents of Hotel. In event of property being sold separately from main property sufficient land to conform to requirements of Scheme to be attached thereto with access to highway of not less than 36ft. wide.

Recommendation under Interim Development Order Approved

5791 T. L. Scott Garage, 81, Hatherley Road

Recommendation under Byelaws Disapproved

Recommendation under Interim Development Order Disapproved

5792 F. Preece Coal shed and cycle shed, 1, Elmdale Cottages, Fairfield Parade

Recommendation under Byelaws Approved as in Plan 5729

Recommendation under Interim Development Order Approved

5795 Victoria Cabinet Co. Timber store, Victoria Street

Recommendation under Byelaws

Approved subject to steel work details being to satisfaction of Borough Surveyor and sanitary arrangements to satisfaction of Chief Sanitary Inspector

Recommendation under Interim Development Order

Approved for period of 15 years from 1st Jan., 1945.

5796 Messrs. Flowers and Sons Alterations, Rose and Crown Inn, off High Street

Recommendation under Byelaws

Approved subject to the Company entering into an agreement indemnifying the Council against any claim for damages in connection therewith

Recommendation under Interim Development Order Approved

5797 C. W. Freeman Extension of shed, 36, Upper Norwood Street

Recommendation under Byelaws Disapproved

Recommendation under Interim Development Order Disapproved

5798 Electricity Undertaking Sub-Station, Lynworth Estate

Recommendation under Byelaws Approved

Recommendation under Interim Development Order Approved

(b) Outside the Borough—In accordance with Min. 1353/44, relating to plans submitted for approval outside the Borough, the Committee have approved, or otherwise dealt with, the following plans:—

No. of Plan	Name	Description
T.P.1990	Miss Wilson	Conversion of Clair Vaux, Park Estate, Prestbury, into 2 flats.

Recommendation under Interim Development Order

Approved, subject to not more than 4 persons occupying the premises without the consent of the Committee, owing to limited accommodation.

T.P.2009 Miss J. Washbourne Alterations, Albion Cottage, Evesham Road, Bishops Cleeve.

Recommendation under Interim Development Order Approved.

T.P.2012 G. Challenger Bungalow. Sunnyfield Lane, Up Hatherley.

Recommendation under Interim Development Order Approved.

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No. of Plan	Name	Description	Recommendation under Interim Development Order.
T.P.2020	D. J. C. Bick	Cycle and garden tool shed. Pruen's Piece, Church Street, Charlton Kings.	Approved.
T.P.2024	J. N. Collins	Proposed house. Greenhills Road, Charlton Kings.	Approved.
T.P.2025	H. Johns	Alterations to shop, Church Street, Charlton Kings.	Approved.
T.P.2026	J. W. Peacey	Workshop. 7, Hambrook Street, Ryeworth Road, Charlton Kings.	Approved.
T.P.2027	Gloucester Diocese	Conversion of rectory into 2 houses. Swindon.	Approved.
T.P.2028	Mrs. D. E. Lancashire	Conversion of outbuildings, into bedroom annex, Abbotts Guest House, Hailes Street, Winchcombe.	Approved, subject to new work harmonising with existing building.
T.P.2029	R. H. C. Amos	Proposed kitchen, larder and lobby. Lynworth Gardens, Prestbury.	Approved.
T.P.2030	Messrs. J. E. Norton and F. E. Beesley	Proposed petrol pump. Jim's Garage, Winchcombe.	Approved.
T.P.2031	V. W. J. Giles	Re-erection of bay window and	Approved as in Plan 2028.

		porch. Chosen View, Gloucester Road, Staverton.	
T.P.2032	A. H. King	Garage. 32, Glebe Road, Prestbury.	Approved.
T.P.2033	S. Smith & Sons (England) Ltd.	Dutch barn, Kayte Farm, Bishops Cleeve.	Approved, subject to building being painted a rural green or other approved colour.
T.P.2034	D. Howells	Proposed waiting room. Elmstone Hardwicke.	Approved for period of 12 months only and to the building not being used for human habitation.
T.P.2035	F. E. Haines	Bungalow, Langley Road, Winchcombe.	Approved, subject to the front fence being set back on completion of building to provide for the widening of the road to 36 ft.
T.P.2036	Mrs. J. E. V. Copeland	Amended plan for pair of Cottages, Castle Street, Winchcombe.	Approved.
T.P.2037	Col. E. P. Saunders	Portable Stables. Haymes, Cleeve Hill.	Disapproved, insufficient information.
T.P.2038	G. Challenger	Garage. Sunnyfield Lane, Up Hatherley.	Approved.
T.P.2039	E. V. Hatswell	Garage. 23, Meadoway, Bishops Cleeve.	Approved for period of 12 months only.
T.P.2040	Borough Electrical Engineer	L.T.O.H. Line. Leckhampton Farm.	Approved.
T.P.2041	J. G. Hewinson	Cowshed. Greenfields Farm, Little Shurdington.	Approved.
T.P.2042	A. W. Martyn	Garage. Mellington, London Road.	Approved.
T.P.2043	W. Hayward	New stable. Land adjoining recreation ground,	Approved.

Charlton Kings.

T.P.2044	W. T. Payne	Garden Shed. Ryecliff, Ryeworth Road, Charlton Kings.	Approved.
T.P.2045	Messrs. Adams Caravans	Proposed workshop, London Road, Charlton Kings.	Approved for a period of 6 months from 4th March, 1946.
T.P.2046	Messrs. Marshalls (Charlton Kings) Ltd.	Garage and coal house. Cirencester Road, Charlton Kings.	Disapproved.
T.P.2047	Cheltenham Estates Ltd.	Conversion of Trenance, London Road, Charlton Kings into 4 flats.	Approved, subject to elevations being submitted to and approved by the Committee.
T.P.2048	W. J. Oldacre Ltd.	Hut for use as office and shop. Bishops Cleeve.	Approved for a period of 5 years only.

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880—Development Plans (a) Cottage, Blackhedge Farm, Leckhampton Hill—Further consideration has been given to the proposal to erect this cottage on the amended site suggested by the owner. The County Surveyor has intimated that he has no objection. RESOLVED, That the proposal be approved in respect of the amended site, but that formal consent be deferred pending the submission and approval of detailed plans.

(b) Bungalow, Golden Valley (Min. 661 [e])—The Planning Officer had communicated with the owner of this property in regard to the proposal to carry on the business of “working timber “ in connection with the bungalow he proposed erecting at Golden Valley. The proposal involved only a one-man business and approval was recommended. RESOLVED, That the applicant be informed that the Council were prepared to approve the proposal in principle, but that formal consent must be deferred pending the deposit and approval of plans.

(c) Application was submitted on behalf of Messrs. Interlocking Block Co., to manufacture blocks on land at Gretton, forming part of Middle Field Farm. RESOLVED, That consent be refused as the proposal would injure the amenities of the area, and be contrary to the provisions of the Restriction of Ribbon Development Act, 1935.

(d) Dwelling House, Little Herberts Farm, Charlton Kings--Application was submitted from Mr. W. H. Baggs, for permission to erect a dwelling house at the above. RESOLVED, That the applicant be informed that the Council were prepared to approve the proposal in principle, subject to the road forming access to a playing field, nursery and Sappercombe Farm, being widened as suggested by the Planning Officer and metalled at his own cost, but that formal consent must be deferred as

mentioned in (a) above; also that in the event of further development in the immediate area, the applicant must surrender sufficient land to make a road of bye-law width.

(e) Stables, The Laurels, Prestbury—Application was submitted from Mr. H. D. Twinburrow, to use the above as a workshop for the manufacture of wooden toys. RESOLVED, That in view of the nature of the work proposed, the application be approved for a period of 12 months from the date of consent, subject to no nuisance being caused to adjoining premises.

(f) Fish and chip shop, Hill Place, Charlton Kings—Application was submitted for the establishment of a fried fish and chip business at either No. 1 or No. 3, Hill Place, Charlton Kings. The properties were in an area scheduled for business purposes, and the Medical Officer of Health for the Charlton Kings Urban District Council had no objection. RESOLVED, That the application be approved subject to no nuisance being caused by smoke or fumes, and to the installations to be made being approved by the above Medical Officer of Health.

(g) Houses, Badgeworth Road—Application was submitted from Mr. J. R. Flint, to erect a pair of houses on a piece of land fronting Badgeworth Road. The land was in an area scheduled for rural purposes only, there were no sewers available, and the proposal would conflict with ribbon development proposals and destroy the amenities of the area. RESOLVED, That consent be refused.

881—Garages and Sheds, Meadoway Estate, Bishops Cleeve—The Planning Officer reported that he had been in communication with Messrs. S. Smith E. & Sons (England) Ltd., in regard to plans 1966-1988 inclusive, 1994, 2000, 2001, 2004, 2006 and 2007, for garages and sheds erected at 29 properties on Meadoway Estate, Bishops Cleeve. A letter was submitted from the Company outlining the position, and in view of its contents, the Committee resolved that temporary approval be given to the erections for a period of 12 months from the date of consent, and that the matter be again considered at the end of that period.

882—Bungalow—Whites Barn, Mill Lane—Min. 316--A letter was submitted from the Ministry of Town and Country Planning intimating that the appeal of the owner against the Council's refusal to permit the erection of the above building would be heard on Thursday, 4th April, 1946, at 10.30 a.m.

883—Royal Well Chapel Site—Min. 319—A letter was submitted from Mr. A. W. J. Powell, of Messrs. Gerald Eve & Co., referring to a meeting of owners, lessees and other interested persons in the proposed re-development of the Royal Well Chapel Site which was held following a meeting with representatives of this Committee intimating that the freeholders had agreed that this was a matter in which a combination of interests would be a normal course if the acquisition of the site as a whole was under consideration and that they were prepared to negotiate.

It appeared the Corporation intended to apply for a Compulsory Purchase Order in any event, which would involve the District Valuer, and they suggested that he be asked to supply the suggested valuation of the site as a whole, and the apportionment as it affected individual freeholders. As no instruction had been given not to oppose the Compulsory Purchase Order the suggestions now put forward were without prejudice. RESOLVED, That the Town Clerk communicate with the District Valuer on the matter.

884—War Damaged Properties—Lower High Street—Min. 320—Letters were submitted from Mr. H. Boreham intimating that the owner of No. 252 High Street, which was damaged by enemy action and which was included in an area proposed to be compulsorily acquired under the provisions of the Town and Country Planning Act, 1944, desired to re-instate the property. In view of the Council's proposals the owners had authorised negotiations for its acquisition and suggested a figure of £1,400, to include the freehold, fixtures, fittings and goodwill of the property which was lost in 1940 when the property was damaged.

Whilst some time must elapse before the compulsory acquisition was authorised and any scheme or re-development commenced, both the Borough Surveyor and the Planning Officer recommended its acquisition at the present time. RESOLVED, That the Street and Highway Committee be recommended to authorise negotiations for the purchase of the property at a figure not exceeding that approved by the District Valuer.

885—Rural Water Supplies and Sewerage Act, 1944—A letter was submitted from the Gloucestershire County Council in regard to the proposals submitted by the Water Committee for supplies of water in the rural area, and also the proposals submitted by the Rural District Council in regard to water and sewerage schemes (Min. 637).

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The County Council expressed the opinion that the stage had been reached when the Rural District Council's proposals should be formally considered by this Council as the planning authority. RESOLVED That a meeting be arranged to discuss the proposals in relation to their effect upon the planning proposals for the area.

886—The Homestead—Elmstone Hardwicke—Offensive Trade—Min. 667—The Town Clerk reported that he had given further consideration to the steps which should be taken against the owner of this property for a discontinuance of its present use for offensive trade purposes. Steps could only be taken at the present time to secure discontinuance of the business under the Town and Country Planning (Interim Development) Act, 1943, if there had been any change of use without consent since 22nd July, 1943, otherwise the Council had no town planning powers to enforce a discontinuance until the town planning scheme became operative. No satisfactory evidence had been obtained up to the present time that the use had commenced or that there had been any change of use since 1943, and it appeared that the only course which could be taken at the present time was for the Rural District Council to take the action under the Public Health Act, 1936, for the abatement of a nuisance.

The Committee were informed that the District Council had served the required notice under the Public Health Act. RESOLVED, That no further action be taken in the matter, pending result of the notice served by the District Council, but that in the meantime efforts be made to ascertain the date when the present use was commenced.

887—Restriction of Ribbon Development Acts, 1935 and 1943—Circular No. 592, Ministry of War Transport, was submitted pointing out the urgent need for temporary sites for houses and schools

and difficulties being experienced in some areas in securing suitable sites. Attention was called to the Restriction of Ribbon Development Act, 1943, which permitted the provision of temporary premises to meet present urgent demands even where it was considered desirable to refuse consent under the provisions of the 1935 Act to permanent development.

Subject to special circumstances of a particular case, the Minister did not propose to exercise his powers under Section 1 (5) of the 1943 Act, to enforce the removal of contravening temporary houses and temporary school buildings provided due regard had been had in their erection to overriding requirements of road safety and road improvement schemes which may be carried out.

888—Planning Officer—Travelling Allowance—Min. 665—The Town Clerk has communicated with the Gloucestershire County Council in regard to the payment of the above travelling allowance and was informed that that Council opposed the payment of a lump sum as suggested and had placed the Planning Officer on the same footing as the County Officers. It had also been pointed out that the Planning Officer's car was a 10 h.p. car, but the County Council were of opinion that an allowance of 8 h.p. was sufficient and could not see their way to authorise a higher rate. RESOLVED, That no further action be taken at the present time but that the matter be re-considered at the end of the financial year when the amount received by the Planning Officer was known.

889—Houses--Hewlett Road—Application was submitted from Messrs. A. C. Billings & Sons for permission to use Asbestos Cement Strip tiles on two houses being erected by them in Hewlett Road in view of the difficulties of obtaining ordinary tiles. RESOLVED, That in view of the urgency of the matter and the difficulties confronting Messrs. A. C. Billings & Sons, the application be granted in respect of these houses as an experiment, but that it be pointed the use of such tiles must not be taken as a precedent for future cases.

E. L. WARD, Chairman.

CEMETERY AND CREMATORIUM COMMITTEE.

15th March, 1946. Present—Councillors Rev. de Courcy Ireland (Chairman), Carter, Fildes and Yeend.

890—Superintendent's Report—Read, Report of the Superintendent for the period 16th February to 15th March: Number of interments, 76; cremations, 39. Grave spaces sold: 1st position, 3; 2nd position, 4; 3rd position, 1; 4th position, 18. New memorials erected, 5; additional inscriptions, 5.

891—Grants of Grave Spaces Sold—RESOLVED, That the Common Seal be affixed to Grants Nos. 11,258 to 11,283 inclusive.

892—Designs—RESOLVED, That Designs Nos. 4,209 to 4,219 inclusive as set out in the designs book, signed by the Chairman, be approved.

893—Cemetery Superintendent—The Town Clerk reported applications for the vacancy had now been advertised. RESOLVED, That the Committee meet on the 25th March, at 3.30 p.m., to consider the applications. RESOLVED ALSO, That pending the new Superintendent taking up his duties, Mr. Woolhouse be asked to continue and that no objection be made to his moving to the temporary bungalow allocated to him in Brighton Road as soon as it is ready. RESOLVED ALSO That the Borough

Surveyor report on the decorations and repairs necessary at the Cemetery Lodge with a view to this work being put in hand as soon as possible.

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894—Cremation Fees—Federation of British Cremation Societies—The Ministry of Pensions had requested assistance in the standardising of the charges respecting cremation of deceased members of H.M. Forces where the Ministry accepted responsibility for such charges, and the Federation of British Cremation Societies had accordingly passed a Resolution that Cremation Authorities be asked to make a standard maximum charge in such cases of £4 4s. 0d., such charge to include the fee for cremation, the Clergyman's fee, the fee for scattering the ashes, and the Medical Referee's fee. RESOLVED, That this Committee concur in the above Resolution.

895—Cemetery—Boiler No. 1—The Borough Surveyor submitted reports from the Vulcan Boiler Insurance Co. on their examination of this boiler. A leak had been found in one section of the boiler, the repair of which would necessitate dismantling the whole boiler. As it was only a small leak it was not proposed to do this until it was no longer necessary to heat the Chapel. RESOLVED, That the matter be left in the hands of the Borough Surveyor.

E. S. DE COURCY IRELAND, Chairman.

STREET AND HIGHWAY COMMITTEE.

18th March, 1946. Present—Aldermen Ward (Chairman) and Pates; Councillors Bettridge, Biggs, Garland, Green, Grimwade, Midwinter and Readings.

896—Rodney Road Car Park (Min. 712)—(a) Military Occupation—Further negotiations had taken place with the military authorities with regard to the Council's claim for compensation amounting to £415. The W.D. Land Agent stated that if the Council were prepared to reduce their claim to £398 he would recommend a settlement forthwith, otherwise it would be necessary for the matter to be referred to a higher level. In these circumstances the Town Clerk and Borough Surveyor recommended that the offer be accepted. RESOLVED, That the recommendation be approved.

(b) Accommodation for Military Vehicles—The Police and military authorities had now arranged to direct service vehicles requiring overnight parking accommodation to the footpath adjacent to the Queen's Hotel.

(c) Messrs. Pulham's Service—Messrs. Pulhams thanked the Council for permitting their continued use of this park until such time as they could obtain alternative accommodation and they offered an increased rental to compensate the Council for any loss of parking fees. They also suggested that to enable their time-table to be maintained they should be afforded clear access and that the words Public Service Vehicles be painted either on the space allocated to them or adjacent thereto. The Borough Surveyor stated that he would consider whether the present site was the most convenient and, if necessary, would adjust the position and have the same indicated accordingly. RESOLVED, That the parking space to be allocated to Messrs. Pulhams be left in the hands of the Borough Surveyor. ALSO RESOLVED, That the charge in lieu of parking fees be increased from £1 to £2 per month.

897—Parking Places—(a) Montpellier Walk—The Byelaws governing this park restricted parking to the hours between 6 a.m. and 11 p.m., and the Police Superintendent had recently instituted proceedings against motorists for parking after 11 p.m. and without lights. The prosecutions, however, had been withdrawn by him as the necessary notices under Section 68 of the Public Health Act, 1925, were not displayed due to weather conditions. He therefore asked for the notices to be replaced and also suggested that an illuminated sign be erected at each end warning motorists that parking was prohibited after 11 p.m. The Borough Surveyor was consulting with the Borough Electrical Engineer and anticipated that it would be possible to comply with this suggestion. The notices under the Public Health Act would also be replaced. RESOLVED, That the Committee agree to illuminated signs being provided.

(b) Imperial Square—The parking place on the south side of this Square had not been used during the war. Now that dances were held weekly at the Montpellier Rotunda and, in view of the restricted parking facilities at Montpellier Walk, the Entertainments Sub-Committee recommended that consideration be given to the re-opening of the Imperial Square (South side) park. The Police Superintendent had confirmed that the Chief Constable's permission to park without lights still continued to apply to this parking place. RESOLVED, That the Borough Surveyor take all necessary steps to make this park available at the earliest opportunity.

(c) Lances Site—A suggestion was made that, pending development, this site might be adapted as a car park. RESOLVED, That the Borough Surveyor consider and report thereon to the next meeting:

898—Royal Chapel Site and Royal Crescent Garden—The Planning Officer had prepared a report and model showing the possible development of this site as a bus station, taxi centre and car park combined, with the preservation of the amenities now enjoyed by the occupiers of houses in Royal Crescent. The Planning Committee had asked for the observations of this Committee thereon. The Borough Surveyor reported that he was considering the report and preparing an alternative scheme which he hoped to submit to this Committee at their next meeting. RESOLVED, That consideration be adjourned in order that the Borough Surveyor and Planning Officer may consider the matter further and endeavour to agree a scheme which they can recommend for adoption, and in connection therewith they be asked to give particular regard to the preservation of the amenities of the houses having rights in the Garden.

899—Albion Street—The Transport Committee of the Chamber of Commerce had recommended that parking be prohibited in Albion Street between Winchcomb Street and Pittville Street and that in view of the congestion caused to traffic, the use of the Crown Yard as a bus station for certain outlying services, be discontinued. The Borough Surveyor agreed that congestion was experienced both in Albion Street and the streets adjacent there-to and the Committee were reminded that they had already decided, by Min. 322, to make, application to the Ministry of War Transport for confirmation of a unilateral waiting Order for Pittville Street, and a prohibition of waiting Order in respect of the east side of North Street.: RESOLVED, (i) That the views of the Police Superintendent be obtained in regard to the suggestion that waiting be prohibited in Albion Street between the points mentioned.

(ii) That the Chamber of Commerce be informed that at the present time the Council have no power to prevent public service vehicles from using the Albion Street entrance to the Crown Yard.

900—Pedestrian Crossings—The Safety First Committee had decided, in due course, to organise a Pedestrian Crossing Week, but prior thereto they recommended that the existing pedestrian crossings be reinstated at the earliest opportunity; also that consideration be given to the provision of additional crossings adjacent to the Boys' Grammar School in High Street and in Bayshill Road adjacent to the Ladies College. The Borough Surveyor stated that he would endeavour to reinstate the existing crossings as soon as labour and materials were available and he understood that beacons would shortly be obtainable. RESOLVED, That the Borough Surveyor consult with the Police Superintendent upon the proposals, together with the suggestion now made that two further crossings be provided in High Street, on either side of the traffic roundabout at the Promenade junction, and that their observations be considered at the next meeting.

901—Safety First Committee—This Committee had decided that its title was inappropriate and in future it would be known as The Cheltenham Road Safety Committee.

With regard to representation, it had been decided by the Cheltenham Committee for Education that Councillors Readings and Strickland, the Council's representatives, should also represent that Committee. In addition it was considered that advantage would be gained if a representative of the Cheltenham District Traction Co., preferably a driver acquainted with road user, was nominated to serve thereon. RESOLVED, That the representation of the Cheltenham Committee for Education and the co-option of a representative of the Cheltenham District Traction Co. be approved.

902—Circular 590 from the Ministry of War Transport—The Minister desired to bring to the notice of Local Authorities the report of the Departmental Committee on Traffic Signs, now published. The Minister supported the conclusions reached on the general principles to be followed in the erection of traffic signs and expressed the hope that Highway Authorities would have regard thereto when preparing schemes for the signposting of their areas. RESOLVED, That this be noted.

903—Royal Society for the Prevention of Accidents—RESOLVED, That approval be given to the payment to this Society of the Council's annual subscription for the year 1946/47 amounting to £6 6s. 0d.

904—Post Office Telegraphs—(a) Overhead Line, St. James Square to Manchester Street—The Post Office made application for permission to erect an overhead line, including posts, in accordance with the plan submitted, The Borough Surveyor and Borough Electrical Engineer saw no objection thereto subject to the posts being placed in approved positions; to reinstatement being carried out to the satisfaction of the Borough Surveyor; and to no interference or damage being caused to the electric cables, the position of which had been indicated. RESOLVED, That subject thereto, approval be given.

(b) RESOLVED, That in order to expedite decisions upon applications of this nature, authority be delegated to the Chairman to give or refuse such consents in appropriate cases.

905—Post Office, St. Mark's—The Head Postmaster stated that it was proposed to erect a pedestal stamp selling machine against the telephone kiosk and he enquired whether the Council objected thereto. The Borough Surveyor saw no reason why permission should not be granted subject to the

width of the machine not exceeding that of the kiosk and to no obstruction being caused. RESOLVED, That the Head Postmaster be informed accordingly.

906—Streamer—Cheltenham Swimming and Water Polo Club--The Club made application for permission to erect a streamer across the Colonnade on the occasion of their Galas. RESOLVED, That the application be granted subject to compliance with the usual conditions.

907—Ambulance Headquarters, Gloucester Road—Tree—The Ambulance Headquarters were considering a proposal for widening and improving the entrance to their premises but unfortunately such alterations would affect a young tree planted near the kerb and they asked for its removal and offered to plant another tree a little further down. The Borough Surveyor considered that the correct side for widening would be on the opposite side to that proposed, thus improving the access from the Millbrook Street junction and making for greater safety. This would also avoid felling the young tree although it might be necessary to remove a somewhat unattractive horse chestnut tree growing on private land. RESOLVED, That consideration be adjourned for view.

908—Cheltenham District Traction Company—(a) Omnibus Shelters (Min. 725)—The Borough Surveyor submitted quotations and designs received from Equipment and Engineering Co., Ltd., for the supply of suitable bus shelters. RESOLVED, That these be submitted to the Company and that they be urged to erect shelters at suitable points.

(b) No. 5 Service, Arle Road to Sandy Lane—The Company at the request of the Council had extended this service to the junction of Orchard Avenue and Orchard Way but a resident now asked that, to avoid nuisance, the terminus might be adjusted to the top of Orchard Avenue adjacent to an undeveloped site. RESOLVED, That the Company be asked to comply with this request.

(c) Junction of Tivoli Road and Tivoli Circus—The Company had drawn attention to the numerous accidents at this junction and asked if " Slow " signs might be erected. The Committee were reminded that, to improve the junction, negotiations were in progress with adjoining owners in order that the walls on either side might be set back to improve vision. The Town Clerk reported that the negotiations with the owner of St. John's Lodge had been completed. With regard to Crossways these negotiations were still in progress but he hoped to complete the same at an early date. RESOLVED, That the Company be informed accordingly and that the Borough Surveyor commence improvements as soon as the conveyances are completed.

909—Christowe Lane—The College had drawn attention to the condition of this lane and had asked if the Council would consent to carry out repairs thereto and possibly assume responsibility for future maintenance. The Committee did not feel that the lane was of sufficient importance to justify compliance with this request as it was narrow and unsuitable for extensive use. RESOLVED, That the College be informed that when labour conditions permit the Council will be prepared to carry out essential repairs, subject to the College Council accepting responsibility for the cost thereof.

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910—Montpellier Walk—The Borough Surveyor reported that the inner road and the footpaths on either side thereof were in a bad state of repair. RESOLVED, That the Borough Surveyor prepare specification, plan and estimate for the purpose of notices being served on abutting Owners under Section 150 of the Public Health Act, 1875, as amended by the Cheltenham Improvement Act, 1889,

to make up the road and footpaths accordingly, with a view to their subsequent adoption by the Council.

911—Pilley Bridge (Min. 716)—The County Surveyor had confirmed that the reconstruction of this Bridge would not affect any work contemplated in connection with the Staverton/Shipton diversion. No communication, however, had yet been received from the Regional Planning Officer as to whether the proposed reconstruction would conflict with future planning proposals.

912-8, Winchcomb Street—These premises had been let to Mr. E. Baker on a quarterly tenancy at a rental of £7 10s. 0d. per quarter but it was understood that he had disposed of his business to Messrs. Cosmetticke Shoppes, Ltd., and, despite his covenant not to assign the tenancy, he had transferred the same to them. The Company therefore asked if the Council would consent to such transfer. RESOLVED, That having regard to all the circumstances, an assignment be granted at an increased rental of £12 10s. 0d. per quarter.

913-252, High Street (Min. 884, Planning Committee)—This property had sustained damage by enemy action and the owners had under consideration its reinstatement or alternatively its acquisition by the Council in connection with their re-development plans for the area. The Planning Committee had in mind the compulsory acquisition of the whole area but recommended that, in the circumstances, negotiations for this particular property might proceed without delay. RESOLVED, That the recommendation of the Planning Committee be adopted and that the District Valuer be asked to negotiate the purchase.

914—Refuse Collection—The Borough Surveyor reported that since the last meeting some progress had been made in regard to arrears in collections. Owing to the difficult situation he had found no alternative but to reduce the daily collections in Winchcomb Street, Albion Street and Pittville Street to alternate days and he was of opinion that no hardship had resulted therefrom. As a further measure he suggested that a similar arrangement be adopted for the High Street and Promenade which would effect a saving of 25 freighter hours per week for other work in the district, particularly private dwelling houses. These suggestions were in the nature of a temporary expedient but might possibly be embodied in the re-organisation scheme which he hoped to submit in the near future.

The Borough Surveyor also recommended that with regard to the collection of trade refuse in the centre of the town, further improvements in collections from dwelling houses could be effected if the town collections commenced in the early mornings. RESOLVED, (i) That the recommendations now submitted be approved and adopted.

(ii) That the Borough Surveyor inform occupiers of premises in the town's centre of the revised collections and that they be asked to have their receptacles put out by 8 a.m.

915—Annual Contracts—(a) Pipes—The Borough Surveyor reported that as from 1st April, prices for glazed stone-ware pipes and fittings would be increased by 10%.

(b) Anglophalt—The British Quarrying Company, whose tender had been accepted for these annual supplies, were, owing to other commitments, unable to execute orders. As work of resurfacing was being carried out, the Borough Surveyor had no alternative but to obtain supplies from another source, The Tytherington Stone Co. were able to meet his requirements at the same price as the British Quarrying Co. and the Borough Surveyor asked for authority to obtain supplies from this

Company both now and in the future, should a similar position arise. RESOLVED, That the steps taken by the Borough Surveyor be approved and that he be authorised to adopt a similar course in the event of future supply difficulties.

916—Highways Department—(a) General Foreman (Min. 552 [e])—Advertisements had been issued for this appointment and the Borough Surveyor recommended that Mr. S. L. Harmer, pavior, who had recently returned from war service, be appointed at a weekly wage of £4 15s. 0d. rising by two annual increments to £5 5s. 0d., plus war wage increase. RESOLVED, That the recommendation be approved.

(b) Second General Foreman and Cleansing Foreman—The Borough Surveyor stated that hitherto his establishment had provided for one general foreman and two cleansing foremen, but to effect improvement in the working arrangements he suggested that two general foremen (one senior and one junior) be appointed, together with one cleansing foreman. The latter had recently died and the appointment had not been filled. He recommended that the position of second foreman be filled by Mr. D. H. Stubbs, now in the Council's employ, at a weekly wage of £4 0s. 0d. rising by two increments to £4 10s. 0d., plus war wage increase. Also, that Mr. W. Stew, another Council employee, be appointed Cleansing Foreman at a weekly wage of £5 1s. 0d. inclusive. RESOLVED, That the recommendations be approved.

(c) Refuse Collection—Foreman—With the approval of the Vice-Chairman, Driver T. R. Boreham had been promoted to this position and his wages increased to 2s 1d per hour. The appointment would assist the working of the Department in the event of the absence, through illness or other causes, of the Highways Superintendent. RESOLVED, That the action of the Vice-Chairman be confirmed.

917—Borough Surveyor's Staff—(a) First, Second and Junior Engineering Assistants—Mr. A. R. Williams had tendered his resignation to take effect on 6th April as he had now secured an appointment with another local authority. The Borough Surveyor also reminded the Committee that his First Engineering Assistant (Mr. J. F. Fletcher) had recently resigned. He recommended that both these appointments should now be filled on a permanent basis at salaries which would fit in with the new National Scales. He also needed the services of a Junior Assistant and he made the following recommendations in regard to filling these appointments:-

1st Engineering Asst. (At present Grade C, £375-£420). The new appointment to be at a salary of £390-£435 plus cost-of-living bonus.

2nd Engineering Asst. (At present Grade B, £315-£360). The new appointment to be at a salary of £330-£375 plus cost-of-living bonus.

The above two appointments would not be subject to the temporary adjustment of 15% and the Borough Surveyor recommended that the resolution adopted by the Council in September, 1939, relating to appointments in war-time, should not apply thereto.

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Junior Engineering Asst. General Division, Class I. of the Temporary Officers' Scales (£190-£220) plus temporary salary adjustment and cost-of-living bonus.

RESOLVED, That the recommendations of the Borough Surveyor be approved subject to the provisions of the Local Government Superannuation Act, 1937, and to the successful candidates passing the required medical examination. ALSO RESOLVED, That the Chairman, Vice-Chairman and Borough Surveyor be authorised to make such appointments.

(b) Junior Engineering Assistant—In connection with work of housing development, the Borough Surveyor stated that he urgently required the services of a junior assistant and he was recommending the Housing Committee that Mr. K. Lewis, formerly his pupil, be appointed in a temporary capacity in the General Division, Class I. of the Temporary Officers Scales, namely, £190.X220 per annum, plus temporary salary adjustment and cost-of-living bonus. RESOLVED, That the recommendation be supported.

(c) Highways Superintendent and Cleansing Superintendent (Min. 551 [6])—Applications had been invited for these appointments and the Chairman and Vice-Chairman had interviewed the applicants. They had appointed Mr. J. Jubb, of Manchester, as Highways Superintendent, and Mr. A. Mordray, of Buxton, as Cleansing Superintendent.

The advertisements for these appointments had appeared prior to the publication of the National Scales and the Chairman and Vice-Chairman were of opinion that the appointments should be made at the following salaries, which would fit in with the new Scales and that the temporary adjustment of 15% should therefore not apply.

Highways Superintendent. £360-£405 plus cost-of-living bonus and house.

Cleansing Superintendent. £315-£360 plus cost-of-living bonus.

RESOLVED, That the appointments be confirmed at the salaries recommended.

(d) Mr. E. C. Hancock, First Assistant Clerk, had now been demobilised and commenced duty on 1st March.

E. L. WARD, Chairman.

GENERAL PURPOSES AND WATCH COMMITTEE.

19th March, 1946. Present—The Mayor (Chairman); Aldermen Trye and Ward; Councillors Addis, Bettridge, Biggs, Bush, Green, Grimwade, de Courcy Ireland and Thompson.

918—Market and Public Control Sub-Committee--The Market and Public Control Sub-Committee met on 6th March and a report of their meeting is being circulated to the Council. RESOLVED, That the report be approved and adopted.

919—County Council Representation—Alteration of Electoral Divisions (Min. 341)—The Home Office referred to the Council's petition against the representations made by the Gloucestershire County Council under the Local Government Act, 1933, for an alteration in the number of electoral divisions in the county and stated that the representation had been withdrawn.

The Town Clerk also reported a communication from the County Council to the effect that as it was impossible for the proposals for the establishment of new Electoral Divisions of Almondsbury and

Filton to be made effective in time for the elections on 2nd March, the County Council had decided to conduct a general review of the Electoral Divisions in the near future. In these circumstances the representations made to the Secretary of State for an immediate alteration of the Electoral Divisions mentioned, had been withdrawn.

920—Proposed County War Memorial (Min. 558)—The Lord Lieutenant had convened a further meeting to decide finally on the form of memorial for the County and also to appoint a County Organising Committee to arrange an appeal for funds, As the Council's representative upon such Committee, the Mayor intimated that she pro-posed to attend but before doing so she sought this Committee's views, They felt that if the suggestion recently put forward materialised, namely that the County Memorial be confined to the compilation of a book recording the names of those from the County who had lost their lives during the war, Cheltenham would wish to be associated therewith. The Committee, however, adhered to their previous decision that any local appeal for funds for a County Memorial should not in any way conflict with a local appeal although possibly the two appeals might well be amalgamated on the basis of a proportion of the contributions (not sufficient, however, to prejudice a local memorial) being allocated to the County scheme. RESOLVED, That the Mayor be asked to bear these expressions of opinion in mind.

921--Closing of Sub-Post Offices (Min. 735)—The Town Clerk stated that following the last meeting of this Commit-tee, representations had been made to the Postmaster-General in regard to the proposed closure of Sub-Post Offices at St. Mark's and Whaddon and this had been followed by further representations consequent upon the discussions which had taken place at the Council Meeting. The matter had been referred to the Postal Controller for the South-West Region, who explained that the general policy throughout the country was to increase to one mile, the standard distance between Sub-Post Offices. After taking into account all relevant factors it was decided that the Queen's Road and Whaddon Post Offices be closed although before the general policy was implemented full consideration was given to any special needs of the districts, both present and prospective, such as the character of the neighbourhood, distances from the nearest Post Offices and the use made thereof. The new estates to which attention had been drawn were well within one mile of the nearest Sub-Post Offices. The excessive number of Sub-Post Offices in Cheltenham came under notice a good many years ago and it was then laid down that. they should be thinned out as opportunity offered. The letter box and kiosk at St. Mark's would remain and arrangements were in hand for a stamp selling machine. The Postal Controller, therefore, regretted that there were not sufficient grounds to reverse the action taken.

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The Town Clerk had obtained further information, including the potential needs of the Whaddon area due to extensive building development and had drawn attention to the inconvenience which would be caused. It had also been pointed out that although the distances from other Sub-Post Offices might, as the crow flies, be within one mile, this was not borne out by the distances which pedestrians had to travel by road. Attention' had also been drawn to the increased business at all Post Offices, including the General Post Office, and the congestion which consequently occurred. Frequently the needs of the public could not conveniently and expeditiously be met and this caused both inconvenience and waste of time, which was deprecated. It was urged, therefore, that before a final decision was made the matter should, once more, receive consideration in the light of the

additional information furnished. The Committee were of opinion that if the policy of the Postal Authorities was adhered to, it was essential that facilities for sending telegrams should be made available at the remaining Sub-Post Offices, particularly those in outlying districts. RESOLVED, That the Town Clerk pursue the matter further on these lines.

922—Shops Closing Hours (Min. 193)—Read, letter from the Home Office stating that the closing hours fixed under the Defence Regulations would cease to operate at midnight on Saturday, 2nd March, but would be due to come into operation again on Sunday, 3rd November next. The Town Clerk had conveyed this information to the press and also to the Chamber of Commerce. RESOLVED, That this be noted.

923—Sale of Day-old Chicks--The R.S.P.C.A. solicited the assistance of the Council in preventing the sale in the streets of day-old chicks. This nefarious practice had existed for some time, the unfortunate birds being offered for sale in paper bags to anyone who wished to buy them, including children. The Society expressed the hope that a Byelaw might be adopted to prevent such sales. The Town Clerk reported upon the legal difficulties but he understood that some local authorities had prescribed regulations governing markets under their control. RESOLVED, That the Home Office be approached in regard to the making of a Byelaw and that the attention of the Association of Municipal Corporations be drawn to the matter in order that appropriate action may be taken should this be deemed desirable. ALSO RESOLVED, That the Town Clerk consider and report upon a regulation relative to the Market premises.

924—Annual Floral Fete and Summer Produce Show—It was intended that this Show be revived in 1946 and the Show Committee suggested that the Council might, once more, wish to contribute towards their prize fund. Prior to the war the Council's contribution of £10 had been allocated as a first prize for one of the open sections. RESOLVED, That a contribution of £10 be made as on previous occasions, the amount being subscribed from the accumulated interest on the Agricultural Show Fund,

925—Cheltenham District Traction Company—East End to Tewkesbury Road Service--The Market and Public Control Sub-Committee had recently considered proposals of the Company that, to meet a public need they proposed, with the consent of the Regional Transport Commissioner, to inaugurate this new service. The Council and also the Charlton Kings U.D.C. had been asked to furnish evidence of need in support of the Company's application and this had been supplied. The Regional Transport Commissioner now intimated that objections had been lodged to the proposals and that, as a result, no decision could be given pending a Public Inquiry. RESOLVED, That the Council support the application at the proposed Inquiry.

926--Cheltenham Grammar School—The term of office of Alderman Pates as the Council's representative upon the Cheltenham Grammar School Governors would expire on 5th March. RESOLVED, That Alderman Pates be re-appointed for a further term of three years, expiring on 5th March, 1949.

927—Municipal Offices—(a) Ventilation (Min. 742)—The Borough Surveyor had discussed with the Borough Electrical Engineer improvements in the ventilation of the Council Chamber and they recommended that in the first instance, four vent-axis fans be acquired, two to be fixed over windows at the rear of the building and two to replace the existing ventilators which discharge into

the flues of what were the old fireplaces. The fans were silent and extracted foul air, which was discharged into the open. The estimated cost thereof amounted to £60. It was also recommended that the radiators be more effectively controlled, which would assist in eliminating the general difficulty of ventilation and overheating. RESOLVED, That the installation of the two fans over the rear windows be deferred but approval be given to the installation of two fans in place of the existing ventilators and if these are satisfactory, the Chairman be authorised to approve the installation of the two additional fans.

(b) Fire Fighting Equipment—Messrs. Minimax had recently made the periodical inspection of their appliances and recommended that three obsolete extinguishers be renewed and the Column Officer agreed therewith. The Borough Surveyor also recommended that twelve spare refills be purchased and held in stock. The estimated cost would amount to 71s 3d for each extinguisher and 5s 3d for each refill. RESOLVED, That approval be given.

928—Disabled Persons (Employment) Act, 1944—The Ministry of Labour and National Service had now forwarded a scheme made under the above Act which imposed an obligation upon all employers with twenty or more workers to employ a quota of disabled persons registered under the Act. There were also certain restrictions in regard to the engagement of workers who were not so registered and the discharge of workers who were registered. The quota fixed by the Minister was 2% and this would determine the quota for all employers as from 1st March, but this was only a commencement and the figure would be increased and special percentages for particular industries introduced as circumstances might require.

The Ministry had also recently established a North Gloucestershire Disablement Advisory Committee, of which the Mayor was a member. This Committee had expressed concern at the comparatively few registrations and it was felt that there was a distinct possibility of the advantages of the Act not being brought to the notice both of disabled persons and their employers. Although registration was purely voluntary there were considerable advantages to be derived therefrom as men concerned would participate in the quota scheme but only registered persons would count towards the employers' quota. Persons who were disabled and who came within the terms of the Act need have no fear that their employment would be affected adversely by registration. They therefore appealed to employers to assist in making known the importance thereof.

The Chief Officers had discussed the position and recommended that the Borough Treasurer should be responsible for keeping the Register and required records. With regard to the Council's quota, the Borough Treasurer had examined the position and stated that the quota of disabled persons in the employ of the Council exceeded the percentage indicated by the Minister. RESOLVED, That the procedure recommended be approved and that the Chief Officers impress upon the staff and employees the necessity for registration -and stress the confidential nature thereof.

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929—National Scheme of Salaries and Conditions of Service—(a) The S.W. Provincial Council had approved and recommended for adoption by local authorities as from 1st April next, the National Scheme of Salaries and Conditions of Service.

(b) Read, letter from the Ministry of Health bringing the scheme to the notice of local authorities concerned and commending the same, in principle, for early consideration and adoption.

(c) Read, letter from the Town Clerk of Colne stating that his Council had considered the Scheme and decided that the National and Provincial Councils be informed that the Colne Council cannot see their way to implement the same, the adoption of which, in their view, was premature. It was decided to convey the purport of this decision to all local authorities, requesting their support.

(d) The National Joint Council had asked the Employers Secretaries of all Provincial Councils to convey a resolution, passed by the former, to the effect that the suggestions regarding salary scales circulated by certain professional bodies were not authoritative and employing authorities should not assume that they had been considered and approved by the National Council. It followed therefore, that any such suggested scales should be ignored. The Town Clerk stated that recommendations had been received from two associations and the information contained therein had been submitted to the appropriate Committees but had been referred to this Committee for consideration at the appropriate stage. RESOLVED, That the resolution of the National Joint Council be borne in mind.

(e) The Chief Officers were still continuing their discussions with regard to the implementation of the National Scheme and would be making their recommendations thereon in due course. The task of drawing up co-ordinated recommendations was by no means a simple one and there were some matters that, without prejudice to the adoption or otherwise of the National Scheme, might suitably be considered in association with an appropriate Committee of the Council, One of the proposals of the Scheme was the setting up of an Establishment Committee and it was suggested that the Council members of the Staff Joint Advisory Committee might, as a Sub-Committee, in the interim, perform these functions and consider with the Chief Officers points upon which consultation was required. RESOLVED, That the Council members of the Staff Joint Advisory Committee act as such Sub-Committee.

930—Joint Entrants—The Technical College stated that second year students would, in May next, sit for the N.A.L.G.O. Intermediate Examination and the College enquired whether the Council desired that successful students should continue their studies. The College felt that studies might proceed with a view to students sitting in due course for the London University Diploma in Public Administration. RESOLVED, That the suggestions be approved, in principle, providing sufficient interest is evinced to justify the College in establishing a course.

931—Staff—(a) Deputy Gardens Superintendent (Min. 806, Parks Committee)—RESOLVED, That the recommendation of the Parks Committee that the temporary salary adjustment of 15% apply to this appointment, be approved.

(b) Entertainments Manager's Office—RESOLVED, That the recommendation of the Entertainments Sub-Committee, approved by the Town Improvement Committee (Min.) with regard to the appointment of a temporary shorthand-typist be confirmed.

(c) Chief Sanitary Inspector's Department (Min. 814, Public Health Committee)—RESOLVED, That the recommendation of the Public Health Committee contained in this Minute in regard to the appointment of Mr. W. L. Booy and the granting of leave of absence to enable him to continue his

studies, be approved and confirmed. ALSO RESOLVED, That the recommendation in regard to the extension of service of Mr. J. F. Pearse, Male Clerk in the Department, for a period of one year, at a salary of £315 per annum plus cost-of-living bonus, be approved.

(d) Cycle Allowances—The Electricity Committee had asked this Committee to consider a possible general increase in the rate of cycle allowances granted to members of the staff who were required to use their cycles during the course of their duties. RESOLVED, That consideration be deferred to the next meeting when the Committee propose to review the whole position in the light of the pre-war rates as compared with present day factors.

932—Town Clerk's Department—(a) Assistant Solicitor—Mr. A. R. A. Seacome had tendered his resignation to take effect in May next, when he would be leaving the local government service. He expressed appreciation of the generous treatment he had received from the Council during his service and the great help and encouragement from the officers since his discharge from the Army, and he was severing his connection with some regret. The Town Clerk proposed to defer making an appointment pending the return of Mr. J. Atkinson, LL.B., who had recently been demobilised. In view, however, of the amount of legal work now required of his Department he recommended that a Junior Assistant Solicitor be appointed. RESOLVED, (i) That the Committee express to Mr. Seacome their regret at his resignation and their appreciation of the services rendered by him since his return from the Forces, and extend their best wishes for his future.

(ii) That the recommendations of the Town Clerk in regard to the filling of the vacancy be approved.

(iii) That applications be invited for the position of junior assistant solicitor at a salary of £3154360 per annum (Grade B of the Permanent Officers' Scales) plus cost-of-living bonus and temporary salary adjustment, the appointment to be a permanent one to which the Resolution of September, 1939, shall not apply.

933—Deputy Fuel Overseer (Min. 1351/45)—The Ministry of Fuel and Power regretted the delay in approving the extension of Mr. F. A. Jenkins' appointment as Deputy Fuel Overseer for the year to 30th September, 1946. They now intimated their approval upon the same terms and conditions as hitherto.

934—Assistant Custodian—The Town Clerk reported upon this position, which, until recently, had been filled by disabled ex-service men, who had now obtained other positions. He recommended that Mr. F. Brushneen, also an ex-service man, be appointed at a salary in accordance with the J.I.C. rates, RESOLVED, That the appointment be confirmed, the assistant custodian to be provided with uniform in due course.

935—Employment of Ex-Service Men—The South-Western Provincial Council at their last meeting had decided to recommend to local authorities that when making future appointments, sympathetic consideration should be given to applications from ex-service men who are not up to normal health standards where such unfitness is due to war service. RESOLVED, That the recommendation be borne in mind when future appointments are under consideration.

CLARA F. WINTERBOTHAM, Chairman.

HOUSING COMMITTEE.

19th February, 1946. Present—Councillor Bush (Chairman); The Mayor; Alderman Pates ; Councillors Addis, Bayliss, Compton, Rev. de Courcy Ireland, Garland, Grimwade, Strickland and Yeend.

936—Hotel Verdun, Promenade—Five tenders were submitted for converting a portion of these premises into two flats. The remaining portion was already occupied as a flat. RESOLVED, That, subject to the approval of the Ministry of Health, the tender of Messrs. Partridge at £268 6s. 6d., the lowest tender received, be accepted, and that the Town Clerk prepare the necessary contract and the Common Seal be affixed thereto.

937-4 and 5, Lower Park Street—Two tenders were submitted for works necessary to this property to render it habit-able for a number of years. RESOLVED, That the tender of Messrs. Trigg Bros. at £107, being the lowest tender, be accepted, and that application be made to the Minister of Health for consent to defray the expenditure out of the Housing Revenue Account. ALSO RESOLVED, That the Town Clerk prepare the necessary contract and that the Common Seal be affixed thereto.

938-23, 25 and 27, Bath Terrace—Two tenders were submitted for drainage works and works to the buildings to render them fit for habitation for some years. RESOLVED, That the tender of Messrs. J. H. Storey at the sum of £72 for drainage works and £386 for other works be accepted and that application be made to the Minister of Health for consent to defray the cost out of the Housing Revenue Account. ALSO RESOLVED, That the Town Clerk prepare the necessary contract and that the Common Seal be affixed thereto.

939—Housing Department—It was reported that the Deputy Housing Manager, who received a salary of £300 per annum, was not included in the Council's Grading Scheme, owing to her position, and therefore was not in receipt of the 15% temporary increase, approved by the Council. Miss Sansome, who was transferred from the Billeting Office to the Housing Department, was also not graded and did not receive the temporary increase, and it was recommended that in both these cases the allowance should be paid, RESOLVED, That this be approved.

940-127 Whaddon Road—This house, erected under the Housing Acts, 1930-36, has been converted into two flats at a cost of £79 3s. 9d. The Borough Treasurer asked directions as to the charging of the cost. RESOLVED, That application be made to the Minister of Health for authority to defray the expenditure out of the Housing Revenue Account.

941—Arle House (Min. 627)—Reported, the Ministry of Health had approved the tender of Messrs. F. A. Middleton at the sum of £1,255 for the conversion of this house into five flats, but had suggested certain minor amendments to one flat which was being put into effect. Application had also been made for loan sanction, but this had not yet been received.

942—Erection of Permanent Houses—Circular 54/46, Ministry of Health—The Essential Works Order might be applied to erection of permanent houses and request for application for building works not commenced should be made on the usual forms. In regard to work commenced, application should be made to the Ministry of Labour and Ministry of Works. There was an understanding between the Government and the building industry that scheduling would only be applied where necessary and it appeared only justifiable where there was a likelihood work could not commence, or would not proceed, without undue delay. No site would be scheduled unless employment and welfare

conditions were satisfactory, and whilst the Essential Works Order prescribed the institution of payment by results where practicable and desirable, no such scheme had yet been agreed, and this point did not arise at the present time. Workers would only be directed away from home in most exceptional circumstances. and no workers would be directed from one contractor to another undertaking the erection of permanent houses, if the latter contractor was considered in a position to transfer his own workers from less essential works. The Borough Engineer did not consider it necessary to apply the Order at present. RESOLVED, That no application be made for the application of the Order at the present time.

943—Disinfectations—The Chief Sanitary Inspector reported on the steps which he suggested should be taken for re-housing displaced persons or dealing with cases of verminous, or suspected verminous families, being offered housing accommodation. He was endeavouring to find an alternative to the use of cyanide, which had been previously used. A quotation obtained from a contractor of the cost of using cyanide was £7 5s. 0d. per house, and £2 15s. 0d. per van load. He had been in communication with Ltd., and tests were taking place in Cheltenham of new disinfectants. He proposed to use DDT or Benzine Hexachloride in fumigating houses and articles, which were cheaper and had many advantages over former types. The cost would be £1 5s. 0d. per dwelling of the Council house type. He suggested that he should be given 18 days' notice before removal of the tenant by the Housing Department, that the dwellings of all persons being re-housed should be inspected by the Sanitary Inspector and where vermin existed, the dwelling would be sprayed with liquid spray and the furniture and bedding treated with powder 14 days prior to removal, which would effectively destroy vermin such as the house-bug and fleas. The new dwellings would be inspected by the Sanitary Inspector two months after occupation. RESOLVED That this be approved, and that the cost of this work in so far as it related to new Council houses and persons being re-housed in such houses, be defrayed by this Committee.

944—Estate Management Sub-Committee--The reports of the Sub-Committee of their meetings held on 28th February and 30th March were submitted:—

(i) Emergency Housing Accommodation—One further application for registration which had been approved.

(ii) Requisitioned Properties—Keys of 2 properties had been handed over to the Housing Manager; work was proceeding on 4 other properties, The Ministry's approval was awaited in 3 cases, and in 2 cases preparation was being made to go to tender.

(iii) 80, Queen's Road—The Council have agreed to exchange the ground floor flat of this property for a flat at 25, Montpellier Terrace.

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(iv) 22 Applicants were interviewed by the Sub-Committee and 15 further applications considered.

(v) Miss Campbell, Housing Student, completed her probationary training and would be paid £1 per week as from 1st February, 1946.

(vi) Marston, Albert Road—Permission given to tenant to repair and use one of the greenhouses.

(vii) 85, Marle Hill Road—Tenant of this requisitioned property had applied, and had been given permission to instal electricity at his own cost.

A large number of other routine matters were also dealt with. RESOLVED, That the reports be approved and adopted.

945—Requisitioning Sub-Committee--The Reports of the Sub-Committee at their meetings held on 15th and 18th March were submitted.

(a) Queen's Hotel—This property has been inspected but the Sub-Committee considered the cost of making separate flats and separate services would be prohibitive. The only method of using this property would be on a communal basis and the Sub-Committee recommended that application be not made for the transfer of the requisitioning to the Council.

(b) Two other properties were inspected and will be used for housing accommodation.

(c) Angle Stores, Great Norwood Street—Property inspected and will be adapted for occupation by one family.

(d) 14, Alexandra Street—This property had been released to a purchaser who was an ex-Serviceman on the Council's Priority List.

(e) Gwernant, Pittville Circus Road—This property had been requisitioned but was found to be still requisitioned by the Ministry of Works, and was to be used by the Ministry of Education. RESOLVED, That the report be approved.

946—St. Mark's Community Centre—(a) The Town Clerk reported that a Sub-Committee had met representatives of the St. Mark's Community Centre with regard to the further works necessary to enable the Association to fully occupy the wooden huts. The Association were willing to provide voluntary labour for carrying out as much of the work as possible. Included in the Contract for removal of the huts was a sum of £60 for decorations and lighting, but no provisions had been made for drainage, cloakrooms and water supply or for heating.

Estimates had now been obtained for the electric lighting installation. The cost of the installation, after providing the voluntary labour, was £70. With regard to the decorations, the gross estimated cost of these was £85, but it was estimated the voluntary labour would reduce this to a net cost of £40.

With regard to the drainage, cloakrooms, lavatory accommodation and water supply, the total estimated cost of this work was £250, but the Association thought they could, with voluntary labour, get the work done for £200. The Sub-Committee recommended that the Association be paid the sum of £70 for the electrical installation, £40 for the decorations, and also, subject to the necessary licence being obtained and to specifications and plans being approved by the Borough Surveyor, the sum of £200 for the drainage, water supply, lavatory and cloakroom accommodation. RESOLVED, that these recommendations be approved and adopted and that the Borough Surveyor support the Association's application for the necessary licences.

(b) Heating—At the same meeting the representatives of the Association raised the question of the heating of the huts, and after considering several schemes, the Borough Electrical Engineer was

asked to advise as to an electrical installation. The Association were now satisfied the most economical and satisfactory means of heating the huts was by electricity as recommended by the Borough Electrical Engineer, which comprised the use of 500 feet of tubular heaters, together with 12 1-kilowatt wall mounted radiant fires. The heaters will be controlled by thermostats, the total cost of which, including the necessary thermostats, was £140 14s. 6d. plus the cost of a new 3-phase service cable, £59 11s. 1d. The Electricity Committee had agreed to bear the cost of the cable, and as the Centre would not be used during the morning and only on rare occasions used during peak hours between 4.30 p.m. and 6 p.m. they had agreed to a supply being given at the restricted hour rate of $\frac{3}{4}$ d. per unit. The annual consumption was estimated to cost about £31 per annum. RESOLVED, That the Council make a grant to the Association of £140 14s. 6d. for the cost of this heating installation.

(c) The Town Clerk reported he was in communication with the Ministry of Education and the Ministry of Health in regard to the Council's application for grants towards the provision of the Centre, and also for the further expenditure which would be involved in addition to the above. The Association had asked for necessary furniture canteen equipment, floor covering, the provision of a stage and for paths and roadways to be constructed, and in addition an essential feature of the scheme was the appointment of a whole-time Warden.

As part of the accommodation was also used as the St. Mark's Youth Centre, it would be necessary to make application to the County Council for a grant towards such portion of the total expenditure as related to the Youth Centre.

He hoped to be in a position as soon as replies were received from the Government Departments to make a report dealing with the financial aspect of the matter so that the Council could determine their policy in regard to the Centre.

947—Building Apprenticeship Scheme—The Borough Surveyor reported that the site at Cam Road, for the erection of two houses, upon which it was proposed apprenticeship labour should be engaged, had been cleared and the necessary documents would be ready for submission to the Ministry of Health and the Ministry of Works next week. There was, however, an allotment on a portion of the site in respect of which notice would have to be given to the tenant. RESOLVED, That the Town Clerk take the necessary steps to secure possession of the site.

948—Lynworth Farm Estate—(i) Quantity Surveyor's Fees (Min. 1478/45)—An account was submitted from Messrs. Vale and Kingsford for £585 for the preparation of bills of quantities for the first sixty-two houses on the Lynworth Farm Estate, which was in accordance with the fees agreed between the Ministry of Health and the Chartered Surveyors' Institution. RESOLVED, That this be paid.

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(ii) Bricks—The Borough Surveyor reported that he had inspected the stock of 250,000 2 $\frac{5}{8}$ " common bricks which Messrs. Webbs Bros. had offered. These varied in quality and were, generally not up to the standard which he would recommend. To use this type of brick on the 62 houses would involve scrapping the stone dressings already manufactured. Consideration was also given to the use of these bricks in the next 76 houses and in the 12 houses at Brooklyn Road, but the firm required them to be moved without delay, which would mean double handling and add to the cost.

They could not be used for facing and would require to be rough cast or rendered which would again increase their cost by 4s to 5s per square yard, over the initial cost of 92s 6d per thousand bricks, plus 11s for delivery, to which must be added the cost of double handling. In his opinion, the cost, quite apart from quality, was uneconomical, and the Ministry of Health's architect agreed with this view. The firm, however, assured him that they would be able to supply the 35,000 2 7/8" bricks previously ordered and with these, and the bricks supplied by the London Brick Company, the site would be kept supplied. In view of the urgency of the matter and after consultation with the Chairman, he had decided to refuse the offer of the 2 5/8" bricks. RESOLVED, That this be approved.

949—Control of Civil Building—Circular 50/46, Ministry of Health, extended licensing functions of Local Authorities as follows for a further period:—(a) All work costing not more than £100 provided it was not within the free limits of £10 and £2 per month.

(b) All housing work over £100 providing new or additional dwelling accommodation would continue until 31st July. Work could be done until July, 1946, without a licence on single property if its cost, together with the cost of any other work done during the period, did not exceed £10, and in addition, work costing a total of not more than £2 in any one month. The issue of licences both for new houses and repairs must be considered in the light of general housing and resources available, and their effect upon new buildings. Erection of houses by private builders must for the present be controlled to ensure that such work does not absorb a disproportionate amount of labour and materials. Licences should only be issued where authorities were satisfied that work on houses covered by the licence could start. Legislation was before Parliament providing for substantial assistance and authorities were urged to make an early start, and press on with the existing arrangements for building during the summer months.

Representations have been made that the restricted price of new houses, £1,200 was insufficient for the erection of good standard houses of the maximum size in some cases owing to land and development costs. Where land was unavoidably high, local authorities were authorised to issue licences for new houses above the maximum figure where the cost of the developed site was materially and unavoidably in excess of normal.

Applicants should state the cost of the site and the maximum price should only be exceeded by the amount which the site cost exceeded the normal. The Minister was not prepared to agree to increase the maximum on account of wage increases, as, when the increase was allowed, both sides of the industry undertook to improve output, which should offset the increase.

In cases of contracts current when the increases took effect authorities were empowered if so requested by the developer, to allow for the additional wages cost, and the licence should be varied on the face of it by reference to the new permitted maximum.

Licences for houses for letting should specify the maximum rent and it was pointed out that it was an offence to sell or let a house at a higher figure than that in the licences.

In regard to bungalows or flats of less than 1,000 superficial feet, the intention was that the " ceiling " price of £1,200 should apply to one-storey houses or flats of the maximum area of 930 superficial feet, and the price fixed by the local authorities should be reduced in proportion to the reduction in size of the buildings below the above maximum sizes.

Conditions as to the maximum size, price and rent did not apply to works payment houses. Where houses were built for letting but which were sold in the first instance the authority might prefer to control the rent in the event of a subsequent letting, and not by specifying the maximum rent in the licence. A condition to this effect should be inserted in the licence.

The Minister was not prepared to determine a standard maximum rent for new houses, but the Principal Housing Officers would consider any specific cases referred to them for advice. In respect of licences for maintenance and repair works, housing works should have first priority, including works under statutory notices and other repairs or essential alterations to improve the standard of accommodation, including war damage repairs.

Licences for relatively less essential works, i.e., erection of private garages, porches, and the like, or alterations and decorations to business premises, including public houses, should not be granted unless convincing proof of need was available. Licences for outside painting should not be granted unless clearly required to prevent serious deterioration or where there is a temporary surplus of painting labour. Applications may now be entertained for loans for the acquisition and construction of houses under the Small Dwellings Acquisition Acts, and the Housing Act, 1936, the maximum amount of advances now being increased from £800 to £1,500.

The Town Clerk reported that he was required to register licences for new houses (including the selling price and rents fixed) in the Land Charges Register, and arrangements would be made for licences to be submitted to him for this purpose before issue by the Borough Surveyor.

The Borough Surveyor pointed out that due consideration was already given to the above factors and outlined the steps taken to satisfy himself as to the necessity for the work and the amount before licences were issued.

In regard to advances for the acquisition or construction of houses for owner-occupiers, hitherto the Council had only operated its powers of guaranteeing the building society in cases where the Society advanced 90% of the value instead of the normal 70%. RESOLVED, (i) That the Council be recommended to delegate their powers to the Estate Management Sub-Committee in regard to fixing of the maximum amount on new houses, under the terms of the above circular and also rents in the cases of new houses for letting, and that in deciding whether or not to grant licences, consideration be given to the above factors in, regard to labour and materials.

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(ii) To enable the necessary entries to be made in the Land Charges Register in regard to restricted maximum prices of new buildings and rents, the Borough Surveyor refer to the Town Clerk the original licences before they were issued to the applicants.

(iii) That the Borough Surveyor be authorised to continue the present practice in regard to the issue of licences for less essential works except in cases of doubt, in respect of which the matter shall be dealt with Committee.

(iv) That the Council be recommended to approve in principle the making of advances under the Small Dwelling and Housing Acts to owner-occupiers for the purchase of their houses and that the Town Clerk submit gas detailed report in this connection to the next meeting of the Committee.

H. T. BUSH, Chairman.

PARKS AND RECREATION GROUNDS COMMITTEE.

25th March, 1946. Present—Councillors Green (Chairman), Addis, Bush, Compton and Till.

950—Sandford Park—The Local Committee responsible for the organisation of the Appeal Week for King George's Fund for Sailors applied for the use of Sandford Park on Thursday, 2nd May for a display of agriculture and farm machinery, donkey and pony rides for children, produce stalls, skittle alley and other like attractions. Mr. F. Lewis, the Chairman of the National Farmers' Union, who had undertaken responsibility for the machinery display, attended and stated that in practically all cases the machines would be fitted with pneumatic tyres and this would apply to the tractors. He felt that even in wet weather little damage could be done to the surface as it was not proposed to bring the machines over the ground and they would only be displayed adjacent to the footpaths where threshing and other demonstrations would take place. He was not, however, prepared to recommend that his Committee should accept responsibility for surface damage.

The Committee viewed the application sympathetically although they were concerned at the surface damage which might be caused by the machines should the ground be wet. It appeared to them that a compromise could be effected if, upon a recommendation from the Gardens Superintendent that the ground was unsuitable, the Town Improvement Committee would be prepared to permit the machinery display to be transferred to the car park at the Swimming Pool. The other events could well take place in Sandford Park with access therefrom to the car park. Mr. Lewis felt that his Committee would accept such an alternative. RESOLVED:

(i) That the Town Improvement Committee be recommended accordingly and if their approval is forthcoming, the application be granted, subject to no charge being made for admission.

(ii) That the track for pony and donkey rides shall be approved by the Gardens Superintendent and the requirements of the R.S.P.C.A. complied with.

(iii) That the final siting of the machinery display and other attractions shall be as indicated by the Gardens Superintendent.

951—Athletic Ground—Motor Rodeo and Motor Cycle Football Matches—(Min. 795). The King George's Appeal Fund for Sailors asked for re-consideration of the Committee's decision not to permit motor rodeo and motor cycle football matches to take place on this ground on 2nd May.

Should the Committee decide to reverse their decision they were also requested to re-consider the recommendation of the Entertainments Sub-Committee that events of this nature be permitted on August Bank Holiday Monday, 2nd August, in connection with the Sports Festival Week.

Since the last meeting a similar application had been received from the British Legion for the use of the ground on Saturday, 27th July in connection with the British Legion Appeal Week.

The Committee gave very careful consideration to all three applications and to the facts now laid before them, including a letter from the President of the Cheltenham Rugby Football Club to the effect that the Club would have acceded to the application of the King George's Committee had the matter been subject to their jurisdiction.

The opinion was expressed that if one application was granted, it would be difficult to refuse others and a precedent would be established whereby the ground would frequently be used for this purpose. The surface would, no doubt, greatly deteriorate and would be unsuitable for the usual Sports Festivals, training purposes, organised games for schools and other summer sports facilities, and would be difficult to get into condition by the autumn. RESOLVED, That the Council be informed that the Committee adhere to their previous decision and recommend that the applications be refused.

W. J. GREEN, Chairman.

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RATING COMMITTEE.

22nd March, 1946. Present—Councillors Bettridge (Chairman) ; Alderman Ward ; Councillors Fildes, Gardner and Mann.

952—Defaulters—The Committee interviewed three defaulters, and considered statements submitted by the Rating Officer regarding three others, and gave instructions for dealing with same.

953—Proposals—The Committee considered proposals submitted by the Rating and Valuation Officer. RESOLVED, That the proposals be submitted for the revision of assessments as now settled by the Committee.

954—Arrears—The Rating and Valuation Officer reported on the collection of arrears.

955—Rating and Valuation Officer—As the appointment of the new Rating and Valuation Officer had not yet been made, it was unlikely the person appointed would commence his duties before 1st May and it was RESOLVED, That Mr. E. D. Ricketts be asked to continue as Rating and Valuation Officer until that date.

A. J. BETTRIDGE, Chairman.

FINANCE COMMITTEE.

20th March, 1946. Present—Councillors Thompson (Chairman) ; The Mayor ; Aldermen Waite and Ward ; Councillors Biggs, Grimwade, Garland, Mann and Morris. The following Chairmen of Committees also attended: Alderman Trye; Councillors Green and Rev. de Courcy Ireland.

956—Estimate for Rate—The estimates for the rate were considered. RESOLVED, That the estimates as now settled by the Committee be approved and submitted to the Council at their meeting to be held on 1st April, 1946, and that the Council be recommended to make a general rate of 15s 8d. in the pound for the year commencing 1st April, 1946.

22nd March, 1946. Present—Councillor Thompson (Chairman) ; Alderman Ward ; Councillors Bettridge, Biggs, Garland, Grimwade, Mann and Morris.

957—General Rate—Read, report of Borough Treasurer dated 22nd March, 1946, on the collection of the second instalment of this rate. Amount collected £161,615 amount outstanding £7,361.

958—Water Rate and Charges—Read, report of Borough Treasurer dated 22nd March, 1946, on the water rate and charges for the half-year ending 31st March, 1946. Amount collected £33,902, amount outstanding £275.

959—Electricity Charges—The Borough Treasurer reported that electricity charges amounting to £23,420 10s. 5d. had been collected since the last meeting. Amount outstanding £220 6s. 6d., re-chargeable works carried out £1,028 0s. 9d.

960—Loans Sanction—(a) Loan sanctions had been received from the Ministry of Health as follows :—

(i) (Min. 395) Dowdeswell Court (Water Committee), £12,330

(ii) (Min. 1574/45) Land, Brooklyn Road (Housing Committee), £1,326.

(iii) (Min. 1221/45) Lynworth Farm (Housing Committee), £54,977.

RESOLVED, That application be made to the Public Works Loan Board for the borrowing of the above sum of £12,330 and that the Common Seal be affixed to any necessary documents.

(b) Min. 778—Loan, Lynworth Farm—The Town Clerk reported that in Min. 778 the amount of the loan was given as £54,997 instead of £54,977. RESOLVED, That Min 778 be amended by substituting the sum of £54,977, for the amount of £54,997.

(c) Temporary Housing Site, Courtenay Street—(Min. 778). In the acquisition of this site a small parcel of land at the northern end was omitted, it being understood it did not belong to the vendors. The land was in fact owned by them and it was advisable it should be included in the purchase and the District Valuer has therefore increased his valuation accordingly from £500 to £525, RESOLVED, That this be approved and that loan application be increased by £25.

961—Interim Supplementary Exchequer Grant—A letter was submitted from the Ministry of Health referring to the Local Government (Financial Provisions), Act, 1946, providing for payment of interim supplementary exchequer contributions for the years 1945-6, 1946-7, 1947-8. This proposal was reported under Min. 582 when the above Act was before Parliament in the Bill stage. The amounts payable under the proposals would be 4s per head, 2s 3d. per head and 2s 6d. per head respectively for the above years, and the sums payable to Cheltenham for the first two years based on the population of 51,390 is £5,139 and £5,781 respectively.

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962—Capital Issues Control—A letter was submitted from H.M. Treasury dated 25th February, 1946, authorising the borrowing by Local Authorities of monies necessary for the renewal and replacement of loans and increasing the amount of £10,000, which was exempt under Regulation 6 of the Defence (Finance) Regulations 1939 in connection with certain borrowings during a period of twelve months, to £50,000. In regard to consents previously given to temporary borrowings pending a permanent loan previously authorised, attention was called to the Local Authorities Loan Acts, 1945, and in view of these provisions, it was not now considered necessary to resort to temporary borrowing.

963-Borough Treasurer's Department—(i) Mr. K. Selby, Electricity Accountancy Assistant, had resigned his appointment as from 31st March, 1946. Mr. Selby was previously called up for military service but was seconded to the Ministry of Supply. It was proposed that the temporary clerk who carried out his work during his absence should continue for the present.

(ii) Mr. F. Jukes Electricity Pricing Clerk, and Mr. L. Woodward, Housing Rentals Clerk, had resigned their appointments as from 30th April, and 20th March respectively.

(iii) Mr. E. Jones, Sundry Debtors and General Assistant, would recommence his duties on the 25th March. Mr. Tate who had carried out his duties in his absence would assist Mr. Jones temporarily until he became accustomed to the work

964—Local Government Superannuation Act, 1937—(i) Public Health Department (Min. 814 (iv))—J, F. Pearse. RESOLVED That this Committee concur in the recommendation of the Public Health Committee that the services of Mr. J. F. Pearse, who had reached retiring age, should be extended until 21st March, 1947.

(ii) Borough Treasurer—Superannuation Allowance—In accordance with the Local Government Superannuation Act, 1937, and Min. 9 of the Finance Committee approved and confirmed by the Council in July, 1938, the allowance payable to Mr. E. W. Deacon, Borough Treasurer, upon retirement was 2642 5s. 6d., being the maximum allowance payable under the Act, although the sum based on service, namely, 20 years contributory service and 27 years non-contributory service, was -646 5s. 9d. RESOLVED, That the above allowance of £642 5s. 6d. be paid.

(iii) The Town Clerk reported that the Cheltenham and Gloucester Joint Water Board as the employing authority under the Agreement between the Board and the Council, had decided to increase the superannuation allowance of the Treasurer of the Board (Mr. E. W. Deacon) under the provisions of Section 16 of the Local Government and other Officers Superannuation Act, 1937, so as to bring his superannuation allowance up to two-thirds of his average salary (£100) for the past five years, namely £66 13s. 4d. instead of the sum of £58 15s. 0d. to which he would normally be entitled. Under the Agreement the increase above the statutory amount would be repaid to the Council by the Joint Water Board. In accordance with the Agreement the Board requested the Council as the admitting authority to increase the allowance accordingly. RESOLVED, That the request be acceded to.

(iv) The following re-payments had been made on the termination of employment :—

A. S. Akehurst (Education)...	£378 18 5
Mrs. E. M. Chipman (Borough Surveyor) ...	£38 9 10
H. Bolger (Cemetery)	£30 6 3

Transfer value amounting to £169 9 0 had been paid to the Cotswold District Superannuation Committee in respect of Mr. B. K. Warner, formerly Borough Surveyor's Department, now employed by the Tewkesbury Corporation.

965—Loans—The Borough Treasurer reported (i) Renewal of loans for 220,000 at 3% and £800 at 2 ½ %.

(ii) Re-borrowing.—The Borough Treasurer reported on the position of the Loans Pool and the proposal to re-borrow £40,000 in connection therewith. A loan of £20,000 for 10 years at 2 ½ % had been negotiated from the National Union of General and Municipal Workers, and a further loan for £20,000 was still under negotiation. RESOLVED, That the Town Clerk prepare the necessary mortgage for £20,000 and that the Common Seal be affixed thereto.

966—Insurance of Properties—The Committee, in view of the increased value of properties, increased their insurance of certain properties in 1942 and 1944, but owing to the small risk of houses erected under the Housing Acts, decided not to increase their insurance averaging £500 per house, The Borough Treasurer recommended reconsideration as the new houses in Kipling Road had been insured at £1,250 each and the aluminium houses at Priors Farm were covered for £1,100 at the request of the Ministry of Health. The cost of the present insurance was approximately £300 per annum, which was charged to the Housing Revenue Account, and an increase of 50% would involve an additional sum of £150. RESOLVED, That the Borough Treasurer be instructed to increase the insurance by 50%.

967—County Council Precept—Precept was submitted from the County Council in respect of the half-year commencing 1st April, 1946, requiring a payment of £115,920.

968—Travelling Expenses—(Min. 1395/45). Further consideration has been given to the purchase of travel vouchers providing for reduced fares. The Council were able to fulfil the condition as to amount expended annually on merchandise and if advantage was taken of the scheme a reduction of 32.5 per cent. in first class fares and 25 per cent. in third class fares would be obtained provided the minimum amount expended at the reduced rate was £80 first and third class fares combined. It would be necessary to deposit the £80 at the commencement, if this sum was exceeded the Council would pay the appropriate increase whilst, if under, the Council would lose the difference between the amount expended and £80. During the past year £94 was expended and with the resumption of conferences and the possibility of additional interviews with Government departments it was anticipated this amount would be exceeded in future. RESOLVED, That advantage be taken of the scheme for one year and that the Borough Treasurer be authorised to purchase a book of vouchers at £80 for combined first and third class fares.

969—Borough Treasurer—Authority to Sign Documents—RESOLVED, That as from 1st April, 1946, Mr. S. D. Morris be authorised to sign all cheques, dividend and interest warrants on behalf of the Council, and the endorsements thereon, and that the bank be requested to accept his signature in this respect, and to debit all such amounts to the Corporation's accounts at the Bank.

THEO. L. THOMPSON, Chairman.

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Borough of Cheltenham.

Municipal Offices, Cheltenham, 21st May, 1946.

Sir (Madam),

You, are hereby summoned to attend a **Meeting of the Council to be held at the MUNICIPAL OFFICES, on Monday, the 6th day of May, 1946, at THREE O'CLOCK** in the afternoon, at which meeting the following business is proposed to be transacted and any other business that may legally be transacted at such meeting :-

1. To approve and confirm the minutes of the last meeting.
2. Communications by the Mayor.
3. To approve, or otherwise, the proceedings of the following Committees and to deal with any matters arising thereon requiring the attention of the Council :--

Committee.	Date of Meeting.
CEMETERY AND CREMATORIUM	25th & 29th March, 1946.
PARKS AND RECREATION GROUNDS	8th & 30th April, 1946.
PUBLIC HEALTH ...	8th April, 1946.
HOUSING ...	9th & 25th April, 1946.
WATER ...	9th April, 1946.
PLANNING	10th April, 1946.
ALLOTMENTS ...	10th April, 1946.
TOWN IMPROVEMENT AND SPA	12th April & 6th May, 1946.
ELECTRICITY AND LIGHTING ...	15th April, 1946.
STREET AND HIGHWAY...	16th April, 1946.
GENERAL PURPOSES AND WATCH	24th April, 1946.
RATING ...	25th April, 1946.
MATERNITY AND CHILD WELFARE	25th April, 1946.
FINANCE ...	26th & 29th April, 1946.

4. Memorials, applications, complaints, etc.

To EACH MEMBER OF THE COUNCIL.

Yours faithfully, F. D. LITTLEWOOD,

Town Clerk.

Borough of Cheltenham.

At a Meeting of the Town Council of the Borough. of Cheltenham, duly convened and held at the Municipal Offices in the said Borough on Monday, 1st April, 1946. Present :

The Worshipful the Mayor (Alderman Clara F. Winterbotham, M.B.E., J.P.). The Deputy Mayor (Alderman T. Wilfred Waite).

Aldermen Lipson, M.P., Pates, Taylor, Capt. Trye, C.B.E., R.N. (Retd.) and Ward ; Councillors Addis, J.P., Bayliss, Bettridge, Lt.-Col. Biggs, O.B.E., Bush, Carter, Compton, Rev. de Courcy Ireland, M.A., Fildes, Gardner, Garland, Green, Grimwade, Mann, Midwinter, Morris, Readings, Smith, Strickland, Thompson, Till and Yeend.

Apologies--Apologies for absence were received from Alderman Leigh James and Councillor Bendall.

970—Minutes of Previous Meeting—RESOLVED, That the minutes of the meeting of the Council held on 4th March, 1946, having been printed and circulated to each member of the Council, be taken as read, and that the same be approved and confirmed.

971—Cheltenham Billeting Organisation—The Mayor referred to the closing of the Billeting Office on 30th March and to the report circulated of the work of the Cheltenham Billeting Organisation during the past 6 ½ years. The Chief Billeting Officer would continue the present day work of this department in the Town Clerk's Office.

During the whole period, the large amount of work involved had been carried out mainly by voluntary staff. Cheltenham was one of very few towns in which compulsory billeting had been unnecessary. Not only had the Billeting Department to deal with evacuees from towns subject to enemy action, but also the large number of war workers sent from other parts of the country to Cheltenham during the war period. It was estimated that approximately 25,000 persons had passed through the Billeting Office during the past 6 ½ years and had received every help and encouragement from that office. RESOLVED, That the Town Clerk convey to the Chief Billeting Officer and all those ladies and gentlemen associated with the Organisation, the sincere appreciation of the Council for the many hours of time given up voluntarily in this connection and their admiration of the unselfishness, tact and sympathy displayed at all times to persons requiring assistance and in dealing with householders. Also, That this Council do place on record their sincere appreciation to all householders, both known and unknown to the Billeting Organisation, who during the period of 6 ½ years have opened their homes to the reception of evacuees and war workers thus contributing in no small measure to the national effort.

972—General Rate—The proceedings of the Finance Committee at their meeting held on the 20th March were submitted. RESOLVED :—

" That the General Rate Fund, being insufficient for the purposes to which it is applicable by law, and the Council having made an estimate of the amount required for those purposes (including the amount required for the purposes of the Public Libraries Acts) during the period commencing on the first day of April, 1946, and terminating on the thirty-first day of March, 1947, and to defray any expenditure which may fall to be defrayed before the date on which the moneys to be received in respect of the next subsequent Rate will become available, and for the purpose of paying the sums payable during the said period to other Authorities under the precepts issued by them, a General Rate of 15s 8d. in the on the Rateable Value of each hereditament as shown in the Valuation List and in the form shown in the Rate Books be, and the same is hereby, made and approved in respect of the period commencing on the first day of April, 1946, and terminating on the thirty-first day of March, 1947, and that the said Rate be payable by two instalments, namely, one moiety thereof forthwith, and the other moiety thereof to be payable on the first day of October, 1946 ; Also, That notice of the said Rate be given within seven days after the making thereof by affixing notice of the same in some public or conspicuous places in the Borough."

973—Proceedings of Committees—RESOLVED, That the proceedings of the under-mentioned Committees at their meetings held on the dates respectively appearing be approved and confirmed:—

Parks and Recreation Grounds March 11 & 25

Subject to an amendment moved by Alderman Pates, seconded by Councillor Morris, "That Min. Nos. 795 (a) and 951 be not approved."

Subject also to a further amendment moved by Councillor Compton, seconded by Councillor Bush "That the applications of King George's Fund for Sailors, and the British Legion for the use of the Athletic Ground for motor rodeo and motor cycle football match as on 2nd May and 27th July respectively (Mins. 795 (a) and 951), be granted."

(An amendment moved by Councillor Fildes, seconded by Councillor Morris, "That Min. 809 (Cheltenham Floral Fete—June, 1946) be referred back for further consideration," was lost).

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Public Health	March 11
Water	March 12
Electricity and Lighting	March 12
Housing	March 12 & 19

Also, that the report of the Estate Management Sub-Committee at their meeting held on 28th March in regard to the purchase of permanent pre-fabricated houses, circulated to the Council, be approved and adopted.

Allotments	March 13
Planning	March 14
Town Improvement and Spa	March 15
Cemetery and Crematorium	March 15
British Restaurants ...	March 15 & 28

(An amendment moved by Alderman Lipson, seconded by Councillor Strickland, "That the resolution to Min. 875 (Staffing Costs of British Restaurants) insofar as it related to the closing of the Montpellier British Restaurant on Saturday, 27th April, be not approved, but that consideration of this matter be deferred to the next meeting of the Council," was lost).

Street and Highway ...	March 18
General Purposes and Watch ...	March 19

With the exception of Min. 934 (Assistant Custodian) which was withdrawn with the consent of the Council for further consideration. In regard to Min. 921 (Closing of Sub-Post Offices) it was reported

that Alderman Lipson had been in communication with the Postmaster-General in regard to the closing of Sub-Post Offices at Whaddon Road, Charlton Kings, and St. Mark's. After full investigation into the position, the Postmaster General could not see his way to re-open the St. Mark's and Charlton Kings Sub-Offices, but was prepared to cancel the closing of the Whaddon Road Sub-Post Office and instructions had been given for its maintenance.

Rating March 22

Finance March 20 & 22 and 1st April

(Subject to the addition of Councillor Bettridge in the attendances on 20th March, 1946).

ALSO RESOLVED, That an order on the Borough Treasurer be signed authorising him to pay to the several Corporations, Companies and persons mentioned in the Schedule of Accounts, the sum of money set opposite their respective names.

CLARA F. WINTERBOTHAM, Mayor.

FINANCE COMMITTEE.

1st April, 1946—Present---Councillor Thompson (Chairman); Aldermen Taylor, Waite and Ward; Councillors Bettridge, Biggs, Garland, Grimwade, Mann and Morris.

974--Rating Department—{Min. 584)—Applications were invited for an Assistant Rating and Valuation Officer (salary £435 + £25+ £500 per annum plus bonus and temporary 15% increase approved by the Council) to fill the vacancy caused by the retirement of Mr. E. D. Ricketts. Twenty-four applications were received and 7 applicants interviewed. Having regard to the important responsibilities of this officer, particularly in view of the post-war developments anticipated in the Borough, the interviewing Sub-Committee were unable to make an appointment as in their opinion the candidates were not of sufficient calibre and experience, and recommended that the Council re-advertise the appointment at a salary of £550 per annum, rising to £650 per annum, Plus bonus which would approximate to the Grade in the new salary scales, which it was anticipated would be appropriate to this position. No 15% temporary increase to be payable in addition to the above salary. RESOLVED, That the proposal be approved.

THEO. L. THOMPSON, Chairman.

(Adopted at the meeting of the Council on 1st April, 1946).

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BRITISH RESTAURANTS COMMITTEE.

28th March, 1946--Present--The Mayor (in the Chair); Councillors Bayliss, Bettridge, Compton, Fildes and Thompson; Mrs. Greening, Mrs. Lipson and Mr. Bache.

975—Staffing Costs of British Restaurants—(Min. 875)—The Town Clerk reported letter dated the 26th March from the Divisional Food Officer intimating that upon receipt of the Committee's intention to recommend the closure of the British Restaurant undertaking on the 27th April, he had approached his Headquarters for advice, and they had stated that in view of the substantial demand

for meals at the Montpellier and St. Margaret's British Restaurants and because of the difficulties in the present food situation, the Ministry would be extremely reluctant to see the Restaurants closed, and intimated that a Senior Headquarters Official would be prepared to meet the Committee as soon as possible so that a frank discussion might take place on the difficulties which had arisen, and that no final decision should be taken as to the closure of the undertaking until such discussions had taken place.

Mr. Jackson, a senior Official of the Ministry of Food Headquarters, Colwyn Bay, Mr. Cornelius and Miss Warren of the Divisional Food Office, attended the Meeting.

With regard to Whaddon British Restaurant, Mr. Jackson took the view that the charge of 9d. which was being made for school meals was uneconomic and out of a total of 13,897 meals served during the December quarter at this Restaurant, 10,501 were at reduced prices and the Ministry also considered that the serving of additional puddings at 2d. was uneconomic. An agreement had been reached between the Ministry of Food and the Ministry of Education that the price charged for school meals should be sufficient to cover the full cost and also amortisation and Mr. Jackson was of the opinion that either the prices should be increased or the Education Authority be asked to take over the Restaurant.

With regard to the Central Stores organisation, Mr. Jackson considered that if Whaddon British Restaurant was taken over by the Education Authority, it would not be necessary to retain the Central Store and driver, and this would ensure a saving of £27 per quarter on rent and rates, £20 per quarter on transport charges and £30 per quarter on wages of the driver.

With regard to amortisation, Mr. Jackson explained the position and gave the Committee an assurance which he said he would put in writing, that amortisation charges would not become a charge on the rates, and would only be claimed by the Ministry insofar as the amount could be met out of the profits on the trading account. The Chairman pointed out that considerable difficulty would be found in retaining staff as notification had been received from the Ministry of Labour that the scheduling of the undertaking under the Essential Works (General Provisions) Order would cease as from the 15th May.

The Chairman read petition signed by 316 patrons of St. Margaret's British Restaurant urging that every effort should be made to continue the British Restaurant Service as the Restaurants were filling a very urgent need in providing for workers and others a well-balanced meal at a moderate price.

After considerable discussion IT WAS RESOLVED (1) That the Cheltenham Committee for Education be asked to take over Whaddon British Restaurant.

(2) That Montpellier Restaurant be closed on the 27th April.

(3) That St. Margaret's British Restaurant be kept open in order to meet the demand for Restaurant meals, it being the Committee's intention, if circumstances permit, to run this Restaurant for another year.

(4) That resolution (1) of Min. 875 be varied accordingly.

CLARA F. WINTERBOTHAM, Chairman.

(Adopted at the meeting of the Council on 1st April, 1946).

CEMETERY AND CREMATORIUM COMMITTEE.

29th March, 1946—Present—Councillors Rev. de Courcy Ireland (Chairman), Addis, Bettridge, Carter, Fildes, Readings and Yeend.

976—Appointment of Cemetery & Crematorium Superintendent—Twenty-two applications were received for this appointment, and the following seven applicants were interviewed :—

A. F. Driscoll, Assistant Superintendent and Deputy Registrar, Croydon.

W. F. Stebbings, Assistant Superintendent and Registrar, Lodge Hill, Birmingham.

C. W. F. Swinburne, Assistant Superintendent, Brighton.

V. B Todd, Clerk, Cheltenham Cemetery.

J.G. Weaver, Assistant Cemetery Superintendent, Cheltenham.

E G. G. White, General Assistant, St. Marylebone.

F. R. Wood, Assistant Registrar, Leeds.

RESOLVED That Mr. F. R. Wood be appointed Cemetery & Crematorium Superintendent as from 1st May, 1946, upon the terms set out in Min. 675(2) namely, at a commencing salary of £265, rising to a maximum of £300 plus house, coal, gas and electricity, war bonus, and temporary allowance of 15%.

E. S. DE COURCY IRELAND, Chairman.

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PARKS AND RECREATION GROUNDS COMMITTEE

8th April, 1946—Present—Councillors Green (Chairman), Addis, Bendall, Compton and Smith.

977—Visitors' Quarterly Report—The Visitors had, in certain instances, made their quarterly inspection of the Parks and Recreation Grounds and reported accordingly :—

(a) Naunton Park—The condition of this ground did not compare favourably with other parks. The Gardens Superintendent reported upon the difficulties of maintenance due to the removal of railings which resulted in the beds being trampled over and the flowers stolen. RESOLVED, That the Gardens Superintendent consider and report upon the provision of temporary fencing to avoid damage.

(b) Agg Gardner Recreation Ground—The Borough Surveyor had now carried out the majority of the repairs to which attention had been drawn and he hoped to complete the work in the near future.

(c) Static Water Tanks—The Committee were anxious that these tanks should be removed from the parks and recreation grounds as soon as possible. The Borough Surveyor reported upon the arrangements already made with the Contractors responsible for the demolition of shelters and suggested that to remove complaints of accumulation of water in the tanks, the Gardens

Superintendent should give instructions for boring holes to allow water to discharge. RESOLVED, That this suggestion be adopted.

978—Athletic Ground—(a) Motor Rodeo and Motor Cycle Football Matches—(Min. 951)—The Council dis-approved the recommendations of this Committee and granted applications of the Cheltenham Motor Club, on behalf of King George's Fund for Sailors, and the British Legion, for 1st May and 27th July respectively. The Entertainments Sub-Committee asked for re-consideration of the refusal of their application for August Bank Holiday and suggested in order to clarify the position and determine future policy for the use of the Ground, a joint meeting be held.

The Chairman of the Motor Club interviewed the Town Clerk when it was understood that their proposals were quite distinct from those of the British Legion and if their original application for the two events in May and August, was not acceded to, the Club might find it necessary to review the position. RESOLVED, (i) That consideration of the application for August Bank Holiday be deferred until after the May event.

(ii) That a special meeting of this Committee be held on 2nd May at the Athletic Ground, to inspect the ground and make appropriate recommendations to the Council in regard to future events of this nature.

(iii) That the Entertainments Sub-Committee be invited to the meeting.

(iv) That the Town Clerk suggest to the British Legion the holding of their event on Victory Day, 8th June, instead of 27th July.

(v) That no charge be made for the use of the ground on 1st May, the organisers being responsible for making good any damage to the entire satisfaction of the Gardens Superintendent, and on the distinct understanding that grass track racing is prohibited.

(b) Cheltenham Rugby Football Club—(i) Grandstand and Room thereunder—(Min. 1607/45)—Electricity had now been provided to this room at a cost of £64 12s. 8d., and the Club had agreed to pay an additional rental, equivalent to 10% of the capital cost, as from 1st February last. RESOLVED, That this be approved.

(ii) The Club proposed to furnish the room and applied for the exclusive use thereof during the summer months for periodical meetings and for storage purposes. RESOLVED, That this be agreed.

(iii) The Borough Surveyor had made an inspection of the grandstand belonging to the Club and called their attention to certain works necessary to make the building structurally safe. The Club had agreed to carry out the repairs forthwith.

(iv) The Club intimated that there were a number of matters they desired to discuss with representatives of this Committee. RESOLVED, That the Chairman, the Vice-Chairman, Councillors Addis and Smith be appointed a Sub-Committee to meet representatives of the Club and to report thereon.

(c) St. John Ambulance and Nursing Divisions of Gloucestershire—The County Commissioner asked for the use of the ground on 20th July, 1946, from 5.30 to 9.30 p.m., for an inspection of Ambulance

and Nursing Divisions by General Sir Clive Liddell. The Chairman had, in the circumstances, granted the application. RESOLVED, That the action of the Chairman be confirmed.

(d) Cheltenham and County Harriers—The Harriers asked for the usual facilities for training purposes on Tuesday and Thursday evenings from 1st May to 31st August. RESOLVED, That the application be granted subject to the Club agreeing to give up the ground on evenings when required for other purposes.

(e) Cheltenham Youth Council—The Sports Committee applied for the use of the ground on Saturday after, noon, 29th June, for an athletic meeting. RESOLVED, That the free use be granted.

979—Sandford Park—(Min. 950)—The Appeal Committee of King George's Fund for Sailors stated that after inspection of the car park at the Pool, they were of opinion that the area was so restricted that it would not permit an attractive display of farm machinery and asked for reconsideration of their application for the use of Sandford Park. They were willing for the heavy vehicles to be placed on planks which would distribute the weight and avoid damage to the surface. The Gardens Superintendent agreed that if planks were provided both to take the weight of the machinery and also across the area over which the vehicles would travel, little damage would be occasioned. RESOLVED, That the application be acceded to, subject to the conditions mentioned.

980—Montpellier Gardens—The Appeal Committee of King George's Fund also asked this Committee to stage a Putting Tournament in aid of their funds. The Committee were prepared to grant the use of the putt-Inge green and for the receipts to be donated to the fund, but they could not undertake the organisation of the tournament. RESOLVED, That the Appeal Committee be informed accordingly.

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981—Hatherley Park—RESOLVED, That the Borough Surveyor carry out the repairs necessary to enable the waterfall at this Park to operate during the summer season.

982—Marle Hill Annexe—(a) Appointment of Head Boatman—[Min. 801 (a)]—This appointment had been advertised and three applications received. RESOLVED, That Mr. J. Cummings, an employee of the Parks Department, be appointed at an inclusive wage of £4 12s. 0d. for a 47 hour week, the appointment to be reviewed at the conclusion of the summer season.

(b) Ancient Order of Druids—[Min. 801 (b)]—The Gardens Superintendent had further discussed with a representative of the Lodge, the provision of a suitable site for the planting of an oak tree, a symbol of their constitution. They had agreed to recommend a position on the south east corner of the slope in front of Marle Hill House and the views of the Lodge were now being obtained thereon, RESOLVED, That the position be approved.

983—Pittville Park—Temporary Water Supply—The Gardens Superintendent was endeavouring to provide an attractive floral display during the summer and to assist therewith he asked for the provision of a temporary water supply. The Borough Surveyor was of opinion that this could be afforded by extending the supply from outside to inside the main gates. RESOLVED, That this be approved.

984—Victory Celebrations, 8th June—(a) The Entertainments Sub-Committee wished to provide Punch and Judy Shows, donkey rides and open-air dancing in the parks and recreation grounds, and the Borough Electrical Engineer was being approached in regard to floodlighting. RESOLVED, That the proposals be approved.

(b) Promenade—(i) Fountains—The Borough Surveyor asked instructions in regard to the playing of the fountains on Victory day. The fountain on the High Street island had now been repaired with the exception of the bowl, which was cracked, but this would be replaced as soon as possible.

RESOLVED, That arrangements be made for the fountains to play on Victory Day and that the Borough Electrical Engineer be asked to provide suitable illuminations.

(ii) Long Garden—The Gardens Superintendent pointed out that, in normal circumstances, summer bedding would be provided prior to 8th June, but in view of the damage which might be caused, and the difficulties of replacement, he enquired whether the display should be deferred until later. The Committee were concerned at the position and felt that unless some form of temporary fencing could be provided along the Promenade side of the Garden the summer display should be deferred. The Borough Surveyor stated that he might be able to assist in the matter and, if so, the fencing could probably be retained for the summer. RESOLVED, That the Borough Surveyor endeavour to provide fencing on the lines indicated failing which summer bedding be deferred until the conclusion of the celebrations.

985—Montpellier Gardens—The Gardens Superintendent reported that on the night of 6/7th April, the majority of the daffodils and other flowers at these gardens had been stolen. The Police Superintendent had been informed of the occurrence.

986—Land Lying between Lansdown Road, Douro Road and Lansdown Crescent—(Min. 794)—The Town Clerk reported further upon his negotiations with the College Council for the acquisition of this site including consultations with the District Valuer as to the purchase price. The College Council were not anxious to obtain a site in substitution for the above but only asked for the assistance of the Gardens Superintendent in making alternative provision on other land owned by them, including the transplanting of certain trees and the construction of small ponds. The Gardens Superintendent was discussing these arrangements accordingly. In view of the work to be undertaken, it was suggested that completion of the negotiations be deferred until the Autumn. The College Council desired a covenant inserted in the conveyance that the land would not be utilised for building purposes. RESOLVED, That negotiations upon the lines indicated be approved, and that the Town Clerk proceed accordingly.

987—Deck Chairs—The Gardens Superintendent considered that the provision of deck chairs in certain parks and gardens, particularly Pittville Park, would prove an added amenity for visitors and a source of revenue to the Council. The Entertainments Manager was prepared to recommend the Entertainments Sub-Committee to release a certain number of chairs from stock but these required canvas replacements. Quotations were being obtained and it was anticipated the cost would approximate to 5s per chair. RESOLVED, That subject to the Entertainments Sub-Committee agreeing thereto, the proposal and expenditure be approved and that a charge of 2d. per period be made for the chairs.

988—Tennis—(a) The Gardens Superintendent reported upon the arrangements made for the letting of tennis courts during the summer season:—

Montpellier Gardens:

Name of Club	Courts	Total hours booked	Hire charge
Miss L. Brandl	No. 4 (Hard)	44	£3 17 0
Spartans Tennis Club	No. 4 (Hard)	192 ½	£16 16 10
Cheltenham Tennis Club	Nos. 5 & 6 (Hard)	456	£39 18 0
St. Mary's College	Nos. 4, 5, 6 & 7 (Hard)	102	£8 18 6
St. Mark's Recreation Ground:			
St. Mark's Community Association....	No. 1	648	£40 0 0

RESOLVED, That the arrangements be approved. (b) Youth Clubs—Cheltenham Youth Committee—The Youth Committee applied for the use of a grass court at Montpellier and a hard court at St. Mark's Recreation Ground. The Gardens Superintendent recommended that they be allocated court No. 2 at Montpellier and that the charge therefor be reduced from £10 to £7 10s. 0d. for the season; also, That the Club be granted a hard court at St. Mark's at the same rate as last season, namely, a reduction from 1s 9d. to 1s 6d. per hour. RESOLVED, That this be approved.

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989—Cricket Pitches—(a) Recreation Grounds—RESOLVED, That the Wesley Church Youth Organisation Cricket Club be granted the use of Clyde Crescent Recreation Ground on alternate Saturdays, subject to compliance with the usual conditions.

(b) Brooklyn Road Playing Field—RESOLVED, That the applications of the Ministry of Pensions (Benhall Farm) Cricket Club and the Cheltenham Municipal Officers Guild for the use of pitches on this ground, the former for every Saturday and the latter for alternate Saturdays, be granted subject to the usual terms and conditions including a rental of 5s per pitch for each occasion upon which the same is used.

990—Purchase of Roller for Maintenance of Grass Areas—[Min. 796 (iii)]—At the last meeting the Gardens Superintendent was authorised to institute enquiries for the purchase of gang rollers, probably from surplus Government stocks. He reported that a gang roller with five or seven units should be obtained at prices of £30 and £41 respectively, less discount. Whilst this type of roller was satisfactory for large areas, it was almost useless for smaller sites. He therefore recommended, subject to a satisfactory demonstration, the purchase of a 30 cwt. Patisson Roller at a cost of £265. This machine would be capable of rolling both large areas and also footpaths, cricket tables, tennis courts, and the like. RESOLVED, That subject to a satisfactory demonstration and to the approval of the Finance Committee, a purchase be authorised.

991—Parks Office—Furnishings—A quotation was submitted from Messrs. Dobell, Shearman & Co., amounting to £44 16s. 7d., for the supply of office furniture for the office, converted from a stores, intended for the Deputy Gardens Superintendent, RESOLVED, That the quotation be accepted.

992—Staff—(a) Deputy Gardens Superintendent—(Min. 604)—The Borough Surveyor anticipated that alterations to Arle House would be completed in approximately two months. It was understood that unless Mr. Page vacated his house at Southend by the end of April, he would be served with an Ejectment Order and in these circumstances it was suggested that storage accommodation for his furniture be made available at Arle House. The Committee had also intended, at this meeting, to review the temporary subsistence allowance granted to Mr. Page. RESOLVED, That such allowance be continued for a further period of two months or until the flat at Arle House is ready for occupation, whichever is the earlier. ALSO RESOLVED, That storage accommodation be offered to Mr. Page.

(b) Gardener, V. Turner—This employee now serving with the Forces attained the age of 21 years on 17th June, 1944, when he became entitled to full rate of wages for gardeners, an increase from £2 12s. 3d., to £4 4s. 6d. per week, but, inadvertently, his pay was not made up to this amount. The sum involved was £145 19s. 9d., from which must be deducted an overpayment of £32 11s. 3d., which had resulted from the employee's failure to notify increased army allowances, leaving a balance of £113 8s. 6d. due to the employee. RESOLVED, That payment be made accordingly.

993—Food Production—Sales—During the month of March the sales of produce at the Market amounted to £3 9s. 0d., and produce had been supplied to the British Restaurants to the value of £27 17s. 7d.

W. J. GREEN, Chairman.

CEMETERY AND CREMATORIUM COMMITTEE.

25th March, 1946. Present—Councillors Rev. de Courcy Ireland (Chairman), Addis, Bettridge, Carter, Readings and Yeend.

994—Burial and Cremation Fees—(Min. 672/46)—(a) Burial Fees—The Town Clerk reported he had obtained particulars of the Burial Fees in operation at other comparable towns, but as the basis of charge was so varied, it had been impracticable to prepare any tabulation thereof which could be placed before the Committee. He had however gone fully into the matter and in the light of the estimates approved for the ensuing year, he suggested the present Purchase grave fees, interment fees and Memorial fees, which were made in 1921 be increased by 50%. With regard to the fees payable to Ministers and Sexton respectively he suggested these be increased as indicated. RESOLVED, That the above mentioned fees be increased by 50% and that the fees payable to Ministers and Sexton respectively be increased as indicated and the revised Tables submitted to the Minister of Health for approval. A copy of the existing fees showing the proposed amendments accompanies these Minutes.

(b) Cremation fees—The Town Clerk submitted statement of the Cremation fees payable in 11 other com-parable towns from which it appeared that the present fees were similar in nearly every case. That no alteration in these fees be made at the present time.

995—Maintenance of Graves—Sir Charles Sturt—(Min. 147/44)—The Town Clerk reported the sum of £100 which the Council had agreed to accept for the maintenance of this grave in perpetuity had now been received. It had been proposed that the cost of putting the grave in order should be made out of this sum, and the remainder invested, but Capt. C. C. N. Sturt, a grandson of deceased with

whom the Agreement for maintenance was made, wished the whole of the £100 applied towards the maintenance of the grave, and would himself bear the cost of putting the grave in order. RESOLVED, That this be approved.

E. S. DE COURCY IRELAND, Chairman.

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PUBLIC HEALTH COMMITTEE.

8th April, 1946. Present-Councillor Biggs (Chairman); The Mayor; Alderman Leigh James; Councillors Bayliss, Bettridge, Compton, Gardner Garland, Rev. de Courcy Ireland, Strickland and Thompson.

996—Rat Infestation (i) Circular 11, Ministry of Food was submitted stating that financial assistance would be given to Local Authorities in carrying out two maintenance treatments to sewers during the financial year ending March, 1947, provided the initial treatments had been carried out to their satisfaction, on the basis of 30% of the total overall Costs within the year. Where Authorities complied with conditions as to the two maintenance treatments, similar financial aid would be available for approved maintenance treatments carried out since the " directed " initial treatment and prior to 1st April, 1946.

(ii) Min. 619 -The Ministry of Food have again been requested to approve the rebaiting of the 571 manholes requiring further intensive treatment before maintenance, at a total cost of £80, and have replied referring to the financial aid mentioned above. The Town Clerk reported this only related to maintenance treatment and not to further initial treatments, RESOLVED, That the Town Clerk pursue the matter.

(iii) Sanitary Dustbins [Min. 619 (iv)]—The Ministry of Food had communicated with the Board of Trade regarding additional supplies of sanitary dustbins but the Board were unable to make a special allocation in this area, although promises had been made for a speed-up of deliveries of materials, which would facilitate supplies up to the present allocation.

997—Food and Drugs Act, 1938 (i) [Min. 606 (c)]—Legal proceedings were instituted in respect of sample 679 (whisky) when the action against the proprietors was dismissed, but the manager's wife, who was joined in the proceedings, was bound over for one year on payment of 3s. 0d. costs and 4s court fees.

(ii) Milk Supply (Min. 811)—A letter was submitted from the milk purveyor who was interviewed by the Committee, returning the signed form of undertaking embodying conditions which the Committee had imposed to safeguard the milk supply. The conditions imposed have been, or were being, - complied with, but the purveyor pointed out the difficulties in providing a storage room for sterilised bottles, and suggested a deputation visit his premises. RESOLVED, That the observations of the Cheltenham Rural District Council, who required a similar undertaking to be signed by the purveyor, be obtained in regard to storage accommodation and that the matter be further considered at the next meeting.

(iii) Tincture of Iodine (Min. 1621/45)—A letter was submitted from the manufacturers of the tincture of iodine, a sample of which was adversely reported upon. The manufacturers who had

received a warning letter resented the letter as the sample was within the limits laid down by the British Pharmacopeia and they asked for an apology. The Committee were not in agreement with all the contentions of the manufacturers, and as they were carrying out a statutory duty it was RESOLVED, that the Town Clerk reply on the lines indicated but not to withdraw the letter or offer an apology.

(iv) Slaughterhouses—RESOLVED, That applications for the renewal of licences at the under-mentioned premises be granted for the year ending 31st March, 1947, subject in the case of 5 Suffolk Parade to screens being provided to the satisfaction of the Chief Sanitary Inspector, before re-use of the premises:-

A. Davis, Dunalley Street.

Thomas James, Commercial Street.

Holliday and Page, Dunalley Parade.

C. Waltham, rear, 5 Suffolk Parade.

ALSO RESOLVED, That the licensees be informed that in future the Council will not issue reminders for the renewal of their licences.

998—Public Conveniences—Weighing Machines—The British Automatic Company have agreed to pay the Council 25% of the takings of each machine installed by them with effect from 1st May, 1946, and suggested an agreement for a period of 3 or 5 years, preferably the latter. The Borough Treasurer would retain the keys to the machines and satisfactory arrangements have been made for collecting and checking the monies, RESOLVED, That the terms be approved and that the Town Clerk be authorised to enter into an agreement with the Company for a period of 5 years.

999—Housing Act, 1936—(i) 3 Elm Street--The Committee considered a report from the Estate Management Sub-Committee with regard to the condition of this property. The Committee also considered official representations of the Medical Officer of Health on the condition of this property. RESOLVED, That the Council, being satisfied that the above-mentioned property was unfit for human habitation, and was not capable, at a reasonable expense, of being rendered so fit, notice be given under Sec, 11 of the Housing Act, 1936 to the owner, to the persons having control of the house, and the mortgagees, if any, that the condition of the said house, and any offer with respect to the carrying out of works or of the future user of the house, would be considered at a meeting of this Committee to be held on the 7th June, 1946.

(ii) Re-licensing—RESOLVED, That licenses for the reoccupation of the under-mentioned premises be renewed for a further period of 6 months, from the date set opposite the premises :—

56 Albion Street	expires 13th May, 1946
12 Witcombe Place	expires 13th May, 1946
4 Edward Terrace	expires 19th May, 1946
52 St. Georges Place	expires 27th May, 1946

(iii) 228 Swindon Road—RESOLVED, That, failing compliance by the owner of this property with a notice served upon him for the execution of certain works, tenders be invited for the execution

thereof, by the Council at the owner's expense, and that the Chairman be authorised to accept a tender.

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1000—Diphtheria Immunisation7-(a) The Medical Officer of Health submitted the following report upon diphtheria immunisation for the month of March, 1946.

No. of New cases (immunisation commenced)	109
“ injections given	181
“ cases in which treatment was completed during the month	
(a) Under 5 years of age	64
(b) Aged 5-15 years	6
“ Schick Tests	20

Clinics were held as follows :—Clarence Square Day Nursery, 1 ; School Clinic, 2.

(b) Quarterly report on Birthday letters :—No. of letters sent during the quarter 256 replies received 89 children covered by these replies 90 Total number of children immunised under the Borough Scheme since its commencement, 9,285.

1001—Milk (Special Designations) Orders, 1936—(a) RESOLVED, That the following licences be granted for the period to 31st December, 1946, subject to the provisions of the Order :—

(i) Mr. G. F. Gratton, Bayshill Dairy, the Gloucestershire Dairy Company Ltd., and the Gloucestershire Co-operative and Industrial Society Ltd., for Dealers' Licences authorising the use of the special designation " Pasteurised " in relation to milk retailed by them in the Borough.

(ii) The Gloucestershire Dairy Company and Creamery Limited for a dealers' licence authorising the use of the special designation " Tuberculin Tested " in relation to milk sold at the Gloucestershire Dairy Company Limited.

(iii) Mr. G. F. Gratton, and the Gloucestershire Dairy Company Ltd., for licences to use designation "Pasteurised in relation to milk treated by them at 249 Swindon Road, and the Gloucestershire Dairy depot in Imperial Lane, respectively.

ALSO RESOLVED, That supplementary licences be granted to Haidon's Dairy, Badgeworth Lane, Mr. C. B. Powell, Cullum End Farm, Leckhampton, Swindon Hall Farm Dairies Ltd., and Mr. R. D. Sinnett, Noverton Farm, Prestbury, to use the special designation " Tuberculin Tested in relation to milk retailed by them in the Borough and to Mr. M. E. Chamberlayne, Home Farm, to use the designation " Accredited in relation to milk retailed by him in the Borough.

(b) The Medical Officer of Health reported that samples had been taken from three firms of pasteurised milk, and that whilst two had proved satisfactory, in one case there was a small quantity of bacillus coli, and this was receiving his attention.

1002—Sewage Works—The Borough Surveyor reported that the owner of Whitehall Farm, which adjoined the Sewage Disposal Works, was disposing of the property, and was prepared to negotiate with the Council for its acquisition. The farm had an area of approximately 136 acres and the first

four fields, having an area of approximately 38 acres, had been used in connection with the sewage works as an outlet for sewage and untreated sludge for a large number of years. In the event of the land being purchased by an outside person, considerable difficulties might arise at the works. A portion of this farm was acquired in 1936 in connection with an extension to the works. The present farm was let at a rent of £310 per annum, and he recommended that the Council should seriously consider the acquisition of the property. RESOLVED, That the Town Clerk be authorised to negotiate for the acquisition of Whitehall Farm.

1003—Sewers—(i) Maida Vale—St. Anne's Road (Min. 815)—Three tenders were submitted for the construction of these sewers. RESOLVED, That, subject to the Borough Surveyor being satisfied, the tender of Mr. T. Price, Hereford, amounting to £819 8s. 0d., being the lowest tender received, be accepted; that the Town Clerk prepare the necessary contract and that the Common Seal be affixed thereto,.

(ii) A letter was submitted on behalf of Mr. W. Bullingham, in regard to sewer connections to 2 houses being erected in Hewlett Road, The Borough Surveyor reported that the sewer ceased at a point within 100 ft. from the properties. Three alternative methods were available :—(i) Extension of the sewer in front of the houses and independent connections to each property, (ii) the construction of a combined drain for these two properties and one diagonal connection to existing sewer, (iii) two separate diagonal connections from the properties to the existing sewer.

The Council have previously expressed their disapproval of combined drains and in his opinion the sewer should be extended and the two properties drained separately. RESOLVED, That the recommendation of the Borough Surveyor be approved; that he prepare estimates of the cost of the alternative methods of construction and that the Chairman be authorised, after examination of the costs, to approve an offer to the builder for the payment by him of the difference in cost of the alternative methods and that recommended, the Council bearing the balance.

(iii) Hatherley Road Sewer Extension—The Borough Surveyor reported that in connection with building development in this road, Messrs. Marshalls (Charlton Kings) Ltd., had requested him to prepare a scheme for extending the sewer. A scheme was submitted for an extension for a distance of 193 yards, at an estimated cost of £667. In view of the extent of the land Messrs. Marshalls had agreed to surrender for road widening purposes, he recommended that the Council make a contribution of £75 towards the cost. RESOLVED, That this be approved, and that the Borough Surveyor be authorised to carry out the necessary work.

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1004—Public Health Act, 1936—Smoke Nuisance--(a) Sunningend Works (Min. 812)—It was reported at the last meeting of the Council the Chairman had subsequent to the last Committee meeting inspected the works, and discussed this nuisance with a Director and the Secretary of Messrs. H. H. Martyn (Aircraft), Ltd. They had stated that their new Contract was only 20% in quantity of the old one, there would be no night work, and the amount of sawdust and shavings produced would be very much smaller, the bulk of which would be dealt with in the incinerator. Surplus sawdust would be burnt in the perimeter of the works and not in the open, and only on occasions when the wind was blowing down the railway line. No burning would take place at weekends. The firm were of the opinion that the complaints of smoke from the chimney were unjustified. In their opinion, this

nuisance was caused by railway engines in the vicinity, and this should be taken into account. The Town Clerk had communicated with the Company informing them of the Committee's decision and asked for dates for the proposed meeting.

RESOLVED, That Messrs. H. H. Martyn (Aircraft) Ltd., be informed that after the report of the Chairman on his visit to the works they still considered it advisable that a meeting should be held between the Directors of the Company and the Standing Sub-Committee, and that a meeting be arranged in the near future.

(b) 1-6 Tewkesbury Road----- (Min. 824)—Correspondence was submitted with the Solicitors, on behalf of the owner of No. 5 Tewkesbury Road, in regard to the condition of the main sewer running underneath those premises which was repairable by the Council, Since the last meeting a further branch drain had been found running from the above main sewer which was also damaged and owing to difficulties in obtaining labour to repair this drain, this work was carried out by Corporation employees. RESOLVED, That so far as the sewer under No. 5 Tewkesbury Road was concerned, the Council accept responsibility for repairs whether or not the War Damage Commission agree that the defects were due to war damage.

1005—Chief Sanitary Inspector—Staff—(i) Deputy Chief Sanitary Inspector (Min. 814 [iii])—The Chief Sanitary Inspector reported upon the steps he purposed to fill the vacancy caused by the retirement of Mr. C. W. Clifford, the Deputy Chief Sanitary Inspector, on 31st March, and recommended that in view of the experience and qualifications of Mr. J. F. Ursell, M.R. San.I., District Sanitary Inspector in his department, he be promoted to the position as from 6th May, 1946, at a salary of £465 per annum, plus bonus, and temporary 15% increase, pending the coming into operation of the regrading proposals which were now under consideration.

(ii) The Chief Sanitary Inspector also reported upon the establishment proposals which he was making in connection with the new grading scheme and conditions of service and to fill the vacancy caused by the promotion of Mr. J. F. Ursell, he recommended the promotion of Mr. E. H. Clapp, Junior Inspector as from 6th May, at his present salary, pending the coming into operation of the new scales. It was not proposed to fill the vacancy caused by Mr. Clapp at the present time, but consideration would be given to the promotion of Mr. W. L. Booy to the position on his obtaining the necessary qualifications for which he will shortly commence studying on demobilisation. RESOLVED, That subject to the approval of the General Purposes Committee the above proposals be approved.

C. W. BIGGS, Chairman.

WATER COMMITTEE.

9th April, 1946. Present—Alderman Ward (Chairman); the Deputy Mayor; Aldermen Trye and Pates; Councillors Addis, Bush, Midwinter, Morris and Strickland.

1006—Borough Engineer's Report—The report of the Borough Engineer for the month of March was read:—

DAILY YIELD OF SPRINGS

	For month ended 31st March, 1946	Average for Corresponding period during past 3 years.
Hewletts Springs	163,000	149,000
Dowdeswell	721,000	656,000

CONTENTS OF RESERVOIRS

Estimated usable quantity about 90,920,000 gallons.

1007—Dowdeswell Court—Cottages—(Min. 840)—The Town Clerk reported on his negotiations for the acquisition of these two cottages. RESOLVED, That the Council agree to purchase the cottages at the price of £750, and that the Common Seal be affixed to the Conveyance.

1008—Lower Hewletts Farm—Mr. J. R. Barrett to whom the tenancy of this farm was assigned in November, 1944, pointed out that the farmhouse and buildings were in bad repair when he took possession, and asked for essential repairs to be executed both to the house and buildings. The Borough Engineer recommended exterior painting, repairs to roofs and walls of pig styes, renovation of a dilapidated timber shed, re-felting of garage roof (the building now being used for storage purposes) the repair and re-erection of a large shed in the grounds; and the re-tiling of the kitchen floor, at a total cost of £195. A scheme was prepared in 1943 for the reconstruction of the cow sheds and other works on this farm, and submitted to the Ministry of Health, but approval was not forthcoming. The works now required were additional to those mentioned at that time. RESOLVED, That the Borough Engineer be authorised to carry out the above works.

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1009—Water Supply—(a) The Runnings, Swindon Road—Application was submitted for a supply of water to the proposed new dairy and box factory on the above site. The Borough Engineer submitted alternative schemes the hut recommended that a length of 4" main over a distance of 680 yards should be constructed with a connection to the 9" trunk main in Tewkesbury Road off Kingsditch Lane, at an estimated cost of £680, which would eventually be linked with the proposed 6" main through Swindon. This service would also afford a supply to eight nine houses now served by a 1" — ¾ " lead service pipe which was inadequate. An application was also submitted from the owner of Huntscott, Kingsditch Lane, and the small holding adjoining, for a supply as the private well had been condemned. RESOLVED, That the recommendations of the Borough Engineer be approved and that the consumers be required, in accordance with the provisions of the Water Act, 1945, to pay an annual sum equivalent to 12 ½ % of the capital outlay, less the amount of revenue received, such payments terminating at the expiration of 12 years.

(b) Fiddler's Green Farm—Application was submitted for a supply to this farm which involved tapping the main supplying Hayden Sewage Works and laying a pipe over land belonging to the Council. The Borough Engineer had no objection to the proposal subject to the provision of a meter. RESOLVED, That a supply be afforded accordingly.

(c) Rural Areas—(Mins. 451 and 637)—With reference to the proposed rural supplies reported to the Council, the Gloucestershire County Council Water Consultant has agreed to this Council's proposals but suggested a connection from Staverton Bridge to Tewkesbury Road in a 5" main, a distance of 4000 lineal yards. The cost of the additional work amounted to approximately £5,000. RESOLVED, That this be approved.

1010—Borough Engineer's Department—Water Engineering Assistant—(Min. 636)—The Chairman and Vice-Chairman interviewed candidates for this appointment and appointed Mr. R. Russell, Senior Water Assistant, Nottingham City Council. Mr. Russell expected to commence duty on or about 1st May. RESOLVED, That the appointment be confirmed.

1011—Wages and Conditions of Service—The Borough Engineer reported that the Employers' representatives on the District Councils had been invited to attend a Conference with the National Joint Council, to discuss the formulation of national conditions of service and wages to supersede the present method by which such conditions were regulated on a District basis. Consideration would also be given to the consolidation of the present war wage increase and the Committee's views were sought upon these matters. The Committee were of opinion that agreements of this nature should be based on national recommendations. RESOLVED, That the Council's representatives be informed accordingly.

E. L. WARD, Chairman.

ALLOTMENTS COMMITTEE.

10th April, 1946. Present—Councillors Addis (Chairman); Bush, Compton, Fildes, Smith and Yeend, Messrs. Ball, Barlow, Roe and Whittall.

1013—Horticulture Committee—The Horticulture Committee met on 4th April. Report circulated herewith. RESOLVED, That the report be approved and adopted.

1014—Spring Competition—The Committee considered the Gardens Superintendent's recommendations for this competition and the report of the Horticulture Committee upon the difficulty of the Cheltenham & District Allotments & Gardens Society in obtaining judges for their summer competition with the possibility of such competition being abandoned in 1946. The Horticulture Committee suggested that the Council's competition, which was more comprehensive, be held during the summer months taking the place of the Society's competition. The Committee were agreeable to this suggestion and it was understood from representatives of the Society that the Society might be willing for their cups to be presented to members who obtained awards in the Council's competition. RESOLVED, (i) That the views of the Society be obtained.

(ii) That in the event of the Society abandoning their summer competition, judging for the Council's competition take place during the first two weeks in June and that the Gardens Superintendent give adequate publicity thereto.

(iii) That cash prizes of £2 2s., £1 1s. and 10s 6d be offered for the three best cultivated allotments in each of the four districts of the town.

(iv) That the Councillor P. T. Smith Challenge Cup be presented to the tenant of the best cultivated allotment in the Borough with the usual condition that it shall not be held by any one competitor more than once in three years.

(v) That with the Society's approval as mentioned above, their cups be presented.

(vi) That it be suggested to the Floral Fete Committee that presentation of awards be made during the Floral Fete on 26th and 27th June.

1015—Scheme for the Award of Certificates of Merit—(Min. 835)—As mentioned in the Horticulture Committee report, the Allotments Society were unfavourable to this scheme being of opinion that the standard of marking would result in a large number of awards with consequent little value to the recipients. The Society, this year proposed to substitute the Royal Horticultural Society's Scheme therefor. RESOLVED, That the Society's proposals be approved.

1016—Land formerly cultivated by Swindon Road Schools—[Min. 828(b)]—The Town Clerk had again communicated with the Cheltenham Animals Welfare Association urging the transfer of the tenancy of this land to the Council for a period of not less than three years to enable additional allotments to be provided. The Society, in view of the food situation, anticipated cultivating the land themselves.

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1017—Orchard Way Allotments—(Min. 647)—Alternative accommodation had been provided for the tenant of plot No. 24 and the tenant of plot No. 21 desired to terminate her tenancy. The land (2.5 acres) being unsuitable for food production, could be released from requisitioning in accordance with the suggestion of the Ministry of Agriculture, The land at the rear of houses in Tanners Road which was tenanted and cultivated, should however be retained, RESOLVED, That the Ministry be informed accordingly.

1018—Greenhills Road Allotments—Land adjoining September—(Min. 1599/45 and 21)—This site was requisitioned and plotted into six allotments but had never been well cultivated. The owner, asked for its release in October, 1945, which was refused as two tenants remained in occupation, but he was given permission to cultivate the unoccupied portion. The two tenants mentioned have terminated their tenancies and the owner stated that he had planted the whole site with fruit trees and vegetables and also made application for a building licence, He, therefore, renewed his application for release of the site. RESOLVED, That as the land is being used for food production purposes, the Ministry of Agriculture be recommended to agree to the same being de-requisitioned.

1019—Agg Gardner Recreation Ground—The Cheltenham & District Trades Council called attention to the wilful damage, trespass and pilfering at these allotments, which caused serious perturbation and monetary loss to tenants and asked that steps be taken to remedy the position. The Trades Council were informed that the Council were willing to take proceedings if sufficient evidence was forthcoming but, unfortunately, it was difficult to trace offenders. Everything possible had been done to prevent damage, including the provision of fencing, and, in addition, the Allotments Society had offered a reward for information. As the allotments adjoined the Council's housing estate, the Committee felt the tenant's might co-operate by furnishing the required evidence, and in preventing

damage by children. RESOLVED, That the Housing Committee be asked to approach the tenants accordingly.

1020—New Barn Lane Allotments—The Horticulture Committee and the Allotments Society reported damage to these allotments (owned by the County Council) due to the laying of a water main by this Council. Four allotments were affected, but surplus soil had now been removed and the allotments were in reasonably good condition. Claims for compensation had been submitted. RESOLVED, That the Water Committee be recommended to expedite payment of the claims.

1021—Elmfield Allotments—The Allotments Society complained of the rubbish dump at the entrance to these allotments from Gardeners Lane and asked that the gate be made to shut, A further complaint related to the gateway in Marsh Lane and the practice of the public in walking over the allotments from the Elmfield Estate to the Lane. The Borough Surveyor stated that he would have the rubbish cleared and also suggested that the gate from Marsh Lane be locked. RESOLVED, That the suggestions of the Borough Surveyor be adopted.

1022—Carter's Field Allotments—The fence dividing these allotments from the Cleevemount Estate has again been almost completely demolished. RESOLVED, That the Borough Surveyor be asked to carry out replacements and repairs to the fencing and gate.

1023—Priors Road Allotments—Messrs. Billings Land, Nos. 7, 8, and 9—(Min. 455)—Messrs. Billings & Co. Ltd. anticipated receiving a building licence within the next week or two and wished to proceed with the erection of a pair of semi-detached houses. They would shortly commence delivery of materials and again asked for release from requisitioning. The Borough Surveyor reported that the fence between the land and the adjoining housing site required repair which work should be carried out prior to release. RESOLVED, (i) That when Messrs. Billings have obtained the necessary licence, the Ministry of Agriculture be recommended to release the site.

(ii) That in due course, the tenancies be terminated, the tenants having previously been warned of the position.

(iii) That the Borough Surveyor undertake essential repairs to the fencing.

1024—Hatherley Park Allotments—Nos. 70 and 71—Damage had been caused to these allotments due to straying cattle from Bournside Farm assessed at 10s and £1 9s. respectively. The owner of the cattle was informed but no reply had been received. RESOLVED, That failing a settlement, the Town Clerk take appropriate action.

1025—Creamery Piece Allotments No. 22—This plot was allocated to the Junior Section, Allotments Society, but owing to the uncultivated condition the Gardens Superintendent recommended that the Society release the land for allocation to another applicant. RESOLVED, That the Society be informed accordingly.

1026—Folly Lane—Allotment No. 7—This Committee undertook the management of these allotments for the Street and Highway Committee who had purchased the land for tipping

operations. The tenant of Plot No. 7 did not desire to continue cultivation owing to infirmity and asked the Council to remove his shed. The Borough Surveyor was willing to undertake this work and recommended an offer of £5 for the materials. RESOLVED, That the Street and Highway Committee be recommended accordingly.

1027—North Ward Allotments—Pig Styes—Allotments Nos. 35 and 195—The Council raised no objection to the erection of pig styes on these plots (Mins. 234/45 and 18/45) subject, in the case of the latter, to the matter being reviewed 12 months after the cessation of hostilities. In view of the present food situation the Committee were willing for pig keeping to continue on the understanding that the Council should not, upon termination of the tenancies, be responsible for any compensation to the tenants for the styes. RESOLVED, That the tenants be informed accordingly.

1028—Cultivation—The Gardens Superintendent reported satisfactory cultivation on the majority of sites and that many tenants were endeavouring to produce early cropping.

1029—Lettings and Terminations of Tenancies—Since the last meeting, 68 allotments had been let and the tenancies of 47 terminated leaving 144 vacant plots in various parts of the Borough.

H. ADDIS, Chairman.

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TOWN IMPROVEMENT AND SPA COMMITTEE.

12th April, 1946, Present—The Deputy Mayor (Chairman); Alderman Pates and Ward; Councillors Bayliss, Bush, Fildes, Grimwade, Mann, Morris, Readings, Thompson and Smith and Mr. A. Palmer.

1030--Entertainments Sub-Committee—The Entertainments Sub-Committee met on 3rd and 12th April. (Report circulated herewith).

With regard to Item 2 (motor rodeo and motor cycle football matches during Sports Week), a joint meeting of the Parks Committee and Entertainments Sub-Committee would be held on 30th April to discuss future policy' in regard to the use of the Athletic Ground for such purposes.

With regard to Item 6, the Autumn Show Committee were doubtful of the success of a show for 1946 on the lines suggested. The Entertainments Manager had discussed the matter with the Secretary and Town Hall bookings might be adjusted to enable the Show to be held on 3rd and 4th September with 2nd September for preparation purposes and 5th for clearing the Hall. The Show Committee also viewed with great concern the future policy of the Council to prohibit events of this type in the main hall. When making their recommendation the Sub-Committee had in mind not only the protection of the new floor but also the restriction of social and cultural amenities caused by lengthy reservations for exhibition purposes. RESOLVED, (i) That with the exception of recommendation (i), Item 6 in regard to the Council's policy for the use of the Town Hall for Shows and Exhibitions the report be approved and adopted.

(ii) That with regard to recommendation (i), the Sub-Committee explore the possibility of providing adequate covering for the new floor to prevent damage or, alternatively, the provision of other accommodation for Shows and Exhibitions.

(iii) That in view of complaints in regard to the Saturday night dances, the Sub-Committee consider limiting the attendances.

1031—Health and Holiday Resort Sub-Committee—The Health and Holiday Resort Sub-Committee met on 2nd April. (Report circulated herewith). RESOLVED, That the report be approved and adopted.

T. WILFRED WAITE, Chairman.

ELECTRICITY AND LIGHTING COMMITTEE.

15th April, 1946. Present—Councillors Bettridge (Chairman); Addis, Carter, Grimwade, Midwinter, Smith and Readings.

1032—Electricity Supply to Oakley Farm—(Min. 1169/45)—Since the last meeting the Ministry of Works had made application for special terms similar to Benhall Farm, which the Borough Electrical Engineer could not recommend. The Town Clerk had therefore dealt with both applications together, and offered the Ministry the same alternative terms in each case as recommended by the Borough Electrical Engineer, but no reply had yet been received from the Ministry. RESOLVED, That the Town Clerk's action be approved.

1033—Memorandum of the I.M.E.A.—The Town Clerk submitted Memorandum from the I.M.E.A. on the contribution of Local Authorities to the development of the electricity supply industry supporting their opinion that the needs of the community would best be served, and the supply of electricity afforded to the greatest number of consumers at the lowest possible cost, by a vigorous extension and development of local authority ownership.

1034—Electricity Supply to Farm—When the extension of the main to a certain farm was carried out in March, 1945, the owner entered into an Agreement to contribute £147 13s. 3d. towards the cost. The service was connected before this amount was paid, and it was still outstanding, The Town Clerk reported upon the action taken by him and as the amount had been outstanding for over a year it was suggested that unless it was paid in the near future, the supply be disconnected. RESOLVED, That this be approved.

1035-16 m.m. Film Projector—The Borough Electrical Engineer suggested a hire charge should now be fixed for the projector and recommended a member of the technical staff should operate the instrument where required, who should be paid for duty outside normal office hours, 10s 6d by the hirer, in addition to a fee of £1 1s. to the Council to cover normal wear and tear. The fee of 10s 6d would be payable to the Council where the projector was hired during office hours involving attendance. It was suggested that possibly some hirers would be unable to afford a charge of £1 11s. 6d., and that each case should be judged on its merits. RESOLVED, That the Borough Electrical

Engineer's recommendations be approved; that he be authorised to act accordingly, and that where hirers were unable to afford the full charge, the matter be referred to the Committee.

1036—Ewers Farm Substation Building—Six tenders were received for the construction of this Substation. RESOLVED, That the tender of Messrs. Amos Wilson & Son, amounting to £1,105 7s. 3d. (being this the lowest) be accepted, that the Town Clerk prepare the contract and that the Common Seal be affixed thereto.

