

Borough of Cheltenham.

At the Annual Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Town Hall in the said Borough, on- Monday, 9th November, 1942. Present :

Aldermen Leigh James, Lipson, M.A., M.P., Pates, Pruen, Taylor, Capt. Trye, C.B.E., R.N. (Recd.), Ward and Clara F. Winterbotham, M.B.E., J.P. ; Councillors Addis, J.P., Barnett, Bayliss, Bendall, Bush, Chinn, Compton, Rev. de Courcy Ireland, M.A., Fildes, Garland, Green, Grimwade, Hayward, B.S., Howell, C.B.E., F.R.C.S., J.P., Moore, Readings, Smith, Thompson and Waite.

Apologies—Apologies for absence were received from Councillors Avery, Bettridge, Fisher and Till.

1—Chairman—RESOLVED, That Councillor John Howell, F.R.C.S., C.B.E., J.P., do take the chair.

2—Election of Mayor—On the motion of Alderman Clara F. Winterbotham, seconded by Councillor Addis it was unanimously RESOLVED, That Councillor Thomas Wilfred Waite, J.P., be and he is hereby elected Mayor of the Borough of Cheltenham for the ensuing year. The Mayor then made the Declaration of Acceptance of Office and took the Oath of Allegiance and the Judicial Oath. The Mayor thereupon took the chair.

3—Appointment of Deputy Mayor—The Mayor signified in writing that he had appointed Councillor John Howell, F.R.C.S., C.B.E., J.P., to be his Deputy, and it was RESOLVED, That the appointment be recorded on the Minutes of the Council.

4—Appointment of Mayor's Chaplain—The Mayor notified the Council that he had asked the Rector of Cheltenham, the Rev. Canon J. B. Goodliffe, M.A., to be his Chaplain for the ensuing year, and that he proposed to attend in State Divine Service at St. Matthew's Church on Sunday, 15th November, 1942.

5—Minutes—RESOLVED, That the Minutes of the Meeting of the Town Council held on the 30th October, 1942, having been printed and circulated to each Member of the Council, be taken as read, and that the same be approved and confirmed.

6—Appointment and Duties of Committees—RESOLVED, That the Members of the Council, as set out in the following list of Committees, do form the Committees respectively for the ensuing year to carry out the duties assigned to each Committee as indicated in the Minutes of the Meeting of the Council held on the 9th November., 1939, as amended or varied :—

Public Health Committee—Aldermen Leigh James, Pruen and Winterbotham ; Councillors Barnett, Bayliss, Biggs, Rev. de Courcy Ireland, Fildes, Garland, Hayward, Howell and Moore. Housing Committee—Aldermen Lipson and Pates; Councillors Addis, Bayliss, Bush, Chinn, Compton, Rev. de Courcy Ireland. Garland, Green, Grimwade, Hayward, Moore and Till.

Maternity and Child Welfare Committee—Aldermen Leigh James, Lipson and Winterbotham ; Councillors Bayliss, Bettridge, Bush, Rev. de Courcy Ireland, Garland, Green, Grimwade, Hayward and Howell ; Co-opted Members—Mrs. E. Booy, Mrs. Lewis Grist, Mrs. W. L. Mellersh, Miss Ratcliffe, Miss Tinson and Mrs. Wood.

Street and Highway Committee—Aldermen Pates, Trye, Ward and Winterbotham ; Councillors Addis, Bettridge, Biggs, Garland, Green, Grimwade, Readings and Till. Town Planning Committee Aldermen Taylor, Trye, Ward and Winterbotham : Councillors Barnett, Bendall, Moore and Waite.

Town Improvement and Spa Committee ---Aldermen Lipson, Pates and Ward ; Councillors Avery, Barnett, Bush, Rev. de Courcy Ireland, Fildes, Green, Grimwade, Howell, Readings, Smith, Thompson and Waite. Consultative Members--Mr. N. B. Seaton, representing the Chamber of Commerce, and Dr. R. Kirkland, representing the Spa Medical Advisory Committee.

Electricity and Lighting Committee Aldermen Leigh James and Taylor ; Councillors Addis, Avery, Bendall, Biggs, Chinn, Fildes, Garland, Grimwade, Moore, Readings and Waite.

Water Committee—Aldermen Pates, "Frye and Ward ; Councillors Avery, Barnett, Chinn, Hayward, Moore and Smith.

General Purposes and Watch Committee—Chairmen of the several Standing Committees when appointed in accordance with Standing Order No. 35.

Fire Prevention Committee—Aldermen Ward ; Councillors Bayliss, Bush, Chinn, Grimwade, Readings, Thompson and Till ; Messrs. V. R. Ferguson and W. S. F. Harris.

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Parks and Recreation Grounds Committee—Councillors Addis, Bendall, Bush, Compton, Fildes, Green, Smith and Thompson.

Allotments Committee—Councillors Addis, Bendall, Bush, Compton, Fildes, Green, Smith and Thompson Co-opted Members—Messrs. A. Ball, C. Barlow, H. Roe and E. G. Whittall.

Cemetery and Crematorium Committee—Councillors Avery, Bendall, Bettridge, Bush, Rev. de Courcy Ireland, Moore, Readings and Thompson.

Rating Committee—Aldermen Taylor and Ward ; Councillors Barnett, Bettridge, Bush, Fildes, Moore and Smith.

Art Gallery and Museum Committee—Aldermen Leigh James, Trye and Winterbotham ; Councillors Avery, Bayliss, Bendall Garland and Howell. Consulting Members—Major J. G. N. Clift; Dr. R. Davies and Mr. C. R. Mapp.

Public Library Committee—Alderman Lipson ; Councillors Bendall, Bush, Compton, Garland, Grimwade, Howell and Thompson. Consulting Members—Dr. R. Davies; Rev. Canon P. M. C. Johnstone; Rev. Barbara Thomas ; Messrs. S. J. Clarke, H. J. Norris, F. Vernall and C. E. Walsh.

Education. Committee—(a) Aldermen Leigh James, Lipson, Taylor, Trye and Winterbotham ; Councillors Addis, Bayliss, Bush, Compton, Garland, Grimwade, Howell, Moore, Readings and Thompson.

(b) RESOLVED, That the Rev. Canon J. B. Goodliffe, the Rev. Canon P. M. C. Johnstone (representing the Managers of the Non-Provided Schools) and Mr. A. G. Dye (representing the Local Teachers Association) be appointed members of the Education Committee for a period of three years expiring

on the 9th November, 1945, and that the Rev. H. Clarkson (being a person acquainted with the needs of the various kinds of schools) and Mrs. I. James (representing the Cheltenham Grammar School) be appointed members of the Committee for a period of three years expiring on the 4th December, 1945.

Finance Committee—Aldermen Leigh James, Pruen, Taylor and Ward ; Councillors Biggs, Garland, Grimwade and Waite.

Emergency Committee—Aldermen Trye and Winterbotham ; Councillors Grimwade and Waite.

British Restaurants Committee--Alderman Winterbotham ; Councillors Bayliss, Compton, Fildes, Garland, Moore and Thompson. Co-opted Members—Mrs. D. L. Lipson and Mrs. K. Greening. Advisory Members—Messrs. W. J. Bache and F. R. Jefford.

RESOLVED, That it be recorded (1) that Councillor Fisher's name has been removed from those Committees on which he had usually served owing to his service in H.M. Forces ; (2) That the Mayor had agreed to his name not being included on the Public Health Committee during his Mayoralty ; both these arrangements to be regarded as temporary and to be reviewed in due course.

7—**Guardians Committee**--RESOLVED, That the following Members be nominated the Members of the Town Council to serve on the Guardians Committee for the ensuing year:—Councillors Addis, Bayliss, Bush, Chinn, Green, Grimwade, Moore and Readings, and that the following persons be nominated to serve on the Committee :—Mrs. E. Garland, Mr. S. J. Clarke, Rev. Barbara Thomas and Major Brooke-Murray.

8—**Cheltenham and Gloucester Joint Water Board**—RESOLVED, That the following Members of the Council be appointed Members of the Cheltenham and Gloucester Joint Water Board for the ensuing year :—Aldermen Pruen, Taylor, Trye and Ward ; Councillors Moore and Waite.

9—**Joint Airport Committee**--RESOLVED, That the following Members be appointed the Council Representatives on the Joint Airport Committee for the ensuing year :—Aldermen Pruen, Taylor, Trye and Ward ; Councillors Moore and Waite.

10—**Assessment Committee**—RESOLVED, That the following Members of the Council be appointed Members of the Cheltenham Area Assessment Committee for the ensuing year :—Alderman Trye ; Councillors Bayliss, Bendall, Rev. de Courcy Ireland, Garland, Green Till and Waite.

11—**Delancey Hospital Trustees**—RESOLVED, That Councillors Howell and Grimwade ; Messrs. T. A. D. Clarke, P. P. Davies and Dr. Davies be appointed Representative Trustees of the Delancey Hospital for a term of three years expiring on the 9th November, 1945.

12—**Pension Committee**—RESOLVED, That the Local Pension Committee for the Borough consist of all the Members of the Council and that their term of office as Members of such Committee expire on the 9th November, 1943, and that eight Members be a quorum of the Committee.

T. WILFRED WAITE, Mayor.

MINUTES of the Committees of the Town Council to be submitted for approval at the Monthly Meeting of the Council to be held on Monday, 7th December, 1942.

ELECTRICITY AND LIGHTING COMMITTEE.

10th November, 1942, Present—The Mayor ; Councillors Addis, Chinn, Fildes, Garland Moore and Readings (The Mayor in the chair).

13—Appointment of Chairman—RESOLVED, That the Mayor (Councillor Waite) be appointed Chairman of this Committee for the ensuing year.

14—Incorporated Municipal Electrical Association—(a) The Borough Electrical Engineer reported that a centre for South West England and South Wales was being formed by the Association and fourteen nominations for an Area Executive Committee had been circulated. This Undertaking was not represented on the Area Committee it being considered that the new Electrical Engineer should not be called upon to undertake work on such Committees until he had had time to settle in his new position. RESOLVED, That votes be cast in respect of the twelve nominations now indicated.

(b) RESOLVED, That Mr. R. W. Steel be appointed the Council's representative on the Incorporated Municipal Electrical Association from the 1st January, 1943.

15—Directional Signs—static Water Tanks—The Committee received an application from the National Fire Service for permission to erect directional signs on nineteen electric lamp standards in various parts of the town. RESOLVED, That the National Fire Service be requested to supply further information concerning static water tanks and that the matter be left in the hands of the Chairman and that he be asked to consult the Chairman of the Emergency Committee thereon.

16—National Joint Industrial Council, Etc., No. 6 District—(a) District joint Board and District Joint Committee—RESOLVED, That the Mayor (Councillor Waite) be the Council's representative on these two bodies and that Councillor Moore be appointed his deputy for the year ending 31st December, 1943.

(b) District joint Council—RESOLVED, That Mr. R. W. Steel be appointed the Council's representative on the District Joint Industrial Council for the same period.

17—Fuel Economy—The Borough Electrical Engineer reported that in spite of the cold weather during October and the increased consumption by government and other departments there had been a small reduction in the total units purchased as compared with the corresponding period in 1941.

18—Accounts 1940-41—Reduction in Charges—The accounts for the year ended 31st March, 1941, were again considered (see Minute 3-14th September, 1942) and the Borough Electrical Engineer reported thereon. The accounts showed a net surplus for the year of £12,531, of which a substantial balance must be retained for war taxation. The Committee considered the question of making a reduction in charges and decided to make reductions estimated to cost £4,384 a year. RESOLVED, (i) That £3,500 be transferred to Reserve Fund Account and £1,500 to Renewals Fund Account. (11) That the following reductions in charges be made :—

Standard Rate.	Present.	New.
Urban area ...	3 ¾ d.	3 ½ d.
Rural Area	5d.	4 ¾ d.
Guaranteed Rate.		
Urban area ...	3 ¼ d.	3d.

The reduction of one farthing per unit to apply also to slot meter consumers, and to take effect from the reading of the meters for the December quarter.

19—Women Employees— The Town Clerk submitted a letter dated 22nd October from the Electricity Commissioners' setting out the revised arrangements agreed between the Ministry of Labour and the Electricity Supply Man-Power Consultative Committee for the reservation of women employees. The arrangements in general are that manual and non-manual workers, other than ancillary workers, will be treated as reserved, whilst ancillary workers (shorthand-typist, switchboard operators, estimating clerks, progress clerks, skilled packers, etc.) under 26 years of age will be liable to be withdrawn.

20—Prevention of Civil Fires—The Electricity Commission by letter dated 2nd November, 1942, drew attention to a publicity campaign to prevent civil fires which was being organised by the Fire Office Committee with the approval of the Minister of Home Security, and asks electricity undertakings to co-operate in such a campaign.

21—Manufacture of Electricity Meters—The Town Clerk reported that the Electricity Commissioner's letter of 2nd November stated that a bulk allocation of iron and steel had been made to manufacturers for electricity meters, and that undertakings must apply to the Commissioners for approval before the purchase of meters.

22--Electricity Repairs—The Town Clerk reported a case where judgement had been obtained for £9 5s. 3d. for electricity repairs and that no payment had been made in respect of the debt. The Town Clerk suggested that the man should be sued on a judgement summons, and that as he now resided in the north of England the services of a private solicitor be engaged. RESOLVED, That the action suggested by the Town Clerk he approved.

23—Electrical Industries Benevolent Association—RESOLVED, That a donation of £5 5s. 0d. be made to the Association.

24—Economy in Air Ministry Establishments—By letter dated 2nd November, 1942, the Electricity Commission requests Undertakings to communicate with the Air Command Headquarters in their area with a view to advising the responsible Officer at Air Force Establishments which they supply on possible economies in use and in the consumption of electricity. RESOLVED That the Borough Electrical Engineer be authorised to contact the Air Command Headquarters and give the advice referred to above.

T. WILFRED WAITE, Chairman.

WATER COMMITTEE.

11th November, 1942. Present—Alderman Ward : Councillors Barnett, Moore and Smith (Alderman Ward in the chair).

25—Appointment of Chairman—RESOLVED, That Alderman Ward be appointed Chairman of this Committee for the ensuing year.

26—Borough Engineer's Report—The Monthly Report of the Borough Engineer was read:-

DAILY YIELD OF SPRINGS.

	For month ended 31st October, 1942.	Average for corresponding period during the past 3 years.
Hewletts Springs	77,000 gallons	71,000 gallons
Dowdeswell Springs	339,000 "	247,000 "
Leckhampton Springs	15,000 "	14,000 "
	431,000 "	332,000 "

CONTENTS OF RESERVOIRS.

Estimated Usable Quantity about 96,008,000 gallons.

27—Inspections—The Borough Engineer reported the work carried out by the Water Inspectors during the month of October.

28—Appeals—The cases entered in the Appeals Book were considered and the rates settled and adjusted.

29—Analyses of Water—The Medical Officer of Health submitted analyses of water made since the last meeting.

30—Inspection of Castle Barn Farm, Salt's Farm and Woodlands Farm—The Borough Engineer reported upon the inspection he had carried out at the above farms. Certain of the tenants complaints were in respect of matters which were their own liability and these have been pointed out to them. In cases where the Corporation is liable, the repair work has already been commenced or will be carried out as soon as the necessary labour can be obtained.

31---Trees, Lower Hewletts Farm—The Borough Engineer reported upon the efforts he has made to sell this timber, which was being inspected, and he hoped to receive offers shortly. RESOLVED, That the Chairman and the Borough Engineer be authorised to accept any satisfactory offer received.

32—Main Extensions to Church Road, etc., Leckhampton—The Borough Engineer reported upon correspondence he had had with the Cheltenham Rural District Council regarding the cost of this extension, which was laid at their request in 1940 The Rural District Council complained that the amount of 13s 11d. per lineal yard charged for the work was excessive. After hearing the report of the Borough Engineer it was RESOLVED, That the Rural District Council be informed that this Council are of opinion, having regard to the circumstances in which the main was laid, that the charge is not excessive.

33—Applications for Supply—The Borough Engineer reported that he had received applications from Government Departments for various supplies, but that having regard to Minute No. 12 of 15th September, 1942, he had informed the departments concerned that in view of the negotiations now being conducted with the Cheltenham and Gloucester joint Water Board, the supply could only be provided after the satisfactory conclusion of those negotiations. RESOLVED, That the action of the Borough Engineer be approved.

34—Supply to North Way Camp—The Borough Engineer reported that the preparatory work had been carried out to connect the new supply to the Camp.

35—Essential Work (General Provisions) Order, 1942—The Town Clerk reported that by letter dated 21st October, 1942, the Ministry of Labour and National Service had notified the extension of the application of this Order to the Water department until 28th April, 1943.

36—Castle Barn Farm—The Town Clerk reported that the War Agricultural Executive Committee had amended the notice served on the tenant of this farm who was now required to plough up seven acres of the field No. 132. (See Minutes 2 (a) of 15th September, 1942).

37—Water Rate Arrears—The Town Clerk reported on the collection of arrears. RESOLVED, That the Town Clerk pursue this matter further.

E. L. WARD, Chairman.

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BRITISH RESTAURANTS COMMITTEE.

11th November, 1942. Present—Alderman Clara F. Winterbotham ; Councillors Bayliss, Compton, Fildes, Garland, Moore and Thompson ; Mrs. Greening and Mrs. Lipson. (Mr. W. J. Bache and Mr. F. R. Jefford also attended).

38—Appointment of Chairman—RESOLVED, That Alderman Clara F. Winterbotham be appointed Chairman for the ensuing year.

39—St. Margaret's British Restaurant—(a) Plans—The Borough Surveyor reported that, approval of the Ministry of Food to the proposed layout having been received, plans and specifications had been completed and tenders invited by public advertisement. RESOLVED, That the Chairman be authorised to accept the most favourable tender.

(b) Lavatory Accommodation—The Borough Surveyor reported that the lavatory accommodation in the existing building behind which it is proposed to erect this Restaurant had been examined, but as this was on the second and third floors and the building used as a furniture store, extensive partitions would have to be erected, and, in his opinion, the accommodation was not suitable for use in connection with the Restaurant. He now submitted plans for a detached building and recommended that these be sent to the builders preparing tenders with a request that they submit separate tenders for new lavatory accommodation. RESOLVED, That these recommendations be approved and adopted.

40—Montpellier British Restaurant—(a) Heating—The Borough Surveyor reported that, when sanction was received for heating the dining room at this Restaurant, sufficient heating stoves to equip Montpellier, St Mark's and the proposed St. Margaret's Restaurant, were ordered from Messrs. Tangye who now hope to deliver them in three weeks' time. In view of the condensation at this Restaurant and the colder weather, the Borough Surveyor had instructed Messrs. R. E. & C. Marshall, Ltd., to transfer one of the stoves from Whaddon Restaurant to the Dining Room at Montpellier. RESOLVED, That this be approved.

(b) Junior Ladies' College—The British Restaurant Organiser reported than an average of 24 girls and 3 mistresses were attending this Restaurant daily. RESOLVED, That no action be taken provided this use does not interfere with the use of the Restaurant by the general public.

(c) Evening Meals—The Organiser reported that the evening meal service commenced on the 2nd November, and during the first week 95 meals were served, This service had been instituted for the billeted war-workers in the town, and the Organiser reported that few of the general public were attending so far.

(d) Illuminated Sign—The Chairman reported that an order had been placed for a small illuminated sign to be erected so that the public might know that the Restaurant was open in the evenings. RESOLVED, That this be approved.

41—Organiser's Report on Meals Served—The number of meals served in the Restaurants during September were as follows :—

Pate's Restaurant	. . .	4,854	..	Receipts	£196 19 11
Whaddon Restaurant		4,139		"	110 1 0
Peter's Restaurant		4,651		"	118 15 11
Montpellier Restaurant	...	7,610		"	320 19 6
St. Mark's Restaurant	.	875		"	38 0 0 (opened 14th October).

42—St. Peter's Restaurant—The Organiser reported that this Restaurant was closed on the 31st October last Two of the staff were transferred to the evening service at Montpellier. This Restaurant will now be used by the Education Committee for School feeding.

43—St. Mark's Restaurant—The Chairman reported that considerable damage was being done to the windows and roofs of this Restaurant by children and others in the neighbourhood, RESOLVED, That the Town Clerk take this matter up with the Superintendent of Police. RESOLVED, also, That the Allotments Committee be asked to assist in this matter by using the land adjoining the Restaurant for allotment purposes and the Town Clerk take any necessary steps to this end.

44-11 Rotunda Terrace --The Organiser reported that she had been approached by the Montpellier Firewatchers asking for permission to use the top floor at these premises as a Fire-watching Post for the women watchers. As this top floor was not used for stores, with the Chairman's consent, approval had been given. RESOLVED, That this be approved.

45—Conference of British Restaurant Catering Officers— The Town Clerk reported that the Ministry of Food had arranged for a Conference of the Catering Officers of British Restaurants in

Gloucestershire to be held at Cheltenham on the 24th November, when suggestions would be put forward and discussed for the successful functioning of British Restaurants.

46—Essential Work (General Provisions) (No. 2) Order, 1942—The Town Clerk reported that he had received a revised Certificate under the above Order covering the British Restaurants and Education Committee's School Canteens, which remained in force until the 8th May, 1943, and which replaced the Certificate issued on the 13th July, 1942.

47—Organiser's Salary—The Committee had under consideration the question of the Organiser's salary and were of the opinion that the present salary of £300 per annum was not consistent with the responsibilities and duties which had grown considerably. RESOLVED, That Miss Brimacombe's salary be increased to £350 per annum, rising by two annual increments of £25 to £400 per annum, plus war bonus.

CLARA F. WINTERBOTHAM, Chairman.

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RATING COMMITTEE.

11th November, 1942. Present—Alderman Taylor; Councillors Barnett, Bettridge and Smith.

48—Chairman—RESOLVED, That Alderman Taylor be appointed Chairman of this Committee for the ensuing year.

49—Cycle Allowance—In accordance with the recommendation of the General Purposes Committee at their Meeting on 22nd September it was RESOLVED, That the cycle allowance granted to two officers be increased to 15s per quarter.

50—Remission of Rates—The Town Clerk reported that an application was received on the 28th October, 1942, from the Y.W.C.A. for a remission of part of the rates of " Marchmont," Parabola Road, Cheltenham, which had been taken over as a Canteen for the Women's Services, RESOLVED, That a recommendation be made to the General Purposes Committee that they pass a Resolution in pursuance of the Cheltenham Improvement Act, 1889, and the Cheltenham Order, 1905, that a subscription of £15 be made to the Y.W.C.A. in lieu of the remission of part of the rates of "Marchmont," Parabola Road, Cheltenham.

51—Proposals—The Committee considered proposals submitted by the Rating and Valuation Officer and further considered the proposal deferred from the last Meeting. RESOLVED, That the proposals be submitted for the revision of assessments as now settled by the Committee, and that the Town Clerk do endeavour to obtain further information on the deferred application and report thereon at the next Meeting.

52—Defaulter—The Committee considered a letter from one defaulter and gave instructions to the Rating and Valuation Officer for dealing with the same.

53—Arrears—The Rating and Valuation Officer reported as to the collection of these and the Committee gave him instructions thereon.

54-30 North Place—The Rating and Valuation Officer reported that although Notice had been served on the tenant on the 7th May to pay his rent to the Corporation until the arrears of rates had been paid, no payment had been received. RESOLVED, That the Town Clerk write both the owner and tenant requiring payment of the tenant's rent to the Corporation as from the 7th May last.

55—Meetings—RESOLVED, That the Monthly Meeting of this Committee be held on Wednesday following the Council Meeting.

P. P. TAYLOR, Chairman.

ART GALLERY AND MUSEUM COMMITTEE.

13th November, 1942. Present—The Deputy Mayor ; Aldermen Trye and Winterbotham ; Councillors Bendall and Garland ; and Major J. G. N. Clift.

56—Appointment of Chairman—RESOLVED, That Alderman Clara F. Winterbotham be appointed Chairman for the ensuing year.

57—Curator's Report for June—October, 1942—Visitors-25,161 (daily average 189).

Receipts—Catalogues, Postcards, etc. £16 9s. 11d. " Friends of the Art Gallery and Museum Account " £17 15s. 9d. Total £34 5s. 8d.

"Holidays at Home" Week—Two lectures had been given in the Art Gallery by Mr. C. Ewart Walsh, B.A., B.Sc., and six by the Curator.

Chinese Porcelain Room—Applications had been received for the loan of this room from the W.E.A. (alternate Saturday afternoons, throughout the winter) ; the Law Society (October 19-24, for examinations) ; and the Library Association (December 7-12, for examinations). RESOLVED, That this be approved.

58—Donations—Gifts to the Art Gallery and Museum had been received from Pte. Bird, Mr. Graham S. Child, Miss Copland, Miss H. C. Fawkes, Miss Elise Jarvis, Judge Kennedy, Mr. H. J. Lewis, Mr. C. R. Mapp, Mr. W. A. Rixon, Mrs. G. N. Strickland, Trustees of the Tate Gallery, and Mr. G. F. Woof. RESOLVED, That the thanks of the Committee be conveyed to the donors.

59—Self-Portrait by C. M. Gere, R.A.—The Curator reported as to correspondence with Mr. W. A. Rixon, J.P., which had resulted in the purchase by Mr. Rixon of this Portrait, now offered as a gift to the Art Gallery and Museum Committee. RESOLVED, That this important gift be accepted, and that the cordial thanks of the Corporation be conveyed to Mr. Rixon. RESOLVED, further, That the suggested insurance value be taken as the cost, namely £125.

60—The late Alderman George Parsonage—RESOLVED, That Personalia of George Parsonage, formerly an Alderman and Mayor of this town, 1882-7, offered by his grandson, the Rev. G. Seaver, M.A., be accepted with thanks.

61—Specimens Purchased—RESOLVED, That a local print (3s 6d) and a black slipware Jug of Winchcombe Pottery (15s) be purchased from the general account.

62—" Friends of the Art Gallery and Museum Fund "—RESOLVED, That a Worcester Porcelain Teapot, c. 1770: an agate Snuff Box ; and a Water-colour by Paul Fripp, entitled "A Cotswold Farm," be purchased at a total cost of £6 9s. 6d.

63—Bequest from the late Mr. H. N. Woodward—RESOLVED, That a " Portrait of a Black Cat " by Mrs. Scott Langley, be accepted, and that the thanks of the Committee be conveyed to the Executors, but that the offer of a Chief's Stool from West Africa be declined with thanks.

64—Exhibitions—RESOLVED, That the arrangements made by the Curator for the following Exhibitions be approved :—

" Seven Years of Czechoslovak-Soviet Friendship," July 25th-29th, 1942.

Paintings by Frederick Jerusalem, October—November, 1942.

Polish Art, in aid of Polish Relief Fund, December, 1942.

65—Staff—(a) An application had been received from Mrs. L. Buchanan, Art Gallery Cleaner-Attendant, for an increase in her wage. RESOLVED, That this be increased to £2 per week, the equivalent of 1- per hour.

(b) RESOLVED, That the appointment of Mr. W. V. Siddons (aged 51) as Temporary Assistant Caretaker be approved as from the 24th August. 1942, at a salary of £3 10s. 0d. per week.

66—Christmas Closing—RESOLVED, That the Art Gallery and Museum be closed on December 24th and 25th.

67—Date of next Meeting—RESOLVED, That the next meeting of this Committee take place in January, 1943.

CLARA F. WINTERBOTHAM, Chairman.

PUBLIC LIBRARY COMMITTEE.

13th November, 1942. Present—The Deputy Mayor; Alderman Lipson; Councillors Bush, Compton, Garland, Grimwade and Thompson ; and Rev. B. Thomas.

68—Appointment of Chairman—RESOLVED, That Alderman D. L. Lipson be appointed Chairman for the ensuing year.

69—Appointment of Vice-Chairman—RESOLVED, That Councillor Grimwade be appointed Vice-Chairman for the ensuing year.

70—**Sub-Committee**— RESOLVED, That the Chairman, Councillor Grimwade and Mr. C. E. Walsh be appointed members of the Sub-Committee for the ensuing year.

71—**School Libraries Sub-Committee**—RESOLVED, That the Sub-Committee act as representatives of this Committee on the School Libraries Sub-Committee.

72—Librarian's Report for September and October, 1942—Receipts £124 1s. 2d. Number of Volumes Issued—Reference Department 9,419 ; Lending Department 67,147 ; Junior Department 8,749 School Libraries (July—September) 6,487 ; Branch Libraries 1,761. Total 93,563 (last year 92,242)

Record Issue—A record issue of 2,682 books had been recorded in the Lending Department on October 31st.

Replacements and Binding-252 volumes had been replaced. 444 volumes had been returned from the binder, and a further 580 volumes dispatched.

Staff—Miss April O'Leary, aged 20, had applied for a temporary part-time position to gain experience, and had been employed for one month, from 9 30-12.30 each day, at 15s per week.

Lectures—The following Lectures had been held :— Attendance.

Mr. R. Ironside, "Modern English Painting " ... 87

Rev. Canon J. B. Goodliffe, "Has the Christian Church an answer to the problems of to-day" .. 118

Mr. G. Hannam-Clark, "Struts and Frets: a strolling player for forty years" 150

Rev. Egbert Gregory, "Indian wigwams and settlers' shanties" 155

Mrs. V. G. Lewis, "Jersey :And the Channel Islands" (Special collection for C.I. Refugees' Fund produced £12 16s. 1d.) 203

Rev. Canon C. M. Ricketts, "Ceylon : memories and impressions" 165

Boiler—The Vulcan Boiler and General Insurance Co. had inspected the boiler, and found no defects

Fire Watching—Since the 11th October seven female members of the staff had taken regular fire-guard duty on the building, in addition to the regular paid fire-watchers. The cost of providing the necessary amenities was £28 9s. 4d. RESOLVED, That this be approved.

Book Drive—The Librarian reported on his work as head of the Committee of Scrutiny, in connection with the Cheltenham Book Drive. RESOLVED, That this be approved.

73—Books---RESOLVED, (a) That 640 volumes, published at £242 8s. 3d., be purchased for £201 4s. 9d. (b) That £150 be spent on Binding. (c) That £50 be spent on Replacements.

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74—Donations-183 volumes had been received from 27 donors. RESOLVED, That the thanks of the Committee be conveyed to the donors.

75—Loan to Dowty Equipment, Ltd.—Read, letter from Mrs. D. Baker, Welfare Supervisor of Messrs. Dowty Equipment Ltd., requesting loan of books for the use of employees. RESOLVED That a loan be made of 250 books, to be changed every two or three months, as desirable, at a charge of £20 per annum.

76—Librarian as Acting City Librarian, Gloucester—RESOLVED, That the Committee concur with the recommendation of the Finance Committee approved at the last meeting of the Town Council to approve the proposal made by the Gloucester City Council that during the time the City Librarian is serving with H.M. Forces, Mr. Herdman be appointed as Acting Librarian for the City of Gloucester, and that Mr. Herdman be permitted to retain the sum of £100 to be paid by the Gloucester City Council, partly as an honorarium for overtime and partly as a contribution towards his expenses, subject to the said sum not being regarded as "remuneration" for the purposes of the Local Government and Other Officers' Superannuation Act, 1937.

77—Staff—The Librarian reported that an appeal for the deferment of the call-up of Miss M. R. Gardner, Junior Assistant, had been unsuccessful. He reported further that the appointment of older part-time workers was proving more expensive than the employment of the usual juniors, on scale, RESOLVED, That the appointment of the following part-time temporary assistants, at a rate of 1s 5½d. per hour, be approved : (a) Miss K. L. Porcher, B.A. ; (b) Mrs. F. M. Marriage ; (c) Miss C. A. Simpson, B.Sc. (d) Mrs. S. M. Simmons.

78—Cycle Allowance- RESOLVED, That a cycle allowance of 15s per quarter be made towards the maintenance of a staff bicycle now being used on Library work.

79—Christmas Closing—RESOLVED, That all departments of the Library be closed on 25th and 26th December, 1942.

80---Unreturned Books—The Town Clerk reported on four cases submitted to him by the Librarian where the borrowers had failed to return the books and had not paid the value of the book and fines due. In two cases the books or appropriate amounts had been recovered, and in another case the borrower concerned was a member of the Forces who had left Cheltenham. RESOLVED, That in the remaining case the Town Clerk be instructed to take proceedings for recovery of the book or value thereof and fines.

81—Date of next Meeting—RESOLVED, That the next meeting of this Committee be held in January, 1943.

D. L. LIPSON, Chairman.

ALLOTMENTS COMMITTEE.

16th November, 1942. Present—The Mayor ; Councillors Addis, Bendall, Bush, Compton, Fildes, Green, Smith and Thompson ; Messrs. Ball and Roe.

82—Chairman—RESOLVED, That Councillor P. T. Smith be appointed Chairman of this Committee for the ensuing year.

83—Visitors—RESOLVED, That the following be appointed visitors of the allotments for the ensuing year :—Councillors Addis, Compton, and Mr. Ball for Crabtree Piece, Creamery Piece, Gapper's Field, Baglin's Piece, hand Tewkesbury Road near Malvern Street, and Parish Church Old Churchyard.

Councillors Thompson, Green, and Mr. Barlow for Cam Road, Hewlett Road, Carter's Field, Pittville Crescent, Wellington Square, Clarence Square, Marle Hill Estate, Cleevelands Drive, Land Evesham Road adjoining The Bungalow, Girls' Grammar School Playing Field, Agg Gardner Recreation Ground,

Land in Prior's Road and Severn Road Councillors Bendall and Bush for Asquith Road, Sandford Mead, Land Leckhampton Road (adjoining Bresson Aircraft Ltd.), Land adjoining Emmanuel Church, Charlton Park Gate, Greenhills Road, Gong Furlong. Charlton Lane, and Land, The Avenue.

Councillors Fildes and Smith for Alma Road, Hatherley Road, Tennyson Road, Wasley's Field, Brooklyn Road Playing Field, Land Brooklyn Road, Hatherley Park, Orchard Way, Land junction Fairmount Road and Church Road, Land junction Church Road and Gloucester Road, Shelley Road, Land rear News' Cottages, Land rear Higgs' Cottages, Orchard rear Tennyson Road, Orchard rear of Orchard Terrace, and Barn Field.

84—Girls' Grammar School Playing Field—Read, letter dated 22nd October from the Cheltenham and District Allotments and Gardens Society complaining of the entrance to these allotments which at present rendered it impossible to get a small truck through the gate for the purpose of bringing away produce or taking manure on to the land. RESOLVED, That the Borough Engineer and Deputy Gardens Superintendent inspect the land and arrange for a suitable entrance to be provided.

85—Marle Hill Allotments—The Town Clerk reported that the Cheltenham and District Allotments and Gardens Society had stated that several of their members who were tenants of these allotments were willing to pay 1s per annum if a stand pipe could be provided from the pond in the adjoining field to a convenient point on the Marle Hill allotments. The Borough Engineer reported that since the allotment holders had been obtaining water from the pond the level had considerably lowered and it would not be possible to obtain water through a stand pipe during the summer months when there was very little depth in the pond. RESOLVED, That the Borough Engineer and Deputy Gardens Superintendent inspect the land and report with regard to suitable arrangements for a more convenient entrance into the field to enable the tenants of the Marle Hill allotments to obtain water from the pond.

86—Certificates of Merit to Allotment Holders, 1942—Read, letter dated 17th October from the Ministry of Agriculture and Fisheries stating that the Ministry had allocated 47 certificates of merit for presentation to entrants.

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87—Gong Furlong—Water Supply—The Town Clerk submitted an account amounting to 16s 6d. for meter rent for the half year ended 29th September last. RESOLVED, (i) That the Water Committee be asked to reduce the charge for this supply to the same terms as that made for water supplied to other allot (ii) That the tenants be permitted to obtain water from the stand pipe on payment of rent of 11- per plot per annum.

88—Additional Land—(i) Thorncliffe Estate—The Town Clerk reported that the requisitioning of the land on the east side of Thorncliffe Drive had been deferred pending consideration by the Maternity and Child Welfare Committee of the use of the site for construction of a War time nursery, RESOLVED, That the Town Clerk requisition the land at an early date if this is not required for the nursery.

(ii) Land, Moorend Park Road—Read, letter dated 30th October from Major W. H. Sprott stating that this land was let for grazing until the 25th March, 1943, RESOLVED, That the Town Clerk inform

Major Sprott that on the termination of the present tenancy a requisition notice will be served for the use of the land by the Council for allotments.

89—Allotment No. 42, Hatherley Road—Read, letter dated 2nd November from the tenant of this allotment stating that his plot contained three large trees which rendered it impossible to obtain a good crop, and asking if the elm tree could be removed. The Deputy Gardens Superintendent reported that he had inspected the site and in his opinion, one third was unsuitable for cultivation, but the removal of the trees would be very costly having regard to the distance from the road.

RESOLVED That the tenant be offered the tenancy of another allotment and that the rent of No. 42 be reduced to 7s 6d per annum.

90—Baglin's Piece Allotments—Read, letter dated 12th November from Mr. W. C. Cocks asking for the trees abutting on to his allotment (No. 22) and other allotments in the vicinity to be removed. The Deputy Gardens Superintendent reported that he had inspected the site, but the elm trees were in the adjoining field. RESOLVED, That the Town Clerk communicate with the owner of the adjoining field asking for the trees to be removed, failing which, the Deputy Gardens Superintendent be instructed to lop the boughs overhanging the allotments.

91—Cultivation—The Deputy Gardens Superintendent reported that he had carried out his monthly inspection of the allotments and had reported to the Town Clerk the allotments found to be in a bad state of cultivation. He recommended that, having regard to their continued bad state of cultivation, possession be taken of the following allotments :—No. 24 Agg Gardner Recreation Ground, No. 20 Severn Road, Nos. 53 and 107 Marle Hill, No. 8 Orchard Way, Nos. 55 and 74 Shelley Road, No. 98 Hatherley Park, No. 21 Brooklyn Road. RESOLVED, That this be approved and that the Town Clerk take all necessary steps to obtain possession of the allotments in question.

The Deputy Gardens Superintendent also reported that during the past month the weather had been too wet for winter work to proceed, but on some of the more favourable sites, digging was making good progress and it was hoped that allotment holders would bear in mind the value of liming after winter digging had been completed. Articles in the press and B.B.C. talks would act as a useful guide to beginners.

92--Notice Boards—RESOLVED, That the Borough Engineer be instructed to provide larger notice boards on the allotments as and when timber and labour are available.

93—Arrears of Rent—RESOLVED, That the Borough Treasurer be asked to submit to the next meeting of this Committee statements showing the arrears of allotment rents and water rents due to date.

P. T. SMITH, Chairman.

PARKS AND RECREATION GROUNDS COMMITTEE.

16th November, 1942. Present—The Mayor; Councillors Addis, Bendall, Bush, Compton, Fucks, Green, Smith and Thompson.

94—Chairman—RESOLVED, That Councillor Green be appointed Chairman of this Committee for the ensuing year.

95—Visitors—RESOLVED, That the following be appointed Visitors of the Parks and Recreation Grounds for the ensuing year :—

Agg Gardner Recreation Ground ...	Councillors Addis, Compton and Thompson.
Naunton Park Recreation Ground	Councillors Bendall and Smith.
Montpellier Gardens ...	Councillors Bush and Fildes.
Whaddon Road and Clyde Recreation Grounds	Councillors Green and Smith.
Sandford Park ...	Councillors Bush and Green.
St. Mark's	Councillors Fildes and Smith.
Pittville Gardens	Councillors Addis and Smith.
Hatherley Park ...	Councillors Fildes and Smith.

96—Essential Work (General Provisions) Order, 1942—The Town Clerk reported that he had been in communication with the Ministry of Agriculture and Fisheries with regard to the application of this Order to the staff of the Parks Department engaged on food production, and he submitted letter dated 20th October from the Ministry stating that the Minister was of opinion that it was undesirable to schedule individual undertakings engaged in agriculture or horticulture, other than County War Agriculture Executive Committees. The Minister suggested that the local Employment Exchange might be approached with regard to essential labour requirements.

97--St. Mark's Recreation Ground—Hockey Pitch—Read, letter dated 20th October from the St. Gregory's Ladies' Hockey Club stating that it had been decided to abandon the Club for the duration of the war and in these circumstances the}' would not require the use of the hockey pitch. The Club expressed their thanks for the use of the pitch for so many years in the past.

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98—Parks Department—Staff---(a) L. O'Brien and F. Skeen—The Town Clerk reported that he had been in communication, with the military authorities with regard to the release of O'Brien and Skeen to assist with the work of food pd but the military authorities were unable to accede to the request.

(b) P. W. Morse—The Town Clerk reported that the Gloucestershire War Agricultural Executive Committee had issued certificate that Morse should be treated as a market garden worker for the purpose of the schedule of reserved occupations.

(c) Custodian, Hatherley Park—The Town Clerk reported that as a result of the advertisement, only one application had been received for this appointment, but the Deputy Gardens Superintendent had now engaged a suitable Gardener for this Park. RESOLVED, That this be approved.

(d) H. Stanton—The Deputy Gardens Superintendent submitted an application from H. Stanton, Foreman, for an increase in salary, having regard to the additional duties undertaken by him for which no remuneration was received. RESOLVED That his wages be increased to £4 15s. 0d. per week.

(e) Increase in Working Hours—The Committee considered the extension of the working hours from 47 to 52 per week. The Deputy Gardens Superintendent reported that during the winter months it was impossible for gardeners to work 52 hours per week. RESOLVED, That consideration be adjourned until the January meeting of the Committee.

99—Lilleybrook Hotel—Garden—The Town Clerk reported that, with the approval of the Chairman, he had been in negotiation with the Agents for this land, which was required by the Parks Department for food production and contained approximately. 2 acres, The owner was willing to let the land to the Council on the following terms (inter alia) :—

(1) The rent to be £10 per annum.

(2) The owner to be allowed until 12th March, 1943, to remove the crop of greens now growing on a portion of the land, the rent to this date being £5 per annum.

(3) The Council to have the use of the store sheds at the rear of the garden.

(4) The tenancy to be for the duration of the war and terminable as soon thereafter as will enable the season's crops to be removed.

(5) The Council to have the use of the private water supply but if this is exhausted and a supply taken from the Council for which the owner pays a fiat, rate of £13 per annum, the Council to pay any cost in excess of this amount. RESOLVED, That an Agreement be entered into on the lines indicated.

100—Pittville Gardens—(a) The Town Clerk reported that he had now negotiated with the military authorities for payment of compensation at the rate of 5s per annum in respect of the 1,500 square feet of land requisitioned on 11th July last.

(b) The Borough Surveyor reported that the cover to the mineral water well at these gardens damaged by an army vehicle had been repaired by his Department on the instructions, and at the cost of the military authorities.

(c) Retort and Control Centre—The Borough Surveyor submitted plan showing the site of the new control centre in the Pittville Long Garden. RESOLVED, That this be approved.

101—Appointment of Parks and Gardens Superintendent—The Town Clerk reported that advertisements were being issued inviting applications for this appointment. RESOLVED,—

(i) That the list of duties as now settled by the Committee be approved.

(ii) That the question of car allowance be deferred pending the appointment being made.

(iii) That a special meeting of this Committee be held on the 10th December to consider applications received, and to select suitable applicants for interview.

(iv) That the Council be asked to authorise this Committee to appoint a suitable applicant for the post.

Duties of Committees—RESOLVED, That, in the opinion of this Committee, it is considered that the dual control of the Parks and Gardens hitherto carried out by this Committee and by the Town Improvement Committee is unsatisfactory, and that the Town Improvement Committee be asked to consider the desirability of the lettings of the Parks and Gardens being undertaken in the future by this Committee, and if they so concur, a resolution to this effect be submitted to the General Purposes Committee for their approval.

102—Food Production—The Deputy Gardens Superintendent reported that during the month of October the sale of produce at the market amounted to £61 9s. 2d. and he had supplied the British Restaurants with produce to the value of £47 2s 3d. for the same period.

103—Montpellier Gardens and Naunton Park Recreation Ground—Static Water Tanks— The Borough Surveyor reported that he had consulted the Chairman and the Deputy Gardens Superintendent with regard to the construction of static water tanks in these gardens. RESOLVED, That the sites selected be approved.

104—Promenade Gardens—The Deputy Gardens Superintendent reported that considerable damage was being caused to the flower beds by public walking over the same, particularly at night, and the replacement of bedding plants had caused a good deal of additional work.

105—Marle Hill Annexe—Boat House—The Borough Surveyor reported that the lessee of the boating rights had installed a sink in the boat house without permission, and had connected this to the drain from the drinking fountain. He also reported that the boat house was being used for living quarters by the lessee who had undertaken to perform fire guard duties at the premises. RESOLVED, That the tenant be requested to disconnect the pipe from the sink forthwith, and that any water used in connection therewith, should be drained into a bucket and poured away.

106—Sandford Park—Statue—The Deputy Gardens Superintendent reported that the statue presented by the Deputy Mayor had recently been damaged. RESOLVED, That the Borough Surveyor be authorised to have the necessary repairs-carried out.

107—Park Constable—Pittville Gardens—The Deputy Gardens Superintendent submitted letter dated 26th October from the National Union of General and Municipal Workers suggesting that the Park Constable should be provided with uniform and overcoat. He also reported that when the constable was appointed in April last, the appointment was on a temporary basis and on the understanding that no uniform would be provided. RESOLVED, That in the circumstances the appointment be made permanent, and that a uniform be provided subject to the surrender of the necessary clothing coupons.

W. J. GREEN, Chairman.

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PUBLIC HEALTH COMMITTEE.

16th November, 1942. Present-The Mayor ; Aldermen Pruen and Winterbotham; Councillors Barnett, Bayliss, Garland, Hayward and Howell.

108—Chairman—RESOLVED, That Alderman Pruen be appointed Chairman of this Committee for the ensuing year.

109—Vice-Chairman—RESOLVED, That Councillor Moore be appointed Vice-Chairman of this Committee for the ensuing year.

110—**Sub-Committees**—The following Sub-Committees were appointed for the ensuing year :—

Farms and Abattoir—Alderman Leigh James, Councillors Barnett, Hayward and Moore.

Standing Sub-Committee—The Mayor (Councillor Waite), Alderman Pruen, Councillors Garland and Moore.

111—Re-occupation of Unfit Dwellings—(a) 13 Grosvenor Street—This property is subject to a demolition order but in view of wartime requirements application has been made for a licence to permit its temporary occupation. RESOLVED, That a licence be granted for a period of six months from 1st December, 1942, subject to the premises being maintained in a reasonable state of repair and to the rent being approved by the Housing Committee.

(b) Renewal of Licences—Applications were also submitted for the renewal of licences for the temporary occupation of the following properties in respect of which demolition orders have been made :-

4 and 5 Edward Terrace, 13 Witcombe Place, 11 and 12 Edward Street, 5 Hewlett Place, Sidney Cottage, Sidney Street, and 52 and 52a St. George's Place. RESOLVED, That the licences be renewed for a period of six months from the date of expiration of the existing licences.

112—Houses Unfit for Human Habitation—(a) No 6 St. George's Square—The Chief Sanitary Inspector reported that the basement of this property had been inspected. The Rota Sub-Committee also reported on their inspection. RESOLVED, That the Council are satisfied that the above-mentioned part of the said building is occupied, or is of a type suitable for occupation, by persons of the working classes and is unfit for human habitation, and is not capable at a reasonable expense of being rendered so fit, and that notice be served upon the persons having control of the said building, the owners thereof, and mortgagees, if any, that the condition of the said part of the said building and any offers with respect to the carrying out of the works or future user thereof, will be considered at a meeting of the Committee to be held on the 11th January, 1943.

(b) No. 54 Waterloo Street—The Chief Sanitary Inspector reported that the owner had now arranged for the work required to be executed.

113—Camping Ground Sites—(a) Harthursfield Farm, Gloucester Road—RESOLVED, On the application of Mr. C. C. Comely, That the licence in respect of this camping ground be renewed for a period of 12 months from the 31st October, 1942.

(b) No. 126 Leckhampton Road—Application was also submitted for the renewal of the licence in respect of a caravan at this property. The Chief Sanitary Inspector reported that a wooden but had been erected adjoining the caravan without approval and which was used as a store. RESOLVED, That the Licence be renewed for a period of 12 months from the 31st October, 1942, subject to the approval of the Town Planning Committee to the wooden building.

114—Rats and Mice Destruction Act, 1919—A letter was submitted from the County Council indicating their willingness to assist in a further intensive campaign of rat destruction but are unable on account of staff difficulties to take any action before the New Year, and a further communication will be sent in due course.

115—Flooding of Premises—Action—Nelson Corporation—A communication was submitted from the Town Clerk, Nelson, with reference to an action in which his Corporation were recently defendants arising from a claim for damages for nuisance and negligence through flooding of certain premises alleged due to the action of the Corporation by reason of steps taken in connection with a stream running through the town. The position in regard to this stream, which in part has been culverted-in, is similar in certain respects to the River Chelt. The action so far as it related to nuisance- and negligence failed. Certain weirs had been constructed by riparian owners which it was stated constituted the nuisance and the Judge held that the Corporation were liable at Common Law for the nuisance as they had sufficient occupation of the land (occupation being defined as the possession and control of the land from which the nuisance arose). In reaching this decision the Judge took account of an accumulation of acts by the Corporation—i.e., periodical cleaning of the stream under certain discretionary powers, discharge of storm water into the stream and the construction of a sewer in the bed of the stream, together with a discretionary power under a Local Act to the Corporation to require the removal of the weirs on payment of compensation. The position insofar as Local Authorities placed in similar circumstances are concerned is extremely unsatisfactory and an appeal has been lodged against the decision, and, to meet the cost, various Local Authorities are being asked to contribute. RESOLVED, That the Council be recommended to agree to a contribution, based on rateable value of the Councils participating, subject to a maximum payment of £10.

116—Sale of Food and Drugs Act, 1938 —(a) The Sub-Committee have considered reports of the Chief Sanitary Inspector and Public Analyst upon a sample of fruit juice and have authorised the Town Clerk to institute proceedings under ss 3 and 6 of the Food and Drugs Act, 1938.

(b) The Chief Sanitary Inspector submitted report of the Public Analyst on samples of milk Nod. 261-266 which were all found to be genuine.

(c) The Town Clerk submitted report of the Public Analyst for the period ended 30th September, 1942.

117---Ladies' Convenience, Montpellier—A letter was submitted from the National Union of General and Municipal Workers pointing out that the female attendant at this convenience was only receiving 37s for a 42 hour week, which is below the rate paid to other female workers. The Borough Surveyor reported that the J.I.C. had not yet prescribed rates of wages for female employees. RESOLVED, That, as from the date of this meeting, the attendant be paid the same rate as office cleaners and that the J.I.C. be recommended to fix rates of wages for female employees.

118—Emergency Medical Services—Circular No. 2709, Ministry of Health, was submitted dealing with Emergency Medical Services and the extension of arrangements for amputations and the supply of artificial limbs to certain civilian classes of patients.

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119—Contamination of Foodstuffs by Gas—A circular letter, dated 11th November, was submitted from the Ministry of Food in regard to the analysis of foodstuffs which have been contaminated by poison gas, and consideration was deferred to the next meeting to enable the Chief Sanitary Inspector to consult with the Public Analyst.

120—Lay Staff of Hospitals—Circular No. 2717, Ministry of Health, was submitted indicating the securing lay staff, both male and female, in connection with hospital services.

121—Sewage Works—The Borough Surveyor reported upon the work carried out at the Sewage Works since the last meeting. He also reported that the new recorder had been installed and was working satisfactorily.

122—Borough Surveyor's Staff—Chief Engineering Assistant—The Borough Surveyor reported that the Chief Engineering Assistant had been paid £52 per annum from May, 1937, an account of the objectionable nature of the work he was performing in connection with the new main sewer scheme. The work ceased at the commencement of the war although it was necessary from time to time for the assistant to enter the sewers and the payment of £52 had been continued. This assistant receives a salary of £395 per annum, plus bonus, and he had recommended that he be placed in Grade D of the proposed new Scale of Salaries, RESOLVED, That the special payment be continued until the coming into operation of the new scale of salaries.

123 —Ministry of Aircraft Production Hostel, Staverton—The Borough Surveyor submitted correspondence with the Engineers to the Ministry of Aircraft Production in connection with the conveyance of the sewage from the above hostel to the sewage works and the proposal to erect a pumping station near Staverton Bridge. In view of the fact that they had in mind, prior to the war, the erection of a pumping station near the bridge, he had communicated with them but had as yet received no reply. The Ministry desired to have their own recording apparatus and are not prepared to vary the route of the sewer. They have, however, given an assurance to replace the vent shaft near Hayden Knoll with an air valve if the former causes a nuisance. RESOLVED, That the Ministry be asked to place an air valve at the present time as this is considered more satisfactory.

124—Working Hours—The Borough Surveyor reported that, in view of the decision of certain other departments to increase the number of working hours from 47 to 52 per week, he proposed to likewise increase the hours of the employees under the control of this Committee where possible and the Committee concurred.

125—Public Conveniences—(a) Lighting—A request was submitted for the lighting of the public conveniences in the Parish churchyard at night but it was pointed out that owing to the glass roof this was difficult. RESOLVED, That the Borough Surveyor prepare and submit a report and estimate of the cost of lighting all conveniences where possible with lighting similar to the type used for streets. (b) Locks—Considerable damage is being caused to locks at public conveniences and in some cases they are so badly damaged that it is impossible to open the doors. In view of the damage and the difficulty of carrying out repairs it was RESOLVED, That the Borough Surveyor do not replace locks that may be damaged in the future.

126—Abattoir—The Borough Surveyor reported that the stockyards of the Abattoir were paved with tarmacadam in October, 1941, but owing to the accumulation of mud the material disintegrated. He suggested that the yards be paved with 4 inch gravel concrete at an estimated cost of £190. RESOLVED, That the Borough Surveyor be authorised to carry out the work.

127—Nos. 168-169 High Street—The Town Clerk reported correspondence with the Solicitors both for the lessees and owners of this property in connection with certain repairs. The matter has

previously been reported to the Committee, and, on the representation of the Committee certain works were carried out amounting to approximately £300. The owners' solicitors pointed out that they would have to obtain permission to carry out further work to the property and a list of further works required to render the property habitable as submitted to both sides but has not been carried out. RESOLVED, That notice be served upon the owners under Section 93 of the Public Health Act, 1936, requiring them to carry out the works necessary to make the property habitable.

128—Surrender of Diseased Food—The Medical Officer of Health reported the surrender of 1 qr. 18 lbs mutton ; 25 lbs. bacon ; 7 lbs. tongue ; 3 ½ lbs. (2) rabbits ; 3 lbs fowl 1 qr. 14 lbs. oranges ; 1 cwt. 2 qrs. 14 lbs. onions ; 10 lbs. sugar ; 5 ½ lbs. butter ; 2 cwt. 1 qr. fish ; 3 qrs. 22 lbs. tinned food (pork luncheon meat, etc.) (44 tins) ; 1 qr. 11 lbs. sausagemeat (9 tins) ; 1 qr. 2 lbs. tinned ham (5 tins) ; 151 tins milk ; 28 tins soup ; 57 tins vegetables ; 5 tins fruit ; 47 tins fish ; and 87 fish cakes.

129—Pasteurised Milk—The Medical Officer of Health reported that two samples of pasteurised milk had been submitted for examination and were satisfactory.

130—Medical Staffs—Circular No 2730, Ministry of Health, was submitted outlining the arrangements for recruitment of practitioners and the restrictions placed on the transfer of persons holding certain appointments.

131—Nuisance from Drains—Nos. 52 and 52a St. George's Place—The Chief Sanitary Inspector reported that reasonable grounds existed for assuming that the sanitary convenience, drains, etc. at these premises were in such a condition as to be prejudicial to health or a nuisance. RESOLVED, That the Chief Sanitary Inspector be instructed to examine the condition of the convenience, drains, etc. and apply any test, except a test of water under pressure, and, if necessary, to open the ground.

132—Diphtheria Immunisation—(a) The Medical Officer of Health reported (1) that the number of children who had completed a course of immunisation during the month was as follows:-

(a) Under 5 years of age	134
(b) Between 5 and 15 years of age	<u>90</u>
	224

(2) That during the period 12th to 30th October the number of hours worked in connection with this was 15 hours and the number of visits paid to homes was 121.

(b) A complaint was made that a notice was exhibited at certain premises in the Borough opposing immunisation and the Town Clerk was instructed to make inquiries and report the matter to the Ministry of Health.

ARTHUR S. F. PRUEN, Chairman.

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FIRE PREVENTION COMMITTEE.

17th November, 1942. Present—Councillors Bayliss, Bush, Chinn Grimwade, Readings and Thompson; Mr. V. Ferguson (Chief Warden).

133—Chairman--RESOLVED, That Councillor Grimwade be appointed Chairman of this Committee for the ensuing year.

134—**Standing Sub-Committee**--The Standing Sub-Committee reported that they met on the 11th November, 1942. Present—Councillors Bush, Chinn, Grimwade and Readings. Mr. V. Ferguson (Chief Warden), (Councillor Grimwade in the chair).

(i) Fire Guard Superintendents—The Fire Guard Staff Officer reported that Messrs. T. Ellis and A. C. Tyser, who were appointed as Fire Guard Superintendents at the beginning of the year had declined to undertake the work of Depot Superintendent, now that the depots had been established, and the Town Clerk reported an interview he had had with the Superintendents and submitted correspondence with Mr. Tyser and the Transport and General Workers' Union. He further reported that the Regional Commissioner authorised the appointments of Superintendents to assist the Council with their fire prevention organisation on the understanding that they would carry out the duties of Depot Superintendents when depots were established. The work which the two Superintendents had carried out in the past was now being done by the Assistant Fire Guard Staff Officers whose appointments had recently been authorised by the Regional Commissioner. The Chairman also reported that when interviewing the applicants for the appointment of Fire Guard Superintendents, they were informed that, in due course, they would act as Depot Superintendents, but the two Superintendents concerned did not now agree with this. RESOLVED, That the Committee be recommended to give Messrs. Ellis and Tyser one month's notice terminating their appointments.

(ii) Assistant Fire Guard Staff Officers, Woman Supervisor, and Depot Superintendents—The Town Clerk reported that in response to the advertisements, 34 applications had been received for the appointment of Assistant Fire Guard Staff Officers, 26 for the appointment of Woman Supervisor and 8 for Depot Superintendents. He reminded the Committee that it was necessary to appoint two Assistant Fire Guard Staff Officers, one Woman Supervisor, and four Depot Superintendents RESOLVED, That the following be invited to attend for interview by the Fire Prevention Committee on Tuesday, 17th November :—

Assistant Fire Guard Staff Officers.

Mr. E. Lloyd	Fire Guard Staff Officer, Tamworth R.D.C.
Miss M. Gompertz	Fire Guard Office, Stroud.
Mr. C. F. Balch ...	Cheltenham.
Mr. D. Duffy ...	Fire Watching Clerk, St. Helens.
Mr. G. F. Wilkinson	Head Fire Guard, New Malden.
Miss M. Bardsley	Fire Guard Department, Shaw.
Mrs. H. Sharp .	Fire Prevention Office, Cheltenham.

Woman Supervisor.

Mrs. C. Henderson	London.
Mrs. P. Lott	Cheltenham.
Mrs. A.. Jones	Cheltenham.
Mrs. G. C. Wynne .	Fire Guard Office, East Barnet U.D.C.

Depot Superintendents.

Mr. E. C. Lovesy	Cheltenham.
Mr. T. D. Morris ...	Cheltenham.

Mr. G. J. Carwithen
Capt. J. Springett
Mr. G. S. Gordon

Depot Supervisor, Grimsby.
Bitton, Nr, Bristol.
Fire Prevention Department, Hove.

(iii) Staff—(a) Assistant Fire Guard Staff Officer, Miss J. K. Whitehorn—RESOLVED, That application be made to the Regional Commissioner for approval of the salary of Miss Whitehorn being increased to £275 per annum.

(b) Assistant Fire Guard Staff Officers—Hours of Duty—The Town Clerk reported that in accordance with Minute No. 14 (c) passed at the Meeting of this Committee on the 16th October, he had been in communication with the Regional Commissioner for a ruling with regard to the hours of duty to be performed by these Officers. He submitted letter dated 28th October from the Regional Commissioner stating that the duties of such officers necessitated work at all hours in the interests of efficiency, and at least 72 hours a week should be regarded as the minimum.

(c) Cost of living bonus— Town Clerk reported that in accordance with Minute No. 14 (b) passed at the Meeting on 16th October he had communicated with the Regional Commissioner with regard to the payment of cost of living bonus, and he submitted letter dated 28th October from the Regional Commissioner stating that there was no objection to payment of bonus in accordance with H.S C. 156142 and no formal approval was necessary thereto. RESOLVED, That the Committee be recommended to pay a cost of living bonus to the Fire Guard Staff Officer, the Woman Supervisor, Assistant Fire Guard Staff Officers, Depot Superintendents, and Clerical Staff as from 1st June last or from the date of appointment, whichever is the later, not exceeding the bonus paid to the Council's professional, clerical and administrative staff, such bonus ranking for grant.

(d) Clerical Staff—The Fire Guard Staff Officer reported upon the difficulty experienced in the retention of staff at the salaries authorised by the Regional Commissioner. RESOLVED, That the Town Clerk communicate with the Regional Commissioner for approval to the salary of the Secretarial Assistant to the Fire Guard Staff Officer being increased to £208 per annum, and also stressing the importance of the salaries of the other members of the staff being increased, and suggesting that a representative of the Regional Commissioner be asked to visit Cheltenham at an early date to discuss the question of staff, hours of duty and other matters, and also the salaries to be paid.

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(iv) Fire Prevention (Business Premises) Order, 1942. Circular S. W. 233/42—The Sub-Committee considered the reports submitted by the Fire Guard Staff Officer which the Regional Commissioner had requested should be furnished to him giving details of amenities to be provided for women fire guards at local government premises for which the Council was the occupier, premises for which the Council was the appropriate authority, and premises such as churches for which the Council was responsible under Regulation 27 B. RESOLVED, That the reports submitted by the Fire Guard Staff Officer be forwarded to the Regional Commissioner.

RESOLVED, That the proceedings of the Standing Sub-Committee be approved and adopted. After interviewing applicants for the appointments set out in Minute No. 134 it was RESOLVED, That the following be appointed :—

Woman Supervisor Miss M. Bardsley at a salary of £250 per annum plus cost of living bonus.

Assistant Fire Guard Staff Officers Mr. E. Lloyd at a salary of £275 per annum plus cost of living bonus.

Mrs. H. Sharp and Mrs. G. C. Wynne at salaries of £250 per annum plus cost of living bonus.

Depot Superintendent Mr. G. S. Gordon at a salary of £4 14s 0d. per week in accordance with N.S. Circular 39/1942 plus cost of living bonus.

All the appointments to be terminable by one month's notice in writing on either side, and the cost of living bonus to be paid on the basis mentioned in Minute No. 134 (c). RESOLVED also, That application be made to the Regional Commissioner for the necessary approval.

H. C. GRIMWADE, Chairman.

18th November, 1942. Present—Councillors Bush, Bayliss, Chinn, Grimwade, Readings and Thompson (Councillor-Grimwade in the chair).

135—Standing Sub-Committee—RESOLVED, That the following be appointed the Standing Sub-Committee for the ensuing year to deal with any matters of urgency which may arise from time to time :—Councillors Bush, Chinn, Bayliss, Grimwade and Readings, and Mr. V. R. Ferguson .

136—Fire Prevention (Business Premises) (No. 2) Order, 1941—(a) Local Government Premises—Read, letter dated 5th November from the Regional Commissioner stating that where Local Government premises, for which the Regional Commissioner was the appropriate authority, fell within the prescribed area of the Local Authority and was included in joint or combined arrangements for several premises, the Local Authority might apply to the Regional Commissioner to the Regional Commissioner to delegate his functions in relation to such premises under the provisos (i) and (iv) of Article 14 (1) of this Order. RESOLVED, That application be made to the Regional Commissioner for the delegation of his functions accordingly.

(b) 119 Promenade—Read, letter dated 27th October from the Regional Commissioner agreeing under proviso (iv) of Article 14 (1) of this Order, to the exercise by the Council of his functions in relation to these premises and consenting to the approval of the scheme submitted; the premises being included in joint or combined arrangements for several premises.

(c) Reimbursement of subsistence allowances in respect of Local Government premises—Read, letter from the Regional Commissioner, dated 20th October, indicating the procedure to be adopted in making application for reimbursement of subsistence allowances paid to persons who have performed fire prevention duties at Local Government premises

137—Regional Fire Consultative Committee—Read, letter dated 4th November from the Town Clerk, Swindon, stating that he had recently attended a meeting of the Consultative Committee and had raised the points referred to him by this Committee. On the question of the provision of a light

trailer pump for the Public Assistance Institution, he was informed that this pump had been supplied. On the general question of the issue of trailer pumps to fire areas, he was informed that it was not possible to issue these at the present time. He had also submitted to the Consultative Committee the matters indicated by this Committee relative to the National Fire Service, and the Chief Regional Fire Officer would communicate with the Council thereon

138—Light Trailer Pump—Public Assistance Institution—Read, letters dated 28th and 30th October from the Regional Commissioner stating that the Fire Force Commander had been instructed to release a light trailer pump for the protection of this institution. On the general question of the supply of equipment for training the fire guard organisation, it would be impossible to release further pumps at the present time The Fire Guard Staff Officer reported that the trailer pump had been received and arrangements were being made with the National Fire Service for the training of personnel.

139—Civil Defence (Compulsory Enrolment) Order, 1942—The Town Clerk reported that he had forwarded a further communication to the Ministry of Home Security stressing the desirability of the provisions of this Order being extended to include youths of 17. He submitted letter dated 27th October stating that the Minister had no present intention of advising Regional Commissioners to lower the age limit for the performance of compulsory fire guard duties and that youths between the ages of 16 and 18 might be accepted as volunteer fire guards only.

140—Clearance of Lofts Order, 1942—The Town Clerk reported that in accordance with Minute No. 11 (b) passed at the meeting of this Committee on 16th October, he had been in communication with the Regional Commissioner with regard to the application of this Order, and he submitted letter dated 26th October stating that it was possible that an Order may be issued under Defence Regulation 27 (2) to provide for the clearance of rooms on business premises but that it was desirable that every possible effort should be made to persuade occupiers of business premises to carry out any measures which it was considered would reduce fire risks.

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141—Fire Guard—The Fire Guard Staff Officer submitted his report. (a) Civil Defence (Compulsory Enrolment) Orders, 1941 and 1942—The number of persons registered under these Orders was 23,598, namely, 11,258 women and 12,340 men. 7,644 women and 8,456 men had claimed exemption 2,124 men had been compulsorily enrolled to date.

(b) Business Premises—During the past two weeks approximately 800 forms "B" (application for approval) incorporating the recent Fire Prevention (Business Premises) (No 3) Order, 1942, had been delivered to occupiers of business premises. The response to these forms had been good and the information received would elucidate many points in connection with " island schemes." RESOLVED, That the Fire Guard Staff Officer be authorised to approve schemes on behalf of the Council, submitted under the Business Premises Order.

(c) Women Fire Guards on Business Premises—The response to the requests for lists of women employees had been good but the request for submission of revised rotas had not been satisfactory.

(d) Depots—(i) 413 High Street—This Depot was opened on 9th November and 32 men had been detailed to attend each night. The average attendance had been 20 per night but the fire guards

appeared to be well satisfied with the arrangements made and attendances were improving. RESOLVED, That the Fire Guard Staff Officer be authorised to arrange for the cleaning of the premises at a cost not exceeding £1 5s. 0d. per week.

(ii) Fleece Hotel—It was hoped that this Depot would be opened within the next few weeks.

(e) Training—(i) A further course of training for supplementary instructors had been held and the names and addresses of all instructors had been circulated to the Head Fire Guards to enable them to proceed with the training of fire guards in their divisions.

(ii) Compulsory Training—Many requests had been received from occupiers of business premises for assistance in the training of their staffs and these requests were being granted.

142—Staff—(a) Assistant Fire Guard Staff Officer—The Fire Guard Staff Officer reported that Mr. E. T. Bradley had been appointed as Fire Guard Staff Officer to Thurrock Urban District Council, and he had asked to be released from his duties as soon as possible. The Town Clerk also submitted letter dated 17th November from the Thurrock Urban District Council asking if the Council would permit Mr. Bradley to commence his duties at an early date owing to staff difficulties RESOLVED, That Mr. Bradley be released as from the 30th November. The Town Clerk also reported that as a verbal intimation had been received with regard to Mr. Bradley's resignation, an additional Assistant Fire Guard Staff Officer had been appointed by the Committee at their meeting on the 17th November to fill the vacancy.

(b) Depot Superintendents—RESOLVED, That the Town Clerk communicate with Mr. G. F. Wilkinson who had been interviewed by the Committee on the 17th November for the appointment of Assistant Fire Guard Staff Officer but had not been successful), intimating that the Committee would be prepared to appoint him as Depot Superintendent at a wage of £4 14s 0d. per week plus cost of living bonus on the same basis and the bonus recommended in regard to the other appointments made. RESOLVED, also, That a further advertisement be issued in the local press inviting applications for the remaining post of Depot Superintendent and that, in the event of Mr. Wilkinson not accepting the appointment offered, the Town Clerk advertise for two Depot Superintendents.

(c) Compensation for War Service Injury—With reference to Minute No 11 (a) passed at the meeting of this Committee held on 16th October, the Town Clerk submitted letter dated 20th October from the Borough Treasurer stating that all officers of the Local Authority were covered under the Workmen's Compensation insurance effected by the Council and that he had notified the Insurance Company concerned that the Fire Guard Officers and staff were to be included in the policy.

(c) head, letter dated 16th November from the Regional Commissioner stating that an officer would shortly attend to discuss the outstanding matters in regard to the staff of the Fire Guard Staff Officer. The Town Clerk reported that he had now been informed that this officer would visit Cheltenham on the 23rd November. RESOLVED, That the Standing Sub-Committee confer with the officer of the Regional Commissioner and submit to him the matters indicated by this Committee

143—Subsistence Allowances— The Town Clerk submitted letter dated 24th October from the Regional Commissioner enclosing the observations of the Regional Inspecting Officer with regard to his scrutiny of records relating to subsistence allowances paid to occupiers of business premises under the Fire Prevention (Business Premises) (No 2) Order, 1941. The Fire Guard Staff Officer also

submitted his observations on the points raised in the letter. RESOLVED, That the Town Clerk communicate with the Regional Commissioner on the lines now indicated by this Committee.

144—Ladies' College—The Fire Guard Staff Officer reported that the College had now submitted a scheme for the protection of their premises and arrangements had also been made for the establishment of a small depot at the College for the accommodation of 16 fire guards each night. The College were also willing for the Tower to be used as an Observation Post. RESOLVED, That the scheme submitted by the College and the arrangements for the Depot and Observation Post be approved and that application be made for the installation of a telephone in the Tower.

145—Head Fire Guards—RESOLVED, That a meeting with the Head Fire Guards be held on the 23rd November.

146—Monthly Report of Column Officer—Column Officer J. R. Jones reported that since the last meeting the National Fire Service had attended 8 calls to fire as follows :-

1942 1942

25th October Municipal Offices. Malicious False Alarm.

1st November Opposite Town Hall Malicious False Alarm.

2nd November Royal Well.

4th November Haywards Road. Malicious False Alarm.

14th November 2 St. Luke's Villas

16th November 74 London Road.

16th November Brotherhood Hall, Charlton Kings. Malicious False Alarm.

16th November St. Luke's Hall. Malicious False Alarm

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147—Circulars—The Town Clerk reported receipt of the following circulars:-

(a) S.W. Region.

No. 272--Civil Defence Duties (Compulsory Enrolment) Order, 1942. Model form of enrolment notice.

No. 273—Civil Defence Duties (Compulsory Enrolment Order, 1942. Supplementary registrations, statistical returns.

No. 274—Temporary relaxation of fire prevention arrangements during daylight periods,

No 275—Fire Prevention (Business Premises) (No. 2) Order, 1941, Reimbursement of subsistence allowances paid to Fire Guards by occupiers of premises for which the Local Authority is the appropriate authority.

No. 289—Fires not due to enemy action.

(b) Ministry of Home Security.

No. 213—Change of address to which claims for grant for reimbursement under Civil Defence Acts, 1937 and 1939 in regard to pay of whole-time personnel subsistence allowances and other matters, should be forwarded.

No. 217—Training Film " A new Fire Bomb."

No. 228—Devices to facilitate the attacking of incendiary bombs from behind cover.

(c) Home Office.

No. 26—Pensions contributions in respect of personnel transferred to the National Fire Service.

With regard to Circular No. 217 from the Ministry of Home Security, the Fire Guard Staff Officer reported that this film had already been exhibited in the local cinemas. RESOLVED, That the Fire Guard Staff Officer inform the Head and Senior Fire Guards of the information contained in Regional Circular No. 289 and Home Security Circular No. 228, and that Circular 26 from the Home Office be referred to the Borough Treasurer.

H. C. GRIMWADE, Chairman.

TOWN PLANNING COMMITTEE.

19th November, 1942. Present -Aldermen Trye, Ward and Winterbotham ; Councillor Moore ; Mr. W. S. F. Harris

148—Chairman—RESOLVED, That Alderman Ward be appointed Chairman for the ensuing year.

149—Vice-Chairman—RESOLVED, That Alderman Trye be appointed Vice-Chairman for the ensuing year.

150—Plans—Byelaws—The following plans were submitted for approval

No. of Plan.	Name.	Description.
5492	H. J. Greenall	Garage, 3 Merriville Gardens.
5493	Mr. Francis	Bathroom, 19 Cambray.

(Plan No. 5492 is exempt from byelaws).

Decisions under Byelaws—

RESOLVED, That Plan No. 5493 be approved subject to the sanitary arrangements being carried out to the satisfaction of the Chief Sanitary Inspector.

Decision—Town Planning—

RESOLVED, That Plan No. 5492 be approved, and that Plan No. 5493 be approved, subject the bathroom roof being constructed at a height lower than the window of the w.c.

151—Town Planning Area—Plans—The following plans were submitted for approval under the Town and Country Planning (General Interim Development) Order, 1933 :—

No. of Plan.	Name.	Description.
T.P.1719	Borough Electrical Engineer	Kiosk, Hales Road.
T.P.1720	Education Committee.	Temporary classrooms, Council School, Bishops Cleeve.
T.P.1721	Gloucester C.C. S. Pearson	Lean-to shed, Del Rosa, Lyefield Road East, Charlton Kings.
T.P.1722	Cheltenham & District Gas Co.	Building to house gas governor, Land, Shurdington Road.

RESOLVED, (a) That Plans Nos. T.P. 1719, T.P 1720 and T.P.1721 be approved : and that Plan No. T.P. 1722 be approved, subject to the building being set back 80 ft. from the centre of the road in order to provide for the proposed widening.

(b) That consent be given under the Restriction of Ribbon Development Act, 1935, to Plan No. T.P. 1719 and to Plan. No. T.P. 1722 subject to the above condition.

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152—Wooden Building, Battledown---A letter was submitted from Messrs. Dowty Equipment Ltd. with reference to a wooden building erected by them at Battledown without approval and projecting in front of the building line. The setting back of the building would necessitate the removal of an oak tree which it was desired to preserve. RESOLVED, That the building be permitted to remain in its present position, subject to the Company entering into an undertaking to be prepared by the Town Clerk, to remove it within 3 months of the cessation of hostilities, and to no nuisance to owners and occupiers of adjoining properties.

153-126 Leckhampton Road—The Committee considered a reference from the Public Health Committee relating to a wooden building which has been erected adjoining a caravan at this property without approval, and which is used for a store, RESOLVED, That the matter be deferred to the next meeting to enable the Town Clerk and Borough Surveyor to report further.

154—Electricity Overhead Lines---Applications were submitted for consent to erect overhead lines to enable electricity supplies to Government premises at Cleeve Common and Leckhampton. RESOLVED, That consideration of the applications be deferred to the next meeting in order that the Borough Electrical Engineer and the Borough Surveyor may consider alternative routes less damaging to the countryside.

155—Factories Act, 1937—Circular letter, dated 21st October, 1942, was submitted from the Ministry of Labour and National Service intimating that consideration had been given to the means of escape in case of fire provided at buildings within the provisions of this Act and the steps which Local Authorities should take in this connection at the present time. In view of present conditions, the completion of the survey of buildings and other improvements contemplated by Section 34 of the Act were inevitably slowed down, but war conditions rendered consideration of the means of

escape in cases of fire particularly necessary. Factory Inspectors were being asked to give special attention to this matter and Local Authorities were requested to arrange for the prompt inspection of factories brought to their notice. If any work necessary required the issue of a Government Licence it was suggested that Local Authorities should consult the District Inspector of Factories. It was also suggested that when Local Authorities are investigating the adequacy of means of escape they should consult the National Fire Service.

156—G.W.R. Engine Sheds—Complaint of Smoke and Dust—A letter from the Company was submitted stating that in the existing shed no fires are now dropped in the premises, this work being carried out in a black-out shelter adjoining the coal stage approximately 210 yards from the nearest house, and, whilst dust and soot might reach residential properties during severe gales it appeared somewhat unlikely that the conditions instanced by the Council could have resulted from the fire dropping operations. It is suggested that any discomfort was more likely to be caused by the emission of smoke and dust from engines working heavy goods trains through Malvern Road, and whilst this is regretted it is to no little degree consequent upon the inferior type of coal which is being used during wartime conditions. Regarding the additional shed, this was being carried out in accordance with a scheme being carried out at the expense and order of the Minister of War Transport to provide improved facilities for wartime traffic, and there would appear no advantage in the Council seeing the plans. The Council may, however, rest assured the Company will make every effort to avoid cause for complaint. RESOLVED, That the petitioners be acquainted with the reply from the Company, and that the Town Clerk pursue further the request for the production of the plans.

157—Minister of Works and Planning Act, 1942—A letter was submitted from the County Council stating that the County Town Planning Committee would like to know whether before the Cheltenham Schemes were revised any survey of the area is to be undertaken on the lines of the county survey now being made. The County Council had previously been informed that all the necessary steps would be taken under Circular No. 1 of the Ministry of Works and Planning. The Town Clerk and Borough Engineer reported upon an interview which they had had with the Regional Officer on this and other matters and that they had discussed the method of the planning survey which was to be pursued.

RESOLVED, That the County Council be informed that this Council as the Town Planning Authority for Cheltenham and District were carrying out to the full the terms of the circular, the importance of which they fully realised, and that, whilst they were glad to hear that the County Council were also carrying out a survey of the area for which they were the Town Planning Authority, whether the survey was being carried out in Cheltenham in precisely the same manner would not in the absence of information relating to the county survey be ascertained at the moment. If the County Council supplied the necessary information as to how their survey was being carried out this Committee was prepared to inform them how it compared with the method being pursued in the area of this Town Planning Authority. The Committee felt that probably there might be some difference in method as the Cheltenham Town Planning Authority had to bear in mind that a great deal of the town planning area was a built-up area of an important town, whilst the County survey would, it appeared, only relate to rural areas and small towns. The Committee appreciate that an exchange of information of the survey would be of value particularly where the two areas adjoin. The Committee wish to take

this opportunity of emphasising their view that the utmost co-operation and co-ordination should be achieved between adjoining town planning authorities.

158—Technical Committee on Town Planning Matters—The Borough Engineer reported that there formerly existed a Technical Committee comprised of a number of Surveyors and Engineers to Local Authorities in the counties of Gloucester, Wiltshire and Somerset. A meeting was recently held at Bristol when it was decided to extend the activities of the Committee and to permit all Surveyors and Engineers to Local Authorities in these counties to attend meetings if they so desired. The objects of the Committee are to consider and discuss town planning and engineering matters and to assist the various authorities generally on the many problems now arising in connection with development.

E. L. WARD, Chairman.

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TOWN IMPROVEMENT AND SPA COMMITTEE.

20th November, 1942. Present—The Mayor; The Deputy Mayor; Aldermen Lipson, Pates and Ward ; Councillors Bush, Fildes, Green, Grimwade, Readings, Smith and Thompson.

159—Chairman—RESOLVED, That the Mayor (Councillor T. Wilfred Waite) he appointed Chairman of this Committee for the ensuing year.

160—**Sub-Committees**—(a) **Entertainments**—RESOLVED, That The Mayor, The Deputy Mayor, Alderman Pates, Councillors Bush, Green, Grimwade, Readings and Thompson be appointed the Entertainments Sub-Committee for the ensuing year.

