

Borough of Cheltenham

Sir (Madam),

You are hereby summoned to attend a **Meeting of the Council to be held at the MUNICIPAL OFFICES, on Monday, the 4th day of December, 1944, at THREE O'CLOCK** in the Afternoon, at which meeting the following business is proposed to be transacted and any other business that may legally be transacted at such, meeting :—

1. To approve and confirm the minutes of the last meeting.
2. Communications by the Mayor.
3. To approve, or otherwise, the proceedings of the following Committees and to deal with any matters arising thereon requiring the attention of the Council :—

Committee.	Date of Meeting.
STAFF JOINT ADVISORY	1st November, 1944.
ART GALLERY AND MUSEUM ...	10th
PUBLIC LIBRARY ...	10th
HOUSING	10th
BRITISH RESTAURANTS ...	10th
TOWN IMPROVEMENT AND SPA	10th
ALLOTMENTS ...	13th
PARKS AND RECREATION GROUNDS	13th & 27th
PUBLIC HEALTH ...	13th
WATER	14th
ELECTRICITY AND LIGHTING	14th
FIRE PREVENTION	15th
PLANNING	15th
CEMETERY AND CREMATORIUM	17th & 24th
STREET AND HIGHWAY...	20th
GENERAL PURPOSES AND WATCH	21st
FINANCE	20th & 22nd
RATING	20 th & 22nd

4. To consider following resolution from the Education Committee : " That it be a recommendation to the Town Council that they apply to the Ministry of Education for an Order under Section 96 of the Education Act, in regard to the Bolton Prize Fund and the Downing Memorial Fund.' "

5. Mayor of Cheltenham's Victory Fund (a) To authorise the General Purposes and Watch Committee to consider any application for the registration of this Fund under the War Charities Act, 1940, and to delegate power to them to act.

(b) To consider an application for exemption of a "Dinner Table " collection in aid of this Fund under the House-to-House Collections Act, 1939.

EDUCATION ACT, 1944—To report that the Minister of Education proposes to make an Order providing that the County rate precept for the year ending 31st March, 1946, shall be decreased in the case of the Borough by 4.90d.

7. Memorials, applications, complaints, etc.

TO EACH MEMBER OF THE COUNCIL.

Yours faithfully,

F. D. LITTLEWOOD, Town Clerk

Borough of Cheltenham.

At the Annual Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Town Hall in the said Borough, on Thursday, 9th November, 1944. Present :

The Worshipful the Mayor (Alderman Clara F. Winterbotham. M.B.E.. J.P.).

Aldermen Leigh James, Lipson, M.A., M.P., Pates, Taylor, Capt. Trye, C.B.E., R.N. (Retd.). Waite and Ward ; Councillors Addis, J.P., Barnett, Bayliss, Bendall, Bettridge, Lt.-Col. Biggs, O.B.E., Bush, Chinn, Compton, Rev. de Courcy Ireland, M.A., Fildes, Garland, Green, Grimwade, Howell, C.B.E., F.R.C.S., Lewis-Hall, Moore, Morris, Readings and Thompson.

Apologies—Apologies for absence were received from Councillors Hayward, M.B.E.. M.B.. B.S., Smith and Till.

1—Chairman—RESOLVED, That Alderman T. Wilfred Waite do take the chair.

2—Election of Mayor—On the motion of Alderman P. P. Taylor, seconded by Councillor A. L. Morris, it was unanimously RESOLVED, That Alderman Clara F. Winterbotham, M.B.E., J.P., be, and she is, hereby elected Mayor of the Borough of Cheltenham for the ensuing year. The Mayor then made the Declaration of Acceptance of Office and took the Oath of Allegiance. The Mayor thereupon took the chair.

3—Appointment of Deputy Mayor—The Mayor signified in writing that she had appointed Alderman T. Wilfred Waite, J.P., to be her Deputy, and it was RESOLVED, That the appointment be recorded in the minutes of the Council.

4—Appointment of Mayor's Chaplain—The Mayor notified the Council that she had asked the Rector of Cheltenham, the Rev. Canon J. B. Goodliffe, M.A., to be her Chaplain for the ensuing year.

5—Minutes of Previous Meeting—RESOLVED, That the minutes of the meeting of the Council held on 30th October, 1944, having been printed and circulated to each member of the Council, be taken as read. and that the same be approved and confirmed.

6—Selection Committee—RESOLVED, That the report of the Selection Committee at their meeting held on the 5th October be received.

7—Appointment and Duties of Committees—RESOLVED, That the members of the Council and other persons, as set out in the following list of Committees, do form the Committees respectively appearing for the ensuing year to carry out the duties assigned to each Committee as indicated in the minutes of the meeting of the Council held on the 9th November, 1939, or as amended from time to time :—

Public Health Committee—Aldermen Leigh James, Waite and Winterbotham; Councillors Barnett, Bayliss, Bettridge, Biggs, Rev. de Courcy Ireland, Garland, Hayward, Howell and Moore.

Housing Committee—Aldermen Lipson and Pates; Councillors Addis, Bayliss, Bush, Chinn, Compton, Rev. de Courcy Ireland, Garland, Green, Grimwade, Hayward, Lewis-Hall, Moore and Thompson.

Maternity and Child Welfare Committee—Aldermen Leigh James, Waite and Winterbotham ; Councillors Bettridge, Compton, Rev. de Courcy Ireland, Garland, Green, Grimwade, Hayward, Howell and Lewis-Hall ; Co-opted Members—Mrs. Lewis Grist, Miss Ratcliffe, Miss Tinson, Mrs. W. L. Mellersh, Mrs. Wood and Mrs. E. Booy.

Street and Highway Committee—Aldermen Pates, Trye, Ward and Winterbotham ; Councillors Addis, Bettridge, Biggs, Fisher, Garland, Green, Grimwade, Readings and Till.

Town Planning Committee—Aldermen Trye, Waite, Ward and Winterbotham; Councillors Bayliss, Bendall, Lewis-Hall and Moore.

Town Improvement and Spa Committee—Aldermen Lipson, Pates, Waite and Ward ; Councillors Bush, Rev. de Courcy Ireland, Fildes, Green, Grimwade, Howell, Lewis-Hall, Morris, Readings, Smith and Thompson. Co-opted Members—Mr. R. B. Seaton, Dr. Kirkland and Mr. E. Baring.

Electricity and Lighting Committee—Aldermen Taylor and Waite ; Councillors Addis, Bayliss, Bendall, Bettridge, Biggs, Chinn, Fildes, Garland, Grimwade, Moore and Readings.

Water Committee—Aldermen Pates, Trye, Waite and Ward; Councillors Addis, Barnett, Chinn, Hayward and Moore.

Fire Prevention Committee—Councillors Bettridge, Bush, Chinn, Green, Grimwade, Readings, Thompson and Till ; Mr. V. R. Ferguson and Mr. W. S. F. Harris.

Parks and Recreation Grounds Committee—Councillors Addis, Bendall, Bush, Compton, Fildes, Green, Smith and Till.

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Cemetery and Crematorium Committee—Councillors Addis, Bendall, Bettridge, Bush, Rev. de Courcy Ireland, Fildes, Lewis-Hall and Readings. Rating Committee--Aldermen Taylor and Ward ; Councillors Barnett, Bettridge, Bush, Fildes, Moore and Morris.

Allotments Committee—Councillors Addis, Bendall, Bush, Compton, Fildes, Green, Smith and Till. Co-opted Members—Messrs. A. Ball, C. Barlow, H. Roe and E. G. Whittall.

Art Gallery and Museum Committee—Aldermen Leigh James, Trye and Winterbotham; Councillors Bayliss, Bendall, Garland, Howell and Lewis-Hall. Consulting Members—Mr. H. J. Lewis, Dr. R. Davies and Mr. C. R. Mapp.

Public Library Committee—Alderman Lipson ; Councillors Bendall, Bush, Compton, Garland, Grimwade, Howell and Readings. Consulting Members—Dr. R. Davies; Rev. Canon P. M. C. Johnstone; Rev. Barbara Thomas ; Messrs. S. J. Clarke, F. Vernal], C. E. Walsh and H. J. Norris.

Education Committee—Aldermen Leigh James, Lipson, Taylor, Trye and Winterbotham ; Councillors Addis, Bayliss, Bush, Compton, Garland, Grimwade, Howell, Moore, Readings and Thompson.

Finance Committee—Aldermen Leigh James, Taylor, Waite and Ward ; Councillors Bettridge, Biggs, Fildes, Garland, Grimwade and Morris.

Emergency Committee—Alderman Winterbotham ; Councillors Bush, Grimwade and Thompson.

British Restaurants Committee—Alderman Winterbotham; Councillors Bayliss, Bettridge, Compton, Fildes and Thompson. Co-opted Members—Mrs. K. Greening, Mrs. D. L. Lipson and Mr. W. J. Bache.

Selection Committee—Aldermen Leigh James, Lipson, Pates, Taylor, Trye, Waite, Ward and Winterbotham ; Councillors Addis, Barnett, Bendall, Bettridge, Rev. de Courcy Ireland, Green, Grimwade and Smith.

General Purposes and Watch Committee—Chairmen of the several Standing Committees when appointed in accordance with Standing Order No. 35.

8—**Guardians Committee**—RESOLVED, That the following members of the Town Council be nominated to serve on the Guardians Committee for the ensuing year :—Councillors Bayliss, Bettridge, Bush, Chinn, Green, Grimwade, Lewis-Hall and Morris, and that the following persons, not being members of the Council, also be nominated to serve on the Committee :—Mrs. Garland, Rev. Barbara Thomas, Mr. S. J. Clarke, and Major Brooke-Murray.

9—**Cheltenham and Gloucester Joint Water Board**—RESOLVED, That the following members of the Council be appointed members of the Cheltenham and Gloucester Joint Water Board for the ensuing year :—Aldermen Taylor, Trye, Waite and Ward ; Councillors Moore and Chinn.

10—**Joint Airport Committee**—RESOLVED, That the following members be appointed the Council Representatives on the Joint Airport Committee for the ensuing year :—Aldermen Taylor, Trye, Waite and Ward ; Councillors Moore and Chinn.

11 —**Assessment Committee**—RESOLVED, That the following members of the Council be appointed members of the Cheltenham Area Assessment Committee for the ensuing year :—Alderman Trye ; Councillors Bayliss, Bendall, Biggs, Rev. de Courcy Ireland, Garland, Green and Till.

12—**Pension Committee**—RESOLVED, That the Local Pension Committee for the Borough consist of all the members of the Council and that their term of office as members of such Committee expire on the 9th November, 1945, and that eight members be a quorum of the Committee.

13--Assignment of Aldermen to Wards—RESOLVED, That the following Aldermen be assigned for the purposes of Ward Elections for the ensuing year to the several Wards opposite which their names are respectively set :—

Ward	Returning Officer
St. Peter's Ward	Alderman D. L. Lipson, M.A., M.P.
St. Paul's Ward	“ J. P. Pates.
Pittville Ward	“ T. Wilfred Waite.
All Saints' Ward	“ P. P. Taylor.
College Ward ...	“ Clara F. Winterbotham, M.B.E., J.P.
Park Ward ...	“ Leigh James.
Lansdown Ward	“ E. L. Ward.
St. Mark's	“ J. H. Trye, C.B.E. R.N. Retd.).

CLARA F. WINTERBOTHAM, Mayor.

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STAFF JOINT ADVISORY COMMITTEE.

1st November, 1944. Present—The Mayor (Chairman) ; Councillors Addis, Bush, Grimwade and Thom son—representing the Council.

Messrs. Bird, Board, Jefford, Williams and Miss Ellis—representing the Staff.

14—South Western Provincial Council for Local Authorities Professional, Technical, Administrative and Clerical Services—(a) Re-instatement and Rehabilitation of Local Government Officers, Min. 1969 (b)—The Committee considered the memorandum prepared by the National Joint Council on this subject referred to them for consideration and report by the General Purposes Committee at their meeting on 17th October. RESOLVED, That consideration be deferred to the next meeting, and that, in the meantime, a copy of the memorandum be circulated to members of the Committee.

(b) Pensions (Increase) Act, 1944—Min. 1969 (c)—The Committee also considered a circular from the Provincial Council, reported to the Council at their meeting on 30th October by the General Purposes Committee, indicating the view of the National Joint Council that no part of the increases payable under the Rushcliffe Report, was to be regarded as war bonus, or other similar allowances, for the purpose of Section 3 (ii) of the Pensions (Increase) Act, 1944. It was pointed out that this matter did not at present affect any members of the Council's staff.

15—Temporary Appointments—Min. 1969 (a)—The Committee had before them a circular from the Provincial Council concurring in the view of the National Joint Council that all appropriate steps be taken to secure, as a general principle, that normal promotion of officers on war service should not be prejudiced, and that all promotions and appointments made during the period of the war should be of a temporary character, together with the above Minute of the General Purposes Committee, adopted at the meeting of the Council on 30th October. RESOLVED, That this Committee concur in the decision of the General Purposes Committee, that it be indicated to the Provincial Council that

this Council have, as far as practicable, adhered to the principles laid down in regard to temporary appointments in their circular, and had no intention of departing therefrom at the present time

16—Office Hours—Min. 1972 (c)—(i) The Committee considered the above Minute recommending (i) That commencing on the 13th November, the office hours each day, with the exception of Saturdays, be fixed from 9 a.m. to 5.30 p.m. with 14 hours for lunch, and on Saturdays from 9 a.m. to 12 noon. (ii) That as from that date, overtime payments relating to the wartime week be terminated. (iii) That future payments of overtime should not commence until hour after the office hours are terminated and be made in accordance with rates recommended by the South Western Provincial Council.

This recommendation was withdrawn with consent by the Chairman of the General Purposes Committee at the Council Meeting on 30th October.

It was pointed out to the Committee that part (iii) of the resolution was contrary to the terms and conditions of the Provincial Council, which provided that overtime payments should be made for each completed half hour, and the General Purposes Committee in reaching their decision, might have overlooked this condition, which was laid down at the time when the Council adopted the terms and conditions of the Provincial Council in regard to the wartime working week. The Staff side also wished the Council to place on record that the hours proposed were of a wartime nature and subject to revision at the appropriate time. RESOLVED, (1) That, as from a date to be prescribed by the appropriate Committee of the Council, the office hours each day, with the exception of Saturday, be fixed from 9 a.m. to 5.30 p.m. with 1 ¼ hours lunch break, and on Saturday from 9 a.m. to 12 noon.

(2) That, as from the date mentioned, overtime payments in relation to the wartime working week be terminated.

(3) That, insofar as the hours set out above are in excess of the pre-war hours, they shall be regarded by the Council as a wartime measure and shall be reviewed at the appropriate time.

(4) That, in future, overtime continue to be paid for each completed half hour calculated from the termination of the office hours set out above.

17—Junior Entrants—Educational Facilities, Min. 1804—The Town Clerk reported that in accordance with the scheme prepared in collaboration with the Technical College for training officers in Local Government work, and for preparation for the N.A.L.G.O. examinations approved by the Council, Junior Entrants had taken advantage of the scheme and were now attending the College on Tuesday mornings and Thursday afternoons. In addition, arrangements had been made for other junior members of the staff, not being Junior Entrants, but who had passed the necessary preliminary examination, to take the courses arranged for Junior Entrants. Further, there were junior members of the staff who had not passed the necessary preliminary examination, and efforts were being made for them to do so. Progress reports were being submitted by the College monthly, together with a report of attendances.

CLARA F. WINTERBOTHAM, Chairman.

ART GALLERY AND MUSEUM COMMITTEE.

10th November, 1944. Present—The Mayor ; Alderman Leigh James ; Councillors Garland and Lewis-Hall ; Dr. R. Davies and Mr. C. R. Mapp.

18—Election of Chairman—RESOLVED, That the Mayor be elected Chairman for the ensuing year.

19—Dr. Richard Davies—The Mayor extended congratulations to Dr Richard Davies on the commencement of his 45th year of service on the Art Gallery Committee.

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20—Curator's Report for October, 1944—Visitors-6,653 (last year 4,966).

Receipts—Catalogues, postcards, commission, etc. £23 13s. 8d. "Friends of the Art Gallery and Museum Account" £9 4s. 1d. Total "£32 17s. 9d.

Lunch-hour Opening—RESOLVED, That the Chairman's action in approving the opening of the Art Gallery from 1-2.15 daily during the Francis Dodd Exhibition be confirmed, and that this opening be continued until further notice. RESOLVED, further, That the Museum be not opened during the lunch period.

"Young America" Exhibition—The Cheltenham Youth Committee had asked that the Art Gallery be opened from 7 to 9 p.m. on two nights per week, during the run of the " Young America " Exhibition, December 2nd-16th. RESOLVED, That this be agreed to, subject to the necessary arrangements being made with the caretaker.

National Buildings Record Exhibition—The Curator reported that he had been able to arrange with the C.E.M.A. authorities for the attendance of Miss Marjorie Lilly as Guide-Lecturer at this Exhibition, February 10th-24th, at an inclusive fee of £6 for the fortnight. RESOLVED, That this be agreed to.

Painting by P. Wilson Steer, O.M.—The Curator reported on his inspection, in London, of three paintings by the late P. Wilson Steer, O.M., but he considered that none of these paintings were adequately representative of the work of this famous artist and he could not recommend a purchase. Meanwhile, inquiries were being pursued in other directions.

Murals at Services Club—The Curator reported that the three mural paintings by Gerald Gardiner, A.R.C.A., now installed at the Services Club, Regent Street, would be made available for public inspection on certain dates coincident with the showing in the Art Gallery of the Cheltenham Group Exhibition, in which Mr. Gardiner was an exhibitor.

21—Donations—Gifts had been received from Miss A. James, Miss Nalder, Mr. C. S. Stayt and Aldermen E. L. Ward. RESOLVED, That the thanks of the Committee be conveyed to the donors.

22—Offer of Portrait Busts—RESOLVED, That two Portrait Busts in marble, with stone pedestals, offered as a gift by Mrs. Wallace, be declined with thanks, owing to lack of accommodation.

23—" Friends of the Art Gallery and Museum " Account—RESOLVED, That two water-colours, " On Clydeside " by Alfred Parsons, R.A., and " Haymaking " by F. J. Widgery, and two picture frames, be purchased from this Fund at a sum of £8 5s. 0d.

24—Exhibitions—(a) Read, letter from Gloucestershire Rural Community Council, asking if the Art Gallery might be made available for a travelling exhibition entitled " Country Life and Country Needs " (organised by the National Council of Social Service) during the week March 5th-10th, 1945. RESOLVED, That the Curator make further enquiries and if satisfied that the display is suitable and can be accommodated, he make arrangements accordingly.

(b) The Curator reported that a Photographic display organised by the National Association of Local Government Officers, was being prepared for a tour throughout the country, and application was made by the Cheltenham Municipal Officers' Guild for the loan of the Art Gallery for this display. RESOLVED, That the Committee express their sympathy with the aims of the exhibition, and that failing other accommodation being available, further consideration be given to this application nearer the time.

25—Contemporary Art Society—The Curator explained the aims and objects of this Society, subscriptions to which are used almost entirely for the purchase of works by living artists for presentation to the national and provincial galleries, and he suggested that a subscription of £2 2s. 0d. per annum be made by this Committee. RESOLVED, That this be agreed to.

26—Christmas Closing—RESOLVED, That the Art Gallery and Museum be closed on Saturday, December 23rd, and Monday, December 25th.

CLARA F. WINTERBOTHAM, Chairman.

PUBLIC LIBRARY COMMITTEE.

10th November, 1944. Present—Alderman Lipson ; Councillors Bendall, Compton and Grimwade and Mr. F. Vernall.

27—Election of Chairman—RESOLVED, That Alderman D. L. Lipson be appointed Chairman for the ensuing year.

28—Election of Vice-Chairman—RESOLVED, That Councillor H. C. Grimwade be appointed Vice-Chairman for the ensuing year.

29—**Sub-Committee**—RESOLVED, That the Chairman, Councillor Grimwade and Mr. C. E. Walsh be appointed the Standing Sub-Committee for the ensuing year.

30—**School Libraries Sub-Committee**—RESOLVED, That the members of the Standing Sub-Committee be the representatives of this Committee on the School Libraries Sub-Committee.

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31—Librarian's Report for September and October, 1944—Issues—Reference Department 8,110; Lending Department 69,365 ; junior Department 10,052 ; Branch Libraries 2,827; School Libraries (July—September) 6,473. Total 97,427 (last year 95,366).

Replacements and Binding-120 volumes had been replaced. 222 volumes had been returned from the binder and a further 801 despatched.

Lectures—Two evening lectures (average attendance 59) and two afternoon lectures (average attendance 146) had been given in the Art Gallery.

Loan of German Books—A letter had been received from Chaplain Allenby, U.S. Army, thanking the Committee for the loan of German books.

Broadlands Hostel—A deposit collection of 100 volumes had been lent for the use of war workers at Broadlands Hostel, the warden having undertaken all responsibility for loss or damage. RESOLVED, That this be approved.

Theft from Book—Two pages of diagrams, torn from a Public Library book, had been recovered by the police from a boy, aged 12, a member of the Junior Library, who admitted removing the pages from the book. The police were prepared to take action in the Juvenile Court, but the Librarian reported that after consultation with the Chairman it had been decided to drop the case, but to stop all the boy's library privileges and to forbid him access to any part of the building. RESOLVED, That this be approved.

Stocktaking—The Librarian reported on the stock-taking of the Non-Fiction section of the Lending Library. Over a period of 13 ½ years, 770 volumes had been lost,

32—Books—RESOLVED, (a) That 611 volumes, published at £254 13s. 0d., be purchased for £228 9s. 8d.

(b) That £150 be spent on Binding.

(c) That £50 be spent on Replacements.

33—Donations—50 volumes had been received from 12 donors. RESOLVED, That the thanks of the Committee be conveyed to the donors

34—Periodical—RESOLVED, That "The International Labour Office News Service," offered as a gift, be accepted with thanks.

35—Staff—(a) The Librarian reported the resignation of Mrs. A. Workman (part-time, 22 ½ hours per week). The Librarian further reported the resignation of Miss D. Lewis, and the appointment in her place of Miss B. Richards (London Matric.) as a Temporary Junior Assistant, on the Junior Grade, Class 3, as from Monday, 20th November, 1944. RESOLVED, That this be approved. RESOLVED, further, That the Librarian be authorised to appoint two more juniors in December, preference being given to girls with School Certificate.

(b) Miss I. Jacques—The Librarian reported on the position of Miss I. Jacques, now on the Temporary Scale, Junior Grade, Class 2. RESOLVED, That Miss Jacques' salary be increased by per annum, as from the 6th November, 1944.

(c) Miss G. Scriven—RESOLVED, That the application from Miss Scriven for back-pay under the Temporary Grading Scheme, covering her period of service, 10th April to 9th September, 1944, be agreed to.

36—Fines for Overdetention of Books—The Librarian explained the system by which a numbered receipt is given for every fine charged. In addition, a list of the numbers of those books against which fines are collected is kept by the assistant in the counter. The Librarian suggested that in order to expedite the service to the public, the keeping of this list should be dispensed with RESOLVED, That subject to the approval of the Finance Committee, the Librarian be authorised to adopt this simplified procedure.

37—Christmas Closing—RESOLVED, That all departments of the Library be closed on December 25th and 26th, 1944.

D. L. LIPSON, Chairman.

HOUSING COMMITTEE.

10th November, 1944. Present—Aldermen Pates and Lipson ; Councillors Addis, Bayliss, Bush, Chinn Compton, Garland, Green, Grimwade, Rev. de Courcy Ireland, Lewis-Hall Moore and Thompson.

38—Appointment of Chairman—RESOLVED, That Alderman Pates be appointed Chairman of this Committee for the ensuing year.

39—Appointment of Vice-Chairman—RESOLVED, That Councillor Bush be appointed Vice-Chairman of this Committee for the ensuing year.

40—**Sub-Committee**—RESOLVED, (i) That in view of the scope of duties of the Selection of Tenants, View and Repairs Sub-Committee it be renamed Estate Management Sub-Committee.

(ii) That the following be appointed members of the above Sub-Committee for the ensuing year :—

Alderman Pates Councillors Chinn, Lewis-Hall Addis, Compton, Moore, Bayliss, Green, Thompson, Bush, Grimwade.

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41—Rent Restrictions Acts, 1920-1939—The Town Clerk reported 8 complains since the last meeting. In 2 cases no further action was necessary, in 5 cases the tenants were notified they should apply to the respective landlords for a statement of the standard rent : and in the remaining case, the tenant was informed, in relation to a notice for increase of rent, that the statutory increase had already been enforced.

42—Post-War Housing---(a) Temporary Houses, Selkirk Gardens--A letter was submitted from Solicitors to ow properties in Selkirk Gardens protesting against the proposed erection of " Portal " houses on this site and referring to restrictive covenants imposed restricting development to dwelling houses. In consequence, only houses of a good class and value had been erected and nothing permitted detrimental to the amenities of the neighbourhood, It was also felt that the Council would have disapproved plans for houses on the vacant land if they had not compared favourably with existing development. Their clients considered that any houses erected should be of a class and value contemplated by the covenants and that there were other available sites where temporary houses could be erected without detrimental effect. RESOLVED, That the Solicitors be informed that at the present time the Council were unaware whether any temporary houses would

be allocated to Cheltenham in view of demands from other urgent areas, but if an allocation was made, their observations would be borne in mind, and that, in the meantime, they he asked to furnish details of the alternative sites mentioned by them. ALSO RESOLVED, That the Town Clerk pursue negotiations for the acquisition of the site for housing purposes.

(b) Temporary-built Houses—The Town Clerk submitted correspondence with the Timber Development Association in regard to a competition inaugurated by them for designs of timber-built houses. Adjudication was proceeding on the 165 entries received and copies of the winning designs would eventually appear in the Architectural Press whilst an Exhibition would be held at the Cooling Galleries in London. It was not, however, contemplated that specimen houses of this material would be built by the Association. RESOLVED, That consideration of the matter be deferred until successful designs were available.

(c) De-requisitioning—Min. 1839 (vi)/44—The Town Clerk reported that after further consideration of the Circular from the Ministry of Health referred to in the above minute, submitted to the last meeting, and consultation with the Chairman and the Mayor, a letter had been addressed to the Ministry of Health calling attention to the likelihood of serious repercussions on the requisitioning of houses under the Government Evacuation Scheme. Surprise was expressed at the fact that either the owner or tenant could obtain release of requisitioned houses from the War Department forthwith, as soon as that department ceased their use, which, when it became known, might result in numerous applications from owners of houses requisitioned for evacuation purposes pressing for the release of their properties and it would be difficult to explain why such houses could not be released as in the case of houses requisitioned by the War Department.

The Ministry's advice had been asked of the action to be taken where a property was released by the War Department, and offered for sale, in regard to its further requisitioning for accommodating war workers or homeless persons.

The Department were also informed that the anticipation that de-requisitioning of property by the War Department would provide additional accommodation for urgent cases would not be realised if the procedure now outlined had to be followed. There appeared to be a duplicating of procedure in the case of houses transferred from War Department purposes to the Council for housing persons inadequately accommodated, as that Department, before referring the property to the Local Authority would ascertain from the owner whether he desired to let it or occupy it, and, upon it being handed over to Local Authorities, similar enquiries would be made in accordance with Ministry of Health procedure, so that the owner would get two opportunities of having the property returned to him.

In all the circumstances, it was suggested to the Ministry that the procedure outlined in their circular should be modified, and that houses released by the War Department should be transferred automatically to the Local Authorities who should be free to use them for such purposes as they think fit, e.g., housing of homeless persons, transferred war workers or persons inadequately housed, leaving the owners the right to apply to the Ministry of Health for release. RESOLVED, That the action taken be approved.

(d) Temporary Emergency Houses—A letter was submitted from Mr. N. Barclay, Bristol, giving details of a temporary-emergency house designed by himself and known as the "Rapid Construction"

House. The Borough Surveyor reported that he had been in communication with Mr. Barclay and obtained from him photographs and other information of the proposed house. In his view, having regard to the methods to be adopted, he did not consider that the output would reach the amount claimed, e.g., between 20 and 50 each week, and the estimated cost, excluding the site, based upon present day costs would be £680. RESOLVED, That no action be taken on the proposal at the present time.

(e) Arle House Estate—(i) The Town Clerk reported that in accordance with Min. 1839 (ix), the items of furniture mentioned had been purchased by Messrs. Engall Cox & Co. on behalf of the Council, at a cost of £51 14s. 6d.

(ii) The Town Clerk reported that terms had not yet been agreed for the purchase of this estate, but that in the mean-time. subject to the Committee's confirmation, the Chairman had agreed, without prejudice or compromising the Council's position, to a suggestion of the Vendor's Agents that the Corporation would pay by way of rental of the premises a sum equal to 4 per cent per annum on the purchase price eventually agreed, and to be responsible from the 27th October for all rates, taxes and outgoings payable and chargeable on the property, the Council being credited with any rents and profits arising from the property.

The arrangement was for a period of three weeks ending on 17th November, by which time, it was anticipated that the purchase price would have been agreed. RESOLVED, That the action of the Chairman be approved.

(iii) Applications from Mr. G. S. Wood and Mr. E. Stevens, to rent parts of the land for grazing and the outbuildings-were referred to the Estate Management Sub-Committee with power to act after they have inspected the property.

(f) Housing Grout—Appointment of Senior Engineering Assistant—The Borough Surveyor reported that Mr. S. Upton had commenced his duties as Senior Engineering Assistant on the 1st November, but had expressed his dissatisfaction that the work had not commenced, and resigned his appointment which had been accepted after consultation with the Chairman. The Borough Surveyor also referred to the difficulties and delay which had been experienced in this appointment, and recommended that Messrs. Bell and Williams in his department, who had been actively engaged in the schemes since their commencement and who were fully competent, should jointly fill the appointment, subject to other Committees affected raising no objection, and each be paid an additional salary of £100 per annum, which would be paid by the Housing Group.

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Mr. Williams would be constantly engaged upon the work, whilst Mr. Bell would be part time and generally overlook the former officer's work. The appointment would involve some additional work outside normal office hours and whilst increasing the burden on his department this suggestion appeared the only satisfactory solution. RESOLVED, That, subject to the Housing Group and to other Committees of the Council concerned raising no objection, the Borough Surveyor's recommendation be approved.

(g) Temporary Houses—A letter was submitted from the Town Clerk of Bristol intimating that the Ministry of Works were erecting in Bristol a timber " mock-up " of the improved M.O.W. (" Portal ")

type of temporary bungalow, and inviting the Council to send representatives to inspect the building
RESOLVED, That the invitation be accepted, and that members of the Committee desiring to attend
inform the Town Clerk so that arrangements can be made accordingly.

43—National Housing and Town Planning Council—A circular was submitted from this Council
inviting representatives to attend the postponed Conference to be held in the Central Hall,
Westminster, on the 1st and 2nd March, 1945. RESOLVED, That the Vice-Chairman, Borough
Surveyor and Housing Manager be authorised to attend.

44—Whaddon Estate—Proposed Police Station—The Town Clerk reported that representations had
been made to the Police Superintendent regarding damage caused on the estate, particularly by
children. Numerous complaints were still being received, and the opinion had been expressed that
the best solution was the provision of a Police Station on the estate. RESOLVED, That the General
Purposes and Watch Committee be recommended to make representations to the Standing Joint
Committee that provision be made for a Police Station at Whaddon in view of the very large
population now resident in the area and difficulties experienced in regard to the management and
control of this estate.

45—Housing Department Staff—The Committee interviewed Miss D. Pascoe, Rotherham, for the
appointment of a temporary assistant in the Housing Department. RESOLVED, That Miss Pascoe be
appointed at a salary of £180 per annum, rising to £200 per annum, the salary to be increased to
£200 per annum rising to £240 per annum on Miss Pascoe passing the appropriate examination.

46—Restoration of War Damaged Houses—Circular 158/44 was submitted from the Ministry of
Health stating that very high priority had been given to rebuilding of houses destroyed by enemy
action and in respect of which a "cost of works" payment would be made under the War Damage
Act, 1943, and authorising rebuilding in those areas where works under the general scheme of house
repair previously reported to the Council were completed, or nearly completed, and local labour was
likely to be available. The proposal was confined to houses which could be rebuilt at a cost not
exceeding £1,500 and applied to houses owned by local authorities and privately.

Local Authorities would be consulted in regard to rebuilding of privately owned houses on the
question of planning and priority, and steps must be taken to secure the maximum economy in
materials and labour. The procedure in regard to rebuilding was similar to that adopted in regard to
general repair of war-damaged houses, and, so far as the Local Authorities' own property was
concerned, a list of houses in priority order should be prepared, and work commenced on a certain
number within the next six months. In drawing up programmes, regard should be had to immobile
labour positions in the areas, and the fact that houses were entitled to a "cost of works" payment
should be verified from the War Damage Commission, and reference made to the Planning
Authority.

Applications in respect of Local Authorities' properties should be made to the Senior Regional
Officer, Ministry of Health, together with applications for necessary materials, and authorisation for
such materials would be issued by the Priority Officer of the Ministry. Private owners should submit
applications for a building licence to the Regional Licencing Officer who would also issue any
necessary authorisation.

The cost of rebuilding war damaged houses would be recoverable from the War Damage Commission in the usual way. RESOLVED, That the Borough Surveyor prepare a list of the eligible properties in the Borough for submission to the next meeting of the Committee, and, when such list has been submitted, the attention of private owners be called to the proposals.

47—Special Building Works—Apprentices—Circular 159/44, dated 7th November, was submitted from the Ministry of Health outlining a scheme for the training of apprentices on special building works and consideration was deferred to the next meeting to enable a report on the scheme to be prepared and circulated to the Committee.

48—Experimental Houses, Kipling Road—(a) The Town Clerk reported that the Electricity Committee had agreed to bear the cost of providing equipment for 2 of the experimental houses amounting to approximately £185 and to offer them for the use of the Housing Committee and their tenants on a rent free basis for a period of 7 years. In addition, no charge would be made for maintenance or fair wear and tear, The cost to this Committee for electrical wiring would be £12 for each house.

(b) The Gas Company had made a similar offer to provide services, fix meters and carcass the other 2 houses at the pre-war conditional part charge of £1 5s. 0d. per house and to supply and fix, on hire, the various appliances rent free for a period of 7 years. RESOLVED, That the Council's appreciation be accorded to the Electricity Committee and the Gas Company for their co-operation.

(b) The Borough Surveyor submitted alternative designs for the additional two experimental houses which the Council had undertaken to erect at the request of the Ministry of Health, and which would be constructed in Foam-Slag. RESOLVED, That the plans of the houses, Design "B," be approved and that application be made to the Ministry of Health for their approval. ALSO RESOLVED, That, subject to the consent of the Ministry of Health being forth-coming, the Committee be authorised to accept tenders for the carrying out of the proposals and that the financial arrangements be referred to the Finance Committee.

49—Selection of Tenants Sub-Committee—The report of the Selection of Tenants Sub-Committee at their meeting held on 26th October, 1944, was submitted which dealt with matters of routine. RESOLVED, That with the exception of the recommendation that Mr. Stevens, 125 Fairview Road, be granted the tenancy of 13 Colne Avenue (which was deferred to enable Councillors Addis and Moore to inspect the present accommodation and to take such action as appeared necessary) that the report be approved and adopted.

50—Rents—The Housing Manager submitted a statement of arrears of rent in respect of the various estates up to 23rd October, 1944.

J. P. PATES, Chairman.

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BRITISH RESTAURANTS COMMITTEE.

10th November, 1944. Present—The Mayor; Councillors Bayliss, Bettridge, Compton, Fildes and Thompson; Mrs. Lipson, Messrs. Bache and Jefford.

51—Appointment of Chairman—RESOLVED, That the Mayor be appointed Chairman of this Committee for the ensuing year.

52—Cost of Living Bonus—Supervisors—The Committee concurred in the recommendation of the General Purposes and Watch Committee (Min. 1803/44) that the cost of living bonus applicable from time to time to the officers, should be paid to the Supervisors as from 4th September last, notwithstanding that Supervisors could not be regarded as officers.

53—Sickness Scheme for Employees—The Committee considered the recommendation of the General Purposes and Watch Committee (Min. 1968/44) that sick pay should be administered to the employees on the lines recommended by the National Joint Council for the Waterworks Industry as a matter of grace. RESOLVED, That in view of the special circumstances appertaining, this Committee recommend that sick pay be granted to the British Restaurant staff for the first three days' illness and that a medical certificate be produced at the end of three days' absence, this arrangement not to prejudice the position at the moment whereby sick pay is being given to employees at the present time as a matter of grace.

54—Dates of Meetings—RESOLVED, That Meetings of this Committee be held on the following dates during the coming year : 4th January, 8th February, 5th April, 10th May, 5th July, 6th September and 15th November.

55—Financial Statement—The Borough Treasurer submitted the financial statement for the three months ended 30th September which showed a trading profit for the three months of £657 3s. 5d. The total expenditure was £2,975 19s. 0d.. the opening stocks £401 18s. 10d.: the total income was £3,627 14s. 2d., and the closing stocks £407 7s. 1d. The number of meals served for the quarter was 70,530. The net surplus on the revenue account to the 30th September, 1944, was £2,076, and the amortisation charges to that date amounted to £3,193.

56—Organiser's Report—(a) Meals Served—The number of meals served in the Restaurants during September and October was as follows :—

	September		October	
	No. of Meals	Takings £ s. d.	No. of Meals	Takings £ s. d.
Montpellier	8,306 ...	453 1 10	7,625 ...	424 10 6
St. Margaret's	6,448	349 19 9	5,750 ...	316 8 0
Whaddon	5,121 ...	184 6 0	4,833 ...	175 0 2

The comparison between figures for September, 1943 and 1944 showed an increase of 988 meals served and an increase of £138 5s. 3d. in the takings, and the comparison for October, 1943 and 1944 showed a decrease of 379 in the meals served and an increase of £54 9s. 7d. in the takings.

(b) Supervisor Cooks—Six-monthly Increments—RESOLVED, That the six-monthly increment of 5s due to Miss Hine be paid.

57—Whaddon Restaurant—The Borough Surveyor reported that he had inspected this Restaurant following receipt of a letter from the Ministry of Food in regard to the condition of the ceiling and

walls. The Dining Hall was in very fair condition but he recommended that the kitchen walls should be cleaned down and re-decorated, the cost of which he estimated to be £25. RESOLVED, That the recommendations of the Borough Surveyor be approved and adopted.

CLARA F. WINTERBOTHAM, Chairman.

TOWN IMPROVEMENT AND SPA COMMITTEE.

10th November, 1944, Present—The Deputy Mayor ; Aldermen Lipson and Ward ; Councillors Bush, Fildes, Green, Grimwade, Lewis-Hall, Howell, Rev. de Courcy Ireland, Morris, Readings and Thompson ; and Mr. E. Baring.

58—Chairman—RESOLVED, That the Deputy Mayor (Alderman T. Wilfred Waite) be appointed Chairman of this Committee for the ensuing year.

59—Vice-Chairman—RESOLVED, That Councillor H. T. Bush be appointed Vice-Chairman of this Committee for the ensuing year.

60—**Appointment of Sub-Committees**—The Committee considered Min. 1753/44, in which it had been decided that as from November, three Sub-Committees only should be formed, namely : Entertainments, Baths and Wells, and Advertising, and the duties to be assigned to such Sub-Committees were contained in the report on this matter adopted by the Council. It now appeared to the Committee that it was desirable that the title of the Health and Holiday Resort Sub-Committee should be retained, RESOLVED, That the Council be recommended accordingly and that the Health and Holiday Resort Sub-Committee carry out the duties assigned by Min. 1753 to the Baths and Wells Sub-Committee, that Minute being varied accordingly. RESOLVED, ALSO, That the following members do constitute the Sub-Committees of this Committee for the ensuing year, namely :—

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Entertainments—The Deputy Mayor ; Alderman Pates ; Councillors Bush, Green, Grimwade, Howell, Morris, Readings and Thompson.

Health and Holiday Resort—The Deputy Mayor ; Councillors Bush, Fildes, Grimwade, Lewis-Hall, Howell, Readings, Smith, Thompson and Mr. E. Baring.

Advertising—Councillors Bush, Green, Grimwade, Morris and Readings.

61—Entertainments Sub-Committee—The Entertainments Sub-Committee met on 24th October and a report of their proceedings accompanies the Minutes of the Council. With regard to Item 2 of the report submitted to this Committee on 13th October and also to Item 4 of the report now before them, the Town Clerk stated that the Cultural Council had expressed thanks for the opportunity afforded to them to co-operate in the formulation of plans for a drama season and they anticipated submitting definite recommendations in regard thereto at an early date. In the meantime, however, enquiries were being made as to the buildings which might be available for the purpose in 1945. RESOLVED, That the report of the Sub-Committee be approved and adopted. ALSO, That it be indicated to them that this Committee would appreciate their views and co-operation not only in regard to the promotion of an annual drama festival but also on the wider issue of the provision of

cultural entertainments and festivals which it is intended shall form part of the Council's annual programme of attractions to the town in the post-war period.

62—Cheltenham—London Train Service—(Min. 1926/44)—Read, letter from the Town Clerk of Gloucester stating that his Council had received a communication from the Transport Committee of the Cheltenham Chamber of Commerce upon this matter. The City Council were informed of the opinions expressed at the meeting of the Council on 30th October and it had ultimately been agreed that the respective Members of Parliament of the City and the Borough should, in the first instance, approach the Minister of War Transport upon the subject. Alderman Lipson stated that in company with Sir Leslie Boyce, the Minister had been approached accordingly but he did not think any improvements could be effected at the present time although he had undertaken to give the matter further consideration. RESOLVED, That in these circumstances the matter remain in abeyance.

63—Spa Baths—(a) Shop Adjoining—(Min. 1921/44)—In pursuance of the recommendation of the Health and Holiday Resort Sub-Committee contained in their report dated 3rd October, the Committee propose to give instructions to the Town Clerk before February next to terminate the tenancy of the shop and living accommodation. The Town Clerk reported that he had already been in communication with the tenant.

(b) Hall—The Borough Surveyor reported that he had made a detailed inspection of the former swimming bath now proposed to be used for other Council purposes and he recommended the removal of the balconies and dressing boxes. RESOLVED, (i) That the recommendations of the Borough Surveyor be approved.

(ii) That in view of the proposals for the utilisation of the accommodation both in connection with social gatherings and rehabilitation work, the Chairmen of the Entertainments Sub-Committee and the Health and Holiday Resort Sub-Committee (the two Sub-Committees primarily concerned therewith) in consultation with the appropriate Officers, consider and submit recommendations to this Committee as to the most expeditious method of bringing the hall into immediate use.

64—Montpellier Rotunda—The Borough Surveyor reported that he had made an inspection of these premises but was not in a position at the moment to submit a detailed report. It was apparent that considerable structural improvements and some alterations would be necessary to make the building serviceable. The Town Clerk reported that the premises had not yet been released by the Military Authorities although it was anticipated that they would be de-requisitioned at an early date. He reminded the Committee that the question of the restoration and future user of the building was a matter primarily for the General Purposes Committee but there was no doubt that the Committee would, in their deliberations, take into account any recommendations which might be submitted by this Committee. In view of the Order made for the preservation of the building as of special architectural and historical interest, the Ministry of Works and Buildings had been approached in an endeavour to obtain special concessions for the necessary repair works to avoid the premises falling into a state of deterioration and decay and arrangements had been made for an Inspector of the Department of Historical and Architectural Buildings to inspect the premises in the near future. RESOLVED, (i) That the General Purposes Committee be asked to press for the early release of the premises and informed that it is the view of this Committee that all practicable steps should be taken to put the same into reasonable repair without delay.

(ii) That in connection with restoration and re-equipment, every opportunity be taken to preserve the same as a period building and to bring it into use as a venue for social functions and entertainments at the earliest practicable date.

65—Alstone Baths—(a) Attendances—The attendances for the four weeks ended 5th November totalled 5,518, as compared with 6,548 for the same period last year. The attendances for the season now totalled 86,200, as compared with 96,997 for 1943.

(b) Force Draught Furnaces—(Min. 1922 (b)/44)—The Borough Surveyor reported that he had informed the Ministry of Fuel and Power of the Council's decision not to incur the considerable expenditure required for the installation of force draught furnaces. He now submitted a reply from the Ministry reminding the Council that the responsibility for any difficulty which might arise, due to the absence of such equipment, must rest with them. RESOLVED, That the Committee adhere to their previous decision.

(c) Heating of Large Swimming Bath—(Mins. 699 (d) and 1922 (c)/44)—The Borough Surveyor submitted account from the Electricity Department amounting to £16 9s 9d. for the two heaters which had been loaned by the Department for the purpose of providing additional heating for the baths, He reminded the Committee that at their last meeting they had decided not to install additional heaters and he enquired whether it was desired that the two heaters already provided should remain having regard to the fact that expenditure amounting to £8 14s. 9d. had been incurred for wiring. RESOLVED, That the Committee adhere to their opinion that having regard to the post-war proposals for improved heating of the baths, no additional heaters be acquired at the present time except that the two already installed be purchased at the price mentioned.

T. WILFRED WAITE, Chairman.

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ALLOTMENTS COMMITTEE.

13th November, 1944. Present—Councillors Addis, Bendall, Bush, Compton, Fildes and Green ; Messrs. Ball and Roe.

66—Chairman—RESOLVED, That Councillor H. Addis be appointed Chairman of this Committee for the ensuing year. RESOLVED, ALSO, That this Committee desire to record their appreciation of the most valuable services rendered by Councillor P. T. Smith as Chairman for the past 11 years and that the Town Clerk do write on behalf of the Committee expressing their thanks.

67—Vice-Chairman—RESOLVED, That Councillor G. B. Compton be appointed Vice-Chairman of this Committee for the ensuing year.

68—Visitors—RESOLVED, That the following be appointed Visitors of the allotments for the ensuing year :—

Councillors Addis, Compton and Mr. Ball for Crabtree Piece, Creamery Piece, Elmfield Park Estate, Gapper's Field, Baglin's Piece, Land Tewkesbury Road near Malvern Street and Parish Church Old Churchyard.

Councillors Smith, Green and Mr. Barlow for Cam Road, Hewlett Road, Carter's Field, Pittville Crescent, Wellington Square, Clarence Square, Marle Hill Estate, Cleevelands Drive, Land Evesham Road adjoining The Bungalow, Girls' Grammar School Playing Field, Agg Gardner Recreation Ground, Land in Prior's Road and Severn Road.

Councillors Bendall and Bush for Asquith Road, Sandford Mead, Land Leckhampton Road (adjoining Bresson Aircraft Ltd.), Moorend Park Road, Land adjoining Emmanuel Church, Charlton Park Gate, Greenhills Road, Gong Furlong, Charlton Lane and Land The Avenue.

Councillor Fildes, Messrs. Roe and Whittall for Alma Road, Hatherley Road, Thornccliffe Estate, Tennyson Road, Wasley's Field, Brooklyn Road Playing Field, Land Brooklyn Road, Hatherley Park, Orchard Way, Land junction Fairmount Road and Church Road, Land junction Church Road and Gloucester Road, Shelley Road, Land rear News' Cottages, Land rear Higgs' Cottages, Orchard rear Tennyson Road, Orchard rear of Orchard Terrace and Barn Field.

69—Carter's Field Allotments—(a) Damage by Horses (Mitts. 1678 (a) and 1847/44)—The Gardens Superintendent reported that the owner of the horses had now paid the tenants the compensation awarded in respect of damage to crops.

(b) Gates and Fencing—Min. 1678 (b)/44—The Town Clerk reported that the Borough Surveyor had been asked to provide an additional fourteen keys for the tenants of Messrs. G. A. M. Hall, Ltd. to enable them to obtain access to their plots through the gate recently erected by the Council. The Borough Surveyor pointed out, however, that one lock and eighteen keys had already been supplied for the Council's tenants and the original lock was now missing which would necessitate the provision of a new lock and thirty-two keys. With this large number of keys he was of the opinion that it would result in no one being responsible for closing and locking the gate. RESOLVED, That in lieu of a new lock, the gate be fitted with a suitable field gate catch.

(c) Wilful Damage to Fence—Min. 1847 (b)144—Read, letter from the Police Superintendent stating that proceedings had been taken against a boy aged ten years for wilfully damaging the fence. The boy had appeared before the Juvenile Court and had been bound over in a sum of five pounds for a period of twelve months. The evidence had shown that the boy broke two pieces of wood only and upon his father undertaking to replace the same no order had been made as to costs.

70—Brooklyn Road Playing Field Allotments—Min. 1849/44—A communication had been addressed to the Police Superintendent with regard to damage and thefts at these allotments. The Superintendent had promised to pay all the attention possible thereto but owing to present difficulties he was unable to do all he would like in this matter. He suggested, however, that the tenants might assist in endeavouring to trace the offenders. RESOLVED, That the Superintendent be thanked for his assistance.

71—Orchard Way Allotments—Damage to Crops—The Gardens Superintendent reported that on 27th October considerable damage was caused to growing and mature crops on all the allotments on this site, with one exception, due to cattle belonging to Mr. J. R. Brown. The compensation had been assessed at £24 6s. 6d. and the Town Clerk had made a claim against Mr. Brown accordingly. RESOLVED, That in view of the damage caused on previous occasions Mr. Brown be requested to have the fence repaired without delay. (Note—The amount claimed has been paid).

72—Cleavelands Drive Allotments—No. 64 (Mins. 1304 and 1677/44)—The Gardens Superintendent reported that he had now contacted the wife of the tenant of this plot who was unaware of her husband's failure to sign a tenancy agreement for the land adjoining his allotment and also to pay the rent therefor. She had, therefore, now entered into an agreement and paid the rent.

73—Brooklyn Road Allotments—Nos. 31-34 —The Committee were reminded that the site of these allotments had been requisitioned but the portion occupied by plots Nos. 33 and 34 and a portion of Nos. 31 and 32 had been purchased by the owner of the house adjoining, namely No. 45 Brooklyn Road. The new owner was, however, the tenant of plots Nos. 33 and 34 and with the approval of the other tenants concerned he had suggested that the area of Nos. 31 and 32 be reduced by approximately $\frac{1}{2}$ perch and $1\frac{3}{4}$ perches respectively which would enable him to cultivate the whole of the land belonging to him. RESOLVED, That the proposals be agreed to subject to the tenants of plots Nos. 31 and 32 entering into a fresh form of tenancy agreement.

74—Hatherley Park Allotments No. 96 and Elmfield Park Allotments No. 37—The Gardens Superintendent reported that upon an application being made to the tenants of these allotments for payment of the rent for the current year it had been ascertained that they had now left the town. RESOLVED, That endeavours be made to trace the tenants concerned, failing which the Town Clerk take possession thereof.

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75—Road Leading to Marsh Lane Allotments—The Committee had before them a complaint of the bad condition of one of the access roads to these allotments. RESOLVED, That the Borough Surveyor take steps to remedy the same.

76—Cheltenham District Allotments and Gardens Society—(a) Junior Section—Min. 1852/44—The Society stated that a communication had been forwarded by them to schools, youth centres and other organisations informing them of the suggestion for a Junior Section. The Gardens Superintendent reported that he understood from the Society that 29 applications had been received and they were now anxious to learn the Council's definite proposals upon this matter. RESOLVED, (i) That as and when suitable plots become vacant on permanent allotment sites the Gardens Superintendent be authorised to allocate the same, if required, to juniors recommended by the Society.

(ii) That the rent of the plots be at the rate of 2s 6d. per annum for 5 perches, with the first six months rent free.

(iii) That the Town Clerk prepare a suitable form of agreement for such tenancies and that it be a condition that upon a junior attaining the age of eighteen years the concessions granted shall terminate and the full rent shall be paid for each plot.

(b) Purchase of Huts—Read, letter from the Society with regard to the purchase of military huts and their re-erection on certain allotment sites for the purpose of storing lime, fertilisers, etc. The Town Clerk reported that the huts in question were now on property belonging to the Council and he was already in communication with the military authorities with regard to the purchase thereof for various Council purposes. RESOLVED, That consideration of the Society's application be adjourned pending the receipt of a communication from the military authorities.

77—Cultivation—The Gardens Superintendent reported that the condition of the allotments in general differed very little from that of the previous month and the bulk of the crops had been harvested and stored. As a result of the recent wet weather allotment holders were experiencing difficulty in keeping their plots clean and for this reason he did not recommend that any action be taken against tenants where allotments were in a worse condition than they would normally be at this time of year. RESOLVED, That this be agreed to.

H. ADDIS, Chairman.

PARKS AND RECREATION GROUNDS COMMITTEE.

13th November, 1944. Present—Councillors Addis, Bendall, Bush, Compton, Fildes and Green.

78—Chairman—RESOLVED, That Councillor W. J. Green be appointed Chairman of this Committee for the ensuing year.

79—Vice-Chairman—RESOLVED, That Councillor H. T. Bush, be appointed Vice-Chairman of this Committee for the ensuing year.

80—Visitors—(a) RESOLVED, That the following be appointed the visitors for the ensuing year :—

Agg Gardner Recreation Ground ...	Councillors Addis and Compton
Naunton Park Recreation Ground	Bendall and Till
Montpellier Gardens	Bush and Fildes
Whaddon Road and Clyde Recreation Grounds	Green and Smith
Sandford Park	Bush and Green
St. Marks	Fildes and Smith
Pittville Gardens	Addis and Smith
Hatherley Park	Fildes and Smith

(b) RESOLVED ALSO, That in future the Visitors be asked to make quarterly inspections of all the parks and recreation grounds, the first to be reported at the January meeting of the Committee.

81—Future Lay-out of Parks, Gardens and Recreation Grounds (Min. 1866/44)—The Gardens Superintendent had pre-pared and circulated a comprehensive report dealing with this matter, based upon a 5-year plan. RESOLVED,

(a) That preliminary consideration be given thereto at a special meeting of this Committee to be held on 27th November.

(b) That a copy of the report be circulated to the members of the Council and their observations and criticisms invited.

(c) That the General Purposes Committee be asked to agree to transfer to this Committee, the control and management of Leckhampton Hill including Charlton Common, but excluding the quarries.

82—St. George's Square Bowling Green—(Mins. 1525 and 1759/44 Town Improvement Committee)—The Committee had before them the report of Messrs. Sutton & Sons upon their expert's examination of this green. They recommended three methods of reconstruction, namely, by laying sea-washed turf by laying good quality inland turf ; or by sowing a specially prepared mixture of grass seeds. The second recommendation could be excluded as, during the war years, turf cultivation had entirely ceased and there was not likely to be any good inland turf available for some time after the war. In regard to sea-washed turf, under present conditions the cost would be about £1,500 including new ash foundations, drainage and other matters, but the upkeep would not be a simple matter and would necessitate the services of a really good greenkeeper. The remaining suggestion, namely, sowing with a special mixture of fine grass seed would cost between £600 and £700, and in addition to the economy effected, the maintenance of a sown green was considerably easier than a sea-washed turf green, but the Company could not recommend a sown green on the site in question. RESOLVED, That in view of the suggestions contained in the report of the Gardens Superintendent mentioned in the previous Minute for the provision in the post-war period of greens in other parts of the town, the proposals of Messrs, Suttons be not entertained, but that the Gardens Superintendent carry out his original suggestion for top dressing and re-sowing in the autumn at an estimated cost of £30 to £40. ALSO, That the Club be informed that should weather conditions during the winter prove un-favourable it is possible that the green may not be available for play at the commencement of the next season.

83—Athletic Ground—(a) Repairs and Reinstatement—The Town Clerk reported that, at the request of the Cheltenham Rugby Football Club, the Chairman, Vice-Chairman and the officials concerned had met representatives of the Club-and inspected the ground when it had been agreed that certain necessary repair work should be undertaken forth-with. This included repairs to the fences, the erection of a temporary corrugated iron fence opposite the second entrance from Albion Street, the removal of a length of chain link fencing from the car park to the top of the terrace at the Albion Street end of the ground and the re-erection of a small amount of fencing at the entrance to the grand stand. Minor repairs were also being carried out to the small grand stand and an order had been placed for the asbestos sheeting required to repair the roof of the large grand stand. The Club had also asked for the use of one of the rooms under the grand stand now used as a cleansing and decontamination centre in order that this might be made available for the entertainment of visiting teams. The Food Decontamination Officer saw no objection to this. RESOLVED, That approval be given to the works mentioned and also to the use of the room under the grand stand subject in the case of the latter, to the Club undertaking all necessary decorations thereto.

(b) Fencing—The Borough Surveyor reported that on 6th November the whole of the fencing adjoining St. Anne's Terrace approximately 50 yards), was blown down during the gale. He had been able to obtain the necessary stays and repairs had been completed. RESOLVED, That the action of the Borough Surveyor be approved.

84—Pittville Gardens—(a) Pump Room—The Gardens Superintendent reported that the Military Authorities vacated the Pump Room on 31st October. The Town Clerk stated that he had been in communication with the Authorities urging that the building be released at an early date, but so far no communication had been received. The Gardens Superintendent also recommended that if possible the Nissen hut erected on the nursery area of the gardens should be retained for use by the Department. RESOLVED, That the Town Clerk again urge upon the Military Authorities the necessity

for the early release of the building and that approaches be made in regard to the purchase of the Nissen hut, as recommended by the Gardens Superintendent.

(b) Greenhouses (Min. 1688 (d)/44)—The Borough Surveyor reported that the alterations to the greenhouses were proceeding but it had been found necessary to remove and refix the hot water pipes at a cost of £15. RESOLVED, That approval be given to this additional expenditure.

85--staff (a) Custodian—Alstone Croft Playing Field (Min. 1865/44)—Further consideration was given to the application of the Custodian for an increase in his wages, on the ground of additional duties. As the Education Committee were responsible for payment of a proportion of his wages their views had been sought, but the Education Committee pointed out that the duties had not increased so far as they were concerned, and they were, therefore, unable to agree to increase their proportion of the wages now paid, RESOLVED, That as this is only a part-time appointment and the duties do not appear to have increased, the Committee are unable to recommend that the Custodian's present wages of £3 3s. 0d. per week be exceeded.

(b) Gardener, V. Turner—This employee had been absent from duty since 16th June and in accordance with the Sickness Scheme his periods of absence had been aggregated. During the past 12 months he had received full wages, less deductions, for 13 weeks, and half wages, less deductions, for 10 weeks. In accordance with Min. 1968/44 of the General Purposes Committee dealing with the future administration of sick pay, the benefits to this employee had now terminated and he had furnished a medical certificate to the effect that he was suffering from heart trouble and was only fit for light work. The Gardens Superintendent reported that the work previously undertaken by him was of a very light nature and he had no lighter work which he could offer. RESOLVED, That in accordance with the provisions of the Local Government Superannuation Act, 1937, a report be obtained from the Medical Officer of Health and that the matter be further considered at the special meeting of this Committee on 27th November.

86--Food Production—Sales—The Gardens Superintendent reported that during the month of October the sale of produce at the market amounted to £31 12s. 2d., and he had supplied the British Restaurants and the Town Hall with produce to the value of £39 15s. 5d. and £4 16s. 11d.

87--Football Pitches—With the approval of the Chairman, football pitches had been granted to the A.T.C. at Naunton Park Recreation Ground, and to the 1st Charlton Kings Company Boys' Brigade at Clyde Crescent Recreation Ground, both on alternate Saturdays, subject to the usual terms and conditions. RESOLVED That the action of the Chairman be confirmed.

88-- Hatherley Park-The Gardens Superintendent recommended the removal of two dead beech trees in this park. RESOLVED, That the recommendation be approved.

W. J. GREEN, Chairman.

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PUBLIC HEALTH COMMITTEE.

31st October, 1944. Present—Councillor Moore (Chairman) ; The Mayor ; Alderman Leigh James ; Councillors Bayliss, Biggs, Garland, Hayward, Howell and Rev. de Courcy-Ireland.

89--Food and Drugs Act, 1938—(a) The Committee considered reports of the Public Analyst and Chief Sanitary Inspector of samples on milk No. 459, 460 and 461, which were unsatisfactory, and in respect of which the Council at their meeting on 30th October, had authorised institution of legal proceedings by the Committee, after consultation with the Town Clerk. RESOLVED, That the Town Clerk institute proceedings against the retailer of milk from whom the above samples were taken.

(b) The Town Clerk reported that in numerous cases under Acts and Orders covering the duties of this Committee, a time limit was fixed for taking proceedings which did not permit waiting. In such cases, he suggested that the Council should delegate powers to the Committee to take any necessary proceedings. RESOLVED, That the Council be recommended to delegate to this Committee power to take all necessary steps in connection with prosecutions in respect of any duties of this Committee.

90—Sunningend Works—Smoke Nuisance—Min. 1474/44—The Committee further considered complaints made in regard to the nuisance caused by the emission of smoke from these works, and the failure of the Company to take steps to abate the nuisance, which they had undertaken to do some considerable time back.

The firm had again been communicated with and it was understood that the work was still held in abeyance owing to the action of the War Damage Commission. RESOLVED, That the Chief Sanitary Inspector be authorised to take the necessary steps to obtain evidence of the emission of black smoke with a view to legal proceedings being instituted in accordance with Section 103 of the Public Health Act, 1936.

91—Public Abattoir—The Chief Sanitary Inspector reported that the existing rest room for employees at the Abattoir, which was constructed of double railway-sleepers, with a space between each row of sleepers, was seriously rat infested, and should be removed. The Cheltenham Butcher's Buying Committee had agreed to permit the use of a building belonging to them at the Abattoir for the purpose of a Rest Room, and a stove was available which could be installed for heating. RESOLVED, That the existing rest room be removed ; that the offer of the Cheltenham Butchers' Buying Committee be accepted, and that the Borough Surveyor be authorised to install the stove.

E. W. MOORE, Chairman.

13th November, 1944. Present—Alderman Leigh James; Councillors Bayliss, Bettridge, Barnett, Garland, Hayward, Howell and Moore.

92—Chairman—RESOLVED, That Councillor Moore be appointed Chairman of this Committee for the ensuing year.

93—Vice-Chairman—RESOLVED, That Councillor Barnett be appointed Vice-Chairman of this Committee for the ensuing year.

94—Sub-Committees—The following Sub-Committees were appointed for the ensuing year.

Standing Sub-Committee—Aldermen Waite and Leigh James ; Councillors Bettridge, Moore and Garland.

Farms and Abattoir Sub-Committee—Alderman Leigh James ; Councillors Barnett, Hayward and Moore.

95—Post-War Sanitary Administration—A circular was submitted from the Sanitary Inspectors' Association enclosing copy of a Memorandum upon Post-War Sanitary Administration and proposals for embodiment in any scheme of local government reform. RESOLVED, That consideration of the proposals and memorandum be deferred and that in the meantime copies be obtained and circulated to the Committee.

96—Food and Drugs Act, 1938 (a) Quarterly Report—The report of the Public Analyst for the quarter ended 30th September, 1944, was submitted.

(b) The Chief Sanitary Inspector submitted the report of the Public Analyst on samples of milk No. 445 to 451, 469 to 473 and 475 to 480. Strawberry Jam, No. 452 ; Margarine, Nos. 453 to 455 ; Butter, 456 to 458 ; and Sultanas, No. 467, all of which were genuine.

Milk Samples 462-466 "appeal to cow" taken in connection with legal proceedings upon milk samples 459 to 461 (containing added water) were found to be genuine.

Milk Sample No 471 "appeal to cow" taken in regard to milk sample 468 (containing a trace of water) indicated that the cow was giving a naturally poor milk and the standard was not due to the retailer.

(c) Pasteurised Milk—Min. 1700 (ii)—The Town Clerk reported that he had been in communication with the Local Authority in whose area the factory was situate expressing the Council's serious concern at the standard of pasteurised milk retailed in this area referred to in the above minute. A reply was submitted enclosing report of the Medical Officer of Health for that area stating that the main difficulties experienced by the Company were due to plant and labour. When opening the Depot sufficient space was left, and was still available, for increasing the plant if necessary. This had been found necessary, and an additional bottle washing machine and complete new pasteurising plant were ordered in 1943, but this was still undelivered, and this difficulty was aggravated by the shortage of bottles and metal baskets.

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This matter had also been receiving the attention of that Council, and the Company were still endeavouring to obtain the plant. In view of the difficulty of supply efforts were being made to obtain a flash (H.T.S.T.) plant as this involved less metal and manufacture and might possibly expedite delivery instead of a holder pasteurising plant. This process would also require less experienced operatives and thus difficulties.

A representative of the Milk Marketing Board visited the Depot earlier this year, and undertook to live what help he could in the delivery of plant, without result so far.

The plant was apparently incapable of dealing with the amount of milk to which was added the labour difficulty, and the Ministry of Labour had been unable to assist. As one instance, the Manager was recently short Of four operatives and being unable to get replacements from the Employment Exchange, had endeavoured to obtain, as a temporary measure, four Italian prisoners, which he had had to do on previous occasions. The Medical Officer of Health also pointed out that he was fully

conversant with the difficulties of this firm, as another firm in his area were similarly placed and this was the position in many other areas. Allowing for carelessness and other faults on the part of the management, he did not think the difficulties were likely to be easily remedied unless circumstances in any particular area became extremely fortunate.

The standards for Pasteurised Milk were quite clear, and it was a matter for Cheltenham whether they withdrew the dealers' licence, but he did not appreciate what this action could do in the matter, as the same milk could be passed through the same process and sold at the same price in Cheltenham, provided it was not labelled pasteurised. In fact, it need not pass through the same process. The Depot was supplying large bulk supplies to London, and, no doubt, a great deal of this milk was being pasteurised in London, but in this respect, the Depot were acting under the instructions of the Milk Marketing Board and the Ministry of Food, and even if the Company's licence was withdrawn, these departments would insist upon supplies of ordinary milk being delivered.

He had been in touch with the Ministry of Health and an Inspector was visiting the Depot in the near future. RESOLVED, That further consideration of this matter be deferred pending the visit of the Ministry of Health's Inspector and a further report.

(d) The Medical Officer of Health reported that the complete plant at the premises of the firm in respect of whom complaints had been made of milk supplies to schools, had not been installed as was previously understood, and conditions were still somewhat unsatisfactory. RESOLVED, That the Standing Sub-Committee inspect the premises of the Company on 21st November.

(e)—Min. 1870—The Town Clerk referred to the complaint made of milk sold by a retailer in the Cheltenham Rural District Council area and the instructions given to him to institute proceedings if the retailer was supplying milk in the Borough, contrary to the provisions of the Food and Drugs Act, 1938. He had no evidence that this was occurring and in his opinion any proceedings which could be taken would be for selling milk without being registered. The retailer had recently acquired the business from another retailer, who was registered in respect of the Rural District and he might have been under the impression that such registration covered both the rural area and the borough. RESOLVED, That the retailer be given 7 days in which to register and that in the event of him failing to do so, the Town Clerk institute proceedings.

97—Land—Old Gloucester Road—An offer was submitted from Mr. R. V. Copeland to sell to the Council a piece of land in Old Gloucester Road, Hayden Hill, in the neighbourhood of the Sewage works, containing 2 to 3 acres, with a road frontage of 300 feet, for £500. It was reported that the land was surrounded on three sides by water courses and was liable to flood, in addition to which, it formed part of the proposed green belt under the-Town Planning proposals. RESOLVED, That the offer be not accepted.

98—Public Health Act, 1936—(a) 1 Spa Place—A complaint was submitted to the last meeting of the condition of the roof of these premises and the Town Clerk was instructed to take such steps as he considered advisable. From an inspection it appeared that the property was old and that the middle gutter was beyond repair. The owner had been communicated with and alleged that the tenant only paid rent under pressure, that she believed the tenant was causing damage to the roof and that, in any case, it was impossible to carry out major repairs during wartime. The house did not come

within the provisions of the Housing Act, and it was recommended that a notice to abate the nuisance be served under Section 93 of the Public Health Act, 1936. The inspection also revealed that the-external cornice of the property was dangerous and liable at any time to fall upon members of the public passing. The Committee were reminded that efforts were made to purchase this property for a street improvement in 1936 but not proceeded with as the purchase price was considered exorbitant, and other expensive schemes were in hand.. RESOLVED, That notices be served upon the owner to abate the nuisance and to remove the dangerous cornice stone. ALSO RESOLVED, That the question of the purchase of the property be referred to the Street and High-way Committee.

(b) 5 and 6 Victoria Street, St. Paul's—The Chief Sanitary Inspector reported upon complaints which had been received in regard to the drainage of these premises.

RESOLVED, (i) That as the sanitary conveniences and drains at these premises appeared to be in such a condition, as to be prejudicial to health, the Chief Sanitary Inspector be instructed to examine the condition of the conveniences and drains and to apply any tests, except the tests of water under pressure, and if necessary to open up the ground. (ii) That in the event of the drains being defective, notices be served upon owners of the premises, under Section 39 of the Public Health Act, 1936, requiring them to carry out any necessary works within a period of 28 days from the date of the notices.

(c) Min. 1709—Premises in rear of 78 and 79 High Street—The Chief Sanitary Inspector reported that the derelict buildings in rear of these premises had now been demolished, a new chimney stack erected to the adjoining work-shop, and other works of repair were now in hand.

(d) Houses—Complaints—The Chief Sanitary Inspector reported complaints from the occupiers of the four under-mentioned premises, and upon the defects which had been ascertained on inspection. Elmwood, Montpellier Street ; 18 Grosvenor Street ; Firs Court, Tivoli Road ; 14 and 16 Bath Terrace. RESOLVED, That notices be served upon the owners of the premises, under Section 93, of the Public Health Act, 1936, requiring them to execute the necessary works within a period of 28 days from the date of the notices.

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99—Diphtheria Immunisation—The Medical Officer of Health submitted the following report upon Diphtheria Immunisation treatment for the month of October.

No. of new cases (immunisation commenced)	162
No. of injections given	259
„ cases in which treatment was completed during the month	
(a) under 5 years of age	83
(b) aged 5-15 years	9
“ Schick Tests (negative)	6

Clinics were held as follows :-

School Clinic, 2 ; Naunton Park School, 1 ; Swindon Road Day Nursery, 1.

Total 4.

100—Housing Act, 1936—Licences----RESOLVED, That licences for the re-occupation of the undermentioned premises be renewed for a further period of 6 months from the date of expiration.

5 Edward Terrace	Licence expires 12th December
13 Witcombe Place	21st December
Sidney Cottage, Sidney Street	24th December
11 Edward Street	24th December
12 Edward Street	24th December
5 Hewlett Place	24th December

101—Rat Infestation—The Chief Sanitary Inspector reported upon the visit of himself and the Pests' Officer to Bristol to inspect the systematic baiting of sewers reported at the last meeting. The approximate cost of lifting, greasing fixing trays and sweeping benches of manholes in preparation for baiting in Bristol was £1, for every six manholes. He also reported upon the work of the operators, the office system and treatment of sewers. Whilst he was proceeding with the scheme in the Borough, owing to labour difficulties, it would be some time before the Council were in a position to proceed with the baiting of sewers. In the first instance, however, it was necessary to get a scheme for baiting of sewers approved by the Minister, and this would be forwarded in due course.

Labour, which would be employed on this work would be of the casual type, and therefore, not very satisfactory, and he suggested that the actual baiting, should be left over until suitable labour was available, A letter was sub-mitted from the Ministry of Food, Rodent Control Department, stating that after a plan had been submitted showing the Council's proposal in this campaign and after approval by Headquarters a draft direction would be issued to the Council, followed if desired by a formal direction.

This course was necessary so that the Council could claim on the Ministry for certain costs. The Council would be reimbursed the cost of bait, plus poison, and, in addition, half the cost of any additional labour employed, provided the whole of the Council's available sewer labour resources were used to the utmost capacity. This re-imbusement applied both to the first and second treatment.

In regard to the labour problem the Manpower Office had been asked to draft men for this work and a meeting would be held shortly when it was hoped that this type of work in Cheltenham would be given top priority.

Rates of pay for this work would be the same as for Rodent Operators, e.g., £4 per week.

RESOLVED, That the recommendation of the Chief Sanitary Inspector be approved, and that when suitable labour was available, he report to the Standing Sub-Committee.

102—Public Abattoir—(i) Foot and Mouth Disease—The Chief Sanitary Inspector reported that in view of the refusal of the Ministry of Agriculture and Fisheries and the Police to permit the removal of inedible offal for animal feeding owing to conditions occasioned by a recent outbreak of Foot and Mouth Disease, he had made satisfactory arrangements with the Ministry of Food for such offal to

be removed and buried by a local Market Gardener, all cost and charges being borne by the Ministry. A similar arrangement had been reached in regard to the new outbreak. RESOLVED, That the action of the Chief Sanitary Inspector be approved.

(ii) Purchase of Horse—In accordance with the instructions of the Committee it was reported that the Chairman had authorised the purchase of a horse for use at the Abattoir for 00, and the horse was proving satisfactory. RESOLVED, That the action of the Chairman be approved.

(iii) Quarterly Report—The Chief Sanitary Inspector submitted the following Report :—

Quarter 1st July to 30th September

	1944	compared with 1943
	£ s. d.	£ s. d.
Slaughtering	215 8 10	308 1 2
Stunning	<u>15 9 6</u>	<u>24 7 4</u>
Carting	7 15 0 £230 18 4	1 1 6 £332 8 6

(iv) Auxiliary Steam Boiler—The Chief Sanitary Inspector reported that the only alternative method to the steam boiler at the Abattoir of obtaining hot water was the original large copper, which was inadequate. Recently a leak appeared in the present boiler, which had been temporarily repaired, but in view of all the circumstances, he suggested that an auxiliary steam boiler should be installed to provide for any breakdown in the existing boiler and the conditions of slaughtering animals. The estimated cost of such a boiler was £150. RESOLVED, That the Borough Surveyor and Chief Sanitary Inspector be authorised to arrange for the installation of an auxiliary boiler as recommended.

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103—Prestbury Sewage—The Borough Surveyor reported that with a view to improving the condition of the Wyman's Brook, he had investigated the possibility of diverting the flow from the Rural District Council's Prestbury Road sewer into Wyman's Brook sewer belonging to the Council. He had found that it would be possible to do tuts and he proposed to make the change as from 15th November.

The Town Clerk reminded the Committee that by Minute 6 passed at the Meeting held on 12th May, 1941, the Council were liable to pay one-third of the cost of maintenance and operating the Prestbury outfall sewer, and the Prestbury Estate Works until the three Rural District sewers were connected to the Borough system.

RESOLVED, That the Committee approve of the connection being made, and that the Borough Surveyor report further as to whether the other two sewers can now be connected to the Borough system.

104—Sewer at rear of Pittville Lane—The Borough Surveyor reported that his attention had been drawn to a cavity in the roadway which was found during work on electric cables. It appeared that a fracture in the water service pip had eroded the sandy sub-soil and carried it through defective brickwork into the sewer. The sewer had now been cleared and left in working condition, and the

cavity filled in, the cost of filling in the crater would be payable by this Committee to the Electricity Department.

105—Public Conveniences—Penny-in-slot Locks—The Borough Surveyor reminded the Committee of the difficulty of securing parts for these locks which had resulted in a number of locks being removed, and the purchase and installation of a turnstile at the Clarence Parade Conveniences.

The turnstile prevented the provision of free W.C's and he assumed that the Committee would prefer to abandon the provision of such W.C's rather than forego the whole income which would be the case if locks continued to be broken and could not be repaired.

In other conveniences many W.C's were without locks, although he proposed now that he had a number of penny-in-slot locks spare, by reason of the installation of the turn-stile, to fix them to other Ladies' Conveniences when necessary. RESOLVED, That the Borough Surveyor's action be approved.

E. W. MOORE, Chairman.

WATER COMMITTEE.

14th November, 1944. Present—Aldermen Trye and Ward Councillors Addis, Chinn, Hayward and Moore.

106—Appointment of Chairman—RESOLVED, That Alderman Ward be appointed Chairman of this Committee for the ensuing year.

107—Appointment of Vice-Chairman—RESOLVED, That Alderman Trye be appointed Vice-Chairman of this Committee-for the ensuing year.

108—Borough Engineer's Monthly Report—Report of the Borough Engineer for the month of October, was read :—

DAILY YIELD OF SPRINGS

	For month ended 31st October, 1944.	Average for Corresponding period past 3 years.
Hewlett Springs	53,000	63,000
Dowdeswell Springs	627,000	383,000
Leckhampton Springs	—	—

CONTENTS OF RESERVOIRS

Estimated usable quantity about 69,933,000

109—Lower Hewletts Farm—This property is let on a yearly tenancy to Mrs. D. M. Weston at a rent of £132 7s. 6d. per annum. Messrs. C. C. Castle & Son have intimated that Mrs. Weston was unable to continue the tenancy owing to ill health and had asked permission to assign it to a tenant to be approved by the Council.

Messrs. Castle had communicated with the War Agricultural Executive Committee and submitted an application from Mr. J. J. R. Barrett, Upper Hill Farm, Prestbury, together with references and guarantor in respect of the rent. RESOLVED, That permission be given for the tenancy to be assigned from Mrs. Weston to Mr. J. J. R. Barrett on the same terms and conditions as the existing tenancy.

110-Water Rate Arrears—The Town Clerk reported upon the collection of arrears: RESOLVED, That in eight cases where the arrears are still outstanding the supply be disconnected.

111-Water Supply, Ashchurch—Min. 1876/44—The Towel Clerk reported that in the contract with Messrs. Wimpey & Ltd., for the laying of the 12-inch water main no "rise or fall" wages clause had been inserted. A letter was sub-mitted from the Company stating that they had been informed by the Civil Engineering Construction Conciliation Board for Great Britain, that the wage rates had been increased as from 1st November by 1d. per hour, and assumed that the extra cost involved would be re-chargeable to the Corporation. They had been informed that no pro-vision was made for this in the contract, and whilst agreeing, the Company had intimated that it was not a fair decision not to reimburse the contractor with out-of-pocket expenses in complying with the terms of the Contract. RESOLVED, That the Committee reimburse the Company the excess expenditure incurred by reason of the award.

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112--Wayleave, Chosen Hill, Churchdown—The Town Clerk reported that a conveyance of the wayleave in respect of the 18-inch gravity main, laid in land owned by the Gloucester City Council in connection with the water supply from Churchdown to Hewletts Reservoir, was not executed when other wayleaves were obtained for the main. A. Conveyance was, therefore, executed on 18th October, 1944, and authority was necessary to payment of the purchase price of RESOLVED, That authority be given for payment of the above purchase price and to the Common Seal being affixed to the Conveyance.

113—Emergency Stocks of Food—The Borough Engineer reported that owing to enemy air attacks stocks of emergency food were obtained for workmen when called out on urgent work or sent out of the area. The British Waterworks Association considered the holding of such stocks no longer necessary and had asked whether this undertaking was prepared to surrender the stock. The Emergency Stores Branch, Ministry of Food, would circulate the method of disposal and the refund payable in due course.

The Borough Engineer had informed the British Waterworks Association that he was of opinion when the communication was received from the Ministry of Food this undertaking would authorise him to dispose of the stock as recommended by them. RESOLVED, That the Committee approve of the Borough Engineer's reply.

114—Water Supply, Defford—Min. 1727—The Borough Engineer reported upon the supply of water to the Air Ministry in connection with the Defford Supply, amounting to £1,359 8s. 9d., for the period 31st March, 1944, to September 28th, 1944. At the request of the Air Ministry, the Borough Engineer had indicated this Council's willingness to maintain, at the Ministry's expense, the portion of the 6-inch main which was constructed within this undertaking's area of supply. RESOLVED, That the action of the Borough Engineer be approved.

115—Proposed Depot at Tewkesbury—The Committee report that they have been endeavouring for a considerable time to obtain a suitable site at Tewkesbury for the purpose of a depot. At the present time, a portion of the property belonging to the Joint Water Board was being used for this purpose, and this was unsatisfactory for several reasons. Mr. C. Ball had now offered to sell a piece of land containing an area of approximately 1.095 acres in Cotswold Gardens, Tewkesbury, which would permit of the eventual erection of two houses, with gardens for employees, and sufficient space for a store and small workshop. The price of the land was £500 to which must be added £230 for making up roads on the north and west sides of the site in tarmacadam, £107 for the construction of an approach road and road on south side of the property adjoining the railway, and £160 for the provision of an unclimbable fence, making a total expenditure of £997. In addition to this, of course, would be the eventual cost of erecting the two houses mentioned. Should a more favourable site come into the market before the houses and stores were erected, it would be possible to dispose of this site, the undertaking recouping themselves the purchase price of the land, plus cost of works carried out. RESOLVED, That, subject to the right of access and drainage proving satisfactory to the town planning proposals for that area permitting the proposed use, the property offered by Mr. Ball be purchased, and that the Common Seal be affixed to the Conveyance.

116—Water Supply, Racecourse and Prestbury Park Farm--The Borough Engineer reported correspondence with the Race Course Company and Mr. F. M. Cock in regard to a water supply to Prestbury Park Farm, adjoining the Race-course. Owing to the re-occupation of buildings on the racecourse by the American Forces a supply of water from this source, previously anticipated, was not now possible, and the water supply at the Farm was a serious question. In addition, it had been decided that the first post-war Bath and West Show would be held on land adjoining the Racecourse for which the Council had undertaken to furnish an adequate supply of water.

The present supply to the course was obtained from a 3-inch main from the town area via Evesham Road, terminating at the main entrance to the Course, which was supported as far as possible by a 3-inch main in New Barn Lane. The estimated quantity of water which the Show Committee would require was about 100,000 gallons on each day of the Show.

The Borough Engineer suggested that a 6-inch main be laid from the Old Forge, Prestbury, along New Barn Lane-to Polo Lane, connecting at that point to the existing 3-inch main, which would cost approximately £1,850 to £2,000. Whilst carrying out this work, in view of the abandoned proposals of M.A.P. in regard to the Bishop's Cleeve supply, (Min 1875), and the necessity of meeting the supply problem in the New Barn Lane area he suggested that the Committee might continue the main as far as Evesham Road and connect to the existing 3-inch main at that point. The total cost of carrying out the whole of this length of work from the Old Forge, Prestbury, to Evesham Road would be between £3,400 and £3,500.

In support of this proposal, the Borough Engineer pointed out that the Rural District Council, apart from present requirements, were proposing to build in New Barn Lane under their post-war proposals. RESOLVED, That the proposals of the Borough Engineer be approved, that he prepare detailed plans and estimate for this work dividing the scheme into two sections, e.g., from the Old Forge, Prestbury, to Polo Lane, and from Polo Lane to Evesham Road, and that tenders be invited for the carrying out of the work, and that the actual amount of work to be carried out be left pending receipt of tenders.

117-Extension to Tewkesbury Water Works-The Town Clerk reported that the Cheltenham and Gloucester Joint Water Board had agreed to enter into an Agreement with the Ministry of Aircraft Production in regard to the repayment of monies advanced by the Ministry towards the cost of extensions to Tewkesbury Waterworks, and that included in the Agreement the Gloucester and Cheltenham Corporations were required to give a covenant that neither authority would take any steps during the period of the Agreement which would have the object of restricting either their capacity to supply water from any of the Works or the total quantity of water supplied by them to or below an average of 6 ½ million gallons per day, provided that the two Corporations may cease to obtain supplies of water, in the case of Cheltenham from the Leckhampton and Sandford Waterworks and in the case of Gloucester, from their Newent and Ketford Waterworks in respect of which they are under covenant to cease to do in accordance with the Agreement made by the two Corporations, and the Board, on the 7th December, 1937 ; also a covenant that each Corporation would furnish an annual certificate during the period of the Agreement as to the total quantity of water supplied by each Corporation. RESOLVED, That the Common Seal be affixed to the Agreement.

E. L. WARD, Chairman.

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ELECTRICITY AND LIGHTING COMMITTEE.

14th November, 1944, —Councillors Moore (Chairman) ; Addis, Bettridge, Chinn, Fildes, Garland, Grimwade and Readings.

118—Appointment of Chairman—RESOLVED, That Councillor Moore be appointed Chairman of this Committee for the ensuing year.

119—Appointment of Vice-Chairman—RESOLVED, That the Deputy Mayor be appointed Vice-Chairman for the ensuing year

120—I.M.E.A.-- The Borough Electrical Engineer reported a meeting of the S.W. England and South Wales Centre of the I.M.E.A. was held at Bristol on 2nd November at which the main business was an address by the President, who gave an account of the work of the Council during the present year, which was mainly concerned with the re-organisation of the industry. The Borough Electrical Engineer also reported that at the last meeting of the Centre in July, he had moved a comprehensive resolution urging the Council to consider the question of contributions to the Electrical Research Association including the raising of the rate of subscription and collaboration with other bodies in the electrical industry in order to make more funds available for research immediately after the war, and the Centre Committee had now considered the matter, and had recommended the resolutions be forwarded to the Council for their consideration.

121—Whitley Councils Representatives—The Borough Electrical Engineer reported he had received a letter from the Secretary of the District Joint Board, the District Joint Committee and the District Joint Council asking for the Corporation's nominations for the year ending 31st December, 1945. RESOLVED, That the appointment of the representatives on this body be left in the hands of the Chairman, Alderman Waite and Councillor Grimwade, In consultation with the Town Clerk and the Borough Electrical Engineer.

122—Staff—The Borough Electrical Engineer reported he understood the Commissioners had now decided Mr. Billcliff should be released from Eastbourne on December 1st.

123—Alstone Lane Sub-Station—The Borough Electrical Engineer reported application received from Mr. William Hawkins, of 51 Arle Road, a joiner in the employ of the Department, for permission to cultivate the spare land at Alstone Lane Sub-station, on which there were some pear trees, the fruit from which was divided equally between the British Restaurants and School Canteens, and that it was not proposed to interfere with this arrangement, but that the remainder of the land should be cultivated as an allotment, and that Mr. Hawkins had agreed to sign an Allotment Agreement to enter into a special Agreement and to pay a nominal charge of 5s per annum RESOLVED, That Mr. Hawkins' application be granted on the terms indicated.

124—Sick Pay Scheme (a)—The Borough Electrical Engineer reported he had had an interview with a deputation from the workmen of the Department in regard to the new arrangements made to deal with the question of sick pay, and the deputation asked that the matter should be considered particularly as in view of the scheme now cancelled by the Council, they had abandoned certain voluntary schemes. The deputation emphasised they would under-take to report any abuse of the scheme to the Borough Electrical Engineer if it was brought into operation again. RESOLVED, That consideration of this matter be adjourned until a special Sub-Committee to deal with the matter had been appointed.

(b) The Borough Electrical Engineer also reported the position regarding Messrs. Hawkins and Hart who were away ill, and whose benefits had now ceased or had been reduced, RESOLVED, That the matter should be left in the hands of the Chairman.

125—Proposed Purchase of Land at Ullenwood for Sub-Station—The Committee considered the recommendation of the Borough Electrical Engineer that the Council should purchase a corner piece of land at Ullenwood at the District Valuer's figure for the erection of a sub-station if required at some future date. RESOLVED, That this recommendation be approved.

E. W. MOORE, Chairman.

FIRE PREVENTION COMMITTEE.

15th November, 1944. Present—Councillors Bettridge, Bush, Chinn, Green, Grimwade, Readings and Thompson ; and Mr. V. B. Ferguson.

126—Chairman—RESOLVED, That Councillor H. C. Grimwade be appointed Chairman of this Committee for the ensuing year.

127—Vice-Chairman—RESOLVED, That Councillor H. T. Bush be appointed Vice-Chairman of this Committee for the ensuing year.

128—**Standing Sub-Committee**—RESOLVED, That Councillors Bush, Chinn, Grimwade, Readings and Mr. V. B. Ferguson be appointed the Standing Sub-Committee for the ensuing year.

129—Fire Guard Officer's Report—(a) Stocktaking—The Fire Guard Officer reported that a balanced stock account had been completed which showed the surpluses and deficiencies. An inventory had also been prepared of the stock in hand and the Borough Treasurer had carried out a test check. The

work involved had been considerable for the reasons that there had been eight Equipment Officers in two years, fifteen changes in the clerical staff of the Equipment Office, failure at the beginning to appreciate the extent to which the stores would ultimately increase, inadequate accommodation and lack of a Store-keeper. It had been necessary to re-write the Stores' records, but out of three hundred items submitted to the Borough Treasurer only ten non-expendable items showed a deficit and four of these had apparently been issued without entry in the records. The stock she the following entries (inter alia):-

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	Received	Issued		In Stock	Deficit
		On Loan	Sold		
Helmets	6562	2859	--	3673	30
Helmet Linings ...	6562	2859	--	3666	37
Helmet Laces ..	7312	2998	—	4416	Surplus 102
Eyeshields	10822	3495	—	7489	Surplus 162
Stirrup-Pumps ...	1620	972	376	254	18
S.P. Nozzles ...	24	1	8	15	Nil
S.P. Base-Valves	6	—	1	5	Nil
S.P. Brackets ...	6	—	—	6	Nil
Stirraks ...	144	—	61	83	Nil
Water Containers	6142	1022	3060	2060	Nil
Bunks ...	215	9	48	1561	11
Blankets	1308	51	335	828	94
Paillasses	436	14	115	304	3
Pillows	436	46	113	258	19
Pillow Slips ...	872	24	233	167	448
Camp Beds ...	6	—	—	6	Nil
Service Respirators	6	3	—	3	Nil
C.D. Respirators	41	6	---	42	Surplus 7
Great Coats	108	90	—	18	Nil
Trousers	97	90	—	7	Nil
Blouses (Men's)	97	90	—	7	Nil
Skirts ...	11	6	—	5	Nil
Tunics	11	6	—	5	Nil
Berets ...	108	98	—	10	Nil
Overalls ...	62	26	—	15	21
Oilskin Leggings ...	5 pairs	—	—	5 pairs	Nil
Armllets (F.G.) ...	10000	8557	—	1443	Nil
Armllets (Officers)	1019	646	—	361	12
Whistles ...	49	40	—	6	3
Badges ...	30	13	—	17	Nil
Hurricane Lamps	30	—	—	26	4
Axes	50	—	2	43	5
Scammel Wheelbarrow					
Pumps	2	—	—	2	Nil

Rope ...	3 coils	—	—	3 coils	Nil
Rope Ladders	3		—	3	Nil
Sand-bags	30858	30372	466	20	Nil

It will be observed that the greatest deficits are in respect of blankets and pillow slips, the total sum involved amounting to approximately £150. In this connection the Fire Guard Officer pointed out that the equipment formed part of the bedding issued to the Depots and although adequate precautions had been taken to prevent losses, the fact that only one Depot Superintendent was available for a period of twelve months for the supervision of four Depots was probably a contributory factor.

(b) Sales—The records maintained of sales of equipment had been kept in good order and balanced with receipts and issues. The sales of bedding and equipment from January, 1942, totalled £1,171 11s. 8d.

(c) Subsistence—All cheques for subsistence for the final period had been dealt with and paid and a check of all payments from 1941 had been completed.

The Town Clerk reported that the Regional Inspecting Officer had visited Cheltenham to check the subsistence claims and other matters and the District Auditor was also arranging his audit at an early date. RESOLVED, That the Fire Guard Officer be instructed to recover the bunks and bedding on loan to business premises.

130—Staff—Min. 1891/44—The appointments of the Assistant Fire Guard Officers (Messrs. E. Posner and H. G. Staight), had terminated on the 31st October and the two Reserve Centre Superintendents (Messrs. Hastings and Mitchell), terminated their duties on the 15th November. At the request of the Director of Education the personal assistant to the Fire Guard Officer (Mrs. Carpenter), had been transferred to his department leaving the Fire Guard Officer and two assistants (Miss M. Bardsley and Mrs. H. Sharpe). The Regional Commissioner had been informed of the position and had stated that as the area was only relaxed it was essential to retain a number of responsible officers of the Fire Guard until the area was wholly de-prescribed. It was agreed, however, that if the Council felt that the necessary work, in the event of a full return to Fire Guard duty, could be accomplished by the Fire Guard Officer and one assistant, or alternatively by two assistant Fire Guard Officers, this would be permitted. RESOLVED, That the existing staff be retained for the time being and that the matter be reviewed again at the next meeting.

131—National Fire Service—Scrapping of Peace-time Appliances—The Fire Force Commander had stated that the Leyland Fire Engine, No. DD3922, purchased by the Council had now passed its period of useful service and was no longer in a road-worthy condition. The appliance was a 1924 model, and in view of its age it was not an economical proposition to put again into commission, owing to difficulty in obtaining spare parts. It had, therefore, been decided to scrap the appliance and the Council were asked to indicate whether they had any objection to this course being adopted. RESOLVED, That consideration be adjourned to the next meeting and that in the meantime the representative of local authorities on the Regional Fire Consultative Committee be approached to ascertain whether a similar position has arisen in regard to the appliances of other Brigades and, if so, the procedure adopted in regard to financial adjustment or replacement.

H. C. GRIMWADE, Chairman.

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PLANNING COMMITTEE.

15th November, 1944—Present—Aldermen Trye and Ward ; Councillors Bayliss, Lewis-Hall, and Moore; Major Mitchell, Capt. Leschallas, Messrs. A. Wiggett and W. S. F. Harris.

132—Appointment of Chairman—RESOLVED, That Alderman Ward be appointed Chairman of this Committee for the ensuing year.

133—Appointment of Vice-Chairman—RESOLVED, That Alderman Trye be appointed Vice-Chairman of this Committee for the ensuing year.

134—Name of Committee—RESOLVED, That in order to be more consistent with the nature of the duties of this Committee it be re-named "Planning Committee."

135—Plans—(a) Within the Borough—The plans submitted for approval are set out below together with the recommendations of the Committee thereon in relation to Byelaws and the Town and Country Planning (General Interim Development) Order, 1933 :—

No. of Plan	Name	Description	Recommendation under Byelaws
5581	A. E. Trigg	Garage rear of 78 Portland Street	Exempt

Recommendation under Interim Development Order

Approved, subject to satisfactory drainage arrangements and to doors opening inwards.

5582	K. Mills	Garage 143, Brooklyn Road.	Exempt
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Recommendation under Interim Development Order

Approved

5583	The Committee, Nazareth House.	Children's play shed of timber construction erected on concrete foundations.	Approved, subject to water from the roof being drained into existing dis-used well.
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Recommendation under Interim Development Order Approved.

5584	1st Glos. Btn. Home Guard	Conversion of Essex House, Rodney Road,	Approved, subject to the sanitary
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into a Home Guard Club arrangements being to the satisfaction of the Chief Sanitary Inspector.

Recommendation under Interim Development Order

Approved, subject to the proposed new works harmonizing with existing buildings.

5585	Haines & Strainge	Conversion of stores at rear of Albion Street and Winchcombe St. into Canteen and Rest Room.	Approved, subject to Sanitary arrangements being to the satisfaction of the Chief Sanitary Inspector.
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Recommendation under Interim Development Order Approved.

5586	Dowty Equipment	Temporary building for swarf stores, Hatherley Lane	Approved, subject to approval of detailed plan, for a period of 1 year in view of the wartime use of the premises.
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Recommendation under Interim Development Order

Approved subject as mentioned in previous column.

5580	K. M. Tomasz	Garage, Tricot, Tewkesbury Road	Exempt under byelaws.
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(Disapproved at last meeting pending submission of elevation).

Recommendation under Interim Development Order

Approved, subject to a level parapet being erected on the front of the building.

5587	W. Bullingham	Conversion of Hartford House, Evesham Road, into two flats and one maisonette.	Approved, subject to sanitary arrangements being to satisfaction of the Chief Sanitary Inspector.
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Recommendation under Interim Development Order

Approved, subject to the new work harmonizing with the existing building and being stuccoed.

(b) Outside the Borough—In accordance with Min. 1353/44, relating to plans submitted for approval under the Town and Country Planning (General Interim Development) Order, 1933, the Committee have approved, or otherwise dealt with, the following plans :-

No. of Plan	Name	Description	Recommendation under Interim Development Order.
T.P.1787	G. Enoch	Replacement of existing stores at Ferndale, Copt Elm Road, Charlton Kings.	Approved.
T.P.1788	F. T. Sims	Re-building lock-up Garage, London Road, Charlton Kings.	Approved.
T.P.1789	R. Grellier	Conversion of Farm House at Manor Farm, Swindon, into two agricultural cottages.	Approved, subject to the cottages being occupied by agricultural workers in owners employee.

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No. of Plan	Name	Description	Recommendation under Interim Development Order
T.P.1790	M. E. J. Sheppard	Conversion of Old Mill, New Lane, Gretton, into cottage.	Disapproved pending submission of additional information.
T.P.1791	Mrs. Butcher	Alterations to No. 16 North Street, Winchcomb.	Approved.
T.P.1792	Mrs. K. B. Lobban	Proposed garage at Shaw Green Cottage, Shaw Green Lane, Prestbury.	Disapproved owing to insufficient information.
T.P.1793	Cheltenham Corporation, Electricity Undertaking	Overhead L.T. Line, Mye Way, Hayden Road, Uckington.	Approved, subject to alteration in position of stay to pole.
T.P.1794	Cheltenham Electricity Undertaking	Overhead Line, Little Herberts to Sappercombe Farm, Charlton Kings.	Approved.
T.P.1795	C. J. Mead	Sectional Toolshed, 17 Garden Road, Charlton Kings.	Approved, subject to no business or trade being carried on at the premises.
T.P.1796	J. F. Burne-Thompson	New wing and garage at Sappercombe, Little Herberts, Charlton Kings.	Approved, subject to new work harmonizing with existing buildings.

136—Development Plans—(a) Selby Lodge, Cambray—Application was submitted from W. J. Moore, for permission to convert Selby Lodge, Cambray, into four flats. RESOLVED, That the applicant be informed that the Committee were prepared to approve the proposal in principle, but that final consideration and formal consent must be deferred pending the making of a detailed application accompanied by the submission of plans.

(b) 103 St. George's Road—Application was submitted from Messrs. E. W. & W. J. Moore for consent to convert this property into three separate living units. No alterations were necessary to the property for this purpose. RESOLVED, That consent be granted, subject in the event of any alterations being subsequently found necessary, to plans being submitted and approved.

(c) Land, Prestbury Road—(i) An application was submitted from Messrs. W. W. Jenkins, occupiers of factories in Prestbury Road and St. Paul's, enquiring whether consent would be given to the re-building of their works at Prestbury Road. The premises at present used by the Company consist of the Old School at St. Paul's and two-of the garages built for Mechanisation Ltd., in Prestbury Road. In neither case was consent applied for, or given, and both uses were contrary to the town planning proposals.

Messrs. Jenkins in connection with post-war development desired to concentrate their works at one point, and if possible to remain in Cheltenham.

The Planning Officer reported that there were one or two small industries in the Prestbury Road area. The site now occupied by Messrs. Jenkins and adjoining land up to the proposed new road, connecting Windsor Street to Cleevemount Road, was suitable for light industrial purposes. RESOLVED, That the land mentioned by the Planning Officer be zoned as suggested and that Messrs. Jenkins be informed that the Committee were prepared to approve the proposal in principle, but that final consideration and formal consent must be deferred pending the making of a detailed application accompanied by the submission of plans.

137—Trees, Charlton Hill—Min. 1519/44—The Committee reported to the Council on the 13th July the arrangements reached with owners of property in Charlton Hill for the preservation of trees. The Planning Officer now reported correspondence with the Secretary of Lilleybrook Hotel, regarding the purchase by the Ministry of Supply of the larches on land owned by the Hotel in Charlton Hill.

He had interviewed the Divisional Officer of the Ministry and enquired whether it would be possible instead of taking all the trees to leave a belt, or only thin out the existing trees, but he was informed that neither course was possible, or desirable, and that the whole of the trees covering an area of approximately 3 acres would have to be felled, and it was not intended to replant the area.

The Divisional Officer stated, however, that if it was considered the trees should be retained from an amenity point of view, he was prepared to withdraw the order to fell the trees. This proposal was discussed with the owners who had received a cheque in advance for the larches, and they intimated that they were prepared to retain the trees and repay the money if that course was considered desirable. It was understood that the trees were suffering from larch canker and they were inspected by the Parks Superintendent, who found a number affected. These could be felled, leaving quite a number of good specimens.

RESOLVED (i) That the owners and the Ministry of Supply be informed that the Committee consider it desirable to retain, as far as possible, the trees and asked to withdraw the order for felling.

(ii) That in the event of the order being withdrawn, the Planning Officer interview the owners and discuss with them and timber merchants, the possibility of felling and disposing of the trees which are diseased and those which should be removed in order to thin out and improve the plantation.

138—Town Planning Expenditure—The Town Clerk reported that the County Planning Officer had asked for the sub-mission of the estimate in regard to town planning for the year 1945-46. This estimate amounted to £1,971 16s. and had been forwarded to the County Planning Officer with an intimation that such estimate was subject to the approval of this Committee. RESOLVED, That the estimate submitted be approved.

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139—Mineral Water Factory—Mortonville, Sandhurst Road, 1940/44—The Town Clerk reported that he had communicated with the owner of this factory informing him of the complaint reported to the last meeting, and the fact that, as consent to the use expired in October, 1937, the factory had not the approval of the Committee. He fact interviewed the owner who asked the Committee to reconsider the decision. RESOLVED, That in view of the circumstances, consent be given to the use of the premises for its present purpose for a further period of 5 year front December 4th, 1944, subject to no extension being made to the premises and to no nuisance being caused

140--6 Seagrave Place—The Committee in August, 1944 approved plans (No. 5567), for the conversion of 6 Seagrave Place, into four flats, restricting the approval to a period of 3 years. The owner now stated that in view of the money expended by him on the conversion he could not agree to the restricted period, that three flats had been placed at the disposal of the Billeting Officer, and that although the conversion was started before plans were submitted the requirement to reinstate the property at the end of that time was a hardship and he asked for the matter to be further considered.. RESOLVED, That the period of 3 years mentioned above be extended to 5 years and that the matter be reviewed at the end of that time.

141—Planning—Bentham—A letter was submitted from Mr. L. W. Nott referring to a factory erected adjoining Bentham Church, which he contended had destroyed the amenities, prevented development at that point and isolated the Church by reason of closing the public footpath. At the time of this erection he made representations, but as it was used for Government purposes no action could be taken, but the question now arose as to the continuance of the factory, and in view of the war conditions he suggested that the position should be carefully watched with a view to the formation of the nucleus of a small village settlement, complete with shop, post office and Church as a model unit.

In addition, Mr. Nott called attention to the sewage works which had been erected on his land and asked the Committee to take action to get them removed by urging the appropriate persons to drain properties in the neighbourhood of Bentham Church in a south-westerly direction into Gloucester Rural District Council main at Horsebere Bridge.

The Committee were informed that the Cheltenham Rural District Council understood that the factory referred to, which was used in connection with aircraft, would be continued after the war,

and employment of labour increased. In addition a scheme was on foot to move the sewage works of which Mr. Nott complains, by taking the sewage to the present R.A.F. site. RESOLVED, That Mr. Nott be informed of the above proposals and that this Committee will keep his observations in mind in regard to any development in that area over which they have control.

E. L. WARD, Chairman.

CEMETERY AND CREMATORIUM COMMITTEE.

17th November, 1944. Present—Councillors Rev. de Courcy-Ireland (Chairman) ; Addis, Bettridge, Bush, Fildes, Lewis-Hall and Readings

142—Chairman—RESOLVED, That Councillor Rev. E. S. de Courcy-Ireland be appointed Chairman for the ensuing year.

143—Vice-Chairman—RESOLVED, That Councillor A. J. Bettridge be appointed Vice-Chairman for the ensuing year.

144—Superintendent's Report—Read, Report of the Superintendent for the period 16th September to 17th November, 1944. Number of Interments, 129 ; Cremations, 74 ; Grave spaces sold—1st position, 2 ; 2nd position, 3 ; 3rd position, nil ; 4th position, 25. New Memorials erected 24. Additional inscriptions, 18.

145—Grants of Grave Spaces Sold—RESOLVED, That the Common Seal be affixed to Grants Nos. 11,134 to 11,163.

146—Designs—RESOLVED, That Designs Nos. 3067-3088 as set out in the Designs Book signed by the Chairman be approved.

147—Maintenance of Graves—(a) Read, letter from Messrs. Pennington & Sons stating that Miss E. M. Cochrane had left a bequest of £50 for the maintenance of Grave space No. 2068, Section B.1, in perpetuity. RESOLVED, That the bequest be accepted and that the Common Seal be affixed to an Agreement to be prepared by the Town Clerk.

(b) W. Turner Long, deceased (Min. 2181 (b) 1943)—RESOLVED, That the Common Seal be affixed to an Agreement to be prepared by the Town Clerk for the maintenance in perpetuity of Grave Spaces Nos. 7873 and 7874, Section G.

(c) Sir Charles Sturt—The Town Clerk reported his correspondence with the Australian authorities regarding the maintenance of the grave at Cheltenham Cemetery of Sir Charles Sturt, in which were also buried Lady Sturt and their son and daughter. He had pointed out that the Council were desirous the grave should be maintained in good condition, particularly as Australians visiting this Country usually paid a visit to Cheltenham to view the grave. He had also pointed out the Council had no power to expend money on the upkeep of the grave, and suggested that the Australian authorities might consider it desirable to make a payment to the Council to provide for its maintenance in perpetuity. He had heard from the Agent-General for South Australia that the matter had been referred to the Hon. the Premier of South Australia, and a further communication would be sent in due course. RESOLVED, That the Town Clerk's action be approved and that if an offer of

£100 is forthcoming it accepted for the initial tidying up and cleaning and subsequent maintenance of the grave in perpetuity.

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148--Crematorium—(a) Chapel—Read, letters from Mrs. Richmond and the Cremation Society criticising the condition of the Chapel. It was pointed out the Chapel was the Non-Conformist Chapel, and that no structural alterations could be made to it, but it was suggested that possibly electricity might be used instead of gas as at present. RESOLVED, That a special meeting of the Committee be held to view the Chapel adjoining the Crematorium with a view to seeing whether any alterations or improvements are desirable.

(b) Gas Booster—The Borough Surveyor reported that the gas booster was not yet working properly owing to a faulty condenser but the Gas Co. had ordered another one, and as soon as it arrived, it would be fitted to the plant which would then be put into operation immediately.

149—War Graves—Read, letter from the Imperial War Graves Commission on an inspection made at the Cheltenham Cemetery. The Commission asked that the two rows of grave spaces bordering the plot which had been reserved for Service burials should be included in the plot and not sold off for private grave sites, as if this were done, the Services plot would have no frontage or access to the path adjoining the site, and any private memorials erected on the frontage would tend to hide the Service plot. The Commission also asked that the Council would prohibit the erection of private memorials in the Service plot, and that relatives who definitely wished to erect private memorials should be so advised before the interment with a view to their arranging for a private grave elsewhere in the Cemetery. The Commission intended to erect after the war, free of cost, the standard headstones over the war graves and the dignified appearance of the plot would be spoilt if memorials of various types were erected. For effective and economical maintenance of these plots, the usual layout consisted of level turf with continuous flower borders along the rows of crosses, which are later replaced by headstones. RESOLVED, That the request of the Commission be agreed to and that the Town Clerk prepare a pamphlet describing the arrangements for the Services plot with an illustration as to how it would be laid out after the war with a view to this being handed to relatives of Service men so that they may appreciate the desirability of uniformity.

150—Garden of Remembrance—"Memorial Wall"—The Borough Surveyor reported that he had endeavoured to obtain a tender for the extension of the Memorial Wall, but Messrs. R. L. Boulton & Sons had informed him the Farmington Stone Co., whose stone was used for the existing wall, was not now quarrying stone, so the question of extending the wall would have to remain in abeyance for the time being. The Superintendent reported he had already received 20 applications for plaques to be placed on the new wall when erected.

E. S. DE COURCY IRELAND, Chairman.

STREET AND HIGHWAY COMMITTEE.

20th November, 1944 Present—Aldermen Pates, Trye and Ward ; Councillors Addis, Bettridge, Grimwade and Readings.

151—Chairman—RESOLVED, That Alderman Capt. J. H. Trye be appointed Chairman of this Committee for the ensuing year.

152—Vice-Chairman—RESOLVED, That Alderman E. L. Ward be appointed Vice-Chairman of this Committee for the ensuing year.

153—Sub-Committees—(a) Requisitions, Stores and Plant—RESOLVED, That Aldermen Pates and Trye, Councillors Readings and Till be appointed the Requisitions, Stores and Plant Sub-Committee for the ensuing year.

(b) Traffic—RESOLVED, That Alderman Trye, Councillors Addis, Garland, Green and Readings be appointed the Traffic Sub-Committee for the ensuing year.

(c) Salvage—RESOLVED, That the Mayor, Alderman Trye, Councillors Bettridge, Biggs, Till and Readings be appointed the Salvage Sub-Committee for the ensuing year together with the following co-opted members :— Messrs. W. S. F. Harris, A. M. Palmer and C. H. Taylor, Mesdames Hall, Holder, Lipson, Miller and Tom.

(d) Pittville Street—RESOLVED, That Aldermen Pates, Trye and Ward, Councillors Garland and Grimwade be appointed the Pittville Street Sub-Committee for the ensuing year.

154—Omnibus Services—Shelter Accommodation—(Mins. 1765 and 1931/44)—In pursuance of Min. 1931 the Town Clerk reported that enquiries had been made of the Regional Transport Commissioner as to the extent to which labour and materials could be made available. The Commissioner appreciated the sympathetic attitude of the Council and intimated that a representative of the Bristol Tramways Company would be prepared to come to Cheltenham to get a more definite idea of what might be considered practicable and the Commissioner would also attend if he could be of assistance.

The Borough Surveyor had approached the Regional Officer for the use of one or two of the air-raid shelters in Royal Crescent Garden and had been informed that upon receiving particulars thereof arrangements would be made for permission to be issued subject to the cost of adaptation not ranking for grant and to the Ministry being relieved of all responsibility for future removal. The County Architect had also been consulted and it was understood no objection would be raised to the conversion of the shelter in the immediate proximity of the park. In these circumstances it was suggested that the owners of the houses in Royal Crescent should be approached. The Borough Surveyor submitted sketch plans and quotations from manufacturers of omnibus shelters.

The Committee were of opinion that as they had provided free omnibus parking accommodation and so relieved the Companies of considerable financial responsibility, the latter should pay for the provision of shelter accommodation for their passengers.

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RESOLVED, (i) That the Town Clerk take the necessary steps to arrange a meeting as suggested by the Commissioner and that the offer of the latter to be present be accepted.

(ii) That the owners of houses in Royal Crescent be approached with regard to the use of the shelters mentioned and should it be ultimately decided to provide temporary shelters on the footpath in

Royal Well Road the owners of the houses in the Promenade, whose premises might be affected, be invited to submit their observations thereon.

155—Road Traffic Act, 1930—The Ministry of War Transport had issued directions, dated 7th October, with regard to the use of studs and plates upon highways. RESOLVED, That the same be noted.

156—Trunk Roads, A.46 and 435—(Min. 1541/44)—The Borough Surveyor submitted letter from the R.A.C. suggesting the erection of signs in Hewlett Road and All Saints' Road to assist traffic using the proposed diversion. He recommended that the proposal be deferred pending the Ministry agreeing to trunk road status being applied to this diversion. When such approval had been received it would be necessary to consider re-signing the whole diversion from Bath Road to Evesham Road via Hewlett Road. RESOLVED, That the recommendation of the Borough Surveyor be approved.

157—Junction of Montpellier Street and Lansdown Road—An application had been received for a Belisha crossing sign to be provided at this junction. RESOLVED, That the applicant be informed that the Council appreciate the difficulties of pedestrians at this point but it is understood that the Ministry of War Transport does not consider the time opportune for applications of this nature.

158—Trees—(a) 129, Promenade—The Borough Surveyor submitted further correspondence with the owner of these premises with regard to the Promenade trees which it was alleged overhung her property. RESOLVED, That seasonal trimming be carried out as soon as possible.

(b) 70 Queen's Road—Read, application from the occupier for the removal of a tree near her premises. RESOLVED, That the application be not entertained but that seasonal trimming be undertaken.

159—Hatherley Road, — Seat—The Borough Surveyor reported that Miss Percy- Johnston had expressed her willingness to provide a white garden seat for the convenience of pedestrians and bus passengers, and had suggested that the same be erected in the recess in the hedge facing Hatherley Hall and on land which formed part of her property, RESOLVED, That Miss Percy-Johnston be informed that the Council raise no objection to the proposal subject to the seat being fixed behind the line of the footpath.

160—Albion Street—(Mins. 1373 and 1730/43)—Read, letter from Messrs, Haines & Strange, Ltd., enclosing account for £5 2s. 6d. for removal, in May last, of the gable wall on the west side of the widened forecourt of their premises in Albion Street. When the property was acquired by the Council for the widening of the road this wall was considered to be a party wall of the adjoining house owned by the Albany Ward Theatres Ltd., and it was accordingly strutted with timber provided by the contractors. Subsequently, however, the wall deteriorated and had become dangerous to the public and the Albany Ward Theatres Ltd. were called upon to carry out repairs. Upon investigation it was established that the wall formed part of the property demolished before Messrs. Haines & Strange new garage was constructed and accordingly the latter had given instructions for the wall to be removed. From the account of £5 2s. 6d. credit should be given to the Council for the value of the brick rubble. RESOLVED, That the account, after crediting the material mentioned, be passed for payment.

161—Fordson Tractor—(Min. 1950)—The members of this Committee authorised to purchase a Fordson tractor reported that a vehicle of an industrial type was proposed to be acquired at a total cost of £288, subject to the necessary licence being obtained. This model was more suitable for the purpose of the Department than the agricultural type which the Committee previously had in mind. It was proposed to advertise the old tractor for sale when the new one had been delivered. RESOLVED, That the transaction be confirmed.

162—Industrial Waste Paper Drive—A letter from the Controller of Salvage was submitted with regard to an intensive industrial waste paper drive to be held in Cheltenham from 3rd to 16th December. It was proposed that a communication should be sent by the Ministry to each firm in the district to be followed by a visit from the Campaign Officer. Firms would be advised to hand over their paper to the local authority as usual, but those who had, in the past, sold their waste paper might prefer to continue this practice. The Borough Surveyor recommended co-operation in the scheme and stated that he was prepared to take all collected paper offered to the Council, and would report in due course the total collections. RESOLVED, That the recommendations of the Borough Surveyor be approved.

163—Highways Department—Working Hours—The Borough Surveyor reported that he had with the authority of the Chairman, amended the working hours during the winter months to suit altered daylight conditions resulting in a reduction from 52 hours to 47 hours. RESOLVED, That this be approved.

164—Building Trade Operatives' Wages—As from 1st November the wages of craftsmen had been increased to 2s per hour and labourers to 1s 7d. RESOLVED, That the increases be paid accordingly.

165—Borough Surveyor's Department—Assistance to Housing Group—The Committee considered the recommendations of the Housing Committee with regard to the assistance to be rendered by the Borough Surveyor's Chief Engineering Assistant (Mr. W. I. Bell), and the Engineering Assistant (Mr. A. R. Williams). RESOLVED, That this Committee concur in the recommendations of the Housing Committee, as contained in Minute 49, and that the officers concerned be permitted to retain the amounts to be received by them from the Housing Group for services which they may render.

J. H. TRYE, Chairman.

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GENERAL PURPOSES AND WATCH COMMITTEE.

21st November, 1944—Present—The Mayor ; Aldermen Leigh James, Trye and Ward ; Councillors Addis, Bettridge, Green, Grimwade and Moore.

166—Chairman—RESOLVED, That the Mayor (Alderman Clara F. Winterbotham), be appointed Chairman of this. Committee for the ensuing year.

167—Vice-Chairman—RESOLVED, That the Deputy Mayor (Alderman T. Wilfred Waite), be appointed Vice-Chairman of this Committee for the ensuing year.

168—Appointment of Sub-Committees—(a) Re-Organisation Sub-Committee—RESOLVED, That the Mayor, Aldermen Lipson, Taylor, Trye, Waite and Ward, Councillors Bush and Grimwade, be appointed the Re-Organisation Sub-Committee for the ensuing year.

(b) **Hackney Carriage Sub-Committee**—RESOLVED, That Alderman Waite, Councillors Bettridge, Bush, Chinn, Fildes and Green be appointed the Hackney Carriage Sub-Committee for the ensuing year.

(c) **Market Sub-Committee**—RESOLVED, That Aldermen Leigh James and Ward, Councillors Bettridge and Moore be appointed the Market Sub-Committee for the ensuing year.

(d) **Accommodation Sub-Committee**—RESOLVED, That the Mayor, Aldermen Trye, Waite and Ward be appointed the Accommodation Sub-Committee for the ensuing year.

169—**Staff Joint Advisory Committee**—(a) RESOLVED, That the Mayor, Councillors Addis, Bush, Grimwade and Thompson, be nominated as the Council's members for appointment on the Staff Joint Advisory Committee for the ensuing year.

(b) The Committee considered the report of the Staff Joint Advisory Committee and, in particular, the paragraph thereof relating to office hours and they now agree with the views of the Joint Committee as set out in the report. RESOLVED, (i) That this Committee recommend to the Council that the report of the Staff Joint Advisory Committee of their meeting held on 1st November be approved. (ii) That the revised office hours operate as from 11th December next.

170—Hackney Carriage Sub-Committee—RESOLVED, That the report of the Hackney Carriage Sub-Committee at their meeting on 8th November be approved and that a copy thereof be circulated to each member of the Council.

171—Diseases Amongst Animals—Foot and Mouth Disease—The Police Superintendent reported that two outbreaks had occurred in the Borough and as from 10th November the Borough had been declared an infected area. The Town Clerk reported that since the last meeting the Ministry of Agriculture had made Orders contracting the area and for a short period the Borough had been free from infection. Further Orders had, however, now been made extending the infected area. Appropriate action had been taken to bring the Orders to the notice of the public.

172—Petroleum and Carbide Licences—(a) Renewals (Min. 1955/44)—Licencees who had failed to apply for the renewal of their licences had been informed that should petroleum continue to be stored without a licence proceedings would be taken against them and the Petroleum Inspector had been authorised to seal the tanks. The Inspector reported that the defaulters had now applied for renewal of licences. RESOLVED, That the applications set out in the Inspector's report book be granted for the period expiring 4th October, 1945.

(b) Can Store, Portland Garage—Mr. E. W. Bishop no longer required to store petrol at these premises, RESOLVED, That the licence be cancelled.

(c) Messrs. C. Dickins & Sons, Wellington Street—Messrs. Dickins had ceased to store petrol at these premises. RE-SOLVED, That the licence be cancelled and the tank sealed.

173—Location of Retail Businesses Order, 1942 (a) The following applications for licences had been dealt with by the Price Regulation Committee as shown hereunder :—

Mr. A. W. H. Smith Application for licence to sell tobacco, cigarettes and
Craven Cottage, Folly Lane. smokers' requisites.
(Min. 1957 (a)).

Application refused.

Mr. J. A. Peel Application for a licence to commence business as an
353, High Street Estate Agent, Valuer and Auctioneer.
(Min. 1957 (b)).

Application refused.

Mrs. E. Morris Application for licence to include the sale of second-
10, Grosvenor Street hand goods (present licence restricted to sale of
(Min. 1787 (c)). articles made from old clothing).

Application refused.

Miss Copley Temple, Application to commence dressmaking business and
Ormond House, Montpellier sale of goods by retail.
(Min. 1549 (d))

Licence granted for dressmaking business only.

Mrs. D. Tunbridge, Application to commence business in sale of new and
31 Painswick Road second-hand books and circulating library.
(Mins. 1549 (e) and 1787)

Application refused.

Mr. L. Auchterlonie, Application to deal in miscellaneous articles covering
153 High Street (Min. 1787 (b)) wide range.

Application still under consideration.

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(b) Mr. H. J. Taylor, 65 Winchcombe Street-- Read, letter from the Price Regulation Committee with regard to an application from Mr. H. J. Taylor to commence business at these premises as a hairdressing consultant. There were no grounds for objection from a planning point of view. RESOLVED, That no objection be offered.

(c) M. H. Boreham, Lewiston House, North Place—Read, letter from the Price Regulation Committee with regard to an application from Mr. Boreham to commence business at these premises as an auctioneer. There grounds for objection from a planning point of view. RESOLVED, That no objection be offered.

174—Pawnbrokers' Act, 1872—RESOLVED, That the application of Mr. Harry Higgins for the renewal of the certificate under this Act be granted for one year as from 9th November, 1944. ALSO, That the Common Seal be affixed thereto.

175—Cinematograph Licences—(a) The Town Clerk submitted applications in respect of the renewal of cinematograph licences for the Coliseum, The Daffodil, The Gaumont, The Opera House, The Palace, The Regal and the Ritz. RESOLVED, That reports be obtained from the Police Superintendent, Column Officer Jennings and the Building Inspector upon the cinemas concerned and that in the event of these reports being satisfactory the Council be recommended, in due course, to grant the licences for the year commencing 7th February, 1945. ALSO RESOLVED, That authority be given for the Common Seal to be affixed thereto.

(b) Sunday Opening—(i) (Mins. 1227, 1560, 1788 and 1963/44)—Read, letter from the Clerk of the County Council inviting the appointment of representatives of this Council for the purpose of conferring with the County Finance Committee at their meeting on 27th December in regard to the future basis of contributions from Cinemas in respect of Sunday opening. RESOLVED, That the Chairman with the Town Clerk represent the Council accordingly.

(ii) That the following charities benefit equally in respect of each Sunday upon which the cinemas are open, subject to a deduction of 5% for transmission to the Cinematograph Fund;—Children's Hospital; General Hospital; Red Cross Society (Local Branch); St. John's Ambulance, Cheltenham; St Catherine's Home; Soldiers', Sailors' and Airmens' Families Association, Cheltenham; and Nazareth House. Also, That the basis of the contributions be further considered after the meeting with the County Finance Committee mentioned above.

176—Contributions to Local Charities and Public Institutions—(a) RESOLVED, That in pursuance of the Cheltenham Improvement Act, 1889, and the Cheltenham Order, 1905, the following subscriptions be made to the under-mentioned institutions in respect of the year ending 31st March, 1945.

Ball's Almshouses	2 0 0
Boys' Orphanage	10 0 0
British Legion	10 0 0
Charity Organization Society	5 0 0
General Hospital	144 12 0
Children's Hospital	21 10 0
Girls' Orphanage	10 0 0
Home for Aged Pensioners	10 0 0
N.S.P.C.C.	10 0 0
Nazareth House	50 0 0

St. Catherine's Home	10 0 0
St, John's Ambulance Association	12 0 0
Salvation Army for local welfare work	20 0 0
Tuberculosis After Care Society	<u>10 0 0</u>
	£325 2 0

(b) General Hospital—Fire Hydrants—(Min. 1170/44, Water Committee)—The Committee had before them the re-commendation of the Water Committee that when considering the annual grant to be made to the Cheltenham General Hospital the amount should be increased by £32, for the current year, to cover the cost of the provision of additional hydrants. RESOLVED, That the amount set out in the previous Minute be increased accordingly for the year 1944-45.

(c) Citizens' Advice Bureau—Read, letter from this Bureau drawing attention to the services provided by them during the war. Up to the present the Red Cross message scheme had enabled them to maintain the Bureau but this source was rapidly diminishing as each country was liberated. The National Council of Social Service was willing to contribute 40% of their expenditure and application was, therefore, made to the Council for a grant of £20 to enable essential outgoings to be met. RESOLVED, That in pursuance of the powers of the Council as contained in the Cheltenham Order, 1905, a grant of £20 be made for the year 1944-45, subject to submission of the annual statement of account.

177-Gas Undertakings Acts, 1920-34 (a) Periodical Gas Tests—Read, reports of gas tests made on the 16th, 21st, 24th and 29th October ; 1st, 6th and 14th November ; which showed the calorific value on these dates to be 468.9, 449.9, 451.2, 460.8, 463.3, 453.0 and 450.0 B.Th.U. and the pressure 5.2, 4.4, 4.5, 6.5, 4.7, 5.5 and 5.3 inches of water.

(b) Quarterly Report—Read, report of the Gas Examiner for the quarter ended 30th September which showed the calorific value up to and including that date to be 452.0 B.Th.U. and there were no testings in which the pressure was less than 2 inches.

178—Food Control Committees (Constitution) Order, 1943—Read, letter from the Ministry of Food stating that the members nominated to constitute the Food Control Committee for the Borough for the year commencing 1st January, 1945, as set out in Min. 1964/44, had been approved. RESOLVED, That the Committee be appointed accordingly.

179—Fuel Control Staff—(Min. 1790 (b))—The Ministry of Fuel and Power had now agreed to the payment of an honorarium of £15 to Mr. F. B. R. Soule, the Clerk in charge of the Charlton Kings branch Fuel Office, for the additional duties undertaken by him during the period which elapsed between the retirement of the Charlton Kings Fuel Overseer and the amalgamation of the Fuel Control of this district with the Borough on 1st January last.

180-Fuel Economy Campaign—Read, letter from the Ministry of Fuel and Power stating that in view of the serious national shortage of fuel, a campaign would be organised in all the leading towns in

England and it was hoped that would co-operate. If a suitable hall could be provided it was proposed that the Black Diamonds Exhibition should be staged for about a fortnight. RESOLVED, That the question of obtaining suitable premises is referred to the Town Clerk and Local Fuel Overseer and should the same be available the latter be asked, in connection with the undertakings concerned, to organise an Exhibition on the lines indicated.

181—Leckhampton Hill—(a) Trees—(Mins. 727, 1799 (a) and 1958 (a)/44)—The Borough Surveyor reported that application had been made for authority to obtain suitable fencing for the protection of young trees, but the Ministry of Health had stated that this could not be entertained at the present time. RESOLVED, That further consideration of this matter be deferred.

(b) Control anti Management—The Parks Committee had under consideration their post-war plans and had recommended to this Committee that the control and management of Leckhampton Hill, including Charlton Common, but excluding the quarries, should be transferred to them. RESOLVED, That the Re-Organisation Sub-Committee be asked to consider and report on this proposal and, in connection therewith, upon the expediency of appointing an Estates Committee to be responsible for the control and management of the Council's property.

182—Rotunda (a) Repairs and Decorations—The recommendations of the Town Improvement Committee as contained in Min. (4) were considered. RESOLVED, That this Committee concur therein and that all appropriate steps be taken to this end.

(b)) Control and Management—The Committee had before them the policy which the Council had in mind for the future use of these premises and it appeared that if the same were to function as a venue for social entertainment and as an adjunct to the Town Hall it would be more convenient if the control and management thereof was transferred to the Town improvement Committee. RESOLVED, That the Council be recommended accordingly and that as and when practicable the Standing Orders relating to the powers and duties of the Committees be amended to give effect to this decision.

183—Gloucester Corporation Bill—Proposed Boundary Extension—Read, letter from the Town Clerk of Gloucester stating that his Council were promoting a Bill in the ensuing session of Parliament for the extension of the boundary of the City. The proposed extension included part of the Parish of Churchdown to the north of the joint railway line running between Gloucester and Cheltenham extending in an easterly direction to Bamfurlong Lane and including the works of Rotol Limited and also the Joint Airport. The Committee gave the proposals and the implications thereof preliminary consideration and RESOLVED, That the matter be further considered at their next meeting, and that in the meantime the Town Clerk, after consultation with the Chairman, be authorised to take such steps as may be expedient to preserve the Council's interests and should circumstances render it desirable, a special meeting of this Committee be summoned.

184—Whaddon Estate—Police Station—The Committee had before them the recommendations of the Housing Committee as contained in Min. 44 with regard to the provision of a Police Station on this Estate to assist in the management and control thereof. The Town Clerk reported upon the terms of the Agreement entered into in 1934 with the Standing Joint Committee for policing the

Borough and indicated that the cost of this provision would have to be borne by this Council. The Committee considered the war-time difficulties in making this provision and RESOLVED, That the matter be further considered at the next Meeting and that, in the meantime, the Town Clerk be asked to discuss the same with the Chief Constable.

185—Guardians Committee—(Min. 1976/44)—The Cheltenham and District Trades Council had been informed that no vacancy existed at the present time upon this Committee. They asked, however, that should vacancies arise in the future, their desire for representation might receive consideration as it was felt that they had a contribution to make. RESOLVED, That the same be noted.

186—War Charities Act, 1940—Cheltenham College Funds for Educating Sons of Engineers—In accordance with the provisions of this Act the Secretary and Treasurer had forwarded a copy of the annual accounts. RESOLVED, That the same be accepted.

187—Cheltenham and District Traction Company—Improved Services—Letters from the Cheltenham & District Trades Council and the Amalgamated Society of Wood-Cutting Machinists with regard to later services from the town centre were submitted. The Town Clerk reported that the observations of the Cheltenham and District Traction Company had been invited thereon. The Company stated that they were prepared to operate until 10 p.m. on all routes if the Regional Transport Commissioner would give the necessary authority and also agree to an application being submitted to the Ministry of Labour for the additional man-power involved, namely three drivers and three conductors. One or two isolated instances of applications for later services had been received but the Company did not consider that these could be looked upon as representing the general public demand for later services, but if the Council felt that an immediate application should be submitted to the Commissioner it was assumed that their support would be given thereto. RESOLVED, That the Company be informed that it is considered the time has now come when if possible, improved and extended services should be made available for the convenience of the inhabitants, particularly in the late evening, and that the Council will give their support to-an immediate application to the Regional Transport Commissioner accordingly.

188—S.W. Provincial Council (i)Minutes and Agendae—The Provincial Council had considered an application made by a constituent member for the circulation to Local Authorities of the minutes and agendae, and had resolved to comply with the request. The Minutes of the last meeting and agenda for the meeting on the 29th November were submitted.

(ii) Representation—The term of office of Councillor Grimwade as the representative of Non-County Boroughs in Gloucestershire (Cheltenham and Tewkesbury) would expire on 30th November. The Tewkesbury Borough Council had again been approached with regard to joint representation and the matter would be considered by that Council in December. The question arose as to whether the Tewkesbury Borough Council were subscribing members to the Provincial Council. RESOLVED, That this Council re-nominate Councillor Grimwade as a re-representative on the Provincial Council and that if the Tewkesbury Borough Council also be in a position to nominate a representative they be asked to nominate Councillor Grimwade accordingly.

189—Junior Entrants - Educational Facilities—(a) Read letter from the Municipal Officers' Guild expressing appreciation of the Council's generous and wholehearted support of the scheme submitted by them for the tea officers, In connection with this scheme the Guild now proposed to establish a staff library at an initial cost of £50.

(b) Further courses (Min1804/44) —In view of the opinion expressed by the Council that all juniors and others wishing to do so, should be enabled to participate in the education scheme consideration had been given to the provision of courses for officers, particularly juniors, not possessing the educational qualifications required to enable them to sit for the N.A.L.G.O. examinations. The Chief Officers had considered this matter and although they desirous of co-operating to the fullest extent and would do so in connection with the courses now proposed, they felt that no further time in office hours could be allowed for the training of juniors without interfering with the efficiency of the departments. They recommend that after the conclusion of the present course for juniors below the educational standard mentioned above, no further courses of this nature should be arranged during office hours and that no appointments of junior staff be made unless applicants possess educational qualifications as laid down in the Grading Saville, The Chief Officers reference to further courses would not apply to the further courses for junior entrants possessing the standard of education mentioned above and which courses the Chief Officers wish to encourage. RESOLVED, That this Committee agree with the views expressed.

190—Municipal Offices--(a) Christmas Closing—RESOLVED, That the Offices be closed on Saturday morning, 23rd December, Christmas Day and Boxing Day, subject to satisfactory arrangements being made to deal with urgent business and that the Chief Officers be authorised, where possible, to make arrangements for women staff to have leave of absence for a period not exceeding half a day for shopping purposes.

191—Closing Hours of Shops—Christmas 1944—Read, letter from the Home Office stating that the Secretary of State had decided not to exercise his powers under the Shops (Hours of Closing) Act, 1924 to suspend the operation of the provisions of the Act (as amended by the Defence Regulations) during the few days immediately prior to Christmas. It was pointed out that Local Authorities had power under the Act to suspend the general closing hours for not more than seven days in any year and it was open to them in districts where circumstances justified, to exercise this power at Christmas. The Town Clerk reported that the observations of the Chamber of Commerce had been invited upon the matter, but had not yet been received.

CLARA F. WINTERBOTHAM. Chairman.

FINANCE COMMITTEE.

20th November, 1944. Present—Alderman Taylor ; Councillors Bettridge and Fildes.

192—Appointment of Chairman—RESOLVED, That Alderman Taylor be appointed Chairman of this Committee for the ensuing year.

P. P. TAYLOR, Chairman.

22nd November, 1944. Present—Aldermen Ward (Chairman), Leigh James and Waite ; Councillors Bettridge, Biggs, Fildes, Garland, Grimwade and Morris.

193—Appointment of Vice-Chairman—RESOLVED, That Alderman Ward be appointed Vice-Chairman of this Committee for the ensuing year.

194—General Rate—Read, report of the Borough Treasurer, dated 22nd November, 1944, on the collection of the second instalment of this Rate. Amount collected £45,977 ; amount outstanding £88,353.

195—Water Rate and Charges—Read, report of the Borough Treasurer dated 22nd November, 1944, on the collection of the second instalment of this Rate and Charges, Amount collected £9,017 ; amount outstanding £93,702.

196—Electricity Charges—The Borough Treasurer reported on the collection of electricity charges since the last meeting.

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197—Loans—The Borough Treasurer reported as follows :—(a) Loans amounting to £1,150 had been repaid since the last meeting.

(b) That he had offered to renew one loan amounting to £1,800 from General Hospital Funds for 15 years at 3 per cent and application had been made for a "break" at the end of 10 years at this rate of interest. RESOLVED, That this be agreed.

(c) Negotiations were proceeding in regard to the renewal of other loans amounting to £5,500, including one, amounting to £1,000 at 4 per cent, in the name of Mr. W. Turner Long's Trustees. RESOLVED, That in the case of the loan from the above Trustees it be renewed at 3 per cent.

(d) That Mr. J. W. T. Jackson had made application for repayment of his loans totalling £1,000 (£600 at 3.1/8th per cent and £400 at 2.7/8ths per cent) repayable on 31st March, 1946. RESOLVED, That the loans be repaid, subject to Mr. Jackson paying a premium of £1 per cent.

198—Superannuation--(a) The Borough Treasurer reported the following refund to officers on their resignation from the Council's employ :—

Miss G. R. Hurford (Fire Prevention) ..	.£1 15s. 4d.
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H. G. Staight	do.	£11 5s. 7d.
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Miss M. J. Masters (Wartime Nurseries) .	£3 2s. 6d.
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(b) The Borough Treasurer reported that in accordance with the Local Government Superannuation Act, 1937, and Minute 9 of the Finance Committee, approved and adopted by the Council on 4th July, 1938, allowances were payable to the under-mentioned as follows :-

1. A. E. Stroud, Water Department £85 0s. 2d. based on 1 year's non-contributory service and 19 years contributory service.

(In this case the Council, at their meeting on 30th October, agreed to the extension of the employee's service for a period of 1 year ending on 20th October, 1945, and he will be entitled to both wages and superannuation allowances).

2. A. Wheeler, Surveyor's Department... .. £83 1s. 7d. based on 13 years non-contributory service and 19 years contributory service. RESOLVED, That the above allowances be paid.

(c) The Committee further considered the case of Mr. A. J. Hill, Water Department, reported to the last meeting. This employee became eligible to retire on superannuation in July, 1941, and from that date could have received both wages in respect of his extended service and superannuation allowance, but the allowance had not been made. The Town Clerk reported that there was no provision for making retrospective payment in respect of superannuation allowances, neither could any gratuity be paid to cover the amount. RESOLVED, That notwithstanding anything contained in the resolution of the Finance Committee adopted by the Council on 4th July, 1938, the superannuation allowance payable to Mr. A. J. Hill be calculated at 60ths in lieu of 80ths in respect of his non-contributory service, and that an allowance of £46 16s. 5d. be paid based on 2 years non-contributory service and 16 years contributory service, this payment to commence from 4th December.

(d) Actuarial Report—The Town Clerk reported that the last Actuarial Report upon the position of the Superannuation Fund was made in March, 1940, and that it was a statutory requirement that a report should be made every 5 years, and having regard to the amount of work involved, steps should be taken as early as possible to obtain the same. RESOLVED, That the Town Clerk communicate with the Minister of Health upon the difficulties in this matter in view of the large temporary staff and ask whether the Minister proposes to take any steps to secure the deferment of the period for the submission of the Actuarial Report. ALSO RESOLVED, That the Minister be asked to submit, if one is available, a list of approved Actuaries to enable this Committee to make an appointment.

199—Borough Treasurer's Monthly Report—RESOLVED, That in future, the monthly report of the Borough Treasurer be circulated to members of the Committee with the agenda.

200—Expenditure Not Approved in Estimates—The Committee noted the proposal of the Public Health Committee to expend approximately £150 on the purchase of an Auxiliary Steam Boiler for the Public Abattoir.

201—National Social Insurance Plan—The Borough Treasurer submitted a preliminary report on the proposals of the Government's Social Insurance Plan, The Social Insurance and Industrial Injury Insurance appeared to be only part of a larger plan which will place a burden upon tax and ratepayers alike and the success of which would be entirely dependent upon the nation maintaining the national income by unwavering effort and unremitting enthusiasm to provide the means to pay the cost. The effect could not yet be computed ; contributions of the employer and employee would be increased, and all employees irrespective of amount of income would come into the scheme

which would increase the employers costs as many persons were at present excepted. Employers contributions will be increased by 1s 3d. per week for men (1s 10d. to 3s 1d.) and by 11d. per week for women (1s 6d. to 2s 5d.). Certain offsets against the increased costs will arise, for instance, where sick pay schemes are in operation statutory allowances deducted will be increased from 18s to 40s per week, married men, and 18s to 24s per week, single men. Industrial Injury Insurance will obviate the need to insure against claims under the Workmen's Compensation Acts, whilst the pension proposals may reduce the annual liabilities under the Superannuation scheme. In connection with these proposals, cost of application of the Education Act, 1944, and Housing, the Borough Treasurer proposed to submit as soon as details were available, estimates of the cost as affecting the rate position in Cheltenham. Broadly speaking it is anticipated that the increased contributions over those at present payable, together with the Sickness Scheme and Workmen's Compensation Insurance, will be substantially met by various savings. The Committee will consider this matter further so far as it affects this Local Authority when they have received the Borough Treasurer's further report.

E. L. WARD, Chairman.

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RATING COMMITTEE.

20th November, 1944. Present—Alderman Taylor ; Councillors Bettridge, Bush and Fildes.

202—Appointment of Chairman—RESOLVED, That Councillor Bettridge be appointed Chairman of this Committee for the ensuing year, Alderman Taylor intimating that he did not wish to be re-elected.

A. J. BETTRIDGE, Chairman.

22nd November, 1944. Present—Councillor Bettridge (Chairman) ; !Alderman Ward ; Councillors Bush, Fildes and Morris.

203—Resignation of Alderman Taylor—It was reported that Alderman Taylor had intimated at the meeting on Monday, 20th November, that in view of his health he felt the time had arrived when he should vacate the Chairmanship of this Committee. RESOLVED, That the Town Clerk convey to Alderman Taylor the sincere regret of the Committee at this decision, and their appreciation of the many years during which he had occupied the chair, and performed the arduous duties which this entailed so efficiently and judiciously, but that they received with great pleasure the intimation that he would continue to act as a member of the Committee.

204—Proposals—The Committee considered proposals submitted by the Rating and Valuation Officer. RESOLVED, That the proposals be submitted for the revision of assessments as now settled by the Committee.

205—Arrears—The Rating and Valuation Officer reported on the collection of arrears. Instructions were given as to collection of arrears in certain cases.

A. J. BETTRIDGE, Chairman.

CEMETERY AND CREMATORIUM COMMITTEE.

24th November, 1944, Present—Councillors Bettridge (Vice-Chairman), Addis, Bendall, Bush, Fildes, Lewis-Halt and Readings.

206—Crematorium—Chapel—The Committee inspected the Chapel with a view to seeing whether any alterations or improvements were desirable. The Borough Surveyor reported on the work which was carried out when the Chapel was altered for the Crematorium, and stated he thought the pews and beams in the roof might be cleaned and brought into tone with the rest of the woodwork, It was suggested that electric light should be installed with a view to more effective and better lighting of the Chapel, and that the pots of palms now used should be removed and replaced by pots of flowers. It was also suggested that the present straw hassocks should be replaced by others more in keeping, and that after the War new carpets be provided. RESOLVED, That the Borough Electrical Engineer be asked to prepare a scheme for lighting the Chapel, and submit an estimate of the cost of carrying such scheme into effect. RESOLVED, ALSO, That the Art Gallery Curator be asked to consider whether he could loan a suitable picture, and that this suggestion be further considered at the next Meeting.

A. J. BETTRIDGE, Chairman.

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Borough of Cheltenham

Municipal Offices. Cheltenham, 28th, December, 1944.

Sir (Madam),

You, are hereby summoned to attend a **Meeting of the Council to be held at the MUNICIPAL OFFICES, on Monday, the 1st day of January, 1945, at THREE O'CLOCK** in the Afternoon, at which meeting the following business is proposed to be transacted and any other business that may legally be transacted at such meeting :—

1. To approve and confirm the minutes of the last meeting.
2. Communications by the Mayor.
3. To receive report of Emergency Committee.
4. To approve, or otherwise, the proceedings of the following Committees and to deal with any matters arising thereon requiring the attention of the Council :—

Committee.	Date of Meeting.
HOUSING ...	8th December, 1944.
ALLOTMENTS ...	11th
PARKS AND RECREATION GROUNDS	11th
PUBLIC HEALTH ...	11th

WATER ...	12th
ELECTRICITY AND LIGHTING ...	12th
FIRE PREVENTION	13th
PLANNING	14th
TOWN IMPROVEMENT AND SPA	15th
STREET AND HIGHWAY...	18th
GENERAL PURPOSES AND WATCH	19th
FINANCE ...	20th
RATING ...	20th

5. (a) To consider a letter from the Clerk to the Gloucestershire County Council with regard to divisional administration and to receive the recommendation of the Education Committee thereon.

(b) To consider a recommendation from the Education Committee that application be made for the delegation of " further education " and that application be made to the Minister for Education for the inclusion of the same in the scheme of divisional administration.

6. Memorials, applications, complaints, etc.

To EACH MEMBER OF THE COUNCIL.

Yours faithfully,

F. D. LITTLEWOOD, Town Clerk

Borough of Cheltenham.

At a Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices in the said Borough on Monday, 4th December, 1944. Present :

The Worshipful the Mayor (Alderman Clara F. Winterbotham, M.B.E., J.P.).

The Deputy Mayor (Alderman T. Wilfred Waite).

Aldermen Leigh James, Lipson, M.A., M.P., Pates, Capt. Trye, C.B.E., R.N. (Retd.) and Ward ;
Councillors Addis, J.P., Barnett, Bayliss, Bendall, Bettridge, Lt.-Col. Biggs, O.B.E., Bush, Chinn, Rev. de Courcy Ireland, M.A., Fildes, Garland, Green, Grimwade, Hayward, M.B.E., M.B., B.S., Howell, C.B.E., F.R.C.S., Lewis-Hall, Moore, Morris, Readings, Smith, Thompson and Till.

Apologies—Apologies for absence were received from Alderman Taylor and Councillor Compton.

207—Minutes of Previous Meeting—RESOLVED, That the minutes of the meeting of the Council held on 9th November, 1944, having been printed and circulated to each member of the Council, be taken as read, and that the same be approved and confirmed.

208—1st Glos. Btn. Home Guard—The Mayor referred to the Farewell Parade held by the 1st Glos. Btn. Home Guard on Sunday, 3rd December, and to the service which the Home Guard had rendered to the Country since their formation. RESOLVED, That this Council place on record their appreciation,

and that of the citizens of the Borough, of the services rendered by members of the Home Guard, and the sacrifice made by them in carrying out their duties: that whilst, happily, their services were not necessary in the defence of this country, they had become fully trained to meet any emergency, and had thus created confidence and a sense of security in the public. ALSO RESOLVED, That the Town Clerk convey this appreciation to Lt.-Col. E. F. Eager.

209—Proceedings of Committees—RESOLVED, That the proceedings of the under-mentioned Committees at their meetings held on the dates respectively appearing be approved and confirmed :—

Art Gallery and Museum November 10

Public Library November 10

Housing ... November 10

ALSO RESOLVED, That the Housing Committee be authorised to enter into a Contract with the firm of Contractors whose tender is accepted by the Housing Group, of which this authority is a member. for the lay-out of post-war housing estates, including Lynworth Farm, and to enter into any necessary agreement between this Council and the other constituent Local Authorities for this purpose. ALSO RESOLVED, That the Common Seal be fixed to the necessary documents.

British Restaurants ... November 10

(An amendment "That Min. 53 be referred back for further consideration" was lost).

Town Improvement and Spa November 10, December 2

(An amendment moved by Councillor Biggs, seconded by Councillor Barnett "That the portion of the report of the Entertainments Manager referred to in the report of the Committee of 2nd December, 1944, and paragraph 15 (ii) of the Entertainments Sub-Committee Report, relating to the removal of the wall to the Drawing Room be referred back for further consideration," was withdrawn with the consent of the Council, upon the Chairman agreeing to make arrangements for the submission and approval by the Council of any necessary plans before any alterations were carried out.

Allotments November 13

Parks and Recreation Grounds November 13

Public Health October 31, November 13

Water November 14

Electricity and Lighting November 14

31

Fire Prevention November 15

Planning November 15

Cemetery and Crematorium November 17

Street and Highway November November 20, December 4

General Purposes and Watch November 21

Closing Hours of Shops--Min. 191—The Mayor reported that a letter had now been received from the Cheltenham Chamber of Commerce intimating that the Chamber would leave the question of Christmas shopping hours to the Council, Jo previous years no action had been taken to extend the hours of opening. RESOLVED, That no net on be taken on this occasion.

Finance November 20 & 22

ALSO RESOLVED, That an order on the Borough Treasurer be signed authorising him to pay to the several. Corporations, Companies and persons mentioned in the Schedule of Accounts, the sum of money set opposite-their respective names, and such additional sums as may become payable during the month in respect of current contracts upon the certificate of the Architect or Officer under whom the work is carried out

Rating November 20 & 22

210—Staff Joint Advisory Committee --RESOLVED, That the report of the Staff Joint Advisory Committee of their meeting held on 1st November, 1944, be received.