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1037—Mains Extensions—(i) Roman Road—The estimated load of the existing cable giving a supply to this area was more than the safe carrying capacity of the cable. The Borough Electrical Engineer recommended advantage be taken of the excavation work being carried out by Messrs. Power Lines Construction Co. in the vicinity to lay a new distribution cable at a cost of £416 2s. 2d., including £36 for the cost of transfer of services, the cost of the extension being charged to Unspecified Loan A/c. for Mains and Services, and the cost of the transfer of services to the new main to Repairs and Maintenance (Revenue) A/c. RESOLVED, That these recommendations be approved.

(ii) Andover Street—Application had been received from the owner of 16 Andover Street for a 5-Phase power supply for woodworking machinery, involving the laying of 37 yards of cable at a cost of £30 5s. 9d. which the Borough Electrical Engineer recommended should be met from the Unspecified Mains Loan A/c. RESOLVED, That this be approved.

(iii) Norwood Road—Application for a 3-phase power supply had been received from the owners of 9 Suffolk Street. There were a number of small workshops in the vicinity using single-phase power tools and the Borough Electrical Engineer recommended extension of the 3-phase network be carried out as part of the scheme for a general change-over, and application made to the Electricity Commissioners accordingly. He also recommended that the cost amounting to £98 0s. 3d. be charged to Surplus Revenue (Repairs and Renewals Fund). RESOLVED, That these recommendations be approved.

(iv) Folly Lane—Applications for supply had been received from the occupiers of three houses in Folly Lane necessitating the extension of the main from Swindon Lane at a cost, including service charges, of £214 9s. 11d. The Borough Electrical Engineer recommended the extension be carried out and the cost, excluding service charges of £20 16s. 11d., charged to Unspecified Loan A/c, for Mains and Services, and that the consumers be asked to guarantee a minimum annual revenue to pay the cost of the services. In the event of the consumers observing the conditions of one of the schemes under which free services were provided, the service charges would not be payable. RESOLVED, that this be approved.

(v) Tewkesbury Road, Uckington—Ten applications for supply had been received from tenants of houses on the north side of Tewkesbury Road. The most economical way of giving the supply was by means of an overhead line erected at the back of the houses which would necessitate laying a short length of underground cable to connect the line to the transformer. The cost of the scheme including service charges was £325 15s., and the Borough Electrical Engineer recommended the

extension be carried out and the cost, excluding the services, be charged to Unspecified Loan A/c. (Mains and Services). The service costs were £2 12s. 9d. per house, which the consumer would be asked to pay unless he conformed to the conditions of one of the schemes under which free services were provided. RESOLVED, That this be approved.

(vi) Hales Road—An application had been received for a 3-phase power supply to premises in Hales Road. The Borough Electrical Engineer reported he had agreed to the work being commenced on condition the consumers paid the whole cost of the work, practically all of which was on their premises. RESOLVED, That the action of the Borough Electrical Engineer be approved.

1038—Staff—Mr. C. H. Bastian had been appointed Meter Reader consequent on Mr. P. V. D'Arcy leaving, and commenced his duties on March 26th.

1039—N.J.I.C. War Bonus—The Borough Electrical Engineer reported on the increases in war bonus of employees and basic salaries of the Technical Staff. The latter increase affected 10 members involving a net cost at the present time of £440 per annum.

1040—Petrol Vehicle—The Austin 10-cwt. delivery van purchased in 1933 was rapidly deteriorating, and it was becoming increasingly difficult to effect repairs. Within a short time it would be unsafe to use, and, whilst the new electric vehicle carried out a great deal of the work formerly done by the Austin van in the more central areas of the town, it was necessary to have a petrol vehicle to service the outlying areas. This service was rapidly expanding and two vehicles would be required full time in the near future. Four tenders had been received for the supply of a 10-cwt. van, but only that of Messrs. Haines & Strange for a Bedford van at a cost of £259 to be delivered between July and September, specified any delivery date. In view of the urgency of replacing the existing vehicle, the Borough Electrical Engineer recommended their tender be accepted, subject to delivery by September, the cost being met out of Revenue. RESOLVED, That this recommendation be approved.

1041—The Electrical Association for Women—RESOLVED, That the Demonstrator, Miss Brown, be authorised to attend the Annual Conference of this Association to be held in London on the 10th May.

A. J. BETTRIDGE, Chairman.

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HOUSING COMMITTEE.

9th April, 1946. Present—Councillor Bush (Chairman); The Mayor, and Alderman Pates; Councillors Addis, Bayliss Compton, Garland, Green, Grimwade, Rev. de Courcy Ireland, Strickland and Yeend.

1042—Furnished Houses—Rent (Control) Act, 1946—This Act received Royal Assent on 26th March, 1946 local authorities, for the purpose of the Act were Councils of Boroughs, urban districts or rural districts applied to all houses, or parts, let with use of furniture, whether or not services were provided, or let districts. Act unfurnished with services, but not to a house or part let unfurnished and without services, or to accommodation registered under Regulation 68 CB. of the Defence

Regulations. Accommodation let at a rent including board was included, but only if the board formed a substantial part of the whole rent.

The Act would be applied to an area on representation by an authority and the Minister would set up a Rent Tribunal, consisting of Chairman and 2 other members which, might act for more than one area. The Tribunal might appoint a Clerk, and other necessary officers and servants. Either party to an agreement for letting in an applied area which included payment for use of furniture or services, might refer the agreement to the Tribunal. Any such reference might be withdrawn subsequently by the person referring it to the Tribunal. Notice to quit served on a tenant after a reference to the Tribunal, or within 3 months thereafter, would not take effect before the expiration of 3 months unless the Tribunal so directed or the reference was withdrawn.

Each case would be considered, and each party would have an opportunity of being heard or submitting representations in writing. The Tribunal on first application might:—(1) dismiss the reference; (2) approve the rent payable; (3) reduce the rent; or (4) approve an increase solely in respect of any increase since 3rd September, 1939, in the cost of providing services, included in the rent.

Reduction or increase might be limited in period and upon change of circumstances the matter might be reconsidered, when the Tribunal might either dismiss the reference, or reduce, approve or increase the rent. In each case the decision would be notified to the parties and the authority.

The authority must keep a register containing particulars of any decisions, to be open for public inspection. Where a rent was entered in the register it was illegal to require, or receive, payment on account of rent in respect of any period subsequent to the date of entry, or, where a period was specified, in respect of that period, in excess of the registered rent, or to receive a premium or like payment as a condition of granting, renewal or continuance of a letting. A rent fixed could not be increased except by the Tribunal on a change of circumstances. Where the Act was applied, an authority were empowered to publish information, to refer cases to the Tribunal, and to be heard in cases involving houses vested in, or under, their control as the housing authority.

Local authorities only were empowered to institute proceedings for offences under the Act. Sections 9 & 10 of the Rent Act, 1920, dealing with excessive rents for houses let furnished, would not apply as regards rents charged and entered in the register in respect of any period subsequent to registration.

The Minister might make Regulations under the Act and penalties were provided (i) for requiring or receiving payment or consideration—a fine not exceeding £100 or to imprisonment for a period not exceeding 6 months or both without prejudice to recovery.

(ii) Lessors failing to comply with notices served by the Tribunal within time specified, a fine not exceeding £20 or to imprisonment for a period not exceeding 3 months or both.

The Minister of Health requested local authorities to inform him whether or not they desired application in their areas.

The Chairman and members of tribunals would be appointed by the Minister, but he requested the submission of names of any persons suitable as Chairman or members of the Tribunal. Persons

serving an authority should not be appointed and he was advised that members of an authority might be disabled from serving as members of the tribunal in cases brought by local authorities. Local government administrators had strongly represented that appointment of members of local authorities might be undesirable upon this and other grounds.

Tribunals would appoint their own staffs, but the Minister hoped that authorities would, wherever possible, allow officers to be seconded for a period not exceeding 12 months in the first instance, and would continue payment of salaries and the appropriate superannuation contributions, subject to re-imburement by the Minister.

The Minister was also prepared to approve the appointment to Tribunals of staff lent by local authorities for shorter periods, or for part time work.

In regard to accommodation, it was hoped the Tribunal would meet in Court Rooms, or other accommodation provided by the authority, and the Minister asked to be informed whether office accommodation could be provided. RESOLVED, That application be made to the Minister of Health for the Act to be applied to this borough, but that consideration of the questions in regard to suggested names of persons to serve on a Tribunal, staffing proposals and accommodation, be deferred pending further information, particularly as to the definition and location of areas under the Tribunals.

1043—Permanent Pre-Fabricated Houses—The Chairman, Councillors Compton and Strickland and the Town Clerk reported upon the Conference attended by them at Bristol on 5th April, to consider the arrangements for the production of the B.I.S.F. (permanent pre-fabricated houses) (Min. 973).

Local Authorities would supervise the work and be responsible for supplying unskilled labour and in this instance the proposals would probably affect the Council's permanent housing programme as only key men would be sent to the site. It was not intended to direct men to these schemes.

The cost of the houses was estimated at £1,307 and additional costs over traditional types of houses would be borne by the government. No indication was given as to the number of houses of this type likely to be available, or of the cost of similar type houses in traditional materials. In May, 500 houses were being guaranteed in respect of the whole country, an allocation of approximately 50 houses per Region.

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The Ministry warned representatives that the houses were built to a standard design and no departure could easily be made therefrom.

In regard to ancillary outbuildings the Ministry preferred these should be placed in a position indicated by them and not at the rear of the dwellings, with the result that with longer frontages some service connection points would be lost. In view of the likely effect this proposal would have on labour which might be necessary for the Council's, permanent housing programme, the type of construction and the financial questions involved, the deputation did not feel that the number of houses to be ordered should be extended at the moment beyond the initial 50 authorised at the last Council meeting, but that every effort should be made to proceed with this 50 as speedily as

possible, and that the matter should be re-considered in the light of the experience gained and the information subsequently to be supplied. RESOLVED, That this be approved.

1044—Lynworth Farm Estate—(i) RESOLVED, That the tithe rent charge in respect of a piece of land purchased from Mr. and Mrs. Barter be redeemed at the sum of £7 18s. 9d.

(ii) Scheme 1.—Progress—Messrs. Webb Bros. commenced delivery of bricks as arranged, at the beginning of this month. Work commenced on all but two of the 62 houses and work on foundations progressing as speedily as the number of bricklayers employed permitted. Nine bricklayers on site, two promised this week.

Scheme 2.—(Min. 871 [b])-----The Borough Surveyor reported he was about to invite tenders for the 76 houses included in the second scheme comprising the types set out in Min. 871. Amended and new elevations were submitted for these buildings which had been simplified where possible without lowering the standard of planning or equipment in view of the extra labour and material costs. Bills of Quantity were being printed and would be sent to applicants immediately they were received. In view of the difficulty in obtaining windows experienced in scheme 1, three firms were asked to submit a quotation for the windows for scheme 2 (a prime cost item) and the quotation of Messrs. J. Gibbons, Wolverhampton, who were supplying windows for Scheme 1, amounted to £1,482 11s. 7d. for the 76 houses, delivery commencing in three months' time. RESOLVED, That the plans now submitted be approved and that in view of the difficulties in obtaining windows, the Borough Surveyor be authorised to place an order with Messrs. Gibbons accordingly.

1045—Temporary Houses—Brighton Road-8 Prefabricated buildings had been erected on this site but only two were nearing completion. RESOLVED, That the attention of the Ministry of Works be called to the delay which was occurring in their erection and completion, both in respect of this site and Courtenay Street.

1046-20 Kipling Road—The Local Assessor, War Damage Commission, was prepared to recommend £1,065 as a reasonable cost of works payment in respect of this property. The tender provisionally accepted for re-building this property was £1,217 17s. Whilst the plan conformed in general to that of the original house, certain improvements had been effected estimated at £88 9s., which deducted from the tender price gives a figure of £1,129 as against the above figure of £1,065. The tender was approved in December last, since when there have been considerable increases in cost of labour and materials which the Contractor stated was £174 making the new tender figure of £1,391. It was understood that the owner of the adjoining house, which was also being rebuilt, was still negotiating with the War Damage Commission. RESOLVED, That the War Damage Commission be pressed to increase the cost of works payment.

1047—Government Owned Equipment—Reported, Mr. R. A. Roberts had been appointed temporary store-keeper at a wage of £5.

1048—Temporary Houses—Maintenance—Circular 58/45, Ministry of Health, was submitted indicating that the Ministry of Works contractor was responsible for all defects within six months of completion of contract, the Council being responsible during that period for maintenance or repairs to structures, fittings, and services, caused by tenants. Disputes would be settled by discussion between Ministry and the Authority, At the end of this period a joint inspection would be made by

the Ministry of Works Regional Architect or Surveyor and representatives of the Council, and from date of acceptance of houses by the Council they would be responsible for all future repairs and maintenance. Where houses were erected by authorities they would be responsible for ensuring that the contractors made good all defects.

1049—Re-building of Destroyed Houses—Circular 74/46, Ministry of Health, was submitted referring to a new licence form CL 1136C. (in four parts), for use by claimants desiring to rebuild destroyed houses, and who were entitled to a cost of works payment indicating the action to be taken in obtaining approval of War Damage Commission.

The local Authority before reference to Commission would decide whether or not to grant a licence and approve proposal under byelaws and town planning. All destroyed houses within the Rent Acts should be dealt with during the first two post-war years, and priority given to re-building smaller houses. Licences for re-building of these houses was not affected by the restrictions referred to in Circular 50/46 submitted to the last meeting. Until further notice, no approval may be given for re-building a house exceeding £3,000 unless the Authority was satisfied, and the War Damage Commission notified of the materials and labour available.

1050—Housing—Timber Licences—Circular 72/46, Ministry of Health, was submitted setting out particulars of new procedure operating from the 1st April, 1946, for the issue of timber licences applicable to the housing work of local authorities. Timber was in very short supply and should be restricted to actual needs. Applications were limited to the amounts required for three monthly periods. Licences were now issued by the Ministry's Regional Officers and applicants must be the Contractor, or, in the case of direct labour, the Local Authority.

H. T. BUSH, Chairman.

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10th April, 1946. Present—Alderman Ward (Chairman); The Mayor; Alderman Trye; Councillor Bayliss; Major Mitchell and Capt. K. W. Shennan.

1051—Plans—(a) Within the Borough—The plans submitted for approval are set out below together with the recommendations of the Committee thereon in relation to Byelaws and the Town and Country Planning (General Interim Development) Order, 1945:—

No.

of Plan	Name	Description
5780	F. E. Prosser	Garage 151, Arle Road.
	Recommendation under Byelaws	Exempt
	Recommendation under Interim Development Order	Approved.

5793 W. Bullingham Conversion of Hallery, Shurdington Road, into flats.

Recommendation under Byelaws Approved as in Plan 5801.

Recommendation under Interim Development Order

Approved as in Plan 5801 and to only ground, first and second floors being used for human habitation.

5794 W. Bullingham Conversion of coach house to house, Hallery, Shurdington Road.
Recommendation under Byelaws Approved as in Plan 5801.
Recommendation under Interim Development Order Approved as in Plan 5801

5799 G. N. Barker Workshop, 91, London Road.
Recommendation under Byelaws Exempt
Recommendation under Interim Development Order
Deferred for submission of elevations.

5800 G. W. Young Greenhouse, 151, Prestbury Road.
Recommendation under Byelaws Exempt
Recommendation under Interim Development Order Approved.

5801 L. R. Brasher Alterations, 2, Haywards Road.
Recommendation under Byelaws
Approved subject to sanitary arrangements being to satisfaction of Chief Sanitary Inspector.
Recommendation under Interim Development Order
Approved subject to new work harmonising with existing building.

5802 F. Carter Greenhouse, 51, Alstone Lane.
Recommendation under Byelaws Exempt.
Recommendation under Interim Development Order Approved.

5803 W. W. Taylor Garage, 194, Hewlett Road.
Recommendation under Byelaws Exempt.
Recommendation under Interim Development Order Approved.

5804 W. H. Field Garage, 11, Cleevemount Road.
Recommendation under Byelaws Exempt.
Recommendation under Interim Development Order
Approved subject to satisfactory siting.

5805 F. J. Malyon Sanitary conveniences 8 Haywards Road.
Recommendation under Byelaws Approved as in Plan 5801.
Recommendation under Interim Development Order Approved.

5806 G. E. Mitchell Additional scullery, 25, Jersey Street.
Recommendation under Byelaws Disapproved
Recommendation under Interim Development Order Disapproved.

5807 C. A. Lloyd Alterations, Instow, Malvern Road.
Recommendation under Byelaws Approved as in Plan 5801.
Recommendation under Interim Development Order Approved as in Plan 5801.

5808 R. G. Dansage Garage, 113, Gloucester Road.
Recommendation under Byelaws Exempt.
Recommendation under Interim Development Order Approved.

5809 W. Wilson Porch, Tiverton, Mitre Street.
Recommendation under Byelaws Disapproved
Recommendation under Interim Development Order Disapproved.

5810 Mrs. D. M. Dennis Conversion of 64, St. Stephens Road, into 2 flats.
Recommendation under Byelaws Approved as in Plan 5801.
Recommendation under Interim Development Order Approved as in Plan 5801.

5811 D. R. P. Armor Alterations, 10, Grafton Road.
Recommendation under Byelaws Disapproved
Recommendation under Interim Development Order Disapproved.

5812 J. G. E. Hall Greenhouse, 11, Tanners Road.
Recommendation under Byelaws Exempt.
Recommendation under Interim Development Order Approved.

5813 Cheltenham Newspaper Co. Ltd. Alterations to publishing office Clarence Parade.
Recommendation under Byelaws Approved as in Plan 5801.
Recommendation under Interim Development Order Approved.

5814 Mrs. Gibbins Bathroom, Gate House cottage, Albert Road.
Recommendation under Byelaws Approved as in Plan 5801
Recommendation under Interim Development Order Exempt.

5815 L. J. Young Conversion of Park Grange, Moorend Park Road into flats.
Recommendation under Byelaws Approved as in Plan 5801.
Recommendation under Interim Development Order Approved as in Plan 5801.

5816 Dr. G. H. Boag Garage, 265, Gloucester Road.
Recommendation under Byelaws Exempt.
Recommendation under Interim Development Order Approved.

5817 — Foster Steel external staircase, 4, Andover Place, Lypiatt Road.
Recommendation under Byelaws Disapproved
Recommendation under Interim Development Order Disapproved.

5818 C. Elliott Pair Semi-detached houses, Leighton Road.
Recommendation under Byelaws Approved
Recommendation under Interim Development Order
Approved subject to amendments to elevations.

5819 N. Grace Greenhouse, 8, Orrisdale Terrace.
 Recommendation under Byelaws Exempt.
 Recommendation under Interim Development Order Approved.

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No. of Plan	Name	Description	
5820	Daniel Neal & Sons, Ltd.	Alterations and reconstruction of roof, 19-21, Clarence Street.	
		Recommendation under Byelaws	
		Approved subject to steel work being to satisfaction of the Borough Surveyor.	
		Recommendation under Interim Development Order	Approved.

5821	F. Wood	Garage, 2, Byron Road.	
		Recommendation under Byelaws	Disapproved
		Recommendation under Interim Development Order	Disapproved.

5822	St. Mark's Church Trustees	Mission Hall Orchard Way.	
		Recommendation under Byelaws	Approved
		Recommendation under Interim Development Order	
		Approved for a period of 3 years from date of consent.	

5823	A. S. Cruickshank	Block of 16 flats Parkward Mansions, Shurdington Road.	
		Recommendation under Byelaws	
		Approved subject to satisfactory storage space for dustbins on ground level.	
		Recommendation under Interim Development Order	Approved.

5824	W. Keyte	Alterations, 3, Keynsham Parade.	
		Recommendation under Byelaws	Disapproved
		Recommendation under Interim Development Order	Disapproved.

(b) Outside the Borough—In accordance with Minute 1353/44, relating to plans submitted for approval outside the Borough, the Committee have approved, or otherwise dealt with, the following plans:—

No. of Plan	Name	Description	Recommendation under Interim Development Order
T.P.2016	A. E. Denley	Conversion of shed into workshop. Eversfield, Station Road, Bishops Cleeve.	Disapproved.
T.P.2049	Mrs. Stacey	Farm Bailiffs Cottage, Home Farm, Boddington.	Approved.
T.P.2050	Mrs. O. K. Buckell	Scullery and milk house, Springbarn, Little Witcombe.	Approved.
T.P.2051	S.W. & S. Electric Power Co.	Garage. 7, Hailes Street, Winchcombe.	Approved.

T.P.2052	Lady Durand	Conversion of billiard room into Cottage. Haymes Garth, Cleeve Hill.	Approved, subject to new work harmonising with the existing building and to the Owner undertaking sufficient land will be attached to the house to conform to the Scheme in the event of the property being separated, and sold.
T.P.2053	C. W. Lewis	Bungalow. The Banks, Bentham.	Disapproved, water supply unsatisfactory.
T.P.2054	H. R. Lapper	Renovations to Lodge, Prestbury Court, Prestbury.	Approved.
T.P.2055	H. R. Lapper	Proposed house. Prestbury Court, Prestbury.	Deferred.
T.P.2056	P. T. Smith	Detached house, Shaw Green Lane, Prestbury.	Approved.
T.P.2057	E. Eager	3 pairs semi-detached houses. Station Road, Bishops Cleeve.	Approved, subject to front fence being set back to permit widening of Station Road to 40 ft.
T.P.2058	T. Strethill-Wright	Coal and coke shed. Garenew, Shaw Green Lane, Prestbury.	Approved.
T.P.2059	J. G. Saunders	Alterations and additions. The Great House, Castle Street, Winchcombe.	Approved.
T.P.2060	Mrs. J. R. Draper	Proposed shed, Sunnycroft, Kayte Lane, Bishops Cleeve.	Approved.
T.P.2061	M. J. Partridge	Proposed rebuilding of cottage. Chestnut Cottage, Witcombe.	Disapproved.
T.P.2062	R. W. Budden	Additions. Woodbine Cottage, Gloucester Road, Staverton.	Approved, subject to roof of the new portion being carried to, and tied into, the roof of the existing building.
T.P.2063	W. H. Bowd	Preliminary plan for 4 maisonettes. New Road, Southam.	Disapproved.
T.P.2064	T. Gayton	Cottage and store. Gotherington Road, Bishops Cleeve.	Approved, subject to drainage being to satisfaction of R.D.C.
T.P.2065	B. U. Smith	Proposed bungalow and shed. Golden Valley.	Approved.
T.P.2066	H. K. Williams	Cattle sheds. Kayte Farm, Bishops Cleeve.	Approved, subject to the building being painted a rural green or other approved colour.

T.P.2067 J. J. Cole Extensions. Cudnall Cottage, Approved, subject to new
Cirencester Road, work harmonising with
Charlton Kings. existing building.

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1052—Development Plans—(a) Dwelling House, Leckhampton Hill—Application was submitted from Mr. T. R. Foster for permission to erect a house on a piece of land fronting Birdlip Road, Leckhampton Hill RESOLVED That the application be not granted as the site was in a Rural Area and further development would seriously injure the amenities of the district.

(b) Shop, 52, London Road—Application was submitted for re-opening these premises for the sale of articles of English craftsmanship, such as pottery. nly to enable the applicant to find more suitable premises in the scheduled shopping areas. interfere RESOLVED, That as the premises were situate in an area scheduled for general residential purposes and the establishment of businesses along the main road was likely to interfere with, and endanger, the safety of traffic, the application be approved for a period of 2 years only to enable the applicant to find more suitable premises in the scheduled shopping area.

(c) No. 6 Old Bath Road—Application was submitted from Messrs. Bisset Industries to use these premises for the manufacture of electrical apparatus and equipment. RESOLVED, That consent be granted for a period of 5 years from the date of consent subject to no nuisance being caused by smoke, dust, noise, fumes or smell and that the building line for this site be fixed at 30ft. behind the boundary of the road.

(d) Douro House, Douro Road—Application was submitted on behalf of the Salvation Army for permission to use Douro House, Douro Road, as an Approved Home for Girls. RESOLVED, That consent be refused as the premises were in a residential area and the establishment of a Home was likely to seriously prejudice the residential amenities.

(e) Meeting Hall, Lypiatt Road—Application was submitted from Mr. W. H. Parkin for permission to erect a hall for religious purposes on a plot of land between Lypiatt Road and Andover Road. It was pointed out that the development of this site was likely to prejudice the re-planning proposals of that area. RESOLVED, That consent be refused.

(f) Land, Albert Road—Mr. R. V. Copeland enquired the number of houses permitted on a plot of land adjoining Ravenhurst, Pittville. RESOLVED, That 2 houses be permitted on the site subject to deposit and approval of plans, to satisfactory siting, materials, and external appearance of the buildings and to compliance with the Estate covenants.

(g) St. Clair, The Park—Application was submitted from Mr. R. W. Wilce for consent to use St. Clair, The Park, as a club. RESOLVED, That consent be refused as the property was in a residential area and the proposed use would injure the amenities of the area.

(h) Clare Street Hall, Clare Street—Application was submitted from Mr. F. A. Carey for consent to use Clare Street Hall as a workshop for the manufacture of children's push chairs and the like. RESOLVED, That consent be granted for a period of 10 years, subject to no nuisance being caused by reason of smoke, smell, dust, noise or fumes.

(i) Wooden Hut, Castle Street, Winchcombe—Application was submitted from Mr. L. Lowsley, Castle Street, Winchcombe, for an extension of the period for which approval was granted to use the hut for human habitation. RESOLVED, That the period be extended to 12th October, 1948.

(j) Gloucester Road, Staverton—Application was submitted from Messrs. R. A. Lister & Co. Ltd., to erect a dutch barn off Gloucester Road, Staverton. RESOLVED, That the application be approved in principle but that formal consent be deferred pending the submission of detailed plans.

(k) Dean Farm, Bishops Cleeve—Application was submitted from Messrs. R. A. Lister & Co. Ltd., for the erection of a dutch barn at Dean Farm, Bishops Cleeve. RESOLVED, That the application be approved as in (j) above.

1053—Committee Representatives—The Gloucestershire County Council had appointed Major K. G. W. Shennan and Capt. H. P. Leschallas, M.B.E., their representatives on the Committee for the ensuing year.

1054—War Damaged Properties—Lower High Street—(Min. 884)—(i) A Letter was submitted from Mr. Fitzroy Fowles on behalf of the owner, offering 251 High Street to the Council at the sum of £600. RESOLVED, That the Street and Highway Committee be recommended to purchase the property at a figure to be approved by the District Valuer.

(ii) A letter was submitted from Messrs. Griffiths and Lewis on behalf of Messrs. John Dobell and Company Ltd., enquiring whether the Council's proposed scheme for Lower High Street affected the whole, or any part of their client's property, as consideration was being given to plans for reconstruction of the existing buildings. It was pointed out that the property had extensive specially prepared cellarage in which wines were maturing and it was important to their business that they should be informed as speedily as possible of any scheme adversely affecting them. The Committee were informed that the road improvement at this point could be carried out without the acquisition of the whole of the property. RESOLVED, That Messrs. Griffiths and Lewis be informed the Council were prepared to consider plans for the reconstruction of the existing buildings, provided provision was made to permit the proposed improvement, particulars of which could be ascertained from the Borough Surveyor.

1055—Proposed Overhead Electricity Cable—Buckle's Cottages, Bamfurlong—A proposal was submitted from the Electricity Department to place an electricity cable over the telephone wires to enable a supply to these houses. The County Council had suggested that the cable should be placed underground, which involved an additional cost of £6. RESOLVED, That consent be refused, and that the Electricity Committee be recommended to lay the cable underground.

1056—1, White Hart Street—The Chief Sanitary Inspector reported that the owner of these premises (included in a proposed redevelopment area) had received compensation for war damage and had made application to carry out works, to his specification, to render the house fit for human habitation. RESOLVED, That consent be given for a period of 5 years from date of consent.

1057—Rodney Hotel, Rodney Road—Certain alterations had been carried out to the external appearance of this property without permission. RESOLVED, That no action be taken thereon,

provided an undertaking was given by the owner to carry out the work necessary to enable the alterations to harmonise with the original elevations within a period of two years.

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1058—British Restaurant, St. Mark's—Application was submitted on behalf of the Martyrs Memorial and Church of England Trust and the St. Mark's Church for consent to use the former St. Mark's British Restaurant, which they had acquired, for the purpose of a Mission and Headquarters for the Campaigners Youth Movement. The Corporation sold this, and adjoining land with a restrictive covenant that it should be used for shops, or shops with dwelling accommodation. RESOLVED, That consent be given to the proposal for a period of 2 years from the date of consent.

1059—Building Scheme Near Airfields—Circular 23, Ministry of Town and Country Planning was submitted forwarding a Direction under Section 6 of the Town and Country Planning (Interim Development) Act, 1943, and Section 31 (2) of the Town and Country Planning Act, 1944, requiring local authorities to notify the Minister of development of all dwelling houses and other buildings exceeding 10 feet in height, all works exceeding 10 feet in height, and the use of land for the deposit of waste materials exceeding 10 feet in height, within a radius of 2 miles from an airfield, and also all buildings and works exceeding 35 feet in height, and land used for the deposit of waste materials where the deposit exceeded 35 feet in height, within a radius of more than 2 miles and less than 3 miles, This precaution was taken to ensure that development was not carried out which would impede the future use, or possible extension, of the airfield or create danger to flying and expose occupants of buildings to avoidable risk or nuisance.

The proposal was a temporary one, and a permanent measure would only be necessary to protect sites of air-fields. Plans would be issued as soon as possible showing the de-limitation, of areas in each individual case, and the Ministry would then only require notification of applications within these areas. Compensation pay-able under the above proposals would be borne by the Exchequer.

A letter was also submitted from the Regional Officer referring to the above and indicating the administration procedure to be followed.

1060—Air Raid Shelter—The Borough Surveyor reported a request from Messrs. Holyoake and Son, Bath Road, for the retention and use as a store by them of the air raid shelter at the rear of their premises and recommended that, subject to the approval of the Emergency Committee, temporary approval be given for a period of 5 years from the date of approval and thereafter subject to 12 months' notice. RESOLVED, That this be approved subject to an undertaking being given by them to remove the shelter at their own expense when required by the Council.

1061—Provisional Town & Country Planning (General Interim Development) Order, 1946 Letter was submitted from the Regional Planning Officer drawing attention to Circular 1/46, Ministry of Town and Country Planning, relating to surface working of minerals and deposit on land of waste materials and refuse. He suggested a conference, or series of meetings, be arranged between the Joint Committee, Interim Development Authorities and local representatives of industry in order to discuss the position. The Planning Officer reported that in view of the possibility of applications being received for the opening of further sandpits and stone quarries in this area, the Regional Officer's suggestion was most opportune. RESOLVED, That a meeting be arranged in the near future.

1062—Planning Department—Staff—The Planning Officer reported that his present staff was fully engaged in dealing with current matters, and it was impossible to make progress in connection with the adoption of the final scheme, the necessary surveys and redevelopment areas. He therefore recommended that a qualified assistant be appointed for a temporary period of 3 years, at a salary of £400—£450 per annum, according to qualifications, plus war bonus, and also a permanent junior clerk in accordance with the junior scale of salaries. RESOLVED, That the recommendations be approved and that as no sum was included in the estimates for these proposals the County Council be asked to make the necessary provision.

E. L. WARD, Chairman.

STREET AND HIGHWAY COMMITTEE.

16th April, 1946. Present—Aldermen Trye (Chairman), Pates and Ward ; Councillors Bettridge, Biggs, Garland, Green, Grimwade, Midwinter and Readings.

1063—Salvage Sub-Committee—Salvage Sub-Committee met on 10th April. (Report circulated). Since the meeting Salvage Circular 124 had been received in which the Minister appealed to local authorities to maintain and intensify collections of kitchen waste. The most effective method was a direct collection two or three times weekly, each house being provided with a separate receptacle.

This Circular would be considered by the Sub-Committee at their next meeting and the Borough Surveyor in due course would submit proposals for improving collections when the Sub-Committee might recommend, as an experiment, the provision of house refuse receptacles in a selected area in the Borough. RESOLVED,

(i) That the report be approved and adopted.

(ii) That the further recommendations in regard to improvements in collections of waste paper and kitchen waste be awaited .

(iii) That with regard to Item 5 of the report, the application of the King George's Fund for Sailors for the display of posters on the four island sites be approved, subject to the usual terms and conditions.

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1064—Crescent Place—Proposed Parking Place—(Min. 714). The Order referred to in Min. 714 had not been sealed pending the settlement of certain details, upon one of which it was necessary to obtain further instructions. The Police Superintendent suggested that the maximum period of parking be limited to one hour instead of two hours as and visitors proposed as residents and those from nearby offices might avail themselves largely of the facility and visitors would obtain little or no benefit, RESOLVED, That the suggestion of the Police Superintendent be adopted and that Min. 714 be varied accordingly.

1065—Rodney Road Car Park—Two applications were submitted for season tickets. RESOLVED, the Council be recommended to adhere to their previous decision that no season tickets be issued at the present time.

1066—Royal Crescent Omnibus Car Park—The Great Western Railway Company asked for permission to place a board in the shelter for the display of railway time tables The Bristol Tramways Co. raised no objection RESOLVED, That, subject to the position of the boards being approved by the Borough Surveyor, the application be granted.

1067—Albion Street—(Min. 899), The Transport Committee of the Chamber of Commerce recommended that, in view of congestion, parking be prohibited between Winchcomb Street and Pittville Street. The Police Superintendent, whose views had been obtained, considered that, whilst it would be an advantage from a traffic point of view, the suggestion if adopted, would cause hardship to occupiers of adjacent business premises which would be greater than the hardship caused by the alteration of the bus routes, the subject of complaint from traders in Winchcombe Street. The more reasonable solution would be the institution of unilateral waiting. RESOLVED, That the Council make and seal a Unilateral Waiting Order under Section 46 (ii) of the Road Traffic Act, 1930, and Section 29 of the Road and Rail Traffic Act, 1933, to be operative in Albion Street from its junction with North Street to its junction with Winchcomb Street.

1068—Trinity School Lane—Prohibition of Heavy Traffic—(Min. 322 (e)). The Minister of Transport had approved the draft Order and the Order had been sealed. Public notice would be given of the Council's intention to apply to the Minister for confirmation. The Minister also stated that the Council's application for confirmation of a One-way Street Order for this lane was under consideration, together with the objection received, and a communication would be forwarded in the near future.

1069—Circulars from Ministry of War Transport—(a) No. 593. Report of the Departmental Committee on the Design and Lay-out of Roads in Built-up Areas, 1945—A copy of this report was forwarded with an intimation from the Minister that the conclusions and recommendations should be regarded as a general guide to the pattern which should be adopted, where circumstances permit, but not as laying down hard and fast rules from which no deviation would be appropriate. The Minister would further consider the proposals in the report requiring legislation and assistance from government funds. RESOLVED, That the report be borne in mind by this Committee and the Planning Committee in future development proposals.

(b) No. 595, Grants from Road Fund—The Ministry had reviewed the grant system and instituted a new system of Class III roads to comprise selected roads, at present unclassified, but which were of more than local traffic value. Local authorities were invited to submit proposals accordingly. The revised rates of grant would be Class I roads, 75 per cent. ; Class II 60 per cent. ; and Class III 50 per cent., and such rates would also be applicable to works of maintenance and improvement ; works of major improvement and construction ; installation and maintenance of traffic light. signals, speed limit signs, guard rails and pedestrian crossings, The Minister hoped that highway authorities would, subject to labour conditions, overtake arrears of maintenance and prepare new schemes for urgent works, such programmes to be framed with flexibility as to extent and time.

The Borough Surveyor recommended that application be made for the grading as Class III of the under-mentioned roads :—

(i) All existing contribution roads. In respect of these the Council receive a grant of £400 per annum ;

(ii) Andover Road to Norwood Road from Tivoli Road to the Norwood Arms roundabout in Leckhampton Road.

(iii) Old Bath Road from Thirlestaine Road to Borough boundary ;

(iv) Oriel Road ;

(v) North Street and North Place to the junction of Clarence Road ;

(vi) Swindon Road from North Street to Borough boundary.

(vii) Clarence Road from Winchcomb Street to North Place ;

(viii) Badgeworth Road from Gloucester Road to the Borough boundary ;

He also suggested that he should discuss with the County Surveyor the inclusion in such application of Charlton Lane from Leckhampton Road to the Borough boundary ; Moorend Park Road to Montpellier Terrace via Park Place and Suffolk Square ; Pittville Circus Road ; Hewlett Road ; and he would report thereon to the next meeting. RESOLVED, That the recommendations be approved.

1070—Pilley Bridge—Re-construction—(Min. 911). The Divisional Road Engineer, Ministry of Transport, and the Regional Planning Officer had approved proposals for the re-construction of this Bridge. The Ministry, however, preferred a structure in brick-faced concrete abutments and a superstructure of steel beams with pre-cast concrete jack arches, as this type of structure did not require timber for centreing and would cause the minimum interference with traffic. The Borough Surveyor favoured the incorporation of Cotswold stone for parapets and copings, and he was Cotswold stone as far as possible. in communication with the Ministry thereon, RESOLVED, That the Borough Surveyor endeavour to obtain the use.

1071—White Markings on Carriageways--The Ministry of Transport had suggested that Highway Authorities should anno! use white lines on unclassified roads except at danger points. A return was required of lengths of solid white lines and white lines of the various spacings which it was intended to lay with plastic materials during the coming year the Borough Surveyor was arranging for submission accordingly, RESOLVED, That this be approved.

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1072—Christowe Lane—(Min. 909). The College regretted the decision of the Council not to take over this road, The Borough Surveyor, however, recommended that if the College obtained from abutting owners the cost of necessary repairs to his specification, the Council might, in these circumstances, accede to the request. RESOLVED, That the Council be recommended accordingly.

1073-7 Winchcomb Street—(Min. 711), The Council's tenant had recently died and application was made by Mr. F. G. Herbert for an assignment of the tenancy, He had arranged with the executors for the acquisition of the antique business, previously carried on, but when the present stock had been sold he might wish to change the type of business to that of sweets, tobacco and toys. RESOLVED, That the tenancy be assigned to Mr. Herbert upon similar terms and conditions for the business of an antique dealer but with the condition that the type of business shall not be changed without the previous consent of the Council, when the terms of the tenancy will be reviewed.

1074—Criterion Hotel—(Min. 160), The County Council were the authority to enter into an agreement with this Council for the tenancy of the major portion of these premises by the Youth Committee. The Youth Committee desired to expend between £200 and £300 upon alterations and decorations and in these circumstances the County Council asked for a modification of the terms of the lease to give more security of tenure. They suggested a term of five years or, alternatively, that the Council should reimburse an appropriate part of the expenditure mentioned should the tenancy be determined before the expiration of that period. The Committee felt they had met the Youth Committee very fairly in an emergency by providing accommodation and were not justified in entering into further commitments which might impede their future development plans for this valuable site RESOLVED, That the County Council be informed accordingly.

1075—Folly Lane Allotment No. 7—(Min. 1026 Allotments Committee). RESOLVED, That the recommendations of the Allotments Committee in regard to the acquisition of the shed on this plot for the sum of £5, be approved.

1076—Property under the Control of this Committee—The Town Clerk asked for instructions as to increasing the rents of the various properties belonging to this Committee to cover the increased rates payable by the Council in respect thereof. RESOLVED, That the rents be increased by the appropriate amounts and that the Town Clerk serve the necessary notices.

1077—Skittle Alley outside General Post Office—The King George's Fund for Sailors asked for permission to provide a skittle alley outside the General Post Office on 2nd May in connection with Appeal Week. The Police Superintendent stated he had no objection, but danger might be caused by skittle balls being thrown on to the pavement. The Committee felt it was undesirable to aggravate the existing congestion in the vicinity of the General Post Office and also viewed with concern the danger to the public. They felt that a more suitable site might be provided either at the Winter Gardens or Montpellier Gardens. RESOLVED, That the application be not acceded to but that the Parks Committee be recommended to grant a site in the Gardens mentioned.

1078—Streamers and Posters—The Cheltenham Open Competitive Music Festival sought permission to place posters advertising the Festival in the Promenade (3 positions) and in front of the Town Hall ; also for streamers across the Promenade, High Street and Town Hall. RESOLVED, That the application be granted subject to the usual terms and conditions.

1079—Conferences—(a) Institute of Public Cleansing—RESOLVED, That the Borough Surveyor be authorised to arrange for a member of his staff to attend this Conference at Folkestone on 3rd, 4th and 5th June.

(b) Royal Society for the Prevention of Accidents—RESOLVED, That the Chairman and Borough Surveyor attend this Conference in London on 22nd, 23rd and 24th May but that, as the sessions on the first two days, relate to road safety measures, the Road Safety Committee be asked whether they desire to appoint delegates, in which event the Chairman attend the session on 24th May only.

1080—Pedestrians Association—RESOLVED, That approval be given to the payment to this Association of the Council's Annual Subscription for the year 1946-47, amounting to £2 2s. 0d.

1081—Cheltenham District Traction Co.—Bus stop, Park Place—Complaints were received of the nuisance caused to adjoining properties by the bus stop for Nos. 4 and 5 services at the junction of

Andover Road and Park Place. RESOLVED, That the Company be asked to move the stop for No. 4 service for a short distance, to a position approved by the Borough Surveyor, in Andover Road.

1082—Reinstatement of Trenches for Public Services—Attention was drawn to the reinstatement work carried out to roads and footpaths both by the Electricity Department and by the Cheltenham District Gas Company when new services were laid. In some instances the Borough Surveyor undertook the work at the cost of the undertaking but in others it was carried out by the undertaking to his satisfaction. The Committee felt it was desirable that the Borough Surveyor should be responsible for all work of reinstatement of the public highways and footpaths, the cost thereof to be reimbursed by the undertaking concerned. RESOLVED, That the undertakings be informed accordingly.

1083—Annual Contracts—The Borough Surveyor reported increases, as from 1st April, in the various annual contracts due to new wage awards and increased prices. This would affect shoeing, granite, stone and paint.

1084—High Street—Wood Blocks—The re-paving of High Street would shortly commence and wood blocks would be available for sale. The Council would be required to comply with the Wood Fuel (Wholesale) Order, 1946. The Borough Surveyor had discussed the position with the Regional Coal Officer and recommended that the blocks be removed from the site, either in the Council's lorries or in lorries of approved merchants, to the weighbridge for checking, afterwards being sold to members of the Cheltenham Coal Merchants' Association at an agreed price. RESOLVED, That the recommendations be approved, the blocks to be sold as above at 25s per ton, namely, £1 below the maximum wholesale price, on the understanding that the Merchants will resell the blocks to the public at a correspondingly reduced price, namely, 60s delivered.

1085—Steel Scaffolding—The Borough Surveyor reported that frequently he was required to hire steel scaffolding to carry out heavy repair work. To save the cost of hiring he recommended that the requisite amount of steel scaffolding be purchased at the price of £127 15s. 0d. RESOLVED, That this be approved.

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1088—Highways Department—(a) Essential Work (General Provisions) Orders, 1942 1944—The Ministry of Labour and National Service proposed to delete the Highways Department from the schedule of undertakings under these months and Orders with effect as from 15th May.

(b) Plumbers Apprentice—C. Wood—This youth had now completed his apprenticeship period of six months and the Borough Surveyor recommended that he be accepted as plumbers apprentice. RESOLVED, That his indentures be signed accordingly.

(c) Corporation Depot Decontamination Equipment—(Min. 723). The Borough Surveyor was negotiating with the County Council for the acquisition of certain equipment installed at the Depot during the war period in connection with the Decontamination Centre. If negotiations were satisfactorily concluded he recommended that the shower baths be made available for the highways employees. RESOLVED, That this be approved.

(d) Wages of Refuse Collectors—The Committee discussed the wages of refuse collectors and the anomalies arising from the different rates of the permanent and temporary men. They had in mind that when any further wage increase is recommended the position should be adjusted. RESOLVED, That in the meantime the Town Clerk draw the attention of the Joint Industrial Council to the position.

1087—Borough Surveyor's Department—(a) Highways Superintendent—Mr. J. Jubb the newly appointed Highways Superintendent commenced his duties on 15th April.

(b) Acting Highways Superintendent—The Committee were reminded that Mr. Timms, the Acting Highways Superintendent, was granted a special increase of £50 per annum for additional duties during the war upon the temporary merger of the appointments of Highways and Cleansing Superintendents. The Borough Surveyor suggested that this sum be taken into account when calculating the 15 per cent temporary salary adjustment as from 1st January last. RESOLVED, That the General Purposes Committee be recommended accordingly.

(c) Temporary Architectural Assistant—The Housing Committee recommended that Mr. H. O. Hawkins be placed in Grade C, Class I of the Temporary Officers' Scales (£400—£420) and that the temporary salary adjustment should apply to this appointment. RESOLVED, That the General Purposes Committee be recommended accordingly.

J. H. TRYE, Chairman.

MATERNITY AND CHILD WELFARE COMMITTEE.

25th April, 1946. Present—Alderman Leigh James (Chairman) ; Councillors Bettridge, Carter, Compton, Garland, Green and Yeend. Mesdames Booy, Hopkins, Mellersh, Grist and Wood,

1088—Health Visitors—(a) The following is a summary of the work done by the Health Visitors:—
Quarter 31st March, 1946

No. of Children on Register ...	4,114
“ Un-notified Live Births discovered (when checked with Registrar's Birth Returns)	11
“ Home Visits paid by Health Visitors (a) 1 year and under	1,812
(b) over 1 year ...	2,453
“ First Visits paid by Health Visitors...	260
“ Ante-natal cases visited by Health Visitors (a) New	77
(b) Return	55
“ Special visits to Mothers ...	244
“ Chicken Pox cases visited by Health Visitors	—
“ Measles cases visited by Health Visitors ...	5
“ German Measles cases visited by Health Visitors	—
“ Whooping Cough cases visited by Health Visitors	6
“ Mumps cases visited by Health Visitors ...	4
“ Ophthalmia Neonatorum cases visited by Health Visitor	—
“ Scarlet Fever cases visited by Health Visitors	—
“ Attendances of Health Visitors at Centres ...	116

“ Cases reported to the N.S.P.C.C. ...	—
“ Pemphigus cases visited by Health Visitors	1 (7 visits).

(b) Children Act.

	Health Visitors.	School Nurses.
No. of Children on Register at end of Quarter	62	12
“ Foster Mothers on Register at end of Quarter...	16	10
“ visits paid (under Children Act) ...	74	10

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1089—Cheltenham Infant Welfare Association—Quarterly Report—Read, Report for the quarter ended 31st March, 1946.

The attendance at the Centres had been as follows :—

	Infants.	Toddlers.
At Highbury (13 Meetings)	493	344
At Bethesda (12 Meetings)	428	323
At St. Mark's (13 Meetings)	408	268
At Baker Street (13 Meetings)	421	225
At Whaddon (13 Meetings)	402	207

1090—Midwives Act—Medical Assistance—The Medical Officer of Health reported the total amount of doctors' fees claimed for the period from April 1st, 1945, to March 31st, 1946, was £81 0s. 6d., of which £29 7s. 6d. was chargeable to patients. In the special circumstances of one case, the Medical Officer recommended that the doctor's fees amounting to £7 7s. 0d. be paid. RESOLVED, That this be approved.

1091—Sunnyside Maternity Home—The Medical Officer of Health reported the mother of an illegitimate child stayed in the Home for an additional 17 days, paying £10 10s. 0d. in advance for the first fortnight, but agreeing to pay 15s a day for extra days, leaving outstanding £12 15s 0d., which she stated she was unable to pay. RESOLVED, That the Medical Officer of Health obtain further particulars and that the Chairman and Mrs. Mellersh be authorised to act.

1092—Children Act—(a) The Medical Officer of Health submitted list of foster mothers for registration, and recommended the maximum number of children allowed should be as follows :—

Name.	Address.	Maximum No. of Children allowed.
Mrs. Nichols	65 Hewlett Road	1
Mrs. Webb	42 Union Street	1

RESOLVED, That these recommendations be approved and adopted.

(b) The Medical Officer of Health reported a foster mother had failed to give notice of removal of the child from her care. Letters were ignored and the Health Visitor was unable to find the foster mother at home. RESOLVED, That the Town Clerk communicate with the foster mother.

1093—Dentistry—The Medical Officer of Health reported that 12 Mothers and 12 Infants had attended the School Dentist during the quarter ended 31st March and one necessitous mother had been assisted to obtain dentures.

1094—Orthopaedic Scheme—(a) The Medical Officer of Health reported on the work of the Orthopaedic Clinic during the quarter. The number of children on the Register was 187, of which 95 were chargeable to the Education Committee, in respect of which 20 Surgeons' consultations had been held ; 92 children were chargeable to this Committee, in respect of which 48 Surgeons' consultations had been held.

Miss Murrey, Orthopaedic Nurse, had resigned and Miss M. M. Seaton appointed in her place.

(b) Hospital Charges—The Medical Officer of Health submitted accounts for treatment of 52 out-patients amounting to £1 15s 0d., including 52 attendances at 6d. RESOLVED, That this account be paid.

1095—Ophthalmia Neonatorum Cases—The Medical Officer of Health submitted account for treatment of one case amounting to 10s 9d. RESOLVED, That this be paid.

1096—Adoptions—The Medical Officer of Health reported the Committee was represented at the Cheltenham County Court in connection with 8 cases, comprising 7 Borough cases and 1 County case.

1097—Lecture Course for Nursery Nurses—A number of lectures were being given by outside lecturers. The fee allowed by the Ministry was 7s 6d, and the Medical Officer of Health recommended this be increased to 10s 6d. RESOLVED, That this be approved.

1098—Treatment of Ringworm in Children under School Age—School children suffering from ringworm were sent to a Birmingham hospital for treatment at a fee of £2 2s. 0d., the Education Committee paying the railway fares. A considerable outbreak of ringworm at Nazareth House had affected a number of children under school age, and a request had been received for these to be sent to Birmingham for treatment. The Medical Officer of Health reported he had been unable to arrange for treatment locally, and recommended the Committee should provide the above facilities in respect of those children under 5. RESOLVED, That this be approved.

1099—Home Helps Sub-Committee—(Report circulated)—RESOLVED, That the report be approved and adopted except that with regard to Item 2 this Committee consider payment of omnibus fares should be borne by the service and not by the householder.

1100—Future of War-Time Day Nurseries—RESOLVED, That the report (copy circulated) of the Joint Committee appointed to consider the submission of Scheme to the Ministry of Health in regard to the future of the War-time Day Nurseries be approved and adopted.

1101—National Association of Maternity and Child Welfare Centres—RESOLVED, That Councillor Miss Carter and Mrs. E. E. Hopkins be authorised to attend the Annual Conference of this Association in London on the 27th and 28th June.

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1102—Thirlestaine Court Nursery—(a) Income Scale—As from the 1st April, 1946, the Council became responsible for this for Nursery, and no Government grant would be payable in respect thereof. The Medical Officer of Health submitted revised Income Scale for consideration with a view to minimising the cost as much as possible. RESOLVED, That this Income Scale (copy circulated) be approved and adopted.

(b) The Town Clerk reported conclusion of negotiations to purchase Thirlestaine Court for £4,500, the price recommended by the District Valuer, fixtures and fittings to be purchased at valuation. RESOLVED, That the property be purchased; that application be made to the Ministry of Health for loan sanction and to the Public Works Loan Board for a Mortgage, and that the Common Seal be affixed to the necessary documents.

(c) The Nursery being the responsibility of the Council, it was felt that the House Sub-Committee which had been running the Nursery, should be enlarged. The Town Clerk suggested that the War-time Nurseries Sub-Committee should in future deal with the matter, the present House Sub-Committee continuing to meet as before and reporting to the War-time Nurseries Sub-Committee every month. RESOLVED, That this be approved.

(d) The Parks Superintendent had undertaken to keep the Nursery grounds in order, but owing to weather conditions and labour difficulties, he had not been able to do so and suggested it would be advisable to appoint a gardener. RESOLVED, That an advertisement be issued for a gardener three days a week.

1103—Home Helps Organiser—RESOLVED, That the Home Helps Organiser be paid a cycle allowance of £5 per annum as from 15th October, 1945, the date of her appointment.

1104—Ministry of Health Circulars—The Town Clerk reported on the following Circulars, namely :—

(a) Circular 31/46—Financial Assistance to Intending Health Visitors—Under this scheme an allowance of £100 would be made to trainees towards expenses. The allowance would be payable monthly and suitable applicants, who must be State Registered Nurses under 35, would have to appear before a Selection Board.

(b) Circular 63/46—Nursery Provision for Children under 5—This Circular dealt with points arising under Circular 221/45. It had been decided to simplify the procedure for calculating the price of equipment taken over, which would now be transferred at the rate of £10 per place in War-time Nurseries, reduced by 12 ½ per cent for each year or part of a year during which the Nurseries had been open, and where cookers, refrigerators and gas or electric fires had been purchased locally, these might be taken over at the prices originally paid, discounted as above. The cost of any equipment taken over could be included in the claim for grant for the year 1946-47. As from 1st April, couponed materials for necessary replacements could be obtained under coupon-free purchasing powers, while required equipment should be obtained through normal sources, as it was

not proposed to place further central orders for nursery equipment. Certain equipment was still available for purchase at the prices shown, provided orders were placed therefor before 30th April.

(c) Circular 77/46—With a view to encouraging midwives to undergo refresher training and resume practice, the Minister of Health had arranged for payment of a maximum grant of £45 payable at the rate of £15 a month. A condition of the grant was that applicants must undertake to practise whole-time midwifery for at least one year after finishing the Course otherwise than in private practice or in private nursing homes. The Circular also dealt with the superannuation position of pupil midwives, and advised that in general where the pupil midwife assisted in the work of the training institution or otherwise in the service of the local authority in the course of her training, she should be regarded as an employee for the purpose of the Local Government Superannuation Act, 1937.

(d) Circular 82/46—In view of the present shortage of midwives and pressure on maternity accommodation, the Central Midwives Board had decided a midwife need not normally attend a patient after the tenth day, the matter to be reviewed in six months.

1105—War-Time Nurseries Sub-Committee—Read, Reports of the Sub-Committee held on 17th January, 28th February, 28th March and 11th April, 1946. RESOLVED, That these Reports be approved and adopted. ALSO RESOLVED, That in future this Sub-Committee be designated "The Nurseries Sub-Committee.

LEIGH JAMES, Chairman.

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GENERAL PURPOSES AND WATCH COMMITTEE.

24th April, 1946. Present—The Mayor (Chairman) ; Aldermen Leigh James, Lipson and Ward ; Councillors Bush, Bettridge, Biggs, Green, Grimwade, Rev. de Courcy Ireland and Thompson.

1106—Market and Public Control Sub-Committee—The Market and Public Control Sub-Committee met on 3rd April (report circulated), RESOLVED, That the report be approved and adopted.

1107—Cheltenham and Gloucester Joint Airport Committee—The Joint Airport Committee met on 21st March, 1946 (report circulated). RESOLVED, That the report be approved and adopted.

1108—Closing of Sub-Post Offices (Min. 921).—Letters were submitted from the Postmaster General and the Assistant Postal Controller, Regional Office, Bristol, intimating that following a full review of the circumstances it had been decided not to close Whaddon Road Post Office, but in regard to St. Mark's Sub-Post Office there were no exceptional features justifying its maintenance, and it was regretted the matter could not be re-opened. Further enquiries were being made in regard to telegraphic services at Whaddon Road Post Office, and a further communication would be sent in due course.

1109—War Memorial—(a) County War Memorial—(Min. 920)—The Mayor reported upon her attendance at a meeting to consider the proposed County War Memorial, when a great many representatives present were opposed to the proposal for the restoration at the crypt of the Cathedral From 23 replies received from Local Authorities, 9 were in favour of the crypt ; 7 against ;

1 against any Memorial ; whilst the remainder proposed the postponement or alteration of the proposal.

It was considered that the amount to be raised for the proposal should be £10,000 to £20,000, but on visiting the crypt it was apparent that this sum was inadequate for the purpose, and that having regard to the condition of the crypt a considerable expenditure would be necessary. No definite figures however were submitted as the cost of the proposed scheme, and it was finally decided that the matter should be adjourned to enable the financial position to be investigated, after which a further meeting would be held.

(b) A suggestion was submitted from the Cheltenham Cultural Council that a fitting form of War Memorial for Cheltenham would be a Community Centre providing both a symbol of remembrance to those who had fallen and an asset to the town of which they would have been proud. RESOLVED, That this proposal be considered in due course with other suggestions received, and that a Sub-Committee of this Committee meet representatives of local bodies and organisations to discuss the question of a War Memorial in the Borough, the date of such meeting being left to the Mayor.

1110—Marle Hill House—This property was leased for a period of 14 years, expiring on the 29th September, 1946. The lessees have given notice to vacate the premises on that date, but had asked that a relative, who resided with them and who was unable to obtain other accommodation, might be granted the tenancy of the cottage which formed part of the lease, either as a tenant or caretaker, or both, particularly in view of damage caused to the property. RESOLVED, That the property be offered to the Housing Committee with a view to its conversion into flats for housing accommodation together with the application for the tenancy of the cottage.

1111—Field adjoining Marle Hill House—Application was submitted from the Cheltenham Butchers' Buying Committee for a tenancy of the grazing rights on land adjoining Marle Hill House as in previous years. RESOLVED, That a tenancy be granted for 364 days on the same terms and conditions as hitherto.

1112—House to House Collections—RESOLVED, That applications from the Gloucestershire Diocesan Association for Moral Welfare Work and the Cheltenham District Nursing Association for licences for the year April, 1946, to March, 1947, be granted, subject to compliance with the usual conditions.

1113—Local Fuel Overseers and other Officers—Car Allowances--Circular dated 18th March, Ministry of Fuel and Power, intimated that officers employed by local authorities on behalf of the Ministry who had been authorised to use their motor cars on official business and who were in receipt of allowances at " Casual User " rates, would as from 1st January, 1946, be reimbursed at the rate of 6d. per mile for the first 2,880 miles per year, irrespective of horse power, and 3d. per mile thereafter.

1114—National Scheme of Salaries and Conditions of Service—It was reported that the Establishment Sub-Committee had made good progress in the grading of officers and other matters under the National Scheme of Salaries and Conditions of Service and would shortly submit recommendations thereon. The Sub-Committee recommended that this Committee, which was composed of Chairmen of the various Committees, should assume responsibility for presenting the proposals to the Council when recommendations were submitted without their previous submission

to individual Committees for consideration in so far as recommendations affected officers under their control. This would result in delay in bringing the scheme into operation and possibly necessitate reconsideration if Committees made alterations in the salaries of their officers by reviewing the proposals from a Committee point of view rather than as a whole.

In dealing with the salaries every effort had been made to co-ordinate the proposals of departments, after consideration by the Chief Officers concerned, in order to avoid anomalies. RESOLVED, That the recommendations be approved.

1115—Staff—(i) Chief Sanitary Inspector's Department (Min. 1005)—RESOLVED, That the recommendation of the Public Health Committee appointing Mr. J. F. Ursell to fill the vacancy caused by the retirement of Mr. C. W. Clifford, and the appointment of Mr. H. E. Clapp. to fill the vacancy caused by the promotion of Mr. J. F. Ursell, be approved.

(ii) Borough Surveyor's Department (Min. 1087 (c))—Resolved, That the recommendation of the Street and Highway Committee in regard to the calculation of the temporary payment of £50 per annum made to Mr. Timms in the 15% temporary salary increase the appointment of Mr. H. O. Hawkins, in Grade C, Class 1, of the Temporary Officers' Scales of Salaries (£400-420) and the application of the temporary salary adjustment to this appointment be approved.

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1116—Town Clerk's Department—Assistant Solicitor—The Town Clerk reported that Mr. J. Atkinson, LL B., had been successful in passing the final examination of the Law Society and recommended that he be appointed Assistant Solicitor as from the 6th May. 1946, at a salary of £420 per annum, rising by annual increments of £15 to £465 per annum, plus bonus, but not the temporary 15% increase, which would fit in with the appropriate grade in the new scale of salaries if, and when, adopted. RESOLVED, That this be approved.

1117—A.R.P. Service Siren—Letter was submitted from the National Fire Service intimating that it had been decided to use as from 29th April the siren at Messrs. Shirers and Lance's for calling out part time members of the N.F.S. when required to augment the whole time personnel. The signal would be a steady note of 60 seconds duration and would only be used between the hours of 7 a.m. and 10 a.m.

1118—Cheltenham Grammar School Governor—RESOLVED, That Mr. H. O. Barnett, whose term of office expired 2nd March, 1945, be re-appointed a representative Grammar School Governor for a period of 3 years, expiring on 2nd March, 1948.

(NOTE.—A representative Governor need not be a member of the Council).

1119—Police—(a) Police Establishment in the Borough—The Chief Constable attended the meeting, reviewed the existing police arrangements in the County, and explained the reasons for his proposals to increase the establishment, particularly in so far as Cheltenham was affected. RESOLVED, That the Chief Constable be thanked for attending the Committee and for his explanation, and that the Committee welcome the proposals now outlined.

(b) Police Act, 1946—(Min. 733)—Circular 101/46, Home Office, was submitted pointing out that this Act received Royal Assent on 15th April, 1946, and that as from 1st April, 1947, non-county boroughs, with two exceptions, would cease to be police authorities and that the functions would be transferred to County Councils and County Boroughs. The Circular also called the attention to the provisions of the Act for transferring of personnel of non-county borough forces to the County, including civilian clerks, telephone operators, and the like, and for the transfer, or retention, of property used for police purposes. This Council would continue to appoint a Watch Committee and exercise the functions in respect to street and house to house collections. A county district, subsequently becoming a County Borough, would become a police authority automatically unless an amalgamation scheme under the Act was in force. Attention was also called to the provision made for affording financial relief to non-county boroughs who would incur a substantial increase of the police rate following 1st April, 1947, as in the case of Cheltenham, and application should be made to the Secretary of State for an Order applying the provisions of the Act in this respect where this was necessary. Early discussions should take place between County Councils and non-county boroughs affected by the Act, so that the changeover in April, 1947, might take place smoothly. RESOLVED, That the Town Clerk and Borough Treasurer consider the provisions of the Act, and its implications in regard to Cheltenham, and report to a later meeting of the Committee with a view, in particular, to application being made to the Secretary of State for an Order as mentioned above.

CLARA F. WINTER BOTHAM, Chairman.

RATING COMMITTEE.

25th April, 1946. Present—Councillor Bettridge (Chairman) ; Alderman Ward ; Councillors Bush and Mann.

1120—Incorporated Association of Rating and Valuation Officers.—RESOLVED, That the Rating and Valuation Officer and Councillor Mann be authorised to attend the Annual Meeting of the Association in London on 28th and 29th June.

1121—Thirlestaine House—The Rating and Valuation Officer reported the owner had appealed against the present assessment. He pointed out that as some of the buildings previously erected had now been removed, the assessment should be amended. RESOLVED, That the Committee inspect the premises.

1122—Defaulter—The Committee considered statement submitted by the Rating Officer regarding a defaulter and gave instructions for dealing with same.

1123—Proposals—The Committee considered proposals submitted by the Rating and Valuation Officer. RESOLVED, That the proposals be submitted as now settled by the Committee.

1124—Unpaid Rates—A Statement of unpaid rates for the half-year ended 30th March last was submitted and signed by members of the Committee.

1125—Rating and Valuation Officer—(Min 955)—The new Assistant Rating and Valuation Officer had not yet been appointed, though it was hoped the appointment would be made before the 1st June, and it was RESOLVED, That Mr. E. D. Ricketts be asked to continue as Rating and Valuation Officer until that date.

A. J. BETTRIDGE, Chairman.

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FINANCE COMMITTEE.

26th April, 1946. Present—Councillor Thompson (Chairman) ; Aldermen Taylor and Ward ; Councillors Biggs, Bettridge, Garland, Grimwade, Morris and Mann.

1126—General Rate—Read, report of Borough Treasurer dated 26th April, 1946, on the collection of the second instalment of this rate. Amount collected £169,967 amount outstanding £5,737.

1127—Water Rate—Read, report of Borough Treasurer dated 26th April, 1946, on the water rate for the half-year ending 31st March, 1946. Amount collected £18,270, amount outstanding £237 (excluding water charges).

1128—Electricity Charges—The Borough Treasurer reported that electricity charges amounting to £30,317 9s. 4d. had been collected since the last meeting. Accounts outstanding were £912 9s. 11d., re-chargeable works carried out and £264 2s. 4d. for electricity supplied.

1129—Loans—The Borough Treasurer reported :— (i) Renewal of loans £10,585. (ii) Repaid loans £9,483. (iii) New loans for replacement of repaid loans £22,000.

1130—Borough Treasurer's Department—(a) Internal Auditor—(Min. 776 (ii)). Twenty applications were received for the above appointment, but as the applicants did not meet the standard desired, an appointment has been deferred until the adoption of the new National Scales and Conditions of Service.

(b) Chief Accountant—Mr. W. J. Morrell has been demobilised and resumed his duties on 24th April, 1946.

(c) RESOLVED, That the Borough Treasurer be authorised to purchase office equipment and floor covering for his office at a sum not exceeding £100

1131—Electricity Deposits—Following consideration of the question of the payment of deposits in respect of electricity supplies at previous meetings, the Borough Treasurer asked instructions in regard to four firms. RESOLVED (1) That in future all agreements for industrial electricity supplies be on a monthly basis. (ii) That in the case of the four firms now mentioned, whilst no deposit be required at the present time, the terms be amended to provide for payment monthly, and in the event of default the Town Clerk and Borough Treasurer be authorised to terminate the agreements and require the payment of a deposit before resuming supplies or entering into a new agreement.

1132—Cashiers Offices—These offices were opened for receipt of money between 10 a.m. and 4 p.m. on each weekday, except Saturday, and between 9.30 a.m. and 12 noon on that day.

Suggestions have been made that the Electricity Cash Office be opened at 9.30 on each day. The Borough Treasurer pointed out the difficulties in arranging this until financial collections were centralised, owing to the fact that there was only one receipting machine and the time between 9

and 10 a.m. was occupied in disposing of cheques received by mail, and to the age of the cashier and his health condition.

Two assistants commenced at 8.30 a.m. to make the mail available for the cashier at 9 a.m.

Whilst at the present time there was some congestion and queues in the Electricity Cashier's Department, these would disappear on centralised collection where cashiers operated simultaneously, one cashier being engaged on cheques, whilst the others continued the collection of money. It was also pointed out that it would be difficult, and probably cause complaint, if one collecting office was opened at the above hour, whilst the others remained closed. RESOLVED, That, whilst appreciating the difficulties mentioned by the Borough Treasurer, arrangements be made for the Electricity Cashier's Office to be opened at 9 30 a.m. each morning.

1183—Superannuation—The Borough Treasurer reported that the following three members of the library staff had failed to return to the Council's employ after war service, although the Council had been making up their pay :—

Miss Benney	...	Contributions	£56 17 2
Miss Burford		do.	£65 12 8
Miss Gardner		do.	£43 7 9

Whilst no claim had been made for the refund of their superannuation contributions, the Council were under a liability to repay them at the expiration of one year from the date of the employee ceasing service, unless previously claimed. RESOLVED, That, failing earlier claim, the Borough Treasurer be authorised to refund the above amounts at the expiration of one year from the termination of the above officers' service.

1134—Rating and Valuation Officer—It was reported that in view of the difficulty experienced in appointing a successor, Mr. E. D. Ricketts had undertaken to continue service for a further month on the understanding that this would be final.

1135—Loan Sanctions—Loan sanctions had been received from the Ministry of Health as follows :—

- (i) Min. 389) Nos. 2 and 3 Winchcombe Street (Street and Highway Committee) £1,852
- (ii) Min. 627) Arle House. Conversion into flats ... £1,256
- (iii) Min. 210) Lynworth Farm Estate. Erection of houses (Housing Committee) £68,717

RESOLVED, That the Common Seal be affixed to a mortgage with the Public Works Loan Board in respect of the loan of £68,717 mentioned above.

THEO. L. THOMPSON, Chairman.

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HOUSING COMMITTEE.

25th April, 1946. Present—Councillor Bush (Chairman); The Mayor ; Alderman Lipson and Pates ; Councillors Addis, Bayliss, Compton, Garland, Rev. de Courcy Ireland, Strickland and Yeend.

1136—Furnished Houses —Circular 75/46 Ministry of Health, forwarding copy of question and answer in the House of Commons upon the position of tenants alleged to be outside the scope of the Rent Restriction Acts, was submitted, The Minister intimated that whether furnished accommodation was within the scope of the Acts could only be determined on the facts of each case and dependent on whether or not the value of the furniture to the tenant was a substantial proportion of the rent. If the premises were outside, pending the setting up of Tribunals under the Furnished Houses (Rent Control) Act, 1946, the tenant had no security of tenure and no adequate protection against excessive charges and where Local Authorities were satisfied that exploitations is taking place, they were asked to take all steps open to them in dealing with cases coming to their notice. Authorities were already authorised to requisition housing accommodation when it became vacant and applications would be entertained to requisition occupied accommodation if necessary to prevent people becoming, or likely to become, homeless.

1137—Progress Officers—(Min. 435)—Circular RH 2/46, Ministry of Health, Regional Offices, was submitted, notifying the appointment of Progress Officers in various areas, who would be concerned with the progress of housing. Mr J. Barsby had been appointed for this area. The Minister asked that these Officers, who were instructed to give all possible assistance in the solution of their housing problems, be given every facility.

1138—Building Materials and Labour—(i) Circular 76/46, Ministry of Health, was submitted forwarding details of scheme for priority distribution of building materials and components, and indicating that the shortage of a number of important building materials would continue for some time. In order to secure the maximum progress, priority distribution was necessary. After consultation with the manufacturing and distributing industries, a scheme had been prepared to ensure the supply of certain building materials and components operative from the 25th April. The Council were recommended to bring these arrangements into operation at the commencing date for W.B.A. housing projects under their control. Enclosures with the Circular indicated the supply position of slates, bricks, lead and plaster board, and suggestions as to the action to be taken to secure the best results. Further notes on this subject would be issued shortly and these would be supplemented from time to time. In Circular 50/46 (Min. 949), Local Authorities were asked to give clue regard to the supply of materials when they considered applications for licences and these would require special consideration in the future. It hoped Authorities would make full use of their licensing powers so that private building and maintenance works did not make undue demands upon materials in short supply, Licences for extensive brickwork should be restricted at the present time. It might also be necessary from time to time to make a licence conditional that other materials shall be subject to restriction on notification from the Ministry that they are in short supply.

(ii) The Town Clerk reported that a conference was held on the 15th April between representatives of various Government Departments and Local Authorities regarding housing and building work in this region. The Chairman, Borough Surveyor and himself attended on behalf of the Council. The conference was convened to discuss the allocation of labour between housing and other urgent and essential work. The Region had now been divided into zones, the Cheltenham zone comprising, the Boroughs of Cheltenham and Tewkesbury, the Urban Districts of Charlton Kings and Cirencester, and the Rural Districts of Cheltenham, Cirencester, North Cotswold and Northleach. Figures submitted from returns showed labour employed in this zone for the three months ended 31st March, 1946, as follows:

Permanent houses ...	222
Temporary houses	69
Civil Licences issued by Local Authorities for private permanent houses	267
Civil Licences other than new houses by Local Authorities	777
Total building operatives on housing	1335
Other works. W.B.A. Contracts ...	80
W.B.B. "	121
Civil licensed work by Regional Licensing Officer.	<u>510</u>
	<u>711</u>
Total covering all works 2,046	

Work (represented in building operatives for this period) for private enterprise and Local Authority in respect of the Borough was as follows :—

Private Interest :	Permanent Houses	173
	Works other than permanent houses	343
Council:	Permanent houses	107
	Temporary houses	28

The estimated labour force which would be available in the zone for June was 2,055, after allowing for deductions in respect of employees not capable of mobilisation, i.e. employers with 4 employees or less, the net estimated labour force available would be 1,800. Of this force, the estimate for Cheltenham was 1,150 gross and 1,000 net. The estimated requirements of this Council for the 3 months June to September was stated to be 200 for permanent and 90 for temporary houses whilst licences for work on private houses and conversions showed a required labour force for that period of 80 for houses and 45 for conversions and repairs. The overall requirements in respect of this zone being 1,115 After consideration it was agreed that the labour force for the three months, June to September, should be allocated as 60% in respect of housing schemes and licences issued by Local Authorities, and 40% for licences issued by Government Departments for other urgent and essential works. This gave a labour allocation in respect of the rent, of 1,105, of which 450 was allocated to the Borough. It was proposed to hold another conference within the next months when the question of the various classes of craftsmen would be then discussed. RESOLVED, That the Borough Surveyor be instructed to see that Licences issued during the period ending 30th June do not exceed the 60% labour force allocated to the Borough and that the Estate Management Sub-Committee have regard to this when considering applications for Licences for the erection of houses by private enterprise.

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1139—Marle Hill House—This property, the lease of which expired in September next, was offered to this Committee by the General Purposes Committee for housing purposes. RESOLVED, That the Borough Surveyor be instructed to inspect the property and report as to the practicability of converting it into flats for inadequately housed persons.

1140—British Restaurant, Whaddon—The British Restaurant Committee, at the suggestion of the Ministry of Food, had asked the Education Committee to take over this restaurant for the feeding of school children. The restaurant was situate on land reserved for shop sites. RESOLVED, That the Education Committee be allowed the continued use of this land.

1141—Agg-Gardner Recreation Ground Allotment—(Min. 1019)—The Committee considered a recommendation from the Allotments Committee that tenants of the Housing Estate adjoining these allotments be asked to assist in preventing wilful damage, trespass and pilfering on these allotments. RESOLVED, That the Housing Manager be instructed to approach the tenants accordingly.

1142—Lynworth Farm Estate—(i) Progress was limited by the fact that only 11 bricklayers were working on the site, A Ministry of Labour official visited the site, and an effort was being made to increase the number of bricklayers to 20. Windows have been delivered for the first 10 houses, and work therefore was being concentrated on these.

(ii) School and Church Sites, Lynworth Farm—The Borough Surveyor interviewed the County Architect and Deputy County Education Secretary on the site and indicated the extent of the school site adjoining Coronation Road. The request for further sites which had been increased from two half acre sites to a possible three, to accommodate Nursery Schools, was also considered. Location for one was suggested in the north-west corner of the estate, close to the village green, a second in the Cam Road area, and a possible third towards the existing portion of Cromwell Road, or near Severn Road. The Borough Surveyor pointed out, that continued granting of sites for other purposes, would affect the housing programme He suggested the sites reserved for Churches be restricted to half acre each which would provide the additional school sites without decreasing the acreage available for housing. RESOLVED, That the recommendations of the Borough Surveyor be adopted and that the Church authorities concerned be notified accordingly.

(iii) Road Development, Junction of Priors Road and Prestbury Roads—The Borough Surveyor reported that as instructed he had submitted proposals for the development at the above road junction to the County Council who adhered to their decision requiring a service road. In addition to the cost of extra roadworks, he was of the opinion that this would give the appearance of a great expanse of concrete for this type of development and would mean the loss of the sites for 17 houses. RESOLVED, That the Committee do not consider service roads are necessary for this development, and that the County Council be requested to receive a deputation from the Committee to discuss the question.

1143—Temporary Housing—Progress—(1) Priors Farm—(a) A tender from Messrs. Smith Bros. for fencing amounting to £9 0s. 0d. per house was submitted to the Ministry of Works for acceptance, who had asked the firm to confirm that the tender included insurance and the Fair Wage Clause and was a firm price. Subsequently on visiting the site, the firm became aware of the conditions in the specification that the fencing to the 173 houses could not be completed in one operation and the tender must provide for work as groups of houses were completed, commencing with the 40 now available. Messrs. Smith Bros. now asked that a rise and fall clause be included in the contract and that they be compensated for wet time, or alternatively, they be permitted to submit a revised tender at per house. RESOLVED, That the amended tender of £10 per house be approved and submitted to the Ministry of Works for approval.

(b) Siting of houses on South Avenue—The Borough Surveyor reported that in order to conform to the Ministry of Health's instructions on the siting of temporary houses, the houses in South Avenue were planned to face South so as to ensure the maximum of sunshine in the living rooms. Consequently the backs of these houses will be seen from Priors Road and he suggested that they be resited so as to face Priors Road. RESOLVED, That no alteration in the siting be made.

(ii) Brighton Road—The Borough Surveyor reported that the 8 bungalows erected on this site were still incomplete and that the Contractor was awaiting certain fittings, mainly plumbing units. RESOLVED, That the Progress Officer for this region be requested to assist in ensuring the delivery of the fittings.

(iii) Courtenay Street—6 bungalows have now been delivered to this site and 3 were in course of erection.

(iv) Prestbury Road—The Borough Surveyor reported that Messrs. W. & J. B. Halls had received instructions to proceed with the foundation slabs.

(v) B.I.S.F. Houses—(Min. 1043). Letter was submitted from the Ministry of Health indicating that 50 B.I.S.F. Houses had been allocated to the Council and that Messrs. E. Chivers & Son, Devizes had been nominated contractors. The Ministry requested the submission of layout plans in sketch form at an early date. RESOLVED, That the Borough Surveyor prepare such plans, and submit them to the Ministry as soon as possible.

(vi) Selkirk Gardens—This site was ready for slabbing and was handed over to the Ministry of Works in December last, but no further progress had been made. Alderman Lipson, indicated that if full details were forwarded to him, he would take up the matter direct with the Minister of Works. RESOLVED, That the Town Clerk forward the details to Alderman Lipson.

1144—Building Apprenticeship Scheme—Chelt Road—The specification, bills of quantities, site plan and drawings of these houses had been submitted to the Ministry of Works. The Ministry were doubtful as to whether the necessary number of boys would be available for this work and would not issue preliminary approval until this matter was cleared. The Borough Surveyor reported that since receipt of this letter, he had been informed by the Joint Secretaries of the Apprenticeship Committee that 14 boys had been interviewed and found suitable. These together with the 24 boys at Margrett Road made a total of 38 and a minimum of 20 was required on each scheme. RESOLVED, That application be submitted again to the Ministry of Works for permission to commence the scheme in respect of the two houses in Chelt Road at an early date.

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1145-Estate Management Sub-Committee—The reports of the Sub-Committee of their meetings held on the 19th and 28th March were submitted :—

(i) Emergency Housing Accommodation—Nearly 900 appeals had been sent out in connection with the " Spare Rooms " appeal.

(ii) Staff—Miss E. M. S. Wilkinson was appointed Assistant Housing Manager.

(iii) Requisitioned Properties—The Borough Surveyor reported that St. Keverne had been handed over to the Housing Manager, 197 High Street would be completed by 4th April, Glencairn Stables (1 flat) ready by 14th April ; Fleurville, Ashford Road in about 4 weeks time, tenders were awaited in respect of 2 properties ; 22 Lansdown Place (1 flat) available for immediate occupation ; and the approval of the Ministry was awaited in respect of two properties.

(iv) Applications-13 applicants were interviewed by the Sub-Committee and 7 further applications considered.

(v) A building licence was granted to Mr. G. Moulder in respect of 8 flats on site in Gloucester Road at a maximum selling price for each flat of £1,140 and maximum rent for each flat of per annum, plus rates.

(vi) Borough Surveyor's Department—Mr. H. O. Hawkins—The appropriate Committee had been recommended that this Officer be placed in Grade C (Class 1) of the Council's Grading Scheme for temporary officers. A large number of routine matters were also dealt with. RESOLVED, That the reports be approved and adopted.

1146—Requisitioning Sub-Committee—Read, report of this Sub-Committee of the meeting held on the 16th April :—

(i) 59 Rodney Road—Approval was given to de-requisitioning of this property on condition that the owners converted the two top floors into flats.

(ii) 5 further properties had been requisitioned and enquiries instigated in respect of 4 others.

(iii) Government departments had retained the properties Gwernant, Pittville Circus Road, and Belfield, Western Road.

(iv) Permission was given for the Lessee of part of 105 Promenade to sublet a portion for office accommodation. RESOLVED, That the Report be approved.

1147—Staff—Housing Department—The Committee drew attention to the queues that were constantly forming outside the Housing Department. He reminded the Committee that the Department was still under-staffed, and he suggested that another interviewing Clerk should be appointed in order that applications and enquiries may be dealt with more quickly. RESOLVED, That the Town Clerk be instructed to advertise for an Interviewing Clerk in the Housing Department at a salary of £200 per annum, plus temporary salary adjustment of 15% and cost of living bonus, and that the Chairman and Vice-Chairman be authorised to make an appointment.

1148—Government-Owned Equipment—(Min. 747). The Town Clerk had informed the Ministry of Health that the charge of 80% of the purchase price for bedding equipment taken over by Local Authorities was excessive, and the Ministry had intimated that this percentage was for new articles and only included as a guide to Local Authorities in disposing of equipment to the public. It was realised that all equipment was not in a new condition and the concession given to Local Authorities

of purchasing for their own services at 80 per cent of the quoted price was based on the assumption that only fully serviceable items would be so purchased. In view of the Town Clerk's representations, it was suggested that the price paid for new articles should be 80 per cent. of the price shown in the previous circular but that the department should be informed what was considered a fair price for second hand, damaged, and old articles, bearing in mind their condition, and the fact that a fair return to the Exchequer must be made in respect of all equipment sold by Local Authorities. The Town Clerk pointed out that in his view, the price for other than new articles should be 40 per cent. of the Ministry's quoted figure, and regard would be had to the price when advice had been obtained from a firm in the town from whom the Committee were securing valuations.

H. T. BUSH, Chairman.

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Borough of Cheltenham

Municipal Offices, Cheltenham, 30th May, 1946.

Sir (Madam),

You are hereby summoned to attend a **Meeting of the Council to be held at the MUNICIPAL OFFICES, on Monday, the 3rd day of June, 1946, at THREE O'CLOCK** in the afternoon, at which meeting the following business is proposed to be transacted and any other business that may legally be transacted at such meeting :-

1. To approve and confirm the minutes of the last meeting.
2. Communications by the Mayor.
3. To approve, or otherwise, the proceedings of the following Committees and to deal with any matters arising thereon requiring the attention of the Council :—

Committee.	Date of Meeting.
BRITISH RESTAURANTS ...	9th May, 1946.
PARKS AND RECREATION GROUNDS ...	13th “
PUBLIC HEALTH	13th “
HOUSING ...	14th & 22nd May, 1946.
WATER ...	14th May, 1946.
ELECTRICITY AND LIGHTING	14th “
PLANNING	15th & 20th May, 1946.
ALLOTMENTS ...	15th May, 1946.
ART GALLERY AND MUSEUM	17 th “
PUBLIC LIBRARY ...	17 th “
CEMETERY AND CREMATORIUM	17th “
TOWN IMPROVEMENT AND SPA	7th & 17th May, 1946.
STREET AND HIGHWAY...	20th May, 1946.

GENERAL PURPOSES AND WATCH	21st “
RATING ...	22nd “
FINANCE ...	8th & 24th May, 1946.

4. To nominate a person, other than a member of the Council, to fill the vacancy on the Guardians Committee, caused by the appointment of Mrs. E. E. Hopkins as a County Council representative.

5. Memorials, applications, complaints, etc.

To EACH MEMBER OF THE COUNCIL.

Yours faithfully,

F. D. LITTLEWOOD, Town Clerk.

Borough of Cheltenham.

At a Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices in the said Borough on Monday, 6th May, 1946. Present :

The Worshipful the Mayor (Alderman Clara F. Winterbotham, M.B.E., J.P.). The Deputy Mayor (Alderman T. Wilfred Waite).

Aldermen Leigh James, Lipson, M.A., M.P., Pates, Taylor, Capt. Trye, C.B.E., R.N. (Retd.) and Ward ; Councillors Addis, J.P., Bayliss, Bendall, Bettridge, Lt.-Col. Biggs, O.B.E., Bush, Carter, Compton, Rev. de Courcy Ireland, M.A., Gardner, Garland, Green, Grimwade, Mann, Midwinter, Morris, Readings, Smith, Strickland, Thompson and Yeend.

Apologies—Apologies for absence were received from Councillors Fildes and Till.

1149—Minutes of Previous Meeting—RESOLVED, That the minutes of the meeting of the Council held on 1st April, 1946, having been printed and circulated to each member of the Council, be taken as read, and that the same be approved and confirmed.

1150—Death of Miss S. Smith—The Mayor referred to the death of Miss Sybil Smith, daughter of Mr. Councillor P. T. Smith and Mrs. Smith, at the age of 39 years. RESOLVED, That the deep and sincere sympathy of the Council be conveyed to Councillor and Mrs. P. T. Smith and family in the tragic loss which they have sustained in the death of their daughter, particularly at such an early age.

1151—Proceedings of Committees—RESOLVED, That the proceedings of the under-mentioned Committees at their meetings held on the dates respectively appearing be approved and confirmed:—

Cemetery and Crematorium March 25 & 29

Parks and Recreation Grounds April 8 & 30

Public Health April 8

On consideration of Min. 1002 (Sewage Works—Acquisition of Whitehall Farm) IT WAS RESOLVED, That the Council go into Committee. The Town Clerk thereupon reported that the agents to the owner had tentatively agreed to sell Whitehall Farm including the farmhouse, two cottages, and 128 acres of land at the sum of £7,200, and he awaited confirmation. He asked instructions to proceed with the purchase on these terms to avoid any delay. RESOLVED, That, subject to confirmation of the offer, the purchase of the land at the above figure be approved ; that the Town Clerk prepare the necessary documents, and that the Common Seal be affixed thereto. Upon resuming in open Council IT WAS RESOLVED, That Min. 1002 be approved, with the addition of the above authority to purchase, and the minutes of the Public Health Committee were approved and confirmed as mentioned above.

Water April 9

Allotments April 10

Town Improvement and Spa ... April 12 & May 6

On consideration of this report, Mr. Councillor Smith stated that the Autumn Show Committee, after careful consideration, had decided that the holding of the show in a marquee at the rear of the Town Hall would result in a heavy loss, and that no show would be held during 1946.

Electricity and Lighting April 15

Housing April 9 & 25

(With the exception of Min. 1143 (b) (Siting of houses at South Avenue, Priors Farm) which was withdrawn for further consideration and report).

Planning ... April 10

Street and Highway ... April 16

Subject to an amendment moved by Alderman Waite and seconded by Councillor Garland, "That Min. 1074 (Criterion Hotel—Security of tenure) be referred back for further consideration."

On moving the report of the above Committee, the Mayor reported that the Chief Constable was instituting a series of road safety campaigns throughout the county, and that he proposed to commence in Cheltenham from 13th-18th May. During this period Police Officers would patrol the street and loudspeakers would be installed at certain points for the purpose of giving assistance and advice to the public, including car parking. RESOLVED, That the Town Clerk convey the Council's appreciation to the Chief Constable for his efforts in this connection, and for commencing the campaign in Cheltenham.

Maternity and Child Welfare	April 25
General Purposes and Watch	April 24
Rating	April 25
Finance	April 26 & 29

ALSO RESOLVED, That an order on the Borough Treasurer be signed authorising him to pay to the several Corporations, Companies and persons mentioned in the Schedule of Accounts, the sum of money set opposite their respective names.

ALSO RESOLVED, That on the recommendation of the Education Committee, application be made to the Ministry of Health for consent to a loan of £2,739 in respect of excess expenditure in connection with the erection of the Whaddon Road Schools.

CLARA F. WINTERBOTHAM, Mayor.

FINANCE COMMITTEE.

29th April, 1946. Present—Councillor Thompson (Chairman); Alderman Ward; Councillors Biggs, Grimwade, Mann and Morris.

1152—Appointment of Deputy Treasurer [Min. 776 (ii)]—The Committee interviewed the following :—Mr. A. G. Cullwick, Deputy City Treasurer, St. Albans ; Mr. E. A. Hall, Borough Treasurer's Chief Assistant, Watford; Mr. H. Hargreaves, Borough Treasurer's Chief Assistant, Worcester ; Mr. R. Hopes, Deputy Borough Treasurer, Kidderminster ; Mr. R. L. Moore, Deputy Treasurer, Crewe ; Mr. W. J. Morrell, Borough Treasurer's Chief Assistant, Cheltenham ; Mr. W. R. Witter, Chief Accountancy & Technical Assistant, Walthamstow. RESOLVED, That Mr. H. Hargreaves, A.I.M.T.A., be appointed Deputy Borough Treasurer upon the terms contained in Min. 776(ii), namely, at a commencing salary of £600 per annum rising by annual increments of £50 to a maximum of £750 per annum, plus bonus. ALSO RESOLVED, That the resolution of the Council adopted in September, 1939, in regard to permanent appointments shall not apply thereto.

THEO. L. THOMPSON, Chairman.

(Adopted at the meeting of the Council held on 6th May.)

PARKS AND RECREATION GROUNDS COMMITTEE.

Special Meeting 30th April, 1946. Present—Councillors Green (Chairman), Addis, Bendall, &sit and Compton. This meeting had been convened to consider applications and the future use of the Athletic Ground for motor rodeo and motor cycle events including the decision of the Cheltenham Motor Club to postpone to the 29th May their event in aid of King George's Appeal Fund for the reason that there was insufficient time for preparation purposes.

It was recalled that the Council, at their last meeting, had granted the applications of King George's Appeal Fund and also the British Legion upon dates to be arranged, and representatives of both organisations were, therefore, invited to attend this meeting to outline their proposals.

The Entertainments Sub-Committee had also suggested that a meeting between the two Committees would serve a useful purpose when discussions might ensue as to the general policy for the use of the Athletic Ground for events of this nature. Alderman Pates, Councillors Grimwade, Morris, Readings and Thompson accordingly attended.

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1153—Athletic Ground—(a) King George's Appeal for Sailors—The Chairman (Mr. Max Young) and two other representatives of the Cheltenham Motor Club attended and suggested 29th May for this event with possibly two practice matches prior thereto. RESOLVED, (1) That the revised date be approved.

(2) That the free use of the ground be granted, in this instance, and that as the proceeds are to be devoted to charity, no claim be made for surface damage.

(3) That one practice match be permitted upon a date to be arranged with the Gardens Superintendent.

(4) That the Club accept responsibility for all protective arrangements to safeguard the public, including the provision of adequate supervision.

(5) That the Gardens Superintendent and Mr. Max Young inspect the ground prior to the match and that a further inspection be made by this Committee on 30th May when the members of the Entertainments Sub-Committee be invited to be present.

(b) British Legion—Mr. Hardy Taylor (organiser of the British Legion Appeal Week) and Mr. H. Aston (Home Guard Motor Cycle Club) attended. The arrangements which the British Legion had in mind were on lines similar to those of the Motor Club. With regard to date, they had intended that the event should form one of the main features of their Appeal Week but the Committee intimated to them that if possible the Council would prefer the event on Victory Celebration Day (8th June) as, should surface damage occur, reasonable time would elapse to enable repairs to be carried out before the Autumn and it was also pointed out that the financial result to the Legion was likely to be greater on a bank holiday than at other times. Mr. Hardy Taylor undertook to obtain the views of his Committee upon these suggestions. RESOLVED, That the free use of the Ground be granted either for 8th June or 27th July, whichever date is acceptable to the British Legion, subject to the Legion undertaking to comply with similar conditions to those laid down in regard to the application of the Cheltenham Motor Club as set out in the previous minute.

(c) Sports Week—The Entertainments Sub-Committee wished their application for August Bank Holiday to be re-considered as it was the intention that the event should form one of the principal attractions of Sports Week. RESOLVED, That consideration be deferred until after the inspection on 30th May referred to in Minute (a).

(d) Cheltenham Town Association Football Club—As the accommodation at the Victory Sports Ground was insufficient, this Club asked for the use of the Athletic Ground on 4th May for their match with Woolwich Arsenal when they anticipated an attendance of approximately 4,000. Owing

to the shortness of time, the Chairman had granted the application subject to the Club making adequate provision at the turnstiles and entrances to prevent congestion ; to adequate supervision being provided over the whole ground and stands ; to the Club removing and reinstating the rugby goal posts, and to compliance with any requirements of the Police Superintendent for public safety purposes. RESOLVED, That the action of the Chairman be confirmed, the Club to pay a rental of £5 5s. 0d.

(e) Gloucestershire Appeal for Boys' Clubs—An application was made for the use of the Ground on a date to be arranged for the promotion of a boxing tournament in aid of this Appeal. RESOLVED, That the free use be granted subject to a suitable date being arranged and to compliance with the requirements of the Gardens Superintendent.

1154—St. Peter's Recreation Ground—Circus [Min. 257 (b)]—Messrs. Cody's had been granted the use of this ground for a circus on 16th and 17th April at a rental of £25. Complaints had been made of the unsatisfactory condition of the site which had adversely affected attendances. An inspection had, therefore, been made by the Chairman, accompanied by the Chairman of the Entertainments Sub-Committee and they recommended re-consideration of the rental. RESOLVED, That in the circumstances the rental be waived.

1155—King George's Appeal for Sailors—Skittle Alley—(Min 1077 Street and Highway Committee)—The Street and Highway Committee could not see their way to grant the application of the Appeal Committee for a skittle alley in the Promenade outside the General Post Office on the 2nd May but had suggested instead, that this Committee should favourably consider granting a site either at the Winter Gardens or Montpellier Gardens. The Gardens Superintendent recommended that a portion of the Winter Garden ground between the Promenade entrance and the bandstand might be used for the purpose. RESOLVED, That this be approved.

1156—Horticultural Advisory Committee of North Gloucestershire Technical College—Lectures—This Advisory Committee proposed to revive their pre-war courses in horticulture for trade apprentices and asked if the services of the Deputy Gardens Superintendent could be made available as a practical demonstrator and lecturer, together with free admission to Pittville Gardens for demonstration purposes on one afternoon each week. The County Education Committee would accept responsibility for payment of the appropriate lecturer's fees. The Gardens Superintendent stated that he had discussed this matter with the College and understood that the lecturers were for approximately 2 hours duration and he was agreeable to his Deputy undertaking the same. RESOLVED, That approval be given, the fees received by the Deputy Gardens Superintendent to be paid to the Council in accordance with the resolution of the Council of 6th June, 1932.

1157—Montpellier Gardens—British Restaurants—This Restaurant would close on 27th April and it was understood that the future use of the building had not yet been decided upon, although several suggestions were in mind. RESOLVED, That the British Restaurant Committee be informed that although this Committee do not desire to interfere with the use of the building for any essential purpose, they look forward to the time when it will be possible to remove the building and restore the site.

1158—Food Production Site, St. Mark's—[Min. 808 (c)]—The Gardens Superintendent reported that, in response to the national appeal for additional food production efforts, there were a large number of unsatisfied applicants for allotments in this area and he recommended that two further acres of the food production site be allocated for allotments, making a total of four acres. RESOLVED, That the recommendation be approved.

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1159—Cheltenham Rugby Football Club—The Committee interviewed representatives of the Rugby Football Club, namely, the Chairman (Major Begbie), the Hon. Secretary (Mr. R. Wasley), the Treasurer (Mr. F. James), Mr. John D. Lane and Rev. E. C. Hanson.

(a) Entrances—The entrances were unsatisfactory and the Club asked for improvements therein before the commencement of the next season. They favoured one main entrance complete with three turnstiles natively, a ticket office capable of dealing with three queues. The Club were informed that the Council in mind general improvements to the ground which included the resurfacing of the car park, the re-laying the track round the ground with tar macadam and the general improvement of the entrances, and the Borough Surveyor would, as soon as labour and materials were available, endeavour to have this work completed. In the meantime, it was suggested that the Club should endeavour to have the turnstiles belonging to them repaired and, in conjunction with the Borough Surveyor, explore the possibility of purchasing a hut which could be adapted as a ticket office on the lines proposed. With regard to the car park, the Borough Surveyor proposed as a temporary measure, during the summer months, to repair the surface with rubble from the demolished air-raid shelters and to provide a clinker surface.

(b) Fencing of Ground and Wall Adjoining Air-raid Shelters—The Club drew attention to the nuisance caused by children trespassing on to the ground which was due, in the main, to inadequate fencing. They had provided Police supervision for the stands which had, in some measure, reduced complaints. The Borough Surveyor hoped to carry out fencing works as soon as possible and undertook to remove the wall adjoining the shelters.

(c) Cottage—Recent inspections had disclosed that the cottage was in bad repair and was not satisfactorily maintained by the tenant. The Gardens Superintendent felt that it was desirable for the ground to be under the supervision of a groundsman in the Council's employ and that the cottage should be occupied accordingly. Under the agreement with the Club the cottage was let to them and the present occupant was their sub-tenant undertaking certain duties for them but no tenancy agreement could be traced. They undertook, however, to endeavour to obtain possession of the premises after which discussions would take place with the Council as to repairs and the future tenancy thereof including arrangements for supervision and maintenance of the ground.

(d) Motor Cycle Events—The Club enquired the Council's intention for the use of the ground during the summer months for these events. They concurred in the Council's expressed views that the future policy for this ground should be its establishment as a first-class sports area, worthy of the town, and they viewed with some concern the surface damage which might result from motor cycle football matches. They hoped that no applications would be granted late in the season whereby surface damage occurred which could not be repaired before 1st September. Their anxiety was due to the fact that they were endeavouring to build up the Club's reputation and hoped eventually that

Cheltenham might possess one of the foremost teams in the country, and for this pus-nose it was essential that the town should possess a first-class ground and attract important fixtures. The Committee undertook to bear these points in mind.

(e) Tenancy—The majority of the Club's Trustees had now severed their connection for various reasons and it was, therefore, desirable that a new tenancy agreement should be entered into with new Trustees on behalf of the Club. As soon as their financial position warranted the Club were willing to pay an increased rent and in the meantime expressed appreciation of the Council's sympathetic attitude during the difficult war years. RESOLVED, That the Town Clerk prepare a revised Agreement accordingly.

W. J. GREEN, Chairman.

(Adopted at the meeting of the Council held on 6th May, 1946).

TOWN IMPROVEMENT AND SPA COMMITTEE.

6th May, 1946. Present—The Deputy Mayor (Chairman) ; Alderman Pates ; Councillors Bayliss, Bush, Green, Grimwade, Mann, Morris, Readings and Thompson.

1160—Entertainments Sub-Committee—RESOLVED, That the report of the Entertainments Sub-Committee of their meeting held on 1st May be approved and adopted.

T. WILFRED WAITE, Chairman.

(Adopted at the meeting of the Council held on 6th May, 1946.)

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FINANCE COMMITTEE.

8th May, 1946. Present—Councillor Thompson (Chairman); Councillors Bettridge, Grimwade and Morris.

1161—Appointment of Assistant Rating and Valuation Officer (Min. 974)—The Committee interviewed the following :

Mr. A. W. Baird,	Chief Assistant Rating and Valuation Officer, Bognor Regis.
Mr. A. W. W. Bright,	Rating and Valuation Officer, Bebington.
Mr. W. B. Cowie,	Chief Assistant Rating and Valuation Officer, Carshalton.
Mr. F. Gilbert,	Assistant Valuation Officer and Collector, Sutton Coldfield.
Mr. A. Tudge,	Assistant Rating and Valuation Officer, Wigan.
Mr. D. Wand,	Valuation Officer, Barnes.

RESOLVED, That Mr. F. Gilbert, A.R.V.A., be appointed Assistant Rating and Valuation Officer upon the terms contained in Min. 974, namely, at a commencing salary of £550 per annum, rising by annual increments of £25 to a maximum of £650 per annum, plus bonus. ALSO RESOLVED, That the resolution of the Council adopted in September, 1939, in regard to permanent appointments shall not apply thereto.

1162—Safes—Town Hall—The Borough Treasurer reported that the money deposited in the Town Hall safe during the week-ends, sometimes exceeded the maximum sum the Insurance Company was prepared to cover for that type of safe. Messrs. Levy and Sons, London, had offered to supply a suitable safe at a cost of £55, which the Insurance Company would cover, and he recommended that this be purchased. The existing safe would be transferred to the Entertainment Manager's Office, in place of the safe already there, which was also insufficiently covered. RESOLVED, That the recommendations be approved.

1163—Bank Arrangements—The Borough Treasurer reported that there was a possibility of the Council's bank balance being temporarily insufficient to meet current expenditure. RESOLVED, That in pursuance of Section 215 of the Local Government Act, 1933, the Council do borrow by way of temporary overdraft from Lloyds Bank Ltd. such sums as the Council temporarily require for the purpose of defraying expenses, pending the receipt of revenues receivable by them, the rate of interest to be not exceeding that now approved by the Committee. RESOLVED ALSO, That the Borough Treasurer be authorised to make the necessary arrangements with the Bank, and that he be instructed to report to the Committee at the meeting following the borrowing of any sums in pursuance of this Resolution.

THEO. L. THOMPSON, Chairman.

WATER COMMITTEE.

14th May, 1946. Present—Aldermen Ward (Chairman) and Pates ; Councillors Addis, Bush, Midwinter, Morris and Strickland.

1164—Borough Engineer's Report—The report of the Borough Engineer for the month of April was read :—

DAILY YIELD OF SPRINGS.

	For month ended 30th April, 1946.	Average for corresponding period during past 3 years.
Hewletts Springs	126,000	116,000
Dowdeswell	562,000	400,000

CONTENTS OF RESERVOIRS.

Estimated usable quantity about 80,667,000 gallons.

1165—Lower Hewletts Farm—The War Agricultural Executive Committee had directed the tenant to plough and sow Field No. 27 on the Ordnance Survey containing 5.005 acres of permanent pasture.

1166—Salts Farm—The tenant (Mr. L. G. Dunn) asked for a supply of electricity and pointed out that a supply had now been afforded to houses in the vicinity which was likely to reduce the cost. The Borough Electrical Engineer estimated the cost of cables at £59 11s. 3d. and was prepared to recommend the Electricity Committee to contribute £49 14s. 2d. for the high tension cable, leaving this Committee to bear the cost of the service cable amounting to £9 17s. 1d. Internal wiring would

be additional. RESOLVED, That subject to the tenant under-taking the internal wiring the Council agree to provide the supply.

1167—Woodlands Farm—The Borough Engineer reported that the farmhouse was in a bad state of repair and recommended that repairs be undertaken to the roof, porch, exterior and interior walls at an approximate cost of £125. RESOLVED, That this be approved.

1168—New Barn Lane—New 6" Main—The Borough Engineer was unable to obtain a mechanical digger and therefore where the main crossed fields this portion of the work had been deferred until a digger was available. Meanwhile the work of laying the main across the allotments had been completed and was now proceeding across Albert Road, along New Barn Lane, to Evesham Road. With the provision of this new main the efficiency of the water supply to the Prestbury and Marle Hill districts should be greatly increased.

1169—Water Supply—Leckhampton Hill—The Rural District Council stated that they had recently received several complaints from occupiers of properties on Leckhampton Hill in regard to the failure of their supplies, which were derived mainly from wells. The Rural District Council enquired whether representatives of this Council would meet their representatives to discuss the position in an endeavour to secure a satisfactory arrangement for supplies to be taken from the existing main pending the construction of the proposed supply main. RESOLVED, That the Chairman and Vice-Chairman be appointed as the Council's representatives.

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1170—Rural Water Supply—(a) The Rural District Council had appointed a small Sub-Committee to meet representatives of this Council to discuss generally water supply schemes in the rural areas. RESOLVED, That the Chairman and Vice-Chairman be appointed the Council's representatives.

(b) Min. 841—The County Council stated that they were unable to indicate the grant which would be available until the rural area schemes had been approved by the Ministry of Health as the Ministry would first state the percentage of grant they would make. The Borough Engineer had discussed the matter with a representative of the Ministry and stressed the urgency of the Down Hatherley supply.

1171—The Runnings, Swindon Road [Min. 1009 (a)]—The Borough Engineer stated that the estimated requirements for the new factory were equivalent to an annual income of £35 2s. 0d. and the supply to eight houses in Kingsditch Lane which would also be served by the new main would produce an annual income of £11 6s. 6d which, capitalised, was equivalent to £100. He recommended that the Council contribute £100 towards the cost of the new main (£680) and stated that the owners of the factory would give the necessary guarantees for payment of the balance. RESOLVED, That the recommendation of the Borough Engineer be approved.

1172—British Waterworks Association—Conference--This Conference would be held in Cheltenham from 19th to 22nd June. The programme included the reading of papers on the 20th June and visits to the Bristol Corporation Waterworks at Cheddar and the Joint Board's works at Tewkesbury on 21st June. RESOLVED, That the Chairman and Borough Engineer be appointed official delegates to the Conference. ALSO RESOLVED, That programmes of the arrangements be circulated to the members of this Committee in order that they may, if desired, attend the open sessions.

1173—Staff—(a) Senior Water Engineering Assistant (Min. 1010)—Mr. R. Russell commenced duty on 1st May and was now engaged in preparation work connected with the four distribution schemes for rural areas, which had been approved, in principle. (b) Assistant Chief Water Inspector [Min. 636 (ii)]—Mr. E. S. G. Wood had been appointed to this position.

(c) Additional Water Inspectors—The Borough Engineer reported that he was endeavouring to engage additional water inspectors to assist with the work of the department.

E. L. WARD, Chairman.

PARKS AND RECREATION GROUNDS COMMITTEE.

13th May, 1946. Present—Councillors Green (Chairman), Addis, Bendall, Bush and Compton.

1174—Athletic Ground—Motor Rodeo and Motor Cycle Football Matches—British Legion [Min. 1153 (b)]—The British Legion had considered the suggestion that their event be held on Victory Day, 8th June, but preferred the original date, 27th July, as there was little time for preparation and Victory Day was too distant from British Legion Week to be connected therewith. RESOLVED, That the application for 27th July be granted on similar terms and conditions to the King George's Appeal for Sailors.

1175—Victory Sports Ground—Town Association Football Club (Min. 796)—The Club drew attention to the condition of the fences and the consequent trespass by children. They asked that a secure fence be erected around the ground ; for temporary overhead cover for approximately 1,000 spectators to be provided before next season ; and the ground to be rolled.

The Borough Surveyor reported provision had been made for fencing in this year's estimates. The present complaint was due to the collapse of some old fencing adjoining the allotments when the air-raid shelters were demolished. This had now been reinstated, and he was also endeavouring to provide tubular and other fencing before next season. It was not, however, anticipated that a licence for the material would be forthcoming in respect of the stand. The Council had decided to purchase a 30-cwt. Pattison roller and rolling would commence when the machine was delivered. The Gardens Superintendent also proposed to treat the surface during the summer months and suggested that to prevent deterioration the public should be excluded, at any rate for this summer. The Committee felt that this suggestion was reasonable and that no hardship would be caused to children in the district as they would still have the use of the Whaddon and Clyde Crescent Recreation Grounds and in the circumstances the Club would probably decide not to proceed with their summer training. The Club should be informed that it was less than 12 months since the Council assumed possession and during that time they have endeavoured to make provision for such improvements as were practicable, including fencing, rolling and surface dressing. RESOLVED, That these views be conveyed to the Club. ALSO RESOLVED, That their attention be drawn to the Gardens Superintendent's suggestion for resting the ground during the summer months.

1176—Brooklyn Road Playing Field—RESOLVED, That the free use of this field be granted to the St. Mark's Com-munity Association on 31st August for their second annual flower show including sports, side shows, roundabouts for children and other attractions.

1177—King George V Playing Field—Lay-out (Min. 588, Finance Committee)—The first year's programme of capital expenditure submitted to the Ministry of Health, in response to circular 185/46, included an item of £2,600 for the construction and lay-out of a portion of this Field. The Gardens Superintendent anticipated that work might commence at the end of the summer, when the Gloucestershire War Agricultural Committee could allocate machinery. RESOLVED, That application be made to the Ministry of Health for consent to a loan of £2,600.

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1178—St. Peter's Recreation Ground—Surface Improvement—A sum of £1,850 for resurfacing this ground had also been included in the first year's programme of capital expenditure submitted to the Ministry of Health. The Gardens Superintendent was in a position to commence work within the next few months. RESOLVED, That application be made to the Ministry for consent to a loan of £1,850.

1179—Agg Gardner Recreation Ground—Paddling Pool—The Committee considered that the time had now arrived when the children's paddling pool, damaged by enemy action, should be restored, and for which the sum of £1,000 had been included in the first year's programme of capital expenditure. RESOLVED, That the Borough Surveyor prepare specification and obtain tenders for the work in order that application may be made to the Ministry of Health for consent to a loan.

1180--Pilley Recreation Ground—The owner of " Hill Close," abutting on this ground, complained of nuisance, damage, annoyance and trespass caused by children and asked if immediate attention could be given to the boundary fences, which he had repeatedly repaired at considerable expense, but without avail. Although it was an owner's obligation to fence his property against trespass, the Borough Surveyor felt that the Council (or the Delancey Trustees as owners of the Recreation Ground) might, in the circumstances, assist as he had no recollection of similar difficulties when the land was used for agricultural purposes. Unless the land was owned by the Council, the Committee were unable to recommend the provision of a high iron pale fence. It was, however, desirable that the land be retained as a recreation ground for the Pilley Estate and that in view of the provisions of the New Health Services Bill the land should, if possible, be acquired by the Council from the Delancey Trustees before its transfer to the Government. RESOLVED, (a) That the Delancey Trustees be approached to transfer the land to the Council.

(b) That, in the meantime, the Gardens Superintendent endeavour to repair the hedge as effectively as possible.

(c) That should a purchase be negotiated, further consideration be given to the provision of adequate boundary fences to avoid future complaints.

1181—Montpellier Gardens—Read, letter from Alderman Lipson asking the Committee to consider a letter from Mrs. C. Shannon requesting the Council to discontinue the prohibition of dogs in these Gardens except on a leash. She pointed out that the roads were not fit for dogs and they should not be denied the happiness of a little freedom in the Gardens. The Committee did not consider that the

Gardens were suitable for dogs to roam at will, particularly as endeavours are being made to improve the general condition, including the tennis courts, which are used by a large number of people. Experience had also shown that damage was caused by dogs scratching the turf and fouling the flower beds, tennis courts and playing areas. RESOLVED, That Alderman Lipson be informed accordingly.

1182—Hatherley Park—Water Falls and Pools (Min. 981)—Provision for repairs to enable the waterfalls to operate during the summer months was deleted from the estimates. The Gardens Superintendent considered a further delay of 12 months might result in considerable damage to the apparatus and possibly necessitate the complete reconstruction of the falls and pools whereas immediate repairs would require the minimum of labour and materials. He suggested, therefore, that a portion of the sum included in the estimates for general repairs, maintenance and sundry works be appropriated for the purpose. RESOLVED, That this suggestion be adopted and that the Borough Surveyor be authorised to carry out the work forthwith.

1183—Promenade Garden [Min. 984 (b)]—The Borough Surveyor reported that the cost of temporary fencing would amount to approximately £35 (delivery two months hence), which would be too late to protect summer bedding during victory celebrations. He recommended that stranded wire, which he intended to remove from the car park at the Sandford Swimming Pool, be used as a temporary expedient and if there was sufficient material he would provide a three-stranded fence with posts 3ft. 6ins. in height. RESOLVED, That the suggestion of the Borough Surveyor be adopted and that in these circumstances the Gardens Superintendent be authorised to proceed with summer bedding at the beginning of June.

1184--Marle Hill Annexe—Boating—The Gardens Superintendent reported that during the period 19th to 30th April the receipts amounted to £45 14s. Od., a sum which would undoubtedly have been increased had all the craft been available for hire. He also reported upon the general condition of the boats and the Borough Surveyor stated that every effort had been made to obtain new boats, suitable for the lake, but without success. He would, however, have further repairs carried out and if necessary obtain expert advice and pursue his enquiries for the purchase of new boats. RESOLVED, That the proposals be approved and that in the meantime only satisfactory craft be made available for hire. ALSO RESOLVED, That all sources be explored with a view to the acquisition of new boats, including a motor launch, and that the Chairman in consultation with the Borough Surveyor and Gardens Superintendent be given power to act.

1185—Tennis (Min. 988)—Since the last meeting further bookings of tennis courts had been made, namely :—

Montpellier Gardens.		Total hours	
Name of Club.	Courts.	booked.	Hire Charge.
Cheltenham School of Art	Nos. 2-4 (hard)	54	£4 14 6
Principal, Oriel School	Nos. 1, 2, 3 (hard)	132	11 11 0
Mr. Thorne ..	No. 2 (hard)	174	15 4 6
Pittville Park.			
Mrs. I. R. Tydeman	No. 1	Exclusive use.	£9 0 0

RESOLVED, That the arrangements be approved.

1186—Recreation Grounds—Cricket Pitches—RESOLVED, That permission be granted to play cricket on recreation grounds as under subject to compliance with the usual conditions :—

Name of Club.	Ground.	Day of Play.
Naunton Park Cricket Club	Naunton Park	Alternate Saturdays.
St. Paul's Cricket Club ...	Agg Gardner Recreation Ground ...	Alternate Saturdays.

1187—Food Production—Sales—During the month of March, the sales of produce at the Market amounted to £1 13s. 4d. and produce had been supplied to the British Restaurants to the value of £3 14s. 2d.

W. J. GREEN, Chairman.

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BRITISH RESTAURANTS COMMITTEE.

9th May, 1946. Present—The Mayor (in the Chair) ; Councillors Bettridge, Compton and Thompson; Mrs. Greening and Mr. Bache.

1188—Whaddon British Restaurant—Letter, dated 18th April, was submitted from the Wartime Meals Officer Ministry of Food, indicating terms for the transfer of this Restaurant to the Education Authority, which, subject to the approval of the Ministry, were as follows:-

(a) The Education Committee to pay the Ministry of Food an amount equal to the capital cost on the Restaurant including the cost of any buildings or equipment provided by the Ministry, and any item of capital return charged to the Trading Account, less depreciation at the rate of 1% per month for the period during which the Restaurant had operated.

(b) The cost of reinstatement of the British Restaurant premises when they cease to be used for school feeding purposes would be proportioned between the Ministry and the local Education Authority.

The Borough Treasurer estimated that the transfer value as set out in (a) above would be £1,156. It was understood that the Education Committee had made application to the Ministry of Education for approval to the transfer and that the Housing Committee raised no objection to the continued use of the site. RESOLVED, That the Education Committee be informed that this Committee considered the transfer should take effect on Saturday, 1st June, 1946.

1189—Montpellier British Restaurant—The Ministry of Food had intimated that arrangements for disposal of redundant premises provided that the owner of the land on which buildings were erected had priority in "staking a claim." If the Council desired to purchase the Nissen Hut they could decide to whom the premises should be let, or if they were prepared to dispose of the land, the Ministry should be informed so that the matter could be referred to the Ministry of Works. The Ministry before taking action had to ascertain whether the premises were required by other departments of the Ministry or by the Ministry of Works. The Parks Committee whilst not desiring to interfere with the use of the building for any essential purpose, looked forward to the removal of the building and the restoration of the site. The Town Clerk reported applications for the use of the building.

RESOLVED, That consideration of the future user of the British Restaurant building be referred to the General Purposes and Watch Committee.

1190—Equipment—The British Restaurant Organiser reported that some of the equipment at Montpellier was superior to that at St. Margaret's, and suggested that the Aga Cooker, Electric Hot Plate and the gas vegetable boiler be transferred to the latter, replaced equipment being taken to Montpellier. The Borough Surveyor submitted estimates amounting to £41 16s. 0d. for the transfer of these items. RESOLVED, (i) That the Ministry of Food be asked to approve the transfer. (ii) That application be made to the Ministry of Food for other Corporation Departments to purchase such equipment at Montpellier British Restaurant as may be required.

1191—Store-11, Rotunda Terrace—The Borough Surveyor reported that the stable building at St. Margaret's had been repaired and the British Restaurant Organiser hoped to get the stores transferred from 11, Rotunda Terrace at an early date. RESOLVED, That these premises be vacated on the 1st June, 1946, and that the Housing Committee be informed so that they may consider making application for the transfer of the requisitioning for housing purposes.

1192—Additional Puddings—The Divisional Food Officer, confirming the points made by Mr. D. H. Jackson to the Committee on 28th March, has pointed out that service of additional puddings at 2d. per portion was un-economic and suggested increasing the price to 3d. In view of the difficulties of obtaining ingredients for puddings IT WAS RESOLVED, That the serving of extra puddings be discontinued.

1193—Cash and Carry Meals—The Divisional Food Officer suggested that the reduction of 2d. for meals, consisting of main course and sweet, to " cash and carry customers " was greater than circumstances warranted, and recommended that consideration be given to increasing the price. As the additional 2d. on the Restaurant meal included service and facilities, and in view of the number of " cash and carry " meals served, the Committee were of the opinion that an increase in the price was not justified.

1194—Clerk—The Borough Treasurer intimated that it would be necessary to retain the services of the part-time clerk (Miss Langhorne) to deal with the stores, accounting system and the returns to the Ministry for rationing purposes, and recommended that she be transferred to his Department and seconded to the Restaurant Service at a salary of £150 per annum. RESOLVED, That the Borough Treasurer's recommendations be approved and that an administration charge of 5% from 1st April, 1946, be made as set out in the Ministry of Foods circular dated 20th September, 1943, to cover this salary and that the matter be reported to the Finance Committee.

1195—Supervisor Cook—The British Restaurant Organiser proposed that Miss Terry, temporarily at St. Margaret's British Restaurant, should return to Whaddon British Restaurant when this was transferred to the Education Authority. RESOLVED, That a Supervisor Cook be appointed at St. Margaret's British Restaurant whose duties would include purchasing of stores, at a salary of £275 per annum plus war bonus.

1196—Financial Statement—The Borough Treasurer submitted provisional financial statement for the quarter ended 31st March, 1946, which showed an operating surplus, prior to charging

amortisation, of £190 16s. 3d. The number of meals served for the quarter was 46,743 and the total cost per meal, including amortisation, was 13.872d.

The provisional accounts for the year ended 31st March, 1946, showed an operating surplus of £562 8s. 8d. The amortisation charges to date amounted to £5,400, making a net loss of £2,720 16s. 3d. The total number of meals served was 195,871 and the cost per meal, including amortisation, was 13.789d.

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1197—Lunches to Organised Parties—The British Restaurant Organiser stated that she was receiving enquiries for lunches for parties visiting the town and reported the difficulties involved as St. Margaret's British Restaurant was now providing 600 more meals a month consequent on the closing of Montpellier British Restaurant. RESOLVED, That, pending the next meeting of the Committee, the British Restaurant Organiser in her discretion be authorised to cater for these parties and to report thereon.

1198—Whitsun Holiday—RESOLVED, That St. Margaret's British Restaurant be closed on Saturday and Whit-Monday, 8th and 10th June.

1199—British Restaurant Organiser's Report (Meals Served)—The number of meals served in the Restaurants during February and March was as follows :—

	February.		March.	
	Meals.	Takings.	Meals.	Takings.
Montpellier	5,400	£318 17 1	6,806	£394 19 6
St. Margaret's	4,816	290 15 5	6,183	377 8 4
Whaddon	4,072	190 11 10	.. 5,302	245 18 1

The comparison between figures for February, 1945, and February, 1946, showed a decrease of 3,208 in the number of meals served and £85 6s. 5d. in the takings, and the comparison between figures for March, 1945, of 2,067 and March, 1946, showed a decrease in the number of meals served and £26 5s. 11d. in the takings.

CLARA F. WINTER BOTHAM, Chairman.

ELECTRICITY AND LIGHTING COMMITTEE.

14th May, 1946. Present—Councillor Bettridge (Chairman); Ald. Waite ; Councillors Addis, Carter, Garland, Grim-wade and Midwinter.

1200—Electricity Supply to Farm (Min. 1034)—This owner had now contributed £147 13s. 3d. towards the cost of extension of the main to his farm. He still contended that other owners benefiting from the extension should contribute, and was informed the Council had no power to require this. The Borough. Electrical Engineer reported several other owners on the same route desired a supply ; two already had a supply and had not been asked for any capital contribution, whilst a third had merely been asked for a guarantee. If the scheme was taken as a whole, it might

be possible to reduce the above-mentioned contribution, and he recommended that he approach the other owners and report to the Committee. RESOLVED, That this be approved.

1201—Electricity Supply to Benhall and Oakley Farms (Mins. 842 and 1032/46)—The Ministry of Works had now accepted one of the alternative tariffs offered to them, namely the standard maximum demand rate, and requested that this should operate as from 1st July, 1945, which left outstanding the question of the capital contribution made by the Ministry towards the cost of the respective extensions. The Ministry contended that the Undertaking was not entitled to claim the cables as its absolute property, or to use the extensions for supplies to other consumers, and that if such use was made, then the Ministry should be refunded a proportion of their capital contribution. The Borough Electrical Engineer pointed out that in neither case had the Ministry paid the full costs of the extension, and that the amount of the capital contribution was taken into account in fixing the original tariff, though not in the case of the tariff now offered. It was felt that in all the circumstances the Ministry's request was unjustified and that the Committee should adhere to their previous decision. RESOLVED, That the agreed tariff be made retrospective to the 1st July, 1945, and that the Town Clerk communicate with the Ministry of Works on the lines indicated.

1202-16mm. Film Projector--Consideration was given to the recommendation of the Playhouse Sub-Committee regarding this projector, which appeared unsuitable for use either by the Film Society or at the Playhouse or a room of similar size, suggesting disposal of the projector and the purchase of an up-to-date one suitable for all requirements, and that the Film Society should be consulted. The Borough Electrical Engineer pointed out a new machine would cost approximately £500 compared with the £180 paid for the present one. He was confident the projector, when overhauled, would meet requirements, and recommended that this be done in the first place, and the views of the Film Society and Playhouse Sub-Committee then ascertained. In the meantime he would make further enquiries as to possible purchase of another machine. RESOLVED, That this recommendation be approved and that the Borough Electrical Engineer consult with the Film Society on the matter.

1203—The Association of Public Lighting Engineers—RESOLVED, That the Chairman and Borough Electrical Engineer be authorised to attend the Annual Meeting of this Association to be held in London on September 10th-12th, 1946.

1204—Purchase of Transformers—Four tenders were submitted for the supply of the four new transformers. Three tenders were identical, name £491 4s. 3d. each transformer, while the fourth was for £415 each transformer. The Borough Electrical Engineer recommended that three transformers be ordered from the British Electric Transformer Co. and one from the Bryce Electric Construction Co. RESOLVED, That this be approved, that the Town Clerk prepare the necessary contract and that the Common Seal be affixed thereto.

1205—Welcome Club—When the Club was opened, this Committee contributed £50 towards -the cost of electrical equipment, The Club had now closed, and its members would be catered for by a Club being opened at Marchmont, Parabola Road, by the Y.W.C.A., who desired to take over certain of the equipment. The Borough Electrical Engineer, whilst raising no objection to this, suggested that if and when the new Club closed, the Committee should have the right to re-take the equipment if desired. RESOLVED, That this be approved.

1206---Mains Extensions Suffolk Road—Stratford House, Suffolk Road, was being converted into eight all electric flats. The existing service was inadequate for the prospective load, and give the supply and complete a further section of the change over from the single phase system it was proposed to extend the 3-phase cable along Suffolk Road at a cost of £173 6s. 0d. which the Borough Electrical Engineer recommended should be charged to unspecified loan account for mains and services. The estimated cost of replacing the existing service was £26 7s. 4d., but as the flats were to be equipped with electric cookers and water heaters the Borough Electrical Engineer recommended the work be carried out free of charge to the consumer, and the cost met from the Repair and Maintenance (Revenue) A/c. RESOLVED, That these recommendations be approved.

(b) All Saints District—The majority of consumers in this area were supplied from cables on the single-phase network. A number of complaints had been received, and it was now necessary to commence a change-over from single to the three-phase system. The Borough Electrical Engineer submitted details of the scheme, and recommended that application be made to the Electricity Commissioners for sanction to borrow £3,090 in respect of the cost of new cables and link boxes, and that the cost of transfer of services to new mains and jointing of existing cables to new ones amounting to £240 8s. 0d. be charged to Repairs and Maintenance (Revenue) A/c. RESOLVED, That these recommendations be approved.

1207—Replacement of Faulty 11,000-volt Cable—The Borough Electrical Engineer reported on the progress of this work since its commencement in September. Fourteen sections, involving the laying of 8,189 yards of cable had been completed, leaving seven sections to be relaid, which would be completed in about 3 months. In addition, the Contractors had laid approximately 3,300 yards of pilot cable and 800 yards of medium voltage cable along the same route, which although laid in the same trench, involved additional excavation.

1208—Staff—(a) Training of Members--The Borough Electrical Engineer recommended members of his staff should receive training in the care and maintenance of water heaters. He had arranged for Messrs. Poulston and Lucy to visit the works of Messrs. Berrys, Birmingham, and Messrs. Santon, Newport, respectively for two weeks' instruction. It was suggested that the men be repaid their expenses on production of receipted bills. RESOLVED, That this be approved.

(b) Demonstrator—The London School of Electrical Domestic Science were arranging a special Refresher Course for Demonstrators during the week commencing 29th July, at a fee of £4 11s. 6d., and the Borough Electrical Engineer recommended that Miss Brown be allowed to attend. RESOLVED, That this be approved.

1209—Storage of Cycles—St. George's Place—A request was received for better storage facilities for bicycles at the main yard in St. George's Place. Sometimes 20 or more cycles were left there, for which no adequate storage provision was made. The Borough Electrical Engineer recommended the purchase of an Odoni All-Steel bicycle stand to hold 30 cycles at a total cost of £41 1s. 6d. RESOLVED, That enquiries be made of local factories which were closing down or reducing personnel to ascertain if a stand of required dimensions was available, failing which the Borough Electrical Engineer be authorised to purchase a new stand as recommended.

1210—Works Outing—The Committee last year granted a Saturday morning off to a number of employees for an outing. An outing had been arranged this year for June 15th, and the Borough

Electrical Engineer suggested similar facilities be afforded. A number of employees desiring to go were precluded owing to a number of non-employees included in the party and lack of seating accommodation. It was, therefore, suggested that all employees be allowed a Saturday morning's leave, though not necessarily June 15th. RESOLVED, That only employees attending the outing be granted leave subject to persons not connected with the works being excluded from the party, and that it be suggested to the men that those who could not go to the outing this year be given preference for next year's outing.

A. J. BETTERIDGE, Chairman.

ALLOTMENTS COMMITTEE.

15th May, 1946 Present—Councillors Addis (Chairman), Compton, Green and Yeend; and Mr. H. Roe.

1211—Arrears of Rent (Min. 826)—The Town Clerk reported upon the steps taken to obtain payment of the arrears. RESOLVED, That in the cases now indicated legal proceedings be instituted for recovery of the amounts due.

1212—Spring Competition (Min. 1014)—The Cheltenham and District Allotments Society had now decided to abandon for 1946 their Summer Competition and to co-operate in the Council's competition. The Society were all willing for their Cups to be presented to members obtaining awards in the Council's competition. RESOLVED,

- (i) That judging be deferred until the last week in June and the first week in July.
- (ii) That publicity be given to the competition by means of press advertisements and posters.
- (iii) That, having regard to the amended date for judging, the awards be presented in the Autumn, possibly at the Chrysanthemum and Produce Show, to be held in September.
- (iv) That Min. 1014 be varied accordingly.

1213—Autumn Produce Show—The Autumn Produce Show Committee had decided not to organise a Show in September. The Chrysanthemum Society, which had recently revived its activities, were proposing to organise a Show of early chrysanthemums on the 11th and 12th September, incorporating extensive classes for vegetables, tables, fruit, bottled fruit, honey, etc. The Committee welcomed the proposals, which would be considered at the next meeting of the Horticulture Committee, who would, no doubt, give active support thereto.

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1214—Damage, Pilfering and Trespass—(a) Allotments, Agg Gardner Recreation Ground—Complaints were made of damage to crops and wandering over the ground and making bonfires of bean sticks and other material. The Housing Committee had asked tenants of houses immediately adjoining, to keep observation upon the allotments and to assist in preventing complaints of this nature. The Gardens Superintendent had also instructed the Custodian to pay particular attention to the food production site, and the complainants were informed the Council would institute proceedings against offenders if sufficient evidence was forthcoming and tenants could themselves assist by

catching the offenders and furnishing the evidence required. RESOLVED, (i) That the Housing Committee be asked to repair the boundary fences between their houses and the Recreation Ground.

(ii) That the Allotment tenants be urged to co-operate and to supply necessary evidence.

(iii) That the Police Superintendent be asked to assist.

(b) Shelley Road Allotments—Similar complaints were received in regard to these allotments, including the rubbish tip at the entrance, and the nuisance caused by the presence of the air raid shelters. The Borough Surveyor was endeavouring to have the shelters demolished and would also arrange for the rubbish tip to be cleared. RESOLVED, (i) That the tenants be urged to furnish evidence to enable proceedings to be instituted against offenders.

(ii) That the Gardens Superintendent instruct the Custodian at St. Mark's Recreation Ground to keep observation upon the site. (iii) That the Gardens Superintendent cut the weeds on the vacant plots.

1215—Folly Lane Allotments—No. 17 (Min. 650)—A portion of this site, purchased by the Street and Highway Committee for tipping, was now required and the tenancies of allotments affected had been terminated, compensation being paid for loss of crops. Mr. Chaplin, the tenant of No. 17, had received £19 compensation. Alderman Lipson had forwarded correspondence with Mr. Chaplin expressing dissatisfaction at his treatment and suggested that the matter be reviewed. Mr. Chaplin complained that rhubarb had been covered a few days before his notice expired and that he had sustained monetary loss. The Borough Surveyor reported the rhubarb was undeveloped when tipping commenced, and would not have been fit for sale until some days after the expiration of the notice. RESOLVED, That in the circumstances the Street and Highway Committee be recommended to allow Mr. Chaplin a further sum of £2 to cover any additional loss sustained.

1216—Creamery Piece Allotments—(a) No. 22 (Min. 1025)—The Allotments Society had agreed to relinquish this plot, formerly allocated for their Junior Section, and it had now been re-let.

(b) Fencing—RESOLVED, That the Borough Surveyor repair the fencing.

1217—Gappers Field, Allotment No. 19—RESOLVED, That the Allotments Society be asked to release this plot, allocated to the Junior Section, which was now uncultivated, in order that it may be relet.

1218—Allotment, Chelt Road—This plot of land which had, for some time, been used as an allotment, was now required in connection with the two apprenticeship houses. Only a small portion was required immediately and there was no objection to the tenant removing his crops from the remainder of the site during the next few months. RESOLVED, That the tenancy be terminated, that the Housing Committee be recommended to compensate the tenant for any loss sustained, as valued by the Gardens Superintendent, and that the tenant be permitted to remove crops as mentioned above.