(b) **Baths**—RESOLVED, That The Mayor, The Deputy Mayor, Alderman Ward, Councillors Fildes, Grimwade and Smith be appointed the Baths Sub-Committee for the ensuing year, and that the Cheltenham Swimming Club be asked to nominate two members -to serve on this Sub-Committee.

(c) **Medical Baths**—RESOLVED, That The Mayor, Deputy Mayor, Alderman Pates, Councillors Grimwade, Readings and Smith be appointed the Medical Baths Sub-Committee for the ensuing year.

(d) **Advertising**—RESOLVED, That Councillors Bush, Green, Grimwade and Readings be appointed the Advertising Sub-Committee for the ensuing year.

161—Visitors—RESOLVED, That the following Visitors be appointed for the ensuing year:—

Montpellier Baths and Sandford Park Swimming Pool	The Deputy Mayor and Alderman Ward.
Town Hall	Alderman Pates and Councillor Green
Alstone Baths ...	Councillors Grimwade and Smith.

162—Medical Baths—(a) The monthly report of the Superintendent was submitted. The receipts during the month of October amounted to £105 9s. 0d. as compared with £94 7s. 0d. for October, 1941.

(b) Cashier--- Read, letter dated 16th November from the Cashier at these Baths making application for an increase in salary. RESOLVED, That this appointment be placed in the appropriate grade included in the grading scheme to be considered at the next Council Meeting.

163—Winter Garden—The Town Clerk reported that as instructed Mr. Overbury had obtained a tender from the Contractor engaged on removing the roof for pulling down the walls. The estimate amounted to £450 but as certain work included in the present contract would not be required, a saving of £100 would be effected, reducing the nett additional cost to £350.

The work included for pulling down the walls to 15 ins below ground level, removing old asphalt paved floor of the south wing and constructing a protecting wall about 6 ft. high round the basement of the north wing and bricking lip the four door-ways The lower part of the northern tower would remain standing, as to remove this would involve considerable expense in making good the exposed angle of the Town Hall. The Borough Surveyor reported that he had had an opportunity of considering this matter and he was of opinion that the basement when cleared would lend itself to the construction of a static water tank, and if approximately half the area were used and the walls lined, a capacity of 170,000 gallons would be available. The Divisional Officer of the National Fire Service considered that static water in this position would be of great value To provide for this would necessitate a reinforced wall being constructed across the basement to prevent any risk of seepage into the Town Hall. It would also be necessary to render the external wall of the Town Hall. He also thought that the opportunity might be taken to provide a wall about 6 ft. high to form a small enclosure to screen the back entrance - of the Town Hall and within the area so enclosed to construct some lean-to shedding which the Entertainments Manager was in great need of for storage purposes. RESOLVED That consideration be adjourned to the next meeting and that meanwhile the Borough Engineer make application to the Regional Commissioner for approval to construct the proposed static water tank, and that if this is approved, a revised tender be obtained for the work, including the provision of the static water tank and the lean-to shedding but excluding the suggested screen wall at the rear of the Town Hall.

164—Entertainments Sub-Committee—Read, reports of the Entertainments Sub-Committee at their Meetings held on the 27th October and 10th November.

They recommended (inter alia) as follows :—

(i) Town Hall—(a) Painting—That the specification prepared for the painting required at the Town Hall, be approved.

(b) Dances—That the Entertainments Manager take such steps as he considers desirable to inform the public that in the opinion of this Sub-Committee the wearing of evening dress at dances at the Town Hall should be discouraged for the duration of the War.

(c) Rubber Mats—That the Salvage Sub-Committee be informed that as there are only two rubber mats at the Town Hall and these are essential for use in wet weather, it is not possible to surrender the mats for salvage as suggested.

(ii) Town Hall—Lettings.

(a) That the action of the Entertainments Manager in informing the Gloucester Fire Services Club that having regard to the number of local applications and the heavy bookings of the Town Hall, it was not desirable that the Hall should be booked by promoters of dances from other towns, be approved.

(b) That the free use of the Pillar Room be granted in connection with the Book Drive for a meeting between the Salvage Sub-Committee and the W.V.S. on the 21st October.

(c) That the free use of the large Hall be granted to H.M.S. Legion Committee on the afternoon of the 9th December for a ceremony in connection with the exchange of replicas of the Ship's badge and the plaque of the Borough Arms

(d) That the free use of the Drawing Room be granted to the Education Committee for a meeting of teachers on the 10th November in connection with religious education in schools.

(iii) Dance in aid of Czechoslovakian Comforts Fund—That £20 being a proportion of the profits from the dance held on 2nd November in conjunction with the organisers of this Fund, be allocated to the Fund.

(iv) Aid to Russia Relief Week—That a proportion of the profits of a municipal dance to be held on a Wednesday evening be allocated to the Local Relief Week Committee to assist with their organisation expenses, subject to the Relief Committee selling a reasonable proportion of tickets, the amount to be allocated to the Fund to be determined when the profits have been ascertained.

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(v) Prisoners of War Week—That the application of the Local Secretary of the Red Cross Penny a Week Fund to sell raffle tickets at the Municipal Dance Teas and dances during Prisoners of War Week, be not granted.

(vi) Outstanding Accounts—That the Entertainments Manager take the steps now indicated by this Sub-Committee in connection with two outstanding accounts submitted by him, and that the Borough Treasurer be requested to submit to this Sub-Committee at their first Meeting in each month, a list of the outstanding accounts in connection with the Town Hall.

(vii) Grand. Piano—That the offer of Messrs. Dale, Forty and Co., to supply a Feurich grand piano at a net cost of £155, after making an allowance of £15 for the old piano, be accepted.

(viii) Whitsun, 1943--That the offer of Messrs. R. Edwards & Sons of £60 for the amusement rights in connection with the Fun Fair to be held at the Agg Gardner Recreation Ground at Whitsun, 1943, be accepted.

(ix) Lathe and Motor—That the terms arranged for the hire of the lathe and motor, formerly used for sharpening lawn mowers and other similar articles, and for many years stored at the Town Hall, namely, a rent of £6 per annum, the hirer entering into a form of Agreement to be prepared by the Town Clerk, be approved.

(x) Films—That the free use of the Town Hall be granted to the American Forces for the exhibition of films on Tuesday evenings subject to admission being limited to members of the Allied Forces, and to no charge being made

(xi) Christmas Eve and Christmas Day—(a) That a dance be arranged for enlisted men and N.C.O's of the Allied Forces on the 24th December and that no charge be made for admission or buffet.

(b) That the Town Hall be open all Christmas day for members of the Allied Forces and that in conjunction with the Y.M.C.A, and American artists, a non-stop variety, entertainment and canteen be provided.

RESOLVED, That the proceedings of the Entertainments Sub-Committee be approved and adopted, and that with regard to Minute No. (xi) (b) the words "and that, if required, dancing be permitted and application made for the necessary licence" be added.

165—Sandford Park Swimming Pool—(a) The Town Clerk reported that the military authorities had now requisitioned the car park at the Pool and they had asked for permission to erect a guard room at the entrance, but this was not considered satisfactory, and after consultation with the Borough Surveyor, the military authorities had been offered the use of a store room at the Pool. The Borough Surveyor also reported that permission had been requested for the removal of certain shelving and ventilators, and the installation of a stove, and also for the use of one set of lavatories, the military authorities undertaking to reinstate the premises when called upon by the Council, and also to pay for the fixing of a stop tap to the lavatories to isolate these from the remainder of the services on that side of the Pool, and to pay for all electricity supplied. RESOLVED, That these arrangements be approved, and that the Town Clerk negotiate with the military authorities for payment of a rent at the rate of £10 per month, the military authorities being informed that it will only be possible for them to have the use of the store room and other facilities in connection therewith until the Pool is re-opened in May, 1943.

(b) Refrigerator—Read, letter from Messrs. T. Wall & Sons, Ltd., stating that they were finding great difficulty in obtaining suitable storage accommodation for the large number of refrigerators at present held by their agents now that they had ceased selling ice-cream, and asking if the Council would agree to store the refrigerators at the Swimming Pool and to keep them dry and clean until they were in a position to use the same again. RESOLVED, That the Company be informed that the Council are prepared to allow the refrigerators to be stored in their present positions at the Pool, and that the Borough Surveyor will keep the same under observation, exercising ordinary care, but that the Town Clerk inform the Company that no maintenance can be undertaken.

(c) First Aid—The Borough Surveyor submitted a report from the St. John's Ambulance Brigade showing that 695 cases had been dealt with at the Pool by their members during the past season, The attendance of nurses totalled 255 and cadets had assisted 121 times. RESOLVED, That the Town Clerk convey to the Brigade the appreciation of this Committee, of the excellent services rendered by them.

166—Chamber of Commerce and Traders' Association—Read, letter dated 9th November from the Chamber of Commerce and Traders' Association stating that Mr. D. V. Davies had resigned as the Chamber's representative on this Committee, and that the Chamber had now nominated Mr. Edward Baring to represent them. RESOLVED, That Mr.. Baring's nomination be accepted.

167—Parks and Recreation Grounds—The Town Clerk reported that in connection with the appointment of Parks and Gardens Superintendent the question of the dual control of the parks and gardens, hitherto carried out by this Committee and the Parks Committee, had been under consideration, and a resolution had been passed by the latter Committee asking this Committee to consider the desirability of the lettings of the parks and gardens being undertaken in future by the Parks Committee, and if this Committee agreed therewith, a resolution to this effect be submitted to the General Purposes Committee for their approval RESOLVED, That this be approved, and that a resolution be forwarded to the General Purposes Committee accordingly, it being understood that the lettings will continue to be undertaken by the Entertainments Manager.

168—Alstone Baths—(a) Attendances—The Borough Surveyor reported that the attendances for the six weeks ended 15th November totalled 6,896, including schools, colleges and subscribers, and for the same period 1,439 troops had attended for washing baths and 1,052 members of the general public.

(b) Earlier Closing:---The Borough Surveyor reported that commencing on the 2nd November the Alstone Baths were closed at 7 p.m. instead of 8 p.m. and the Sunday hours advanced by one hour, namely 8 a.m. to 10 a.m. The result has been to save lighting, and the necessary adjustments had also been made in the working hours of the staff. It was proposed to alter the opening time on week days, commencing on the 23rd November, from 7 a.m. to 8 a.m. and for the Baths to remain open until 7.15 p.m., the last booking being half-an-hour before this time. RESOLVED, That this be approved

169—Economy in Building Materials—The Borough Surveyor drew attention to the circulars recently received in connection with economy in building materials, and informed the Committee that, in future, it would only be possible to carry out very temporary repairs in connection with the various properties belonging to the Council.

170—Autumn Produce Show—RESOLVED, That the free use of the Drawing Room be granted to the Autumn Produce Show Committee for a social to be held in connection with the presentation of a cheque representing the profits from Autumn Show for the Aid to Russia Fund, and General Hospital subject to a suitable date,, and time being arranged with the Entertainments Manager.

T. WILFRED WAITE, Chairman.

STREET AND HIGHWAY COMMITTEE.

23rd November, 1942. Present; The mayor; Aldermen Pates, Trye, Ward and Winterbotham; Councillors Addis, Green, Grimwade and Readings.

171—Chairman—RESOLVED, That Alderman Capt. J. H. Trye, be appointed Chairman of this Committee for the ensuing year.

172—Vice-Chairman--RESOLVED, That Alderman E. L. Ward be appointed Vice-Chairman of this Committee for the ensuing year.

173—**Sub-Committees**—(a), **Requisitions, Stores and Plant**—RESOLVED, That Aldermen Pates and Trye, and Councillors Readings and Till be appointed the Requisitions, Stores and Plant Sub-Committee for the ensuing year.

(b) **Traffic**—RESOLVED, That Alderman Trye, and Councillors Addis, Garland, Green and Readings be appointed the Traffic Sub-Committee for the ensuing year.

(c) **Labour**—RESOLVED, That Aldermen Trye and Ward, and Councillors Addis, Garland, Green and Grimwade be appointed the Labour Sub-Committee for the ensuing year.

(d) **Salvage**—RESOLVED, That the Mayor, Alderman Capt. Trye, Councillors Bettridge, Biggs, Till and Readings be appointed the Salvage Sub-Committee for the ensuing year together with the following co-opted members: Messrs. Enoch, R. Haidon, W. S. F. Harris, D. W. Herdman, T. P. Holborow, A. M. Palmer and C. H. Taylor ; and Mesdames Hall, Holder. Miller, Readings and Tom, Miss B. Dudin and Miss Farmer.

174—Lance's Site—Hoarding—Read, letter dated 26th October from the O.C. W.A.A.F. Sub-Depot, Cheltenham, referring to the permission already granted for the use of this hoarding for the display of recruiting posters and asking if new posters could be displayed, the existing posters having become defaced. RESOLVED, That the application be granted.

175—Omnibus Car Park, Royal Well Road—The Town Clerk reported that the owners of the houses in Royal Crescent were not willing for bus queues to form in the Crescent. RESOLVED, That the Gloucester Services Nos. 49 and 49a, be permitted to pick up passengers from the footpath on the east side of Royal Well Road, at the rear of No 77 Promenade, subject to arrangements being made for the queues to form in an orderly manner.

176—Royal Crescent=RESOLVED, That the Town Clerk prepare the necessary notices for the taking over of this road as a highway and report on the same to the next Meeting of this Committee, and that negotiations be entered into with the owners of the houses in the Crescent for the acquisition of Royal Crescent Garden.

177—Cycle Allowances—The Town Clerk reported that, in accordance with Minute No 9 passed at the last Meeting of this Committee, he had informed the J.I.C. of the views expressed by this Committee with regard to this matter, and he submitted letter dated 2nd November from the Employers' Secretary stating that the whole question of cycle allowances paid to employees of local authorities would receive further consideration at the next meeting of the J.I.C. Consideration had

been adjourned to enable information to be obtained with regard to the existing practice of all constituent authorities.

178--Streamers—The Town Clerk reported that in connection with the drive organised by the Man Power Board for obtaining women for industry, the Chairman had authorised permission for the erection of streamers across the Promenade and High Street for one week, subject to compliance with the usual conditions. RESOLVED, That this be approved.

179—Telegraphic Line—The Town Clerk reported that the Post Office authorities had intimated that they were unable to accept the conditions laid down by the General Purposes Committee for the alternative route for the underground telegraphic line from Oriel Road to Rodney Road, which route provided for the line to cross the Rodney Road Car Park. They had, therefore, decided to revert to the original proposal contained in their application dated 28th August last, but asked that the condition with regard to thrust boring should be deleted as this was not practicable. The Borough Surveyor reported that, on being supplied with further information he agreed with this view and recommended that the condition be deleted. RESOLVED, That the proposals as now submitted, be approved.

180-26 Pittville Street—The Town Clerk reported that the tenant of these premises had left the town and there were arrears of rent amounting to £32 5s. 0d. for the two quarters ended 29th September last. RESOLVED, That the Town Clerk take steps to obtain payment of this amount and report further upon the matter to the next Meeting of this Committee.

181—Salvage of Waste—(a) The Borough Surveyor reported that the following had been salvaged during the month of October (the amounts salvaged during September are shown in brackets).

	October.		September	
	Tons.	Cwts.	Tons.	Cwts.
Paper	88	18	(99	17)
Metals	55	19	(121	7)
Rags, bags, etc.	4	8	(7	8)
Bottles and Jars ...	—	5 (612)	(—	—)
Bones	3	13	(3	12)
Aluminium	—	—	(—	—)
Pig Food	86	17	(73	11)
Rubber, including Motor Tyres..	4	8	(1	16)
Gramophone Records	—	—	(—	--)
Culler	12	14	(—	—)
Batteries (Dry)	1	9	(5	16)
Batteries (Broken)	—	5	(—	—)
Felt	—	—	(—	—)
Horsehair ...	—	2	(—	—)
Flocks	—	5	(—	—)

The estimated value of the salvage collected during October was £941 and during September £965.

(b) The Borough Surveyor reported that the refuse collected during the 5 weeks ended 17th November amounted to 1,448 tons.

(c) Bread in Kitchen Waste—The Town Clerk reported that he had received a letter from the Ministry of Food with regard to bread in kitchen waste, and stating that the Ministry were anxious to obtain the amount of kitchen waste collected during a specified period, the amount of bread waste in composite samples, and the percentage of bread waste in food refuse during the same period. The Borough Surveyor reported that he was making arrangements for a close examination of kitchen waste with a view to determining the amount of bread waste included therein.

(d) Salvage Circular No. 90. Household Bones—Read, letter dated the 2nd November from Ministry of Supply stating that a Company known as Fabon Ltd. had been formed to control the price, collection and allocation of salvaged bones, and as from 2nd November the price payable to local authorities would be £4 15s. 0d. per ton, irrespective of quantity.

(e) Salvage Circular No. 91, Waste Rubber—Read, letter dated 4th November from the Ministry of Supply stating that the Control of Rubber (No. 18) Order, 1942, would come into operation on 5th November and would fix the maximum prices for various classes of rubber scrap. The maximum price for mixed scrap would be £3 per ton. Arrangements had been made with the Rubber Control to pay to local authorities £2 10s. 0d. per ton subject to their entering into an agreement with the Directorate of Salvage and Recovery to sell all rubber scrap to the Rubber Control. RESOLVED, That an agreement be entered into accordingly.

(f) Salvage Circular No. 92. Waste Paper, Economy in Transport and other matters—Read, letter dated November from the Ministry of Supply drawing attention to the continued presence of contraries in baled waste paper and suggesting measures to be adopted to assist in improving the situation. The Ministry also drew attention to the Control of Paper (No 53) Order, 1942, revising the schedule of maximum prices for certain grades of waste paper. With regard to the Control of Paper (No. 54), Order, 1942, this would effect essential economies in transport, and the country had now been divided into areas as specified in the circular.

182—Highways—Dirty Condition—Read, letter dated 16th November from Mr. John Brain complaining of the dirty condition of Malvern Road caused by mud from the wheels of military lorries. The Borough Surveyor reported that several roads in the Borough were also in a very dirty condition from the same cause, and he had taken up the matter with the appropriate military authorities and the Divisional Road Engineer of the Ministry of War Transport He had now received a letter from the military authorities stating that measures were being taken which it was anticipated would mitigate, within a short time, the present deplorable condition of the roads in question. RESOLVED, That, if necessary, the Borough Surveyor urge the military authorities to take such further steps as is considered necessary to remedy the complaints.

183.—Pig Food P1ant7—The Borough Surveyor reported that he had now obtained a quotation dated 7th November from Messrs. Perkins Clean Milk Equipment, Ltd., amounting to £283 15s. 3d. for the plant which this Committee had recommended should be purchased for the boiling of pig food. The Chairman reported that in consultation with the Chairman of the Salvage Sub-Committee

an order had been given to the Company subject to the necessary contract being entered into to be prepared by the Town Clerk RESOLVED, That this be approved

184—Cycle Accommodation—With reference to Minute No 4 passed at the last Meeting of this Committee, the Borough Surveyor reported that he had inspected the cycle park in the Plough Yard. At the time of inspection the facilities already provided were not fully utilised and it was difficult to say whether the public refrained from the use of a cycle park of this nature or whether they were unaware of its existence. The owner was willing to provide, at his own expense, additional racks and shelters if he was satisfied that sufficient use would be made of the parking facilities and the Borough Surveyor recommended that direction notices should be erected. RESOLVED, That permission be granted to the owner to erect suitable notices directing the public to the cycle park subject to the exact positions being approved by the Borough Surveyor. RESOLVED, also, That if other occupiers of suitable premises are prepared to make similar arrangements, they be informed that this Committee will afford the same facilities.

185—Building Materials—The Borough Surveyor reported that he had received circular letters from Government Departments in connection with economy in building materials. In particular, permits would only be allowed in the future in very few instances for zinc necessary for the repair of zinc roofs, and the alternative materials available would only permit very temporary repairs being carried out.

186—Concentration of Production—Read, circular 2723 dated 18th November from the Ministry of Health stating that the Minister had been approached by the Board of Trade on the question of concentration of production so far as it relates to contracts placed by local and other authorities, and forwarding a list of industries, most of which were subject to the Limitation of Supplies (Miscellaneous) Order, and to raw materials control. It was intimated that since local authorities and other bodies placed substantial contracts for many commodities, it was desirable that these contracts should be directed to the firms indicated when goods produced by concentrated industries were concerned.

187—Warning Notices—(a) Pilley Bridge—The Borough Surveyor submitted letter dated 11th November from the Chief Constable enclosing a complaint of the nuisance caused by drivers who were not aware that the Pilley Bridge was impassable. The Chairman had authorised notices "No road over Pilley Bridge" to be erected at the Borough boundary in Greenhill Road and in the Old Bath Road near its junction with Naunton Park Road. RESOLVED, That this be approved.

(b) Fairfield Road—The Borough Surveyor also submitted letter dated 10th November from Mrs. Twycross asking for a sign "No through road" to be erected in Leckhampton Road at its junction with Fairfield Road. RESOLVED, That this be approved.

188—Aids to Movement of Traffic—The Borough Surveyor submitted letter dated 3rd November from the County Surveyor stating that the Ministry of War Transport had now approved an estimate of £814 for expenditure in connection with aids to movement of traffic during the current year.

189—County Road Estimates—The Borough Surveyor submitted letter dated 8th November from the County Surveyor asking for detailed estimates of expenditure for 1943-44. RESOLVED, That the estimates now submitted by the Borough Surveyor amounting to £3,907, plus £400, the latter

representing the usual annual grant for contribution roads, be approved, and that the same be forwarded to the County Surveyor.

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190—Vernon Place—Overhead Cable—The Borough Surveyor submitted application dated 23rd October for permission to erect an electricity cable across Vernon Place. The Chairman had authorised permission to be granted, as a war time measure, subject to the cable being erected 16 feet 6 inches above the ground. RESOLVED, That this be approved.

191—Northfield Passage—The Borough Surveyor submitted an application dated 3rd November for permission to remove one of the posts in Northfield Passage on about one day a week for the purpose of delivering coal to the premises occupied by a firm engaged upon essential war work. RESOLVED, That the applicants be informed that this Committee consider Northfield. Passage is suitable for vehicular traffic, and they suggest that consideration should be given by the Company to the possibility of obtaining access to their premises across the sites of Nos. 34 and 34a North Place.

192—Snow Clearance—The Borough Surveyor submitted letter dated 10th November from the Ministry of War Transport with regard to snow clearance during the coming winter. RESOLVED, That the arrangements now intimated by the Borough Surveyor be approved and adopted.

193—Horse Shoeing—Read, letter dated 24th October from Mr. T. J. Brain stating that owing to increased costs, he was compelled to raise the charge for shoeing the horses of the Corporation from 10s to 12s per horse per month as from the 1st November RESOLVED, That this be approved.

194—Steam Engine—With reference to Minute No. 16 passed at the last Meeting of this Committee, the Borough Surveyor reported that he had been in communication with three firms offering the old steam engine at the Destructor for sale, but no offers had yet been received. RESOLVED, That the Chairman together with the Borough Surveyor, be authorised to accept any suitable offer which may be made.

195—High Street Improvement Line—The Borough Surveyor reported that the question of the Improvement Line for the High Street had been referred to the Ministry of War Transport, and he submitted a plan showing the amended line providing for an 80 feet road which had been submitted under Clause 7 of the War Damage Act. RESOLVED, That this be approved.

196—Bricklayer—F. C. J.—The Borough Surveyor reported that the bricklayer in his department had now been employed by the Council for two years, and had asked to be included in the Superannuation Scheme, and he submitted the report of the Medical Officer of Health which was satisfactory. RESOLVED, That the application be granted.

197—Borough Surveyor's Department—Technical Assistants—With reference to Minute No. 25 (a) passed at the last Meeting of this Committee, the Borough Surveyor reported that applications had been invited for the appointment of temporary Engineering Assistant, and temporary Architectural Assistant. RESOLVED, That the Chairman, together with the Borough Surveyor, be authorised to interview suitable applicants, and to make the necessary appointments.

198—Lighting of Road Barriers—The Borough Surveyor reported that difficulty had recently been experienced by the unlawful removal of danger lamps in some cases shades were taken from the

glass and the burners stolen. As an alternative to danger lamps, he suggested that in certain cases, the edges of concrete blocks might be painted white, subject to this proposal being approved by the Divisional Road Engineer. RESOLVED, That the Borough Surveyor communicate with the Divisional Road Engineer accordingly.

199—Signs—Y.W.C.A.—The Borough Surveyor reported that the Y.W.C.A. had recently acquired " Marchmont," Parabola Road. and had asked for permission to erect approximately 5 direction signs in St. George's and Bayshill Roads, purely as a temporary war time measure. RESOLVED, That the application be granted subject to the signs being erected to the satisfaction of the Borough Surveyor and to compliance with the usual conditions.

200—Trees—(a) Prestbury Road—The Borough Surveyor submitted letter dated 25th October from Miss F. Handy asking for the removal of a large tree outside No. 62 Prestbury Road. He had had the tree inspected, and reported that it was a perfect specimen, and he could not recommend its removal, but any necessary thinning would be carried out in due course. RESOLVED, That this be approved.

(b) Promenade—The Borough Surveyor reminded the Committee that when the trees in the Promenade were inspected a few months ago, the question of the removal of the tree opposite No. 131 Promenade was not considered. He reported that the removal of one tree at the back of the footpath would greatly assist the growth of two adjoining trees, and a new tree could, with advantage, be planted close to the kerb. RESOLVED, That the Borough Surveyor be authorised to have this work carried out.

201—Transport—RESOLVED, That the Borough Surveyor be authorised to insert advertisements in the local press for the hire of two horses and carts for an indefinite period.

202—Forge—RESOLVED, That the Borough Surveyor be authorised to purchase a mechanical fan for the forge at the depot at a cost not exceeding £25.

203—Omnibus Stopping Places—The Borough Surveyor submitted letter dated 18th November from the Cheltenham District Traction Company drawing attention to the risk of damage to their buses by the overhanging tree near the revised omnibus stop at the Norwood Arms. The Borough Surveyor reported that he had inspected the site and recommended that the stopping place should be moved about 50 yards to the south. RESOLVED, That this be approved.

204—Hatherley Bridge—The Borough Surveyor reported that the reinstatement of the approach road was now in progress, and the damaged drains were being re-constructed. This work was now being carried out at the expense of the Railway Company. He reminded the Committee that some time ago the question of the extension of the footpath at this point was considered, and he had been in negotiation with the agents for the owners with regard to the surrender of a small portion of land for this purpose. The Town Clerk submitted letter dated 23rd November from Messrs. C. C. Castle & Sons, Agents, stating that the owners were willing to surrender the land free of cost subject to the Council making good the fencing. RESOLVED, That Messrs. C. C. Castle & Sons be informed that this Committee are prepared to recommend the Council to agree to the terms mentioned, and that the Borough Surveyor arrange for the small area of land indicated on the plan now submitted, to be incorporated in the highway and footpath.

J. H. TRYE, Chairman.

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CEMETERY & CREMATORIUM, HOUSING AND MATERNITY & CHILD WELFARE COMMITTEES.

Meetings of the above Committees were held on the 23rd November, 1942, for the purpose of appointing a Chairman for each Committee for the ensuing year.

205—**Cemetery and Crematorium Committee**—Present Councillors Bendall, Bush and Rev. de Courcy Ireland Chairman appointed—Councillor Rev. de Courcy Ireland.

206—**Housing Committee**—Present : Alderman Pates , Councillors Addis, Bush, Chinn, Rev. de Courcy Ireland and Grimwade. Chairman appointed---Alderman Pates.

207—**Maternity and Child Welfare Committee**—Present : Alderman Winterbotham ; Councillors Bush, Rev. de Courcy Ireland and Grimwade ; Miss Tinson. Chairman appointed--Alderman Leigh James.

F. D. LITTLEWOOD, Town Clerk.

GENERAL PURPOSES AND WATCH COMMITTEE.

24th November, 1942. Present—Aldermen Pruen, Taylor, Trye and Ward ; Councillors Green, Grimwade and Smith (Alderman Pruen in the chair).

208—Chairman—RESOLVED, That the Mayor (Councillor T. Wilfred Waite) be appointed Chairman of this Committee for the ensuing year

209 —Vice-Chairman—RESOLVED , That Alderman Ward be appointed Vice-Chairman of this Committee for the ensuing year.

210—**Appointment of Sub-Committees**—(a) **Market**--RESOLVED, That Aldermen Leigh James, Taylor and Ward be appointed the Market Sub-Committee for the ensuing year.

(b) **Accommodation**—RESOLVED, That the Mayor, Aldermen Trye, Ward and Winterbotham be appointed the Accommodation Sub-Committee for the ensuing year.

211—Diseases amongst Animals —The Police Superintendent reported that the Borough was free from contagious diseases amongst animals.

212—Hackney Carriage Licences—(a) Transfers—The Town Clerk reported that the Chairman had authorised the following transfers of licences, subject to the vehicles being approved by the Police Superintendent and Motor Hackney Carriage Inspector :—

Licence No. 17 granted to Mr. Sallis for car No. CPC 763 in substitution for car No. ADG 95.

Licence No. 90 granted to Mr. Goodman for car No. PN 8054 in substitution for car No. ABM 360.

RESOLVED, That the action of the Chairman be approved. RESOLVED, also, That the application of Mr. A. Salter for the transfer of Licence No-. 46 from car No. DNA 965 to car No. BDG 425 be granted

subject to the vehicle being approved by the Police Superintendent and Motor Hackney Carriage Inspector.

(b) Hackney Carriage Licences—The Committee considered the applications received from Messrs. S. Brittain, R. James, and G. W. Young and Mrs. M. Neale for hackney carriage licences. RESOLVED, That the applications of Messrs. James and Young be granted, the application of Mr. S. Brittain be adjourned to the next meeting of this Committee to enable further information to be obtained, and the application of Mrs. M. Neale be refused.

(c) Drivers' Licences—The Town Clerk reported that the following applications had been received for drivers' licences :— Messrs R. J. Ames, S. Brittain, G. R. Davis, D. Duquemin, W. Hughes, K. Roberts, W. J. Smith, S. Stone and G. W. Young and Mrs. M. Neale. RESOLVED, That the applications, with the exception of those of Mr. S. Brittain and Mrs. M. Neale, be granted subject to the same being recommended by the Police Superintendent, RESOLVED, also, That the application of Mr. S. Brittain be adjourned to the next Meeting of this Committee, and the application of Mrs. M. Neale be refused.

(d) Taxi Cab Service—The Town Clerk reported that in accordance with Minute No. 2 (f) passed at the Meeting of this Committee on the 20th October last, he had communicated with the firms providing taxicab services, drawing their attention to the complaints received with regard to the night service at present provided, and he submitted letters received from the Cheltenham Motor Hire Owners' Association, Six Ways Garage Ltd., and Mr. V. T. Nicholls, and he also submitted a report of an interview he had had with the Chairman and Secretary of the Motor Hire Owners' Association. RESOLVED, That the Town Clerk communicate with the L.M. & S. and G. W. Railway Companies on the lines now indicated by this Committee, and that having regard to the difficulties in obtaining an adequate night service, the matter be adjourned for further consideration.

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213—Petroleum Licences—(a) Renewal of licences—The Town Clerk reported that in accordance with Minute No. 17 (a) passed at the Meeting of this Committee held on the 20th October last he had communicated with the licensees who had not renewed their licences for the current year and he now submitted applications from Messrs. B. Blisset, F. Forge, H. J. Houghton, R. C. Hall and L. Paynter, Messrs. Dicks & Sons Ltd., Sunshine Laundry and Stevens & Co. RESOLVED, That the licences be renewed for the period expiring on 5th October, 1943.

(b) RESOLVED, That the application of Messrs. Chinn Bros. Garages Ltd., to store petroleum spirit at the Norwood Garage in an existing underground tank, be granted.

(c) Transfer—RESOLVED, That the application of Messrs. S. P. Broughton Ltd., for the transfer to them of the licence granted to Messrs. Grove Garages (Cheltenham) Ltd., to store petroleum spirit in two underground tanks at the premises formerly occupied by Messrs. Grove Garages in High Ltd., be granted.

(d) Read, letter dated 28th October from Gloucestershire Motors stating that only two of their petrol pumps were now in use, one of which has been taken over by the military authorities, and asking for their licence to store petroleum spirit be revised, The Petroleum Inspector reported that the two

tank not in use have been sealed, and he recommended that and he recommended a licence to store 500 gallons should be issued. RESOLVED, That this be approved.

(e) Petrol Storage, Tewkesbury Road—The Petroleum Inspector reported that an application had been received from the Pool Petroleum Board for permission to instal an electric fire in the firewatchers but on their premises in Tewkesbury Road, The but was situate 76 ft. from the underground storage tank, and, therefore, did not come within Condition 4 of the Petroleum Licence which required precautions to be taken in the case of fires or artificial light within 20 ft. of the opening of the store. RESOLVED, That the Board be informed that as the hut was beyond the limit referred to in Condition 4, the Council make no objection to the provision of an electric fire.

(f) Sealing of Tanks—The Petroleum Inspector reported that the sealing of unlicensed tanks was in progress and he mould submit a detailed report when the work was completed.

(g) N.F.S. Stations—The Petroleum Inspector reported that it was proposed to instal underground storage tanks at each of the new National Fire Service Stations now in course of erection.

214—Municipal Offices—Sectional Buildings—The Borough Surveyor reported that he had obtained particulars and quotations in regard to a number of second-hand portable buildings which might be erected in the garden at the rear of the offices. RESOLVED, That the matter be referred to the Accommodation Sub-Committee and if they consider it desirable they be empowered to purchase a suitable building at a cost not exceeding £150.

215—Rodney Road Car Park----- (a) The Borough Surveyor reported that an application had been received for permission to park an E.N.S.A. cinematograph van at this car park. RESOLVED, That the application be granted on payment of a charge of 3s 6d. per. week, commencing on 23rd November, it being understood that the vehicle is parked at the owner's risk.

(b) Telegraphic Line—With reference to Minute No. 7 passed at the meeting of this Committee held on 20th October last, the Town Clerk reported that the Post Office authorities had now abandoned the proposal to construct an underground telegraphic line from Oriel Road to Rodney Road across this car park.

216—Charlton Common—The Borough Surveyor submitted an application dated 14th November from the O.C. 1st Glos. Batt. Home Guard, to carry out training exercises on Charlton Common in daylight hours during the winter. The exercises would be of a tactical nature and would include motor cycle training but no live bombs or other explosives would be used. RESOLVED, That the application be granted subject to any damage incurred being made good by the military authorities.

217—Cinematograph Licences—(a) Christmas Day—The Town Clerk reported that the Town Improvement Committee were recommending the Council to support any applications which might be received from cinema proprietors for the opening of cinemas on Christmas Day, bearing in mind the limited facilities which would be available on that day for the entertainment of troops: He also submitted letter dated 17th November from the Associated British Cinemas Ltd., making application for permission to open the Regal Cinema on Christmas Day. The Town Clerk stated that the Mayor had learned, and wished the Committee to know, that it was not the wish of all the cinema proprietors to open on Christmas Day. RESOLVED, That permission be granted to the Associated British Cinemas in respect of the Regal Cinema, to open on Christmas Day and that the terms of the

licence be varied accordingly, such permission to be subject to the condition that performances shall not commence before 2.30 p.m., and also subject to the existing conditions with regard to Sunday opening being adhered to. RESOLVED, also, That the Chairman and Vice-Chairman be delegated authority to grant similar permission in respect of applications from other cinemas.

(b) Training Films—Read, letter dated 14th November from the Manager of the Gaumont Palace asking for consent to the exhibition of training films to members of the Home Guard on the 20th December at 11 a.m., and stating that no charge would be made. RESOLVED, That no objection be made to the proposal.

(c) Read, letter dated 23rd November from the Cinematograph Trade Benevolent Fund asking to be placed on the list of charities benefiting from the contributions made by cinemas in connection with Sunday opening. RESOLVED, That the matter be adjourned to the January meeting of this Committee when the renewal of cinematograph licences will come up for consideration, together with a list of the charities to benefit during the coming year in connection with Sunday opening.

218—Athletic Ground—Read, letter dated 19th October from the Cheltenham Rugby Football Club with regard to the unsatisfactory condition of the ground after its use in connection with the Fire Guard Competition on the 11th October, and also asking if barriers could be erected for use during matches to prevent free access being obtained. The Town Clerk submitted the report of the Deputy Gardens Superintendent which showed that several patches of turf had been destroyed but new turf could not be replaced at the present time as continuous play would not allow the new turf to become established and would leave the pitch in a worse condition. Having regard to the fact that the damage was only slight he recommended that the turf should not be renewed until the end of the football season. The Borough Surveyor also reported that it was not possible to provide the barriers suggested at the present time, RESOLVED, That the Rugby Football Club be informed accordingly.

219—Periodical Gas Tests—(a) Read, report of gas tests made on the 21st and 26th October, 1st, 4th, 10th, 16th and 21st November, which showed the calorific value on these dates to be 451.1, 436.9, 438.2, 431.0, 455.9, 435.0 and 470.7 B.Th.U. respectively and the pressure 4.5, 4.8, 5.3, 4.6, 4.5, 5.0 and 4.7 inches of water.

(b) Quarterly Report—Read, report of the Gas Examiner for the quarter ended 30th September last which showed the average calorific value up to and including that date to be 459.8 B. Th.U.

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(c) The Town Clerk reported that a complaint had been received from the Chairman of the Infant Welfare Association of the inadequacy of the heating at the two Infant Welfare Clinics at St. Michael's Hall, Whaddon and Baker Street Institute, which it was considered was due to the poor quality of gas. He had taken up the matter with the Cheltenham & District Gas Company and submitted their reply dated 19th November, from which it appeared that they considered that to bring the temperatures to those required in a clinic, the heating appliances were inadequate for the size of the rooms. The Company had tested the installations in question which were in order, except for a little rust in the pipes, and the pressure of gas, as shown by the recorder, was satisfactory. The Company intimated that in the case of unsatisfactory supplies, they hoped the

public would inform them of the same in order that tests might be made. At the present time it appeared that the public assumed that the trouble was general and did not apply to their particular premises and, for that reason, they did not inform the Company and enable them thereby to remedy the complaint.

220—Pawnbroker's Licence—RESOLVED, That the application of Mr. H. Higgins for the renewal of the Certificate under the Pawnbroker's Act, be granted for one year as from 9th November.

221—**War Pensions Committee**—Read, letter dated 26th October from the Ministry of Pensions stating that the Minister had now made a General Order extending the period of office of existing members of War Pensions Committees to the 31st December, 1947, with certain exceptions. The Council's representative is Brig.-Gen, H. C. Potter. C.B., C.M.G., D.S.O., who was appointed in April, 1929.

222—Leckhampton Hill—(a) The Town Clerk reported that in accordance with Minute No. 21 passed at the meeting of this Committee held on 20th October last, he had been in negotiation with the military authorities with regard to the compensation to be paid for the land requisitioned, which contained approximately one acre. He recommended that the compensation be agreed at £1 5s. 0d. per annum. RESOLVED, That this be approved and that the Town Clerk be authorised to enter into the form of Agreement submitted by the military authorities.

(b) Quarries--The Town Clerk reported that Messrs. Kent & Sussex Ltd., had been in negotiation for the acquisition of approximately 100,000 cubic yards of small stone which they wished to quarry from the field recently quarried by the Dowsett Engineering Co., and they were prepared to offer a price of 1s per cubic yard for the same, the Council to be responsible for reinstating the land on the termination of the Contract. RESOLVED, That the principle be accepted subject to a contract being entered into, to be prepared by the Town Clerk, and that the detailed terms and the exact position of the quarrying operations be left in the hands of Alderman Trye, the Town Clerk and the Borough Surveyor.

223—Central Posting Office—The Town Clerk reported that the question of the establishment of a central posting office had been considered by the Chief Officers but it did not appear that at the present time this could be operated successfully. Efforts were, however, being made by the various departments to secure economy in postage. RESOLVED, That the matter be deferred for the time being.

224—Re-organisation of Local Government—The Town Clerk reported on the reports and communications recently issued with regard to this matter and suggested the desirability of a Sub-Committee being appointed to study and consider the same, and any other reports and documents. which may be issued from time to time, with a view to advising on the same in due course. RESOLVED, That the Mayor, Aldermen Lipson, Pruen, Trye, Taylor Ward and Winterbotham and Councillor Grimwade be appointed a Sub-Committee to keep this matter under observation and that they report to this Committee from time to time as and when it is deemed desirable.

225—Severn Bridge—RESOLVED, That the Sub-Committee appointed to consider matters in connection with the Re-organisation of Local Government, be authorised to consider and report to this Committee upon all questions concerning the proposed construction of the Severn Bridge.

226—Early Closing of Shops during Winter Months—The Town Clerk reported that he had communicated with the Chamber of Commerce and also with the National Amalgamated Union of Shops Assistants, Warehousemen and Clerks informing them that the Council did not propose to make an Order substituting earlier or later closing hours than those contained in Defence (General) Regulations 60 A.B. and 60 A.C. He submitted letter dated 14th November from the Secretary of the Chamber of Commerce stating that the matter had been considered by the Chamber and they did not wish an Order made extending the prescribed hours of closing, but no reply had been received from the Union of Shop Assistants. RESOLVED, That this Committee recommend that no Order be made under the Regulations.

227—Location of Retail Businesses Order—(a) Messrs. John Kay, Ltd—Read, letter dated 2nd November from the Local Price Regulation Committee asking for the observations of the Council on the application lodged by Messrs. John Kay, Ltd., for a licence to deal in china, glass and earthenware goods at 334 High Street. RESOLVED, That the Committee be informed that the Council raise no objection to the proposals.

(b) Victoria Cabinet Co —Read, letter dated 2nd November from the Local Price Regulation Committee asking for the observations of the Council on the application lodged by the Victoria Cabinet Co. to cease trading as a wholesale furniture business and to open a retail business for the sale, repair and renovation of furniture in Clarence Street. A further communication had been received from the Committee stating that the application would be considered on 18th November and asking if the matter could be expedited, and, with the approval of the Chairman, the Committee had been informed that the Council raised no objection to the proposal.

(c) Mrs. B. Didcot—Read, letter dated 16th November from the Local Price Regulation Committee asking for the observations of the Council on the application lodged by Mrs. B. Didcot for a licence to open a small business at 294 High Street for the sale of second-hand cycles. RESOLVED, That the Committee be informed that the Council raise no objection to the proposal.

228—National Service Acts, 1939-41—Read, Circular 2715 from the Ministry of Health, dated 5th November, stating that women shorthand typists were no longer reserved and were included among ancillary workers Shorthand typists employed by local authorities will, if they have registered under the Registration of Employment Order, and were under 26 at the time, receive notices indicating that they have ceased to be reserved and the Ministry intimated the procedure to be adopted if deferment was regarded as necessary. The new arrangements were intended to ensure that employers made economical and efficient use of the services of shorthand typists in their employ.

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229—South Western Provincial Council—The Committee further considered the letter dated 20th July received from the South Western Provincial Council with regard to staff matters ;—

(a) Post War Credits for members of H.M. Forces—The Provincial Council recommended that the post-war credits for members of H.M. Forces should not constitute war service pay for the purposes of Local Government Staffs (War Service) Act, 1939. RESOLVED, That this Committee concur in the recommendation of the Provincial Council and that these credits be not taken into account for the purpose of making up the pay of members of the staff serving with the forces.

(b) Cost of Living Bonus on Emoluments—The Provincial Council recommended that in order to assess the bonus payable under the scheme of salary adjustment to an officer entitled to emoluments, the total of his remuneration including the money value of emoluments be taken into account. The Borough Treasurer reported that at the present time the emoluments were not included in the calculation of salary for the payment of cost of living bonus, but if this course was adopted, the additional-annual cost would amount to approximately £20 per annum. RESOLVED, That for the purpose of the calculation of the cost-of-living bonus payable to officers entitled to emoluments, the emoluments be included in the salary upon which the bonus is assessed, such amount to be ante-dated as from the 1st October last.

(c) Joint Appointments—The Provincial Council recommended that officers holding joint appointments should be treated separately for the purpose of assessing the bonus payable under the scheme of salary adjustments, and that officers holding joint appointments be paid that part of the bonus as is represented by the proportion of the hours worked to full time employment. The Borough Treasurer reported that the Council had no joint appointments which came within the scope of this recommendation. RESOLVED, That no action be taken.

230—Parks and Gardens—The Town Clerk reported that the question of the dual control of the Parks and Gardens hitherto carried out by the Parks and Recreation Grounds Committee and by the Town Improvement Committee had been under consideration. It was considered that this was unsatisfactory and both Committees had now agreed that in future the lettings of the Parks and Gardens should be undertaken by the Parks and Recreation Grounds Committee, and he submitted a resolution to this effect which had been passed by the Parks and Recreation Grounds Committee and approved by the Town Improvement Committee. RESOLVED, That the resolution as now submitted be approved, and that the duties of the Parks and Recreation Grounds Committee be amended accordingly.

231—New Street Soup Kitchen Fire Guard—The Town Clerk reported that the New Street Fire Party had undertaken fire watching of the soup kitchen belonging to the Council, but now occupied by the Salvation Army, and the Emergency Committee recommended that two beds or bunks should be supplied for the fire guards. RESOLVED, That this be approved.

232—Y.W.C.A.—The Town Clerk submitted an application from the Y.W.C.A. for a subscription in lieu of the remission of the general rate in respect of the premises recently acquired by them, namely, Marchmont, Parabola Road. RESOLVED, That the matter be adjourned to the January meeting of this Committee and included with the applications for subscriptions from other Charities to be considered at this meeting.

233—Employees on War Service—Town Clerk's Department—The Committee considered the application from the junior clerk in this Department (E. H.) for permission to enlist in the armed forces. RESOLVED, That consent be given.

234—Local Fuel Overseers' Advisory Committee—Read, letter dated 7th November from the Ministry of Fuel and Power with regard to the Order which had recently been made amending the Fuel and Lighting Registration and Distribution Order, 1942, relating to the constitution of Advisory Committees. The Committee will recall that Local Authorities may now appoint their own members on the Advisory Committee provided they did not exceed the number of other representatives.

Representations had, however, been made to the Minister with regard to local authorities owning gas and electricity undertakings, and the Minister had decided that members of local authorities who are on Committees controlling these undertakings should not sit on the Advisory Committee, provision being already made for representatives of these interests. The Committee were also reminded that the Council were empowered to appoint the Chairman of the Advisory Committee. RESOLVED, That Alderman Trye, Councillor Green, Smith and Thompson be appointed as members of the Advisory Committee and that Alderman Trye be appointed Chairman.

235—Gloucester and Cheltenham Joint Airport—The Town Clerk reported that a meeting of the Joint Airport Committee was held on 15th October.

(a) Parton Court Farm—It was reported that the District Valuer had issued his report with regard to the freehold interest in Part Field O.S. No. 281 containing 2.57 acres to be sold to the Gloucestershire County Council for educational purposes and had valued the same at £230. A detailed statement had been received from Messrs. Bruton, Knowles & Co. for professional work in connection with the purchase of this Farm and the exchange of part thereof for part of the Home Farm adjoining, and subsequent transactions, the total scale charges for which amounted to £329 15s. 0d. Messrs. Bruton, Knowles & Co. had offered to accept £250 to include expenses and it was recommended that the Councils pay this amount in full settlement of their fees and expenses.

(b) Requisitioning of Airport—It was reported that no payment had yet been made by the Lessees in respect of the land acquired for the third and fourth hangars erected prior to the requisitioning of the Airport, in accordance with the offer of the Lessees to pay the Corporations one-half of the rent received from the military authorities for the land in question. This was due to the fact that the Lessees had not yet reached agreement with regard to the compensation rent to be paid in respect of the requisitioning and, therefore, the rent for the land in question had not yet been ascertained. It was recommended that the Lessees be urged to obtain agreement with the military authorities without further delay and, if necessary, the Town Clerks were authorised to approach the military authorities direct on the matter.

(c) Licence—Application had been made on behalf of the Corporations for the renewal of the Aerodrome Licence but they had been informed that this could not be entertained as it had been decided that such licences should not be issued or renewed during the War in respect of aerodrome sites which had been requisitioned for military or other purposes. The view of the Councils as to the necessity of safeguarding the future of the joint municipal enterprise had, however, been brought to the notice of the military authorities in control of the aerodrome.

RESOLVED, That the proceedings of the Committee be approved and adopted.

ARTHUR S. F. PRUEN, Chairman.

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HOUSING COMMITTEE.

26th November, 1942 Present—Alderman Pates ; Councillors Addis, Bayliss, Bush, Chinn, Compton, Rev. de Courcy Ireland, Garland and Green (Alderman Pates in the chair).

236—Appointment of Vice-Chairman--RESOLVED, That Councillor Bush be appointed Vice-Chairman of this Committee for the ensuing year.

237--Selection of **Tenants, View and Repairs Sub-Committee**—RESOLVED, That the following be appointed members of this Committee for the ensuing year : Alderman Pates, Councillors Addis, Bush, Chinn, Compton, Green, Grimwade and Moore

238—Cycle Allowance—In accordance with recommendation of the General Purposes Committee of the 22nd September, 1942, it was RESOLVED, That the cycle allowance to four collectors and two students to be Increased to 15s a quarter.

239--Excessive Rents—(a) The Town Clerk reported upon 12 complaints received and advised that in one case no action was possible as the standard rent only was being charged, in five cases the rent had been reduced and in one case insufficient details had been submitted. RESOLVED, That the Town Clerk continue his enquiries in the remaining five cases and report further upon four of these cases at the next meeting of the Committee, and in one case report thereon to the Selection of Tenants Sub-Committee at their meeting on the 11th December, 1942.

(b) The Town Clerk reported that as instructed he had issued a summons in the case of the exorbitant rent reported to the Committee and that this would be heard on the 3rd December.

As the result of the investigations made to obtain the necessary evidence the landlord had given the tenants notice to quit, and as they were furnished premises, they were not entitled to the protection of the Rent Acts.

He had informed the Ministry of Health that the result of the Corporation taking action had been to deprive the occupiers of their accommodation. One of the tenants was an evacuee and had been accommodated by the Billeting Officer, but the other two occupiers were not evacuees or transferred war workers and were, therefore, not entitled to be provided with accommodation under the Government Evacuation Scheme, and the Ministry of Health informed the Town Clerk that he could not in these circumstances requisition accommodation for them. RESOLVED, That the Ministry of Health be informed that (a) It is the opinion of the Council that, if the Council are to exercise their powers of instituting proceedings for exorbitant rents, power should be given to the Council in such cases to requisition the accommodation for which the exorbitant rent is being charged ;

(b) Failing these additional powers being conferred on the Council and in view of the great shortage of housing accommodation in the district, the Council will have to consider whether or not they are able to investigate complaints received for overcharging for furnished accommodation if, as appears likely, the complainants will thus be rendered homeless.

240—Applications for Houses—The Town Clerk submitted two special applications for houses. RESOLVED That in one case a house be granted and that the other be placed on the ordinary list of applications.

241--Housing Manager's Report—(a) The Housing Manager submitted her report upon the collection of rents.

(b) Arrears of Rent—RESOLVED, (i) That six amounts of arrears totalling £12 15s. 3d., as set out in the book, signed by the Chairman, be written off as irrecoverable. (ii) That the Town Clerk take appropriate action in five cases indicated.

242—Selection of Tenants Sub-Committee—Read, reports of the Sub-Committee dated 9th October and 6th November, 1942.

They recommended (inter alia) as follows:-

(a) Rent Scale—Having regard to the financial position of the Rent Pool the following alterations (estimated to cost £600 per annum) be made in the scale for fixing differential rents:-

(i) Allowance for first child increased from 6d. to 9d.

(ii) Allowance for each child after the first increased to 1s.

(b) No. 119 Promenade—(i) That an expenditure not exceeding £50 be authorised on alterations and equipment for the new office accommodation.

(ii) That the Repairs Superintendent agree with the Fire Guard Staff Officer to the provision of a cycle shed.

(c) St. Mark's Estate Ranges---That where it becomes necessary to replace inter-oven ranges on the St. Mark's estate, this be done without charge to the tenant except where a more expensive type of grate is required when the tenant shall bear the additional cost.

(d) Old Age Pensioners—That the rent of tenants who are old age pensioners receiving supplementary allowances be not increased and that the recent increase in the supplementary allowance be not taken into account in fixing their rents. RESOLVED, That the report be approved and adopted.

243—Income Forms—The Housing Manager reported that two tenants had refused to complete income forms. RESOLVED, That they be charged the full rental of 14s 6d. and 12s 7d.

244—Ministry of Aircraft Production Estate—(a) The Housing Manager reported upon the management of the estate under the care of the Corporation which was proving successful.

(b) The Housing Manager reported that the sum of £26 per annum, allowed by the Ministry of Aircraft Production from 1st April last in respect of travelling expenses to and from the estate at Churchdown, had not been fully allocated. Of this sum £20 had been allocated to her and £2 10s. 0d. to her Deputy and this had only been paid to them since the 1st June. RESOLVED, That the allowance be paid as from 1st April last and that of the unallocated balance of £3 10s. 0d., the sum of £2 be paid to the Deputy Housing Manager and £1 10s. 0d. to the Housing Manager.

245—Report of Repairs Superintendent—(a) Painting—The work on the sculleries and bathrooms of the 422 houses forming Whaddon Estate Schemes C, D. and E and the external and internal work on Whaddon 1924 Scheme had been completed.

(b) The decorations and general repair work is being carried on by Mr. Drew, Mr. Samson having retired from business.

246—Post-War Housing—The Borough Surveyor reported upon progress in the preparation of plans and matters connected with layout, drainage, etc., for the provision of the proposed 2,000 houses after the War.

247—Repairs Superintendent—The Committee considered further the application made by the Repairs Superintendent at the September meeting for an increase in salary and the Borough Surveyor reported that in the Grading scheme he had recommended that he should be placed in Grade A at the maximum salary of £300. His present salary is £275. RESOLVED, That the salary of the Repairs Superintendent be increased to £300 per annum as from the October Meeting of the Council

J. P. PATES, Chairman.

FINANCE COMMITTEE.

27th November, 1942. Present—The Mayor ; Aldermen Taylor and Ward ; Councillors, Biggs, Garland and Grimwade.

248—Chairman—RESOLVED, That Alderman Taylor be appointed Chairman of this Committee for the ensuing year.

249—General Rate—Read, report of the Borough Treasurer, dated 27th November, on the collection of the Second Instalment of this Rate Amount collected £39,866 leaving £93,125 outstanding.

250—Water Rate—Read, report of the Borough Treasurer dated 27th November on the collection of this Rate for the half-year ended 31st March, 1943. Amount collected £9,236 ; leaving £24,837 outstanding.

251—Electricity Charges—The Borough Treasurer reported on the collection of Electricity charges since the last meeting.

252—Accounts Rota Committee—Reported meeting held on 27th November. Present—Aldermen Taylor and Ward; Councillor. Grimwade (Alderman Taylor in the chair).

The accounts were examined and recommended for payment. RESOLVED, That this recommendation be approved and adopted.

253 Loans—The Borough Treasurer reported that since the last meeting loans totalling £1,200 had been repaid, and mortgages for £17,350 had been renewed for 10 years at 3 per cent. Brokerage at ¼ percent had been requested on renewal of £15,000 of the mortgages. RESOLVED, That brokerage of 1/8 per cent only be paid.

254—Superannuation—(a) Waterworks Employee—S. J. Smith—The Borough Treasurer reported that this man died on 30th October, 1942 RESOLVED, That the Borough Treasurer be authorised to refund his contributions amounting to £112 14s. 4d. plus interest amounting to £34 11s. 10d., making a total of £147 6s. 2d. to his legal representatives.

(b) Parks Department—H. H. Godwin—The Borough Treasurer reported that this man had resigned on 17th November, 1942. RESOLVED, That the Borough Treasurer be authorised to refund his contributions amounting to £19 1s. 11d.

(c) Record Cards—The Town Clerk reported that he had received an application from the National Union of General and Municipal Workers for the continuance of the cards issued by the Borough Treasurer's department annually showing the total amount credited to Superannuation by way of deductions from wages. By letter dated 10th November he had pointed out to the Union the difficulties relating to the issue of the cards and that the deductions were given weekly on the men's pay-packets and had asked that the matter should not be pressed. He had not received any further communications from the Union. RESOLVED, That the matter be deferred pending a further communication from the National Union of General and Municipal Workers.

(d) The Town Clerk reported application from Mr. C. T. Crosby, temporary Male Chief Assistant to the Entertainments Manager, dated 4th November, 1942, to become a contributor to the Superannuation Fund. RESOLVED, That Mr. C. T. Crosby be permitted to become a contributor to the Superannuation Fund.

(e) General—The Committee considered the general position with regard to the admission of officers, permanent and temporary, to the Superannuation Fund. RESOLVED, That the Town Clerk and the Borough Treasurer report thereon at the next meeting.

255—Date of Meeting—RESOLVED, That the next meeting of the Committee be held on Wednesday, 23rd December, 1942 at 3.30 p.m.

256—Borough Treasurer—The Committee considered the salary being paid to the Borough Treasurer and it was RESOLVED, That the salary of the Borough Treasurer be increased from £900 to £1,000 per annum.

257—Deputy Borough Treasurer—The Borough Treasurer submitted an application from the Deputy Borough Treasurer for an increase in his salary. RESOLVED, That the salary of the Deputy Borough Treasurer be increased from £500 to £550 per annum to take effect from the 1st January, 1943.

P. P. TAYLOR, Chairman,

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Borough of Cheltenham

Municipal Offices, Cheltenham, 31st December, 1942.

Sir (Madam),

You are hereby summoned to attend a **Meeting of the Council to be held at the MUNICIPAL OFFICES, on Monday the 4th day of January, 1943, at THREE O'CLOCK** in the Afternoon, at which meeting the following business is proposed to be transacted and any other business that may legally be transacted at such, meeting.

1. To approve and confirm the minutes of the last meeting.

2. Communications by the Mayor.

3. To receive report of the Emergency Committee.

4. To approve, or otherwise, the proceedings of the following Committees and to deal with any matters arising thereon requiring the attention of the Council :—

Committee.	Date of Meeting.
RATING	9th December
PARKS AND RECREATION GROUNDS	10th
ALLOTMENTS	14th
PUBLIC HEALTH	14th
WATER ...	15th
ELECTRICITY AND LIGHTING	15th
FIRE PREVENTION	16th
TOWN PLANNING	17th
CEMETERY AND CREMATORIUM	18th
TOWN IMPROVEMENT AND SPA	18th
STREET AND HIGHWAY	21st
GENERAL PURPOSES AND WATCH	22nd
FINANCE	23rd

5. Town Clerk to report receipt of resignation from Councillor H. M. Avery of his office as Councillor for the Pittville Ward.

6. To appoint a representative Grammar School Governor to fill the vacancy caused by the expiration of the term of office of Alderman Clara F. Winterbotham, M.B.E., J.P.

7. Memorials, applications, complaints, etc.

TO EACH MEMBER OF THE COUNCIL.

Yours faithfully,

Town Clerk.

Borough of Cheltenham

At a Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices in the said Borough, on Monday, 7th December, 1942. Present :

The Mayor (Councillor T. Wilfred Waite, J.P.) in the chair. The Deputy Mayor (Councillor John Howell, C.B.E., F.R.C.S.)

Aldermen Leigh James, Lipson, M.A., Pates, Pruen, Taylor, Capt. Trye, C.B.E., R.N. (Retd.), Ward and Clara F. Winterbotham, ; Councillors Addis, J.P., Barnett, Bayliss, Bettridge, Lt.-Col. Biggs, O.B.E., Bush, Compton, Rev. de Courcy Ireland, M.A., Garland, Green, Dr. Hayward, M.B.E., M.B., B.S., Moore, Readings, Smith and Thompson.

Apologies—Apologies for absence were received from Councillors Chinn and Fildes.

258—Minutes of Previous Meeting—RESOLVED, That the Minutes of the meeting of the Council held on the 9th November, 1942, having been printed and circulated to each member of the Council, be taken as read, and that the same be approved.

259—Emergency Committee—RESOLVED, That the report of the Emergency Committee of their meetings held on the 2nd, 11th and 25th November, 1942, and 1st December, 1942, be received.

260—Adjourned Business—Whitley Scales of Salaries—The Council further considered paragraph 7 of the Report of the General Purposes Committee of the 27th October, 1942, with regard to the adoption of the recommendations as to Grading, Classification and Salaries of the South Western Provincial Council for Local Authorities for the Administrative, Technical, Professional and Clerical Services deferred at the meeting of the Council held on the 30th October, 1942, together with the schedule circulated therewith, amended as indicated by the Council, and the reports of the Town Clerk and Borough Treasurer thereon.

RESOLVED, (a) That paragraph 7 of the Report of the General Purposes Committee at the meeting held on the 27th October, and deferred at the meeting of the Council held on the 30th October, 1942, be approved and confirmed.

(b) That the administrative, technical, professional and clerical members of the staff be classified and graded in accordance with the schedule now submitted with effect from the 1st July, 1942.

261—Proceedings of Committees —RESOLVED, That the proceedings of the under-mentioned Committees at their meetings held on the dates respectively appearing be approved and confirmed:—

Electricity and Lighting	Meeting held November 10
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ALSO RESOLVED, That the applications of a Government Department for a supply of electricity at two additional places be approved and that applications be made to the Electricity Commission and the appropriate Local Authorities for consent to the erection of the necessary overhead electric lines.

Water	Meeting held November 11
British Restaurants	Meeting held November 11
Rating	Meeting held November 11
Art Gallery and Museum	Meeting held November 13
Public Library	Meeting held November 13
Allotments	Meeting held November 16
Parks and Recreation Grounds..	Meeting held November 16
Public Health ..	Meeting held November 16
Fire Prevention .	Meetings held November 17 & 18
Town Planning	Meeting held November 19
Town Improvement and Spa	Meeting held November 20
Street and Highway	Meeting held November 23
Cemetery and Crematorium, Housing and Maternity and Child Welfare	Meeting held November 23

General Purposes and Watch ... Meeting held November 24

Subject to an amendment moved by Alderman Lipson, seconded by Councillor Green : "That minute No. 227 (a) with regard to an application by Messrs. John Kay, Ltd., to the Local Price Regulation Committee for a licence to deal in china, glass and earthenware goods at No. 334 High Street, be referred back for further consideration."

ALSO RESOLVED, That applications for transfers of Hackney Carriage Licences from vehicles Nos. DG 2250 and DLK 320 to vehicles Nos. AAD 343 and CAD 812 respectively be approved.

SHOPS (HOURS OF CLOSING) ACT, 1928—The Town Clerk reported receipt of letter from the Secretary of State, Home Office, intimating that it was not his intention this year to suspend the operation of the provisions of the Act for the few days preceding Christmas as hitherto, but that it would be open to Local Authorities to do so themselves. RESOLVED, That no action be taken.

Housing Meeting held November 26

(With the exception of minute No. 239).

(An amendment moved by Councillor the Rev. de Courcy Ireland, seconded by Councillor Lt.-Col. Biggs ; "That minute No. 240 so far as it related to the granting of the tenancy of a Council house be referred back " was lost).

It was moved, seconded and agreed that minute No. 239 of the report of the Housing Committee be considered by the Council in Committee.

Upon resuming in open Council it was

RESOLVED, That minute No 239 be approved and confirmed and that, subject to the Chairman of the Committee and the Chairman of the General Purposes Committee, in consultation with the Town Clerk, being satisfied that sufficient grounds exist, that application be made to the Magistrates for a case to be stated for consideration of the High Court on the dismissal by them of the proceedings brought by the Council.

Finance Meeting held November 27

ALSO RESOLVED, That an order on the Borough Treasurer be signed authorising him to pay to the several Corporations, Companies and persons mentioned in the Schedule of Accounts, the sum of money set opposite their respective names, and such additional sums as may become payable during the month in respect of current contracts upon the certificate of the Architect or Officer under whom the work is carried out.

T. WILFRED WAITE, Mayor.

MINUTES of the Committees of the Town Council to be submitted for approval at the Monthly Meeting of the Council to be held on Monday, 4th January, 1943.

RATING COMMITTEE.

9th December, 1942. Present—Alderman Taylor (Chairman): Councillors Bettridge, Bush and Moore.

262—Proposals—The Committee considered proposals submitted by the Rating and Valuation Officer RESOLVED, That the proposals be submitted for the revision of assessments as now settled by the Committee.

263—Arrears—The Rating and Valuation Officer reported as to collection of arrears. RESOLVED, That in eight cases application be made for Committal Orders and that the Rating and Valuation Officer continue to press for payment in the other cases.

264 —The Grove—The Committee considered the report of the Rating and Valuation Officer as to the re-valuation of the houses in The Grove and deferred the matter pending the attendance of the County Valuation Officer.

P. P. TAYLOR, Chairman.

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ALLOTMENTS COMMITTEE.

14th December, 1942. Present—Councillors Smith (Chairman), Addis, Bush, Fildes, Green and Thompson; and Mr. Ball.

265—Arrears of Rent—The Borough Treasurer submitted statement showing the arrears of allotment rent... RESOLVED, That these be referred to the Town Clerk to take the necessary steps for the recovery of the amounts outstanding and that a further report be submitted to the next meeting of this Committee.

266—Vegetable Production in Gardens and Allotments—Read, letter dated 23rd November from the of Agriculture stating that it is of vital importance that all local authorities should, in the national interest, make the maximum effort to ensure the cultivation for vegetable production of allotments and private gardens and also calling attention to the necessity for all suitable land to be cultivated, including gardens of bombed houses. Steps should also be taken to secure publicity, better planning, better gardening and the mobilisation of all persons who were able to advise small growers. The Ministry also urged an intensive campaign among women and older children to bring home to them their responsibilities in this matter. It was suggested that "Dig for Victory Weeks" would prove a useful means of stimulating the public to grow their own vegetables. The Town Clerk reported that the letter had been considered by the Horticulture Committee and they recommended that arrangements be made for suitable land to be offered to women in five perch plots, that this Committee take steps in regard to allotment holders cultivating flowers for sale; also that consideration be given to a propaganda campaign early in the new year. The Horticulture Committee were also proposing to hold a "Dig for Victory Week" from the 12th to 16th April next.

RESOLVED,—

(a) That the Deputy Gardens Superintendent report on any land which he considers suitable for cultivation by women and, if desired, five perch plots be let for this purpose.

(b) That the Deputy Gardens Superintendent report upon any tenants cultivating flowers for sale and that the Town Clerk inform them that if this is continued, the Committee will consider terminating their tenancies.

(c) That the local Cinemas be asked to exhibit slides urging the public to obtain allotments, and, if required, payment be made for the exhibition of the slides.

(d) That the arrangements proposed for the " Dig for Victory Week " in April be approved.

(e) That cash prizes of £2 2s. 0d., £1 1s. 0d. and 10s 6d. be offered for the three best spring cultivated allotments in each of the four districts of the town and that entries be invited for the competition and the Town Clerk and Deputy Gardens Superintendent arrange for the judging of the plots.

(f) That the thanks of this Committee be conveyed to the Chairman for his offer of a Silver Cup to be presented to the tenant of the best cultivated allotment in the Borough, to be competed for in the Spring of each year.

267—St. Mark's British Restaurant—The Town Clerk reported that the British Restaurants Committee had asked that the land adjoining the Restaurant at St. Mark's might be used for allotment purposes. The Deputy Gardens Superintendent had inspected the land but in his opinion it would be of little value for food production RESOLVED, That the British Restaurants Committee be informed that this Committee are unable to accede to their request.

268—Cheltenham and District Allotments and Gardens Society—Read, letter dated 24th November from the Society stating that they had arranged a series of 14 lectures, film displays, brains trusts and other matters during the winter season and asking for a grant towards the expenses in connection therewith. RESOLVED, That a grant of £10 10s. 0d. be made.

269—Cleevelands Drive Allotments—Read, letter dated 8th December from the Misses Gordon asking if accommodation could be provided for two old horses on the uncultivated portion of the Cleevelands Drive Allotments. The Town Clerk reported that it was anticipated that the whole area would be utilised for allotments in the Spring. RESOLVED That the application be not granted.

270—Shelley Road Allotments—Rebates in Rent Read, letter from the tenant of Allotment No. 75 asking for a rebate in rent having regard to the rough condition of this plot. The Deputy Gardens Superintendent reported that he had inspected No. 75 and also other vacant allotments in the area, which were in a very rough state. RESOLVED, That the tenant of No 75 be granted 12 months' rent free and that the Town Clerk be authorised to make a similar rebate in respect of the other vacant allotments.

271--Cultivation—The Deputy Gardens Superintendent reported that he had carried out his monthly inspection of the allotments and had reported to the Town Clerk the allotments found to be in a bad state of cultivation. RESOLVED, That the Town Clerk be authorised to take possession in appropriate cases of any allotments which may remain uncultivated.

272—Brooklyn Road Allotments—The Deputy Gardens Superintendent reported that considerable damage had been caused to the allotments situate between Nos. 104 and 128 Brooklyn Road due to

a public path having been formed between Brooklyn Road and Orchard Avenue. In order to remedy the complaints he had closed the gaps in the boundary hedge and formed a new entrance for the use of allotment holders and it was hoped that this would prevent the public using the allotments as a right of way. Notices with regard to trespassers had also been erected RESOLVED, That the action of the Deputy Gardens Superintendent be approved.

273—Elmfield Park Estate—The Deputy Gardens Superintendent reported that a key plan had been received indicating the site which the County War Agricultural Committee would hand to the Council for allotments. Arrangements had been made for the site to be plotted out and in due course the Organiser of the County War Agricultural Committee would indicate the trees to be removed.

274—Marle Hill Allotments—With reference to Minute No. 85, the Borough Surveyor reported that in company with the Deputy Gardens Superintendent he had inspected these allotments with a view to a more convenient entrance being provided into the Cleavelands Drive allotments to enable tenants from the Marle Hill allotments to obtain water from the pond. The Deputy Gardens Superintendent reported that he had received a complaint from the tenant of allotment No. 22 at Marge Hill stating that, owing to a large tree, he was unable to obtain good crops from his allotment. The Borough Surveyor and the Deputy Gardens Superintendent recommended that as allotment No. 22 was not satisfactory. and it

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would be difficult to remove the tree, a portion of the plot should be taken, and a roadway formed, along which hand-carts could be taken to obtain water from the pond as it was impossible to provide a stand-pipe owing to the top water level of the pond being below the general ground level, RESOLVED, That the tenant of allotment No. 22 be asked to give up a portion of his allotment for this purpose, and that a rebate in rent be allowed for the land so taken, the tenant being offered another allotment on this site. RESOLVED, also, That if such arrangements can be made, a roadway and entrance to the Cleavelands Drive allotments be constructed, as recommended.

275—Girls' Grammar School Playing Field—With reference to Minute No. 84, the Borough Surveyor reported that in company with the Deputy Gardens Superintendent, he had inspected the entrance to these allotments, and found that there was a length of fencing fixed in slots which could be removed when tenants required to take loads of manure on to the allotments. The portion of the fence in question had, however, been fixed by wire, but the Deputy Gardens Superintendent was arranging to have the wire removed and it was anticipated that this would remedy the complaint made by the Cheltenham and District Allotments and Gardens Society. RESOLVED, That this be approved.

P. T. SMITH, Chairman.

PARKS AND RECREATION GROUNDS COMMITTEE.

10th December, 1942 Present—Councillor Green (Chairman) ; The Mayor ; Councillors Bush, Fildes and Thompson.

276—Appointment of Parks and Gardens Superintendent—The Town Clerk reported that 84 applications had been received for this appointment and a tabulated statement had been circulated

to each member of the Committee. After consideration of the applications IT WAS RESOLVED, That the following be invited to attend for interview by the Committee on 7th January, 1943 :—

Mr. J. W. Smith	Parks Superintendent, Lancaster.
Mr. C. E. W. Shambrook	Parks Superintendent, Lincoln.
Mr. G. E. Paris	Parks Superintendent, Tottenham.
Mr. P. W. H. Conn	Parks Superintendent, Coventry.
Mr. A. E. Harper	Parks Superintendent, Warrington.
Mr. K. McCreadie	Deputy Parks Superintendent, Bournemouth.

W. J. GREEN, Chairman.

14th December, 1942. Present—Councillors Green (Chairman), Addis, Bush, Fildes and Smith

277—Marle Hill Annexe—Boating—The Town Clerk reported that the boats on this lake had been inspected by the Borough Surveyor, when he found that the children's paddling boats were in a poor condition, particularly the paddle cover boxes, and a considerable amount of repair was necessary to render the boats suitable for use during the forthcoming season. RESOLVED, That the tenant of the boating rights be informed that before the commencement of the season, the boats must be put into good condition, the repairs to be carried out to the satisfaction of the Borough Surveyor.

278—Brooklyn Road Playing Field—Read, letter dated 2nd December from the Cheltenham Defence Services Rugby Football Club stating that an account had been rendered to them for two months' use of a football pitch on the Brooklyn Road Playing Field, but they had been unable to use the ground. RESOLVED, That, in the circumstances, no charge be made to the Club.

279—Petrol Consumption—Read, letter dated 27th November from the Ministry of Fuel and Power stressing the importance of economy in the use of petrol, and asking local authorities to aim at reducing consumption by a further 10 per cent. RESOLVED, That the Deputy Gardens Superintendent be instructed to carry out all possible economies with a view to a reduction in the consumption being made

280—Deputy Gardens Superintendent—Cycle Allowance—RESOLVED, That a cycle allowance of 15s per quarter be granted to the Deputy Gardens Superintendent, such allowance to be made retrospective to the date of his appointment.

281—Food Production (a) The Deputy Gardens Superintendent reported that during the month of November the sale of produce at the market amounted to £56 4s. 9d., and he had supplied the British Restaurants with produce to the value of £27 10s. 8d. for the same period

(b) Crops—The Deputy Gardens Superintendent submitted a report on the crops produced by the Department during the past season which showed that 1 ton 17 cwt. tomatoes, 2 tons 10 cwt. onions, 5 tons 2 cwt. cabbage, and 8 tons 12 ½ cwt. potatoes had been sold to date. Owing to the conversion of the majority of the glass houses into food production, many of the ornamental plants had also been sent to the market, and had obtained satisfactory prices. It was anticipated that a good crop of lettuce would be available early in the New Year from the Pittville and Sandford Nurseries.

282—Staff—The Deputy Gardens Superintendent submitted applications from L. H. and W. J., foremen, for an increase in wages having regard to the additional duties now undertaken by them. RESOLVED, That their wages be increased to £4 10s. 0d. and £4 0s. 0d. per week respectively, so long as the additional duties referred to are performed.

283—Pittville Park and Marle Hill Annexe—RESOLVED, That in view of the difficulty in obtaining feeding stuffs, the Deputy Gardens Superintendent be authorised to take such steps as he considers desirable to reduce the number of ducks on the lakes. RESOLVED, also, That steps be taken to destroy the grey squirrels which are causing considerable damage.

W. J. GREEN, Chairman.

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PUBLIC HEALTH COMMITTEE.

14th December, 1942. Present—Alderman Pruen (Chairman) : The Mayor ; Alderman Winterbotham ; Councillors Barnett, Biggs, Garland, Howell, Rev. de Courcy Ireland and Moore.

284—Sewage Works—(a) The Borough Surveyor report' upon the work carried out at the Sewage Works since the last meeting.

(b) The Borough Surveyor also reported that in connection with the conveyance of the sewage from the Government hostel at Staverton, reported to the last meeting of the Council, the Ministry had agreed to instal an air release valve for the vent shaft and the laying of the sewer on Corporation land had commenced. He had received no further information regarding the pumping station proposed to be erected near Staverton Bridge.

(c) The Borough Surveyor reported that Mr. F. Hopkins, employed at the Sewage Works, had applied for permission to retire on Superannuation on the 8th December. He was 64 and had completed 40 years' service. The Borough Surveyor stated that this employee left the service on the date mentioned and that he had communicated with the Ministry: of Labour and National Service on the matter pointing out that the works were covered by the Essential Work (General Provisions) Order, 1942, and that depletion of the personnel at the works had already occurred and making application for the retention of this man. The Borough Surveyor mule suggestions with regard to the transfer of two volunteers from the highways section.

RESOLVED, (a) That the suggestion of the Borough Surveyor to transfer two men be approved and that the Ministry of Labour and National Service be approached and recommended to direct labour to meet the needs of the Sewage Works.

(b) That the Town Clerk be asked to report on the position on the lines now indicated.

285—Public Conveniences- -(a) Lighting—It was reported that, as a result of the request for the lighting of the convenience in the Parish Churchyard, a bulkhead fitting had been installed and no complaints had been made of light showing through the glass roof. Blue bulbs were already installed in Queen's Road and Leckhampton Road conveniences and a report on the remaining conveniences in the Borough would be submitted in due course.

(b) Royal Well Road Conveniences—A request was submitted from Councillor Green that penny-in-slot machines be installed in these conveniences. The Committee gave consideration to the considerable damage caused to existing machines, the difficulty in repairing them and the shortage of material. RESOLVED, That no action be taken on the request.

(c) Clarence Parade Conveniences—The Borough Surveyor submitted plans showing the adaptation of No. 6 Clarence Parade for the purpose of an extension to the above-mentioned conveniences. The Committee gave consideration to the purchase of this property which it was anticipated could be secured at a figure much less than No. 9 Clarence Parade. The Committee also considered the question relating to the existing tenancies. RESOLVED, That the Town Clerk negotiate for the acquisition of No 6 Clarence Parade including possession of the ground and first floors , that the scheme submitted by the Borough Surveyor be approved in principle and that application be made for licences for the materials and for authority to carry out the work.

286—Food and Drugs Act, 1938--The Town Clerk reported the result of the prosecution for the sale of alleged fruit juice (see Minute 116 (a)), the Magistrates had imposed a fine of on the charge of selling an article to the prejudice of the public, £5 in respect of the advertisement wrongly describing such article, and £2 11s. 0d. costs.

287—Analyses of Water—The Medical Officer of Health submitted his report on the analyses of water taken since the last meeting of the Committee. One sample was found unsatisfactory and was reported to the Water Committee. A further sample would be taken.

288 —Diphtheria Immunisation---(a) The Medical Officer of Health reported that the number of children who had completed a course of immunisation during the month was as follows :—

(i) Under 5 years of age	189
(ii) Between 5 and 15 years of age	<u>337</u>
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(b) The Committee authorised the Medical Officer of Health to endeavour to arrange for the supply of sweets to children after undergoing immunisation treatment.

(c) The Medical Officer of Health reported that arrangements were made for notices on diphtheria immunisation to be exhibited in omnibuses at £7 4s. 0d. a quarter and this period was now expiring RESOLVED, That in view of the progress achieved in this work no action be taken at the present time to renew the arrangement.

(d) The Medical Officer of Health reported that Miss Oswald was appointed partly for Educational work and partly for Maternity and Child Welfare hilt that, in view of the small amount of maternity work, she had been engaged mainly on immunisation work. Miss Oswald had now resigned and steps were being taken to engage a successor who would be engaged on educational and immunisation work, and it was suggested that this Committee should continue to contribute half the salary of £200 per annum. RESOLVED, That the Committee agree to the revised duties and to contribute half the salary.

289—Salary---Mr. S. Woodman—The Medical Officer of Health submitted an application from Mr. S. Woodman, temporary disinfecting officer, for an increase in salary. Mr. Woodman was appointed in

1940 to replace a permanent officer in H.M. Forces and was now receiving £3 7s. 6d. per week, plus 7s 6d. bonus per week. The permanent post was included in the Grading Scheme (see minute No. 260, 1942) in the General Division and the permanent officer occupying it was placed at the maximum of £220 per annum, but it was not recommended that the temporary officer should be dealt with under the scheme RESOLVED, That Mr. Woodman's salary be increased to £220 per annum (including war bonus).

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290—Venereal Diseases—The Medical Officer of Health reported that he had been in communication with the County Medical Officer of Health on this subject and was informed that the question of providing notices for display in public lavatories, railway stations, and other public places, was being considered by the County Public Health Committee and it was hoped to give information as to times of clinics and other information throughout the county. RESOLVED, That the County Council be informed of this Council's concern in connection with this disease and asked to indicate the protective measures being taken, particularly in relation to Cheltenham; that it be suggested notices should be exhibited in air raid shelters, on hoardings and in cinemas; and that the Medical Officer of Health submit quarterly reports on this subject to the Committee.