211-Education Act, 1944--(i) Financial Adjustments—The Education Committee at their meeting on 27th November recommended the Council to make application to the Minister of Education that the two charities known as the " Bolton Prize Fund" and the " Downing Memorial Fund," which were purely local, both in character and application, and the benefit of which it was desirable should remain with the Borough Council, should not be transferred to the County Council as the local education authority, under the Education Act, 1944. RESOLVED, That application be made to Minister of Education for an Order under Section 96 of the Education Act, 1944, directing that The Bolton Prize Fund and The Downing Memorial Fund shall be deemed not to have been transferred under Section 6 of the said Act to the County Council as the local education-authority.

(ii) Adjustment of Variations of Rates—Min. 1986/44—The Town Clerk reported receipt of draft of proposed Order from the Minister of Education under Section 110 of the Education Act, 1944, indicating that he proposed making an Order providing that the County Rate Precept for the year ending 31st March, 1946, should be decreased in the case of the Borough by 4.90d.

(iii) "Excepted District"—It was reported that at the meeting of the Education Committee on 27th November, it was understood that the Gloucestershire County Council in their observations to the Minister of Education on the Borough Council's claim to be an "excepted district" had asked the Minister to receive a deputation from that Council before reaching a decision. RESOLVED, on the recommendation of the Education Committee, that the Minister of Education be informed that should he agree to receive a deputation from the Gloucestershire County Council on the question of

Cheltenham's claim to be an "excepted area" the Borough Council would expect him to extend similar facilities to this Council.

212—Mayor of Cheltenham's Victory Fund—RESOLVED, That the Council authorise the General Purposes and Watch Committee to consider any application for the registration of this Fund under the War Charities Act, 1940, and they be delegated power to act.

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PARKS AND RECREATION GROUNDS COMMITTEE.

27th November, 1944. Present—Councillors Green (Chairman), Addis, Bush, Compton and Fildes.

213—Future Lay-out of Parks, Gardens and Recreation Grounds—(Mins. 1866/44 and 81)—The Committee considered further the report prepared and circulated by the Gardens Superintendent upon the future lay-out, planning, reconstruction and general development of the parks and Gardens. RESOLVED,

(i) That the Committee inspect each ground to consider in detail each proposal, when the Gardens Superintendent can explain and point out his suggestions, and that the Council be informed that the Committee will, in due course, submit their recommendations on each of the proposals contained in the Report.

(ii) That the Town Clerk be asked to submit a report, in due course, upon the Pittville Estate Covenants and Rent Charges.

(iii) That the Town Clerk consider and report upon the powers of the Council to establish and equip a Zoological Gardens on Leckhampton Hill.

(iv) That the Horticulture Committee be asked to consider whether, in their view, it is now necessary for the demonstration plots to be continued at Sandford Park.

(v) That in view of the possibilities of the development of the Athletic Ground as an important Sports Stadium and sports centre, it is the opinion of this Committee that steps be taken without undue delay, to improve the ground and buildings and extend the amenities thereat and in this connection the Re-organisation Sub-Committee be asked to indicate the priority which can be given to such work.

214—Staff--V. Turner—(Min. 85 (b))—The Medical Officer of Health had, as requested, examined this employee and was of opinion that he was fit for certain duties and he could not, therefore, recommend the Committee that a superannuation allowance under the Local Government Superannuation Act, 1937, be granted in this case. RESOLVED, That the Gardens Superintendent be authorised to offer the employee such suitable work as may be available.

W. J. GREEN, Chairman.

(ADOPTED AT COUNCIL MEETING 4TH DECEMBER, 1944.)

TOWN IMPROVEMENT AND SPA COMMITTEE.

2nd December, 1944. Present—Councillor Bush (Chairman) ; Alderman Pates ; Councillors Fildes, Green, Lewis-Hall, Morris, Readings and Thompson.

215—Entertainments Sub-Committee—The Entertainments Sub-Committee met on 14th and 28th November and a report of their proceedings accompanies the Minutes of the Council. RESOLVED,

(i) That in regard to Item 14, the balconies and dressing boxes at Montpellier Hall be retained and that Min. 63 (b) be varied accordingly.

(ii) That in regard to resolution (ii) of Item 14 dealing with the preparation of plans for the redecoration of the Montpellier Hall, the County Drama Organiser and the Drama Sub-Committee of the Cheltenham Cultural Council be consulted in regard thereto.

(iii) That in regard to resolution (iii) of Item 14 the Town Clerk take the necessary steps to enable an application to be made to the Justices for a stage play licence in respect of the Montpellier Hall in the name of the Entertainments Manager.

(iv) That subject to the above, the Report be approved and adopted and submitted to the Council for confirmation at their meeting on 4th December.

H. T. BUSH, Chairman.

[ADOPTED AT COUNCIL MEETING 4TH DECEMBER, 1944]

STREET AND HIGHWAY COMMITTEE.

4th December, 1944. Present—Aldermen Trye (Chairman), Pates and Ward ; Councillors Addis, Bettridge, Biggs and Readings.

216—Land, Folly Lane—The Town Clerk reported upon negotiations for the acquisition of land owned by the late Mr. E. L. Bayliss in Folly Lane comprising approximately 27 acres. RESOLVED, That this land be purchased at a cost of £4,200, the Council paying the agents and solicitors proper costs.

J. H. TRYE, Chairman.

[ADOPTED AT COUNCIL MEETING 4TH DECEMBER, 1944].

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HOUSING COMMITTEE.

8th December, 1944. Present—Alderman Pates (Chairman) ; Councillors Addis, Bayliss, Bush, Chinn Garland,

Grimwade, Lewis-Hall, Moore and Thompson.

217—Housing Act, 1936—It was reported that the next quinquennial period under Section 130 (ii) of the Housing Act 1936 when consideration would have to be given to disposal of balances in the Housing Revenue Account would expire on 31st March, 1945. On the expiration of the last quinquennial period the Minister of Health permitted the balance to be carried forward. RESOLVED, That the Town Clerk communicate with the Association of Municipal Corporations intimating that this Council were of opinion that the privilege extended by the Minister of Health to local authorities in respect of the quinquennial period ended 31st March, 1940, should be followed for the period ending 31st March, 1945, and that the Association be asked to make representations to the Minister accordingly.

218—Post-War Housing—(a) Arle House Estate—(i) The Town Clerk reported that the roofs to some of the cottages on the estate were leaking, and instructions had been given for their repair at the Council's expense, the cost being reimbursed if the sale did not proceed.

(ii) Telephone—The Town Clerk also reported letter from the Solicitors enquiring whether the Council desired the telephone to remain. RESOLVED, That, pending negotiations, the telephone be disconnected, but not removed.

(b) Housing Group—The Town Clerk reported that 18 tenders had been received for the advanced preparation of housing sites, and that the Housing Group at their meeting on 5th December, had recommended the acceptance of the tender of Messrs. Hadsphaltic Construction Co. Ltd., at the sum of £125,506 2s. 0d., being the second lowest tender received. This tender had been examined and allowing for errors in quantities and other consequential adjustments, was reduced to £122,048 7s. 9d. The lowest tender received amounted to £120,992 0s. 0d., but in certain respects the materials did not conform with those specified whilst certain unspecified materials were not considered to be of the standard provided in the approved tender. The lowest tender provided for local sand which the Group regarded as unsuitable for the purpose, whereas the specified sand was to be obtained from Kidderminster, which was provided for in the accepted tender, and this item alone accounted for a difference estimated at £5,575. The amount of the tender attributable to this authority in respect of Lynworth Farm was £45,492 5s. 2d., which would result in a cost of approximately £91 per house.

The Council, at their meeting on the 4th December, gave the necessary authority for accepting a tender so far as this Council was affected, and for entering into the necessary agreement. RESOLVED, That, so far as this Council is concerned, the tender recommended for acceptance be approved. ALSO RESOLVED, That at the appropriate time the successful Contractor be asked whether, and upon what terms, he would be prepared to carry out any necessary road construction on sites for pre-fabricated houses.

(c) Temporary Emergency Houses—(i) Allocation—Circulars 155 and 167, Ministry of Health were submitted intimating that this Council had been allocated 150 bungalows on the terms outlined in the department's previous circulars which have already been reported to the Council, Min. 1839/44, and asking the Council to indicate their approval of the allocation, and to furnish certain information as to siting and services which was being completed and would be forwarded in due course.

The Department also pointed out that the question of making a further allocation, if the Council so desired, would be considered in the light of the ascertained capacity for production. RESOLVED, That the allocation be accepted, and the department informed that this Council would accept a further allocation if this was found possible at a later date.

(ii) Sites—The Committee reviewed the sites which had been approved for the erection of temporary buildings, and in connection with which the Town Clerk was negotiating for their acquisition. These sites were situate in (i) Prestbury Road, (ii) Maida Vale, (iii) Selkirk Gardens, and (iv) Alstone Croft. The Committee also considered the suitability of land for this purpose in Tanners Lane, Ribstone Cottage Garden, Warden Hill Road, and Priors Farm, Priors Road. RESOLVED, That the Borough Surveyor prepare a plan showing all the above sites, and any further sites which he considers suitable, together with a detailed report as to the number of buildings which could be erected on the sites and details as to lay-out, and that when this information was completed, arrangements be made for a special meeting of the Estate Management Sub-Committee to consider and report upon the proposals.

(d) Architects—Circular 165, Ministry of Health, was submitted intimating that as stated in the Housing Manual 1944, issued by the Department, skilled advice was necessary in the erection of permanent and temporary houses, and in order to assist local authorities the A.R.I.B.A. were prepared, on request, to indicate to local authorities Architects willing to undertake the preparation of lay-outs of sites for both types of- houses. RESOLVED, That the Committee do not desire to engage an outside Architect.

(e) Building Materials—Circular 175, Ministry of Health, was submitted stating that the Ministry of Works held considerable stocks of surplus building materials of all descriptions which could be made available to local authorities. The Council were asked before placing Contracts for any materials in connection with the erection of new buildings or for the maintenance and repair of existing buildings to communicate with the Area Surplus Officer, Ministry of Works The Circular was being considered by the appropriate Officers of the Council.

(f) Acquisition of Land—Circular 160/44, Ministry of Health, was submitted calling attention to Section 2 of the Housing (Temporary Provisions) Act, 1944, enabling the Minister to dispense with the holding of a public inquiry into an application for confirmation of a compulsory purchase order for the acquisition of land for housing purposes and pointing out the steps to be taken in making such application. The Circular also pointed out that local authorities-should now discontinue the making of compulsory orders under the Public Works Facilities Act, 1930, in lieu of the new procedure, which was considered more expeditious.

(g) Demonstration Houses, Northolt—The Committee received a report upon the inspection of demonstration houses' at Northolt by certain members of the Committee and the Borough Surveyor. A copy is circulated herewith for the information of the Council

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219—Special Building Works—Apprentices—Min. 47—The Committee further considered Circular 159/44, Ministry of Health, outlining a scheme for the training of apprentices, a precis of which is

circulated to the Council with this report. The Council will observe that the initiative in this matter is with the building operatives, and the Committee, therefore, recommend the Council to await an application before proceeding with any scheme. In the meantime, however, they have instructed the Borough Surveyor to bear the matter in mind in connection with the erection of experimental houses and other suitable works now contemplated.

220—Whaddon Estate—Min. 44—(i) A letter was submitted from the Police Superintendent stating that, as a result of complaints on 7th October of broken windows on this estate, enquiries were made, and the parents of the lads considered responsible were cautioned. Also, on 3rd November complaints were made of the throwing of mud and stones at doors as a result of which four youths and one boy were cautioned. Instructions had been given for Police Constables to pay particular attention to this type of complaint whilst on patrol.

(ii) Proposed Police Station—The Town Clerk reported that, whilst no official intimation yet had been received, it was understood that the Chief Constable viewed favourably the proposal for the establishment of a Police Station on this estate in connection with post-war plans. The General Purposes and Watch Committee will shortly be considering the whole matter with the Chief Constable both in point of view of a short term and long term policy. RESOLVED, That the Borough Surveyor report as to providing a site for a permanent Police Station on the Lynworth Farm estate.

221—Housing Accommodation—De-requisitioning--Min. 42 (c)—The Town Clerk submitted letters from the Ministry of Health intimating that the procedure in regard to accommodation transferred by the War Office had been further considered, and that in regard to the representations forwarded by the Council, outlined in the above minute, stated that the War Department would only de-requisition forthwith if a request was received by that department from the owner or tenant. The War Department would not automatically consult either party as soon as the premises became redundant for military requirements and, therefore, a duplication of procedure anticipated by this authority would not arise.

Further, as the houses referred to in the previous circular related to those formerly requisitioned for military purposes, there should be no difficulty in dealing with owners whose properties have been requisitioned for other purposes.

The Ministry have also slightly amended the procedure to be followed in dealing with the requisitioned properties.

(a) In the case of requisitioned houses held by the War Department or another Government Department and transferred to a local authority for Ministry of Health purposes, the procedure would follow that for new requisitionings, so that where intended for a family inadequately housed, the owner must be consulted and an opportunity afforded to him to re-occupy or let the premises, but in cases where premises were intended for families rendered homeless by enemy action, accommodation of evacuees, or accommodation for transferred war workers, it would not be necessary to consult the owner.

(b) Where properties were held under requisition for accommodating persons rendered homeless by enemy action, but no longer required for that purpose, the Department would approve the use of

the properties for families inadequately housed without consulting the owners, provided the owners- are informed that it is proposed to use the properties for that purpose, and subject to consideration of any representations the owners desire to make, and the matter would then be determined on the basis of relative hardship.

Where houses were held under requisition for a Ministry of Health purpose, other than accommodating homeless families, it would be necessary to follow the full procedure already laid down requiring consultation with the owner affording him an opportunity to re-occupy or let the premises before approval could be given to the use for inadequately housed persons.

222—N.F.S. Station, Whaddon—The Chairman and Vice-Chairman had inspected the N.F.S. dormitories and adjoining building upon a suggestion that they should be temporarily utilised as a youth club for this estate pending the erection of other accommodation on the Whaddon Estate. RESOLVED, That the Cheltenham College be approached on the suggestion.

223—Experimental Houses—(a) Min. 1634/44-10 tenders were submitted for the erection of the four experimental houses in Kipling Road, approved by the Ministry of Health. RESOLVED, (i) That subject to the Borough Surveyor being satisfied that the Bills of Quantities and other details are correct, that the tender of Messrs. G. Manners Ltd., Hereford, at the sum of £2,760, being the lowest tender received, be accepted.

(ii) That application be made to the Ministry of Health for their approval to the acceptance of the tender, that the Town Clerk prepare the necessary Contract, and that the Common Seal be affixed thereto.

(iii) That, as the Council are entitled to a "cost of works" payment from the War Damage Commission in respect of the properties formerly occupying the sites, the question of defraying the expenditure to be incurred in the erection of experimental houses to be referred to the Finance Committee.

(b) Min. 48 (b)—The Borough Surveyor reported that he had been in communication with the Foam Slag Association regarding two proposed experimental houses which this Council have undertaken to erect at the request of the Ministry of Health and constructed of Foam Slag material, and resubmitted the plans reported at the last Council meeting showing a slight amendment to the position of certain windows occasioned by the use of this material. RESOLVED, That the amended plans be approved.

224—Estate Management Sub-Committee—Reports of the Estate Management Sub-Committee at their meetings held on 1st and 5th December, 1944, were submitted recommending inter-alia —

(a) Recovery of Possession—That proceedings be instituted for recovery of possession of 5 Clyde Crescent and 46 Moors Avenue.

(b) Arrears of Rent—That proceedings be instituted against the tenants of 95 Clyde Crescent, 46 Moors Avenue, 67 Humber Road, and 8 Isbourne Road for recovery of arrears of rent. Other matters dealt with were of a routine nature. RESOLVED, That the report be approved and adopted.

225—Repairs Superintendent—Report of the Repairs Superintendent on the work carried out since the last meeting was submitted, together with an application from the tenant of 7 Kingsley Gardens for permission to remove an existing grate and to instal a new grate in the living room, towards which they were prepared to pay part of the cost. RESOLVED, That the application be approved, subject to the tenant bearing the whole of the cost, to the work being carried out to the satisfaction of the Repairs Superintendent, and the grate remaining the property of the Corporation, if, and when, the tenant vacates the house. The Superintendent also reported that damage had been caused to the privet hedge and fencing at 42 St. Peter's Square by a lorry. The matter had been referred to the Town Clerk who was taking action in the matter.

226—Restoration of War Damaged Houses—Min. 46—The Committee reported to the Council at their last meeting receipt of Circular 158/44 from the Ministry of Health dealing with the restoration of houses whose value did not exceed £1,500 and which had been damaged by enemy action. The Borough Surveyor was instructed to prepare a list of eligible properties in the Borough in order that any necessary action could be taken. The Borough Surveyor reported that houses owned by the Corporation and destroyed by enemy action included four in Margrett Road and six on the east side of Kipling Road, the latter forming the site of the experimental houses.

On the west side of Kipling Road, two houses were demolished and two adjoining houses required to be demolished, whilst two further houses could possibly be repaired. Of the houses on the west side of Kipling Road three were the property of the Corporation, whilst the others were in private ownership. Two owners of houses scheduled for rebuilding wished to re-erect their houses substantially to the design before demolition. In this case, subject to minor improvements in the internal arrangements, he agreed that the best course would be to erect the houses to their original design as these were of good appearance, although requiring internal improvement, but this would be a matter to be settled between the owners and the War Damage Commission. It would, however, be necessary to keep the proposals under observation to ensure that the layout and the amenities of the estate were not injured.

He had suggested that the owners should sell the sites to the Council who would undertake rebuilding and claim a cost of works payment, but they preferred to act independently for personal reasons. Nine other houses in private ownership come within the scope of the circular. RESOLVED, That the Committee concur in the recommendation of the Borough Surveyor and that he negotiate with the owners concerned regarding the rebuilding of their premises on the lines indicated, and that in regard to other properties the owners attention be called to the circular.

227—Housing Estate—Increased Wages—The Housing Manager reported receipt of a letter from Mr. J. G. Drew calling attention to a recent increase in wages of craftsmen and suggesting that a sum equal to 3 per cent be added to the cost of works to cover the increase of wages, such increase to date back to the 1st November. RESOLVED, That Mr. Drew be informed the Committee are unable to agree to 3 per cent but approve of an addition of 2 ½ per cent with retrospective effect from 1st November.

228—Housing Manager's Staff—The Housing Manager reported that Miss G. ap.Rhys[?] had been engaged in her department since the 3rd July, 1944, without payment. Her work had been entirely satisfactory and she was proving extremely useful, and she recommended that Miss G. ap.Rhys[?] be

paid £1 per week, the appointment to be on the temporary staff. RESOLVED, That the recommendation of the Housing Manager be approved.

J. P. PATES, Chairman.

ALLOTMENTS COMMITTEE.

11th December, 1944. Present—Councillors Addis (Chairman), Bendall, Bush, Compton, Fildes, Green and Smith ; and Mr. A. Ball.

229—Arrears of Rent—The Borough Treasurer submitted quarterly statement of arrears of allotment rents, a considerable proportion of which were in respect of the current year, the rent being payable in advance RESOLVED, That the arrears be referred to the Town Clerk for the necessary steps to be taken for recovery and that in future the Borough Treasurer send a reminder to defaulters three months after the first application has been made.

30—Charlton Park Gate Allotments—Land lying between No. 9 and "Dunnocks"—The owner of this land had, prior to the outbreak of war, purchased the site for the erection of a dwelling house for his own occupation. He now asked if the Council would release the site should he obtain a licence to commence building operations. The Gardens Superintendent reported that the land was not ideal for cultivation purposes and was also overshadowed by two large trees. RESOLVED, That the owner be informed that should a building permit be obtained the Council will facilitate the release of the land so far as they are reasonably able to do so.

231—Thornccliffe Estate Allotments—Messrs. Haddock and Pruen had made application on behalf of the owner for the release of this site. It was intended to use the land for the erection of houses and the owner was anxious to commence the preparation of plans and lay-out. The Gardens Superintendent reported that of ten allotments, six were vacant. RESOLVED, That Messrs. Haddock and Pruen be informed that should the owner obtain a licence to commence building operations the Council will release the land at the expiration of three months therefrom, provided that if the notice to terminate tenancies is given so as to expire between the 6th April and 29th September, the owner will pay compensation to tenants for crops growing on the land.

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232—Marsh Lane Allotments—(a) No. 211—(Min. 1302/44)—The Town Clerk reported that in accordance with the Committee's instructions, as the tenant had failed to reduce the area used by him for the cultivation of flowers, six months' notice had been served expiring on 25th December. The tenant now asked for reconsideration of the matter. The Gardens Superintendent reported that the area occupied by flowers had now been reduced to 174 sq. yds. being 6 sq. yds. less than the Committee's requirements. Such reduction, however, was only made after service of the notice and apparently after the tenant had derived benefit from his plants. RESOLVED, That as the tenant has now complied with the Committee's requirements the notice be withdrawn.

(b) Access Road—(Min. 75)—The Borough Surveyor reported that loads of ashes had been deposited upon the access roads and it was hoped to complete the work within the next few days.

233—Leckhampton Road Allotments—No. 9—The tenant of this allotment could not be traced and it did not appear that any cultivation had been carried out for some time. RESOLVED, That further efforts be made to trace the tenant but should these prove unsuccessful possession of the site be taken.

234—North Ward Allotments—No 195—This tenant had made application for permission to erect a brick-built pig sty. The Town Clerk reminded the Committee that under the Defence Regulations tenants were entitled to keep pigs and poultry upon their allotments provided no nuisance was caused thereby. RESOLVED, That no objection be raised to the proposal as a war-time measure subject to the plans being approved by the Town Planning Committee the drainage being carried out to the satisfaction of the Chief Sanitary Inspector, and on the understanding that the matter will be reviewed twelve months after the cessation of hostilities, when the tenant may be required to remove the building should the Council deem this desirable or expedient.

235—Land, Folly Lane—(a) Future use—The Town Clerk reported that negotiations had now been completed for the acquisition of this land belonging to the late Mr. E. L. Bayliss. It was understood that the Street and Highway Committee had in mind certain proposals for the use of the land for tipping purposes and that allotment sites might be involved. RESOLVED, That the Street and Highway Committee be asked to indicate their proposals so far as the same affect land now used for allotment purposes and that the matter be further considered at the next meeting.

(b) Trees—The Committee had upon many previous occasions considered the desirability of removing the trees growing in the boundary hedge between Gapper's Field and the North Ward Allotments for the reason that they interfered with good cultivation. RESOLVED, That when the purchase of the land has been completed the Street and Highway Committee be asked to have the trees felled.

236—Horticulture Committee—The Horticulture Committee met on the 7th December and the report of their meeting-is being circulated to the Council. With regard to item 6 dealing with the formation of a Junior Section of the Cheltenham and District Allotments and Gardens Society, the Gardens Superintendent reported that although there were 88 vacant plots on 22 different sites only two sites could be regarded as reasonably permanent, namely, Creamery Piece and Gapper's Field and he was arranging to provide 14 plots thereon, RESOLVED, That the report be approved and adopted and that with regard to any expenditure which may be incurred by the Society in connection with the formation and organisation of a Junior Section this be borne in mind when the question of any future grant to the Society is before the Committee.

237—Cultivation—The Gardens Superintendent reported that owing to the extremely unfavourable weather conditions experienced during the past few weeks little or no seasonal progress had been made on allotments. In normal seasons it was usual to complete a fair amount of digging before the end of the year thereby laying a foundation for satisfactory working in the seasons ahead.

238—Rebate in Rent-15 Agg Gardner Recreation Ground—The Gardens Superintendent reported that upon this allotment being re-let an application had been received from the tenant for a rebate in rent due to the poor condition of the land. RESOLVED, That he be granted four months' rent free.

H. ADDIS, Chairman.

PARKS AND RECREATION GROUNDS COMMITTEE.

11th December, 1944. Present—Councillors Green (Chairman), Addis, Bendall, Bush, Compton and Fildes.

239—Future Lay-out of Parks, Gardens and Recreation Grounds—(Mins. 1866/44, 81 and 213)—The report prepared by the Gardens Superintendent had been circulated to the members of the Council and their observations and criticisms invited. No communications, however, had been received. At the Special Meeting of this Committee on 27th November, further consideration was given to the report and the Re-organisation Sub-Committee were asked to indicate the priority which might be accorded to the various schemes ; in particular, the development of the Athletic Ground as a Sports Stadium and Centre. It was also suggested to the General Purposes Committee that the control and management of the Leckhampton Hill and Charlton Common (excluding the quarries) should be transferred to this Committee for inclusion in their development plans.

With regard to the proposals contained in the report, including Leckhampton Hill, the Re-organisation Sub-Committee observed that the report had been forwarded to them in its entirety and without any definite recommendations from this Committee, and they recommend that in future when such reports are submitted to them, they should be accompanied by definite recommendations from the Committees concerned. In view of this intimation it was decided to proceed with the inspection of each ground and to consider, in detail, the proposals of the Superintendent. RESOLVED, That a special meeting be held on the 19th December and an inspection made of the Athletic Ground, the Pittville Gardens and Marle Hill Annexe.

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240—Sandford Park Demonstration Plots—In connection with the proposals contained in the previous minute the Horticulture Committee had been asked to consider whether it was now necessary for the Demonstration Plots to be retained The Horticulture Committee felt that the abandonment of the site for food production purposes would create a bad impression, particularly in view of the inclination of some allotment holders to relax their efforts and they, therefore, recommended that crop rotation be abandoned but that the site be used by the Gardens Superintendent for cultivation of crops. RESOLVED, That this be agreed to.

241—Pittville Gardens—(a) Pump Room—(Min. 84 (c))—The Military Authorities had been approached with regard to the release of this building but had stated that it was not possible to comply with the Council's request at the present time, An Inspector of the Department of Historical and Architectural Buildings had visited Cheltenham and amongst other things had inspected the Pump Room, and it was understood that should the building revert to the occupation of the Council certain facilities might be granted to enable essential repairs to be undertaken to prevent deterioration.

(b) Trees—(Min. 1688 (e)144)—In view of the decay of certain elm trees in Pittville Park and their unsafe condition authority had been given for the removal of four trees but unfortunately the work had not been carried out owing to labour difficulties. The Gardens Superintendent recommended

that tenders be invited for the work and he expressed the opinion that two additional trees be included, RESOLVED, That tenders be invited accordingly, the work to be carried out to the satisfaction of the Gardens Superintendent.

(c) Pittville Lake—A local resident had suggested that, in view of the acquisition of the land in Folly Lane belonging to the late Mr. E. L. Bayliss, this would present an excellent opportunity for extending Pittville Lake as far as the railway, thus providing the town with an improved boat lake which would prove a considerable asset. RESOLVED, That, as the land is to be acquired mainly for tipping purposes, consideration be referred in the first instance to the Street and Highway Committee.

242—St. George's Square Bowling Green—(Min. 82)—The Cheltenham Spa Bowling Club had asked that having regard to the condition of this ground during the past season, some reduction should be made in their rent. The Town Clerk reported that under the existing tenancy agreement the rent payable by the Club was £50 per annum inclusive, the Council being responsible for maintenance and up-keep. As instructed, the Gardens Superintendent had undertaken considerable work, the estimated cost of which would probably exceed the rental received. RESOLVED, That the application be not granted.

243—Land junction of Lansdown Crescent and Douro Road—A suggestion had been made that the Council might consider the acquisition of the land at this junction with a view to its lay-out as an open space. The Committee looked favourably upon the proposal. RESOLVED, That the owners be approached in regard to the purchase by the Council and, should the same materialise, the General Purposes Committee be asked to consider and make recommendations as to its future use.

244—Fun Fairs—(a) St. Peter's Recreation Ground—Mr. J. Russell had applied for the use of this ground for six weeks at Christmas. In view of the possible damage to the ground at this period of the year the Entertainments Manager and Gardens Superintendent could not recommend that the offer be entertained. RESOLVED, That Mr. Russell be informed accordingly.

(b) Agg Gardner Recreation Ground—Mr. R. Edwards had submitted an offer of £200 for the amusement rights at this ground at Whitsuntide, namely 17th-28th May, plus a few days for the erection and dismantling of his equipment. RESOLVED, That the offer be accepted subject to Mr. Edwards entering into a formal agreement to be prepared by the Town Clerk and paying the usual deposit.

245—War Memorial—Attention was drawn to the discolouration of the War Memorial and consideration was given to the desirability of regular cleaning being undertaken, RESOLVED, That the Borough Surveyor be asked to report thereon to the next meeting.

246—Gardens Superintendent's Office—Roof—The Gardens Superintendent reported that the roof of his office was in bad repair. RESOLVED, That the Borough Surveyor inspect and report to the next meeting upon the work required.

247—Food Production—(a) Sales—The Gardens Superintendent reported that during the month of November the sale of produce at the Market amounted to £25 0s. 5d., and he had supplied the British Restaurants and Town Hall with produce to the value of £31 1s. 4d. and £4 12s. 6d. respectively.

(b) British. Restaurant Supplies—Owing to the inability of the Council to obtain possession of the land at The Runnings, the Gardens Superintendent reported that he had endeavoured to obtain another suitable site for the cultivation of potatoes to ensure supplies to the British Restaurants. Unfortunately, however, he had met with no success and it would, therefore, not be possible for the department to grow sufficient potatoes in 1945 to meet requirements. RESOLVED, That the British Restaurants Committee be informed accordingly.

248—Naunton Park Recreation Ground—Hockey Pitch—With the approval of the Chairman a pitch had been granted on Saturdays at this ground to the Girls' Friendly Society (St. James) Hockey Club. RESOLVED, That the action of the Chairman be confirmed.

249—Staff—Working Hours—The Gardens Superintendent reported that to meet the altered daylight conditions it had been necessary to reduce the working hours from 52 to 47 as from the 14th November last. RESOLVED, That approval be given.

W. J. GREEN, Chairman.

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PUBLIC HEALTH COMMITTEE.

11th December, 1944. Present—Councillor Moore (Chairman) ; The Mayor ; Alderman Leigh James ; Councillors Barnett, Bayliss, Bettridge, Biggs, Garland, Hayward, Howell and Rev. de Courcy Ireland.

250—Public Health Act, 1936--(a) Caravan Site, Harthursfield Farm—The Committee further considered an application by the owner of this caravan site for the renewal of his licence for the period ending 31st October. 1945. The View Sub-Committee have inspected the site, and, subject to arrangements being made for drying the laundry of the occupants in a position further from the road, there appeared no objection to the renewal. RESOLVED, That the application of the owner of Harthursfield Farm be granted, and that it be suggested to him that the laundry drying area be set back to a position less conspicuous from the road.

(b) 1 Spa Place—(Min. 98 (a))—The Town Clerk reported that notice to abate the nuisance arising from a defective roof and guttering at these premises had been served on the owner, together with a notice in regard to the cornice stone, and submitted correspondence from the owner and the builder with whom she had consulted indicating the difficulty in carrying out the work at present. The Street and Highway Committee had re-opened negotiations for the purchase of this and the adjoining property for street improvement purposes, and it was suggested that further action be deferred pending the deliberations of that Committee. RESOLVED, That the matter be deferred as suggested.

(c) The Chief Sanitary Inspector reported that complaints had been made of defective guttering and roof at Elmwood House, Montpellier Street, and of defective damp walls to 2 Bank Cottages, Arle, RESOLVED, That notices be served upon the owners of the premises under Section 93 of the Public Health Act, 1936, requiring them to execute the necessary works within the period of 28 days from the date of the notice.

(d) Nos. 23, 25 and 27 Bath Terrace—(Min. 1873/44)—Tenders have been invited for the portion of the drainage work necessary to these premises, for which the Council are liable, and, upon the owner's request, for carrying out her portion of the drainage works and certain works to the sculleries on her behalf.

Three tenders were submitted for each section of the work. The lowest tender for the Council's portion being that of Mr. H. Bullingham at the sum of £69 12s. 6d., and for the owner's works that of Mr. C. Savage at the sum of £174 9s. 0d.

In regard to the works on behalf of the owner mentioned above, it was necessary that a suitable agreement should be reached with her before the Council entered into a contract with the builder.

RESOLVED, (i) That the tender of Mr. Bullingham be accepted, that the Town Clerk prepare the necessary Contract and that the Common Seal be affixed thereto.

(ii) That the works on behalf of the owner be referred to the Town Clerk and the Chief Sanitary Inspector to come to a satisfactory arrangement with the owner and, subject thereto, that the tender of Mr. C. Savage be accepted.

251—Food and Drugs Act, 1938—(i) Prosecution—(Min. 89)—The Town Clerk reported that legal proceedings had been instituted against the milk retailer referred to in this minute who was fined a total of £55 0s. 0d., plus Analyst's fees.

(ii) The Chief Sanitary Inspector submitted reports of the Public Analyst on samples of milk Nos. 493-498 ; Baking Powder Nos. 481-484 and 486 ; Vinegar Nos. 487-492, all of which were genuine.

(iii) A further complaint was submitted of the quality of the milk supplied by a retailer having a farm in the Cheltenham R.D.C. area. The Chief Sanitary Inspector reported that samples of "Tuberculin Tested" milk, produced and bottled at the retailer's farm, had been taken and submitted for examination. The Public Analyst reported the samples were satisfactory but the retailer, however, in supplying this milk did not comply with the requirements of the Milk (Special Designations) Regulations, 1936-1942, as to type of cap to the bottles and the wording required to be inserted on the cap or the bottle. The Town Clerk reported that, although the Regulations stipulated the above requirements, apparently no penalty was enforceable. RESOLVED, That the attention of the Gloucestershire County Council, the Licensing Authority in this case, be directed to this matter.

252—Post-War Sanitary Administration—Copies of the memorandum upon post-war sanitary administration and proposals for embodiment in any scheme of local government reform, prepared by the Sanitary Inspectors' Association and reported to the last meeting, have been circulated to the Committee and further consideration given thereto. No action appeared necessary at the present time as the majority of the recommendations were already in operation in the Borough.

253—National Smoke Abatement Society—Circulars were submitted from the Society (a) inviting representatives to attend a conference in London on 23rd February, 1945, and (b) making application for a subscription. RESOLVED, That no representative be appointed on this occasion but that a subscription of £2 2s. 0d. for the year be made in view of the literature and advice given by the Society.

254—Sunningend Works—Smoke Nuisance—(Min. 90)—A letter was submitted from the Ministry of Aircraft Production intimating that the correspondence between the Council and H. H. Martyn Aircraft Ltd., had been forwarded to them as the examining authority on behalf of the War Damage Commission. The allegation made by the Company that the delay in installing the equipment was due to the War Damage Commission was incorrect.

The position was that the Company desired that the cost be included in their claim for damage at their factory to which the Ministry had agreed, provided the "permissible" amount agreed by them and the Commission was not exceeded. The Commission were unable to bear the cost of anything not in existence prior to damage or destruction by enemy action, but the Ministry in this case were prepared to include the cost as mentioned above. The Company were not prepared to accept this and required an assurance that, whether or not the "permissible" amount was exceeded, the whole cost of the grit arrestor would be met by the Commission.

A letter was also submitted from Messrs. H. H. Martyn Aircraft Ltd., together with copy of a letter from the Company's Architects to the manufacturers of the apparatus required to abate the smoke nuisance which indicated that instructions had been given for the installation of the apparatus. The Manufacturers were informed of the serious concern with which this Council viewed the nuisance and asked to expedite the work.

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255—Diphtheria Immunisation—(i) The Medical Officer of Health submitted the following report upon diphtheria immunisation treatment for the month of November, 1944 :—

Number of new cases (immunisation commenced) ...	151
“ injections given	379
“ cases in which treatment was completed during the month :	
(a) Under 5 years of age ...	165
(b) aged 5-15 years	44
Schick tests (14 negative, 1 positive, 2 results unknown) ...	17
Clinics were held as follows :—	
School Clinic ...	3
Naunton Park School	<u>1</u>
Total	4

(ii) Diphtheria Prophylaxis—A circular 170/44, Ministry of Health, was submitted enclosing a brochure and pamphlets for circulation in connection with diphtheria prophylaxis and setting out in the brochure the facilities available to local authorities for publicity in connection with immunisation. The Ministry pointed out that although the central publicity campaign has been maintained, the issue of the brochure was postponed in view of the additional burdens on local authorities during the summer months. It was now felt that it should be issued so that local authorities could make their plans for local campaigns in the spring and summer of 1945. The circular gave details of the incidence of diphtheria during recent years, particularly in its effect upon immunised children, and emphasized that there was still need for continuous and uniform effort.

256—Health Handbook—The Medical Officer of Health reported that a supply of handbooks dealing with questions of health, and giving information as to treatment and otherwise was prepared in 1941 by Messrs. E. Burrows & Co. Messrs. Burrows had offered to issue a new handbook bringing the information up to date. RESOLVED, That the offer of Messrs. Burrows be accepted, subject to the Advertising Sub-Committee having no objection.

257—Housing Act, 1936-4 Queens Street—A demolition order was made in respect of this property on 11th January, 1937, but subsequently in view of housing conditions the property was re-occupied by the owner, who had now died. The Chief Sanitary Inspector reported that the premises were in a dangerous condition and required boarding up. The Agent had, however, offered to dispose of the property to the Council, but he did not recommend this course be adopted. RESOLVED, That the recommendation of the Chief Sanitary Inspector be approved and that the Agent be informed that, in view of the condition of the property, immediate steps should be taken to board it up

258—Foot and Mouth Disease—Min. 102—The Chief Sanitary Inspector reported to the Committee at their last meeting the arrangements made with the Ministry of Agriculture and Fisheries in view of the recent outbreak of foot and mouth disease. It had been necessary recently to operate the Abattoir during the weekend and the Ministry's Veterinary Inspector had made a request for the cleansing and disinfection of the buildings and yards. The additional labour was obtained for the above purpose and the cost was being reimbursed by the Ministry.

259—Sewage Works—Pollution—The Borough Surveyor reported that the report of Dr Jenkins had now been received on samples of sewage taken from the sewer above, and below, the Gas Works and at the Sewage Works which contained substance resembling gas liquor or gas wastage.

The samples taken above the Gas Works indicated a normal sewage, samples adjacent to the Gas Works a strong sewage, whilst those at the Sewage Works showed contamination " with floating oily tar smelling strongly of gas works tar.", Whilst resembling gas works liquor, Dr Jenkins stated it was safe to conclude that the original oil was not gas works tar and that it was probably waste lubricating oil, and that some garage or industrial concern discharged considerable quantities of waste oil into the sewer and in its transport to the Sewage Works this had collected and held the gas liquor discharged by the Gas Works, which the Gas Company were entitled to do under their Agreement. The waste oil held the gas liquor on the surface of the flow, thus giving the appearance of having come from the Gas Works. A thick layer of oil on the surface of the flow would, no doubt, prevent the dilution of the gas liquor normally achieved by discharging this liquor at a steady rate of flow throughout the 24 hours.

The Borough Surveyor reported that the deduction of Dr, Jenkins agreed with the assurances given by the Gas Engineer that, to the best of his knowledge, no discharge had been made from the works to the sewers. From this it would appear that serious pollution was arising from other sources, probably engineering shops or garages as it was simpler to discharge waste oil into the drains than burying it at a tip or finding other means of disposal.

The Borough Surveyor reported that he would discuss with the Town Clerk the legal position and if it was found illegal he would suggest that an advertisement be inserted in the local press warning

proprietors. Apart from fouling the sewers and sewage works a heavy scum of oil was difficult to disperse and if not removed may cause difficulties at the sewage works.

The Chief Sanitary Inspector reported that a number of garages had fixed traps which prevented waste oil discharging into the sewers and suggested that arising from the present complaint he might consider the position in regard to garages with the Borough Surveyor, RESOLVED, That the Borough Surveyor and Chief Sanitary Inspector consult with a view to ensuring that adequate precaution was being taken at garages in the Borough to prevent the discharge.

E. W. MOORE, Chairman.

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WATER COMMITTEE.

12th December, 1944. Present—Aldermen Ward (Chairman), Pate sand Trye ; Councillors Addis, Chinn, Hayward and Moore.

260—Borough Engineer's Report—The monthly report of the Borough Engineer was read :—

DAILY YIELD OF SPRINGS

	For month ended 30th November, 1944	Average Corresponding period during past 3 years.
Hewlett Springs	193,000	116,000
Dowdeswell Springs	2,170,000	1,030,000
Leckhampton Springs	—	—

CONTENTS OF RESERVOIRS

Estimated usable quantity about 116,251,000 gallons.

261—Water Supply, Ullenwood—Negotiations had taken place with the agents to University College, Oxford, who had purchased Blackhedge Farm, over which a wayleave was required. The terms suggested were a payment of £40 per annum in respect of a permanent wayleave 20 feet wide, for a distance of 2,400 feet. In addition, compensation would be paid for any damage to crops or otherwise, and the College required the right to tap the water main to provide a supply to the house and buildings if they wished free of cost.

The agents were informed the terms were in excess of any previously agreed for a wayleave, and that had the main been laid under the Public Health Act, 1936, instead of by the War Department, the owner would only have been entitled to compensation.

It was pointed out that the main had been laid and that if it was necessary at any time to open it up, compensation for any damage would be paid and there appeared no reason why anything more than a small payment should be made, for the wayleave, particularly in view of the land through which the pipe was laid. It was also pointed out that this was a pumping main at high pressure and

was it not practicable to tap the main, but that the Council proposed to lay a service main down the hill to afford owners and occupiers of properties with a supply of water on the usual terms.

262—Water Supply, Racecourse and Prestbury Park Farm—Min. 116— The Borough Engineer reported that he had prepared details, specifications and estimates for this work, but was informed by the Chief Engineering Inspector, Ministry of Health, at a recent discussion that there was no likelihood at the present time of approval being given to the scheme unless it could be shown that the water position in this area was in a serious condition which the Committee could not, and he suggested that the work be left in abeyance and application made immediately conditions were more favourable. The main difficulty was due to labour and it was understood that all available labour was concentrated on repairing damage in the London area, but there appeared every opportunity of getting work done before the Bath and West Show came to Cheltenham.

In order to facilitate the works, the Committee considered that the Ministry should be approached with a view to giving their consent in principle to the scheme so that work could commence immediately this was practicable. RESOLVED, That the Borough Engineer discuss the matter further with the Chief Engineering Inspector of the Ministry of Health.

263—Safety Provisions Act, 1930—Reservoirs—The Committee report that the above Act provided for inspections of reservoirs every 10 years, and that the last report in respect of Dowdeswell and Hewlett Reservoirs Nos. 3 and 4, was obtained in October, 1934, and that a further inspection should now be made. RESOLVED, That Mr. S. R. Raffety, of Messrs. Rofe & Raffety, Chartered Civil Engineers, 3 Victoria Street, Westminster, S.W.1, be appointed to carry out the necessary inspection and to submit his report and that the Town Clerk do give the necessary statutory notice of the appointment.

264—Post War Housing—Water Supply—Ewens Park, Charlton Kings—The Borough Surveyor reported upon the proposals of the Charlton Kings Urban District Council to develop Ewens Park as a housing site for the erection of 112 houses, 45 of which would be erected under the first year's plan, and submitted a plan showing the proposed houses on the estate. This provided for a 6-inch main along a private road from London Road to the site at a cost of £125, supplies to the first 54 houses, £680, and for the balance, £765, making a total cost of £1,570. The income receivable would amount to £168 per annum. It was suggested that in order to shorten the length of service pipes the supply mains should be placed close to the back walls of the buildings. RESOLVED, That the proposal be approved, but that in view of likely damage to the servicing pipes the mains on the estate be laid underneath the footpath in lieu of the rear of the houses and the servicing pipes laid from the front of the houses.

285—Staff—The Borough Engineer reported that Mr. H. Sellick who became eligible to retire on 7th September, 1943, and whose services had been extended, had now intimated his desire to retire on 30th December, 1944, At that time he will have completed practically 50 years service with the Corporation, first as a plumber's mate, then meter reader for 40 years and finally as storekeeper. The Borough Engineer also pointed out that the joint services of Mr. Sellick and his father amounted to 100 years. RESOLVED, That the Committee place on record their sincere appreciation of the service so readily and conscientiously carried out by Mr. Sellick and their deep regret at his decision to retire: ALSO RESOLVED, That the recommendation of the Borough Engineer to fill the vacancy

caused by Mr. Sellick's retirement by the appointment of an ex-serviceman at a wage of £3 10s. per week, rising by annual increments of 5s to a maximum of £4 5s. 0d. plus bonus be approved.

E. L. WARD, Chairman.

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ELECTRICITY AND LIGHTING COMMITTEE.

12th December, 1944. Present—Councillors Moore (Chairman), Addis, Bettridge, Chinn, Fildes, Garland and Grimwade.

266—Damage to Lamp Post—Proposed Sharing Agreement—The Town Clerk reported that in connection with the damage to a lamp post the Anchor Underwriters had asked whether the Corporation would enter into the usual Sharing Agreement to pay 75% of the damage to Corporation immobile property by persons insured by them. RESOLVED' That the Town Clerk be authorised to enter into such Agreement and to settle the claim on the terms indicated.

267—Electricity Commission Circulars—(a) National Service Acts, 1939-42.—The Town Clerk submitted circular dated 15th November, 1944, modifying the arrangements regarding deferment of calling up of men in certain occupations. and release of men from the Forces:

(b) Publication of Accounts—The Town Clerk submitted circular dated 24th November, 1944, revoking certain previous prohibitions and giving instructions with regard to future publication of accounts.

268—Electric Vehicle—The Borough Electrical Engineer reported he had made application to the Ministry of War Transport for an additional electric vehicle as agreed by the Committee at the July meeting. The Ministry had refused the application, stating no more electric vehicles were available and suggesting the application should be renewed in four months' time. He was now taking the matter up with the Electric Vehicle Association to see whether some pressure could be brought to bear on the Ministry to secure higher priority for the supply of the vehicle.

269—Prefabricated Houses—The Borough Electrical Engineer reported on the Memorandum which had been issued for the guidance of Local Authorities on the procedure for requisitioning the temporary prefabricated houses, and the fittings and appliances to be incorporated therein. Under the domestic two-part tariff, consumers in these-houses would be able to obtain their supplies in Cheltenham for a standard charge of slightly over 9d. a week with all units whether for lighting or heating charged at ½ d. a unit, It was expected the Local Authority would be required to maintain the electrical equipment and the Borough Electrical Engineer suggested the Committee should indicate to the Housing Committee that they were prepared to undertake to do this on reasonable terms to be decided when detailed information was available with regard to the design of the types of apparatus to be supplied.

270—Street Lighting—The Borough Electrical Engineer reported that during November progress with improvements, to street lighting had been maintained, but difficulty was still being experienced in obtaining suitable staff. The total street lighting staff was only 5, and of those one had recently

retired on reaching the age of 65, and another had been absent for a few days owing to an accident. During the month 70 additional lamps had been put into commission, while 47 existing starlight fittings had been further modified or entirely removed so making the lamps more effective. The Committee considered how the work could be speeded up, but with the labour at present available, this did not seem to be possible, and the Borough Electrical Engineer pointed out it might not be long before the regulations would be further relaxed and they would be allowed to go back to more normal street lighting. In the meantime the Town Clerk was asked to pursue with the Ministry of Labour the lack of labour for this important work.

271—Staff (a) The Borough Electrical Engineer reported that the vacancy created by the resignation of Mrs. Till had been filled by the appointment of Mrs. Taylor who commenced her duties on 20th November. (b) Mr. Billcliff—The Borough Electrical Engineer reported Eastbourne Corporation had now released Mr. Billcliff and he had commenced his duties with the Department on the 27th November.

272—Salaries—The Borough Electrical Engineer reported he had had under consideration the salaries of certain members of his staff and recommended the following re-grading and increases to become operative as from 1st April next.

Permanent Staff	Present Grade and Salary	Proposed Grade and Salary.
Miss Brown, Demonstrator	£169 plus war bonus	Grade "A." 1,225 — £240 plus war bonus.
A. D. Whittaker Sales Assistant	£220 plus war bonus	Clerical "A." £230 — £260 plus War bonus.
C. H. Wood, Sales Assistant	do.	do.
J. W. Tarran, Storekeeper	£220 plus War bonus	Clerical Grade £230 — £260 plus War bonus.
H. V. Williams, Accountant and Showroom Manager.	Grade C. £420 plus War bonus	Grade D. £435 — £500 plus War bonus.

Temporary Staff

Mrs. Coombs, in charge of Records Section (part time)	General Division Class 2. increment £145 — £155.	Second General Division Class 1, £160 — £170.
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Actual salary payable will be plus War bonus.
in proportion to time worked.

RESOLVED, That the Borough Electrical Engineer's recommendations be approved and with regard to the re-grading of permanent positions, these be submitted to the General Purposes Committee and in the event of the Council adopting a favourable recommendation from that Committee the staff named above be promoted to the re-graded positions.

273—Cookery Demonstrator—The Borough Electrical Engineer reported application had been made to the Electricity Commissioners to secure the release from the Services of Miss Brown, Chief Demonstrator with the Department before the War. The Commissioners had not seen their way to recommend her release during the War, and he had taken the matter up with the Electrical

Development Association and the Electrical Association for Women to see if help from these organisations could be obtained, as he felt they ought to have at least one Demonstrator on the staff.

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274—N.J.I.C. Zoning Application—The Borough Electrical Engineer reported application for the re-zoning of Cheltenham to the new Zone A, was heard before the Negotiating Committee of the N. J.I.C. in London on November 29th. The evidence submitted by the Trade Unions was not in accordance with their previous submissions. It was therefore pointed out the evidence conflicted with the submissions, and as a result the Trade Unions had agreed to withdraw the application so that fresh submissions or evidence could be prepared.

275—Electrical Development Association—The Borough Electrical Engineer reported letter he had received from the Secretary of the Electrical Development Association asking for the Corporation's nominations for the ensuing year for the Area Executive Committee, RESOLVED, That the Borough Electrical Engineer be appointed representative, and that Mr. Williams be appointed as his deputy.

E. W. MOORE, Chairman.

FIRE PREVENTION COMMITTEE.

13th December, 1944. Present—Councillors Grimwade (Chairman), Bush, Green, Readings and Thompson, Messrs. V. Ferguson and W. S. F. Harris.

276—National Fire Service—(a) Fire Station, Whaddon Road—Read, letter from the Fire Force Commander stating that consequent upon a reduction in the number of whole-time personnel of the National Fire Service and in pursuance of general policy in areas where there has been a relaxation of fire guard duties and suspension of the fire guard plan, this station would no longer be used to provide full period fire cover. Since, however, Cheltenham remained an area to which the Fire Guard Orders partially applied, in the event of an alert or resumption of fire guard duties, the station would be manned for the purpose of receiving fire calls.

(b) Cost of living Bonus—The Secretary of State had permitted account to be taken in the calculation of the pay and pensionable pay of the Second and Third Officers (former members of the Council's Fire Brigade) of the increased cost-of-living bonus of 1s 6d per week granted to the Council's officers as from 1st April last. By reason of the fact that these officers enjoyed the emolument of free quarters the net increase awarded amounted to 1s 3d per week. RESOLVED, That this be noted.

277—Subsistence Allowances—Fire Guard at Business Premises—Read, letter of November from the Regional Commissioner that the Council's records relating to re-imbusement of fire guards at business premises had been inspected and might be regarded as satisfactory.

278—Home Office Circulars—(a) No. 136/44—The Town Clerk submitted this circular from the Ministry of Home Security informing the Council that where in any area the risk of incendiary attack by piloted aircraft is regarded as so small that the restoration of fire guard cover on a compulsory basis would not be required in the future, the Regional Commissioner may direct that the Fireguard

Orders shall no longer apply to that area (such a direction has not yet been received in respect of the Borough). If an when such a direction was received, the circular gave instructions as to the action to be taken which included giving of public notice to occupiers of business premises for which the Local Authority acted as the appropriate authority ; disposal of accommodation and facilities rented or requisitioned for fire guard purposes and termination of financial liability in respect thereof ; disposal of financial claims ; and discharge of clerical staffs and officers of the local authority fire guard. In an area which had been de-prescribed the services of the majority of officers of the fire guard would not be needed but a small number might be required for some time to superintend the winding up of the organisation. The services of paid whole-time officers not required for this purpose should be terminated by one month's notice to commence one month after the date of the direction and in no case should the local authority, without the consent of the Regional Commissioner, retain the services-of any officer after three months from the date of such direction.

(b) No. 137/44—Collection and Disposal of Fire Guard Equipment—This circular prescribed the measures to be taken with regard to the disposal of equipment and stores in an area de-prescribed under the Fire Guard Orders. or at any other time when such equipment became redundant. The local authority would be responsible for the recovery from business premises of any equipment (other than armlets) issued on loan. Also for the recovery of all steel helmets, eye-shields, C.D. Respirators, Service Respirators and Stirrup Pumps issued on loan to fire guards. Local authorities were empowered to purchase stirrup pumps at the price of 7s 6d each or these might be sold at that price to individual fire guards resident in the area subject to no individual purchasing more than one pump. Wheelbarrow pumps were to be withdrawn to a central store but should a local authority desire to purchase the same, application should be made to the Minister accordingly.

Trailer pumps loaned by the National Fire Service should either be retained in their present position or removed to a central store but a local authority or the occupier of business premises in the area could under certain conditions, purchase a pump upon application to the Fire Force Commander.

With regard to uniforms, and protective garments, supplies of certain articles which become surplus should be held for disposal but local authorities wishing to retain any of the items, e.g., uniforms, overalls, mackintoshes, water-proof capes and over-boots could do so at 40% of the original purchase price. The same procedure would also apply to ladders, axes and ceiling hooks, at 60% of the original purchase price. The Committee gave consideration to the equipment as set out in Min. 129 and it appeared to them desirable that certain items should be acquired for Council purposes. RESOLVED, That the procedure be noted and that the Council be recommended to purchase the unissued uniforms, etc., and that the Borough Surveyor be asked to submit a report to the next meeting upon such items as he can recommend the Council to purchase at the prices stated. ALSO, That when the Borough is de-prescribed, the attention of the General Hospital and Public Assistance Committee be drawn to the procedure pre-scribed with regard to the purchase of the trailer pumps on loan to them.

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279—Staff—(Min. 130)—(a) Assistant Fire Guard Officer—Mrs. H. Sharpe, the Assistant Fire Guard Officer, had given notice to terminate her appointment and had asked to be released on 16th December. RESOLVED, That this be agreed to.

(b) In view of the contents of Circular 136 and bearing in mind the fact that the Borough has not been de-prescribed under the Fire Guard Orders, it was RESOLVED, That the existing staff comprising the Fire Guard Officer and one Assistant Fire Guard Officer (Miss Bardsley), be retained for the time being and that the matter be reviewed at the next meeting.

280—Retention of Uniforms—RESOLVED, That the Area and Sector Captains be allowed to retain, on release from the Service, authorised uniform issued to them, namely, beret, great-coat, battledress, or in the case of women, Jacket and skirt, or slacks and boots or shoes.

H. C. GRIMWADE, Chairman.

PLANNING COMMITTEE.

14th December, 1944. Present—Aldermen Ward (Chairman), Trye, The Mayor ; Councillors Lewis-Hall and Moore. Major Mitchell, Messrs. A. Wiggett and W. S. F. Harris.

281--Plans (a) Within the Borough—The plans submitted for approval are set out below together with the recommendations of the Committee thereon in relation to Byelaws and the Town and Country Planning (General Interim Development) Order, 1933 :—

No. of Plan	Name	Description	Recommendation under Bye-laws
5588	J. Mason	Canopy to Garage 228 Prestbury Road	Exempt

Recommendation under Interim Development Order

Approved.

5589	Elliott Bros.	Covered way for lorries, Victoria Cricket Ground.	Approved
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Recommendation under Interim Development Order

Approved for a period of 3 years owing to temporary nature of structure

5590	M. E. Stace & Co. Ltd.	Extension to workshop, Portland Street	Approved.
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Recommendation under Interim Development Order

Approved for duration of the war owing to temporary nature of building and in use for war purpose.

5591	Dowty Equipment Ltd.	New concrete base for	Approved, subject to
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rig test and diversion of drains. detailed plans being submitted of any erection upon concrete base and to the sanitary arrangements being carried out to the satisfaction of the Chief Sanitary Inspector.

Recommendation under Interim Development Order Approved.

5592 Toc H. Conversion of Glencairn, Lansdown Road into hostel. Approved, subject to the sanitary arrangements being carried out to the satisfaction of the Chief Sanitary Inspector.

Recommendation under Interim Development Order Approved.

(b) Outside the Borough—In accordance with Min. 1353/44 relating to plans submitted for approval under the Town and Country Planning (General Interim Development) Order, 1933, the Committee have approved, or otherwise dealt with, the following plans :—

No. of Plan	Name	Description
T.P.1797	M. J. Sheppard	Conversion of Old Mill, New Lane, Gretton, into cottage.

Recommendation under Interim Development Order Approved.

T.P.1798	Cheltenham Original Brewery Co. Ltd.	Proposed New Inn, The Newlands, Bishops Cleeve, (amended plan).
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Recommendation under Interim Development Order Approved.

Deferred owing to unsatisfactory siting of building. Alternative proposals are being prepared and the Committee authorised the Chair and Vice-Chairman to approve them, if satisfactory, owing to the urgency of obtaining approval before the end of the year.

T.P.1799	Weddell, Esq.	New porch at Royal Oak, Gretton
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Recommendation under Interim Development Order Approved.

T.P.1800 Miss M. Vog Alterations and additions, Washpool Farm, Stockwell Lane, Woodmancote.

Recommendation under Interim Development Order

Approved, subject to the new work harmonizing with the existing building.

T.P.1801 P. J. Dunckley Alterations and extensions, Garden Bungalow, Chapel Lane, Winchcombe.

Recommendation under Interim Development Order

Disapproved owing to the unsatisfactory nature of the proposal and to the fact that no plans for the Bungalow were submitted.

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282—Development Plans—(a) (Min. 1609/44), Plan T. P.1777—Plans for the erection of the bungalow at The Reddings, Badgeworth, were approved for a period of 3 years on 10th August, 1944, owing to the fact that it was to be used in connection with an agricultural holding, although the building did not conform with the requirements of a country dwelling in rural areas.

The owner now asked the Committee to reconsider their decision in regard to the period mentioned as the work had been stopped by the Ministry of Works before completion no licence having been obtained. It was not known whether the owner had yet obtained a licence, but it was understood he was leaving the district. RESOLVED, That the Committee adhere to their previous decision.

(b) A letter was submitted from the Rev. G. R. Woodhams, Vicar of St. Marks, enquiring whether the Committee would permit the erection of a Mission Church on four plots of land fronting Orchard Way. The proposal was a temporary one to meet pressing needs for a Church in that area. The Planning Officer reported that the proposal might conflict with the Hester's Way development, and consideration should be deferred until a layout had been adopted for Hester's Way. RESOLVED, That consideration be deferred to the next meeting.

283—Factory Grove Street (Min. 1741/44)—The Town Clerk reported that the Ministry of Town and Country Planning had fixed Tuesday, 19th December, for the hearing of the Appeal by Tungum Sales Co. Ltd., against the conditions imposed by the Council in respect of the above factory.

284—Hester's Way Estate--A specimen was submitted showing how a model might be made illustrating the development of the Hester's Way Estate, RESOLVED, That two models be obtained at a total estimated cost of £50, illustrating the two alternative development schemes now before the Committee.

285—Trees—Charlton Hill—Min. 137—The Planning Officer reported that he had interviewed the owners of Lilleybrook Hotel on the Committee's recommendation that the trees which the Ministry of Supply required to fell at Charlton Hill should be preserved, and also Messrs. Smith Bros. with a view to them undertaking the removal of the diseased, and thinning out certain other trees. The Divisional Officer of the Ministry had previously stated it was impossible to thin out the trees, and all would have to be felled. When informed of the Committee's decision he intimated that he would thin the plantation himself, but the Ministry were not prepared to agree to withdraw the order in its entirety.

On the inspection of the site with the Acquisition Officer of the Ministry subsequently it was found that it was intended to clear all the trees, except a few hardwoods. In addition, the Acquisition Officer indicated five other groups of trees in the neighbourhood in which similar action would be taken with a detrimental result to the amenities of the district, and in respect of which the Council could take no action under the Town and Country Planning Acts, RESOLVED, That the Town Clerk communicate direct with the Ministers of Supply and Town and Country Planning indicating the serious concern which the Council felt at the wanton destruction of all types of trees in this area without regard to the amenities of the district and the refusal of the Ministry to replant areas where trees have been felled by them and that he also point out the action of the Regional Officer, first in agreeing to withdraw the order and subsequently reversing his decision. ALSO RESOLVED, That attention be drawn to the large numbers of tree which have already been felled in this district and the lack of co-operation in these matters.

286—Plans, T.P. 1769 and T.P.1770—(Min. 1514/44)—The Committee on 13th July, 1944, approved extensions to the Boys' School and Infants' School, Winchcombe, for a period of three years in view of the uncertainty that the pro-posed flat roofs would conform with amenities and the difficulty of obtaining suitable materials. The Planning Officer submitted correspondence with the Regional Planning Officer from which it appeared that the County had approached the Ministry of Education, who subsequently approached the Ministry of Town and Country Planning, objecting to the limitation of consent for the above period. The necessity for safeguarding the amenities of the Cotswold District was appreciated, but the erection of the extensions intended as Canteens were so abnormal that it was considered some relaxation was necessary, especially having regard to the "life" of erections which were having to be made under wartime conditions.

It was also pointed out that Canteens received 100% grant from the Treasury, their need was urgent, and that they must be sited at, or near, schools they served, and their need would continue after the war. Further, regard should be had to the difficulties under which Local Education Authorities had to work, and they should not be asked to make unreasonable modifications of designs as they were unable to say for what length of time the buildings would be retained and could not bind themselves to ask for a renewal in restricted cases. RESOLVED, That in view of the circumstances mentioned that the period attached to the consent to the proposals be amended to 5 years.

E. L. WARD, Chairman.

TOWN IMPROVEMENT AND SPA COMMITTEE.

15th December, 1944. Present—The Deputy Mayor (Chairman) ; Alderman Pates ; Councillors Bush, Fildes, Green, Grimwade, Lewis-Hall, Readings and Thompson.

287—Entertainments Sub-Committee—The Entertainments Sub-Committee met on 12th December and a report of their deliberations and recommendations accompanies the proceedings of the Council. RESOLVED, (i) That with regard to item 2 of the report dealing with the proposals for a Musical Festival in 1945 it be suggested that the Advertising Sub-Committee take an early opportunity of considering in conjunction with other matters the publicity to be embarked upon to advertise this Festival both nationally and locally.

(ii) That with regard to item 7 (c) relating to the purchase of crockery, approval be given to the acceptance of the quotation of Messrs. H. Abrahams & Co Ltd., unless the supplies can be obtained locally and at approximately the same prices.

(iii) That subject to the above, the report be approved and adopted.

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288—Health and Holiday Resort Sub-Committee—The Health and Holiday Resort Sub-Committee met on 5th December and a report of their deliberations and recommendations accompanies the proceedings of the Council: That the report be approved and adopted.

289—Winter Garden—Requisitioning (Min. 527/44)—The Town Clerk reported upon his negotiations Authorities in regard to the compensation rental to be paid in respect of the requisitioning of the paths and drives and subsequently the area forming the Winter Garden site Having regard to the condition of the ground which was partly due to the erection of air-raided shelters, the Military Authorities were unable to agree a rental in of £75 per annum for the requisitioning made in December, 1943. A payment of £50 per annum in respect prior requisitioning of the paths and drives had already been agreed making a total annual payment to the Council of £125. RESOLVED, That the offer be accepted and that the Town Clerk be authorised to sign any necessary agreement.

290—Pittville Pump Room--The Military Authorities had stated that they were not yet in a position to de-requisition this building. It appeared, from a recent inspection, that considerable damage had been caused to the premises, particularly to the windows, and unless repairs could be carried out immediately, damage would be sustained both through damp and also through birds obtaining access and probably nesting in the interior. RESOLVED, That the Parks Committee be asked to draw the attention of the Military Authorities thereto and to ask that necessary repairs be undertaken without delay.

291—Cheltenham - London Train Service—(Mins. 1926/44 and 62)—The Town Clerk stated that he had nothing further to report in connection with the approaches which it had been suggested should be made to the Ministry of War Transport in regard to an improvement in the Cheltenham-London services. Councillor Grimwade, the Council's representative on the Transport Committee of the Chamber of Commerce, drew attention to the fact that the Transport Committee had now been

vested with executive powers. This Committee had now decided to approach the Directors of the Great Western Railway Co. asking that a deputation comprising representatives of both Cheltenham and Gloucester Chambers of Commerce might be received. The L.M.S. Railway Co. were being approached in a like manner in regard to improvements in the Birmingham - Bristol service particularly in the early mornings. The Transport Committee also had under review the question of air transport and were endeavouring to see that Cheltenham was not excluded from post-war proposals both for passenger and freight transport. To this end, a meeting with the Gloucester and Cheltenham Joint Airport had been arranged to discuss post-war plans and policy. RESOLVED, That the report be received and that the Transport Committee be asked to supply the Council with copies of their proceedings.

292—Development of Holiday Facilities and Tourist Traffic—Read, letter from the Association of Municipal Corporations with regard to a further communication from the Catering Wages Commission who were conducting enquiries with a view to submitting a report to the Minister of Labour and National Service on the steps desirable to develop the tourist traffic from overseas and for the development and improvement of holiday facilities for the British public. The Commission desired information upon certain matters and the Association of Municipal Corporations had therefore, invited the Council to appoint a representative to attend a meeting at which this subject would be discussed. The Association of Health and Pleasure Resorts had received a similar communication and in view of the importance of the matter to holiday resorts it was felt that a statement should be prepared setting out the information which the Commission desired to collect. The Association therefore requested information with regard to the general policy of the Council, in the matter of attracting visitors whether any, and if so, what special measures had hitherto been taken by the Council or were in contemplation for the post-war period to attract visitors from abroad and from home and with what success the former had met.

The Committee were reminded that a confidential communication from the Catering Wages Commission had recently been submitted to them. The Commission, were then conducting enquiries on behalf of the Government, into the effect of war conditions upon the catering industry and the measures necessary to meet the requirements of the public in the immediate post-war period. This Committee had given careful consideration to the communication and had decided that they were not in favour of the proposals the Commission had in mind as in their opinion the income which it was anticipated would be available from the sources mentioned could best be utilised by other Travel Associations for the purpose of encouraging visitors to Great Britain.

It was understood, however, from communication from the Association of Health and Pleasure Resorts that they favoured the establishment of such an organisation as that contemplated by the Commission and had indicated accordingly. RESOLVED,

(i) That with regard to the proposals of the Catering Wages Commission it be recorded that this Council would welcome any steps which may be decided upon to strengthen and rehabilitate the Catering Industry in this country recognising the vital part which the Industry will play in the national life of the people. It is recommended that the Council give their support to any movement which may be established for the purpose of undertaking this work on lines acceptable to the Catering Industry, but this Council does not necessarily accept the financial methods envisaged, as being satisfactory.

(ii) That Councillor Bush be appointed the Council's representative to attend the meeting to be convened by the Association of Municipal Corporations.

(iii) That the Town Clerk, in consultation with Councillor Bush and the Entertainments Manager, prepare and submit a report to the Associations upon the matters under review.

293—British Spas Federation—The Entertainments Manager reported that the Federation were desirous of holding their spring meeting in Cheltenham in April next. RESOLVED, That an invitation be conveyed to the Federation accordingly.

T. WILFRED WAITE, Chairman.

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STREET AND HIGHWAY COMMITTEE.

18th December, 1944. Present—Alderman Capt. Trye (Chairman); the Mayor ; Aldermen Pates and Ward ; Councillors Addis, Bettridge, Biggs, Garland, Green, Grimwade and Readings.

294—Sickness Scheme, Western District Council for Local Authorities' Non-Trading Services—A communication had been received from this J.I.C. stating that consideration had been given to the desirability of formulating a scheme of sickness payments having for its main object the unification of local authority practice. In the light of the situation arising from the adoption of sickness schemes by individual authorities, the J.I.C. had reached the conclusion that it was desirable to formulate a standard scheme in order to unify sickness payments and a copy of such scheme was transmitted to the Council. The Sub-Committee appointed, by the General Purposes Committee (Min. 1806/44) met on 7th December to consider the matter and a report of their deliberations and recommendations had been circulated for the information of this Committee in order that their views thereon might, if desired, be expressed to the General Purposes Committee, The Sub-Committee had recommended the adoption of the scheme, except in so far as it excluded payments for sickness during the first three days absence and certain other minor reservations. RESOLVED, That the General Purposes Committee be informed that this Committee are in agreement with the recommendations of the Sub-Committee and concur in the view that sick pay should commence from the first day of absence, subject to a medical certificate being furnished.

295—Christmas Holiday, 1944—Councillor Grimwade, the Council's representative upon the Western District J.I.C., stated that a meeting had been convened for the 20th December to consider a proposal by the employees' side that Saturday, 23rd December, should be regarded as a half-holiday with pay, and he therefore sought the views of this Committee thereon. The Borough Surveyor reported that a similar proposal had recently been before the Water Committee relating to the employees of that undertaking, but the Water Committee were not in favour of acceding thereto. RESOLVED, That this Committee support the Water Committee's views and should a similar application be received on behalf of the employees covered by the Western District J.I.C. the application be refused.

296—Omnibus Services—Shelter Accommodation (Min. 154)—The Town Clerk and Borough Surveyor reported upon an interview attended by the Chairman of this Committee and the Traffic

Manager of the Bristol Tramways and Carriage Co., when the question of shelter accommodation was fully discussed. The Traffic Manager undertook to consult with his Chairman as to the possibility of erecting two shelters on the narrow footpath adjoining the petrol filling station. The Company had subsequently intimated that they had now carefully considered the proposal but had reached the conclusion that under present conditions it was impracticable to afford shelter for even a proportion of the queues at certain times of the day and at the same time to maintain the running of the services. They regretted, therefore, that they could make no suggestion as to the provision of additional shelters but at some future date, when conditions permitted an improved service, it was possible that the working of the station could be modified in such a way that normal queues could be afforded a reasonable protection.

The Town Clerk reported that when the land in Royal Well Road was acquired from the owners in Royal Crescent it was purchased for three purposes, namely, an omnibus car park ; provision of access thereto; and road improvement. It appeared that the Council could only erect shelter accommodation on parking places and should it be decided to erect shelters on the land purchased for access purposes, it might be necessary for an Order to be made prescribing this area as part of the car park. This applied to the footpath adjoining the petrol filling station. The Borough Surveyor had pointed out the difficulties in erecting shelters on the park as this would destroy the manoeuvring space for buses. There was also difficulty in erecting shelters in Royal Well Road due to the many garage entrances to properties fronting the Promenade. Subject, however, to an Order as mentioned above, there would appear to be no reason why shelters could not be provided in the position mentioned, RESOLVED, That in these circumstances the Company be urged to re-consider their decision and to provide shelters on the footpath near the petrol filling station and that the Town Clerk communicate with the owners of houses in Royal Crescent accordingly.

297-Land, Folly Lane-(a) Allotment Sites-The Allotments Committee had enquired the effect of this Committee's proposals in regard to tipping operations so far as allotment sites were concerned. They also recommended the removal of trees in the boundary hedge between Gapper's Field and North Ward Allotments as these interfered with food production. The Borough Surveyor stated that Gapper's Field was not included in the proposals for tipping ; a small portion only of Baglin's Piece would be affected and this probably not for many years to come ; Creamery Piece would be included in the scheme but was not likely to be affected for several years. It was intended that when the allotment areas were required, adequate notice would be given and after completion of the work it was proposed to cover the area with an adequate layer of good soil and it would then be available for such purposes as the Council should decide. RESOLVED, That the Allotments Committee be informed accordingly. ALSO, That the Borough Surveyor obtain tenders for the removal of the trees between Gapper's Field and North Ward Allotments together with the trees in Baglin's Piece, with a view to this work being done when the Town Clerk has completed the purchase.

(b) Extension of Pittville Lake—A local resident had suggested that now the land in Folly Lane had been acquired by the Council this presented an excellent opportunity for extending Pittville Lake up to the railway line, thus providing valuable boating facilities which would be an asset to the town. The Borough Surveyor reported upon the levels and stated that it would be necessary to construct a very substantial embankment at a considerable cost. RESOLVED, That the proposal be not entertained.

(c) "Wymans Brook"—The Borough Surveyor submitted scheme for culverting Wymans Brook between Tommy Taylor's Lane and Marle Hill Annexe. He recommended that work to the portion of the Brook running through the land now used for tipping operations should be carried out before tipping was commenced upon the land in Tommy Taylor's Lane. He suggested that in view of reduced staff and in order to avoid the great amount of work involved in the preparation of specifications and quantities, arrangements might be made with the Contractors to be employed on the housing group scheme, to carry out the necessary excavation work and the laying of pipes. The remainder of the work namely, concreting, rough covering and the construction of a man-hole on the west side of the lane would be undertaken by his department. It was estimated that the cost of carrying out this portion of the scheme, approximately half the length of the brook, would amount to about £2,500, but at some time in the future, it would be necessary to culvert the whole length. RESOLVED, That the Borough Surveyor proceed upon the lines indicated and report to the next meeting of this Committee.

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298—Marle Hill Tip--Further trouble had been experienced in regard to fires at this tip and the Boron commended that a mechanical digger be hired from Messrs. T. Bugbird and Son Ltd., at a cost of 10s 6 ¼ d. per hour in order to cut trenches to isolate the affected area. If this work was undertaken and tipping transferred to another site this would present an opportunity for the affected portion to burn itself out completely: The total cost of the work was estimate at £30. RESOLVED, That the proposals of the Borough Surveyor be approved.

299—Quarterly Report of Damage to Council's Property—The quarterly report of damage to Council's property was submitted together with statement as to the steps taken for recovery of the cost thereof.

300—Pittville Street--Read, letter from Miss D. Turrier asking for the tenancy of a shop in Pittville Street for use snack bar or cafe. The Town Clerk reported that there were no suitable premises available at the present a RESOLVED, That the applicant be informed accordingly.

301—Chartered Surveyors' Institution—Read, letter from this Institution enclosing pamphlet bringing to the notice of local authorities the professional functions of a Quantity Surveyor and drawing attention to the nature and scope of quantity surveying services in connection with building programmes. The Borough Surveyor pointed out that in normal times his staff were fully qualified to undertake the work required. RESOLVED, That the communication be noted

302—Black Diamonds Exhibition—Streamers—RESOLVED, That permission be granted for three streamers to be erected in suitable positions in the Borough from 2nd - 10th February next, for the purpose of advertising this Exhibition, subject to compliance with the usual conditions.

303—Highways Department—(a) Ashman H. Smith—The Borough Surveyor reported that this employee who was aged 62 years had been absent, due to sickness, since 9th January, 1944, and his sick pay, in accordance with the scheme, terminated on 8th July. The Medical Officer of Health had examined Mr. Smith and was of opinion that he was permanently unfit for work. RESOLVED, That in accordance with the provisions of the Local Government Superannuation Act, 1937, the Finance

Committee be asked to superannuate this employee and to give favourable consideration to his superannuation allowance commencing as from the date of the termination of his sick pay.

(b) R. Sullivan, Labourer—This employee had recently been killed while on active service and the Borough Surveyor had communicated the Committee's sympathy to his widow.

304—Transport—(a) Bedford Engine—The Borough Surveyor reported that, with the approval of the Chairman, Messrs. Haines Strange, Ltd., had been requested to supply a spare Bedford engine at a cost of £74 10s. 0d. The engines in the existing Bedford lorries were, in a number of cases, in need of considerable repair and a reserve engine would enable this work to be carried out systematically. RESOLVED, That the action of the Chairman be confirmed.

(b) Refuse and Salvage Freighters—The Committee's attention was directed to the difficulty experienced in the transport necessary for refuse collection due to the age and condition of some of the vehicles and the Borough Surveyor recommended that at least two new vehicles should be acquired to replace vehicles which had long passed their useful period of service. He submitted two quotations received for Bedford Eagle and Fordson vehicles, RESOLVED, That the quotation of Messrs. Haines & Strange, Ltd., for the supply of two Bedford lorries at a total cost of £774 15s. 0d. each, being the most favourable offer, be accepted.

(c) Waste Paper Trailer—An offer of 14 had been received for one of the original waste paper trailers. The trawler had no tyres, drawbar or tailboard and had ceased to be of use to the department. In these circumstances the Borough Surveyor recommended, acceptance of the offer. RESOLVED, That this be approved.

305—Refuse Collection and Disposal—Shuttle Service—Attention was drawn to the concession granted by Messrs. Mark Williams and Co. Ltd., when tipping operations were commenced at Marle Hill. The Company had granted the use of a portion of their yard in Swindon Road to provide accommodation for the trailers to be detached from the freighters. and for these to remain until removed to the tip The area necessary for this purpose was made up by the Company but no contribution had been required from the Council. The road through the yard had, from time to time, become worn but had been repaired to some extent by the Company but they now called the attention of the Council thereto as there was no doubt that the wear and tear was partly due to the use by the Council's vehicles. The road at the northern end of the yard leading to St. Paul's Parade was also in need of repair and as this was a private road, Messrs. Sharpe & Fisher Ltd., the joint users thereof, had been approached and were prepared to contribute £2 10s. 0d., subject to a similar contribution being made by the Council. RESOLVED, That the Borough Surveyor be authorised to carry out the necessary repairs to Messrs: Mark Williams & Co.'s yard and that a contribution of 12 10s.. 0d. be made towards the repairs to be undertaken to the road opening upon St. Paul's-Parade.

306—Road Sweeping—Upon the instructions of the Council road sweeping on Sundays had been discontinued under present conditions. The Borough Surveyor recommended, however, that special consideration be given in regard to the approaching Christmas holidays and suggested that the centre of the town be swept on Sunday morning, 24th December and possibly on Boxing Day. RESOLVED, That the Borough Surveyor be authorised to have the centre of the town swept on Sunday morning, 24th December.

307—Purchase of Pump (Min. 1941/44)—The Committee had authorised the Chairman to accept a suitable quotation for the purchase of a portable centrifugal pump at a cost of approximately £120, The quotation was for a Bamford engine and it was understood that a Lister Engine was not obtainable. The Borough Surveyor reported, however that a revised quotation had been received for the supply of a pump with the latter engine at a cost of £138 11s. 9d. and he recommended acceptance thereof. RESOLVED, That the Borough Surveyor's recommendation be

308—Hatherley Lane—Underground Cable—Dowty Equipment Ltd. had applied for permission to lay an underground cable across Hatherley Lane for the purpose of affording a supply of electricity to a motor in a swarf building on the opposite side of the lane to their main factory. The Committee were of opinion that to avoid opening the road the cable should, if possible, be laid in a duct and the work carried out by means of thrust boring. RESOLVED, That the Company be informed that the Council raise no objection to the proposal subject to the work being carried out to the satisfaction of the Borough Surveyor Also to an agreement being entered into to be prepared by the Town Clerk containing provision for the payment of an annual acknowledgment by the Company.

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309—Alstone Lane—Reference was made to complaints of the condition of this road. The Committee were reminded that in April, 1940, notices had been served upon the owners under Section 150, of the Public Health Act, 1875, as amended by the Cheltenham Improvement Act, 1889, requiring them to make up the road and footpaths to the specification of the Borough Surveyor, failing which the Council would carry out the work themselves, and the cost incurred would be apportioned between the abutting owners. As the notices had not been complied with, the Borough Surveyor had carried out certain work at a cost of £212, but owing to emergency war conditions the work had been suspended. The Borough Surveyor reported that in order to assist the owners, it had been arranged for quantities of hard clinker to be tipped in the road for filling up pot-holes and as soon as labour and materials were available the remainder of the work would be completed and an apportionment of the cost made against the owners concerned. RESOLVED, That the Borough Surveyor be asked to report further to this Committee as soon as conditions render it possible for the work to be continued.

310—Gloucester Road—Speed Limit Signs—The Chief Constable had communicated with the Ministry of War Transport with regard to the restoration of the speed limit signs to their original positions on the Gloucester Road. The Committee were reminded that the removal of the signs to a site near Hatherley Lane had been undertaken to assist with the volume of traffic then using Benhall Farm but this traffic had now considerably modified and it was therefore recommended that the signs be restored to their original positions in the vicinity of Benhall Farm. RESOLVED, That no objection be raised to the Ministry annulling the Order.

311--Trees-129 Promenade—(Min. 158)--In accordance with the Committee's instructions essential trimming had been carried out but the occupier of these premises was still dissatisfied and desired the removal of the tree outside her house. RESOLVED, That no action be taken.

J. H. TRYE, Chairman.

GENERAL PURPOSES AND WATCH COMMITTEE.

19th December, 1944—Present—The Mayor (Chairman); Aldermen Trye, and Ward ; Councillors Bettridge, de Courcy Ireland, Green and Grimwade.

312—Hackney Carriage Sub-Committee—The Hackney Carriage Sub-Committee met on 6th December and the report of their meeting is being circulated to the Council, RESOLVED, That the report be approved and adopted.

313—Re-Organisation Sub-Committee—The Re-Organisation Sub-Committee met on 7th December and the report of their meeting is being circulated to the Council, RESOLVED, That the report be approved and adopted.

314—Gloucester and Cheltenham Joint Airport Committee—The Gloucester and Cheltenham Joint Airport Committee met on 30th November and the report of their meeting is being circulated to the Council. RESOLVED, That the report be approved and adopted.

315-Sickness Schemes (a) Western District Council for Local Authorities Non-Trading Services—This J.I.C. had now formulated and submitted a scheme of sickness payments having for its main object the unification of local authority practice. The Sub-Committee appointed by Min. 1806/44 met on 7th December to consider the scheme, and their report is being circulated to the Council. Approval of the report was expressed by the Committee. Particular consideration was given to the recommendation that payments for absence due to sickness should be made as from and including the first day and not from the third day as recommended by the J.I.C. subject to production of a medical certificate, and also to reasonable latitude being granted in regard to the furnishing of medical certificates subject, however, to no payment being made for absence due to sickness not covered by such certificate. RESOLVED, That the report be approved and recommended for adoption and that the attention of the employing Committees of the Council be drawn thereto.

(b) Permanent and Temporary Officers and Employees—The Borough Treasurer submitted quarterly statement showing the payments made to permanent and temporary officers and employees.

316—Diseases Amongst Animals—The Police Superintendent reported that two further outbreaks of foot and mouth disease had occurred in the Borough since the last meeting. The Town Clerk also reported upon the Orders made by the Ministry of Agriculture by which the Borough remained an infected area.

317—Petroleum Licences---Home Office Code of Rules—(Min. 882/44)—The Under Secretary of State had referred to Home Office Circular No 43/44, dealing with the use of electricity in premises where petrol is worked or stored. It was understood that a number of local authorities had incorporated the suggested rules but it was pointed out that these were primarily intended for application to Government installations and were in many cases in-appropriate for small storages and filling stations. When the previous Circular had been before the Committee the Petroleum Inspector had been instructed to carry out a survey and report upon the possible application of the rules to the storages licenced by the Council. He stated that there were a few premises in the Borough where electric pumps were in use and these would appear to be adequately protected. He recommended, however, that the suggested rules, with some modification, might with advantage be

applied to certain large storages but before submitting any definite recommendations thereon he desired to take an opportunity of discussing the matter with the Town Clerk. RESOLVED, That consideration be adjourned to the next meeting when a report be submitted.

318—Cinematograph Licences—(Min. 175 (a))—The Police Superintendent stated that he had in company with Column Officer Jennings, and the Building Inspector, inspected the cinemas in the Borough and reported that the same complied with the Regulations. RESOLVED, That the applications set out in Min. 175 (a) for the renewal of licences for the year commencing 7th February, 1945, be granted.

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319—Contributions to Local Charities and Public Institutions—General Hospital Fire Hydrants—(Min. 176 (b)) letter from the General Hospital stating that the expenditure incurred for the provision of fire hydrants at the Hospital amounted to £12 and not £32 as previously estimated, and in these circumstances, it was proposed to refund to the Council the sum of £20 being the balance of the grant of £32 made to cover this expenditure. RESOLVED, That the refund be accepted.

320—Gas Undertakings Acts, 1920-34--Periodical Gas Tests—Read, reports of gas tests made on the 20th and 27 November, 2nd, 5th, 11th, 14th and 18th December, which showed the calorific value on these dates to be 457.0, 465.9, 470.4, 446.2, 428.7, and 457.1 B.Th.U. and the pressure 5.7, 5.5, 5.4, 5.4, 5.5, 4.2 and 4.3 inches of water respectively

321—Location of Retail Businesses Order, 1942— (a) Mr. H. Boreham, 5 North Place (Min. 173 (c))—The Price Regulation Committee had decided to grant Mr. Boreham's application to commence a business at these premises.

(b) Mr. L. Auchterlonie, 153 High Street—(Mins. 1787 (b)/44 and 173 (a))—The Price Regulation Committee were unable to ascertain the address of Mr. Auchterlonie who had commenced a business as a second-hand dealer at these premises without a licence and they asked for the Council's observations on this matter. RESOLVED, That endeavours be made to trace the owner of the business and the Price Regulation Committee informed accordingly.

(c) 1a Regent Chambers—Hairdressing Establishment—(Min. 1957 (c)/44)—It was recalled that Mr. Phelps had upon his release from the Forces, endeavoured to obtain possession of these premises formerly occupied by him as a hair-dressing establishment. Since his return, however, the premises had been let to a physiotherapist who also provided media electricity, massage and ray treatments. The Price Regulation Committee had been informed but stated that a licence was not required in this instance unless certain articles were sold by retail. They assured the Council that disabled persons and ex-traders discharged from the Forces were given special treatment for settlement and re-settlement in civilian life and although the premises previously occupied by Mr. Phelps were not now available, this would not prevent special treatment being given to him. RESOLVED, That it be suggested to the Price Regulation Committee that a regular inspection be carried out of such premises to ascertain that the terms of the Order are complied with.

(d) Mr. E. W. Moss, Pittville Garage—Mr. Moss had recently acquired this garage and had made application for a licence to sell motor cycle and motor car accessories. There were no grounds of objection from a planning point of view. RESOLVED, That no objection be offered.

322—Whaddon Estate--Police Station (Min. 184)—The Town Clerk reported upon his communications with the Chief Constable. The latter was in entire agreement that the policing of this estate was a matter of pressing importance and, in his opinion, regular police supervision was most desirable. In view of the development of the estate he strongly recommended that, ultimately, there should be a police station (including residence), for a sergeant plus two private houses for the accommodation of two constables and their families. This was for a long term policy and even if building were possible at the moment it would be difficult to find the men. As an interim measure, to meet an urgent situation, he was prepared to consider transferring a Sergeant from the Central Police Station to Whaddon Estate if a suitable house could be found with sufficient space adjoining for the erection of an office, but it was not possible at the moment to increase the police manpower. Ultimately, if the long term policy out-lined above was adopted, the Borough Force would be increased by a sergeant and two constables, The Chief Constable attended the Committee and outlined in detail his proposals and also suggested that when considering future lay-outs of housing estates, consideration should be given to the inclusion of a Police Station and houses on the lines mentioned above. It was, however, desirable that the houses should be of similar internal measurements to those of other police houses under his jurisdiction as this would enable furnishings to fit and thus facilitate removals. RESOLVED,

(i) That the Chief Constable be thanked for his co-operation in the matter.

(ii) That the Housing Committee be informed accordingly and asked to consider the allocation of a suitable house on the Whaddon Estate.

(iii) That the Housing Committee be recommended to make provision on the lines mentioned in future lay-outs of Housing Estates.

323—Standing Joint Committee—Finance Sub-Committee—tinder the terms of the Agreement dated 28th March, 1934, entered into between the Standing Joint Committee and the Council with regard to the police establishment for the Borough, the Mayor for the time being and two other members of the Council, were entitled to sit and vote, as members of the Finance Sub-Committee of the Standing Joint Committee, on all matters relating to the consolidated police establishment. Although the Mayor had, from time to time, attended such meetings it did not appear that the Council had for some years exercised their additional power of appointment. RESOLVED, That consideration be adjourned to the next meeting.

324—Rodney Road Car Park (Min. 725 (a)/44)—The Town Clerk reported upon further negotiations with the Military Authorities with regard to the requisitioning of this car park. It was recalled that the actual requisitioning was dated March, 1944, but in view of the considerable use of the accommodation by all types of service vehicles the Military Authorities had been persuaded to agree to the requisitioning being effective as from 30th September, 1942, and a claim had been submitted for a rental of £315 per annum based upon the average receipts for the four years ended March, 1944. The Military Authorities were unable to consider such a payment particularly in view of the

restricted use of the park due to the withdrawal of the basic petrol ration. They had, however, subsequently, intimated that they would consider a rental of £175 per annum subject to credit being given for the net receipts for 6 months in the year ended 25th March, 1943, and for the whole year ended March, 1944. After deducting a sum of £1 per month for the space used by the public service vehicles of Messrs. Pulhams, the amount payable to the Council for the period 1st October, 1942, to 31st March, 1945, would be £307 10s. 0d. The Committee were willing to accept this amount subject to the Borough Surveyor being satisfied that (excluding specific damage in respect of which application has already been made), the surface of the park had not prior to March 1944, suffered excessive deterioration. RESOLVED, That subject thereto, the Town Clerk be authorised to enter, into an agreement with the Military Authorities for the payment of a rental on the basis mentioned.

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325—Cheltenham District Traction Co.—(a) Improved Services (Min. 187)—The Company had been informed that the Council considered the time had now come when if possible improved and extended services should be made available for the convenience of the inhabitants, particularly in the late evening and the Regional Transport Commissioner had been approached to this end. The Company had intimated their willingness to comply with the request provided three drivers and three conductors could be obtained. The Commissioner had, however, stated that the man-power problem in road passenger transport in this region remained more acute than in most other regions and he had purposely refrained from any public announcements about later buses because he was reluctant to add to the already excessive hours which in many cases had now to be worked by these men and women. It was believed that the public generally recognised that there were limits to the hours which bus crews could be asked to work and that extension of hours must be dependent upon the easing of manpower difficulties, It was understood that the crews released as a result of the reduction of the Benhall Farm Services had already been absorbed to fill priority vacancies, and the Commissioner had also been notified of requests from organised labour in certain large establishments, in the Cheltenham/Gloucester district for change of working hours which, if granted, must lead to serious intensification of traffic at peak hours with a heavy consequential demand for additional crews. At the moment, therefore, it was regretted that the Commissioner was unable to hold out hope that the manpower position would enable the Council's request to be met in the very near future. The Committee fully appreciated the difficulties but were of opinion that should the required labour be forthcoming the Commissioner be asked to reconsider his decision. As the Trades Council had interested themselves in the question, their co-operation might be invited. RESOLVED, That should labour become available the Commissioner be urged accordingly.

(b) The Borough Member had forwarded a complaint received from Mr. L. G. Cobb on behalf of residents in the Arle district asking for augmented services. RESOLVED, That his attention be drawn to the Commissioner's views expressed above.

326—War Charities Act, 1940 (a) Read, letter from the Charity Commission with regard to the procedure to be adopted upon a War Charity ceasing to operate. RESOLVED, That this be noted.

(b) Mayor of Cheltenham's Victory Fund—The Council had authorised this Committee to consider any application for the registration of this Fund, with power to act. Application for registration had now been received, the precise objects of the Charity being:-

"To assist Ex-service Men and Women returning to civil life by providing funds for specific purposes not covered or wholly covered by any Fund or Charity or Government Grant, to assist widows and families of Cheltenham Servicemen, and to show recognition and appreciation.

RESOLVED, That the Charity be registered and a certificate issued accordingly.

327—Gloucester Corporation Bill—Proposed Boundary Extension (Min. 183)—The Town Clerk reported that he had now had an opportunity of perusing this Bill and discussing the same with his London Agents. After giving the matter careful consideration and having in mind the implications of the proposed extensions of the city boundaries particularly those relating to the Joint Airport, proposed by the Bill to be included in the extended City boundaries, IT WAS RESOLVED, That the Council be recommended to oppose the Bill and that the Town Clerk be authorised to take all necessary steps to this end.

328—South Western Provincial Council—(a) Representation (Min. 188 (b))—The Provincial Council had intimated that they had recorded the appointment of Councillor Grimwade as the representative of Non-County Boroughs in Gloucestershire upon the Provincial Council.

(b) Levy, 1944/45—The Council's apportioned share of the expenses levy (£300) for the year ending 31st March next based upon rateable value amounted to £5 14s. 1d. RESOLVED, That payment be made accordingly.

329—Distribution of Emergency Fuel Wood Stocks—The Borough Surveyor, as Local Fuel Overseer, reminded the Committee that some time ago at the request of the Ministry of Fuel and Power stocks of fire wood had been accumulated for use when the Ministry considered the time was opportune. A conference of Clerks and Local Fuel Overseers had recently been held, at the request of the Ministry, when the whole question of distribution was fully considered and Local Fuel Overseers were asked, at an early date, to submit, with the approval of their respective local authorities, distribution schemes for the sanction of the Ministry. The Fuel Overseer was preparing a scheme which would shortly be submitted to the Local Fuel Advisory Committee. RESOLVED, That the Mayor and Alderman Captain Trye in consultation with the Town Clerk and Local Fuel Overseer be empowered to approve a scheme on the lines stated for submission to the Ministry.

330--Staff—(a)—Cheltenham Municipal Officers' Guild—Read, letter from the Hon. Secretary stating that at the Annual General Meeting of the Guild, the following resolution had been passed unanimously :—

"That this Guild places on record its keen appreciation of the co-operative and sympathetic attitude shown by the Borough Council in its negotiations with the Guild during the past year now under review and expresses the hope that the happy relationship now existing between Council and Guild will long continue to the lasting good of all concerned."

(b) Deputy Town Clerk—RESOLVED, That the Deputy Town Clerk continue to receive his existing salary until 1st June next when the matter will again be reviewed.

(c) Junior Entrants Scheme—Half-Yearly Reports (Min. 733 (e)/44)—Satisfactory reports were submitted upon the progress in the training of junior entrants. Most of the entrants had now gained experience in various sections of the Offices to which they were attached and had, in addition, commenced a course of training at the Technical College.

CLARA F. WINTERBOTHAM, Chairman.

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FINANCE COMMITTEE.

20th December, 1944. Present—Aldermen Taylor (Chairman), and Ward Councillors Bettridge, Grimwade, Garland and Morris.

331-- --General Rate—Read, report of the Borough Treasurer, dated 20th December, 1944, on the collection of the second instalment of this Rate. Amount collected, £72,096 ; amount outstanding, £62,239.

332—Water Rate and Charges--Read, report of the Borough Treasurer dated 20th December, 1944, on the collection of the second instalment of this Rate and Charges. Amount collected £19,063 ; amount outstanding, £13,656.

333--Electricity Charges—The Borough Treasurer reported on the collection of electricity charges since the last meeting

334—Loans—The Borough Treasurer reported as follows :--

(a) Loans amounting to £15,600 had been renewed.

(b) That a loan of £10,000 at 3 ½ % in the name of Barclays Bank Ltd., expired in May, 1945. The Bank were prepared to renew £5,000 for a further 10 years at 3%, but would require repayment of the balance, and he had offered to renew the sum mentioned for 15 years at 3% with a break at the 10th year on six months notice by either party RESOLVED, That this be agreed.

335—Superannuation—The Borough Treasurer reported :—

(a) That he had agreed a transfer value with the Westminster City Council of £10 16s. 5d. in respect of Mrs. L. Malins formerly of the Housing Department.

(b) That a refund of £4 2s. 0d. had been made to Miss E. M. Nixon, Wartime Nurseries, on her resignation.

(c) That R. L. Sullivan, Highways Department, had been killed in action. RESOLVED, That his legal representative be refunded the amount of his contributions, £28 6s. 5d., plus interest, £2 1s. 6d.

(d) In accordance with the Local Government Superannuation Act, 1937, and Min. 9 of the Finance Committee, approved and adopted by the Council on 4th July, 1938, the superannuation allowance payable to Mr. F. H. Wilson, Electricity Department, who had reached the retiring age of 65 years, was £81 7s. 11d. per annum, based on 32 years non-contributory service and 5 years contributory service. RESOLVED, That a superannuation allowance in accordance with the above be paid.

(e) Highways Department—The Committee considered Min. 300 (Street and Highway Committee), who had considered the position of Mr. H. Smith, Ashman, 62 years of age, who had been absent owing to sickness since 9th January, 1944, and in respect of whom a medical certificate had been received from the Medical Officer of Health in accordance with Section 8 (i) of the Local Government Superannuation Act, 1937, to the effect that he was incapable of discharging efficiently his duties by reason of permanent ill-health. RESOLVED, That in view of the certificate of the Medical Officer of Health, Mr. Smith be retired on superannuation as from the date on which he ceased to receive sick-pay and that an allowance of £34 19s. 8d. per annum based upon eleven years and 1 month non-contributory service and 5 years 9 months contributory service be paid.

(f) Application had been received from a member of the Highways Department who had been dismissed on the grounds of misconduct for a return of his superannuation contributions. RESOLVED, That in accordance with Section 10 (4) of the Local Government Superannuation Act, 1937, a refund of contributions amounting to £29 10s. 7d. [be] made.

336—Staff—(a) Application was submitted from Miss M. Clare, Committee Accounts and General Clerk for a regrading of her position. Miss Clare was at present receiving £220 per annum, the maximum of the Clerical Division, and owing to recent re-organisation in the Borough Treasurer's Department had greater responsibilities. RESOLVED, That the General Purposes Committee be recommended to regrade the position of Committee Accounts and General Clerk to Grade A (£180 x £15 x £240) and that Miss Clare be promoted to the regraded position at the maximum salary of £240 per annum as from 1st January, 1944.

(b) Applications was also submitted from Mr. A. M. Smith, Ledger Clerk, for the regrading of his position. Mr. Smith at present receives £300 per annum, the maximum of Grade A, and in view of the duties now carried out by him, the Borough Treasurer recommended that the position should be regraded. RESOLVED, That the General Purposes Committee be recommended to regrade the position of Ledger Clerk to Grade B (£315 x £15 x £360), and that Mr. Smith be promoted to the regraded position as from 1st January, 1944, at a commencing salary of £315 per annum.

(c) The Borough Treasurer reported that Mr. E. D. Ricketts, Rating and Valuation Officer, whose services had been extended yearly since he reached the age of 65 on 6th October, 1935, was due to retire on 31st March, 1945 and, whilst he was prepared to agree to a further extension of his services if desired until such time as the members, of that section of the department who are on war service returned, he was desirous of being relieved of some of his duties. If his service was extended, he would continue to supervise the work of the Section, and deal summonses and distress warrants and with those matters requiring expert rating knowledge. His present salary was £600 per annum, but if retained desired to take advantage of his superannuation allowance as from 1st April, 1945, plus a salary commensurate with his re-arranged duties. The Borough Treasurer also reported on the staffing arrangements of this section, and to meet the position now suggested clerical assistance

would be given from the general office. RESOLVED, (i) That the above proposals be approved and Mr. Ricketts' services be extended to the 31st March, 1946.

(ii) That, in view of the period of service rendered by Mr. Ricketts since reaching retiring age, during which time he has only received a salary, although entitled to both salary and superannuation allowance, notwithstanding anything contained in the resolution of the Finance Committee adopted by the Council on 4th July, 1938, the superannuation allowance payable to Mr. Ricketts as from 1st April, 1945, be calculated at 60ths in lieu of 80ths in respect of his non-contributory service and that an allowance of £333 6s. 8d. be paid to him based upon 10 years 6 months contributory service and 30 years 8 months non-contributory service.

(iii) That as from 1st April, 1945, Mr. Ricketts be paid a salary, in addition to his superannuation allowance, £400 per annum in respect of his amended duties.

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337-Capital Issues Control—Circular, dated 18th November, 1944, was submitted from H.M. Treasury authorising certain borrowings with the consent of the Treasury, prohibiting as a general rule the repayment of new or renewed loans within periods of less than 7 years from the date of receipt of loans or renewal, and prescribing that all new loans must be for a definite period. The circular also indicated that certain other borrowings were exempt from restrictions depending upon the purpose and amount for which the money was borrowed and emphasised that as far as possible local authorities should defray their expenditure from revenue. It was pointed out that it was the practice of the Council to defray expenditure from revenue where this could be done.

338--Expenditure not Approved in Estimates—Street and Highway Committee—The Committee noted recommendations of the Street and Highway Committee to expend the following sums not provided in the estimates.

(a) Min. 297 (c), Wyman's Brook--culverting works, £2,500.

(b) (Min. 304 (a), Prestbury—purchase of spare Bedford engine, £74 10s. 0d.

(c) Min. 304, (b), Purchase of two new refuse and salvage freighters, £778 5s. 0d.

(c) Min. 307, Purchase of portable centrifugal pump, £120.

339—Experimental Houses—Kipling Road—The Committee considered Min. 223 of the Housing Committee recommending the acceptance of a tender for the erection of experimental houses in Kipling Road and referring to this Committee the method of defraying the cost. The Town Clerk reported that enquiries were not complete regarding the tender recommended for acceptance, and that a further report would be made to the Committee at its next meeting. RESOLVED, That this Committee agree in principle to the acceptance of a tender and that the question of the method of defraying the cost be deferred to the next meeting.

340—Boiler Repairs—Twelve reports were submitted from the Insurance Company regarding inspections of various boilers in the several departments of the Corporation all of which were satisfactory.

P. P. TAYLOR, Chairman.

RATING COMMITTEE.

20th December, 1944. Present—Councillor Bettridge (Chairman) ; Aldermen Taylor and Ward ; Councillors Bush, Moore and Morris.

341—Vice-Chairman—RESOLVED, That Councillor H. T. Bush be appointed Vice-Chairman of this Committee for the ensuing year.

342—Proposals—The Committee considered proposals submitted by the Rating and Valuation Office. RESOLVED, That the proposals be submitted for the revision of assessments as now settled by the Committee.

343—Arrears—The Rating and Valuation Officer reported on the collection of arrears.

344—Remission of Rates—The Committee considered and dealt with one application for remission of rates.

A. J. BETTRIDGE, Chairman.

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Borough of Cheltenham.

Municipal Offices, Cheltenham,

22nd January, 1945.

Sir (Madam),

You are hereby summoned to attend a **Special Meeting of the Council to be held at the MUNICIPAL OFFICES, on Friday, the 26th day of January, 1945, at 12 NOON**, at which meeting the following business is proposed to be transacted and any other business that may legally be transacted at such meeting.

To receive a report from the Special Joint Committee with regard to divisional administration of the Borough under the Education Act, 1944, and to consider, and, if approved, make and seal a Scheme under that Act.

The Special Joint Committee will be considering the draft Scheme this (Monday) evening and a copy of the Scheme will be circulated to the members of the Council after that meeting, together with the report of the Special Joint Committee.

To EACH MEMBER OF THE COUNCIL.

Yours faithfully.

Town Clerk.

Borough of Cheltenham

Municipal Offices, Cheltenham, 1st February, 1945.

Sir (Madam),

You are hereby summoned to attend a **Meeting of the Council to be held at the MUNICIPAL OFFICES, on Monday, the 5th, day of February, 1945, at THREE O'CLOCK** in the Afternoon, at which meeting the following business is proposed to be transacted and any other business that may legally be transacted at such meeting :-

1. To approve and confirm the minutes of the meetings held on 1st and 26th January, 1945.
2. Communications by the Mayor.
3. To receive report of Emergency Committee.
4. GLOUCESTER CORPORATION BILL-To pass the following resolution :—THAT. in pursuance of Section 253 of the Local Government Act, 1933, the Council are satisfied that it is expedient to oppose the Bill intituled :—

" A Bill to extend the boundaries of the city of Gloucester in the County of the city of Gloucester ; to extend the limits for the supply of water by the mayor aldermen and citizens of the said city and to make further provision with regard to their water under-taking ; to provide for the inclusion of members of the council of the said city in the standing joint committee of the quarter sessions and the council of the administrative county of Gloucester ; and for other purposes."

now being promoted in the present Session of Parliament by the Gloucester City Council AND THAT all necessary steps be taken for the purpose of such opposition and for complying with the provisions of the Local Government Act, 1933, in relation thereto, AND THAT the Common Seal be affixed to a Petition against the Bill.

5. To approve, or otherwise, the proceedings of the following Committees and to deal with any matters arising thereon requiring the attention of the Council :—

Committee.	Date of Meeting.
ART GALLERY AND MUSEUM ...	5th January, 1945.
PUBLIC LIBRARY ...	5th
HOUSING ...	5th, 8th, 15th Jan., 1945.
and to authorise application to the Ministry of Health for sanction to a loan of £6,173 for the purchase of Arle House Estate, including Vendors Solicitors and Agents costs and stamp duty on Conveyance.	
ALLOTMENTS	15th January, 1945.
PARKS AND RECREATION GROUNDS ...	15th
PUBLIC HEALTH ...	15th
WATER ...	16th

ELECTRICITY AND LIGHTING	16th
PLANNING	10th & 17th
MATERNITY AND CHILD WELFARE	17th
CEMETERY AND CREMATORIUM	19th
TOWN IMPROVEMENT AND SPA	19th
STREET AND HIGHWAY...	22nd
GENERAL PURPOSES AND WATCH	23rd
FINANCE ...	24th & 31st
RATING ...	24th

6. Memorials, applications, complaints, etc.

Yours faithfully,

Town Clerk.

TO EACH MEMBER OF THE COUNCIL.

Borough of Cheltenham

At a Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices in the said Borough on Monday, 1st January, 1945. Present :

The Worshipful the Mayor (Alderman Clara F. Winterbotham, M.B.E., J.P.). The Deputy Mayor (Alderman T. Wilfred Waite).

Aldermen Leigh James, Lipson, M.A. M.P., Pates, Taylor, Capt. Trye, C.B.E., R.N. (Retd.) and Ward ; Councillors Addis, J.P., Barnett, Bayliss, Lt.-Col. Biggs, O.B.E., Bush, Chinn, Rev. de Courcy Ireland, M.A., Compton, Fildes, Garland, Green, Grimwade, Hayward, M.B.E., M.B., B.S., Howell, C.B.E., F.R.C.S., Lewis-Hall, Morris, Readings, Smith and Thompson.

Apologies—Apologies for absence were received from Councillors Bettridge and Moore.

345—Minutes of Previous Meeting--RESOLVED, That the minutes of the meeting of the Council held on 4th December, 1944, having been printed and circulated to each member of the Council, be taken as read, and that the same be approved and confirmed.

346-1st Btn. Glos. Home Guard—A letter was submitted from Lt.-Col. E. F. Eager, on behalf of all ranks of the Cheltenham Btn., expressing their appreciation and thanks to the Mayor, the members of the Council, Chairman of the Emergency Committee and Council Officers, and Heads of Services for all the assistance given during the past 41 years.

347—Proceedings of Committees—RESOLVED, That the proceedings of the under-mentioned Committees at their meetings held on the dates respectively appearing be approved and confirmed:—

Housing...

December 8

With the exception of Min. 223 (a), acceptance of tender for erection of experimental houses in Kipling Road, which was withdrawn for further consideration with the consent of the Council.

Allotments	December 11
Parks and Recreation Grounds		December 11
Public Health		December 11

An amendment moved by Councillor Chinn, seconded by Alderman Pates, "That Min. 257 relating to No. 4 Queen Street, which was unfit for human habitation, be referred back for further consideration in view of the acute housing shortage" was accepted by the Chairman with the consent of the Council.

Water		December 12
Electricity and Lighting...		December 12
Fire Prevention...	.	December 13
Planning		December 14
Town Improvement and Spa ...		December 15
Street and Highway ...		December 18
General Purposes and Watch		December 19
Finance		December 20

Subject to the dates mentioned in the resolution to Min. 336 (a) and (b) reading 1st January, 1945, and to an amendment of the figure in Min. 338 (c) to £138 11s. 9d.

ALSO RESOLVED, That an order on the Borough Treasurer be signed authorising him to pay to the several Corporations, Companies and persons mentioned in the Schedule of Accounts, the sum of money set opposite their respective names, and such additional sums as may become payable during the month in respect of current contracts upon the certificate of the Architect or Officer under whom the work is carried out.

Rating...		December 20
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348—Education Act, 1944—(1) Min. 1632/1944—"Excepted Districts"—The Town Clerk reported letter from the Minister of Education directing that Cheltenham be an "excepted district." Consequent upon the admission of the Council's claim certain recommendations were submitted from the Education Committee. After consideration of these recommendations the Council unanimously RESOLVED, (a) That the Council express their sincere appreciation to the Minister of Education and inform him that the Council will do everything in their power to further the aims and objects of the Education Act, 1944.

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(b) That the Council place on record their appreciation of the great assistance rendered by the Mayor and Alderman Lipson in this connection, their acknowledgment of the constant valuable support given by the "Gloucestershire Echo," the Chamber of Commerce and other local bodies, and

also their thanks to the Town Clerk and Director of Education for their services in formulating the claim.

(c) That the formulation of the Scheme of Divisional Administration required by the Minister Education be referred to the Special Joint Committee as originally constituted to formulate the Council's claim to be an "excepted district."

(2) Divisional Administration—The Town Clerk reported the receipt of a letter dated 13th December, 1944, from the Gloucestershire County Council dealing with the question of divisional administration, and, after outlining the decision of the Minister of Education to admit Cheltenham's claim, stated that the County proposed to inform the Minister at an early date that they did not consider it desirable to establish divisions elsewhere in the County, but before doing this, would appreciate any observations this Council desired to make. A recommendation from the Education Committee thereon was considered and it was RESOLVED, That the letter be acknowledged and the County Council informed that Cheltenham would welcome the County Authority's suggestions for administering the "fringe areas" round Cheltenham.

(3) Further Education—The Town Clerk reported that the Education Committee had considered the question of the delegation of the functions of "further education" and that they had unanimously recommended the Council to make application for this purpose, and it was unanimously RESOLVED, That the Minister of Education be informed that, in the view of this Council and of their Education Committee, it would be in the best interests of education that the functions of "further education" should be exercised by the Borough Council acting as a divisional executive on behalf of the Local Education Authority and that provision for this purpose can be adequately and readily made in the scheme of divisional administration now being drafted, and that application be made to the Minister under Para. 9 of Part III of the 1st Schedule of the Education Act, 1944, for this purpose, and, in the event of the Minister acceding to such application and giving his directions for such delegation, the special Joint Committee appointed for the purpose of drafting the scheme of divisional administration and consulting with the County Council thereon, be empowered to incorporate therein the above functions.

(4) Adjustment of Variations of Rates—Min. 211—The Town Clerk reported receipt of an Order made by the Minister of Education under Section 110 of the Education Act, 1944, providing that the County Rate Precept for the year ending 31st March, 1946, be decreased in the case of the Borough by 4.90d.

CLARA F. WINTERBOTHAM, Mayor

ART GALLERY AND MUSEUM COMMITTEE.

5th January, 1945. Present—The Mayor (Chairman) ; Aldermen Leigh James and Capt. Trye ; Councillors Bayliss, Garland and Lewis-Hall.

349—Curator's Report for November and December, 1944—Visitors-7,394 (last year 6,473).

Receipts—Catalogues, postcards, commission, etc. £12 14s. 6d. " Friends of the Art Gallery and Museum Account" £23 19s. 7d. Total £36 14s. 1d.

"Country Life and Country Needs" Exhibition—This display, for which the loan of the Gallery had been requested from March 5th-10th, 1945, had been postponed, owing to the illness of the Secretary of the Gloucestershire Rural Community Council.

Painting of Large Gallery—The final coat of paint had now been applied to the walls of the large Gallery, the result being very satisfactory.

Chinese Porcelain Room—The loan of this room had been requested for meetings of the Cotteswold Naturalists' Field Club on the 23rd January, 20th February and 10th April ; and for the Annual Meeting of the Glos. Beekeepers Association on the 7th April. RESOLVED, That this be approved.

Meeting in Gallery—The Curator had agreed to address a meeting of the Cheltenham Business and Professional Women's Club in the Art Gallery on Monday, 8th January, at 8 p.m. RESOLVED, That this be approved.

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350—Donations—Gifts had been received from Miss Eyre, Mrs. E. J. Gibbins, Miss Henley, Mr. H. J. Lewis and Miss Rodocanachi .

RESOLVED, That the thanks of the Committee be conveyed to the donors.

351—Purchases—RESOLVED, That the purchase from the Friends A/c of a Rare Commemorative Squat Glass Tumbler, inscribed " M.B. born April 26th, 1801," at a cost of £2, be approved. RESOLVED, further, That the purchase from the General A/c of a Wickerwork Cradle from Arle House, c. 1840, at a cost of £1, be approved.

352—Exhibitions—RESOLVED, That the loan of the Gallery be granted in May, 1945, for the Annual Exhibition by the Cotswold Art Club. RESOLVED, further, That a request for exhibition space for the display of paintings by John Beck and Frank Golding be not agreed to.

353—Temporary Art Gallery Attendant—The Curator reported on the absence from 26th December, 1944, to date, of the temporary Art Gallery Attendant. R. H. Bennett, owing to his wife's illness.

CLARA F. WINTERBOTHAM, Chairman.

PUBLIC LIBRARY COMMITTEE.

5th January, 1945. Present—Alderman Lipson (Chairman) ; Councillors Bush, Compton, Garland, Grimwade, Howell and Readings ; Rev. B. Thomas, Dr R. Davies and Mr. C. E. Walsh.

854—Librarian's Report for November and December, 1944—Receipts £133 3s. 6d.

Issues—Reference Department 5,511; Lending Department 66,432 ; Junior Department 10,250, Branch Libraries 2,618; School Libraries (October—December) 10,733, Loan Collections 2,100. Total 97,644 (last year 94,686).

Replacements and Binding-53 volumes had been replaced. 619 volumes had been returned from the binder and a further 119 despatched.

Lectures—The total attendance at the 10 lectures given in the autumn session had been 982, an average of 98 per lecture. The Librarian reported on his arrangements for the January—March, 1945, Session. RESOLVED, That these be approved.

Dowty Equipment, Ltd.—An additional 75 volumes (making a total stock of 500) had been sent to Messrs. Dowty Equipment, Ltd., Arle Court, on the same terms as before, i.e.. £8 per annum, per 100 volumes.

Damage to Books—The Librarian reported that a large number of books were being damaged by the removal of pages, which frequently contained the end of the printed matter, thus spoiling the books, many of which were quite new. An appeal had been made to the public for their co-operation in helping to stop this practice, and all books were now being checked by the staff, on issue and return.

Staff—The Librarian reported that Miss B. Richards, who had been appointed a temporary Junior Assistant as from 20th November, 1944, had not resumed duty after 11th December and her position was now vacant. Miss J. Tombs had been appointed a temporary Junior Assistant on the Junior Grade, Class 2, as from 14th December, and Mrs. H. M. Rycott had been appointed a part-time temporary Assistant, on the General Grade, Class 2, as from 11th December, both appointments as authorised at last meeting of this Committee.

355—Books—RESOLVED, (a) That 882 volumes, published at £356 1s. 0d., be purchased for £320 6s 11d.

(b) That 24 volumes be purchased from the Leslie Young Benefaction A/c for £12.

356—Donations-54 volumes had been received from 7 donors. RESOLVED, That the thanks of the Committee be conveyed to the donors.

357—St. Mark's Branch Library—The Librarian reported that during the past twelve months 8,666 volumes had been issued from this Branch. He now recommended that the Library be opened three nights per week instead of two as formerly, and that a part-time paid assistant be appointed to take charge of the work, such assistant to attend two hours per week at the Central Library for instruction and routine work and six hours per week at St. Mark's. RESOLVED, That this recommendation be agreed to and that the Librarian be authorised to appoint a suitable person, and that in view of the night-work involved, the wages be from 25s but not exceeding 30s per week

358—Staff—The Librarian reported on the position of Miss P. E. Morgan, F.L.A., who was at present receiving £240 per annum, the maximum of Grade A. RESOLVED, That in view of Miss Morgan's length of service and the duties now carried out by her, the General Purposes Committee be recommended to regrade her position to Grade B (£255—£290) and that Miss Morgan be promoted to the regraded position as from 1st January, 1945, at a commencing salary of £255 per annum.

D. L. LIPSON, Chairman.

HOUSING COMMITTEE.

5th January, 1945. Present—Aldermen Pates (Chairman) and Lipson ; Councillors Addis, Bayliss, Bush, Chinn, Compton, Garland, Green, Grimwade, Lewis-Hall, Rev. de Courcy Ireland and Thompson.

8th January, 1945. Present—Alderman Pates (Chairman) ; Councillors Addis, Bayliss, Bush, Compton, Rev. de Courcy Ireland, Green, Grimwade and Lewis-Hall.

15th January, 1945. Present—Alderman Pates (Chairman) ; Councillors Addis, Bayliss, Bush, Chinn, Co Green and Lewis-Hall.

359—Temporary Buildings—(a) The Town Clerk reported that the Ministry of Health had enquired whether the sites for temporary bungalows had been selected, and whether the Council could take delivery of some of the bungalows in February, and an inspection had been made of proposed sites in the Borough, six of which could be speedily made available for the structures, by representatives of the Ministry of Health and Ministry of Town and Country Planning.

Circular 187/44, Ministry of Health, was submitted stating that it was anticipated substantial numbers of these bungalows would become available during the first six months of 1945, and that the main source of supply would be the Phoenix type, having wide fronts, designed for a south aspect and which would fit the same foundation slabs as the suggested steel houses, with similar arrangements for drains and services as other types and containing a small central entrance hall. Distribution would be determined by the dates sites were handed over ready for slabbing, which would be carried out by the Ministry. A continuous supply of sites must be provided as the success of the scheme depended upon delivery of the requisite number of houses to the respective sites and their immediate erection. To minimise the work of preparing information required by the Ministry, the Ministry of Works were appointing private architects throughout the country to act in direct contact with technical staffs of Local Authorities, who, where convenient, would work in the local Surveyor's office. In special cases the Ministry of Works would carry out, as agents for local authorities, the work of roads and sewers including the preparation of any necessary plans. The sites inspected were as follows :—

Site.	Views of Owner.	Observations of Minister's Inspector.	Approx. No. proposed which can be erected.
1. Land at junction of Douro Road and Lansdown Crescent.	Not yet ascertained,	Very suitable having 3 road frontages.	15
2. Small triangular piece of land, Courtenay St.	Not known.	Very suitable.	7
3. Selkirk Gardens.	Owners willing to sell land.	Very suitable.	26

4 Prestbury Road, cleared site of Cake-bridge Terrace and adjoining field.	Owner of field willing to sell provided Council purchase remainder of field running through to Whaddon Road.	Very suitable.	12
5. Ribstone Cottage Gardens, Swindon Road.	In view of use as small holdings which is the livelihood of the owner he is not prepared to sell.	Site suitable but Ministry would sympathetically consider representations from owner in view of use.	20-30
6. Land., Maida Vale.	Prepared to dispose of site.	Very suitable.	28

With regard to Site No. 4 the Committee have previously considered the acquisition of the long portion of the field fronting Whaddon Road which has been used for allotments for nearly 30 years, and in view of this, decided not to regard it as available for housing purposes for the present. The Committee also considered a number of other sites including—No. 7—a field at the rear of the Children's Hospital with access thereto from Hales Road (12 bungalows), and—No. 8—land at Brooklyn Gardens, Arle Road, which before the war was in process of development by Western Estates, Ltd. (50 bungalows).

The Borough Surveyor reported that excluding site No. 5 there would be sufficient land for the erection of the 150 bungalows allocated to Cheltenham. RESOLVED, (1) That all the above mentioned sites, except site No. 5, be approved for the purpose of the erection of temporary bungalows, but that in the case of site No. 4 the long portion of the field fronting Whaddon Road used as allotments, be acquired with a view to its use for housing purposes at some future time, and that these be submitted to the Planning Committee, Ministry of Health, and Ministry of Town and Country Planning, for approval.

(2) That, as soon as the sites have been approved, the Town Clerk be authorised to give Notice under Section 6 of the, Housing (Temporary Accommodation) Act, 1944, of the intention of the Council to make application to the Ministry of Health for an authorisation to enter and take possession for the purpose of Part 5 of the Housing Act, 1936, of the said lands, and that the Common Seal be affixed to maps thereof.

(b) Future Sites—The Town Clerk reported that as instructed he had made application to the Ministry of Health for a further allocation of temporary bungalows when these were available, and the Committee considered possible sites for these in the event of such further allocation being granted, or in the event of any of the sites mentioned in the preceding Minute not being approved by the Ministry. RESOLVED, (1) That consideration of using small cleared sites in various parts of the Borough be deferred in view of the fact that in many cases proposals for re-development areas are envisaged and that the Re-organisation Sub-Committee be asked to indicate when they anticipate the proposed re-development areas will be proceeded with so that if they are not likely to be carried out within a period of 10 years, the Housing Committee may consider the desirability of erecting temporary bungalows thereon, which, if erected, would be removed at the end of 10 years.

(2) That the General Purposes Committee be recommended to consider the purchase of the whole of Priors Farm, Prior's Road, and that they be informed this Committee propose that a portion of the Farm should be used for temporary bungalows.

(3) That next to Priors Farm site, the land at Orchard Way, partly developed by Messrs. Pye Bros., be regarded as an available site for temporary bungalows.

(c) Housing (Temporary Accommodation) Act, 1944—The Town Clerk and Borough Treasurer reported on the provisions of this Act, under which the temporary bungalows were being provided. The structures would be provided and owned by the Government. The Council would choose the tenants, fix and receive the rents, manage the property, and keep it in repair. The Council would have to construct the roads and sewers and ensure that water, gas and electricity are available by the time the houses are due for erection. The Council are required to inform the Ministry as to whether gas or electricity is to be used for the cookers and wash boilers ; both would have to be served by the same supply, and all the houses on one site must have either gas or electricity for this purpose. The Ministry of Works would carry out all works within the curtilage of the bungalows, construction of paths and fencing, but common access-paths serving a number of bungalows would be provided by the Council.

With regard to the selection of tenants, the bungalows were designed to provide for three or four persons ; while it was for the Council to determine the relative priority of individual applications, the Ministry suggested that no doubt special consideration would be given to applications from men and women who have been on war service. The out-standing factor would be that the family are without a home, and that such families may be of all types.

With regard to rents, in fixing these, the Ministry pointed out that the Council should bear in mind that the bungalows are for temporary use and that in due course, the tenants will be moved into permanent houses, and for many of them this transfer will, no doubt become necessary quite quickly. If the rents are fixed too low, tenants will be unwilling to seek or accept permanent houses when necessary, and the Ministry suggest it would be undesirable that there should be any substantial increase in rent when tenants have transferred from temporary to permanent houses. It should also be borne in mind that the bungalows will contain many items which ordinarily would be provided by the tenant, but the inclusion of which reduce the financial burden of the tenant, and for this reason, the Ministry consider that approximately the same rents should be charged for the bungalows as for the Council's own houses.

As to the financial aspect, the Ministry will bear the full cost but the Council would have to contribute £23 10s. 0d. per bungalow per annum, being a net rent of £26 per annum, contribution from the rates of £4 per annum, less an allowance for repairs and management of £6 10s. 0d.

RESOLVED, That the question as to the use of gas or electricity for the cookers and wash boilers be left to the Chairman, the Vice-Chairman and Borough Surveyor in consultation with the Borough Electrical Engineer and Gas Company.

(d) Construction of Roads—The Committee considered the construction of the roads required for the temporary bungalows, and the Borough Surveyor suggested that the contractor whose tender had been accepted for the advance preparation of the permanent housing sites should be approached with a view to carrying out the necessary road works ; this suggestion was one which was likely to meet with the Ministry's approval. RESOLVED, That the Borough Surveyor consult with the contractor with a view to submitting a price for the construction of the road works.

360—Rent Restrictions Acts, 1920-1939—The Town Clerk reported 4 complaints since the last meeting. In 1 case no further action was necessary ; in 2 cases the tenants were notified they should apply to their respective landlords for a statement of the standard rent and in the remaining case, a condemned house, occupied under licence, the matter was referred to the Public Health Committee.

861—Community Centre, St. Mark's—Read, letter dated 29th December from Mr. G. W. Lott and Mr. L. B. O'Donoghue, Chairman and Secretary of a representative Committee appointed by members of the Civil Defence Services, Home Guard, and other organisations living at St. Mark's to arrange for the establishment of a Community Centre at St. Mark's, and enclosing copies of their proposed scheme. It was anticipated that within the next few days, 4-500, members of these organisations would have signified their approval, and offered their support. It was proposed that until permanent buildings could be erected that ex-army huts should be used, and they asked that they might be allocated two huts for use as an adult community centre. While their organisation was for an adult community centre, their scheme also included provision for practical assistance to any youth centre which might be set up, and they considered that two huts would also be needed for the youth centre. In the original scheme it was proposed that their organisation should purchase the huts and erect these with labour provided voluntarily by members of the organisation, but as it now appeared that the Council were empowered to provide the huts, they requested that the huts should be so provided by the Council. Skilled volunteers were, however, prepared to erect the temporary buildings, and the organisation was also prepared to pay rental and other charges.

With regard to a site, they suggested these huts should be erected on land at the end of Shakespeare Road. A plan showing the suggested layout was submitted. The Town Clerk reported that the Council had powers to provide and maintain Community Centres under the Physical Training and Recreation Act, 1937, or as a Housing Authority under the Housing Act. 1936.

If, however, Cheltenham's claim for further education was approved, the Education Committee would have powers to provide and maintain Community Centres, and pay the salary of any necessary Wardens and other staff.

The Council were in negotiation with the Ministry of Works for the purchase of seven huts which appeared to be eminently suitable for the purpose, and if the offer was accepted it was proposed that the Re-organisation Sub-Committee should consider applications received from the various Committees for huts and make recommendations as to their allocation.

RESOLVED, That the Re-organisation Sub-Committee be recommended to allocate four of the huts for the St. Mark's estate, and that the Committee approve of these being erected on a site at the end of Shakespeare Road. RESOLVED, ALSO, That a Sub-Committee consisting of Councillors Bush, Compton and Grimwade be appointed to consider the scheme submitted by the St. Mark's

organisation and to consider as to the best method of providing and operating the Centres, and report thereon to the Committee.

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362--Whaddon Youth Centre—Min. 222—The Town Clerk reported that a suggestion had been made to the Cheltenham College that if they regarded the buildings as suitable, endeavours would be made to obtain the temporary use of the buildings of the National Fire Service Station, Whaddon Road, pending the erection of the permanent buildings for the youth centre on the Whaddon Estate. The College, however, did not regard these buildings as suitable having regard to the concrete floors and inadequate system of heating, RESOLVED, That the Re-organisation Sub-Committee be urged to allocate one hut for use as a temporary youth centre on the Whaddon Estate.

363—Advanced Preparation of Housing Sites—Labour Requirements—Circular 186/44, Ministry of Health, was submitted indicating certain principles which should be observed in estimating labour requirements and obtaining the necessary labour in connection with post-war housing. These provided for a careful forecast of requirements of the Contractor on execution of the Contract before commencing the work and the formation of a programme indicating the approximate labour force required each month of the contract period. The Contractors should be informed that labour demands should be actual, as excess, or under-assessed requirements may jeopardise the labour position. The Circular also indicated the method to be adopted by the Borough Surveyor in checking the Contractor's programme.

364-2 Park Lawn—The Estate Management Sub-Committee have inspected these premises and opened negotiations with the owner for its purchase or for a long lease for housing purposes.

365-42 St. Peter's Square—The fence and hedge at this property had been damaged by a lorry owned by Messrs. W. D. Farrar Ltd., who, whilst denying liability, had paid £5, the estimated cost of the damage.

366—Whaddon Estate Proposed Police Station—Min. 220—The Committee considered Min. 322 (General Purposes Committee) and the recommendation that a suitable house on this estate be allocated for a Police Station, and provision made in future layouts for this purpose. To meet the present needs, a five roomed house or one of the largest type, with a sufficient garden space to enable an office building to be erected, was required. The Chief Constable had had in mind transferring a Police Sergeant now living at 14 St. Paul's Parade and it was hoped to arrange an exchange of tenants but the terms of the tenancy agreement did not allow this. RESOLVED, That arrangements be made for the allocation of a suitable house on the Whaddon Estate for this purpose, and that the Borough Surveyor be instructed in preparing plans of future housing estates to incorporate provision in this direction and to consult the Chief Constable thereon.

367—Borough Surveyor's Department—Staff—The Borough Surveyor reported that Lieut. Rust, Chief Architectural Assistant, had now been granted temporary release from the Army for six months, and resumed his duties. Efforts were still being made for the release of Major Fletcher. He expressed his appreciation of the work done by Mr. Such during Lieut. Rust's absence.

368—Engineering Assistant—The Borough Surveyor reported that in connection with the works being carried out for the housing group, Mr. Williams was using a 10 h.p. Hillman and Mr. B. K. Warner, Morris 8, both cars being their own property'. RESOLVED, That Mr. Williams be paid a mileage allowance of 6 ½ d. and Mr. Morris 5d., the Borough Surveyor making arrangements for the monthly checking of the Log Books.

369--Restoration of War Damaged Houses—(Min. 226)—The Borough Surveyor reported that he was taking steps to secure tenders for the rebuilding of Council houses demolished by enemy action. Arrangements have already been made to replace the houses on the east side of Kipling Road by the erection of the experimental houses.

The Committee reported to the last meeting of the Council in regard to other destroyed or badly damaged houses in Kipling Road, and in respect of the houses privately owned in that road, an Architect had been instructed to act on behalf of the owners, The Borough Surveyor was of opinion that it would be more satisfactory if the whole of the building work on the west side of Kipling Road and on the sites of demolished houses in Margrett Road were the subject of a single tender. The original houses in Margrett Road had a floor space of 665 sq. ft. and only two bedrooms and plans were being prepared embodying three bedrooms. It may therefore be necessary to apportion the cost between the Council and the War Damage Commission. RESOLVED, That the proposals of the Borough Surveyor be approved.

370-23, 25 and 27 Bath Terrace—Notice has been served under the Public Health Act, 1936, for the execution of certain works at these premises involving the provision of new wash houses and new W.C's. by the owner, whilst the Corporation were liable to carry out works to the sewers. Tenders had been obtained for the works amounting to £174 in respect of the owner's portion and £93 14s. 6d. in respect of the sewers.

The owner has intimated that she is prepared to sell these properties to the Council for £250, leaving the Council to carry out the necessary works. The Chief Sanitary Inspector reported that the premises were included in a proposed clearance area and recommended that they should be purchased. RESOLVED, That, subject to the District Valuer's valuation, the properties be purchased at the above sum, and that application be made for the cost to be defrayed out of the Housing Revenue Account, and that the Common Seal be affixed to the conveyance. ALSO RESOLVED, That subject to approval being obtained, authority be given for the works to be carried out.

371-4 Queen Street—Min. 257—The Committee considered this Minute of the Public Health Committee which was referred back at the last meeting of the Council owing to the acute shortage of housing accommodation. RESOLVED, That a Sub-Committee consisting of Councillors Addis, Compton and Rev de Courcy Ireland inspect the property and report.

372—Rents—The Housing Manager submitted a statement on the collection of rents for the quarter ended December, 1944.

RESOLVED, (i) That legal proceedings be instituted for recovery of arrears of rent in respect of No. 22 Crabtree Place and 46 Moors Avenue.

(ii) That the tenants of 60 Hudson Street and 15 Hope Street be communicated with regarding arrears of rent.

(iii) That the sum of £8 9s. 2d. arrears of rent be written off as irrecoverable.

373—Estate Management Sub-Committee—The report of the Estate Management Sub-Committee at their meeting held on 29th December, 1944, was submitted recommending inter-alia :-

95 Clyde Crescent, 28 Moors Avenue, 128 Clyde Crescent—Legal proceedings be instituted for recovery of possession.

127 Whaddon Road—Temporary conversion of 6 bedroomed house into two flats at the cost of £51.

Other matters dealt with were of a routine nature. RESOLVED, That the report be approved and adopted.

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374---Experimental Houses—Min. 223 (a)—The Committee further considered the tenders received for the experimental houses in Kipling Road, and the Town Clerk and Borough Engineer reported on their interview with the lowest tenderer, namely, Messrs. G. A. Manners, Ltd., whose tender amounted to £2,760. RESOLVED, (a) That subject to Messrs. Manners, Ltd., entering into Contract and Bond to be prepared by the Town Clerk in the form provided in the specification, and also to the approval and consent of the Ministry of Health being obtained, their tender be accepted.

(b) That in the event of this tender not being approved, or the form of contract not being acceptable to the Contractor, the next lowest tender, namely, that of Mr. E. L. Squire, amounting to £4,107, be accepted subject to the same conditions as above, also that Minute No. 223 be amended accordingly.

J. P. PATES, Chairman.

ALLOTMENTS COMMITTEE.

15th January, 1945. Present—Councillors Addis (Chairman), Bendall, Bush, Compton, Fildes, Green and Till ; Messrs. Ball, Barlow, Roe and Whittall.

375—Land, Folly Lane—Allotment Sites—(Min. 297 (a))—The Street and Highway Committee had agreed that in connection with their proposals for the development of Folly Lane, adequate notice (if possible, twelve months) would be given of any intention to appropriate allotment land.

376—Future Planning of Allotments—The National Allotments Society had forwarded a brochure dealing with the future planning and lay-out of allotments. Although it was the practice to erect fewer houses per acre thus making provision for a small garden, this did not, in the majority of cases, meet the need for suitable land for the cultivation of produce. The hope was expressed that planning authorities would make generous provision for allotments in future schemes for the housing of the working classes. RESOLVED, That the proposals of the National Allotments Society be

considered in conjunction with post-war planning schemes and also that the views of the Cheltenham and District Allotments and Gardens Society be obtained thereon.

377—Cheltenham and District Allotments and Gardens Society—(a) Purchase of Huts—(Min. 76 (b))—The Town Clerk reported that he had been in communication with the Military Authorities with regard to the purchase of huts on various sites, including the Brooklyn Road Playing Field for Council purposes but so far no definite information had been obtained. With regard to the Society's application that should they be able to purchase huts from this site, and re-erect these on allotment sites for storage purposes, it was now understood that the Society had obtained a store in a more central position. Should, however, a hut of suitable dimensions become available this would form a valuable addition to their present accommodation. RESOLVED, That the Society's proposals be noted.

(b) Junior Section—The Gardens Superintendent reported that despite the number of tenancies recently terminated, it had only been possible to accommodate twenty members of the Junior Section, all residents in the North Ward. It might become necessary to consider allocating plots on temporary sites where it is known that such sites are not likely to be required for other purposes for several years in order that the juniors should commence cultivation at a reasonable date. There were a number of suitable plots vacant at Shelley Road and initial cultivation could be undertaken by his department The Town Clerk reported that it was not anticipated this land would be required for housing purposes for some time to come. RESOLVED, That the views of the Society be obtained thereon and if they consider the land suitable, 31 plots on this site be allocated for the purpose.

378—Priors Road Allotments adjoining " Cicester "—Messrs. A. C. Billings & Sons, Ltd. had made application for the release of this site which comprised two building plots. They wished to use the land for the erection of houses and if the release was granted it was intended to make application for the necessary licences. The Gardens Superintendent reported that the area in question accommodated 3 allotments. RESOLVED, That Messrs Billings be informed that should they obtain a licence to commence building operations the Council will release the land at the expiration of three months therefrom provided that if the notice to terminate the allotment tenancies is given so as to expire between 6th April and 29th September the owners will pay compensation to the tenants for crops growing on the land.

379—Allotment Tenancies—The Gardens Superintendent reported that since the last meeting eight allotments had been let and thirty-six tenancies relinquished. Of the latter thirty-four were situate on temporary sites and it was found generally that the reason for termination was due to the tenant leaving the town or having insufficient time to continue cultivation.

380—Rebate in Rent-19 North Ward—The Gardens Superintendent reported that upon this allotment being re-let an application had been received from the tenant for a rebate in rent due to its bad condition. RESOLVED, That the tenant be granted six months' rent free.

381—Sandford Mead Allotments—Leaf Pen—The Borough Surveyor reported that at the present time leaves were deposited in a leaf pen at the Sandford Waterworks. The pen, however, had become dilapidated and was most unsatisfactory and he suggested the utilisation of a small piece of the Sandford Mead Allotments, with access from College Road. The Committee were reminded that

prior to the war the Council had purchased a small strip of land from the Cheltenham College but the boundary fence had not been removed to enable the land to be included in the allotment area. RESOLVED, That the Committee suggest the fence should now be moved and that in consultation with the Gardens Superintendent, the Borough Surveyor be permitted to use a portion of this land, together with a strip of the allotment land, for a leaf pen.

H. ADDIS, Chairman.

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PARKS AND RECREATION GROUNDS COMMITTEE

15th January 1945. Present—Councillors Green (Chairman), Addis, Bendall, Bush, Compton Fildes and Till.

382-Future Lay-out of Parks, Gardens and Recreation Grounds—(Mins. 81, 231 and 239)—To comply with the decision of the Re-organisation Sub-Committee that definite recommendations should be made by the respective Committees upon the reports submitted by their appropriate officers for post-war planning and reconstruction, on 19th December the Committee commenced their inspection of the various parks and recreation grounds and visited the Athletic Ground, Pittville Gardens and Marle Hill Annexe. Accordingly the following recommendations are made, the majority of the work be undertaken as and when practicable:-

(a) Athletic Ground—(i) That the grand stand on the north side be extended for twice its length.

(ii) That the stand on the south side be extended in order to provide accommodation for approximately 1,000 people.

(iii) That concrete terracing with a double row of steps be provided round the ground between the grand stand accommodation, and that fencing of suitable construction be erected to prevent spectators from trespassing on to the ground.

(iv) That additional lavatory accommodation be provided under the grand stand on the south side.

(v) That catering facilities be provided under the grand stand on the north side.

(vi) That the planting of a row of poplars, as recommended by the Gardens Superintendent, to screen the view of houses in Fairview Road and St. Anne's Terrace, be undertaken forthwith.

(vii) that the area adjoining the caretaker's house be improved and tidied up, and asphaltting provided in appropriate places.

(viii) That the car park be developed to provide accommodation for as many cars as possible and in this connection the surface laid with asphalt and the entrance and exit gates improved. When the car park was not in use in connection with the ground it is proposed that the same be used by the general public subject to an attendant being provided.

(ix) That the main entrance and the entrance adjacent to St. Anne's Terrace be improved and at the former two sets of turnstiles provided, the existing pay box removed and a pay box of suitable construction provided,

The Town Clerk also reported upon certain matters referred to him and stated that no communication had yet been received from the Cheltenham Rugby Football Club in regard to the suggestions made for the use of the rooms under the grand stand for the entertainment of club visitors (Min. 83). He was also unaware of any permission which had been granted either to the Club or to firms for the display of advertisements upon the ground. It was decided that the Town Clerk ascertain from the Club their future intentions in regard to the use of the rooms mentioned and also endeavour to obtain information with regard to the advertisements and the revenue derived therefrom.

(b) Pittville Gardens and Marle Hill Annexe—(i) That the band stand near the Pump Room be removed and re-erected on a more suitable site, to be decided upon at a later date, either in the Pittville Gardens or some other gardens.

(ii) That the Gardens Superintendent's proposals to provide a herbaceous border sixteen to twenty feet wide on the north side be approved, the work to be commenced forthwith.

(iii) That a terrace garden be provided in front of the Pump Room.

(iv) That the Military Authorities be approached in regard to the purchase of the Nissen hut erected on the nursery area.

(v) That the Council be recommended to give the tenant of the boating rights six months' notice to terminate his tenancy on the 29th September next and that the management thereof in future be undertaken by the Council, Also that the Entertainments Manager and Gardens Superintendent submit a scheme to give effect to this decision.

(vi) That the landing stage be improved in the manner suggested by the Gardens Superintendent and new boats purchased.

(vii) That the Borough Surveyor demolish the old mill house forthwith.

(viii) That the portion of Agg Gardner Recreation Ground now used for allotments, be laid out with an asphalt surface and used for accommodation of fun fairs, circuses and other amusements. When not required for this purpose it would provide a roller skating rink and playing area.

(ix) That the paddling pool in the Agg Gardner Recreation Ground be reinstated as soon as possible.

(x) That the Gardens Superintendent's recommendations with regard to the lay-out of the field adjoining Marle Hill Annexe (now leased to the Butchers' Buying Committee) as a miniature golf course be approved and that in due course consideration be given to the question of the renewal of the existing Agreement.

(xi) That the Gardens Superintendent's proposal be approved for the lay-out of the field adjoining Evesham Road, now in the occupation of the Military Authorities, to provide for two bowling greens

and eleven tennis courts, the latter to include one court for championship matches, with adequate seating accommodation for spectators.

With regard to the purchase of the Nissen but in the nursery area, the Town Clerk had informed the Quartering Commandant that the Council desired to have an opportunity of purchasing this when the requisitioning was terminated, and he submitted letter stating that a note of this had been placed on the file.

The Town Clerk had also drawn attention to the repairs required at the Pump Room, and instructions had been given to see that the Pump Room was maintained in good repair.

The Committee decided to require the tenant of the boating rights to discontinue using the boat house for living accommodation.

(c) Further Inspections—RESOLVED, That an inspection be made on the 23rd January of the St. Mark's, Hatherley Park and Naunton Park Recreation Grounds.

388—Visitors' Quarterly Report Councillor Compton reported on his inspection of the Agg Gardner Recreation Ground. Repairs were needed to the Pavilion and the Borough Surveyor reported that he had already arranged for the work to be carried out in the near future. A suggestion was also made that suitable trees (preferably of the flowering variety) Gardens a flower border be planted at this ground, at the rear of houses in Marle Hill Road. RESOLVED, That the Gardens Superintendent undertake the work at the appropriate season.

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384—War Memorial—(Min. 245)—The Borough Surveyor reported that the further cleaning required to the War Memorial was estimated at £15 and he recommended that Messrs. R. L. Boulton & Sons be instructed to carry out the work forthwith. RESOLVED, That approval be given.

385—Garden Superintendent's Office—Roof—(Min. 246)—The Borough Surveyor reported upon his inspection of this roof when it was ascertained that rain was penetrating in one or two places. He had communicated with the specialists whose material was used and a representative would make an inspection in the near future, He, therefore, suggested that authority be given for the necessary treatment to be undertaken. RESOLVED, That this be approved.

386—Field Lodge—The Gardens Superintendent asked for the provision of an electric power plug in the kitchen and also drew attention to the repairs required to the bath room wall and other minor matters. RESOLVED, That the Borough Electrical Engineer be asked to install a plug and that the Borough Surveyor carry out the necessary repairs.

387—Whaddon Recreation Ground—Electric Cable—The Borough Electrical Engineer made application for permission to lay a cable across this ground to enable a supply of electricity to be afforded to Oak Bank. RESOLVED, That the application be granted subject to the position of the cable and the work of reinstatement being carried out to the satisfaction of the Gardens Superintendent.

388—Pittville Gardens—Trees—(Min. 241 (b))—Two tenders had been received for the removal of the six diseased elm trees, and the Chairman had authorised the acceptance of Mr. C. Butler's offer to pay £25 subject to the Gardens Superintendent supplying the necessary labour for the removal of three of the root stumps. RESOLVED, That the action of the Chairman be confirmed.

389--St. George's Square Bowling Green—The Cheltenham Spa Bowling Club had asked for the renewal of their tenancy for the year commencing 1st March, 1945. The Gardens Superintendent reported upon the work of reconditioning recently undertaken and recommended that in order that the green might become well established, play should not commence for some weeks after the commencement of the coming season. RESOLVED, That the Green be let to the Club for the ensuing year at the same inclusive rent of £50, subject to play not commencing until a date considered desirable by the Gardens Superintendent, and to an agreement to be prepared by the Town Clerk being entered into.

390—Sandford Park—(a) Trees—Read, letter from Mr. C. G. Davis complaining that certain trees obstructed light from his-house in St Luke's Place. RESOLVED, That the Chairman and Vice-Chairman be asked to make an inspection and authorise such work as appears desirable.

(b) Shrubbery—The Gardens Superintendent recommended the removal of the old shrubbery. RESOLVED, That the Chairman and Vice-Chairman also inspect the shrubbery and submit their recommendations thereon.

391—Berkeley Square Garden—(Min. 1635/43)--By this minute approval had been given to the erection of rustic trellis work, three feet high, around three sides of this garden. The Gardens Superintendent reported that half the fencing had been erected but a quantity of larch poles was still required to complete the work. The cost of the poles was from 1sd to 2s each and he recommended that 200 be purchased, the balance being retained in stock and used for other gardens. RESOLVED, That approval be given.

392—Montpellier Gardens--Boundary Fence—In order to exercise a certain amount of control the Gardens Superintendent recommended the erection of fencing on the northern and western boundaries. Suitable materials for the northern boundary would be available when the fence dividing the St. Mark's Recreation Ground and the King George V Playing Field was removed but, with regard to the western boundary he recommended the provision of a low rustic fence over which rambler roses could be trained. RESOLVED, That approval be given.

393—Gift of Plant Stocks—The Gardens Superintendent reported that a gift of plants to replace the department's depleted stock had recently been received from the Royal Gardens, Sandringham. RESOLVED, That appreciation be recorded of this most acceptable gift.

394—Town Hall—Decorations—Applications were from time to time received for floral and palm decorations at the Town Hall. RESOLVED, That the Gardens Superintendent, so far as labour and materials are available, undertake the decoration of the vestibule and platform. ALSO RESOLVED, That if and when the department are in a position to carry out the general decoration of the rooms for various functions the charges to be made therefor to hirers of the Hall be given further consideration.

395—Land, junction of Lansdown Crescent and Douro Road—(Min. 243)—The Ladies College had intimated that the suggestion of the Council for the purchase of this site would be considered by the College Council. The Town Clerk stated that if the land was available the Housing Committee wished to use the same for temporary bungalows and if such proposal was approved the site would not be available for lay-out as an open space for the present.

396—Circuses—Applications were received from Paulos Circus for the use of a ground on 9th April and also from Messrs. Sangers for the use of a ground for three days in April. RESOLVED, That the application of Paulos Circus be not granted but that Messrs. Sangers be offered the use of the portion of Agg Gardner Recreation Ground usually allocated for fun fairs subject to their entering into a formal agreement to be prepared by the Town Clerk containing provision for payment of a rental of £40 for the period, to a deposit of £20 being made on the signing thereof and to their being responsible for the cost of making good any damage to the ground.

397—Food Production—(a) Sales—The Gardens Superintendent reported that during the month of December the sale of produce at the Market amounted to £4 10s. 6d., and he had supplied the British Restaurants and Town Hall with produce to the value of £26 10s. 2d. and £5 15s. 6d. respectively.