1219—Allotments, Nos. 13-26, Brooklyn Road (Min. 456)—In January last these tenants were warned that the site would shortly be required by the Council for building purposes and the Gardens Superintendent had endeavoured to provide alternative accommodation. Formal notice was served on 13th May to expire on 31st May and the tenants had been informed that claims for compensation could be submitted, and that in addition, they could remove growing crops so long as this was possible. Six tenants had paid their rent for the current year. RESOLVED, That the Housing Committee be recommended to compensate the tenants in accordance with the Gardens Superintendent's valuation, and that rent paid for the year 1946 be refunded.

1220—Gong Furlong Allotments—The Diocesan Board of Finance proposed to dispose of this site and asked for de-requisitioning. The land was originally purchased for the erection of a church but was subsequently found unsuitable. They valued the site at £1,500 and this sum was urgently required for other purposes. RESOLVED, That the Board be informed that the requisitioning for allotment purposes will not preclude a sale and if purchasers obtained a building licence, application could then be made to ascertain whether the Council and Ministry would agree to de-requisitioning.

1221—Moorend Park Allotments—This land had recently been sold and the purchaser's Solicitors enquired the possibility of the land being de-requisitioned for use either as a market garden or for building purposes. The Town Clerk had drawn attention to the recent communication from the Ministry of Agriculture urging upon local authorities the necessity for food production to continue and particularly the retention of war-time allotments. The Solicitors had also been informed that before the land was de-requisitioned the consent of the Ministry must be obtained and the Council would also require to be satisfied that a building licence had been issued and that the Contractors were in a position to commence work. RESOLVED, That the Town Clerk's reply be approved.

1222—Lettings and Terminations of Tenancies—During the past month 93 allotments had been let and the tenancies of 19 terminated ; 92 allotments still remained vacant. From enquiries it appeared that the tenants of Nos. 1 Pates Grammar School, 8 Charlton Lane, 16, Cleavelands Drive and 18 Agg Gardner Recreation Ground had left the town. RESOLVED, (i) That the Town Clerk take appropriate steps to obtain possession of the allotments mentioned.

(ii) That further press publicity be undertaken stressing the need for continued food production and drawing attention to the allotments remaining vacant.

1223—Future Meetings—RESOLVED, That future meetings of this Committee be held on the second Monday in the month, at 10.15 a.m.

H. ADDIS, Chairman.

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ART GALLERY AND MUSEUM COMMITTEE.

17th May, 1946. Present—The Mayor (Chairman); Alderman Leigh James ; Councillor Yeend ; and Mr. C. R. Mapp.

1224—Curator's Report for February, March and April, 1946— Visitors during February, March and April, 9,649 (February, March and April last year, 12,160). Included in this figure were 4 parties from colleges and schools.

Receipts—Catalogues, postcards, commissions, etc., £28 6s. 3d. ; " Friends of the Art Gallery and Museum " A/C, £22 2s. 1d.

Annual Attendance for year ending 31st March, 1946-58,933 (previous year, 59,786).

Annual Report—As no Annual Report had been issued for the two preceding years, it was hoped to issue a printed report covering the three years 1944-46. RESOLVED, That this be approved.

Talks by the Curator—Since the last Meeting, the Curator had given talks on the " Cotswold Wool Trade " at Great Rissington and Bibury.

Exhibitions—An Exhibition by Seven Contemporary Artists was on view from 1-29th April, 1946, and was visited by 3,920 persons.

A special display was made, and the proceeds from the collection box were given to the Mayor's Appeal for the King George Fund for Sailors (£3 16s. 2d.).

Recital—A pianoforte recital was given by Mr. Thomas Marshall, a blind pianist from London, on 29th April, 1946. The audience (187) contributed £7 10s. 4d. towards the " Friends of the Art Gallery and Museum " Fund.

1225—Donations—Gifts had been received from the following donors : Mrs. Howard Cochran (Miniature of the Princess Charlotte, by C. John M. Wichelo) ; General Sir Hastings Ismay (Japanese sword) ; Miss E. G. Jones (Mahogany tripod Basin-stand and Box Knife-case, glass-ware, lilac Lustre Jug, Victorian Dolls and other items); Mr. C. R. Mapp (Treen string Box, Valentines) ; Miss Urling-Smith (Lustre Jug, Crown Derby Coffee Can); Mrs. Gerald Strickland (Locket and Necklet of hair, Water-colours of Bibury, etc.) ; Sir Francis Colchester-Wemyss (Water-colours by David Cox, and also George Barrett, jnr.) ; Capt. R. P. Wild (Mahogany Tray, Minton Plate from Windsor Castle, Coalport Tea-plate) ; and other items from Mrs. R. J. Hackshaw, Mr. Meyrick Jones, Mrs. A. F. Palmer, Miss Pudan and Mr. J. Spreutels. RESOLVED, That the thanks of the Committee be conveyed to the donors.

1226—Specimens purchased—RESOLVED, That the following purchases be approved :—

(a) " Friends of the Art Gallery and Museum " A/C : 2 Coffee-pots and covers, Worcester porcelain (£10) ; 2 Old English engraved Glasses, c. 1770 and 1 engraved glass Rummer, c. 1820 (£2 17s. 6d.) ; Horn Snuff Box, George III and Queen Caroline (£1 10s.).

(b) General A/C: Bone and ivory Apple-scoop and nutcracker (12s. 6d.).

1227—Exhibition—The Curator reported that he had arranged for an Exhibition of paintings by Lady Helena Gleichen and Mr. R. D. Laxon, for the month of June. RESOLVED, That the Committee approve the Curator's action.

1228—Museums Association Conference—RESOLVED, That the Curator be authorised to attend this Conference at Brighton, July 14-20, 1946.

1229—Contemporary Art Society—RESOLVED, That the offer by this Society of the gift of a picture from a private Exhibition in the Tate Gallery, be left for the Curator to arrange, if possible, by correspondence.

1230—Curator—The Mayor reported that the Curator was due for retirement on superannuation on 31st July, 1946. RESOLVED, unanimously, that the General Purposes & Watch Committee be asked to recommend the Council to extend the services of Mr. D. W. Herdman, Curator, for another year until 31st July, 1947.

1231—Temporary Staff—(a) The Curator reported the resignation of David Hoggett, junior Assistant, 16th March, 1946. (b) The Curator also reported the return of Mr. R. Bennett, temporary Attendant, after a period of sick leave, to part-time duty of about 30 hours per week.

1232—Victory Day and Whit-Monday—RESOLVED, That the Art Gallery close on Victory Day, and on this occasion also, on Whit-Monday, 10th June.

CLARA F. WINTERBOTHAM, Chairman.

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PUBLIC LIBRARY COMMITTEE.)

17th May, 1946. Present—Councillors Grimwade (Chairman), Bettridge and Compton ; Messrs. S. F. Clarke and H. J. Norris.

1233—Librarian's Report for February, March and April, 1946—

Issues for February, March and April—Ref. Dept., 18,247. Lending Dept., 107,219 ; Junior Dept., 16,385 ;

Branch Libraries, 4,173 ; School Libraries, 11,036 ; Loan Collection, 1,200. Total, 158,260 (February, March and April last year, 144,113).

Annual Issue for 1945-46 was 581,839, the highest recorded, and an increase of 9,437 over the previous year's record of 572,402 vols.

Annual Report—A brief Report, covering three years' activities, ending 31st March, 1946, would be issued in due course. RESOLVED, That this be approved.

Receipts—£206 19s. 2d. for 3 months.

Replacements and Binding—94 volumes had been replaced. 666 volumes had been dispatched to the binder, and a further 366 volumes have been returned.

Lectures—The total attendance at the 19 lectures given in the 1945-46 session was 1,925, an average of 101.

Library Association Conference—Blackpool, 6th-10th May, 1946. The Librarian read his Report on the proceedings of this Conference. RESOLVED, That the Chairman's action in authorising him to attend this Conference be confirmed, and that the Report be received. (The main business of the Conference was devoted to the " Proposals of the Council of the Library Association for the Post-war Re-organization and Development of the Public Library Services.")

1234—Books—RESOLVED, (a) That 1,320 volumes published at £539 12s. 9d. be purchased for £477 19s. 5d.

(b) That the sum of £150 be spent on binding.

1235—Donations—61 volumes had been received from 13 donors. RESOLVED, That the thanks of the Committee be conveyed to the donors.

1236—Periodicals—RESOLVED, That " Farmers' Weekly "(5d.) ; " Housewife " (Monthly 9d.) ; " Lilliput " (Monthly 1s) ; and " Tribune " (Weekly 6d.) be added to the list of periodicals purchased.

1237—British Restaurant, St. Mark's—The Town Clerk reported that the Ministry of Food had now considered the Council's application for the use of the kitchen portion of this Restaurant for use as a Branch Library, but the Ministry were unable to accede to the Council's application as the Ministry of Food had informed the Ministry of Works that the space was now required for storage purposes.

RESOLVED, That the Town Clerk communicate with the Ministry of Works again asking for this matter to be reconsidered, especially in view of the fact that there appeared to be ample accommodation in the Restaurant for storage purposes.

RESOLVED ALSO, That the Town Clerk ask the Borough Member to take up the matter with the Parliamentary Secretary to the Ministry of Food.

1238—Branch Libraries—The Education Committee were of opinion that the caretakers of the two branch libraries at Whaddon School and Naunton Park should be paid extra remuneration in respect of cleaning and other duties on the nights when the schools were used for library purposes.

RESOLVED, That the Committee agree to make a payment of £10 per annum in respect of each School to the Education Committee, and that the Education Committee be asked to pay this sum to the two caretakers with their wages.

1239—St. Mark's Branch—The Librarian reported that the owner of the shop had given notice increasing the rent of the shop from 17s. 6d. to 18s. per week to cover the increased rates.

RESOLVED, That this be paid.

1240—Staff—(a) The Librarian reported as to the health of Miss H. C. Wise, F.L.A., Deputy-Librarian, and it was RESOLVED, That leave-of-absence with pay be granted for a period of three months.

(b) Two Senior Assistantships—The Librarian reported that an advertisement of these two posts in the "Times Literary Supplement" of 2nd March, 1946, produced no applicant. RESOLVED, That he be authorised to advertise again at a salary of £264 per annum, plus the temporary allowance of 15% and war bonus. This salary would fit in with the new National scales when adopted.

(c) Caretaker—The Librarian reported that, as authorised, he had appointed Mr. A. E. Clarkson, who had given very satisfactory service, as from the 18th March, 1946.

1241—Librarian—The Librarian reported that he was due to retire on superannuation on 31st July, 1946. RESOLVED, unanimously that the General Purposes & Watch Committee be asked to recommend the-Council to extend the services of Mr. D. W. Herdman, Borough Librarian, for another year until 31st July, 1947.

1242—Nesting Chairs—The Librarian reported as to the condition of the chairs which, are, used for public lectures in the Art Gallery, and suggested that the time had come when a policy of replacement had become necessary. RESOLVED, That he make enquiries as to the cost of twenty tubular Nesting chairs, as a first instalment.

1243—Victory Day and Whit-Monday—RESOLVED, That all departments of the Library close on Victory Day, and also on Whit-Monday, 10th June.

H. C. GRIMWADE, Chairman.

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HOUSING COMMITTEE.

14th May, 1946. Present--Councillor Bush (Chairman); The Mayor ; Alderman Pates; Councillors Addis, Bayliss, Compton, Green, Grimwade, Morris, Strickland and Yeend.

1244—Lynworth Farm Estate—(a) Scheme No. 1—Progress was slow owing to shortage of labour, and the contractors, drawing attention to this and to the high proportion of overhead charges, suggested increasing the output, either by restoration of Essential Works Order, working of overtime, or subletting of brickwork to small Contractors. The Borough Surveyor reported that when approval was given to this contract by the Ministry of Health, a figure of 5% to provide for the application of the Essential Works Order was deleted.

If the suggestions of the Contractors were put into operation now, there would be a considerable increase in cost. Whilst subletting brickwork might appear to be a solution, he was opposed to it, as it involved many problems, including difficulty of obtaining a satisfactory standard of workmanship.

The Town Clerk had had two interviews with the Local Progress Officer, when the difficulties were pointed out to him, and the fact that the bricklayers on this estate were down to eight in number. Attention was also called to bricklayers who were leaving Messrs. Wheeler and Mansell's employ for no apparent reason. The Progress Officer had raised the matter at a recent conference in Bristol, when some concern was felt about the movement of labour on this contract and accordingly a complete investigation was being held.

RESOLVED, That the Borough Surveyor discuss the matter with the Regional Officers of the Ministry and report to the next meeting.

(b) Bricks—Reported that the price of common bricks had been increased by 3s. 9d. per thousand ; facing bricks (Rustics) 25s. 6d. per thousand, plus delivery, and roofing tiles 15%, and bearing in mind the Committee's instructions, the Borough Surveyor had informed the manufacturers that the Committee would take full deliveries in respect of the 62 and 76 houses on Lynworth Farm Estate and the houses in Brooklyn Road.

(c) Scheme 2—Tenders had been invited for the 76 houses on this estate. RESOLVED, That arrangements be made for the tenders to be received on the 5th June and opened by the Chairman and Vice-Chairman to enable the Borough Surveyor to submit his observations to the Committee on 6th June, and the Ministry of Health to be approached before the meeting of the Housing Committee on the 19th June.

(d) House drainage—The cost of constructing main branch drains for houses in scheme 1 amounted to £888 12s. 11d., or £14 2s. 1d. per house. It was estimated that 427 houses could be erected on the estate, and, on the above basis, the total cost of the main branch drains would be £6,022 9s. 7d. The Borough Surveyor recommended that application be made for loan sanction for this amount. RESOLVED, That application be made to the Ministry of Health for sanction to loan of £6,000 and to the Public Works Loan Board for a loan of this amount, and that the Common Seal be affixed to the necessary documents.

1245—B.I.S.F. Steel Houses—Layout plan was submitted for the 50 steel houses on Lynworth Farm Estate, which had been submitted to the Ministry of Health in order to avoid delay. The matter had also been discussed with Messrs. Chivers and Sons, Devizes, Contractors for the erection of the houses, who were anxious to commence site preparation as they had been informed that ten sets of prefabricated steel were being sent this month.

The site for these houses was situate off the main road running across the estate. These houses, owing to their design, required considerably more frontage, and in order to avoid further reductions in the total number of houses on the estate, it was suggested that the sites reserved for the two Churches be reduced from 1 acre to $\frac{1}{2}$ acre each. RESOLVED, That the layout now submitted be approved and the Ministry of Health informed accordingly. ALSO RESOLVED, That the Borough Surveyor inform the Church Authorities of the proposal to reduce the areas of the sites reserved for Churches.

1246—Brooklyn Road—Layout plan was submitted for the erection of 10 houses on this site for which tenders had been invited. It was suggested that the Committee should give consideration, having in mind the type of existing houses in this road, to the provision or otherwise of garages or spaces for garages. To provide garage entrances, 2 houses must be deleted and consideration should also be given to the retention of the temporary footpath across this site from Orchard Avenue, which, although constructed as a temporary facility for persons in that area, had proved of considerable value. RESOLVED, That the Committee consider it is desirable to leave space at the side of each house for garage entrance, also that a footpath of a width of 3 to 4 feet be retained. ALSO RESOLVED, That plans as amended, be submitted to the Ministry of Health for their approval.

1247—Building Apprenticeship Scheme—Chelt Road—The Borough Surveyor reported that work had commenced on these and that his estimate of the scheme was £2,350, but the Ministry of Works Quantity Surveyor had suggested a figure of £2,325, which he recommended the Committee to accept. The Town Clerk submitted a letter from the Ministry of Health approving the scheme and suggesting certain minor amendments. RESOLVED, That the Ministry of Health be informed the Committee had given consideration to the suggested amendments and have agreed to a reduction of £25 in the estimated cost of these houses as mentioned above.

1248—Building Licences—Staff—Borough Surveyor reported that in August, 1945, Mr. F. Morgan was engaged temporarily for licensing work as an additional assistant at a salary of £240 per annum, plus bonus. It was assumed the post would be of short duration and it was not graded and Mr. Morgan did not receive the 15% temporary increase approved by the Council. The work in this section had increased and he recommended that Mr. Morgan be placed in Grade A, Class 3 of the scale of salaries for temporary officers (£235 x £10 x £255) at the maximum salary plus bonus and temporary 15% increase. Efforts were still being made to secure a clerk and shorthand typist which were urgently required and the work was being seriously delayed owing to failure to obtain this staff. If present difficulties continued in regard to licences and priorities the services of another male assistant would be required as the Building Inspector and his assistant were devoting considerable time to the work. RESOLVED, That subject to the approval of the

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General Purposes Committee the recommendation in regard to Mr. Morgan be approved. ALSO RESOLVED, That the Borough Surveyor make further efforts to secure a clerk and shorthand typist.

1249—Temporary Houses, Progress—(a) Brighton Road and Courtenay Street—All houses roofed in but completion was delayed because all fittings and parts had not been received. RESOLVED, That representations be made to the Local Progress Officer and the Ministry of Works of the delay caused by absence of essential fittings.

(b) Messrs. Chivers & Sons, Devizes, had been appointed Contractors for the erection of houses in Hales Road and Selkirk Gardens and had made a good start on the first site.

(c) Prestbury Road Site—Messrs. Halls, Gloucester, commenced work on foundation slabs and drains.

(d) Priors Farm—No further information in regard to additional aluminium houses, although the construction of bases proceeded and road work was well in hand.

(e) Min. 1143 (b)—Siting of houses, South Avenue, Priors Farm—The Committee further considered this matter, which was withdrawn at the last meeting of the Council. Houses on one side faced the road, whilst those on the other side, had their backs to the road, and it was suggested that these should be reversed so that both sides were facing it. The Ministry of Health had intimated that they had no observations to make to this proposal. RESOLVED, That this be approved.

(f) Priors Farm, Fences and Gates—[Min. 1143 (i) (a)]—The Ministry of Works have now approved the amended tender of Messrs. Smith Bros. for the erection of fences and gates on this estate at a cost of £10 per house.

1250—Erection of Houses by Small Builders—Circular 92/46, Ministry of Health, intimated that the National Federation of Building Trades Employers and the Federation of Registered House Builders had suggested a substantial increase in output of permanent houses by local authorities could be achieved by utilising the services of private builders who were unable to undertake contracts on the usual basis. The Minister was prepared to consider proposals from authorities :—

(i) for the erection of small groups of houses on Corporation land by builders in accordance with memorandum submitted with the letter, which provided that a contract should be for from 2-6 houses, or, at the most, up to 12.

(ii) for the erection of houses by private builders on land owned by them. The builder might have prepared details of a layout, and time could be saved by adopting the proposals. This proposal was likely to be of interest both to small and large builders and such houses might be erected as might be found suitable having regard to the size and circumstances of the builder's land and resources.

The Borough Surveyor reported that there were several small pockets of land on the Lynworth Farm Estate upon which houses could be erected by certain small builders which would possibly comply with the terms outlined in the above circulars. RESOLVED, That the Committee welcomed the proposals of the Minister, and that the Borough Surveyor submit names of builders who might be invited to carry out the erection of houses on the basis of the circular.

1251—Requisitioning Sub-Committee—Read, report of the Sub-Committee of their meeting held on 7th May.

Consideration was given to Stratford House, Suffolk Square, and Hallery, Shurdington Road, which were being converted into flats by Cleeve Estates, Ltd., with a view to being sold on completion of the work. The Sub-Committee had decided their policy in this matter and in regard to future conversions by the Company. Application had been made to the Ministry of Health for the transfer to the Council of the requisition of Corinth House, Bath Road. Matters concerning the requisitioning of 18 other houses had been dealt with. Consent had been given to Messrs. Lindsay Muir & Co. to occupy one room on the ground floor at the rear of 105, Promenade.

1252—Housing of Ex-Servicemen—British Legion—The Committee received a deputation from the local branch of the British Legion consisting of Colonel Eager, Colonel Holmes, and Mr. Hardy-Taylor, who submitted a questionnaire dealing with housing of ex-service men and women. The points raised were set out below, by the side of which the Committees replies were indicated.

Question. 1—Is preferential treatment given to ex-service-men?

Answer. Under the Housing Act, the Council were required to secure that a reasonable preference was given to persons occupying insanitary or overcrowded houses, have large families, or were living under unsatisfactory housing conditions. The paramount consideration was therefore need. Special consideration was always given to the claims of men and women who have been on war service, and were without a home. As an example, of the 40 bungalows at Priors Farm, 26 were occupied by ex-servicemen.

2—Whether a points system operated and if so, number of points for ex-service personnel.

Answer. No. The Committee went to considerable additional trouble in interviewing applicants and placing them in order of priority according to need, after applicants have first been interviewed by Housing Department.

3—Whether Council had short-term policy for alleviation of distress from overcrowding.

Answer. The Committee dealt with cases on the basis of accommodation available and required. Provision had been made at Glencairn, Lansdown Road, and 27 Cambray for temporary occupation of persons who would be otherwise displaced, until permanent accommodation was available.

4—Number of ex-service and civilian families placed in requisitioned premises during the last 6 months.

Answer. 41 ex-service families, 28 civilian families.

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5- Had the Council considered conversion of military huts?. Would they consider allotting empty huts at Oakley Farm to ex-servicemen?

Representations were made that Oakley Farm should be used for housing purposes but the Government had decided to use the premises for educational purposes. In regard to the conversion of huts, consideration had been given to this and members of the Council had visited certain huts which were found only fit down. It was not considered that this type of dwelling was suitable for housing accommodation. It was, however, pointed out that recently a wooden pavilion on the Lynworth Farm Estate had been adapted for occupation. Representatives were asked to indicate huts in the Borough they had in mind, but could not do so. The Committee referred to the Government scheme for disposing of redundant buildings to local authorities and it was pointed out that these were available to authorities in whose area they were situated, in the first instance, and any suitable buildings becoming vacant and not required by such an authority would be notified to this Committee in accordance with the request made to the Government Department concerned.

6—Would the Council consider as an experiment the installation of a number of ex-service families in huts on their present sites? Col. Eager intimated that no specific building was in mind but he desired to know the Committee's views in this respect.

The Chairman pointed out such a scheme would receive the sympathetic consideration of the Committee but any approval would be subject to the approval of the Ministry of Health.

Experience had shown that the cost of removing and re-erecting huts was very high and required considerable labour and materials which might be better employed on permanent houses.

The questionnaire also dealt with a number of ex-servicemen who were urgently in need of housing accommodation and the Committee informed the representatives of the action taken, from which it appeared each case was being dealt with. The representatives also raised the question of publicity which they had previously raised and the information given in Min. 622 was reiterated. It was pointed out that reports on housing, as in other matters, in the local press, depended on the space available and the press determined what they should print, although if further information was required, this could always be obtained from the Town Clerk. The representatives, in thanking the

Committee for receiving them, stated they were satisfied that the Committee were doing all in their power to meet housing demands and that the ex-serviceman's interest was being well looked after in regard to housing.

H. T. BUSH, Chairman.

CEMETERY AND CREMATORIUM COMMITTEE.

17th May, 1946. Present—Councillors Rev. de Courcy Ireland (Chairman), Bettridge and Carter.

1253—Superintendent's Report—Read, Report of the Superintendent for the period 16th March to 17th May. Number of interments, 147 ; cremations, 82. Grave spaces sold : 1st position, 6 ; 2nd position, 5 ; 3rd position, nil ; 4th position, 29. New memorials erected, 20 ; additional inscriptions, 12.

1254—Grants of Grave Spaces Sold—RESOLVED, That the Common Seal be affixed to Grants Nos. 11284 to 11323 inclusive.

1255—Designs—RESOLVED, That Designs Nos. 4220 to 4243 inclusive as set out in the designs book signed by the Chairman, be approved.

1256—Staff—(a) G. Aylward—Extension of Service (Min. 1019/45)—Mr. Aylward, whose services were extended for one year from the 19th June, 1945, during which time he had received both wages and superannuation allowance, was willing to continue for a further year if desired. RESOLVED, That Mr. Aylward's services be extended for a further year on the same terms.

(b) Cemetery Superintendent—Mr. Wood assumed duty on 1st May. Mr. Woolhouse had not vacated the Lodge as the bungalow allocated to him was not completed, and consideration was given to the payment to Mr. Wood of a subsistence allowance towards the cost of his temporary accommodation. Application was also made for his removal expenses amounting to £30. The Town Clerk pointed out one of the terms of the appointment was that Mr. Wood should occupy the Lodge rent free, but it was not usual to pay removal expenses?, nor was payment thereof recognised under the new Conditions of Service. RESOLVED, (a) That Mr. Wood be paid a subsistence allowance of 30s a week until occupation of the Lodge.

(b) That his application for payment of removal expenses be not granted but that if it became necessary to store his furniture, consideration be given to the payment of the storage charges.

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1254[7]—Maintenance of Graves—The Cemetery Superintendent reported several owners of graves had approached him in regard to turfing and re-soiling. He recommended this work be undertaken at a charge of 12s. 6d. for turfing and 7s. 6d. for soiling. With regard to graves maintained in perpetuity, he suggested this work be carried out by him now that more labour was available. This work was at present carried out under contract by various firms. RESOLVED, (a) That the Superintendent's recommendation for re-turfing and re-soiling graves be approved.

(b) That the Superintendent ascertain when the above mentioned contracts expire and report further to the next meeting.

1258—Office Equipment—RESOLVED, That the Cemetery Superintendent be authorised to purchase a typewriter, filing cabinet, card index drawer and an electric mantelpiece clock for the Cemetery Office.

1259—Cemetery Lodge—The Borough Surveyor submitted report on repairs and renovations to the Lodge and office at an estimated cost of £288 and £20 respectively. The mechanism of the clock overlooking the main drive was fixed in the best bedroom, occupying considerable space, and might be a nuisance. He suggested an electric clock be installed. RESOLVED, That the Borough Surveyor carry out the above repairs and that the Committee inspect the clock, also that enquiries be made in the meantime as to the possibility of obtaining and fixing such a clock.

1260—Essential Works (General Provisions) Orders—The Town Clerk reported cessation of these Orders so far as this undertaking was concerned as from the 15th May.

1261—Federation of British Cremation Authorities—RESOLVED, That the Chairman be authorised to attend the Conference of the Federation to be held in London from July 18th-20th.

1262—Mrs. L. Holman, Removal—Application had been made to the Home Office by Mrs. Holman's daughter for a licence to remove the deceased's remains on the grounds that, owing to a mistake on the part of the deceased's son, she was buried in a common grave instead of the grave of her late husband. These facts were corroborated by the Cemetery Superintendent and the Home Office had been informed there was no objection. RESOLVED, That the Town Clerk's action be approved.

1263—Service Plots—(a) A letter was submitted from the Imperial War Graves Commission that it was proposed to commence the permanent marking of Service Graves (1939/45) by the erection of headstones. The letter contained details of the proposals and suggested inscriptions, requested information on various points, and approval to the erection of the headstones and the principle of the suggestion that where exclusive rights of burial had not already been granted, the Council would issue formal grants to the Commission. RESOLVED, (a) That the Commission be allowed to erect the headstones free of charge.

(b) That the proposed inscriptions be approved.

(c) That the Council retain the rights of exclusive burial in those cases where such rights had not already been granted.

(d) A postcard was submitted from Professor Wilhelm Weyers, of Germany, requesting particulars regarding a Lieutenant in the German Army whose parents had been informed that he had died in England and was buried in Cheltenham Cemetery, and if possible a photograph of his grave. RESOLVED, That the Town Clerk furnish all information available, including a photograph of the grave.

E. S. DE COURCY IRELAND, Chairman.

TOWN IMPROVEMENT AND SPA COMMITTEE.

7th May, 1946. Present--The Deputy Mayor (Chairman), The Mayor, Aldermen Pates and Ward, Councillors Bayliss, Bush, Green, Grimwade, Mann, Morris, Readings and Thompson ; Messrs. E. Baring and A. Palmer.

17th May, 1946. Present—The Deputy Mayor (Chairman), Aldermen Pates and Ward, Councillors Bayliss, Bush and Morris; Messrs. E. Baring and A. Palmer.

1264—Playhouse Sub-Committee--The Playhouse Sub-Committee met on 2nd May (Report Circulated herewith). RESOLVED, That the Report be approved and adopted.

1265—Health and Holiday Resort Sub-Committee—The Health and Holiday Resort Sub-Committee, met on 7th May (Report circulated herewith). RESOLVED, That the Report be approved and adopted.

1266—Montpellier Gardens—(a) British Restaurant—This Restaurant closed on 27th April and the British Restaurants Committee enquired whether this Committee had any observations to make on its future use. RESOLVED, That the British Restaurants Committee be informed this Committee consider it desirable that the building which is unsightly, be removed to enable the amenities of the Gardens to be restored.

(b) Bandstand—The Rev. C. E. Graham Swift applied to use the bandstand from 8-9 p.m. on Sunday evenings from 12th May to 18th August, inclusive, for religious services, as in previous years, on the understanding that the bandstand would not be available when required for Council purposes., The Entertainments Manager reported that hands had already been engaged for the 9th, 16th, 23rd and 30th June. RESOLVED, That the application be granted on dates when the bandstand is not otherwise required, subject to no loud Speakers or amplifying apparatus being used and to any damage being made good.

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1267—Services' Club, Regent Street—The Committee inspected the Services' Club and interviewed Mr. Bird his Agent. After careful consideration the Committee considered it extremely desirable that the Council should acquire this property. RESOLVED, That the Town Clerk pursue his negotiations on the lines indicated to him and report thereon in due course.

1268--Chrysanthemum and Produce Show, 11th and 12th September—The Chrysanthemum Society recently revived its activities and proposed to hold a Show of early chrysanthemums on the 11th and 12th September, with food production sections, which would, in some measure, replace the Autumn Produce Show, abandoned for 1946. The Horticulture Committee recommended favourable consideration to the granting, free of charge, of the use of the ancillary rooms at the Town Hall, The Borough Surveyor pointed out the possible noise and inconvenience during floor laying operations which he felt would greatly interfere with the Show. RESOLVED, That the Society be informed accordingly, and that, as an alternative, this Committee would continue to hire the marquee, to be erected in the Winter Garden ground to accommodate the summer orchestra, and make it available, with-out charge, for the Show.

1269—Hut, Town Hall—The Entertainments Manager desired to use a portion of the hut now being erected at the rear of the Town Hall for storage of platforms and other equipment for which no covered storage was at present available. This would necessitate the removal of the internal screen and the provision of double doors and also a concrete ramp at an estimated total cost of approximately £50. RESOLVED, That this expenditure be approved and that the Borough Surveyor carry out the work.

1270—Association of Health and Pleasure Resorts—Summer Meeting—At the summer meeting at Eastbourne on 20th and 21st June the venue for the 1947 summer meeting would be decided by ballot and invitations must be received by 6th June. RESOLVED, That the Association be invited to Cheltenham in 1947.

T. WILFRED WAITE, Chairman.

PUBLIC HEALTH COMMITTEE.

13th May, 1946. Present—Councillor Biggs (Chairman); The Mayor, Aldermen Leigh, James and Waite ; Councillors Bayliss, Bettridge, Compton, Rev. de Courcy Ireland, Gardner, Garland and Strickland.

1271—Public Abattoir (Min. 467)—Letter was submitted from the Worcester and Midlands Ice Co., Ltd., enclosing a letter received from the Ministry of Works regretting that owing to heavy demands upon the limited resources of building labour in the area for urgent and essential work, they were unable to grant the necessary licence for the erection of the proposed cold storage accommodation at the Public Abattoir. It was suggested that application be renewed towards the end of June, when consideration would be given in the light of the prevailing conditions.

1272—Meat Distribution (Min. 817)—The Mayor, with the Town Clerk and Chief Sanitary Inspector, met representatives of the Ministries of Food and Transport and of the Wholesale Meat Supply Association, and discussed the complaints made in regard to meat distribution. The representatives were informed that the Council were seriously concerned at the present methods of distribution and in their view meat should be delivered in hanging vehicles, and the men wear proper protective clothing.

The representatives were very conscious of the conditions, not only in Cheltenham, but other areas and had made every effort for improvements, but difficulties were added to by areas having different ideas on methods of delivery and transport. They fully sympathised with the Council and undertook to take all possible measures to rectify the conditions. Certain suggestions were made, which would meet to a large extent the complaints made, although the provision of vehicles for hanging carcasses was at present impossible owing to demands upon manufacturers. The present vehicles, which had had hard wear, would normally have been replaced a long time back, and it was impossible to convert them owing to special requirements of vehicles for hanging meat.

A letter from the Ministry of Food, South Western Area, intimated that instructions had been given to the haulage contractors for vehicles now operating to be reconditioned, re-painted and re-serviced as soon as possible, including painting outside and inside ; re-dressing of cover sheets, which would be arranged in future to exclude dust and for daily scrubbing of vehicles, including floors and gratings.

Alterations would be made in loading vehicles and deliveries to prevent employees coming into contact with the meat, and offal would be delivered in bins wherever possible. Arrangements had also been made for the hire of protective clothing for the men and the haulage contractors had ordered two new Bedford chassis to replace two of the oldest vehicles on delivery.

At the above conference, attention was also called to the condition of the trolleys at the Abattoir, one owned by the Wholesale Meat Supply Association, and three owned by the Council which had been loaned to the Association, but which were taken back owing to their condition. The Association had now agreed to undertake the cost of repair, to pay for their use and to keep them clean. In these circumstances they would be re-loaned.

The Committee's representatives were satisfied that everything possible was being done in face of considerable difficulties and there had been an appreciative improvement in the cleanliness of the trolleys and vehicles and in meat distribution conditions. RESOLVED, That the position be watched and that the representatives of the Ministries and the Association be thanked for their assistance.

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1273—The Runnings, Swindon Road—Messrs. Alexander Robb & Co. made application for leasing a piece of land, immediately north of the site leased to Messrs. Taylor, Nash & Co., and lying between Swindon Road and the proposed new by-pass road, for the erection of a biscuit factory.

The Borough Surveyor, whilst having no objection to the proposal, suggested the retention of a portion of the frontage to enable tipping of builders' waste and other suitable material on the remaining land, which was liable to flooding.

The north-ward drainage scheme would follow the route of the ring road and if the application was granted a satisfactory temporary drainage system should be installed and an effluent carrier constructed to the stream course. RESOLVED, That the application be approved in principle, that the Town Clerk continue negotiations, and that the views of the Rural District Council, in whose area the land was situate, be obtained.

1274—New Houses—Hewlett Road [Min. 1003 (ii)]—Mr. W. Bullingham had, upon the extension of the sewer in this road, agreed to construct separate drains to the houses in lieu of his proposals, and to pay the difference in cost, amounting to £17 17s. 0d. Mr. Bullingham would also endeavour to find the necessary labour, the cost of which would be deducted from the above amount. RESOLVED, That this be approved.

1275—Sewage Works—(i) Manager--Mr. A. H. Morgan, Sewage Works Manager, would reach retiring age in September next after completing 47 years' service, and was experiencing considerable difficulty in finding housing accommodation, the house now occupied by him being held on a service tenancy. The Borough Surveyor, having regard to modern sewage disposal methods, recommended that a Sewage Works increments and Chemist be appointed to fill the vacancy at a salary of £390 p.a., rising by annual Increments of £15 to £435 p.a. plus bonus but not the temporary 15% increase (this would conform to the new grading). Whilst this officer should reside at Hayden he felt the present cottage was unsuitable, and the Committee should erect a suitable house, with room for use as an office, during the next year or two when conditions improved, the question of rent being left in abeyance for the time being. In the interim the officer would find accommodation in the town. He also suggested Mr. Morgan be asked to act in an advisory capacity for one year until the new officer was conversant with the works, in return for which Mr. Morgan would continue to live in the cottage rent free on a service tenancy. RESOLVED, That the recommendations be approved, that

advertisements be inserted for a Sewage Works Manager and Chemist and that the Borough Surveyor prepare plans of the proposed house.

(ii) The Borough Surveyor further suggested the Committee should consider erecting a number of houses at Hayden of the Lynworth Farm type for occupation by employees at the farm, which would assist in attracting suitable labour to the works. RESOLVED, That the views of the Housing Committee be obtained on this proposal and that the Town Clerk report on the possibility of subsidy being obtained for these houses.

(iii) Mr. H. Barnett—This employee has now been released from H.M. Forces and had resumed his duties.

(iv) Grass—Tenders have been invited for the grass at the works. RESOLVED, That the Chairman accept the best offer.

1276—Factories Act, 1937—New Paint Spraying Shop, Chapel Street—The Town Clerk reported further complaints of alleged nuisance by fumes from these premises. No application had been made to use the premises under town planning before commencement of the business and he had informed the proprietor of this fact and referred to the complaints. The proprietor had leased the premises for five years and intimated that application was made on 3rd April, 1946. Residents in Chapel Street complained to the proprietor when the business commenced and were informed that the nuisance was temporary and due to the failure of electrical contractors to complete the installation of the necessary fans, two of which were installed within six days of opening. These cleared the atmosphere of the paint spraying shop 38 times each hour and discharged fumes upwards, and in an opposite direction to the houses in Chapel Street, thus obviating complaints of smell in the street. Recommendations made by Council officers had been, or were being, complied with. The proprietor understood that the complaints to the Council were made during the first week of the business, and it was considered with the precautions now taken, and those proposed, no future complaints would arise. The Borough Surveyor reported that written application to use the premises was received on 3rd April, and the Planning Committee had not yet considered the matter. The Chief Sanitary Inspector had been in communication with the Factories Inspector and an inspection had been made, fans had been installed and improvements effected so far as fumes were concerned. He was of opinion there was no objection, or injury to health, requiring action under the Public Health Act, at this stage. The proprietor previously occupied premises in Vernon Place, the lease of which terminated, and had he not taken possession of the premises in Chapel Street, would have been forced to cease business, RESOLVED, That the Standing Sub-Committee inspect the premises during paint-spraying to ascertain the present position and that the Ministry of Health be informed of the steps taken and that from inspections made it was felt conditions were not as bad as outlined in the complaint to the Minister from a resident in Chapel Street.

1277—Building Licences—Materials—The Chief Sanitary Inspector reported that with the introduction of the priority system in regard to housing and building materials considerable difficulty was experienced in obtaining compliance with statutory notices. No priority was issued for this work, which ranked with other non-essential works and was left entirely to the discretion of the builders' merchants, who could supply materials out of surplus stock after meeting priority orders. No surplus stock existed locally at the present time and the position was most acute in regard to drainage and

plumbing units. The estimated cost of urgent repair work held up through lack of materials was £1,200.

The Borough Surveyor indicated the present restrictions, but undertook, if the Chief Sanitary Inspector would submit his most urgent cases to him, to ascertain if it was possible to give priority although no provision could be made for any large reconditioning schemes. RESOLVED, That this Committee appreciated the difficulties in this respect and that the matter be left to the Borough Surveyor and Chief Sanitary Inspector to collaborate and take all possible steps to secure the speedy execution of urgent works. ALSO RESOLVED, That the attention of the Housing Committee be called to this and that the Town Clerk communicate with the Area Officer, Ministry of Works, pointing out the difficulties and urging that priority be given to this type of work.

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1278—Housing Act—(i) 228 Swindon Road (Min. 999)—Three tenders were submitted for the execution of work at these premises in default of the owner. RESOLVED, That the tender of Mr. S. O'Brien, amounting to £18 10s. 0d., the lowest, be accepted.

(ii) Re-licensing—RESOLVED, That licences for the re-occupation of the undermentioned premises be renewed for a further period of six months from the date set opposite the premises:-

5 Edward Terrace	Expires 9th June, 1946.
13 Witcombe Place	Expires 18th June, 1946.
Sidney Cottage, Sidney Street	Expires 21st June, 1946.
11 Edward Street ...	Expires 21st June, 1946.
12 Edward Street ...	Expires 21st June, 1946.
5 Hewlett Place	Expires 21st June, 1946.

(iii) 5 Pittville Terrace—The Sub-Committee reported on their inspection of the basement at these premises. The Medical Officer of Health also submitted representations on the condition of the premises. RESOLVED, That the Council being satisfied that the above-mentioned part of the said property was occupied, or was of a type suitable for occupation, by persons of the working classes, and was unfit for human habitation and was not capable at reasonable expenses of being rendered so fit, that notice be served upon the persons having control of the said part of the building, the owners thereof and mortgagees, if any, that the condition of the said part of the said building and offers with respect to the carrying out of works or future use thereof would be considered at a meeting of this Committee to be held on 14th June, 1946.

(iv) 20 Evesham Road—The Sub-Committee have inspected the basement of this property and interviewed the owner. They recommended that, subject to the owner pulling down a conservatory at the rear of the building, which interfered with light to the living-room and scullery, and remedying dampness in accordance with a specification to be supplied by the Chief Sanitary Inspector, no Closing Order be made. RESOLVED, That the recommendation be approved and that the owner be required to enter into an undertaking to this effect.

1279—Food and Drugs Act, 1938—The Chief Sanitary Inspector submitted reports of the Public Analyst on samples Nos. 714-719, milk, which were genuine. Informal samples of other foods and commodities had been submitted for analysis but reports were not yet available.

1280-Milk (Special Designations) Orders, 1936 and 1938—(a) RESOLVED, That a supplementary licence be issued to Mr. D. F. Hick, Leckhampton Farm, to use the designation " Accredited " in relation to milk retailed by him in the Borough for the period ending 31st December, 1946. (b) Pasteurised Milk—The Medical Officer of Health reported that samples had been taken from three firms, all of which were satisfactory, although one sample contained a small quantity of bacillus coli, to which the firm's attention had been called.

1281—Rat Infestation—Private Dwellings—Special Scheme, 1946-47—Circular N.S. 12 was submitted from the Ministry of Food intimating that representations had been made that the cost of systematic rat control carried out at private dwellings should be borne by national and local rate funds and not by the occupiers on the ground that charges to occupiers prejudiced success of the scheme. It was pointed out that the liability placed on occupiers was done by Parliament and could only be removed by them. As the special rat campaign might introduce factors outside the statutory liability of householders, the Ministry was prepared to co-operate with local authorities in relieving occupiers of charges for rat destruction at premises when carried out by local authorities under an approved systematic campaign during the year 1946-47, on condition, (i) the statutory responsibility of the occupier was not prejudiced ; (ii) the local authority would make charges and endeavour to recover expenditure from householders where they were of opinion neglect had caused infestation ; (iii) and that business premises, and any dwellings forming part of such premises, were excluded from the scheme, in which case adequate payment would be required for services rendered.

Only costs incurred under approved comprehensive schemes would rank for grant and no allowance would be made towards the cost of treatment based on casual complaints except in two special cases. This arrangement was confined to the year 1946-47 ; to the cost of work performed by direct employees of local authorities, and to local authorities who satisfied the Ministry that approved action was being taken to deal with rats in sewers, sewage disposal works and the like. It did not apply to service contracts. Subject to the above, the Ministry would contribute 60% of the cost, the local rate fund bearing the remaining 40%. Authorities were asked to indicate whether they desired to enter this scheme. RESOLVED, That the Ministry be informed that the Council desired to be included.

1282—Diphtheria Immunisation—The Medical Officer of Health submitted the following report upon diphtheria immunisation for the month of April, 1946.

No. of new cases (immunisation commenced)	9
“ injection given	45
“ cases in which treatment completed during the month (total 36)	
(a) under 5 years of age...	34
(b) aged 5-15 years ...	2
“ Schick Tests	—

Clinics were held at follows :—School clinic, 1 ; Clarence Square Day Nursery, 1.

1283-The Sanitary Inspectors' Association--RESOLVED, That the Chairman and Chief Sanitary Inspector attend a three-day conference of the Association in London on 3rd, 4th and 5th September, 1946.

C. W. BIGGS. Chairman.

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STREET AND HIGHWAY COMMITTEE.

20th May, 1946. Present—Alderman Trye (Chairman), the Mayor, Aldermen Pates and Ward, Councillors Addis, Bettridge, Biggs, Garland and Grimwade.

1284—Royal Chapel Site and Royal Crescent Garden. (Min. 898)—The Committee further considered alternative development schemes for this site and after indicating certain amendments which they desired, they provisionally approved the scheme prepared by the Borough Surveyor. RESOLVED, That the scheme as amended be approved in principle, that the Town Clerk ascertain the views of owners of properties thereon, and that the observations of the Police Superintendent be invited.

1284a—Criterion Hotel (Min. 1074)—The Town Clerk reported that he had made arrangements to discuss this matter with the Clerk of the County Council and the County Education Officer, both in relation to the temporary and permanent accommodation required, and that he would be in a position to report thereon to the next meeting. RESOLVED, That consideration be adjourned to the next meeting.

1284b-7, Winchcomb Street (Min. 1073)—Mr. F. G. Herbert was not proceeding with his application for an assignment of his tenancy.

1285—Angle Stores, Great Norwood Street—Messrs. Bayley & Sons enquired whether the Council desired to purchase the above property. The Requisitioning Sub-Committee had suggested the premises might be required for future street widening but in the meantime could be used for housing. The widening would, however, take place on the other side of the road and would not affect this property. RESOLVED, That a purchase by this Committee be not entertained.

1286-252 High Street (Min. 1054 Planning Committee)—The Planning Committee recommended that the offer of Mr. Fitzroy Fowles, on behalf of the owner, to sell No. 252 High Street in connection with the redevelopment area be accepted at a price not exceeding that approved by the District Valuer. RESOLVED, That the recommendation of the Planning Committee be adopted, that the Town Clerk prepare the conveyance and that the Common Seal be affixed thereto.

1287—Ammunition Shelter, Tommy Taylor's Lane (Min. 170)—The Military Authorities had derequisitioned the site of this shelter as from 12th May, the Council to take over the building, without cost, and waive any claim for reinstatement. RESOLVED, That the conditions be accepted.

1288—Westal Green—Filling Station—The owner of the Filling Station referred to the terms of the lease entered into by the Council, and requested that the shrubberies be cut to the correct height, the plots tidied up and the inside railings replaced to prevent nuisance from children. The Borough Surveyor pointed out the impossibility of obtaining a permit for fencing at the present time.

RESOLVED, That the Gardens Superintendent be asked to clean and tidy the shrubberies but that the question of fencing be deferred until conditions become more normal.

1289—Osborne House (Min. 328)—The Town Clerk and Borough Surveyor reported upon negotiations for the surrender of a portion of the garden of this house, at the junction of Lansdown Road and Queens Road, for an improvement both from a traffic point of view and as an amenity to the neighbourhood. The owner agreed to surrender the land, without cost, but asked the Council to fence off the remainder of his frontage to Lansdown Road (approximately 140 yards), either by means of a wall, or chains and posts, and to provide two sets of gates for the Lansdown Road and one set for the Queens Road entrances. The fencing would be costly and difficult to obtain at the present time and it was suggested, as a temporary measure, that a privet and thorn hedge be provided. At present there were no gates in Lansdown Road and the gate in Queens Road was in bad repair. It was suggested the latter gate be repaired, leaving the entrances in Lansdown Road as at present, or, alternatively, field gates be provided on the understanding that the position will be reviewed in say five years hence, when it is anticipated conditions will have returned to normal. RESOLVED, That negotiations be continued on the lines suggested.

1290—Alstone Lane—Read, memorial from residents in this Lane complaining of its condition. Prior to the war the abutting owners contributed their respective shares to the cost of carrying out road works to the specification of the Borough Surveyor but, owing to the war, the work was abandoned. The Committee considered the road should now be made up, the Council accepting responsibility for future maintenance. RESOLVED, That upon completion of the road works in High Street, the Borough Surveyor proceed forthwith to make up Alstone Lane.

1291—Selkirk Gardens—This land had been acquired by the Council for the erection of pre-fabricated houses. Access was provided by a roadway running alongside Gwernant, Pittville Circus Road, the owner of which had pointed out that the road was vested in him and complained that the Council were using the same for heavy traffic and had laid cables thereunder. RESOLVED, That the Town Clerk enter into negotiations for making up and taking over the road, the Council accepting responsibility for future maintenance.

1292—Passage Leading from Overbrook Drive to Prestbury Road—During the war this passage was widened to provide access to the Cleevemount Estate in cases of emergency. Cyclists and motor-cyclists had also used it, and continued to do so, although the passage had been restored to its former width, which was dangerous to pedestrians. It was suggested that notices be erected prohibiting such user. RESOLVED, That the suggestion be adopted.

1293—Pilley Bridge—Reconstruction (Min. 1070)—The Ministry of Transport had now approved the use of Cotswold stone for parapets and abutments. The Borough Surveyor awaited further particulars of the type of construction and these would be submitted to the Committee in due course.

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1294—Trunk Roads Acts, 1936 and 1946—The Minister of Transport, under the 1946 Act, took over a further 3,685 miles of trunk roads as from 1st April last. In addition, he was empowered to take over other existing roads - to construct new trunk roads ; or to direct that a road should cease to be

a trunk road. The local authority at present administering the Minister's functions would continue to do so, including certain additional functions under the Public Health Acts and the Road Improvement Act 1925. Under the Trunk Roads (Delegation of Powers) Order 1946, where County Councils had delegated any of their functions to another authority, that authority would continue to exercise such functions, as agents for the County Council, but either party could give to the other six months' notice expiring on 1st April, 1947, to relinquish the same. RESOLVED, That the position be noted and that the Council's officers take all appropriate steps in regard to the roads so affected within the Borough.

1295—Circular No 24 Ministry of War Transport—Tree Planting in Roads and Streets—The Minister felt that local authorities often took insufficient advantage of the pleasant effects created by trees and equally did not take advantage of the various decorative types available, nor to designing a planting scheme in harmony with the lay-out and architecture of buildings. He, therefore, made certain recommendations in this connection including species of trees for various situations, and was prepared to make a grant towards the cost of tree planting in connection with major improvement schemes and of minor improvement schemes to classified roads.

1296—Lance's Site [Min. 897 (c)]—The Borough Surveyor had considered the suggestion that, pending development, this site be used as a car park. After several examinations, and consideration of the work involved, he recommended the proposal be not proceeded with as means of ingress and egress from, or to, High Street was undesirable ; the present access from Albion Street via America Passage was only 10 feet wide and cars entering at this point would expose pedestrians to danger ; also that an exit to Pittville Street would involve the demolition of one building or more. In addition, the expenditure of levelling, surfacing and draining would be substantial and it was doubtful whether this could be justified in view of the limited life of the car park. RESOLVED, That the proposal be not proceeded with.

1297—Mobile Car Buffet—Application was submitted from Mr. H. Cutlan for permission to stand from 7 p.m. to midnight at the Clarence Lamp for the sale of tea, coffee and sandwiches. The Police Superintendent had drawn attention to the traffic congestion which must occur. RESOLVED, That the Committee adhere to their views not to accede to applications of this character and that the applicant be so informed.

1298—Cheltenham Floral Fete—Island Sites and Streamers—Application was made to use the island sites and a portion of Lance's site for posters advertising the Show to be held on 26th and 27th June, and to suspend a streamer across the Colonnade. RESOLVED, (i) That the Committee adhere to their previous decision that the display of posters on island sites be confined to advertisements of a national character and that this application be refused.

(ii) That the use of Lance's site be not granted.

(iii) That permission be granted for a streamer across the Colonnade for two days subject to the usual terms and conditions.

1299—Pedestrian Crossings (Min. 900)—The Road Safety Committee suggested additional crossings, in Bayshill Road adjacent to the Ladies' College, and in High Street adjacent to the Boys' Grammar School. In addition, this Committee had made further suggestions for crossings in High Street on

either side of the traffic roundabout at the Promenade junction. The Police Superintendent saw no objection to the two former but recommended that the latter be placed approximately ten yards beyond the safety chains. RESOLVED, That consideration be referred to the Traffic Sub-Committee.

1300—Montpellier Walk—Car Park—The necessary boards for displaying bye-laws relating to this Park had now been provided and the lighting fittings received. The estimated cost of electricity service was £23 12s. 3d., plus reinstatement of road, making a total of £40. RESOLVED, That the work be authorised.

1301—Cheltenham District Traction Company—Bus Stop, Park Place (Min. 1081)—The Company had agreed to remove the outward and inward bus stops for the No. 4 service from Park Place to a short distance away in Andover Road, in a position approved by the Borough Surveyor.

1302—National Safety First Association—Awards to Highways Drivers—The Borough Surveyor reported that 15 drivers had qualified for the Association's awards. The Committee felt that interest would be stimulated if the Council reverted to their pre-war procedure, the awards being presented by the Mayor prior to a Council meeting, subject to the Mayor being agreeable. RESOLVED, That the Mayor be approached accordingly.

1303—Annual Contracts—Increase in Prices—The Borough Surveyor reported increases in the various contracts for glazed stoneware pipes and fittings, excavators and castings, due to new wage awards and increased manufacturing costs.

1304—Refuse Collection—Special efforts were now being made to eliminate arrears in refuse collection and considerable progress had been made. House refuse collected during the past month totalled 1,390 tons.

1305—Damage by Trespassers—The Borough Surveyor reported that on 3rd May the Police apprehended trespassers on the destructor site. RESOLVED That the Town Clerk consider the evidence, and, if satisfied, institute legal proceedings. ALSO RESOLVED, That in future, after consultation with the Chairman, the Town Clerk be empowered to institute proceedings, in appropriate cases, for trespass and damage to Council property.

1306—High Street—Wood Blocks (Min. 1084)—The Ministry of Transport had approved the disposal of these blocks to dealers at the price of 25s. per ton, the merchants to resell the same to the public at a correspondingly reduced price, namely 60s. delivered.

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1307—Road Sweepings—The Borough Surveyor was experiencing difficulty in providing suitable sites for the temporary deposit of road sweepings. Until recently, gardeners accepted tippings on to their grounds but due to labour shortages this outlet had almost entirely disappeared. It was necessary, therefore, to provide sites where material could be deposited for clearance approximately twice weekly, to avoid sweepers wasting time in returning to the Depot periodically to empty their trucks. Two sites suggested were a corner of the car park at the Athletic Ground and a corner of the Victory Sports Ground, adjacent to Wyman's Road, the area to be approximately 12 feet square with a concrete floor and surrounds of corrugated iron 8 feet high. The Parks Committee

did not concur. RESOLVED, That the Parks Committee be asked to reconsider their decision in the light of the precautions which would be taken.

1308—Horse—" Black Prince" [Min. 550 (a)]—This horse had now been sold at Stow Fair for £54 12s., less auctioneer's commission.

1309—Highways Department—(a) Wages of Refuse Collectors [Min. 1086 (d)]—The Committee considered further the wages of refuse collectors suggested at the last Council meeting and the anomalies arising from different rates now paid to permanent and temporary men. The Town Clerk reported that he had drawn the attention of the J.I.C. to the position. RESOLVED, That the refuse collectors in the permanent employ of the Council be granted an increase of 1d. per hour as from 4th June next in order to bring their rates of pay into line with those of temporary employees, on the understanding that this concession shall only apply to men undertaking the collection of refuse and not to drivers and others.

(b) Motor Mechanic's Shop—The Borough Surveyor reported upon the equipment in this shop and submitted a tender from Messrs. C. C. Wakefield S. Co. Ltd. for a two-stage air compressor with the necessary equipment, a chassis lubricator, a portable gear oil bucket and a tyre inflator with the necessary air hose, steam piping and air couplers at a total cost of £157 4s. 1d. He recommended acceptance and installation of the equipment by the Company's fitter at an additional charge of £3 10s. (total £160 14s. 1d.). Small tools were also required at a total cost of £43 4s. 6d. RESOLVED, That the expenditure be authorised.

1310—Borough Surveyor's Department—(a) Chief Clerk—Mr. F. A. Jenkins reached retiring age in September, 1944, but his services were extended to 30th September, 1946. The Borough Surveyor was anxious for his successor to be appointed in good time to take over the duties, and was recommending a new salary for the post under the new National Scale. RESOLVED, That authority be given for the appointment to be made on the terms and conditions to be approved, in connection with the new National Scales, and that the Chairman and Vice-Chairman be authorised to make the appointment.

(b) Housing Accommodation—(i) Highways Superintendent—The terms of appointment of Highways Superintendent included housing accommodation, it being the intention to offer the successful candidate " Roseville," formerly used temporarily by the Deputy Gardens Superintendent. Since the latter's departure, the house had been occupied by one of the highways drivers on the understanding that it would be vacated when the appoint-bent of the Highways Superintendent was made and the Housing Committee had offered him accommodation. RESOLVED, That the Borough Surveyor make the necessary arrangements for the Highways Superintendent to occupy " Roseville " as soon as possible.

(ii) Cleansing Superintendent—The Cleansing Superintendent was unable to find accommodation in Cheltenham and, in addition to his living costs, had to maintain a home for his family at Buxton. RESOLVED, That the Housing Committee be urged to offer Mr. Mordey suitable accommodation and that in the meantime he be paid a subsistence allowance of £1 5s. a week until he obtains accommodation and that in any case, the matter be reviewed at the September meeting.

1311—Western District Joint Industrial Council—For the information of this Committee the Town Clerk reported that the Joint Industrial Council for Non-Trading Services had decided that employees working on any of the six public holidays be paid double time and allowed equivalent time off with pay. This would also apply to Victory Day, 8th June, and in areas where no victory celebrations were promoted employees would still be entitled to a holiday with pay. Consideration had also been given to employees engaged on hard core laying and it had been determined that such employees be paid Grade C rates in respect of the actual time employed on this type of work.

J. H. TRYE, Chairman

GENERAL PURPOSES AND WATCH COMMITTEE.

21st May, 1946. Present—Aldermen Waite (Chairman), Trye and Ward, Councillors Addis, Bettridge, Biggs, Bush, Green, Grimwade and the Rev. de Courcy Ireland.

1312—Market and Public Control Sub-Committee—The Market and Public Control Sub-Committee met on the 8th and 15th May (reports circulated). RESOLVED, That the reports be approved.

1313—Cheltenham and Gloucester joint Airport Committee—The Joint Airport Committee met on 3rd May, 1946 (report circulated, together with the report of the North Gloucestershire Civil Air Transport Advisory Committee referred to therein). RESOLVED, That the report be approved.

1314—War Charities Act, 1940—Application was submitted from Cheltenham College for the registration of the Cheltenham College War Memorial Thanksgiving Fund. In view of the urgency of the application the Mayor had approved the registration. RESOLVED, That the action of the Chairman be confirmed.

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1315—Montpellier British Restaurant--The Committee considered Min. 1189 of the British Restaurant Committee on the future policy of the Montpellier British Restaurant and also three applications for the use of the building. The Town Clerk indicated that the Parks and Recreation Grounds and the Town Improvement Committee were anxious that the building, the property of the Ministry of Food, should be removed as speedily as possible as it was not desired to acquire it, or to sell the site thereof to the Ministry. It was also pointed out that having regard to the shortage of storage accommodation, if the building was not used by this Council, the Ministry of Food would utilise it. In particular, consideration was given to the application of the North Gloucestershire Technical College who desired to use the building for bakery, domestic science and other classes for which little facility was available at the present time. The Committee were of opinion that if such an application were granted as a temporary measure, the use might be prolonged indefinitely and it was RESOLVED, That the Town Clerk discuss this matter with the Clerk to the County Council and the County Education Officer, when discussing other matters with them in connection with education and accommodation and that further consideration be given to this matter at the next meeting.

1316—Closing of Sub-Post Offices (Min. 1108)—The Postal Controller, Regional Director's Office, intimated that the provision of telegraph facilities at sub-post offices affected by the closing of the St. Mark's Sub-Post Office had been investigated. It was found there was no increase in the number of telegrams handed in at such offices, and it was considered that the few telegrams likely to be

handed in at Tennyson Road and Gloucester Road Sub-Post Offices would not warrant the provision of telegraph acceptance facilities at these offices. Telegrams could be telephoned to the Cheltenham Post Office from any kiosk, for which no telephone fee was charged, and this method was more expeditious than handing them in at a sub-post office.

1317—Licences to Deal in Game—RESOLVED, That the applications of Messrs. Mac Fisheries, Ltd., and Liptons, Ltd., for the renewal of their game dealers' licences be approved until 1st July, 1947.

1318—Junior Entrants--The Medical Officer of Health reported that Miss J. M. Sneyd, 17 years, who possessed the necessary qualifications, had been appointed Junior Entrant in his department and would commence duty on 27th May, 1946. RESOLVED, That this be approved.

1319—Boundary Commission—The Town Clerk reported that the Commission had requested Counties and County Boroughs to inform him by the 1st July whether they had any proposals in contemplation relating to the status or boundaries of their respective areas. Although the Commission at this stage were proposing only to deal with status or boundaries of Counties and County Boroughs, the alterations which the Act permitted, and which came within the scope of the circular letter, included alterations to constitute a Borough (either by itself or together with a whole or part of any county district) a County Borough. In view of this fact the Association considered that if any non-county Borough had in contemplation any proposals of this nature, the Commission should be so informed by 1st July. RESOLVED, That the Town Clerk be instructed to inform the Boundary Commission that the Council have in contemplation making proposals at the earliest appropriate time for the constitution of the Borough, together with part or parts of adjoining districts a County Borough.

1320—Staff—(a) Librarian and Curator-- RESOLVED, That this Committee concur in the recommendation of the Public Library and Art Gallery Committee that the services of Mr. Herdman be extended for a further year from 31st July, 1946.

(b) Min. 932 (iii)-- The Town Clerk reported that Mr. R. B. Crompton, Bolton, had been appointed Junior Assistant Solicitor at a salary of £350, rising to £360 per annum, plus cost-of-living bonus, and temporary salary adjustment.

(c) Building Licences—Mr. F. Morgan—The Committee concurred in the recommendation of the Housing Committee (Min. 1148) that Mr. F. Morgan be placed in Grade A, Class 3, of the scales of salaries for temporary officers, at a salary of £255 per annum, plus bonus, and temporary 15% increase.

(d) Spa Baths—The Committee also concurred in the recommendation of the Town Improvement and Spa Committee (Min. 1265) that the Superintendent and Masseur, Spa Baths, be paid the 15% temporary salary adjustment approved by the Council with effect from 7th January, 1946.

(e) Cycle Allowances [min. 931 (d)]—This matter has now been considered by the Chief Officers, and, to ensure uniformity, it was recommended that in future, allowances, where cycles were in whole time use, should be £4 per annum, subject to no reduction being made in present allowances exceeding this amount, and that where a cycle was only in part time use, the Chief Officer concerned should be authorised to scale down the allowance to such figure as he considered reasonable. The

only cases in which £4 was exceeded were those of certain health visitors. RESOLVED, That this recommendation be approved.

1321—National Scheme of Salaries and Conditions of Service (Min. 1114)—It was reported that the Establishment Sub-Committee, although making good progress in the grading of officers and other matters under the National Scheme of Salaries and Conditions of Service, would not be in a position to submit a final report to enable a recommendation to be submitted to the next meeting of the Council. It would, however, be recommended that the proposals outlined in the Sub-Committee's report, if approved, be implemented as from 1st June, 1946. RESOLVED, That the Council be recommended to agree to the date of implementation suggested.

1322—Sickness Pay Scheme—Statutory Benefit (Min. 1697)—Letter was submitted from the Western District Council referring to correspondence upon the interpretation of " Statutory Benefit " and the Town Clerk's contention that such words included additional amounts paid by a Friendly Society as a result of their increased revenue, which had received, as required under the Act, the Ministerial consent. The Town Clerk had also suggested that if the J.I.C. intended employees should not have the additional benefits, namely, the amount over 18s deducted, this should be made clear in the model scheme. Further, the Council's scheme would also require amendment to permit employees to retain such additional benefit. The District Council had considered this matter and intimated that their Sickness Benefit Scheme would require review in the light of future legislation and it was therefore undesirable to make any -revisions at the present time.

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After consideration of all the facts and circumstances it was decided to approve of the provisions suggested by the Town Clerk for amendment of the Council's scheme, and recommended that the Council should act in accordance with the terms of such provision. RESOLVED, That the Street and Highway Committee be recommended to amend this Council's Sickness Scheme to provide as follows :—" Payment in respect of absence due to sickness or injury will be subject to the deduction of a sum equal to any statutory sickness or disablement benefit, excluding any payment by way of additional benefit made under any Scheme sanctioned by the Minister of Health under Section 104 of the National Health Insurance Act, 1936, to which an employee may be entitled under the National Health Insurance Acts."

1323—Visit of Sudanese Administrative Officers—The Assistant Civil Administrator, Sudanese Government, had received very favourable reports upon the visit of the Sudanese Officers to this country, who had taken back with them a very useful experience, and it was proposed to send four more officers in the Spring of 1947 to Cheltenham and neighbouring authorities. RESOLVED, That this be approved and that the Town Clerk be authorised to provide facilities for them to be welcomed in order to gain experience in local government administration.

1324—Cheltenham Cultural Council—RESOLVED, That Councillors Bush and Thompson be re-nominated this Council's representatives upon the Cultural Council for the year 1946-47.

1325—Cheltenham and District Traction Company—New Service, Pike House—East End—The Cheltenham and District Traction Company have intimated that the Regional Transport Commissioner had given sanction to the operation of this service, which would commence

immediately the stops were fixed. Arrangements were being made for fixing the stops in order not to delay the service.

1326—Cinemas—(i) Circular 121/46 Home Office was submitted, referring to a previous circular dated September, 1942, on the subject of safety lighting systems in cinematograph theatres where such lighting was normally supplied from mains and in the event of failure, was transferred to a storage battery by means of an automatic change-over switch. The Secretary of State at that time raised no objection to such systems during the war subject to certain conditions and he now raised no objection to the continuance of this arrangement for the present if the authority agreed. RESOLVED, That no objection be raised to the continuance of this system subject to the Police Superintendent and the Borough Electrical Engineer having no objection thereto.

(ii) Sunday Opening of Cinemas—Defence Regulation 42B—Circular 124/46, Home Office was submitted, pointing out that the above Regulation would remain in force until 31st December, 1947, unless previously revoked. It was pointed out that an Order under the Regulation would not prevent an Order for the purposes of Section 5 (c) of the Sunday Entertainments Act, 1932, being placed before Parliament, and, on such an Order being approved, the Order submitted under the Defence Regulation would cease to have effect. It was, therefore, open to an authority who had submitted an Order under the Defence Regulation, as in the case of Cheltenham, and in whose area public opinion favoured permanent Sunday opening, to obtain approval of Parliament to an Order of permanent effect before the Defence Regulation ceased to be in force, thus avoiding a break in continuity of Sunday performances. Certain authorities had raised the question whether an Order under the Regulation could be revoked, and whether a licensing authority for an area to which Section 1 of the Act of 1932 had been extended by virtue of such an Order, could properly refuse to grant, or renew, permission for Sunday opening on the ground that there were no longer a large number of H.M. Forces in the neighbourhood. The Defence Regulation provided that the above Section 1 should cease to extend to an area to which it was extended under an Order under the above Regulation, as soon as the Regulation ceased to be in force. The Secretary of State was not authorised to determine questions of law but was advised an Order made under the Defence Regulation could not be revoked, but continued in force until the Defence Regulation was brought to an end by Parliament. He was also advised that the Licensing Authority for an area where an Order submitted under the Defence Regulation was in force, was required to consider on its merits, any application made to them, and they may properly take into consideration in determining an application for permission, or renewal of permission to open cinemas on Sundays, the factor that H.M. Forces in the neighbourhood had been very much reduced. RESOLVED, That in view of the extension of Defence Regulation 42B until 31st December, 1947, it does not appear that immediate action was called for by the Council, and that consideration of the permanent Sunday opening of cinemas be deferred until the January, 1947, meeting.

1327—Government Fuel Wood Reserve—In December, 1944, the Borough Surveyor reported that fuel wood reserves existed as follows :—Brooklyn Road, 465 tons ; destructor, 322 tons ; Whaddon, 224 tons ; and instructions were given for sale to consumers, through licensed merchants at controlled prices, which was confirmed by the Ministry of Fuel and Power and the dumps were opened on 6th March, 1946. During the ten weeks they had been opened only 108 tons had been taken by merchants although the restriction on quantities to be sold had been removed. The Ministry were endeavouring to clear such dumps throughout the region but before agreeing to

wholesale disposal of the stocks in Cheltenham, the Borough Surveyor asked the instructions of the Committee as to its disposal locally. The wood had remained uncovered for a long time and had deteriorated somewhat. It was suggested that the wood be offered once more to local merchants and consumers before arrangements were made for wholesale disposal to a large firm outside the area. It was pointed out that the price fixed by the Ministry was excessive, particularly in view of the condition of the wood and that approaches should be made to the Ministry to reduce prices. RESOLVED, That representations be made to the Ministry of Fuel and Power for a reduction as suggested.

1328--Council Minutes (Min. 204)—As reported to the Committee in December last, Messrs. Gillhams had acquired the business of Mr. G. F. Poole, and it was decided that the firm should continue printing the minutes and that the matter should be reviewed at the expiration of six months with the intention of local tenders being invited. RESOLVED, That Messrs. Gillhams be asked to continue printing the minutes until the end of the Municipal Year in November next, and that in the meantime, tenders be invited for this work on the basis of a three-year contract.

T. WILFRED WAITE, Chairman.

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HOUSING COMMITTEE.

22nd May, 1946. Present—Councillor Bush (Chairman) ; Alderman Pates; Councillors Addis, Bayliss, Compton, Garland, Grimwade, the Rev. de Courcy Ireland, Morris and Yeend.

1329—Permanent Prefabricated Houses—Circular 80/46, Ministry of Health, was submitted pointing out that whilst certain types of prefabricated houses would conform to building byelaws, others might not and that amendment of existing byelaws, or the framing of new byelaws to meet the position, would take time and it important that construction works should not be delayed. The Minister proposed in the interim, to exercise his powers under Section 138 (1) of the Housing Act, 1936, by which he would approve, subject to other requirements being satisfied, plans and specifications for the construction. of prefabricated houses not complying with the byelaws. No action could be taken until cases of prefabricated houses not complying with the byelaws arose, and any relaxation granted, would be specific to a particular area, as byelaws varied in certain districts.

1330—Building Materials and Components—Circular 76/46, Ministry of Health, reported to the last meeting of the Council, indicated the future procedure in the supply of building materials, owing to acute shortage, and the priority distribution scheme for all housing matters. Circular 87/46 now submitted, forwarded details of a priority distribution scheme for services, other than housing, for which the Ministry were responsible, which came into operation on 25th April. It was designed to help important projects of an essential nature, and differed from the existing scheme for applying priorities for labour in that the criterion for the award of materials priorities was the degree of importance of the project, whereas for labour priority many projects of relatively high importance were able to proceed with secondary labour priority or without priority. W.B.A. labour priority (equivalent to housing priority) was given to a limited number of exceptionally urgent and essential schemes, and in such cases materials priority would be automatically given at the same time as labour priority. In lower W.B.A. labour priority schemes each case in regard to materials would be

considered on its merits. Every effort must be made to place building materials and components into most needed schemes and less urgent schemes could not be assisted. Facing bricks were acutely short, output of common bricks was insufficient, and reserve stocks were being rapidly used up. Additional labour for brick yards was being recruited and brick making in various parts of the country being restarted, but in the meantime utmost economy should be observed. Three memoranda submitted with this circular indicated the methods of construction for buildings other than housing, to avoid use of bricks. Other enclosures indicated the method of issuing and applying priorities ; the steps taken to step up production of materials ; lists of manufacturers ; and information in regard to construction and fitting up of gas and electric cookers. A further circular, No. 100/46, Ministry of Health, referred to the above circular and emphasised housing work, by local authorities or private builders was, in general, only eligible for priority for materials under the new scheme, in so far as it qualified for W.B.A. Priority for labour. Priority certificates for materials should not be issued for works of repair and maintenance of houses. The Minister appreciated the difficulties in operating the new scheme at the early stages but it was necessary to safeguard the supply of materials for new housing and it was not desired to weaken the effect of priority by including a very wide range of repair and maintenance work. Any balance of materials and components after priority orders would be available for non-priority work. It was anticipated that with further experience of the new scheme builders' merchants and manufacturers would be able to release increased supplies of many materials and components covered by the scheme to meet non-priority orders. Builders' merchants were advised, wherever possible, to meet demands for small quantities of materials and components for specially urgent works without priority

- (a) where a sanitary breakdown endangered the health of occupants.
- (b) where urgent structural repair was necessary to avoid collapse.
- (c) where work was required by Statutory Notice.

Any cases of continued difficulty in obtaining materials for these purposes should be referred to the Principal Housing Officer.

A further circular from the Principal Housing Officer, indicated that W.B.A. Priority should be accorded by the prompt issue of W.B.A. (H.) Forms in respect of the various housing works set out in the circular.

The Borough Surveyor circulated a report to the Committee outlining the general procedure in regard to licensing and the issue of priorities, calling attention to the present position in regard to this matter, and in particular, to the issue of priorities to certain firms whose licences and plans had been approved for the erection of houses (involving a total of 58 houses which were in course of construction). The Committee also had before them Min. 1277 of the Public Health Committee in regard to the difficulty of contractors complying with statutory notices owing to their inability to obtain priorities. RESOLVED, That the Borough Surveyor be authorised to proceed on the lines of the circulars and in accordance with his report now submitted, and to issue the necessary priorities in regard to 58 houses mentioned above.

1331—Rates of Wages—Circular 88/46, Ministry of Health, referred to Regulation 56 AB under which no person could carry out building or civil engineering works unless a certificate, issued by the

Minister of Works, was in force indicating that he was registered under the Regulation. This provision applied to local authorities carrying out work by direct labour. Certificates were issued subject to terms and conditions of employment being neither more, or less, favourable than agreed rates and conditions, and the Minister could revoke the licence if not satisfied that they were being observed. Local authorities were urged to ensure that their own responsibility in this matter was adequately safeguarded and infringements coming to their notice should be reported to the Principal Housing Officer.

1332—St. Mark's Playing Field, Brooklyn Road, and Community Centre—(a) The Town Clerk reported that some time back the Committee gave instructions for the submission of a claim for £500 to the War Department for the reinstatement of this ground. For varying reasons no action had been taken, particularly in view of the work carried out by the Community Association and the improvements which had been effected which it was thought would operate against the Council's claim. The Chief Officers concerned had carefully reconsidered the matter and suggested that in all the circumstances no further action should be taken. RESOLVED, That this be approved.

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(b) In the course of demolition works an air raid shelter on this land, which was being used for a number of purposes by the St. Mark's Community Association, would be demolished within the course of the next week or two. The Association had asked that the shelter should be allowed to remain. RESOLVED, That the Planning and Emergency Committees be recommended to approve the retention of the shelter for a period of ten years, the cost of subsequent removal being dealt with at a later date.

(c) The Town Clerk reported application had been made to the Ministry of Education for a grant in aid of the provision and equipment of the centre. The Ministry had intimated that this responsibility should be borne by the Local Education Authority and that they should keep in touch with that authority when making provisions of this kind. A memorandum was enclosed indicating the provisions for making grants under the Physical Training and Recreation Act, 1937, from which it appeared no grant could be made in respect of expenditure already incurred, or to which the Council had committed themselves, in advance of the sub-mission of an application to the Ministry. The Ministry could not therefore see their way to entertain an application towards the provision, erection and equipment of the huts. The St. Mark's Community Association had communicated with H.M. Inspector on the provision of equipment and were advised in the first place to approach the Local Education Authority. The Committee were reminded they had already agreed to contribute £70 for electric light installation, £40 for decorations, £200 for drainage, water supply, lavatory and cloak-room accommodation, and £140 14s 6d. for heating installation, and that in regard to electricity installation, the Electricity Committee had agreed to bear the cost of new services amounting to £59 11s. 11d.

A letter was submitted from the Association suggesting they assume responsibility for the control and management of the Youth Centre at St. Mark's, and submitting an amended constitution to meet this proposal. It was understood that the St. Mark's Youth Committee raised no objection and by this arrangement it was considered more interest would be taken by adults in the work of the Youth Organisation, and the joint use of the buildings would operate more easily under the control of one body.

The Town Clerk pointed out that in view of the above, it now appeared that, as indicated when the scheme was approved, the Council would be responsible for the cost of purchasing, removing and erecting the huts, which cost would be defrayed out of the Housing Revenue Account, and for other expenditure to which the Council had committed themselves. RESOLVED, That the Council assume responsibility in connection with the removal and re-erection of the huts, and for the provision of the services mentioned above, but that in regard to other expenditure for equipment, canteen and other matters, the Association be recommended to take up this matter with the County Education Secretary, with a view to obtaining a grant, and also in regard to the salary of the proposed warden or wardens. ALSO RESOLVED, That no objection be raised to the amalgamation of the St. Mark's Community Association and the Youth Committee to incorporate the Youth movement in accordance with the amended constitution now submitted.

(d) The Borough Surveyor reported that the Secretary of the Association informed him that a licence for dancing would probably be granted subject to double doors, opening to the outside of the building, being fixed in the large hall, and that the Association would carry out the work involved and supply the necessary materials. RESOLVED, That no objection be raised to this.

1333—Lynworth Farm Estate—(i) Scheme 1—Progress—The position in regard to labour and supplies of bricks had improved since the last meeting. 56 men were employed on the site, 16 being bricklayers, and of the first ten houses on which the Contractors had concentrated two were being roofed in, two were completed to eaves level, and six have reached first floor level. Tenders have been invited for electrical installation to the first 62 houses and would be received on the 31st May. RESOLVED, That the Chairman and Vice-Chairman be authorised to open the tenders and that the Estate Management Sub-Committee be authorised to accept a tender.

(ii) Foam Slag Houses—Preliminary details have been prepared for 50 foam slag houses which have been discussed with M. Gallai-Hatchard, an expert in this type of construction. It was pointed out that owing to the brick shortage, more authorities were concentrating on alternative types of construction and as a number were proceeding with the use of foam slag, there was a possibility of shortage arising in this material. Final plans of houses would be submitted to an early meeting.

(iii) B.I.S.F. Houses—The Regional Architect, Ministry of Health, intimated verbally that the layout of the 15 steel houses was approved. The site plan was being completed showing all services and would be forwarded to the Contractors during the week.

1334-20, Kipling Road—The Local Assessor, War Damage Commission, has now intimated he was prepared to recommend a lump sum figure of £1,224 13s. 0d. in respect of the rebuilding of this property, this being subject to any net increase in costs of labour and materials after the 26th April. The Borough Surveyor recommended acceptance of this offer. The War Damage Commission had intimated agreement had been reached with the owner of the adjoining house and a licence has been issued for the re-building works. RESOLVED, That the offer be accepted and that the Town Clerk be authorised to enter into the contract with Mr. E. L. Squires for the re-building of the house.

1335—Whaddon Boys' Club [Min. 367 (b)]—The Sub-Committee recently met representatives of the Cheltenham College Mission and discussed with them the position in regard to this Club. The hut for this purpose had now been removed from the Ladies' College Playing Field and re-erected on the site approved at the entrance to Clyde Crescent Recreation Ground. The representatives indicated

certain requirements necessary to complete the buildings as a Club which the Borough Surveyor estimated to cost as follows: Forming office, kitchen and lavatory, new entrance doors, lockers, water and drainage (£415); paving, fencing and gates (£35); electric lighting and heating (£55); gas service and piping (£12 4s. 0d.); a total, with sum of £32 16s. 0d. for contingencies, of £500. The Borough Surveyor referred to difficulties of carrying out the work at the present time as the scheme would not be eligible for priority. RESOLVED, That in view of Min. 1332 (c) above, the above estimated cost be forwarded to the Mission to enable them to make application for a grant to the County Education Committee.

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1336—Houses—Brooklyn Road (Min. 1246)—Amended layout plan was submitted for the eight houses in Brooklyn Position Road, providing garage spaces and footpath from, Orchard Avenue. RESOLVED, That this be approved.

1337—Temporary Houses—Progress—Brighton Road and Courtenay Street—The Ministry of Works have informed the Borough Surveyor that the colours chosen by him for painting and decorating the bungalows could not be obtained in reasonable time and instructions have been given to use colours available to avoid delay. Position in regard to fittings had improved and it was hoped that some of the bungalows might be ready in two or three weeks.

1338—Housing Department Staff--(i) Junior Clerk—Advertisements were inserted for this appointment but no replies received. RESOLVED, That the position be re-advertised and not limited to juniors, salary to be in accordance with age, in the general division of the scale of salaries.

(ii) Interviewing Clerk—(Min. 1147). Reported that the Chairman and Vice-Chairman interviewed five applicants for this appointment, and had appointed Miss I. M. Moore, B.A., of Cheltenham, in accordance with the terms contained in the above minute.

1339—Estate Management Sub-Committee—The reports of the Sub-Committee of their meetings held on the 17th April and 3rd May were submitted :— (i) Emergency Housing Accommodation— Three applications received for registration. Two approved.

(ii) Rent Arrears—Rent arrears amounting to £25 13s. 1d. were written off as irrecoverable.

(iii) 27 Cambray—Tender of Messrs. Stallard & Co. for electricity work accepted at the sum of £42 16s. 7d.

(iv) Springthorpe, Douro Road—Four tenders received for conversion into flats. Tender of Messrs. Trigg Bros. at £380 10s. 0d., being the lowest, recommended for acceptance.

(v) Building Licences—Four applications approved for the erection of eight houses and the maximum selling price and rents fixed in respect of six houses.

(vi) Requisitioned Properties-197 High Street, keys handed to the Housing Manager ; Glencairn stables, work commenced ; Arle House, approval to conversion given by Ministry of Health and work commenced ; 2 and 3 Spa Place, awaiting approval of the Ministry of Health ; Springthorpe, Douro Road, awaiting approval of the Ministry; Hotel Verdun, work commenced and would be completed

in ten days ; Angle Stores, Norwood Street, tenders invited ; Fleurville, Ashford Road, handed over on 23rd April.

(vii) Applications-24 applicants were interviewed and 11 further applications considered.

6 Margrett Road—Permission given for installation of telephone at tenant's cost.

RESOLVED, That the reports be approved and adopted.

1340—Housing Expenditure—The Borough Treasurer reported that the expenditure on group housing so far as the Lynworth Farm Estate was concerned, exceeded the loan sanction of £30,000. A similar position of excess expenditure over sanctions also affected constituent members of the Housing Group, who were, therefore, unable to meet their obligations to reimburse money expended by this Council on their behalf in the laying out of their housing estates. This additional expenditure had been met out of the Council's working balance to some embarrassment, and he now suggested that immediate steps should be taken to rectify the matter. The increase in cost was due to increase in price of labour and materials, additions to the original contract, and to the use of prisoner-of-war-labour. In the last mentioned respect, the Ministry of Works have undertaken to reimburse the Council and also the constituent authorities, the expenditure above normal costs, but so far, no money had been received from them, and in these circumstances, he suggested withholding further payments to the Ministry of Works until this matter was settled. The Town Clerk reported that the Borough Treasurer had called his attention to this matter and that the Borough Surveyor was preparing details of the excess expenditure so that the matter could be taken up with the Ministry of Works in so far as it affected that department with a view to reimbursement and with the Ministry of Health to enable loan sanction to be obtained for the excess amount above the original amount sanctioned. RESOLVED, That the proposal of the Borough Treasurer be approved.

H. T. BUSH, Chairman.

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PLANNING COMMITTEE.

15th and 20th May, 1946. Present—Councillor Morris (Chairman) ; Alderman Ward ; Councillors Bayliss and Bendall ; and Mrs. Atherington, Major Shakespeare, Major Beale-Brown and Messrs. Clegg and Sinton

1341—Plans---(a) Within the Borough—The plans submitted for approval are set out below together with the recommendations of the Committee thereon in relation to Byelaws and the Town and Country Planning (General Interim Development) Order, 1945 :—

No. of Plan	Name	Description
5236	R. Smith	Conservatory, 73 Naunton Lane

5745 J. Chesters Garage, Cheswardine, Arle Village
Recommendation under Byelaws Approved
Recommendation under Interim Development Order Approved

5758 M. Middleton Garage, Sydney Street
Recommendation under Byelaws Disapproved
Recommendation under Interim Development Order Disapproved

5768 M. Middleton Remodelling existing dwelling, Commercial St.
Recommendation under Byelaws Approved
Recommendation under Interim Development Order
Approved for 15 years from 1st June as the site is in an area recommended for redevelopment.

5811 D. R. P. Amor Alterations, 10 Grafton Road
Recommendation under Byelaws Approved
Approved, subject to sanitary arrangements being to satisfaction of the Chief Sanitary Inspector
Recommendation under Interim Development Order Approved

5817 Mr. Foster Steel external staircase, 4 Andover Place, Lypiatt Road
Recommendation under Byelaws Approved
Recommendation under Interim Development Order
Approved, subject to new work harmonising with existing building

5821 F. Wood Garage, 2 Byron Road
Recommendation under Byelaws Approved
Recommendation under Interim Development Order Disapproved

5825 Mrs. J. Badham Shop and flat over Hewlett Road
Recommendation under Byelaws
Approved, subject to steel work details and calculations being to satisfaction of Borough Surveyor
Recommendation under Interim Development Order Deferred.

5826 F. Gillett New Potato Store, 8 Suffolk Parade
Recommendation under Byelaws Approved
Recommendation under Interim Development Order Approved

5827 Cheltenham College Cycle Shed, College O.T.C., Sandford Rd.
Recommendation under Byelaws
Approved, subject to Council roof water being carried to existing drains.
Recommendation under Interim Development Order Approved

5828 E. W. Kilby Greenhouse, 79 Naunton Crescent
Recommendation under Byelaws Approved
Recommendation under Interim Development Order Approved

5829 Cavendish House Co. Alterations to shop front, Regent Street
Recommendation under Byelaws Approved
Recommendation under Interim Development Order Approved

5830 W. Wakefield Additional sanitary accommodation, 80 Tewkesbury Road
Recommendation under Byelaws Approved as in Plan 5811
Recommendation under Interim Development Order
Approved for a period of 5 years from 1st June as the property is in a redevelopment area

5831 J. D. Bendall & Sons Bathroom & additional W.C., Littlecot, Old Bath Road
Recommendation under Byelaws Approved as in Plan 5811
Recommendation under Interim Development Order Approved

5832 Stroud Brewery Co. Ltd. Improvements to sanitary and domestic offices, Gladstone Arms, Sherborne Street
Recommendation under Byelaws Approved as in Plan 5811
Recommendation under Interim Development Order
Approved for a period of 10 years from 1st June, as the site is in a redevelopment area

5833 H. J. Pounds Garage, 26 Naunton Lane
Recommendation under Byelaws Exempt
Recommendation under Interim Development Order Approved

5834 H. T. Ayres Bathroom over stairs, 1 Great Norwood Street
Recommendation under Byelaws Approved as in Plan 5811
Recommendation under Interim Development Order Approved as in Plan 5817

5835 F. F. Griffiths Lean-to, 6 Seagrave Place
Recommendation under Byelaws Approved
Recommendation under Interim Development Order Approved

5836 Gloucestershire County Council Alterations, Broadlands, Fullwood Park
Recommendation under Byelaws Approved as in Plan 5811
Recommendation under Interim Development Order Approved as in Plan 5834

5837 C. A. Avron Additional kitchenette 90 Tewkesbury Road
Recommendation under Byelaws Approved as in Plan 5811
Recommendation under Interim Development Order Approved as in Plan 5830

5838 P. H. Brown Garage, 8 Brooklyn Road
Recommendation under Byelaws Exempt
Recommendation under Interim Development Order Approved

5839 Mrs. A. Horwood New shop front, 239 High Street
Recommendation under Byelaws Approved
Recommendation under Interim Development Order Approved

5840 M. S. Wood Alterations, The Gables, Lansdown Road
Recommendation under Byelaws Disapproved
Recommendation under Interim Development Disapproved

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No. of Plan	Name	Description
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5841	Cheltenham Shopfitting Co.	Chipping store, Station Works, Synagogue Lane
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Recommendation under Byelaws
Approved, subject to the roof and doors being of fire proof materials
Recommendation under Interim Development Order
Approved for period of 10 years from 1st June

5842	Gloucestershire County Council	Alterations, Pallas, The Park
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Recommendation under Byelaws Approved as in Plan 5811
Recommendation under Interim Development Order Approved as in Plan 5834

5843	U.C.A.L.	Garage, 89 London Rd.
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Recommendation under Byelaws Exempt
Recommendation under Interim Development Order Approved

5844	W. J. Clark	Detached house, Church Road, Leckhampton
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Recommendation under Byelaws Approved
Recommendation under Interim Development Order
Approved, subject to front fence being set back to improvement line on the of the building.

5845	Metal Details Ltd.	Additional office accommodation, Maida Vale
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Recommendation under Byelaws Approved
Recommendation under Interim Development Order Approved

5846	W. M. Brown	Pair of semi-detached houses, Arle Road
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Recommendation under Byelaws Approved
Recommendation under Interim Development Order Deferred

5847	Miss C. Mitchell	Conversion of Coniston, Eldorado Road into 2 flats
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Recommendation under Byelaws Approved as in Plan 5811
Recommendation under Interim Development Order Approved as in Plan 5834

5848 Mrs. V. J. Thomas Shop and living accommodation, junction Hewlett Road and Mersey Road

Recommendation under Byelaws Approved as in Plan 5825

Recommendation under Interim Development Order Deferred

5849 Hewlett Motors Ltd. Alterations premises, Hewlett Road

Recommendation under Byelaws Disapproved

Recommendation under Interim Development Order Disapproved

5850 W. H. Cole & Co. Ltd. Extension, Russell St.

Recommendation under Byelaws Approved

Recommendation under Interim Development Order Approved

5851 Services Club Extensions, United Services Club, North Place

Recommendation under Byelaws Approved

Recommendation under Interim Development Order Approved

5852 Marshall's (Charlton Kings) Ltd. 4 pairs semi-detached houses, Hatherley Road

Recommendation under Byelaws Approved

Recommendation under Interim Development Order

Approved as in Plan 5844 and to rough cast being taken down to ground level

5853 Mrs. Dutton Additional Bathroom, Crossways, Painswick Rd.

Recommendation under Byelaws Approved as in

Recommendation under Interim Development Order Approved Plan 5811

(b) Outside the Borough—In accordance with Min. 1353/44, relating to plans submitted for approval outside the Borough, the Committee have approved, or otherwise dealt with, the following plans :—

No. of Plan	Name	Description
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T.P.2047	Cheltenham Estates Ltd.	Elevations of proposed new work, Trenance, London Road, Charlton Kings
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Recommendation under Interim Development Order Approved

T.P.2055	H. R. Lapper	Proposed house, site of Prestbury Court
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Recommendation under Interim Development Order Approved

T.P. 2068	Cheltenham Corporation	Proposed electricity sub-station, Evens Farm, Charlton Kings
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Recommendation under Interim Development Order Approved

T.P 2069	A. W. Shovelton	New dormer window, Langdale, Gretton Road, Winchcombe
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Recommendation under Interim Development Order

Approved, subject to the dormer window being centrally placed over the ground floor window

T. P.2070 W. H. Bowd Proposed pair of houses, New Road, Southam
Recommendation under Interim Development Order
Approved, subject to satisfactory materials

T.P.2071 H. R. Lapper Amended plan of additions to lodge house, Prestbury Court
Recommendation under Interim Development Order Approved

T.P.2072 Col. C. B. Saunders Loose horse boxes, Haymes, Cleeve Hill
Recommendation under Interim Development Order Approved

T.P.2073 Messrs. Roy Fedden Ltd. Proposed alterations to factory, Stoke Orchard
Recommendation under Interim Development Order Deferred

T.P.2074 C. Webber 4 blocks maisonettes and 5 pairs semi-detached houses, off
New Barn Lane, Prestbury
Recommendation under Interim Development Order Approved

P.T.2075 Capt. James Conversion of stable into dwelling house, Charlton Lawn
Recommendation under Interim Development Order Approved

T.P.2076 Mr. Hirsch Proposed bungalow, Trenance, London Road, Charlton Kings
Recommendation under Interim Development Order Disapproved

T.P.2077 N. W. J. Drake Garden shed and new W.C., Cotswold View, Little Herberts
Road, Charlton Kings
Recommendation under Interim Development Order Approved

T.P.2078 G. H. Smithson Additions, Langton Grove, Langton Grove Road
Recommendation under Interim Development Order Approved

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No. of Plan	Name	Description
T.P.2079	W. D. Stephens	Bungalow, Charlton Drive
		Recommendation under Interim Development Order Approved as in Plan 2070
T.P.2080	Charlton Kings Garage Ltd.	Temporary extension to machine shop, Charlton Kings Garage, Cirencester Road
		Recommendation under Interim Development Order Approved for period of 12 months
T.P.2081	Major F. T. Burnes-Thompson	Proposed Store, Sappercombe, Charlton Kings
		Recommendation under Interim Development Order Disapproved

T. P.2082 G. W. Enoch 2 detached houses, Copt Elm Road
Recommendation under Interim Development Order
Approved subject to building being set back 50ft from the centre of road

T.P.2083 J. Noyes Proposed green house, Kidnappers Lane
Recommendation under Interim Development Order Deferred

T.P.2084 Mrs. O. K. Bickell Proposed lean-to implement shed, Springbarn Farm, Witcombe
Recommendation under Interim Development Order Approved

T.P.2085 Lt.-Col. Davey Conversion of barn into cottage Bushcombe Lane, Woodmancote
Recommendation under Interim Development Order
Approved, subject to the new work harmonising with existing building

T. P.2086 S. J. Parker Proposed lock-up shop, Evesham Rd.
Recommendation under Interim Development Order Disapproved

T.P.2087 J. H. Thorley Proposed alterations, The Spinney, Crickley Hill
Recommendation under Interim Development Order Deferred

T.P.2088 F. R. Barrett Private motor garage, Langley Cottages, Langley Road, Winchcombe
Recommendation under Interim Development Order Disapproved

T.P.2089 C. Challenger New bathroom, Oakland, Sunnyfield Lane, Up Hatherley
Recommendation under Interim Development Order Exempt

T. P. 2090 Mr. Cox Proposed dutch barn, Valley Farm, Staverton
Recommendation under Interim Development Order
Approved, subject to building being painted a rural green or other approved colour

T.P.2091 C. H. Chatham Proposed dutch barn, Manor Farm, Tredington
Recommendation under Interim Development Order Approved as in Plan 2090

T.P.2092 J. Gilder Dutch barn, Deansfield Farm, Bishops Cleeve
Recommendation under Interim Development Order Approved as in Plan 2085

T.P.2093 A. Mitchell Conversion of farm house into 2 cottages, Puckham Farm, Nr. Whittington
Recommendation under Interim Development Order Approved as in Plan 2085

T.P.2094 Cheltenham Corporation O.H.L.T. Line, Prestbury Park Farm
Recommendation under Interim Development Order Approved

T.P.2095 Cheltenham Corporation O.H.M.V. Line, County Council Holdings, Tewkesbury Road
Recommendation under Interim Development Order Deferred

T.P.2096 W. T. Hudson Proposed greenhouse, School House, Tredington
Recommendation under Interim Development Order Approved

T.P.2097 C. H. Chatham Proposed cowshed, Manor Farm, Tredington
Recommendation under Interim Development Order Approved

T.P.2098 R. G. Lawrence Proposed bungalow, Croft Road, Charlton Kings
Recommendation under Interim Development Order Approved

T.P.2099 Cheltenham Corporation Electricity Kiosk, Hatherley Road
Recommendation under Interim Development Order
Approved for period of 5 years from 1st June

1342—Development Plans—(a) Land, Alma Road—Application from Mrs. M. M. Turk for permission to sell land in Alma Road as building land was further considered. RESOLVED, That consent be refused as the nature of the soil is such that being almost impervious, little percolation takes place ; saturation and fouling would inevitably occur if extensive development was allowed and was likely to involve the Council in premature expenditure of public money in the provision of services.

(b) Land, Elmstone Hardwicke—Application was submitted from Mr. W. E. Hobbs for permission to erect a bungalow on a plot of land at Elmstone Hardwicke. RESOLVED, That consent be refused as the development would be likely to endanger health as the drainage is unsatisfactory and development of area would be likely to involve the Local Authority in excessive and premature expenditure of public money in the provision of sewers.

(c) Land, Gotherington Lane, Bishop's Cleeve—Application was submitted from Mr. J. Tomkins to erect one house on a plot of land fronting Gotherington Lane, Bishop's Cleeve. RESOLVED, That consent be refused as the proposed development was contrary to the principles of good planning and would lead to a bad form of Ribbon Development.

(d) Land, Fairview Street—Application was submitted from Messrs. J. W. Robson and Son on behalf of a client for permission to erect dairy premises on a piece of land in Fairview Road. RESOLVED, That consent be refused as the development of the area is obsolete and had been recommended for redevelopment.

(e) Belle Vue House, High Street—Application was submitted from Messrs. Thos. Bugbird & Son, Ltd., for permission to erect a large garage in the grounds of Belle Vue House. RESOLVED, That consent be refused as the development of the area for business purposes is contrary to the provisions of the Scheme and would endanger the safety of traffic on College Road which was now a trunk road.

(f) Land, Tewkesbury Road—Application from Messrs. W. H. Horsley & Co., for permission to erect a house on land fronting Tewkesbury Road, Swindon, was considered. RESOLVED, That consent be refused as the site was in an area scheduled for industrial development, and additional access to this main road would be undesirable and endanger the safety of traffic.

(g) Liddington, Leckhampton Road—Application was submitted from Mrs L. H. Morgan to use this property as a riding school for children. RESOLVED, That the application be approved.

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1343—Committee Representatives—The Cheltenham R.D.C. had appointed Mrs. F. Atherington, Major W. Shakespeare and Messrs. W. Clegg and Sinton, and the Northleach R.D.C. Major G. C. Beale-Brown their representatives for the ensuing year.

1344—New Houses, Charlton Lane—The Committee considered a recommendation of the Street and Highway Committee that Messrs. M. Marshalls (Charlton Kings), Ltd., be requested to set back the fencing to new houses erected by them in Charlton Lane to provide for the widening to 50 ft. The Planning Officer reported arrangements had already been made with Messrs. Marshalls which would provide for the widening.

1345—North Place—Site of Nos. 34 and 34a—(Min. 1740/44). A petition was submitted complaining of the use of this site for the repair of cars and as a timber yard, and the dangerous condition of the entrance gates. The Town Clerk reported that a temporary building was erected on this site by Mr. J. Costello in 1944, in contravention of the building byelaws, and after appearing before the Committee he entered into an undertaking to take down and remove the building before the 3rd March, 1945. The undertaking had not, however, been complied with. RESOLVED, That the Town Clerk communicate with the Solicitors, acting on behalf of Mr. Costello, requesting compliance with the undertaking.

1346—Ambrose Street—Application was submitted from Mr. W. J. Williams for permission to carry on a car and coach refinishing business at No. 9 Ambrose Street (which also fronted Chapel Street), for a minimum period of 5 years to coincide with his lease, which also had an option for a further period of 5 years. The Borough Surveyor reported Mr. Williams discussed the matter with him several months ago on the termination of his lease of premises in Vernon Place, when he was informed approval would be required to the change of user. Written application was only received on the 3rd April, after the business had been commenced.

The Town Clerk reported Min. 1276 (Public Health Committee) in regard to the complaints of alleged nuisance and the steps taken, and proposed by Mr. Williams. RESOLVED, That consideration be deferred for three months to enable the position to be reviewed after completion of the installation of the apparatus for preventing a nuisance.

1347—Portico—Entrance 100 and 102 Bath Road—The Borough Surveyor reported that a dangerous structure notice had been served on the owners of these properties in respect of the porches. The Owner of No. 100 had complied with the Notice, but desired to rebuild the porch to preserve the character of the structure. It was agreed with the builders for both owners, to a certain type of construction in the replacement of the roof, leaving the architectural features to be carried out when labour and materials were more readily available. Mr. Nunn on behalf of the owner of No. 102 intimated his client could not afford the reinstatement, and suggested the columns supporting the roof, which were also dangerous be taken down. The Borough Surveyor did not agree with this

contention and stated the removal of the columns would destroy the character of the buildings. RESOLVED, That Mr. Nunn be informed that the columns must be retained.

1348—Air Raid Shelter—Application was submitted from Mr. P. Steel for the retention, and use by him as a store, of the brick surface shelter at the rear of his premises at Pilford Avenue. RESOLVED, That subject to an undertaking being given by him to remove the shelter at his own expense when required by the Council, and to the approval of the Emergency Committee, temporary approval be given for a period of 5 years from the date of approval, and thereafter subject to 12 months notice.

1349—Charlton Court, Charlton Kings—Letter was submitted from The Salvation Army intimating that they were acquiring this property as an Approved Home for Girls. RESOLVED, That consent be given to the change of user in respect of the above property.

1350—The Homestead, Elmstone Hardwicke—Offensive Trade—(Min 886), The letter from the Cheltenham R.D.C. stated that according to their information there had been no change in the user of this property since 22nd July, 1943, and agreed with the Committee's views that no action could be taken to obtain a discontinuance of such business until the town planning scheme became operative. RESOLVED, That the application to carry on the business of a pig keeper and pig breeder be granted subject to no nuisance being caused to occupiers of neighbouring properties.

1351-47/49 Clarence Street—The Borough Surveyor reported that a dangerous structure notice had been served in respect of the cornice at 47/49 Clarence Street, The owner had communicated with the Regional Licensing Officer pointing out the cost of reinstatement would be approximately £100 per house more than the removal of the cornice, and fixing a coping stone on the wall. The Planning Officer reported the removal of cornices from Regency and Georgian buildings would prejudicially affect the amenities and architectural features of the town. The cornice from Chelsea House, an adjoining building had already been removed, and the other buildings in the same block, had been purchased by the Corporation for the Art Gallery extension, RESOLVED, That having regard to the alterations already carried out, and to possible future development, consent be given in this instance for removal of the cornice as suggested.

1352—Pair of Houses, Hewlett Road—(Min. 889). The Borough Surveyor reported that he had inspected a sample of the asbestos cement strip tiles proposed to be used in connection with the above houses by Messrs. A. C. Billings & Sons. He was of the opinion that its use would be unsatisfactory, and recommended it be not permitted. Messrs. Billings had now verbally indicated they were prepared to use ordinary tiles for the above houses.

A. L. MORRIS, Chairman.

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RATING COMMITTEE.

1st May, 1946. Present—Councillor Bettridge (Chairman) ; Alderman Ward ; Councillor Gardner.

1353--Thirlestaine House—The Committee inspected this property with a view to amending the assessment, RESOLVED, That proposals be submitted for an assessment of £400 gross and £330 rateable to be revised at a later date when the alterations are completed.

A. J. BETTRIDGE, Chairman.

22nd May, 1946, Present—Councillor Bettridge (Chairman) ; Alderman Ward ; Councillors Bush, Fildes, Gardner and Morris.

1354—Proposals—The Committee considered proposals submitted by the Rating and Valuation Officer. RESOLVED, That the proposals be submitted as now settled by the Committee.

1355—Remission of Rates—The Committee considered and dealt with one application for remission of rates.

1356—Defaulters—The Committee considered statements submitted by the Rating Officer regarding three defaulters and gave instructions for dealing with same.

1357--Refund of Rates—The Rating Officer submitted one application for refund of rates. RESOLVED, That this be granted.

1358—Arrears—The Rating and Valuation Officer reported on the collection of arrears.

1359—Rating Officer—This being the last meeting which will be attended by Mr. E. D. Ricketts, the Chairman and members of the Committee expressed to him their great appreciation of his services. RESOLVED, That the Council desire to place on record their appreciation of the long, faithful and efficient service rendered by Mr. E. D. Ricketts to the Council during the past 51 ½ years, and that the Town Clerk convey to Mr. Ricketts the Council's best wishes for many happy years of retirement.

A. J. BETTRIDGE, Chairman.

FINANCE COMMITTEE.

24th May, 1946. Present—Alderman Ward ; (Chairman) ; Aldermen Taylor and Waite ; Councillors Bettridge, Biggs, Garland, Grimwade and Morris.

1360—General Rate—Read, report of Borough Treasurer dated 24th May, 1946, on the collection of the second instalment of this rate. Amount collected £39,639 ; amount outstanding £150,992,

1361—Water Rate—Read, report of Borough Treasurer dated 24th May, 1946, on the collection of the water rate for the half-year ending 30th September, 1946. Amount collected £4,067, amount outstanding £18,266 (excluding water charges).

1362—Electricity Charges—The Borough Treasurer reported that electricity charges amounting to £24,934 2s. 5d. had been collected since the last meeting. Accounts outstanding were £468 3s: 2d., re-chargeable works carried out, and £313 16s. 0d. for electricity supplied.

1363—Appointment of Assistant Rating and Valuation Officer—Min. 1161). Letter was submitted from Mr. F. Gilbert, appointed Assistant Rating and Valuation Officer at the last meeting, intimating that proposals had been made to him by the Sutton Coldfield Council, and that after careful consideration of all the facts, including the difficult housing problem in Cheltenham he had decided to remain in his present appointment. RESOLVED, That Mr. A. Tudge, Assistant Rating and Valuation Officer, Wigan, who, it was understood, was prepared to accept the appointment if offered to him, be appointed on terms mentioned in Min. 1161.

1364—British Restaurants Department—Clerk—The Committee considered Min. 1194 (British Restaurants Committee), recommending that Miss U. Langhorne, part-time clerk, be retained as mentioned therein, and that she be seconded to the Borough Treasurer's Department. RESOLVED, That this be approved.

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1365—Min. 1163—Bank Arrangements—The Borough Treasurer reported that since the special meeting on 8th May, there had been an improvement in the cash position upon receipt of loan moneys and certain Government Grants, together with a good rate collection, which had given a favourable position, at least for the time being. Negotiations were proceeding with Lloyds Bank Ltd., with a view to a temporary overdraft should this be necessary.

In the meantime, the Borough Treasurer proposed to make no further payments in respect of prisoner-of-war labour to the Ministry of Works until further expenditure incurred by this Council had been reimbursed (see Min. 1340) Housing Committee.

1366—Borough Treasurer's Department—Costing Section—Miss J. Davies, Junior Entrant, and Miss B. Hall, Machine Operator, had resigned.

The Borough Treasurer recommended that they be replaced by a Senior Machine Operator at a salary in accordance with the scales of salaries for temporary officers, Gen. Division, Female Class I, £150 x £10 x £10-£170 per annum plus bonus and 15 per cent temporary increase, which would approximate to the new grading. RESOLVED, That this be approved.

1367—Insurance of Properties—The Committee have considered the insurance of new houses which were being erected by the Council, particularly bearing in mind those Companies who were ratepayers.

Tenders were invited from 11 Insurance Companies, both in respect of the permanent and the pre-fabricated houses. RESOLVED, That the tender of the General Accident Insurance Corporation, for the first 62 houses at Lynworth Farm, at a premium of £26 17s. 7d., per annum, and of the Legal and General Insurance Company, in respect of the pre-fabricated houses at various sites, at a premium of £19 13s. 0d. per annum, be accepted and that consideration be given to the remaining Insurance Companies when other groups of houses under the Council's schemes were erected.

1368—Loans—The Borough Treasurer reported :—

(i) Renewal of loans for £30 for 7 years at 2 ½ per cent.

(ii) New loan in part replacement of existing loans for £19,000 for 10 years at 2 ½ per cent.

1369—Cheltenham Corporation, 1956 Stock—Reported that £40,000 Cheltenham Corporation stock had been transferred by Barclays Bank Nominees Ltd., to the United Kingdom Temperance and General Provident Institution. RESOLVED, That the Common Seal be affixed to the certificate No. 142.

1370—Superannuation—(a) The Borough Treasurer reported repayment of superannuation contributions on the termination of employment as follows :—

		£ s. d.
Reeve, Miss D. W.	Borough Surveyor's Dept.	8 10 2
Charman, Mrs. C.	Wartime Nurseries	3 10 5
Attwell, Mrs. J.	Child Guidance Clinic	<u>72 1 0</u>
		£84 1 7

(b) Highways Superintendent—The Borough Treasurer reported that, in accordance with the Local Government Superannuation Act, 1937, and Min. 9 of the Finance Committee approved and confirmed by the Council in July, 1938, the allowance payable to Mr. W. G. O. Tims, Highways Superintendent, upon retirement, was £221 15s. 4d. based on 20 years 5 months non-contributory service and 21 years 1 month contributory service. RESOLVED, That this allowance be paid.

E. L. WARD, Chairman.

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Borough of Cheltenham.

Municipal Offices, Cheltenham, 27th June, 1946.

Sir (Madam),

You, are hereby summoned to attend a **Meeting of the Council to be held at the MUNICIPAL OFFICES, on Monday, the 1st day of July, 1946, at THREE O'CLOCK** in the afternoon, at which meeting the following business is proposed to be transacted and any other business that may legally be transacted at such meeting :-

1. To approve and confirm the minutes of the last meeting.
2. Communications by the Mayor.
3. To approve, or otherwise, the proceedings of the following Committees and to deal with any matters arising thereon requiring the attention of the Council :—

Committee.	Date of Meeting.
CEMETERY AND CREMATORIUM	28th May, 1946.
ALLOTMENTS ...	7th June, 1946.
PARKS AND RECREATION GROUNDS.	7th “
HOUSING ...	6th & 19th June, 1946.
WATER ...	12th June, 1946.
ELECTRICITY AND LIGHTING ...	12 th “
PLANNING	13th “
PUBLIC HEALTH ...	14 th ”
TOWN IMPROVEMENT AND SPA	14 th “
STREET AND HIGHWAY...	17 th “
GENERAL PURPOSES AND WATCH	18 th “
RATING ...	19 th “
FINANCE ...	21 st “

4. Staff Joint Advisory Committee—To receive report of the Staff Joint Advisory Committee at their meeting held on 14th June, 1946.

5. Memorials, applications, complaints, etc.

To EACH MEMBER OF THE COUNCIL.

Yours faithfully,

F. D. LITTLEWOOD, Town Clerk

Borough of Cheltenham.

At a Meeting of the Town said of the Borough of Cheltenham, duly convened and held at the Municipal Offices in the said Borough on Monday, 3rd June, 1946. Present : The Worshipful the Mayor (Alderman Clara F. Winterbotham, M.B.E., J.P.). The Deputy Mayor (Alderman T. Wilfred Waite). Aldermen Lipson, M.A., M.P., Pates, Taylor, Capt. Trye, C.B.E., R.N. (Retd.) and Ward ; Councillors Addis, J.P., Bettridge, Bush, Carter, Compton, Fildes, Gardner, Garland, Green, Grimwade, Mann, Midwinter, Morris, Readings, Smith, Strickland, Thompson and Yeend. Apologies—Apologies for absence were received from Alderman Leigh James, Councillors Bayliss, Bendall, Lt.-Col. Biggs, O.B.E., Rev. de Courcy Ireland, M.A., and Till.

1371—Minutes of Previous Meeting—RESOLVED, That the minutes of the meeting of the Council held on 6th May, 1946, having been printed and circulated to each member of the Council, be taken as read, and that the same be approved and confirmed.

1372—National Safety First Awards—The Mayor referred to awards which had been made by the National Safety First Association to drivers in the employ of the Council, and presented the awards to the employees who attended the meeting, and congratulated them upon their achievement.

1373—No. 10 Resettlement Unit—A letter was submitted from Lt.-Col. Lord George Cholmondeley, O.B.E., M.C., Comd. No. 10 Civil Resettlement Unit, Cirencester, stating that this unit would close on June 27th and expressing appreciation for the help and encouragement given by this Council and the citizens of Cheltenham in the work of the Resettlement Unit, particularly to ex-prisoners of war in regard to entertainment. It was felt that all had been amply rewarded for their efforts as many men had returned to civilian life much better citizens than they would have done had they been left to their own devices.

1374—Assistant Rating and Valuation Officer—The Chairman of the Rating Committee referred to the resignation of Mr. E. D. Ricketts, Assistant Rating and Valuation Officer, on 31st May, after completion of nearly 52 years' service in local government. RESOLVED, That the Council place on record their sincere appreciation of the long and valuable services rendered by Mr. Ricketts, both under this Council and its predecessors, which had been carried out both with courtesy, efficiency, and integrity, and that the Town Clerk convey to him this expression of appreciation and the best wishes of the Council for many happy years of retirement.

voltage switchgear, and the laying of the necessary mains in connection with the supply to Ewens Farm Housing Estate ; and that Min. 856 be varied accordingly. Also that application be made to the Electricity Commissioners for consent to a loan of £1,889 for the supply of four transformers for replacement purposes to deal with increased load and that Min. 859 be varied accordingly. The Chairman, in moving the report, referred to circular dated 21st May, 1946, from the Ministry of Fuel and Power in regard to the building up of fuel reserves for the coming winter and the avoidance of unnecessary consumption during the summer, and requesting Street Lighting Authorities to curtail street lighting during the summer months. Authorities had already been requested to reduce substantially the consumption on street lighting by extinguishing lights at midnight, giving a reduction of more than 50 per cent of the pre-war standard and they were now asked, with certain exceptions, to discontinue lighting from 2nd June (or earlier if practicable) until 17th August. The Borough Electrical Engineer had pointed out that street lighting in Cheltenham, with certain exceptions, was controlled by master switches. To enable lighting of main roads to remain it would be necessary to remove the fuses of those lamps to be taken out of service, which would involve visiting over 1,000 columns and take approximately one week to effect, subsequently it would be necessary to re-visit and reinstall the fuses, In view of this, and the Victory Celebrations, he recommended a modified scheme under which lighting would remain until June 11th when the whole of the street lighting, with the exception of the eleven special lamps at busy road junctions, would be discontinued. The whole of the street lighting, as at present, would come into operation again on August 3rd. Under the amended scheme, the number of units saved would be 21,660, as compared with 17,320 if the Ministry's scheme was adopted. The Police Superintendent was satisfied with this arrangement. RESOLVED, That the amended scheme outlined by the Borough Electrical Engineer be adopted, and the Ministry informed accordingly.

Allotments May 15

Art Gallery and Museum May 17

(An amendment moved by Councillor Midwinter, "That Min. 1230 (Extension of services of Curator) be referred back for further consideration, was not seconded).

Public Library May 17

Housing May 14 & 22

Cemetery and Crematorium May 17

Town Improvement and Spa ... May 7 & 17

An amendment moved by Alderman Lipson "That Min. 1266 (a) (Removal of British Restaurant, Montpellier Gardens) be referred back for further consideration," was withdrawn with the consent of the Council. An amendment moved by Councillor Smith, seconded by Councillor Thompson " That Min. 1268 (Chrysanthemum and Produce Show, 11th and 12th September) be not approved, and that the Chrysanthemum Society be granted, without charge, the use of the ancillary rooms at the Town Hall for the purpose of a Show on 11th and 12th September next" was withdrawn with consent of the Council. A further amendment moved by Councillor Bush, seconded by Alderman Waite, "That Min. 1268 (Chrysanthemum and Produce Show, 11th and 12th September) be referred

back for further consideration by the Entertainments Sub-Committee with power to act" was carried.

Public Health May 13

(With the exception of Min. 1278 (iv) (20 Evesham Road) which was withdrawn for further consideration).

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Street and Highway ... May 20

An amendment moved by Alderman Trye, seconded by Councillor Grimwade " That Min. 1309 (a) Wages of Refuse Collectors) be referred back for further consideration in view of a letter received from the Employers' Secretary of the Western Joint Industrial Council, and read to the Council by the Town Clerk " was lost. An amendment moved by Councillor Bush, seconded by Councillor Smith, "That Min. 1298 (i) (Cheltenham Floral Fete) be not approved and that the use of the four island sites be granted to the Floral Fete Committee for the display of posters for two weeks preceding June 26th" was lost. (In moving this report it was pointed out that powers in regard to advertising on Lance's site had been delegated to the Town Improvement and Spa Committee, and this part of the Min. was referred to that Committee for their consideration). An amendment moved by Councillor Midwinter, seconded by Councillor Addis, " That Min. 1310 (ii) be amended by increasing the subsistence allowance from 25s to 30s per week" was withdrawn with the consent of the Council.

General Purposes and Watch ... May 21

(An amendment moved by Councillor Midwinter, seconded by Councillor Compton, "That Min. 1320 (e) be amended so as to provide for the payment of a standard cycle allowance of -5 per annum where cycles were in whole-time use, and that in the case of part-time use of cycles, the Chief Officers consult with the Stewards where such persons were appointed before scaling down the allowance as suggested in the min." was lost).

Planning May 15 & 20

Rating May 1 & 22

1377—Cheltenham Area Guardians Committee—A letter was submitted from the Gloucestershire County Council intimating that Mrs. E. E. Hopkins had been appointed a County Council representative on the above Committee and asking for a nomination to fill the vacancy. RESOLVED, That Mrs. F. M. N. Lewis-Hall, Thirlestaine Court Hotel, Thirlestaine Road, be nominated to fill the vacancy above-mentioned.

CLARA F. WINTERBOTHAM, Mayor

CEMETERY AND CREMATORIUM COMMITTEE.

At a Special Meeting held on 28th May, 1946, at the Cemetery Office. Present—Councillors Rev. de Courcy Ireland (Chairman), Carter, Readings and Yeend.

1378—Service Plots—A further letter was submitted from the Imperial War Graves Commission requesting approval to the erection of further headstones, and the suggested inscriptions thereon. RESOLVED, That approval be granted.

1379—Chapels—The Committee inspected the Chapels and considered the Superintendent's recommendation that the window boxes be replaced by vases for cut flowers. RESOLVED, That this recommendation be not approved, and that the window boxes in the Crematorium Chapel be retained, and similar window boxes fitted in the second Chapel.

1380—Numbering of Plots—The Superintendent submitted a specimen oak numbering peg which he recommended should be used to assist the public to locate graves. RESOLVED, That this recommendation be approved in respect of the new section of the Cemetery now being used.

E. S. DE COURCY IRELAND, Chairman.

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PARKS AND RECREATION GROUNDS COMMITTEE

30th May, 1946. Present—Councillor Compton (Chairman), the Mayor, Councillors Addis and Fildes. Alderman Pates, Councillors Mann and Thompson attended to represent the Entertainments Sub-Committee.

1381—Athletic Ground—Motor Cycle and Motor Rodeo Football Matches—(a) The Motor Cycle Football Match promoted by the Cheltenham Motor Club had been held on 29th May and, in accordance with the Committee's decision, an inspection was made of the ground. The Gardens Superintendent reported upon the damage sustained. Whilst the damage was not so serious as might have been expected, there were many places where the surface had been cut up, from which it appeared that periodical user of the ground in this manner would, in the opinion of the Committee, cause serious damage to the turf. The Gardens Superintendent stated that normally, during the summer months, turf dressing and a certain amount of seeding would be carried out to maintain and improve the surface but if the ground continued to be used for motor cycle football, there would be no opportunity to do this work in time for the ground to benefit thereby before the commencement of the football season on 1st September.

(b) August Bank Holiday—The Committee considerer further the application of the Entertainments Sub-Committee for the use of the ground during August Bank Holiday week-end, in connection with Sports Week, the event to be promoted by the Cheltenham Motor Club. RESOLVED, (i) That the application be acceded to on the condition that the Cheltenham Motor Club provide more adequate supervision than upon the last occasion, to ensure that children do not get on to the playing field.

(ii) That the usual rent of £5 5s 0d be charged.

(iii) That whilst agreeing to this application on this occasion, the Committee desire to place on record that such decision shall not be regarded as a precedent for future occasions.

(c) British Legion—The Legion asked for permission to hold their event on 20th July instead of 27th July, as a number of their riders would be absent from Cheltenham on the latter date. RESOLVED,

That the amended date be approved subject to the terms and conditions already indicated and also to adequate supervision being provided.

1382—Marle Hill Annexe—Purchase of Boats—The Gardens Superintendent stated that, after consultation with the Chairman, he had inspected a number of boats owned by Mr. J. Sanders, Boat Builder, of Pershore, and he recommended the purchase of the following craft :—

- (i) A second-hand double sculler at the price of £60.
- (ii) A second-hand single sculler at the price of £45.
- (iii) A newly-constructed canoe at the price of £50 5s. 2d.
- (iv) A newly-constructed American canoe at the price of £60.

The boats were well constructed and the second-hand craft were in sound condition and delivery could be undertaken before Whitsuntide. Provision had been made in the estimates for expenditure not exceeding £250 for the purchase of boats. RESOLVED, That the expenditure recommended by the Gardens Superintendent totalling £215 5s. 2d. be approved.

G. B. COMPTON, Chairman. (Adopted at the meeting of the Council held on 3rd June, 1946).

ALLOTMENTS COMMITTEE.

7th June, 1946. Present—Councillors Addis (Chairman), Bush, Compton, Green, Smith and Yeend ; Messrs. Ball and Barlow.

1383—Arrears of Rent—Quarterly Statement—The Borough Treasurer submitted quarterly statement of arrears and pointed out that in some instances tenants might have left the town without terminating their tenancies. RESOLVED, That the matter be referred to the Town Clerk to endeavour to recover the amounts due and that he report to the next meeting cases in which legal proceedings should be instituted.

1384—Horticulture Committee—The Horticulture Committee met on 16th May (report circulated herewith). RESOLVED, That the report be approved and adopted.

1385—Carters Field Allotments—(a) Trespass and fencing—A complaint was submitted from 12 tenants of damage and trespass by children and asking for the provision of fencing between the site and the Cleevemount Estate ; the repair of fencing adjoining Windsor Street ; and the erection of notices warning trespassers of the penalties incurred. The Town Clerk had informed the tenants that the Borough Surveyor was once again reinstating and providing additional fencing and the Council were prepared to institute proceedings against trespassers if sufficient evidence was forthcoming; and that tenants could themselves assist in supplying evidence. Attention was also drawn to the reward of £5 offered by the Allotments Society for information leading to a conviction. The Borough Surveyor stated that the fencing adjoining Cleevemount Estate would be completed within the next few days, and he would endeavour to reinstate the fencing adjoining Windsor Street. RESOLVED, That the Town Clerk's reply be approved and that the tenants be informed of the further efforts of the Borough Surveyor in regard to fencing.

(b) Electricity Cable—Representations were made by tenants that an electricity cable was being laid across the allotments. The Borough Electrical Engineer stated that it was necessary to re-lay the cables under the site and he had the impression that a roadway already existed, as shown on the Estate development plan, and it was intended that the cables should be re-laid thereunder. In view of interference with cultivation, work had been deferred until the Autumn. The tenants concerned would be informed of the actual position of the trench to avoid further cultivation of that portion and before commencing work adequate notice would be given. RESOLVED, That the complainants be informed accordingly.

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1386—Thornccliffe Drive Allotments—The owner/occupier of the Gables complained of the poplar trees adjacent to his boundary wall, which he contended obstructed light, and that the roots had penetrated under his lawn and damaged his wall. He had informed the owners but as the land was under requisition had been referred to the Council. RESOLVED, That the Town Clerk communicate with the owners and endeavour to effect a satisfactory arrangement.

1387—North Ward Allotments, No. 36—Pig Sty—Mr. G. Hayling submitted plan of pig sty which he wished to erect. The Gardens Superintendent hoped, at a future date, to submit a scheme for the replanning of the North Ward allotments, which at the present time contained a considerable number of unsightly erections used for poultry houses and pig sties, and felt it was undesirable to increase the erections. RESOLVED, That the tenant be informed that, having regard to the present food situation, no objection will be raised to a temporary, building for a period of two years, after which the matter will be reviewed, subject to the erection complying with the requirements of the Chief Sanitary Inspector and the Gardens Superintendent, and on the understanding that the Council accept no liability for compensation for removal.

1388--Folly Lane Allotments, No. 1—The tenant (Mr. Davies) claimed compensation for loss of crops due to tree felling operations on the tipping site, last Autumn. The Gardens Superintendent recommended a payment of £1 10s. 0d. RESOLVED, That this be approved.

1389—Hatherley Park Allotments, No. 105—The Gardens Superintendent understood this tenant had now left the town and the plot was uncultivated. RESOLVED, That the Town Clerk take the necessary steps to obtain possession and to recover any arrears outstanding.

1390—Colorado Beetle—The Ministry asked for the display of illustrations of the Colorado beetle. Under present conditions the need for vigilance and prompt detection of any beetle which might arrive in this country was greater than ever. It was of the utmost importance that the Ministry should receive the earliest notification of any signs of the pest and the Council's assistance was therefore, sought. The Gardens Superintendent had ordered 50 display cards from the Ministry and these would be exhibited in suitable positions. RESOLVED, That this be approved.

1391—Lettings and Terminations—During the past month, 23 allotments had been let and the tenancies of 6 terminated.

1392—National Allotments Society (Min. 656)—The Cheltenham and District Allotments Society appointed their Secretary (Mrs. E. E. Wilkes) to attend the Annual Meeting of the National Society. The Council also nominated Mrs. Wilkes as their proxy. A report of the proceedings was now

circulated to the Committee. RESOLVED, That Mrs. Wilkes be thanked for her excellent and interesting report.

H. ADDIS, Chairman.

ELECTRICITY AND LIGHTING COMMITTEE.

12th June, 1946. Present—Councillor Bettridge (Chairman), Councillors Addis, Biggs, Grimwade, Midwinter, Readings, Smith and Strickland.

1393—Stores and Workshops at Old Electricity Works—The Borough Electrical Engineer submitted proposal for the conversion of the old Electricity Works at Arle Road into stores and workshops to relieve the congestion at St. George's Place Stores. This scheme grouped the Mains Depot, Street Lighting Section, workshops, domestic apparatus, repairs and stores and Main Garage at the Old Electricity Works, leaving the meter section at Manchester Street, and releasing needed space at the Municipal Offices showroom, The Borough Electrical Engineer stated that the cost of this conversion would be £4,902, plus £1,531 for heating apparatus, and lighting fittings, etc., which would make available a considerable amount of floor area in a very convenient form, and at a very much lower cost than could be obtained by any other means. RESOLVED, That consideration be adjourned to the next meeting, and that meanwhile, the Town Clerk, Borough Treasurer, Borough Electrical Engineer, and Borough Surveyor be asked to consider the matter in the light of the proposed nationalisation of the Electricity Industry, and the Street and Highway Committee's proposals for the establishment of a Works Depot on this site and if deemed advisable, they be authorised to consult the Electricity Commissioners thereon. RESOLVED ALSO, That this Committee inspect the premises on Thursday, 20th June, 1946.

1394—Electrical Industries Benevolent Association—RESOLVED, That the sum of five guineas for the year 1946/47 be contributed to the Electrical Industries Benevolent Association, as on previous occasions.

1395—Supply to New Estate, New Barn Lane—The Cheltenham Rural District Council were erecting 64 houses on the site of New Barn Lane, Prestbury, and required an electricity supply therefor. In order to provide a satisfactory supply it would be necessary to erect a substation on a site which the Rural District Council would agree to sell to the Council at the District Valuer's valuation. In addition to supplying the needs of the Estate, the scheme will improve existing supply in the area, and would also add a further link in the three phase network. The total cost of the scheme was estimated at £4,777 16s. 2d., but of this sum £384 was for the service cables which, under the Council's wiring scheme, would be met from the Revenue account. RESOLVED, (i) That application be made to the Electricity Commissioners for consent to a loan of £4,391, being the estimated cost of the scheme excluding service cables ;

(ii) That tenders be invited for the erection of the substation ;

(iii) That the site for the substation be purchased from the Rural District Council at the valuation of the District Valuer.

1396—Change Over—Evesham Road—. The Borough Electrical Engineer reported that the Borough Engineer proposed to commence the resurfacing of the footpath along the West side of Evesham Road between Saxham-Villas and the Borough boundary. The existing distribution in this area was connected to old single phase network, and in order to complete the changeover from single phase to three phase, he recommended that a new 4-core low voltage cable be laid in the footpath prior to the resurfacing being carried out at an estimated cost of £1,186 2s. 2d., and that this cost be charged to the unspecified loan account for mains and services. RESOLVED, That this be approved.

1397—Applications for Supply—The Borough Electrical Engineer reported 3 applications for supply and indicated the terms on which he had agreed to carry out the work. RESOLVED, That these be approved.

1398—Damage to Lamp-posts—During May two lamp-posts had been so badly damaged that their removal for safety reasons was necessary ; in neither case was there any evidence or information of the persons or vehicles causing the damage. During the month 5 lamp-posts previously knocked down had been replaced.

1399—Staff—(a) The National J.I.C. had approved an agreement in relation to annual holidays for manual workers. Under the new agreement day workers after 12 months' service shall be allowed an annual holiday of 2 consecutive weeks with pay in addition to the public holidays. Day workers who have completed 6 months' service but not completed 12 months' service shall be allowed one week with pay in addition to three of the public holidays. The agreement also dealt with the rates of pay for work carried out on public holidays and provided that if an employee was entitled to holidays with pay and also entitled to sick payment on any such holidays, he should be paid sick payment, and in addition on his return, be allowed the holidays with pay which he would have received if he had not been absent due to sickness. The agreement was deemed to come into operation on 1st April last. As the Council were parties to the National J.I.C. the agreement was binding on the Council. RESOLVED, That the agreement be adopted.

(b) Training of Staff (Min. 1208)—The Borough Electrical Engineer reported that he had been able to arrange for two further members of his staff (Mr. Daniels and Mr. Read) to receive two weeks' course of training in the care and maintenance of water heaters at the manufacturing works. RESOLVED, That this be approved and that the men be repaid their expenses on production of receipted bills.

(c) Domestic Accommodation [Min. 862 (e)]—At the March Meeting of the Committee it was decided to pay Mr. Woods (Mains Assistant) and Mr. Otley (Mains Foreman) a subsistence allowance of £1 0s 0d per week owing to their not being able to find accommodation for their families in Cheltenham, the matter to be reviewed in three months. Neither of the employees had yet been able to secure accommodation. RESOLVED, That the allowance be increased to £1 5s 0d per week to be reviewed in three months' time if, in the mean-time they have not secured accommodation.

1400—Street Lighting—(a) The Town Clerk submitted circular from the Ministry of Fuel and Power which was reported at the last meeting of the Council when the Council approved that, with the exception of the traffic bollards and island lamps, the street lighting be extinguished after the Whitsuntide holiday until 3rd August. (b) The Town Clerk reported the consideration given by the General Purposes Committee to a suggestion that street lighting portion of the Electricity

Undertaking should be transferred to the General Purposes Committee. RESOLVED, That consideration be adjourned and the Borough Electrical Engineer report thereon at the next meeting.

1401—Reinstatement of Trenches for Public Services (Min. 1082)—The Committee considered the recommendation of the Street and Highway Committee that the Electricity Dept. should carry out temporary work of reinstatement of trenches, leaving the Borough Surveyor to undertake the final reinstatement at the cost of the Electricity Committee. The Borough Electrical Engineer stated that it would be of great assistance if the Borough Engineer could also give some assistance with the temporary reinstatement work. RESOLVED, That the recommendation of the Street and Highway Committee be approved, and that the Borough Surveyor be asked to assist when possible with the temporary reinstatement work as well as undertaking the final reinstatement.