291—Surrender of Diseased Food—The Medical Officer of Health reported the surrender of 17 lbs. cheese ; 12 lbs. bacon ; 1 qr. 5 lbs, chicken; 1 lb. figs ; 32 tins pork luncheon meat, etc. (1 cwt.) ; 40 tins sausagemeat (2 qrs. 7 lbs.) ; 48 tins of vegetables ; 112 tins milk ; 40 tins fruit , 36 tins fish ; 18 tins soup.

292—Housing Act, 1936—(i) Closing Order—No. 36 Montpellier Villas--The Chief Sanitary Inspector reported that the Council in 1934 made a Closing Order in respect of the basement of this property. Works had been carried out to his satisfaction and the premises were now fit for human habitation. RESOLVED, That the Council being satisfied that the part of the building has been rendered fit- for human habitation the Closing Order made in respect of the part of the building be determined.

(ii) Common Lodging Houses—The Chief Sanitary Inspector reported that the registration in respect of Cumberland Villa, Grove Street, and Rowton House and The Shamrock, Grove Street expired on the 31st December. RESOLVED, That Mr. A. A. V. Meulbrouck (Cumberland Villa) and Mr. A. F. Evans (Rowton House and The Shamrock) be registered as Common Lodging House Keepers for the period ending 31st December, 1943.

293--Camping Site—RESOLVED, That a licence be granted to Mr. F. Tovey, Malvern Inn, Leckhampton Road, for the period ending 31st October, 1943, in respect of the camping site at these premises, subject to the site being occupied by not more than three caravans and one trailer caravan.

294—Keynsham Street—Sewer The Chief Sanitary Inspector reported that the question of a defective sewer and drains in Keynsham Street was before the Committee in July, 1939, but the matter was subsequently left in abeyance owing to the intervention of war. The premises affected by the defective drains were Nos. 15, 16, 17, 18, 19 and 20 Keynsham Street, and the building and yard belonging to Messrs. Meats & Co. The Chief Sanitary Inspector also reported that there was a small length of public sewer serving the above premises which required repair, renewal or

replacement. Complaints were being received of rat infestation in the area through rats " working" from the defective drains and sewer.

RESOLVED, (1) That notices be served upon the owners of the above premises under Section 39 of the Public Health Act, 1936, requiring them to carry out the necessary works within 28 days.

(2) That notices be given to the owners of the premises served by the above length of public sewer that the Council propose, in accordance with Section 24 of the Public Health Act, 1936, to execute the works required at the expiration of seven days from the date of the notice and that the expenses reasonably incurred will be recovered from the several owners of the premises served by the said length of sewer.

(3) That tenders be invited for the work mentioned in paragraph (2) above, and also, in default of the owners of the properties, in respect of the work mentioned in paragraph (1) above.

295—Food and Drugs Act, 1938—(1) The Chief Sanitary Inspector reported on two samples of oatmeal in respect of which complaints were made. Analysis showed the samples to be genuine but the complaints arose through insufficient cooking and the oats being kept in a warm condition all night.

(2) The Chief Sanitary Inspector also submitted a report of the Public Analyst on samples of milk Nod. 268-272, which were found to be genuine except sample No. 272 which was slightly deficient in fat and a further sample will be taken from this Vendor.

296—Public Abattoir—Fire Prevention—The Committee have referred the question of fire prevention at the public abattoir to the Abattoir Sub-Committee for consideration and report.

297—Milk (Special Designations) Order, 1936—RESOLVED, That the following applications for licences be granted for one year to the 31st December, 1943, subject to the provisions of the Order:-

(i) Applications of The Gloucestershire Dairy Co. and Creamery Ltd., and Mr. H. C. Pumfrey for Dealers' Licences authorising the use of the special designation "Tuberculin Tested" in relation to milk sold at the Gloucestershire Dairy Co, Ltd., and Benhall Dairy, Great Norwood Street, Cheltenham, respectively.

(ii) Applications of Mr. G. F. Gratton, 249 Swindon Road, and The Gloucester Co-operative & Industrial Society Ltd. for Dealers' Licences authorising the use of the special designation " Pasteurised " in relation to milk retailed by them in the Borough.

(iii) Applications of Mr. G. F. Gratton, 249 Swindon Road, and The Gloucestershire Dairy Co. and Creamery Ltd. for Licences to use the designation " Pasteurised " in relation to milk treated by them at 249 Swindon Road, and the Depot, Imperial Lane, respectively.

298—Contamination of Foodstuffs by Gas—The Committee further considered circular letter, dated 11th November, 1942, from the Ministry of Food reported to the last meeting of the Council, consideration of which was deferred to enable the Chief Sanitary Inspector to consult with the Public Analyst. The Chief Sanitary Inspector reported that the Public Analyst had informed him that Mr. H. G. Tribley, Chemist to Messrs. Ucal, was a member of the panel appointed by the Ministry of Food to assist in dealing with foodstuffs contaminated by gas. As Food Contamination Officer, immediately

upon the use of Gas he would communicate with the Public Analyst, or if he was not available Mr. Tribley, and in the event of wholesale use of gas he would act until either the Public Analyst or Mr. Tribley were available.

ARTHUR S. F. PRUEN, Chairman.

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WATER COMMITTEE.

15th December, 1942- Present—Alderman Ward (Chairman) ; The Mayor ; Alderman Trye; Councillors Chinn, Hayward and Moore.

299—Borough Engineer's Report—The Monthly Report of the Borough Engineer was read :—

DAILY YIELD OF SPRINGS.

	For month ended 30th November, 1942.	Average for corresponding Period during the past 3 years.
Hewletts Springs	103,000 gallons	112,000 gallons
Dowdeswell Springs	691,000 „	975,000 “
Leckhampton Springs	15,000 „	13,000 “
	809,000 “	1,100,000 “

CONTENTS OF RESERVOIRS.

Estimated Usable Quantity about ... 94,621,000 gallons.

300—Inspections—The Borough Engineer reported the work carried out by the Water Inspectors during the month of November.

301—Appeals--The cases entered in the Appeals Book were considered and the rates settled and adjusted.

302—Analyses of Water---The Medical Officer of Health submitted analyses of water made since the last meeting, which were satisfactory.

303—Dowdeswell Tithes—The Town Clerk reported that the Tithe Redemption Commission had now apportioned the annuity charge on the tithe area at Dowdeswell. The amount in respect of the Corporation's land being £4 18s. 2d. per annum. RESOLVED, That the apportionment be noted and that the Town Clerk be authorised to negotiate for the redemption of the same.

304—Trees, Lower Hewletts Farm—(see minute 31, 1942)—The Borough Engineer reported that he had received an offer of £250 for the 47 trees. RESOLVED, That the offer be accepted subject to an agreement on the lines now indicated.

305--Tewkesbury " Battle for Fuel " Exhibition—The Borough Engineer submitted application from the Hon. Secretary of the Tewkesbury " Battle for Fuel " Committee for a contribution of £3 4s. 9d., being one fifth of the cost of running the Exhibition. RESOLVED, That this be approved.

306—Woodford, Down Hatherley—The Borough Surveyor submitted a letter dated, 3rd December from the Ministry of Works and Planning seeking the approval of the Council to the laying of a 1 ½ inch water main so as to connect these premises to the Gloucester Corporation main. RESOLVED, That the application be approved subject to no further connections being made to the pipe and to it being removed after the war if so required by the Council.

307—Salaries of Chief Water Inspector and Deputy Superintendent—The Borough Engineer reported that he had received an application from the Chief Water Inspector for an increase in salary. He had not recommended for inclusion in the Grading Scheme either of these appointments. Both employees were trained plumbers and were receiving less than the wages received by an operative plumber, The appointments were not included in the J.I.C. scheme for Water Works employees. Their present salaries are Chief Water Inspector £4 4s. 0d. and Deputy Superintendent £3 17s. 6d. plus war bonus in each case. RESOLVED, That the salaries of the Chief Water Inspector and Deputy Superintendent be increased to £4 15s. 0d. each plus war bonus, with a further increment of 5s in six months.

308--Frozen Pipes—The Borough Engineer submitted a draft advertisement calling attention to the danger of frozen pipes and precautions which should be taken. RESOLVED, That the advertisement, as amended by the Committee, be approved.

E. L. WARD, Chairman.

ELECTRICITY AND LIGHTING COMMITTEE.

15th December, 1942. Present—The Mayor (Chairman); Councillors Chinn, Fildes, Garland, Grimwade, Moore and Readings.

309—Mutual Aid Scheme—The Borough Electrical Engineer reported details of a scheme for Mutual Assistance which has been arranged between Electricity Supply authorities in the Northern part of the Region, RESOLVED, That the scheme be approved subject to any suggestions which the Emergency Committee may make in connection therewith.

310—Hesters' Way Sub-Station—The Borough Electrical Engineer reported that he had received two claims for compensation for damage to growing crops caused when the two new feeder cables were laid from Hesters' Way Sub-Station to Evesham House sub-station and that he recommended to these being agreed at £12 10s. 0d. and £5 0s. 0d. respectively. RESOLVED, That these amounts be paid,

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311—Application for Supply—The Borough Electrical Engineer reported that he had received an application from the Ministry of Works and Planning for a supply to the Ullenwood area He suggested that in view of the fact that the cable may be of use to the Undertaking after the war, in the event of the supply being granted, the Council contribute 20 per cent of the cost of the cable from Salterley Grange sub-station to the site and of the switchgear at Salterley Grange sub-station and the Ministry be asked to pay the balance of the cost of the cable and the switchgear mentioned and the whole of the cost of the switchgear and transformer required at the site. RESOLVED, That

the application be approved and a supply granted upon the terms set out above, and the Town Clerk be authorised to prepare the necessary agreement and the Common Seal be affixed thereto.

312—Electricity Works—The Borough Electrical Engineer reported that a window had recently been damaged at the Electricity Works and that the Police had taken action thereon. One boy had appeared before the Juvenile Court on the 11th December, 1942, and the case had been dismissed under the Probation of Offenders Act and he had been ordered to pay £1 towards the cost of the damage which was estimated at £3. RESOLVED, That the Borough Electrical Engineer be authorised to carry out the necessary repairs.

313—Staff--(a) Whitley Scale of Salaries—The Borough Electrical Engineer reported particulars relating to a show-room assistant at present serving in the forces had been omitted from the Schedule (see minute 260, 1942), and suggested that he should be included in the General Grade with a commencing salary of £220 on the same level as the other showroom assistant. RESOLVED, That the General Purposes Committee be recommended accordingly.

(b) Temporary Female Clerks—The Borough Electrical Engineer reported upon the work of two temporary female clerks now receiving £143 and £91 per annum, and asked that their salaries be increased to approximate more closely to the responsibilities of their position. RESOLVED, (i) That the salaries of the two temporary female assistants be increased to £170 and £130 respectively ; (ii) That the General Purposes Committee be asked to consider the general conditions of service and salaries of the temporary employees, other than those covered by minute 260, 1942.

314—Electrical Development Association—RESOLVED, That Mr. R. W. Steel be appointed the Council's representative on the South West Area Council of the Association and Mr. Williams be appointed his deputy.

315—Car Allowances—The Borough Electrical Engineer reported that at the request of the Council, Messrs Higgins, Cox and Ball had continued to licence their cars from 1st April until 30th June, 1942. These officers had received car allowances of £40, £30 and £30 per annum respectively, the allowances being below the allowances paid to other officers. In view of the foregoing the Council had agreed in April, 1942 (Minute 3, 27th April, 1942) to make additional allowances to these officers for the extended use of their cars. RESOLVED, That additional allowances of £5, £7 10s. 0d. and £7 10s. 0d. be paid to Messrs. Higgins, Cox and Ball respectively for the extended use of their cars for the period from 1st April to 30th June, 1942.

316—Street Lighting--The Borough Electrical Engineer reported that he had received complaints regarding the dark passage at the side of the Ritz Cinema in the High Street. RESOLVED, That a star-light fitting be erected in this passage.

317—Interruptions--The Borough Electrical Engineer reported short interruptions of supply which had occurred on the 12th and 24th November, 1942.

318—Borough Electrical Engineer—Telephone—The Borough Electrical Engineer reported that Mr. Steel, who would take over his position on the 1st January, 1943, had obtained accommodation and it was necessary that a telephone should be connected to the premises. RESOLVED, That a telephone be installed at the Corporation's expense.

319—Directional Signs—(a) Static Water Tanks—(See minute 15, 1942). The Town Clerk reported that these had been approved by the National Fire Service Committee and would be erected all over the Country. RESOLVED, That erection of the 19 signs be now approved.

(b) Y. W.C. A.—The Borough Electrical Engineer reported application from the Y.W.C.A. for permission to erect a sign indicating the position of a new Hostel they had opened for the womens' services at Marchmont, Parabola Road, and suggested a suitable sign for this purpose. RESOLVED, That permission for the erection of a sign of type approved by the Borough Electrical Engineer be granted.

320—Scales of Charges—The Borough Electrical Engineer reported that owing to the numerous alterations in charges, and other information, it was now necessary to reprint the Scale of Charges leaflet. RESOLVED, That the Borough Electrical Engineer be authorised to order 1,000 leaflets as now approved by the Committee.

321—Accident to Employee—The Town Clerk reported that a linesman had sustained serious injuries through a fall from a pole on the 2nd September, 1941, and that the claim for compensation had been settled by the Council's insurers for £3,000.

322—Barrow Court Farm—Overhead Lines—The Town Clerk reported that the consent of the Ministry of Fuel and Power to the erection of this line had now been received.

T. WILFRED WAITE, Chairman.

FIRE PREVENTION COMMITTEE.

16th December, 1942. Present—Councillors Grimwade (Chairman), Chinn, Grimwade, Readings and Thompson; and Mr. V. Ferguson (Chief Warden).

323—Head Fire Guards—The Town Clerk reported that on 23rd November the Committee had met the Head Fire Guards for the purpose of discussing the fire prevention arrangements in the Borough. (a) Island Schemes—The Head Fire Guards reported the difficulties experienced in the operation of island schemes, particularly in regard to the shortage of man-power and the establishment of suitable posts. It appeared that in certain cases fire guards were not sleeping at the Posts but preferred to sleep at their own premises. It was recommended that the Town Clerk communicate with the occupiers of premises included in various island schemes under consideration, inviting them to attend meetings for the purpose of formulating schemes which the Committee can approve..

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(b) Central Depot—The Town Clerk reported that the Regional Commissioner was the appropriate authority for these premises but he had intimated that local authorities might apply for the delegation of his functions in relation to such premises under Provisos 1 and 4 of Article 14 (1) of the Fire Prevention (Business Premises) (No. 2) Order, 1941. It was decided that application be made to the Regional Commissioner for the delegation of his functions accordingly and that arrangements be made for the inclusion of these premises in the island scheme 110W being formulated.

(c) Pates Grammar School for Girls—The Committee considered the scheme submitted in respect of these premises and it was decided that the scheme in its present form could not be approved but

that the Town Clerk suggest that an amended scheme be submitted providing for two male fire guards and three female fire guards to be on duty at the premises each night The Chief Warden undertook to ascertain if additional fire guards not liable for service under the Compulsory Orders and living in the vicinity of the School, could be obtained.

(d) Uniforms for Head Fire Guards—It was RESOLVED, That the Chief Warden supply the Head and Senior Fire Guards with uniforms as soon as practicable. With regard to (c) the Town Clerk reported that he had been in communication with the Headmistress of the School and had now received a letter dated 12th December from Sergt. C. Wiggett, the Organiser for the School and Chairman of the Cleevemount Estate Fire Party stating that a Meeting of the Cleevemount Estate Fire Party had been held to consider the possibility of reforming the party consequent upon the intimation received with regard to the scheme for the School. At the meeting the following resolution was passed unanimously :—

“We consider that the lowest number of men to augment the existing number of ladies each night should be three, drawn from the Cleevemount Estate. If this is acceded to, we, as members of the old party, will co-operate in every way in the case of an emergency”

The Town Clerk also reported that he had consulted the Head Fire Guard of the Division with regard to the matter and reported his observations thereon. RESOLVED, That a Meeting of this Committee and the Head Fire Guards be held on 23rd December to discuss the fire watching of schools generally and other matters.

324—Standing Sub-Committee—The Standing Sub-Committee reported that they met on 23rd November. Present—Councillors Bush, Bayliss, Chinn, Grimwade and Readings ; Messrs W. S. F. Harris and V. Ferguson. The Fire Prevention Officer of the Regional Commissioner also attended.

(i) Staff—The Fire Prevention Officer was informed of the recent appointments made to the staff of the Fire Guard Staff Officer and it was intimated that it was desirable that the establishment of the Fire Guard Staff Office should be fixed and that this should include 14 appointments, namely —

1 Secretary, 4 Shorthand-typists, 2 Copy-typists, 4 General Clerks, 2 Junior Clerks,

1 Joint Telephonist (to be allocated for use in connection with Fire Guard Office and Housing Office, each department bearing their share of the cost).

These appointments would include the two Clerks engaged in connection with the fire prevention duties for the Charlton Kings Urban District Council. If part-time clerks were appointed it would be necessary to engage two in lieu of one whole-time clerk. It was also pointed out that clerical assistance was provided for the Head Fire Guards.

(ii) Staff Conditions—The Fire Prevention Officer was informed that it was considered desirable that an indication should be given by the Regional Commissioner with regard to staff conditions for the Fire Prevention Office, including hours of duty, payments to be made during periods of sickness and other matters. The Fire Prevention Officer intimated that he would submit his report to the Regional Commissioner from whom a communication would be received by the Council in due course.

RESOLVED, That the proceedings of the Standing Sub-Committee be approved and adopted, and that the Town Clerk communicate with the Regional Commissioner asking if his decision with regard to the staff could be expedited.

325—Fire Guard—The Fire Guard Staff Officer submitted his report. (a) Civil Defence (Compulsory Enrolment) Order, 1942— The enrolment of women has commenced and the method adopted was that each division should be dealt with in street order, commencing with Division " A." The women enrolled would be interviewed by the Head Fire Guards who would instruct them to report for training during the following week, and also to report to their street captains. Section A 1 of Division A was being dealt with at the present time and the Head Fire Guard was arranging to interview approximately 40 women per night on three nights a week-209 enrolment notices had been issued to date. The Assistant Fire Guard Staff Officer (Training and Equipment) was preparing a syllabus for the training of women fire guards.

(b) Business Premises—Since the last meeting approximately 2.00 Form " B" (application for approval) incorporating the recent Fire Prevention (Business Premises) (No. 3) Order, 1942, had been delivered to occupiers of business premises The response was fairly good and in cases where delays occurred in returning the forms, an appropriate letter was being forwarded to the occupiers. RESOLVED, That when the necessary particulars have been tabulated the occupiers of business premises in the various Island Schemes be summoned to attend a meeting in order to complete the necessary arrangements for the operation of the schemes.

(c) Inspections—Nightly inspections of posts at business premises had shown a big improvement in the number of fire guards on duty each night.

(d) Absentees—The proportion of employees reported absent from duty at business premises was not high and in the majority of cases reasonable excuses had been submitted.

(e) Training-14 trainees have recently been successful in passing the L.A.R.P. course.

(f) Tactical Training—Greater interest is being shown in this matter by the occupiers of business premises.

(g) Compulsory Training—A scheme is being prepared for the whole of the Borough and fire guards will be directed to attend instructional classes within their own sectors.

(h) Depots—Fleece Hotel—This Depot was opened on 27th November and 30 men per night had been instructed to report for duty.

Ladies' College—Bunks were being installed at this depot. Public Assistance Institution—Work is being carried out to prepare this Depot for use at an early date.

326—Circular S.W. 289/1942—Fires not due to enemy action--The Fire Guard Staff Officer reported that he had prepared a leaflet which was now in the hands of the printer and, in due course, copies would be circulated to all occupiers of business premises in the centre of the town. RESOLVED, That this be approved.

327—Staff—(a) The Fire Guard Staff Officer reported that Mr. E. Lloyd, Assistant Fire Guard Staff Officer commenced duty on 2nd December, Miss M. Bardsley, Woman Supervisor, commenced duty on 8th December and Mr. G. S. Gordon, Depot Superintendent, on 30th November. Mrs. G. Wynne, who had been appointed Assistant Fire Guard Staff Officer, had now declined to take up the appointment.

(b) Depot Superintendents—The Town Clerk reported that in response to a recent advertisement in the local press, four applications had been received for this appointment. RESOLVED, That the applications be referred to the Chairman and Fire Guard Staff Officer with power to make two appointments.

(c) Training—RESOLVED, That in the event of any of the Depot Superintendents being qualified instructors and willing to undertake classes of instruction during the day-time, they be paid the usual fees for the same.

328—Fire Prevention (Business Premises) (No. 2) Order, 1941—Read letter dated 21st November from the Regional Commissioner referring to a letter from the Fire Guard Staff Officer and stating that the closing of Part II of the register set up under the above circular was a matter for the Chief Financial Officer to decide. The Fire Guard Staff Officer reported that the Borough Treasurer had now agreed to the register being closed.

329—Regional Fire Consultative Committee--National Fire Service—With reference to Minute No. 137, the Town Clerk submitted letter dated 3rd December from the Chief Regional Fire Officer stating that a great deal had already been done with a view to improving National Fire Service accommodation throughout the Region. He pointed out that a considerable proportion of accommodation which had been handed over by local authorities to the National Fire Service was below the standard laid down by the Home Office The right to inspect National Fire Service premises could not be accorded to local authorities, but in the opinion of the Regional Commissioner, the instruction given to National Fire Service Officers would generally enable visits to stations to be arranged upon approach being made to the responsible local officer It was also agreed that the making of confidential reports by National Fire Service Officers on service matters to persons or bodies not connected with the service, could not be authorised.

330—Light Trailer Pumps—Read letter dated 10th December from the Regional Commissioner stating that it had been hoped that a certain number of light trailer pumps could be released from the National Fire Service, but priority releases had however recently been made and such releases had materially affected the position. The equipment of the Fire Guard organisation was one which must be related to general policy and was not a matter which could satisfactorily be dealt with piecemeal.

The Fire Guard Staff Officer reported that the National Fire Service were carrying out training of crews for the pump at the Public Assistance Institution. RESOLVED, That the Town Clerk communicate with the National Fire Service to ascertain if they would be willing to maintain the pump at the Institution, and to report with regard to condition, maintenance and training to this Committee each month.

331—Monthly Report of Column Officer—Column Officer J. R. Jones reported that since the last meeting the National Fire Service had attended 12 calls to fire as follows :—

1942

25th November	Irving Hotel, Bath Road.
26th November	Plough Hotel, High Street.
29th November	Hewlett Road. (Malicious False Alarm),
29th November	Shurdington Road.
30th November	10 Henrietta Street,
30th November	Hatherley Road (False Alarm—good intent).
1st December	100 Bath Road.
1st December	5 Hewlett Place.
1st December	63 St. George's Road. (False Alarm—good intent).
2nd December	St. Hilda's, Western Road
2nd December	The Reddings.
4th December	Cromwell Road (False Alarm—good intent).

In the case of the fire at the Plough Hotel five residents had been rescued by the Fire Service.

332—Circulars—The Town Clerk reported receipt of the following circulars:-

(a) S. W. Region.

No. 290—Fire Prevention (Business Premises) (No. 2) Order, 1941, Reimbursement of subsistence allowances paid to persons who have performed fire prevention duties at premises included in joint arrangements for which the Regional Commissioner is the appropriate authority.

No. 301—Payment to Fire Guards at business premises of supplementary allowances in respect of loss of earnings due to war service injuries.

No. 304—Fire Prevention (Business Premises) (No. 3) Order, 1942. Premises occupied by local authorities. With reference to Circular 290, the Borough Treasurer had been instructed to claim reimbursement of subsistence allowances for all fire guards at local authority premises included in joint schemes. With regard to No. 301, the Fire Guard Staff Officer reported that he had ordered a supply of the leaflet enclosed with the circular and a copy would be supplied to occupiers of business premises in accordance with the directions contained in the circular. With regard to Circular No. 304, the Town Clerk reported that he was obtaining the necessary information to forward to the Regional Commissioner.

(b) Ministry of Home Security

No. 235—Protective clothing for local authorities' fire guard trailer pump crews.

No. 938—Civil Defence Duties (Compulsory Enrolment) Order, 1942. Position of farmers and agricultural workers.

No. 245—Civil Defence Services—Increase in basic pay of whole-time personnel and revised maximum rates of compensation for loss of wages sustained by part-time unpaid members.

No 250—Fire Prevention Orders—(i) Civil Defence Duties (Exemption Tribunals) Order, 1942. (ii) Fire Prevention (Business Premises) (No. 4) Order, 1942, and (iii) Fire Prevention (Government Premises) (No. 2) Order, 1942.

No 251—Further instruction regarding manner in which incendiary bombs should be dealt with. With reference to Circular No. 235, the Fire Guard Staff Officer reported that protective clothing had been ordered for the crews manning the light trailer pump at the Public Assistance Institution. With regard to Circular 250 (ii) Fire Prevention (Business Premises) (No. 4) Order, 1942, the Fire Guard Staff Officer submitted circular which had been sent to the occupiers of business premises who had received assistance from the local authorities fire guard pool, informing them that in future, they would be required to pay subsistence allowances direct to such fire guards.

RESOLVED, That copies of circular 251 be supplied to the Head and Senior Fire Guards,

H. C. GRIMWADE, Chairman.

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TOWN PLANNING COMMITTEE.

17th December, 1942. Present—Aldermen Ward (Chairman) ; The Mayor ; Aldermen Trye and Winterbotham; Councillors Bendall and Moore ; Mr. W. S. F. Harris.

333—Plans—Byelaws—The following plans were submitted for approval :—

No. of Plan.	Name.	Description.
5494	Gloster Aircraft Sports and Social Club	Alterations to Nelson House, Trafalgar Street.
5495	Electricity Dept	Ladies' Cloakroom, Electricity Dept., St. George's Place.
5496	A. Organ	Garage, 162 Old Bath Road.
5497	J. Tomkins	Conversion of shed into garage, Albert Road.

RESOLVED, That Plan No. 5497 be approved ; that Plans Nos. 5494 and 5495 be approved, subject to the sanitary arrangements being carried out to the satisfaction of the Chief Sanitary Inspector ; and that Plan No. 5496 be approved, subject to roof water being carried to a soakaway and to the owner undertaking to connect the soakaway to the surface water drains at a later date, if required.

Decisions—Town and Country Planning (General Interim Development) Order, 1933.

RESOLVED, That Plans Nos. 5494, 5495 and 5496 be approved, and that Plan No. 5497 be approved for the duration of the war only.

334—Town Planning Area—Plan—The following plan was submitted for approval under the Town and Country Planning (General Interim Development) Order, 1933 :—

No. of Plan.	Name.	Description.
T.P.1723	Bottling Trades Chemical Company, Ltd.	Extension to factory, Copt Elm Road, Charlton Kings.

RESOLVED, That Plan No. T.P. 1723 be approved, subject to the conditions imposed on 18th July, 1940, consenting to the use of the premises for the purpose of a factory.

335—Electricity Overhead Lines—The Committee further considered applications for consent to erect certain overhead electric lines to enable electricity supplies to two additional Government premises which were deferred at the last meeting to enable the Borough Electrical Engineer and Borough Surveyor to consider alternative routes. The Committee were informed that no alternative routes appeared available. RESOLVED, That consent be given to the erection of the lines in the positions shown on the plans submitted.

336—Nos. 22-28 Whaddon Road--A letter was submitted from Messrs. Gibson & Weldon asking for confirmation that the bye-pass road which the Council originally approved and which affected the above properties had been abandoned. The Council in February, 1937, approved an alternate route for the bye-pass road and abandoned their original plan. RESOLVED, That Messrs. Gibson & Weldon be informed that the original proposal to construct a bye-pass affecting these properties was abandoned in 1937

337—Housing and Town Planning—A letter was submitted from the National Housing and Town Planning Council enclosing Bulletin No. 19 dealing in particular with the report of the Uthwatt Expert Committee on Compensation and Betterment, and asking to be informed how the recommendations in the report affected this particular area and also the Council's reaction to the report. RESOLVED, That the matter be deferred to enable the Town Clerk and Borough Surveyor to report thereon.

338—Great Western Railway Engine Sheds—The Town Clerk reported that the Great Western Railway Company had agreed to submit the plans in connection with the Engine Sheds at Malvern Road for inspection by the Committee.

RESOLVED, That the Committee's appreciation of this action be forwarded to the Company

339—Town Planning Expenditure—The Town Clerk reported that, with the approval of the Chairman, the County Council was informed that the estimated cost of Town Planning expenditure in Cheltenham for the year 1943-1944 which is reimbursed by the County, would amount to £1,365.

340—Temporary Class Room—Bishops Cleeve Council School—The Committee at their last meeting approved plans submitted by the County Architect for the erection of temporary class rooms to the Bishops Cleeve Council School, subject to the building being replaced by a permanent structure as soon as conditions permitted.

A letter was submitted from the County Architect stating that whilst the County Education Committee were not anxious to allow buildings of this type to remain longer than necessary, it was hoped that, in view of the expenditure involved, this Council would take a reasonable view of the matter and not press for removal until the re-organisation of education or a reasonable period has elapsed after the war. RESOLVED, That the County Architect be informed that this Committee appreciated the position and would not act unreasonably.

341—No. 126, Leckhampton Road—The Town Clerk reported on the position relative to the wooden building erected adjoining a caravan at this address and used as a store. RESOLVED, That the Town Clerk inform the owner that, in normal circumstances, the Committee would serve notice upon him

requiring the pulling down and removal of the building which had been erected without their approval, but in this case they were prepared to give him an opportunity of applying for the retention of the building, and on receipt of the application would further consider the matter.

342—Pates' Grammar School for Girls—It was reported that in connection with a competition inaugurated by Lord Balfour's 1940 Committee which was open to schools throughout the Country, and, in connection with which, schools were invited to submit suggestions for the future development and improvement of their respective towns and areas, that the Pates' Grammar School for Girls and a school in Bolton had divided the first prize, and that the models and drawings prepared in connection with the competition were now on exhibition in London. RESOLVED, That the Town Clerk convey to the Headmistress, the appropriate teachers and the pupils of the school, the congratulations of this Committee, and inform them that the Committee will be pleased to see the exhibits when they are returned to Cheltenham.

E. L. WARD, Chairman

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CEMETERY AND CREMATORIUM COMMITTEE.

18th December, 1942. Present—Councillors Rev. de Courcy Ireland (Chairman), Moore and Readings.

343—Superintendent's Report—Read, Report of the Superintendent for the period from 26th September to 18th December, 1942 Number of Interments 169 ; Cremations 75 ; Grave Spaces sold : 1st Position 3, 2nd Position 6, 3rd Position 2, 4th Position 53 ; New Memorials erected 20 ; New Inscriptions 8

344—Grants of Grave Spaces Sold--RESOLVED, That the Common Seal be affixed to Grants Nos. 10661 to 10719 inclusive.

345—Designs—RESOLVED, That the designs Nos. 2851 to 2886, as set out in the designs book, signed by the Chairman, be approved.

346—Maintenance of Grave Spaces--(a) Grave No. 1302, Section D.1.—The Town Clerk reported letter dated 2nd December, 1942, from Messrs. Bubb & Co. asking whether the Council would be prepared to undertake the maintenance of this grave in perpetuity-for the sum of £50. RESOLVED, That the offer be accepted and that the Common Seal be affixed to the Undertaking.

(b) Graves Nos 2460 and 2541, Section P.—The Town Clerk reported letter dated 16th December, 1942, from Mr. A. V. Gregory stating that Miss M. E. Hayward had directed in her Will that £50 be paid to the Council in consideration of their maintaining the above mentioned graves in perpetuity, and asking whether the Council would accept this amount and undertake the work RESOLVED, That Mr. Gregory be informed that the Council can only undertake the work on the two graves upon payment of a sum of £100.

347—Re-purchase of Grave Space—Grave No. 2483, Section P.—Read, letter dated 18th November, 1942, stating that this space had been purchased in 1935 and would not now be required and asking the Council to re-purchase the space. After hearing the report of the Superintendent it was

RESOLVED, That the space be not re-purchased but that the Superintendent draw the attention of purchasers to the space with a view to arranging a transfer thereof.

348--Deaths due to War Operations—Burial Space—The Town Clerk reported upon correspondence with the Cheltenham Rural District Council regarding the provision of burial space in the Cemetery for civilian war casualties in the Rural District. He had informed the Rural District Council that no doubt this Council would agree to assist the Rural District should the various Parish burial grounds prove insufficient, the Rural District paying the appropriate fees. RESOLVED, That the action of the Town Clerk be approved.

E. S. DE COURCY IRELAND, Chairman.

TOWN IMPROVEMENT AND SPA COMMITTEE.

18th December, 1942. Present—The Mayor (Chairman); The Deputy Mayor; Aldermen Lipson and Pates ; Councillors Fildes, Fisher, Rev. de Courcy Ireland, Grimwade, Readings and Smith.

349—Alstone Baths—(a) Attendances—The Borough Surveyor reported that the attendances for the four weeks ended 13th December totalled 2,215, including schools, colleges and subscribers, and for the same period 1,426 troops had attended for washing baths and 772 members of the general public.

(b) Christmas Closing—RESOLVED, That the Baths be closed on Christmas Day, Boxing Day and Sunday, 27th December.

(c) Swimming Instruction—Read, letter dated 21st November from the Royal Air Force. stating that arrangements had been made with the Superintendent for trainees to attend for swimming instruction at certain times during the week and asking if a monthly account could be submitted. RESOLVED, That, on the recommendation of the Borough Treasurer, the Royal Air Force be informed that it is preferable for payment to be made on a cash basis as at present.

350—Entertainments Sub-Committee—Read, reports of the Entertainments Sub-Committee at their Meetings held on the 2-1th November and 8th December.

They recommended (inter alia) as follows:-

(i) Marionettes—That Mr. Calls marionettes be engaged to give performances at the Town Hall on the afternoons of 28th December to 1st January inclusive, at a fee of £50.

(ii) Aid to Russia Relief Week Committee—That £75, being a proportion of the profits of the Dance held on 18th November in aid of the local Committee's expenditure, be allocated for this purpose.

(iii) Ball-Room Championship's—That the South of England Ball-room Championship be abandoned for the time being but that the application of Mr. F. Lister to organise the Gloucestershire Championship for the season 1942/3 be granted, subject to payment of the usual charges for the hire of the Town Hall and on the understanding that in future years the title will revert to the Council.

(iv) Agg Gardner Recreation Ground—That the offer of Mr. Squire of £50 for the right to provide an amusement fair at this ground during Christmas be not accepted.

(v) Soldiers', Sailors' and Airmen's Families' Association—That £50, being a proportion of the profits of the Dance held on 2nd December in aid of this Fund, be allocated to the Association.

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(vi) That Harry Parry and His Orchestra be engaged for a dance on 14th January at a fee of £100.

(vii) Town Hall—Lettings—(a) That the free use of the Town Hall be granted to the Ministry of Information for Meetings on 12th January, 16th February and 16th March.

(b) That the free use of the Pillar Room be granted for a social to be held for Eastbourne evacuees on a suitable date to be arranged.

(c) That the free use of the Drawing Room be granted for a meeting of the Free French Society on 11th December.

(d) That the free use of the Town Hall be granted for the "Dig for Victory Week" to be held from 12th to 16th April next, inclusive.

(viii) Reductions in Charges—Having regard to the large number of applications now being received for reductions in the charges for the hire of the Town Hall for dances, That as from 1st January, 1943, no reductions be made.

(The Town Clerk reported that when the scale of charges was reduced by the Committee on the 16th September, 1932, Minute 7 (b), the Council authorised the Committee to make any modification in the charges in respect of any very special application. Also, That on the 18th October, 1940, the Committee increased the hire charge for Dances and Whist Drives to £25 up to midnight and £2 per hour after for the whole building).

(ix) Sunday Entertainments—That Mr. G. S. Mercer, of Macclesfield, be informed that while this Sub-Committee are in sympathy with the objects of the Conference proposed to be held to debate the question of Sunday stage entertainments of a light variety character, with a view to the adoption of legislation favourable thereto, they do not feel justified in appointing delegates to attend the Conference.

(x) That Tuesday evenings in January not booked for other functions be allocated for the Forces Variety Shows and that the Entertainments Manager report further upon the numbers attending these performances. RESOLVED, That the proceedings of the Entertainments Sub-Committee be approved and adopted.

351—Medical Baths—(a) The monthly report of the Superintendent was submitted. The receipts during the month of November amounted to £73 0s. 6d. as compared with £81 16s. 0d., for November, 1941.

(b) Christmas Closing—RESOLVED, That the medical baths and washing baths be closed on Christmas Day and Boxing Day.

(c) Superintendent—Read, letter dated 12th December from the Superintendent of the baths asking for an increase in his salary and also in the wages paid to Mrs. Hudson, RESOLVED, That the application of the Superintendent be adjourned to the next meeting of this Committee but in the case of Mrs. Hudson the Town Clerk ascertain the hours worked and duties performed by her and that this be referred to the General Purposes Committee with a recommendation that the appointment be included, in the Grading Scheme.

T. WILFRED WAITE, Chairman.

STREET AND HIGHWAY COMMITTEE.

21st December, 1942. Present—Aldermen Capt. Trye (Chairman), Pates, Ward and Winterbotham; Councillors Addis, Biggs, Fisher, Garland, Green, Grimwade and Readings.

352—Petrol Consumption—Read, letter dated 27th November from the Ministry of Fuel and Power pointing out the steps already taken to reduce the allowance of petrol to civilian users and asking local authorities to aim at a reduction of ten per cent in their normal consumption, RESOLVED, That the Borough Surveyor be instructed to carry out such further economies as are practicable.

353—Royal Crescent—The Town Clerk submitted a report with regard to the taking over of this road as a highway and the acquisition of the Royal Crescent Garden. RESOLVED, That the Town Clerk do take the steps referred to in Minute 176.

354—26 Pittville Street—With reference to Minute No. 180, the Town Clerk reported that further steps had been taken to obtain payment of the arrears of rent in respect of these premises and informed the Committee of the difficulties likely to be encountered if proceedings were instituted. RESOLVED, That having regard to the report of the Town Clerk, the Borough Treasurer be authorised to write off the arrears as irrecoverable.

355—Increase in War Wages—Read, letter dated 15th December from the Western District J.I.C. stating that negotiations had taken place between the two sides of the National Council on an application for a further increase in the war wages applicable to manual workers in non-trading services, These negotiations had now been completed and the National Council had decided to increase the present war wage of 14s per week for adult male employees to 15s 6d. per week and 75 per cent thereof for adult female employees, such increase to be paid on the pay day in the week ending 2nd January. The National Council's decision had been endorsed by the Western District J.I.C. and the following increases would operate on the date mentioned :—

Adult male employees ... weekly rated 1s 6d. per week.

Adult female employees “ 1s 1 ½ d. per week.

Adult male employees ... hourly rated 3/8 d. per hour.

Adult female employees ... “ 0.287d. per hour.

RESOLVED, That the increases in war wages be paid to the employees concerned,

356—Salvage of Waste—(a) The Borough Surveyor reported that the following had been salvaged during the month of November : (the amounts salvaged during October are shown in brackets).

	November.		October,	
	Tons.	Cwts.	Tons.	Cwts.
Paper	83	10 ¼	(88	18)
Metals	45	12 ¼	(55	19)
Rags, bags, etc.	3	8	(4	18)
Bottles and Jars ...	—		(—	5) (612)
Bones	4	1	(3	13)
Aluminium ..	—	—	(—	—)
Pig Food ,... ..	78	4	(86	17)
Rubber, including Motor Tyres...	1	1	(4	8)
Gramophone Records ,...	—	—	(—	—)
Cullet	—	—	(12	14)
Batteries (Dry)	—	—	(1	9)
Batteries (Broken)	—	—	(—	5)
Felt	—	—	(—	—)
Horsehair ...	—	—	(—	2)
Flocks ...	—	—	(-	5)

The estimated value of the salvage collected during November was £819 and during October £941

(b) The Borough Surveyor reported that the refuse collected during the 4 weeks ended 15th December amounted to 1,246 tons 10 cwt.

(c) Female Labour—The Borough Surveyor reported that he had been in communication with the Ministry of Labour and National Service with a view to obtaining female labour for paper baling and lorry driving, but the two applicants supplied by the Ministry were not suitable for the work, and the Ministry had no other female labour available.

(d) Towing Trailers --The Borough Surveyor reported that he had been in communication with six motor firms to ascertain if they could supply a vehicle suitable for towing laden salvage trailers from the Brooklyn Road tip to the Salvage Depot, and he submitted two tenders which had been received. RESOLVED, That the Borough Surveyor be authorised to insert an advertisement in the local press with a view to obtaining a suitable vehicle for the purpose.

(e) Salvage Circular No. 94—Read, letter dated 25th November from the Ministry of Supply referring to the circular issued by the Ministry of Home Security No. H.S.C. 221/42 dated 2nd November, setting out the conditions upon which civil defence personnel and vehicles might be called upon to assist local authorities in the collection and disposal of salvage The Ministry also urged local authorities to take steps to stimulate the recovery, as salvage, of derelict and damaged sandbags and stated that civil defence personnel could be called upon to assist in this work. The Ministry also stated that representations had been received from local authorities for assistance in obtaining additional labour for salvage work but, on investigation, it had frequently been found that the local authority had not registered its requirements with the Ministry of Labour and National Service.

Complaints had also been received that private firms dump refuse containing useful salvage at tips owned by local authorities or private concerns and the Ministry urged that all possible steps should be taken to prevent such use of their tips and it should be pointed out to any firm whose refuse is found to contain useful salvage, that the mixing of waste paper, rags, rope and string, and waste rubber was in contravention of The Salvage of Waste Materials Orders, Nos. 2, 3, and 4 respectively RESOLVED, That the Borough Surveyor be instructed to take any action which he considers necessary to comply with the recommendations contained in the circular letter and that the Emergency Committee be asked to consider the question of part-time civil defence personnel assisting with the work of salvage if and when this is deemed desirable.

(f) Salvage Circular No. 95—Waste Rubber—Read, letter dated 25th November from the Ministry of Supply setting out details of the arrangements agreed between the Rubber Control and the Directorate of Salvage and Recovery (L.A.) and stating that the previous arrangements outlined in Salvage Circulars 69, 71, 78, 80 and 85 were cancelled. The Ministry indicated the material suitable and unsuitable for the production of reclaimed rubber and suggested that where a local authority desired to dispose of the whole of their rubber scrap to the Rubber Control the undertaking enclosed with the circular should be completed and they specified the arrangements which would then apply and the prices to be paid. RESOLVED, That an undertaking be entered into accordingly.

(g) Salvage Circular No 96—Read, letter dated November from the Ministry of Supply with regard to a National Book Appeal. RESOLVED, That having regard to the Book Drive already organised, no action be taken.

(h) Chief Salvage Steward—The Borough Surveyor reported that having regard to the completion of the Book Drive and Non-Ferrous Metal Drive, the services of the Chief Salvage Steward in this connection were no longer required and in accordance with the instructions of the Committee, after consultation with the Chairman, Mr. Bennett's appointment had been terminated on 19th December. RESOLVED, That this be approved.

357—Salvage Sub-Committee—The Salvage Sub-Committee reported that they met on 8th December. Present—Councillor Readings (Chairman) , Mrs. Hall, Mrs. Holder and Miss Farmer.

(a) Non-Ferrous Metal Drive—It was reported that the total weight of metal received at the two - Depots, namely, 148a High Street and 1 and 2 Montpellier Avenue only amounted to 1 ton 5 cwt. 1 qr.

(b) Pig Food—The Borough Surveyor reported a case of a pig keeper who refused to pay the charge fixed for pig food. RESOLVED, That the action taken by the Borough Surveyor in regard thereto be approved.

(c) Publicity—It was RESOLVED, That having regard to the decline in the amount of pig food collected, the Chairman and Borough Surveyor be authorised to expend a sum not exceeding £20 for publicity purposes.

(d) Waste of Bread—The Borough Surveyor reported that from 23rd November to 6th December an Enforcement Inspector of the Ministry of Food had, with the co-operation of the staff, carried out an inspection of the amount of bread included in the pig- food bins and a list of premises from which bread was received had been supplied to the Officer.

(e) National Waste Paper Drive, May —June, 1942—The Waste Paper Recovery Association Ltd. had congratulated the Sub-Committee on their efforts and had intimated that Cheltenham had been placed seventh on the list of Boroughs in the Western Region.

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(f) Oily Rags—With reference to Salvage Circular No. 84 it was recommended that when the Borough Engineer has obtained a market, a monthly collection of oily rags be made from the garages.

(g) Book Drive—The Borough Surveyor reported that during the period 24th October to 3rd December, 46 tons or 138,000 books had been collected and with the addition of the 204,000 books collected during the Waste Paper Drive in July, a total of 342,000 books had been received. In view of the superior quality of the paper, it was recommended that in future, books be kept separately from other salvage. It was also recommended that the undermentioned accounts be referred to the Street and Highway Committee .—

	£ s. d.
Cheltenham Newspaper Co. ...	36 15 0
Sperry & Son (Posters)	12 2 6
E. J. Fear (Loud Speaker) ...	7 11 9
Billposting Company...	2 8 10
Printing Book Labels and other matters	10 0 0

RESOLVED, That the proceedings of the Salvage Sub-Committee be approved and adopted and that the accounts be passed for payment.

358—Montpellier Terrace—Loreburn—The Town Clerk reported that on the 15th December a pedestrian had fallen over the stone kerb which remained after the removal of the railings. The Borough Surveyor had inspected the site and recommended that the owner be asked to surrender the whole of the garden for inclusion in the public footpath in order that the kerb may be removed which would avoid any future cause for complaint. RESOLVED, That the proposals be approved and that negotiations be entered into with the owner for the surrender of the land.

359-149 High Street—Read, letter dated 17th December from Messrs. Ivens, Thompson & Green offering, on behalf of their Client, to sell this property to the Council. RESOLVED, That the offer be not entertained at the present time.

360—Snow Clearance—The Borough Surveyor submitted correspondence with the Ministry of War Transport and the County Surveyor dealing with the co-ordination of the work of snow clearance. The County Surveyor had intimated that full co-operation in this matter would be forthcoming from his department.

361—Highways—Fouling—The Borough Surveyor reported that he had been in communication with the Ministry of War Transport asking for authority to a provisional expenditure of .200 in connection with the clearance of mud from roads in the Borough caused by military vehicles. The Ministry had stated that it was not possible to issue such provisional authorisation but the Divisional Road Engineer would endeavour to obtain authority for the expenditure to the end of November and it

was suggested that a further application and report be furnished at the end of January. RESOLVED, That the Borough Surveyor be instructed to take the necessary action

362—Temporary Architectural Assistant—The Borough Surveyor reported that the Chairman and he had interviewed Mr. A. W. Meader, of Bridgwater, in connection with this appointment. Mr. Meader was willing to accept the position at a salary of £300 per annum, plus cost of living bonus, but asked that this might be reviewed at the expiration of six months' service, with a view to the salary being increased to £350 per annum. The Borough Surveyor also reported that Mr. Meader had been medically examined and the report submitted was satisfactory. RESOLVED, That Mr. Meader be appointed, and that he be informed that the Committee will review the position at the expiration of six months.

363—Lighting of Road Barriers—With reference to Minute No. 198, the Borough Surveyor reported that he had communicated with the Ministry of War Transport suggesting that in certain cases, edges of concrete blocks might be painted white as an alternative to the provision of danger lamps. He submitted letter from the Ministry suggesting the provision of reflecting lenses together with white painted lines but the Ministry stated that authority could not be granted for the use of white-line road paint. The Borough Surveyor was in communication with the Ministry with a view to their approval being obtained to the use of pre-war stocks of white paint in lieu of reflecting lenses now unobtainable. RESOLVED, That this be approved.

364—Chainman—A. E. B.—The Borough Surveyor reported that since the 2nd December, with the approval of the Chairman, he had employed A. E. B., formerly car park attendant, as temporary chainman, as the chainman previously employed, had been called to serve with the Armed Forces. RESOLVED, That the action of the Borough Surveyor be approved, and that the temporary chainman be paid a wage of £4 per week during the time he is employed in this capacity.

365—Footpath between Orchard Avenue and Brooklyn Road—The Borough Surveyor submitted letter from Mr. J. B. Moore complaining that the temporary access which for the past two years, had been used by the residents of Orchard Avenue and Hawthorn Road to reach St. Mark's Estate, has now been blocked up, and asking for the access to be restored and laid with ashes, or that alternative access should be provided. The Town Clerk reported that this access ran across land which had been requisitioned for use as allotments, and complaints had been received of the damage caused to crops. RESOLVED, That Councillors Addis and Grimwade be authorised to view the site and report to the next meeting of this Committee as to whether an alternative means of access can be provided RESOLVED, also, That Councillor Smith (Chairman of the Allotments Committee) be asked to accompany Councillors Addis and Grimwade when they make their inspection.

366—N.F.S. Stations—The Borough Surveyor submitted plan showing the positions of two entrance crossings in Lansdown Road and Whaddon Road which are proposed to be constructed in connection with the new temporary N.F.S. Stations. RESOLVED, That the same be approved.

367—Brooklyn Road Tip—The Borough Surveyor submitted letter dated 28th November from the War Department Land Agent proposing to requisition a portion of this tip for military purposes, and asking if the pig food cooking apparatus could be removed The Borough Surveyor also submitted his reply elated 30th November stating that it was impossible to remove the apparatus as required but informing the War Department Land Agent that as the licence to acquire the new apparatus has now

been received from the Ministry of Supply, it was hoped to erect the same at the refuse destructor- within the next few weeks, and when the work was completed no further cooking of pig food would be carried out at the tip.

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368—Hatherley Lane—Footpath—The Borough Surveyor submitted letter dated 12th December from Dowty Equipment Ltd. with regard to the construction of a footpath in Hatherley Lane. RESOLVED, That the Company be informed that this Committee do not consider it desirable that a footpath should be constructed at the present time having regard to the narrowness of the road

369—Highways Department—Christmas Holidays—RESOLVED, That the Borough Surveyor be authorised to permit the Highways employees to cease work at 1 p.m. on Thursday, 24th December, and that the Department be closed on Christmas Day and Boxing Day in accordance with the J.I.C. recommendation, the men receiving two days' pay at ordinary rates.

370—Portland Street—The Borough Surveyor submitted correspondence with Messrs. Telephone Rentals (Western) Ltd., and Messrs. M. E. Stace & Co., Ltd., for permission, to erect an electric cable across Portland Street between the latter's premises and Nos. 5 and 14 Portland Street as indicated on the plan now submitted. RESOLVED, That permission be granted subject to the cable being erected at least 18 feet clear above the carriageway, and to Messrs Stace & Co. accepting all liability in respect thereof.

371—Sweeper—C. W. R.—The Borough Surveyor submitted correspondence with a sweeper (C. W. R.) who continually requested his release from his present employment. A medical certificate had also been submitted stating that this employee was only fit for light work. The Borough Surveyor reminded the Committee that the sweeper in question had on several occasions requested his release from his employment with the Council for health reasons, and as the Borough Surveyor was unable to provide him with lighter work than the one now performed, namely, sweeping roads without pushing a truck, he recommended that, subject to the approval of the Ministry of Labour and National Service, the employee be released accordingly. RESOLVED, That this be approved subject to the consent of the Ministry of Labour and National Service being obtained thereto.

372—Telephone Kiosks, Royal Well Road and St. George's Road—The Borough Surveyor reported that, in accordance with the intimation given at the last meeting of this Committee, he had been in communication with the Post Office Telephones with regard to the removal of these kiosks to positions which the Committee considered would be less dangerous to pedestrians during hours of darkness, but in view of labour difficulties, the Post Office were unable to accede to this request, RESOLVED, That the Post Office Authorities be asked to consider the provision of a white painted band around the kiosks which, in the opinion of this Committee, will render the same more easily discernible during the hours of darkness.

373—Road Works, etc.—The Borough Surveyor submitted a report of road works and -other similar matters in hand.

J. H. TRYE, Chairman.

GENERAL PURPOSES AND WATCH COMMITTEE.

22nd December, 1942. Present—The Mayor (Chairman) ; A mermen Pruen, Trye, Ward and Winterbotham ; Councillors Green, Grimwade and Rev. de Courcy Ireland.

374—Diseases amongst Animals—The Police Superintendent reported that the Borough was free from contagious diseases amongst animals

375—Hackney Carriage Licences—(i) Transfers—The Town Clerk reported that the Chairman had authorised the following transfers of licenses, subject to vehicles being approved by the Police Superintendent and Motor Hackney Carriage Inspector :—

Licence No. 37—granted to Mr. F. M. Elsom for car No. GL 2693 in substitution for car No. HX 9704.

Licence No. 58—granted to Mr. H. S. Collins for car No. AYN 460 in substitution for car No GM 9101

Licence No 88—granted to Mr. E. C. Rye for car No. BLJ 10 in substitution for car No. BOJ 474

Licence No. 91—granted to Mr. V. W. Critchley for car No DLK 320 in substitution for car No JV 1814.

RESOLVED, That the action of the Chairman be approved.

(ii) Hackney Carriage Licences—The Committee considered the applications received by the Town Clerk for hackney carriage licences. He also submitted letter dated 18th December from Red Line Taxis (Glos) Ltd., making application for 12 hackney carriage licences. In the event of the licences being granted the Company were prepared to provide an unbroken day and night service ; to cater for the especial needs of passengers arriving at railway stations, particularly at night, and to adopt a fixed scale of charges. Mr. H. R. Lapper (Managing Director) attended and informed the Committee that his Company were in negotiation for the acquisition of accommodation in the centre of the town and would provide a telephone kiosk and a service of taxi cabs always available from this stand. RESOLVED,—

(a) That the application of Red Line Taxis (Glos) Ltd., for 12 hackney carriage licences be granted subject to the vehicles being approved by the Police Superintendent and Motor Hackney Carriage Inspector, and to the Company agreeing to charge fares on the basis of and not exceeding the fares approved by the Council in September last.

(b) That in future no licences for hackney carriages or drivers be granted to persons outside the borough boundary

(c) That the application of Mr. R. R. Herring be adjourned to the next meeting of this Committee in order that a further report may be submitted in regard thereto.

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(d) That the adjourned application of Mr. S. Brittain be not granted for the reasons set out in (b) above.

(e) That the renewed application of Mrs. M. Neale and the application of Mr. R. C. Hall be not granted.

Drivers' Licences—RESOLVED, That the application of Mr. G. W. Bennett be granted subject to the same being recommended by the Police Superintendent; that the adjourned application of Mr. S. Brittain, the renewed application; of Mrs. M. Neale and the applications of Messrs. P. Heseltine and G. H. Eden be not granted; and that the application of Mr. R. R. Herring be adjourned to the next meeting of this Committee in order that a further report may be submitted in regard thereto.

(iii) Taxi Cab Service—(a) With reference to Minute No. 212 (d) the Town Clerk reported that he had been in communication with the Railway Companies with regard to the provision of an adequate night service of taxi cabs, but the Companies had not yet replied in detail. He reminded the Committee, however, that the Red Line Taxis (Glos.) Ltd. had stated that the Railway Companies were prepared to permit them to use the station yards subject to the usual terms and conditions RESOLVED, That the Town Clerk report further upon this matter when the views of the Railway Companies have been ascertained.

(b) The Town Clerk also reported that certain military units now stationed in and near Cheltenham had agreed to take steps to remedy the complaints which had recently been received with regard to the demand for taxi cabs at night-time for use by troops returning to camp.

(iv) Fares—The Town Clerk submitted correspondence with regard to taxi-cab fares, and in one case it was suggested that the increased charge during black-out hours should not operate until after 7.30 p.m. RESOLVED, That having regard to the agreement reached with the taxi cab proprietors with regard to fares, the Committee regret they are unable to recommend any alteration therein at the present time.

(v) Read, report from the Police Superintendent dated 15th December stating that a motor car not licensed by the Council to ply for hire in the Borough had been used for the purpose of picking up passengers from the rank in Royal Well Road. RESOLVED, That proceedings be instituted against the offender upon the evidence appearing to be satisfactory.

376—Petroleum Licences—(a) RESOLVED, That the application of Mr. E. Vaux to store petroleum spirit in small quantities for sale for lighters, be granted subject to the total quantity of spirit stored not exceeding 20 gallons, and to the same being housed in metal containers in the basement of his premises at 1 Clarence Street, in a position indicated by the Petroleum Inspector, and to a notice approved by the latter being exhibited.

(b) Petrol Storage, Tewkesbury Road—Read, letter dated 9th December from the Petroleum Board asking if permission could be granted for smoking in the fire watchers' but at their premises in Tewkesbury Road. RESOLVED, That the Company be informed, that the Council do not see their way to accede to this request.

377—Municipal Offices—Temporary Building—With reference to Minute No. 214 the Borough Surveyor reported that with the approval of the Chairman and members of the Accommodation Sub-Committee he had endeavoured to purchase by auction a portable but which he considered was suitable for erection in the garden at the rear of the Offices, but the price obtained exceeded the amount he was authorised to offer.

378—Reddings Road Diversion—The Borough Surveyor reported that the whole of this road lying within the Borough had now been closed and he suggested that the Committee might consider the

naming of the newly constructed road. RESOLVED, That the Borough Surveyor confer with the County Surveyor with regard to the portion of the road lying outside the borough boundary and intimate that this Committee suggest that the new road be named Reddings Road.

379—Fuel Control—Enforcement Officer—The Borough Surveyor reported that he had now received a letter dated 11th December from the Regional Enforcement Officer of the Ministry of Fuel and Power suggesting that the Borough should be joined to the Charlton Kings Urban District, the Cheltenham Rural District and Tewkesbury Borough for the purpose of supervision by the Enforcement Officer appointed by the Ministry. RESOLVED, That this be approved.

380—Deputy Town Clerk—The Town Clerk reported that in accordance with Minute No. 18 (a) passed at the meeting of this Committee held on 24th March last the salary of the Deputy Town Clerk should be re-considered. RESOLVED, That the Deputy Town Clerk continue to receive his existing salary until 1st June next when the matter will again be reviewed.

381—Location of Retail Businesses Order—Messrs. John Kay, Ltd.—With reference to Minute No. 227 (a) which was referred back by the Council for further consideration, the Town Clerk reported that he had since received a letter dated 10th December from the Local Price Regulation Committee stating that this application had been refused as the price Regulation Committee was satisfied on the information which had been supplied to them from other sources that the needs of the neighbourhood did not require the proposed further retail out-let.

382—Grading Scheme—(a) The Town Clerk reported that at the next meeting of this Committee, after consultation with the Chief Officers, he proposed to submit a report with regard to the procedure to be followed in operating the Scheme.

(b) Wife of Superintendent, Spa Baths—The Town Clerk reported that the Town Improvement Committee at their last meeting had recommended that this appointment should be included in the grading scheme, and particulars of the duties appertaining thereto had been supplied by the Superintendent. After giving the matter due consideration, it was RESOLVED, That as this was only a part-time appointment, the same be not included in the grading scheme.

(c) Temporary Staff—RESOLVED, That consideration of the salaries at present paid to the temporary staff, be adjourned to the next meeting of this Committee.

383—Superannuation—RESOLVED, on the recommendation of the Cemetery and Crematorium Committee, That the services of the Cemetery Superintendent (Mr. T. H. K. Woolhouse) be extended for one year, namely, to 31st March, 1944.

384—Essential Work (General Provisions) Orders—The Town Clerk reported that it appeared that Council employees coming within the scope of these Orders were not eligible for retirement under the Local Government Superannuation Act, 1937, upon completion of the required years of service and could be directed back to their employment by the Ministry of Labour and National Service which was in certain cases likely to cause hardship. RESOLVED, That the Town Clerk lay this matter before the Association of Municipal Corporations.

385—Annual Municipal Elections—Read, letter dated 11th December from the Town Clerk, Sunderland, stating that the following resolution had been passed by his Council :—

" That the Association of Municipal Corporations be requested to make representations to H.M. Government that a date in the early part of May be substituted for the date (viz. 1st November) appointed by law for the holding of Annual Municipal Elections, and that other consequential amendments. be made in the law governing the annual proceedings of Borough Councils. Further, that copies of this resolution be forwarded to the Councils of other Municipal Boroughs with a request for their support."

It was stated that a copy of the resolution had been forwarded to the Association of Municipal Corporations, and in accordance with the terms of the resolution, the support of this Council was sought in regard thereto. RESOLVED, That the Council be recommended to support this suggestion.

386—Food Control Committee—Read, letter dated 27th November from the Ministry of Food stating that the members appointed to constitute the Food Control Committee for the year 1943 as set out in resolution No. 5 passed at the meeting of this Committee on the 27th October last, had been approved for the period of one year expiring on the 31st December, 1943.

387—Membership of Committees—The Town Clerk reported that Councillor Fisher had asked to be re-instated as a member of the Street and Highway, Town Improvement, and Housing Committees in order that he might attend meetings when he was able to do so. The Town Clerk reminded the Committee that at the Meeting of the Council held on the 9th November, Councillor Fisher's name had been removed from certain Committees of which he had previously been a member owing to his serving with H.M. Forces, which had been recorded in Minute No. 6. RESOLVED, That the Council be recommended to re-appoint Councillor Fisher a member of the Committees now referred to.

388—Fuel and Lighting Registration and Distribution Order, 1942—With reference to Minute No. 1 passed by this Committee on the 31st July last, the Town Clerk now submitted letter from Mr. W. J. Bache asking that, in view of his pending retirement, the new Borough Electrical Engineer, Mr. R. W. Steel, should be appointed in his place as a member of the Advisory Committee. RESOLVED, That Mr. Steel be appointed accordingly.

389—Charlton Common—With reference to Minute No. 20 passed at the meeting of this Committee on the 20th October last, the Town Clerk reported that as this land had been taken by the military authorities under the provisions of Regulation 52 of the Defence (General) Regulations, 1939, and would not be used on Saturdays, Sundays or on public Holidays, no compensation by way of rental would be payable.

390—Leckhampton Hill—(a) Quarries—With reference to Minute No. 222 (b) the Town Clerk reported that terms had now been arranged between the Corporation and Messrs. Carlton Contractors, Ltd., to remove stone from the field recently quarried by Dowsett Engineering Company upon the following conditions :—

(1) The excavations not to exceed 25,000 cubic yards.

(2) The stone to be removed from the positions approved by the Borough Surveyor and in such a manner as to leave the site in a tidy condition.

(3) Payment to be at the rate of 1s 2d. per cubic yard.

(4) A deposit of £300 to be made.

(5) The Company to take delivery in 5 ton lorries and payment to be on delivery notes, duplicates of which shall be delivered to the Borough Surveyor weekly.

(6) The Company to maintain the existing fences and to provide fences where necessary to prevent danger to stock on adjoining lands.

(7) The Corporation to be responsible for levelling the land upon the termination of the Agreement.

RESOLVED, That the terms be approved and a Contract entered into accordingly.

(b) The Town Clerk reported that on the 9th December, a Restriction Order was made for a further area of land upon Leckhampton Hill, in accordance with the plan now submitted. He had been in communication with the Borough Surveyor and Borough Electrical Engineer with regard to the matter.

391—Foot and Mouth Disease—Use of swill for feeding purposes—Read, letter dated 17th December from the Ministry of Agriculture and Fisheries stating that, after careful enquiry into the origin of recent outbreaks of foot and mouth disease, they were satisfied that a large proportion of these outbreaks which are not due to the spread of infection, must be attributed to the conveyance of infection by swill. It appeared that some stock owners were not fully aware of the risks inherent in unboiled swill and waste food stuffs, despite the publicity given, and many users were ignorant of the fact that by law they were required to keep the material so that animals could not obtain access thereto until it had been boiled for at least one hour. The Ministry enclosed a leaflet which they asked should be brought to the notice of every purchaser of unboiled swill, and local authorities disposing of that material were requested to co-operate by distributing the leaflets to purchasers. The Ministry also asked that local authorities would instruct their inspectors to take every possible opportunity of impressing upon the users of swill or waste food stuffs, the necessity of exercising the utmost care in the handling of unboiled material. RESOLVED,

(a) That the Town Clerk obtain a supply of leaflets for distribution ;

(b) That a copy of the letter and a supply of leaflets be forwarded to the Borough Surveyor in order that the necessary action may be taken with regard to swill collected and distributed by him;

(c) That the Town Clerk take all other necessary steps to bring the matter to the notice of stock owners.

392—Municipal Offices—Christmas Closing—RESOLVED, That the Offices be closed on Christmas Day, Boxing Day and Monday 28th December, subject to satisfactory arrangements being made to deal with urgent business.

393—Periodical Gas Tests—Read, report of gas tests made on the 26th November, 2nd, 7th, 15th, and 19th December, which showed the calorific value on these dates to be 489.5, 473.7, 458.4, 449.8, and 449.3 B.Th.U. respectively and the pressure 4.6, 4.5, 4.9, 4.6, and 4.5 inches of water.

T. WILFRED WAITE, Chairman.

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FINANCE COMMITTEE.

23rd December, 1942. Present—Aldermen Taylor (Chairman) and Ward ; Councillors Garland and Grimwade.

394—General Rate—Read, report of the Borough Treasurer, dated 23rd December, 1942, on the collection of the Second Instalment of this Rate Amount collected £68,422 ; leaving £64,569 outstanding.

395—Water Rate—Read, report of the Borough Treasurer dated 23rd December on the collection of this Rate for the year ended 31st March, 1943. Amount collected £15,164 ; leaving £18,909 outstanding.

396—Electricity Charges—The Borough Treasurer reported on the collection of Electricity charges since the last meeting.

397—Accounts Rota Committee—Reported meeting held on 23rd December. Present—Aldermen Taylor (Chairman) and Ward. The accounts were examined and recommended for payment. RESOLVED, That this recommendation be approved and adopted.

398—Audit—The Town Clerk reported that the district auditor had given notice that the audit of the accounts for the year ended 31st March, 1942 would commence on the 18th January, 1943 and he had published the notice as required by the regulations.

399—Borough Treasurer's Department—Cashier—The Borough Treasurer reported that Mr. Alan Lewis, the General Cashier, had given notice of his intention to retire on the 31st January, 1943, when he will have completed 43 ½ years' service. Mr. Lewis had also given the statutory notice under the Local Government & other Officers Superannuation Act of his desire to surrender part of superannuation allowance to his wife in accordance with Section 9 of the Act and the Rules made there-under. His superannuation allowance calculated on 17 years contributory service and 27 years non-contributory service will amount to £249 10 7d. per annum. He desired to surrender £31 in respect of the allowance to his wife on his death which would secure her a pension of £79 6 2d. on his death. RESOLVED, (a) That the Medical Officer of Health or other approved registered practitioner be nominated to make the required report stating whether Mr. Lewis was in good health, regard being had to his age.

(b) that subject to this report being satisfactory, Mr. Lewis be paid a superannuation allowance of £218 10 7d. per annum.

(c) that on the death of Mr. Lewis, his present wife, if then living, be paid a pension of £79 6 2d. per annum. (d) that the Town Clerk do convey to Mr. Alan Lewis the Committee's appreciation of his long and faithful service with the Council and express their good wishes for many happy years of retirement.

(e) that the Borough Treasurer report at the next meeting as to his recommendation for filling the appointment to be vacated by Mr. Lewis.

400—Superannuation—(a) The Borough Treasurer reported that Mrs. R. Cook (nee Penning) who was formerly shorthand-typist in the Entertainments Manager's office, and had resigned, was entitled to a refund of her contributions amounting to £18 18 6d. together with interest of 3 per cent amounting to £1 2 7d. RESOLVED, That these sums be paid.

(b) The Borough Treasurer reported that Mr. C. W. Cummings, Electricity linesman, who had left the employ of the Council owing to serious injury, was entitled to refund of his contributions amounting to £15 15 11d., together with interest of 3 per cent amounting to 9s 6d. RESOLVED, That these sums be paid.

(c) Temporary Officers—The Town Clerk and Borough Treasurer submitted a report in relation to the superannuation position of temporary officers. The Local Government and other Officers Superannuation Act provided that (i) unless the Council otherwise resolve, no officers employed in a temporary capacity are entitled to superannuation allowances and contributions cannot be deducted from their salary. (ii) after an officer has been employed in the service of a local authority for two years, the local authority by whom he is employed must deduct superannuation contributions.

Some of the temporary officers had already served the qualifying period of two years and many would shortly do so Some had already served periods with other local authorities and in some instances the officers had on their appointment brought with them a transfer value from their previous employing authority. If temporary officers leave the service of the Council to take up employment with other local authorities after having completed two years service, the Council would have to pay a transfer value. The Council were also liable to pay a transfer value in respect of a temporary officer who served some portion of the qualifying two years with the Council but completes the two years service with another authority.

Both the Town Clerk and Borough Treasurer further reported that it appeared to them to be desirable that temporary officers should commence making their contributions under the Act at the earliest date and they suggested that (i) Officers employed in a temporary capacity be not required to contribute to the Superannuation Fund until they had performed two years' Local Government service, unless they make individual application for deductions to commence earlier when the application would be considered on its individual merits. (ii) Officers serving in a temporary capacity who have completed two years' Local Government service shall be required to contribute to the Superannuation Fund in accordance with the Act. RESOLVED that the foregoing suggestions be approved and adopted.

401—Loans—The Borough Treasurer reported that since the last meeting, a loan amounting to £15,000 had been renewed for a term of ten years at 3 per cent. RESOLVED, That this be approved and the mortgage endorsed accordingly.

402—War Damaged Property—Demolition and Clearance of Debris—The Town Clerk submitted circular 246 from the Ministry of Home Security in regard to the means which had now been agreed for reducing the cost of insurance of Employers' Liability and Public Liability risks in respect of injury

arising out of work in connection with the demolition and clearance of sites of buildings which have suffered war damage. An agreement had now been reached with a pool of insurers to cover all such work which would come into force at the beginning of the New Year Policies would be issued at a flat rate of £3 10 0 per cent on wages for Employers' risks and 10s per cent on wages for Public Liability risks. The arrangements were intended to apply to insurance of workers employed by local authorities and their contractors. RESOLVED, That the Borough Treasurer do take the appropriate action outlined in the circular for affecting the insurances so far as Corporation employees were concerned, and that the Borough Surveyor do inform the local contractors who might be engaged on the above mentioned work of the new arrangements RESOLVED ALSO, That the Town Clerk do take up with the Regional Commissioner the question of the insurance of workers who, after heavy air raids will be brought into the Borough from other districts.

P. P. TAYLOR, Chairman.

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Borough of Cheltenham

At a Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices in the said Borough, on Monday, 4th January, 1943. Present :

The Mayor (Councillor T. Wilfred Waite, J.P.) in the chair. The Deputy Mayor (Councillor John Howell, C.B.E., F.R.C.S.).

Aldermen Leigh James, Lipson, M.A., M.P., Pates, Pruen, Taylor, Capt. Trye, C.B.E., R.N. (Retd.), Ward and Clara F. Winterbotham, M.B.E., J.P. ; Councillors Addis, J.P., Barnett, Bayliss, Bendall, Bettridge, Bush, Chinn, Compton, Rev. de Courcy Ireland, M.A., Garland, Green, Grimwade, Dr. Hayward, M.B.E., M.B., B.S., Moore, Readings, Smith, Thompson and Till.

Apology—An Apology for absence was received from Councillor Lt.-Col. C. W. Biggs, O.B.E.

403—Minutes of Previous Meeting—RESOLVED, That the Minutes of the meeting of the Council held on the 7th December, 1942, having been printed and circulated to each member of the Council, be taken as read, and that the same be approved.

404—Presentations—His Worship the Mayor reported the following presentations to the Council:-

(i) Silver Salver from Sir Francis Colchester-Wemyss, K.B.E., C.B.E., D.L., J.P.

(ii) Silver and Glass Epergne from the Rev. William Seaver.

(iii) Two Marble Statues from A. W. Martyn, Esq. RESOLVED, That the Town Clerk do convey to the above-mentioned gentlemen the very grateful thanks of the Council for the above-mentioned gifts which they have great pleasure in accepting.

405—Borough Electrical Engineer—Retirement—The Mayor referred to the retirement on the 31st December, 1942, of Mr. W. J. Bache of the appointment of Borough Electrical Engineer after completion of 37 years' service with the Corporation. RESOLVED, That the Town Clerk do convey to

Mr. Bache the Council's appreciation of his long and faithful service and their good wishes for many happy years of retirement.

406—Emergency Committee—RESOLVED, That the report of the Emergency Committee of their meetings held on the 9th and 23rd December, 1942, be received.

407—Proceedings of Committees—RESOLVED, That the proceedings of the under-mentioned Committees at their meetings held on the dates respectively appearing be approved and confirmed :—

Rating December 9

Allotments December 14

Subject to an amendment moved by Alderman Lipson, seconded by Councillor Barnett : "That minute No. 272 with regard to members of the public using the allotments between Nos. 104 and 128 Brooklyn Road as a right of way be referred back for further consideration."

Parks and Recreation Grounds... December 10

Parks and Recreation Grounds... December 14

Public Health December 14

Water December 15

Electricity and Lighting December 15

Fire Prevention December 16

Town Planning December 17

Cemetery and Crematorium December 18

Town Improvement and Spa December 18

Street and Highway December 21

Subject to an amendment moved by Councillor Readings, seconded by Councillor Barnett : " That Minute No 352, relating to petrol consumption and the instructions to the Borough Surveyor to carry out further economies as are practicable referred back for further consideration, and that the Committee be asked to consider the disposal of the 29 h.p. Council car and the purchase of one of smaller horse power."

Subject also, to an amendment moved by Alderman Pruen, seconded by Councillor Barnett : " That Minute No. 356 (h), in regard to the termination of the services of the Chief Salvage Steward, be referred back for further consideration."

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General Purposes and Watch ... December 22

Subject to amendment moved by Councillor Moore, seconded by Councillor Barnett " That Minute No. 375 (ii) (a), and (iv), relating to Hackney Carriages, be referred back for further consideration."

Finance December 23

ALSO RESOLVED, That an order on the Borough Treasurer be signed authorising him to pay to the several Corporations, Companies and persons mentioned in the Schedule of Accounts, the sum of money set opposite their respective names, and such additional sums as may become payable during the month in respect of current contracts upon the certificate of the Architect or Officer under whom the work is carried out.

408—Pittville Ward—RESOLVED, That consequent upon the resignation of Councillor H. M. Avery the office of Councillor for the Pittville Ward be declared vacant and that it be filled at the next ordinary meeting of the Council ; that nominations for the said vacancy be sent in writing to the Town Clerk at least seven clear days before the date of the said meeting accompanied by the consent in writing of the candidate nominated, and that the nominations received be printed on the Agenda for the Council Meeting in the order in which such nominations are received by the Town Clerk, provided that, in the event of any one of the candidates withdrawing or dying after the last date for nominations and before the election, all nominations shall be void and the election shall take place at the Council Meeting held next after that in respect of which nominations were intended. ALSO RESOLVED, That the Town Clerk do circulate to all members of the Council a copy of this resolution and a copy of a nomination paper within seven days of the meeting.

409—Cheltenham Grammar School—RESOLVED, That Alderman Clara F. Winterbotham, M.B.E., J.P., be re-appointed a representative Grammar School Governor for a further period of three years, expiring on the 5th December, 1945.

T. WILFRED WAITE, Mayor.

MINUTES of the Committees of the Town Council to be submitted for approval at the Meeting- of the Council to be held on Monday, 1st February, 1943.

RATING COMMITTEE.

6th January, 1943. Present—Alderman Ward (Chairman); Councillors Bettridge, Bush and Smith.

410—Proposals—(a) The Committee considered proposals submitted by the Rating and Valuation Officer. RESOLVED, That the proposals be submitted for the revision of the assessments as now settled by the Committee.

(b) The Town Clerk submitted letter from Messrs. Robins, Gore & Mercer asking whether the Council would be prepared to accept a proposal at an agreed reduced figure on the premises of F. W. Woolworth & Co. Ltd., in view of the fact that an Air Raid Shelter for the staff had been constructed in the basement. RESOLVED, That the applicant be informed that the Committee will be prepared to consider any proposal that may be made, but that it does not appear to them that the premises have suffered any diminution in value by reason of construction of the Air Raid Shelter.

411—Excusals—(a) The Committee considered and dealt with 47 applications for excusal of rates.

(b) RESOLVED, - That further applications be considered at the next meeting of the Committee.

412—The Grove—The Committee further considered the assessment of the houses in this road, The County Valuation Officer attended. RESOLVED, That proposals as now settled by the Committee be submitted for the revision of assessments.

413—War Time Nurseries and British Restaurants—The Committee considered the assessments of these properties and the County Valuation Officer reported on the valuation of War time Nurseries and British Restaurants in other parts of the county. RESOLVED, That proposals as now settled by the Committee be submitted.

E. L. WARD, Chairman.

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BRITISH RESTAURANTS COMMITTEE.

7th January, 1943. Present—Alderman Clara F. Winterbotham (Chairman) ; The Mayor ; Councillors Bayliss, Compton, Fildes, Garland and Thompson; Mrs. Lipson Messrs. W. j. Bache and F. R. Jefford.

414—Organiser's Report on Meals Served—

(a) The number of meals served in the Restaurants during November and December were as follows :—

	November	December
Montpellier Restaurant 7,366	Receipts 347 7 1	6,555 Receipts 307 4 1
Pate's Restaurant 6,284	£278 16 5	6,333 " 271 16 5
Whaddon Restaurant 4,080	" £125 6 3	4,310 " 136 11 4
St. Mark's Restaurant 3,686	" £151 2 3	3,615 " 140 4 0

(b) The number of Suppers served in Montpellier were as follows :—

November	December
850 ... Receipts £42 4 0	728 ... Receipts £38 14 1

(c) School Meals—The price of School meals was increased to 7d. as from the 1st December.

415—St. Margaret's British Restaurant—(a) Approval of Ministry—The Town Clerk submitted formal approval dated 4th December from the Ministry of Food to the provision and equipping of this Restaurant at a cost not exceeding £1,473 8s. 1d.

(b) Progress of Works—The Borough Surveyor reported that the Contractor had commenced the erection of the Restaurant, Excavation for foundation concrete had been completed and the underbuilding at lower end was now in progress. Five trucks of "Nashcrete" components had arrived and were being transferred to the site.

(c) Pathway and Parking Accommodation—The Town Clerk submitted letter dated 24th December from Black & White Motorways Ltd. suggesting alternative layout for proposed footpath from St. Margaret's Road and parking facilities for cars and cycles. RESOLVED, That the Town Clerk, in

collaboration with the Borough Surveyor arrange with the owners an amended layout for the footpath and negotiate parking facilities for cars and cycles.

(d) Roadway at rear of Restaurant—The Town Clerk reported that the requisitioning had included the use of the right of way from North Place in common with other persons. RESOLVED, That the Borough Surveyor take the necessary steps to prevent access by the general public to the Restaurant from North Place.

416--Montpellier British Restaurant—(a) Supper Service—The Organiser reported that attendances had not exceeded 50 per night, Certain shortages of cutlery had occurred in connection with this meal and arrangements were being made to prevent this.

(b) Plasterboard Lining—The Borough Surveyor reported that certain adjustments to the plasterboard lining had been necessary and that he had instructed Messrs. S. C. Morris & Sons to attend to it. RESOLVED, That the Borough Surveyor's action be approved.

(c) Heating—The Organiser reported that the Tangye Stoves had been fixed and were proving satisfactory. RESOLVED, That the Borough Surveyor contact Messrs. Marshall in regard to the method of cleaning the stoves.

(d) Footpath—RESOLVED, That the Borough Surveyor be instructed to construct a concrete path 3 feet wide on the Montpellier Terrace side of the Restaurant and to fix a notice in the front of the building indicating that the entrance is on the other side.

417—St. Mark's British Restaurant—(a) Cultivation of Land—The Town Clerk submitted report from the Parks and Gardens Superintendent that this land was unsuitable for allotments.

(b) Damage—The Town Clerk read letter of the 14th November from the Police Superintendent stating that instructions had been given to the Police for special attention to be paid to this Restaurant.

418—Fire -Appliances—The Borough Surveyor reported that the National Fire Service had considered it necessary for Extinguishers and Refills amounting to £17 12s. 6d. to be available at Montpellier, St. Mark's and Whaddon Restaurants for firefighting purposes, and he had thought it advisable to obtain these immediately, Tins and Stirrup Pumps had also been supplied from Corporation stores. RESOLVED, That the action of the Borough Surveyor be approved.

419—Head Supervisor-Cook's Six-Monthly Increment—The Organiser recommended that Miss Hodge, Head Supervisor- Cook, should now receive the 5s increment which had been authorised to take effect at the expiration of six months. RESOLVED, That this be approved and adopted.