(b) Seed Potatoes—In view of the desirability of supplying early potatoes to the British Restaurants the Gardens Superintendent recommended the purchase of three and a half tons of seed potatoes and submitted two quotations therefor. Neither of the firms were able to supply his requirements but he recommended the acceptance of the quotation of Mr. A. W. Smith of £14 2s. 6d. per ton. RESOLVED, That Mr. Smith's quotation be accepted accordingly.

W. J. GREEN, Chairman.

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PUBLIC HEALTH COMMITTEE.

15th of January, 1945. Present—Councillor Barnett (Chairman) ; The Mayor ; Alderman Leigh James ; Councillors made Bayliss, Biggs, Hayward, Howell and Rev. de Courcy Ireland.

398—National Smoke Abatement Society—The Council have been invited to appoint two representatives to the Council the Society, meetings of which are held infrequently at the present time. RESOLVED, That no appointment be made until a meeting is held at which it is considered desirable to be represented.

399—British Empire Cancer Campaign—A letter was submitted from the Secretary calling attention to the research work being carried out, that a number of Local Authorities were subscribing to the campaign, and asking this Council's support. RESOLVED, That an annual subscription of £10 10s. 0d. be made.

400—Recruitment of Medical Staff to H.M. Forces—Circular 180/44, Ministry of Health, was submitted referring to the anticipated serious problem of medical staff in hospitals likely to arise owing to future requirements of H.M. Forces for a large number of medical officers with specialist

experience. The Minister appreciated civilian needs and the necessity for retaining in hospitals Resident Medical Officers, Resident Surgical Officers and those holding B.1 appointments. A preliminary recruitment notice in this connection would shortly be issued by the Central Medical War Committee, and this authority, if affected, could make representations, but it was hoped that representations against calling up would only be made in exceptional cases. The Committee were reminded of the serious difficulties experienced a short time back by the Cheltenham General and Eye Hospitals when representations were made resulting in the release of Dr. Sandeman Allen. RESOLVED, That, whilst the proposals do not directly affect this authority, the Town Clerk indicate to the Cheltenham General and Eye Hospitals that, should the hospitals be affected and their work prejudiced. the Council will render every possible assistance.

401-23, 25 and 27 Bath Terrace—Min. 250—The Committee at their last meeting approved tenders for the carrying out of drainage works to these properties, for which the Council were liable, and also certain works on behalf of the owner. It was reported that the Housing Committee (Min. 370)) were recommending the Council to purchase the properties for housing purposes, the Council carrying out all the necessary works.

402—Housing Act, 1936—(i) Min. 257-4 Queen Street—This minute was withdrawn at the last meeting to enable the Housing Committee to consider the future use of the property, having regard to the acute housing shortage. A demolition Order was made on the 11th January, 1937, but not enforced in view of its occupation until recently by the owner. Members of the Estate Management Sub-Committee inspected the property and expressed the unanimous opinion that, having regard to its condition, it could not be rendered at least reasonably fit for human habitation and should be demolished, RESOLVED, That, in view of the recommendation of the Sub-Committee, the matter be referred to the Street and Highway Committee to consider the acquisition of the site for future street improvement.

(ii) Licence—RESOLVED, That the licence for the re-occupation of 52 St. George's Place be renewed for a further period of six months from 22nd January, 1945.

(iii) 126 Leckhampton Road—In connection with a caravan placed on this caravan site, consent had been given to the erection of a wooden store, The caravan had been removed, but the store remained and was being used for human habitation. RESOLVED, That the Council being satisfied that the above mentioned building is unsuitable for human habitation and is not capable, at a reasonable expense, of being rendered fit, notices be given under Section 11 of the Housing Act, 1936, to the owner and persons having control of the building, that the condition of the said building, and any offer in respect to the carrying out of works, or the future user thereof, will be considered at a meeting of the Public Health Committee on 12th February, 1945.

403—Public Health Act, 1936—(a) Common Lodging Houses—RESOLVED, That applications from the keepers of the Common Lodging Houses known as " Shamrock," " Rowton," and "Cumberland Villa," Grove Street, be renewed for the period ending 31st December, 1945.

(b) 4 and 5 Lower Park Street and 3 Prestbury Road—The Chief Sanitary Inspector reported upon defects at these properties. RESOLVED, That notices be served upon the owners of the properties

under Section 93 of the Public Health Act, 1936, requiring them to execute the necessary works within a period of 28 days from the date of the notices.

(c) 43 Burton Street and Garage, 3 Prestbury Road—Complaints were made in regard to the drainage at these premises. RESOLVED, (i) That, as the sanitary conveniences and drains at these premises appeared to be in such a condition as to be prejudicial to health, the Chief Sanitary Inspector be instructed to examine the condition of the conveniences and drains and to apply any tests, except the tests of water under pressure, and, if necessary, to open up the ground. (ii) That in the event of the drains being defective, notices be served upon the owners of the premises under Section 39 of the Public Health Act, 1936, requiring them to carry out any necessary works within a period of 28 days from the date of the notices.

404—Food and Drugs Act, 1938—(i) The Chief Sanitary Inspector submitted report of the Public Analyst on samples of milk Nod. 493-498, and samples of vinegar Nod. 487-492, all of which were genuine.

(ii) Application was submitted from Mr. G. B. Powell, Collum End Farm, Leckhampton, to be registered as a Purveyor of milk in the Borough. RESOLVED, That he be registered accordingly.

405—Public Abattoir—Min. 102 (iv)—Tenders have been invited for the installation of an auxiliary boiler at the abattoir authorised by the Council. RESOLVED, That, in view of the urgency of the matter, upon receipt of all the tenders the Chairman be authorised to open and accept the most favourable.

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406—Deputy Chief Sanitary Inspector—The Chief Sanitary Inspector reported that the extended period of service of Mr. C. W. Clifford would expire in March, 1945, and submitted a letter indicating Mr. Clifford's willingness to continue his duties for a further period, if required, Mr. Clifford reached the retiring age in 1941 when he had completed 15 years 11 months contributory service and 15 years 3 months non-contributory service, and had continued his duties, receiving only salary, although entitled to both salary and superannuation allowance. The total allowance based on the above service would be £128 7s. 3d., and, in view of the small allowance and the service which Mr. Clifford had given, he suggested that Mr. Clifford as from 1st April, 1945, should be paid both superannuation allowance and salary and that the non-contributory service should be based on 60ths in lieu of 80ths RESOLVED, That the Finance Committee be recommended (i) to agree to the extension of Mr. Clifford's services to 31st March, 1946. (ii) That as from 1st April, 1945, Mr. Clifford be paid both salary and superannuation allowance to which he is entitled. (iii) That the superannuation allowance in respect of the non-contributory service be based on 60ths instead of 80ths.

407—Rat Infestation—(i) The Chief Sanitary Inspector reported upon the rat infestation work carried out in the Borough during the year ended December, 1944, and that, to deal with the increasing work now being received including the treatment of sewers and carry it out efficiently, it was necessary to appoint a temporary Assistant Pests Officer at a suggested salary of £230 rising by to £260 per annum, plus bonus, for a minimum period of 12 months, and an operator at a weekly wage

of £4 10s. 0d. The services of the Assistant and Operator are also required immediately to complete a survey of every building in Cheltenham and to treat each street or road on a block system recommended by the Ministry of Food.

As mentioned in minute 101, the difficulty in the treatment of sewers was shortage of labour, but immediately labour was available steps would be taken to deal with this matter, which would involve at least an additional seven operators. RESOLVED, That the recommendation of the Chief Sanitary Inspector be approved and that applications be invited for the above two appointments.

(ii) Min. 101—Systematic Treatment of Sewers—This minute reported that, to enable the Council to claim on the Ministry of Food for certain costs incurred in the treatment of sewers, it was necessary that a formal direction should be issued in this connection by the Ministry. The Council's proposals in regard to treatment of sewers has been submitted to, and approved by the Ministry of Food, who have submitted draft directions for approval. RESOLVED, That the draft directions of the Ministry be approved and the date for commencement of the work involved be fixed for 1st February, 1945.

408—Food and Drugs Act, 1938—(i) Pasteurised Milk—Min. 96 (c)—This minute reported upon complaints made in regard to supplies of milk in an adjoining Council's area and the steps which were being taken by them in the matter. It was also reported that an Inspector of the Ministry of Health was visiting the Company's premises and a further report would be submitted.

A further report has been submitted from the Medical Officer of Health of that area intimating that the Inspector had visited the premises and discussed the matter with him, and he was fully aware of the shortage, and great difficulties, of staffing and had made certain suggestions which might possibly result in a more consistently good standard of milk. It was, however, pointed out that of the analyses in 1944 (4 samples taken in Cheltenham and 12 taken in Gloucester), only one from each area failed to conform to the enforceable standard laid down by the Milk (Special Designations) Regulations, 1936-41. The Regulations laid down two criteria :—

(i) Certain facts and figures in connection with the actual operation of a pasteurising plant.

(ii) A certain standard of bacteriological purity which the milk must attain which is the one, and only, enforceable standard, and is known as the " Plate count."

It would, therefore, appear difficult to establish even a prima facie case for withdrawing the licence of the Company to pasteurise. It was agreed that the quality of pasteurised milk produced by the Company has at times fallen below the quality desired, but cannot be said to have fallen below the prescribed standards.

In view of all the facts he did not consider a reasonable cause for complaint existed. RESOLVED, That in view of the above report the Medical Officer of Health obtain, and submit reports upon, samples of milk each month, and that in the meantime, further consideration of the matter be adjourned. ALSO RESOLVED, That the thanks of this Council be accorded to the adjoining local authority for their assistance in this matter.

(ii) Pasteurised Milk—Samples—The Medical Officer of Health submitted reports upon samples of pasteurised milk taken from three sources of supply, one of which was obtained from the Company

mentioned in the preceding minute, all of which conformed to the standards laid down by the Regulations.

409—Diphtheria Immunisation—(a) The Medical Officer of Health submitted the following report upon diphtheria immunisation treatment for the month of December, 1944 :—

Number of new cases (immunisation commenced) ...	32
“ injections given ...	72
“ cases in which treatment was completed during the month :	
(a) Under 5 years of age ...	32
(b) aged 5-15 years ...	8
“ Schick tests ...	—

One Clinic only was held during December, on the School Clinic premises.

(b) Quarterly Retort—Number of letters sent during the quarter ...	232
Number of replies received	106
Number of children covered by these replies	110

Total number of children immunised under the Borough Scheme since its commencement 8,301

(c) Percentage of Children Immunised at 1st January, 1945—The estimated percentage of children in the Borough who have received a course of treatment is as follows:-

Aged 1 to 5 years	70 per cent.
Aged 5 to 15 years ...	76 “
Elementary School children	75 “

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(d) Publicity—Having regard to the Ministry of Health suggestions for further publicity during 1945, the Officer of Health recommended the following publicity:-

(i) Four display advertisements in the local newspaper, the Ministry reimbursing the cost with exception of “local” wording for which the Council would have to pay.

(ii) Exhibition of posters in buses at a charge of £7 7s. 0d. a quarter.

(iii) Exhibition of slides at the local cinemas.

RESOLVED, That the recommendations be approved.

410—Sewage Works—The Borough Surveyor reported that the total flows recorded at the sewage works during the year 1944¹ indicated a large quantity of sewage and storm water from Cheltenham, Charlton Kings and parts of Prestbury and Leckhampton as follows :—

Hayden	1,117,761,000 gallons.
Barn Farm ...	<u>92,750,000</u> “
Total ...	1,210,511,000 “

This total exceeded 12 times the capacity of Dowdeswell Reservoir. Assuming a static population of 75,000 within the drainage area, this was equivalent to 16,140 gallons or 75.6 tons per head of the population for the area. It was pointed out that the above figures included 2,596,900 gallons from Hayden Camp and 7,598,100 from M.A.P. Hostel, Staverton.

411—Sewer rear of St. George's Road—Min. 269/43-44—In December, 1943, the Borough Surveyor reported that the public sewer at the rear of this property was badly broken and due to the slipping of the bank to the River Chelt the sewer was out of alignment, and should be replaced at a cost of £400 He was, therefore, authorised to carry out this work by direct labour as and when labour was available. The Borough Surveyor now reported certain preliminary works were carried out at that time, but owing to labour shortage and other urgent requirements, further action was deferred so long as the sewer continued to function.

During the recent weeks a further serious land-slide had occurred, and the sewer had been completely severed, and it had been necessary to proceed with the work, Notices had been served on the owners and satisfactory process was being made, but this had necessitated the termination of almost every other Corporation work.

The attention of the County Land Drainage Officer had been drawn to the land-slide as this also threatened the course of the River Chelt,

412—Prestbury Sewage--Min. 103—In November, 1944, the Borough Surveyor reported that he proposed to divert the flow from the Rural District Council's Prestbury Road sewer into Wyman's Brook sewer from 15th November, 1944, and he was asked to report further as to whether two other sewers could now be connected to the Borough System. The Borough Surveyor reported that as 375 properties had now been transferred from the Prestbury Sewerage System to the Borough sewers the flow to the Prestbury Sewage Works had been decreased by more than 50 per cent and only 333 properties now drained into the Prestbury sewers. The areas which had been disconnected discharged considerable quantities of storm water to the sewers whereas the remaining connections conveyed foul drainage. RESOLVED, That in view of the position outlined above, the question of connecting the two other sewers be postponed until after the war.

H. O. BARNETT, Chairman.

WATER COMMITTEE.

16th January, 1945. Present—Alderman Ward (Chairman) ; The Deputy Mayor; Aldermen Pates and Trye. Councillors Addis, Chinn and Hayward.

413—Borough Engineer's Monthly Report—Report of the Borough Engineer for the month of December was read :—

DAILY YIELD OF SPRINGS.

	For month ended 31st December, 1944.	Average for corresponding period during the past 3 years.
Hewletts Springs	263,000 gallons	158,000 gallons
Dowdeswell Springs	1 964,000 “	1,236,000 “
Leckhampton Springs	—	—

CONTENTS OF RESERVOIRS.

Estimated Usable Quantity about 115,674,000 gallons.

414—British Standards Institute—Subscription—RESOLVED, That an annual subscription of £2 2s. 0d. be paid as heretofore.

415—Deerhurst—Main Scraping—(Min. 1721/44)—The Borough Engineer reported that the final cost of the experiment of scraping the Deerhurst main by the "Eric" Engineering Co. was £770 8s. 7d., namely £397 14s 2d. payable to the Contractors and £372 14s 5d. in respect of labour, transport and materials provided by the Corporation

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416—Proposed Depot at Tewkesbury—(Min. 115)—The Borough Engineer communicated with the Borough Surveyor, Tewkesbury, in regard to town planning restrictions and drainage arrangements in connection with the proposed Depot, and, as the information was satisfactory, the matter had been passed to the Town Clerk to prepare the conveyance.

417—Casino Place—Renewal of Main—The Borough Engineer reported that the water main in this road consisting of pipes of varied sizes had broken and it had been necessary to lay 33 yards of new 3 inch main with a resultant improvement in the supply of water to this area.

418—Water Supply—Racecourse and Prestbury Park Farm—(Min. 262)—The Borough Engineer reported that he had communicated again with the Chief Regional Engineering Inspector, Ministry of Health, and whilst difficulties previously outlined could not be overcome he understood it might be competent for this Committee to carry out the work if they could provide the necessary labour. The Committee have already indicated to the Council the cost of carrying out the work (Min. 116) and the Borough Engineer submitted an itemised statement of the respective costs of each section of the work outlined in this minute. The Borough Engineer was satisfied that the work could be carried out with the staff available provided he could hire the necessary plant including mechanical digger. RESOLVED, That application be made to the Ministry of Health for the necessary consent and licences for the carrying out of the work at the estimated costs approved by the Council and on the lines suggested.

419—Removal of Refuse Pen from Sandford Depot—The present site of the refuse pen in which was deposited collections of leaves and other refuse from road sweepings at the Sandford Depot was unsatisfactory and it was suggested that it should be moved to a site adjoining College Baths Road

which was acquired for the purpose of a fire station site. The Allotments Committee who occupy adjoining land agree to the suggestion and the refuse would be suitable for "digging in" on the allotments. RESOLVED, That the Borough Engineer's suggestion be approved and that the bed of the refuse pen be concreted over and access provided from College Baths Road.

420—Temporary Houses—Water Supply—In connection with the construction of temporary dwellings and the supply of water, the Ministry of Health have suggested that several houses be connected to one service pipe isolated from the main by a single stop tap outside and each house service have one inside stop tap. A number of authorities have agreed to this suggestion but the Engineer pointed out the disadvantages which had been found in this method of construction, particularly where tenants of houses were away and flooding or damage occurred to the water system. He pointed out that this authority required each house to have a stop tap outside the house. This requirement was supported by the British Waterworks Association. RESOLVED, That the Council adhere to their ordinary requirements for an external stop tap at each house.

421—Post-war Housing—Water Supply—(Min. 264)—Ewens Park, Charlton Kings—An amended plan was submitted showing the proposed housing estate at Ewens Park, Charlton Kings, with the water main positions amended as indicated at the last meeting.

422—Staff—The resignation of Mr. H. H. Sellick reported at the last meeting took effect on 30th December, 1944. The pension allowance based on 15 years 2 months contributory service and 28 years 10 months non-contributory service was £76 19s. 11d. per annum. In view of the services rendered it was suggested that the non-contributory service should be based on 60ths in lieu of 80ths giving an increase of £37 16s. 10d. per annum (total £114 16s 9d.). RESOLVED, That the Finance Committee be recommended accordingly.

423—Appointments Bureau—It was reported that the three principal Engineering Institutions proposed establishing an Appointments Bureau for Professional Engineers with the object of ensuring the satisfactory reinstatement and rehabilitation of engineers affected by the war conditions. Application was made for the Council's support, RESOLVED, That a contribution of £1 1s. 0d. be made.

424—Woodlands Farm, Dowdeswell—Messrs. Dudley Thompson Ltd. have called attention to the condition of the front of the second cowshed of this property and had undertaken to carry out the necessary repairs provided this Committee supplied materials. RESOLVED, That the Borough Engineer be authorised to supply the timber required.

E. L. WARD, Chairman.

ELECTRICITY AND LIGHTING COMMITTEE.

16th January, 1945. Present—Alderman Waite (Chairman) ; Councillors Addis, Biggs, Chinn, Fildes, Garland, Grimwade and Readings.

425—Street Lighting—Damage to Apparatus—The Town Clerk reported on the claims made in respect of damage to five lamp posts and one switch pillar during the last quarter, three of which had been settled, and that two claims were still outstanding in respect of damage previously reported. The Borough Electrical Engineer reported the lamp posts damaged since the last meeting.

426—Whitley Council Representatives—The Town Clerk reported that Alderman T. W. Waite had been appointed the Council's representative on the District Joint Committee and that Councillor Grimwade had been appointed representative on the District Joint Industrial Council.

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427—" Black Diamonds Exhibition" —The Borough Electrical Engineer reported on the Fuel Economy Exhibition to be held by the Ministry of Fuel and Power at the Rotunda between February 2nd and February 10th, and the arrangements he had made for showing Electricity exhibits. He recommended the Committee should agree to contribute £50 to cover advertising expenses. RESOLVED, That the Borough Electrical Engineer's recommendation be approved.

428—Golden Jubilee of Undertaking—The Borough Electrical Engineer drew attention to the fact that next May the Undertaking would have been in existence for 50 years, and indicated the lines on which he thought they might mark occasion. RESOLVED, That the Borough Electrical Engineer draw up a programme and submit it to the Committee for approval.

429—All Electric Post-war Kitchens—The Borough Electrical Engineer reported the Exhibition of All Electric Post-war Kitchens now being held by the Electrical Development Association in London up to the 26th February. He suggested that the Chairman, some members of the Housing Committee, Borough Engineer and Housing Manager be invited to attend, with members of this Committee. RESOLVED, That the Borough Electrical Engineer invite members of the Housing Committee, the Borough Engineer, Housing Manager and members of this Committee, and any interested local Builders and Architects to attend the Exhibition.

430—Electrical Facilities Ltd.—The Borough Electrical Engineer reported that last year an agreement was entered into with Messrs. Electrical Facilities Ltd. to collect money from slot meters due from consumers for hire purchase of their electrical wiring installations. He had now received a list of further addresses in Prestbury within the Department's area of supply with a request that such addresses be added to the list attached to the Agreement. He had consulted the Borough Treasurer and saw no objection to the additional consumers being included in the scope of the Agreement and in order to avoid modifying the existing Agreement, it had been suggested the matter be covered by an exchange of letters. RESOLVED, That such additional consumers be included in the Agreement and that the matter be dealt with by an exchange of letters.

431—Whitley Council Organisations—The Borough Electrical Engineer reported on the Annual General Meetings of the three Whitley Council Organisations which were held at Bristol on January 10th, and that it had been decided to set up a Sub-Committee to consider the question of the Secretaryship of the District Organisations. Alderman Waite attended the J.D.C. and D.J.B. Meetings,

and as Councillor Grimwade was unable to attend the D.J.I.C. Meetings, he attended as his substitute.

432—Electrical Research Association—Annual Subscription—The Borough Electrical Engineer reported on the account received from the E.R.A. for the year ending 30th September, 1945. As a result of the Committee's offer to increase its subscription by 50 per cent if a substantial number of other undertakings did the same, the question of research was being discussed more freely, and he reported letter received from the Borough Electrical Engineer of Fulham as to whether it was felt the Association was meeting the requirements of the Electrical Supply Industry in the research being carried out, and whether Municipalities as a whole were satisfied their representation on the Association was satisfactory. RESOLVED, That the Borough Electrical Engineer reply on the lines now indicated.

433—Gloucester Sand and Tile Co. Agreement—The Borough Electrical Engineer reported the Gloucester Sand and Tile Co. had given notice terminating their agreement for electricity supply at Shurdington Gravel Pits. They were not yet able to shut down their plant and desired to continue the supply for a further three months. He recommended the Agreement be extended to the end of the present financial year and that the matter be dealt with by an exchange of letters. RESOLVED, That the Borough Electrical Engineer's recommendation be approved.

434—Staff Telephones—The Borough Electrical Engineer reported the telephone bell in Mr. Billcliff's flat was difficult to hear from his bedroom at night, and in order to facilitate calling him out in an emergency he recommended an extension bell be fixed in his bedroom. The Borough Electrical Engineer also reported Mr. Frostad, the Sub-Station Inspector, had informed him he now had little use for the telephone at his house which had been installed for private reasons and the cost whereof had been borne by him, and in view of Mr. Frostad's liability to be called out it was essential a telephone be available in his home and he recommended that the Corporation accept liability for this instrument. RESOLVED, That the Borough Electrical Engineer's recommendations be approved.

435—Electrical Vehicle—The Borough Electrical Engineer reported that during last month further mechanical trouble developed in the light Austin Van, which was reported to the Regional Transport Officer, and as a result he had been able to apply for a " Midland " or a " Brush " Electric Vehicle. The Borough Electrical Engineer submitted quotations for these vehicles and the corresponding data for a " Morrison " Electric Van, and he recommended that a Midland Electric Van be purchased at a cost of £555 RESOLVED, That the Borough Electrical Engineer's recommendation be approved.

436—B.S.I. Subscriptions—The Borough Electrical Engineer reported on the proposed alteration by the British Standards Institute in their rates of annual subscription, and as in the past year they had obtained publications of greater total value than their subscription of £2 2s. 0d. he recommended they increase their subscription to £5 5s. 0d., thus avoiding the rendering of a number of small accounts. RESOLVED, That the Borough Electrical Engineer's recommendation be approved.

437—Technical Staff Salaries—The Borough Electrical Engineer reported that owing to a slight increase in the official cost of living figure the salaries payable to the Technical Staff under the National Joint Board Schedule would be slightly increased as from 1st January, 1945, resulting in an increased cost of approximately £106 per annum.

438—Whitley Council's Expenses Levy—The Borough Electrical Engineer reported on the allocation of the annual levy to cover the expenses for 1945 of the Whitley Council's for the Electricity Supply Industry.

T. WILFRED WAITE, Chairman.

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PLANNING COMMITTEE.

10th January, 1945. Present—Alderman Ward (Chairman) ; The Mayor ; Councillors Bayliss and Lewis Hall,; Capt. Leschallas, Messrs. W. Clegg and W. S. F. Harris.

19th January, 1945. Alderman Ward (Chairman) ; The Mayor ; Alderman Trye ; Councillors Bayliss and Lewis Hall ; and Mr. W. S. F. Harris.

439—Plans—(a) Within the Borough—The plans submitted for approval are set out below together with recommendations of the Committee thereon in relation to Byelaws and the Town and County Planning (General Interim Development) Order, 1933 :—

No.

of Plan	Name	Description
5593	Dowty Equipment Ltd.	Temporary building as swarf stores at Hatherley Lane

Recommendation under Byelaws Approved for period of 1 year

Recommendation under Interim Development Order

This plan was approved at the meeting on 15th November, subject to detailed plans.

5594	Mrs. O. Atkins	External re-inforced concrete staircase and conversion of Teme House, Teme Road, into 2 flats.
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Recommendation under Byelaws Approved

Recommendation under Interim Development Order Approved

5595	Ladies' College Council.	Temporary wooden recreation hut, Western Road.
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Recommendation under Byelaws Approved

Recommendation under Interim Development Order Approved

5596	Cleeve Estates Ltd.	Conversion of stable at Hartford House Evesham Road, into dwelling house.
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Recommendation under Byelaws

Approved, subject to separate drainage arrangement to sewers.

Recommendation under Interim Development Order

Consideration of application postponed.

5597 A. J. Pack Bathroom, 22 Granley Road

Recommendation under Byelaws Disapproved.

Recommendation under Interim Development Order Disapproved.

5598 Rev. — Court Handicraft Hut, Walker Memorial Church, Whaddon Road.

Recommendation under Byelaws Approved.

Recommendation under Interim Development Order Approved.

(b) Outside the Borough—In accordance with Min. 1353/44 relating to plans submitted for approval under the Town and Country Planning (General Interim Development) Order, 1933, the Committee have approved, or otherwise dealt with, the following plans.

No. of Plan	Name	Description
T.P.1802	Mrs. A. C. Day	Proposed extension, Bellever, Bowbridge Lane, Prestbury.

Approved, subject to external wall of the extension being rough-cast and colour washed to match the existing building.

T.P.1803 Mrs. K. B. Lobban Garage, Shaw Green Cottage, Shaw Green Lane.
(Previous plan T.P. 1792 disapproved owing to insufficient information).

Recommendation under Interim Development Order.

Approved, subject to the owner setting back the building if and when required.

T.P.1804 Cheltenham Original Brewery Ltd. Amended plans for erection of new Inn at The Newlands, Bishop's Cleeve.

Recommendation under Interim Development Order.

Approved, subject to a specification of external materials and a plan of the north elevation of the snack bar and skittle alley being submitted to, and approved by, the Committee and to the building being set back to the lines indicated on the plan prepared by the County Surveyor.

440—Development Plans—(a) Bungalow, School Road, Charlton Kings—Application was submitted from Mr. E. G. Cleevely for consent to erect a bungalow on land in School Road, Charlton Kings. RESOLVED, That the applicant be in-formed that the Committee were prepared to approve the proposal in principle, subject to satisfactory provision as to access, but that final consideration and formal consent must be deferred pending the submission of a detailed application accompanied by plans, and that the Planning Officer discuss with him the question of access.

(b) House Charlton Hill—Application was submitted from Mr. R. D. Campbell for consent to the erection of house at Charlton Hill in the vicinity of a proposal previously disapproved by the Committee. RESOLVED, That consent be refused on the grounds that the proposal would injuriously affect the amenities of the district and of the absence of public services to the site.

(c) Premises, Victoria Street—A letter was submitted from the Solicitors on behalf of the owner of this property, formerly used as a slaughterhouse and stabling, but for several years past as a workshop for cabinet working. The Victoria Cabinet Company were purchasing the property and desired an assurance that there was no objection to the use of premises as cabinet works, and that in the event of the town planning scheme as finally approved providing for a change of user, or for the demolition of the building, compensation would be paid to their clients on the basis of a cabinet works. RESOLVED, That the applicants be informed that consideration would have to be given to the re-development of this area in the preparation of the final planning scheme, and that whilst it was not possible to give the assurance desired, the Committee on the submission of a detailed plan, would be prepared to consent to the use as a cabinet works for a period of 15 years, at the end of which time the matter could be reviewed, and that in regard to the question of compensation, they be referred to the provisions in this respect contained in the Town and Country Planning Acts, 1942-43.

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(d) Canteen, Cheltenham General and Eye Hospitals—Application was submitted for consent to the erection of a hut for the supply of light refreshments to out-patients. The building would be partly used as an outpatients department and in respect of which the Board had entered into an Undertaking to remove it within 3 months after the termination of hostilities. RESOLVED, That consent be given to the erection proposed hut, subject to a similar Undertaking as that given in respect of the out-patients department.

(e) Factory Sites—A letter was submitted from Mr. H. O. Lloyd enquiring whether a factory could be erected either in Tewkesbury Road or Coltham Fields, in the rear of Hales Road. He pointed out that whatever the desire the Council or the manufacturers the biggest obstacle in setting up the right type of industry in Cheltenham was acquisition of land. Advertising resulted in one reply in respect of unsuitable land outside the borough and he intimated that one Council had offered him a factory ready for occupation, whilst he anticipated offers of land from other authorities. Some authorities had schemes to assist manufacturers in obtaining sites. The Planning Officer pointed out that the land in Hales Road was in a residential area, whilst, although the site in Tewkesbury Road was zoned for industrial purposes, it was understood that the Land Utilisation Officer desired its retention as agricultural land, although no official intimation had been received.

The Town Clerk reported that under Section 10 of the Town and Country Planning Act, 1944, powers were given to local authorities to acquire land for the location of industry. RESOLVED, (i) That Mr. Lloyd be informed that the Council sympathise with him and are anxious to do all they can to help and of the position in regard to the two sites mentioned by him, and that they are prepared to consent to a factory in Tewkesbury Road. (ii) That the Town Clerk communicate with the Land Utilisation Officer in regard to the land in Tewkesbury Road, and (iii) That the Committee consider at their next meeting the desirability of acquiring land under Section 10 of the Act.

441—Cheltenham Services Club—An application was submitted from the Cheltenham Services Club for permission to erect a portable hut for the storage of fuel at the side of their premises in Regent Street. RESOLVED, That the applicants be informed that the Committee were prepared to approve the proposal in principle, but that final consideration and formal consent must be deferred pending the making of a detailed application, accompanied by plans.

442—Trees—Charlton Hill (Min. 285)—A letter was submitted from the Acquisition Officer, Ministry of Supply, stating that he had concurred in the wishes of the Council and withdrawn the order for felling trees at Charlton Hill.

443—Bungalow, The Reddings (Min. 282)—A letter was submitted from Mr. D. Corner asking the Committee to reconsider their decision refusing to extend the period of 3 years in which he must remove the bungalow which is being erected by him at The Reddings. Mr. Corner pointed out that owing to accommodation and domestic difficulties it had been necessary for him to build the bungalow. Delay in obtaining a licence for materials had prevented completion of the building, and he had expended his life savings in acquiring the land and partly completing the building. A longer term would enable him to complete the building as shown on the plan, RESOLVED, That having regard to all the circumstances, Mr. Corner be informed that the Committee, subject to the building being completed as shown on the approved plan, would be prepared to extend the period of consent to 5 years from the date thereof and that provided in the post war period the building was finally finished to the Committee's satisfaction, they would be prepared to consider recommending that the condition limiting the life of the building be removed.

444—Willow Cafe, Cleeve Hill (Mum. 1911 (e)/44)—A letter was submitted from the Gloucestershire County Council intimating that it had been decided to acquire the part of the site between the road boundary and the retaining wall, with no right of access to the lower slopes, which would effectively prevent the latter being used for development. The purchase price would include any compensation attributable to loss of access and building rights on the lower slopes, and the latter land would be attached to the adjoining pasture and retained for agricultural purposes. RESOLVED, That the Committee express their satisfaction of the County Council's proposals.

445-6 Seagrave Place—(Min. 140)—Plans were originally approved for the conversion of this property into flats for a period of 3 years which was subsequently extended to 5 years upon representations from the owner. The owner was still dissatisfied and intimated that, unless there was a complete withdrawal of this condition he would appeal to the Ministry. As previously reported a considerable sum of money was expended by the owner and three of the four flats were occupied by nominees of the Chief Billeting Officer. RESOLVED, That, whilst the Committee cannot agree to withdraw the condition, the Council be recommended to extend the period to 10 years, after which

the matter can be reviewed, in the meantime the Council would have an opportunity of considering the policy to be adopted on the question of the conversion of houses into flats in the borough as a whole rather than individually.

446—North Ward Allotments—Plot 169—Min. 234 Allotments Committee—The Committee concurred in the recommendation of the Allotments Committee raising no objection to the erection of a brick built pig sty as a wartime measure subject to the conditions imposed by that Committee.

447-Temporary Housing Accommodation—The Committee considered sites recommended by the Housing Committee, Min. 359 (a) upon which it was proposed to erect temporary houses. RESOLVED, That this Committee concur in the proposal.

448—Cheltenham Planning Schemes, Nos. 1 and 2—The Minister of Town and Country Planning has extended the time in which the scheme and draft scheme respectively shall be adopted in respect of these Schemes to the 31st January, 1946.

449—Cheltenham R.D.C.—Byelaws and Planning—The Planning Officer reported that the Cheltenham Rural District Council have invited him to attend future meetings of their Planning and Plans Committee when applications were submitted for approval to plans, in order to achieve co-ordination of the work of the two Authorities - RESOLVED, That the Planning Officer be authorised to attend as suggested.

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450—Town Planning Area—(Min 1917)—The Conference referred to in the above minute has now been held, and the Committee have given further consideration to the suggestion of the Regional Planning Officer that the area of this Committee and that of the Committee responsible in respect of the Borough of Tewkesbury and that portion of the Cheltenham Rural District Council not covered by this Committee should be combined. Tewkesbury Borough was not represented at the Conference, and whilst no official intimation has been received it was understood that Tewkesbury were not in favour of the amalgamation.

The Cheltenham Rural District Council representatives, however, were fully in agreement with the proposal which would remove a number of difficulties which have arisen in the past through their area being in two planning districts. The position, so far as Cheltenham was concerned was that this Council became a Planning Authority for the No. 1 area in 1928, shown in blue on the plan submitted and includes Cheltenham, Charlton Kings and part of the-Cheltenham Rural District.

Subsequently, the Rural District Council and Tewkesbury became the planning authorities in respect of the area of the Rural District Council not under this Committee and Tewkesbury Borough respectively, but for the preparation and operation of a scheme a Joint Committee was formed of these two authorities known as the Tewkesbury and Cheltenham Executive Joint Planning Committee which was officered by the County Council comprising the area coloured yellow on the submitted plan.

At a later stage the County Council took an active interest in planning the remainder of the County and Cheltenham in addition to bearing their own town planning expenditure was required to

contribute to County Planning through the County Rate. Negotiations proceeded with the result that Cheltenham continued to pay the normal County rate (including the portion attributable to town planning) and the County paid the planning expenses of the Council from the inception in 1928 and agreed to pay all future expenses. It was also agreed that a clause should be inserted in the Draft Scheme providing for the setting up of a Joint Planning Board to administer the Scheme constituted as follows :—

County Council	5 representatives.	Cheltenham R.D.C.	5 representatives.
Cheltenham Corporation	5 “	Charlton Kings U.D.C.	2 “
Northleach R.D.C.	1 “		

In regard to staffing it was agreed that this Council if required, should agree to their officers staffing the Joint Board.

In regard to the Tewkesbury and Cheltenham Joint Committee the County Planning Officer was its Planning Officer and the County Clerk its Honorary Secretary, but extremely few meetings have been held, approvals or disapprovals of plans being given on many occasions without reference to the Committee.

At the Conference there appeared to be no serious objection to the amalgamation except on the question of the appointment of officers and this Committee were strongly of opinion that they should be at liberty to appoint the officers.

RESOLVED, (i) That the Regional Planning Officer be informed that the Cheltenham Borough Council are agree-able to the amalgamation of the areas suggested by him, coloured blue and yellow on the plan, and to form a new Joint Committee for this purpose, and that, so far as this Council and the Rural District Council are concerned, they were agreeable to Tewkesbury being included in a Joint Committee if they so desired, it being a condition precedent to the acceptance of the proposals that the new Joint Committee appoints its own officers and to the Agreement to be entered into by the Local Authorities concerned, being approved.

(ii) That the County Council be informed of these views. (iii) That the new joint Committee, if set up, consist of the following representatives :—

Cheltenham Borough	8 representatives.	County Council	8 representatives.
Cheltenham R.D.C.	8 “	Charlton Kings	2 “
Northleach	1 “		

(iv) That the Town Clerk and the Clerk to the Cheltenham Rural District Council consider and report upon the best method of their respective authorities dealing with plans submitted as interim development authorities, bearing-in mind a suggestion that Sub-Committees of the newly formed Joint Committee consisting of members of the respective constituent authorities might meet shortly before each meeting of the Joint Committee to consider the plans so far as they affect the areas of such constituent authorities.

(v) That the Town Clerk communicate with the Tewkesbury Borough Council indicating the proposals being sub-mitted to the Regional Officer and the County Council and the willingness of this Committee to include Tewkesbury-in the Joint Committee and to meet them and discuss this matter if desired.

E. L. WARD, Chairman.

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MATERNITY AND CHILD WELFARE COMMITTEE.

17th January, 1945. Present—Alderman Leigh James (Chairman) ; The Mayor ; Councillors Compton, Garland, Green and Lewis-Hall. Mesdames Booy, Grist, Mellersh and Wood.

451—Appointment, of Chairman—RESOLVED, That Aid. Leigh James be appointed Chairman for the ensuing year

452—Health Visitors (a) The following is a summary of the work done by the Health Visitors :—

	Quarter 31st Dec.	Year 1944
No. of Children on Register ...	4181	5312
“ Un-notified live births discovered ...	16	56
“ Home Visits paid by Health Visitors (a) 1 year and under	2094	8078
(b) Over 1 year	2446	8940
“ First visits paid by Health Visitors ...	309	1254
“ Ante-natal cases visited (a) New ..	59	255
(b) Return ..	37	137
“ Special visits to Mothers	211	817
“ Chicken pox cases visited by Health Visitors ..	—	16
“ Measles cases visited by Health Visitors	3	5
“ German Measles cases do.	—	—
“ Whooping Cough cases do.	8	74
“ Mumps cases do. .	3	8
“ Ophthalmic Neonatorum cases do.	—	3
“ Scarlet Fever cases do.	—	—
“ Attendances of Health Visitors at Centres	117	412
“ Cases reported to N.S.P.C.C. Inspector	1	4

	Health Visitors	School Nurses
(b) Childrens' Act		
No. of children on register at end of quarter	37	9
“ Foster mothers on register at end of quarter	21	8
“ Visits paid (under Childrens' Act)	44	8
“ Children on register at end of year 1944	37	9

453—Cheltenham Infant Welfare Association—Quarterly Report—Read, Report for the quarter ended 31st December, 1944. The attendance at the Centres had been as follows :—

	Infants	Toddlers
At Highbury (12 meetings) 	688	302
At Bethesda (12 meetings)	766	363
At St Marks (12 meetings) .	671	368
At Baker Street (12 meetings) 	612	277
At Whaddon (12 meetings) ..	310	145

454—Midwives' Act—(a) Medical Assistance—The Medical Officer of Health reported the total amount of doctors' fees claimed for the period from April 1st to December 31st, 1944, was £94 14s. 6d. of which £46 4s. 5d. was chargeable to patients.

455—Victoria Home—(a) Extra Fees—The Medical Officer of Health reported that patients in this Home had complained that if they received analgesia treatment they were asked to contribute an additional fee of approximately 3s, and likewise if special medicines were prescribed. RESOLVED, That the Committee considered that once the patient's fee had been assessed, it was undesirable extra fees should be charged and that the Victoria Home be asked to re-consider this matter and report at the next meeting of the Committee.

(b) Fees for Caesarean Section—The Medical Officer of Health reported letter from the Victoria Home stating the County Maternity and Child Welfare Committee had decided to increase the amount of the fee for operations in these cases from five guineas to £10 inclusive as from 1st January, 1945, and the Victoria Home Committee re-requested that the amount paid by the Corporation for this operation should be similarly increased. RESOLVED, that such increase be agreed to.

456—Domestic Help—The Town Clerk submitted Circular 179/44 from the Ministry of Health that the Ministers of Health and Labour had decided to ask Local Authorities to assist in the task of relieving the position of persons sick or infirm (whether through old age or otherwise) who were unable to obtain domestic help of which under present conditions they are peculiarly in need. The reasonable expenses incurred would be reimbursed by the Ministry of Health and the Ministry of Labour would consider requests for additional staff and give such requests high priority, as the Ministers realised that many Local Authorities were not in a position to undertake additional work without reinforcement of their staffs. Where an authority was satisfied there was a need for a domestic help service, they should consult with the local officer of the Ministry of Labour and when domestic help was forth-coming, should provide such help to the more serious cases of hardship. The basis of the scheme was that the authorities should themselves employ the helpers and allocate them to the households where help is most needed, and should recover all or part of the cost from the household so far as the resources permit. The rates paid to the helpers should be reasonable rates in the light of those current for similar work in the district, but in any case should not be less than the Hetherington Scale. Domestic helps might be either whole-time, regular part-time, or women who were willing to be called up in an emergency and be paid on an hourly basis. The Government were shortly putting in hand a National Campaign of Advertising to secure applicants for the new service.

Since it was not clear the existing powers of local authorities extend to the provisions of domestic help, the Minister had made a Defence Regulation empowering authorities which are Welfare Authorities to make provision for such help. The Board of Trade had agreed to the issue of overalls to whole-time Home and Domestic helps on the surrender of 3 coupons a year on the understanding that the Welfare Authority provided the overalls and undertook to collect the necessary coupons.

The Medical Officer of Health reported he had never yet been able to obtain sufficient Home helps for the Maternity and Child Welfare purposes but since receipt of the circular he had consulted with the Labour Exchange and had issued a press advertisement. He had appointed Miss Bond and Miss Husband full time and had received an application from Mrs. Davies (a former Home Help) who was willing to be employed full time, and also an application from Miss Jaunsey who was willing to do part time. Mrs. Thwaite had also agreed to be employed part time.

RESOLVED (a) That the Council be recommended to include in the duties of this Committee, the duties of organising a Scheme of domestic helps.

(b) That the Medical Officer of Health be instructed to continue his efforts to obtain suitable applicants, and that the Home Helps Sub-Committee be authorised to consider applications and make appointments.

(c) That the salary of a whole time domestic help be the same as for a Home Help, namely, £3 10s. 0d. per week, and that part-time domestic helps be paid at the rate of 1s 6d an hour.

(d) That the appointments made be approved. (e) That the Home Helps Sub-Committee be authorised to purchase suitable overalls to be supplied on loan to whole-time Home Helps and Domestic Helps on surrender of the appropriate coupons. —

457—Sunnyside Maternity Home (a)—The Town Clerk reported the Ministry of Health were likely to discontinue the use of Sunnyside Maternity Home as an Evacuation Maternity Home under the Evacuation Scheme, and that as from the 1st April the County Council intended to continue to carry on the Home for County cases. The County Medical Officer of Health had approached him in regard to the continued use of East Hayes in which case it would be possible for the County to give up the use of 27 Cambray transferred to them by the Council. The Town Clerk reported East Hayes had been requisitioned under the Government Evacuation Scheme and if the Ministry terminated its use, it would revert to its former use for housing transferred war workers. The County Medical Officer of Health had informed him if it was possible to obtain the continued use of East Hayes, he hoped to be able to allocate a number of beds for the use of this Council for Borough cases. The Town Clerk had interviewed the owner who had expressed her willingness to enter into a Tenancy Agreement with the County Council so as to enable East Hayes to be continued as an annexe to the Maternity Home. This would enable the Committee to consider proceeding with their scheme for providing at 27 Cambray a short stay hostel for unmarried mothers and illegitimate children. RESOLVED, That the Committee welcome the proposal as they consider it is essential Sunnyside should be continued as a Maternity Home for the present, and that the County Medical Officer of Health be asked to allocate as many beds as possible for the use of the Borough cases.

(b) The Medical Officer of Health reported the Ministry of Health had intimated to the County they could no longer accept £3 10s. 0d. a week for local residents and that the full ascertained costs of maintenance of local cases must be paid. RESOLVED, That the Committee agree to accept responsibility for the revised fees.

458—Childrens Act—The Medical Officer of Health submitted list of foster mothers for registration, and he recommended that the maximum number of children allowed should be as follows :—

Name	Address	Maximum number of children allowed
Mrs. Fletcher	42, Whaddon Avenue	1
Mrs. Roberts	11 Kew Place ...	1
Mrs. Gwilliam	142 Whaddon Road	1
Mrs. Godwin	23 Pilley Crescent ...	1

RESOLVED, That these recommendations be approved and adopted.

459--Nursing Home Registration Act—The Medical Officer of Health submitted application from Miss K. Gibson for re-registration of the Pittville Maternity Home in her name only, Miss W. G. Thompson having left. RESOLVED, That the application be granted subject to suitable staff being provided.

460—Dentistry—(a) The Medical Officer of Health reported that 204 mothers and 12 infants had attended the School Dentist on Saturday mornings and Thursday evenings. (b) The Medical Officer of Health reported that three sessions had been held at the Children's Hospital.

461—Dental Treatment of Day Nursery Probationers—The Medical Officer of Health reported that medical examination of Probationers had revealed a need for dental treatment in a number of cases, and he recommended they should be treated at the School Clinic as they had not contributed long enough to National Health Insurance to receive benefit and were not earning a great deal. The School Dentist would carry out inspections and make recommendations for treatment on the same basis as the Maternity and Child Welfare Sessions were carried out. The School Medical Sub-Committee had agreed to allow their Dentist to carry out the work. RESOLVED, That the recommendation of the Medical Officer of Health be approved.

462—Orthopaedic Scheme—(a) The Medical Officer of Health submitted report on the work of the Orthopaedic Clinic for the quarter ended 31st December, 1944. The total number of children on the Register was 189 of which 90 were chargeable to the Education Committee, and in respect of which 23 Surgeon's consultations had been held ; 99 children were chargeable to this Committee in respect of which 42 Surgeon's consultations had been held.

(b) Hospital Charges—The Medical Officer of Health submitted accounts for treatment of 70 out-patients amounting to £2 18s. 8d. which included 70 attendances at 6d. RESOLVED, That this Account be paid.

463—Adoption—The Medical Officer of Health reported that the Committee was represented at the Cheltenham in connection with five adoptions.

464—Infantile Enteritis—The Medical Officer of Health reported on the outbreak of Infantile Enteritis which had occurred during 1944.

465—Care of Premature Births—The Medical Officer of Health reported further on Ministry of Health Circular 20/44, wherein suggestions were made as to the things which might be done for premature infants, including provision for the loan of various articles including draught-proof cots, warm and suitable clothing, hot water bottles and special feeding bottles, and other electrical articles. The Ministry also recommended the services of a Paediatrician should be available if required. He had spoken to Dr. Donnison about this work and recommended the Committee approve him as the Paediatrician, and that he be asked to give his advice in cases where an opinion was called for at a fee of £3 3s. 0d. Dr. Donnison had suggested the provision of an electric breast pump which would cost about £30 if obtainable. RESOLVED (i) That the Medical Officer of Health be authorised to obtain and loan the articles suggested with the exception of the electric blanket pads and breast pump.

(ii) That the appointment of Dr. Donnison as Paediatrician be approved.

466—Ministry of Health Circular 154/44—The Town Clerk reported the Ministry of Health had devised a Scheme for the issue of priority docketts to expectant mothers who were being confined in their own homes to enable them to purchase sheets. The docketts were issued by the Medical Officer of Health, who reported he had already had many applications.

467—War time Nurseries Sub-Committee—Read, report of meetings of this Sub-Committee held on the 19th October, 23rd November and 18th December, 1944. RESOLVED, That the Report be approved.

LEIGH JAMES, Chairman.

CEMETERY AND CREMATORIUM COMMITTEE.

19th January, 1945. Present—Councillors Rev. de Courcy Ireland (Chairman), Bush, Fildes, Lewis-Hall and Readings.

468—Superintendent's Report—Read, Report of the Superintendent for the period 18th November, 1944 to 19th January, 1945. Number of Interments 158 ; Cremations 80 ; Grave Spaces sold : 1st Position 3 ; 2nd Position 7, 3rd Position 3, 4th Position 31. New Memorials erected 11 ; Additional Inscriptions 28.

469—Grants of Grave Spaces Sold—RESOLVED, That the Common Seal be affixed to Grants Nos. 11164 to 11207 inclusive.

470—Designs—RESOLVED, That designs Nos. 3089 to 3094 inclusive, as set out in the designs book, signed by the Chairman, be approved

471—Driving of Cars into Cemetery—The Committee considered a complaint by a person who had been refused permission to drive into the Cemetery. Owing to the narrowness of the roads, and to prevent danger to pedestrians, the Committee have always limited permission to drive in the Cemetery to aged and infirm persons, and then subject to the date and time being approved by the Superintendent having regard to the funerals which may be taking place in the Cemetery. The Superintendent reported that as a rule he had no difficulty in fitting in convenient times for aged and infirm persons to drive into the Cemetery to visit graves, and he recommended the existing practice should continue. RESOLVED, That a Notice be exhibited at the Cemetery informing the public that aged and infirm persons wishing to drive in the Cemetery may do so on obtaining the previous permission of the Superintendent.

472—Annual Meeting of Federation of Cremation Authorities—The Town Clerk reported the Annual Meeting of the Federation was being held next week. RESOLVED, That the Chairman be authorised to attend.

473—Wooden War Crosses—Great War—The Committee further considered the removal of the wooden war crosses fixed to rails near the entrance to the Cemetery, many of which had rotted and decayed and which now presented an untidy appearance. The Town Clerk had considered whether it would be possible to trace the relatives concerned, but had found it impracticable to do so except in a very few cases. RESOLVED, That a Notice be published in the Press stating the Council proposed to remove the crosses, but that relatives who wished to take away their cross could do so on application to the Superintendent, and that any crosses which are in good condition and which relatives wish to remain in the Cemetery, be placed against the hedge on the South side.

E. S. DE COURCY IRELAND, Chairman.

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TOWN IMPROVEMENT AND SPA COMMITTEE.

19th January, 1944; Present—The Deputy Mayor (Chairman) ; Alderman Pates ; Councillors Bush, Rev. de Courcy Ireland, Fildes, Green, Grimwade, Lewis-Hall, Morris, Readings and Thompson.

474—Entertainments Sub-Committee--The Entertainments Sub-Committee met on 2nd and 16th January, 1945, and a report of their deliberations and recommendations accompanies the proceedings of the Council. RESOLVED, (i) That with regard to Item (1) (a) as to the use of the accommodation for social and other functions, if the Borough Surveyor obtained an estimate from Messrs. R. E. & C. Marshall for the repair of the boiler which he could recommend, the Chairman be authorised to accept it and that pending the boiler being repaired, efforts be made to retain such of the heating installed for the Black Diamonds Exhibition as may be appropriate.

(ii) That with regard to Item 9 relating to the report of the Drama Minor Committee it be made clear it is the Committee's intention to re-name the Montpellier Hall "The Civic Playhouse."

(iii) That subject to the above the Report be approved and adopted.

475—Health and Holiday Resort Sub-Committee—The Health and Holiday Resort Sub-Committee met on 2nd and 9th January and a report of their deliberations and recommendations accompanies the proceedings of the Council. RESOLVED, That the report be approved and adopted.

476—Cheltenham London Train Service—The Town Clerk reported letter from Alderman Lipson enclosing one from the Ministry of War Transport stating the question of the Cheltenham—London train service had been reviewed by the Great Western Railway Co. in the light of existing circumstances but that in present conditions he would not be justified in pressing them to accede to the request for an improved service

477—Chamber of Commerce--Co-opted Members—The Town Clerk reported the Chamber of Commerce had nominated Messrs. E. Baring and A. M. Palmer as co-opted members to this Committee.

478—Schools Swimming Association—The Town Clerk reported application for free season tickets for Alstone Baths for use by scholars who had obtained awards of Royal Life Saving Association. RESOLVED, That the application be granted.

479—Entertainments Manager—The Committee considered the application of the Entertainments Manager for an increase in salary in view of added duties and responsibilities. He also pointed out in his application that he had not received an increase in salary for 7 years. His present salary is £600 per annum. RESOLVED, That the salary of the Entertainments Manager be increased to £700 immediately and that he receive three further annual increments of £25.

T. WILFRED WAITE, Chairman.

STREET AND HIGHWAY COMMITTEE.

22nd January, 1945. Present—Alderman Trye (Chairman); The Mayor; Aldermen Pates and Ward; Councillor Addis, Bettridge, Biggs, Garland, Green, Grimwade and Readings.

480—Salvage Sub-Committee—The Salvage Sub-Committee met on 4th January and a report of their meeting is being circulated to the Council, RESOLVED,

(i) That the report be approved and adopted.

(ii) That with regard to item 4 (c) and the application of the National Savings Committee now submitted for the use of the lower portion of the hoarding on Lance's site, the application be granted.

(iii) That to remedy complaints relating to the condition of pig food bins, endeavours be made to purchase a supply of bins for replacement purposes, and that wherever possible bins be attached securely to lamp posts or other fixtures to prevent their being overturned.

(iv) That in view of the prevailing practice of pilfering pig food the Police Superintendent be asked to arrange for observation to be kept upon the bins affected.

481—Omnibus Services—Shelter Accommodation—(Mins. 154 and 296)—The Bristol Tramways and Carriage Co. Ltd., had again been urged to reconsider their decision in regard to the provision of shelters on the footpath near the petrol filling station and had stated that consideration was still being given to the Council's request and as soon as the Company had something concrete to lay before them further informal discussions would take place. Having regard to the limited space now available for the parking of vehicles thus precluding the erection of shelters on the park itself the Committee were strongly of opinion that endeavours be made to acquire the whole, or part, of Royal Crescent Garden. RESOLVED, That the owners of Royal Crescent Garden be approached accordingly.

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482—Re-instatement and Rehabilitation of Manual Workers- The Western District Council for Local Authorities, Non-Trading Services had forwarded a memorandum prepared by the national Joint Industrial Council upon this subject, from which it appeared that the latter had adopted regulations relating to employees discharged from Was Service on medical grounds. A copy of the memorandum had been circulated for the information of members of the Committee. It was understood from the Council's representative upon the Western District Council that the latter had not considered the matter nor had they made any recommendations to constituent members. RESOLVED, That consideration be adjourned pending the receipt of such recommendations from the Western District Council.

483-4 Queen Street—(Mins. 257 and 371 Housing Committee)—A Demolition Order was made in 1937 in respect of this property but for certain reasons it had not been enforced. The Public Health Committee had now decided in view of its condition that the house be demolished forthwith, but before confirming this decision the Council had, in view of the housing shortage, suggested that the Housing Committee inspect the property to ascertain whether it could be rendered reasonably fit for habitation. An inspection had accordingly been made but the Housing Committee Were unanimously of opinion that the property was unfit, but had suggested that this Committee consider the acquisition of the site for street improvement purposes. RESOLVED, That the Town Clerk enter into negotiations accordingly.

484—Pittville Street—Read, letter from Mrs. L. V. Eldon complaining of the dangerous condition of this road in the vicinity of Messrs. Sharpe and Fisher's premises. The Borough Surveyor reported that repairs had recently been undertaken to the wood blocks which had partially remedied the trouble but some of the difficulties were due to the camber, it was impossible to remedy this at the present time, particularly as the basements of properties on both sides of the street extended to the centre of the road. When the widening and improvement of Pittville Street was undertaken it was intended to reduce the camber. RESOLVED, That the complainant be informed accordingly.

485—Tivoli Road and Andover Road Junction—Read, letter from the Chamber of Commerce calling attention to accidents at this junction. The Chairman pointed out that the accident reports of the Police authorities showed that within the last two years only two accidents had occurred and prior thereto there had been no accidents for a considerable time. The roads were of more than average width and if due care and attention were taken by drivers no accidents should occur. RESOLVED, That the Chamber be informed accordingly.

486—Albion Street, between Winchcombe Street and Gloucester Place—Councillor Barnett had forwarded a letter from the Head Teacher of St. John's School complaining of the dangerous and congested condition of this road which was used by children attending the school, The Borough Surveyor pointed out that the road was scheduled for widening and there was no doubt the work would be given priority in post-war proposals. Some of the congestion arose from the fact that large garages abutted thereon but the opinion was expressed that the owners were fully alive to the difficulties and took all possible precautions. RESOLVED, That the attention of the owners of the garages concerned be drawn to the danger of parking vehicles in the roadway and that the Police Superintendent be asked to exercise such additional supervision as may be practicable at the present time.

487—Traffic Control Light Signals—Read, Circular No. 584 from the Ministry of War Transport with regard to unmasking of signals. Unanimity of practice was desirable but the Minister appreciated that as the return to normal street lighting might be spread over a period the amount of light shown at night from signal faces should be related to the standard of street lighting obtaining locally. It was suggested that in the interim period between the revocation of the Lighting (Restrictions) Order, 1944, and the restoration of street lighting to peace-time standards, highway authorities and the Police should decide to what degree signal faces should be unmasked at night. RESOLVED, That as the Borough Surveyor and Police Superintendent were in agreement that the present lighting was adequate no alteration be made to the masks now fitted.

488—War Damage to Highways and Roads—Read, Circular H.L.2 from the War Damage Commission with regard to the separation of highways and sewerage expenditure and setting out the procedure to be adopted in submitting claims for "claimed" and "delegated" roads. RESOLVED, That the procedure be noted.

489-National Society for the Prevention of Accidents-(a) Annual Subscription—RESOLVED, That the annual subscription for the year ending 30th September next amounting to six guineas be paid.

(b) Safe Driving Competition—The Society had asked for entries in respect of drivers qualifying for awards for the 1944 competition. The Borough Surveyor recommended that entries should not be submitted in cases where driver had sustained an accident during the year due to carelessness, even though this had not resulted in proceedings being taken against them. RESOLVED, That the recommendation of the Borough Surveyor be adopted and that he be authorised to enter such drivers as he considers are entitled to an award.

490—Highways Department Transport—(a) Shuttle Service—The lorry operating the shuttle service between Messrs. Mark Williams' depot and the destructor had broken down and required a new rear axle. The vehicle was purchased in 1941 from the military authorities and the Borough Surveyor reported that he was endeavouring either to obtain the necessary spare parts or alternatively, to purchase another similar vehicle from the War Department. RESOLVED, That the proposals of the Borough Surveyor be approved and that he report further to the next meeting of this Committee.

(b) Refuse and Salvage Freighters Min. 304 (b)—A licence had now been obtained from the Ministry of War Transport for the purchase of a new Fordson Industrial tractor but the vehicle had not yet been delivered.

491—Highways Employees—(a) Labourer, R. Edginton—The Borough Surveyor reported the death on the 29th December of this employee. On behalf of the Committee a letter of sympathy had been sent to his widow RESOLVED, That this be approved and that the Finance Committee be asked to arrange for the repayment of his superannuation contributions.

(b) Pavior, W. T. Challenger—The Borough Surveyor reported that this employee, who would attain the age of 64 years on 9th April next, had been absent due to sickness for the last six months. His doctor had advised that he was unable to return to his former occupation and was fit for light work only. Unfortunately the department had no light work which the employee was physically capable of performing. RESOLVED, That in accordance with the provisions of the Local Government Superannuation Act, 1937, the Finance Committee be asked superannuate this employee, subject to the necessary certificate of the Medical Office of Health.

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492 Borough Surveyor's Department- -Clerical Staff—(a) The Borough Surveyor reported that his personal secretary-TYPIST, Miss M. Bunclarke, had not been placed upon the Grading Scheme now operated by the Council. In October, 1942, she attained the maximum of her grade under the previous Grading Scheme and had received no increase since that date. He, therefore, recommended that she be placed in the Clerical Division (£180-£220) at the commencement of the grade. RESOLVED, That the General Purposes Committee be recommended accordingly.

(b) The Borough Surveyor also reported that his two shorthand-typists, Miss G. W. Hiron and Miss E. M. M. Sharpe, attained or would attain the age of 22 years on 1st January and 18th March respectively. Their services were entirely satisfactory and he, therefore recommended that they be transferred from the Junior to the General Division (£135-£170) as from the dates upon which they attain the age of 22 years. RESOLVED, That the General Purposes be recommended accordingly.

493—House Refuse Collections—The Borough Surveyor reported that owing to the large quantity of refuse to be collected and difficulties experienced by the department in regard to transport and illness amongst employees, collections had fallen into arrear. With the Chairman's approval, a notice had been inserted in the press informing the public of the position and intimating that efforts would be made to improve the collection as soon as possible. RESOLVED, That the action of the Chairman be confirmed.

494-Marle Hill Tip--(Min. 298)—In accordance with the instructions contained in this minute, a digger had been hired and the trenching was nearing completion. The fire was deeper than anticipated but when work was completed the area affected would be completely isolated.

495—Trees—(a) Damage—Two young chestnut trees opposite the Queen's Hotel had recently been deliberately broken off. The tops had also been broken off five young trees in Whaddon Road and three in Wyman's Road. The Police Superintendent had been informed of these occurrences and in the case of the latter had traced the offenders, namely youths residing on the Whaddon Estate. RESOLVED, That the Police Superintendent be asked to institute proceedings accordingly.

(b) Folly Lane—Four tenders were invited for the removal of twenty-six elm trees and two oak trees on the land purchased from the executors of E. L. Bayliss, deceased. Only one tender was received,

namely, that of Mr. C. Butler amounting to £125. The Committee were of opinion that it was desirable to remove the root stumps of trees in Gapper's Field. RESOLVED, That Mr. Butler be approached in regard to this additional work and if he is willing to undertake the same the Chairman be authorised to accept an amended tender subject to the necessary licence being obtained from the Ministry of Supply (Timber Control).

496—Orchard Avenue—Footpath to Brooklyn Road—Mr. J. D. Moore had asked for repair work to be carried out to the portion of this footpath across the allotment land, requisitioned by the Council, to its junction with Brooklyn Road. The Committee were reminded that they had permitted residents on the Orchard Way Estate to use this means of access but it was intended that the same should be abandoned when other permanent access was provided in post-war schemes. The Borough Surveyor recommended that loads of ashes be tipped on the footpath in Brooklyn Road, and that the occupiers concerned be asked to deposit same on the allotment footpath, RESOLVED, That the proposals of the Borough Surveyor be approved.

497—Prior's Road Improvement—The Divisional Road Engineer had asked for a final certificate in connection with this improvement. The Borough Surveyor reminded the Committee that the Ministry of Transport had agreed to contribute 50% of the total cost, the County Council bearing 75% of the remainder. Based on the original estimates the Ministry had contributed £2,102 Ss. 8d. and the County Council £2,200, but as only a modified scheme was actually completed, the total cost of which amounted to £3,619 17s. 2d., excess contributions had been made by the parties amounting to £292 10s. 1d., and .£616 6s. 3d. respectively. RESOLVED, That the Finance Committee be informed accordingly and refunds recommended.

J. H. TRYE, Chairman.

GENERAL PURPOSES AND WATCH COMMITTEE.

23rd January, 1945. Present—The Mayor (Chairman); Aldermen Leigh James, Trye and Ward ; Councillors Addis, Bettridge, Green and Grimwade.

498—Hackney Carriage Sub-Committee—The Hackney Carriage Sub-Committee met on 3rd January and the report of their meeting is being circulated to the Council. RESOLVED, That the report be approved and adopted.

499—Diseases Amongst Animals—(a) The Police Superintendent reported that as from 19th January the Borough was free from contagious diseases amongst animals.

(b) Foot and Mouth Disease—Since the last meeting a further outbreak had occurred in the County and the Ministry of Agriculture had made an order declaring the Borough to be an infected area. The area had since been contracted and the Borough was now free from infection. Appropriate action had been taken to bring the Order to the notice of the public.

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500—Cinematograph Licences (a) Sunday Opening of Cinemas (Min. 175 (b))—The Chairman reported upon the interview which she and the Town Clerk had with the County Finance Committee.

The County Council had now adopted their Finance Committee's recommendation that the maximum contributions by cinemas of 30s in respect of Sunday opening should be abandoned and had substituted therefor a condition that the contributions throughout the County should be calculated at the rate of ½ d. per seat on the total seating capacity of each cinema, subject to a deduction of 5% for transmission to the Cinematograph Fund. This was the basis of the contributions the Council had operated during the past year and would continue to apply to the cinemas in the Borough licensed for the year commencing 7th February next.

(b) The Cheltenham District Nursing Association had asked to be included in the list of organisations benefitting respect of the Sunday opening of cinemas. The Committee were reminded that by Min. 175 (b) (ii) they had determined the charities to benefit during the next licencing year. RESOLVED, That the Cheltenham District Nursing Association be informed that their application will be borne in mind when the list for the year commencing February 1946 is considered.

501—Gas Undertakings Acts, 1920 — 1934—(a) Periodical Gas Tests—Read, report of gas tests made on the 27th December, 1st, 5th, 9th, and 15th January, which showed the calorific value on these dates to be 484.5, 451.7, 454.9, 468.4 and 446.5 B.Th.U. and the pressure 5.4, 3.7, 3.8, 3.2 and 4.0 inches of water respectively.

(b) Quarterly Report—Read, report of the Gas Examiner for the quarter ended 31st December which showed the calorific value up to, and including, that date to be 457 B.Th.U. and there were no testings in which the pressure was less than two inches.

502—Location of Retail Businesses Order, 1942—(a) Mr. E. W. Moss (Min. 321 (d))—The Price Regulation Committee stated that the address of the premises (Pittville Garage) at which Mr. Moss desired to commence business was an error and should have read "The Rhondda Car Repair Service, Hatherley Street." They, therefore, asked for observations upon the amended application. The Planning Officer reported that the buildings did not conform to the planning scheme and their use for business purposes was undesirable. In his opinion the existing business premises were sufficient to meet the needs of the area. RESOLVED, That the Price Regulation Committee be informed accordingly.

(b) Mr. R. Burge, 20 St. Paul's Street—Read, letter from the Price Regulation Committee with regard to an application from Mr. Burge to open a lock-up shop for trading in men's and women's outer wear, footwear, underwear, millinery, infants' clothing and handbags. The Planning Officer reported that the premises were used wholly as a dwelling house and their use for business premises would be contrary to the provisions of the planning scheme. The use of rooms as a lock-up shop would also be contrary to the building bye-laws. RESOLVED, That the Price Regulation Committee be informed accordingly.

(c) Mr. H. J. Taylor, 68 Winchcombe Street (Min. 173 (b))—The Price Regulation Committee had decided not to grant a licence to Mr. Taylor for the establishment of a gentlemen's hairdressing and beauty treatment business at these premises.

(d) Mr. L. Auchterlonie, 153 High Street (Min. 321 (b))—This applicant had now asked for his application to be dealt with under the scheme prescribed by the Board of Trade for resettlement of

disabled persons in civil life. The claim was being investigated by the Price Regulation Committee and the Council would be advised of their decision in due course.

503—Whaddon Estate—Police Station (Mins. 184 and 322)—The Housing Committee had agreed to allocate as a Police residence the first suitable house which became vacant on this estate. The Borough Surveyor was also discussing with the Chief Constable the design of police residences for inclusion in lay-out schemes of new housing estates.

504—Standing Joint Committee—Finance Sub-Committee—(Min. 323)—Further consideration was given to the appointment of two representatives of the Council as members of the Finance Sub-Committee of the Standing Joint Committee in accordance with the terms of the Agreement dated 28th March, 1934. RESOLVED, That Alderman Capt. Trye and Councillor Bettridge be appointed accordingly.

505-Gloucester Corporation Bill (Min. 327)—The Town Clerk reported that he had given statutory press notice of the intention of the Council at their Meeting on 5th February to consider the expediency of opposing this Bill He submitted draft Petition prepared by his Agents and reported thereon. RESOLVED, That the Council be re-commended to pass the appropriate resolution to oppose the bill.

506-Cheltenham District Traction Company-(a) Improved Services (Mins. 187 and 325)—Approaches had been made to the Ministry for Labour and National Service urging the allocation of three drivers and three conductors to the Traction Company to enable them to operate improved services particularly in the evening. The Ministry had, however, pointed out that the Regional Transport Commissioner was not prepared to authorise this extra labour at the present time.

507—Cheltenham Market-Camouflage—The Ministry of Home Security had enquired whether the Council, as owners, desired to submit a claim for compensation under the Compensation (Defence) Act, 1939, in respect of the Market buildings. The Borough Surveyor recommended that a claim be lodged for cleaning the camouflage paint from the walls. RESOLVED, That a claim be made accordingly and that the Town Clerk take all appropriate steps in connection therewith.

508-Leckhampton Hill-(a) Charlton Common and Disused Quarries—Under Regulation 52 of the Defence (General) Regulations, 1939, the military authorities had extended their use of this property from 1st January to 31st March, 1945, for training purposes, subject to the usual conditions.

(b) Custodian-The Borough Surveyor reported that the Custodian, Mr. W. C. Boulton, was now fit to resume work and the engagement of the temporary custodian had therefore been terminated.

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509--- Rodney Road Car Park Surface (Min. 324)—The Borough Surveyor estimated the cost of restoring the car park to a condition comparable to that which existed when the premises were requisitioned, at £360. The Town Clerk reported that he was in negotiation with the military authorities in regard to agreeing a Schedule of Condition, as at the date of the requisitioning, and would report further to the Committee in due course.

510- -Recruitment of Volunteers for Relief Work Abroad-- -Head, circular 1/45 from the Ministry of Health inviting local authorities to bring to the notice of their staffs the position with regard to volunteering for relief work abroad, both in connection with the United Nations Relief and Rehabilitation Administration and other societies, It was realised that with the present depleted staffs, local authorities could spare few persons but it was hoped that ()ulcers ;old servants anxious to volunteer would be allowed to do so. Applicants would, however, be required to produce an assent of the employing authority but this preliminary assent would not be binding on the local authority who would be consulted again before the employee was actually engaged. The service of such employees would he regarded as "war service" for the purpose of the Local Government Staffs (War Service) Act, 1939. RESOLVED, That the position be noted should applications be received.

511—Recruitment and Rehabilitation of Manual Workers—The National Joint Council had adopted regulations relating to employees discharged from war service on medical grounds and although these had been transmitted by the Western District Council for Local Authorities' Non-Trading Services the same had not been considered by them and no recommendations were therefore made to constituent members. The Street and Highway Committee had deferred consideration pending such recommendations being received. RESOLVED, That consideration be adjourned accordingly.

512—Charities—Samaritan Fund in connection with time Cheltenham General Hospital—The Charity Commissioners had forwarded a copy of a scheme which they proposed to make in connection with this Charity and enquired, if a scheme was established in the form submitted, whether the Council would appoint one representative Trustee. The Town Clerk reported upon the constitution of the Charity and the funds to be administered. RESOLVED, That the Commissioners be informed that should a scheme be established in the form submitted, the Council will be prepared to appoint one representative Trustee.

513—Staff--(a) Electricity, Finance and Surveyor's Departments and Public Library--The Committee considered the recommendations of the appropriate Committees contained in Mins. 272, 336, 492 and 358 for the re-grading of certain members of the staffs of these departments. RESOLVED, That such recommendations be approved and that the Grading Scheme be amended accordingly. ALSO THAT approval be given to the proposal contained in Min. 336 (c), to extend the services of the Rating and Valuation Officer (Mr. E. D. Ricketts) for one year to the 31st March, 1946.

(b) Junior Entrants' Scheme—The Town Clerk recommended that, for administration purposes, the Director of Education be asked to act on his behalf in connection with this scheme. RESOLVED, That the proposal be approved.

514--Municipal Offices—Town Clerk's Department—The Chairman had authorised the acceptance of a tender amounting to £37 7s. 6d. for adaptations to the Committee Clerk's room to enable a private room to be provided for the Deputy Town Clerk. RESOLVED, That the action of the Chairman be confirmed.

515—Prior's Farm (Min. 359) (Housing Committee)--The Housing Committee had recommended the purchase of this land it being understood that a portion thereof would be used to provide sites for temporary bungalows. RESOLVED, That the Town Clerk negotiate for the purchase and take all necessary steps to this end.

CLARA F. WINTERBOTHAM, Chairman.

FINANCE COMMITTEE.

24th January, 1945. Present—Aldermen Taylor (Chairman), Leigh James, Ward and Waite ;
Councillors Bettridge, Biggs, Fildes, Garland, Grimwade and Morris.

516—General Rate—Read, report of the Borough Treasurer, dated 24th January, 1945, on the collection of the second the instalment of this Rate. Amount collected, £102,751, amount outstanding, £31,584.

517—Water Rate and Charges—Read, report of the Borough Treasurer dated 25th January, 1945, on the collection of the second instalment of this Rate and Charges. Amount collected, £26,421, amount outstanding, £6,198.

518—Electricity Charges—The Borough Treasurer reported on the collection of electricity charges since the last meeting.

519—Audit—The District Auditor had given notice that the audit of accounts for the year ending 31st March would commence on 26th February, 1945, and notice has been published as required by the regulations., 1944,

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520—Superannuation—(i) The Borough Treasurer reported :— (a) That the following transfer values had been received from the undermentioned authorities.

Authority	Officer	
Gloucester Corporation	B. K. Warner, Surveyors Department	£104 18s. 3d
Eastbourne	J. Billcliff, Electricity Department	£420 9s. 11d.

(b) That transfer values had been paid to the undermentioned local authorities.

Croydon	L. Fisher, Electricity Department	£375 7s. 3d
Worcester County Council	Miss I. Morgans, Town Clerk's Dept.	£37 19s 2d.

(c) That the following superannuation contributions had been refunded.

Mrs. H. Sharp (Fire Prevention Department)	£12 7s. 2d.
Exors, R. E. Price, deceased (Highways Department)	£53 7s. 9d.
Exors, R. H. Edgington, deceased (Highways Department)	£29 15s. 3d.

(ii) The Committee considered the recommendations of the Public Health Committee in regard to the Deputy Chief Sanitary Inspector (Min. 406), Mr. C. W. Clifford, and of the Water Committee in respect of Mr. H. H. Sellick (Min. 422) RESOLVED (a) That the Committee concur in the recommendation of the Public Health Committee extending Mr. Clifford's service for a further period of 1 year from 31st March, 1945.

(b) That, notwithstanding anything contained in the resolution of the Finance Committee, adopted by the Council on 4th July, 1938, superannuation allowances payable to Mr. C. W. Clifford, and Mr. H. H. Sellick be calculated at 60ths in lieu of 80ths in respect of their non-contributory service and that allowances be paid as follows :—

Mr. C. W. Clifford, £147 7s. 7d., based on 16 years non-contributory service and 15 years contributory service, payment to commence as from 1st April, 1945.

Mr. H. H. Sellick, £114 16. 0d., based on 29 years non-contributory service and 15 years contributory service.

(iii) Highways Department—The Committee considered Min. 491 (b) (Street and Highway Committee) regarding Mr. W. T. Challenger, pavior, who will be 64 years of age on 9th April next, and who has been employed by the Council since 10th March, 1930. This employee has been absent owing to sickness for the past 6 months and a medical certificate has been received from the Medical Officer of Health in accordance with Section 8 (i) of the Local Government Superannuation Act, 1937, to the effect that he was incapable of discharging efficiently his duties by reason of permanent ill-health.. RESOLVED, That in view of the certificate of the Medical Officer of Health, Mr. Challenger be retired on superannuation as from 31st January, 1945, and that an allowance of £53 7s. 2d. per annum, based upon 14 years non-contributory service and 5 years contributory service be paid.

(iv) Cheltenham and Gloucester Joint Water Board (Min. 1622/44)—The Council at their meeting in September approved of former employees of the Corporation who were transferred to the Board being designated as established posts for the purpose of the agreement entered into between the Corporation and the Board under the Superannuation Scheme. It was reported that two additional employees, Messrs. H. A. Devine and S. N. O. Webb, were transferred to the Board on 30th March, 1942, and 30th September, 1942, respectively, and should be admitted to the scheme. RESOLVED, That this be agreed to in the case of Mr. Devine from 4th December, 1944, and in the case of Mr. Webb from 18th September, 1944.

(v) The Town Improvement Committee have considered the position of the Town Hall staff in regard to superannuation. A number of the staff were already included in the scheme and it was recommended that the following employees be admitted.

Miss G. Williams, Temporary Box-office Clerk.

Messrs. S. Holloway and T. Goodhall, Attendants.

The first named commenced duties in February, 1944, whilst the last two employees had been employed for over two years. RESOLVED that this be approved.

521—Pensions Increase Act, 1944 (Min. 1985)—A report was submitted from the Sub-Committee stating that, at a meeting on the 20th December, 1944, 32 applications for increases under this Act were considered and the following action taken.

(a) In 30 cases increases of 30% of the amount of the respective superannuation allowances were granted.

(b) In 1 case an increase of 25% of the amount of the superannuation allowances was granted.

(c) In two cases increases of 20% of the amount of the superannuation allowances were granted.

(d) In two cases no increase was granted as the present income exceeded the limits prescribed by the Act.

522--Expenditure not Approved in Estimates—The Committee noted the following items of expenditure not included in the estimates.

(a) Town Improvement committee (Min. 479)—Proposed increase in salary of Entertainments Manager to £700 per annum to take effect immediately.

(b) Street and Highways Committee (Min. 497)—Refund of overpaid grant in respect of improvement to Priors Road.

523—Boiler Reports—Three reports were submitted from the Insurance Company regarding three boilers in departments of the Corporation which were satisfactory, and also a report in respect of the lifting plant at the depot recommending the renewal of certain parts and this matter was being dealt with.

524—Town Hall—Bar—It was reported that the Town Improvement Committee had been recommended to appoint another firm of accountants in substitution for Messrs. Frazier & Co., Birmingham, if possible. RESOLVED, That the Town Improvement Committee be informed this Committee concurs in the recommendation and they be ask' to submit a name to this Committee for approval.

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525—Loans (a) The Borough Treasurer reported that one loan for £2,000 for 10 years had been renewed at 2 $\frac{3}{4}$ % and 8 loans totalling £13,400 had been renewed for 15 years at 3%.

(b) 3% 1956 Stock—The Borough Treasurer reported the issue of £750 of this stock. RESOLVED, That the Common Seal be affixed to Certificate 136 accordingly.

(c) Local Authorities' Loan Bill—Post War Finance—The Borough Treasurer reported on the proposed provisions in regard to post war finance indicating H.M. Treasury's control over local authority borrowing and restricting such borrowing to the Public Works Loan Commissioners. The restrictions previously attached to loans from the Commissioners and the heavy fees payable on borrowing would be discontinued and replaced by the fees pre-scribed by the Treasury.

Loans would not be earmarked to specific sanctions but could be carried to a loans fund or pool as is the practice of this Council at the present time. Local authorities would be empowered to use internal funds for capital purposes and before the Commissioners advanced any monies sanction of a government department would be necessary.

The rate of interest charged on loans would approximate to the rate which the Treasury itself paid, or might be expected to pay on borrowings from the public for the same period, and the fees chargeable to Local Authorities on borrowings restricted to such sum as was necessary to cover expenses. As the Bill was intended to provide "cheap" money and to prevent competition by authorities as hitherto in raising loans it was anticipated that the rate of interest would not exceed 3%.

All Local Authorities irrespective of size or status, or small or large loan indebtedness, would benefit, but the amount of indebtedness would, no doubt, be a factor when sanctions were given by the Government Departments. It would appear from the Bill that an embargo would continue on capital expenditure unless it was connected with the War, for post-war Reconstruction (Full Employment), Housing, Health or Education purposes or for Public Utilities.

It is anticipated that the success of the scheme from the Local Authorities point of view would depend upon the regulations formulated by the Treasury and approved by the Government. Certain requests have been put forward by local authorities in regard to exemption from stamp duty or legal costs, the amount chargeable for management and other costs and the continuance of the scheme

So far as Cheltenham was concerned the following funds have been built up and kept "liquid" so far as the law permitted in readiness for future capital commitments and some of the funds have an annual income available for financing capital outlay.

Fund	Amount Available	
Superannuation Fund	£14,000 per annum	
Sinking Funds	£36,000 per annum	
Housing Repairs Fund	£7,000 per annum	
1971 Stock Redemption Fund	£102,000	£63,500 invested in statutory securities.
1956 Stock Redemption Fund	£49,300	£45,600 invested in statutory securities.
Capital Receipts unapplied	£11,500	
Reserve Funds : Electricity	£37,900	£35,500 invested in statutory securities
Water	£20,000	Invested in statutory securities
Renewals Fund : Electricity	£11,990	
Slab Factory Surplus	£2,839	
Stores and Plant Surplus Assets	£21,000	
Tax Retention Account	£38,000	
G.R.F. Surplus (approx. 31/3/45)	<u>£40,000</u>	Required for working balance
	<u>£391,529</u>	

Summary.

Sums available annually	£57,000
Accumulated funds held in cash	£68,090
Accumulated funds held in realisable investments	£164,600
Revenue surpluses which may be used temporarily	£61,839
Rate surplus required for working balance	<u>£40,000</u>
	<u>£391,529</u>

P. P. TAYLOR, Chairman.

RATING COMMITTEE.

24th January, 1945 Present—Councillor Bettridge (Chairman) ; Alderman Ward; ; Councillors Bush, Fildes and Morris.

526—Proposals—The Committee considered proposals submitted by the Rating and Valuation Officer. RESOLVED, That the proposals be submitted for the revision of assessments as now settled by the Committee.

527—Remission of Rates—The Committee considered and dealt with 38 applications for remission of rates. RESOLVED, That the remaining applicants for remission of rates be asked to attend at the next meeting.

A. J. BETTRIDGE, Chairman.

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Borough of Cheltenham

Municipal Offices, Cheltenham, 1st March, 1945.

Sir (Madam), You are hereby summoned to attend a **Meeting of the Council to be held at the MUNICIPAL OFFICES, on Monday, the 5th day of March, 1945, at THREE O'CLOCK** in, the Afternoon, at which meeting the following business is proposed to be transacted and any other business that may legally be transacted at such meeting :—

1. To approve and confirm the minutes of the meeting of the Council held on 5th February, 1945.
2. Communications by the Mayor.
3. To approve, or otherwise, the proceedings of the following Committees and to deal with any matters arising thereon requiring the attention of the Council :—

Committee.	Date of Meeting.
BRITISH RESTAURANTS ...	8th February, 1945.
FIRE PREVENTION	8th February, 1945.
ART GALLERY AND MUSEUM	9th February, 1945.
PUBLIC LIBRARY ...	9th February, 1945.
HOUSING ...	9th February, 1945.
ALLOTMENTS	12th February, 1945.
PARKS AND RECREATION GROUNDS	12 th & 20 th February, 1945.
PUBLIC HEALTH ...	12th February, 1945.
WATER ...	13th February, 1945.

ELECTRICITY AND LIGHTING ...	13th February, 1945.
PLANNING	15th February, 1945.
TOWN IMPROVEMENT AND SPA	16th February, 1945.
STREET AND HIGHWAY...	19th February, 1945.
GENERAL PURPOSES AND WATCH ...	20th February and 1st March
FINANCE ...	21st February, 1945.
RATING ...	21st February, 1945.
CEMETERY AND CREMATORIUM	22nd February, 1945.
MATERNITY AND CHILD WELFARE	22nd February, 1945.

4. To consider recommendations of the Education Committee with regard to the Education Act, 1944:-

(a) Delegation of functions in connection with the Children and Young Persons Act, 1933—That, in the event of it not being legally permissible for functions under the Children and Young Persons Act, 1933, to be delegated under the Scheme of Divisional Administration, application be made to the County Council to delegate such functions under Section 274 of the Local Government Act, 1933.

(b) Date of operation of Scheme of Divisional Administration—That the Council authorise their appropriate officers to discuss with appropriate officers of the County Council the arrangements that might best be made to ensure the smooth functioning of the educational system in Cheltenham pending the coming into operation of the Scheme of Divisional Administration.

It is almost certain that there will be a period from the 1st April, 1945, before the Scheme, if approved, can come into operation.

5. To appoint a Trustee of Delancey Hospital to fill the vacancy caused by the death of Mrs. McAldowie.

6. Memorials, applications, complaints, etc.

Yours faithfully,

F. D. LITTLEWOOD, Town Clerk

TO EACH MEMBER OF THE COUNCIL.

Borough of Cheltenham.

At a Special Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices in the said Borough on Friday, 26th January, 1945. Present;

The Worshipful the Mayor (Alderman Clara F. Winterbotham, M.B.E., J.P.). The Deputy Mayor (Alderman T. Wilfred Waite).

Aldermen Leigh James, Pates, Capt. Trye, C.B.E., R.N. (Retd.), and Ward ; Councillors Addis, J.P., Bayliss, Bettridge, Lt.-Col. Biggs, O.B.E., Bush, Chinn, Compton, Rev. de Courcy Ireland, M.A., Fildes, Garland, Green, Grimwade, Howell, C.B.E., F.R.C.S., Morris, Readings and Thompson.

Apologies—Apologies for absence were received from Alderman Lipson, Councillors Barnett, Lewis-Hall and Smith.

528—Education Act, 1944—Scheme of Divisional Administration (Min. 348 (i))—The Mayor reported that in accordance with Min. 348 (i) the Special Joint Committee, as originally constituted to the Council's claim to be an "excepted district," met on 22nd January, 1945, to consider the formulation of a Scheme of divisional administration which the Council are required to submit to the Minister of Education through the Gloucestershire County Council. The report of the Joint Committee together with a copy of the draft Scheme had been circulated to the Council.

The Mayor, as Chairman of the Education Committee, reported to the Joint Committee on the meeting with representatives of the County Council on 22nd January, 1945.

Copies of the draft Scheme as approved by the Special Joint Committee had been forwarded to the Clerk to County Council, and a letter from the Clerk dated 25th January, 1945 was read by the Town Clerk.

The Town Clerk also reported that since the meeting of the Special Joint Committee and the circulation of the report and draft Scheme certain amendments had been suggested which he recommended should be embodied in the draft Scheme now before the Council.

RESOLVED, (1) That the amendments to Clauses 4, 5 and 12 of the draft Scheme of Divisional Administration now submitted to the Council be approved.

(2) That the Scheme of Divisional Administration, as amended, be made and that the Common Seal be affixed thereto.

(3) That the Town Clerk transmit the same to the County Council and that he inform the Minister of Education of the making of the Scheme and take all further necessary steps in the matter.

(4) That the Joint Committee be given power to act in connection with any consequential matters.

CLARA F. WINTERBOTHAM, Mayor.

[ADOPTED AT MEETING OF THE COUNCIL ON 5TH FEBRUARY, 1945]

At a Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices in the said Borough on Monday, 5th February, 1945. Present :

The Worshipful the Mayor (Alderman Clara F. Winterbotham, M.B.E., J.P.). The Deputy Mayor (Alderman T. Wilfred Waite).

Aldermen Leigh James, Lipson, M.A., M.P., Taylor, Capt. Trye, C.B.E., R.N. (Retd.) and Ward ; Councillors Addis, J.P., Barnett, Bendall, Bettridge, Lt.-Col. Biggs, O.B.E., Bush, Chinn, Compton, Rev. de Courcy Ireland, M.A., Fildes, Garland, Green, Grimwade, Hayward, M.B.E., M.B., B.S., Howell, C.B.E., F.R.C.S., Lewis-Hall, Morris, Readings, Thompson and Till.

Apologies—Apologies for absence were received from Alderman Pates, Councillors Bayliss, Moore and Smith.

529—Minutes of Previous Meetings—RESOLVED, That the minutes of the meetings of the Council held on 1st and 26th January, 1945, having been circulated to each member of the Council, be taken as read, and that the same be approved and confirmed.

530—Evacuation—A letter was read from the Mayor of Birmingham expressing the City Council's appreciation to this Council and the residents of the Borough for the generous treatment given to the children of that town while evacuated to the Borough, and sending a resolution to this effect passed by the Birmingham City Council.

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531—Emergency Committee —RESOLVED, That the report of the Emergency Committee of their meeting held on 31st January, 1945, be received.

532—Gloucester Corporation Bill—Proposed Boundary Extension—Min.327---RESOLVED That in pursuance of Section 253 of the Local Government Act, 1933, the Council are satisfied that it is expedient to oppose the Bill intituled :—

"A Bill to extend the boundaries of the city of Gloucester in the County of the city of Gloucester ; to extend the limits for the supply of water by the mayor aldermen and citizens of the said city and to make further provision with regard to their water undertaking ; to provide for the inclusion of members of the council of the said city in the standing Joint committee of the quarter sessions and the council of the administrative county of Gloucester ; and for other purposes."

now being promoted in the present Session of Parliament by the Gloucester City Council AND THAT all necessary steps be taken for the purpose of such opposition and for complying with the provisions of the Local Government Act, 1933, in relation thereto, AND THAT, the Common Seal be affixed to a Petition against the Bill.

533—Proceedings of Committees—RESOLVED, That the proceedings of the under-mentioned Committees at their meetings held on the dates respectively appearing be approved and confirmed:—

Art Gallery and Museum	January 5
Public Library	January 5
Housing	January 5, 8 & 15

ALSO RESOLVED, That application be made to the Ministry of Health for sanction to a loan of £5,188 for the purchase of Arle House Estate, including Vendor's Solicitors and Agents Costs and Stamp Duty on Conveyance.

Allotments ..	January 15
Parks and Recreation Grounds	January 15

Public Health . . .	January 15
Water	January 16
Electricity and Lighting	January 16
Planning	January 10 & 19 and 5th February
Maternity and Child Welfare	January 17
Cemetery and Crematorium	January 19
Town Improvement and Spa ..	January 19

On consideration of Min. 479 (salary of Entertainments Manager) it was RESOLVED, That the Council go into Committee.

Upon resuming in open Council

IT WAS RESOLVED, That Min. 479 be approved and the minutes of the Town Improvement and Spa Committee were approved and confirmed as mentioned above.

(Subject to an amended estimate of Messrs. Fitups Ltd., Manchester, amounting to £198 being substituted for the estimate of £140 contained in Min. 9 (g) (i) and (ii) of the report of the Entertainments Sub-Committee referred to in Min. 474 of this Committee).

Street and Highway ...	January 22
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(Subject to an amendment moved by Councillor Barnett, seconded by Alderman Taylor, "That Min. 485 (Tivoli Road and Andover Road junction) be referred back for further consideration.").

General Purposes and Watch ...	January 23
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Finance	January 24
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On consideration of the proceedings of the Finance Committee at their meeting held on 31st January, 1945, it was moved and seconded that the figure of £1,250 be amended to read £1,200, and this amendment was carried.

The report, as amended, was then considered and it was RESOLVED, That the Council go into Committee. Upon resuming in open Council

IT WAS RESOLVED, That resolutions (1) and (2) of the report of the Committee be referred back for further consideration,

ALSO RESOLVED, That an order on the Borough Treasurer be signed authorising him to pay to the several Corporations, Companies and persons mentioned in the Schedule of Accounts, the sum of money set opposite their respective names.

Rating	January 24
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CLARA F. WINTERBOTHAM, Mayor.

PLANNING COMMITTEE.

5th February, 1945. Present—Alderman Ward (Chairman) ; The Mayor ; Alderman Trye and Councillor Lewis-Hall ; Capt. Leschallis and Mr. W. S. F. Harris.

534—Development—Factory Sites—(Min. 440 (e))—Mr. H. O. Lloyd has communicated with the owner of land in Tewkesbury Road upon which the Committee indicated their willingness to consent to the erection of a factory, who was unwilling to sell. A site in the neighbourhood of Gloucester Road and Granley Road has now been offered to Mr. Lloyd. RESOLVED, That Mr. Lloyd be informed that the Committee were prepared to approve the proposal in principle, but that final consideration and formal consent must be deferred pending the submission of a detailed application accompanied by plans.

E. L. WARD, Chairman.

[ADOPTED AT MEETING OF THE COUNCIL ON 5TH FEBRUARY, 1945].

FIRE PREVENTION COMMITTEE.

6th February, 1945. Present—Councillors Grimwade (Chairman), Bettridge, Chinn, Green and Thompson ; and Mr. W. S. F. Harris.

535—Fire Guard (Business and Government Premises) Order, 1943—De-prescription of Area—(a) The Regional Commissioner had now directed that, as from 5th February, the Borough and the Urban District of Charlton Kings would cease to be prescribed areas under the Fire Guard Orders. Accommodation for sector points should not be retained, notices of sector points, block points and assembly points should be removed, registration should cease and reserve centres and fire guard depots should not be retained. A purely voluntary fire guard organisation might, if desired, be retained after de-prescription, the members of which would turn out in case of need in order to protect their own property with what equipment they might have in their possession. The Council were required to publish notices informing the public of the cancellation of the Fire Guard plan, and the withdrawal of the Fire Guard Orders, and also to collect the helmets, stirrup pumps and eye shields, issued on loan to fireguards and others.

The Town Clerk submitted draft notices which required the approval of the Regional Commissioner.

RESOLVED, That the notices as now settled be submitted to the Regional Commissioner for approval, and that the Town Clerk be authorised to take the necessary steps for the publication thereof.

(b) (1) H.S Circular No. 136/44—Staff--This circular provided that paid whole time officers of the fire guard not required to superintend clearing up of the organisation should be discharged one month after the date of the direction de-prescribing the area and in no case should a local authority retain the services of any officer after three months with-out the consent of the Commissioner. The Town Clerk reported that the only officers now retained by the Council were the Fire Guard Officer and one assistant (Mrs. Jukes, formerly Miss Bardsley).

The Fire Guard Officer intimated that he wished to resign his appointment on 30th April next, and he took the opportunity of thanking the Committee for the consideration shown to him during his appointment. RESOLVED, That the resignation of the Fire Guard Officer be accepted and that should his duties in connection with the collection of equipment and the winding up of the Fire Guard organisation be completed before the expiration thereof this Committee consent to his release at an earlier date. ALSO RESOLVED, That the appointment of Mrs. Jukes be terminated on the 30th April or earlier if the circumstances so warrant.

(ii) Disposal of Accommodation and Facilities, Requisitioned or Rented—Circular 136 also prescribed the steps to be taken in regard to premises rented or requisitioned for use as sector points, fire guard depots or reserve centres and sites requisitioned or rented for the installation of the small static water tanks required for use with wheelbarrow pumps or tanks for replenishing stirrup pump buckets. Premises rented for the former should be relinquished at the earliest possible date but premises required for storage accommodation might need to be retained until such time as the equipment was disposed of in accordance with the instructions contained in H.S.C. 137144. With regard to static water tanks, sites requisitioned for this purpose should be given up if no tank had yet been installed but if a tank had been installed no action should be taken pending further instructions. The Town Clerk reported that the tenancy of the Fire Guard Depot at Charlton Kings had already been terminated. RESOLVED, That this be approved and that the Town Clerk be authorised to take the necessary action to comply with the conditions laid down by the circular but that the Ministry be recommended to agree to the retention of the accommodation at 413 High Street and the Fleece Hotel, formerly used as reserve centres, for so long as required for storage purposes.

(c) H.S. Circular No. 137144—Collection and Disposal of Equipment—The Fire Guard Officer reported that he had consulted the Sector Captains in regard to the method to be adopted in regard to the collection of helmets, stirrup pumps, and eye-shields, and he had been able to arrange with them for the opening for nine days of Receiving Depots in various parts of the town to which the public would be asked to take their equipment.

With regard to the bunks, beds, mattresses, blankets, pillows and pillowslips, the Town Clerk reported that if local authorities wished to retain for local government purposes, any of these articles, a sum representing 60 per cent of the original purchase price should be brought to credit in the grant claim. Any that were not required by the Council should be sold through recognised trade channels, but the Ministry raised no objection to sales at 60 per cent of the original cost to individual rate-payers for their domestic use who, by reason of war circumstances, were deserving of special assistance, or to local hospitals, boys' clubs, or other non-profit institutions. The Council would be expected to deal with any representations from traders with regard to such transactions.

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With regard to the disposal of dirty or verminous bedding, the Ministry have made comprehensive arrangements in the interests of public health for the control of disposal of such bedding, and had furnished a list of firms who had undertaken the handling of these articles.

It appeared to the Committee that the Housing Committee might wish to submit suggestions with regard to the disposal of blankets and bedding, failing which the same might be offered to the various homes and institutions at the prices authorised by the Ministry. RESOLVED, (1) That the suggestions of the Fire Guard Officer with regard to the establishment of receiving centres be approved and that press publicity be given to the arrangements.

(2) That the Housing Committee be asked to submit their observations and suggestions in regard to the disposal of beds and bedding and that pending a recommendation being received the matter be deferred.

(3) That tenders be invited from the firms on the Ministry's list in this area, for the dirty bedding.

H. C. GRIMWADE, Chairman.

BRITISH RESTAURANTS COMMITTEE.

8th February, 1945. Present—The Mayor (Chairman) ; Councillors Bettridge, Compton, Fildes and Thompson; Mrs. Lipson and Mr. Jefford.

536—Financial Statement—The Borough Treasurer submitted the financial statement for the three months ended 31st December, 1944, which showed a trading profit for the three months of £10 18s. 6d. The total expenditure was £3,034 16s. 6d., the opening stocks £407 7s. 1d. : the total income was £2,874 15s. 6d., and the closing stocks £578 6s. 7d. The number of meals served for the quarter was 57,410, and the net surplus on the revenue account to the 31st December, was £2,057, and the amortisation charges to that date amounted to £3,517. The Borough Treasurer reported that the salaries and wages for the quarter amounting to £1,291 4s. 3d. and national insurances £35 18s. 10d. were in respect of 14 weeks instead of 13. This was caused by the change over when P.A.Y.E. was instituted.

Other factors which contributed to the decrease in the trading profit was the closing of the Restaurants for four days at Christmas, and the inclement weather during the quarter. There had been two increases on the J.I.C. Scales during the year, and the cost of food had gone up lid. per meal since the inception of the Restaurants.

537—Meals to School Children—The Town Clerk read letter dated 2nd January from the Ministry of Food intimating that the Ministry were of the opinion that by charging 8d. for school meals the wages compared to the sales of meals might be disproportionate especially in regard to Whaddon British Restaurant. Where meals were served to school children in British Restaurants the Ministry of Education were expected to pay the full cost of production and service and a principle was laid down that school children feeding in British Restaurants should not receive a smaller portion than an adult. In certain cases where the children attending the Restaurants was proportionately large it threw an extra burden on the sale to adults or alternatively caused a loss. The British Restaurant Organiser pointed out that children under 5 years paid 6d., those over 5 paid 8d. and those over 14 paid the full amount and the Education Committee paid 8d. per meal. The War Time Nurseries Committee paid 7d. for the children's meals and 1s for the staff. RESOLVED, That the Education Committee be recommended to pay 9d. per meal supplied to school children.

538—Cash and Carry Service—The British Restaurant Organiser pointed out that the present charge for the children's cash and carry service was 4d. for the main course, 2d. for pudding and 1d. for soup. The charges to adults were 8d-3d. and 1d. respectively. RESOLVED, That as from Monday, the 19th February the cash and carry charges for the main course be increased to 6d. for children and 9d. for adults.

539—Organiser's Report—Meals Served—The number of meals served in the Restaurants during January, 1945, was as follows :—

January, 1945.	No. of Meals	Takings £ s. d.
Montpellier	6,853	373 6 0
St. Margaret's	5,756	315 16 5
Whaddon	4,357	151 17 1

The comparison between figures for January, 1944 and January, 1945 showed a decrease of 289 in the number of meals served and £48 15s. 11d. in the takings. The Organiser was of the opinion that this decrease was due to the severity of the weather which had prevented many of their elderly patrons from attending the Restaurants.

540—Supervisor Cooks—six-monthly Increments—The Chairman reported that the six-monthly increment of 5s became due to Miss Leuchars in December and in the absence of a meeting of the Committee she had approved the payment the increment, RESOLVED, That the Chairman's action be approved.

CLARA F. WINTERBOTH.A.111, Chairman.

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ART GALLERY AND MUSEUM COMMITTEE.

9th February, 1945. Present—The Mayor (Chairman) ; Councillors Garland and Lewis-Hall ; Dr, R. Davies and Mr. H. J. Lewis.

541—Curator's Report for January, 1945—Visitors-3,534 (last year 6,089).

Receipts—Postcards, 10s 10d. " Friends of the Art Gallery and Museum Account " £11 15s. 2d. Total £12 6s. 0d.

Staff—The Curator reported on the further absence of R. H. Bennett, temporary Art Gallery Attendant owing to his wife's illness, RESOLVED, That compassionate leave without pay be granted and that the Curator be authorised to appoint a part-time Attendant.

Loan of Gallery—The Curator reported that the Art Gallery had been lent for lectures under the auspices of the Cheltenham British—Soviet Friendship Group (January 26th) and the Free Austria Movement (January 29th). Further requests had been received for the loan of the Art Gallery for a meeting of the Cotteswold Naturalists' Field Club (March 20th) and of the Chinese Porcelain Room

for the Examinations of the London Academy of Music and Dramatic Art (March 21st). RESOLVED, That this be approved.

Talks by Curator—Talks had been given to the Cheltenham Professional Women's Club (January 8th) and the Wesley Guild (January 31st).

Town Hall Pictures—At the request of the Town Improvement Committee, eight pictures had been removed and discarded, as they were not of sufficient importance for the Permanent Collection. RESOLVED, That this be approved.

542—Gift of Two Show-cases—The Curator reported that two modern museum show-cases, which had been on loan for six years from Messrs. W. S. Hurst & Co. (Cheltenham Shopfitting Co. Ltd.) had now been generously made over to the Committee as a gift. RESOLVED, That the best thanks of the Committee be sent to Messrs, W. S. Hurst & Co. for this important gift.

543—Offer of Portrait—The Curator reported the offer, by Mrs. Hyde, of a portrait of her grandfather, John Goding, the 19th century historian of Cheltenham. RESOLVED, That the portrait be accepted with thanks.

544—Exhibitions—RESOLVED, That the Curator's arrangements for the following exhibitions be approved :—

(a) One-man show by Paul Nash, June, 1945.

(b) Water-colours by J. G. Garratt, as and when convenient.

545—Purchases—RESOLVED, That the purchase of a Worcester Porcelain Mug. Dr. Wall Period, Crescent Mark, from the Friends A/c, at a cost of £3, be approved. RESOLVED, further, That the purchase of an Etching " Well Walk," by Arthur Bell, from the General A/c, at a cost of £1 1s. 0d., be approved.

546—Easter—RESOLVED, That the Art Gallery and Museum be closed on Good Friday, March 30th, and Saturday, March 31st, and open as usual on Easter Monday, April 2nd.

547—Cleaning—RESOLVED, That the Curator's proposals for the cleaning and distemping of the Chinese Porcelain Room and the corridor adjoining, at an estimated cost of £36, be approved, and that the work be carried out forthwith.

548—Disposal of Fire Guard Equipment—RESOLVED, That this material be dealt with on lines similar to that adopted by other Corporation departments.

CLARA F. WINTERBOTHAM, Chairman.

PUBLIC LIBRARY COMMITTEE.

9th February, 1945. Present—Alderman Lipson (Chairman) ; Councillors Compton, Garland and Grimwade ; Messrs. S. J. Clarke, H. J. Norris and F. Vernall.

549—Librarian's Report for January, 1945—Receipts £80 17s. 7d.

Issues—Reference Department 2,818, Lending Department 35,300 ; Junior Department 4,992 ; Branch Libraries 1,239 ; Loan Collections 1,200. Total 45,544 (last year 47,253).

Replacements and Binding-58 volumes had been replaced and 460 had been sent to the binder.

Lectures—The following lectures had been given in the Art Gallery :—

January 8th—"Some 18th century vanities" by Mrs. Herbert Richardson (Attendance 69).

" 22nd—"Looking at Houses" by Mr. Gordon Russell (Attendance 165).

" 29th—"Austria" by Mr. S. Kaufmann (under auspices of Free Austria Movement (Attendance 107).

Staff—The Librarian reported the appointment of Miss M. Kinglake-Payne, as part-time temporary Assistant, on the General Grade, Class 2, as from 25th January, and of Miss M. Jeanes, as a temporary Junior Assistant on the Junior Grade, Class 3, as from 29th January. RESOLVED, That these appointments be approved.

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Sorting of Books—The Librarian reported that he had sorted two private libraries, from which large quantities of books were sent to salvage and 686 volumes to Coventry City Library.

Art Prices Current—The price of this annual publication having risen from 3 gns. to 7 gns., the Librarian recommended that the Committee no longer subscribe. RESOLVED, That this be approved and that the librarian's letter of protest to the publishers be confirmed.

St. Mark's Branch Library—The Librarian reported that he had advertised for a part-time Assistant for this branch and that many applications had been received. RESOLVED, That the Librarian be authorised to make an appointment.

Theft and Damage to Books—The Librarian reported on a case of suspected theft and also a case of damage to books, where appropriate action had been taken.

550—Books—RESOLVED, (a) That 292 volumes, published at £122 0s. 6d., be purchased for £107 19s. 2d.

(b) That the sum of £185 be spent on Binding.

(c) That the sum of £85 be spent on Replacements.

551—Donations-73 volumes and 3 other items had been received from 7 donors. RESOLVED, That the thanks of the Committee be conveyed to the donors.

552—Periodicals—RESOLVED, That " Light" and " Wife and Citizen," both offered as gifts, be accepted with thanks.

553—Easter—RESOLVED, That all departments of the Library be kept open on Saturday, 31st March, and closed Good Friday and Easter Monday.

554—Disposal of Fire Guard Equipment—RESOLVED, That this material be dealt with on lines similar to that adopted by other Corporation departments.

555—Cleaning and Repairing of exterior of Building—The Librarian reported that the Borough Engineer had inspected the condition of the doors, windows, roof and coping, and recommended that the sum of £45 should be included in next year's Estimate, and the work carried out in the Spring. RESOLVED, That this be approved.

D. L. LIPSON, Chairman.

HOUSING COMMITTEE.

9th February, 1945. Present—Councillors Bush (Chairman), Addis, Chinn Compton, Garland, Grimwade, Lewis-Hall, Rev. de Courcy Ireland and Thompson.

556—Rent Restrictions Acts, 1920-1939—Two complaints have been received since the last meeting and in both cases the complainants were informed they should apply for statements of the standard rents. In one case the Landlady refused to give a statement although the Town Clerk had also communicated with her. RESOLVED, That the Town Clerk communicate again with the landlady referred to and failing the issue of a statement legal proceedings be instituted.

557—Huts—(a) Reported, Re-Organisation Sub-Committee had allocated four huts for use at St. Mark's (two as an adult community centre and two as a youth centre (Min. 361) and one as a youth centre on the Whaddon Estate (Min. 362) when purchased from the Ministry of Works.

(b) Removal of Huts—RESOLVED, That the Borough Surveyor obtain tenders for the removal and re-erection of the huts when purchased and that the Sub-Committee appointed by Minute 361 be authorised to accept a tender.

558-20th Century Housing Society—A letter was submitted from this Society expressing a desire to provide and maintain houses and associated amenities in the Cheltenham area, preferably in collaboration with the Council. The Chairman reported upon a conference with representatives of the Society, and the Committee were reminded that, prior to the war, negotiations were practically completed and site and plans approved for the erection of houses by the 193 Housing Society Ltd. under the provisions of the Housing Act, 1936, similar to the proposals of the above Society.

The 1933 Housing Society have been communicated with and a meeting would shortly be held with representatives to discuss their post-war proposals. RESOLVED, That this matter be referred to a Sub-Committee consisting of the Chairman, the Vice-Chairman, Councillors Addis, Garland, Grimwade, Lewis-Hall and Moore to consider the proposal is put forward by the 20th Century Housing Society Ltd. and to interview representatives of the 1933 Housing Society Ltd. and generally to report upon the proposals. ALSO RESOLVED, That the Sub-Committee consider and report to the Borough Surveyor's proposals for post-war housing generally.

559—Experimental Houses—(Min. 374)—(a) The Town Clerk reported that Messrs. G. Manners Ltd., had withdrawn their tender for the erection of four experimental houses in Kipling Road and that the Ministry of Health had approved the acceptance of Mr. E. L. Squire's tender at the sum of £4,107. Pending notification of the "cost of works" interested War Damage Commission, application for loan sanction was deferred The Minister pointed out that, whilst interested in this experiment, he had grave doubts as to the likelihood of it being possible to undertake large housing operations on this basis in the immediate future.

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(b) Foam Slag Houses—(Min. 48)—Ten tenders were received for the erection of the two experimental houses to be constructed of foam slag materials. RESOLVED, (i) That, subject to the approval of the Ministry of Health, the tender of Messrs. A. C. Billings & Co. Ltd., at the sum of £2,160, being the lowest tender received, be accepted that the Town Clerk prepare the necessary contract and that the Common Seal be affixed thereto.

(ii) That, as the Council are entitled to a " cost of works " payment from the War Damage Commission in respect of properties formerly occupying the sites, the question of defraying expenditure incurred in the erection of these two additional experimental houses be referred to the Finance Committee.

560—Temporary Houses—(i) A recommendation was submitted from the Planning Committee that a portion of the temporary housing site at Maida Vale be utilised for a factory for Messrs. Siddalls Caravans Ltd. and an alternative lay-out was submitted by the Borough Surveyor making provision for this. The acquisition of land in Orchard Way owned by Messrs. Pye Brothers for the first allocation of temporary houses would permit the whole of the Maida Vale site to be used for factory purposes. RESOLVED, That application be made to the Planning Committee, the Ministry of Health and the Ministry of Town and Country Planning for approval to the use of this site for temporary houses and that on receipt of such approval the Town Clerk be authorised to give notice under Section 6 of the Housing (Temporary Accommodation) Act, 1944, of the intention of the Council to make application to the Ministry of Health for an authorisation to enter and take possession for the purpose of part V of the Housing Act, 1936, of the said land and that the Common Seal be affixed to maps thereof.

ALSO RESOLVED, That, before reaching a final decision in regard to the Maida Vale site, the Town Clerk ascertain from Messrs. Siddalls their post-war plans and whether they would be agreeable, if the proposal was approved, to a time limit being fixed for the purchase of the land and erection of the factory, but that in the meantime the Committee proceed with their housing proposals for this site.

(ii) The Ministry of Health and Ministry of Town and Country Planning have approved the following sites and the Town Clerk was taking steps to obtain possession.

Courtenay Street	0.43 acres.	Selkirk Gardens ...	2.83 acres.
Prestbury Road	1.42 "	Rear of Courtenay St.	0.66 "
Maida Vale ...	4.60 "	Lansdown Crescent ...	1.66 "

Hales Road ...	1.89 "	Orchard Way	0.44 "
Brooklyn Gardens	7.54 "	Priors Road ...	6 acres approx.
Tanners Road ...	1.79 "		

(iii) The Borough Surveyor submitted final lay-out plans of the temporary housing sites approved by the Council following the directions of the Ministry of Health, and two alternative schemes for Brooklyn Road and Maida Vale sites. RESOLVED, That the alternative schemes for Brooklyn Road and Maida. Vale, together with the lay-outs of the other sites, now submitted, be approved. (iv) Gas and Electricity Supplies—All the temporary housing sites were suitably serviced for gas and electricity and it has been decided to allocate the sites equally between both forms of heating and power.

561—Housing Group—The Ministry of Health has approved the acceptance of the tender of Messrs. Hadsphaltic Construction Co, Ltd., at the sum of £122,048 7s. 9d. for the construction of roads and sewers on housing sites of authorities com-prise in the group, subject to their being satisfied on the costs in regard to sand and fine aggregates. The Evesham Borough Council was so far the only constituent authority to sign the agreement in respect of their liability under the contract and in order to proceed with the work without delay it was necessary for this Council to enter into the contract without completion of agreements with the other authorities. RESOLVED, That this be approved.

562-6 Lower Park Street--Notice was served under the Public Health Act, 1936, for certain works to this property. The Chief Sanitary Inspector recommended this Committee purchase the property and carry out the works, estimated at £60, as the property was in a bad condition and would eventually be demolished although its present retention was necessary owing to acute housing shortage. The purchase price asked was £80. RESOLVED, That the property be acquired at the valuation of the District Valuer ; that application be made for approval to the cost being defrayed out of the Housing Revenue Account, and that the Common Seal be affixed to the conveyance. ALSO RESOLVED, That, subject to approval being obtained, authority be given for the work to be carried out.

563—Restoration of War Damaged Houses—(a) Mira. 369—Plans were submitted for the erection of a typical block of houses to replace those destroyed by enemy action on the west side of Kipling Road and in Margrett Road. The design was controlled by the site available but provision was made for a floor space of 850 sup. ft. as against the former 665 sup. ft. Varying designs had been prepared for the kitchens for consideration. RESOLVED, That the Committee inspect the plans and submit their criticisms and that the special Sub-Committee referred to in Min. 558 consider and report on the proposals.

(b) The Borough Surveyor suggested to the last meeting the desirability of obtaining a single tender for the whole of the building work involved in (a) above, in which certain private owners were concerned, the contract providing that certain houses would be carried out under the supervision of the responsible owner. The other owners previously agreed to this suggestion but now desired to proceed separately. Owing to the positions of the sites difficulties would thus arise and the local representative of the War Damage Commission could provide no solution. RESOLVED, (i) That the Borough Surveyor interview officers of the War Damage Commission and discuss the matter with them.(ii) That the Borough Surveyor prepare bills of quantities and other necessary documents to

enable the tenders to be invited for work on the Council sites and for application to be made to the Ministry of Health for consent.

(c) Apprentices—(Min. 219)—The Borough Surveyor has met representatives of the Local Apprenticeship Committee and reported that a scheme for apprenticeships in the building trade reported in the above minute has reached an advanced stage and that a Committee, consisting of employers and workmen, have reached a large measure of agreement. Fifty boys were willing to be apprenticed and 3 firms apprentice masters, and work was now desired for the boys in accordance with the report circulated to the Council in December last. RESOLVED, That the scheme be applied to the work mentioned in (a) above and that application be made to the Ministry of Works for approval to the scheme, and payment of subsidy as provided in the circular.

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564—Housing Department Staff—Miss Morrison has terminated her employment and Miss ap Rhys was leaving of April. In view of increased work, particularly in regard to temporary houses, an additional trained Assistant should be appointed. RESOLVED, (i) That Miss Monk, of Bridgwater, be engaged as an unpaid student in place of Miss Morrison.

(ii) That the Housing Manager be authorised to appoint a partly trained student to replace Miss ap Rhys at a commencing salary of £52 per annum in accordance with Junior Scales of salaries.

(iii) That an additional temporary trained Assistant be appointed at a salary in accordance with Grade A of the Council's Grading Scheme, e.g. (£200--£240 per annum, plus bonus) and that the Estate Management Sub-Committee authorised to make an appointment.

565—Estate Management Sub-Committee--The report of the Estate Management Sub-Committee at their meeting held on 1st February, 1945, was submitted recommending inter-alia :-

6 Ormond Terrace—That the offer of a long lease of this house for housing purposes be accepted, subject to the consent of the Ministry of Health, and that tenders be invited for adapting the premises to this purpose.

Other matters dealt with were of a routine nature. RESOLVED, That the report be approved and adopted.

H. T. BUSH, Chairman.

ALLOTMENTS COMMITTEE.

12th February, 1945. Present—Councillors Addis (Chairman), Bush, Compton, Fildes, Green and Till ; Messrs. Ball and Barlow.

566—Horticulture Committee—The Horticulture Committee met on the 8th February and a report of their meeting is being circulated to the Council. RESOLVED, That the report be approved.

567—Future Planning of Allotments--(Min. 376)—The Cheltenham and District Allotments and Gardens Society had stated that in their opinion communal sheds would not be favoured by tenants

and they recommended that the Council prescribe a shed of standard design for erection on individual plots. RESOLVED, That this Committee concur with the Society's views and that at a future date consideration be given to the provision of such sheds by the Council, the tenants making an annual payment therefor.

568—Cheltenham and District Allotments and Gardens Society—Junior Section—(Min. 377 (b))—The Society agreed with the Council's suggestion that suitable plots at Shelley Road should be allocated to juniors and the Gardens Superintendent anticipated the plots would be marked out within the next few days. In the north ward area he had already satisfied twenty of the twenty-one applicants but he had difficulty in finding suitable sites for juniors residing in the Whaddon area. Altogether twenty-seven of the forty applicants had been accommodated and he would endeavour to provide land for the remainder as soon as possible. RESOLVED, That this Committee record their appreciation of the valuable assistance rendered by the Society in regard to the formation and organisation of the junior section and that the Society be informed accordingly.

569—Spring Competition—Arrangements for this competition were considered and the Gardens Superintendent recommended that to make it more competitive, judging be deferred until the end of April and beginning of May. RESOLVED,

(1) That the recommendation of the Gardens Superintendent be approved and that he be instructed to arrange the competition on lines similar to previous years.

(2) That cash prizes of 2s. 0d., 1s. 0d. and 10s 6d. be offered for the three best cultivated allotments in each of the four districts of the town.

(3) That the Councillor P. T. Smith Challenge Cup be presented to the tenant of the best cultivated allotment in the Borough, it being a condition, however, that the Cup shall not be held by any one competitor more than once in three years.

570—National Allotments Society Ltd.—The Annual General Meeting of the Society would be held in London in April and the Council were entitled to appoint delegates and to submit nominations for officers and the Management Committee. It was anticipated that the Allotments Society would appoint a delegate to attend the Conference and at their Annual Meeting on 15th February would probably consider nominations to be submitted. RESOLVED, That the Society's representative be appointed the Council's proxy to vote at the meeting and that should they decide to submit nominations for officers or the Management Committee this Council give their support thereto.

571—Allotment No. 3 Wellington Square—The Town Clerk reported that despite repeated applications the tenant of with allotment was considerably in arrear with his rent. RESOLVED, That the tenancy be terminated in accordance with the terms of the tenancy agreement and proceedings be taken for recovery of the amount due.

572—Gapper's Field and Baglin's Piece Allotments—Removal of Trees—(Min. 495 (b), Street and Highway Committee) The Borough Surveyor reported that in accordance with the decision of the Street and Highway Committee he had approached the contractor with a view to the removal of the stumps and roots of the trees growing on the allotment areas but the contractor was unable to undertake this additional work. It had also been pointed out that due to the position of the trees

they must be felled across the allotments and the Gardens Superintendent pointed out the considerable damage which would be caused, particularly if the season was advanced. RESOLVED, That the Street and Highway Committee be asked to defer the felling of the trees on the allotment sites, the matter to be further considered in the autumn.

H. ADDIS, Chairman.

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PARKS AND RECREATION GROUNDS COMMITTEE.

12th February, Present—Councillors Green (Chairman), Addis, Bush, Compton, Fildes and Till.

573—Athletic Ground—(Min. 382)—(a) The President of the Cheltenham Rugby Football Club stated that the Club wished to use the rooms under the grandstand situate on the south side of the ground. The Borough Surveyor reported that he had made the necessary arrangements. RESOLVED, That this be approved.

(b) Lettings—The County A.T.C. Sports Committee and the Girls' Life Brigade had applied for the use of the ground on the 19th and 23rd May respectively for sports meetings. RESOLVED, That the free use be granted, subject to the organisations being responsible for any damage which may be sustained.

574—Tewkesbury Road Playing Field—Conveniences—The Council had approached the Horse Show Committee in regard to a Show being arranged in August, 1945. The Show Committee asked that more adequate sanitary accommodation should be provided if it was decided to hold a Show this year. The Borough Surveyor stated that the conveniences already provided were only intended for the use of the ground as a playing field but for the Show he recommended the erection of six lavatories for ladies, the same to be fitted with doors but without roofs and constructed with sound wood from Dowdeswell Wood and corrugated iron. He also suggested the provision of four W.C's. and a urinal for males with necessary trenching in each case. The cost of the work would amount to approximately £50. The Chairman of the Show Committee stated that with the existing accommodation in his opinion two W.C's, for males would be sufficient and the Show Committee would obtain the necessary permission from the tenant for the use of the ground and the proposed erections. RESOLVED, That the Borough Surveyor proceed accordingly, the cost being borne by the Council as the conveniences will be available for re-erection on other sites if and when required.

575 —Marle Hill Annexe—(a) Patrol Man—The Committee considered improvements for supervising the Marle Hill Annexe and the Agg Gardner Recreation Ground. The Gardens Superintendent reported upon labour difficulties but stated that he was arranging for the custodian at the Agg Gardner Ground to include in his duties, as a temporary measure, the patrolling of the Marle Hill Annexe. RESOLVED, That this be approved.

(b) Life Belts—The Gardens Superintendent reported that originally three life belts were provided for the lake but two had been stolen and one was beyond repair. He therefore recommended the acceptance of a quotation of Messrs. Bathursts, of Tewkesbury, to supply three life belts at a cost of 34s each RESOLVED, That this be approved.

576—Agg Gardner Recreation Ground—Circus—Min. 396—Messrs. Sangers stated that Ringlands Circus was not now able to visit Cheltenham for three days in April but they offered instead Lord George Sangers Circus for one week commencing 30th April. The Gardens Superintendent reported upon the condition of the Ground and recommended that should the offer be accepted accommodation be provided at the St. Peter's Recreation Ground. RESOLVED, That Messrs. Sanger's be offered the use of St. Peter's Recreation Ground for the period stated at a rental of £50, subject to compliance with the conditions contained in Min. 396.

577—Roller Skating Rink—The Entertainments Sub-Committee had recommended that in post-war plans provision be made for an open air skating rink. By Min. 382 (b) (viii) this Committee had decided that the portion of the Agg Gardner Recreation Ground now used as allotments be laid out with an asphalt surface for the accommodation of fun fairs and amusements. When not required for this purpose it would be available as a roller skating rink. The car park at the Athletic Ground, when improved and extended, would also provide accommodation when not required in connection with lettings. In other post-war improvements it might also be possible to allocate additional sites. RESOLVED, That the Entertainments Sub-Committee be informed accordingly.

578—Hard Tennis Courts—(a) Montpellier Gardens and St. Mark's Recreation Ground—The Gardens Superintendent recommended a surface top dressing to these courts at an estimated cost of £4 19s. 6d. and £8 9s. 0d. respectively. RESOLVED, That the work be carried out.

(b) Automatic Sprayer—In the past the application of water to these courts had been carried out by hand with the use of a hose pipe which resulted in a waste of labour and water. The acquisition of an automatic sprayer would reduce labour costs and save water. The apparatus would also prove invaluable for food production and other nursery work. The Gardens Superintendent therefore recommended that an oscillator, pipe line and telescopic tripods be purchased at a cost of £34 9s. 0d. RESOLVED, That this be approved.

579—Sandford Park—Damage to Fountain—The Borough Surveyor and Gardens Superintendent reported up on the recent damage caused to this fountain mainly due to severe frosts. The Borough Surveyor had undertaken temporary repairs but it would be necessary for further work to be carried out at a later date. RESOLVED, That this be noted.

580—Brooklyn Road Playing Field—The Chairman had authorised the allocation of a football pitch on this ground to the Campaigner's Football Club subject to the usual terms and conditions. RESOLVED, That the action of the Chairman be confirmed.

581—Food Production—(a) Sales—During the month of January the sale of produce to British Restaurants amounted to £33 1s. 0d.

(b) The Runnings—The Town Clerk reported that the purchase had now been completed. The Gardens Superintendent pointed out that the season was too far advanced for the land to be prepared for a potato crop this year but if possession was obtained in the autumn work of cultivation could commence. RESOLVED, That the Public Health Committee be recommended to terminate the existing tenancy of the land required for cropping.

582—Grading Scheme for Journeymen, Gardeners and General Workers—The Gardens Superintendent reported that although the recommendations of the Western District J.I.C. provided for standard rates of wages, grading and classification, there appeared to be no satisfactory means of determining position a person should rightly occupy in each grade and he submitted suggestions to facilitate classification for future and promotions. His suggestions were based upon the division of the two main grades applicable to the staff of the Parks Department, into three or four classes, each class bearing a percentage increment above the J.I.C. minimum rate, subject to employees possessing certain qualifications. It appeared to the Committee that this was a matter for consideration and recommendation of the J.I.C. RESOLVED, That the suggestions of the Gardens Superintendent be forwarded to the J.I.C. accordingly and that an intimation be given that should it be desired, the Gardens Superintendent would be prepared to attend a meeting to explain his suggestions in greater detail.

W. J. GREEN, Chairman.

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PUBLIC HEALTH COMMITTEE.

12th February, 1945. Present—Councillor Barnett (Chairman) ; The Mayor ; Alderman Leigh James ; Councillors Bettridge, Garland, Hayward, Howell and Rev. de Courcy Ireland.

583—Food and Drugs Act, 1938—(a) Quarterly Report—The report of the Public Analyst for the quarter ended 31st December, 1944, was submitted.

(b) The Chief Sanitary Inspector submitted reports on samples of milk Nod. 499-510, all of which were genuine.

(c) Pasteurised Milk—(Min. 96)---The Ministry of Health have been informed of the concern of this Council and the Cheltenham Rural District Council in regard to school milk supplies by a local Company and have intimated that the question of plant is one for the Ministry of Food, and that of manpower, the Ministry of Labour, and suggested these matters be taken up with the respective department, which has been done, The Minister did not consider at this stage a visit to the premises would serve any useful purpose. The Medical Officer of Health reported that the out-standing portion of the new plant had now arrived and was in course of erection

584—Central Council for Health Education--An application for the renewal of the subscription was made by the above Council, RESOLVED, That a contribution of £5 5s. 0d. be made as heretofore.

585—Housing Act, 1936—(a) Licences—RESOLVED, That licences for the re-occupation of the undermentioned premises be renewed for a further period of 6 months from the dates set opposite the premises :—

146 Prestbury Road	expires March 18th
1 Bubbs Cottages, York Street ...	“ 25th
Fernside, 307 Gloucester Road ...	“ 29th

(b) 126 Leckhampton Road--The Committee considered the making of a Demolition Order in respect of a wooden but erected at these premises, and used for human habitation. RESOLVED, That the Council being satisfied that the building which is occupied, or is of a type suitable for occupation, by persons of the working class is unfit for human habitation and is not capable at a reasonable expense of being rendered so fit, a Demolition Order be made in pursuance of Section 11 of the Housing Act, 1936.

586—Arle Court—Effluent—The Chief Sanitary Inspector reported that he had had the sewage and chemical effluents from these premises under observation, and had entered into an arrangement with the Company for the analyses of samples whereby Dowty Equipment Ltd. would pay for analyses for alternate samples. A report from the Public Analyst indicated that the effluent in both cases was satisfactory, but the works will be kept under observation and further samples taken.

587—Public Health Act, 1936--(Min. 403)-43 Burton Street—The owner of these premises has failed to comply with a statutory notice served under the Public Health Act, 1936, requiring the execution of certain works. RESOLVED, That the Town Clerk communicate with the owner and, in the event of failure to comply with the notice, the work be carried out by the Corporation at the owner's expense.

588—Rat Infestation—(Min. 407)—As a result of advertisements, one application was received for the appointment of Assistant Pests Officer and for Rodent Operator, in each case the applicant being unsuitable and the Chief Sanitary Inspector will make further efforts to obtain suitable labour from the Employment Exchange.

589—Diphtheria Immunisation—The Medical Officer of Health submitted the following report upon diphtheria immunisation treatment for the month of January, 1945

Number of new cases (immunisation commenced)	47
“ injections given ...	135
“ cases in which treatment was completed during the month :	
(a) Under 5 years of age	68
(b) aged 5-15 years ...	17
Schick tests	—

Clinics were held as follows :—

School Clinic ...	2
Clarence Square Day Nursery	<u>1</u>
Total	3

590—Sewage Works—(a) Gas Liquor—(Min. 259)—The Borough Surveyor reported that large quantities of gas works waste reached the sewage works on 2nd February, 1945. The Gas Company were notified and their Chemist visited the works and was unable to state how the materials had entered the sewers and expressed his doubt whether it came from the Gas Works. Similarly on the Gas Engineer being informed, he expressed ignorance of the discharge, although subsequently he

informed the Borough Surveyor that liquor had escaped from the gas holder seals and this had probably caused the trouble.

The Deputy Chief Sanitary Inspector observed flooding in Mill Street by liquor obviously from the Gas Works which was running into gulleys, and thence to the Chelt Sewer. The admission of such waste to the sewers was likely to cause serious harm to the sewage works plant. Several instances of discharge in excess of the limits provided by the Agreement between the Company and the Corporation had taken place during recent months causing serious concern and a large amount of additional work.

If the sewage works were to be safeguarded and continue to operate efficiently, strong action would have to be taken. The several connections from the Gas works to the Sewage System should be disconnected immediately and all waste conveyed to one point where it could be kept under constant supervision and regularly measured before discharge into the sewers. Further monthly samples should be taken of the liquor at the Gas Works for analyses in order to determine the strength of the liquor, the expense of which should be borne by the Company.

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On inspection of the works on 12th February traces of the waste discharged had almost disappeared, but had left The filters in a parlous condition, with certain slowing up of the biological action of the filters which could, in his opinion, be attributed to the reception of the waste at the works, and it was likely that some time would elapse before filters were restored to normal conditions. RESOLVED, That in view of the seriousness of this matter a special Sub-Committee consisting of the Vice-Chairman, The Mayor and Alderman Leigh James meet representatives of the Gas Company and discuss the matter with them, and the steps to be taken in the future to ensure that the discharge into the sewers is in conformity with the Agreement.

591—Abattoir Boiler—Four tenders were submitted for the installation of an auxiliary boiler at the Abattoir which it was previously estimated would cost £150. RESOLVED, That the tender of Messrs. R. E. & C. Marshall for the installation of a 6 h.p. boiler at a cost of £233 10s. 0d., being the lowest tender received be accepted, and that the Town Clerk prepare the necessary Contract, and that the Common Seal be affixed thereto.

H. O. BARNETT, Chairman.

WATER COMMITTEE.

13th February, 1945. Present—Alderman Ward (Chairman); The Deputy Mayor; Alderman Trye ; and Councillors Addis and Chinn.

592—Borough Engineer's Monthly Report—Report of the Borough Engineer for the month of January was read :—

DAILY YIELD OF SPRINGS.

	For month ended 31st January, 1945.	Average for corresponding period during the past 3 years.
Hewletts Springs	224,000 gallons	190,000 gallons
Dowdeswell Springs	1,163,000 "	1,376,000 "
Leckhampton Springs	—	—

CONTENTS OF RESERVOIRS.

Estimated Usable Quantity about 114,610,000 gallons.

593-12 inch Main, Tewkesbury—A letter was submitted from Messrs. George Wimpey & Co. Ltd., stating that the National Joint Council of the Building Trade had awarded that labourers proportionate rates should be altered from 1st February, 1945, to 80 per cent instead of 75 per cent of the craftsmen's rates and asking that any additional expenditure incurred by them in this respect should be reimbursed by the Council, RESOLVED, That, subject to the Borough Engineer being satisfied in respect of any claims received, the additional expenditure be reimbursed as requested.

594—Water Bill—The Town Clerk reported on the provisions of the Water Bill, 1945, now before Parliament which had the object of ensuring that all reasonable needs for water by householders, industry and agriculture could be met speedily and without avoidable waste.

The Bill imposed a statutory duty on the Minister of Health to make provision for adequate water supplies and the conservation of water resources and in future one Government Department would deal with water matters instead of a number of departments as hitherto. The main provisions of the Bill are central responsibility, the re-constitution of the Central Advisory Water Committee as a statutory body, the carrying out of surveys of bulk needs of large areas by Joint Advisory Committees empowered to require information and statistics. The general framework of existing local organisation will be retained and amalgamation of undertakings and joint action will be encouraged and enforced if necessary to secure efficiency and economy.

The Minister is also empowered to make orders for the operation of the national water policy including extension of supply areas which would be subject to review by Parliament if opposition was maintained after local inquiry.

Penalties are provided for misuse and also upon undertakers, individual officers and members of such undertakings for failure to carry out duties under the Act.

E. L. WARD, Chairman.

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ELECTRICITY AND LIGHTING COMMITTEE.

13th February, 1945. Present—Alderman Waite (Chairman) ; Councillors Addis, Bendall, Bettridge, Fildes, Garland, Grimwade and Readings.

595—Classification of Undertaking—The Borough Electrical Engineer reported the classification of the Undertaking for payment of salaries to the technical staff under the National Joint Board Agreement was determined by the maximum demand on the distribution system, and that owing to the increased demand the Undertaking now qualified for transfer from Class F to Class G. The re-classification would take effect from 1st July, next, and would result in the salaries of the technical staff being increased by approximately £75 per annum with a similar increase in two years and four years' time.

596—" Black Diamonds" Exhibition—The Borough Electrical Engineer reported on the Department's exhibits at this Exhibition, and the letter received from the Local Domestic Fuel Economy Organiser on behalf of the Ministry thanking the Department for their help.

597—Cheltenham Services Club—The Cheltenham Services Club had asked for a reduction in charges and the Borough Electrical Engineer recommended that provided time switches were installed to prevent the use of space heating during peak load hours on weekdays in each of the four winter months, the units used by the space heating equipment be supplied at ½ d. per unit. It was assumed the Club would adopt a guaranteed rate for lighting, as it appeared this would be to their advantage. RESOLVED, That the Borough Electrical Engineer's recommendations be approved.

598—Cookery Demonstrations—The Borough Electrical Engineer reported he had secured the services of a Miss Janet Johnson of McDougall's Ltd. to give a series of cookery demonstrations. Messrs. McDougall's were willing to bear her general expenses provided the local advertising expenses were borne by the Department, and demonstrations on April 10th, 11th and 12th had been provisionally arranged. RESOLVED, That this be approved.

T. WILFRED WAITE, Chairman.

PLANNING COMMITTEE.

15th February, 1945. Present—Aldermen Ward (Chairman) and Tyre ; Councillor Lewis-Hall ; Capt. Leschallas, Messrs. W. Clegg and W. S. F. Harris.

599—Plans—(a) Within the Borough—The plans submitted for approval are set out below together with the recommendations of the Committee thereon in relation to Byelaws and the Town and Country Planning (General Interim Development) Order, 1933 :—

No. of Plan	Name
5602	E. T. Stinchcombe
Description	2 Maisonettes, Brooklyn Road
Recommendation under Byelaws	Approved
Recommendation under Interim Development Order	Approved
5603	Cheltenham Agricultural Traders

Description Additions Approved 268 High Street

Recommendation under Byelaws Approved, subject to the steel work details and the sanitary arrangements being to the satisfaction of the Borough Surveyor and Chief Sanitary Inspector respectively.

Recommendation under Interim Development Order Approved

5604 H. O. Lloyd

Description New pharmaceutical factory rear of 388 Gloucester Road and Granley Road (portion of Scheme)

Recommendation under Byelaws

Approved, subject to steel work details being to satisfaction of Borough Surveyor, and to plans of complete scheme being submitted to, and approved by the Council.

Recommendation under Interim Development Order Approve as mentioned [above]

(b) Outside the Borough—In accordance with Min. 1353/44, relating to plans submitted for approval under the Town and Country Planning (General Interim Development) Order, 1933, the Committee have approved, or otherwise dealt with, the following plans :—

No. of Plan T.P.1805

Name Lt. D. N. Brooks, R.N.V.R

Description

Restoration and re-modelling existing cottages at 1 and 2 Thornton Grove, Noverton Lane, Prestbury.

Recommendation under Interim Development Order

Approved, subject to the new work harmonizing with existing buildings.

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No. of Plan	Name.	Description	Recommendation under Interim Development Order
T.P.1806	F. L. Miles	Temporary building, Upper Mill Lane, Prestbury.	Deferred pending submission of further details on use of building.
T.P.1807	A. Seghers	Tool and Fodder Shed, Upper Mill Lane, Prestbury.	Disapproved on the grounds that no site plan is submitted and the probability of the building being

			used for human habitation.
T.P.1808	P. Downs	Alterations, The Wood- bines, Hatherley.	Approved, subject to new work harmonizing with existing building.
T.P.1809	D. Howell	Alterations and additions, The Ruffs, Elmstone Hardwicke.	Disapproved
T.P.1810	A. Butt	Proposed extension to house and shop, junc- tion Cirencester Road and Croft Road, Charlton Kings.	Approved, subject to detailed plans being submitted to, and approved by, the Committee, and to the removal of the existing advertisements.
T.P.1811	L. A. Sealey	Garage at Treize, Brook way Drive, Charlton Kings.	Approved

600—Development Plans—Bungalow, Elmstone Hardwicke—Application was submitted from Mr. W. Higgs for consent to the erection of a bungalow at the above in connection with a market garden. RESOLVED, That, subject to satisfactory siting and access, consent be given.

601—St. Paul's and St. Mary's Colleges--The Town Clerk reported that he had communicated with the County Council suggesting a conference between representatives of the County Public Assistance Committee, the College Authorities and this Committee in regard to the acquisition of The Elms, Swindon Road for an extension to the St. Paul's and St. Mary's Colleges.

This suggestion arose out of the refusal of the Public Assistance Committee to dispose of the property to the Colleges. The County Council stated that in view of the uncertainty of future requirements, and the possible extensions to meet post-war needs, they were unable to entertain the sale of The Elms at the present time.

602—Requisitioned Land and War Works Bill—The Town Clerk reported on the provisions of this Bill, and submitted a letter from the Council for the Preservation of Rural England, calling attention to the proposals and the steps they were taking for the protection of areas which were likely to be affected by the proposals containing provisions for Government Departments to acquire compulsorily land upon which temporary buildings had been erected during the war period. Local authorities were asked to support their efforts, and to request their Members of Parliament to support the various amendments which were being made on consideration of the Bill.

The representatives of the Cheltenham Rural District Council present also expressed concern in this respect, and also of the danger which would arise by private individuals purchasing from Government Departments huts which had been erected on their land which did not comply with Byelaws and Town Planning Schemes, and stated that the Council had already made representations to the Minister of Town and Country Planning with the request that purchasers, before acquiring the buildings should be advised to approach local authorities to ascertain what steps, if any, were necessary to make the buildings comply with requirements of local authorities and obtain their approval thereto.

RESOLVED, (i) That the Council for the Preservation of Rural England be informed that this Council supports the amendments which they have in mind. and that the Borough Member of Parliament be asked to take any necessary steps.

(ii) That representations be made to the Minister of Town and Country Planning on similar lines to the representations made by the Rural District Council, and that the attention of the A.M.C. be called to this matter.

ALSO RESOLVED, That the Charlton Kings Urban District Council be asked to support the representations.

603—Portable Huts—Reported that the Re-organisation Committee had agreed to the purchase of 7 portable huts from the Ministry of Works for various purposes, and that proposals had been approved for the erection of the following :—

St. Mark's Estate-4 wooden huts for use as a Community and Youth Centre in Shakespeare Road.

Town Hall-1 hut to be sited on the south side as near as possible to the rear entrance.

Cheltenham General and Eye Hospitals-1 hut for use in connection with rehabilitation work.

Whaddon Estate-1 hut for use as a Youth Centre.

The buildings were intended as a temporary measure and will subsequently be removed. RESOLVED, That this Committee approve of the erection of the above mentioned huts for a period of 5 years, subject to site plans being submitted to, and approved by, the Committee.

604—Trees--A letter was submitted from the Ministry of Supply after inspection of various areas in, and adjoining, the Borough where felling of trees was considered necessary, On the representations of the Planning Officer a plantation in the area of the Air Balloon and one in Charlton Hill were to be retained, but other sites near the George Hotel, Birdlip, and the Barrow Plantation near Ullenwood were being acquired by the Ministry, whilst in regard to a further clump of Beech trees near the Air Balloon it had been decided that as thinning would only yield a small amount of timber the proposal should be abandoned.

A site at Ullenwood was owned by a timber merchant who intended to use it for timber purposes. RESOLVED, That the Council's appreciation be conveyed to the Ministry of Supply for the consideration shown in this matter and that the Planning Officer be instructed to prepare necessary plans with a view to the preservation of the trees at Ullenwood under the town planning provisions.

E. L. WARD, Chairman.

TOWN IMPROVEMENT AND SPA COMMITTEE.

16th February, 1945. Present—The Deputy Mayor (Chairman); Alderman Ward; Councillors Bush, Fildes, Grimwade, Howell, Lewis-Hall, Morris, Readings and Thompson; Messrs. E. Baring and A. Palmer

605—Entertainments Sub-Committee—The Entertainments Sub-Committee met on 30th January and 13th February, 1945, and a report of their meeting is being circulated to the Council. RESOLVED, That the report be approved and adopted. ALSO RESOLVED, That the use of the Town Hall, including the provision of a band, be granted to the Ma party to be given by her on 9th March in connection with the disbanding of the Fire Guard organisation.

606—Health and Holiday Resort Sub-Committee—The Health and Holiday Resort Sub-Committee met on 7th February and a report of their meeting is being circulated to the Council RESOLVED, That the report be approved and adopted.

607—Cheltenham Pointer Map—Messrs. Ed. J. Burrow & Co. Ltd. had stated that the stocks of the Cheltenham Pointer Map had for some time been exhausted and as they were continually receiving applications for copies they were anxious to produce a fifth edition. With the approval of the Chairman permission had been given subject to the Council being supplied with 500 copies free of cost. RESOLVED, That the action of the Chairman be confirmed.

T. WILFRED WAITE, Chairman.

STREET AND HIGHWAY COMMITTEE.

[Acting as] Mayor for [the meeting] **19th February, 1945.** Present—Alderman Trove (Chairman) ; The Mayor ; Alderman Ward ; Councillors Addis, Bettridge, Biggs, Garland, Green, Grimwade and Readings.

608—Stores Sub-Committee—The Stores Sub-Committee met on 5th and 16th February and a report of their meeting is being circulated to the Council. RESOLVED, That the report be approved and adopted.

609—Tivoli Road and Andover Road Junction—(Min. 485)—This minute was referred back by the Council for further consideration. The Traffic Sub-Committee reported that, accompanied by the Police Superintendent, they had inspected the site and recommended that the owners of the properties at the junction of Tivoli Circus and Andover Road, known as St. John's Lodge and "Crossways" be approached to give up a portion of their gardens to enable the boundary fences to be set back and the corner improved. In the opinion of the Sub-Committee this course was preferable to the erection of traffic signs. RESOLVED, That the recommendation be approved and that the Town Clerk take all necessary steps with regard to the land required, it being understood that the Council will bear the cost of setting back and improvement.

610—Omnibus Services—Shelter Accommodation—(Min. 481)—The Solicitors for the owners of the Royal Crescent Garden had been approached with regard to the acquisition of this land by the Council but they were not yet in a position to give the views of the owners thereon.

611—Albion Street between Winchcomb Street and Gloucester Place—(Min. 486)—The attention of the owners of the garages abutting on this road had been drawn to the danger of parking vehicles in the roadway and the Police Superintendent was giving additional supervision to traffic problems in the area to prevent, as far as possible, congestion occurring. He pointed out, however, the difficulties resulting from the narrowness of the road.

612—Trees, Folly Lane—(Min. 495(b))—The Borough Surveyor stated that Mr. C. Butler was unable to amend his tender to include removal of tree roots on the Gapper's Field and Baglin's Piece allotments. The Allotments Committee considered the matter and had now recommended that, as it appeared the trees must be felled across allotments, had hereby causing considerable damage, unless the work could be carried out within the next few weeks it should be deferred until the autumn. The Town Clerk reported that the purchase of the land had not yet been completed and pointed out that the consent of the owners must be obtained. RESOLVED, That subject to the consent of the owners the work proceed without delay and that the Contractor be urged to complete the same before the end of March.

613—Pilley Bridge—The Transport Committee of the Chamber of Commerce drew attention to the inconvenience caused by the deferred reinstatement of this bridge and they were contacting the G.W.R. Company urging that the work be at an early date. RESOLVED, That the Council support the representations of the Chamber of Commerce.

614—Streamers-(a) Common Wealth—Read, application from the Cheltenham Branch of Common Wealth for permission, to erect a streamer across the Colonnade advertising a public political meeting on the 13th March. The policy of this Committee was that permission should not be granted for streamers connected with political activities. RESOLVED, That the application be refused.

(b) "Dig for Victory" Exhibition—The "Dig for victor Committee asked for permission to erect streamer the High Street, Colonnade and at the Town Hall, advertising the exhibition to be held on 27th and 28th March. They also asked for the use of the island sites for advertising purposes. RESOLVED, (1) That the application for the erection of streamers at the points mentioned be granted for one week, subject to the compliance with the usual conditions.

(2) That the use of the four subsidiary island sites be granted for one week commencing on 21st March, subject to the "Dig for Victory " Committee providing their own advertising boards.

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615—Pittville Crescent Riding of Ponies—Complaints had been received of damage and danger caused through the riding of ponies on the grass verge in this Crescent. The attention of the Police Superintendent had been drawn to this matter with a request that proceedings be taken if necessary.

616—Maida Yale Estate—The Council, at their last meeting, had directed the service of notices under the Housing (Temporary Accommodation) act, 1944, with a view to utilisation of the site for temporary houses. There was also a possibility that a portion of the site not required for housing might be used for factory development. The Borough Surveyor pointed out that the question arose in regard to the construction of a road connecting Mead Road with Naunton Lane. So far as the road

was required for housing purposes the Ministry of Health were prepared to bear the cost of a temporary road 18 feet wide without footpaths and it was suggested that the Ministry be asked to agree to the Council constructing a permanent carriageway, either 20 feet or 24 feet, according to the needs of the area, the Council bearing the extra cost. RESOLVED, That this be approved and that consideration be given, at a later date, to the width of the road.

617—Waste Paper Receptacles—Municipal Offices—The Committee wished to draw attention of members of the Council to waste paper receptacles placed in the Municipal Offices, and that they be asked to make use of them. RESOLVED, That the Borough Surveyor endeavour to supply receptacles with a larger aperture.

618—Highways Department—Transport--(Min. 490 (a))—The Borough Surveyor submitted offers received in response to an advertisement for the sale of the old tractor, exclusive of tyres, the highest amounting to £25 As replacement of this vehicle had been effected by the purchase of a new vehicle, the Ministry of War Transport directed that the old vehicle be disposed of to an authorised firm of car breakers although their offer was not so favourable as others obtained. It appeared to the Committee that the vehicle might be of use to the Parks Department and before its disposal it was suggested that the Parks Committee should consider its acquisition. RESOLVED, That the vehicle be offered, in the first instance, to the Parks Committee and failing acceptance the offer of the authorised car breakers of £15 be accepted.