1402-16mm. Film Projector (Min. 1202)—The Borough Electrical Engineer reported that he had received an offer from Messrs. Sound Film Services of a Bell Howell Model 156 Projector for the sum of £453. The machine carried a guarantee and he had consulted the local Film Society, who were satisfied that the machine would be a suitable one for their purpose. Meanwhile, the existing GeBescope had been sent for repair and conversion to take standard films without having to reverse them, and a report had since been received which assured him that it could be readily brought into first-class condition, and that there would be no difficulty in disposing of it at a cost which would involve little or no loss to the Council. RESOLVED, That the Bell Howell machine be purchased at a sum of £453, and that the Borough Electrical Engineer be authorised to dispose of the GeBescope machine when overhauled at a figure not less than that now indicated by the Committee.

1403—Lynworth Farm Estate—The Borough Electrical Engineer submitted three tenders received for the wiring of the five fixed points in the first 62 houses on this Estate. RESOLVED, That the tender of Messrs. Hearson and Co., amounting to £727 5s. 0d. (being the lowest) be accepted, subject to the contract to be prepared by the Town Clerk being entered into.

1404—Meter Certification—The Town Clerk submitted circular dated 31st May, from the Electricity Commission in regard to the resumption of meter certification. RESOLVED, That this be referred to the Borough Electrical Engineer for attention.

A. J. BETTRIDGE, Chairman.

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PARKS AND RECREATION GROUNDS COMMITTEE.

7th June, 1946. Present—Councillors Green (Chairman), Addis, Bush, Compton and Smith.

1405—Athletic Ground—(a) Cheltenham Motor Club—At the Council Meeting on 3rd June a further application from the Club for the use of the ground on 19th June and 10th July for motor rodeos and motor cycle foot-ball matches was granted, the terms and conditions of letting being referred to this Committee.

The Club also forwarded an independent report of the damage caused to the ground as a result of the match on 29th May.

With regard to future lettings, the Committee considered it preferable that an inclusive rent be charged, the Council undertaking repairs to surface damage. They also considered that the supervision provided at the match on 29th May was inadequate and that additional marshals should be provided in future and improved arrangements made for admission of the public. With regard to the latter, the Borough Surveyor anticipated the shelters would be removed in the near future and the St. Anne's Terrace entrance reinstated. RESOLVED,

(i) That an inclusive rent of £25 be charged to the Club for each occasion, the Council accepting responsibility for repair to surface damage.

(ii) That the Club be requested to provide adequate protection and supervision, particularly in regard to children, and that they be informed the Council accept no liability for any accident which may occur.

(iii) That, as it is anticipated the main entrance will probably be improved before the date of the next fixture, and the St. Anne's Terrace entrance reinstated the Club be requested to improve provision for admission of the public.

(b) Cheltenham Federation of Youth Organisations—RESOLVED, That the application of the Federation, on behalf of the All Saints' Old Girls for the use of the ground on Monday evenings for rounders be granted on the understanding that the public are not excluded and that they will relinquish the ground on any evenings when required.

1406—Victory Sports Ground—Improvements (Mins. 595, 796 and 1175)—The Borough Surveyor reported that most of the work to be undertaken by the Council had now been completed, including provision of additional ladies' conveniences and other matters.

1407—King George V. Playing Field (Min. 1177)—The Gloucestershire War Agricultural Executive Committee could now allocate machinery for cultivating this Field and as provision had been made in the estimates for certain expenditure in connection therewith, the Chairman had authorised the signing of the contract. RESOLVED, That the action of the Chairman be confirmed.

1408—Naunton Park Recreation Ground—The Education Committee had recently considered the paved playground facilities for children attending the Naunton Park Schools, and other improvements in view of recent Ministry of Education regulations. They were recommending the Local Education Authority to approach the Borough. Council for the acquisition of approximately 0.70 acres of the Recreation Ground, at rear of the School play-ground, upon which the air-raid trenches were constructed. The provision of a school meals kitchen and a dining-hall was under consideration, which might be erected on the additional land.

The land was acquired, and dedicated, as a public open space and the consent of the Ministry of Health would be required to any sale. RESOLVED, That subject to the consent of the Ministry of Health the site indicated on the plan submitted, be sold for the purpose mentioned at a price approved by the District Valuer.

1409—Marle Hill Annexe—Boating—(a) Advertising—It was suggested that the Council's general advertising programme should, for the purpose of efficiency and to obtain the maximum advantage, be co-ordinated as far as possible. The Entertainments Manager, who was also the Council's

Advertising and Publicity Manager, could on many occasions, include, with other advertisements, information and publicity relating to boating. RESOLVED, That the Entertainments Manager be asked to undertake all future advertising of the boating facilities.

(b) Receipts—During the period 1st May to 6th June boating receipts amounted to £49 19s. 0d., which was regarded as satisfactory in view of weather conditions and the small number of craft available.

(c) Purchase of Boats (Min. 1382)—The Gardens Superintendent reported delivery of the boats recently purchased from Mr. J. Sanders, of Pershore, which would be available for the Whitsun holiday. RESOLVED, That an additional skiff be purchased from Mr. Sanders at a cost of £45.

1410—Promenade—Fountains—(a) British Waterworks Conference, 19th to 23rd 72aze—The Borough Surveyor stated that delegates attending this Conference had enquired whether the fountains would be functioning and he suggested that they might operate on the 20th June. RESOLVED, That the proposal be approved subject to no infringement of the Fuel and Lighting Regulations.

(b) King Neptune—This statue required repair and the Borough Surveyor recommended that Messrs. R. L. Boulton & Sons be asked to carry out the work before the Victory celebrations. RESOLVED, That approval be given.

1411—Winter Garden—The Borough Surveyor reported upon damage to the gate pillars which had now been removed and recommended that two stone balls be placed on the plinths on either side of the entrance. RESOLVED, That the suggestion be adopted.

1412—Pilley Recreation Ground (Min. 1180)—The repairs to the fencing dividing the recreation ground from Hill Close had been completed but the occupier still experienced considerable annoyance and nuisance from trespassers. The Gardens Superintendent had met Mr. Yeend on the site and it appeared that only a substantial fence would prove effective as children persisted in cutting the wire and burning the hedges. The Town Clerk reported that negotiations were proceeding with the Delancey Hospital Trustees for the transfer of the site to the Council. RESOLVED, That, in these circumstances, estimates be obtained for suitable fencing for sub-mission to the next meeting.

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1413—Alstone Croft Recreation Ground—The Gardens Superintendent reported upon damage to the pavilion and upon the conduct of gangs of youths frequenting the ground, in respect of which the Police Superintendent had been informed. The National Union of General & Municipal Workers drew attention to the abuse to which the Custodian was subjected and asked that the youths concerned be prosecuted. RESOLVED, That the Union be informed that the Council arc prepared to institute legal proceedings against offenders for damage to the ground and assault on any of the Council's employees, provided sufficient evidence is forthcoming.

1414—Tennis--(a) Bookings—Since the last meeting the following bookings had been made :

MONTPELLIER GARDENS.

Name of Club.	Courts.	Total Hours booked.	Hire Charge.
Municipal Guild Sports Club	No. 14 Grass Court	Exclusive use	£8 0s 0d

PITTVILLE PARK.

Mr. C. W. White	No. 2 Grass Court	Exclusive use	£7 4s 0d
Mr. J. A. Holt	No. 3 Grass Court	Exclusive use	£7 4s 0d

(b) Cross Netting—The Gardens Superintendent reported upon the difficulty in obtaining cross netting which had resulted in a reduced number of courts being available for letting. RESOLVED, That he be authorised to endeavour to obtain additional supplies and to insert an advertisement for second-hand netting.

1415—Plant Pots and Other Articles—With the approval of the Chairman, 3,000 second-hand plant pots, many unused, one ladder, two watering cans, a number of iron tennis court netting supports and a quantity of iron tree guards had been purchased at a recent sale at a cost of £138 8s. 0d. RESOLVED, That the action of the Chairman be confirmed.

1416—Food Production—(a) Sales—During the month of May sales of produce amounted to £10 16s. 0d.

(b) Annual Report—During the year ended 31st March last approximately 12 acres of land had been cultivated and cropped and the majority of the glass houses were devoted to the production of tomatoes and other salad crops. The income amounted to £838 2s. 4d., and the expenditure to £663 16s. 11d., a reduction of £119 in income over the previous year, due to the tomato crop being below average and to the reduced area under cultivation.

1417—Land Lying Between Lansdown Road, Douro Road and Lansdown Crescent (Min. 986)—The Secretary of the Ladies' College had called attention to the trespass by children, who appeared under the impression that the Council had already acquired the site as an open space. Damage was caused to the water stand pipe and a roller had been pushed into one of the ponds. The Police Superintendent was informed and had promised that special attention, as far as possible, would be paid to the site. In the circumstances the damage had been reinstated and an expression of regret conveyed to the College. RESOLVED, That the steps taken be approved.

1418—Road Sweepings—Disposal—(a) Victory Sports Ground and Athletic Ground—At the last meeting this Committee were unable to approve the Borough Surveyor's suggestion that sites near the entrance to the Victory Sports Ground, and in the car park at the Athletic Ground, be allocated for the deposit of road sweepings, pending collections twice weekly. The Street and Highway Committee had asked that the matter be reconsidered as unless suitable sites could be found sweepers had frequently to return to the Depot. It was proposed to provide accommodation in areas approximately 12ft. square with a concrete floor, and surrounds of corrugated iron 8 feet high. RESOLVED, That in view of the amended proposals, the application be approved as a temporary measure pending more suitable sites being obtained, the matter to be reviewed in two years, subject to the sites being agreed with the Gardens Superintendent and to the structures being rendered rat-proof.

(b) Pittville Nurseries—RESOLVED, That the Borough Surveyor be asked to render rat-proof the existing accommodation for road sweepings at the nurseries and that the assistance of the Chief Sanitary Inspector be obtained in the destruction of the pests.

1419—Deputy Gardens Superintendent (Mins. 44, 604 and 992)—The Deputy Gardens Superintendent occupied a flat at Arle House on the 10th June and the temporary subsistence allowance ceased from that date. This Committee undertook to bear the cost of Mr. Page's removal expenses from Southend (Min. 44) and the lowest estimate amounted to £29. RESOLVED, That this be paid.

1420—Relief Custodians—The Gardens Superintendent reported upon his discussions with the National Union of General and Municipal Workers in regard to the wages of these temporary seasonal employees who were called upon to work on Sundays as part of their normal working week. The work was of a seasonal nature and was not covered by the regulations of the J.I.C. He, therefore, recommended that the employees be paid at the rate of time and a half, calculated on Grade " A " rates, for Sunday duty, which was the J.I.C. scale for whole-time Patrol Men. It was understood that a similar arrangement had been made covering the seasonal employees at the Sandford Park Swimming Pool. RESOLVED, That the proposals be approved.

W. J. GREEN, Chairman.

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WATER COMMITTEE.

12th June, 1946. Present—Aldermen Ward (Chairman), Pates and Trye ; Councillors Addis, Bush, Midwinter, Morris and Strickland.

1421—Borough Engineer's Report—The report of the Borough Engineer for the month of May was read:-

DAILY YIELD OF SPRINGS.

	Average for For month ended 31st May, 1946.	corresponding period during past 3 years.
Hewletts	108,000	86,000
Dowdeswell	453,000	307,000

CONTENTS OF RESERVOIRS.

Estimated usable quantity about 79,606,000 gallons.

1422—Water Act, 1945—(i) Underground Water (Controlled Areas) Regulations, 1946—These Regulations have been made by the Minister of Health under Section 14 of the Water Act, 1945, but only apply to areas defined by Order. The main purpose of the Regulations is to conserve and protect water supplies and to prevent any person carrying out works in connection with a well bore-hole or other work in connection with underground water supplies, unless a licence from the Minister was obtained in accordance with the Regulations, subject to certain exceptions such as obtaining water for domestic purposes or where work was expressly authorised by any enactment.

The Regulations outlined the steps to be taken where it was desired to carry out such work and in obtaining a licence from the Minister, and penalties are provided for any contravention.

(ii) A letter was submitted from the British Waterworks Association intimating that the Minister, in accordance with Section 2 of the Act, had appointed members to the Central Advisory Water Committee to advise him, or other Ministers concerned, upon matters in regard to the conservation and use of water resources ; to advise any Ministers concerned with the amendment of enactments affecting the conservation or use of water resources, or the provision of water supplies ; or any matters referred by him to the Committee, and to the operation of any such enactment and make representations arising in connection with the operation thereof to the Minister concerned, together with recommendations for their extension or modification.

1423—Northleach Rural District Water Supply—Letter was submitted from the Northleach Rural District Council enquiring whether this authority would be prepared to consider the provision of a bulk supply of water from the Dowdeswell Reservoir for pumping to a higher level reservoir in the Puckham locality sufficient to serve the whole of the Rural District by gravitation. The approximate requirements were estimated at 200,000 gallons per day for domestic consumption and a similar amount would subsequently be required for agriculture and other uses. The Borough Engineer reported that the supply could most conveniently be given from the Hewletts Reservoirs, and under existing conditions it would be possible to provide for 400,000 gallons a day, which would be taken from the Joint Board out of the trunk main between Churchdown and Hewletts Reservoir. The Borough Engineer referred to the County Consultant's report on supplies in the county and suggested that in the first instance, it might be desirable to ascertain whether the present proposal was counter to those in course of preparation. In the event of a supply being afforded, the Committee should seriously consider providing the pumping station and rising main and possibly the reservoir in the Puckham locality themselves, the cost of such works, as well as pumping, being recovered in the price charged for water supplied. RESOLVED, That the Committee agree in principle to the application and that the Chairman and Vice-Chairman interview representatives of the District Council, discuss the matter and report.

1424—Water Supply, Rural Areas—[Mins. 451, 637 and 1009 (c)]—The Borough Engineer reported that final plans had now been prepared under the schemes enumerated in the above minutes, together with the necessary details and estimates. The figures previously given had been adjusted following consultations with the County Consultants and other authorities involved in the proposals. The amended figures for the various schemes were as follows :—

1. Mains at Leckhampton Hill (including £2,000 to be paid for the purchase of the mains and plant at Ullenwood)	£7,000
This supply was also necessary to afford water to properties on the Birdlip Road.	
2. Main from Staverton Bridge through Down Hatherley to The Leigh	£13,300
3. Mains Badgeworth Road to Staverton Bridge	£10,700
4. Extension of main to provide supply of water for parishes west of the River Severn ...	£22,700
5. Mains Staverton Bridge to Tewkesbury Road	<u>£5,000</u>
Total	£58,700

The Borough Engineer pointed out that certain difficulties might arise in the distribution of water by the Rural District Council to the various parishes where supply was registered by meter. The linking up of mains now proposed would probably necessitate certain bulk supplies through two or more meters at opposite ends of the areas which might record in favour or against, the supplier or purchaser. With this and other difficulties, and bearing in mind the Committees policy of maintaining full control of the undertaking, he suggested the time was opportune to discuss with the District Council the taking over of that Council's interests in the area of this Undertaking's supply. RESOLVED, (i) That the schemes now submitted be approved, and that Mins. 451 and 637 be varied accordingly.

(ii) That the question of taking over the District Council's interests in the water supply mentioned above be referred to a meeting between representatives of the two Councils which was being held in the near future.

(iii) That the plans, estimates and details of supplies now submitted be forwarded to the Ministry of Health for approval, the Ministry having previously been given preliminary indication of the Council's intentions in this respect.

1425—Rebuilt Motor Vehicles—The Borough Engineer reported that the present van, purchased in 1939, required replacing and a vehicle was urgently required for transporting men and materials to the various works. A tender was submitted from Messrs. Haines and Strange for the supply of a second-hand 30 cwt. lorry, from Government surplus stocks. RESOLVED, That the Borough Engineer be authorised to purchase lorry at the sum of £170.

1426—Economy in the Use of Lead—Circular 105/46, Ministry of Health, referred to in Min. 1430 of the Housing Committee on this subject was submitted. The Borough Engineer reported on the effect of the restrictions in connection with the construction of water supplies.

1427—The Runnings, Swindon Road—(Min. 1171)—The Borough Engineer reported that, if the scheme outlined in the above minute was approved and commenced at the present time, it would be necessary to use lead jointed pipes, and suggested that lead joints be used across the Tewkesbury Road, and for the initial length of the supply where the use of the digger was difficult. To avoid delay he suggested proceeding with this part of the work in anticipation of approval. RESOLVED, That this be approved.

1428—Water Supply Up Hatherley Road, Badgeworth—A letter was submitted from the Ministry of Agriculture and Fisheries in regard to an application for a water supply to Yew Tree Farm, Badgeworth and Church Farm, Shurdington, and intimated that the applicants should not be required to pay for a main larger in diameter than that required for their own supply, in this case 2". The Borough Engineer reported that mains of such small diameter were found useless in the general mains system and suggested that it should be not less than 4" in diameter. He recommended that the Committee should agree to the principle that in such cases the increase in cost of a main over 3" diameter should be borne by the undertaking on the grounds that the larger main was for the benefit of the community. RESOLVED, That the recommendation of the Borough Engineer be approved.

E. L. WARD, Chairman.

HOUSING COMMITTEE.

6th June, 1946. Present—Councillor Bush (Chairman), The Mayor, Alderman Pates, Councillors Addis, Compton, Garland, Grimwade, Morris and Mend.

1429—Building Materials and Components—(Min. 1330)—The Town Clerk communicated with the Ministry of Health suggesting that salaries of staff engaged in connection with civil building licences should be reimbursed. The Department pointed out that this question had been carefully considered, in conjunction with the Ministry of Works, and as the main purpose of delegating these functions to local authorities was to make building and civil engineering labour available to the fullest possible extent for housing, thus assisting local authorities, such work should be regarded as an integral part of the functions of the housing authority and such expenditure was not eligible for reimbursement.

1430—Economy in Use of Lead—Circular 105/46, Ministry of Health, was submitted outlining steps for securing economy in the use of lead both in regard to housing, including work licensed by local authorities and water undertakings, and alternative methods available. The restrictions imposed were, to all intents and purposes, as stringent as during the war time period, but were necessary in view of the housing position and the necessity of conserving the use of lead until the supply position was easier. In regard to housing and works licensed by authorities, it must be a condition of all future licences that new houses should comply with the terms of the memorandum enclosed with the circular. The Borough Surveyor reported that, in issuing licences, a memorandum was issued simultaneously, indicating the various restrictions imposed in connection with building, and he would take all necessary action in connection with the circular now issued.

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1431—Re-Building of War-time Destroyed Houses—Circular 109/46, Ministry of Health, referred to re-building of destroyed houses earning a cost-of-works payment. Approximately 40,000 such houses came in this category and should be included in local authorities' first two-years' programme. The majority of these houses were privately owned, but it was assumed owners would accept responsibility for re-building with the help of a professional adviser, if necessary. The War Damage Commission had communicated on two or three occasions with each owner, but most of them had not yet made arrangements for re-building. Such re-building was an essential part of the local authority's immediate scheme and to stimulate progress they should consider, in consultation with the Commission, a publicity scheme to encourage re-building, and in the event of owners still being found reluctant to execute this work, authorities might themselves undertake such work on behalf of the owners, utilising small contractors whose resources prevented them tendering for other schemes. The Borough Surveyor reported that the number of houses in the Borough under this category was small, and submitted a list of houses affected by the proposals, but pointed out that in a number of cases, the properties were situate in areas proposed to be scheduled as re-development areas under the town planning scheme, and their re-erection was not desirable. RESOLVED, That the list of houses now submitted be referred to the Town Planning Committee for their observations and that in those cases where there was no objection to re-building, the Town Clerk communicate with the owners urging them to submit their proposals and that further consideration be given to this matter in due course.

1432—Furnished Houses (Rent Control) Act, 1946—(Min. 1042)—The Town Clerk had communicated with the Ministry of Health making application for the provisions of this Act to be applied to the Borough, and asking for information in regard to the area to be served by the Tribunals. The Ministry replied it was not yet possible to define the area to be covered by a Tribunal set up to act for Cheltenham, but as a rule, each Tribunal would act for a population of at least a quarter of a million, and, except in larger towns, would cover a number of local authorities. When this matter was previously considered, the Committee deferred suggesting names for persons to act on the Tribunals, and members of the Committee were now asked to consider this matter and submit any recommendations they might have to the Town Clerk. RESOLVED, That, in the meantime, the Town Clerk suggest to the Ministry that, whilst there were a number of properties under Government requisition in the Borough which could serve the purpose of accommodation for the Tribunal, this Council would render any possible assistance in finding accommodation, and that the advantages of Cheltenham as a centre for a Tribunal be strongly urged in view particularly of its accessibility to all parts of the County.

1433-3 Keynsham Bank—(Min. 869)—This house was held under requisition for housing purposes and consent had been given to Messrs. Trebel Products to use the huts, the property of the Ministry of Aircraft Production (now incorporated and known as the Ministry of Supply) which were situate at the rear of the house. The Ministry were negotiating lease of the huts to Messrs. Trebel Products, and suggested that as this Committee would collect rents from the requisitioned portion, it might be convenient for them to collect the rent from the Company and pay it over to the Department, which would give the Committee control over the conditions of occupation by the firm. The only stipulation made by the Department would be that the huts should be properly maintained and facilities given for removal, if required, when no longer in use. RESOLVED, That this Committee agree to collect the rents as suggested subject to a deduction of the usual percentage, as in the case of the Innsworth Estate, to cover out-of-pocket expenses.

1434—The Knole Compulsory Purchase Order, 1945—(Min 789)—The Minister of Health had intimated that he proposed confirming the above Order without modification. RESOLVED, That the Town Clerk negotiate with the owner to enable the Borough Surveyor to obtain possession for the preparation of proposals for the use of the house and grounds and that the next meeting of this Committee be held at the property.

1435—Lynworth Farm Estate—(a) Scheme 1—The total labour force was now 50, of which 18 were bricklayers. Work had commenced on houses on the south side of Cromwell Road, but the supply of materials of all kinds was still very limited. The contractor was unable to obtain delivery of asbestos rainwater goods until September, and, as the scaffolding from the first 10 houses must be removed during the next week or so, he submitted a sample of galvanized gutter as an alternative. Whilst normally this material would not be recommended, the Borough Surveyor suggested it be used in respect of the first 20 houses to avoid delay. RESOLVED, That this be approved.

(b) Electrical Installations-----Six tenders were received for the electrical installations in connection with the first 62 houses. The Borough Surveyor pointed out that in obtaining approval to the proposals, the Ministry had suggested certain reductions in this work, but it had not been found necessary to amend the number of electrical points originally approved, which averaged 10 lighting points and 6 power points per house, in addition to which the Electricity Committee were providing

five additional power points. RESOLVED, That the tender of Messrs. R. E. & C. Marshall Ltd., at the sum of £1,667 19s., being the lowest tender received, be accepted.

(c) Scheme 2—The Chairman and Vice-Chairman had opened the six tenders which were received for the erection of 76 houses on this estate and had referred the same to the Borough Surveyor for consideration and report. The Borough Surveyor reported the enquiries he had made in respect of the lowest tender submitted, namely £90,820.

After careful consideration the Committee came to the conclusion that they were unable to recommend the acceptance of the lowest tender. The next lowest tender, amounting to £96,010, was submitted by Messrs. Wheeler and Mansell, Ltd. RESOLVED, (i) That the tender of Messrs. Wheeler and Mansell, Ltd., amounting to £96,010 be accepted subject to the approval of the Ministry of Health, and that application be made to the Ministry of Health for approval thereto.

(ii) That the Chairman and Vice-Chairman be authorised to interview, if necessary, the Regional Principal Housing Officer of the Ministry and to agree to such adjustments (if any) which they consider reasonable to meet the views of the Ministry.

(iii) That the Common Seal be affixed to Contract and Bond to be prepared by the Town Clerk.

(iv) That application be made to the Ministry of Health for consent to loan for the cost of the houses, and to the Public Works Loan Board for a loan therefor, and that the Common Seal be affixed to the Mortgage and Order.

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(d) Prestbury Road Junction—Service Road—The Committee have been in communication with the County Council in regard to the construction of a service road at this point, taking the view that this was unnecessary having regard to the small advantage to be derived from the construction of such a short length of roadway particularly as it could not be continued. The County Council, however, regarded its construction essential. RESOLVED, That the Committee, in view of the necessity of avoiding delay in negotiations, proceed with the service road.

(c) Foam Slag Houses—[Min. 1333 (ii)]--Details of this type of house to be erected on this estate were in course of preparation and it was hoped to invite tenders next month. As previously reported, in view of brick shortage, other authorities were considering this type of construction. To avoid delay in obtaining material on approval of the scheme, the Borough Surveyor had made enquiries of the firms constructing blocks of this material. One firm was not interested, whilst the other could give no indication of cost at the present time. RESOLVED, That application be made to the Ministry of Health for preliminary approval to this scheme, and that subject to this the Gloucestershire Stone Company be asked to make provision for meeting demands for this material immediately the scheme was finally approved.

(f) Cheltenham Builders' Group—Among the tenders received for the 76 houses on the Lynworth Farm estate, the leading builders in the town had combined and submitted a tender and the Committee were disappointed that this was too high to justify the Council accepting same. RESOLVED, That the Ministry of Health be informed that when a tender had been finally accepted for

the houses, the Committee would like to receive the Ministry's approval to negotiate with the Builders' Group for the erection of houses on the basis of the accepted tender.

(g) Housing Group—Housing Expenditure (Min. 1340)—The Borough Surveyor reported he had completed the costs of each site included in the group housing scheme which showed considerable increases over the original tender and a detailed report would be submitted to the next meeting, together with indications for such increases.

The Town Clerk would now take up the matter with the appropriate Government Departments, both in regard to reimbursement as mentioned in the above minute and loan sanction. RESOLVED, That upon receipt of the re-actions of the departments in the matter a meeting of the members of the Group be held to discuss the position if necessary.

(h) Erection of Houses by Small Builders (Min. 1250)—Certain areas of land were available upon which small builders in the town might be invited to erect houses in accordance with the Ministry of Health's recommendations. RESOLVED, That this matter be deferred pending the acceptance of a tender for the above 76 houses.

1436—Temporary Houses—(a) Brighton Road and Courtenay Street—These houses were well advanced and three would be handed over immediately insulation sleeves for flue pipes were received and painting completed.

(b) Selkirk Gardens and Hales Road—Work on bases proceeding but no units received to date.

In regard to Selkirk Gardens, the sites of bungalows were in accordance with the Ministry's instructions, resulting in buildings on one side of the road backing thereon. The Borough Surveyor recommended that buildings on both sides should face the road. RESOLVED, That this be approved and the Ministry in-formed accordingly.

1437—Brooklyn Road (Min. 1336)—Eight tenders were received for the erection of eight houses on this site. RESOLVED, That subject to the approval of the Ministry of Health, the tender of Messrs. R. Eldridge and Sons, the lowest, at the sum of £9,887 be accepted ; that the Town Clerk prepare the contract and bond and that the Common Seal be affixed thereto. RESOLVED ALSO, That application be made to the Ministry of Health for consent to a loan of £9,887 for the cost of the houses, Also, That application be made to the Public Works Loan Board for a loan therefor and that the Common Seal be affixed to the Mortgage and Order.

1438—Hester's Way Estate--The Borough Surveyor referred to the arrangements under which the various estates owned by the constituent members of the Housing Group were laid out by the Contractors, Messrs. Hadsphaltic Construction Co., Ltd., in which prisoner-of-war labour was employed. So far as this Council was concerned, they were responsible for the cost of materials, payment to the Ministry of Works on an agreed basis for prisoner-of-war labour, and payment of an agreed percentage to the Contractors to cover staff and other expenses, and hire of plant, whilst at the same time responsibility in connection with the work remained with the Borough Surveyor. In these circumstances, he was of opinion it would be to the Council's advantage if he undertook the development of Hester's Way Estate by direct labour, which could be carried out successfully provided he was given the necessary plant and staff. It was proposed to erect at least 3,000 houses on this Estate and assuming the cost of roads and services at a conservative estimate of £100 per

house, this gave a total expenditure for this work of £300,000. If this work was undertaken as suggested, there would be a considerable saving to the Council, in avoiding the fees and other costs payable to a Contractor who contended that under prisoner-of-war labour conditions, he was acting under the direction of the Borough Surveyor. The Council were acquiring a mechanical excavator and in regard to other plant, which would have to be purchased, the cost would, to a considerable extent, be saved, as the Committee would be relieved of present hire charges on the equipment such as is the case in the existing contract, and would arise in a future contract under the same conditions. RESOLVED, That the Committee appreciate the position now indicated by the Borough Surveyor and are willing to give further consideration to the proposal and that in order to enable a full investigation, the Borough Surveyor submit a statement of the equipment required and financial implications involved.

H. T. BUSH, Chairman.

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PLANNING COMMITTEE.

13th June, 1946. Present—Alderman Ward (Chairman); The Mayor ; Alderman Trye ; Councillors Mann and Morris; Major Shakspeare ; Major Beale-Brown ; Messrs. Clegg, Harris and Sinton.

1440—Plans—(a) Within the Borough—The plans submitted for approval are set out below together with the recommendations of the Committee thereon in relation to Byelaws and the Town and Country Planning (General Interim Development) Order, 1945 :—

No. of Plan	Name	Description
5706	Western Estates(Lawes & Cherry) Ltd.	Revised layout and elevations for 2
	pairs of semi-detached houses, Brooklyn Gardens	
	Recommendation under Byelaws	Approved
	Recommendation under Interim Development Order	Approved.
5791	T. L. Scott	Revised position of garage, 81 Hatherley Road
	Recommendation under Byelaws	Exempt
	Recommendation under Interim Development Order	Approved.
5797	C. W. Freeman	Conversion of shed to garage, 36 Upper Norwood Street
	Recommendation under Byelaws	Disapproved
	Recommendation under Interim Development Order	Disapproved.
5821	F. Wood	Garage, 2 Byron Road
	Recommendation under Byelaws	Exempt
	Recommendation under Interim Development Order	Approved.

5825 Mrs. J. Badham Proposed shops and living accommodation, Hewlett Road
Recommendation under Byelaws Approved (See Min. 1341)
Recommendation under Interim Development Order Approved subject to a pitched roof.

5846 W. M. Brown Pair of semi-detached houses, Arle
Recommendation under Byelaws Approved (See Min. 1341)
Recommendation under Interim Development Order Approved

5848 Mrs. V. J. Thomas Proposed shops and living accommodation, Hewlett Road
Recommendation under Byelaws Approved (See Min. 1341)
Recommendation under Interim Development Order Approved as in Plan No. 5825.

5854 Stroud Brewery Co. Sanitary and domestic improvements, Calcutta Inn, Gloucester Road
Recommendation under Byelaws
Approved subject to Sanitary arrangements being to satisfaction of Chief Sanitary Inspector
Recommendation under Interim Development Order Approved

5855 Mrs. A. E. Graves Garage, 136 Brooklyn Road
Recommendation under Byelaws Disapproved
Recommendation under Interim Development Order Disapproved.

5856 H. J. Granville Alterations and additions, 201 Bath Road
Recommendation under Byelaws Approved as in Plan No. 5854
Recommendation under Interim Development Order
Approved subject to new work harmonising with existing building.

5857 Walker, Crossweller & Co. Boiler House, Whaddon Works, Clyde Crescent
Recommendation under Byelaws Approved as in Plan No. 5854
Recommendation under Interim Development Order Approved

5858 A. Fraser Garage, 22 Charlton Lane
Recommendation under Byelaws Exempt
Recommendation under Interim Development Order Approved.

5859 Flower & Sons Alterations, Brunswick Arms, Brunswick Street
Recommendation under Byelaws Approved as in Plan No. 5854
Recommendation under Interim Development Order
Approved for a period of 10 years from date of consent as the site is in a re-development area.

5860 E. Eggleton Greenhouse, Court Cottage, Folly Lane
Recommendation under Byelaws Exempt
Recommendation under Interim Development Order Approved.

5861 G. R. Cuttell Facade, 32 Queen's Road
 Recommendation under Byelaws
 Approved in principle only and subject to detail plans being submitted to, and approved by, the Committee
 Recommendation under Interim Development Order
 Approved in principle subject to detailed plans being submitted to, and approved by, the Committee.

5862 Tung-um Sales Co. Ltd. 2 Nissen huts as stores, Royal Oak Works, High Street
 Recommendation under Byelaws Disapproved
 Recommendation under Interim Development Order Disapproved.

5863 Ind Coope & Allsopp Revised front elevation, Full Moon Inn, High Street
 Recommendation under Byelaws Approved
 Recommendation under Interim Development Order Disapproved.

5864 W. Bullingham Conversion of coach-house to living accommodation, Church Road, St. Mark's
 Recommendation under Byelaws Approved as in Plan No. 5854
 Recommendation under Interim Development Order Approved.

5865 W. Bullingham 4 maisonettes, Church Road, St. Mark's
 Recommendation under Byelaws Approved
 Recommendation under Interim Development Order
 Deferred for decision of Ministry of Transport under Restriction of Ribbon Development Act, 1935.

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No of Plan	Name	Description
5866	H. Boreham	Additions, " Selby," Hall Road
	Recommendation under Byelaws	Approved
	Recommendation under Interim Development Order	Approved as in Plan No. 5856.

5867 Victory Motor Co. Ltd. Conversion of house into 2 flats, Blenheim Villa, Belmont Road
 Recommendation under Byelaws
 Approved as in Plan No. 5854 and subject to steel work details being to satisfaction of Borough Surveyor
 Recommendation under Interim Development Order
 Approved subject to the new work harmonising with the existing building.

5868 Royal Well Centre (Cheltenham) Ltd. Conversion of Hotel into girls' hostel and women's centre, 1 Royal Crescent
 Recommendation under Byelaws Approved as in Plan No. 5854
 Recommendation under Interim Development Order Approved as in Plan No. 5856.

5869 Sir F. Colchester Wemyss Outside staircase, " Wendover," Christchurch Road
 Recommendation under Byelaws Approved
 Recommendation under Interim Development Order Approved.

5870 Spirax Manufacturing Co. Ltd. Additions to factory, Alpha House, St. George's Road
 Recommendation under Byelaws Approved as in Plans Nos. 5854 and 5867
 Recommendation under Interim Development Order Approved.

(b) Outside the Borough—In accordance with Min. 1353/44, relating to plans submitted for approval outside the Borough, the Committee have approved, or otherwise dealt with, the following plans :—

No. of Plan	Name	Description	Recommendation under Interim Development Order
T.P.2073	Messrs. Roy Fedden Ltd.	Proposed factory extension. Stoke Orchard	Deferred
T.P.2083	J. Noyes	Proposed greenhouse, Kidnappers Lane, Leckhampton	Approved
T.P.2087	J. H. Thorley	Proposed alterations, The Spinney, Crickley Hill	Disapproved
T.P.2095	Borough Electrical Engineer	O.H.M.V. Line, County Council Holdings, Tewkesbury Road, Uckington.	Disapproved
T.P.2100	F. Strickland	Proposed conversion of old stables into a dwelling house, The Old Mansion, High Street, Prestbury	Approved
T.P.2101	Gloucester Diocese	Proposed alterations, The Vicarage, Shurdington	Approved subject to new work harmonising with the existing building
T.P.2102	Gloucestershire Dairy Co. Ltd.	Proposed Nissen hut for calf rearing, Piccadilly Farm, Prestbury	Approved
T.P.2103	Gloucestershire County Council	New kitchens, Council School, Bishops Cleeve	Approved
T.P.2104	G. E. W. Moore	Proposed House, The Newlands, Bishops Cleeve	Approved
T.P.2105	C. Webber	Amended and final plans for layout, New Barn Lane, Prestbury	Approved

T.P.2106	Messrs. Strickland & Bullingham	Proposed conversion of The Old Mansion, High Street, Prestbury, into 6 flats	Approved as in Plan No. 2101
T.P.2107	A. E. Denley	Proposed bungalow, Station Road, Bishops Cleeve	Disapproved
T.P.2108	W. Corbett	Dairy and garage, Elmstone Hardwicke	Approved
T.P.2109	J. G. Hewinson	Calf box and cart shed, Greenfields Farm, Little Shurdington	Approved in principle subject to detailed plans being submitted to, and approved by, the Committee
T.P.2110	W. H. Baggs	House, Little Herberts Farm, Charlton Kings	Approved subject to the layby being constructed to the satisfaction of the Committee and to the Owner entering into an undertaking to set back the front fence to the improvement line when required ; also to the house being set back to a building line of 20 ft. from the improvement line

1441—Development Plans—(a) Lansdown Hotel, Lansdown Road—Application was submitted from Messrs. S. C. Morris & Sons, Ltd., to erect a notice board at the corner of Lansdown Parade and Lansdown Road, advertising the Lansdown Hotel. RESOLVED, That consent be refused as the proposal would seriously affect the amenities of the district and Lansdown Road which was one of the main approaches to the town.

(b) Charlton Kings Garage, Cirencester Road—Application was submitted from Messrs. Charlton Kings Garage, Ltd., to extend their premises to the adjoining plot of land which was scheduled as a public open space. RESOLVED, That consideration be deferred to enable the views of the Charlton Kings Urban District Council to be obtained.

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(c) Suffolk Road—Application was submitted from Mr. I. M. Williams to erect a garage for a motor hearse, with living accommodation, on the site of No. 18 Suffolk Road. RESOLVED, That consent be refused as the site was in a proposed re-development area and the proposed development would seriously affect the amenities of Suffolk Road ; also that consent be refused under the Restriction of the Ribbon Development Act.

(d) St. George's Place—Application was submitted, from the Walton Construction Co., Ltd., to use the ground floor of No. 28 St. George's Place as a builders' office and workshop and the upper floor for furniture polishing. RESOLVED, That the application be approved.

(e) Odd fellows Hall—Application was submitted from Messrs. Rickerby, Mellersh & Co., on behalf of a client, to use part of the Oddfellows Hall for the business of wholesale dealers in confectionery and points rationed goods and the remainder, either as a food packing store, a furniture store, a clothing factory or a factory for plastics. RESOLVED, That consent be granted for the above uses, with the exception of plastics, for a period of 10 years, the site being in a proposed area scheduled for re-development, subject to no nuisance being caused by reason of smoke, dust, noise or fumes and to all vehicular access being obtained from Grosvenor Terrace.

(f) New Street—Application was submitted from Mr. W. J. Williams to use a building in New Street for the purpose of brush paint re-finishing of coaches. RESOLVED, That the application be approved for a period of 10 years from the 1st April, 1945, the site being in an area proposed to be scheduled for re-development, subject to no nuisance being caused by reason of dust, noise, smell, smoke or fumes.

(g) Land, Orchard Avenue—Application was submitted from Mr. H. K. White to erect a small service garage and petrol pumps on land in Orchard Avenue. RESOLVED, That consent be refused as the land v.-as in an area proposed to be scheduled for residential purposes and was only a short distance from a site scheduled for business purposes ; also that the petrol pumps projected in front of the building line.

(h) Boyce's Yard, Rosehill Street—Application was submitted from the Dunedin Chemical Co., Ltd., to use a building in Boyce's Yard, Rosehill Street, for mixing and packing washing powder. No chemicals would be manufactured on the site. RESOLVED, That permission be granted for a period of three years, subject to no nuisance being caused by reason of smoke, dust, noise, fumes or smell.

(i) Coldpool Farm, Badgeworth—Application was submitted from Mr. J. Nunney to erect a bungalow on land near Coldpool Farm, Badgeworth. RESOLVED, That the application be refused as the site was in a rural area and no services were available ; also that the land included a portion of an area reserved for the protection of a very rare buttercup.

(j) Church Street, Charlton Kings—Application was submitted from Mr. W. Planner to erect a hut for fish curing in the garden at the back of No. 8 Church Street, Charlton Kings. The Planning Officer reported that fish curing, except where it was carried on as a subsidiary to the trade or business of a fishmonger, was included in the schedule of noxious industries. Mr. Planner proposed to carry on the business of a fishmonger at No. 8 Church Street. The curing would be done by burning oak sawdust. RESOLVED, That consent be refused as the proposed business was likely to create a nuisance in the centre of a built-up area.

(k) Plan No. T.P.2023—Application was submitted from Major Burnes-Thompson for reconsideration of the decision disapproving the erection of a large Nissen but at Sappercombe, Charlton Kings, for the repair of motor vehicles.

The plan was previously disapproved on the grounds that the proposal was contrary to the principles of good Planning ; and that access would be obtained by a long and narrow private road, which also

provided access to other properties including a recreation ground used by small children. The proposal did not conform to the requirements of the Scheme with regard to industrial premises being erected fronting a highway repair-able by the inhabitants at large on the date of the Resolution to prepare the Scheme. RESOLVED, That the Committee adhere to their decision disapproving the plan.

1442—North Place—Sites of Nos. 34 and 34a (Min. 1345)—The Town Clerk communicated with the solicitors acting for Mr. J. Costello requesting compliance with the undertaking to remove a temporary building erected in contravention of building byelaws, and submitted a reply stating that their clients were engaged on housing works for the Cheltenham Rural District Council and Charlton Kings Urban District Council and the temporary building was used as shelter when repairing vehicles in bad weather. It was pointed out that the position in regard to housing works was extremely difficult at the present time, and removal of the building would be a severe handicap. In these circumstances, they asked that the Committee permit the building to remain for a further period. RESOLVED, That having regard to all the circumstances, the temporary building be permitted to remain for a further period of six months from the date of the next Council meeting.

1443—War Damaged Properties—(a) The Committee considered the report of the Housing Committee (Min. 1431) in regard to Circular 109/46, Ministry of Health, and the re-building of destroyed houses. The Borough Surveyor submitted a list of houses coming within the scope of the circular and intimated that in 13 cases the houses should be re-built as soon as possible, whilst in regard to 53 properties, scheduled as total losses " by the War Damage Commission, it was desirable from a planning point of view that they should not be re-built, having in mind the proposed re-development areas which the Committee were formulating. The latter groups of properties were situate in Brunswick Street, Lower High Street, Dunalley Parade, Lower Park Street, Victoria Place, Stoneville Street and Suffolk Road. RESOLVED, That the recommendations of the Borough Surveyor be approved and that the Town Clerk communicate with the owners of the houses which it was recommended should be re-built as soon as possible in the terms suggested by the Housing Committee.

(b) Lower High Street (Min. 884)—Messrs. Cornelius & Boulter, on behalf of the owners, offered to sell the sites of Nos. 250 and 252 Lower High Street, which properties were demolished by enemy action, at a figure approximating to £250, subject to contract. The Council were previously asked £1,400 for No. 252 High Street, to include the freehold interest in the property, fixtures, fittings and goodwill, which was lost when the property was damaged in 1940 (Min. 884). It was understood that the property had since been scheduled as of total loss " and the owners compensated by the War Damage Commission, with the exception of the value the site, which accounted for the difference in the purchase price mentioned above. RESOLVED, That the Street and Highway Committee be recommended to purchase the sites at a figure to be approved by the District Valuer, and that Min. 884 be varied accordingly.

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1441 New Factory, Stoke Orchard—The Town Clerk reported upon a meeting between representatives of this Committee and Messrs. Roy Fedden, Ltd., on the use of former Government premises at Stoke Orchard for industrial purposes, and future proposals in connection therewith, for which no plans had been submitted to, or approved by the Council as the town planning authority,

or application made for change of user. The Company pointed out that, although they preferred a site elsewhere and had made numerous enquiries for factories and sites, they had been directed to the premises at Stoke Orchard by the Board of Trade and were informed by the appropriate Government department that the building of new factories was only permitted at present in distressed areas. The Company had spent a considerable sum upon new machinery and other matters, and stated that they were unaware it was necessary to obtain consent or to submit plans having regard to the direction given to them by the Government. Their present proposals included the building of a testing shed of between 4,000-5,000 sq. ft., installation of new machinery and alteration to office accommodation, and it was anticipated that by the end of the year at least 250 men would be employed. Both the Planning Committee and the Cheltenham Rural District Council in whose area the premises were situate, were perturbed at these events, as the proposals were contrary to the provisions of the town planning scheme, and in the case of the District Council, would probably place upon them a heavy financial burden in regard to housing accommodation and the extension of services, and the development was likely to prove detrimental to valuable dairy farms in the immediate vicinity. The position was aggravated by the fact that once this industry was established in this rural area, similar facilities might be required by other industries, with the result that the objects of town planning would be defeated. The Company pointed out that if they were unable to continue their business, they would be involved in a considerable financial loss. The Town Clerk reported upon the legal position under the Building Restriction (Wartime Contraventions) Act, 1946, and expressed the opinion that the provisions might permit the Company to continue to use the premises as it was understood that they had only a ten years' lease of the property with an option to purchase, although of course, the Council could take exception to any extension proposals. The Regional Planning Officer had been invited to the Conference and this meeting, so that his views might be obtained, but he was unable to attend or to give a lead to the Council as to what action, if any, they could take, The Company had been requested to submit plans intimating their present and future proposals, but these had not yet been received, although it was understood the architect had made an appointment with the Planning Officer, to discuss the matter prior to submission of plans. RESOLVED, That consideration of this matter be deferred pending the submission of plans, but that in the meantime the Town Clerk communicate with the Ministry of Town and Country Planning indicating the unsatisfactory position which had arisen owing to the direct conflict between the proposals and the town planning scheme, and ascertain why the Government departments concerned had permitted this development without the consent or consultation with the local planning authority. ALSO RESOLVED, That the Town Clerk ascertain whether, in view of the direction of business firms into the area, by Government departments, such as in the above case, the Government would be prepared to compensate local authorities the cost of providing the necessary services.

1445—Trees, Roads and Streets (Min. 1295)—Circular 24, Ministry of Town and Country Planning issued in consultation with the Ministry of Transport, was submitted, drawing attention to the desirability of planting trees in roads and streets in urban and suburban areas which should be regarded as an integral part of any new road scheme. Grants towards the cost of tree planting in connection with major improvement schemes and for minor improvements to classified roads were made by the Ministry of Transport.

1446—Planning Department, Staff (Min. 1062)—The County Council have intimated that financial provision had been made for the appointment of a temporary qualified assistant and a permanent

junior clerk in the Planning Department. RESOLVED, That the advertisements be inserted accordingly.

1447—Priory Street—A petition was submitted from 15 residents in Priory Street complaining of the use of land for the breaking up of cars at No. 26 Priory Street, and of the nuisance and inconvenience caused by the parking of vehicles outside their premises for long periods. RESOLVED, That the Town Clerk be authorised to take the necessary action to prevent the nuisance caused.

1448—Overhead Electricity Lines—County Council Holdings, Tewkesbury Road—The County Land Agent had indicated that it was not considered the site of the above lines was detrimental to the amenities of the area, but this Council's Planning Officer took the opposite view and suggested that as supply would be partly laid underground, he saw no reason why the houses should not be supplied by an underground service. RESOLVED, That the recommendation of the Planning Officer be approved and that Plan No. T.P.2095 be disapproved, and that it be suggested that the supply should be laid underground.

E. L. WARD, Chairman.

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PUBLIC HEALTH COMMITTEE.

14th June, 1946. Present—Councillor Biggs (Chairman), Alderman Leigh James, Councillors Compton, Gardner, Strickland and Thompson.

1448(a) —Food and Drugs Act, 1938—(i) Tincture of Iodine (Min. 997)—Letter was submitted from the Solicitors acting for the manufacturers, whose sample of tincture of iodine was adversely reported upon and who indicating that the retailers might disregard the warning letter. RESOLVED, That the draft be approved.

(ii) Milk Supply [Min. 997 (ii)]—Letter was submitted from the Cheltenham R.D.C., stating that they were fully aware of the steps which have been, and were being, taken by the milk purveyor concerned, and that their Officers were working in close consultation with him in regard to storage accommodation. RESOLVED, That as this matter was being dealt with by the District Council, no further action be taken by this Council at the present time.

(iii) The Chief Sanitary Inspector submitted reports of the Public Analyst on samples Nos. 726, 728, 729 and 731 (milk), and samples No. 720-725 (jam) which were genuine. Samples Nos. 727 and 737 (milk) were slightly deficient in fats. Samples Nos. 703-710 and 713 egg savouree, meat extract, malt extract, gluconil, bi-carbonate of soda and glycerine were satisfactory, whilst samples Nos. 711 and 712 (glycerine) were slightly unsatisfactory and further samples would be taken.

(iv) (a) Ice-cream--Samples of ice-cream were submitted for analysis. The Public Analyst reported sample No. 732 to be of good quality with a fat content of 9.83%, but samples Nos. 733 and 734 only contained 1.41% and 0.29% fat respectively, and were of poor quality. No legal standard was prescribed, the necessity for which was reflected in the cost, and the almost total absence of any food value, in sample No. 733 (sold at 35. per lb.), and 734 (sold at 5s. per lb.). Sample No 732 costs

2s. per lb. It was recommended that the attention of the Ministries of Health and Food be called to this matter. RESOLVED, That the Town Clerk communicate with the Ministers of Health and Food urging that legislation be introduced prescribing a legal standard for ice-cream.

(b) Ice-cream Premises—Owing to shortage of staff during the war years, inspections of premises used for the sale or manufacture of ice-cream were discontinued. Inspections have been recommenced. Applications were submitted for registration of premises for these purposes from the following :—

H. J. Wilkes, St. John's Store, 105 Albion Street.

A. Howard, 239 High Street.

RESOLVED, That the premises be registered.

(v) Application was submitted from the United Yeast Company, Ltd., for registration as wholesale dealers of margarine in respect of No. 287 High Street. The Chief Sanitary Inspector reported that the margarine was received at these premises pre-packed and distributed for wholesale only, the storerooms were clean and in good repair, and the premises were generally satisfactory. RESOLVED, That the premises be registered.

1449—Housing Act, 1936—(i) 5 Pittville Terrace (basement) [Min. 1278 (iii)]—The Committee further considered the making of a Closing Order in respect of these premises, the Owner having been served with the necessary notice but failing to attend the meeting. RESOLVED, That the Council, being satisfied that the basement rooms of the said premises which are occupied, or are of a type suitable for occupation, by persons of the working classes, are unfit for human habitation, and are not capable at a reasonable expense of being rendered so fit, and no undertaking having been given by the Owner to carry out the works required to render the premises fit for human habitation, or as to the future use thereof, an Order be now made under the Common Seal of the Council in pursuance of Section 12 of the Housing Act, 1936, prohibiting the use of the said rooms for human habitation.

(ii) 46 St. George's Street (basement)—The Standing Sub-Committee reported on their inspection of the basement of these premises. The Medical Officer of Health also submitted representations on the condition of the premises. RESOLVED, That the Council, being satisfied that the above-mentioned part of the said building was occupied, or was of a type suitable for occupation, by persons of the working classes, and was unfit for human habitation, and was not capable at reasonable expense of being rendered so fit, that notice be served under Section 12 of the Housing Act, 1936, upon the Owners, upon the persons having control of the said part of the said building, and the mortgagees if any, that the condition of the said part of the said building and offers with respect to the carrying out of works on the future use thereof would be considered at a meeting of this Committee to be held on 16th September, 1946.

(iii) Re-licensing—(a) RESOLVED, That a licence for the re-occupation of 52a St. George's Place be renewed for a further period of 6 months from the 19th July, 1946.

(b) 13 Witcombe Place [Min. 1278 (ii)]—The licence in respect of this property had been withheld owing to the unsatisfactory condition of the firegrate in the living-room. The owner had been communicated with on several occasions, but no reply had been received. RESOLVED, That the Town Clerk communicate with the owner informing him that unless the work was carried out to the satisfaction of the Chief Sanitary Inspector, the licence would be withdrawn.

(iv) 26 Clarence Square—Two tenders were submitted for the execution of work at these premises in default of the owner. RESOLVED, That the tender of Mr. G. W. Enoch, amounting to £16 10s., the lower, be accepted.

(v) 20 Evesham Road (basement) [Min. 1278 (iv)]—This minute was withdrawn at the last meeting of the Council. The Chief Sanitary Inspector now recommended that the basement. be not let as a separate dwelling. The front bedroom could be used as a sleeping room, and let in conjunction with the flat on the ground floor, whilst the two remaining rooms could be used for domestic purposes, other than human habitation, the Owner to carry out certain works to his satisfaction. RESOLVED, That the recommendations be approved, subject to the Owner entering into an undertaking to be prepared by the Town Clerk.

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1450—Factories Act, 1937—(i) New Paint Spraying Shop, Chapel Street (Min. 1276)—The Standing Sub-Committee inspected these premises and a demonstration of spraying was given. The Sub-Committee were also informed of the precautions which had been, and were being, taken to prevent a nuisance and in their opinion no action was called for under the Public Health Act, 1936, or the Factories Act, 1937, at the present time. RESOLVED, That consideration be deferred for one month, and that, in the meantime, members of the Committee make periodic individual inspections and report thereon to the next meeting.

1451—Cleevemont Estate—Water Course—A report of the Standing Sub-Committee with regard to their inspection of this watercourse was submitted, consequent upon complaints of flooding in wet weather. The Town Clerk reported that he had been unable, up to the present, to ascertain the Owners of the stream, upon whom Statutory Notices under the Public Health Act, 1936, should be served, but further enquiries were being made. RESOLVED, That the matter be deferred pending further investigation by the Town Clerk.

1452—National Smoke Abatement Society—The Annual Conference of this Society was being held at Brighton on 24th-26th October, 1946. RESOLVED, That the Borough Surveyor and the Chief Sanitary Inspector be authorised to attend.

1453—British Empire Cancer Campaign—Application was submitted from the Secretary for a renewal of the Council's annual subscription of £10 10s. RESOLVED, That a subscription of £10 10s. be made for the current year.

1454—Sewage Works—(i) Motor Vehicle—The Borough Surveyor reported that the present motor vehicle, purchased second-hand in 1938 and used at these works, was now practically obsolete and required replacing. A tender was submitted from Messrs. Haines and Strange to supply a second-hand 30-cwt. lorry for Government surplus stock for £178, inclusive of spare wheel, tyre and tube,

which he recommended be accepted, and that a sum of £30 be allocated to cover cost of painting and any conversions found necessary. RESOLVED, That this be approved.

(ii) Grass [Min. 1275 (iv)]—The Chairman accepted the offer of Mr. H. Firkin, of Mill Farm, Stoke Orchard, amounting to £15.

1455—St. Stephen's Road—Wall—The Borough Surveyor reported that in 1939 a sewer was laid through gardens in St. Stephen's Road, passing underneath the wall of the premises belonging to Mr. H. J. Lewis. The wall had now collapsed and application was submitted from the Owner for reimbursement of a portion of the cost of re-building. RESOLVED, That a contribution not exceeding £32 be made, and that the Borough Surveyor be authorised to supply a quantity of used bricks for such work, the cost to be off-set against the above contribution.

1456—Diphtheria Immunisation—(i) The Medical Officer of Health submitted the following report upon Diphtheria Immunisation for the month of May, 1946 :—

No. of new cases (immunisation commenced)	163
“ injections given ...	261
“ cases in which treatment was completed during the month (total 98)	
(a) Under 5 years of age ...	95
(b) Aged 5-15 years of age	3
“ Schick Tests	—

Clinics were held as follows :---School Clinic 2, Clarence Square Day Nursery 1, Whaddon Welfare Centre 1.

(ii) Campaign—The Medical Officer of Health reported on the arrangements made for the Diphtheria Immunisation Campaign to be held in Gloucestershire on 21st-28th June, 1946. The campaign was being held throughout the country on similar dates. RESOLVED, That the arrangements made by the Medical Officer of Health be approved.

1457—Milk Special (Designations) Orders 1936—The Medical Officer of Health reported that samples of pasteurised milk had been taken from two firms, and that, whilst both were satisfactory, one contained a small quantity of bacillus coli, which was receiving attention.

1458—Better Health Magazine—It was reported that this magazine, which was distributed in clinics before the war, was being re-published at a cost of £5 7s. 6d. for 50 copies monthly for 12 months. RESOLVED, That 50 copies per month for a period of 12 months be purchased, and issued to the Welfare Clinics.

1459—Maternity Homes—Proposals had been made by the County Council to the Cheltenham General Hospital for the establishment of hutments in the grounds of the Hospital for use as a Maternity Home, which had been agreed to by the Hospital. A meeting was being held in the near future of all interested parties to discuss the proposals, and the Council were invited to send two or three representatives to this meeting. RESOLVED, That the Chairman, the Mayor and Alderman Leigh James be appointed to represent the Maternity and Child Welfare Committee and this Committee.

1460—Rat Infestation—Conference—The Chief Sanitary Inspector reported on a conference held in Cheltenham in connection with rodent control in the workable areas Nos. 2 and 3. Although the County Council were not prepared to delegate their powers in respect of areas adjoining the Borough boundary, or to permit this authority to carry out rat infestation work and reimburse the cost, agreement was reached whereby, provided this Council gave 14 days' previous notice to that Council of the commencement of treatment within this Authority's area, the County Council would treat their areas simultaneously.

C. W. BIGGS, Chairman.

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TOWN IMPROVEMENT AND SPA COMMITTEE.

14th June, 1946. Present—The Deputy Mayor (Chairman); Aldermen Lipson, Pates and Ward; Councillors Bush, Fildes, Green, Grimwade, de Courcy Ireland, Mann, Readings and Thompson.

1461—Entertainments Sub-Committee—The Entertainments Sub-Committee met on 29th May (Report circulated here-with). RESOLVED, That the report as amended be approved and adopted.

1462—Health and Holiday Resort Sub-Committee—The Health and Holiday Resort Sub-Committee met on 4th June (Report circulated herewith). With regard to Item 2, Alderman Lipson, the Borough Member, indicated his views and the progress made in the National Health Service Bill including the amendments thereto. RESOLVED, That the report be approved and adopted.

1463—Playhouse Sub-Committee—The Playhouse Sub-Committee met on 13th June (Report circulated herewith). RESOLVED, That the report, as amended, be approved and adopted.

1464—Chrysanthemum and Produce Show, 11th and 12th September (Min. 1268)—This minute was referred back by the Council for further consideration by the Entertainments Sub-Committee, with power to act. As this Committee met prior to the Entertainments Sub-Committee, Mr. Ivor Wilson, the Society's Secretary, was invited to attend, so that the position could be fully explained.

Mr. Wilson stated that the Society preferred the use of the ancillary rooms at the Town Hall to a marquee as in the event of wet weather a show in the marquee might prove a failure. The Borough Surveyor stated that there would be considerable noise and dust from floor laying operations and the Contractors would require the corridors for depositing materials. In view of the time for completion of the work, it was essential there should be no hindrance and he felt it would be impracticable for the balconies to be used for exhibits, as had been suggested. After giving the matter careful consideration IT WAS RESOLVED, That the Society be offered the use of the Drawing Room including the main corridor leading to the first door, and also a marquee with access thereto from the door of the Drawing Room leading to the lawns.

1465—Cheltenham Floral Fete—Lance's Site [Min. 1185 (c)/45]—The Street and Highway Committee transferred the control and management of the hoarding on this site to this Committee, for the display of advertisements of a civic nature and in a manner in keeping with the prominence of the site. The hoarding had been panelled into eight sections and was used for advertising the various

attractions promoted by the Council. The Chairman had, however, authorised the use of one panel for a suitable advertisement relating to the Floral Fete on the understanding that the Entertainments Manager was responsible for posting. RESOLVED, That the action of the Chairman be confirmed.

1466—Travel and Industrial Development Association—The 18th Annual Ordinary General Meeting of the Association would be held in London on 27th June, when the name of the Mayor of Cheltenham would be submitted for re-election to the Grand Council. RESOLVED, That in the event of the Mayor being unable to attend, Councillor Bush, or the Entertainments Manager, represent the Council.

T. WILFRED WAITE, Chairman.

STREET AND HIGHWAY COMMITTEE.

17th June, 1946. Present—Alderman Trye (Chairman), the Mayor, Aldermen Pates and Ward, Councillors Addis, Bettridge, Biggs, Green, Grimwade, Midwinter and Readings.

1467—Pittville Street Sub-Committee—The Pittville Street Sub-Committee met on 13th June (Report circulated here-with). RESOLVED, That the report be approved and adopted.

1468—Traffic Sub-Committee--The Traffic Sub-Committee met on 14th June (Report circulated herewith).

With regard to Item 1, recommendation (a), relating to a Unilateral Waiting Order for High Street, the Committee were of opinion that the Order should extend from the junction of High Street with St. George's Street, to its junction with Bath Road ; also that a Prohibition of Waiting Order should be made in respect of the west side of Regent Street. RESOLVED,

(i) That with the amendment mentioned, the report be approved and adopted.

(ii) That an Order be made under Section 46 of the Road Traffic Act, 1930, as amended by Section 29 of the Road and Rail Traffic Act, 1933, in respect of Regent Street prohibiting the waiting of vehicles on the west side from its junction with High Street to its junction with County Court Road, such Order also to apply to vehicles loading or unloading goods between the hours of 11 a.m. and 3 p.m.

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1469—Cheltenham District Traction Co.—(a) New Service, Pike House to East End (Min. 1325)7-The Company sub mitted particulars of proposed stopping places for this service which had been agreed with the Borough Surveyor and Police Superintendent, with the exception of Clarence Street. The Police Superintendent was considering the possible congestion in this Street, in view of other services, and when experience had been gained would submit recommendations for any necessary adjustments. RESOLVED, That the stopping places be approved, with the exception of Clarence Street, the latter to be used for a trial period only.

(b) Shelters [Mins. 725 (a) and 908 (a)]—Discussions had taken place with representatives of the Company in regard to the provision of shelters, particularly adjacent if the Elmfield Estate. The Company were prepared to consider any reasonable proposals for individual positions and asked if

the Council would undertake cleaning in conjunction with street sweeping operations, to which the Borough Surveyor agreed when more labour was available. The Company pointed out, however, that as the bus stop in Swindon Road had recently been moved, a shelter on the waste land adjoining " Thorndale " would serve little useful purpose as it would be 15 yards from the stop. The terminus at Maud's Elm was suggested as an alternative. RESOLVED, That consideration of the exact siting of the shelter be adjourned for inspection of the site to which the Company's representatives be invited.

1470—Criterion Hotel [Min. 1284 (a)]—The Town Clerk had discussed with the Clerk of the County Council and the County Education Officer the tenure of these premises by the Cheltenham Youth Committee. It was now suggested that the County Council be offered a lease of from 3 to 5 years, this Council having the benefit of a break clause to determine the lease by six months' notice after the expiration of the first six months of the term. On the other hand the County Council would hold the premises for the whole term with power only to determine by one year's notice. The rent would be on the basis of £69 6s. 0d. per annum, plus an annual payment equal to one-third or one-fifth (according to term) of the cost of the work carried out by this Council, and the additional work required by the Youth Committee estimated at £328, giving an approximate rental of £179 per annum for a three years' term or £135 per annum for a five years' term. The County Council would be permitted to sub-let the caretaker's flat on a service tenancy to enable recovery of possession on the termination of the lease. In the event of the County Council terminating the lease before its expiration, they would be expected to repay to this Council a proportion of the expenditure incurred. Bearing in mind the proposals of the Pittville Street Sub-Committee mentioned in Min. 1467, and the possibility of the whole area being required for development purposes, the Committee felt that they must be in a position to obtain possession on giving three months' notice at any time after the first six months, but subject thereto, approved the terms suggested. RESOLVED, That the County Council be offered a lease on the lines indicated.

1471—Selkirk Gardens (Min. 1291)—The Town Clerk reported upon his negotiations with the owner of " Gwernant " for the making up and taking over of the adjoining roadway, which provided access to the prefabricated houses. The owner was prepared to recommend adjoining owners to agree to the proposal subject to the Council also taking over the continuation roadway at the rear of the houses in Pittville Circus Road. RESOLVED, That in view of the proximity of the Council's houses thereto, the Council accept responsibility for the future maintenance of both roadways.

1472—Norton House, 57, Alstone Lane—The tenant (Mr. C. Ellis) asked for his tenancy to be assigned on his leaving the premises to his brother-in-law (Mr. C. H. Gibbs), now residing with him. If approved, certain other relatives who resided in the house would continue to do so. RESOLVED, That the Council give consent to the assignment of the tenancy to Mr. Gibbs.

1473-1a, Winchcomb Street—This property, owned by the Council, was used as a fishmonger's shop. The Chief Sanitary Inspector recommended that the yard at the rear, at present paved with bricks and old stone slabs, be re-laid with concrete and an additional gully constructed. The Borough Surveyor anticipated that the work would remedy any complaints as to smell and he estimated the cost at £20. RESOLVED, That the work be executed.

1474-7, Winchcomb Street (Min. 1073)—The Solicitors acting for Mr. R. F. Jenkins stated that their client was contemplating the acquisition of the antique business, formerly carried on by the late Mr. Mitchell, and asked for an assignment of the tenancy. RESOLVED, That consent be given.

1475-250 & 252, High Street [Min. 1443 (b), Planning Committee]—These properties, damaged by enemy action, had now been offered to the Council for a sum approximating to £250 and the Planning Committee recommended the purchase in connection with re-development proposals. RESOLVED, That the acquisition of these premises be approved at a price not exceeding that agreed by the District Valuer.

1476—Carlton Villa—Junction of Carlton Street and Hewlett Street—The owner suggested the improvement of this corner by splaying off Isis garden, for which he would surrender the land, without cost, subject to the Council erecting a concrete post and wire fence, behind which he proposed to plant a privet hedge. RESOLVED, That the Town Clerk negotiate the surrender of the land and that the property be viewed.

1477—Imperial Square—Parking—Messrs. H. E. Steel (Himself), Ltd., asked for the discontinuation of the use of the footpath in front of their premises, as a temporary parking place for military vehicles. RESOLVED, That Messrs. Steel's be informed that the present arrangement is only in the nature of a temporary expedient and that the attention of the Police Superintendent will be drawn to the alleged use of the footpath by private coaches. ALSO RESOLVED, That the site be viewed.

1478—Proposed Park for Country Bus Services—From time to time the Committee had reviewed the difficulties experienced by country buses in obtaining suitable parking accommodation in a position would avoid congestion and was within reasonable distance of the town. They were opposed to the use of the Rodney Road car park for this purpose, as it restricted the area available for private cars. The Borough Surveyor had endeavoured to find a suitable site and suggested that the car park at the Athletic ground might serve the

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purpose, as it was readily accessible to vehicles arriving from the north and east and was within 600 yards of the town's centre. There was ample space to construct a hard surface with convenient means of ingress and egress and also for the construction of public conveniences. RESOLVED, That the site which the Borough Surveyor has in mind, be viewed. ALSO RESOLVED, That the Town Clerk ascertain the views of local garage proprietors upon the question of accommodating military vehicles, public service coaches and country bus services, particularly proprietors possessing parking sites provided with suitable means of ingress and egress.

1479—Post Office Telegraphs—Underground Telegraphic Line, Ormond Place—The Post Office made application for consent to the laying of an underground telegraphic line on the south side of Ormond Place. The Borough Surveyor and Borough Electrical Engineer had no objection subject to no interference with the electricity cable which ran along the line of the proposed cable and to reinstatement work being carried out to the satisfaction of the Borough Surveyor. RESOLVED, That subject thereto, approval be given.

1480—Refuse Collection and Disposal—(a) Shuttle Service (Min. 305/45)---When tipping operations commenced at Marle Hill, Messrs. Mark Williams & Co. had permitted the use of a portion of their yard in Swindon Road for accommodating trailers detached from freighters and for these to remain until removed to the tip. The Company now stated that the amount of traffic using the yard was creating difficulties and the Borough Surveyor had, therefore, made minor alterations which he hoped would effect improvements satisfactory to all concerned. The Company had also raised the question of rent for the facilities provided and a figure between £50 and £100 had been quoted. RESOLVED, That the Borough Surveyor endeavour to negotiate satisfactory terms. ALSO RESOLVED, That the Company be thanked for the amenities provided during the past few years.

(b) Collections--During the past month 1,347 tons of household refuse had been collected. There had also been an increase in the pig food collections which, since the Battle of Bread Exhibition, had contained a decreased quantity of bread.

1481—Destructor, Arle Road, and Site of Old Electricity Works—The Borough Electrical Engineer had intimated that he was preparing a scheme for removing the stores and workshops from St. George's Place and Manchester Street to the old Electricity Works, which adjoined the Destructor, belonging to this Committee. The Borough Surveyor had from time to time made recommendations for a combined works depot for all the departments of the Council and had the Destructor site in mind. He had also recommended that certain land lying between the Destructor and Arle Road might be acquired for future development although it was not anticipated that the Vendor would be displaced for some time.

The Committee saw no objection to the proposals of the Borough Electrical Engineer, as a short term policy, but the same should not be confused with the major issues involved.

The Town Clerk stated that the Electricity Committee would inspect the site within the next few days and approaches might be made to that Committee for the transfer of a certain area of land, adjoining the Destructor site, in order to be available when the time became opportune for development on the lines contemplated. RESOLVED, That the Town Clerk arrange for this Committee to inspect the site in conjunction with the Electricity Committee.

1482—Highways Department—Transport—(a) W.D. Bedford Vehicles—The Borough Surveyor reported that Messrs. Haines & Strange had offered to supply re-built W.D. Bedford vehicles at prices fixed by the Ministry of Supply, namely, £233 complete with coach-built doors and cover for driver, side and window screens, spare tyre and detachable tip-over truck back. He recommended that two vehicles be purchased, one for use in connection with the trailer shuttle service and the other mainly for the treeman for the conveyance of tree loppings and other materials. RESOLVED, That the recommendation of the Borough Surveyor be approved.

(b) Trailer for Transporting Mechanical Excavator [Min. 550 (d)]—The original quotation of Messrs. Taskers of Andover for the supply of a low loading semi-trailer and accessories amounted to £517 and the contractors had also agreed to carry out certain other work without charge. The contractors now recommended that in view of the purpose to which the vehicle would be put, larger tyres should be fitted to the rear axle at an increased cost of £30, plus £24 (as compared with £17) for a spare wheel similarly fitted. A further increase of 5% must also be made, due to increase in prices of

materials and recent wage awards° The revised contract price would, therefore, amount to £576 10s. Od., and the Borough Surveyor recommended acceptance thereof. RESOLVED, That the revised quotation be approved and that the Town Clerk prepare contract accordingly.

1483—Road Sweepings—Disposal—Victory Sports Ground and Athletic Ground (Min. 1307 and 1418, Parks Committee)—The Town Clerk reported the decision of the Parks Committee in regard to accommodation for road sweepings at the Victory Sports Ground and Athletic Ground as contained in Min. 1418. RESOLVED, That the terms be accepted and that the Parks Committee be thanked for their co-operation.

1484-Coal Contracts—The Forest of Dean Collieries, Ltd., had advised that the prices of coal delivered by rail after 1st July would be increased due to increased railway rates for coal traffic, varying from 16 ²/₃ % to 25% over the rates in operation in 1937.

1485—Bristol & District Association of Institution of Civil Engineers—The Borough Surveyor had been invited to accept, for the forthcoming year, the Chairmanship of the District Association of Corporate Members and Students of this Institution, and asked the approval of the Committee. He anticipated that it would only involve his attendance at about six meetings during the year. RESOLVED, That the Committee's congratulations be conveyed to Mr. Marsland upon the honour conferred upon him and that approval be given to his acceptance.

J. H. TRYE, Chairman.

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HOUSING COMMITTEE.

19th June, 1946. Present—Councillor Bush (Chairman) ; The Mayor ; Alderman Pates ; Councillors Addis, Compton, Grimwade and Strickland.

1486—Sewage Works—(Min. 1275)—With a view to attracting suitable labour to the Sewage Works, the Public Health Committee were considering the erection of six houses of the Lynworth Farm type on land adjoining the Sewage Works for occupation by employees, and had asked for this Committee's views on the proposal, Consideration was given as to whether the Public Health Committee or this Committee as the Housing Authority should erect the houses. The Town Clerk pointed out that if the Public Health Committee built the houses, the subsidy would not be payable, whereas if the houses were built by this Committee as the Housing Authority, such subsidy might be obtainable, but on the other hand this Committee would then be limited in their allocation of the houses to those most in need of accommodation and could not create service tenancies as desired by the Public Health Committee. With regard to the issue of the necessary licences it was pointed out that as it was understood the site was outside the Borough application would have to be made to the Rural District Council. RESOLVED, That the Public Health Committee be informed this Committee were in sympathy with the proposal and have no objection to their building the houses.

1487—Permanent Houses in Precast Concrete—A letter was submitted from the British Cast Concrete Federation enclosing brochure describing systems sponsored by them and recently exhibited in London. No definite arrangements for large scale production had yet been made, but it

was suggested the systems illustrated could supplement traditional building materials or concrete blocks with particular advantage at the present time, and the Federation offered to arrange for their local members to supply further particulars if desired. RESOLVED, That the letter be noted.

1488—Erection of Houses by Small Builders—(Min. 1250)—The Committee gave further consideration to Circular 92/46, Ministry of Health, relating to this matter. The Town Clerk pointed out the essence of the arrangement was that the Council must invite builders to co-operate, and the Borough Surveyor submitted list of Builders who might be invited to erect houses on land belonging to the Builders and which might be purchased by the Council. With regard to the engagement of small builders to erect houses on land belonging to the Council, the Borough Surveyor recommended that application be made to the Ministry of Health for approval to the Council coming to an arrangement with individual local builders to build various blocks of houses at a figure to be approved by the Ministry and based on the recently obtained tenders for the 76 houses. RESOLVED, That the Town Clerk communicate with the Builders mentioned outlining the Scheme and inviting them to negotiate with the Council for the erection of houses on the basis of the Circular.

1489—Marle Hill House—(Min. 1503)—It was reported the General Purposes Committee proposed that on this house becoming vacant it should be retained by the Council and converted into flats for occupation by key officers of the Council who were in urgent need of accommodation, in the same way as other large firms in the town had been permitted by this Committee to carry out conversions of large houses into flats for their employees. In view of the urgency of some of the applications, the suggestion was made that it might be possible for this Committee to agree to allocate some of the flats at Arle House to Council Officers on the understanding that they would transfer to Marle Hill House as soon as the conversion was completed. RESOLVED, That this Committee approve of the proposal of the General Purposes Committee, and that the suggestion as to the temporary occupation of flats at Arle House be referred for consideration by the Estate Management Sub-Committee.

1490—National Building Programme—RESOLVED, That the Chairman be authorised to attend the second conference of local authorities in Zone No. 1, including Cheltenham, which the Regional Building Committee were holding at Cheltenham on the 26th June.

1491—Domestic Fuel Policy—Circular 112/46 Ministry of Health, was submitted on the Simon Report concerning the development of the fuel and power resources of the country The Report recommended that smokeless fuel should ultimately replace household coal for all single domestic appliances, but pointed out present supplies of smokeless fuel were very limited, and no big change from household coal or coke would be practicable. Where two types of solid fuel appliances were installed, not less than 20 square feet of fuel storage should be provided, and a plan accompanied the Circular showing a fuel store based on 12 sq. feet where one type of solid fuel was used and a second store based on 24 sq. feet where two types of solid fuel were used. Consideration had also been given to the arrangements for supplying gas and electricity to housing estates, The announced intention of the Government to nationalise the Gas and Electricity Supply Industries placed upon the Government the responsibility of ensuring no steps were taken which would prejudice the future of either industry pending the decision of Parliament. Local authorities were requested to arrange that each housing estate should be serviced with both fuels where the respective undertakings were prepared so to do, and it was left to the discretion of local authorities to decide what proportion of

houses should be provided with either gas or electricity or both after consultation with the gas and electricity undertakings.

1492—Old Peoples' Housing Society—Read, letter from Col. J. F. Tarrant (Acting Chairman) that it had been decided to form an Old Peoples' Housing Society for Cheltenham. The Society had asked for the Council's support and was very desirous of working with the Council and co-operating in its housing programme. They were at present considering the acquisition of various properties with a view to converting these for housing of aged persons. The Society had already received considerable support. The Town Clerk reported that with the consent of the Minister, the Council were entitled to make grants or loans to such a Society, subscribe for any share or loan capital, or guarantee or join in guaranteeing the payment of principal and interest on any money borrowed by the Society on such terms and conditions and on such security as the Council think fit. The Council were also empowered with the approval of the Minister, to make arrangements with Housing Societies to enable a Society to provide housing accommodation for persons of the working classes and/or to alter, enlarge, repair or improve houses which the local authority have acquired for housing purposes. RESOLVED, That the Council welcome the formation of the Cheltenham Old Peoples' Housing Society, and that the Society be informed that, subject to the approval of the Ministry of Health, the Council were prepared to support it in such manner as may be agreed when definite proposals were submitted, it being the intention of the Committee that they would give it financial support by subscribing for shares or loan capital of the Society. RESOLVED, also, That the Society be asked to submit full details of its proposals and its constitution, and proposed rules and regulations.

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1493—The Knole—The Committee met at The Knole and inspected the property. With regard to the house, the Cheltenham Old Peoples' Housing Society had asked that they might be given an opportunity of inspecting this and considering whether it would be suitable for adaptation for an Old Peoples' Home. With regard to the grounds, it appeared to the Committee that the ornamental portion would be very suitable for use as a park for St. Marks district, particularly when the Council have obtained possession of The Granleys which would enable an entrance to be made over land belonging to the Council in Milton Road. It was thought that this could be done without interfering with the development of the two fields which would be acquired with the property. The Gardens Superintendent attended the meeting, and he agreed that the garden could be made into a very nice ornamental park without altering its present lay-out and he thought the scheme might be so arranged as to enable a portion of the grounds to be allocated to the house so as to ensure reasonable privacy for the occupants. The kitchen garden would be most useful to the Parks Department as a Nursery garden, and some of the out-buildings might be used as a sub-depot for the Parks Department in connection with the maintenance of parks and recreation grounds on that side of the town,

RESOLVED :—(i) That the Borough Surveyor and Gardens Superintendent be asked to submit a scheme for the development of the property both from a housing and park point of view.

(ii) That permission be given to the Cheltenham Old Peoples' Housing Society to inspect the property, and that a decision as to the use of the house be deferred pending such inspection.

(iii) That in the meantime the Gardens Superintendent be asked to have the grass cut and the grounds kept in reasonable order so as to prevent their deterioration.

1494—Lynworth Farm, Scheme No. 1—The Borough Surveyor reported that the Electricity Committee had now accepted a tender for the five points for which they were responsible, from a different firm than the one accepted by this Committee for the wiring included in the Contract. While he hoped it would not cause difficulty on this occasion, he thought that two Sub-Contractors working on the wiring of houses might lead to difficulties and accordingly he recommended that in all future housing work the electric wiring should be the subject of a single Sub-Contract, the cost being apportioned between the two Committees. RESOLVED, That this arrangement be approved and that the views of the Electricity Committee be obtained thereon.

1495—Housing and Town Planning Offices, Glensanda—The Estate Management Sub-Committee had considered the appointment of Caretakers and Cleaners at these offices, for which a flat had been provided on the top floor. The Sub-Committee considered the possibility of offering the appointment to the widow of the former Caretaker at the Public Library, but came to the conclusion that it was desirable a man should be resident on the premises. They recommended that subject to the approval of the General Purposes Committee the cleaning of the offices be placed under the supervision of the Custodian of the Municipal Offices, and that the Assistant Custodian (Mr. Brushneen) who was inadequately housed and already on the housing priority list, should be granted a service tenancy of the flat, rent, rates and light free, and that Mrs. Brushneen be paid a wage of 25s per week in respect of the cleaning duties to be performed by her.

1496—Estate Management Sub-Committee—The report of the Sub-Committee of their meeting held on 31st May was submitted :—

(i) Emergency Housing Accommodation—Two applications received for registration. One disapproved ; considera-tion of the other adjourned for view.

(ii) Rent Arrears—Rent arrears amounting to £1 3s. 11d. were written off as irrecoverable.

(iii) Applications-13 applicants were interviewed and 3 further applications considered.

(iv) Building Licences--The Sub-Committee had reviewed the number of licences issued for erection of houses by private enterprise having regard to the number of houses in the course of erection by the Council, or for which tenders had been or were about to be invited. So far W.B.A. priority had been granted in respect of 37 houses, and the Borough Surveyor had submitted applications for W.B.A. priority from Western Estates Ltd. (12 houses), Messrs. Marshalls Ltd (14 houses), and Messrs. A. C. Billings & Sons (2 houses). The Sub-Committee have issued further priorities as follows :—

Western Estates Ltd.	6 houses.
Messrs. Marshalls Ltd. ...	4 houses.
Messrs. A. C. Billings & Son	<u>2</u> houses.
Total	12

The Sub-Committee had also acceded to the application of Messrs. Marshalls Ltd. and Mr. G. Ward for increase in selling prices of houses which were in course of erection by them in Charlton Lane and Arle Drive respectively when building rates of wages were increased, and had accordingly increased the selling price by £25 for each house.

(v) Requisitioned Properties—The Borough Surveyor submitted monthly progress report. Glencairn Stables, 5 Princes Street, and 25 Upper Park Street work completed: Arle House, work progressing satisfactorily : Lauriston House : work not commenced as compensation claim not yet settled ; 2 and 3 Spa Place : awaiting Ministry approval (since obtained) ; 27 Cambray : work commenced ; Angle Stores, and 3 Keynsham Bank : Tenders submitted to Ministry.

H. T. BUSH, Chairman.

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GENERAL PURPOSES AND WATCH COMMITTEE.

18th June, 1946. Present—The Mayor (Chairman) ; Aldermen Waite and Ward ; Councillors Addis, Bettridge, Biggs, Bush, Green, Grimwade and Thompson.

1497—National Scheme of Salaries and Conditions of Service (Mins. 745, 929 (e), 1114 and 1321)—As previously reported to the Council under the above Minutes, the Scheme of Conditions of Service recommended by the National Joint Council has been received. The Scheme was approved and recommended for adoption by Local Authorities by the South-Western Provincial Council, and, since then, a letter has been received from the Ministry of Health (Circular 42146) commending the Scheme in principle for early consideration and adoption by Local Authorities: The National Joint Council was charged with the supervision from a national point of view of all questions affecting officers of employing authorities other than clerks of authorities, and the scheme was to enable employing authorities to deal with their staffs on a basis intended to mark the local government service as offering a career likely to attract entrants of the type required to meet the future needs of local government.

Consideration of the scheme was referred by the Council to an Establishment Sub-Committee (Min 929 (e)) which consisted for the time being of the members of the Council side of the Staff Joint Advisory Committee.

The General Purposes Committee (Min. 1114), being composed of Chairmen of the various Committees, was asked to undertake the responsibility of presenting a comprehensive and co-ordinated report for adoption by the Council. The Scheme provides that it shall come into operation on the 1st April, 1946. However, in view of the considerable amount of work involved this was not possible. Not only was it necessary to review the underlying principles involved: but also to analyse the details relating to each department, and consider the position of each individual and thereby ensure as far as possible that the proposals for all departments, both in regard to salaries and conditions, were co-ordinated, It was, therefore, decided, after consultation and agreement with the staff side representatives, at the last meeting of the Council that the date of implementation by the Council should be the 1st June, 1946.

The Establishment Sub-Committee have recommended that this date should apply insofar as grading and consequential matters were concerned, but that in regard to other matters the date of operation should be 8th July, 1946.

A copy of the National Scheme mentioned above, together with the report (and appendices thereto) of the Establishment Sub-Committee accompanies the minutes.

The Establishment Sub-Committee have had 5 meetings, each meeting being of substantial duration. The Chief Officers and Staff side have also had many meetings to consider matters involved from their respective points of view. The complete report now submitted contains the Sub-Committee's observations in respect of each clause, and its comparison with the Council's existing conditions where this is considered necessary. It also contains recommendations on administration and staff matters, including the future establishment of the departments and the grading to be allocated to each appointment.

It had been particularly necessary to review with great care the staffing position consequent upon the return of permanent officers serving in H.M. Forces, the present and future requirements of each department, also the retention of temporary officers on the permanent establishment, where necessary and without prejudice to those permanent officers still serving and who would have been entitled to consideration for higher appointments, now occupied by temporary officers, had their services not been interrupted by war time conditions. After very careful consideration, the Sub-Committee submitted a list of those temporary officers whom they recommended should be so retained and placed on the permanent establishment and also a list of those who should remain as temporary for various reasons.

Since their report was formulated certain amendments and additions have been made by the National Joint Council. These have been approved by the General Purposes Committee and are set out in a document entitled " Appendix F," and should be read as part of the Establishment Sub-Committee's report.

The Borough Treasurer reported that the cost to the rates of the National Scale of Salaries would be approximately a halfpenny-rate more than the figures included in the budget for 1946/47. The Finance Committee were, however, considering an amended scheme for the apportionment of administrative expenses which, if adopted by the Council, was expected to relieve the rates of the immediate cost and about two-thirds of the annual increments.

The report of the Staff Joint Advisory Committee at their meeting held on the 14th June, 1946 was also submitted.

RESOLVED, (i) That the report of the Establishment Sub-Committee recommending adoption of the National Scheme of Conditions of Service, including departmental establishment and allocation of appointments to grades be approved and adopted.

(ii) That the Scheme insofar as it related to grading and consequential matters, shall be deemed to come into operation as from 1st June, 1946, in accordance with the decision of the Council (Min 1321) and that the remainder of the Scheme shall come into operation as from 8th July, 1946.

(iii) That, in accordance with the preamble and provisions of the Scheme, an Establishment Committee, consisting of the Council members of the Staff Joint Advisory Committee be appointed to deal with all matters arising out of the Scheme, including the recruitment, qualification, training and promotion of officers, their welfare and conditions under which they work, such Committee also to act as the Appeals Committee referred to in Clause 15 of the Scheme and as the Committee to whom any appeal under Clause 39 of the Scheme shall be made the Committee's reports to be submitted to the Council through the General Purposes and Watch Committee, it being the intention that all appropriate matters should also be considered by the Staff Joint Advisory Committee as at present. In addition, the Committee shall carry out the duties at present performed by the Accommodation Sub-Committee.

(iv) That, as from 8th July, 1946, no new permanent appointments be advertised or made except in accordance with the Scheme and on the recommendation of the Establishment Committee.

(v) That, with a view to ensuring that all new appointments, whether permanent or temporary, conform to the National Scheme, or temporary scales of salaries, as the case may be, all advertisements for new appointments, whether permanent or temporary, be issued under the signature of the Town Clerk.

(vi) That the recommendation in regard to the transfer of certain temporary officers (Appendix A) to the permanent establishment, and the retention of other temporary officers (Appendix B) as temporary officers, be approved, subject to the decisions of the National Joint Council in relation to temporary officers mentioned in Appendix F, and that the Establishment Committee review the position not later than 31st October, 1946, as therein recommended.

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(vii) That the Establishment Committee review the salaries and conditions of, service of the Deputy Chief Officers and submit recommendations thereon, and also make recommendations as to designation of Deputy Chief Officers on any of the existing appointments becoming vacant.

(viii) That the report of the Staff Joint Advisory Committee at their meeting held on 14th June, 1946, be approved and adopted.

(ix) That, insofar as the Council's Standing Orders and previous decisions relating to salaries and service conditions of permanent staff, conflict with the Scheme, the Scheme now submitted shall prevail and such orders and decisions shall be deemed to have been rescinded as from 1st June, 1946, or 8th July, 1946, as the case may be, except the resolution of the Council adopted on the 7th July, 1930, requiring that all questions relating to salaries, wages and superannuation matters of individual officers and workmen be first considered by the Council in Committee, such resolution being the resolution for the purpose of Clause 36 of the Scheme.

(x) That, to ensure practical office administration, without prejudice to the limitation of the Scheme to members of the permanent staff, the following provisions of the Scheme shall apply to temporary staff, namely :—

Part II.—" General Conditions of Service " with the exception of Clause 16. " Sickness Payments,"
Part IV—" Official Conduct."

(xi) That, insofar as temporary staff are concerned, where any of the standing orders and previous decisions of the Council conflict with the provisions now made, this resolution shall prevail.

(xii) That without prejudice to the generality of the foregoing the resolution of the Council approved in September, 1939, relating to the appointment and promotion of permanent officers during wartime, be rescinded.

1498—Market and Public Control Sub-Committee—The Market and Public Control Sub-Committee met on 5th and 12th June (report circulated). RESOLVED, That the reports be approved.

1499--Gloucester and Cheltenham Joint Airport Committee—This Committee met on 30th May, 1946 (report circulated). RESOLVED, That the report be approved.

1500—Boundary Commission--(Mm 1319). A reply was submitted from the Local Government Boundary Commission noting the proposals of the Borough Council. The proposals indicated that the Borough Council had under contemplation making representations at the earliest appropriate time for the constitution of the borough, together with part or parts of adjoining districts, as a county borough.

As authorities who had Bills before Parliament at the time of the formation of the Commission were placed in a special priority class, and as the Gloucester City Council had such a Bill before Parliament against which the Borough Council had petitioned. clarification was sought from the Commission as to whether, in the event of that Council taking advantage of the priority mentioned, any claim which the Cheltenham Council wish to make would be taken into consideration at the same time. On this point, the Commission replied that in the event of such an application being made by the Gloucester City Council, consideration would be given to the question of whether the Borough of Cheltenham was to be regarded as "likely to be affected."

The Town Clerk reported that he had also sought confirmation of his view that, whilst the Local Government (Boundary Commission) Act, 1945, amended Section 139 of the Local Government Act, 1933, by substituting "100,000 " for "75,000" in relation to population and the powers to promote a Bill for the purposes of constituting a borough a county borough, this would not prevent the Council from making representations in this regard to the Boundary Commission. The Council however, had no right to insist on consideration of such representations. The Commission had confirmed this view.

1501—Low Flying Aircraft—Ns a result of complaints, the Town Clerk had communicated with R.A.F. units in the area and with higher authorities and interviewed officers, who expressed regret and intimated that the utmost attention would be given to this matter. He had also communicated with the Police Superintendent. The R.A.F. authorities were endeavouring to trace offenders and asked for co-operation in identifying aircraft by means of markings which should be communicated to them as soon as possible.

1502—Sale of Day-Old Chicks—(Min. 923)—The Under Secretary of State intimated that he had carefully considered the position in regard to the sale of day-old chicks but it did not appear the

matter could be properly met by a byelaw under Section 249 of the Local Government Act, 1933, nor was he aware of any other General Act under which a byelaw could be made dealing with this matter. This question had now been referred to the Association of Municipal Corporations.

1503—Marle Hill House—(Min. 1110)—As reported to the Committee, the lease of this property expired in September next, when possession would be given and the property had been referred to the Housing Committee. In the meantime, however, the position of certain recently appointed officers had become acute and persons had not been able to accept appointments because of shortage of accommodation. In two cases it had been necessary to pay subsistence allowances although this had not in any way met the position. It was understood that certain businesses in the town, faced with the same problem, had acquired properties to provide accommodation for their employees. RESOLVED, That the Borough Surveyor be instructed to submit plans for the conversion of Marle Hill House into flats and that applications be made by the appropriate Committees in respect of the officers concerned, and that Min. 1110 be varied accordingly.

1504—British Restaurants—(i) Montpellier British Restaurants—The Town Clerk reported upon discussions with the Clerk to the County Council and the County Education Officer upon the use of this restaurant by the North Gloucestershire Technical College as a bakery school. The County Council, whilst sympathetic, were unable to do anything at the moment and suggested that this Council might assist in providing accommodation. The Town Clerk reminded the Committee of the difficulties which might arise if the school was once established on this site, whilst, if it was not used, the Ministry of Food might take possession for storage. RESOLVED, That the Town Clerk suggest to the County Council that they negotiate with the Ministry of Food with a view to removing, and re-erecting, the building on a site at the rear of the Technical College.

(ii) This Council purchased for use of the British Restaurants Department, a Ford eight van, which remained their property and which was no longer required owing to the closing down (with one exception) of the Restaurants. The various departments had been requested to submit an application for the allocation of the van, if required. Four applications were submitted. RESOLVED, That the van be allocated to the Parks Department.

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1505—Sickness Pay Scheme—(Min. 1322)—The Town Clerk reported to the last meeting of the Committee upon correspondence with the Western District Council in regard to the interpretation of "statutory benefit." The Council agreed that employees should not have benefits in excess of 18s deducted from any sick payment, and that the Street and Highway Committee should amend the scheme accordingly. It was now pointed out that this Committee was responsible for the scheme, although the Street and Highway Committee were consulted in connection with employees. RESOLVED, That the scheme be amended as provided in Min. 1322.

1506—Cinematograph Licences—The Town Clerk submitted application from Mr. J. N. Robinson, the new manager of the Daffodil Picture House, for the transfer of the licence to him. RESOLVED, That subject to satisfactory references, this be approved, and that the Common Seal be affixed to the new licence.

1507—Staff—Town Clerk's Department—Reported that J. Price, Junior Clerk, had been called up for service in H.M. Forces as from 20th June, 1946.

1508—" Other Peoples' Jobs " Exhibition—The Borough Surveyor reported that he had communicated with the Domestic Fuel Organiser suggesting that the proposed exhibition in September should be restricted to three days, as suggested by the Committee and had pointed out that the pavilion at Montpellier Gardens appeared to be the only available building The Organiser stated it would be uneconomical to bring an exhibition to Cheltenham for such a short period in view of the high cost of erection, dismantling and Transport, and suggested a week's exhibition with an extension if necessary. An inspection had now been made of the pavilion but it appeared that the minimum period was two weeks. RESOLVED, That the Committee adhere to their view that an exhibition exceeding three days was unsatisfactory and that in the circumstances, they were unable to agree so far as they were concerned to an exhibition being held in Cheltenham.

1509—Government Fuel Wood Reserve—(Min. 1327)—The Borough Surveyor submitted a draft of a circular to merchants in the Borough sent to the Ministry of Fuel for their approval, providing for a reduction in prices to merchants from 60s - 40s per ton, but he had not received the Ministry's observations thereon. The Area Officer had advised that if the Committee approved the draft circular, he would forward it to the Ministry, which he anticipated, would expedite matters and prompt a favourable reply. RESOLVED, That the draft circular be approved and the Borough Surveyor take the necessary action.

1510—Education Act, 1944--Cheltenham Committee for Education—(Min. 734). The Town Clerk reported that the Education Act, 1946, making certain amendments to the Education Act, 1944, had now come into force and the Minister had made in pursuance thereof the Schemes of Divisional Administration (Notices) Provisional Regulations, 1946, which came into operation on 31st May, 1946 These Regulations repealed previous Regulations and set out the steps to be taken in connection with amendments of Schemes which were of a simplified nature. It was still probable, however, that even with the simplified procedure it might not be possible to amend the Scheme before November next when the Committee would be re-elected RESOLVED, That consideration of the amendment of the Scheme be deferred until it was ascertained whether the point at issue was settled in connection with the re-election of the Education Committee in November.

CLARA F. WINTERBOTHAM, Chairman.

RATING COMMITTEE.

19th June, 1946. Present—Councillor Bettridge (Chairman) ; Alderman Ward ; Councillors Fildes and Gardner.

1511—Rating and Valuation Acts, 1925-1940—A letter was submitted from the Central Valuation Committee stating that in view of the many enquiries received, the Government's intentions regarding the preparation of the third new valuation lists, postponed by the Rating and Valuation (Postponement of Valuations) Act, 1940, had been obtained It was understood it was unlikely the "prescribed year " defined in the Act of 1940 for the coming into force of the new lists would be appointed in the near future. It had been represented to the Ministry of Health that the preparation

of the new lists would be exceptionally difficult, and it was desirable that in fixing the "prescribed year " the maximum time should be allowed for the preparation of the lists. There were other problems arising out of the postponement, and the Central Valuation Committee would subsequently communicate with Rating Authorities thereon.

1512—Proposals—The Committee considered proposals submitted by the Rating and Valuation Officer. RESOLVED, That the proposals be submitted as now settled by the Committee.

1513—Arrears—The Rating and Valuation Officer reported on the collection of arrears.

1514—Defaulter—The Committee considered statement submitted by the Rating Officer regarding one defaulter and gave instructions for dealing with same.

A. J. BETTRIDGE, Chairman.

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FINANCE COMMITTEE.

21st June, 1946. Present—Councillor Thompson (Chairman) ; Alderman Waite ; Councillors Biggs, Bettridge, Grimwade, Mann and Morris.

1515—General Rate—Read, report of Borough Treasurer dated 21st June, 1946, on the collection of the first instalment of this rate Amount collected £72,919 ; amount outstanding £117,712.

1516—Water Rate—Read, report of Borough Treasurer dated 21st June, 1946, on the collection of the water rate for the half-year ending 30th September, 1946. Amount collected £7,644, amount outstanding £10,622.

1517—Electricity Charges—The Borough Treasurer reported that electricity charges amounting to £20,600 had been collected since the last meeting. Accounts outstanding were £432 for re-chargeable works carried out and £485 for electricity supplied.

1518—Loans Sanctions—Loan sanctions had been received from the Ministry of Health as follows :—

(a) Temporary Housing Sites:

Dunalley Parade and Courtenay Street, Prestbury and Whaddon Roads, Brighton Road (South West side) Brighton Road (North East side), Hales Road, Selkirk Gardens £3,857.

(b) Permanent Housing Sites: Lynworth Farm. £5.950.

1519—National Scheme of Salaries and Conditions of Service—(Min. 1497). The Town Clerk referred to the recommendations of the General Purposes Committee contained in the above minute and to the provision in the scheme for payment of subsistence allowances (clause 19). The scale of

allowances for Council members and officers attending conferences and meetings, adopted by the Council in October, 1935, was third class railway fare, plus one guinea subsistence allowance for an absence of less than 24 hours, or £1 11s. 6d. per day for an absence of a day and night for the first two days and nights, but in the case of absence exceeding two days and nights, the allowance to be one guinea per day and night for each day and night's absence. First class railway fares were subsequently allowed. It was suggested that allowances in accordance with the scheme should be adopted in respect of Council members as well as officers. RESOLVED, That this be approved with operation as from 1st June, 1946, and that the previous resolutions of the Council be varied accordingly.

1520—Whaddon Senior School—Excess Expenditure—(Min. 1151). The Town Clerk reported that the Council at their meeting on 6th May authorised an application for loan to cover the excess expenditure of £2,739 2s. 6d. incurred in the erection of this school. The builder was pressing for payment, but although the Minister of Education had approved such excess expenditure, and was prepared to recommend the Ministry of Health accordingly, the sanction of the latter Department had not been received. The Town Clerk reported upon the legal position under the contract, so far as it affected this Council. RESOLVED, That in view of the approval of the Ministry of Education and the provisions made for the taking over of any liabilities and assets by the County Council as the Local Education Authority, the Council be recommended to pay this amount pending sanction of the Ministry of Health to loan.

1521--Fire Insurance—In view of the acquisition, and erection, of properties by the Council, it appeared some risk of fire might arise between assuming possession and taking out insurance. To safeguard against this possibility, it was recommended that marginal cover be obtained for £20,000 at an approximate annual premium of £20. RESOLVED, That this be approved.

1522—Borough Treasurer's Department—Staff—(a) Internal Auditor—(Min. 1130). This appointment was deferred until adoption of the new National Scheme of Salaries and Conditions of Service. The Borough Treasurer indicated the urgency of proceeding with the appointment, and it was RESOLVED, That advertisements be inserted for the appointment in accordance with the conditions and scale of salaries indicated in the scheme now submitted to the Council, namely, Grade APT VII-£575 x £25 x £650 per annum.

(b) Reported D. N. Perry, Clerk, Rating and Valuation Department had been demobilised and would recommence his duties on 1st July. With regard to P. J. E. Davey, Clerk, Rating and Valuation Department, now serving in H.M. Forces, the Borough Treasurer recommended that the services of Mr. A. Ricketts be retained pending this officer's return. RESOLVED, That this be approved.

(c) Miss A. Creed, Filing Clerk, would resign her appointment on 21st July. RESOLVED, That advertisements be inserted to fill this vacancy in accordance with the above scheme namely, General Division, F, £52—£240 per annum.

1523—Apportionment of Administration Charges—The Borough Treasurer reported that in the past, administration expenses had been apportioned to the various funds and undertakings of the Council in a manner which had resulted in certain charges being borne by the rates since the 1st April, 1942,

and which might have been avoided. He recommended that the apportionments be made on the basis of actual gross revenue expenditure in each year, and he hoped that as a result of this a saving might accrue in future years. RESOLVED (i) That this Committee considered an apportionment on this basis to be fair and reasonable ; (ii) That as no charges had been apportioned on this basis owing to an oversight, the Borough Treasurer be authorised to make the necessary adjustments in the accounts of past years should he consider this advantageous ; (iii) That the apportioned charges be included and charged in the accounts of the various undertakings as from 1945/46.

THEO. L. THOMPSON, Chairman.

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STAFF JOINT ADVISORY COMMITTEE.

14th June, 1946. Present: The Mayor (Chairman) ; Councillors Addis, Bush, Grimwade and Thompson—representing the Council.

Messrs. Board, Bird, Jefford and Williams—representing the Staff.

1524—National Scheme of Conditions of Service and Scales of Salaries—A copy of the Establishment Sub-Committee's draft report and appendices (with the exception of Appendix C) had been supplied to the staff side to enable them to consider the proposals of the Sub-Committee. The staff side stated that these had received their careful consideration and they wished to express their appreciation to the Establishment Sub-Committee for the care and diligence with which they had prepared their proposals. The staff side had carefully considered the whole of the report, and, as the Establishment Sub-Committee were aware, had previously been given the opportunity of pointing out certain anomalies in the proposed grading which had since been rectified in accordance with the views expressed by the staff side. The staff side desired, however, to draw attention to a number of matters, namely :—

(a) Recruitment to the Service and Appointment of Juniors—The staff side realised the great difficulties which the Council now had in obtaining juniors, particularly junior shorthand-typists at the scale of salaries provided for in the General Division and, while they regretted that it had been found necessary to depart from the scale for the General Division in the case of juniors and to give them an age advantage. they agreed that, in the present abnormal conditions, there appeared to be no other solution to the problem they looked forward however to the time when it would be possible to adhere strictly to the scale. In the meantime the staff side were anxious to co-operate with the Council in any Scheme which might be devised for attracting junior entrants to the service on the proper salary scale.

(b) Office Hours—The views of the staff had been obtained in regard to the proposed office hours, and it appeared that the large majority were in favour of the hours recommended by the Establishment Sub-Committee, namely 8.45 a.m.— 5 p.m. from Mondays to Fridays, and 9 a.m. to 12 noon on Saturdays.

(c) Overtime—The staff side desired to draw the attention of the Sub-Committee to the fact that overtime should be discouraged by the Council and asked that particular attention should be paid to

this when the details of overtime worked were reported to the Establishment Committee set up under the Scheme.

(d) Annual Leave—The staff side were glad to know that it was proposed to introduce the annual leave scale this year, and pointed out that the scale of holidays in force before the war had been suspended for the past six years and therefore they hoped that, in any case the new scale would be approved at the next meeting of the Council so that members of the staff could make arrangements for their holidays this year.

The staff side were glad to hear that the National and Provincial Councils had now made recommendations to adjust the anomalies in the holiday scale whereby women officers in the same grade received less leave than male officers.

(e) Scales of Salaries—The staff side expressed their great appreciation of the time and trouble which had been expended in preparing the proposed application of the salary scales. While no scale of salaries was likely to please everyone they were satisfied that, generally speaking, the proposals of the Sub-Committee would be received with great satisfaction by the staff. The staff side had been mainly concerned to see that returning ex-service men, on return to the Council's service, were graded at a salary that would give them a good living wage commensurate with the position they might reasonably have expected to occupy had it not been for their war service. The staff side were satisfied with the proposed grading of the members of the staff who had been already demobilised, but they expressed some concern at the proposed grading of some of the members who had not yet returned. They were content, however, to rely on the resolution of the Joint Committee (Min. 374/45) under which returning service men should immediately be placed temporarily in such a grade and at such a salary as would give them a fair living wage whilst resettling themselves, after such period of resettlement and training the Chief Officers would make further recommendations, each case being judged on its merits.

The staff side regretted that there had been no provision in the Miscellaneous Division for females and also stressed the importance of not including in this Division any officer whose work was entirely of a clerical nature.

(f) Official Conduct—The staff side welcomed Part IV of the National Scheme relating to official conduct of officers. They would do all in their power to see that the members of the staff conducted themselves in accordance with the high standard of conduct laid down

RESOLVED, That the report of the Establishment Sub-Committee be recommended for adoption by the General Purposes and Watch Committee.

CLARA F. WINTERBOTHAM, Chairman.

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Borough of Cheltenham.

Municipal Offices, Cheltenham, 25th July, 1946.

Sir (Madam),

You, are hereby summoned to attend a **Meeting of the Council to be held at the MUNICIPAL OFFICES, on Monday, the 29th day of July, 1946, at THREE O'CLOCK** in the afternoon, at which meeting the following business is proposed to be transacted and any other business that may legally be transacted at such meeting :-

1. To approve and confirm the minutes of the last meeting. Communications by the Mayor.
3. To approve, or otherwise, the proceedings of the following Committees and to deal with any matters arising thereon requiring the attention of the Council :—

Committee.	Date of Meeting.
ART GALLERY AND MUSEUM ...	5th July, 1946.
PUBLIC LIBRARY ...	5th
ALLOTMENTS	8th
PARKS AND RECREATION GROUNDS	8th
PUBLIC HEALTH ...	8th
HOUSING ...	9th & 19th July, 1946.
WATER ...	9th July, 1946.
ELECTRICITY AND LIGHTING ...	9th
MATERNITY AND CHILD WELFARE	10th
PLANNING	11th
CEMETERY AND CREMATORIUM	12th
TOWN IMPROVEMENT AND SPA	12th & 17th/July, 1946.
STREET AND HIGHWAY...	15th July, 1946.
GENERAL PURPOSES AND WATCH	16th
RATING.	17th
BRITISH RESTAURANTS.	18th
FINANCE ...	19th

and to authorise application to Public Works Loan Board for Mortgage of £5,950 for purchase of land Lynworth Farm Estate.

4. Memorials, applications, complaints, etc.

To EACH MEMBER OF THE COUNCIL.

Yours faithfully,

Town Clerk.

Borough of Cheltenham.

At a Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices in the said Borough on Monday, 1st July, 1946. Present :

The Worshipful the Mayor (Alderman Clara F. Winterbotham, M.B.E., J.P.). The Deputy Mayor (Alderman T. Wilfred Waite).

Aldermen Leigh James, Pates and Capt. Trye, C.B.E., R.N. (Retd.) ; Councillors Addis, J.P., Bayliss, Bendall, Lt.-Col. Biggs, O.B.E., Bush, Carter, Compton, Rev. de Courcy Ireland, M.A., Fildes, Fisher, Gardner, Green, Grimwade, Mann, Midwinter, Morris, Readings, Smith, Strickland, Thompson and Till.

Apologies—Apologies for absence were received from Aldermen Lipson, Taylor and Ward ; Councillors Bettridge, Garland and Yeend.

1525—Minutes of Previous Meeting—RESOLVED, That the minutes of the meeting of the Council held on 3rd June, 1946, having been printed and circulated to each member of the Council, be taken as read, and that the same be approved and confirmed.

1526—Death of Mrs. E. L. Ward—The Mayor referred to the sad loss sustained by Alderman Ward in the sudden death of Mrs. E. L. Ward, and recalled the active and intense interest always taken by her in the welfare of the town, its people, and in the various organisations so essential, and of importance, to Cheltenham and the townspeople, especially during the period of Alderman Ward's Mayoralty when her hospitality and charming personality endeared her to all. RESOLVED, That the Council place on record their deep and sincere sympathy with Alderman Ward and his family in the irreparable loss which they have sustained, and that the Town Clerk be instructed to convey to Alderman Ward this expression of sympathy, and the loss which was felt by all his colleagues in the death of Mrs. Ward who was held in the highest esteem by everyone, both on the Council and in the Borough, and whose sudden and tragic death was due in a large measure to the self sacrifice made by her in the welfare of others, particularly during the two war periods.

1527—Mr. Councillor E. M. Yeend—The Mayor reported that Mr. Councillor E. M. Yeend had sustained an injury to his eye, but that it was hoped with medical attention he was receiving, he would recover the sight of this eye. RESOLVED, That the Town Clerk convey to Mr. Councillor Yeend the Council's sympathy with him in his indisposition and their sincere hope for a speedy and complete recovery.

1528—Mr. Councillor K. J. Fisher—On behalf of the Council, the Mayor extended to Mr. Councillor Fisher a very warm welcome on his demobilisation and his resumption of his civil and civic duties.

1529 —Proceedings of Committees—RESOLVED, That the proceedings of the under-mentioned Committees at their meetings held on the dates respectively appearing be approved and confirmed:—

Cemetery and Crematorium ... May 28

Allotments ... June 7

Electricity and Lighting June 12

Parks and Recreation Grounds June 7

Subject to an amendment moved by Councillor Compton, seconded by Councillor Addis, "That Min. 1420 (Relief Custodians) be referred back for further consideration."

An amendment moved by Councillor Grimwade, seconded by Councillor Morris, "That resolution (i) to Minute 1405 (a) (Cheltenham Motor Club) be amended and that the rent be reduced from £25 to £10" was withdrawn with the consent of the Council.

A further amendment moved by Councillor Grimwade, "That the rent be reduced to £10, subject to the Club assuming responsibility for repairs to any damage, failing which the rent to be £25," was not seconded.

A further amendment moved by Alderman Pates, seconded by Councillor Thompson "That the above resolution be amended and that the rent be reduced from £25 to £10, subject to the Club undertaking responsibility for making good any damage to the ground" was lost.

Housing June 6 & 19

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Water June 12

The Mayor referred to a drawing which had been prepared by Mr. H. Smith, Borough Surveyor's Department, in connection with the recent conference of the British Waterworks Association, and which outlined the history and area of supply of the water undertaking. Reference was also made to many occasions on which similar work had been carried out by Mr. Smith. RESOLVED, That the Council congratulate Mr. Smith upon the extremely high standard of workmanship and skill displayed in the drawings.

Planning ... June 13

Subject to an amendment moved by Councillor Biggs, seconded by Councillor Readings, " That the approval under town planning in relation to Plan 5857 (Min. 1440) shall be conditional upon no nuisance being caused by smoke."

Public Health June 14

Town Improvement and Spa June 14

Mr. Councillor Thompson referred to the pending departure of Mr. K. Thatcher who had taken a considerable interest and active part in the inauguration, and successful working, of the Civic Playhouse. RESOLVED, That the Council place on record their sincere appreciation of all the assistance given by Mr. Thatcher in connection with the opening of the Civic Playhouse, the advice given by him on the lines which should be adopted in regard to the stage and general layout, and of the very active support which he and Mrs. Thatcher and other gentlemen connected with him had given to this venture which added greatly to the amenities of the town, and which was playing, and would continue to play, a very important part in the civic and cultural life of the town. ALSO RESOLVED, That the best wishes of the Council be tendered to Mr. and Mrs. Thatcher for their successful future, and that the Town Clerk convey the above expressions to Mr. Thatcher.

Street and Highway June 17

Subject to the addition of the words "of that portion of the premises at present occupied by the Youth Committee " after the word " years" on the third line of Min. 1470 (Criterion Hotel).

General Purposes and Watch June 18

Rating June 19

Finance June 21

ALSO RESOLVED, That an order on the Borough Treasurer be signed authorising him to pay to the several Corporations, Companies and persons mentioned in the Schedule of Accounts, the sum of money set opposite their respective names.

British Restaurants June 27

CLARA F. WINTERBOTHAM, Mayor.

BRITISH RESTAURANTS COMMITTEE.

27 June, 1946. Present—The Mayor (in the Chair); Councillors Bayliss, Compton and Fildes.

1530—Equipment (Min. 1190)—(a) Transfer—The Ministry of Food in their letter of the 23rd May were unable to sanction the expenditure of £41 16s. 0d. in respect of the transfer of the three items of equipment from Montpellier British Restaurant to St. Margaret's British Restaurant. The Town Clerk was pursuing the matter with the Ministry and in the meantime the Chairman had sanctioned the transfer of the three items. RESOLVED, That the Chairman's action be approved.

(b) Purchase—Application had been made to the Ministry of Food for other departments of the Corporation to purchase such items at Montpellier British Restaurant as might be required and the Ministry intimated that permission would be given for the purchase of equipment at 80% of the cost price. This figure compared very unfavourably with the policy of other Government Departments and the terms laid down by the Ministry for the transfer of Whaddon British Restaurant to the Cheltenham Committee for Education. The Town Clerk reported that he was negotiating with the Ministry for more favourable terms. The Entertainments Sub-Committee wished to purchase 75 tables, 4 stools, 2 trolleys, and one steaming oven, and asked for the Committee to authorise the immediate use of the tables in connection with their summer programme which commenced on Sunday, the 7th July. RESOLVED, That this Committee raise no objection to the use of these tables, and that the Town Clerk obtain the approval of the Ministry thereto.

(c) Aga Cooker—The British Restaurant Organiser reported that only two units of this Cooker, which was the property of the Corporation, were in use and she recommended that the Corporation should store the third unit until such time as it was required. RESOLVED, That the Entertainments Manager be asked to store this unit at the Town Hall and that Messrs. R. E. & C. Marshall Ltd., be asked to remove and prepare the same for storage.

1531—Store--11, Rotunda Terrace—These premises were vacated on the 1st June, and application had been made for the transfer of the requisitioning from the Ministry of Food to the Ministry of Health for housing purposes and this had been approved.

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1532—Clerk—(Finance Committee Min. 1364)—The Finance Committee approved the recommendation that Miss Langhorne should be transferred to the Borough Treasurer's Department and seconded to the Restaurant Service at a salary of £150 per annum. RESOLVED, That the transfer take place on the 1st July next, and that the Establishment Sub-Committee be asked to consider the future use of the British Restaurant Office, and also to consider the provision of office accommodation for the Clerk.

1533—Supervisor Cook (Min. 1195)—Mrs. O. M. Stalker had been appointed Supervisor Cook at St. Margaret's British Restaurant and had commenced her duties on the 17th June.

1534—Van—The Town Clerk reported that the General Purposes Committee had allocated this van, no longer required by the British Restaurant Service, to the Parks Department. RESOLVED, That the transfer be authorised as from the 18th June, 1946.

1535—Financial Arrangements—The Borough Treasurer reported on Circular W.M.6/7 dated the 1st June, 1946, from the Ministry of Food. The Minister intimated that the financial arrangements in regard to British Restaurants should be terminated at the end of the financial year 1946-7. The Government were in favour of Local Authorities being given permanent powers to operate British Restaurants, and discussions had taken place with the respective Associations of Local Authorities with regard to the provisions of the proposed Bill and as to the terms on which assets of British Restaurants might be transferred to Local Authorities. In view of the termination of the existing financial arrangements, the Minister would no longer be justified in approving for re-imburement further capital expenditure in the setting up of new British Restaurants or in the replacement or extension of existing Restaurants. The Minister gave a choice of three methods for taking over from the Ministry the assets of the Restaurants, and the Borough Treasurer recommended that the Committee should decide whether they wished to continue the remaining British Restaurant after March, 1947 and he would then submit a report on the financial aspect of the three methods given. RESOLVED, That consideration be deferred until January.

1536—British Restaurant Organiser's Report—(a) Meals Served—The number of meals served in the Restaurants during April and May was as follows :—

	April			May		
	No. of Meals	Takings		No. of Meals	Takings	
		£	s. d.		£	s. d.
Montpellier	5,079	...	292 10 7	—	—	—
St. Margaret's	4,258	...	256 6 9	6,656	402	11 5
Whaddon	...	3,969	... 180 8 11	4,409	201	2 8

The comparison between figures for April, 1946, and April, 1945, showed a decrease of 3,081 in the number of meals served and £110 15s. 7d. in the takings, and for May, 1946, and May, 1945, showed an increase of 1,877 in the number of meals served and £157 17s. 2d. in the takings. The closing of Montpellier British Restaurant had been responsible to some extent for the increase at St. Margaret's British Restaurant.

(b) Accommodation—RESOLVED, That notices be posted in the Restaurant intimating the Committee's desire that patrons should vacate their places as soon as they have finished their meal.

1537—Future Meetings—RESOLVED, That future Meetings of this Committee be held quarterly when the quarterly financial statement will be received. 1538—British Restaurant Organiser—Miss Brimacombe was terminating her appointment on the 29th June. The Committee wished to place on record their sincere appreciation of the excellent services rendered by Miss Brimacombe, and particularly the hard work which had been necessary in inaugurating the Service and the way in which she had overcome the enormous difficulties which had to be faced during the war period. The Committee expressed to her their very best wishes for her future success.

CLARA F. WINTERBOTHAM, Chairman.

(Adopted at the meeting of the Council on 1st July, 1946).

ART GALLERY AND MUSEUM COMMITTEE.

5th July, 1946. Present—The Mayor (Chairman); Councillors Bendall and Fisher.

1539—Curator's Report for May and June, 1946.

Visitors during May and June, 1946, 6,983 (May and June last year 10,643)- Included in this figure were 11 parties from colleges and schools.

Receipts—Catalogues postcards, commission, etc., £18 10s. 5d. " Friends of the Art Gallery and Museum " A/c. £13 11s. 3d.

Exhibitions—The Fifteenth Annual Exhibition of the Cotswold Art Club was held from the 2nd May to the 1st June, 1946, and was visited by 3,888 persons.

1540--Donations--Gifts had been received from the following donors :—Gloucestershire Constabulary (obsolete pistols and revolvers) ; Mrs. S. C. Norris (Artist's colour-box, c.1835); Mr. A. Wyndham Payne (Wooden butter scales); and other items from Mr. J. Spreutels and Dr. J. Curtis Webb.

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1541—Bequest by the late John ham High Street' showing the Plough Hotel and the stepping stones, by an unknown artist, Bubb, Esq.—The Curator reported that an early 18th century oil painting of 'Cheltenham High Street' had been bequeathed by the late John Bubb. RESOLVED, That this painting be accepted, and that the thanks of the Committee be conveyed to the Executors.

1542—Exhibitions--RESOLVED—(a) That Mr. C. W. Northing be granted facilities for an Exhibition of his work, in conjunction with one or more other artists.

(b) That the Curator be authorised to visit the studio of George Graham, R.O.I., R.S.W., at Winchelsea, on the 15th July, 1946, preceding his visit to the Museums Association Conference that week at Brighton, to view paintings by Mr. Graham, with a view to a possible one-man Exhibition.

(c) That the Cheltenham Group of Artists be given permission to hold their Annual Exhibition in October or November, 1946.

1543—Arts Council of Great Britain—An Arts Centre Model, circulated by the Arts Council of Great Britain, was available for a week's display in Cheltenham, from Sept. 16-21, 1946. RESOLVED, That the Curator be authorised to make the necessary arrangements for this.

1544—Bath and West and Southern Counties Society for the Encouragement of Agriculture, etc.—An application from this Society for the loan of old agricultural implements, to be shown at Ashton Park, Bristol, in a Farm Week, organised by the National Farmers' Union and the Ministry of Agriculture, to be held from Aug. 14-24, was received. RESOLVED, That the Curator be authorised to lend such specimens, as in his opinion could be spared.

1545—Staff—The Curator reported that Mr. R. H. Bennett, part-time Temporary Attendant, had expressed his wish to retire on Saturday, 6th July, 1946, owing to ill-health. RESOLVED, That this be acceded to, and the thanks of the Committee conveyed to Mr. Bennett for his services since 1943.

1546—August Bank Holiday—RESOLVED, That the Art Gallery and Museum be closed on Bank Holiday Monday, 5th August, 1946, the matter of closing on Bank Holidays to be reviewed later.

CLARA. F. WINTERBOTHAM, Chairman.

PUBLIC LIBRARY COMMITTEE.

5th July, 1946. Present--Alderman Lipson (Chairman); Councillor Grimwade ; Rev. B. Thomas ; and Messrs. S. J. Clarke, H. J. Norris and C. E. Walsh.

1547—Librarian's Report for May and June, 1946:—

Issues for May and June—Ref. Dept. 11,740; Lending Dept. 69,693 ; Junior Dept. 9,364 ; Branch Libraries 2,911 ; Loan Collections 800. Total 94,508. May and June last year 86,095).

Receipts—£146 6s. 4d. for 2 months.

Replacements and Binding—105 volumes had been replaced, 441 volumes had been returned from the binder, and a further 268 despatched.

1548—Books--RESOLVED, (a) That 583 volumes published at £259 18s. 0d. be purchased for £233 16s. 5d. (b) That the sum of £,150 be spent on binding. (c) That the sum of £50 be spent on replacements.

1549—Donations--43 volumes and 2 pamphlets had been received from 14 donors. RESOLVED, That the thanks of the Committee be conveyed to the donors.

1550—Periodicals-RESOLVED, That " Parliament " suggested by the publishers, be added to the list of periodicals purchased (1s monthly).

1551—Mobile Library—The Town Clerk submitted letter received from Mrs. Webster, the Chairman of the Cheltenham Womens' Auxiliary Canteen that the mobile library presented to the Y.M.C.A. Womens' Auxiliary by Mrs. J. H. Trye had now finished its war work and had been returned to Cheltenham. It was the wish of those concerned that the Borough should have the first refusal of this van (which holds over 1,000 books) as a gift. If it was found not to be acceptable, it was proposed to offer it to the County Council for use in the outlying districts. The Librarian reported he had carefully considered the matter, but having regard to the running costs and experience obtained by other towns, he was of opinion that it was more convenient and less costly to continue the present policy of providing Branch Libraries in schools and shops or other premises. RESOLVED, That the offer of the van be declined with thanks.

1552—Lunch-time--The Librarian suggested that from the and Sept., 1946, when he hoped that staffing conditions would be greatly improved, the practice of closing the Lending Department from 1-2.15 p.m. should be terminated. RESOLVED, That this be done.

1553—Nesting Chairs (Min. 1242)—As instructed, the Librarian submitted quotations for the supply of tubular nesting chairs to replace the present worn out chairs which were urgently required for lectures. RESOLVED, That 40 chairs be purchased from the Kingfisher Company at 31s 6d each.

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1554.--Window Cleaning—The Librarian reported that Domestic Services had cleaned the windows at a cost of £4 10s. 0d. RESOLVED, That this be approved, and that this firm be authorised to clean the windows quarterly, the charge to be apportioned between the Museum and the Public Library Committees.

1555—S.W. Regional Library System—The Ninth Annual Report showed that Cheltenham had lent 477 volumes, and borrowed 237 volumes.

1556—Whaddon Branch Library—The Librarian reported that the staffing of this Library by volunteer's' would come to an end on the 18th July, 1946. RESOLVED, That this Branch be kept open three nights instead of two per week, and that the Librarian be authorised to appoint a person for three nights duty at 25s per week of eight hours.

1557—Staff—The Librarian reported that in response to the advertisement in the " Times Literary Supplement " there were three applicants for the two Senior Assistantships, and that he had appointed Miss H. J. Rowe, A.L.A. and Miss E. M. Spencer, A.L.A., both of the Hove Public Library Temporary Staff.

1558—August Bank Holiday—RESOLVED, That all departments of the Library close on Bank Holiday Monday, 5th August, 1946.

1559—British Restaurant, St. Mark's—(Min. 237)—The Town Clerk reported that Mr. Alderman D. L. Lipson, M.P. had, as requested, taken up the question of the Ministry's refusal to allow the Council to have the use of the kitchen at the British Restaurant for a Branch Library, with the Minister of Food, and he now submitted letter which Dr. Edith Summerskill had written to Mr. Alderman Lipson stating the Ministry were unable to dispense with this space as it was suitable for storing flour and grain, and would be required for barley from the 1946 harvest. The Ministry's storage position was

very difficult as they were vacating all factory premises to assist in the rehabilitation of industry. The Board of Trade and the Ministry of Works were aware of the Council's interest in the premises, and this would be borne in mind when the building became surplus. RESOLVED, That provision be made in the next year's estimates and in the capital expenditure programme for a hut at St. Mark's for a Branch Library, and that the Borough Surveyor be asked to make enquiries from the Ministry of Works as to the purchase of a suitable surplus Government building.

D. L. LIPSON, Chairman.

ALLOTMENTS COMMITTEE.

8th July, 1946. Present--Councillors Addis (Chairman), Bush, Compton, Fildes and Green ; Messrs. Ball and Roe.

1560—Horticulture Committee—The Horticulture Committee met on 28th June (Report circulated herewith). RESOLVED, That the report be approved and adopted.

1561—Orchard Way Allotments—(Min. 1017)—The Ministry of Agriculture had previously suggested that the un-cultivated portion of this site be released. One remaining tenant terminated her tenancy in the Spring whilst the other had accepted alternative accommodation. The Ministry now stated that before releasing the land the Council should satisfy themselves that it would not be required to meet the demand arising from the present food situation. The Ministry had been informed the land was entirely unsuitable for allotment cultivation as it formed part of a building development scheme, across which trenches had been constructed and they were urged to release the land forthwith. RESOLVED, That the steps taken be approved.

1562—North Ward Allotments No. 94—Read, complaint from six tenants of damage to crops by pigs belonging to the tenant of plot No. 94. The owner of the animals stated the stys were securely fastened and bolted when he left ; he regretted the damage and was willing to compensate the tenants concerned. The Gardens Superintendent who inspected the site did not consider the damage extensive. RESOLVED, That the owner of the animals be informed that to avoid a recurrence the stys be padlocked to prevent unauthorised persons tampering with the fasteners.

1563--Control of Potato Blight—The Ministry of Agriculture drew attention to the necessity for publicity of measures to avoid loss of crops from potato blight and offered display posters. The Gardens Superintendent had a number of posters in hand from last year which he proposed to exhibit in suitable positions. He was of opinion that cultivators were well aware of the precautions necessary and of the importance of spraying; many were already spraying both potatoes and tomatoes, these crops being liable to attack by the same pest. If necessary, an additional supply of posters would be obtained.

1564--Cultivation—The Gardens Superintendent reported the standard of cultivation was reasonably good and crops were of a higher quality than for some time due to a great extent to the special endeavours allotment holders were making to obtain a maximum output. A number of backward allotments had been noted and the tenants warned. A further report would be submitted to the next meeting.

1565—Lettings been and Terminations—The Gardens Superintendent reported that during the past month 20 allotments had been let and the tenancies of 8 terminated. He also stated that despite repeated endeavours to persuade the tenants of Nos. 20 and 21 Marle Hill and Carter's Field to undertake good cultivation nothing had been done and the plots were now in such a condition that he had no alternative but to recommend that the tenancies be terminated without delay, the same being re-let to waiting applicants. RESOLVED, That the tenancies be terminated.

H. ADDIS, Chairman.

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PARKS AND RECREATION GROUNDS COMMITTEE.

8th July, 1946: Present—Councillors Green (Chairman), Bendall, Bush, Compton and Fildes.

1566—Visitors' Quarterly Report—The Visitors reported upon their quarterly inspection of the parks and recreation grounds—

(a) Hatherley Park—This Park was generally in excellent condition, but the water falls were not yet operating and the concrete base of the stream had become dry and cracked and would, no doubt, further deteriorate if the apparatus was not repaired. The Borough Surveyor stated that the pumps would be installed within the next few days.

(b) King George V Playing Field—The Vice-Chairman and Secretary of the Gloucestershire Playing Fields Association recently inspected the site and expressed satisfaction with the general lay-out. The surface had been ploughed and extensive cultivation was now required, after which it was possible that certain playing areas would be available in 1947 or 1948. The boundary hedge between St. Mark's Recreation Ground and the Playing Field had been removed effecting a considerable improvement. The Gloucestershire Playing Fields Association had already made a grant of £300 of the £500 allocated to the Borough. RESOLVED, That the Gardens Superintendent be authorised to expend a proportion of this sum on necessary surface cultivation.

(c) Agg Gardner Recreation Ground—The Borough Surveyor anticipated completing repairs to the pavilion and other works within the next fortnight and there appeared no difficulty in providing cycle stands as suggested. The Visitors stated that the fun fair at Whitsuntide had caused extensive surface damage and the ground was in very poor condition. The amusement caterer refused to comply with the terms of his Agreement to confine the fair to the site indicated by the Gardens Superintendent and had encroached upon and damaged, the playing area. RESOLVED, That in accordance with the Agreement with Mr. Edwards a claim be made for making good surface damage. ALSO RESOLVED, That he be informed that, in future, the Council will refuse to permit the fair to open if the terms of the Agreement are not strictly complied with.

(d) Sandford Park—The Visitors also interviewed Mrs. Whiting upon her complaint of trees overhanging her garden. The Gardens Superintendent had, as instructed, carried out additional trimming and lopping. Mrs. Whiting, however, had again communicated with the Town Clerk. RESOLVED, That she be informed that with the additional work now completed this Committee are of opinion that the Council have executed all reasonable work.

1567—Relief Custodians--(Min. 1420)—The Council referred back the recommendation in regard to rates of wages for seasonal part-time relief custodians, required for Sunday duty. There appeared some difficulty in arriving at a solution satisfactory to all concerned as the recommendations of the J.I.C. did not deal specifically with this type of employee.

Since the last meeting the National Union of General & Municipal Workers had complained of the action of the Gardens Superintendent in discharging a temporary relief custodian without adequate notice and also claimed double time for Sunday duty undertaken during his engagement. The Gardens Superintendent's contention was that the employee was a part-time worker on an hourly basis and was not, therefore, entitled to a week's notice. RESOLVED, That the Chairman and Vice-Chairman meet representatives of the Union and discuss the matter.

1568—Athletic Ground—(a) Cheltenham Motor Club—[Min. 1405(a)]—The Club accepted the terms and conditions contained in this minute for additional motor cycle events on the 19th June and 10th July.

(b) Cheltenham Youth Committee—The Youth Committee stated that the condition of the ground made it difficult to retain the services of expert instructors for coaching young people in athletics. Recently an instructor had injured his leg during demonstration work. The Youth Committee had therefore passed the following resolution : " That the Town Clerk be approached with a view to an improvement being made to the surface of the field on the Athletic Ground in order that the successful training of young people could continue." The Gardens Superintendent stated that the event on the 19th June caused much surface damage and there was no doubt that the surface condition was deteriorating. For ordinary maintenance purposes it was necessary that work should be undertaken immediately after the winter season, with periodical treatment at appropriate intervals during the summer. This was not, possible in present circumstances and certain Athletic Clubs and Associations had already decided upon other venues for their annual meetings. The Committee regretted the position but were unable to suggest any remedy at the present time. It was their intention at the conclusion of the motor cycle events on August Bank Holiday to make a further inspection and in the light thereof, recommendations would be submitted to the Council on future policy governing the use of this ground. RESOLVED, That the Youth Committee be informed accordingly.