420—RESOLVED, That the Chairman write to Mrs. Greening expressing the Committee's sympathy in her recent sad bereavement.

CLARA F. WINTERBOTHAM, Chairman.

ART GALLERY AND MUSEUM COMMITTEE.

8th January, 1943, present--Aldermen Clara Winterbotham (Chairman) and Capt. Trye ; Councillors Bayliss and Garland ; Major J. G. N. Clift and Mr. C. R. Mapp.

421-Curator's Report for November and December, 1942-Visitors-6,664 (daily average 133). Receipts-Catalogues, Postcards, etc. £4 12s. 0d. " Friends of the Art Gallery and Museum Account " £21 1s. 10d. Total £25 13s. 10d.

Special Collections-The Curator reported that on three occasions, the collections at lectures had been diverted to other Funds, as follows .-"Mayor's Aid to Russia Fund" £4 16s. 8d. "Prisoners of War Fund" £6 15s. 5d. "Polish Relief Fund" £3 0s. 0d. During the Exhibition of Polish Art, collections in aid of the Polish Relief Fund raised £18 18s. 10d., a total of £21 18s. 10d.

422-Donations-Gifts to the Art Gallery and Museum had been received from Miss Olive Bubb, Mr. Scott Cooper, Miss M. F. H. Ellis, the late Miss Herbert, Miss S. M. Jeffery, The Cheltenham Ladies' College, Mr. Walter Henry Smith and Miss Yaldwvn, and from Lt.- Col. Fitz Gerald Bourne a Silver Cup, presented by Lloyd's Coffee House to Midshipman Fitz Gerald(great-great uncle of donor) for his gallant conduct on the 1st June, 1794, when the French Fleet was defeated by the British Fleet tinder Admiral Earl Howe. London Hall Mark, 1795-96. RESOLVED, That the thanks of the Committee be conveyed to the donors.

423-The Mrs. M. A. Miller Bequest-The Curator read letter from Mr. W. A. Rixon reporting that his sister had bequeathed a water-colour by him of " Cookham Reach," to the Art Gallery. RESOLVED, That the Curator's action in accepting this bequest be approved, and that the thanks of the Committee be conveyed to the executors:

424-Specimens Purchased--RESOLVED, That eight miscellaneous specimens be purchased from the General Account at a total cost of £4 1s. 0d.

425-" Friends of the Art Gallery and Museum Account "-RESOLVED, (a) That a quart size Swansea Mask Jug and a Coalport octagonal Chocolate Pot, both of early 19th century date, be purchased at a total cost of £10. (b) That a water-colour drawing of "Barn at Ashleworth " by Arthur Bell be purchased for £10 10s. 0d., the proceeds of a donation received from the Law Society.

426-Facilities for Meetings-RESOLVED, That facilities be granted to the following Societies to hold their Annual Meetings on the premises:-

(a) Cotteswold Naturalists' Field Club-22nd January, 1943.

(b) Cheltenham Auxiliary of the British and Foreign Bible Society-in April, 1943.

(c) Glos. Beekeepers' Association--27th March, 1943.

427-Exhibitions--RESOLVED, That the Curator's arrangements for Exhibitions as follows, be approved :--

(a) Paintings and Decorative Art by Otakar Gregor and Paintings by George Melhuish-9th Jan.-6th Feb., 1943.

(b) Flower Paintings by Dorothy Larcher-May, 1943, (c) Annual Exhibition by the Cotswold Art Club- mid-May to mid-June, 1943.

(d) Firemen Artists Exhibition-16th June to 6th July, 1943.

(e) Recording Britain (C.E.M.A.)-August, 1943. RESOLVED, further, That the proceeds of the Collection Box during the period of the Gregor Exhibition be devoted to the Czech Relief Fund,

CLARA F. WINTERBOTHAM, Chairman.

PUBLIC LIBRARY COMMITTEE.

8th January, 1943. Present-Alderman Lipson (Chairman) ; The Deputy Mayor ; Councillors Compton and Grimwade; Messrs. C. E. Walsh and F. Vernall.

428-Librarian's Report for November and December, 1942-Receipts £1.12 5s. 2d.

Number of Volumes Issued-Reference Department 8,829 ; Lending Department 63,703 ; Junior Department 9,533 ; Branch Libraries 1,876. Total 83,941 (last year 83,327).

Replacements and Binding-156 volumes had been replaced. 1,873 volumes had been returned from the binder, and a further 772 volumes had been dispatched.

Lectures-The following lectures had been given in the Art Gallery :-

16th November, 1942. Mr. Charles Stokes on "Canada to-day." (Attendance 230).

30th November, 1942. Miss J. Wyatt on "Life and work in the U.S.S.R." (Attendance 135).

7th December, 1942. Mr. C. E. Walsh on "Cheltenham 100 years ago." (Attendance 232).

30th December, 1942. The Curator on "Cotswold customs." (Attendance 115).

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429—Books----RESOLVED, (a) That 948 volumes, published at £306 2s. 6d., be purchased for £258 11s. 1d.

(b) That £50 be spent on Binding.

(c) That the Book-binder's request that the cost of carriage one way be paid by the Library, be agreed to.

(d) That £50 be spent on Replacements.

430—Donations-25 volumes had been received from 11 donors. RESOLVED, That the thanks of the Committee be conveyed to the donors.

431—Black-out Club—The Librarian recommended that the deposit of 100 volumes made to this Club in March, 1940, be now replaced by a loan collection, to be changed approximately every three months. RESOLVED, That this be approved.

432—Periodical—RESOLVED, That "The Theosophist," monthly, offered as a gift, be accepted with thanks.

433—Lectures—The Librarian reported as to a number of lectures to be held in the Art Gallery, for which he had made tentative arrangements. RESOLVED, That he be authorised to advertise these in "The Gloucestershire Echo" as usual.

434—Staff--(a) The Librarian reported that a Junior position offered to Miss M. Elliott of Devon County Library had been refused.

(b) Whitley Scale—The Librarian reported as to the application of the Whitley Scale to the staff, and said that the staff wished to thank the Committee and Town Council for the extra recognition which had been received.

(c) RESOLVED, That two Juniors (Miss D. Paley and Miss I. Jacques), appointed to vacancies since the commencement of the war be now regarded as temporary officers, occupying Permanent Posts.

(d) The Librarian made a statement with regard to the position of Miss P. E. Morgan, F.L.A., and recommended that her position in Grade A, in which she had been placed, be adjusted by acceleration from £185 to £210 per annum, plus war bonus. RESOLVED, unanimously, That this be agreed to, and that the increment be post-dated to the 1st July, 1942.

(e) Full-time Temporary Staff—The Librarian reported that two members of the staff, whose positions are not dealt with under the Whitley Scale, fell into this category.

(i) Mrs. S. H. Taylor, F.L.A., who previously served for five years on the Staff. RESOLVED, That she be paid at the minimum rate of the Clerical Division—namely £180 per annum plus war bonus, to take effect from 28th December, 1942.

(ii) Miss F. Curtis, a retired headmistress, who had been serving as Acting Assistant-in-Charge of the Reference Library since February, 1942, her present wage being 55s 8d. per week. RESOLVED, That her wage now be advanced to £3 1s. 3d. per week, which is the same hourly rate as that paid to temporary part-time helpers, as from 11th January, 1943.

435—The McColvin Report—" The Public Library system of Great Britain a report on its present condition with proposals for post-war reorganisation," by L. R. McColvin, has been published by the Library Association, and was discussed by the Birmingham and District Branch of the Association on 6th January, 1943. The Librarian, who had attended this meeting, made a statement on the trend of the debate. RESOLVED, That the Librarian be asked to prepare a digest of the Report for circulation to each member of the Committee, and that he be authorised to attend the adjourned meeting at Birmingham on 3rd February, 1943.

436—Date of next Meeting—That this take place on 5th March next.

D. L. LIPSON,

Chairman

ALLOTMENTS COMMITTEE.

11th January, 1943. Present—Councillors Smith (Chairman), Addis, Bendall, Bush, Compton, Fildes, Green and Thompson: Messrs. Ball, Barlow and Roe.

437—Arrears—With reference to Minute No. 265, the Town Clerk reported upon the steps taken for the recovery of the amounts outstanding, and the Borough Treasurer submitted a further report showing the position to date. RESOLVED, That the Town Clerk be authorised to take such steps as he considers necessary to obtain payment of the amounts still outstanding, and to take possession of allotments in cases where the tenants make no effort to reduce the arrears. RESOLVED, also, That in the future, the Town Clerk obtain from the Borough Treasurer, a quarterly statement of the allotment arrears, and that this be submitted to the Committee.

438—Brooklyn Road Allotments—Read, letter dated 20th November from the owner of 104 Brooklyn Road complaining of the footpath running at the side of his property, and across the land now used as allotments. The Town Clerk reported that the land on which the footpath was situate was land requisitioned for the provision of war-time allotments. The Chairman stated that in accordance with the recommendation of the Street and Highway Committee he, together with Councillors Addis and Grimwade, had inspected the site, and they recommended that the Borough Surveyor repair the existing footpath with ashes to a width of 8 feet so that this may be available for the convenience of allotment holders. RESOLVED, That this be approved.

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439—Water Supply—(a) Gong Furlong—The Town Clerk reported that the Water Committee had now agreed to reduce the charge for the supply of water to these allotments to 10s 6d. per annum

(b) Charlton Lane—RESOLVED, That having regard to the fact that the tenants of these allotments are unable to obtain a supply of water except from the Greenhills Road allotments, the charge of 1s per annum for water be remitted, and that Minute No. 9 (b) passed at the meeting of this committee on the 11th May, 1942, be varied accordingly.

440—Evesham Road Allotments—5 (a) Town Clerk reported that the tenant of this plot had now given notice terminating her tenancy. He reminded the Committee that when the land was plotted out, this portion was not considered suitable for cultivation, but at the request of the tenant of Mount Sorrel, it had been let to her for the keeping of poultry. The Deputy Gardens Superintendent reported that there were four trees on the plot which accordingly would not produce good crops. RESOLVED, That in the circumstances the plot be let at 5s per annum.

441—Agg Gardner Recreation Ground Allotments ----The Town Clerk reported that the tenant of No. 36 had in June last given up a strip of his allotment to enable a pathway 2 feet wide to be made giving access to No. 37, but he asked for a rebate in rent for the amount of land so relinquished. The Deputy Gardens Superintendent reported that in his opinion, it was advisable that a path 4 feet wide should be constructed. RESOLVED, That the Town Clerk communicate with the tenant of No. 36 asking him to give up the additional land required and if he is willing to do so, the rent of the allotment be reduced by 2s 6d. per annum as from 24th June last. RESOLVED, also, That the tenant of No. 23 be asked to give up a like portion of his allotment in order that a similar pathway can be made to No. 24, and that a similar reduction be made in the rent.

442—Propaganda—With reference to Minute No. 266 (c) the Town Clerk reported that the Managers of the Cinemas had kindly agreed to exhibit slides advertising the "Dig for Victory Week" and also vacant allotments, and that no charge would be made therefor.

443—Cultivation—The Deputy Gardens Superintendent reported that he had carried out his monthly inspection of the allotments and had reported to the Town Clerk the allotments found to be in a bad state of cultivation. RESOLVED, That the Town Clerk be authorised to take possession in appropriate cases of any allotments which may remain uncultivated.

444—Marle Hill Allotments—With reference to Minute No. 274, the Deputy Gardens Superintendent reported that the tenant of plot No. 22 had consented to give up 40 square yards in order that a path may be formed leading to the pond in the field adjoining. RESOLVED, That the rent of the allotment be reduced to 8s 6d. per annum.

445—Allotment Competition—With reference to Minute No. 266 (e), the Town Clerk reported on the steps taken to bring this competition to the notice of allotment holders and submitted draft Rules. RESOLVED, That the same be approved.

P. T. SMITH, Chairman.

PARKS AND RECREATION GROUNDS COMMITTEE.

7th, January, 1943. Present—Councillor Green (Chairman), The Mayor ; Councillors Addis, Bush, Fildes Smith and Thompson.

446—Appointment of Parks and Gardens Superintendent—The Committee interviewed the six selected candidates for this appointment enumerated in Minute No. 276. RESOLVED, That Mr. J. W. Smith (Parks Superintendent, Lancaster) be appointed Parks and Gardens Superintendent at a salary of £500 per annum, rising by annual increments of £25 to a maximum of £650 per annum plus house, coal and light and cost of living bonus, and a car allowance to be fixed when Mr. Smith takes up his duties. The appointment shall be subject to the terms and duties settled by the Committee (Minute No. 101) and also to the same being determinable by one month's notice in writing on either side and to the Local Government and Other Officers' Superannuation Act, 1937. RESOLVED, also, That the Town Clerk apply to the Gloucestershire War Agricultural Committee for a certificate for the deferment of the calling up of Mr. Smith for service with the Armed Forces in view of the work to be undertaken by him in connection with food production.

W. J. GREEN, Chairman.

11th January, 1943. Present—Councillors Green (Chairman), Addis, Bendall, Bush, Compton, Fildes, Smith and Thompson.

447—Cricket Pitch—Whaddon Recreation Ground—RESOLVED, That the application of the Whaddon Sports Club for their Senior and Junior teams to play cricket at this ground on Saturday afternoons during the coming season, be granted.

448—Montpellier Gardens—The Town Clerk reported that a complaint had been received of the danger caused to pedestrians by youths roller skating and cycling in the gardens. The Deputy Gardens Superintendent reported that instructions had been given for observation to be maintained

in order to remedy the complaint. RESOLVED, That the steps taken by the Deputy Gardens Superintendent be approved and that notices prohibiting cycling in the gardens be erected in positions where these have become defaced.

449—Field Lodge The Town Clerk reported that possession had now been obtained of the house previously occupied by the--Gardens Superintendent. RESOLVED, That a Sub-Committee comprising the Chairman, Councillors Addis and Bendall be appointed to inspect the premises and that they be authorised to instruct the Borough Surveyor to carry out such repairs and decorations as are desirable and practicable having regard to war-time conditions,

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450—Increase in Working Hours—The Committee further considered the question of the extension of the working hours of the Parks Department. RESOLVED, That as soon as practicable, the Deputy parks Superintendent be instructed to arrange for a 52 hour week to be commenced, payment for the additional hours worked to be made according to the J.I.C. scale.

451—Gift of Statues—The Town Clerk reminded the Committee that at the last meeting of the Council, the Mayor had reported that Mr. A. W. Martyn had presented two marble statues and he now submitted letter dated 9th January from Mr. Martyn asking if these could be removed from their present position. RESOLVED, That the Borough Surveyor be instructed to arrange for the removal and storage of the statues pending a decision as to the position in which they shall be fixed.

452—Food Production—The Deputy Gardens Superintendent reported that during the month of December the sale of produce at the market amounted to £35 5s. 5d., and he had supplied the British Restaurants with produce to the value of £37 19s. 1d.

453—Ducks—The Deputy Gardens Superintendent reported that nine ducks had been trapped at Pittville and had been sent alive to the market and sold at the price of 5s- each.

454—Pittville Gardens—Diseased Elm Trees—The Deputy Gardens Superintendent reported that four elm trees on the drive leading to the aviaries had been found to be affected with elm bark beetle and as this was of an infectious nature he recommended that the trees, which were now dead, be removed without delay. RESOLVED, That the Borough Surveyor be asked to remove the trees as soon as possible and that he be allowed to take such timber as is required by his department.

455—Seed Boxes—The Deputy Gardens Superintendent reported that 250 seed boxes would be required for the production of onion and tomato plants and the Ministry of Agriculture had intimated that a permit would be forthcoming having regard to the fact that the boxes were required for food production. RESOLVED, That tenders be obtained and that the Chairman be authorised to accept a suitable quotation.

456—Increase in Wages—The Deputy Gardens Superintendent reported that the further increase in war wages recommended by the Western District J.I.C. would affect 23 men, 2 juniors and 1 female, and the following scales would come into force on the pay-day of the week ended 2nd January ;—

Adult Male Employees ... 1s 6d. per week. Adult Female Employees ... 1s 1 ½ d. per week.

RESOLVED, That the increases in war wages be paid to the employees concerned.

457—Hatherley Park—Football—RESOLVED, That the application of the St. John's Ambulance Cadets Football Club to play football on this ground on Saturday afternoons for the remainder of the season be granted.

458—Seed Potatoes—The Committee considered three tenders received for the supply of seed potatoes. RESOLVED, That the tender of Mr. A. W. Smith, being the only firm and inclusive tender received, be accepted.

W. J. GREEN, Chairman.

PUBLIC HEALTH COMMITTEE.

11th January, 1943. Present—Aldermen Pruen (Chairman), Leigh James and Winterbotham; Councillors Barnett, Bayliss, Garland, Hayward, Howell and Moore.

459--Houses Unfit for Human Habitation—No. 6 St. George's Square—The Committee considered the making of a Closing Order in respect of the basement of this property, of which notice had been given to the persons interested. The tenant attended the Committee and so far as she was concerned raised no objection to the making of the Order, but asked to be permitted the use of the kitchen for domestic purposes. RESOLVED, That the Council, being satisfied that the basement rooms of the said premises which are occupied, or are of a type suitable for occupation by persons of the working classes, are unfit for human habitation, and are not capable at a reasonable expense of being rendered so fit, and no undertaking having been given by the Owner to carry out the works required to render the premises fit for human habitation, or as to the future use thereof, an Order be now made under the Common Seal of the Council in pursuance of Section 12 of the Housing Act, 1936, prohibiting the use of the said rooms for human habitation, subject, however, to the use of the kitchen for domestic purposes being permitted, provided the necessary work is carried out to render the ceiling safe.

460—Sewage Works—(a) Routine Works—The Borough Surveyor reported upon the work carried out at the Sewage Works since the last meeting.

(b) Labour—The Borough Surveyor reported that he had communicated with the Ministry of Labour and National Service asking that labourers be directed to the works, but that he had not yet received any response.

(c) Sewage Works Manager—Wages—An application was submitted from the Sewage Works Manager for an increase in his present wages of £4 10s. 0d. per week, together with house and war bonus. This post was not included in the grading scheme adopted by the Council (see Minute 260, 1942). RESOLVED, That the wages of the Sewage Works Manager be increased to £5 10s. 0d. per week together with house and war bonus as from the pay day next following the Council meeting on 1st February, 1943.

(d) F. Hopkins, Retirement—The Town Clerk reported that representations had been made to the Ministry of Labour and National Service to direct Mr. Hopkins to return to his employment at the Sewage Disposal Works (see Minute 284 (c)). Hopkins was duly directed to return to his

employment, but had successfully appealed against this direction. It would be remembered that Hopkins, who was 64 years of age, and had completed 40 years service, applied for permission to retire on Superannuation. RESOLVED, That, in view of the above, the Finance Committee be recommended to approve the application.

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461—Public Conveniences—Lighting—The Borough Surveyor reported further upon the lighting of Public Conveniences in the Borough. Four conveniences have already been lighted, leaving a number unlighted. The Committee considered it extremely desirable that some form of lighting should be provided at all conveniences, and RESOLVED, That the Borough Surveyor be instructed to carry out such lighting as he considered advisable.

462—Clarence Street Conveniences—In connection with Minute 285 (c) the Borough Surveyor reported that he had made application for Licences for the necessary materials and for authority to carry out the proposed works involved in the extension of the existing Public Conveniences in Clarence Parade. The Town Clerk reported on his negotiations for the acquisition of No. 6 Clarence Parade and a report will be submitted to the Council in due course.

463—River Chelt, Culvert beneath L.M.S. Railway Line—The Committee reported to the Council in September last that the Railway Company proposed regrading the permanent way which would require the lowering of the level of the River Chelt beneath the L.M.S. Railway Line, and representations were made to the Company of the desirability of widening the Culvert carrying the River Chelt under the railway, having regard to the slight flooding which had taken place in recent years. The Borough Surveyor has reviewed the position and considered that other improvements to the river course which he had in mind would minimise the risk of flooding and that any money expended in widening the Culvert would be better expended in improving the river course, and would give more satisfactory results. The Town Clerk reported that under the provisions of the Public Health Act, any expenditure incurred in enlarging the Culvert to meet the Council's requirements would have to be borne by the Council. RESOLVED, That the Council be recommended not to proceed with the widening of the Culvert beneath the Railway.

464—Post-War Works—The Borough Surveyor reported that the proposed Post-War Works affecting this Committee included the Chelt Sewer, North Ward Drainage, Improvements to Sewage Disposal Works. Improvements to River Chelt at Sandford Mill and below Moors Estate, and asked for the Committee's instructions before proceeding further with the preparation of the schemes. RESOLVED, That the Committee be agreed in principle with the necessity for the works mentioned and that the Borough Surveyor be instructed to proceed with the collection of data and other information necessary to prepare the schemes as far as possible at the present time. ALSO RESOLVED, That with a view to early co-ordination being secured the proposals be reported to the Reconstruction Sub-Committee.

465—Sewerage, Ministry of Aircraft Production, Staverton—The Town Clerk reported receipt of Notice of the intention of the Ministry of Aircraft Production under Regulation 50 (1) of the Defence Regulations, 1939, to carry out certain works in connection with the sewage pumping main across land belonging to the Corporation to connect the Hostel at Staverton to the Sewage Disposal Works. This matter has already been reported to the Committee and the route follows that approved by the

Committee. The Borough Surveyor recommended the Council should reserve the right to require removal of the pumping main at any time on the Hostel ceasing to be used and that a charge of £14 12s. 0d. per million gallons should be paid for the treatment of Sewage. An assurance has been given that any underdrains disturbed or damaged will be made good and the responsibility for making good will be assumed by the Ministry for a period of 12 months after the completion of the works. RESOLVED, That the Town Clerk prepare an Agreement embodying the above points and other details, and that the Common Seal of the Council be affixed thereto.

466—Insulin—Circular No. 2734, Ministry of Health, was submitted intimating that arrangements had been made for the supply of Insulin, either free of cost or at a reduced cost, to persons unable to purchase supplies. RESOLVED, That the Medical Officer of Health call the attention of Local Medical Practitioners to the Circular and that he be authorised to expend a sum not exceeding £10 0s. 0d., if necessary, on supplies.

467—Analyses of Water—The Medical Officer of Health submitted his report on the analyses of water taken since the last meeting of the Committee

468—Surrender of Diseased Food—The Medical Officer of Health reported the surrender of 2 cwt. 2 qrs. 3 lbs. pork ; 8 lbs. beef ; 15 rabbits (1 qr. 2 lbs.) ; 2 Geese (10 lbs.) ; 40 eggs (5 lbs.) ; 2 qrs. 14 lbs. fish (Haddock) ; 12 lbs. cheese; 1 ½ lbs. lard ; 14 lbs. tea ; 11 lbs. rice ; 2 lb. sugar, 18 lbs. jam, etc. ; 37 tins (1 cwt. 11 lbs.) pork luncheon meat, etc.; 2 tins tongue (7 ¼ lbs.) ; 19 tins fish ; 5 tins fish paste ; 47 tins milk ; 29 tins vegetables . 2 tins soup ; 10 tins savouries.

469—Pasteurised Milk--The Medical Officer of Health reported that 3 samples of pasteurised milk had been submitted for examination and complied with the requirements.

470—Diphtheria Immunisation—(a) Quarterly Report—The Medical Officer of Health submitted the following report of treatment given during the quarter ended 31st December, 1942 :—

Number of new cases (immunisation commenced)	1,062
“ injections given		2,247
“ cases in which treatment was completed during the quarter		1,085
“ cases partially completed when attendance ceased ...		43
“ cases Schick Tested after immunisation		107
	(100 negative ; 7 positive).	
“ non-immunised cases Schick Tested ...		3
	(1 negative ; 2 positive).	

Number of Clinics held 31. Number of Birthday Letters sent 176 ; Replies received 31 ; Children covered by replies 47.

During the same quarter 51 hours were worked and 400 visits made.

Number of children immunised since the commencement of the scheme in 1935 : 5,561.

Percentage of child population immunised :—

(i) Under 5 years	38.99 per cent.
(ii) Between 5 and 15 years	64.2 per cent.

Number of elementary school children in Borough ...	6,981.
Percentage immunised	54.3 per cent.

(b) Circular No 2753, Ministry of Health, was submitted calling attention to the importance of immunisation and employment of General Practitioners in connection with this work.

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471—Damage to Coat—A claim was submitted for alleged damage to a coat which had been disinfected by steam. RESOLVED, That the claim be repudiated.

472—Delancey Hospital—A letter was submitted regarding a charge made for treatment at the Delancey Hospital. RESOLVED, That the charge be remitted.

473—Treatment of Tuberculosis—It was reported that a complaint had been made by a Medical Practitioner that one of the Wards at Standish Sanatorium had been closed. RESOLVED, That the Medical Officer of Health ascertain the position, and if the position is as stated, that the County Council be asked what alternative provision has been made for the reception of patients from Cheltenham.

474—Public Health Act, 1936—Nos. 168 and 169 High Street--The Chief Sanitary Inspector reported that Notice had been served upon the owner of this property under Section 93 of the Public Health Act, 1936, requiring him to carry out certain works. A letter was submitted from the Solicitors to the owner intimating that their Client was unable to obtain the necessary Licences from the Government Department to obtain materials. The Town Clerk reported that he had communicated with the Government Department pointing out the necessity for this work and asking them to reconsider their decision and issue the necessary Licences.

475 --Common Lodging Houses—The Chief Sanitary Inspector reported upon a night inspection of the Common Lodging Houses at Ramon House and Shamrock, Grove Street,

476—Milk and Dairies Order, 1926—(i) RESOLVED, That an application from Mr. M. E. Chamberlayne, Priors Farm, for registration as a cowkeeper and dairyman be granted, subject to compliance with the provisions of the Order and to certain necessary works to the premises being carried out to the satisfaction of the Chief Sanitary Inspector.

(ii) The Chief Sanitary Inspector reported that ten persons were selling milk in the Borough without licences. RESOLVED, That the offenders be informed that, unless applications for registration are received within fourteen days, legal proceedings will be instituted against them.

477--Food and Drugs Act, 1938—The Chief Sanitary Inspector submitted a report of the Public Analyst on samples of milk Nod. 274-279, which were found to be genuine.

478—Rat Destruction—Complaints were submitted from the owner and occupier of premises in Naunton Lane of rats infesting greenhouses, outhouses, and fowl pens at this property and causing considerable damage, It was possible that rats were working through from either the surface water culvert or a large brick sewer passing immediately under the greenhouses. RESOLVED, That the

Borough Surveyor be instructed to open up the sewer, investigate the complaint and report to this Committee.

479—Public Abattoir—(i) Annual Report—The Chief Sanitary Inspector submitted his annual report in connection with the Public Abattoir:—

Public Abattoir -, —	1942	1941	1940
Total Animals slaughtered	33,890	37,311	41,823
(Figure for 1942 included 159 pigs and 23 goats and deer slaughtered for private owners).			
Receipts	1,395	£1,630	£631
Lairage Fees	£112	£82	—

(ii) Fire Prevention—The Sub-Committee have considered protective measures necessary at the Public Abattoir consequent upon the re-arrangement of the Home Guard whereby members who had previously undertaken Fire Guard duties, with the consent of the Commander and on payment of subsistence allowances by the Council, were now unable to carry out the duty. Under the previous arrangement the Corporation have incurred an expenditure of £500, but it is now suggested that the parties using the Abattoir, namely the Ministry of Food, the Butchers' Buying Committee and the Wholesale Meat Association should contribute equally towards the cost of the new arrangement.

It is considered that it would suffice if one man was appointed, having experience with animals, in view of the nearby Fire Guard Depot. As a temporary measure, and until approval of the proposal by other parties, Mr. B. D. Grainger, who has had some seven years experience with animals, has been appointed to the position at a wage of £4 per week. The Sub-Committee recommend that the above proposal be approved and that it be submitted to the other parties for their approval and agreement to contribute towards expenditure. RESOLVED, That the report of the Sub-Committee be approved and adopted.

480—Food Decontamination—Application was submitted from the Cirencester Urban District Council for permission for an Officer from this Council qualified in food decontamination to give instruction to the Decontamination Service of that Council extending over a period of approximately four days. The Food Decontamination Officer recommended that Mr. Stone be permitted to undertake the training which would be given at Cirencester, outside this Council's office hours. and reported that a demonstration in this work was being provided by him at Cheltenham in February, in order to demonstrate to the personnel of the Cirencester Authority the practical side of this work. RESOLVED, That this matter be referred to the General Purposes Committee with a recommendation that consent be given to Mr. Stone to carry out the training and that he be authorised to retain any fees payable.

ARTHUR S. F. PRUEN, Chairman.

WATER COMMITTEE.

12th January, 1943 Present—Alderman Ward (Chairman), Alderman Trye ; Councillors Chinn, Hayward and Moore.

481 —Borough Engineer's Report—The Monthly Report of the Borough Engineer was read :—

DAILY YIELD OF SPRINGS.

	For month ended 31st December, 1942.	Average for corresponding period during the past 3 years.
Hewletts Springs	163,000 gallons	136,000 gallons
Dowdeswell Springs	1,440,000 “	1,004,000 “
Leckhampton Springs	17,000 “	20,000 “
	1,620,000 “	1,160,000 “

CONTENTS OF RESERVOIRS.

Estimated Usable Quantity about ... 112,630,000 gallons.

482—Inspections—The Borough Engineer reported the work carried out by the Water Inspectors during the month of December.

483—Appeals—The cases entered in the Appeals Book were considered and the rates settled and adjusted.

484—Analyses of Water—The Medical Officer of Health submitted analyses of water made since the last meeting,

485—Lead Pipes—The Borough Engineer submitted circular dated 21st December, 1942, from the British Waterworks Association giving details of a scheme for the supply of stocks of lead pipes to water undertakings, the permitted stocks being based on the number of services in the area of supply, The Engineer suggested that advantage be taken of the scheme and the following quantities of pipe obtained :-

10 cwt. of 1 inch pipe ; 5 cwt. of $\frac{3}{4}$ inch pipe ; 15 cwt. of $\frac{1}{2}$ inch pipe.

RESOLVED, That lead pipe be ordered as recommended by the Borough Engineer.

486—Woodfold, Down Hatherley --(a) The Borough Engineer referred to the urgent request supported by a Government Department for a supply to be given by Gloucester Corporation to Woodfold, Down Hatherley, in the Cheltenham area of supply (see Minute 306/1942) and he submitted copy of his letter dated 21st December, 1942 to the City Engineer, Gloucester, stating the terms on which this supply would be allowed. He also submitted the City Engineer's reply thereto of the 22nd December, 1942, stating that his Council would carry out the work as agents for the Government and with regard to the Undertaking required by this Committee he intimated that the Gloucester Corporation would probably require a similar Agreement in regard to a supply into the Gloucester area of supply at Staverton from the Cheltenham Corporation's main in Bamfurlong Lane. The Borough Engineer reported that the cases were not comparable as the latter supply was

afforded at a time when Gloucester Corporation were in great difficulties as regards their water supply Nevertheless there was no reason why a similar condition should not be attached or in fact the supply discontinued forthwith if this was desired by the Gloucester Corporation. RESOLVED, That in the event of the Gloucester Corporation seeking the undertaking referred to this be given unless the Bamfurlong supply has been previously discontinued.

(b) Lower Lode Inn—The Borough Engineer reported that he had received a request from the Holt Brewery Co. Ltd., for a supply to Lower Lode Inn on the West Bank of the Severn. He suggested that this supply could be provided by an extension of the supply to the Cheltenham College boathouse which is in the Tewkesbury Borough Area of supply and they be asked to give a temporary supply to the Inn. He had pointed out to the Brewery Company that the supply now suggested could only be a temporary one, and that at some future date they would probably be called upon to lay a new service to connect to this Council's main at any time after the laying of a new main in the four parishes on the western side of the river which were added to the Cheltenham Water Supply area under the Cheltenham and Gloucester Joint Water Board, etc. Act, 1936. RESOLVED, That the Borough Engineer be authorised to make arrangements for a temporary supply to Lower Lode Inn on the lines suggested in his report, all liability for damage to persons or property to be borne by the Consumer.

(c) Newtown, Tewkesbury—The Borough Engineer reported a letter dated 15th December from the Borough Surveyor, Tewkesbury, seeking the approval of this Council to the transfer of the supply to Newtown, Tewkesbury, to Tewkesbury Borough in order to avoid the inconvenience to the consumers in that area of having to pay water charges in Cheltenham The Borough Engineer reported that, but for the war he would have recommended the setting up of a depot in the Tewkesbury area at which arrangements would no doubt have been made for the payment of the charges. RESOLVED, That the Borough Surveyor, Tewkesbury, be informed that in view of the probability of a depot being set up by this Council in the Tewkesbury area, the Council are not prepared to agree to a transfer at the present time.

487—Tewkesbury Waterworks—Stocks and Stores—The Borough Engineer submitted a statement of certain stores, A.R.P. equipment and plant, and consumable stores (coal, chlorine and other items) which had been transferred to the Joint Water Board, RESOLVED, That an account be sent to the Joint Water Board in respect of the consumable stores, but that the other items be included in the transfer of the main plant.

488—Water Rate Arrears—The Town Clerk reported on the collection of arrears. RESOLVED, That in 18 cases the supply be disconnected, in 2 cases action be taken for the recovery of the amount of the arrears, and in ` , cases arrears aggregating £2 2s. 2d. be written off as irrecoverable.

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489—Joint Industrial Council—The Borough Engineer reported on the minutes of the meeting of the South-Midlands District Council held on 17th December, 1942.

490—Supply to Government Site—The Borough Engineer reported on negotiations which had taken place between a representative of the Ministry of Works and Planning and himself wall regard to the supply of water to a government site in the Area of Supply of the Cheltenham Rural District Council

which authority had intimated that they were anxious to take advantage of the opportunity to obtain a supply of water to adjacent parts of their area. RESOLVED, That the Chairman and Alderman Captain Trye together with the Town Clerk and Borough Engineer be authorised to pursue the matter further with the Ministry and the Rural District Council on the lines now indicated and to report further thereon.

E. L. WARD, Chairman.

ELECTRICITY AND LIGHTING COMMITTEE.

12th January, 1943, Present—The Mayor (Chairman) : Councillors Addis, Chinn, Fildes, Garland, Grimwade, Moore and Readings.

491—Directional Signs—Y.W.C.A.—The Borough Electrical Engineer submitted application from the Y.W.C.A. for per-mission to affix two directional signs pointing to the new Hostel at Marchmont, Parabola Road, to lamp posts. It was considered that the sites suggested by the Y.W.C.A. were unsuitable. RESOLVED, That the applicants be asked to first consider the erection of pointer boards in the gardens of suitable houses and that in the event of this not being possible further consideration will be given to the placing of the signs on lamp posts.

492—Electrical Development—The Town Clerk reported that the Electricity Commission had again considered the grounds on which new or additional supplies of electricity should be given, particularly in view of the need for economy in fuel of all kinds. The Commission considered that in view of the requirements of man-power and materials no extension of the grounds for giving a supply could be made. New supplies must therefore only be afforded in cases where it was clearly shown that it was required either:-

(a) In connection with the war effort.

(b) For other purposes where serious and exceptional hardship would result if the supply was not provided.

493—Staff—(a) The Borough Electrical Engineer reported that George Carter who had been a member of the department for 42 years and who had not enjoyed good health for some time had died. RESOLVED, That the Town Clerk do convey the sympathy of the Committee to the members of his family on their loss.

(b) Technical Staff Salaries—The Borough Electrical Engineer reported that a slight rise in cost of living index had resulted in an increase in the salaries of the technical staff under the National Joint Board schedule of salaries. The increase of 2.2 per cent took effect on 1st January, 1943. RESOLVED, That the increase referred to be paid.

494—Cycles—In view of the need for economy in the use of petrol, the Committee had under consideration the provision of cycles for the use of members of the staff, who, under normal circumstances would use cars for business journeys. It was felt that the use of cycles for short journeys where no tools or instruments were required to be carried would effect a saving in fuel. Offers for new and second hand cycles were submitted by the Borough Electrical Engineer. RESOLVED, That two new Raleigh cycles be purchased from the Cheltenham Motor and Cycle

Company at a cost of £9 1s. 1d. each, such cycles to be kept at the Municipal Offices when not in use.

495—Application for Supply—The Borough Electrical Engineer reported that the Ministry of Works and Planning had requested him to prepare a scheme embodying the erection of an overhead line to give the supply as an alternative to that referred to in Minute 311, 1942. The cost to the Ministry of providing an overhead line would be less than the cost of the cable previously suggested, and the Ministry had therefore requested that the supply be given by means of an over-head line. The Borough Electrical Engineer considered that having regard to the proposed extension of this cable to Birdlip, the original scheme should be carried out, the Undertaking paying the difference between the estimated cost of the overhead line and the actual cost of the cable. Such amount would be approximately £350. RESOLVED, That the recommendation of the Borough Electrical Engineer be approved and adopted.

496—Damage to Lamp Posts, etc.—The Town Clerk reported that damage had been caused to the undermentioned lamp post and switch pillar, and he indicated the steps taken with regard to recovery of the cost of making good the damage :—

Description	Position	Amount of damage incurred	Remarks
Switch Pillar	London Road near ... Hales Road	£15 11s. 0d.	Army vehicle involved. £11 9s. 6d. paid being 75 per cent.
Lamp Post	Near Gloucester Road .	£3 18s. 9d.	Army vehicle involved. Settlement by payment of £10 9s. 0d. being 75 per cent agreed, but not yet received.

T. WILFRED WAITE, Chairman.

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FIRE PREVENTION COMMITTEE.

13th January, 1943. Present -Councillors Grimwade (Chairman), Bayliss, Bush, Chinn, Readings and Thompson; Messrs. V. Ferguson (Chief Warden) and W. S. F. Harris.

497—Head Fire Guards The Town Clerk reported that on 23rd and 30th December the Standing Sub-Committee had met the Head Fire Guards, and they recommended as follows –

(a) Cycle Allowances—That cycle allowances be paid to such Head and Senior Fire Guards as are certified by the Fire Guard Staff Officer to comply with the conditions contained in H.S.C. 143/1942.

(b) Uniform That the Chief Warden be asked to approach the County Authorities with a view to expediting the issue of uniforms to the Head and Senior Fire Guards.

(c) That the Chief Warden be asked to supply Head Fire Guards with copies of circulars issued to the Wardens' service so that they may be kept in touch with the work of that service.

(d) Schools—The question of fire-watching at Schools, and in particular, the Pates Girls' Grammar School, was discussed, The Head Fire Guards pointed out that if men from the Pool were detailed to

fire-watch at the Grammar School, other schools in the town would require similar provision to be made and this would result in a great reduction of men available for fire guard duties at business premises in the built-up area. The Chairman of the Cleevemount Fire Party and the Senior Warden for Post B.1. attended the meeting and after the difficulties had been explained it was decided that a meeting of the Cleevemount Fire Party should be convened and an endeavour made to obtain their co-operation for a voluntary fire-watching scheme for the Girls' Grammar School. The Chairman reported that since the last meeting of the Sub-Committee he had taken steps to see if arrangements could be made to provide a paid fire watcher at the school, and he hoped to be in a position to report further upon the matter to the next meeting of this Committee. RESOLVED, That the proceedings of the Sub-Committee be approved and confirmed.

498—Rest Centre Workers—Read, circular 2749 dated 18th December from the Ministry of Health stating that the Minister had had under consideration the liability of rest centre workers to perform compulsory fire guard duties, and had now issued instructions for the general guidance of authorities concerned. The Minister stated that exemption from fire guard duties could not be granted on the ground that a man or woman was performing whole-time or stand-by duty except in cases of women who were whole-time rest centre workers, and who might be able to claim exemption on the ground of exceptionally long hours. Apart from this exception, exemption could not be granted to rest centre workers, but it had been agreed with the Minister of Home Security that such workers should be released from fire prevention duty when they were required to perform rest centre duty, and the Minister set out the arrangements which should be made to achieve this end. RESOLVED, That the Fire Guard Staff Officer be instructed to make appropriate arrangements in these cases.

499—Depot Superintendents—(a) With reference to Minute No. 327 (a) the Chairman reported that on 1st January last, with Councillor Bush and the Fire Guard Staff Officer he had interviewed four applicants for the two appointments of Depot Superintendents and, as authorised, he had appointed Mr. E. Smith and Mr. P. Mitchell at salaries of £4 18s. 6d. per week, plus cost of living bonus, the salaries being in accordance with H.S.C. 39, 1942 and 245, 1942. The Fire Guard Staff Officer reported that they commenced duty on 4th January. RESOLVED, That this be approved and that the Town Clerk communicate with the Regional Commissioner informing him of the appointments made and asking for his approval thereto, the salaries ranking for grant.

(b) Removal Expenses—The Fire Guard Staff Officer reported that Mr. G. S. Gordon, Depot Superintendent, had made application for payment of his removal expenses from Hove to Cheltenham amounting to £14. RESOLVED, That Mr. Gordon be informed that if he is still in the employ of the Council at the termination of six months from the date of his appointment, the Committee will be willing to contribute £7 towards this expenditure.

500—Fire Guard—The Fire Guard Staff Officer submitted his report. (a) Civil Defence (Compulsory Enrolment) Order, 1942—The examination of all records of persons registered and the review of all claims for exemption was now being carried out and it was anticipated that all persons liable for duty would be enrolled by 16th January. It was hoped to supply the relevant statistics to the Committee at their next meeting. With regard to the compulsory enrolment of women it had been found impossible to continue the practice of serving enrolment notices, followed by an interview with the Head Fire Guard of the appropriate Sector and the issue of directions to attend training

classes, and therefore the policy of enrolling each Sector and issuing directions for attendance at a focal point, followed by a training lecture, had been adopted. The number of women available for enrolment was approximately 4,000 and the number enrolled to date was 900.

(b) Training and Equipment—Owing to the increase in the number of persons requiring training it had been found necessary to arrange lectures for approximately 300 persons at a time.

(c) Depot—The depot at the Ladies' College was opened on 11th January.

(d) Annual Report—The Fire Guard Staff Officer submitted his report for the year 1942. RESOLVED, That copies be circulated to the members of the Council, and that a copy be forwarded to the Regional Commissioner.

501—Ladies' College, Fire Guard Depot—The Town Clerk reported that he had been in communication with the Secretary of the Ladies' College informing them that the Council had confirmed the arrangement for the establishment of a Depot on the terms set out in the letter from the College dated 24th August last, except that they ask for a modification of the condition that the arrangements should be determinable at any time without notice. He submitted letter dated 21st December from the College agreeing to his suggestion that a fortnight's notice would be acceptable. RESOLVED, That this be approved.

502—Light Trailer Pump, Public Assistance Institution—With reference to Minute No. 330, the Town Clerk reported that he had been in communication with the Fire Force Commander to ascertain if the National Fire Service would be willing to maintain the pump at this Institution, and to report to this Committee with regard to condition, maintenance, and training each month. He submitted letter dated 24th December from the Fire Force Commander stating that in his opinion the maintenance of the trailer pump could best be carried out by the crew who were at present receiving training

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from the National Fire Service personnel, particularly as such training included a full and detailed explanation of the mechanism of the appliance. The officers responsible for training had been requested to nominate one or two members of the fire party who could, at the conclusion of initial training, be responsible for the general maintenance, and also the carrying out of refresher drills when desirable. RESOLVED, That the Chairman be asked to interview the Master of the Institution with a view to a suitable person with mechanical knowledge being responsible for the maintenance of the appliance.

503—National Fire Service—Read, letters dated 24th December and 6th January (2) from the Regional Commissioner approving of the following expenditure : £4 1s. 5d. and £84 17s. 6d. for installation of electric lighting at Central Fire Station ; £1,310 for the construction of the proposed fire station in Lansdown Road and £1,325 for the construction of the proposed fire station at Whaddon Road, such expenditure to rank for reimbursement, subject to certification by the District Auditor.

504—Emergency Static Water Supply—Read, letter dated 31st December from the Regional Commissioner approving of the additional works in the basement of the Winter Garden for

augmenting the static water supply by 150,000 gallons capacity at an estimated cost of £400, such sum to be reimbursed in accordance with Fire Brigade circulars 57/41 and 80/41.

505—Woman Fire Prevention Officer for the Region—Read, letter dated 29th December from the Regional Commissioner stating that Mrs. C. Henderson had been appointed Woman Fire Prevention Officer for the Region and she would be available for consultation on fire prevention questions generally, The Fire Guard Staff Officer reported that Mrs. Henderson had already visited Cheltenham.

506—Sunnyside Maternity Home—Read, letter dated 17th December from the Senior Warden, Post B.3. with regard to the fire guard arrangements at Sunnyside, and pointing out that there were no spare wardens available to undertake stand-by duty at these premises during alerts, and in his opinion, provision should be made both for assistance in firefighting, and for the removal of inmates if this became necessary. The Town Clerk reported that as the County Council were the occupiers of the premises, a scheme should be submitted by them to the Regional Commissioner for the adequate protection of the building. RESOLVED, That the Town Clerk communicate with the County Council informing them that if accommodation can be provided for a post at these premises the Council will direct fire guards for duty thereat , RESOLVED, also, That pending consideration of the matter, the Fire Guard Staff Officer take steps to provide sufficient cover for the premises.

507—Fire Prevention (Business Premises) (No. 2) Order, 1941—(a) Public, Library, Art Gallery and Museum ; Municipal Offices; and Corporation Depot, St James' Square—Read, letter dated 4th January from the Regional Commissioner agreeing under Proviso (i) of Article 14 (1) of this Order to the exercise by the Council of his functions in relation to these premises, and consenting to the schemes submitted in respect thereof, the premises being included in joint or combined arrangements for several premises. RESOLVED, That a report be submitted to the next meeting of this Committee with regard to the arrangements made for the protection of the Central Depot.

(b) Public Abattoir--RESOLVED, That application be made to Regional Commissioner for the delegation of his functions in relation to these premises, and that the scheme now submitted for the protection of the building be forwarded to the Regional Commissioner for his approval.

508-18 Royal Crescent—The Town Clerk reported that the National Fire Service had now vacated the flat at these premises, and he reminded the Committee that, under the terms of the tenancy Agreement, the Council were paying a rental of £1 per week for the flat. RESOLVED, That Mr. G. S. Gordon be permitted to occupy the flat as part of the terms of his appointment as Depot Superintendent, and that his salary be reduced to £3 18s. 6d. per week plus living accommodation during such time as he remains in occupation of the premises.

509—Monthly Report of Column Officer—Column Officer J. R. Jones reported that since the last meeting the National Fire Service had attended 5 calls to fire as follows :-

1942

21st December	Sharpe & Fisher. St. Paul's Road
31st December	1 Park Place (Inspection).
31st December	Drypool Farm, Whittington.

1943

6th January 10 Cambray Court(False Alarm—good. intent).
9th January Whiteley Lodge, Up Hatherley Road.

510—Circulars—The Town Clerk reported receipt of the following circulars :—

S.W. Region.

No. 316—Civil Defence Duties (Compulsory Enrolment) Order, 1941. Position of certain Post Office workers

Decision of Committee.

The Town Clerk reported that he had already supplied the Fire Guard Staff Officer with information with regard to the matter, and arrangements were being made to carry unit the instructions of the Regional Commissioner.

No. 321—Incendiary Bomb Training Huts.

Decision of Committee.

The Fire Guard Staff Officer reported that no further training huts were required.

No. 325—Fire Guard Officers' Course, Weston-super-Mare, 24th-30th January, 1943.

Decision of Committee.

RESOLVED, That no delegates be appointed.

No. 326—Protection of churches and similar buildings against incendiary attack.

Decision of Committee.

The Fire Guard Staff Officer reported that he was circulating copies of the leaflet enclosed with the circular to the appropriate authorities.

7/1943—Regional Street Fire Guard Competition for the Regional Fire Guard Shield.

Decision of Committee.

The Fire Guard Staff Officer reported that arrangements were being made to enter a street party for the com-petition.

H. C. GRIMWADE, Chairman.

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MATERNITY AND CHILD WELFARE COMMITTEE.

13th January, 1943, Present Alderman Leigh James(Chairman) ; The Deputy Mayor ; Aldermen Lipson and Winterbotham, ; Councillors Bayliss, Bettridge, Bush, Garland, Green and Grimwade; Miss Tinson, Mesdames Booy, Grist, Mellersh and Wood.

511—Cheltenham Infant Welfare Association--(a) Quarterly Report —Read, Report for the Quarter ended 31st December, 1942. The attendances at the Centres had been as follows :

	Infants.	Toddlers.
At Baker Street (13 Meetings)	344	196
At Bethesda (11 Meetings)	569	295
At Grosvenor Street (12 Meetings)...	371	211
At St. Mark's (12 Meetings)	534	319
At Whaddon (13 Meetings)	240	135

(b) Secretary—Mrs. Mellersh, the Chairman of the Infant Welfare Association reported that Miss K. Oswell, the Secretary, had been informed by the Ministry of Labour that she must take up war work within a fortnight. The Medical Officer of Health reported that in addition to the important work for the Infant Welfare Association, Miss Oswell was also undertaking the cant :Ns for diphtheria immunisation and attended the Gynaecological Clinic, and if the work was not to suffer, it was desirable that Miss Oswell should be retained. RESOLVED, That the Town Clerk take the necessary steps to secure that Miss Oswell is not directed to undertake other employment.

512—Health Visitors—(a) Quarterly Report--The following is a summary of the work done by the Health Visitors during the quarter ended 31st December, 1942 :--

No. of Children on Register	...	3,675
“ Un-notified Live Births discovered	...	9
“ Home Visits paid by Health Visitors (a) 1 year and under		1,945
(b) over 1 year		2,295
First Visits paid by Health Visitors	...	257
Ante-natal cases visited (a) New		69
(b) Return		30
Special visits to Mothers	...	152
Chicken Pox cases visited by Health Visitors	...	4
Measles cases visited by Health Visitors	...	160
Mumps cases visited by Health Visitors		1
Whooping Cough cases visited by Health Visitors		4
Scarlet Fever cases visited by Health Visitors		2
Ophthalmia Neonatorum cases visited by Health Visitors		2
Attendances of Health Visitors at Centres	...	72
Cases reported to the N.S.P.C.C. Inspector	...	2

(b) Annual Report—The following is a summary of the work done by the Health Visitors during the year ended 31st December, 1942 :—

No. of Children on Register during 1942 ..	4,835
“ Un-notified Live Births discovered ...	21
“ Home Visits paid by Health Visitors (a) 1 year and under	7,188
“ “ “, (b) over 1 year	8,619
“ First Visits paid by Health Visitors	1,025
“ Ante-natal cases visited (a) New ...	268
(b) Return ...	160
“ Special visits to Mothers ...	558
“ Chicken lox cases visited by Health Visitors ...	5
“ Measles cases visited by Health Visitors	185
“ German Measles cases visited by Health Visitors	1
“ Mumps cases visited by Health Visitors	13
“ Ophthalmia Neonatorum cases visited by Health Visitors	3
“ Scarlet Fever cases visited by Health Visitors	2
“ Whooping Cough cases visited by Health Visitors	52
“ Attendances of Health Visitors at Centres ...	274
“ Cases reported to the N.S.P.C.C. Inspector ...	5

Infant Life Protection Act,

No. of Children on Register at the end of the year ... 58

(c) Children Act:

	Health Visitors.	School Nurses.
No. of Children on Register at end of the Quarter ...	52	6
“ Foster Mothers on Register at end of Quarter ...	24	5
“ visits paid (under Children Act) ...	63	5

513 —Midwives Act—Medical Assistance—The Medical Officer of Health reported that the total amount of doctors' fees claimed for the period from the 1st April to 31st December, 1942, was £100 1s. 6d., of which £71 0s. 6d. was chargeable to patients.

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514—Dentistry—(a) The Medical Officer of Health reported that 164 mothers and 14 infants had attended the School Dentist on Saturday mornings and Thursday evenings during the quarter in accordance with the arrangements made with the Education Committee.

(b) The Medical Officer of Health reported that three sessions had been held at the Children's Hospital.

515—Children Act—The Medical Officer of Health submitted list of foster mothers who had sent in notifications, and he recommended that the maximum number of children allowed should be fixed as follows:-

Name. Address.	Maximum No. of Children allowed.
Mrs. Rosser ... 47 Orchard- Avenue ...	1
Mrs. Gregory 1 Painswick Terrace	1
Mrs. Bolger ... 135 Fairview Road ...	2

RESOLVED, That these recommendations be approved and adopted

516—Gynaecological Clinic —The Medical Officer of Health reported that 6 Clinics had been held to date and the total number of attendances was 24, including 18 Borough patients.

517—Orthopaedic Scheme—(a) The Medical Officer of Health submitted report on the work of the Orthopaedic Clinic for the quarter ended 31st December The total number of children on the Register was 230, of which 153 were chargeable to the Education Committee, and in respect of which 27 Surgeons' consultations had been held; 77 children were chargeable to this Committee, in respect of which 14 Surgeons' consultations had been held. He submitted accounts of the proportion of the fees payable by this Committee. RESOLVED, That these accounts be paid.

(b) Hospital Charges—The Medical Officer of Health submitted accounts for treatment of 2 in-patients and out-patients amounting to £2 17s. 3d., which included 46 attendances at 6d. RESOLVED, That these be paid.

518—Nursing Homes Registration Act, 1927—The Medical Officer of Health reported that Miss M. J. Evans had taken over the management of the Central Spa Nursing Home, and had made application for registration. RESOLVED, That the application be granted.

519—Registered Daily Guardians Scheme—

No. registered as Guardians	7
Accommodation provided for	10

520—Thirlestaine Court Nursery—(a) The Town Clerk reported that the Thirlestaine Court Nursery Sub-Committee had appointed Miss M. E. Young of Bownhill Nursery, near Stroud, matron of the Thirlestaine Court Nursery in place of Miss I. Robertson whose appointment had been terminated. Miss Young commenced her duties on the 12th January. RESOLVED, That this be approved.

(b) RESOLVED, That the thanks of the Committee be conveyed to Mrs. Lindsey who had acted as matron until Miss Young commenced her duties.

(c) It was reported that Messrs. Smith & Sons had sent toys for the children in the Nursery at Christmas, and it was RESOLVED, That the thanks of this Committee be conveyed to Messrs Smiths for their generous gifts.

521—War Time Nurseries--The Education Secretary reported that the Sub-Committee had agreed to make application for a fourth nursery to be erected on land in Thorncliffe Drive, as suggested by the Ministry of Health. RESOLVED, That this be agreed to.

522—Cod Liver Oil and Fruit Juices--The Town Clerk submitted circular 2732 from the Ministry of Health which urged local authorities to have cod liver oil and fruit juices on sale at maternity and child welfare centres. Voluntary workers should be recruited for the distribution of these supplements and the Minister of Food had appointed a special officer (Mr. E. Preston) whose services would be available to any Medical Officer of Health needing his advice. Mrs. Mellersh reported that owing to the shortage of staff and the complicated nature of the forms and records to be made in respect of the cod liver oil and fruit juices it was very difficult to operate a scheme. RESOLVED, That the Medical Officer of Health communicate with Mr. Preston in regard to the matters raised by Mrs. Mellersh.

523—Rubber Gloves—Circular 2740 from the Ministry of Health was submitted setting out the arrangements made to enable doctors, nurses and midwives to obtain rubber gloves. In the case of midwives, the Medical Officer of Health had been supplied with forms of certificate and had been authorised to issue these on the terms and conditions laid down in the circular.

524—Transfusion Fluids for Maternity Cases—Circular 2712 from the Ministry of Health was submitted stating that transfusion fluids were now available for maternity cases and also the necessary apparatus. No charge will be made for the transfusion fluid given or the apparatus lent, but authorities are expected to make their own arrangements for transport and to meet all other expenses incurred. The Medical Officer of Health reported that he had made arrangements for the supply of fluid when necessary from the General Hospital, and had arranged for Dr. Haslett at the Hospital to give any transfusions that may be necessary at a fee of 5 guineas per treatment. The Ministry stated that any fees paid may be regarded as an extension to the Maternity and Child Welfare schemes under Section 204 of the Public Health Act, 1936.

RESOLVED, That these arrangements be approved.

525—Home Helps—Circular 9729 from the Ministry of Health was submitted in regard to the provision of Home Helps for women at the time of their confinements to help with the domestic work in their homes. The Minister was aware of the difficulty in obtaining women and accordingly had arranged with the Minister of Labour that such work should be regarded as work of national importance in respect of women over 40, and that women would be encouraged to take this up where there was a need of their services. The Minister also suggested that to ensure the most economical use of labour available, authorities should consider the advisability of employing one or more whole-time helps. Enclosed with the circular was a memorandum setting out the conditions of employment and duties of Home Helps. RESOLVED, That the Medical Officer of Health do consider the suggestion of appointing whole-time Home Helps and to consult with the District Nursing Association and report thereon at their next meeting.

526— General Hospital, Orthopaedic Department—RESOLVED, That Miss Murray be appointed the Orthopaedic Nurse at the Hospital in place of the late Nurse Scott.

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527—Sunnyside Maternity Home—The Town Clerk and Medical Officer of Health reported on the decision of the County Council to regard the treatment of maternity cases generally as a public health matter, irrespective of whether women are destitute or unmarried, and to close the

maternity unit at the Cheltenham Public Assistance Institution, and in future to admit all public assistance cases to the Sunnyside Maternity Home. This decision would remove from the Public Assistance Committee the duty of providing for destitute married and unmarried women in this district which would henceforth become the responsibility of the Maternity and Child Welfare Authority, and which, in Cheltenham, is the Council. The Home is maintained by the Ministry of Health, who had agreed to the County's proposals and were prepared to accept the patients at a charge of 10s a day. The County Medical Officer of Health was prepared to continue to facilitate the admission of any other Cheltenham cases which the Medical Officer of Health desired to send. The County Medical Officer of Health considered that this arrangement, whereby mothers, including unmarried mothers, will no longer be required to go to the Public Assistance Institution for their confinements was most desirable and would no doubt be welcomed by the Committee.

The Town Clerk reported further that, as the Maternity and Child Welfare Authority for the Borough, the Council would be responsible for the charges made in respect of all Borough cases, including those hitherto chargeable to the County Public Assistance Authority. The County were still maintaining maternity units in three other Institutions in the County and, therefore, the Borough would be contributing their rateable proportion of the cost of these units and at the same time be liable for the whole cost of the Borough cases, which, but for the change of policy would be received in the Cheltenham Institution. He had discussed the matter with the County Medical Officer of Health and County Treasurer but the matter had not yet been considered by the County Council.

RESOLVED, That whilst the Committee welcome the changes made by the County Council, they consider that some financial adjustment should be made to ensure that no additional financial burden is placed on the Borough thereby and that the County Council be asked to consider the matter and submit proposals for consideration of the Council, also that the matter be referred to the Finance Committee for consideration.

LEIGH JAMES, Chairman

TOWN PLANNING COMMITTEE.

14th January, 1943. Present—Aldermen Ward (Chairman), Trye and Winterbotham ; Councillors Bendall and Moore ; and Mr. W. S. F. Harris

528—Plans—(a) Within the Borough—The plans submitted for approval are set out below together with the recommendations of the Committee thereon in relation to Byelaws and the Town and Country Planning (General Interim Development) Order, 1933 :—

No of Plan	Name	Description	Recommendation under Byelaws	Recommendation under Interim Development Order
5498	Rotol Airscrews Ltd.	Canteen, rear of High Street and Wincomb Street	Approved, subject to sanitary arrangements being carried out to satisfaction of Chief Sanitary Inspector	Approved

5499	V.P. Sheet Metal Ltd.	Factory addition rear of Windsor Street	Approved, subject to satisfactory details of steel work and sanitary arrangements being carried out to satisfaction of Chief Sanitary Inspector	Approved
5500	M. E. Stace & Co, Ltd.	Air raid shelters and fire escape, Portland Street	Approved, subject to final details with regard to fire escape being approved by Committee	Approved for duration of war only
5501	M. E. Stace & Co. Ltd.	Air raid shelters, Jersey Street	Approved	Approved for duration of war only

(b) Outside the Borough—Plans submitted for approval under the Town and Country Planning (General Interim Development) Order, 1933, are set out below together with the recommendations of the Committee :—

No. of Plan	Name	Description
T.P.1724		

Recommendation under Interim Development Order

Approved, subject to the materials used in the alterations being approved by the Committee

T. P.1725	W. Round	Alterations to White's Barn, Upper Mill Lane, Prestbury.
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Recommendation under Interim Development Order

Disapproved on the ground that the property is in an area in which it is proposed to prohibit building in order to protect the amenities of the Cotswolds and water supplies

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529—Development of Land, Witcombe—A letter was submitted from Mr. L. W. Nott, complaining of the development of land at Witcombe in the area of the Cheltenham Rural District Council, The Borough Engineer -reported that the development complained of was being carried out by a Government Department, that no plans were submitted nor was this Authority consulted and that he had referred Mr. Non to the Government Department concerned

530—Planning Schemes Nos. 1 and 2—The Town Clerk reported receipt of letters dated the 5th January, 1943, from the Ministry of Works and Planning enclosing formal Instruments extending the times within which Planning Schemes Nos. 1 and 2 shall be prepared to the 31st January, 1944,

531 —G.W.R. Engine Sheds—With reference to Minute No. 338, 1942, the Borough Surveyor reported that he had now had an opportunity of examining the plans of the new Engine shed which was being erected at Malvern Road The building varies slightly in construction from the existing shed, and, whilst not of great strength, was adequate for its purpose. The means of releasing smoke were similar to those in the existing building.

532—Purchase of Maps—The Committee authorised the purchase of maps in connection with the preparation of the Town Planning Schemes at an estimated cost of £40.

533—Post War Housing—Housing Development—The Committee had under further consideration the provisional details of the proposals with regard to post war housing development in the Borough.

E. L. WARD, Chairman.

TOWN IMPROVEMENT AND SPA COMMITTEE.

15th January, 1943. Present—The Mayor (Chairman) ; The Deputy Mayor ; Aldermen Lipson, Pates and Ward Councillors Barnett, Bush, Fildes, Grimwade, Smith Readings and Thompson Mr. E. Baring.

534—Alstone Baths—(a) Attendances—The Borough Surveyor reported that the attendances for the 4 weeks ended 10th January, 1943, totalled 676 including schools, colleges and subscribers, and for the same period 950 troops had attended for washing baths, and 504 members of the general public.

(b) Boilers—The Borough Surveyor reported that the boilers at the baths required a considerable amount of maintenance repairs, and he also wished to make a thorough inspection of the large swimming bath as the loss of water was now becoming excessive. Although it was not possible to carry out any extensive repairs in connection with the bath at the present time, he proposed to Joint up the cracks from the inside when the bath was empty in order to reduce the amount of water lost as far as possible. He also reported that the baths were closed for one week at Easter, 1942, for the purpose of carrying out repairs, and he suggested the same procedure be adopted this year.

RESOLVED, That the suggestions of the Borough Surveyor be approved, and that the baths be closed for one week at Easter including the Easter holidays, during which time any necessary works be carried out.

5—Fuel Economy—Fitting—The Borough Surveyor reported that he had been considering the question of fuel economy in connection with the various boilers installed in the buildings belonging to the Council, and with the Committee's approval, he proposed to instal a trial fuel economiser on one of the boilers at the Town Hall for the purpose of making a test. He had obtained a quotation from the National Marketing Society of Manchester for supplying and fitting one of their economisers which amounted to £15, and he would report further upon the matter when the boiler had been duly tested. RESOLVED, That this be approved.

6—Entertainments Sub-Committee—Read, reports of the Entertainments Sub-Committee at their meetings held on the 22nd December, 1942, 5th and 12th January, 1943.

They recommended (inter-alia) as follows :—

(i) U.S.A. Party to Local Soldiers' Children—That the Entertainments Manager be authorised to provide tea for about 30 teachers accompanying the school children at this Christmas Eve party.

(ii) Christmas Day—That the Quartet be engaged to give about two hours' performance in the afternoon of Christmas Day when the Town Hall has been lent for the entertainment of Allied forces.

(iii) R.A.F. Benevolent Fund Week—That in connection with this week to be held in Cheltenham at the end of January—(a) the proceeds of the dance on the 27th January be given to the fund ; (b) the proceeds from the U.S. Officers' dance on the 29th January be given to the fund ; (c) the U.S. Forces, who were willing to give a concert and entertainment for the Cheltenham public on Thursday, the 28th January, and to devote the proceeds to this fund, be granted the free use of the Hall for this purpose.

(iv) Army Blood Transfusion Service—That it be suggested to the Army Blood Transfusion Service that they use the lounge and other accommodation at the Medical Baths for the period required for their transfusions, which it was understood would be about a fortnight, and that this accommodation be granted free of charge in lieu of the use of the Pillar Room.

(v) Spa Orchestra—That the Spa Orchestra be augmented by five additional instruments for the Sunday evening concerts, and that the offer of Mr. Cole to provide a violinist, cellist, viola, and clarinet players at an additional cost of £3 10s. per Sunday be accepted, and that having regard to the difficulty in obtaining an oboe player, he be authorised to engage a suitable instrumentalist as and when available.

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(vi) Holidays at Home—That having regard to the possibility of the factory workers in the vicinity being allocated their week's holidays from 2nd-8th August, the following arrangements be made : (a) The Town Clerk communicate with the Holidays at Home 1942 Committee informing them that similar arrangements are proposed to be made for this year, and asking for their assistance in connection therewith ; (b) The Entertainments Manager take steps with a view to securing various attractions for the Week ; (c) That the offer of Mr. R. Edwards of go for the right to provide an amusement fair at the Agg-Gardner Recreation Ground from the 31st July to the 7th August inclusive, be accepted, subject to the approval of the Parks Committee.

(vii) Town Hall—Lettings—(a) That the free use of the Pillar Room be granted to the Municipal Officers' Guild on the evening of the 29th December on the occasion of a presentation to Mr. Bache and staff social.

(b) That the free use of the Pillar Room be granted for the annual meeting of the Cheltenham and District Allotments and Gardens Society on a date to be arranged when the large Hall is being used for another purpose.

(c) That the free use of the Pillar Room be granted for a billeting meeting on the 13th January.

(d) That the application of Miss Pownell-Williams for the use of a room at the Town Hall in the afternoons for the Volunteer Sewing Club which had been formed to aid the American Red Cross be not granted.

(e) That the free use of the Town Hall be granted on the 8th April in connection with the A.T.C. recruiting campaign.

(viii) Bar—That as from 1st February next, the bar at the Town Hall only be open from 8.30 p.m. to 9.30 p.m., and that the Entertainments Manager inform the hirers of the Town Hall of this new arrangement, and that, if they desire to cancel their bookings, they be permitted to do so. ALSO, That the Town Clerk take such steps as are now indicated with regard to this matter.

RESOLVED, That the proceedings of the Entertainments Sub-Committee be approved and adopted, and that with regard to Minute No. (viii) the Town Clerk and the Entertainments Manager submit in due course reports to this Committee.

537—Borough Meteorologist—The Town Clerk reported that the Parks and Recreation Grounds Committee had now appointed Mr. J. W. Smith, Parks Superintendent of Lancaster, as Parks and Gardens Superintendent, and it had been ascertained that Mr. Smith had the necessary knowledge and experience to enable him to carry out the duties of Borough Meteorologist. RESOLVED, That he be appointed Borough Meteorologist accordingly and that the Town Clerk report further upon this matter when Mr. Smith takes up his duties in order that the arrangements now in force may receive consideration,

538—Spa Baths—(a) The monthly report of the Superintendent was submitted. The receipts during the month of December amounted to £102 11s. 0d. as compared with £80 6s. 6d. for December, 1941.

(b) The Borough Surveyor reported that he had made an inspection of these premises, and found that as no work had been done for many years, a considerable amount of decorations were necessary, and he submitted an estimate amounting to £72 for the work which he considered essential to be carried out at the present time. RESOLVED, That the Borough Surveyor be authorised to carry out the work as and when this is practicable, and that if necessary, he apply for any permits in connection therewith.

(c) Cast-iron Tank for Salvage—The Borough Surveyor reported that he had inspected the old cast-iron tank at the Baths which he considered could be removed without seriously interfering with the rest of the building, and he had been in communication with the Ministry of Works and Planning to ascertain whether they would be prepared to remove the tank and pay the standard price for scrap iron. If the whole tank was removed, it would mean that some timber flooring would be required to replace the bottom of the tank which formed the ceiling to the old boiler house, but as this would entail some expense and the use of timber, the Borough Surveyor did not anticipate that the Ministry would agree thereto, but would probably prefer to remove the walls of the tank and leave the floor in position. RESOLVED, That the Borough Surveyor take such steps as he considers necessary with regard to this matter.

(d) Superintendent—The Committee further considered the letter dated 12th December from the Superintendent asking for an increase in his salary, and also in the wages paid to Mrs. Hudson. The

Town Clerk reported that the General Purposes Committee were unable to approve the recommendation of this Committee that Mrs. Hudson's appointment should be included in the grading scheme as in their opinion having regard to the hours worked and the duties performed by her, this was only a part-time appointment. RESOLVED, That the wages paid to Mrs. Hudson be increased to £104 per annum.

539—Sandford Park Swimming Pool—Cycle Park—The Town Clerk reported that the military authorities had now requisitioned the cycle park. RESOLVED, That the Town Clerk negotiate for payment of additional compensation at the rate of £5 per month, the military authorities being informed that it will only be possible for them to have the use of the Park until the Pool is reopened in May, 1943, and that if such use is continued after that date, the question of the rent will have to be further considered having regard to the serious loss of amenity to the Pool.

540—Town Hall—(a) Dance Band—RESOLVED, That the Entertainments Manager be authorised to engage Nat Gonella and his Band for a dance on the 25th February, and also for the American Officers' Dance on the 26th February at a cost of £225 for the two evenings.

(b) RESOLVED, That the free use of the Town Hall be granted for a U.S.A. General Mess tea and dance on the 22nd February.

541—Montpellier Concert Pavilion—Read, letter dated 12th January from the Air Ministry asking whether the Council would consent to half-yearly payments of compensation for these premises instead of quarterly payments as at present. RESOLVED, That this be approved.

542—St. George's Square Bowling Green—Read, letter dated 8th January from the Cheltenham Spa Bowling Club asking if the Council would be willing to continue their tenancy of the Bowling Green for the ensuing year. RESOLVED, That the use of the ground be granted to the Club upon the same terms and conditions as last year, subject to the Club entering into a formal tenancy Agreement to be prepared by the Town Clerk, and that the Common Seal be affixed to the Agreement.

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543 --Winter Garden—(a) Static Water Tank—The Town Clerk reported that by letter dated 31st December, the Regional Commissioner had approved the recommendation of the Borough Surveyor that provision should be made in the basement of the Winter Garden for the storage of 150,000 gallons of water to augment the static water supplies, and for this purpose expenditure not exceeding £400 would be reimbursed in accordance with Fire Brigade Circulars 57/41 and 80/41.

(b) The Committee further considered the demolition of the walls of the Winter Garden in respect of which a tender amounting to £350 net was submitted in Minute No. 163. The Town Clerk reported that as the Regional Commissioner had approved the static water tank, he had, as instructed, asked Mr. Overbury to obtain a revised tender from the present contractor for the additional works suggested at the November meeting of the Committee. Mr. Overbury attended the Committee and submitted tender from the present contractor (Mr. Chambers) amounting to £271 3s. 9d. This provided for the necessary work to the end wall of the Town Hall which would be exposed when the walls were demolished, and the removal of some metal anchored in the wall, the provision of a wide coping to render the walls weatherproof, the removal of a multi-coloured plastering, and for covering the wall with cement stucco. The tender price included the sum of £30 for dealing with the

refixing of two heating pipes inside the cellars which were now exposed on the outside of the wall. To this sum of £271 3s. 9d. must be added the previous tender of £350 which provided for pulling down the walls to 15 inches below ground level, removing old asphalt paved floor of the south wing and for constructing a protecting wall about 6 ft. high round the basement of the north wing, and for bricking up the four doorways. RESOLVED, (1) That the two tenders of £350 and £271 3s. 9d. be accepted subject to contract, to be prepared by the Town Clerk, being entered into and to the necessary licences for carrying out the work being obtained ; (2) That the Common Seal be affixed to the contract ; and (3) That the Town Clerk do make application for the appropriate licences.

(c) Shedding for Town Hall--Mr. Overbury reported that he had considered the suggestion of the Committee for a lean-to shed to be provided for storage of materials, etc., belonging to the Town Hall. Mr. Overbury had dis-cussed the matter with the Borough Surveyor and suggested that the existing lean-to porch now on the end of the eastern transept be taken down and refixed against the new wall of the static water tank. This would provide an open-fronted shed about 52 ft. long by 9 ft. wide, and avoid the necessity of obtaining new materials. Mr. Chambers was prepared to undertake this work for the sum of £150 which included for concrete floor and drainage of roof water, together with compensation to Mr. Chambers, whose property the materials would become. under his tender for pulling down the walls. RESOLVED, that the tender be accepted, subject to contract, to be prepared by the Town Clerk, being entered into and to the necessary licences being obtained and that the Common Seal be affixed to the Contract. ALSO, That the Town Clerk do make application for the necessary licences.

T. WILFRED WAITE, Chairman.

STREET AND HIGHWAY COMMITTEE.

18th January, 1943. Present—Alderman Capt. J. H. Trye (Chairman), Ward and Winterbotham ; Councillors Addis, Betteridge, Garland, Green, Grimwade and. Readings.

544—Petrol Consumption--The Committee considered there reference back by the Council of Minute No. 352, and the suggestion that a car of less horse-power should be obtained to replace the Buick 29 h.p. now in use, with a view RESOLVED, That steps be taken to purchase a suitable 12 or 14 h.p. to securing economy in petrol consumption. car to replace the Buick and that a report on the matter be submitted to the next Meeting of this Committee.

545—Chief Salvage Steward—The Committee considered the reference back by the Council of Minute No. 356 (h) with regard to the termination of the services of the Chief Salvage Steward. The Committee were reminded that by resolution (c) of Minute No. 2 passed at the meeting of this Committee on 21st September last, the question of the services of the Chief Salvage Steward was left in the hands of the Chairman and the Borough Surveyor with power to act, it being the intention that his services should be retained until the completion of the Book Drive which was then about to commence. The Chairman stated that in accordance with this resolution, Mr. Bennett was informed early in December that the work would shortly terminate and on 12th December he was notified that his services would no longer be required. Upon further consideration, IT WAS RESOLVED, That Mr. Bennett be paid his salary for two weeks from 12th December and that the Committee's appreciation be conveyed to him of the valuable work which he has done and of the excellent manner in which he has carried it out.

546—Omnibus Car Park—Royal Well Road—Read, letter dated 12th January from the Ministry of War Transport approving the arrangements permitting passengers for the Gloucester services being picked up from the footpath on the east side of Royal Well Road subject to queues being formed in an orderly manner.

547-Streamer and Roundabouts--(a) N.F.S.—The Town Clerk reported that he had received a letter from the National Fire Service asking for permission to erect a streamer across the Colonnade to advertise a Ball in aid of their benevolent fund. He had consulted the Chairman, who had intimated that he did not see his way to grant such permission as this would, no doubt, lead to other similar applications being received from promoters of dances. RESOLVED, That the action of the Chairman be approved.

(b) "Dig for Victory" Week—The Town Clerk reported that the "Dig for Victory" Week Committee had made application for the use of the advertisement boards on the roundabouts which they wished to use for advertising the "Week" to be held from the 12th-16th April next. The Committee had also made application for permission to erect streamers across the Colonnade and High Street, RESOLVED, That the "Dig for Victory" Week Committee be informed that this Committee are prepared to allow the use of the advertisement boards on the roundabouts for a fortnight prior to and during the "Week," and are also prepared to grant permission for streamers to be erected subject to compliance with the usual conditions.

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548—Projecting Sign— 'Marchmont'—Read, letter dated 1st January, from the Y.W.C.A. asking for permission to erect a projecting sign at these premises. The Town Clerk reported that the dimensions of the sign did not comply with the usual requirements. RESOLVED, That the application be granted subject to the Y.W.C.A. arranging for the sign to comply with the usual conditions.

549—Royal Crescent--The Town Clerk referred to Minute No. 353 and stated that all the works referred to in Section 152 of the Public Health Act, 1875, had not been carried out and it would, therefore, be necessary to invoke Section 37 of the Cheltenham Improvement Act, 1889, in declaring the street to be a highway repairable by the inhabitants at large. When the Council had taken over this street it would appear that the owners would be relieved of the cost of making up and maintaining the same. The Committee recommend that this street ought to become a highway repairable by the inhabitants at large and RESOLVED, That the Town Clerk be instructed under Section 152 of the Public Health Act, 1875, as amended by Section 37 of the Cheltenham Improvement Act, 1889, to put up a notice declaring that the said street as from the date of the notice shall be a highway repairable by the inhabitants at large.

550—Sweeper—C. W. Russell—With reference to Minute No. 371, the Town Clerk reported that the Ministry of Labour and National Service had been informed that having regard to the circumstances of this case, the Council were prepared to release this employee, but the Ministry had now intimated that they were unable to grant permission under the Essential Work Orders for the employee to be released as suggested.

551—Warden Hill Road—Read, letter dated 9th January from an owner calling attention to the bad condition of this road and asking the Council to consider taking over the same as a public highway or

that the road be repaired with rubble. The Committee considered the difficulties in making up and taking over roads in war-time and they also considered the position with regard to the repair of private roads, RESOLVED, That no action be taken in this matter.

552—Overton Park Road—The Borough Surveyor reported that he had been consulted by owners with regard to the unsatisfactory condition of this private road. In 1936 a plan, specification and estimate had been prepared of the work required to be carried out by the abutting owners after which the Council would consider taking over the road as a highway, but at that time the owners had asked the Council to allow them to repair the roadway and that this should remain a private road. RESOLVED, That no action be taken at the present time with regard to the repair or taking over of the road.

553—One-Way Traffic—Read, letter dated 14th January from Lieut.-Col. A. Maurice Cockshott with regard to one-way traffic and asking the Council to give consideration to unilateral parking in the Strand and Winchcomb Street. RESOLVED, That no action be taken.

554-8 Pittville Street (formerly Nos. 3 and 4)—Read, letter dated 15th January from the tenant asking the Council to allow her the sum of £13 15s. now due for rent of these premises, towards the cost of repairs and decorations which had been carried out by her. RESOLVED, That the request be not acceded to.

555—County Road Estimates—A. 4019—The Borough Surveyor reported that the work of replacement of the wood blocks in High Street was now being carried out and he submitted an estimate amounting to £1,000 for carrying out similar work and also relaying footpaths in the portion of High Street from Clarence Street to the Grammar School, but reminded the Committee that no provision had been made therefor in the estimates. The Borough Surveyor also reported that it was anticipated that there would be a balance in hand at the end of the financial year in respect of the repair of classified roads and he anticipated that the County Council would be willing for this balance to be utilised in carrying out the necessary works to the portion of the road in question. RESOLVED, That subject to the approval of the County Council, the Borough Surveyor be authorised to have the repairs put in hand.

556—Telephone Kiosks—Royal Well Road and St. George's Road—With reference to Minute No. 372, the Borough Surveyor reported that the Post Office authorities were now prepared to have a white band painted round these kiosks.

557—Hatherley Lane—The Borough Surveyor reported that there was a dangerously decayed oak tree leaning over the highway in this Lane, and he recommended that the tree be removed at once, and be replaced by a white chest-nut. RESOLVED, That this be approved.

558—Transport—With reference to Minute No. 20, the Borough Surveyor reported that he had invited tenders for the hire of two horses and carts for an indefinite period, and he submitted quotations received, and also a quotation for the sale of a horse at the price of £70. He recommended that having regard to the hire charges it would be more economical to purchase a horse at the price offered. RESOLVED, That the suggestion of the Borough Surveyor be adopted subject to a satisfactory report being received from the Council's veterinary surgeon.

559—Salvage of Waste—(a) The Borough Surveyor reported that the following had been salvaged during the month of December : (the amounts salvaged during November are shown in brackets).

	December.		November.	
	Tons.	Cwts.	Tons.	Cwts.
Paper	54	74	(83	10 ¼)
Metals	23	6	(45	12 ¼)
Rags, bags, etc.	2	8	(3	8)
Bottles and jars	—	—	(—	—)
Bones.	4	8 ½	(4	1)
Aluminium .	—	—	(—	—)
Pig Food	77	15	(78	4)
Rubber, including Motor Tyres	2	14	(1	1)
Gramophone Records	—	—	(—	—)
Cullet	—	—	(—	—)
Batteries (Dry) ..	1	10	(—	—)
Batteries (Broken) ..	—	—	(—	—)
Felt ..	—	—	(—	—)
Horsehair	—	—	(—	—)
Flocks	—	—	(—	—)

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The estimated value of the salvage collected during December was £590 and during November £819.