619—Reinstatement and Rehabilitation of Manual Workers—(Min. 482)—The Western District Council for Local Authorities' Non-Trading Services stated that they endorsed the recommendations of the National Joint Council upon this subject and the same were recommended to local authorities for adoption. The Committee gave careful consideration to the scheme which appeared to be very substantially in excess of the statutory requirements. Whilst the Committee were most willing to consider and recommend the reinstatement and rehabilitation of manual workers in generous terms, they felt they could not, without adequate reason, adopt the scheme now put forward RESOLVED, That the Town Clerk communicate with the Western District J.I.C. asking for further information and pointing out the difficulty in adopting the scheme in the absence of the reasons for the detailed provisions therein. ALSO RESOLVED, That Councillor Grimwade be asked to consider this matter with the Provincial Council.

620—Borough Surveyor—Use of Private Car—(Min. 1063/44)—RESOLVED, That the allowance of £52 per annum, granted to the Borough Surveyor in April, 1944, to cover a mileage of 1,920 a year, be continued.

J. H. TRYE, Chairman.

PARKS AND RECREATION GROUNDS COMMITTEE.

Special Meeting 20th February, 1945. Present—Councillors Green (Chairman), Addis, Bush and Compton.

621—Estimate for Rate—The Committee met for the purpose of considering the estimate for the forthcoming year.

622—Future Lay-out of Parks, Gardens and Recreation Grounds—Pittville Gardens—(Min. 382 (b))—Read, letter from Lieut Colonel A. Maurice Cockshott with regard to the Council's proposals for the improvement of the lawns lying between the Pump Room and the lake Colonel Cockshott appeared to be under a misapprehension that it was intended to break the vista by planting a herbaceous border in front of the Pump Room which, in his opinion, would spoil its attraction and render it unsuitable as a venue for open air pageants and other similar functions. The Gardens Superintendent pointed out that the herbaceous border would be constructed on the north side of the gardens and that it was proposed to construct a terrace garden between the Pump Room and the lake. This would still enable the area to be used for the purposes which Colonel Cockshott had in mind. RESOLVED, That Colonel Cockshott be informed accordingly.

623—Brooklyn Road Playing Field—The Town Clerk reported that the Military Authorities had been asked to agree to the Council continuing to use the portion of this field for the provision of cricket pitches for factory and other similar clubs. He hoped to be in a position to report further to the next meeting.

624—Circus—(Min. 576)—Messrs. Sangers had accepted the offer of the St Peter's Recreation Ground for one week commencing 30th April at a rental of £50 subject to compliance with the conditions laid down by the Council

625—Grading Scheme for Journeymen, Gardeners and General Workers—(Min. 582)—The Western District J.I.C. were interested in the scheme submitted to the last meeting by the Gardens Superintendent in regard to grading of the staffs of Parks Departments and had asked to be supplied with copies thereof for circulation to their members. It was also stated that it would be an advantage if the Gardens Superintendent would attend a meeting of the Council when this matter was considered. RESOLVED, That the Council be recommended to comply with the requests.

W. J. GREEN, Chairman.

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GENERAL PURPOSES AND WATCH COMMITTEE.

20th February, 1945. Present—The Mayor (Chairman) ; The Deputy Mayor ; Aldermen Leigh James, Trye and Ward; Councillors Addis, Bettridge. Green, Grimwade and Rev, de Courcy Ireland.

626—Reorganisation Sub-Committee—The Reorganisation Sub-Committee met on 29th January and a report of their meeting is being circulated to the Council. RESOLVED, (1) That the report be approved and adopted.

(2) That the action of the Chairman in authorising the purchase of seven huts from the Ladies College at a cost of £110 each be confirmed.

(3) That in view of the proposed allocation, the cost of five huts be charged to the Housing Committee and two to the Town Improvement Committee.

627—Hackney Carriage Sub-Committee—The Hackney Carriage Sub-Committee met on 6th February and a report of their meeting is being circulated to the Council. RESOLVED, That the report be approved and adopted.

628—Petrol Licence—Cheltenham and Gloucester Car Mart Ltd.—RESOLVED, That this Company's application to store cellulose at their premises in Winchcomb Street be granted.

629—Gas Undertakings Acts, 1920-1934—Periodical Gas Tests—Read, report of gas tests made on the 23rd, 27th and 30th January, 5th, 12th and 17th February which showed the calorific value on these dates to be 460.7, 467.5, 484.5, 460.5, 470.9 and 470.3 B.Th.U., and the pressure 4.5, 2.4, 2.4, 4.3, 4.8 and 4.5 ins. of water respectively.

630—Location of Retail Businesses Order, 1942—(a) Communications upon the following applications had been received from the Price Regulation Committee :—

Name.	Remarks.
(i) Mr. E. W. Moss (Min. 502 (a)).	Amended application to deal in motor cycle and motor car accessories at Rhondda Car Repair Service, Hatherley Street.

Application refused by Price Regulation Committee.

(ii) Mr. R. Burge (Min. 502 (b)).	Application to deal in ready-made outerwear, underwear, footwear and other articles at 20 St. Paul's Street.
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Application refused by Price Regulation Committee.

(iii) Mr. H. J. Taylor (Min. 502 (c)).	Appeal against decision of Price Regulation Committee not to grant licence for business of gentlemen's hair-dressing and beauty treatment at 68 Winchcomb Street.
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Appeal granted as applicant proposes to treat men's hair with special preparation of his own manufacture and does not intend to conduct a hair-dressing business.

(iv) Mrs. M. R. Nadin	Observations of Council invited upon application to commence, business in the sale of handbags, toys, sports and toilet goods at 145 Bath Road,
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Observations of Planning Officer considered. Recommend that no objection be raised.

(v) Mr. W. G. Leishman	Observations of Council invited upon application
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to commence business as an Auctioneer & Estate Agent at 14 Rodney Road.

Observations of Planning Officer considered. Recommend that no objection be raised.

With regard to (ii) the Town Clerk has been asked to obtain further information. With regard to (iii), in view of the objection which the Council had made to this application on the grounds that prior to the owner being called to the Forces a hairdressing business had been carried on next door and would be re-opened when the owner was released, the Committee were dissatisfied with the decision. RESOLVED, That the Town Clerk express dissatisfaction to the Price Regulation Committee.

(b) Further representations have been made to secure representation on the Price Regulation Committee which would shortly receive consideration. The Committee were of opinion that having regard to the size and importance of Cheltenham in the area every effort should be made to secure representation in order that the interests of returning ex-servicemen may be safeguarded. RESOLVED, That the Town Clerk pursue this matter as authorised.

631—Leckhampton Hill—Custodian's Cottage—The Custodian had made application for the installation of electricity in this cottage. The Borough Surveyor reported that the estimated cost of connecting the service amounted to £648 18s. 0d. and it was anticipated that the wiring would amount to approximately £15. RESOLVED, That the application of the Custodian be granted, that the Borough Surveyor be authorised to place an order for the necessary work and the Chairman be authorised to accept a tender for wiring.

632—Loud Speakers—Amplifying Equipment—The Old Patesians Sports Club stated that they had purchased an amplifying equipment and wished to hire the same to organisations and private individuals and they asked the Council's permission therefor. RESOLVED, That the attention of the Club be drawn to the Byelaws governing the use of loud speakers and also to the decisions of the Council in regard to the use thereof as contained in Min. 892/44.

633—Charities—Samaritan Fund in connection with Cheltenham General Hospital—The Charity Commissioners had directed notice of a proposal to establish the scheme for the administration of this Charity to be published in accordance with the Charitable Trusts Act, 1860, and objections or suggestions should be submitted to them. RESOLVED, That no objections or suggestions be offered.

634—War Charities Act, 1940—The Charity Commissioners had forwarded, for the attention of Registration Authorities a statement of considerations to be regarded when authorising collections of money and goods for relief of liberated allied countries in Europe. RESOLVED, That the statement be noted and borne in mind.

635—House to House Collections Act, 1939—Toc H.—Read, application from Toc H for a licence for a collection in June. RESOLVED, That the application be granted for the year commencing 1st April next subject to compliance with the usual conditions.

636—Requisitioned Land and War Works Bill—The Association of Municipal Corporations had forwarded a report on this Bill which dealt with the situation arising out of the use of the and for purposes of the war and particularly where buildings had been erected or extensive work carried out. The Bill made provision, in certain cases, for the, compulsory purchase of land by a Government Department and the Association felt that local authorities might wish to make representations to their Members of Parliament. The Town Clerk stated that he had consulted the Chairman and made representations to the Borough Member accordingly. RESOLVED, That this be approved.

637—Representation of the People Act, 1945—Read, letter from the Home Office asking to be informed in the event of any review and proposed alteration of the wards being desired before Borough elections. RESOLVED, That no alteration be made in the existing wards at the present time.

638—Election Equipment—RESOLVED, That the Town Clerk he authorised to purchase 18 stamping instruments at a cost not exceeding £54.

639—Old Age Pensions—The Old Age Pensions Sub-Committee had drawn the attention of the Borough Member to had the hardship occasioned to pensioners by the provisions of the Pensions (Increase) Act, 1944, and the Borough Member taken action thereon. The Sub-Committee now asked the Council to support this and to make representations to the Government accordingly. RESOLVED, That the Government be urged to so amend the appropriate Acts as to provide that for the purpose of assessing the income of non-contributory old age pensioners any benefits awarded to such pensioners under the Pensions (Increase) Act, 1944, should be disregarded for the purposes of income.

640—Gloucester Corporation Bill—The Town Clerk reported further upon this Bill and stated that the Gloucester City Council had now given an undertaking to omit therefrom the provisions relating to the extension of the City boundary. RESOLVED, That the Council's Petition be withdrawn.

641—Cheltenham District Traction Company — Read, letter from the Company stating that several requests had been received for an improved service on routes 5 and 8 (Arle Road—Centre—Sandy Lane) and it had been found that, without applying for additional labour, an augmented service could be provided with a half hourly frequency, instead of hourly, on Tuesdays, Thursdays, Fridays and Saturdays, commencing from the centre at 12.15 p.m. It was also proposed to operate a service from 2 p.m. on Sundays. The approval of the Council was therefore sought to these proposals and also their support to the necessary application to the Regional Transport Commissioner RESOLVED, That the Company be informed that the Council welcome such improvements and will support the application accordingly.

642—Temporary Appointments in War-time—The National Association of Local Government Officers drew attention to the resolution of the National Joint Council for the Administrative, Professional, Technical and Clerical staffs urging local authorities to make appointments during the war on a temporary basis. In June, 1944, the attention of the National Joint Council was drawn to the increasing tendency to advertise vacancies on a permanent basis and the National Council had, therefore, reaffirmed its previous resolution. The National Association of Local Government Officers now asked that this Council should endorse the recommendations of the National Joint Council. RESOLVED, That the Association be informed that this Council, so far as practicable, adhere to the

principles laid down in regard to temporary appointments and have no intention of departing therefrom at the present time.

643—Municipal Offices—Easter Closing—RESOLVED, That the Town Clerk be authorised to arrange for the Municipal Offices to be closed in conformity with the arrangements made by the Cheltenham Legal Association.

CLARA F. WINTERBOTHAM, Chairman.

FINANCE COMMITTEE.

21st February, 1945 Present—Aldermen Taylor (Chairman) and Leigh James ; Councillors Bettridge, Biggs, Fildes, Garland, Grimwade and Morris.

644—General Rate—Read, report of the Borough Treasurer, dated 21st February, 1945, on the collection of the second instalment of this Rate. Amount collected £126,719 ; amount outstanding £7,616.

645—Water Rate and Charges—Read, report of the Borough Treasurer dated 21st February, 1945, on the collection of the second instalment of this Rate and Charges. Amount collected £31,481 ; amount outstanding £1,238

646—Electricity Charges—The Borough Treasurer reported that electricity charges amounting to £22,307 6s 10d. had been collected since the last meeting.

647—Superannuation—(a)—Actuarial Report—(Min. 198)—The Minister of Health has intimated that there is no emergency legislation modifying the provisions of the Local Government Superannuation Act, 1937, with regard to the actuarial valuation of Superannuation Funds, which falls due in respect of Cheltenham to be made in March, 1945, but he would be prepared on formal application, to grant an extension of 12 months in accordance with the provisions of the Local Government Superannuation (Actuarial Valuations) Regulations, 1939. RESOLVED, That application be made to the Minister accordingly.

(b) The Borough Treasurer reported—(i) That the following transfer values had been received from the undermentioned authorities :—

Authority.	Officer.	
Pembrokeshire County Council	Miss C. F. Harding, Borough Treasurer's Dept. ...	£44 5s. 11d.
Rotherham Corporation ...	Miss D. Pascoe, Housing Dept. ...	£14 3s. 9d

(ii) That a refund of contributions had been made to Miss M. Charles, Delancey- Hospital of £17 12s. 6d. who had terminated her appointment.

(iii) That Mr. L. Rousek, Assistant Gardener and Porter at Delancey Hospital had made application for admission to the Superannuation Scheme. RESOLVED, That, subject to Mr. Rousek passing a satisfactory medical examination, he be admitted to the Superannuation Scheme as from 1st February, 1945. AND FURTHER, That in the event of his so desiring and to the Delancey Hospital Trustees approving, his past service be reckoned as contributory service upon his paying to the Council the appropriate contributions, such payment being spread over a period in accordance with the Local Government Superannuation (Additional Contributory Payment) Regulations, 1939.

648 —Loans—(i) The Borough Treasurer reported two loans amounting to £1,400 had been repaid since the last meeting, and that one loan for £5,000 had been renewed for 15 years certain at 3 per cent (ii) That the Trustees to the Caroline Strickland Homes were prepared to renew a loan of £3,882 for 15 years at 3 per cent interest, subject to a "break" at the end of 10 years if desired. RESOLVED, That this be approved.

(iii) Local Authorities Loans Bill (Min 525)—The Borough Treasurer reported further with regard to this Bill It had now been made clear that it would not prevent the application of revenue for capital purposes, neither would authorities be required to expend all their available funds before sanction was given to further borrowing, although consideration must be given to any large sums available for disposal.

The Government hoped to borrow at rates from 2 per cent to 3 ¼ per cent according to the period of borrowing and loans to local authorities would approximate to these rates, plus a slight charge of say 4s per cent to cover administrative costs.

(iv) Mortgage 1390— Application had been made for this mortgage, amounting to £5,000 to be divided equally between the two persons entitled thereto. RESOLVED, That this be approved, subject to the Council being reimbursed the cost of preparing new mortgage deeds plus stamp duty.

649—Pensions (Increase) Act, 1944—(Min 1985/44)—Four further applications were considered for increases under the above Act. RESOLVED, That in three cases, increases of 30 per cent of the amount of the superannuation allowances be granted and in one case 25 per cent, in accordance with the provisions of the Act.

650—Education Act, 1944—Financial Arrangements—The Committee considered circular 23 of the Ministry of Education dealing with the financial arrangements consequent upon those provisions of the Act which dealt with the transfer of property and liabilities to the County Education Authority on the 1st April, 1945. Under the Act all capital assets, loan liabilities, surplus loan cash and sinking fund assets would be transferred but pro-vision was made in the Act for agreements to be made between the Authorities to carry out adjustments. Similarly, with regard to revenue accounts, revenue assets and liabilities will pass to the County Authorities. Any surplus or deficiency on the Education accounts, however, will be part of the General Rate Fund and is, as such, not transferable.

In the circular the Minister took the view that it would not be proper or equitable that income due on the 31st March, 1945, and not collected, and undischarged current liabilities due and payable at that date should attach to the County Authorities and that adjustments providing for the attachment

thereof to transferring authorities should be made by way of agreement between the two authorities.

The County Treasurer and the Borough Treasurer had met and discussed this matter and, subject to the views of their respective Councils, agreed that the basis indicated by the Minister was the most satisfactory one to adopt.

The Committee also had before them recommendations of the Finance and General Purposes Sub-Committee of the Education Committee who similarly agreed that the basis suggested by the Minister was acceptable and they recommended that the Borough Council act in accordance with the suggestions of the Minister to the effect that an agreement be entered into with the County Council under which income due to the 31st March, 1945, but not collected and un-discharged current liabilities due and payable at that date should attach to the Borough Council. The basis for settlement to be the audited education accounts for the year 1944/45. The Sub-Committee were also of opinion that any agreement entered into should provide for the method of dealing with payments by and to either party, and suggested that payments should be made and income (other than grants) collected through the Cheltenham Divisional Executive Account. A final settlement could be made by means of a payment by, or to, the County when the grants were finally cleared up.

The Committee considered one particular matter, namely, the proportion of the compensation paid to the County Council on the extension of the Borough in 1935 attributable to educational functions, and they took the view that this payment should be dealt with on the basis as if the money had been raised by loan and credit should be given to the Borough Authority in respect of the undischarged portion thereof. RESOLVED, That the above proposals be adopted and that the Town Clerk be authorised to enter into an agreement with the County Education Authority on the lines indicated.

651—Borough Treasurer—Retirement—Following the reference back by the Council of their previous report on this matter, the Committee have given the same further consideration. RESOLVED, That the Council be recommended to extend the services of Mr E. W. Deacon as Borough Treasurer from the 21st June, 1945, to 31st March, 1946.

P. P. TAYLOR. Chairman.

RATING COMMITTEE.

21st February, 1945. Present—Councillors Bettridge (Chairman), Bush, Fildes and Morris.

652—Proposals—The Committee considered proposals submitted by the Rating and Valuation Officer. RESOLVED, That the proposals be submitted for the revision of assessments as now settled by the Committee.

653 --Remission of Rates—The Committee considered and dealt with 6 applications for remission of rates.

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A. J. BETTRIDGE, Chairman.

CEMETERY AND CREMATORIUM COMMITTEE.

22nd February, 1945. Present—Councillors Rev. de Courcy Ireland (Chairman), Addis, Bettridge, Fildes, Lewis-Hall and Readings.

654--Crematorium Chapel—(Min. 206/44)—The Borough Surveyor reported the Borough Electrical Engineer had prepared a scheme for lighting the Chapel at an estimated cost of £550. Nearly £400 of this sum was for carrying the cable to the Chapel. He pointed out the lighting was only required for comparatively few funerals during the winter months, and suggested the Gas Company should be approached with a view to their submitting a scheme for improving the existing lighting at a cost not exceeding £50. RESOLVED, That the Borough Surveyor write the Gas Company accordingly.

655—Cemetery Superintendent—With reference to Min. 1443/44 the Committee as indicated therein considered further the question of the Superannuation allowance of the Cemetery Superintendent whose fourth year of extended service expired on 31st March next. During the above four years Mr. Woolhouse had received only his salary and not Superannuation allowance as well. He entered the service of the Council in 1922 so that when he was 65 on the 31st March, 1941, he had only 19 years service to count for superannuation. His emoluments, which consisted of a house, rent and rates free, coal, gas and light, were valued for superannuation purposes at £35 per annum. His superannuation allowance would accordingly amount to £78 19s. 2d. (based on 3 years non-contributory service and 16 years contributory service). RESOLVED, (a) That the General Purposes and Watch Committee be recommended to extend the services of the Cemetery Superintendent for a further year from the 1st April next.

(b) That the Finance Committee be recommended (i) to increase the value of the emoluments now assessed at £35 per annum to £70 per annum as from 31st March, 1936.

(ii) To pay Mr. Woolhouse both salary and superannuation allowance as from 1st April next.

E. S. DE COURCY IRELAND, Chairman.

MATERNITY AND CHILD WELFARE COMMITTEE.

22nd February, 1945, Present—Alderman Leigh James (Chairman) ; Councillors Compton, Rev. de Courcy Ireland, Fildes, Garland, Green, Grimwade, Howell and Lewis-Hall ; Mesdames Booy, Grist and Mellersh, and Miss Tinson.

656—Arle House—The Town Clerk reported terms for the purchase of this property had now been negotiated with the owner. The Council had statutory powers to provide Maternity Homes and it was proposed that the house should be used, with the concurrence of the Housing Committee as a temporary Maternity Home until the Council are in a position to provide a new Maternity Home. The Committee considered scheme and plans prepared by the Borough Surveyor in consultation with the Medical Officer of Health for the conversion of the property into a Maternity Home and the estimates in respect thereof.

The Committee considered what provision should be made in the estimates for the next year for carrying out the work and running the Home. The Borough Surveyor reported the bulk of the work

was painting and decorating and provision of bath rooms and hot and cold water supply, and his provisional estimate for this work amounted to £1,900, this providing for a 16 bed Home with an isolation ward. The Medical Officer of Health reported he had not yet obtained estimates for the furnishing, but based on the cost incurred by the County Council in furnishing a similarly adapted property for a Maternity Home he thought the cost of furnishing and equipment might be in the region of £2,500. It would also be necessary to include in the estimates the cost of staffing and running the Home for say six months of next year RESOLVED, (i) That the proposed scheme be approved in principle and that the plans be further considered at a special meeting of the Committee to be held at the house on 27th February.

(ii) That provision be made in the estimates for the above mentioned costs and that it be left to the Finance Committee to consider the method of financing the cost, it being the recommendation of the Committee that the same should be met out of revenue which might be spread over two or three years.

(iii) That the Housing Committee be asked to indicate what rent they are prepared to accept for the use of the house and such of the out-buildings as are required and kitchen garden together with the front lawn.

(iv) That the Housing Committee be asked to keep in mind the possibility of re-housing some of the occupants of the five cottages with a view to the cottages being rendered available for staff residences so as to make available as much accommodation as possible in the Maternity Home for maternity cases.

(v) That the Medical Officer of Health be asked to prepare and submit estimate as to the furniture and equipment required for the Home with a view to application being made to the Ministry of Health for the necessary priority purchase permits and also as to his proposals for the staffing and medical superintendence of the Home.

LEIGH JAMES, Chairman.

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Borough of Cheltenham.

Municipal Offices, Cheltenham, 29th March, 1945.

Sir (Madam),

You are hereby summoned to attend a **Meeting of the Council to be held at the MUNICIPAL OFFICES, on Wednesday, the 4th day of April, 1945, at THREE O'CLOCK** in the Afternoon, at which meeting the following business is proposed to be transacted and any other business that may legally be transacted at such meeting :—

1. To approve and confirm the minutes of the last meeting.
2. Communications by the Mayor.

3. To receive report of Emergency Committee.

4. To approve, or otherwise, the proceedings of the following Committees and to deal with any matters arising thereon requiring the attention of the Council :—

Committee.	Date of Meeting.
HOUSING ...	9th March, 1945.
ALLOTMENTS ...	12th March, 1945.
PARKS AND RECREATION GROUNDS	6 th & 12th March, 1945.
PUBLIC HEALTH ...	12th March, 1945.
WATER ...	13th March, 1945.
ELECTRICITY AND LIGHTING ...	13th March, 1945.
FIRE PREVENTION	14th March, 1945.
PLANNING	14th March, 1945.
TOWN IMPROVEMENT AND SPA	16th March, 1945.
CEMETERY AND CREMATORIUM	16th March, 1945.
STREET AND HIGHWAY...	19th March, 1945.
GENERAL PURPOSES AND WATCH	20th March, 1945.
FINANCE ...	15 th & 21st March, 1945.
RATING	21st March, 1945.

5. Pursuant to Min. 772 to pass the following resolution :—

" That the General Rate Fund, being insufficient for the purposes to which it is applicable by law, and the Council having made an estimate of the amount required for those purposes (including the amount required for the purposes of the Public Libraries Acts) during the period commencing on the first day of April, 1945, and terminating on the thirty-first day of March, 1946, and to defray any expenditure which may fall to be defrayed before the date on which the moneys to be received in respect of the next subsequent Rate will become available, and for the purpose of paying the sums payable during the said period to other Authorities under the precepts issued by them, a General Rate of 13s 10d. in the £ on the Rateable Value of each hereditament as shown in the Valuation List and in the form shown in the Rate Books be, and the same is hereby, made and approved in respect of the period commencing on the first day of April, 1945, and terminating on the thirty-first day of March, 1946, and that the said Rate be payable by two instalments, namely, one moiety thereof forthwith, and the other moiety thereof to be payable on the first day of October, 1945 ; Also, That notice of the said Rate be given within seven days after the making thereof by affixing notice of the same in some public or conspicuous places in the Borough."

6. CHELTENHAM GENERAL AND EYE HOSPITALS—To appoint representatives of the Council to serve on the Board of Management for the ensuing year in place of Alderman D. L. Lipson, M.A., M.P., and the late Councillor John Howell, C.B.E., F.R.C.S., whose period of service expires on 31st March. Mr. Alderman Lipson is eligible for re-election.

7. To consider the steps to be taken to fill the vacancy on the Council caused by the death of Councillor John Howell, C.B.E., F.R.C.S.

8. Memorials, applications, complaints, etc.

To EACH MEMBER OF THE COUNCIL.

Yours faithfully,

F. D. LITTLEWOOD,

Town Clerk.

Borough of Cheltenham.

At a Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices in the said Borough on Monday, 5th March, 1945. Present :

The Worshipful the Mayor (Alderman Clara F. Winterbotham, M.B.E., J.P.). The Deputy Mayor (Alderman T. Wilfred Waite).

Aldermen Leigh James, Lipson, M.A., M.P., Pates, Taylor, Capt. Trye, C.B.E., R.N. (Retd.) and Ward Councillors Addis, J.P., Barnett, Bayliss, Bendall, Bettridge, Lt.-Col. Biggs, O.B.E., Bush, Chinn, Compton, Rev. de Courcy Ireland, M.A., Fildes, Garland, Green, Grimwade, Hayward, M.B.E., M.B., B.S., Lewis-Hall, Morris, Readings, Smith and Thompson.

Apologies—Apologies for absence were received from Councillors Moore and Till.

657—Minutes of Previous Meeting—RESOLVED, That the minutes of the meeting of the Council held on 5th February, 1945, having been printed and circulated to each member of the Council, be taken as read, and that the same be approved and confirmed.

658—Death of Councillor John Howell, C.B.E., F.R.C.S.—The Mayor referred to the tragic and sudden loss sustained by the Council and his family by the death of Councillor John Howell, C.B.E., F.R.C.S., on 4th March, 1945. RESOLVED, unanimously, That this Council place on record their very deep and heartfelt sorrow at the great loss to the Council, the town, and the citizens in general, by the death of Councillor Howell, a member of the Council for 12 years, from 1938 to 1941, Mayor of the Borough, and who on 27th September, 1943, was admitted an Honorary Freeman of the Borough, and that their sincere sympathy be tendered to his family in the irreparable loss which they have sustained.

659—Proceedings of Committees—RESOLVED, That the proceedings of the under-mentioned Committees at their meetings held on the dates respectively appearing be approved and confirmed:—

Fire Prevention	February 6
British Restaurants	February 8
Art Gallery and Museum	February 9
Public Library	February 9
Housing	February 9

ALSO RESOLVED, (1) That the Common Seal be affixed to an amended plan of the Maida Vale Estate (Site No. 6), so as to exclude therefrom the portion of land belonging to the Sunshine Laundry Ltd., and the small triangle of land adjacent thereto, and adjoining Mead Road which will be severed, and that amended notices be given to the owner. (2) That the Town Clerk be authorised to give notice under Section 6 of the Housing (Temporary Accommodation) Act, 1944, of the intention of the Council to make application to the Ministry of Health for an authorisation to enter and take possession of the undeveloped land situate on both sides of Brighton Road (Site No. 10) belonging to the executors of G. W. Powell, deceased, and that the Common Seal be affixed to plan thereof.

Allotments ... February 12

Parks and Recreation Grounds February 12 & 20

(Subject to an amendment moved by Councillor Grimwade, seconded by Councillor Bettridge, "That Mins. 582 and 625 (Grading Scheme for Journeymen Gardeners and General Workers) be referred back for further consideration and report").

Public Health February 12

Water February 13

Electricity and Lighting February 13

Planning ... February 15

(Subject to an amendment moved by Councillor Grimwade, seconded by Councillor Compton, " That the period in respect of the huts to be erected on the St. Mark's Estate, referred to in Min. 603 be for 10 years and not 5 years as mentioned in the Minute").

Town Improvement and Spa February 16

(Subject to an amendment moved by Councillor Biggs, seconded by Alderman Lipson, " That paragraph 4 of the report of the Health and Holiday Resort Sub-Committee, referred to in Min. 606 (termination of tenancy of premises adjoining Spa Baths), be referred back for further consideration and report").

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Street and Highway ... February 19

General Purposes and Watch February 20 and 1st March

Finance February 21

ALSO RESOLVED, That an order on the Borough Treasurer be signed authorising him to pay to the several Corporations, Companies and persons mentioned in the Schedule of Accounts, the sum of money set opposite their respective names.

Rating February 21

Cemetery and Crematorium February 22

Maternity and Child Welfare ... February 22

(Subject to the substitution of the name of Councillor Bettridge for that of Councillor Fildes).

660—Education Act, 1944—(a) Delegation of Functions in connection with the Children and Young Persons Act, 1933—RESOLVED, on the recommendation of the Education Committee, that in the event of it not being legally permissible for functions under the Children and Young Persons Act, 1933, to be delegated under the Scheme of Divisional Administration, application he made to the County Council to delegate such functions under Section 274 of the Local Government Act, 1933.

(b) Date of operation of Scheme of Divisional Administration—The Council considered a report of the Education Committee in regard to the interim period between 1st April, 1945, and the date upon which the Scheme for Divisional Administration would come into operation. RESOLVED, That the appropriate officers be authorised to discuss with appropriate officers of the County Council the arrangements that might best be made to ensure the smooth functioning of the educational system in Cheltenham pending the coming into operation of the Scheme of Divisional Administration.

661 —Delancey Hospital— RESOLVED, That Councillor Bettridge be appointed a Trustee of Delancey Hospital for a term of three years expiring March 4th, 1948, in place of Mrs. K. McAldowie, deceased.

662—Town Hall—The Town Clerk reported (a) Town Hall Licence—Receipt of a communication opposing the holding of the licence in respect of the Bar at the Town Hall ; and (b) Sunday Afternoon Entertainments—A communication from the Free Church Council protesting against the proposals of the Cheltenham Cultural Council in respect of Sunday afternoon programmes. RESOLVED, That the above communications be referred to the Town Improvement Committee for consideration and report.

CLARA F. WINTERBOTHAM, Mayor.

HOUSING COMMITTEE.

9th March, 1945. Present—Alderman Pates (Chairman), Councillors Addis, Bayliss, Bush, Chinn Compton, Rev. de Courcy Ireland, Garland, Green, Grimwade and Thompson.

663—Community and Youth Centre, St. Mark's Estate—(Min. 361)—(a) The St. Mark's Community Centre Association have had an inaugural meeting and Councillor Grimwade was appointed President. At a recent meeting of Association representatives with the Sub-Committee the question of control had been raised and it had been suggested that a Holding Committee comprising members of the Council should be formed for this purpose. The draft Constitution of the Association was submitted providing for this, and for two representatives of this Committee upon the Council of the Association, RESOLVED, (1) That the Council be recommended that the Holding Committee should comprise the members of this Committee. (2) That no objection be raised to the Constitution

now submitted and that Councillors Bayliss and Compton be appointed representatives of the Holding Committee on the Council of the Association.

(b) The site proposed for the Community and Youth Centre was insufficient and a site on the playing field fronting Brooklyn Road requisitioned by the military is proposed and negotiations are proceeding for the de-requisitioning of the whole or part of the site. Some considerable time back the Council enquired whether the Ministry of Works would dispose of the Nissen huts on a portion of the site and the department have now asked for offers. The Association consider that some of the best conditioned huts might be retained and used with the centre, but the others must be removed to provide accommodation for the timber huts allocated for the centres. This matter will be discussed with the Military and a further report submitted.

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664--Huts—(Min. 557)—A letter, dated 7th March, 1945, was submitted from the Ministry of Works requiring the removal of the huts from the Ladies College Playing Field by 31st March, 1945. This was not possible owing to labour shortage and certain sites not being available although it might be possible to remove the huts for the Town Hall and General Hospital by that date. RESOLVED, That the Ladies College be informed of the difficulties and asked to permit those huts which cannot be removed to remain for the time being, this Committee paying compensation, now payable by the Ministry of Works, if necessary.

665—Housing Accommodation—Lease of Large Houses—A letter was submitted from the Ministry of Health regarding the proposal to lease 2 Park Lawn and 6 Ormond Terrace, and convert them into flats for ordinary housing purposes. The Department require information in regard to capital expenditure of leasing and conversion. If expenditure would be defrayed by loan the District Valuer's report was required, or if charged to Housing Revenue Account or Housing Repairs Fund the matter would be considered in the light of the estimated expenditure. The periods of the leases were 21 years. The draft lease for 6 Ormond Terrace has been received and the rent was £75 p.a. exclusive. In the case of 2 Park Lawn, the owner required the same rent as now paid by the War Department, namely, £80 p.a. for house and £18 p.a. for stables, exclusive the Council to pay any excess Schedule A tax due to conversion, In view of the delay in this matter the Sub-Committee had given instructions to proceed with the lease of 6 Ormond Terrace. RESOLVED, That the Ministry of Health be informed accordingly and that the action of the Sub-Committee in regard to 6 Ormond Terrace be confirmed. RESOLVED, ALSO, That the Borough Surveyor obtain tenders for the conversion of the houses into flats.

666—Axle House Estate—The Committee considered the report of the Maternity and Child Welfare Committee (Min. 656) in regard to the rent for the house and the rehousing of tenants of cottages on the estate to provide accommodation for staff. RESOLVED, (a) That the Finance Committee be asked to fix the rent.

(b) That the Maternity and Child Welfare Committee be informed this Committee will bear their recommendation in regard to the cottages in mind but in view of the shortage of housing accommodation some time must elapse before this can be achieved.

667—Housing Department—Staff—Applications have been invited for an Assistant Housing Manager (Min. 564), salary £200-£240, and one application from an unqualified person received. The Society of Women Housing Managers have called attention to a scale of salaries prepared by them in December, 1944. and the minimum salary for the above appointment under the scale would be £225 per annum. The Committee were not informed of this, and the scale would affect the whole department. RESOLVED, (1) That the vacant appointment be advertised at the above salary.

(2) That the Committee place on record their objection to the method adopted by the Society in this matter and that it be suggested to them that the question of salaries should be dealt with by negotiations in the usual way.

(3) That a report be submitted to the next meeting indicating the present salaries and the effect of the scale submitted above.

668—Temporary Houses—(a) Furniture—Circular 30/45, Ministry of Health, stated that many tenants of temporary houses would qualify for utility furniture and priority dockets for bedding, floor coverings and curtain materials and indicated the procedure for obtaining supplies. In exceptional circumstances applications from tenants outside the scope of the Regulations would be considered. Permits would not include units for built-in wardrobes, sideboards, cupboards, or kitchen fitments with which the houses were equipped but their existence would be taken into consideration in determining the number of units to be issued. Tenants moving from temporary houses to other accommodation not similarly equipped could apply for supplementary units. The Ministry ask Authorities to bring the circular to the notice of tenants and to issue the prescribed certificate to selected tenants.

(b) Land, Brighton Road—The Borough Surveyor submitted lay-outs of sites in Brighton Road and Hales Road approved at the last meeting of the Council providing for 9 and 15 houses respectively. RESOLVED, That these be approved.

(c) Land, Courtenay Street—The Committee reconsidered the lay-out of this site having regard to the joinery shed erected on the far end of the site. RESOLVED, That the siting of one of the houses be amended if possible to permit the shed to remain but that the owner be informed this is only a temporary measure and the shed might have to be removed in the future.

(d) Roads—The Borough Surveyor has discussed this matter with the Ministry of Works representative and the employment of the Group Housing Contractors was not viewed favourably. It was suggested that the work be carried out by local builders and, it was hoped, by local labour. RESOLVED, That the Borough Surveyor prepare specifications and schedules of prices for this work ; that tenders be invited from local builders and that the Chairman and Vice-Chairman be authorised to accept a tender or tenders.

(e) Footpaths—The Ministry of Health memorandum indicated no footpaths were to be provided in these cases but it was understood that in some towns permission had been given for a kerb and footpath along one side of the roadway and the whole carriageway " fell " to that side. RESOLVED, That this method be adopted.

669—Alstone Lawn Estate—Application was submitted from the Cheltenham Gas Company for permission to lay a connection from the gas main serving the Council houses on this estate to property at the rear of 95 Gloucester Road It was understood that the tenants affected have no objection, RESOLVED, That, subject to an undertaking to be prepared by the Town Clerk and the payment of an annual acknowledgment of 1s, the application be granted.

670—Group Housing—The Borough Surveyor reported upon a recent conference with representatives of the Ministries of Works and Labour in relation to the labour for this work. Work will commence on Lynworth Farm and Fairfield Estate, Evesham, on 3rd April.

671—Lynworth Farm Estate—(a) Wyman's Brook Culvert—The drainage of the Lynworth Farm Estate would necessitate a connection to the foul sewer serving the Whaddon Estate part of which will pass over land occupied as allotments. RESOLVED, That the Town Clerk be authorised to make the necessary arrangements with the allotment holders and for settling any claims for compensation.

(b) Designs of Houses—The Committee considered the report of a special Sub-Committee appointed to consider designs of houses and flats on this Estate (circulated herewith). RESOLVED, That the report be approved and adopted.

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672 —Estate Management Sub-Committee—The report of the Estate Management Sub-Committee at their meeting held on 23rd February, 1945, was submitted. They recommend inter-alia;-

(a) Malta House, Malt House Lane—Requisitioning by agreement with the owner for ordinary housing purposes.

(b) Garage—Refusal to erection of garage at 6 Isbourne Road. Other matters dealt with were of a routine nature. RESOLVED, That the report be approved and adopted.

678-46 Moors Avenue—RESOLVED, That the Town Clerk be authorised to institute proceedings for the recovery of pot... scion of this house where the tenant is £4 18s. 10d. in arrear with his rent.

674—Marston House, Albert Road—The Town Clerk reported that the owner of this property was agreeable to its use for ordinary housing purposes, subject to her being able to obtain possession of one of the flats on six weeks' notice in the event of her deciding to return to Cheltenham to reside ; it would be possible to convert the house into five flats. RESOLVED, That the offer be accepted on the above condition and that the Borough Surveyor obtain tenders for its conversion.

J. P. PATES, Chairman.

ALLOTMENTS COMMITTEE.

12th March, 1945. Present—Councillors Addis (Chairman), Bendall, Bush, Compton, Fildes and Green; Messrs. Ball and Roe.

675—Arrears of Rent—The Borough Treasurer submitted statement of arrears. RESOLVED, That the Town Clerk report to the next meeting upon the position with regard to the December arrears and that he be asked to take all necessary steps for recovery in regard to the arrears for the March quarter.

676—Gapper's Field and Baglin's Piece Allotments—Removal of Trees—(Mins. 572 and 612 Street and Highway Committee)—The Street and Highway Committee had endeavoured to get the felling completed by 15th March but the Contractor was not able to do this. In view of the numerous claims which would be received from allotment holders for damage to crops the Contractor recommended that felling be deferred until the Autumn. RESOLVED, That this be approved.

677—North Ward Allotments—Nos. 17 and 25—Complaints were received of the bad condition of these plots. RESOLVED, That the Town Clerk communicate with the tenants and should no improvement result within a reason-able time having regard to the season, the tenancies be terminated.

678—Brooklyn Road Allotments—Nos. 31 to 34—(Min. 73)—This site had been requisitioned but subsequently a portion of the land had been purchased by an adjoining owner who was also an allotment tenant. The areas had been adjusted to enable him to cultivate the land owned by him but as the tenancy of plot No. 32 had now been terminated, the tenants had asked for further adjustments. RESOLVED, That the area of Plot No. 32 be 8.75 perches, Nos. 33 and 34 5.25 perches each, the rent to be 1s per perch per annum.

679—Tennyson Road Allotments—Complaints had been made of the condition of the fence and also the entrance to this site Due to the recent laying of a water main through the entrance and subsequent subsidence, it was impossible to get loads of manure on to the land, RESOLVED, That the Borough Surveyor repair the entrance and undertake such work to the fence as the Council may be liable for.

680—Housing Programme—In connection with their housing programme the Housing Committee had terminated the tenancies of land belonging to them allocated as temporary allotments. As a result four tenants would be displaced in Cam Road, one in Kipling Road and seven in Severn Road. Compensation would be paid in all cases and in regard to the Severn Road allotments the tenants had been given the option of continuing their tenancies when the sewer laying was completed. The Gardens Superintendent was endeavouring to assess the compensation and would adjust and relet the plots in Severn Road and also offer the tenants alternative sites. RESOLVED, That this Committee have no observations to make upon the proposals of the Housing Committee.

681—All Saints' Senior Mixed School—This School had tenanted two allotments at Selkirk Gardens which the Council had now acquired for the erection of temporary houses. The Gardens Superintendent had been approached to provide alternative accommodation but unfortunately no vacant land was available in the area. After consideration, IT WAS RESOLVED, That, as a temporary measure, the School be offered the use of two of the demonstration plots at Sandford Park and that the Gardens Superintendent endeavour in the meantime to allocate them a site on one of the Council's permanent allotment areas in order that transfer may be effected at a suitable season of the year.

682—Cultivation—The Gardens Superintendent reported that during his recent inspection it appeared that many allotment holders had made a steady start on seasonal work. This was now ideal and no doubt full advantage would be taken thereof during the next few weeks. Since the last meeting 31 allotments had been let and 54 tenancies relinquished.

683—Rebate in Rent—No. 16 Moorend Park Road—The Gardens Superintendent recommended that the new tenant of this plot be granted three months' rent free in view of its bad condition. RESOLVED, That this be approved.

684—Scheme for the Award of Certificates of Merit, 1945—The Ministry of Agriculture had decided to continue this scheme for 1945 and had forwarded particulars thereof. RESOLVED, That the Cheltenham and District Allotments and Gardens Society again be asked to incorporate the scheme with their annual allotments competition.

H. ADDIS, Chairman.

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PARKS AND RECREATION GROUNDS COMMITTEE.

12th March, 1945. Present—Councillors Green (Chairman), Addis, Bendall, Bush, Compton and Fildes.

685—Future Lay-out of Parks, Gardens and Recreation Grounds—(Mins. 81, 231,239 and 382)—In order to submit definite recommendations to the Re-organisation Sub-Committee in regard to post-war planning and reconstruction of the various parks, gardens and recreation grounds, the Committee continued their inspection and on 6th March visited St. Mark's Recreation Ground, King George V Playing Field, Hatherley Park and Naunton Park Recreation Grounds. Accordingly the following decisions were arrived at, the work in the main to be undertaken as and when practicable.

St. Mark's Recreation Ground—The Gardens Superintendent's lay-out plan was considered which provided for four tennis courts, one bowling green, one putting green, and an extension of the children's playground on the south eastern corner and the inclusion of appropriate attractions. The hedge dividing this ground and the King George V Playing Field was in course of removal. RESOLVED, (i) That the Gardens Superintendent include in his lay-out a suitable pavilion on the St. Mark's Recreation Ground for use in connection with the tennis courts, bowling and putting greens and an additional pavilion in the King George V Playing Field equipped with dressing rooms, shower baths and some facilities for refreshments.

(ii) That the band stand in the Pittville Gardens near the Pump Room which is to be removed, be re-erected in the St. Mark's Recreation Ground.

(iii) That the Gardens Superintendent amend his lay-out to provide reasonable facilities for parking of vehicles.

Hatherley Park Recreation Ground—The lake had been partially cleaned and the Committee were of opinion that, if possible, the ornamental stream, the water of which is controlled by electricity,

should be brought into use during the summer months. RESOLVED, (i) That the Gardens Superintendent report as to whether the necessary electricity supply can be afforded to enable the ornamental stream to be used this summer.

(ii) That an improvement be made in the entrance from Hatherley Court Road and a suitable inscription erected.

(iii) That a small rockery be constructed on the bank adjoining the lake and adjacent to the pavilion.

(iv) That a few additional trees be planted on the north side of the ground.

Naunton Park Recreation Ground—The Gardens Superintendent's lay-out plan was considered including the area now used for the Asquith Road allotments which it is intended in the future, shall form part of the recreation ground. The lay-out provided for four association football pitches, four cricket pitches, six tennis courts and one bowling green and facilities for a children's playground. He also recommended that the poplar avenue, composed of aged and decayed trees, be demolished and the whole of the frontage to Naunton Lane extending to the Naunton Park School be laid out as an ornamental garden with an 8 ft. footpath adjacent to the Schools. RESOLVED, That the Gardens Superintendent's proposals be approved, in principle, and that he carry out the work and undertake the lay-out of the ornamental portion as soon as practicable.

686—Grading Scheme for Journeymen, Gardeners and General Workers--(Mins. 582 and 625)—These minutes had been referred back by the Council for further consideration. The scheme was based upon similar schemes approved by the appropriate J.I.C. and in operation in other areas and had been formulated for the purpose of determining the position a person should rightly occupy in each grade having regard to his qualifications and experience. RESOLVED, That the scheme suggested by the Gardens Superintendent be recommended to the Council for adoption (copies to be circulated) but before being put into operation, the observations of the J.I.C. be obtained.

687—Montpellier Gardens—(a) Band Stand—Read, applications from the Rev. C. E. Graham Swift for permission to use the bandstand from 8 to 9 p.m. on Sunday evenings in May, June and July for religious services conducted by representatives of the Free Churches and Church of England ; also from the Christadelphian Scripture Campaigners for the use of the bandstand on the afternoons or evenings of Easter Saturday, Sunday and Monday. The Entertainments Manager reported that during the summer months Gloster Sub-Area intended to arrange for visits by various military bands and the bandstand would therefore be required for this purpose and it might not be possible to give more than a fortnight's notice thereof. RESOLVED, (i) That the application of the Rev. Swift be granted subject to the condition that the bandstand will not be available on Sunday evenings when required for visiting bands.

(ii) That the application of the Christadelphian Scripture Campaigners be granted for Easter Sunday evening only.

(iii) That no loud speakers or amplifying apparatus be permitted.

(iv) Any damage sustained as a result of such user to be made good.

(b) Mayor's Victory Fund—RESOLVED, That the use of the walks and drives leading from the main entrance be granted for the assembly of a pre-service parade on the afternoon of 28th April.

688—Athletic Ground—Further consideration was given to the hoardings erected inside this ground. There appeared to be no agreements therefor and neither the Club nor the Council received any rental and it was understood that the Club would not object to their removal. RESOLVED, That the Town Clerk take all appropriate steps to have the hoardings removed.

689—Pittville Gardens—Felling of Elm Trees—(Min. 388)—During felling operations damage had been caused to the wall of Handley Cross. The Contractor stated this was due to grubbing up the roots instead of sawing, as the trees could not be wedged to prevent their falling in the direction of adjoining premises. He, therefore, asked if the Council would meet him in regard to the repair work, The Borough Surveyor stated he was obtaining estimates of the cost. RESOLVED, That when this has been ascertained, the Town Clerk endeavour to arrange an amicable settlement.

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690—Pittville Pump Room—The Stroud and District Canine Society made application for the Pump Room for a dogs show in April or May. The Town Clerk reported that as the building was not at present being used deterioration might result he had made approaches for its release. The military authorities were not willing to grant this but suggested alternative, the Council might apply for indefinite release under licence, subject to certain conditions, namely, as (i) the suspension of compensation rental and refund of insurance premiums whilst under licence; (ii) agreement of Schedule of Condition at the beginning and end of the period with necessary amendments; (iii) The Council's acceptance of responsibility for outgoings and damage, including fire, during such period; (iv) an undertaking to vacate the premises on forty-eight hours' notice. If release was not required for an indefinite period it was open for the Council to apply for specific dates.

It appeared desirable that the Council should occupy the building to exercise supervision and carry out necessary repairs from time to time. RESOLVED, (a) That the War Department be asked to grant indefinite release the Council agreeing to observe the conditions mentioned above.

(b) That if such application is granted permission be given to the Stroud and District Canine Society to hold their dog show on a suitable date, subject to the payment of a rental of five guineas, to all damage being made good and to the premises being left in a clean condition.

691—Brooklyn Road Playing Field—(Min. 623)—The military authorities had not yet given their permission for the use of this ground during the summer. RESOLVED, That if such consent is forthcoming the Town Clerk be authorised to negotiate a rental on the basis of similar years and that pitches be allocated to factory and sports clubs at a rental of 5s for each occasion subject to the Clubs complying with the conditions of the military authorities.

692—Recreation Grounds—(a) Cricket Pitches—RESOLVED, That permission be granted to the under-mentioned Clubs to play cricket on the various recreation grounds subject to compliance with the usual conditions :—

Name of Club.	Ground.	Day of Play.
St. Stephen's Jnr. C.C.	Hatherley Park	Saturdays and one evening each week.
Whaddon Sports Club	Whaddon Rec. Ground	Saturdays.
Walker Memorial Church (Youth Organisation)	Clyde Crescent Rec. Ground	Saturdays and one evening each week.
Campaigners C.C. (St. Mark's)	St. Mark's Rec. Ground	Saturdays.

(b) Netball—RESOLVED, That the application of the Sunshine Laundry for accommodation at the Naunton Park Recreation Ground for a netball team composed of members of their female staff, be granted subject to compliance with the usual conditions.

693—Tennis Courts—(a) Montpellier Gardens—The Entertainments Manager reported upon the allocation of tennis courts for the coming season, It was proposed that five courts should, as in previous years, be retained for casual hirings. RESOLVED, That the proposals be approved.

(b) Youth Organisations—The Cheltenham Federation of Youth Organisations asked for the assistance of the Council in providing tennis facilities for their members. The Entertainments Manager reported that based on last year's bookings a court would be available at Pittville. RESOLVED, That the Federation be informed that the Council will be prepared to allocate a tennis court to the Cheltenham Youth Committee at the reduced rent of £7 10s. 0d. for the season, the local Committee to arrange for its allocation between the Clubs concerned.

694—Chairs—Applications were received from time to time for the hire or loan of the wooden garden chairs now stored at Sandford Park and the Gardens Superintendant asked for instructions in regard to hire charges. RESOLVED, That this be fixed at 2s per dozen per day, hirers to provide transport.

695—Food Production—(a) Sales—During the month of February the sale of produce to British Restaurants amounted to £32 1s. 10d.

(b) Cleevelands Drive--This land was requisitioned for allotments but as the whole area was not required a portion was used by the Parks Department for food production. The owner had arranged with a contractor for the felling of a tree and during operations damage had been caused to crops which the Gardens Superintendent estimated at £2 4s. 0d. The Town Clerk submitted letter from the contractor disputing this amount and suggested a settlement at £1 10s. 0d. RESOLVED, That in view of the information given by the Gardens Superintendent the Council's claim be adhered to.

696—Transport—(Min. 618, Street and Highway Committee)—The Street and Highway Committee had offered to this Committee for the price of £15 an old tractor, exclusive of tyres. The Chairman stated that the vehicle had been inspected but it would be necessary for a considerable sum to be expended thereon before it was suitable for the purposes of the department. RESOLVED, That in these circumstances the offer be not entertained.

697—Deputy Gardens Superintendent—Read, letter from Mr. R. Erskine terminating his appointment as Deputy Gardens Superintendent as he had secured the position of Parks Superintendent of the Urban District of Paignton. RESOLVED, That the Committee's congratulations be conveyed to Mr. Erskine and that his resignation be accepted, subject to the consent of the

Ministry of Labour and National Service being obtained, ALSO RESOLVED, That applications be invited to fill the vacancy upon the same terms and conditions (Temporary Officers salary scale, Grade B (2) £330-£350 p.a.).

W. J. GREEN, Chairman.

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PUBLIC HEALTH COMMITTEE.

12th March, 1945. Present—Councillor Barnett (Chairman) ; The Mayor ; Alderman Leigh James ; Councillors Bayliss, Bettridge, Rev. de Courcy Ireland. Garland and Hayward,

698—Venereal Diseases—Circular 42, Ministry of Health, was submitted forwarding copies of five posters dealing with this disease and indicating the importance of maintaining educational publicity during the next twelve months, and, if possible, intensifying it. As in the case of Cheltenham, where the County Council is the authority for venereal disease treatment, Borough Councils are asked to co-operate with the County Council. RESOLVED, That the County Council be informed this Council will co-operate to the utmost in this matter, and the Ministry of Health informed accordingly.

699—Milk Supply—(a) Heat Treatment—A circular letter from the Ministry of Food, dated 1st March, 1945, was submitted intimating that steps were being taken for encouraging heat treatment of milk, and subject to certain conditions, the Ministry would pay to milk retailers, wholesalers, and depot proprietors, $\frac{1}{4}$ d. per gallon in respect of milk heat treated by them from 1st November, 1944. Medical Officers of Health have been, and would be, informed where the Minister grants authorisation for the use of this treatment, and local authorities were asked to co-operate by taking and examining regular samples of milk processed by this means, The Medical Officer of Health reported that this matter was receiving his attention, and samples had already been taken which had proved satisfactory. RESOLVED, That the Ministry of Food be informed that this Council would co-operate, and that samples have already been taken.

(b) Pasteurised Milk—School Supplies---(Min. 583)—The complete new bottle washing and filling plant ordered by the Dairy Company in respect of whom complaints had been made of unsatisfactory school supplies, had now been installed, and samples taken after treatment had proved satisfactory. As a result of representations made to the Ministries of Health, Food, and Labour and National Service, representatives of the Ministry of Food had visited the premises of the Dairy Company, but the visit did not take place until a week after the new plant had been installed. The question of labour was discussed with the Manager, and steps were being taken to render assistance in this respect. In addition the Company were training an assistant so that bacteriological tests could be taken at the premises: The Company had ordered a new E.V.P. plant, and the representatives would endeavour to expedite it. They expressed their appreciation to the Council in bringing the matter to their attention, and emphasized that in the case of any further difficulties, if the Council would bring them to their notice, they would take immediate steps to assist.

700—Sunningend Works—Smoke Nuisance--(Min. 254)—Messrs. H. H. Martyn Ltd. have forwarded a copy of a letter from the Manufacturers of the apparatus required to abate this nuisance, and stated that subject to favourable weather, the apparatus would be installed in April.

701—Diphtheria Immunisation—The Medical Officer of Health submitted the following report upon diphtheria immunisation treatment for the month of February, 1945 :—

Number of new cases (immunisation commenced) ...	65
“ injections given	97
“ cases in which treatment was completed during the month :	
(a) Under 5 years of age	28
(b) aged 5-15 years ...	4
Schick tests ...	—
Clinics were held as follows :-	
School Clinic ...	1
Public Assistance Institution	<u>1</u>
Total	2

702—Pasteurized Milk—The Medical Officer of Health reported on samples of pasteurized milk taken since the last meeting, and in one case not satisfactory the matter had been taken up with the Dairy Company.

703—Housing Act, 1936—(a) Licences—RESOLVED, That the licences for the re-occupation of 2 and 3 Bubb's Cottages, York Street, be renewed for a further period of 6 months from 10th April, 1945.

(b) Basement, 22 St. Stephen's Road—A Closing Order was made in respect of the basement of this property on 14th February, 1938. Work has been carried out and the premises are now fit for human habitation. RESOLVED, That an Order be made under Section 12 of the Housing Act, 1936, determining the Closing Order made in 1938.

704—Public Health Act, 1936—(a) 43 Burton Street—(Min. 403)—The owner has failed to comply with the notice served upon him under the Public Health Act, 1936, requiring him to carry out certain drainage works. RESOLVED, That tenders be invited for the carrying out of this work by the Corporation in default of the owner, and that the Chairman be authorised to accept a tender.

(b) 1 Albert Road—The Chief Sanitary Inspector reported that three rooms at these premises were without water supply owing to the action of the landlord. RESOLVED, That notice be served on the landlord under Section 92 (1) of the Public Health Act, 1936, to abate the nuisance arising through the absence of a water supply.

(c) 56 Fairview Street—The Chief Sanitary Inspector reported that two rooms occupied by two elderly ladies at these premises were in a filthy and verminous condition, and that efforts to persuade them to cleanse the premises had failed. The Medical Officer of Health reported that one elderly lady had been removed to the Public Assistance Hospital. RESOLVED, That notice be served on the occupier under Section 83 of the Public Health Act, 1936, requiring her to cleanse the premises, and that failing compliance, the Chief Sanitary Inspector be authorised to carry out the work at the Council's expense having regard to the age of the occupiers.

705—Food and Drugs Act, 1938—(a) RESOLVED, That the application of Messrs. Waghorne Bros. for the renewal of a slaughterhouse licence in respect of premises at Beulah, Prestbury Road, for the year ending 31st march, 1946, be approved.

ALSO RESOLVED, That the attention of the other licencees who have not made application be called to the fact that they should make application for renewal in order to preserve their rights, and, subject to such applications, and to the Chief Sanitary Inspector being satisfied, that the licences be renewed for the above period. The premises referred to are as follows :—

Dunalley Parade	...	Holliday & Page.	Commercial Street	...	Thomas James.
Dunalley Street	...	W. A. Davis.	Suffolk Parade	...	C. Waltham.
Albion Street	...	Mrs. Cuss.			

(b) The Chief Sanitary Inspector submitted reports of the Public Analyst on samples of milk Nod. 511-516, 523-525, and 528, 542-547 ; 517-519 cocoa, 520-522 coffee, all of which were found to be genuine.

Samples 529-531 were found to be deficient in non-fatty solids and fat, and samples 532 and 535 "appeals to the cow" were taken, which were found similarly deficient. It appeared that the farm was producing poor milk, In regard to sample 546 this was found to be slightly deficient in non-fatty solids and the milk supply was being kept under observation.

706—Rat Infestation—Expenditure—(Min. 1328/44)—In connection with the rat infestation campaign of the Ministry of Food it was understood that the Council would be reimbursed future expenditure in carrying out the duties by the amount by which such expenditure exceeded that for the year ended March: 1938. Subsequently the Ministry pointed out that the Council should make every endeavour to recover from owners or occupiers of property the expenses incurred, including a portion of the administrative expenditure, but that legal proceedings should not be instituted for their recovery, and that any sums irrecoverable would be paid by the Ministry.

In view of the fact that during the first year of the campaign the Council were unaware of this arrangement, no attempts were made to recover amounts, and the expenditure incurred for that period amounted to £432 4s. 1d.. against which must be offset the sum of £120, the Council's expenditure on this work for the standard year, namely, for the year ended March, 1938. The Ministry were acquainted with this fact, and the Council were advised to submit a claim. This had been done and the Ministry offered to pay 50 per cent of the excess expenditure, which was increased on representations by the Borough Treasurer to two thirds of £312 4s. 1d. (£208 2s. 8d.). RESOLVED, That the Council agree to settle this claim on the basis now suggested.

H. O. BARNETT, Chairman.

WATER COMMITTEE.

13th March, 1945. Present—Aldermen Ward (Chairman), Pates and Trye ; Councillors Addis, Chinn and Hayward.

707—Borough Engineer's Monthly Report—Report of the Borough Engineer for the month of February was read:-

DAILY YIELD OF SPRINGS.

	For month ended 28th February, 1945.	Average for corresponding period during the past 3 years
Hewletts Springs	331,000 gallons	263,000 gallons
Dowdeswell Springs	2,442,000 “	2,058,000 “
Leckhampton Springs	—	—

CONTENTS OF RESERVOIRS.

Estimated Usable Quantity about 116,537,000 gallons.

708—Water Supply—Race Course and Prestbury Farm—(Min. 418)—The Committee considered the method of defraying the cost of carrying out this work, for which authority has been given to the Borough Engineer, and which amounts to £3,497 0s. 0d. RESOLVED, (i) That the cost be defrayed out of revenue.

(ii) That the Town Clerk be authorised to serve any necessary notices upon owners or occupiers of land in connection with the laying of the main.

709—Bedford Van—This van has had considerable use and requires overhaul A tender was submitted from Messrs. Haines & Strange for £32 0s. 6d. RESOLVED, That the work be carried out.

710—Post-War Housing—Water Supply—The Borough Engineer reported that it was hoped to commence work on the Lynworth Farm and Ewens Park Housing Estates in the near future, and arrangements would be made for the laying of the water main at the same time, and asked for authority to purchase the necessary pipes. RESOLVED, That authority be given accordingly.

E. L. WARD, Chairman.

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ELECTRICITY AND LIGHTING COMMITTEE.

13th March, 1945. Present—Alderman Waite (Chairman) ; Councillors Addis, Bayliss, Bendall, Bettridge, Chinn, Fildes, Garland, Grimwade and Readings.

711—Visit to Electric Kitchens at London—The Borough Electrical Engineer reported on the visit to the Electrical Development Association's electric kitchens in London. With the view to giving the public in Cheltenham an opportunity of seeing a replica of one of these kitchens, he proposed to construct and equip an exhibit at the forthcoming " Dig for Victory " Show. He was also endeavouring to co-operate with other Undertakings so that replicas of other types might be available for exchange between Undertakings for exhibition purposes so that all types would be available for inspection by the public in rotation. RESOLVED, That the Borough Electrical Engineer be authorised to proceed with the proposed arrangements.

712—Jubilee of Undertaking—The Committee considered the Borough Electrical Engineer's suggestions for the celebration of the Undertaking's Jubilee in May. The Committee felt it was not appropriate in present circumstances to do more than arrange for press publicity of the activities of the Undertaking over its 50 years life. RESOLVED, That this be approved,

713—Heating of Rotunda—The Borough Engineer had asked that the temporary heaters at the Rotunda be left to heat the building while the boiler plant was under repair. In order to heat the main hall effectively, two additional heaters must be installed, and it was suggested that when not required for heating purposes, the apparatus be adapted as electric fans for ventilation purposes. The Borough Electrical Engineer recommended the heaters be hired at £1 per quarter each, and that the energy be supplied at ½ d. per unit, subject to the installation of time switches to prevent their use during peak load hours in the four winter months. RESOLVED, That this be approved.

714—Extension of Mains—Windsor Street—The Borough Electrical Engineer reported the cable in Windsor Street was overloaded and he proposed to lay an additional main and recommended the cost be charged to the unexpired balance of the Unspecified Mains and Services Loan. RESOLVED, That this recommendation be approved.

715—Extension of Low Voltage Mains—Montpellier—The Borough Electrical Engineer reported on the proposed extension of these mains, and recommended that £1,000 of the cost be charged to Unspecified Mains and Services Loan and the balance defrayed from revenue account. RESOLVED, That this be approved.

716—Annual Trading Report—The Borough Electrical Engineer reported on the Annual Trading Report and Accounts and recommended that of the available balance of £7,312 on the year's working, £1,500 be allocated to the Reserve Fund, £1,500 to the Renewals Fund, and the remainder, £4,312, carried forward to the Appropriation Account. He also recommended that where consumers take a supply from the 11,000 volt system, and such supplies are metered on the extra high voltage system, provided an appropriate capital contribution had been made, and there was no residual value clause in the Agreement, a discount of 5 per cent be made on the charges for energy. He further recommended the meter rental of 1s per quarter for consumers taking supplies under the domestic two-part tariffs be abolished.

RESOLVED, That these recommendations be approved, and that the modifications to the tariffs take effect as from the beginning of the 1945-6 financial year.

717—Purchase of Time Recorder—The Borough Electrical Engineer reported on the desirability of installing an automatic time recording machine. He had made enquiries as to the cost of a suitable recorder and had received a quotation from the International Time Recording Co. amounting to £64 15s. 0d. and he recommended this be purchased. RESOLVED, That this recommendation be approved.

718—Appointments Bureau—The Borough Electrical Engineer reported the Institutions of Electrical Civil & Mechanical Engineers was setting up a professional Engineers Appointment Bureau and had asked for the Council's support. RESOLVED, That a contribution of £1 1. 0d. be made.

719—Temporary Houses—The Borough Electrical Engineer reported on the mains it would be necessary to lay for the temporary houses to be erected on the sites in Prestbury Road and Lansdown Crescent. The present practice was to charge the cost of laying the whole of the main, but he suggested in the case of those sites where all the houses are to be fitted with all electric apparatus, they might forego the cost of laying the service main. RESOLVED, That this recommendation be approved.

T. WILFRED WAITE, Chairman.

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FIRE PREVENTION COMMITTEE.

14th March, 1945. Present—Councillors Bush (Chairman), Chinn, Green and Readings.

720—Fire Guard Officer's Report—Collection of Equipment—The Fire Guard Officer submitted return showing that at 13th March the deficiency in equipment collected amounted to 622 stirrup pumps, 2,088 helmets and 1,703 eye shields The Town Clerk stated that intensive publicity had been given and the public urged to return to the receiving centres all equipment issued free on loan. RESOLVED, That press publicity be continued and that the Street and Highway Committee be approached to ascertain whether it would be possible for their Refuse Collectors to make house to house collections of equipment in the course of their duties. ALSO RESOLVED, That a receiving centre be established at 119 Promenade.

721—Circulars H.S. 137 and 145/45—Collection and Disposal of Equipment including Beds and Bedding—Further consideration was given to these circulars and the steps to be taken for disposal of equipment. The Town Clerk reported that the Housing Committee had, that day, inspected the stocks in hand and a definite recommendation in regard to acquisition of certain articles would be submitted in due course. Tenders were also being invited for the dirty bedding. With regard to axes, ladders and other articles which the Borough Surveyor desired to acquire for Council purposes, a list would be submitted to the next meeting. RESOLVED, That consideration be adjourned and that, in the meantime, the Borough Surveyor be asked to consider, in addition, whether he desires to make any recommendation in regard to the acquisition by the Council of trailer or stirrup pumps.

722—Circular H.S.C. 13/45—Water Containers—This circular dealt with the disposal of water containers. It was suggested that concrete containers which could not be disposed of to individual purchasers at the best price obtainable, should be scrapped or retained by local authorities for peace-time purposes or alternatively offered for sale through trade channels. Metal containers of 40-45 gallon capacity might be sold at half the original cost for domestic rain water barrels or farm purposes, or failing this, for salvage purposes, Sites requisitioned for containers should be given up as soon as containers were removed unless the owner was willing or required the containers to be left in their original positions, in which case the best financial arrangements possible should be made. The Fire Guard Officer reported that a number of enquiries had been made for the purchase of both concrete and metal containers for farm and domestic purposes. RESOLVED, That the Borough Surveyor be authorised to sell the same at half the original cost.

723—Circulars S.W. 4 and 6—These circulars from the Regional Commissioner were considered dealing with the importance of carrying out the instructions contained in Circulars H.S.C. 137 and 145 mentioned above in order that the services of the remaining members of the Fire Guard staff could be dispensed with not later than 30th April, as indefinite extension could not be granted. RESOLVED, That the Fire Guard Officer make every endeavour to complete the collection of stocks as far as possible by the 30th April next.

724—National Fire Service—Scrapping of Peace-time Appliances—(Min. 131)—The Town Clerk reported that in accordance with the decision of the Committee he had communicated with the representative of local authorities on the Regional Fire Consultative Committee to ascertain whether a similar position had arisen in regard to the appliances of other Brigades and, if so, the procedure adopted for financial adjustment or replacement. It appeared that appliances were only listed for scrapping when they no longer had any service use but if a local authority desired the return of the appliance this could be arranged. The concurrence of a local authority in the scrapping of an obsolete appliance would not prejudice an equitable settlement of the matter at the end of the national emergency. RESOLVED, That in these circumstances no objection be raised to the scrapping of the Leyland Fire Engine on the understanding that it will not prejudice an equitable settlement as mentioned.

725—Post-War Reorganisation of Fire Services—(Min. 309/44)—Representatives of local authorities had recently interviewed the Home Secretary in regard to the future system of control of this service and the Home Secretary had suggested four main possible forms of organisation. Such forms had received consideration of the Reorganisation Sub-Committee and were fully set out in the report to the Council of their meeting on 26th January last, Since that date a further communication had been received from the Non-County Boroughs Association asking for the Council's expression of opinion upon the suggestions in order that the Home Office may be informed. After giving the matter careful consideration and in the light of the recommendations of the Reorganisation Sub-Committee. IT WAS RESOLVED, That this Committee are in agreement with the views expressed by the Reorganisation Sub-Committee, namely, that no great objection is seen to the Fire Force being retained on a national basis and preference is given to this course over the other proposals put forward.

H. T. BUSH, Chairman.

TOWN IMPROVEMENT AND SPA COMMITTEE.

16th March, 1945. Present—The Deputy Mayor (Chairman) ; Aldermen Pates and Ward ; Councillors Bush, Green, Grimwade, Lewis-Hall, Morris, Readings and Thompson; Messrs. E. Baring and A. M. Palmer.

726—Entertainments Sub-Committee—The Entertainments Sub-Committee met on 27th February and 13th March, 1945, and a report of their meetings is being circulated to the Council. RESOLVED, (i) That the report, as amended, be approved and adopted.

(ii) That with regard to Item 2, and the recommendations of the Police Superintendent and National Fire Service now submitted for the provision of firefighting equipment for the Montpellier Rotunda, that the same be approved, and the Borough Surveyor authorised to place an order therefor.

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(iii) That with regard to Item 3 (d), that the number of "Stack" tubular and canvass chairs be increased from 100 to 200.

(iv) That having regard to the Borough Surveyor's report as to the necessity for providing roofing felt for the temporary but mentioned in Item 7 (c), the roof be covered with rubroid material of a green colour at a cost of £14 17s. 6d. accordance with the sample submitted.

(v) That with regard to Item 17, and the application for the use of the Town Hall on Sunday afternoons, that the same be granted subject to the Committee being furnished with full details of the programmes and artists and also being satisfied with the character of the performances.

727—Health and Holiday Resort Sub-Committee—This Sub-Committee met on 6th March and a report of their meeting is being circulated to the Council. With regard to treatment room No. 11 (Radiant Heat) the Borough Surveyor recommended that in view of the work which would be necessary to comply with the Committee's decision to bring into use as a deep water bath a portion of the old family swimming bath situate under this room, that the decorations be deferred. RESOLVED, (i) That the report, as amended, be approved and adopted.

(ii) That the Borough Surveyor's recommendations with regard to treatment room No. 11 be approved and that Mr. Stinchcombe's tender of £30 for the remaining interior decorations be accepted.

728—Advertising Sub-Committee—The Advertising Sub-Committee met on 13th March and a report of their meeting is being circulated to the Council. RESOLVED, That the report be approved and adopted.

729—Town Hall Licensing Protest—Subject to the Petition being lodged with the Town Clerk, the Committee are proposing to make arrangements to meet the Deputation.

730—Town Hall—Read, letter from the Cheltenham and District Free Church Council expressing concern at the increasing tendency to secularise Sunday and, in particular, the recent decision of the Council to let the Town Hall on Sunday afternoons for gatherings organised by the Cheltenham Cultural Council. It was alleged that the work of the Churches and Sunday Schools had been hampered by the Council's concessions to those who regard Sunday as a day of entertainment. The hope was expressed that the Council would cease to grant Sunday facilities to Societies which could equally well hold their gatherings on other days at the week.

The lettings to which objection was taken were for lectures and discussions under the auspices of the Cheltenham Cultural Council and were attended by well known authorities upon the subjects. The Cheltenham Cultural Council had been formed for the purpose of stimulating the cultural life and interests of the town and the Committee were not in agreement with the views of the Free

Church Council. They felt that the nature of the gatherings was such that they were hardly likely to appeal to audiences of children who would otherwise attend Sunday schools and in so far as they attracted adolescents who would otherwise attend entertainments of less cultural value, this was all to the good.

With regard to the recommendation contained in Min. 726 (v) relating to the booking of the Town Hall on Sunday afternoons during the Autumn, the concerts would be given by international artists of high repute and in recommending that the application be granted the Committee felt they were playing their part in fostering and stimulating the cultural life of the town. RESOLVED, That these views be conveyed to the Free Church Council.

T. WILFRED WAITE, Chairman.

CEMETERY AND CREMATORIUM COMMITTEE.

16th March, 1945. Present—Councillors Bettridge (Chairman), Addis, Bush, Lewis-Hall and Readings.

731—Superintendent's Report—Read, Report of the Superintendent for the period 20th January to 16th March, 1945. Number of Interments 161 ; Cremations 94 ; Grave Spaces sold : 1st Position 3 ; 2nd Position 1 ; 3rd Position 1 ; 4th Position 37. New Memorials erected 16 ; Additional Inscriptions 22.

732—Grants of Grave Spaces Sold—RESOLVED, That the Common Seal be affixed to Grants Nos. 11208 to 11249 inclusive.

733—Designs—RESOLVED, That designs Nos. 3095 to 4120 inclusive, as set out in the designs book, signed by the Chairman, be approved, subject in the case of designs Nos. 4118 and 4119 to the kerbing stone being of a satisfactory quality.

734—Wooden War Crosses—Great War—The Town Clerk reported 26 applicants had written in response to the notice in the press, the majority of whom wished their crosses refixed in the new position ; two crosses had been taken away. RESOLVED, That the Borough Surveyor be instructed to carry out the removal of the wooden rails and crosses, and after renovation, to re-erect same near the hedge on the South side of the Cemetery.

735—Crematorium Chapel—Lighting—The Borough Surveyor submitted a tender of £25 5s. 0d. from the Cheltenham & District Gas Co. for carrying out improvements to the lighting in the Chapel, the acceptance of which he recommended. RESOLVED, That this recommendation be approved.

A. J. BETTRIDGE, Chairman.

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PLANNING COMMITTEE.

14th March, 1945. Present—Alderman Ward (Chairman) ; The Mayor ; Aldermen Trye and Waite ; Councillors Bayliss and Lewis Hall ; Capt. Leschallas.

736-Plans--(a) Within the Borough—The plans submitted for approval are set out below together with the recommendations of the Committee thereon in relation to Byelaws Development) Order, 1933 :—

No. of Plan	Name	Description	Recommendation under Byelaws.
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5605	J. Follea	Garage, 15 Elmbridge Rd.	Disapproved
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Recommendation under Interim Development Order. Disapproved.

5606	H. Weldon	Temporary garage and permanent dustbin enclosure, Langton Hotel, Bath Road.	Disapproved
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Recommendation under Interim Development Order. Disapproved.

5607	Mrs. E. M. Pates	Reconstruction of garage rear of 16 Cambray.	Approved.
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Recommendation under Interim Development Order. Disapproved.

5608	Thos. Bugbird & Sons, Ltd.	Conversion of Lansdown Lea, Lansdown Road, into flats.	Approved.
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Recommendation under Interim Development Order.

Approved in respect of conversion into flats only, but that the proposal in regard to the garages shown on the block plan, be not approved.

5609	Thos. Bugbird & Sons, Ltd.	Conversion of Treaford, Lansdown Road, into flats.	Approved.
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Recommendation under Interim Development Order.

Deferred pending submission of further information.

(b) Outside the Borough-In accordance with Min. 1353/44, relating to plans submitted for approval under the Town and Country Planning (General Interim Development) Order, 1933, the Committee have approved, or otherwise dealt with, the following plans :-

No. of Plan	Name	Description	Recommendation wider Interim Development Order.
T.P. 1806	F. L. Miles	Temporary shed, Upper Mill Lane, Prestbury. (Deferred for further details at the last meeting).	Approved for a period of 2 years from the date of consent.
T.P. 1812	Cheltenham & District Gas Co.	Kiosk, Brandon House, Grafton Road.	Approved subject to the Company entering into an undertaking to remove the building if and when required.
T.P. 1813	Cheltenham R.D.C.	Preliminary layout of housing site at Church Lane, Shurdington.	Approved subject to the deposit of detailed plans.
T.P. 1814	Swindon Hall Farm Dairies, Ltd.	Extensions to No. 2 Woodbine Cottages, Swindon.	Approved subject to the new work harmonising with the existing building.
T.P. 1815	E. Beach	Garage, Pecketts Piece Lane, Bishop's Cleeve.	Approved subject to the roof being satisfactorily coloured to harmonise with the surroundings.
T.P. 1816	C. Gaskins	Garage, Station Road, Bishop's Cleeve.	Deferred pending submission of additional information.
T.P. 1817	P. Downs	Bay windows to "The Woodbines," Sunnyfield Lane, Hatherley.	Approved subject to the new work harmonising with the existing building.
T.P. 1818	R. Burford	Store shed at Cremyll, Uckington.	Disapproved owing to unsatisfactory siting.
T.P.1819	J. H. Dale	Greenhouse at Marden, Bamfurlong.	Approved.
T.P.1820	Gloucestershire Education Committee.	W.C. and lavatory at Winchcombe Boys' Council School, Gretton Road, Winchcombe.	Approved.
T.P. 1821	G. P. Pockett	Rebuilding of lean-to at "Land-scape," Daisy Bank Road, Leckhampton.	Approved, subject to the new work harmonising with the existing building.
T.P. 1822	Cheltenham &	Kiosk, Copt Elm Road,	Approved, subject to the Company

District Gas Co. Charlton Kings.

entering into an undertaking to remove the building if and when required.

737--Development Plans--(a) Garage Upper Bath Street--Application was submitted from Messrs. Wheeler and Mansell, Ltd. on behalf of Mr. Pritchett, for consent to erect a garage at the rear of houses in Upper Bath Street. RESOLVED, That consent be refused as the proposal was contrary to the provisions of the Planning Scheme, and the area of the site insufficient.

(b) Wooden Building, Warden Hill Road--Application was submitted from Mr. E. P. Jackson for consent to erect a sectional building in this Road for temporary living accommodation. RESOLVED, that, whilst appreciating the need for dwelling accommodation, consent be refused on the grounds that the proposal is unsuitable in this area.

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738--Trees--(Min. 285)--The Town Clerk has communicated with the Ministries of Supply and Town and Country Planning calling attention to the attitude of the Regional Office, Ministry of Supply, in felling trees in this district, and the lack of co-operation. The Ministry of Supply have intimated that enquiries have been made and refute the allegations made, whilst the Ministry of Town and Country Planning have asked whether, in view of the letter from the Ministry of Supply this Council desired any further action to be taken. The Town Clerk and Planning Officer reported that the facts previously outlined to the Council were correct, but that since submission of representations, a more satisfactory method had been adopted by the Regional Office. RESOLVED, That in view of the present co-operation between the Regional Office and this Council, no further action be taken in the matter.

739--Hartford House--Plan 5596--Consideration of plans for the conversion of stables at this property in to dwelling accommodation was postponed in January, 1945, on the grounds that the proposal was unlikely to proceed at the present time. Application was submitted from the Solicitors to the owners, asking for the matter to be reconsidered on the assumption that the work can proceed immediately. RESOLVED, That, subject to the work commencing within a period of six months from the date of consent, the plans be approved, and consent given to the conversion.

740--Factory, Grove Street--(Min. 1741/44)--The Minister of Town and Country Planning held a local inquiry on 19th December, 1944, into the appeal of Messrs. Ivens, Thompson and Green, on behalf of Tungum Sales Company Ltd., against conditions imposed by the Council in regard to the use of factory premises in Grove Street, providing, that the property should revert to its former use after a period of 10 years, but that the Council should not be prejudiced in acquiring the property, either by agreement or compulsorily, before the expiration of that period should that be necessary. The Minister noted the need for re-development, but considered use could be made of the building in the interim period whilst the re-development scheme was in course of formulation, and that the consent for 10 years should be granted without conditions, the appellants having the right to make further application for the continued use after that period, and has issued his formal Instrument to this effect.

741—Exhibition, Bath—The Mayor referred to a visit by herself, Town Clerk and Borough Surveyor to the Planning Exhibition, Bath, which indicated that Bath were facing a considerable task in re-development and were experiencing in the main, the same problems as Cheltenham. The Exhibition showed forms of development without unduly extending Bath, although some proposals were shown in relation to certain outlying areas to secure orderly development surrounding the town. As in Cheltenham, Bath has a large number of Georgian type houses, and proposals were shown how these could be converted into convenient flats for modern habitation, and these were of particular interest to the representatives from Cheltenham.

742—Planning Department—Staff—The Planning Officer reported that absence of staff rendered it impossible to progress with the preparation of planning schemes for the Borough as his time was completely devoted to interviewing and routine office matters. He recommended that the following temporary staff be appointed, provision for which had already been made in the estimates :—

Position	Grading.		
1 qualified assistant	Grade B, Class 1, Temporary Officer's scales of salaries.		£345—£360 p.a.
1 draughtsman	Grade A. Class 111	do.	£235-£255 p.a.
1 shorthand-typist	Female Section, Gen. Div.	do.	£135--£155 p.a.
1 junior	Junior Class.		£52-80 p.a.

RESOLVED, That advertisements be inserted for the above temporary appointments at the salaries mentioned, plus cost of living bonus.

743—Town Planning Area—(Min. 450)—Arising out of the Council's conditional agreement to the amalgamation of the area of this Committee and that portion of the area of the Cheltenham R.D.C. not covered by this Committee, outlined in the above minute and suggested by the Regional Planning Officer, Ministry of Town and Country Planning, a conference was called by the Gloucestershire County Council of all local authorities affected on 14th March, 1945. The Mayor, Alderman Capt. Trye, and Councillor Bayliss represented this authority. Representatives of those local authorities were asked for their view and from the discussion which followed one of the main difficulties related to the question of officers and in this connection there appeared to be little hope of agreement.

744—Preservation of Trees—(Min. 604)—The Planning Officer submitted plans showing the plantations of trees at Ullenwood and Crickley Hill which the Ministry of Supply had agreed should be retained. It was possible that the trees might be destroyed by private individuals and to safeguard the plantations and protect the amenities it was suggested an Order be made preserving these plantations. as In cases of injurious affection by the making of an Order, owners were entitled to claim compensation, but the Planning Officer does not anticipate any claim in this connection. RESOLVED (i) That an Interim Preservation Order be made under Section 8 of the Town and Country Planning (Interim Development) Act, 1943, in respect of the above plantations, and that application be made to the Minister of Town and County Planning for approval thereto. (ii) That the Town Clerk be authorised to serve and publish any necessary notices.

745—Temporary Housing Accommodation—The Committee considered the sites and layouts of temporary housing sites at Brighton Road and Hales Road, Min. 668(b), recommended by the Housing Committee. RESOLVED, That this Committee concur in the proposals.

E. L. WARD, Chairman.

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STREET AND HIGHWAY COMMITTEE.

19th March, 1945. Present—Alderman Trye (Chairman) ; the Mayor ; Aldermen Pates and Ward ; Councillors Addis, Bettridge, Biggs, Garland, Green, Grimwade and Readings.

746—Salvage Sub-Committee—The Salvage Sub-Committee met on 8th March and a report of their meeting is being circulated to the Council. RESOLVED—

(i) That the report be approved and adopted.

(ii) That with regard to Item 2 (a) the attention of the public be drawn by press announcements to the necessity for saving waste paper and the penalties incurred for failure to observe the Directions of the Ministry of Supply and that the Borough Surveyor report any cases in which he considers action should be taken.

(iii) That with regard to Item 3 relating to the use of the salvage hut for the display of unauthorised bills, a notice be affixed prohibiting this practice and that all unauthorised bills be removed.

(iv) That with regard to Item 4, relating to the sale of the old motor cycle, this be authorised at a price to be agreed upon by the Chairman of the Sub-Committee.

747—Highways Dept.—Transport—Shuttle Service—(Min. 490 (a))—The vehicle used in connection with the Shuttle Service to the Marle Hill Tip could be fitted with a new engine at an estimated cost of £35—£40. RESOLVED, That this be approved.

748—Fire Guard Equipment—The Fire Prevention Committee were experiencing great difficulty in the collection of equipment issued to fire guards free on loan and had asked whether the refuse collectors could assist during their rounds. The Borough Surveyor reminded the Committee of the present difficulty in maintaining the collections at a reasonable level. RESOLVED, That the application be not acceded to for the reasons stated.

749—Roundabout—The Grove, Hales Road—A resident had asked if the condition of this roundabout could be improved. The Borough Surveyor reported that the road was a cul-de-sac and owing to labour difficulties it was impossible in war-time to trim the grass on roundabouts of this nature. RESOLVED, That it be suggested to the residents that pending return to normal conditions they consider undertaking the maintenance themselves as has been the case in other areas.

750--St. Marks Housing Estate—Seats--An application was received for the reinstatement of a few seats on this estate. RESOLVED, That in view of dim-out conditions the Borough Surveyor, replace at

his discretion, seats near the bus terminus in Tennyson Road, and generally throughout the town where they would not be a source of danger.

751—Streamers, Advertising Boards and other Matters—(a) Christadelphian Scripture Campaigners—RESOLVED, That This application for permission to erect a streamer over the principal highways advertising an Easter campaign, be not acceded to.

(b) Russia Week—RESOLVED, That the application of the Cheltenham Branch of the British-Soviet Friendship Committee for permission to place streamers across High Street and Promenade during the week commencing 23rd April be granted, subject to the usual conditions.

(c) Mayor's Victory Appeal--(i)—Advertising Board. RESOLVED, That permission be granted for a board advertising the Pre-Service Parade on 28th April, to be erected against a tree in the Promenade subject to compliance with the requirements of the Borough Surveyor.

(ii) The Slabbery—RESOLVED, That subject to the requirements of the Police Superintendent, no objection be raised to a car, which has been offered as a prize for this appeal, being displayed on the Slabbery in the vicinity of the Salvage hut, such permission to be withdrawn if a nuisance is caused and all damage to be made good.

752—Petrol Swing Arm-9 Tivoli Place—Mr. A. A. Instone anticipated his discharge from the Armed Forces and had asked for the renewal of the wayleave granted to him for a swing arm. During the war a number of installations had been abandoned but it was anticipated that similar applications would, in due course, be received. RESOLVED (i) That Mr. Instone be informed that if his application is submitted upon his discharge, favourable consideration will be given thereto.

(ii) That in regard to future applications of this nature the Committee are of opinion that it is desirable that the general position should be reviewed particularly in the light of recent recommendations received from the Home Office dealing with petrol installations and they therefore record that it is their intention to deal with each application upon its merits,

753-4 Queen Street—(Min. 483)—The Town Clerk reported upon negotiations for the acquisition of the site of these premises in respect of which a Demolition Order had been made. The area was 125 sq. yards and the owner was prepared to accept £15 plus payment of legal costs. RESOLVED, That the offer be accepted and that the Common Seal be affixed to the Conveyance.

754—Tivoli Road and Andover Road Junction—(Min. 609)—The owners of the properties adjoining this junction had been approached in regard to the acquisition of a small portion of their gardens for improved vision, but they were reluctant to agree thereto. Their solicitors had, therefore, asked if the Council would further consider this matter as they were of opinion that the danger of accidents could be eliminated by the erection of "Halt" signs. The Committee decided to adhere to their previous decision and RESOLVED that the owners be informed accordingly and again urged to give up the small strip of land required.

755-Municipal Apprenticeship Scheme—(Mins. 2023/43 and 350/44)—The General Purposes Committee by Min. 379/44 had authorised the preparation of a scheme for apprentices, Certain classes of industry had, or were about to operate, schemes applicable to their particular sections and some co-ordination would be necessary in order that a complete scheme might be prepared for all departments of the Council. For these reasons the drafting of the hem, had been deferred in order that cognizance might be taken of all post-War proposals. The Borough Surveyor reported upon an application now received and recommended that the youth be accepted. RESOLVED, That the recommendation of the Borough Surveyor be approved without prejudice, however, to the general principles already accepted for a co-ordinated scheme and on the understanding that the applicant will conform to any (ultimately laid down by the Council.

756-Marle Hill Tip—(Min. 298)—The Borough Surveyor reported that more extensive trenching had been necessary than was anticipated to isolate the fire and the cost would amount to £130 as against his previous estimate of £30. RESOLVED, That this be approved.

757—Folly Lane—(a) The town Clerk reported that the purchase had that day been completed.

(b) Allotment Tenancies—The Committee consider the difficulties with regard to the commencement of tipping operations particularly in relation to the unsatisfactory lay out of the allotments, RESOLVED, That the Town Clerk be authorised to give six months' notice, on 25th March, to the tenants now indicated with an intimation that applications for sites either on this or other land or to retain existing allotments, will receive favourable consideration where at all possible.

(c) Wyman's Brook—(Min. 297 (c)).—The Borough Surveyor recommended the purchase of Norcon concrete tubing at the price of 38s 3d per foot for culverting this brook and also the purchase of a Norton manifold unit at a price to be arranged. RESOLVED, That authority be given therefor.

758—Pilley Bridge—(Min. 613)—The Borough Surveyor had communicated with the Ministry of War Transport with regard to the reinstatement of this bridge but the Ministry were of opinion that re-building should be deferred until after the European armistice when it was anticipated that more labour and materials would be available. RESOLVED, That this be noted.

759—Alstone Lane--Private Improvement Works—(Min. 309)—The Borough Surveyor had been asked to report further to this Committee when he considered it was possible for road works to commence. He stated that such work as had been carried out had been done departmentally, but owing to labour conditions he could not undertake anything further at the present time. It was impossible to obtain local labour for the Council's housing programmes and no contractor could allocate labour to work of this nature without the consent of the Ministry of Labour and National Service and there was no doubt that priority would be given to housing and other similar works over and above road improvements of this nature. RESOLVED, That the observations of the Borough Surveyor be noted.

760—Royal Society for the Prevention of Accidents—RESOLVED, That the Chairman and Borough Surveyor be ap-pointed as delegates to attend the Annual Meeting of this Society to be held in London from 18th to 24th June, when the Ministry's road safety proposals would be discussed.

761—Clarence Parade—Air Raid Shelter—The Borough Surveyor reported, for the information of the Committee, that authority had now been received from the Regional Technical Adviser for the demolition of this shelter.

J. H. TRYE, Chairman.

GENERAL PURPOSES AND WATCH COMMITTEE.

20th March, 1945, Present-The Mayor (Chairman); the Deputy Mayor ; Aldermen Leigh James, Type and Ward ; Councillors Addis, Green and Grimwade.

762—Hackney Carriage Sub-Committee—The Hackney Carriage Sub-Committee met on 7th March and a report of their meeting is being circulated to the Council. RESOLVED (i) That the report be approved and adopted.

(ii) That the recommendation for the removal of the following Hackney Carriage stands be confirmed and that the Borough Surveyor have the plates "Taxi Stand" removed :— Clarence Street, Imperial Circus(2 Fountain vehicles) ; Promenade, south end Long Garden (1) ; Promenade, south end (1) ; Montpellier Rotunda (2) ; Lansdown Place, opposite Lansdown Hotel (4) ; Portland Street, (3) ; High Street, between Berkeley Street and Hewlett Street (4) ; Cambray (3).

763-Petroleum Licences-(a) Cheltenham Shopfitting Company—This Company had failed to renew their licence for the current year for which they expressed regret and now made application accordingly. The Petroleum Inspector submitted a satisfactory report upon the installation. ending 5th October, 1945. RESOLVED, That the licence be granted for the year.

(b) 9 Tivoli Place—With reference to Min. 752, of the Street and Highway Committee it was RESOLVED, That, subject to compliance with the Home Office conditions, when application is made by Mr. Instone for the renewal of his petroleum licence, the same be granted.

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764—House to House Collections Act, 1939—RESOLVED, That, the applications of the Gloucester for the Diocesan Association for Deaf and Dumb and the Cheltenham District Nursing for licences for the year commencing 1st April next, be granted subject to compliance with the usual conditions.

765—Gas Undertakings Acts, 1920 to 1934—Periodical Gas Tests—Read, report of gas tests made on 25th February 3rd, 6th and 12th March which showed the calorific value on these dates to be 462.2, 453.0, 464.2 and 460.6 B.Th.U. and the pressure 5.7, 5.3, 5.0 and 5.3 ins. of water respectively.

766—Location of Retail Businesses Order, 1942--(a) Mr. R. Burge—Lock-up Shop, 20 St. Paul's Street (Min. 630)—Further observations of the Planning Officer in regard to this application were submitted. RESOLVED, That no further action be taken.

(b) Communications upon the following had been received from the Price Regulation Committee :—

Name	Remarks	Decision.
Mrs. M. R. Nadin (Min. 630)	Application to commence business in sale of handbags, toys, sports and toilet goods at 145 Bath Road.	Application refused by Price Regulation Committee.
Mr. W. G. Leishman (Min. 630)	Application to commence business as Auctioneer and Estate Agent at 14 Rodney Road.	Application granted.

767—Leckhampton Hill—Custodian's Cottage (Min. 631)—The Chairman had, as authorised, accepted the tender of Messrs. R. E. & C. Marshall amounting to £28 17s. 6d. for the installation of electricity at these premises. RESOLVED, That this be confirmed.

768—Old Age Pensions (Min. 639)—The resolution passed by the Council had been forwarded to the Association of Municipal Corporation and their support sought. The Association stated that their appropriate Committee had the matter under consideration, but in view of the reply given to Mr. Lipson in the House of Commons it was decided that no further action could usefully be taken.

769—Mobile Hospital—Some few years ago the Silver Thimble Fund had presented to the Council a Rolls Royce Mobile Hospital and this had been handed to the Ambulance Headquarters for custody and use. Ambulance Head-quarters now enquired whether as the vehicle had never been used, in view of the petrol consumed in periodically starting the same, plus the cost of insurance, the Council wished to retain it or whether it could be used to greater advantage in another area. After consideration it was suggested that the vehicle be handed to Ambulance Head-quarters for adaptation as an ambulance with the retention of such of the equipment as might be useful therewith and that the Medical Officer of Health allocate the remaining equipment between various local hospitals and institutions. RESOLVED, That the donors be approached and if they are agreeable to the proposal the same be adopted.

770—Civil Air Transport Meeting—Bristol--The Bristol Incorporated Chamber of Commerce and Shipping extended an invitation to representatives of the Council to attend a meeting upon this subject on the 25th April. RESOLVED, That the Mayor, Alderman Trye, Town Clerk and Borough Surveyor be asked to attend.

771—Staff (i) Salary Adjustments—The South Western Provincial Council had forwarded the recommendations of the National Joint Council for a revised cost-of-living bonus as from 1st January last, which they recommended to all constituent authorities for adoption, namely,

- (a) Adult male officers with salaries not exceeding a500 per annum ... 23s per week.
- (b) Adult female officers with salaries not exceeding £1,500 per annum ... 18s 6d per week.
- (c) Adult male and female officers with salaries exceeding £1,500 per annum ... £33 16s. per annum.
- (d) Junior Officers :—

	Males, per week	Females per week
Aged 20	16s	14s 6d
Aged 19	13s 6d	13s 6d
Aged 18	12s	12s
Aged 17 ...	9s 6d	9s
Aged 16	9s 6d	8s
Under 16	9s 6d	7s 9d

with appropriate adjustments for emoluments and other matters.

RESOLVED, That the recommendations of the South Western Provincial Council be implemented as from the date mentioned.

(ii) Sick and Short Leave—The Chief Officers had given consideration to some of the difficulties and anomalies arising from brief staff absences and deduction of salary therefor in cases mainly due to sickness. They recommended that where the sickness scheme or the service conditions would otherwise require deduction from salary, they be given discretion to grant leave, without such deduction, for periods not exceeding three days.

(iii) Town Clerk's Department—The Town Clerk reported that his Chief Clerk, Mr. A. Adams, had now completed more than a year at the maximum of Grade D, Class 3, Temporary Officers Scales (455) and he recommended that Mr. Adams be placed in Class 2 of that Grade (£450 — £470) at £460 per annum. RESOLVED, That this be approved.

CLARA F. WINTERBOTHAM, Chairman.

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FINANCE COMMITTEE.

15th March, 1945. Present—Alderman Taylor (Chairman) ; The Deputy Mayor and Alderman Ward ; Councillors Bettridge, Fildes, Garland, Grimwade and Morris. The following Chairmen of Committees also attended : Alderman Trye ; Councillors Addis and Green

772—Estimate for Rate—The estimates for the rate were considered, RESOLVED, That the estimates as now settled by the Committee be approved and submitted to the Council at their meeting to be held on 4th April, 1945, and that the Council be recommended to make a general rate of 13s 10d. in the pound for the year commencing 1st April, 1945.

P. P. TAYLOR, Chairman.

21st March, 1945. Present—Alderman Taylor (Chairman) ; Aldermen Waite and Ward ; Councillors Bettridge, Biggs, Fildes, Grimwade and Morris.

773—General Rate—Read, report of the Borough Treasurer, dated 21st March, 1945, on the collection of the second instalment of this Rate. Amount collected, £128,339 ; amount outstanding, £5,996.

774—Water Rate and Charges—Read, report of the Borough Treasurer dated 21st March, 1945, on the collection of the second instalment of this Rate and Charges. Amount collected, £35,853 : amount outstanding, £96.

775—Electricity Charges—The Borough Treasurer reported that electricity charges amounting to £21,877 1s. 3d. had been collected since the last meeting. Amount outstanding £229 9s. 6d., rechargeable works carried out £318 14s. 0d.

776—Superannuation—(a) (Min. 647)—The Ministry of Health have intimated that under the Local Government Superannuation (Actuarial Valuations) Regulations, 1939, the Council have 12 months from 31st March, 1945, in which to obtain the report of the actuary, and that the Council's application for an extension of time has therefore been deferred.

(b) Cemetery Superintendent (Min. 655)—The Committee considered the recommendation of the Cemetery and Crematorium Committee in regard to the Cemetery Superintendent who reached the age of 65 on 31st March, 1941, but continued in the service of the Council. RESOLVED,

(i) That the value of his emoluments consisting of house, rent and rates, free coal, gas and light, now assessed at £35 per annum be increased to £70 per annum as from 31st March, 1936.

(ii) That the services of Mr. Woolhouse be terminated on 31st March, 1945, and that he be paid a superannuation allowance of £93 5s. 8d. based upon 16 years contributory service and 3 years' non-contributory service.

(iii) That this Committee concur in the recommendation of the Cemetery and Crematorium Committee that Mr. Woolhouse be engaged in a temporary capacity as from 1st April, 1945, and that he be paid both his superannuation allowance and salary.

(c) Assistant School Medical Officer of Health—The Committee considered a report from the Education Finance and General Purposes Committee upon the continued absence through illness of Dr. R. J. McDonough, Assistant School Medical Officer of Health, and a recommendation that, in view of his continued ill-health, his appointment should be terminated as from 31st March, 1945. A medical certificate has been received from the Medical Officer of Health in accordance with Section 8 (i) of the Local Government Superannuation Act, 1937, to the effect that he was incapable of discharging efficiently his duties by reason of permanent ill-health. RESOLVED, That in view of the certificate of the Medical Officer of Health, Dr. McDonough retire on superannuation as from 31st March, 1945, and that an allowance of £283 8s. 3d. per annum, based upon 10 years non-contributory service and 20 years contributory service be paid.

777—County Rate Precept—The Town Clerk submitted Precept from the Gloucestershire County Council in respect of the financial half year commencing 1st April, 1945, requiring the payment of a sum of £98,880 for the half year.

778--Axle House Estate—(Min 000)—The Town Clerk reported receipt of the Minister of Health's formal consents to the borrowing of a sum of £2,688, repayable within 80 years, in respect of land at Arle House Estate and £3,500, re-payable within 50 years, in respect of the property.

779—Loans—The Borough Treasurer reported :—

(i) Repayment of 22 loans amounting to £3,150 since the last meeting.

(ii) Renewal of loans amounting to £3,745.

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780--Borough Treasurer's Department—Costing Section—The Borough Treasurer reported on the, work carried out by the machine costing section, formed in 1936, and pointed out that the work of this section had constantly developed and had expanded far in excess of the demands anticipated at the, formation of the system. The present four machines, although not new on the formation of the system, had been constantly in use and required renewing. The Borough Treasurer submitted a detailed report on the work carried out and alternative costing machine systems.

The present system consists of Burroughs Machines, and the Committee felt that this system which had proved satisfactory in the past, and which was the lowest price of the alternative systems should be retained. In view of the lease-lend arrangements, the prices of new machines were determined by the Government at the time of delivery. An allowance would be made for the old machines, and it was anticipated that the cost would not exceed £1,750. RESOLVED, That, in view of the amount of work carried out for the electricity department, the Electricity Committee be asked to contribute one-third of the above cost and, subject thereto, that the re-commendation of the Borough Treasurer be approved, and four new machines be purchased.

781—Education Act, 1944—The Town Clerk and Borough Treasurer reported upon a discussion which had taken place between the County Treasurer, the Borough Treasurer and the Director of Education in regard to education finance pending the coming into operation of the Scheme of Divisional Administration. The Committee took the view that certain responsibilities should be discharged by the Borough Treasurer. RESOLVED, that, in consultation with the Town Clerk, arrangements be made by the Borough Treasurer with the County Treasurer and the Director of Education on the lines discussed.

782—Medical Officer of Health's Department—Staff. Mr. G. Cross, Disinfecting Inspector, now on military service, was granted compassionate leave in 1944 owing to the serious illness of his wife, and during his leave was engaged as relief lorry driver in the Highways Department at a wage of £4 0s. 1d., per week.

Mr. Cross was on the permanent staff and had he remained in the forces and not been granted compassionate leave, his army pay would have been made up to £265 10s. 0d. per annum, plus bonus.

In view of the short leave granted to Mr. Cross, it was not considered desirable to terminate the services of the temporary man filling his permanent appointment, and the Committee were asked to consider making up Mr. Cross' pay whilst he was engaged as a relief lorry driver to the sum to which he would have been entitled as Disinfecting Inspector. RESOLVED, that Mr. Cross' salary be made up as suggested.

P. P. TAYLOR, Chairman.

RATING COMMITTEE.

21st March, 1945. Present—Councillors Bettridge (Chairman), Bush, Fildes and Morris.

783—Proposals—The Committee considered proposals submitted by the Rating and Valuation Officer. RESOLVED, That the proposals be submitted for the revision of assessments as now settled by the Committee.

784—Association of Municipal Corporations—The Town Clerk reported that he had received a letter from the Association of Municipal Corporations inviting the Council to submit the names of one or two members who might be suitable for appointment as the Association's Representatives on the Central Valuation Committee and who, if elected, would become ex-officio members of the Association's Rating and Assessment Committee. RESOLVED, That the Town Clerk submit the names of the Chairman and Vice-Chairman in connection with this appointment.

785 —Arrears —The Rating and Valuation Officer reported on the collection of arrears.

A. J. BETTRIDGE, Chairman.

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Borough of Cheltenham.

Municipal Offices. Cheltenham, 3rd May, 1945.

Sir (Madam),

You are hereby summoned to attend a **Meeting of the Council to be held at the MUNICIPAL OFFICES, on Monday, the 7th day of May, 1945. at THREE O'CLOCK** in the Afternoon, at which meeting the following business is proposed to be transacted and any other business that may legally be transacted at such, meeting :-

1. To approve and confirm the minutes of the last meeting.
2. To elect a member of the Council for the Pittville Ward of the Borough to fill the vacancy caused by the death of Councillor John Howell, C.B.E., F.R.C.S. In accordance with the resolution passed at the last meeting of the Council, the following nominations have been received :—
 - (i) To be moved by Councillor Green and seconded by Alderman Pates : " That Jack Albert Billmeir, of 81 Promenade, Cheltenham, Ship Owner, be elected."
 - (ii) To be moved by Councillor Compton and seconded by Councillor Addis : " That Elizabeth Emily Hopkins. of 372 Swindon Road, Cheltenham, Housewife, be elected."
3. Communications by the Mayor.

4. To approve, or otherwise, the proceedings of the following Committees and to deal with any matters arising thereon requiring the attention of the Council :—

Committee.	Date of Meeting.
ART GALLERY AND MUSEUM ...	6th April, 1945.
PUBLIC LIBRARY ...	6th
HOUSING ...	6th & 9th
ALLOTMENTS	16th
PARKS AND RECREATION GROUNDS	16th
PUBLIC HEALTH ...	16th
WATER	17th
ELECTRICITY AND LIGHTING ...	17th
MATERNITY AND CHILD WELFARE	18th
PLANNING	20th
TOWN IMPROVEMENT AND SPA	20th
STREET AND HIGHWAY...	23rd
GENERAL PURPOSES AND WATCH	24th
FIRE PREVENTION	25th
FINANCE ...	25th
RATING ...	25th

Yours faithfully,

F. D. LITTLEWOOD

Borough of Cheltenham

At a Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices in the said Borough on Wednesday 4th April, 1945. Present :

The Worshipful the Mayor (Alderman Clara F. Winterbotham, J.P.). The Deputy Mayor (Alderman T. Wilfred Waite.).

Aldermen Leigh James, Lipson, M.A., M.P., Pates, Taylor, Capt. Trye, Capt. R.N. (Retd.) and Ward ; Councillors Addis, J.P., Barnett, Bayliss, Bendall, Bettridge, Lt.-Col. Biggs, O.B.E., Bush, Chinn, Compton, Rev. de Courcy Ireland, M.A., Fildes, Garland, Green, Grimwade, Hayward, M.B.E., M.B., B.S., Lewis-Hall, Morris, Readings, Smith, Thompson and Till.

Apology—Apology for absence was received from Councillor Moore.

786—Minutes of Previous Meeting— RESOLVED, That the minutes of the meeting of the Council held on 5th March, 1945, having been printed and circulated to each member of the Council, be taken as read, and that the same be approved and confirmed.

787—Emergency Committee—The report of the Emergency Committee at their meeting held on the 28th March, 1945, was received.

788—General Rate—The report of the Finance Committee at their meeting held on the 15th March, 1945, was submitted. RESOLVED :—

"That the General Rate Fund, being insufficient for the purposes to which it is applicable by law, and the Council having made an estimate of the amount required for those purposes (including the amount required for the purposes of the Public Libraries Acts) during the period commencing on the first day of April, 1945, and terminating on the thirty-first day of March, 1946, and to defray any expenditure which may fall to be defrayed before the date on which the moneys to be received in respect of the next subsequent Rate will become available, and for the purpose of paying the sums payable during the said period to other Authorities under the precepts issued by them, a General Rate of 13s 10d. in the on the Rateable Value of each hereditament as shown in the Valuation List and in the form shown in the Rate Books be, and the same is hereby, made and approved in respect of the period commencing on the first day of April, 1945, and terminating on the thirty-first day of March, 1946, and that the said Rate be payable by two instalments, namely, one moiety thereof forthwith, and the other moiety thereof to be payable on the first day of October, 1945 ; Also, That notice of the said Rate be given within seven days after the making thereof by affixing notice of the same in some public or conspicuous places in the Borough."

789—Proceedings of Committees —RESOLVED, That the proceedings of the under-mentioned Committees at their meetings held on the dates respectively appearing be approved and confirmed :—

Housing	March 9
Allotments...	March 12
Parks and Recreation Grounds	March 6 & 12

(Subject to an amendment moved by Councillor Smith, seconded by Councillor Grimwade, "That Min. 692, so far as it relates to the use of St. Mark's Recreation Ground by the Campaigners Cricket Club be referred back for further consideration").

(Subject, also, to an amendment moved by Councillor Grimwade, seconded by Alderman Capt. Trye, "That Min. 686 (Grading Scheme for Journeymen Gardeners and General Workers) be not approved "). (A further amendment moved by Alderman Trye, seconded by Alderman Leigh James, " That the portion of Min. 685 relating to the removal of poplar trees in the Naunton Park Recreation Ground be referred back for further consideration " was lost).

ALSO RESOLVED, That the use of Agg Gardner Recreation Ground be granted to Lord John Sanger's Circus for one week from 23rd April, 1945, at a rent of £75 having regard to the expenses involved in producing the circus and the fact that this ground is more centrally situated than the ground previously offered, and that the decision of this Committee at their meeting on 12th February, 1945 (Min. 576) granting the use of St. Peter's Recreation Ground for one week commencing 30th April at £50, be varied accordingly.

Public Health	March 12
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Water March 13

Electricity and Lighting March 13

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Fire Prevention March 14

Town Improvement and Spa ... March 16

Cemetery and Crematorium March 16

Planning March 14

Street and Highway ... March 19

General Purposes and Watch ... March 20

Finance March 21

(With the exception of Min. 781 (Education Act, 1944) dealing with the financial arrangements pending the coming into operation of the Scheme of Divisional Administration).

On consideration of Min. 776 (Superannuation of Assistant School Medical Officer of Health) IT WAS RESOLVED, That the Council go into Committee.

Thereupon an amendment moved by Alderman Lipson, seconded by Councillor Garland, That the superannuation allowance payable to the Assistant School Medical Officer in respect of 10 years' non-contributory service be based upon 60ths in place of 80ths" was carried and Min. 776 varied accordingly.

Upon resuming in open Council

IT WAS RESOLVED, That Min. 776 be approved. as amended, and the minutes of the Finance Committee were approved and confirmed as mentioned above.

ALSO RESOLVED, That an order on the Borough Treasurer be signed authorising him to pay to the several Corporations, Companies and persons mentioned in the Schedule of Accounts, the sum of money set opposite their respective names.

Rating March 21

790—Cheltenham General and Eye Hospitals—RESOLVED, That Alderman D. L. Lipson, M.A., M.P., be re-elected representative of the Council to serve on the Board of Management of the Cheltenham General and Eye Hospitals for the ensuing year, and that Councillor Garland be also elected a similar representative, in place of Councillor Howell, deceased.

791—Pittville Ward—Election of Councillor—RESOLVED, That consequent upon the death of Councillor John Howell, C.B.E., F.R.C.S., that the office of Councillor for the Pittville Ward be declared vacant and that it be filled at the next ordinary meeting of the Council that nominations for the said vacancy be sent in writing to the Town Clerk at least seven clear days before the date of the said meeting accompanied by the consent in writing of the candidate nominated, and that the nominations received be printed on the Agenda for the Council Meeting in the order in which such

nominations are received by the Town Clerk, provided that, in the event of any one of the candidates withdrawing or dying after the last date for nominations and before the election, all nominations shall be void and the election shall take place at the Council Meeting held next after that in respect of which nominations were intended. ALSO RESOLVED, That the Town Clerk do circulate to all members of the Council a copy of this resolution and a copy of a nomination paper within seven days of the meeting.

792--Education Act, 1944—(a) The Town Clerk reported receipt from the Ministry of Education of objections from the Cheltenham Teachers Association and the Joint Committee of the Four Secondary Associations (Gloucestershire Branch) to the Council's Scheme of Divisional Administration. RESOLVED, That the objections be referred to the Joint Committee appointed to deal with matters arising under the above Scheme with power to act.

(b) The Council considered in Committee Min. 781 and also the recommendation of the Education Committee passed at their meeting on the 26th March, 1945. At this meeting the Education Committee considered a report of the Conference referred to in Min. 781 dealing with the administration of the financial arrangements during the interim period from the 1st April, pending the approval by the Minister of Education of the Council's Scheme of Divisional Administration.

The Education Committee had decided to recommend the County Education Committee that during this interim period the Cheltenham Education Officer should be responsible, in co-operation with the County Officers, for carrying out the whole of the financial work set out in Paragraphs 14 (a) to (f) of the Report, and that he be authorised to sign cheques.

On resuming open Council, IT WAS RESOLVED, That the Council adopt the recommendation of the Education Committee.

CLARA F. WINTERBOTHAM, Mayor

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ART GALLERY AND MUSEUM COMMITTEE.

6th April, 1945. Present—The Mayor (Chairman) ; Alderman Leigh James ; Councillors Bayliss, Garland and Lewis-Hall: and Dr. R. Davies.

793—Curator's Report for February and March, 1945—Visitors-7,949 (last year 12,850). Included in these figures were 19 parties from colleges and schools, to some of whom the Curator had given talks.

Annual Attendance for year ending 31st March, 1945-59,786 (previous year 62,687).

Receipts—Postcards, Catalogues and Commission 12s 11d. " Friends of the Art Gallery and Museum Account " £11 0s. 9d. Total 11 13s. 8d.

Attendant—The temporary Art Gallery Attendant had again been absent on compassionate leave, owing to his wife's illness, since the 10th March. An advertisement for an additional temporary woman cleaner had been unsuccessful.

Exhibition—The National Buildings Record Exhibition, organised by C.E.M.A., had been on view from 19th February to 3rd March, the total attendance being 2,996, a daily average of 250. During the first week the official Guide-Lecturer, Miss Marjorie Lilly, was in attendance, but was unable to stay for the second week. The Curator reported the arrangements he had made with local architects, who had kindly given talks each afternoon during the second week of the Exhibition. RESOLVED, That the Committee place on record this expression of their thanks to Messrs. Barnard, Beasley, Overbury, Rogers, Roiser and Trew, who had helped in this way towards the success of the exhibition

Loan of Rooms—The Art Gallery had been lent for a meeting of the British-Soviet Friendship Group on March 2nd ; and the Chinese Porcelain Room for the Examinations of the Law Society from March 12th-16th. RESOLVED, That this be approved.

794—Donations—The Curator reported the gift of a Pair of Worcester Porcelain Fruit Baskets, Dr. Wall Period, c. 1770, from Mrs. Mary D. Smith and Miss Veronica Mellersh (in memory of their aunt, the late Miss Winifred H. G. Mellersh). Gifts had also been received from the following : Capt. Drill, Mr. A. P. Dixon, Mr. R. M. Holden, Mr. H. J. Lewis, Miss S. J. McLea, and Mr. Wyndham Payne.

RESOLVED, That the thanks of the Committee be conveyed to the donors.

795—Friends of the Art Gallery and Museum Account—RESOLVED, That a fire-bar toaster, mid-18th century (Berkshire) be purchased from this Fund, at a cost of £3 10s. Od

796—Soviet Exhibition—The Curator reported the arrangements he had made for an Exhibition of Soviet Woodcuts. Photographs, Book Illustrations, etc. to be held in the Art Gallery, April 16th-28th, in connection with "Russia Week." Evening lectures on Russia would be given in the Gallery on April 25th, 27th and 28th. RESOLVED, That these arrangements be approved.

797—Whitsun—RESOLVED, That the Art Gallery and Museum remain open from 10 a.m. to 5 p.m. on Whit-Monday.

798—Curator—The Mayor reported that the Curator was due for retirement on pension on 31st July, 1945. RESOLVED, unanimously, That the General Purposes Committee be asked to recommend the Council to extend the services of Mr. D. W. Herdman as Curator for twelve months, until 31st July, 1946.

CLARA F. WINTERBOTHAM, Chairman.

PUBLIC LIBRARY COMMITTEE.

6th April, 1945. Present—Alderman Lipson (Chairman) ; Councillors Compton and Grimwade ; Rev. Canon P. M. C. Johnstone, Rev. B. Thomas, Messrs. S. J. Clarke, F. Vernall and C. E. Walsh.

799—Librarian's Report for February and March, 1945—Receipts £188 4s. 8d.

Issues—Reference Department 6,625; Lending Department 70,542 ; Junior Department 9,821; Branch Libraries 2,809; School Libraries (January—March) 9,407 ; Loan Collections 2,400. Total 101,604 (last year 100,318).

Annual Issue for year ending 31st March, 1945-572,402 (highest yet recorded). Previous year 562,249.

Annual Report—A brief Report, covering two years' activities, ending 31st March, 1945, would be issued in due course. Replacements and Binding-886 volumes had been replaced. 429 volumes had been dispatched to the binder and a further 140 volumes had been returned.

Lectures—The total attendance at the 16 lectures given in the 1944-45 session was 1,613, an average of 101.

St. Mark's Branch Library—The Librarian reported that sixty applications had been received for the position of part-time assistant at St. Mark's Branch Library. He had appointed Mrs. Marion E. Moore, who was performing her duties satisfactorily.

S. W. Regional Library Bureau—The Librarian reported that Cheltenham Public Library had lent 414 volumes to other libraries, through this inter-lending system, an increase of 86 volumes on the previous year's figure Cheltenham Library had borrowed 147 volumes, mostly of a specialised character, for the use of local readers (33 less than in the previous year).

Thefts and Irregularities—The Librarian reported as to the continued practice of certain readers who clandestinely take out more books from the Library than their tickets provide for Increased measures of watchfulness were being taken by the staff, with a view to the identification of such readers, and the staff had also been instructed to challenge persons leaving the Library with books which had not been offered for stamping. RESOLVED, That the Committee approve of the precautions being taken to prevent theft or inadvertent taking of Corporation property.

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800—Books—RESOLVED, (a) That 577 volumes, published at £218 5s. 3d., be purchased for £193 16s 9d.

(b) That 1 volume be purchased from the Leslie Young Benefaction A/c for £10 10s. 0d.

801—Donations-78 items had been received from 17 donors. RESOLVED, That the thanks of the Committee be conveyed to the donors.

802—Completion of Professional Training—Read, letter from the Library Association containing details of the plans made by the Association for enabling members of Library staffs, who have been called up for National Service to complete professional training thus prevented or interrupted, and requesting that the Council would give favourable consideration to the grant of leave of absence, if desired, for full-time attendance by any member of the staff concerned, at the North Gloucestershire Technical College, at which full-time courses in Librarianship would be available The Librarian reported that so far as could be foreseen, only two members of the Public Library staff would be involved in this proposed scheme. RESOLVED, That the Committee recommend the Council to agree in principle to the request of the Library Association, details as to leave of absence, etc., to be dealt with later, as necessity arises. RESOLVED, further, That in the event of a School of Librarianship being established at the North Gloucestershire Technical College, the Committee will

be agreeable to the collaboration of the Cheltenham Public Library service with the teaching institution in permitting practical demonstrations and "laboratory work " in the Library

803—Whitsun—RESOLVED, That all departments of the Library close on Whit-Monday.

804—V Day—The Committee gave consideration to the Government announcement with regard to V Day. RESOLVED, That when this event occurs, all departments of the Library close for two days.

805—Civilian Residence Electors List—The Librarian asked whether the provisional List of Electors should now be taken as indicating citizenship, and if under Rule 7 all persons so listed should have the privilege of signing requests for readers' tickets in their own name. RESOLVED, That the Library Association be asked what the practice is in other parts of the country and that the matter be left in abeyance until this information is to hand.

806—Staff—(a) The Librarian reported the resignation of Miss M. Kinglake-Payne, temporary Part-time Assistant.

(b) The Librarian recommended the appointment of Miss E. Hall (15) and Miss G. Davis (14) as temporary Junior Assistants on the Junior Grade, Class 3, as from 5th March, 1945, and 3rd April, 1945, respectively. RESOLVED, That these appointments be approved.

807—Librarian—The Chairman reported that the Librarian was due for retirement on pension on 31st July, 1945. RESOLVED, unanimously, That the General Purposes Committee be asked to recommend the Council to extend the services of Mr D. Herdman, as Borough Librarian, for twelve months, until 31st July, 1946.

D. L. LIPSON, Chairman.

ALLOTMENTS COMMITTEE.

16th April, 1945. Present—Councillors Addis (Chairman), Bendall, Bush, Compton, Fildes, Green, Smith and Till; Messrs Ball and Roe.

808—Arrears of Rent—(Min. 675)—The Town Clerk reported upon the steps taken to obtain payment of the arrears due for the December and March quarters. Ten tenants were involved, three of whom had now paid and he outlined the steps proposed to be taken in regard to the remainder. RESOLVED, That if payment is not made without delay the tenancies be terminated and proceedings instituted for recovery of the amounts due. ALSO RESOLVED, That in view of the area occupied and the arrears of rent owing, the tenant of Nos. 2, 65, 120, 121 and 122 North Ward be given notice to quit forthwith and proceedings instituted.

809—North Ward Allotments—Nos. 17 and 25—(Min. 677)—The Gardens Superintendent reported that the tenant of No 17 had commenced cultivation but no improvement had been made in the condition of No 25. RESOLVED, That the Committee's previous decision be confirmed and the tenancy of the latter terminated.

810—Thornccliffe Drive Allotments—The District Valuer was experiencing difficulty in agreeing the compensation rental owing to the claim submitted by the owner for fruit trees on a portion of the

site. He therefore suggested that as the area occupied by the trees was untenanted the same be released from the requisitioning. RESOLVED, That this be agreed to, subject to the owner erecting a fence between the two areas.

811—Alma Road Allotments—Water Supply—An application had been received for the provision of a water supply to this site. RESOLVED, That the Borough Surveyor be authorised to carry out the work if the amount of piping involved is not extensive, including the provision of one tap near the entrance gate and that a charge of one shilling per annum per plot be made therefor

812—Rebates in Rent—RESOLVED, That the tenants of Nos. 1 and 2 Thorncliffe Drive be granted three months' rent free in view of the bad condition of these plots.

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813—Cultivation—(a) The Gardens Superintendent reported that seventy-six new tenancies had been created and forty-eight relinquished which compared favourably with the corresponding period last year. Fairly satisfactory progress had been made by the majority of the Council's tenants but in a number of cases little or no cultivation had undertaken. He had communicated with the tenants thereon and would submit a further report to the next meeting. RESOLVED, That a notice be inserted in the press stressing the need for the continuance of food production and the necessity for allotment cultivation.

(b) "Dig for Victory" Campaign--Read, letter from the Ministry of Agriculture and Fisheries in regard to the "Dig for Victory" Campaign, 1945, stressing the need for continued food production. Where, however war-time allotment land was essential for housing or other urgent purposes this must be relinquished but efforts should be made to provide alternative sites, Efforts should also be made to maintain and encourage food production generally and intensified propaganda, educational and advisory measures undertaken. The Ministry were issuing, free of charge, a monthly "Garden Guide" which would, it was hoped, assist in improving the standard of vegetable and fruit cultivation. The Town Clerk reported that the Allotments Society had been furnished with a copy of the letter and would no doubt take advantage of the gardening guide. RESOLVED, That this be approved.

H. ADDIS. Chairman.

PARKS AND RECREATION GROUNDS COMMITTEE.

16th April, 1945. Present—Councillors Green (Chairman), Addis, Bendall, Bush, Compton, Fildes, Smith and Till.

814—Recreation Grounds--Cricket Pitches—(a) St. Mark's Recreation Ground—(Min. 692)—The Council had referred back for further consideration the application of the Campaigner's Cricket Club in view of the possible danger and damage which might arise. The Gardens Superintendent reported that he had revised the lay-out of the pitch and if his proposals were adopted the crease would be 128 yards from the children's playground and a greater distance from the adjoining factory. RESOLVED, That, in these circumstances, the Council be recommended to grant the application.

(b) Agg Gardner Recreation Ground--The Chairman had granted the application of the Y.M.C.A. for the use of a pitch on this ground. RESOLVED, That the action of the Chairman be confirmed.

815—Brooklyn Road Playing Field—(a) (Min. 691)—The Military Authorities had suggested a rental of £10 for the summer season for five cricket pitches. The Gardens Superintendent also reported upon the difficulty in maintaining the area (approximately twenty five acres) due to petrol restrictions for mowing purposes. The Town Clerk stated that as the ground was requisitioned the Military had been asked for a petrol allocation RESOLVED, That approval be given to the suggested rental and that the military be urged to allocate petrol for maintenance purposes.

(b) Cheltenham Youth Committee—The Youth Committee enquired whether the Council had a suitable field which they could place at the disposal of the Youth Federation during the evenings and on Saturday and Wednesday afternoons. Subject to arrangements being made for maintenance it appeared that the Brooklyn Road Playing Field would be very suitable therefor. RESOLVED, That every effort be made to obtain petrol for maintenance and that, in these circumstances, the use of a portion of the field, excluding the cricket pitches, be granted.

816—Tennis Courts—(a) Montpellier Gardens—Read, letter from the Cheltenham Tennis Club complaining of the condition of the surface of the hard courts and also the netting. The Gardens Superintendent reported that the cross netting was in order but he agreed that the surround netting required replacement when material could be obtained. With the delivery of the automatic sprayer authorised by Min. 578 (b) more efficient surface maintenance could be undertaken. RESOLVED, That the Club be informed accordingly, that surround netting be purchased as soon as practicable ; and that it be recorded that when normal conditions prevail the surface of the hard tennis courts be replaced with tar macadam processed material.

(b) Cheltenham Youth. Committee—The Youth Committee thanked the Council for placing at their disposal a grass court at Pittville but enquired whether it would be possible for a hard court at Montpellier to be allocated to them for two hours each evening as the court at Pittville would not meet the demand from youth groups. The Entertainments Manager reported that only two hard courts were available for occasional hiring to the public and he could not recommend the Council to grant the application. He suggested, as an alternative, a hard court on the St Mark's Recreation Ground for which no applications had yet been received. RESOLVED, That a court at St. Mark's be offered to the Youth Committee the rental therefor to be reduced from the contract rate of 1s 9d. per hour to 1s 6d.

817—Recreation Grounds—(a) Hours of Opening—RESOLVED, That during the operation of double summer time, the recreation grounds be open from 9 a.m. to 10 p.m.

(b) Custodians—Read, letter from the National Union of General and Municipal Workers with regard to retrospective payments for overtime over a period during which they contended the J.I.C. rates were not in operation. The Gardens Superintendent reported that the average hours worked by Custodians throughout the year were fifty and a half for a six day working week and on this basis they received three and a half hours overtime each week. The Union also had in mind that instead of the men being employed for shorter hours during the winter months they should work a regular forty-seven hours per week throughout the year and receive overtime at the appropriate rates for

additional duty. The Gardens Superintendent pointed out the difficulty in operating this suggestion as it would necessitate the men being employed at the nurseries during short days and more time would be occupied in getting to and fro than would be warranted. RESOLVED, (i) That the Union be asked to submit specific details of their claim for retrospective over-time payments.

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(ii) That applications be invited for the appointment of relief custodians to undertake duty at the parks and recreation grounds when the Custodians have their off duty periods.

(iii) That as no provision is made by the Western District J.I.C. governing the terms and conditions of employment of Custodians, particularly during the winter months when only approximately thirty-six hours can be worked each week, the J.I.C. be asked to give consideration to such matters and to submit recommendations thereon.

818—Marle Hill Annexe—(a) The Gardens Superintendent was arranging for the patrolling of the annexe, west of the bridge spanning the lake, to be included in the area under the control of the Custodian of the Agg Gardner Recreation Ground. RESOLVED, That this be approved.

(b) Boating Rights—(i) Rebate in Rent—Mr. Maisey's tenancy agreement would expire on 29th September next although the boating season would not terminate until 31st October. A claim had therefore been submitted for a rebate in the annual rental of £75 if the tenant was unable to take advantage of the full season. RESOLVED, That Mr. Maisey's tenancy terminate on the due date and that a rebate of one seventh of the annual rental be granted.

(ii) Landing Stage—The supports of the landing stage were in a dilapidated condition and although the tenant was responsible for upkeep, little repair work had been undertaken. In the opinion of the Borough Surveyor it was desirable that temporary repairs should be carried out by his department without prejudice to any final settlement at the conclusion of the existing tenancy and he reminded the Committee of their previous decision to reconstruct the landing stage as soon as labour and materials were available. If, however, the tenant preferred to undertake temporary repairs himself these must be carried out to the Borough Surveyor's satisfaction. RESOLVED, That the tenant be informed accordingly.

(iii) Boats, Skiffs, Canoes and other matters—The tenant had asked the Council to take over a number of skiffs, boats, canoes and other articles and the Borough Surveyor submitted a detailed report upon their condition. RESOLVED, That it be intimated to the tenant that the Council will consider the acquisition of these effects, at an agreed valuation, to be made at the conclusion of the tenancy.

819—Pittville Pump Room—(a) Release—(Min. 690)—The Military Authorities had now agreed to the release of the Pump Room under licence and the Borough Surveyor reported that a Schedule of Condition was in course of preparation.

(b) Dog Show. 12th May—As a consequence of such release arrangements were being made for the Stroud and District Canine Society to hold their Show on the 12th May upon the terms and conditions already approved.

(c) Summer Entertainment Programme—The Entertainments Sub-Committee had recommended this Committee favourably to consider the application of the Stroud and District Canine Society for permission to organise a Dog Show at Pittville on 11th August on lines similar to the peace time show of the West of England Ladies Kennel Club. RESOLVED, That instead of the Pump Room the use of the Athletic Ground be granted to the Entertainments Sub-Committee for their programme during August week, such programme to include a Dog Show upon the lines suggested, subject to the Show Committee undertaking to leave the ground in a clean condition and to the Entertainments Sub-Committee providing the required marquee for this and other events.

820—Field adjoining Marle Hill House—The Cheltenham Butchers Buying Committee had asked for a renewal of their grazing agreement for this field. The Committee's post-war proposals included the lay-out of the site as a miniature golf course and they therefore considered any recommendations to be made to the General Purposes Committee in regard to the application. RESOLVED, That the General Purposes Committee be recommended to renew the tenancy on a quarterly basis, determinable by three months' notice on either side, on the understanding that the Butchers Buying Committee will maintain the fencing in a more satisfactory manner than has been done during the past twelve months.

821—Hatherley Park—The Council had drawn attention to the lack of direction signs to this park. The Committee were reminded that they had already decided upon improvements to the main entrance. RESOLVED, That direction signs be placed at both ends of Hatherley Court Road, St. Stephen's Road and Hatherley Road and that, as a temporary measure, pending a suitable arc sign being obtained for the main entrance, a small notice board be displayed thereat. 822—Institute of Parks Administration—RESOLVED, That the Gardens Superintendent be appointed to attend this Conference to be held at Manchester on 20th and 21st July.

823—Food Production—(a) Sales—During the month of March the sale of produce to the British Restaurants amounted to £25 14s. 2d.

(b) Potato crop—Owing to the scarcity of early varieties of seed potatoes the department's requirements had not been met, with the result that the supply of early potatoes would be considerably less than at first estimated.

(c) The Runnings—The Gardens Superintendent recommended that when potato cropping commenced next season the department be permitted to remove a quantity of turf from the site. RESOLVED, That the Public Health Committee be recommended accordingly.

824—Promenade—Floral Display—The Gardens Superintendent recommended that a floral display be provided in the beds opposite the Post Office but in order to achieve the best results it was necessary for two plane trees adjacent thereto to be removed. RESOLVED, That the Street and Highway Committee be asked to consider this matter.

825—Deputy Gardens Superintendent—(Min. 697)—The Deputy Gardens Superintendent proposed to take up his new appointment on 23rd April. RESOLVED, That his resignation be accepted as from that date.

AV. J. GREEN. Chairman.

ELECTRICITY AND LIGHTING COMMITTEE.

17th April, 1945. Present—Alderman Waite (Chairman) ; Councillors Addis, Bayliss, Bettridge, Chinn, Fildes, Garland, Grimwade and Readings.

826--Supply of Electricity to Oakley Farm--The Town Clerk reported on the present position of the negotiations with the Treasury Solicitor for the supply of electricity to Oakley Farm. These negotiations had been proceeding since 1942, and matters had now reached an impasse as the Treasury Solicitor refused to accept certain provisions in the Agreement. The supply of electricity consumed to date had been paid for in accordance with the terms of the Agreement, and in view of the present situation, the Committee felt there was no point in unduly prolonging the negotiations. RESOLVED, That the Town Clerk be authorised to write the Treasury Solicitor on the lines indicated.

827—Street Lighting--The Borough Electrical Engineer reminded the Committee that to effect fuel economy, they had during the war, dispensed with street lighting for most of the period of British Double Summer Time He recommended this practice be continued, and the lamps extinguished from 6th May to 15th July, when Double Summer Time ended. RESOLVED, That this recommendation be approved, but that it be left to the discretion of the Borough Electrical Engineer to switch on the lighting in the event of V E day celebrations occurring during the above period.

NOTE : Since the meeting of the Committee the Ministry of Home Security have issued a circular requesting Local Authorities, in view of the acute shortage of fuel, to extinguish street lighting from 1st May for the period of Double Summer Time.

828—Public Lighting Engineers Conference—The Borough Electrical Engineer reported the Association of Public Lighting Engineers had made tentative arrangements to hold a Conference at Glasgow on the 11th, 12th and 13th September. RESOLVED, That the Borough Electrical Engineer be authorised to attend.

829—Application for Supply—The Borough Electrical Engineer reported application from the Cheltenham Gas Co. for an additional supply to their works at Gloucester Road for the purpose of gas manufacture. The total cost of providing the necessary cables and switchgear amounted to £2,529 12s. 9d. With a view to the possibility of future additional supplies in this area, he proposed to provide a larger cable than was required for this extension, and accordingly he recommended the sum of £371 9s. 10d. being the additional cost of providing the larger cable, should be borne by the Corporation and charged to Loan A/c. RESOLVED, That the recommendation be approved and that the Borough Electrical Engineer be authorised to have the work carried out.

830—Arrears—The Borough Electrical Engineer submitted list of arrears amounting to £51 0s. 9d. which he recommended should be written off as irrecoverable. RESOLVED, That the Finance Committee be recommended to write off these arrears.

T. WILFRED WAITE, Chairman.

WATER COMMITTEE.

17th April, 1945. Present—Aldermen Ward (Chairman) and Trye ; Councillors Addis, Chinn and Hayward.

831—Borough Engineer's Monthly Report—Report of the Borough Engineer for the month of March was read :—

DAILY YIELD OF SPRINGS.

	For month ended 31st March, 1945.	Average for corresponding period during the past 3 years.
Hewletts Springs	195,000 gallons	174,000 gallons
Dowdeswell Springs	885,000 "	610,000 "
Leckhampton Springs	—	—

CONTENTS OF RESERVOIRS.

Estimated Usable Quantity about ... 106,534,000 gallons.

832—Water Rate and Charges—The Town Clerk reported that water rate and charges from 22 consumers were still out-standing, although several demands had been made for payment. RESOLVED, That the Borough Engineer be authorised to cut off supplies failing payment of the amounts due.

833—Sewer, Dowdeswell Court—The Borough Engineer reported an excessive quantity of surface water was penetrating this sewer necessitating a thorough examination in order to take preventative measures, and recommending that six small manholes at an estimated cost of £10 each, be provided at various intervals in the sewer to facilitate investigation. Water entering the sewer was causing the filtration beds at the Sewage Works at Dowdeswell Court to become seriously overworked and would probably result in difficulties. RESOLVED, That the recommendation of the Borough Engineer be approved.

884—Copper Tubes—The British Standards Institution have forwarded a new specification for light gauge copper tubes for use in connection with water services, which dealt with tubes from inch to 4 inches internal diameter and which would satisfactorily withstand hydraulic tests as follows :—

1/8 inch to 2 inches diameter, inclusive, 500 lbs. per square inch maximum.

2 1/2 inches to 4 inches diameter, inclusive, 400 lbs. per square inch maximum.

The Borough Engineer recommended that the Council authorise the use of these tubes, and that when the new regulations in relation to water fittings were made, provision should accordingly be made for the use of these tubes. RESOLVED, That the Town Clerk enquire of the Ministry of Health whether they are now prepared to approve the making of regulations to replace the Corporation's former regulations which expired in 1940:

835—Down Hatherley—Water Supply—The Borough Engineer reported correspondence with the Chairman of the Down Hatherley Parish Council and the Surveyor to the Gloucester Rural District Council regarding the extension of the water supply in this village. The Borough Engineer has previously prepared schemes for supplying water and the Rural District Council had been informed that this Council would consider making a contribution of a maximum sum of £500 in respect of the new loop main between Southam Bridge and The Leigh at Down Hatherley and the Tewkesbury—Gloucester Road. The Gloucester Rural District Council were anxious to carry out supplies as and when consent of the Minister of Health was obtained, and the necessary labour was available. In the meantime temporary supplies were being given to certain premises by the Gloucester Corporation.

The Borough Engineer recommended that any supply to this area, which is in this authority's supply district, should be carried out by this Undertaking. RESOLVED, That the Parish Council be informed that when labour is available and satisfactory terms arranged, this authority will be only too willing to carry out the necessary works.

836—Water Supply—Race Course and Prestbury Farm—(Min. 708)—The Borough Engineer reported application from the Cheltenham Gas Company for permission to lay a 9 inch gas main in the single trench which would be provided for the main in New Barn Lane, and intimated that from his point of view there was no objection to the proposal which would have the added advantage of reducing expenditure by the Council on this work, as the Company would bear a proportion of the cost of hiring the mechanical digger, and payment of compensation to owners and tenants. The Town Clerk reported there appeared to be no legal objection to this proposal, but it would be necessary for the Company also to serve any necessary notice to coincide with the service of notices by the Council to enable the work to be carried out at the same time. RESOLVED, That the Council be recommended to agree to the proposal, subject to the Company bearing their proportion of the cost as mentioned above.

837—Reservoirs (Safety Provisions) Act, 1930—(Min. 263)—The reports from Mr. S. R. Raffety of Messrs. Rofe & Raffety, Chartered Civil Engineers, was submitted on his inspection of the Dowdeswell and Hewlett Reservoirs Nos. 3 and 4. In the case of the Hewletts Reservoirs, Nos. 3 and 4, Mr. Raffety was satisfied as to the safety of the Reservoirs under existing conditions, and he saw no reason for a further inspection within a period of less than 10 years.

In the case of Dowdeswell Reservoir, he concurred with Mr. Edward Sandeman. who made the statutory inspection in 1934, that the existing overflow was adequate having regard to the levels and situation of the Reservoir, and catchment, and he saw no reason for a further inspection of the Reservoir within a period of 10 years. The receipt of the reports was being advertised in accordance with the Regulations.

838—Post-War Housing—(Min 710)—The Council at their last meeting authorised the purchase of the necessary pipes for the construction of the water mains on the post-war housing sites at Lynworth Farm and Ewens Park Estates. A considerable sum was involved and it was advisable to invite tenders from various firms, although it might be found, as on previous occasions, that the prices are identical. RESOLVED, That this suggestion be approved and that the Chairman and Vice-Chairman be authorised to open the tenders and accept the most favourable tender or tenders.

E. L. WARD, Chairman.

PUBLIC HEALTH COMMITTEE.

16th April, 1945. Present—Councillor Barnett (Chairman) ; Alderman Leigh James ; Councillors Bayliss, Biggs, Garland and Rev de Courcy Ireland.

839—Annual Report of Medical Officer of Health—Circular 49/45, Ministry of Health, was submitted requesting local authorities to direct Medical Officers of Health to prepare their reports on the lines of that for 1943, and indicating matters which should be excluded. The restrictions on publication of information regarding population or activities in connection with war-time industries, military or other important developments, such as extensions of water development or sewerage works, or other public utility undertakings have been removed.

840—National Smoke Abatement Society—A letter was submitted from the Society urging local authorities who acquired land for redevelopment and re-construction for industrial purposes to ensure that installations of solid fuel-burning plant would be efficient for their purposes, and as smokeless as possible, and to require plans of such installations to be approved by the local authority. Reference was also made to the Ministry of Health Housing Manual, 1944, and local authorities urged to do all in their power to implement the recommendations contained in the Manual as to smoke abatement, both in regard to their own and privately built houses. RESOLVED, That the Society be informed the matters mentioned will be borne in mind and the letter referred to the Housing Committee for their information

841--Public Health Medical Staff—Circular 62/45, Ministry of Health, referred to the difficult situation in staffing public health services. During the past 5 years heavy calls had been made for medical personnel for the Services, and, in the last few months, for the reconstruction and re-organisation of liberated territories and organisations such as U.N.R.R.A. In addition, there had been a number of deaths and retirements of public health medical officers. The losses had not been balanced by the inflow of junior officers, and the position had been reviewed with a result that further steps were necessary to ensure the limited resources now available were used to the best advantage.

All future appointments would require permission, which would only be granted in special cases, and which would not be given until every effort outlined in the circular had been made for carrying on the duties.

Medical Officers could only apply for another appointment with previous Minister's permission, and if an appointment was made without permission approval would not be given.

The Medical Officer of Health reported that he had consulted with the Regional Medical Officer, Ministry of Health, in regard to the appointment of Dr. D. Walker, appointed temporarily in succession to Dr. McDonnough, and no objection was raised to the appointment.

842—Sunningend Works—The Town Clerk reported complaint from the St. Mark's Community' Association on the smoke nuisance at Sunningend Works, and that he had informed the Association of the serious view taken by this Council, and that it was understood a new plant, now on order, would be installed during this month which would obviate any further complaints.

843—Tewkesbury Horse Show—The horse at the Abattoir was entered in the Tewkesbury Horse Show and awarded 3rd prize of RESOLVED, That the driver who entered the horse be permitted to retain the prize money.

844—Food and Drugs Act, 1938—(a) Quarterly Report—The report of the Public Analyst for the quarter ended 31st March, 1945, was submitted. (b) The Chief Sanitary Inspector submitted reports of samples of Ground Ginger, 536-541, Lard 548-550, Fish Paste, 551-553. Milk, 554-559, and Malt Vinegar 560-565, which had been submitted to the Public Analyst and found genuine.

(c) Ice Cream—RESOLVED, That the application of Mr. N. Birrell, Arle Stores, 164 Arle Road, to be registered as an Ice Cream Vendor be approved.

845—Diphtheria Immunisation—(a) The Medical Officer of Health submitted the following report upon diphtheria immunisation treatment for the month of March, 1945 :—

Number of new cases (immunisation commenced)	65
“ injections given ...	147
“ cases in which treatment was completed during the month :	
(a) Under 5 years of age	77
(b) aged 5-15 years ...	4
“ Schick tests (10 negative ; 1 result unknown)	11

Clinics were held as follows :—

School Clinic ...	2
Public Assistance Institution	1
Clarence Square Day Nursery	<u>1</u>
Total	4

(b) Quarterly Report—Number of letters sent during the quarter	261
Number of replies received	113
Number of children covered by these replies	117

(c) Percentage of children immunised since commencement-8,499.

846—Pasteurized Milk—The Medical Officer of Health reported that samples of pasteurized milk taken from a Dairy Company in the area of an adjoining authority, in respect of which considerable concern had been expressed in the past, had been found satisfactory.

847-6, 7 and 8 Kew Place—The Sub-Committee inspected these properties in respect of which a formal notice had been served upon the owner to carry out repairs, and against which demolition

orders would have been made in normal times. Considerable repairs had been carried out to the buildings in a piecemeal and unsatisfactory manner, whilst houses were still occupied and new W.C's. erected without submission of plans. The repair work had necessitated the cutting away of walls and the roofs were also in a bad condition. It appeared that the Building Byelaws had been contravened and the Sub-Committee felt that some steps should be taken to call the attention of the owner to the unsatisfactory state of houses and the manner in which the work was being carried out. RESOLVED, That the matter be referred to the Planning Committee with a view to steps being, taken in regard to contravention of the Building Byelaws and that when consideration is given to the owner's representations, the Planning Committee be asked to allow representatives of this Committee to attend.

848—Housing Act, 1936—Licences—RESOLVED, That licences for the re-occupation of the undermentioned premises be renewed for a further period of six months from the dates set opposite the premises :--

56 Albion Street ...	Licence expires May 14th.
12 Witcombe Place...	Licence expires May 14th
4 Edward Terrace ...	Licence expires May 19th.
52 St. George's Place	Licence expires May 27th.
13 Grosvenor Street	Licence expires May 27th.

849—Public Health Act, 1936—Complaint was made by occupiers of 32 and 33 Upper Norwood Street of the nuisance caused by the Factory Chimney, Crooks Laundry. The owner of the factory stated he had experienced a temporary difficulty over fuel supplies that certain alterations to the boiler were being made which would obviate any complaint, and that he was anxious to avoid the emission of grit as it also affected his own business.

Following previous complaints some considerable time back the firm carried out alterations to the boilers and chimney with a result that no complaint had been received until now. RESOLVED, That the Chief Sanitary Inspector report to the next meeting of the Committee on the position obtaining at that time

850—Arle Court Effluent—(Min. 586)—The Chief Sanitary Inspector referred to the arrangements reached with Dowty Equipment Ltd., for the taking of samples of sewage and chemical effluent from these premises A report submitted to the February meeting indicated that samples analysed by the Public Analyst were satisfactory but a sample taken by himself indicated an unsatisfactory effluent. The Company have been asked to investigate the position, and take any necessary steps to ensure a rectification of the pollution. RESOLVED, That the Chief Sanitary Inspector report on the position to the next meeting of the Committee.

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851-Public Abattoir—The Chief Sanitary Inspector submitted the following returns :—

Quarter 1st January to 31st March.

	1945	1944	1943
	£ s. d.	£ s. d.	£ s. d.
Slaughtering ...	336 13 1	275 19 7	236 8 1
Stunning	<u>31 6 6</u>	<u>27 19 3</u>	22 16 1
	£367 19 7	£303 18 10	£259 4 2

Year ending 31st March.

	1945	1944	1943
	£ s. d.	£ s. d.	£ s. d.
Slaughtering	1164 1 8	1144 3 0	1270 0 3
Stunning	<u>96 12 7</u>	<u>128 6 9</u>	<u>116 11 11</u>
	£1260 14 3	£1272 9 9	£1386 12 6

852—Sewers—The Borough Surveyor reported that the Chief Sanitary Inspector had called his attention to a number of complaints from occupiers in Haywards Road of basement flooding by sewage water. An inspection was made and it was found that a penstock, presumably fixed in the sewer by the Charlton Kings Authority when Haywards Road was constructed had accumulated floating matter which had choked the sewer. This had now been removed and further flooding should not occur.

The Borough Surveyor also reported a number of collapses of the old brick sewers in the past few weeks and that temporary repairs had been carried out to enable the sewers to function until renewal was possible.

853—Sewage Works—Gas Liquor—Min. 590)—The Sub-Committee appointed to meet representatives of the Cheltenham and District Gas Company upon the pollution of the sewers on the 2nd February, 1945, reported that a meeting had been held, when the representatives were informed of the serious view which the Council took of this and similar discharges and had agreed that the pollution did arise from the Gas Works and was due to faulty sealing of a Gas Holder which had been immediately remedied. The representatives referred to the friendly relationship which had always existed between the Company and the Corporation their desire to co-operate in this matter and intimated that they were willing to take all necessary steps to prevent a recurrence, and would give careful consideration to any suggestions which the Council might put forward with this object in mind.

The Borough Surveyor outlined a scheme which, in his opinion, would prevent, as far as possible a recurrence and it was decided that the Company's Engineer should meet the Borough Surveyor at the Gas Works and discuss with him the scheme. A further report will be submitted to the Council in due course.

H. O. BARNETT, Chairman.

HOUSING COMMITTEE.

6th April, 1945. Present—Aldermen Pates (Chairman), and Lipson; Councillors Addis, Bayliss, Bush, Compton, Chinn, Garland, Grimwade, Rev. de Courcy Ireland, Lewis-Hall and Thompson.

9th April, 1945. Present—Alderman Pates (Chairman) ; Councillors Addis, Bayliss, Bush, Compton, Grimwade and

854-Arle House—(i) Grass Keep—Three applications were submitted for the grass keep. RESOLVED, That Mr. G. S. Wood, Arle Farm, be granted the grazing rights for a period of 364 days at a rent of £24, and a monthly tenancy of the stables at an annual rent of £10 ; that the Town Clerk prepare the necessary Agreement, and that the Common Seal be affixed thereto.

(ii) Application was submitted from Mr. J. J. Swan to continue his temporary weekly tenancy of a garage at Arle House at a rent of 3s a week. RESOLVED, That application be approved, subject to Mr. Swan entering into an Agreement and undertaking to give up possession immediately the garage is required.