(c) The Borough Surveyor reported that the shelters had now been removed and improvements effected in St. Anne's Road entrance. He also stated that when the shelters were constructed two entrances were made in the boundary wall adjoining Fairview Road and he suggested that the entrance adjoining Messrs. Bence's yard be bricked up but that the other entrance be fitted with a door, thus improving access to the ground. RESOLVED, That the proposals of the Borough Surveyor be approved.

1569—Tewkesbury Road Playing Field—Read, letter from the 1st Glos. Btn. Home Guard Motor Cycle Club applying for the use of the Playing Field on 24th August for a motor cycle grass track meeting, the proceeds being donated towards the Uckington Parish Hall Fund. The Gardens Superintendent reported that although cricket pitches had not yet been laid out the ground was used by sports clubs, and grass track racing would cause considerable damage. The Committee felt that the Club should have no difficulty in finding another suitable site in the Parish. RESOLVED, That the application be not granted.

1570—Victory Sports Ground—Town Association Football Club—The Club asked for the renewal of their lease thereto. which they had held for the period 1st August, 1945 to 30th April, 1946. RESOLVED, That the lease be renewed for a similar period for next season upon the same terms and conditions and that the Common Seal be fixed

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1571—Clyde Crescent Recreation Ground—Erection of Hut for use as a Community Centre—[Min. 5499(b)]—Permission was granted for the erection of a temporary hut on this recreation ground, subject to the siting being approved by the Council and to adequate fencing being provided to separate the hut from the remainder of the ground. Proposals and estimates had been submitted by Cheltenham College Mission to the County Council for the necessary amenities including heating, lighting and drainage amounting to approximately £550 but before sanctioning such expenditure the County Council desired some security of tenure. The Town Clerk suggested that the Council might grant a tenancy of the site for seven years terminable by either party at the end of the fifth year. It was the ultimate intention to provide a permanent Community Centre on another site. The Borough Surveyor proposed to cut a panel in the boundary hedge to give separate access to the hut. RESOLVED, That a lease be granted on the lines indicated, subject to satisfactory arrangements being made to separate the hut from the Recreation Ground.

1572—Piney Recreation Ground—The Town Clerk reported that the Delancey Hospital Trustees were willing to con-vey this site to the Council and were so recommending the Official Trustee in whom the land was vested. The owner of " Hill Close " was not satisfied with the steps taken to prevent trespass on his property and the Gardens Superintendent stated that although additional stakes and wire had been provided this had not remedied the trouble. RESOLVED, That the Borough Surveyor obtain estimates for unclimbable iron fencing in order that the Council may be in a position to erect the same without delay should negotiations for the acquisition of the site successfully be concluded. ALSO RESOLVED, That in the interim the Gardens Superintendent carry out such additional fencing and repairs as he considers reasonably practicable.

1573—Alstone Croft Recreation Ground—A suggestion had been made that notices be erected on this ground informing the public of the hours when the Ground is open and also intimating that the use of hard balls is prohibited. RESOLVED, That notices be erected accordingly.

1574—Agg Gardner Recreation Ground—Fun Fair, 1-12th August—Mr. Squires asked permission for his fun fair to remain open on Saturday nights, 3rd and 10th August, until 11 p.m., subject to no music being provided and to no undue noise. The Agreement provided for the fun fair to close not later than 10 p.m. RESOLVED, That permission be granted, subject to strict observance with the conditions mentioned and to payment of an additional rental of £5.

1575—Tennis—Charges--A press cutting from the Bournemouth Echo had recently been forwarded to the Town Clerk containing information that Cheltenham visitors were surprised at the charges operating at Bournemouth for tennis courts, namely, 8d. per hour for grass courts and 1s per hour for hard courts, plus an additional charge for the hire of balls, as compared with 2s 6d per hour in Cheltenham. Upon enquiry it appeared that the charges made by the Bournemouth Corporation for grass courts were 8d. per hour per person and for hard courts 1s per hour per person which was

considerably more than the charges in Cheltenham, namely, 2s per hour for Brass courts and 2s 6d per hour for hard courts at Montpellier Gardens and 1s 6d per hour at St. Mark's Recreation Ground.

1576—Tennis—(a) Bookings—Since the last meeting the following bookings had been made :—

MONTPELLIER GARDENS			
Name of Club	Courts	Total hrs. booked	Hire Charge
Bristol Tramways Sports Club	No. 15 (Grass)	Exclusive use during period 1st July to 29th September	£6

(b) Receipts—The receipts for the period 1st April to 30th June totalled £344 6s. 10d. including £107 0s. 4d. for contract bookings. The Custodian at Montpellier had now been discharged from the Forces and the courts were in excellent condition.

1577—Boating—(a) Receipts—During the period 7th to 30th June the receipts amounted to £61 4s. 3d despite the unfavourable weather conditions. The new craft were proving a valuable acquisition and were greatly appreciated by the public.

(b) Paddle Boat—The Chairman had authorised the purchase of a child's paddle boat at a cost of £54. RESOLVED, That the action of the Chairman be confirmed.

(c) The Gardens Superintendent reported fairly extensive damage to one of the new craft due to a spike from a section of iron railings thrown into the lake by some irresponsible person, penetrating the bottom of the boat. The railings had been removed and the boat returned to Messrs. Sanders of Pershore for repairs.

(d) Lifebelts—The Gardens Superintendent also reported upon damage to lifebelt cases and that ropes and other apparatus were frequently thrown into the lake. The Committee deprecated this wilful damage which might result in loss of life. RESOLVED, That the lifebelt cases again be repaired and that an adequate supply of lifebelts be ordered without delay.

1578—Football and Hockey Pitches—(a) Brooklyn Road and Tewkesbury Road Playing Fields—RESOLVED, That the St. Mark's Community Centre and the Parish Church Old Boys' Club be granted football pitches at the Brooklyn Road Playing Field ; and that the Cheltenham Gas Co. Sports Club and the Swindon Road Old Boys' Association Football Club be granted pitches at the Tewkesbury Road Playing Field subject in all cases to payment of 5s for each occasion the ground is used and to compliance with the usual conditions.

(b) Recreation Grounds—RESOLVED, That the following Clubs be granted pitches on the Recreation Grounds subject to compliance with the usual terms and conditions.

Name of Club	Recreation Ground	Day of Play
Association Football	Whaddon Rec. Ground	Alt. Saturdays
Whaddon Sports Club	do.	do.
Whaddon Methodist Youth Club	Clyde Cres. Rec. Ground	do.
Whaddon Sports Club	do.	do.
St. Paul's Rangers F.C.		
Hockey		

1579--Food Production—(a) Sales—During the month of Julie the sales of produce amounted to £2 0s. 6d. and produce had also been supplied to the Town Hall to the value of 18s. 9d.

(b) Cropping—In 1943 the Ministry of Fuel made an Order prohibiting, without licence, the heating of glass houses for the production of non-edible plants. They were, however, prepared to licence, in suitable cases heating of 25% of the cubic capacity of glass houses for such purposes. In view of the number of bedding plants now required and the necessity for the Council to commence re-building their stocks lost during the war it was desirable that advantage should be taken of the Ministry's concession but to avoid any infringement of the Order it would be necessary for the heating plant for the boilers at the Pittville Nurseries to be overhauled and probably modernised to some extent. At the present time when the boilers were operating to concentrate the heating to certain houses. The Gardens Superintendent stated that it would be possible to heat some houses by means of tree tops which would increase the production of non-edible plants. RESOLVED, That the Borough Surveyor undertake the necessary repairs to the boilers. ALSO RESOLVED, That the Gardens Superintendent submit to the next meeting a cropping scheme indicating the glass house space to be allocated for the production of both edible and non-edible plants.

1580—Oxford Parade—The Street & Highway Committee would shortly consider the question of approaching owners in this Parade to agree to the Gardens in front thereof being taken over by the Council and laid out in a manner worthy of the town. It was, therefore, necessary to obtain the views of this Committee upon future lay-out and maintenance. RESOLVED, That should the proposal materialise, this Committee are willing to undertake the necessary work.

1581—Day Nurseries—RESOLVED, That the Gardens Superintendent carry out grass cutting at the three day nurseries at Clarence Parade, Swindon Road and Whaddon.

W. J. GREEN, Chairman.

ELECTRICITY AND LIGHTING COMMITTEE.

9th July, 1946. Present—Councillor Bettridge (Chairman), Alderman Waite, Councillors Addis, Carter, Fildes, Garland, Grimwade, Midwinter and Readings.

1582—E.D.A. National Council—At the invitation of the South West England Area Executive Committee, the National Council were holding their October meeting in Cheltenham and the Borough Electrical Engineer suggested arrangements be made by this Committee for their entertainment. RESOLVED, That the Chairman and Borough Electrical Engineer consider this matter and report to the next meeting.

1583—Stores and Workshops at old Electricity Works (Min. 1939)—This Committee and the Street & Highway Committee inspected the Old Electricity Works and the existing Stores at St. George's Place. The Committee were satisfied of the urgency for converting the old works into stores and workshops as proposed by the Borough Electrical Engineer. The Town Clerk reported that the whole site, including the site of the slab factory, refuse destructor, sewage tank, St. Peter's Recreation Ground

and the tar making plant were conveyed to the Council by a number of deeds. The greater portion of the site on which the electricity works were erected was acquired by the Council in 1889 for the purpose of enlarging the town refuse depot and erecting a destructor. The only land actually acquired for electricity purposes was about 2 ¼ acres, which had not been used for such purposes, and was now wholly incorporated in the St. Peter's Recreation Ground. In 1922 the Electricity and Street and Highways Committees agreed an allocation of the site and a piece of land containing 2.4 acres, on which the electricity works and cooling ponds, etc., had been erected, was allocated to this Undertaking, which approximated to the area purchased for electricity purposes.

In view of the proposed future nationalisation of the electricity industry and the proposal of the Highways Department for a central transport depot at the works, and the intention of the Council to improve and enlarge, if possible, the St. Peter's Recreation Ground, it was desirable to ensure the Council retaining ownership of all the land. The Town Clerk suggested it would no doubt meet the views of the Committee if the Street & Highway Committee granted a lease to the Electricity Committee of the present old electricity works for a term of say 10 years at a nominal rent, with provision for continuance of the term on a yearly tenancy if by that time new stores had not been provided on another site. This Committee would then be in a position to proceed with their conversion of the works as proposed by the Borough Electrical Engineer. RESOLVED, (i) That the suggestion of the Town Clerk be approved, subject to the approval of the Street & Highway Committee, and that the Electricity Commissioners be acquainted with the proposal.

(ii) That the scheme submitted by the Borough Electrical Engineer to use the old electricity works to provide accommodation for stores, storekeeper's office, fitting shop, street lighting and repair shop, Mains Foreman's office, pickling and plating shed and garages be approved at a total estimated cost of £6,433, including the provision of a wooden but for a mess room for the men which the Borough Electrical Engineer had purchased from a site at Ewens Farm, Charlton Kings. The total cost included the sum of £1,531 for purchase of electric light fittings, heating equipment and storage bins.

(iii) That tenders be invited for carrying out the alterations and provision of equipment.

(iv) That half the cost of the alterations (total cost £4,902) be charged to the Repairs and Renewals Fund and half to the Repairs & Maintenance Revenue Account, and that application be made to the Electricity Commissioners for consent thereto.

(v) That application be made to the Electricity Commissioners for sanction to loan for the sum of £1,531 for the purchase and installation of heating apparatus, lighting fittings and storage bins.

(vi) That the purchase of the Nissen but at the sum of £35 be approved and the cost charged to the Revenue Account.

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1584—Public Lighting---(a) High Street—In view of the exposed position of the lamp standard at the corner of High Street and Church Street and to conform to the scheme for improved lighting of High Street, it was proposed to move the standard to the opposite side, and place an additional lamp a short distance down Church Street. The total estimated cost was £41 and it was recommended that the proportion chargeable to capital be defrayed out of the loan raised to improve the lighting around the Colonnade Roundabout. RESOLVED, That this recommendation be approved.

(b) Alstone Lane—The extension of street lighting to cover the unlighted portions of Alstone Lane, Brooklyn Road, Brooklyn Gardens and Orchard Estate could now be carried out. Brooklyn Road was a traffic route, and to comply with the Ministry of Transport's recommendation, the 12 lamps required must be centrally mounted at a height of 25 feet. The cost of the cable and equipment would amount to £747 1s. 0d. In the other cases, normal lighting would be adopted. 35 columns were required, and the total cost of supply and erection, including the cable work, amounted to £1066 0s. 11d. RESOLVED, That the Borough Electrical Engineer be authorised to carry out the work, and that application be made to the Ministry of Health for consent to a loan to cover the cost of the work.

(c) [Min. 1400 (b)]—The Committee further considered a proposal of the General Purposes and Watch Committee that control of the street lighting should be transferred to that Committee and that the Electricity Undertaking should pay an annual lump sum as a consolidated payment for wayleaves, and the report sub-mitted by the Borough Electrical Engineer thereon. This matter was one of policy envisaging the nationalisation of the industry, and in the absence of any definite information it was difficult to form any opinion upon the advantages or otherwise to the undertaking of the Council retaining the ownership of the lighting standards and equipment. The Borough Electrical Engineer considered there was little gained by the proposed transfer at the present time, which might prejudice the Council in its future negotiations for street lighting with a national electricity organisation, or might tend to induce the Council to perpetuate obsolete forms of lighting.

With regard to the suggested annual payment for wayleaves, the Borough Electrical Engineer submitted list of these amounting to approximately £11, plus rentals for a few sub-station sites. In some instances the electricity undertaking was not paying wayleaves and in the event of the undertaking being nationalised, wayleave agreements must be entered into with the new body, and it might then be considered advisable to ask such new body to purchase the sub-station sites or pay a rental therefor. RESOLVED, (i) That the matter be adjourned for further consideration in two months' time.

(ii) That the Borough Electrical Engineer prepare a complete schedule of the wayleaves required over, and under, Corporation properties.

1585—Electricity Charges—Consideration was given by the Finance Committee to a report of the Borough Treasurer of difficulties experienced in obtaining deposits from domestic consumers and the futility of asking for guarantees owing, in some cases, to the guarantors subsequently leaving the town or refusing to meet obligations, or for other reasons. He had recommended that in future domestic consumers (other than small traders) should not be asked for payment of deposits or for guarantees except in cases where known circumstances made this advisable. The point was raised as to whether previous deposits would now be returned, but in view of the present extreme pressure of work in the Borough Treasurer's Department, it was RESOLVED, That the question of refunding deposits be adjourned and reviewed in twelve months' time.

1586—Overhead Line Extensions—(a) A memorial was submitted from the occupiers of the County Council Holdings, Uckington, who had applied for a supply of electricity, against the refusal of the Planning Committee to consent to the erection of the proposed overhead line to enable the supply to be given and requiring the cables to be placed underground. The County Council had agreed to the proposal, and the service charge having been paid, increase contractor had been engaged to

carry out the internal wiring. An underground cable would considerably increase the cost, and the consumers would also be required to guarantee a minimum annual revenue for five years. The poles to carry the overhead lines would be positioned amongst trees and the owners felt the Planning Committee's objection on the grounds of spoiling the view was unfounded and did not justify the extra cost. RESOLVED, That the Planning Committee be asked to reconsider the matter.

(b) Two tenders were submitted for the erection of lines and services, excluding the supply of wood poles, in order to expedite completion of the supply schemes in respect of Hunt Court, Badgeworth ; Prestbury Park Farm ; Leckhampton Farm ; Woodlands Farm ; Barrow Hill Farm ; Uckington Council Houses ; Cleeve Cloud ; Kidnappers Lane. RESOLVED, That the tender of Messrs. Johnson & Phillips, Ltd., amounting to £1,840 15s. 6d. (being the lowest), be accepted, that the Town Clerk prepare the contract and that the Common Seal be affixed thereto.

1587—National Register of Electrical Installation Contractors—The I.M.E.A. had considered the introduction of legislation for the compulsory registration of all electrical installation Contractors, and representations had been made to this effect to the Ministries concerned who intimated they did not consider it appropriate at present. There was at present a voluntary scheme in operation supported by (inter alia) the Electrical Contractors' Association, who intended to withdraw their support mainly on the grounds that the voluntary scheme tended to prejudice introduction of a compulsory scheme. The I.M.E.A. considered that until a compulsory scheme was introduced, the work of the National Register must continue, and urged its members to support the Register. For some time it had been the policy of the Council to follow the recommendations of the I.M.E.A. in regard to this matter, and the Borough Electrical Engineer recommended the policy of the Council be confirmed, and the I.M.E.A. and the local branch of the Electrical Contractors' Association informed accordingly. RESOLVED, That this be approved.

1588—Staff--(a) In consequence of difficulties owing to depletion of secretarial staff for various reasons, the Borough Electrical Engineer had temporarily engaged Miss Buck, who was applying to be placed on the Junior Entrants Panel. If accepted, he proposed to engage her to fill the vacancy caused by the resignation of Miss Freeman.

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(b) Accommodation--The Borough Electrical Engineer reported on the serious difficulties existing in his Department owing to key members of his staff being unable to obtain housing accommodation. The Town Clerk reported the Housing Committee had considered the proposal of this Committee to erect some houses, but in view of the restrictions on the issue of licences, suggested this Committee should seriously consider the acquisition of a large house, or houses, for conversion into flats, for which licences were available in appropriate cases. RESOLVED, That the Borough Electrical Engineer be authorised to make enquiries as to whether a suitable house could be acquired with a view to its conversion into flats.

(c) C. Wood, Grading—G. Wood was at present graded under the Council's previous grading scheme (Clerical Division, Section A, at a salary of £245 p.a., plus 15% and war bonus), but as he was now required to carry out duties of a more technical nature he had not been included in the scheme adopted at the last Council Meeting. The Borough Electrical Engineer recommended he be transferred to Grade 9 of the National Joint Board for Technical Staffs in the Electrical Supply

Industry Schedule at a salary of £380 p.a., and that on passing the Graduateship Examination of the Institute of Electrical Engineers, he be transferred to Grade 8(b) at a salary of £408 p.a. RESOLVED, That the Establishment Committee be recommended accordingly.

(d) A. Cook, Records Clerk—This employee was now demobilised and resumed his duties on 12th June.

1589—Additional Light Van—The Borough Electrical Engineer had been unable to obtain a re-conditioned van for the meter department, and, as a matter of urgency, suggested he should advertise for a new light van, at an approximate cost of £300. RESOLVED, That this be approved and that the Borough Electrical Engineer at the same time advertise for a re-conditioned van.

1590—Supply to Prestbury Park Farm—The Town Clerk reported receipt of an Agreement from the Great Western Railway Company in respect of the laying of a cable under the railway near Cheltenham Racecourse Station for a supply of electricity to Prestbury Park Farm. RESOLVED, That the Common Seal be affixed thereto.

A. J. BETTRIDGE, Chairman.

HOUSING COMMITTEE.

9th July, 1946. Present—Councillor Bush (Chairman); The Mayor ; Alderman Pates ; Councillors Addis, Bayliss, Compton, Fisher, Grimwade, Rev. de Courcy Ireland, and Morris.

1591—Wages—Letter was submitted from the Civil Engineering Construction Conciliation Board indicating a revised wage classification scheme based on Local Government areas, in which Cheltenham would be placed in Class 2, which was equivalent at the present time, to a wage rate for navvies and labourers of 1s 11 ¼d per hour, which revision would operate on and from 3rd July, 1946. It was pointed out that this matter only affected civil engineering contractors such as those engaged by the Council on the construction of site works at Lynworth Farm as the normal establishment of the Council were subject to J.I.C. rates.

1592—Building Materials and Components—(Min. 1330) Circular 142/46 Ministry of Health was submitted referring to the contents of the previous circular set out in Min 1330 in which it was pointed out that priority certificates were not available for works of repair and maintenance but that builders' merchants and manufacturers could meet demands for priority certificates for materials and components required for work of an urgent character. The works referred to in the previous circular have been slightly amended and were as follows :—

- (a) Repair of a sanitary breakdown in a building to safeguard the health of the occupants,
- (b) Repair of a building to avoid the imminent collapse of a defective part of the structure which may include painting for protective purposes where there would otherwise be danger of disintegration and minimum repairs to maintain weather tightness.
- (c) The essential repair of defective gas, electricity and water services, drains and sewers, where the whole or part is either out of use, or in a dangerous condition.

(d) The replacement of defective stoves, fires, boilers, water heaters, and other essential equipment in order to make the premises fit for occupation.

(e) Urgent works required by a statutory notice. In regard to services, for which the Ministry was the central authority, local authorities not normally carrying stocks should be able to purchase materials as and when required. Where a local authority purchased bulk supplies and drew on their stocks for materials needed for repairs, application should be made to the Regional Materials Officer to enable replacement of the goods used.

1593—Lynworth Farm Estate—(a) Scheme 1—Progress—The total labour force was 20, including 20 bricklayers, and supply of bricks had considerably improved. The London Brick Company had offered to supply 180,000 facing bricks, and had delivered 105,000. Difficulty was being experienced in obtaining windows and this matter had been taken up with Housing Progress Officer of the Ministry and reference made to it in the monthly return to the Department.

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(b) Scheme 2- Borough Surveyor had checked the priced Bills of Quantities submitted by Messrs. Wheeler and Mansell, whose tender was recommended for acceptance, and bearing in mind the action of the Ministry in reducing the tender for the 62 houses, he had considered reductions in the present tender without detracting from the general standard of the houses. Some minor omissions had been made on consultation with the Chairman and the figures for the respective units were as follows:—

	Original Price	Reduced Price
1 Bedroomed Flats for old people	29s 10 ³ / ₄ d per sq. ft.	28s 8d per sq. ft.
2 Bedroom Maisonettes . . .	25s 5 ¹ / ₂ d “	23s 11 ¹ / ₄ d “
3 “ Houses Type "B"	24s 5 ¹ / ₄ d “	23s 10 ¹ / ₂ d “
3 “ Houses Type "C"	24s 2d “	23s 6 ³ / ₄ d “
3 “ Houses Type "D"	24s 3 ¹ / ₄ d “	23s 8 ¹ / ₄ d “
4 “ Houses	23s 1d “	22s 7f “

In approving Scheme I, the Ministry accepted 22s 6d per sq. ft. for maisonettes, and 21s 6d per sq. ft. for houses, and the present prices appeared reasonable in view of increased cost. The total saving was £2,587 5s. 3d. The tender had been submitted to the Ministry but no reply had yet been received. RESOLVED, That the Town Clerk press for approval, and that if necessary the Chairman and Vice-Chairman interview the Principal Housing Officer as previously authorised.

(c) Foam Slag Houses—[Min. 1435(e)]—Application had been made to the Ministry of Health for preliminary approval to the scheme of 50 foam slag houses in order that provision might be made for materials with the Gloucestershire Stone Company. The Department raised no objection in principle to obtaining stocks of aggregate for foamed slag blocks on the assumption that the cost of erecting houses in this material (including finishing) was comparable with those of traditional materials. The Council were requested to submit the relative layout and house plans for perusal before inviting tenders, together with comments on the question of relative costs. RESOLVED, That

the information available in regard to the erection of houses in this material in Kipling Road, be forwarded to the Ministry, which the Committee considered was a sufficient comparison for this purpose and that the Department be informed layout plans and other information required by them would be submitted in due course. ALSO RESOLVED, That the Borough Surveyor be authorised to instruct the Gloucestershire Stone Company to make provision for the supply of blocks for the erection of these houses as instructed in the above minute.

(d) Erection of Houses by Small Builders—[Min. 1435(h)]—In connection with the proposal that, subject to the approval of the Minister after acceptance of the tender for the 76 houses, small builders should be approached to erect houses on the basis of the accepted tender on certain areas of land available on the Lyn-worth Farm Estate, a letter was submitted from Messrs. Western Estates (Lawes Cherry) Ltd. enquiring whether builders other than those in the Builders' Groups would be afforded the same opportunity. The Borough Surveyor reported that he had in mind in this connection that builders other than those in the Group should be approached, and that if a number of builders could be interested in this project, this would considerably amplify the Council's scheme for the erection of houses. RESOLVED, That the Borough Surveyor be authorised to approach builders in order to ascertain whether they desired to negotiate with the Committee on this basis, subject to the approval of the Minister.

(e) Houses—Reported, that the Contractors had started laying the bases of the first pair of steel houses and that certain portions of the houses had arrived on the site. The Contractor had informed the Borough Surveyor that owing to shortage of materials, it might not be possible to provide asbestos roofing for the houses and suggested aluminium sheeting be substituted. Whilst opposed to this material, he did not desire to delay the houses and had therefore instructed the Contractor to obtain asbestos if possible or failing that, the next best substitute. RESOLVED, That the action of the Borough Surveyor be confirmed. ALSO RESOLVED, That the Common Seal be affixed to the Contract to be entered into with Messrs. Chivers Ltd. for the erection of the houses.

1594--Requisitioning of Unoccupied Houses—Circular 141/46 Ministry of Health was submitted referring to previous circulars in this respect and extending the operation of Circular 138/45 until 31st December, 1946, with a modification that, where an owner notified his intention to occupy the house by himself or his family, the local authority could still retain possession if satisfied that release for such occupation would result in serious under-occupation of the house. The owner could, if he so desired, be allowed to occupy a portion of the premises by himself or his family which the local authority- deemed reasonable and on such terms as might be approved. This modification was considered necessary to ensure as far as possible that all houses were reasonably fully occupied and this was the main intention of the requisitioning powers given to Local Authorities.

1595--Oakley Training College for Men—The Principal of the College applied for use of playing field facilities adjoining the College for 240 students now in training. The land referred to was in the occupation of Mr. Chamberlayne and in the apportionment of the estate, would form part either of the land purchased for the cemetery extension or the proposed playing field, and would not therefore, be required for some time, and there appeared no objection to the proposal. RESOLVED, That the Principal of the College be asked to approach the tenant and informed that the Committee were sympathetic with his requirements and had no objection to the tenant sub-letting for this

purpose. ALSO, That the Town Clerk inform Mr. Chamberlayne of the views of this Committee, and that they would be glad if he would assist the College if possible.

1596—Lauriston House—This property had been requisitioned by the Council and an application was submitted from

Mrs. P. J. Buckingham for permission to rent the garage. RESOLVED, That the garage be let temporarily until required by the tenants at a rent of per month.

1597—Sr. Mark's Community Association—(i) A balance sheet was submitted from the Association for the period March, 1945, to January, 1946, which showed a sound financial position.

(ii) The Gloucestershire County Council had approved in principle the appointment of a full time paid leader for the Youth Section of the Association and also, as an interim measure, a temporary part-time paid leader on four nights per week.

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1598-22 Shelley Avenue—RESOLVED, That the application of the Post Office Telephones Department to place a wire stay in the garden of this house, be approved on the usual terms, and that the Town Clerk sign the agreement.

1599—Furnished Houses (Rent Control Act) 1946—Circular 124/46 Ministry of Health was submitted referring to this Act, and in particular to the second schedule requiring the keeping of a register by local authorities. Local authorities who required the Act to be applied to their area, were urged to make application if not already submitted, and those who had made application were asked to submit the names of persons suggested for appointment to the Tribunals. In regard to the area of Tribunals, it was intended that the area should be such as to ensure that the membership of the Tribunal would be substantially wholtime, at least for some months, and it was anticipated that each Tribunal would operate over a population of at least a quarter of a million, whilst in districts where travelling facilities were good, this might be larger. To meet cases of incapacity, it was proposed to appoint reserve members and offers could be made for either part-time, or for parts of a Tribunal area, and such members would be called upon as and when required. The Circular also outlined the remuneration payable. The Ministry of Works had been instructed to prepare office accommodation, but information from local authorities in this respect should be sent to the Minister, and their help in finding accommodation would be appreciated. The names of Mr. A. Duncan-Somerville and Mr. G. Blagg, J.P., were submitted. RESOLVED, That the Chairman and Town Clerk interview these two gentlemen with a view to their names being submitted for appointment, and if approved, their names be forwarded. ALSO RESOLVED, That similar action be taken in respect of other persons recommended in the meantime.

1600-Oldfield Court, Gloucester Road—The owner of this property, which adjoins the Granleys, had died and the Town Clerk had communicated with the solicitors acting for the executors intimating that the Council might desire either to acquire, or requisition, the property for housing purposes. The solicitors had intimated that the executors were prepared to negotiate for the sale of the property and whilst in the normal way, the Council would make a Compulsory Purchase Order, in view of the success of the District Valuer in his negotiations for the Granleys, the matter had been submitted to him to negotiate upon the instructions of the Estate Management Sub-Committee.

RESOLVED, That this action be approved, without prejudice to the right of the Council to make a Compulsory Purchase Order if found necessary.

1601—Electricity Undertaking—Housing Employees—It was reported that the Electricity Committee had under consideration a similar proposal to that submitted to the last meeting by the Public Health Committee for the erection of houses for their employees and that the Borough Electrical Engineer had been informed of the position in regard to licensing and that it would be necessary for the Electricity Undertaking to approach the Committee in this respect as other persons desiring to erect houses. In view of the housing position it was pointed out that it might be necessary to approach the Ministry of Health in order to obtain their views insofar as these proposals would affect the Council's housing programme. RESOLVED, That the Electricity Committee be informed that any proposal as suggested would have to be considered with other applications for licences and that consideration should be given to the purchase of a large house, or houses, and their conversion which would receive favourable consideration.

1602—Control of Civil Building—It was reported that a further conference of local authorities in this zone had been convened by the Government Departments concerned in order to discuss the present position in regard to labour and materials which was held at Cheltenham on 26th June. Owing to a long discussion on the question of labour, the question of materials had been adjourned to a further meeting. In regard to labour, it had been found some local authorities had not complied with the arrangements made at the last conference allocating labour as to 60% to housing, and 40% to other works. The same allocation was agreed for the period ending 31st December, 1946. At the end of the Conference it was reported by the Government officials that licensing powers for new houses (other than those being erected by the local authorities) would be withdrawn for the time being. As mentioned at the last meeting of the Council, a letter was subsequently received from the Ministry of Health referring to this matter, and stating that in view of the licences already issued in this zone, and the demand upon available labour, for the execution of existing schemes of local authorities, no further licences should be issued without prior approval. This restriction did not apply to licences for rebuilding houses destroyed by enemy action. In other cases, including those where application had already been made but no licence had been issued, and also those cases where licences had lapsed and application was renewed, the applicants should normally be informed that no further licences could be granted or issued for the present. In any particular case where the authority were of opinion that circumstances were exceptional, brief details of the authority's recommendation could be submitted for consideration, although it was emphasised that only in very special circumstances could exceptions be made. As an example of the type of exception, such a case would be where a house would be occupied by persons who were themselves very high in the Council's priority list and in addition such house would be erected by such persons without outside assistance or by a very small builder who could not be expected to undertake the erection of houses for the local authority. The position would be reviewed in due course in the light of progress made in the house-building programmes of local authorities and with the erection of those houses for which licences had been issued and remained valid. In view of the general situation licences should be restricted to essentials. In regard to conversions, the above would not debar the Council from issuing licences for suitable conversion schemes, but strict regard should be given to the amount of additional housing accommodation provided as against the cost converted into terms of labour and materials. It was understood that a cost of conversion up to £400 per family unit would be considered as reasonable.

1603—Accommodation for Industrial Workers—The Town Clerk submitted correspondence with the Ministry of Supply in regard to the accommodation for industrial workers, which was causing serious concern to most of the industrial establishments in this area both in regard to single workers and to married key workers. The Ministry had been informed that the Committee were fully appreciative of the difficulties and that in regard to accommodation for single workers, the Billeting Office, which closed on 3rd March last, transferred their records to the local branch of the Ministry of Labour and National Service, so that these records could be maintained and accommodation given to transferred workers. In regard to married key workers, it had been pointed out that the Housing Committee had on many occasions been asked to give preference to various

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sections of the community, but had decided to adhere to their principle of allocation. They could not agree that a certain percentage of accommodation should be definitely allocated to imported industrial workers as was suggested in the Ministry's letter. The Ministry were informed of the Council's obligation to give reasonable preference to certain persons, the practice in selecting applicants and the present position. The small amount of accommodation available for allocation was indicated, together with the fact that the Council had been informed that they would not receive any more prefabricated bungalows until September, and the slow progress in erecting permanent houses. It had also been pointed out that the Chairman had interviewed the Managing Director of Messrs. A. W. Hawkesley Ltd., in regard to their application for the provision of accommodation for 100 of their workers, who had stated that the manufacture of prefabricated bungalows was retarded owing to their being unable to promise accommodation for workers and their families, and it was understood that the Government were being approached with a view to the Borough and other local authorities in this district being given an additional allocation of bungalows to meet this purpose, such additional allocation not prejudicing the housing programme of local authorities, nor the delivery of bungalows already allocated to such authorities. It was understood a meeting would be held in this area in the near future at which representatives of the Ministries affected, authorities and contractors concerned would discuss the question of manpower, accommodation, transport and ways and means of carrying out the combined commitments in this connection. RESOLVED, That the Committee approve of the replies to the Ministry. ALSO RESOLVED, That the Ministry be informed that in this Council's opinion, better use could be made of the hostels established in this area, which at the moment present difficulties owing to families not being permitted, and that as mentioned in connection with the application of Messrs. Hawksley, other local authorities in whose area the industrial works were situated should be approached rather than applications in this respect being confined to Cheltenham.

1604—Building Apprenticeship Scheme, Chelt Road—In view of the good progress being made on the two houses under construction by building apprenticeship labour in Chelt Road, the Borough Surveyor recommended that the scheme be extended to include an adjoining pair of houses. RESOLVED, That this be approved, and that the Building Apprenticeship Committee be approached accordingly in order that they might submit a recommendation in this respect.

H. T. BUSH, Chairman:

WATER COMMITTEE.

9th July, 1946. Present—Alderman Ward (Chairman); The Deputy Mayor ; Alderman Pates and Trye ; Councillors Addis, Bush, Midwinter, Morris and Strickland.

1605--Borough Engineer's Report—The report of the Borough Engineer for the month of June was read :—

DAILY YIELD OF SPRINGS

Spring	For month ended 30th June, 1946	Average for corresponding period during past 3 years
Hewletts Springs	93,000	74,000
Dowdeswell	466,000	319,000

CONTENTS OF RESERVOIRS

Estimated usable quantity about 80,080,000 gallons.

1606—Rural Water Supplies—(i) (Mins. 1170 and 1424)—On 28th June, representatives of this Committee met representatives of the Cheltenham Rural District Council and also of the Gloucestershire County Council, to discuss certain outstanding questions upon water supplies to rural areas. As a result of the Conference it was decided, amongst other things, to recommend the following : —

(a) That the Corporation assume responsibility for submission to the Ministry of Health and to the County Council of schemes for water supplies for the Parishes of Twyning and also Lower Apperley and Deerhurst Walton, which schemes have already been prepared by the Rural District Council. Also that the R.D.C. mains be taken over by the Council at a value to be agreed.

(b) That the Corporation afford a supply to the Rural District Council at Little Shurdington for supply outside the statutory water limits, subject to the consent of the Gloucester Corporation.

(c) That the Corporation's scheme for supplying water to Leckhampton Hill (Min. 1424) be proceeded with as a matter of urgency.

The Borough Surveyor submitted the following observations upon the proposals outlined above.

With regard to (a) he was still awaiting details of the schemes prepared by the Rural District Council upon which must be based the proposals to be submitted to this Committee. In each instance the proposal was in line with the accepted policy of the Corporation, to assume control of the distribution of water in its own area. The Twyning scheme was an extension of the Shuthonger bulk supply and arrangements would have to be made to terminate the agreement with the Rural District Council and to assume their liabilities for the portion of the main in Tewkesbury Borough until such time as it should automatically devolve on the latter. With regard to (b), Little Shurdington village lies partly within and partly without the water area of the Corporation's undertaking, the portion outside being within the water area of the Gloucester City Council. The Borough Surveyor recommended that the Corporation consider assuming responsibility for supplying in detail within its own boundaries.

With regard to (c) a scheme for a supply to Leckhampton Hill had already been submitted to the Ministry. RESOLVED, That the recommendations be approved and adopted. RESOLVED ALSO, That application be made to the Gloucester Corporation for consent to this Council supplying Little Shurdington.

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(ii) Supply to Cleeve Station.-The Cheltenham R.D.C. stated that the L.M.S. Railway Co. had enquired whether they could supply engines at Cleeve Station, such supply to be taken from the District Council's main serving Stoke Orchard Station adjoining. The Company's requirements would be approximately 700,000 gallons per week.

The R.D.C. had investigated the position when it was found that Cleeve Station was just inside the Corporation's area of supply so that if the District Council agreed to serve the Railway Company from their Bishops Cleeve main, the arrangement would presumably require the sanction of the Corporation and such sanction was therefore sought. It was suggested that to enable this supply to be given a further length of 6" main be laid from the Corporation's main near the Race Course, along Evesham Road, to connect with the District Council's existing main at Newlands, the Corporation giving a bulk supply through this main. The proposal would also provide a valuable additional supply for the Bishops Cleeve area.

The R.D.C. enquired the terms upon which a bulk supply could be afforded and suggested 1s 3d. per thousand gallons for the first 1,500,000 gallons per quarter, and 1s per thousand gallons for all water consumed beyond that quantity. This would enable them to charge the Railway Company 1s 6d per thousand gallons reduced to 1s 3d per thousand gallons on the basis mentioned.

The Borough Surveyor had considered the request and outlined four alternative means of providing a supply. The Committee, however, were not clear upon the Rural District Council's proposals and as to whether it was their intention that the Corporation's water, if made available, should be regarded as the chief source of supply to the Railway Company or whether it would be an alternative to the District Council's own supply should the latter, at any time, not prove sufficient. RESOLVED, That before reaching a final conclusion upon the application, including the proposed method of supply, the position be clarified and that the Rural District Council be informed that in the event of a supply being afforded, the Council would require a minimum quarterly payment.

1607—Priors Park—Tewkesbury—The Tewkesbury Borough Council made application for the Corporation, in accordance with their practice, to lay water mains to their permanent housing estate at Priors Park and, as a matter of urgency, the Borough Engineer stated that he had agreed to carry out the work upon the usual terms, namely, an annual payment by the Tewkesbury Borough Council of 7 ½ % calculated on the Corporation's expenditure, including the Corporation's share of the cost of trench excavation and re-filling to be carried out by the site contractor but excluding the cost of fixing hydrants which would be recoverable from the Tewkesbury Borough Council in a lump sum. The estimated expenditure amounted to £6,300. RESOLVED, That approval be given.

1608—Brooklyn Gardens—Extension of Main—Messrs. Western Estates (Lawes, Cherry) Ltd. made application for the extension of the water main for one hundred yards at this site to supply six houses about to be erected. The estimated revenue would amount to between £12 and £15 per

annum which would cover the guarantee permitted under the Water Act, 1945. The estimated cost of the main (£100) had been deposited and this sum would be returnable when the houses were erected and occupied on the basis of £8 for each £1 of revenue received. RESOLVED, That the main be laid upon the terms submitted.

1609—Dowdeswell Court—The County Education Committee were urgently in need of premises which could, with-out appreciable adaptation, be used as a Residential School for educable mentally sub-normal children and asked whether it would be possible to use Dowdeswell Court for the purpose, either by purchase or lease of the property. The Committee were not agreeable to a sale but were prepared to consider a lease to the County Council, upon certain terms and conditions, such lease to contain strict provisions for the preservation and protection of the water supply and of the Mansion. RESOLVED, That a lease of the property to the County Council., as outlined above, be approved in principle and that the Town Clerk be authorised to negotiate terms for approval by the Committee.

1610—Proposed Depot; Tewkesbury—Negotiations for the acquisition of a suitable site for a Depot had not been successfully concluded. RESOLVED, That the Borough Engineer pursue enquiries in an endeavour to obtain land suitable for the purpose.

1611—Building Materials and Components—Ministry of Health Circular 135/46—Read this Circular on the subject of a scheme for priority distribution of building materials and components. The position of Water Undertakers had received further consideration and it was felt that their special problems could not conveniently be dealt with under the existing priority procedure and alternative arrangements had been made. All Statutory Water Undertakers would be accorded a blanket materials priority to cover building materials and components needed for essential repair and maintenance work and for new connection to mains. This would be based, in the first instance, upon materials and components actually used during the quarter ended 31st March, 1946, and each Undertaker was requested to furnish a statement in the manner indicated when a special priority certificate would be issued for production to Water Undertakers' suppliers to enable stocks to, be replaced and would cover requirements for the three months commencing 1st July. Subsequently a statement of materials and components used during the June quarter should be forwarded when a second special priority certificate would be issued. RESOLVED, That the Borough Engineer take appropriate steps accordingly.

1612—Sick Pay During the four weeks ended 30th June two employees had received sick pay amounting to £7 15s. 1d.

1613—Typewriter—The Borough Engineer recommended the purchase of a second-hand, typewriter for the use of the Water Department. RESOLVED, That A purchase be authorised and that the Chairman be empowered to accept a suitable quotation.

1614—British Waterworks' Association Annual Conference—I-The Association had expressed appreciation of all the arrangements and efforts made for their annual Conference held in Cheltenham, in June, which had been most successful and enjoyed by all who attended.

E. L. WARD, Chairman.

PUBLIC HEALTH COMMITTEE.

8th July, 1946. Present—Councillor Biggs (Chairman) ; The Mayor ; Alderman Leigh James ; Councillors Bayliss, Bettridge, Compton, Rev. de Courcy Ireland, Gardner, Garland, Strickland and Thompson.

1615—Housing Act 1936—(i) 6 Kew Place—Further consideration was given to the making of a demolition order in respect of this property, which had been inspected by the Committee following an interview with the architect, who appeared on behalf of the owner at the last meeting, when plans were submitted for works to this, and the two adjoining properties. The properties were also included in a proposed redevelopment area under the town planning scheme. RESOLVED, That, having regard to the considerable expense necessary to render the premises suitable for human habitation, which the Committee did not consider reasonable, and the necessity for rehousing the occupants and demolishing the property in accordance with the redevelopment proposals for this area as soon as possible, the Council be recommended to acquire Nos. 6, 7 and 8 Kew Place and carry out the most urgent works sufficient to enable them to be temporarily occupied. ALSO RESOLVED, That the Town Clerk be authorised to negotiate accordingly.

(ii) Basements at 16 Sydenham Villas Road, 14 Benning ton Street, 13 Grosvenor Place, 6 Beaufort Buildings, The Limes, Bayshill Road—The Sub-Committee reported on their inspection of the above basements. The Medical Officer of Health also submitted representations thereon. RESOLVED, That the Council, being satisfied that the above-mentioned parts of the said buildings were occupied, or were of a type suitable for occupation by persons of the working classes, and were unfit for human habitation, and were not capable at reasonable expense of being rendered so fit, that notices be served under Sec. 12 of the Housing Act, 1936, upon the owners, upon the persons having control of the said Darts of the said buildings, and the mortgages if any, that the conditions of the said parts of the said buildings, and offers with respect to the carrying out of works or the future use thereof would be considered at a meeting of this Committee to be held on the 16th September, 1946.

(iii) 1 Bubb's Cottages (late 3 York Street)—RESOLVED, That in view of the condition of the property, the licence for re-occupation be not renewed, after expiring in September next.

(iv) 1 Spa Place—This property was being acquired, with adjoining property, for street widening purposes, completion being deferred until December next. The roof of No. 1 was in a bad condition and a statutory notice was served upon the present owner to execute repairs, which had not been complied with, and instructions were asked as to enforcement of the notice. RESOLVED, That the owner be requested to comply with the notice and failing compliance tenders be invited for the execution of works by the Council at the owner's expense. ALSO RESOLVED, That the Chairman be authorised to accept a tender.

1616—Factories Act, 1937—(i) Paint Spraying Shop, Chapel Street—(Min. 1450)---Certain members of the Committee had made individual inspections of these premises and had no complaints to make of smell. RESOLVED, that no further action be taken at the present time.

Bresson Aircraft Ltd., Commercial Street—Attention had been drawn to an alleged nuisance at this factory owing to the unsatisfactory disposal of the effluvia from the spraying. An inspection had been made by the Chief Sanitary Inspector, the Planning Officer and H.M. Inspector of Factories with

the Managing Director of the firm. The Managing Director undertook that the use of cellulose would be discontinued, and it was pro-posed to employ stove enamel, in conjunction with an infra-red stoving tunnel for quick drying, which would eliminate any nuisance. Further complaints received after the inspection disclosed that further spraying with cellulose lacquer had been carried out. A written undertaking had now been given by the firm that only stove enamelling would take place at these premises. RESOLVED, That the matter be deferred to the next meeting pending further investigations by the Borough Surveyor, the Chief Sanitary Inspector and the Planning Officer.

(iii) 6 Montpellier Walk—The Chief Sanitary Inspector reported that an underground room at these premises was used for the preparation of food for sale and consumption and as an underground bakehouse. The premises had been inspected and in his opinion were unsuitable for such use and the conditions were prejudicial to the health of persons employed. RESOLVED, That steps be taken to prevent the use of the room for the above purposes.

1617—Public Health Act, 1936—Nos. 17 and 19 Royal Parade—Arising out of a complaint of nuisance by flooding in the basement of No. 19 Royal Parade, it was found that No. 17 Royal Parade was connected to an old defective sewer, whilst the remaining houses had been connected to a modern sewer at the rear of the premises. Similar work should have been carried out at No. 17 simultaneously, As the premises were connected to a public sewer, the owners could not be required by notice to connect to the modern sewer at their expense, which was estimated to cost £40. Temporary work had been carried out to prevent a nuisance until the premises could be connected to the new sewer. RESOLVED, That the Borough Surveyor be authorised to carry out the work at the Council's expense.

1618—School Medical Services—The County Council, as the Local Education Authority, had approved the appointment of two wholtime assistant Medical Officers, one male and one female, and one wholtime School Dentist. The Education Committee agreed that a portion of the services of either, or all, of these officers should be utilised by this Committee, subject to appropriate financial adjustments. RESOLVED, That the Medical Officer of Health submit a report to a future meeting outlining the duties to be allocated to such officers, and the apportionment of their salaries, and that the question of accommodation be referred to the Establishment Committee.

1619—Smoke Abatement—(a) Sunshine Laundry, Churchill Road--The Chief Sanitary Inspector reported that following an inspection by officials of the Ministry of Fuel, this firm had tried using coke only with forced draught, but this had not been successful and did not meet the demands on the boiler. Subsequently, a mixture of coke and coal of a better quantity than hitherto had been employed, and at the time of his inspection, only a light brown smoke was being given off, which did not appear to be causing any nuisance.

(b) Crooks Laundry, Croft Street—The fuel quality had not improved and the possibility of using oil as fuel was being considered. Further reports would be submitted in due course.

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(c) Oakland Laundry, Prestbury Road A nuisance was still arising from these premises and further dilapidations had occurred as the chimney top was badly perforated owing to corrosion. A new metal stack of heavier gauge was being supplied but this was delayed pending the arrival of

scaffolding from Bristol. Following two visits by officials of the Ministry of Fuel, the quality of fuel supplied had improved slightly but it was still of a low grade.

1620—Maternity Home—(Min. 1459)—A report of the meeting between representatives of the Cheltenham Corporation, Gloucestershire County Council and the Cheltenham General and Eye Hospitals, held on the 27th June, 1946, referred to in Min. 164.4 (Maternity and Child Welfare Committee) had been circulated to the Committee, and it was understood that a further meeting was being held in the near future to consider revised plans.

1621—Cleevemount Estate—Water Course—The Town Clerk reported further on his investigations into the ownership of this stream and the complaints of flooding. RESOLVED, That statutory notices be served upon the owners concerned under Sections 93 and 259 of the Public Health Act, 1936, requiring them to carry out the necessary work and to abate the nuisance.

1622—Arle Tank House—Messrs. Dowty Equipment Ltd. have given notice to terminate their tenancy of the Arle Tank House on 29th September, 1946. RESOLVED, That the use of the building be granted to the Borough Surveyor on the expiration of the tenancy.

1623—The Runnings, Swindon Road—(Min. 5 0—Proposed Dairy—The Borough Surveyor reported that he had had several interviews with Mr. Grellier of Messrs. Taylor Nash & Co., and his architect in regard to sewage disposal and had finally agreed upon a scheme. There was, however, some difference of opinion as to the quantities of waste which would ultimately have to be dealt with but no useful purpose would be served at this juncture in requiring excessive works to be carried out. He had however asked for an assurance that should the load from the works be increased necessary extensions to the plant would be carried out by the owners. RESOLVED, That subject to the approval of the Rural District Council, the scheme now recommended be approved.

1624—Diphtheria Immunisation—(i) The Medical Officer of Health submitted the following report upon diphtheria immunisation treatment for the month of June, 1946.

No. of new cases (immunisation commenced)	70
No. of injections given ...	164
No. of cases in which treatment was completed during the month (total 94)	
(a) under 5 years	86
(b) Aged 5-15 years	6
No. of Schick Tests . .	—

Clinics were held as follows:—

Clarence Square Day Nursery, 1 ; School Clinic, 2 ; Whaddon Welfare Centre, 1

(ii) Quarterly report on Birthday letters:—

No. of letters sent during the quarter	217
No. of replies received	79
No. of children covered by these replies ...	81
Total number of children immunised under the Borough Scheme since its commencement	9,513

1625—Rat Infestation—(Min. 1281)—Private Dwellings Special Scheme—The Ministry of Food have now approved the inclusion of this Council in this Scheme as mentioned in the above minute. A joint circular from Local Government Associations was submitted calling attention to the urgency of this problem and asking authorities to render all assistance. A further circular N.S.12 was also submitted from the Ministry of Food emphasising that the scheme applied only to private dwellings and that the grant of 60% was contingent on the balance of 40% being borne by local authorities and that no charge would be made to owners and occupiers of private dwellings except where rat infestation was attributable to the occupier's neglect. RESOLVED, That advertisements be inserted in the local press calling the attention of the public to this scheme.

1626—Food and Drugs Act, 1938—(i) The Chief Sanitary Inspector submitted reports of the Public Analyst on samples Nos. 735, 736, 738, 740 to 741 (malt vinegar) which were satisfactory. Sample 737 was not satisfactory and a further sample would be taken. (ii) Ice Cream—RESOLVED, That the application of the Crackerjack Cafes for registration of their premises at Nos. 1 and 2 Montpellier Avenue and No. 22 Margaret Road for the sale or manufacture of ice cream be approved.

1627—Vital Statistics—The Medical Officer of Health submitted an extract from his annual report for 1945. The population of the borough estimated by the Registrar General for mid-1945 was 59,030 as compared with 60,810 in 1944. Births during 1945 were 2147, including 72 still-births ; number of births to permanent residents was 1154; illegitimate births 171—a rate of 148 per 1000 total births. Deaths were 856 giving a mortality rate of 14.5 per 1000 population. The Registrar General had not yet been able to provide accurate comparable figures owing to the local movements during the war. Taking the last figures furnished, the mortality rate was 11.89 as compared with 11.4 for the whole country. Fifty-five infants under one year of age born to residents died during the year giving an infant mortality rate of 49 per 1000 as compared with 54 for the large towns and 46 for the whole country. One resident died from causes associated with child birth giving a mortality rate of 0.89 per 1000 births compared with 1.46 for the whole country.

C. W. BIGGS, Chairman.

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MATERNITY AND CHILD WELFARE COMMITTEE.

10th July, 1946. Present--Alderman Leigh James (Chairman) ; Councillors Carter, Garland, Green, Grimwade and Morris ; :Mesdames Booy, Hopkins, Mellersh, Wood and Miss Tinson.

1628--Health Visitors—(a) The following is a summary of the work done by the Health Visitors.

Quarter-30th June, 1946.

No. of children on Register	4287
" Un-notified live births discovered (when checked with Registrar's Birth Returns)	12
" Home Visits paid by Health Visitors :	
(a) 1 year and under	1721
(b) Over 1 year .. .	2240

“	First visits paid by Health Visitors	272
“	Ante-Natal cases visited by Health Visitors	
“	(a) New cases	73
“	(b) Return cases	48
“	Special visits to mothers	204
“	Chickenpox cases visited by Health Visitors	1
“	Measles do.	—
“	German Measles do.	—
“	Whooping Cough do.	12
“	Mumps do.	13
“	Ophthalmia Neonatorum cases do.	—
“	Scarlet Fever do.	—
“	Attendances of Health Visitors at Centres	83
“	Cases reported to N.S.P.C.C.	1

(b) Children's Act	Health Visitors	School Nurses
No. of Children on Register at end of quarter	67	14
“ Foster mothers on Register at end of quarter	16	11
“ Visits paid under Children's Act	60	11

1629-Cheltenham Infant Welfare Association—Quarterly Report—Read, Report for the quarter ended 30th June, 1946. The attendance at the Centres had been as follows:—

		Infants	Toddlers
At Highbury	(11 meetings)	550	374
At Bethesda	11 “)	504	329
At St. Mark's	(10 ”)	380	331
At Baker Street	(11 “)	366	228
At Whaddon	(11 “)	467	187

(b) Annual Report—The Committee considered the report of the Association for the year ended March 31st, 1946. The pressure on the Welfare Centres had considerably eased. The Committee of the Association wished to place on record their gratitude to Dr. Billings for her valuable and regular assistance to Dr. Brown during a most difficult period, and welcomed the return of Dr. Grassie after 4 ½ years' military service. Dr. Christie had resigned from the post of Medical Officer to the Toddlers' Clinic, which she had held since its commencement in 1937, and Dr. Brown had been appointed as her successor. Mrs. Appleby, who for many years was in charge of the medicine and food order department, had resigned from the Committee on her departure from Cheltenham, as also had Miss Pratt. The Association recorded their thanks to the many helpers who, although themselves in great domestic difficulties, gave regularly of their time and so ensured that no centre was closed during the war years. RESOLVED, That letters of appreciation and thanks be sent to Mrs. Appleby and Miss Pratt.

1630—Gynaecological Clinic—The Medical Officer of Health reported that 7 Clinics had been held, and the total number of attendances was 36 including 20 Borough patients.

1631—Midwives' Acts—Medical Assistance—The Medical Officer of Health reported the total amount of doctors' fees claimed for the period from April, 1946 to June 30th, 1946, was £16 11s. 6d. of which £16 1s. 6d. was chargeable to patients. With regard to the collection of outstanding fees, the Town Clerk asked that a statement be supplied to him so that he might apply for payment, special cases of hardship being brought before the Sub-Committee for consideration. RESOLVED, That this be approved.

1632—Sunnyside Maternity Home—The Medical Officer of Health reported on the circumstances affecting four special cases. RESOLVED:—

(a) That one case be adjourned for further investigation and report.

(b) That the second case be exempted from payment of any fees.

(c) That in the third case the amount outstanding, namely, £12 15s. 0d. be written off as irrecoverable.

(d) That in the fourth case the offer to make a small weekly payment in reduction of the outstanding amount of £15 15s. 0d. be accepted.

1633—Children Act—The Medical Officer of Health submitted list of foster mothers for registration and recommended the maximum number of children allowed should be as follows :—

Name	Address	Maximum number of children allowed
Mrs. Brain	143, Clyde Crescent	1
Mrs. Reynolds	162, Swindon Road	1
Mrs. Garrett	Alma Cottages off New Street	1

RESOLVED, That these recommendations be approved and adopted.

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1634—Dentistry—The Medical Officer of Health submitted report on the work carried out by the School Dentist during the quarter ended June 1946. One necessitous mother had been assisted to obtain dentures.

1635—Orthopaedic Scheme—Miss Seaton, Orthopaedic, Nurse, had resigned as she was leaving the Hospital, and suggested that Miss Mustoe, her successor there, should be appointed in her place. RESOLVED, That this be approved subject to Miss Mustoe holding the necessary qualifications.

1636—Adoptions—The Medical Officer of Health reported the Committee was represented at the Cheltenham Court in connection with 5 cases, comprising 3 Borough cases and 2 County cases.

1637—Maternity Accommodation for Unmarried Mother—A request was received from Sister Jefferies of St. Catherine's Home to provide Maternity accommodation for an unmarried expectant mother (aged 16) living with her parents. The Committee had on previous occasions provided such accommodation, and St. Joseph's Home, Surrey, were willing to take her. The fees were £1 a week

before confinement and 25s a week after, towards which the parents would contribute 10s per week. RESOLVED, That this be approved for a period of four months.

1638—Health Visitor—Miss Latham had resigned her appointment to take up another post near her home in Lancaster. She was due to leave on August 19th but applied to leave on 12th August to enable her to take one week's paid holiday. It was suggested that efforts be made to retain her apartments for her successor. RESOLVED (a) That Miss Latham's application be granted.

(b) That advertisements be issued for a Health Visitor on the Rushcliffe Scale and that the Home Helps Sub-Committee interview applicants and make the appointment.

(c) That if possible Miss Latham's accommodation be retained and the householder offered a retaining fee not exceeding 7s per week.

1639---Home Help Service—(a) The Medical Officer of Health submitted report of the work done for the quarter ended 10th June last. 50 cases were assisted, and 431 visits made. There were now 7 whole-time and 3 part-time. Home Helps employed. 4 were dismissed during the quarter, owing to unsatisfactory work, and another had resigned. The amount charged to householders was £91 12s. 2 ½ d. 8 special cases were assisted, and under the Neighbourly Service which was now run on the line of the Home Help Service, 7 cases were attended. A part-time assistant had been appointed, and generally the service was expanding and getting more widely known. RESOLVED, That efforts be made to obtain more Home Helps.

(b) The Committee considered request from the Home Helps' Organiser for transport, and the Medical Officer of Health submitted statement of a typical day's visits by her. The Organiser at present used a bicycle, for which she received an allowance, but it was understood she had recently ordered an Autocycle, though this had not been delivered. RESOLVED, That consideration be adjourned until the Autocycle was delivered.

(c) Circular 110/46—Home Helps and Domestic Helps—This Ministry of Health circular urged the development of adequate schemes, and gave details of arrangements operating in two of the most successful schemes investigated. It was desired that authorities should build up as large a service as possible, and it was pointed out that in some places the service was assisted or carried out by the Women's Voluntary Services on behalf of the Welfare Authority, and where possible aid should be obtained from these voluntary bodies. It was realised a full time Organiser was essential to success, the Minister would no longer raise any objection to the appointment of a full time paid Organiser, and proposals should be submitted to the Ministry for approval. The Circular also dealt with remuneration of helpers and scales of recovery from householders. It was proposed to circulate to Welfare Authorities from time to time information about progress made in organising these schemes, and any special features which had contributed to success, and the Minister invited authorities to submit a brief report on these lines as at 30th September next. RESOLVED, That application be made to the Ministry of Health for approval to Miss Langford's appointment. RESOLVED ALSO, That the Circular be referred for consideration of the Sub-Committee.

1640—Birth Rate—Read Circular 96/46 from Ministry of Health calling attention to the steep rise in the birth rate during the first half year, and which may continue during the third quarter. In these circumstances Welfare Authorities and other agencies concerned with maternity work would wish to

take all practical steps to cope with the extra load which this increase would place on the maternity services. The Circular was accompanied by a memorandum containing suggestions for consideration. Beds in Institutions should be reserved first for those who for good medical reasons ought not to have their confinements at home, and secondly for those whose home conditions were so extremely unsatisfactory that a domiciliary confinement was impossible. It might become necessary for admissions to be made strictly according to priority of need, instead of order of application. Maternity units should take advantage of the decision of the Central Midwives' Board that a midwife need not attend a patient after the tenth day, to discharge all patients on that day unless medical considerations demand otherwise. Consideration should be given to helping domiciliary midwives who have no motor car by providing one from other services, and midwives who had their own cars' might be relieved from the strain of driving by the employment of a driver. In suitable cases use might be made of Auto-Cycles instead of pedal Cycles. Every effort should, be made to secure the services of qualified midwives not practising as such, and possibly health visitors might be temporarily seconded to the midwifery service, as also might those school nurses who were midwives. It might also be possible for County and District Nursing Associations to make arrangements to release temporarily for midwifery or maternity nursing, district nurses now engaged on general nursing, and every effort should be made to recruit and make full use of midwives and maternity nurses willing to give part-time or spare-time help. Under Defence Regulation 33, the local supervising authority could make, an Order enabling a midwife, who has surrendered her certificate to resume practice, and consideration should be given to obtaining assistance from voluntary organisations such as the St. John Ambulance Brigade and British Red Cross Society. RESOLVED, That the Medical Officer of Health issue advertisements appealing for midwives who have ceased to practice to take up work again either full-time or part-time.

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1641—Pupil Midwives—Read Circular 119/46 from Ministry of health in regard to increased salaries for pupil midwives. Pupil Midwives who were State Registered Nurses would now receive £85 per annum, and if not State Registered £60 during the first year, £65 during the second year until they passed the first examination and £80 per annum during second period of training. The revised salaries were made retrospective to 1st January, 1946, and pupil midwives should be placed on the new scales at the point they would have reached had the scales been in operation throughout their period of training. The additional expenditure would rank for grant. RESOLVED, That the Pupil Midwives of Victoria Home be paid the new rates from 1st January, 1946, and the grant to the District Nursing Association increased accordingly.

1642—Health Visitors' Uniform—The Town Clerk reported letter from the Ministry of Health stating the Nurses' Salaries Committee considered that where uniform supplied included a coat and skirt, suitable blouses should also be provided as part of that uniform. RESOLVED, That Health Visitors be supplied with two white blouses a year.

1643—Day Nurseries—(Ministry of Health Circular 221/45;-The Town Clerk reported the Minister had approved the scheme submitted under this Circular. Originally it was provided that any capital expenditure exceeding £30 on structural alterations or additional equipment at each Nursery at any one time should be submitted for the Minister's prior approval, but this had subsequently been increased to £100 per Nursery.

1644—Provision of Maternity Accommodation—The Committee considered the report of the meeting between representatives of the Gloucestershire County Council, the General Hospital and this Council with regard to the proposal to provide maternity accommodation by the erection of huts in the grounds adjoining the General Hospital to take the place of Sunnyside Maternity Home when this was returned to the County Public Assistance Committee. Arising out of the proposal was the question of Nurses' accommodation, and provision of a kitchen,, stores, etc., and it had been suggested that a further but be erected. These matters were being further investigated and further plans prepared, and another meeting was to be held this week when it was hoped a representative of the Ministry of Health would attend.

1645—Thirlestaine Court Nursery—(a) (Min. 1102)—At the meeting of the Committee held on the 25th April, 1946,. the Council authorised the acquisition of Thirlestaine Court for £4,500, and application to the Ministry of Health for loan sanction for the purchase price and to the Public Works Loan Board for a mortgage, in, addition to the purchase price, a sum of £45 should be included for stamp duty on Conveyance. RESOLVED, That the application be amended accordingly.

(b) It was a term of the Contract that the Council should take over fixtures and fittings at a valuation, and the Town Clerk reported he had accordingly instructed Messrs. Young & Gilling to act for the Council and agree the valuation on their behalf. RESOLVED, That the Town Clerk's action be approved.

1646—Nurseries Sub-Committee—Read, report of the Sub-Committee of their meetings on 23rd May, 25th June and 4th July, which included the reports of Thirlestaine Court Sub-Committee.

The shortage of staff at all Nurseries was still very serious and the Sub-Committee had taken up the question of the scales of salaries of Day Nursery Staff, and have been informed that the matter was receiving consideration by the Ministry.

The scale of fees payable by Mothers had been revised, the fee being increased to 9s with power to the Chairman of the Sub-Committee to make reductions in cases of hardship. The Scale had been approved by the Ministry of Health.

Owing to the shortage of staff it had been found necessary to close each Nursery for two Weeks to enable the staff to take holidays.

The Ministry of Education had drawn attention to the great shortage of occupational toys at the Nurseries ; lists and prices had been obtained from three firms and these were submitted.

It was recommended that some of the equipment from Montpellier British Restaurant be, transferred to the Nurseries.

The Borough Surveyor had obtained tenders for the necessary alterations to the sanitary arrangements at the Thirlestaine Court Nursery and the Sub-Committee recommended that the tender of Messrs. Billings & Son (the lowest tender received) amounting to £175 12s. 0d. be accepted subject to such amendments as may be necessary to provide for sluices instead of sinks on one of the two floors.

The Day Nurseries all required redecorating and repairs to linoleum, improvement to the Nurses' accommodation by providing windows in the air raid shelter walls and conversion of the emergency exits into larders and providing in the existing larders wash-hand basins for use by the staff. It was also necessary to provide storage accommodation for toys by partitioning off the perambulator sheds, and instructions had been-given to the Borough Surveyor to have this work carried out by direct labour. It was anticipated, that the cost would not exceed £100 per nursery which could be expended without approval by the Ministry of Health. RESOLVED, That the, report of the Sub-Committee be approved and adopted. RESOLVED ALSO, That the Sub-Committee be authorised to spend a sum not exceeding £150 on the provision of toys forth three Nurseries and Thirlestaine Court Nursery.

1647—Victoria Home—Consideration was given to the letter from the Victoria Home requesting a substantial increase in the grant made by this Council for midwifery services. RESOLVED, That consideration be adjourned to the next meeting, and in the meantime the Victoria Home be asked to supply copies of their accounts and balance sheet.

LEIGH JAMES, Chairman.

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TOWN IMPROVEMENT AND SPA COMMITTEE.

12th July, 1946. Present—The Deputy Mayor (Chairman); Alderman Pates and Ward; Councillors Bayliss, Bush, Fildes, Green, Grimwade, Mann, Morris, Readings and Thompson; and Mr. A. Palmer.

1648—Entertainments Sub-Committee—The Entertainments Sub-Committee met on 26th June and 10th July. (Report circulated herewith, together with Bar Trading Account for year ended 31st March, 1946 ; Report of Music Festival Advisory Committee of their meeting on 24th June ; and preliminary report of Entertainments' Manager upon the Music Festival, 1/5 July).

With regard to Item II(a), the Borough Surveyor was unable to submit alternative quotations from local firms for the erection of a second box office at the Town Hall although it was understood that certain firms could carry out the work. RESOLVED, (i) That the Chairman be empowered to accept a suitable quotation for a second box office at the Town Hall.

(ii) That with regard to Item II(b), the Borough Surveyor prepare a site plan indicating the exact position of the cycle racks and the extent of the shrubbery adjacent to the New Club to be removed, but before reaching a definite decision the Entertainments' Sub-Committee inspect the position to ascertain its suitability.

(iii) That Item II(d) be not approved and that the Entertainments' Sub-Committee explore further the question of providing adequate floor covering for the Town Hall and report thereon.

(iv) That the Committee's thanks and congratulations be conveyed to the Music Festival Advisory Committee, and in particular to the Entertainments Manager, for the work undertaken in connection with the recent Festival and the success achieved.

(v) That, subject to the above decisions, the report be approved and adopted.

1649—Health and Holiday Resort Sub-Committee--The Health and Holiday Resort Sub-Committee met on 2nd July, (Report circulated herewith).

With regard to Item 4(c), recommendation (iv), the Borough Surveyor had inspected the Alstone Baths and in his opinion the most suitable site for a cycle park was upon land which the Council had acquired from the Great Western Railway Company for future extensions. The estimated cost of providing concrete cycle blocks and the necessary fencing between the park and property belonging to the Railway Company was £70.

With regard to Item 5(e), recommendation (ii), the Borough Surveyor stated that it was impossible to obtain, before next season, an additional supply of bags or baskets for the deposit of clothing at Sandford Pool. RESOLVED :—(i) That the Borough Surveyor proceed with the erection of cycle blocks at Alstone Baths as proposed.

(ii) That with regard to Item 5(c), to achieve uniformity, the admission charges to Sandford Pool for school children on week days be fixed at 3d., the charge of 6d. for Sundays to remain as at present, such revised charges to operate as from 15th July ; also that the revisions be made applicable to the Tewkesbury High School and the Southgate Boys' Club, Gloucester, from whom applications for reduced charges for parties have been submitted ; also that Min. 727/45, including the report of the Health and Holiday Resort Sub-Committee of their meeting on 6th March, 1945, be varied accordingly.

(iii) That with regard to Item 5(e) additional supplies of bags or baskets for the deposit of clothing at Sand-ford Pool be acquired before the opening of the 1947 season.

(iv) That no objection be raised to the Cheltenham Swimming and Water Polo Club using Sandford Pool on Sunday morning, 7th July, for the Club Mile Championship.

(v) That subject to the above decisions the report be approved and adopted.

1650—Travel Association—(Min. 1466)—At the Annual General Meeting of the Association on 27th June, the Mayor was re-elected a member of the Grand Council.

1651—Nalگو Conference, 1950—The Cheltenham Municipal Officers' Guild wished to extend an invitation to NALGO to hold their Annual Conference in Cheltenham in 1950 and desired the Committee's approval and the grant-ing of facilities, should the invitation be accepted. NALGO had already decided to hold its Conferences in Southport, Bournemouth and Aberdeen in 1947, 1948 and 1949 respectively. RESOLVED, That the proposal be welcomed and that the Guild be informed that should the invitation be accepted the Council will give their utmost support thereto.

1652—Entertainments Manager's Department—RESOLVED, That a special meeting of this Committee be held on 17th July to consider the staffing of the Entertainments Manager's department.

T. WILFRED WAITE, Chairman.

CEMETERY AND CREMATORIUM COMMITTEE.

12th July, 1946. Present—Councillors Rev. de Courcy Ireland (Chairman), Bettridge, Carter, Fildes and Readings.

163—Superintendent's Report—During the period 18th May to 5th July, there were 78 interments and 79 cremations. Grave Spaces sold : 1st Position nil ; 2nd Position 3 ; 3rd Position nil ; 4th Position 11. New Memorials erected 16 ; Additional Inscriptions 7.

1654—Grants of Grave Spaces Sold—RESOLVED, That the Common Seal be affixed to Grants Nos 11324 to 11337 inclusive.

1655—Designs—RESOLVED, That designs Nos. 4244 to 4264 inclusive, as set out in the designs book, signed by the Chairman, be approved.

1656—Maintenance of Graves—(Min. 1254) (a) The Superintendent reported that to date 31 relatives had given orders for turfing and resoiling of plots.

(b) A number of applications had been made for keeping graves tidy, but not planted, for say, a period of twelve months. The present staff could cope with a limited number of orders and he recommended a yearly charge of 12s 6d. for this service. RESOLVED, That this be approved.

(c) Messrs. Hopwood & Son maintained 58 graves for which the owners had paid lump sums to the Council for perpetual maintenance. The Superintendent recommended he should undertake this work and the agreement with Messrs. Hopwood be terminated as from 30th September next. RESOLVED, That this be approved.

(d) Charges—The Superintendent recommended that, in addition to maintenance of plots having memorials and kerbing, the Council should undertake the perpetual maintenance of graves without memorials, at a charge excluding planting of £25, or with planting twice yearly £35. These charges applied to single graves and for double graves the charges would be double. RESOLVED, That this be approved.

(e) The Committee considered charges made for maintenance in perpetuity of graves having memorials and kerbing. At present a charge of £50 for a single space and £100 for a double space was made which provided for maintaining, planting where necessary, and keeping the memorial clean and the lettering legible, but riot replacements of memorial, kerbing or lettering. It was desirable that owners of graves should be encouraged to make provision for perpetual maintenance which resulted in the Cemetery as a whole being kept in a much better condition. The Borough Treasurer reported that owing to present low rates of interest, the present charges were inadequate to cover the cost, and suggested they be increased. RESOLVED, That in future cases the charges be increased to £75 for a single grave and £125 for a double grave.

1657—Staff—Foreman—The Superintendent recommended that Mr. P. G. F. Pitts, a member of the staff, be appointed a foreman at the Cemetery at an increased wage of $\frac{3}{4}$ d. an hour above the normal rate of £4 7s. 0d. per week in accordance with J.I.C rates. RESOLVED, That this be approved.

1658—Garden of Remembrance—The Superintendent reported ashes were scattered in the Garden of Remembrance either by the Assistant Superintendent or himself. Relatives not attending this

ceremony appreciated the fixing of a definite time, namely 4 p.m. the day following cremation so that they could suitably observe the ceremony although absent. He recommended the purchase of an additional ash scattering casket. He further recommended that in cases where relatives desired to remove the ashes they be granted the temporary loan of a casket at a nominal charge of 5s-.
RESOLVED, That these proposals be approved.

1659—War Graves—Circular 128/46 Ministry of Health was submitted enclosing a memorandum issued by the Imperial War Graves Commission in regard to the marking of war graves. The temporary wooden crosses would in due course be replaced by a standard pattern headstone which would be erected free of cost to the relatives. In the larger service plots it was anticipated there would be a central memorial, the Cross of Sacrifice, similar in design to the memorials erected by the Commission in respect of the 1914/18 war. The Commission would in due course place their proposals before the Council as the Cemetery Authority for consideration and approval. The memorandum also pointed out that the Governments of India, Australia, New Zealand, South Africa, Newfoundland and Canada, had decided as after the previous war, not to undertake, or allow, the return of bodies of members of H.M. Forces to their home lands.

E. S. DE COURCY IRELAND, Chairman.

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PLANNING COMMITTEE.

11th July, 1946. Present—Alderman Ward (Chairman); The Mayor ; The Deputy Mayor; Alderman Trye ; Councillor Bayliss ; Major Shakspeare, Major Beale-Brown; Messrs. Clegg and Sinton.

1660—Plans—(a) Within the Borough—The plans submitted for approval are set out below together with the recommendations of the Committee thereon in relation to Byelaws and the Town and Country Planning (General Interim Development) Order, 1945 :—

No. of Plan	Name	Description
5807	C. A. Lloyd	Revised Scheme of alterations, Instow, Malvern
		Recommendation under Byelaws
		Approved subject to sanitary arrangements being to satisfaction of Chief Sanitary Inspector
		Recommendation under Interim Development Order
		Approved subject to the new work harmonising with the existing building
5840	H. S. Wood	Revised Scheme of alterations, ground floor, The Gables, Lansdown Road
		Recommendation under Byelaws Approved
		Recommendation under Interim Development Order
		Approved subject to detail plans being submitted to, and approved by, the Committee
5855	Mrs. A. E. Graves	Extension of shed to form garage, 116, Brooklyn Road
		Recommendation under Byelaws Exempt
		Recommendation under Interim Development Order Approved

5862 Tungum Sales Co., Ltd. 2 Nissen huts as stores, Royal Oak Yard, High Street
Recommendation under Byelaws Approved
Recommendation under Interim Development Order
Approved for a period of 0 years from date of consent as the site is in a redevelopment area and that the Company be informed approval of these huts does not carry approval to the remainder of the buildings for industrial purposes.

5871 Rodney Hotel, Ltd. Conversion of 59 Rodney Road into two flats and extension to hotel
Recommendation under Byelaws Approved as in Plan No. 5807
Recommendation under Interim Development Order
Approved subject to no alteration being made in the front elevation

5872 Major W. H. Vetch Garage, 200 Old Bath Road
Recommendation under Byelaws Disapproved
Recommendation under Interim Development Order Disapproved

5873 J. M. Dix Tool shed, 58 Brunswick Street
Recommendation under Byelaws Approved
Recommendation under Interim Development Order Approved

5874 M. Middleton Garage, 26 Priory Street
Recommendation under Byelaws Disapproved
Recommendation under Interim Development Order Disapproved

5875 Cotswold Hotels, Ltd. Proposed sanitary accommodation at rear of 386c, 387, 388 and 389 High Street
Recommendation under Byelaws Approved as in Plan No. 5807
Recommendation under Interim Development Order Approved

5876 R. G. Booy Garage, 77 Queen's Road
Recommendation under Byelaws Approved
Recommendation under Interim Development Order Approved

5877 Cheltenham Ladies' College Garage, St. Austin's Parabola Road
Recommendation under Byelaws Disapproved
Recommendation under Interim Development Order Disapproved

5878 H. R. Middleton Alterations, 6, 7 and 8 Kew Place
Recommendation under Byelaws Disapproved
Recommendation under Interim Development Order Deferred

5879 J. O'Niell Garage, 121 Brooklyn Road
Recommendation under Byelaws Exempt
Recommendation under Interim Development Order Approved

5880 Metal Details, Ltd. Extensions to factory, Maida Vale
Recommendation under Byelaws Approved
Recommendation under Interim Development Order
Approved subject to the front wall being constructed in materials similar to those used in the existing building within 3 years

5881 Great Western Railway Co. Conversion of Western Lawn, 120 St. George's Road, into 3 flats
Recommendation under Byelaws Approved as in Plan 5807
Recommendation under Interim Development Order
Approved subject to plans, showing effect of soil pipes on front elevation, being submitted to and approved by the Committee

5882 Flower & Sons, Ltd. New sanitary accommodation, Pittville Hotel, 44 Portland St.
Recommendation under Byelaws Approved as in Plan 5807
Recommendation under Interim Development Order Approved

5883 Messrs. Gillhams New sanitary accommodation, Printing Works, 15 and 16 Bennington Street
Recommendation under Byelaws Approved as in Plan 5807
Recommendation under Interim Development Order Approved

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No. of Plan	Name	Description
5884	P. B. Hayman	Garage, Longfleet, All Saints' Villas Road
	Recommendation under Byelaws	Exempt
	Recommendation under Interim Development Order	Approved

5885	L. F. Cook	Garage, 65 Arle Road
	Recommendation under Byelaws	Exempt
	Recommendation under Interim Development Order	Approved

5886	W. H. Horsley, Ltd.	Conversion of Longford House, The Park, into 3 flats
	Recommendation under Byelaws	Approved as in Plan 5807
	Recommendation under Interim Development Order	Approved for 3 flats only and as in Plan No. 5807

5887	P. H. Vince	Garage, 19 Lansdown Crescent
	Recommendation under Byelaws	Approved subject to doors opening inwards
	Recommendation under Interim Development Order	Approved

5888	Mrs. E. K. Vaughan	Additional bedroom, Pilford Avenue
	Recommendation under Byelaws	Approved
	Recommendation under Interim Development Order	Approved

5889	Gloucestershire County Council	Canteen dining hall and kitchen, Swindon Road Schools
	Recommendation under Byelaws	Exempt
	Recommendation under Interim Development Order	Approved
5890	Gloucestershire County Council	Dining hall and kitchen, Naunton Park Schools
	Recommendation under Byelaws	Exempt
	Recommendation under Interim Development Order	Approved
5891	Gloucestershire County Council	Canteen kitchen and dining hall, Dunalley Street School
	Recommendation under Byelaws	Exempt
	Recommendation under Interim Development Order	Approved
5892	Gloucestershire County Council	Canteen and kitchen, St. Paul's Girls' and Infants' School
	Recommendation under Byelaws	Exempt
	Recommendation under Interim Development Order	Approved
5893	Gloucestershire County Council	Dining hall and kitchen, Central Schools, Gloucester Road
	Recommendation under Byelaws	Exempt
	Recommendation under Interim Development Order	Approved
5894	Gloucestershire County Council	Dining room and kitchen, Roman Catholic Schools, Knapp Road
	Recommendation under Byelaws	Exempt
	Recommendation under Interim Development Order	Approved for a period of 10 years from the 1st April, 1945, as the site is in a redevelopment area
5895	W. W. Jenkins & Co.	Provision of entrance and exit doors to factory, St. Paul's Street North
	Recommendation under Byelaws	Approved in principle subject to detail plans being submitted to and approved by the Committee
	Recommendation under Interim Development Order	Approved

(b) Outside the Borough—In accordance with Min. 1153/44, relating to plans submitted for approval outside the Borough, the Committee have approved or otherwise dealt with the following plans :—

No. of Plan	Name	Description
T.P.2073	Messrs. Roy Fedden Ltd.	Structural alterations to factory, Stoke Orchard
	Recommendation under Interim Development Order	Deferred

T.P.2111	Major J. F. Burnes-Thompson	Proposed Store, Sappercombe, Charlton Kings	
	Recommendation under Interim Development Order		Approved as a store only
T.P.2112	C. H. Lewis	Proposed bungalow, Dog Lane, Crickley Hill	
	Recommendation under Interim Development Order		Approved
T.P.2113	A. W. Gillett	Proposed alterations to garage, Greet Road, Winchcombe	
	Recommendation under Interim Development Order		Disapproved
T.P.2114	The Secretary, Cotswold Hills Golf Club	Internal alterations, Golf Club House, Cleeve Hill	
	Recommendation under Interim Development Order		Approved
T.P.2115	W. A. Hopkins	Proposed bungalow, Swindon Village	
	Recommendation under Interim Development Order		Approved
T.P.2116	Mrs. C. A. Henwood	Proposed extensions, Rosedale Cottage, Hyde Road, Swindon Village	
	Recommendation under Interim Development Order		Disapproved
T.P.2117	Mrs. Worrall	Proposed summer and tool houses, Station Road, Woodmancote	
	Recommendation under Interim Development Order		Approved subject to elevations and detail plans being submitted to and approved by the Committee
T.P.2118	W. Giles	Petrol pump, Back Lane, Winchcombe	
	Recommendation under Interim Development Order		Approved for private use only
T.P.2119	F. A. Badham	Village Hall, Uckington	
	Recommendation under Interim Development Order		Approved
T.P.2120	Cheltenham R.D.C.	Layout, 3 pairs semi-detached houses, Gretton	
	Recommendation under Interim Development Order		Approved as in T.P. 2117
T.P.2121	Cheltenham R.D.C.	Layout for 14 pairs semi-detached permanent houses and 4 pairs Airey houses	
	Recommendation under Interim Development Order		Approved subject to agreement between two authorities in regard to road widths and to provision being made for the retention of the right-of-way on the west side of the field

No. of Plan	Name	Description
T.P.2122	Messrs. Marshal's (Charlton Kings)	Proposed garage and fuel store
Recommendation under Interim Development Order		
Approved subject to the new work harmonising with the existing building		
T.P.2123	Messrs. Cheltenham Estates, Ltd.	4 lock-up garages and store, Trenance, London Road, Charlton Kings
Recommendation under Interim Development Order		
Deferred		
T.P.2124	P. Higgins	Conversion of Porturet House, London Road, Charlton Kings, into 2 flats
Recommendation under Interim Development Order		
Approved as in Plan No. 2122		
T.P.2125	G. W. Enoch	Proposed garages, Copt Elm Road, Charlton Kings
Approved subject to the garages not being let as lock-up garages		
Recommendation under Interim Development Order		
Disapproved		
T.P.2126	W. E. Purnell	Alterations and additions, Beechcroft, School Road, Charlton Kings
Recommendation under Interim Development Order		
Disapproved		
T.P.2527	W. J. P. Dunne	Alteration and additions to form 2 houses, Hetton Lawn, Charlton Kings
Recommendation under Interim Development Order		
Approved		
T. P.2128	A. C. Skinner	Proposed garage, Ashbourne, Bradley Road, Charlton Kings
Recommendation under Interim Development Order		
Approved subject to the materials being similar to those used for adjoining houses		
T.P.2 129	A. W. Marshall	Proposed bungalow, Cirencester Road, Charlton Kings
Recommendation under Interim Development Order		
Approved		
T. P.2130	Messrs. Marshal's (Charlton Kings)	Proposed office, Cirencester Road, Charlton Kings
Recommendation under Interim Development Order		
Approved subject to the premises not being used for the display and retail of goods and to any name plates, name boards and other advertisements being subject to the approval of the Committee		
T.P.2131	E. Robinson	Coal house, Chapel Cottage, Ryeworth Road, Charlton Kings
Recommendation under Interim Development Order		
Disapproved		
T.P.2132	Borough Electrical Engineer	M.V. Overhead line, Brook Villa Farm, Bentham
Recommendation under Interim Development Order		
Approved		
T.P.2133	H. R. Lapper	Proposed house, Prestbury Court, Prestbury
Recommendation under Interim Development Order		
Approved		

T.P.2134 Messrs. Roy Fedden Ltd. Proposed testing houses, Stoke Orchard Factory
Recommendation under Interim Development Order Disapproved

1661—Development Plans--(a) Oddfellows Hall [Min. 1441 (e)]—Letter was submitted from Messrs. Rickerby Mellersh and Co. stating that their clients did not intend to manufacture plastics on the property but to use the premises for assembling their products, consisting of powder compacts, cigarette cases and similar small articles. The only machinery installed would be a small lathe. They asked that the previous decision disallowing the use of premises for plastics be reconsidered. RESOLVED, That consent to the limited use set out above be approved, and that the previous decision be varied accordingly, subject to the same conditions as set out in Min. 1441 (e) for the remainder of the property.

(b) Norwood Road—Application was submitted from Mr. F. Jukes, architectural metal worker, to use a portion of the premises now occupied by Messrs. Chinn Bros. in Norwood Road for architectural metal work. RESOLVED, That consent be given for a period of 10 years and subject to no nuisance being caused by noise, smoke, dust, smell or fumes.

(c) 24 Albert Place—Application was submitted from Mrs. C. E. Driscoll to use a room at 24 Albert Place for making ladies' own materials into garments. RESOLVED, That the application be approved.

(d) Land, Albert Road—Letter was submitted from the Gloucester Co-operative and Industrial Society, Ltd., asking for an undertaking that the field at the junction of New Barn Lane and Albert Road would be reserved as a sports ground for the Society and for an estimate of the road charges, if any. RESOLVED, That the Society be informed that this Committee were unable to give the undertaking, but would be prepared to schedule the land in the proposed planning scheme when purchased by the Society as a private open space and that the question of the Road Charges be referred to the Street and Highway Committee.

(e) Nos. 16 and 18 Prestbury Road—Application was submitted from Messrs. Alfred Miles, Ltd., to use No. 16 Prestbury Road as a showroom and registered offices of the Company. In the first instance all vehicles would be brought into the showroom from the rear entrance but eventually a new front would be installed for this purpose. Application was also made to erect a petrol pump to enable them to serve spirit to vehicles off the road or for a pump with a swing arm over the pavement. RESOLVED, That the application be refused as the premises were unsuitable for this purpose ; that a crossing over the footpath would be dangerous to the public and the retail of petrol would probably cause further congestion of traffic in the street.

(f) Commercial Street and Winchcombe Street—Application was submitted from Messrs. Bresson Aircraft, Ltd., to use premises in Commercial Street and Winchcombe Street for manufacturing purposes. The Planning Officer reported complaints to the use of the premises in Commercial Street for cellulose paint spraying and from an inspection of the premises it was found they were unsuitable for industrial purposes. Commercial Street has been included in a proposed redevelopment area. With regard to Winchcombe Street, these premises were in an area proposed to be zoned for business premises and the establishment of a factory in that area would be contrary to planning principles and would be detrimental to the amenities of the town. RESOLVED, That

consent to the permanent use of both premises be refused but that temporary consent be given for a period of six months to enable the Company to find suitable premises.

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(g) Millbrook Street—Application was submitted from Messrs. Alfred Miles, Ltd., to use a plot of land in Millbrook Street in connection with their business of vehicle body building. RESOLVED, That the application be approved in principle but that formal consent be deferred pending the submission of detailed plans.

(h) Fairview Road—Messrs. Cornelius and Boulter enquired whether objection would be raised to the demolition of the cottage at the back of 60 Fairview Road, leaving the site on which it now stands open for extension of the existing shop front so that the whole of the frontage of the site could be built on. RESOLVED, That consent be refused as the site was in a proposed redevelopment area.

(j) Short Wood, Crickley Hill—Application was submitted from Messrs. Young and Gilling to describe Short Wood, Crickley Hill, as building land, now main water and electricity were available. RESOLVED, That the application be refused on the grounds that the site was in an area in respect of which a previous owner had entered into an agreement to preserve it as a " Rural Area " ; also that development of the site was likely to involve danger or injury to health on the grounds that the effluent from the septic tank might find its way into the springs from which water was supplied to houses on Crickley Hill.

(k) School Road, Charlton Kings—Application was submitted from Mr. R. W. Greenhalf, on behalf of a client, to erect a bungalow on land off School Road, Charlton Kings. RESOLVED, That consent be refused as the access road to the property was of insufficient width to conform to town planning requirements and that the Committee had previously decided that no further houses should be built on this plot of land until planning requirements had been met.

(l) 45 Portland Street—Messrs. M. E. Stace and Co., Ltd., intimated they were closing down on 30th June, 1946, and that the business would be continued by the Heston Rubber Company. The Planning Officer reported that a considerable amount of equipment was being removed from their present premises to those opposite, originally a private hotel, and prior to the war, a tyre depot. The area was proposed to be scheduled primarily for business purposes under the planning scheme and no consent had been given to a change of user. RESOLVED, That the Heston Rubber Company be informed the Council were not prepared to consent to a change of user of the above premises for the purposes of their business.

1662—New Factory—Stoke Orchard (Min. 1444)—The Town Clerk reported that as instructed he had communicated with the Ministry of Town and Country Planning pointing out the unsatisfactory position in regard to this factory. A letter had been received from the Regional Planning Officer enquiring whether work, other than of an experimental nature, was being carried out at these premises, and what action was proposed by the Cheltenham R.D.C. under the Building Restrictions (Wartime Contraventions) Act, 1946. A letter was also submitted from Messrs. Roy Fedden, Ltd., indicating that the whole of the programme now in process of implementation covered experimental and development work only. The Company would, however, have to consider the

question relating to production, but it had not yet been possible to arrive at a decision on this question. The Planning Officer reported that he had inspected the factory and that in his opinion the machinery installed at the present time was only capable of experimental and development work.

The Town Clerk also submitted Circular 137/46, Ministry of Health, forwarding a memorandum setting out in general terms, the provisions of the Building Restrictions (Wartime Contraventions) Act, 1946, and pointing out that applications could be made by firms or persons to the authority to determine whether works or uses such as in the case under consideration failed to comply with any building byelaw or planning control which they were responsible for enforcing. If an applicant was aggrieved by the determination decided upon by the authority an appeal could be made to the Minister of Health and the circular indicated the steps to be taken in this connection. The Minister had, however, intimated that in such cases as was now under consideration by the Committee, even though the proposals might contravene the planning proposals or building byelaws, serious consideration should be given to their retention. Plans were submitted by Messrs. Roy Fedden, Ltd., No. T.P. 2134, for alterations and extensions to the factory. RESOLVED, (i) That plans No. T.P. 2134 be disapproved and consent to development refused.

(ii) That Messrs. Roy Fedden, Ltd., be requested to submit an application for determination under Section 2 of the Building Restrictions (Wartime Contraventions) Act, 1946.

(iii) That the Town Clerk communicate with the Minister of Health and obtain his views on the proposed factory having regard to the above circular, and pursue this question with the Government Departments concerned, particularly in view of the subject matters of the succeeding three minutes.

(iv) That the Town Clerk indicate to the Company the desirability from all points of view of transferring to an area which it is proposed to schedule for industrial development.

1663—use of Premises for Industrial Purposes—Circular 130/46, Ministry of Health, was submitted, indicating the steps which might be taken to prevent persons using unsatisfactory or unsuitable buildings for factory purposes. The Planning Officer reported that he was already working in close co-operation with the District Inspector of Factories, He pointed out, however, that once an application was granted the applicant was not required to send any further notice to the Council unless alterations to the building or change of user were intended. He recommended that in future a condition of approval should be that applicants should notify the Committee when the premises were occupied for the purpose for which they were approved. RESOLVED, That the recommendation of the Planning Officer be approved.

1664—Industrial Development--A report on a conference with officials of the Government Departments concerned was submitted. The Council's representatives had outlined Cheltenham's development and future proposals and the desirability of attracting to the town industries for young people and other industries in keeping with the character of the town. Reference was made to a firm who desired to come to Cheltenham but to which it was understood the Board of Trade objected (Min. 1381/45), The officials pointed out that the Government desired to place industries in distressed areas where unemployment already existed and was likely to arise in future. There was, however, no compulsion on firms to go to any particular area, but those proposing to erect factories of more than 10,000 sq. ft. were required to Inform the Board of Trade of their plans so that the

suitability of the proposed location could be considered and advice given. It was also pointed out that there

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was a shortage of labour throughout most of the country at the present time which would probably become more severe in the next few years, and Cheltenham was likely to be one of the areas of shortage. Statistics showed the number of persons employed in various industries in the town to be 59,541 as against 18,322 in July, 1938. If, when considering establishing industries, local authorities contacted the Board of Trade, all assistance possible would be given, having regard to conditions then existing and each case would be considered on its merits when application was made for a licence. Where licences were refused the Board of Trade were prepared to indicate the reasons. An official of the Ministry of Town and Country Planning stressed the need for safeguarding amenities and securing proper balance of development in the interests of the community.

1665—Industrial Handbooks—Letter was submitted from the Board of Trade stating that in connection with the Government's policy for securing a more balanced distribution of industry a location planning room had been established in each region where various kinds of information bearing upon industry was available for consultation by industrialists and others interested. Information and handbooks were requested of industrial development in this area. RESOLVED, That the Town Clerk draw the attention of the Board of Trade to the present unsatisfactory position which had arisen in this area as a result of industrial development being permitted without the consent of, or in consultation with, the local planning authority.

1666—Grove Garage, High Street—Application was submitted from Messrs. S. P. Broughton and Co., Ltd., to erect a sign at the entrance to their premises but which would not overhang the public footpath. RESOLVED, That the proposal be disapproved and the firm informed that as the premises were within 70 yards of Berkeley Gardens, the sign did not conform to the Council's advertisement byelaws.

1667—Signs—Approaches to the Town—Application was submitted from Messrs. Ebdons Automobiles, Ltd., to erect advertisement signs at certain entrances to the Borough. RESOLVED, That consent be refused and that the Town Clerk arrange for a list of existing signs to be prepared and report to the Committee on the possibility of requiring their removal.

1668—The Hewletts Estate—This property was subject to an agreement dated the 19th February, 1938, under which it would be scheduled as a private open space in the planning scheme. Application was submitted from the solicitors, acting for a prospective purchaser, to use the building as a hotel or guest house, which would not appear to contravene the agreement mentioned above. RESOLVED, That consent be given to the proposal.

1669—Town Planning Institute Summer School—RESOLVED, That the Borough Surveyor and Planning Officer be authorised to attend this summer school to be held at Durham from 1st to 8th September, 1946.

1670—Overhead Electricity Lines—County Council Holdings—Tewkesbury Road (Min. 1448)—Letter was submitted from the tenants of these holdings, requesting reconsideration by the Committee of the decision disapproving Plan No. T.P. 2095 and requiring the supply to be laid underground. The

cable would be screened from view by trees and laying the cable underground increased the service charge, and they would also be required to guarantee a minimum annual revenue for a period of 5 years. RESOLVED, That the Committee adhere to the previous decision.

1671-35/37 St. George's Road—The Borough Surveyor reported a dangerous structure notice was served in respect of the parapet and cornice of this property. Messrs. W. H. Horsley & Co. Ltd., on behalf of the owner, had suggested that a lighter, and narrower cornice, be constructed in place of the existing heavy one as had been done in the case of the three adjoining properties. The terrace in which the properties were situated was one of the recognised architectural terraces of Cheltenham, and was included in the report of the Georgian Group and the Borough Surveyor recommended that the present type of cornice be reconstructed. RESOLVED, That the recommendation of the Borough Surveyor be approved.

1672—Air Raid Shelter—The St. Mark's Community Association desired to retain the air raid shelter on St. Mark's temporary Playing Field for use by the Association, which was recommended by the Housing Committee. RESOLVED, That subject to the approval of the Emergency Committee, temporary approval be given for a period of 5 years from the date of approval, and thereafter subject to 12 months' notice. The question of cost of removal would be determined at a later date as mentioned in the report of the Housing Committee [Min. 1332 (b)].

E. L. WARD, Chairman.

STREET AND HIGHWAY COMMITTEE.

15th July, 1946. Present—Alderman Trye (Chairman); The Mayor ; Aldermen Pates and Ward ; Councillors Addis, Bettridge, Biggs, Fisher, Garland, Green, Grimwade, Midwinter and Readings.

1673—Salvage Sub-Committee—The Salvage Sub-Committee met on 3rd July. (Report circulated herewith). RESOLVED, That the report be approved and adopted.

1674—View Committee—The View Committee met on 10th July. (Report circulated herewith). RESOLVED, That the report be approved and adopted. ALSO RESOLVED, That with regard to Item 2 relating to Rodney Road Car Park, the Borough Surveyor defer reinstatement work pending the general policy for this park, including the use of the covered sheds, being definitely decided.

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1675—Country Bus Services (Min. 1478)—The Town Clerk stated he had communicated with garage proprietors, possessing parking sites with suitable means of ingress and egress, enquiring their views upon the question of accommodating military vehicles, public service coaches and country bus services. Two replies had been received. One Company was unable to accommodate military vehicles owing to lack of space in the evening, but were already providing accommodation for large numbers of private coaches which departed before the evening rush period commenced. In addition, five operators of country bus services used their premises and on certain days as many as 15 were parked at one time. It was pointed out that, whereas private coaches usually left before 6 p.m., regular country bus services increased in number in the evening, when parking was at its peak, and if other accommodation could be found, the Company would be pleased to terminate their contracts. The other Company were already accommodating large numbers of visiting private

coaches and also granting day and night facilities for large commercial vehicles with trailers and, when required, for large Government vehicles. Should circumstances permit future extension of these facilities, the Council would be advised. RESOLVED, That the position be noted and that the Borough Surveyor proceed with the submission of proposals for accommodating these types of vehicles on the lines recommended by the View Committee.

1676—Road Safety Activities—Ministry of Transport Circular 588 (Min. 329)—The Ministry of Transport had considered the estimates submitted by the Council for road safety propaganda activities for 1946/47 and made a grant of £260, being 50% of the estimated expenditure of £520, subject to certain conditions.

1677—Pittville Street Development Scheme—Tenancies of Properties—The Y.M.C.A. would terminate their tenancy of Nos. 13/14 Pittville Street on 31st July. The Committee were reminded that advertisements would shortly appear inviting offers for a building lease of the development site and in the event of negotiations being successful, the Council within two or three years might have to clear the site. In such circumstances it would be necessary to obtain possession of all the properties included in the scheme, in order to provide a cleared site. The Committee considered their future policy, both as to existing tenancies and future lettings of any premises which might, in the interim, fall vacant. They felt that under present conditions they would not be justified in permitting premises to remain vacant although, from the Council's point of view, this might ultimately prove an advantage. The alternative appeared to be for any new tenancies to be on a monthly basis which would facilitate possession being obtained when necessary. For the same reason it was also desirable that all existing tenancies should be terminated and the tenants offered a revised tenancy upon a monthly basis. RESOLVED,

(i) That the existing tenancies of all properties included in the development area be terminated and the tenants offered revised tenancies as stated.

(ii) That the Chairman select suitable applicants from the waiting list for monthly tenancies of Nos. 13/14 Pittville Street at rentals to be arranged.

(b) 9 Albion Street—Mr. L. J. Talbot proposed to acquire the business and goodwill of the tobacconists carried on by Mr. F. W. Sallis and made application for an assignment of the tenancy. RESOLVED, That the proposal be not entertained and that if Mr. Sallis desires to terminate his tenancy the Chairman re-let the premises upon a monthly basis to a suitable applicant upon the waiting list, at a rental to be arranged.

1678—Destructor, Arle Road and Site of Old Electricity Works—(Mins. 1481, and 1393 and 1583 Electricity Committee)—Members of this Committee had, in company with the Electricity Committee, inspected this site to consider the proposals for a combined works depot for all departments thereon ; also the interim scheme of the Electricity Committee to remove that Department's stores and workshops from St. George's Place and Manchester Street, to the old Electricity Works.

The Electricity Committee, therefore, asked that, to meet the existing position, they be granted a 10 years' lease of the old Electricity Works at a nominal rent, with provision for continuance of the term on a yearly basis if by that time their new stores had not been provided upon another site.

RESOLVED, That this Committee concur in the recommendations of the Electricity Committee as set out in Min. 1583 and that the old Electricity Works be granted to the Electricity Committee upon the terms suggested.

1679—Folly Lane Tipping Site—(a) Craven Cottage—This tenant had now vacated and the Borough Surveyor had asked the Housing Manager not to re-let the premises until this Committee had reviewed the position. The house was in a very dilapidated condition and to remedy complaints of cellar flooding, the cellar had been filled in. There was no proper drainage and a considerable sum of money had recently been spent upon general repairs. In the circumstances he recommended that the Cottage be demolished, thus removing a dangerous obstruction to vehicles using the tip and enabling the roadway to be opened up. The surface could be pitched with brick rubble obtained from demolition work. RESOLVED, That the recommendation of the Borough Surveyor be approved. ALSO RESOLVED, That the Borough Surveyor report upon the suggested removal of the elm trees adjacent to the property and overhanging the allotment sites, to improve cultivation.

(b) Nos. 1 & 2, Glen Cottages—The Borough Surveyor understood the tenant would shortly vacate No. 1 Glen Cottages which had already been condemned, but to accommodate a bombed-out tenant from Margrett Road certain temporary repairs were executed to make it habitable. In these circumstances, and particularly in view of its proximity to the tip, resulting in unhealthy conditions, he recommended that when the present tenant vacated, the property be demolished.

With regard to No 2, Glen Cottages, the Borough Surveyor also recommended similar action should the tenant vacate or be offered other accommodation. RESOLVED, That in view of the structural condition of both properties and also their proximity to the tip, the recommendations of the Borough Surveyor be approved.

1680-Post Office Telegraphs--(a) Underground Telegraphic Line along Tewkesbury Road and Spenser Road—The Chairman had approved the application of the Post Office for consent to lay an underground telegraphic line along these roads subject to no interference with the electricity cables and to reinstatement work being carried out to the Borough Surveyor's satisfaction. RESOLVED, That the action of the Chairman be confirmed.

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(b) Overhead Telegraphic Lines—(i) Shakespeare Road and Shelley Avenue and (ii) Orchard Way and Tanner's Road—The Post Office also applied for consents to the erection of these lines and in accordance with Min. 904(b), the Chairman proposed, subject to the observations of the Borough Surveyor and Borough Electrical Engineer, to grant the same upon the terms and conditions mentioned above. RESOLVED, That this be approved.

1681—Direction Notices at Outskirts of the Borough—A suggestion had been made that additional signs be erected at the outskirts of the Borough, directing traffic to the bye-pass routes. The Borough Surveyor had submitted proposals to the Ministry of Transport.

1682—Alstone Lane—Private Improvement Works—The Borough Surveyor had commenced work on this road. He reported that increased expenditure over and above the original estimate prepared before the war and in respect of which contributions had already been obtained from abutting

owners, would be incurred. RESOLVED, That this Committee accept responsibility for the increased costs.

1683—Reddings Road—Trees—The tops of five young chestnut trees had been wilfully broken off and the culprits could not be traced. The trees in this road had previously been damaged and replaced and the Borough Surveyor felt that the Committee might therefore desire to defer further replacements. RESOLVED, That should the culprits be traced, proceedings be instituted. ALSO RESOLVED, That for the time being no replacements be provided.

1684—Bouncer's Lane—Complaints had been made of the hedge overhanging the footpath. The Borough Surveyor stated that trimming was undertaken in the Spring but the footpath was very narrow and provision had, therefore, been made in this year's estimates for the same to be widened by cutting away the bank. The surface would also be tar macadamed but he wished to defer the work until completion of building development in the vicinity including the laying of the necessary services. RESOLVED, That this be approved.

1685—Welland Lodge Road—Similar complaints had been made of the hedges in this road and the abutting owner had been served with notice requiring him to cut back the same. He had promised to carry out the work as soon as possible.

1686—Christowe Lane—Min. 1072—The Committee had indicated their willingness to take over this road if the College Council would, in the first instance, accept responsibility for the cost of making up the same to the required specification. The Borough Surveyor estimated the cost at £780 6s. 6d., and if the College were prepared to deposit this sum he would carry out the work in the Spring. RESOLVED, That the College be informed accordingly.

1687—Hatherley Lane—Improvement—The Borough Surveyor submitted plan showing the proposed widening of Hatherley Lane to 50 ft. including service roads for the new houses in course of erection. RESOLVED, That the Borough Surveyor's proposals be approved.

1688—Swindon Road Schools—Canteen—The County Architect had asked if the Council would take over Elmfield Road to assist them in providing the necessary sewers for the new school canteen. The Borough Surveyor stated that the footpaths were not completed and the carriageway required resurfacing before he could recommend the Council to take this step. RESOLVED, That the County Architect be informed accordingly.

1689—Pilley Bridge—Reconstruction—Min. 1293—The Ministry of Transport had now decided upon a 50 ft. width between the parapets. Approval had already been given both by the Ministry and the Council to the type of construction, namely, reinforced concrete beams and decking, Cotswold stone parapets and coping and mass concrete abutments with Cotswold stone facings. To avoid the use of heavy and expensive strutting and, at the same time to keep the railway open to traffic during construction, the Borough Surveyor considered pre-cast concrete beams would be suitable for the purpose and the Ministry were not averse thereto. The Borough Surveyor suggested that if his proposals were acceptable to the Committee the British Reinforced Concrete Engineering Company Ltd. be engaged in connection with the reinforced concrete details. Standard fees for such services were laid down by the Institution of Civil Engineers and an item would be included in the bill of quantities. RESOLVED, That the recommendations of the Borough Surveyor be approved.

1690—Work Completed during the Month—The Borough Surveyor reported upon work completed during the month including resurfacing Clarence Street and London Road and the cleaning out of the River Chelt and Sandford Park overflow. The increase in the amount of labour available for road maintenance and sweeping was still negligible and he estimated that it would be approximately 12 months before labour reached 1940 level. This would still show a deficiency of 33% below pre-war figures.

The refuse collected during the month totalled 1,045 tons ; pig food collections however, were decreasing in quantity but bread had again appeared in the bins. Additional pig food bins were being placed throughout the town in an endeavour to increase collections.

1691—Coal Contracts—The Borough Surveyor reported that the existing contracts for house and steam coal expired on 30th June. The contractors were agreeable to renew their contracts on the same basis as last year subject to receiving authorised increases. As prices were stabilised by the Ministry of Fuel, the Borough Surveyor recommended that the contracts be extended for a further period of 12 months. RESOLVED, That this be approved.

1692—Annual Tenders—Price Increases—The contractors whose tenders had been accepted for the supply of road stone, kypes, traffic signs, stoneware pipes and fittings, soaps, granite, tarmac, etc., had intimated that their prices would be increased, due to increased railway rates and also recent wage awards. RESOLVED, That this be noted.

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1693—Highway's Department—(a) Street Orderly Trucks—The Borough Surveyor recommended the purchase of six trucks and submitted quotations therefor. RESOLVED, That the quotation of Messrs. Bristowes Machinery Ltd. at the price of £15 0s. 0d. per truck be accepted.

(b) Transport--General condition of vehicles—At the last meeting the Borough Surveyor had reported upon the condition of certain vehicles belonging to the Highways Department. Consideration was deferred in order that a comprehensive report and recommendations upon the whole fleet might be submitted. The Borough Surveyor had now prepared such information. RESOLVED, That the same be referred to the Requisitions, Stores and Plant Sub-Committee for consideration and report.

1694—Highways Department Employees—(a) (i) Wages of Refuse Collectors—[Min. 1309(a)]—With reference to the decision to grant employees in the permanent employ of the Council engaged on work of refuse collection an increase of 1d. per hour as from 4th June to bring their rates of pay into line with those of temporary employees, the National Union of General & Municipal Workers asked for this concession also to apply to men engaged at the tips. The Borough Surveyor supported the application for the reason that, if anything, refuse disposal was even more objectionable than collection. RESOLVED, That the application be granted and that Min 1309 (a) be varied to provide for the increase of 1d. per hour to apply to permanent employees handling both refuse collection and disposal such increase to take effect in all instances from 4th June last, but to exclude drivers and others not actually handling refuse.

(ii) The Employers' Secretary of the J.I.C. had noted the Council's decision to increase the wages of permanent refuse collectors by 1d. per hour, the effect of which was to place these wages in excess

of the appropriate schedule rate. He felt that the Council's decision would have considerable repercussions throughout the area and the matter would be reported to the next meeting of the J.I.C.

(b) A. F. J. Dodwell, Sweeper—This employee attained the age of 60 years on 21st June last when he completed 40 years' service. He desired to retire but would continue working if satisfactory terms could be arranged. The Committee were not in favour, under normal conditions, of a policy of employment upon conditions which include superannuation allowance and wages. RESOLVED, That Mr. Dodwell be informed accordingly.

(c) Washing Facilities—The National Union of General & Municipal Workers asked if a soap issue was possible for men engaged on dirty work. The Borough Surveyor reported this could only be obtained where washing facilities were provided by the employer upon the premises in accordance with the Factories Act. He had been authorised [Min. 1086 (c)] to negotiate with the County Council for the acquisition of certain equipment installed at the Depot during the war in connection with the decontamination centre, which would enable shower baths to be provided for the highways employees. He was proceeding accordingly and was also ascertaining the number of men who wished to avail themselves thereof including the special soap issue. So far, how-ever, the response had been very poor but this was probably due to the fact that in the case of refuse collectors, their collections were so arranged as to terminate as near as possible to their homes, thus avoiding a return to the Depot. It might be possible to provide gangs with buckets and obtain an allocation of liquid soap. RESOLVED, That the Union be informed accordingly and that the Borough Surveyor explore the position.

1695—Borough Surveyor's Department—Staff—Cleansing Inspector—[Min. 1310 (b) (ii)]. The Cleansing Superintendent asked for the subsistence allowance of £1 5s. 0d. per week granted to him pending his obtaining housing accommodation to be made retrospective to the date of his appointment. RESOLVED, That the Establishment Committee be recommended to agree thereto.

J. H. TRYE, Chairman.

TOWN IMPROVEMENT AND SPA COMMITTEE.

17th July, 1946. Present—The Deputy Mayor (Chairman); Aldermen Pates and Ward; Councillors Fildes, Green, Readings and Thompson.

1696—Entertainments Manager's Department—A special meeting of this Committee had been convened for the purpose of considering the staffing of the Entertainments Manager's Department. At the present time, the main responsibility for the supervision of the normal activities at the Town Hall rested upon the Entertainments Manager and his Chief Assistant, Mr. Crosby ; Mr. Dansage being responsible for the bar and general administration of the catering department. The importance of the Town Hall as an entertainment centre had, during the war years, been accentuated and it was anticipated that, under post-war conditions, it would assume even greater proportions than ever anticipated. The gross takings for the various amenities for the year 1945/46 totalled approximately £50,000 which was an indication of the considerable amount of work and money involved.

In addition to the Town Hall, the Montpellier Rotunda and the Civic Playhouse had been added to the Department's responsibilities. The Montpellier Pavilion had already been de-requisitioned and the Pittville Pump Room might be expected shortly to come back under the Department's administration. The Entertainments Manager also had undertaken the full responsibility for the Medical Baths.

The Committee were actively pursuing the Council's policy for the development of the town as a cultural and holiday centre and the success, including international and national publicity, achieved by the second Music Festival held from 1st to 5th July was the direct result of this. The importance of Cheltenham as a Conference centre was increasing and was likely to exceed its pre-war achievements.

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It was also intended that Cheltenham should take its place in the world of sport, and the first professional tennis tournaments would be held in the Montpellier Gardens this summer and. it was hoped this would become an annual event. By co-operating in the promotion of the County Cricket Festival it was also hoped to increase its popularity and to render it one of the most important annual Festivals in the country.

The organisation of these amenities and attractions for the town was a severe strain upon the present staff and, in particular, upon the Entertainments Manager, and this, combined with the supervision required over the various buildings under the control of the Department, placed a very heavy burden upon them and, apart from impairing their health, was likely to result in lack of efficiency.

The Committee felt that the department must be strengthened by the appointment of another responsible assist-ant who could take his share in the organisation of the entertainments, including the supervision required at night time over the functions promoted at the various buildings.

After giving the matter very careful consideration the Committee RESOLVED to recommend :—

(i) That the salary of the Entertainments Manager (at present £725—£775 per annum) be increased to £850 per annum.

(ii) That the Establishment Sub-Committee be asked to recommend an increase in the establishment of the Entertainments Department by the creation of an additional post of Entertainments Organiser (A.P.T. Division, Grade V, £460—£510) the person appointed to assist the Entertainments Manager in the organisation of the various cultural and other amenities and attractions for the town and, in particular, to take his share of responsibility in the supervision and control at night time of the various buildings at present, and in the future, coming under the jurisdiction of the department.

1697—Alstone Swimming Baths—Galas—(a) Christ Church Senior Girls' School--The Head Mistress applied for the free use of the Baths for the School Gala on 19th July. RESOLVED, That the Council adhere to their policy that such applications be not acceded to and that it be suggested to the Head Mistress that reference be made to the Education Committee.

(b) British Legion—RESOLVED, That the free use of the Baths be granted for a Gala on the evening of 19th July in connection with British Legion Week.

1698—Centenary, St. Paul's and St. Mary's Training Colleges, Whitsuntide, 1947—With reference to Item 18(e) of the report of the Entertainments Sub-Committee of their meetings on 26th June and 10th July, the Chairman stated that he had discussed with the Principal of St. Paul's College, the Sub-Committee's recommendation in regard to the use of the Town Hall for the Centenary Dance on Saturday evening, 24th May. It was recalled that the Sub-Committee had suggested that the dance be held on Friday, 23rd May, thus leaving the Town Hall available for public entertainment on the Saturday evening, when it was anticipated there would be a considerable number of visitors in the town for the holiday period. The Principal pointed out that their distinguished visitors and students would not arrive in time for a Centenary Dance on Friday evening. RESOLVED, That in view of the intimate local connections which exist between the town and the Colleges, the Entertainments Sub-Committee be recommended to accede to the application for the use of the Town Hall on Saturday evening for the Centenary Dance.

T. WILFRED WAITE, Chairman.

GENERAL PURPOSES AND WATCH COMMITTEE.

16th July, 1946 Present—The Deputy Mayor (in the chair) ; The Mayor ; Aldermen Ward ; Councillors Addis, Biggs, Bush, Green, Grimwade, Rev. de Courcy Ireland and Thompson.

1699—Market and Public Control Sub-Committee—The Market and Public Control Sub-Committee met on 3rd July (report circulated). RESOLVED, That the report be approved and adopted.

1700—Re-Organisation Sub-Committee—The Re-Organisation Sub-Committee met on 4th July (report circulated). RESOLVED, That the report be approved as slightly amended and adopted.

1701—Establishment Committee—The Establishment Committee met on 15th July (report circulated). RESOLVED, That the report be approved and adopted with the addition, that in the case of R. J. Tarling, Borough Treasurer's Department, referred to in Min. 9 (c), he be given one year's age advantage and placed in General Division M at a commencing salary of £95 per annum instead of £80

1702—Travelling Expenses—The Committee considered the position of members of the Council and officers attending conferences and meetings on Council business and travelling by car instead of train. RESOLVED, That members and officers attending conferences and meetings beyond a radius of 20 miles from the Municipal Offices as mentioned above be paid three quarters of the actual railway fare.

1703—Licences to deal in Game—Applications from Messrs. E. G. & L. Marchant, W. Dean, C. Barnett, and L. A. Soper for the renewal of their game dealers' licences until 1st July, 1947, had been received and the licences issued.

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1704—Cheltenham Local Employment Committee—This Committee has been re-constituted and a letter was submitted from the Ministry of Labour and National Service forwarding a memorandum

indicating the revised constitution and functions for the Committee and asking the Council to nominate a person to serve on the Additional Members' Panel. RESOLVED, That Councillor Bettridge be nominated.

1705—Marriage Guidance, Council —An invitation was submitted from the Marriage Guidance Council to nominate representatives to attend the First Summer Conference at Cheltenham College from 8th-13th August, 1946. RESOLVED, That the Mayor and Councillor Grimwade be appointed

1706 -Leckhampton Hill-Rabbits-RESOLVED, That the application of Mr. G. A. Price for a renewal of his agreement for the destruction of rabbits on Leckhampton Hill be granted for one year expiring on 29th July, 1947, on payment of the previous rent of £2 for the period and subject to similar conditions as last

1707—Salaries of Wholtime Public Health Officers -Circular 140/46 Ministry of Health was submitted enclosing a memorandum upon an agreement reached between representatives of B.M.A. and representatives of local authorities for the interim revision of the Askwith agreement submitted in June, 1929, The interim revision now proposed had been accepted by all parties to the original agreement and was accepted as embodying schemes of salaries recognised as appropriate to Public Health Medical Officers. The Minister hoped that local authorities would give early consideration to the adoption of the proposals. This matter was submitted to the last meeting of the Public Health Committee when consideration was deferred and the matter referred to this Committee for their consideration. RESOLVED, That the matter be referred to the Establishment Committee and that they be asked to consult with the Chairman and Vice-Chairman of the Public Health Committee.

1708—Defence Medal—The Borough Surveyor expressed concern that men who had voluntarily formed road, sewer and water repair parties during the war and manned the depots at nights were ineligible for the Defence Medal and suggested that representations be made in this respect. RESOLVED, That the Town Clerk communicate with the Association of Municipal Corporations with a view to the Association taking up the matter with the Government.

1709—Fuel—House Coal Position—The Borough Surveyor reported on his attendance at a periodical conference held on 2nd July at Bristol when the present position in regard to house coal supplies was explained by representatives of the Ministry of Fuel and Power, Local Fuel Overseers were requested to notify their authorities of certain facts so that attention could be drawn to the anticipated serious position which might arise in regard to next winter's house coal supplies. Stocks had fallen considerably since twelve months ago, whilst the consumption of public utility undertakings was increasing, and, on the laws of average, after three successive mild winters it might be anticipated that the next winter would be a severe one, The position was more serious than at any time since pre-war days. It was hoped the present permitted quantity of 34 cwts for the current year, 1st May, 1946-30th April, 1947, would be supplied, but this depended on many factors Applications for supplies in excess of the permitted quantity would not be granted unless the Local Fuel Officer could be satisfied that real hardship existed. There was also a risk of increased demands by utility undertakings not being met by production from the mines if consumers amplified their supplies by the use of electricity or gas.

1710—Education Act, 1944—Further Education—(Min. 348/45). The Town Clerk submitted a letter from the Ministry of Education referring to the Council's application for a direction under para. 9 of Part III of the 1st Schedule to the above Act and enclosing copy of a letter which had been addressed to the Local Education Authority to enable the Council to submit any observations thereon. The letter to the Local Education Authority intimated that consideration of the application had been deferred pending the establishment of the Borough Council's primary and secondary education scheme and with the approval of the scheme the Minister had considered what functions in the sphere of further education might appropriately be exercised by this Council. Consideration of this question must take account of the distribution of industry and of the facilities for further education in the wider area of which Cheltenham formed part. In this area there were centres of industry in Gloucester, Stroud, Dursley, Cinderford and Lydney, whilst in Cheltenham itself there were no major industries though in the area between Cheltenham and Gloucester and at Bishops Cleeve several important works had been established, or expanded, particularly during the war years. To meet the further educational needs of the area there were technical colleges and institutes in Gloucester, Cheltenham, Stroud, Dursley and Cinderford. Though the production of aircraft and their accessories had been a prominent feature, the industries of the wider area were varied and this diversity might increase with the peacetime changeover. The technical colleges and institutes in the area were therefore all likely to be called upon to do advanced work of one kind or another to meet the various needs.

To secure the most effective results and to avoid overlapping or duplication it was essential that further education facilities should be organised on the widest possible basis. The Minister strongly emphasised the importance of co-operation between the Local Education Authority, Gloucester and Cheltenham. For these same reasons the Minister did not consider it possible to accord to the Borough as extensive a measure of delegation as had been extended to two or three other excepted districts, which from a commercial and industrial standpoint were virtually self contained and whose circumstances generally set them apart from the surrounding County area. There were, however, certain functions of a local character which the Minister thought might appropriately be delegated and subject to the observations of the Local Education Authority she contemplated directing the Borough Council to make a scheme providing for the exercise by them of the functions set out in the appendix to the Minister's letter, namely :—

- (i) To keep the existing provision for further education and the needs of the borough under review and to make recommendations thereon to the Local Education Authority.
- (ii) To nominate an agreed proportion of the members of the Governing Body of any technical college or art school serving the borough.
- (iii) To award allowances to students resident in and attending places of further education in the borough, for the purposes approved, and in accordance with scales laid down, by the Local Education Authority and to make recommendations to the authority in any case where it was considered that an allowance in excess of the approved scales should be awarded.
- (iv) To administer and control the evening institutes situated in the borough, subject to such conditions as might be prescribed by the Local Education Authority for or the purpose of securing the proper correlation of the work of such institutes with that of a technical college or art school.

(v) To secure, in accordance with arrangements approved by the Local Education Authority, the development and maintenance of the Youth Service in the borough and for that purpose to appoint such committees as may be necessary.

(vi) To establish, maintain and manage, except in connection with a technical college or art school, camps, holiday classes, playing fields, play centres and other places (including playgrounds, gymnasias and swimming baths not appropriated to any school or college) at which facilities for recreation and social and physical training were available for persons within the borough for whom further education was provided with the approval of the Local Education Authority to assist the establishment, maintenance and management of such places as aforesaid ; to organise games expeditions and other activities for such persons, and, with the like approval to defray or contribute towards the expenses thereof.

(vii) To exercise, in respect of the functions specified such ancillary functions as might be agreed between the County Council and the Council relating, for example, to finance, staffing and the use and upkeep of premises used for the purposes of further education.

RESOLVED, That the Town Clerk inform the Minister of Education that this Council whilst appreciating the views of the Minister contained in the above letter were dis-satisfied that the delegated powers were somewhat limited and that in consultation with the Mayor and Education Officer, he make further representations to the Minister urging the delegation of wider powers, in particular those relating to a county college.

T. WILFRED WAITE, Chairman.

BRITISH RESTAURANTS COMMITTEE.

18th July, 1946. Present—The Mayor (in the Chair) ; Councillors Bayliss, Carter, Compton, Fildes and Thompson ; Mrs. Lipson and Mr. Bache.

1711—Montpellier British Restaurant—Equipment—(a) With regard to Min. 1530 (b) the Town Clerk reported that he had obtained the approval, on the telephone, from one of the Ministry of Food officials (Mr. Cornelius), to the immediate use of the items which the Entertainments Department wished to purchase.

(b) With regard to Minute 1530 (a) the Town Clerk reported that he had not received approval from the Ministry of Food to the expenditure of £41 16s. 0d. in respect of the transfer of three items of equipment from Montpellier British Restaurant to St. Margaret's British Restaurant. He had raised this point with Mr. Cornelius who intimated that the Ministry were unable to give their sanction to this expenditure and Mr. Cornelius had suggested that the amount should be charged to the trading account.

(c) Aga Cooker—(Min. 1530 (c))—The Town Clerk reported that the Unit not in use had been stored at the Town Hall, Messrs. R. E. & C. Marshall Ltd. having removed and prepared the same for storage.

1712—St. Margaret's British Restaurant—(a) Telephone—The Chairman reported that considerable inconvenience was caused owing to the fact that a telephone was not available at this Restaurant and she had authorised the Town Clerk to make an application for the installation of a telephone. RESOLVED, That the Chairman's action be approved.

(b) Supervisor Cook—It was reported that Mrs Stalker had been notified that she would obtain an early passage to Malaya and she had asked to be released on the 10th August. The Chairman had authorised the advertising of the appointment and IT WAS RESOLVED, That the Chairman should interview the applicants and make an appointment.

1713—Financial Statement—The Borough Treasurer submitted provisional financial statement for the quarter ended the 30th June, 1946, which showed an operating surplus prior to charging amortisation of £88, the amortisation charges were £230 making a net loss for the quarter of £142. The cumulative trading result to the 30th June on all the Restaurants showed a net loss of £2,863, the surplus was £2,767 before charging amortisation amounting to £5,630. The total number of meals supplied during the quarter was 33,153 including 4,335 " Cash and Carry " meals. The cost per meal before charging amortisation was 12.863d. and after charging amortisation 14.529d. The Borough Treasurer pointed out that the slight increase in the cost per meal was due to overhead charges such as the salary of the British Restaurant Organiser and the rent on the stores being spread over a smaller number of meals in the current quarter and it would be appreciated that some of these charges would be eliminated in the next quarter

1714—Report of Organiser Cook---(a) Meals Served—The number of meals served in St. Margaret's British Restaurant during June was 6,254 and the takings amounted to £384 0s. 8d. This showed an increase of 237 in the number of meals and £29 7s. 3d. in the takings, compared with June, 1945.

(b) Special Parties—The Supervisor reported that a charge of 2s per head was being made for these parties. The fact that the meal was served at 12 o'clock meant that the staff did not get their Lunch-time and involved a good deal of overtime work. RESOLVED, That applications for accommodating future parties be dealt with on their merits and that the Chairman be consulted in any special case.

CLARA F. WINTERBOTHAM, Chairman.

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RATING COMMITTEE.

17th July, 1946. Present—Councillor Bettridge (Chairman) ; Alderman Ward ; and Councillor Fildes

1715—Proposals—The Committee considered proposals submitted by the Rating and Valuation Officer. RESOLVED, That the proposals be submitted as now settled by the Committee.

1716—Arrears—The Rating and Valuation Officer reported on the collection of arrears.

1717—Remission of Rates—RESOLVED, That consideration of applications for remission of rates be deferred until the next meeting, pending further investigation by the Rating and Valuation Officer.

1718—New Court Hotel—Messrs. Engall, Cox and Co., on behalf of the owners of New Court Hotel, asked that the demand for rates for the current half year in respect of this property be held in

abeyance for the time being as the claim for compensation was not settled. RESOLVED, That the Rating and Valuation Officer report on the position to the next meeting of the Committee.

A. J. BETTRIDGE, Chairman.

FINANCE COMMITTEE.

19th July, 1946. Present--Councillor Thompson (Chairman) ; Aldermen Taylor and Ward ; Councillors Bettridge, Biggs, Garland, Grimwade and Mann.

1719—General Rate—Read, report of the Borough Treasurer dated 19th July, 1946, on the collection of the first instalment of this rate Amount collected £123,405 ; amount outstanding £67,226.

1720—Water Rate and Charges—Read, report of Borough Treasurer dated 19th July, 1946, on the collection of the water rate and charges for the half-year ending 30th September, 1946. Amount collected £18,080, amount outstanding £12,038.

1721—Electricity Charges--The Borough Treasurer reported that electricity charges amounting to £19,336 had been collected since the last meeting. Accounts outstanding were £791 for re-chargeable works carried out and £582 for electricity supplied.

1722—Mechanisation of Committee Accounts, Cheques and Bank Orders—The Borough Treasurer reported that at present, Committee schedules, Bank Orders for payment and cheques were prepared under three separate operations, except in respect of salaries and loan interest warrants and it was hoped in the near future, to print them simultaneously on accounting machines and thereby save a great deal of time. One disadvantage of the system was that an individual or a tradesman, might receive more than one cheque. RESOLVED, That the proposal be approved.

1723—Insurance—Prefabricated Houses—(Min. 1367). Reported, that the Legal and General Assurance Company Ltd., had declined to accept insurance of these houses, and, on the Chairman's instructions, insurance had been effected with the General Accident Insurance Company, whose tender had been accepted for the first 62 houses on the Lynworth Farm Estate, RESOLVED, That this be approved.

1724—Staff—(i) The Borough Treasurer reported on the position in his department consequent upon the return from the services of temporary officers with reinstatement rights. Two out of a total of eight would be returning shortly and consequential difficulties relating to accommodation and replacement of existing temporary staff arose, The Committee had before them the views of the National and the South West Provincial Councils outlined in appendix "F" of the scheme adopted by the Council. RESOLVED, That this matter be referred to the Establishment Committee and that the Borough Treasurer submit a report and recommendations to this Committee in three months' time.

(ii) Chief Cost Accountant—The Committee gave consideration to the position of the temporary holder of this appointment and agreed that he should remain as a temporary officer for the time being but that his salary should be adjusted, The Borough Treasurer recommended that he be placed in Grade C, Class 1 of the temporary scales of salaries (£400 x £10 x £10 x £420 per annum), plus 15 per cent and war bonus as from the 1st June, 1946, RESOLVED, That the Establishment Committee be recommended accordingly.

1725—Local Government Superannuation Act, 1937—The Borough Treasurer reported :—

(a) Transfer values had been received as follows:-

Derby Corporation—	L. W. Honeysett	Surveyor's Department	£421 2 9
Buxton Corporation—	A, Mordey	“	£427 5 1
Grimsby Corporation—	C. Ottley	Electricity Department	£174 15 1
Nottingham Corporation—	R. Russell	Water Department ...	£423 18 0
Plymouth Corporation—	A. T. Bussell	Electricity Department	£368 9 4

(b) That a transfer value of 8s 8d had been paid to the Paddington Corporation in respect of Miss Ap Rhys, formerly engaged in the Housing Department.

(c) Refunds—Refunds had been made as follows on termination of appointments :—

Miss L. Hall	Treasurer's Department	£5 13 9
Mrs. J. Mustoe	War-time Nurseries ...	£11 19 1

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(d) The Town Clerk reported that the Delancey Hospital Trustees, as the employing authority under an agreement between the Trustees and the Council, had decided to increase the superannuation allowance of the Treasurer to the Trustees (Mr. E. W. Deacon) under the provisions of Section 16 of the Local Government Superannuation Act, 1937, so as to bring his superannuation allowance up to two thirds of his salary for the past five years, namely £20 11s. 8d. instead of £15 14s. 8d., to which he would normally be entitled. Under the agreement any increase above the statutory amount would be repaid to the Council by the Trustees and in accordance with the agreement the Council were requested as the admitting authority to increase the allowance accordingly. RESOLVED, That the request be approved.

1726—Loan Sanctions—(i) Loan sanctions had been received from the Ministry of Health as follows :—

The Granleys, St. Mark's—Land	£780
do. Buildings ...	£3,623

(ii) Loan sanction had been received from the Electricity Commissioners as follows :—

Electricity Undertaking Mains, substation and equipment, Ewens Farm Housing Estate ... £5,050

(iii) Lynworth Farm Housing Estate—(Min. 1730 (a) (i)) The Committee considered Min. 1730 (a) (i) of the Housing Committee in regard to the additional expenditure upon the construction of roads and sewers on this estate, and received a report from the Town Clerk and Borough Surveyor. The Borough Treasurer also reported that in addition to withholding payments to the Ministry of Works in respect of prisoner of war labour, payments to the contractors had been withheld since February last, to which they were entitled under the contract and for which application had been made for a payment on account. RESOLVED (i) That the recommendation of the Housing Committee be noted ; (ii) That the Borough Treasurer be instructed to pay the monies due to the contractors under the

contract ; (iii) That the Town Clerk communicate with the constituent members of the Housing Group pointing out that application was being made to the Minister of Health as set out in Min 1730 (a) (i) for loan sanction to the excess expenditure, and suggesting that they should take similar action, and in the meantime payments on account should be made to this Council ; (iv) That the Borough Treasurer and Borough Surveyor report each month on the progress made in this matter, particularly in regard to payments made to the contractors and those received from the constituent members of the Group.