(b) The Borough Surveyor reported that the refuse collected during the four weeks ended 13th January amounted to 1,254 tons 15 cwts.

(c) Salvage Circular No. 97—Read, salvage circular No. 97 dated 28th December with regard to National Book Recovery Appeal, collection of salvage in blocks of flats, street or village depots, and salvage stewards. RESOLVED, That consideration of this circular be referred to the Salvage Sub-Committee.

(d) Towing Trailers—The Borough Surveyor reported that as instructed by Minute No. 356 (d) he had advertised for a vehicle suitable for towing the salvage trailers and he now submitted tenders received. RESOLVED, That consideration of this matter be deferred pending the purchase of a car to replace the Buick 29 h.p. now used for Council purposes, and that in the meantime, the Borough Surveyor obtain an estimate for the adaptation of the Buick car for the purpose of towing the trailers.

560—Road Works, etc.—The Borough Surveyor submitted a report of road works and other similar matters in hand.

561—Direction Signs to Railway Stations—The Borough Surveyor submitted letter dated 8th January from the Ministry of War Transport with regard to the re-erection of signs directing to the railway stations, the work to be carried out by the Railway Companies concerned. He had consulted the

Police Superintendent who raised no objection to the proposal. RESOLVED, That permission be granted for the direction signs to be re-erected accordingly.

562—“Loreburn,” Montpellier Terrace—With reference to Minute No. 358, the Borough Surveyor reported that he had been in communication with the owners with regard to the surrender of the whole of the garden of these premises for inclusion in the public footpath, but he did not anticipate that the owners would be willing to give up the land free of cost. RESOLVED, That the Town Clerk pursue the negotiations, and that if necessary, the land be purchased—subject to the price being approved by the District Valuer.

563—Contractors' Record—The Borough Surveyor reported that this publication had been supplied to Municipal Engineers free of cost for approximately thirty years, but the publishers had now found it necessary to make a charge for the same, namely 19s 6d per annum, being half the normal subscription rate of 39s per annum. Having regard to the usefulness of this publication, he recommended that the reduced subscription should be paid. RESOLVED, That this be approved.

564—Highways Department—Employees—(a) Sweeper—The Borough Surveyor reported that the sweeper (E. H. Cox) had retired on the 16th January, having attained the age of 69 years. He had been employed by the Council for 25 years, and had given satisfactory service. RESOLVED, That the Borough Surveyor convey to this employee the appreciation of this Committee for the excellent services rendered by him during the years he has been in the Council's employ.

(b) Blacksmith—The Borough Surveyor reported that the blacksmith (W. Walker), who had recently been appointed, had had to terminate his employment owing to illness, and a medical certificate was submitted stating that he was permanently unfit for this type of work. The Borough Surveyor also reported that the former blacksmith (H. J. Arkell), who had recently retired on a superannuation allowance, had intimated that if the Council desired, he would be willing to resume his former occupation for three days a week. Having regard to the difficulty in obtaining labour, RESOLVED, That the Borough Surveyor engage Mr. Arkell on these terms and at an appropriate wage.

(c) Paper Baler—The Borough Surveyor reported that the paper baler (A. Price) retired on 4th January, having attained the age of 68 years. He had been employed by the Council for 22 years. RESOLVED, That the Borough Surveyor convey to this employee the appreciation of the Committee for the excellent services rendered by him during the years he has been in the Council's employ.

565—Borough Surveyor's Department—(a) Temporary Shorthand Typist and General Clerk—The Borough Surveyor reported that, with the approval of the Chairman, he had engaged a married woman as a part-time shorthand typist and general clerk at a wage of £2 2s. per week, as it was considered advisable to make some provision for replacement of his present staff in the event of members being called for service with the Armed Forces. RESOLVED, That this be approved.

(b) Architectural Assistant—The Borough Surveyor reported that Mr. C. J. Such, Chief Architectural Assistant, had now become a registered architect, and was, therefore, eligible to be placed on the appropriate grade (A) for this appointment, and he recommended that this should take effect as

from 1st January last. RESOLVED, That this be approved and that the appropriate annual increments be payable to the present holder of the appointment on 1st January in each year.

(c) Technical Assistant—The Borough Surveyor submitted letter dated 13th January from the Ministry of Labour and National Service asking for Mr. A. R. Williams to be considered for a technical post in the Services and Supply Department. He also reported that Mr. Williams was engaged on most important work including work in connection with the new N.F.S. Stations and if he were permitted to take up the appointment now mentioned, this work would be seriously hampered. RESOLVED, That the Borough Surveyor inform the Ministry of Labour that they consider Mr. Williams is carrying out work of national importance, and having regard to the depletion in staff of the Borough Surveyor, the Ministry be asked if they are able to supply two additional assistants to assist with the execution of schemes undertaken at the request of Government Departments.

(d) Articled Pupil—The Borough Surveyor informed the Committee that, he had been approached to take a youth of 17 years of age as an articled pupil, and he asked for the Committee's permission accordingly. RESOLVED, That this be approved.

566—Little Bayshill Terrace—Wall—The Borough Surveyor reported that the party wall at the western end of Little Bayshill Terrace had recently collapsed. This wall was the only protection between the street level and the stream level, but he reminded the Committee that this was a private road. RESOLVED, That the Town Clerk serve notices under Section 30 of the Public Health Acts (Amendment) Act, 1907, calling upon the owners of property in the road to make good the damage at their own expense.

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567—York Passage—The Borough Surveyor reported that complaints had been received of heavy lorries using this passage as a means of approach to High Street from Grosvenor Terrace, and owners of property in the High Street abutting on the north westerly side of the passage had stated that their property had been damaged by minor collisions. The Borough Surveyor also reported that the lower end of this highway was unsuitable for use by the type of vehicle mentioned and he recommended that a notice be erected at the north-easterly end of Grosvenor Terrace at its junction with Albion Street stating that this was no through road for heavy vehicles, RESOLVED, That this be approved, and that the Borough Surveyor erect suitable notices accordingly.

568—Damage to Bollard and Footpath—The Town Clerk reported that damage had been caused to the undermentioned bollard and footpath, and he indicated the steps taken with regard to recovery of the cost of making good the damage :---

Description.	Position.	Amount of damage	
		incurred.	Remarks.
Traffic bollard	Westal Green Island	£0 19 6	Army vehicle involved. 14s 10d paid being 75%.
Footpath	Bath Parade	£3 12 3	Vehicle belonging to Pool Petroleum

Board. Application made for payment.

J. H. TRYE, Chairman.

GENERAL PURPOSES AND WATCH COMMITTEE.

Special Meeting held on 4th January, 1943. Present—The Mayor (Chairman), Aldermen Leigh James, Lipson, Pruen, Trye and Winterbotham ; Councillors Rev. de Courcy Ireland, Green, Grimwade and Smith.

569—Hackney Carriages—The Committee considered the letter dated 22nd December from the Ministry of Fuel and Power with regard to the withdrawal of petrol allowances for taxi-cabs not licensed to ply for hire prior to 1st April, 1942, unless the applicant submits with his application a certificate from the licensing authority that the reason for the granting of the licence was as follows :-----

- (a) (i) That the vehicle licensed replaces one which was previously licensed and had been regularly plying for hire within one month of the date of the new licence ; or
- (ii) That the Licensing Authority is satisfied that an addition to the number of vehicles licensed to ply for hire before 1st April, 1942, is essential to meet the needs of the area for essential transport ; and
- (b) That the need for the vehicle continues.

The Minister stated that he had evidence that a number of vehicles had been licensed as taxi-cabs solely to obtain the substantial petrol allowance, and that this had been used for pleasure travel and other non-essential purposes, and he asked for the co-operation of the Council in applying the arrangements. The Committee also considered the reference back by the Council of Minute No. 375 (iii) and (iv). RESOLVED, That a Sub-Committee consisting of the Mayor, Aldermen Trye and Winterbotham, Councillors Green and Bush he appointed to consider the matter and submit a report to the next meeting of this Committee, bearing in mind the points indicated by the Council at their meeting.

T. WILFRED WAITE, Chairman.

19th January, 1943. Present—The Mayor (Chairman) ; Aldermen Pates, Taylor, Trye, Ward and Winterbotham ; Councillors Rev. de Courcy Ireland, Green and Grimwade.

570—Diseases amongst Animals—(a) The Police Superintendent reported that the Borough was free from contagious diseases amongst animals.

(b) Foot-and-Mouth Disease (Infected Areas) (Modification of Restrictions) Order, 1943. Read, letter dated 9th January from the Ministry of Agriculture stating that in view of the inconvenience and interference caused by the restriction on the movement of animals from outside an infected area to collecting centres, the Minister had -made the above Order modifying the present procedure.

571—Hackney Carriage Licences—The Town Clerk stated that the Sub-Committee appointed to consider the hackney carriage service for the Borough had met on 7th January and a further meeting would be held at the conclusion of this Committee. Having regard to the amount of work involved, however, they were not yet in a position to submit their report. The Town Clerk also reminded the Committee that the Council had referred back to them for further consideration Minute No. 375 (ii), (iii) and (iv), and that since the last Meeting several applications for hackney carriage licences and drivers licences had been received. RESOLVED, That pending the receipt of the report of the sub-committee, the Council be recommended to grant no further hackney carriage licences and that this resolution shall apply to the applications contained in Minute No. 375.

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572—Accommodation Sub-Committee—(a) The Town Clerk reported that this Sub-Committee met on 11th January. Present—The Mayor (Chairman) ; Aldermen Trye and Winterbotham.

(i) Municipal Offices—Sectional Building. The Borough Surveyor reported that Messrs. J. Laing & Sons Ltd., Mill Hill, London, N.W.7, were prepared, subject to licences being obtained, to provide a timber-framed sectional building for erection at the rear of the offices, measuring 42 ft. by 18 ft. 6 ins., covered with plaster board, with steel or timber window frames and felted roof. The price, including foundations and erection, was £164, but, in view of labour difficulties, the firm suggested that the Corporation should lay the foundations and erect the building. The Borough Surveyor had been instructed to obtain an estimate for the supply of the building, the Corporation laying the foundations and erecting it, and to endeavour to secure the necessary licences.

(ii) Billeting Department—Accommodation. The Sub-Committee further considered the accommodation of the Billeting Department which it was previously recommended should be transferred to the Housing Department in the basement on the removal of that Department to No. 119 Promenade, and are of opinion that the accommodation in the basement, having regard to the position, the people to be interviewed and the times of interview, was unsuitable and that additional room should be provided near the existing office. RESOLVED, that the room now occupied by the Mains Superintendent, Electricity Department, opposite the existing Billeting Office, be allocated to the Billeting Department and that as a temporary measure, the Borough Surveyor be instructed to screen off a portion of the Electricity Showroom, which is now in small demand, for use by the Mains Superintendent.

(iii) Telephones. The Town Clerk reported that he was authorised to increase the number of telephone lines at the offices from eight to fourteen but that on further consideration, and the appointment of a new whole-time operator, he considered that the addition of two lines for outgoing calls only would meet the difficulty and the Sub-Committee, therefore, decided to take no further action at present to extend the lines to fourteen.

(iv) No. 119 Promenade. The Town Clerk reported that in connection with the lease of these premises to the Corporation the owner was informed that it would be of considerable convenience if the linoleum, black-out, gas fires, and other tenants' fixtures could be purchased by the Corporation, provided the price asked was reasonable. The owner was prepared to accept £43 16s. 0d.

RESOLVED, that the fixtures and equipment be purchased at the above figure. RESOLVED, That the proceedings of the Accommodation Sub-Committee be approved and confirmed.

(b) Accommodation. In connection with Minute No. 572 (a) (i), the Borough Surveyor submitted proposals for the utilisation of the Electricity Showroom as Offices. RESOLVED, That this matter be referred to the Accommodation Sub-Committee with power to act.

(c) Temporary Building. The Borough Surveyor submitted letter with regard to the supply of a portable building, at an estimated erected cost of £350. RESOLVED, That consideration be referred to the Accommodation Sub-Committee for consideration and report.

573—Municipal Offices—Fire Appliances—The Borough Surveyor reported that prior to the establishment of the National Fire Service he had on certain occasions obtained the loan of lengths of hose from the Fire Brigade to carry out various work in connection with his Department, but this arrangement was no longer possible. He had consulted the National Fire Service with regard to the two lengths of hose at the Municipal Offices, and had been informed that the building would be sufficiently well covered by National Fire Service equipment, and in fact, the use of private hoses and fittings was not considered wholly satisfactory by the Service. He therefore recommended that the two lengths of hose in question might be utilised for the purposes required. RESOLVED, That this be approved.

574—Grading Scheme and Temporary Staff—(a) With reference to Minute No. 382 (a), the Committee considered the report submitted by the Town Clerk making suggestions with regard to the procedure which might be followed in operating the Scheme and other matters. The report also contained recommendations of the Chief Officers with regard to temporary staff. RESOLVED, (1) That the recommendation of the Chief Officers, namely, that each appropriate Committee should deal with the temporary staff of the department concerned on the individual merits of each case be approved ; (2) That consideration of the remainder of the report be deferred to the next Meeting of this Committee.

(b) Electricity Department—With reference to Minute No. 313 relating to the omission from the Grading Scheme of a showroom assistant at present serving in the Forces, and the recommendation of the Electricity Committee that this appointment should be included in the General Grade with a commencing salary of £220 per annum, RESOLVED, That this recommendation be approved.

575—Town Clerk's Department—Temporary Staff—In conformity with the recommendation referred to above, the Town Clerk reported upon the temporary shorthand typists and juniors employed in his department and recommended that the salary of Miss I. N. Loftus and Miss I. Morgans, Senior Shorthand Typists, be increased from to £3 10s. per week, and that the salary of Miss J. Clarke and Miss M. Gillett, Junior Clerks and shorthand typists, be increased from £1 5s. to £1 15s. per week and £1 10s. respectively, and that at the expiration of six months, subject to satisfactory service and to certificates for shorthand and typewriting proficiency being obtained, their salaries be increased to and £1 15s. per week respectively. RESOLVED, That the recommendations of the Town Clerk be adopted.

576—Cinematograph Licences—(a) Renewals—The Town Clerk submitted applications for the renewal of the cinematograph licences granted in respect of the Gaumont Palace, Coliseum Theatre, Regal Cinema, Daffodil Picture House, Palace Cinema, Ritz Cinema and Theatre and Opera House. RESOLVED, That the applications be granted for the year expiring on 5th February, 1944, subject to the same conditions as prescribed by the licences for the current year and that the Common Seal be affixed to such licences.

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(b)—Sunday Opening—The Committee considered the question of Sunday opening and the allocation of an estimated proportion of the profits from Sunday opening, and RESOLVED, That Sunday opening be permitted as authorised by the Order made under Regulation 42B of the Defence (General) Regulations, 1939, extending Section 1 of the Sunday Entertainments Act, 1932, to the Borough of Cheltenham. RESOLVED ALSO, That cinemas opening on Sundays do contribute to the undermentioned charities to the extent of ½ d. per seat up to a maximum of £2 10s. per Sunday, subject to a deduction of 5% of that sum for transmission to the Cinematograph Fund :—

First Sunday	The Cheltenham General Hospital.
Second	The Cheltenham Children's Hospital.
Third	The local branch of the British Red Cross Society.
Fourth	The St. John Ambulance Brigade, Cheltenham.
Fifth	The local Y.M.C.A. Canteen Fund.
Sixth	The Cheltenham Soldiers', Sailors' and Airmen's Families' Association.

The contributions for subsequent Sundays to be paid to the above charities in the above-mentioned order.

(c) With reference to Minute No. 217 (c) the Committee further considered the application of the Cinematograph Trade Benevolent Fund to be placed on the list of charities benefitting from the contributions in connection with Sunday opening. RESOLVED, That the request be not acceded to but the applicants be informed that if they renew their application in November next, it will be again considered. (d) RESOLVED, That in future applications for renewal of licences and the charities to benefit in respect of Sunday opening be considered each November for the succeeding year.

577—Contributions to Local Charities and Public Institutions- -- (a) RESOLVED, That in pursuance of the Cheltenham Improvement Act, 1889, and the Cheltenham Order, 1905, the following subscriptions be made to the under-mentioned institutions in respect of the year ending 31st March, 1943

	£	s.	d.
Ball's Almshouses	2	0	0
Boys' Orphanage	3	0	0
British Legion	9	0	0
Charity Organization Society	5	0	0
Cheltenham General and Eye Hospitals	144	12	0
Children's Hospital	21	10	0
Girls' Orphanage	5	0	0

Home for Aged Pensioners	3	0	0
N.S.P.C.C.	5	0	0
Nazareth House	50	0	0
St. Catherine's Home	5	0	0
St, John Ambulance	12	0	0
Salvation Army (Soup Kitchen) ..	20	0	0
Y.M.C.A.	<u>10</u>	<u>0</u>	<u>0</u>
	£295	2	0

(b)—With reference to Minute No. 232, the Committee further considered the application from the Y.W.C.A. for a subscription to be made by the Council equivalent to the amount of the General Rate in respect of the premises recently acquired by them, namely Marchmont, Parabola Road, The Town Clerk also reported that he had since been informed that the Great Western Railway Company had undertaken responsibility for the payment of rates for these premises. RESOLVED, That having regard to all the circumstances of the case, the application be not granted.

(c) Grants—RESOLVED, That in future, subscriptions to be made by the Council be reviewed in November of each year.

578—Rodney Road Car Park—The Town Clerk reported that damage had been caused by an Army vehicle to the pillar supporting the gate at this car park, and he had made application to the military authorities for payment of the cost of making good the damage, amounting to ;610 0s. 0d.

579—Location of Retail Businesses Order. 1942—Read, letter dated 28th December from the Local Price Regulation Committee asking for the observations of the Council on the application of Mrs. D. Michaels for a licence to deal in handbags, toys, games, sports goods, and smokers' requisites, at 91 Winchcomb Street. RESOLVED, That the Committee be informed that it is not considered that the establishment of a business dealing in these classes of goods is necessary at the present time.

580—Periodical Gas Tests—Read, report of gas tests made on the 22nd and 28th December, 1942, 6th, 11th, and 17th January, 1943, which showed the calorific value on these dates to be 472.3 ; 464.1 ; 451.2 ; 463.3 ; and 472.3 B.Th.U. respectively, and the pressure 4.5 4,7 4.7 4.8 ; and 4.8 inches of water.

581—Extensions to Art Gallery and Museum—The Town Clerk reported that Nos. 4 and 5 Chester Walk had been offered to the Council at the price of £850. The nearby Chelsea House had also been offered at £4,500. The Art Gallery and Museum Committee had considered this matter and recommended that Nos. 4 and 5 Chester Walk should be acquired with a view to the extension of the Art Gallery and Museum. RESOLVED—

(1) That an offer be made to purchase Nos. 4 and 5 Chester Walk at the price of £800 subject to a report with regard to the condition thereof being received from the Borough Surveyor, bearing in mind the circumstances for which the same is required.

(2) That the offer of £4,500 for Chelsea House be not entertained at the present time.

(3) That the Finance Committee be asked to consider the method to be adopted in regard to the payment of the purchase money.

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582—Alternative Accommodation in the Event of Enemy Action—The Town Clerk reported that he had pursued his enquiries for alternative accommodation for his department and the Borough Treasurer's department in the event of the offices being damaged by enemy action. The Cheltenham College had kindly offered to place certain premises at the disposal of the Council for a few days following a heavy air attack and it was anticipated that this would provide ample accommodation for both departments. RESOLVED, That the offer of the College be accepted and that the Town Clerk convey to the College authorities the thanks of the Council for their co-operation in this matter, RESOLVED, ALSO, That the Town Clerk make application to the Post Office Telephones for a telephone to be installed on the ground floor and the first floor of the premises in question.

583—National Registration—The Town Clerk reported that the National Registration Department and Food Control Department were being combined and, with the approval of the Chairman, he had informed the Registrar General that he was prepared to relinquish his appointment as National Registration Officer. RESOLVED, This this be noted.

584—Charlton Common—The Town Clerk reported that by notice dated 30th December given under Regulation 52 of the Defence (General) Regulations, 1939, the military authorities had stated that the use of part of Charlton Common, west of Mountains Knoll Wood, containing approximately 75 acres, would be extended for the period from 26th December, 1942, to 25th March, 1943, for training purposes subject to similar conditions.

585—Leckhampton Hill—The Town Clerk reported that by notice dated 5th January the military authorities had intimated that in pursuance of the provisions of Regulation 50 of the Defence (General) Regulations, 1939, they intended to carry out certain works on Field No. 304, adjoining the Leckhampton Reservoir. RESOLVED, That the Town Clerk negotiate terms for compensation.

586—Cheltenham Market—Read, letter dated 11 th January from the Gloucestershire Marketing Society Ltd., with regard to the building in the market yard now used by the Home Guard, and they asked that this building should be returned to their tenancy. The Town Clerk reported that he had been in communication with the Home Guard but the Commanding Officer was unable to release the building. RESOLVED, That the Society be informed accordingly.

587—Women Police—The Town Clerk reported that under the Agreement dated 28th March, 1934, made between the Standing Joint Committee and the Council for the police establishment for the Borough, provision was made for such establishment to include two women and that the number of members, both men and women, should be increased or reduced from time to time as might be agreed between the Chief Constable and the Council, the latter paying the whole of the cost of the women police so provided. RESOLVED, That the Town Clerk communicate with the Chief Constable, drawing his attention to the provisions of the Agreement and informing him of the views now expressed by this Committee, including the recommendation that the complement of Women Police

for the Borough should be not less than two and asking that steps be taken to increase the number accordingly.

588—Gloucester and Cheltenham Joint Airport—The Town Clerk reported that meetings of the Joint Airport Committee were held on 26th November and 31st December, 1942.

(a) Remuneration—It was decided that the two Corporations be recommended to remunerate the Town Clerk of Gloucester (Mr. L. O. Need) in equal shares at the rate of £125 per annum in respect of the duties performed by him as Clerk and Solicitor to the Corporations in relation to the Joint Airport so long as he should continue to perform such duties, such remuneration to be payable as from the date upon which the Town Clerk of Cheltenham (Mr. F. D. Littlewood) entered upon the duties of Clerk and Solicitor to the Cheltenham and Gloucester Joint Water Board.

(b) Parton Court Farm—The City Architect reported that the tenant of this farm desired to adapt two of the three cowsheds into pigstyes and the City Architect was satisfied that the cowsheds were superfluous to the pasture acreage, the holding being predominantly a pig farm and that one cowshed was sufficient for good husbandry having regard to the fact that the pasture acreage was limited to under 60 acres. The tenant was also willing for the Corporations to take over the cowsheds, as altered, at the end of the tenancy, without claim for improvement. It was, therefore, RESOLVED, That the Corporations be recommended to consent accordingly subject to the tenant agreeing that his claim for compensation shall be offset by the Corporations' claim for dilapidations in relation to the cowsheds.

RESOLVED, That the proceedings of the Committee be approved and adopted.

589—Food Decontamination Instruction—The Town Clerk submitted recommendation of the Public Health Committee that the District Sanitary Inspector, Mr. H. Stone, be permitted to undertake courses of instruction, outside office hours, in connection with the Food Decontamination service of the Cirencester U.D.C., and that he be authorised to retain any fees payable. RESOLVED, That approval be given,

590—Petroleum Storage—The Committee considered a plan showing the proposed method of storage of petroleum at the new Lansdown Sub-Fire Station, and the Town Clerk reminded the Committee that no application had been made to the Council, as the Petroleum Licensing Authority, for their approval to the proposals. The Petroleum Inspector did not consider that the proposed method of storage was satisfactory. RESOLVED, That the Town Clerk communicate with the National Fire Service intimating that neither the Council nor its officers could take responsibility if the storage was carried out as proposed, as this infringed the existing regulations.

T. WILFRED WAITE, Chairman.

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HOUSING COMMITTEE.

21st January, 1943. Present—Alderman Pates (Chairman); Councillors Addis, Bayliss, Bush, Chinn, Compton, Rev. de Courcy Ireland, Garland, Green, Hayward and Moore.

591-Excessive Rents-The Town Clerk reported upon six complaints received and advised that in four cases no action was possible and in the remaining two cases the rents had been reduced.

592-Repairs Obligation or Council The Town Clerk referred to the case of Summers v. Salford Corporation in which a tenant of a Council House having been injured owing to the breaking of a sash-cord had recovered damages for the injuries sustained. RESOLVED, That the Borough Treasurer report to the next meeting with regard to the insurance Against this and similar cases.

595—Repairs Account-The Borough Treasurer submitted a report on the Repairs Account. RESOLVED, That this be further considered at special meeting of the Committee to be held on 18th February, 1943.

594-Post War Housing-The Borough Surveyor reported upon further progress on the preparation of plans for the provision of 2,000 houses after the war. He submitted a provisional lay-out plan and indicated the size and type of house which would be suitable to be built thereon, and the drainage works required for the area. RESOLVED, That the Borough Surveyor do continue with the preparation of the plans and proposals now submitted.

595—Housing Manager's Report —(a) The Housing Manager submitted her report upon the collection of rents.

(b) The Housing Manager submitted claim of a tenant for damages to furniture and crockery caused by the fall of a ceiling which hail probably been disturbed by bombs dropped on the town at the end of July last. RESOLVED, That the tenant's claim be settled for 30s.

(c)The Housing Manager submitted two special rent cases. RESOLVED, That rentals be reduced as now indicated.

596—Differential Rents—(a) The Housing Manager submitted details of the methods used by other authorities in assessing the income of men serving in the Forces whose wives were in receipt of hardship allowances. RESOLVED, That the matter be referred to the Selection of Tenants Sub-Committee.

(b) Billeting—RESOLVED, That in assessing the rents of houses, no account be taken of compulsorily transferred workers accommodated at the request of the Billeting Officer at the standard charges.

597—Report of Repairs Superintendent—(a) Painting of the houses on the Pilley Estate had now been commenced.

(b) Cycle Sited at 119 Promenade—Arrangements had been made to provide cycle storage accommodation at the rear of the premises in conjunction with the Fire Guard Office.

593—Selection of Tenants, View and Repair Sub-Committee—Read, reports of the Sub-Committee dated 11th December, 1942, and 8th January, 1943.

They recommended (inter alia) as follows :—

(a) 115 Whaddon Road—That the Town Clerk be authorised to apply for warrant for possession, and to take all necessary steps to obtain vacant possession of this house, the tenant of which had failed to maintain payments under a suspended order for possession.

(b) 119 Promenade—That further expenditure not exceeding £50 be authorised for the provision of additional telephones, furniture, lighting and heating apparatus for the new office accommodation.

(c) Staff—That a student in the Housing Department who had now completed four months' unpaid service, be paid £1 weekly for her part time services.

(d) That Councillor Bayliss be appointed a member of this Sub-Committee.

RESOLVED, That the report be approved and adopted.

P. PATES, Chairman.

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FINANCE COMMITTEE.

22nd January, 1943. Present—Alderman Taylor (Chairman) ; The Mayor ; Aldermen Pruen and Ward ; Councillors Garland and Grimwade.

599—General Rate—Read, report of the Borough Treasurer dated 22nd January, 1943, on the collection of the Second Instalment of this Rate for the year ending 31st March, 1943. Amount collected £97,029 ; leaving £35,962 outstanding.

600—Water Rate—Read, report of the Borough Treasurer dated 22nd January, 1943, on the collection of this Rate for the year ending 31st March, 1943. Amount collected £21,415 , leaving £12,658 outstanding.

601—Electricity Charges—The Borough Treasurer reported on the collection of Electricity charges since the last meeting.

602—Accounts Rota Committee—Reported meeting held on 22nd January, 1943. Present—Alderman Taylor (Chairman), Councillors Garland and Grimwade. The accounts submitted were examined and recommended for payment. RESOLVED, That this recommendation be approved.

603—Loans—The Borough Treasurer reported that since the last meeting a loan of £10,000 had been renewed until 1954, and that arrangements had been made to repay loans totalling £27,560 before the end of March, and recommended that the offer of the Cheltenham and Gloucester Building Society for a loan of £10,000 for 10 years, at 3 per cent, be accepted. RESOLVED, That the offer of the Cheltenham and Gloucester Building Society be accepted and the Common Seal affixed to the necessary documents.

604-4 and 5 Chester Walk—The Town Clerk reported that the General Purposes Committee at the request of the Art Gallery and Museum Committee are recommending the purchase of these

premises for the extension of the Art Gallery, at a cost of £800. RESOLVED, That in the event of negotiations being completed the purchase money be found out of revenue.

605—Sunnyside Maternity Home—The Town Clerk referred to the report of the Maternity and Child Welfare Committee on this matter (see Minute 527, 1942-3). RESOLVED, That this Committee concur in the resolution of the Maternity and Child Welfare Committee on the matter.

606—Housing Department—Expenditure on New Offices—The Town Clerk reported that the Housing Committee had authorised the expenditure of a sum of £50 for the provision of furniture, lighting and heating apparatus for the new offices at 119 Promenade.

607—War Damage Property—Demolition and Clearance of Debris—The Town Clerk reported that in accordance with Minute 402, 1942, he had communicated with the Regional Commissioner on the question of the insurance of contractors, who after heavy air raids may be brought into the Borough from other districts, and that he had been informed that such contractors will be obtained by the Ministry of Works and Planning, who will see that the necessary insurances are effected.

608—War Damage Act, 1941—The Borough Treasurer reported that the Ministry of Health were prepared to entertain applications for sanction to borrow funds to defray the instalments of contributions under this Act, in respect of all property owned by the Local Authority, and that the appropriate portion of the loan charges might be debited to the Housing Revenue Account. The loan would have to be spread over 20 years, and in the case of Cheltenham the total loan required for the five years' contributions would be £13,735 for all properties owned by the Council, of which £9,370 would be chargeable to the Housing Revenue Account. RESOLVED, That the Borough Treasurer be authorised to borrow £13,735 for the payment of War Damage Contributions and that application be made to the Ministry of Health for sanction to borrow this amount and that the Common Seal be affixed to the necessary documents.

609—Housing—Repairs Account—The Borough Treasurer reported on the Housing Repairs Account, as to which he had submitted a report to the Housing Committee which would be considered at a special meeting of that Committee. It was considered that the Repairs Account would not be adequate to carry out the accumulated repairs which would be necessary at the end of the war, and that in order to increase the reserve for that purpose, the annual unit contribution should be increased. RESOLVED, That the Housing Committee be recommended to increase the annual contribution for repairs from £4 10s. 0d. to £6 10s. 0d. per house.

610—Local Government Superannuation Act, 1937—(a) F. Hopkins, Sewage Works Employee—The Town Clerk reported that this employee had made application to retire on the 8th December, 1942, upon the completion of 40 years service, and that the Public Health Committee had recommended that the application be approved. The Borough Treasurer reported that his Superannuation allowance based on 17 years contributory and 24 years non-contributory service amounted to £1 13s 3d per week. RESOLVED, That the Superannuation allowance referred to above be approved and paid.

(b) E. H. Cox, Sweeper—The Borough Treasurer reported that this man had retired on the 17th January, 1943, and that his Superannuation allowance based on 22 years non-contributory service

amounted to 13s 2d. per week. RESOLVED, That the Superannuation allowance referred to above be approved and paid.

(c) A. E. Price, Labourer—The Borough Treasurer reported that this man had retired on the 9th January, 1943, and that his Superannuation allowance based on 5 years non-contributory service and 14 years contributory service amounted to 13s per week. RESOLVED, That the Superannuation allowance referred to above be approved and paid.

(d) G. Carter, Electricity Employee—The Borough Treasurer reported that this man died on the 31st December, 1942. RESOLVED, That the Borough Treasurer be authorised to refund his contributions, amounting to £116 11s. 3d. plus interest amounting to £34 3s. 3d., making a total of £150 14s. 6d., to his personal representatives.

(e) Mrs. M. Boyce, Electricity Department—The Borough Treasurer reported that in accordance with Minute 400, 1942, Mrs. Boyce, a temporary showroom assistant who had been employed for fourteen months, had made application to become a contributor to the Superannuation Fund, RESOLVED, That the application be approved.

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611--Finance Department—Staff—(a) Temporary Cashier—The Borough Treasurer referred to Minute 399, 1942, and reported that he proposed to transfer Mr. W. J. Oldridge to that position from temporary Accountancy, Assistant at his present salary. RESOLVED, That the proposal of the Borough Treasurer be approved.

(b) A. M. Smith, General Ledger Clerk—The Borough Treasurer submitted application from Mr. A. M. Smith for temporary re-grading during wartime, owing to the increased responsibilities he is carrying during the absence of two senior officers on active service. RESOLVED, That consideration of this matter be deferred for one month and that the General Purposes Committee be asked to consider the general principle of such temporary re-gradings.

(c) H. M. Harrison, Loans and Ledger Clerk—The Borough Treasurer reported that he had received an application from Mr. H. M. Harrison for an increase in salary. Mr. Harrison in the Grading Scheme (see Minute 260, 1942) was placed in Grade A (£235-£300) at a commencing salary of £250 per annum. In all circumstances the Borough Treasurer recommended that he be advanced two increments within his Grade. RESOLVED, That the recommendation of the Borough Treasurer be approved to take effect from 1st January, 1943.

(d) Temporary Staff—The Borough Treasurer referred to Minute 574, 1942-3 of the General Purposes Committee which recommended that each appropriate Committee deal with the temporary staff of the department concerned on the individual merits of each case, and submitted his recommendations in so far as the temporary staff of his department were concerned. RESOLVED, That the following increases in salary be granted to the undermentioned temporary officers.

Name	Description	Present Salary and war bonus	Recommended Salary (including war bonus)
GENERAL SECTION.			
B. Tate ...	Sundry Debtors Ledger Clerk	£275	£300
Mrs. D. K. Silvester	Typist and General Clerk	157	170
Miss D. D. K. Drew	General Clerk ...	117	150
H. H. Thorne ...	Outdoor Cashier	190	200
V. F. Selley ...	General Clerk ...	208	220
Miss M. Styman	Junior Clerk	39	60
Miss E. O' Donoghue .	do.	45	60
ELECTRICITY SECTION.			
F. H. Pollard ...	Accountancy Assistant ...	£270 + 27	320
G. F. Watkins ...	General Assistant	78 + 9	100
Miss D. F. Page	Analyses and Summaries Clerk .	156	170
Miss J. J. Pritchard	General Clerk (Inquiries)	65	90
Miss G. Birt	Prepayment Meters Clerk	130	170
Mrs. M. F. Farr	Cash Posting Clerk	130 + 13	170
Mrs. K. Scammell	Cash Control Clerk	130 + 10	170
Miss D. M. Francis	Billing Machine Operator	60	90
Miss I. L. Burrows	Contracts Clerk	172	180
Mrs. Fenner ...	Pricing Clerk (part-time)	94	104
Miss B. J. Burton	Junior Clerk (General)	55	80
Miss A. M. Biggs	Junior Clerk (Mailing) ...	55	60
Miss M. Watts...	Typist and General Clerk	45	65
Miss D. Cuthbert	Junior Clerk	39	60
COSTING SECTION.			
Mrs. E. M. Donnal	Machine Operator, General	130	170
Mrs. D. M. Erskine	Electricity Stores Clerk ...	150	170
Mrs. B. B. Turner	Pricing and Filing Clerk	130	156
Miss J. L. Eldon	Machine Operator (Super. Inc. Tax)	156	170
RATES SECTION.			
Mrs. A. M. Lawson	Collector of Rates	208	225
Miss E. M. Farmer	Junior Assistant	100	120
R. C. Griffiths...	Junior Clerk ...	39	60
Mrs. T. E. Davie	Machine Operator	143	170

P. P. TAYLOR, Chairman.

Borough of Cheltenham.

At a Meeting of the Town Council the Borough of Cheltenham, duly convened and held at the Municipal Offices in the said Borough., on Monday, 1st February, 1943. Present :

The Mayor (Councillor T. Wilfred Waite, J.P.) in the chair.

The Deputy Mayor (Councillor John Howell, C.B.E., F.R.C.S.).

Aldermen Lipson, M.A., M.P., Pates, Pruen, Taylor, Capt. Trye, C.B.E., R.N. (Retd.), Ward and Clara F. Winterbotham, J.P. ; Councillors Addis, J.P., Bayliss, Bendall, Bettridge, Lt.-Col. Biggs, O.B.E., Bush, Chinn, Compton, Rev. de Courcy Ireland, M.A., Fildes, Garland, Greens Grimwade, Dr. Hayward, M.B.E., M.B., B.S., Moore, Readings, Smith, Thompson and Till.

Apologies—Apologies for absence were received from Alderman Leigh James and Councillor Barnett.

612—Minutes of Previous Meeting—RESOLVED, That the Minutes of the meeting of the Council held on the 4th January, 1943, having been printed and circulated to each member of the Council, be taken as read, and that the same be approved.

613—Election of Councillor —Pittville Ward-In accordance with notice of motion, duly given, Councillor Bush moved "That Frances Mary Narayanee Lewis-Hall, Thirlestaine Hall Hotel, Cheltenham, Hotel Proprietress, be elected to fill the vacancy for the office of Councillor in the above-mentioned Ward." The motion was seconded by Councillor Bayliss and was declared carried. The Mayor thereupon declared Frances Mary Narayanee Lewis-Hall to be duly elected Councillor for the Pittville Ward of the Borough.

614—Emergency Committee—RESOLVED, That the report of the Emergency Committee of their meetings held on the 6th and 22nd January, 1943, be received.

RESOLVED, ALSO, That this Council view with the gravest possible concern the position arising from the closing of the timber-lined shelters in the centre of the town, as also those in the schools, and that the Town Clerk be instructed to write in these terms to the County Council asking that urgent attention should be given to this matter and that the Regional Commissioner should be notified of the position and the concern of the Council, and further that the Member of Parliament for the Borough be requested to make strong representations to the responsible Government quarters on this matter with a view to the position being remedied without delay.

615—Proceedings of Committees--RESOLVED, That the proceedings of the under-mentioned Committees at their meetings held on the dates respectively appearing be approved and confirmed:—

Rating January 6

British Restaurants January 7

Art Gallery and Museum January 8

Public Library January 8

Allotments ... January 11

Parks and Recreation Grounds.. January 7

Parks and Recreation Grounds. January 17

(Subject to the deletion of the words "coal and light " in the fourth line of Minute No. 446).

Public Health January 11

Water January 12

ALSO RESOLVED, That in connection with Minute No 490. Supply to Government Site, in view of the urgency of the matter the Committee be given power to take any necessary steps for affording a supply without previously submitting recommendations to the Council.

Electricity and Lighting January 12

Fire Prevention January 13

Maternity and Child Welfare January 13

(Subject to the substitution of the name of Mrs. M. J. Evans for Miss M. J. Evans in Minute No. 518).

Town Planning January 14

(Subject to the addition of the words " being approved by the Borough Surveyor" after the word "work " in the fourth column relating to Plan No. 5499, Minute No. 528),

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Town Improvement and Spa ... January 15

(Subject to an amendment moved by Alderman Pates, seconded by the Deputy Mayor "That the revised times of opening of the bar at the Town Hall, referred to in Minute No. 536 (yin), shall not apply to bookings mad previous to the 1st February, 1943").

Street and Highway ... January 18

(With the exception of Minute No. 549 in connection with which the Chairman reported that he had had a meeting with representatives of the owners affected, and desired that this Minute should be referred back for further consideration which was agreed to).

General Purposes and Watch January 4

General Purposes and Watch .. January 19

General Purposes and Watch ... February 1

ALSO RESOLVED, That the Cinematograph Licence in respect of the Regal Cinema (Minute No. 576) be issued in the name of Mr. E. Lightfoot, Managing Director to the Associated British Cinemas, Ltd., the owners of the Regal Cinema, in place of Mr. A. S. Moss, who had resigned his position as General Manager. ALSO RESOLVED, That the Licences in respect of Hackney Carriage vehicles Nos. BAP 426 and WL 6021 be transferred to vehicles Nod. BDD 94 and ADF 736, respectively.

Housing January 21

Finance January 22

ALSO RESOLVED, That an order on the Borough Treasurer be signed authorising him to pay to the several Corporations, Companies and persons mentioned in the Schedule of Accounts, the sum of money set opposite their respective names, and such additional sums as may become payable during the month in respect of current contracts upon the certificate of the Architect or Officer under whom the work is carried out.

616--Transport and Fuel Economy—In accordance with notice of motion, duly given, Councillor Readings moved the motion standing in his name, it was seconded by Councillor Bush, and was declared to be carried. It was unanimously RESOLVED, That The Mayor, Alderman Trye, Councillors Chinn, Green and Readings be appointed a Special Committee to consider and report on ways and means by which an economy can be achieved in the use of Council transport of all kinds, and, in particular, methods by which a further economy can be achieved in the use of motor fuel.

617—Education Committee—RESOLVED, That the recommendation of the Education Committee that Mr. W. W. Crossweller, M.E. Mech. E., be appointed a member of that Committee in place of Mr. G. M. Locke, resigned, for a term of three years expiring on the 31st January, 1946.

T. WILFRED WAITE. Mayor.

MINUTES of the Committees of the Town Council to be submitted for approval at the Meeting of the Council to be held on Monday, 1st March, 1943.

RATING COMMITTEE.

3rd February, 1943. Present—Councillors Bettridge (Chairman), Bush, Flicks and Smith.

618—Proposals—The Committee considered proposals submitted by the Rating and Valuation Officer. RESOLVED, That the proposals be submitted for the revision of assessments as now settled by the Committee.

619—Remission--The Committee considered applications under Section 2 (4) of the Rating and Valuation Act, 1925, for the reduction or remission of General Rate, interviewed the applicants and dealt with the same.

620—Rating and Valuation Officer--RESOLVED, That the Finance Committee be recommended to extend the period of service of Mr. E. Ricketts for a further year until 31st March, 1944.

A. J. BETTRIDGE, Chairman.

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ALLOTMENTS COMMITTEE.

8th February, 1943. Present—Councillors Smith (Chairman), Addis, Bush, Compton, Green and Thompson; Messrs. Ball, Barlow and Roe.

621—Allotments Competition—The Town Clerk reported that although this competition had been advertised in the press and at the local Cinemas, only 10 entries had been received and he recommended that, in the circumstances, arrangements should be made for all the allotments let by the Council to be judged, together with those private allotments in respect of which entry forms had been received, prizes to be allocated in accordance with Minute No. 266 (e). RESOLVED, That this be approved and that arrangements for the judging be left in the hands of the Deputy Gardens Superintendent.

622—Allotment No. 5 Clarence Square—Read, letter dated 25th January from the tenant of this plot asking for the tree overhanging the same to be lopped. The Deputy Gardens Superintendent reported that he had made an inspection and did not recommend that extensive lopping should be undertaken. RESOLVED, That instructions be given to the Deputy Gardens Superintendent to carry out such lopping as he considers desirable.

623—Elmfield Park Estate—The Town Clerk submitted correspondence with the Gloucestershire War Agricultural Executive Committee stating that the Executive Committee had taken possession of this land and were prepared to let to the Council the area indicated on the plan submitted, containing 6514 acres at a rental of £26 per annum, possession to be taken as from 1st February and to be for a period not exceeding three years from the official termination of the war. The Council would be required to clear the land of fruit trees but there would be no claim against them by the owners in connection with this work. The Borough Surveyor reported that he had surveyed the site and submitted a plan showing the large number of trees thereon, The Town Clerk also reported that, with the approval of the Chairman, a contract had been entered into with the Gloucestershire War Agriculture Executive Committee for the necessary machinery and labour to clear the site, at a charge of £3 per day and tenders had also been invited from timber merchants for the wood. Only one tender had been received, namely £15 15s. 0d. from Messrs. J. Jones & Son. RESOLVED, That the arrangements made be approved and that the tender of Messrs. J. Jones be accepted

624—Food Production in Allotments and Gardens—Scheme for the Award of Certificates of Merit, 1943—Read, letter dated 1st February from the Ministry of Agriculture and Fisheries stating that in order further to stress the importance of growing vegetables for winter as well as summer, it had been decided again to operate the scheme for the award of Certificates of Merit and asking for the co-operation of the Council in awarding certificates to amateur gardeners and allotment holders who, in the opinion of the judges, merited such award. RESOLVED, That the scheme be referred to the Cheltenham and District Allotments and Gardens Society and that they be asked to embody the suggestions with their allotments prize scheme as has been done in the past.

625—Agg Gardener Recreation Ground Allotments—With reference to Minute No. 441 the Town Clerk reported that the tenants of allotments Nos. 23 and 36 had now agreed to give up a portion of their plots for the construction of pathways, as recommended by the Deputy Gardens Superintendent and arrangements would be made for the appropriate rebate in rents, The Deputy Gardens Superintendent had now had the work carried out.

626—Allotments at junction of Fairmount and Church Roads—Read, letter dated 1st February from a tenant calling attention to the damage to the fence caused by the recent gales. RESOLVED, That the Borough Surveyor be instructed to have the necessary repair, carried out as soon as practicable.

627—Cultivation—The Deputy Gardens Superintendent reported that an inspection had been made of the allotments but as the ground was in very bad condition, due to the recent rains, no individual plots had been reported.

628—Horticulture Committee—The Town Clerk reported that the Horticulture Committee met on 4th February. (a) Committee—Mr. L. Crocker had been appointed a member to represent the Cheltenham and District Allotments and Gardens Society and Mr. Geoffrey Loads had also been invited to serve. The Cheltenham Rabbit Association had nominated their Chairman, Mr. A. N. Gibbons, and the Committee had accepted the nomination. Miss V. R. Williams of the Ladies' College had resigned and the question of filling the vacancy had been adjourned to the next Meeting.

(b) Grant—The Dig for Victory Week Committee had asked if the balance in hand in respect of the grant for the year 1942-43 received from the Educational Sub-Committee of the Gloucestershire War Agricultural Executive Committee, amounting to £48 could be allocated towards the expenditure to be incurred for the week, and this had been approved. Application was also being made to the Educational Sub-Committee for a grant of £75 for the year 1943-44.

(c) Gloucestershire Home Food Production Society—An application had been received from the Society for the wider extension of the competitive classes held in connection with the Autumn Show and this matter would be further considered at the next Meeting when it was anticipated that detailed proposals would be received.

(d) David Leuchars Memorial Trophy—The Committee have decided to provide by subscription a perpetual trophy in memory of the late David Leuchars and this would be competed for annually for a purpose to be decided upon at a later date.

P. T. SMITH, Chairman.

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PARKS AND RECREATION GROUNDS COMMITTEE.

8th February, 1943. Present—Councillors Green (Chairman), Addis, Bush, Compton, Smith and Thompson.

629—Field Lodge—With reference to Minute No. 449 the Town Clerk reported that on 4th February the Sub-Committee had inspected these premises, Present—The Chairman and Councillor Bendall,

The Borough Surveyor reported that certain work to remedy dampness and also some interior decorations were necessary and he estimated the cost at not exceeding £20. RESOLVED, That he be authorised to carry out the work recommended.

630—Seed Boxes—With reference to Minute No. 455 two tenders were received for the provision of 250 seed boxes, RESOLVED, That the tender of Messrs. Smith Bros., being the lower, amounting to 11d. per box, be accepted.

631—Holidays at Home Week—Read, letter dated 20th January from the Entertainments Manager making application for the use of the Parks and Recreation Grounds during this Week to be held from 31st July to 8th August. The Committee also considered the recommendation of the Town Improvement Committee with regard to the offer of Mr. R. Edwards of £70 for the right to provide an amusement fair at the Agg Gardner Recreation Ground from 31st July to 7th August and the application of the Entertainments Manager for permission to arrange a Gymkhana and Horse Show at this ground. RESOLVED, (a) That the offer of Mr. R. Edwards to provide an amusement fair be approved.

(b) That the Entertainments Manager take steps to ascertain if another suitable field can be obtained for the proposed Gymkhana and Show, failing which the matter will be considered again at the next meeting of this Committee.

(c) That the use of the Parks and Recreation Grounds (including the Athletic Ground) be granted for the purposes indicated in the letter received from the Entertainments Manager.

632—Tennis Courts—RESOLVED, That the Entertainments Manager be authorised to arrange for the letting of the tennis courts provided by the Council on the same terms and conditions as in previous years.

633—Parks and Gardens Superintendent—The Town Clerk reported that the Gloucestershire War Agricultural Executive Committee had now issued a certificate to the effect that Mr. J. W. Smith was engaged for all practical purposes, whole-time in supervisory, advisory and cultivation work in connection with food production and should be treated as a foreman market garden worker for the purpose of the Schedule of Reserved Occupations. He had, therefore, communicated with Mr. Smith confirming his appointment as Parks and Gardens Superintendent and had been informed that he would commence his duties on the 8th March.

634—St. Mark's Recreation Ground—(a) With reference to Minute No. 1 passed at the Meeting of this Committee on 14th September last the Town Clerk reported that the military authorities had now requisitioned a portion of this Recreation Ground as indicated on the plan submitted, together with access thereto and he had also been informed that a supply of water was being taken from the tap at the ground. RESOLVED, That the Town Clerk negotiate terms of compensation including payment for the water supply.

(b) Read, letter dated 27th January from Mr. G. F. Hawling complaining of the condition of the access road at the side of his house caused by military lorries. The Borough Surveyor reported that the attention of the drivers had been drawn to this matter and he had arranged for the road to be

cleaned regularly each day. RESOLVED, That Mr. Hawling be informed of the steps taken by the Council to remedy his complaint.

635—Food Production—The Deputy Gardens Superintendent reported that during the month of January the sale of produce at the market amounted to £11 14s. 5d., and he had supplied the British Restaurants with produce to the value of £24 3s. 4d.

636—Pittville Lake—(a) The Deputy Gardens Superintendent reported that the only specimen of an Austrian Goose which was kept at the lake, had died.

(b) It was reported that in accordance with the usual annual practice the lake had recently been emptied for the purpose of killing the weeds. RESOLVED, That as the reduction of the water in the lake would seriously affect the static supplies. the lake shall not in future be emptied without the instructions of this Committee.

637—Increase in Working Hours—The Deputy Gardens Superintendent reported that the hours of daylight would now permit an increase in the working hours and it was proposed that work should commence at 8 a.m. and terminate at 6 p.m. with one hour break at mid-day, with the exception of Saturday, and that on Saturdays the hours should be from 8 a.m. to 12 30 p.m., making a weekly total of 49 ½ hours. In a few weeks' time it was proposed to extend the hours to 52 per week. RESOLVED, That this be approved.

638—Summer Bedding Plants--The Deputy Gardens Superintendent reported that the Ministry of Agriculture had now made an Order forbidding the cultivation of flower seeds in glass houses. This would limit the selection of summer bedding plants in the future but steps were being taken to cultivate such plants as were not covered by the Ministry's Order. and this would provide for a limited amount of bedding plants.

639—Staff—(a) RESOLVED, That the Deputy Gardens Superintendent be paid an honorarium of £25 for the additional work undertaken by him since the death of the late Gardens Superintendent and that the Committee record their appreciation of the efficient manner in which he has carried out his duties.

(b) Temporary Shorthand Typist and Clerk—Read, letter dated 6th February from Mrs. M. Collins, temporary short-hand typist and clerk to the Gardens Superintendent, asking for an increase in salary. RESOLVED, That her salary be increased from £156 to £170 per annum.

W. J. GREEN, Chairman.

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PUBLIC HEALTH COMMITTEE.

8th February, 1943. Present—Alderman Pruen (Chairman), The Mayor : Aldermen Leigh James and Winterbotham ; Councillors Barnett, Bayliss, Biggs, Fildes, Garland, Hayward, Howell, Rev. de Goitre)) Ireland and Moore.

640—Sewage Works—The Borough Surveyor reported upon the work carried out at the Sewage Works since the last meeting.

641—Public Conveniences—Royal Well Road—The Borough Surveyor reported that these conveniences were opened to the public on the 22nd January ; that the tender accepted for these works had amounted to £230, and that the final account was £215 0s. 6d., a saving of £14 19s. 6d.

642—Sewers, Hewlett Road—The Borough Surveyor reported complaints had been received of flooding to the basement of houses at the Junction of Pittville Circus Road and Hewlett Road. In order to avoid a recurrence, works had been put in hand to form a connection from a man-hole to the sewer in Hewlett Road to the head of the sewer in Pittville Circus Road RESOLVED, That this be approved.

643—Rat Destruction—With reference to Minute 478, the Borough Surveyor reported that he had opened up the sewer passing under the greenhouses at premises in Naunton Lane, as instructed, and carried out repairs to the sewer which had been found necessary.

644—Infectious Diseases—Circular No. 2759, Ministry of Health, dealing with the admission of members of the American Forces into Isolation Hospitals owned by Local Authorities was submitted pointing out that the American Army Authorities would accept liability for the cost of maintenance and treatment and indicating the procedure to be followed in submitting claims

645—Stanley Cottage, Sidney Street—The Town Clerk reported that the Demolition Order made in respect of this property in October last had become operative, but that the owner had not complied with the Order. RESOLVED, That the Town Clerk take the necessary steps to secure the demolition of the property.

646—Remuneration of Medical Practitioners—A circular letter from the British Medical Association stating that the Association had revised the rates of remuneration of Medical Practitioners employed part-time by Local Authorities was submitted, together with a scale of increased charges. RESOLVED, That no action be taken on the circular at the present time

647—Central Council for Health Education—:A circular was submitted from the above Council calling attention to their , work and pointing out that, after consultation with the Ministry of Health, the Associations of Local Authorities had recommended that authorities should make their contribution for education in venereal diseases at the rate of 5s per 1,000 population. Hitherto the Central Council had depended upon individual subscriptions for general health work, but it was now suggested that subscriptions for this work should also be made on a similar basis with a result that County Councils and County Boroughs would make one quota payment of 10s per 1,000 population to cover general health and venereal diseases education and other authorities a payment of 5s per 1,000 population for general health education only. This Council had previously contributed £2 2s. 0d. per annum, the above basis, however, would require a payment of approximately £15 0s. 0d. RESOLVED, That, in view of the useful work undertaken by the Central Council, this Council be recommended to increase their contribution to £5 5s. 0d. per annum.

648—Central Council for Health Education—Conference—A further circular was submitted from this Council calling attention to a conference to be held on the 26th February in connection with

venereal diseases. RESOLVED, That Councillor Hayward and the Medical Officer of Health be authorised to attend the conference.

649—Royal Sanitary Institute—RESOLVED, That the Medical Officer of Health be authorised to attend a meeting arranged by the Royal Sanitary Institute to be held at Bristol on 13th March, 1943

650—Food Treatment Demonstration—A circular letter was submitted from the Ministry of Food giving details of Food treatment demonstrations to be held at Bath and Bristol on the 16th and 17th February respectively, RESOLVED, . That the Chief Sanitary Inspector and Mr. H. Stone be authorised to attend both demonstrations and that arrangements be made for two women members of the Food Decontamination Service to attend the demonstration at Bath.

651—Water Analyses—The Medical Officer of Health submitted his report on the analyses of samples of water taken since the last meeting of the Committee

652—Milk and Dairies Order, 1926—With reference to Minute 476 regarding persons selling milk in the Borough without having first submitted an application for registration, applications were submitted from the under-mentioned persons to be duly registered .:—

H. R. Barber, Church Farm, Prestbury.

A. C. Corbett, Longhill, Elmstone Hardwick, near Cheltenham.

R. Gwellier, Swindon Hall Farm, Cheltenham.

Mrs. M. Elmes, Collum End Farm, Leckhampton.

J. A. Shield, South Park Farm, Up Hatherley.

C. E. Skirton, Manor Farm, Uckington.

RESOLVED, (a) That the applicants be registered in accordance with the above-mentioned Order as retail purveyors of milk. (b) That the Town Clerk write to the Local Authority, in whose area the premises are situated, on the lines indicated by the Committee.

653—Surrender of Diseased Food—The Medical Officer of Health reported the surrender of 3 lbs. cheese ; 9 ½ lbs. Sugar ; ¼ lb. lard ; ½ lb. tea ; 9 lbs. biscuits ; 3 qrs. self-raising flour ; 25 lbs. prunes ; 10 lbs. oats ; 1 cwt rice ; 10 cwt. 2 qrs. turnips ; pork luncheon meat, etc. 15 tins (2 qrs. 12 lbs.) ; 1 tin ox tongue (6 lbs.) , 2 tins ham (12 lbs.) , 1 tin turkey (1 lb.) ; pork sausage meat, 13 tins (20 lbs.) ; 19 tins fish , 27 tins vegetables ; 77 tins milk ; 13 tins soup ; 1 fish cake.

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654--Hospital Accommodation—Tuberculosis Cases—The Medical Officer of Health referred to the statement made' th: Chairman at the Council meeting on the 1st February, 1943, regarding Minute No. 473/43, and submitted correspondence which had taken place between the County Tuberculosis Officer and himself indicating that steps had already been taken to remedy the unsatisfactory state of affairs obtaining at the Standish Sanatorium in connection with the shortage of domestic staff which had resulted in the closing of one of the wards.

655—Venereal Diseases-(i) The Committee have for some time past had under consideration the question of Venereal Diseases and the steps which should be taken for prevention and treatment.

Certain information was given to Committee and they are taking such action as is open to them. The Council are, however, reminded that the County Council are the authority responsible for the prevention and treatment of this disease, and under existing powers this Council can only bring cases to the notice of the County Council and request them to take the necessary measures
RESOLVED, That the matter be pursued with the County Council, the Police and the responsible Military authorities: including the U.S. Army, and that the Town Clerk take action on the lines indicated to him by the Committee.

(ii) Campaign—The Medical Officer of Health reported that the County Council were making arrangements for a campaign throughout the County in connection with venereal diseases, from the 1st-5th and 8th-10th March next, Programmes and detailed arrangements were being prepared and would be forwarded in due course.

656—Diphtheria Immunisation—The Medical Officer of Health reported that, with the Chairman's consent, and after consultation with the Ministry of Labour and National Service, Miss Oswell had been placed on a whole-time basis in connection with the diphtheria immunisation and her other duties.

657—Damage to Coat—With reference to Minute No. 271, a further letter was submitted regarding the claim for alleged damage to a coat which had been disinfected by steam. RESOLVED, That the Town Clerk inform the claimant that the matter has been carefully considered and the Council do not accept responsibility in any way.

658—Cleansing of Verminous Persons--The Medical Officer of Health reported that hitherto arrangements had been made for the cleansing of verminous male persons at the Alstone Baths and female persons at the special bath used in connection with the school clinic, but that difficulties had arisen over the treatment of male persons, as it was considered undesirable that the baths should be used for this purpose. RESOLVED, That, in so far as males are concerned, the Borough Engineer be authorised to instal a bath at the destructor works for this purpose.

659—Public Health Act, 1936--(a) No. 270 High. Street—The Chief Sanitary Inspector reported that complaints had been received from the occupiers of the above-mentioned, and adjoining, premises of smell and smoke from drains, Investigations indicated that these appeared to be from gas liquor and sewage gas, and on smoke tests defects in the drains became apparent. The drain at No 270 High Street was found to be untrapped, which accounted for the smell.: RESOLVED, (i) That, as the sanitary conveniences and drains at the above premises appear to be in such a condition as to be prejudicial to health, that the Chief Sanitary Inspector be instructed to examine the condition of the conveniences and drains, and to apply any test, except a test of water under pressure, and, if necessary, to open the ground, and that notices be served upon the owners of the premises under Section 39 of the Public Health Act, 1936, requiring them to carry out any necessary works within 28 days. (ii) That, in view of the proximity of the Gas Works to the sewer, which also serves these premises, that the Borough Surveyor investigate and report upon the possibility of gas liquor entering the sewer.

(b) Keynsham Street Sewer—In connection with Minute No. 294, five tenders were submitted for the construction of a small length of public sewer serving premises Nos. 15, 16, 17, 18, 19 and 20

Keynsham Street, and the building and yard belonging to Messrs. Meats & Co., and four tenders for the construction of the private drains connecting the premises to the public sewer. The lowest tender received in respect of the private drains was £110 10s. 0d., but the Committee considered it desirable to accept the lowest total for both sections (namely, one contractor). RESOLVED,

(i) That the tender of Messrs. Billings & Sons, at a sum of £148, being the lowest tender received, be accepted in respect of the length of public sewer.

(ii) That, subject to concurrence of the owners of the premises, that the tender of Messrs. Billings & Sons, at the sum of £131 3s. 6d. be accepted in respect of the private drains.

(iii) That the Town Clerk prepare the necessary contracts and that the Common Seal of the Council be affixed thereto.

660—Food and Drugs Act, 1938—(a) The Chief Sanitary Inspector submitted a report of the Public Analyst on samples of milk Nod. 280-284, which were found to be genuine.

(b) Quarterly Report—The report of the Public Analyst for the quarter ended 31st December, 1942, was submitted.

(c) The Chief Sanitary Inspector also reported regarding sample of milk No. 285, which was found to be dirty, Further samples taken subsequently from this purveyor for bacteriological examination were found to be satisfactory. The Town Clerk reported that he had considered the possibility of instituting legal proceedings in connection with the sample of milk found to be dirty, but was satisfied that there were not sufficient grounds for a prosecution.

661—Condemnation of Food--The Chief Sanitary Inspector reported regarding the answer given to a question in the House of Commons relating to the condemnation of food in the Country.

662—Rats and Mice Destruction Act, 1919—The Chief Sanitary Inspector reported a nuisance caused at No. 4 Queen Street and No. 26 Bath Street, as a result of rat infestation. RESOLVED, That Statutory Notices be served upon the occupiers requiring them to take the necessary steps to abate the nuisance

663—Milk (Special Designations) Order, 1936—RESOLVED, That an application from the Gloucester Milk Bars, Ltd., for a dealer's licence authorising the use of the special designation " Tuberculin Tested " in relation to milk sold at the Milk Bar, 3 Promenade, be granted for a period ending 31st December, 1943, subject to the provisions of the above-mentioned Order.

ARTHUR S. F. PRUEN, Chairman.

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WATER COMMITTEE.

9th February, 1943. Present—Aldermen Ward (Chairman) and Trye; Councillors Barnett, Chinn, Hayward and Moore.

664-Borough Engineer's Report—The Monthly Report of the Borough Engineer was read :—

DAILY YIELD OF SPRINGS.

	For month ended 31st January, 1943.	Average for corresponding period during the past 3 years.
Hewletts Springs	300,000 gallons	215,000 gallons
Dowdeswell Springs	2,509,000 “	1,608,000
Leckhampton Springs	47,000 “	35,000 “
	2,856,000 “	1,858,000 “

CONTENTS OF RESERVOIRS,

Estimated Usable Quantity about „. ... 113,504,000 gallons.

665—Inspections—The Borough Engineer reported the work carried out by the Water Inspectors during the month of January.

666—Appeals—The cases entered in the Appeals Book were considered and the rates settled and adjusted,

667— Analyses of Water—The Medical Officer of Health submitted analyses of water made since the last meeting which were satisfactory.

668 —Dowdeswell—(a) Filters—The Borough Engineer recommended that Candy Filters Ltd. should be invited to quote for a supply of sand to make up the loss in the filters. RESOLVED, That the recommendation of the Borough Engineer be approved.

(b) Fence—The Town Clerk reported that the insurers of the car which had damaged a fence at the Reservoir had offered to settle the claim for the cost of repairs for £2 12s. 6d., being 75 per cent of the estimated cost of £3 10s 0d. RESOLVED, That the offer be accepted.

(c) Salt's Farm, Dowdeswell—The Borough Engineer submitted a letter from Messrs. Charles Castle & Son, regarding fencing repairs required at the farm. He recommended that he be authorised to supply the necessary timber, provided the tenant carried out the repairs. RESOLVED, That the recommendation of the Borough Surveyor be approved and adopted.

669—Tewkesbury Mains—The Borough Engineer submitted a letter dated 1st February from the Borough Surveyor, Tewkesbury, regarding a loss of water through leaking mains. RESOLVED, That the matter be referred to the Town Clerk and that he report thereon.

670—Trees—Lower Hewletts Farm—(see Minute 304, 1942)—The Borough Engineer reported that he was concerned as to the condition in which the land at Lower Hewletts Farm might be left after the removal of the trees and suggested that he should approach the contractor on this matter. The Borough Engineer also suggested that some trees included in the contract were good specimens and would like the opportunity of approaching the contractor to see whether they might be omitted from the Contract. RESOLVED, That the Borough Engineer make the approaches now suggested.

671—Applications for Supply—(a) Woodfold, Down Hatherley—The Borough Engineer reported that he had been informed by the City Engineer, Gloucester, that the City Council were unwilling to give the undertaking in connection with this supply referred to in Minute 306, 1942. RESOLVED, That the matter be left in the hands of the Town Clerk and the Borough Engineer.

(b) Hyde Farm, Prestbury—The Borough Engineer submitted an application from the District Surveyor, Cheltenham Rural District Council for a supply of water to Hyde Farm, Prestbury. He recommended that as this Council's main terminated approximately half a mile from the farm the application be granted, provided the supply is disconnected at such time as this Council lay a main in that area, or at such time as this Council require. RESOLVED, That the recommendation of the Borough Engineer be approved and adopted.

(c) Priors Farrar, Prestbury—The Borough Engineer submitted application for a supply of water to this farm. The applicant had suggested that the supply be given under present conditions from the water main at the Cemetery, but he would undertake to disconnect that supply and take a supply from the water main in Priors Road when required to do so after the termination of the war. RESOLVED, That, subject to the consent of the Cemetery Committee the supply be granted on the terms suggested.

(d) The Town Clerk reported that the military authorities were taking a supply of water from the conveniences on the St. Mark's recreation ground for land requisitioned by them, and that he had informed them he was reporting the matter to the Committee, and that a charge would be made for the supply. RESOLVED, That the action of the Town Clerk be approved and confirmed.

672—Rabbit Trapping—The Town Clerk reported that Messrs. Charles Castle & Son had informed him that the Pests Officer of the County War Agricultural Executive Committee had intimated that the trapping of rabbits was to commence at Old Dole Farm, and that it might be necessary for him to go into Linover and Red Woods There would be no cost charged to the Council, but in the event of there being a profit this would be passed to the Council.

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673—Damage to Supply Pipe—The Town Clerk reported that he had received an application from Mr. E. G. Payne, of 60 Prestbury Road for re-imbusement of expenses he had incurred in repairing the supply pipe and stop-tap to his premises, the damage having apparently been caused by tree roots. The Borough Engineer reported that whilst some damage had been done by the tree roots, the stop-tap was found upon examination to be beyond repair. RESOLVED That an ex gratia payment be made to Mr. Payne of 50 per cent of the amount claimed, it being understood that such payment was not in any way an acceptance of any liability by the Council in this matter.

674—Supply to Government Site—The Town Clerk referred to Minute No. 490, and reported that the Chairman and Alderman Trye together with the Borough Surveyor and himself had interviewed representatives of the Ministry of Works and Planning and the Rural District Council, and submitted a letter from the Clerk of the Rural District Council making proposals that a supply should be afforded by a main and priming plant the cost of which should be borne by the Government and the Rural District Council. The Rural District Council were prepared to pay a part of the cost in order

to secure a supply to the houses in the vicinity of Leckhampton Hill where the water supply was very unsatisfactory, and the Rural District Council requested that a supply for these houses might be given from the rising main, using the reservoir which was being constructed for the Government premises, The Rural District Council therefore wished to know the terms and conditions upon which the Council were prepared to offer a supply, and also whether any objection would be raised to their taking a supply beyond the limit of the Borough area of supply.

The Town Clerk submitted a further letter stating that the need for the supply had become an urgent matter.

The Borough Surveyor reported on the engineering and technical difficulties concerned. The Committee gave consideration to the price to be asked for the water and as to whether the supply was to be made through the Rural District Council in so far as the area involved was within the limits of their -area. RESOLVED, That the matter be left in the hands of the Chairman, Alderman Trye, in consultation with the Town Clerk and the Borough Surveyor with power to act.

E. L. WARD, Chairman.

ELECTRICITY AND LIGHTING COMMITTEE.

9th February, 1943. Present The Mayor (Chairman) ; Councillors Addis, Chinn, Fildes, Garland, Grimwade, Moore and Readings.

675—Electricity Department—(a) Present Accommodation—The Borough Electrical Engineer reported that the Council had approved a recommendation that the Mains Superintendents office should be taken over by the Billeting Department and the Mains Superintendents transferred to a temporary office to be provided by the partitioning of part of the showrooms. RESOLVED, That the transfer of offices be approved, subject to the Billeting Department vacating them as soon as reasonable alternative accommodation is found.

(b) Future Accommodation—The Borough Electrical Engineer reported that the present accommodation of the department was inadequate and very inconvenient, the department being scattered over four floors in the Municipal Offices, and that he considered it would be necessary to provide accommodation for his department outside the Municipal Offices on the termination of the war. He recommended that he should thereto, be authorised to inspect and report upon any suitable site or property, if and when the opportunity occurred, with a view to purchase and development immediately after the war. RESOLVED, That the recommendation of the Borough Electrical Engineer be approved:

676—I.M.E.A.—The Borough Electrical Engineer reported upon the proceedings at the first meeting of the South West England and South Wales Local Centre of the Association and the constitution of the Executive Committee appointed for the area.

677—Institution of Electrical Engineers—The Borough Electrical Engineer reported that before taking up his appointment, he had been invited by the Institution of Electrical Engineers to write a short paper on "Protective Systems for Rural Distribution up to 33 kV," that he had done this in conjunction with Mr. A. W. Allwood, B.Sc., of Norwich, and that the paper had been accepted for

reading at a meeting of the Institution in London on Wednesday, 12th May, 1943. RESOLVED, That the Borough Electrical Engineer be granted leave of Absence to read the above mentioned paper to the Institution of Electrical Engineers. 678—Application for Supply—The Borough Electrical Engineer reported an application made by a Government Department for a supply to a small pumping station, and that in view of the temporary nature of the supply he had asked the department concerned to bear the whole cost of the work RESOLVED, That the application be approved subject to the Government Department bearing the whole of the cost of the work, that the energy be supplied at Contract Rate Tara and that the Common Seal be affixed to the necessary documents.

679—Damage to Lamp Posts—(a) The Borough Electrical Engineer reported that the Lamp Standard at the junction of Gloucester Road and Libertus Road had blown down during a recent gale, and examination had revealed that the post had been damaged some time previously, of which no report had been received. He recommended that the Post should be replaced at an estimated cost of £27 3s. 7d. RESOLVED, That the recommendation of the Borough Electrical Engineer be approved.

(b) The Town Clerk reported that damage had been caused to the under-mentioned lamp posts and he indicated the steps taken with regard to the recovery of the cost of making good the damage .—

Position	Amount of damage incurred	Remarks
Near 37 Old Bath Road	£10 12s. 4d. ...	Commercial truck involved. £7 19s. 3d. paid by the Insurance Co. being 75 per cent.
Junction Royal Crescent	£4 19s. 11d.	U.S. Army vehicle involved. Claim being made and Ormond Place

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680—Protection of Records—The Borough Electrical Engineer submitted details of containers constructed on the diving bell principle, which he recommended should be erected in the cellars under the footpath in front of the Municipal Offices for the protection of the Meter Books and other records from fire and water. He had obtained tenders for the necessary building work and recommended that should the scheme be approved the tender submitted by Mr. H. J. Trigg amounting to £74 should be accepted. The cost of the containers would be £14, and lighting and heating would cost a further £15. RESOLVED, That the scheme outlined by the Borough Electrical Engineer be approved, that the tender of Mr. H. J. Trigg be accepted and the Common Seal affixed to the necessary documents.

681—Interruptions of supply—The Borough Electrical Engineer reported three short interruptions to supply which had occurred since the last meeting

682--Overhead Lines—The Town Clerk reported that the consent of the Ministry of Fuel and Power to the erection of the lines referred to in Minute No. 261, 1942, had been received.

683—Fringe Orders—The Town Clerk reported letter dated 13th January. 1943, from the Town Clerk, Gloucester, seeking formal approval of the Council to the application by Gloucester Corporation for Fringe Orders in connection with supplies they are giving to the Gloucester Corporation Waterworks at Witcombe and a Government establishment in the Cheltenham area of supply, RESOLVED, That the giving by the Gloucester Corporation of the supplies mentioned and

their application for the necessary Orders under Section 6 of the Electric Lighting Act, 1909 be approved.

T. WILFRED WAITE, Chairman.

FIRE PREVENTION COMMITTEE.

10th February, 1943 . Present—Councillors Grimwade (Chairman), Bayliss, Bush, Chinn, Readings Thompson and Till; Messrs. V. Ferguson (Chief Warden) and W. S. F. Harris. Col. S. E. Norris also attended

684—Committee—The Chairman reported that as from time to time various matters of importance fell to be dealt with by this Committee which had relation to the Home Guard and upon which the co-operation of the Commanding Officer would be of great assistance, he had, after consultation with members of the Committee, invited Col. Norris to attend. RESOLVED, That the action of the Chairman be approved and that Col. Norris be co-opted as a member of this Committee.

685—Fire Prevention (Business Premises) (No. 2) Order, 1941—Dowty Equipment Ltd.—Read, letter dated 2nd February from the Regional Commissioner with regard to the submission of fire prevention arrangements for the dispersal sites of this Company to another authority and stating that claims for reimbursement of subsistence allowances should not be dealt with by the Council covering any period prior to the date of notification to the Council. The Fire Guard Staff Officer also submitted correspondence he had had with the Company with regard to the payment of subsistence allowances by them. RESOLVED, That the Fire Guard Staff Officer be instructed to take up the matter with the Company and the Regional Commissioner.

686—Cycle Accommodation— 119 Promenade—The Town Clerk reported that, with the approval of the Housing Committee, cycle accommodation had been provided at these premises and the Housing Committee had asked this Committee to bear half the cost. RESOLVED, That this be approved.

687—Standing Sub-Committee—The Town Clerk reported that a meeting of the Standing Sub-Committee was held on 25th January. Present—Councillors Grimwade (Chairman), Bush, Chinn and Mr. V. R. Ferguson.

The occupiers of premises included in the Island Scheme No. A 22 containing the five posts situate at Plough Hotel Yard, Lloyds Bank Chambers, Rodney Hotel, Stamford House and the Opera House had been invited to attend for the purpose of discussing the difficulties experienced in the satisfactory operation of the scheme, particularly having regard to the shortage of man-power and the establishment of suitable posts. 24 occupiers or their representatives attended and were informed that failing an efficient scheme being put into operation at an early date, it would be necessary for the Council to prepare a scheme and operate the same, the occupiers being charged with the cost. The Fire Guard Staff Officer outlined the scheme which the local authority would be prepared to approve. After discussion, the occupiers agreed to form a Committee and to take steps to obtain a paid organiser and to operate the scheme on the lines indicated by the Fire Guard Staff Officer, the cost being apportioned between them.

The Sub-Committee also met on 5th February. Present—Councillors Grimwade (Chairman), Bayliss, Bush, Chinn and Readings and Mr. V. Ferguson.

(a) Depot Superintendent—The Town Clerk reported that Mr. E. Smith, who had recently been appointed Depot Superintendent, had given notice to terminate his appointment on 6th February. A Memorial signed by fire guards at the Fleece Hotel Depot protesting against Mr. Smith's resignation was also considered when it was RESOLVED, That no action be taken in the matter. The Fire Guard Staff Officer reported that the Depot at the Public Assistance Institution was ready for occupation and would be opened on 8th February but he did not consider that satisfactory arrangements could be made for one Superintendent to operate two depots, and he recommended that an additional Depot Superintendent should be appointed. The Town Clerk reported that after consultation with the Chairman he had been in communication with the Regional Commissioner pointing out the difficulties and urging that authority should be given for the Committee to appoint two superintendents, but so far no reply had been received. As a result of a recent advertisement, five applications had been received and the applicants had been invited to attend for interview. After interviewing applicants,

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it was RESOLVED, That Staff Sergt. R. Holloway, who was about to be discharged from the Army, should be appointed to fill the vacancy caused by the resignation of Mr. Smith, his wages to be at the rate of £4 18s. 6d. per week, plus cost of living bonus in accordance with H.S.C. 39/42 and 245/42, his duties to commence on 8th February ; the appointment being terminable by one week's notice on either side. RESOLVED, also, That, subject to the approval of the Regional Commissioner being obtained to the appointment of an additional Depot Superintendent, Mr. H. J. Hardy Taylor be appointed upon the same terms and conditions.

(b) Pates Grammar School for Girls—The Town Clerk reported that with reference to Minute No. 497 (d) he had received a letter from the Chairman of the Cleevemount Fire Party stating that no meeting of this, Fire Party had yet been arranged but he asked if the Sub-Committee would reconsider their decision and would agree to detail men from the Cleevemount Estate to carry out fire guard duties at the School. The Chairman stated that although he had made representations to the County Council they were unable to agree to a paid fire watcher being appointed and had referred the matter to the Regional Commissioner. The Town Clerk submitted correspondence from the Chairman of the Cleevemount Fire Party and his suggested reply thereto. RESOLVED, That the Sub-Committee adhere to their previous decision and that the reply of the Town Clerk be approved.

(c) Cleaner, 119 Promenade—Read, letter from Mrs. V. Lund asking for payment of her wages during the period she had been ill. The Town Clerk reported that Mrs. Lund was a part-time worker and paid on an hourly basis and the Council were under no obligation to make up her wages during periods of sickness. RESOLVED, That no payment be made.

(d) Bunks and Bedding—The Town Clerk reported that he had received a communication from the Town Clerk of Gloucester asking if the City Council could purchase any surplus bunks and bedding which the Fire Guard organisation might have in stock and if such arrangements could be made it was understood that the Regional Commissioner would agree to the transfer with the necessary

financial adjustments. RESOLVED, That having regard to all the circumstances and the probable future requirements for the Borough, the Town Clerk of Gloucester be informed that it is not considered desirable to release any surplus bunks and bedding at the present time.

With regard to the operation of the Island Scheme No. A 22, the Fire Guard Staff Officer reported that a paid Organiser had now been appointed by the occupiers concerned and arrangements were now well in hand for the efficient operation of the Scheme.

With regard to Minute (a) the Town Clerk reported that Mr. EL J. Hardy Taylor had now intimated that he was unable to accept the appointment. RESOLVED, That, subject to the approval of the Regional Commissioner, steps be taken to appoint an additional Superintendent.

With regard to (d) the Town Clerk submitted letter dated 9th February from the Town Clerk, Gloucester, stating that the Sub-Committee's decision would be a great disappointment to his Emergency Committee who were relying upon the release of at least some of the bunks and bedding and asking if the matter could be re-considered with a view to the release of 20 bunks and bedding. RESOLVED, That the request be granted subject to the City Council agreeing to purchase the supplies at the price paid by this Council, and that recommendation (d) be not approved.

The Fire Guard Staff Officer also reported that the Regional Commissioner had intimated that surplus bunks and bedding could now be sold to occupiers of business premises operating joint schemes.

RESOLVED, That arrangements be made accordingly. RESOLVED, also, That the proceedings of the Standing Sub-Committee as amended be approved and adopted.

688—Fire Guard-- -The Fire Guard Staff Officer submitted his report.

(a) Civil Defence (Compulsory Enrolment) Orders, 1941 and 1942—The total registration of males under these Orders numbered 12,597 ; of these 5,405 had obtained exemption under various headings ; 1,750 had been directed and were performing duty ; 4,320 were performing duty under the Business Premises Orders 37 were shift workers carrying out fire guard duties at business premises ; 14 were Street Captains and 1,071 cases were under review.

(b) Civil Defence (Compulsory Enrolment) Order, 1942—The total number of females conning within the scope of this Order numbered 11,395. Of these 10,067 had been enrolled ; 7,130 had obtained exemption under various headings; 2,333 had been directed and were performing duty ; 604 were performing duty at business premises and 1,328 were awaiting enrolment.

(c) Business Premises Orders—Island Schemes—The occupiers of business premises covering 30 Islands had been served with forms B. (Applications for approval of Scheme) and the average number of business premises contained in each Island was approximately 40. The number of Islands returning forms completed was 3 but difficulty was experienced in getting occupiers to return the forms, RESOLVED, That the occupiers of premises included in the Island Schemes A 21 and A 23 be invited to meet the Standing Sub-Committee on 23rd and 24th February respectively to discuss the difficulties arising and with a view to efficient schemes being put into operation at an early date.