855—Malta House, Malt House Lane—Two tenders were submitted for works necessary to this property requisitioned for inadequately housed persons. RESOLVED, That the tender of Messrs. Middleton & Sons, of 46 7s. 6d., being the lower, be accepted, and that the Common Seal be affixed to a Contract to be prepared by the Town Clerk.

856—international Federation for Housing and Town Planning—RESOLVED, That the Committee accept the invitation of the Federation to become members on payment of an annual subscription of £2

857—Garden Competition—RESOLVED, That a Sub-Committee, consisting of the Chairman, Councillors Addis, Bush, Hayward and Rev. de Courcy Ireland be appointed to judge the entries for the Garden Competition, 1945, and to award prizes to the same amount as last year (£23).

858--4 Orchard Terrace--RESOLVED, That the tender of Messrs. G. H. Newman for renewing the living room floor with proper ventilation at a cost of £37 10s. 0d. be approved, and the Town Clerk authorised to prepare the necessary Contract.

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859—N.F.S. Station, Whaddon Road (Min. 362)—The Sub-Committee appointed to consider the question of Youth Centres suggested to the Cheltenham Youth Committee that the Whaddon N.F.S. Station, might be used as a Girls' Club. The premises have been inspected by representatives of the Youth Committee who have asked when a definite offer is made of the building, for certain information in regard to flooring, heating, and protection of windows in connection with ball games in the adjoining yard. RESOLVED, That, before further steps are taken in this matter the Town Clerk enquire of the Minister of Home Security whether he is prepared to dispose of the buildings to the Council and, if so, upon what terms.

860—Housing Department—Staff—(Min. 667)—The Housing Manager submitted a statement indicating the effect of the scales submitted by the Society of Women Housing Managers upon the appropriate members of her department together with her recommendations. The salaries as recommended for the Housing Manager and the Deputy Housing Manager were based upon information obtained from other towns, whilst the salaries for the trained assistant Housing Managers would conform to the figure suggested by the Society, who only indicated the minimum, whilst the maximum would conform with the maximum of the Council's existing scales for such officers. The proposals of the Society would not affect, or prejudice, the clerical staff of her department. RESOLVED (i) That, subject to the approval of the General Purposes Committee, the Council be recommended to adopt the following scales of salaries with effect from 7th May, 1945, and that the Grading Scheme be amended accordingly.

Position	Present Salary	Present Max.	Pro-posed Min..	Proposed commencing Salary	Proposed Max.
Housing Manager	£400	£400	£450	£450 x £25 x £25	£500
Deputy Housing Manager..	£270	£290	£300	£300 x £15 x £15	£330
Trained Asst. Housing Managers	1. £225	£240	£225	£240	£240
	2. £210	£240	£225	£240	£240
	3. £200	£240	£225	£225 x £15	£240
	4. £200	£240	£225	£225 x £15	£240
	5. £200	£240	£225	£225 x £15	£240

(ii) That the position of Deputy Housing Manager be taken out of the Grading Scheme.

(iii) That the General Purposes Committee be asked to make representations to the effect that future scales of salaries prescribed by the Association of Women Housing Managers should not be recognised until they have been approved by a joint negotiating body.

861—Housing Act, 1936—Housing Societies (Min. 558)—A report of the Sub-Committee (circulated herewith) on their interview with the 20th Century Housing Society and the 1933 Housing Society Ltd., was submitted. RESOLVED, That the report be approved.

862—Experimental Houses—Margaret Road—The Ministry of Works have approved provisionally the Council's proposal to utilise the rebuilding of one block of four houses destroyed by enemy action in Margrett Road under the Scheme for Training of Apprentices on Special Building Works. Before final approval could be given the approval of the Minister of Health would also be necessary. The Ministry and the Local Apprenticeship Committee had agreed that Messrs. A. C. Billings & Sons, Ltd., be nominated Apprentice Master in this case. The proposal now required the preparation of specification, detailed drawings and possibly bills of quantities as the Ministry would bear any approved excess expenditure incurred under the Scheme above the normal cost of works of this nature, and these were in course of preparation. Circular 65/45, Ministry of Health, was also submitted outlining the steps to be taken in obtaining approval to the execution of works under this

arrangement. In addition, as the original properties were destroyed by enemy action, the approval of the War Damage Commission would also be necessary, and the Borough Surveyor has interviewed the Commission.

(b) Min 559 (b)—Application has been made to the Minister of Health for approval to the erection of foam slag experimental houses, who have replied that there appeared to be some misunderstanding. It was understood at the interview in August, 1944, that the Council might well proceed to erect houses with poured in situ foam slag as at Northolt which would provide useful experience of a method which could, if necessary, be built without bricklayers and plasterers, which was the main object of experimental houses.

The method the Council proposed appeared to be a mere replacing of bricks by concrete blocks.

The Borough Surveyor reported, that so far as his report on the interview and his recollection went there was no misunderstanding and he had no recollection of reference being made to poured in situ concrete. The Ministry did suggest the use of foam slag and he pointed out to them that he had no experience of this type of work and the only information was that gained from the technical press and he had grave doubts as to the suitability of this material. After obtaining information on this material, both the Committee and himself came to the conclusion that the best method in using foam slag was by way of bricks and he personally considered that quite useful experience could be gained from the construction of the houses as proposed by the Council.

Mr. Councillor Bush who also attended the interview with the Ministry in August concurred in the views of the Borough Surveyor and stated that whilst it might have been clear in the minds of the Ministry officials that the use of in situ foam slag was intended, it was certainly never made clear at the interview. RESOLVED, That Councillor Bush and the Borough Surveyor interview officials of the department and discuss the matter with them and that failing a successful conclusion Mr. Alderman Lipson be asked to approach the Minister on the matter.

863—Post War Housing—Lynworth Farm Estate—(i) Damage—Considerable damage was being done to trees, a number of which were embodied in the layout, and the fences. Superintendent Hopkins had undertaken to render assistance and the Borough Surveyor suggested the attention of the public be called to this wanton damage and the necessity of preserving public property, whilst the Housing Manager was also urging tenants on the Whaddon Estate to prevent the damage. RESOLVED, That the Borough Surveyor insert a public notice in the Local Press as suggested.

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(ii) Church Sites—The layout provided for a Roman Catholic Church on a site near Bouncers Lane and a Church of England on a site opposite Severn Road.

The Architect for the proposed Roman Catholic Church had asked the Committee to definitely decide upon the allocation of the sites. RESOLVED, That the Committee adhere to the sites indicated on the layout plans.

(iii) Resident Engineer and Clerks of Works—The Borough Surveyor reported that Mr. Smith, Joint Water Board Resident Engineer at Tewkesbury, was shortly completing his engagement there, and

would be available for a short period before taking up his duties at Gloucester. He recommended that during the interim period, Mr. Smith be engaged as Resident Engineer to the Group at his present salary of £500 p.a., which would be payable by the group, plus the usual car allowance.

Two Clerks of Works would be necessary when the work had sufficiently advanced on the estates, for which provision had been made. RESOLVED, That Mr. Smith be engaged as Resident Engineer as recommended, and that the Borough Surveyor be authorised to appoint two Clerks of Works at the appropriate time.

864—Permanent Housing Programme—Circular letter, 66/45, Ministry of Health, was submitted intimating that the Government had decided to authorise the erection of permanent houses by local authorities, and the Minister was prepared to consider applications to go to tender as, and when, sites became available, including the re-building of destroyed houses. The proposals referred to sites which have been approved by the Minister, acquired by local authorities, and were immediately available for building operations ; where layouts of sites and house plans of houses to be built as a first instalment have been approved by the Minister, and where advanced servicing of the sites, such as construction of roads and sewers, was completed.

These conditions should apply before application was made. The permitted number in the first instance would depend upon the estimated amount of labour likely to be available at the time of the erection of the houses and would be settled by the Minister in each case when authorities were in a position to go to tender. Approval of tenders would depend on the prices obtained and when such approval had been given and work commenced, the Minister would be prepared to consider extended operations in the light of the progress of actual building.

Whilst no steps could be taken until the sites were ready for building to enable the Minister to formulate in advance labour requirements in different parts of the country, he asked to be informed of the probable dates on which individual applications, or series of applications, were likely to be submitted.

The circular indicated that present rates of subsidy were fixed by the Housing (Financial Provisions) Act, 1938, and discussions were now proceeding on future subsidies. Building commenced under the Circular would rank for any increased subsidy approved as the result of such discussions.

The Borough Surveyor reported that the final plans of houses on Lynworth Farm Estate were being completed and it was estimated that the Council would be in a position to proceed with tenders for the houses in September. RESOLVED, That the Minister be informed accordingly.

865-Estate Management Sub-Committee—The reports of the Estate Management Sub-Committee at their meetings held on the 14th and 28th March were submitted recommending inter alia :—

(i) Rents—That, in cases of tenants with large families paying differential rents and where contributions were deducted from wages in connection with superannuation, such deductions be taken into account in calculating the rents.

(ii) Bedding—Purchase of 500 blankets, all available pillow cases, 100 mattresses, and six camp beds from the Fire Prevention Department.

(iii) Poultry Sheds—On consideration of reports by the Chief Sanitary Inspector, that unless sheds at 20 and 21 St. Peter's Square and 20 Clyde Crescent, comply with the recommendations of the Chief Sanitary Inspector, legal proceedings be instituted to recover possession.

(iv) Safe—Purchase of safe by Housing Manager at cost not exceeding £18 5s. 9d.

Other matters dealt with were of a routine nature. RESOLVED, That the report be approved and adopted.

866-Removal of Huts --(a) The Town Clerk reported correspondence with the Cheltenham Ladies' College and the Ministry of Works in regard to the removal of the 7 huts purchased by the Council from the Ministry of Works, from the College Playing Field. The College asked to be informed of a definite date by which the removal could be completed, whilst the Ministry of Works intimated that early steps must be taken to de-requisition the land, and the matter could not be allowed to continue in abeyance, and suggesting the latest date should be the 15th April. The Borough Surveyor reported that arrangements had been made for the removal of the hut allocated to the Town Hall, and he was in communication with the General Hospital as to the removal of the hut allocated to them.

With regard to the hut for the Whaddon Estate, he had obtained tenders for its removal, and specification were being prepared with a view to a tender being invited for the removal of the four huts allocated to the St. Mark's Estate.

(b) The five tenders received for the removal of the hut to the Whaddon Estate for use as Youth Centre were opened and considered ; the lowest tender was that of Messrs. A. C. Billings & Sons, amounting to £657, which included the sum of £210 for heating, lighting, provision of sanitary conveniences, drainage, and water supply and contingencies. The Committee were concerned at the high cost of carrying out this work, from which it appeared that including the purchase price of the huts, and the rather more work to be carried out at St. Marks, the total cost might run into several thousands of pounds.

It was pointed out that in the event of the Council's Scheme for Divisional Administration, and other powers relating to further education under the Education Act, being approved, the provision of Community and Youth Centres would be a matter for the Education Committee, and it was anticipated, would rank for a grant of not more than 50%, but to await for the Minister's decision on these matters would involve considerable delay. The Council, however, had power to provide youth centres under the Physical Training Act, and as a Housing Authority, to provide Community Centres on Housing Estates. RESOLVED,

(i) That the Vice-Chairman, Councillor Grimwade, Town Clerk and Borough Surveyor discuss the proposals with officials of the Ministry of Health, and in particular, as to the method of defraying the cost for the provision of the centres at St. Marks Estate and Whaddon Estate.

(ii) That subject to satisfactory arrangements being made at this interview, the Special Sub-Committee appointed in this matter be authorised to accept Messrs. A. C. Billings tender, and also to accept a tender in respect of the St. Marks huts.

(iii) That the Cheltenham Ladies' College, and Ministry of Works be informed of the position, and that they be asked to allow the huts to remain on the College Playing Field for a little longer.

(c) The Town Clerk reported negotiations with the War Department with regard to the de-requisitioning of the portion of the Playing Field at St. Mark's required for the erection of the Community Centres. On the piece of land in question, works had been carried out by the War Department, including the construction of a roadway, and erection of Nissen huts, and at some time considerable work would be necessary to re-instate the land to its former condition. The War Department had stated they could not undertake the re-instatement of the ground at the present time and preferred that the Corporation's claim should be on the basis of the Corporation taking over the huts, and undertaking re-instatement of the ground when so desired.

The siting of the proposed new huts had been so arranged as to avoid removing any of the Nissen huts at the present time, and the St. Marks Community Centre Association were of the opinion that some of the huts might be of use to the Community Centre for the time being. RESOLVED, That the Town Clerk be instructed to negotiate with the War Department, on the basis of the Corporation taking over the huts without payment, and being paid by the War Office a sum to be agreed upon for the reinstatement of the ground.

867—Council Houses—Rate Increase—It was reported that with the exception of houses on the St. Marks Estate, the rents charged were inclusive of rates, and the Committee's instructions were desired in regard to the increase rates which came into operation on 1st April. The present increase in rates would involve collecting an additional £2,050 during this year. The Rateable Values of the Council houses vary from £3 to £21, the total rateable value being £17,600, and the increases would range from 2d. to 1s per week. RESOLVED, That the rents of all Council houses be increased by the appropriate amount equivalent to the rate increase, and that the Town Council be instructed to give the necessary notices accordingly.

ALSO RESOLVED, That in the case of differential rents where such rent, owing to peculiar circumstances, is lower than the minimum rent, the appropriate increase be added to the rent as determined by the scale.

868—Temporary Houses—(i) Brighton Road Site—The owner of this site indicated his willingness to sell the land and on the Chairman's authority negotiations were proceeding. RESOLVED, That the Chairman's action be confirmed.

(ii) Layout Plans—The Senior Regional Officer, Ministry of Health, has approved the layouts of the sites at Lansdown Crescent, Prestbury Road and Courtenay Street, subject to certain minor amendments, and Brighton Road, subject to the Regional Planning Officer agreeing to its proposed use.

Hales Road Site—The Senior Regional Officer suggested that in view of the long approach road involving extra works and cost another site be obtained.

Tenders for the site works should be obtained and steps were being taken to this end as authorised in Min. 668. In addition to the approvals of the Senior Regional Officer, Ministry of Health, it was necessary to obtain the Ministry's approval in London. These various applications first to one department and then another involved considerable delay and work and up to the present no site had been finally "cleared" to enable work to proceed. The Ministry had also been urged to approve Hales Road site on the grounds that road works on various sites should be taken as a whole and not individually and very little works were necessary, if any, on other sites proposed.

(iii) Objection—The Ministry of Health have forwarded objections from the owners of the billposting site, Prestbury Road, and land in Brooklyn Gardens, and asked for the Council's observations. The owners of the former site point out the land is a valuable advertising site which is never vacant, and they have no alternative site. The second objection points out it is desired to proceed with permanent houses in accordance with plans already approved as soon as permission was obtainable, that considerable expense has already been incurred in laying soil and storm water sewers, these houses would be permanent and not temporary and the proposal would deprive employees of work.

The Committee considered that even if private enterprise was permitted to commence building operations immediately after the war, the owners of the land in Brooklyn Gardens would not be able to proceed with the development of the whole of their land, and it might, therefore, be possible to reach an agreement with the owners whereby a portion of the land was used for their purpose, and a portion for temporary houses, and that to make up the deficiencies in sites owing to the re-arrangements, land in Tanner's Road, belonging to Messrs. Pye Bros. might be taken for temporary houses. RESOLVED, (i) That the Ministry of Health be informed that possession of the billposting site in Prestbury Road is essential to provide access to the larger site at the rear and its withdrawal would prevent the erection of approximately 13 houses.

(ii) That applications be made to the Planning Committee, the Ministry of Health and the Ministry of Town and Country Planning for approval to the use of the land in Tanner's Road shown on the plan for temporary houses, and that on receipt of such approval the Town Clerk be authorised to give notice under Section 6 of the Housing (Accommodation) Act, 1944, of the intention of the Council to make application to the Ministry of Health for an authorisation to enter and take possession for the purpose of Part v of the Housing Act, 1936, of the said land and that the Common Seal be affixed to the maps thereof.

(iii) That the Town Clerk communicate with the owners of the land in Brooklyn Road in an endeavour to reach a compromise as suggested above.

(iv) Maida Vale Site—Reported, further application from a firm of tool manufacturers who were prepared to open negotiations immediately for the acquisition of this site for the erection of a factory providing initial employment for 150 persons increasing to 700. Tools would be forged in the Midlands and completed here. The sites now suggested for temporary houses were sufficient for the 150 allocated and if further land was necessary the frontage of Priors Farm, which has services, might be utilised. RESOLVED, That in all the circumstances and the desirability of establishing approved light industries in the town, the Council be recommended to abandon their proposals for temporary bungalows on this site.

(v) Courtenay Street—The Town Clerk reported receipt of a petition from residents in Courtenay Street against the proposal to erect temporary houses which he had forwarded to the Ministry of Health to whom it should have been addressed.

J. P. PATES, Chairman.

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TOWN IMPROVEMENT AND SPA COMMITTEE.

20th April, 1945. Present—The Deputy Mayor (Chairman) ; Alderman Pates ; Councillors Bush, Grimwade, Lewis-Hall, Morris and Readings; Messrs. E. Baring and A. Palmer.

869-Entertainments Sub-Committee—The Entertainments Sub-Committee met on 27th March and 10th April, 1945 and a report of their meetings is being circulated to the Council. RESOLVED, That the report be approved and adopted: ALSO RESOLVED, That the appreciation of this Committee be recorded to those who have so strenuously worked to bring the Civic Playhouse into being.

870-Health and Holiday Resort Sub-Committee—The Health and Holiday Resort Sub-Committee met on 6th April, 1945, and a report of their meeting together with a report of the meeting of the Spa Medical Advisory Committee held on 25th March, are being circulated to the Council.

RESOLVED, (i) That the report be approved and adopted.

(ii) That with regard to Item 2 (c) as the Hospital Board have now appointed their representatives to discuss the question of fees for treatment of Hospital patients at the Spa Baths, Councillors Bush, Grimwade and Lewis-Hall be appointed to represent the Council.

871—Advertising Sub-Committee—The Advertising Sub-Committee met on 10th April, 1945, and a report of their meeting is being circulated to the Council. RESOLVED, That the report be approved and adopted.

872—Town Hall Licensing Protest—The Committee received a deputation from the Protest Committee consisting of Mr. S. Skidmore, Miss F. Carter and Mrs. D. Eales (Organiser, Treasurer and Secretary respectively of the Protest Committee) ; Mrs. Grundy (representing Twelfth Night Ball Committee) ; Mr. Fair (representing G.W.R Hospital Whist Drives) ; and Mr. Hart (representing the Licensed Victuallers Association).

The petitioners stressed that the petition which had been lodged contained the signatures of 5,683 ratepayers and was made against the action of the Council in applying for a licence for the Town Hall in consequence of which whist drives had been banned. It was contended that for many years whist drives had been responsible for raising thousands of pounds for both national and local charities. The petitioners felt that no thought had been given to the large section of the whist playing community and in the interest of those concerned they felt the Council should give the matter further consideration. It was therefore urged that the Council reconsider its decision and revert to the procedure of occasional licences.

After the deputation had retired the Committee carefully considered the representations made to them and came to the conclusion that they were unable to recommend the Council to take any action on the petition. In coming to this decision they had in mind that the previous procedure of making regular applications for "occasional " licences was a wrong one and was a mis-use of the legislation relating to " occasional " licences. Further, the Council had only after considerable deliberation taken steps to obtain a licence, not for the purpose of profit making, as had been alleged by the deputation, but in order that they might exercise better control over quality of liquor and standards of conduct, and they had proposed to the Magistrates conditions rigidly restricting the licence to certain types of functions.

Some measure of examination of the petition had been made and although it was felt that the Protest Committee were acting in good faith when they stated that 5,683 ratepayers signatures had been obtained the genuineness of many of such signatures must be questioned. The examination showed that some names were of a fictitious or humorous nature, many had no addresses, there were a considerable number of signatures in the same handwriting and in some cases signatures had been obtained from persons who were not ratepayers of the Borough. In addition, as the petition was presented on behalf of the whist playing community, the Committee noted that thirty-eight of the petition cards were organised from licensed premises.

The deputation had stressed to the Committee the large sums of money raised by whist drives for charitable objects and contended that no alternative accommodation would enable them to organise functions where the attendances totalled 1,500 and for this reason charities must suffer. The Committee recalled that before the question of the licence was considered they had viewed with concern the difficulties at the Town Hall when large whist drives took place and they had received, at that time, reports from the Entertainments Manager with regard to the blocking of the corridors and gangways and the difficulty of controlling crowded premises in these circumstances.

Everything possible would be done to provide reasonable alternative accommodation for whist players and, but for the war, the repairs to the Rotunda would have been completed and the building, with adequate catering and cloakroom amenities, made available, It was, however, hoped that the work would be completed before long. The return to peace-time conditions would probably, in a large measure, restore to the public other local amenities for social functions. In the interim, however, and in order that charities should not suffer, the Council, on the recommendation of this Committee had, to date, contributed £125 to various bodies who, in the past, had organised combined whist drives and dances at the Town Hall, where it was shown that the profits from dances alone had declined, but even so, the deputation had admitted that for certain events, even without whist, their profits had been maintained.

The Committee therefore RESOLVED, to recommend the Council to take no action upon the representations of the Protest Committee or of the petitioners

873—River Severn Commission—The Town Clerk reported upon the meeting convened at Tewkesbury on 27th March by the Severn Commissioners to which representatives of the Council had been invited. The Commissioners were anxious to obtain the support of local authorities concerned with the navigation of the Severn and wished to give all interested, an opportunity of expressing their views upon the proposed development scheme. Cheltenham was not affected to

the same degree as the riparian towns and at the appropriate time the Water Committee and the Cheltenham and Gloucester Joint Water Board would be considering, in the event of the scheme going forward, the protection of their supplies. On the whole, however, the scheme would favourably affect the prosperity of the west midlands and Cheltenham would no doubt benefit from this.

T. WILFRED WAITE, Chairman.

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MATERNITY AND CHILD WELFARE COMMITTEE.

18th April, 1945 Present—Alderman Leigh James (Chairman) ; Councillors Bettridge, Compton, Garland, Grimwade and Lewis-Hall; Mesdames Booy, Grist, Mellersh and Wood.

874—Health Visitors—(a) The following is a summary of the work done by the Health Visitors :—

	Quarter 31st March.	
No. of Children on Register	...	4,233
Un-notified Live Births discovered (when checked with Registrar's Birth Returns)		8
Home Visits paid by Health Visitors (a) 1 year and under		2,283
“ “ (b) over 1 year		2,722
First Visits paid by Health Visitors...		315
Ante-natal cases visited by Health Visitors (a) New ...		65
(b) Return		30
Special visits to Mothers ...		221
Chicken Pox cases visited by Health Visitors		4
Measles cases visited by Health Visitors		125
German Measles cases visited by Health Visitors		2
Whooping Cough cases visited by Health Visitors		45
Mumps cases visited by Health Visitors		1
Ophthalmia Neonatorum cases visited by Health Visitors		—
Scarlet Fever cases visited by Health Visitors		—
Attendances of Health Visitors at Centres ...		129
Cases reported to the N.S.P.C.C. Inspector ...		—
 (b) Children Act.		 Health Visitors. School Nurses.
No. of Children on Register at end of Quarter		34 9
“ Foster Mothers on Register at end of Quarter...		18 8
“ visits paid (under Children Act) ...		29 11

875—Gynaecological Clinic —The Medical Officer of Health reported that 6 Clinics had been held and the total number of attendances was 25, including 14 Borough patients.

876—Cheltenham Infant Welfare Association—Quarterly Report—Read, Report for the quarter ended 30th March, 1945. The attendance at the Centres had been as follows :—

	Infants.	Toddlers.
At Highbury (12 Meetings)	610	255
At Bethesda (13 Meetings)	702	333
At St. Mark's (13 Meetings)	726	416
At Baker Street (13 Meetings)	525	271
At Whaddon (13 Meetings)	446	168

877—Midwives Act—Medical Assistance—The Medical Officer of Health reported the total amount of doctors' fees claimed for the period from the 1st April, 1944, to 31st March, 1945, was £114 4s. Od. of which £55 4s. 11d. was chargeable to patients. In one case the Medical Officer of Health recommended the cancellation of the amount to be reclaimed RESOLVED, That this recommendation be approved.

878—Sunnyside Maternity Home—(a) The Committee considered the fees to be charged to patients at Sunnyside having regard to the fact the Corporation had agreed to pay to the County the actual cost as ascertained from time to time. RESOLVED, That in applying the scale of charges to patients the full cost be taken at £5 5s. Od. a week.

(b) Outstanding Accounts—The Medical Officer of Health reported the amount outstanding on previous Sunnyside cases was £44 10s. 3d., some of which had been owing since February, 1943. One patient left the Home without contributing anything towards the £11 due from her, and had ignored letters RESOLVED, (a) That a Sub-Committee consisting of Alderman Leigh James, Councillors Bettridge and Garland and Mrs. Mellersh be appointed to consider all outstanding accounts under the Midwives Acts and interview debtors with a view to recovering the amounts due.

(b) That the list of small arrears submitted by the Medical Officer of Health be written off as irrecoverable.

(c) That in future patients be required to pay 20 per cent of the fees payable under the scale at the time the bed is booked and that they be urged to pay as much of the scale fees as possible before confinement.

879—Care of Illegitimate Children—The Committee further considered the provision of a hostel where unmarried mothers and their babies could be housed pending arrangements being made for the welfare of the babies, and the mothers until they are able to take up work again. The County Council were now relinquishing the use of 27 Cambray which adjoined St. Catherine's Home which at one time the Committee had in mind for use as the proposed hostel in conjunction with the Church Army. The Medical Officer of Health reported, however, that the County Council had now arranged to open a hostel at Tewkesbury for County cases and that the number of cases in the Borough were so small as not to warrant the setting up of a hostel. He had consulted Sister Jeffries of St. Catherine's Home on the matter, and she agreed that at present she could deal with the few Borough cases at the Home, and he anticipated it may be possible to arrange with the County for a

portion of the Cheltenham cases to be accommodated in the County hostel. RESOLVED, That the Committee concur in the views of the Medical Officer of Health. RESOLVED, ALSO, That they agree to the Medical Officer of Health's suggestion that the property be retained for another fortnight as owing to measles at Thirlestaine Court Nursery, he would like to be able to avail himself of the accommodation until the period of quarantine expired.

880—Thirlestaine Court Nursery Charges—The Medical Officer of Health reported he thought that where there was more than one child, the present scale of fees was rather high, and he recommended the scale be revised as indicated. RESOLVED, That the revised scale as indicated be approved.

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881—Children Act—The Medical Officer of Health submitted list of foster mothers for registration, and recommended the maximum number of children allowed should be as follows :—

Name.	Address.	Maximum No. of Children allowed.
Mrs. Harcourt Smith	14 Ashford Road	1
Mrs Woodward	38 Crabtree Place ...	1
Mrs. Hopkins	160 Whaddon Road ...	1

RESOLVED, That these recommendations be approved and adopted.

882—Puerperal Pyrexia and Fever Regulations—The Medical Officer of Health submitted account for treatment in the General Hospital of one case of puerperal fever amounting to £1 8s. 6d. RESOLVED, That the account be passed for payment

883—Dentistry--The Medical Officer of Health reported that 182 Mothers, 5 Infants and 24 Nursery Probationers had attended the School Dentist on Saturday mornings and Thursday evenings. Assistance had also been given to a necessitous mother to provide dentures.

884—Orthopaedic Scheme—(a) The Medical Officer of Health reported on the work of the Orthopaedic Clinic for the quarter ended 31st March, 1945. The number of children on the Register was 154, of which 72 were chargeable to the Education Committee, and in respect of which 28 Surgeons' consultations had been held, 82 children were chargeable to this Committee, in respect of which 32 Surgeons' consultations had been held.

(b) Hospital Charges—The Medical Officer of Health submitted accounts for treatment of 66 out-patients amounting to £2 17s 6d., which included 66 attendances at 6d. RESOLVED, That this account be paid.

885—Adoption—The Medical Officer of Health reported the Committee was represented at the Cheltenham Court in connection with 7 adoptions, comprising 6 Borough cases and 1 County case.

886—Health Visitors Uniform—The Medical Officer of Health reported correspondence with the Ministry of Health in con-sequence of Miss Goddard having written the Ministry complaining she

had not been provided with a blouse as part of her uniform, and contending it was the duty of the Council to do so. The Council, as the employing authority, were authorised to say what uniform they required. and they expected Health Visitors to wear green uniform, i.e., dresses or skirts, and coats and hats, and a great-coat and/or mackintosh was also provided, As they did not require any special type of blouse, they did not provide it as part of the uniform, but Health Visitors could buy a blouse a year if they wished under the coupon concession. RESOLVED, That the Ministry be informed of the position, and that Miss Goddard be informed the Committee deprecated her action, and the Council were entitled to decide what uniform should be worn

887—Home Helps Scheme—The Medical Officer of Health submitted Report in connection with this Scheme, and stated there were now three full-time and one part-time Home Helps. The experience of the quarter has demonstrated quite clearly that this is a social service of great value. The following figures give an idea of the work done :—

No. of cases assisted ...	15
“ hours worked :	
(a) Maternity and Child Welfare cases	1497 $\frac{3}{4}$
(b) "General" cases (i.e. work authorised under recent circular);	256 $\frac{1}{4}$
(c) At Day Nurseries ...	204
(d) At Thirlestaine Court ...	29 $\frac{1}{2}$

The type of case assisted has included confinement of mother, pre-natal illness of mother. post-operative illness of a daughter who acts as house-keeper, illness of elderly lady living alone.

He had received expressions of appreciation of the work done by our Home Helps and good wishes for the continuance of the scheme, by people who have benefited under it.

(a) Charges—The charge made to patients is based on the patients ability to pay and not on the service given, and this principle had been followed as far as possible. The Medical Officer of Health suggested that persons assisted under the Scheme should be informed that the full cost is at the rate of 1s 6d. an hour, but that the amount payable to the Corporation will not exceed the weekly scale figure irrespective of the actual number of hours of help given. He further suggested that where help is given whole-time for a period and then reduced he be authorised to modify the scale where this appears desirable for any reason. RESOLVED, That these suggestions be approved. RESOLVED, ALSO, That the Committee consider it is important payments should be collected weekly and that the Treasurer be asked to ensure this is done.

(b) Holidays—The Committee considered what annual leave should be given to Home Helps. The Hetherington Scale recommended a minimum of one week with Bank Holidays. RESOLVED, That Home Helps be allowed a day a month in addition to periods when the Office was closed, and in the event of their working on Bank Holidays, they be allowed off time in lieu.

(c) Travelling Expenses—The Medical Officer of Health reported Home Helps were allowed to claim bus fares and other out of pocket expenses. RESOLVED, That Home Helps be allowed bus fares but that where a Home Help uses a cycle instead, the Home Help be paid a cycle allowance of a quarter.

(d) Future Development—The Medical Officer of Health reported they had been unable to satisfy all the requests for help during the last quarter and doubtless such requests would increase. He therefore suggested efforts be made to recruit more Home Helps and recommended further advertising on the lines indicated and an approach being made to Womens' Organisations in the town. Where part-time Home Helps are employed, the Medical Officer of Health recommended they should be paid a retaining fee when they are not employed. RESOLVED, That the suggestions of the Medical Officer of Health be approved but that with regard to the proposed retaining fee, the Town Clerk enquire of the Ministry of Health whether the Ministry are prepared to approve the payment of this.

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(e) Organisation of the scheme—The Medical Officer of Health reported he had been able to obtain some part-time clerical assistance but it would be impossible to carry on an extended scheme without extra staff, and he therefore recommended a Home Help Organiser be appointed and a Junior Entrant appointed in August or September to assist. RESOLVED, (a) That the appointment of an Organiser be deferred to the next meeting ; (b) That the recommendation to appoint a Junior Entrant be approved.

(f) Neighbours acting as Home Helps—The Medical Officer of Health reported that in addition to Home Helps employed by the Council neighbours sometimes acted as Home Helps at confinements. In such cases he recommended that no payment be made unless the arrangements are made by the Victoria Home under their existing Scheme, except in cases where application is made for one of the Council Home Helps and no-one is available. If after such application, the patient succeeded in obtaining someone privately, a payment might be made in special circumstances. RESOLVED, That this recommendation be approved.

888—Victoria Home—The Town Clerk reported Councillor Grimwade had resigned from the Victoria Home Committee and it was therefore necessary to appoint a representative in his place. RESOLVED, That the Council be recommended to appoint Councillor A J. Bettridge to fill the vacancy.

889—Arle House—The Town Clerk reported the purchase of Arle House would shortly be completed, and that the Council had fixed the rent at £125 per annum. On completion of the purchase, the property, including the garden and such part of the grounds as they required, would become the responsibility of this Committee. The Gardens Superintendent had been asked to keep the garden in order until a permanent gardener could be appointed, and he had agreed to do so. The Gardens Superintendent attended and outlined the method he proposed to adopt in regard to the future cultivation of the garden. The Town Clerk submitted list of tools Mr. May had agreed to leave behind and which he valued at the sum of £3 10s. 6d. He had been through this list with the Gardens Superintendent, who recommended their purchase.

The Medical Officer of Health reported he had inspected a somewhat similar Maternity Home which the County Council had provided by the conversion of a large house, and as a result of the inspection he had suggested to the Borough Surveyor various amendments which might be made in his plans. The Borough Surveyor submitted amended plans for adapting the house which he had amended to

meet the views of the Committee when they inspected the property, and he had also provided for the various suggestions made by the Medical Officer of Health His revised estimate of carrying out the work was £2,500.

RESOLVED, (a) That the recommendations of the Gardens Superintendent as to cultivation of the garden be approved and that when the soft fruit is ready for picking this be sold for use in the War-time Nurseries.

(b) That the amended plans and estimate be approved and submitted for the approval of the Ministry of Health.

(c) That the Medical Officer of Health prepare and submit for the approval of the Committee, detailed list of equipment and furniture which he required with approximate estimate of cost.

890—District Nursing Association--The Town Clerk submitted correspondence with the Ministry of Health in regard to payment of grants on behalf of the Ministry to the District Nursing Association in respect of the increased expenditure which they incurred as a result of adopting the recommendations of the Nurses Salaries Committee and the Midwives Salaries Committee. So far as the District Nurses were concerned, this was entirely a matter for the County Council, but with regard to the Matron and Deputy Matron, as part of their duties were in connection with the Midwives Acts and the Maternity Ward, the County Council suggested that one-third of the grants should be made by them, and two-thirds by the Borough Council. RESOLVED, That this be agreed to and that the Borough Treasurer be authorised to agree the amount of the claim with the Association RESOLVED, ALSO, That the Borough Treasurer pay the grant due to the Association in respect of the increased salaries paid to pupil midwives in accordance with Min. 1897/44.

891—War-time Nurseries Sub-Committee—Read, report of meetings of this Sub-Committee held on 15th January, 15th February and 22nd March, 1945. RESOLVED, That the Reports be approved. LEIGH JAMES, Chairman.

PLANNING COMMITTEE.

20th April, 1945, Present—Alderman Ward (Chairman), The Mayor ; Alderman Waite, Councillors Bendall, Bayliss, and Lewis-Hall ; Messrs. IV S. F. Harris, W. Clegg and Capt. Leschallas.

892—Plans—(a) Within the Borough—The plans submitted for approval are set out below together with the recommendations of the Committee thereon in relation to Byelaws and the Town and Country Planning (General Interim Development) Order, 1933:—

No.

of Plan	Name	Description
5610	F. Griffiths	Garage, Evesham House, Evesham Rd.

Recommendation under Byelaws Approved

Recommendation under Interim development Order

Approved, subject to the existing access being closed.

5611 A. Burgess New bathroom and W. C., 13 Kew Place.

Recommendation under Byelaws

Approved, subject to sanitary arrangements being to the satisfaction of the Chief Sanitary Inspector.

Recommendation under Interim development Order Approved

5612 Messrs. Lotus-Delta New sanitary accommodation at 66 & 68 Promenade.

Recommendation under Byelaws

Approved, subject as above. [subject to sanitary arrangements being to the satisfaction of the Chief Sanitary Inspector.]

Recommendation under Interim development Order Approved.

5613 R. F. Beard Ltd. New sanitary accommodation, 70 Promenade.

Recommendation under Byelaws

Approved, subject as above. [subject to sanitary arrangements being to the satisfaction of the Chief Sanitary Inspector.]

Recommendation under Interim development Order Approved.

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No. of Plan	Name	Description
5614	H. R. Lapper	Conversion of White Lodge, Lansdown Crescent into flats.

Recommendation under Byelaws

Approved, subject as above. [subject to sanitary arrangements being to the satisfaction of the Chief Sanitary Inspector.]

Recommendation under Interim Development Order

Approved, subject to the new work harmonizing with the existing building.

5615 The Governors, Cheltenham Grammar School. Revision of and additions to Dining Hall and Kitchen at Cheltenham Grammar School.

Recommendation under Byelaws Exempt.

Recommendation under Interim Development Order

Approved, for a period of 10 years from the date of consent.

5616 F. R. Jefford Greenhouse, rear of Needwood, Clarence Square.

Recommendation under Byelaws Exempt.

Recommendation under Interim Development Order Approved.

5617 Mrs. Davis Rebuilding of garage and Dairy rear of 3 Montpellier Street.

Recommendation under Byelaws

Approved, subject to sanitary arrangements being to the satisfaction of the Chief Sanitary Inspector and to the doors opening inwards.

Recommendation under Interim Development Order Approved.

5618 W. W. Jenkins Ltd. New Store building, Prestbury Road. Approved. Approved.

5619 Spirax Manufacturing Co., New boiler house at Alpha House, St. George's Road.

Recommendation under Byelaws

Approved, subject to the provision of an automatic stoker.

Recommendation under Interim Development Order

Approved subject to no nuisance being caused.

5620 Cheltenham College Council. Extension to Drawing Office, Cheltenham College.

Recommendation under Byelaws Approved.

Recommendation under Interim Development Order Deferred

5609 T. Bugbird & Sons, Ltd. Conversion of Treaford, Lansdown Rd., into flats.

Recommendation under Byelaws

Approved at the last meeting.

Recommendation under Interim Development Order

Approved.

(b) Outside the Borough—In accordance with Min. 1353/44, relating to plans submitted for approval under the Town and Country Planning (General Interim Development) Order, 1933, the Committee have approved, or otherwise dealt with, the following plans:-

No. of Plan	Name	Description	Recommendation under Interim Development Order.
T.P. 1816	C. Gaskins	Garage, Station Road, Bishop's Cleeve (deferred at last meeting)	Approved.
T.P. 1823	R. Halkett	Cowshed, The Barns, Greet, Winchcombe.	Approved.
T.P. 1824	Winchcombe Flour Mills Ltd.	Grain Store, Town Flour Mills, Winchcombe.	

Recommendation under Interim Development Order.

Approved, for period of 5 years from date of consent, owing to the temporary nature of the materials used.

T.P. 1825 E. Hobbs Bungalow, Elmstone Hardwicke.

Recommendation under Interim Development Order.

Approved, subject to satisfactory access being provided and to consent being given to connect the premises to the sewers.

T.P. 1826 Cheltenham R.D.C. 10 Temporary Bungalows, off Back Lane, Winchcombe

Recommendation under Interim Development Order.

Approved, subject to the buildings being set back to 25ft. from the improvement line.

T.P. 1827 Cheltenham R.D.C. Preliminary plans for development of Housing Site for 40 houses, Back Lane, Winchcombe.

Recommendation under Interim Development Order.

Approved, in principle, subject to details being submitted to and approved by the Planning Committee ; and the County Council in regard to roads.

T.P.1828 Cheltenham R.D.C. Preliminary plans for housing site for 14 houses at Staverton.

Recommendation under Interim Development Order

Approved in principle, subject as above. [subject to details being submitted to and approved by the Planning Committee ; and the County Council in regard to roads.]

T.P.1829 Cheltenham R.D.C. Preliminary plans for development of 44 houses, New Barn Lane, Prestbury.

Recommendation under Interim Development Order

Approved in principle, subject as mentioned above. [subject to details being submitted to and approved by the Planning Committee ; and the County Council in regard to roads.]

T.P. 1830 Cheltenham R.D.C. Temporary Housing Site, Bishops Cleeve. Approved.

T.P. 1831 Lt. E. W. Cook Proposed lay-out of land at Swindon.

Recommendation under Interim Development Order

Disapproved, on the grounds that the land is restricted from building on account of lack of services, that the proposed road is insufficiently wide, and proposed drainage is unsatisfactory.

T.P. 1832 Mr. D. N. Campbell Additions—Bumble Bee, Charlton Hill, Charlton Kings. Approved.

T.P. 1833 J. Andrews New Wing at rear of Woodville, Lyefield Road West, Charlton Kings.

Recommendation under Interim Development Order

Approved, subject to the new work harmonising with the existing building.

T.P. 1834 C. W. Young New Wing at rear of Lyefield Garage, Lyefield Road West, Charlton Kings.

Recommendation under Interim Development Order

Approved, subject to the new work harmonising with the existing building.

T.P. 1835 Cheltenham & District Gas Co. Wooden Kiosk, Hales Road, Cheltenham. Approved.

T.P. 1836 F. J. Surman Greenhouse, Brookville Garden, Close Lane, Swindon Approved.

893-Committee Representatives—The Gloucestershire County Council have re-appointed Lt.-Col. J. Godman and Capt. H. P. Leschallas, M.B.E., their representatives for the ensuing year.

894-6 Seagrave Place—Min. 445—The Committee interviewed the owner of this property which was converted into flats in August, 1944, and for which consent was originally given for a period of 3 years, subsequently extended to 5 years, and finally to 10 years on the owner's representations.

The owner outlined the reasons for the conversion and indicated the expense involved, and that he had taken three applicants from the Billeting Office as tenants. Having regard to the amount of money he had expended he could not undertake to agree to re-convert the property at the end of 10 years.

The Committee pointed out to the owner that the position would be reviewed at the end of 10 years but they could not agree to alter the terms of the consent which had been given.

895- -Planning Department- -Staff—Min. 742—The Planning Officer reported one application for the position of qualified Assistant, 7 applications for draughtsman and 1 application as a shorthand-typist. RESOLVED, That the position of shorthand-typist be re-advertised, and that a Sub-Committee consisting of the Chairman, Vice-Chairman and the Mayor interview applicants for the other two positions with power to make appointments.

896—Factory Sites—Maida Vale—It was reported that the Housing Committee had decided (Min. 868 (iv)), to abandon their proposals for temporary housing on the Maida Vale Site in view of negotiations which were proceeding by a firm of Tool Manufacturers for the acquisition of the site for the establishment of a light industry. RESOLVED, That this Committee approve of the proposal to establish this industry on this site in principle, subject to the deposit and approval of plans,

E. L. WARD, Chairman.

STREET AND HIGHWAY COMMITTEE.

23rd April, 1945. Present—Alderman Trye (Chairman) ; the Mayor, Aldermen Pates and Ward ; Councillors Addis, Bettridge, Biggs, Green, Grimwade and Readings.

897—Pedestrians Association—Read, letter asking for the renewal of the Council's annual donation of £2 2s. 0d. RESOLVED, That no donation be made on this occasion.

898—Tewkesbury Road Allotments—No. 3—The Allotments Committee recommended that the tenant of a temporary allotment be granted permission to erect a poultry run, subject to no nuisance being caused. The tenant also enquired whether the Council would consider a sale. RESOLVED, That a sale be not entertained but that no objection be raised to a poultry' run subject to possession of the site being given immediately the land is required by the -Council,

899—Salvage Sub-Committee—Disposal of Motor Cycle---(Min. 746 (iv))---The Chairman of the Sub-Committee reported that he estimated the value of the motor cycle at approximately £15, which was in excess of the offer submitted. RESOLVED, That offers be invited for the machine.

900--Regulation of Traffic (Benhall Farm, Cheltenham) (Revocation) Order, 1945—The Order made by the Ministry of War Transport in 1943 had now been revoked and this Order would come into operation as from 21st March, 1945, pre-scribing that the speed limit sign be restored to its original position in the vicinity of Benhall Farm.

901—Royal Crescent Garden—(Min. 610)—Notwithstanding a proposal to lay out a shrubbery to provide a screen between the houses and the proposed car park, the owners were unwilling to sell the land or any part thereof.

902—Folly Lane—(a) Allotment Tenancies--(Min. 757 (a)—The allotment tenants had been given notice to quit but the Borough Surveyor urgently required the portion abutting on Tommy Taylor's Lane in order that tipping operations might commence almost immediately. This would affect ten allotments and Messrs. C. C. Castle & Son had there-fore been authorised to negotiate compensation, subject to immediate possession being given. The total compensation for the allotments affected amounted to £121 7s. 6d., plus valuer's fees. Five tenants required alternative accommodation and endeavours were being made to arrange this. With regard to the allotments not immediately required the tenants asked to be allowed to retain their existing allotments or to be allocated another plot in a revised layout. RESOLVED, That approval be given, to these arrangements.

(b Wyman's Brook (Min. 297 (c))—The Borough Surveyor reported that he had hoped the Contractor undertaking the lay-out of the housing sites would be able to carry out the work required for culverting the portion of the brook running through the land required for tipping, but unfortunately this was not possible. He therefore recommended that he be authorised to arrange for another contractor to undertake excavation work and that the pipe laying be carried out by his department. RESOLVED, That this be approved.

903—Tivoli Road and Andover Road Junction (Min. 754)—The Town Clerk reported upon the difficulties in negotiating with the abutting owners for the acquisition of a strip of their gardens to effect the proposed road improvement. RESOLVED, That the negotiations be pursued

904—Pilley Bridge—(Min. 758)—A suggestion had been made that the Ministry of War Transport be asked to consider allocation of a Bailey Bridge but the Ministry had replied that in view of the war situation and the demand for such bridges the application could not be entertained at the present time.

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905—Tar Spraying --If material was available the Borough Surveyor asked authority to invite tenders for tar spraying work to be undertaken during the summer months. RESOLVED, That approval be given.

906---Obstruction of Carriageways—The Borough Surveyor drew attention to the prevailing practice of certain firms particularly garages, in parking vehicles outside their premises during the day time and carrying out repairs. In, cases where vehicles were parked on both sides of the road obstruction was caused and there was also a nuisance from the oil droppings upon the carriageway. The Committee were aware of war-time difficulties and congestion of garage premises but they felt that

the time was coming when steps should be taken to prevent this practice RESOLVED, That the Police Superintendent be consulted in regard to congestion and his views obtained upon the discontinuance of this practice.

907—Hatherley Lane--The Borough Surveyor reported upon complaints received from Dowty Equipment Ltd. and the Cheltenham District Traction Co. in regard to the condition of this Lane. He reminded the Committee that repairs had already been carried out and in his opinion much of the present trouble was caused by buses conveying factory workers, parking in the Lane causing other traffic to pass too near to the ditch which had caused the banks of the latter to subside. He suggested that Dowty Equipment Ltd., be asked to permit vehicles to park on their own land and that he be authorised to erect a number of white stakes with reflector lenses in order to prevent drivers from getting too near to the edge of the roadway. RESOLVED, That this be approved.

908—County Road Estimates—(Min. 1938/44)—The County Council had intimated their approval to the estimates sub-mitted to the Ministry of War Transport for classified, unclassified and contribution roads, namely, £2,230 for 1st class roads, £3,670 for 2nd class, and £875 for unclassified roads, plus administration charges, and £400 for contribution roads.

909—Highways Department—(a) Storekeeper—Mr. F. C. Horlock submitted an application for the re-grading of this appointment. RESOLVED, That the recommendations of the Staff Joint Advisory Committee be obtained thereon.

(b) District Foreman—W. C. Smith—This employee attained the age of 60 years and completed forty years' service on 31st March last, when he became entitled to a superannuation allowance of £113 10s. 2d. per annum. He had intimated his desire to retire but was prepared to continue working for the department if satisfactory terms could be arranged. RESOLVED, That upon his retirement, subject to the approval of the Ministry of Labour and National Service he be re-engaged.

910—Highways Department—Transport—Horses—The Committee had previously decided that the horse, "Blossom," be destroyed as recommended by the Veterinary Inspector and the carcass would be disposed of to a dealer who had offered £10 therefor. The animal had, however, died and the carcass had been sold for £2. The Borough Surveyor recommended that two additional horses be purchased at prices between £70 and £90. RESOLVED, That this matter be referred to a Sub-Committee comprising Alderman Pates and Councillor Green in consultation with the Borough Surveyor, with power to act.

911—Rose Cottage—The Deputy Gardens Superintendent had now vacated these premises and in accordance with the Committee's previous decision the Borough Surveyor stated that he was arranging for a Highway's employee to occupy the same for a temporary period and he recommended that in these circumstances the rent be reduced from £1 to 15s per week. RESOLVED, That approval be given.

912—School Signs—Gloucester Road—In order to minimise accidents consideration had been given to the steps which might be taken to give warning to motorists of the proximity of schools and the Chief Constable had submitted a suggestion for the erection of illuminated box signs below the existing school signs containing the words "Coming out now." These signs would be connected to the

school premises and the staff would be responsible for operating the switch at appropriate times, The Borough Surveyor recommended that for a trial period, signs be erected near the Gloucester Road Schools below the existing signs and he estimated the cost, including electricity cable, at about £30. RESOLVED, That these proposals be approved.

J. H. TRYE, Chairman.

GENERAL PURPOSES AND WATCH COMMITTEE.

24th April, 1945. Present—The Mayor (Chairman) ; the Deputy Mayor ; Aldermen Leigh James, Trye and Ward ; Councillors Addis, Bettridge, Green, Grimwade and Rev. de Courcy Ireland.

913—Hackney Carriage Sub-Committee—The Hackney Carriage Sub-Committee met on 11th April and a report of their meeting is being circulated to the Council. RESOLVED, That the report be approved and adopted.

914—Gloucester and Cheltenham Joint Airport Committee—The Gloucester and Cheltenham Joint Airport Committee met on 26th March and a report of their meeting is being circulated to the Council. RESOLVED, That the report be approved and adopted.

915—Diseases Amongst Animals—The Police Superintendent reported that the Borough was free from diseases amongst animals.

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916—Gas Undertakings Acts, 1920-1934—Quarterly Report—Read, quarterly report for the period ended 31st March, which showed the calorific value up to that date to be 459 B.Th.U. per cubic foot and there were no testings in which the pressure was less than 2 inches of water.

917—Location of Retail Businesses Order, 1942—(a) 153 High Street—(Min. 1787/44)—The Price Regulation Committee had decided not to grant a licence to Mr. L. Auchterlonie to deal in furniture, perambulators, handbags, cutlery, china and other articles.

(b) 1 Cambray—Mr. F. S. Phelps, who prior to his service with the Forces, had carried on business as a hairdresser at 1/2 Regent Chambers, had made application to re-commence at these premises. The Planning Officer saw no objection to the proposal. RESOLVED, That the Price Regulation Committee be informed accordingly.

918—House to House Collections Act, 1939—RESOLVED, That the applications of the R.S.P.C.A. and the Gloucester Diocesan Association for Moral Welfare Work for licences for the year commencing 1st April, 1945, be granted, subject to compliance with the usual conditions.

919—Cinematograph Licences—A complaint had been received of the practice of certain cinemas in keeping patrons for the cheaper seats waiting in queues when seats were actually available, apparently the intention being to encourage them to accept a seat at a higher price. The Committee deprecated this practice and have asked the Town Clerk to convey their views to the managements concerned.

920—Good Friday Opening of Places of Entertainment—Criticism had been made of the opening of places of entertainment on Good Friday, particularly for the presentation of amusements not of a character in keeping with the day. The Cinematograph Licences contained a condition that cinemas should not be opened on Good Friday or Christmas Day but apparently Stage Play Licences did not include such a condition. RESOLVED, That the Town Clerk pursue this matter with the Manager of the Opera House and report further to this Committee.

921—Cheltenham District Traction Company—(a) Route 5, Arle Road—Sandy Lane. (Min. 641)—The Regional Transport Commissioner had given permission for the increased frequency proposed by the Company on this route and the same was now in operation.

(b) Route 1, Centre to Cleeve Hill and Route 3, Centre to Leckhampton—The Company stated that application had been made to the Commissioner for increased frequency on Route 1, during the summer months, providing for a half-hourly service to Cleeve Hill and a fifteen minutes service through to Southam.

Application had also been made to increase the frequency on Route 3 on Sundays to provide a ten minutes' service instead of the existing fifteen minutes' service. RESOLVED, That the application be supported and that the Council's appreciation be conveyed to the Company of their efforts to improve these services. ALSO RESOLVED, That their attention be drawn to the St. Marks and Charlton Kings services in the hope that when conditions permit these services may be considerably improved.

(c) Annual Accounts—In accordance with Clause 61 of the Cheltenham District Traction Act, 1929, the Company had forwarded a copy of their annual accounts for the year ended 31st December, 1944, and the same was sub-mitted for information together with the Borough Treasurer's comments.

922—Field adjoining Marle Hill House—The Cheltenham Butchers' Buying Committee asked for an extension of their tenancy of the grazing rights of this field on similar terms and conditions. The Parks Committee recommended that the tenancy should only be renewed on a quarterly basis with the condition that the Butchers' Buying Committee maintain the fencing in a more satisfactory condition than in the past. RESOLVED, That the tenancy be renewed for 364 days determinable on any of the usual quarter days by three months' notice, subject to the maintenance of the fence.

923—Rodney Road Car Park—A complaint had been received from the adjoining occupier of damage to this park and also to the fact that the gates leading to Oriel Villas Road were left open with the result that people were using the park as a thoroughfare. In view of the requisitioning the Borough Surveyor reported that at the Committee's request a thorough inspection was recently undertaken in company with the War Department Land Agent. As, however, further damage had been caused he was requesting the latter to deal with this matter having regard to possible danger Instructions had also been given for the doors leading to Oriel Villas Road to be kept closed. RESOLVED, That the steps taken by the Borough Surveyor be approved.

924—Priors Farm—The Town Clerk reported upon the negotiations for the acquisition of this property which was required for housing, cemetery, water and playing field purposes and indicated

an offer which he had now made and which he thought would be accepted. RESOLVED, That in the event of the offer now made being accepted, it be submitted to the Council for approval at their next meeting.

925-59 Promenade—The Committee were reminded that on a number of occasions in the past they had considered the purchase of these premises which adjoined the Municipal Offices and an offer based on what they considered a reasonable figure had been made and found unacceptable. An enquiry had now been received from a firm of Solicitors interested in the purchase of the property as to the Council's intentions. RESOLVED, That it be recorded that it is the Council's intention to purchase this property for office extensions but should they be unable to do so at a reasonable figure, when the time is opportune, it is their intention to exercise such compulsory powers of purchase as may be open to them.

926—Loud Speaker Bye-Laws (Min. 892/44)—This minute dealt with the nuisance and annoyance caused by the use of loud speakers by vans and otherwise and declared the Council's intention to enforce the existing bye-laws in appropriate cases. It also, in view of the existing military situation, restricted the use of loud speakers except as authorised by the Emergency Information Officer. The Emergency Information Officer was now of opinion that such restrictions could be withdrawn. The Council had also since received information that certain firms were offering the use of their loud speaker apparatus for the re-laying of speeches and other events. After the Town Clerk had reported upon the advantages and disadvantages of the existing Bye-laws it was RESOLVED, That the war-time arrangements be discontinued and that it be the Council's future policy to rely, in consultation with the Police Superintendent, on the existing Bye-laws.

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927—Association of British Market Authorities—Annual Meeting, Fleetwood, 18th and 19th June—Subject to the annual subscription not exceeding £2 2s. 0d. the Committee had decided to become members of this Association and based on population, this amount had been accepted. The Council had now been asked to appoint representatives to attend the Annual Meeting and to submit nominations for the election of Vice-President and Executive RESOLVED, That for this year no delegates be appointed and no nominations be submitted.

928--Low Flying Aircraft—A complaint had been received of the alarm caused to the public by low flying aircraft particularly near crowded thoroughfares. RESOLVED, That the Town Clerk communicate with the authorities' concerned asking if steps can be taken to prevent this practice wherever possible.

929—Old Age Pensions—(Mins, 639 and 768)—The resolution passed by the Council drew attention to the hardship occasioned to pensioners by the Pension (Increase) Act, 1944, and urged amendment in appropriate cases, and this had been conveyed to the appropriate Government departments. The Ministry of Health stated that it was a matter primarily for H.M. Treasury and the Council's representations, together with those of the Old Age Pensions Committee had been noted.

930—Bunting and Flags—The Borough Surveyor sought authority to purchase new bunting and flags as during the war period the Council's stocks had received considerable wear. RESOLVED, That he be authorised to expend up to therefor.

931—Staff—(a) Librarian and Curator—Extension of Service—RESOLVED, That this Committee approve the recommendation of the Public Library and Art Gallery Committees to extend the services of the Librarian and Curator for a period of one year from 31st July next.

(b) Housing Department—(Min 667, Housing Committee)—The recommendations of the Housing Committee in regard to the effect on the staff of salary scales submitted by the Society of Women Housing Managers were considered. RESOLVED, That the recommendations of the Housing Committee be approved and that the Town Clerk make appropriate representations to the Association of Municipal Corporations.

CLARA F. WINTERBOTHAM, Chairman.

FIRE PREVENTION COMMITTEE.

25th April, 1945. Present—Councillors Grimwade (Chairman) ; Bettridge, Bush, Chinn and Readings ; Messrs. W. S. F. Harris and V. Ferguson.

932—Circulars H.S. 137 and 145—(a) Collection and Disposal of Equipment—The Fire Guard Officer reported that following the recent intensive publicity, stocks to date were as follows :—

	Total received			
	from Ministry	In Stock	Sold	Deficit
Stirrup Pumps	1265	704	169	392
Helmets	8800	7063	—	1737
Eyeshields	10822	9334	—	1488

The Town Clerk reported that he had communicated with the Regional Commissioner the steps taken to obtain the return of equipment issued on loan, and had enquired what further steps should be taken to secure the equipment still not surrendered. The Commissioner was not prepared to approve any further expenditure either for advertisements or labour, and suggested that the W.V.S. Housewives Service should be asked to carry out a street collection. RESOLVED, That the W.V.S. be approached accordingly.

(b) Despatch of Equipment Collected—In accordance with the instructions contained in Circular H.S. 137/44, the Director of Supply and Transport of the Ministry had been informed that the following equipment might be collected from the two depots, namely :—

Civilian helmets, assembled	1819
bodies, unassembled	5201
linings	5027
laces	2925
Eye-shields	9334
Stirrup Pumps	703
“ “ semi-rotary	1

The Regional Equipment Officer had asked the Council to provide transport and labour for conveying the stocks to the Regional Store at Falfield, RESOLVED, That the Borough Surveyor endeavour to make arrangements, either by contract or through his department for the despatch of the equipment and to investigate the possibility of obtaining prisoner-of-war labour for loading the lorries.

(c) Purchase of Equipment for Council Purposes—The Borough Surveyor submitted list of equipment which he recommended should be acquired by the Council and the Borough Treasurer was preparing an estimate of the cost thereof based upon the price prescribed in the Circulars. The Borough Surveyor was also contacting the N.F.S. to ascertain if trailer pumps could be purchased and the cost thereof.

The Housing Committee had also made an inspection and desired to purchase large quantities of bedding, including mattresses and blankets. RESOLVED, That the proposals be approved subject to the necessary financial adjustments and that the Housing Committee be asked to take delivery of the stocks required by them in order that the use of the Depots for storage may be terminated as soon as possible.

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933—Circulars S.W.4 and 6/45—The Fire Guard Officer had pointed out that since his appointment in September, 1941, owing to pressure of work, he had only taken twenty-one days' holiday. The Regional Commissioner had been informed and had agreed to Mr. Dack and his assistant (Mrs. Jukes) being granted any leave due to them with full pay, not exceeding three weeks, after their services had terminated on 30th April. RESOLVED, That Mr. Dack and Mrs. Jukes be granted three weeks' and two weeks' leave respectively, on full pay. ALSO RESOLVED, That this Committee place on record their appreciation of the conscientious and efficient manner in which Mr. Dack has undertaken his duties and their best wishes for his future.

934--Circular H.S. 13/45—Sale of Water Containers (Min. 722)—The Borough Surveyor reported that the 18 concrete and 200 metal containers had been advertised for sale and to date only one enquiry had been received for the former and 34 for the latter. The concrete containers were difficult to remove intact, and it appeared that these should be broken up on the sites. RESOLVED, That the Regional Commissioner be informed that the surplus water containers cannot be disposed of, and approval be obtained for disposing of these for salvage.

935—H.S. Circular 21/45—War Gratuities and Post-War Credits for Whole-time Members of the Fire Guard Service—This circular provided that only employees who were eligible for post-war credits could receive gratuities. The Town Clerk reminded the Committee that the only employees concerned were the five Reserve Centre Superintendents and it had been decided, after consultation with the District Auditor, that as these employees were not linked with the Wardens Service they were not eligible for post-war credits It appeared to the Committee that this decision would now result in hardship and they felt, that the Superintendents should receive gratuities on lines comparable with other members of the Civil Defence services. RESOLVED, That the attention of the Regional Commissioner be drawn to the position existing in Cheltenham and that he be urged to agree to the Reserve Centre Superintendents being granted war gratuities.

936—N.F.S. Circular No. 2/45—War Gratuities for Whole-time Paid Members of the Fire Service— This Circular related to the gratuities payable to auxiliary firemen who were in the Council's service before August, 1942, when the Fire Service was transferred to the N.F.S. The Borough Treasurer pointed the out work involved and the difficulty in ascertaining the information required but would report the result of his investigations to the next meeting of the Committee. RESOLVED, That this be approved.

937--A.R.P. Bulletin No. 36—This Bulletin referred to H. S. Circular No. 145/44, and stated that as the value of certain articles, for example, typewriters and duplicators, had been greatly enhanced as a result of war-time demands, redundant equipment should be appraised or sold by auction with the appraised value as the reserve price. The Town Clerk pointed out that in accordance with Circular H.S. 145/44, issued in December last, the Council had acquired certain surplus equipment from the Fire Guard Office upon the condition laid down in that Circular, namely, at sixty per cent. of the original purchase price and therefore the A.R. P. Bulletin now referred to was in variance therewith. RESOLVED, That the attention of the appropriate authorities be drawn to the variation in the instructions and to the fact that the Council have already acquired equipment in accordance with the terms of Circular H.S. 145/44.

H. C. GRIMWADE, Chairman.

FINANCE COMMITTEE.

25th April, 1945. Present—Aldermen Taylor (Chairman) ; Leigh James, Waite and Ward ; Councillors Bettridge, Biggs, Garland, Grimwade and Morris.

938— General Rate—Read, report of the Borough Treasurer, dated 25th April, 1945, on the collection of the second instalment of this Rate. Amount collected £128,855 ; amount outstanding £5,408.

939—Water Rate—Read, report of the Borough Treasurer dated 25th April, 1945, on the collection of the second instalment of this Rate. Amount collected, £18,177, amount outstanding £59.

940—Electricity Charges—The Borough Treasurer reported that electricity charges amounting to £24,072 9s. 6d., had been collected since the last meeting. Amount outstanding £177 13s. 1d., rechargeable works carried out £629 12s. 0d.

941—Priors Farm—Priors Road—Purchase—The Committee considered Min. 924 (General Purposes Committee), recommending the acquisition of approximately 82.377 acres of land at Priors Farm, and received a report from the Town Clerk upon the negotiations. RESOLVED, That the Committee agree in principle to the purchase of the land, but that consideration of the method of defraying the cost be deferred.

942—Parton Farm--Churchdown--The Committee considered the report of the Joint Airport Committee recommending the acquisition of this farm, containing 108.123 acres, for £6,350, the cost to be borne equally between the Gloucester City Council and this Council, and the recommendation of the General Purposes Committee (Min. 914), adopting the report. RESOLVED, That this Committee concur in the recommendation, and that the Borough Treasurer be authorised

to make the necessary arrangements for defraying this Council's proportion of the cost out of revenue.

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943—Loans--The Borough Treasurer reported:-

- (a) Repayment of loans amounting to £3,230 since the last meeting.
- (b) Renewal of loans amounting to £7,907.

944- Superannuation—(i) The Borough Treasurer reported :—

(a) Repayments to the undermentioned on termination of their appointments.

M. F. Willis (Electricity Department)	£40 10s. 1d.
Miss B. Lawrence (Rates Department)	£10 14s. 3d.
Mrs. D. Erskine (Costing Department)	£10 18s. 5d.

(b) That Mr. G. P. Pearce, late Chief Assistant in his department who was receiving an allowance of £227 5s. 9d. per annum plus temporary pension increase of £45 9s. 2d. per annum, died on the 18th April.

(ii) Highways Department, District Foreman—The Committee considered Min. 909 (b) (Street and Highway Committee), recommending that the service of Mr. W. C. Smith, District Foreman, who reached the age of 60 years and completed 40 years service on the 31st March last, be allowed to retire and be re-engaged on a weekly basis. The Borough Treasurer reported that in accordance with the Local Government Superannuation Act, 1937, and Min. 9, of the Finance Committee, approved and confirmed by the Council in July, 1938, the allowance payable to Mr. Smith was £113 10s. 2d., per annum based upon twenty years contributory service, and twenty years non-contributory service. RESOLVED, That the above allowance be paid to Mr. Smith and that this Committee concur in the recommendation of the Street and Highway Committee that he be re-engaged on a weekly basis.

(iii) Librarian and Curator—The Committee considered the position of the Librarian and Curator in relation to the honorarium. paid to him in his capacity as Acting Librarian for City of Gloucester, When this arrangement was made in 1942 the £100 paid to Mr. Herdman through the Borough Treasurer was divided as to £50 expenses and as to the remaining £50 as an honorarium but Mr. Herdman was not allowed to reckon this latter amount for superannuation purposes. In view of the length of time Mr. Herdman has been so acting the Committee now agreed that it would be only fair to him to allow this amount to rank for superannuation, and it was accordingly RESOLVED, (i) That the recommendations of the Finance Committee and the Public Library Committee of the 22nd October, 1942, and 13th November, 1942, respectively, insofar as they relate to the superannuation position be varied, and that the Council be recommended to agree to the £50 mentioned above ranking as "remuneration" for the purpose of the Act, subject to Mr. Herdman paying the contributions due from him.

945—Irrecoverable Electricity Accounts—The Committee concurred in the recommendation of the Electricity Committee (Min. 830, that accounts amounting to £51 0s. 9d. be written off as irrecoverable.

P. P. TAYLOR, Chairman.

RATING COMMITTEE.

25th April, 1945. Present—Councillors Bettridge (Chairman) ; Aldermen Taylor and Ward ; Councillors Bush and Morris

948—Proposals—The Committee considered proposals submitted by the Rating and Valuation Officer. RESOLVED, That the proposals be submitted for the revision of assessments as now settled the Committee.

947—Association of Municipal Corporations—The Town Clerk read a report of the Rating and Assessment Committee of the Association of Municipal Corporations and reported the names of the persons appointed as the Association's Representatives on the Central Valuation Committee.

948—Unpaid Rates—A Statement of unpaid rates for the half-year ended 31st March last was submitted and signed by members of the Committee.

A. J. BETTRIDGE, Chairman.

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Borough of Cheltenham

Municipal Offices, Cheltenham, 31st May, 1945.

Sir (Madam), You are hereby summoned to attend a Meeting of the Council to be held at the MUNICIPAL OFFICES, on Monday, the 4th day of June, 1945, at THREE O'CLOCK in the Afternoon, at which meeting the following business is proposed to be transacted and any other business that may legally be transacted at such meeting :-

1. To approve and confirm the minutes of the last meeting.
2. Communications by the Mayor.
3. To receive report of the Emergency Committee of their meeting held on 23rd May, 1945.
4. To receive report of the Staff Joint Advisory Committee of their meeting held on 16th May, 1945.
5. To approve, or otherwise, the proceedings of the following Committees and to deal with any matters arising thereon requiring the attention of the Council :—

Committee.

BRITISH RESTAURANTS ...

Date of Meeting.

10th May, 1945.

HOUSING ...	11th
ALLOTMENTS ...	14th
PARKS AND RECREATION GROUNDS	14th & 25th
PUBLIC HEALTH ...	14th
WATER ...	15th
ELECTRICITY AND LIGHTING	15th
PLANNING	16th
STREET AND HIGHWAY...	17th
CEMETERY AND CREMATORIUM	18th
TOWN IMPROVEMENT AND SPA	18th
GENERAL PURPOSES AND WATCH	18th
FINANCE ...	24th
RATING ..	24 th

6. To consider following notice of motion given by The Worshipful The Mayor (Alderman Miss Clara F. Winterbotham, M.B.E., J.P.) :—" That Councillor Miss E. K. Bayliss be appointed a member of the Town Improvement Committee and Councillor Mrs. E. E. Hopkins a member of the Public Health Committee and Maternity & Child Welfare Committee ; Also that Councillor Mrs. E. E. Hopkins be appointed a trustee of the Delancey Hospital, in each case to fill the vacancy caused by the death of Mr. Councillor John Howell, F.R.C.S., C.B.E."

7. To receive resignation of Councillor Miss E. K. Bayliss as a member of the Guardians Committee and to appoint Councillor Mrs. E. E. Hopkins to fill the vacancy.

8. Memorials, applications, complaints, etc.

Yours faithfully, F. D. LITTLEWOOD

Borough of Cheltenham

At a Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices in the said Borough on Monday, 7th May, 1945. Present :

The Worshipful the Mayor (Alderman Clara F. Winterbotham, M.B.E., J.P.). The Deputy Mayor (Alderman T. Wilfred Waite).

Aldermen Leigh James, Lipson, M.A., M.P., Pates, Taylor, Capt. Trye, C.B.E., R.N. (Recd.) and Ward ; Councillors Addis, J.P., Barnett, Bayliss, Bendall, Bettridge, Lt.-Col. Biggs, O.B.E., Bush, Chinn, Compton, Garland, Green, Grimwade, Hayward, M.B.E., M.B., B.S., Lewis-Hall, Moore, Morris, Readings, Smith, Thompson and Till.

Apologies—Apologies for absence were received from Councillors Rev. de Courcy Ireland and Fildes.

949—Minutes of Previous Meeting—RESOLVED, That the minutes of the meeting of the Council held on 4th April, 1945, having been printed and circulated to each member of the Council, be taken as read, and that the same be approved and confirmed.

950—Election of Councillor—Pittville Ward—In accordance with the resolution passed at the last meeting of the Council, the following nominations were submitted to fill the vacancy of Councillor for the Pittville Ward of the Borough :—

(1) Moved by Councillor Green and seconded by Alderman Pates, " That Jack Albert Billmeir, 81 Promenade, Cheltenham, Ship Owner, be elected."

(2) Moved by Councillor Compton and seconded by Councillor Addis, " That Elizabeth Emily Hopkins, 372 Swindon Road, Cheltenham, Housewife, be elected."

On a vote being taken the Mayor announced that the members of the Council had voted as under :—

For Mr. F. A. Billmeir—Aldermen Leigh James, Lipson, Pates, Trye, Waite and Ward, Councillors Bayliss, Green, Hayward and Morris.

For Mrs. E. E. Hopkins—Alderman Taylor, Councillors Addis, Barnett, Bendall, Bettridge, Biggs, Bush, Chinn, Compton, Garland, Grimwade, Lewis-Hall, Moore, Smith, Thompson and Till.

The Mayor thereupon declared Mrs. Elizabeth Emily Hopkins to be elected a Councillor to fill the vacancy.

951—Proceedings of Committees—RESOLVED, That the proceedings of the under-mentioned Committees at their meetings held on the dates respectively appearing be approved and confirmed :—

Art Gallery and Museum	April 6
Public Library	April 6
Housing ...	April 6 & 9
Allotments ...	April 16
Parks and Recreation Grounds	April 16
Public Health	April 16
Electricity and Lighting	April 17
Water	April 17
Town Improvement and Spa	April 20
Maternity and Child Welfare	April 18
Planning	April 20
Street and Highway ...	April 23

(Subject to an amendment moved by Alderman Lipson, seconded by Councillor Barnett, " That Min. 897, (Pedestrians Association) be not approved, and that the Council renew its annual donation of £2 2s. 0d. to the Association ").

General Purposes and Watch ...	April 24
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ALSO RESOLVED, That 9 applications from holders of Hackney Carriage Licences to transfer licences of existing vehicles to new vehicles be granted for the period expiring on the 7th June, 1945, and that an application from Mr. A. H. B. Burton, 20 Manser Street, for a Driver's Licence be also granted.

The Town Clerk reported that, in connection with Min. 924 (Priors Farm), the agents to the owners had now intimated that, subject to the approval of the Court, the Council's offer of £9,000 was accepted, subject to payment of Solicitors' and Agents' costs. RESOLVED, That the purchase be completed on these terms and that the Common Seal be affixed to the necessary documents.

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Fire Prevention April 25

Finance April 25

ALSO RESOLVED, That an order on the Borough Treasurer be signed authorising him to pay to the several Corporations, Companies and persons mentioned in the Schedule of Accounts, the sum of money set opposite their respective names.

Rating April 25

CLARA F. WINTERBOTHAM, Chairman.

BRITISH RESTAURANTS COMMITTEE.

10th May, 1945. Present—The Mayor (Chairman) ; Councillors Bayliss, Bettridge, Compton, Fildes and Thompson ; Mrs. Greening, Mr. W. J. Bache and Mr. F. R. Jefford.

952—Financial Statement—(a) The Borough Treasurer submitted the financial statement for the year ended 31st March, 1945, which showed a trading profit of £1,176 7s. 7d. before making provision for amortisation. The amortisation charges for the year amounted to £1,356, and the net balance on the revenue account to-date amounted to £2,111 15s. 7d. The capital cost on the undertaking amounted to £11,313 the income for the year amounted to £12,383 9s. 8d., as compared with £12,321 13s. 6d. for the year ended March, 1944. The number of meals served was 244,321, as compared with 269,262 for the year ended March, 1944.

(b) Cost of Meals—The Borough Treasurer pointed out that 10,980 staff meals were provided during the year and in calculating the cost of meals, no account had been taken of the expenditure on staff meals. The total number of adult meals served in the Restaurants during the year was 142,762 and the Borough Treasurer recommended that an increase should be made in the price of the Restaurant meals. RESOLVED, That the adult Restaurant meals be increased by 1d., this charge to commence on Tuesday, 22nd May, RESOLVED, ALSO, That the Ministry of Food be informed of this proposal and that they be asked for their observations thereon.

(c) Capital Expenditure—The Borough Treasurer reported that only £5,000 of the capital cost incurred by the Corporation of £8.453, had been refunded by the Ministry and that no interest had

been paid on the capital expenditure RESOLVED, That the Finance Committee be recommended to press the Ministry for the refund of the capital expenditure and also to consider the question of interest being charged to the Ministry on this capital.

953—British Restaurant Store—The Town Clerk reported letter from the occupier of 10 Rotunda Terrace complaining of the damage and nuisance caused by children in the garden at the rear of the Store, and the Borough Surveyor had since been asked to repair the wall at the back of the premises and to fix a padlock on the door. RESOLVED, That this be approved.

954—British Restaurant Organiser's Report—Meals Served—The number of meals served in the Restaurants during February and March were as follows:-

	February			March		
	No. of Meals	Takings £ s. d.		No. of Meals	Takings £ s. d.	
Montpellier	7,021	..	393 4 1	8,205	.	456 3 9
St. Margaret's	5,890	...	323 1 9	6,668	..	367 17 3
Whaddon	4,585	...	169 4 11	5,485		220 10 10

The comparison between figures for February, 1944 and February, 1945 showed a decrease of 659 meals and £31 15s. 0d. in the takings, and March, 1944 and March, 1945 showed an increase of 932 meals and £63 4s. 0d. in the takings.

955—Supervisor Cooks—RESOLVED, That the half-yearly increment due to Miss Hine be paid.

956—Equipment—RESOLVED, That the British Restaurant Organiser be authorised to sell odd items of equipment not now required.

957—Staff—(a) Deputy Organiser—The British Restaurant Organiser reported that the Deputy Organiser, Miss Hodge, had resigned to take up an appointment as Catering Organiser at Pate's Grammar School for Girls. RESOLVED, That a letter be sent to Miss Hodge conveying to her the Committee's sincere appreciation of the excellent work she had done for the service.

(b) Organiser—The Chairman referred to the additional work being undertaken by the Organiser owing to the difficulty of replacing members of the staff. Her present salary was £400 per annum plus war bonus and she received no payment for overtime. RESOLVED, That the salary of the Organiser be increased by £25 as from the 1st April last with a further increment of £25 on the 1st November next.

CLARA F. WINTERBOTHAM, Chairman.

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ALLOTMENTS COMMITTEE.

14th May, 1945. Present—Councillors Addis (Chairman), Bush, Compton, Fildes and Green ; and Mr. A. Ball.

958—Horticulture Committee—The Horticulture Committee met on 10th May and a report of their meeting is being circulated to the Council. RESOLVED, That the report be approved and adopted.

959—Allotments at junction of Fairmount Road and Church Road—In 1941 the Ministry of Agriculture had made an Order under Defence Regulation 51 authorising the Council to take possession of this land, belonging to Miss Watson, for war-time allotments. This had subsequently been plotted into three allotments, Miss Watson being permitted to retain the tenancy of one plot. She now complained of the other tenants and the state of cultivation and asked for the release of the land. The Gardens Superintendent reported that the tenancy of plot No. 3 would terminate on 29th September next but it had been re-let as from that date. Nos. 1 and 3 were both well cultivated but this could not be said of Plot No. 2, occupied by Miss Watson. RESOLVED, That Miss Watson be informed that, in the existing circumstances, the Committee cannot recommend that the land be de-requisitioned.

960—Carter's Field Allotments—At the last meeting a report had been received of further damage caused by horses obtaining access from the adjoining field. The Gardens Superintendent had inspected the site and reported that the damage, on this occasion, was comparatively slight due to the fact that there were few crops at this season of the year. Whilst some attempt had been made to repair portions of the fence, the fencing generally could not be regarded as satisfactory. RESOLVED, That the attention of the owner of the animals be drawn to the frequent damage which is being caused to crops by his animals and that he be urged to take all necessary steps to have the fence put into a good state of repair. Also that the owners of the land, namely, the Governors of the Girls' Grammar School be acquainted of the circumstances in order that due regard may be had thereto.

961—Severn Road Allotments—(Min. 680)—In connection with the Council's housing programme it had been necessary to lay a sewer across these allotments and the seven tenants likely to be affected thereby had been informed, compensation being paid and an intimation given that when the work was completed they could probably renew their tenancies. The Contractor had encroached on to plot No. 24, not included in the tenancies mentioned above, and the tenant now asked for compensation for the potato crop planted, cost of fertilisers and other matters. Before commencing the cultivation of the remainder of the site he also desired an assurance that no further encroachment would occur. The Borough Surveyor stated that instructions would be given to the Contractor accordingly and also that the soil already deposited upon this plot must be removed when the work is completed. RESOLVED, That this be approved and that the Housing Committee be asked to pay such compensation as may be assessed by the Borough Surveyor and Gardens Superintendent.

962—Alma Road Allotments—Water Supply—(Min. 811)—The Borough Surveyor reported that he was arranging for a supply to be provided to these allotments and a standpipe would be erected near the central entrance gate. RESOLVED, That this be approved.

963—Rebates in Rent—(a) No. 7 Thorncliffe Drive—The tenant had protested against the rental for this plot for the reason that only half the area was suitable for cultivation. RESOLVED, That in view of the Gardens Superintendent's report the rent be reduced from 11s to 5s per annum and that a

rebate be granted to the tenant for the years commencing March, 1944, and March, 1945 accordingly.

(b) No. 51 Charlton Park Gate—The Gardens Superintendent reported that only half this plot was suitable for cultivation. RESOLVED, That the rent be reduced from 10s to 5s per annum as from the 25th March last.

964—Cultivation—The Gardens Superintendent reported that his recent inspection showed favourable progress in all the areas and, although some reverses had been suffered by the recent frosts, the majority of crops were in a good healthy condition and showed signs of promise, Many allotments previously reported in a backward condition were now receiving attention and a further inspection would be made prior to the June meeting.

965—Spring Competition—(Min. 569)—As a result of judging of all allotments in the Borough during the last week in April and the first week in May the following awards were recommended :—

South-West Section: 1st Prize—Plot No. 35 Hall Road, tenant, Mr. Sansome, Shurdington Road ; 2nd Prize—Plot Private allotments, Alma Road, tenant, Mr. Cole, 231 Hatherley Road ; 3rd Prize—Plot No. 29 Hall Road, tenant, Mr. Bond, Brookdale Cottages.

North-West Section : 1st Prize—Plot No. 183 North Ward, tenant, Mr. H. F. Wixey, 9 Hanover Street ; 2nd Prize—Plot No. 7 Arle Road, tenant, Mr. H. Godwin, 15 Arle Road ; 3rd Prize—Plot No. 10 Arle Road, tenant not yet determined.

South-East Section: 1st Prize—Plot No. 5 Gong Furlong, tenant, Mr. W. E. Leach, 255 Old Bath Road; 2nd Prize—Plot No. 8 Gong Furlong, tenant, Mr. W. Caudle, 11 Pilley Crescent ; 3rd Prize—Plot No. 61 Asquith Road, tenant, Mr. C. F. Greening, 14 Ewlyn Terrace.

North-East Section: 1st Prize—Plot No. 10 Wellington Square, tenant, Mr. F. C. Hale, " Edenham" Wellington Square ; 2nd Prize—Plot No. 72 Marle Hill, tenant, Mr. E. A. Oakey, 82 Hewlett Road ; 3rd Prize—Plot No. 4 Wellington Square, tenant, Mr. G. Freeman, " Edenham," Wellington Square.

With regard to the Councillor P. T. Smith Challenge Cup it was recommended that this be awarded to the tenant of Plot No: 35 Hall Road. RESOLVED, (i) That the recommendations be approved and prizes awarded in accordance with Min. 569, the Challenge Cup being presented to Mr. Sansome the tenant of Plot No 35 Hall Road, to be held by him for one year.

(ii) That the Autumn Show Committee be asked to allow the presentations to be made at their next meeting.

H. ADDIS, Chairman.

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PARKS AND RECREATION GROUNDS COMMITTEE.

14th May, 1945. Present—Councillors Green (Chairman), Addis, Bush, Compton and Fildes.

966—Pittville Pump Room—(a) Release—(Mins. 690 and 819 (a))—The Military Authorities had now intimated that owing to altered conditions they were unable to grant the release on licence of the Pump Room.

(b) Dog Show—(Min. 819 (b))—In view of the above it had been necessary for the Stroud and District Canine Society to consider other arrangements for their Show proposed to be held on 12th May. With the approval of the Chairman the Society had been granted the free use of the Athletic Ground on 26th May. RESOLVED, That the arrangements be approved and confirmed.

967—Athletic Ground—(a) The Committee had before them applications for the use of this ground during the summer season. RESOLVED, (i) Gloster Aircraft Sports and Social Club—That the use of the ground be granted for the Club's Annual Sports Meeting on Saturday, 14th July at a rent of £5 5s. 0d.

(ii) Cheltenham Youth Council—That the free use of the ground be granted for the Youth Council's Athletic Meeting on Wednesday, 18th July.

(iii) Sunningend Sports Club—That the use of the ground be granted for the Club's Annual Sports Meeting on either 18th or 25th August at a rent of £5 5s. 0d.

(b) Cheltenham Rugby Football Club—(i) Rental—Read, letter from the Club asking if the Council would agree to the rent being paid two seasons in advance, the first payment to be made immediately to cover the period 1945-46 and 1946-47. Subsequent payments would be made not later than 25th April in each year by way of a lump sum instead of the present basis of four two monthly payments. RESOLVED, That the proposal be agreed to on the distinct understanding that this shall not in any way prejudice the terms of the tenancy agreement entered into with the Club, particularly in regard to the termination of the tenancy, in which case a refund of any rent overpaid must be accepted.

(ii) Grandstand—The Club proposed to make full use of the room under the grandstand next season and it was estimated that the cost of installing electricity would amount to approximately £56. The Club drew attention to the fact that certain seating was removed from one of the small stands for use in air raid shelters which they valued at £42 and they, therefore, suggested that this sum be offset against the cost of the electricity installation. The Committee were reminded that the Club were granted a rebate of £20 per annum in their rent since the removal of the seating and it appeared that this fact had been overlooked. RESOLVED, That the Club be reminded accordingly and that in these circumstances the application be not entertained

968—Brooklyn Road Playing Field—(a) De-requisitioning—The Military Authorities had relinquished their use of this Playing Field including the gun site as from 25th May on the understanding that the War Department reserved the right to remove the huts and fittings should agreement not be reached in regard to their acquisition by the Council. RESOLVED, That this be noted.

(b) Maintenance—The Town Clerk reported upon correspondence with the Regional Petroleum Officer with regard to an allocation of petrol for mowing but so far a favourable reply had not been received. In view, however, of the restoration of the basic petrol ration it was anticipated that a supply would be made available as from the 1st June but in the meantime the Gardens

Superintendent reported that the grass was now too long for cutting by motor mower. He recommended that Mr. Wasley be asked to undertake the cutting, by means of a reaper. of a sufficient area for use as a sports field, after which, if a petrol supply was obtainable, the department could continue maintenance. RESOLVED, That the Gardens Superintendent arrange accordingly.

(c) St. Mark's Community Association—This Association applied for the use of a cricket pitch and also for the use of a portion of the ground for a social and sports event on Whit Monday. RESOLVED, That subject to arrangements being made for maintenance as mentioned above, the use of a pitch be granted to the Association at a rent of £2 2s. 0d. for the season. ALSO RESOLVED, That their application in respect of Whit Monday be granted.

(d) Cheltenham Youth Committee—(Min. 815 (b))—The Youth Committee were unable to accept the offer of a cricket pitch unless maintenance could be undertaken by the Council. RESOLVED, That they be informed of the position and, subject to maintenance being provided, they be granted the use of two cricket pitches at a rental of £2 2s. 0d. per pitch for the season.

969—St. Mark's Recreation Ground—Hard Tennis Courts—(a) Cheltenham Youth Committee—(Min. 816 (b))—The Youth Committee had accepted the offer of a court on this ground on Monday and Thursday evenings from 7-9 p.m. at the contract rate of 1s 6d. per hour.

(b) St. Mark's Community Association—This Association made application for the use of a court on Monday. Wednesday and Friday evenings from 6.30-9.30 p.m. on Saturdays from 2.30-9.30 p.m., and on bank holidays from 11 a.m. —1 p.m. and 3-9.30 p.m., on a 200 hours contract basis at the reduced charge of 1s 6d. per hour. It was under-stood that when this period had expired they could continue to use the court on the same terms and conditions. RESOLVED, That the application be granted.

970—Naunton Park Recreation Ground—Future Lay-out—In view of the possibility of the Gardens Superintendent commencing the improved lay-out of the floral section of this ground in the autumn and the removal of the poplar trees, the Committee gave further consideration thereto, particularly bearing in mind the fact that pending the inclusion of the site now occupied by the Asquith Road allotments, the playing field area would temporarily be reduced. It therefore appeared desirable that the views of the Education Committee should be obtained upon this temporary reduction of the playing field area. RESOLVED, That their views be obtained accordingly.

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971--Clyde Crescent Recreation Ground--(a) Cricket Pitch—RESOLVED, That the Mersey Road Methodist Church Boys' Club be granted the use of a cricket pitch on this ground on Saturday afternoons subject to the usual terms and conditions.

(b) Custodian-This employee was in need of housing accommodation as owing to the death of the tenant of the house, a portion of which he had occupied for some years, the premises were to be offered for sale and he would be required to vacate the same. RESOLVED, That the Town Clerk endeavour to negotiate for the purchase of the house as a Custodian's residence, failing which the Housing Committee be asked to give priority to the employee's application as for a Council house on

the Whaddon Estate, on the understanding that the house is allocated to this Committee a Custodian's residence.

972—Summer Entertainments Programme—In connection with the arrangements for this programme during the period 4th—11th August inclusive the Entertainments Sub-Committee applied for the use of the Athletic Ground for show, sports festival and other attractions ; the Montpellier Gardens including the putting green and tennis courts (with the right to erect a marquee for band performances) ; and the various parks and recreation grounds including the Agg Gardner Recreation Ground for a fun fair. RESOLVED, (i) That the application for the use of the Athletic Ground, Montpellier Gardens and the various parks and recreation grounds be granted.

(ii) That with regard to the fun fair at Agg Gardner Recreation Ground this be limited to 14 days, plus a reasonable period for the erection and dismantling of apparatus, subject to all music terminating at 10 p.m. each evening and to the fun fair closing not later than 11 p.m.

(iii) That if desired by the Entertainments Sub-Committee open air dancing be permitted temporarily in Sandford Park subject to the loud speakers being so placed as to obviate any nuisance to the neighbourhood.

(iv) That subject to the approval of the Medical Officer of Health, the Gardens Superintendent be authorised to provide sand pits during the school holidays in the recreation grounds.

973—Agg Gardner Recreation Ground—Telephone Pole and Stay--The Post Office Telephones made application for per-mission to erect a pole and stay in the area now used for allotments. The Gardens Superintendent pointed out that this was required for the purpose of connecting No. 39 Marle Hill Road and should it eventually be decided to construct a central entrance to the ground it would be necessary to require the removal of the pole. It appeared to the Committee that as the erection was for the convenience of the occupier of the house mentioned, the pole could conveniently be erected in a corner of the garden instead of in the recreation ground. RESOLVED, That the Post Office Telephones be asked to consider this suggestion but failing agreement, consent be given to the erection on the site now indicated, subject to payment of an annual wayleave of 1s per annum and on the understanding that the consent may be terminated by either party by three months' notice.

974—King George V Playing Field—In order to render the surface of this playing field free from weeds it was desirable that certain work of cultivation should be undertaken by the War Agricultural Committee during the summer months. This would enable an autumn top dressing to be provided on a weed-free surface. RESOLVED, That approval be given.

975—Montpellier Gardens—Damage—A complaint had been received of the malicious damage caused to the roof of the pavilion by boys and it was stated that although the caretaker endeavoured to exercise control, she was subjected to considerable abuse. The Police Superintendent had been informed of the circumstances and had reported that three boys had been discovered on the roof and both they and their parents had been warned of the consequences. RESOLVED, (i) That the Police Superintendent be thanked for his co-operation.

(ii) That the Gardens Superintendent endeavour to provide additional supervision, particularly during the summer months.

976—Custodians—(a) Overtime Payments—(Min. 817 (b))—In accordance with the Committee's decision the National Union of General & Municipal Workers had been asked to submit specific details of their claim for retrospective over-time payments to custodians during the time it was contended that the J.I.C. rates were not in operation but the Union stated that this information should be made available from the Council's records. The Gardens Superintendent reported upon the difficulties in ascertaining the information which would necessitate searching the wages sheets over a period of two or three years. RESOLVED, That the Gardens Superintendent make further investigations to ascertain the information required and that if necessary the Chairman, in company with the Gardens Superintendent, interview a representative of the Union and Custodians to ascertain the period in dispute.

(b) Custodian, Alston Croft Recreation Ground—Read, letter from the National Union of General & Municipal Workers contending that this employee was engaged full time and therefore should receive the appropriate rate of wages for Custodians. The Committee were reminded that this was a part-time appointment, the Education Committee and this Committee being jointly responsible for the payment of the Custodian's wages. RESOLVED, That the Gardens Superintendent investigate the matter and that the Town Clerk communicate with the Union accordingly.

(c) Relief Custodian—A relief custodian had now been engaged to undertake duty for the custodians at the various recreation grounds during their off-duty periods.

977—Food Production—(a) Sales—The Gardens Superintendent reported that during the month of April the sale produce to the market amounted to £21 18s. 10d. He had supplied the British Restaurants with produce to the value of £15 5s. 11d.

(b) Report for year ended 31st March, 1945—During the year under review five areas totalling seventeen acres had been cultivated and cropped and in addition 90 per cent of the department's glasshouses were devoted to the production of tomatoes and salad crops. The income for the year amounted to £957 10s. 5d. and the expenditure to £572 17s. 10d. Whilst the income was £98 below that of the previous year a far greater tonnage of vegetables of more suitable kinds had been produced, particularly for the British Restaurants. RESOLVED, That the report be accepted.

W. J. GREEN, Chairman.

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HOUSING COMMITTEE.

11th May, 1945. Present—Alderman Pates (Chairman) ; Councillors Addis, Bayliss, Bush, Chinn, Compton Garland, Grimwade, Lewis-Hall and Thompson.

978—Experimental Houses—Margrett Road (Min. 862 (b))—Reported that an interview took place with officials of Ministry of Health in regard to the department's suggestion that their approval to the erection of the foam slag experimental houses was on the understanding that these would be constructed of poured in situ foam slag with which this Council's representatives, who attended the Ministry in August, 1944, disagreed. The department now agreed there had been a misunderstanding, and the work now proposed by the Council was approved. The contract with

Messrs. A. C. Billings & Sons, Ltd., had been completed and the work would commence as soon as possible

979—Removal of Huts (i) Youth and Community Centres—St. Marks Estate (Min. 866)—It was reported that the deputation had interviewed officials of Ministry of Health, and discussed the proposals in regard to the Youth and Community Centres at St. Marks Estate and the method of defraying the cost. The department emphasised the extreme shortage of labour and indicated this work could not be given priority. The Council should merely move the huts on to the St. Marks site without affording the facilities and amenities proposed, but they were agreeable to the construction of piers upon which to place the huts which they suggested should be in concrete and not brick.

With regard to the financial aspect, the department suggested that application should be made to the Ministry of Education for a grant having regard to its proposed use.

The Borough Surveyor reported that as a result of the discussions the original plans would be amended and revised tenders invited, and it was hoped that amended tenders would be received by 15th May.

Councillor Grimwade intimated, that whilst the proposal would now fall short of what the Association had in mind, the buildings would at least provide the commencement of a Club which could eventually be built up.

The same position would obtain in regard to the hut to be used at Whaddon, and amended tenders would be obtained for this.

Application was submitted from the St. Marks Community Association for permission for the temporary use of the existing Nissen Huts until such time as the wooden huts were available, and subject to the Association carrying out re-decorations, repairs of windows, doors, lighting and maintenance, for a grant towards the cost of materials.

The War Department had now agreed to de-requisition the whole of the Playing Field at St. Marks, and for the Council's claim for compensation to be based upon the Council taking over, and being responsible for the removal of the Nissen huts on the site, subject to the reservation, that if a price cannot be agreed for the huts, the War Department may remove them, and this was a risk which the Association would have to take in occupying the huts temporarily.

RESOLVED, (i) That Messrs. Smith Bros., who it was understood specialised in removal work of the type involved, be asked also to submit a tender for removing the huts from the Ladies' College Playing Field to the sites allocated, and when all amended tenders were received, the Sub-Committee be authorised to open and accept the most favourable tender or tenders.

(ii) That the Association be granted the temporary use of two Nissen Huts, and subject as above, a grant of £25 be made towards cost of unlicensed materials, such sum to be included in any application for Government grant towards the final cost of the works of removing and setting up the huts.

(ii) Huts-College Playing Field-The Town Clerk also reported that owing to the refusal of the Ministry of Health to grant a licence for the removal of the hut to the Town Hall and the delays in the removal of other huts to allocated sites, no steps could be taken to comply with persistent requests for removal of huts from the Playing Field. RESOLVED, That the Town Clerk point out to the Ministry of Works the difficulties which were being raised by the Ministry of Health and ask their support in obtaining licences from the latter Ministry.

980-Housing Accommodation-Private Enterprise-(a) Flats-Brooklyn Road—A letter was submitted from Messrs. E. T. Stinchcombe & Son, whose plans for the erection of two blocks of maisonettes in Brooklyn Road had been approved, enclosing copy of an application to the Ministry of Health for approval to the plans and support in obtaining a licence from the Ministry of Works. It was proposed to let the flats at economic rents not exceeding 25s per week, and this Committee's support was sought. RESOLVED, That the Town Clerk be instructed to communicate with the Ministry of Health supporting the application.

(b) "Ablington," Lansdown Road-A letter was submitted from Messrs. T. Bugbird & Sons intimating they proposed to acquire this property if de-requisitioned and convert it into three flats, one of which it was anticipated the present owner would desire to occupy, whilst the remaining two would be let at economic rents, and asking the Council to agree to its release. Messrs. Bugbird pointed out the desire of private enterprise to help in alleviating the housing shortage and the difficulty with which they were faced owing to requisitioning. This problem could be met by the conversion of large houses into flats, as many owners were finding it difficult to run large houses to-day, and would be glad to co-operate by making such houses available (a) either by sale outright to applicants or property owners, (b) sale outright subject to retaining a flat in the house.

(c) obtaining a licence to spend money for converting the premises into flats Messrs. Bugbird have already had the plans approved for converting two houses in Lansdown Road, and were considering the submission of plans for the erection of a block of flats, but felt that if encouragement were given and appeals were made to owners of large houses to convert them the same effect might be obtained with greater economy and saving in materials. RESOLVED, That this Committee as a general policy were not agreeable to de-requisitioning of houses at the present time, but were prepared to consider individual applications upon their respective merits. ALSO RESOLVED, That in view of the circumstances mentioned above, and the proposal of Messrs. Bugbird, that the Emergency Committee be recommended to agree to the premises being de-requisitioned and application be made accordingly to the Ministry of Health.

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981—Government Evacuation Scheme—Circular 69/45, Ministry of Health, was submitted in regard to re-housing of families evacuated from "Go Home" areas who have no homes to which to return, The Minister considered it desirable to relieve householders of the onerous burden of having strangers in the house, and to ensure that premises requisitioned under the Government Evacuation Scheme were released as soon as may be. Also, it was in the interest of the evacuees themselves that they should be re-housed outside the Government Evacuation Scheme as soon as possible.

For the reasons, the Minister considered that such families should, insofar as they were unable to find accommodation for themselves, be assisted to this end, either through the local authority's ordinary housing procedure, or by re-housing the inadequately housed.

The families fall into three categories:-

- (a) Families rendered homeless by enemy action ;
- b) Families who have never had a home of their own.
- (c) Families who gave up their home in the evacuation area.

The Minister considered that category (b) should be given high priority. With regard to category (c) the Minister felt that special preference should not be given to such families who voluntarily deprived themselves of accommodation to which to return.

The Minister appreciated that owing to the prevailing housing shortage action cannot result in the early re-housing of the remaining families billeted or in requisitioned houses, but he considered a start should be made on the problem so that the cases may be disposed of gradually.

The proposals do not at the moment apply to evacuees from the London area and so far as it related to other areas only possibly 6 or 7 families were affected in Cheltenham which would be increased to approximately 80 families if the London area was included. RESOLVED, That the Town Clerk prepare and submit to this Committee a list of the persons coming within the scope of the circular.

982—Conversion of Large Houses—RESOLVED, That a survey be made of requisitioned properties in the town suitable for conversion into flats by the Council for occupation for ordinary housing purposes with a view to the properties being placed at the disposal of this Committee or the owners carrying out such conversion and accepting as tenants suitable persons recommended by this Committee. The properties in mind were those requisitioned by Government Departments and which, owing to the trend of circumstances may be de-requisitioned in the near future.

983—Temporary Housing (1) Progress—The Town Clerk reported that owing to the demands on the District Valuer's depleted staff little progress had been made in approving the compensation payable, and that immediately authorisation under the Housing (Temporary Accommodation) Act, 1944, was obtained from the Ministry of Health possession would be taken of the sites without awaiting the settlement of the compensation. The Ministry were being pressed to issue the necessary authorisation.

(ii) Priors Farm—In view of the objections made to temporary housing sites the Committee considered the possibility of erecting the first allocation of temporary bungalows (150) in one group on a portion of the farm which the Borough Surveyor originally recommended should be done, but which was deferred owing to the difficulties of transport. In approving a portion of the site in Priors Road for this purpose the Land Utilisation Officer had urged that owing to the agricultural value of the land this site should only be used as a last resource.

In the event of the first allocation being erected at Priors Farm, the second allocation, which it is understood has been granted, could be erected on the sites which have been approved by the Council and are now before the Ministry of Health for the necessary authorisation. The Borough Surveyor reported that a layout plan was being prepared showing the development of land between Priors Road and the footpath across the Cemetery for this purpose. Drainage and other services were available, but roads and sewers would have to be provided to the actual site. If approved the scheme could be carried through quite quickly.

RESOLVED, (a) That the Council be recommended to approve in principle the proposal to erect the first 150 houses on a site on Priors Farm, and that the Borough Surveyor consult with the Land Utilisation Officer on the proposal and, subject to his approval, the Borough Surveyor be instructed to proceed with plans and specifications for the construction of the road and sewers.

(b) That the sites already approved by the Council be retained and used for the second allocation of temporary buildings.

(c) That immediately the plans for Priors Farm layout are completed a meeting of the Special Housing Sub-Committee be called to consider proposals.

(ii) Circular 74/45, Ministry of Health, was submitted indicating that when the temporary houses erected by the Ministry of Works were completed and handed over to the Local Authority a certificate would be required, a specimen of which was submitted.

Payments under the arrangements for temporary buildings would commence from the day following the handing over and any contributions payable by the Minister would be similarly paid together with any subsidy payments. The Council would be responsible for occupational defects, such as broken windows, and the Ministry of Works for structural defects, although these could be carried out in cases of emergency by the Local Authority.

984—Land—Priors Road—(i) The Education Committee have expressed the view that the piece of land adjoining the Whaddon Schools and now used as allotments might be sold to the Education Authority for extensions to the playgrounds of the schools at some subsequent date and not built upon. RESOLVED, That the Council be recommended to agree to this proposal in principle and that the Borough Surveyor be instructed to submit to the next meeting a plan showing the site in question, the portion which could be made available to the Education Authority and that required for other purposes, such as road construction or improvement.

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(ii) Factory Site—The Town Clerk reported an interview with the Managing Director of a Watch Fittings firm, who desired to establish a factory in Cheltenham. The applicant was formerly engaged in manufacturing parts for aeroplanes, had been bombed out and the Board of Trade had indicated that the Company should re-establish their factory in the Forest of Dean Owing to the class of work and labour problems it was considered that Cheltenham was far more suitable. The factory would be engaged in manufacturing watch cases and fittings and employ approximately 100 people and there was nothing in the manufacture which would cause annoyance. Various sites had been inspected and the one most suitable was that abutting upon Bouncer's Lane at the junction of the new estate

road on Lynworth Farm which would not be required for housing purposes and would adjoin proposed blocks of flats so that no detriment would be caused to the layout of the estate.

RESOLVED, That the council be recommended to support the application of the Company to the Board of Trade for the establishment of this factory in Cheltenham, and that the site indicated above and shown on the plan submitted be let on a lease for a period of 99 years at a rent to be fixed by the District Valuer, subject to the consent of the Planning Committee and the Ministry of Health being obtained.

(ii) "Runnymede," Priors Road—The purchase price of this land has been settled by the District Valuer at £175, and subject to the Corporation erecting a stock proof fence against the owners remaining land, and leaving the iron hurdles for the owner's use, and in the event of the draining system from the septic tank from the trough being interfered with the Corporation to make good or alternatively connect to the main sewer. RESOLVED, That these terms be approved.

985—Borough Surveyor's Staff—(1) The temporary release of Mr. W. Rust expired in June, and application had been made for an extension.

(ii) The Borough Engineer referred to the large amount of architectural work now being carried out in his department, and which was likely to arise for some considerable time in view of Lynworth Farm and other post-war housing proposals, reconstruction programmes and other works. At the present time this work was falling upon Mr. W. Rust (Chief Architectural Assistant), and Mr. C. Such (Junior Architectural Assistant). In view of the responsible and large amount of work being carried out by these two officers, and the difficulty of replacing them should they obtain other appointments to which both were fitted at far higher salaries, he recommended that their services should be recognised by the Committee, Mr. Rust was now receiving £405 per annum in Grade C of the Council's scale of salaries, and Mr. Such £280 Grade A. He proposed to recommend the Street and Highway Committee to regrade Mr. Rust's position to the maximum of Grade D, and that both officers should be paid an additional £100 per annum during such time as they were engaged on housing works and that two additional temporary architectural assistants should be appointed at salaries of £400 to £500 per annum, according to qualifications and experience, plus bonus, the salaries to be charged to the Housing Capital Account. RESOLVED (a) That the Committee support the proposal to regrade Mr. Rust's position, and also approve of the proposal to pay both Mr. Rust and Mr. Such a temporary annual allowance of £100 for such time as they were engaged on the housing work.

(b) That advertisements be issued inviting applications for the appointment of two temporary architectural assistants at salaries of 400 to £500 per annum, plus war bonus, according to qualifications and experience.

986—Housing Centre—RESOLVED, That a subscription of £1 1s. 0d. be made to the Housing Centre in respect of the year ended December, 1945.

987—Housing Act, 1936 (Min. 217)—A letter was submitted from the Association of Municipal Corporations intimating that the Ministry of Health would shortly notify local authorities that any surplus in the Housing Revenue Account as at 31st March, 1945, should be carried forward to the next quinquennial period as suggested by this Committee.

988—Housing Department—The Gestetner duplicating machine taken over by the Housing Department from the Fire Prevention Department was in a worn condition, and it was recommended that a new machine should be obtained. RESOLVED, That a new machine be purchased at a net cost of £50 3s. 4d.

989—Post War Housing—(i) Group Housing Progress—The Borough Surveyor reported that the work was commenced on Lynworth Farm and the Evesham Borough site on 11th April, but difficulties were being experienced in regard to sites belonging to other authorities, although it was anticipated that the Charlton King's site would be available shortly. The group were carrying out the preparation of plans and details, including surveying, in respect of the Tewkesbury site.

The Chairman of the Group, Councillor Bush, intimated that the authorities whose sites were not ready had been informed that these sites must be in the hands of the Contractors not later than October 3rd, otherwise the Contractors would not be under any obligation to carry out the work after that date.

In regard to the Lynworth Farm Estate, the Contractors had installed considerable plant and work was being confined in the first instance to foul and service water sewers with which good progress was being made. Labour on this estate comprised Southern Irish workmen numbering approximately 100 men.

The Chief Billeting Officer referred to the difficulties usually attending the obtaining of voluntary lodgings for this type of workman, but that owing to the great effort made by his Deputy (Mrs. Percival) all these men had been satisfactorily billeted, otherwise the alternative would have been the erection of a hostel which would have added to the cost of the scheme, for which the authority would have had to pay. RESOLVED, That the Town Clerk convey to Mrs. Percival this Committee's sincere appreciation of the valuable assistance which she and her staff had given in securing accommodation for these men. ALSO RESOLVED, That the Housing Committee visit the site on 25th May.

990—Estate Management Sub-Committee—The report of the Estate Management Sub-Committee at their meeting held on 3rd May was submitted recommending inter alia :-

17 Avon Road—Legal proceedings to be instituted for recovery of possession. Other matters dealt with were of a routine nature. RESOLVED, That the report be approved and adopted.

J. P. PATES, Chairman.

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PUBLIC HEALTH COMMITTEE.

14th May, 1945. Present —Councillor Moore (Chairman); The Mayor ; Councillors Bayliss, Bettridge, Barnett, Biggs, Garland and Rev. de Courcy Ireland.

992—The Runnings, Swindon Road—(Min 823 (c))—The Committee considered a request of the Parks Committee to cultivate a portion of this land for potatoes and to remove the turf. The Gardens

Superintendent intimated that the turf was required in order to commence a turf nursery which was essential to replace worn turf on the various gardens. The purchase had been completed but possession could not be obtained until March, 1946, in respect of which notice had been served on the tenant. The Town Clerk was endeavouring to obtain possession at an earlier date. RESOLVED, That the Committee accede to the request of the Parks Committee

993--Deputy Chief Sanitary Inspector—(Min. 406/45)—In January last the Council agreed that the Deputy Chief Sanitary Inspector (Mr. C. W. Clifford) retire on Superannuation on 31st March, 1945, be re-engaged in a temporary capacity from the 1st April, 1945, and allowed to receive both superannuation and salary, Mr. Clifford's present salary was £390 p.a. plus bonus. In view of this arrangement, Mr. Clifford technically became a temporary officer from the 1st April, 1945, but the temporary officers' grading scheme made no proper provision for the circumstances arising in this case. RESOLVED, That the General Purposes Committee be recommended : (i) That the position of the Deputy Chief Sanitary Inspector be taken out of the Council's Grading Scheme for permanent officers.

(ii) That as from 1st April, 1945, Mr. Clifford be placed on the temporary staff at a fixed salary of £400 per annum plus bonus.

994—Sewage Works—Gas Liquor—(Min. 853)—The Borough Surveyor reported that, as arranged, he had interviewed the Engineer, Cheltenham Gas Company, when a plan was submitted indicating the lines of drains at the works so far as were known and the points where any pollution might occur were carefully investigated. At the time of the interview a further leakage of gas liquor into the channel in Lower Mill Street was occurring due to a fractured pipe which was being substituted by a pumping main. Prior to preparing final details for a main carrier drain as suggested by the Borough Surveyor all the present drains and sewer connections were being thoroughly tested, and the work would be carried out under the sewers foreman as soon as arrangements could be made.

995—Bungalow, Elmstone Hardwicke—A plan has been approved for the erection of this bungalow, subject to the drainage being connected to the Barn Outfall Sewer and application was submitted from Mr. W. E. Hobbs for the necessary permission. RESOLVED, That the application be granted, subject to Mr. Hobbs entering into an Agreement to be prepared by the Town Clerk and paying 2s in the £ on the rateable value of the premises, an arrangement in operation with a number of owners

996—Diphtheria Immunisation—The Medical Officer of Health submitted the following report upon diphtheria immunisation treatment for the month of April, 1945 :—

Number of new cases (immunisation commenced)	106
injections given	150
cases in which treatment was completed during the month :	
(a) Under 5 years of age	41
(b) aged 5-15 years	1
Schick tests (negative)	9

Clinics were held as follows :—

School Clinic ...	2
Swindon Road School	<u>1</u>
Total	3

997—Health Department Staff—The Medical Officer of Health reported that in order to temporarily fill the vacancy caused by the resignation of Miss M. Durant in his department, Mrs. Blumsome, formerly engaged at Sunnyside, had been engaged and had taken up her appointment.

Mr. Jefford was particularly anxious that Mrs. Blumsome should take, an appointment in the National Registration Office, which she was prepared to do. To meet the vacancy caused, Miss B. Butler, part-time clerical assistant in the School Clinic had made application to be transferred to his department.

Miss Butler was qualified to enter the Council's service as a Junior Entrant, but effect could not be given to this until the panel was formed in July next. RESOLVED, (i) That the Committee concur in the arrangement for Mrs. Blumsome to take the appointment at the Registration Office.

(ii) That Miss Butler be appointed temporary Junior Clerk in accordance with the temporary scale of salaries pending her acceptance as a Junior Entrant, subject to the arrangements being satisfactory to the Medical Officer of Health and the Education Officer.

998—Housing Act, 1936—Re-licensing of Premises—RESOLVED, That licences for the re-occupation of the under- premises be renewed for a further period of six months from the dates set opposite the premises :—

3 Edward Terrace	Licence expires 11th June.
13 Witcombe Place ...	“ 20th “
Sidney Cottage, Sidney Street	“ 23rd “
11 and 12 Edward Street	“ 23rd “
5 Hewlett Place ...	“ 23rd “

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999—Public Health Act, 1936—(i) (Min. 849) —The Chief Sanitary Inspector reported that he had kept observation premises, in respect of which a complaint had been made of smoke nuisance at the last meeting. No further complaints had been received and the boiler was now working satisfactorily.

(ii) Sunningend Works—The boiler at these premises which was used for heating had now been closed down and Works were being carried out to abate the smoke nuisance and a further report would be submitted.

(iii) Arle Court Effluent—(Min. 850)—Investigations had been made into the pollution caused by the discharge of sewage and chemical effluent from these premises which was highly coloured due to the presence of complex cyanides. The Company's Engineer had informed him that a thorough

investigation revealed this to be due to workmen throwing certain acids into the purification plant, and steps were being taken to prevent this practice, but the matter would be kept under observation.

1000—Food and Drugs Act, 1938—The Chief Sanitary Inspector submitted reports of samples of Sausages 568-570, 572-573, Tea 571, Milk, 574-578, all of which were genuine. Sample 579 (milk) was deficient in fat, and further samples had been taken including an " appeal to cow but the report of the Public Analyst was not to hand.

1001—Rat Infestation—(i) The Chief Sanitary Inspector reported that a plan of the sewers in the Charlton Kings area had been furnished to that Council and had been forwarded to the Ministry of Food in order that the necessary directions may be given by the Ministry to enable labour to be directed for this purpose, and for expenditure incurred to be reimbursed. Under the arrangement reached with the Ministry of Food for rat infestation treatment, Cheltenham and Charlton Kings would be treated simultaneously and treatment commenced on 28th May.

(ii) The Chief Sanitary Inspector reported that arising out of the complaint at the last meeting that a firm were operating in the Cheltenham area as rat catchers and were apparently giving impression to householders that they were "officials," it had now been found that the bait deposited in connection with this work contained arsenic and a sample submitted for public analysis showed 13.98 per cent arsenic.

In addition to rat catching the men were using this bait also for mice and beetles and the bait was being placed indiscriminately about premises. There was, however, still no tangible evidence that the men were describing them-selves as " Corporation Officials." RESOLVED, That the matter be referred to the Town Clerk to communicate with the Ministry of Food and to take such action as is open to the Council, including the publication of a suitable notice in the press,

E. W. MOORE, Chairman.

WATER COMMITTEE.

15th May, 1945. Present—Aldermen Ward (Chairman), Pates, Waite and Trye ; Councillors Addis, Chinn and Moore.

1002—Borough Engineer's Monthly Report--Report of the Borough Engineer for the month of April was read :—

DAILY YIELD OF SPRINGS.

	For month ended 30th April, 1945.	Average for corresponding period during the past 3 years.
Hewletts Springs	147,000 gallons	116,000 gallons
Dowdeswell Springs	530,000 "	400,000 "
Leckhampton Springs	—	—

CONTENTS OF RESERVOIRS.

Estimated Usable Quantity about ... 90,701,000 gallons.

1003—Down Hatherley Water Supply—(Min. 835)—The Borough Engineer referred to this minute and reported a letter from Miss Hughes of The Leasone, Down Hatherley, asking to be given a water supply from the main supplying Woodfold Dog Training School. Miss Hughes had been informed of the Committee's decision at the last meeting, namely, that there was little likelihood of a supply being permitted at the present time, but that when labour was available and satisfactory terms could be arranged, this Undertaking would be only too willing to afford a supply.

1004—Supply of Water Main Pipes—(Mins. 708 and 838)—(i) Four tenders were received for the pipes required for the water mains on Lynworth Farm and Ewens Park Housing Estates and New Barn Lane. The unit prices were identical but there was a slight variation owing to the varying lengths of pipes and types of flexible joints. The Chairman had authorised the acceptance of the tender of Messrs. Staveley Coal and Iron Co. Ltd. amounting to £2,606 4s. 4d. RESOLVED, That the Chairman's action be confirmed; that the Common Seal be affixed to the Contract being prepared by the Town Clerk, and that the cost be defrayed out of the Water Reserve Fund.

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(ii) The Borough Engineer reported that 50 hydrant boxes and covers were required on the Lynworth Farm and Ewens Park Estates. Four tenders were submitted for this apparatus. The N.F.S. required a standard type of hydrant attachment unit and the positions on these estates have been approved by the N.F.S. who have agreed to reimburse the cost of providing this apparatus and installing them, (£416 3s. 6d. in respect of Lynworth Farm and £56 3s. 6d. for Ewens Park). RESOLVED, That the tender of Messrs. Glenfield & Kennedy at the sum of £292 10s. 0d. For the supply of boxes and hydrants be approved.

1005—Water Supply—Race Course and Prestbury Farm—In connection with this supply it was suggested that Messrs. S. Smith & Sons, Ltd., Bishops Cleeve, be informed of the proposals which involved carrying the supply along New Barn Lane with a view to ascertaining their present and post-war demands, and arrangements being made for continuing the main to their premises if desired, and contributing towards the cost of the works. RESOLVED, That the Borough Engineer be authorised to make the necessary enquiries.

1006—Dowdeswell Reservoir—The Borough Engineer reported a serious road accident adjoining the Dowdeswell Reservoir on the 7th May, and called attention to the urgent necessity for the County Council to carry out the road improvement contemplated prior to the war. It was also necessary to provide a new boundary fence adjoining the highway at this point and it was hoped when the labour and supply position improved authority would be given for this work. RESOLVED, That the Borough Engineer inform the County Council of the accidents at this point and enquire what priority is proposed to be given to the road improvement.

E. L. WARD, Chairman.

ELECTRICITY AND LIGHTING COMMITTEE.

15th May, 1945. Present—Councillor Moore (Chairman) ; Aldermen Taylor and Waite ; Councillors Addis, Bayliss, Bettridge, Chinn, Fildes, Garland, Grimwade and Readings.

1007—Home Security Circular 29/1945—Street Lighting—The Town Clerk submitted this circular dated 18th April, 1945, containing the Minister's recommendations regarding future street lighting. RESOLVED, That these recommendations be adopted and that full street lighting be resumed as from 15th July, the expiration of double summer time.

1008—I.M.E.A. Annual Meeting—The Borough Electrical Engineer reported the Annual General Meeting of the Incorporated Municipal Electrical Association would be held on June 14th at the Kingsway Hall, London. RESOLVED, That the Chairman and Borough Electrical Engineer be authorised to attend.

1009—Staff—Pilot Officer E. C. Jarvis—The Borough Electrical Engineer reported the award of the Distinguished Flying Cross to this Officer, a member of the staff. RESOLVED, That he be sent a letter of congratulation.

1010—Lynworth Farm Estate—The Borough Electrical Engineer reported on the supply of electricity to this estate, and a scheme providing for the necessary mains and equipment at an estimated cost of £12,905 had been prepared. These would be the first permanent post-war houses to be built in the Borough, and the Committee considered their future policy in regard to the provision of requisite mains. During the war they had charged for all mains and services where new supplies were required, with the exception of agricultural premises where the Corporation bore a portion of the cost of the distribution mains. He recommended :—

(i) That provided there were no exceptional circumstances and the houses were wired in accordance with the recommendations of the Ministry of Works Post-War Building Study No. 11 (P. 77), the distribution mains and first 50 ft. of service cable be laid free of charge in the Borough, Charlton Kings, Leckhampton and Prestbury.

(ii) That where groups of houses were built in the rural area and wired in compliance with the above recommendations, the terms now granted to agricultural premises be extended to them, and in addition the first 50 ft. of service cable laid free.

(iii) That application be made to the Electricity Commissioners for consent to borrow £11,505 to cover the cost of the distribution mains, Sub-station and equipment, and that the cost of the services be borne out of revenue.

(iv) That the Housing Committee be asked to allocate the site for the Sub-station to this Committee and tenders invited for the proposed building. RESOLVED, That subject to the concurrence of the Housing Committee the above recommendations of the Borough Electrical Engineer be approved.

E. W. MOORE, Chairman.

TOWN IMPROVEMENT AND SPA COMMITTEE.

18th May 1945. Present—The Deputy Mayor (Chairman) ; Aldermen Pates and Ward ; Councillors Bush, Fildes. Lewis-Hall, Rev. de Courcy Ireland, Morris, Readings and Thompson : Messrs, Baring and Palmer

1011—Entertainments Sub-Committee—The Entertainments Sub-Committee met on 1st and 15th May, 1945, and a report of their meetings is being circulated to the Council. RESOLVED, That the report be approved and adopted.

1012—Health and Holiday Resort Sub-Committee—The Health and Holiday Resort Sub-Committee met on 16th May, 1945, and a report of their meeting is being circulated to the Council. With regard to Item 5 relating to holiday camps and accommodation the Committee were not in agreement with the recommendation submitted as to the proposals for the provision of such camps, particularly those offering facilities at a figure within reach of persons at the lower wage levels with young families. It was felt that such camps, particularly of the smaller type, which could conveniently be established, for example, adjacent to suitable inland resorts and within reach of sections of the community unable to incur the cost of travel, should be the responsibility of the National Catering Corporation and IT WAS RESOLVED, That the report be amended accordingly. ALSO RESOLVED, That subject to this amendment the report be approved and adopted.

1013—Industrial Development Committee of the Chamber of Commerce—The Committee concurred in the views of the General Purposes Committee that the Reorganisation Sub-Committee of that Committee consider at an early date the communication from the Chamber of Commerce in regard to the establishment of an Industrial Development Committee.

1014—Hotel Accommodation--The Committee considered correspondence which had taken place between the Town Clerk and the Managing Director of a hotel in the town and instructed the Town Clerk thereon.

1015—Meteorological Reports for Health Resorts—Read, letter from the Air Ministry stating that the arrangements for the issue to the press of meteorological information for Health Resorts was discontinued at the outbreak of war but consideration was being given to the question of reinstating the issue as soon as possible. A communication was therefore being addressed to each Health Resort, whose reports were accepted prior to the war, to ascertain if they desired to resume the procedure and whether they could commence sending the daily telegrams immediately, or, alternatively, the possible date therefor, RESOLVED, That the Air Ministry be informed that the Council desire to resume the arrangements at the earliest possible date and that the Town Clerk arrange with the Borough Meteorologist accordingly.

T. WILFRED WAITE, Chairman.

CEMETERY AND CREMATORIUM COMMITTEE.

18th May, 1945. Present—Councillors Rev. de Courcy Ireland (Chairman), Addis, Rush, Fildes, Lewis-Hall and Readings

1016—Superintendent's Report—Read, Report of the Superintendent for the period 17th March to 18th May, 1945. Number of Interments 145; Cremations 80; Grave Spaces sold: 1st Position 3: 2nd Position 3, 3rd Position nil ; 4th Position 41. New Memorials erected 23 ; Additional Inscriptions 10.

1017—Grants of Grave Spaces Sold—RESOLVED, That the Common Seal be affixed to Grants Nos 11250 10 11297 inclusive.

1018—Designs--RESOLVED, That designs Nos. 4121 to 4139 inclusive, as set out in the designs book, signed by the Chairman, be approved.

1019—Staff—G. Aylward—Extension of Service—The Superintendent reported Mr. Aylward, who was due to retire on superannuation on the 19th June next, was willing to continue until further labour was available. RESOLVED, That Mr. Aylward be re-engaged after the date of his retirement at the same rate of wages, and that the Finance Committee be recommended to agree to him being paid both wages and superannuation allowance as from 19th June next.

1020—Maintenance of Graves—W Turner Long—Graves Nos. 7873-4—The Town Clerk reported Miss Long was anxious these graves should be kept in order by the gardener whir) had looked after them for some years. RESOLVED, That this be agreed to for the present, the gardener in question to be paid £1 per annum.

1021—Water Tap Supply—The Superintendent reported he had been asked to restore the water to supplies at the Cemetery, as elderly people found it difficult to get down and up the steps to Wymans Brook. RESOLVED, That this service be restored.

1022—Garden of Remembrance—Memorial Wall—The Superintendent reported he had now received 42 applications for plaques to be placed on the new wall when erected. RESOLVED, That the Borough Surveyor be asked to enquire if there is any possibility of the new wall being erected in the near future.

E. S. DE COURCY IRELAND, Chairman.

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PLANNING COMMITTEE.

17th May, 1945. Present—Alderman Ward (Chairman) ; The Mayor ; Alderman Trye ; Councillors Bayliss, Lewis-Hall, and Moore ; Messrs. W. S. F. Harris, W. Clegg, and A. Wiggett and Capt. Leschallas.

1023—Plans (a) Within the Borough—The plans submitted for approval are set out below together with the recommendations of the Committee thereon in relation to Byelaws and the Town and Country Planning (General Interim Development) Order, 1933 :—

No. of Plan	Name	Description	Recommendation under Byelaws	Recommendation under Interim Development Order
5620	Cheltenham College Council	Extension to Drawing Office, Cheltenham College.	Approved at last meeting.	Approved.

Note—This plan was deferred at the last meeting to enable enquiries to be made as it appeared the proposal would seriously affect the external appearance of the building. The scheme formed part of a larger scheme and when completed would be entirely satisfactory.)

5621	Cheltenham Shopfitting Co. Ltd.	Alterations and extensions to premises at Synagogue Lane.	Approved, subject to the proposed new door opening inwards.	Approved.
5622	A. Rugman	Extensions to kitchen, 29 Milton Road.	Approved.	Approved.
5623	P. Wilkinson	New bathroom, 23 Upper Norwood Street	Approved, subject to sanitary arrangements being to the satisfaction of the Chief Sanitary Inspector.	Approved, subject to new work harmonising with the existing building.
5624	W. M. Fleet	New bathroom, 203 Old Bath Road.	Approved as above.	Approved, subject as above.
5625	Mrs. Runciman	Conversion of house into flats. Milverton, Bayshill Road.	Approved as above.	Approved.
5626	Miss Hasting	New bathroom and external staircase, Thames Lodge, All Saints Villas Road.	Approved.	Approved. subject to new work harmonising with existing building
5627	E. W. & W. J. Moore	Rebuilding of stores, Bath Parade.	Approved	Approved.

(b) Outside the Borough--In accordance with Min. 1353/44, relating to plans submitted for approval under the Town and Country Planning (General Interim Development) Order, 1933, the Committee have approved, or other-wise dealt with, the following plans :—

No of Plan	Name	Description	Recommendation under Interim Development Order
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T.P.1837	Mr. J. E. Deakin	Additions to The Oakleys, Stanley Pontlarge, Winchcombe.	Approved, subject to new work harmonising with existing building.
T.P.1838	P. J. Dunckley	Proposed bungalow, Chapel Lane, Winchcomb	Disapproved on the grounds of in- sufficient space round buildings and the roof materials are unsatisfactory.
T.P.1839	H. O. Roberts	Additions to Brookside, Footbridge, Winchcomb.	Approved in regard to addition to existing building but proposed site of new garage disapproved.
T.P.1840	J. Randell	Conversion of Balloon Site Hut into living accommodation at Elm Farm, Bentham.	Approved for a period of 5 years from date of consent subject to details of sanitary arrangements being sub- mitted and approved.
T.P.1841	Cheltenham Original	New lavatories, Plough Inn, Mill Street, Prestbury.	Approved subject to the new work harmonising with the existing work.
T.P.1842	The Bottling Trades Chemical Co.	Preliminary plan for storage at factory, Copt Elm Road, Charlton Kings.	Approved in principle, subject to detailed plans being submitted and approved.
T.P.1843	A. Jackson	8 Maisonettes, Station Road, Bishop's Cleeve.	Disapproved on the ground that the information furnished is inadequate.

1024—Development Plans--(a) Proposed Hall—Elmstone Hardwicke—Application was submitted for consent to the erection of a Village Hall at Uckington and, as a temporary measure, the erection of an army but pending sufficient funds being raised for a permanent building. RESOLVED, That the applicant be informed the Committee were prepared to approve the proposal in principle, Including the army but as a temporary measure for a period of 5years, but that final consideration and formal consent must be deferred pending the making of a detailed application accompanied by the submission of plans.

(b) Plan No. T.P. 1809—Application was submitted from Mr. D. Howell for reconsideration of the refusal to consent to alterations and additions at The Ruffs, Elmstone Hardwicke, RESOLVED, That the Committee adhere to their previous decision refusing consent.

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(c) Shed—Warden Hill Road—An application was submitted from Mr. P. Brown for consent to erect a shed on land off Warden Hill Road for storage of cars. RESOLVED, That the proposal be approved in principle as mentioned in (a) above and also to conditions that the premises shall be used for storage only and not for the repair or breaking up of cars and to the building being removed within a period of 3 years from the date of consent.

(d) Overhead Live—Winchcombe—A plan was submitted from the Staffordshire, Shropshire and Worcester Electric Power Company showing a proposal to erect an overhead 11,000 volt branch line to Winchcomb Mill. The Planning Officer reported that he had met representatives of the Company as a portion of the line would seriously interfere in the amenities of the area and it had been agreed that this line should be amended at the point in question and amended plans would be submitted.

1025—Bristol University Research Group—The Town Clerk reported a pamphlet setting out the objects of the Reconstruction Research Group established by the University at Bristol for the Counties of Gloucester, Somerset and Wiltshire. The Group indicated they were working in close co-operation with the Three Counties Conference and other bodies and Government departments, and it might be necessary to obtain information in regard to Cheltenham at various stages of their research. The Group were informed that this Council would give all the assistance they could but that the Three Counties Conference was not representative of all planning authorities in the area, and that so far as Cheltenham was concerned, the views of the Conference were in no way authoritative until large towns such as Swindon and Cheltenham were represented. The Group had expressed the appreciation of the offer of co-operation and appreciated the remarks in regard to the Three Counties Conference.

1026—War Damage Act, 1943—The Ministry of Town and Country Planning have indicated that a "cost of works" payment or (part "cost of works" payment) in place of a "value payment" would be made in respect of buildings of architectural or historic interest, subject to the War Damage Commission being satisfied this course was desirable, A "value payment" was made where property was regarded as a "total loss" and this would not enable such buildings to be rebuilt in their former manner, but the steps now indicated would permit this to be done.

1027-6, 7 and 8 Kew Place—(Min. 847)—The Committee considered the report of the Public Health Committee on this matter where works had been carried out by the owner in contravention of the building byelaws. RESOLVED, That notice be served upon the owner of the building requiring him to show cause why the buildings should not be pulled down or the works removed as being in contravention of the Building Byelaws.

1028—Committee Representatives—The Cheltenham Rural District Council have re-appointed Messrs. W. Clegg, A. Hall, A Wiggett and A. Yiend their representatives on the Committee for the ensuing year.

1029—Garage, 16 Cambray Place—Plans for this garage were disapproved at the last meeting the building projecting in front of the building line. A letter was submitted from the owner requesting reconsideration of the plan and agreeing to set back the building without compensation in the event of the land being required for any widening. RESOLVED, That subject to the owner entering into an undertaking to be prepared by the Town Clerk, the plan be approved

1030—Planning Department—Staff—The Sub-Committee appointed to interview applicants for the positions of qualified assistant and draughtsman in the Planning Department had appointed Mr. H. Seddon, Manchester, qualified assistant, but no appointment had been made in regard to the draughtsman, the applicants being unwilling to accept the salaries offered. It had, therefore, been decided to re-advertise the position at a salary in accordance with the scale for temporary officers

approved by the Council, namely Grade A £235 to £300, the salary to be fixed on appointment according to qualifications and experience. A letter was submitted from Mr. H. Seddon indicating that owing to domestic difficulties he was now unable to accept the appointment unless a somewhat higher salary was given.

RESOLVED, (i) That the action of the Sub-Committee in regard to the Draughtsman be approved.

(ii) That the position of Qualified Assistant be re-advertised at a salary in accordance with the temporary scales of salaries Grade B, Class 1 £345-£360 per annum, plus bonus, the commencing salary to be fixed as mentioned above.

1031—Temporary Housing Accommodation—The Committee considered Min. 983 (ii) of the Housing Committee in regard to the difficulty of obtaining sites for temporary houses and recommending that a portion of Priors Farm be utilised for this purpose. The Borough Surveyor submitted a sketch plan of the proposed layout and position of the site. RESOLVED, That this Committee concur in the proposals.

1032—Town Planning Area—(Min. 743)—A letter was submitted from the Gloucestershire County Council enclosing a report of the proceedings of the Conference held between the various representatives of local authorities affected and the County Council in regard to the amalgamation of the area of this Committee, and the portion of the area of the Cheltenham Rural District Council, not covered by this Committee, suggested by the Regional Planning Officer. Whilst the County Council had not come to a final decision in the matter, they favoured in principle the proposed amalgamation, but would not agree to the new Committee being staffed only by officers of the Cheltenham Corporation, as other large areas of the County would be involved. It was undesirable to depart from arrangements which had been in operation in most of the county for a considerable time, under which technical planning work was undertaken by the County Planning Officer and his staff, and the administrative work by the Clerk to the County Council. The County Council were prepared to agree to a settlement on a basis of joint officers and were anxious not to interfere in any domestic planning of Cheltenham and felt that with good will on all sides a solution could be found. The County viewed with favour interim development powers for the whole of the new area being vested in the new Committee, but the suggestion at the conference that Sub-Committees, composed of representatives on the Committee of any particular authority, should plan the area of their authority, would tend to defeat the whole object of establishing a Joint Planning Committee as envisaged. The views of this Council on the suggestions put forward by the County Council were asked, RESOLVED, That the County Council be informed that the views of this Council were adequately expressed at the Conference, and that whilst prepared to agree to the setting up of such a Committee as proposed, they must adhere to their decision to appoint their own officers.

E. L. WARD, Chairman.

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STREET AND HIGHWAY COMMITTEE.

17th May, 1945—Present—Alderman Trye(Chairman); the Mayor ; Councillors Addis, Bettridge, Biggs, Garland, Green, Grimwade and Readings.

1033—View Committee—The View Committee met on 16th May and recommended as follows :—

(i) Promenade Flower Beds and Trees—After consideration of Councillor Readings suggestion for the removal of the two beds adjoining the Post Office and the alternative recommendation of the Parks Committee that the two, trees on either side of the beds be felled to enable an improved floral display to be provided.

(a) That the beds remain in their present position.

(b) That the two trees on either side be felled.

(c) That the leaning lime tree outside Cavendish House be removed.

(d) That the dead Wych Elm opposite the Cambridge Hotel be removed and not replaced.

(ii) Trinity School Lane—That in pursuance of Sec. 46 (ii) of the Road Traffic Act, 1930 and Sec. 29 of the Road and Rail Traffic Act, 1933, an Order be made prohibiting the driving of any vehicles in an easterly direction along Trinity School Lane from its junction with Sherborne Street to its junction with Union Street and that the Town Clerk take all necessary steps in connection therewith.

(iii) All Saints Road—That seasonal thinning be carried out to the tree outside Rossmoyne and trimming to the tree outside Lyndhurst.

(iv) Keynsham Road—That the application for the removal of the lime tree outside Thorncliffe be not granted but that the boughs overhanging the garden be cut back.

(v) Chelt Walk rear of York Terrace—That the trees adjoining the Chelt stream be low trimmed and pruned in the autumn and that the attention of the owners be drawn to the unsightly view of the railway yard which would result if the trees were entirely removed as suggested.

(vi) Tewkesbury Road—Junction with Cleveland Street—That the tree outside the White Horse Inn be trimmed.

(vii) Queen's Road—That the tree which now leans over the roadway be removed and replaced with a White Beam; also, That the tree on the opposite side of the road, adjoining Roedene, be removed and replaced with a White Beam.

(viii) Painswick Road—That trimming be carried out to the tree in Grafton Road adjoining "Crossways."

(ix) Leckhampton Depot—That the Borough Surveyor approach the Regional Authorities urging the filling in of the static water tank on the land adjoining the Depot and that the Town Clerk pursue his negotiations for the acquisition of the site, including the house known as Ivymead. RESOLVED That, with the exception of Item (a) and (b), the recommendations be approved and adopted and that with regard to Item (a) and (b), the flower beds adjoining the Post Office be removed and that the two trees on either side remain.

1034—Overhead Telegraphic Lines—(a) St. George's Road to Great Western Terrace--The Post Office Telephones asked consent to the placing of an overhead telegraphic line from St. George's Road, opposite Great Western Terrace, to a point approximately 70 yards along the latter. The Borough Surveyor saw no objection thereto subject to the exact position of the poles and reinstatement being carried out to his satisfaction and to the requirements of the Ministry of War Transport being observed. He also suggested that the Post Office authorities be informed that the Council consider the time is approaching when all posts should be suitably lagged 6 feet above ground level as was the case prior to the war. The Borough Electrical Engineer also had no objection to the proposal. RESOLVED, That consent be given upon the conditions mentioned.

(b) Swindon Passage—The Post Office Telephones also asked for consent to the placing of an overhead line along this Passage and the Borough Surveyor and Borough Electrical Engineer saw no objection thereto subject to similar conditions as set out in Min. (a) above. RESOLVED, That consent be given accordingly.

1035—Traffic Signals—In accordance with the instructions of the Ministry of Home Security the Borough Surveyor had, on 27th April, ceased masking traffic signals. Bollards and other signs were being re-painted and renovated as quickly as possible and normal lighting would be restored in the near future. RESOLVED, That approval be given.

1036—Omnibus Stopping Places—Gloucester Road—The Cheltenham District Traction Co. asked for authority to erect a pole in Gloucester Road opposite the Calcutta Inn to indicate a stopping place for buses to Arle. They also applied for permission to remove the "Request Stop" from St. George's Road, opposite the Calcutta Inn, as this was too near other stopping places. The Borough Surveyor had consulted the Police Superintendent who was in agreement with these proposals and it was therefore recommended that approval be given, subject to the first mentioned pole being sited at a sufficient distance from the junction of Gloucester Road with Alstone Lane. RESOLVED, That the Cheltenham District Traction Co. be informed accordingly.

1037--School Signs—Gloucester Road (Min. 912)—Tenders had been obtained for the supplementary signs at this school. and the Borough Surveyor recommended the acceptance of the quotation of Messrs. Gowshall Ltd. amounting to £3 10s. 0d. per sign. He intended to carry out certain experiments in order to obtain the best possible results. RESOLVED, That approval be given.

1038--- Westal Green Roundabout—Read, letter from Mrs. P. E. Stainton, the owner of the petrol filling station, asking for the ornamental gardens to be fenced in to avoid nuisance and annoyance from children trespassing on to the site. RESOLVED, That Mrs. Stainton be informed that until labour and conditions return to normal it is impossible for the Council to carry out their obligations in regard to the fencing and maintenance of the ornamental gardens.

1039—Seats—The Borough Surveyor reported that as directed he had re-fixed all available seats in the public thoroughfares including those removed owing to black-out conditions.

1040--Folly Lane—Wyman's Brook (Mins. 297 (c) and 757 (c)). The route of the proposed culvert would pass through the gardens of Nos. 1 and 2 Glen Cottages and compensation would, therefore, be payable to the tenants for damage and loss of garden produce. The Gardens Superintendent had

been consulted and had estimated the compensation at £2 and £9 12s. 0d. respectively which the tenants were willing to accept. RESOLVED, That compensation be had id accordingly.

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1041—Pittville Street Improvement Scheme—Read, letter from Mr. T. Braddock (the architect responsible for the preparation of the original development plans), stating that clients of his had requested him to ascertain if the site was still available and also the terms of acquisition. They were satisfied with the scheme originally approved and a building lease was granted they would proceed with development as soon as practicable. The Committee considered the policy to be adopted for such development and the recommendations which they should submit to the Council accordingly, They were of opinion that the Council should adhere to their original proposals, namely, the erection of a first-class modern hotel possibly in association with shops and basement garages, and that advertisements for building development on these lines be issued and that in subsequent negotiations full disclosure be required by intending lessees. RESOLVED, That the Council be recommended accordingly and the Town Clerke—take the steps indicated.

1042—Salvage—(a) Contamination of Kitchen processed kitchen waste indicated that to the presence of soil in raw material collections were urged to ensure that no conversion into sterilized feeding stuff The Borough Surveyor reported that contents of the circular be noted.

Waste—The Ministry of Supply stated that recent chemical analyses of in a number of cases serious contamination had taken place due primarily which had resulted in loss of stock. Local authorities who made separate waste visibly contaminated with soil or grit was sent to a processing plant for or sold to stock keepers, every precaution was taken in this connection. RESOLVED, That the

(b) Motor Cycle (Min. 899)—In accordance with this minute, offers had been invited for the motor cycle and one received amounted to £10 10s. 0d. RESOLVED, That this be accepted and the salvage account credited accordingly.

1043—St. Peter's Recreation Ground—Damage—The Borough Surveyor reported that the Custodian had on the 13th May discovered four boys aged between 10 and 12 years in the filler shed at the asphalt plant where they had perforated an oil drum and used the contents to start a fire. A little later the Custodian again found the boys in the shed where they had started a second fire. This was the second time within a week that a fire had been started in this shed which housed the wooden floor belonging to the Alstone Baths. The Committee considered the offences serious and that proceedings should be taken against the offenders. RESOLVED, That the Town Clerk consider the evidence before him and if he considers the same sufficient, proceedings be instituted accordingly.

1044—Highways Department—(a) Petrol Road Rollers—The Borough Surveyor had enquired of the Ministry of Works as to the acquisition of a road roller and was now awaiting an allocation. The machine was not in the same category as the diesel roller requisitioned by the Government but if the price was not excessive it would serve as a temporary measure until a suitable roller could be obtained. RESOLVED, That the Chairman be authorised to accept the Ministry's quotation if he considers this is reasonable and that the machine allocated is suitable for the Council's purposes.

(b) Horses (Min. 910)—The Sub-Committee reported that two horses were now on trial and subject, to a satisfactory report from the veterinary inspector it was recommended that the animals be acquired at the price of £85 each. RESOLVED, That approval be given.

1045—Purchase of Fire Guard Equipment—The Borough Surveyor reported that in consultation with the Borough Treasurer the approximate cost of the equipment to be purchased from the Fire Guard organisation for Council purposes would amount to £50. He was also endeavouring to obtain information from the National Fire Service as to whether trailer pumps were available and the cost thereof but so far no information had been received. RESOLVED, That the purchase of fire guard equipment at the price mentioned be approved.

1046—Emergency Water Mains and Hydrants—The Borough Surveyor asked the Committee's views as to whether the National Fire Service should be requested to remove the water mains and hydrants in the streets. RESOLVED, That the National Fire Service be asked to carry out this work as expeditiously as possible.

1047—Staff—(a) Chief Architectural Assistant—The Borough Surveyor recommended the re-grading of his Chief Architectural Assistant (Mr. W. Rust) who is at present in Grade C of the Permanent Officers scales (£375--£420) RESOLVED, That the General Purposes Committee be recommended to agree to the Grading Scheme being amended to provide for this appointment being placed in Grade D (£435—£500) and that Mr. Rust be placed at the maximum of the Grade. ALSO RESOLVED, That as a temporary measure and during the time he is undertaking special work in connection with housing, Mr. Rust be paid, in accordance with the recommendation of the Housing Committee, an additional sum at the rate of £100 per annum on the understanding that no overtime payments will be made for this work and that the arrangement reviewed at the end of the current financial year,

(b) Junior Architectural Assistant—The Borough Surveyor reported upon his junior Architectural Assistant (Mr. C. J. Such) who was also undertaking extra work in connection with the housing programme. The Housing Committee had recommended that in these circumstances he be paid an additional sum at the rate of £100 per annum subject to review at the end of the current financial year. RESOLVED, That this be agreed to.

(c) Housing Group Scheme—RESOLVED, That the Housing Committee be recommended to take similar steps to review at the end of the financial year the allowances at the rate of £100 per annum granted to the Chief Engineering Assistant (Mr. W. 1. Bell), and the Junior Engineering Assistant (Mr. A. R. Williams) during the time they carried out special duties in connection with the housing work for the group scheme.

(d) Mr. J. S. Burgess—Mr. Burgess had prior to the war been engaged as draughtsman to the Planning Office but had been transferred to the Engineer's Office when planning work had to be suspended in the early days of the war. The work on which Mr. Burgess had since been engaged is of a pressing nature and the Borough Surveyor stated he could not dispense with his services at the present time. The Borough Surveyor further added that Mr. Burgess was not included in the Grading Scheme and was in receipt of a salary at the rate of £225 per annum. RESOLVE That the General Purposes Committee be recommended to place Mr. Burgess in Grade "A" of the officer's scales (£235—£300) with a commencing salary of £250 per annum. permanent

J. H. TRYE, Chairman.

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GENERAL PURPOSES AND WATCH COMMITTEE.

18th May 1945 Present—The Mayor (Chairman); the Deputy Mayor; Councillors Addis, Bettridge, Green and de Courcy Ireland.

1048—Hackney Carriage Sub-Committee—The Hackney Carriage Sub-Committee met on 2nd and 17th May, and a report of their meetings is being circulated to the Council. RESOLVED, That the report be approved and adopted.

1049—Staff Joint Advisory Committee—The Staff Joint Advisory Committee met on 16th May. RESOLVED, That the-Committee's proceedings be recommended for adoption.

1050--Diseases Amongst Animals---It was reported that the Borough was free from contagious diseases amongst animals.

1051—Location of Retail Businesses Order, 1942—(a) 153 High Street (Miss. 1787/44 and 917)—Mr. de Auchterlonie had appealed against the decision of the Price Regulation Committee not to grant him a licence to deal in furniture, perambulators, handbags, cutlery, china and other articles. The Council had been represented at the hearing and the Price Regulation Committee now intimated that they adhered to their decision.

(b) 147 Hatherley Road—Mrs. J. Gattwood had applied to the Price Regulation Committee for a licence to commence a new business in ladies' hairdressing and the sale of toilet goods and preparations and perfumery. The premises were in a residential area and the Planning Committee were not prepared to approve their conversion into a shop for the reasons that this would seriously affect the amenities of the district and eventually destroy its character. RESOLVED, That the Price Regulation Committee be informed accordingly.

1052—Petrol Licences—(a) Lynworth Estate—RESOLVED, That the application of Hadsphaltic Construction Co. Ltd., to store 500 gallons of petroleum spirit on this Estate be granted.

(b) 6 Brunswick Street—RESOLVED, That the application from Mr. L. H. Stace to store cellulose at these premises be granted, subject to the store being constructed in accordance with and to the satisfaction of the Petroleum Inspector.

1053—Omnibus Services—(a) The Regional Transport Commissioner stated that he had assured local authorities who had made representations for later services that the matter would be considered further this spring. Press notice had been given to the effect that sympathetic consideration would be granted to companies submitting special requests for a few extra timings on weekday evenings if these could be operated without adding to man power difficulties. RESOLVED, That this be noted.

(b) Routes 2 and 4 (Min. 921 (b))—The attention of the Cheltenham District Traction Company had been drawn to the need for improvement in these services when circumstances permit and the Company stated that they were now reviewing the matter and asked for the Council's particular

observations in this direction. Councillor Grim-wade had submitted certain views on behalf of the residents in the areas and IT WAS RESOLVED, that the same be brought forward to the Company for their consideration.

1054—Cleeve Common Board of Conservators (Min. 1078/44)—The Board forwarded a balance sheet for the year 1944 and in view of the deficit therein again made application for an increased contribution in respect of the current financial year. RESOLVED, That subject to the approval of the Ministry of Agriculture in accordance with the Commons Regulation (Cleeve) Provisional Order Confirmation Act, 1890, and additional grant of £25 be made.

1055—Good Friday Opening of Places of Entertainment (Min. 920)—The Management had intimated that in future the-Theatre and Opera House would not be opened on Good Friday.