1727—Interest on Loans—Circular 125/46, Ministry of Health was submitted referring to previous circular, and the rates of interest fixed which varied between 2 per cent. and 3 1/8 per cent. H.M. Treasury had now directed that the following rates of interest should apply to all loans to local authorities :—

Loans for not more than 5 years 1 ½ per cent

Loans for more than 5 years but not more than 15 years 2 per cent

Loans for more than 15 years 2 ½ per cent

In regard to advances under the Small Dwellings Acquisition Acts, 1899-1923, the rate of interest fixed was ¼ per cent. in excess of the rate of interest which, one month before the date on which the loan or advance was settled, was fixed by the Treasury.

1728—Whaddon Senior School—Excess Expenditure—(Min. 1520). In view of the transfer of powers to the County Council the County Treasurer had informed the Borough Treasurer that the Ministry of Health had declined to issue their sanction to the excess expenditure of £2,739 2s. 6d. in connection with the erection of this School. The County Treasurer had, however, agreed to reimburse the amount paid to the Contractors in accordance with the above minute.

THEO. L. THOMPSON, Chairman.

HOUSING COMMITTEE.

19th July, 1946. Present—Councillor Bush (Chairman) ; The Mayor ; Alderman Pates ; Councillors Addis, Bayliss, Compton, Garland and Grimwade

1729 —Brooklyn Road Houses—(Min. 1437). A letter was submitted from the Ministry of Health in regard to the tender of Messrs. Eldridge and Sons for the erection of the eight houses in Brooklyn Road at the sum of £9,887, which the Council had recommended for acceptance, stating that the tender figure per house was £1,236, as against the maximum figure permitted by the Ministry of £1166, a difference of £70 per house, or 23s 7d. per sq. ft. instead of 22s 3d. The Council were therefore asked to adjust these figures. The Borough Surveyor has interviewed the builder and secured a reduction of £55 per house, or 22s 3 ½ d. per sq. ft. RESOLVED, That the reduction be approved and that the Ministry of Health be informed that this was the limit to which the Committee could reasonably go without further reducing the standard of houses, and that they be pressed for approval particularly as the Contractor was anxious to commence work.

1730—Lynworth Farm Housing Estate—(a) (i) Scheme 1, Expenditure—(Min. 1340). A preliminary statement prepared by the Borough Surveyor of the cost of roads and sewers and other works on

the Lynworth Farm Housing Estate was submitted. The original Contract price was £45,492 in respect of which loan sanction was issued on the 22nd February last and a mortgage obtained from the Public Works Loan Board. The cost of work had very greatly increased due to increased cost of materials, labour changing over during the progress of the work to prisoner of war labour and for extra works not included in the original contract. The Borough Surveyor now estimated the cost of completing the whole contract including the Contractor's fee would amount to £82,679 3s. 0d., but final costs could not, of course be ascertained until the work was actually completed. RESOLVED, That application be made to the Ministry of Health for sanction to loan of £37,187 also that application be made to the Public Works Loan Board for a mortgage for this sum and that the Common Seal be affixed to the Order and Mortgage.

(ii) 62 Houses—Progress was being made. Six houses had been roofed in whilst ten additional houses should be roofed in by the end next week. As mentioned before, the work was held up owing to window supplies. In the event of supplies being forthcoming, it was hoped, that the first houses would be ready for occupation by the beginning of October.

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(b) scheme 2—The Town Clerk reported that no reply had been received from the Ministry of Health in regard to the tender of Messrs. Wheeler and Mansell for the erection of 76 houses. He had telephoned the department that morning and was informed that the papers had been referred to the Ministry's quantity surveyors. It was gathered that the prices were considered high but attention was called to the increase in regard to the cost of bricks, labour and other materials. The Borough Surveyor reported that the Regional Architect intimated some time back on the telephone that the plans had been approved by him and passed forward. A favourable reply was then anticipated, although the Architect dealt with designs and construction of the houses and not price. The Borough Surveyor pointed out that in designing these houses, he had conformed to the Housing Manual, and endeavoured to secure a good standard of accommodation. The action of the Ministry in attempting to cut down the prices tended to lower the standard of houses and not to reduce prices as intended, and if this attitude was persisted in, it would mean entirely revising the plans and returning to the 1938 standard. RESOLVED, That the Town Clerk continue to press the Ministry for a reply in this matter and that as it appeared a conference would be necessary, the Chairman and Vice-Chairman at such conference, point out the views of the Committee in regard to the endeavours of the Ministry to cut down the price of the houses.

(c) B.I.S.F. Houses—The Borough Surveyor reported that on inspection of this site yesterday it was observed that the Contractors had laid the first concrete foundations to these houses RESOLVED, That application be made to the Ministry of Health for consent to loan of £65,725 for the cost of the houses. Also, That application be made to the Public Works Loan Board for a mortgage of £65,725 and that the Common Seal be affixed to the Order and Mortgage.

1731—Corinth House—Reported, That the Requisitioning Sub-Committee had inspected this house with a view to its requisitioning and the Town Clerk reported on correspondence both with the Ministry of Health and the Quartering Commandant. This house had been de-requisitioned and had not been referred to the Council in the ordinary way owing to a misapprehension. Steps had now been taken for this requisitioning, although on inspection considerable difficulties were anticipated in satisfactorily converting the property owing to the size and height of the rooms. The Town Clerk

also submitted correspondence with Mr. Alderman Lipson in regard to this house. A portion of the land at the rear of Corinth House still remained under requisitioning by the War Department. The Borough Surveyor reported that he had also inspected this property and the difficulties of converting the property were such that he immediately communicated with the Regional Architect requesting him to come to Cheltenham and visit the property so that they could have the benefit of his advice. It was hoped that this official, or his assistant dealing with these matters, would be able to visit Cheltenham in the near future. RESOLVED, That further consideration be deferred until the Borough Surveyor and the official of the Ministry of Health had inspected the property and submitted their report on its conversion. ALSO RESOLVED, That Mr. Alderman Lipson be informed that the house has been requisitioned, that its conversion was receiving serious consideration and that if it was possible to accommodate persons in the house having regard to the reasonable economic use of labour and materials, this Committee would do so. ALSO RESOLVED, That in order to avoid delay, the report when complete be submitted to the Requisitioning Sub-Committee with power to act.

1732—N.F.S. Station, Whaddon—The Town Clerk reported that he had communicated with the Fire Force Commander upon the future use of the above building but had not yet received a reply. He reminded the Committee of the restrictive covenants on the land which would prevent the retention of the building if the requisitioning for N.F.S. purposes were withdrawn, The Borough Surveyor reported that the buildings were only constructed of plasterboard and felt and were quite unsuitable for housing accommodation. A letter had also been received from Mr Alderman Lipson referring to this matter to which the Town Clerk had replied on the above lines.

1733—The Elms, Swindon Road—It was reported that this property, although designated as a store and having a store-keeper who resided on the premises, was not being fully utilised, and it was suggested that the Committee should requisition the property, RESOLVED, That the Town Clerk communicate with the County Council asking that the Requisitioning Sub-Committee be permitted to inspect the property and discuss the proposal with them.

1734—War Damage, No. 36 Brunswick Street—Notification was submitted from the War Damage Commission that payment for this property, damaged by enemy action, had been determined in accordance with prices current at March, 1939, at £175, namely, value before demolition of property £200, value after demolition £25.

1735—Temporary Houses--Progress—(a) Brighton Road—Keys for the last two houses had been passed to the Housing Manager. This completed the eight houses on this site.

(b) Courtenay Street—The handing over of these houses to the Council was held up owing to shortage of painting materials but every effort was being made to obtain these as quickly as possible.

(c) Priors Farm—Erection of further aluminium bungalows commenced on 12th July and 20 had been erected in three days. All buildings supplied during this month would be all-electric. The 24 buildings were being inspected to-day and if approved the keys would be handed over. It was hoped to provide 58 bungalows by the 25th July, 85 by the 13th August and then to continue until the total of 173 had been completed.

(d) Selkirk Gardens and Hales Road—Bases under construction.

(e) Prestbury Road—The framework of five houses had been erected.

1736—Housing Circulars—Ministry of Health—The Town Clerk reported memoranda from the Ministry of Health as follows :—

(a) windows—Referring to serious shortage of windows which was likely to continue during July and August although some improvements were expected in September, and advising local authorities to arrange, where practicable, for variations in their contracts to permit the use of wooden windows. Special allocations of timber had been made to joinery manufacturers,

(b) Roofing Materials—Referring to shortage of slates and suggesting alternative methods.

(c) Rainwater goods and soil Pies—Stating that the present requirements for these materials exceeded the combined annual total of 100,000 tons and pointing out the difficulties experienced at the present time at the foundries in re-attracting their former workers. Three alternative forms of manufacture had been developed, namely, aluminium, galvanized pressed steel and asbestos cement. The use of the above alternative materials in the erection of houses and its suitability for such purposes was emphasised.

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(d) Baths—At present there was a slight overall shortage of cast iron baths and some authorities had experienced difficulties in obtaining supplies. Authorities were advised in placing orders for baths to obtain the advice of the Regional Materials Officer of the Ministry of Works who would be able to suggest alternative sources should the original manufacturer be unable to fulfil requirements within the specified time

(e) Plaster Board—Plaster board was in short supply for the construction of ceilings in new permanent traditional houses, although the production exceeded pre-war level Alternative methods of construction were suggested. Special arrangements had to be followed where plaster board was required for purposes other than housing.

(f) Circular 149146, Ministry of Health was submitted enclosing a new form of contract for use in the engagement of prisoner of war labour on housing sites and indicating the terms and conditions of guarantee against additional cost and methods of accounting.

1737-Old Peoples' Housing Society Limited—" The Knole," St. Mark's—Read, letter dated 9th July from the Secretary of the Cheltenham Old Peoples' Housing Society Limited, that having inspected "The Knole" they considered it would be suitable for one of the houses to be provided by the Society for old people. The arrangements proposed were to provide unfurnished accommodation in the house for about 17 old people, which would include four rooms for couples. There would be a communal dining room where a mid-day meal would be provided. Other meals would be provided by the residents themselves for which purpose it was proposed to instal a gas ring in each room, and in some cases a gas fire would be provided.

It is intended to engage a man and wife as caretakers who would have accommodation on the top floor and who would prepare and cook the mid-day meal, wash up and clean the communal portion

of the house and stoke boilers and carry coal required ; they would also be available for assisting the residents.

The charge to the residents would be dependent upon the rent and outgoings, but they estimated that the weekly charge would be about 27s 6d. for each resident including the mid-day meal.

The Society asks what rent would be required and how much ground would be attached to the house, and the term and conditions of the Lease. Some interior alteration to the premises would be necessary. RESOLVED :—

(a) That the Committee approve in principle a proposal to lease " The Knole " to the Society for a term of 14 years determinable by either party at the end of the seventh or tenth years.

(b) That the Society be informed that the Committee cannot fix the rent until the District Valuer has negotiated the purchase price of the property.

(c) That the Borough Surveyor consult with a representative of the Society with regard to interior alterations required and report thereon, and also submit lay out plan of the whole estate so that the Committee may consider what land can be let with the house, and that in this connection the Borough Surveyor consult with the Gardens Superintendent in regard to the Committee's suggestion that a portion of the estate be reserved for an ornamental park.

(d) That when the details have all been settled, application be made to the Ministry of Health for approval to the Council taking shares in the Society as recorded at the last meeting of the Council (Min. 1492) and for consent to the proposed Lease.

1738—Requisitioning Sub-Committee—This Sub-Committee met on three occasions since the last meeting. The meetings mainly dealt with applications for release, a number of which had been granted subject to certain conditions. In the case of 11 Rotunda Terrace, the keys had now been received and the necessary arrangements were being made to carry out the works. In regard to 13 St. George's Street, requisitioning was maintained and the Borough Surveyor was carrying out the necessary works.

1739—Estate Management Sub-Committee—Reports of the Sub-Committee at their meetings held on the 13th, 28th June and 12th July were submitted. The following matters (inter alia) were dealt with :—

(i) Afifications-16 applicants were interviewed. 71 applicants on the priority list had been allocated accommodation.

(ii) Hinton Lodge and Western Lawn, St. George's Road—The properties were owned by the Great Western Railway Company who had been informed that unless they were occupied shortly, they would be requisitioned.

(iii) Housing and Town Planning Offices, Glensanda—The Assistant Custodian, Mr. F. Brushneen, who was inadequately housed and was on the Council's priority list, had been granted service tenancy of a flat at this property, rent, rates and light free, and Mrs. Brushneen was paid a wage of 25s a week in respect of cleaning duties to be performed by her, The cleaning of the offices was under the supervision of the Custodian at the Municipal Offices.

(iv) The Sub-Committee reported on the progress being made in the carrying out of works to requisitioned properties.

(v) 31 Tennyson Road—Permission given for installation of telephone.

(vi) Arrears of Rent—Arrears amounting to £3 in respect of 9 Crabtree Place had been written off as irrecoverable.

(vii) Priors Farm Estate—Erection of Shed—Application for permission to erect a small shed in the garden of a house on this estate for breeding and keeping canaries was refused as it would create a precedent for the erection of innumerable sheds of all types. The application was also refused on the grounds of the small size of the garden, and it was considered that the erection of out-buildings should be restricted to those erected by the Council.

(viii) Applications were received from Mr. G. Ward to fix the maximum selling price and rent in respect of two houses to be erected on land in Alstone Lane, and Messrs. A. C. Billings in respect of a house in Hewlett Road. Both the maximum selling prices were fixed at £1,200 and the rents at £78 per annum, exclusive of rates.

(ix) Land, Church Road—Application to erect four flats on land in Church Road was not granted in view of instructions issued by the Ministry of Health.

(x) Shurdington Road—An Application to be placed on the list of applicants for licences in respect of erection of six flats on land in Shurdington Road was deferred until such time as the prohibition in respect of building other than by local authorities was lifted. RESOLVED, That the reports be approved and adopted.

H. T. BUSH, Chairman.

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Borough of Cheltenham.

Municipal Offices, Cheltenham, 29th August, 1946.

Sir (Madam),

You are hereby summoned to attend a **Meeting of the Council to be held at the MUNICIPAL OFFICES, on Monday, the 2nd day of September, 1946 at THREE O'CLOCK** in the afternoon, at which meeting the following business is proposed to be transacted and any other business that may legally be transacted at such meeting :—

1. To approve and confirm the minutes of the last meeting.
2. Communications by the Mayor.
3. To approve, or otherwise, the proceedings of the following Committees and to deal with any matters arising thereon requiring the attention of the Council :—

Committee. Date of Meeting.

HOUSING ... 19th August, 1946.

PLANNING 14th August, 1946

FINANCE ... 23rd August, 1946

TOWN IMPROVEMENT AND SPA 26th August, 1946

4. To receive report of The Cheltenham Committee for Education in accordance with Minute No. 393/45.

5. Memorials, applications, complaints, etc.

Yours faithfully,

Town Clerk.

To EACH MEMBER OF THE COUNCIL.

Borough of Cheltenham.

At a Meeting the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices in the said Borough on Monday, 29th July, 1946. Present :.

The Worshipful the Mayor (Alderman Clara F. Winterbotham, M.B.E., J.P.). The Deputy Mayor (Alderman T. Wilfred Waite).

Aldermen Leigh James, Lipson, M.A., M.P., Pates, Taylor, Trye, C.B.E., R.N. (Retd.) and Ward; Councillors Addis, J.P., Bayliss, Bendall, Bettridge, Lt.-Col. Biggs, O.B.E., Bush, Carter, Compton, Rev. de Courcy Ireland, M.A., Fildes, Fisher, Gardner, Garland, Green, Grimwade, Mann, Midwinter, Readings, Smith, Strickland, Thompson and Yeend.

Apologies-Apologies for absence were received from Councillors Morris and Till.

1740 —Minutes of Previous Meeting—RESOLVED, That the minutes of the meeting of the Council held on 1st July, 1946, having been printed and circulated to each member of the Council, be taken as read, and that the same be approved and confirmed.

1741—Death of Mr. R. Owen Seacome—The Mayor referred to the sad loss sustained by Mrs. R. Owen Seacome and her family in the sudden and tragic death of her husband, Mr. R. Owen Seacome. Mr. Seacome was appointed Town Clerk of Cheltenham in June, 1903, and held that office until December, 1941, a period of 38 ½ years, and as a token of esteem and respect, and in appreciation of his services, he was admitted to be an Honorary Freeman of the Borough in 1937. During his period of service Cheltenham had considerably developed and it was essential that the Council received sound legal advice and guidance in their deliberations. This, Mr. Seacome had given to them willingly, and to his foresight, ability and energies the Council and the townspeople would always be indebted. Mr. Seacome had performed the duties of his appointment with distinction, dignity and kindness and the welfare of the town and its people was continually in the forefront

during his lifetime. RESOLVED, That the Council place on record their deep and sincere sympathy with Mrs. Seacome and her family in their bereavement, and that the Town Clerk be instructed to convey to Mrs. Seacome this expression of sympathy and the loss which was felt by the Council, particularly those members who were closely associated with Mr. Seacome during his Town Clerkship, and by the townspeople, in the passing of Mr. Seacome.

1742—Corporation Housing Estate—Garden Competition—It was reported that Mr. W. Caudle, 11 Pilley Crescent, had been awarded the Pates Challenge Cup, given annually for the best garden on the Council housing estates. Mr. Caudle attended the meeting, was presented with the cup by the Mayor, and congratulated upon his success.

1743—Proceedings of Committees—RESOLVED, That the proceedings of the under-mentioned Committees at their meetings held on the dates respectively appearing be approved and confirmed:—

Art Gallery and Museum	July 5
Public Library	July 5
Allotments	July 8
Parks and Recreation Grounds	July 8
Electricity and Lighting	July 9

An amendment moved by Councillor Garland, seconded by Alderman Lipson, "That Min. 1583 (Stores and Workshops at Old Electricity Works) be referred back for further consideration" was withdrawn with the consent of the Council.

On further consideration of Min. 1583, IT WAS RESOLVED, That the Council go into Committee.

Thereupon, an amendment moved by Councillor Biggs, seconded by the Deputy Mayor "That the words 'at a nominal rent ' in line six of the second paragraph of the above Min. be deleted " was lost.

A further amendment moved by Councillor Grimwade, seconded by Councillor Thompson, "That the word ' reasonable' be substituted for the word ' nominal' in line six of the second paragraph of Min. 1583" was carried.

Upon resuming in open Council,

IT WAS RESOLVED, That Min. 1583, as amended, be approved and the proceedings of the Electricity and Lighting Committee were approved and confirmed as mentioned above.

Housing ...	July 9 & 19
Water	July 9
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Public Health	July 8

ALSO RESOLVED, That the Council, being satisfied that the house, 37 Leckhampton Road, was in such a condition as to be dangerous to persons in the building, that immediate action be taken for the protection of those persons and that the owner be required to shore up the building to the satisfaction of the Borough Surveyor. ALSO, That failing compliance therewith within a reasonable period, the Borough Surveyor be instructed to Carry out the work and that the cost be recovered from the owner in pursuance of Sec. 58 (3) of the Public Health Act, 1936.

In submitting the report, the Chairman reported that the horse at the public abattoir had secured first prize (best tradesman's heavy turn-out) and second prize (best heavy draught type horse) at the Gloucester Show on 27th July, and the driver, Mr. R. J. Wiggett, had been awarded a certificate of merit presented by the R.S.P.C.A. for the best kept horse and harness. The horse had also obtained a first prize at the Cam Show on 15th June, 1946. RESOLVED, That the driver be congratulated upon these successes.

Maternity and Child Welfare July 10

Town Improvement and Spa July 12, 17 & 29

On consideration of Min. 1696 (Entertainments Manager's Department), IT WAS RESOLVED, That the Council go into Committee.

UPON RESUMING in open Council,

IT WAS RESOLVED, That the proceedings of the Town Improvement and Spa Committee as mentioned above be approved and confirmed. Cemetery and

Crematorium July 12

Planning ... July 11

Subject to an amendment moved by Councillor Bettridge, seconded by Councillor Grimwade, " That Min. 1670 (Overhead Electricity Lines—County Council Holdings) be referred back for further consideration."

Street and Highway ... July 15

Subject to an amendment moved by Councillor Fisher, seconded by Councillor Compton, "That Min 1679 (a) (Craven Cottage) be referred back for further consideration.

General Purposes and Watch ... July 16

No 59 Promenade (Mins. 925/45, 1372/45, 1701/45 and 562—The Town Clerk reported that the Minister of Health had now confirmed The Cheltenham (No. 59 Promenade) Compulsory Purchase Order, 1946, and that he was taking the usual steps in connection with the publication and service of notices under the Order. In the course of the Inquiry held by the Minister prior to the confirmation of the Order, the Town Clerk had given a written undertaking referred to in Min. 1701 (iv) and with the approval of the Committees concerned No. 119 Promenade had been provisionally offered to the occupiers of No 59 Promenade Permission had been secured to sub-let No. 119 Promenade from the owner and it would be recalled that the Housing and Planning Departments had already moved

to Glensanda, Montpellier Parade. The need for the accommodation at No. 59 Promenade was now even more urgent than ever, particularly for housing work. Provision was made in the financial estimates for 1946/47 for adaptations at Nos. 59 and 119 Promenade, amounting to £600, whilst the purchase price would be subject to loan. RESOLVED, That the Town Clerk proceed to acquire No. 59 Promenade and to carry into effect the arrangements outlined above and that the Establishment Sub-Committee be given powers to authorise any steps necessary, including the allocation of the additional accommodation secured.

British Restaurants July 18

Rating July 18

Finance July 19

ALSO RESOLVED, That an order on the Borough Treasurer be signed authorising him to pay to the several Corporations, Companies and persons mentioned in the Schedule of Accounts, the sum of money set opposite their respective names.

LYNWORTH FARM ESTATE-The Town Clerk reported that, as required by the Council, loan consents for £54,977, dated 22nd February, 1946, for purchase of part of this estate, and for roads and sewers were issued for the equated period of 60 years and the money was borrowed from the Public Works Loan Board A further loan sanction dated 5th June, 1946, for £9,807 included £5,950 for purchase of another part of Lynworth Estate and was issued for the full period of 80 years and was borrowed by the Council from other sources. The Public Works Loan Board had pointed out that in the case of equated loan periods it was necessary for all the loans for the whole estate to be obtained from the Board. RESOLVED, That application be made to the Public Works Loan Board for a mortgage of £5,950 for the equated period of 60 years and that the Common Seal be affixed to the Order and Mortgage.

1744—B.B.C. West Regional Merger—A telegram was submitted from the Lord Mayor of Bristol asking the Council to support his appeal against the proposed merger of the West Regional Station in order to preserve the cultural inheritance of the west country and to indicate their support to the Lord President of the Council and request the Member of Parliament to support the appeal. Mr. Alderman Lipson intimated that he would bear the matter in mind and the Town Clerk was instructed to communicate with the Lord President of the Council accordingly.

CLARA F. WINTERBOTHAM, Mayor.

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TOWN IMPROVEMENT AND SPA COMMITTEE.

29th July, 1946, Present—The Deputy Mayor (Chairman) ; Aldermen Pates and Ward ; Councillors Bayliss, Bush, Fildes, Mann, Readings and Thompson; Mr. A. Palmer.

1745—Playhouse Sub-Committee—The Playhouse Sub-Committee met on 25th July. (Report circulated). That the report be approved and adopted.

1746—Musical Festival—Receptions—At the recent Musical Festival, at the conclusion of the four evening concerts, receptions had been arranged in the Drawing Room for distinguished visitors and guests. The hospitality accorded had been greatly appreciated by all attending as it had been the means of establishing many happy contacts between those responsible for the Festival and the conductors, composers, musical celebrities, critics and others visiting the Festival The cost of each reception amounted to between £15 and £18, totalling 66 7s. 7d. The Town Clerk was of opinion that the expenditure was one which could be dealt with under the provisions of Article 2 (iii) (b) of the Provisional Order Confirmation (No. 15) Act, 1905, whereby the Council were authorised to provide for the entertainment of distinguished visitors. RESOLVED, That the Council be recommended to defray the expenditure in the manner suggested.

1747—British Professional Hard Court Tennis Tournaments—With reference to Item 3 (a) of the report of the Entertainments Sub-Committee of their Meetings on 25th September and 9th October last, when the Council had authorised the extension of an invitation for the Professional Hard Court Tournaments to be held in Cheltenham in 1946 and approved, in principle, the report of the Entertainments Manager upon the financial obligations to be incurred, the Entertainments Manager now reported that the tournaments would be held during the five days from 27th to 31st August next at the Montpellier Gardens.

The total cost of challenge cups and replicas, cash awards, printing and advertising, staff, balls and equipment would amount to approximately £260 but it was anticipated that this expenditure would be offset largely by admission receipts.

It was proposed that the charge for spectators should be 2s 6d. on the first four days, increased to 5s for the finals on Saturday, 31st August. RESOLVED, That the arrangements be approved.

T. WILFRED WAITE, Chairman.

[ADOPTED AT THE MEETING OF THE COUNCIL ON 29TH JULY, 1946.]

PLANNING COMMITTEE.

14th August, 1946. Present—Alderman E. L. Ward (Chairman); Alderman Trye ; Councillors Bayliss, Bendall and Mann; Mrs. Atherton; Messrs. Clegg and Sinton.

1748—Plans—(a) Within the Borough—The plans submitted for approval are set out below together with the recommendations of the Committee thereon in relation to byelaws and the Town and Country Planning (General Interim Development) Order, 1946 :—

No. of

Plan	Name	Description
5797.	C. W. Freeman.	Conversion of shed to garage, 36 Upper Norwood Street
	Recommendation under Byelaws	Approved
	Recommendation under Interim Development Order	Approved

5872. Maj. W. H. Vetch Garage, 200 Old Bath Road
Recommendation under Byelaws Approved
Recommendation under Interim Development Order Approved

5896. Glos. County Council Maternity Centre, General Hospital, Sandford Road
Recommendation under Byelaws Exempt
Recommendation under Interim Development Order
Deferred for further consultation between the County Architect, the Borough Surveyor and the
Planting Officer

5897. C. Morgan Garage, Hazlehurst, Eldorado Road
Recommendation under Byelaws Disapproved for further information
Recommendation under Interim Development Order Disapproved for further information

5898. H. H. Martyn & Co., Ltd. New Incinerator House, Sunningend Works
Recommendation under Byelaws
Approved subject to the work being carried out to the satisfaction of the Chief Sanitary Inspector
Recommendation under Interim Development Order
Approved subject to no nuisance being caused by smoke, dust or fumes, but recommend the
Company be asked to site the building on the N.E. side of the property

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No of Plan	Name	Description
5899.	Mr. Cairns	Internal alterations, Moray House Hotel, Parabola Road
Recommendation under Byelaws		
Approved subject to the sanitary arrangements being to the satisfaction of the Chief Sanitary Inspector		
Recommendation under Interim Development Order Approved		

5900. Regent Motors, Ltd. Open shedding, Plough Hotel Yard, Little Promenade
Recommendation under Byelaws Approved
Recommendation Interim Development Order
Approved subject to the steel work details being to the satisfaction of the Borough Surveyor

5901. T. L. Thompson Conversion of garage into 2 flats, Toseland, Park Drive
Recommendation under Byelaws Approved
Recommendation Interim Development Order
Approved subject to the owner undertaking that in the event of the flats being sold off from the
remainder of the property, sufficient land shall be attached thereto to conform to the requirements
of the Scheme.

5902. Martins, Ltd. New marking room at rear of premises, 400a High Street
Recommendation under Byelaws Approved as in Plan No. 5899
Recommendation Interim Development Order Approved

5903. The Secretary, Union Club New living accommodation for steward
Recommendation under Byelaws Approved as in Plan No. 5899
Recommendation Interim Development Order Approved
5904. J. Grimshaw Garage, 57 Brooklyn Road
Recommendation under Byelaws Exempt
Recommendation Interim Development Order
Approved subject to the building being painted green or other approved colour
5905. Stroud Brewery Co., Ltd. Alterations and improvements, Crown & Cushion Inn, Bath Road
Recommendation under Byelaws Disapproved
Recommendation Interim Development Order Disapproved
5906. South Midland & Engineering Co., Ltd. Garages Garage, Showroom and flat, Gloucester Road
Recommendation under Byelaws Disapproved
Recommendation Interim Development Order
Approved subject to the crossing being constructed to the satisfaction of the Borough Surveyor
5907. B. James Garage, 115 Brooklyn Road
Recommendation under Byelaws Exempt
Recommendation Interim Development Order Approved as in Plan No. 5904
5908. J. Cadwallader Garage, White Lodge, Moorend Grove
Recommendation under Byelaws Exempt
Recommendation Interim Development Order Approved
5909. Dentons, Ltd. Conversion of 2nd and 3rd floor into 8 flats, 366 and 367 High St.
Recommendation under Byelaws Disapproved
Recommendation Interim Development Order Disapproved
5910. Cheltenham Ice Cold Storage Co. New entrance to tyre store, Albion Buildings, Albion Street
Recommendation under Byelaws Approved
Recommendation Interim Development Order Approved
5911. M. Middleton 16 lock-up garages, Victoria place
Recommendation under Byelaws Disapproved
Recommendation Interim Development Order Disapproved
5912. M. Middleton Garage, Priory Street
Recommendation under Byelaws Disapproved
Recommendation Interim Development Order Disapproved

5913. R. Smith Garage, 215 Brooklyn Road
Recommendation under Byelaws Exempt
Recommendation Interim Development Order Approved
5914. W. F. Mealing Garage, 213 Brooklyn Road
Recommendation under Byelaws Disapproved
Recommendation Interim Development Order Disapproved
5915. Messrs. Marshall & Knight New shopfront, 334a High Street
Recommendation under Byelaws Disapproved
Recommendation Interim Development Order Disapproved
5916. Miss St. John Conversion of house into 4 flats, Overton House, St. George's Road
Recommendation under Byelaws Disapproved
Recommendation Interim Development Order Disapproved
5917. W. W. Jenkins, Ltd. New entrance and exit, St. Paul's Factory
Recommendation under Byelaws
Approved subject to details being to satisfaction of the Borough Surveyor
Recommendation Interim Development Order Approved
5918. C. P. Marshall Garage, Hatherley Road
Recommendation under Byelaws Exempt
Recommendation Interim Development Order Approved
5919. Marshalls (Charlton Kings), Ltd. 6 pairs semi-detached houses, and extension to sewer,
Hatherley Road
Recommendation under Byelaws Disapproved
Recommendation Interim Development Order Approved
5920. H. Eager Garage, Thames Lodge, All Saints Villas Road
Recommendation under Byelaws Exempt
Recommendation Interim Development Order Approved
5921. F. Elliott Garage, rear of 10 Priory Terrace
Recommendation under Byelaws Exempt
Recommendation Interim Development Order Approved

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(b) Outside the Borough—In accordance with Min. 1353/44, relating to plans submitted for approval outside the Borough, the Committee have approved or otherwise dealt with the following plans :-

No. of Plan	Name	Description
T.P.2123.	Cheltenham Estates Ltd	4 lock-up garages and store, Trenance, London Road, Charlton Kings Recommendation under Interim Development Order Approved subject to the buildings not being used for other than domestic purposes and to the new work harmonising with the existing building
T.P.2135.	W. E. Bowen	Proposed Shed, Dunbar, Okus Road, Charlton Kings Recommendation under Interim Development Order Approved
T.P.2136.	W. Jaynes	Proposed additions, The Homestead, Elmstone Hardwicke Recommendation under Interim Development Order Approved
T.P.2137.	J. H. Thorley	Alterations, The Spinner, Crickley Hill Recommendation under Interim Development Order Approved
T.P.2138.	A. R. Higgs	Proposed 2 detached dwelling houses, New Road, Southam Recommendation under Interim Development Order Approved
T.P.2139.	W. E. Summers	Proposed garage, The Orchard, Back Lane, Winchcombe Recommendation under Interim Development Order Approved
T.P.2140.	Cheltenham Rural District Council	Proposed layout for 13 pairs permanent and 6 pairs Airey houses, off Back Lane, Winchcombe Recommendation under Interim Development Order Approved
T.P.2141.	Cheltenham Rural District Council	5 pairs semi-detached houses and two pairs Airey Houses, off New Barn Lane, Prestbury Recommendation under Interim Development Order Approved
T.P.2142.	Cheltenham Rural District Council	3 pairs semi-detached houses, one block of 4 houses, and 3 pairs of Airey houses, off Church Lane, Shurdington Recommendation under Interim Development Order Disapproved as road widths are insufficient
T.P.2143.	E. Robinson	Proposed coal store, Chapel Cottage, Ryeworth Road, Charlton Kings Recommendation under Interim Development Order Deferred pending the views of the Charlton Kings Urban District Council
T.P.2144.	Cheltenham Electricity Committee	Proposed O.H.M.V. Line, Kayte Farm to Kayte Cottages, nr. Bishops Cleeve Recommendation under Interim Development Order Approved

- T.P.2145. Cheltenham Electricity Committee Proposed O.H.M.V. Line to Northfield Farm Buildings, Staverton
Recommendation under Interim Development Order Approved
- T.P.2146. Cheltenham Electricity Committee Proposed new Sub-Station, New Barn Lane, Prestbury
Recommendation under Interim Development Order Approved
- T.P.2147. Messrs. S. Smith & Sons (England) Ltd. Preliminary layout of housing scheme for 360 houses, 10 shops and community centre, Two Hedges Lane, Bishops Cleeve
Recommendation under Interim Development Order
Deferred for further discussions with the firm's Architects
- T.P.2148. T. J. Turner 3 poultry houses, The Furzens, Elmstone Hardwicke
Recommendation under Interim Development Order Approved
- T.P.2149. J. W. T. White Propose-d cycle and fuel shed, Coniston, Hayward's Road
Recommendation under Interim Development Order Approved
- T.P.2150. H. R. Lapper Bungalow, Prestbury Court
Recommendation under Interim Development Order Approved
- T.P.2151. L. Bostock Extensions to cottage, Coates Mill, Winchcombe
Recommendation under Interim Development Order
Approved subject to the new work harmonising with the existing building
- T.P.2152. R. Lenoir Alterations and additions, The Withies, Woodmancote
Recommendation under Interim Development Order Approved
- T.P.2153. Cheltenham Corporation Layout plan for 50 B.I.S.F. steel houses, Lynworth Estate, Prestbury
Recommendation under Interim Development Order Approved

1749—Development Plans—(a) Charlton Kings Garage, Cirencester Road—Further consideration of letter from Messrs Charlton Kings Garage Ltd., for permission to extend their works on to the adjoining land now scheduled in the Scheme for the purpose of a public open space. Consideration of this application was deferred for the views of the Urban District Council and the County Surveyor. The Urban District Council now ask for the area to be scheduled in the Scheme as an open space as originally proposed. The County Surveyor suggested that a portion of the land should be released for development. RESOLVED, That the application be not granted and that the land be reserved as a public open space in accordance with the wishes of the Urban District Council.

(b) Alstone Lane—Letter from Messrs. L. W. Barnard & Partners seeking permission on behalf of the Gloucestershire Marketing Society Ltd., for the erection of a building off Alstone Lane for the purpose of egg grading and fruit storage. RESOLVED, That the application be approved.

(c) Hillsborough, Sydenham Road—Letter from Mrs. Smollan to use a room at Hillsborough Sydenham Road, for her business as a specialist in corsets and lingerie. Mrs. Smollan has been given notice to vacate her premises in Montpellier Walk and had endeavoured to find other premises in the centre of the town without success. She would not require any form of advertising on the premises or display any goods in the windows. RESOLVED, That the application be approved for a period of 12 months only subject to no advertising being done on the premises or the display of goods in the windows and to no nuisance being caused to adjoining owners.

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(d) 44/45 Waterloo Street—Application was submitted from Mr. C. Grinnell to use the old stables and sheds at the back of 44 and 45 Waterloo Street as a workshop and store. The work to be carried on at these premises would be repairs to electrical apparatus and cars but not cellulose spraying. RESOLVED, That the application be approved for a period of 5 years as the premises are in an area scheduled for redevelopment and subject to no nuisance being caused to adjoining owners by reason of smoke, dust, noise, fumes or smell.

(e) Nos. 62 and 63 Sun Street—Letter was submitted from Messrs. Haddock, Pruen and Lintott asking if there are any Town Planning proposals affecting the continued use of Nos. 62 and 63 Sun Street, for the trade of a marine store dealer, The Planning Officer reported that the trade of a marine store dealer included receiving, storing, sorting or manipulating rags and/or bones likely to become in an offensive condition and is scheduled as a noxious industry for the purpose of the Planning Scheme further reported that he had ascertained that the use of the premises on the material date (January 11th, 1929) was a warehouse and that a change of user had been effected without the consent of the Council. The site is in an area scheduled for of general residential purposes and that the use of these premises for the trade a marine store dealer is there-fore not in accordance with the provisions of the Scheme. RESOLVED, That in view of the fact that the premises have been used for the trade of a marine store dealer for a number of years that approval be granted to its use for that purpose for a period of 12 months subject to the approval of the Public Health Committee and to such conditions as they think necessary to ensure safety of health or prevention of a nuisance arising.

(f) Gloucester Road—Application was submitted from Messrs. W. J. James and H. A. Rich for permission in principle to build a good class restaurant on a site fronting the main Gloucester Road about 200 yards within the Borough boundary. The site is in an area which it has been agreed with the Land Utilisation Officer of the Ministry of Agriculture shall be used for rural purposes only. No sewers are available in this area development of the area would be likely to involve the local Authority in excessive and premature expenditure of public money. The development would be likely to lead to unsatisfactory ribbon development. RESOLVED, That the application be not approved.

(g) Pittville Circus Road—Applications were submitted from Mr. H. E. Manton and Mr. W. R. Brown for permission to use the Tally-Ho sheds and stables at the back of Pittville Circus Road for purposes in conflict with the planning scheme, the site proposed to be scheduled for residential purposes only. The access road to the site is narrow and unsatisfactory. RESOLVED, That the applications be not granted.

(h) The Hewletts—Application was submitted from Mr. L. H. Boulton for permission to erect a house on a plot of land near the entrance drive to The Hewletts. The Planning Officer reported that the field in which it was proposed to erect the house is part of The Hewletts Estate but had not been included in the agreement entered into by Capt. Bunbury for the reservation of The Hewletts Estate as a private open space. The site lies between the private open space and The Lower Hewletts Farm which the Corporation had purchased for the protection of water supplies. There are no services available on the site. Development of the area would be likely to seriously affect the amenities. RESOLVED, That the application be not granted.

(j) Southwood, Lypiatt Road and Corinth House, Bath Road—Applications were submitted from Messrs. Spirax Manufacturing Co. Ltd., for permission to use the back wings of Southwood, Lypiatt Road or alternatively Corinth House, Bath Road, as a small light engineering workshop and factory. Southwood is in an area of high-class residential properties and the use of the premises as a factory would be likely to seriously injure the amenities of that area. Corinth House is in an area scheduled for general residential purposes and adjoins the business area of Bath Road and Suffolk Road. Access to Corinth House would be obtained from Commercial Street. RESOLVED, That the application to use Southwood as a factory for light engineering purposes be not granted but that the application in respect of the use of Corinth House as a factory for light engineering purposes be approved for a period of 10 years subject to no nuisance being caused by reason of smoke, dust, noise, fumes or smell and to the property being de-requisitioned by the Housing Committee.

(k) The Poplars, Hesters Way—Application was submitted from Mr. D. A. Pearman for permission to use Agricultural buildings at The Poplars, Hesters Way, as a factory for the production of caravans. The Planning Officer reported that it had been agreed with the Land Utilisation Officer of the Ministry of Agriculture that this area should be reserved for agricultural purposes only. The use of the premises for any other purpose than agriculture would therefore conflict with that agreement. The buildings are on land which is scheduled in the Scheme for an important bye-pass, RESOLVED, That the application be not granted.

(l) Priors Farm Estate—Application was submitted from Mr. G. Stoats for permission to erect a portable fish and chip shop on Priors Farm Estate. The Planning Officer reported that the trade of a fish fryer was included in the schedule of noxious industries for the purpose of the Scheme and that special provision is made for their erection in the business areas by special consent of the Council. He also reported that a fried fish and chip shop had been established in the shopping area on the Whaddon Estate a little over a mile away. RESOLVED, That the application be not granted.

1750—Home Farm Bishops Cleeve—The Planning Officer reported that a large stone-built and thatched barn at Home Farm, Bishops Cleeve, for Mr. S. Gilder, had recently been demolished and a steel frame structure erected on the site without submission of plans. The building is in advance of the building line. RESOLVED, That the attention of the owners and the builders be drawn to the provisions of the Town and Country Planning Acts, 1932 and 1943, requiring applications and plans

of all development in the area to be sub-mitted to the Planning Committee for their approval, and that where any development is carried in which is not in accordance with the approval, the Planning Authority is empowered to take such steps as they deem necessary in order to bring the development into conformity with their Scheme.

1751—Ambrose Street (Min. 1346)—The Committee further considered the application from Mr. W. J. Williams for permission to carry on a car and coach refinishing business at No. 9 Ambrose Street for a minimum of five years to coincide with his lease which also had an option for a further period of five ears The Chairman reported that in company with the Planning Officer he had inspected the premises and it Was found that all the works which Mr. Williams had proposed to carry out had not yet been completed. RESOLVED, That consideration be deferred for a further period of one month to enable this work to be completed.

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1752-35 and 37 St. George's Road (Min. 1671)—A letter was submitted from Messrs. W. H. Horsley & Co. Ltd requesting re-consideration by the Committee of their decision that the present type of cornice should be reconstructed. They pointed out that the first three houses in the terrace were in other ownership and that the pillared portico corresponding with that at No. 55 had been removed some years ago, thereby destroying the balance of the terrace. The heavy overhanging cornice on the front parapet wall had been removed from these houses and replaced by a lighter cornice. The Committee inspected the premises prior to the meeting RESOLVED, That consideration be deferred and that the opinion of the Georgian Group be obtained thereon.

1753-38 St. Stephen's Road—A motor garage erected at this property was subject to removal on receiving six months' notice from the Council. A letter was submitted from Messrs. Rickerby Mellersh & Co., Solicitors on behalf of the bank executors of the will of the late owner of this property, requesting the Council to cancel the restriction and accept the garage as a permanent building. RESOLVED, That the application be not granted.

1754—Overhead Electricity Lines, County Council Holdings, Tewkesbury Road (Min. 1670)—This minutes was referred back for further consideration by the Committee at the last meeting of the Council. The Chairman reported that he had inspected the property and that there already existed a network of overhead lines in this area and in his opinion an overhead cable would not be completely screened from view by trees. RESOLVED, That the Committee adhere to their previous decision not to approve an overhead cable.

1755—Grove Garage, High Street (Min. 1666)—A letter was submitted from Messrs. Haddock, Pruen and Lintott, Solicitors on behalf of Messrs. S. P. Broughton & Co., requesting the Committee to reconsider their clients' application to erect a proposed new sign in the place of the existing sign at these premises. The Town Clerk pointed out that the proposed sign was not contrary to the Advertisement Byelaws. RESOLVED, That permission be now given for the erection of the proposed new sign, and that Min. 1666 be rescinded.

1756—Kidnapper's Lane, Leckhampton—The Committee considered a letter received from Mr. E. E. J. Green, of Wisborough, Kidnapper's Lane, Leckhampton, with reference to the use of a building opposite his premises which had been erected during the war for fire watchers but was now being

used as a pigsty. RESOLVED, That consideration be deferred and that as the building is in the area of the Cheltenham Rural District Council, their observations be obtained thereon.

1757-26 Dunalley Parade—Letter was submitted from Mr. F. J. Willis, of 31 Victoria Place, Cheltenham, in regard to rebuilding on the site of 26 Dunalley Parade. RESOLVED, That consideration be deferred pending the preparation of the scheme for the re-development of this area by the Borough Surveyor and Planning Officer.

1758—Town Planning Area (Min. 1032/45)—Letter was submitted from the Regional Planning Officer suggesting that the time was now appropriate to bring to a conclusion the suggested amalgamation of the Cheltenham and District, and the Tewkesbury and Cheltenham Joint Planning Committees, and intimated that if a further conference was considered desirable he would be pleased to attend. The Town Clerk reported that a joint committee, named the Gloucester and District Joint Planning Committee had been appointed by the constituent authorities in relation to the Gloucester and District Planning area. RESOLVED, That the Committee consider a further conference of the Authorities concerned would be desirable and that the Chairman and Vice-Chairman be appointed representatives of the Council.

1759—Plans within the Borough—The Committee considered suggestion that having regard to the increased number of plans submitted for new buildings and alterations within the Borough, it was advisable to hold a special meeting for their consideration. RESOLVED, That a special meeting of the Committee to consider such plans be held each month the day following the usual meeting of the Committee.

1760—New Factory, Stoke Orchard (Min. 1662)—The Town Clerk reported that he had communicated with Messrs. Roy Fedden Ltd., requesting them to submit an application for determination under Section 2 of the Building Restrictions (Wartime Contraventions) Act, 1946, but so far no application had been received. He had also written to the Ministry of Health drawing their attention to the difficulty which was being experienced with regard to this factory. The Council were empowered under Section 3 (i) of the Act to serve not less than 28 days' notice on the firm of their intention to enforce planning control in respect of the factory and the firm could then, within seven days of such notice, make application for a determination. RESOLVED, That the Chairman and Town Clerk be empowered to serve such notice of intention to enforce planning control if no application for determination is received from Messrs. Roy Fedden Ltd. within a reasonable time.

1761—Planning Department—(a) Planning Officer—The Committee considered further the salary of the Town Planning Officer. This appointment was not a graded one, and therefore the salary had not been reviewed when the new National Scales were adopted, and neither had the temporary increase of 15% been applied thereto. The present salary was £550 plus war bonus. RESOLVED, That application be made to the County Council for approval to Mr. Streater's salary being increased to £800 per annum, plus war bonus, as from 1st September, 1946, and that subject to such approval being obtained, Mr. Streater's salary be increased accordingly.

(b) Staff—It was reported that the County Council had approved the proposed additional expenditure by the Corporation in respect of :—

(1) The appointment of an additional temporary planning assistant for three years at a maximum salary of £450 per annum, plus war bonus.

(2) The appointment of a junior clerk at a salary of £52 per annum plus war bonus and thereafter in accordance with the Council's Scale of Salaries.

(3) The additional cost, of £123 per annum in respect of the 15% increase in salaries granted to the planning staff.

(4) The sum of £18 in respect of the anticipated effect of the adoption of the new National Scales and expenditure on planning staff.

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(c) Temporary Town Planning Assistant—The Planning Officer reported that only two applications had been received for this position. He considered that the small number of applications received might have been due to the fact that the appropriate Journal would only insert one advertisement instead of the three asked for. RESOLVED, That the position be re-advertised on the same terms and conditions as contained in Min. 1062.

(ii) Heating of Offices--The Planning Officer reported that no heating apparatus was installed at "Glensanda." He estimated the cost of providing the necessary heating apparatus at £82 12s. 2d. RESOLVED, That this be approved and that as no sum was included in the estimates for this amount, the County Council be asked to make the necessary provision.

(iii) Additional Typewriter—The Planning Officer reported that with the increase of his staff it was necessary to provide an additional typewriter at an estimated cost of £32. RESOLVED, That the Planning Officer be authorised to purchase an additional typewriter provided such expenditure is within the amount provided in the estimates for the current financial year.

1762—Buildings near Airfields (Min. 1059)—The Planning Officer reported that he had now received notice from the Regional Planning Officer of a clearance by the Superintendent Engineer of the Air Ministry of all buildings within a three-mile radius of each of the airfields in this area.

1763—Ullenwood—It was reported that the War Department were considering the clearance of certain proposed purchases of land, adjacent to, or connected with substantial areas which are now in their possession, so that the total area can be rounded off, and enquiring whether there was any objection on planning grounds to the purchase of Ullenwood Hospital which was now used as a camp. The Planning Officer reported that he had informed the Regional Planning Officer that from a planning point of view, it was undesirable that this camp should remain in perpetuity as it would seriously affect the amenity value of the area. A letter had been received from the Cheltenham Rural District Council intimating that they were desirous of obtaining this camp for housing purposes. RESOLVED, That the action of the Planning Officer be approved. ALSO RESOLVED, That the Regional Officer be informed that this Committee support the application of the Cheltenham Rural District Council.

1764—Lansdown Hotel, Lansdown Road [Min. 1441 (a)]—Letter forwarded to Mr. Alderman Lipson from Mr. V. T. Statham of the Lansdown Hotel, was submitted requesting reconsideration by the Committee of the decision not to permit the erection of an advertisement board at the Lansdown Hotel. The Planning Officer reported that in his opinion, the erection of such a sign would be detrimental to the amenities of the district, and to Lansdown Road which is one of the main approaches to the town. RESOLVED, That the Committee adhere to their previous decision.

1765—Beechcroft, School Road, Charlton Kings (Plan No. T.P.2126)—Mr. W. E. Purnell has intimated that he intends to appeal against the Council's refusal to consent to the alterations and additions to this property.

1766—New Housing Sites—Open Spaces—The Planning Officer reported letter from the County Surveyor which intimated that the County Planning Committee have decided that they are not prepared to undertake the future maintenance of open spaces on new housing sites. RESOLVED, That the Planning Officer obtain further information thereon and report to the next meeting of the Committee.

E. L. WARD, Chairman.

HOUSING COMMITTEE.

19th August, 1946. Present—Councillor Bush (Chairman); Aldermen Lipson and Pates; Councillors Addis, Bayliss, Compton, Fisher, Grimwade, Morris and Strickland.

1767—Control of Civil Buildings—(i) Read circulars from the Ministry of Works and Ministry of Health containing instructions as to purchase of builders' manufactured goods, asbestos cement sheets, plasterboard slates and plate glass. As from 1st August, 1946, the Control of Building Operations (No. 6) Order, 1946, was replaced by the Control of Building Operations (No. 7) Order, 1946, the No. 7 Order being in terms identical with those contained in the No. 6 Order except for the change of dates and period. The amount which could be spent on any single property between 1st August, 1946, and 31st January, 1947, as defined in the Order was therefore £10 plus £2 per calendar month (on a non-cumulative basis).

(ii) The Town Clerk reported that, as requested by the Estate Management Sub-Committee, he had communicated with the Ministry of Health asking their interpretation of the words " absolutely essential " in their letter of the 27th June last, in which they asked the Council to take steps to reduce the volume of licensed work by restricting the issue of licences to cases of work which were absolutely essential. He had pointed out to the Ministry that it appeared that the Ministry of Works were more generous in their issue of licences, particularly for exterior painting and that the local builders felt aggrieved that the Corporation were refusing licences for similar work. The Borough Surveyor had only issued licences for keeping premises wind and weather proof. He now submitted letter of the 12th instant from the Ministry of Health stating that the reference in the Last paragraph of the Department's letter of the 27th June last to maintenance work should be regarded as covering that required (a) for public health reasons ; (b) for safety purposes ; and (c) to provide essential protection to the fabric of buildings.

The Ministry were in communication with the Ministry of Works on the matter and would communicate again with the Council in due course.

RESOLVED; That pending a further letter from the Ministry of Health, the Borough Surveyor be instructed to issue licences for exterior painting and other works where these were necessary to protect the fabric of a building.

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1768—Furnished Houses (Rent Control) Act, 1946—(i) Read letter from the Ministry of Health that the Ministry intended to direct by Order that this Act should have effect in the Borough, and proposed to establish a Tribunal to act for the following districts :—Gloucester, Cheltenham and Hereford ; Cirencester and Malvern; and Rural Districts of Cheltenham, Cirencester, North Cotswold and Upton-on-Severn. (ii) A letter was submitted from the Ministry of Health thanking the Council for nominating two persons to serve on the Tribunal. The Town Clerk reported that Cirencester R.D.C. had intimated that they were pre-pared to support the Council's nominations and had informed the Ministry accordingly.

1769—Grove Street—Read letter from Mr. Alderman P. P. Taylor that he was prepared to sell to the Corporation the site of No. 1 Grove Street which was demolished under a Clearance Order.

RESOLVED, That the Committee consider it desirable to acquire all the cleared sites on the west side of Grove Street and that the District Valuer be instructed to negotiate terms for their acquisition.

1770—Corinth House. Bath Road—(i) The Town Clerk submitted report from the Ministry of Health on the proposed conversion of this property. In the opinion of the Regional Architect only the first and second floors of the original building were suitable for conversion to housing accommodation. They also did not consider it desirable to convert approximately one-third of the premises and leave the remaining two-thirds unused. The premises were of an institutional character and as a whole were too far removed from domestic room sizes and planning to render them capable of conversion into flats. The Ministry stated that in the circumstances the Council might decide to abandon the scheme. (ii) [Min. 1731 (d)]—The Town Clerk submitted letter from Spirax Manufacturing Co., Ltd., that they had been endeavouring for a long time to acquire premises for the extension of their works and in view of the urgent need for additional space they were endeavouring to purchase this property. They pointed out that if they could not obtain accommodation they would have to go outside Cheltenham, which they did not desire to do, as they employed nearly all Cheltenham labour. The Town Clerk reported that the Planning Committee had considered the application and recommended that it be acceded to for a period not exceeding 10 years. RESOLVED, That, in view of the report from the Ministry of Health, the Committee agree to the property being de-requisitioned with a view to it being used for industrial purposes.

1771—Building Materials and Components—Government Surplus Stores—Read Circular 156/46 from the Ministry of Health indicating that building materials and components were available for sale to Local Authorities for housing purposes. However, these could not be held back in anticipation of demands from housing authorities, and the Ministry of Works had arranged a series of sales by public auction in different parts of the country in order to effect rapid disposal. The Borough

Surveyor reported that in his opinion these materials were more suitable for use by the Council's Contractors than by the Council itself. RESOLVED, That the Borough Surveyor pass on this information to the Council's Contractors.

1772—Compulsory Purchase Order—Hesters Way Estate—The Borough Surveyor reported progress made with the survey of this estate. He submitted plan of approximately 122 acres of land fronting Arle Road and Hesters Way, which he recommended should be acquired as the first section of this estate to be developed and which comprised the following :—

Field Nos.	Area.	Owner.
61, 62, 64, 65, 66, 67, 67a, 79, 81, 82, 87	68.461	Mr. J. R. Brown.
86	.589	Mr. G. A. Peacey.
85	2.242	Miss Belcher.
80, 397	20.644	Unwin Estate.
84, 200	<u>30.405</u>	Pye Bros.
	122.341	

RESOLVED, That an Order be made under the Common Seal in pursuance of Section 1 of the Acquisition of Land (Authorisation Procedure) Act, 1946, for the compulsory purchase of the lands Nod. 1 to 5 (inclusive) and coloured Pink on the Map now submitted and identified by the signature of the Town Clerk, and containing a total area of 122.341 acres or thereabouts being land lying south east and south west of Hesters Way and north west of Brooklyn Road housing estate and the Cheltenham Grammar School Playing Field. RESOLVED ALSO, That application be made to the Ministry of Health for confirmation of the Order and the Town Clerk be authorised to do all things necessary for the confirmation of the Order.

1773—Apprenticeship Scheme—Chelt Road—(i) The erection of a further pair of houses by apprenticeship labour had been approved by the Ministry of Health and the Ministry of Works. The Ministry of Works had given an assurance that they would reimburse the Council any excess in cost of the actual cost incurred under the Contract over the agreed normal cost and asked for an undertaking that any saving in such costs under normal cost would be paid by the Council to the Ministry. RESOLVED, That the Town Clerk be authorised to give this undertaking. RESOLVED ALSO, That the Common Seal be affixed to the Contract with the Apprentice Master (A. C. Billings and Sons). (ii) The Borough Surveyor reported that the four houses in Margrett Road were well advanced and plastering was in progress. The houses looked pleasing in character and design and in his view they bore unmistakable signs of painstaking effort and good quality workmanship. RESOLVED, That the local Apprenticeship Committee be informed that the Committee have been extremely satisfied with the manner in which both the Apprentice Master and the boys carried out their work in Margrett Road houses and that they were confident that the same standard of workmanship would be applied to the two pairs of houses in the course of erection in Chelt Road. RESOLVED ALSO, That the Committee be informed that the Council would be pleased to promote further apprenticeship schemes if there were sufficient boys available to warrant another scheme being started.

1744--Land, Alstone Avenue (Min. 624)—The Town Clerk reported that terms had now been agreed between the District Valuer and the, Great Western Railway for the purchase of the piece of land in Alstone Avenue at a sum of £130 plus legal, costs. RESOLVED, That the Council agree to purchase the land for this sum and that the Common Seal be affixed to the Conveyance. RESOLVED ALSO, that application be made to the Ministry of Health for sanction to a loan of £130 plus legal costs and stamp duty.

1775—Ministry of Fuel and Power Conference—Read Circular 153/46 from the Ministry of Health in regard to the above Conference inviting applications from members and officers of local authorities to attend the two sections. RESOLVED, That the Chairman and Borough Surveyor be appointed to attend appropriate sections of the Conference.

1776—National Housing and Town Planning Council—The Council was holding its Annual Conference of Local Authorities in this region at Bristol on the 3rd October, and asked for delegates to be appointed by Local Authorities to attend. RESOLVED, That the Chairman, Vice-Chairman, Town Clerk and Borough Surveyor be authorised to attend.

1777—Estate Management Sub-Committee--Reports of this Sub-Committee at their meetings held on the 26th July and the 2nd August were submitted. The following matters (inter alia) were dealt with :— (i) Applications-24 applicants were interviewed and 19 applications considered. 79 applicants on the Priority List had been allocated prefabricated bungalows. (ii) 26 Pilley Crescent—The Committee were unable to agree to the tenant's application to sell fruit and vegetables from his house (iii) The Sub-Committee reported on the progress being made in the carrying out of works to requisitioned properties. (iv) Clayton, Douro Road—This house was being transferred to the Council, including the two huts erected in the garden. The Borough Surveyor considered it would be possible to convert these into temporary housing accommodation and the Sub-Committee had asked the Ministry to approve of the proposed adaptations. RESOLVED, That the reports be approved and adopted.

1778—Lynworth Farm—(a) Scheme No. 1—Read letter from Messrs. Wheeler & Mansell with regard to lack of progress and high costs on this Contract. For many weeks past they had been keeping records of output by the bricklayers together with the actual man-hours and had found much to their regret that production was considerably below estimated costs. On close investigation this was found to be due largely to non-delivery of windows and reconstructed stone heads, cills and canopies. To enable the full number of operatives to be kept in constant work. it had been necessary to use unusual methods, such as building brick dummy piers to enable the work to be carried out up to a height by omitting canopies, etc. They had had to fix and take out windows where they were of uniform size to allow the building to proceed and the other trades to make progress in their work. These double operations had hindered their output and increased their brickwork cost to alarming figures. They were now experiencing difficulty with regard to non-delivery of sanitary fittings and fireplaces which was seriously impeding the progress of the various trades. The two last-mentioned items affected the plastering as it would mean these tradesmen having to go back in order to make good around fire-places and various sanitary fittings after the general plastering had been carried out, whereas if materials had been to hand, all these additional labour costs would not have arisen. They felt that they could not possibly carry on with this contract under the present conditions, and unless some arrangements could be made, they would be compelled to reduce considerably their

staff until such times as materials were on the site. They asked for a meeting to be held on the site with representatives of the Council in the hope that it might be possible to come to some arrangement as to payment to them for the additional labour involved, which they contended was due entirely to the lack of materials and to no fault of their own. The Borough Surveyor reported on the matter and although a clause had been included in the Contract that no claim for extra costs would be entertained, he thought that, having regard to the very acute supply conditions which had arisen since the contract was entered into in regard to obtaining materials, it would be reasonable for the Committee to meet Messrs. Wheeler & Mansell and discuss the matter. RESOLVED, That the Chairman, Vice-Chairman and Councillor Addis be asked to meet and discuss the matter with the Contractors and report thereon to the Committee.

(b) Scheme No. 2 (Mins. 1435 and 1703) (76 Houses)—The Borough Surveyor reported on a conference which the Chairman and Vice-Chairman and he had had with the Ministry of Health at Bristol in regard to Messrs. Wheeler & Mansell's tender for the 76 houses. The cost of one-bedroomed dwellings turned out to be on the high side and it appeared that four-blocks were cheaper than two-blocks. Accordingly it has been agreed to amend the lay-out so as to omit for the time being the four one-bedroomed flats reducing the Contract to 8 two-bedroom maisonettes, 46 three-bedroom houses and 18 four-bedroom houses. At the Conference the Ministry intimated that they could not approve any tender in excess of a figure of 22s 1d per square foot. While no diversion had been made from the standard of construction it had been necessary to effect a large number of savings including the following in some or all types, viz.: substitute wood blocks for granwood flooring; cementone in lieu of quarry tiles ; omit table top and floor cupboard ; broom cupboard, meter cupboard ; omit cupboards in one of the bedrooms ; omit stove in dining-room recess and substitute back boiler in living-room ; reduce size of ceiling joists and reduce prime cost sums for grates, stone work and ironmongery, sanitary fittings and electric light ; omit brick screen walls at the rear of certain houses. The tender as now adjusted for the 8 maisonettes and 64 houses would amount to £88,712 14s. 0d. The Town Clerk submitted letter of the 16th August from the Ministry approving of the tender as now adjusted. RESOLVED, The tender of Messrs. Wheeler & Mansell, Ltd., as now adjusted amounting to £88,712 14s. 0d. be accepted subject to contract and bond being entered into and to loan sanction being obtained. RESOLVED ALSO, That application be made to the Ministry of Health for sanction to a loan of £89,562 for the cost of the houses including £700 for Clerk of Works and £150 for printing, etc., for an equated period of 60 years. ALSO, That application be made to the Public Works Loan Board for a Mortgage for this sum and that the Common Seal be affixed to the Mortgage, Order, and Receipt.

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(c) Scheme No. 3 (54 Foam Slag Houses)—Read letter of the 14th August from the Ministry of Health that the lay-out plans and house plans submitted for foamed slag houses were considered to be satisfactory. With regard to the outbuildings for the type B house it was suggested that the W.C. door should not be in exact juxtaposition to the back door but be placed at the back of the house in order to avoid any possible embarrassment. The Borough Surveyor reported that the plans had been carefully designed and the door of the back W.C. had been purposely placed inside the back porch instead of at the back of the house in view the objections which had been raised by tenants to the lack of privacy by fixing the door at the back of the house in view of other houses. He considered that, it would be better for the door to be as planned but he submitted amended plan showing how

the Ministry's suggestion could be carried out. RESOLVED, That in the circumstances the Committee consider that the suggestion of the Ministry should be adopted.

1779—Old People's Housing Society, Ltd. (Min. 1737)—Read letter of the 25th July from the Cheltenham Old People's Housing Society, Ltd., that they considered that the term of their tenancy of "The Knole" when approved should be for 14 years with provision for the Society to terminate at any time on 6 months notice. RESOLVED, That this be approved. The Borough Surveyor reported that he had inspected the property with representatives of the Society and submitted his report. RESOLVED, That consideration be adjourned to the next meeting.

1780—Temporary Houses—The Borough Surveyor reported progress made with the erection of temporary bungalows on the various sites. He had been informed by the Ministry officials that they anticipated the whole of the programme would be completed by the 16th October. He submitted details for the fencing on Selkirk Gardens, Hales Road and Prestbury Road sites for which the Ministry allowed 34 lineal yards of fencing per bungalow. RESOLVED, That these be approved.

1781—Brooklyn Road Houses (Min. 1729)—Read letter of the 3rd August from the Ministry of Health approving the proposed saving and omissions amounting to £440 8s. 0d. from the tender submitted by Messrs. Eldridge & Son amounting to £9,887. The Borough Surveyor reported that the conditions of the contract required the provision of a bond of 25% to be given by an approved Insurance Company, but he now submitted letter from Mr. Eldridge stating that as an alternative he was prepared to deposit the sum of £1,200 in a bank in the joint names of the Corporation and himself. RESOLVED, That this alternative be accepted in lieu of the bond. RESOLVED ALSO, That application be made to the Ministry of Health for consent to a loan of £9,447 for the cost of the houses.

1782—Whaddon Youth Centre—The Town Clerk reported that the County Council had approved the estimate prepared by the Borough Surveyor amounting to £550 for the conversion of this but for a Boys' Club for the Cheltenham College Mission including provision of office, kitchen and lavatory accommodation, water and drainage services, paving, electric light and heating and gas services.

1783—Craven Cottage, Folly Lane—The Committee considered the question of retaining Craven Cottage, the demolition of which had been referred back by the Council for further consideration of the Street and Highway Committee. The Borough Surveyor reported on his inspection of this property. Fencing had been taken away and the house stripped of nearly all sanitary and other fittings. The kitchen and W.C. had been partly demolished and the lean-to porch roof was unsafe and had had to be removed for safety. Floor boards were riddled with worms and several of the ceilings were down. Furthermore there was no damp course and in consequence damp was rising up the walls to a height of 4 feet. Although the roof appeared to be sound, it was found that all the slate battens were decayed and it would be necessary to strip and reslate. He estimated the cost of carrying out these repairs and making the house habitable at £400. RESOLVED, That a Sub-Committee of Councillors Bayliss, Fisher and Strickland be asked to inspect the property together with the Borough Surveyor and consider his estimate and report thereon to the next meeting of the Committee.

H. T. BUSH, Chairman.

FINANCE COMMITTEE.

23rd August, 1946 Present—Aldermen Ward (Chairman) and Taylor; Councillors Bettridge, Grimwade, Mann and Morris

1784—General Rate—Read, report of the Borough Treasurer dated 23rd August, 1946, on the collection of the first instalment of this rate. Amount collected £190,631 ; amount outstanding £8,340.

1785—Water Rate and Charges—Read, report of Borough Treasurer dated 23rd August, 1946, on the collection of the water rate and charges for the half-year ending 30th September, 1946. Amount collected £27,624, amount outstanding £2,500

1786—Electricity Charges—The Borough Treasurer reported that electricity charges amounting to £20,206 3s. 4d. had been collected since the last meeting. Outstanding accounts were £447 for rechargeable works carried out and £498 for electricity supplied.

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1787—Borough Treasurers Department—Chief Clerk—The appointment of Chief Clerk was included in the permanent establishment (Grade A.P.T.-V. £460-£510). The appointment had not yet been made owing to the accommodation difficulty, but the need for a clerical section under, proper control was so pressing the Borough Treasurer felt it should now be made even if the working conditions were not entirely satisfactory. He was using the room at 77 Promenade allocated to his Department and was building up the nucleus of the clerical section by transfers of staff and the absorption of returning servicemen, He recommended that Mr. A. M, Smith, at present Accountancy Assistant, Grade IV (£420-£465) promoted to the position of Chief Clerk, and that the vacancy of Accountancy Assistant be advertised in accordance with the establishment in Grade IV £420-£465). RESOLVED, That these recommendations be approved, and the Establishment Sub Committee recommended accordingly.

1788---Swimming Pool—RESOLVED, That the Town Improvement and Spa Committee be asked to authorise Mr. H. Emery, foreman at the pool, to deputise in Mr. Lane's absence and to be responsible for the custody of small sums of money pending collection by the Borough Treasurer, and that his name be included in the Fidelity Insurance Policy.

1789—Housing Act, 1936—The Town Clerk reported that prior to the war, it was the policy of the Council to undertake to guarantee repayment of advances made by the Building Society to purchasers of houses of a certain value, He submitted the first application received since the war from Mr. E. G. D. who wished to purchase a new house in Painswick Road in the course of erection by Mr E. Eager at the price fixed by the Housing Committee, namely £1,200. He submitted report upon the financial and other circumstances of the applicant. RESOLVED, That subject to the Borough Surveyor being satisfied with the construction of the house the Council guarantee, in pursuance of Section 91 of the Housing Act, 1936, the repayment of the proposed advance to the applicant, the guarantee to be limited to the amount between 66 2/3rds per cent. and 90 per cent. of the value of the house; the rate of interest charged not to exceed 4 per cent. the house to be completed to the satisfaction of the Building Society's Surveyor ; and the term of the Mortgage not to exceed 20 years,

RESOLVED, also, That the Common Seal be affixed to the Guarantee to be approved by the Town Clerk.

1790—Thirlestaine Court Nursery—Minute No. 1102—The Town Clerk reported that the above Minute of the Maternity & Child Welfare Committee authorised the borrowing of the sum of £4,545 for the purchase of Thirlestaine Court from the Public Works Loan Board, This Committee had, however, subsequently decided that it was desirable to borrow the money from other sources at a low rate of interest under the Local Authorities (Exemption) Regulation 1945, and the Ministry of Health had asked that an amended resolution should be passed accordingly. RESOLVED, That application be made to the Ministry of Health for consent to a loan of £4,545 for the purchase of Thirlestaine Court, including stamp duty on the conveyance, and that Minute 1102 authorising the borrowing of the money from the Public Works Loan Board be rescinded.

1791—Audit—The Town Clerk reported he had received notice from the District Auditor that he proposed to commence the audit of the accounts for the years ended 31st March, 1945, and 31st March, 1946, on the 21st September, at 11 a.m.

1792—Loan Sanctions—Loan sanctions had been received from the Electricity Commissioners as follows:-

Purchase and installation of transformers, period 20 years ... £1,889

Improvement of supply to All Saints District, period 25 years ... £3,090

1793—Capital Issues Control—The Town Clerk submitted circular of 8th August from H.M. Treasury setting out the general procedure for Local Authorities for consent to borrowings for the purpose of Regulation 6 of the Defence (Finance) Regulations, 1939. In order to expedite consideration of the applications, these will in future be dealt with direct by H.M. Treasury instead of through the Capital Issues Committee.

1794—Local Government Superannuation Act, 1937—The Borough Treasurer reported refund of contributions of £89 18s. 8d. to Miss R. M. Brimacombe, the British Restaurants Organiser.

1795—Staff—Internal Audit Clerk—Seventeen applications were received for this appointment. RESOLVED, That the short list submitted by the Borough Treasurer be approved, and that the Chairman, Vice-Chairman and Borough Treasurer be authorised to make an appointment.

1796—Lynworth Farm Housing Estate—(a) Mins. 1726 and 1730. The Town Clerk reported that he had made application to the Ministry of Health for consent to a loan of £37,187 for the additional expenditure on the layout of this estate. He now submitted letter of the 17th August from the Ministry of Health stating the Ministry could only consider a supplementary application for loan consent to cover the total expenditure incurred in respect of payments to the Contractors for the additional work etc. involved, and that it appeared from the application made that this included an amount for additional cost of prisoner of war labour, The Ministry now advised that whilst the Council should meet its obligations to the Contractors, where such payments equal, or are likely to exceed, the ultimate liability of the Council, the cost of prisoner of war labour should not be met. The Ministry asked that a revised summary showing the additional work involved in the contract and for which the Council would be responsible should be prepared and submitted, together with fresh

application for loan sanction, The Borough Treasurer reported he had discussed the matter with the Borough Surveyor, and submitted revised statement prepared by him. As reported at the last meeting, the original contract figure was £45,492 for which loan sanction had been obtained. In view of the information now' obtained from the Ministry, the Borough Surveyor had estimated what the work would have cost (including the additional works not included in the original contract) if the contract had been carried out in the normal way, and this amounted to £71,667, an excess expenditure of £26,175. It was understood the work would be completed within the next three or four weeks when it would be possible to go into the final accounts and come to a settlement with the Ministry of Works and Ministry of Health. RESOLVED, That in these circumstances, application be made to the Ministry of Health for consent to a loan of £24,000 on account, leaving the balance to be dealt with when the final accounts are settled. RESOLVED, Also; That application be made to the Public Works Loan Board for a Mortgage of £24,000 and the Common Seal be affixed to the Mortgage, Order and Receipt. RESOLVED, also, That Minute No. 1730 be varied accordingly,

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(b) 50 B.I.S.F. Houses—(Min. 1730 (c)). The Town Clerk reported he had made application to the Ministry of Health for consent to a loan of £65,725 for the cost of these 50 houses. The Ministry of Health had now pointed out that as the Ministry would reimburse the Council the difference between the actual cost of these houses and the costs which would have been incurred had they been erected with traditional materials, that the loan sanction should not exceed the cost of traditional houses of a similar size. The Borough Surveyor reported that taking a figure of 22s 3d per foot super as the traditional cost suggested by the Ministry, the cost of the houses would amount to £1,088 0s. 6d. per house, plus £10 for separate drainage system, which would make the total cost of the houses £54,901 5s. 0d. as compared with the actual cost of £65,725. RESOLVED, That application be made to the Ministry of Health for consent to a loan of £54,901. Also that application be made to the Public Works Loan Board for a Mortgage for this sum, and that the Common Seal be affixed to the Order, Mortgage and Receipt. RESOLVED, also, That Minute No. 1730 (c) be varied accordingly.

1797—Cheltenham Corporation, 1958 Stock—Reported that £500 Cheltenham Corporation Stock had been transferred by Stuart Johnson, The Rt. Hon. Ronald Tracy Baron Magheramore, Dorothy Egerton Warburton, and Archer Turner, to the Rt. Hon. Ronald Tracy, Baron Magheramore, of which he was only holding £200, £300 being held by the West Nominees Ltd. RESOLVED, That the Common Seal be affixed to Certificate No. 143.

E. L. WARD, Chairman.

TOWN IMPROVEMENT AND SPA COMMITTEE.

26th August, 1946. Present—The Deputy Mayor (Chairman) ; Aldermen Lipson and Pates ; Councillors Bayliss, Fildes, Grimwade, Mann and Smith ; Mr. A. Palmer.

1798—Entertainments Sub-Committee—The Entertainments Sub-Committee met on 31st July (Report circulated herewith, together with Bar and Catering Trading Accounts for the three months ended 30th June).

Item 4—(Winter Music). The Entertainments Manager was instructed to inform hotel proprietors of the amenities provided by the Council for visitors, in particular the daily Quartet, as it was felt that if this facility was not fully supported during the coming winter season, the Sub-Committee would review the position.

Item 5 (e)—Subject to the Street and Highway Committee agreeing to accommodate cycles at the Rodney Road Car Park, the Entertainments Manager to report in due course upon the operation of the scheme, it being the intention that parking of cycles in front of the main entrance shall only be prohibited in the afternoons and evenings when functions attracting large audiences are arranged. No objection was raised to the parking of a small number of cycles in the mornings.

Item 11—The Entertainments Manager reported upon the difficulties in obtaining a food licence for the mobile vehicle and recommended that as such licence was not likely to be granted until after the August Sports Festival, although a formal handing over ceremony might be arranged previously, the actual operation and licensing of the vehicle be deferred until the commencement of next season.

RESOLVED, (i) That, subject to the above recommendations, the Report be approved and adopted.

(ii) Item 4—That the Council maintain payments to the Quartet, irrespective of the possibility of cancelling occasional concerts.

(iii) Item 7—That the Borough Surveyor arrange for the colour-washing of the interior of the Rotunda.

(iv) Item 9—That whilst welcoming the proposal of the English Bridge Union to select Cheltenham as their venue for the Annual Spring Bridge Congress, this Committee consider Sunday play should not be permitted in any building under the Council's control.

1799—Visit of Dutch Children—RESOLVED, That the Entertainments Manager be authorised to grant facilities for free admission to appropriate entertainments under the control of this Committee, for parties of Dutch children visiting the town.

T. WILFRED WAITE, Chairman.

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Borough of Cheltenham

Sir (Madam),

Municipal Offices, Cheltenham, 3rd October, 1946.

You are hereby summoned to attend a **Meeting of the Council to be held at the MUNICIPAL OFFICES, on Monday, the 7th day of October, 1946, at THREE O'CLOCK** in the afternoon, at which meeting the following business is proposed to be transacted and any other business that may legally be transacted at such meeting :-

1. To approve and confirm the minutes of the last meeting.
2. Communications by the Mayor.

3. To approve, or otherwise, the proceedings of the following Committees and to deal with any matters arising thereon requiring the attention of the Council :—

Committee.	Date of Meeting.
ART GALLERY AND MUSEUM ...	6th September, 1946.
PUBLIC LIBRARY ...	6th
ALLOTMENTS ...	9th
PARKS AND RECREATION GROUNDS	9th
GENERAL PURPOSES AND WATCH	12th, 23rd & 24th September, 1946.
PUBLIC HEALTH ...	16th September, 1946.
HOUSING ...	17th & 25th Sept., 1946.
WATER ...	17th September, 1946.
ELECTRICITY AND LIGHTING	17th “
PLANNING	18th & 19th Sept., 1946.
CEMETERY AND CREMATORIUM	20th September, 1946.
TOWN IMPROVEMENT AND SPA	20th
STREET AND HIGHWAY...	23rd
RATING	25th
FINANCE	27th

4. Memorials, applications, complaints, etc.

To EACH MEMBER OF THE COUNCIL.

Yours faithfully,

F. D. LITTLEWOOD, Town Clerk.

Borough of Cheltenham.

At a Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Offices in the said Borough on Monday, 2nd September, 1946. Present :

The, Worshipful the Mayor (Alderman Clara F. Winterbotham, M.B.E., J. P.). The Deputy Mayor (Alderman T. Wilfred Waite).

Aldermen Leigh James, Lipson, M.A., M.P., Pates, Taylor, Trye, C.B.E., R.N. (Retd.) and Ward ; Councillors Addis, J.P., Bendall, Bettridge, Lt.-Col. Biggs, O.B.E., Bush, Carter, Compton, Rev. de Courcy Ireland, M.A., Fildes, Fisher, Gardner, Grimwade, Mann, Midwinter, Morris,. Readings, Smith, Strickland, Thompson, Till and Yeend.

Apologies—Apologies for absence were received from Councillors Bayliss, Garland and Green.

1800--Minutes of Previous Meeting--RESOLVED, That the minutes of the meeting of the Council held on 29th July, 1946, having been printed and circulated to each member of the Council, be taken as read, and that the same be approved and confirmed.

1801—Mr. Councillor Garland—Indisposition—The Mayor referred to the indisposition of Mr. Councillor Garland which had prevented him attending the Council meeting that day. RESOLVED,

(An amendment moved by Councillor Grimwade, that paragraph 4 of the report of the Entertainments Sub-Committee (Min. 1798 Town Improvement Committee) be referred back for further consideration and report was not seconded).

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1803-Cheltenham Committee for Education - In accordance with Min. 393/45, a report was submitted from the Cheltenham Committee for Education on the exercise of their powers, duties and functions under the Scheme of Divisional Administration. RESOLVED, That the report be received and approved.

The Mayor, on moving the report, extended a welcome to Mr. L. F. R. Simmonds, M.A., the new Education Officer. RESOLVED, That the Town Clerk convey to Mr. L. Mallinson the sincere appreciation of the Council for the efficient and loyal services rendered by him during his period of office as Education Officer, and their best wishes for the future, and also their appreciation to both Mr. Mallinson, and the County Education Secretary, for the assistance given to this Council during the interim period between the termination of Mr. Mallinson's appointment and the new Education Officer taking up his duties.

1804—Local Government Boundary Commission, County Borough Status and Extension of Borough Boundaries (Mins. 1319 and 1500)-----On consideration of this matter IT WAS RESOLVED, That the Council go into Committee. The Town Clerk thereupon referred to the above Mins. and to the information given to the Local Government Boundary Commission that the Council had under consideration making a representation at the earliest appropriate time for the constitution of the borough, together with part or parts of adjoining districts, as a County Borough.

In the meantime, the Commission had informed the County Council that they had decided to deal with the questions relating to the County Boroughs of Bristol and Gloucester, and that they would not consider any question in relation to any other area in the County before July, 1947, and possibly not until a much later date, unless it was found the questions relating to that area were inter-related with those of Bristol or Gloucester.

In these circumstances, and in view of the Borough Council's opposition to the Gloucester Bill and the possible effect of the proposals presumably made by Gloucester and Bristol, it appeared essential that this Council should submit their representation both in regard to County Borough status and boundary extension as soon as possible so that they could be considered at the same time.

Upon resuming in open Council IT WAS RESOLVED, That a representation, or (if allowable), an application be made to the Local Government Boundary Commission for the constitution of the Borough, together with part, or parts of adjoining districts, a County Borough, and for the extension of the Borough boundaries, and IT WAS FURTHER RESOLVED, That the General Purposes Committee be authorised and delegated power to formulate the representation or application and authorise its submission forthwith to the Commission.

ART GALLERY AND MUSEUM COMMITTEE.

6th September, 1946, Present—The Mayor (Chairman) ; Alderman Leigh James ; Councillors Bendall, Fisher and Yeend ; Mr. C. R. Mapp.

1805—Curator's Report for July and August, 1946—Visitors—During July and August, 1946, 6670 (July and August last year, 9,352). Included in this figure were two parties from colleges and schools.

Receipts--Catalogues, postcards, commission, etc. £17 18s. 6d. ; "Friends of the Art Gallery and Museum Account" £2 8s. 2d.

Exhibition—An Exhibition of Paintings by Lady Helena Gleichen and R. D. Laxon was held from 5th June-5th July, 1946, and was visited by 3,224 persons.

Bath and West—The Curator reported as to the Exhibition under the title of " Farmers' Week " at Ashton Court, near Bristol, to which, as authorised, he had lent a selection of Agricultural Bygones from the Museum. The display, in a small marquee, had proved extremely popular, and he recommended that if the Bath and West wish a similar display when the Agricultural Show visits Cheltenham, that a request be made for a very much larger marquee as a condition of the Museum's participation in lending specimens.

Museums Association Conference—Brighton, 15th-19th July, 1946—The Curator reported on the Conference, which dealt largely with the post-war development of Art Galleries and Museums.

1806—Donations—Gifts had been received from the following donors : Mrs. Wallis (2 engravings) ; Mrs. Thesiger (Water-colour by the late W. B. E. Ranken, R.I., R.O.I).

RESOLVED, That the thanks of the Committee be conveyed to the donors.

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1807—Late F. L. M. Griggs, R.A.—The Curator reported a further gift from Mr. Arthur Mitchell, Glenfall House, Charlton Kings, of eight etchings by the late Mr. Griggs, supplementing the gift made by Mr. Mitchell in 1940. RESOLVED, That the best thanks of Committee be tendered to the donor, and that the Curator be authorised to do what is, possible to frame and display the gift.

1808—Purchases—RESOLVED, (a) That the following specimens be purchased from the "Friends of the Art Gallery and Museum " A/c :—Nailsea Glass Vase, c.1820, £3 10s. 0d. ; Wooden Bowl, 8s 4d. ; Pair Church Collection Platters 16s 8d. Oak Candle Box, £1 15s. 0d. ; Mahogany Wool Winder £2 ; Mahogany Embroidery Frame £1 5s. 0d. ; Horn Spoon and Fork 6s ; Wooden Potato Masher 9s ; Small Wooden Bowl 3s ; Double Measure of Wood 2s 6d ; Wooden Egg-cup 2s 6d.

(b) Six English Porcelain Dessert Plates with local views painted in colours, £6 6s. 0d.

1809—Painted Panel—Beggar on the Stow Road—RESOLVED, That this panel which had been offered for purchase, be not entertained.

1810—Exhibitions —(a) The Curator reported as to his inspection of the work of George Graham, R.S.W., at Winchelsea on 12th July. It was found, however, that the cost of transport would put this

exhibition out of reach of Cheltenham Art Gallery, unless other galleries were prepared to participate on a sharing basis.

(b) An International Exhibition of Photography was available for Cheltenham, and the Curator reported that he had arranged to give facilities for this display from September 17th-28th, 1946. RESOLVED, That this be approved.

(c) That the Cotswold Art Club be given permission to hold their Annual Exhibition in June, 1947. 1811—Contemporary Art Society—RESOLVED, That the offer of a picture from this Society be accepted, and that the choice be left in the hands of the Secretary of the Contemporary Art Society, CLARA F. WINTERBOTHAM, Chairman.

PUBLIC LIBRARY COMMITTEE.

6th September, 1946. Present—Alderman Lipson (Chairman) ; Councillors Compton, Grimwade and Mann; Rev. Barbara Thomas ; Messrs. S. J. Clarke and C. E. Walsh.

1812:—Librarian's Report for July and August, 1946—Issues for July and August—Reference Department 11,345; Lending Department 70,482 ; Junior Department 8,879; Branch Libraries 3,161; Loan Collections 800. Total 94,667. (July and August last year 84,302).

Receipts £152 11s. 5d. for two months.

Replacements and Binding-127 volumes had been replaced during the two months under review. 270 volumes had been dispatched to the binder and 151 returned and put into circulation.

Temporary Staff—The Librarian reported that Miss F. M. Curtis gave further valuable service for a period of nine weeks, and that he had appointed Mr. H. J. Nice to take temporary charge of the Whaddon Branch Library, which was now open for three evenings per week, from 6.30-8 p.m.

Safe—RESOLVED, That a quotation of £10 18s. 6d. by R. E. & C. Marshall for repairs to safe be accepted and that the account be shared with the Art Gallery and Museum Committee.

1813—Books—RESOLVED, (a) That 514 volumes, published at £254 17s. 9d., be purchased for £229 8s. 0d.

(b) That the sum of £150 be spent on Binding.

(c) That the sum of £50 be spent on Replacements.

1814—Leslie Young Benefaction Account—RESOLVED, That 1 volume be purchased from this Account at a cost of £5 5s. 0d.,

1815—Donations-41 volumes had been received from 14 donors. RESOLVED, That the thanks of the Committee be conveyed to the donors.

1816-Periodicals—A list of 13 periodicals, recommended for purchase by publishers and readers were considered, and it was RESOLVED, That none of the periodicals be added to the list of those already purchased.

1817—Staff—RESOLVED, That Miss S. M. Coates (aged 16) who had passed the School Certificate with 5 credits, be engaged as a Junior Assistant on probation for a period of 6 months, from 9th September, 1946 in the General Division of the National Scale.

1818—Lectures—That the Librarian's suggestions for lectures for the October—December Session be approved, and that some of these lectures be arranged for 7 p.m.

1819—Tubular Nesting Chairs—Since the order was given for 40 Tubular nesting chairs, increased costs had raised the price from 31s 6d. to 36s 6d. each.

D. L. LIPSON, Chairman.

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ALLOTMENTS COMMITTEE.

9th September, 1946. Present—Councillors Addis (Chairman), Bush, Compton, Fildes and Yeend ; Messrs. Ball, Barlow and Roe.

1820—Arrears of Rent—(a) June Quarterly Statement—Win. 1383)—The Town Clerk had endeavoured to obtain payment of the arrears referred to him and now made certain recommendations upon amounts still outstanding. In a number of cases tenants alleged they had relinquished their tenancies some time ago, although termination notices could not be traced. In other cases, cultivation had ceased due to disturbance, or apprehension of disturbance, for such purposes as sewer laying, road making and housing. RESOLVED, That as indicated the amounts be written off as irrecoverable and that legal proceedings be instituted in the cases recommended by the Town Clerk.

(b) September Quarterly Statement—The Borough Treasurer submitted this statement. RESOLVED, That the same be referred to the Town Clerk for appropriate action and report, including recommendations for the institution of legal proceedings where necessary.

1821—Gong Furlong Allotments—(Min. 1220)—The Town Clerk submitted further correspondence with the Gloucester Diocesan Board of Finance protesting against the continued requisitioning of this site and the inadequate compensation paid. The Board were previously informed that requisitioning did not preclude a sale of the site and upon a building licence being obtained, application could be made for release. With regard to compensation, this was negotiated between the Board's Solicitors and the District Valuer and was the same amount as that paid by the previous tenant. The Gardens Superintendent stated that the area was well cultivated and he could not recommend its release in present circumstances except for priority purposes. The Committee considered the possible acquisition of the site. RESOLVED, That a purchase be not entertained and that that the Council adhere to their previous decision not to de-requisition the land unless a building licence is obtained.

1822--Brooklyn Road Allotments—(a) Nos. 44 and 45—This site was requisitioned from the Executors of C. H. Reason, deceased, and contained two plots. The owners applied for release as they had entered into a contract for sale for housing purposes and were willing to compensate the tenants for loss of growing crops. The consent of the Ministry of Agriculture was necessary to the de-

requisitioning, and in the present urgent food situation, such consent was unlikely to be forthcoming until the owners were in a position to commence the erection of houses. RESOLVED, That the owners be informed accordingly.

(b) Nos. 1-12—Complaints had been received of the condition of this site. The Gardens Superintendent reported that only three allotments were tenanted and he believed the other tenants had ceased cultivation as they feared the site might, in the near future, be required for building purposes. At present there were no applicants on the waiting list for land in this area and unless a demand was created in the autumn he recommended that, with the possible uncertainty of tenure, the Parks Committee might use the unoccupied portion for food production purposes. RESOLVED, that this recommendation be adopted.

1823—Greenhills Road Allotments—Land adjoining "Septembre"—(Min. 1018)—The Ministry of Agriculture agreed to release this site as it was untenanted and was now being cultivated by the owner for food production purposes.

1824—Orchard Way Allotments—(Min. 1561)—The Ministry also agreed to release the uncultivated portion of this site which the Gardens Superintendent considered entirely unsuitable for allotment purposes.

1825—Allotments Junction Church and Fairmount Roads—The owner was pressing for the release of this site which she desired either to sell or to cultivate herself. She also complained of the behaviour of the Council's tenants and their alleged bad cultivation but the Gardens Superintendent reported that the land was well cropped, RESOLVED, That no action be taken.

1826—Cultivation—Since the last meeting 22 allotments had been let and the tenancies of 14 terminated. The recent weather conditions had rendered both inspection and cultivation almost impracticable but the Gardens Superintendent commended the large number of cultivators who had so creditably come through this difficult season. The heavy rains had adversely affected many crops, in particular those so valuable for winter storage, The latest signs indicated a severe attack of potato blight and although the precautions to be taken against the spread of this disease, both during and after harvesting, were well known to the majority of growers, he proposed to issue further advice through the medium of the press.

H. ADDIS, Chairman.

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PARKS AND RECREATION GROUNDS COMMITTEE.

9th September, 1946. Present—Councillors Bush (Chairman), Addis, Compton and Fildes.

1827-Naunton Park Schools--Canteen (Min. 1408). The Ministry of Education had recommended an access road for vehicles delivering goods to the new canteen which appeared impossible unless the school boundary fence was moved three yards to the north and the additional area involved was acquired by the local Education Authority. The Borough Surveyor and Gardens Superintendent had met the County Architect on the site when the Gardens Superintendent pointed out that his lay-out scheme provided for a floral section extending the en-tire frontage to Naunton Lane of both the park

and the playing field with an access road adjoining the school boundary. This road would be bounded on one side by the school fence and on the other by a hedge and could be used both by the public wishing to enter the playing field (thus avoiding the use of the entrances to the ornamental portion) and also by gang mowers, rollers and other machinery as required. There seemed no objection, therefore, to vehicular traffic to the canteen using the road which might be constructed without delay, the school authorities to provide an entrance in the school fence at a point to be decided upon. The County Architect was prepared to recommend acceptance of the alternative proposal, subject to a road width of 12 feet, and regarded the position as satisfactory as vehicular access would be kept separate from the children's entrance, this factor being essential for safety purposes. It was understood that the County Council were prepared to contribute 40% of the cost of constructing the roadway from Naunton Lane to the canteen entrance. The Committee concurred in the proposals, particularly as no sale of an additional area of the playing field was involved, and there would be no conflict with their future lay-out schemes for Naunton Lane frontage. RESOLVED, That the Council be recommended to agree thereto and that this Committee be authorised to negotiate terms with the County Council.

1828—Naunton Park Recreation Ground—Dressing Accommodation—The Baker Street Boys' Club (Y.M.C.A.) asked if dressing accommodation could be provided possibly by means of huts, as it was one of the conditions of the Football League that such accommodation must be available for visiting teams. The Gardens Superintendent understood that dressing accommodation was being provided at Naunton Park School for the Naunton Park Old Boys' and Old Girls' Football and Hockey Clubs and possibly this facility might be extended, for the time being, to the Baker Street Club. When the future lay-out proposals for the playing field were completed, it was intended to include adequate dressing accommodation. RESOLVED, That approaches be made to the Headmaster of the School.

1829—Athletic Ground--(a) Motor Cycle and Motor Rodeo Football Matches— (Min. 1568)—The Gardens Superintendent had inspected the ground on 6th August, following the Motor Club's event on the 5th August, when he found the damage was similar to that sustained on previous occasions.

The Committee had in mind submitting recommendations to the Council as to their future policy for these events, but in view of an application now received from the Cheltenham Motor Club for fixtures in 1947, it was decided that consideration be deferred.

The Club stated that a Midland League of Motor Cycle Football had been formed and they, therefore, asked if a deputation might be received to discuss future proposals. RESOLVED, That the deputation be received at the next meeting and that consideration of recommendations upon future policy be deferred.

(b) Groundsman—The Rugby Football Club had terminated the engagement of their groundsman, including his service tenancy of the cottage. When a deputation from the Club came before this Committee in April last, it had been agreed that upon a new appointment, the groundsman should be a Council employee, the Club paying for the services they required. The Gardens Superintendent stated that the ground only necessitated part-time duty and the person appointed would be required to undertake other work for the Department, RESOLVED, That the Gardens Superintendent interview applicants and submit his recommendations to the next meeting including the duties to be carried out both for the Council and for the Club and the proportionate payment therefor.

(c) Car Park—The Street & Highway Committee had inspected the car park and recommended that the eastern portion, adjacent to the poplar trees, be laid out as a parking space for country buses arriving from the northern portion of the County. With a hard core surface, approximately 8 vehicles could be parked and the Borough Surveyor also had in mind the erection of suitable public conveniences. RESOLVED, That the proposal be approved, in principle, for a limited period subject to a plan being submitted giving details of the actual area involved, and also to the acquiescence of the Council's tenants, the Rugby Football Club.

1830—Victory Sports Club—Cheltenham Town Association Football Club—A deputation from the Club, comprising Messrs. Ballenger, Chinn and Edwards, attended to discuss, amongst other things, crowd control, entrances, protection of neighbouring property and fencing. They informed the Committee of the important fixtures which the Club had arranged for the coming season and the estimated number of spectators.

(i) Fencing adjoining Wymans Road—When new fencing was erected, double gates were not provided as hitherto and the Club asked for these to be restored to give essential additional ingress and egress. RESOLVED, That gates be provided.

(ii) Clinker for entrances and paths—A quantity of clinker had been deposited and spread but additional supplies were required. RESOLVED, That the Borough Surveyor be asked to deposit such supplies as he has available.

(iii) Guard Rails—Approximately 50 yards of iron piping was still required. The Borough Surveyor pointed out the difficulties in obtaining wooden posts and stated that concrete posts were in hand and he hoped to erect the guard rails in the near future. RESOLVED, That the matter be left in the hands of the Borough Surveyor.

(iv) Fencing—Fencing was required between the ground and the site of the new prefabricated houses, as at present there was nothing to prevent access by unauthorised persons. The Committee thought that when the houses were occupied the position would be remedied. RESOLVED, That the Borough Surveyor inspect and report thereon.

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(v) Goal Posts—Netting—Netting was required behind the goal posts, adjacent to Coronation Road to Prevent balls falling on to neighbouring property. The Borough Surveyor estimated the cost at approximately £20 and pointed out that there was no provision therefor in this years estimates. RESOLVED, That the Borough Surveyor consider and report further thereon.

(vi) Stands—At present the ground contained a stand 40 yards in length constructed of wooden posts and corrugated iron roofing and the Club asked if this could be extended to 80 yards and also some terracing provided either by sleepers or clinkers. The Borough Surveyor pointed out the difficulties in obtaining materials, and the cost, for which there was no provision in the estimates. RESOLVED, That he report upon the possibility of complying with the Club's request, either wholly or in part. ALSO RESOLVED, That it be suggested to the Club that in view of present difficulties they should themselves explore the possibility of providing temporary cover for spectators, including sleepers for terracing.

(vii) Roller—The Club asked if the ground might be rolled after each match and were informed that the Committee had already ordered a roller. There were now only two suitable rollers in the town, one belonging to the Highways Department and the other to a contractor and both rollers were in constant use for housing or other priority works. RESOLVED, That the Town Clerk communicate with the makers, Messrs. Patissons, pressing for delivery and that the Borough Surveyor be asked to make available the highways roller whenever practicable.

1831—Montpellier Gardens—(a) Pavilion—RESOLVED, That the Town Improvement Committee be recommended to undertake, without delay, essential repairs to the structure of this building to prevent further deterioration.

(b) King George IV Memorial—In May, 1944, consideration was given to the repair and renovation of this statue and Messrs. Boulton's asked to submit an estimate. The Borough Surveyor subsequently recommended that restoration be deferred until the conclusion of hostilities. In view of the present condition of the statue, IT WAS RESOLVED, That the Borough Surveyor be asked to proceed with the necessary work forthwith.

1832—King George V Playing Field—(a) Cultivation—The Chairman had authorised the Gloucestershire War Agricultural Executive Committee to undertake cultivation to seven acres at 35s per acre. RESOLVED, That the action of the Chairman be confirmed.

(b) Lay-out [Min. 1566 (b)]—The Gardens Superintendent was authorised to expend a proportion of the grant of £300 received from the Gloucestershire Playing Fields Association, on work of surface cultivation so that a portion of the field might be completed and ready for use at the earliest possible date. The Borough Treasurer drew attention to the fact that expenditure amounting to £1,921 for lay-out, levelling, seeding, etc., had been incurred over the past few years and had been charged to this Committee's capital account, and the net expenditure for which no provision had been made amounted to £1,021 5s. 4d. It appeared to the Committee that through a misunderstanding, sums attributable to tipping operations had inadvertently been charged to lay-out and that an adjustment was required. RESOLVED, That the Borough Surveyor and Borough Treasurer examine the position and report thereon.

(c) Physical Training and Recreation Act, 1937—RESOLVED, That the Town Clerk make application to the Ministry of Health for a grant under this Act towards expenditure to be incurred in the construction and lay-out of this playing field.

1833—Oxford and Priory Parade (Min. 1580)—The Town Clerk reported that with one exception, the owners of all the houses in Oxford Parade were willing for the Council to take over the gardens, the same to be laid out and maintained as ornamental gardens but not to be used for tennis or other games. He anticipated that in due course the consent outstanding would be forthcoming. In addition, the owners of houses in Priory Parade had asked if the scheme might extend to their gardens. When the Street & Highway Committee viewed the site, the Borough Surveyor had expressed the opinion that to achieve an attractive and symmetrical lay-out, it was desirable for both areas to be included. RESOLVED, That the Town Improvement Committee be informed that, subject to the conclusion of satisfactory negotiations with all the owners, this Committee are willing to undertake lay-out and maintainance of the gardens but not the roads.

1834—Pittville Gardens—(a) Boating Receipts—During the period 1st July to 31st August, boating receipts amounted to £213 18s. 3d., which was satisfactory having regard to weather conditions.

(b) Pets Corner—The present collection of rabbits had proved a delight to children, and the Committee were in favour of extending the amenity by providing additional animals or birds, particularly those not difficult to feed under present regulations. The Gardens Superintendent stated that the Department had undertaken canary breeding and at present had a stock of 20 birds which it was hoped to exhibit next season. RESOLVED, That the Gardens Superintendent be authorised to acquire such animals and birds as he considers suitable for the establishment of a pets corner for children.

1835—Football Pitches—(a) Brooklyn Road and Tewkesbury Road—RESOLVED, That the Old Patesians Rugby Foot-ball Club and the Ministry of Pensions (Benhall) Hockey Club be granted football pitches at the Brooklyn Road Playing Field ; and that the Cavendish House Football Club be granted a pitch at the Tewkesbury Road Playing Field, subject in each case to payment of 5s for each occasion the ground is used and to compliance with the usual conditions. ALSO RESOLVED, That the St. Mark's Community Association Football Club (Juniors) be granted the free use of a pitch at the Brooklyn Road Playing Field subject to the usual conditions.

(b) Recreation Grounds—RESOLVED, That the following Clubs be granted pitches at the recreation grounds subject to the usual terms and conditions.

Name of Club	Recreation Ground	Day of Play
St. Gregory's Club	Agg Gardner Recreation Ground	Every Saturday
Y.M.C.A. (Baker Street)	Agg Gardner Recreation Ground	Alternate Saturdays
Y.M.C.A. (Baker Street)	Naunton Park	Alternate Saturdays
Fairview United F.C.	Naunton Park	Alternate Saturdays

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1836—Motor Mowers, Etc.—Petrol Allocation—The Ministry of Fuel and Power had increased allowances for mowers, rollers, tractors, etc. for the upkeep of sports and recreation grounds from 50% to 75% of the 1939 consumption.

1837—Food Production—(a) Sales—During the months of July and August the sales of produce amounted to £33 7s. 3d., and produce had been supplied to the Town Hall, Sandford Pool and British Restaurant to the value of £16 16s. 9d., £9 0s. 9d., and £4 13s. 3d., making a total of £63 18s. Od.

(b) Lilleybrook Gardens—The tenancy of these gardens would terminate on 29th September. The area available for cropping (approximately 1 acre) had produced 4 tons, 2 cwts. of potatoes which compared very favourably with the average for the County for early varieties. The site had now been cleared and left in a tidy condition.

(c) Future Cropping [Min. 1579 (b)]—(i) Area Under Cultivation—The majority of the 5 ½ acres at St. Mark's previously cultivated by the Department had, to meet the demand, been given up for allotments as had also 3 ½ acres at Cleavelands Drive. This left the Department with only 1 ½ acres plus a small area in Brooklyn Road (Min. 1822, Allotments Committee).

(ii) Glass House Heating--The Town Clerk reported upon correspondence with the Ministry of Fuel & Power and stated that the Regional Controller had now issued a permit for the heating of 25% of the total glass house area of the Council, for production of non-edible plants provided that the remainder of the space was used entirely for specified food crops. The Gardens Superintendent had, at the last meeting, been asked to submit recommendations for the coming season. He stated that if the Council accepted the permit mentioned and used 757 of the glass houses to produce considerable quantities of edible plants, this would necessitate the destruction of a large percentage of the present floral stocks built up over the past three years. The Council's pre-war stocks were valued at approximately £7,000 but most of these had been lost during war years. If cropping was undertaken in accordance with the permit. this would necessitate a drastic reduction of all summer bedding for 1947 as only sufficient bedding plants for an area equivalent to the Promenade Long Garden (12,000 plants) could be raised in the 25% glass house space allotted. It would also mean the discontinuance of all indoor floral decoration and a period of 5 years from the withdrawal of restrictions must elapse before floral stocks could be replenished. Another important factor was the uncertainty of fuel supplies and he felt it would be unfortunate if floral stocks were jettisoned only to find that fuel was not procurable either for raising edible or non-edible plants.

The Gardens Superintendent, therefore, submitted an alternative scheme which he recommended, although he could give no guarantee as to its success as this was entirely dependent upon the severity of the winter. He considered that, so far as summer decoration of the town was concerned, more pleasing results would be obtained if the Council had the complete freedom of all the glass houses and worked them without the fuel mentioned in the Order. From one boiler it would be possible to supply heat for two large houses, by using tree-top fuel, and this area was greater than the 25% allowed by the Ministry's permit. It would mean, however, that for the most part the nurseries would be used entirely for raising plants for floral decoration, although no doubt it would be possible also to raise tomato and other crops as had been done this year. RESOLVED, That the Gardens Superintendent's recommendations be adopted and that he endeavour to maintain floral stocks by the methods mentioned.

1838—Sandford Park Swimming Pool—The Health & Holiday Resort Sub-Committee had asked if the floral display at the Pool might be restored next season. It was felt that this would make the Pool more attractive in dull weather and prove a pleasant spectacle to bathers and non-bathers. The Committee were willing to do evert thing possible to comply with this request but it must depend upon the success of the Gardens Superintendent s scheme, mentioned in the previous minute, RESOLVED, That the Health & Holiday Resort Sub-Committee be informed accordingly.

1839—Relief Custodians (Min. 1420 and 1567)—On the 18th July, the Chairman, Vice-Chairman and Councillor Compton had met representatives of the National Union of General & Municipal Workers to discuss the rates of wages for temporary seasonal employees called upon to work on Sundays as part of their normal working week ; also the discharge of a temporary relief custodian without adequate notice.

It was agreed that relief custodians be regarded as seasonal workers ; that their engagement be upon a weekly basis ; and that Sunday duty form part of their normal working week in respect of which rates at time and a half should apply.

With regard to the dismissal of a relief custodian, it was agreed that the employee was entitled to a week's notice or pay in lieu thereof ; that as Sunday duty was included as part of his engagement he should receive time and a half rates for Sunday work carried out by him. RESOLVED, That the terms negotiated be approved.

1840--Staff—(a) Basic Wage Increase—The Western District Council for Non-Trading Services recommended an in-crease in the weekly basic rates of 4s per week for males and 3s for females with appropriate increases in hourly rates, to take effect as from 19th August. In accordance with the Council's decision the recommendations of the J.I.C. had been implemented for the Parks Department. RESOLVED, That this be confirmed.

(b) Foremen and Foreman Propagator—The Gardens Superintendent reminded the Committee that these employees were not included in the J.I.C. Schedule and it had been the Council's practice to grant them wage increases from time to time applicable to other employees in the Department. RESOLVED, That the new award be applied accordingly.

(c) Pittville Chalet—Attendant—The Gardens Superintendent reported that Mr. S. Bridgeman desired to terminate his duties as Chalet attendant. Mr. Bridgeman retired on superannuation allowance some years ago but to assist the Council had returned to duty during the war period. RESOLVED, That the Gardens Superintendent endeavour to appoint a disabled man to fill the vacancy.

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1841—Cheltenham Horse Show, 1947—At the last meeting of the Council, attention was drawn to the difficulties of the Horse Show Committee in finding a suitable venue for the 1947 Show. It was recalled that this Committee had intimated that when the Tewkesbury Road Playing Field reverted to the Council's possession in March, 1947, the proposed to reinstate the cricket tables and other facilities and they viewed with concern the damage and deterioration likely to be occasioned by a Horse Show. The Committee, however wished to assist the Show Committee in every possible way as they realised the importance of the attraction to the town. RESOLVED, That the Show Committee be invited to express their views as to the possible damage to the Playing Field or, alternatively, upon the suggestion that approaches be made for the use of Messrs. Smith's Sports Ground at Bishop's Cleeve or the Racecourse.

1842—Purchase of Bulbs—At the meeting on 18th July referred to in Min. 1839, the Chairman, Vice-Chairman and Councillor Compton had authorised the Gardens Superintendent to expend £260, such sum being included in the estimates, for the purchase of approximately 16,000 bulbs for the parks and gardens. RESOLVED, That this be confirmed.

H. T. BUSH, Chairman.

HOUSING COMMITTEE.

17th September. 1946. Present—Councillor Bush (Chairman); The Mayor ; Alderman Pates; Councillors Addis, Bayliss, Compton, Rev. de Courcy-Ireland, Fisher, Green, Grimwade, Strickland and Yeend.

1843—Whaddon Sports Club—Read application from the Hon. Secretary to the Whaddon Sports Club, supported by a recommendation from Alderman Pates, asking the Council to assist in the provision of premises for use by the Club, As the Council are aware, the Committee have already approved a site on the Lynworth Farm Estate for the erection of a permanent Community Centre for the Estate but it would, of course, not be possible to build this at the present time. The County Council would, no doubt, be prepared favourably to consider the making of a grant towards the establishment and maintenance of a Community Centre on the Estate but it was important that the desire for such a Centre should come from the people living on the Whaddon Estate. With regard to the N.F.S. Huts in the Whaddon Road, as mentioned in a subsequent minute, the Committee have made application to the Ministry for the use of these premises for housing purposes. RESOLVED, That the Whaddon Sports Club be informed of the desirability of someone calling a Meeting of the inhabitants of the Whaddon Estate to discuss the formation of a Community Centre. Also, with regard to the N.F.S. Huts, that the Club be informed that in the event of the Committee's proposals for using the premises for housing accommodation not being approved, the Committee will do their best to see if one of the huts can be obtained for the use of the Sports Club.

1844 -Control of National Building Programme (Civil Licensing)—The Town Clerk submitted a letter from the Ministry of Works intimating that the Borough was included in a zone which had been declared a "Red Area," i.e., an area where shortage of building labour was very acute or likely to become so. It was, therefore, even more important than hitherto, to economise in building labour by refraining from using it in un-essential work, unless special circumstances, such as the possibility of unemployment in certain trades which could not be absorbed in essential work, existed. The co-operation of the Council was asked for.

1845—Building Materials and Components—Memoranda from the Ministry of Health were submitted with reference to the following :—

Paint—Owing to shortage of linseed oil, supplies of paint would be severely restricted for some time to come and instructions had been given as to the oil to be used in the various paints and as to adherence to a regulated system of distribution according to priorities.

Bricks---Though there had been a considerable increase in brick production during the last few months, economies could not yet be relaxed. A table was submitted showing the saving which could be effected for various classes of work in a standard three-bedroomed house. Mass concrete in lieu of bricks to ground level and concrete blocks or bricks to sleeper walls where ground floors were of timber joists should be adopted in cases. This would not apply to existing schemes which were in course of construction and in this connection the Borough Surveyor reported that the supply of bricks at present had shown some improvement.

Electrical Components—Over-all production of electrical wiring accessories of all kinds, with the exception of conduit boxes, was now sufficient for housing needs. Some difficulty had been experienced in obtaining certain materials for new houses but the position had been discussed with the manufacturers who had been asked to supply goods strictly in accordance with W.B.A. Priority. To supplement the output of cast iron conduit boxes, certain firms had been asked to produce zinc die cast conduit boxes and supplies would be on the market in the near future.

The Borough Surveyor submitted letter from Messrs. R. E. & C. Marshall that so far they had received practically nothing against their orders for the wiring and fittings for the 62 houses and he had now written to the manufacturers concerned to try and expedite delivery.

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1846--Control of Civil Building—curtailment. of Issue of Building Licences (Min. 949)—Circular 171/46 Ministry of Health was submitted referring to previous Circular 50/46 dated 6th March and stating that whilst the Minister was aware of the demand for repair and improvement to existing buildings, this work could only be carried out by seriously impeding the erection of new permanent houses. The construction of new houses must come first and work of maintenance and repair must continue to be deferred. The circular again referred to the shortage of craftsmen which was likely to remain for some time. As conditions, both in regard to labour and materials varied in different parts of the country, the most satisfactory method of controlling building work to enable house building to proceed without delay was through local consultation with the various interested bodies. As authorities were aware, a system of conferences of neighbouring authorities had already been inaugurated, and these should be the normal machinery for regulating building works, in particular areas. At future Conferences, local authorities would be invited to determine the total quantity (in terms of monetary value) of licences for repairs and maintenance work on housing for the ensuing three months. Authorities which were experiencing difficulties in building up a satisfactory labour force, were requested at once to restrict the issue of licences for repair and maintenance work to the categories of urgent repair work set out in Circular 138/46, namely:—

(a)—The repair of a sanitary breakdown in a building to safeguard the health of occupants.

(b)—The repair of a building to avoid the imminent collapse of a defective part of the structure, which may include painting for protective purposes where there would otherwise be a danger of disintegration and mini-mum repairs to maintain weather tightness.

(c)—The essential repair of gas, electrical and water services, draining and sewers.

(d)—The replacement of defective stoves, fires, boilers, water heaters and other essential equipment.

(e)—Urgent works required by a Statutory Notice.

Authorities were also requested to examine closely applications for repair work to occupied war damaged premises as there was a tendency for improvements to be carried out at the same time as war damage repairs were effected. Where a reasonable standard of comfort had been secured, however, repairs should not be allowed. In applying these restrictions authorities were requested to take steps to ensure that unemployment in the building industry did not arise as a result of small firms which had only been engaged on jobbing work and which were unable to undertake the erection of houses, being put out of business.

1847—B.I.S.F. Houses—Read circular letter from the Ministry of Health dated 5th September calling attention to the Bills of Quantities in regard to these houses and the rates for variations and pointing out that because of difficulties in the production of metal door frames and windows, it would be necessary for wooden frames and windows to be accepted for some houses. In some cases it would

be necessary to use R.I.W. Marine cement as a ground slab water-proofer and pointing out the steps which should be taken in its application.

1848—Thermal Insulation of Dwellings—The Town Clerk submitted Circular 170/46 from the Ministry of Health calling attention to the report of the Fuel and Power Advisory Council upon domestic fuel policy already reported to the Committee and the steps which should be taken to ensure that heat provided by heating methods was not unnecessarily dissipated through walls and roofs. Traditional materials and methods did not provide the necessary insulation and the circular suggested new methods which should be employed to achieve proper insulation. These included the substitution of an inner leaf of clinker or foamed slag blocks for the inner leaf of brick in an 11" cavity wall, use of solid flooring, laying of slag or glass wool over the ceiling. The Council were invited to study these suggestions and to inform the Minister how far they would be prepared to adopt such methods. The Borough Surveyor reported that certain of these methods had already been adopted in the construction of post-war permanent houses. He had also endeavoured as far as possible to arrange the flues within the four walls of the building so that any heat loss would be dispersed within the dwelling. RESOLVED, That the Borough Surveyor submit a report to the Ministry showing the steps taken to minimise heat losses.

1849-40 & 42 Brunswick Street—A letter was submitted from Mr. Copeland, acting on behalf of the owner of these properties which were demolished by enemy action, offering to sell the sites to the Council, RESOLVED, That the Council be recommended to acquire the sites of these properties at a price to be approved by the District Valuer.

1850--Craven Cottage, Folly Lane—The Sub-Committee reported on their inspection of this property, Wilful damage done by children reported at the last Meeting was now much worse in spite of all precautions and consequently cost of work necessary to be done was now estimated by the Borough Surveyor at £458, plus £45 if electric light were installed. It was pointed out that tipping would continue in the direction of the cottage, which stood in an unfavourable position from the point of view of lorries proceeding along Folly Lane. Further-more, drainage would have to be carried out by means of a cesspool owing to a difference in levels. RESOLVED, That the Street and Highway Committee be informed that this Committee does not wish to recommend the preservation of the cottage.

1851—The Knole, St Marks—The Town Clerk reported that the District Valuer had not yet negotiated the purchase price for this property so that formal application had not been made to the Ministry of Health for consent to the Council leasing the property to the Cheltenham Old People's Housing Society Ltd. The Borough Surveyor reported on the work which the Society wished to carry out to convert the house for the purpose of a home for aged people. No work of a substantial nature was proposed but he recommended that this should be carried out by the Council so as to be sure that no damage was done to the structure of the building which was in a good state of repair. RESOLVED, That the Town Clerk make application to the Ministry of Health for approval in principle to the proposed lease so as to expedite the carrying out of the work.

1852—" Squatters "—The Town Clerk submitted Circular 174/46 from the Ministry of Health referring to recent activities by squatters. The Government took a very serious view of these activities,, which must result in hindering rather than in helping the present housing problems. It was the duty of the police to take every step within the limits of their resources to prevent breaches of

the law and they had been so instructed. Local authorities were expressly requested to withhold all facilities from any squatters entering into occupation of

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property under their control, especially in regard to the cutting off of essential services. Immediate action to secure eviction should be taken, by legal proceedings if necessary. The circular pointed out that the allocation of accommodation which was being, made for was being made by local authorities upon a basis of " greatest need " and this responsibility for the fairest possible selection of tenants must not be usurped by individuals. The Minister did not wish these illegal activities to influence local authorities in their allocation of accommodation and recommended that they should issue regular reports of progress on both new building and requisitioning.

1853—N.F.S. Huts, Whaddon—The Estate Management Sub-Committee reported that they had inspected these huts and they were of the opinion that they could be converted into use for housing accommodation for a temporary period and they had instructed the Borough Surveyor to prepare plans and estimates and obtain the approval of the Ministry of Health to the carrying out of the work. RESOLVED, That this be approved.

1854—Lynworth Farm—(a) Scheme No. 1—The Borough Surveyor reported that the first two of these houses were complete with the exception of the Eagle ranges, which would not be despatched until the end of the month. If these arrived in time, he hoped the houses would be finished before the end of October. With regard to metal window frames, he suggested that as a temporary measure the Committee should forego the galvanising of these as far as was necessary to speed up supplies. Owing to the shortage of linseed oil the price of granwood flooring had risen, the increased cost which would have to be borne by the Council being about 2s 5d. per square yard, which was equivalent to approximately £6 per house. He therefore recommended that the Committee should consider substituting wood blocks. RESOLVED, That the Borough Surveyor's recommendations be adopted.

(b) Scheme No. 2--The Borough Surveyor reported that the Contractor hoped to commence work on this scheme within a week.

1855—Houses, Brooklyn Road—The Borough Surveyor reported that the erection of these houses had been commenced.

1856—Erection of Houses by Small Builders— (Min. 1488)—Invitations had been sent to 18 building firms asking if they would be prepared to accept orders to build houses for the Council at a price already agreed for Lyn-worth Farm Scheme No. 2 houses, on land owned by the Council. Eight had intimated that they were interested and asked for the price to be disclosed, one of whom had since withdrawn. The Borough Surveyor now pro-posed to inform the interested firms of the price and furnish specifications and plans. The Town Clerk pointed out that any contracts entered into would need the approval of the Ministry of Health.

1857-23 Dunalley Parade—It was reported that the owner of this demolished property wished to dispose of the site and had enquired whether the Council would be prepared to purchase. The Borough Surveyor recommended that the Council should acquire the site. RESOLVED, That the Council be recommended to purchase this land at a price to be agreed upon by the District Valuer.

1858-26 Dunalley Parade--A letter was submitted from the owner of this property which was destroyed by enemy action, asking whether the Council were willing to purchase the site. RESOLVED, That the Council be recommended to purchase this site at a price to be agreed upon by the District Valuer.

1859—Oldfield Court (Southfield), Gloucester Road—The Town Clerk reported that he had been notified by the District Valuer that he had now come to terms with the owners for the acquisition of this property by the Council and that his report would shortly be received. As the premises were now vacant, he had arranged with the owners that the Corporation should have immediate possession and the Estate Management Sub-Committee had arranged for one family to occupy the house temporarily pending the Borough Surveyor submitting proposals for its future use. RESOLVED, That this be approved and that the Borough Surveyor submit proposals for the future use of the house.

1860—St. Mark's Community Centre—An application was submitted from the Secretary to the St. Mark's Community Centre for permission to remove a partition in the youth wing and make a new door in the room which it was proposed to convert into a Common Room with a buffet. RESOLVED, That permission be given.

1861—Clayton, Douro Road—The Housing Manager reported that this house was now in use as a Hostel for families urgently in need of accommodation, similar to the purpose for which Glencairn was being used.

1862—Requisitioning Sub-Committee—Read reports of the Requisitioning Sub-Committee of their Meetings held on the 19th August and 11th September. They reported, inter alia, as follows:-

Y.M.C.A. Hut, Lansdown---Endeavours had been made to requisition this but for housing accommodation but the Ministry of Health had advised that premises owned by the Railway Co. in the precincts of the station could not be requisitioned and in any case there would be no right of access. The hut had now been sold.

6 Christ Church Villas ; Flat, 6 Lansdown Terrace ; 145 Bath Road—These properties were being released to the owners on certain terms and conditions. 36 Lansdown Crescent—This property (except basement) had been requisitioned.

Beaumont, Shurdington Road—This house had been de-requisitioned on the understanding that the accommodation at present occupied by the owner, which could be converted into two houses, should be requisitioned as soon as he moved into Beaumont.

Belfield, Western Road—The Town Clerk had drawn the attention of the Ministry of Health to the length of time which this property had remained unoccupied, with the result that it was now occupied by the Collector of Taxes as agreed in April last.

1863—Housing Department—The Housing Manager reported that no applications had been received from qualified persons for the appointment of an Assistant and she recommended that in the circumstances the appointment should be filled for the time being by the appointment of a person in the Clerical Grade. RESOLVED, That this be approved.

H. T. BUSH, Chairman.

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PUBLIC HEALTH COMMITTEE.

16th September, 1946. Present—Councillor Bettridge (Chairman), The Mayor, Alderman Leigh James, Councillors Bayliss, Compton, Gardner, Rev. de Courcy Ireland and Thompson.

1864-6, 7 and 8 Kew Place [Min. 1615 (i)]—The owners of these properties were prepared to negotiate with the District Valuer for their acquisition by the Council, which the Council had indicated they were prepared to purchase, subject to a stipulation that upon the proposed eventual demolition of the properties, they should have a right of pre-emption for the re-purchase of the site at such figure as might be agreed at that time by the District Valuer as the saleable value in the open market. The property formed part of a proposed re-development area under the Council's planning scheme and it was desirable that any ultimate re-development of the area should be carried out as a whole and not individually as now suggested. RESOLVED, That the owners be informed of the position, and that the Council were unable to accept the above condition.

1865—The Runnings [Min. 1273 (i)]—Messrs. Alex Robb & Co., Ltd., biscuit manufacturers, to whom the Council had agreed in principle to lease a piece of land, have intimated that, after very careful consideration, they preferred a freehold site and had been successful in obtaining an attractive position on the outskirts of Ledbury. They expressed their regret that they would not be moving to Cheltenham, and thanked the Council for all the assistance given, pointing out that no town in this part of the country had been so co-operative and helpful as Cheltenham.

(ii) Electricity Substation—The Committee considered Min. 1891 of the Electricity Committee making application for a substation site on this land. RESOLVED, That the Committee approved of the proposal in principle at a rent to be approved by the District Valuer and that the Borough Surveyor and Borough Electrical Engineer discuss the proposal and report upon the most suitable site.

1866—Whitehall Farm (Min. 1151)—The conveyance of this property had been completed. The farm was requisitioned by the Gloucestershire War Agricultural Executive Committee, who had let the farm to Messrs. C. E. and F. D. Pullen for the period of the war, and for three years thereafter, at a rent of £327 12s. 0d., the Committee now paying to the Council the sum of £294 12s. 0d. The Executive Committee were entitled to retain possession of the land until December, 1950, and at the beginning of the year were contemplating essential repairs and replacements to the farm house and outbuildings. They were, however, prepared to derequisition the land to enable the Council to let it direct, and to recommend the Ministry of Agriculture and Fisheries accordingly, provided the Council were prepared to carry out the necessary repairs and replacements at their own expense. It was understood that in the event of the Executive Committee retaining the requisitioning, they would carry out the works at their own expense. The house and outbuildings were in a bad state of repair and the cost of repairs and replacements would be considerable. Messrs. Pullen desired that the farmhouse should be repaired immediately so that they could occupy it, but the house appeared too large for their requirements and it was suggested half might be occupied by them, leaving the remainder for occupation by the Council's Sewage Works Manager and Chemist, the Council bearing half the cost of repair. RESOLVED, That the Council agree to the requisitioning being retained but

that it be suggested to the Executive Committee that the farmhouse should be allocated as suggested above and that in regard to works to the out buildings, the Borough Surveyor should be consulted in regard thereto.

(ii) Applications were submitted from Mr. K. J. Fisher for the sale of 14.264 acres of land, and from Messrs. Ivens, Thompson and Green, on behalf of the Misses Gill and Pullen, for the sale or leasing of from 10-50 acres of land together with a cottage or part of the house for accommodation of a married farm worker. RESOLVED, That as the farm was at present requisitioned and was also acquired in connection with the Council's sewage works undertaking, the Council do not agree to the lease or sale of any part of the property.

1867—Public Health Act, 1936--(i) Smoke Nuisance—(a)—A complaint was submitted from Mr. A. R. Cook, Sun Street, of dust and grit from the Damman Factory, L.M.S. Yard, which he alleged, unless abated, would involve him in heavy loss, as produce from his market garden would be unsaleable. The Chief Sanitary Inspector reported that until July, 1939, these works manufactured a road surfacing material, involving the use of granite dust and sand which caused volumes of dust to be blown over properties in the vicinity during mixing. This was discontinued in 1939, since when asphalt had been made from limestone and slag, and the amount of dust thus created was not excessive. On inspections on the 13th and 14th September, 1946, there was no nuisance. Mr. Cook had since informed him that he had had no cause for complaint for some years, except about six weeks ago, when there was a layer of dust on his glass house and plants, which had given rise to his complaint, and in view of this, he was apprehensive of a recurrence of the conditions prevailing prior to 1939. Enquiries of other owners in the vicinity indicated that they had not experienced the nuisance since before the war. RESOLVED, That the Chief Sanitary Inspector keep the property under observation.

(b) Sunningend Works—The Committee considered the recommendation of the Planning Committee in regard to Plan No. 5898 (H, H. Martyn & Co., Ltd.) for the erection of a new incinerator house, suggesting that the Company be asked to site the building on the north-east side of the property. RESOLVED, That this Committee concur in the recommendation of the Planning Committee, but that the Company be also informed that in the event of their adopting the recommendation this would not prejudice the taking of any action which might be necessary in the future in respect of any complaints of smoke nuisance.

(ii) 16 Waterloo Street, 69 Granley Road, 26 Priory Street, 11 St. George's Street—The Chief Sanitary Inspector reported upon certain defects at these properties. RESOLVED, That notices be served upon the owners of the properties under Section 93 of the Public Health Act, 1936, requiring them to execute the necessary works within a period of 28 days from the date of the notices.

(iii) Ash receptacles, 28 Lypiatt Street, 69 Granley Road, 27 St. James' Street—RESOLVED, That notices be served upon the owners of the above-mentioned properties in pursuance of Section 75 of the Public Health Act, 1936, and Section 27 of the Cheltenham Improvement Act, 1889, requiring them to provide ash receptacles at the above-mentioned premises.

1868—Food and Drugs Act, 1938—(i) Ice Cream [Min. 1448 (iv)]- .Representations had been made to the Ministry of Health urging the introduction of legislation prescribing ice a legal standard for cream. In regard to the chemical composition of ice cream, the Council's representations had been brought to the notice of the Ministry of Food, whilst in regard to the bacteriological condition, the question of making Regulations requiring heat treatment of ice cream mixers prior to freezing was at present receiving consideration of the Department. The Ministry of Food considered a minimum standard was desirable as soon as the appropriate ingredients were in reasonably good supply, but did not think it desirable to impose a standard at the present time owing to the fact that milk was not available to ice cream makers and the allocation of fat was only at a reduced percentage of pre-war usage.

(ii) Quarterly Report—The report of the Public Analyst for the quarter ended 30th June, 1946, was submitted.

(iii) The Chief Sanitary Inspector reported that samples 753-753 and 771-780 (milk), No. 777 (vinegar), 770 (mustard), 769 (Vi-cocoa), 767 (prepared mustard), 766 (bicarbonate of soda), 765 (pepper), 763 (draught beer), 762 (hydrogen of peroxide), 761 (beef sausage meat), 759 and 760 (pork sausage), and 764 (Vironita) had been submitted to the Public Analyst and were genuine. Sample 781 (baking powder) was unsatisfactory and the matter was being pursued.

(iv) An informal sample of "Wex" Sparkling Grape Saline had been submitted to the Public Analyst, who expressed the opinion that the label on the bottle was misleading, and the wording was such that it might constitute an offence. There appeared to be some doubt as to the success of a prosecution in this case and it was suggested that a letter be sent to the retailers concerned informing them of the report of the Public Analyst and asking for their observations thereon, it being pointed out that it was not intended to take legal proceedings on this occasion.

1869—Housing Act. 1936—(i) Nos. 26 Clarence Square and 228 Swindon Road—The owners of these properties were now carrying out the works in compliance with the orders served upon them. (ii) RESOLVED, That licences for the re-occupation of the under-mentioned premises be renewed for a further period of six months from the date set opposite the premises:-

3 Bubbs Cottages, York Street
307 Gloucester Road

Expires 7th October, 1946.
26th Sept., 1946.

It was recommended that the licences be not renewed in respect of No. 1 Bubbs Cottages and 146 Prestbury Road. RESOLVED, That this be approved and the owners informed accordingly.

(iii) Housing Survey—The Chief Sanitary Inspector reported upon a paper given by the Chief Housing Inspector, Birmingham. at the Sanitary Inspectors' Conference in regard to housing and a survey which had been carried out by that Council. He also reported that this Council's Planning Officer considered a redevelopment plan of Cheltenham could not proceed on the desired lines unless a survey was made of areas containing unfit houses. In this connection, the Chief Sanitary Inspector referred to the premises which he now desired the Committee should inspect with a view to making Closing Orders to prevent reoccupation on their vacation, and the desirability of the cancelling of licences for condemned premises immediately they became vacant, which action must be synchronised with the work of the Housing Department. In regard to reconditioning, he suggested

this matter should be re-examined, as the Council's policy for some time had been only to require the carrying out of essential works. It was inevitable that during the war years a large number of houses had rapidly deteriorated, and work should now be carried out to suitable houses to render them habitable for at least a period of ten years. He suggested that a joint meeting of representatives of the Public Health, Housing and Town Planning Committees should be held to consider existing housing conditions and a policy which would produce co-operation in regard to housing generally. The Committee were fully appreciative of the information which would be obtained in carrying out a survey but felt that with the present acute housing position, such a survey would raise false hopes in the occupants of premises which should be condemned, and such survey would only cause embarrassment both to the Housing Committee and to occupiers of premises. RESOLVED, That having regard to the present circumstances, the Committee do not consider any useful purpose would be served by making a survey at the present time or the holding of a joint meeting as suggested.

(iv) Unfit Houses—The Chief Sanitary Inspector reported the position in regard to unfit houses as follows:—

	July.	August.
Notices served during month	109	55
Notices complied with	76	111
Statutory Notices complied ...	1	1
Notices outstanding ...	225	168

In regard to the above, the Chief Sanitary Inspector reported that having regard to Circular 128..146, Ministry of Health, dated 26th June, 1946, notices were only issued in respect of urgent work and sanitary breakdowns under the Public Health Act, and the issue of notices under the Housing Act had been suspended. During the present year, 1,000 urgent defects have been the subject of notices and the rate of completion of work was satisfactory having regard to the increasing scarcity of materials. Urgent drainage work continued to be delayed owing to the lack of soil and drain pipes and other fittings and representations had been made to the Regional Materials Officer for his assistance.

(v) Closing Orders-16 Sydenham Villas Road, 14 Bennington Street, 13 Grosvenor Place South, The Limes, Bayshill Road—Notices of intention to make Closing Orders in respect of the basements of the above mentioned premises had been served in accordance with the provisions of the Housing Act, 1936. In the case of The Limes, Bayshill Road, the owner attended and consented to an Order being made.