(d) Inspections—Inspections of business premises were carried (jut nightly by the Depot Superintendents and reports in the form submitted to the Committee. were furnished daily to the Fire Guard Staff Officer.

(e) Home Guard and Fire Guard—Complaints had been received from occupiers of business premises that men were being directed to the Home Guard although appeals had been made that these men were required for fire guard duty. Discussions had taken place with the authorities concerned and Col. Norris reported upon the proposals he had made to alleviate these complaints but approval had not yet been received thereto. RESOLVED, That if He considers it necessary, the Town Clerk take steps to arrange a conference with the authorities concerned for the purpose of discussing this problem and that a representative of the Regional Commissioner be invited to attend.

(f) Training-1,082 females had been directed for training and 400 had completed the course. RESOLVED, That the Mayor be invited to attend at St. Gregory's Hall on 22nd February to present certificates to the first group of trained women fire guards.

(g) Depots----The fourth depot, namely at the Public Assistance Institution, was opened on 8th February.

(h) Fire Guards at Factories—A conference had been held at Gloucester on 4th February which was attended by representatives of the Regional Commissioner and the various authorities concerned at which the question of Schemes for the protection of factories was discussed on the lines indicated in the report. RESOLVED, That the Town Clerk submit the matters now under review for the consideration of the Association of Municipal Corporations.

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689—Depots—(a) Ladies' College—The Committee considered the report received from the Depot Superintendent with regard to the difficulties clue to the requirements of the College that all doors should be locked. The Town Clerk also submitted correspondence he had had with the Secretary. RESOLVED, That in future the doors leading to this Depot be kept locked, as required by the College, and that the Fire Guard Staff Officer be supplied with a duplicate key and that instructions be given for the present warning bell to be replaced by a larger bell.

(b) Fleece Hotel—The Town Clerk reported that it had been suggested that the mirrors on the walls at this Depot should be removed and stored for safety purposes, RESOLVED, That having regard to the difficulty in obtaining suitable storage accommodation, the mirrors remain in their present position and that arrangements be made for the insurance of the same.

(c) 413 High Street—Electricity Supply—Read, letter dated 23rd January from the Gloucester Co-operative Society with regard to the charge to be made against the Council for electricity supplied for lighting and heating and stating that nightly readings had been made over a period and suggesting that the result obtained should be taken as the basis of the charge for the winter months and that two-thirds of the lighting consumption would be a reasonable estimate for the summer months, RESOLVED, That the Town Clerk consult with the Borough Electrical Engineer and obtain his views with regard to this matter and that it be suggested to the Company that payment should be made on the basis of the recommendations of the Borough Electrical Engineer.

690—Ceiling Hooks—Read, letter dated 25th January from the Regional Commissioner stating that " preventors" would be of value to fire guards to enable them to deal with fires in inaccessible places and ceiling hooks were now being supplied in small quantities for experimental purposes, at a cost of not exceeding 10s each, such expenditure ranking for grant. It was suggested that purchases might be made and the hooks distributed on the scale of one per fire guard team based on a Depot
RESOLVED, That 20 hooks be purchased and distributed on the lines suggested.

691—Sleeping Equipment—Read, letter dated 25th January from the Regional Commissioner with regard to `the purchase of bedding and asking for an estimate of the supplies required. RESOLVED, That no supplies be requisitioned at the present time.

692—Fire Brigade--Read, letter dated 25th January from the Fire Brigades Union stating that the Brigade members did not receive any issue of shoes between the period 18th August, 1941 and June, 1942, and that it was customary in regular Brigades for an allowance of approximately 1s per week to be made in lieu of repairs and issue of shoes. The Union asked for consideration to be given to such extra emoluments being paid to the personnel of the Cheltenham Fire Brigade for the period in question, RESOLVED, That the application cannot be acceded to.

693—Light Trailer Pumps—(a) The Town Clerk reported that the Ministry of Home Security had intimated that an additional pump would be allocated to the Council.

(b) With reference to Minute No 502 it was reported that a suitable person with mechanical knowledge was available at the Public Assistance Institution and was willing to be responsible for the maintenance of the appliance. RESOLVED, That the Chairman suggest to the authorities at the Institution that if any assistance is necessary, application should at once be made to the National Fire Service.

694—Sunnyside Maternity Home —With reference to Minute No. 506, the Town Clerk reported that the County Medical Officer of Health had suggested that a fire guard post might be established in a room at this Home but on inspection the Fire Guard Staff Officer had found this to be quite unsuitable for the purpose. The Fire Guard Staff Officer reported that he was in communication with the occupiers of adjoining premises with a view to a joint scheme being submitted. RESOLVED, That the matter be referred to the Fire Guard Staff Officer and that he submit a further report to the next meeting of this Committee.

695—Prosecutions--The Town Clerk reported upon two instances where men had not carried out their duties under the Fire Prevention (Business Premises) Order, 1941, and the Civil Defence Duties (Compulsory Enrolment) Order, 1941. respectively. RESOLVED, That the Town Clerk write warning letters to the offenders.

696—Staff—(a) Read, letter dated 10th February from Miss J. K. Whitehorne, Assistant Fire Guard Staff Officer with regard to her application for an increase in salary. RESOLVED, That the Town Clerk communicate with the Regional Commissioner with a view to approval to the suggested salaries for the staff of the Fire Guard Staff Officer being expedited.

(b) The Town Clerk also submitted applications from other members of the staff for increases in salary. RESOLVED, That the salary of Miss G. R. Hurford be increased from £2 10s. 0d. to £2 15s. 0d.

per week and that the other application be adjourned pending the approval of the Regional Commissioner being obtained as mentioned in (a).

697—Monthly Report of Column Officer—Column Officer J. R. Jones reported that since the last meeting the National Fire Service had attended 8 calls to fire as follows :-

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15th January ...	18 Cam Road (Malicious False Alarm).
17th January	Redcliffe, Battledown.
22nd January ...	81 Winchcomb Street.
26th January ...	7 Bath Parade,
27th January ...	Suffolk Square.
28th January	1 Prestbury Road.
4th February ...	Steel's Garage, Albion Street.
7 th February	Stanton Court, Stanton.

Company Officer Taylor who had been responsible for the Cheltenham North Company had been posted to Headquarters and Company Officer Matthews was now in charge of the North Company.

698—Circulars—(a) The Town Clerk submitted circular 23/1943 from the Ministry of Home Security indicating that there was to be an important change in policy and organisation in connection with the fire guard, the most important feature being that except where application is made and approved to the contrary, the Fire Guard will be severed from the Wardens service. In this and other connections there will be considerable amendment to the regulations and circulars with regard to fire guards, and meetings have been arranged in various places in the Region at which the new policy will be explained. RESOLVED, That the Chairman, the Town Clerk, Deputy Town Clerk, Fire Guard Staff Officer, and Assistant Fire Guard Staff Officers be authorised to attend.

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(b) The Town Clerk reported receipt of the following circulars :—

Ministry of Home Security.

No. 10/1943—Eyes shields for fire watchers at business premises

Decision of Committee.

Fire Guard Staff Officer authorised to order supplies required

No. 22/1943—Travelling concessions for members of Civil Defence General Services, including Head and Senior Fire Guards serving away from home.

Decision of Committee.

The Fire Guard Staff Officer reported that there were no full-time Head or Senior Fire Guards.

No. 23/1943—Fire Guard responsibilities of local authorities.

Decision of Committee.

See above.

Home Office.

N.F.S. No. 2/1943—Financial arrangements in connection National Fire Service.

Decision of Committee.

Referred to Borough Treasurer.

N.F.S. No. 3/1943—Final statement of local authorities' agency accounts for period of nine months ended 31st March, 1942.

Decision of Committee.

Referred to Borough Treasurer.

S.W. Region.

No. 14/1943—Regional Staff School, Weston-super-Mare.

Decision of Committee.

No representatives to be appointed.

No. 26/1943—Fire Guards Officers' Course, Weston- super-Mare.

Decision of Committee.

No representatives to be appointed.

No. 29/1943—Re-arrangement of courses referred to in No. 14.

Decision of Committee.

No action to be taken.

— Four Meetings for discussion of future changes of policy and organisation in connection with H.S.C. No. 23.

Decision of Committee.

See (a) above.

H. C. GRIMWADE, Chairman.

TOWN PLANNING COMMITTEE.

11th February, 1943. Present—Aldermen Ward (Chairman), Trye and Winterbotham ; and Mr. W. S. F. Harris

699—Plans—(a) Within the Borough—The plans submitted for approval are set out below together with the recommendations-of the Committee thereon in relation to Byelaws and the Town and Country Planning (General Interim Development) Order, 1933.

No. of Plan	Name	Description	Recommendation under Byelaws	Recommendation under Interim Development Order
5502	Cheltenham General & Eye Hospitals	Out Patients Hut	Approved, subject to the drainage being carried out to the satisfaction of the Chief Sanitary Inspector	Approved, subject to the Hospital Authority entering into an undertaking, to be prepared by the Town Clerk, to remove the building within three months of the termination of hostilities
5503	Lewis Solomon & Son	Re-instatement of premises damaged by fire at the Plough Hotel, High Street	Approved, subject to steel work and the external staircase being approved by the Borough Surveyor	Approved
5504	Cheltenham Shop Fitting Co. Ltd.	Extension to works, Synagogue Lane	Approved, subject to the steel work and drainage being carried out to the satisfaction of the Borough Surveyor	Approved
5505	C. S. Williams	Greenhouse, No. 73 Cleevemount Road	—	Approved
5506	Thos. Bugbird & Son, Ltd.	Conversion of old premises, Regent Street, into Social Centre	Approved	Approved

(b) Outside the Borough—Plans submitted for approval under the Town and Country Planning (General Interim Development) Order, 1933, are set out below together with the recommendations of the Committee :—

No. of Plan Name	Description	
T.P 1726 Messrs. Samuel Hanson & Sons, Ltd.	Conversion of shop into two houses, at No. 19 North St., Winchcombe	
Recommendation under Interim Development Order		Disapproved
T P.1727	Southampton Roman Catholic Training College	Erection of hut, Charlton Park
Recommendation under Interim Development Order		

Approved, subject to the owners entering into an undertaking, to be prepared by the Town Clerk, to replace the building, the materials of which are not considered suitable as a permanency before an expiration of 10 years from this date, by a permanent structure.

T P.1728 Messrs. Samuel Hanson & Sons, Ltd. Amended Plan for conversion of shop at No. 19 North Street, Winchcombe, into two dwelling houses

Recommendation under Interim Development Order

Approved, subject to the owners entering into an undertaking, to be prepared by the Town Clerk, to re-instate the premises on the termination of hostilities, and to permit the building to revert to its present condition.

700—No. 126 Leckhampton Road—The Committee reported to the Council Minutes Nos. 153 and 341 that the Public Health Committee had approved the renewal of the Camping Ground Licence in respect of this property subject to this Committee consenting to the retention of a temporary wooden building which had been erected without consent, and was being used for storage purposes in connection with one of the caravans parked on the land. The owner was asked to submit an application for the retention of the temporary building for consideration and this had now been received. RESOLVED, That the above temporary wooden building be permitted to remain in position, subject to Licence, for the period ending 31st December, 1943.

701—Minister of Town and Country Planning Bill—The Town Clerk reported receipt of a letter from the Association of Municipal Corporations regarding the above Bill, particularly in relation to one clause which permitted the establishment of Commissioners in different parts of the Country for the purpose of exercising the functions in relation to the use and development of land. It appeared to the Association that the clause was open to serious objections, as it would seem to introduce a system of administration by Regional Commissioners and the purposes of the Commissioners were expressed in such wide terms that it was impossible to judge what functions they were intended to perform. It was pointed out that both the Association and Local Authorities have expressed a strong objection to Regional administration in times of peace and the wording would appear to include the powers now vested in Local Authorities in reference to Town and Country Planning, and possibly housing and many other matters. Attention of the Member of Parliament was called to this matter

and a deputation from the Association interviewed Sir William Jowitt, with a result that a suitable amendment had been made, It was, however, pointed out that the question of introducing a system of Regional administration may have to be further considered at a later date. The Bill became law on the 4th February, 1943.

E. L. WARD, Chairman.

CEMETERY AND CREMATORIUM COMMITTEE.

12th February, 1943. Present—Councillors Rev de Courcy Ireland (Chairman), Bush, Moore, Readings and Thompson.

702—Superintendent's Report--Read, Report of the Superintendent for the period from 19th December, 1942 to 12th February, 1943 Number of Interments 130 , Cremations 49 ; Grave Spaces sold: 1st Position 5, 2nd Position 3, 3rd Position 1, 4th Position 26 ; New Memorials erected 17 New inscriptions 8

703—Grants of Grave Spaces Sold—RESOLVED, That the Common Seal be affixed to Grants Nos. 10720 to 10766 inclusive.

704—Designs—RESOLVED, That the designs Nos. 2887 to 2893, as set out in the designs book, signed by the Chairman, be approved,

705—Damage to Chapel—The Superintendent reported that during a recent gale the stone cross on the east end of the Established Church Chapel had been blown down bringing with it part of the coping stone, the roof, however, was undamaged. RESOLVED, That the Borough Surveyor report upon the replacing of the cross at the next meeting. RESOLVED, also, That the Borough Treasurer report with regard to insurance against this and similar risks.

706—Water Supply to Prior's Farm—The Town Clerk referred to the report of the Water Committee on this matter (see Minute No 671 (c)). RESOLVED, That the connection to the Cemetery main be approved on the conditions suggested.

E. S. DE COURCY IRELAND, Chairman.

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TOWN IMPROVEMENT AND SPA COMMITTEE.

12th February, 1943. Present—The Mayor (Chairman) ; The Deputy Mayor; Aldermen Lipson Pates and Ward; Councillors Bush, Fildes, Grimwade, Rev. de Courcy Ireland, Readings and Thompson; and Mr. E. Baring.

707—Information Bureau, Town Hall—Read, letter dated 18th January from Mr.. Walter Ansell, the Chairman of the Finance Committee of the Chamber of Commerce asking if the Council would consider making an annual grant towards the cost of maintaining the Information Bureau until the termination of the war and normal conditions return when the Bureau could again be made self-supporting. While the income had decreased, the work of the Bureau had become more exacting

and difficult and the cost in the last two years had risen to over £600 per annum of which more than £300 had to be raised from voluntary sources, and on 31st December last there was a bank overdraft of £118. Mr. Ansell attended the Meeting and explained that the Bureau had, in the past, largely relied for its income on the publication of the Guide but this source of income was not now available. Having regard to the valuable work undertaken by the Bureau' members of the Chamber were being asked to subscribe an amount equivalent to that usually expended for advertising in the Guide and a special appeal was being made to the hoteliers. He also pointed out that the Bureau had for some years provided the newspapers and periodicals for the Drawing Room at an annual cost of approximately £125. RESOLVED, That the Council be recommended to make a grant of £118 in respect of the current year and that the Entertainments Sub-Committee consider the provision of newspapers and periodicals for the Drawing Room.

708—Town Hall—(a) Cheltenham Musical Festival—Read, letter dated 25th January from the Chamber of Commerce stating that it was proposed to arrange an elocution section of the Musical Festival, as last year, and this would be held on 9th and 10th June and they made application for the free use of the large Hall and Pillar Room on these dates. RESOLVED, That the application be granted.

(b) Damage to Pillar—The Town Clerk reported that on 8th January, a pillar at the Town Hall was damaged by a lorry. The cost of making good the damage was estimated at £27 10s. 0d. and application had been made to the firm concerned for payment of this amount.

709—Entertainments Sub-Committee—Read, report of the Entertainments Sub-Committee at their Meeting held on 2nd February.

They recommended (inter alia) as follows :—

(a) Municipal Dances—That the action of the Entertainments Manager in arranging for municipal dances to commence at 7.30 p.m. be approved and that he be authorised to incur the necessary increased expenditure amounting to approximately £4 per week.

(b) Bar—That having regard to the amendment to Minute No. 536 (viii) passed by the Council on 1st February promoters of dances who have entered into Agreements prior to 1st February, 1943, for the hire of the Hall be permitted to open the bar from 8 p.m. to 10 p.m., but in regard to lettings entered into after 1st February, the Entertainments Manager make it a condition that the bar shall only be open from 5.30 p.m. to 9.30 p.m.

(c) Town Hall—Agreement for Hire—That the Town Clerk be asked to consider the present form of Agreement with a view to the insertion of clauses providing for the conditions of hire to be varied or amended at the discretion of the Council and also that in the case of dances, the promoters be required to submit draft of all posters and advertisements to the Entertainments Manager for approval.

(d) Dance Bands—That the Entertainments Manager be authorised to engage Sydney Kyte and his band for a dance on 2nd March at a cost of £55 and also Harry Parry and his band for a dance on 5th July at a cost of £100.

(e) Wings for Victory Week—That the Entertainments Manager accept the quotation of the R.A.F. Orchestra of 45 players to give a performance on 20th May at a charge of £120 plus transport, amounting to approximately £30.

(f) Town Hall—Lettings—(i) That the American Forces be granted the free use of the large Hall on 9th February for a basketball match, subject to such precautions being taken as the Entertainments Manager considers necessary and to the American Forces being responsible for making good any damage which may occur.

(ii) That the free use of the Pillar Room be granted for a Red Cross Meeting on 31st March.

(iii) That having regard to the substantial profit made on the occasion of the Aid to Russia Dance held on 28th December, as shown by the balance sheet submitted, the application for a reduction in the charge for the hire of the hall be not granted

(g) Red Army Celebrations—That having regard to the application received from the Russia Today Society for some recognition to be made of 23rd February, the 25th anniversary of the formation of the Red Army, the Entertainments Manager arrange a programme of Russian music at the Sunday evening concert on 28th February.

(h) That the Mayor or Deputy Mayor and the Entertainments Manager be authorised to attend the Meeting of the British Spas Federation at Buxton on 25th March.

(i) That consideration of the letter from the National Institute of Nutrition and College of Dietetics With regard to the restrictions on the sale of mineral waters be deferred pending the recommendations of the British Spas Federation being received.

(j) Holidays at Home Week-31st July to 8th August—(i) It was reported that application had been made to the Parks and Recreation Grounds Committee for the use of the Parks and Recreation Grounds (including the Athletic Ground) during this week,

(ii) That the Band of H.M. Grenadier Guards be engaged from 31st July to 8th August, inclusive, to give two performances each day at a fee of £330.

(iii) That the National Fire Service "Blitz and Pieces" Concert Party be engaged from 2nd-7th August inclusive for two performances daily at a fee of £165.

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With regard to Minute No. (f) (iii), a letter from the promoters was submitted from which it appeared that it was understood that when the balance sheet was submitted to the Sub-Committee, if a substantial profit had been made, the application for a reduction in the charge would receive favourable consideration, thus enabling a substantial balance to be forwarded to the fund.

RESOLVED, That with the exception of Minute No. (f) (iii) the proceedings of the Sub-Committee be approved and adopted, and that Minute No. (f) (iii) be referred back for further consideration.

710—Essential Work (General Provisions) Order, 1942—RESOLVED, That application be made to the Ministry of Health for this Order to be applied to the staff at the public baths.

711—Alstone Baths--(a) Attendances—The Borough Surveyor reported that the attendances for the four weeks ended 7th February totalled 2,125, including schools, colleges and subscribers, and for the same period 909 troops had attended for washing baths and 694 members of the general public.

Since 1st April, 1942, 108,473 attendances had been recorded at the Baths.

(b) Pates Grammar School for Girls--Read, letter dated 25th January from the Headmistress, asking for the use of the baths on 4 afternoons each week during the coming season. The Town Clerk reported that the Superintendent had provisionally arranged reservations but with some modifications. RESOLVED, That the application be granted upon the same terms and conditions as in previous years, subject to the Superintendent's recommendations.

712--Spa Baths—(a) The monthly report of the Superintendent was submitted. The receipts during the month of January amounted to £84 12s. 6d. as compared with £82 12s. 6d. for January, 1942.

(b) Cast Iron Tank for Salvage—With reference to Minute No. 538 (c) the Borough Surveyor submitted letter from the Ministry of Works and Planning stating that it would be impossible to comply with the Committee's requirements to lay alternative flooring in place of the bottom of the tank and asking the Committee to waive the question of flooring if the brick partition wall were extended and failing this they asked for an alternative suggestion. The Borough Surveyor reported that he did not recommend that the portion of the tank forming the floor should be removed at the present time and that the most that could be surrendered without providing a new floor would be about half the plating which formed the sides of the tank, leaving the floor intact. The removal of the plating suggested would provide approximately two tons of high grade cast iron. RESOLVED, That the Borough Surveyor inform the Ministry of Works and Planning that at the present time it is only possible to surrender the plating forming the sides of the tank,

713—Show Case, Promenade—The Borough Surveyor reported that the glass in this Showcase had been broken on four occasions and he recommended that in the event of a further breakage occurring the case should be removed for the time being. RESOLVED, That this be approved.

714—Sandford Park Swimming Pool—The Committee considered the arrangements to be made for the opening of this Pool during the summer season and the Borough Surveyor reported upon the difficulty in obtaining the necessary labour. The Town Clerk also reported that with regard to the use of the car park by the military authorities, having regard to the restrictions on petrol, it was not likely that this park would be required by the public, and the military authorities, therefore, wished to continue to use the same but it was anticipated that they would be willing to relinquish the cycle park. RESOLVED, That the matters now under discussion be referred to the Baths Sub-Committee with a recommendation from this Committee that every effort should be made to obtain staff to enable the Pool to be opened.

715—Winter Garden—The Borough Surveyor reported that the total amount of metal salvaged by the Contractor amounted to approximately 70 tons and this figure would, no doubt, be increased when the weights of the central arches and stanchions had been ascertained

T. WILFRED WAITE, Chairman.

STREET AND HIGHWAY COMMITTEE.

15th February, 1943. Present—Aldermen Capt. Trye (Chairman), Pates, Ward and Winterbotham ; Councillors Addis, Biggs, Garland, Grimwade and Readings.

716—Royal Crescent— With reference to Minute No. 549 referred back by the Council for further consideration, the Town Clerk reported that negotiations had taken place with representatives of the owners who had intimated that if for the duration of the war the Council did not proceed with the putting up of notices under Section 152 of the Public Health Act, 1875, as amended by Section 37 of the Cheltenham Improvement Act, 1889, declaring the street to be a highway repairable by the inhabitants at large, it was anticipated that the owners would be willing to agree to the formation of orderly bus queues in the street Further negotiations were in progress, and pending a report upon the same it was RESOLVED, That the Town Clerk be instructed not to proceed for the time being, with the posting of the notices referred to above.

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717—Central Depot - (a) Damage to Stand Pipe and Hydrant—The Town Clerk reported that on 23rd January a stand-pipe and hydrant at this Depot had been damaged by a horse and trolley. The claim for the cost of making good the damage amounting to £4 15s. 0d. was being pursued.

(b) Fire Prevention- The Borough Surveyor reported that on 2nd February a Regional Fire Officer had visited the Depot it Clerk reminded the Committee that the Regional Commissioner had now agreed to the exercise by the Council of his functions in relation to these premises and had consented to the scheme submitted, the Depot being included in joint or combined arrangements for several premises comprising these and other premises.

(c) Roseville Cottage - The Borough Surveyor reported that the former Highways Superintendent had vacated these premises and he asked for instructions as to the future user of the same. RESOLVED, That the house be let temporarily to the Deputy Gardens Superintendent at a rental of £1 per week inclusive of rates subject to his undertaking to vacate the premises at the termination of the war or in the event of the premises being required for the accommodation of the new Highways Superintendent when appointed.

718-- Hester's Way Road—Read, letter dated 28th January from Mr. F. Davis complaining of the condition of this road and suggesting that if the Council are unable to carry out any repairs themselves an appeal should be made to occupiers of property abutting thereon to assist in the work of clearing the mud. RESOLVED, That the Borough Surveyor make an inspection and carry out such repairs as are practicable having regard to labour and materials available

719—Brooklyn Road Tip—Read, letter dated 27th January from Mr. G. F. Hawling complaining of the condition of the access road at the side of his property, namely No. 55 Brooklyn Road, and also dealing with other matters in connection with the Tip The Borough Surveyor reported that on receipt of the complaint he had at once taken steps to remedy the same, and the Town Clerk had communicated with Mr. Hawling accordingly RESOLVED, That this be approved.

720—Alstone Lane --Read, letter from the occupier of 137 Alstone Lane complaining of the bad condition of the roadway, and suggesting that if the Council would supply the necessary materials the abutting owners should be asked to undertake the repairs required. The Town Clerk reminded the Committee that in September last they had had before them a similar complaint and had decided that as this road had not been taken over as a highway, the Council were unable to carry out any work having regard to war time conditions, and had suggested that the owners of houses should confer and endeavour to obtain patching materials, and do the work themselves. RESOLVED, That the complainant be informed that the Committee must adhere to their previous decision, and that the Town Clerk intimate the suggestions previously made with regard to occupiers undertaking the repairs themselves.

721—Sick Pay for Manual Workers—Councillor Grimwade (the Council's representative on the J.I.C.) stated that the J.I.C. had agreed, in principle, to the payment of a sickness allowance to manual workers, but no scale had yet been formulated. A questionnaire had recently been circulated to all local authorities being members of the J.I.C. from which it appeared that it was the general practice to pay sickness allowances to manual workers, and he recommended the adoption of a scale on the lines of that recently approved by the Gloucester County Council. The Town Clerk reminded the Committee that a scheme for sickness allowances was already in operation for foremen for certain Departments but that this did not apply to the manual workers. RESOLVED, That the Council be recommended to adopt the following proposals.

Temporary Employees—Up to 3 months' continuous service—full pay for 1 week i.e. 6 days.
Between 3 months and 12 months' continuous service—full pay up to 3 weeks.
After 12 months' continuous service-3 weeks' full pay and 3 weeks' half-pay.

Permanent Employees—During first 5 years of continuous service-- 6 weeks' full pay extendable up to 13 weeks in special cases in the discretion of the Council.

After five years' continuous service-13 weeks full pay. A further 13 weeks at half-pay in special cases may be granted in the discretion of the Council.

All sick pay shall be reduced by the amount receivable under Statutory provisions.

Periods of sickness or disablement to be aggregated unless in the meantime at least one year has elapsed since return to work.

An employee must immediately report sickness, injury or disablement necessitating absence from duty to the Head of the Department or his nominee and must furnish forthwith a medical certificate.

When absence extends beyond one week further medical certificates must be furnished normally at weekly intervals.

At any time during absence an employee must when required submit to examination by a doctor nominated by the Council.

722—Road Works, etc.—The Borough Surveyor submitted a report of road works and other similar matters in hand.

723 Transport—(a) Hire—The Borough Surveyor reported that Mr. S. J. Wasley had applied for an increase from 19s to £1 1s. 0d. per day for the hire of a horse, cart and man. A horse, cart and man were also hired from Messrs. Elliott Brothers, and if the suggested increase was granted to Mr. Wasley, the Borough Surveyor recommended that this should also apply to Messrs. Elliott Brothers. RESOLVED, That the payment made to Mr. Wasley and Messrs. Elliott Brothers be increased to £1 per day.

(b) Purchase of Horse—With reference to Minute No 558, the Borough Surveyor reported that the horse offered at £70 was not suitable for the work required, but from enquiries made he thought it would be possible to obtain a heavier type of horse at approximately £95. RESOLVED, That a Sub-Committee consisting of Alderman Pates and Councillor Green, together with the Borough Surveyor be appointed to deal with this matter, and that they be authorised to make a suitable purchase subject to a satisfactory report from the Council's veterinary surgeon.

724 Petrol Consumption—Purchase of Car—With reference to Minute No. 544, the Borough Surveyor submitted tenders received for the purchase of a 12 or 14 h.p. car to replace the Buick. RESOLVED, That a Sub-Committee consisting of the Chairman, Councillors Green and Readings, be appointed to consider the offers received, with power to purchase a car suitable for the Council's purposes.

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725—Brooklyn Road—Tree—The Borough Surveyor submitted application dated 18th January from the occupier of 173 Brooklyn Road, for the removal or alteration in position of the tree in front of his entrance drive, The treeman had reported that the tree could not be transplanted and that it was possible to use the entrance drive without coming into contact with the tree. RESOLVED, That the application be not granted.

726—Salvage of Waste—(a) The Borough Surveyor reported that the following had been salvaged during the month of January : (the amounts salvaged during December are shown in brackets).

	January		December	
	Tons.	Cwts.	Tons	Cwts.
Paper	70	16	(54	7 ½)
Metals ...	49	2	(23	6)
Rags, bags, etc. ...	2	10	(2	8)
Bottles and Jars .	—	—	(—	—)
Bones ...	3	13	(4	8 ½)
Aluminium	—	—	(—	—)
Pig Food ...	75	11	(77	15)
Rubber, including Motor Tyres.,	2	16	(2	14)
Gramophone Records	—	—	(—	—)
Cullet	—	—	(—	—)
Batteries (Dry)	—	—	(1	10)
Flocks	—	3	(—	—)

The estimated value of the salvage collected during January was £728 and during December £590.

(b) The Borough Surveyor reported that the refuse collected during the 4 weeks ended 10th February amounted to 1,269 tons 10 cwt.

(c) Towing Trailers—With reference to Minute No 559 (d) the Borough Surveyor reported that only one tender had been received for the adaptation of the Buick car for the purpose of towing trailers. RESOLVED, That the tender of Messrs. A. Miles, Ltd., amounting to £38 10s. 0d. be accepted subject to the Borough Surveyor obtaining a satisfactory report as to the mechanical condition of the vehicle bearing in mind the purpose for which it is to be used.

727—Salvage Sub-Committee—The Town Clerk reported that the Salvage Sub-Committee met on 21st January and 10th February.

(a) Non-Ferrous Metal—Silver sold as a result of this Drive realised £2 12s. 0d.

(b) Statistics—The statistics for November and December showed a decrease in collection as compared with the same period in 1941 but during January an increase had been recorded. It was recommended that posters be obtained urging the public not to burn refuse.

(c) Income and Expenditure—A statement for the year ended 31st March, 1942, had shown expenditure of £7,045 and income £6,346, an apparent loss of £699 A revised statement had now been received showing expenditure of £7,386 and income £6,373, an apparent loss of £1,013. During this period, trailers had been purchased at £300 and bins £110 and a large quantity of salvaged material was in stock. The income and expenditure for the nine months ended 31st December, 1942, showed expenditure of £7,446 and income £8,360, the expenditure including the cost of the paper and tin baling press £447 and trailers £140, leaving a balance in hand of £914 plus considerable assets.

(d) Waste of Bread—As a result of the check carried out by the Ministry of Food from 23rd November to 6th December, it was ascertained that 2 89 lbs of bread waste was contained in each 1 cot of pig food.

(e) Swill—Leaflets issued by the Ministry of Agriculture dealing with infection by swill in relation to foot and mouth disease, had been supplied to purchasers of boiled and unboiled swill and a list of purchasers had been furnished to the Police Superintendent.

(f) Plant—When the new plant had been installed, the pig food would be in a more concentrated form and larger quantities could be conveyed by purchasers and it was recommended that a sample be analysed to determine the food value and in due course the price be reconsidered

(g) Salvage Circulars—(a) No 97—This circular dated 28th December was considered.

(i) National Book Recovery and Salvage Appeal—The Ministry referred to Circular No. 96 and stated that a question had been raised on the recommendation as to "books which the local library may desire to purchase with the approval of local authorities" but the question of financial consideration in this matter was left to each local authority. After consultation with the Librarian, the Sub-Committee recommended that no charge be made to libraries in damaged areas for the books supplied to them except to cover out-of-pocket expenses for packing and carriage. The Librarian was

also -endeavouring to obtain instructions with regard to storage accommodation for books collected in Cheltenham and it was hoped that some might be retained for this Library.

(ii) The Ministry's suggestions with regard to salvage at blocks of flats and also street depots were considered but it was recommended that no action be taken.

(b) No. 98—This circular dated 25th January was considered which dealt with waste paper and other matters. The Ministry stated that the standard quota collection for kitchen waste was 1 ton per thousand population per month, and Councils were asked to use every endeavour to stimulate collections. Attention was also drawn to the provision of badges for voluntary workers acting as salvage stewards. It was recommended —

(i) That in view of the decrease in the pig food collection all bins in stock be placed in streets, particularly on housing estates and other positions indicated, and that advertisements be inserted in the press notifying the public of such positions and urging further efforts to increase the collection.

(ii) That the Red Cross Penny-a-Week Fund be asked to allow their collectors to undertake the work of salvage stewards.

(iii) That the Street and Highway Committee be informed that in the opinion of this Sub-Committee satisfactory results in connection with salvage collection cannot be maintained unless the collection is a regular one and that every effort be made to obtain additional men in order that the gangs employed on this work may be strengthened.

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(h) Advertising—(i) That the action of the Chairman in obtaining 12 posters at a cost of £1 10s. 0d. for exhibition in the Traction Company's buses, free of cost, be approved and that 12 additional posters be obtained to, replace those defaced. Also that the thanks of the Sub-Committee be conveyed to the Chairman for this advertising medium.

(ii) That the Street and Highway Committee be recommended to agree to expenditure not exceeding £5 per month for advertising in the local press. RESOLVED, That the proceedings of the Sub-Committee be approved and adopted and that with regard to Minute No. (g) (b) (iii) the Borough Surveyor be authorised to use his best endeavours to strengthen the gangs and improve the refuse collection.

728—County Road Estimates—A 4019--With reference to Minute No. 555 the Borough Surveyor reported that the Ministry of War Transport had now agreed to the variation in the estimate for the current year to provide for the replacement of wood blocks on road A 4019 as proposed.

729—Road Materials—The Borough Surveyor reported that the Ministry of War Transport had intimated that permits for bitumen tar would be limited to approximately half of the estimated demand, but additional quantities of tar would be released.

730—Annual Supplies of Stores—The Committee considered the question of inviting tenders for supplies required during the year 1943/44. RESOLVED, That, having regard to all the circumstances,

the Borough Surveyor be authorised to continue the present practice of purchasing supplies of materials required at pre-war contract prices plus authorised increases.

731—Borough Surveyor's Department—Technical Assistant—With reference to Minute No. 565 (c) the Borough Surveyor reported that the Ministry of Labour had decided that Mr. A. R. Williams should be retained in his present employment, but they were unable to comply with the request of the Council for two additional assistants for the execution of schemes undertaken for Government departments

732—Women Cleaners—The Borough Surveyor reported that the Housing Committee had asked for a cleaner employed at 119 Promenade to be paid wages in excess of the rates authorised by the J.I.C., but he had refused to comply with this request. RESOLVED, That the action of the Borough Surveyor be approved.

733—Westal Green Island--The Borough Surveyor reported that the refuge at the west end of this island had repeatedly been damaged, and the Ministry of War Transport had now agreed to his recommendation for the removal of the same, but had suggested the provision of a row of catseye studs to assist drivers at night. RESOLVED, That the proposal be approved.

734—Marle Hill Refuse Tip—Temporary Bridge—The Borough Surveyor reported that it was anticipated that tipping operations would shortly commence at Marle Hill and he recommended the improvement of the Wyman's Brook bridge for the purpose of carrying lorries. If the work now suggested by him was undertaken, a portion thereof could be utilised for the construction of a culvert which would be rendered necessary as operations proceeded for the conveyance of Wyman's Brook beneath the tip. The estimated cost of the work was £95, but 25 per cent of this would be available for future undertakings RESOLVED, That the proposals of the Borough Surveyor be approved.

735—Hatherley Lane—Footpath—With reference to Minute No. 368, the Borough Surveyor reported that he had recently inspected this lane and found that vehicles were causing considerable damage to the verge and he therefore recommended the construction of a footpath, including the fixing of a curb, RESOLVED, That this be approved, and that Minute No. 368 be varied accordingly.

J. H. TRYE, Chairman.

GENERAL PURPOSES AND WATCH COMMITTEE.

Special Meeting held on 1st February, 1943. Present—The Mayor (Chairman), Alderman Trye Councillors Rev. de Courcy Ireland, Green and Smith.

736—Hackney Carriages—(a) The Committee considered the report of the Hackney Carriage Sub-Committee which had been appointed to consider the existing situation in connection with the hackney Carriage service for the Borough and the criticisms with regard thereto, and also the letter from the Ministry of Fuel and Power dealing with the allowance of petroleum for hackney carriages licensed since 1st April, 1942. The Town Clerk reported that a copy of the report had been circulated to the members of the Committee and also to members of the Council. RESOLVED, That the

proposals and recommendations of the Sub-Committee be approved and submitted for confirmation by the Council.

(b) Transfers of Licences—RESOLVED, That the applications of Messrs. E. H. Loud and W. Lewis for transfers of licences in respect of Hackney Carriages Nos. 63 from car WL 6201 to car ADF 736, and 77 from car BAP 426 to car BDD 94 respectively, be granted, subject to the vehicles to be substituted for those already licensed being approved by the Police Superintendent and the Motor Hackney Carriage Inspector.

T. WILFRED WAITE. Chairman.

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16th February, 1943, Present—The Mayor (Chairman); Aldermen Pruen, Trye, Ward and Winterbotham; Councillors Rev. de Courcy Ireland, Grimwade and Smith.

737—Diseases amongst Animals—The Police Superintendent reported that the Borough was free from contagious diseases amongst animals.

738—Hackney Carriage Sub-committee—The Sub-Committee reported that they met on 13th February. Present—The Mayor (Chairman), Alderman Trye and Councillor Bush, The Police Superintendent and Motor Hackney Carriage Inspector also attended.

(i) The Police Superintendent reported upon the arrangements made for assisting the public and members of the services using the taxi cabs at night

(ii) Petrol allowance—The Town Clerk reported that the Regional Petroleum Officer had expressed appreciation of the efforts expended in effecting improvements in the service which would put a curb on petrol consumption.

(iii) With reference to the drivers' licences granted at the last Meeting, it was reported that three licences had been issued, two applicants had not applied for their licences and five were not recommended by the Police Superintendent.

(iv) Hackney Carriage Licences—No. 94—Pending further information being obtained as to the service to be provided by this licensee, it had previously been recommended that no certificate be issued to the Regional Petroleum Officer. A letter dated 11th February was submitted giving the required particulars and the Police Superintendent recommended that the certificate should now be issued.

No. 98—The Sub-Committee considered the proceedings brought against this licensee and decided that he be informed that the matter will be further considered when an application is received for the annual renewal of the licence.

No 99—The proceedings against this licensee were also considered and it was decided that the facts be reported to the Regional Petroleum Officer with the recommendation that no further allocation of petrol be granted.

(v) Transfers—The Town Clerk reported that the Chairman had authorised the following transfer of licence :—No 39 from car ADD 968 to car AVE 370, The vehicle had been submitted to and approved by the Police Superintendent and Motor Hackney Carriage Inspector.

(vi) Central Taxis—A letter dated 6th February from Central Taxis was submitted, stating that their present membership represented 80 licences, the only non-members being Cheltax Ltd. Arrangements had been made for a day and night rota of taxis which it was felt was giving a 100 per cent, better service, but further endeavours would be made to effect improvements, including the appointment of day and night Clerks. Representatives of Central Taxis attended when proposals and complaints were discussed.

(vii) The Sub-Committee considered the Scheme prepared by the Town Clerk for carrying into effect the recommendations made It was decided:---

(a) That all proprietors be required to keep a log book of journeys, the form of such log book to be settled by the Town Clerk after consultation with Central Taxis.

(b) Information to be furnished, upon request, as to the units of petrol allocated to enable the log books to be checked.

(c) That the appointment of a part-time Inspector be deferred for further consideration.

(d) That the revised forms of applications for licences now submitted be approved.

(e) That the recommendations of the Police Superintendent and Motor Hackney Carriage Inspector be obtained and the fee paid prior to the submission to the Council of applications for licences.

(f) That representatives of Central Taxis be invited to attend Meetings of this Sub-Committee at regular intervals to consider matters arising in connection with the service.

(g) That the proposals of the Police Superintendent with regard to the method of insuring that taxi cabs are only used for essential purposes, be approved.

RESOLVED, That the proceedings of the Sub-Committee be approved and adopted RESOLVED, also, That the application of Mr. R. A. Critchley for the transfer of licence No. 85 from car ALR 988 to car JN 4740 be approved, subject to the vehicle being approved and recommended by the Police Superintendent and Motor Hackney Carriage Inspector.

739—Women Police—With reference to Minute No. 587, the Town Clerk reported that he had been in communication with the Chief Constable with regard to the complement of women police for the Borough and he submitted letter in reply dated 1st February. The Chief Constable also attended and the Committee intimated to him their interest in the welfare problems existing in the Borough. The Committee were informed that the present Police woman had undertaken certain work in this connection which from the report now submitted had proved very satisfactory and it was proposed to attach to her, for training purposes, a member of the Women's Auxiliary Police Corps and if this experiment proved successful, the latter would, in due course, be allocated to fill the existing vacancy The Chief Constable expressed the hope that the arrangements made, combined with the

disciplinary action taken by the military authorities Would, to a large extent, remedy the position. RESOLVED, That appreciation be expressed of the co-operation of the Chief Constable and that the arrangements proposed by him be approved.

740—Grading Scheme—Procedure—(a) With reference to Minute No. 574, the Committee further considered the report submitted by the Town Clerk with regard to the procedure which might be followed in applying the Grading Scheme which recently came into operation. RESOLVED, That the following procedure be adopted: --

(i) No recommendations for additions or alterations to the Grading Scheme and no promotions either from one grade to another or within a grade (other than a normal increment) shall be made except upon the recommendation of the grade Purposes Committee.

(ii) In order to avoid any misunderstanding, it is confirmed that the Junior and General Divisions are different grades, A report will be required as to satisfactory service on a junior attaining the age of 21 before progressing to the General Division. This will be submitted to the appropriate Committee by the Head of the Department concerned and then be submitted to the General Purposes Committee with any observations who, after considering the same, shall make an appropriate recommendation to the Council.

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(iii) The report required by the Scheme upon an officer reaching the maximum of the General Division, will be submitted to the appropriate Committee by the Head of the Department concerned and then be submitted to the General Purposes Committee with any observations who, after considering the same, shall make an appropriate recommendation to the Council.

(iv) In accordance with the scheme, normal increments shall be automatic but shall be reported to the General Purposes Committee. Where the Head of the Department reports that the service of the officer concerned has not been satisfactory, his report, together with the comments of the appropriate Committee shall be submitted to the General Purposes Committee who shall make an appropriate recommendation to the Council.

(v) A new appointment shall normally commence at the minimum of the appropriate grade, except upon the Committee concerned making a special recommendation to the General Purposes Committee.

(vi) The Scheme, as adopted, implies that vacancies other than for junior staff shall be filled from within the service of the authority wherever possible, and on suitable vacancies arising they shall be notified within the service. Transfers proposed to be made in this connection shall first be submitted to this Committee for approval. Vacancies not filled from within the service shall be publicly advertised.

(vii) Officers outside the Grading Scheme and members of the temporary staff will be dealt with as heretofore on the recommendations of the appropriate Committee.

(b) Recruitment of Junior Staff—The Committee were reminded that since the operation of the Resolution of the Finance Committee of 26th September, 1939, no recruitment of permanent junior staff had taken place, and it had been suggested that boys and girls leaving school might be admitted to the Service as it was felt that a token representation of these age groups might, in the future, produce a balanced staff from an age point of view and, at the same time, give to a limited number a definite prospective career after the War. RESOLVED, That the proposals be approved in principle and that the Town Clerk submit to the next Meeting of this Committee a scheme for the filling of occurring vacancies by juniors under 16 years of age, such appointments to be on a permanent basis.

741—Joint Staffing Advisory Committee—Read, letter dated 3rd February from the Cheltenham Municipal Officers' Guild expressing their appreciation to the Council for the adoption of the Grading Scheme and, in particular, their thanks to this Committee for the work undertaken. In forwarding such resolution, the Guild asked that the Council should, at a convenient time in the future, consider the recommendation of the South Western Provincial Council with regard to the appointment of a Joint Staffing Advisory Committee, as it was considered by the Guild that such a Committee would be of great mutual advantage in dealing with difficult staff problems, particularly those which must necessarily arise at the termination of the war. RESOLVED, That the Guild be asked to elaborate their proposals, including the constitution and functions of such Committee and that the matter be further considered when this information is obtained.

742—Sickness Schemes—(a) Officers—The Town Clerk reminded the Committee that at the present time no sickness scheme was in operation for temporary officers, although a scheme was in existence for the permanent staff. RESOLVED, That the following sickness scheme for temporary officers be recommended for adoption, and that the Finance Committee be asked to agree thereto and to matters arising out of its operation, and also the functions previously undertaken by the Finance Committee in relation to the scheme for permanent officers being referred to the General Purposes Committee.

(i) After six months' continuous service with the Council full pay for six weeks and half pay for six weeks.

(ii) All sick pay to be reduced by the amount receivable under statutory provisions.

(iii) Periods of sickness or disablement to be aggregated unless in the meantime at least one year has elapsed since return to duty.

(iv) An officer must immediately report sickness, injury or disablement necessitating absence from duty, to the Chief Officer of the Department and must furnish a medical certificate at the end of three days.

(v) When absence extends beyond one week, if required by the Chief Officer, medical certificates must be furnished at weekly intervals.

(vi) Absence shall be reported to the appropriate Committee of the Council and, if required, an officer shall submit to an examination by a doctor nominated by the Council.

(b) Manual Workers—The Town Clerk reported that the Street and Highway Committee following a statement made by Councillor Grimwade (their representative on the J.I.C.) were recommending the Council to approve a sickness scheme to cover all manual workers in the Highways department, RESOLVED, That the Finance Committee be asked to agree to the scheme referred to in Minute No. 721 and to its extension to all manual workers of the Council being recommended by the other appropriate Committees of the Council and to the functions previously undertaken by the Finance Committee in regard to this matter being referred to the General Purposes Committee

743—Petroleum Licence—RESOLVED, That the application of Mr. W. D. Richards for the renewal of his licence for the year expiring on 5th October, 1943, be granted

744—Periodical Gas Tests—(a) Read, report of tests made on 20th and 26th January, 2nd, 8th and 15th February, which showed the calorific value on these dates to be 459.5, 447.2, 458.5, 458.8, and 457.1 B.Th.U. respectively and the pressure 4., 4.6, 4.7, 4.9, and 4.9 inches of water.

(b) Quarterly Retort—Read, report of the Gas Examiner for the quarter ended 31st December last which showed the average calorific value up to and including that date to be 454.4.

745—Charity Organisation Society—Read, letter dated 8th February from this Society stating that they would welcome the co-operation and advice of a representative of local government on their Citizens' Advice Bureau Committee and suggesting that a member of the Council might be appointed for this purpose. RESOLVED, That Councillor Bush be asked to serve.

746 —Numbering and Naming of Roads—(a) Oakland Avenue—Read, letter dated 3rd February from an occupier in Oakland Avenue asking for this road to be numbered, RESOLVED, That having regard to the difficulty in obtaining labour and materials, the applicant be informed that the Committee cannot undertake work of this nature at the present time.

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(b) Reddings Road Diversion—The Borough Surveyor reported that he had been in communication with the County Council with regard to the naming of this diversion which was only partly in the Borough but he had now been informed that as a portion of the road came within the area of the Cheltenham Rural District Council, the matter had been referred to them. It appeared, however, that the Rural District Council had no powers with regard to the naming of roads and it had, therefore, been suggested that the matter should be dealt with by this Council. RESOLVED, That the diversion be named Reddings Road and that with regard to the cul-de-sac, leading to the Chapel, which is wholly outside the borough boundary, the naming thereof be referred to the County Council.

(c) RESOLVED, That the Council be recommended to transfer to the Street and Highway Committee the duties now undertaken by this Committee in connection with the numbering and re-numbering of houses and the naming and re-naming of streets in the Borough and that the duties of these Committees, be varied accordingly.

747—Rodney Road Car Park—The Town Clerk reported that on 2nd February the boundary wall at this car park had been damaged by a military vehicle. The cost of making good the damage

amounted to £10 and application had been made for payment of 75 per cent, in accordance with the arrangements made with the military authorities for the settlement of these claims.

748—Market—(a) Mortuary Room—The Town Clerk reported that on 5th February the military authorities had requisitioned the mortuary room under Regulation 51 of the Defence Regulations, 1939. RESOLVED, That the Town Clerk be authorised to negotiate terms for compensation.

(b) Fuel Economy Demonstration--The Borough Surveyor submitted application dated 10th February from the Victory Motor Co. Ltd., for permission to hold a Fuel Economy Demonstration at the Market on 18th February. In view of the importance of the matter, the Borough Surveyor had informed the Company that he anticipated that permission would be forthcoming and he now submitted the matter for confirmation. RESOLVED, That the application be granted.

749—Municipal Offices—Lift—The Borough Surveyor submitted a report dated 21st January from the National Boiler Insurance Co. on their periodical inspection of the lift. The report was satisfactory with the exception of one electrical defect, and a letter dated 25th January from the Borough Electrical Engineer was also submitted stating that the necessary adjustment was receiving attention

750—Delegates' and Officials' Travelling Expenses—With reference to the Resolution passed by the Finance Committee on 1st October, 1935, dealing with this matter, the difficulties in rail travel under wartime conditions were discussed. RESOLVED, That the Finance Committee be recommended to agree to the scale of allowances for travelling expenses being amended to provide for 1st class railway fare.

751—Holidays at Home Week—The Town Clerk reported that arrangements were being made for this Week to be held from 31st July to 7th August next and the appropriate Committee had asked for the support of the Council in obtaining an extension of the hours of the bus services up to 10.30 p.m. during this period, as had been arranged last year. RESOLVED, That the Town Clerk communicates with the Regional Transport Commissioner and the Cheltenham District Traction Co. asking for an extension to be granted on the lines indicated.

752—Fusion of National Registration and Food Offices—Read, letter dated 15th February from the Food Executive Officer Mr. F. R. Jefford, stating that the Ministry of Food understood that the fusion of these offices had been mutually agreed and that the financial arrangements would operate as from 1st February. The National Registration staff had accepted the Ministry of Food's conditions with regard to terms and conditions of employment. The Town Clerk reminded the Committee that by Minute No. 583 he had informed them that he had relinquished his appointment as National Registration Officer and he understood that in order to ensure the smooth working of both departments it was desired by the Ministry of Food and Registrar General that one officer should hold the appointments of National Registration Officer and Food Executive Officer RESOLVED, That the Ministry of Food and Registrar General be informed that in the opinion of the Council Mr. Jefford is fully occupied with his present duties as their Chief Sanitary Inspector and also Food Executive Officer and they are unable to agree to his appointment as National Registration Officer and request that the latter post should continue to be filled by the Town Clerk as heretofore.

753—Vacancies on Committees—The Town Clerk reported that in consequence of the resignation of Councillor Avery as a member of the Council vacancies had occurred on the following Committees :—Art Gallery and Museum, Cemetery and Crematorium, Electricity and Lighting, Town Improvement and Water. The Town Clerk also submitted a letter dated 15th February from Councillor Bush stating that he wished to resign his membership of the Maternity and Child Welfare Committee RESOLVED, That the Chairman of this Committee be requested to give the appropriate notice of motion on the Agenda for the next Council Meeting that Councillor Mrs. Lewis-Hall be appointed a member of the Art Gallery and Museum, Cemetery and Crematorium, Electricity and Lighting, Maternity and Child Welfare, and Town Improvement Committees and that the vacancy on the Water Committee remain in abeyance for the time being

T. WILFRED WAITE, Chairman.

TRANSPORT ECONOMY COMMITTEE.

17th February, 1943. Present—Alderman Trye (Chairman), Councillors Chinn and Readings.

754—The Town Clerk reported that the Committee had been appointed for the purpose of considering and submitting a report on ways and means by which economy could be achieved in the use of the Council's transport of all kinds and, in particular, methods by which further economy could be effected in the use of motor fuel After consideration, of the terms of their appointment the Committee intimated the information which they required to have before them and instructed the Town Clerk to obtain the same from the various departments of the Council.

J. H. TRYE, Chairman.

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HOUSING COMMITTEE.

18th February, 1943. Present—Alderman Pates (Chairman) : Councillors Addis, Bayliss, Bush, Chinn, Compton, Rev. de Courcy Ireland, Garland, Grimwade and Moore.

755—Exorbitant Rents—The Town Clerk referred to Minute 239 and reported generally on the action taken with regard to exorbitant rents, and submitted the reply of the Ministry of Health which was, in the view of the Committee unsatisfactory. The Chairman also reported that the Member of Parliament for the Borough had assisted and was continuing to assist in pressing for further powers, more practical in operation, to be given to local authorities in this matter. RESOLVED, That the Town Clerk continue to pursue this matter and that it shall also be laid before the Association of Municipal Corporations with a view to action on their part.

756—Repairs Account—The Borough Treasurer reported upon the present position of the Housing Repairs Account. The balance in the Account on 31st March, 1942, was £23,090, representing £113 per house on the Council's 1,758 houses.

It is estimated that a surplus of £9,960 would accumulate in the Revenue Account by 31st March, 1943, and would increase during the next two years, when the next quinquennium would end, by

£14,000 Loan charges in respect of War Damage Insurance would reduce this amount by £785 per annum in each of the remaining three years of the present quinquennium, i.e., by £2,355.

It was pointed out that some of the Council's houses are of recent construction, and that large maintenance or repair works have been deferred during the present National Emergency. This work would have to be undertaken soon after the conclusion of the war, and it was considered that an adequate Repairs Account should be available for this purpose.

The present annual contribution for repairs is £4 10s. 0d. per house, and if this rate of contribution were retained the Repairs Account would be increased, after allowing for interest on investments and expenditure of approximately £5,000 per annum on repairs, to £34,000 by 31st March, 1945.

The Finance Committee have recommended that the annual contribution for repairs be increased to £6 10s. 0d. per house in order to provide adequate funds to carry out the accumulated repairs (Minute 609). Such an increase would raise the amount available in the Repairs Account to £44,500 (£25 per house) by 31st March, 1945, If this recommendation were adopted the Housing Revenue Account would be left with a balance of £1,100 on 31st March, 1945.

The Committee considered the amount by which the annual repairs contribution should be increased in order to raise the balance in the Repairs Account to a sum adequate to deal with the accumulated repairs. RESOLVED, That the annual contribution for repairs be increased from £4 10s. 0d. per house to £6 10s. 0d. per house.

757—Repairs Obligation of Council—The Borough Treasurer reported that with regard to Minute 593 he had effected insurance of such risks, but that the rate had not yet been agreed. RESOLVED, That the action of the Borough Treasurer be approved.

758—Maintenance of Houses—(a) The Housing Manager reported that repair work which might be proceeded with when labour and materials were available were as follows :—

(i) External painting of Whaddon, schemes C, D and E.

(ii) Re-concreting paths of 156 houses of the Moors estate.

She also drew attention to the large repairs which would be necessary to gates and fences throughout the estates, and various ranges and cooking stoves which would have to be renewed. It was considered that no action could be taken with regard to paths, gates, fences or ranges at present. RESOLVED, That the external painting of the Whaddon C, D and E schemes be proceeded with, and that quotations be obtained for the work to be carried out on groups of not more than 50 houses at any one time.

(b) Internal Decorations—The Housing Manager reported that in 1940 a schedule of prices had been agreed with various contractors for internal decoration work and that since that time two increases totalling 2 ½ per cent had been granted on those prices to cover additional cost due to the war, and recommended that as these increases did not adequately cover the rise in the cost of carrying out the work a further increase of 5 per cent should be given. RESOLVED, That the schedule of prices for internal decoration work be advanced a further 5 per cent on 1940 prices.

759—Post War Housing—The Borough Surveyor reported upon an interview between a regional architect of the Ministry of Health and the Chairman and Vice-Chairman, the Housing Manager and himself. The regional architect expressed his approval of the progress which had been made for the provision of houses after the war, and requested the continuance of the preparation of the plans, but that actual details of houses to be built should not be commenced pending the report of the Central Advisory Housing Committee.

760—Tenancies- - The Housing Manager reported upon three tenancies RESOLVED, That the changes of tenancies recommended be approved.

761—Selection of Tenants Sub-Committee--Read, report of the Sub-Committee dated 5th February, 1943.

They recommended (inter alia) as follows :—

(a) 17 Manser Street—That the cost of removal of the built-in copper at these premises, in which the tenant had installed a gas copper, be borne by the Council provided the tenant gave an undertaking not to remove the gas copper on the termination of his tenancy.

(b) Staff—(i) That Miss Watson be granted two months' leave with pay to study for her examination.

(ii) That the student who would commence duty at the end of February be paid 30s per week and that the Housing Manager be authorised to engage a fully qualified woman as an assistant for two months at a salary of £3 per week, and that the appointment be again reviewed at the expiration of that period. This appointment would avoid staff difficulties due to Miss Watson's absence, and the completion by two students of their six months' training with the Council. RESOLVED, That the report be approved and adopted.

762—Alstone Lawn—The Borough Surveyor submitted a letter dated 9th February, 1943, from the Great Western Railway Company stating that tenants of houses backing on to their Vineyard sidings had again made gaps in the fence and placed bridges across the ditch which were causing an obstruction. RESOLVED, That the Borough Surveyor communicate with the Railway Company on the lines now indicated and report further thereon,

J. P. PATES, Chairman.

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FINANCE COMMITTEE.

19th February, 1943. Present—Alderman Taylor (Chairman) ; The Mayor ; Aldermen Pruen and Ward ; Councillors Biggs and Garland.

763—General Rate--Read, report of the Borough Treasurer, dated 19th February, 1943, on the collection of the Second Instalment of this Rate for the year ending 31st March, 1943, Amount collected £132,991 ; leaving £7,807 outstanding.

764—Water Rate—Read, report of the Borough Treasurer dated 19th February, 1943, on the collection of this Rate for the year ending 31st March, 1943. Amount collected £27,360 ; leaving £6,713 outstanding

765—Electricity Charges—The Borough Treasurer reported on the collection of Electricity charges since the last meeting.

766—Accounts Rota Committee—Reported meeting held on 19th February, 1943. Present—Aldermen Taylor (Chairman), Pruen and Ward.

The accounts submitted were examined and recommended for payment. RESOLVED, That this recommendation be approved.

767—Loans—The Borough Treasurer reported that Loans totalling £7,560 referred to in Minute 603, had now been re-paid.

768—Rating Officer—RESOLVED, on the recommendation of the Rating Committee, That the services of the Rating and Valuation Officer (Mr. E. D. Ricketts), he having notified his willingness to continue, be extended to the 31st March, 1944.

769—Local Government Superannuation Act, 1937—(a) H. Benbow, Destructor Employee—The Borough Treasurer reported that this man became unable to carry on his duties on 27th October, 1942, and had not qualified for a superannuation allowance. RESOLVED, That the Borough Treasurer be authorised to refund his contributions amounting to £13 9s 3d. plus interest amounting to £1. 0s. 2d., making a total of £14s. 9s. 5d.

(b) W. G. Ives, Gardener—The Borough Treasurer reported that this man had resigned on 9th February, 1943. RESOLVED, That the Borough Treasurer be authorised to refund his contributions amounting to £19 12s. 1d.

770—Expenditure of Committees—The Town Clerk reported in accordance with the resolution of the Council of 3rd December, 1923, the Street and Highway Committee were recommending the following expenditure exceeding £50 not provided for in the current year's estimates :—

(i) Authority to a Sub-Committee to purchase a suitable car for Council purposes to replace present Buick ; (ii) Authority to a Sub-Committee to purchase a suitable horse at an approximate cost of £95 ; (iii) £95 upon a temporary bridge over Wyman's Brook leading to Marle Hill Refuse Tip : (iv) £283 15s. 0d. on a pig-food boiling plant.

771—Delegates' and Officials' Travelling Expenses—The Town Clerk reported that the General Purposes Committee had by Minute 750 recommended this Committee to agree to the scale of allowances for travelling expenses, recommended by this Committee on 1st October, 1935, being amended to provide for 1st class railway fare. RESOLVED, That the recommendation of the General Purposes Committee be approved subject to the amendment being limited to members of the Council and Chief Officers or their representatives.

772--Sickness Schemes—(a) Officers—The Town Clerk reported that the General Purposes Committee had recommended this Committee to agree to the sickness scheme for temporary officers set out in Minute 742, and to matters arising out of F- its operation, and also the functions previously undertaken by this Committee in relation to the scheme for permanent officers, being referred to that Committee. RESOLVED, That the recommendations of the General Purposes Committee be approved.

(b) Manual Workers—The Town Clerk reported that the General Purposes Committee had asked this Committee to agree to the scheme referred to in Minute 742 (b); to its extension to all manual workers in other departments; to it being recommended for adoption by the other appropriate Committees of the Council ; and to the functions previously undertaken by this Committee in regard to this matter being referred to the General Purposes Committee. RESOLVED, That the recommendations of the General Purposes Committee be approved.

773—Staff—(a) Cashier—The Borough Treasurer reported on Mr. R. H. Ruck, Junior Clerk, who was assisting temporarily in the Cashier's Office, and recommended that special recognition be granted to him in respect of this work. RESOLVED, That Mr. R. H. Ruck be paid an honorarium of £5 for the additional work he is undertaking in the Cashier's Office.

(b) Temporary Staff—RESOLVED, That the increases to temporary members of the Borough Treasurer's staff referred to in Minute 611 (d), take effect as from 1st January, 1943.

774—Fireman Hasted, N.F.S.--The Borough Treasurer reported that Fireman Hasted a member of the Council's Fire Brigade prior to its incorporation in the N.F.S. had been called up for military service, and had made application for the making up of his pay. The Town Clerk reported that any amount paid in this way would be reimbursed by the Ministry of Home Security. RESOLVED, That the pay of Fireman Hasted be made up, subject to reimbursement of this sum by the Ministry.

775—Estimate for Rate—RESOLVED, That a special Meeting of the Committee be held on 12th March, 1943, at 3 p.m. to consider the estimates of the various Committees, and that the Chairmen of Committees be invited to attend as in previous years.

776—Reserve Funds—The Town Clerk reported letter from Councillor Grimwade, who was unable to be present, pointing Out that owing to the war, much maintenance and repair work on roads, buildings, and other work cannot be carried out and heavy expenditure thereon is to be anticipated after the war, and in order to avoid this heavy expenditure falling on the ratepayers at that time, the Gloucestershire County Council were recommending the County Council's Association to consider taking steps to obtain powers for County Council's to create reserve funds to meet the cost of work of maintenance and repair which they have been prevented from carrying out by war time conditions. Similar powers, it was considered, should be obtained for Municipal Corporations. RESOLVED, That the Council be recommended to place the matter before the Association of Municipal Corporations with a view to their taking appropriate action to obtain powers for Municipal Corporations enabling them to create reserve funds for the purposes referred to above.

P. P. TAYLOR, Chairman.

Borough of Cheltenham

At a Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices In the said Borough, on Monday, 1st March, 1943. Present :

The Mayor (Councillor T. Wilfred Waite, J.P.) in the chair.

The Deputy Mayor (Councillor John Howell, C.B.E., F.R.C.S.).

Aldermen Lipson, M.A., M.P., Pates, Pruen, Taylor, Capt. Trye, C.B.E., R.N. (Retd.), Ward and Clara F. Winterbotham, J.P. ; Councillors Addis, J.P., Barnett, Bayliss, Bendall, Bettridge, Lt.-Col. Biggs, O.B.E., Bush, Chinn, Compton, Rev. de Courcy Ireland, M.A., Fildes, Garland, Green, Grimwade, Lewis-Hall, Moore, Readings and Thompson.

Apologies —Apologies for absence were received from Alderman Leigh James, Councillors Hayward, Smith and Till.

777—Minutes of Previous Meeting—RESOLVED, That the Minutes of the meeting of the Council held on the 1st February, 1943, having been printed and circulated to each member of the Council, be taken as read, and that the same be approved.

778—Death of His Honour Judge A. R. Kennedy. K.C.—The Mayor referred to the loss sustained by the Town as a result of the recent death of His Honour Judge A. R. Kennedy, K.C., for many years County Court Judge at Cheltenham. RESOLVED, That the Town Clerk do convey to the widow the sincere sympathy of the Council.

779—Emergency Committee—RESOLVED, That the report of the Emergency Committee of their meetings held on the 3rd and 24th February, 1943, be received.

780—Proceedings of Committees—RESOLVED, That the proceedings of the under-mentioned Committees at their meetings held on the dates respectively appearing be approved and confirmed :--

Rating February 3

Allotments ... February 8

Parks and Recreation Grounds February 8

Public Health February 8

(An amendment moved by Alderman Lipson, seconded by the Deputy Mayor " That Minute No. 647 be not approved and that this Council make an annual contribution of £15 to the Central Council for Health Education " was lost).

In connection with Minute No 655 (ii), the Chairman reported upon the arrangements which had been made since the meeting of the Committee regarding the campaign relating to Venereal Diseases which was being held in Cheltenham from the 1st-5th and 8th-10th March next.

Water	February 9
Electricity and Lighting	February 9
Fire Prevention	February 10
Town Planning -	February 11
Cemetery and Crematorium	February 12
Town Improvement and Spa	February 12
Street and Highway ...	February 12

(Subject to an amendment moved by Alderman Lipson, seconded by Councillor Compton " That Minute No. 721 be amended to provide that temporary employees with over two years' service shall be subject to the same conditions of sick pay as permanent employees").

General Purposes and Watch ... February 16

(Subject to an amendment moved by Councillor Garland, seconded by Councillor Barnett " That Minute No. 742 (b) (v) be amended by the deletion of the words ' if required by the Chief Officer' ").

Transport Economy	February 17
Housing	February 18

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Finance	February 19
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ALSO RESOLVED, That an order on the Borough Treasurer be signed authorising him to pay to the several Corporations, Companies and persons mentioned in the Schedule of Accounts the sum of money set opposite their respective names, and such additional sums as may become payable during the month in respect of current contracts upon the certificate of the Architect or Officer under whom the work is carried out.

The Chairman referred to Minute No. 775 and reported that the special meeting of the Finance Committee to consider the estimate for rate would be held on the 8th March, 1943, mid would report to a Special Council Meeting on the 12th March, 1943.

781—Civic Recognition—It was moved by Alderman Pruen, seconded by the Mayor, and RESOLVED, That the Council go into Committee.

Upon resuming in open Council—

IT WAS RESOLVED, That the proceedings of the Council in Committee be approved and confirmed.

782—Appointment to Committees—In accordance with notice of motion, duly given, the Mayor moved:

"That Councillor Mrs. F. M. N. Lewis-Hall be appointed a member of the Town Improvement and Spa Committee, Electricity Committee, Cemetery and Crematorium Committee and the Art Gallery and Museum Committee in place of Councillor H. M. Avery, resigned, and also a member of the Maternity and Child Welfare Committee in place of Councillor Bush, who has intimated his desire to resign from membership of this Committee."

The motion was seconded by Alderman Winterbotham and declared carried.

783—Cheltenham General and Eye Hospitals.— RESOLVED, That the Deputy Mayor and Alderman D. L. Lipson, M.A., M.P., be re-elected representatives of the Council to serve on the Board of Management of the Cheltenham General and Eye Hospitals for the ensuing year.

T. WILFRED WAITE, Mayor.

12th March, 1943. Present—

The Mayor (Councillor T. Wilfred Waite, J.P.) in the chair.

The Deputy Mayor (Councillor John Howell, C.B.E., F.R.C.S.).

Aldermen Pates, Pruen, Taylor, Capt. Trye, C.B.E., R.N. (Retd.), Ward and Clara F. Winterbotham, M.B.E., J.P. ; Councillors Addis, J.P., Barnett, Bayliss, Bendall, Bettridge, Lt.-Col. Biggs, O.B.E., Bush, Chinn, Rev. de Courcy Ireland, M.A., Fildes, Garland, Green, Grimwade, Hayward, M.B.E., M.B., B.S., Lewis-Hall, Moore, Readings, Smith and Thompson.

Apologies—Apologies for absence were received from Alderman Lipson and Councillor Compton.

784—Estimate for Rate—The proceedings of the Finance Committee at their meeting held on the 8th March, 1943, were submitted.

An amendment moved by Councillor Grimwade, seconded by Councillor Bush "That the proceedings of the Finance Committee be amended by the substitution of a General Rate of 11s 2d. instead of 10s 10d. in the pound for the year commencing 1st April, 1943," upon being put to the meeting, was declared to be carried.

(For the Amendment: Aldermen Pates, Trye, Ward and Winterbotham ; Councillors Addis, Bayliss, Bush, Chinn, Green, Grimwade, Hayward, Howell, Lewis-Hall, Readings, Smith, Thompson and Waite. Against: Alderman Pruen ; Councillors Barnett, Bendall, Bettridge, Biggs, Rev. de Courcy Ireland, Fildes, Garland and Moore).

The proceedings of the Finance Committee, as amended, were thereupon put to the Council as the substantive motion and declared carried.

T. WILFRED WAITE, Mayor.

MINUTES of the Committees of the Town Council to be submitted for approval at the Meeting of the Council to be held on Monday, 5th April; 1943.

RATING COMMITTEE.

3rd March, 1943, Present—Aldermen Taylor (Chairman) and Ward ; Councillors Bettridge, Bush and Moore.

785—Proposals—The Committee considered proposals submitted by the Rating and Valuation Officer. RESOLVED, That the proposals be submitted for the revision of assessments as now settled by the Committee.

786—Arrears—The Rating Officer reported as to the collection of these and the Committee gave him instructions thereon.

P. P. TAYLOR, Chairman.

BRITISH RESTAURANTS COMMITTEE.

4th March, 1943. Present—The Mayor ; Alderman Clara F. Winterbotham (Chairman) ; Councillors Bayliss, Compton, Furies, Garland and Thompson; Mrs. Greening and Mrs. Lipson ; and Mr. W. J. Bache, Mr. H. W. Greenwood (Divisional War-time Meals Officer) and Mrs. Windeatt (Divisional Catering Officer) also attended.

787--Organiser's Report on Meals Served—(a) The number of mid-day meals served in the Restaurants during January and February were as follows:-

			January			February				
Montpellier Restaurant	8,270	Receipts	386	5	9	7,528	Receipts	351	0	4
Pate's Restaurant ...	8,593	"	361	1	11	6,436	"	268	9	7
Whaddon Restaurant	5,573	"	181	5	0	4,427	"	146	6	10
St. Mark's Restaurant	3,544	"	144	2	2	3,206	"	131	11	5

(b) The number of Suppers served in Montpellier were as follows :—

January	February
1,310 ... Receipts £72 9 0	1,192 ... Receipts £66 19 5

788—Financial Statement—The Borough. Treasurer submitted the financial statement for the British Restaurants for the nine months ended 31st December last. This figure showed considerable improvement on the financial position three months previously. Mr. H. W. Greenwood, Emergency and Wartime Meals Officer of the Ministry of Food, who was present, informed the Committee that, as the financial position of the undertaking was improving, he was of the opinion that it was not necessary at the present time to consider increasing the price of the meals, and suggested that the matter should be again reviewed in three months' time, although the type of meal being served was very good value and would warrant an increase in price.

789—Provisions—The Organiser referred to the difficulties of obtaining provisions. Fresh fish was unobtainable; there was a shortage of Sausage Meat and all other unrationed meats were extremely difficult to obtain. The wholesalers were unable to supply Canned Fruit as their allocation is based on their customers of 1939 when British Restaurants were not in existence. The Chairman also referred to a recent report of the Food Control Committee which stated that the butchers had asked that a rota of firms should have the custom of the British Restaurants instead of two supplying the Restaurants as at present. Mr. Greenwood endorsed the Chairman's views that it would be impossible either to change the butcher periodically or to obtain the meat from the wholesale distributors. This view was supported by the representative of the Local Food Office.

790--Cash and Carry Service—The Organiser reported that in view of the fact that when a particularly attractive dish was on the menu the numbers using the cash and carry service were greatly in excess of normal, she had given the Supervisors instructions to cease the cash and carry service after the normal number had been served. RESOLVED, That the Organiser's action in this matter be approved.

791—Exclusion of Dogs from Restaurants—It was reported that a number of complaints had been received of dogs being taken into the Restaurants: RESOLVED, That notices " Dogs not Admitted" be erected at each Restaurant.

792—Staff—(a) Illness—The Organiser reported that there had been an abnormal amount of illness amongst the members of the staff and that the Principal of the Gloucestershire Training College of Domestic Science had increased the number of College students to assist at the Restaurants. RESOLVED, That the Town Clerk convey to the Principal the Committee's appreciation of the services rendered by the students.

(b) Deputy Organiser—The Organiser reported that Miss Hodge had been absent from duty since 18th February, and also reported on the circumstances and the cause of her illness. The Town Clerk confirmed that the sickness scheme for temporary officers set out in Minute No. 742 of the General Purposes Committee would apply to the Deputy Organiser. RESOLVED, That the Deputy Organiser be paid sickness benefit in accordance with the scheme set out in Minute No. 742.

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(c) Sickness Scheme for British Restaurant Staff—RESOLVED, That the Town Clerk take up with the appropriate Joint Industrial Council the question of a Sickness Scheme for British Restaurant Staff and that, with the approval of the Chairman, the appropriate scale be adopted.

793—Telephone Calls—RESOLVED, on the recommendation of the Parks and Recreation Grounds Committee, That the telephone calls made at the Montpellier Gardens Lodge in connection with the British Restaurant be paid by this Committee.

794—Essential Work (General Provisions) (No. 2) Order, 1942—The Town Clerk reported that he had received a revised Certificate under the above Order covering the British Restaurants and Education Committee's School Canteens, which remained in force until the 10th July, 1943, and which replaced the Certificate issued on the 6th November last.

795—St. Margaret's British Restaurant—Alternative Entrance for Staff The Borough Engineer reported that he had made a personal inspection of the site and he recommended that a doorway be formed in the brick wall with a flight of steps down to the lower level of the stable yard. RESOLVED, That the work in accordance with the Borough Surveyors recommendation be carried out subject to the approval of the Ministry of Food being obtained.

CLARA F. WINTERBOTHAM, Chairman.

ART GALLERY AND MUSEUM COMMITTEE.

5th March, 1943. Present—Alderman Clara Winterbotham (Chairman) ; Councillors Bayliss, Bendall, Garland and Lewis-Hall ; Major J. G. N. Clift and Mr. C. R. Mapp.

796—Curator's Report for January and February, 1943—Visitors-5,664 (daily average 113). Receipts—Catalogues, Postcards, etc. £4 8s. 7 ½ d. " Friends of the Art Gallery and Museum Account" £5 1s. 5d. Total £9 10s. 0 ½ d.

Czech Relief Fund—During the period of the Otakar Gregor Exhibition, the collections taken at five weekly lectures were devoted to the Czech Relief Fund. These collections, together with the proceeds of a box placed in the Gallery, amounted to £25, and this had been sent to the Czech Red Cross, and a letter of thanks received.

Chinese Porcelain Room—Applications had been received for the use of this room from the Poetry Society (March 12th-13th), the Law Society (March 15th-19th), the Historical Society (March 19th) and the Library Association (May 17th-22nd). An application had also been received from the Cotteswold Naturalists' Field Club and the Bristol and Gloucestershire Archaeological Society for the use of the Art Gallery (April 2nd). RESOLVED, That these applications be granted

797—Spanish Cope This Cope, offered for sale by Mrs. Gratrix, for the benefit of the Red Cross, had been exhibited in the Art Gallery, and had been purchased by Mrs. Jennings Cambell for £100, this sum going in its entirety to the British Red Cross Society, Glos. Branch. The Cope was now offered by Mrs. Jennings Campbell as a gift to the Art Gallery and Museum. RESOLVED, That this gift be accepted with grateful thanks.

798—Donations—Gifts had been received from the following :—Anonymous, Mrs. Ekins, Mrs. Gratrix, Miss Henley, Mr. C. Kinderman Walker. RESOLVED, That the thanks of the Committee be conveyed to the donors.

799—Specimens Purchased—RESOLVED, That a Bristol Delft Pottery Pounce Box, and a papier-mache Snuff Box, be purchased from the general account at a cost of ,61 5s. 0d.

800—Exhibitions—RESOLVED, That the arrangements for a "Wings for Victory " Exhibition, May 15th-22nd, be left to the Curator. RESOLVED, further, That the Prizewinning Entry from Pate's Grammar School for Girls, for the "Town and Countryside Exhibition," and an exhibition entitled "The Englishman Builds," be arranged jointly, if possible, as and when convenient,

801—"Holidays at Home Week"—RESOLVED, That the Curator's suggestions for a programme of lectures during the "Holidays at Home Week," 31st July-8th August, be approved, and that he be authorised to proceed on the lines suggested.

802—Easter—RESOLVED, That the Art Gallery and Museum be closed on Good Friday, April 23rd and Saturday, A and open on Easter Monday, April 26th, as usual.

803—Hours of Closing—RESOLVED, That in view of the proposed continued closing of the Library at 7 p.m., the Gallery and Museum be closed at 7 p.m. on Wednesdays and Saturdays, instead of 8 p.m. April 24th.

804—South-Western Group of Museums and Art Galleries—RESOLVED, That the Curator be authorised to attend Art meeting of this Group at Bristol on March 10th, 1943.

805—Date of next Meeting—RESOLVED, That the next meeting of this Committee take place on Friday, May 7th, 1943.

CLARA F. WINTERBOTHAM, Chairman.

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PUBLIC LIBRARY COMMITTEE.

5th March, 1943. Present. Alderman Lipson (Chairman) ; Councillor Bush ; Rev. B. Thomas ; Messrs. S. J. Clarke, C. E. Walsh and F. Vernall

806 —Librarian's Report for January and February, 1943—Receipts £112 12s. 9 ½ d.

Number of Volumes issued—Reference Department 8,839 ; Lending Department 69,570 ; Junior Department 10,179 ; Branch Libraries 1,807 ; School Libraries (October—December) 10,156. Total 100,611 (last year 89,137). The average daily issue in February was 1,611, the highest average yet recorded.

Replacements---195 volumes had been replaced.

Lectures-8 lectures had been given in the Art Gallery, the average attendance being 96. Altogether, fourteen lectures had been arranged for the Spring Session, eleven of which had been included on a printed list.

Book-case—RESOLVED, That the Librarian's action in purchasing a deal book-case at £3 10s. 0d. be approved.

Boiler—The Vulcan Boiler and General Insurance Co. had inspected the boiler, and found no defects. "Dig for Victory Week"—The Librarian had been invited to make a display of books dealing with gardening, etc., at the Exhibition to be held at the Town Hall, 13th-15th April, RESOLVED, That this be approved.

807—Books— RESOLVED, (a) That 324 volumes, published at £127 11s 0d., be purchased for £97 0s. 8d.

(b) That 1 volume, published at £7 7s. 0d., be purchased from the Leslie Young Benefaction Account for £6 12s. 4d.

(c) That £100 be spent on Binding.

(d) That £50 be spent on Replacements.

808—Periodicals—RESOLVED, That " Soviet War News Daily," "Russia To-day," the "Journal of the Royal Horticultural Society," and the " National Commercial Temperance League Outlook," offered as gifts, be accepted with thanks. RESOLVED, further, That the Supplement to the London Gazette, at 6d. per issue, be added to the list of periodicals purchased.

809—McColvin Report (Sec Minute No. 435)—The Librarian reported as to a further meeting of the Birmingham and District Branch of the Library Association, on the 3rd February, 1943. At this meeting, the principle of larger administrative units for library purposes was accepted, without necessarily approving the areas detailed in the McColvin Report. RESOLVED, That the Librarian be thanked for his digest of the Report, and that no further action be taken in this matter until the Library Association had formulated its own proposals for the reorganisation of the Library system of Great Britain.

810—Staff—The Librarian reported the call-up of Miss M. R. Gardner (20) for the Women's Land Army Miss D. Paley (19) for industry ; and that Miss B. J. Burford (21), having expressed an option for the W.R.N.S., was now waiting for her call-up notice. RESOLVED, That the Librarian's action in appointing Miss Valerie Roberts (16) and Miss Doreen Smith (14) as temporary junior assistants be confirmed. RESOLVED, further, That he be authorised to appoint Miss Daisy L. Lewis (15) and Miss Eileen Loder (15) to commence work immediately after Easter, all these four temporary junior assistants to receive £1 per week, plus war bonus.