1056—Vacancies on Committees—The Town Clerk reported that vacancies had occurred on the following Committees :—

Art Gallery and Museum

Delancey Hospital Trustees

Maternity and Child Welfare

Public Health Committee Public Library Committee Town Improvement and Spa Committee

RESOLVED, (i) That the Chairman be requested to give the appropriate notice of motion on the Agenda for the next Council meeting that Councillor E. K. Bayliss be appointed a member of the Town Improvement Committee and that Councillor Mrs. E. E. Hopkins be appointed a member of the Public Health Committee and Maternity and Child Welfare Committee and also one of the Council's representatives upon the Delancey Hospital Trustees. (ii) That the filling of the vacancies on the Art Gallery and Public Library Committee be deferred until the commencement of the Municipal year.

1057—Cheltenham Youth Committee—This Committee asked for the Council's nominations for the ensuing twelve months RESOLVED, That Councillors Bettridge and Compton be nominated accordingly.

1058—Mobile Hospital (Min. 769)—As Ambulance Headquarters considered the cost of adaptation of this vehicle as an ambulance could not be justified the donors (The Silver Thimble Fund) had collected the vehicle for use in South East Asia Command. All the equipment had been given to the Council and the Medical Officer of Health was arranging for its distribution amongst the various Hospitals and Institutions, certain items being retained for Council purposes. RESOLVED, That approval be given.

1059—Low Flying Aircraft (Min. 928)—The Town Clerk reported that he had communicated with the R.A.F. upon this subject and the complaint had been forwarded to the Air Ministry. It was stated that strict orders had been issued by the Ministry against low flying and severe disciplinary action was taken where the culprit was found but it necessary to establish the identity of offenders. A summary of the type of evidence required had been supplied which, if completed in respect of any

specific occurrence, would enable the culprits to be dealt with, in consequence of the death of Councillor John Howell

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1060—Chamber of Commerce—Industrial Development Committee—The Chamber of Commerce had appointed an Industrial Development Committee for the purpose of encouraging the existing lighter industries to remain and to consider the possibility of attracting other suitable industries for the neighbourhood. The Committee were of opinion that this was a matter for the Re-organisation Sub-Committee. RESOLVED, That the Re-organisation Sub-Committee be asked to consider and report thereon.

1061—Compensation of Displaced Officers (War Service) Act, 1945--Read, circular 85/45 from the Ministry of Health drawing attention to the terms of compensation payable to displaced officers under this Act and summarising the main provisions thereof. The object of the Act was to put any employee of a local authority on war service when a change in functions of the authority took place, including employees called for war service after such date, in the same position in regard to compensation for loss of duties or other direct pecuniary loss, as employees of the local authority who remained in local government employment. The Act also set out the procedure to be adopted in such cases and particular attention was drawn to the compensation available to teachers and education authority officers.

1062—Junior Entrants and Juniors—Educational Courses—The Education Officer submitted his observations upon the reports of the Technical College relating to the progress of the 11 junior entrants and 6 juniors. He pointed out that in the case of the junior entrants the attendances during office hours had been very good with two exceptions but with regard to the juniors the outstanding fact was their unsatisfactory evening attendances. The reports indicated the serious effect of such absences upon the students. The majority of the junior entrants had done well during their first term and Miss Sheila Bowles and Miss Audrey Cook of the Borough Electrical Engineer's department had obtained the best all-round reports. RESOLVED, That the Chief Officers be asked to take all possible steps to remedy the present unsatisfactory evening attendances.

1063—British Restaurant Organiser's Car Allowance--The Organiser proposed as from 1st June to use her own car for business purposes in place of the vehicle provided by the Council and she asked if an allowance could be made in respect thereof on lines similar to those granted to the other officials of the Council. RESOLVED, That the application be acceded to and that the amount of the allowance be left in the hands of the Chairman.

1064—Local Government Exhibition—(a) Read, letter from the National Association of Local Government Officers with regard to a recently prepared photographic exhibition of local government which was opened in London in April by the Minister of Health and was now commencing a tour of provincial towns. Whilst the exhibition and facsimile copies were available on loan to local authorities for short periods some authorities might wish to purchase copies for permanent display in civic buildings or for use in schools.

(b) The Municipal Officers' Guild were considering obtaining the Exhibition on loan for a short period in the Autumn and proposed to supplement the same with exhibits of a local character depicting the work of the various departments of the Council. It was felt that this presented an excellent opportunity of bringing home to the community the work of local government, both of Council and officers, and would be of great educational value. Before definitely embarking upon the proposal the Guild asked whether the Council would give the exhibition its support. RESOLVED, That the above proposals be further considered at the next meeting.

1065—Staff—(a) Housing Department—Society of Women Housing Managers (Min. 931 (b))—The Town Clerk reported that he had communicated with the A.M.C. in regard to the recent scale of salaries submitted by the Society of Women Housing Managers which had not been negotiated or recommended by the National Joint Council. The Association stated that they had considered letters from their members upon this subject and took the view that it was inadvisable for local authorities to accept scales which were not the subject of discussion and negotiation between representatives of employers and employees. They had now referred the matter to the National Joint Council for Local Authorities, Administrative, Technical, Clerical and Professional Services. RESOLVED, That it be recorded that whilst the Council have accepted, in this instance, the Society's recommendations, they cannot follow this procedure in future unless negotiations have been conducted upon the lines indicated.

(b) Borough Surveyor's Department—The Committee considered the recommendations of the Street and Highway Committee as contained in Min. 1047, with regard to the regrading of the Chief Architectural Assistant (Mr. W. Rust), and also Mr. J. S. Burgess. RESOLVED, That the recommendations be approved and the Grading Scheme amended accordingly.

(c) Deputy Chief Sanitary Inspector—The Committee also considered the recommendation of the Public Health Committee in regard to the exclusion of this appointment from the Grading Scheme. RESOLVED, That the recommendation be approved and the Grading Scheme amended accordingly.

1066—Custodian—Municipal Offices—Mr. W. Quinn stated that he had now filled the position of Custodian since August, 1944, and had completed 2 ½ years' service with the Council. His present salary was £200 per annum, but no cost-of-living bonus was granted to him. In view of the Council's resolution relating to permanent appointments in war-time the Committee could make no recommendations upon this subject although they expressed their satisfaction and appreciation of Mr. Quinn's services. RESOLVED, That Mr. Quinn's salary be increased to £950 per annum and that in addition he be paid a cost-of-living bonus on the same basis as the bonus granted to the Council's officers.

1067—Fuel Office—The local Fuel Overseer referred to the recent communications from the Ministry of Fuel and Power in regard to the limitation of supplies and in view thereof the Ministry requested Fuel Overseers to review their staffing arrangements and to obtain the approval of the local authority to any necessary increases. Mr. Marsland therefore recommended that he be authorised to engage an additional assistant for the Fuel Office at a wage of to £4 per week. RESOLVED, That approval be given.

1068—Promenade Car Park—In view of the restoration of the basic petrol ration on 1st June there would, no doubt, be a demand for parking facilities and the Borough Surveyor asked for instructions in regard to the resumption of supervision at the Promenade car park. With regard to the Rodney Road Car Park and the parking place at Cambray the former was still under requisition by the Military Authorities and the latter was now occupied by air raid shelters. The Borough Surveyor stated that he could not recommend that the former attendant at the Promenade be re-employed in this capacity as he was now seconded to his department to fill a position made vacant by another employee called for war service. RESOLVED (i) That the Borough Surveyor be authorised to engage a temporary parking attendant for the Promenade car park.

(ii) That the fee to be charged for supervision be 6d. per vehicle for period of 2 hours, permitted by the Byelaws.

(iii) That the former practice of issuing season tickets at a charge of 5s per annum be discontinued.

1069—Salvation Army—Resolved that a donation of 00 10s. 0d. be made to the Salvation Army towards their fund for the provision of new band instruments.

CLARA F. WINTERBOTHAM, Chairman.

FINANCE COMMITTEE.

24th May, 1945. Present—Aldermen Taylor (Chairman), Leigh James, Waite and Ward ; Councillors Biggs, Fildes, Garland and Grimwade.

1070—General Rate—Read, report of the Borough Treasurer, dated 23rd May, 1945, on the collection of the first instalment of this Rate. Amount collected £23,014 ; amount outstanding £143,011.

1071—Water Rate and Charges—Read, report of the Borough Treasurer dated 23rd May, 1945, on the collection of the first instalment of this Rate and Charges Amount collected £3,403 ; amount outstanding £29,338.

1072—Electricity Charges—The Borough Treasurer reported that electricity charges amounting to £21,848 11s. 0d. had been collected since the last meeting. Amount outstanding £272 2s. 3d., rechargeable works carried out £717 11s. 2d.

1073—Loans—The Borough Treasurer reported :— (i) Renewal of loans amounting to £3,500.

(ii) That two housing bonds amounting to £200 had been repaid and two bonds amounting to £250 renewed.

1074—Borough Treasurer's Department—Staff—The Borough Treasurer reported Mrs Hazlewood, Accounts Clerk, had resigned, Miss Styman, junior clerk, had been transferred to the Rates Section to fill the vacancy caused by Miss B. Lawrence, resigned, and that he had appointed Miss Sanger temporarily in place of Miss Styman. Vacancies now existed for a machine operator, an Assistant Typist and an Accounts Clerk. Mr. A. J. Griffin, junior clerk, who was performing useful work had been "called up" and the Ministry of Labour had refused to agree to a postponement, whilst at the

same time they were unable to fill the vacancy caused. RESOLVED, That in view of the changed circumstances due to the termination of the European War, the Borough Treasurer prepare a list of permanent members on war service, whose release he desired, and that the Town Clerk make application accordingly. ALSO RESOLVED, That in the meantime, the Town Clerk make application to the Ministry of Labour to defer the "call up" of A. J. Griffin, pending the release of the above members.

1075—Superannuation—(1) The Borough Treasurer reported :—(a) The Transfer value paid to Paignton Urban District Council in respect of Mr. R. Erskine, former Deputy Parks Superintendent, £373 8s. 4d. (b) Return of Contributions as follows :—

	£ s. d.
Canning, Miss B. M. (Fire Prevention)	9 2 5
Knowles, Mrs. J. M. (Electricity Accounts) ...	11 10 5
Dack, T. W. (Fire Prevention) ...	37 15 10
Jukes, Mrs. M. do.	19 10 0
Price, Exors. A. E. (Highways)	53 7 9
Jenkins, Exors. S. H. (Town Hall)	37 0 4

(ii) Cemetery Department—(Min. 1019)—The Committee considered Min. 1019 (Cemetery and Crematorium Committee) recommending that Mr. G. Aylward, who becomes eligible to retire on superannuation on 19th June, 1945, should be allowed to retire and be re-engaged until such time as suitable labour becomes available.

The Borough Treasurer reported that in accordance with the Local Government Superannuation Act, 1937, and Minute 9 of the Finance Committee, approved and confirmed by the Council in July, 1938, the allowance payable to Mr. Aylward was £85 9s. 5d., based upon 20 years contributory service and 12 years non-contributory service. RESOLVED, That the above allowance be paid to Mr. Aylward and that this Committee concur in the recommendation of Cemetery and Crematorium Committee that he be re-engaged temporarily until suitable labour is available, receiving both superannuation allowance and wages.

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(iii) The Town Clerk submitted correspondence between the Town Clerk, Kettering, and himself in regard to Mr. G. Bennett, former Fire Guard Depot Superintendent with this authority, who was subsequently appointed Fire Guard Staff Officer at Kettering. Mr. Bennett was appointed to this authority before the Fire Guard Depots had been set up and was temporarily engaged during 81 months service as Assistant Fire Guard Staff Officer.

Whilst a Fire Guard Staff Officer was subject to superannuation, the position of Fire Guard Depot Superintendent was not, and on appointment at Kettering, Mr. Bennett became subject, as a Staff Officer, to the superannuation provisions. A certificate of service was applied for to this Council, in which Mr. Bennett was described erroneously as a Staff Officer, and application had been made by the Kettering Authority for a transfer value amounting to £13, but as this man was only a Depot Superintendent with this authority, he had made no contribution to the superannuation fund.

The District Auditor suggested the position should be explained to the Ministry of Health and application made under Section 229 of the Local Government Act, 1933, for approval to the expenditure of £13 mentioned above in order to place the matter on the correct basis. RESOLVED, That the Town Clerk make application on the lines indicated,

1076—British Restaurants—Capital Expenditure—(Min. 952)—The Committee considered this Min. indicating that of a capital cost incurred by this Council of £8,453, only £5,000 had been reimbursed by the Minister of Food, and recommending this Committee to press for re-imbusement of the balance and consider the question of charging interest. RESOLVED, That the Town Clerk communicate with the Ministry of Food expressing concern at the delay in reimbursing the capital money expended by this Council, and pointing out that in the event of the balance not being reimbursed forthwith the Ministry, in fairness to the Council, should pay interest on the amount outstanding.

1077—V E Celebrations—Circular 80/45, Ministry of Health, was submitted indicating that the Minister, in pursuance of the provisions of Sections 228 (i) of the Local Government Act, 1933, sanctioned reasonable expenses incurred in connection with any public local celebrations upon the termination of hostilities in Europe insofar as those expenses were subject to audit by the District Auditor.

P. P. TAYLOR, Chairman.

RATING COMMITTEE.

24th May, 1945 Present—Councillor Bush (Chairman) ; Aldermen Taylor and Ward ; and Councillor Fildes.

1078—Proposals—The Committee considered proposals submitted by the Rating and Valuation Officer, RESOLVED, That the proposals be submitted for the revision of assessments as now settled by the Committee.

1079- Remission of Rates---The Committee considered and dealt with 1 application for remission of rates.

1080—Arrears—The Rating and Valuation Officer reported on the collection of arrears.

1081—Bailiff—The Committee considered an application from the Bailiff for an increase in his retaining fee. RESOLVED, That this be increased from £15 to £25 per annum.

H. T. BUSH, Chairman.

PARKS AND RECREATION GROUNDS COMMITTEE.

25th May, 1945. Present—Councillors Bush (Chairman), Compton and Fildes.

1082—Deputy Parks and Gardens Superintendent—(Min. 697)—The Town Clerk reported that in response to an advertisement, 28 applications had been received for this appointment. RESOLVED, That the undermentioned be selected for interview at a special meeting of this Committee to be

held on 5th June RESOLVED, ALSO, That the Council be recommended to authorise this Committee to make an appointment.

Mr. A. R. C. Beach Horticultural Technical Adviser, Harrowby Hall Estate.
Mr. H. H. Trim Foreman, Queen's Park, Crewe.
Mr. G. Hall Foreman, Harewood House, Nr. Leeds.
Mr. L. N. Prosser Foreman Propagator, Buile Hill Park, Salford,
Mr. P. W. Page Horticultural and Agricultural Adviser, M.A.P., London.

H. T. BUSH, Chairman.

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Borough of Cheltenham

Municipal Offices, Cheltenham, 28th June, 1945.

Sir (Madam),

You are hereby summoned to attend a **Meeting of the Council to be held at the MUNICIPAL OFFICES, on Monday, the 2nd day of July, 1945, at THREE O'CLOCK** in the Afternoon, at which meeting the following business is proposed to be transacted and any other business that may legally be transacted at such meeting :-

1. To approve and confirm the minutes of the last meeting.
2. Communications by the Mayor.
3. To approve, or otherwise, the proceedings of the following Committees and to deal with any matters arising thereon requiring the attention of the Council :—

Committee.	Date of Meeting.
ART GALLERY AND MUSEUM ...	8th June, 1945.
PUBLIC LIBRARY ...	8th June
HOUSING	25th May, 8th and 29th June, 1945.
ALLOTMENTS ...	11 th June
PARKS AND RECREATION GROUNDS	5th & 11th June
PUBLIC HEALTH ...	11 th June
WATER ...	12 th June
ELECTRICITY AND LIGHTING ...	12 th June
PLANNING	14 th June
TOWN IMPROVEMENT AND SPA	15 th June
STREET AND HIGHWAY...	18 th June
GENERAL PURPOSES AND WATCH	19 th June
FINANCE ...	20 th June
RATING ...	20th June

4. To consider following notice of motion given by The Worshipful The Mayor (Alderman Clara F. Winterbotham, M.B.E., J.P.) ;—

"That the application of the Governors of the Pate's Foundation to the Minister of Education asking that the two Grammar Schools of the Foundation should be placed on the list of direct grant schools, be supported by the Town Council, the Council being conscious of the history and tradition of the schools, and also of the special circumstances existing in the Borough."

5. Memorials, applications, complaints, etc.

Yours faithfully, F. D. Littlewood

Borough of Cheltenham

At a Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices in the said Borough on Monday, 4th June, 1945. Present :

The Worshipful the Mayor (Alderman Clara F. Winterbotham, M.B.E., J.P.).

The Deputy Mayor (Alderman T. Wilfred Waite). Aldermen Leigh James, Lipson, M.A., M.P., Pates, Taylor, Capt. Trye, C.B.E., R.N. (Retd.) and Ward ; Councillors Addis, J.P., Barnett, Bayliss, Bendall, Bettridge, Lt.-Col. Biggs, O.B.E., Bush, Chinn, Compton, Rev. de Courcy Ireland, M.A., Fildes, Garland, Green, Grimwade, Hayward, M.B.E., M.B., B.S., Hopkins, Lewis-Hall, Moore, Morris, Readings, Smith, Thompson and Till.

1083—Minutes of Previous Meeting—RESOLVED, That the minutes of the meeting of the Council held on 7th May, 1945, having been printed and circulated to each member of the Council, be taken as read, and that the same be approved and confirmed.

1084-Election of Councillor--Pittville Ward—The Town Clerk reported that Mrs. E. E. Hopkins, elected a Councillor for the Pittville Ward at the last meeting of the Council, had signed the necessary Declaration and taken upon herself the Office of Councillor for the said Ward.

1085—Cheltenham Original Brewery Company Ltd.—Victory Day— Gift —The Mayor reported that the Cheltenham Original Brewery Company Ltd. had offered to convey the Whaddon Playing Field, comprising the football ground and bowling greens, having an area of approximately 4 acres, to the Council in commemoration of V E Day and the termination of hostilities in Europe. No conditions were attached to the gift, but the Company desired that the arrangements with the Town Association Football Club and the Bowling Club should continue for the present. RESOLVED UNANIMOUSLY, That the offer of the Company be accepted, and that the Council express their warmest thanks for the generosity of the Company in conveying the land to the Council which will prove invaluable in the future owing to the post-war developments contemplated in this area and the need for playing field accommodation.

1086—Emergency Committee—The report of the Emergency Committee at their meeting held on the 23rd May, 1945, was received.

1087—Proceedings of Committees —RESOLVED, That the proceedings of the under-mentioned Committees at their meetings held on the dates respectively appearing be approved and confirmed:—

British Restaurants May 10

Allotments May 14

Parks and Recreation Grounds May 14 & 25

An amendment moved by Councillor Grimwade, seconded by Alderman Lipson, "That the proposal outlined in Min. 970 (Naunton Park Recreation Ground—future layout) be not proceeded with at the present time was withdrawn with the consent of the Council."

Housing... May 11

(Subject to " Kipling Road " being substituted for Margrett Road in Min. 978).

Public Health May 14

ALSO RESOLVED, That, as the sanitary conveniences and drains at 6 Lansdown Crescent appeared to be in such a condition as to be prejudicial to health, the Chief Sanitary Inspector be instructed to examine the condition of the conveniences and drains and to apply any tests, except the tests of water under pressure, and, if necessary, to open up the ground.

ALSO RESOLVED, That in the event of the drains being defective notice be served upon the owner of the premises under Section 48 of the Public Health Act, 1936, requiring him to carry out any necessary works within a period of 28 days from the date of the notice, and that failing compliance therewith, the work be carried out by the Corporation at the owner's expense.

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Water May 15

Electricity and Lighting May 15

Town Improvement and Spa ... May 18

15 18

(With the consent of the Council, the Chairman accepted the reference back of Min. 5 (a) of the report of the Entertainments Sub-Committee (Min. 1011) for further consideration and report).

Cemetery and Crematorium May 18

Planning May 17

Street and Highway ... May 17

(Subject to an amendment moved by Councillor Garland, seconded by Councillor Green, " That Min. 1041 (Pittville Street Improvement Scheme) be not approved, and that the matter be reconsidered periodically by the Pittville Street Sub-Committee").

(Subject also, to an amendment moved by Councillor Grimwade, seconded by Councillor Thompson, " That that part of Min. 1033 relating to the flower beds and trees adjoining the Post Office be not approved, and that the flower beds be not removed,"

General Purposes and Watch ... May 18

An amendment moved by Councillor Thompson, seconded by Councillor Bayliss, " That Min. 1068 (iii) (Promenade Car Park) be not approved, and that season tickets be issued at 5s each for 3 months was lost "

LOCAL GOVERNMENT (BOUNDARY COMMISSION) BILL—Upon the report of the General Purposes Committee being moved for adoption, the Town Clerk reported a circular from the Association of Municipal Corporations indicating that the Government proposed to take the Committee and remaining stages of this Bill on 5th June, and forwarding copies of an explanatory memorandum setting out amendments proposed by the Association and the reasons therefor. The amendments had been "put down" by Sir Adam Maitland and in the event of the Council desiring to support the Association's action, they were asked to inform the Member of Parliament immediately. RESOLVED, That the Council concur in the proposed amendments and that the Member of Parliament be asked to support the amendments which are designed to safeguard the interests of non-county Boroughs.

Finance May 24

ALSO RESOLVED, That an order on the Borough Treasurer be signed authorising him to pay to the several Corporations, Companies and persons mentioned in the Schedule of Accounts, the sum of money set opposite their respective names.

Rating May 24

1088—Staff Joint Advisory Committee—RESOLVED, That the report of the Staff Joint Advisory Committee of their meeting held on 16th May, 1945, be received.

1089—Appointment to Committees—In accordance with notice of motion, duly given, The Mayor moved :—

" That Councillor Miss E. K. Bayliss be appointed a member of the Town Improvement Committee and Councillor Mrs. E. E. Hopkins a member of the Public Health Committee and Maternity and Child Welfare Committee Also that Councillor Mrs. E. E. Hopkins be appointed a trustee of the Delancey Hospital, in each case to fill the vacancy caused by the death of Mr. Councillor John Howell, F.R.C.S., C.B.E."

The motion was seconded by Councillor Barnett and declared carried.

1090—Guardians Committee—The Town Clerk reported the resignation of Councillor Miss E. K. Bayliss as a member of the Guardians Committee. RESOLVED, That Mrs. E. E. Hopkins be elected to fill the vacancy.

CLARA F. WINTERBOTHAM, Mayor

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ART GALLERY AND MUSEUM COMMITTEE. —

8th June, 1945. Present The Mayor (Chairman) ; Alderman Leigh James and Capt. Trye ; Councillor Bayliss and Mr. H. J. Lewis.

1091—Curator's Report for April and May, 1945—Visitors-9,358 (last year 9,513).

Receipts—Postcards, refunded carriage, surplus buckets, £3 0s. 2d. ; "Friends of the Art Gallery and Museum Account £14 18s. 8d. Total £17 18s. 10d.

Loan of Rooms—The Curator reported the loan of the Gallery for a meeting of the " Friends of Austria," May 8th ; and of the Chinese Porcelain Room for the Library Association Examinations, May 28th and 30th ; and Poetry Society Examinations, June 5th-7th. Further requests had been received for the use of the Art Gallery for the Annual Meeting of the British and Foreign Bible Society, Sept. 24th ; and of the Chinese Porcelain Room for the Examinations of the London Academy of Music and Dramatic Art, July 18th-19th, RESOLVED, That this be approved.

Staff—During the absence of the temporary attendant, R. H. Bennett, the Curator, a-s authorised, had employed two part time, temporary, women cleaners, and all sections of the Museum and Art Gallery were being thoroughly cleaned, and the floors re-polished, with satisfactory results.

Berkeley Smith Collection—The Curator reported correspondence with Mr. S. Berkeley Smith, with regard to large quantities of duplicate specimens of Chinese Porcelain, on loan and stored in the Museum since 1922. Mr. Berkeley Smith had agreed to the disposal, by sale at auction, of a certain amount of this material, and had left the matter of selection to the judgment of the Curator, with power to ask auctioneers to include pieces in local sales.

Dutch Gallery—The Curator recommended that, in re-hanging the 43 pictures given to the town by the Baron de Ferrieres in 1898, two important 17th century paintings, " Kermesse Flamande" by David Vinckeboons, given by Mrs. Hamilton, and "Landscape" by Meindert Hobbema, given by Mrs. Arkell, should be substituted in place of two large sporting pictures of the 19th century Belgian School, by Verlat. RESOLVED, That this be approved.

1092—Donations—Gifts had been received from the following Miss Adlard, Mrs. Henderson (Silver Table Spoon, 1788), Mrs Jewell, Miss Dora Roscoe (Verge Watch, 1828), Rev. P. W. Unwin (Etching, "Point d'Avignon " by Francis Sydney Unwin), and Capt. R. P. Wild (Sketch Book of Ernest W. Gimson). RESOLVED, That the thanks of the Committee be conveyed to the donors.

1093—Offer of Picture—The Curator reported the offer, from Mr. Albert E. Rice, of a small oil painting by Clarence M. Dobell, of Cheltenham. RESOLVED, That the offer be accepted with thanks.

1094—Friends of the Art Gallery and Museum Account—RESOLVED, That the purchase of the following items from this account be approved : Bristol Milk White Glass Tumbler (£5) ; two blue-and-white Porcelain Jugs, Worcester and Caughley (£2 12s. 6d.) ; Water-colour by Alfred W. Rich (£7 17s. 6d.) ; and water-colour by A. R. Barker (£3 13s. 6d.).

1095—Exhibition—RESOLVED, That the Art Gallery be made available in October, 1945, for the Annual Exhibition by the Cheltenham Group of Artists.

1096—Re-instatement of dispersed pictures and other specimens—The dispersal of these objects in 1939 had been carried out by the Curator's private car As this car was now back on the road, with the personal basic ration, the Curator was agreeable to its use again for the collection of the dispersed specimens and for other journeys necessary for the work of the Art Gallery and Museum. RESOLVED, That the Curator be authorised to re-collect from various places in the county the pictures of the Dutch School, pottery, porcelain, and other objects, which had been evacuated during the war years. RESOLVED, further, That the Committee support an application for supplementary petrol ration from the Divisional Petroleum Officer, and that the question of a car allowance be approved on a similar basis to that granted to other officers of the Corporation.

1097—Picture Restoring—Of the 43 pictures presented by the Baron de Ferrieres in 1898, a few had been restored from time to time The Curator now considered that a further 16 examples should receive the professional attention of a picture restorer, and he recommended that the estimate of Mr. H. Ruhemann (now working on the Tate Gallery pictures at Sudeley Castle) in the sum of £200 11s. 0d., be accepted. Some of the work could be carried out on the Museum premises, while other canvases would need to be taken to Winchcombe. RESOLVED, unanimously, That in view of the opportunity of securing the services of this highly skilled expert before his return to London in the autumn, the work be proceeded with, and that the cost be met from balance which had accrued from economies during the last few years.

1098—Gramophone Society—An application had been received for temporary accommodation for fortnightly meetings of the Gramophone Society. RESOLVED, That permission be given to this Society to meet on the Art Gallery premises for a period of three months, the position to be reviewed at the expiration of this period.

1099—August Bank Holiday—RESOLVED, That the Art Gallery and Museum remain open as usual on August Bank Holiday.

1100—Conference—RESOLVED, That the Curator be authorised to attend the two-day Conference of the Museums Association, to be held in London, July 5th-6th, 1945, on the subject of " Museums and Art Galleries after the War."

CLARA F. WINTERBOTHAM, Chairman.

PUBLIC LIBRARY COMMITTEE.

8th June, 1945. Present—Councillors Bush and Grimwade ; Rev, B. Thomas; Messrs. S. J. Clarke and H. J. Norris.

1101—Librarian's Report for April and May, 1945—Receipts £136 18s. Od

Issues—Reference Department 5,847; Lending Department 64,719; Junior Department 9,169; Branch Libraries 2,597; Loan Collections 2,400. Total 84,732 (last year 87,815).

Replacements and Binding--112 volumes had been replaced. 398 volumes had been dispatched to the hinder and 1,121 volumes returned.

Overtime—The Librarian reported that as from the 16th April, 1945, the working and payment of overtime had been discontinued. It was hoped that it would not become necessary to revert to overtime, but should the staff situation, and pressure by the public, change materially during the winter months, the matter would have to be reconsidered.

1102—Books--RESOLVED, (a) That 792 volumes, published at £284 8s. Od., be purchased for £249 9s. 6d.

(b) That the sum of £200 be spent on Binding.

(c) That the sum of £100 be spent on Replacements.

1103—Donations-38 items had been received from 16 donors, including a fine edition of Cobbett's " Rural Rides," 3 vols., 1930, given by Mrs. Nettlefold, and 4 autograph letters of Dean Close, given by Col, Aubrey Strachan.

RESOLVED, That the thanks of the Committee be conveyed to the donors.

1104—Periodicals—RESOLVED, (a) That " Picture Post" (weekly, 4d) be added to the list of periodicals purchased.

(b) That the " Watchmaker, Jeweller and Silversmith," suggested by a reader, be not taken.

(c) That "The Humanist," offered by a young American scholar, S/Sgt. Lloyd Morain, who had sent a gift subscription to the publishers in favour of this Library, be accepted with thanks.

1105—Staff—The Librarian reported the resignation of Mrs H. Rycott, part-time, temporary assistant, as from 12th May, 1945, Mrs. E. Todd had been appointed a part time, temporary assistant on the General Grade, Class 2, as from 14th May, 1945.. RESOLVED, That this appointment be approved.

1106—Inter-availability of Tickets—Read, letter from Librarian of Evesham Public Library, asking if Evesham Library could be included in the scheme for inter-availability of tickets between Cheltenham and other libraries. RESOLVED, That this be agreed to.

1107—Electoral Roll—RESOLVED, That in future all persons whose names appear on the current Civilian Residents Register, shall be allowed to borrow books on their own -responsibility, after signing the application form provided for the purpose, and that Rules 7 (a) and (b) be varied accordingly.

1108—Co-operation with County Library—The Librarian reported on the increased use made of the Borough Library by readers from adjacent parishes, under the County scheme, by which a Block Grant of £200 per annum is paid by the County Education Committee. RESOLVED, That this matter be deferred for further consideration, and that at the same time the question of the grant made hitherto by the Borough Education Committee, in respect of the Library service to 10 schools, be also re-considered.

1109—Secondary School Students residing in the County Area—The Librarian reported that students residing in the County, but attending the Cheltenham School of Art and the Cheltenham Central Schools, were asking for library facilities, on the same terms as already allowed to students residing in the County. but attending Cheltenham Grammar School, Pates' Grammar School for Girls, and the North Gloucestershire Technical College. RESOLVED, That library facilities be granted to these students, as requested, and to all other students residing in the County, but attending Cheltenham Secondary Schools.

1110—Library Association—Special General Meeting—RESOLVED That the Librarian be authorised to attend a Special General Meeting to consider the present and future policy of the Library Association, to be held in London, 21st June, 1945.

1111—Car Allowance—RESOLVED, That this Committee concur with Min. No. 1096 of the Art Gallery and Museum Committee in regard to the Librarian's motor car.

1112—August Bank Holiday—RESOLVED, That all departments of the Library close on August Bank Holiday,

H. G. GRIMWADE, Chairman.

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HOUSING COMMITTEE.

25th May, 1945. At Lynworth Farm. Present—Alderman Pates (Chairman) ; Councillors Addis, Bayliss, Bush, Chinn, Compton, Garland, Grimwade and Lewis-Hall.

1113—Lynworth Farm Estate—The Committee inspected the progress made with the preparation of this estate.

1114—Community and Youth Centre, St. Mark's Estate—(Min. 979)—Arising out of the interview with the Ministry of Health, six revised tenders were submitted for the removal of the 3 wooden huts from the Ladies' College Playing Field for use as a Community and Youth Centre for the St. Mark's Estate. RESOLVED, That subject to the approval of the Ministry of Health, the tender of Messrs. F. A. Middleton and Son at the sum of £1,100 (being the lowest tender) be accepted, and

that the Common Seal be affixed to the Contract. ALSO RESOLVED, That this expenditure be included in an application for Government grant to the Minister of Education.

1115—Temporary Houses—The Borough Surveyor submitted three alternative schemes for the layout of 16 acres of land at the Priors Farm Estate, RESOLVED, That the layout providing for 177 houses, be approved, and submitted to the appropriate Government Departments for their approval.

8th June, 1945. Present—Alderman Pates (Chairman), Councillors Addis, Bayliss, Bush, Chinn Grimwade and Thompson.

1116—Date of Meeting—The Town Clerk reported the Committee had no delegated powers and it was necessary to obtain Council's approval before taking action on major matters. The present day of the Committee meeting did not permit progress in matters before the next Committee meeting following the Council. Also being so early in the month, the Minutes of the Committee were quite often out of date by the date of the Council meeting. RESOLVED, That the Finance Committee be asked to hold their meetings on the Thursday following the General Purposes Committee and, subject thereto, this Committee meet on the Wednesday at 10.30 a.m. as from the resumption of Committees after recess.

1117—Experimental Houses—(a) Kipling Road—(Min. 978) --The Ministry of Health have approved the erection of the foam slag houses proposed by the Council and the acceptance of the tender of Messrs. A. C. Billings & Sons. Sanction to loan was deferred pending settlement of the war damage claim.

(b) Margrett Road—These four houses are being constructed under the Government Building Apprenticeship Scheme and final plans and specifications had been approved by the Ministry of Works and had now been submitted to the Ministry of Health for approval.

The estimated cost based on the tender prices for the experimental houses in Kipling Road is £3,992. The Emergency Committee have accepted a tender for the removal of the Communal Air Raid Shelter on the Site, and Messrs. A. C. Billings & Sons, Ltd., who are acting as Apprentice Masters in the carrying out of this work, are ready to commence work immediately approval of the Ministry is obtained.

1118—Lynworth Farm Estate—(a) Electricity—(Min. 1010)—The Committee considered the recommendation of the Electricity and Lighting Committee that, provided there were no exceptional circumstances and houses were wired in accordance with the recommendations of the Ministry of Works, the distribution mains and first 50 ft. of service cable be laid free of charge and asking for a site to be allocated for a sub-station on this estate. RESOLVED, That the Electricity Committee be thanked for their offer and that the Borough Surveyor, in consultation with the Borough Electrical Engineer, arrange a suitable site for the sub-station and report

(b) Progress—The work on this estate including the supply of labour and materials was proceeding satisfactorily, but it was considered advisable to have the work on underground services well advanced before beginning the casting of concrete road slabs.

(c) To expedite matters and obviate possible amendments by the Ministry of Health, the Borough Engineer had discussed the designs of houses, approved by the Council, with the Architect to the Ministry, when one or two minor points were raised, but no alterations of a major character were suggested. Copies of the designs had been forwarded to the Ministry of Health Regional Office for consideration by the London Office.

From the interview, the Borough Surveyor gathered that the Ministry favoured designs having a less area than those contained in the manual, but it was pointed out that the designs were based on the Committee's studies of the Housing Manual and the visit to houses at Northolt. In regard to the design of the houses, the Surveyor asked for instructions as follows:-

(i) The provision of auxiliary heating by way of a circulator, an immersion heater or an instantaneous heater for use in the summer time, This provision was not necessary, but the only hot water installation was by solid fuel stoves.

(ii) Whether front fences and gates to houses should be discontinued.

(iii) Whether provision should be made for a mechanical washer or a copper of the pre-war type.

(iv) Whether the Committee should undertake the installation of cookers.

RESOLVED, (i) That no provision be made in these houses for auxiliary heating or for the installation of a mechanical washer, but that a pre-war type of copper be installed.

(ii) That the Committee do not undertake the responsibility of installing cookers, this being left to the tenant as in the past, (iii) That the question of fencing be deferred to the next meeting.

ALSO RESOLVED, That whilst the Committee would not be responsible for installing mechanical washing machines, cookers or refrigerators, they feel that provision should be made for their installation if required by the tenant, and instructed the Borough Surveyor to ascertain from the respective undertakings their proposals in regard to the wiring and servicing of the houses.

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1119—Borough Surveyor's Department—Staff—The Ministry of Health (Circular dated 12th May) have intimated that the Government propose to release up to 1,000 technical officers to assist local authorities and they had re-submitted Council's application for the release of Messrs. L. F. Bretherton and J. F. Fletcher, Engineering Assistants. Men released will be placed in Class W. Reserve and may be allocated by the Ministry to various local authorities according to needs. The men can refuse to be released.

1120—Preparation of Housing Sites—Circulars 90/45 and 106/45, Ministry of Health, stated present labour was insufficient German to ensure speedy preparation of sites for both permanent and temporary housing and it had been decided to use Germ prisoners of war on sites selected for temporary houses which have been allocated to the local authority and on sites forming part of the authority's programme during the next two years for permanent houses. Efforts would be made to apply the arrangement to small sites but small isolated sites were unsuitable. The cost of this labour

would approximate to the amount had the work been performed in the usual manner. Two alternatives were available:—(1) Local Authority to enter into contract with a contractor selected by them for the management of prisoner of war labour and the supply of key men and materials, on the understanding that such labour would be supplied by Ministry of Works. It would not be possible to obtain competitive tenders when using this labour and the cost would be determined on the basis of prime cost plus a fixed fee. German labour could also be made available for direct labour organisations, provided they were separated from ordinary labour. (2) The Ministry of Works would enter into a contract for the execution of works.

RESOLVED, That the Committee is opposed to the principle of works on a prime cost plus basis but that further consideration be given to this matter in the laying out of the Priors Farm estate for temporary houses. ALSO RESOLVED, That in the meantime the Borough Surveyor approach the local builders and contractors and ascertain whether they would be prepared to accept a contract on the above lines.

1121—Housing Revenue Account—(Min. 217)—The Minister of Health (Circular 106/45) had agreed that surpluses shown in the Housing Revenue Account be carried forward to the next quinquennial period.

1122—No. 6 Lower Park Street and Nos. 23, 25 and 27 Bath Terrace—(Mins, 370/562)—The Committee agreed to acquire these properties, subject to the District Valuer's valuation, and to carry out repairs necessary for their continued use as housing accommodation. The valuation of No. 6 Lower Park Street was (owner asked £80) and of the other properties £160 (owner asked £250). The owners have been informed, the former owner refusing to accept £40, whilst no reply has yet been received from the other owner. RESOLVED, That the matter be referred to the Public Health Committee who recommended their acquisition.

1123--Nos. 4 and 5 Lower Park Street--The Chief Sanitary Inspector reported the owner of these properties was prepared to dispose of them for £210, the Council carrying out works estimated at £110. Whilst not recommending their purchase at this figure he suggested their acquisition at the District Valuer's valuation RESOLVED, That these properties be purchased at the District Valuer's valuation ; that application be made to defray the expenditure out of the Housing Revenue Account and that the Common Seal be affixed to the Conveyance. ALSO RESOLVED, That subject to the purchase proceeding authority be given for the works to be carried out at the above estimated cost.

1124—Custodian, Clyde Crescent Recreation Ground—The Committee considered Min. 971 (Parks Committee) suggesting priority be given to this Custodian for a house on the Whaddon Estate. RESOLVED, That this Committee regret in view of the waiting list of urgent cases they are unable to accede thereto, but that consideration will be given to the allocation of a temporary house on Priors Farm or a permanent house on the Lynworth Farm estate.

1125—Huts—(Min. 979)—Three tenders were submitted for the removal of the hut allocated as a rehabilitation but at the General Hospital. RESOLVED, That subject to the approval of the Ministry of Health, the tender of Messrs, F. A. Middleton & Son at the sum of £319 13s. 10d., being the lowest, be accepted and the Common Seal affixed to the Contract. ALSO RESOLVED, That the Borough

Surveyor endeavour to arrange with Messrs. Middleton & Son for the removal of the hut allocated for a youth centre at Whaddon at the same figure.

1128—British Legion—Representation on Committee—A letter was submitted from the Chairman, British Legion, pointing out that the welfare of ex-service men and women was a matter of interest to all and urging the Legion's claim to be represented on this Committee. RESOLVED, That the British Legion be informed that the welfare of the ex-service man and woman is paramount in the minds of the Committee, but that in view of the many organisations who could claim to be represented once a precedent was adopted, the Committee regret that they are unable to accede to the request.

1127—Housing Department—Staff—(i) The Housing Manager reported that Miss Pascoe had passed her examination and was therefore qualified to receive the additional increment of £20. RESOLVED, That this be paid from 1st June, 1945.

(ii) No replies had been received to the advertisement for an Assistant Housing Manager. It was, therefore, suggested that Miss B. M. Sansom, now engaged in the Billeting Office, whose duties had now decreased and would eventually cease, should be appointed to the position in the first instance as part time and subsequently as a full time temporary officer, Miss Sansom's present salary was £250 p.a., and it was suggested that as a part time officer this Committee should pay £100 and the Billeting Officer £150, her subsequent salary being deferred until she assumed wholetime duties. Miss Sansom has had considerable experience in housing matters including welfare of tenants and would fill the vacancy satisfactorily. RESOLVED, That Miss Sansom be appointed as recommended above, subject to her passing satisfactorily a medical examination for the purposes of the Superannuation Scheme.

(iii) The Housing Manager reported that Miss Monk had completed three months' satisfactory service as a Student and recommended that she be paid a salary of £1 5s. 0d. per week, plus bonus. RESOLVED, That Miss Monk be appointed a temporary officer at the above salary with effect from 1st June, 1945.

1128—Housing Estates—Maintenance Work—Reported, Mr. W. Drew, a contractor engaged on maintenance work on the estates, had died and in order not to lose the workmen and delay work, arrangements were made for Mr. H. G. Ballinger to take them over and continue the work. RESOLVED That this be approved as a temporary measure for a period of three months, the matter to be then reviewed, and that pending the coming into operation of a new schedule of terms and conditions for this work, Mr. Ballinger be paid on a basis of cost plus 17 ½ per cent.

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1129—Requisitioning of Houses—War Workers—The Town Clerk reported he was still receiving frequent letters from the Ministry of Health requesting the addition of names of war workers to the No. 1 Priority List. The number of names on this list now amounted to 59, and of these 35 had been added by the Ministry during the last six months, The great majority of houses requisitioned in Cheltenham had been for accommodating transferred war workers and of the 21 houses requisitioned during the last six months, no less than 14 of these had been allocated to them. He was of opinion that the Council should now consider whether the time had not come when they

should inform the Ministry that requisitioning for war workers should cease, and that such houses as cannot be requisitioned by agreement for inadequately housed persons should not be requisitioned. He pointed out if this were done, no doubt many of the houses would not be requisitioned and would either be sold or let, but this would, in the long run, tend to relieve the acute housing position. It would result in war workers not being given preferential treatment over local persons, who would then have an equal opportunity of endeavouring to secure accommodation. RESOLVED, That the Committee at present feel that the priority requisitioning of houses for accommodating transferred war workers should cease who should have no more than equal opportunity with local residents. Before making a recommendation to the Council, the Town Clerk has been instructed to communicate with the Ministry of Health to ascertain their views and intentions with the view to this matter being further considered.

1130—White Lodge, Lansdown Crescent—The owner of this property has agreed to its requisitioning for inadequately housed persons and it was proposed to convert it into two flats. RESOLVED, That the requisitioning be approved and that the Borough Surveyor invite tenders for the work.

1131—Temporary Housing—(i) Selkirk Gardens—Five tenders were submitted for the preparation of this site. RESOLVED, That, subject to the approval of the Ministry of Health, the tender of Messrs. Hadsphaltic Construction Co. Ltd., at the sum of £2,167 19s. 2d., the lowest tender, be accepted, and that the Common Seal be affixed to the Contract.

(ii) Priors Farm—The tenant of the farm had consented to the Council taking possession of the land required for temporary bungalows as soon as required subject to the payment of compensation to the tenant, and the Council adequately fencing in the land taken for housing and giving necessary safeguards against loss or injury to livestock and damage to effects as a result of occupation by the Council. RESOLVED, That possession be accepted on these terms, and that the tenant be thanked for his co-operation.

(iii) Sites—The Town Clerk reported a letter from the Ministry of Health dated 6th June forwarding formal authorisation under Section 6 (ii) of the Housing (Temporary Accommodation) Act, 1944, in respect of the sites in Courtenay Street, Selkirk Gardens and Hales Road and reported that notices would now be served to obtain possession. With regard to the Lansdown Crescent site the Ministry was advised that the provisions of Section 75 of the Housing Act, 1936, applied and he was unable to issue authorisation, and in regard to the Prestbury Road site, to which objection was received from the Billposting Company, a further communication would be forwarded in due course. The Town Clerk also reported that possession had been given of Selkirk Gardens and Brighton Road sites which the Council were acquiring.

(iv) Priors Road—The Borough Surveyor reported that plans had been submitted of the layout of this site for approval, the site inspected by officers of the Ministry of Health and Ministry of Agriculture and Fisheries, and it was understood no objection would be raised by the latter department.

(v) Brighton Road—This site can be developed without extending the carriageway and had now been handed over to the Ministry of Works for the erection of 8 temporary bungalows.

1132—War Damaged Houses, Kipling Road—The Borough Surveyor reported that he had given further consideration to the rebuilding of war damaged houses on the west side of Kipling Road, and in order to save time, suggested the design of the original houses should be adhered to. In regard to one block of houses entirely demolished, one of which was owned by the Corporation and one by private owners, he should be authorised to approve the plans of the private owners, and, if satisfactory, use a similar plan for the adjoining Council house. After plans have been approved, the Committee could decide whether the owner or the Council should obtain tenders, the cost being divided between the parties.

In regard to 16 Kipling Road, a privately owned house, this will be dealt with by a private Architect, but as the Council own the adjoining house it would be necessary to keep this under observation, and for a provisional sum to be included in the cost of No. 16 to cover any expenditure necessary in connection with securing the stability of the Council house.

In regard to No 22, Council owned, this should form the subject of a separate tender providing for the use of existing doors, windows and fittings, roofs and floor as far as possible. In this case also a provisional sum would have to be included in the cost to cover any works necessary to the adjoining house. RESOLVED, That the Borough Surveyor's proposals be approved, and that he be authorised to prepare a scheme for the rebuilding of the houses on the lines indicated.

1133—Estate Management Sub-Committee—The report of the Estate Management Sub-Committee at their meeting held on the 31st May, 1945, was submitted. They recommended inter-alia:-

(a) 72 Whaddon Avenue, 28 Evenlode Avenue and 69 Humber Road—That legal proceedings be instituted for recovery of possession of these houses.

(b) That where a tenant was in receipt of permanent National Health Benefit only half the benefit should be taken into account in calculating the differential rents as was the practice where a tenant was receiving a disability pension. Other matters dealt with were of a routine nature. RESOLVED, That the report be approved and adopted.

J. P. PATES, Chairman.

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ALLOTMENTS COMMITTEE.

11th June, 1945. Present--Councillors Addis (Chairman), Bendall, Bush, Fildes, Green, and Smith ; and Messrs. H. Roe and A. Ball.

1134—Arrears of Rent—(i) The Borough Treasurer submitted quarterly statement of arrears of allotment rents. RESOLVED, That the cases now indicated be referred to the Town Clerk for the necessary steps to be taken for recovery.

(ii) (Min. 808)—The Town Clerk reported the tenant of Nos. 2, 65, 120, 121 and 122 North Ward had been given notice to quit. He stated he was dependent on the cultivation of the allotments for a living, and his rent had fallen into arrear owing to the many difficulties he had had during the past

year. He had undertaken to pay the arrears by today, but had not yet done so. RESOLVED, That if the arrears are paid today, the notice to quit be withdrawn but failing payment, the notice to quit stand.

(iii) Allotment No.32—The Town Clerk reported that notice to quit had been served, on the tenant, who stated he gave the allotment up over 18 months ago owing to increased Civil Defence Duties, but there was no record that this was so. RESOLVED, That the arrears of 10s be written off, and the allotment re-let.

1135—Carter's Field Allotments—(Min. 960)—The Town Clerk reported he had written to the owner of the animals which had caused further damage at these allotments calling attention to the matter, and he had replied stating he had now repaired the fence. The Grammar School Governors had also had their attention called to the matter, and they had replied pointing out the field was the property of the County Council, and it was for them to deal with the matter. The Gardens Superintendent reported that in his opinion the hedge was still not strong enough to ensure that no further damage would be done to the allotments. RESOLVED, That the County Council be asked to see that a proper fence is provided.

1136—Cultivation—(i) The Gardens Superintendent reported that although it had been impossible to carry out a complete inspection of allotments, the sites visited showed favourable progress was being made, and certain allotments which were in a backward state of cultivation at the time of the May inspection were now reasonably cultivated. Plots Nos. 4 Barn Field, 41 Brooklyn Road, 51 Hatherley Road, 51(a) Hatherley Park, 66 and 143 Marle Hill, 85(b) Asquith Road, and 11 Evesham Road had not received any seasonal cultivation and in the majority of cases the rent demands had been returned "Not known" so presumably the tenants had left the district. Since the last meeting 27 Allotments had been let and the tenancies of 9 terminated. RESOLVED, That the arrears of rent due in respect of the above allotments be written off and possession taken of the allotments.

(ii) The Gardens Superintendent reported that plots No. 51(a) and 54 Creamery Piece remained uncultivated, and as he believed the tenants were dead, suggested appropriate action be taken in order to satisfy the demand for allotments in that area. RESOLVED, That he ascertain if it is intended to carry on the cultivation of these plots, and if not, that possession be taken.

1137—Rebates in Rent- (a) No. 43 Cleavelands Drive—The Gardens Superintendent recommended that the tenant of this plot be granted 3 months' rent free in view of its bad condition.

(b) No. 1 Greenhill's Road—The Gardens Superintendent recommended that the tenant of this plot be granted 6 months' rent free in view of its bad condition. RESOLVED, That these recommendations be approved.

1138---Priors Road Allotments--It was proposed the road through the Lynworth Farm Estate be extended across these allotments to Priors Road, and it was therefore necessary that Notice be given to some of the tenants to quit at the end of September. Three of the allotments were well cultivated, but the majority were not cultivated at all or only to a slight extent. The Town Clerk pointed out the land in question was the property of the Housing Committee and it would be for them to pay any compensation payable to the tenants for disturbance. RESOLVED, That subject to the concurrence of the Housing Committee the necessary Notices to quit be served.

H. ADDIS, Chairman.

PARKS AND RECREATION GROUNDS COMMITTEE.

Special Meeting, 5th June, 1945. Present—Councillors Green (Chairman), Addis, Bush, Compton and Fildes.

1139 (a)—Deputy Parks and Gardens Superintendent--(Min. 1082)—In accordance with this Minute the Committee interviewed the five selected applicants. RESOLVED, That Mr. P. W. Page, Horticultural and Agricultural Adviser to the Ministry of Aircraft Production, be appointed Deputy Gardens Superintendent in Grade B2 of the Temporary Officers' salary scales, namely, £330—£350 per annum, rising by annual increments of £10, plus cost-of-living bonus, the appointment to be on a temporary basis, in accordance with the resolution of the Council, and subject to one month's notice in writing on either side ; also to the provisions of the Local Government Superannuation Act, 1937.

W. J. GREEN, Chairman.

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PARKS AND RECREATION GROUNDS COMMITTEE.

11th June, 1945. Present—Councillors Green (Chairman), Addis, Bendall, Bush, Fildes and Smith.

1139 (b)—Pittville Gardens—The Borough Surveyor reported that repairs to the bridges at Pittville had been completed, but there remained the question of the repair of the smaller bridge, from which a lot of timber had been removed. In view of the proposed future developments which would involve the entire re-building of his bridge, he recommended that a temporary bridge of rustic timber costing approximately £10 be built. RESOLVED, That this recommendation be approved.

1140—Naunton Park Recreation Ground—Future Lay-out—(Min. 970)—The Town Clerk reported the view of the Education Committee with regard to the proposed future lay-out was that it would be best if the scheme were postponed until the site occupied by the Asquith Road allotments became available, so as not to reduce the present much needed playing space used by the children both during and out of school hours. He also reported on the inspection of 8th June, and that an examination of the poplar avenue revealed the majority of the trees were in a decayed and dying condition and dangerous. The history of the avenue appeared to be that in November, 1895, Capt. St. Clair Ford, who took a great interest in the ground, presented between 5 and 6 dozen trees which were planted on the Naunton Park Recreation Ground and it seemed clear these trees formed the Poplar Avenue. Apparently Capt. St. Clair Ford died soon after the trees were planted, and they became regarded as a memorial to him ; at the same time a Bandstand was given by his widow as a memorial to Capt. St. Clair Ford, The Committee further considered the matter, and discussed the possibility of revising the proposed lay-out to include an Avenue at some other spot. RESOLVED, That in view of the decayed and dying condition of the trees, the Committee adhere to their decision to remove the whole avenue in the autumn, but in due course consideration be given to a revised lay-out plan to include an Avenue of trees.

1141—St. George's Square Bowling Green—The Gardens Superintendent reported he had been allowed to use the Pavilion as a store shed for his tools, but the Club now wished to use the Pavilion again, and he must therefore find other accommodation. The Borough Surveyor suggested the building at the rear of the Pavilion be extended, and that pending this being done the air-raid shelter be used as a store shed. RESOLVED, That the Gardens Superintendent and Borough Surveyor be authorised to make temporary arrangements.

1142—Athletic Ground—The Committee had before them applications for the use of this ground during the summer season. RESOLVED,

(i) All Saints' G.T.C —That the use of the ground be granted on Tuesday evenings for sports and physical training.

(ii) Dowty Sports Club—That the use of the ground be granted for the Club's sports and athletic meeting on June 23rd at a rent of £5 5s 0d.

(iii) St. John's Ambulance Brigade—That the free use of the ground be granted for the Brigade's Annual Corps Inspection on 27th June.

(iv) 1st (Chelt.) Glos. Battalion Army Cadet Force—That the free use of the ground be granted for an Athletic Meeting on July 7th.

(v) Cheltenham. Schools Sports Association—That the free use of the ground be granted to the Association for Inter-School Relay Races on 12th July, or if wet 19th July.

1243—Brooklyn Road Playing Field—St. Mark's Community Association--This Association applied for the use of portion of the ground near the centre site for a Fete and Flower and Vegetable Show in August. RESOLVED, That the application be granted.

1144—King George V Playing Field—Read, letter from occupier of 61 Brooklyn Road complaining of the height of the trees forming part of the boundary hedge at the rear of the property abutting on the playing field and request that they be lopped to more reasonable proportions. RESOLVED, That the application be not granted.

1145—Fountain, Promenade—The Town Clerk reported the claim for damage to this fountain was settled for 75 per cent of £60, namely £45, the Gresham Insurance Co. having a sharing agreement with the Corporation. Messrs. Boulton's tender for the repairs amounted to £68, but as there would be a new balustrading in place of an old one it was thought equitable to reduce the claim by £8. RESOLVED, That Messrs. Boulton's tender be accepted and that the Common Seal be fixed to the contract.

1146—Food Production—Sales—The Gardens Superintendent reported that during the month of May the sale of produce £29 11s. 11d. produce to the market amounted to £79 10s. 8d. He had supplied the British Restaurants with produce to the value.

1147—Athletic Ground—(a) Gloster Aircraft Sports Club—Read, letter dated 8th June from this Club, who had hired the ground for their Sports Day on 14th July when they were proposing to organise a

Victory Celebration and a souvenir to their thousands of members who had performed many arduous tasks during the War, They proposed to apply for an occasional licence for the sale of intoxicating liquors on the ground, and enquired if the Council had any objection to this. The Town Clerk reported he believed that in the past occasional licences had been granted for special events of this kind. RESOLVED, That no objection be made to an application for an occasional licence.

(b) Rugby Football Club—The Club now wished to use the Room under the Grandstand for serving teas and light refreshments. and as a Social Centre, and had requested the Chairman to meet their representatives on the ground to inspect the room and discuss the matter. RESOLVED, That the Chairman meet the representatives as requested.

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1148—Custodians—Overtime Payments—(Min. 976) —The Gardens Superintendent reported on his further investigations into this matter, and that there was a period when the custodians had not received the correct payment for Sunday work, resulting in an under-payment of £6 8s. 0d. to each of the three men, and he recommended that they be paid these arrears. RESOLVED, That this recommendation be approved.

1149—Cleavelands Drive Food Production Site—(i) The Gardens Superintendent had reported that recently a quantity of spring cabbage had been cut and taken from this site He had reported the matter to the Police but so far the culprits had not been traced.

(ii) Damage to Crops—(Min. 695 (b))—The Town Clerk reported that the damage to crops amounting to 4s. 0d had not been paid. RESOLVED, That the Town Clerk be authorised to take proceedings to recover payment.

W. J. GREEN, Chairman.

PUBLIC HEALTH COMMITTEE.

11th June, 1945, Present—Councillor Moore (Chairman) ; The Mayor ; Aldermen Leigh James and Waite; Councillors Barnett. Bayliss, Bettridge, Garland, Hopkins and Rev. de Courcy Ireland,

1150—Public Abattoir—The Borough Treasurer submitted a financial statement in respect of the Public Abattoir for the five years to 31st March, 1945, during its use by the Ministry of Food under the Food Slaughtering Scheme which showed a loss on each year.

In 1939/40, owing to the Ministry's requirements the Council incurred certain expenditure in extensions, provision of new cowsheds, new office, new scales and blackout work.

The Chief Sanitary Inspector also reported that as a result of the extensive use of the Abattoir under the Ministry's scheme certain maintenance works and replacements were necessary, and suggested the Abattoir Sub-Committee should inspect the property with a view to submitting a claim to the Ministry. Consideration should also be given to increasing the charges. RESOLVED, (i) That the Sub-Committee inspect the Abattoir and report upon works of a substantial nature which should be carried out in view of the use by the Ministry of Food as suggested above.

(ii) That the Town Clerk be instructed to make application to the Ministry of Food for reimbursement of the expenditure incurred in 1939/40 and the following five years insofar as the expenditure was attributable to the Ministry's use.

(iii) That the question of increasing the abattoir charges be deferred until a settlement has been reached with the Ministry in regard to the above matters.

1151-6 Lower Park Street and 23, 25 and 27 Bath Terrace—The Committee considered the report from the Housing Committee (Min. 1122) intimating that the District Valuer had fixed a value of £40 in respect of 6 Lower Park Street and £160 in respect of the remaining properties. RESOLVED, That in view of the refusal of the owner of 6 Lower Park Street to sell, and in the event of the other owner also refusing, steps be taken to enforce the statutory notices served.

1152—Rat Infestation—(i) Treatment of Sewers—The estimated cost of the treatment of sewers in the Borough, Charlton Kings and the portion of the Cheltenham R.D.C. connected to the Borough sewers was as follows :—

Cheltenham—(approximately 1,080 manholes) £997 5s. 0d.

The Ministry of Food would reimburse the cost of bait, plus poison and, in addition, half the cost of any additional labour employed provided that the whole of the Council's available sewer labour resources were used to the utmost capacity.

Charlton Kings—(approximately 52 manholes) £128 14s. 9d.

This cost will be reimbursed in total.

Cheltenham R.D.C.—(approximately 30 manholes) £21 6s. 9d.

In Charlton Kings the estimated number of rats killed was 682. In the Borough, out of 67 manholes, the estimated number of rats killed was 987. In both cases this was as a result of the first treatment and the second treatment has yet to be applied.

(ii) Rodent Operator—In March, 1945, the Committee appointed Mr. F. Harrison Smith, Deal, Rodent Operator at a wage of £4 10s. 0d. per week with a view to his subsequent appointment as Assistant Pests Officer. Mr. Harrison Smith who was 58 years, had had considerable training in the Health Department, Deal, both in this type of work and the general work of the Health Department, had carried out his duties satisfactorily, and it was recommended that he be appointed temporary Assistant Pests Officer at a commencing salary of £230 p.a. in accordance with the Temporary Officers Scales of Salaries, Clerical Division, Sec. A, Class 2. RESOLVED, That, subject to the approval of the General Purposes Committee, the recommendation be approved, with effect from 1st July, 1945.

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1153—Diphtheria Immunisation—The Medical Officer of Health submitted the following report upon diphtheria immunisation treatment for the month of May, 1945 :—

Number of new cases (immunisation commenced) 84

“	injections given	196
“	cases in which treatment was completed during the month:	
	(a) Under 5 years of age	70
	(b) aged 5-15 years ...	41
“	Schick tests	—

Clinics were held as follows :—

School Clinic	2
Clarence Square Day Nursery	1
Swindon Road School	<u>1</u>
Total	4

1154—Pasteurised Milk—(a) The Medical Officer of Health reported on samples of pasteurised milk taken since the last meeting. In the case of a Company situate in the area of an adjoining authority, in respect of whom complaints had previously been made, samples were again unsatisfactory. As a result of the previous representations an Inspector of the Ministry of Health visited the Company's premises and a report in this connection was made in Min. 408, when it was stated that in view of all the facts it was not considered by the Medical Officer of Health of the area concerned that a reasonable cause for complaint existed, as, although the quality was not all that might be desired, it had not fallen below the prescribed standard. The Committee, however, bearing in mind the above report are very concerned at the condition of the milk still being produced by this Company. RESOLVED, That the Town Clerk be instructed to communicate again with the Town Clerk of the area in which the Company's premises are situated intimating this Council's concern at the condition of the milk produced, and that the Town Clerk and Medical Officer of Health pursue the matter and take such action as they consider necessary to obtain a satisfactory quality of this milk.

(b) The Chief Sanitary Inspector submitted reports of samples of milk Nos. 588 to 592, all of which were genuine, and No. 593 (milk) which was slightly deficient in fat and in respect of which he was keeping the matter under observation.

1155—Milk (Special Designations) Order, 1936—RESOLVED, That the following applications be granted for the period to 31st December, 1945, subject to the provisions of the Order :—

(i) The Gloucestershire Dairy Company and Creamery Ltd., for Dealers' Licence authorising the use of the special designation "Tuberculin Tested" in relation to milk sold at the Gloucestershire Dairy Co. Ltd.

(ii) Mr. G. F. Gratton, 249 Swindon Road, the Gloucestershire Dairy Company Ltd., the Gloucester and Industrial Society Ltd., and the Cheltenham Milk Bar for Dealer's Licences authorising the use of the special designation "Pasteurised" in relation to milk retailed by them in the Borough.

(iii) Mr. G. F. Gratton, 249 Swindon Road, and the Gloucestershire Dairy Company and Creamery Ltd. for Licences to use the designation "Pasteurised" in relation to milk treated by them at 249 Swindon Road, and the Dairy Depot, Imperial Lane, respectively.

1156—Housing Act, 1936—Licence—RESOLVED, That a licence for the re-occupation of the under-mentioned premises be renewed for a further period of six months from the date set opposite the premises:—

52a St. George's Place Licence expires 22nd July, 1945,

1157—Public Health Act, 1936—Arle Court Effluent—(Min. 999)—Under an arrangement reached with Dowty Equipment Ltd. for the alternate submission of samples of sewage and chemical effluent from these premises, an Analyst's report was submitted of a sample taken on behalf of the Company indicating that the chrome effluent was unsatisfactory. The Company were endeavouring to improve the plant and the matter was being kept under observation.

1158—Factories Act. 1937—Ormond House—Notice had been received from H.M. Inspector of Factories under Section 9 of this Act, for the execution of repairs and improvements to the lavatories. An informal notice had been served upon the occupier, but he had failed to carry out the work. RESOLVED, That notice be served on the owner under Section 9 of the Factories Act, 1937, and Section 93 of the Public Health Act. 1936, requiring him to carry out the necessary work to abate the nuisance arising, and that failing compliance therewith within a period of 21 days from the date of the notice, the Town Clerk be instructed to take the necessary proceedings to enforce the notice.

1159—Public Health Standing Sub-Committee—This Sub-Committee met on 25th May and reported :— That they had considered reports of the Public Analyst and the Chief Sanitary Inspector on sample of milk 579 which was deficient in fat, and also reports upon samples taken from the source of supply, and RESOLVED, That in view of the serious deficiency in fat of sample 579 the Town Clerk be instructed to institute legal proceedings against the retailer. RESOLVED, That the report be approved and adopted.

1160-24 Suffolk Parade—Notice was served on the owner of a cottage at the rear of these premises to cut off and seal defective drains from which rats were working RESOLVED, That having regard to the urgency of the matter, in the event of the owner not carrying out the work, notices be served upon him under Section 19 of the Rats & Mice Destruction Act, 1919, and that the Council carry out the works in default.

1161—Food Decontamination—A letter was submitted from the Divisional Food Officer, Ministry of Food, referring to the disbandment of the Food Decontamination Service, and expressing appreciation of the work carried out by the Chief Sanitary Inspector, particularly in arranging exercises, and offering his sincere and grateful thanks for the co-operation given.

The Chief Sanitary Inspector referred to the tremendous amount of work performed by his assistant, Mr. Stone, and his appreciation both to him and to the members of the service. RESOLVED, That this Council express to the Chief Sanitary Inspector, Mr. Stone and other members of the Decontamination Service their grateful thanks for the work carried out by them and the hours devoted to this duty.

E. W. MOORE, Chairman.

WATER COMMITTEE.

12th June, 1945. Present—Aldermen Ward (Chairman) and Waite ; Councillors Addis and Chinn.

1162—Borough Engineer's Monthly Report—Report of the Borough Engineer for the month of May was read :—

DAILY YIELD OF SPRINGS.

	For month ended 31st May, 1945.	Average for corresponding period during the past 3 years.
Hewletts Springs	104,000 gallons	86,000 gallons
Dowdeswell Springs	338,000 “	323,000 “
Leckhampton Springs	—	—

CONTENTS OF RESERVOIRS.

Estimated Usable Quantity about 76,343,000 gallons.

1163—British Waterworks Association—RESOLVED, That the Borough Engineer, who will be in London on other business, attend the Annual General Meeting of the British Waterworks Association on 21st June.

1164—Supply of Water Main Pipes—(Min. 1004)—The Borough Engineer reported an interview with representatives of the Staveley Coal and Iron Company Ltd. when it was understood that whilst the Ministry of Labour were releasing men for the manufacture of cast iron pipes, owing to export requirements, only approximately 50 per cent of home requirements would be available during the next 12 months. It was, therefore, advisable that the Council place their order as soon as possible. He had arranged to take deliveries of all the pipes required for Lynworth Farm, Ewen's Farm and the new water main to the Race Course and Prestbury Farm, and any pipes necessary in connection with the erection of temporary houses.

1165—Temporary Housing Sites—It was reported that possession had been given of the Brighton Road and Selkirk Gardens Temporary Housing Sites and that authorisation had been given to serve notices to enter the Hales Road and Courtenay Street sites. In view of the temporary nature of the supplies to be afforded, the Borough Engineer suggested only essential work be done. He did not propose to submit estimates for these temporary sites except in the case of Priors Farm, which would accommodate 175 houses. RESOLVED, That the Borough Engineer be authorised to carry out such work as he considers advisable to afford supplies to the various small temporary housing sites.

1166—Dowdeswell Reservoir—(Min. 1006)—The Borough Engineer reported that he had communicated with the County Surveyor upon the dangerous condition of the road adjoining the reservoir. There was no prospect of the improvement being carried out for 12 months owing to labour shortage and priority work on restoring road surfaces elsewhere, It was pointed out that the work would have been carried out in 1939, had not this Committee required an iron fence costing £500 or possibly a reduced sum of £321, whereas the District Valuer considered the land surrendered by the Council was only worth £25, and even if the improvement could be carried out with prisoner of war labour, the disagreement as to the land remained to be settled. RESOLVED,

That in view of the dangerous condition of the road and the possibility of further accidents, the Borough Engineer communicate with the Ministry of Transport.

1167—Proposed Depot, Tewkesbury—(Min. 115/44)—In connection with the acquisition of the land at Tewkesbury as a water works depot the Borough Engineer reported that although the Tewkesbury Council had previously raised no objection he had now received a letter from that Council intimating that further consideration had been given to the proposal and it was now considered detrimental to the surrounding residential property. A conference had been arranged for the 16th June, to discuss this matter. The Town Clerk also reported on the draft contract which contained onerous obligations. RESOLVED, That completion of the contract in this case be deferred pending the above conference.

E. L. WARD, Chairman.

ELECTRICITY AND LIGHTING COMMITTEE.

12th June, 1945. Present—Councillor Moore (Chairman); Alderman Waite ; Councillors Addis, Bayliss, Chinn, Fildes, Garland, Grimwade and Readings.

1168—Faulty 10,000 volt Cable—The Borough Electrical Engineer reported that in view of the frequency of the faults occurring in this cable, attributable mainly to the method of manufacture, he had taken the matter up with the manufacturers, who admitted liability and agreed to settle the matter on terms, the principle being that the Company agreed to replace the whole length of faulty cable and to pay the cost of excavation and reinstatement. It was proposed to lay a larger section cable, the extra cost of which would be borne by the Council. The Borough Electrical Engineer recommended the proposed settlement be agreed in principle. RESOLVED, That this recommendation be approved.

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1169—Benhall and Oakley Farms—The consumption of electricity at these premises had fallen considerably. Previously contract rates had been charged, but the Borough Electrical Engineer considered the supply could no longer be given at these rates and recommended that charges at the standard rates be resumed. RESOLVED, That this recommendation be approved and the Ministry of Works informed charges at the standard rate would be resumed as from 30th June next.

1170—Hire of Water Heaters and other Electrical Apparatus—Since the war the capital and maintenance cost of water heaters and other electrical apparatus had considerably increased, and was unlikely to fall to the level of pre-war prices for several years. It was desirable the hire of such apparatus should be resumed, and the Borough Electrical Engineer recommended the purchase tax and costs exceeding 50 per cent of pre-war prices be written off out of revenue and hire charges for new apparatus fixed at 50 per cent above pre-war rates, the hirers entering into a three year agreement. He suggested that apparatus required for newly built houses, or houses converted into approved flats, be dealt with on these lines, and the hiring of appliances to other premises deferred until a more appropriate date. He further recommended the cost of appliances be borne by the Appropriation Account, RESOLVED, That these recommendations be approved.

1171—Staff—Demonstration Staff—The Borough Electrical Engineer reported on the Demonstration Staff, and it was RESOLVED, That Miss Pike be engaged in a temporary capacity with a view to being placed on the Junior Entrants panel in due course.

1172—E.I.B.A.--RESOLVED, That a donation of £5 5s. 0d. be sent to the Association.

E. W. MOORE, Chairman.

TOWN IMPROVEMENT AND SPA COMMITTEE.

15th June, 1945. Present—The Deputy Mayor (Chairman) ; Alderman Pates ; Councillors Bayliss, Bush, Fildes, Green, Grimwade, Morris, Readings and Thompson ; Messrs. E. Baring and A. Palmer

1173—Entertainments Sub-Committee--The Entertainments Sub-Committee met on 29th May and 12th June, 1945, and a report of their meetings is being circulated to the Council.

With regard to the Rotunda, Miss Carter now asked for three months' extension of her tenancy of the small room, owing to inability to obtain alternative accommodation. RESOLVED,

(1) That the report, as amended, be approved and adopted.

(2) That sympathetic consideration be given to Miss Carter's application, the tenancy to be monthly, subject to limited use of the room on weekday evenings to avoid the present difficulty of restricted use of the main hall.

(3) That tenders be invited for necessary decorations to the Rotunda, including the room now in Miss Carter's occupation.

(4) That the Chairman be authorised to accept a suitable tender therefor.

(5) That support be given to the application to be made to the British Restaurants Committee for the use of the Montpellier Restaurant in the evenings for rehearsal and social purposes.

1174—Health and Holiday Resort Sub-Committee—The Health and Holiday Resort Sub-Committee met on 5th June, 1945, and a report of their meeting is being circulated to the Council.

RESOLVED, (i) That the report be approved and adopted.

(ii) That Councillor Bayliss be appointed a member of the Sub-Committee to fill the vacancy caused by the death of Councillor Howell.

1175—Town Hall—Read, further letter from the Cheltenham Free Church Council in regard to their recent protest against the Council's alleged encouragement of the secularisation of Sunday by granting facilities on their properties for secular gatherings which it was contended could equally well be arranged on weekdays. Attention was also drawn to the manner in which the protest had been dealt with as it was felt that the Council were not fully cognisant with the facts submitted to them. RESOLVED,

(1) That the correspondence be circulated to the Council in order that they may be fully acquainted with the views expressed and to which the Committee adhere.

(2) That in an endeavour to avoid any overlapping with evening religious services, it is this Committee's intention upon the restoration of late bus services including facilities for Forces personnel to return to camps later than 9 p.m., that Sunday evening concerts commence at 7.45 p.m. instead of 7.30 p.m.

1176—Cheltenham Cultural Council—RESOLVED, That Councillors Bush and Thompson be renominated the Council's representatives upon the Cultural Council for the year 1945-46.

T. WILFRED WAITE, Chairman.

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PLANNING COMMITTEE.

14th June, 1945. Present—Alderman Ward (Chairman) ; The Mayor ; Councillors Bayliss and Bendall ; Capt. Leschallas, Messrs. W. S. F. Harris, S. Mitchell, A. Yiend and A. Wiggett.

1177—Plans (a) Within the Borough—The plans submitted for approval are set out below together with the recommendations of the Committee thereon in relation to Byelaws and the Town and Country Planning (General Interim Development) Order, 1933 :—

No..

Plan of

Name

Description

5628 Mrs. C. R. Harris Two semi-detached houses at 204 and 206 Bath Road.

Recommendation under Byelaws Disapproved

Recommendation under Interim development Order Disapproved

5629 Mrs. F. M. N. Lewis-Hall Repairs and alterations to kitchen block, Thirlestaine House, Thirlestaine Road.

Recommendation under Byelaws Approved

Recommendation under Interim development Order Approved

5630 E. R. Excell Food packing and distribution centre, 15 New Street

Recommendation under Byelaws Approved, subject to the Borough Surveyor being satisfied with steel work and to the sanitary arrangements being carried out to the satisfaction of the Chief Sanitary Inspector.

Recommendation under Interim development Order Approved, until 31st Dec., 1954, in view of proposed re-development of this area.

5631 Cheltenham Original Brewery Co. New sanitary accommodation, Sidney Arms Hotel

Recommendation under Byelaws Approved, subject as above to sanitary arrangements.

Recommendation under Interim development Order Approved.

5632 Messrs, T. Bugbird & Sons, Ltd. Conversion of The Priory, Lansdown Rd., into flats.

Recommendation under Byelaws Approved, subject as above.

Recommendation under Interim development Order Approved

5633 Globe Shopfitting & Joinery Co. Woodworking Factory, Grove Street.

Recommendation under Byelaws Disapproved

Recommendation under Interim development Order Approved as mentioned in plan 5630.

5634 Victoria Cabinet Co. Cabinet Factory, Victoria Street.

Recommendation under Byelaws Disapproved pending consideration of structural details of roof.

Recommendation under Interim development Order Disapproved for siting reasons.

5635 F. G. Crowther New bathroom and w.c. 22 Swindon Road.

Recommendation under Byelaws Approved, subject to the sanitary arrangements being to the satisfaction of the Chief Sanitary Inspector.

Recommendation under Interim development Order Approved.

(b) Outside the Borough—In accordance with Min. 1353/44, relating to plans submitted for approval under the Town and Country Planning (General Interim Development) Order, 1933, the Committee have approved, or otherwise dealt with, the following plans :—

No. of Plan	Name	Description
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T.P. 1844 W. G. McMinnies Garage, Old Rowley, Stoke Orchard

Recommendation under Interim Development Order.

Disapproved, owing to incorrect site plan and insufficient information.

T.P. 1845 J. G. Hewinson Cow Shed, Greenfield Farm, Little Shurdington.

Recommendation under Interim Development Order.

Disapproved, owing to insufficient information.

T.P.1846 L. Stanley Garage, Upper Swindon Fields, Tewkesbury Road, Cheltenham.

Recommendation under Interim Development Order. Disapproved, as above.

T.P.1847 Major D. J. Mitchell Sterilising House, Postlip Hall Farm.

Recommendation under Interim Development Order.

Approved, subject to new work harmonising with existing buildings.

T.P. 1848 W. H. Bowd Two houses and two bungalows, Cleeve Hill.

Recommendation under Interim Development Order. Disapproved, owing to discrepancies between site plan and block plan ; Insufficient information in regard to access road and materials ; absence of drainage facilities and injury to amenities.

T.P.1849 F. A. Swain Garage, Chula Vista, Bouncers Lane, Prestbury.

Recommendation under Interim Development Order.

Approved, for one year from date of consent owing to temporary nature of structure.

T.P. 1850 Winchcombe Flour Mills, Ltd. Amended plan for New Corn Store, Town Flour Mills, Winchcombe.

Recommendation under Interim Development Order.

Approved, subject to the roofing material being replaced within five years from date of consent owing temporary materials proposed and to the walls being finished in grey colouring.

T.P. 1851 Mr. L. Barnett Garage, Post Office Lane, Cleeve Hill.

Recommendation under Interim Development Order

Approved, subject to the roof being replaced within a period of 3 years from the date of consent, owing to temporary materials used, and to the garage being used for private purposes only.

T.P. 1852 C. T. Martin Garage, Bridgend, Little Herberts Road, Charlton Kings.

Recommendation under Interim Development Order Approved.

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1178- 19-21 Clarence Street—Application was submitted from Messrs. Rainger & Rogers for additional floor at these premises by the construction of a mansard roof. RESOLVED, That the proposal be approved principle, but that final consideration and formal consent be deferred pending a detailed application, accompanied by plans.

1179—Town Planning Area (Min. 1032)—The County Council have now intimated that consideration of the proposed amalgamation of town planning areas has been deferred for the present.

1180—Industrial Areas—Consideration was given to the report of the Reorganisation Sub-Committee (Mi. 1195), and reports of the Borough Surveyor and Planning Officer upon sites for heavy industries and light engineering factories. RESOLVED, That a Sub-Committee consisting of the Chairman, the Vice-Chairman, the Mayor, a representative of the Cheltenham Rural District Council and Capt. Leschallas be appointed to consider this matter and submit their recommendations.

1181—Application—Temporary Accommodation—A letter was submitted from Messrs. Dennis O. C. Littler & Co., Ltd., for permission to erect a sectional wood and corrugated metal dwelling-house for one of their employees, who had been unable to find accommodation, and for assistance in regard to a site. RESOLVED, That no objection be raised subject to the deposit and approval of plans to a suitable site being found, and to such a building being erected on the same conditions as the Council's own temporary bungalows, but that the Committee regret they are unable to allocate a site.

1182—Town Planning Institute Summer School—RESOLVED, That the Borough Surveyor and Planning Officer be authorised to attend this Summer School to be held at Bristol, from 18th to 25th inclusive.

1183—Playing Field—Prestbury—The Cheltenham Rural District Council representatives intimated that a playing field on the north side of Prestbury Road, between Messrs. Hopwood's Nurseries and The Laurels (comprising 7 acres), was being conveyed to them as a gift, subject to no buildings, except a Community Centre being erected thereon, although it had been suggested that in the event of the County Council proceeding with a proposed road, which would have a frontage to the field, houses should be erected fronting the road in order to recoup the street works expenses. When the conveyance was completed, application would be made for the playing field to be scheduled in the scheme as an open space and Lynworth Gardens deleted as it was no longer required for that purpose. RESOLVED, That the proposal be approved in principle.

E. L. WARD, Chairman.

STREET AND HIGHWAY COMMITTEE.

18th June, 1945—Present—Alderman Ward (Chairman) ; the Mayor ; Councillors Addis, Bettridge, Garland, Green, Grimwade and Readings.

1184--Salvage Sub-Committee—The Salvage Sub-Committee met on 7th June and a report of their meeting is being circulated to the Council.

The Borough Surveyor reported that the Ministry of Supply stressed the need for continued salvage of waste paper and during the twelve months commencing 1st July a payment of £1 per ton would be made for all paper sold in excess of 80% of the corresponding period last year. RESOLVED,

(i) That the report be approved and adopted.

(ii) That efforts be made to stimulate the saving of waste paper.

1185—Pittville Street Improvement Scheme (a) Min. 1041)—This Committee's recommendation relating to the Council's future policy had been referred back by the Council. RESOLVED, That the Pittville Street Sub-Committee meet as soon as practicable.

(b) 5 Albion Street—Mr. I. Field asked for the tenancy of premises for his business of renovating and adapting old clothing. RESOLVED, That the application be granted subject to a rental of £9 per annum to a monthly tenancy and to no repairs or decorations being required.

(c) Hoarding—The Town Improvement Committee considered the hoarding facing High Street to be somewhat unsightly and recommended that, pending development, they be granted the control and management thereof for the display of advertisements of a civic nature and in a manner in keeping with the prominence of the site. RESOLVED, That this be agreed to,

1186--Thirlestaine Road and Bath Road Junction—The Planning Committee had suggested that in conjunction with the plan submitted for alterations to Thirlestaine House, consideration be given to the improvement of this junction. The Borough Surveyor pointed out that this could be effected if the owners would co-operate and agree to the removal or lowering of the wall and give to the Council a small strip of land for road improvement. If desired trees could be planted inside the new boundary which would form an effective screen. RESOLVED, That the owners be approached accordingly.

1187—Overhead Telegraphic Line—Moorend Grove—RESOLVED, That subject to the exact position of the pole and reinstatement and other works being carried out to the satisfaction of the Borough Surveyor, consent be given for the necessary erections.

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1188-418 High Street—Damage had been sustained to the vault and the owners were prepared for the same to be filled in subject to the Council undertaking and bearing the cost thereof. RESOLVED, That the offer be accepted.

1189—Cheltenham District Traction Company—Queue Rail—The Company asked for permission to transfer the queue rail not now required at North Street to Cambray. RESOLVED, That approval be given.

1190--Tar-Spraying—Tenders—Fourteen tenders were received for tar-spraying work. RESOLVED, That the same be referred to the Stores Sub-Committee for consideration with a view to a suitable tender being recommended for acceptance.

1191—Highways Department (a) Road Rollers (Min. 1044 (a))—The Ministry of Works had intimated that they had no machine available and had, therefore, referred the Borough Surveyor to the makers. From enquiries it was estimated that a Diesel roller, suitable to replace the roller requisitioned, would cost approximately £1,000. RESOLVED, That endeavours be made to purchase a suitable machine.

(b) Excavator—The Borough Surveyor reported upon the necessity for the acquisition of certain machinery for his department in order that he might be in a position to carry out the extensive schemes which the Council have in mind for the post-war period, in particular housing, re-sewerage and culverting. He recommended the purchase of an excavator complete with the necessary attachments at a cost of approximately £2,000. RESOLVED, That as no provision has been made therefor in the current estimates the expenditure be referred to the Finance Committee and subject to their approval the purchase be authorised.

1192—Staff—Senior Wages and Accounts Clerk—This officer at present in the Clerical Division, Section B, of the Permanent Officers' Scales (£275-£300), asked for re-grading in view of his added responsibilities, and the Borough Surveyor submitted his recommendations accordingly. RESOLVED, That the General Purposes Committee be asked to re-grade the position in Grade B of the Professional, Technical and Administrative Division, consulting the Staff Joint Advisory Committee, if necessary.

1193—Borough Surveyor—Private Car (Min. 620)—The Borough Surveyor stated that as the war emergency had now terminated his car was not required for this purpose and he suggested that in these circumstances the allowance of £52 granted to him should terminate. RESOLVED, That the allowance be withdrawn accordingly.

E. L. WARD, Chairman.

GENERAL PURPOSES AND WATCH COMMITTEE.

19th June, 1945. Present--The Mayor (Chairman); the Deputy Mayor ; Aldermen Leigh James, Pates and Ward; Councillors Addis, Bettridge, Green, Grimwade and de Courcy Ireland.

1194—Hackney Carriage Sub-Committee—The Hackney Carriage Sub-Committee met on 6th and 14th June, and a report of their meetings is being circulated to the Council. RESOLVED, That the report be approved and adopted.

1195—Reorganisation Sub-Committee--The Reorganisation Sub-Committee met on 1st June and a report of their meeting is being circulated to the Council. RESOLVED, That the report be approved and adopted.

1196—Location of Retail Businesses Order, 1942—Communications upon the following applications had been received from the Price Regulation Committee :—

(a) 147 Hatherley Road, (Min. 1051 (b)). Application of Mrs. J. Gattward for a licence to commence business in ladies' hairdressing and sale of toilet goods, preparations and perfumery.

Application refused by Price Regulation Committee.

(b) 25 Manchester Application of Mr. G. Herbert to extend his Street second-hand business to include new goods, namely, furnishings, fabrics, furniture, ironmongery, floor coverings, perambulators and many other articles.

Recommend that licence be not granted in view of restricted accommodation.

(c) 96a Fairview Road Application of Mr. G. B. Tucker to commence retail business in electric torches, batteries and electrical goods and appliances.

Recommend that no objection be raised.

(d) 176 High Street Application of Mr. G. A. Ward to commence retail business in pictures and picture frames.

Recommend that no objection be raised.

(e) 32 Winchcomb Street Application of Mrs. B. W. Mellon to commence retail business in second-hand handbags, travelling goods, cutlery, china, jewellery and many other articles.

Recommend that no objection be raised.

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1197—Licences to Deal in Game—Applications for renewal of licences were received from the Glos. Marketing Society, Messrs. W. Dean, H. F. Barnett, Charles Barnett & Sons, and MacFisheries. Messrs. E. G. & L. Marchant and L. A. Soper also asked for the licences held by Messrs. Olive & Olive, and Mr. H. Reynolds respectively, to be transferred to them as the businesses had now changed hands. RESOLVED, That the licences and transfers be granted for one year, namely, to 1st July, 1946.

1198--Petroleum Licences (a) 3 Prestbury Road—RESOLVED, That the application of Mr. R. A. Critchley to store 1,000 gallons of petroleum in an existing underground tank be granted subject to the tank being tested and with the requirements of the Petroleum Inspector.

(b) St. Margaret's Road—RESOLVED, That the application of Messrs. Roy Feddon Ltd., to store 100 gallons of petroleum spirit in cans for private purposes, on the premises of the Black & White

Motorways Ltd., be granted subject to compliance with the requirements of the Petroleum Inspector.

1199—Cinematograph Licence—Regal Cinema—Read, application from the Associated British Cinemas Ltd., for the transfer of this licence from the name of Mr. Eric Lightfoot to Mr. Max Milder, their new Joint Managing Director. RESOLVED, That the application be granted.

1200—Sunday Entertainments Act, 1932—The recently formed local Film Society had arranged a film exhibition at the Ritz Cinema, on Sunday, 1st July, at 2 p.m. It was understood that the performance was to be limited to Club members. The public advertisement, however, gave no proper indication of this and unless it was so, there would be a breach of the licensing conditions, which during the war allowed, under the Defence Regulations, cinemas to open on Sundays but not before 4.30 p.m. Further the Committee were of the opinion that a performance such as the Film Society proposed at the time stated on a Sunday afternoon was in contravention of the Council's existing policy which had been discussed and agreed with the clergy. The Committee viewed the proposal with some concern and although they welcomed with enthusiasm a cultural activity of this kind in the town and were prepared to give it their encouragement, they were opposed to an exhibition so at variance with their policy and in the event of any infringement of the law they would direct that proper proceedings should follow. RESOLVED, That the Town Clerk indicate these views to the Society forthwith.

1201—Ministry of Health Circular 107/45—Local Authorities' Contribution to the War Effort—The Minister expressed his warm thanks for all the work undertaken by local authorities since the outbreak of war. The part which they had played in the nation's war effort was one which they could rightly regard with deep pride, particularly as it had been carried out under severe handicaps due to shortages of man power and materials and often under enemy fire. RESOLVED, That the Minister's expression of thanks be brought to the notice of the Council, their officers and employees and the organisations mentioned therein.

1202—H.S. Circular 55/45—Emergency Committees and A.R.P. Controllers—Local authorities were asked to review these arrangements as soon as it was felt that the progress of winding up the civil defence organisation rendered the same unnecessary. The Emergency Committee recommended that the time had not yet arrived for such action and that they should continue to function pending the winding up of the service. RESOLVED, That this Committee agree with the recommendation.

1203—Visit of Sudanese Administrative and Police Officers to Gloucestershire—The Minister of Health was arranging, in conjunction with the Foreign Office, for certain Sudanese Local Government Officers to study administration in this country and had approached the Council to ascertain whether opportunities could be afforded to this end. After consultation with the Chairman an indication had been given that the Council would co-operate and it was understood that four Sudanese Local Government Officers would shortly visit Gloucester and Cheltenham. RESOLVED, That the action of the Chairman be confirmed and that all facilities be accorded.

1204—Council Minutes—The Town Clerk reported that having regard to staff shortages and the demand for printing in connection with the Election, the printer had asked for the Council's reports to be reduced to a minimum and he was endeavouring to meet this request as far as possible.

1205—Cheltenham Market—Camouflage (Min. 507)—The Council's claim for cleaning the camouflage paint from the market walls had been pressed and the District Valuer had now offered £20 in settlement. RESOLVED, That the offer be accepted.

1206—Staff (a) Borough Surveyor's Department. Senior Wages and Accounts Clerk (Min. 1192, Street and Highway Committee)—RESOLVED That the Staff Joint Advisory Committee be asked to consider and report upon the recommendation of the Street and Highway Committee.

(b) Health Department, Rodent Control—Electricity Department, Demonstrators—(Mins.1152, Public Health Committee and 1171 Electricity Committee). The recommendations of these Committees were considered. RESOLVED, That the establishment of the departments be reviewed at a later stage, and if necessary, the Grading Scheme amended accordingly.

(c) Deputy Town Clerk—RESOLVED, That the Deputy Town Clerk continue to receive his existing salary until 1st December next when the matter will again be reviewed.

1207—Junior Entrants (a) Half Yearly Report—As a detailed report was submitted to the last meeting (Min. 1062) no further report was available this month.

(b) The Technical College enquired whether, commencing at the Autumn term, students could attend on one day each week instead of two half days. This would assist in making the courses available for students from neighbouring authorities. RESOLVED, That this be agreed to

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1208—Holidays, 1945—RESOLVED, That permanent officers be granted two weeks' leave of absence and that temporary officers with six months' service be granted one day for each month's service with a maximum of two weeks and that the conditions set out in Min. 733 (f)/44 be observed.

1209—Car Allowances (a) British Restaurant Organiser (Min. 1063)—RESOLVED, That approval be given to the recommendation of the Chairman that this officer be granted an allowance of £60 per annum plus the cost of petrol not exceeding £30.

(b) Town Clerk, Deputy Town Clerk and Librarian Curator—RESOLVED, That these officers each be granted a car allowance of £40 per annum.

1210—Unemployment Insurance Acts, 1920-1935—Certificate of Exception—RESOLVED, That Miss P. E. Morgan, Library Assistant, and Miss E. A. Stroud, Clerk, who completed three years' service in July, 1939, and June, 1938, respectively be included in the Council's Exception Certificate; as from the dates mentioned.

CLARA F. WINTERBOTHAM, Chairman.

FINANCE COMMITTEE.

20th June, 1945. Present—Aldermen Taylor (Chairman) ; Leigh James and Ward ; Councillors Bettridge, Fildes, Grimwade and Morris.

1211-General Rate-Read, report of the Borough Treasurer dated 20th June, 1945, on the collection of the first instalment of this Rate. Amount collected, £60,995 ; amount outstanding, £105,030.

1212-Water Rate and Charges-Read, report of the Borough Treasurer dated 20th June, 1945, on the collection of the first instalment of this Rate and Charges. Amount collected £10,411, amount outstanding, £20,140.

1213-Electricity Charges-The Borough Treasurer reported that electricity charges amounting to £18,429 2s. 8d had been collected since the last meeting. Amount outstanding £461 3s. 10d. rechargeable works carried out £688 12s. 8d.

1214-Loans(i) Loans renewed amount to £15,000.

(ii) Loans repaid amount to £5,175.

1215-3% 1956 Stock-The Borough Treasurer reported transfers as follows :-

(i) (a) Barclays Bank Ltd. to Barclays Nominees Ltd. £1,250

(b) Barclays Nominees Ltd. to B. W. Arnold £200

(ii) M. E. Verschoyle to Midland Nominees Ltd. £300

(iii) Barclays Bank Ltd. to O. J. Philipson £1,250

RESOLVED, That the Common Seal be affixed to Certificates accordingly.

1216-Superannuation-A refund of £11 6s. 6d. had been made to Mrs. D. Hazlewood, Borough Treasurer's Department (Resigned).

1217-Date of Meeting-The Committee considered Minute 1116, (Housing Committee), in regard to the alteration of date of meeting. RESOLVED, That this Committee meet on the Friday following the General Purposes Committee.

1218--Local Authorities Loans Act, 1945-The Town Clerk and Borough Treasurer reported that this Act would come into operation on 1st August, 1945, and prohibited borrowing without approval of H.M. Treasury otherwise than from the Public Works Loan Commissioners. Interest of loans from the Commissioners would be as follows :-

Loans for not more than 5 years	2%
“ 5 years and not more than 10 years	2 ½ %
“ 10 years and not more than 15 years	2 ¾ %
“ 15 years and not more than 30 years	3%
“ more than 30 years	3 1/8 %

Local Authorities may, however, still borrow from ordinary sources to provide for repayment of existing loans and moneys borrowed from the Commissioners may be carried to the Consolidated Loans Funds or Loans Pool, and moneys forming part of Authorities' own capital or Superannuation and reserve funds can be used for capital purposes.

Circulars from H.M. Treasury indicated the procedure to be followed in obtaining a loan under the new arrangement.

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1219—Borough Treasurer's Department Staff (i) (Min. 1074)—The Ministry of Health have indicated that having regard to present arrangements for releasing members of H.M. Forces they did not feel justified in supporting the Council's application for release of five members of the Treasurer's Department. RESOLVED, That the Town Clerk be asked to pursue the application in regard to the members whose release is most urgently required.

(ii) To fill the vacancy of temporary assistant typist and accounts clerk Miss A. V. Cave had been appointed at a salary of £120 in accordance with the Temporary Officers' scale of salaries, Juniors, Class 1.

1220—Pensions Increase Act, 1944—Two further applications were submitted for increases under this Act, both the applicants being entitled to 30% increase. RESOLVED, That the applications be granted with effect in one case from 1st January, 1944, and in the other from 1st February, 1945.

1221—Lynworth Farm Housing Estate—(i) The Town Clerk submitted apportionment made by the Borough Surveyor of the Hadsphaltic Construction Co, contract for the advance preparation of housing sites, which showed the estimated amount in respect of the portion of the contract for the Council's estate at Lynworth Farm to be £45,492 5s. 2d. RESOLVED, That application be made to the Ministry of Health for consent to a loan for £45,492, for the cost of the advance preparation of the Lynworth Farm estate.

(ii) The Town Clerk submitted statement showing the purchase prices of the portions of the estate so far negotiated. RESOLVED, That application be made to the Ministry of Health for consent to a loan of £9,485 0s. 0d., for the cost of the land including Vendors' Solicitors' and Agents' costs, stamp duty on conveyances, and compensation to tenants.

P. P. TAYLOR, Chairman.

RATING COMMITTEE.

20th June, 1945. Present—Councillor Bettridge (Chairman) ; Aldermen Taylor and Ward ; Councillors Fildes and Morris.

1222—Proposals—The Committee considered proposals submitted by the Rating and Valuation Officer. RESOLVED, That the proposals be submitted for the revision of assessments as now settled by the Committee.

1223—Arrears—The Rating and Valuation Officer reported on the collection of arrears.

A. J. BETTRIDGE, Chairman.

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Borough of Cheltenham

Municipal Offices, Cheltenham, 26th July, 1945.

Sir (Madam), You are hereby summoned to attend a **Meeting of the Council to be held at the MUNICIPAL OFFICES, on Monday, the 30th day of May, 1945, at THREE O'CLOCK** in the Afternoon, at which meeting the following business is proposed to be transacted and any other business that may legally be transacted at such meeting.

1. To approve and confirm the minutes of the last meeting.
2. Communications by the Mayor.
3. To approve, or otherwise, the proceedings of the following Committees and to deal with any matters arising thereon requiring the attention of the Council :—

Committee. Date of Meeting.

BRITISH RESTAURANTS ...	4th & 23rd July, 1945.
ALLOTMENTS ...	9th July, 1945.
PARKS AND RECREATION GROUNDS	9th
PUBLIC HEALTH ...	9th
WATER ...	10th
ELECTRICITY AND LIGHTING ...	10th

Borough of Cheltenham.

At a Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices in the said Borough on Monday, 2nd July, 1945. Present :

The Worshipful the Mayor (Alderman Clara F. Winterbotham, M.B.E., J.P.).

The Deputy Mayor (Alderman T. Wilfred Waite). Aldermen Leigh James, Lipson, M.A., Pates, Taylor and Capt. Trye, C.B.E., R.N. (Retd.) Councillors Addis, J.P., Barnett, Bayliss, Lt.-Col. Biggs, O.B.E., Bush, Chinn, Compton, Rev. de Courcy Ireland, M.A., Fildes, Garland, Green, Grimwade, Hopkins, Lewis-Hall, Moore, Morris, Readings, Smith and Thompson.

Apologies—Apologies for absence were received from Alderman Ward, Councillors Bettridge and Till.

1224—Minutes of Previous Meeting—RESOLVED, That the minutes of the meeting of the Council held on 4th June, 1945, having been printed and circulated to each member of the Council, be taken as read, and that the same be approved and confirmed.

1225—Alderman Ward Prize—The Mayor announced that the Trustees had awarded the prize for 1945 to a group of girls from the Pates Girls' Grammar School for their essays on "Local Government in Cheltenham." The Mayor presented cheques of £5 to each of the girls and congratulated them and the other students who had taken part in the competition.

1226—Proceedings of Committees—RESOLVED, That the proceedings of the under-mentioned Committees at their meetings held on the dates respectively appearing be approved and confirmed:—

Art Gallery and Museum...	June 8
Public Library	June 8
Housing	May 25, June 8 & 29

An amendment moved by Alderman Lipson and seconded by Councillor Green, " That Min. 1126 be not approved and that the British Legion be invited to appoint a representative on the Housing Committee" was lost).

(A further amendment moved by Councillor Bush and seconded by Councillor Barnett, " That Min. 3 (b) of the meeting held on 29th June be not approved and that adequate fencing be provided for houses on the Lynworth Farm Estate " was lost).

Allotments ... June 11

Parks and Recreation Grounds... June 5 & 11

Public Health... June 11

Water... June 12

Electricity and Lighting... June 12

Planning ... June 14

Subject to " 1954 " being substituted for "1944 " in the fourth column of Min. 1177 (Plan 5630).

Town Improvement and Spa ... June 15

Street and Highway ... 18

ALSO RESOLVED, That with reference to Min. 1190 the Stores Sub-Committee be authorised to accept a tender or tenders for tar spraying work. (An amendment moved by Councillor Grimwade and seconded by Councillor Green, "That Min. 1189 (removal of queue rails from North Street to Cambray) be referred back for further consideration" was lost).

General Purposes and Watch ... June 19

Finance June 20

ALSO RESOLVED That an order on the Borough Treasurer be signed authorising him to pay to the several Corporations Rating and persons mentioned in the Schedule of Accounts, the sum of money set opposite their respective claims.

Rating June 20

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1227—Education Act, 1944—In accordance with notice of motion, duly given, the Mayor moved :—

"That the application of the Governors of the Pate's Foundation to the Minister of Education asking that the two Grammar Schools of the Foundation should be placed on the list of direct grant schools, be supported by the Town Council, the Council being conscious of the history and tradition of the schools, and also of the special circumstances existing in the Borough."

The motion was seconded by the Deputy Mayor.

The following amendment was moved by Alderman Lipson and seconded by Councillor Compton:—

"That consideration of this matter be postponed until the views of the Education Committee have been obtained."

On a vote being taken, the Mayor declared the amendment carried, members of the Council voting as under :—

For the amendment : Aldermen Lipson, Pates and Taylor ; Councillors Addis, Bayliss, Bush, Chinn, Compton, Rev. de Courcy Ireland, Fildes, Garland, Green, Grimwade, Hopkins, Smith and Thompson.

Against the amendment : The Mayor ; The Deputy Mayor ; Alderman Leigh James and Trye; Councillors Barnett, Biggs, Moore and Readings.

Councillors Lewis-Hall and Morris did not vote.

CLARA F. WINTERBOTHAM, Mayor.

BRITISH RESTAURANTS COMMITTEE.

4th July, 1945 Present—The Mayor (Chairman) ; Councillors Bayliss and Thompson ; and Mr. Bache.

1228—Whaddon British Restaurant—The Town Clerk reported that the Ministry of Food had noted the Committee's decision to increase the charge for adult meals by id. The Ministry suggested that the Committee might consider the local Education Authority taking over Whaddon British Restaurant for school feeding as the proportion of children being fed there was considerable. RESOLVED, That the Ministry be informed that this Committee do not concur in this suggestion as this restaurant is

doing invaluable work especially in the feeding of a large number of children who do not attend Whaddon Schools and also in school holidays and on Saturdays.

1229—Use of Montpellier British Restaurant for Meetings and Rehearsals—The Town Clerk reported that the Entertainments Sub-Committee of the Council had recommended that the British Restaurants Committee should grant the use of this British Restaurant on two evenings a week when required for rehearsals and meetings, the Entertainments Manager undertaking all work in connection therewith. This Committee were of the opinion that the acoustics of the building were not satisfactory, and there would be considerable difficulty in arranging for the removal of the cutlery, crockery and equipment from the Dining Room. The Committee, however, fully appreciated the very urgent need for accommodation for the various cultural activities in the Town and RESOLVED, That the Entertainments Sub-Committee should be invited to meet the Chairman and the British Restaurant Organiser at the restaurant to discuss the matter. RESOLVED, ALSO, That should the restaurant be used for the purpose indicated consideration be given to the charge that would be made for the hire of the building including the cost of heating, lighting and cleaning.

1230—Organiser's Report—(a) Meals Served—The number of meals served during April and May were as follows :—

	April		May	
	No of Meals	Takings	No. of Meals	Takings
		£ s. d.		£ s. d.
Montpellier ...	6,813 ...	377 7 8	6,510 ...	362 19 11
St. Margaret's	5,229	290 18 3	4,790 ...	267 3 4
Whaddon ...	4,345 ...	171 15 11	4,398 ...	178 13 7

The comparison between figures for April, 1944 and April, 1945 showed a decrease of 1,176 meals served and £41 4s. 11d. in the takings, and between May, 1944 and May, 1945 a decrease of 3,881 in the number of meals served and £181 0s. 3d. in the takings.

The British Restaurant Organiser was of the opinion that the decrease was due to some extent to the departure of the evacuees and the fact that many war workers were now doing part-time work.

(b) Staff—The British Restaurant Organiser reported on the difficulties she was having owing to the shortage of staff. At the moment four members were away ill and it seemed impossible to obtain suitable people through the Ministry of Labour. RESOLVED, That the Town Clerk communicate with the Ministry of Food pointing out the difficulties and suggesting that the Ministry of Labour should be urged to give higher priority to the British Restaurants as at present they had a lower priority than other institutions in the town.

CLARA F. WINTERBOTHAM, Chairman.

ALLOTMENTS COMMITTEE.

9th July 1945 Present—Councillors Addis (Chairman), Bendall, Bush, Compton, Fildes, Green and Till ; and Messrs Ball and Whittall.

1231—Thornccliffe Drive Allotments—The tenants had, in the past, obtained water from the N.F.S. supply but this was now metered. Application was, therefore, made for a water supply to be provided. The Committee were reminded that they had agreed to the land being de-requisitioned should the owner obtain a licence to recommence building operations. RESOLVED, That in these circumstances no water supply be given.

1232—Hatherley Park Allotments—No. 59—This tenant was reported to have left the town and as the allotment was uncultivated the Gardens Superintendent recommended that possession be taken. RESOLVED, That this be approved and that the Town Clerk take all necessary steps in regard thereto.

1233—Priors Road Allotments--(Min. 1138)—The Borough Surveyor submitted plan showing the area required for the new road from the Lynworth Farm Estate to Priors Road and the Town Clerk reported that the necessary notices to quit had been served upon the tenants affected thereby. It was now understood that the Education Committee were recommending the Housing Committee to permit the remainder of the site to be utilised in connection with the Whaddon Schools and in this event it would, in due course, be necessary to terminate the remaining tenancies. A further report, however, would be submitted in due course.

1234—Agg Gardner Recreation Ground Allotments—Read, letter from the Cheltenham and District Trades Council stating that tenants on this site were seriously perturbed by their uncertain tenure and enquiring what security they had, if any, and whether alternative accommodation would be provided should the tenancies be terminated. The Committee were reminded that as a war-time measure a portion of the Recreation Ground had been used for food production purposes but in due course this site must revert to its original purpose although no definite decision had been made at present. Under the Town Planning Scheme certain areas of land in various parts of the Borough, sufficient to meet the estimated demand, had been scheduled as permanent allotment sites and the Gardens Superintendent stated that every endeavour was now being made to accommodate tenants on permanent sites thus leaving the war-time sites vacant. RESOLVED, That the Trades Council be informed accordingly and also that if tenants on the Agg Gardner or other war-time allotments will communicate with the Gardens Superintendent he will endeavour, as and when plots become vacant on permanent sites, to accommodate them accordingly.

1235—Cultivation—A recent inspection showed that the majority of plots were well cared for and the crops should be above the average. Communications had been addressed to tenants of uncultivated areas and they had been asked to give attention to the ground forthwith as there was still time for winter cropping.

1236—Colorado Beetle—The Ministry of Agriculture asked that the attention of the public be drawn to this pest and had offered to supply illustrated leaflets for display in suitable positions, The

Gardens Superintendent had obtained a supply of leaflets and these were now exhibited on the allotment sites. RESOLVED, That this be approved.

1237—Potato Blight—The Ministry of Agriculture also drew attention to the necessity for guarding against this infection and leaflets were available for distribution. The Gardens Superintendent recommended that a supply be obtained and that the attention of the public be drawn to the disease and to the remedies available, namely, the use of sprays and spray mixtures. It was believed that the Allotments and Gardens Society had a number of sprays which they made available to their members and, in addition, stirrup pumps could be adapted. RESOLVED, That a notice be inserted in the press drawing the attention of allotment holders and gardeners to the disease, the remedies therefor, and stating that the Gardens Superintendent will be prepared to give any advice necessary. ALSO RESOLVED, That the co-operation of the Allotments and Gardens Society be sought.

1288—Rebate in Rent—No. 55 (b) Charlton Park Gate—The Gardens Superintendent recommended that the tenant of this plot be granted 3 months' rent free in view of its bad condition. RESOLVED, That this be approved.

H. ADDIS, Chairman.

PARKS AND RECREATION GROUNDS COMMITTEE.

9th July, 1945. Present—Councillors Green (Chairman), Addis, Bendall, Bush, Compton, Fildes and Till.

1289—Air Raid Shelters and Trenches for Schools—The Borough Surveyor reported that he had discussed with the Education Officer the question of the removal of shelters and trenches used by schools. It was understood that the Education Committee were submitting proposals to the Board of Education. The Borough Surveyor also drew attention to a recent Home Office communication from which it was understood that consent would only be given to the removal of shelters in certain cases due to shortage of labour. The Committee were of opinion that it was desirable that the surfaces of playing Fields and Recreation Grounds should be restored as soon as practicable. RESOLVED, That the Borough Surveyor take all necessary steps to this end.

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1240—Summer Entertainment Programme—Donkey Rides—The Entertainments Sub-Committee recommended that permission be granted for donkey rides in the various Recreation Grounds and the Chairman (Alderman Pates) attended in support thereof. The Committee saw no objection to rides being provided during the month of August at the St Peter's and Agg Gardner Recreation Grounds and also the Brooklyn Road Playing Field, subject in the case of the Agg Gardner Ground to permission being withdrawn during the time a fun fair is provided. They were also willing for Sandford Park to be used during August Bank Holiday week but in all cases the track must be approved by the Gardens Superintendent. RESOLVED, That the Entertainments Sub-Committee be informed accordingly and that the negotiations with Messrs. Elliott Bros., the owners of the animals, be left in the hands of Alderman Pates and the Entertainments Manager.

1241—Athletic Ground—(Min. 1147 (b))—In accordance with this Minute the Chairman stated that he had now met representatives of the Cheltenham Rugby Football Club to discuss their proposals in regard to the use of the room under the for the service of teas and light refreshments and as a Social Centre.

The Club wished to undertake certain minor alterations at their own expense and it was also necessary for electricity to be installed, including wiring, and the cost of the latter was estimated at approximately £40. The Committee were reminded that the Ministry of Food had utilised this accommodation for use as a Food Decontamination Centre and had, during their occupation, carried out certain work including the construction of a concrete floor, the provision of a sink, bath, etc. It was understood that the Food Executive Officer had communicated with the Ministry suggesting that the premises be released.

The Committee were of opinion that the provision of electricity was an improvement to their property and in these circumstances it was preferable that the work should be undertaken by the Council, the rent payable by the Club being increased by a sum equivalent to 10 per cent on the capital outlay. RESOLVED, That subject to the release of the room by the Ministry of Food, the Club be permitted to use the same for the purposes mentioned and to carry out the minor alterations proposed, the Council installing electricity on the terms stated. ALSO RESOLVED, That the Town Clerk press the Ministry of Food for the early release of the accommodation.

1242—Sandford Park—Trees—(Min. 390 (a))—Mr. C. G. Davies and other occupiers in St. Luke's Place again complained of the obstruction of light caused by the trees and shrubs in Sandford Park and asked that a further inspection be made. The Chairman and Vice-Chairman had interviewed the complainants and recommended that the withy trees overhanging the Chelt bank be lopped and the site tidied up and that other trees and shrubs be cut back including those in the Avenue in the Park adjacent to the properties. The Gardens Superintendent was of opinion that the removal of alternate trees from the Avenue was preferable as this would avoid the possible mutilation of a number of trees. RESOLVED, That the work recommended be undertaken and that alternate trees be removed from the Avenue

1243—Trees, Pittville Park, Wellington Square and Clarence Square—In order to preserve the life and beauty of many large specimen trees in the Pittville area, the Gardens Superintendent recommended the removal of the iron support bands and their replacement with new and more satisfactory supports, For this work the assistance of a blacksmith would be required. RESOLVED, That the recommendation be approved and that the Borough Surveyor be asked if his blacksmith can be made available for the work, otherwise the Gardens Superintendent advertise for a blacksmith's assistance.

1244—Brooklyn Road Playing Field—St. Mark's Community Association—This Association submitted details of the programme for their summer show and sports meeting on 1st September. They also applied for hockey and football pitches for the winter season. RESOLVED, That the application be granted subject to a payment of £5 5s. 0d. therefor.

1245—Clyde Crescent Recreation Ground—Read, letter from Mr. E. T. Browning asking for the exclusive use of this ground on August Bank Holiday, 6th August, from 2-10 p:m. for a Victory Treat

for children on the Whaddon Estate. The parents would undertake to act as stewards and gate-keepers. RESOLVED, That the application be granted.

1246—Prestbury Parish Council Memorial Playing Field—The Parish Council stated that they were considering laying out a playing field as part of their war memorial scheme and had been offered the gift of a suitable field, containing seven acres, situate on the Prestbury Road adjoining Messrs. Hopwoods' nurseries. It was felt that having regard to the proximity of the playing field to the Lynworth Farm and Cleevemount Estates, the ground would be used by the occupants and approaches were, therefore, made to the Council for a grant towards the cost of lay-out and maintenance. A similar application was also being made to the County Council. Representatives of the Parish Council were to meet representatives of this Council to discuss the matter if desired. The Town Clerk stated that under the provisions of the Physical Training Act, 1937, the Council had power to make a contribution on the lines suggested. RESOLVED, That the Parish Council be informed that favourable consideration will be given to their proposal and that it be suggested when more information is available as to the cost of lay-out and maintenance and the contributions likely to be received by the Parish Council, that discussions take place between representatives of both bodies in regard to the most effective means of assistance which this Council can offer. Prepare.

1247—Spa Baths—The Health and Holiday Resort Sub-Committee, on the advice of the Spa Medical Advisory Committee had suggested that a few flowering shrubs and plants, or alternatively cut flowers, be provided for the lounge instead of the present supply of greenery, RESOLVED, That the Gardens Superintendent endeavour to meet the requirements and that the cost thereof be charged to the Town Improvement Committee.

1248—Plant Pots—In view of the difficulty in obtaining new pots, the Chairman had authorised an advertisement to be inserted in the press and as a result 7,500 pots of various sizes had been offered at a total cost of £56. RESOLVED, That the purchase be authorised.

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1249—Turf Nursery—Having regard to the reinstatement and development work to be undertaken as soon as conditions permit the Gardens Superintendent recommended the establishment of a permanent turf nursery where turf suitable for all purposes might be cultivated and brought into a condition fit for the laying of bowling greens, cricket tables putting greens and ornamental areas and for the maintenance of all existing grass areas. There was likely to be difficulty for years in the purchase of good class turf and, of course, the price would be considerable. He recommended that an area of four acres in Brooklyn Road, now used for food production purposes, be allocated for this nursery although half the area would be sufficient for immediate needs, thus enabling food production to continue on the remainder of the site. If the recommendation was approved the work of drainage, formation of tilth and the provision of a water supply could commence next winter prior to seed sowing in September, 1946. The turf would be extremely useful in connection with the lay-out of the King George V Playing Field and with regard to the water supply it would be necessary for this to be provided for future maintenance of the Playing Field, although at the moment, should labour not be available, it would be sufficient if a supply was given to the turf nursery only, RESOLVED, That the proposals outlined by the Gardens Superintendent be approved and adopted

and that the Borough Surveyor be asked to consider and report upon the provision of a water supply for the area including the King George V Playing Field.

1250—Food Production—Sales—The Gardens Superintendent reported that during the month of June the sale of produce to the British Restaurants, Town Hall and Sandford Swimming Pool amounted to £37 9s. 0d.

W. J. GREEN, Chairman.

PUBLIC HEALTH COMMITTEE.

9th July, 1945. Present—Councillor Moore (Chairman) ; Alderman Leigh James ; Councillors Barnett, Bayliss, Biggs, Garland, Hopkins and Rev. de Courcy Ireland.

1251—British Social Hygiene Council—RESOLVED, That the annual subscription of £1 1s. 0d. be renewed for the ensuing year, and that the Medical Officer of Health be appointed this Council's representative on that Council.

1252—Shakespeare Public House—Urinal—Application was submitted for the fixing of a direction sign to the existing lamp standard outside the Shakespeare Public House indicating the adjoining urinal and attention called to the condition of the passage way at the side of 215 High Street since the removal of lighting. RESOLVED, That the Borough Surveyor be instructed to fix a sign as indicated, and that the Borough Electrical Engineer consider replacing the light in the passage.

1253—Sewage Works—The Borough Surveyor reported that Mr. Barnett had been temporarily released until 11th August from the Army on compassionate grounds, and had resumed his duties at the Sewage Works.

1254—Temporary Housing Site, Priors Farm—The Council at the last meeting approved a lay-out for this estate. The lay-out was in accordance with the Ministry of Health's memorandum on temporary housing and fortunately the site falls generally to a point where both foul and surface water sewers existed. It was intended that these temporary buildings should be removed and replaced by permanent buildings after 10 years, although there was no guarantee that this would be done, and the Borough Engineer asked for instructions whether the drainage scheme should be designed with this period in mind, or a scheme prepared providing sufficient capacity for the future development of all available land to the east of this site which would involve an increase in the size of certain buildings of sewers and a different method of construction. RESOLVED, That in view of the temporary nature of the buildings to be erected and their urgency, and the fact that possibly the ultimate development of this land as a whole and the adjoining area would require variations in a sewage system, the Borough Surveyor be instructed to make provision to meet the period of 10 years as mentioned above.

1255—Diphtheria Immunisation—(a) The Medical Officer of Health submitted the following report upon diphtheria immunisation treatment for the month of June, 1945 :—

Number of new cases (immunisation commenced) ...	145
“ cases in which treatment was completed during the month :	
(a) Under 5 years of age ...	46
(b) aged 5-15 years ..	. 10
“ Schick tests ...	—

Clinics were held as follows :—

School Clinic ...	2
Holy Trinity School	<u>1</u>
Total	3

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(b) Quarterly Report—Number of letters sent during the quarter ..	266
Number of replies received ...	125
Number of children covered by these replies	130
Number of children immunised since commencement of scheme-	8,708.

(c) Percentage of children immunised at June, 1945 :—

Aged 1 to 5 years ...	69 per cent.
Aged 5 to 15 years ...	80 “
Elementary School children	80 “

(d) Red Cross Association—The Medical Officer of Health reported that the Red Cross Organisation had offered to assist in this campaign by canvassing, but it was considered that parents were sufficiently covered in regard to canvassing, although it was often found that mothers failed to keep appointments at the Clinic, and the Red Cross had been asked to assist by persuading mothers who failed to keep appointments to attend at the Clinic. This arrangement has proved satisfactory and valuable assistance was being given.

1256—Ullenwood—A letter was submitted from the Gloucestershire Royal Infirmary and Eye Institution following a meeting of representatives of that hospital and the Cheltenham General Hospital, at which a suggestion was made that the Ullenwood Hospital might be used as accommodation to meet the present urgent needs, and probable future requirements of the Ministry of Health, and at which it was considered that all future plans should be on a basis of full co-operation with local authorities, and inviting the appropriate local authorities to attend a Conference to be held at Gloucester on a date to be arranged with a view to exploring the whole subject. RESOLVED, That the Council be recommended to inform the Gloucestershire Royal Infirmary and Eye Institution, that as in the case of the other bodies invited to the Conference, this Council was very conscious of the shortage of hospital accommodation, and on a general principle were agreeable to such a proposal as that now put forward, provided a satisfactory agreement could be reached, and provision was made for their representation on any joint authority which was set up for the operation of such a scheme. ALSO RESOLVED, That the Chairman, the Mayor, Alderman Leigh James and Councillor Garland be appointed this Council's representatives.

1257—Pasteurised Milk—The Medical Officer of Health reported on samples of pasteurised milk taken since the last meeting. In the case of the Company previously reported upon (Min. 1154 (a)), upon which the Town Clerk was in communication with the adjoining authority, the samples, whilst complying with the standard laid down for pasteurised milk, contained Bacillus Coli. The Medical Officer of Health pointed out that this firm was dealing with a large quantity of milk in bulk for which the plant appeared to be insufficient and the Company were also experiencing labour difficulties. RESOLVED, That the Town Clerk communicate with the Ministry of Food with a view to obtaining their assistance as was done in the case of a local dairy. In regard to one local dairy, the samples taken were reasonably satisfactory, although two tubes indicated Bacillus Coli and this matter was being kept under observation.

With regard to a third dairy, the samples were not satisfactory, but this was believed due to the temperature recorder requiring repairs and the manufacturers experiencing delay in carrying them out.

1258—Food and Drugs Act, 1938—(a) (Min. 1159)—The Town Clerk reported that legal proceedings had been taken against the retailer whose sample of milk (579) was found deficient in fat, who had been fined £5 and £2 2s. 0d. cost.

(b) Complaints have been received in regard to milk supplied by a retailer whose premises are situate in Leckhampton and the premises have been inspected by the Medical Officer of Health and the Chief Sanitary Inspector. Whilst the condition of the milk appeared to be unsatisfactory when the premises were inspected by the Sanitary Inspector, Cheltenham Rural District Council, it was found that necessary precautions were being exercised in handling of milk, and the retailer stated that on several occasions he had had to treat milk twice on his own farm owing to the comparatively moderate temperature and low pressure of water used for cooling purposes. RESOLVED, That the matter be referred to the Gloucestershire County Council, who are the licensing authority in respect of this retailer, and that their observations be obtained on the complaint.

(c) The Chief Sanitary Inspector submitted reports of samples of milk Nos. 580-585, 587, 588-592 and 601-606, which were genuine. Samples 586 and 593 were slightly deficient in fat and the matter was being kept under observation. Samples 594, 595, 598, 599 (Pudding Mixtures), 600 (National Dried Milk), 607 (Coffee) were satisfactory, whilst samples 596-597 (Cake Mixtures) although poor in quality it would be difficult to obtain a conviction if legal proceedings were instituted, but the matter would be kept under observation.

1259—Housing Act, 1936—The Committee, having considered the representations of the Medical Officer of Health in regard to the undermentioned properties, were satisfied that the houses was occupied, or were of a type suitable for occupation, by persons of the working classes and were unfit for human habitation in the respects mentioned in the said representations, and were capable, at a reasonable expense, of being rendered fit for human habitation. RESOLVED, That in pursuance of Section 9 (1) of the Housing Act, 1936, notices be served upon the persons having control of the houses requiring them to execute the works specified in the notices which would in the opinion of the Committee, render the houses fit for human habitation, and, that failing compliance with such notices, the Council carry out the works in default and recover the costs.

16 Queen Street, 11 Russell Street, 14 and 16 Bath Terrace, 3 Royal Parade, 17 Lypiatt Terrace, 44 Burton Street.

E. W. MOORE, Chairman.

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WATER COMMITTEE.

10th pay, 1945. Present—Aldermen Ward (Chairman), Pates, Trye and Waite; Councillors Addis. Chinn and Moore. 1260—Borough Engineer's Monthly Report—Report of the Borough Engineer for the month of June was read :—

DAILY YIELD OF SPRINGS.

	For month ended 30th June, 1945.	Average for corresponding period during the past 3 years.
Hewletts Springs	86,000 gallons	74,000 gallons
Dowdeswell Springs	288,000 “	259,000 “

CONTENTS OF RESERVOIRS.

Estimated Usable Quantity about 72,892,000 gallons.

1261—Dowdeswell Reservoir—The Town Clerk reported (a) That L-2 18s. 10d. had been received in respect of damage to Dowdeswell Reservoir on 19th March. (b) That a claim for £29 11s. 0d. had been submitted in respect of the accident on 7th May, 1945, £25 being in respect of the boat and £4 11s. 0d. for repairing the fence. An offer had been made to settle the claim at £25, and as the Council had a sharing agreement with the Company the amount payable would be £18 15s. 0d. The boat was purchased a number of years ago and it was recommended that the above offer be accepted. RESOLVED, That claims be settled as mentioned above.

1262—Dowdeswell Court—Messrs. Jackson Stops have offered this property for sale. This property was situated in the gathering grounds and as the Council owned practically the whole of the land in this particular area, it was desirable, if the property could be acquired at a reasonable figure, that it should be purchased to safeguard the water supply, having in mind the future use to which the property could be put. RESOLVED, That the Town Clerk ascertain the price of the property.

1263—Water Supply, Ashchurch—A letter was submitted from Messrs. George Wimpey & Co. Ltd., stating that the Building and Civil Engineering rates were increased on and from 1st July, 1945, by 1d. per hour on the basic labour rate and that the wage rate classifications of all areas below Class Three were raised to Class Three, and that it was proposed to charge resultant increases on this Contract to the Council. RESOLVED, That subject to the Borough Engineer being satisfied in respect of any claims received, the additional expenditure be reimbursed.

1264—Sandford Depot—In 1939 an electrical pumping unit was installed at this Depot, towards which the Ministry of Health made a grant, and prior to this pumping was done by a steam plant installed about 1868. The Borough Engineer reported that although the capital charges were nil, the steam pump slightly exceeded the recent costs of electrical pumping, and as the latter had proved very efficient it was unlikely the previous system would again operate. The steam pump, if used, would require a new complete condenser unit, and as he required storage accommodation he recommended that the steam plant be removed and sold. RESOLVED, That the recommendation of the Borough Engineer be approved.

1265—Proposed Depot, Tewkesbury—(Min. 1167)—The Borough Engineer reported that he had interviewed Councillor Crouch and the Borough Surveyor, Tewkesbury, on the use of land at Tewkesbury as a Waterworks Depot, when it was pointed out that the proposal had been submitted to, and approved by, both the Tewkesbury Town Council and County Council. From the interview it appeared that the Tewkesbury Council regarded the site as a possible site for temporary houses. Alternative sites suggested by them were those which had already been considered by this Committee and which were either unsuitable or could not be acquired. A piece of land at the rear of the proposed site was suggested, and if this could be acquired, a portion of the proposed site in respect of which there were certain legal difficulties could be omitted from the scheme, which would also reduce the purchase price. A further piece of land was suggested on the opposite side of the road but it was doubtful whether this could be acquired unless compulsory powers were obtained. The Borough Engineer pointed out that having regard to the legal objections raised in connection with a piece of the land which the Council have agreed to purchase in regard to rights of way, and other matters, it would, even without the acquisition of land in the rear mentioned above, be possible to omit this piece and erect a Depot on the remainder. RESOLVED, (i) That the Town Clerk be instructed to ascertain from the Ministry of Health whether the Council would be permitted to make a Compulsory Purchase Order for the acquisition of the piece of land on the opposite side of the road to the land proposed to be acquired.

(ii) That the Vendor of the land which the Council have agreed to purchase be approached and asked whether he would be prepared to dispose of the smaller area of land now suggested, and if so, at what price.

(iii) That the Town Clerk ascertain whether the owner of the small strip of land in the rear of the piece of land which the Council have agreed to acquire, is prepared to sell, and if so, the price required.

E. L. WARD, Chairman.

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ELECTRICITY AND LIGHTING COMMITTEE.

10th July, 1945. Present—Councillor Moore (Chairman) ; Aldermen Taylor and Waite ; Councillors Addis, Bayliss, Bettridge, Biggs, Chinn, Fildes, Garland and Readings.

1266—Maintenance of Supply—Birdlip—The Town Clerk reported letter from the Cheltenham Rural District Council regarding the breakdowns in the supply in the vicinity of Birdlip, and requesting that the improvement of the supply be given first priority. RESOLVED, That the Rural District Council be informed the maintenance of the supply in this area has always had priority and will continue to do so, and everything possible will be done to improve the reliability of supply and to prevent breakdowns, so that disturbance in rural areas might be kept to a minimum, and that arrangements have already been made with the Cable Co. concerned to replace the existing cable which has proved faulty as soon as possible.

1267—Electricity Commission Circular—Development of Electricity Supplies—The Town Clerk submitted circular dated 28th June, 1945, relaxing certain restrictions on electricity development, and indicating the requirements to which priority should be given.

1268—I.M.E.A. Meeting—The Borough Electrical Engineer reported on the Ordinary General Meeting of the I.M.E.A. held in London on June 14th which was attended by the Vice-Chairman and himself.

1269—Wiring of Houses—The Borough Electrical Engineer reported the Borough Engineer had requested him to submit a price for the wiring of the houses to be erected on the Lynworth Estate. He pointed out the Corporation had no wiring department and the work would have to be done by local contractors under tender. The Committee felt that as they had already agreed to lay the first 50 ft. of service cable free of charge, it was for the Housing Committee to wire the houses. After consideration it was RESOLVED, (i) That the terms offered in Minute 1010 be re-affirmed.

(ii) That the service charge of £6 be allowed to cover the cost of additional outlets to those recommended by the Housing Manual, 1944, and in addition a further £1 6s. 0d. per circuit for a cooker and £1 for water heater outlets irrespective of whether these were connected in the first instance.

(iii) That the Housing Committee be informed that if desired the Borough Electrical Engineer will prepare specification and obtain tenders and confer with the Borough Surveyor thereon.

1270—Staff—(a) Annual Holidays—During 1942, 1943 and 1944 special arrangements were made varying the holidays of the technical staff, but the National Joint Board who governed the matter, did not propose to vary the holidays in 1945 and therefore the holiday clauses in their Agreement adopted by the Corporation, would come into operation. RESOLVED, That this be approved.

(b) Grading of Meter Engineer—The Committee considered the revised grading for Meter Staffs as agreed by the National Joint Board. The Corporation's Meter Testing Station was a Class B Station and the appropriate grade for the Superintendent, at present serving with the R.A.F., would be Grade 8. At present it was Grade 8b, with a salary of £339, under the new agreement it would be Grade 8 with a salary of £416. RESOLVED, That this be approved.

1271—Staff Outing—Application had been received from 15 employees for leave of absence on a Saturday morning to go as a party for a trip to London. RESOLVED, That this be granted with pay.

1272—N.J.I.C. Sick Pay Scheme—The N.J.I.C. had approved a Sick Pay Scheme to be operated as from 1st August next. This Scheme differed from that adopted by the Corporation and was not so favourable to the employees. RESOLVED, That the present scheme be adhered to.

1273—Portable Tools Demonstration—The Borough Electrical Engineer reported on the demonstration of portable electric tools for use in the building trade held at the Corporation Central Depot, and suggested they might facilitate the use of these tools by providing an early electricity supply to building sites and making such tools available on reasonable hire terms. RESOLVED, That this be approved.

1274—Show Room—Arrangement with Electrical Traders—The Borough Electrical Engineer reminded the Committee of the arrangement made between the Department and Contractors for payment of discount on Showroom sales, and reported on the amounts paid to date. He suggested that in future anything directly purchased for Corporation Depts. might be excluded from the scheme. RESOLVED, That this be approved.

E. W. MOORE, Chairman.

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MATERNITY AND CHILD WELFARE COMMITTEE.

11th July, 1945. Present—Alderman Leigh James (Chairman) ; Councillors Bettridge, Compton, Garland and Hopkins; Mesdames Booy, Grist, Mellersh and Wood, and Miss Tinson.

1275—Health Visitors—(a) The following is a summary of the work done by the Health Visitors :—

Quarter 24th June.

No. of Children on Register

un-notified Live Births discovered (when checked with Registrar's Birth Returns)	7
Home Visits paid by Health Visitors (a) 1 year and under.	1,966
“ “ “ (b) over 1 year ...	2,390
First Visits paid by Health Visitors.....	278
Ante-natal cases visited by Health Visitors (a) New ...	63
(b) Return	24
Special visits to Mothers ...	220
Chicken Pox cases visited by Health Visitors	—
Measles cases visited by Health Visitors ...	23
German Measles cases visited by Health Visitors	30
Whooping Cough cases visited by Health Visitors:	17
Mumps cases visited by Health Visitors	—
Ophthalmia Neonatorum cases visited by Health Visitors	—
Scarlet Fever cases visited by Health Visitors ...	—
Attendances of Health Visitors at Centres ...	102
Cases reported to the N.S.P.C.C. Inspector ...	—

(b) Children Act.

No. of Children on Register at end of Quarter	37
“ Foster Mothers on Register at end of Quarter...	22
“ visits paid (under Children Act) ...	66

1276—Gynaecological Clinic—The Medical Officer of Health reported that 6 Clinics had been held and the total number of attendances was 47, including 27 Borough patients.

1277—Cheltenham Infant Welfare Association—Quarterly Report—Read, Report for the quarter ended 30th June, 1945. The attendance at the Centres had been as follows :—

	Infants.	Toddlers.
At Highbury (10 Meetings)	567	240
At Bethesda (10 Meetings)	468	255
At St. Mark's (10 Meetings)	546	344
At Baker Street (11 Meetings)	497	201
At Whaddon (11 Meetings)	443	191

1278—Annual Report and Balance Sheet of Infant Welfare Association—The Committee considered the Annual Report and Balance Sheet of the Cheltenham Infant Welfare Association for the year ended March 31st, 1945.

1279—Midwives Act—Medical Assistance—The Medical Officer of Health reported the total amount of doctors' fees claimed for the period from the 1st April to 30th June, 1945, was £26 12s. 0d., of which £11 1s. 0d. was chargeable to patients. In one case the Medical Officer of Health recommended the cancellation of the amount to be reclaimed RESOLVED, That this recommendation be approved.

1280—Children Act—The Medical Officer of Health submitted list of foster mothers for registration, and recommended the maximum number of children allowed should be as follows:-

Name.	Address.	Maximum No. of Children allowed.
Mrs. Stodart	64 High Street	1 (Temporary only)
Mrs. Webb	21 Union Street, Fairview...	1 do.
Mrs. Cook	224 High Street	1
Mrs. Finch	26 Cam Road ...	1
Mrs. Fennell	40 Mersey Road	1
Mrs. Overbury	141 Clyde Crescent ...	1
Mrs. Dixon	64 Whaddon Avenue ...	1

RESOLVED, That these recommendations be approved and adopted.

In one case where a relative had had the care of a child, exemption from being visited had been sought. RESOLVED, That this exemption be not granted.

1281—Dentistry—The Medical Officer of Health reported that 129 Mothers and 13 Infants had attended the School Dentist on Saturday mornings and Thursday evenings.

1282—Orthopaedic Scheme—(a) The Medical Officer of Health reported on the work of the Orthopaedic Clinic for the quarter ended June, 1945 The number of children on the Register was 179, of which 89 were chargeable to the Education Committee, and in respect of which 31 Surgeons' consultations had been held ; 90 children were chargeable to this Committee, in respect of which 23 Surgeons' consultations had been held.

(b) Hospital Charges—The Medical Officer of Health submitted accounts for treatment of 31 out-patients amounting to 15s. 6d., which included 31 attendances at 6d. RESOLVED, That this account be paid.

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1283—Adoption—The Medical Officer of Health reported the Committee was represented at the Cheltenham Court in connection with 10 cases, comprising 8 Borough cases, 1 County case, and 1 case pending. Requests were frequently received from mothers wishing to have their illegitimate babies adopted, and as a result of an advertisement in the "Echo" for adopters, seven names of intending adopters were received, and in two cases the adoption proceeded with, A further advertisement had produced one or two more replies.

1284—Home Helps Scheme—(a) The Medical Officer of Health submitted Report in connection with this Scheme, and stated there were now 5 Home-Helps, 3 full-time and 2 part-time. The following were the figures for the past quarter:-

No of cases assisted ...	20
“ hours worked :	
(a) Maternity and Child Welfare cases	1130 ¼
(b) " General" cases	911 ¼
(c) At Day Nurseries ...	204
(d) At Thirlestaine Court ...	29 ½

More requests for help had been received than it had been possible to satisfy, but where help had been given, gratitude and appreciation had been expressed.

(b) Appointment of Organiser—The Committee again considered the Medical Officer of Health's recommendation that an Organiser be appointed to take over the work at present carried out in the Health Department, and the collection of charges now undertaken by the Treasurer's Department. The Medical Officer of Health suggested that if there was insufficient work to keep the Organiser occupied full-time she could assist at the Welfare Centres on the afternoons when Clinics were held. RESOLVED, (i) That the Home Helps Sub-Committee be authorised to appoint a temporary Organiser, the appointment to be advertised at Grade A salary (£180—£240) plus war bonus, according to experience and ability. (ii) That Mrs. Mellersh be appointed a member of the Home Helps Sub-Committee.

(c) Superannuation—The Medical Officer of Health reported one of the Home Helps wished to be included in the Council's Superannuation Scheme, and pointed out the inclusion of full-time Home Helps in the Scheme would be an important factor in retaining staff. After consideration it was RESOLVED, That the matter be referred to the Finance Committee for consideration.

(d) Evening Duty—The Committee considered the possibility of Home Helps doing evening duty in order to enable parents to go out for an evening. It would be impossible under present conditions to operate this on a large scale, but it might be possible in slack periods to arrange to relieve a mother occasionally. RESOLVED, That the suggestion be approved in principle.

(e) Request of Mother to act as Home Help to Daughter—The Medical Officer of Health reported that in one case a widowed mother wished to act as Home Help to her daughter during the latter's confinement. She would be willing to accept £1 a week, being the amount she now earned. RESOLVED, That this be not granted.

1285—Cheltenham District Nursing Association—(a) Mrs. and Miss McCaffery—The Medical Officer of Health reported letter from the Association as to the application of these two Nurses for alternative accommodation. and stating that unless such accommodation could be found, they would probably have to leave Cheltenham, and if this occurred it would be a very serious matter for the work of the Association, and requesting that the Housing Committee give further consideration to the application. RESOLVED, That this Committee recommend the Housing Committee to place these applicants on the first priority list.

(b) Annual Report—The Town Clerk submitted the Annual Report of the Association for the year ending 31st March, 1945.

1286—Hospital Accommodation—Ullenwood—RESOLVED, That this Committee concur in Minute 1256 of the Public Health Committee.

1287—Midwives Acts—Repayment of Doctors' Fees—RESOLVED, That the next Meeting of the Sub-Committee appointed to consider this matter be held on September 28th at 3 o'clock.

1288—Thirlestaine Court Nursery—The Committee considered the recommendation of the Sub-Committee that Thirlestaine Court Nursery be taken over as a Borough responsibility when the Ministry of Health terminated their responsibility. The Nursery had solved many problems during the war and it was felt there would be a need for some time for a short-stay Nursery to accommodate children during emergencies. Difficulties would arise if the future of the Nursery was uncertain, particularly with regard to the appointment of staff, and if a decision could be made to keep the Nursery open for another year or two, many of these difficulties would be avoided. RESOLVED, That the Ministry of Health be asked their intentions as to the future of the Nursery, and that it is the opinion of this Committee it is necessary there should be a short-stay residential nursery provided in Cheltenham until the housing problem becomes less acute.

1289—Future of War-time Nurseries—The Committee considered the recommendations of the War-time Nurseries Sub-Committee and the Cheltenham Infant Welfare Association that representations be made to the Ministry of Health to include the War-time Nurseries as a permanent part of the social services and also that pressure be brought to bear on the Ministry to withdraw Circular 166/44

forbidding the further training of Probationers. RESOLVED, That this Committee strongly support these recommendations and that the Town Clerk to be instructed to write to the Ministry of Health accordingly.

1290—War-time Nurseries Sub-Committee—(a) The Town Clerk reported the resignation of Mrs. Coiling from this Sub-Committee, who recommended Councillor Mrs. Hopkins and Mrs. Wood be appointed members of the Sub-Committee, RESOLVED, That this recommendation be approved.

(b) Read, reports of meetings of the Sub-Committee held on 26th April, 25th May and 21st June. RESOLVED, (i) That these Reports be approved. (ii) That the Town Clerk write the Supervising Matron a letter of appreciation of her work.

LEIGH JAMES, Chairman.

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PLANNING COMMITTEE.

12th July, 1945. Present—Aldermen Ward (Chairman) and Trye ; Councillors Bayliss and Bendall ; Capt. Leschallas, Messrs. A. Wiggett and W. Clegg.

1881—plans—(a) Within the Borough—The plans submitted for approval are set out below together with the recommendations of the Committee thereon in relation to Byelaws and the Town and Country Planning (General Interim Development) Order, 1945 :—

No. of Plan	Name	Description
5636	Victoria Cabinet Company	Cabinet Factory, Victoria Street

Recommendation under Byelaws

Approved, subject to the sanitary arrangements being carried out to the satisfaction of the Chief Sanitary Inspector

Recommendation under Interim Development Order

Approved for 15 years from 4th April, 1945, in accordance with Min. 440

5637	E. Evans	Garage, 185 Brooklyn Road
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Recommendation under Byelaws Exempt

Recommendation under Interim Development Order Approved

5638	Crooks Laundry	New Sanitary block, Crooks Laundries, Croft Street
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Recommendation under Byelaws Approved, subject as in Plan 5636

Recommendation under Interim Development Order Approved

5639 Miss E. K. Bayliss Conversion of at Park House, The Park, into dwelling accommodation

Recommendation under Byelaws Approved, subject as in Plan 5636

Recommendation under Interim Development Order

Approved, subject to the new work harmonising with existing work and in the event of the converted building being sold, to sufficient land being allocated to comply with density

5640 Church of England Training College for Teachers, St. Mary's College Alterations to Benton House, The Park

Recommendation under Byelaws Approved, subject as in Plan 5636

Recommendation under Interim Development Order

Approved, subject to new work harmonising with existing work

5641 Spiral Manufacturing Co. Ltd. Additions to Alpha House Factory, St. George's Road

Recommendation under Byelaws

Approved, subject as above [as in Plan 5636], and to the steel work being to the satisfaction of the Borough Surveyor.

Recommendation under Interim Development Order

Approved, subject to the additions being screened from view

5642 Dowty Equipment Ltd. Temporary Hut, Hatherley Lane

Recommendation under Byelaws

Approved for a period of 2 years from date of consent, subject to roof water being drained adjoining ditch

Recommendation under Interim Development Order

Approved, as mentioned in previous column [for a period of 2 years from date of consent, subject to roof water being drained adjoining ditch]

5643 G. W. Ward Erection of four pairs of semi-detached houses in Alstone Lane

Recommendation under Byelaws Approved

Recommendation under Interim Development Order Deferred

(b) Outside the Borough—In accordance with Min. 1353/44, relating to plans submitted for approval outside the Borough, the Committee have approved, or otherwise dealt with, the following plans :—

No. of Plan	Name	Description
T.P.1853	Swindon Hall Farm Dairies Ltd.	Erection of two Agricultural Cottages

Recommendation under Interim Development Order

Approved, subject to drainage being to the satisfaction of the Cheltenham R.D.C. ; the buildings being set back 60 ft. from the opposite side of road, the front fences being set back to provide for widening of road to 40 ft. and to approval of external materials.

T P.1854 C. Gaskins Proposed garage, Rosemary, Station Rd., Bishops Cleeve

Recommendation under Interim Development Order

Disapproved owing to insufficient information

T.P.1855 Messrs. Taylor Bros. Dairy, Office and Van Standings, Noverton Road, Bishops Cleeve

Recommendation under Interim Development Order

Approved, subject to a pitch roof being substituted for the proposed roof within a period of 3 years if considered necessary.

T.P 1856 Miss Critchley Proposed Garage, The Croome, Badgeworth Lane, Shurdington

Recommendation under Interim Development Order

Approved, subject to new work harmonizing with existing work

T.P.1857 C. G. Mason Proposed Garage, Widdicombe, Badgeworth Lane. Shurdington

Recommendation under Interim Development Order Approved as above [subject to new work harmonizing with existing work]

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No. of Plan	Name	Description
T. P.1858	W. Round	Proposed Agricultural Dwelling, Whites Barn, Upper Mill Lane, Prestbury.

Recommendation under Interim Development Order

Disapproved, as site is in an area proposed to be permanently restricted from building, and would seriously injure the amenities of the district.

T.P.1859	Mrs. C. A. Borling	Proposed additions, Welling Hill Farm, Charlton Kings
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Recommendation under Interim Development Order

Approved, subject to new work harmonizing with existing buildings

T.P.1860	C. H. Ryland	Proposed alterations, The Homestead, Footbridge, Winchcombe
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Recommendation under Interim Development Order

Approved as above [subject to new work harmonizing with existing buildings]

T.P.1861	A. Jackson	8 maisonettes, Station Road, Bishops Cleeve
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Recommendation under Interim Development Order

Disapproved, owing to unsatisfactory siting, one block contravening the building lines and excessive density

T.P.1862	C. Webber	Layout of 65 houses, New Barn Lane, Prestbury
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Recommendation under Interim Development Order

Disapproved, owing to unsatisfactory siting of buildings, insufficient building lines, external appearance of houses, insufficient widths of roads and other detailed matters.

1292---Development Plans---(a) Bungalow, Shurdington---RESOLVED, That an application of Miss R. M. Rouse for consent to erect a bungalow in Chargrove Lane. Shurdington, be disapproved, the land being required for road construction.

(b) Works, Priory Street—Application was submitted from Hedleigh Tool Co. Ltd. for consent to use old stabling and garages on land east of Priory Street for light engineering machine works. RESOLVED, That the applicant be informed the Committee are prepared to approve the proposal in principle for a period of two years from the date of consent, but that final consideration and formal consent must be deferred pending the making of a detailed application, accompanied by the submission of plans.

(c) Garage, School Lane—RESOLVED, That an application of Mr. R. L. Dance to erect accommodation for three motor vans and maintenance equipment on land fronting School Lane, Fairview, be disapproved as the site is situated in a clearance area and the proposal would have the effect of replacing the congested conditions.

(d) Bungalow, Winchcombe—Application was submitted from Mr. A. Thompson, Town Flour Mills, Winchcombe, for permission to erect a bungalow. RESOLVED, That the applicant be informed the Committee are prepared to approve the proposal in principle, subject to accommodation being provided for vehicular traffic, but that final consideration and formal consent must be deferred as mentioned in (a) above.

(e) Badgeworth Manor—RESOLVED, That an application of Capt. E. T. Evans, to use Badgeworth Manor as a guest house or private hotel be approved, subject to plans being submitted to, and approved by, the Committee in respect of any alterations or additions.

(f) Royal Well Chapel—A letter was submitted from Mr. C. M. Walker, enquiring whether there was any objection to the conversion of the old Royal Well Chapel as a motor car show room. RESOLVED, That consent be refused on the grounds that it would cause serious traffic difficulties, and would have a detrimental effect on the amenities of the adjoining properties.

(g) RESOLVED, That an application of the Cheltenham Shopfitting Company to fix bronze letters on behalf of Messrs. H. Jordan & Co. Ltd., Promenade, on the wall panel adjoining their premises be approved.

(h) Land at Greet—RESOLVED, That an application of Mr. H. Osborne Roberts for permission to erect a house on 3 ½ acres of land at Greet be disapproved on the grounds that it contravenes the town planning proposals requiring an area of 10 acres of land in respect of a country dwelling and the absence of essential services.

1293—Planning Department—Staff—(Min. 1030)—It was reported that Mr. K. J. Smith, Gloucester, had been appointed temporary Qualified Assistant at a commencing salary of £345 tier annum, plus bonus, and Mr. W. R. Townley, Cheltenham, temporary draughtsman, at a commencing salary of £300 per annum, plus bonus, both appointments in accordance with the Council's temporary scales of salaries.

1294—The Ruffs, Elmstone Hardwicke—A letter was submitted from Messrs. Rainger & Rogers asking the Committee to reconsider their decision in regard to the plan submitted for alterations and additions to The Ruffs, Elmstone Hardwicke (Plan No. T.P.1809) and indicating that subject to the

Committee adhering to their previous decision they would appeal. RESOLVED, That as the proposed use of the premises conforms to the description of "agricultural buildings" the plan be approved, and consent be given to the suggested use, subject to the premises not being used for dwelling accommodation.

1295—Greenhouse, 198a Hatherley Road—The Planning Officer reported a greenhouse had been erected in front of the building line to these premises. RESOLVED, That notice be served upon the owner requiring him to show cause why the building should not be pulled down or the works removed.