No. 16 Sydenham Villas Road—The owner had intimated that the tenant was vacating the basement and she was prepared to carry out any necessary works to make the basement habitable. In connection with these premises the Chief Sanitary Inspector reported that he had prepared a specification and discussed the matter with the Planning Officer. One of the representations for making an Order was the absence of light, which could only be remedied by the demolition of a balcony on the ground floor, which would injure the appearance of the building.

No. 13 Grosvenor Place South—The owner and the mortgagee had intimated that since receipt of the notice, the basement had been reorganised and redecorated. It was not intended to relet this part of the house, but to use it for domestic purposes in connection with the upper rooms.

RESOLVED, (i) That in the case of 16 Sydenham Villas Road, having regard to the circumstances, the owner be informed that provided works were carried out in accordance with an amended specification to be approved by the Chief Sanitary Inspector, obviating the removal of the balcony, the Council would be prepared to consider the issuing of a certificate under the Housing Act, 1936, permitting the occupation of this part of the building for a period not exceeding five years and that the matter be further considered at the next meeting. (ii) That in regard to No. 14 Benning-ton Street, The Limes, Bayshill Road, and 13 Grosvenor Place South, the Council being satisfied that the basement rooms of the said premises which are occupied, or are of a type suitable for occupation by persons of the working classes, are unfit for human habitation and are not capable at reasonable expense of being rendered fit for human habitation, and no undertaking having been given by the owners to carry out works required to render the premises fit for human habitation, or as to the future use thereof, Orders be now made under the Common Seal in pursuance of Section 12 of the Housing Act, 1936, prohibiting the use of the said basements for any purposes other than for stores, kitchen, scullery, or other domestic office.

1870—Public Abattoir—A report on the successes achieved at Shows by the horse at the Public Abattoir was submitted as follows :—

Date.	Town.	Prize.	Remarks.		
15-6-46	...	Cam	1st	Cleanest horse	£1.0.0
27-7-46	...	Gloucester	1st	Best horse	£5.0.0
			2nd		£3.0.0
			1st	R.S.P.C.A. Medal	
7-8-46	...	Cheltenham	1st	R.S.P.C.A. Medal	£5.0.0
			1st	R.S.P.C.A. Challenge Cup	
17-8-46		Painswick	1st	Best-turned-out horse and harness	£1.0.0
31-8-46		Tewkesbury	3rd		
17-8-46		Cirencester	4th		

The total expenses incurred in attending the shows was £5 11s. 6d. and total prize money £15. In regard to the Silver Challenge Cup awarded at the Cheltenham Show, the driver, Mr. R. J. Wiggett, desired to retain possession of the cup, to which the R.S.P.C.A. were agreeable, provided it was insured at £25. RESOLVED, That the cup be insured and the premium of 8s 6d paid out of the prize money held by the Council.

1871—Cheltenham Animals' Welfare Association—This Association asked the Council to subscribe to their funds. RESOLVED, That a subscription of one guinea be made.

1872—Milk (Special Designations) Order; 1936—(i) Application was submitted from Messrs. F. C. Burroughs & Sons, 27 Prestbury Road, for a supplementary licence authorising the use of the designation "Tuberculin tested in relation to milk sold at these premises. Owing to the unsatisfactory condition of the dairy, the applicant had given an undertaking to cease bottling milk

at the premises, which was now being carried out by the Gloucester-shire Dairy Co., Ltd., at Imperial Lane. RESOLVED, That a supplementary licence be granted accordingly.

(ii) The Medical Officer of Health reported that samples of pasteurised milk had been taken from two firms which had proved very satisfactory.

1873—Milk and Dairies Orders, 1926-35—(i) 7 Great Norwood Street—These premises, previously registered by the Council as dairy premises had now been taken over by the Gloucestershire Dairy Co., Ltd., who did not intend to use them for distribution of milk.

(ii) Application was made for registration as a producer of milk by Mr. G. E. Organ, 162 Old Bath Road. Certain work had been carried out to the cow sheds to the satisfaction of the Chief Sanitary Inspector. The Gloucestershire Dairy Co. would take all the milk (wholesale) and supply sterilised churns required for conveyance. RESOLVED, That the applicant be registered.

1874—Rodent Control—(i) Min. 996 (ii)—The Ministry have agreed that the further treatment of the 571 manholes referred to in this Min. shall be regarded as " initial treatment," and, as such, rank for grant.

(ii) Private Dwellings Scheme (Min. 1281)—Letter dated 22nd August, was submitted from the Ministry of Food intimating that the Scheme submitted by the Council under the Ministry's Private Dwellings Special Scheme, 1946 (L.A. Circular N.S.12), was regarded as satisfactory and complied with the requirements of the above circular. Inspections would be made by officers of the Ministry from time to time to ensure that a systematic treatment was being effectively carried out.

(iii) The Chief Sanitary Inspector submitted a progress report on the survey and block treatment under the Infestation Order, 1943, in respect of the months of July and August.

(iv) The Chief Sanitary Inspector reported that at the request of the Ministry of Food he had given a description of the procedure adopted in Cheltenham in connection with rat infestation, which had been published in the August issue of the Rodent Mail. (v) Clerical Assistance—The Chief Sanitary Inspector reported that the clerical work of this section mainly consisted of dealing with accounts for work at private premises, which was not now required in view of the Ministry's special scheme, and he proposed dispensing of the services of the part-time clerk, Miss R. Page. The necessary clerical work in this section would be carried out by the Assistant Pests Officer. RESOLVED, That this be approved.

1875—Diphtheria Immunisation—The Medical Officer of Health submitted the following report upon diphtheria immunisation for the month of August, 1946:—

No. of new cases (immunisation commenced)	18
“ injections given ...	27
“ cases in which treatment was completed during the month (total 9)	
(a) under 5 years of age	8
(b) aged 5-15 years	1
No. of Schick tests ...	—
1 School Clinic was held.	

1876--Sewage Works-(i) Retirement of Sewage Works Manager (Min., 1275)—Mr. A. H. Morgan retired on superannuation on the 9th September, 1946. After consultation with the Chairman and a break period, Mr. Morgan had been re-engaged until the new manager and chemist was appointed, during which time he would receive both superannuation and salary to which he was entitled. As pointed out in the above minute, it was necessary that the former manager should be retained until the new manager and chemist had become accustomed to the works and the locality, and after appointment of the new manager Mr. Morgan would act in an advisory capacity for 12 months, in return for which service he would continue to live in the cottage rent free. Advertisements had been inserted for a new manager and chemist and applications closed on 16th September, 1946. RESOLVED, That the action of the Chairman be confirmed and that the Finance Committee and the Establishment Sub Committee be recommended accordingly.

(ii) Sewage Works Employees—Extra Pay—A letter was submitted from the National Union of General and Municipal Workers, urging that sewage works employees be paid an additional 1s per day, having regard to the increase recently given to the ashmen. The Council were also asked to issue two overalls to each man per year. The Borough Surveyor reported that prior to the war, it was the Council's policy to issue two sets of overalls to each man, but on the suggestion of the Ministry of Supply, this was reduced to one set each nine months, and when the position was remedied, he had assured the Union that they would return to their former policy. RESOLVED, That the above Union be informed that application for increase in wages should be referred to the J.I.C. in the normal way, and of the position in regard to the supply of overalls.

(iii) Distributors--The Borough Surveyor again referred to the urgent necessity of replacing some of the worn out distributors at the sewage works, for which provision had been made in the financial estimates. The majority of the equipment at the works was manufactured by Messrs. Jones & Attwood, and had proved extremely efficient, and any replacements should if possible be obtained from this firm. A quotation had been obtained amounting in total to £1,096 18s. 9d. RESOLVED, That the tender be accepted, that the Town Clerk prepare the necessary contract and that Common Seal be affixed thereto.

1877—Bungalow, Elmstone Hardwicke (Min. 995/45)—The Committee agreed to the connection of the above bungalow to the public sewer at Elmstone Hardwicke on payment of the sum of 2s in the £ on the rateable value of the property and reimbursement of the cost of the connection. Application was now made by the owner of the bungalow to connect his dairy to the sewer. RESOLVED, That this be approved on the usual terms and conditions.

1878—Priory Terrace, Defective Sewer—The Borough Surveyor reported that his attention had been called by the Chief Sanitary Inspector to a complaint regarding No. 4 Priory Terrace, where it was found that sewage had penetrated through the floors. On inspection it was found that the joints of the drains were of clay, which unsatisfactory, and the builders engaged on rectifying the drains, opened up the sewer, revealing a blockage. The Borough Surveyor had now remedied this matter and recommended that the Council should bear the cost of excavating to the sewer, whilst the

owner should be responsible for re-laying of the drain from the sewer to his premises. RESOLVED, That this be approved.

1879—Alstone Lane—New Premises for Gloucestershire Marketing Society—It was reported that plans had been sub-mitted for the erection of new premises for the Gloucestershire Marketing Society on land in Alstone Lane, and the Borough Surveyor drew attention to the fact that the Society would be responsible for half the cost of construction of a 33" diameter culvert which the Council would require to be constructed in accordance with the provisions of Section 262 of the Public Health Act, 1936. In addition the Society would also be required to make a contribution in respect of the 9" diameter sewer. RESOLVED, That this Committee, insofar as the culvert and the construction of the 9" diameter sewer were affected, agree to bear half the cost.

1880—Factories Act, 1937 [Min. 1616 (ii)]—Bresson Aircraft Ltd., Commercial Street—The Chief Sanitary Inspector reported that this property had been inspected and that so far as this Committee was concerned, there was no occasion for further action at the present time. (This matter is also referred to in Min. 1971 of the Planning Committee).

1881—Nos. 62 and 63 Sun Street [Min. 1769 (e)]—The Committee considered the above Min. of the Planning Committee and the recommendation that in view of the fact that the premises had been used for the trade of a marine store dealer for a number of years, that approval be granted to its use for this purpose for a period of twelve months, subject to the approval of this Committee, and to such conditions as they considered necessary to ensure safety to health or prevention of a nuisance arising. A letter was submitted from Mr. G. Row-berry, referring to the discussion at the last Council meeting on this matter, and the indication that the premises were used as a marine store dealer's business without consent of the Council. His client had no notice that this matter was being considered and was surprised that this was done without being given opportunity of making representations if he wished. The business was purchased some seven years back, had been established in all twelve years and a licence had been granted by the Council to carry on business as a rag and bone merchant's, which had not been revoked. He asked that his client should be given an opportunity of making representations before the matter was decided. It was also pointed out that the business was carried on at No. 62 Sun Street and not 63 as had been stated. The Town Clerk reported that for a number of years prior to the war, licences to carry on the business of rag and bone merchant were issued annually, and this practice ceased at the outbreak of the war owing to the large number of additional duties placed on the Council and the necessity of collecting as much of this material as possible. There was no question of revoking the licence, it merely lapsed, and application should now be made for renewal if it was intended to continue this business. RESOLVED, That the Council be recommended to recommence the issue of licences in connection with this type of business and that consideration be deferred to the next meeting, pending further consideration of the matter by the Planning Committee. RESOLVED ALSO, That the owner be now asked to make application for renewal of his licence.

A. J. BETTERIDGE, Chairman.

ELECTRICITY AND LIGHTING COMMITTEE.

17th September, 1946. Present—Councillor Bettridge (Chairman); Alderman Taylor ; Councillors Carter, Grimwade, Midwinter, Readings, Smith.

1882—Street Lighting—Circular No. 599 from the Ministry of Transport was submitted stating that this Department was now the central authority responsible for street lighting. The Ministry of Health would continue to be responsible for sanctioning loans but to expedite procedure applications for loan consents together with copies of resolutions should be sent to the Minister of Transport, who would deal with them and pass them on. It was now hoped to secure reasonable uniformity in lighting systems on adjacent lengths of roads to obviate what had been a source of danger to road users. Owing to the serious coal situation there was still need for the utmost economy in consumption and in general the Minister considered it preferable that fuel should be saved by extinguishing lighting at midnight, rather than by reducing reasonable standards of lighting or by extinguishing alternate lights on a road.

1883—I.M.E.A. Extraordinary Meeting---In view of recent statements by the Minister of Fuel announcing his intention to introduce a Bill to Nationalise the Electricity Supply Industry, the Council of the I.M.E.A. had considered the matter and put forward a series of resolutions for consideration declaring its willingness to co-operate with the Government and recommending that the Central Electricity Board be appointed the central body for purposes of ownership and control ; it was also urged that the maximum amount of Local Authority administration and control be ensured on the distribution side of this vital public service and it was also resolved that the Council through its appropriate Committee be empowered to meet the Minister to submit and discuss these resolutions. These resolutions had been considered by a special meeting of the I.M.E.A., South Western Centre, at which amendments were moved urging, in addition, that the control of distribution should be vested in persons elected by local authorities in the areas of distribution. An Extraordinary Meeting of the Association was held on the 15th August at which the original resolutions were carried. The Town Clerk now submitted a letter from the Urban District Council of Atherton asking the Council to support its resolution calling for provision that Local Authorities, who up to the present had administered their own electricity undertakings, should retain full measure of control of distribution in their own districts. RESOLVED, That this Committee continue to support the original resolutions of the I.M.E.A.

1884—Three Phase Meter Testing Equipment—The Borough Electrical Engineer recommended the purchase of a three-phase testing equipment in order to avoid the necessity of sending meters to Worcester for testing. The number of such meters for testing was likely to increase in the near future and furthermore the new equipment would render unnecessary the purchase of additional single phase testing equipment. Three quotations were received, the lowest being that of Messrs. Fuller at £1,202 2s. 6d. RESOLVED, That the three-phase testing equipment be purchased from Messrs. Fuller at £1,202 2s. 6d., and that application be made to the Electricity Commissioners for consent to a loan of £1,202 for the cost.

1885--Swedish Houses—Tender for Wiring—Four Swedish timber houses were being erected by the Cheltenham Rural District Council, who had agreed to install wiring under the " five points " scheme. The lowest tender received for carrying out the installation work was from Messrs. J. Hearson & Co., Ltd., at £18 7s. 8d. per house, and the Borough Electrical Engineer recommended the acceptance of

this tender. RESOLVED, That the tender of Messrs. J. Hearson & Co., Ltd., of £18 7s. 8d. per house for the installation work be accepted.

1886—Staff—The Borough Electrical Engineer reported that Mr. Wood had now obtained accommodation, possession to date from 22nd July. The subsistence allowance which had been made to him until he obtained accommodation had therefore ceased, and Mr. Wood thanked the Committee for granting him the allowance.

1887--Gloucester Fringe Order—Applications for supply had been received from a group of consumers in Shurdington Road, Brockworth, which was just within the area of this Undertaking. In order to give a supply, considerable extension would have to be made involving the expenditure of £1,240, and Gloucester Corporation had therefore agreed to give a supply, subject to consent being received from this Undertaking. RESOLVED, That the Council raise no objection to the Gloucester Corporation making application for a Fringe Order to enable them to supply the area in question.

1888—Additional Light Van—The Borough Electrical Engineer had advertised for a new or reconditioned light van but no offers for a reconditioned van had been received. Messrs. Victory Motors promised delivery of a new 10-cwt. van at £249 plus delivery charges provided the order was placed before the end of July, and, after consultation with the Chairman, an order was placed, and the van had been delivered. RESOLVED, That this action be approved.

1889—Showroom Joint Trading Scheme with Contractors—As a result of the greater availability of appliances during the year 1945-46, there had been an increase in the allocation from showroom sales into the Trades' Discount Fund, which it was agreed with the Electrical Contractors to set up in 1936. £99 14s. 6d. had been paid by sale of Corporation apparatus and £1 15s. 3d. by sale of Contractors' apparatus. In no case had the purchasing consumer given the name of a contractor.

1890—L.M.S. & G.W.R. Wayleave Agreements—RESOLVED, That the Common Seal be affixed to agreements with the L.M.S. Railway Co. and the G.W. Railway Co. in respect of cables under the permanent way at Swindon Village and Prestbury respectively.

1891—Proposed Substation Site—The Runnings—Messrs. Taylor Nash & Co., for whose factory at The Runnings it was proposed to give a supply, now desired to make fuller use of the land and it would be inconvenient for them to give up land for a substation site at the point originally proposed. From the point of view of the Undertaking it would be more advantageous to move the substation site to the north side of the firm's land, and the Borough Electrical Engineer recommended that application be made for such a site. RESOLVED, That application be made to the Public Health Committee for consent to the leasing of a piece of land 100ft. x 40ft. as shown on Plan No. F.301 for a substation site, with frontage to Swindon Road.

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1892-2,000 Volt Change-over—Evesham Road and Prestbury Area—The Borough Electrical Engineer reported on the change-over in this area north of the town. The present cables and substation fusegear were obsolete proposed the system was less efficient than the 11,000 volt 3-phase system ; losses in transmission were higher, were further increased by the large number of small transformers used. The change-over was in to the war and it was felt that it should now be continued. The Borough Electrical Engineer recommended' that the scheme affecting New Barn Lane

and Prestbury area should now be proceeded with, providing for an extension of the existing 11,000 volt network from the recently-approved substation in th New Barn Lane to a new substation in Shaw Green Lane at its junction with the Burgage and Park Estate. New 3-phase low voltage cables would be laid from Albert Road Kiosk to the new substation and thence along Shaw Green Lane to a point where the existing single phase distributor ended. The low voltage 3-phase distribution already existed in Evesham Road and it was only necessary to change over the existing services to this cable. When the scheme was completed 2,200 volt transformers and their associated switch and fuse gear would become redundant and it formed the first step towards the removal of the 2,200 volt switchboard and Scott connected transformers from Evesham House substation. He estimated the total cost of the scheme at £8,102 18s. 3d. RESOLVED, That the scheme be proceeded with and that tenders be invited for supplying, laying and jointing of the high and low voltage cables and that the cost of transferring the services to the new mains, estimated at £130 2s. 6d., be charged to Revenue Account. RESOLVED ALSO, That application be made to the Electricity Commission for consent to the scheme and for sanction to a loan of £7,973 in respect of the new works.

1893—Gloucester Road Extension—Application had been received for a supply of electricity to 10 maisonettes and 2 semi-detached houses in course of erection between the Lansdown Inn and Granley Road. The estimated cost of providing the necessary extension was £589 11s. 1d., and the Borough Electrical Engineer recommended that the work be carried out. RESOLVED, That this be approved and the cost charged to the Unspecified Loans Account with the exception of £22 for services which would be met from revenue.

1894--Woodmancote—Improvement of Supply—The Borough Electrical Engineer reported complaints received from consumers of low voltage in this area. He considered them justified and recommended the following steps to improve the pressure to comply with the Electricity Commissioners' Regulations : To erect a short length of 11,000 volt overhead line to supply a new pole-type transformer substation at Rising Sun Lane and to lay new low voltage mains to connect with the existing distributors from Woodmancote on the one side and Cleeve Hill on the other. The total cost of the scheme was estimated at £461 10s. 3d., and the Borough Electrical Engineer recommended that £147 9s. 9d., being chiefly labour costs, be met from revenue and the remainder charged to Unspecified Works Loan Account. RESOLVED, That the Borough Electrical Engineer's recommendation be approved and adopted.

1895—Brooklyn Gm-dens and Arle Road Extensions—The Borough Electrical Engineer reported on a proposed layout by Messrs. Western Estates, Ltd., of approximately 100 houses which they intended building when conditions permitted the resumption of private building. This would involve the laying of approximately 1,100 yards of low voltage cable but, as the present increase of load on the existing low voltage network in this area was causing a serious drop in voltage, he submitted a scheme allowing for the erection of a kiosk type substation on a site in Brooklyn Gardens. The total cost of the scheme amounted to £3,624 2s. 10d, and he recommended that the work be carried out. RESOLVED, That this be approved and that tenders be invited for the supplying, laying and jointing of the high voltage cables' but that the work of laying the low voltage cables be carried out by direct labour. RESOLVED ALSO, That application be made to the Electricity Commission for sanction to a loan of £3,624 2s. 10d. for the cost of the work.

1896—Hatherley Road—Supply to G.C.C. Bungalows—A scheme was submitted to provide for a supply of electricity to 20 all-electric bungalows which the Gloucester County Council proposed to erect on a site adjoining Hatherley Road, the cost of which was estimated at £418 2s. 5d. It was proposed that £308 2s. 5d., being the cost of the mains, should be charged to the Unspecified Works Loan Account and the cost of services, being £110 0s. 0d., should be met from revenue. RESOLVED, That this be approved.

1897—Applications for Supply—The Borough Electrical Engineer reported 10 applications for supply and indicated the terms on which he had agreed to carry out the work. RESOLVED, That these be approved.

1898—Damage to Lamp Posts—Two lamp posts were damaged during the months of July and August and in one case the vehicle responsible was known. Seven replacement lamp posts had been erected during these months.

1899—Interruptions of Supply—The Borough Electrical Engineer reported five interruptions of supply since the last meeting.

1900—Staff—(a) Mrs. Coombs, who held a temporary position in the Records Office, had resigned, and the position had been filled by Mr. A. Cook, who had been demobilised from the Forces. (b) Mr. A. G. Widdows. This officer was now demobilised and had resumed his duties on the 7th August.

1901—Bulk Supply—The Borough Electrical Engineer reported his negotiations with the Shropshire, Worcestershire and Staffordshire Power Co., Ltd., for revision of the terms of their agreement with the Council for bulk supply. A copy of the Borough Electrical Engineer's report accompanies the minutes. Since the last revision of the agreement in 1939 the amount of electricity purchased had more than doubled and there had also recently been a revision of the national Grid Tariff. The new terms set out in the report were generally similar to the grid terms but both the kilowatt charge and the running charge were lower. The Borough Electrical Engineer also expected that the load factor would show some improvement over the period of the Agreement, which would benefit the Corporation. The Company had agreed that the terms negotiated should be retrospective to the 1st January, 1945, the Corporation having the option of a further revision of the terms from 1948 by giving notice before 30th June next year.

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He estimated that the new terms would show a saving for 1945 of £ 15,857 and for the current year £15 678 and for the four year period commencing 1st January, 1945, he estimated a total saving as compared with the existing, agreement of approximately £65,000. The estimated saving would to a large extent offset the rising cost with which the undertaking was faced, and which would otherwise have necessitated an increase in the electricity charges to consumers. The Borough Electrical Engineer recommended that the new terms as negotiated by him should be accepted. RESOLVED, That this recommendation be approved and adopted. RESOLVED ALSO, That the Committee desire to record their satisfaction and appreciation of the intricate and successful negotiations carried out by the Borough Electrical Engineer.

1902—Reorganisation of Staff—The Borough Electrical Engineer submitted detailed report on the reorganisation of staff in his Department which he regarded as imperative in view of the rapidly

increasing volume of work to be carried out by the Department. The recommendations included the appointment of a Deputy Borough Electrical Engineer, Service and Development Engineer, Technical Assistant, Rural Development Engineer and ex-Service Trainee. RESOLVED, That the Establishment Sub-Committee be recommended to approve of the reorganisation of technical staff as now recommended by the Borough Electrical Engineer and that they be asked to make appropriate recommendations to the Council at an early date so that the appointments may be made with as little delay as possible.

1903---Replacement of Switchgear—The Borough Electrical Engineer submitted a report on the adequacy of rupturing capacity of switchgear. Much of the existing switchgear installed with the distribution network was no longer capable of operating under fault conditions with safety although it was fully capable of carrying current under normal conditions. This was due to the increase in size of the transformers, lines and generating plant supplying electrical energy. 112 automatic circuit breakers would be replaced by more efficient units. During the last 10 years the load on the undertakers had grown very considerably, the number of units sold in the year ending 31st March, 1933, being 8,109,764, and for the year ending 31st March last 36,392,000. The maximum demand had increased over the same period from 4,410 kw. to 15,577 kw. and the number of consumers from 8,571 to 18,576. In order to meet this greatly increased load, the power company had installed larger and additional transformers at Nester's Way Substation and the Corporation had laid several new feeders to carry the increased current, and the power company had also had to install additional transmission lines to carry the load from their power station to Cheltenham. The installation of this additional plant, transmission lines and feeders had resulted in the power available at the different points on the undertaking's 11,000 volt network being considerably increased and in the event of a short circuit occurring at any point the energy thus released could now assume very large proportions. The Borough Electrical Engineer submitted a table showing the increases which have occurred in the transformer capacity. The effect of leaving the switches as at present would be to run the risk of them failing to break the circuit. It was also necessary that the work should be undertaken so as to comply with the Electricity Commissioners' Regulations. The Borough Electrical Engineer submitted schedules showing technical data of the present and proposed switch gear at each substation. He also submitted detailed estimates of the total cost of supply and erection of the new switch gear amounting to £33,429 and the cost of supply and installation of the new protective gear amounting to £3,139. The value of the switch gear to be written off amounted to £3,961. RESOLVED, (1) That the scheme as outlined by the Borough Electrical Engineer be proceeded with. (2) That application be made to the Electricity Commissioners for sanction to loan of £36,208, the full cost of new switch gear and protective equipment and for modifications of the framework of the existing switch gear and jointing existing cables thereto. (3) That application be made to the Commissioners for consent to extinguish the outstanding loan on the superseded switchgear amounting to £3,961 from the Repairs and Renewals Fund.

1904—New Substation, New Barn Lane (Min. 1395)—Five tenders were received for the erection of this substation. RESOLVED, That the tender of Trigg Bros. amounting to £1,195 18s. 0d., being the lowest, be accepted. RESOLVED ALSO. That the application to the Electricity Commissioners for sanction to loan of £4,391 for the estimated cost of the whole scheme be increased to £4,487 to provide for the actual cost thereof.

A. J. BETTRIDGE, Chairman.

HOUSING COMMITTEE.

25th September, 1946. Present—Councillor Bush (Chairman); Councillors Addis, Bayliss, Compton, Fisher, Green, Grimwade and Morris.

1905—Nuisance, Factory, Tennyson Road—The Committee further considered the nuisance of noise from the saw mills at this factory at night and on Sundays. The Town Clerk reported on the covenants entered into by Messrs. Smiths Systems, Ltd., when the land was conveyed to them in 1919. The covenant provided that no offensive trade or nuisance should be carried on nor should the premises be used for any trade or business which would cause a nuisance to the neighbourhood provided that this should not be taken to prevent the erection of saw mills for the purpose of the business of joiners and cabinet makers. There was no condition prohibiting the use of the saw mills on Sundays or at nights. RESOLVED, That the complainants be informed of the position and that the Town Clerk communicate with Messrs. Smiths Systems Ltd. asking them if under the circumstances it would be possible for them to discontinue using the mechanical saw at nights and on Sundays.

1906-2 Battledown Approach, Basement—A report of the Chief Sanitary Inspector was submitted as to the condition of this basement. He was of the opinion that the basement was not satisfactory in all respects since a certain amount of dampness was evident and light was deficient in the bedrooms. The Housing Manager reported that a shortage of fuel prevented full use being made of the kitchen range, which consumed a large quantity of fuel, and suggested that the replacing of this by a modern grate would overcome the question of dampness. RESOLVED, That the Borough Surveyor be asked to investigate as to the advisability of replacing the range at these premises.

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1907—Arle House—As instructed, the Town Clerk submitted extract from the Minutes of the Estate Management Sub-Committee dated 3rd May with regard to the front boundary wall of this property, when it was resolved that this wall should be taken down and rebuilt with substantial material other than brickwork. It was now considered better to remove this front wall and not to rebuild it and it was RESOLVED, That this be adopted and that the previous minute be rescinded. RESOLVED ALSO, That the attention of the Parks Committee be drawn to the shrubs in front of the Arle House, which needed removing.

1908—Annual Conference of Society of Women Housing Managers—An invitation was extended from the Society of Women Housing Managers to the Council to appoint two delegates to attend their Annual Conference in London on the 23rd November, when the Minister of Health would address the delegates. RESOLVED, That the Chairman, Deputy Chairman and Housing Manager be authorised to attend.

1909—Squatters—A circular from the Ministry of Health, No. 5/46, was submitted advising local authorities to instruct all caretakers of premises within their control to keep all doors, windows, etc. locked and on no account to admit unauthorised persons ; police assistance should be called to prevent unauthorised entry. The Town Clerk reported that such instructions had already been given and the necessary precautions taken.

1910 Use of Plate Glass in Shop Premises—Circular 178/46 from the Ministry of Health was read that in so far as allowable within the further restrictions on the issue of licences outlined in Circular

171/46, the re-glazing of shop premises where essential might now be licenced without restriction as to the area to be glazed, i.e., applicants need no longer be limited to one window or 10 per cent. of the area previously glazed. Future licences should specify the precise amount of plate glass required and no W.B.A. Certificate would be necessary in respect of plate glass. The Borough Surveyor reported that the necessary instructions with regard to the issue of licences had already been issued.

1911—Resolution from West of England District Communist Party—The Town Clerk submitted a resolution passed by the West of England District Committee of the Communist Party urging all Local Authorities to take immediate additional steps to requisition all empty properties for the purposes of housing and to ensure that labour was employed only on essential housing projects. RESOLVED, That the Town Clerk inform the Secretary that this Council had always pursued an active policy of requisitioning and that the Council were fully alive to the matters referred to in their circular.

1912—Houses of Non-traditional Construction—Circular 175/46 from the Ministry of Health was submitted modifying arrangements set out in Circular 182/45. It was evident that non-traditional houses had considerable ad-vantages both as regards demands on labour and speed in erection. Further steps had therefore been taken to ensure that they would be readily available and it was hoped that Councils would take advantage of them in building programmes. The new arrangements aimed at making these houses as simple as possible but it must be remembered that high production costs could only be met by the assurance of a reasonable programme of building. The Ministry were making agreements with sponsors of certain approved systems under which they or their nominated contractors would build houses to standard plans and specifications at fixed prices during the next twelve months and prices were only variable with local rates of wages and price fluctuations. Local authorities should obtain sponsors' prices and then obtain approval from the appropriate Regional Office of the Ministry. It was hoped that modifications would not be required as they were time-wasting and costly. The four types of house which would be available to this Council were :—

(a) British Steel Construction house.

(b) Easiform house

(c) Unity house

(d) Wimpey " No Fines "—Type 12.

Prices quoted were for a minimum of 50 houses on one site with the exception of Wimpey " No Fines," where the minimum was 100, and Easiform where it was 200. The houses would rank for subsidy in the same way as B.I.S.F. houses but price increases due to departures from the standard plans would not be included in the subsidy. If non-traditional types other than those specified were adopted the Ministry should be consulted. RESOLVED, That consideration be adjourned and that in the meantime the Town Clerk ascertain whether it was possible for the Committee to inspect a Wimpey No Fines " type of house. RESOLVED ALSO, That the Borough Surveyor be asked to report fully on the proposed houses and in particular as to whether these could be erected on the Lynworth Farm Estate without altering the layout of the Estate.

1913—Wood Blocks—The Borough Surveyor reminded the Committee that owing to the rise in price of granwood flooring, they had agreed to the use of wood blocks where necessary. He had therefore obtained a price from Messrs. Stevens and Adams for wood blocks. They were prepared to book orders for the houses in Scheme No 1 at Lynworth Farm, Margrett Road, Brooklyn Road, and Kipling Road from existing stocks. A shipment of wood blocks was expected in about three weeks' time when they would be able to give a statement regarding delivery for Scheme 2 at Lynworth Farm. He recommended that orders for the necessary quantities of wood blocks be placed immediately. RESOLVED, That this be agreed to.

1914—Lynworth Farm—Scheme No. 1—The Borough Surveyor reported that the Contractor was now having considerable difficulty in obtaining supplies of plaster board for ceilings on this contract. The Ministry of Health in a circular recommended three alternatives, i.e., wood laths and plaster, metal laths and plaster or insulation board. If insulation board was used and plastered over, the finish obtained would be very similar to that obtained by the use of plaster board but the cost involved would be approximately 1s 9d. per square yard extra, or about £10 per house. RESOLVED, That insulation be used for these ceilings but that it be not plastered over and that this be used until such time as it is possible to obtain plaster board.

1915—Report of Repairs Superintendent—The Repairs Superintendent reported that the work of painting was going on the Whaddon Estate and that St. Paul's Estate was now completed. He suggested that external painting should be carried out on nine houses at Kingsley Gardens that 5 ranges, at houses on St. Mark's Estate which had not been painted for 8 years. He also En state, which were now worn out should be replaced by modern grates and brick surrounds. RESOLVED, That these recommendations be approved.

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1916—Estate Management Sub-Committee--Read reports of the Estate Management Sub-Committee of their Meetings 9 held on the 30th August and 13th September. The following matters (inter alia) were dealt with :—(i) Applications-25 applicants were interviewed and 10 applications considered. 22 applicants on the Priority List had been allocated pre-fabricated bungalows.

(ii) The Sub-Committee reported on the progress being made in the carrying out of works to requisitioned properties. Arle House, Five flats now completed ; Lauriston, The Town Clerk was in communication with the Ministry ; 2 & 3 Spa Place, Both completed ; 27 Cambray, Expected to be complete in three weeks ; 3 Keynsham Bank, One flat completed, others within a month ; 11 Rotunda Terrace, Now completed ; 3 Crescent Terrace, To be measured up ; 13 St. George's Street, completed ; Angle Stores, Gt. Norwood Street, completed ; Springthorpe, Three flats handed over.

(iii) W.B.A. Priorities were granted in respect of two applications for conversions and one application for County Council bungalows at Hatherley.

RESOLVED, That the reports be approved and adopted.

1917 B.I.S.F. Houses—(a) The Borough Surveyor reported that the site of one pair of steel houses encroached on the garden of the last house in Chelt Road and he required permission to take a portion of the garden. It had been realised that this land would be required and the matter had been

delayed as long as possible. RESOLVED, That the necessary land be taken and that the tenant be compensated for the loss of crops.

(b) The Borough Surveyor reported a visit from two representatives of British Steel Houses to discuss any technical difficulties arising from the construction of the houses. He had pointed out the lack of essential components on the site and also the fact that those components which had arrived had been received in the wrong sequence thus causing further delay. It had been promised that many of the initial difficulties were being overcome and in future deliveries could be expected to improve. The hot water system had been discussed at some length and it was pointed out that some trouble might be caused, since in emptying down the cold storage tank for maintenance repairs the hot water system could also be drained off. The Consulting Engineer had given an assurance that no trouble would arise but the Borough Surveyor was still uneasy. RESOLVED, That the Ministry of Health be asked to give a written assurance that the hot water system as laid out would be satisfactory.

(c) The Borough Surveyor had been informed that owing to shortage of timber the wood floor had had to be omitted and a pitch mastic floor substituted. This would be laid throughout the ground floors except under kitchen fittings where granolithic would be used. Some of the houses would probably be provided with wooden windows. (d) The question of payment for drawings of £6 per house requested by the Contractor had also been raised and the decision of the Ministry was awaited.

1918--Chelt Road Houses—The Borough Surveyor reported that tenders for the electrical installations and hot water installations of the first pair of these houses had been opened by the Chairman and the tenders of Messrs. R. E. & C. Marshall of £60 3s. 0d. for the electrical installations and £60 6s. 0d. for hot water installations, being the lowest in each case, had been accepted. RESOLVED, That this be approved.

H. T. BUSH, Chairman.

CEMETERY AND CREMATORIUM COMMITTEE.

20th September, 1946. Present—Councillors Rev. de Courcy Ireland (Chairman). Addis, Bettridge, Readings and Yeend.

1919—Superintendent's Report—During the period 6th July to 7th September there were 100 interments and 66 cremations. Grave spaces sold—1st position, 1 ; 2nd position, 1 ; 3rd position, 1 ; 4th position 27. New memorials erected, 26 ; additional inscriptions, 12.

1920—Grants of Grave Spaces Sold—RESOLVED, That the Common Seal be affixed to Grants Nos. 11,338 to 11,367 inclusive.

1921—Designs—RESOLVED, That Designs Nos. 4,265 to 4,290 inclusive as set out in the designs book signed by the Chairman, be approved.

1922—Maintenance of Graves [Min 1656 (c)]—(a) Charges—Where a plot was covered with a set of plain kerbs and there was no headstone or cross, the charge of £75 for perpetual upkeep appeared

to be excessive, and the Superintendent recommended a charge of £45 in such cases would be an economic one. RESOLVED, That this recommendation be approved.

(b) (i) Grave No. 4096, Section V—The Town Clerk submitted application for the Council to undertake the perpetual upkeep of this grave, excluding the narrow marble kerb surrounding it, but including planting twice yearly, on payment of the lump sum of £35. RESOLVED, That the application be granted, and the Common Seal affixed to an Agreement to be prepared by the Town Clerk.

(ii) Grave No. 7003, Section D—The Town Clerk submitted application for the Council to undertake the perpetual maintenance of this grave on payment of a lump sum of £75. RESOLVED, That the application be granted, and the Common Seal affixed to an Agreement to be prepared by the Town Clerk.

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1923—Bulbs—The Superintendent submitted list of the bulbs which would be required in order to plant the plots taken over, and to and provide a display of spring flowers in the beds and Garden of Remembrance, the purchase of which he recommended at the sum of £48 5s. 0d. RESOLVED, That this be approved.

1924--Turfing—In order to provide the turf required to carry out the orders being received, it was necessary to purchase lawn seed to enable a turf nursery to be prepared for the coming seasons. Many yards of turf were also needed for repairing the verges to walks and drives, and the Superintendent recommended the purchase of such supplies of turf as became available from time to time from sites being cleared for building purposes RESOLVED, That the Superintendent be authorised to purchase grass seed, and until the turf nursery is established, to purchase supplies of turf from time to time, at a price to be approved by the Chairman.

1925—Standard Roses—RESOLVED, That the Superintendent be authorised to purchase 12 standard rose trees to replace those planted at the entrance to the Cemetery which were now very old.

1926—Tools and Greenhouse Requisites--RESOLVED, That the Superintendent he authorised to purchase the tools and greenhouse requisites as per list submitted by him.

1927—Motor Tippet—The Superintendent had recommended the purchase of a low horse-powered motor tipper for use in connection with grave digging, and as instructed, he submitted tenders he had obtained, together with details of running costs. The work of hand hauling the very heavy timber to and from graves, often in inclement weather, needed four men, whereas with a motor tipper one man could do all the work, resulting not only in a great saving of time, but also other economies could be effected. The tenders submitted included one from Messrs. R. A. Lister & Co., Ltd., amounting to £258, less 15%, in respect of a machine specially designed for Cemetery work, delivery of which could be given in 14/16 weeks. No provision had been made in the current year's estimates for this expenditure, but as delivery would not be made for 14/16 weeks the cost could be included in next year's estimates. The Borough Surveyor reported he had examined the tenders and fully agreed with the need for the purchase of such a vehicle, and he also recommended the acceptance of Messrs. Lister's tender. RESOLVED, That the tender of Messrs. R. A. Lister & Co., Ltd. be accepted and the cost included in next year's estimates.

1928—Monumental Masons—For many years Monumental Masons had been allowed to keep their tools in their own chests in the shed in the yard, but it was found they were also using the shed to store other materials such as cement, bricks, sand, etc., which not only seriously limited the accommodation available for the tools of the Cemetery staff and the timbering, but also made the shed very untidy. The firms in question provided their own hand carts with one exception, and this firm used the Cemetery hand cart with the result that the Cemetery Foreman often spent much time in locating this for their own work. The Superintendent recommended that in future the Masons be informed they must provide their own hand carts, and that they should only be allowed to use the shed to store their tool chests. RESOLVED, That this be approved.

1929—War Graves—The work of levelling and planting the majority of the plots as desired by the Imperial War Graves Commission would be commenced during the autumn. In the case of three plots, however, on two of which memorials had been erected, the owners had signified their unwillingness to allow any change to be made, though the Superintendent thought it possible that when the major portion of the work was done, these owners would also fall into line. RESOLVED, That the Superintendent make every endeavour to persuade the owners of the plots in question to agree to the proposals, and if necessary, the Chairman and Vice-Chairman be asked to meet the owners.

1930—Crematorium—(a) Descriptive Brochure—Progress had been made in the preparation of the illustrated brochure, and it was hoped issues would shortly be available.

(b) Garden of Remembrance—Plaques-120 reservations had now been made for the plaques on the proposed extension of the Walling.

1931—Chapels—(a) Supply of Electricity—The Committee gave further consideration to the possibility of providing a supply of electricity to the Chapels with a view to (i) improving the lighting ; (ii) providing a forced draught to the furnaces in order to effect economy in the amount of gas consumed, and the time taken by each cremation and (iii) the installation of an electrically operated panatrophe to provide recorded music during services. The previous estimate of the cost was £500, but the cable had since been taken some 700 feet nearer the Crematorium owing to its extension for the Priors Farm Estate, thus halving the distance previously estimated for. In addition, the original estimate was based on high tension wiring, necessitating the use of heavy cable, but it was, now found a low tension cable would suffice. The Borough Electrical Engineer now estimated the cost at £236, but no figures were yet available as to the cost of providing a forced draught. The Superintendent pointed out the number of cremations was steadily increasing, and would no doubt continue to do so, while the possibility of another Crematorium being opened in the neighbourhood was very remote at the present time, and he submitted statistics in support of the proposal. No provision had been made in the current year's estimates for this expenditure, which would therefore have to be included in next year's estimates. RESOLVED:

(i) That the proposal be approved in principle.

(ii) That the Borough Surveyor be asked to consult with the Borough Electrical Engineer and ascertain most favourable terms on which a supply of electricity could be given.

(iii) That the Borough Surveyor obtain details of the cost of providing the necessary forced draught fans.

1932—Recorded Music—Since April last the number of cremation services held in the Chapel totalled 168, but only on four occasions had use been made of the small organ. It was frequently found that relatives desired to be present when ashes were scattered, and on such occasions, the short ceremony was made more comforting by the introduction of suitable music. The Superintendent therefore recommended the purchase of a panatrope record-ing set for this purpose, and suggested that if the recommendation was favourably ably received, one or more members of the Committee should visit a Crematorium an electrically operated panatrope recording set was satisfactorily used, provision made for concealed lighting, and a turbo-blower incorporated. RESOLVED, That the Chairman, Councillors Bettridge and Readings with the Superintendent and Borough Surveyor, be authorised to visit the Leeds Crematorium.

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1933—Glass House Heating—The Superintendent recommended the use of coke-breeze dust for heating the glass house at the Cemetery and maintaining 60-73% of edible plants all the year round, thus meeting the requirements of the Ministry of Fuel & Power. The Town Clerk pointed out, however, that the Ministry had stated the use of coke-breeze dust was not permitted, and the only fuel allowed for heating glass houses for production of non-edible plants without a licence was fuel produced on Corporation property, such as tree tops, hedge trimmings, etc. The Council had obtained a licence for the heating of 25% of the total capacity of their glass houses for production of non-edible plants, provided the remainder was used entirely for specified food crops. In view, however, of the difficulties which would arise in carrying out this arrangement, the Parks Committee had decided not to use any of the controlled fuels for heating, but to rely on tree tops. RESOLVED, That the Cemetery Superintendent discuss the matter with the Gardens Superintendent with a view to the Cemetery greenhouse being heated with tree tops and similar fuel.

1934—Cemetery Staff—(a) The Committee considered the anomalies in the grading of the staff at the Cemetery which had arisen owing to the fact that the Clerk was receiving the maximum of the General Division with the result he was being paid a higher salary than that paid to the Assistant Superintendent. RESOLVED, That the recommendations now settled by the Committee be submitted to the Establishment Sub-Committee for their approval.

(b) Mr. G. F. Bennett was appointed as a general labourer and grave-digger in February 1940, and later in that year, acted as the Crematorium Attendant. Since 1945 he had taken full responsibility for the two Chapels and furnaces, and with the increasing number of cremations, his duties were becoming heavier. His present rate of pay was £4 11s. 0d. per week and the Superintendent recommended he be placed in Grade D of the J.I.C. Schedule at a wage of £4 13s. 6d. per week. RESOLVED, That this recommendation be approved.

(c) Application was submitted from the Cemetery Clerk for permission to attend practical classes in horticulture on Tuesday afternoons during the Autumn and Spring. RESOLVED, That this be granted.

E. S. de COURCY IRELAND, Chairman.

WATER COMMITTEE.

17th September, 1946. Present—Aldermen Ward (Chairman), Pates and Trye; Councillors Bush, Midwinter and Strickland.

1935—Borough Engineer's Report—The report of the Borough Engineer for the months of July and August was read : -

Daily Yield of Springs

Spring	For month ended 31st July, 1946	Average for corresponding period during past 3 years
Hewletts Springs	81,000	65,000
Dowdeswell	284,000	233,000

Contents of Reservoirs

Estimated usable quantity about 74,023,000 gallons

Daily Yield of Springs

Spring	For month ended 31st August, 1946	Average for corresponding period during past 3 years
Hewletts Springs	75,000	60,000
Dowdeswell	569,000	311,000

Contents of Reservoirs

Estimated usable quantity about 83,182,000 gallons.

1936.—Annual Statement of Accounts—The Borough Treasurer submitted accounts for the water undertaking for the year ended 31st March, 1946, which showed a gross profit of £26,410 as compared with £32,198 for the previous year. The items accounting for the fall in gross profit were due in the main to the increased cost of water purchased from the Joint Board amounting to £1,394 and to a drop in income from sales by meter amounting to £4,153. The net revenue account showed a loss on the year's working of £1,272 against a net profit of £4,679 for last year. Loan charges (£19,228) were £1,070 less than for the previous year but income tax showed an increase of £1,307 due to the increased profits in 1944/45. The appropriation account showed a balance of £20,513 representing a reduction during the year of £2,770. Of this sum £1,498 was for capital expenditure out of revenue and £1,272 represented the net loss on the year's working. The balance sheet showed that the loan debt had been reduced by £5,291 and that the reserve fund and revenue surplus together exceeded £40,000. Although the year's trading had produced a small loss the position did not give rise to anxiety provided there was a careful watch upon future capital expenditure out of revenue. RESOLVED, That the accounts be approved and adopted.

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1937-Northleach Rural District—Water Supply (Min. 1423) This Committee had agreed, in principle, to the application of the Northleach Rural District Council for a bulk supply from Dowdeswell

Reservoir, subject to satisfactory negotiations. The Rural District Council subsequently requested information of this Council's comprehensive water scheme so that their Consulting Engineer might work out details prior to discussions between the two bodies. The Borough Engineer had been to considerable trouble to supply such information but the Rural District Council now stated that the cost of a bulk supply would appear to be double the estimated running and maintenance costs of their own scheme and they did not desire to continue the negotiations.

1938—Rural Water Supplies (Min. 1606)—(a) Parish of Twyning—The Borough Engineer stated that since the last meeting, the Cheltenham Rural District Council had notified their intention to extend their main in Shuthonger to supply a petrol filling station. In consequence the proposed main in this scheme had been reduced by the amount of such extension and now comprised 4,223 yards of 4" main and 1,085 yards of 3" main. To ensure an adequate supply to the northern portion of the Parish, a brick water tower with a steel tank had been included in this Council's scheme and the total cost of the extension to the Parish was estimated at £9,500, exclusive of the cost of taking over the existing arid proposed extensions of the Rural District Council. RESOLVED, That the scheme now submitted be accepted and the necessary details forwarded to the Ministry of health and County Council for approval.

(b) Lower Apperley and Deerhurst Walton—This scheme comprised 4,140 yards of 4" main and 515 yards of 3" main and would form a second link between the 12" and 9' mains in the Tewkesbury/Gloucester Road and also the termination of the suggested 6" main at Apperley (Min. 1424). The estimated cost would amount to £5,300. RESOLVED, That the scheme be accepted and the necessary details forwarded to the Ministry of Health and County Council for approval.

(c) Little Shurdington----This scheme comprised 835 yards of 4" main, wholly within this Council's statutory limits of supply. The southern extremity of the Parish, however, reached the boundary between the statutory limits of this Council's undertaking and that of the Gloucester City Council. Approaches were therefore being made to the latter authority for consent to supplies being afforded from the new main. The estimated cost would amount to £975. RESOLVED, That the scheme be accepted and the necessary details forwarded to the Ministry of Health and County Council for approval.

1939—Supply to Petrol Filling Station, Shuthonger—The Cheltenham Rural District Council applied for consent to an extension of 275 yards of their 4" main running north along the Tewkesbury/Worcester Road at Shuthonger. The extension was urgently required to afford a supply to a petrol filling station. The Borough Engineer reported that the existing main, and any extensions thereto, would probably become the responsibility of this Council if the scheme for a supply to Twyning was carried out in accordance with Min. 1938. The occupier of the filling station had agreed to contribute approximately one quarter the cost of the extension involved. RESOLVED, That the application be acceded to.

1940—New Barn Lane Estate—Messrs. L. W. Barnard and Partners, on behalf of Mr. C. Webber, had applied for permission to lay water mains on an estate in New Barn Lane, and to connect the same to the Council's existing mains. The Borough Engineer stated that the original application, dated October 1945, was made at a time when labour conditions were extremely difficult and an extension by the Road Contractor working on the estate offered the quickest method of dealing with the problem. He was satisfied with the provisions of the specification and that the interests of the

Council would be adequately safeguarded and he therefore asked for confirmation of his negotiations with Messrs. Barnard that the outlay incurred by the developers would be repaid by the Council on the following basis (a) Expenditure on agreed fire hydrants to be repaid when the Council have been reimbursed by the Fire Authority.

(b) Other items up to a sum at present standing at £601 13s. 9d., but subject to a slight modification, upon the basis of the final Contract amount, being £8 capital for each £1 of revenue shown in the Council's accounts whenever a connection is first made to such mains.

RESOLVED, That the terms negotiated be confirmed.

1941—Applications for New Supplies—" Byeways," Deerhurst—The Rural District Council forwarded application from Mr. W. H. Margrett for a supply to his farm. An extension to his nearest field would require 290 yards of main at an estimated capital cost of £290. The 1" road service pipe could then be laid to a point adjacent to the farm which would permit cattle to be watered. Alternatively, if the main was extended to the grazing field, 500 yards would be required at an approximate cost of £500 involving a total annual payment by the occupier of approximately £36 or £62 respectively until the aggregate amount of water rates payable annually, in respect of premises connected to the mains, equals or exceeds the capital sum or until the expiration of 12 years whichever first occurs in accordance with Section 37 of the Water Act, 1945. The Borough Engineer stated that the Council's new extensions in this area would not affect the length of main required to supply these premises, nor would it reduce the cost to the occupier. No further communication, however, had been received from Mr. Margrett upon the proposal.

1942—Trehale Farm, The Reddings—Mr. F. G. Ratcliffe applied for a supply to this farm. The Borough Engineer estimated that the extension would involve 130 yards of main at an estimated cost of £130 and he recommended that the application be acceded to on condition that the applicant would guarantee an annual revenue of 12 ½ % until the aggregate amount of water rates payable annually, in respect of premises connected to the mains, equals or exceeds the capital sum or until the expiration of 12 years, whichever first occurs, in accordance with Section 37 of the Water Act, 1945. RESOLVED, That this be approved.

1943—Down Hatherley—Transfer of Supplies from Gloucester to Cheltenham Undertaking—During the war the Ministry of Aircraft Production requisitioned " Woodfold" Down Hatherley, as a Dog Training Centre and supplied water thereto by laying their own main from the Gloucester City main near Rotol works. The property and main were in this Council's statutory area and a supply was given with their consent. Subsequently supplies were provided from the same main to The Channings and two cottages. " Woodfold had

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now been de-requisitioned and of Borough Engineer recommended continuance of supply upon the following basis pending the completion of the new 6" main through Down Hatherley for which the approval of the Minister of Health has now been sought, namely :—

Subsequent to the end of the present half year, this Council to purchase a supply from the Gloucester City Council at a charge to be agreed and registered by meter and the Council to collect

the water charges at the usual rates from all property connected to the existing main between the meter and " Woodfold."

The Gloucester City Council had been informed that this Council did not desire to purchase the main and that when the new 6" main was laid, the services would be transferred thereto, the supply from Gloucester ceasing and the old main falling out of use. RESOLVED, That the terms negotiated be approved.

1944—Supply to Cleeve Station [Min. 1606 (ii)]—It had now been ascertained that the enquiries of the London, Midland & Scottish Railway Co. in regard to this supply were only tentative and not likely to materialise for two or three years. The Company had in mind the installation of pick-up troughs at Cleeve Station thus reducing the consumption from the mains at Lansdown Station by approximately 30%. The supply at Cleeve Station would be taken from the Rural District Council out of their bulk supply purchased from this Council and as the charges for the latter were less than those charged to ordinary consumers, the proposal would, if carried out, show a loss to the Council. RESOLVED, That consideration be deferred until the Company propose to proceed with the Scheme.

1945—Castle Barn Farm—Water Supply—The Council's tenant, Mr. Roberts, complained of the inadequate supply to this farm. An investigation proved that the delivery seas practically negligible. As a matter of urgency the Borough Engineer had re-laid a length of the rising main which was badly corroded, had overhauled the rain and carried out other necessary work, which had resulted in improved delivery. RESOLVED, That the action taken by the Borough Engineer be confirmed.

1946—Home or Lower Farm—The Councils tenants, Messrs. Chandler Bros., complained of the drainage to this farm and the Northleach Rural District Council had also called attention thereto. The Borough Engineer submitted a scheme for connecting the drain to the sewer at Dowdeswell Court at an estimated cost of £475 and he recommended its adoption, as the only satisfactory method of dealing with the problem. When the drain was completed, a water closet and bath could be installed in the farmhouse. RESOLVED, That the scheme be approved.

1947—Almshouses, Northleach—The Northleach Rural District Council submitted plan of proposed drainage for these Almshouses by means of a septic tank immediately behind the wall of the highway. The Borough Engineer considered this unsatisfactory and recommended that the septic tank be built in the garden as far away as possible from the cottages. It might be impossible to site the tank at Byelaw distance but the drains could be laid across the field belonging to this Council upon berms to be arranged. RESOLVED, That the recommendations of the Borough Engineer be approved and that the Town Clerk negotiate a Wayleave with the Rural District Council accordingly.

1948—Dowdeswell Court (Min. 1609)—(a) The Town Clerk reported the progress of negotiations with the County Council for lease of this property. RESOLVED, That he be authorised to continue negotiations on the lines now approved by the Committee.

(b) Water Supply—RESOLVED, That the Borough Engineer report to the next Meeting his proposals for improving the water supply to the Court.

(c) Chauffeur's House—These premises were now empty and while the mansion was requisitioned and occupied by the R.A.F., the Commandant had asked that a temporary tenancy of the premises should be granted to the Rev. G. F. Colin, Chaplain Instructor at the Court. RESOLVED, That the Town

Clerk be authorised to let the house to the R.A.F. Commandant on condition that the Rev. Cohn is granted a service tenancy only, it being understood that possession of the house will be given at the same time as the mansion is de-requisitioned. ALSO RESOLVED, That the Chairman be authorised to agree a rental therefor.

(d) Timber—The R.A.F. asked whether they might have permission to cut and use fallen timber in the grounds of Dowdeswell Court at a price to be agreed. RESOLVED, That the Borough Engineer be authorised to arrange for the sale of fallen timber.

1949—Lower Hewletts Farm—Mr. Barrett, the Council's tenant, asked for consent to re-seed a portion of Field O.S.14. The Council's Agent, Mr. Castle, had made an inspection and stated that the field contained 8 ½ acres, approximately 3 ½ acres being in very poor pasture and the remainder of the field overgrown with gorse and bushes. He recommended that consent be given, the land to be ploughed and seeded with spring corn which would act as a nurse crop to the grass seed. At some future date Mr. Barrett wished to clear the bushes from the remainder of the field and when the contractor's estimate had been obtained he would approach the Council for a contribution towards the cost thereof. RESOLVED, That the consent applied for be given.

1950—Salts Farm—Electricity Supply (Min. 1166)—In accordance with this Committee's previous decision a supply of electricity had now been afforded to this farm and the Council's tenant (Mr. L. G. Dunn) had accepted responsibility for internal wiring. When making application for a supply he was asked to guarantee for five years an annual consumption payment of £9 18s. 10d., which Mr. Dunn was willing to do while he was tenant. RESOLVED, That in the event of Mr. Dunn's tenancy being terminated before the expiration of five years, this Committee agree to be responsible for the guarantee for the remainder of the term.

1951—Cheltspring Cottage—The Borough Engineer had been authorised to carry out certain repairs to this cottage to avoid further deterioration. Since the last inspection considerable additional damage had been sustained due to trespassers; timber work had been removed ; all windows broken and the condition of the stone work had worsened. He could not therefore recommend any renovations bearing in mind the risk of pollution which could arise if the premises were habited by a family. He suggested that when labour was available the cottage be demolished and certain materials salvaged. RESOLVED, That this recommendation be approved.

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1952—Proposed Depot, Tewkesbury--The L.M.S. Railway Co. were now willing to enter into negotiations for the sale of a piece of land adjoining the Tewkesbury Railway Station containing approximately 0.92 acre for the sum of £400. Negotiations had also been commenced for the acquisition of a further piece of land, adjacent to the Railway Company's site containing approximately 0.25 acre and an offer of £160 had been made therefor but had been declined. The Borough Engineer considered the two sites together would prove very suitable for the establishment of a Waterworks Depot. RESOLVED, That the offer of the L.M.S. Railway accepted. ALSO RESOLVED, That the Town Clerk be authorised to negotiate for the acquisition of the additional site at a price to be approved by the Chairman.

1953—Supply of Hydrants, Indicators, Sluice Valves, etc.—(a) The Borough Engineer submitted three quotations for cast metal indicator plates in accordance with N.F.S. standards. RESOLVED, That the quotation of the Royal Label Factory be accepted amounting to £67 19s. 0d. for 200 H - plates, ½ gross each figures 0-9 and 4-gross blank plates.

(b) Quotations had also been obtained from three firms for concrete indicator posts to which the metal plates were attached, and also for sluice valves, in accordance with N.F.S. standard. RESOLVED, That the quotation of the Alexandra Stone Company amounting to £125 be accepted for 300 sluice valves and 200 hydrant posts.

1954—Pipe Contract—Increases—The Staveley Coal and Iron Co., Ltd. had notified further increases in the price of cast iron pipes and specials. The increases varied from 1d. per yard on 3" pipes to 9d. per yard on 12" pipes with proportionate increases on larger sizes.

1955—Dowdeswell Reservoir—Tenders for Trout—The Borough Engineer stated that tenders had been invited for additional young trout and he submitted that of the Surrey Trout Farm and United Fisheries, Ltd. amounting to £41 for 500 7" brown trout plus 30s. delivery charges. RESOLVED, That the Borough Engineer negotiate the purchase of 1,000 trout upon this basis.

1956—Appeals—The cases entered in the Appeals Book were considered and the rates settled and adjusted.

E. L. WAIN). Chairman.

TOWN IMPROVEMENT AND SPA COMMITTEE.

20th September, 1946. Present—The Deputy Mayor (Chairman); Alderman Ward ; Councillors Bayliss, Bush, Green, Grimwade, Mann, Readings, Smith and Thompson; Mr. A. Palmer,

1957—Entertainments Sub-Committee—The Entertainments Sub-Committee met on 18th September (Report circulated herewith). RESOLVED, That the Report be approved and adopted.

1958—Health and Holiday Resort Sub-Committee--The Health and Holiday Resort Sub-Committee met on 3rd September. (Report circulated herewith). RESOLVED, That the Report be approved and adopted.

1959—Services Club, Regent Street (Min. 1267)—The Town Clerk reported that, in accordance with this Committee's decision, he had pursued his negotiations with Mr. Bird and had emphasised that the Council were most anxious to secure the Services Club. They were, however, unable to offer a sum in excess of that which they could reasonably expect the District Valuer to support. They thought that they might fairly ask him to endorse a figure of £10,000 though this sum might fall short of what Mr. Bird might expect to receive. They hoped, however, that in the special circumstances, Mr. Bird, with that generous spirit he had shown to the town, would see his way to accept the same. Mr. Bird's Agent had replied that his Client was unable even to consider such an offer as considerably higher offers had been received from other sources and Mr. Bird's instructions were to open negotiations with other applicants.

The Committee were very disappointed at this decision as for many reasons, they considered it important and desirable that the property should, if possible, be acquired for the town and it would

provide a much needed additional amenity for many functions now hampered owing to lack of a suitable venue. RESOLVED, That the Council be recommended to make a further effort to acquire the premises for a sum likely to be acceptable to the District Valuer, failing which Mr. Bird be informed that the Council propose, in the interests of the town, to exercise their compulsory powers.

1960—Montpellier Pavilion [Min. 1831 (a), Parks Committee]—The Parks Committee recommended that this Committee undertake without delay essential repairs to the structure of the Pavilion to prevent further deterioration. The Entertainments Sub-Committee also had before them its future use and suggested that with certain adaptations a much needed venue might be provided for exhibitions, flower shows and the like. The Borough Surveyor pointed out that the estimates only included an item for essential repairs and painting and this work would be put in hand without delay. He felt that considerable expenditure would be necessary to bring the building into the condition which the Sub-Committee had in mind. RESOLVED, That in these circumstances no further action be taken at the present time but that the Borough Surveyor be asked to submit his proposals for inclusion in next year's estimates.

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1961—Town Hall--Bridge and Whist Drives (Min. 878)—It will be recalled that Opinions of Counsel had been obtained in connection with this matter and these were broadly to the effect that, although the position was not free from doubt, the Council should survive a prosecution if Whist Drives were held under certain conditions. The Town Clerk had met Whist Drive organisers and subsequently the Chief Constable had kindly given the Town Clerk an opportunity of discussing the matter, with him. The Chief Constable fully appreciated the Council's position and had seen Counsels' opinions. From his own point of view and the state of the law, and also the precedent which would be created, he felt that he would have no alternative but to institute proceedings in appropriate cases if Whist Drives were held. It was, of course, open to either side to take the matter further and so clarify the law upon this point.

In these circumstances, the Committee felt it would be unwise and not right to accept hirings of the Town Hall for whist drives. RESOLVED, That at present such hirings be not accepted. ALSO RESOLVED, That the attention of the Association of Municipal Corporations be called to the difficult and complicated situation which arises as a result of the present licensing laws and that they be asked to take appropriate steps to secure the promotion of amending legislation.

1962—Oxford and Priory Parades (Mins. 1580 and 1833, Parks Committee)—The Parks Committee were willing to undertake the lay-out and maintenance of these gardens and the Town Clerk stated that consents of all the owners in Oxford Parade had been received. Approaches would now be made to the owners in Priory Parade and no doubt in due course the Parks Committee would formulate their suggested lay-out plans. RESOLVED, That the Parks Committee be thanked for their co-operation.

T. WILFRED WAITE, Chairman.

PLANNING COMMITTEE.

18th September, 1946. Present—Alderman Ward (Chairman); The Mayor, Alderman Trye ; Councillors Bayliss and Mann; Mrs. Atherton; Major Beale Brown and Major Shakspeare; Messrs. Clegg, Harris and Sinton. 19th September, 1946. Present—Alderman Ward (Chairman); The Mayor; Councillors Bayliss and Mann.

1963—Plans--(a) Within the Borough—The plans submitted for approval are set out below together with the recommendations of the Committee thereon in relation to byelaws and the Town and Country Planning (General Interim Development), Order, 1946 :—

No. of Plan	Name	Description	Recommendation	
			Recommendation under Byelaws	Development Order
5706	Western Estates (Lawes Cherry), Ltd.	Amended layout to ground floor, 23 Brooklyn Gardens	Approved	Approved
5815	Dentons Ltd.	Revised plan for conversion into flats, Park Grange, Moorend Park Road	Approved subject to sanitary arrangements being to satisfaction of the Chief Sanitary Inspector	Approved
5897	C. Morgan	Garage, Hazlehurst Eldorado Road	Exempt	Approved
5906	South Midland Garages and Engineering Co.	Garage, showroom and flat, Gloucester Road	Approved	Approved subject to crossings being to the satisfaction of the Highways Committee
5909	Dentons Ltd.	Flats, 366-377 High Street	Disapproved	Disapproved
5916	Miss St. John	Conversion of Overton House, St. George's Road, into flats	Approved subject to the sanitary arrangements and the use of the basement as living accommodation being to the satisfaction of the Chief Sanitary Inspector	Approved subject to the new work harmonising with the existing building
5919	Marshalls (Charlton Kings) Ltd.	6 pairs semi-detached houses and extension	Approved subject to the new line of	Approved

		to sewer, Hatherley Road		sewer invert levels and the position of manholes being to the satisfaction of the Borough Surveyor
5924	Gloucestershire County Council	Alterations, Handel House, St. George's Place	Exempt	Approved

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No. of Plan	Name	Description	Recommendation under Byelaws	Recommendation under Interim Development Order
5925	A. H. Ballinger	Garage, 137 Hewlett Road	Approved subject to roof water being carried to existing drainage system	Approved
5926	R. H. Maund	Open garden shed, Grosvenor House, Grosvenor Place S.	Exempt	Disapproved
5927	A. G. Davies	Garden shed, 43 Eldon Road	Exempt	Approved
5928	Mrs. M. Parr	Pair of semi-detached houses, Hewlett Road	Approved	Approved
5929	A. W. Beach	Proposed lodge, Cleevelands Drive, Evesham Road	Disapproved	Disapproved
5930	York & London Property Management Co., Ltd.	Conversion of A.R.P. shelters to office workroom, etc., Cambray Court, Cambray	Approved	Approved subject to the office workroom, etc., being used solely in connection with Cambray Court
5931	A. R. Cook	Garage, 24 Sun Street	Exempt	Deferred for further consideration

5932	W. A. Workman	Garage, St. Cloud, 97 Leckhampton Road	Exempt	Approved
5933	C. T. Carpenter	Lean-to glass house, 15 Rosehill Street	Exempt	Approved
5934	C. T. Crisp	Store shed, 3 Orchard Way	Exempt	Approved
5935	Mrs. Hornley	Conversion of Park Lawn, The Park, into 3 flats	Disapproved	Approved
5936	C. F. Hopkins	New sanitary accommodation, 22 Marsh Lane	Approved as in Plan No. 5815	Approved
5937	Belle Vue Hotel Ltd.	Alterations to derelict cottage, Belle Vue Cottage, Witcombe Place	Approved subject to an air passage being provided	Deferred
5938	Home & Colonial Stores Ltd.	Reinstallation of shop front from 386 to 389 High Street	Approved subject to provisions of Food and Drugs Act, 1938	Deferred
5939	R. E. & C. Marshall Ltd.	Installation of goods lift, 5 Clarence Street	Approved subject to steel work details being to satisfaction of Borough Surveyor	Approved
5940	Wing Commander H. A. Crommelin	Conversion of Lindisfarne, Queen's Road, into flats	Approved as in Plan No. 5815	Approved subject to the new work harmonising with the existing building
5941	A. C. Finken & Co.	Sanitary accommodation, Rosehill Street	Approved	Deferred for further information
5942	N. W. Henry and E. R. Jones	2 bungalows, junction of Merryville Road and Alstone Lane	Approved	Approved
5943	Mrs. Hathorn Greaves	Conversion of Glenowen, Lansdown Road, into 4 flats	Approved as in Plan No. 5815	Approved as in Plan No. 5940

5944	Cavendish House Ltd.	Conversion of Alstone Lodge, Queen's Road, into 5 flats	Approved as in Plan 5815, and to a dormer window being inserted in place of the sky-light to bathroom	Approved
5945	Gloucestershire County Council	Conversion of Malvern House into 4 flats, and conversion of stables into 2 cottages, East Approach Drive	Approved as in Plan No. 5815	Approved subject to sufficient land being attached to each dwelling unit to conform to the requirements of the planning scheme if sold off separately at any time in the future.
5946	Gloucestershire County Council	Hutted classrooms and greenhouse, Grammar School, High Street	Exempt	Approved

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No. of Plan	Name	Description	Recommendation under Byelaws	Recommendation under Interim Development Order
5947	G. H. Greville	Garage, Moreton, Alstone Croft	Exempt	Disapproved
5948	S. G. Wright	Garden shed, 9 Brooklyn Gardens	Exempt	Approved
5949	Rev. C. H. Lancaster	Extension of store room to form kitchen, St. John's Vicarage, Sydenham Villas Road	Approved as in Plan No. 5815	Approved
5950	R. C. Ayres	Extension of scullery to form kitchen, 7 Union Street	Disapproved	Disapproved
5951	L. N. Green	Garage, 1 Byron Road	Exempt	Approved
5952	S. P. Baseri	Garage, 12 Brooklyn Gardens	Exempt	Approved
5953	E. A. Smith	Rebuilding of house	Approved	Approved

demolished by enemy
action, 16 Kipling Road

5954	C. T. Hawker	Garden shed, 8 Brooklyn Gardens	Exempt	Deferred for further information
5955	F. W. Hopkins	Garage, Dunromin, Alma Road	Approved as in Plan No. 5925	Approved
5956	K. J. Fisher	Conversion of 2 rooms into a flat, Cambridge House, St. George's Rd.	Approved as in Plan No. 5815	Approved
5957	R. G. Reeve	Fuel and cycle shed, 20 Charlton Lane	Exempt	Approved
5958	Steel's Garage, Ltd.	New entrance doors and sashes, 105 High Street	Approved subject to steel work details being to the satisfaction of the Borough Surveyor	Approved
5959	Cavendish House Ltd.	Rolling Portcullis shutter, Cavendish House	Approved	Approved
5960	Mrs. Hilda Bell	Conversion of W.C. to kitchen, Belroyde, St. George's Road	Approved	Approved
5961	R. E. & C. Marshall, Ltd.	Alterations to offices, St. James' Square Works	Approved	Approved
5962	F. J. Sleeman	Garage, 2 Naunton Park Road	Approved subject to the building being set back 5ft. from the front fence line	Approved
5963	H. Price	Additions to form kitchen and extra sanitary accommoda- tion, 3 Bath Parade	Disapproved	Disapproved
5964	F. W. Simmons	Garden tool and cycle shed, 153 Arle Road	Exempt	Approved
5965	Miss E. Hawker	Entrance steps to semi- basement, 10 Lansdown Place	Approved	Approved

5966 C. Conn Bathroom at rear of Approved as in Plan Approved
Premises, 44 Gloucester No. 5815
Road

(b) Outside the Borough—In accordance with Min. 1353/44, relating to plans submitted for approval outside the Borough, the Committee have approved or otherwise dealt with the following plans :—

No. of Plan	Name	Description.	Recommendation under Interim Development Order
T.P.2143	E. Robinson	Proposed coal store, Chapel Cottage, Ryeworth Road	Approved
T.P.2154	A. E. Denley	Proposed bungalow, Station Road, Bishops Cleeve	Approved
T.P.2155	J. G. Hewinson	Proposed conversion of hut into bungalow, Greenfields Farm, Bentham	Approved for a period of 3 years, and subject to the building being used solely for housing persons engaged in agricultural or horticultural work
T.P.2156	C. Robbins	Re-erection of shed, 1 Linden, East End, Charlton Kings 335	Approved

No. of Plan	Name	Description.	Recommendation under Interim Development Order
T.P.2157	H. C. J. Roberts	Proposed conservatory, Penstowe, Okus Road, Charlton Kings	Approved
T.P.2158	J. Sims	Garage, Chase Avenue, Charlton Kings	Approved
T.P.2159	E. M. Le Plain	Garage, 30 Brookway Drive, Charlton Kings	Approved
T.P.2160	F. Fowler	Proposed potato store, Ryeworth Inn, Ryeworth Road, Charlton Kings	Approved
T.P.2161	E. Hirsch	Proposed bungalow, off London Road, Charlton Kings	Approved

T.P.2162	Miss Jobling	Proposed reinstatement, South Ham Hill Farm, Charlton Kings	Approved subject to the new work harmonising with the existing building
T.P.2163	Mrs. B. Thorp	Proposed bungalow, off School Road, Charlton Kings	Disapproved
T.P.2164	F. A. Bee	Proposed garage, Bradley Road, Charlton Kings	Approved
T. P.2165	W. F. Lee	Proposed garage, 33 Glebe Road, Prestbury	Approved
T.P.2166	The Secretary, Uckington Village Hall	Extensions to Village Hall, Uckington	Approved subject to no part of the building being erected in front of the building line
T.P.2167	R. N. H. Williams	Steel barn at Staverton Court Farm, Staverton	Deferred for observations of the Air Ministry
T.P.2168	Surgeon-Comdr. Newman (R.N.)	Proposed garage, Prestbury Hill, Mill Lane, Prestbury	Approved
T.P.2169	Miss A. Bruce	Proposed alterations, Firs Brake Cottage, Leckhampton Hill	Disapproved
T.P.2170	W. J. Baker	Proposed additions, 18 Noverton Avenue, Prestbury	Approved
T.P.2171	Messrs. Metal Crafts	Proposed factory, Kingsditch Lane, near Cheltenham	Approved subject to owners entering into an agreement with Cheltenham Corporation for connection to sewers
T.P.2172	P. Orton	Proposed alterations and additions, The Butts, Gotherington	Approved as in Plan No. 2162
T.P.2173	Messrs. S. Smith and Sons (England) Ltd.	Amended layout, Two Hedges Lane, Bishops Cleeve	Deferred
T. P.2174	S.W. & S. Electric Power Co.	Proposed overhead line, Winchcombe to Langley Farm	Disapproved
T. P.2175	S.W. & S. Electric Power Co.	Proposed overhead line, Winchcombe to Postlip Hall and Corndean Farm	Approved

T.P.2176	G. Gill	Proposed portable garden hut. Northlands, Cleeve Hill	Approved
T.P.2177	Messrs. Cleevely and Lippett	Proposed layout for 23 houses, off Langley Road, Winchcombe	Approved subject to road widths being approved by the County Surveyor
T.P.2178	F. W. Archer	Alterations, Homeleigh, Okus Road, Charlton Kings	Approved
T.P.2179	Messrs. Flower and Sons	Alterations, George Hotel, Winchcombe	Approved
T. P.2180	S. J. Parker	Conversion of stables into lock-up shop, Gay Lane, Bishops Cleeve	Approved

1964—Applications—(a) Pittville Lodge, Pittville Lawn—Messrs. Healing and Overbury suggested a modified cornice to replace one removed owing to its dangerous condition. RESOLVED, That this be approved.

(b) Bishops Cleeve—Mr. H. E. Manton applied for consent to use part of building at Eversfield Hall, Bishops Cleeve, for toy making. The Planning Officer reported consent was given to Cheltenham Precision Reboring Company to use the premises as a workshop for a period of 3 years from 14th November, 1946. RESOLVED, That the application be granted for the residue of the above period subject to no nuisance being caused by reason of smoke, dust, noise, fumes or smell.

(c) Orchard Way—Rev. G. Roger Woodhams, M.A., applied for consent to erect notice boards in connection with St. Barnabas' Church. The church was in an area scheduled under the advertisement regulations subject to certain conditions advertisements in connection with religious services carried on in the building were exempt. RESOLVED, That the application be approved subject to compliance with the Regulations.

(d) The Reddings—Mr. M. Fraser applied for permission to use the outbuildings at Cambria, The Reddings, as a light engineering workshop. The site was in an area scheduled for rural purposes only and the proposal 5% likely to affect the residential amenities of nearby houses. RESOLVED, That consent be refused.

(e) Pine Lodge, Moorend Park Road—The Medical Officer of Health intimated that Miss Rooke Green desired to transfer her nursing home from Douro House Douro Road, to Pine Lodge, Moorend Park Road. RESOLVED, That consent be given subject to no nuisance being caused to owners of adjoining premises.

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1965--Joint Planning Area—(Min. 1758)—After consultation with the Chairman, a meeting of representatives of the local authorities affected by the suggested amalgamation of the Cheltenham

and District, and the Tewkesbury and Cheltenham (Joint Planning Committees would be held on 2nd October. RESOLVED, That the Mayor and Vice-Chairman be appointed this Council's representatives in the absence of the Chairman on that date.

1966—New Factory, Stoke Orchard—(Min 1760). Reported, Messrs. Roy Fedden Ltd., had appealed against the Committee's refusal to consent to the erection of the testing house and the extension of their existing factory at Stoke Orchard, The appeal was being heard on the 3rd October, The Town Clerk communicated with the Ministry of Health upon the provisions of the Building Restrictions (Wartime Contraventions) Act, 1946, in regard to the use of the existing buildings, and was informed that the Minister was unable to take any action in the matter, or to express any opinion upon it unless it came before him on appeal under Section 2 (8) of the above Act. The Minister, was, however, informed by the Minister of Supply that this property had been leased to Messrs. Roy Fedden Ltd., for a term which did not bring it within the meaning of the expression "permanent or long term interest " as defined by the Act. The effect was therefore, that the Council were not empowered to take any steps to enforce building law or planning control against buildings erected during the war period, or in respect of any use begun during that period.

1967—Proposed Garage Belle Vue House Grounds—Messrs. T. Bugbird & Son Ltd., had appealed against the Council's refusal to consent to the erection of a garage in the grounds of Belle Vue House. The Council's observations had been requested and would be forwarded in due course. The date of the enquiry had not yet been fixed

1968--Bungalow, Beechcroft, School Road, Chariton Kings—Mr. W. E. Purnell had appealed against the Council's refusal to consent to the alteration and extension of the above bungalow necessary to convert it into two dwellings, and the Council's observations had been requested. RESOLVED, That having regard to the grounds of disapproval, the Planning Officer interview Mr. Purnell, and ascertain whether it was possible to reach a satisfactory agreement.

1969—Ambrose Street—(Min 1751). The Committee further considered the application of Mr. W. A. Williams for permission to carry on a car and coach re-finishing business at No. 9 Ambrose Street for a minimum period of five years to coincide with his lease. The Planning Officer reported that on further inspection it was found the works required to prevent complaints of nuisance had been completed and that no further complaints had been received. The owner had done everything possible to avoid any cause for complaint and the windows of houses at the rear which hitherto had to be kept closed, could now remain open. RESOLVED, That consent be given to the use of the premises for a period of five years from the date of consent.

1970—Sawmill, Lansdown Crescent—A complaint was submitted from Mr. P. H. Vince, 19 Lansdown Crescent, of nuisance caused by a saw mill at the rear of Lansdown Crescent. No consent was given to this use and the owner of the mill had other property at which he could carry out this work. RESOLVED, That the owner of the saw mill be informed of the position and requested to cease the use of the premises for this purpose immediately.

1971—Bresson Aircraft Ltd., Commercial Street—The Committee have further considered the application of Messrs. Bresson Aircraft Ltd., to use premises in Commercial Street for manufacturing purposes, in respect of which temporary consent was given for a period of six months, on 11th July. The Planning Officer has again inspected the premises with H.M. Inspector of Factories, when it was

found that the grounds of complaint no longer existed and that the Company had ceased to use the premises for cellulose paint spraying. A large oven for stove enamel baking had been installed, and H.M. Inspector of Factories was satisfied that this process would not give cause for complaint. The Company were, however, being required by H.M. Inspector of Factories to carry out certain minor works in regard to lighting and air. It was considered that when these minor works had been carried out, two rooms, one for packing and the other for stove enamelling, would be fit for use, whilst the remainder of the building would only be used for storage, and it was understood that no more than four people would be employed. RESOLVED, That in view of the steps taken by the Company and the observations of H.M. Inspector of Factories and the Planning Officer consent be given to the use for a period of three Years from 31st December next, subject to no nuisance being caused.

1972—The Hewletts Hotel—Application was submitted from the Hewletts Hotel for permission to erect a board at the foot of the hill leading to The Hewletts and also a similar board at the foot of Hewlett Road. The Committee were informed that Hewlett Road ran from its junction in High Street, including Harp Hill, which was not separately named, and continued to the borough boundary, and this was not generally known. There was an objection to advertisement signs being erected, although it was necessary to assist people to find the hotel. It was suggested that this could be done by renaming the roads, RESOLVED, That the application to erect signs be not granted and that the Borough Surveyor submit proposals for renaming the road in order to prevent the confusion which now arose.

1973-62 & 63 Sun Street—(Min. 1749)—The Committee reconsidered this Min., referred back at the last meeting of the Council, This matter was also reported in Min. 1881 of the Public Health Committee, and it was therefore decided to defer further consideration of this matter pending application to the Public Health Committee for a licence as mentioned in the report of that Committee.

1974-16 Sydenham Villas Road—(Min. 1869 (v) Public Health Committee)—The Committee considered the above Min. of the Public Health Committee when the opinion was expressed that the balcony to the building should be retained to preserve the amenities of the property and that the Planning Officer and the Chief Sanitary Inspector should visit the property to ascertain whether the lowering of the hedges surrounding the basement would give the necessary effect and provide more lighting

E. L. WARD, Chairman.

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STREET AND HIGHWAY COMMITTEE.

23rd September, 1946. Present—Alderman Capt. Trye (Chairman); The Mayor Councillors Addis, Bettridge Grimwade, Midwinter and Readings.

1975—Requisitions, Stores and Plant Sub-Committee—The Sub-Committee met on the 23rd August and considered the Borough Surveyor's report on the condition of all the vehicles, the necessity for certain renewals and the purchase of plant for the Highways Department. (Copy of the report and Sub-Committee's recommendations is circulated herewith). The Borough Surveyor stated that in

view of the long period required for delivery it was essential that orders should be placed with as little delay as possible. RESOLVED :—

(1) That the report be approved and that tenders be invited for the vehicles and other items mentioned in the report with a view to appropriate tenders being submitted to the Council as soon as possible.

(2) That the Borough Surveyor be instructed to arrange for four firms who specialise in the manufacture of refuse freighters to arrange for a demonstration before the Committee. Such demonstration would be followed by an invitation to tender. If possible two are to be acquired during the present financial year and a further four in the next year.

(3) That the following quotations for plant be accepted :—

(a) Messrs. Holman Bros. for a Holman portable Air Compressor at a total cost of £897 14s. 0d. as detailed in the report.

(b) Messrs. A. E. Rodgers & Co. for one Grimston Electriska Drill at a total cost of £76 12s. 5d.

(c) Messrs. Municipal Appliances, Ltd., for Tar Spraying Apparatus at a total cost of £1,033 10s. 0d.

(d) Messrs. John Allen & Sons (Oxford) Ltd., for a Self-propelled Auto-Scythe at a cost of £61 18s. 8d

(e) Messrs. Trehella Bros, Ltd., for a C.D. Five-ton Monkey Jack at a cost of £10 18s. 9d.

(4) That Messrs. Chas. C. Castle & Son be instructed to arrange for the sale by auction of the old vehicles approved for disposal.

1976—Salvage Sub-Committee—The Salvage Sub-Committee met on 20th September (report circulated). RESOLVED, That the report be approved and adopted.

1977—Pittville Street Improvement Scheme—(a) Building Lease—Offers had been invited by advertisement for a building lease of this site but owing to paper restrictions some delay had occurred in the appearance of such advertisements in the national press. A number of enquiries had, however, been received, and agents, interested on behalf of clients, had approached the Council as to payment of the usual scale of commission should a satisfactory offer and applicant be accepted. RESOLVED, That in such circumstances scale commission be paid to the agents concerned in the introduction of a client acceptable to this Council and upon the conclusion of negotiations and execution of a lease on the lines indicated.

(b) Tenancies of Properties—With reference to the termination of the tenancies of the Y.M.C.A., in addition to Nos. 13 and 14, No. 12 would also become vacant. As arranged with the Chairman, the Town Clerk was offering the tenancies to applicants on the waiting list in date order and Nos. 13 and 14 had accordingly been let on a monthly tenancy to Mr. R. Fluck (Tailor) at a rent of £104 per annum with consent to sub-let the upper floors for living accommodation. RESOLVED, That this be approved.

1978—Folly Lane Tipping Site—Craven Cottage [Min. 1679 (a)]—This minute, which recommended the demolition of Craven Cottage, had been referred back by the Council for further consideration

and it had been suggested that the Housing Committee might consider adaptations and the utilisation of the premises for housing purposes. The Housing Committee had since intimated that in view of the condition of the premises and the estimated cost of making the same fit for habitation they could not recommend that the house be restored. RESOLVED, That in these circumstances the Council again be recommended to authorise the Borough Surveyor to have the house demolished.

1979-1 & 2 Spa Place (Min. 710)—The District Valuer was unable to approve the purchase of these properties at the price of £2,000 and had reported the value at £1,800. After consultation with the Chairman, the Vendors' Solicitors had been informed that the Council were only prepared to purchase at the latter figure, and this offer had now been accepted subject to payment of costs, as previously arranged, the Council undertaking the repairs required to the roof of No. 1. The Borough Surveyor stated that the roof of No. 2 also required repair and he estimated the total cost for both properties at £150. No 2 was still requisitioned and the Government department concerned were responsible for keeping the premises weatherproof, so that some contribution might be received from this source. RESOLVED :—

(i) That a purchase be authorised at the price of £1,800, plus costs, subject to contract and to the approval of the Ministry of Health being obtained including loan sanction.

(ii) That application be made to the Ministry of Health for sanction to a loan for the purchase money, costs and stamp duty amounting to £1,883.

(iii) That Minute 710 be varied accordingly.

1980-3 Montpellier Avenue—In February last the Town Clerk had reported upon negotiations for the purchase of this property, required for road widening. He now submitted the District Valuer's report approving a purchase price at £850. RESOLVED, That subject to loan sanction being obtained from the Ministry of Health the property be purchased accordingly. ALSO RESOLVED That application be made to the Ministry of Health for consent to a loan of £858 for purchase money, and stamp duty.

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1981—Vittoria Walk—Oriol Road Junction—The View Committee in July had recommended the improvement of this junction and the Ladies College had offered to surrender a strip of land on the east side, sufficient for the rounding off of the corner. The Ministry of Works were unable to consider the Council's request to acquire Wolseley Gardens as this site would form a portion of the area for a new telephone exchange. The Borough Surveyor stated that no doubt if and when plans for the exchange were submitted the Planning Committee would consider it necessary to require the building to be set back to enable a corresponding improvement to be effected similar to that on the eastern side. RESOLVED, That the Ministry be pressed to surrender forth-with sufficient land to enable the road improvement to be undertaken.

1982—Tivoli and Andover Road Junction—(Min. 1325/45)—The original negotiations with the owner of St. John's Lodge included a reduction in the height of the boundary wall to 4ft. for a short distance from the corner, to improve traffic vision. The owner, however, now disputed this condition and the Town Clerk asked for the Committee's views before proceeding with the conveyance. RESOLVED, That in the circumstances the terms offered be accepted.

1983—Promenade--Ornamental Gardens in front of Nos. 99 to 119 (Min. 719)--The owners had now approved the suggestion that the Council should take over the flower beds in front of their premises and lay out the same as ornamental gardens. RESOLVED, That the Town Clerk prepare the necessary Deed of Transfer and that the Common Seal be affixed. ALSO RESOLVED, That the Parks Committee be asked to lay out the gardens accordingly.

1984—Bloomsbury Street—Councillor Compton drew attention to the condition of this street, a cul de sac, and stated that he had been informed no scavenging was undertaken. The Borough Surveyor reported that both foot-paths were in good condition but the carriageway was beyond repair and required scarifying, reshaping and tarmacing. The worst potholes had been filled in and wood blocks missing from manhole covers replaced. With regard to scavenging, this was undertaken weekly. RESOLVED, That pending improvement in labour conditions the Borough Surveyor carry out temporary repairs for the time being.

1985—Hewlett Road (adjacent to Hewlett Reservoir)—A complaint had been made of this portion of Hewlett Road. The Borough Surveyor stated that it had been used extensively during the war by military vehicles and further deterioration had now occurred. Major works would be required to bring the road into proper condition and as it was not extensively used at present he could not recommend that this work be undertaken at the present time. RESOLVED, That temporary repairs be carried out.

1986—The Grove, Hales Road—Councillor Thompson had forwarded a complaint of the condition of the roundabout in this road. The Borough Surveyor stated that only one-third of the number of pre-war sweepers were now employed and it was difficult to undertake maintenance of roundabouts in cul de sacs. RESOLVED, That the Borough Surveyor carry out such work as is practicable under prevailing conditions.

1987—Lansdown Gardens—Councillor Carter had received complaints from residents of badly kept hedges and over-hanging trees. The Borough Surveyor stated that the hedges and trees were on private property but he would undertake an inspection and appropriate notices would be served upon owners requiring them to cut back both trees and hedges where these obstructed the public footpath. RESOLVED, That this be approved.

1988—Diseased Trees—(a) General The Borough Surveyor reported that upon inspection trees in Bayshill Road, Fauconberg Road, Sydenham Villas Road, Gloucester Road, Vittoria Walk, Overton Road, Parabola Road, West Drive and Tewkesbury Road were found to be diseased, and he recommended removal and replacement. RESOLVED, That this recommendation be approved. ALSO RESOLVED, That the usual seasonal trimming be undertaken throughout the town and any dangerous trees felled.

(b) Arle Road—Messrs. Western Estates Ltd. and also the occupier of No.159 asked for the removal of a tree outside these premises to enable a garage crossing to be constructed, The Boroughs Surveyor stated that the crossing could be made at an angle, thus avoiding trees, and he had suggested this course be adopted. To avoid future difficulties he proposed that all deposited plans be marked to the effect that crossings must be constructed to avoid highway trees. RESOLVED, That the Borough Surveyor's recommendations be approved.

1989—High Street-Parking Directional Sign—The R.A.C. forwarded a letter from Messrs. Steels Garage complaining of the directional sign to Rodney Road Car Park, erected in High Street opposite their premises, which they contended was detrimental to the private parking facilities provided by their firm. The Borough Surveyor pointed out that the Council attached considerable importance to this sign in view of the parking accommodation available at Rodney Road, which, if used by motorists, avoided undue congestion in streets. RESOLVED, That no action be taken.

1990—Sign, Clarence Street—Mr. R. Benns asked permission to erect a sign outside his premises at No. 30 indicating his motoring school. RESOLVED, That the application be granted subject to the usual conditions.

1991—G.W.R. Station (St. James)—Direction Signs—The Railway Co. sought permission to erect enamel direction signs to the St. James Station at the following points : High Street near junction with Promenade ; junction of High Street and Ambrose Street ; near Royal Well Bus Station ; Imperial Circus outside Messrs. Thomas Cook & Sons' premises. RESOLVED, That the application be approved, in principle, the exact siting to be agreed with the Borough Surveyor and that he report further thereon to the next meeting.

1992—Boxing Tournament in aid of Nazareth Homes—St. Gregory's Amateur Boxing Club were promoting a boxing tournament in aid of Nazareth Homes and sought permission to erect an advertising board 8ft. by 4ft. either in the Promenade or upon Lances site. The Committee considered that the time had now arrived when the practice of fixing advertisement boards to trees in the Promenade should cease as it produced a very untidy effect. With regard to Lances site this was now under the control of the Town Improvement Committee. RESOLVED, That the Club be informed of the future policy of this Committee in regard to boards in the Promenade and that the application relating to Lances site be referred to the Entertainments Sub-Committee.

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1993—Post Office Telegraphs—Overhead Telegraphic Lines, Swindon Road, Dagmar Road and Shakespeare Road from its junction with Tennyson Road to No. 43—The Chairman had approved applications of the Post Office for consent to erect overhead telegraphic lines along these routes subject to no interference with electricity cables and to any reinstatement work being carried out to the Borough Surveyor's satisfaction. RESOLVED, That the action of the Chairman be confirmed.

1994—Pittville Post Office—The Postal Authorities proposed to remove their Sub Post Office, including the pillar box and stamp machines, to 8 Prestbury Road. The Postmaster enquired if the Council had any thereto. RESOLVED, That no objection be offered subject to the siting of the pillar box being approved by the Borough Surveyor and to the stamp machines being erected in the shop front instead of being attached to the pillar box.

1995—Montpellier Walk—Inner Road and Footpath—Councillor Fisher drew attention to the bad condition of the road and footpath. This was a private road and by Min. 910 the Borough Surveyor had been asked to prepare a specification, plan and estimate in order that notices might be served upon abutting owners requiring them to make up the road and footpath with a view to their subsequent adoption by the Council. The Committee were reminded that on various occasions the question of adopting this road had been considered but the owners had objected thereto and

preferred, from time to time, to carry out necessary work themselves. As soon as possible the specification, plan and estimate would be submitted for this Committee's approval. RESOLVED, That Councillor Fisher be informed accordingly.

1996—Elmfield Estate—Messrs. Cunningham & Gibbaud made approaches for the taking over of roads on this Estate as they understood the Borough Surveyor would recommend acceptance of footpath surfacing with tar macadam. The Borough Surveyor stated that his original specification provided for slabbed footpaths and he had never authorised the substitution of tar macadam. RESOLVED, That Messrs. Cunningham & Gibbaud be informed that the Council are unable to accede to their request until the roads and footpaths are constructed in accordance with the Borough Surveyor's specification.

1997—Athletic Ground [mins. 1675 and 1829 (c) Parks Committee)—The Parks Committee had approved, in principle, the proposal of this Committee to adapt the eastern portion of the car park at this ground as a temporary parking space for country buses, subject to submission of a plan giving details of the actual area involved and to the acquiescence of the Council's tenants, the Rugby Football Club. RESOLVED, That the Borough Surveyor prepare and submit plan and details accordingly.

1998—Land in Albion Street Adjacent to the Old Swan Hotel—The View Committee had recommended that negotiations be opened for the acquisition of undeveloped land at the rear of this Hotel and the Bluebird Cafe, and that the site be adapted as additional parking accommodation, particularly for country buses. The Borough Surveyor now submitted plan showing the area which he recommended be acquired. RESOLVED, That the Town Clerk enter into negotiations accordingly.

1999—Rodney Road Car Park—The Entertainments Sub-Committee were concerned at the untidy appearance of the main entrance to the Town Hall, due to the practice of the public in parking cycles against the balustrading under the portico. They had considered several suggestions for the provision of cycle accommodation, including a site now occupied by the shrubbery adjacent to the New Club, but the Borough Surveyor had not favoured this proposal. The Sub-Committee therefore recommended this Committee to provide cycle racks, with cover, at Rodney Road, and to indicate the charges to be made therefor. The Committee gave the matter careful consideration, including a plan submitted by the Borough Surveyor indicating a suggested site. RESOLVED, That the Entertainments Sub-Committee be informed that their suggestion is not desirable nor one which it is felt would appeal to the patrons of Town Hall functions and that a cycle park on land adjoining the Town Hall would be more satisfactory.

2000—Imperial Square Parking—(a) Military Vehicles (Min. 1477)—The View Committee had suggested approaches to the Military Authorities to provide their own parking facilities both for over-night and leave vehicles. The Q.C. Gloucestershire stated that an order had now been issued prohibiting parking in Imperial Square, and War Department vehicles would, in future, apply for parking facilities at Rodney Road on payment of the usual charges. Units in transit would not stay in the town over-night. It was suggested, however, that the Council might assist by providing a parking space for short-stay vehicles and the Police Superintendent approved the proposed allocation of a cleared site at the junction of Warwick Place and North Place. The Borough Surveyor submitted plan showing accommodation for 4 vehicles. RESOLVED That the site be made available accordingly.

(b) Black & White Motorways—Complaints had been made that these buses caused congestion in the vicinity of the New Club and blocked the drive leading to houses on the north side of Imperial Square. The Police Superintendent had interviewed the General Manager, who reminded him that in 1927 the space in front of Paris House and adjoining frontages was approved, both by the Traffic Commissioners and the Council, as licensed departure point for his Company's buses. The Police Superintendent's view was that traffic was now totally different to that in 1927 and Paris House was not a convenient place for buses to pick up. The Committee realised the convenience and the central position of this point for tourists but felt the presence of three or four buses at one time was more than could reasonably be permitted under present conditions. RESOLVED, That the Traffic Commissioners be asked, when the Company's annual licences come up for renewal, to amend the same by providing for not more than two buses at one time to pick up passengers out-side Paris House. ALSO RESOLVED, That it be suggested to the Company that the east side of Imperial Square adjacent to the Winter Garden might be used for short periods as lay-by space and also for the deposit of passengers returning from tours.

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2001—Royal Crescent Garden (Min. 1284)—The Town Clerk reported that on 28th August the Regional Transport Commissioner had visited Cheltenham and inspected the Royal Crescent Bus Station and had subsequently discussed the extension of such facilities with the Chairman of this Committee and of the Planning Committee. The legal difficulties, including the covenant with the owners in Royal Crescent, had been fully explained to him, as also was the Council's long-term policy for adequate parking accommodation. The Commissioner felt that the present bus park was totally inadequate and that the problem of providing proper accommodation must be faced. He had himself prepared a lay-out plan for the adaptation of the whole of Royal Crescent Garden and was now amending this in the light of certain local conditions outlined to him. RESOLVED, That the Town Clerk again approach the owners in Royal Crescent in a renewed effort to acquire the garden and suggesting further discussions between the parties concerned, when perhaps the Regional Transport Commissioner might be present.

2002—Omnibus Shelters, Swindon Road and Pike House—The Cheltenham District Traction Co. had agreed to provide a shelter near the Elmfield Estate and one at Pike House and now submitted designs. They also asked the Council to undertake cost of erection and to indemnify them against all claims in respect thereof and to carry out periodical cleaning. The Company had been informed that arrangements could be made for the latter, but the Committee felt that as the Company had, in their local Act, taken power to erect such shelters, it was obviously their intention to do so at some future date. The Committee also were not in favour of the designs submitted and preferred a design which the Borough Surveyor had recently brought forward. RESOLVED:-

(i) That the Borough Surveyor discuss with the Company the provision of curved shelters, it being understood that no advertisements will be placed thereon.

(ii) That the Council indicate that they are unable to accept responsibility for erection but will undertake periodical cleaning.

(iii) That the Town Clerk discuss with the Council's insurers the question of an indemnity and report further thereon.

2003—Road Safety Committee—(a) The Road Safety Committee at recent meetings had made the following recommendations for consideration by this Committee :—

(i) School Barriers--That wire mesh be affixed to all existing school barriers to prevent children climbing thereon. The Borough Surveyor was considering the matter and would submit an estimate in due course. RESOLVED, That consideration be adjourned. ALSO RESOLVED, That should additional barriers be erected, these be of a vertical and not horizontal type.

(ii) Traffic Island's—That all hoardings be removed from these islands. RESOLVED, That the Safety Committee be informed that this Committee have already decided upon this course.

(iii) Lances Site, Cycle Racks—That cycle racks be provided upon this site. RESOLVED, That this suggestion be deferred pending consideration of offers now invited for a building lease.

(iv) Pittville Circus—Traffic island—That a post be erected in the centre of the channel to prevent through access, The Borough Surveyor stated that he still had to complete kerbing and he considered that when this was carried out danger would be obviated, but he would, as suggested, include a central post. RESOLVED, That this be approved.

(b) Periodical Reports—RESOLVED, That the Road Safety Committee be asked to submit to this Committee periodical reports of their proceedings.

(c) Gloucestershire Playing Fields Association—This Association, before the war, had taken an active part in Road Safety measures, particularly in keeping children from playing in the roads, and the County Safety First Committee had co-opted an Association representative upon each District Sub-Committee about to be established. The Association considered that the general cause would be strengthened still further if this Council nominated their Local Road Safety Organiser, or a member of their Safety Committee, upon the Association. RESOLVED, That the local Road Safety Committee be recommended accordingly ; also to extend an invitation to tile Association to appoint a representative upon the local Committee.

(d) Grant—It was understood that the County Council were now actively interested in road safety measures, including the establishment of district Committees, and had appointed a full-time County Organiser. Cheltenham would contribute a considerable proportion of the cost thereof and the Committee felt that, as local arrangements had been made for road safety propaganda, Cheltenham should receive a grant towards such expenditure. RESOLVED, That application be made to the County Council accordingly.

2004—Shurdington Road and Moorend Park Road Junction—The Police Superintendent forwarded a recommendation from the Presiding Magistrate that " Halt " or " Slow " signs be erected at this junction. It appeared, however, that over a period of years only 4 accidents had been reported, and the Committee considered that if the height of the existing warning signs was reduced and brought within easier vision of motorists this would suffice. RESOLVED, That " Halt " or " Slow " signs be not erected but that the existing warning signs be adjusted as suggested.

2005—Pilley Bridge—Reconstruction (Min. 1689)—The Borough Surveyor reported that negotiations were now in progress with the Great Western Railway Co. for trial holes to be sunk on the site of each abutment, and for tests to be made to ascertain the safe bearing pressure of the ground. He

sought authority to incur expenditure accordingly when the consent of the Company had been obtained. The cost would be allocated to a suspense account and later charged to the account for the erection of the Bridge. RESOLVED, That the proposals be approved.

2006—Class III Roads [Min. 1069 (b)]—The Ministry of Transport had agreed to raise to the status of Class III, certain highways in the Borough, namely :—Old Bath Road, 1.20 miles ; Andover Road, 0.50 ; Badgeworth Road, 0.35 ; Royal Well Road, Royal Well Place ; Clarence Street (part), St. George's Road (part), St. James' Square ; North Place, St. Margaret's Road (part), Clarence Road (part), 0.40 ; Oriel Road, Bath Parade, 0.35 ; Charlton Lane, 0.50 ; Hewlett Road, 0.50 ; and Church Road, Leckhampton, from Borough boundary to Leckhampton Road, 0.25. Pittville Circus, Park Place and part of Badgeworth Road had been deleted.

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2007—Trunk Road Estimates—The Ministry of Transport had now approved the following estimates and the Borough (Mg Surveyor reported that work was in progress—A.40 £9,625, A.44 £15,280. The Committee were of opinion that work on trunk roads undertaken for the Ministry should not be carried out to the prejudice of other urgent road works in the Borough. RESOLVED, That the Borough Surveyor be instructed accordingly.

2008—Traffic Census—The Borough Surveyor reported upon the result of a traffic census taken between 9 a.m. and 6 p.m. on 1st August in High Street, Albion Street, North Street, Pittville Street and Winchcomb Street.

2009—Footpath Channels for Surface Water—The Borough Surveyor reported that, in accordance with the principle laid down by this Committee, he had for some time refused permission for connections to be made for discharging rainwater into a highway channel by means of a cast iron duct laid across the footpath. Many requests were now being made to revive this practice and he asked for authority to continue his refusal. RESOLVED, That the Borough Surveyor be authorised accordingly.

2010—Annual Contracts—Price Increases—(a) The British Quarrying Co. had intimated that their prices would be increased as from 1st July owing to increased railway rates. RESOLVED, That this be noted.

(b) Printing and Stationery—Messrs. Wyman & Sons Ltd. had now acquired the business of Messrs. Gillhams and had taken over the Council's contract. RESOLVED, That this be noted.

(c) Shoeing—Mr. J. L. Brain intimated an increase in charges for shoeing as from 1st August. RESOLVED, That this be noted.

2011—Wage Awards—Builders' Craftsmen's and Labourers' Rate—Attention had been called to the fact that certain labourers in the Council's employ were receiving 1d. per hour less than the negotiated rate. The Borough Surveyor stated that his records failed to reveal the date such underpayment originated but the Union concerned suggested that the matter be settled by payment of arrears to the eight men involved as from 1st January last, totalling to date £11 9s. 1d. RESOLVED, That this suggestion be accepted. ALSO RESOLVED, That the Master Builders' Association, of which

this Council is a member, be requested to supply information from time to time relating to wage awards.

2012—Highways Department—(a) The National Union of General and Municipal Workers had discussed with the Borough Surveyor—(i) The appointment of Stewards in the Highways and Sewers Departments ; (ii) Overalls for workmen ; (iii) Extra salvage rates of 2s for certain workmen and (iv) payment of plus rates during sick-ness or holidays.

With regard to (i) the Committee were quite prepared to recognise Stewards in the Departments referred to, particularly if full co-operation could be achieved resulting in increased efficiency. With regard to (ii) the Union pressed for the return to the pre-war issue of overalls at six monthly intervals. The Borough Surveyor pointed out the supply difficulty which was the sole reason for delay. He would, however, do his best to expedite issues. With regard to (iii) two men were involved undertaking part-time work connected with refuse, for which they received increased rates proportionate to the time involved. With regard to (iv) the practice had been for basic rates to prevail during sickness and holidays, plus rates being resumed- when the man returned to duty provided he continued employment to which such rates were applicable. The Union, how-ever, pressed for plus rates to be paid during sickness and holidays. RESOLVED,

(i) That Stewards be recognised and the views now expressed in regard to co-operation conveyed to the Union.

(ii) That the Borough Surveyor endeavour to expedite supplies of overalls.

(iii) That the present basis of proportional payment of special rates to men engaged partly on refuse collection and partly on other work, be continued.

(iv) That the question of continuance of plus rates during sickness and holidays be referred to the J.I.C. for their decision.

2013—Highways Department—Staff—(a) Cleansing Inspector [Min. 1310 (b) (ii)]—The Cleansing Inspector had been granted a subsistence allowance of £1 5s. 0d. per week until he obtained housing accommodation, the allowance to be reviewed at this meeting. The General Purposes Committee had now allocated a flat at Marle Hill House but this was not yet ready for occupation. RESOLVED, That the allowance be continued until the flat is available or until the next meeting of this Committee, whichever is the earlier.

(b) Highways Superintendent—The appointment of Highways Superintendent included housing accommodation but possession of the Superintendent's house was not obtained until 26th August. He, therefore, asked for an allowance to be made to cover his expenditure during this period. RESOLVED, That a payment of £1 per week, the approximate value of Roseville, totalling £19 for the period involved, be made.

(c) Building inspector--The Borough Surveyor reported upon the absence from duty owing to illness of Mr. G. G. C. King as from 17th August. It was not anticipated that Mr. King would be fit to resume work until early in October. The Borough Surveyor drew attention to the unsatisfactory accommodation provided for the Building Inspector and his staff and recommended that should additional accommodation become available at 59 Promenade improved offices be provided for this

section of his Department. RESOLVED, That the Establishment Sub-Committee be recommended accordingly.

2014—Basic Wage Increase—(a) The Western District Council for Non-Trading Services recommended an increase in the weekly basic rate of 4s for males and 3s for females with appropriate increases in hourly rates as from 19th August. In accordance with the Council's decision, the recommendations had been implemented. RESOLVED, That this be confirmed.

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(b) The Borough Surveyor pointed out that casual employees other than those engaged on refuse collection and disposal, still received 1d. per hour in excess of permanent employees. The Committee felt that this anomaly should be removed as soon as possible as it was unsatisfactory to all concerned and resulted in a sense of grievance. It was understood that the J.I.C. would shortly have before them an application from the employees' side for the re-zoning of Cheltenham and this would present an opportunity for removing the anomaly. RESOLVED, That the J.I.C. be informed that should re-zoning be recommended for Cheltenham a condition be included for merging the present increased rate payable to casual employees in order to adjust the existing anomalous position.

2015—Works Completed--The Borough Surveyor reported upon the work completed during the month. The gully emptier had now completed all the gullies in the Borough (2494) and this machine had operated with marked success. It was now adapted with a special fitting for cleansing catch pits and syphons in the town's drainage system. As a result of an advertisement six employees had been engaged for the Highways division but no further labour had become available for refuse collection and disposal. With the introduction in October of increased pensions, it was anticipated that a number of employees, now in receipt of a superannuation allowance, and who had returned to duty during the war, would wish to retire, which would retard the labour position.

2016—Refuse Collection—It was now possible for collections to be undertaken once in 7 days with the exception of one district with a collection every 8 days. The re-organisation by amendment of areas and re-distribution of personnel appeared to have a beneficial result. The weight of refuse to the controlled tip amounted to 1191 tons for July and 1132 tons for August.

H. TRYE, Chairman.

GENERAL PURPOSES AND WATCH COMMITTEE.

12th September, 1946. Present—The Mayor (Chairman), Aldermen Leigh James, Trye and Ward, Councillors Addis, Biggs, Bush and Rev. de Courcy Ireland.

23rd September, 1946. Present—The Mayor (Chairman), Aldermen Leigh James and Trye, Councillors Addis, Bettridge, Bush, Grimwade and Thompson.

Also attended—Alderman Taylor, Councillors Bayliss, Carter, Compton, Fildes, Fisher, Gardner, Midwinter and Readings.

24th September, 1946, Present—The Deputy Mayor (Chairman), Aldermen Leigh James and Trye, Councillors Addis, Bush, Bettridge, Green, Grimwade and Thompson.

2017—Local Government Boundary Commission—County Borough Status and Extension of Borough Boundaries (Mins. 1319, 1500 & 1804)—In accordance with the resolution passed at the last meeting of the Council, the Committee have given careful and responsible consideration to the formulation of the representation to the Local Government Boundary Commission. The Committee fully endorsed the view that the question of County Borough status and extension of boundaries was so inter-related with the proposals, insofar as they knew of them, of Gloucester and Bristol that the Commission should be asked that the Cheltenham proposals should be heard at the same time. It was recalled that as mentioned in Council in Committee that the Commission had informed the County Council that they had decided to deal with the questions relating to the County Boroughs of Bristol and Gloucester and that they would not consider any question in relation to any other area in the County before July, 1947, and possibly not until a much later date unless it was found the questions relating to that area were inter-related with those of Bristol or Gloucester.

The Committee had addressed themselves particularly to the main factors which would be considered as relevant by the Commission in any alteration of Local Authority boundaries, namely, community of interest, development or anticipated development, economic and industrial characteristics, financial resources, physical features, population, record of administration, size and shape of area and wishes of inhabitants. They bore in mind the policy of the Council not only to develop the town as a health and pleasure resort but also the desire to provide for properly situated light and suitable industries. The Committee, in view of the anticipated development in, and in particular around, the town both for residential and light industrial purposes, had no hesitation in agreeing upon the proposed new boundaries. The proposed line includes the whole of the Urban District of Charlton Kings and the following parishes in the area of the Cheltenham Rural District Council—Prestbury, Southam, Woodmancote, Bishops Cleeve, Swindon, Uckington, Elmstone Hardwick, Boddington, Staverton, Up Hatherley, Shurdington, Leckhampton, Stoke Orchard (part) and Badgeworth (part); and in the area of the Gloucester Rural District Council the parish of Down Hatherley and parts of the parishes of Norton and Churchdown ; and in the rural district of Northleach part of the parish of Dowdeswell. In arriving at this line, the Committee not only had in mind the main relevant factors mentioned above but also other general principles which have been set out in the Regulations of the Local Government Boundary Commission, which are, shortly—

(a) That the interests of urban centres and the surrounding countryside are not necessarily diverse or complementary but a blending of urban and rural territory might be desirable.

(b) That it may be desirable for an alteration of boundaries to take place in advance of development. In the past alterations of boundaries have commonly followed development to the disturbance of administration and finance. With the public direction of housing, planning and similar activities it is now more possible to foresee the course of development, and provision for it may be made in advance.

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(c) That it was essential that problems of all local authorities which are inter-related should be considered at the same time.

(d) That some local government services might be secured better by a combination of local authorities by the establishment of contractual arrangements for doing so.

The Borough Treasurer submitted a report to the Committee referring to the complicated legislation which exists relating to compensation, a claim for which would undoubtedly have to be faced but from the financial point of view, considering the benefits which would accrue to Cheltenham in achieving County Borough status its importance was only of a secondary nature. In this connection the Committee took the view that in the event of the Gloucester and Bristol proposals succeeding, the financial burden of remaining as a non-county borough in the administrative area of the County Council would not be light.

The Committee recalled with pleasure the friendly relations which existed with the surrounding local authorities and for this reason the proposed new boundary was regretted, but on the other hand they felt they should not shrink for this reason from proposing what they believed to be best in the interests of a sound, effective and convenient unit of local government administration.

The Committee estimated the population within the proposed new boundary at 85,000 and the acreage at 33,350. With regard to the Urban District of Charlton Kings which it is proposed should be joined to Cheltenham Borough, the Committee had before them the opinion of the Minister of Health expressed in a letter to the County Council in July 1934 when dealing with the Gloucestershire County review under the Local Government Act, 1929, in which it was stated that " on present information there would be an advantage in the union with the Borough of the Urban District of Charlton Kings. The Borough and the Urban District formed practically one continuous urban community. The Minister will be glad if the County Council will consider the adding of the urban district to the Borough." The County Council refused to act on that opinion and the Minister decided subsequently on other grounds " although with some hesitation not to press for the change at the present time." The Committee took the view that had the Borough Council been an " applicant " authority in this regard the union might well have been insisted upon.

Accordingly the Committee instructed the Town Clerk to submit a representation, accompanied by a map approved by the Committee and showing the proposed boundaries as described above, to the Commission in conformity with the views expressed in this report. A copy of the Council's Petition against the Gloucester Corporation Bill was attached to the representation.

The Committee, without in any way agreeing with some of the principles involved, had some knowledge of the proposals of other local authorities in the country which have appeared in the local government press, and they formed the opinion that it would not be in interests either of the inhabitants of the borough or those out-side it, or in the interests of local government administration if a too limited view were adopted in framing new boundaries and they have accordingly expressed in the representation to the Commission that if the proposed new boundaries needed adjusting even to a wider area, the Council would meet its responsibility.

In the event of any local authority wishing to confer with Cheltenham on this matter the Committee have appointed a small sub-committee, consisting of the Mayor as Chairman of the General Purposes Committee and the Chairmen of the Finance and Housing Committees.

2018—Market and Public Control Sub-Committee—The Market and Public Control Sub-Committee met on 4th September, 1946 (report circulated). RESOLVED, That the report be approved and adopted. AL RESOLVED, That Mr. P. J. Goodman be granted a hackney carriage licence in respect of Car No. A.Y.S.60 in substitution for vehicle 90 which the Committee decided not to re-licence after

3rd September, the vehicle having been approved by the Hackney Carriage Inspector and the Police Superintendent.

2019—Establishment Sub-Committee—The Establishment Sub-Committee met on 5th September, 1946 (report circulated). RESOLVED, That the report be approved and adopted.

2020—Gestetner Duplicating Machine—The Town Clerk reported on the considerable use which had been made of the present Gestetner machine, and also submitted a report from Gestetner Ltd. The guarantee for maintenance expired in January, 1945, and although the machine continued in use the Company considered it was now beyond repair and should be replaced. In order to obtain priority in securing a new machine, the Chairman of the Committee had been consulted and had approved an order being placed. Whilst no definite figure had been given, it was anticipated that the new machine would cost £90, less an allowance of £20 for the old machine, and a special discount. RESOLVED, That the action of the Chairman be approved.

2021—Licence to Deal in Game—RESOLVED, That the application of Mr. G. F. Tudge, for the granting of a game licence in respect of 142 Gloucester Road, be approved.

2022—Defence Medal (Min. 1708)—Representations were made to the Association of Municipal Corporations in regard to the issue of defence medals to those services set out in the above Min., who were not now eligible for it. This matter had already been the subject of strong representations by the Association to the Home Office and it was raised in Parliament on at least one occasion, but without success and whilst it was causing considerable dissatisfaction, it was felt useless to pursue the matter.

2023—Radio Relay Services--A letter was submitted from Multi-Broadcasts (Engineering) Ltd., who had previously applied for permission to operate a radio relay service in Cheltenham, intimating that a new relay system, previously outlined to the Committee, was operating in the Hillmorton district of Rugby, which was a modern and residential area, and that they would be pleased to arrange for members and officers of the Council to inspect the installation. RESOLVED, That in view of the developments which were likely to be made in this, and associated matters, no action be taken at the present time.

2024—House of Commons (Re-Distribution of Seats) Act, 1944—Notice was received from the Boundary Commission for England indicating the recommendations which the Commission were making for the re-division of constituencies in this area, and for which public notice had been given by them, together with a plan outlining the proposals. The date for lodging objections to the recommendations expired on the 13th September. But after consultation with the Mayor, as Chairman of this Committee, and as the parliamentary boundary now proposed would coincide with the municipal boundary and it did not appear the Council had grounds on which to object, it was decided not to submit representations. RESOLVED, That the action of the Mayor be approved.

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2025—Education Act, 1944—(i) Further Education (Min. 1710)—The Town Clerk had communicated with the Minister of Education conveying the decision reached in regard to the question of further education, passed at the last meeting, in which, whilst appreciating the views of the Minister as contained in his letter dated 4th July, the Council were dissatisfied that the delegated powers were

somewhat limited. Further representations had been made as recommended by the Council, urging the delegation of wider powers, and in particular, those relating to a county college. The Minister replied that the question of delegation of powers in connection with county colleges to a Divisional Executive such as Chy[?] mention of county colleges should be made in Divi-[?] authority had submitted their scheme for further education, and their plans for county colleges were settled. It was not considered desirable at this stage, that any mention of county colleges should be made in the Divisional Executive Schemes for further education. The letter, however, added that the Council would be at liberty to reopen this question at a later date.

(ii) Cheltenham Committee for Education (Min. 1510)—A letter was submitted from the Cheltenham Teachers' Association asking for an amendment of the existing Scheme of Divisional Administration to permit the co-option of at least two teachers nominated by the Association upon the above Committee. The letter recalled the constitution of the Committee prior to April 1st, 1945, when provision was always made for representation by the Association and urging the advantages of having persons from the Association on the Committee having regard to their experience. Nominees from the Association conveyed not only their personal opinions to the Committee, but the collective opinions of their colleagues, which was often of the greatest service to the Education Committee and their officials. After the Education Act, 1944, became law, it was found that teachers, although eligible for membership of an Education Committee or Sub-Committee under that Act, were ineligible by virtue of the Local Government Act, 1933. This position had been recognised by two successive Ministers Education and the position had been rectified by the Education Act, 1946, referred to in the above Min.. The Town Clerk reported that by virtue of Section 10 of the Act, a teacher was no longer disqualified from being a member of any Committee or Sub-Committee of any local authority, appointed for education purposes, and also by virtue of Section 13 of the Act, the number of persons who could be co-opted as members of such Committees was no longer limited by statute to one-third of the total number of members of the Committee. RESOLVED, That the Council be recommended to make application to the Ministry of Education for approval to an amendment of the Scheme of Divisional Administration Clause 5 (2) so as to provide that the Committee should consist of 23 members instead of 21, and for the two additional members to be teachers appointed by the Council, and that an amending Scheme to this effect be made and the Common Seal affixed thereto. ALSO RESOLVED, That the Cheltenham Teachers' Association be informed that whilst the Council will be prepared to consider any views they may have, the Council are unable to provide in the Scheme that such two teachers shall be appointed on the nomination of the Association.

2026—Local Authorities and the Press--A report was submitted from the Association of Municipal Corporations dealing with a memorandum submitted to the Association by the Institute of Journalists setting out the experiences of representatives of the press in their relations with local authorities and suggesting ways and means by which these relations could be improved. RESOLVED, That it appears to the Committee that satisfactory, relations have long been established between the Council and the local press and that the Committee consider the Council are complying adequately with the provisions of the Local Authorities (Admission of the Press to Meetings) Act, 1908, and that no action need be taken on the report.

2027—Deputy Fuel Overseer—The Borough Surveyor reported the recommendation of the Establishment Sub-Committee that the services of Mr. F. A. Jenkins, Chief Clerk, be extended until 31st December, 1946, and recommended that his appointment as Deputy Fuel Overseer should he

likewise extended. To subsequently fill the vacancy, he suggested that Mr. E. C. Hancock, first clerk in his department, should be appointed deputy local fuel overseer as it was necessary to have someone with local knowledge. The present remuneration was £75 including £25 attributable to the Charlton Kings Urban District Council. It was recommended that Mr. Hancock should receive £50 and that the wages of Miss F. Barratt, Chief Clerk, Fuel Office, should be increased from £4 7s. 6d. to £4 12s. 6d. p.w. RESOLVED, That the above recommendation be approved and that the Ministry of Fuel and Power be recommended accordingly.

2028—Street Naming—(a) Hewlett Road—The Borough Surveyor pointed out that although it was little known, the name "Hewlett Road" extended from High Street to the Borough boundary at Aggs Hill, although some portion of it was known as "Harp Hill." To avoid confusion and bearing in mind the Committee's desire to preserve local place names, he suggested the name "Hewlett Road" should be applied to the portion from High Street to Priors Road; "Harp Hill" from its junction with Priors Road to the rear of the Hewletts Reservoir, terminating at the commencement of the field path, and the name "Aggs Hill" to commence at the termination of Harp Hill and to continue to the Borough boundary. RESOLVED, That the above proposals be approved and that the Charlton Kings Urban District Council be asked to continue the name "Aggs Hill" from the Borough boundary.

(b) RESOLVED, That the Committee concur in the recommendation of the Housing Committee that the temporary housing sites be named as follows :—

Selkirk Gardens, Selkirk Gardens, Hales Road, Hales Close, Prestbury Road, Cakebridge Place, Courtenay Street To be included with Dunalley Parade

T. WILFRED WAITE, Chairman.

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FINANCE COMMITTEE.

27th September, 1946. Present—Councillor Thompson (Chairman); Alderman Taylor; Councillors Bettridge, Lt. Col. Biggs, Grimwade and Mann.

2029—General Rate—Read, report of Borough Treasurer dated 27th September, 1946 on the collection of the first instalment of this rate. Amount collected, £194,382; amount outstanding, £5,495.

2030—Water Rate—Read, report of Borough Treasurer dated 27th September, 1946, on the collection of the water for the half year ending 30th September. Amount collected, £31,077; amount outstanding, £2,098.

2031—Electricity Charges—The Borough Treasurer reported that electricity charges amounting to £18,537 16s. 6d. had been collected since the last meeting. Accounts outstanding were £783 8s. 8d. for re-chargeable works carried out and £427 10s. 4d. for electricity supplied.

2032—Loans Sanctions—Loan sanctions had been received from the Ministry of Health as follows:—

Maternity & Child Welfare—	
Purchase of Thirlestaine Court	£4,545
Housing-	
Lynworth Farm—purchase of 22.366 acres of land	£5,950
Lynworth Farm—erection of 72 houses ..	£89,562
Purchase of land for various temporary housing sites	£3,857

2033—Gloucestershire County Council Precept—The Town Clerk reported precept received from the County Council in respect of the half year commencing 1st October, 1946, requiring payment of a total sum of £115,920 for the next half year.

2034—Chief Internal Auditor—The Town Clerk reported that five applicants had been interviewed for this post and Mr. J. H. Wilson, A.I.M.T.A., Chief Internal Auditor, Reigate, had been appointed.

2035—Central Cash Collection Office—The Borough Treasurer submitted detailed report on the need for the establishment of a central cash collection office which had been before the Committee on several occasions in the past. He felt that the allocation of accommodation which would be rendered available by the purchase of 59 Promenade presented a suitable opportunity for reconsidering the matter. The present system of having two offices for the collection of income caused very considerable inconvenience to the public and serious defects from the point of view of official administration. The two offices were about 30 yards apart ; the payment of electricity accounts with other types of charges such as rates, water charges and rents necessitated the public visiting both offices which was extremely irksome, particularly if there happened to be a queue at both offices. A ratepayer frequently made out a cheque covering more than one type of charge which involved the cashier at one of the offices cashing the cheque and giving the ratepayer change to enable him to pay the remaining account at the other office. The times of opening of the two offices varied and there were a number of other disadvantages including the fact that there was no accommodation where ratepayers could discuss arrangements for paying accounts or dealing with queries. The present system failed to take advantage of the considerable advantage of having two machines.

The Borough Treasurer suggested that if the staff who had regular dealings with the public could be accommodated together in one office the above defects would automatically disappear. The two machines could be operated in conjunction with one another and the work of dealing with remittances and queries could be properly planned. The hours of collection from the public could be extended by at least an hour a day. The accommodation at present occupied by the Borough Engineer's Water Office appeared to be the most obvious solution to the problem and he recommended that when considering the allocation of the accommodation at 59 Promenade, the question of transferring the Water Office to other accommodation should be carefully considered. RESOLVED, That the Establishment Committee be strongly recommended to give effect to the Borough Treasurer's recommendations.

2036—Staff—The Borough Treasurer reminded the Committee that three members of the staff who had returned from the services, Messrs. Walker, Jones and Hawker had been placed in Grade I of Administrative, Professional and Technical Grade but had been placed temporarily in the Clerical Grade at a salary of £315 per annum for a probationary period. He was of the opinion that the

probationary period should now be terminated and the three officers concerned placed in the Grade to which they had been allocated as from the 1st September. RESOLVED, That this be approved.

2037—Water and Electricity Undertakings Annual Accounts--The Borough Treasurer submitted accounts of these Undertakings for the year ending 31st March last (copies are enclosed for Members of the Council). As will be seen from the minutes, the accounts had been submitted to the appropriate Committees. The accounts of the Water Undertaking had been adopted but the Electricity and Lighting Committee had deferred consideration of the Electricity Accounts to their next Meeting. RESOLVED, That the accounts be approved and adopted.

2038-77 Promenade—Authorisation was asked to enable the Borough Treasurer to acquire office furniture for the room occupied by his Chief Clerk and staff at 77 Promenade. It was suggested that the Water office Committee be approached with a view to the office furniture at the Board Room at the Dowdeswell Reservoir being utilised.-RESOLVED, That this be approved.

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2039—Loans—The Borough Treasurer reported :—

(i) Repaid loan of £1,200.

(ii) Loans falling due for repayment within the next three months amounting to £3,130.

2040—Local Government Superannuation Act, 1937—The Borough Treasurer reported :—

(a) Transfer value had been received for Mr. Rogers, Treasurer's Department, amounting to £84 18s. 6d.

(b) Transfer values had been paid in respect of A. R. Williams (£345 17s. 5d.) and J. H. Little (£220 1s. 8d.).

(c) Refunds--Refunds had been made as follows on termination of appointments :—

Miss H. Catlin, Wartime Nurseries ..	£5 13s. 0d.
Miss D. Healey, Housing Dept.	£11 17s. 6d.
Mrs. K. Edwards, Treasurer's Dept. ..	£23 14s. 3d.
Miss D. F. Page, Treasurer's Dept.	£37 12s. 0d.
H. A. Devine, Joint Water Board ..	£19 8s. 0d.
Mrs. K. Knight, Housing Dept.	£13 11s. 2d.

(d) Retirement—The Committee considered the retirement of Mr. A. H. Morgan, Sewage Works Foreman, and the Borough Treasurer reported that in accordance with the Local Government Superannuation Act, 1937, and Min. 9 of the Finance Committee, approved and adopted by the Council on the 4th July, 1938, an allowance was payable to this employee amounting to £223 19s. 8d. based on 21 years 5 months contributory service and 25 years 7 months non-contributory service. RESOLVED, That the allowance be paid.

THEO. L. THOMPSON, Chairman.

RATING COMMITTEE.

25th September, 1946. Present—Councillors Bettridge (Chau-man), Bush, Fildes, Gardner and Mann.

2041—Proposals—The Committee considered proposals submitted by the Rating and Valuation Officer. RESOLVED, That the proposals be submitted as now settled by the Committee.

2042—Defaulters—The Committee interviewed nine defaulters, considered statements submitted by the Rating Officer regarding three others and gave instructions for dealing with same.

2043—Re-organisation of Staff—The Borough Treasurer submitted report on re-organisation of the staff with recommendations. RESOLVED, That consideration of this report be adjourned until the next Meeting of the Committee.

2044--Arrears—The Rating and Valuation Officer reported on the collection of arrears

A. J. BETTRIDGE, Chairman.

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Borough of Cheltenham

Municipal Offices, Cheltenham, 24th October, 1946.

Sir (Madam),

You are hereby summoned to attend the **meeting of the Council adjourned from the 7th October, 1946, to be held at the MUNICIPAL OFFICES, on Monday, the 28th day of October, 1946, at THREE O'CLOCK** in the afternoon, and you are hereby further summoned to the subsequent meeting of the Council to be held at the Municipal Offices on Monday, 28th, day of October, 1946, at which meetings the following business is proposed to be transacted and any other business that may legally be transacted at such meetings :—

MEETING ADJOURNED FROM 7th OCTOBER 1946—

ITEM 5—To elect an Alderman in the vacancy caused by the death of Alderman J. P. Pates.

MEETING SUMMONED FOR 28th OCTOBER, 1946

1. To approve and confirm the minutes of the last meeting.
2. Communications by the Mayor.
3. To approve, or otherwise, the proceedings of the following Committees and to deal with any matters arising thereon requiring the attention of the Council:-

Committee.	Date of Meeting.
ALLOTMENTS	8th October, 1946.
PARKS AND RECREATION GROUNDS ...	8th & 12th Oct., 1946.
PUBLIC HEALTH ...	8th October, 1946.
HOUSING ...	9th, 16th & 23rd October, 1946

Also, To make a Compulsory Purchase Order in respect of a further portion of the Hesters Way Estate (Land lying between Rowanfield Road and Brooklyn Road).

WATER ...	9th October, 1946.
ELECTRICITY AND LIGHTING ...	9th “
PLANNING	10th & 11th Oct., 1946.
MATERNITY AND CHILD WELFARE	10th October, 1946.
SELECTION	11th “
TOWN IMPROVEMENT AND SPA	11th “
STREET AND HIGHWAY...	14th “
GENERAL PURPOSES AND WATCH	15th & 28th Oct., 1946.

And to consider agreement with the owner that a Compulsory Purchase Order shall be deemed to have been made in respect of the purchase of Royal Well Chapel.

RATING ... 16th October, 1946.

FINANCE ... 18th October, 1946.

4. Memorials, applications, complaints, etc.

Yours faithfully, F. D. LITTLEWOOD, Town Clerk

Borough of Cheltenham.

At a Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices in the said Borough on Monday, 7th October, 1946. Present :

The Worshipful the Mayor (Alderman Clara F. Winterbotham, M.B.E., J.P.). The Deputy Mayor (Alderman T. Wilfred Waite).

Aldermen Leigh James, Lipson, M.A., M.P., Taylor, Trye, C.B.E., R.N. (Recd.) and Ward Councillors Addis, J.P., Bayliss, Bendall, Bettridge, Lt.-Col. Biggs, O.B.E., Bush, Carter, Compton, Rev. de Courcy Ireland, M.A., Fildes, Fisher, Gardner, Green, Grimwade, Mann, Midwinter, Readings, Smith, Strickland, Thompson and Yeend.

Apologies—Apologies for absence were received from Councillors Garland, Morris and Till.

2045—Death of Mr. Alderman J. P. Pates—The Mayor referred to the sudden and tragic death of Mr. Alderman J. P. Pates on 22nd September, 1946. Alderman Pates, who was a senior member of the Council, was first elected in 1917 and made an Alderman in 1931. During the whole period of his office he had taken a very active part in the work, of the Council, particularly in later years in housing matters, arid in the welfare of the town as a whole, while he had spared neither time nor energy in the interest and progress of the town. His passing would be keenly felt not only by his colleagues on the Council but by the townspeople of Cheltenham. RESOLVED, That the Council place on record their deep sense of loss at the sudden passing of Alderman Pates, who was endeared to them and the townspeople of Cheltenham for his devotion to his civic duties and for his many acts of kindness

and generosity, and their sincere appreciation of the many years of service in the welfare of the town, also their deepest sympathy with Mrs. Pates and her family in the loss which they have sustained.