811--Hours of Opening and Closing—The Librarian reported on the increasing difficulties of maintaining the service, in view of the call-up of so many experienced members of the staff. He suggested that the practice of closing the Lending Library during the lunch hour from 1-2.15, which was discontinued in April, 1939, should be reinstated as a temporary measure, and that the hour of closing for all departments, now 7 p.m., be continued until further notice. He also suggested that the Lending and Reference Libraries should open at 9 30 a.m. instead of 10 a.m., until further notice. RESOLVED, That these suggestions be recommended to the Council for approval as a temporary expedient.

812—B.B.C.--RESOLVED, That the invitation extended to the Librarian by the B.B.C. to give a broadcast talk on Cheltenham be left in his hands for acceptance.

813—Easter—RESOLVED, That all departments of the Library be kept open on Saturday, April 24th, and closed on Good Friday and Easter Monday.

814—Date of next Meeting—RESOLVED, That the next meeting of this Committee take place on May 7th.

D L. LIPSON, Chairman.

ALLOTMENTS COMMITTEE.

15th March, 1943. Present—Councillors Smith (Chairman), Addis, Bendall, Bush, Compton, Fildes, Green and Thompson ; Messrs Ball, Barlow Roe and Whitton.

815—Arrears of Rent—The Borough Treasurer submitted statement showing the arrears of allotment rents. RESOLVED, That these be referred to the Town Clerk to take the necessary steps for the recovery of the amounts outstanding.

816—Baglin's Piece Allotments—Read, Memorial from 17 tenants complaining of the bad condition of the fence. The Town Clerk reported that under the Lease the Council covenanted to keep all fences in good repair but the tenancy Agreement with the allotment holders provided that they should trim the hedges and maintain and keep in repair any fences abutting upon their plots. Councillor Addis (one of the visitors for the North Ward Allotments) stated that considerable damage had been caused by children and although the tenants had obtained and erected stranded wire, there were many weak places in the hedge RESOLVED, That the Borough Surveyor and Gardens Superintendent be instructed to inspect the fence and to carry out such repairs as are necessary having regard to material and labour available.

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817—Cleveland's Drive Allotments--The Town Clerk reported that additional allotments on this site were required. RESOLVED, That the remainder of the field be ploughed and that the portion not immediately utilised for allotments be cultivated for the time being by the Parks Department for food production purposes.

818—Cheltenham and District Allotments and Gardens Society—With reference to Minute No. 624, the Town reported that the Society had agreed to incorporate the Ministry of Agriculture's scheme for the award of certificates of merit with their allotments prize scheme. A recommendation of the Horticulture Committee that a grant be made to the Society towards their prize fund was also considered. RESOLVED, That a grant of £10 10s. 0d. be made for the purpose and that the Society be congratulated upon the excellent results they have achieved in regard to membership.

819—Unemployed Allotments Association--The Town Clerk reported that this Association had intimated that they wished to hand over to the Council Nos. 24 and 25 Marle Hill Allotments. RESOLVED, That these allotments be excluded from the tenancy of the Association as from 25th March next.

820—Water Supply—The Town Clerk submitted application from the Cheltenham and District Allotments Society for a water supply to be provided for the Charlton Park Gate and Wellington Square allotments. He also submitted a memorial signed by eight tenants of the Tennyson Road allotments, making a similar request. The Committee had before them the Borough Surveyor's

report on this matter. RESOLVED, That the application be granted in respect of the Charlton Park Gate and Tennyson Road allotments and that a charge of 1s per plot per annum be made for the supply RESOLVED, also, That the Society be informed that as the majority of the tenants at the Wellington Square allotments reside in the Square, it is not considered necessary in this case to accede to the request.

821—Elmfield Park Estate—The Gardens Superintendent reported that the work of removing the trees commenced on 15th February and was completed in ten days, the whole orchard being uprooted. The removal of brash and timber was being carried out as expeditiously as possible but, having regard to the trees roots remaining, he did not recommend that the area should be ploughed. The Town Clerk also reported that a number of plots had for some time been cultivated by tenants of adjoining houses. RESOLVED,

(a) That the existing tenants be permitted to retain the plots already under cultivation by them, in so far as this is consistent with the lay-out of the land, and that they be charged forthwith a rent of 1s per perch per annum.

(b) That the remainder of the land be let at the same rate, the tenants being allowed 12 months' rent free to enable them to get the land into a good state of cultivation.

822—Additional Land—The Town Clerk reported that as previously authorised a requisition notice had been served on the owner of the field on the east side of Moorend Park Road and also on the owners of the land on the east side of Thorncliffe Drive. In the case of the latter, only a portion of the field had been requisitioned as the remainder would probably be required for a war-time nursery. RESOLVED, That the land be let at the rate of 1s per perch per annum, the tenants being allowed the first six months rent free.

823—Cultivation—The Gardens Superintendent reported that he had carried out his monthly inspection of the allotments and had reported to the Town Clerk the allotments found to be in a bad state of cultivation. RESOLVED, That the Town Clerk be authorised to take possession in appropriate cases of any allotments which remain uncultivated.

824—Private Gardens-- The Gardens Superintendent reported that a number of gardens offered for cultivation for food production, had been inspected. In some cases excellent plots could be provided but in others, owing to the conditions imposed by the occupiers, he did not recommend that any further action should be taken in the matter.

825—Allotment Competition—The Gardens Superintendent reported that a preliminary inspection had been made of the allotments and towards the end of the month, judging would commence.

826--Horticulture Committee---The Town Clerk reported that the Horticulture Committee met on 5th March.

(a) David Leuchars Memorial Trophy—The Committee had selected a cup and had decided that for 1943 this should be awarded to the exhibitor obtaining the highest number of points at the Autumn Show. Miniatures would be provided to be presented from time to time to the winners of the

trophy. It had also been decided that the subscription list should be open to all those who wished to contribute and the Town Clerk had been asked to receive the subscriptions.

(b) Gloucestershire Home Food Production Society—With reference to Minute 628 (c) this Society asked if an opportunity could be given to members of its Home Food Production Clubs to exhibit at the Autumn Show and for a separate section to be included in the Schedule for members of Clubs within a radius of 10 miles of the town. It had been decided to refer the application to the Autumn Show Committee when appointed, with an intimation that the proposals have the approval of the Horticulture Committee who recommend the adoption of the same.

(c) Cheltenham and District Allotments and Gardens Society—Representatives of the Society stated that the Society had agreed to the Allotments Committee's suggestion to incorporate the Ministry of Agriculture's scheme for the award of certificates of merit with their Annual Allotment Competition. The membership of the Society was now approximately 1,300 and it was anticipated that a large number of entries would be received and, therefore, the prize money for the competition would have to be increased. It was Resolved that the Allotments Committee be recommended to make a grant to the Society towards their prize scheme.

(d) A report was submitted with regard to the demand for allotments and the steps taken to obtain additional land, and it was decided to insert an advertisement in the press inviting occupiers with gardens which they are unable to cultivate to communicate with the Council who would assist in finding suitable persons to undertake the cultivation thereof for food production purposes.

827--Next Meeting—RESOLVED, That the next meeting of this Committee be held on 9th April at 10.30 a.m.

P. T. SMITH, Chairman.

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PARKS AND RECREATION GROUNDS COMMITTEE.

15th March, 1943. Present—Councillors Green (Chairman), Addis, Bendall, Bush, Compton, Fildes, Smith and Thompson.

388—Athletic Ground—(a) Cheltenham Rugby Football Club—The Town Clerk reported that an application had been received from this Club to extend their season by one day, namely to 1st May, and the Chairman had authorised such permission to be granted. RESOLVED, That the action of the Chairman be approved.

(b) Seven-a-Side Rugby Football Tournament—The Town Clerk also reported that an application had been received from the Physical Training Instructor of the Technical College for the free use of this ground on 15th May for a tournament in aid of Mrs. Churchill's Aid to Russia Fund. Enquiries had been made with regard to the matter, and the Chairman had authorised permission to be granted. RESOLVED, That the action of the Chairman be approved.

(c) Gloucester Aircraft Shorts and Social Club—Read, letter dated 10th March from this Club asking for the use of the Athletic Ground on 17th July for a Sports Day for their members. It was intended to admit members of the Club free of charge but a small charge would be made to the general public although it was not anticipated that any financial gain would accrue. RESOLVED, That the Club be granted the free use of the ground but that they be requested to furnish a balance sheet to this Committee in due course.

(d) Circus—Read, letter dated 19th February from Mr. F. Harris asking for the use of this ground for two days at Easter for Cody's Circus. RESOLVED, That, having regard to the damage likely to be caused to the turf, the application be not granted.

129—St. Peter's Recreation Ground—Read, letter dated 12th March from Mr. F. Squire asking for the use of this ground for a fun fair from 17th to 27th April. RESOLVED, That the Gardens Superintendent be instructed to consider the desirability of granting the application, having regard to the damage likely to be caused to the turf, and that the matter be referred to the Chairman and Town Clerk with power to act.

880—Holidays at Home Week—(a) Gymkhana and Horse Show--The Entertainments Manager reported that it had not been possible to obtain a suitable field for the proposed Horse Show and the Committee further considered the question of granting the use of the Agg Gardner Recreation Ground for the purpose. RESOLVED, That the Show Committee be informed that this Committee regret that they are unable to grant the application.

(b) Custodian, Montpellier Gardens—Read, letter dated 26th February from the Holidays at Home Committee asking if application could be made to the military authorities for the release of the Custodian to assist with the work at Montpellier Gardens during the month of August as it was intended to continue the various attractions in a modified form during this period, RESOLVED, That the Town Clerk negotiate with the military authorities accordingly.

831—Sick Pay for Manual Workers—The Committee considered the recommendation of the Council that the sickness scheme contained in Minute No. 721, as amended by the Council at their last Meeting, should be extended to manual workers in other departments. RESOLVED, That the recommendation be adopted and that the Scheme be applied forthwith to all manual workers in the Parks Department.

832—Montpellier Gardens—(a) Tennis Courts—The Gardens Superintendent reported that the six hard tennis courts required a light top dressing of re-surfacing material and a quotation had been received from the Fernden Co. for carrying out this work at a cost of £31 1s. 0d. RESOLVED, That the quotation of the Company be accepted.

(b) Seats—The Town Clerk submitted an application from a resident for the replacement of the seats near the Pavilion.

RESOLVED, That the applicant be informed that the Committee regret they are unable to grant the request at the present time but that when conditions become more normal the question of the replacement of the seats will be further considered.

833—Brooklyn Road Tennis Courts--(a) The Entertainments Manager reported that he had received an offer of £60 for the hire of these courts for the season. RESOLVED, That the offer be accepted.

(b) Re-surfacing—The Gardens Superintendent reported that the courts were in need of repair and he recommended that surfacing material be applied and a set of marking tapes purchased. RESOLVED, That this be approved and that he be authorised to carry out the work as soon as possible.

834—Cricket Pitches—Brooklyn Road Playing Field—Read, letter dated 11th March from the Old Patesians Sports and Social Club, asking for the use of a cricket pitch on this ground, RESOLVED, That the Town Clerk communicate with the military authorities to ascertain if permission may be granted for the use of the pitches during the summer, by factory and social clubs on the same terms and conditions as previously granted and if the request is acceded to, the application of the Old Patesians Club be granted subject to the payment of a rent of £1 per month and to compliance with the conditions laid down by the military authorities.

835—Pittville Rent Charges—Arrears—The Committee considered the arrears of these rent charges. RESOLVED, That the matter be referred to the Town Clerk to take such action as he considers necessary to obtain payment thereof.

836—Clyde Recreation Ground—(a) Pavilion—The Gardens Superintendent reported that over 100 tiles on the pavilion had been damaged by boys throwing stones. RESOLVED, That the Borough Surveyor be instructed to have the necessary repairs carried out.

(b) The Gardens Superintendent also reported that two plots of land at the entrance to this ground had been cultivated for food production purposes but had not proved successful owing to children damaging the crops and he recommended that the land should be sown with grass seed. RESOLVED, That this be approved.

(c) Custodian—The Gardens Superintendent reported that the Custodian had recently resigned. RESOLVED, That an advertisement be inserted in the local press inviting applications for the post.

837—Promenade Gardens—The Gardens Superintendent reported that the destruction of the turf on the Promenade Gardens still continued and a path had now been made from the Promenade to the Y.M.C.A. In order to minimise this damage, he recommend that a 4 ft. wide flagged path should be laid as this would encourage the public to keep to the path and would prevent destruction of the flower beds RESOLVED, That the Gardens Superintendent be instructed to carry out the work suggested.

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838—Pittville Nursery—The Gardens Superintendent reported on the water supply to this nursery. RESOLVED, That consult with the Borough Surveyor with regard to the matter.

839—Uniforms for Custodians—The Gardens Superintendent reported that several applications had been received front Custodians for the supply of uniforms. RESOLVED, That so far as is practicable, uniforms be provided, subject to the necessary clothing coupons being surrendered.

840—Food Production—The Gardens Superintendent reported that during the month of February the sale of produce at the market amounted to £24 0s. 7d., and he had supplied the British Restaurants with produce to the value of £16 10s. 5d.

841—Next Meeting—RESOLVED, That the next meeting of this Committee be held on 9th April at the conclusion of the Allotments Committee.

W. J. GREEN, Chairman.

PUBLIC HEALTH COMMITTEE.

15th March, 1943. Present—Aldermen Pruen (Chairman), Leigh James and Winterbotham ; Councillors Barnett, Bayliss, Biggs, Garland, Hayward, Howell, Rev. de Courcy Ireland and Moore.

842—Sewage Works—The Borough Surveyor reported upon the work carried out at the Sewage Works since the last meeting.

843—No. 270 High Street--The Borough Surveyor reported that he had examined the sewer in High Street, as instructed at the last meeting, but had found no trace of gas liquor.

844—Conveniences—(a) Royal Well Road New Convenience—The Borough Surveyor reported that he had arranged for the caretaker at the Clarence Parade Conveniences to clean this convenience and increased her wages by 6s per week.

(b) Clarence Parade Conveniences—Extensions--The Town Clerk reported upon his negotiations for the acquisition of this property, and that there were objections to the provision of alternative lavatory accommodation in the bathroom on the first floor in lieu of the existing accommodation on the ground floor. The Borough Surveyor submitted a scheme for building up a small wing from the ground floor lavatory to the first floor and providing an entrance from the first floor landing at an estimated cost of £75.

The Town Clerk submitted letter from the Ministry of Health approving the provision of additional accommodation at these conveniences at an estimated cost of £360. RESOLVED, That the scheme now submitted for the provision of alternative lavatory accommodation as above be approved and that the Town Clerk conclude the negotiations for the purchase of the property at £1,250 on the lines indicated.

845—Flooding, Hewlett Road—A letter was submitted from the owner of Jersey Lodge, Hewlett Road, complaining of flooding. The Borough Surveyor reported upon the position regarding the sewer and stated that the proposal to lay a new sewer discharging into the Chelt, which would have overcome the flooding, had to be postponed owing to the war. Beyond a palliative, nothing could be done at the present time and the owner was informed of the position.

846—Milk and Dairies Order, 1926—(a) Registration The Town Clerk reported upon the powers of the Committee to refuse, or rescind, the registration of applicants as retail purveyors of milk.

(b) Application-Application was submitted from Mrs. Rotheram for registration as a cowkeeper. RESOLVED, That the application be approved.

(c) Inspection of Premises—The Chief Sanitary Inspector reported that he had communicated with the Inspector to the Rural District Council in connection with the applications for registration as purveyors of milk submitted to the last meeting. A letter was submitted from the Rural District stating that in four cases the premises were satisfactory and that in the fifth case precautions were being taken to ensure cleanliness of milk.

The Committee expressed the opinion that before persons were registered under the Order, inspections should be made of the applicants premises and reports submitted, and that, where proceedings were instituted by either Council against persons registered under the Order, for offences under the Order, or the Food and Drugs Act, the other Council should be informed to enable that Council to take any necessary action considered desirable in the event of the offender also supplying milk in that Council's area.

(d) Condition of Milk—The Chief Sanitary Inspector reported that a complaint had been previously submitted to the Committee regarding the condition of milk retailed by Mr. H. J. Tombs of Brook Farm, Badgeworth. Since the complaint a further sample of milk had been taken for analysis which was found to be satisfactory.

847—Damage to Coat—The Town Clerk submitted correspondence with Messrs. Midwinter & Co., Solicitors, regarding the claim in respect of the alleged damage to a coat by steam disinfection (Minutes Nos. 471 and 657). RESOLVED, That the matter be left to the Town Clerk.

848—Public Health Department—Van—A letter was submitted from the Regional Petroleum Officer regarding the occasions on which the driver of the disinfecting van used the van when going home to lunch. RESOLVED, That the Regional Petroleum Officer be informed that every step is taken to conserve petrol supplies that the driver only takes the van home when working in that area and if permission for this is withdrawn it will result in a wastage of fuel as on completion of work in that area in the morning the driver will be required to bring the van back to the offices, return to the offices after lunch for the van and drive it to the area again.

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849—Grazing, Sewerage Farms—A letter received from the Gloucestershire War Agricultural Executive Committee pointed out that, in view of the amount of grazing land which had been placed under the plough, every effort was being made to increase the remaining grazing land, and had enquired the attitude of the Committee to the grazing of dairy cattle on land irrigated with crude sewage. The prospective tenant had informed the Town Clerk that his intention was not to graze milking cows on the land but to place stock on the land for calving purposes. The Medical Officer of Health did not consider the proposal advisable unless milk produced was sent for pasteurization. RESOLVED, That in the view of this Committee such land should not be used for dairy purposes and that if so used the milk produced must be pasteurised but that there was no objection to the grazing of cattle on the land for calving purposes.

850—National Milk and Vitamins Scheme—Circular No. 2765 was submitted from the Ministry of Health drawing attention to the new and simplified procedure for administering this scheme.

851—Nurses Salaries—Circular No. 2769 was submitted from the Ministry of Health calling attention to the first report of the Nurses Salaries Committee, set up by the Minister to consider salaries and conditions of service of female nurses in hospitals and public health services,

852—National Milk Testing and Advisory Scheme—Circular No. 2761 was submitted from the Ministry of Health forwarding suggestions for the working of the above scheme, the primary objects of which were to prevent as far as possible the serious loss of milk from souring which occurred during the first two years of the war and to improve the keeping quality of the milk.

853—Annual Report of the Medical Officer of Health - -Circular No. 2773, Ministry of Health, was submitted indicating that the annual report of the Medical Officer of Health should be prepared on the lines of the report for the year 1941, and outlining the procedure and contents of the report.

854—Remuneration of Medical Practitioners—A circular letter, dated 9th March, was submitted from the Association of Municipal Corporations stating that the Association had had under consideration the circular letter addressed to Local Authorities by the British Medical Association regarding the proposed increase in the remuneration of medical practitioners employed part-time by Authorities (Minute No. 646). The Association were not consulted in the matter and do not approve of the proposed increases. RESOLVED, That the Committee adhere to their previous decision to take no action on the proposal at the present time.

855—Water Analyses—The Medical Officer of Health submitted his report on the analyses of samples of water taken since the last meeting which were found to be satisfactory. 11856—Venereal Diseases—The Medical Officer of Health reported upon the campaign held in Cheltenham from the 1st to 5th and 8th to 10th March, 1943.

The Medical Officer of Health also reported upon his attendance at the conference held in London on the 26th February, 1943, in connection with this disease.

857—Diphtheria Immunisation—The Medical Officer of Health submitted his report on diphtheria immunisation since the last meeting as follows :—

Number of new cases (immunisation commenced)	234
“ injections given ...	369
“ cases in which treatment was completed :	
(a) Under 5 years of age	75
(b) 5-15 years of age	50
“ cases partially completed when attendance ceased	4
“ cases Schick tested ...	—

Clinics were held as follows :—Schools 4, Clarence Square Day Nursery 1, Welfare Centres 4.

858—Staff—(a) It was reported that the period of extension of the services of Mr. C. W. Clifford, Senior Sanitary Inspector, who had become due for retirement, expired on the 25th March, 1943, and that it was desirable that his services should be further retained, to which Mr. Clifford was agreeable.

The Committee gave consideration to the position of the Senior Sanitary Inspector, and it was reported that, in the absence of the Chief Sanitary Inspector, Mr. Clifford, as Senior District Inspector, undertook the responsibilities but that there was no provision made in the grading scheme for the responsibilities of the position and that the salary for this position was the same as those received by the other Sanitary Inspectors.

RESOLVED, (i) That the General Purposes Committee be requested to recommend the Council that provision be made in the Grading Scheme for a Deputy Chief Sanitary Inspector in Grade C (£375—£420).

(ii) That, in the event of the Council making such provision in the Grading Scheme, Mr. Clifford be appointed to that position.

(iii) That the General Purposes Committee be recommended to agree to a further extension of Mr. Clifford's services to the 25th March, 1944.

(b) The Medical Officer of Health reported that Mr. J. Buck, a pupil in the Chief Sanitary Inspector's Department, was prevented by the regulations from taking the examinations and no useful purpose would be served by his remaining as a pupil. In view of the office work carried out by Mr. Buck he had found it necessary to retain his services as a temporary clerk, which the Chairman had authorised from 15th February, 1943, to the date of this meeting. RESOLVED, That Mr. Buck be retained as a temporary clerk at a wage of 30s per week, the matter to be reviewed at the end of three months.

859 —Housing Act, 1936—Re-occupation of Condemned Houses—RESOLVED, That the licences for the re-occupation of the under-mentioned premises be renewed for a further period of six months from the date set opposite the premises ;-

1 Bubbs Cottages, York Street	29th March, 1943.
Fernside, 307 Gloucester Road	5th April, 1943.
146 Prestbury Road (2 Cakebridge Cottages) ...	22nd March, 1943.

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860—Sale of Food and Drugs Act, 1938—(a) The Chief Sanitary Inspector submitted a report of the Public Analyst on samples of milk Nod. 286-292, which were found to be genuine.

(b) RESOLVED, That the applications of the following persons for the renewal of their licences in respect of the um], mentioned slaughter houses be granted for the year ending 31st March, 1944, subject, in the case of Mr. C. Waltham's, premises to a screen being provided to the satisfaction of the Chief Sanitary Inspector before re-use of the premises

Dunalley Parade	Messrs. Holliday & Page.
Victoria Street	Messrs. Tarr & Son.
Albion Street	Mrs. Cass.
Dunalley Street	Messrs. W. A. Davis.
Commercial Street	Thomas James.

Prestbury Road
Suffolk Parade •

Messrs. Waghorne Bros.
C. Waltham.

(c) The Chief Sanitary Inspector reported that 14 licences had been issued to slaughter house men for the year ending 31st March, 1943.

861—Surrender of Diseased Food—The Medical Officer of Health reported the surrender of 27 lbs. cheese ; 1 lb. bacon ; 17 ½ lbs. Cocoa ; 38 tins pork luncheon meat, etc. (1 cwt. 20 lbs.) ; 7 jars and tins of jam (11 lbs.) ; 60 tins milk ; 54 tins fruit ; 48 tins fish ; 50 tins vegetables ; 13 tins various soups ; 1 bottle sauce ; 8 tins fish roll ; 3 packets Creamola; 492 fish cakes.

862—Food Decontamination—(a) The Food Decontamination Officer reported upon the present personnel of the Food Decontamination Service. Of an establishment of 90 there are 75 members of which 32 are females.

(b) The Food Decontamination Officer reported upon his visit to the food demonstrations at Bath and Bristol, and upon the tentative proposal for the amalgamation of the Food Decontamination Service and the Street Decontamination Party in view of the shortage of man-power, which would permit the female personnel to deal with the lighter decontamination work and male personnel with the heavier work.

863—Diphtheria Immunisation—A letter was submitted from the Ministry of Labour and National Service intimating that Miss M. h. Oswell would be employed as an agricultural worker at Upperhill Farm, Cleeve Hill. The Medical Officer of Health reported that Miss Oswell would not commence this work until April and would only be engaged in such work from Thursday to Monday of each week during the summer and would be available to carry out her work during the remaining days and during the whole of the winter.

864—Public Health Act, 1936—The Medical Officer of Health reported that statutory nuisances within the meaning of Section 92 of the Public Health Act, 1936, existed at " Cranbourne," St. Anne's Road. RESOLVED, That a notice be served under Section 93 of the said Act upon the owner requiring him to abate the nuisance within 28 days.

ARTHUR S. F. PREEN, Chairman.

WATER COMMITTEE.

17th March, 1943. Present—Aldermen Ward (Chairman) and Pates ; Councillors Barnett, Hayward, Moore and Smith

865—Borough Engineer's Report—The Monthly Report of the Borough Engineer was read :—

DAILY YIELD OF SPRINGS.

	For month ended 28th February, 1943.	Average for corresponding period during the past 3 years
Hewletts Springs	402,000 gallons	406,000 gallons
Dowdeswell Springs	3,210,000	2,373,000
Leckhampton Springs	<u>79,000</u>	<u>55,000</u>
	3,691,000	2,834,000 “

CONTENTS OF RESERVOIRS. Estimated Usable Quantity about 117,689,000 gallons.

866—Inspections—The Borough Engineer reported the work carried out by the Water Inspectors during the month of February.

867—Appeals—The cases entered in the Appeals Book were considered and the rates settled and adjusted.

868—Analyses of Water—The Medical Officer of Health submitted analyses of water made since the last meeting which were satisfactory.

869—Sick Pay for Manual Workers—The Town Clerk referred to Minute 721 of the Street and Highway Committee and Minute 742 (b) of the General Purposes Committee on this matter, The Borough Surveyor reported upon the sickness scheme suggested but not required by the South Midlands District J.I.C. for the Waterworks Undertakings Industry which was less favourable to employees than the scheme adopted by the Council. RESOLVED, That the sickness scheme set out in the above mentioned minutes be adopted for employees of the Water Undertaking.

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870—Dowdeswell Reservoir—The Borough Engineer submitted application from the Board of Conservators River Severn Fishery District for permission to net Dowdeswell Reservoir as they had done on previous occasions. The Borough Engineer reported that previously some of the fish netted had been transferred to Pittville Lake. RESOLVED, That the Conservators be permitted to net the Reservoir, subject to 50 per cent of the fish netted being transferred to Pittville Lake.

871—Ashchurch Camp Supply—The Borough Engineer reported upon the difficulties of maintaining an adequate supply to the camp owing to the large increase in the size of the camp, which had been overcome by increasing the pressure in the main supplying the camp.

872—Trees, Lower Hewletts Farm—(See Minute 670)—The Borough Engineer reported on his negotiations with the contractor for the trees, who had agreed to delete certain of the trees from the contract and to either reduce his offer by £47 7s. 1d., or to accept trees from Dowdeswell in place thereof. The Borough Engineer drew attention to the large number of oak trees at Dowdeswell, of which he considered 150 could be disposed of without seriously depleting the woodlands, and suggested that especially in view of the present shortage of timber consideration should be given to the disposal of this number of trees. RESOLVED, (a) That the reduced offer of the contractor for the trees at Lower Hewletts Farm be accepted. (b) That the Borough Engineer obtain

quotations for the sale of approximately 150 trees from Dowdeswell, and report thereon to the Committee.

873—Supply to Lower Lode Inn—The Borough Engineer reported that the Tewkesbury Borough Council had agreed to supply the Inn on the conditions set out in Minute 486 (b).

874—Apperley—Fire Hydrants The Town Clerk reported application from the Cheltenham Rural District Council for provision of two fire hydrants at Apperley Village. After a report thereon by the Borough Engineer it was RESOLVED, That the application be granted upon the usual terms subject to the hydrants being sited to the satisfaction of the Borough Engineer.

875—Allotments—Water Supply—The Borough Engineer submitted application of the Allotments Committee for supplies to two allotment sites. RESOLVED, That supplies be granted, subject to the Allotments Committee accepting responsibility for the payments for water supplied.

876—Montpellier Hard Tennis Courts—The Borough Engineer submitted application from the Parks Committee for a supply for watering the hard tennis courts during the summer months. RESOLVED, That the supply be given at the discretion of the Borough Engineer.

877—Sterilisation of Mains—The Borough Engineer submitted letter from the Regional Engineering Inspector of the Ministry of Health stating that the U.S. Army authorities required all new mains to their hutted camps to be sterilised before being brought into use, and upon consultations he had had with the D.C.R.E. on this matter. RESOLVED, That the Borough Surveyor be authorised to undertake sterilisation of these mains if required to do so.

878—Canterbury Ley—The Borough Surveyor submitted application for a supply of approximately 2,000 gallons of water per day to a new camp at Canterbury Ley, Tewkesbury RESOLVED, That the application be approved and that the applicants be urged to instal a storage tank having a capacity of approximately one day's supply.

879—Accounts, 1941-42—The Borough Treasurer reported upon the accounts of the Undertaking for the year ended 31st March, 1942. In reviewing the account the Committee considered the charge to be made for the bulk supply given to Gloucester and received a statement upon the cost of supplying the water for the nine months to 31st December, 1941. Assuming the supply to Gloucester is charged on a flat rate of 5d. per thousand gallons, the net profit of the Undertaking for the year 1941-42 would be £12,082. RESOLVED, That the supply of water to Gloucester be charged at 5d. per thousand gallons and that the accounts submitted by the Borough Treasurer be approved.

880--Overtime—The Borough Engineer reported that he had now received the new handbook of working conditions which had been prepared by the South Midlands District J.I.C. The rates of pay for overtime set out in the book would, if adopted, be less advantageous to the waterworks employees than the present rates, but could only be applied to new employees, and would mean the operation of two scales for the payment of overtime. RESOLVED, That the present rates of pay for overtime be continued for all employees.

881—Water Undertakings Bill—The Borough Engineer submitted a Report of the British Waterworks Association from which it appeared that the Minister of Health intended to introduce into

Parliament shortly a Water Undertakings Bill to consolidate the waterworks enactments. The Bill had been prepared in some haste and little time given to Authorities to consider it. It was, however, evident that if passed in its present form many of the powers now enjoyed by various Authorities would be removed and vested in the Minister. The Association had had a meeting with the Minister at which strong representations had been made that the Bill be not proceeded with until after the war. RESOLVED, That the Council be recommended to support the representations of the British Waterworks Association to the Minister to with-hold the introduction of the Bill to enable Authorities to give full consideration thereto.

882—Lineover Wood —(a) Wire Fence—The Borough Engineer reported that approximately 100 yards of the hedge adjoining Old Dole Farm was in a very bad condition, and that Mr. Thompson of the farm had offered to obtain and fix sheep wire if the Council would repay the cost of the wire. He added that maintenance of the fence was the Council's liability. RESOLVED, That the offer of Mr. Thompson be accepted.

(b) Rabbit Trapping—It was reported that with reference to Minute 672 the County War Agricultural Executive Committee had now stated by letter that the Council would be expected to pay for the cost of trapping the rabbits and confirming that any profit from their sale would be paid to the Council RESOLVED, That the trapping of rabbits be permitted and the County War Agricultural Executive Committee be reimbursed any loss they may sustain in carrying out the work

883—Supply to Government Site--The Town Clerk referred to Minute 674 and reported that he had not yet completed his enquiries into the questions involved in this matter. The Borough Engineer reported he had had a meeting with the Surveyor to the Rural District Council regarding the proposed supply from the rising main supplying the government site to houses in the vicinity of Leckhampton Hill and alternative methods of giving a satisfactory supply. It had been suggested that in order to overcome the wartime difficulties one or two standpipes might be erected to ensure a supply of drinking water to these houses.

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With regard to the supply to the government site the Borough Engineer pointed out that the Committee could charge up to the Standard Rate of 1s 6d. per thousand gallons for the water at the Leckhampton Reservoir. He further gave costs of pumping (a) at the rate of 5,000 gallons per hour ; (b) at the rate of 10,000 gallons per hour, and reported that he had that day received details of the scheme and also authority to inspect the work in progress.

RESOLVED, (a) That the Chairman, Alderman Trye, the Town Clerk and Borough Engineer continue negotiations on the lines indicated ;

(b) That the Borough Engineer be authorised to erect two standpipes to give a supply of drinking water to the houses referred to above ;

(c) That a charge of 1s 6d. per thousand gallons be made for water supplied to the government site.

884—Hut at Dowdeswell—The Borough Engineer reported that permission had been granted in 1941 for a hut to be erected in the coppice beyond the overflow at Dowdeswell and that he had

been informed that the hut had now been sold. RESOLVED, That the owner be requested to remove the hut.

885—Tewkesbury Waterworks—The Borough Treasurer submitted a statement of the value of the works transferred to the Cheltenham and Gloucester Joint Water Board which had been agreed at £85,025. RESOLVED, That the statement be approved.

E. L. WARD, Chairman.

ELECTRICITY AND LIGHTING COMMITTEE.

16th March, 1943. Present—Councillors Readings (Chairman) ; Addis, Biggs, Fildes, Garland, Grimwade and Lewis- Hall.

886—Sickness Scheme, Manual Workers—The Committee considered Minute No. 721 (b) of the General Purposes Committee relating to the sickness scheme for manual workers adopted by the Council at their last meeting in its relation to employees in the Electricity Department. RESOLVED, That the District Joint Industrial Council be informed that this Authority proposes to adopt the sickness scheme for manual workers as submitted to the last meeting of the Council.

887—Repairs to Hired Apparatus—The Borough Electrical Engineer reported upon the agreements between consumers and the Corporation, under which the Corporation undertook to keep the apparatus in good repair, the consumer being responsible for the cost of repairs due to misuse or negligence. The hire charges for apparatus were based on pre-war costs of labour and materials, and, in view of increased costs, the Committee were asked to consider whether the hire charges should not be increased to meet the extra cost of repairs. In cases of misuse and neglect the consumers should be charged the whole of the cost of repairs, but in cases where the apparatus is properly used, and more than one replacement is required within a period of 12 months, the Borough Electrical Engineer suggested that the following scale of charges should be adopted :—

Replacement of Hotplates	5s.
Replacement of Grill Elements	4s
Replacement of Oven Elements	4s
Replacement of Iron Elements	1s
Supplying and fixing kettle sleeve nuts	1s
Repairing connectors and flexible cords	1s

These charges would act as an alternative to increasing the hire charges and as an incentive to consumers to take the greatest care of the apparatus and would be charged to the consumers after proper notice had been given. RESOLVED, That the above-mentioned scale of charges be approved and that the Town Clerk prepare a form of notice to be given to consumers of the proposal to make the charges when necessary.

888--Recovery of Redundant Cables—The Borough Electrical Engineer reported that he had received a communication from the Electricity Commissioners regarding the recovery of redundant cables and their disposal for salvage. From investigation it appeared that there was such a length of cable from St. George's Place to Arle Drive, formerly Six Chimney Lane and also a length of cable in

Queen's Road. The estimated cost of recovery, including the permanent reinstatement of the footpaths, would be approximately £783, and the sum which would be obtained for the salvaged metal in the cables would be approximately £814. The loan out of which the cost of the cable in St George's Place was defrayed expired in March, 1944, whilst the loan period in respect of Queen's Road expired in 1950. The Borough Electrical Engineer recommended that these cables should be recovered and disposed of as scrap metal and that the balance of the loan in respect of Queen's Road, which amounted to £1,222 in March, 1942, should be repaid out of the Net Revenue Appropriation Fund. RESOLVED, That the recommendations of the Borough Electrical Engineer be approved.

889—A.R.P. Scheme—The Borough Electrical Engineer reported that, in the event of heavy air attacks, it was impracticable to attempt to deal with any damage from the Control Centre. Reports of damage to electricity supplies should be for-warded from Control by the department's representative to a convenient point outside from which restoration of supplies could be directed. In view of obstruction which might result from attacks on the centre of the town it was undesirable to use the Municipal Offices for the purpose and he suggested that the sub-station at Evesham House should be used and that a private telephone line should be installed from the new Control Centre to the sub-station. The Post Office Telephones Department were prepared to instal the line and necessary instruments at a rent of £5 5s 0d. per annum. RESOLVED, That the suggestion of the Borough Electrical Engineer be approved and that the Town Clerk be authorised to enter into the necessary agreement with the Post Office Telephones Department.

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890—Meter Foreman—It was reported that Mr. F. C. Havard, Meter Foreman, was 60 years of age on the 8th April and would have then completed 40 years' service. The Borough Electrical Engineer reported that he desired to retain this man's services but Mr. Havard was reluctant to continue at his present wage and considered he should have the benefit of the superannuation allowance for which he had contributed. RESOLVED, That the matter be referred to the General Purposes Committee and that in the meantime formal application be made to the Ministry of Labour and National Service to retain Mr. Havard's services.

891—Westal Green Sub-Station—The Borough Electrical Engineer reported that the sandbags erected to protect the entrance to this sub-station had been removed in view of their condition and that tenders had been invited for the erection of a 14 inch protective brick wall. Three tenders were submitted. RESOLVED, That the tender of Messrs. H. J. Trigg & Sons at the sum of £61 10s. 0d., being the lowest tender received, be accepted, and that the Town Clerk prepare the necessary contract and that the common seal of the Council be affixed thereto.

892—Electrical Development Association—Annual Meeting—It was reported that the annual meeting of this Association was being held in London on March 19th, 1943. RESOLVED, That the Mayor and the Borough Electrical Engineer be authorised to attend.

893—Interruption of Supply—The Borough Electrical Engineer reported that three interruptions to supply had occurred since the last meeting.

894—Salvage—The Borough Electrical Engineer reported that, in connection with the collection of salvage, as a result of the efforts of members of the Cheltenham Electrical Development Association Circle, comprising electrical contractors and the Electricity Department, the sum of £1 15s 0d. had been handed to the Electrical Industries Benevolent Association Fund

895—Electric Kettles—The Borough Electrical Engineer reported that in connection with the use of cookers it was desirable that consumers should be given an opportunity of also obtaining an electric kettle but that the present stock of kettles was exhausted. RESOLVED, That the Borough Electrical Engineer be authorised to endeavour to secure an additional supply of kettles for users of electric cookers and that application be made to the Electricity Commissioners for consent to defray the expenditure out of the Net Revenue Appropriation Fund.

G. READINGS, Chairman.

FIRE PREVENTION COMMITTEE.

17th March, 1943. Present—Councillors Grimwade (Chairman), Bayliss, Bush, Readings and Thompson ; Col. S. E. Norris, Messrs. V. Ferguson (Chief Warden) and W. S. F. Harris.

896—Standing Sub-Committee—The Town Clerk reported that the Standing Sub-Committee had held four meetings, namely on 15th, 24th and 25th February, and 5th March.

(a) Head Fire Guards—At the first meeting the Sub-Committee met the Head Fire Guards and discussed various matters arising in connection with the fire guard arrangements for the Borough. They recommended (i) That the Town Clerk take such steps as are necessary to enable two of the Head Fire Guards to take the A.R.P S. Instructors' Course at Falfield.

(ii) Pates Grammar School—The fire watching arrangements for these premises was again considered, but it appeared that up to the present time no meeting of the Cleevemount Fire Party had been held to discuss the various fire prevention arrangements arising in connection with this School. RESOLVED, That the Town Clerk communicate with the Chairman of the fire party with a view to ascertaining the present position, and if he was unwilling to call a meeting as desired, the Town Clerk intimate that the necessary steps will be taken by the Council to call the members together.

(iii) Bomb Hut—RESOLVED, That endeavours be made to obtain a site for a bomb hut to be erected in Division B.

(iv) Central Depot—The fire prevention arrangements for the Central Depot were discussed, and the Town Clerk reported that the Regional Commissioner had now agreed to the exercise by the Council of his function in relation to these premises, and had consented to the scheme submitted in respect thereof. RESOLVED, That arrangements be made for these premises to be included in the Island Scheme for this area.

(b) Island Schemes Nos A.21 and A.23—The occupiers of all premises included in Island Schemes Nos. A.21 and A.23 which covered High Street, Regent Street, and the Promenade, had been invited to meet the Sub-Committee on the 24th and 25th February respectively, for the purpose of

discussing the difficulties experienced in the satisfactory operation of the schemes, particularly having regard to the shortage of man power, and the establishment of suitable posts. A large number of occupiers or their representatives attended, and the Fire Guard Staff Officer outlined the schemes which the local authority would be prepared to approve. In both cases the occupiers had agreed to form a Committee and to take steps to operate a scheme on the lines indicated by the Fire Guard Staff Officer, the cost being apportioned between them.

(c) Staff—At the meeting on 5th March, the Sub-Committee had before them matters dealing with the staff and the fire guard organisation. It was recommended that the Town Clerk take the steps now indicated and that a further meeting be held when the Fire Guard Staff Officer is in a position to report upon the matters referred to him.

With regard to (a) (i) The Town Clerk reported that application had been made for two Head Fire Guards to take the Instructors' Course and he had been informed that all vacancies were filled to 27th April but the first available vacancies after that time would be allotted.

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With regard to (a) (ii) The Town Clerk submitted letters dated 20th February from Sergt. Wiggett and also from the Senior Fire Guard B.1 stating that a voluntary street party for the Cleevemount Estate had been formed which included men already performing duty at business premises and women compulsorily enrolled, but no responsibility could be accepted for the School. RESOLVED, That the Town Clerk inform Sergt. Wiggett that the new fire guard organisation which will shortly come into operation for the Borough, will materially alter the situation and, in these circumstances, it is not desirable to pursue the matter further at the present time.

With regard to (a) (iii) The Town Clerk reported that a quotation had been received from, Metal Agencies Co. Ltd amounting to £23 11s. 0d. for the supply of an all-steel training hut, and he submitted letter dated 19th February from the Regional Commissioner stating that approval was given, in principle, to the purchase of a " Pinson " but at the cost stated, in accordance with Circular S.W. 321/1942. The Fire Guard Staff Officer reported that the National Fire Service had intimated that they were willing for the hut to be erected on a site at the new Fire Station at Whaddon. RESOLVED, That this be approved and that the Borough Surveyor be authorised to proceed with the work.

With regard to (a) (iv) The Fire Guard Staff Officer reported that under the new fire guard organisation, the depot would be included in the Island Scheme for this and adjoining property. RESOLVED, That the proceedings of the Standing Sub-Committee be approved and adopted.

897—Home Security Circular No. 29/1943—Fire Guard and the National Fire Service, Working Arrangements—It was reported that four meetings, attended by representatives of the National Fire Service, had been held, with a view to initiating the fire guard plan for the Borough on the lines laid down in this circular. The Regional Fire Force Commander (Mr. C. J. Goad) and Divisional Officer W. V. Phillpot attended the meeting and stated that arrangements had been made for five stations to be provided for the Borough, including two now in course of erection, but of these stations, two would only be manned in conformity with the fire guard plan, namely, from half-an-hour before until

half-an-hour after black-out. It was anticipated that the new stations would be completed within a few months and the Regional Fire Force Commander stated that the National Fire Service were preparing their plan on the basis of their immediate operation, and asked that the plan for the fire guard organisation of the Borough should be prepared upon similar lines. He also intimated that the personnel of the National Fire Service had recently been increased by 20 men. RESOLVED, That the Fire Guard Staff Officer prepare a plan on the lines suggested and that the same be submitted to the Regional Commissioner for approval.

898—Depots—(a) Superintendent—The Fire Guard Staff Officer reported that Staff Sergt. R. Holloway resigned on 6th March. The Town Clerk had, with the approval of the Chairman, invited applications to fill the vacancy.

(b) Public Assistance Institution----The Fire Guard Staff Officer reported that, owing to lack of Superintendents, it had been found necessary to transfer fire guards from this Depot, but the Depot would be re-opened on 22nd March.

(c) Fleece Hotel The Fire Guard Staff Officer reported upon difficulties with regard to cleaning and ventilation but arrangements had now been made for the periodical fumigation of blankets and bedding. The Borough Surveyor was also carrying out improvements to the ventilation.

(d) Future Arrangements—The Fire Guard Staff Officer reported that arrangements had been made for one of the Depot Superintendents to visit the Depots each night and to be responsible for the supervision of the cleaning of the same during the daytime, and he suggested that, having regard to the difficulty in obtaining Superintendents, two unpaid Deputy Depot Superintendents should be appointed each night for each Depot, excluding Sundays, when the Home Guard were on duty. RESOLVED, That the arrangements proposed by the Fire Guard Staff Officer be approved for a trial period and that he report further upon the matter at the next meeting

(e) Ladies' College—Read, letter dated 26th February from the Depot Superintendent forwarding resolution passed by fire guards protesting at the guarding of the outer door while unlocked. RESOLVED, That no action be taken.

899—Sunnyside Maternity Home--With reference to Minute No. 694, the Fire Guard Staff Officer reported that at the present time arrangements had been made with the occupiers of adjoining premises to undertake fire guard duty for this Home and the arrangements would be further considered when the new fire guard organisation came into operation.

900—Demonstrations -The Town Clerk submitted an account from an Instructor, amounting to £7 for assisting with the demonstrations at the bomb but in January, 1942. RESOLVED, That the Town Clerk communicate with the Instructor informing him that the Committee had anticipated that his services would be rendered on a voluntary basis, but, in the circumstances, they are prepared to recommend a payment of £2 2s. 0d.

901—Compulsory Enrolment for Women--The Fire Guard Staff Officer reported that enrolment was continuing and it was hoped to complete the work within the next eight weeks.

902—Training of Women Fire Guards—The Fire Guard Staff Officer reported that training courses were in progress and four courses per week had been arranged throughout the Borough.

903—Training and Equipment—The Fire Guard Staff Officer reported that a Scammell pump had been supplied by the Ministry of Home Security and as soon as the hose had been delivered, the training of fire guards would commence. The Town Clerk also submitted letter dated 11th March from the Regional Commissioner containing instructions and directions for the operation of the pump which the Fire Guard Staff Officer stated had been circulated to the Head Fire Guards.

904—Home Guard and Fire Guard—With reference to Minute No 688 (e) the Town Clerk reported that on 9th March a conference had been held with Col. Norris (Home Guard), a representative of the Ministry of Labour and National Service, and a representative of the Regional Commissioner. The representative of the Ministry of Labour outlined the steps being taken with regard to the direction of men for Home Guard duty and Col. Norris stated that he had issued instructions that no fire guards should, in future, be enrolled, without submitting a certificate from the Fire Guard Staff Officer. It was also reported that the Home Guard had agreed to man three Depots every Sunday night and the arrangement was working very satisfactorily and complete co-operation had now been established between the National Service Officer, Col. Norris and the Fire Prevention Department. RESOLVED, That further consideration of the matter be deferred pending a report upon the result of the present arrangements.

905—Bunks and Bedding--With reference to Minute No 687 (d), the Town Clerk reported that the Gloucester City Council had now been supplied, at cost price, with 20 two-tier bunks, 2 gross screws, 120 blankets, 40 pillows, 80 pillow slips and 40 palliasses, and appreciation had been expressed of the Council's action in releasing this equipment.

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906—Sick Pay for Manual Workers—The Committee considered the recommendation of the Council that the sickness scheme contained in Minute No. 721, as amended by the Council at their last meeting, should be extended to manual workers in other departments. RESOLVED, That the recommendation be adopted and that the scheme be applied to manual workers in the Fire Prevention Department subject to the approval of the Regional Commissioner being obtained thereto.

907—Regional Street Fire Guard Competition—Read, letter dated 17th February from the Regional Commissioner stating that the draw for the second round of this Competition had taken place and officers from Regional Headquarters would visit the Borough on 23rd March to judge the street party chosen to represent this area. The Fire Guard Staff Officer reported that the competing team would be selected on the 21st March.

908—Home Security Circular No. 23/1943—Fire Guard Responsibility of Local Authorities—Read, letter dated 16th from the Clerk February of the County Council stating that any authority desiring to retain the existing organisation and wishing to obtain the Regional Commissioner's consent for this purpose would have the support of the County Emergency Committee, if desired. RESOLVED, That no action be taken.

909—Civilian Steel Helmets—Read, letter dated 22nd February from the Ministry of Home Security stating that 520 civilian helmets would be issued steel as soon as possible for personnel of the fire guard organisation.

910— Special Course for Fire Guard Staff Officers and Assistants—Read, letter dated 25th February from the Regional Commissioner stating that it had been decided to hold a series of courses at Weston-super-Mare commencing on 15th March which would include a survey Of the new organisation and, in particular, the link with the National Fire Service. RESOLVED, That the Fire Guard Staff Officer and four Assistant Fire Guard Staff Officers be authorised to attend.

911—Pool Fire Guards Posted to Business Premises—Read, letter dated February from the Ministry of Home Security stating that in accordance with H.S. Circular No 250/1942, as from 27th December last, subsistence allowances for fire guards posted from a local authority's pool to business premises would be reimbursed to the occupiers by the appropriate authority and the expenditure would be reimbursed to the authority by the department.

912—Fire Prevention (Business Premises) (No. 2) Order, 1941—Pates' Hostel, War Emergency Hospital, Spa Swimming

and Medical Baths and Alstone Baths—Read, letter dated 16th March from the Regional Commissioner consenting under proviso (1) of Article 14 (1) of the Order to the approval of the Council of these Schemes and agreeing under proviso (iv) of such Article to the Council exercising the functions of the Regional Commissioner in regard thereto.

913—Fire Guard Staff Officer—Staff—The Town Clerk reported that he had received an intimation from the Ministry of

Labour and National Service with regard to the calling up for National Service of certain members of the staff. RESOLVED, That the Town Clerk communicate with the Regional Commissioner with regard thereto.

914—Monthly Report of Column Officer—Column Officer J. R. Jones reported that since the last meeting the National Fire Service had attended 19 calls to fire as follows :-

1943

11th February	St. Paul's Street South.
12th	H. H. Martyn & Co., St. Mark's.
12th	Arle Farm House, Arle Road.
15th	Badgeworth.
16th	Pittville Post Office.
18th	Uckington.
23rd	Cadena Cafe, High Street.
23rd	St. Anne's Promenade.
27th	Coberley.
27th	Porturet Close, Charlton Kings
28th February	St. Andrew's Canteen.
1st March	57 Eldon Road.

3rd	Martin & Phelps, Regent Street.
6th	Brandon House, Painswick Road.
6th	30 Tennyson Road.
9th	Kingsditch, Kingsditch Lane.
9th	22 Bloomsbury Street.
10th	159 Bath Road.
14th	8 Church Road, Leckhampton.

915—Circulars—The Town Clerk reported receipt of the following circulars

(a) Ministry of Health.

No. 2776—Compulsory fire guard duties—position of mortuary staffs.

Decision of Committee.

Referred to Fire Guard Staff Officer to take appropriate action.

(b) Ministry of Home Security.

No. 28/1943—Payment to fire guards at business premises of supplementary allowances in respect of loss of earnings due to war service injuries.

Decision of Committee.

Fire Guard Staff Officer to supply information with regard to new rates to occupiers of business premises or other interested persons

No. 29/1943—Re-organisation of fire guard.

Decision of Committee.

Circulated to members of Committee See Minute No. 897. Referred to Fire Guard Staff Officer.

No. 31/1943—Repair and care of stirrup hand pumps. No. 39/1943—Staging of fires in incendiary bomb huts.

Decision of Committee.

Circulated to members of Committee See Minute No. 897. Referred to Fire Guard Staff Officer.

No. 44/1943—Timber storage (including depots of salvaged timber, packing cases and mining timber) and other matters.

Decision of Committee.

Circulated to members of Committee See Minute No. 897. Referred to Fire Guard Staff Officer.

No. 46/1943—Possible modification of 1 km, incendiary bomb with explosive nose (I.B.E.N.).

Decision of Committee.

Circulated to members of Committee. Referred to Fire Guard Staff Officer.

No. 47/1943—Precautions against small unexploded anti-personnel bombs.

Decision of Committee.

Circulated to members of Committee. Referred to Fire Guard Staff Officer.

(c) Home Office.

N.F.S. Circular No. 4/1943—Agency arrangements—statements of expenditure incurred by local authorities during period of nine months ended 31st December, 1942.

Decision of Committee.

Referred to Borough Treasurer.

(d) S. W. Region.

No. 28/1943—List of circulars concerning fire prevention matters issued in second half of 1942.

Decision of Committee.

Noted.

H. C. GRIMWADE, Chairman.

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23rd March, 1943. Present—Councillor Grimwade (Chairman) ; The Mayor ; Councillors Bush and Readings ; - Messrs. V. Ferguson (Chief Warden) and W. S. F. Harris ; and Lieut.-Col. S. E. Norris. Col. Salmon (representing the Regional Commissioner), The Regional Training Officer ; Fire Force Commander (C- J. Goad, Esq.) Divisional Officer Phillpot, Column Officers A. Emson and J. R. Jones, and other representatives of the National Fire Service also attended.

916—Home Security Circular No. 29/1943—The Town Clerk reported that the meeting had been convened for the purpose of placing before the representatives of the Regional Commissioner and the Fire Force Commander the fire guard plan for the Borough and the Urban District of Charlton Kings. Preliminary discussions on the question of the number of fire stations necessary to cover the area had taken place and it had now been arranged to provide five stations, two of which would only be manned during the hours the fire guard plan was in operation.

The Fire Guard Staff Officer submitted a plan showing the proposed division of the area, including the provision of 104 Sector Points and 50 Block Points.

The representatives of the Regional Commissioner and Fire Force Commander intimated that the scheme now submitted to them was approved in principle.

RESOLVED, That the Fire Guard Staff Officer be instructed to proceed with the reorganisation of the Fire Guard in accordance with the plan now submitted and the selection of Sector and Block Points.

H. C. GRIMWADE, Chairman.

TOWN PLANNING COMMITTEE.

18th March, 1943. Present—Aldermen Ward (Chairman), Trye and Winterbotham ; Councillors Barnett, Bendall and Moore ; and Mr. W. S. F. Harris

917—Plans---(a) Within the Borough—The plans submitted for approval are set out below together with the recommendations of the Committee thereon in relation to Byelaws and the Town and Country Planning (General Interim Development) Order, 1933:-

No. of Plan	Name	Description	Recommendation under Byelaws
5507	P. Cole	Greenhouse, Bramery, Church Road	Exempt

Recommendation under Interim Development Order Approved

5508	C. N. Simpson	Garage, Hall Road	Exempt
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Recommendation under Interim Development Order Approved, subject to owner entering into undertaking to be pre-pared by Town Clerk to remove building when required

5509	J. Allen	Alterations, Imperial Motor Mart	Approved, subject to the drainage plans being approved by Borough Surveyor
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Recommendation under Interim Development Order Approved

(b) Outside the Borough—Plans submitted for approval under the Town and Country Planning (General Interim Development) Order, 1933, are set out below together with the recommendations of the Committee :—

No. of Plan	Name	Description	Recommendation under Interim Development Order
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T.P.1729	H. Millward & Co.	Lavatories and Rest Rooms, East End Garage, Charlton Kings	Approved for duration of the war.
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918—Development—Land, Hayden Lane—A letter was submitted from Messrs. McIlquham & Co. enquiring whether consent would be given to the erection of a dwellinghouse on land at the junction of Hayden Lane and the Cheltenham—Gloucester Road, with an adjoining building to be used for the purpose of a greengrocer's business RESOLVED, That consent be refused.

919—No. 217 High Street—A letter was submitted from Mr. B. Manners stating that a plan submitted by him for a new shop front at these premises in February, 1942, was disapproved and asking if the Committee would approve the installation of a pair of doors in the existing shop front. RESOLVED, That no objection be raised to the proposal.

920—No. 2 St. Luke's Place—The Borough Surveyor reported that on inspection of these premises it was found that certain works had been carried out in contravention of the building byelaws which resulted, in his opinion, in the conversion of a garage into a garage anti dwelling. RESOLVED, That notice be served upon the owner of the building in accordance with Section 65 of the Public Health Act, 1936, requiring him to show cause why the building should not be pulled down, or the works removed, or such alterations effected therein as may be necessary to make the building comply with the byelaws.

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21—War Damage Act, 1941, Section 7—The Town Clerk reported that in connection with the Council's application for the scheduling of an area in the Borough in accordance with Section 7 of this Act, the Senior Technical Adviser to the Damage Commission had visited Cheltenham on Wednesday, 17th March. The Borough Surveyor reported that he accompanied the Technical Adviser on his inspection and that subject to certain modifications the Adviser was prepared to recommend the scheduling of the area. The Adviser also inspected the properties in Brunswick Street and Dunalley Parade and it was suggested that application should be made to the War Damage Commission for the scheduling of these areas. RESOLVED, That the Borough Surveyor be instructed to prepare an amended plan shewing the properties in the area already submitted for approval, which the Technical Adviser had indicated his intention to recommend, together with a schedule of the properties affected, and also plans shewing the areas in Brunswick Street and Dunalley Parade and schedules of properties affected in order that application may be made to the Commission for the scheduling of these additional areas,

922—Minister of Works and Planning Act, 1942—The Town Clerk reported that in connection with Minute 157 he had informed the County Council of the procedure which this Council were following in connection with survey of the area which was necessary in connection with the preparation of the town planning schemes for the Borough and had asked for certain information of the County Council survey. This information had now been supplied with an intimation that if further information was required the County Town Planning Officer would be pleased to furnish it.

923—Nos. 48 and 50 Brunswick Street—A letter was submitted from Messrs. L. W. Barnard and Partners on behalf of the owner of the above properties, which were demolished by enemy action in July, 1942, enquiring what arrangements had been made, or are proposed, for the reconstruction of this property, and consideration was deferred pending consideration of the proposal to schedule this area as mentioned in Minute No. 921.

924—Nos. 15 —17. Leckhampton Road—A letter was submitted from Messrs. Smith and Roberts stating that this property, formerly a shop and dwellinghouse, which had been occupied by the Military had now been vacated and the owners now proposed restoring it to two houses. The firm asked whether the Council had any objection to the proposal and whether in view of the narrowness of the adjoining street they desired to acquire the property. RESOLVED, That the matter be referred to the Street and Highway Committee with a recommendation that the property be acquired for use as a dispersal store during wartime and for a post-war street widening.

925—Town and Country Planning Association —Conference—RESOLVED, That the Chairman and Borough Surveyor be authorised to attend a conference of the Association to be held at Bristol on Saturday, 3rd April, 1943.

926—Erection of Gas Governor, Shurdington Road—In connection with the Committee's decision to approve the erection of a gas governor in Shurdington Road, subject to the building being set back, the Town Clerk submitted correspondence with the Cheltenham and District Gas Company regarding the interpretation of the provisions of the Restriction of Ribbon Development Act, 1935. The Company had expressed their anxiety to avoid controversy with the Council and their desire to maintain the cordial relationship which now existed and had therefore abandoned the proposal.

927—Public Health Act, 1936, Section 65--The Town Clerk submitted a circular from the Association of Municipal Corporations dealing with a Case which had been submitted by a local authority for the Opinion of Counsel on the question of the numerous emergency buildings which were being erected in connection with the war effort, either with, or without, the approval of the appropriate local authority. The matter had also been submitted to the Ministry of Health who suggested that when plans were submitted for this type of building, which did not comply with the byelaws, the plans should be disapproved and the persons depositing the plans informed that if the buildings were erected a notice requiring them to remove such building would be served upon them, in accordance with the statutory provisions in order to retain the Council's powers, and that in the event of such notice being given, the persons should be informed that so long as such buildings are used in connection with the war effort, no action would be taken to enforce the notice requiring their removal. The Opinion of Counsel pointed out that there does not appear to be any objection to the suggestion of the Ministry of Health and sets out copies of the communications which should be sent to depositors of plans in order to safeguard the Council's interests. RESOLVED, That the Borough Surveyor be instructed to report to the next meeting of the Committee similar buildings which have been erected in the Borough.

928--Purchase of Maps—The Borough Surveyor reported that the Committee had authorised the purchase of maps in connection with the preparation of the Town Planning Schemes at an estimated cost of £40. He had now further considered the matter, and, in view of the extent of the information required to be given in connection with the survey, and subsequently the Town Planning Schemes, it was found that the maps previously authorised would be insufficient, and he had now ascertained that the approximate cost of the maps would be £430. RESOLVED, That the Borough Surveyor be authorised to purchase the maps and to obtain the consent of the County Council thereto.

929—Government Buildings—The Borough Surveyor reported that a recent meeting had been held by the Rural District Council to consider the position in regard to hutments erected by Government departments in connection with the war. The Regional Planning Officer attended the meeting and pointed out that a survey should be made of all such buildings in the area and a list submitted indicating those hutments which it was desired should be retained after the war and those which should be removed. The Rural District Council before taking any action will consult with this Committee. RESOLVED, That the Borough Surveyor be instructed to prepare a list of the buildings in the Town Planning area covered by this Committee in order that the Committee may decide what hutments should remain and those which should be removed.

930—Temporary Town Planning Assistant—In connection with the preparation of the town planning schemes and the survey of the area covered referred to in Minute No. 922 above, provision had been made in the estimates for the year ending 31st March, 1944, for a temporary Town Planning Assistant. The Borough Surveyor reported, upon the steps he had taken to secure an assistant and recommended that Mr. J. Salwey, F.R.S.A., Stow-on-the-Wold, be appointed to the position at a salary of £6 6s. 0d. per week, RESOLVED, That the recommendation of the Borough Surveyor be approved and that he report on the position at the expiration of three months.

E. L. WARD, Chairman.

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TOWN IMPROVEMENT AND SPA COMMITTEE

19th March, 1943. Present—Councillor Bush (Chairman), the Deputy Mayor, Aldermen Lipson and Pates Councillors Fildes, Green, Grimwade, Lewis Hall, Readings, Smith and Thompson.

931--Alstone Baths--(a) Attendances—The Borough Surveyor reported that the attendances for the five weeks ended 14th March, totalled 3013 including schools, colleges and subscribers and for the same period 1340 troops had attended for washing baths and 873 members of the general public.

(b) Covered Bath--The Borough Surveyor submitted letter dated 16th March from the Education Secretary pointing out that the Education Committee had borne the cost of the alterations to this bath in order to render it suitable for children and asking for the exclusive use thereof for swimming and lifesaving instructional purposes. RESOLVED, That the Education Secretary be reminded that while this Committee concurred in the reconstruction of the bath for the purposes mentioned, they still retain their interest in the site and provide a water supply, attendants, and other facilities and although they are willing to permit the exclusive use of the bath for elementary school children during school hours, provided this period is fully utilised, they must retain the liberty of using the bath after school hours in accordance with the original agreement.

(c) Cheltenham Swimming and Water Polo Club—Read, letter dated 9th March from the Cheltenham Swimming and Water Polo Club making application for the bath on Tuesday evenings for water polo practice and for the exclusive use of the same on Thursday evenings for Club members only They intimated that their membership was now approximately 800. RESOLVED, That the application be granted subject to the same terms and conditions as in previous years and also to the times being arranged to the satisfaction of the Superintendent.

(d) Grammar School—Read, letter dated 6th March from the Headmaster asking for the following facilities for the School :----

(i) The use of the baths for as many days of the week as possible after 4.30 p.m. (ii) The use of the baths on not more than four Wednesdays during the season from 6,30 p.m. to 8,30 p.m. on dates to be arranged with the Superintendent, at the usual charge of 10s 6d. for each occasion, plus the cost of lighting and the hire of any chairs required.

(iii) The use of the baths on the morning of 26th July and the afternoon of 27th July, the latter being the occasion of the School Swimming Gala.

(iv) The award, as in previous years of full season and half-season tickets for boys who had obtained the bronze medallion or higher awards and the intermediate certificate of the Royal Life Saving Association, respectively, totalling this year 107 full season tickets and 28 half-season tickets.

RESOLVED, That the application be granted subject to the same terms and conditions as in previous years and also to the dates and times being arranged to the satisfaction of the Superintendent, having regard to other applications which may from time to time be granted. RESOLVED, ALSO, That the Borough Treasurer be authorised to issue the season tickets mentioned in (iv).

(e) The Town Clerk reported that the Superintendent had also received applications for the use of the baths during the summer season by students from the Technical and St. Mary's Colleges, RESOLVED, That the applications be granted subject to the same terms and conditions as in previous years and also to the dates and times being arranged to the satisfaction of the Superintendent.

(f) "Slopes and Boundary Fences"—The Borough Surveyor reported that during the last few years, the slopes and fences adjoining the Great Western Railway had considerably deteriorated and were in need of repair, and he recommended that a wall at the foot of the slope would be beneficial to prevent earth which falls down the slope coming to rest against the main walls of the building. Under the terms of the Conveyance the land was acquired for the extension of the baths, and the Council accepted liability for the slopes and fences, but it was not possible to carry out any work at the present time. The Borough Surveyor recommended that the matter should receive attention after the War and be included in alterations which the Committee had in mind and which were contemplated prior to the outbreak of war, including the provision of new dressing accommodation and new slipper baths. In his opinion when this work is carried out, a new set of boilers will also be necessary, and the work might, with advantage, be included in a single scheme. RESOLVED, That the work be deferred for the present.

932--Town Hall (a) Damage to Pillar—With reference to Minute 708 (b) the Town Clerk reported that application had been made to the firm concerned for payment of the cost of making good the damage to the pillar, but having regard to all the circumstances of the case, the Insurance Company had offered to pay 75% if the claim was reduced from £27 10s. 0d. to £20. RESOLVED, That the Company be informed that in view of the terms of the Sharing Agreement entered into by them, this Committee cannot agree to the claim being reduced to the amount suggested.

(b) Band Room—The Borough Surveyor reported that children were obtaining access from the Winter Garden into the Band Room and he recommended that the cinematograph projector room should be removed which would enable the Band Room to be enlarged and improved. By utilising existing materials and some second-hand materials in stock he estimated that the work could be carried out at a cost of approximately £40. RESOLVED, That the recommendations of the Borough Surveyor be approved and adopted.

(c) Fuel Economiser—With reference to Minute No. 535, the Borough Surveyor reported that owing to the very light load of this boiler the makers of the economiser did not anticipate that an economy

of 5% could be effected as was previously anticipated, and it was not recommended that the purchase and installation of an economiser should be proceeded with. RESOLVED, That no further action be taken.

(d) Fire Prevention—The Town Clerk reported that the Regional Commissioner had consented to the approval of the scheme for the Town Hall and also to the local authority exercising his functions in relation thereto.

933—Sandford Park Swimming Pool—Car Park—With reference to Minutes Nos. 165, 539 and 714, the Town Clerk reported upon the negotiations which had taken place with the military authorities with regard to the compensation to be paid for the car park and cycle park and he informed the Committee that the military authorities would prefer, in the circumstances, for the claim to remain in abeyance until the property was surrendered. RESOLVED, That this be agreed to but that the Town Clerk consult with the military authorities with regard to the control of vehicles if the use of the park continues during the time the Pool is open to the public.

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34—Baths Sub-Committee—The Baths Sub-Committee reported that they met on 26th February.

(a) Sandford Park Swimming Pool—The Sub-Committee had under consideration the opening of the Pool during the summer months having regard to labour and fuel shortage. They recommend as follows :—

(i) That the Pool be opened during the months of June, July and August from 2 p.m. to dusk from Monday to Friday in each week and from 1 p.m. to dusk on Saturdays and Sundays.

(ii) That the arrangements proposed by the Superintendent with regard to the engagement of staff be approved.

(iii) That the Chairman be asked to communicate with the Allied Forces now stationed in the area to ascertain whether it would be possible for them to assist in the working arrangements.

(iv) That the Pool be opened from 10 a.m. until dusk during Holidays at Home Week, namely from 31st July to 7th August, with the exception of Sunday, 1st August, the usual times of opening to operate on that date. (v) That no heating of the water be undertaken during the coming season.

(vi) That no season tickets be issued.

(vii) That the Town Clerk consult with the Medical Officer of Health as to the steps to be taken for analysing the water twice in each week during the time the Pool is open to the public.

(viii) That arrangements be made for the opening of the Cafe and application made to the Food Executive Officer for the appropriate permits.

(ix) That in view of the exceptional circumstances, the Sub-Committee be given power to act in any matters of detail in connection with the Pool. The Town Clerk reported that since the Meeting, negotiations had taken place with the Allied Forces with regard to assistance to be provided as

mentioned in (iii) and he anticipated that this would be forthcoming. RESOLVED, That the proceedings of the Baths Sub-Committee be approved and adopted. RESOLVED, ALSO, That the views of the Ministry of Fuel and Power be obtained with regard to the use of fuel substitute for the heating of the water and that information be obtained from other Councils as to their proposals for heating open air pools during the coming season.

(b) Read letter dated 9th March from the Cheltenham Swimming and Water Polo Club nominating Messrs. R. F. Fowles and J. S. Jones as their representatives to serve on this Sub-Committee, RESOLVED, That the nominations be approved.

935—Winter Garden—The Town Clerk reported that application had been made to the Ministry of Health for their approval to the expenditure to be incurred in connection with the additional work at the Winter Garden, but that consent had not yet been received. Now that the work of removal of the roof had been completed it appeared that portions of the surrounding walls were in a dangerous condition and, with the approval of the Chairman, the Contractor has been authorised to proceed with the demolition of all dangerous structures. RESOLVED, That the action of the Chairman be approved.

936—Sick Pay for Manual Workers—The Committee considered the recommendation of the Council that the sickness scheme contained in Minute No. 721, as amended by the Council at their last Meeting, should be extended to manual workers in other departments. RESOLVED, That the recommendation be adopted and that the Scheme be applied forthwith to all manual workers under the jurisdiction of this Committee.

937—Spa Baths—(a) The monthly report of the Superintendent was submitted. The receipts during the month of February amounted to £117 12s. 6d., as compared with £75 16s. 0d. for February, 1942.

(b) Easter Closing—RESOLVED, That the medical baths be closed on Good Friday, 23rd April, Saturday, 24 April and Monday, 26th April except that the Superintendent be authorised to make arrangements for any necessary treatments which may be required on Saturday morning, 24th April. RESOLVED, ALSO, That the washing baths be closed on Friday, 23rd April and Monday, 26th April.

938—Entertainments Sub-Committee--Read, report of the Entertainments Sub-Committee at their Meetings held on 16th February, 2nd and 16th March, 1943. They recommended (inter alia) as follows :--

(a) Newspapers and Periodicals—With reference to Minute No. 707, the Sub-Committee had before them the re-recommendations of the Town Improvement Committee that the provision of newspapers and periodicals in the Drawing Room should be undertaken in future by the Council. It was reported that the total cost for the supplies to the Central Spa and Drawing Room would amount to 14s- per week. Hitherto, the Council had provided daily papers and two weekly periodicals for the Central Spa leaving the Chamber of Commerce to provide papers and periodicals for the Drawing Room. The daily papers at the leaving Spa were sold at the end of the day at half-price and at the end of the week, the periodicals were placed in the Services Reading Room. It was decided :—

(i) That it be suggested to the Chamber of Commerce that having regard to the limited use which can be made of the papers and periodicals in the short time available, in the opinion of the Council, the supply of such papers and periodicals for the Drawing Room is unnecessary.

(ii) That the Entertainments Manager continue the present arrangement for the Central Spa, and that he be authorised to obtain a supply of daily papers to be on sale to the public, with power to curtail or cancel the order for such papers as are not in demand.

(iii) That the present practice for the sale at half-price of daily papers purchased for the Central Spa be continued.

(iv) That the purchase of the two periodicals for the Central Spa be continued, the same being handed to the Services Reading Room after they have been available at the Spa for a reasonable period.

(b) Dance Bands and orchestra--(i) The popular concert with the Spa Orchestra and other artists held on 11th February resulted in a loss of £15 12s. 0d.

(ii) The dances arranged on 25th and 26th February with Nat Gonella and his-band, resulted in a profit of £81 7s. 8d.

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(iii) The dance arranged on 2nd March with Sydney byte and his band had resulted in a loss of £46 5s. 0d.

(iv) That the Entertainments Manager be authorised to engage Lew Stone and his band for a dance on 22nd March at a fee of £125 and that the charge for admission on this occasion be increased to 7s 6d.

(c) Pianoforte Recital—The recital given by Louis Kentner on 18th February had resulted in a profit of £9 5s. 3d.

(d) Town Hall—Entrance Doors—The Sub-Committee had under consideration the unsatisfactory nature of the main doors, particularly having regard to their use as emergency exits as, at the present time, all the doors open inwards. The Borough Surveyor reported that it was not practicable under present conditions to carry out extensive alterations to the outer doors but suggested that, in order to remedy the position, boards be fixed over the glass panels of the inner doors and that a directional arrow and the word "entrance" be cut in one panel which would be illuminated and clearly visible by the light from the vestibule of the hall. He also recommended that the handles be removed from the outer doors to enable the inner doors to be opened to their fullest extent and that a notice be provided containing the words "Emergency Exit" which would be easily visible from the vestibule. The re-commendations of the Borough Surveyor were approved and the work would be carried out as expeditiously as possible.

(e) Holidays at Home Week—The Entertainments Manager reported on the progress of the arrangements for this -week. Application had been received for certain of the attractions to be

continued during the month of August and the band of H.M. Life Guards had been engaged to give two performances per day on 14th and 15th August, at a fee of £105 the band of the Duke of Wellington's Light Infantry to give similar performances on 21st and 22nd August at a fee of £130 and the band of H.M. Horse Guards to give performances on 28th and 29th August, at a fee of £105. It was recommended : --

(i) That the Town Improvement Committee be asked to agree to the receipts from the dances held at the Town Hall during the period 31st July to 7th August being allocated, as last year, to the Holidays at Home Week, to assist with the expenditure to be incurred.

(ii) That the Parks and Recreation Grounds Committee be asked to agree to similar arrangements being made in respect of the tennis, putting and other receipts received in connection with the events organised at the various grounds under their control.

(iii) That the Council be asked to approve, in principle, the expenditure to be incurred in connection with the Week.

(iv) That, with the approval of the Borough Treasurer, the Manager of the National Provincial Bank be authorised to honour vouchers for goods, signed by the Chairman and the Entertainments Manager, for the small prizes to be given for the various sports competitions.

(v) That the arrangements made with the Rector for an inter-denominational service to be held in the afternoon at Sandford Park on 1st August be approved and that the Entertainments Manager engage a suitable band.

(f) Town Hall—Lettings.

(i) Aid to Russia Dance, 28th December—The Sub-Committee considered the reference back by the Town Improvement Committee of Minute No. 709 (f) (iii). A letter from the promoters was submitted stating that the dance was held prior to the operation of the resolution that no further reductions would be made for the hire of the Hall and attention was also drawn to reductions which had been made on the occasion of other dances held for charitable purposes in December and January. Having regard to all the circumstances of the case, the Sub-Committee recommended that the charge for the hall be reduced to £15.

(ii) National Union of Railwaymen—That the free use of the smaller rooms at the Town Hall be granted on 4th and 5th September for the Regional Conference of the National Union of Railwaymen, it being understood that the delegates would be accommodated by local members of the Union.

(iii) That the free use of the Drawing Room be granted on 3rd March for an afternoon meeting of local teachers in connection with a lecture by the Central Council for Health Education.

(iv) That bearing in mind the particular and outstanding features of the charity, the free use of the hall be granted to the Cheltenham Social Whist Club on 4th June for a dance, the whole of the profits being donated to the Aid to China Fund.

(v) That the free use of the large Hall be granted to the "Wings for Victory" Committee from 17th to 21st May (excluding Wednesday, 19th May), including the free use of the Pillar Room for a luncheon on 15th May, and for an Exhibition from 15th to 22nd May.

(vi) That in the event of the "Wings for Victory" Committee combining with the Rotary Club for a concert on 19th May, no charge be made for the hall, the profits being donated to charity.

(vii) That the Pillar Room be let free of charge for a film and talk on Health Problems on 9th March.

(viii) That the free use of the Pillar Room be granted for a meeting in support of the Free French Movement on 22nd April.

(ix) That the free use of the large Hall be granted on 22nd April for a concert to be arranged by the Allied Forces for service members.

(x) That the Entertainments Manager be authorised to let the large Hall free of charge for Allied Forces variety concerts on occasional dates, on the understanding that these concerts are held on nights when the Hall is not required for other purposes.

(xi) That the application of Rotol Ltd., for an extension of the bar from 8 p.m. to 10 p.m. on the occasion of their dance on 5th April, be not granted.

RESOLVED, That the proceedings of the Sub-Committee be approved and adopted.

H. T. BUSH, Chairman.

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STREET AND HIGHWAY COMMITTEE.

22nd -March, 1943. Present—Aldermen Capt. Trye (Chairman), Ward and Winterbotham ; Councillors Addis, Garland, Green, Grimwade and Readings.

939----The Drifts, Sandy Lane—The To Clerk reported that he had received a communication from the Charlton Kings Urban District Council stating that in consequence of ploughing operations, the footpath across the Drifts, had been obliterated, and no steps taken to provide an alternative right of way or to mark the position of the footpath. The Town Clerk reminded the Committee that the land had previously been used for tipping purposes and was now leased to the Gloucestershire Dairy Company for grazing. He had been in communication with the Gloucestershire War Agricultural Executive Committee who regretted that a copy of the Order served on the tenants had not been furnished to the Council, but they had now requested the Company to roll out the original footpath if no alternative right of way could be provided. RESOLVED, That the matter be left in the hands of the Town Clerk and that he be authorised to take all necessary steps to ensure that the right of way is preserved.

940—Surface Dressing of Roads—Read, circular No. 569, dated 10th March, from the Ministry of War Transport, stating that representations had been made that the use of chippings in large sizes for the surface dressings of roads was shortening the life of rubber tyres, and in order to conserve

rubber, highway authorities were asked if possible, to use chippings not larger than in., for surface dressings required from time to time. The Borough Surveyor reported upon the arrangements he had made to meet the wishes of the Ministry. RESOLVED, That the same be approved.

941—Outstanding Account—The Town Clerk reported upon the steps taken to obtain payment of an account amounting to £25 for the supply of salvaged rubber. RESOLVED, That he be authorised to institute proceedings in this case.

942- Streamers and Posters—(a) Cheltenham Swimming and Water Polo Club—Read, letter dated 9th March from this Club asking for permission to erect a streamer across the Colonnade on the occasion of their Club Galas. RESOLVED, That the application be granted subject to compliance with the usual conditions.

(b) Air Training Corps—Read, letter dated 8th March from this Corps asking for permission to erect a streamer across the Colonnade during the Week of their recruiting drive commencing 4th April. Resolved, That the application be granted subject to compliance with the usual conditions.

(c) National Food Campaign—Read, letter dated 5th March from the Borough Electrical Engineer on behalf of the Ministry of Food and British Electrical Development Association for permission to erect a streamer across the Colonnade from 5th-10th April, advertising the National Food Campaign.. RESOLVED, That having regard to the application mentioned in (b) above the Borough Electrical Engineer be informed that subject to suitable alter-native dates being arranged, the Committee are prepared to grant the application, subject also to compliance with the usual conditions.

(d) Wings for Victory Week, 15th-22nd May, Read, letter dated 19th March from the Hon Secretary asking for permission to place posters advertising this week on sites previously used in connection with National Savings drives, and also for permission to erect poster boards on some of the large trees in the Promenade and Vestal Green area. RESOLVED, That the application be granted subject to the sites selected being approved by the Borough Surveyor.

943—Royal Society for the Prevention of Accidents—Read, circular letter from this Society dated February, asking for the continuation of the support of the Council during the current year. The Town Clerk reported that in accordance with the Society's war-time scale of subscriptions, the annual amount payable by the Council would be six guineas. RESOLVED, That the subscription be paid accordingly.

944—Removal of Trees—(a) Montpellier Terrace—The Town Clerk submitted application for the removal of the tree opposite Nos. 39 and 41 Montpellier Terrace which it was stated was practically dead. The Borough Surveyor reported that the tree had been inspected and while not so vigorous as it should be, it was in a safe condition, and would be kept under observation. RESOLVED, That the application be not granted.

(b) Tudor Lodge Road—Read, letter dated 17th February from the occupier of The Orchard, The Park, asking for the removal of the horn-beam tree outside his house. The Borough Surveyor reported that the tree had been inspected and he reminded the Committee that they had viewed the same on several occasions, and had decided that it should not be removed. Resolved, That the applicant be informed that the Committee adhere to their previous decision.

945—Damage to Tree--Tennyson Road—The Town Clerk reported that on the 18th February a tree in Tennyson Road was knocked down by a horse-drawn vehicle. The cost of making good the damage amounted to 17s 1d. and this had now been paid by the owners.

946—Leckhampton Depot—With reference to Minute No. 23 passed at meeting of this Committee on 18th May last, the Town Clerk reported that he had been in communication with the National Fire Service urging them to vacate the premises which were required by the Borough Surveyor for the dispersal of essential stores and transport and de-centralisation of Emergency Services. He now submitted letter dated 18th February from the National Fire Service stating that immediately either of the two new stations were completed, the premises would be vacated. The Town clerk reported, however, that since the receipt of the latter, arrangements had been made for the Continuation of this Station as part of the organisation in connection with the new fire guard plan. RESOLVED, That the Borough Surveyor consider the question of providing additional covered storage accommodation in the Depot yard for the stores and transport to be dispersed.