1296—Proposed Maisonettes, Brooklyn Road—(Min. 599—Plan No. 5602)—The Committee in February, 1945, approved plans submitted by Mr. E. T. Stinchcombe for the erection of two maisonettes in Brooklyn Road. The Town Clerk reported a letter from Messrs, A. V. Gregory & Co. on behalf of the owner of 64 Brooklyn Road, calling attention to a restrictive covenant on the site. The site formed part of a larger site which was restricted to 1 house which was erected prior to the war. In these circumstances, the above owner asked the Committee to refuse permission for the erection of the maisonettes, RESOLVED, That Messrs. A. V. Gregory & Co. be informed that plans for the maisonettes have been approved by the Council as the interim development and byelaw authority and as such they were not concerned with covenants on property which were mainly the concern of owners in the vicinity.

E. L. WARD, Chairman.

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ART GALLERY AND MUSEUM COMMITTEE.

13TH July, 1945; Present-Councillors Bayliss (Chairman) and Lewis-Hall ; and Mr. H. J. Lewis.

1297—Curator's Report for June, 1945—Visitors--5,496 (last year 4,098).

Receipts—Catalogues, postcards, commission, etc. £20 12s. 9d. ; "Friends of the Art Gallery and Museum Account 16s 9d. Total £21 9s. 6d.

Paul Nash Exhibition--This Exhibition opened on the 7th June and would continue until the 14th July. A great deal of interest had been aroused, and letters had appeared in the press both critical and appreciative. 590 catalogues at 6d. each, and 62 monographs on the artist's work, at 2s 6d. each, had been sold.

Museums Association Conference—The Curator reported that, as authorised, he had attended a two-day Conference in London, 5th-6th July. After formal business, the Presidential Address dealt with Museums Manpower, and the difficulties ahead with regard to the supply of trained officers for the museum and art gallery service. A prolonged discussion, based on the reconstruction proposals of the Museums Association, led to general approval of the developments outlined for the future. Many complimentary references were made to the last Conference of the Association, held in Cheltenham in 1939.

Collection of dispersed Pictures—The Curator reported progress in the bringing back from the country of various pictures, and their re-hanging was proceeding.

1298—Donations—Gifts had been received from the following donors : Mrs. Bagnall, Sir Leonard Twiston Davies, Mrs. Leveson, Rev. W. H. Simmons, and Miss E. A. Warne. RESOLVED, That the thanks of the Committee be conveyed to the donors.

1299—Exhibitions--RESOLVED, That the Curator's arrangements for an Exhibition by Jasper Salwey, F.R.S.A., in September, 1945, be approved. The Curator reported on an Exhibition by Mr. and Mrs. Borough Johnson, whose work he had inspected when in London recently. In view of the difficulties and cost of transport it was RESOLVED, That the Committee do not proceed with this exhibition.

E. K. BAYLISS, Chairman.

PUBLIC LIBRARY COMMITTEE.

13th July, 1945. Present—Alderman Lipson (Chairman) ; Councillor Grimwade ; Messrs. S. J. Clarke and F. Vernall.

1300—Librarian's Report for June, 1945—Receipts £70 1s. 10d.

Issues—Reference Department 3,552; Lending Department 32,699; Junior Department 4,808; Branch Libraries 1,304; School Libraries 9,579 ; Loan Collections 1,200. Total 53,142 (last year 51,904). Replacements and Binding-80 volumes had been replaced. 456 volumes had been dispatched to the binder and 482 returned.

Staff—Miss M. Jeanes and Miss A. Price, both temporary Junior Assistants, had resigned as from the 7th and 21st July respectively. RESOLVED, That the Librarian be authorised to appoint Miss B. Sealey as a temporary Junior Assistant, to commence duties about mid-August. RESOLVED, further, That the Librarian be authorised to offer two months temporary service to Miss I. Bowell, B.A., should a relief assistant become necessary during the next three months.

Library Association—The Librarian reported that, as authorised, he had attended a Special General Meeting of the Library Association, held in London on the 21st June. The main matter under discussion was a new educational syllabus, which the Council of the Association proposed should come into force in 1946. After a long discussion, an amendment was eventually moved, which was accepted as a substantive motion that the Council be asked to arrange that the old syllabus and the new should work side by side for a period of three years. This was supported by a majority of four to one, and the Librarian hoped that the Council of the Association would act upon it. The Special Meeting also recommended that the Council should take all possible steps to see that an Annual General Meeting is called during the current year.

Removal of Book—A case of taking a book from the Lending Library shelves, contrary to Byelaw 13, was reported upon, and it was decided that, after consideration of all aspects of the case, a prosecution in the Magistrates' Court should not be proceeded with, but that the Town Clerk be asked to send a letter of warning to the person concerned.

Vulcan Boiler—A representative of the Vulcan Boiler and General Insurance Co. Ltd. had inspected the boiler, and found no defects.

Loan of Reference Room—The loan of the Reference Room had been granted to the Anglo-Soviet Friendship Group for a meeting, 13th July, at 7.15 p.m. RESOLVED, That this be approved.

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1301—Books—RESOLVED, (a) That 267 volumes, published at £123 6s. 9d., be purchased for £109 16s. 6d.

(b) That the sum of £100 be spent on Binding.

(c) That the sum of £50 be spent on Replacements.

1302—Donations-75 volumes had been received from 7 donors, including a fine collection of 61 items from Mrs. Nettlefold, of Broadway. RESOLVED, That the thanks of the Committee be conveyed to the donors.

1303—National Book League—Read, letter from National Book League, requesting that the annual subscription to the League be raised from 10s 6d to £2 2s. 0d. RESOLVED, That in view of the important service rendered by the League, the increased subscription be agreed to.

1304—Reference Library Hours—The Librarian reported that a request had been received for the extension of the Reference Library hours from 7 p.m. to 8 p.m. RESOLVED, That consideration of the matter be deferred for a detailed report to be prepared by the Librarian for presentation to the September meeting.

D. L. LIPSON, Chairman.

CEMETERY AND CREMATORIUM COMMITTEE.

13th July, 1945. Present—Councillors Rev. de Courcy Ireland (Chairman), Bettridge, Fildes and Lewis-Hall.

1305—Superintendent's Report—Read, report of the Superintendent for the period 19th May to July 13th. Number of Interments, 116 ; Cremations, 66 ; Grave spaces sold, 1st position, 2 ; 2nd position, 3 ; 3rd position, nil 4th position, 45. New memorials erected, 25 ; Additional Inscriptions, 22.

1306—Grants of Grave Spaces Sold—RESOLVED, That the Common Seal be affixed to Grants Nos. 11298 to 11347 inclusive.

1307—Designs.—RESOLVED, That designs Nos. 4140 to 4154 inclusive as set out in the Designs Book signed by the Chairman be approved.

1308—Parking of Cars in Entrance Bay—The Superintendent reported the parking of cars in the entrance bay was causing obstruction to the turning of buses, especially on Sundays, and he recommended that the words "No Parking": be painted across the centre of the entrance. It was also

recommended a parking place be provided in the road just before the entrance to the Cemetery by painting a white line 8 feet from the kerb for a length of 15 feet, and the words "Park Here." RESOLVED, That the Street and Highway Committee be recommended to adopt these proposals.

1309—Fir Trees—The Superintendent reported one of the fir trees at the Entrance Gates was nearly dead, and with the refuse bins fixed to its base, looked very unsightly. He recommended the tree be felled, and that in order to pre-serve uniformity, the other fir tree on the opposite side of the avenue be also felled. RESOLVED, That this be approved, and that the fir trees be replaced with flowering cherry trees.

1310—National Association of Cemetery and Crematorium Superintendents—The Town Clerk reported the Twenty-fifth Conference of Burial and Cremation Authorities would be held in London on the 19th and 20th September. RESOLVED, That the Chairman be authorised to attend.

1311—Maintenance of Graves—No. 3509 Section R—The Town Clerk submitted application for the Council to undertake the maintenance of this grave in perpetuity on payment of a lump sum of £50. The Superintendent reported the kerbing was broken, and the stone badly pitted. RESOLVED, That subject to the grave being put in good order the application be granted, and the Common Seal affixed to an Agreement to be prepared by the Town Clerk.

1312—Garden of Remembrance—Memorial Wall (a) Plaques—The Borough Surveyor submitted quotations from the Birmingham Guild Ltd. of 15s 6d each for small plaques, and 21s each for the larger ones. A licence to purchase the material would have to be obtained, and if such licence could not be obtained at present, the Birmingham Guild offered to quote later when the material could be obtained without restrictions. RESOLVED, That application be made for the necessary licence and if obtained 420 small and 156 large plaques purchased.

(b) Extension—The Borough Surveyor reported he understood it was proposed to re-open the Farmington Quarries shortly, and that they would be informed as soon as they were in a position to supply stone.

1313—Date of Next Meeting—RESOLVED, That the next meeting of this Committee be held on 5th September at 11.15 a.m. when the Committee would view the Cemetery.

E. S. DE COURCY IRELAND, Chairman.

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TOWN IMPROVEMENT AND SPA COMMITTEE.

13th July, 1945. Present—The Deputy Mayor (Chairman); Aldermen Lipson, Pates and Ward; Councillors Bayliss, Bush, Fildes, Green, Grimwade, de Courcy Ireland, Lewis-Hall, Morris and Thompson ; Messrs. Baring and Palmer.

1314--Entertainments Sub-Committee—The Entertainments Sub-Committee met on 26th June and 10th July, and a report of their meeting, including the report of the Music Festivals Advisory Committee, is being circulated to the council. RESOLVED

(i) That the report, as amended, be approved and adopted.

(ii) That with regard to Item 8, the Committee regret the circumstances which have made it necessary to refuse the application for the hire of the Town Hall for a broadcast of the Midland Light Orchestra and they approve the Sub-Committee's recommendation that the Rector and representatives of the Free Church Council be invited to meet representatives of this Committee for an exchange of views on Sunday facilities. The Committee also propose that the Rector of St. Gregory's be invited to the discussion and that the Chairman, Alderman Pates, Councillors Bush, Grimwade, Morris and Thompson be asked to be the Council's representatives.

(iii) That the Council's appreciation and congratulations be recorded of the work undertaken by the Music Festivals Advisory Committee in connection with the most successful First Annual Festival held at the Town Hall in June.

1315—Health and Holiday Resort Sub-Committee—The Health and Holiday Resort Sub-Committee met on 3rd July, and a report of their meeting is being circulated to the Council. RESOLVED, That the report be approved and adopted.

1316—Advertising Sub-Committee—The Advertising Sub-Committee met on 26th June and a report of their proceedings is being circulated to the Council. The members of this Committee expressed their concern that at a recent meeting of the Chamber of Commerce it became apparent that the Sub-Committee's report had been made available for public discussion before it had been presented to this Committee and the Council, and the Town Clerk was instructed to pursue the matter with the Chamber of Commerce. RESOLVED

(i) That the Chamber be asked to appoint representatives to meet representatives of this Committee and that, in the meantime, consideration of proposals (a), (b), (c), and (d) contained in Item 2 be deferred in the event of this being approved the Chairman, Alderman Ward, Councillors Fildes, Grimwade and Thompson be appointed the Council's representatives.

(ii) That with regard to Item 1 of the report dealing with the entertainments and sports publication, a page of the booklet be devoted to information relating to the mineral waters, their medicinal properties and any other relevant matter.

1317—Winter Garden—The Town Clerk reported upon the representations made to the Military Authorities for the early release of the Winter Garden grounds. The Committee considered that it was of the utmost importance that the grounds should be released at the earliest possible opportunity and that they should be laid out in accordance with the scheme submitted by the Gardens Superintendent and approved by the Council and be made available in connection with the Council's development programme for 1946. Consideration was also given to the possible acquisition of the huts, but as the majority of these were permanent structures and would have to be removed at some future date, there did not appear to be any advantage in their purchase. RESOLVED, That the Town Clerk continue to press for the release of the site in order that the Gardens Superintendent may commence work in the Autumn. ALSO RESOLVED, That the Chairman and Vice-Chairman be empowered to authorise a reasonable arrangement if one can be arrived at with regard to the structures.

1318—Sandford Park Swimming Pool—Cafe—The Borough Surveyor reported upon staffing difficulties. The Superintendent wished to engage two girls but they were unwilling to accept the minimum J.I.C. rates. Unless some assistance was forthcoming the work of the cafe would be seriously handicapped. RESOLVED, That in view of the short duration of the Pool's season the employees be engaged at a rate of 9d. per hour.

1319—Montpellier Rotunda—The Borough Surveyor reported that the alterations to the premises were in hand and Miss Carter had agreed to work to the room in her occupation being undertaken during her tenancy. Tenders for W.C's. and urinals for the men's conveniences had been obtained, the lowest being that of Messrs. George Bence & Sons amounting to £78 15s. 0d. RESOLVED, That the tender be accepted, subject to contract, and that the Common Seal be affixed thereto.

T. WILFRED WAITE, Chairman.

STREET AND HIGHWAY COMMITTEE.

16th July, 1945. Present—Aldermen Trye (Chairman), Pates and Ward ; Councillors Bettridge, Garland, Green and Readings.

1320--Pittville Street Sub-Committee—The Pittville Street Sub-Committee met on 6th July and a report of their meeting is being circulated to the Council. The Sub-Committee did not submit a recommendation in regard to future development in precise terms but were unanimous in their view that a building lease be negotiated. This Committee were in agreement in regard to the disposal of the property on building lease terms and although they were pre-pared to recommend consideration of any other favourable proposals submitted, it was agreed that the primary was for the erection of a first-class modern hotel and that preference should be given to an offer based on the of the previous recommendation, namely, that the site be used for the erection of a first-class modern hotel in association with shops and basement garages. RESOLVED, That advertisements be issued accordingly, the Pittville Street Sub-Committee taking the necessary steps in this direction and the Sub-Committee being author-,- to pursue negotiations with persons or parties interested, full disclosure being required by intending lessees.

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1321—Stores Sub-Committee—The Stores Sub-Committee met on 11th July and a report of their meeting is being circulated to the Council. The Borough Surveyor reported that he had since ascertained that Messrs, Norman Dunn & Co. were in a position to commence work early in August and to complete their contract within a period of approximately five weeks. RESOLVED, That the proceedings of the Stores Sub-Committee be approved and that the acceptance of the tender of Messrs. Norman Dunn & Co. be confirmed.

1322—Leckhampton Depot—House and Land Adjoining (Min. 1033 (ix))—The Town Clerk reported upon his further negotiations with the Solicitors for the owner in regard to the acquisition of the house known as "Ivymead" and land adjoining. The Borough Surveyor stated it was most important that this property should, at some time, come into the possession of the Council for the extension of Leckhampton Depot. The area and duties of the highways department would no doubt in the future be considerably increased and it was essential that a well-equipped depot in addition to the Central

Depot, situate in a convenient position for servicing outlying districts, should be established under the supervision of a District Foreman. A reasonable offer had been made on behalf of the Council but the owner's Solicitors had stated that it was unacceptable and that their client was not willing to consider a sale except at a figure which the Committee viewed as excessive. RESOLVED, That the Town Clerk submit a further offer of £1,500 for the property and that it be recorded that it is the Council's desire to purchase the same for Depot extension, but should they be unable to do so at a reasonable price, when the time is opportune, it is their intention to exercise such compulsory powers of purchase as may be open to them.

1323—Royal Crescent Garden—The question of the need for shelter accommodation for bus queues was raised and it was suggested that, as a temporary measure, the air raid shelters adjoining the park be demolished and a temporary shelter erected of sufficient dimensions and equipped with queue rails to enable ten or twelve queues to form.

The Town Clerk stated that notwithstanding the many approaches recently made to the owners of Royal Crescent Garden and the alternative suggestions put before them, they appeared adamant in their views which precluded the Council from assisting in the solution of a serious difficulty and hardship on the travelling public. It was recalled that in 1935, when a portion of the garden was purchased for the existing bus park and road widening purposes, a covenant was given by the Council that the land retained by the owners and scheduled under the Town Planning Scheme as a Municipal car park and bus centre, should not be acquired or used for this purpose until two-thirds of the houses having rights in the garden be used for office, commercial or business purposes.

The Committee felt that when the Council entered into such covenant they had not visualised the expansion of omnibus traffic nor the hardship to be suffered by the public due to lack of adequate shelters and they were of opinion that the time had come when some definite steps must be taken to alleviate the present position. RESOLVED, That the owners again be approached in regard to the acquisition of the garden and that failing agreement the Minister of War Transport be fully acquainted with the whole position, including the existence of the covenant and the Council's position thereunder.

1324—Water Course, Old Bath Road—The Town Clerk and the Borough Surveyor reported upon correspondence and interviews which had taken place with the owner of Connellmore and certain other parties relating to the drying up of a water course. In the view of the Council's officers this was due to an obstruction placed in the water course by the owner of Connellmore. A compromise had, however, been suggested that if the Council would arrange for the cleaning out of the pipe leading from the surface water sewer in Old Bath Road across the road to an inspection chamber in the footpath adjoining Connellmore, the owner would arrange for the cleaning out of the continuation of the pipe from the inspection chamber to the point at which the pipe opens out into his garden and would also restore the water course in his garden to its original level. RESOLVED, That the arrangements be approved.

1325—Tivoli Road and Andover Road Junction (Min. 754)—After some negotiations the owners of properties adjoining this junction had agreed to give up portions of their gardens for road improvement purposes, subject in one case to payment of £10, the reinstatement of the wall

affected and legal costs, and in the other case to payment of costs only. RESOLVED, That the terms arranged be approved.

1326—Folly Lane—The Borough Surveyor submitted a detailed report of the minimum repairs required to the five cottages recently acquired from the estate of the late E. L. Bayliss, deceased. The work was necessary to put the premises into habitable condition and no unnecessary repairs would be undertaken in view of the possibility that, at a future date, the cottages would probably be demolished. RESOLVED, That the Borough Surveyor proceed accordingly.

1327—Hatherley Lane (Min. 907)—The Borough Surveyor stated that Dowty Equipment Ltd. had now decided, at their own expense, to pipe and fill in the ditch on the side of the road adjoining their property. It was, therefore, unnecessary for the Council to proceed with the erection of white stakes with reflector lenses to prevent drivers from getting too near to the edge of the roadway. He recommended, however, that the Council should adopt the same procedure in regard to the ditch on the other side of the road. In view of the amount of traffic to the factory and the tortuous approach leading to the rear thereof, he had also suggested to the Company that they might consider the construction on their own land of a new road which would afford a great improvement in general traffic conditions. RESOLVED,

(i) That the Borough Surveyor be authorised to pipe and fill in the ditch as proposed.

(ii) That his suggestions in regard to the new road be approved in principle subject to the Planning Committee agreeing thereto.

1328—Post Office Telephones—Overhead Lines—The Post Office Telephones had requested that consents to the erection of overhead lines might be expedited after their submission to this Committee. RESOLVED, That the Council be asked to delegate authority to this Committee to give and refuse consents in appropriate cases.

1329—Promenade—Air Raid Shelter Adjoining General Post Office—The Borough surveyor reported that he had now heard from the Post Office Authorities that it was understood instructions had been given for the removal of this shelter.

1330—Projecting Sign, 15 Clarence Parade—RESOLVED, That the application of the Eagle Signs for permission to erect a projecting sign at 15 Clarence Parade, advertising the ladies' hairdressing business of Mr. J. Molyneux be granted, subject to compliance with the usual conditions and to an amendment of the design.

1331—St. Peter's Recreation Ground-Damage (Min. 1043)—The Town Clerk reported upon the result of proceedings instituted against boys for damage to the asphalt plant filler shed. The damage was assessed at £3 5s. 0d. The two boys had been bound over for one year, and severely reprimanded. The Magistrates had also made it a condition of their recognisances that the older boy pay £2 and the younger boy £1 5s. 0d. towards the cost of damage incurred.

1332—Coal Contracts—The Borough Surveyor reported that the existing contracts for house and steam coal expired on 30th June. The contractors had been approached and were agreeable to renew their contracts on the same basis as last year subject to receiving appropriate increases. RESOLVED, That the contracts be extended for a further period of twelve months upon this basis.

1333— Traffic Census—The Borough Surveyor reported upon the arrangements he proposed to make for a traffic census on routes TR.10 (A.40) and A.435. RESOLVED, That the same be approved.

1334—Temporary Housing Development, Prior's Farm—The Borough Surveyor submitted for the information of the Committee as the Highway Authority, a plan of the layout of this site. He pointed out that the roads were of a temporary nature only and would have a limited life of approximately ten years and that it was not possible to undertake a permanent lay-out in connection with this temporary housing scheme.

1335—Aids to Movement of Traffic—The County Surveyor had drawn attention to the recent Government Report on Public Safety and their recommendation that, where lighting complied with standard requirements, reflector studs on trunk and classified roads be removed. The lighting of such roads in the Borough did not, however, reach the standard requirements. RESOLVED, That the studs remain for the present.

1336—Institution of Municipal and County Engineers—The Borough Surveyor had been invited to become Chairman of the Southern District of this Institution and he sought approval to his acceptance of the office. RESOLVED, that this Committee agree thereto and that their congratulations be conveyed to Mr. Marsland upon the honour conferred upon him. The Branch would meet in Cheltenham in the Autumn.

1337—Chief Clerk (Min. 1545/44)—Mr. F. A. Jenkins, the Borough Surveyor's Chief Clerk, retired upon superannuation allowance on the 30th September, 1944, but had agreed to be re-engaged in a temporary capacity for a period of one year. The Borough Surveyor recommended that in view of continued staffing difficulties and the pending return of members of his staff serving with HM Forces, Mr. Jenkins be re-engaged for a further period of one year and Mr. Jenkins had intimated his agreement thereto. RESOLVED, That approval be given.

J. H. TRYE, Chairman.

GENERAL PURPOSES AND WATCH COMMITTEE.

17th July, 1945. Present—The Mayor (Chairman) ; Aldermen Lipson and Ward ; Councillors Addis, Bettridge, Green, Grimwade and de Courcy Ireland.

1338—Gas Undertakings Acts, 1920-34-----Increase in Price—In accordance with Sec. 6 of the Act of 1934, the Cheltenham & District Gas Co. had given notice of the price at which they were prepared to supply gas to persons entitled thereto in the area coming within the jurisdiction of the Council. It appeared that the price to consumers in the Borough would be 1/0A- per therm. The present price is 1s per therm.

1343—Leckhampton Hill—Rabbits—Mr. G. A. Price asked for the renewal of his agreement for the right to catch rabbits. RESOLVED, That the application be granted for one year expiring on 29th July, 1946, subject to his into an agreement to be prepared by the Town Clerk, to payment of a rental of £2 for the period and on the understanding that the tenancy excludes the lands in the occupation of Messrs. Jenner and Scott-Plummer

1344—Car Parks—(a) Rodney Road—The Town Clerk reported upon his approaches to the Military Authorities for the early release of this Park. In the meantime the Town Improvement Committee had asked if space could be provided in one of the covered Garages for storage and painting of scenery from the Civic Playhouse. RESOLVED, That this be approved.

(b) The Precision Engineering Co. asked for a tenancy of the covered portion of the park, used for Civil Defence purposes. The Committee were of opinion that its use for the purpose the Company had in mind was unsuitable. RESOLVED, That the application be not acceded to.

(c) Cambray—Mr. Eric Woodward complained of the unsuitability of this site as a parking place and pointed out the additional congestion due to the presence of auction rooms. RESOLVED, That the assistance of the Police Superintendent be sought in an endeavour to prevent congestion and unauthorised parking.

1345—Civil Aviation—(a) West of England Civil Aviation Air Transport Committee—A meeting of representatives of local authorities and Chambers of Commerce or Trade in the West of England was held at Bristol on 20th June when, after discussion, it was decided that a Civil Air Transport Area Organisation be set up consisting of representatives of the bodies mentioned. The meeting strongly recommended the appointment of joint local Committees with the object of studying the whole question of civil air transport and with particular reference to its use for postal, freight and passenger services. Unfortunately it was not possible to arrange for the Council to be represented at the meeting but the Committee considered it desirable that a representative be appointed to attend subsequent meetings. RESOLVED, That Alderman Capt. Trye be asked to be the Council's representative.

(b) Civil Aviation Committee of the Gloucester and County Chamber of Commerce—The Minutes of this Committee were submitted which, amongst other things, dealt with the future of the Joint Airport. RESOLVED, That consideration be referred to the Joint Airport Committee.

1346—Samaritan Fund in connection with Cheltenham General Hospital (Min. 633)—The Charity Commission forwarded copy of the scheme established for the regulation of this Charity and requested that particulars of the appointment of a Trustee be furnished to them. The General Hospital also asked if the Council would make such an appointment. RESOLVED, That Alderman Ward be appointed the Council's representative.

1347--Proposed County War Memorial—The Mayor referred to a recent communication from the Duke of Beaufort, as Lord Lieutenant of the County, upon this subject. The Duke now stated that the large majority of the bodies and individuals he had approached had expressed themselves in favour of the provision of a County War Memorial and it was hoped to call a meeting of representatives at a

later date. The Committee were of opinion that consideration of a memorial of this nature was somewhat premature in view of the continued war conditions. but should it be decided to proceed therewith it was felt that the Borough might be associated with the scheme. It might be more appropriate that a town war memorial should receive first consideration and the Committee were generally of the view that the memorial should not necessarily take the form of a building or amenity which a local authority or other body was obliged to undertake in the course of their statutory duties. RESOLVED, That the Council be asked to adopt these as their views at the present stage.

1348—Municipal Elections—The Town Clerk submitted a report upon the position at the resumption of the Municipal Elections in November, including information as to the Aldermen and Councillors due to retire during the years 1945-47. He also submitted memorandum and statistics in connection with the Register of Electors and made recommendations as to the procedure to be adopted in connection therewith and for the conduct of the elections. RESOLVED, That the reports be circulated to the Council and that the Town Clerk's recommendation be approved.

1349—August Recess—RESOLVED, That in the event of any matters of urgency arising on the work of any particular Committee during the August recess, the same be left in the hands of the Chairman in consultation with the Town Clerk and Chief Officer concerned.

1350—Staff-(a) Junior Entrants Panel, 1945/46—It was reported that fourteen applicants had been interviewed and eleven placed on the panel, nine being allocated to departments where vacancies existed. The Chief Officers satisfied with the standard, quality and suitability of the applicants for the local government service. RESOLVED, That the recommendations be approved. ALSO RESOLVED, That the Council's appreciation be expressed to the Head Masters and Head Mistresses of the schools concerned for their co-operation in this scheme and upon the standard of the entrants and their quality for the local government service.

(b) Reinstatement of Permanent Officers on Discharge from H.M. Forces—The Municipal Officers' Guild stated that they felt the time was approaching when a review should be made of the Council's staff to ascertain the position of temporary officers and also the positions which returning officers would occupy, bearing in mind the latter's increased age and added commitments. They suggested that the Staff Joint Advisory Committee would be the most appropriate machinery for the purpose and in this connection the Guild offered to give all assistance in their power and to obtain and collate such information as might be desired, The Town Clerk pointed out that this was a matter which had been under review by the Committee and the Chief Officers for some time and a number of factors would have to be taken into consideration in the transition in the staffing arrangements of war-time into those that would be operative in peace-time. The re-settlement of ex-service men and women was of vital importance and their absorption into civil occupations at a level their service deserved was a problem all wished to see attended with the justice it deserved. There were already a number of reports on the various aspects of this problem which would be affected by any scheme of re-grading which the National Joint Council might be considering. The Council would be asked to consider, in due course, in addition to problems associated with the returning ex-service men and women, the withdrawal of the resolution of September, 1939, limiting war-time appointments to a temporary character ; to deal with the question of paid overtime ; office hours ; and the training of staff. The Chief Officers would, in the light of the above factors, be considering the grading of each

department, the probable dates of return of ex-service men and women, their future position and training and, after consultation with the individual Committees, a general review of the position and the grading scheme by this Committee would take place in the course of which opportunities would be given to the Staff Joint Advisory Committee to deal with the matters appropriate to it.

RESOLVED, That the Guild be informed accordingly.

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(c) Town Clerk's Department—Mr. T. I. Williams (Temporary Civil Defence and General Clerk), asked for the re-grading of his position. At present he was placed in the Clerical Division, Section A, Class 2 £250-£280 of the Temporary Officers' Scales. He undertook most of the duties concerned with Registration of various kinds in the Department. RESOLVED, That he be transferred to the appropriate position in Class 1 £275—£300.

(d) Third V E-Day—The Western District J.I.C. stated that certain difficulties had arisen in regard to the third day's holiday and it had been decided that if local authorities were arranging local celebrations, a day's holiday with pay should be granted but otherwise employees should be directed to take the third day's holiday before the end of the year. The Town Clerk reported that he had received a number of enquiries from local factories upon this subject, RESOLVED, That as the Council are not contemplating any additional local celebrations, the Chief Officers and heads of departments be authorised to arrange for officers and employees to take their third VE-DAY's holiday at times convenient to the department concerned.

1351—Deputy Fuel Overseer (Min. 1552/44)—The Borough Surveyor's Chief Clerk (Mr. F. A. Jenkins) who was also Deputy-Fuel Overseer, retired on superannuation allowance on 30th September, 1944, but had been re-engaged in a temporary capacity for a period of twelve months. His appointment as Deputy Fuel Overseer had also been extended, with the consent of the Ministry of Fuel and Power, for a corresponding period. In view of continued staff difficulties and the pending return of members from the Forces, the Street and Highway Committee had asked Mr. Jenkins to agree to be re-engaged for a further period of twelve months and he had consented thereto. RESOLVED, That he be re-appointed Deputy Fuel Overseer for a corresponding period subject to the approval of the Ministry of Fuel and Power being obtained.

1352—Contributions to Local Charities and Public Institutions (Min. 176)—The Committee considered the question of making additional grants, in pursuance of the Cheltenham Improvement Act, 1889, and the Cheltenham Order, 1905, to the St. John Ambulance Brigade in respect of their temporary premises at No. 38 Clarence Street and to the General Hospital in respect of their premises in Northfield Terrace. RESOLVED, That the matter be deferred until the grants for the year ending 31st March, 1946, are considered in November.

1353--Cheltenham-London Train Service—A letter had that day been received from the Chamber of Commerce upon this subject. This would, in the ordinary way, be dealt with by the Town Improvement Committee but there was now no meeting until September and the Town Clerk therefore sought the views of this Committee thereon. The Chamber were, once again, urging the Minister of War Transport and the Great Western Railway Co., that in the interests of business and

the community, at least one fast train per day in each direction should be provided between Cheltenham and London and they asked for the support of the Council thereto. RESOLVED, That such support be given.

CLARA F. WINTERBOTHAM, Chairman.

FINANCE COMMITTEE.

19th July, 1945. Present—Aldermen Taylor (Chairman), Leigh James and Waite ; Councillors Bettridge, Fildes, Grimwade, Garland and Morris.

1354--General Rate—Read, report of the Borough Treasurer dated 18th July, 1945, on the collection of the first instalment of this Rate. Amount collected, £110,922, amount outstanding £55,103.

1355—Water Rate and Charges—Read, report of the Borough Treasurer dated 18th July, 1945, on the collection of the first instalment of this Rate and Charges. Amount collected £22,730, amount outstanding £7,821,

1356—Electricity Charges—The Borough Treasurer reported that electricity charges amounting to £23,430 19s. 9d. had been collected since the last meeting. Amount outstanding £391 19s. 9d. ; rechargeable works carried out £673 2s 8d.

1357—Loans (i) Loans renewed amount to £4,200. (ii) Loans repaid £360.

1358-3% Stock—The Borough Treasurer reported transfers of stock as follows :—

Midland Bank (Princes Street) Nominees Ltd., to Barclay's Nominees	£300
Barclay's Nominees to Lloyd's Nominees	£300
Barclay's Nominees to Lloyd's Nominees	£1050
W. N. C. Grant and G. F. Hotblack to West Nominees Ltd.	£1300
W. N. C. Grant and G. F. Hotblack to W. N. C. Grant and G. F. Hotblack and Sir W. C. Currie	£1800

RESOLVED, That the Common Seal be affixed to certificates accordingly.

1359—Local Authorities Loans Act, 1945 (Min. 1218)—Consequent upon the above Act which comes into operation on 1st August, 1945, the Public Works Loans (Fees) Regulations 1945, will come into operation on the same date prescribing, in respect of borrowings from the Public Works Loan Board, payment of a fee of 4s per £100 or any part thereof with a minimum of £1. plus stamp duty, Counsel's fees and other disbursements, if any, incurred by the Commissioners.

As previously reported borrowings with certain exceptions must be made through the Commissioners, and be for a minimum period of 7 years, unless sanction is received for a shorter period. No capital may be repaid within such a minimum period except where repayment is by way of instalments.

1360—Education Act, 1944—Financial Arrangements (Min. 650)—The Borough Treasurer had been in negotiation with the County Council in regard to a refund of a proportion of the compensation paid to the County Council on the extension of the Borough in 1935, attributable to educational functions and had been informed that that Council had been advised that the appropriate Associations were of opinion that in such cases a late Part III authority had no claim in law for a refund, and that in these circumstances they did not propose to take any further steps in the matter. The claim submitted was in respect of a balance outstanding at 31st March, 1945, of £5,978. RESOLVED, That the Town Clerk take such steps as he considered desirable to bring the matter to the notice of the Minister of Education and to press for a refund of the amount of the claim, and that if necessary, the matter be submitted to the Association of Municipal Corporations.

1361—Staff—Resettlement. The Officer, Ministry of Labour and National Service had offered the services of F/Lt. D. G. Mathers (Australian Air Force) for a period of three months or until such time as transport was available to enable his return to Australia. F/Lt. D. G. Mathers was an Accountant and it was desirable to give him some re-training He would continue to receive his usual service pay and salary would be nominal. RESOLVED, That the Borough Treasurer be authorised to engage F/Lt. Mathers and that as in the case of the Council's own permanent staff a salary be fixed commensurate with his duties and that the amount of his service pay be deducted therefrom.

1362—Superannuation (i) Emoluments—In view of certain recent increases of emoluments granted to officers for superannuation purposes, the Committee have reviewed all appointments subject to emoluments and obtained the views of the appropriate Committees thereon. The Committee considered that the amounts of the emoluments, fixed some years back, were too low and to obviate applications for increases when superannuation allowances were being considered, that the amounts should now be re-adjusted. RESOLVED, That the emoluments of the following officers be increased :—

	Present Figure	Increased Figure
J. W. Smith, Gardens Superintendent	£35	£50
T. Hudson, Spa Baths Superintendent	£35	£50
H. G. Bosworth, Waterworks Superintendent	£35	£50
G. D. Bloxham, Dowdeswell	£35 2s. 0d.	£150
A. J. Hill, Hewletts	£26	£40
A. H. Morgan, Sewage Works	£26	£35

(ii) Home Helps—The Committee considered Min. 1284(c) (Maternity and Child Welfare Committee) in regard to the inclusion of full time Home Helps in the superannuation scheme. RESOLVED, That, subject to satisfactory medical examinations the full time Home Helps be included in the Council's Superannuation Scheme if they so desired.

(iii) Miss D. L. Goddard who had been in the employ of this Council for 16 years and was a contributor to the Council's Superannuation Scheme had communicated with the Ministry of Health in regard to her previous service. The Borough Treasurer has communicated with the Town Clerk, Motherwell, and was informed that whilst that Council made a contribution to a local Nursing Association by whom Miss Goddard was engaged, it was a private Association and did not come within the purview of the Local Government Superannuation Act. Miss Goddard's previous service

was therefore not entitled to be reckoned for superannuation purposes. RESOLVED, That the Ministry of Health be informed accordingly.

1363—Cheltenham and Gloucester Joint War Board (Min. 226—Arising out of sanction to loan for £33,000 for additional works, the Gloucester Corporation had advanced to the Joint Water Board on loan £16,500 and this Council a similar sum, but no mortgage Deed had been prepared in view of the fact that the assets of the Joint Water Board were shared equally by this Council and the Gloucester Council which was considered sufficient security and the matter had been regarded as an internal loan not requiring a mortgage. RESOLVED, That the matter be left to the Town Clerk to take such steps as he considers advisable after consultation with the Joint Water Board.

1364—Delancey Hospital Trustees, Long Hill Hospital—In July, 1925, the Council advanced £19,082 to the Trustees for the erection of Long Hill Isolation Hospital, for a term of 30 years at 5%, repayable by annual instalments of principal and interest, with a break period at the end of each 5 years.

Under an arrangement, the County Council contribute to the expenditure of Long Hill Hospital and have intimated they considered the rate of interest too high and should be reduced to 3 ½ %. The balance of the loan outstanding is £6,528 9s. 10d. RESOLVED, That as from 30th June, 1945, the rate of interest charged in respect of this loan be reduced to 3 ½ %.

P. P. TAYLOR, Chairman.

RATING COMMITTEE.

18th July, 1945. Present—Councillor Bettridge (Chairman) ; Alderman Taylor ; Councillors Bush, Fildes and Morris.

1365—Proposals—The Committee considered proposals submitted by the Rating and Valuation Officer. RESOLVED, That the proposals be submitted for the revision of assessments as now settled by the Committee.

1366—Arrears—The Rating and Valuation Officer reported on the collection of arrears.

A. J. BETTRIDGE, Chairman.

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Borough of Cheltenham

Municipal Offices, Cheltenham, 30th August, 1945.

Sir (Madam),

You are hereby summoned to attend a **Meeting of the Council to be held at the MUNICIPAL OFFICES, on Monday, the 3rd day of September, 1945, at THREE O'CLOCK** in the Afternoon, at which meeting the following business is proposed to be transacted and any other business that may legally be transacted at such meeting :—

1. To approve and confirm the minutes of the last meeting.
2. Communications by the Mayor.
3. The Town Clerk to report letter from Councillor W. Curling Hayward, M.B.E., M.B., B.S., dated 26th August, 1945, resigning the office of Councillor for the Lansdown Ward of the Borough.
4. To approve, or otherwise, the proceedings of the following Committees and to deal with any matters arising thereon requiring the attention of the Council.

Committee.	Date of Meeting.
PLANNING	17th August, 1945.
WATER ...	22nd “
FINANCE —	22nd “
HOUSING ...	24 th “
TOWN IMPROVEMENT AND SPA	27th “

5. Memorials, applications, complaints, etc.

To EACH MEMBER OF THE COUNCIL.

Yours faithfully,

F. D. LITTLEWOOD, Town Clerk.

Borough of Cheltenham

At a Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices in the said Borough on Monday, 30th July, 1945. Present :

The Worshipful the Mayor (Alderman Clara F. Winterbotham, M.B.E., J.P.). The Deputy Mayor (Alderman T. Wilfred Waite).

Aldermen Leigh James, Lipson, M.A., M.P., Pates, Taylor, Capt. Trye, C.B.E., R.N. (Retd.) and Ward ; Councillors Addis, J.P., Barnett, Bayliss, Bendall, Bettridge, Lt.-Col. Biggs, O.B.E., Bush, Chinn, Compton, Rev. de Courcy Ireland, M.A., Fildes, Garland, Green, Grimwade, Hopkins, Moore, Morris, Readings, Smith, Thompson and Till.

Apologies—Apologies for absence were received from Councillors Hayward, M.B.E., M.B., B.S., and Lewis-Hall.

1367—Minutes of Previous Meeting—RESOLVED, That the minutes of the meeting of the Council held on 2nd July, 1945, having been printed and circulated to each member of the Council, be taken as read, and that the same be approved and confirmed.

1368—Corporation Housing Estate—Garden Competition—It was reported that Mr. A. G. Stephens, 9 Clyde Crescent, had been awarded the Pates Challenge Cup, given annually for the best garden on

the Council Housing Estates. Mr. Stephens attended the meeting, was presented with the cup by the Mayor, and congratulated upon his achievement.

1369—Member of Parliament for the Borough—Alderman Lipson, M.A., was congratulated upon his re-election as Member of Parliament for the Borough.

1370—Proceedings of Committees—RESOLVED, That the proceedings of the under-mentioned Committees at their meetings held on the dates respectively appearing be approved and confirmed:—

British Restaurants ... July 4 & 23

(Subject to the addition of Councillor Compton in members present on 23rd July).

Allotments ... July 9

Parks and Recreation Grounds July 9

Public Health July 9

(Subject to an amendment moved by Councillor Garland, seconded by Councillor Grimwade, "That the words and that in the meantime the Committee be empowered to take such steps as are open to them to remove this retailer from the register' be added to the resolution to Min. 1258 (b)").

Water July 10

Electricity and Lighting July 10

Maternity and Child Welfare July 11

Planning July 12

Art Gallery and Museum July 13

Public Library July 13

Cemetery and Crematorium . July 13

Town Improvement and Spa . July 13

Street and Highway ... July 16

(Subject to Min. 1324 (Water Course, Old Bath Road) being amended to read as follows:—

Water Course, Old Bath Road—The Town Clerk and the Borough Surveyor reported upon correspondence and interviews which had taken place with the owner of Connellmore and certain other parties relating to the drying up of a water course. In the view of the Council's officers this was due to an obstruction placed in the water course by the owner of Connellmore. A compromise had, however, been suggested that if the Council would arrange for the cleaning out of the pipe up to its

point of entry into the garden of Connellmore, the owner would arrange for the cleaning out of the continuation of the pipe from this point and would also restore the water course in his garden to its original level. RESOLVED, That the arrangements be approve".

(Subject also to addition of Councillor Addis in the members present).

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General Purposes and Watch ... July 17

(Subject to the addition of the words "and that with a view to the improvement of the Sunday service to London, the Great Western Railway be asked to provide a train from Cheltenham to connect with the 1.30 p.m., train from Gloucester to Paddington " at the end of the resolution to Min. 1353).

Finance July 18

ALSO RESOLVED, That an order on the Borough Treasurer be signed authorising him to pay to the several Corporations, Companies and persons mentioned in the Schedule of Accounts, the sum of money set opposite their respective names.

Rating July 18

Housing July 27

(An amendment moved by Councillor Moore, seconded by Councillor Bettridge, "That Min. 8 (ii) (Gas and Electricity Installations, Lynworth Farm Estate) be referred back for further consideration and report " was lost).

1371—Education Act, 1944—(i) Scheme of Divisional Administration—(Min. 528)—The Town Clerk reported letter from the Minister of Education forwarding modifications which he proposed to make in the Scheme of Divisional Administration submitted by the Council and asking for the Council's observations thereon. (Copies of the Scheme, as made by the Council, the Minister's observations and a memorandum prepared by the Town Clerk had already been circulated to members). RESOLVED, That the modifications proposed be referred to the Joint Committee, appointed to prepare the Scheme, for consideration and their recommendations as to the representations they suggest should be made to the Minister.

(ii) Membership--Joint Committee—RESOLVED, That the Council adopt the recommendation of the Education Committee, that the Rev. H. Clarkson be appointed a member of the Joint Committee in place of Miss E. L. Brooks, deceased.

(iii) Provisional Organisation of Excepted Districts—The Town Clerk reported that a Provisional Organisation of Excepted Districts had been set up to deal with matters affecting Councils of Excepted Districts who had invited this Council to appoint three representatives to attend a meeting in October. RESOLVED, That the Mayor, Alderman Lipson and the Town Clerk or Education Officer be appointed this Council's representatives.

(iv) Pate's Foundation—(Min. 1227)—Reported, That the Education Committee had considered the Motion moved at the last meeting of the Council and had recommended the Council to support the application made by the Governors that the two Grammar Schools of the Foundation should be placed upon the Direct Grant Schools list.

A letter was also submitted from the Cheltenham and District Trades Council forwarding a resolution expressing their vigorous protest against the application, their belief that such application opposed the spirit of the new Education Act and was contrary to the principle of equal opportunity for all children. Upon a motion for the adoption of the recommendation being put to the meeting a vote was taken as follows :—

For the motion : The Mayor ; Deputy Mayor ; Aldermen Leigh James, Capt. Trye and Ward ; Councillors Barnett, Bayliss, Bendall, Lt.-Col. Biggs, Bush, Chinn, Moore, Thompson and Till.

Against : Aldermen Lipson, Pates and Taylor ; Councillors Addis, Bettridge, Compton, Rev. de Courcy Ireland, Fildes, Garland, Green, Grimwade, Hopkins, Morris, Readings and Smith.

The Mayor thereupon declared the motion lost.

1372-59 Promenade—(Min. 925)—The Town Clerk reported on the present position in regard to the acquisition of this property and the desirability of provision being made for its compulsory acquisition during Council recess in view of the urgent needs for office accommodation if progress was to be made in regard to housing. RESOLVED, That the General Purposes Committee be authorised to negotiate further and complete the purchase of No. 59 Promenade and if they deem expedient to make a compulsory purchase order in respect thereof and that they be delegated the Council's powers in that behalf.

1373—War Charities Act, 1940—Application was submitted from the Cheltenham Clothing Committee for Liberated Countries for exemption from registration under the War Charities Act, 1940, in view of the limited nature of the appeal under the scheme both in regard to area and duration of the period of the Charity. RESOLVED, That the application be granted and the Town Clerk authorised to issue the necessary certificate.

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1374—Community Centre—Leckhampton District—Town Clerk reported petition signed by 50 residents in Leckhampton District for the allocation of a hut or huts for a Community Centre which they were prepared to erect free of cost. This matter was dealt with in Min. 2 of the report of the Housing Committee of 27th July, 1945.

1375—Education Committee—Representation—Letter was submitted from Cheltenham and District Trades Council stating that they were of opinion the time had arrived when they should be represented on the Education Committee. RESOLVED, That the Cheltenham and District Trades Council be informed that provision was made in the Scheme of Divisional Administration now before the Minister of Education for the constitution of the Committee and the Council were not prepared to take any further action thereon at the present time.

CLARA F. WINTERBOTHAM, Mayor

PLANNING COMMITTEE.

17th August, 1945. Present—Alderman Ward (Chairman) ; Councillors Bayliss, Bendall and Lewis-Hall ; Major Mitchell, Capt. Leschallas, Messrs. W. Clegg and W. S. F. Harris.

1376—Plans--(a) Within the Borough—The plans submitted for approval are set out below together with the recommendation& of the Committee thereon in relation to Byelaws and the Town and Country Planning (General Interim Development) Order, 1945 :—

No. of Plan	Name	Description
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5644	H. Boreham	Alterations and additions, 19 Naunton Crescent
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Recommendation under Byelaws

Approved, subject to sanitary arrangements being to satisfaction of Sanitary Inspector

Recommendation under Interim Development Order Approved

5645	Mr. and Mrs J. Gardner	Extension to office, Wares Hotel, Suffolk Square
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Recommendation under Byelaws

Approved, subject to piers being carried down to satisfactory foundations

Recommendation under Interim Development Order

Approved, subject to new work harmonising with existing building

5646	Siddall Caravans	Extension to Works, 343 Old Bath Road
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Recommendation under Byelaws

Approved, subject to approval of external materials

Recommendation under Interim Development Order

Approved, subject to surface water being drained separately to surface water sewer and steel work details being to satisfaction of Borough Surveyor

5647	R. E. C. Swann	Garden tool shed,	Exempt	Approved
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26 Moorend Park Road

5648	G. Robinson	Greenhouse, 198a Hatherley Road	Exempt	Approved
5649	L. W. Beech	Detached House, Cleavelands Drive	Approved	Approved, subject to approval of external materials
5650	T. D. Jones	Additions, Maryland, Folly Lane	Approved	Approved, subject to approval of elevations
5651	Western Estates Ltd.	5 pairs semi-detached and 1 detached house, Arle Road	Approved	Approved, subject to access being obtained to back land
5652	do.	2 pairs semi-detached houses, Brooklyn Gardens	Approved	Approved
5653	F. E. Winnen, Ltd.	Timber store, rear 30-38 Bath Road	Approved	Approved
5654	R. Winrow	Garage, 54 Naunton Way	Exempt	Approved, subject to submission of elevation
5655	J. A. Pye, Ltd	Houses, Orchard Estate	Disapproved	Disapproved, owing to insufficient information, no site plan being submitted
5656	E. T. Stinchcombe	2 pairs semi-detached houses, Brooklyn Road	Approved	Approved, subject to Brooklyn Road being widened to 60 ft.
5628	Mrs Harris and Mrs. Ballinger	Pair semi-detached houses, 204-206 Old Bath Road	Approved	Disapproved on ground of bad external appearance
5643	Geo. W. Ward	Four pairs semi-detached houses, Alstone Lane	Approved	Approved
2994	W. Taylor	Porch, Oberlin Lodge, Hollis Road	Approved	Approved

(b) Outside the Borough—In accordance with Min. 1353/44, relating to plans submitted for approval outside the

Borough, the Committee have approved, or otherwise dealt with, the following plans :-

No. of Plan	Name	Description
T.P.1863	Leckhampton Rifle Club	Conversion of Barn to Rifle Range at Collum End Farm, Church Road, Leckhampton

Recommendation under Interim Development Order Approved

T. P.1864	Swindon Hall Farm Dairies Ltd.	Erection of pair of Agricultural Cottages, Hyde Farm, Swindon
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Recommendation under Interim Development Order

Approved, subject to a specification of the materials to be used externally being approved by the Committee, and in the event of further cottages being erected fronting the private road from Hyde Farm to Evesham Road, such road to be widened and laid out in accordance with the requirements of the Scheme and the Bye-laws.

T.P.1865	E. R. Excell	Proposed metal barn, Upper Breaches, Bushcombe Lane, Woodmancote
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Approved, subject to building being painted a rural green

T. P.1866	B. E. Williams	Proposed workshop, 2 Lake Cottages, Lake Street, Prestbury
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Recommendation under Interim Development Order Disapproved

T.P.1867	M. E. J. Sheppard	Proposed alterations, The Cedars, Gotherington
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Recommendation under Interim Development Order

Approved, subject to new work harmonising with existing building

T.P.1868	F. J. Fielding	Proposed alterations, The Old Forge, Gloucester Road, nr Hayden
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Recommendation under Interim Development Order

Approved, subject to new work harmonising with existing building.

T.P.1869	S. Smith & Son Ltd.	Canteen Kitchen, Bishops Cleeve	Approved
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T.P.1870	E. Cleevely	Proposed new bungalow,	Approved
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School Road, Charlton Kings

T.P.1871 E. W. Fairhead Proposed Garage, Guffittts Rake, Gadshill Road, Charlton Kings

Recommendation under Interim Development Order

Approved, subject to the roof being painted green

T.P.1872 J. Large Proposed additions, "Arnworth," 5 Bafford Lane, Charlton Kings

Recommendation under Interim Development Order

Approved, subject to new work harmonising with existing building

T.P.1873 K. Tasker Proposed coal and cycle shed, 1 Duke Terrace, London Rd., Ch. Kings

Recommendation under Interim Development Order

Approved, subject to roof being painted green

T.P. 1874 Cheltenham Corporation Electricity Undertaking Overhead L.T. Line,
"Millfield," Tewkesbury Road

Recommendation under Interim Development Order Approved

T.P.1875 do. Overhead L.T. Line, Approved
The Bungalow, Crippetts
Road, Leckhampton

T.P.1876 do. Overhead L.T. Line, Approved
The Brow, Hesters
Way, Arle

T. P.1877 E. W. Atkinson Preliminary lay-out, The Cleevelands
Conversion of outbuildings into living accommodation, Abbots House, Hailes Rd., Winchcombe
Recommendation under Interim Development Order

Approved, subject to splaying junction of roads to Committee's requirements

T. P.1878 Mrs. D. Lancashire Conversion of outbuildings into living accommodation, Abbots
House, Hailes Rd., Winchcombe

Recommendation under Interim Development Order

Approved, subject to new work harmonising with existing building

T.P.1879	S. A. Griffiths	Proposed garage, 3 Gotherington Road, Bishops Cleeve	Disapproved owing to insufficient information
T.P.1880	A. H. Hamlen	Proposed garage, Coates Mill, Winchcombe	Disapproved, as above
T.P.1881	H. Osborne Roberts	Proposed garage, Brookside, Winchcombe	Disapproved, as above
T.P. 1882	Miss D. St. John	Conversion of house into 2 flats and erection of 2 garages	Disapproved
T.P.1883	Cheltenham Original Brewery Co.	New lavatories and extensions to Public House, The Kings Head, Bishops Cleeve	

Recommendation under Interim Development Order

Approved, subject to new work harmonising with existing building

T.P.1884	Cheltenham & District Gas Co.	Kiosk for housing gas pressure control apparatus, Old Bath Road, near junction with Charlton Lane
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Recommendation under Interim Development Order

Approved, subject to agreement to remove when required

T.P.1885	T. Wilson	Proposed shed, 33 Glebe Road, Prestbury	Approved
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1377—Development Plans ---(3) 32 and 34 Rosehill Street—Application was submitted from the Air Registration Board for permission to use Nos. 32 and 31 Rosehill Street, Cheltenham, as a repair and maintenance garage for Air Registration Board vehicles. RESOLVED, That the application be refused on the ground that Rosehill Street is almost entirely residential and the establishment of the garage would seriously affect the amenities of the area.

(b) Garage, School Lane—An application was submitted from Mr. R. L. Dance to erect a Nissen but in School Lane, Fairview, for the purpose of garaging motor vans and as a maintenance workshop, RESOLVED, That this he approved for a period of 10 years subject to the following conditions :—

(i) That the land between the proposed building and the footpath to the remaining houses shall not be used either as a yard or for parking vehicles.

(ii) No nuisance to be caused to neighbouring property owners by reason of smoke, dust, noise or fumes and (iii) To plans of the building being submitted to and approved by the Committee before building operations are commenced.

(c) House in Cirencester Road—An application was received from Messrs. Marshalls (Charlton Kings) Ltd, for re-approval of Plan No. T.P. 1538 which was approved in June. 1939, RESOLVED, That the application be approved subject to same conditions as before.

(d) Application was received from Mr. F. J. Green to erect a house on a site fronting the Winchcomb—Evesham Road at Littleworth, previously occupied by two cottages, now in ruins. RESOLVED, That the application be approved subject to plans being approved, and to the owner satisfying the R.D.C. that drainage could be satisfactorily effected.

(e) Police Station, Birdlip—A letter had been received from the County Architect enquiring if there would be any objection to the erection of a Police Station in Birdlip fronting the Cheltenham—Birdlip Road and approximately 200 yards north of the village, RESOLVED, That this be not approved as it is considered the site selected is unsatisfactory from a planning point of view.

1378—Oddfellows' Hall, Grosvenor Terrace—An application was submitted from Messrs. Ivens, Thompson & Green for permission to use these premises for Dry Cleaning and Laundry business. The Planning Officer reported that in his opinion it was highly undesirable the premises should be used for this purpose as the area was scheduled for business premises only and not for factory purposes and that the establishment of a laundry in this position would seriously injure the amenities of the centre of the town. Also the access to the premises is most unsatisfactory and likely to cause serious congestion if approached from the Strand. RESOLVED, That the application be refused.

1379—Mineral Water Factory, Mortonville, Sandhurst Road—The Town Clerk reported a further complaint regarding the noise caused by the bottling machine at this factory had been received. The Planning Officer reported he had inspected the property, and in his opinion the complaint was exaggerated. The Committee were reminded that last year they had given permission for the premises to be used for their present purpose for a further period of 5 years subject to no nuisance being caused. RESOLVED, That no action be taken but that the owner be reminded of the conditions on which the extension was granted.

1380—Hatherley Lane—The Borough Surveyor had suggested to Messrs. Dowty Equipment Ltd. that in view of the amount of traffic to the factory and the very difficult approach leading to the rear thereof, they might consider the construction on their own land of a new road, thus affording a great improvement in general traffic conditions. RESOLVED, That this recommendation be approved.

1381—Factory Site, Priors Road—The Town Clerk reported interview he had with Mr. J. Gantner, of Montal Watch Fittings Ltd. in regard to the setting up of their factory in Priors Road on the site which the Housing Committee had agreed to grant on lease, and submitted correspondence which Mr. Gantner had had with the Board of Trade with regard to obtaining the necessary building licence, So far the Board of Trade were unable to support his application to build a factory in Cheltenham, and had suggested he should consider the possibility of going to other places including Bath, where they

would be prepared to support a building licence. Apparently the objection to Cheltenham was that the Ministry of Pensions required a large number of female employees It was felt that Mr. Gantner's factory was eminently suitable for Cheltenham. He was occupying premises in Birmingham, but these had been compulsorily acquired by the Birmingham Corporation for the purposes of road improvements and he was being pressed to vacate them immediately. Their work was of a delicate nature and consisted mainly of manufacture of watch case fittings for straps and cords, bracelets, etc., and many other watch accessories. They manufactured these exclusively for the trade and were the only firm in England engaged in manufacture of this kind, in respect of which they had large export orders in abeyance. Mr. Gantner proposed to bring 12 key workers from Birmingham, for whom he was prepared to consider building houses, and he would require 40 women the first year and 40 more the second. RESOLVED, That the Board of Trade be urged to support the granting of the necessary licences for erection of the factory in Cheltenham, also that the Board be asked to state their general policy in regard to the future industrial aspect of Cheltenham, and that the Chairman, accompanied by the Town Clerk, Borough Engineer and Planning Officer interview the Regional Officers of the Board.

1382—Building Byelaws—Erection of Buildings without Plans—A letter was submitted from the Cheltenham R.D.C. stating they had decided to publish an advertisement every three months in the " Gloucestershire Echo," " Evesham Journal" and " Gloucester Citizen " warning persons intending to erect any form of building that they must in the first place submit their proposals to the Local Authority, and enquiring whether the Council would bear one-third of the cost in conjunction with the Charlton Kings U.D.C. and themselves. RESOLVED, That this be agreed to.

1383—Hester's Way Estate—The Borough Surveyor submitted a letter from the Cambray Baptist Church authorities enquiring whether the Council would reserve a site on this estate for a proposed Baptist Church. The Free Church Council intimated they did not propose asking for a site, and they were therefore anxious the best possible site should be made available for what would probably be the only free Church on the estate. RESOLVED, That the Housing Committee be recommended to reserve a site for the church but that the actual site be left in abeyance pending plans of the layout being finally approved.

1384—The Runnings—The Borough Surveyor reported an interview he had had with Mr. Grellier of Messrs. Taylor, Nash & Grellier with regard to an application he had made for a site on The Runnings for the erection of a Dairy and factor combined. As considerable difficulties would be experienced regarding the disposal of the effluent from the septic tanks, there being no sewer available, it was RESOLVED, That no further action be taken until Mr. Grellier had stated his views on the alternative site which had been suggested, and that the matter be discussed with representatives of the Rural District Council.

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1385-Oakland Laundry and Nu-Way Cleaners Ltd.—The Borough Surveyor submitted letter from this firm asking for to use 72 Prestbury Road for business purposes in connection on with their laundry in Prestbury Road. It was reported that the owners had made a new entrance to the Prestbury Road, which was a classified road, and that this entrance was in a dangerous position and likely to cause

serious accidents and although this had been pointed out to the owners, they had not made application to the Council for permission to make such entrance under the Restriction of Ribbon Development Act, 1935. Further, they had been using the premises for business purposes during the war without having applied for permission to do so. RESOLVED, That the application be not granted and that the Borough Surveyor inspect the premises and report further to the Committee, Also, That the Street and Highway Committee's attention be drawn to the new access made on to Prestbury Road.

1386—Felling of Trees—The Planning Officer reported that the sites at Birdlip and near Ullenwood from which timber had been taken, had been left in a very clean condition. The Ministry of Supply had pointed out that these sites would very quickly become overgrown with weeds, and the Planning Officer suggested a letter be sent to the Ministry of Agriculture and Fisheries recommending that the planting of trees should be undertaken immediately in order to help keep down the weeds. RESOLVED, That this recommendation be approved.
E. L. WARD, Chairman.

WATER COMMITTEE.

22nd August, 1945. Present—Alderman Ward (Chairman) ; Councillors Addis and Moore.

1387—Woodlands Farm—Mr. Dudley Thompson, the tenant, had made application for permission to assign his tenancy to an applicant acceptable to the Council. Mr. R. W. Castle, the Council's Land Agent, attended and submitted two applications received. RESOLVED, That Mr. Thompson be informed that the Council are prepared to agree to an assignment to Mr. J. W. C. Neather, of Charlton Kings, who was the Council's tenant of the adjoining fields which formerly belonged to the farm.

1388—Dowdeswell Court—(Min. 1262)—The Town Clerk reported further upon his negotiations with Messrs, Jackson & Stops for the acquisition of this property which, in view of its proximity to the Council's water supply at Dowdeswell, formed a necessary adjunct thereto in order to safeguard the water shed. The Ministry of Health had intimated that in the circumstances, if necessary, they would be prepared to consider an application for a Compulsory Purchase Order and this information had been conveyed to Messrs. Jackson & Stops. They now stated that their client was willing to consider a sale at a price recommended by the District Valuer, such amount to include any compensation accruing from the Air Ministry in respect of their occupation of the Court. RESOLVED, That the District Valuer be asked to negotiate terms for the acquisition of the property.

E. L. WARD, Chairman.

FINANCE COMMITTEE.

22nd August, 1945. Present—Aldermen Taylor (Chairman), Leigh James, Waite and Ward ; Councillors Biggs, Fildes, Garland, Grimwade and Morris.

1389--General Rate—Read, report of the Borough Treasurer, dated 22nd August, 1945, on the collection of the first instalment of this Rate Amount collected £155,486, amount outstanding £10,539.

1390—Water Rate and Charges—Read, report of the Borough Treasurer dated 22nd August, 1945, on the collection of the first instalment of this Rate and Charges. Amount collected £29,321 ; amount outstanding £1,230.

1391—Electricity Charges—The Borough Treasurer reported that electricity charges amounting to £979 5s. 9d. had been collected since the last meeting Amount outstanding £343 17s. 11d., rechargeable works carried out £671 1s. 3d.

1392—Loans—(i) Loans renewed amount to £3,750. (ii) Loans repaid amount to £1,300.

1393-3 per cent 1956 Stock—The Borough Treasurer reported transfers as follows:-

- (i) Lloyds Bank Nominees Ltd. to United Kingdom Temperance and General Provident Institution £1,300
- (ii) Miss F. M. Jukes to West Nominees Ltd. £500
- (iii) J. Kirkcaldy & Son Ltd, to Lloyds Bank Nominees Ltd. £1,250

1394—Superannuation—(i) The Town Clerk reported receipt of the consent of the Ministry of Health to the payment to the Kettering Borough Council of the transfer value of £13 due to Mr. Bennett, former Fire Guard Depot Superintendent. (ii) The Borough Treasurer reported :—(a) Repayments to the under-mentioned on termination of their appointments :—

	£ s. d.
Miss H. MacLachlan (War-time Nurseries)	11 13 5
Mrs. B. Kirkland (War-time Nurseries)	10 14 7
Miss R. Tayler (Thirlestaine Court Nursery) ...	5 13 10
Gloucestershire County Council, re Miss J. Hind, Transfer Value	7 8 6

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(b) That subject to agreement with the County, the following transfer values were payable to the Gloucestershire County Council in respect of Education staff taken over :—

	£ s. d.		£ s. d.
R. E. Lloyd ...	2,102 3 2	Miss R. Franklin ...	77 11 2
H. G. Ellard ...	1,194 6 8	Miss M. Thomas (Clerk)	13 18 4
Mrs. M. Carpenter ...	31 2 6	A. W. Woolcott	565 14 6
Miss B. S. Robinson ...	1 17 8	Mrs. E. Woolcott	35 8 3
A. Adams ...	828 13 8	Mrs. A. Palmer	44 6 10
Miss D. Pike ...	247 5 2	G. J. Smith ...	161 17 3
G. S. Packer ...	462 6 10	Mrs. F. M. Smith	61 6 2

T. H. Clarke ...	755 0 11	A. E. Bennett ...	57 1 0
V. W. Dance	346 17 10	Mrs. N. Bennett	22 10 10
Miss M. E. Thomas (Dentist)	369 6 6	Mrs. Ellard	<u>589 5 4</u>
Miss F. A. M. Ford ...	177 3 3		£8,265 16 8
Miss M. E. Rockcliffe	120 12 10		

1395—Travelling Expenses—The Committee considered the suggestion that it should be ascertained if it would be possible to obtain travel vouchers at reduced rates from the Railway Company in respect of journeys to London by members of the Council and officers, and the Town Clerk was asked to take the matter up with the Railway Company.

1396—Banking Arrangements—The Borough Treasurer submitted a statement of the balances at the Bank for the period from April, 1944 to July, 1945, showing the average credit balance. He pointed out the Council were legally required to keep an adequate working balance, providing as far as possible for all contingencies, and this, together with the Council's policy regarding capital expenditure called for a much larger balance than would normally be the case, in addition to which the reimbursement of moneys paid by the Council for Government Departments was sometimes delayed for several years. There were no statutory securities which could be guaranteed against capital loss, and it seemed inadvisable to invest in these for short periods with the consequent risk of loss on realisation. The matter had been discussed by the Borough Treasurer with the Council's bankers and an arrangement had been tentatively agreed which was to the Council's advantage as to the amount of free balance and the rate of interest on the credit balance. RESOLVED, That the arrangements be approved.

1397—Staff—(i) Flt -Lt. D. G. Mathers—This officer, whose services had been offered to the Borough Treasurer by the Ministry of Labour pending his return to Australia (Min. 1361) had to meet increased expenses which were not covered by the terms of employment referred to in that Minute. RESOLVED, That Flt.-Lt. Mathers be engaged at a weekly salary of (including cost-of-living Bonus) with effect from 22nd August, and that Min. 1361 be amended accordingly.

(ii) Proposed Scheme of Re-organisation for Post-War Period—The Borough Treasurer submitted a proposed scheme and recommendations for the re-organisation of the Department's staff in the post-war period, with special reference to the reinstatement of Service men. RESOLVED, That the report be dealt with in accordance with Min. 1350 (b) and consideration thereof be deferred to the next meeting.

P. P. TAYLOR, Chairman.

TOWN IMPROVEMENT AND SPA COMMITTEE.

27th August, 1945. Present—The Deputy Mayor (Chairman) ; Alderman Pates ; Councillors Bush, Green, Grimwade, Readings and Smith ; Messrs. E. Baring and A. Palmer.

1398—Entertainments Sub-Committee—The Entertainments Sub-Committee met on 24th July, 11th and 21st August, 1945, and a report of their meetings is being circulated to the Council. RESOLVED, (i) That the report as amended be approved and adopted.

(ii) That with regard to item 6 (a) (ii). two additional microphones be purchased and the wiring of the large hall and the provision of plugs be authorised, and that an estimate be obtained therefor.

1399—Playhouse Sub-Committee—The Playhouse Sub-Committee met on 27th July, 1945, and a report of their meeting is being circulated to the Council. RESOLVED, That subject to the list of productions as submitted by the Entertainments Manager being further revised, the report be approved and adopted.

1400—R.A.O.B. Conference—The Town Clerk reported application from the Secretary of the Grand Provincial Lodge of Gloucestershire for the use of the Town Hall for this Conference which it was proposed to hold in Cheltenham from the 8th to 15th June, 1946 This Conference was to have been held in Cheltenham in 1940, but had been postponed owing to the war. RESOLVED, That this application be granted.

1401—Town Hall—The Borough Surveyor reported tenders were being obtained for renewing the glazing bars on the main building, and requested that the Chairman be authorised to accept such tender as he thought fit. RESOLVED, That the Chairman be authorised to act accordingly, and that the Borough Surveyor be instructed to apply for the necessary' licence to carry out the work.

T. WILFRED WAITE, Chairman.

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Borough of Cheltenham

Municipal Offices, Cheltenham, 27th September, 1945.

(Sir/Madam),

You are hereby summoned to attend a **Meeting of the Council to be held at the MUNICIPAL OFFICES, on Monday, the 1st day of October, 1946. at THREE O'CLOCK** in the afternoon, at which meeting the following business is proposed to be transacted and any other business that may legally be transacted at such meeting :—

- 1.To approve and confirm the minutes of the last meeting.
2. Communications by the Mayor.
3. To receive report of the Emergency Committee of their meeting held on 13th September, 1945.
4. To approve, or otherwise, the proceedings of the following Committees and to deal with any matters arising thereon requiring the attention of the Council :—

Committee.	Date of Meeting.
CEMETERY AND CREMATORIUM	5th September, 1945.
BRITISH RESTAURANTS ...	6th
ART GALLERY AND MUSEUM	7th
PUBLIC LIBRARY ...	7th

ALLOTMENTS	...	10th
PARKS AND RECREATION GROUNDS		10th & 12th
PUBLIC HEALTH ...		10th
WATER		11th
PLANNING		13th
TOWN IMPROVEMENT AND SPA		14th
STREET AND HIGHWAY		17th
GENERAL PURPOSES AND WATCH		18th
ELECTRICITY AND LIGHTING		18th
HOUSING		7th, 10th & 19th Sept., 1945.
RATING		19th September, 1945.
FINANCE		21st

5. To consider following notice of motion given by Councillor H. C. Grimwade :— - That the County Council be requested to take into consideration the number of members (10) at present allotted to Cheltenham with a view to increased representation."

6. Memorials, applications, complaints, etc.

Yours faithfully,

F. D. LITTLEWOOD, Town Clerk.

Borough of Cheltenham.

At a Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices in the said Borough on Monday, 3rd September, 1945. Present :

The Worshipful the Mayor (Alderman Clara F. Winterbotham, M.B.E., J.P.). The Deputy Mayor (Alderman T. Wilfred Waite).

Aldermen Leigh James, Lipson, M.A., M.P., Pates, Taylor, Capt. Trye, C.B.E., R.N. (Retd.) and Ward ; Councillors Addis, J.P., Barnett, Bayliss, Lt.-Col. Biggs, O.B.E., Bush, Chinn, Compton, Rev. de Courcy Ireland, M.A., Garland, Green, Grimwade, Lewis-Hall, Hopkins, Moore, Morris, Readings, Smith, Thompson and Till.

Apologies--Apologies for absence were received from Councillors Bendall, Bettridge and Fildes.

1402—Minutes of Previous Meeting---RESOLVED, That the minutes of the meeting of the Council held on 30th July, 1945, having been printed and circulated to each member of the Council, be taken as read, and that the same be approved and confirmed, subject to the addition of the words "as soon as possible" following the word "register" in the third line of the amendment to the Public Health Committee report (Min. 1370).

1403—Councillor Bettridge—Illness—A letter was read from Councillor Bettridge apologising for his absence owing to indisposition following an operation. RESOLVED, That the Town Clerk convey to

Councillor Bettridge the Council's sympathy with him in his serious illness, their pleasure at the satisfactory progress he was making and their unanimous wish for a speedy and complete recovery.

1404—Death of The Right Worshipful The Mayor of Gloucester—The Mayor referred to the death of Alderman H. G. Williams, Mayor of Gloucester, on the 21st August, 1945. RESOLVED, UNANIMOUSLY, That this Council record their sincere and deep sympathy with Mrs. H. G. Williams, her family, and the Gloucester City Council in the loss sustained by the death of Alderman Williams, a man of considerable ability, high integrity and so kindly disposed to all who came in contact with him, who had sacrificed much of his lifetime in the interest of public services and the community as a whole, and who, in regard to Cheltenham, had taken a valuable part in the formation of the Cheltenham and Gloucester Joint Water Board of which he was subsequently Chairman for three years and Vice-Chairman for two years. ALSO RESOLVED, That the Town Clerk convey this expression of sympathy to Mrs. Williams and the Gloucester City Council.

1405—Cessation of Hostilities—The Mayor referred to the cessation of hostilities, recalled that this was the first peace-time meeting of the Council for six years and intimated that a Thanksgiving Service would be combined with a Service in connection with Cheltenham's Thanksgiving Savings Week to be held on 21st October, 1945, at St. Matthew's Church.

1406—Lansdown Ward—Resignation of Councillor W. Curling Hayward, M.B.E., M.B., B.S.— A letter was submitted from Councillor W. Curling Hayward, M.B.E., M.B., B.S., intimating that, on Doctor's advice, he was retiring from all public work and tendering his resignation as a member of the Council to take effect on the 27th August, 1945. RESOLVED, That the Town Clerk convey to Councillor Curling Hayward the Council's best wishes for a speedy recovery in health, and the hope that he will spend many happy years in retirement from his public duties, and that the Council place on record their deep appreciation of the services rendered by Councillor Curling Hayward during his membership of the Council. ALSO RESOLVED, That the office of Councillor for the Lansdown Ward of the Borough be declared vacant, and that the vacancy be filled at the elections to be held in November, 1945.

1407—Conferment of Honour upon Lieut. Hugh Winterbotham Monk—The Council unanimously congratulated the Mayor upon the Honour which had been achieved by the conferment of the Distinguished Service Cross upon her nephew, Lieut. Hugh Winterbotham Monk, R.N.V.R.

1408—Proceedings of Committees—RESOLVED, That the proceedings of the under-mentioned Committees at their meetings held on the dates respectively appearing be approved and confirmed :—

Planning	August 17
Water	August 22
Finance	August 22

ALSO RESOLVED, That an order on the Borough Treasurer be signed authorising him to pay to the several Corporations, Companies and persons mentioned in the Schedule of Accounts, the sum of money set opposite their respective names.

Town Improvement and Spa ... August 27

(Subject to an amendment moved by Alderman Pates, seconded by Councillor Morris, "That Min. 5 (iii) of the report of the Entertainments Sub-Committee referred to in Min. 1939 (Payments to Assistant Entertainments Manager and Bar and Catering Manager) be referred back for further consideration and report"),

Housing

August 24

ALSO RESOLVED, That the Town Clerk communicate with the Cheltenham Master Builders' Federation upon the urgency of proceeding with the erection of the houses at Lynworth Farm, and, insofar as the first 200 houses were concerned, to appeal for the work to proceed without Bills of Quantities, consideration being subsequently given to the preparation of Quantities for future houses, and that the Housing Committee be given power to act in this regard.

ALSO RESOLVED, That the Town Clerk communicate with the Ministry of Works protesting in the strongest possible terms of the Ministry's delay in proceeding with the erection of temporary houses two sites which were handed over to them on 1st and 26th June, 1945, respectively.

CLARA F. WINTERBOTHAM.

CEMETERY AND CREMATORIUM COMMITTEE.

5th September, 1945. Present—Councillors Rev. de Courcy Ireland (Chairman), Addis, Bush, Fildes and Lewis-Hall-

1409—Superintendent's Report—Read, Report of the Superintendent for the period 14th July to September 5th, 1945. Number of Interments 88 : Cremations 52 Grave Spaces sold : 1st Position 2 ; 2nd Position 3 ; 3rd Position nil; 4th Position 21. New Memorials erected 10 Additional Inscriptions 14.

1410—Grants of Grave Spaces Sold—RESOLVED, That the Common Seal be affixed to Grants Nos. 11348 to 11373 inclusive.

1411—Designs—RESOLVED, That designs Nos. 4155 to 4178 inclusive, as set out in the designs book, signed by the Chairman, be approved, subject in the case of Design No. 9173 to a more detailed design being submitted.

1412—Staff—(i) Patrolman—In August, 1940, in order to help the labour problem, the Superintendent had volunteered to do duty at the Cemetery on Saturday afternoons and Sundays for the duration of the war. It was very desirable there should be someone patrolling the Cemetery, particularly on the days in question, and the Superintendent suggested the time had now arrived when the Committee might consider appointing a full time Patrolman. Such an appointment might be suitable for a disabled ex-Serviceman. RESOLVED, That this recommendation be approved, and that the Ministry of Labour, the Resettlement Officer and the British Legion be communicated with on the matter.

(ii) Assistant Cemetery Superintendent—The Committee considered the application of Mr. Weaver for an increase in wages. He was appointed as Gardener and Assistant to the Superintendent in 1919, and since then had always acted as Deputy for the Superintendent in the latter's absence. Since the Crematorium was opened in 1938 he had acted as Crematorium attendant, and this work had considerably increased. Mr. Weaver was at present on the wages list and paid according to the hours worked, and his wages averaged £4 12s. 0d. a week. RESOLVED, That the Committee consider Mr. Weaver should be appointed Deputy Cemetery Superintendent at a salary of £250 per annum, plus war bonus, and that the General Purposes Committee be recommended to agree to this proposal,

1413—Maintenance of Graves—C. L. Pearce, No. 1918, Section N.—A. and F. M. Pearce, No. 1845, Section The Town Clerk submitted application for the Council to undertake the maintenance of these graves in perpetuity on payment of a lump sum of £. RESOLVED, That subject to the grave stones being put in order the application be granted and the Common Seal affixed to an Agreement to be prepared by the Town Clerk,

1414—Crematorium Chapel—The Borough Surveyor reported letter from the Cheltenham & District Gas Co. stating Messrs. Marshall had not yet completed the reconstruction of the existing lantern as arranged, but when this had been done, they could proceed with the work and hoped to complete it shortly.

1415--Rubbish Tip—The Committee inspected the existing rubbish tip which was now becoming full up. Adjoining the tip was Priors Farm recently purchased by the Corporation, and it appeared to the Committee that a portion of one field, which was low lying and not cultivated, would be very suitable for the extension of the existing tip, and the Cemetery Superintendent thought the adjoining tenant would have no objection to the land being used for this purpose. RESOLVED, That the Housing Committee be recommended to authorise this Committee to make an arrangement with the tenant of Priors Farm for the use of this land for tipping, any abatement in the rent consequent on the use of the land being borne by this Committee.

E. S. DE COURCY IRELAND, Chairman.

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BRITISH RESTAURANTS COMMITTEE.

6th September, 1945. Present—The Mayor (Chairman) ; Councillors Bayliss, Compton and Thompson ; Mrs. Lipson and Mrs. Greening.

1416—Use of Montpellier British Restaurant for Meetings and Rehearsals—The Chairman and the British Restaurant Organiser having met the Entertainments Sub-Committee to discuss the use of this Restaurant (Min. 1229) IT WAS RESOLVED, That a charge of 10s 6d. per evening, plus lighting and heating, should be made to the Entertainments Sub-Committee for the use of this Restaurant for occasional meetings and rehearsals, and that the Sub-Committee should be responsible for the bookings, make appropriate charges to the organisations, and the British Restaurant Organiser should be given at least one day's notice of any booking.

1417—Driver-Handyman—Mr. G. E. King—The British Restaurant Organiser reported that she had appointed Mr. King who commenced his duties on Monday, the 3rd September.

1418—Whaddon British Restaurant—The Town Clerk reported that as instructed by the Committee (Min. 1228) he had informed the Ministry that this Committee did not concur in the suggestion that the local Education Authority should take over this Restaurant for school feeding and he read letter dated the 9th August from the War-time Meals Officer asking for figures and other information regarding this Restaurant, which he had furnished.

1419—Staff—The Town Clerk reported that he had written to the Ministry of Food regarding the staffing difficulties (Min. 1230 (b)) and read letter dated the 9th July from the Ministry suggesting that information regarding vacancies for skilled staff should be sent to them, and they would take the matter up with the Regional Office of the Ministry of Labour. With regard to the future of British Restaurants, the Ministry were of the opinion that arrangements should be made so that facilities might still be available in areas which showed by the demand that they are required and in view of the shortage of food and fuel problems, the need for the restaurants might become intensified during the coming winter.

1420—Financial Statement—The Borough Treasurer submitted the financial statement for the quarter ended 30th June which showed a trading profit of £166 5s. 6d. The amortisation charges for the quarter amounted to £354, making a total of £4,426 to date, The net balance on the Revenue Account amounted to £2,278 1s. 1d. The number of meals served during the quarter was 52,665. The cost of meals was 13.74d. which showed an increase, last year's figures being 1s.

1421—Organiser's Report—(a) Meals Served—The number of meals served in the Restaurants for June and July were as follows:-

	June		July	
	No. of Meals	Takings £ s. d.	No. of Meals	Takings £ s. d.
Montpellier	8,362 ...	483 12 0	6,286 ...	365 1 9
St. Margaret's	6,017 ...	354 13 5	4,803 ...	283 10 5
Whaddon	6,201 ...	245 7 2	4,568 ...	180 16 3

The comparison between figures for June, 1944 and June, 1945 showed a decrease of 3,471 in the meals served and £121 11s. 8d. in the takings, and between figures of July, 1944 and July, 1945 showed a decrease of 6,022 in the number of meals served and £245 8s. 10d. in the takings.

(b) Staff—The British Restaurant Organiser reported that she had appointed Mrs. Kirby who would commence her duties on the 17th September in place of Miss Leuchars, resigned.

1422—Food Supplies—(a) The British Restaurant Organiser referred to the increasing difficulty in obtaining food and also the increase in cost thereof. RESOLVED, That the Town Clerk communicate with the Ministry of Food intimating that this Committee is seriously concerned with the difficulty in obtaining food supplies and the increased cost thereof.

(b) Vegetables—The British Restaurant Organiser reported that the Parks Department's vegetables supplied to the British Restaurants were charged at the full wholesale price although the British Restaurant Department provided the transport and the Parks Department had no market fees to pay on these transactions. RESOLVED, That the Parks Committee be asked to consider making an allowance on the price of vegetables supplied to assist in the transport expenses.

CLARA F. WINTERBOTHAM, Chairman.

ART GALLERY AND MUSEUM COMMITTEE.

7th September, 1945. Present—The Mayor (Chairman) ; Alderman Leigh James ; Councillors Bayliss and Lewis-Hall ; and Mr. C. R. Mapp.

1423—Curator's Report for July and August, 1945—Visitors-9,352 (last year 14,750). Included in this figure were 8 parties from colleges and schools.

Receipts—Catalogues, postcards, commission, etc. £12 9s. 8d. ; "Friends of the Art Gallery and Museum Account " £5 14s. 10d. Total £18 4s. 6d.

Exhibitions—The Curator reported on a photographic exhibition of pre-fabricated Swedish Timber Houses from 21st August to 1st September, 1945, and also measured drawings of Chipping Campden by Students of Liverpool University. RESOLVED, That the Curator's action in these matters be approved.

Picture Cleaning—The Curator reported the progress of this work by Mr. Ruhemann.

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1424--Donations—Gifts had been received from the following donors : Miss Foster, Mr. R. Freebury, Mr. H. J. Lewis, J.P., Mr. G. Mills, Mr. Wm and Miss L. Sexty, Miss Urling Smith, Mr. Record and Mr. G. L. Thynne. RESOLVED, That the thanks of the Committee be conveyed to the donors.

1425—"Rehearsal at Cheltenham Town Hall" by Otakar Gregor—RESOLVED, That this water-colour offered as gift by the artist be accepted with thanks.

1426—Portrait of Henry Hanbury Tracy—RESOLVED, That the Committee regret that they are unable to recommend the acceptance of this oil painting as a gift.

1427—Flower-paintings by H. Fantin-Latour—RESOLVED, That the best thanks of the Committee be conveyed to Miss Muriel Bryant for her loan of nine oil-paintings by H. Fantin-Latour.

1428—"Friends of the Art Gallery and Museum A/c"—RESOLVED, That the purchase of the following items from the Fund be approved :—Five pieces of Bristol Glass, puce colour (£8 12s. 0d.) ; Worcester Porcelain Cup and Saucer, c. 1780 (£3 10s. 0d.) ; and Wine Glass, c. 1760-80 (£1 10s. 0d.).

1429—General Account—RESOLVED, That the purchase of a modern pottery vase by Bernard Moore at £2 2s. 0d. be approved.

1430—Leslie Young Bequest Fund—RESOLVED, That a water-colour of " Cluster Campanula" by Mrs. Edith Payne, be purchased from this Fund at a cost of £10 10s. 0d. RESOLVED, further, That permission be granted for this drawing to be reproduced as the frontispiece to "The Cotteswold Flora" to be published by the Cotteswold Naturalists' Field Club.

1431—Exhibitions—RESOLVED, That facilities be granted for the following exhibitions, as and when convenient :—

(a) Paintings by Hesketh Hubbard.

(b) Paintings by Piero Sansalvadore.

RESOLVED, further, That facilities be given for an exhibition of photographs taken by the "Echo" photographer of bombed Cheltenham, to be arranged during Thanksgiving Week, provided the "Echo" can secure paper necessary for printing.

1432---Cotswold Tilted waggon and Bishop's Cleeve Fire Engine—Read, letter from the Borough Surveyor stating that the storage place occupied by the Cotswold Tilted Waggon in a shed at the Central Depot, was needed for other purposes, and he regretted that it would have to be removed. The Curator reported as to the significance and value of this item as a Folk Museum piece. RESOLVED, That the question of other storage space be explored with the help of Councillor Mrs. Lewis-Hall. RESOLVED, further, That at the same time storage space for the Bishop's Cleeve Fire Engine be secured if possible.

1433—Staff—The Curator reported the receipt of a letter from L.A.C. Jackson who had been in the R.A.F. since 14th May 1941, stating that he expected release forthwith, and that he would like to arrange a time for taking up his duties again as Art Gallery and Museum Attendant. RESOLVED, That the Curator be authorised to make the necessary arrangements for the return of Mr. C. L. Jackson.

1434—Time of Meeting--RESOLVED, That future meetings of the Committee be held at 11 a.m.

CLARA F. WINTERBOTHAM, Chairman.

PUBLIC LIBRARY COMMITTEE.

7th September, 1945. Present—Alderman Lipson (Chairman) ; Rev, Canon P. M. C. Johnstone ; Messrs, Clarke, H. J. Norris, F. Vernal and C. E. Walsh.

1435—Librarian's Report for July and August, 1945—Receipts £139 0s. 11d

Issues—Reference Department 7,207, Lending Department 63,468 ; Junior Department 8,744 ; Branch Libraries 2,633 Loan Collections 2,250. Total 84,302 (last year 90,464). Replacements and Binding-252 volumes had been replaced. 702 volumes had been dispatched to the binder and 129 returned.

Staff—Miss N. B. Stevens had passed the Library Association Examination, Intermediate Part 1, and was now eligible for election as an Associate. RESOLVED, That the congratulations of the Committee be conveyed to Miss Stevens.

Temporary Staff—(a) Increments due to Miss E. Cooke from 25th August, 1945, and to Miss E. V. Johnson from 11th September, 1945, according to Temporary Staff Scale, were approved.

(b) The Librarian reported that Miss B. Bevan had served in the Library for 10 days. School Libraries—The Librarian reported correspondence with the Director of Education, who had authorised the expenditure of £100 on new books for the 10 School Libraries. The selection, ordering and preparation of books was in progress.

Infringement of Regulations—The Librarian reported three cases in which borrowers had infringed the regulations by taking library books from the shelves without authority. RESOLVED, That the action of the staff be approved, but that no further action could be taken under the circumstances.

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1436—Books—RESOLVED, (a) That 628 volumes, published at £249 9s. 9d., be purchased for £224 9s. 11d.

(b) That the sum of £200 be spent on Binding.

(c) That the sum of £100 be spent on Replacements.

(d) That 1 volume, published at £5 5s. 0d. be purchased from the Leslie Young Benefaction Account for £4 14s. 6d.

1437—Donations-86 volumes had been received from 15 donors. RESOLVED, That the thanks of the Committee be conveyed to the donors.

1438—Loan of Books—(a) Read, letter of application from Company Officer Cox, N.E.S., Station D 1, Lansdown Road, Cheltenham, for the loan of 50 volumes, free of charge. RESOLVED, That this application be agreed to, on condition that the Station Social Club Committee undertake liability for loss of, or damage to, books so lent, and that the charge be made monthly, the Station to arrange transport.

(b) Read, letter of application from W/O Woodhead, W.A.A.F., Stoke Orchard, for the loan of 100 volumes. RESOLVED, That the Committee very much regret that they cannot accede to this request.

1439—United Nations Information Organisation--The Librarian reported the receipt of a letter from this Organisation calling attention to the publication of Official Documents of the San Francisco Conference at 10 guineas. RESOLVED, That the Documents be not ordered.

1440—Lectures—The Librarian reported arrangements for 6 lectures to be given between October and December, 1945, RESOLVED, That these be approved, and that certain other persons be invited to participate.

1441—Runs of Periodicals—The Librarian recommended that certain sets of periodicals, bound and unbound, be offered as gifts to National or large reference libraries. He had been in communication with the British Museum and the National Central Library, the latter having expressed a desire to have long runs of " Blackwood's Magazine," " Contemporary Review," " Cornhill Magazine" and

"Athenaeum." RESOLVED, That the transfer of these sets to the National Central Library be approved. RESOLVED, further, That runs of several other sets of periodicals be offered to other libraries as gifts, and that the binding of further volumes of such periodicals should be discontinued.

1442—South Western Regional Library System—This Regional Bureau, based on Bristol, renders valuable service, and Cheltenham, as a constituent member, has previously subscribed £7 10s. 0d. per annum. A proposal to double the subscription payable by all constituent libraries is to come before the Annual General Meeting at Bristol on 13th September, 1945. RESOLVED, That this Committee agrees to pay the increased subscription should it be so decided, and that if the Librarian is able to attend the Meeting at Bristol on 13th September he be authorised to support the proposal.

1443—Staff—(i) The Librarian reported the resignation of the following members of the temporary staff :—

(a) Mrs. S. H. Taylor, F.L.A., who had served as Secretarial Assistant with great ability from 15th October, 1941, to 6th September, 1945. (Previously on permanent staff from July, 1932. to March, 1937).

(b) Miss T. Lodge, part-time Reference Assistant from 11th October, 1943, to 1st September, 1945.

(c) Miss K. I. Porcher, B.A., part-time Reference Assistant from 19th September, 1942, to 29th September, 1945.

(d) Miss E. Loder, temporary junior assistant from 10th March, 1943, to 14th August, 1945. RESOLVED, That a letter of thanks be sent to Mrs. Taylor, Miss Lodge and Miss Porcher for services rendered.

(ii) The Librarian reported further on the great difficulty of finding assistants to fill vacancies, and recommended that the following re-arrangements and appointments be made :—

(a) Transfer of Miss N. B. Stevens, Assistant-in-Charge of the Junior Library to Secretarial Assistant, and that she be up-graded from the Clerical Div. to Grade A commencing at £225 per annum, plus War Bonus, as from 10th September, 1945.

(b) That Mrs. E. Todd, part-time assistant in the Junior Library take full time in that department from 8th September, 1945, and that she be placed in the temporary Scale, General Div., Class II.

(c) That Miss E. Y. Johnson, temporary lending library junior assistant, be allocated to assist in the Junior Department.

(d) In the event of her obtaining release from her present employment, part-time service be offered to Miss R. A. Edwards, of Gloucester.

(e) That David Hoggett, 16 years (Bristol School Cert.) be offered a temporary junior assistantship in the Temporary Scale, Junior Class III. RESOLVED, That the above re-arrangements and appointments be approved, and that the Librarian be authorised to make any other appointments necessary, in consultation with the Chairman.

1444—Reference Library Hours—The Librarian reported as to the use made of this Department between 6.30 and 7 p.m. RESOLVED, That in view of the small attendance of readers, and having regard to the difficult staffing situation, the extension of hours cannot be entertained at present. The matter to be reviewed on the return from the Services of senior members of the permanent staff.

1445—Card Catalogue Cabinet—RESOLVED, That an additional card catalogue cabinet be ordered from Messrs. Libraco Ltd., at a cost of £27 plus purchase tax of 26 2/3 per cent.

D. L. LIPSON, Chairman.

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ALLOTMENTS COMMITTEE.

10th September, 1945. Present—Councillors Addis (Chairman), Bush, Compton, Fildes, Green and Till ; and Messrs. Ball and Barlow

1446—Allotment Tenancies—During the period 7th July to 8th September 28 allotments had been let and 26 tenancies terminated.

1447—North Ward Allotments—Damage by Vehicles—Complaints had informed received of damage caused by a large vehicle using the access roads for the purpose of collection and delivery of pigs. The Committee had informed the owner of the vehicle that the practice must cease but subsequently a memorial signed by 21 allotment holders had been received asking for re-consideration of the matter. They stated that should the Committee adhere to their decision a smaller vehicle must be purchased and they pointed out that half a ton of bacon per week was produced upon the site which necessitated transport for stock replacements and marketing. The Visitors had therefore been asked to consider any possible adjustments which could be made to certain allotments to avoid future complaints and to meet the views of the memorialists. They stated that it appeared, in a number of cases, that allotment tenants had encroached on the access roads and if the correct areas were adhered to, with adjustments to one or two corner plots, the difficulties could largely be overcome. They also recommend that the well at the corner of plot No. 35 be filled in as it was understood that the water failed in dry seasons and it therefore served little useful purpose. Attention was also drawn to a number of cases-where hedges were overhanging the roads and allotments and it was recommended that tenants be requested to comply with the terms of their tenancy agreements, namely, to keep the hedges properly cut and trimmed. RESOLVED,

(i) That the recommendations of the Visitors be approved.

(ii) That the Gardens Superintendent contact the tenant of Plot No. 35 with regard to the filling in of the well and report further to the next meeting.

(iii) That all tenants concerned be requested to cut and trim hedges adjoining their allotments to approximately 3 feet in height.

(iv) That the Chairman and Gardens Superintendent be empowered to make such other arrangements as they deem necessary, including the rounding off of corner plots and other matters to avoid impeding the use of access roads by authorised traffic.

1448—Gappers Field and Baglins Piece—Removal of Trees—(Min. 676)—In view of the damage likely to be occasioned to growing crops it had been decided to ask the Street and Highway Committee to defer this portion of the contract for tree felling in Folly Lane, until the autumn. RESOLVED, That the Street and Highway Committee be asked to approach the Contractor with a view to the work being undertaken, if possible, at the end of November.

1449—Carter's Field Allotments—(Min. 1135)—The County Council had agreed that a more substantial type of fence was necessary between the land belonging to the Girls' Grammar School, let for grazing, and these allotments. Estimates were being submitted for a new boundary fence and it was hoped to carry out the work without delay. The Gardens Superintendent reported that further damage amounting to 10s was caused on the night of 16th and 17th August and the owner of the horses had compensated the tenant accordingly.

1450—Brooklyn Road Allotments, Nos. 27, 28, 29 and 30—Land owned by Mr. E. T. Stinchcombe—The Town Clerk reported that Mr. Stinchcombe had now obtained a licence for the erection of four houses on this site and had therefore asked for its release, RESOLVED, That the application be granted and that notice to quit be given to the tenants terminating their tenancies on 29th September next.

1451—Priors Road Allotments—With reference to the minute relating to these allotments contained in the proceedings of the Housing Committee on the 24th August the Committee considered the proposals, namely, the suggested lease of a portion of the site to the County Council for the extension of the playground of the Whaddon Schools and the use of the of the site abutting on the proposed new road for the erection of one or two blocks of houses. RESOLVED, That the proposals be approved and that notice be given to the tenants terminating their tenancies on the 31st October.

1452—Cheltenham and District Allotments and Gardens Society—Junior Section—The Gardens Superintendent reminded the Committee that five allotments at the North Ward (Nos. 1a, 2, 32a and 44b Creamery Piece and 1 Gappers Field) had been let to the Society for division into half plots for junior members. In a number of cases the plots were now uncultivated and in view of the applications for allotments on this site, he recommended that the tenancies of 2 ½ plots be terminated and the land re-let, either to members of the Society, or through the ordinary channels. He proposed to submit a further report to the next meeting upon other plots let to junior members. RESOLVED, That the recommendations of the Gardens Superintendent be approved and the Society informed accordingly.

1453—Viscount Bledisloe Cup—Read letter from the National Allotments Society stating that it was felt the time had now arrived when it was desirable to change the basis of this competition by relating it to the post-war planning of allotments. Local authorities were doing so much in this direction that it was felt that their efforts should be recognised and acknowledged and marked by

the same friendly rivalry as in the previous competition which operated so successfully. RESOLVED, That no entry be made on this occasion.

1454—Rebate in Rent—RESOLVED, That the tenant of Allotment No. 6 Elmfield Road be granted six months' rent free in view of its bad condition.

H. ADDIS, Chairman.

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PARKS AND RECREATION GROUNDS COMMITTEE.

10th September, 1945 Present—Councillors Green (Chairman), Addis, Bush, Compton, Fildes and Till.

Adjourned Meeting held on 12th September. Present—Councillors Green (Chairman), Bendall, Bush, Compton and Fildes.

1455-Custodian, Alstone Croft Recreation Ground—(Min. 976 (b))—The National Union of General & Municipal Workers had applied for this Custodian to be regarded as a full-time employee and consideration of the matter had been adjourned to permit further investigations to be made. The Secretary of the Union, accompanied by Mr. Morrall, and the Education Officer attended. The Alstone Croft ground belonged to the Education Committee and was used during the day time by schools for organised games, the public only being admitted during the evenings and on Saturdays and Sundays. The Custodian was paid a weekly wage of £3 3s. 0d., the amount being divided equally between the two Committees but the Education Committee were unwilling to increase their contribution as they did not consider the Custodian's duties had increased.

he Union's claim was based upon a communication from the Gardens Superintendent to all Custodians setting out the times of opening and closing grounds, resulting in an average working week of 50 ½ hours throughout the year and on this basis 3 ½ hours overtime also would be payable to each employee every week.

The Committee pointed out that this Custodian was engaged some years ago on a part-time basis to supervise the ground during its use by the public and in the first instance a nominal sum had been paid for his services but this had subsequently been increased to the present rate. There was no necessity for the Custodian to be on duty during the time the ground was used by the schools as the children were in charge of a teacher and the only work required of him was the marking out of pitches and other small duties, plus general supervision during the time the public were admitted.

The Union did not disagree that Mr. Morrall was also carrying out other part-time work for another employer for which he received payment. After giving the matter careful consideration IT WAS RESOLVED,

(i) That Mr. Morrall's present engagement be terminated and that he be re-engaged as a full-time Custodian on the understanding that he discontinues his engagement for other part-time duties during Corporation time and subject to the condition that during the times his services are not

required at the Alstone Croft ground he will perform other duties as the Gardens Superintendent shall require.

(ii) That Mr. Morrall's claim to full-time employment as from 12th September, 1944 be admitted and that appropriate retrospective payments be made accordingly.

1456—Whaddon Road Playing Field—(a) The General Purposes Committee had asked this Committee to exercise supervision over this ground and to carry out any necessary maintenance beyond that provided by the Clubs. The Gardens Superintendent had made an inspection and submitted his report which recommended the removal of the cattle at present grazing on the football area and that other necessary repairs and decorations to buildings and fencing should be carried out when practicable. The Town Clerk stated that the tenant of the grazing rights had already received notice terminating his tenancy.

It was understood that the General Purposes Committee would also ask this Committee to take over the control and management of the ground and in view of the urgency of the matter, representatives of the Clubs now using the same had been invited to attend to discuss future proposals.

(b) Cheltenham Town Association Football Club—The Committee considered the terms on which the ground should be let to this Club. It appeared to them that it was desirable that all the buildings on the ground should be owned by the Corporation, and that the stands and buildings belonging to the Club should be purchased and the cost taken into account in letting the ground to the Club, it being the intention of the Committee that the letting of this ground should be on terms comparable to those of the tenancy of the Athletic Ground by the Rugby Football Club. The Borough Surveyor had, accordingly, inspected all the buildings and submitted his valuation of each building based on 1939 prices, and taking into account the bad state of repair of some of the buildings, his valuation amounted to £386.

Messrs. C. K. Gregory, F. H. Edwards and B. Chinn attended as representing the Club, and discussed the matter with the Committee and intimated that they were prepared to recommend their Committee to accept the sum of £400. RESOLVED, (i) That the Council agree to purchase the stands and buildings enumerated in the Borough Surveyor's inventory for the sum of £400.

(ii) That for the first year the ground be let to the Club for a period of 9 months from the 1st August, 1945, to the 30th April, 1946, at a rent of £70 plus a proportion of the rates and water charges as formerly paid by the Club.

(iii) That the Borough Surveyor endeavour to provide a boiler to enable hot water to be supplied to the dressing rooms in the Pavilion.

(iv) That the Gardens Superintendent make such arrangements as he is able for the supervision of the ground, and that he be responsible for the upkeep and maintenance of the playing field.

(c) Whaddon Road Bowling Club—Messrs. Bradley and Poole attended as a deputation from the Bowling Club and applied for a lease of the Bowling Green of this ground. They were anxious to arrange terms soon as possible as it was proposed to carry out improvements to the green at a cost

of approximately £100 and it was necessary to put the work in hand at an early date. RESOLVED, That the Bowling Green and tea-room be let to the Club for a term of 5 years as from 29th September next on the same terms as their tenancy with the Cheltenham Original Brewery Co., namely, Rent £10 per annum, plus the appropriate proportion of rates and water charges, the Club to keep in repair the tea-room and to manage and maintain the ground to the satisfaction of the Council, to provide a groundsman, and also to permit visitors to use the ground at times when it is under supervision.

1457—Tewkesbury Road Playing Field—(a) Grass Track Meeting—The Cheltenham Motor Club applied for the use of the field for a grass track meeting before the end of the year and stated that the tenant was agreeable thereto. RESOLVED, That this Committee raise no objection to one meeting only subject to no rehearsals or practices being held on this field.

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(b) The Committee felt that the time had now arrived when consideration should be given to the reversion of this field as a playing field particularly in view of the many applications received for accommodation for playing pitches and sports events. RESOLVED, That the Town Clerk report upon the terms of the tenancy and the earliest date this can be terminated.

1458—Sandford Park—Read, letter from Messrs, Midwinter & Co. complaining of the obstruction of light caused to the premises of their clients, Messrs. Yates & Sons, due to the presence of the poplar trees, planted at the entrance to the Park. RESOLVED, That the Chairman and Vice-Chairman be asked to inspect the trees and report to the next meeting.

1459—Marle Hill Annexe—(a) Boating Rights—Mr. Maisey's tenancy of the boating rights would terminate within the next few weeks and the Borough Surveyor had discussed with him the acquisition of his boats and other effects. Mr. Maisey offered to sell the same to the Council for the sum of £128 18s. 10d. The Borough Surveyor recommended that an offer of £120 be made on the understanding that a further inspection would be carried out before the conclusion of the tenancy, There would also, of course, be a claim by the Council against Mr. Maisey for dilapidations. RESOLVED, That this recommendation be adopted.

(b) Read, letters from Mr. and Mrs. Maisey applying for the post of Manager of the Boating Rights and also for the right to sell minerals, ices, teas, etc. at the boat house. RESOLVED, That consideration of the applications be deferred pending the reports to be made by the Entertainments Manager and Gardens Superintendent for next season's boating.

(c) Thanksgiving Week—The local Savings Committee had asked if permission could be granted for a bonfire in the Pittville Annexe. It was proposed to make a charge for admission but this had not yet been decided upon. RESOLVED, That the application be granted subject to the site being approved by the Gardens Superintendent it being understood that the Superintendent will render such assistance in building the bonfire as is practicable.

(d) Rock Garden—Reconstruction—As a result of neglect during the war years this garden would require complete replanting and the Gardens Superintendent proposed that the work be put in hand in the autumn if labour is available. RESOLVED, That this be approved.

1460—Albert Road—The Borough Surveyor submitted enquiry from a builder in respect of the piece of land adjoining the north side of the Girls Grammar School, and fronting Albert Road, as to what charge the Council would now make for giving access to Albert Road over the strip of land belonging to them lying between the road and the field and also as to the type of houses which would be permitted to be built on the land. RESOLVED, That the Committee are prepared to permit access to Albert Road on payment of the cost of the charges for making up the road and footpaths, and that the question of the value and type of buildings be referred for the views of the Planning Committee.

1461—Montpellier Gardens - The Military Authorities were considering de-requisitioning the plot of land on which an ammunition shelter had been erected and enquired as to whether the Council wished to purchase the building. After consultation with the Chairman the Military had been informed that the Council had no desire to do so and a request was made that the shelter be removed as expeditiously as possible. The Military had replied suggesting that the shelter remain in order to avoid cost of removal. RESOLVED, That the proposal be not entertained and that the Military be asked to remove the shelter as soon as possible.

1462—Thefts—The Gardens Superintendent reported that between 29th July and 2nd August approximately 20 of the best fish were stolen from the ornamental pond at Sandford Park, Also on the night of 2nd and 3rd August approximately 100 geraniums and other plants were removed from the Promenade Gardens. The thefts had been reported to the Police Superintendent, RESOLVED, That the Gardens Superintendent be authorised to obtain additional supplies of fish if the same can be purchased at reasonable prices.

1463—Summer Entertainments Programme—Hire of Chairs—The Entertainments Sub-Committee had asked for reconsideration of this Committee's decision to make the usual hire charges for the 206 iron chairs required during August week. RESOLVED, That no charge be made therefor and that the Committee's previous decision be varied accordingly. ALSO RESOLVED, That it be suggested to the Entertainments Sub-Committee that as this Committee have only limited use for such chairs they revert to the control of the Town Improvement Committee.

1464—Water Supplies—Proposed Turf Nursery, Brooklyn Road, Promenade Long Garden and Sandford Park Nurseries—The Borough Surveyor estimated the cost of providing water supplies to these areas at £60, and £14 respectively, the Gardens Superintendent undertaking the work of excavation. In the case of the Promenade Long Garden the estimated cost would be reduced to £25 if galvanised iron piping were used in substitution for lead piping. RESOLVED, That the estimates be approved, the work to be carried out when practicable and that the use of piping for the Promenade Long Garden be left to the discretion of the Borough Surveyor.

1465—Food Production—(a) Sales—The Gardens Superintendent reported that during the months of July and August the sales of produce to the market amounted to £43 7s. 6d. He had also supplied the British Restaurants, the Town Hall and Sandford Swimming Pool with produce to the value of £165 15s. 6d.

(b) British Restaurant Supplies—The British Restaurants Committee had suggested that as they provided transport and no marketing fees were incurred in connection with their purchases a

discount might be granted which would assist towards their transport expenses. RESOLVED, That a discount of 2 ½ per cent be allowed.

1466—Plant Pots—(Min. 1245)—The Gardens Superintendent reported that as a result of his advertisement he had received an offer of 8,000 pots and with the approval of the Chairman an additional 500 pots beyond those approved by the previous minute had been purchased at a cost of D2 5s. 3d. He also recommended that a further 4,000 pots be obtained at a cost of £39 13s 3d. RESOLVED, That the action of the Chairman be confirmed and that the Gardens Superintendent be authorised to obtain the additional supplies required.

1467—Purchase of Bulbs—The Chairman had authorised the purchase of 5,000 tulip bulbs at a cost of £89 15s. 0d. The Committee were of opinion that if obtainable a further 5,000 bulbs should be purchased. RESOLVED, That the action of the Chairman be confirmed and that a further 5,000 bulbs be obtained.

1468—Turf---The Gardens Superintendent reported that a large quantity of turf would be required in the near future. RESOLVED, That he submit a report to the next meeting as to the probable sources of supply and prices therefor.

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1469—Staff—(a) Propagators—In order to build up and maintain the stocks in the nurseries the Gardens Superintendent recommended the appointment of a Foreman Propagator and a Propagating Gardener, Grade D of the J.I.C. scale, the former to be paid an additional sum of 10s per week in view of his status. On the present basis the wages for these employees would be £4 13s. 6d. per week including war wage increase for the Foreman Propagator and £4 3s. 6d. for the Propagating Gardener. RESOLVED, That the recommendation be approved.

(b) Sickness Scheme—The Custodian at Whaddon Recreation Ground (Mr. A. J. Blackwell) had recently sustained an accident during the course of his duties resulting in a broken leg. Under the sickness scheme he was entitled to receive full wages less statutory deductions for a period of six weeks and half wages for the succeeding seven weeks or part thereof. RESOLVED, That having regard to the circumstances and to this employee's excellent record he be paid an amount equivalent to his former weekly wages, less any amount receivable under the National Health Insurance Acts or Workmen's Compensation Acts for a total period of thirteen weeks or until he is fit to resume work whichever is the shorter period.

1470—Report of Visitors—The Visitors stated that they had carried out their quarterly inspection of the Parks, Gardens and Recreation Grounds and made various suggestions and recommendations for repairs and improvements including :—

(a) Montpellier Gardens—(i) That the static water tank be removed as soon as possible.

(ii) That consideration be given to the provision of swings.

(iii) That when practicable an additional attendant be engaged.

(b) Pittville—(i) That the condition of both lakes be borne in mind and as soon as practicable estimates be obtained for their cleaning out. (ii) That as owing to feeding difficulties the aviaries are not fully utilised, efforts be made to stock the same for the time being with rabbits, guinea pigs and other suitable birds and animals.

(c) Sandford Park—That the Keynsham Road entrance be improved and tidied up as soon as possible.

(d) Agg Gardner Recreation Ground—(i) That efforts be made to carry out the repair works to which attention was called at the last inspection.

(ii) That the Gardens Superintendent commence improvements including the provision of suitable floral displays in order that the same may be available next spring and summer.

(iii) That the restoration of the children's paddling pool be included in next year's estimates. RESOLVED, That these recommendations be noted and the work undertaken when labour and materials are available.

W. J. GREEN, Chairman.

HOUSING COMMITTEE.

7th September, 1945. Present—Aldermen Pates (Chairman) and Lipson ; Councillors Addis, Bayliss, Bush, Chinn, Compton, Rev. de Courcy Ireland Garland, Green, Grimwade, Lewis-Hall and Moore
10th September, 1945, Present—Alderman Pates (Chairman) ; Councillors Addis, Bayliss, Bush, Compton, Grimwade and Lewis-Hall.

1471—Housing Department—Staff---(1) (Min. 9 (i) 27/8/45)—Three applicants were interviewed for the appointment of Housing Manager. RESOLVED, That Miss M. M. Roddan, M.A., Rotherham, be appointed at a salary of £450 per annum rising by annual increments of £25 to £500 per annum, plus war bonus, and that the question of a car allowance be deferred until Miss Roddan has taken up her duties. ALSO RESOLVED, That Mrs. Cully's offer to continue in office for one month after Miss Roddan commences her duties in order to hand over the various matters to her successor, and to acquaint her with local conditions, be accepted at her present salary, but that her offer to continue subsequently on a part-time basis, say, three days a week in order to assist the Department, be deferred until the new Housing Manager has taken up her duties.

(2) Resignations were submitted from the Housing Manager to take effect on the 30th September, subject to the above offer, and from Mrs. D. M. Birtwistle, and Miss Watson (who has obtained an appointment with the Southwark Borough Council) Assistant Housing Managers, on 4th and 7th October respectively. The Deputy Housing Manager (Mrs. J. A. Knowles) has intimated that she wished to resign her full-time appointment from 30th November, 1945. Mrs. Knowles was willing to continue indoor work on a part-time basis for a time, and resume both indoor and outdoor work on a part-time basis of 4 ½ days a week after February.

RESOLVED, (i) That Miss Land, Assistant Housing Manager, be appointed Deputy Housing Manager from 1st December, 1945, at a salary in accordance with the Council's scale, namely, £300 per annum rising by annual increments of £15 to £330 per annum plus war bonus.

(ii) That applications be invited by advertisement to fill the vacancies caused by the resignations of Miss Watson and Mrs. Birtwistle at salaries in accordance with the Council's scale, namely £225 per annum, rising by annual increments of £15 to £240 per annum, plus war bonus. (The Council are reminded that there is, at the present time, a vacancy for an Assistant Housing Manager, which post has been advertised without success, but which will be advertised with the above appointments).

(iii) That the offer of Mrs. Knowles be accepted, and as she resides on the Innsworth Estate, which the Council manage on behalf of the Ministry of Aircraft Production, and having regard to the amount of work involved in this connection, Mrs. Knowles be appointed to deal with rent collection, repairs and matters affecting this estate, at a salary of £250 per annum plus proportionate bonus and car allowance made by the Ministry.

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(3) Students in Estate Management—It was reported that Miss Monks, a student, would shortly be transferred to another Authority under the Students' Scheme, and the Housing Manager recommended that Miss M. Conlon be appointed to the vacancy, and that Miss V. M. Campbell be appointed an additional student, in both cases for a probationary period of three months without pay. RESOLVED, That the recommendation be approved.

1472—M.A.P. Estate, Innsworth—The Town Clerk reported that he had been in communication with the Ministry of Aircraft Production regarding the future of the Estate at Innsworth, with the view to its being transferred to the Council at valuation. The Ministry have replied that these quarters were erected to provide accommodation for transferred war workers, and their families, and they have not yet been informed that the accommodation was no longer required. When the estates were redundant they would consult Local Authorities and negotiations would be conducted by the Ministry of Health.

1473—" Marston," Albert Road—The Ministry of Health have approved the acceptance of the tender of Mr. T. C. Safe at £1,678 13s. 0d. for the conversion of this property into seven flats for housing accommodation.

1474—Estate Management Sub-Committee—The Committee received with regret the resignation of Alderman Pates as Chairman and member of the Sub-Committee in view of the numerous calls upon his time.

1475—Temporary Houses, Priors Farm—(a) RESOLVED, That the Committee concur in Min. 1415 of the Cemetery and Crematorium Committee, that arrangements be made with the tenant of Priors Farm for the use of a portion of the land for the tipping of rubbish from the Cemetery. (b) Letter was submitted from the Ministry of Health approving the estimated cost of the site works and slabbing at Priors Farm (upon which it is proposed to erect 173 temporary dwellings), as follows :—

(1) Estimated cost of work (not including contractor's profits) ... £24,465.

(2) Fixed fee ... £1,957.

The ultimate cost to the Council in laying out the site and slabbing would approximate to the cost of carrying out the work by ordinary methods, and for the purpose of determining the amount to be borne by the Council, the work would be measured and valued by the Council and agreed with the Ministry of Works. During the work, payment would be made by the Council to the Ministry of Works for prisoner of war labour at Trade Union rates, plus the cost of their transport, claims being rendered monthly by the Ministry. On completion of the work an adjustment would be made to ensure that the total cost ultimately borne by the Council is as mentioned above.

The Town Clerk reported further letter from the Ministry of Health of the same date as the above letter, indicating an allocation of aluminium temporary houses for this site, but which conflicted with the above letter in that it indicated that during the progress of the works, the Ministry of Works would make no claim on the Council for payment in respect of prisoner of war labour, and that the Council would not request reimbursement of any advances made to the Contractor. On completion of the work, an adjustment of accounts should be agreed between the Council and the Ministry. The Ministry asked the Council to indicate their approval of the terms. RESOLVED, That the terms be approved and confirmed with the exception that any payment to be made in connection with this Contract, by or to the Ministry of Works, shall be on the basis of the latter letter.

1476—Oakley Farm—The Committee considered further the question of the future user of the Government buildings at Oakley Farm and the Town Clerk reported the steps he had taken in this matter since the Committee considered it some months ago. As instructed by the Estate Management Sub-Committee on the 23rd August, he had written to another Government Department and he now reported an interview he had had with an official of that Department. The various Government Departments concerned were aware of the Committee's proposals that the buildings should be made available to the Council for housing purposes.

1477—Temporary Houses, Selkirk Gardens—The Town Clerk reported that the District Valuer had agreed a payment of £1,000 for this land, including compensation for loss of land and fruit crop, subject to the following conditions ;—

(1) The Corporation to fence the land and remove two garages to land retained by the owner.

(2) The purchase to be completed by the 29th September.

RESOLVED, That these terms be approved, that the Common Seal be affixed to the Conveyance and that application be made to the Ministry of Health for sanction to a loan for the purchase money and costs.

1478—Lynworth Farm—(a) The Town Clerk reported the following terms agreed between the District Valuer and the owners —

(1) Miss B. F. Nash—Payment of £900, including £60 compensation, subject to the following conditions :—

(i) The Corporation to erect and maintain a stock-proof fence adjoining the owner's remaining land.

(ii) The Corporation to connect Priors Lodge to the main sewer before any interference occurs to the present system.

(iii) The Corporation to pay £20 per annum from 29th September, 1944, until completion.

(iv) Corporation to pay Surveyor's fees (£23 16s. 0d.) and legal costs.

Mr. L. G. Hall (tenant) £350 compensation, plus £10 10s. 0d. Surveyor's fees.

(2) Mr. J. R. Birt—Payment of £4,500, including £200 in respect of tenancies and £500 compensation, subject to the following conditions :—

(i) The Corporation to erect a stock-proof fence against the owner's remaining land.

(ii) The Corporation to pay interest at 5 per cent from the 1st September, 1944, to completion on purchase price of land.

(iii) Corporation to pay Surveyor's fees (£49 14s. 0d.) and the legal costs.

RESOLVED, That the above terms be approved, that the Common Seal be affixed to the necessary documents, and that application be made to the Minister of Health for sanction to a loan for the expenditure involved.

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(b) Erection of Houses—The Town Clerk reported that as instructed at the last Meeting of the Council, he had communicated with the Cheltenham Master Builders' Association, urging the erection of the first 200 houses without the preparation of Bills of Quantities, without success. A letter was submitted from Mr. C. W. Morris, Chairman of the Negotiating Committee of the Association, forwarding copies of correspondence between his Committee and the Borough Surveyor, of which they thought the Committee were unaware. These were the letters the substance of which were read by the Chairman at the last Council Meeting and which stated that the original delay in the preparation of the Quantities was in no way due to the action of the Builders, and the present position could be overcome by adopting the Association's suggestion that Messrs. Vale and Kingsford should be engaged to prepare Quantities. The Town Clerk pointed out that at no time had any suggestion been made that the delay was caused by the Builders, but was due entirely to the changed policy of the Ministry, who in their letter of 1st August, 1945, indicated that tenders for 200 permanent houses should be obtained on a lump sum basis, but Circular 149 of the 9th August intimated that Quantities should be prepared. These Quantities would be based on a Code of Measurement prepared by the Chartered Surveyors' Institution, which the Ministry intimated could be obtained from the Institution.

The Borough Surveyor reported that on receipt of this information, application was made on 17th August to the Chartered Surveyors' Institution, and after some delay, during which he telephoned the Institution, he was informed that the new Code had not yet been published. Until this new Code was available, he was himself, unable to proceed with the preparation of the Bills of Quantities. He had been in communication with Messrs. Vale & Kingsford and had arranged an appointment with

them, subject to the Committee's approval, to discuss the preparation of Quantities. In order to expedite the matter he suggested that the Committee should proceed immediately with sixty houses as the first instalment of the allotted number of 200 houses, and to confine the number of types to four. As the Quantities were prepared for each type, they could be forwarded to the Builders to enable them to prepare a price for consideration by the Committee. Subsequently he would make arrangements so that further instalments of houses could be proceeded with. Fees would be payable for the preparation of the Quantities, and these would, of course, reflect in the cost of the houses and subsequently in the rents, but it was understood that the Minister was discussing with the Chartered Surveyors' Institution the fees to be paid. If the Code was available the Quantities could be prepared in his office. Mr. Alderman Lipson thereupon telephoned the Private Secretary of the Minister of Health, asking that the Minister be informed of the position, and requesting him to forward a copy of the Code to the Council during the week-end. No communication was received from the Minister in response to this request, and the Committee at their adjourned meeting on the 10th September, RESOLVED, (i) That Mr. C. W. Morris be informed of the position; and that the Council do not attach any blame for the delay upon the local Builders, this being solely attributable to the changed policy of the Ministry of Health.

(ii) That in order to avoid any further delay the proposals of the Borough Surveyor to proceed with the erection of the first instalment of 60 houses, and the reduction in types from 8 to 4 as mentioned above, be approved, that Messrs. Vale & Kingsford be instructed to prepare Quantities for 4 types (14 houses) and that it be left to the Borough Surveyor to arrange terms with the firm.

J. P. PATES, Chairman.

PUBLIC HEALTH COMMITTEE.

10th September, 1945. Present—Councillor Moore (Chairman) ; The Mayor ; Alderman Waite ; Councillors Barnett, Bayliss, Bettridge, Rev. de Courcy Ireland and Hopkins.

1479—National Smoke Abatement Society—The constitution of this Society, of which the Council are members, has been amended and the scale of subscriptions based on population figures. The Council hitherto subscribed £2 2s. 0d., but the amended subscription was £5 5s. 0d. RESOLVED, That the increased subscription be paid.

1480—Milk (Special Designations) Orders, 1936-1938—(a) Application was submitted from Mr. C. B. Powell, Leckhampton, for a supplementary licence to use the designation "Tuberculin Tested" in respect of milk retailed in the Borough. Samples of this milk taken recently by the Gloucestershire County Council, who were the licensing authority in respect of his premises, were entirely satisfactory. RESOLVED, That the application be granted for the period ending 31st December, 1945.

(b) The Medical Officer of Health reported on samples of pasteurised milk submitted for analysis during July and August. In one case in July, the sample was unsatisfactory but the August report was satisfactory ; whilst a sample taken during August from another firm was not satisfactory.

1481—Food and Drugs Act, 1938—(a) (Min. 1258)—The Town Clerk reported that complaints of milk supplied in the Borough by a retailer whose premises were situate in the adjoining area had been further investigated. The Cheltenham Rural District Council Food Office had reviewed the matter and

given the retailer a period in which to rectify the complaints, failing which his registration would be cancelled.

The Committee now understood there was some improvement and that possibly the complaint arose from milk being collected in bulk supply from a Distribution Depot in the afternoon and whilst usually delivered the same day a certain amount might be delivered the following morning. The Chief Sanitary Inspector, Rural District Council, stated possibly milk might be 3 to 4 days old when it reached the consumer, assuming the farmer milked one evening and retained it until the following day when it was collected. The following afternoon, the milk would reach the Distribution Depot, too late for the retailer to collect it until the following day when the condition would further deteriorate if the milk was not delivered to customers until the following morning.

This retailer has undertaken to deliver the milk immediately it is collected from the Depot.

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The Medical Officer of Health had visited the premises with the Chief Sanitary Inspector and the Chief Sanitary Inspector, Rural District Council, when they were favourably impressed with the farm and buildings, although cooling plant was not quite satisfactory, and they came to the conclusion that improvement complaints were due to delay in the collection and delivery of the milk.

RESOLVED, That in view of the reported improvement in the condition of the milk, action he postponed and a further report be submitted to the next meeting of the Committee.

(b) The Chief Sanitary Inspector submitted reports on samples of milk Nos. 608 to 610, 612 and 620 to 625, which were genuine 611 was slightly deficient in non-fatty solids and 613 slightly deficient in fat ; samples of Coffee Nos. 614, 617 and 619 ; Jam Nos. 615, 616, 618, were all genuine.

1482--Milk and Dairies Orders, 1926-1935--RESOLVED, That the application of the Misses D. M. Gill and A. M. Pullen for the registration of Hope Cottage Farm, Hesters Way, as dairy premises, be approved.

1483—Public Health Act, 1936—Sunningend Works—The installation of plant to abate the smoke nuisance, previously reported to the Council. had been carried out and was satisfactory. The firm were now engaged day and night on temporary houses and a special apparatus had been installed for collecting sawdust which was burned in an Incinerator. The sawdust contained resin and complaints had been made of the smoke caused by the burning and of the noise due to the preparation of the parts for the temporary houses. The Company were informed and were in communication with the manufacturers of the plant for collecting sawdust in an endeavour to obviate the present complaints. A further report would be submitted.

1484—Housing Act, 1936—Relicensing—RESOLVED, That licences for the re-occupation of the under-mentioned premises be renewed for a further period-of six months from the date set opposite the premises :-

147 Prestbury Road (2 Cakebridge Cottages)	Expires	17th September, 1945.
1 Bubbs Cottages, York Street ...	“	24 th “
Fernside, 307 Gloucester Road ...	“	28 th “

1485—Rat Infestation—Treatment of Sewers—This campaign was completed on 8th September and certain additional staff engaged discharged. Detailed reports would be forwarded to the Ministry of Food and a report would be made to a subsequent meeting of the Committee.

It was estimated that 8,838 rats were destroyed in Cheltenham and the portion of Charlton Kings connected to the Council's sewers.

A number of men engaged on treatment of sewers were being retained for destruction of rats in the River Chelt and when completed would be engaged for surveying the built-up areas and destruction of rats.

1486—Public Abattoir—(i) Horse Shows—The Chief Sanitary Inspector reported that the horse at the Abattoir had been successful in obtaining first and second prizes at the Cheltenham Show, first prize at the Bishops Cleeve Show (Smiths & Sons) and was highly commended at the Evesham Show, and had won a total of £9 in prizes. RESOLVED, That the carter responsible for the care and preparation of the horse, be given £1 1s. 0d. in respect of each show, and congratulated on his success.

(ii) Public Abattoir Sub-Committee—A report of the Sub-Committee at their meeting on 27th July, 1945, was sub-mitted (report circulated herewith). RESOLVED, That the report be approved and that the Wholesale Meat Supply Association be charged 30s per week in respect of the use of the Hanging and Cooling Rooms referred to in the report.

1487—Cold Storage—The Town Clerk and Chief Sanitary Inspector reported upon correspondence and interviews with the Worcester and Midlands Ice Co. Ltd., whose present lease of premises in Henrietta Street and Albion Street would shortly terminate. The present premises were used by the Wholesale Meat Supply Association for storage of meat pending distribution in the North Gloucestershire area and by certain other large meat distributors in this area, in addition to which ice was supplied to local tradesmen.

Whilst the premises were mainly used at present by the Wholesale Meat Supply Association and the larger firms mentioned under the meat control system of the Ministry of Food, in peacetime the premises were used somewhat extensively by local tradespeople. It was, therefore, necessary that alternative accommodation should be provided as this was the only storage accommodation available in this area. The Committee considered two proposals, (i) That the Company should be granted a lease of a site at the entrance to the Public Abattoir upon which they would erect Cold Storage connected by overhead rails to the Abattoir under a covered way, (ii) That the Corporation themselves should provide this accommodation on the site mentioned.

The larger firms using the present accommodation have been approached and were generally agreeable to the proposal, although not definitely binding themselves until further details of the scheme were known. This proposal would not interfere with any future extension of the Abattoir as land was available at the rear and side of the existing premises.

RESOLVED, That in view of the many commitments of the Council during the forthcoming years, the Committee recommend the Council to approve in principle the granting of a building lease for a

period of 14 years on a site at the entrance to the Abattoir to the Worcester and Midlands Ice Co. Ltd., upon which they will erect Cold storage accommodation to the satisfaction of the Council, and that the Town Clerk be authorised to continue negotiations and report thereon.

1488—Factories Act, 1937—Ormond House—(Min. 1158)—As previously reported notice was received by the Council from H.M. Inspector of Factories for repairs and improvements to this property and a statutory notice was served by the Council upon the owner requiring him to carry out the works within 21 days failing which the Town Clerk take legal proceedings.

Although several undertakings had been given by the owner to carry out the work, no steps had been taken to comply with the notice, and it appeared that work was now held up pending the issue of a building licence. The Borough Surveyor reported that upon receipt of a detailed estimate and specification he would have the work checked in order to issue a licence, RESOLVED, That the matter be left with the Town Clerk in consultation with the Borough Surveyor and Chief Sanitary Inspector and that failing compliance with the notice after a licence has been issued the Town Clerk take legal proceedings as previously instructed,

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1489—Licences for Building Works—Housing Act, 1936—Public Health Act, 1936—The Chief Sanitary Inspector submitted a list of properties where works were urgently required and in respect of which statutory notices should be served in accordance with the provisions of the Housing Act, 1936, Public Health Act, 1936, and the Factories Act, 1937, involving the issue of building licences, The Ministry of Health stated in circular 123/45, dated 5th July, 1945, building licences should be issued at the same time as the statutory notices as the latter notice was of no practical effect without the building licence.

The Town Clerk, Borough Surveyor and Chief Sanitary Inspector have consulted on this matter and the Borough Surveyor has pointed out that in issuing licences regard must be had to labour force available in the town as a whole, and further that it was not possible to issue building licences simultaneously with a statutory notice as it was necessary for him to know the cost of the proposed works in order to be assured that it came within the powers given him.

The labour position in the town was unlikely to improve until more building operatives were released from H.M. Forces, and whilst the position was a difficult one. he was of opinion that by close collaboration between the two departments and by confining notices to the most urgent cases a satisfactory solution could be reached and no serious delay occur, RESOLVED, That this Committee appreciate the difficulties under which the two departments were working in view of the labour shortage, and that the matter be left to the two departments to collaborate and adopt the best means of securing a speedy execution of works of an urgent character.

ALSO RESOLVED, That Statutory Notices be served upon the owners of the following properties requiring them to carry out works which are urgently required, and that failing compliance therewith, the works be carried out by the Council at the owner's expense :—

The Firs, Tivoli Road	30 King Street
The Crown Hotel, High Street	Crook's Laundry, Croft Street
10 Albert Place	17a Lypiatt Street
Glencairn, Eldorado Crescent	396 High Street
Trendennis, Wellington Square	Yates' Shop, Upper High Street
20 St. Paul's Parade	27 Hermitage Street
1 Whitehart Street	4 Belmore Place
16 Queen Street	Alpha Villa, Gloucester Place
	Star Hotel, Regent Street.

1490—Diphtheria Immunisation—(a) The Medical Officer of Health submitted the following report upon diphtheria immunisation treatment for the month of July, 1945 :—

Number of new cases (immunisation commenced)	...	89
“ injections given — —	227
cases in which treatment was completed during the month :		
(a) Under 5 years of age	8
(b) aged 5-15 years	...	36
Clinics were held as follows :-,, Schick tests (negative)	9
School Clinic		2
Clarence Square Day Nursery		1
Holy Trinity School		<u>1</u>
Total		4

No Clinics were held during August, 1945.

1491—Medical Advisory Committee—Gloucestershire County Council—A letter was submitted from Dr. Currie, suggesting that the Medical Officer of Health should become a member of this Advisory Committee which was composed of medical practitioners. RESOLVED, That this be approved.

1492—Annual Report, 1944—The Committee considered extracts from the Annual Report of the Medical Officer of Health circulated to the Council at the last meeting. In regard to the infant mortality report, the Medical Officer of Health indicated that he was unable to account for the apparent high infant mortality figure; that the Ministry of Health were informed of the position, and he had discussed it both with a Regional Medical Officer of the department and with local Medical Practitioners concerned with the treatment of cases in hospitals. A list of houses where deaths had occurred was prepared in order to ascertain if there was any connection between cases or any causes; the Health Visitors had made special enquiries and he himself had visited most of the houses personally.

As mentioned in the report most of the cases occurred during the period April to the middle of August and were not confined to any specific period. RESOLVED, That the report be approved.

1493—Folly Lane Refuse Tip—Plies—The Medical Officer of Health reported a complaint upon this tip which he had Whilst generally flies do not breed in the case of " controlled " tipping, this particular site was difficult, and possibly unsuitable, and therefore needed particular care owing to

the water logged brick pits. In addition, shortage of labour, difficulty of securing suitably firm soil for covering in hot weather when clay was baked into hard masses and the difficulty of securing perfection in the carrying out of instructions inevitably rendered the tip suitable for fly breeding.

In his opinion, after observation of several tips in various parts of the town, the Council should seriously consider a return to the destructor method of refuse disposal.

The Borough Surveyor reported that the trouble was due to fires caused by children which had compelled operations to cease on the Marle Hill side of the tip and to recommence on the other side in Folly Lane, This had dislocated the work on the tip and owing to labour shortage the tipping was not being carried out as he wished, although since the visit of the Medical Officer of Health it had been continually sprayed and conditions were considerably improved. Tipping was now sited as far from dwellings in Folly Lane as possible. RESOLVED, That the complainants be informed that the Committee are doing all they can to remove the cause of complaint.

1494—Gas Liquor—(Min. 994)—The Borough Surveyor reported that all connections to the sewer at the Gas Works had been tested, which provided all information regarding points of discharge not previously available. When work upon housing permitted it was intended to prepare details of a main drain through the centre of the works to convey all deleterious waste to a single point of discharge into the main sewer.

E. W. MOORE, Chairman.

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WATER COMMITTEE.

11th September, 1945. Present—Aldermen Ward (Chairman) and Pates ; Councillors Moore and Chinn.

1495—Borough Engineer's Report—Reports of the Borough Engineer for the months of July and August were read :—

DAILY YIELD OF SPRINGS.

	For month ended 31st July, 1945.	Average for corresponding period during the past 3 years.
Hewletts Springs	72,000 gallons	63,000 gallons
Dowdeswell Springs	210,000 "	206,000 "
Leckhampton Springs	—	—

CONTENTS OF RESERVOIRS.

Estimated Usable Quantity about 71,760,000 gallons.

DAILY YIELD OF SPRINGS.

	For month ended 31st August, 1945.	Average for corresponding period during the past 3 years.
Hewletts Springs	65,000 gallons	58,000 gallons
Dowdeswell Springs	173,000 "	179,000 "

CONTENTS OF RESERVOIRS.

Estimated Usable Quantity about 65,854,000 gallons.

1496—Priors Farm—The Home Office (Civil Defence Division) has approved the installation of nine hydrants on this Estate in connection with the temporary housing scheme at an expenditure not exceeding £87 16s. 6d., which will be reimbursed.

1497—Dowdeswell Reservoir—The Borough Engineer has communicated with the Divisional Road Engineer, Ministry of Transport, regarding an improvement of the road adjoining the Reservoir, and a representative has inspected the road and discussed the matter with him and the County Council. This Council's concern regarding this dangerous point was emphasised to the Ministry's representative and he undertook to investigate the matter with a view to steps being taken to remedy the position when works of this nature re-commenced.

1498—Water Fittings—Circular 148/45, Ministry of Health, was submitted stating that, on general grounds and to assist in the large-scale production of a reasonably limited number of types of components and equipment in connection with post-war housing and general development, water fittings should be restricted as far as possible to those which conform with the British Standard Specifications. The contribution water undertakers could make to this end would be governed largely by their byelaws and in the Ministry's revised model byelaws now in preparation, reference to the above specifications would be incorporated in appropriate cases. It was hoped that application for the confirmation of new, or revised byelaws, would be deferred pending the issue of the new model. In the meantime, Local Authorities were asked to endeavour to limit the use of water fittings to those complying with British Standard Specifications.

1499—Disposal of Government Property—Circular 159/45, Ministry of Health, was submitted upon the disposal of surplus Government property in relation to water supply facilities and sewage disposal plants provided by the Government at airfields, camps, hostels, factories, and the like. In certain cases installations will be surplus to requirements and it was suggested Authorities should consider their interests in such installations and indicate those which they might wish to acquire. It was not possible to indicate now what installations would be available, but these arrangements would ensure that the interests of Local Authorities were not overlooked, RESOLVED, That the Borough Engineer report on this matter to the next meeting.

1500-12 inch Main, Tewkesbury—Ashchurch—(Mins. 1719/45 and 1876/45)—In approving the proposals for this work, it was intended that the cost should be defrayed out of revenue, and the instructions of the Committee were asked in this respect. The main was brought into use on the 10th September. RESOLVED, That the Council be recommended to defray the cost of £6,376 3s. 6d. out of revenue.

1501—Lower Hewletts Farm—An offer was submitted from Mr. G. G. Norman, Ryeworth Road, of £3 for the timber lying on the ground at this farm. RESOLVED, That the offer be accepted.

1502—Hewletts Reservoir—Damage—The Borough Engineer reported considerable damage was being done to the boundary walls and gates at Hewletts Reservoir, and also to valves and sluices. In one case a heavy manhole cover was raised and cast into a drain on the washout main of No. 4 Reservoir. The damage was believed to be done by young persons and it was difficult to know what steps could be taken to prevent this damage. RESOLVED, That the Borough Surveyor take such steps as he deems advisable to prevent access to the reservoir, either by placing broken glass, or barbed wire on top of the boundary wall, and that he be authorised to take steps to replace the entrance gates at the foot of Aggs Hill, which were in a dilapidated condition

1503—Sandford Pumping Station—(Min. 1264)—Two tenders were submitted for the purchase of the obsolete pumping plant and equipment at this station. RESOLVED, That the offer of Messrs. Hodson, Gloucester, at the sum of £50, be accepted, subject to the work being carried out to the satisfaction of the Borough Engineer.

1504—National Holidays—Circular letter, dated 27th July, was submitted from the South Midlands District Council of the J.I.C. endorsing a decision of the National Council that overtime on Bank Holidays or National proclaimed holidays shall be paid as for Sunday work, and that in addition if four hours or more are worked a day's leave with pay be granted in lieu of the holiday, or if less than four hours, half a day's leave with pay. RESOLVED, That this be approved.

1505—Analyses of Water—The Medical Officer of Health submitted analyses of water made since the last meeting.

1506—Appeals—The cases entered in the Appeals Book were considered and the rates settled and adjusted.

E. L. WARD, Chairman.

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PLANNING COMMITTEE.

13th September, 1945. Present—Alderman Ward (Chairman), The Mayor and Alderman Trye. Councillors Bayliss, Bendall, Lewis-Hall and Moore ; Messrs. W. S. F. Harris and W. Clegg, Major Mitchell and Captain Leschallas.

1507—Plans (a) Within the Borough—The plans submitted for approval are set out below together with the recommendations of the Committee thereon in relation to Byelaws and the Town and Country Planning (General Interim Development) Order, 1945 :—

No. of Plan	Name	Description
5655	J. A. Pye, Ltd.	Houses—Orchard Estate

Recommendations under Byelaws

Approved.

Recommendation under Interim Development Order

Deferred, Owners to consult with Planning Officer on general layout of this and adjoining land.

5657	R. L. Dance	Temporary Garage and workshop, School Lane.
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Recommendations under Byelaws Approved.

Recommendation under Interim Development Order

Approved as stated in Min. 1377 (b) for 10 years, subject to the conditions mentioned.

5658	St. Paul's College	Conversion of house into maisonette and staff quarters.
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Recommendations under Byelaws

Approved, subject to sanitary arrangements being to the satisfaction of the Chief Sanitary Inspector.

Recommendation under Interim Development Order Approved.

5659	W. Bullingham	Two semi-detached houses, Hewlett Road.
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Recommendations under Byelaws

Approved, subject to surface water being carried direct to drainage system.

Recommendation under Interim Development Order

Approved, subject to siting of houses to satisfaction of Planning Officer.

5660	Messrs. Marshalls (Charlton Kings) Ltd.	Two pairs semi-detached houses, Charlton Lane.
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Recommendations under Byelaws

Approved, subject as mentioned above, and to disconnecting manholes being placed to the satisfaction of the Borough Surveyor.

Recommendation under Interim Development Order

Approved, subject to siting of houses being to the satisfaction of the Planning Officer and to of external materials.

5661 A. S. Roberts House, Hewlett Road

Recommendations under Byelaws Approved.

Recommendation under Interim Development Order

Approved, subject to building being set back 62ft. from opposite side of road and front fence 36 ft., approval of external materials.

5662 J. F. Smith Garage, 17 Spenser Road. Exempt. Disapproved.

5663 C. W. Green Garage, 45 Milton Road. Exempt. Approved, subject to approval of elevation.

5664 G. T. Cluer Conversion of house off Priors Road into two flats. Approved.

Recommendation under Interim Development Order

Approved for a period of 5 years owing to smallness of building.

5665 Miss E. K. Bayliss Conversion of Seagrave, Park Place into service flats.

Recommendations under Byelaws

Approved, subject as in plan 5658.

Recommendation under Interim Development Order

Approved, subject to the work harmonizing with the existing building.

(b) Outside the Borough.—In accordance with Min. 1353/44, relating to plans submitted for approval outside the Borough, the Committee have approved, or otherwise dealt with, the following plans :—

No. of Plan	Name	Description	Recommendation under Interim Development Order.
T.P. 1886	Mrs. Bingley	Remodelling of Agricultural	Approved, subject to new work har-

Cottage, Home Farm, Pegglesworth. monizing with existing building.

T.P. 1887 C. Coxwell-Rogers Proposed conversion of stables and Approved.
loft at Rossley Manor, Dowdeswell,
into Farm Cottage.

T.P. 1888 Lt.-Com. J. S. Linsey R.N. (Retired). Garden shed at Vidoma, New Road, Southam
Approved.

T.P. 1889 H. Clifford Proposed Garage, Gotherington. Disapproved, owing to insufficient
information.

T.P. 1890 Mrs. J. E. V. Copeland Proposed shed, Parr's Farm, Approved.
Winchcombe.

T.P. 1891 Cheltenham Original Proposed new sanitary accommo- Approved.
Brewery Co., Ltd. dation, The New Inn, Gretton.

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No. of plan	Name	Description
T. P. 1892	Mrs. J. E. V. Copeland	Two Cottages, 5 Chapel Lane, Winchcombe.

Recommendation under Interim Development Order Approved.

Approved, subject to the owner entering into undertaking to set back front fence to enable widening of Chapel Lane to 36 ft. when required.

T.P. 1893 C. Webber Four houses, Station Road, Bishops Cleeve.

Recommendation under Interim Development Order Approved.

T.P. 1894 Dr. H. Ainscow Proposed house, Chariton Park Gate, Charlton Kings.

Recommendation under Interim Development Order Approved.

T.P. 1895 G. Dunsford Garden tool shed, Shawford, Oakley Road, Battledown.

Recommendation under Interim Development Order Approved.

T.P. 1896 J. Palin Three houses, Church Street, Charlton Kings.

Recommendation under Interim Development Order

Approved, subject to roofing material being similar to that on adjoining semi-detached house, and to the front fence being set back to provide for widening of Church Street to 40 feet.

T.P. 1882 Miss D. St. John Conversion of Noverton House, Noverton Lane, into two flats, and erection of two garages.

Recommendation under Interim Development Order

Approved, subject to alteration in size of attic window, removal of two windows badly sited and alteration of garage.

1508—Development Plans (a) Mr. A. Moore, Pope's Grove, Twickenham, applied for consent to erect two small semi-detached houses on land fronting the north side of Gloucester-Birdlip Road, having an area of less than one-third of an acre. RESOLVED, That consent be refused owing to drainage difficulty, the land being situate in a rural area scheduled for one dwelling to each ten acres of land, and that if building was permitted it would be necessary to widen the highway to a minimum width of 40ft. which would result in contravention of the Building Byelaws.

(b) Manufacture of Building Blocks—Messrs. Marcus Hazlewood & Co. applied, on behalf of the Taylor Inter-Locking Block Co., for consent to use buildings and land at Eversfield, Bishops Cleeve, for the manufacture of building blocks. RESOLVED, That consent be refused on the grounds that the proposal would be injurious to the amenities of Bishops Cleeve, the site being situated in the centre of the village, and that nuisance was likely to arise from dust by the proposed use.

(c) Bungalow, Greet--Mr. B. Glassman, Appledore Poultry Farm, applied for consent to erect a bungalow on land at Greet in connection with his Poultry Farm. RESOLVED, That the applicant be informed the Council were prepared to approve the proposal in principle, subject to satisfactory arrangements being made to deal with sewage, but that formal consent must be deferred pending the deposit and approval of plans.

(d) Cottage, Leckhampton W. S. Jenner, Blackhedge Farm, Leckhampton Hill, on behalf of the University College, Oxford, applied for consent for the erection of a workman's cottage. RESOLVED, That the applicant be informed that the Council were prepared to approve the proposal in principle, subject to the alteration of the siting of the cottage shown on the plan, but that formal consent must be deferred as above.

(e) Building—Winchcombe—Mr. F. Haines, 82 Church Street, Tewkesbury, applied for consent to erect a building on land in Langley Road, Winchcombe. RESOLVED, That consent be refused owing to absence of essential services.

(f) Dwelling House—The Reddings—Mr. J. R. Flint, 201 Brooklyn Road, applied for consent to erect a dwelling., house on land at The Reddings. RESOLVED, That the applicant be informed the Council were prepared to approve the proposal in principle, subject as in (c) above.

(g) 19 Lansdown Crescent—Reported, application made for building licence for conversion of No. 19 Lansdown Cres-cent into three self-contained flats. RESOLVED, That the applicant be informed the Committee were prepared to approve the proposal in principle, subject as in (c) above.

1509—Planning Officer—Car Allowance—The Planning Officer made application for increase of his car allowance approved in 1935. RESOLVED, That the application be referred to the General Purposes Committee with a recommendation that the allowance should be increased in comparison with car allowances to other Council Officers.

1510—Contravention of Planning Scheme—The Planning Officer reported that buildings had been erected at the following premises without the submission of plans and in contravention of the town planning proposals.

(i) The Ruffs, Elmstone Hardwicke, two sheds,

(ii) The Furzens, Elmstone Hardwicke, wooden building.

(iii) The Landers, Witcombe, builders yard and building.

RESOLVED, That notices be served upon the owners to show cause why the buildings or works carried out in contravention of the town planning proposals should not be removed or pulled down to comply with the provisions of the Scheme.

1511—Contravention of the Building Byelaws—It was reported that a garage had been erected at No. 2 Asquith Road, and works had been carried out at 3 Keynsham Place, without the submission of plans and in contravention of the Building Byelaws. RESOLVED, That notices be served upon the owners to show cause why the building should not be pulled down or removed, or the works removed, as being in contravention with the Building Byelaws.

1512-119 Promenade—It was reported that the lighting to the front office of the Planning Department was obstructed by the tree, and canopy, although a considerable improvement would be effected if glass was substituted for the present material in the Application was also submitted from the Planning Officer for improved office lighting and an estimate was submitted from the Borough Electrical Engineer for the installation of fluorescent lighting amounting to £89 2s. 0d. RESOLVED (i) That the Borough Surveyor be authorised to replace the present material in the front of the canopy by glass. (ii) That the improved internal lighting recommended above be approved.

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1513—Buildings of Temporary Duration—The Planning Officer submitted a list of buildings erected in connection with the war effort where the period of approval had expired. RESOLVED, That the Planning Officer inform the owners accordingly, and that if the buildings were to remain application should be made for an extension, failing which immediate steps should be taken to comply with the planning proposals and the buildings removed.

1514—Land—The Runnings (Min. 1384)—The Town Clerk, Borough Surveyor and Planning Officer reported upon further interviews with Mr. H. Grellier, of Messrs. Taylor and Nash & Co., regarding the proposed erection of a dairy and factory buildings on a site at The Runnings. This land was purchased by the Public Health Committee in connection with a future sewage scheme for this area of the town, to provide recreation ground facilities, and in connection with the proposed bye-pass road which intersected the land. Alternative sites were suggested on this land, but Mr. Grellier desires the site shown on the plan submitted, situate at the corner of Kingsditch Lane and Swindon Road. Mr. Grellier has been offered land on the opposite side of the road in private ownership, but preferred the above site. There were no sewers in the district and it would be some considerable time before these facilities were available and drainage would be to septic tanks, with which the firm anticipated not difficulties. RESOLVED, That the Public Health Committee be recommended to inform the Company that the Council were not anxious to dispose of the land, and would prefer they acquired another site, but if this was not possible, they were prepared to approve in principle the leasing of the site shown on the plan for a period of years at a rent to be fixed by the District Valuer, subject to the approval of the Ministry of Health, but before final approval could be given the Council would require plans to be submitted and approved of the proposed buildings. In the meantime plans were also required showing proposals for dealing with the drainage, and it would be a condition precedent to approval that such a drainage scheme was adequate and satisfactory, both from this Council's point of view and that of the Rural District Council.

1515—Industrial Sites (Min. 1180)—The Sub-Committee appointed to consider provision in the planning schemes for suitable industries have discussed this problem and have recommended that a trading estate situate in the north west portion of the Borough, covering approximately the site of the area at present included in the scheme, should now be scheduled for the purpose and the Planning Officer has been instructed to submit to an early meeting a layout and development scheme.