2046 —Proceedings of Committees—RESOLVED, That the proceedings of the under-mentioned Committees at their meetings held on the dates respectively appearing be approved and confirmed:—

Art Gallery and Museum September 6

Public Library September 6

Allotments ... September 9

Parks and Recreation Grounds September 9

Housing ... September 17 & 25

(An amendment moved by Alderman Lipson, seconded by Councillor Smith, "That the words ' except that the bungalow belonging to Mr. Harvey be de-requisitioned ' be inserted after the word ' approved ' in the resolution to Min 1859 (Oldfield Court (Smithfield), Gloucester Road), was lost), ALSO RESOLVED, That the Housing Committee be authorised to make application to the Ministry of Health for the application of the Essential Works Order to the Lynworth Farm Estate housing contracts if, after they have considered the matter, and having regard to all the circumstances, they considered such a course to be advisable.

Public Health September 16

(Subject to an amendment moved by Councillor Midwinter, seconded by Councillor Compton, "That Min. 1876 (ii) (Sewage Works Employees) be referred back for further consideration and report,")

Electricity and Lighting September 17

Cemetery and Crematorium September 20

(On an amendment being moved by Councillor Thompson " That Min. 1922 (a) (Maintenance of Graves) be referred back for further consideration and report, and that the Finance Committee be given an opportunity of considering the adequacy or otherwise of the proposed amended figures," the Chairman, with the consent of the Council, accepted the reference back.

(Subject also to an amendment moved by Councillor Thompson, seconded by Councillor Grimwade, "That Min. 1932 (Recorded Music), be referred back for further consideration and report").

Water September 17

(An amendment moved by Councillor Compton, seconded by Councillor Yeend " That Min. 1948 (d) (Dowdeswell Court—Timber) be referred back for further consideration" was lost).

Town Improvement and Spa ... September 20

2049—Baglins Piece Allotment No. 21—The Gardens Superintendent reported the tenant of this plot who had been relieved of half the area, was still not cultivating the remainder sufficiently to justify his retaining it. RESOLVED, That the tenancy be terminated.

2050—Brooklyn Road Allotments Nos. 44 and 45 (Min. 1822)—A further application was submitted from the owner of this site for permission to place a two-berth caravan thereon pending the commencement of building operations. He stated he had arranged to pay one of the tenants compensation for loss of crops, and that the other tenant would not require the land after the end of this year. The Gardens Superintendent reported on the condition of these allotments and recommended that unless they could be re-let on the understanding that they might have to be given up at any time, the Council should themselves undertake their cultivation. RESOLVED, That this recommendation be approved, and that the application for a de-requisitioning of the site for permission to place a caravan thereon be not granted.

2051—Thornclyffe Drive Allotments (Min. 1386)—The Town Clerk reported he had endeavoured to effect a satisfactory settlement of this matter, but the owner was at first unwilling to co-operate. As the land was requisitioned, the matter was referred to the Ministry of Agriculture and Fisheries, who stated they were advised that a person lawfully in possession of land was entitled to cut off any root encroaching or branches projecting over his land, and the tenant therefore had his own remedy. With regard to the top growth which the owner/occupier of " The Gables " adjoining contended obstructed light, as the allotment-holders would also benefit by this being cut back, the Ministry suggested the Council should approach the owner for permission to lop the trees. The matter had accordingly been discussed with the owner, who now stated no objection would be raised to the trees being reduced to a reasonable height, provided sufficient height was left to form a screen between the two properties, and that such reasonable height should be determined by the Gardens Superintendent. The Gardens Superintendent pointed out the difficulties attending the lopping of the trees, and that he was of opinion their present height was a reasonable one. RESOLVED, That in these circumstances no further action be taken, and that the owner and the owner/occupier of " The Gables " be informed accordingly.

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2052—National Allotments Society—A special conference of this Society would be held on the 12th October to protest against the action of certain Government Departments in authorising the acquisition for other public purposes of highly productive allotment land, entirely disregarding the considerations mentioned. The Cheltenham and District Allotments and Gardens Society had been asked whether they wished to appoint a delegate to attend, but they had decided not to do so.

2053—Cultivation—Since the last meeting, 14 allotments had been let and the tenancies of 32 terminated. During a recent inspection, allotments were generally found to be in reasonably good condition, with excellent crops of winter greens in the majority of cases. The following plots, however, were in such a condition that the Gardens Superintendent recommended the tenancies be terminated, namely : North Ward, Nos. 62, 125, 127 and half of 126 ; Elmfield Road, Nos. 18, 20 and 42. RESOLVED, That the tenancies be terminated.

H. ADDIS, Chairman.

PARKS AND RECREATION GROUNDS COMMITTEE.

8th October, 1946. Present—Councillors Green (Chairman), Addis, Bendall, Compton and Smith.

2054—Visitors' Quarterly Report—The Visitors reported upon their quarterly inspection of the Parks and Recreation Grounds. Agg Gar finer Recreation Ground—Attention was drawn to the fact that the repairs to the Pavilion and other works had not yet been completed, neither had the cycle stands been provided. A large number of seats were also stacked behind the Pavilion, and it was suggested these should be removed as they were only deteriorating. The Borough Surveyor reported that he hoped to be able to commence the work shortly.

2055—King George V. Playing Field—(i) Lay-out [Min. 1832 (b)]—The Borough Treasurer reported on his investigation of the position which had arisen by reason of the fact that expenditure amounting to £1,921 for lay-out, levelling, seeding, etc., had been incurred over the past few years and charged to this Committee's Capital Account, resulting in a net expenditure of £1,021 5s. 4d., for which no provision had been made. There appeared to be no doubt that some part of this expenditure should be charged to the Street and Highway Committee in respect of their use of the land as a tip, and the Borough Treasurer suggested the matter be referred to them, and that they be asked to consider making a contribution. RESOLVED, That the matter be referred to the Street and Highways Committee for consideration accordingly.

(ii) The Town Clerk submitted letter from the Ministry of Health stating that in view of the necessity for conserving capital, labour and materials for works of highest priority, the Minister was unable to consent to the application for loan of £2,600 for the construction and lay-out of a portion of this field. The Gardens Superintendent stated that comparatively little labour would be required as the bulk of the expenditure was in connection with the hiring and operation of mechanical plant, and in these circumstances he thought the Ministry of Health should be asked to reconsider the matter. The Gloucestershire Playing Fields Association had offered to support any representations the Council might decide to make to the Ministry to reconsider the application. RESOLVED, That the Ministry of Health be asked to reconsider the matter and the offer of the Gloucestershire Playing Fields Association to support the Council be accepted.

(iii) A letter was submitted from the Gloucestershire Playing Fields Association stating an additional £100 had been allocated towards the scheme, and that King George's Fields Foundation were being asked to pay the sum of £200, being the balance of the original grant. RESOLVED, That the thanks of the Council be conveyed to the Association for the additional grant of £100.

2056—Roller—As instructed, the Town Clerk reported he had communicated with Messrs. Pattisons pressing for delivery of the roller, but they had replied the present position of supplies and materials was extremely difficult and uncertain, and in these circumstances it was quite impossible for them to give a definite date for delivery.

2057—Athletic Ground—(a) Groundsman [Min. 1829 (b)]—The Gardens Superintendent reported he had inter-viewed several applicants, and recommended Mr. H. G. Attwood be appointed at a wage of £4 8s. 6d. per week (Grade B) (J.I.C. recommendations) less house rent, for a 47-hour week, plus overtime at appropriate rates. He considered the services which the Groundsmen would render to the Rugby Football Club should be carried out as far as possible outside Corporation hours, but that

when this was not possible the Rugby Club should be charged the appropriate hourly rates for work carried out for the Club in Corporation time. RESOLVED, That this recommendation be approved, and that the Gardens Superintendent make the necessary arrangements with the Rugby Football Club in regard to the services they required.

(b) Car Park [Min. 1829 (c)]—A letter was submitted from the Rugby Football Club that they approved in principle the proposal that there should be a parking space for buses, but before coming to a definite decision, they would like to see a plan of the proposed lay-out. They were anxious to co-operate with the Council in the matter, but they did not desire too much space taken up by the buses so that they might still have available a reasonable amount of parking space for their own members and supporters, for which they could make a charge.

(c) Club House—The Rugby Football Club had practically completed the furnishing of the club room and hoped to open it for teas for members and visitors shortly. They also asked for permission to apply to the Magistrates for a Club licence for the sale of intoxicating liquor to members. It was pointed out the Council's tenants at the Spa Bowling Green and Victory Bowling Green had Club licences. RESOLVED, That the Club be informed the Council raise no objection to their applying for a Club licence subject to the use of the Club-house during the summer months not interfering in any way with the Council's use of the ground for any purpose.

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(d) Cheltenham Motor Club [Min. 1829 (a)]—Mr. Max Young and Mr. C. A. Locke attended as a deputation from the Cheltenham Motor Club and applied for the use of the ground for Motor Cycle Football matches on alternate Wednesdays during the months of May, June, July and August, and also on Whit Monday and August Bank Holiday. The Committee gave careful consideration to this matter, and whilst they are of opinion that a certain amount of damage to the ground will be inevitable, particularly in wet weather, they came to the conclusion that having regard to the large numbers of the public who enjoy watching motor cycle football and the fact that there is at present no other suitable ground available for the purpose, it is reasonable that motor cycle football should be permitted on a limited number of occasions during the summer months and accordingly they RESOLVED, To recommend that the Club be granted the use of the ground on eight alternate Wednesdays from May until the middle of August at a rent of £12 10s. 0d. per Wednesday, the Council undertaking the making good of damage caused. RESOLVED ALSO, That consideration of the application in respect of Whit Monday and August Bank Holiday be deferred for the present as it may be there will be other applicants who desire to use the ground on these two days, including the Town Improvement Committee, who may require the use of the ground on August Bank Holiday in connection with the annual Sports Week.

2058—Sports Grounds—A letter was submitted from the Cheltenham Youth Committee pressing for additional sports grounds for next season, and suggesting the use this season of Alstone Croft playing field and Arle House grounds on Saturday afternoons. The fields adjoining Arle House were at present let, and the Gardens Superintendent reported that the fields were rough and uneven and quite unsuitable for sports purposes. Alstone Croft playing field was used by the Education Authorities during the week, but it was free on Saturday afternoons. RESOLVED, That the Youth Committee be granted the use of Alstone Croft playing field on Saturday afternoons, and that the

Gardens Superintendent submit a list of all the grounds which will be available next season to the next meeting.

2059—Promenade—Ornamental Gardens in front of Nos. 99-119—The owners' approval to the suggestion that the Council should take over the strip of garden in front of these premises and lay same out as an ornamental garden had now been obtained, and the Street and Highways Committee had asked that this Committee should undertake the lay-out of the gardens accordingly. RESOLVED, That this be agreed to and that in due course the Gardens Superintendent submit his suggestions.

2060—Oxford and Priory Parades—The owners of the houses in Oxford Parade and Priory Parade agreed to the Council taking over the gardens in front of the houses. RESOLVED, That the Gardens Superintendent submit his suggestions for lay-out with a view to this work being carried out when the transfers of the lands have been effected.

2061—Parish Churchyard—Read letter from the Rector of Cheltenham asking if the Council would undertake the maintenance of the Parish Churchyard on the understanding that the Church Council paid the cost thereof. RESOLVED, The Rector be informed the Council are willing to carry out this work at the cost of the Church Council and that the Gardens Superintendent discuss the matter with the Rector and submit his proposals at the next meeting.

2062—Allotment Site—Moorend Park Road—The owner was now willing to sell this property for £1,000. The Town Clerk reported the land was at present requisitioned for allotments, but when it was no longer required for this purpose it might be desirable to consider its use as a playing field for children in the vicinity. RESOLVED, That the owners be informed the Council will be prepared to purchase the land at a price to be fixed by the District Valuer and subject to consent to loan being obtained.

2063—Naunton Park Recreation Ground—Dressing Room Accommodation for Y.M.C.A. Club (Min. 1828)—The Education Officer had reported that after investigation it was regretted no accommodation was available at Naunton Park Schools, as the Old Boys' and Old Girls' Clubs used every Saturday, an outbuilding which was provided during the war as a Decontamination Centre, and there were no Saturdays when this building could be made available to the Y.M.C.A. Club. The nature of the school building itself was such that it was quite unsuitable for letting. The Headmaster of the School was sympathetic to the request, but had been compelled to advise the Education Officer there was no way of overcoming the difficulties.

2064—Pittville Pump Room—The Military Authorities were considering the de-requisitioning of the Pump Room, and enquired if the Council wished to purchase certain structures which had been erected there. The Gardens Superintendent recommended the purchase of some of these, and it was RESOLVED, That the Committee inspect the same on Saturday, 10th October.

2065—Montpellier Gardens—Tennis Courts—The Committee considered the recommendation of the Entertainments Sub-Committee that En-tout-cas courts be provided before next season and maintained to a standard suitable for professional play. RESOLVED, That further consideration be deferred, and the Gardens Superintendent report fully to the next meeting.

2066—Food Production Sales—During the month of September the sales of produce amounted to £6 5s. 6d.

2067—Staff—(a) Mr. L. E. Morrall, Custodian at Alstone Croft playing field, had given notice terminating his service as from the 4th October. The Gardens Superintendent proposed that for the time being he be replaced by one of the part-time patrolmen.

(b) A letter was submitted from the National Union of General and Municipal Workers regarding the position of Mr. P. W. Morse, one of the gardeners, claiming that as his duties included motor mowing he should be placed in Grade C with appropriate wage increase. Motor mowing formed part of Mr. Morse's duties as a gardener, and the Gardens Superintendent did not consider such work was outside the scope of his present grade, namely, Grade B. RESOLVED, That Mr. Morse remain in his present Grade.

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2068—Naunton Park—Reinstatement--The Gardens Superintendent submitted recommendations for temporary lay-out, including rustic wooden fencing to be erected along the Naunton Lane end of the site over which rambler roses and other appropriate subjects could be trained. While this reinstatement was in progress, he advised the removal of six trees growing on the North-West boundary which for some time had caused considerable annoyance to persons living in Naunton Park Road as they overhung their back gardens. It was not intended that this temporary lay-out should fit in with future plans, and as the work was of a simple nature and the materials to be purchased few, the total cost would be within the current year's estimates. The Borough Surveyor reminded the Committee he had been asked to go into the question of obtaining iron railings, and enquired whether the rustic fencing would take the place of these. RESOLVED, That the Gardens Superintendents recommendations be approved, and that the rustic fencing take the place of the iron railings.

2069—Montpellier Gardens—Lime Trees—The Gardens Superintendent recommended the removal of five lime trees overhanging the tennis courts. The shadows thrown by the trees caused annoyance to the players, and underneath the trees the courts were apt to become slippery due to the deposit which fell from the leaves. The roots were also beginning to grow close to the surface, thus damaging the courts. RESOLVED, That consideration be adjourned to the next meeting, and that in the meantime members of the Committee inspect the trees.

2070—Winter Garden Site—The Gardens Superintendent submitted recommendations for additional work to this site. He proposed to turf the area of hard core surrounding the bandstand, leaving a 10ft. wide footpath round the bandstand towards the Promenade and Imperial Square. He also suggested the bandstand be converted into a sun lounge and suitably furnished so that the public could sit there during inclement weather. RESOLVED, That these proposals be submitted to the Town Improvements Committee with a recommendation that the Committee should authorise the carrying out of the work.

2071—Pittville Gardens—Boating--(a) The boating receipts for September amounted to £54 2s. 6d., and in view of the improved weather the Gardens Superintendent recommended the boating season be extended to the end of October. RESOLVED, That this be approved.

(b) Purchase of Pram Dinghy—The Gardens Superintendent recommended the purchase of a 6ft. pram dinghy in varnished spruce at a cost of £25 18s. 8d. RESOLVED, That this be approved.

2072—Victory Sports Ground—RESOLVED, That the Borough Surveyor be authorised to supply clinkers for the foot-ball ground up to a cost of £25.

W. J. GREEN, Chairman.

PUBLIC HEALTH COMMITTEE.

8th October, 1946. Present—Councillor Biggs (Chairman), The Mayor, Councillors Bayliss, Bettridge, Compton, Gardner and Strickland.

2073—Institute of Sewage Purification—RESOLVED, That the Borough Surveyor be authorised to attend the Annual General Meeting of this Institute to be held in London on 20th and 21st November, 1946.

2074—Housing Act, 1936—(i) 16 Sydenham Villas Road—Basement—The Chief Sanitary Inspector reported on his inspection of this basement with the Planning Officer. The Medical Officer of Health also reported on these premises. RESOLVED, That the Council, being satisfied that the basement rooms of these premises which are occupied or are of a type suitable for occupation by persons of the working classes, are unfit for human habitation and are not capable at reasonable expense of being rendered fit for human habitation (and no undertaking having been given by the owners to carry out works required to render the premises fit for human habitation or as to the future use thereof) an Order be made under the Common Seal in pursuance of Section 12 of the Housing Act 1936 prohibiting the use of the said basement for any purpose other than for stores, kitchen, scullery or other domestic office.

(ii) Unfit Houses—RESOLVED, That licences for the re-occupation of the under-mentioned premises be renewed for a further period of 6 months from the date set opposite the premises-

56 Albion Street ... expires 12 November, 1946.

12 Witcombe Place ... expires 12 November, 1946.

4 Edward Terrace ... expires 18 November, 1946.

It was recommended that licences for No. 13 Grosvenor Street and 52 St. George's Place be not renewed. RESOLVED, That this be approved and the owners informed accordingly.

2075—public Health Act, 1936—(i) Statutory Notices—The Chief Sanitary Inspector reported upon certain defects at the following properties : 8 Commercial Street, 5 Union Street South, 84 Swindon Road, 11 Park Street, 26 Gratton Road, 54 Grosvenor Street, 29 Montpellier Terrace. RESOLVED, That notices be served upon the owners of the properties under Section 93 of the Public Health Act 1936 requiring them to execute the necessary works within a period of 28 days from the date of the notices.

(ii) Smoke Nuisances—(a) Damman Factory, L.M.S. Yard [Min. 1867 (a)]—These premises have been under further observation and no further complaints of dust nuisance has been caused. The factory will close within the next week or two and re-open in the Spring. RESOLVED, That no action be taken thereon at the present time.

(b) Sunningend Works—New Incinerator [Min. 1867 (b)]—Letter was submitted from Messrs H. H. Martyn and Co., Ltd., stating that every precaution would be taken to prevent nuisance by smoke dust and fumes and they considered that as the prevailing wind was southwest and the smoke would pass over their own premises on the majority of occasions, and as they were installing an efficient plant, residents in the neighbourhood would not have any cause for complaint. It was not possible to resite the position of this building as the large extract ducting was already erected insitu. It was also pointed out that the very heavy production of chippings and shavings did not now take place and the volume of refuse material produced was only a fraction of the amount previously dealt with. RESOLVED, That no further action be taken thereon at the present time.

(iii) Toseland, the Park—Plans have been approved for the conversion of the garage at Toseland, the Park, into two flats but there was no existing main drainage. The nearest point of connection was Toseland House, approximately 150 feet distant, but the owner preferred an independent connection to the main sewer, a distance of approximately 320 feet. The owner had asked that the Council bear a proportion of the cost in accordance with the provisions of Sec. 37 of the Public Health Act, 1936. RESOLVED, That the Borough Surveyor negotiate with the owner and that the Chairman be empowered to approve a settlement.

(iv) Ash Receptacles—RESOLVED, That notices be served upon the owners of the following properties in pursuance Section 75 of the Public Health Act, 1936, and Section 27 of the Cheltenham Improvement Act, 1889, requiring them to provide ash receptacles at the following premises : 25 Grosvenor Street, 44 Tivoli Street, 19 Lower Park Street, 8 Commercial Street, Vine Tree Cottage, Chapel Lane, Commercial Street, 45 Tivoli Street, 30 Lower Park Street.

2076—Public Conveniences—(i) Letter was submitted from the solicitors to the owners of 6 Clarence Parade offering to sell this property to the Council, Negotiations for the purchase of this property for an extension to the public conveniences in Clarence Parade were commenced in 1943 and a figure was agreed upon for the purchase subject to existing tenancies, but owing to difficulty in obtaining possession, no further action was taken. The owners, however, were of opinion that the property had considerably increased in value in the meantime. RESOLVED, That the Council be recommended to acquire this property at a price to be agreed up by the District Valuer.

2077—Water Supply, Prestbury Road—The Chief Sanitary Inspector had ascertained that 11 premises in Prestbury Road obtained their water supply from shallow wells. Samples of this water had been forwarded to the Public Analyst, who stated that the water was polluted, and unfit for human consumption. Notices had been served on the owners to lay on water supply from the Corporation mains and three of the notices have been complied with, the remainder of the work being in hand. RESOLVED, That the action of the Chief Sanitary Inspector be approved.

2078—Diphtheria Immunisation—(i) The Medical Officer of Health submitted the following report upon diphtheria immunisation treatment for the month of September.

No. of new cases (immunisation commenced)	54
No. of injections given	138
No. of cases in which treatment was completed during the month (total 61)	
(a) under 5 years of age ...	54
(b) aged 5 to 15 years	7
No. of Schick tests ... nil	

Clinics were held as follows :—

Clarence Square ... 1

School Clinic 2

(ii) Quarterly report of Birthday letters.

No of letters sent during the quarter	213
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No. of replies received ...	77
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No. of children covered by these replies ...	77
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Total No. of children immunised under the Borough scheme since its commencement... 9,649

2079—Food and Drugs Act, 1938—(i) Chief Sanitary Inspector submitted reports of the Public Analyst on samples No. 788 (baking powder), Nos. 789-794 inclusive (milk) and 782-787 inclusive (milk), all of which were satisfactory.

2080—Milk (Special Designations) Order, 1936—The Medical Officer of Health reported that samples of pasteurised milk had been taken from two firms, which were satisfactory.

2081—Milk and Dairies Orders, 1926-1935—The Chief Sanitary Inspector reported the following premises which had previously registered as dairy premises had now ceased to be used for this purpose :—

Mr. F. Brookes, 194 High Street.

Miss E. L. Williams, 1 Cotswold View, Marsh Lane.

Mr. Pope, 236 High Street.

Mr. J. Jackson, 86 Bath Road.

Mrs. Bonniface, 248 Bath Road.

2082—Sewage Works—Appointment of Manager and Chemist[Min. 75 (i)]—The Chairman reported that four applicants had been interviewed for this appointment and that Mr. Henry Dickson, M.Inst. S.P., Chemist, Accrington and Church Outfall Sewerage Board, had been appointed and would commence his duties in approximately the middle of November.

2083—Alstone Lane—New Premise's for Gloucestershire Marketing Society (Min. 1879)—The Borough Surveyor reported that the Architect of the Gloucestershire Marketing Society had agreed to the construction of the 9" diameter sewers and 33" diameter culvert referred to in the above Min. in accordance with the Council's requirements and had been informed that the Council would bear 50% of the cost of both sewer and culvert.

2084—Council Employees-Overalls [Min. 1876 (ii)]--Prior to the war the Council issued overalls to employees at 6-monthly intervals but this was extended during the war-time owing to the restrictions, to 9 months. Supplies had now improved and overalls would now be issued in future on the pre-war basis.

2085—Sewage Works Employees--Extra Pay [Min. 1876 (ii)]—This Min., referring to the application for sewage works employees to be paid an additional 1s per hour, was referred back at the last meeting of the Council for further consideration. RESOLVED, That the Town Clerk obtain from the Employers' Side of the J.I.C. information in regard to payments to employees engaged on this class of work and that this matter be considered further at the next meeting.

2086--Public Abattoir—It was reported that arrangements had been made for the refrigerators used for the storage of glands taken from animals for the manufacture of insulin, to be moved to the pig-slaughterhouse. The Ministry of Food have undertaken to pay all costs in this matter. RESOLVED, That the arrangements be approved.

2087—Extension of Sewer—Arle Road (Min. 276/45)—For some years prior to the outbreak of war, the Council, when laying sewers for estate developers, required the whole cost to be deposited, which was then refunded at rate of 10s for each £1 of rateable value when properties were erected from which rates were obtained. Application has now been received from Messrs. Western Estate (Lawes Cherry) Ltd. for a return of the balance of their deposit of £42 10s. 0d. in respect of the extension of the sewer in Arle Road. The Borough Surveyor recommended that in view of the rateable values now obtained from the properties connected to the sewer the deposit should be refunded. RESOLVED, That this be agreed to.

C. W. BIGGS, Chairman.

HOUSING COMMITTEE.

9th October, 1946. Present—Councillor Bush (Chairman); The Mayor ; Councillors Addis, Bayliss, Compton, Rev. de Courcy-Ireland, Fisher, Strickland and Yeend.

2088—Control of Civil Buildings (Min. 167)—With further reference to this Minute the Town Clerk submitted further letter from the Principal Housing Officer of the Ministry of Health that he had now received the observations from the Licensing Officer of the Ministry of Works on the question of licences issued by that Ministry for exterior painting. The records of the Ministry of Works showed that there was no surplus of painters in the Cheltenham Zone, nor in the Borough of Cheltenham. In view of the difficult labour position generally in the Cheltenham Zone, it was necessary to reduce maintenance work to a minimum and exterior painting should, therefore, be licensed only in exceptional circumstances and where deterioration was likely to result and it was necessary to keep the premises weathertight, etc. The Ministry of Works agreed that they had issued a small number of licences in the Borough for exterior painting but in most of these cases the work was licensed

prior to the labour position becoming acute. If the Council would furnish specific instances to the Ministry of work licensed by the Ministry of Works considered to be unessential, enquiries would immediately be made into the matter. RESOLVED, That as previously instructed, the Borough Surveyor continue to issue licences only for the five categories of urgent repair work set out in Circular 171/46 (Min. 1846) and that in regard to exterior painting to limit licences to such cases where deterioration is likely to result and is necessary to keep the premises weathertight. RESOLVED ALSO, That the Borough Surveyor endeavour to make such arrangements with the Ministry of Works as will ensure that licences issued by the Ministry and the Council are assessed on the same basis.

2089—Proposed Factory, Montal Watch Fittings—Read letter from Montal Watch Fittings Ltd., to whom a lease had been granted of a site in Priors Road for the erection of their factory for the manufacture of watch cases and fittings, raising again the question of the housing of their key employees whom it would be necessary to transfer from Birmingham to Cheltenham, when the factory was erected. The Council had already agreed to the erection by the Company of six houses on the site but so far had not been able to agree to the Company's application for the granting of the tenancy of houses on the Lynworth Farm Estate for some of their employees. The Company now renewed their application and asked if the Council would in due course allocate 8 houses for transferred workers. To assist, the Company were prepared to erect two more houses if the Corporation would lease the necessary additional land to them for this purpose. RESOLVED, (1) That the additional land be leased to the Company at a rent to be approved by the District Valuer subject to the consent of the Ministry of Health being obtained and subject also to the plans for the houses being submitted for approval by this Committee as well as by the Planning Committee.

(2) That application be made to the Ministry of Health for consent to the proposed lease.

(3) That on the Council being satisfied that the contract for the erection of the 8 houses by the Company had been entered into, the Committee will, at the appropriate time, grant to not exceeding 8 key workers the tenancies of 8 houses or flats.

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2090—" Finish the Houses " Campaign—The Town Clerk submitted circular letter from the Minister of Health to Chairmen of Local Authorities that a special effort was now needed to get houses finished and ready for occupation as soon as possible. Local authorities with houses under construction were therefore asked to co-operate in a " Finish the Houses " Campaign, in which the target would be to get all houses now up to eaves-level finished and occupied before the end of the year. The Minister was of the opinion that as this drive related to specific houses, it was likely to produce more enthusiasm; the building industry and building materials distributors had also been appealed to so that the scheme might be a success. On one point in particular co-operation was asked. This was in the case of substitute materials. In certain cases, where traditional materials were in short supply, certain substitutes had been recommended, all of which had been thoroughly tested and found satisfactory, some being less expensive than the traditional article. In some areas, however, work was being held up in the hope that traditional materials would become available and this meant unnecessary delay in the completion of houses. Officers of the Ministry would only advise the use of substitute where this was essential and the Minister asked local authorities to authorise their Surveyor to give quick decisions on amendments of specifications in such cases. This appeal was supported by a letter from the Association of Municipal Corporations urging the Council to give

it wholehearted support and suggested that each authority should again review the whole position in its area in the light of the present appeal.

The Borough Surveyor reported that he had had a Conference on the site with representatives of the Ministry and it had been decided that it would be possible to complete 18 houses, which were now up to eaves-level, by the end of the year. The Contractor was now concentrating on these 18 and provided materials were available there was every reason to believe that they would be finished by the end of the year. In addition to these, a further 12 houses had now been brought up to eaves-level and these should be roofed in by the end of November, by which time 10 more would be ready to receive roof timbers. RESOLVED, That the Minister of Health be informed that this Council will make every endeavour to ensure the success of the " Finish the Houses " Campaign so far as houses under construction in the Borough are concerned.

2091—Lynworth Farm Estate—(a) Scheme 1—Progress—As reported in a previous minute 18 houses were up to eaves-level and it was expected that they would be finished by the end of the year. (b) Essential Works Order—The Borough Surveyor reported on the proposal to apply the Essential Works Order to these Contracts. If the target of 18 houses completed by the end of the year was to be reached, more labour would be required in addition to that already on the site. The leakage of labour from the site was referred to and this, it was felt, would only be remedied by the application of the Order. The Committee was aware that arrangements were originally made to include the cost of the Essential Works Order in the Contract but was struck out on instructions from the Ministry. The Borough Surveyor was now informed, however, by the Progress Officer for the Ministry that more and more Local Authorities in the Region were making application for the Order and so far no application had been refused. The Order, as applied to housing sites, was in a slightly modified form, since it did not include a bonus system for the workmen, but it did give a minimum guaranteed week of 44 hours. The Council would be liable for any extra costs incurred by this guarantee. The men could not leave the site and could only be discharged on 7 days' notice with the approval of the Ministry of Labour. If the Order were applied, the Borough Surveyor thought that super priority would be given for labour and materials. Should an application be made for the Essential Works Order in respect of Scheme 1, a similar application would have to be made in respect of Scheme 2. RESOLVED, That application be made to the Minister of Labour for the application of the Essential Works Order to Contracts 1 and 2 on the Lynworth Farm Estate.

(c) Conditions of Contract—The Borough Surveyor submitted claim from the Contractors amounting to £1,030 in respect of items which were originally included in the 5% for Essential Works Order. These items included costs of provision of mess room and latrine, heating and messing facilities, boot money and dirty money, tool money, water and insurance charges, and when the 5% for Essential Works Order had been struck out these items had also inadvertently been deleted. The Borough Surveyor was of the opinion that a genuine mis-understanding had arisen owing to the deletion of this Clause and he recommended that the claim now made should be allowed. He pointed out that a Contingency sum of £690 was included in the Contract and also £900 for extra or unforeseen work in foundations of which latter sum £600 had been expended. Certain adjustments had been effected by the substitution of wood block floors and he estimated that this would show a saving of £460. RESOLVED, That this claim for £1,030 be allowed.

(d) The Contractor had set out 16 houses of the No. 2 Scheme and work on excavations on the first of these was now in progress.

(e) Future Development—If the Wimpey " No Fines " houses were approved and 100 erected on this estate, the Borough Surveyor thought it would then be better to concentrate on brick houses and negotiate with local builders where possible and also to obtain further tenders. In approving the house plans for the 72 houses, the Ministry had intimated that in future all first floor landings of centre houses in blocks of 4 or 6 would have to be provided with a window for nature light, whereas in the past borrowed light had been used for this purpose since it gave a more compact plan. To adopt these suggestions the frontages of the houses would have to be increased which would mean less houses on a given area. The Borough Surveyor now proposed to re-design the house blocks concerned to bring them in line with the Ministry's requirements. In view of the opposition from the Ministry to the inclusion of various fittings which the Committee had in the past considered desirable, it was desirable, now proposed to prepare simpler designs by the omission of the items in question. RESOLVED, That this be approved.

2092—N.F.S. Huts, Whaddon—The Borough Surveyor reported on the Ministry of Health's Architect's views of the proposal to use these huts for housing accommodation. He was of the opinion that these huts were flimsy in construction, the roofs in particular being poor and tending to sag. They were, of course, capable of repair but such repairs might become recurring and costly. He doubted whether they would be comfortable under winter conditions as the doors fitted badly and trouble would be experienced if the roofs were subjected to snow. The walls were only constructed of plaster board and tarred felting. On the whole he did not feel that it would be a satisfactory proposition and thought that the Committee would be well advised not to proceed with the con-

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version unless conditions rendered it imperative. He suggested that the opinion of the Medical Officer of Health should be sought and the Town Clerk reported that the Medical Officer of Health had since made an inspection. He was of the opinion that these huts were unsuitable for conversion and the occupation would be detrimental to the health of the tenants. RESOLVED, That the Council do not proceed with the proposal to use the huts for housing purposes but that the Town Clerk be instructed to negotiate with the Ministry of Works for the transfer of the huts to the Council with a view to their being used for Community Centre purposes by organisations on the Whaddon Estate.

2093—Furnished Houses (Rent Control)—The Town Clerk submitted letter from the Ministry of Health thanking the Council for their offer of assistance in finding accommodation, which had been passed to the Ministry of Works.

2094—01dfield Court (Southfield), Gloucester Road—The Town Clerk reported that the District Valuer had now come to terms with the Executors of this Estate and his valuation had now been received. The Price agreed upon was £4,500, the Council to pay the vendor's legal costs. The area involved was approximately 2 acres. RESOLVED, That the Council be authorised to purchase this property at the District Valuer's valuation and that application be made to the Ministry of Health for consent to loan £4,666 for the purchase money, stamp duty and legal costs.

2095—Housing Progress—Alderman Lipson had taken up with the Minister of Health the question of the delay in approving tenders and the Town Clerk now submitted letter which Alderman Lipson had received from the Minister of Health agreeing that the difficulty was shortage of technical staff at the Bristol Regional Office. The Council's suggestion that the cost which the Ministry were prepared to approve should be communicated to local authorities prior to the submission of tenders was not practicable because so many factors were involved and each application had to be judged on its merits according to individual circumstances.

2096—Cheltenham Communist Party—The Town Clerk submitted letter from the Secretary to Cheltenham Communist Party urging the Council to exercise its powers to the utmost in requisitioning empty property to alleviate the present housing shortage. The strictest control was urged in the issue of licences for repair and conversions so that the maximum amount of labour and materials could be concentrated on the building of new houses. The party protested strongly at the statement in the local press that extensive work was to be carried out at the Queens Hotel, although it could be put into use with the minimum essential work. They were also of the opinion that the attraction of visitors to the town should take second place to housing work. The Town Clerk reported that the Council were not the licensing authority in respect of the work which it was reported was to be carried out at the Queens Hotel but he pointed out that the Government had decided that hotels which had been requisitioned throughout the war should be granted certain licences to enable them to rehabilitate their premises on de-requisitioning. RESOLVED, That the Secretary of the Branch be informed that the Council, as in the past, are pursuing an active requisitioning policy and that they are using every endeavour to concentrate as much labour as possible on housing work and restricting the issue of licences for which the Council are responsible to the very narrow limits laid down by the Ministry of Health.

2097-10 Chelt Road—The Town Clerk submitted claim from the tenant of this house for damages in respect of loss of crops and strip of land. As reported at the last Meeting of the Committee, this was necessary in connection with the erection of steel houses and the Borough Surveyor reported that it would also be necessary to take a portion of the gardens of 15, 17 and 19 Cam Road. He proposed, however, to delay this action until the steel - houses concerned were completed by which time all crops would probably have been lifted. RESOLVED, That this be approved and that the Parks Superintendent be asked to assess the compensation payable to the tenants.

2098-25 Dunalley Parade (Min. 1857 and 1858)—The Borough Surveyor submitted letter from the owner of this property enquiring as to whether a decision had been reached in regard to this bomb damaged site. He recommended that this site should also be acquired by the Council. RESOLVED, That the Council be recommended to purchase this site at the valuation of the District Valuer.

2099-14 Kipling Road—A letter was submitted from the architect who was responsible for the taking down and rebuilding of 16 Kipling Road, which contained a draft clause concerning any necessary repairs for No. 14 Kipling Road which was owned by the Council. The Borough Surveyor suggested that he be requested to include a provisional sum of £50 to be expended as required and on his instructions when the party wall, etc. between the houses was exposed and inspected. RESOLVED, That this be approved.

2100—Arle House—The Boroughs Surveyor submitted final account for the conversion of this house into five flats, which showed an over expenditure of £11 15s. 6d. due to replacing a defective W.C.

pedestal and additional coats of distemper to walls previously papered where the one coat specified failed to cover the paper pattern and colour adequately. RESOLVED, That this extra expenditure be approved. RESOLVED ALSO, That application be made to the Ministry of Health for consent to a loan of £1,489, being £1,267 for the cost of converting the house into five flats and £222 for the cost of water and electricity installations.

2101—Requisitioning Sub-Committee—Reports of the Requisitioning Sub-Committee at their last Meetings held on the 26th and 30th September were submitted. Flat, 101 Montpellier Terrace, 6 Christ Church Villas, 312 High Street—These properties had been de-requisitioned on the conditions approved by the Sub-Committee. Royal Crescent—Permission had been given for part of a house in this road to be used for business purposes subject to the remainder of the house being made available as flats for living accommodation, thereby providing for three families instead of one as at present. RESOLVED, That these reports be approved and adopted.

H. T. BUSH, Chairman.

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TOWN IMPROVEMENT AND SPA COMMITTEE.

11th October, 1946. Present—Councillor Bush (Chairman); Alderman Ward ; Councillors Bayliss, Green, Grimwade, Mann, Sunlit and Thompson, and Mr. A. Palmer.

2102—Health & Holiday Resort Sub-Committee--The Health & Holiday Resort Sub-Committee met on 1st October (report circulated herewith). RESOLVED, That the report be approved and adopted.

2103—Playhouse Sub-Committee—The Playhouse Sub-Committee met on 1st October (report circulated herewith). RESOLVED, That the report, as amended, be approved and adopted.

2104—Entertainments Sub-Committee—The Entertainments Sub-Committee met on 2nd October (report circulated herewith).

With regard to Item 3 (c), the Entertainments Manager reported that from enquiries made it appeared the cost of floor covering for the Town Hall would amount to approximately £300. RESOLVED, (i) That pending the outcome of the negotiations for the acquisition of the Services Club, the purchase of floor covering be deferred as, in the event of its purchase, these premises would be suitable for Produce Shows, Exhibitions and similar events.

(ii) Item 3 (e)—That in the event of St. Marks' Community Association deciding not to accept the offer of 150 chairs at 2s 6d. each, further consideration be given to the matter in the light of the requirements of other Societies and Organisations.

(iii) That, as amended, and subject to the above, the report be approved and adopted.

2105—Winter Garden (Min. 152)—The Town Clerk reported that the War Department had now agreed a total sum for compensation amounting to £1,028 11s. 6d. RESOLVED, That this be accepted.

H. T. BUSH, Chairman.

WATER COMMITTEE.

9th October, 1946. Present—Alderman Ward (Chairman) and Waite ; Councillors Addis, Bush, Midwinter and Strickland.

2106—Borough Engineer's Report—The report of the Borough Engineer for the month of September was read :—

DAILY YIELD OF SPRINGS

Spring	For month ended 30th September, 1946	Average for corresponding period during past 3 years
Hewletts Springs	179,000	91,000
Dowdeswell	1,684,000	682,000

CONTENTS OF RESERVOIRS

Estimable usable quantity about 103,778,000 gallons.

2107—Castle Barn Farm—Termination of Tenancy—The tenant (Mr. T. Roberts) had given notice to terminate his tenancy of Castle Barn Farm on the 29th September, 1947. RESOLVED, That Mr. R. W. Castle, the Council's Agent, be requested to submit proposals for the re-letting of the farm.

2108-77 Promenade (Min. 2038)—The Committee considered the suggestion of the Finance Committee that the office furniture at the Board Room, Dowdeswell Reservoir, be utilised by the Borough Treasurer for his Chief Clerk and staff at 77 Promenade. The Borough Engineer reported that the furniture consisted of one large Board Room table and some chairs, whilst it was understood that the Borough Treasurer required shelves and small tables. RESOLVED, That the Committee regret that, owing to the unsuitability of the furniture and the possibility of the Board Room being used for more frequent meetings in the future, they are unable to accede to tire suggestion.

2109—Staff—(a) Chief Inspector, A. E. Stroud—Mr. A. E. Stroud, Chief Inspector, would complete his extended service on the 20th October. A Deputy was appointed in May last but was temporarily incapacitated at the present time and was likely to be absent from duty for several weeks. Mr. Stroud was agreeable if so desired, for his services to be extended until 31st December, 1946. RESOLVED, That Mr. Stroud's services be extended until such time as the Deputy Inspector resumed duty, and the Finance Committee recommended accordingly. ALSO RESOLVED, That the Committee place on record their sincere appreciation of the conscientious and efficient services rendered by Mr. Stroud during the whole of his service.

(b) Custodian, Hewletts Reservoir—(i) Mr. A. J. Hill, Custodian, Hewletts Reservoir, who was eligible to retire on superannuation on 8th July, 1941 but whose services were extended to 12th October, 1946, intimated his to retire and would terminate his services when the necessary arrangements could be made to move his furniture.

(ii) The Borough Engineer recommended that the Deputy Custodian, Mr. W. H. Dunkin, be appointed Custodian. RESOLVED, That the recommendation be approved.

2110--Dowdeswell Reservoir—Trout (Min. 1955)—The Borough Engineer reported that he had been unable to obtain more than 500 trout from the Surrey Trout Farm and United Fisheries Ltd. RESOLVED, That when the 500 trout ordered have been delivered, an account be sent to Mr. Coxwell Rogers for his appropriate contribution towards the cost in accordance with the Agreement.

2111—Down Hatherley—Transfer of Supplies from Gloucester to Cheltenham Undertaking (Min. 1943)—Arrangements had now been made for water charges in this area to be collected on behalf of this Corporation as from Michaelmas, 1946.

2112—Leakages from Stop Taps—Repeated notices had been sent to Mr. Atkins of Kingscote House, Wards Road, Hatherley, in respect of leakages at 2 Elmdale Cottages, Fairfield Parade ; 43 Naunton Lane ; and 47 Naunton Lane but the defects had not been remedied. RESOLVED, That the notice be served on the owner and tenants under Section 100 of the Cheltenham and Gloucester Joint Water Board, &c. Act, 1936, that the Corporation intend to carry out the work and recover the necessary expenses.

E. L. WARD, Chairman.

ELECTRICITY AND LIGHTING COMMITTEE.

9th October, 1946. Present--Councillor Bettridge (Chairman); Alderman Taylor; Councillors Addis, Bendall, Carter, Grimwade, Midwinter, Readings and Smith.

2113—New Barn Lane Sub-Station—Read letter from the Clerk to Cheltenham Rural District Council that the Council were prepared to sell to this Council a plot of land at Prestbury for the erection of a sub-station at the District Valuer's valuation of £120 plus legal costs and expenses. RESOLVED, That the Council be recommended to acquire the land on these terms and that the Common Seal be affixed to the Conveyance.

2114—Street Lighting—Circular from the Minister of Fuel & Power was submitted referring to the necessity for economy in view of the serious coal situation. As a result of previous appeals, a reduction of more than 50% on the pre-war standard of lighting was secured in many places throughout the country during the 1945/6 winter months and lighting authorities were asked to maintain these reductions for the 1946/7 period. If the necessary economy could be achieved merely by turning off the lights at midnight, this would suffice but where this action did not produce the required reduction of 50%, then other means must be found to attain this object. An assurance was asked for that not less than a full 50% reduction on 1938 consumption would be maintained during the 1946/7 winter lighting period where this had been achieved., or if the reduction had not been made that immediate steps would be taken to secure in it. The Borough Electrical Engineer pointed out that all night lighting was not used in 1938, the consumption in respect of street lighting being only 735,640 units. Reductions had been made during the war and in the 1945/6 winter months the consumption was reduced to 440,070 units, which showed a saving of approximately 38.5%. It was not desirable to make further cuts unless absolutely necessary. RESOLVED, That the Minister of Fuel & Power be asked to approve the present system of lighting in view of the fact that this Council have never had full all night lighting, but that if the saving of 50% is insisted upon the matter be reconsidered by the Committee.

2115—Staff—(a) Mr. G. F. Lockey—The Borough Electrical Engineer submitted a letter from the National Union of General and Municipal Workers asking for an ex-gratia payment to be made to this employee, now aged 68, who now intended to resign. He had commenced employment with the Council in 1898 but was only employed as a temporary until 1940 when he was placed on the permanent staff but was then too old to participate in the Superannuation Scheme. The Town Clerk pointed out that whilst the Council could not pay Mr. Lockey a pension, they were empowered to make an ex-gratia payment of not exceeding two years remuneration and this could either be paid as a lump sum or by way of instalments, RESOLVED, That the Finance Committee be recommended to make an ex-gratia lump sum payment to This employee equal to the two last years' of his wages.

(b) Mains Foreman—This employee had now been allotted temporary accommodation as from 22nd September. The allowance granted to him pending his obtaining accommodation therefore ceased on this date and Mr. Ottley wished to express his thanks to the Committee for the allowance.

2116—Office Equipment—The Borough Electrical Engineer asked that two old typewriters in his Department be re-placed, one immediately and the other in the next Financial year, at a cost of approximately £40 each. He also recommended that a new duplicating machine to replace the present old machine be purchased at an approximate cost of £100. RESOLVED, That the purchase of these machines be approved.

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2117—Demonstrators' Conference--Authorisation was asked for the Senior Demonstrator, Miss Brown, to attend a combined E.A.W.-E.D.A. three day Conference for Senior Demonstrators and Saleswomen in London on October 30th and 31st and November 1st, which was to be opened by the Minister of Town and Country Planning. RESOLVED, That Miss Brown be authorised to attend.

2118—Licence for Music with Film Projector—In order that on suitable occasions music could be played at film shows given by the Department, it was necessary to have a licence from Phonographic Performances Ltd., who were prepared to issue the necessary licence for three guineas per annum. RESOLVED, That a licence be obtained, provided the department were not already covered by the licence held by the Town Hall.

2119—Damaged Lamp Posts—Two lamp posts had been damaged during September and in both cases the vehicles concerned were known. A lamp post had been removed from the dangerous corner of Church Street-High Street and replaced by one new lamp post on the opposite side of High Street and one new lamp bracket in Church Street. Lamp post replacement had been delayed during the month by priority given to repairs to street lighting mains, but had now been recommenced. One replacement lamp had been erected.

2120—Electric Tower Wagon—The Borough Electrical Engineer reported that the two hand propelled truck type tower ladders now used for street lighting maintenance needed replacing. On windy days three men were required to control each of the towers and he considered this was a serious waste of manpower and that much time and labour would be saved by the acquisition of an electrically propelled tower wagon. Two types of wagons had been inspected, the most suitable being the Morrison Heavy 25 ft. hydraulically elevated tower wagon at a cost of £1,504 13s. 6d., which he recommended should be purchased. This would also be suitable for use in erecting new

lamp columns. RESOLVED, That this be approved and that application be made to the Electricity Commissioners for consent to a loan to cover the cost.

2121—Mains Extensions—(a) Swindon Road Change-over—Application for 3-phase supply to Swindon Road Schools had been received from the Gloucestershire County Council. The area was scheduled for change-over and in order to supply the School before the winter it was proposed to proceed immediately with the section of Swindon Road between Marsh Lane and the School. The total cost of this scheme, excluding service to the school, amounted to £1,562 13s. 9d. RESOLVED, That this work be proceeded with and that application be made to the Electricity Commission for consent to a loan of £1,563 in respect of this work.

(b) Peck Lane, Bishop's Cleeve—Application was received for supply for domestic purposes to a house in Peck Lane. The cost of affording a supply amounted to £50. RESOLVED, That this extension be carried out and the cost charged to Unspecified Works Loan Account.

(c) Shurdington Road—The Borough Electrical Engineer reported application for supply to 3 flats in Shurdington Road, which would necessitate extending the distributor for a distance of approximately 50 yards. This extension would serve ultimately to effect a changeover to form an additional low voltage interconnector between Limehurst Sub-Station and Leckhampton Depot Sub-Station. The estimated cost was £104 5s. 8d., and the Borough Electrical Engineer had given instructions for the work to be put in hand owing to the urgent need for a supply. RESOLVED, That this be approved and the cost charged to Unspecified Works Loan Account.

2122—Applications for Supply—The Borough Electrical Engineer reported four applications for supply and the terms on which he had agreed to give a supply. RESOLVED, That this be approved.

2123—Re-organisation of Staff (Min. 1902)—In connection with the re-organisation of staff approved at the last Meeting which had now been referred to the Establishment Committee, the Borough Electrical Engineer omitted to include the provision of car allowances for the proposed Deputy Engineer, Service and Development Engineer and Technical Assistant, in accordance with the scale approved by the Council. RESOLVED, That when the re-organisation of technical staff is approved, the proposed car allowances be also approved.

2124—Interruptions of Supply—The Borough Electrical Engineer reported two interruptions of supply during the month of September.

2125—Annual Report—The Borough Electrical Engineer submitted his annual report on the accounts and trading of the undertaking for the year ending 31st March, 1946. RESOLVED, That consideration be adjourned until the next Meeting and the Town Clerk be asked to report on the provisions of the Cheltenham Electricity Orders and the Electricity Act, 1889, as to the fund to which the deficit of £1,720 should be charged. RESOLVED ALSO, That the Borough Treasurer and Borough Electrical Engineer report further in regard to the paragraph in the report relating to the general financial position of the undertaking.

A. J. BETTRIDGE, Chairman.

MATERNITY AND CHILD WELFARE COMMITTEE.

10th October, 1946. Present—Alderman Leigh James (Chairman); Councillors Bettridge, Carter, Compton, Gardner, Green and Yeend. Mesdames Booy, Hopkins, Mellersh and Wood.

2126—Health Visitors—(a) The following is a summary of the work done by the Health Visitors :—

		Quarter, 30th September, 1946
No. of children on Register	4368
“ Un-notified live births discovered		
(when checked with Registrar’s Birth Returns) ..		8
“ Home Visits paid by Health Visitors :		
(a) 1 year and under	1633
(b) Over 1 year	1767
“ First visits paid by Health Visitors		289
“ Ante-Natal cases visited by Health Visitors :		
(a) New	do. do.	73
(b) Return	do. do.	41
“ Special visits to mothers 188	
“ Chickenpox cases visited by Health Visitors		1
“ Measles	do. do.	2
“ German Measles	do. do.	—
“ Whooping cough	do. do.	6
“ Mumps	do. do.	—
“ Ophthalmia Neontorum cases	do	—
“ Scarlet fever	do. do.	1
“ Attendances of Health Visitors at Centres		53
“ Cases reported to N.S.P.C.C.	1

(b) Children's Act :

	Health Visitors	School Nurses
No. of children on Register at end of quarter	63	12
“ Foster mothers on Register at end of quarter	15	11
Visits paid under Children's Act 40	13

2127—Cheltenham Infant Welfare Association—Quarterly Report. Read, Report for the quarter ended 30th June, 1946. The attendance at the Centres had been as follows :—

	Infants	Toddlers
At Highbury (10 meetings)	417	229
At Bethesda (10 meetings)	407	229
At St. Marks (10 meetings)	433	187
At Baker Street (10 meetings)	385	190
At Whaddon (10 meetings)	393	157

2128—Gynaecological Clinic—The Medical Officer of Health reported that 5 Clinics had been held, and the total number of attendances was 36, including 22 Borough patients.

2129—Midwives' Acts—Medical Attendance—The Medical Officer of Health reported the total amount of doctors' fees claimed for the period from 1st July to 30th September, 1946, was £45 14s. 0d., of which £10 5s. 0d. was chargeable to patients.

The Medical Officer of Health reported on the circumstances of a special case where it was necessary to call a Specialist. RESOLVED, That the Specialist's fee of £3 3s. 0d. be paid,

2130—Children's Act—(a) The Medical Officer of Health submitted list of foster mothers for registration and recommended the maximum number of children allowed should be as follows :—

Name	Address	Maximum number of Children allowed
Mrs. Clarke	31 Duke Street	1
Mrs. Elliott	337 Swindon Road ...	1
Mrs. Foulkes	10 All Saints' Terrace	1) Temporary
Mrs. Thomas	10 All Saints' Terrace	1) only
Mrs. Prosser	47 Orchard Avenue	1
Mrs. Brewster	2 The Croft, Croft Street	1
Mrs. Babbage	115 Whaddon Road	1

RESOLVED, That these recommendations be approved and adopted.

(b) (Min. 480)—The Town Clerk reported the position which had arisen in one case where the foster parents while allowing the Health Visitor to see the child, were not prepared to allow her to inspect the house. The house had been inspected at the time the child was taken, and the foster parents contended that they took the child on the condition that no further inspections would take place. The Town Clerk had pointed out to the foster parents the Council were under a statutory duty to carry out periodical inspections, but they were adamant in their refusal to allow this. RESOLVED, That the Medical Officer of Health be instructed to require the mother to resume custody of her child.

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2131-Dentistry----The Medical Officer of Health submitted report on the work carried out by the School Dentist during the quarter ended September, 1946.

2132— Orthopaedic Scheme--(a) The Medical Officer of Health reported on the work of the Orthopaedic Clinic during the quartet. The number on the register was 234 of which 104 were chargeable to the Education Committee and in respect of which 19 Surgeons' consultations had been held ; 130 children were chargeable to this Committee, in respect of which 64 Surgeons' consultations had been held.

(b) Hospital charges—The Medical Officer of Health submitted account for treatment of 73 out-patients amounting to £3 6s. 2d., including 73 attendances at 6d. In six cases special splints had been supplied. RESOLVED, That this account be paid.

2133—Adoptions—The Medical Officer of Health reported the Committee was represented at the Cheltenham Court in connection with 6 cases, all of which were Borough cases.

2134—Maternity Accommodation for Unmarried Mothers—A request had been received from the Church Army to provide maternity accommodation for three unmarried mothers. The Committee had on previous occasions provided such accommodation, and The Retreat Maternity Home, London, was willing to take them. The fees were 18s. 6d. a week, and the Medical Officer of Health recommended the Committee should pay 10s. a week in each case. RESOLVED, That this recommendation be approved for a period not exceeding four months in each case.

2135—Nursing Home Registration Act—(a) Registrations in respect of The Park, Royal and Penrhyn Nursing Homes had been surrendered.

(b) Application was submitted from Miss L. E. D. Hemus, S.R.N., for re-registration of the Douro Nursing Home, which she was taking over from Miss Rooke Green. RESOLVED, That the application be granted subject to provision of proper and sufficient nursing staff.

(c) Application was submitted from Miss Rooke Green for registration of Pine Lodge, Moorend Park Road, as a Nursing Home. The house was suitable for adaptation as a small Nursing Home and Miss Rooke Green only wished to take six patients. The Town Planning Committee approved the proposal subject to approval by this Committee. RESOLVED, That the application be granted.

2136—School Medical Officer—Salary—The Assistant School Medical Officer (Dr. Walker) had carried out the visiting of each of the Day Nurseries once or twice a week as a regular part of her duties. She received no salary for this, and the Medical Officer of Health recommended she be paid for this part time work. RESOLVED, That the Assistant School Medical Officer be paid £1 1s. 0d. a week with effect from 1st April, 1946, subject to the concurrence of the Education Committee.

2137—Income Scale—The Medical Officer of Health raised the question as to whether the children's allowance of 5s. should be included as part of the income when assessing fees payable. RESOLVED, That consideration be adjourned to the next meeting, and in the meantime the children's allowance be not included in the income.

2138—Home Helps Service—(a) The Medical Officer of Health submitted report of the work done for the quarter ended 30th September. 59 cases were attended and 605 visits made. There were now 10 whole-time and 3 part-time Home Helps. 4 new Home Helps had been engaged during the quarter ; one had resigned as she was leaving the district, as also had a part-time Home Help owing to travelling difficulties. The amount collected during the quarter was £112 9s. 0d., which included extra payments made by six people in appreciation of the service.

(b) Transport [Min. 1639 (b)]—The Home Helps Organiser had now purchased an Auto cycle, the running cost of which she estimated at 2s. 8d. per week. The Medical Officer of Health recommended she be paid a higher allowance than the cycle allowance of £4 per annum she was now receiving, and pointed out the Organiser had to make visits in all parts of the town, and the fact

that she had obtained an Auto cycle enabled her to carry out her duties more quickly and efficiently. The Town Clerk reported he had now obtained the Ministry's approval to the appointment of the Organiser, but they had pointed out her salary must be apportioned between the Council's Home Helps and Domestic Helps Schemes, and that while the Ministry regarded the payment of the cycle allowance as reasonable, approval must be obtained before other arrangements for transport were made if additional expenditure was involved. RESOLVED, That the Home Helps Organiser be paid a travelling allowance of £15 per annum subject to the approval of the Ministry of Health.

(c) The Medical Officer of Health reported the County Tuberculosis Authority had approached him in regard to Home Helps assisting in the nursing of tuberculosis cases owing to the shortage of staff and accommodation at the Sanatorium. He was of the opinion that whilst it was unlikely a Home Help who assisted to nurse a tubercular case would infect other patients she subsequently visited, he was doubtful whether any of the Home Helps would be willing to undertake this work. The Committee felt the Home Helps should not be asked to undertake such nursing, but RESOLVED, That such assistance be offered if any of the Home Helps volunteered to undertake it.

2139—District Nursing Association—RESOLVED, That Councillor Miss Carter be appointed a representative of the Council on the Executive Committee of the District Nursing Association in place of the late Councillor Dr. W. Curling Hayward.

2140—Ministry of Health Circular 168/46—" Increased Salaries for Nurses in Day and Residential Nurseries."—This Circular contained revised recommendations increasing the salaries of certain grades as from 1st January, 1946. This new scale only affected the Matron and Deputy Matron at the Council's Residential Nursery, as the Supervising Matron of the Day Nurseries was paid according to the Rushcliffe Scale for Health Visitors. RESOLVED, That the revised scale be approved and adopted as from 1st January last.

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2141—Ministry of Health Circular 177/46—This Circular contained recommendations for an interim revision of salary scales for nursery staffs who were not State Registered Nurses. As an interim measure to assist in the recruitment and retention of nursery staffs, the Minister was prepared to recognise the increases set out therein for the purpose of the special grant pending a complete review of the scales. Welfare authorities had full discretion to pay such higher rates as they thought appropriate but the special grant would only be payable on the rates specified. Non-S.R.N. staff, including students, would receive an increase of 10% on existing approved scales, while non-resident Nursery Students (Probationers) would receive 30s. a week during their first year's training and 35s. a week during the second year's training. The pocket money payable to resident Nursery Students would be increased from 12s. 6d. to 17s. 6d. per week in larger towns. It was not clear whether the Circular was intended to apply to residential nurseries, and the Town Clerk reported he had communicated with the Ministry of Health on this and other points, but had not yet received a written reply, and he suggested the Nursery Sub-Committee who would be considering the Circular at their next meeting, be given power to give effect to the increases. The Borough Treasurer pointed out that several recommendations were being issued very frequently, and difficulty was being caused by having to await the approval by this Committee of the various recommendations. As invariably the Council always adopted the recommendations of the Nurses' Salaries Committees as recommended by the Ministry of Health, he suggested the Committee should give him authority to

implement variations of scales as and when they were recommended. If there was any point arising on the application of such recommendations he would obtain the instructions of the Committee, and in any case would report to the Committee from time to time on the implementation of the recommendations RESOLVED, (i) That the recommendation of the Borough Treasurer be adopted.

(ii) That the Nurseries Sub-Committee be authorised to revise the salaries of the staff at the Day Nurseries in accordance with Circular 177/46.

2142—Ministry of Health Circular 132/46—Salaries of Midwives—The Town Clerk reported he had enquired of the District Nursing Association whether the recommendations contained in this Circular affected the midwives at the Victoria Home, and if so to what extent, so that if necessary the Council's grant might be increased, but he had received no reply. The Borough Treasurer stated he did not think the recommendations did apply, but the Committee were informed that in point of fact the Association had adopted the revised recommendations. RESOLVED, That the Boroughs Treasurer be authorised to take the matter up with the District Nursing Association and make any appropriate arrangements.

2143—Victoria Home (Min. 1647)—Further consideration was given to the request from the Victoria Home for a substantial increase in the grant made by the Council for midwifery services, The Borough Treasurer reported he had discussed the matter with the Honorary Treasurer of the District Nursing Association and recommended that a small Sub-Committee should be appointed to consider and deal with the matter. RESOLVED, That Alderman Leigh James, Councillors Bettridge and Gardner and Mrs. Mellersh be appointed a Sub-Committee as recommended.

2144—Sunnyside Maternity Home—(a) The Medical Officer of Health reported on the circumstances affecting two special cases. RESOLVED, (i) That one case be adjourned for further investigation and report.

(ii) That in the other case, application be made to the husband for payment of the balance due.

(b) Deposits—The Committee had agreed that when, owing to unforeseen circumstances, bookings were cancelled, the deposits should be returned. The Borough Treasurer recommended that in future it would be advisable in such cases to retain a small proportion of the deposit as a booking fee. RESOLVED, That a booking fee of 5s. be charged in all future cases, such booking fee to be merged with the charges made if the booking is not cancelled.

(c) Unmarried Mothers—In 1943 the question of the admission of maternity cases to the County Infirmary was discussed with the County authorities, and it was then decided not to close the maternity ward at the Institution, and to continue to allow the Council to send unmarried and destitute mothers there, The Council as the maternity authority of the Borough were responsible for payment of the charges for cases admitted to Sunnyside Maternity Home, and were also rated for the proportion of the cost of maintaining the maternity wards at Public Assistance Institutions in the County, and it was therefore unfair they should have to pay for every Borough case and not have the right to send destitute cases, for which the Public Assistance Committee were responsible, to the County Institutions. They had therefore decided to refuse to pay any accounts for patients admitted to Public Assistance Institutions, and in fact no such accounts had been rendered by the County Council since October, 1943. The County Public Assistance Committee had however now passed a

resolution to the effect that only such cases as could not be dealt with at the Sunnyside Maternity Home would be admitted to the Infirmary, as a result of which the County Medical Officer of Health had written the Medical Officer of Health requesting the Council should accept financial liability for five cases which had been booked for the County Infirmary and which would now be transferred to the Sunnyside Maternity Home. The Town Clerk reported he had discussed the matter with the Clerk to the County Council and at the next meeting the County Council's observations would be submitted. RESOLVED, That consideration be adjourned, and that in the meantime the Council accept financial responsibility for such cases but without prejudice to the future position after the observations of the County Council have been received.

2145—Health Visitors—(a) (Min. 1638)—The Town Clerk reported appointment of Miss E. M. Tatlow as Health Visitor to fill the vacancy caused by the resignation of Miss Latham. Miss Tatlow had a car and requested she be granted a car allowance. The Medical Officer of Health was arranging a re-division of the districts visited by the Health Visitors, and Miss Tatlow's district would be fairly extensive. One of the Health Visitors, who visited in outlying districts, already received a car allowance of 4 ½ d. per mile, and the use of a car enabled Health Visitors to get more work done than would otherwise be the case. RESOLVED, That Miss Tatlow's appointment be approved and that she be paid a car allowance of 4 ½ d. a mile.

(b) RESOLVED, That two Health Visitors be granted permission to attend a Conference of Women Public Health Officers at Chester on October 12th.

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(c) A letter was submitted from the Women Public Health Officers' Association requesting consideration be given to the possibility of granting Health Visitors a free Saturday morning once a month or six weeks. It was the custom of many local authorities to do this and the concession had proved of great benefit to the staff concerned. The letter pointed out the work of Health Visitors was extremely strenuous, involving visits in all kinds of weather and the constant expenditure of mental energy. There was also the present difficulty of shopping which was a very real problem for those who had households of their own. The Town Clerk reported that the National Conditions of Service adopted by the Council applied to all Local Government Officers, and it was undesirable they should be departed from in the case of individual officers. If the Women Public Health Officers Association desired to obtain special conditions for Health Visitors, their proper course was to approach the National Council who, if they thought desirable, could consider the matter and make recommendations to Provincial Councils. RESOLVED, That the application of the Association be not acceded to.

2146—Thirlestaine Court Nursery—Alterations and Renovations—The Sub-Committee recommended that now the property had been purchased by the Council, certain alterations and improvements should be carried out to render the house more suitable for a residential nursery. The Borough Surveyor had prepared a report on the work which the Sub-Committee desired carried out, which included the dividing of the front basement room into two sleeping compartments, conversion of the store-rooms and lavatory as isolation quarters, and painting and decoration of the basement and rooms on the first and second floors and certain lavatories and bathrooms. The Surveyor had not yet obtained tenders, but he thought the cost might be between £200 and £300. At the time the estimates were prepared, the property was requisitioned and maintained by the

Ministry of Health so that no provision had been made for this in the current year's estimates, but the Sub-Committee stated it was very desirable the work should be carried out as soon as possible. RESOLVED, That the Finance Committee be asked to approve of the work being carried out this year and that subject to their approval, the Borough Surveyor be instructed to obtain tenders for carrying out the work, and that the Sub-Committee be authorised to accept a tender.

2147—Nurseries Sub-Committee—Read, report of the Sub-Committee at their meetings on the 25th July and 26th September, which included reports of the Thirlestaine Court Sub-Committee.

The shortage of staff at all the Nurseries was still very serious, and the Sub-Committee recommended advertising for Nursery Teachers or Wardens, as they considered this might bring a better response than those for Nursery Nurses had done.

Owing to the shortage of staff it had again been found necessary to close each Nursery for two weeks to enable the staff to take holidays.

The alterations and decorations which had been carried out at each Nursery were a great improvement and much appreciated, as also were the toys which had been purchased from the grant made by the Council for the purpose.

The Housing Committee had agreed to the transfer to the Nurseries of certain items of evacuation equipment purchased by the Council at a cost approved by the Housing Committee.

As required by the Ministry of Health, negotiations had taken place with the Ministry of Works for the purchase of the three Nurseries and the Sub-Committee recommended they be purchased at the price of £300 each. 50% of this sum would be repaid to the Council by the Ministry of Health as grant.

The County Education Committee had agreed to pay a subsistence allowance to those in need who were taking the examination of the National Nursery Examination Board.

In 1944, the approval of the Ministry of Health had been obtained to the salary of the Supervising Matron being based on the Health Visitors' Scale, and they had now been asked to approve the proposal to increase the salary in accordance with the new Health Visitors' scale, but no reply had yet been received.

RESOLVED, (i) That the Report of the Sub-Committee be approved and adopted.

(ii) That the recommendation to purchase the Nurseries at a cost of £300 each be approved.

(iii) That the salary of the Supervising Matron be increased in accordance with the new scale with effect from 1st January, 1946.

2148—Provision of Maternity Accommodation (Min. 1644)—The Committee considered the report of the meeting held on 12th July between representatives of the Gloucestershire County Council, the General Hospital and this Council regarding the proposal to provide maternity accommodation by the erection of huts adjoining the General Hospital. The plans had been prepared and the County Council had requisitioned two houses in College Lawn to provide accommodation for the staff. The Ministry of Health however had since intimated they were not prepared to approve this scheme,

and asked that another scheme be prepared providing for a permanent building. The preparation of plans for such permanent building would inevitably cause delay of several months, and while the temporary buildings would possibly have been in use within six months, it would probably take at least two years before a permanent new Hospital could be built. The main reason for the original scheme was the extreme urgency of the matter, insufficient maternity home accommodation being available, and the Chairman reported that at a meeting of the Joint Consultative Hospital Committee held recently, it was decided a strong protest should be sent to the Ministry condemning their action in disapproving the proposal to erect prefabricated hutments in the grounds of the General Hospital. RESOLVED, That this Committee endorse the Joint Committee's protest, and that the Town Clerk communicate with the Ministry of Health accordingly.

LEIGH JAMES, Chairman.

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PLANNING COMMITTEE.

10th October, 1946. Present—Alderman Ward (Chairman); The Mayor; The Deputy Mayor; Alderman Trye; Bendall and Mann; Major Shakspeare and Mr. W. S. F. Harris.

11th October, 1946. Present—Alderman Ward (Chairman); The Mayor; Alderman Trye; Councillors Bayliss, Bendall and Mann.

2144---Plans---(a) Within the Borough—The plans submitted for approval are set out below together with the recommendations of the Committee thereon in relation to byelaws and the Town and Country Planning (General Interim Development) Order, 1946:—

No. of Plan	Name	Description
5272	A. A. Cannop	Garage, 18 Cleevemount Road
	Recommendation under Byelaws	Approved
	Recommendation under Interim Development Order	Approved
5891	Great Western Railway	Front elevation indicating effect of new soil and vent pipe, Western Lawn, St. George's Road
	Recommendation under Byelaws	Approved
	Recommendation under Interim Development Order	Approved, subject to the pipes being painted the same colour as the house
5905	Stroud Brewery Co.	Alterations and improvements, Crown & Cushion Inn, Bath Road
	Recommendation under Byelaws	Approved subject to the sanitary arrangements being to satisfaction of the Chief Sanitary Inspector
	Recommendation under Interim Development Order	Approved, subject to the new work harmonising with the existing building

3915 Marshall & Knight New shop front, 334a High Street
Recommendation under Byelaws
Approved subject to steel work details being to satisfaction of the Borough Surveyor
Recommendation under Interim Development Order Approved

5919 Marshalls (Charlton Kings) Ltd. Amended layout of sewer and drain connection,
Hatherley Road
Recommendation under Byelaws Approved
Recommendation under Interim Development Order Approved

5935 Mrs. Hornley Alterations and conversion to flats Park Lawn, The Park
Recommendation under Byelaws Approved as in Plan No. 5905
Recommendation under Interim Development Order Approved

5963 H. Rice Additions to form kitchen and extra sanitary accommodation, 3 Bath Parade
Recommendation under Byelaws Approved as in Plan No. 5905
Recommendation under Interim Development Order Approved

5967 Major L. W. Mercer Conversion of house into flats, Shelburne Hall, Lansdown Road
Recommendation under Byelaws Disapproved
Recommendation under Interim Development Order Approved

5968 Cotswold Hotels Ltd. Conversion of offices to sanitary accommodation, Plough Hotel, High
Street
Recommendation under Byelaws Approved as in Plan No. 5905
Recommendation under Interim Development Order Approved

5969 W. Greenslade Garage and store shed, 295 Hatherley Road
Recommendation under Byelaws Exempt
Recommendation under Interim Development Order Deferred

5970 A. Ponting Garage, 292 Gloucester Road
Recommendation under Byelaws Exempt
Recommendation under Interim Development Order Approved

5971 A. G. Billings & Sons Ltd. Conversion of Carlton, Pittville Circus Road, into flats
Recommendation under Byelaws Approved as in Plan No. 5905
Recommendation under Interim Development Order Approved

5972 S. Kelly Garage, 10 London Road
Recommendation under Byelaws Exempt
Recommendation under Interim Development Order Disapproved

5973 Ladies' College Council Garage, Bayshill Court, Parabola Road
Recommendation under Byelaws Exempt
Recommendation under Interim Development Order Approved

5974 Siddall Caravans Ltd. Temporary Office, Factory, Old Bath Road
Recommendation under Byelaws Approved as mentioned in next column
Recommendation under Interim Development Order
Approved for a period of 2 years from date of consent

5975 E. T. Stinchcombe & Son Pair of semi- detached houses, Alstone Lane
Recommendation under Byelaws Disapproved
Recommendation under Interim Development Order Disapproved

5976 Mrs. K. E. Lumb Garden shed, 14 Brooklyn Gardens
Recommendation under Byelaws Exempt
Recommendation under Interim Development Order Approved

5977 A. Clifford Horse shelter, Hatherley Road
Recommendation under Byelaws Approved
Recommendation under Interim Development Order
Approved as a horse shelter only

5978 North Street Motors Ltd. Revised showroom and service pumps layout, North Street
Recommendation under Byelaws
Approved subject to the approval of the Street and Highway Committee and to the first floor being fire proof, also subject as in Plan No. 5915
Recommendation under Interim Development Order Approved

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No. of Plan	Name	Description
5979	Sir Roger Hulton Bart.	Installation of passenger lift, Caynham, Lansdown Road
	Recommendation under Byelaws	Approved as in Plan No. 5915
	Recommendation under Interim Development Order	Approved

5980	H. J. Beale	Detached house, Eldorado Road
	Recommendation under Byelaws	Approved
	Recommendation under Interim Development Order	Approved

5981	Mrs. S. M. Burdett	Garden shed, Birtle, Sydenham Road South
	Recommendation under Byelaws	Disapproved
	Recommendation under Interim Development Order	Disapproved

5982 F. M. Cue Installation of bath and alterations to bedroom
Recommendation under Byelaws Approved as in Plan No. 5905
Recommendation under Interim Development Order Approved

5983 W. A. Barr Provision of dormer window, Overton Hotel, St. George's Road
Recommendation under Byelaws Disapproved
Recommendation under Interim Development Order Disapproved

5984 Cotswold Metal-Crafts Ltd. Alterations and extensions, Clare Street Hall, Clare Street
Recommendation under Byelaws Approved
Recommendation under Interim Development Order Approved

5985 Mr. Fugler-Thomas Temporary position of caravan pending erection of new house,
Brooklyn Road
Recommendation under Byelaws Disapproved
Recommendation under Interim Development Order Disapproved

(b) Outside the Borough--In accordance with Min 1353/44, relating to plans submitted for approval outside the Borough, the Committee have approved or otherwise dealt with the following plans :—

No. of Plan	Name	Description	Recommendation under Interim Development Order.
T.P.2181	N. Taylor	Proposed conservatory, Natmore, Okus Road, Charlton Kings	Approved
T.P.2182	W. E. C. Offer	Proposed house, Birchley Road, Battledown	Deferred
T.P.2183	Col. D. C. Robinson	Proposed cottage, Ham Court Farm, Ham Road, Charlton Kings	Approved
T. P.2184	P. Dent	Proposed bay window, Coden, Okus Road. Charlton Kings	Approved
T.P.2185	G. F. James	Porch over back door, Newholme, Okus Road, Charlton Kings	Approved
T.P.2186	Gloucestershire County Council	Proposed guard room and office, Shurdington Police Station	Approved
T.P.2187	P. E. Gardner	Proposed house, New Barn Lane, Prestbury	Approved
T.P.2188	D. B. S. Weddall	Alterations to form sanitary accommodation, Royal Oak Inn, Gretton Road, Winchcombe	Approved
T. P.2189	W. T. Jayes	Extension to boot repair shop, 30 North Street, Winchcombe	Deferred
T. P.2190	L. P. Mills	Proposed garden shed, 2 Noverton Lane, Prestbury	Approved

T. P.2191	Borough Electrical Engineer	Proposed O.H. Line, Coberley Mill	Approved subject to the siting of the poles being agreed with the Planning Officer
T. P.2192	Borough Electrical Engineer	Proposed E.H.T. Line, Woodmancote	Approved
T.P.2193	Cheltenham R.D.C.	Amended siting of 3 pairs of Airey houses, Shurdington	Approved
T.P.2194	Cheltenham R.D.C.	Amended siting for 3 pairs of Airey houses, Prestbury	Approved
T.P.2195	Cheltenham R.D.C.	Amended proposals for 5 pairs of Airey houses, Winchcombe	Approved

2150—Development Plans—(a) St. George's Place—Messrs. Hoover Ltd. applied for consent to use a building off St. George's Place as a workshop for the servicing and repair of Hoover cleaners. The building was flanked on both sides by dwelling-houses and use of the premises as a workshop would possibly give cause for complaint. RESOLVED, That consent be refused.

(b) 34 Winchcombe Street—Messrs. Bresson Products Ltd. asked that the conditions attached to their Commercial Street premises (Min. 1971) should apply to 34 Winchcombe Street. Temporary consent was given to No. 34 Winchcombe Street for a period of six months only. The Planning Officer had inspected the premises and was satisfied that they might be adapted for the purpose now required, but it had not been possible to obtain the views of H.M. Inspector of Factories on the proposal. RESOLVED, That subject to the Factory Inspector being satisfied consent be granted for a period of three years from the 31st December next, subject to no nuisance being caused by reason of smoke, dust, noise, fumes or smell, as in the case of Commercial Street premises.

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(c) Swindon Lane, Prestbury— Messrs. Rainger & Rogers applied on behalf of Mr. T. E. Hanks for permission to erect a pair of agricultural cottages on the north side of Swindon Lane, adjoining The Paddocks. The Ministry of Agriculture raised no objection to the proposal and the cottages were required for Mr. Hanks' employees on the limiting Butts Farm. RESOLVED, That the application be approved in principle but that formal consent be deferred pending the submission and approval of detailed plans.

(d) Southam Road, Prestbury—The Surveyor to the Cheltenham Rural District Council applied on behalf of his Council to use a plot of land of Southam Road as a depot for vehicles and to erect buildings for stores and workshops. The site was an old sandpit some distance from the main road and was partially screened by trees. If further trees were planted to hide the buildings the proposal would not injure the amenities of the district. RESOLVED, That the application be approved in principle but that formal consent be deferred pending the submission and approval of detailed plans.

2151—Rosehill Street (Min. 1963, Plan No. 5941)—This plan for new sanitary accommodation in Rosehill Street was deferred at the last meeting for further information. Some confusion had arisen owing to the application for sanitary accommodation being made by A. C. Finken & Co., whereas

consent to the use of the premises had been given to the Dunedin Chemical Co., and it had appeared that there was a change of user. The latter company was controlled by the former and there was no change of user. RESOLVED, That the plan be approved.

2152—Oakfield, The Park—A letter was received from Messrs. S. C. Morris and Son, Ltd., stating that the cornice on these premises was in a very bad condition and enquiring whether it should be reinstated or alternatively re-moved and the wall face made flush. The Planning Officer had inspected these premises and considered the removal of the cornice would detrimentally affect the external appearance of the building. RESOLVED, That Messrs. Morris & Son be requested to reinstate the cornice.

2153—Bungalow, White's Barn, Mill Lane, Prestbury (Min. 882)—The Minister of Town and Country Planning has dismissed the appeal of Mr. W. Round against the Council's refusal to permit the erection of the above building.

2154—War Damage Properties—High Street (Min. 1675/45)—The Town Clerk reminded the Committee of the great amount of work involved in preparing the re-development and reconstruction scheme for this area. In addition to the plans, it was necessary to have considerable detailed financial statement and other information. Owing to staff and accommodation difficulties, little progress had yet been made in the matter, and until plans and estimates were prepared, an application for an Order under the Town and Country Planning Act, 1944, declaring the land to be subject to compulsory purchase, could not be made. RESOLVED, That the Town Clerk, Borough Treasurer, Borough Surveyor and Planning Officer be instructed to proceed as quickly as possible with the preparation of the scheme so that application for the order may be made as soon as possible.

2155—Salem Baptist Church—Repairs were being carried out at the church's property, 2-Crescent Place, which necessitated the removal of a dangerous cornice. It was not desired to reinstate the cornice, as the extra cost (some £60 or £70) would be a strain on the funds of the church. RESOLVED, That having regard to the fact that the cornice was not of outstanding merit, and that the building was not particularly regency in character, the application be agreed to in this instance.

2156-7 and 9 Evesham Road—Complaint had been received from the owner of 7 and 9 Evesham Road that a motor business was being carried on at the rear of these premises. The Planning Officer reported that on inspection it had been found that a garage for the repair of motor vehicles was established about two years ago by Mr. F. L. Elston, of 2 Pittville Mews. No application had been made for this use, and as the site was in an area proposed to be scheduled for residential purposes it contravened the planning proposals. RESOLVED, That the Town Clerk be authorised to take the necessary steps to terminate the use.

2157—Housing, Bishop's Cleeve [Min. 1963 (b)]—The Planning Officer reported that discussions had now taken place between the Regional Planning Officer and Housing Officers, the Ministry of War Agricultural Committee, the Rural District Council and Messrs. S. Smith & Sons in regard to the suggestion that the proposed housing site for Messrs. S. Smith & Sons (England) Ltd., should be sited nearer to the village of Bishop's Cleeve so that the village and the housing site would form one

complete unit. It was hoped that the final proposals would be available for submission to the Committee at their next meeting.

2158—Greet Road, Winchcombe—Alterations to Garage—Letter was submitted from Mr. J. E. L. Smith-Wood, on behalf of the owner of a garage situated in Greet Road, Winchcombe, requesting the Committee to re-consider their decision refusing consent to a small extension in front of the existing building so that it could be used as a garage. The proposal was disapproved on the grounds that the extension was in front of the building line, and that as the major portion of the building was already in advance of the building line the proposal would involve the Highway Authority in considerable additional expense if and when the building was required to be removed for road improvement purposes. The owner was, however, prepared to waive any claim for compensation for the increased value of the property if the plans were approved. RESOLVED, That consent be given to the change of user from stables to garage, and the proposed extension, for a period of two years from the date of consent.

2159-26 Dagmar Road—The Borough Surveyor reported that from an inspection it appeared that a general settlement had occurred in the walls of 26 Dagmar Road and they were in a condition likely to become dangerous. RESOLVED, That the Town Clerk be authorised to take such action as he considers necessary in the matter.

2160—Bungalow, Beech Croft, School Road, Charlton Kings (Min. 1968)—The Planning Officer reported that he had interviewed Mr. Purnell in connection with his appeal against the Council's decision refusing consent to the proposed alterations and extensions to the above property, with a view to reaching an agreement. Mr. Purnell had agreed to the suggestions made for the improvement of the appearance of the building, which would obviate the unsatisfactory elevation, one of the grounds on which the original plan was disapproved. The density exceeded that proposed in the scheme but the Committee had powers to permit a reasonable increase on certain grounds. RESOLVED, That having regard to the present housing shortage consent be given to the proposed alteration and extension of this bungalow in accordance with the plan now submitted.

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2161---4 Suffolk Street-The borough Surveyor reported that a wall which formed part of a garage building at the above premises was dangerous to the occupiers of the adjoining property. A letter had been sent to the owner calling attention to the condition of the wall but no action had been taken, RESOLVED, That the Town Clerk be authorised to take action under Section 58 of the Public Health Act, 1936, to render the wall safe.

2162—Berriville, Arle Drive -Lattice Steel Wireless Mast—The Borough Surveyor reported that a lattice steel wireless mast was in the course of erection at these premises. At the time of the last inspection the height of the mast was approximately 30 feet from the ground and it appeared that it was intended to carry this considerably higher. He recommended that the owner be required to satisfy the Committee as to the stability of this mast. RESOLVED, That the matter be referred to the Town Clerk to take such action as he deemed advisable.

2163—Erection of Sheds—The Borough Surveyor reported that although warnings have been given, sheds have been erected at the following premises—Trescoe, Arle Drive ; St. Jean, Arle Drive ; 157,

159, 161, 163 and 165 Arle Road. RESOLVED, That notices be served upon the owners of the buildings requiring them to show cause why the buildings should not be pulled down or removed as being in contravention of the building byelaws.

2164-Approval of Plans—The Committee had given consideration to the suggestion that in order to avoid delays, powers should be delegated to them to approve or disapprove plans submitted in respect of proposals within the Borough similarly to the powers in respect of the outside area (Min. 1353/44). RESOLVED, That the Council be recommended to delegate to this Committee the power to approve or disapprove plans within the Borough on the understanding that applications or plans affecting policy or matters of major importance would be referred with appropriate recommendations to the Council as at present, and that such matters as were dealt with by the Committee under such delegated powers should be reported to the Council at their next meeting. ALSO RESOLVED, That in future, persons submitting plans to the Committee for approval be requested to submit such plans at least 7 days previous to the meetings of the Committee.

2165—Industrial Development—In view of circumstances which have become recently apparent, and with particular reference to the case of a recent appeal, it was suggested that a meeting should take place between representatives of the Planning Committee and those of the Chamber of Commerce Sub-Committee dealing with industrial development in the Borough. RESOLVED, That a Sub-Committee consisting of the Chairman, Vice-Chairman, the Mayor and Councillor Mann be appointed to meet a similar number of representatives of the Chamber of Commerce Sub-Committee.

E. L. WARD, Chairman.

PARKS AND RECREATION GROUNDS COMMITTEE.

12th October, 1946. Present-Councillor Green (Chairman); Councillors Addis, Bendall and Smith.

2166—Pittville Pump Room—In accordance with Minute 2064, the Committee viewed the Pittville Pump Room and certain erections carried out by the War Department.

Pittville Pump Room—Room No. 8—Timber platform and table and 24" x 18" x 10" sink with cold water tap.

Half-Landing—One W.C. in Plasterboard cubicle.

Room No. 17-18' of three tier slatted shelving.

RESOLVED, That the Council be recommended to purchase the above, the wall to be made good by the War Department after the removal of the shelves in Room 17.

Rooms Nos. 1 & 3—Plasterboard partitions 22' x 16', and two 36" x 20" x 10" sinks with cold water tap.

RESOLVED, That the Council be recommended not to purchase these, but that the War Department be required to remove them.

Outside Erections—Two Nissen Huts, one at East Entrance and one in Gardener's Enclosure.

RESOLVED, That the Council be recommended to purchase these for use by the Parks Superintendent.

East and West Side Portico—Brick-built lean-to huts.

The Borough Surveyor suggested that these should be removed by direct day-labour in order to safeguard the Pump Room, the War Department to meet the cost of carrying this out, and that the material be then purchased. RESOLVED, That this recommendation be approved.

Brick Building at East Gate-25' x 33', with walls 2 ½ brick thick. RESOLVED, That the Council be not recommended to purchase this, but that the War Department be required to remove it.

W. J. GREEN, Chairman.

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HOUSING COMMITTEE.

16th October, 1946. Present—Councillor Bush (Chairman); The Mayor; Councillors Addis, Bayliss, Compton, Rev. de Courcy-Ireland, Grimwade and Yeend.

2167—Essential Work Building and Civil Engineering Orders, 1942/44—The Town Clerk submitted Circular 182/46 from the Ministry of Health cancelling arrangements for automatic Scheduling of advance preparation of housing sites and erection of temporary houses under this order. In view of the relaxation of labour controls and the increased numbers employed within the industry, the Order would only be applied in future to new contracts on which it would either be necessary to issue directions, or to seek application of the Uniformity Agreement because of the necessity of bringing labour from a distance and where, without it, subsistence allowances could not be paid. The Order would not be applied in future unless the Regional representatives of the Ministry of Works and Ministry of Labour were agreed that it was necessary.

2168—Erection of Houses by Small Builders—The Committee considered the suggestion that a Conference should be called of small builders with a view to enlisting their support in erecting houses for the Council to set plans and specifications and at fixed prices based on the tender for 72 houses recently accepted by the Council. The Borough Surveyor pointed out that until the proposal to erect Wimpey " No Fines " houses on Lynworth Farm Estate had been considered and finally decided upon, it was not possible to foresee what sites would be available for the erection of houses in this way and he recommended that consideration be deferred until a definite decision had been reached with regard to the erection of non-traditional houses. RESOLVED, That the Borough Surveyor's recommendation be approved and adopted.

2169—National Building Programme—Third Zonal Conference—The Town Clerk reported on the Third Zonal Conference held at Cheltenham on the 11th October. The Chairman, Town Clerk and Borough Surveyor attended as representatives of the Council. The object of the Conference was to fix the amount of building as between housing and other work up to the end of March, 1947.

Since the last Conference, when it was decided to allocate 60% of the available labour to housing and 40% on other work, the labour force on housing work had increased more quickly than had been anticipated so that more than 60% of the labour previously estimated had actually been employed.

The main difficulty was in getting a balanced labour force, since on certain contracts trouble was experienced owing to the shortage of certain tradesmen which held up work of other kinds. On the permanent housing side, the authorities in the Zone were committed to 724 houses still in course of construction, which seemed to be more than enough for the number of men available.

In the circumstances, the Minister of Health had decided that for the present no further approvals to go to tender would be given because the building industry was now fully committed, and instructions to this effect had been sent to Principle Housing Officers. To this rule, there would be two general exceptions :—

(a) Houses to be erected by small builders.

(b) Non-traditional houses, which would require a much smaller percentage of bricklayers.

There would have to be some form of rationing to each local authority, the size of the " ration " to depend on the local building industry, and this would only be exceeded by the use of non-traditional houses. There was a large amount of " other work " connected with housing especially in regard to education, public health, public services, etc., but to allocate sufficient men to this would result in a loss to the housing programme. Approval to go to tender would not be held up if the authority making the application could satisfy the Ministry that they had sufficient labour and material to carry out the proposed scheme.

The materials position was still very serious and although the production of materials was large enough to cover existing schemes, it was not enough to cover proposed schemes. Super-priority could only be obtained in respect of houses which could be finished by the end of the year.

After consideration, it was decided to maintain the allocation of 60% on housing and 40% on other works as at present.

The Principal Housing Officer of the Ministry of Health then turned to the question of licensing for maintenance work and repairs. The housing programme of the Government was based on the assumption that not more than 10% of the total labour force of the country would be engaged on such maintenance work and it had now been decided that this would have to be strictly adhered to, in spite of the fact that it was recognised that much maintenance work was necessary in view of the lack of attention which had been given to it during the war years. In this Zone approximately 490 men were engaged on maintenance work out of an available labour force of between 2,400 and 2,500. As regards the Borough, the value of licences for maintenance work issued in Cheltenham averaged £2,170 per week and this would have to be cut down to £1,100, which was considered generous on a 10% basis since it did not take into account work under £10. The only grounds on which licences for this work must be issued were the five categories set out in Circular 171/46 from the Ministry of Health.

The question of unemployment was referred to but it was pointed out that the Ministry were now encouraging local authorities to employ small builders to erect houses for them so that it was no longer necessary to issue licences for maintenance work to keep them in business. It was not considered that there would be any great difficulty in absorbing on housing work such men as were thrown out of employment as a result of this restriction.

The Town Clerk referred to work required to be done under a statutory notice and it was promised that this matter would be taken up and representations made. It was pointed out that this restriction on licensing would not apply where another family unit of accommodation would be provided.

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2170—Site—Corner Waterloo Street and Swindon Road—The Clerk submitted letter from Mr. H. Boreham, acting on behalf of the owner of the above, asking if the site could be sold for erection of houses or alternatively, if the Council would be, willing to purchase. The Borough Engineer and Chief Sanitary recommended that the Council should acquire the site as the land would be required for redevelopment. RESOLVED, That the Council be recommended to acquire the site at a price to be agreed by the District. Valuer.

2171—Margrett Road Houses—The Borough Surveyor reported that the four houses in course of erection in this road were nearing completion and he hoped to hand them over in about four weeks time. The Apprentice Master had suggested that a stone plaque might be fixed in the brickwork in the centre of the block, recording the fact that the houses were built with apprentice labour.

He had also met the Secretaries of the Apprenticeship Committee with regard to future schemes. 34 apprentices were employed on the houses now under construction, 17 having been apprenticed to local builders since the inauguration of the scheme. None had been indentured in the last three months, owing to building restrictions and the 34 at present on the scheme would be out of work and very probably lost to the building industry when the present scheme was finished, unless other arrangements could be made. The Borough Surveyor pointed out that the only way they could be kept together would be through the Council's help through an extension of the building programme. He estimated that by the time the houses were completed they would have cost about £6,552 as against the figure of £3,992 approved by the Ministry of Works. The class of work, however, was very good and there were several extenuating circumstances which accounted for the high cost, such as the fact that a lot of clearing of bomb damage had to be carried out, rubble had to be transported to the tip, the brickwork was carried out during the winter months, there was lack of materials, the standard of interior fittings and finish is much higher than could be attained at prices now approved by the Ministry and lately there had been more apprentices than the project warranted.

In order to employ the boys when the present scheme was completed, it had now been proposed that at least four pairs of houses should be included in one scheme to facilitate continuity and processing of the various building operations. Further proposals would, of course, be subject to the approval of the Ministry but it was felt that some of the labour could be used on the provision of flats for aged people.

RESOLVED, That the Committee approve of the proposal to erect a small stone plaque as shown on the drawing submitted by the Borough Surveyor. RESOLVED ALSO, That the Borough Surveyor submit proposals for a further scheme to be carried out by apprentice labour, subject to the approval of the Ministry of Works.

2172-22 Kipling Road—The Borough Surveyor reported that according to information received from the Architect acting for the owner of 24 Kipling Road, the War Damage Commission had agreed to its demolition to ground floor level and he was therefore preparing plans and specification for the demolition and re-building of No. 22 for the purpose of obtaining tenders. The house would be re-built to its former plan using as much of the existing material as possible but the Borough Surveyor recommended the installation of a hot water system on lines similar to that approved in the houses on Lynworth Estate, the provision of a dresser in the kitchen and a wood block floor in the Dining Room instead of the granolithic concrete finish previously provided. These improvements would cost approximately £45 and would not be borne by the War Damage Commission. The cost of any improvements made to the electric power installation to allow for the inclusion of the Electricity Committee's five point scheme would also have to be met by the Council. RESOLVED, That this be approved and that the improvements recommended by the Borough Surveyor be incorporated in the house when re-built.

2173--Brooklyn Road Houses—It was reported that the concrete foundations for the houses to be erected on this site had been completed but the Contractor was unable to obtain bricklayers. The principals of the firm would be able to bring the brickwork up to the ground floors by which time it was hoped to obtain the necessary labour to proceed.

2174—Temporary Houses—Priors Farm—The Borough Surveyor submitted account for £563 from Cheltenham & District Gas Co. in connection with the gas installations at these houses. This sum would be recovered from the Ministry of Works in accordance with the terms of the Agreement, RESOLVED, That the Borough Surveyor be authorised to issue a certificate for this amount.

2175—Proposed Factory, Montal Watch Fittings—The Town Clerk reported receipt of consent from the Ministry of Health to the lease of the land in Priors Road to Montal Watch Fittings Ltd., for the erection of their new factory and houses for employees.

2176—Housing Department Staff—(a) The Housing Manager reported that Miss Bridges had been appointed to fill the vacancy in her Department, in the Clerical Grade.

(b) Telephonist—The Housing Manager reported that the present telephonist had resigned and there would be a vacancy on the establishment for this position. RESOLVED, That the Housing Manager be authorised to fill the vacancy. RESOLVED ALSO, That the Housing Manager be instructed to report to the next Meeting of the Estate Management Sub-Committee on the advisability of giving notice to terminate one of the three telephone lines now in use to Glensanda.

2177—Estate Management Sub-Committee—The report of the Estate Management Sub-Committee of their Meeting held on the 4th October was submitted. The following matters (inter alia) were dealt with:—

(1) 14 applicants were interviewed and 14 applications considered. 13 temporary bungalows were allocated.

(2) The Sub-Committee reported on the progress being made in the carrying out of works to requisitioned properties :—

27 Cambray—Two flats completed, remaining one nearly complete.

3 Keynsham Bank—One flat complete.

3 Crescent Terrace—Awaiting approval of Ministry.

36 Lansdown Crescent—Specification in course of preparation to convert into four flats.

35 All Saints Terrace—Awaiting approval of Ministry.

(3) W.B.A. Priorities were granted in respect of four applications. RESOLVED, That these Reports be approved and adopted.

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2178—Government Surplus Stores (Min. 747)—The Town Clerk reminded the Committee that certain equipment had been offered to the Council by the Ministry. Some of it was new and some partly used and a list of prices had been sent, for new and partly used articles, at which it was proposed the Council should purchase this equipment from the Ministry. Subsequently a Sub-Committee had inspected and it was found that similar articles had been acquired by local shops from other Government sales and were offered for sale at lower prices than those asked by the Ministry. The Town Clerk had, therefore, made an offer of £850 to the Ministry for the whole of the equipment and he now submitted a letter from them accepting this offer. RESOLVED, That this be approved. RESOLVED ALSO, That this equipment be sold to persons authorised in accordance with Minute 747 at the prices fixed by the Sub-Committee.

2179—Shop Sites—Lynworth Estate—The Borough Surveyor submitted application from Mr. A. Travell, general pro-vision merchant of Bournemouth, for one of the shops to be built at Lynworth. In connection with this and other applications, it was suggested that consideration should be given to the leasing of the corner site at Priors Farm to an approved applicant, to erect a shop of a temporary nature to plans to be approved by the Committee, such erection to be removed when the shops at Lynworth are built. RESOLVED, That the Town Clerk be asked to report further on this matter to the next Meeting of the Committee and that the Borough Surveyor be asked to bring forward plans and suggestions.

2180—Lynworth Farm, Site for Anglican Church—The Town Clerk submitted letter from the Vicar of Prestbury, asking for information with regard to an option which he understood had been given to purchase a site on this Estate for the erection of an Anglican Church. It was pointed out that no option had actually been given but a site had been earmarked for this purpose on the original layout. If this site were eventually used, it was hoped that the site of the present temporary church at Whaddon would be made available for other purposes. The Committee also expressed the hope that Lynworth Estate and Whaddon Estate should be regarded as one entity from the point of view of Ecclesiastical administration. RESOLVED, That the views of the Committee be conveyed to the Bishop of the Diocese.

H. T. BUSH, Chairman.

SELECTION COMMITTEE.

11th October, 1946. Present—The Mayor ; Aldermen Leigh James, Taylor, Waite and Ward ; Councillors Addis, Bendall, Bettridge, Compton, Green, Grimwade and Smith.

2181—Appointment of Mayor 1946-47—The Committee report that they have extended an invitation to Mr. Councillor H. T. Bush to accept the Mayoralty for the Municipal Year 1946-47, and they have pleasure in stating that he is willing to undertake this.

2182—Membership of Committees—The Committee have agreed that a meeting should be arranged at which the constitution of Committees for the ensuing year should be discussed and have suggested Wednesday, 6th November at 11 a.m.

CLARA F. WINTERBOTHAM, Chairman.

STREET AND HIGHWAY COMMITTEE.

14th October, 1946. Present—Alderman Trye (Chairman), the Mayor, Alderman Ward ; Councillors Bettridge, Biggs, Green, Midwinter and Readings.

2183—Rodney Road Car Park—(a) Boundary Hedge and Fence—The Entertainments Sub-Committee had expressed concern at the untidy appearance of the boundary hedge and low fencing surrounding the car park. The Borough Surveyor stated that frequent damage was caused both to the hedge and fencing and he attributed this, in the main, to motorists climbing over the fence to obtain access to the roadway. With the unlocking of the gate at the junction of Rodney Road and Oriel Road, this practice should be obviated and he had given instructions for the gate to be opened forthwith. RESOLVED, That the necessary reinstatement be carried out to the hedge and fencing.

(b) Direction Signs—The Police Superintendent had recommended the erection of additional direction signs in order that motorists might be made aware of the existence of the car park thus avoiding parking in public thoroughfares. The Borough Surveyor recommended that 12 signs be erected in various positions. RESOLVED, That this be approved.

2184—Parking Facilities—The Police Superintendent had called the attention of the Market & Public Control Sub-Committee to the serious congestion in the centre of the town, which was increasing and, in his opinion, would continue to do so, particularly in the absence of adequate parking accommodation. The Superintendent had been informed of the steps which this Committee were taking to find a solution of the problem and he mentioned certain property in High Street which he believed might be acquired and which would provide accommodation for approximately 400 cars with ingress from High Street and egress to Swindon Road, or vice-versa. Enquiries were therefore being made in this regard. RESOLVED, That the Town Clerk pursue his enquiries upon the lines indicated.

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2185—Showrooms and Service Pumps, North Street—The North Street Motors Ltd were considering improved showroom accommodation including petrol service pumps. Plans had been approved by the Planning Committee subject to the views of this Committee being obtained. The Borough Surveyor drew attention to the existence of an adjacent but stop and the Committee felt it was essential that no obstruction should be caused to traffic due to stationary vehicles outside the Company's premises. RESOLVED, That no objection be raised to the proposals subject to no swing arms extending over the footpath, and to all cars being supplied with petrol whilst standing on the Company's premises.

2186—Post Office Telegraphs—Overhead Line, Orchard Way, Tanners Road—The Post Office applied for consent to the erection of this line, RESOLVED, That consent be given subject to no interference with electricity cables and to reinstatement work being carried out to the satisfaction of the Borough Surveyor.

2187—School Warning Sign, Naunton Park Infants' School—The Education Officer asked if a school warning sign might be erected in Naunton Lane and also for permission to place a barrier outside the entrance to the infants department. RESOLVED, That the application be granted, the barrier to be of a vertical and not horizontal bar type (Min. 2003 (a)).

2188—Rose and Crown Passage—Overhead Telephone Line—Messrs. E. L. Ward Ltd. asked permission to erect a telephone line across this passage to connect their premises in High Street to Edmonstone House, North Place, the line to be placed at a height exceeding 16 feet 6 ins. and the Company to indemnify the Council against any claims arising therefrom, RESOLVED, That the application be granted upon these conditions subject to the line being removed at any time upon one month's notice in writing.

2189—Pedestrians Association—Protest against "Safe Driving Competitions"—This Association had circulated a protest in regard to the conditions and general character of the "Safe Driving Competition " conducted by the Royal Society for the Prevention of Accidents as, in their opinion, the competition was open to criticism. The Chairman stated that at a recent meeting of the Royal Society it was reported that steps were being taken to tighten up the competition and to revise the conditions relating thereto. RESOLVED, That a report from the Royal Society be awaited.

2190—Reinstatement of Trenches in Highways—The Borough Surveyor, at the last meeting, had drawn attention to the present method of dealing with road openings and reinstatement. The existing procedure permitted a highway to be opened for the installation of public services, subject to applicants signing an undertaking to pay for reinstatement (at the rate of £1 for waterworks openings and £1 5s. 0d. for drainage openings), the applicant accepting responsibility for making such opening. The Borough Surveyor had previously called attention to the fact that the cost of reinstatement frequently exceeded the amount deposited. It was, of course, more satisfactory for his Department to undertake all road openings but unfortunately this was not practicable at present and he had, therefore recommended that a schedule of charges be formulated, the cost, on final measurement, being charged to the person by whom the opening is made. The Committee had approved the recommendations of the Borough Surveyor, in principle, subject to the submission of a schedule of unit charges. The Borough Surveyor now submitted such schedule and the Town Clerk was preparing an amended form to be signed on application. RESOLVED, That the Schedule be approved and adopted, the Town Clerk to prepare form of undertaking and conditions, in conjunction with the Council's Insurers, which Contractors, Undertakings, or other persons requiring trench opening shall be required to enter into before such openings are commenced.

2191—Lansdown Road—Surface Water Drain—The Borough Surveyor had invited tenders for the construction of approximately 660 lineal yards of 9 inch to 18 inch diameter surface water drain together with man-holes, junctions, gullies and other incidental works. RESOLVED, That the Chairman and Vice-Chairman be authorised to open the tenders and accept a suitable quotation.

2192-4 Queens Street—This property had been purchased in connection with the Tewkesbury Road widening scheme. Mr. H. Boreham, agent for the owner of No. 3, called attention to its dilapidated condition which had resulted in dampness to his client's property. He, therefore, asked the Council to remedy the defects including the repair of the side wall of No. 3 and also to exterminate rats from the drains. The Borough Surveyor stated that tenders had been invited for the demolition of No. 4 but in view of the high cost he was carrying out the work by direct labour and this would include the shoring of the walls of No. 3. The Chief Sanitary Inspector was also dealing with rats, The Town Clerk advised as to the Council's liability in respect of the adjoining premises. RESOLVED, That liability for dampness to the side wall of No. 3 be disclaimed. ALSO RESOLVED, That the Town Clerk endeavour to negotiate for the purchase of the property.

2193—Works Completed—The Borough Surveyor reported upon work completed during the month. Considerable road works had been undertaken, including reinstatement following demolition of air-raid shelters, and good progress had been made in making up Alstone Lane. Other work included the laying of three new 6 inch sewers from Selkirk Gardens to the Borough boundary and the repair and repainting of direction signs and posts, bridge classification signs, street name plates, etc.

2194—Refuse Collection—The weight of refuse to the controlled tip amounted to approximately 1,132 tons during September.

2195—Annual Tenders—Concrete Paving Slabs—The tender of Messrs. Tarmac Ltd, of 5s 10d. per square yard had been accepted for supplies of paving slabs during the current year. Owing to plant breakdown the Company were experiencing difficulty in meeting the Council's requirements and the Borough Surveyor recommended that, to avoid delay in carrying out necessary repairs, he be authorised to obtain additional supplies from the Alexandra Stone Co, Ltd. at 6s 9d. per square yard and failing this source from the Stanton Ironworks Co. Ltd. at 6s 6d. per square yard. RESOLVED, That the Borough Surveyor be authorised accordingly.

2196—Highways Department—Overalls—(Min. 2012)—Following discussions with representatives of the National Union of General and Municipal Workers upon the restoration of the pre-war issue of overalls at 6 monthly intervals, the Borough Surveyor had been in communication with the Board of Trade and had now received authority to this end. The issue would, of course, be dependent upon supplies from manufacturers.

2197—Borough Surveyor's Department—Chief Clerk—(Min. 1310 (a))—The Chairman and Vice-Chairman had interviewed five applicants for this appointment, to fill the vacancy caused by the retirement of Mr. F. A. Jenkins on 31st December next. They had accordingly appointed Mr. R. H. A. Clerehugh, D.P. A. (Oxon.), Chief Clerk in the Borough Engineer's Department, Stockton-on-Tees, at a salary and upon the terms and conditions relevant to this appointment, Grade A.P.T.(V) (£460-£510 per annum) plus cost-of-living bonus.

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2198---Road Safety Committee—Appointment of Full-time Organiser—The Road Safety Committee recommended the appointment of a full-time Organiser, and having regard to the programme of road safety activities which the Committee had in mind, the Ministry of Transport considered that such an appointment was justified subject to the Ministry being satisfied as to the qualifications of

the person selected, and also the conditions of appointment. It would, of course, be necessary for the Council's estimate of expenditure for the current year to be adjusted accordingly. The Road Safety Committee favoured the appointment of ex-Squadron-Leader H. F. Scott, who was now carrying out the duties upon a part-time basis, and suggested that the Establishment Committee consider making a temporary full-time appointment upon a grade approximating to £275-£300 per annum, such figure to include any temporary salary adjustment applicable to temporary staff, but cost-of-living bonus to be additional. RESOLVED, That the recommendation be approved, in principle, and that the Establishment Committee be asked to concur therein and to suggest a suitable grade and terms of appointment accordingly.

2199—King George V Playing Field—(Min. 1832 Parks Committee). The Council had received £300 of the £500 grant made by the King George's Fields Foundation in respect of the lay-out of this Playing Field. The Gloucestershire Playing Fields Association were recommending the Foundation to pay the balance of £200 to the Council forthwith, and the Association were also making an additional grant of £100. The Parks Committee, therefore, wished to proceed with work of cultivation and lay-out. The Borough Treasurer had, however, drawn attention to expenditure amounting to £1,921 for lay-out, levelling, seeding etc. incurred during the past few years and charged to Parks Committee's capital account. The nett expenditure for which no provision had been made amounted to £1,021 5s. 4d. The Parks Committee felt that a misunderstanding had arisen and that sums attributable to tipping operations had been charged to lay-out, and they asked for an adjustment, as at present there was no money in hand to meet the current expenditure. The Borough Surveyor reported upon the work carried out by his Department during the period the site was used as a tip. RESOLVED, That, in the circumstances, £1,250 of the expenditure of £1,921 be borne by this Committee.

J. H. TRYE, Chairman

GENERAL PURPOSES AND WATCH COMMITTEE.

15th October, 1946, Present—The Mayor (Chairman); Aldermen Trye, Waite and Ward; Councillors Addis, Bettridge, Biggs, Bush, Green, Grimwade, Rev. de Courcy Ireland and Thompson.

2200—Market and Public Control Sub-Committee--The Market and Public Control Sub-Committee met on 2nd October, 1946 (report circulated). RESOLVED, That the report be approved and adopted.

2201—Shops—Closing Hours Winter Months—A letter was submitted from the Home Office, dated 25th September, 1946, pointing out that Defence Regulation 60AB would remain in force until 31st December, 1947, unless previously revoked, and accordingly the winter closing hours of shops would come into operation on 3rd November, 1946. The Regulation provided that shops should close not later than 7.30 p.m. on a late day and 6 p.m. on other days. Local Authorities could substitute earlier, or later, closing hours provided such substitution did not exceed 8 p.m. on a late day and on one other day, and 7 p.m. on one or more of the remaining days. RESOLVED, That the Council take no action to vary the hours prescribed under the Regulation and that the local organisations be informed accordingly.

2202—Annual Council Meeting.--RESOLVED, That the Council be recommended that, in pursuance of Section 75 of the Local Government Act, 1933, the time of commencement of the Annual Council Meeting to be held on the 9th November, 1946, be fixed for 3 p.m. instead of 12 noon.

2203—Food Control Committees (Constitution) Order, 1943—The Ministry of Food have requested that a list of nominations for appointment to the Cheltenham Borough Food Control Committee for the year 1947 shall be submitted to them on or before the 31st October next. The Town Clerk reported that he had communicated with the organisations affected and submitted a record of attendances in respect of the year 1946. RESOLVED, That the following persons be nominated as members of the Cheltenham Borough Food Control Committee for the year 1st January to 31st December, 1947 :—

Alderman Clara F. Winterbotham, M.B.E., J.P.
Alderman Capt. J. H. Trye, C.B.E., R.N. (Retd.)
Councillor G. B. Compton
Councillor W. J. Green
Councillor H. C. Grimwade
Councillor A. J. Bettridge,
Mrs. Kate Greening
Mrs. J. G. Hooper
Lt.-Col, J. F. Tarrant
Mr. J. N. Nash (representing Butchers)
Mr. R. W. Roberts (“ Grocers)
Mr. P. E. Gardner (“ Bakers)
Mr. J. P. Holborrow (“ Dairymen)
Mr. H. T. Howker (“Glos. Co-operative Society, Ltd.)
Mr. H. Midwinter (“Cheltenham & District Trades Council)
Mr. P. King (“ Trade Employee Representative)

2204—Pawn Brokers' Act, 1872—RESOLVED, That the certificate granted to Messrs. Harry Higgins, Ltd., under the above Act be renewed for one year from 9th November, 1946, and that the Common Seal be affixed thereto.

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2205—National Scheme of Salaries and Conditions of Service—The Town Clerk submitted a circular from the National Joint Council for Local Authorities' Administrative, Professional, Technical and Clerical Services embodying the amendments and interpretations of the above Scheme of Conditions of Service and decisions made by the National Council up to 31st August, 1946 The contents had already been circulated to the Council at the time of approval of the Scheme- In addition the constitution of the Local Government Examinations Board, contemplated in the Scheme of Conditions of Service, was submitted.

2206—World Friendship Association—The Mayor and Town Clerk reported upon the visit of the Dutch children to Cheltenham and were of the opinion that the arrangements made by the Association were in some ways unsatisfactory. The Borough Treasurer reported that he was endeavouring to secure some further payment from the Association, but instructions were asked in regard to payment of the over expenditure if no further payment was forthcoming. RESOLVED, That the excess expenditure be defrayed in accordance with the Cheltenham Order, 1905.

2207—War Memorial—The Town Clerk reported on the various discussions which had taken place during the last year or so in regard to a war memorial commemorating those who had fallen in the war, 1939-1945. From the press it appeared that insofar as the Cenotaph was concerned, it was only proposed to inscribe the additional date on the existing one which would be unveiled by H.M. The King on Nov. 10th, the day upon which it had been decided both wars should be commemorated.

The scheme which the Committee has had in mind for some time was adding the dates of the last war, with a short inscription, to the existing war memorial in front of the Municipal Offices, and at the same time carrying out some simple re-design of the balustrading, or possibly a part thereof of the area round the war memorial so as to allow for a panelled feature or features upon which could be recorded the names of those Cheltenham residents who died in the last war. The Committee also had in mind making provision for those civilians killed in Cheltenham by enemy action. If such a scheme was carried out, it was hoped a simple and dignified design might be obtained. The Committee however felt that the views should be obtained, not only of ex-service men and women, perhaps through their organisations, but also of the relatives of those who had fallen, and they have asked the Town Clerk to make arrangements in due course for the calling of a meeting of a public character, at which steps would be taken to obtain the views of those closely concerned, and the best methods to achieve them.

In the meantime, however, in view of what was being done nationally, the Committee felt that the dates of the war, 1939-1945, should be temporarily recorded on the existing memorial and unveiled by the Mayor on November 10th. This would be without prejudice to the ultimate decision as to what form the war memorial should take.

2208—Alstone Lane—A letter was submitted from Mr. Councillor Thompson calling attention to representations made for the re-naming of Alstone Lane, and suggesting that the name be changed to Alstone Road. RESOLVED, That no action be taken at the present time.

CLARA F. WINTERBOTHAM, Chairman.

RATING COMMITTEE.

16th October, 1946, Present—Councillor Bettridge (Chairman); Alderman Ward ; Councillors Bush and Gardner.

2209—Proposals—The Committee considered proposals submitted by the Rating and Valuation Officer. RESOLVED, That the proposals be submitted as now settled by the Committee.

2210—Arrears--The Rating and Valuation Officer reported on the collection of arrears.

2211—Unpaid Rates—A Statement of unpaid rates for the half-year ended 30th September last was submitted and signed by members of the Committee.

2212—Irrecoverable Rates—The Rating and Valuation Officer submitted a Statement of irrecoverable rates amounting to £2,950 10s. 5d., which was inspected and signed by the members of the Committee. This amount was made up as follows :—

Voids. Legally Excused. Reduced Assessment. Otherwise Irrecoverable.

£2,570 2s. 10d.

£130 6s. 7d.

£207 8s. 6d.

£42 12s. 6d.

2213—Re-organisation of Staff—(a) The Borough Treasurer reported that Mr. A. Ricketts, temporary Assistant in the Rates Department, had terminated his appointment on the 30th September. Mr. P. J. Davey, clerk in the Rates Office, had intimated that he did not intend to return from the Forces to take up his appointment and there was therefore a vacancy on the permanent establishment. A number of service men were still to return and as this post would be suitable for one of them, the Borough Treasurer proposed that the Finance Committee should be asked to retain the services of Mr. Tate, who would normally terminate his duties now, until such time as the post could be filled by a returning ex-service man. Almost two-thirds of Mr. Tate's salary would fall upon the County Council as part of the cost of rate collection. RESOLVED, That the Finance Committee be asked to approve of this recommendation.

(b) The Committee further considered the report of the Borough Treasurer on re-organisation of staff in the Rates Department, In considering any re-organisation, the chief factors to be borne in mind were :—

(i) Growth and changing character of the Borough.

(ii) Necessity of being prepared to meet criticism at the next valuation, which would be an important one.

(iii) Difficulty in supporting values, due to lack of records and absence of scientific basis of computation.

(iv) Increasing influence and interest in the Borough of the County Council.

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Since 18,000 properties in the Borough would ultimately have to be inspected and surveyed, the valuation side needed the greatest concentration, although it was unlikely that this would be complete before the next valuation. Only amendments and new properties would have to be dealt with once these records were complete. The next valuation would probably fix the level of assessments for at least five years and it was desirable that it should be fixed locally as far as possible, but for this purpose documentary evidence would be needed. The Vice-Chairman of the Central Valuation Committee had stressed the importance of remedying inadequacies of staff and equipment at once, with the next valuation in mind, and as much work as possible should be carried out before then. This ante-Valuation ground work was very necessary to obtain a really good valuation.

The Rates Collection side was very good but the valuation side needed complete re-organisation under the three following heads :—

(i) Staff.—The existing staff could not cope with a scientific valuation and had only been adequate in the past because no records of measured valuations were kept. It was desirable for the valuation side to be a separate entity. The Borough Treasurer had circulated a questionnaire to 50 authorities, comparable to Cheltenham, requesting information with regard to the staff engaged on Valuation

with each authority and had prepared a summary of the replies from which it appeared that the number of staff engaged in valuation work in his Department was below average. He recommended that the establishment of the Rating and Valuation Section be amended to include two Valuation Assistants, one in Grade A.P.T. III and one in A.P.T. II, the first post to be advertised and the second to be filled by Mr. D. N. Perry, who had recently returned from the Forces and at present held a Clerical post in the Rates Office in the Clerical Grade. This would show a net increase on the existing staff of one. If it were found later that the rate collection side was not sufficient he would report to the Committee accordingly.

(ii) Accommodation—The chief shortcoming of the present accommodation was that there were no facilities for inter-viewing a ratepayer privately and this frequently caused embarrassment. If the proposed Central Cash Receiving Office were created, the space thus vacated could be utilised for this purpose, and the Borough Treasurer recommended that the Committee should support the recommendation of the Finance Committee with regard to the setting up of such a central cash collecting office.

(iii) Records and Equipment—The only valuation records at present were forms completed by owners and occupiers, supplemented by notes. A gradually expanding filing system would be required to cope with a scientific valuation, together with surveying and drawing instruments. A start had been made in this direction by the transfer of equipment from the Borough Treasurer's general Office and purchasing a small number of files. The Borough Treasurer reported that the sums involved in the purchase of the necessary equipment would be small and would not arise wholly in one year ; approximately per annum would be the maximum required and this, of course, would decrease after the first few years.

RESOLVED, (i) That the Borough Treasurer's recommendations be approved and that the Finance Committee be asked to make suitable recommendations to the Establishment Committee, with regard to the appointment of two Valuation Assistants.

(ii) (Min. 2035) That this Committee strongly supports the recommendation of the Finance Committee to the Establishment Committee, with regard to the establishment of a central cash collection office.

(iii) That the Borough Treasurer be authorised to purchase the necessary equipment.

A. J. BETTRIDGE, Chairman.

FINANCE COMMITTEE.

18th October, 1946. Present—Councillor Thompson (Chairman) ; Aldermen Taylor, Waite and Ward; Councillors Biggs, Bettridge, Grimwade and Mann.

2214—General Rate—Read, report of the Borough Treasurer dated 18th October, 1946, on the collection of the first instalment of this rate: Amount collected £196,498 ; amount outstanding £141.

2215—Water Rate—Read, report of Borough Treasurer dated 18th October, 1946, on the collection of the first instalment of this rate. Amount collected £18,314 ; amount outstanding £197 (excluding water charges).

2216—Electricity Charges—The Borough Treasurer reported that electricity charges amounting to £11,516 18s. 2d. had been collected since the last meeting. Accounts outstanding were £572 for re-chargeable works carried out and £311 for electricity supplied.

2217—Pensions Increase Act, 1944—A Ricketts—An application was submitted for an increase under this Act, the applicant being entitled to a 30% increase. RESOLVED, That the application be granted with effect from 1st October, 1946.

2218—Debenture No. 1435—The holders of this debenture for £2,000, M. G. Swilling and G. M. Haworth, made application for the issue of two new debentures of £1,000 each in their respective names. The stamp duty on the new deeds and the appropriate fee had been paid. RESOLVED, That this be approved and that the Common Seal be affixed to the new documents.

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2219—Interim Payments—Min. 1575/44, authorised the opening of a separate account at the Bank and the making of interim payments provided the maximum sum in the account was limited to £6,000. The method of payment was originally satisfactory, but had now become unsuitable owing to large periodical payments in respect of housing contracts, loan repayments, and the recent changes in accounting methods, particularly in regard to mechanisation. The Borough Treasurer had discussed this matter with the recently appointed District Auditor, who agreed that the present arrangements were out of date and suggested :—

1. The interim payments account be closed.
2. The Borough Treasurer and Deputy Borough Treasurer be authorised to draw upon the General account up to a limit of £50,000 in any one month in advance of an " Order on Treasurer."
3. Each week a schedule of payments made in the preceding week to be submitted to three members of the Council for authorisation and signature.
4. Interim payments to be included subsequently on the ordinary monthly " Order on Treasurer."

In the event of the Committee approving this proposal, the Borough Treasurer recommended that his fidelity insurance be increased from £5,000 to £12,000, an approximate week's interim payments, RESOLVED, That the amended proposal outlined above be approved with effect from 1st November, 1946, and that the fidelity insurance in respect of both the Borough Treasurer and his Deputy be increased to £12,000 each, and that Min. 1575/44 be rescinded.

2220—Staff—Rating Department—RESOLVED, That this Committee concur in the recommendation of the Rating Committee for the temporary retention of the services of Mr. B. Tate, to fill the vacancy caused by the resignation of Mr. A. Ricketts, pending the return of officers still serving in Forces, the appointment of an additional Valuation Assistant in accordance with Grade APT III (£390-£435), and the promotion of Mr. D. N. Perry, Clerical Assistant, to fill an appointment as a second additional Valuation Assistant in accordance with Grade APT II (£360-£405). ALSO RESOLVED, That the Establishment Sub-Committee be recommended accordingly.

2221—Accounts—The Borough Treasurer reported that the Council were required by Statute to publish an abstract of accounts after audit. Since 1940 the printers had been unable to undertake

this work and a stencilled abstract had been prepared for the years 1941/2/3. The accounts were now completed for the years 1944, 1945 and 1946, but the printers were still unable to carry out the printing work. He suggested that a stencilled form of abstract be continued for the year ended 31st March, 1945, and that a summarised form of abstract be printed for the year ended 31st March, 1946, at an estimated cost of £20-30. The full abstract of accounts for the year ended 31st March, 1946, could be printed when the position improved. RESOLVED, That this recommendation be approved.

2222—Loans—The Borough Treasurer reported loans amounting to £4,100 at 3 per cent had been repaid since the last meeting.

2223—Superannuation—(i) Refund of Contributions—The following refunds of contributions had been made :—

Miss D. F. Page, Borough Treasurer's Department ... £3 3s. 3d.

Mrs. L. J. F. Stevens, Town Clerk's Department ... £46 15s. 7d.

C: F. Curtis, Highways Department. £51 7s. 0d.

(ii) Transfer value had been received from the Lancaster Corporation in regard to Mr. J. M. Anderson (Parks Department) amounting to £151 4s. 7d.

(iii) The Borough Treasurer reported that in accordance with the Local Government Superannuation Act, 1937, and Min. 9 of the Finance Committee, approved and adopted by the Council on 4th July, 1938, a superannuation allowance was payable to Mr. G. Pearce, Water Department, who retired on 2nd October, 1946, amounting to £24 3s. 2d. per annum, based on four years contributory service and nine years non-contributory service. RESOLVED, That an allowance in accordance with the above be paid.

(iv) Gratuity—Mr. G. F. Lockey, Electricity Department—The Committee considered Min. 2115 (a) of the Electricity Committee recommending that a maximum gratuity in accordance with Section 11 (i) of the Local Government Superannuation Act, 1937, be paid to Mr. G. F. Lockey. The Borough Treasurer reported that the gratuity payable was £433 0s. 10d., and in the event of the amount being paid in a lump sum, Mr. Lockey would be liable for tax. In these circumstances, the Borough Treasurer suggested the sum should be spread over a period: The Committee also had before them a report on Mr. Lockey's financial position and the state of his, wife's health. RESOLVED, That a gratuity not exceeding £433 0s. 10d. be paid to Mr. Lockey in accordance with Section 11 (i) of the Local Government Superannuation Act, 1937, but that the Electricity Committee be asked to reconsider the method of payment with a view to it being spread over a period of years. ALSO RESOLVED, That having regard to Mr. Lockey's circumstances and his wife's state of health, the Borough Treasurer be authorised to pay to him immediately a sum equal to one year's payment of the weekly payment which may be agreed.

(v) Superannuation—Employees returning front War Service—The Town Clerk and Borough Treasurer reported upon the position which had arisen in regard to the calling up of Articled clerks and pupils for war service in regard to their superannuation position, and submitted two applications from Messrs. J. Atkinson and R. P. Crompton for their services under Articles to be

reckoned for the purpose of the Local Government Superannuation Act, 1937. In addition to the two above named officers, Messrs. G. E. Corry and D. P. Creese (Borough Surveyor's Department), and Mr. H. E. Clapp (Health Department) were affected. Counsel's Opinion had been obtained by another authority who had also been informed by the Ministry of Health that having regard to the provisions of the Local Government Staffs (War Service) Act, 1939, the Council could, if they thought fit, properly determine that the period of Articles could be reckoned as non-contributory service under the provisions of Section 3 (4) of the Local Government Staffs (War Service) Act, 1939, and Section 12 (6) of the Local Government Superannuation Act, 1937. In the case of the above officers, with the exception of Mr. Crompton, in serving their articles, the officers gave service to this Council, but with regard to Mr. Crompton, the service given by him was to another Local Authority. RESOLVED, That the Council be recommended that the service of Articles of the above named officers, with the exception of Mr. R. P. Crompton, be reckoned as service for the purpose of the Local Government Superannuation Act, 1937. ALSO RESOLVED, That consideration of the application of Mr. R. P. Crompton be deferred and that the Town Clerk communicate with the Town Clerk, Southport, indicating the position, and asking if that Authority would be prepared to make a contribution to this Council, if this Council decide to recognise the service with the Southport Council during Mr. Compton's Articles as non-contributory service.

THEO. L. THOMPSON, Chairman.

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Borough of Cheltenham.

Municipal Offices, Cheltenham,

5th November, 1946.

Sir (Madam),

You are hereby summoned to attend the **Annual Meeting of the Council to be held at the TOWN HALL on SATURDAY, the 9th day of November, 1946, at THREE O'CLOCK** in the afternoon, at which meeting the following business is proposed to be transacted and any other business that may legally be transacted at such meeting :—

1. To elect the Mayor for the ensuing year.
2. To approve and confirm the minutes of the meeting of the Council held on the 28th October, 1946.
3. To adopt the proceedings of the Selection Committee at their meeting held on 6th November, 1946.

Yours faithfully, F. D. LITTLEWOOD

Town Clerk.

At the conclusion of the Council meeting the Council will meet as the Local Pension Committee for the Borough.

BUSINESS.

1. To read the minutes of the last meeting.
2. To appoint a Sub-Committee for the ensuing year.

To EACH MEMBER OF THE COUNCIL.

PLEASE NOTE TIME AND PLACE OF MEETING. MEMBERS ARE REQUESTED TO WEAR THEIR ROBES.

Borough of Cheltenham.

At an adjourned Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices in the said Borough on Monday, 28th October, 1946. Present :

The Worshipful the Mayor (Alderman Clara F. Winterbotham, M.B.E., J.P.). The Deputy Mayor (Alderman T. Wilfred Waite).

Aldermen Lipson, M.A., M.P., Taylor and Ward, Councillors Addis, J.P., Bayliss, Bendall, Bettridge, Lt.-Col. Biggs, O.B.E., Bush, Carter, Compton, Rev. de Courcy Ireland, M.A., Fildes, Fisher, Gardner, Green, Grimwade, Mann, Midwinter, Morris, Readings, Smith, Strickland, Thompson and Yeend.

Apologies—Apologies for absence were received from Aldermen Leigh James and Capt. Trye, C.B.E., R.N. (Retd.), Councillors Garland and Till.

2224—Election of Alderman—In connection with the election of an Alderman to fill the vacancy caused by the death of Alderman J. P. Pates, the members of the Council present, and entitled to vote, delivered to the Mayor the papers signed by them, and, the same having been openly produced and read, it appeared that the following had been voted for and had received the number of votes set opposite his name :—

Smith, Percy Tyler Heatherdene, Shaw Green Lane, Prestbury. Company Director	18
Green, William James ... 14 Spa Buildings... Manager, Bristol Tramways Co.	1
Spoilt papers	3

Mayor accordingly declared Percy Tyler Smith to be elected Alderman, who made his Declaration of Acceptance of Office.

Muting of the Town Council of the Borough of Cheltenham duly convened and held at the Municipal Offices in the said Borough on Monday, 28th October, 1946, at which the above members :2. ere present.

2225—Minutes of Previous Meeting—RESOLVED, That the minutes of the meeting of the Council held on 7th October, 1946, having been printed and circulated to each member of the Council, be taken as read, and that the same be approved and confirmed.

2226—Retiring Members of the Council—The Mayor referred to those members of the Council whose terms of office expired on 31st October, 1946, and who had decided not to offer themselves for re-election, namely, Councillors Rev. de Courcy Ireland, Garland and Till. RESOLVED, That the

would be reduced to 39% of what it would have been had dusk to dawn lighting been carried out, or to 61% of Cheltenham's 1938 actual street lighting consumption, be approved.

(Subject to an amendment moved by Councillor Thompson and seconded by Councillor Biggs " That Min. 2116 be amended by referring back that portion of the Minute which dealt with the purchase of a duplicating machine."

Maternity and Child Welfare ... October 10

RESOLVED, ALSO, That the Ministry of Health be requested to receive representatives of the Council in regard to Min. No. 2148 (Provision of Maternity Accommodation).

Planning ... October 10 & 11

Town Improvement and Spa ... October 11

Street and Highway ... October 14

General Purposes and Watch ... October 15 & 28

ALSO, RESOLVED, That application be made to the Ministry of Health for consent to a loan of £5,669 for the purchase of No. 59 Promenade, being £5,500 in respect of compensation, as approved by the District Valuer, £55 stamp duty and £114 Vendor's Solicitors' and Surveyor's costs.

Rating October 16

Finance October 18

ALSO RESOLVED, That an order on the Borough Treasurer be signed authorising him to pay to the several Corporations, Companies and persons mentioned in the Schedule of Accounts, the sum of money set opposite their respective names,

2228—Selection Committee—The report of the Selection Committee of their meeting held on 11th October, 1946, was received.

Mayor.

GENERAL PURPOSES AND WATCH COMMITTEE.

28th October, 1946. Present—The Mayor (Chairman) ; The Deputy Mayor ; Aldermen Lipson and Ward ; Councillors Addis, Bettridge, Biggs, Bush, Green, Grimwade and Thompson.

2229—Royal Well Chapel, St. George's Road—(Min. 1676/45, 319/46). It will be recalled that negotiations have been proceeding with regard to the purchase of this property in connection with the re-development of the whole of this island site. The Council have already agreed to the principle of compulsory acquisition and the Town Clerk has now received an offer from the agents of the owner that it should be deemed that a compulsory purchase order has been obtained and that a notice to treat has been served -thereunder, the compensation being payable under the provisions of the Town and Country Planning Act, 1944.

RESOLVED, That, subject to the views of the Minister of Health on the question of loan sanction, the Town Clerk be authorised to enter into an agreement embodying the above terms and to pursue the acquisition of the property thereunder.

CLARA F. WINTERBOTHAM, Chairman.

(Adopted at the meeting of the Council held on 28th October, 1946).