In addition, four smaller sites on the western outskirts of the Borough had been recommended as smaller industrial sites upon which factories could be erected. Further consideration will be given to these, when a report was submitted, which the Sub-Committee have instructed the Planning Officer to prepare to meet the proposal of the Sub-Committee that, provided suitable sites can be found with services available factories should be allocated to particular areas in the Borough most suited to the type of industry proposed to be carried on in order to give a balanced effect throughout the Borough and to facilitate the labour and transport problems. In the event of these smaller sites not meeting individual requirements, applicants would be referred to sites on the trading estate.

When layout plans and details were available a further report would be made to the Council. In the meantime, applicants for sites have been informed of the recommendations.

1516—Erection of Wooden Bungalows—The Committee considered correspondence from the Regional Licensing Officer, Ministry of Works, in regard to proposal by Mr. H. T. Quemby, Coombe Hill, near Gloucester, to erect a wooden army hut and to convert it into a bungalow.

Mr. Quemby had informed the Regional Licensing Officer that he had approached three Councils for permission to erect such a building, two refused the application and one granted permission for three years.

The Planning Officer reported that he had had a preliminary enquiry from Mr. Quemby asking for his views and byelaws relating to wooden built bungalows, and had informed him that erections of this nature were not likely to be regarded with favour in this area. The Licensing Officer had asked for the Committee's considered opinion on this application to enable a report to be made to his headquarters. RESOLVED, That the Licensing Officer be informed that this Committee appreciates the acute housing shortage, that applications for the erection of buildings of this nature cannot be dealt with in a general way, but that each application must, and will, be considered upon its merits, having regard to the circumstances of the case, the area in which it is proposed to erect a building and the period for which consent is required.

1517—Radalec, Ltd.-63 High Street (Min. 1399(d)/44)—The Council, in June, 1944, raised no objection to the application of this firm to the Local Price Regulation Committee to extend their business of radio and electrical repairs to include the sale of transformers, and other radio and electrical components, but called attention to the fact that manufacturing work by machinery should not be permitted. . Messrs. A. V. Gregory & Co., have intimated that their clients desire to extend their premises or acquire additional premises, and outlined the work now carried out by the firm, and the future works most of which is performed by hand, although machinery is required for tool making for the firm's use, and small electric motors for power which they contend cannot cause a nuisance or annoyance to adjoining owners. It is proposed to erect a building at the rear of its present premises in which to extend the business, leaving part of the present building for use as an Office. This proposal is a temporary measure, and it is desired to acquire factory premises if and when such premises become available.

RESOLVED, That subject to the approval of the General Purposes Committee, and to the submission and approval of plans, the Council be recommended to approve the proposal for a period of 3 years.

E. L. WARD, Chairman.

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TOWN IMPROVEMENT AND SPA COMMITTEE.

14th September, 1945. Present—The Deputy Mayor (Chairman) ; Aldermen Lipson, Pates and Ward ; Councillors Bush, Fildes, Grimwade, Lewis-Hall, Rev. de Courcy-Ireland, Readings and Thompson.

1518—Entertainments Sub-Committee—The Entertainments Sub-Committee met on 11th September and a report of their meeting is being circulated to the Council. With regard to Item 8 the Borough Surveyor hoped shortly to complete the necessary work at the Rotunda. He recommended that additional radiators be installed in the entrance hall' the old cloakroom, ante room and main hall and submitted Messrs. R. E. & C. Marshall's supplementary estimate of £83 15s. 0d. plus £14 13s. 9d. for a radiator in the men's cloakroom, totalling £98 8s. 9d. RESOLVED,

(i) That Item 4 be amended to include admission at reduced prices to the Old Fashioned Dances of members of Allied Forces in addition to members of H.M. Forces.

(ii) That the estimate of Messrs. R. E. & C. Marshall for additional heating at the Rotunda be accepted.

(iii) That with the addition of the above items, the report be approved and adopted.

1519—Health and Holiday Resort Sub-Committee—The Health and Holiday Resort Sub-Committee met on 4th September and a report of their meeting is being circulated to the Council. With regard to Item 5 (b) the Committee were of opinion that the Sub-Committee should further consider the whole question of the charges for slipper baths at both Alstone and Spa Baths with a view to their reduction. RESOLVED,

(i) That with the exception of Min 5 (b) the report be approved and adopted.

(ii) That the recommendation of the Borough Surveyor in regard to the closing of the Sandford Pool on 22nd September be approved.

1520—Playhouse Sub-Committee—The Playhouse Sub-Committee met on 12th September and a report of their meeting is being circulated to the Council. With regard to Item 6 the Borough Treasurer reported that he was able to provide a Cashier who would also undertake bookings at the Playhouse each week-day from 5,30 p.m. to 8,30 p.m. and on Saturday afternoons at a wage of £2 10s. 0d. per week.

With regard to Item 8 the Entertainments Manager submitted quotations and samples of floor coverings for the RESOLVED,

(i) That the arrangement proposed by the Borough Treasurer in regard to bookings be confirmed.

(ii) That the question of the purchase of material for floor coverings be deferred for a further report to be submitted by the Sub-Committee.

(iii) That the report, as now amended be approved and adopted.

1521—Advertising Sub-Committee--New Guide (Min. 1316)—The representatives of the Council had on 5th September met representatives of the Chamber of Commerce to discuss the proposals outlined by the Advertising Sub-Committee for the issue of a new Guide. The meeting discussed the points of difference relating to the existing position in connection with the issue of a new Guide and in order to assist in this matter it was suggested, and generally agreed, that the representatives should obtain the views of their respective bodies on certain proposals-after which further discussions would take place.

The Town Clerk also reported that subsequent to the meeting referred to, a letter had been received from the Association of Health and Pleasure Resorts upon approaches made by them to the Paper Control for the release of paper for the issue of Guides, Brochures and other holiday publications. It would appear that unless the existing Order was amended or rescinded, no Guide book could be issued at present. This communication would be made available at the future discussions mentioned above.

The Committee enquired the position relating to the availability of a recent report of the Advertising Sub-Committee and the public discussion thereon, before the presentation of the report to this Committee or to the Council and the Town Clerk upon the position.

The Committee wish to take this opportunity of stressing as strongly as possible, the importance of the procedure being followed that Council reports are confidential until they are circulated to the Council unless any specific instructions are given to the contrary. RESOLVED,

(i) That further discussions take place between the representatives of the two bodies upon the suggested publication of a new Guide, bearing in mind the communication from the Association of Health and Pleasure Resorts.

(ii) That when the final policy in regard thereto has been decided by the Council the matter be referred to the Advertising Sub-Committee for implementation.

1522—Town Hall (a) Roof (Min. 1401)—The Borough Surveyor reported that the Chairman had, as authorised, accepted the tender of Messrs. Henry Hope & Sons, amounting to £301 6s. 4d. for renewing the glazing bars and glazing on the main roof. RESOLVED, That the action of the Chairman be confirmed and that the Common Seal be affixed to Contract.

(b) Hire—Airborne Forces Security Fund—Read, letter from the Commanding Officer of the Glider Pilot "G" Squadron asking for the use of the Town Hall on a date in October or November for a dance in aid of the Airborne Forces Security Fund which fund safeguarded the interests of relations and dependents of men of the Airborne Division wounded or killed in battle. The Entertainments Manager reported that the Town Hall was already allocated for functions and dances to be promoted both by outside bodies and individuals for some time to come but if the Committee desired the Corporation's dance on 5th November could be abandoned to enable the application to be granted, RESOLVED, That the use of the Town Hall be granted on 5th November accordingly upon the usual terms and conditions.

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1523—Cheltenham-London Train Service (Min. 1353 General Purposes Committee)—The Town Clerk submitted a communication from the Western Railway Co. dealing with proposed improved train services between Cheltenham and London. The Committee were not entirely satisfied therewith as they still considered that there was an urgent need for a train leaving Cheltenham in the morning which would arrive in time for business and professional men and women to attend meetings fixed for 11 a.m. RESOLVED, That further representations be made accordingly.

1524—St. Peter's Recreation Ground --Coal Dump—In October, 1941, the Council had entered into an Agreement with the Mines Department for the use of a site in the vicinity of the bathing pool at this ground for a coal dump, at a rent of £36 per annum with an option for an extension of the tenancy for a further period of two years. The Mines Department had previously extended the period and had given notice that they desired a further extension for two years from 4th November, 1945. RESOLVED, That this be approved and that the Town Clerk enter into an Agreement accordingly.

1525--Chamber of Commerce Transport Committee—RESOLVED, That the Report of the Transport Committee of their meeting on 4th September be received and that the matters relative to aviation be referred to the General Purposes Committee.

T. WILFRED WAITE, Chairman.

STREET AND HIGHWAY COMMITTEE.

17th September, 1945. Present—Alderman Trye (Chairman) ; the Mayor, Aldermen Pates and Ward ; Councillors Addis, Grimwade and Readings.

1526—Salvage Sub-Committee—The Salvage Sub-Committee met on 6th September and a report of their meeting is being circulated to the Council. RESOLVED, That the report be approved and adopted.

1527—Pig Food Bins—A report of the Police Superintendent was submitted in regard to thefts from pig food bins. RESOLVED, That proceedings be instituted against the offender.

1528—Fish Offal—The Borough Surveyor reported upon collections of offal varying from one to seven per week from eight fishmongers. The material came within the category of a trade arising and was the responsibility of the tradesmen but in order to avoid a nuisance, the Council had undertaken this service to assist them. The present charge was 6d. per collection but the amount had been fixed many years ago and had no relation to present day costs. RESOLVED, That the charge be increased to 2s per collection.

1529—Royal Crescent Garden (Min. 1323)—The Solicitors for the owners stated that their clients considered that the Council should comply with the Covenant which was freely negotiated. The Town Clerk reported that the Regional Transport Commissioner had been informed of the position and would shortly visit Cheltenham to inspect the site.

1530—Cemetery, Parking Facilities—The Cemetery Committee had recommended that the words "No Parking" be painted across the centre of the entrance to avoid obstruction. They also recommended that a space in the roadway be allocated for parking and indicated by white lines including the words "Park Here." With regard to the latter, the Borough Surveyor pointed out the existence of an omnibus stopping place and in his opinion regard would result therefrom. RESOLVED, That the words "No Parking" be painted across the entrance as suggested, but that the allocation of a parking space be deferred for the Borough Surveyor to report thereon.

1531—Thirlestaine Road and Bath Road Junctions (Min. 1186)—The Town Clerk reported upon correspondence with the owner of Thirlestaine House from which it appeared that he was not prepared to agree to the removal or lowering of the wall nor to give to the Council a small strip of land for road improvement.

1532—Alder's Stores—Nos. 2 and 3 Winchcomb Street—In 1940 the Council had entered into a Contract with the Cheltenham Original Brewery Co. Ltd. for the purchase of this property at the price of £1,800 for street widening purposes. The purchase was to be completed within three months of the termination of hostilities but the Council were granted possession forthwith. The Brewery Co. now asked for the completion of the transaction. RESOLVED, That the Town Clerk complete the purchase and that the Common Seal be affixed to the Conveyance ; Also that the Finance Committee be asked to make arrangements for the financing of the same.

1533-7 Albion Street—This tenancy had been terminated on 24th June and with the approval of the Chairman the same had been re-let to Mr. G. H. Blaber on a quarterly tenancy at £10 per quarter excluding rates for use as a cafe. RESOLVED, That the action of the Chairman be confirmed.

1534--72 Prestbury Road—The Planning Committee had received no application from the owners for a change of user enabling the establishment of a business in dry cleaning nor had permission been granted under the Restriction of Ribbon Development Act, 1939, for the widening of the entrance to permit access by large vehicles. The owners, however, had carried out the latter work. In the opinion of the Borough Surveyor this constituted a danger to other road users as the entrance was situated on a dangerous bend and he therefore recommended that reinstatement of the entrance be required forthwith. RESOLVED, That the owners be informed accordingly.

1535—Folly Lane—Tipping—The Public Health Committee had received complaints of the condition of this tip and the Medical Officer of Health had inspected and reported thereon. The Borough Surveyor stated that at that particular time he was encountering considerable difficulties, due to the fire at the Marle Hill Tip necessitating the transference of tipping operations to Folly Lane at short notice and with labour shortage he was unable to carry out the work as he would wish. He was, however, doing all in his power to prevent any further trouble arising. RESOLVED, That the Public Health Committee be informed of the steps taken to remedy the complaints and their attention drawn to the present condition of the site and the arrangements for tipping.

1536—Streamers (a)—Autumn Produce Show—RESOLVED, That permission be granted for streamers to be placed across the High Street and Promenade for two days advertising this Show to be held on 26th and 27th September, subject to compliance with the usual conditions.

(b) Thanksgiving Week—RESOLVED, That permission be granted to the Cheltenham Savings Committee to erect eight streamers across the main streets, for a period of not exceeding three weeks, at points to be agreed with the Borough Surveyor in connection with Thanksgiving Week from 20th to 27th October, subject to compliance with the usual conditions, ALSO RESOLVED, That no objection be raised to a flagstaff being erected outside No. 99 Promenade, subject to no damage being caused to the footpath and to the erection complying with the requirements of the Borough Surveyor. It was also reported that the Chairman of the Salvage Sub-Committee had authorised the use of the four subsidiary island sites and also the erection of a large board on the centre island opposite Messrs. Boots, subject to the usual conditions and to the large board causing no interference or danger to traffic.

1537—Traffic Census—The Borough Surveyor reported upon a recent census of traffic taken at the junction of Pittville Street and High Street and also at the junction of North Street and High Street.

1538—County Roads—Estimate--The County Surveyor stated that the position of classified roads would be reviewed by the County Highways Committee at an early date. If it was desired that any increase should be made in this Council's approved estimates it was requested that details be forwarded without delay. The Borough Surveyor stated that until more labour was available no additional work could be undertaken by his department. RESOLVED, That in these circumstances no increase in the estimates be submitted.

1539—Brooklyn Road Fuel Wood Stock—The Police Superintendent had reported upon a case of arson by two boys on the 29th August. They had appeared before the Juvenile Court when the case against the younger boy was dismissed, the older boy being bound over.

1540—Highways Employees (a) Ashman A. E. Dicks—This employee had applied to the Ministry of Labour for release from his duties on the grounds of ill health and the Ministry had agreed thereto. RESOLVED, That no objection be raised and that the Finance Committee be recommended to refund his contributions to the Superannuation Fund.

(b) Roller driver H. Trenfield and Sweeper J. W. Gough—These employees would attain the age of 63 and 65 years respectively on the 30th September and 30th October and both would complete 40 years' service. Their superannuation allowances amounted to £118 12s. 11d. and £68 19s. 3d. respectively. They had intimated their desire to retire but were prepared to continue working for the department if satisfactory terms could be arranged. RESOLVED, That no objection be taken to their leaving the Council's service, subject to the approval of the Ministry of Labour and National Service ; that they be recommended for Superannuation ; and that the Borough Surveyor be authorised to re-engage the men on a weekly basis.

1541—Highways Department—Auto-Scythe—The Borough Surveyor had been offered a machine, in excellent condition, at a price between £65 and £70. He recommended its purchase as it would be suitable for cutting grass verges, island sites and other similar work. RESOLVED, That an offer of £60 be made therefor and if accepted the Borough Surveyor consider and report upon the terms which he can recommend for the hire of the machine by the Parks and Cemetery Departments when not required by his Department.

1542—St. Marks British Restaurant—Equipment—The Ministry of Food had enquired whether the Council were interested in the purchase of any equipment from this Restaurant. The Borough Surveyor had with the approval of the Chairman, made an offer of £39 7s. 0d. for certain equipment plus lead at scrap price. The St. Marks Community Centre enquired whether the Council would re-sell two or three of the heating stoves for use in their new centre. RESOLVED, That the offer submitted by the Borough Surveyor be confirmed and that favourable consideration be given to the application of the St. Marks Community Centre should the offer be accepted.

J. H. TRYE, Chairman.

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GENERAL PURPOSES AND WATCH COMMITTEE.

18th September, 1945. Present—The Mayor (Chairman) ; the Deputy Mayor ; Aldermen Leigh James, Lipson, Trye and Ward Councillors Addis, Grimwade and Moore.

1543— Diseases amongst Animals—The Police Superintendent reported that the Borough was free from contagious diseases amongst animals.

1544—Hackney Carriage Sub-Committee—The Hackney Carriage Sub-Committee met on 5th September and a report of their meeting is being circulated to the Council. RESOLVED, That the report be approved and adopted. ALSO RESOLVED, That Central Taxis be informed that the Council welcome the proposed reductions in fares.

1545---Gloucester and Cheltenham Joint Airport Committee (a)—The Joint Airport Committee met on 20th July and the report of their meeting is being circulated to the Council. RESOLVED, That the report be approved and adopted.

(b) Chamber of Commerce Transport Committee—The report of this Committee held on 4th September was submitted which referred to a meeting with the Joint Airport Committee in which opinion was expressed that the Airport Committee were apathetic to development, particularly as a compensating rental of £800 was now paid by the Air Ministry. Members of the Airport Committee present strongly disagreed with this and referred to the Airport Committee's financial obligations and pointed out that the Transport Committee's representatives had been asked to produce facts and figures in regard to the demand for commercial aviation. RESOLVED, That in view of the criticisms made, this Committee would be glad to have the detailed observations of the Airport Committee upon the matter.

1546—Gas Undertakings Acts, 1920/34—Quarterly Report—Read, report of the Gas Examiner for the quarter ended 30th June which showed the calorific value up to and including that date to be 451 B.Th.U. and there were no testings in which the pressure was less than 2 inches.

1547—Location of Retail Businesses Order, 1942—(a) 96a Fairview Road (Min. 1340 (b))—The Price Regulation Committee had, on the appeal of Mr. Tucker, reconsidered their decision and Mr. Tucker had now been granted a licence to commence a retail business in electrical, radio and other specified goods.

(b) 101 Promenade—The Council's observations were invited upon an application of "Marcelle" to transfer a hairdressing business from 35 to 101 Promenade. There appeared to be no objection from a planning point of view, subject to all advertising material being approved by the Council as badly designed signs would have a detrimental effect on the amenities of the neighbourhood. RESOLVED, That the Price Regulation Committee be informed accordingly.

(c) 214 High Street—Observations were also invited upon the proposal of Mr. J. Raymond to transfer his business in radio, electrical and other goods from 272 to 214 High Street. RESOLVED, That the Price Regulation Committee be informed that the Council have no observations to offer thereon.

(d) Radelec Ltd, 63 High Street—(Min. 1399 (d)/44 and Min. 1517 Planning Committee)—In June, 1944, the Council intimated that they raised no objection to the application of this firm to extend their business in radio and electrical repairs to include the sale of transformers but they drew the attention of the Price Regulation Committee to a decision that manufacturing work by machinery was not permissible. The Company now desired a further extension of their premises and the Planning Committee were recommending approval of plans for a period of three years and, although it was understood some machinery was required, this was of such a nature that it would not cause nuisance or annoyance. RESOLVED, That in these circumstances this Committee concur in the recommendations of the Planning Committee.

1548—Petroleum and Carbide Licences—Annual Renewals RESOLVED, That the applications for renewals of licences to store petroleum and carbide, as set out in the Petroleum Inspector's Report Book, be granted for one year as from 5th October next.

1549—War Charities Act, 1940—Moorend Crescent Welcome Home Fund—Read, application Committee were satisfied that on from Mr. A. W. Aldridge on The behalf of this Fund, authorised in that behalf, for the exemption of the Charity, the Charity was established in good faith and was of so limited a character in regard to the area in which activities would be carried on and the duration and objects thereof and the value of the money and property likely to be obtained, that it was unnecessary that the Charity should be registered. RESOLVED, That the application for exemption be granted.

1550—Cheltenham District Traction Company—(a) Route 1, Centre to Cleeve Hill—The Company suggested that on the return journey to Cleeve Hill the route should be via Albion Street, Portland Street and Clarence Road instead Albion Street and Winchcomb Street as this would avoid traversing the congested portion of the latter. The Police Superintendent and the Borough Surveyor were entirely favour thereof but a slight amendment of the proposed stopping place in Albion Street was suggested. RESOLVED, That the proposal, including the amended stopping place, be approved.

(b) Read, letter from the Sunningend Works Shop Stewards enquiring the possibility of later services for the use of the public residing in outlying districts. The Town Clerk reminded the Committee that the Company were willing to operate such services but their main difficulty was staff and in this regard they were subject to the control of the Regional Transport Commissioner. RESOLVED, That the observations of the Company be invited upon this matter in the light of improving circumstances.

1551—Rodney Road Car Park (a) Release—The Borough Surveyor reported upon his inspection of this Park subsequent to the release of the open portion by the Military Authorities. He found the surface had considerably deteriorated since his last inspection. The Town Clerk reported that the County Council were being pressed to give up the portion occupied by them and to clear it as soon as possible. There was no lavatory accommodation at the Park, except in the portion occupied by the County Council and the Borough Surveyor recommended that as a temporary measure the direction signs to the Town Hall lavatories should be re-painted. RESOLVED, That the Town Clerk take up further the question of compensation with the Military Authorities and the County Council.

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(b) Mr. D. V. Davies enquired whether the covered portion could be made available for use as garages for the Ellenborough Hotel. RESOLVED, That Mr. Davies be informed that possession has not yet been obtained and that a tenancy on the lines suggested would not be in accordance with the Council's policy.

(c) Rat Infestation Van—The Public Health Committee had asked for accommodation for this van. RESOLVED, That consideration be deferred pending the release of the covered portion of the park.

(d) Auction Sales—Messrs. R. V. Copeland and J. Arnold Peel both enquired whether the Council would let a portion of the park to them for Auction sales of motor cars. RESOLVED, That the applications be not entertained.

1552—Borough Arms (a) Mr. P. C. A. Wiggall made application for permission to use the Borough Arms in connection with his 139th Manual of Fruit which his firm (Messrs. Hopwood & Sons) hoped to publish in the near future. He also asked for permission to use the Arms upon his firm's

stationery. RESOLVED, That the Committee adhere to their policy that permission be refused for commercial purposes.

(b) Cheltenham Bowling Club—The Club asked for permission to use the Borough Arms above the letters "C.B.C." upon a flag which they intended purchasing. RESOLVED, That permission be granted.

1553—Whaddon Playing Field—The Town Clerk reported that, with the approval of the Chairman, the Parks Committee had negotiated with the Cheltenham Town Association Football Club and the Whaddon Road Bowling Club for the continuance of their tenancies of the football ground and bowling green. The Parks Committee's recommendations would be submitted to the Council at their next meeting. RESOLVED, That the action of the Chairman be confirmed and that the future control and management of this ground be transferred to the Parks Committee. ALSO RESOLVED, That in order to avoid confusion with other recreation grounds and playing fields in the neighbourhood, the Parks Committee be recommended to consider re-naming the field "Victory Ground."

1554—Bye-law for Good Conduct—The Police Superintendent had drawn attention to the many complaints respecting conduct in open spaces, particularly the Montpellier Gardens and Sandford Park, and had pointed out his difficulty in dealing with the same under the existing bye-law which only related to offences in streets. He suggested that, in order to strengthen the hands of the Police in controlling the situation, the Council might consider making a bye-law similar to that adopted by other Local Authorities which would cover offences "in any street or public place or in any place within view of any street or public place." RESOLVED, That the Council be asked to agree to the amendment of the existing Byelaws on the lines suggested above and that the Town Clerk bring this matter forward in due course,

1555—Sunday Entertainments Act, 1932—Read, letter from the Gloucestershire Federation of Brotherhoods, Sisterhoods and Kindred Societies stating that in view of the departure of troops from the district the question of Sunday opening of cinemas had been discussed and they now enquired whether the time was opportune for the Council to re-consider the matter including the return of the observance of the Sabbath in keeping with Christian principles. The Town Clerk stated that Defence Regulation 42 (b) was still in force and upon a recent enquiry of the Home Office it was stated that it would not be revoked or allowed to lapse without adequate notice being given to the Council which would enable them to discuss future policy. RESOLVED, That the Federation be informed of the position and that the continuance of the opening of Sunday Cinemas will be fully discussed in due course.

1556—Cheltenham Cultural Council—The Cultural Council stated that their activities were somewhat hampered by lack of funds and it was felt that if they had an assured income they would be able to do much more, which would prove to be a lasting benefit to the town. Information was given of the activities already embarked upon and future proposals and an application was made for a grant of not less than £100 per annum. The Committee understood that the majority of local societies, with cultural interests, had affiliated to the Cultural Council and derived considerable benefit from the co-ordination of activities. RESOLVED, That in pursuance of the Cheltenham Improvement Act, 1889, and the Cheltenham Order, 1905, a grant of £100 be made for the year expiring 1st October, 1946, subject to submission of a balance sheet.

1557—Market—Reinstatement of Stallholders—The National Market Traders Federation at their annual conference considered the position of stallholders compelled to give up stalls for war reasons and it was urged that as far as possible the facilities should be restored. The Chief Sanitary Inspector reported upon the regular lettings prior to the war which totalled approximately 5 for the sale of foodstuffs and a few for the sale of china, clothing, hard-ware and other goods. The Ministry of Food would not permit markets to be licensed as units and applications from individuals must be submitted to the Food Control Committee. The Chief Sanitary Inspector recommended that the principle of future lettings should be considered by this Committee for the guidance of the local Food Control Committee. RESOLVED, That the matter be referred to the Market Sub-Committee for consideration and report.

1558—Employment of the Disabled—Read, letter from the British Limbless Ex-Service Men's Association, urging consideration of the employment of disabled ex-service men to provide them with an opportunity of leading useful lives and supporting themselves and their families. RESOLVED, That the Association be informed that the Council have every sympathy with the proposal which will be borne in mind when suitable appointments are being made

1559—Food Control Committee, 1946—The Ministry of Food had requested that a list of names of persons nominated for appointment to the local Food Control Committee for 1946 should be submitted before 31st October. The Town Clerk stated that steps were being taken, in accordance with the Ministry's instructions, to consult the various bodies and organisations in regard thereto and a report would be submitted to the next meeting.

1560—Guardians Committee—Read, letter from the Cheltenham and District Trades Council in regard to the vacancy caused by the death of Major Brooke Murray. They reminded the Council that their request for representation had previously been deferred and they had been informed that their claim would be considered should a vacancy occur. It was pointed out that the Council's representatives upon the Guardians Committee would fall to be re-appointed on 9th November for the year 1945/46. RESOLVED, That in view of the proximity of the date of re-election consideration of the nomination submitted be deferred and the matter reviewed in due course.

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1561—Local Government Exhibition (Min. 1064)—The Municipal Officers' Guild stated that after careful consideration it had been decided to postpone the Exhibition until possibly the Spring. Recent conditions had placed a heavy burden upon Departments and if an exhibition was arranged in conjunction with Civic Week and 9th November, this would fall very short of their ambitions. They expressed appreciation to the Council for their ready co-operation.

1562-119 Promenade—The Borough Surveyor recommended that the metal roof of the canopy be replaced with suitable glass in order to improve the lighting of the rooms. RESOLVED, That the recommendation be approved, the Borough Surveyor to endeavour to carry out the work by means of curved glass.

1563—Staff—(a) Housing Department—The Housing Committee recommended that should a Junior Entrant not be available, the Housing Manager be authorised to engage a temporary junior clerk.

RESOLVED, That approval be given to the establishment of the Department being revised accordingly, the appointment to be made in accordance with the Council's approved scales.

(b) Cemetery—The Cemetery Committee recommended that Mr. J. G. Weaver be appointed Deputy Superintendent at a salary of £250 per annum plus cost-of-living bonus. The salary recommended was not in conformity with the Grading Scheme. RESOLVED, That this Committee prefer the appointment to be made as Assistant Cemetery Superintendent and subject thereto, they approve the amendment of the establishment of the Department ; the appointment, however, being outside the Council's Grading Scheme.

(c) Public Library—The Library Committee recommended that the assistant in charge of the junior library (Miss N. B. Stevens) be transferred to the position of Secretarial Assistant and up-graded from the clerical division to Grade A of the permanent officers' scales, commencing salary £225 per annum, plus cost-of-living bonus. RE-SOLVED, That the recommendation be approved and the Grading Scheme amended accordingly.

1564—Car Allowance—Planning Officer—RESOLVED, on the recommendation of the Planning Committee that the car allowance granted to the Planning Officer be increased to £90 per annum.

CLARA F. WINTERBOTHAM, Chairman.

ELECTRICITY AND LIGHTING COMMITTEE.

18th September, 1945. Present—Councillor Moore Chairman) ; Alderman Waite ; Councillors Addis, Biggs, Fildes, Grimwade and Readings.

1565—Lynworth Farm Estate—Wiring of Houses—The Committee considered Minute 8 (ii) (27.7.45) of the Housing Committee regarding electrical installations in houses on the Lynworth Farm Estate. The Housing Committee considered 13 points excessive and these should be reduced to 7, leaving tenants who so desired to arrange for additional points, but should this Committee consider provision should now be made for a water heater and refrigerator, they would be prepared to increase the number of power points to 9 on terms to be agreed. It was pointed out that the Housing Committee would not be bound with regard to future houses by the policy adopted in regard to the Lyn-worth Farm houses. The Borough Electrical Engineer stated that the use of electricity for domestic purposes was increasing, and that the actual running cost of electrical apparatus was cheaper than that of gas. He recommended that the following revised terms be put before the Housing Committee, such terms to apply to all future houses to be erected on the Council's housing estates, including the Hester's Way Estate, and also to the houses on the Lynworth Farm Estate in so far as they did not conflict with the Gas Company's tender already accepted by the Council.

The revised terms are :— That the Electricity Department will in addition to the wiring provided by the Housing Committee, install points for a cooker, a water heater, a refrigerator, a wash boiler or washing machine, and a drying cupboard, free of charge. They will also install an electric cooker free of charge with free maintenance for fair wear and tear, together with an electric immersion type water heater, to be fitted in the hot tank, the tank to be suitably lagged if necessary. The service cable to such houses will be laid free, and the energy supplied on a two-part tariff repayment meter,

with a fixed charge of 1s per week (where the rate-able value did not exceed £14 10s. 0d.) and all energy supplied at $\frac{3}{4}$ d. a unit.

The cost of the extra points for the above purposes would be approximately £16 per house, which would be borne by this Committee and which would involve, if the proposals were adopted in the case of the Lynworth Farm Estate houses, an additional capital outlay of approximately £8000.

RESOLVED, That the revised terms be laid before the Housing Committee for consideration.

1566—Electricity Commission Circular—Electricity (Supply) Acts, 1882-1936. Control of Building Operations (No. 5) Order, 1945)—The Town Clerk submitted Circular, dated 26th July, 1945, authorising the carrying out of construction, re-construction or alteration of building and civil engineering works not exceeding £500 without obtaining approval and licences. Licences are still required, however, for materials.

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1567—Street Lighting—Circular letter dated was submitted from the Ministry of Fuel and Power referring to the fuel problem and requesting that street lights are not turned on earlier than absolutely necessary and extinguished at midnight, except in certain specified areas. Authorities were asked to carefully consider what other economies could be made in street lighting, such as the elimination of alternate lights in side roads, The Borough Electrical Engineer reported street lighting in Cheltenham was already extinguished at midnight, with the exception of 10 lamps at important road junctions. It was proposed lighting should be switched on at 5 a.m. until dawn at the beginning of October, but he recommended this should not be done for the time being, and that the question of lighting the side street be reviewed and lamps extinguished wherever possible. RESOLVED, That these recommendations be approved.

1568—Purchase of Land in Hatherley Road for Sub-Station—The owner of land in Hatherley Road was prepared to sell a site for a sub-station for £100. The planning Officer raised no objection to the proposal, and the purchase would be made out of revenue. RESOLVED, That the purchase be approved.

1569—Calculating Machine—The Borough Electrical Engineer reported in view of the amount of statistical work now undertaken by his Department, it was desirable to purchase a calculating machine. He had obtained a tender from Messrs. Burrows of £229 12s. 0d. plus purchase tax, and recommended it be accepted. RESOLVED, That this recommendation be approved.

1570—J.I.C.—Secretaryship of District Organisation—Mr. Glass, an employee of the Bristol Corporation and present District Secretary, had intimated he wished to retire. A Sub-Committee appointed to consider a successor felt it would be very undesirable to appoint anyone employed in any Undertaking, and recommended the appointment of an independent person. The sub-Committee also considered it desirable to provide a private office. At present the meetings were held in one of the offices of the Bristol Corporation, as a result of which their contribution to the Whitley Council was reduced. If an independent office and Secretary were provided, the increased expenditure involved would have to be borne by all the Undertakings in the district, and this undertaking's contribution would be increased from £34 to £56. RESOLVED, That the

recommendations be not adopted, and that the J.I.C. be asked to recommend the Sub-Committee to reconsider the matter with a view to maintaining the Secretaryship on present lines.

E. W. MOORE, Chairman.

HOUSING COMMITTEE.

19th September, 1945. Present—Aldermen Pates (Chairman) and Lipson ; Councillors Addis, Bush, Compton, Grimwade, Lewis-Hall and Thompson.

1571—Lynworth Farm—Erection of Houses (Min. 1478)—Arising out of the telephone conversation Alderman Lipson had with the Private Secretary, Minister of Health, the Town Clerk read a reply from the Private Secretary to Alderman Lipson, dated 10th September, stating he had endeavoured to telephone Alderman Lipson without success, and that the Code of Measurement referred to in the Circular had taken longer to come from the Printers than was originally estimated, but that it would be available very shortly. In the meantime he enclosed a printer's proof, which had been handed to the Borough Surveyor. Subsequently, the Ministry of Health had forwarded a published copy. The Borough Surveyor reported that following the meeting of the Committee on 10th September he had interviewed Mr. Vale. Messrs. Vale and Kingsford, and instructed him to proceed with the preparation of Quantities for the 4 blocks (14 houses), which would be completed in three to four weeks. Messrs. Vale and Kingsford would be paid fees in respect of the work entailed on these 14 houses and would not claim payment in respect of the remainder of the houses on the estate of similar designs.

The new Code whilst simplifying matters generally, does in some instances refer to, and state that, sections of the original Standard Code should be followed. Copies of the specifications had been provided to some of the builders to enable them to price certain standard items and to assist in the speedy submission of tenders when the Bills of Quantities were available.

The Borough Surveyor reported upon indications that the Ministry of Health whilst having recommended that houses should be erected by a local panel of builders to avoid the transfer of labour, required competitive tenders in the usual way.

A letter was submitted from Messrs, Ashmore Contractors Ltd., who were erecting houses on the Gloucester Garden Village site, offering to tender for any scheme of houses contemplated, provided not less than 50 houses were included on one site. RESOLVED, That the Cheltenham Master Builders' Association be informed that It is apparent from indications which have been given, that the Minister intends local authorities to obtain competitive tenders, although this would not prejudice tenders being invited from the local panel of builders, and that the Borough Surveyor arrange a meeting with the local builders to explain the position in regard to this matter. ALSO RESOLVED, That the Minister of Health be asked to give a definite indication in this matter, and that in the meantime the Council be recommended to proceed with the invitation of tenders by advertisement in the usual way.

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1572—Oakley Farm—A letter was submitted from the National Co-operative Men's Guild (Cheltenham Branch) for-warding a resolution asking the Council to investigate the possibilities of

converting buildings at Oakley Farm into temporary dwelling houses, The Town Clerk reported that he had informed the Guild that this matter had been in the minds of this Committee for some considerable time past and numerous endeavours had been made by them to this end without progress in view of the probable future use of the buildings by the Government for other purposes.

1573—Housing--Release of Staff—Circular 163/45 was submitted from the Ministry of Health stating that further consideration had been given to the release of officers whose services were urgently required in connection with housing, both technical, administrative, legal and clerical personnel. The Department asked for certain information in regard to officers coming within the scope of the Circular, and this information was being prepared and would be submitted to the Ministry of Health as soon as possible.

1574—Land—Brooklyn Road (Min. 2(b) 24.8.45—The owners of a piece of land on the north west side of Brooklyn Road, which was sold in July, 1939, for £1,235 6s. 6d., had now agreed to resell the land at this figure, plus legal costs and payments amounting to £37 16s. 6d., and £12 12s 0d., Surveyor's fees in preparing plans submitted for the development of the land prior to the war. The re-sale would also be subject to the usual conditions and payment of costs. The owner had previously, asked £1,700. RESOLVED, That the amended offer be accepted, that application be made to the Minister of Health for sanction to the borrowing of the purchase money and costs, and that the Common Seal be affixed to the Conveyance.

1575—Temporary Housing—Hales Road—The use of the land in Hales Road as a temporary housing site was approved by the Ministry of Health after pressure by the Council, but the Department had now intimated that in view of its length and high cost the approach road should be reduced in width to not more than 12ft and its construction restricted to a length from Hales Road to the second row of houses. RESOLVED, That the Ministry of Health be informed that the Council consider the width of 18ft most desirable, but if a reduction is pressed the Borough Surveyor be authorised to amend the width to 16ft, but that the Council adhere to the length of the road as shown on the plan already approved by the Minister.

1576—Brooklyn Road Playing Field—(i) St. Marks Community Association—Application was submitted from the St. Marks Community Association for (i) permission to convert the air raid shelter on the site into a temporary fuel and general store by the provision of doors and a delivery hatch for fuel ; (ii) the purchase of three stoves at present dismantled and stored at the St. Mark's British Restaurant, for which they were prepared to pay up to £25 for heating the existing Nissen Huts. It was proposed to open the repaired Nissen Huts for restricted use from the first week in October, and as there was no lavatory accommodation available temporary accommodation was being provided by way of Elsan Closets.

An agreed scale of charges had been arranged for the hiring of the huts by affiliated organisations and private parties. The Association asked that as an early completion of the temporary centre was contemplated a meeting be held between representatives of the Housing Committee, Maternity and Child Welfare Committee and the Association to discuss various matters.

The Town Clerk reported a further letter from the Association in regard to insurance of the wooden buildings, Nissen Huts and the furniture and fittings with which he was dealing. RESOLVED, (i) That the Association be informed an offer has been made to the Ministry of Food for purchase of the

stoves and other material at the St. Mark's British Restaurant, and that, subject to the approval of the Street and Highways Committee, if and when the stoves have been purchased, the Council would be prepared to sell three stoves to the Association.

(ii) That subject to any instructions given by the Home Office in regard to the removal of shelters, permission be given to the use of the air raid shelter as suggested.

(iii) That arrangements be made for a joint meeting as suggested above at a future date.

1577—Estate Management Sub-Committee—A report of the Estate Management Sub-Committee at their meeting held on the 11th September, when amongst other matters, the Sub-Committee interviewed 12 applicants for houses, and considered 8 other cases, was submitted recommending inter alia :—

(i) 12 Mersey Road—Consent be given for the carrying on of a boot repairing business in a shed at the rear of the premises, subject to no nuisance being caused.

(ii) Bomb Damaged Houses—When the new houses were erected no preference shall be given to the former tenants, but that they shall be considered on their merits with other applicants.

(iii) 10 Wordsworth Road and 54 Elm Street—That legal proceedings be instituted for recovery of possession. RESOLVED, That the report be approved and adopted.

1578—Unoccupied Houses—The point was raised as to the number of houses that had been requisitioned, but had not yet been occupied, and as to whether the time between the requisitioning and occupation could be considerably shortened. RESOLVED, That in view of the urgency of this matter the Requisitioning Sub-Committee be asked to consider the points raised, and to present a report to accompany the report of the proceedings of this Committee direct to the Council at their next meeting.

J. P. PATES, Chairman.

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RATING COMMITTEE.

19th September, 1945 Present—Councillor Bush (Chairman) ; Alderman Ward ; Councillors Fildes and Morris,

1579—Remission of Rates—The Committee considered and dealt with 8 applications for remission of rates.

1580—Proposals—The Committee considered proposals submitted by the Rating and Valuation Officer. RESOLVED, That the proposals be submitted for the revision of assessments as now settled by the Committee.

1581—Arrears—The Rating and Valuation Officer reported on the collection of arrears, and the Committee interviewed one defaulter.

H. T. BUSH, Chairman.

FINANCE COMMITTEE.

21st September, 1945. Present—Aldermen Taylor (Chairman), Leigh James and Ward ; Councillors Biggs, Fildes, Grimwade, and Morris,

1582—General Rate—Read, report of the Borough Treasurer, dated 21st September, 1945, on the collection of the first instalment of this Rate. Amount collected £159,065 ; amount outstanding £6,960.

1583—Water Rate and Charges—Read, report of the Borough Treasurer dated 21st September, 1945, on the collection of the first instalment of this Rate and Charges. Amount collected £31,867 ; amount outstanding £1,134.

1584—Electricity Charges—The Borough Treasurer reported that electricity charges amounting to £18,729 3s. 0d. had been collected since the last meeting. Amount outstanding £494 15s. 11d. ; rechargeable works carried out £872 1s. 1d.

1585—Loans— (i) Loans repaid amount to £8,860. (ii) Loans renewed amount to £4,965.

1586-3% 1956 Stock—The Borough Treasurer reported transfer of Stock from Lloyds Bank Nominees to United Kingdom Temperance and General Provident Institution, amounting to £2,600. RESOLVED, That the Common Seal be affixed to the transfer.

1587—Banking Arrangements (Min. 1396)—The Borough Treasurer has discussed further the banking arrangements with Treasurer, Lloyds Bank, who had pointed out in regard to the current account that the additional duties justified an increase in a "Free Working Balance" from £6,000 to £8,500 which figure was fixed at the end of 1940, and indicated the rates of interest to be allowed on sums in excess of this figure.

In regard to the "Special Loan Account," which was now approved at £7,000, the Bank were prepared to loan up to £20,000 when required, but in view of the generous allowance made by them in respect of the above current account it was suggested that the interest charged on this account should be one half per cent. above the rate allowed to the Corporation on the credit balances. In addition to the increased duties a senior officer at the Bank occupied half an hour each day endorsing cheques on behalf of the Corporation. RESOLVED, That the above proposals be approved,

1588—Superannuation (i) Position of Fund—The Borough Treasurer submitted a statement of the Superannuation Fund at 31st March, 1945, showing the accumulation of £151,000 as compared with £85,278 in 1940, the last Actuarial Valuation.

The Fund had been in operation for 20 years and £136,000 had been utilised for housing purposes, in lieu of external borrowing, at 3 ½ % interest. The interest was not charged to the Housing Account, all loans being pooled and an average rate charged to respective accounts. The average rate for last year was 3.15%, the interest on Housing Bonds being 3.04% and on Stock 3%.

The Borough Treasurer pointed out that any reduction in the interest of money borrowed from the Superannuation Fund would be extremely small and would in all probability add to the Council's deficiency contribution (if any), which might have to be made in the future. It was therefore,

suggested that the present rate of interest on loans from the Superannuation Fund should remain until the next Actuarial Valuation is received and considered. RESOLVED, That this be approved.

(ii) Refund of Contributions—Refunds of superannuation contributions had been made as follows :—

Miss B. A. Smith, Wartime Nurseries (Resignation)	£1 13s. 6d.
Miss M. J. Pearce, Thirlestaine Court	£15 5s. 11d.
Mrs. D. Crawford, Electricity	£5 1s. 1d.
Miss D. M. Francis, Costing	£9 10s. 10d.

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(iii) Transfer Values—Transfer Values had been paid to authorities mentioned in respect of the under named officers.

Bristol City Council, Miss I. Clemm, Wartime Nurseries . .	£5 12s. 6d.
Gloucestershire County Council, Miss A. M. Ford, Education ..	£35 1s. 5d.
Miss M. E. Rockcliffe, Education	£3 15s. 5d.

(iv) The Committee concurred in Min. 1540 (Street and Highway Committee), recommending that Mr. A. E. Dicks, Ashman, who had been released from his duties should be refunded his superannuation contributions which amounted to £39 11s. 8d.

(v) Messrs. H. Trenfield and J. W. Gough (Highways Department)—The Committee considered a report of the Street and Highway Committee in regard to the retirements on superannuation of these employees.

The Borough Treasurer reported that, in accordance with the Local Government Superannuation Act, 1937, and Min. 9 of the Finance Committee, approved and adopted by the Council on the 4th July, 1938, allowances were payable to these two employees as follows :—

Mr. H. Trenfield—£118 12s. 11d. based on 20 years 6 months non-contributory service and 20 years 6 months contributory service.

Mr. J. W. Gough—£68 19s. 3d., based on 4 years and 5 months non-contributory service and 20 years 7 months contributory service.

RESOLVED, That allowances be paid as mentioned above and that this Committee concur in the re-engagement of these two men on a temporary basis as recommended by the Street and Highway Committee.

1589—Borough Treasurer—Staff—(i) Reported resignation of Miss D. M. Francis, Costing Machine Operator, RESOLVED, That the Borough Treasurer be authorised to fill the vacancy at a salary in accordance with the Clerical Division, Council's Scale of Salaries for temporary officers (female) namely £180 x £10 x £210 per annum, plus bonus.

(ii) The Committee considered a report of the Borough Treasurer on staff re-organisation to meet the post war period, with special reference to the reinstatement of officers serving in H.M. Forces involving an amendment of the grading scheme in regard to permanent officers in so far as it affected that department. RESOLVED, That subject to the deletion of the appointment of a personal technical assistant in Section 1 (Technical Officers) the report be approved in principle and forwarded to the General Purposes Committee for consideration in conjunction with reports from other Chief Officers in relation to the various departments of the Council's staffs.

1590—Standardisation of Committee Accounts—The Committee considered a report and suggested forms submitted by the Borough Treasurer embodying proposals for the re-arrangements of records and accounting Heads of income and expenditure with a view to standardising the Budget, Ledgers and published accounts of the Council, and suggested the following procedure :—

(1) 14 days before February meeting of spending Committee.

Standard form of committee estimates to be sent to spending Departments with figures of actual expenditure under the approved heads to 31st December filled in by the Borough Treasurer.

(2) 7 days before February meeting of spending Committee.

Standard form to be returned to Borough Treasurer by spending Department with revised estimate for whole of current year and estimate for ensuing year inserted against each head. The form should be supported by a copy of any detailed schedule of individual jobs or elements of cost making up each item in the Standard Form. If expenditure under a fresh head is anticipated by a spending Department, the head should be inserted in the appropriate section of the Standard Form if it is thought that separate figures will be required by Committee.

(3) Presentation to Committee.

All estimates in the standard form to be submitted to Committee by the Borough Treasurer after the insertion by him of the additional financial and other administrative charges not controlled by the spending Departments.

RESOLVED, That the Committee express their appreciation to the Borough Treasurer and the Deputy Borough Treasurer for the work involved in submitting the proposals and draft forms to the Committee which will considerably assist in the financial arrangements and recommend that the procedure outlined above be approved in principle and referred to the Chief Officers for consideration with a view to the necessary steps being taken to augment the suggestions, after which the matter be reported to the General Purposes Committee for approval.

1591-Lynworth Farm Housing Estate —(i) Consent of the Electricity Commissioners to the borrowing of £11,405 for mains and sub-stations (building and equipment) in connection with the electricity supply to this estate has been received.

(ii) The Committee considered Min. 1565 of the Electricity Committee upon the provision of electrical installations in houses on Council estates, and in particular, the Lynworth Farm Estate. RESOLVED, That, whilst appreciating that the proposal has yet to be considered by the Housing Committee, and that the capital cost will be borne by the Electricity Undertaking, this Committee

desires to draw the attention of the Council to the financial aspect of this recommendation which will involve, if adopted by the Council in respect of all houses to be erected by the Housing Committee in the post war period, namely 5,000 houses, a total estimated capital cost of £80,000, whilst the proposals in regard to the Lynworth Farm Estate will involve an immediate capital expenditure of £8,000.

1592—County Rate Precept—The Town Clerk submitted Precept from the Gloucestershire County Council in respect of the financial half year commencing 1st October, 1945, requiring the payment of a total sum for the half year of £98,880..

P. P. TAYLOR, Chairman.

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Borough of Cheltenham.

Municipal Offices, Cheltenham, 25th October, 1945.

Sir (Madam), You are hereby summoned to attend a Meeting of the Council to be held at the MUNICIPAL OFFICES, on Monday, the 29th day of October, 1945, at THREE O'CLOCK in the Afternoon, at which meeting the following business is proposed to be transacted and any other business that may legally be transacted at such meeting :-

1. To approve and confirm the minutes of the last meeting.
2. Communications by the Mayor.
3. To approve, or otherwise, the proceedings of the following Committees and to deal with any matters arising thereon requiring the attention of the Council :—

Committee.	Date of Meeting.
ALLOTMENTS	8th October, 1945.
PARKS AND RECREATION GROUNDS	8th
PUBLIC HEALTH ...	8th
WATER ...	9th
ELECTRICITY AND LIGHTING ...	9th
MATERNITY AND CHILD WELFARE	10th
PLANNING	11th
TOWN IMPROVEMENT AND SPA	12th & 17th
STREET AND HIGHWAY...	15th
GENERAL PURPOSES AND WATCH	16th
HOUSING ...	17th & 23rd
RATING ...	17th
FINANCE ...	19th
SELECTION	19th

4. EDUCATION ACT, 1944-To receive and adopt a report of the Special Joint Committee composed of members of the Borough Council and the Education Committee at their meeting held on 11th October, 1945, in regard to the Scheme of Divisional Administration.

5. CLEEVE COMMON CONSERVATORS—To appoint three Cleeve Common Conservators to fill the vacancies caused by the expiration of terms of office of Aldermen Pates and Waite, and Councillor Green. 6. Memorials, applications, complaints, etc.

To EACH MEMBER OF THE COUNCIL.

Yours faithfully,

F. D. LITTLEWOOD, Town Clerk.

Borough of Cheltenham.

At a Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices in the said Borough on Monday, 1st October, 1945. Present :

The Worshipful the Mayor (Alderman Clara F. Winterbotham, M.B.E., J.P.).

Aldermen Leigh James, Lipson, M.A., M.P., Pates, Taylor, Capt. Trye, C.B.E., R.N. (Retd.) and Ward ;
Councillors Addis, J.P., Barnett, Bayliss, Bendall, Lt.-Col. Biggs, O.B.E., Bush, Chinn, Compton, Rev. de Courcy Ireland, M.A., Fildes, Garland, Green, Grimwade, Hopkins, Lewis-Hall, Moore, Morris, Readings, Smith, Thompson and Till.

Apologies—Apologies for absence were received from Alderman Waite and Councillor Bettridge.

1593--Minutes of Previous Meeting— RESOLVED, That the minutes of the meeting of the Council held on 3rd September, 1945, having been printed and circulated to each member of the Council, be taken as read, and that the same be approved and confirmed.

1594—Emergency Committee—The report of the Emergency Committee at their meeting held on the 13th September, 1945, was received, and, insofar as the report related to the presentation of stretchers to St. John Ambulance Brigade (Min. 5 (e)), adopted and confirmed.

1595—Proceedings of Committees—RESOLVED, That the proceedings of the under-mentioned Committees at their meetings held on the dates respectively appearing be approved and confirmed:—

Cemetery and Crematorium	September 5
British Restaurants	September 6
Art Gallery and Museum .. - ..	September 7
Public Library	September 7 & 28

On consideration of the report of the meeting of the 28th September, the Chairman reported the owner of No. 66 Tennyson Road had now indicated that the property had been sold to a private individual. RESOLVED, That, in view of the difficulties of obtaining satisfactory accommodation for a

branch library at St. Mark's, the Town Clerk be given power to negotiate for the acquisition of the property and to take any necessary steps in the matter.

Allotments ... September 10

Parks and Recreation Grounds September 10

Housing ... • September 7, 10 & 19

ALSO RESOLVED, That the Town Clerk be instructed to communicate with the Minister of Health calling attention to the serious delay in dealing with requisitioned properties caused in the main by the delegated powers in regard to alterations and repairs being restricted to £100 and that it be emphasised that this figure should be considerably increased.

Public Health September 10

(Subject to an amendment moved by Councillor Garland, seconded by Councillor Green, "That Min. 1480 (a) (application for a supplementary licence to retail ' Tuberculin Tested ' milk in the Borough) be referred back for further consideration and report").

Water September 11

Planning September 13

Town Improvement and Spa September 14

Street and Highway ... September 17

Subject to the word "container" being substituted for the word "collection" in the 4th and 5th lines of Min. 1528 (Fish Offal).

Subject to an amendment moved by Councillor Barnett, seconded by Councillor Compton, " That the resolution to Min. 1528 above be amended to read as follows:-RESOLVED, That the charge for collection be 1s each container.' "

ALSO RESOLVED, That in regard to the acquisition of the house and land adjoining the Leckhampton Depot, known as Ivymead, Moorend Road, referred to in Min. 1322 and in respect of which the Council authorised the Town Clerk to offer a sum of £1,500 for its purchase, the owner having accepted this offer, the Town Clerk be authorised to take the necessary steps to complete the purchase, that the Common Seal be affixed to the Conveyance, and that the Finance Committee be asked to make provision for meeting this expenditure out of revenue.

General Purposes and Watch ... September 18

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Electricity and Lighting September 18

An amendment moved by Councillor Grimwade, seconded by Councillor Smith, "That Min. 1565 (Lynworth Farm Estate, wiring of houses), be referred back for further consideration by a joint

meeting of the Finance and Electricity and Lighting Committees, to which meeting the Chairman and Vice-Chairman of Finance Housing Committee be invited," was lost.

Rating September 19

Finance September 21

ALSO RESOLVED, That an order on the Borough Treasurer be signed authorising him to pay to the several. Corporations, Companies and persons mentioned in the Schedule of Accounts, the sum of money set opposite their respective names.

1596—County Council Representation—In accordance with notice of motion duly given, Councillor Grimwade moved :—

"That the County Council be requested to take into consideration the number of members (10) at present allotted to Cheltenham with a view to increased representation."

The motion was seconded by Alderman Capt. Trye and on being put to the Council was declared carried. Mayor

ALLOTMENTS COMMITTEE.

8th October, 1945. Present—Councillors Addis (Chairman), Bendall, Compton, Green and Smith ; and Messrs. Ball, Roe and Whittall.

1597—Horticulture Committee—The Horticulture Committee met on 4th October and a report of their meeting is being circulated to the Council. RESOLVED, (i) That the report be approved including the recommendation that this Committee make a grant of 10 guineas towards the activities of the Cheltenham and District Allotments and Gardens Society in connection with their winter programme.

(ii) That this Committee record their regret at the resignation of Dr. Redington and their appreciation of his ready help and assistance during the war years.

1598—Charlton Park Gate Allotments—Nos. 43 to 52—Read, letter from Dr. H. Ainscow asking for the release of this-site as he wished to proceed with the erection of a house for his own occupation, assuming the necessary licence was forthcoming, Plans therefor had already been approved by the Charlton Kings U.D.C. and the Planning Committee. RESOLVED, That Dr. Ainscow be informed that the Council are willing to release the land when he has obtained his building licence.

1599—Greenhills Road Allotments—Land adjoining September—This land was requisitioned in December, 1943, under "The Cultivation of Lands Allotment (Cheltenham) No. 2 Order, 1943." The land had now been purchased by Mr. J. Collins who asked for its release in order that he might undertake the planting of fruit trees and vegetable production and the keeping of poultry and goats. The Gardens Superintendent reported that only two of the six plots were now let and these were well cultivated but the remainder of the site was in a bad condition. Unfortunately the occupied plots were not sited together. The Committee were of opinion that the views of the tenants should be obtained upon the proposals and possibly some adjustment might be made to enable them to occupy adjacent plots and consideration could then be given to the release of the remainder of the

site. Alternatively they might be accommodated on other vacant land in Charlton Lane. RESOLVED, That consideration of the application be deferred to the next meeting and that in the meantime the Gardens Superintendent interview the tenants and report further.

1600—Cheltenham and District Allotments and Gardens Society—Junior Section—(Min. 1452)—The Society regretted' that some members of the junior section had not continued cultivation of their plots but they felt this was due, in a large measure, to the bad state of the land in the first instance. They were agreeable to the tenancies of the 25 plots-being terminated forthwith and let to other applicants but in the circumstances they asked that the rent might be remitted therefor. They were arranging for collection of rents from those juniors still undertaking cultivation. RESOLVED, That the rent of the 21 plots (Nos. 1a, 2, 32a and 44b Creamery Piece and 1 Gappers Field) be waived and that the same be re-let to other applicants, consideration being given to nominees of the Society already upon the waiting list.

1601—Cultivation—(a) During the past month the majority of allotment sites had been inspected and the Gardens Superintendent reported that 45 allotments were found to be in a bad condition, particularly some at Hatherley Park In a number of cases plots appeared to have been abandoned. RESOLVED, That the tenants be informed that unless cultivation is commenced possession will be taken without further notice and that authority be given to the Town Clerk to this end.

(b) Lettings and Terminations—Since the last meeting, 9 allotments had been let and the tenancies of 16 plots terminated. 114 allotments were now vacant, mainly on temporary sites.

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1602—Additional Land—The Horticulture Committee had suggested, at the instance of the Allotments Society, that consideration be given to the provision of additional land in the Arle Road district to meet the needs of the area. The land recently acquired by the Council at Arle House had been suggested for the purpose but the Town Clerk drew attention to the uncertainty of tenure as this site would be required for housing purposes, probably within the next two years. It was pointed out that the Housing Committee proposed to allocate sites for permanent allotments on the Hesters Way estate but the lay-out was not sufficiently advanced at the present time to indicate the exact sites. The Gardens Superintendent suggested that, as a temporary measure, and pending provision of allotments at Hesters Way, approximately one acre of the food production site at Brooklyn Road be allocated for allotments for a period of three years or until it was decided to include the land in the lay-out of the King George V Playing Field. RESOLVED, That the views of the Allotments Society be obtained and the matter considered further at the next meeting.

1603—Rebates in Rent—RESOLVED, That the tenants of Nos. 44 (b) Creamery Piece and 33 Elmfield Road be granted three months rent free in view of the bad condition of these plots.

H. ADDIS, Chairman.

PARKS AND RECREATION GROUNDS COMMITTEE.

8th October, 1945. Present—Councillors Green (Chairman), Addis, Bendall, Compton and Smith.

1604—Custodians of Parks and Recreation Grounds—Terms and Conditions of Employment—(Min. 817 (b))—Discussions had taken place between the Employers' Secretary and the Trades Union Secretary of the J.I.C. and officers of the Council in regard to the Council's suggestion that the J.I.C. should formulate terms and conditions governing the employment of Custodians in order that the contention of the National Union of General and Municipal Workers that the men should work a 47 hour week and receive overtime payments for hours worked in excess thereof, might be dealt with.

It was agreed at the discussions that if a formula satisfactory to all concerned could be arrived at, the employees could be dealt with within the framework of the J.I.C. conditions.

The Employers' Secretary now stated that after careful consideration of the problem, he had found it impossible to devise a scheme acceptable to all and was compelled, in view of the terms of the Schedule of Wages and Working Conditions, to reach the conclusion that the employees were entitled to a guaranteed working week of 47 hours through-out the year and that it was practicable to implement a scheme of working arrangements accordingly. Having regard to all the circumstances he considered it desirable that the drafting of such scheme based on the broad principles discussed with the Gardens Superintendent should be left to the employing Committee to arrange with the employees rather than that a scheme should be fixed and issued by the J.I.C.

The Gardens Superintendent recommended upon the basis proposed that at suitable periods of the year the Custodians should be allocated to other work from the commencement of their daily duties until mid-day, except on Saturdays and during school holidays, when full supervision would be required at the Recreation Grounds. There might, however, be an exception in the case of grounds which required work additional to grass mowing, layout of pitches, etc., and in these cases the Custodians would be kept fully employed at their grounds throughout the day. He also recommended that when labour was available, relief Custodians should be engaged to obviate the Custodians having to work such long hours during the summer months. RESOLVED,

(i) That the Gardens Superintendent be authorised to implement a scheme on the lines suggested.

(ii) That in future, Custodians be employed for a full 47 hours per week throughout the year undertaking such duties as the Gardens Superintendent considers necessary when their services are not required at recreation grounds, and that appropriate overtime rates be paid for hours worked in excess thereof.

(iii) That the Gardens Superintendent take all possible steps to obtain relief Custodians before next summer season.

1605—Clyde Crescent Recreation Ground—Accommodation for Custodian—(Min. 971 (b))—The Town Clerk reported upon the offer of £550 which this Committee had authorised for the acquisition of 56 St. Paul's Road for use as a Custodian's residence. This house was now partially occupied by the Custodian but he was under notice to quit. The District Valuer had been consulted in regard thereto. RESOLVED, That the property be purchased at the price mentioned, that the Common Seal be affixed to Conveyance and that the Finance Committee be asked to provide for the purchase out of revenue.

1606—Tewkesbury Road Playing Field--(Min. 1457 (b))—The Town Clerk reported upon the terms of the tenancy with Mr. A. T. Gilbert. The tenancy was a yearly one and if the Committee desired to

terminate the same it would be necessary to give 12 months' notice to expire on 25th March, 1947. The Agreement, however, provided that should the Council desire to resume their use of the field they could do so upon one month's notice, the rent being reduced to one half, namely £ 1 per acre. The Council would then be empowered to restore and prepare the field and to use it as a playing field on Wednesday and Saturday afternoon` and evenings, the tenant being entitled to the grazing rights for sheep only during other times, the animals to be removed during its use as a playing field. RESOLVED,

(i) That Mr. Gilbert's tenancy be terminated on 25th March, 1947.

(ii) That in accordance with the provisions of the Agreement, he be given one month's notice of the desire of the Council to exercise their right to use the ground on permitted days.

1607—Athletic Ground—(Min. 1241)—The Borough Surveyor reported that the cost of providing a supply of electricity to the room under the grand stand would amount to £64 2s 3d., being £40 for cable laying and £24 12s. 8d. for internal wiring. The Cheltenham Rugby Football Club had been informed accordingly and their agreement would be endorsed providing for payment of an increased rental equivalent to 10 per cent on the capital outlay. RESOLVED, That approval be given.

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1608—Whaddon Road Playing Field—The General Purposes Committee had recommended that consideration be given to the re-naming of this ground. RESOLVED, That the ground be re-named "Victory Sports Ground."

1609 King George V Playing Field—The Gardens Superintendent reported that in order to level this site and to produce a suitable surface for seed sowing, approximately 9,000 cubic yards of soil would be required. RESOLVED, That he consult with the Borough Surveyor in regard to possible sources of supply and report further in due course.

1610—Marle Hill Annexe—Boating—(Min. 1459 (a))—(a) Mr. Maisey had, now terminated his tenancy of the boating rights and the Borough Surveyor had agreed the sum of £120 for the acquisition of his boats and other effects, subject to a deduction for any compensation which may be payable by Mr. Massey for dilapidations.

(b) Future Management—(i) The Entertainments Manager and Gardens Superintendent submitted their report upon this matter. At the present time there were seven skiffs, four canoes, six children's paddle boats and five tubs, some of which were in need of repair and others in had condition. There were also three tubs not suitable for use. They recommended that as a minimum five light skiffs and five children's paddle boats be purchased. RESOLVED, That enquiries be made for the acquisition of suitable boats and that a further report be submitted thereon in due course. ALSO RESOLVED, That the Borough Surveyor be asked to have the existing boats repaired during the winter months.

(ii) Staff—It was recommended that for next season a man, to be in charge of the boats, be engaged and should such employee have the necessary experience he could carry out running repairs to the boats. It would also be necessary to engage a cashier who would also undertake the sales of minerals, ices, etc. from a small but which it was recommended should be provided adjoining the

boat house. It was also desirable that barriers be erected to prevent unauthorised use of the landing stage. RESOLVED, That the recommendations be approved.

(iii) Hire Charges—RESOLVED, That the Entertainments Manager and Gardens Superintendent submit their recommendations to the next meeting as to this matter.

(iv) Hours of Opening—It was recommended that owing to the small demand for boating in the mornings and the difficulty in obtaining staff for long hours, that, with the exception of Sunday, boating be permitted from 2 p.m. until dusk and on Sundays from 10.30 a.m. to dusk. RESOLVED, That these hours be approved for an experimental period and that when experience has been gained a further report be submitted as to the demand for boating facilities in the mornings.

(v) improvements—It was essential that an electricity supply be provided to the boat house and the suggested but. The lake also required cleaning but it was recognised that it was not practicable to do this at present. It was also recommended that a barrier of suitable material be constructed in a straight line to divide the children's boating lake from the upper portion. The Borough Surveyor reported that provision had already been made in the estimates for improving the barriers between the lakes and he would endeavour to open the sluices to enable some cleaning work to be undertaken by the Parks Department. RESOLVED, That the Borough Electrical Engineer be consulted in regard to an electricity supply.

(vi) Development of Area adjoining the Boat House—It was recommended that the two small areas adjacent to the boat house be developed, one for the provision of alfresco refreshments and the other as a children's playground. With regard to the latter, the swings and ocean wave at present in Pittville Park might be transferred and it was recommended that no charge be made for this amenity. RESOLVED, That the proposals be favourably considered and that a further report be submitted in regard to additional playground equipment required.

1611—Pittville Park—Aviaries—(Min. 1470 (b))—Six sable rabbits had been purchased at a cost of £2 10s. 0d., and one aviary was being improvised for their accommodation. When an opportunity occurred further purchases would be made in accordance with the Committee's instructions. RESOLVED, That this be approved.

1612—Sandford Park—(Min. 1458)—The Committee further considered the letter from Messrs. Midwinter & Co. complaining of obstruction of light caused to the premises of their clients, Messrs. Yates & Sons, which it was alleged was due to the poplar trees at the entrance to the Park. The Chairman and other members of the Committee had made an inspection and were of opinion that if the trees were cut back it would seriously detract from their beauty. It also appeared that only one small window was concerned and the trees precluded much less light than would have been the case if the land had been built on. RESOLVED, That the application be not acceded to.

1613—Gates between St. Paul's Road and Clarence Square—Read, letter from a resident in Clarence Square with regard to the use of the Square by heavy traffic now that the gates were removed and pointing out the danger to school children from the Whaddon area using the road on their way to school. RESOLVED, That the Committee consider that in the public interest the gates and posts shall not be replaced.

1614—Promenade Long Gardens—(a) Railings—The Gardens Superintendent recommended that now a supply of bulbs and plants suitable for a more effective floral display had been obtained, consideration be given to the provision of some form of protection for these gardens, RESOLVED, That the Borough Surveyor communicate with the Ministry of Works to ascertain whether, from their scrap supplies, they have available any suitable dwarf railings to replace the railings removed.

(b) Trees—The Gardens Superintendent drew attention to the difficulty of maintaining floral displays due to the presence of overhanging trees. RESOLVED, That the attention of the Street and Highway Committee be drawn to this difficulty and that it be suggested that the Gardens Superintendent attend before them when the matter is considered in order that he may explain the difficulties and submit proposals for overcoming the same without disfiguring the trees.

1615—Food Production—Sales—During the month of September the sales of produce at the market amounted to £30 8s. 3d. Produce had also been supplied to the British Restaurants, the Town Hall and Sandford Swimming Pool to the value of £89 16s. 9d.

1616—Land lying between Lansdown Parade, Douro Road and Lansdown Crescent—A resident had suggested that this land might be restored to its original purpose, namely, a public garden, as this would serve a great need in providing an open space for the use of flat dwellers with families in the neighbourhood. The Town Clerk reported that the land was owned by the Ladies' College to whom approaches had in the past been made in regard to its acquisition by the Council but the College were unwilling to dispose of the land. RESOLVED, That the Town Clerk ask the College Council to reconsider this matter and agree to sell the site to the Council for development as a public open space.

W. J. GREEN, Chairman.

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PUBLIC HEALTH COMMITTEE.

8th October, 1945. Present—Councillor Moore (Chairman); The Mayor ; Alderman Leigh James ; Councillors Barnett, Bettridge, Biggs, Garland, Hopkins and Rev. de Courcy Ireland.

1617—Ullenwood Hospital—The Town Clerk referred to the joint conference between representatives of the Gloucestershire Royal Infirmary, the Cheltenham General and Eye Hospitals and Local Authorities in this area and the proposal that Ullenwood Hospital should be used as hospital accommodation for the County under the control of a joint body of the above, and indicated that it appeared that arrangements were being made to use Ullenwood for army purposes. He was therefore pressing for the immediate approval to use Arle House as a temporary maternity home by the Ministry of Health, who were holding up this approval in view of the Ullenwood Hospital proposals.

1618—Cleevemount Estate—The Town Clerk referred to complaints which were received from certain owners of property on this estate of defective drainage due to faulty workmanship of the builders. He had taken up the matter with the builders who had refunded the amounts expended by the owners upon repairs. In all nine claims were received amounting to £94 15s. 6d., and these had now been settled as a result of the Council's intervention.

1619—Government Property—Circular 159/45, Ministry of Health, was submitted indicating that plants for sewage and water facilities were provided by the Government at airfields, camps, hostels, factories and the like, and that in some cases. these installations would become surplus to requirements, Whilst it was not possible to indicate surplus installations at the present time, Local Authorities were asked to consider what interests, if any, they might have in such installations and to send particulars to the Department in order that the matter would not be overlooked when the question of disposal arose. The Borough Surveyor reported that there were two cases in which the Corporation were interested, both being situated outside the Borough (i) pumping plant and rising main for dealing with sewage at the M.A.P. hostel at Staverton. (ii) The pumping plant and rising main from the former anti-aircraft gun site at Hayden. In the first case he suggested that whoever took control of the hostel, should also take over control of the pumping station and rising main, and in the second case, he had discussed the matter with the Surveyor of the Cheltenham Rural District Council, and that Council might wish to utilise the system for drainage of property in the immediate vicinity of the pumping station. RESOLVED, That in the case of the plant at Staverton hostel consideration of the installation be deferred pending a decision upon the future of the hostel.

1620—Milk (Special Designations) Orders, 1936-38—(a) (Min. 1480)—The Committee further considered the application of Mr. C. B. Powell, Leckhampton, for a supplementary licence to use the designation "Tuberculin Tested " in respect of milk retailed by him in the Borough referred back at the last meeting of the Council. The Licensing Authority in this case was the Gloucestershire County Council, and a supplementary licence was only required from this Council to enable the applicant to retail this designated milk in the Borough, The Chief Sanitary Inspector has communicated with the County Sanitary Inspector, who made surprise visits to this farm on 27th August and 11th September, when he found that the farm was being run in accordance with the regulations laid down in regard to production of T.T. milk, and that all utensils were in a clean and satisfactory condition. Further, bacteriological samples of this milk were found satisfactory. The Committee felt that in regard to milk under this designation, there were no grounds for with-holding a licence, and RESOLVED, That they adhere to their previous decision granting the application for the period ending 31st December, 1945.

(b) Pasteurised Milk—The Medical Officer of Health reported samples of pasteurised milk from three firms submitted for analysis during September, proved satisfactory. In one case, a firm outside the Borough, previous samples had caused concern, but this matter had now been rectified.

1621—Food and Drugs Act, 1938—(a) (Min. 1481)—The Committee further considered complaints of milk supplied in Borough by a retailer whose premises were situated in the adjoining area, reported to the last meeting of the Council under the above minute. Whilst it appeared that there was some improvement, it was understood there was still cause for complaint possibly due to the delay in collection and distribution RESOLVED, That the Town Clerk inform the retailer that, whilst the Committee do not propose at the moment to give notice under Section 22 of the Food and Drugs Act, 1938, with a view to the cancellation of his registration, the matter would be kept under observation and a further report made to the next meeting when action would be taken under the Section, if the improvement did not continue.

(b) Reports were submitted from the Public Analyst on samples Nos. 632 and 633 (Tincture of Iodine) retailed in bottles which did not conform to the necessary standard. RESOLVED, That the Town Clerk write a warning letter to the firms concerned calling their attention to the deficiency.

(c) The Chief Sanitary Inspector submitted reports of the Public Analyst on samples of aspirins Nod. 629 to 631, which were genuine. Reports on samples of milk Nod. 634 to 639 had not yet been received.

1622—Land, The Runnings—(Min. 1514)—The Committee considered the report of the Planning Committee, approved at the last meeting of the Council, in regard to the granting of a lease of a portion of the land at The Runnings, to Messrs. Taylor Nash & Co., for the erection of dairy and factory buildings, subject to the submission and approval of plans; and to a condition in regard to drainage arrangements. The Town Clerk reported that since the last meeting he had been in consultation with the solicitor acting for the Company, and it was proposed to expend a sum of approximately £20,000 on erection of buildings, and whilst, in the event of the proposal being approved, the Council had in mind a period of 21 years, in view of the amount to be expended, the Company desired a much longer term. That the Committee concur in the recommendation of the Planning Committee subject to the conditions mentioned, that the Town Clerk continue negotiations, and that in view of the urgency of reaching a definite decision in this matter, the Mayor and Chairman of this Committee be given power to agree terms.

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1623—Public Abattoir—(a) (Min. 1486)—The Borough Surveyor reported the following estimated cost of carrying out works enumerated in the report of the Public Abattoir Sub Committee to the last meeting :—

(i)	Water supply to stalls used for pig slaughtering ...	£2 10 0
(ii)	Painting of walls adjoining the overhead rails hanging from the slaughterhouse to the chamber in lieu of tiling until such time as labour and materials were more readily available	£20 0 0
(iii)	Removal of blackout material to roof and reglazing windows to walls and slaughterhouses ...	£31 0 0
(iv)	Concreting remainder of yard at rear of abattoir...	£95 0 0
(v)	Since last meeting it had been found necessary to erect a new fence to form new sheep paddock	£30 0 0

In regard to the defective wall on the pig side of the abattoir due to ground adjoining the Chelt subsiding, the Borough Surveyor suggested no action be taken at present but that the matter be kept under observation. RESOLVED, That the above expenditure be approved and the Finance Committee be recommended to make the necessary financial provision and that the Borough Surveyor be authorised to carry out the works as soon as possible.

(b) An offer was made by Messrs. Elliott Bros. to sell a trolley recommended at the last meeting for £25. RESOLVED, That the Chairman and Alderman Leigh James be authorised to make a purchase if satisfactory.

1624—Diphtheria Immunisation—(a) The Medical Officer of Health submitted the following report upon diphtheria immunisation treatment for the month of September, 1945 :—

Number of new cases (immunisation commenced)	39
“ injections given	106
“ cases in which treatment was completed during the month :	
(a) Under 5 years of age ...	48
(b) aged 5-15 years ...	15
“ Schick tests	—
School Clinic .	.. 1

(b) Quarterly Report on Birthday Letters—Number of letters sent during the quarter ... 234

Number of replies received ... 105

Number of children covered by these replies 106

Total number of children immunised under the borough scheme since its commencement-8,895.

1625—Housing Act, 1936—Relicensing—(a) RESOLVED, That licences for the re-occupation of the under-mentioned premises be renewed for a further period of six months from the date set opposite the premises :-

56 Albion Street ...	13th November, 1945.
12 Witcombe Place ...	13th “
4 Edward Terrace ...	18th “
52 St. George's Place	26th “
13 Grosvenor Street	26th “

(b) 2 Bubbs Cottages—The licence in respect of this property expired on 9th October, 1945, and the Chief Sanitary Inspector recommended that in view of the difficulties experienced the licence should not be further renewed. RESOLVED, That the Town Clerk communicate with the tenants informing them of the position and the danger of flooding to adjoining premises due to deposits made by them in the drains to the premises, and that, in the meantime, the licence be renewed for one month and the matter considered at the next meeting.

1626—Public Health Act, 1936—Sunningend Works—(a) A complaint was made of the burning of shavings in the yard to these premises and upon representations being made by the Chief Sanitary Inspector arrangements had now been made for the baling of shavings and their transfer to a factory for paper making.

(b) Minute 1483—The Secretary of the Company has been interviewed in regard to the smoke nuisance arising from the burning of sawdust in an incinerator reported to the last meeting who assured the Chief Sanitary Inspector that every effort was being made to overcome the nuisance and that a conference was being held the following day to consider what action was possible.

1627—Arle Court—Dowty Equipment Ltd.—The Chief Sanitary Inspector reported that the Public Analyst's report on the last sample of effluent taken from the brook adjoining these premises

showed considerable improvement, but the present figure was still within the danger limit for fish life although it was possible that the small amount of pollution would disappear before the effluent reached the River Severn. The matter was, however, being taken up with the Company in order to obtain an entirely satisfactory effluent.

E. W. MOORE, Chairman.

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WATER COMMITTEE.

9th October, 1945. Present—Aldermen Ward (Chairman), Pates and Trye ; Councillors Addis, Chintz and Moore.

1628--Borough Engineer's Report—Report of the Borough Engineer for the month of September was read :—

DAILY YIELD OF SPRINGS.

	For month ended 30th September, 1945.	Average for corresponding period during the past 3 years.
Hewletts Springs	55,000 gallons	53,000 gallons
Dowdeswell Springs	210,000 “	206,000 “
Leckhampton Springs	—	—

CONTENTS OF RESERVOIRS.

Estimated Usable Quantity about 66,317,000 gallons.

1629—Water Supply—Down Hatherley—(a) The Town Clerk submitted letter from the Ministry of Health stating representations had been received from the Down Hatherley Parish Council with regard to the extension of a piped water supply to the village, and suggesting that although it was within this authority's area of supply, a supply could be more economically provided by Gloucester by an extension of their mains from Twigworth. The Minister enquired whether the matter had been discussed between the two Councils in the light of Sections 10 and 12 of the Water Act, 1945, and requested any comments which the Council wished to make. The Borough Engineer pointed out he had on several occasions in the past prepared and submitted schemes to the Gloucester Rural District Council for consideration, and that this Authority were in as good, if not better, position than Gloucester to undertake the supply, and were pre-pared to do so as soon as labour and materials were available. RESOLVED, That the Ministry of Health be informed accordingly.

(b) Supplies to The Poplars, Down Hatherley, and Messrs. Rotol Airscrews Ltd.—Arising out of a further request for a supply from the Gloucester Corporation temporary main in the Down Hatherley area, it had had been discovered Messrs. Rotol Airscrews Ltd. had extended the supply taken by them from the Gloucester mains to their properties to the north of Hatherley Brook, thus coming within this Authority's statutory area. The Borough Engineer had communicated with Messrs. Rotol Airscrews on the matter, and the letter received from them in reply was read. Mr. Bruton of The Poplars, Down Hatherley, had applied to Messrs. Rotol for the extension of this main to supply his farm. Miss Maddy had also applied for a supply to her cottage at Down Hatherley. RESOLVED, That in

the circumstances no objection be made to the extension carried out by Messrs. Rotol or to their giving a supply from the main to Mr. Bruton, and that Gloucester Corporation be allowed to supply Miss Maddy, on the understanding in each case that when this Authority were in a position to supply the properties, the mains be disconnected from the Gloucester supply and connected to the Cheltenham mains.

(c) Supply to Home Farm, Churchdown—The Gloucester Corporation had agreed to this Authority supplying Mr. C. E. Pullen, of the Home Farm, Churchdown from the Cheltenham mains, although the area was in the Gloucester area of supply on the understanding that if mains were laid by the Gloucester Corporation in reasonable proximity to where the supply was required then the Gloucester Corporation to have the right to take over the supply to the property. RESOLVED, That this be agreed to.

1630—Arle Road—Mains Extension—An application was submitted from Western Estates (Laves Cherry) Ltd., for an extension of approximately 270 feet of water main to supply the 11 houses they proposed to erect in Arle Road. The estimated cost, including a hydrant and an additional 25 yards to connect up to the main for circulation purposes, was £95. RESOLVED, That the application be granted subject to the estimated cost being deposited, to be refunded as and when he receipts from water charges on the houses connected thereto produced 12 ½ per cent on the capital outlay per annum.

1631—Temporary Housing Schemes—Priors Farm Water Supply—The Borough Engineer reported there was difficulty in obtaining sufficient 1 inch galvanised pipe for the multiple services. The obvious alternative was lead, but the price made the use of this prohibitive. Black iron pipe had been suggested, and this might have to be used eventually, although he was unable to recommend its use. He had reported on the matter to the officer of the Ministry of Health who was inspecting the temporary housing sites on behalf of the Ministry. RESOLVED, That failing sufficient supplies of galvanised pipe being available, the Borough Engineer be authorised to use black iron pipe.

1632—Disposal of Government Property—Circular 150/45 Ministry of Health (Min. 1499). The Borough Engineer reported he had considered this matter and recommended the Ministry of Health be informed the Council were interested in acquiring the water supply to Ullenwood Hospital and the water mains to Defford. RESOLVED, That the Ministry of Health be informed accordingly.

1633—Water Act, 1943—Circular 161/45 Ministry of Health was submitted drawing attention to this Act which came into operation on 1st October, and which made important changes in the law regarding water supplies.

1634—Appeals—The cases entered in the Appeals Book were considered and the rates settled and adjusted.

E. L. WARD, Chairman.

ELECTRICITY AND LIGHTING COMMITTEE.

9th October, 1945. Present—Councillor Moore (Chairman) ; Alderman Taylor ; Councillors Addis, Bettridge, Biggs, Chinn, Fildes, Garland and Grimwade.

1635—Electricity Commission Circular—War Damage to Electricity. Undertakings7The Town Clerk submitted Circular dated 21st September stating the Government were proposing to give further consideration to the question of compensation for war damage sustained by public utility undertakings and requesting up to date information as to damage sustained by various classes of electrical property.

1686—N.J.I.C. Zoning Application—(Min. 274/45)—The Borough Electrical Engineer reported the question of the re-zoning of Cheltenham to the new Zone A had again been raised by the Trade Unions. After consultation with Councillor Grimwade, the Undertaking's representative on the Council, he had written to the Secretary setting out the Corporation's views, and the matter had been considered at a joint meeting of the District Council, when it was decided to refer the question to the negotiating Committee of the N.J.I.C. in London for settlement.

1637—Purchase of Electrical Appliances—The Borough Electrical Engineer recommended he should now endeavour to purchase electrical appliances which will be required under the schemes for normal hire and free installation, He recommended application be made to the Electricity Commissioners for sanction to a loan of £9,000 for the purchase of approximately 300 cookers at a cost of £5,000, 350 water heaters at a cost of £2,000, 250 wash boilers at a cost of £1,000, and 500 kettles at a cost of £1,000. RESOLVED, That this recommendation be approved and adopted.

1638—Re-Laying of Faulty Cable—The Borough Electrical Engineer reported good progress had been made with the work of replacing the faulty cable in the Birdlip area, and that further men were expected to arrive shortly when the work would be expedited.

1639—Supply to Barrow Wake Farm—The Borough Electrical Engineer reported that in order to reduce the amount of work outstanding, he had invited Messrs. Power Lines to lay the underground cable and erect the overhead line necessary for this supply. Their tender amounted to £175 and as this was within 1 per cent of the estimated cost for labour, he had accepted it. RESOLVED, That this be approved.

1640—Applications for Supply—The Borough Electrical Engineer reported applications for supply, which he had agreed to give on the terms indicated, RESOLVED, That these be approved.

1641—J.I.C.—Secretaryship of District Organisation—(Min. 1570/45)—The question of a successor to Mr. Glass, the present District Secretary who was retiring, had been reconsidered by the Sub-Committee, and it had been decided to maintain the Secretaryship on the present lines and appoint a member of the Electricity Department of the Bristol Corporation, who were giving all the necessary facilities to enable him to carry out the duties.

E. W. MOORE, Chairman.

MATERNITY AND CHILD WELFARE COMMITTEE.

10th October, 1945. Present—Alderman Leigh James (Chairman) ; Councillors Compton, Green, Hopkins and Lewis-Hall ; Mesdames Booy and Mellersh, and Miss Tinson.

1642—Health Visitors—(a) The following is a summary of the work done by the Health Visitors :—

	Quarter 29th September.
No. of Children on Register ...	4,312
Un-notified Live Births discovered (when checked with Registrar's Birth Returns)	10
Home Visits paid by Health Visitors (a) 1 year and under	1,893
(b) over 1 year	2,333
First Visits paid by Health Visitors...	243
Ante-natal cases visited by Health Visitors (a) New	50
(b) Return	31
Special visits to Mothers ...	240
Chicken Pox cases visited by Health Visitors ..	14
Measles cases visited by Health Visitors	5
German Measles cases visited by Health Visitors	—
Whooping Cough cases visited by Health Visitors ...	30
Mumps cases visited by Health Visitors ...	—
Ophthalmia Neonatorum cases visited by Health Visitors	—
Scarlet Fever cases visited by Health Visitors	—
Attendances of Health Visitors at Centres ...	95
Cases reported to the N.S.P.C.C. Inspector	1

(b) Children Act.	Health Visitors.	School Nurses.
No. of Children on Register at end of Quarter ...	19	9
“ Foster Mothers on Register at end of Quarter...	19	9
“ visits paid (under Children Act)	34	9

1643—Gynaecological Clinic—The Medical Officer of Health reported that 5 Clinics had been held and the total number of attendances was 27, including 16 Borough patients.

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1644—Cheltenham Infant Welfare Association—Quarterly Report—Read, Report for the quarter ended 29th Sept., 1945. The attendance at the Centres had been as follows :—

	Infants.	Toddlers.
At Highbury (10 Meetings)	478	140
At Bethesda (10 Meetings)	439	336
At St. Mark's (10 Meetings)	472	333
At Baker Street (9 Meetings)	315	138
At Whaddon (10 Meetings)	320	153

1645—Midwives Act—Medical Assistance—The Medical Officer of Health reported the total amount of doctors' fees claimed for the period from the 1st April to 30th September, 1945, was £53 4s. 0d., of which £20 7s. 6d. was chargeable to patients. The Medical Officer of Health reported that application had been made by the District Nursing Association to the Ministry of Health for midwives to fill vacancies which had occurred, and he read letter from the Ministry in reply stating they were not aware of the vacancies which should have been notified to the Appointments Officer by the Matron of the Victoria Home, and that they had asked for priority to be given when this was done, but owing to the general shortage, the outlook was not very hopeful.

1646—Sunnyside Maternity Home--RESOLVED, That in future the deposit be increased to 50 per cent of the fee payable.

1647—Children Act—The Medical Officer of Health submitted list of foster mothers for registration, and recommended the maximum number of children allowed should be as follows :—

Name.	Address.	Maximum No. of Children allowed.
Mrs. Allen	28 Priory Street	1 temporarily only.
Mrs. Levene	102 Bath Road	1
Mrs. Townley	34 Mersey Road	1 temporarily only.
Mrs. Ayres	36 Mersey Road	1 temporarily only.

RESOLVED, That these recommendations be approved and adopted.

In one case a child had been taken without the required notice having been given. The foster mother would not allow the Health Visitor to see the child in respect of whom she stated she was not receiving any reward. The Medical Officer of Health suggested that the Health Visitor should endeavour to ascertain the facts, and if these justified it, that the Town Clerk should write the foster mother pointing out she must comply with the provisions of the Act. RESOLVED, That this suggestion be approved.

1648—Nursing Homes Registration Act—(a) Ash Priors Nursing Home—The Medical Officer of Health recommended that the Matron of this Home be allowed to increase the number of patients from 11 to 13. RESOLVED, That this recommendation be approved.

(b) Montpellier Nursing Home—The Matron of this Nursing Home had asked for permission to take medical cases occasionally when she had insufficient bookings to fill the Maternity Home. The Medical Officer of Health recommended she be allowed to do this as long as she had a trained nurse on the staff, provided the number of medical cases was limited to three unless further staff was engaged. RESOLVED, That this recommendation be approved.

(c) Leahurst Nursing Home—The Medical Officer of Health reported that the books at this Nursing Home were not being satisfactorily kept. RESOLVED, That the Town Clerk write to the proprietors on the matter, drawing their attention to the Byelaws.

1649—Dentistry--The Medical Officer of Health reported that 200 Mothers, 23 Infants and 2 Nursery Probationers had attended the School Dentist on Saturday mornings and Thursday evenings.

1650—Orthopaedic Scheme—(a) The Medical Officer of Health reported on the work of the Orthopaedic Clinic for the Education Committee, and in respect of which 30 Surgeons' consultations quarter ended September, 1945. The number of children on the Register was 205, of which 101 were chargeable to the Education Committee, and in respect of which 30 Surgeons' consultations had been held; 104 children were chargeable to this Committee, in respect of which 40 Surgeons' consultations had been held.

(b) Hospital Charges—The Medical Officer of Health submitted accounts for treatment of 51 out-patients and 1 in-patient amounting to £1 12s. 4d., which included 51 attendances at 6d. RESOLVED, That this account be paid.

1651—Adoption—The Medical Officer of Health reported the Committee was represented at the Cheltenham Court in connection with 4 cases, comprising 3 Borough cases, and 1 County case.

1652—Case of Cleft Palate—The Medical Officer of Health reported a child with a cleft palate was urgently in need of an operation. Mr. Robinson, the usual Surgeon, was ill at the time, but he had been able to arrange for the child's name to be put on the list at the Stoke Mandeville Hospital. RESOLVED, That in the event of any charge being made, it be paid by the Council.

1653—Home Helps Scheme—The Medical Officer of Health submitted Report in connection with this Scheme for the quarter ending 30th September, 1945. Miss M. Langford had been appointed as Organiser, and would commence duty on the 15th October. She would have an office at 77 Promenade, and would be provided with temporary clerical assistance by the utilisation of part-time services of one of the billeting office clerks. There were now 7 Home-Helps, 4 full-time and 3 part-time, and one or two more were in view. The following were the figures for the past quarter :—

No. of cases assisted	3
“ hours worked :	
(a) Maternity and Child Welfare cases	1080
(b) " General " cases	807 ½
(c) At Day Nurseries	322 ½
(d) At Thirlestaine Court Nursery	—

(d) At The amount chargeable to this Committee was £18 16s. 3d. of which £1 5s. 6d. had been collected.

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1654—Future of War-time Nurseries—The Town Clerk reported he had brought before the Ministry of Health the recommendations of the War-time Nurseries Sub-Committee and Infant Welfare Association that the War-time Nurseries should form a permanent part of the social services, and that the Ministry should be asked to withdraw Circular 166/44 forbidding the further training of Probationers. Read, letter received from the Ministry in reply stating if there a continuing need for nursery provision in the area, and if staffing requirements warranted the employment of Probationers, there was no objection to their being engaged, and that the provision of Day and Residential Nurseries as a permanent feature of the social services was being considered.

1655—Welfare Centre—St. Mark's—The Committee considered the request of the St. Mark's Community Association for the transfer of the Welfare Centre to the Association's temporary centre in Brooklyn Road, as this would be much more convenient for the large number of mothers attending the Welfare Centre. RESOLVED, That while in favour of the proposal, further consideration be deferred until the building is more adequately equipped and the necessary additional accommodation required provided.

1656—Ministry of Health Circular 126/45—Training of Nursery Students in Nurseries, Nursery Schools and Nursery Classes—The Town Clerk reported that the School Management Sub-Committee had passed a resolution urging the Local Education Authority to arrange as soon as possible, the suggested meeting with regard to the training of Nursery Students.

1657—National Council for the Unmarried Mother and Her Child—A circular letter received from this Council as to the aims and work of the Council was submitted. RESOLVED, That a subscription of £2 2s. 0d. be made.

1658—Arle House—The Town Clerk reported on the present position regarding the proposals for the conversion of Arle House into a temporary Maternity Home and read the correspondence with the Ministry of Health thereon. In his letter dated 17th August the Minister stated that after carefully considering the Council's plans submitted in April last for the adaptation of the property, he was not prepared to entertain the proposals, and that he was of the opinion that in making provision for maternity accommodation there should be co-operation between the Council, the County Council, and the two voluntary hospitals, and that he proposed to invite representatives of these bodies to a conference to discuss the use of Ullenwood Hospital as a whole, including a maternity unit. The Town Clerk read the letter he had written the Ministry in reply pointing out the lack of suitable maternity accommodation in Cheltenham had been of considerable concern to the Council for some time past, and that while they were willing to co-operate with other local authorities in regard to the provision of additional hospital accommodation in the area, the view was held that normal maternity cases should not be dealt with so far from the town owing to the geographical difficulties of reaching Ullenwood. The Council also felt there might be considerable delay in bringing Ullenwood into use on the lines suggested, as it was now known it was to be used for certain army purposes. The Ministry of Health had subsequently informed him that as the attempt to secure the early release of Ullenwood had not been successful, the possibility of the continued use of the Sunnyside Maternity Home was being investigated. RESOLVED, That in view of the fact that the Sunnyside Maternity Home belongs to the County Council and is only a temporary Home, the Ministry be asked to reconsider the matter, and to approve the proposals submitted for the conversion of Arle House.

1659—Midwives Acts—Repayment of Doctors' Fees—The Town Clerk reported that at the meeting on the 28th September, the Sub-Committee appointed to consider the outstanding amounts had decided to write off arrears amounting to £13 4s. 2d. as being irrecoverable. RESOLVED, That this be approved.

1660—War-Time Nurseries Sub-Committee—Read, reports of meetings of the Sub-Committee held on 19th July and 20th September, RESOLVED, That these Reports be approved,

LEIGH JAMES, Chairman.

TOWN IMPROVEMENT AND SPA COMMITTEE.

12th October, 1945. Present—Councillor Bush (Chairman) ; Aldermen Pates and Ward ; Councillors Fildes, Green, Grimwade, Lewis-Hall, Rev. de Courcy Ireland, Morris, Readings and Smith; and Mr. A. Palmer.

1661—Entertainments Sub-Committee—The Entertainments Sub-Committee met on 25th September and 9th October, 1945, and a report of their meetings is being circulated to the Council. With regard to Item 2 (a), the Entertainments Manager reported upon applications received for the use of the building for whist drives and dances during the winter months but these could not be entertained until such time as Miss Carter had terminated her tenancy of the room adjoining the main hall thus enabling adequate catering to be undertaken. The Town Clerk stated that had the Council's proposals materialised for the acquisition of premises in the vicinity it was hoped to offer Miss Carter temporary accommodation, but unfortunately negotiations had fallen through. There was, however, a possibility that some additional accommodation might become available in the near future when the needs of Miss Carter would receive consideration in conjunction with other applications therefor. The Committee felt that it was essential that the Rotunda should be made available to the public and that Miss Carter's occupation should cease not later than 31st December.

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With regard to Item 7(a), the Committee inspected a sample chair from Government emergency stocks. RESOLVED,

(i) That the report as amended and with the exception of Item 7(a) be approved and adopted.

(ii) That the Town Clerk be instructed to terminate Miss Carter's monthly tenancy not later than 31st December next.

(iii) With regard to Item 4, the Entertainments Sub-Committee consider the promotion of bowls championships and competitions in future proposals.

(iv) That with regard to Item 7(a), the Town Clerk negotiate for the acquisition of the 400 chairs at the lowest agreed figure not in excess of £65.

1662—Health and Holiday Resort Sub-Committee—The Health and Holiday Resort Sub-Committee met on 2nd October, 1945, and a report of their meeting is being circulated to the Council. RESOLVED, That the report be approved and adopted.

1663—Chamber of Commerce Transport Committee—RESOLVED, That the report of the Transport Committee of their meeting held on 2nd October be received and that matters appropriate to the other Committees of the Council be referred to them accordingly,

H. T. BUSH, Chairman.

Special Meeting at Town Hall, 17th October, 1945. Present—The Deputy Mayor (Chairman) ; Alderman Ward; Councillors Bayliss, Bush, Fildes, Grimwade, Lewis-Hall, Rev. de Courcy Ireland, Morris, Readings, Smith and Thompson.

1664—Town Hall—(a) Decorations—An inspection was made of the decorations already completed by the Borough Surveyor who also drew attention to the additional work which it was proposed to undertake. The Committee expressed satisfaction therewith.

(b) Floral Display—RESOLVED, That the Parks Committee be urged to take all appropriate steps to provide floral displays and decorations for the Town Hall at the earliest possible date.

1665—Sunday Entertainments—(Mins. 730, 1175 and 1314)—The Council's representatives appointed to meet the Rector of Cheltenham, the Rector of St. Gregory's and representatives of the Free Church Council for an exchange of views on Sunday Entertainments, reported that the meeting had that day been held. The discussions ensuing had proved of value and there had been a free exchange of views. The Council's representatives could not agree with all the contentions put forward by the Free Church Council but the latter's views were received with every sympathy and it was felt that the meeting had served a useful- purpose. The points emerging therefrom might be summed up as follows :-

1. The Free Church Council complained of the increased facilities granted and provided by the Council for Sunday entertainments and attractions which tended to undermine the Sabbath. While it was felt that the Council did not intend this to be in opposition to the work of religious bodies, nevertheless the effect was to secularise Sunday and the Council's policy appeared to be the recognition of a seven day week, which was deprecated.
2. That the Council were, in some measure, actuated by commercial motives therein.
3. The Rector of Cheltenham viewed the problem mainly from the children's point of view and expressed concern at the increase in child delinquency. He contended that the Council's activities should be confined to catering for adults and that the regulation prohibiting the admission of children under the age of sixteen to Sunday cinemas, should be strictly enforced. Regard and respect should also be had to any religious scruples of Council employees relating to Sunday work.

In reply the Council's representatives had strongly disputed the statement relating to their commercial motives ; the reverse was the case, as Sunday concerts showed no profit, the free use of the Town Hall was granted to the Cultural Council for Sunday afternoon gatherings and the latter only just covered expenditure; employees with conscientious principles were also excused from Sunday duty. A further intimation had been received from Messrs. Dale Forty & Co. in connection with Sunday broadcasts and the Free Church Council representatives intimated that should it be necessary to apply for an extension of the Music and Dancing Licence for such occasion, this would be opposed.

After considering the report the Committee RESOLVED,

(i) That it be emphasised that the Council are in no way actuated by commercial motives in their policy of promoting Sunday cultural amenities for visitors and others ; on the contrary it is their desire only to make available to those wishing to take advantage thereof, entertainments of a cultural character which, in their view, do not conflict with the maintenance of Sunday as the Sabbath.

(ii) That it is already the Council's practice to respect the conscientious principles of their employees and they hereby record their intention that such practice shall continue.

(iii) That the decision contained in Min. 1175 be reiterated, namely, as soon as late evening bus services operate, the Sunday concerts commence at 7.45 p.m.

(iv) That with regard to Sunday broadcasts no application be made for an extension of the existing licence for the Town Hall.

(v) That the Council be recommended to take all appropriate steps to enforce strictly the regulations relating to the admittance to Sunday cinemas of children under the age of sixteen years.

T. WILFRED WAITE, Chairman.

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PLANNING COMMITTEE.

11th October, 1945. Present—Alderman. Ward (Chairman) ; The Mayor and Alderman Trye ; Councillors Bayliss, Bendall, Lewis-Hall and Moore ; Messrs. W. S. F. Harris and W. Clegg, and Capt. Leschallas.

1666—Plans (a) Within the Borough—The plans submitted for approval are set out below together with the recommendations of the Committee thereon in relation to Byelaws and the Town and Country Planning (General Interim Development) Order, 1945 :—

No. of Plan	Name	Description
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5666	W. Thomas	Garage, The Grove
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Recommendation under Byelaws Exempt

Recommendations under Interim Development Order Approved

5667	J. Bowstead	Conversion of stables rear of Shirley House, Pittville Circus Road, into dwelling house.
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Recommendation under Byelaws Disapproved

Recommendations under Interim Development Order Approved

5668	J. Parker	Extension to workshop rear of New Street
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Recommendation under Byelaws Disapproved

Recommendations under Interim Development Order

Approved for 10 years from April, 1945, the property being in an area proposed for re-development.

5669 W. A. Barr Alterations to 22 St. Margaret's Road.

Recommendation under Byelaws

Approved, subject to steel work being to the satisfaction of the Borough Surveyor and sanitary arrangements to satisfaction of Chief Sanitary Inspector

Recommendations under Interim Development Order Approved.

5670 G. H. Linnel- Brown Additions to Holy Well rear of Westbourne House,
Pittville Circus Road

Recommendation under Byelaws

Approved, subject to sanitary arrangements being to satisfaction of the Chief Sanitary Inspector.

Recommendations under Interim Development Order Approved.

5671 V. B. Ferguson Conversion of Novar, Evesham Road, into flats.

Recommendation under Byelaws

Approved, subject as above. [subject to sanitary arrangements being to satisfaction of the Chief Sanitary Inspector.]

Recommendations under Interim Development Order

Approved, subject to the new work harmonizing with the existing buildings.

5672 C. G. Collins Bathroom at 9 Fairhaven Street.

Recommendation under Byelaws Disapproved.

Recommendations under Interim Development Order Approved.

5673 P. H. Vince Conversion of Jesmond House, Lansdown Crescent.

Recommendation under Byelaws

Approved, subject as mentioned in plan 5670.

Recommendations under Interim Development Order Approved.

5674 A. C. Billings & Sons, Ltd. New bathrooms to existing flats,
Sussex Lodge, Winchcombe Street.

Recommendation under Byelaws Approved, subject as above.

Recommendations under Interim Development Order Approved.

5675 A. C. Billings & Sons, Ltd. Reconstruction of workshops, 35, 37
and 39 Selkirk Street.

Recommendation under Byelaws Approved, subject as mentioned in plan 5669.

Recommendations under Interim Development Order Approved as mentioned in plan 5668.

5676 W. H. Littley Garage rear of 159, Hewlett Road

Recommendation under Byelaws Approved.

Recommendations under Interim Development Order Approved.

5677 W. Tallboy Extension to bakery, Ashcroft, 242 Swindon Road.

Recommendation under Byelaws Approved, subject as mentioned in plan 5670.

Recommendations under Interim Development Order Approved for 5 year as from 1st April,
1945, in view of possible re-development of area.

5678 R. Tibbles Garage, 96 Priors Road

Recommendation under Byelaws Approved.

Recommendations under Interim Development Order Disapproved, no elevation being
submitted.

5679 T. F. G. Matthews Block of 8 flats, Gloucester Road.

Recommendation under Byelaws Approved, subject to the steel work and means of access
being to satisfaction of Borough Surveyor

Recommendations under Interim Development Order Approved.

5680 R. E. Wells Garage, 4 Spenser Rd.

Exempt.

Recommendations under Interim Development Order Disapproved owing to unsatisfactory elevation.

5681 T. Clarkson Garage, 54 Mead Road

Recommendation under Byelaws Exempt.

Recommendations under Interim Development Order Approved.

5682 Messrs. Marshall Ltd., Charlton Kings. 4 pairs semi-detached houses, Hatherley Rd.

Recommendation under Byelaws Approved.

Recommendations under Interim Development Order

Approved, subject to the front fence being set back to proposed improvement line, the buildings being set back 25ft. behind the improvement line, to provision being made for widening the road to 50ft. and to the brick plinth being constructed around the whole building.

5683 Nazareth Home. New sanitary wing, Nazareth House.

Recommendation under Byelaws Approved, subject as mentioned in plan 5669.

Recommendations under Interim Development Order Approved.

5684 T. Bugbird & Co. Ltd. Conversion of "Ablington," Lansdown Road into flats.

Recommendation under Byelaws Approved, subject as mentioned in plan 5670 above.

Recommendations under Interim Development Order

Approved, subject to new work harmonizing with existing building

5685 W. Hutton Conversion of Hazelwood, Tudor Lodge Road into flats.

Recommendation under Byelaws Approved as above.

Recommendations under Interim Development Order Approved, as above.

5686 Montal Watch Fittings Ltd.

New factory, Priors Rd.

Recommendation under Byelaws Approved, subject to steel work, surface and foul drains being to satisfaction of Borough Surveyor.

Recommendations under Interim Development Order
amendment to elevation.

Approved, subject to slight

5687 A. Raymond

Garage, 104 Priors Rd.

Recommendation under Byelaws

Disapproved, no block plan being submitted.

Recommendations under Interim Development Order
column. [no block plan being submitted.]

Disapproved as mentioned in previous

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(b) Outside the Borough-In accordance with Min. 1353/44, relating to plans submitted for approval outside the Borough, the Committee have approved, or otherwise dealt with, the following plans :—

No. of

Plan

Name

Description

T.P.1897.

S. A. Griffiths

Garage, 3 Gotherington Lane, Bishops Cleeve.

Recommendation under Interim Development Order.

Approved, subject to no portion of the building projecting in front of the building line and to approval of elevation by Committee.

T.P.1898

E. V. Hatswell

Garage, 23 Meadoway, Bishops Cleeve.

Recommendation under Interim Development Order

Disapproved on the ground of injury to amenities and impossibility of erecting building on site on the plan.

T.P.1899

Mrs. H. Hatten

Garage, Half-Acre, Bushcombe Lane, Woodmancote.

Recommendation under Interim Development Order

Disapproved owing to insufficient information.

T.P.1900 F. Minett Agricultural building, The Close, Stanley Pontlarge.

Recommendation under Interim Development Order Approved.

T.P.1901 Col. Rex Cohen Additions to cottages, Langley near Winchcombe.

Recommendation under Interim Development Order Approved.

T.P. 1902 H. Mansell Agricultural building, The Furzens, Elmstone Hardwicke. (This building was reported at the last meeting, (Min. 1510), as having been erected without consent).

Recommendation under Interim Development Order Approved.

T.P.1903 W. H. Bowd Two semi-detached houses, New Barn Lane, Prestbury.

Approved, subject to approval of external materials.

T.P.1904 R. D. Bradley Proposed tool and coal shed, Ash Cottage, Shurdington.

Recommendation under Interim Development Order

Disapproved, as the position of the shed will injure the amenities of the area.

T. P. 1905 Messrs. Chamberlain Bros. Proposed larder, Abbey House, Winchcombe.

Recommendation under Interim Development Order Approved.

T.P. 1906 C. Webber Proposed layout for 60 houses, New Barn Lane, Prestbury.

Recommendation under Interim Development Order Approved.

T.P.1907 B. C. Mackay Conversion of greenhouse into builder's shed at The Landers, Witcombe. (This building was reported at the last meeting,(Min.1510), as having been erected without consent).

Recommendation under Interim Development Order Approved.

T.P. 1908 Cheltenham R.D.C. Two semi-detached cottages, New Barn Avenue.

Recommendation under Interim Development Order Approved, subject to approval of external materials.

T.P. 1909 Cheltenham R.D.C. Three pairs semi-detached houses, Off Back Lane, Winchcombe.

Recommendation under Interim Development Order Approved, subject as above. [subject to approval of external materials.]

T.P.1910 Cheltenham R.D.C. Five pairs of semi-detached houses, Staverton.

Recommendation under Interim Development Order Approved, subject as above. [subject to approval of external materials.]

T.P.1911 Gloucester County Council, Education Committee. Proposed canteen, kitchen and dining hall, Charlton Kings Council School.

Recommendation under Interim Development Order Approved.

T.P 1912 E. J. Fear Rebuilding of workshop, rear of premises, Lyefield Road West, Charlton Kings.

Recommendation under Interim Development Order Approved.

T.P.1913 Charlton Kings Garage Ltd. Temporary paint and spraying shop, Cirencester Road, Charlton Kings.

Recommendation under Interim Development Order

Approved for a period of two years from date of consent as the building is only intended as a temporary measure.

T.P.1914 A. W. Martyn Proposed alterations and additions, Mellington, London Road, Charlton Kings.

Recommendation under Interim Development Order Approved, subject to new work harmonizing with existing building.

T.P.1915 Cheltenham Corporation Electricity Department. Overhead L.T. line, Kidnappers Lane, to The Nurseries, Leckhampton.

Recommendation under Interim Development Order Approved.

T.P.1916 Cheltenham Corporation Electricity Department. Overhead L.T. line, Fiddler's Green Farm.

Recommendation under Interim Development Order Approved.

T.P.1917 R. Swaine
Street, Charlton Kings.

Preliminary plan for alterations, to cottage in Horsefair

Recommendation under Interim Development Order

Approved, subject to the new work harmonizing with existing building, and the elevations being amended to give at more satisfactory appearance.

1667-Development Plans-(a) Mr. C. Cull applied for permission to use Mill House, Vernon Place as a workshop for his business as a tinsmith. RESOLVED, That consent be given for a period of three years subject to no nuisance or noise being caused.

(b) Messrs. Spirax Manufacturing Co. Ltd., applied for permission to use Charlton House for business offices. RESOLVED, That this be approved, subject to no advertisements being displayed on the premises without the previous consent of the Council.

(c) Messrs. F. Taylor, Bloodworth & Co., applied for permission to use part of garages and workshops at the rear of 68 Prestbury Road as an art metal and general engineering business. RESOLVED, That consent be given for a period of three years subject to no nuisance being caused by reason of smoke, dust, fumes or smell.

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(d) Messrs. Ivens Thompson & Green applied, on behalf of a client, for permission to convert "Ravenhurst," Albert Road, into four flats. RESOLVED, That the applicants be informed the Council were prepared to approve the proposal in principle, but that formal consent must be deferred pending the deposit and approval of detailed plans.

(e) Application from Mr. G. S. Wood for permission to open a sandpit on fields situate at Arle Farm was deferred to enable the views of the Land Utilisation Officer to be obtained.

(f) Application was submitted from Mr. G. E. Payne, on behalf of Peter Bartleman Ltd., for consent to erect a modern garage on land fronting the Gloucester Road between Granley Road and the Benhall Farm Fields. RESOLVED, That consideration be deferred to enable a sub-Committee, consisting of Chairman, Vice-Chairman and Capt. Leschallas to inspect the site and report.

(g) A letter was submitted from the Charlton Kings Urban District Council enclosing application from Mr. K. Blease, for permission to carry on a business as a tripe dresser in the slaughterhouse at the rear of Messrs. Franklin's premises, London Road, Charlton Kings. The Charlton Kings Urban District Council, in view of the present food situation, had recommended that it should be approved for a period of 12 months, subject to certain conditions, but it was pointed out that this trade came within the category of an offensive business. RESOLVED, That consent be refused on the grounds that this area. is unsuitable for a trade of this type and that a nuisance would arise from the proposed use of the premises.

(h) Application from Messrs. Ivens Thompson & Green, on behalf of a client for permission to use the old slaughter- house near Charringworth Footbridge, Winchcombe, as a factory for woodwork and light engineering was deferred as insufficient time had been given for the proposal to be investigated.

(i) RESOLVED, That an application from Messrs. Roy Feddon Ltd., for permission to erect a factory near the Staverton Hostel be deferred to the next meeting to enable the Sub-Committee mentioned in (f) above to inspect the site and report.

1668—Shed, Warden Hill Road (Min. 1024 (c))—In May, 1945, the Committee approved an application by Mr. P. Brown for permission to erect a shed on land at Warden Hill Road, for the storage of cars for a period of 3 years, subject to the premises being used for storage only and not for the repair or breaking up of cars. A complaint was submitted from Miss M. M. Jennings, stating that cars were being deposited on the land. RESOLVED, That the Planning Officer communicate with Mr. Brown on the matter.

1669—Cleeve Hill—An application was submitted from Mr. S. Sims for permission to use premises at Eversfield Hall, Station Road, Bishops Cleeve, for the purpose of a cylinder reboring business. RESOLVED, That consent be given to the proposed use for a period of 3 years, subject to no nuisance being caused or advertisements being dis-played upon the premises without the Committee's previous approval.

1670—Temporary Addition—St. Anne's Diocesan House—A letter was submitted from Mr. L. E. Smith, North Hall,. Pittville Circus Road, complaining of a temporary building erected, adjoining the above premises, for which consent had been given for a period of years by the Committee, on the grounds that the structure was unsightly, and another site was available without obscuring his view.

The temporary building was used as bedrooms and a conference hall, and a number of trees on the complainant's-land shielded the temporary building from Mr. Smith's house. Whilst the appearance of the building was not entirely satisfactory, it did not interfere with Mr. Smith, and could not be said to cause a nuisance or detrimentally affect his property. The building served a useful purpose, and the owners of St. Anne's would be placed in a serious position if its removal were now required. The Planning Officer therefore suggested that the period of consent, which had expired, should be extended and the owners asked to consider replacing the temporary structure by a permanent building as soon as possible. RESOLVED, That no action be taken on the complaint, that the consent in respect of the temporary building be renewed for a further 5 years, and the owners requested to consider the erection of a permanent building as suggested by the Planning Officer.

1671—Business—Priory Street—A complaint was submitted from Mr. S. Alpas of repairs to motor vehicles in this road on Sundays and week-days. The Planning Officer had investigated the complaint and found that Mr. M. Middleton, 26 Priory Street, was using his premises for business purposes, had erected a small workshop, and deposited building materials in the garden, and three old cars and a quantity of bricks removed from demolished buildings, in the back lane adjoining the premises.

In addition, Mr. Middleton had demolished a portion of the wall forming the back boundary of the site of two former cottages in Sydney Street and erected a light steel frame structure. No application had been made for permission to use the premises as a garage and workshop or for the erection of the buildings. The Borough Surveyor also reported that the buildings erected by Mr. Middleton were in contravention of the building byelaws. RE-SOLVED, That Mr. Middleton be requested to cease carrying on the business which is in contravention of the planning scheme, and that notice be served upon him to show cause why the buildings erected in contravention of the building byelaws should not be pulled down, or the works removed, as being in contravention of the building byelaws.

1672—Sale of Land for Building Purposes—Circular 18, Ministry of Town and Country Planning, was submitted intimating that attention had been called to cases where land was sold in small lots for building, upon which buildings could not be allowed consistently with good planning with resultant hardship upon individual purchasers who were frequently persons of small means unable to employ legal aid, The Minister has issued a public notice warning prospective purchasers of this danger and expressed his confidence that local authorities would fully co-operate in ensuring that enquiries arising from his warning notice would be dealt with as simply and expeditiously as possible. RESOLVED, That the attention of the local press be called to the circular, and that they be asked to assist.

1673—Playing Field—Prestbury (Min. 1183)—As reported in the above minute, the playing field on the north side of Prestbury Road between Messrs. Hopwoods Nurseries and The Laurels, containing an area of 7 acres had been conveyed to the Cheltenham Rural District Council as a gift, subject to certain conditions. A letter was now sub-mitted from the Prestbury Parish Council asking this Committee to schedule the field as a permanent open space, to which it was understood the Rural District Council had no objection. RESOLVED, That the request be approved and provision made in the planning scheme to this effect.

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1674—Borough Surveyor's Department—Building Inspector—Application was submitted from Mr. G. G. King, Building Inspector for the regrading of his position from Grade C (£375 x £15 —£420) to Grade D (£435 x £20 x £20 x £25 — £500) of the Council's scales of salaries, having regard to the duties carried out by him, including investigation of applications for, and the issue of, building licences. RESOLVED, That it be suggested to the Street and High-way Committee that the General Purposes Committee be recommended to regrade the position of Building Inspector to Grade D. (£435 x £20 x £20 x £25 — £500), of the Council's scales of salaries, and that Mr. G. G. C. King be promoted to the regraded position at a commencing salary of £435 per annum as from 29th October, 1945.

1675—War Damaged Properties—High Street—The Committee considered a report of the Street and Highway View Committee referred to in Min. 1681 (Street and Highway Committee) with regard to an area situate in High Street which suffered war damage. It was previously proposed that this area should be "specified" under Section 7 of the War Damage Act, 1941, as amended by Section 20 of the War Damage Act, 1943, but subsequently whilst agreeing that it was an area suitable for "specification" the War Damage Commission indicated that the publication of a notice of "specification" would not add to their powers, and that when the Town and Country Planning Act,

1944, became operative the Council would have more effective control under its powers than under the War Damage Acts.

The Town Clerk reported that the powers contained in the Town and Country Planning Act 1944, gave the Council powers to acquire compulsorily, following the procedure laid down in the Act, areas in which there had been extensive war damage and other areas where, owing to conditions of bad layout and obsolete development, re-development should be carried out.

This Committee were of opinion that the area in question, shown within the inner edge of a red line on the plan produced, should be included in an area to be compulsorily acquired and re-developed as suggested in the report of the View Committee.

This matter has become urgent as owners might wish to carry out rebuilding proposals, and in one particular case, enquiries have already commenced for the sale and rebuilding of a property in which the War Damage Commission had intimated a "cost of works" payment, RESOLVED, That the Street and Highway Committee be recommended to adopt the report of the View Committee and that the Council approve in principle the scheduling of the area indicated above for compulsory acquisition under the powers conferred on the Council by the Town and Country Planning Act, 1944, and that the Town Clerk be instructed to take the appropriate steps.

1676—Royal Well Chapel—St. George's Road —A letter was submitted from Messrs. Ivens, Thompson and Green intimating that two separate offers had been made for the purchase of this property, but that the owner desired to erect a block of flats with 3 or 4 shops on the ground floor and they assumed there would be no objection to the premises being adapted and used for this purpose, subject to plans being submitted and approved. RESOLVED, That having regard to the importance of the site and the necessity for re-developing the site as a whole, and to prevent an encroachment of business premises into what is mainly a residential area, for which purpose it is intended to zone the property in the town planning scheme, and also to avoid any injury to the amenity of adjoining property, the Committee were of opinion that the Council should take steps to include this, and adjoining property in an area to be compulsorily acquired under the provisions of the Town and Country Planning Act, 1944, on the grounds that the layout conditions were bad and the development obsolete. ALSO RESOLVED, That before taking this action a Sub-Committee, consisting of the Mayor, Chairman and Vice-Chairman interview the owners of Royal Well Chapel and discuss the proposal with them and that in the meantime the Borough Surveyor and Planning officer prepare plans showing proposals for the re-development of this site.

E. L. WARD, Chairman.

STREET AND HIGHWAY COMMITTEE.

16th October, 1945. Present—The Mayor (Chairman) ; Alderman Ward; Councillors Addis, Betteridge, Biggs, Garland, Green and Readings.

1677—Traffic Regulations—(a) Circular 587, Ministry of War Transport—In September, 1939, the Minister suspended arrangements in connection with local speed limits, traffic regulations and signs. He now intimated that he was prepared to deal generally with applications of this nature, RESOLVED, That this be noted.

(b) Trinity School Lane (Min. 1033 (ii))—In view of the contents of Circular 587, the Town Clerk reported that the Ministry were being pressed to approve a one-way traffic order for this lane.

(c) North Street and Pittville Street—At their last meeting the Committee had before them a report upon the serious congestion caused in these streets due to the parking of private cars and large commercial vehicles. Additional congestion resulted from the presence of omnibus stopping places in North Street. The Police Superintendent had been consulted and stated that for some time special attention had been paid thereto and a number of prosecutions instituted for obstruction. He felt, however, that the remedy lay with the Council and recommended consideration of the whole position including the making of unilateral parking orders. RESOLVED, That the Traffic Sub-Committee be asked to consider the matter in the light of the Superintendent's suggestions and to report further thereon.

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(d) Cambray Parking Place—The Borough Surveyor submitted letter from the Police Superintendent in regard to complaints of parking due, in the main, to the presence of air-raid shelters. The appropriate Government Department had agreed to a number of shelters erected on carriageways being removed and he recommended that permission be sought for the Cambray shelters to be included therein Also that the notice "No Parking" erected at the south end of the road be removed. RESOLVED, That the recommendations be approved and adopted.

(e) School Warning Signs—A school had now been established at Thirlestaine House and application was made for school warning signs to be erected in the vicinity. It was from understood that the school entrance would be from Thirlestaine Road and in these circumstances the Borough Surveyor recommended the erections of a sign on each side of this road facing oncoming traffic. RESOLVED, That this be approved.

1678—Pilley Bridge—The Transport Committee of the Chamber of Commerce were pressing the G.W.R. to rebuild this Bridge or alternatively, as a temporary measure, to provide a Bailey bridge. The Borough Surveyor reported that the Ministry of War Transport had informed him that Headquarters had intimated general approval of the re-construction of this bridge. He recommended that advantage should be taken of the rebuilding to bring about a much needed re-alignment and widening and he submitted alternative widths varying from 40 to 45 feet. The present width between parapets was only 30ft. RESOLVED, That the Borough Surveyor's recommendations be adopted and that he be instructed to urge the Ministry to approve the construction of a bridge with the necessary-re-alignment and a width of 45ft.

1679—Promenade Long Garden—(Min. 1614(b) Parks Committee)—The Parks Committee were anxious for the trees over-hanging this garden to be pruned to enable improved floral displays to be provided. Whilst this Committee were prepared to undertake judicious pruning they were unwilling for any work to be carried out tending to spoil the avenue in the Promenade which was one of the town's main features. The Mayor suggested that a herbaceous border-might be planted sloping from the inner road to the Promenade which the Committee felt would be a considerable attraction and have the added advantage of preventing the gardens being used as a public footpath. RESOLVED, That these views be conveyed to the Parks Committee.

1680—St. Mark's Community Association—This Association applied for permission to erect their programme notice boards in Wordsworth Avenue, Tennyson Road, Brooklyn Road, Granley Road and outside the Centre. The Town Clerk reported that the sites came within the area prescribed by the Advertisement Regulations. RESOLVED, That consideration be deferred to the next meeting and that in the meantime the Association be asked to supply a sample board and programme and to indicate the exact positions in which it is proposed that the boards be erected.

1681—War Damage Properties, Lower High Street—(Min. 1675, Planning Committee)—The Borough Surveyor had reported upon property in the vicinity of St. Mary's Burial Ground and adjoining Stoneville Street which had sustained extensive war damage. The Committee had on 2nd October viewed the site and decided that it was desirable that the same be compulsorily acquired and re-developed under the Council's powers in this connection. The property on the north side of High Street would be necessary for road improvement and consideration might be given to a portion of the area on the south side being utilised, amongst other things, as an open space. The Planning Committee were in agreement therewith and had recommended compulsory acquisition under the Town and Country Planning Act, 1944, RESOLVED, That the Council be recommended to approve the proposals in principle, and that the Town Clerk be authorised to take appropriate steps.

1682-Royal Well Chapel—It was understood that the Planning Committee had recently had before them development plans for this property. The Committee were reminded that they had expressed their interest in the acquisition of this island site for development and better planning of the area. RESOLVED, That the owners and the Planning Committee be informed that this Committee are of opinion that the Council should acquire this site, if necessary by exercise of compulsory powers.

1683—Temporary Housing Site, Hales Road—The Ministry of Health drew attention to the considerable length of approach road to this site and enquired whether any portion of the cost of construction was chargeable to private frontagers and, if so, they requested that the procedure appropriate to private street works should be followed. The Borough Surveyor stated that the construction and nature of the approach road were such that it was only suitable as a means of access to the housing site, and it did not comply with Bye-law standards. RESOLVED, That the Ministry be informed accordingly that appropriate steps be taken to maintain its character as a private road.

1684—Prior's Road Improvements (Min. 497)—The Borough Surveyor reported that the over-payment by the Ministry of War Transport in connection with this road improvement amounted to £284 and not 0292 10s. Id. as previously stated. An adjustment had been necessary due to the fact that an amount of 025 was payable by this Committee to the Cemetery Committee for the acquisition of a small piece of land belonging to the latter, required to effect the improvement. RESOLVED, That the Finance Committee's attention be drawn thereto.

1685—Cemetery Car Parking Facilities (Min. 1530)—The Borough Surveyor reported further upon the recommendations of the Cemetery Committee for the provision of parking facilities. He was still of opinion that obstruction would result from parking on the highway and submitted plan of the triangular piece of land at the junction of Bouncer's Lane and Prior's Road which had been acquired before the war for an entrance to the proposed car park. He recommended that this site be cleared

and work undertaken thereto as soon as conditions permit. RESOLVED, That the recommendation be adopted.

1686—Highways Department—(a) Autoscythe (Min. 1541)—The Borough Surveyor reported that the purchase of this scythe had not materialised.

(b) Road Roller (Min. 1191)—Endeavours had been made to obtain a suitable roller from surplus government stocks but without success. Meanwhile the roller which the makers had allocated to the Council had been disposed of but the Ministry of War Transport were endeavouring to make another roller available. RESOLVED, That the Borough Surveyor in consultation with the Chairman or Vice-Chairman be authorised to acquire a suitable roller should one become available.

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(c) Mechanical Excavator and Trailer (Min. 1191 (b))—The Borough Surveyor submitted plans for a mechanical excavator complete with trailer. He recommended the acquisition of a Priestman wolf machine complete with shovel, trencher and skimmer at the price of £2,011, subject to the machine being capable of transportation by a 5-ton trailer. The cost of the latter would amount to approximately £500. RESOLVED, That the purchase be left in the hands of the Vice-Chairman and Borough Surveyor with power to act. ALSO RESOLVED, That the attention of the Finance Committee be drawn to the increase in expenditure over £2,000 previously reported and their approval sought thereto.

1687—Highways Employee—T. H. Brown (Labourer)—The Medical' Officer of Health was of opinion that this employee was permanently unfit for work. RESOLVED, That in accordance with the provisions of the Local Government Superannuation Act, 1937, the Finance Committee be recommended to superannuate him as from 1st December next when he will complete 20 years' service.

1688—Stall—Building Inspector (Min. 1674 Planning Committee)—The Planning Committee recommended that the position of the Building Inspector (Mr. G. G. C. King) be regraded from "C" to "D" in the Council's scales for permanent officers. RESOLVED, That the General Purposes Committee be recommended accordingly.

CLARA F. WINTERBOTHAM, Chairman.

GENERAL PURPOSES AND WATCH COMMITTEE.

16th October, 1945. Present—The Mayor (Chairman) ; the Deputy Mayor ; Alderman Ward; Councillors Addis, Bettridge, Green, de Courcy-Ireland and Moore.

1689--Hackney Carriage Sub-Committee—The Hackney Carriage Sub-Committee met on 3rd October and a report of their meeting is being circulated to the Council. RESOLVED, That the report be approved and adopted.

1690-- -Petroleum and Carbide Licences—Annual Renewals—The Inspector submitted a further list of applications for renewal of licences. RESOLVED, That the applications, as set out in the Petroleum Inspector's book, be granted for one year as from 5th October last.

1691—Pawnbrokers' Act, 1872-- --RESOLVED, That the application of Messrs. Harry Higgins Limited for the renewal of their certificate under this Act for one year as from 9th November, 1945, be granted. ALSO RESOLVED, That the Common Seal be affixed thereto.

1692--Food Control Committees (Constitution) Order, 1943—The Ministry of Food had requested that a list of nominations for appointment to the Borough Food Control Committee for the year 1946 be submitted on or before 31st October next and indicated the steps to be taken and the organisations to be consulted in regard thereto. The Town Clerk reported that the instructions of the Ministry had been complied with and a list of nominations received was sub-mitted for consideration, together with a record of attendances of the 1945 Committee. RESOLVED, That the following be nominated as members of the Borough Food Control Committee for the year 1st January to 31st December, 1946

Alderman Clara F. Winterbotham, M.B.E., J.P.
Alderman Capt. J. H. Trye, C.B.E., R.N. (Retd.).
Councillor G. B. Compton.
Councillor W. J. Green.
Councillor H. C. Grimwade.
Councillor Rev. de Courcy-Ireland, M.A.
Mrs. Kate Greening.
Mrs. J. G. Hooper.
Lt.-Col. J. F. Tarrant.
Mr. D. E. Wolley (representing Butchers).
Mr. W. J. Roberts (" Grocers)
Mr. P. E. Gardner (" Bakers.).
Mr. J. P. Holborow (" Dairymen).
Mr. H. T. Howker (" Glos. Co-operative Society Ltd.).
Mr. H. Midwinter (" Cheltenham and District Trades' Council).
Mr. P. King (Trade Employee Representative).

1693—Cheltenham District Traction Company—The Company forwarded schedules of improvements which they hoped to operate in the near future. One or two additional drivers had already been obtained and it was hoped to in-crease this number. They therefore asked for the Council's observations upon their suggestions before the approval of the Regional Transport Commissioner was sought. A summary of the revisions had been circulated to the Committee. RESOLVED,

(i) That the proposals be approved and support given to the Company's application to the Regional Transport Commissioner if required.

(ii) That the summary referred to be circulated to the Council for information.

1694—Rodney Road Car Park— (a) Release (Min. 1551 (a))—The County Council had intimated that they would, on 13th October, vacate the portion of the car park occupied by them for Civil Defence purposes. They had been informed that considerable reinstatement was necessary before this portion of the park could once more be fully utilised for its original purpose and negotiations for compensation were proceeding. RESOLVED, That the Town Clerk be authorised to take all appropriate steps in regard thereto.

(b) Public Service Vehicles—As a war-time temporary measure, Messrs. Pulham's service from Rissington had been accommodated at the car park at a charge of £1 per month. The Borough Surveyor recommended that these arrangements be reviewed as, with the return to normal conditions, there would appear to be no good reason why these vehicles should not load and unload at the Plough Yard as was their peace-time practice. RESOLVED, That Messrs. Pulham's be informed accordingly and their occupation of the car park terminated.

(c) Rat Infestation Van (Min. 1551 (c)).—In view of approaching winter weather the Public Health Committee were concerned with accommodation for this van and sought this Committee's assistance. The Town Clerk reminded the Committee that the National Fire Service still retained possession of the covered shed adjoining Oriel Villas Road. RESOLVED, That the N.F.S. be approached to ascertain whether the Rat Infestation van may also be accommodated in this shed.

(d) Supervision and Parking Fees—An attendant had now been engaged and the Borough Treasurer enquired the Council's future policy in regard to the use of the park, the hours of opening and parking fees. Before the war, season tickets had been issued and arrangements were also made with a limited number of individuals for overnight accommodation for which an appropriate charge was made. RESOLVED, That the fees prescribed by the Byelaws relating to parking places, which include this park, be adhered to ; that no season tickets be issued ; and that the Borough Surveyor arrange the appropriate hours of opening.

(e) Direction Signs—The Ministry of Works sought approval to the erection of two signs at the car park directing to the Borough and Rural Food Offices. The Committee were not in favour of granting applications of this nature as it would probably lead to the receipt of other similar requests. They realised, however, the difficulty of the public in locating various public buildings and felt that this might be overcome by the erection of a suitable display board in the park indicating the positions of buildings of a public or municipal character and were prepared to include therein information relating to the two Food Offices. RESOLVED, That the Borough Surveyor be authorised to provide a board on the lines indicated and that the Ministry of Works be informed accordingly.

1695—Radio-Relay (Wired Broadcasting)—Read, letter from the Midland Radio Relay Service Ltd. stating that they had now evolved a system by which only two instead of four overhead wires were required for a choice of six programmes. They would shortly extend an invitation to the Council to inspect their system and hoped that the Council would defer making any final decision in regard to the provision of radio relay until such inspection had been made. RESOLVED, That the Council be recommended to adhere to their previous policy that proposals of this nature be not entertained.

1696—Sirens and Hooters—The Chamber of Commerce asked if the Council would consider complaints made regarding the use of sirens or hooters as, should the number increase, it would probably cause a nuisance to residents in the vicinity. RESOLVED, That this Committee regret that they are unable to take any action in the matter.

1697—Sickness Pay Scheme—(a) "Waiting Days"—Following representations from the Trade Unions' side the drew attention to the procedure of certain authorities in taking into account the three "waiting" days period when computing sickness payments for employees. They advised that for uniformity this procedure be discontinued. The Street and Highway Committee were not in agreement therewith and recommended that the present administration of the scheme be adhered to. RESOLVED, That the recommendation be confirmed.

(b) Statutory Benefit—A complaint had been made to the J.I.C. by the Trade Unions' side, against this Council's practice in deducting from sickness payments the actual amount of benefit notwithstanding that in some cases this was in excess of "statutory benefit." The Town Clerk was of opinion that such amounts were well covered by the words "statutory benefit" and the Street and Highway Committee had recommended that the procedure now followed be adhered to. RESOLVED, That the recommendation be confirmed.

1698—Standardisation of Accounts—(Min. 1590, Finance Committee)—The Borough Treasurer had submitted to the Finance Committee proposals, including suggested forms, for the re-arrangement of records and other matters with a view to standardising the Budget, ledgers and published accounts. The Finance Committee had approved the proposals in principle and referred the same to the Chief Officers for their comments and they asked for the approval of this Committee thereto having regard to the Chief Officers' recommendations.

The Town Clerk stated that the Chief Officers welcomed the scheme but asked that the Borough Treasurer should include in the forms, before transmission to spending departments, information as to the additional financial and other administrative charges not controlled by the department. The procedure would only relate to the non-trading undertakings of the Council. RESOLVED, That, with the incorporation of the Chief Officers' recommendation, the amended procedure be approved and adopted.

1699—Staff—(a) Re-organisation and Re-instatement of Permanent officers on Discharge from H.M. Forces—(Mins. 1350 (b) and 1589, Finance Committee)—The Finance Committee had recently had before them the recommendations of the Borough Treasurer for the re-organisation of his department, including the re-instatement of serving officers, and had approved such recommendations, in principle, and forwarded the same to this Committee for consideration in conjunction with reports from other Chief Officers relating to the various departments. The Committee were reminded of their decision contained in Min. 1350 (b) to the effect that the Chief Officers should submit their proposals, in the first instance, to their appropriate Committees, and in due course opportunities would be given to the Staff Joint Advisory Committee to deal with matters appropriate to it. The Chief Officers had now discussed the principles which they should bear in mind in dealing with re-settlement and they proposed with the Council's approval, to work on two general principles. In the first place to make recommendations in regard to officers returning from the

services for adjustment of their salaries bearing in mind their individual positions so as to enable each officer to receive a reasonable remuneration during the period that he is resettling and possibly being trained and during the time which will elapse before the Chief Officer can arrive at a proper judgment of his merits, Secondly to make final recommendations at the conclusion of the period referred to. The Chief Officers would also make recommendations on the other matters referred to in Min. 1350 (b). RESOLVED, (i) That the Council approve the- principles the Chief Officers have in mind.

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(ii) That the report submitted by the Borough Treasurer be deferred until the recommendations from the other departments are received.

(b) The Municipal Officers' Guild assumed that the Council would have before them the recommendations of the Provincial Council relating to rehabilitation and reinstatement of officers, including facilities for education, both long and short term, which had been prepared by the NALGO Area Education Committee and adopted, in the main, by the Provincial Council. The Town Clerk, however, reported that these recommendations had not yet been received.

The Guild also expressed concern at the resolution of the Finance Committee in relation to staff re-organisation of the Borough Treasurer's department and hoped that they might be given an opportunity of knowing the views of the Council upon the important matter of re-instatement and that the machinery of the Staff Joint Advisory Committee might operate. By Min. 1350 (b) this Committee had envisaged the reference to the Staff Joint Advisory Committee of matters appropriate to it and it was their intention, at a later stage, that this procedure should be adopted. RESOLVED, That the Guild be informed accordingly.

(c) Assistant Solicitor—Mrs. J. Kent intimated that in view of the demobilisation of her husband from H.M. Forces, she had found it necessary to resign her position with the Council and desired to terminate her duties on 8th November. The Town Clerk reported upon the necessary temporary re-organisation of his department pending the release of Mr. A. R. A. Seacome. RESOLVED, unanimously, that the Committee express their sincere regret at the resignation of Mrs. Kent and record their appreciation of the valuable and efficient services rendered by her during her service with the Council and extend their best wishes for her future.

(d) Building Inspector (Min. 1688, Street and Highway Committee). RESOLVED, That the recommendation of the Street and Highway Committee in regard to the re-grading of the Building Inspector (Mr. G. G. C. King), be approved.

1700—Municipal Elections (Min. 1348—(a) Officers' Fees—The Town Clerk reported on a memorandum prepared by him relating to the conduct of the Municipal Elections which had been approved by this Committee. He had now given further consideration to the question of fees for Presiding Officers and Poll Clerks and recommended that the fee for the former be £4 4s. 0d. and for the latter £2 2s. 0d. RESOLVED, That the Town Clerk's recommendations be approved.

(b) Counting of Votes—The Town Clerk discussed his proposals with the Committee who were in agreement that in the circumstances it was desirable that the counting take place at the Town Hall at the conclusion of the poll.

1701—Office Accommodation-59 Promenade—(Min. 1372, Council Minutes)—The Town Clerk reported in regard to negotiations for the acquisition of this property which was urgently required for additional office accommodation. RESOLVED :—

(i) That an Order be made under the Common Seal in pursuance of Section 2 of the Public Works (Facilities) Act, 1930, for the Compulsory Purchase of No. 59 Promenade, coloured pink on the map now submitted and identified by the signature of the Town Clerk.

(ii) That application be made to the Ministry of Health for confirmation of the Order.

(iii) That the Town Clerk be instructed to give the appropriate notices of the making of the Order and to do all things necessary to obtain confirmation thereof.

(iv) That the Town Clerk be authorised to give an undertaking, if required, that possession will not be taken of the property or any part thereof until an offer of reasonable alternative accommodation has been made.

CLARA F. WINTERBOTHAM, Chairman.

RATING COMMITTEE.

17th October, 1945. Present—Councillors Bettridge (Chairman), Bush and Fildes

1702—Proposals—The Committee considered proposals submitted by the Rating and Valuation Officer. RESOLVED, That the proposals be submitted for the revision of assessments as now settled by the Committee.

1703—Unpaid Rates—A Statement of unpaid rates for the half-year ended 30th September last was submitted and signed by members of the Committee.

A. J. BETTRIDGE, Chairman.

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FINANCE COMMITTEE.

19th October, 1945. Present—Aldermen Taylor (Chairman), Leigh James and Ward ; Councillors Biggs, Bettridge, Fildes, Garland, Grimwade and Morris.

1704—General Rate—Read, report of the Borough Treasurer, dated 19th October, 1945, on the collection of the first instalment of this Rate. Amount collected £159,935 ; amount outstanding £821.

1705—Water Rate—Read, report of the Borough Treasurer dated 19th October, 1945, on the collection of the first instalment of this Rate. Amount collected £18,133; amount outstanding £113. (This does not include water charges in respect of measured supplies)

1706—Electricity Charges—The Borough Treasurer reported that electricity charges amounting to £13,406 12s. 0d. had been collected since the last meeting. Amount outstanding £359 17s. 8d., rechargeable works carried out £1,191.

1707-56 St. Paul's Road—The Committee considered Min. 1605 (Parks Committee) recommending the acquisition of 56 St Paul's Road at a cost of £550. RESOLVED, That this Committee concur in the recommendation that the cost be expended out of revenue.

1708—Loans—(i) Loans repaid amount to £3,880.

(ii) Loans renewed amount to £2,780.

1709—Lynworth Farm Estate—Application had been made to the Minister of Health to borrow £45,492, this Council's proportion of the contract with Messrs. Hadsphaltic Construction Company Limited, Contractors for the Group Housing Scheme, for works on the Lynworth Farm Estate. It was therefore necessary to decide the policy to be adopted in borrowing money to meet post-war housing expenditure. The periods of the various loans were as follows: roads 20 years sewers 30 years; houses 60 years: land 80 years, but in regard to loans from the Public Works Loan Board, the Minister was prepared to sanction an equated period of 60 years for all housing purposes, with a result that instead of redeeming loans for roads and sewers in 20 and 30 years respectively, all loans would run for a period of 60 years. The Borough Treasurer recommended that all borrowings should be repaid on the annuity system of an annual equal amount, including principal and interest, and that in regard to the Lynworth Farm Estate a loan should be obtained in regard to roads, sewers, houses. and land for an equated period of 60 years from the Public Works Loan Board at the rate prescribed in the Local Authorities Loans Act, 1945, at 3.1/8th per cent. RESOLVED, That the recommendations of the Borough Treasurer be approved.

1710—Superannuation—Refund of Contributions--Refunds of superannuation contributions had been made as follows:-

Maltby, Miss J. I. (Housing)	Voluntary resignation	£82	4	4
Hicks, A. E. (Highways)	Voluntary resignation	39	11	8
Wright, S. G. (Highways) ...	Voluntary resignation	37	11	2
Birtwistle, Mrs. (Housing) ...	Voluntary resignation	31	19	1
Woodman, S. J. (Health)	Redundant	59	6	3 (including
Interest at 3 per cent)				
Executrix of T. G. Williams,		52	6	8
deceased (Water Department)				
E. F. Pates (Electricity Dept.)	Resignation ...	11	4	7

1711—Borough Treasurer's Department—Staff—(Min. 1589 (i)—Temporary Costing Machine Operator---Four applications were submitted for this appointment and the Borough Treasurer

recommended that Mrs. D. M. Bathe who had five years experience with Messrs Rotol Ltd., be appointed in accordance with the terms approved by the Council. RESOLVED, That this be approved.

1712—Bank Arrangements—(Min. 1587)—The Borough Treasurer referred to the announcement that all arrangements for allowance of interest on current accounts would terminate on November 30th, 1945, which also affected the arrangements made with Lloyds Bank Ltd reported to the last meeting. With regard to this matter the Borough Treasurer is in negotiation with the Manager. Lloyds Bank Ltd.

1713—Pensions Increase Act, 1944—An application was submitted for an increase under this Act in which the applicant was entitled to 25 per cent increase. RESOLVED, That the application be granted with effect from 31st August, 1945.

P. P. TAYLOR, Chairman.

SELECTION COMMITTEE.

19th October, 1945 Present--The Deputy Mayor (Alderman T. Wilfred Waite) (Chairman); Aldermen Leigh James, Lipson, Pates and Ward ; Councillors Addis, Bendall, Bettridge, Rev. de Courcy Ireland, Green and Grimwade.

1714—Appointment of Mayor, 1945-46—The Committee report that they have extended an invitation to Alderman Clara F. Winterbotham, M.B.E., J.P., to accept the Mayoralty for the municipal year 1945-46, and they have pleasure in stating that she is willing to undertake this.

1715—Annual Council Meeting—The Committee recommend that, in pursuance of Section 75 of the Local Government Act, 1933, the time of commencement of the Annual Council Meeting to be held on the 9th November, 1945, be fixed for 3 p.m. instead of 12 noon.

1716—Membership of Committees—It is understood that at a convenient date between the 1st and 9th November, a meeting would be arranged at which the constitution of Committees for the ensuing year would be discussed.

T. WILFRED WAITE, Chairman.

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Borough of Cheltenham.

Municipal Offices, Cheltenham, 5th, November, 1945.

Sir (Madam),

You are hereby summoned to attend the **Annual Meeting of the Council to be held at TUE TOWN BALL on FRIDAY, the 9th day of November, 1945, at THREE O'CLOCK** in the Afternoon, at which meeting the following business is proposed to be transacted and any other business that may legally be transacted at such meeting :-

1. To elect the Mayor for the ensuing year.
2. To elect four Aldermen for the period expiring November, 1951.
3. St. Peter's Ward—Pursuant to resolution adopted at the Council meeting on 29th October, 1945, the two Councillors elected for this Ward (uncontested) to draw lots to determine the period for which each Councillor shall hold office.
4. To approve and confirm the minutes of the meeting of the Council held on the 29th October, 1945.
5. To appoint Committees for the ensuing year.
6. To appoint eight Members on the Guardians Committee and to nominate four other persons to serve on that Committee.
7. To appoint six Members on the Cheltenham and Gloucester Joint Water Board.
8. To appoint six Members on the Cheltenham and Gloucester Joint Airport Committee.
9. To appoint eight Members on the Assessment Committee.
10. To assign Aldermen to be Returning Officers for the several Wards of the Borough.

Yours faithfully,

F. D. Littlewood, Town Clerk.

At the conclusion of the Council Meeting the Council will meet as the Local Pension Committee for the Borough.

BUSINESS.

1. To read the Minutes of the last Meeting.
2. To appoint a Sub-Committee for the ensuing year.

To EACH MEMBER OF THE COUNCIL.

PLEASE NOTE TIME AND PLACE OF MEETING.

MEMBERS ARE REQUESTED TO WEAR THEIR ROBES.

Borough of Cheltenham.

At a Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices in the said Borough on Monday, 29th October, 1945. Present :

The Worshipful the Mayor (Alderman Clara F. Winterbotham, M.B.E., J.P.). The Deputy Mayor (Alderman T. Wilfred Waite).

Aldermen Leigh James, Lipson, M.A., M.P., Pates, Taylor and Ward ; Councillors Addis, J.P., Barnett, Bayliss, Bettridge, Lt.-Col. Biggs, O.B.E., Bush, Chinn, Compton, Rev. de Courcy Ireland, M.A., Fisher, Garland, Green, Grimwade, Hopkins, Lewis-Hall, Moore, Morris, Readings, Smith, Thompson and Till.

Apologies—Apologies for absence were received from Alderman Capt. Trye and Councillor Fildes.

1717—Minutes of Previous Meeting—RESOLVED, That the minutes of the meeting of the Council held on 1st October, 1945, having been printed and circulated to each member of the Council, be taken as read, and that the same be approved and confirmed.

1718—Thanksgiving Week --Reference was made to the work undertaken by the Deputy Mayor, his Committee and the large number of voluntary assistants in connection with Thanksgiving Week. The amount collected to date totalled £837,252. RESOLVED, That the Town Clerk convey to them the congratulations of the Council upon the response achieved and their appreciation of the efforts made by all concerned.

1719—Retiring Members of the Council—The Mayor referred to those members of the Council whose terms of office would expire on 31st October and who were seeking re-election on 1st November. Reference was also made to Councillors Barnett, Chinn, Moore and Mrs. Lewis-Hall who had decided not to offer themselves for re-election. RESOLVED, That appreciation be recorded of the unsparing efforts and excellent services rendered by the retiring members during the difficult war years, and, in particular, to the four members not seeking re-election.

1720 –Proceedings of Committees—RESOLVED, That the proceedings of the under-mentioned Committees at their meetings held on the dates respectively appearing be approved and confirmed:—

Allotments ...	October 8
Parks and Recreation Grounds	October 8
Public Health	October 8

ALSO RESOLVED, That the Chairman, in consultation with the Town Clerk and Chief Sanitary Inspector, be authorised to agree terms for the use of one of the empty pig slaughterhouses at the Abattoir for the purpose of tripe dressing for which an application has been received from Mr. K. Blease.

Water	October 9
Electricity and Lighting	October 9
Maternity and Child Welfare	October 10
Town Improvement and Spa	October 12 & 17

1721—Selection Committee—The report of the Selection Committee of their meeting held on 19th October, 1945, was received and Minutes 1715 and 1716 were approved and confirmed.

1722—Education Act, 1944—The report of the Special Joint Committee comprising members of the Council and of the Education Committee, of their Meeting held on 11th October, 1945, in regard to the Scheme of Divisional Administration was approved and adopted.

(An amendment moved by Alderman Lipson and seconded by Councillor Lewis-Hall "That the reference in the report under the heading of 'Appointment of Committee' to representation of the Grammar Schools shall be deleted and the words 'Secondary Education Schools' substituted therefor" was lost).

1723—Cleeve Common Conservators—RESOLVED, That the Deputy Mayor (Alderman T. Wilfred Waite), Alderman Pates and Councillor Green be re-appointed Cleeve Common Conservators for a further term of three years expiring on 30th October, 1948.

CLARA F. WINTERBOTHAM, Mayor.