947—Royal Crescent—With reference to Minute No. 716, the Town Clerk submitted letter dated 20th March from the solicitors acting for the owners stating that the owners were prepared to agree to the formation of bus queues as indicated on the plan submitted by the Borough Surveyor, until the termination of the present emergency. RESOLVED, That arrangements be made accordingly.

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948—Mead Road and Mead Close—The Town Clerk reported that notices declaring this road to be a highway under Section 152 of the Public Health Act, 1875, as amended by Section 37 of the Cheltenham Improvement Act, 1889, had not yet been posted, and efforts were being made to obtain payment of the amounts outstanding in connection with the expenditure incurred by the Council in making up both Mead Road and Mead Close. He recommended that, pending payment of these amounts, the notices taking over the roads should not be posted. RESOLVED, That the recommendations of the Town Clerk be approved and adopted, and that Minute No. 21 passed at the meeting of this Committee on 23rd March, 1942, be varied accordingly.

949—Western District Council for Local Authorities' non-Trading Services—Read, letter dated 1st March from this Council with regard to the dispute which had recently occurred between the National Union of Public Employees and an Urban District Council in connection with the payment of overtime and Sunday work. It appeared that the dispute had not been referred to the Joint Industrial Council, but to the Ministry of Labour, and by them to the National Arbitration Tribunal who had awarded conditions similar to those prescribed by the Western District Council. The latter therefore emphasized the importance of matters in dispute between local authorities and trade unions being referred to and considered by them prior to any reference to the Ministry of Labour.

950--Quarries—Read, letter dated 5th March from the District Joint Industrial Council for the Roadstone Quarrying Industry, stating that it had been decided to grant a good time-keeping bonus of 4s per week for adult workers, and appropriate amounts to juniors. It was reported that the Council were not carrying out any quarrying operations at the present time, RESOLVED, That no action be taken.

951—Road Materials—Prices--The Borough Surveyor reported that he had received notifications from the various Quarrying Companies supplying materials to the Council to the effect that the operation of the bonus mentioned in Minute No. 949 would increase the prices of all uncoated material by 6d. per ton, and of coated material by 10d. per ton as from 1st April next.

952—Road Works, etc.—The Borough Surveyor submitted a report of road Works and other similar matters in hand.

953---Salvage of Waste—(a) The Borough Surveyor reported that the following had been salvaged during the month of February ; (the amounts salvaged during January are shown in brackets).

	February.		January.	
	Tons.	Cwts.	Tons	Cwts.
Paper	70	6	(70	16)
Metals ...	35	9	(49	2)
Rags, bags, etc. ...	3	12	(2	10)
Bottles and Jars .	—	—	(—	—)
Bones ...	2	17 ½	(3	13)
Aluminium	—	—	(—	---
Pig Food ...	70	17	(75	11)
Rubber, including Motor Tyres.,	—	—	(2	16)
Gramophone Records	—	—	(—	—)
Cullet	—	—	(—	—)
Batteries (Dry)	—	—	(—	—)
Flocks	—	—	(—	3)

The estimated value of the salvage collected during February was £700 and during January £728.

(b) The Borough Surveyor reported that the refuse collected during the 5 weeks ended 17th March amounted to 1,570 tons.

(c) Buick Car—With reference to Minute No. 726 (c), the Borough Surveyor reported that a satisfactory report had been received on the mechanical condition of this car consistent with the mileage, but the report stated that the car was not suitable for towing trailers. RESOLVED, That the question of the utilisation of this car for the purpose mentioned be adjourned to the next meeting of this Committee.

954—County Road Estimate—The Borough Surveyor submitted letter dated 19th February from the County Surveyor stating that the estimate for the maintenance of the county roads for the ensuing year had been approved.

955—Transport--(a) New Car—With reference to Minute No. 724, the Borough Surveyor reported that the Sub-Committee had now purchased a 1938 Vauxhall car for the sum of £325. In order to permit more general use of this car for official purposes, he offered to provide his own car for the period of the war subject to satisfactory terms being arranged. RESOLVED, That the purchase of the

new car be approved, and that the offer of the Borough Surveyor in regard to the use of his own car be adjourned to the next meeting of this Committee.

(b) The Borough Surveyor submitted letter dated 5th March from the Ministry of War Transport forwarding a list of repair shops in the town. If an opportunity occurred to take one vehicle out of use he recommended that it should receive a thorough overhaul. RESOLVED, That this be approved.

(c) Freighter—The Borough Surveyor reported that with the approval of the Chairman he had accepted a quotation dated 23rd February from Messrs. Shelvoke and Drewry, Ltd., for supplying a re-conditioned engine for No. 1 freighter at £45 net after making an allowance for the old engine. A tender amounting to £48 10s. 0d. had also been accepted for a new gear box. RESOLVED, That the action of the Chairman be approved.

(d) Purchase of Horse—With reference to Minute No. 723 (b) the Borough Surveyor reported that the Sub-Committee had inspected various horses and a horse was now at the Depot on a week's trial. If the animal proved suitable for the work, it was proposed to accept the offer of the owner amounting to £70. The Borough Surveyor also submitted a report of the Veterinary Inspector stating that in his opinion the horse was suitable for the work required. RESOLVED, That subject to the horse proving satisfactory during the trial period the same be purchased at the price mentioned.

(e) Trailer—The Borough Surveyor reported that with the approval of the Chairman, a trailer had been purchased from the British Restaurant Committee for £12. He also reported that a tow bar attachment was being affixed to the rear of the Vauxhall car, and the Ford 8 in order that the trailer might be utilised for emergency and general utility work. RESOLVED, That this be approved.

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956---Salvage Sub-Committee—The Town Clerk reported that the Salvage Sub-Committee met on 17th March.

(a) Salvage Circular 98—Bins—With reference to Minute No. 727 (g) (b), twenty additional bins had now been placed on the highways.

(b) Salvage Circular 100—This circular, dated 25th February, dealing with badges for voluntary workers and the National Book Recovery and Salvage appeal was considered. In regard to the latter, the Ministry desired that books collected by Book Drives should be dealt with uniformly and urged the appointment of Salvage Scrutiny Committees where this had not been done. The Borough Engineer recommended that having regard to the two Book Drives recently held, no further drive should be undertaken at present. It was also reported that the Local Scrutiny Committee appointed in connection with recent Drives was still in operation and carrying out work referred to them. The Borough Surveyor's recommendation was approved.

(c) Salvage Circular 101—This circular, dated 25th February, with regard to contraventions of Salvage of Waste Materials Orders Nos. 1-4 was considered. The Ministry of Supply were of opinion that the initial effect of the Orders on the public was diminishing with the result that substantial quantities of salvage, particularly waste paper, was being mixed with refuse with consequent irretrievable loss. There was also a prevalence of taking kitchen waste from street bins which was an offence under the

No. 1 Order of 1940. Local Authorities had experienced difficulty in applying the previous procedure and it had been agreed for some direct action between the local authority and the Police, with simplified procedure, the latter including proceedings under all four Orders being undertaken by the Police. Repetitions of offences would be reported to the local authority who would refer the matter to the Police who would decide whether or not proceedings should be taken.

(d) Salvage Circular No. 102—This circular dated 15th March, with regard to the Control of Paper (No. 58) Order, 1943, was considered. The new order contained amendments which, inter alia, provided for minimum lots of paper sold for salvage to be not less than 4 tons each, The Borough Surveyor reported that the lots now sold exceeded the figure mentioned, and it was decided that no action be taken.

(e) Propaganda—It was decided (i) To ask the Cheltenham District Traction Co. to place notices in the buses urging the public to deposit used bus tickets in the receptacles provided.

(ii) To provide receptacles for used tickets at suitable bus stops.

(iii) To ask the Newsagents Federation to display the bills submitted by the Borough Surveyor.

(iv) That, when pig food bins are taken to the Depot for cleaning purposes, small propaganda bills be pasted thereon.

(v) That local traders be provided with slips with regard to salvage and that they be asked to include these in parcels of goods supplied.

(f) Salvage from Hotels—As a result of recent representations the Cheltenham and District Hotels and Caterers Association had asked their members to co-operate in the work of salvage. The Sub-Committee decided to suggest to the Association that the scheme now in operation in certain hotels, whereby a resident acts as Salvage Steward, should be adopted generally.

(g) Waste Paper Recovery Association—A letter dated 5th March from the Ministry of Supply with regard to the aims and functions of the Waste Paper Recovery Association was submitted. It appeared that the Association was a non-trading and non-profit making concern, the whole of its expenditure, amounting to £10,000, being borne by newspapers, periodicals, paper mills and paper boards.

(h) Dig for Victory Exhibition—The Borough Surveyor reported upon the arrangements for an exhibit.

(i) "Weapons from Waste."—It was decided to obtain a supply of this booklet at the price of 6d. per copy, with a reduction of 25% for quantities exceeding 25 copies. The booklet would be supplied to the members of the Salvage Sub-Committee and also to all the schools in the borough, the balance to be on sale to the public.

(j) Salvage from Cheltenham Rural District Council—It was decided to accept the offer of the Rural District Council to place pig food bins in the built-up portion of Leckhampton immediately adjoining the borough.

(k) Pig Food (i) Swill—The Ministry of Agriculture had issued a more detailed pamphlet dealing with swill and copies were being obtained for circulation to purchasers of cooked and uncooked pig food.

(ii) Plant--The new pig food boiling plant was practically completed and had been given a trial run.

(l) Advertisement Boards on Roundabouts—The Sub-Committee recommend :—

(i) That the Salvage Sub-Committee should retain the use of the main island sites and that only in exceptional cases, should applications for the use of the eight sites be granted.

(ii) That having regard to the exceptional' circumstances, the application of "Wings for Victory" Week Committee for the use of the eight sites be granted.

(iii) That during the time the island sites are used for other publicity purposes, the salvage boards be removed, leaving the promoters of other activities to make the necessary arrangements for the hire of boards. RESOLVED, That the proceedings of the Salvage Sub-Committee be approved and adopted, and that with regard to (c) a notice be inserted in the press pointing out the penalties incurred in regard to the mixing of waste paper with salvage, the removal of pig food from bins, and also urging the public not to place glass, metal, or other contraries in pig bins.

957—Loreburn, Montpellier Terrace—The Borough Surveyor submitted letter dated 22nd February stating that so long as the property remained a dwelling house the owners were unwilling to sell the garden in front of the premises for inclusion in the public footpath.

958—Hester's way Road—With reference to Minute No. 718, the Borough Surveyor reported that he had inspected this road. It appeared that the road was fairly regularly used by heavy vehicles, particularly those belonging to military units, and as the road was only of light country construction some deterioration had taken place. He reminded the Committee that under the Town Planning Scheme a new road 100 ft. wide was proposed, and in view of this fact he could not recommend any large expenditure on repair work to be undertaken at this juncture. RESOLVED, That the Borough Surveyor carry out such repairs as are practicable having regard to labour and materials available.

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959—Traffic Signals—The Borough Surveyor submitted letter dated 3rd March from the Automatic Telephone and Electric Co. Ltd., with regard to the maintenance charges for the signals at the Hales Road -High Street and Thirlestaine Road—Bath Road junctions. The Company stated that the present charge of £15 per annum for maintenance of each signal had for some time been unsatisfactory in view of the increased cost of material, labour and transport and they asked whether the Council would be willing to consider the termination by mutual consent of the present Agreement as from 30th June next in order that the charges might be brought into line with the present schedule as advised by the Ministry of War Transport and they submitted draft Agreement for approval. The Town Clerk reported that the existing Agreements terms noted on 27th April and 2nd March, 1944, respectively. The new Agreement provided for increased payments at the rate of £25 17s. 0d. and £21 19s. 0d. per annum, respectively and contained certain emergency conditions which were not incorporated in the existing Agreements. RESOLVED, That the Company be informed that this Committee are prepared to recommend the Council to pay the increased charges suggested as from

1st July next, but they are unable to agree to the proposal that the new Agreement should operate as from that date and must defer entering into the same pending the expiration of the existing Agreements in 1944.

960—Readings Road Diversion—The Borough Surveyor reported that a meeting had recently been held between a representative of the Great Western Railway Company, the County Surveyor, and himself with regard to this diversion. The maintenance period under the contract had now expired, and certain adjustment works which the Council had undertaken to carry out still remained to be completed, and it was agreed between the representatives concerned, that, subject to the approval of the Councils and the Railway Company, the latter should pay a sum to the two Councils equivalent to the estimated cost of the work still outstanding. RESOLVED, That the proposal be agreed to so far as this Council is concerned.

J. H. TRYE, Chairman.

HOUSING COMMITTEE.

22nd March, 1943. Present—Aldermen Pates (Chairman), Lipson; Councillors Addis, Bayliss, Bush, Rev. de Courcy Ireland, Garland, Grimwade and Hayward.

961—Arrears of Rent—The Housing Manager submitted statement of the arrears of rent, RESOLVED that the Town Clerk take action to recover the arrears in the four cases indicated, and that two tenants be interviewed by the Selection of Tenants Sub-Committee.

962—Staff—The Housing Manager referred to Minute 761 (b) and recommended that the services of the part-time temporary assistant be continued. RESOLVED, That the services of the part-time temporary woman assistant be continued.

963--Town Planning Association—The Housing Manager reported that a conference of the Association would be held in Bristol on Saturday, 3rd April, 1943, at which post war planning and housing would be discussed. The Town Clerk reported that Alderman Ward and the Borough Surveyor would be attending the conference. RESOLVED, That Councillor Bush and the Housing Manager be appointed delegates of this Committee to the conference

964--Selection of Tenants Sub-Committee—Read, report of the Sub-Committee dated 5th March, 1943.

They recommended (inter alia) as follows :—

Hardship Allowances—That hardship allowances should not be taken into consideration when assessing the incomes-of men serving in the forces for rent, unless all or part of such allowances were given in respect of rent, and that in such cases the rent should remain at that charged when the hardship allowances were granted. Also, that where hardship allowances were not granted only the minimum allowances granted by the Government for each rank be taken into account when fixing the rent of such tenants. RESOLVED, That the report be approved and adopted.

965—Post War Housing—The Town Clerk submitted Ministry of Health Circular No. 2778 stating that the Minister regretted that new house building was not possible at the present time. The Minister was, however, aware that the need for houses was already substantial, and he was anxious that plans should now be formulated to enable a quick start to be made to alleviate the position immediately conditions permitted, whether during or after the war. The Circular proceeded to state that it was not possible to determine the long term housing programme to be undertaken after the war as much would depend on such factors as location of industry, reconstruction of damaged areas and general re-development and on discussions of broad policy on such factors by the Government. Local authorities were requested to carry out a review of their housing needs and to concentrate on the preliminary arrangements necessary to enable a one-year's building programme to commence as soon as authority to do so was given. In carrying out the review regard should be had to outstanding programmes for slum clearance and the abatement of overcrowding, the loss of houses due to war damage and to changes that have occurred during the war.

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The Minister anticipated that some authorities had sites in their possession to carry out the suggested one-year's programme. In order to be in a position to commence this programme authorities not already in possession of sites would find it necessary to purchase land, and in doing so care should be taken to select sites which would fit in with major planning and to ensure this planning authorities should be consulted.

Should local authorities find it necessary to purchase land the Minister was prepared to consider applications for consent to loan, but it was hoped that every effort would be made to avoid external borrowing. The purchase price to be paid for land should not exceed the 1939 value, and where possible should be obtained by agreement. Should, however, purchase by agreement not be possible the Minister was prepared to consider applications for compulsory purchase orders.

In addition to the acquisition of land, steps should be taken to prepare plans for the general layout of the houses and for any additional services required. In view of the consideration now being given by a sub-committee of the Central Housing Advisory Committee to the design and planning of post war dwellings, little time should be devoted to actual house planning. It was anticipated that an interim report would be available for transmission to local authorities shortly.

The Minister requested local authorities to inform him of the number of houses they had in mind for a first year's programme, details of land already in their possession and available for building, and of any land which they proposed to acquire for this purpose. Information was also sought regarding development by private enterprise which was interrupted by the war.

The Borough Surveyor reported upon progress made in the preparation of plans for the provision of approximately 2,000 houses, and particularly as to the carrying out of part of the scheme as a first year's programme in accordance with the wishes of the Minister.

The Committee considered in principle the provisions of the circular relating to the acquisition of land and steps which may have to be taken to ensure that the Council do not pay an excessive price for such land, and in particular as their building programme develops should not be impeded by a

rise in the price of land due or mainly due to the Council's initiative, To this end the Committee wish to take the earliest opportunity of stating that they expect the Council to have no hesitation in applying for compulsory purchase orders whenever this is deemed necessary.

RESOLVED, (a) that a first year's programme of 450 houses be prepared and the Minister of Health informed accordingly (b) that the Borough Surveyor prepare and submit to the Committee details of the land to be acquired for such programme : (c) that the Town Clerk in consultation with the Officers concerned carry out a review to ascertain the housing needs of the Borough and report thereon to the Committee. (d) that the Council be recommended to adopt the principle with regard to the acquisition of land referred to above.

J. P. PATES, Chairman.

GENERAL PURPOSES AND WATCH COMMITTEE.

23rd March, 1943 Present- -The Mayor (Chairman); Aldermen Pruen, Trye, Ward and Winterbotham ; Councillors Rev. de Courcy Ireland, Green, Grimwade and Smith.

966—Diseases amongst Animals—The Police Superintendent reported that the Borough was free from contagious diseases amongst animals.

967—Domestic Agencies—The Police Superintendent reported that the domestic agencies in the borough had been inspected and were satisfactory.

968—Vacancy on Committee—With reference to Minute No. 753, the Committee further considered the question of filling the vacancy on the Water Committee consequent upon the resignation of Councillor Avery as a member of the Council. RESOLVED, That the Chairman of this Committee be requested to give the appropriate notice of motion on the Agenda for the next Meeting of the Council that Councillor H. Addis be appointed a member of the Water Committee.

969—Petroleum Licence—Read, letter dated 24th February from Cheltenham Factors Ltd., stating that their petroleum storage tank at Windsor Street was no longer required and they accordingly surrendered their licence RESOLVED, That the Petroleum Inspector be instructed to seal the tank.

970---Y.W.C.A.—With reference to Minute No. 577 (b) the Town Clerk submitted letter dated 19th February from the Y.W.C.A., asking for reconsideration of their application for a subscription equivalent to the amount of the General Rate on their Hostel at Marchmont and suggesting that an annual donation of £15 should be made by the Council to the war Service Fund. RESOLVED, That consideration of the matter be adjourned to the next Meeting of this Committee.

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971—Gas Undertakings Acts, 1920-1934—(a) General Prescription-The Town Clerk reported that on 9th March, the Ministry of Fuel and Power had made a Prescription which would take effect from 31st March, 1943, and varied the General Notification of the Gas Referees, re-issued on 31st August, 1934 by providing that the average calorific value for the quarter should be found and reported to the next whole British Thermal Unit.

(b) Cheltenham & District Gas Co. Ltd. The Town Clerk reported that the Company had made application to the Ministry of Fuel and Power for the issue of a Special Order the object being to increase the capital of the Company by £115,000. RESOLVED, That no objection be made to the application.

(c) Increase in Charges—The Town Clerk reported that the Company had made application to the Ministry for permission to increase the price of gas to consumers and the Minister had consented to an increase of ½ d. per therm as from the readings for the March quarter. The price proposed to be charged did not exceed the maximum amount which the Company were empowered to charge and, therefore, there was no ground upon which the Council could object to the proposal.

(d) Periodical Gas Tests—Read, report of gas tests made on 20th and 25th February, 1st, 8th, 11th and 17th March which showed the calorific value on these dates to be 449.0, 439.0, 459.3, 451.1, 450.5, and 444.1 B.Th.U. respectively and the pressure 4.6, 4.5, 4.7, 4.8, 4.7 and 4.8 inches of water.

972—Market—(a) Inquest Hall—With reference to Minute No. 586, the Town Clerk reported that the Gloucestershire Marketing Society Ltd., had now negotiated with the military authorities for the release of these premises, which were formerly leased to the Society at an annual rental of £15, the tenants undertaking interior repairs. RESOLVED, That as from the termination of the occupation of the military authorities, the Society be permitted to re-occupy the premises subject to their entering into a Tenancy Agreement to be prepared by the Town Clerk containing similar terms and conditions to the previous Agreement and that the Common Seal be affixed thereto.

(b) Mortuary Room—With reference to Minute No. 748 (a), the Town Clerk reported that the military authorities now stated that this room had previously been requisitioned and that compensation was being paid to the Council's tenants, Messrs. C. C. Castle & Sons, who had not determined their tenancy consequent upon the requisitioning. RESOLVED, That Minute No. 749 (a) be varied accordingly.

973—Early Closing of Shops during Winter Months—Read, letter dated 24th February from the Home Office stating that after 6th March, 1943, the closing hours fixed by Order under Regulation 60 A (b) would cease to apply and any order made by the Council under the Regulation would expire. The Town Clerk reminded the Committee that by Minute No. 226 it had been decided that no Order be made under the Regulation.

974—Holidays at Home Week—With reference to Minute No. 751, the Town Clerk submitted letter dated 5th March from the Cheltenham District Traction Co. stating that, subject to the approval of the Regional Transport Commissioner, they were prepared to arrange similar facilities to those in operation last year. The Regional Transport Commissioner had, however, intimated that the question of additional transport in connection with this Campaign was under discussion and a further communication upon the matter would be forwarded in due course.

975—Leckhampton Hill—With reference to Minute No. 585, the Town Clerk reported that the military authorities had stated that although at the present time, a notice to carry out works on part of field No. 304 had been served under Regulation 50 of the Defence Regulations, 1939, it was proposed, in due course, to requisition the site of the works under Regulation 51 and it had been

suggested that the Council's claim for compensation should be deferred pending the service of such notice. RESOLVED, That this be approved and that the Town Clerk be authorised to take appropriate action in regard thereto.

976--Cheltenham Youth Committee—Read, letter dated 6th March from the County Education Secretary stating that the Youth Committee had been reconstituted and enclosing a copy of the new constitution, which provided for the appointment of two representatives of the Council. The duties of the Committee were, amongst other things, to review continuously and constructively the youth work in the town. RESOLVED, That the Deputy Mayor (Councillor John Howell) and Councillor Compton be nominated as representatives of the Council to serve on the Committee.

977—Cinematograph Licence—Good Friday opening—The Town Clerk submitted applications from two cinemas to open on Good Friday, 23rd April. The Police Superintendent reported that at the Annual Licensing Meeting held on 11th February the Music and Dancing Licences granted by the Magistrates were endorsed permitting the cinemas in the borough to open on Good Friday and Christmas Day between the hours of 4 p.m. and 10.30 p.m. for the period of the war for the purposes of any entertainment as defined by the Sunday Entertainment Act, 1932. The Town Clerk reminded the Committee that the licences granted in February last contained a condition excepting opening on Good Friday, Christmas Day and Sundays except in so far as Sunday opening was permitted by the Order made under Regulation 42 (b) of the Defence (General) Regulations, 1939, and in his opinion the Council, as the licensing authority, had no power to modify or waive such conditions or to attach new or substituted terms to the licence, once granted unless provision was made in the licence for an alteration of its terms during its currency. RESOLVED, That the applications be not granted.

978-4 and 5 Chester Walk—Read, letter dated 16th March from the Agents for the owner of these premises stating that their client was prepared to sell the property for 1800 subject to a formal Contract and to the Council paying the Vendor's proper charges. RESOLVED, That the Council be recommended to accept the offer and that the Common Seal be affixed to the Conveyance.

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979—Location of Retail Businesses Order---(a) Mr. A Wheeler, 32, Winchcomb Street—Read, letters dated 19th February and 6th March from the Local Price Regulation Committee stating that an application had been received from Mr. Wheeler for a licence to deal in second-hand toys and bicycles. The application was made on the ground that he had had to vacate his premises at 42, Albion Street, these premises having been condemned. RESOLVED, That the Committee be informed that the Council have no observations to make with regard to the application.

(b) Mrs. D. Michaels, 91, Winchcomb Street--With reference to Minute No. 579 the Town Clerk reported that the Local Price Regulation Committee had decided not to grant a licence in this case.

(c) Mr. F. Cherrington, Auctioneer--Read, letter dated 2nd March from the Committee stating that an application had been received from Mr. Cherrington, at present practising at Gloucester, for permission to extend his business by opening a similar business at 1, Priory Buildings, High Street, and asking for the views of the Council as to whether the needs of the district were served

adequately by auctioneers already in practice in the town. RESOLVED, That the Committee be informed that in their opinion the needs of the district are adequately served.

(d) Spectrocolour Ltd—Read, letter dated 24th February from this Company stating that they proposed to open a branch office in the town for the purpose of taking individual photographs of members of the Allied Services. The Town Clerk reported that he had been in communication with the military authorities and they had no observations to make with regard to the matter. RESOLVED, That the Company be informed that the Council are unable to support any application to the Local Price Regulation Committee as, in their opinion, the needs of the area are well served by the existing facilities.

980—Hackney Carriage Sub-Committee—The Sub-Committee report that they met on 9th March.

(a) Log Book—The log book submitted was approved and arrangements were made whereby the Council would obtain a supply of such books the cost thereof being charged arrangements Central Taxis. Central Taxis had also arranged for a record of orders to be kept at the Booking Office to enable a check to be carried out.

(b) Hackney Carriage Licences—(i) Nos. 58, 79 and 87. The report of the Police Superintendent was considered from which it appeared that Licensee No. 87 had now joined the Armed Forces, but his brother, holding Licences 58 and 79 was operating the three cars. The Town Clerk was asked to communicate with the holders of these licences on the lines indicated.

(ii) No. 98—The Regional Petroleum Officer had been notified that it was not proposed to issue a certificate that this vehicle was necessary for the essential needs of the public.

(iii) No. 99—The Sub-Committee considered a letter dated 23rd February from the Solicitors acting for an applicant, asking for the transfer of this licence to their client for the reasons stated in the letter. After giving full consideration to the facts, it was decided that the application be not granted. The Sub-Committee also considered an application from Licensee No. 99 for a transfer of car OV3520 held under this licence to another car. The Committee recommend that the application be not granted.

(c) Transfer of Licence—The Chairman had authorised the transfer of Licence No. 10 from car V09794 to YW306, the vehicle having been submitted to and recommended by the Police Superintendent and Motor Hackney Carriage Inspector. The Sub-Committee approved the action of the Chairman.

(d) Drivers' Licences—(i) Central Taxis drew attention to the lack of local knowledge of certain drivers and suggested that applicants for licences should be required to pass a local geographical test. The Police Superintendent was willing to carry out this suggestion and the Sub-Committee recommend that the proposal be approved and adopted.

(ii) Applications for drivers' licences received from Messrs. C. Parker and S. G. Young were considered together with the recommendations of the Police Superintendent, The Sub-Committee recommend that the applications be not granted.

(e) Hackney Carriage Licences Nos. 88 and 89—The holder of these licences asked for reconsideration of the decision that a certificate would only be issued to the Regional Petroleum Officer in respect of one car. It was reported that he had now obtained a full-time driver and Central Taxis recommended that the application be granted, It was decided that subject to the Town Clerk being satisfied that a whole-time driver has been engaged, the additional certificate be granted to the effect that both cars are essential for public needs.

(f) Red Line Taxis (Glos). Ltd.---A letter dated 19th February from the Company with regard to the decision of the Council not to grant their application for 12 hackney carriage licences, was considered. The Company re-quested, however, that their application should remain on record and be considered preferentially to any further applications and, if the present hackney carriage arrangements did not prove satisfactory, or the present fuel restrictions be relaxed, their application should be reconsidered bearing in mind the fact that in order to make their application in the required form, 12 modern cars had been purchased. It was recommended that the Company be informed that the Council regret they are unable to accede to the request and that if, in the future, they desire to obtain licences, application must be made in the usual manlier.

(g) Central Taxis—The Sub-Committee considered complaints received with regard to the service and also fares charged and the Town Clerk was asked to take the steps indicated in regard thereto.. Central Taxis also reported upon difficulties experienced in operating a satisfactory service and, with a view to remedying the same, they undertook to proceed on the lines suggested and to report further.

(h) Hackney carriage stand, Royal Well Road—The Borough Surveyor had been instructed to erect a suitable sign in the position indicated to the effect that the stand was allocated for taxis only.

(i) The re Port of the Police Superintendent in regard to proceedings about to be taken against the owner of a car plying an unlicensed vehicle for hire, was submitted.

(j) Part-time Hackney Carriage Inspector—The Town Clerk was asked to report further upon this matter at the next Meeting of the Sub-Committee. RESOLVED, That the report be approved and adopted.

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981—Grading Scheme—(a) Temporary Up-grading of Officers—With reference to Minute No. 611

(b) The Committee considered the principle of the temporary up-grading of officers undertaking increased responsibilities during the present emergency. RESOLVED, That the policy be not adopted.

(b) Increments—The Town Clerk reported upon the arrangement made for implementing the decision Of the Committee contained in Minute No. 740 (a) (iv). RESOLVED, That the same be approved.

(c) Public Health Department—The Committee considered the recommendations of the Public Health Committee with regard to the Senior District Sanitary Inspector. RESOLVED, That provision be made in the Grading Scheme for a Deputy Chief Sanitary Inspector in Grade C (£375—£420).

982--Superannuation—RESOLVED, That the services of Mr. C. W. Clifford, Senior District Sanitary Inspector, be further extended to 25th March, 1944, in accordance with the provisions of the Local Government Superannuation Act, 1937, he having notified his willingness to continue.

983—Sickness Scheme—Temporary Officers (a) Part-time temporary Officers—The Town Clerk reported that he had consulted the Chief Officers with reference to Minute No. 742 (a) and it was suggested, for the consideration of the Committee, that the scheme was not applicable to such officers. RESOLVED, That the scheme do not apply in such cases.

(b) Absence due to Maternity—The Town Clerk also reported that the Chief Officers had considered the position of officers absent for maternity reasons. RESOLVED, That the Sickness Scheme does not apply to such cases but that in the discretion of the Chief Officer or Head of the Department, in consultation with the Chairman of the appropriate Committee, reasonable leave of absence, not being less than one month, be granted to married women. A medical certificate shall be produced before the officer resumes duty.

984—Sickness Schemes—Permanent and Temporary Officers and Employees—The Town Clerk referred to Minutes Nos. 721 and 742 (ii) and stated that the question had been raised as to whether sick pay "to be reduced by the amount receivable under statutory provisions" included payments made by way of Workmen's Compensation.

RESOLVED, That it be confirmed that the words referred to above do include payments made by way of Workmen's Compensation

985—Temporary Officers occupying Permanent Posts-- -The Town Clerk reported in regard to the Sickness Scheme, the making up of salary, holidays and other service conditions appertaining to certain officers who, by reason of the resolution of 26th September, 1939, must be regarded as temporary but who were occupying permanent posts and who had exceptional claims to be regarded as permanent officers. RESOLVED, That the Town Clerk submit a further report upon the matter to the next Meeting of this Committee, it being the intention that such officers, who shall be specified, will be included in the sickness and other schemes in operation for permanent officers.

986—Holidays, 1943—The Town Clerk referred to the granting of annual holidays for 1943 and submitted the observations of the Chief Officers thereon. RESOLVED :—

(i) That permanent officers be granted 14 days' leave of absence.

(ii) That temporary officers, having completed six months' service with the Council be granted one day for each month of service with a maximum of 14 days.

(iii) All holidays to be taken at the discretion of the Chief Officer or Head of the department, regard being had to any emergency which may from time to time arise:

(iv) Easter Holidays—That the offices be closed on Good Friday, Saturday, 24th April, and Easter Monday, subject to arrangements being made to deal with any matters of urgency which may arise.

987—National Service Acts, 1939-41 ---The Town Clerk reported that he had received from the District Man-power Board a letter stating they appreciated that local authorities throughout the country had already been called on to give up a considerable number of employees, but the demands for fit young men and women for the Services and War Factories were still heavy and imperative and it was one of the functions of the Board to ensure that, at this very critical stage of the War, the withdrawal and redistribution of such men and women was effected to the maximum extent.

With these considerations in mind, the Board made certain proposals and stated that the temporary disturbance to the activities of the local authority was recognised and they asked for the comments of the Town Clerk on the proposals.

The Town Clerk stated that he had sent a copy of the proposals to each Chief Officer or Head of the Department and had mentioned the proposals to the Committees of the Council and was proposing to make strong representations for retaining as many of those officers affected by the proposals as possible.

RESOLVED That the action of the Town Clerk be confirmed and that the Council place on record their view that having regard to the already heavy loss of staff that, consistent with the maintenance by the Council of adequate public services, any further withdrawals of essential staff should not take place.

988—Town Clerk's Department—(a) Personal Assistant—The Town Clerk reported that his personal Assistant who was placed on Grade B (£255-£290) in the Grading Scheme, would become entitled to a further increment on 1st April next under the previous Grading Scheme, the maximum of which she was to attain before receiving Grade B salary.

He reported on the work and responsibilities of this officer and he recommended that she should now be permitted to receive the salary of her grade. RESOLVED, That this be approved with effect as from 1st April next.

(b) Temporary Assistant Committee Cleric—The Town Clerk reported that Mr. G. Spradbrow, having obtained an appointment with another local authority, had given notice to terminate his employment on 2nd April nett and that steps were being taken to endeavour to fill the vacancy.

(c) Temporary Filing Clerk—The Town Clerk reported that the Filing Clerk in his department had been granted leave of absence and Minute 977 (b) would apply in this case.

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989-Electricity Department—The Town Clerk reported that a meter foreman would attain the age of 60 years on 8th April and complete 40 years' service, and was desirous of retiring upon a superannuation allowance, The Borough Electrical Engineer wished to retain his services and had made application to the Ministry of Labour and National Service accordingly. RESOLVED, That the Finance Committee, recommended to pay the appropriate superannuation allowance to this employee and that the question of his re-engagement be referred to the Electricity Committee.

990—Rodney Road Car Park—The Borough Surveyor reported that this car park was now used to a considerable extent by military vehicles and the military authorities had asked for permission to place a guard at the entrance to control such traffic. RESOLVED, That the application be granted, it being understood that the car park attendant provided by the Council will be in charge of the parking arrangements for private vehicles.

991—Town Parliament—Accommodation—Read, letter dated 23rd March from Mr. J. A. Greenwood, on behalf of the Cheltenham Town Parliament, stating that at the request of the Ministry of Information, the Town Parliament would be resumed for the benefit of allied troops in the area. They, therefore, asked for the free use of a room for one night per week from 7 p.m. to 10.30 p.m. for such meetings, RESOLVED, That the applicant be informed that the Committee regret they are unable to grant the application owing to the limited accommodation now available at the Municipal Offices and the many official demands made in regard thereto.

T. WILFRED WAITE, Chairman.

FINANCE COMMITTEE.

8th March, 1943. Present—Alderman Taylor (Chairman) ; The Mayor ; Aldermen Leigh James and Pruen ; Councillors Biggs, Garland and Grimwade. The following Chairmen of Committees also attended : Aldermen Trye and Winterbotham ; Councillors Green and Rev. de Courcy Ireland.

992—Estimate for Rate—The Estimates for the Rate were considered. RESOLVED, That the Estimates as now settled by the Committee be approved and submitted to the Council at a Special Meeting to be held on 12th March, 1943, and that the Council be recommended to make a General Rate of 10s 10d. in the Pound for the year commencing 1st April, 1943.

P. P. TAYLOR, Chairman.

26th March, 1943. Present—Alderman Ward (Chairman) ; The Mayor ; Alderman Pruen ; Councillors Garland and Grimwade.

993—General Rate—Read, report of the Borough Treasurer dated 26th March, 1943, on the collection on the second instalment of this rate for the year ended 31st March, 1943. Amount collected £126,802, leaving £6,189 outstanding.

994—Water Rate—Read, report of the Borough Treasurer dated 26th March, 1943, on the collection of this rate for the year ended 31st March, 1943. Amount collected £28,644, leaving £5,429 outstanding.

995—Electricity Charges—The Borough Treasurer reported on the collection of the Electricity Charges since the last meeting.

996—Accounts Rota Committee—Reported meeting held on the 26th March, 1943. Present—Aldermen Ward (Chairman), Pruen and Councillor Grimwade.

The accounts submitted were examined and recommended for payment. RESOLVED, That this recommendation be approved.

997—Loans—(a) The Borough Treasurer reported that with reference to Minute No. 603, he had now arranged for the loan of £10,000 from the Cheltenham & Gloucester Building Society to be for a period of 20 years at 3%, and that he proposed to take up the loan on the 31st March with liberty for either party to re-pay at the end of the tenth year. RESOLVED, That these terms be approved and that the Common Seal be affixed to the Mortgage.

(b) The Borough Treasurer reported that since the last meeting a sum of £200 had been received on loan. RESOLVED, That a mortgage be sealed and issued on account of duly authorised loans.

998— Housing Bonds—The Borough Treasurer reported that since the last meeting Housing Bonds amounting to £180 due for repayment had been renewed for a term of 10 years at 3%. RESOLVED, that these be approved.

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999—Staff (a) Cashier—The Borough Treasurer referred to Minute 61 1 (a) and reported that Mr. Oldridge had no relinquished the position of temporary cashier. He now recommended that the General Cashiers office be combined with that of the Rates office for the duration of the war. In this way the services of one officer would be dispensed with in so far as this work was concerned. In order to make; the Rates Office suitable for the joint work it would be necessary to move the grille from the present general office to the Rates Office and add an extension thereto. RESOLVED, That the recommendation of the Borough Treasurer be approved and the work referred to carried out.

(b) F. Jukes, Fire Prevention Subsistence Officer—The Borough Treasurer submitted application from this temporary officer for an increase in salary. RESOLVED, That the salary of Mr. Jukes be increased from £250 per annum to £275 per annum to take effect from 5th April, 1943.

1000—Local Government Superannuation Act, 1937—(a) Miss Paley, Public Library Assistant—The Borough Treasurer reported that Miss Paley had resigned on the 27th February, 1943, and had made application for refund of her-contributions. RESOLVED, That the Borough Treasurer be authorised to refund her contributions amounting to £7 19s. 2d.

(b) Miss Price, School Nurse—The Borough Treasurer reported that Miss Price had taken up an appointment with the Borough of Port Talbot and that the transfer value payable in respect of her services amounted to £25 17s. 3d. RESOLVED, That the Borough Treasurer be authorised to pay the transfer value to the Borough of Port Talbot.

1001—Report of District Auditor—The Town Clerk submitted report of the District Auditor for the year ended 31st March, 1941. RESOLVED, That the report be further considered at the next meeting of the Committee.

1002—Pension of former Professional Fireman—The Town Clerk submitted letter from the Town Clerk of Jarrow regarding the pension of firemen formerly members of the Council's Fire Brigade and now members of the National Fire Service, who had been discharged as medically unfit as a result of war injuries. The latter requested Fire Brigade Authorities to support representations being made to the Government to reimburse any payments made in respect of such retirements by Fire Brigade Authorities under the Fire Brigade Pensions Act, 1925. RESOLVED, That the representations be

supported and that the Town Clerk communicate with the Association of Municipal Corporations accordingly.

1003—Reserve Funds—The Town Clerk referred to Minute 776 and reported letter from the Association of Municipal Corporations which pointed out that the Association had asked the Ministry of Health to consider the introduction at a convenient opportunity of legislation to empower local authorities to establish out of rate income reserve funds designed to meet the cost of maintenance work which has had to be postponed owing to the war. The letter stated that since then the matter had been further discussed with the Ministry of Health and it was thought that the Ministry would not introduce legislation nor did the Association think it necessary to press for it. It was pointed out that the Council have a wide discretion as to the maintenance and amount of their working balance and that the exercise of their discretion is not likely to be, and probably could not be, effectively challenged, so long as they are acting in good faith. Obviously, at the present time, there may be heavy contingencies to be faced and it is reasonable, therefore, that, in making their estimates, the Council may provide for a larger working balance than usual.

1004—General Ledger Clerk—The Town Clerk referred to Minute 611 (b) and reported that the General Purposes Committee had now considered the principle of temporary up-grading and were recommending that this policy be not adopted.

E. L. WARD, Chairman.

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Borough of Cheltenham.

At a Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices in the said Borough, on Monday, 5th April, 1943. Present :

The Mayor (Councillor T. Wilfred Waite, J.P.) in the chair.

The Deputy Mayor (Councillor John Howell, C.B.E., F.R.C.S.).

Aldermen Leigh James, Lipson, M.A., M.P., Pates, Pruen, Capt. Trye, C.B.E., R.N. (Retd.), Ward and Clara F. Winterbotham. M.B.E., J.P. ; Councillors Barnett, Bayliss, Bendall, Lt.-Col. Biggs, O.B.E., Bush, Compton, Rev. de Courcy Ireland, M.A., Fildes, Garland, Green, Grimwade, Hayward, M.B.E., M.B., B.S., Lewis-Hall, Moore, Readings, Smith, Thompson and Till.

Apologies—Apologies for absence were received from Councillors Addis, Bettridge and Chinn.

1005—Minutes of Previous Meeting—RESOLVED, That the Minutes of the meetings of the Council held on the 1st and 12th March, 1943, having been printed and circulated to each member of the Council, be taken as read, and that the same be approved.

1006—General Rate—It was moved by Alderman Ward, seconded by Alderman Trye, and RESOLVED, " That the General Rate Fund, being insufficient for the purposes to which it is applicable by law, and the Council having made an estimate of the amount required for those purposes (including the amount required for the purposes of the Public Libraries Acts) during the period commencing on the

first day of April, 1943, and terminating on the thirty-first day of March, 1944, and to defray any expenditure which may fall to be defrayed before the date on which the moneys to be received in respect of the next subsequent Rate will become available, and for the purpose of paying the sums payable during the said period to other Authorities under the precepts issued by them, a General Rate of 11s 2d. in the £ on the Rateable Value of each hereditament as shown in the Valuation List and in the form shown in the Rate Books be, and the same is hereby, made and approved in respect of the period commencing on the first day of April, 1943, and terminating on the thirty-first day of March, 1944, and that the said Rate be payable by two instalments, namely, one moiety thereof forthwith, and the other moiety thereof to be payable on the first day of October, 1943; Also, That notice of the said Rate be given within seven days after the making thereof by affixing notice of the same in some public or conspicuous places in the Borough."

1007—Emergency Committee—RESOLVED, That the report of the Emergency Committee of their meetings held on the 10th and 24th March, 1943, be received.

1008—Proceedings of Committees—RESOLVED, That the proceedings of the under-mentioned Committees at their meetings held on the dates respectively appearing be approved and confirmed:—

Rating	March 3
British Restaurants ...	March 4
Art Gallery and Museum	March 5
Public Library	March 5
Allotments	March 15

(Subject to an amendment moved by Councillor Bush, seconded by Alderman Lipson "That Minute No. 826 (a) relating to the David Leuchars Memorial Trophy be referred back for further consideration and report").

Parks and Recreation Grounds	March 15
Public Health	March 15
Water	March 16
Electricity and Lighting	March 16
Fire Prevention	March 17
Fire Prevention	March 23
Town Planning	March 18
Town Improvement and Spa	March 19

(Subject to the addition of the words "Montpellier Branch" after the word "Bank" in the first line of Minute No. 938 (e) (iv)).

(Subject also to the substitution of the band of His Majesty's Coldstream Guards at a fee of £110 in lieu of the of the Band of the Duke of Well Light Infantry, referred to in Minute No. 938 (e)

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Street and Highway	March 22
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Housing March 22

General Purposes and Watch March 23

Except that Minute No.991, with reference to the use of accommodation at the Municipal Offices by the Cheltenham Town parliament which was withdrawn for further consideration by the Committee.

Finance March 26

ALSO RESOLVED, That an order on the Borough Treasurer be signed authorising him to pay to the several Corpora Companies and persons mentioned in the Schedule of Accounts, the sum of money set opposite sums as may become payable during the month in respect of the current contracts upon the certificate of the Architect or Officer under whom the work is carried out.

1009—Cheltenham Grammar School -RESOLVED, That Alderman J. P. Pates be re-appointed a REPRESENTATIVE Grammar School Governor for a further period of three years expiring on the 5th march, 1946.

1010—Appointment to Committee-In accordance with notice of motion, duly given, the Mayor moved that Mr. Councillor H. Addis. J.P., be appointed a member of the Water Committee in place of ex-Councillor H. M. Avery. The motion was seconded by Alderman Winterbotham, and declared carried.

T. WILFRED WAITE, Mayor.

MINUTES of the Committees of the Town Council to be submitted for approval at the Meeting of the Council to be held on Monday, 3rd May, 1943.

WATER COMMITTEE.

6th April, 1943 Present—Aldermen Ward (Chairman) and Pates; Councillors Addis, Hayward and Moore.

1011—Borough Engineer. Report—The Monthly Report of the Borough Engineer was read:—

DAILY YIELD OF SPRINGS.

	For month ended 31st March, 1943.	Average for corresponding period during the past 3 years.
Hewletts springs	273,000 gallons	320,000 gallons
Dowdeswell Springs	697,000 "	1,213,000 "
Leckhampton Springs	64,000 "	58,000
	1,034,000 "	1,591,000 "

CONTENTS OF RESERVOIRS.

Estimated Usable Quantity about ... 98,463,000 gallons.

1012—Inspections—The Borough Engineer reported the work carried out by the Water Inspectors during the month of March.

1013—Appeals—The cases entered in the Appeals Book were considered and the rates settled and adjusted.

1014—Analyses of Water —The Medical Officer of Health submitted analyses of water made since the last meeting which were satisfactory.

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1015—Castle Barn Farm—A letter was submitted from the tenant of Castle Barn Farm complaining of the condition of the boundary fences dividing his land and that of the adjoining tenant, also the condition of the cottage garden fence and the gaps in the stone wall adjoining the Gloucester—Stow Road. The Town Clerk reported that under the terms of the tenancy agreements, both tenants were liable for the maintenance of the fencing, the Corporation supplying timber in the rough. The Borough Surveyor reported that he had taken up the matter with the tenant of the adjoining land and also upon the position in regard to the fencing and wall. RESOLVED, That the tenants be informed of their liability to maintain the fencing, and that the Borough Engineer be authorised to supply reasonable timber from Dowdeswell Wood for this purpose, and that he also be authorised to carry out the necessary repairs to the stone wall.

1016—Lineover Woods—Shooting Rights—The Town Clerk submitted an application from Mr. W. Dudley Thompson for the shooting rights over Lineover Woods, and reported that at the last meeting the Committee agreed to permit the trapping of rabbits in the Wood by the County War Agricultural Executive Committee, this Committee to reimburse any loss sustained in carrying out the work, but any profit from the sale of the rabbits trapped to be paid to this Council. The Town Clerk had communicated with the County Committee who had no objection to the letting of the Shooting Rights provided that Mr. W. Dudley Thompson was made liable for " keeping down " the rabbits in the Wood. RESOLVED, That the Shooting Rights over Lineover Woods be let to Mr. Thompson, subject to a Licence to be prepared by the Town Clerk and to a condition that he undertakes to take steps to prevent any nuisance caused by the rabbits, and to payment of a fee of £10 per annum, and that Minute No. 882 be varied accordingly.

1017—Lower Hewletts Farm—An application was submitted from Mrs. D. M. Weston, tenant of Lower Hewletts Farm, for a reduction in rent, at present £132 7s. 6d. per annum. The tenancy includes approximately 88 acres of land, together with farm buildings. The premises were let to Mrs. Weston for dairy purposes and the Borough Engineer reported that the Chief Sanitary Inspector had made representations that the condition of the cow shed was not of a sufficiently high standard and had asked that certain works should be carried out, estimated to cost £90. RESOLVED, That the Borough Engineer be authorised to carry out the works and that Mrs. Weston be informed that the rent paid by her is considered to be reasonable and that the Committee were unable to accede to her application, further that, having regard to the works which the Corporation were now called upon to carry out, consideration would have to be given when the works had been completed to increasing the rent.

1018—Supply to Government Site—The Chairman reported regarding the proposed water supply to a Government Site (Minutes Nos. 674 and 883), and that as a result of discussions it was now necessary to decide whether this Council should supply water to the R.D.C. to enable them to furnish

supplies to the site, or whether this Council should under-take the supply direct, and although there were certain difficulties in adopting the latter course it was felt that it was preferable especially as it would place the matter in the hands of one authority, rather than to have two authorities dealing with it. The Chairman intimated that there were a number of difficulties and considerations to be dealt with in regard to the supply, and stated that a meeting was being arranged with representatives of the R.D.C., at which it was hoped arrangements would be agreed on these lines. This matter had already been left in the hands of the Chairman and Vice-Chairman by Minute No. 674. RESOLVED, That the report and proposals of the Chairman be approved.

1019—Canterbury Ley—The Borough Engineer submitted a letter from the Superintending Engineer, Ministry of Works, regarding the supply to this camp (Minute No. 878) stating that the architect responsible for the work had been instructed to instal two 800 gallon tanks in place of one tank normally provided. The Borough Engineer also reported that a new pump was being installed at the camp.

1020—Social Centre, Regent Street—The Borough Engineer reported that in connection with a new Social Centre for the members of the armed forces in Regent Street, for which plans had been approved by the Council, application had been received from the Governing Body asking this Committee to bear the cost of providing the water service from the main in Rodney Road to the point where it entered the building. The estimated cost of the work was between £10 and £15. RESOLVED, That the application be approved and the Borough Engineer authorised to carry out the work.

1021—Dowdeswell Reservoir—(a) The Borough Engineer reported upon the netting of the fish at the Dowdeswell Reservoir on the 1st April and their transfer to Sandford and Pittville Parks.

(b) Application was submitted from the Headmaster of the Grammar School for permission for a number of senior boys to visit Dowdeswell Reservoir in charge of a master, in order to obtain samples of water and other matters, in connection with biological training. RESOLVED, That the Headmaster be informed that, whilst the Committee have every sympathy with the efforts in furthering the training of the boys, they regret they are unable, especially during wartime, to grant the necessary permission ; moreover, if permission was granted in this case it would be difficult to refuse other applications which would undoubtedly be made.

1022—Trees, Dowdeswell Wood and Redwood—The Borough Engineer reported that he had received an offer from Mr. C. Butler, Moreton-in-the-Marsh, of £646 12s. 10d. for the purchase of 150 Oak trees from Dowdeswell Wood and Redwood, and, as reported at the last meeting, these trees could be removed without detriment to the remainder of the woods, RESOLVED, That the offer of Mr. C. Butler be accepted, that the Town Clerk prepare the necessary contract and that the Common Seal be affixed thereto.

1023—Dowdeswell Works—A report was submitted from the Vulcan Boiler and General Insurance Co, Ltd., stating that the two oil engines at Dowdeswell were inspected on the 24th March, and found "clean and well attended to."

1024—Joint Industrial Council—The Borough Engineer reported that he had attended a meeting of the Joint Industrial Council, District Council, held in London on the 24th March together with Mr. Councillor Moore when the chief item discussed was that of an application made to the Bristol Water Undertaking regarding payment of standard rates of pay to employees engaged in A.R.P. standby duties outside normal hours. This matter was still receiving consideration and the Committee would be informed of the result in due course.

E. L. WARD, Chairman.

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ELECTRICITY AND LIGHTING COMMITTEE.

6th April, 1943. Present—The Mayor (Chairman) ; Councillors Addis, Fildes, Garland, Grimwade, Lewis-Hall, Moore and Readings.

1025—War Bonus—The Borough Electrical Engineer reported that the Industrial Court had awarded an increase in the present rate of bonus of 4d. per hour to 4 ½ d. per hour as from the first pay day following the 18th March, affecting all employees of the Department covered by the District Joint Industrial Council. The increase affected 69 men at a total cost of £345 per annum. RESOLVED, That the increase be paid.

1026—Meter Foreman—The Borough Electrical Engineer reported that he had made application to the Ministry of Labour and National Service for the retention of Mr. F. C. Havard's services (Minute No. 890) who had now been directed to remain in his present position. Mr. Havard had already intimated his willingness to continue in the service, but considered he should be paid both his wages and superannuation allowance. This matter was considered at the last meeting of the General Purposes Committee who had recommended the Finance Committee to pay the appropriate superannuation allowance and referred the question of his re-engagement to this Committee. The Town Clerk reported that this man was entitled under the Local Government and Other Officers' Superannuation Act, 1922, to both wages and allowance, provided he ceased at the end of his contributory period to be employed. Mr. Havard intended appealing to the Tribunal in order to secure a "break" which would enable his re-engagement and payment of both superannuation and wages. RESOLVED, That, in the event of the appeal succeeding, thus creating a break in service, the Borough Electrical Engineer be authorised to re-engage Mr. Havard and that the Finance Committee be recommended to pay him both his wages and allowance.

1027—Interruption of Supply—The Borough Electrical Engineer reported that one interruption to supply had occurred since the last meeting.

1028—Salaries of Chief Electrical Engineers—A letter was submitted from the Town Clerk, Derby, stating that his Council had had under consideration the agreement made between the National Joint Council of Local Authorities and Chief Electrical Engineers for the Electricity Supply Industry providing scales of salaries for Chief Electrical Engineers, That Council considered the salaries too high and had protested to the National Council and asked this Authority to support this action. The Town Clerk reported that the Association of Municipal Corporations were also dealing with this matter. RESOLVED, That no steps be taken on the letter.

1029—Street Accidents—Damage to Apparatus--The Town Clerk reported that damage had been caused to the under-mentioned apparatus as follows :—

Position	Amount of damage incurred	Remarks
Russell Place	£1 8s. 6d. Commercial van involved.	Claim submitted.
Montpellier Terrace . . .	7s. 3d. . Commercial lorry involved.	Claim submitted.

1030--Safety Belts—Arising out of an accident to a linesman in the Electricity Department (Minute No. 321), a letter was submitted from the County Fire Office Limited pointing out the importance of a systematic and periodical examination of safety belts by experts and asking for information of the procedure taken by this Committee. The Borough Electrical Engineer reported that a monthly inspection of the belts had been instituted and records were made of their condition and if the foreman-in-charge on making inspection was unsatisfied with the condition of any belt the belt was withdrawn from service. RESOLVED, That the above Company be informed of the action taken.

T. WILFRED WAITE, Chairman.

RATING COMMITTEE.

7th April, 1943. Present—Councillors Bettridge (Chairman), Bush and Fildes.

1031—Proposals—The Committee considered proposals submitted by the Rating and Valuation Officer. RESOLVED, That the proposals be submitted for the revision of assessments as now settled by the Committee.

1032—Collection of Rates—The Rating and Valuation Officer submitted his report on the collection of rates for the half-year ended the 31st March last.

1033—Unpaid Rates—A statement of unpaid rates for the half-year ended the 31st March last was submitted and signed by members of the Committee.

A. J. BETTRIDGE, Chairman.

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BRITISH RESTAURANTS COMMITTEE.

8th April, 1943. Present—Alderman Clara F. Winterbotham (Chairman) ; Councillors Bayliss, Fildes, Garland and Moore; Mrs. Lipson ; and Mr. W. J. Bache.

1034—Organiser's Report on Meals Served—(a) The number of mid-day meals served in the Restaurants during March were as follows :—

Montpellier Restaurant ..	8,675	Receipts	£399 19 9
Pate's Restaurant ...	7,379	“	309 17 11
Whaddon Restaurant	4,930	“	182 13 8
St. Mark's Restaurant ...	3,128	“	126 3 11

(b) The number of Suppers served in Montpellier were as follows:-

1,196 ... Receipts £67 13s. 11d.

1035—Easter Closing—RESOLVED, That the Restaurants be closed on Good Friday, Easter Saturday and Easter Monday.

1036—Sunday Mid-day Meal—The Organiser reported that she had been approached by the Home Guard with a view to serving a cooked mid-day meal to the men on Exercises each Sunday throughout the summer. She could arrange a rota of Assistant and First Cooks which would only necessitate them working one Sunday in every three. RESOLVED, That mid-day meals be served on Sundays as required by the Home Guard, and that the staff be paid for this work.

1037—Whaddon British Restaurant—The Organiser referred to the untidy condition of the ground at this Restaurant and the rubbish which was dumped there by the public. The Borough Surveyor stated that, if he had any suitable railings, these could be erected. RESOLVED, That this matter be left with the Borough Surveyor.

1038—Financial Statement—The Borough Treasurer submitted the financial statement for the British Restaurants for the quarter ended 31st March. The total expenditure amounted to £2,772 15s. 2d., and the total income, including stocks in hand, was £3,603 15s. 7d. These accounts did not include compensation for loss on suppers provided at the Montpellier Restaurant for the Ministry of Labour amounting to £133 1s. 6d. which it was anticipated would be received in due course, and the expenditure did not include the depreciation and amortization charges for the year amounting to £633. The Borough Treasurer pointed out that, with the exception of Pate's Kitchen, the Restaurants had not been in operation for a full year so that the above sum of £633 for last year only included the due proportion of the amortization charges in respect of the erection and equipping of each Restaurant for the period each had been open.

1039—St. Margaret's British Restaurant—(a) The Borough Surveyor reported that the Ministry of Food had approved in principle the plans for the lavatory block and now required detailed estimates which were being obtained. The Ministry had also approved of the painting and decoration work. The question of the use of the stabling had been raised by the Ministry and it was RESOLVED, That the Borough Surveyor intimate to the Ministry that it was desired to use this as a vegetable store and a garage. RESOLVED, also, That the Borough Surveyor have a bar or other suitable barrier erected for the safety of those persons on the loading platform.

(b) Opening—RESOLVED, That the Restaurant be opened to the public on Thursday, 29th April, and that the Mayor and members of the Council be invited to take lunch at 12.30 p.m. on that day.

(c) Roaster—In view of the fact that the Ministry were unable to supply a Roaster for St. Margaret's Restaurant, it was RESOLVED, That the Roaster at St. Mark's Restaurant be transferred to St. Margaret's, as with the small number of meals served at St. Mark's, a Roaster was not necessary.

1040—Used Tickets —The Town Clerk read letters dated 18th and 30th March from the Ministry of Food in regard to tickets being returned to the manufacturers for re-pulping. This matter had been taken up with the manufacturers who stated that in view of transport difficulties arrangements

should be made locally. RESOLVED, That the tickets be handed into the Borough Surveyor's office once a week and be treated as other confidential documents sent in for pulping.

1041—Staff—(a) Sickness Scheme—The Town Clerk reported that as instructed by Minute No. 792 (c) he had communicated with the Local Authorities' Non-Trading Services Council for the Western District who had furnished a copy of a draft sickness scheme which was to be considered by that Council. In the main the Scheme was very similar to that adopted by the Council for the manual workers in the Highways Department (Minute No. 721). RESOLVED, That the scheme referred to in Minute No. 721 be adopted in respect of the British Restaurants Staff scheduled under the Essential Work (General Provisions) (No. 2) Order, 1942.

(b) Deputy Organiser—The Town Clerk reported that, as instructed, he had communicated with the Ministry of Food and read letter dated 22nd March which stated they were unable to assist in the matter. RESOLVED, That the Town Clerk communicate with the Ministry of Food again asking for approval to a reasonable proportion of the costs being paid by this Committee.

CLARA F. WINTERBOTHAM, Chairman.

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ALLOTMENTS COMMITTEE.

9th April, 1943. Present—councillors Smith (Chairman), Addis, Bush, Compton, Fildes and Green ; Messrs. Ball, Roe and Whittall.

1042—The Avenue, Off Old Bath Road—Read, letter dated 28th March from the tenant of plot No. 6 asking if a supply of water could be provided for these allotments. The Town Clerk reported that he had informed the tenant that there was a water supply in the field adjoining and had suggested that he should communicate with the tenant of the field to ascertain if he was willing for the allotment holders to obtain water from this source, subject to consent of the Water Committee, RESOLVED, That having regard to the small number of plots on this site the applicant be informed that the Council are unable to provide a supply of water.

1043—Rebates in Rent—The Town Clerk submitted applications from the tenants of No. 11 Gapper's Field, No. 10 Girls' Grammar School Playing Field, and No. 128 Marle Hill, for rebates in rent. The Gardens Superintendent also sub-mitted his report with regard to the matter. RESOLVED,

(a) That as only a portion of allotment No. 11 Gapper's Field is available for cultivation, the remainder being covered with debris of old pig-styes, the rent of this allotment be reduced to half, namely, 7s 2d. per annum.

(b) That, having regard to the trees on allotment No. 10 Girls' Grammar School Playing Field, which rendered a portion of the land unsuitable for good cultivation, the rent of This allotment be reduced to half, namely, 4s 9d. per annum.

(c) That as the foundations of a roadway interfered with the cultivation of allotment No. 128 Marle Hill, the rent of this allotment be reduced to 7s per annum.

1044—Allotment Competition—The Gardens Superintendent reported that the judging of allotments for the Spring Competition was almost complete, and the final inspection would be carried out within the next few days. RESOLVED, That the cup and prizes be awarded at the conclusion of the Brains Trust to be held in connection with the "Dig for Victory " Week at the Town Hall on the 16th April.

1045--Allotment No. 2 New's Cottages—The Town Clerk reported that a sum of 10s was due from the late tenant of this allotment for the year ended 25th March, 1942 He had been in communication with the tenant with regard to the matter, and was informed that the tenancy was terminated owing to the difficulty in cultivating the plot due to the large amount of stone thereon, and application was, therefore, made for the arrears to be written off. RESOLVED, That in the circumstances, the Borough Treasurer be authorised to write off the arrears as suggested.

1046—Horticulture Committee—The Town Clerk reported that the Horticulture Committee met on 7th April.

(a) David Leuchars Memorial Trophy—The reference back by the Council of Minute No. 826 (a) was considered. The Committee also had before them the suggestion that in order to provide an opportunity for the many friends of the late David Leuchars to subscribe to a memorial to perpetuate his memory, a subscription list should be opened for the purpose of endowing a cot or bed at the Cheltenham General Hospital, and it was recommended :—

(i) That the Mayor be requested to open a fund for the purpose.

(ii) That the Challenge Cup previously authorised be provided by the members of the Horticulture Committee.

(iii) That the Dig for Victory Committee be recommended to allocate any balance remaining in hand after defraying the cost of the Exhibition, towards the fund.

(b) Autumn Show—A letter dated 26th March from the Ministry of Agriculture was considered. The Ministry stated that they had been informed by Messrs. Boots Ltd., that as part of their support of the Government's Dig for Victory Campaign, a sum of money had been allocated to cover expenses of a series of horticultural shows to be held during the summer and autumn of this year and grants would be made from the fund to cover prize money, judges' fees, advertising, programmes and posters. A set of model rules and list of proposed classes had been forwarded which it was stated could be varied and adapted to suit the season and local conditions and Mr. C. H. Middleton, the Company's Horticultural Consultant had agreed to support the shows. It was suggested by the Ministry that Cheltenham might wish to take advantage of this scheme. It was RESOLVED,

(i) That the letter be referred to the Autumn Show Committee.

(ii) That the Town Clerk call a meeting of the members of the Autumn Show Committee, 1942, with a view to this Committee being re-constituted for the purpose of organising a Show in the Autumn of 1943.

(iii) That application be made to the Town Improvement Committee for the free use of the Town Hall in September on approximately the same dates and for the same period as in 1942.

(c) Gloucestershire Home Food Production Society—With reference to Minute No. 826 (b) this Society had now asked if it was possible, instead of including an additional section in the Autumn Show for members of Home Food Production Clubs, if a class for a composite collection of five vegetables from clubs could be substituted and the Society were prepared to offer prizes therefor. The letter was referred to the Autumn Show Committee for consideration.

(d) Committee—The Committee considered three vacancies which had occurred and it was decided:

(i) That Mr. F. Craven Broad be invited to serve.

(ii) That the Town Clerk communicate with the Education Secretary with a view to the appointment of a representative from the Elementary Schools having experience in horticulture. RESOLVED, That the proceedings of the Horticulture Committee be approved and adopted.

1047—Cultivation—The Gardens Superintendent reported that he had carried out his monthly inspection of the allotments and 56 allotments were found to be in a bad state of cultivation. He had communicated with the tenants with regard to the matter, and if satisfactory progress was not made, the facts would be reported to the Town Clerk in order that possession might be taken in appropriate cases.

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1048—Elmfield Park Estate—The Town Clerk reported that a portion of this Estate had now been plotted out and the majority of the allotments had been let. The Gardens Superintendent also reported that as soon as the fallen trees on the remainder of the site had been cleared, this could be plotted out and let, the existing tenants being allowed to retain their plots so far as this was in conformity with the lay-out.

1049—Fencing for Allotments—The Committee had before them complaints with regard to the lack of fencing at the various allotments and the consequent damage being caused to crops by trespassers. It was reported that a certain amount of chestnut fencing could now be purchased for the purpose. RESOLVED, That the Borough Surveyor obtain such supplies as are available and that fencing be provided at the Hatherley Park, Agg Gardner and Baglin's Piece allotments. RESOLVED, also, That the Housing Committee be asked to consider closing the passageway between the houses in Crabtree Place and Baglin's Piece allotments, as in the opinion of this Committee the passageway in question serves no useful purpose and results in damage to the allotments and fencing.

P. T. SMITH, Chairman.

PARKS AND RECREATION GROUNDS COMMITTEE.

9th April, 1943. Present—Councillors Green (Chairman, Adults, Bush, Compton, Fildes and Smith.

1050—St. Peter's Recreation Ground—With reference to Minute No. 829, the Town Clerk reported that the Chairman had authorised the use of this ground by Mr. F. Squire for a Fun Fair from 17th to

27th April, subject to Mr. Squire entering into an agreement and to payment of a rent of £50, together with a deposit of £10 to cover any damage. RESOLVED, That this be approved.

1051--Agg Gardner Recreation Ground—Read, letter dated 30th March from Messrs. James Day & Sons asking if the Council would consider letting one of the Recreation Grounds for a Fun Fair from 22nd April to 8th May, and offering the sum of £150 therefor. RESOLVED, That Messrs. Day & Sons be informed that this Committee are prepared to recommend the Council to grant their application for a site at the Agg Gardner Recreation Ground, subject to a payment of £200 and to their entering into an agreement to be prepared by the Town Clerk which would provide for £100 to be paid on the signing of the agreement and the balance on their entering on to the site.

1052—Cricket Pitches—Brooklyn Road Playing Field—(a) With reference to Minute No. 834, the Town Clerk reported that the Military Authorities had stated that there was no objection to the use of this ground by Clubs formed by factory workers and others, subject to their undertaking to comply with certain conditions. It was intimated that it was not desired to ask an unreasonable amount of compensation for the use of the ground, and the authorities suggested that the Council should make a suitable offer for the same. RESOLVED, That the Town Clerk communicate with the Military Authorities suggesting a rental of £12 for the Summer Season

(b) Old Patesians' Sports and Social Club--The Town Clerk reported that he had informed this Club that the Council were prepared to grant them the use of a pitch at this Playing Field, subject to the payment of a rent of £1 per month, and to compliance with the conditions laid down by the Military Authorities. RESOLVED, That this be approved.

(c) Read, letter dated 17th March from the Regent's Sports and Social Club, making application for the use of a Cricket Pitch during the Summer Season. RESOLVED, That they be allocated a pitch on this Playing Field, subject to the same terms and conditions as mentioned in Minute (a) above.

1053—Brooklyn Road—The Town Clerk reported that the Chairman had authorised the ploughing of the field in Brooklyn Road (Part 325 and Part 326 on the Ordnance Sheet, 1923 edition) for use by the Parks Department for food production purposes

1054—"Holidays at Home" Week—(a) Custodian, Montpellier Gardens—With reference to Minute No. 830 (b), the Town Clerk reported that he had been in communication with the Military Authorities, and he submitted letter dated 26th March stating that the Custodian now serving in the Army would be granted 14 days' leave during the month of August, which, it was hoped, would enable the Parks Department to carry out the additional work.

(b) Receipts—The Town Clerk reported that the Town Improvement Committee had recommended that all receipts during this Week in connection with the Sports events and other functions arranged at the various Parks and Recreation Grounds should be allocated towards the expenditure in connection with the "Holidays at Home" Week, RESOLVED, That this be approved.

1055—Montpellier Gardens—(a) Drumhead Service—The Town Clerk reported that the Chairman had authorised the use of these Gardens on the 4th April by the Air Training Corps for a Drumhead Service. RESOLVED, That the action of the Chairman be approved.

(b) Read, letter dated 22nd March from the Royal Air Force asking under what conditions their members could use the Tennis Courts at these gardens, and whether any concessions were made to members of the Forces. RESOLVED, That the Town Clerk point out to the applicants the small charge made for the grass Courts at the above and inform them that the Entertainments Manager has been authorised to grant them the use of a court upon similar terms and conditions as in previous years.

(c) Putting—RESOLVED, That the Gardens Superintendent be authorised to engage a full-time attendant (male or female) to take charge of the Putting Course during the summer season.

(d) Evening and Week-end Patrol—The Gardens Superintendent reported that owing to increased trespass, damage and rowdyism at these Gardens he considered that it was desirable that an organised patrol should be introduced during the evenings and at week-ends during the summer months. RESOLVED, That he be authorised to appoint a suitable man,

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(e) Dawn Service—RESOLVED, That the use of the Montpellier Gardens be granted to the Allied Services for a Dawn Service on Easter Sunday, 25th April.

(f) Tennis Exhibition Matches—The Gardens Superintendent reported that application had been made for the free use of one Hard Court at Montpellier Gardens on Saturday, 26th June from 3 p.m. onwards in aid of H.R. H. The Duke of Gloucester's Red Cross and St. John Fund, The Entertainments Manager reminded the Committee that in the past similar applications had been acceded to by the Town Improvement Committee. RESOLVED, That the application be granted and that the Entertainments Manager be authorised to make the necessary arrangements.

1056—Whaddon Recreation Ground—Read, letter dated 25th March from the Headquarters of the Allied Forces stationed in the area asking for the use of this ground for hard ball games. RESOLVED, That, having regard to the extensive use of the ground by children, the application be not granted, but that the Town Clerk suggest to the authorities concerned that they make application to various Sports Clubs with grounds in the vicinity of the Camp, to ascertain if a suitable site could be allocated to them for the purpose required.

1057—Petrol Supplies—Read, letter from the Regional Petroleum Officer stating that it had been decided further to restrict allowances made in respect of mowing operations and, in future this would be limited to 33N per cent of the consumption in 1939 for the same area of ground, The Gardens Superintendent recommended that the grass on certain Recreation Grounds should be left uncut until late summer or autumn. RESOLVED, That this be approved.

1058—Food Production—(a). The Gardens Superintendent reported that during the month of March the sale of produce at the market amounted to £18 19s. 11d., and he had supplied the British Restaurants with produce to the value of £9 6s. 5d.

(b) Income and Expenditure for the year ended 31st March, 1943—The Gardens Superintendent submitted details of income and expenditure in connection with the food production scheme for the year ended 31st March, 1943. The income had amounted to £724 15s. 6d. and the expenditure

to £554 2s. 0d., showing a balance of £170 13s. 6d., but this sum would be allocated towards administration charges, and was not therefore recognised as a profit on the year's workings.

1059—Pittville Circus—The Gardens Superintendent stated that he had received a report that on the 21st March the foreman at Pittville Gardens had found a lady picking flowers from the Pittville Circus Garden. RESOLVED, That, having regard to the large amount of floral material now being stolen from the Parks and Gardens, the Town Clerk be authorised to institute proceedings in this case.

1060—Sandford Park—Removal of Railings—The Gardens Superintendent reported that, in accordance with Minute No. 4 passed by this Committee on the 13th July last, the iron railings inside the path leading from the High Street entrance to Sandford Park to the College Road entrance, and the railings on either side of the footpath leading from Barrett's Mill to Bath Parade, had been removed by the Ministry of Works and Planning. Such removal had resulted in the disfigurement of certain lawns and shrubberies which it would not be practicable to restore until the Autumn.

1061---" Men of The Trees "—The Gardens Superintendent reported that a letter dated 29th ult. from a correspondent to the local press had been forwarded to him. The correspondent stated that he would be prepared to make a contribution of 10s 6d. towards any plaque or memorial recording the history of " Maud's Elm," RESOLVED, That this matter be referred to the Street and Highway Committee for their consideration.

W. J. GREEN, Chairman.

PUBLIC HEALTH COMMITTEE.

12th April, 1943. Present—Aldermen Pruen (Chairman), Leigh James and Winterbotham ; Councillors Barnett, Bayliss, Biggs, Fildes, Garland, Hayward, Howell, de Courcy Ireland and Moore.

1062—Consumption of Bread and Potatoes in Hospitals—Circular No. 2787 Ministry of Health, was submitted pointing out the necessity for reducing the consumption of imported foods, particularly wheat, and suggesting an increase in the consumption of potatoes and therefore a consequent decrease in the consumption of bread.

1063---Quinine—Circular No. 2791, Ministry of Health, was submitted referring to the acute shortage of Quinine and setting out certain synthetic substitutes.

1064—Supplies—Circular No. 2780, Ministry of Health, was submitted stating that the Ministry of Supply had a quantity of rubber gloves for sale which they were prepared to supply in reasonable numbers for essential purposes in in Hospitals, Clinics and Mortuaries. The circular also called attention to the reduced supply of floor polishes and pointed out that such polishes should be limited to really essential purposes on hygienic grounds.

1065—Flooding of Premises—Bank View Mill Ltd. and others v. Nelson Corporation and another—A letter was submitted from the Town Clerk; Nelson, enclosing a copy of the Judgment of the High Court on an appeal by the Nelson Corporation in an action in which the Corporation were sued for damages for the flooding of certain premises in the borough, reported to the Council in November

last (Minute No. 115) and towards the cost of which, in view of the importance to Local Authorities the Committee had agreed to contribute up to a maximum payment of £10.

The Appeal was decided in the Corporation's favour and costs were awarded to them, but as there may be some difference in the costs which will be allowed on taxation by the High Court, and those actually incurred by the Corporation, some payment may be required from this Corporation, the amount of which, if any, would be notified in due course.

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1066—Diphtheria Immunisation-(a) Quarterly Report- The Medical Officer of Health submitted the following report of treatment given during the quarter ended 31st March, 1943.

No. of new cases (immunisation commenced)	358
“ injection given	651
“ cases in which treatment was completed during the month :	
(a) under 5 years of age	122
(b) 5 -- 15 years	137
“ cases partially completed when attendance ceased	26
“ cases Schich tested (56 negative : 1 positive)	57

Four sessions were held at the School Clinic, four at the various Welfare Centres and five at schools.

(b) Total number of children immunised since the commencement of the scheme was 6137.

(c) The number of birthday letters sent during the quarter was 200 41 replies being received covering 45 children.

(d) The number of hours worked during the quarter was 155 and number of visits paid 1,163.

1067—Surrender of Diseased Food--The Medical Officer of Health reported the surrender of 3 cwts 21 lbs. Fish ; 3 qtrs. 3 ½ lbs. Cheese ; 1 ½ lbs. Tea ; 14 lbs. Ham ; 9 lbs. Eggs ; 16 cwts. 8 lbs. Apples ; 53 Tins Luncheon Meats (1 cwt. 1 qtr.) ; 16 lbs. Corned Beef ; 19 lbs. Preserves ; 3 lbs. Fish Cake Rolls ; 56 tins Fruit ; 41 Tins Vegetables ; 57 Tins Fish ; 5 Tins Soup ; 2 Jars Pickles ; 108 Fish Cakes.

1068--Water Analyses—The Medical Officer of Health submitted his report on the analyses of samples of water taken since the last meeting.

1069—Pasteurised Milk—The Medical Officer of Health reported upon samples of pasteurised milk taken for bacteriological examination, one of which was not entirely satisfactory and as the milk was produced outside the borough the County Medical Officer of Health had been informed. A subsequent sample sheared no improvement. The Company had also been communicated with but no reply had yet been received. RESOLVED, That in the event of the Medical Officer of Health not being satisfied with the action, if any, which the Company propose taking to ensure satisfactory pasteurisation, the Town Clerk communicate with the Town Clerk of the area in which the milk is pasteurised and bottled, calling his attention to the condition and requesting that steps be taken to

deal with it, and, in view of the extent of the supply, failing satisfactory action by the Company, the Town Clerk communicate with the Ministry of Health.

1070--Staff---The Medical Officer of Health reported that Mr. J. Buck, formerly pupil in the Chief Sanitary Inspector's Department, who was appointed a Temporary Clerk at the last meeting, had been "called up," and that it was essential, in view of the work in the office, that a new junior should be appointed. RESOLVED, That Miss M. Durant be appointed temporary Junior Clerk at a salary of per week.

1071—Housing Act, 1936--(i) Re-occupation of condemned houses—RESOLVED, That the licences for the re-occupation of Nos. 2 and 3 Bubbs Cottages, York Street, be renewed for a further period of six months from 14th April, 1943.

(ii) Basement-No. 43 Bath Road—The Chief Sanitary Inspector reported that the bedroom floor of the basement was decayed and in a dangerous condition, and that informal notice had been served upon the owner requiring him to carry out the necessary repairs. The owner suggested wood blocks be laid down and required a period of six months in which to carry out the works. The Chief Sanitary Inspector was not satisfied with the proposals, and, on his invitation, Councillor Moore had inspected the property and concurred with his view. RESOLVED, That notice be served upon the owner in accordance with the provisions of Section 9 of the Housing Act, 1936, requiring him to execute the works specified in the Notice, within a period of twenty-eight days, and that failing compliance with the Notice the Council carry out the work in default.

(iii) Basement of Nos 16 Albert Road and No. 56 Albion Street---The Chief Sanitary Inspector reported upon the condition of these premises and the View Sub-Committee were requested to inspect them and report thereon.

1072—Closing Order-4 Lansdown Place—The Chief Sanitary Inspector reported that the Council, in July 1934, made a Closing Order in respect of the basement of No. 4 Lansdown Place, since which time a considerable amount of work had been carried out but that owing to the intervention of time it had not been possible to eradicate the signs of all dampness. He recommended that, subject to the back steps and landing leading to the basement being removed, that the Order be determined and that the occupation of the premises be permitted. RESOLVED, That, the Council being satisfied that the part of the building referred to has been rendered fit for human habitation, an Order be made determining the Closing Order made in respect of part of the building, and that the Common Seal of the Council be affixed thereto.

1073—Food and Drugs Act—The Chief Sanitary Inspector submitted a report of the Public Analyst on samples of milk Nos. 292-297, which were found to be genuine.

1074—Milk and Dairies Order, 1926—(i) Condition of Milk—The Chief Sanitary Inspector reported that, as a result of the transfer of registrations, numerous complaints had been received regarding dirty milk and bottles, and he pointed out that with labour difficulties it was inevitable that some complaints should be received, but he had communicated with the retailers on this matter.

(ii) Daily deliveries of milk—The Chief Sanitary Inspector reported that, as a result of complaints at the last meeting that the restoration of daily supplies of milk had not been recommenced, he had

taken up the matter with the Cheltenham Dairymen's Association and was informed that the daily delivery had now been put into operation and would continue in force until October. Certain members of the Committee intimated that, to their own knowledge, the daily distribution was not in operation as a general rule. RESOLVED, That the Chief Sanitary Inspector inform the Association that there are still cases in which daily supplies are not being made.

(iii) Registration—Application was submitted from Mrs. F. Carpenter of Cambray Dairy, Bath Street, for registration as a retail purveyor of milk. RESOLVED, That the application be granted.

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1075—Food Salvage—(i) The Chief Sanitary Inspector reported that the Gloucester City Health Department had requested assistance from certain Local Authorities, including Cheltenham, in connection with the inspection of a large number of tins of tomatoes, and that he had provided such assistance as was possible. RESOLVED, That the action of the Chief Sanitary Inspector be approved.

(ii) Classification and Salvaging—The Chief Sanitary Inspector reported upon the duties devolving upon him in connection with the classification and salvaging of food and other commodities in order to ensure that they are put to the best possible use.

1076—Rat Destruction—(i) No. 170 Bath Road--Complaints were received of rats at these premises which had been traced to defective drains. RESOLVED, That a Statutory Notice be served upon the occupier in accordance with Section 39 of the Public Health Act, 1936, requiring him to take the necessary steps to abate the nuisance.

(ii) Rotunda Terrace—The Chief Sanitary Inspector also reported complaints of rat infestation at premises in Rotunda Terrace, used for the purpose of a grocery business. Steps taken by the owner to destroy the rats and prevent further infestation of the premises had been unsuccessful, and during the past two months a large quantity of food stuffs had been destroyed. He was of opinion that the rats were working through a sewer adjoining the basement, and recommended that instructions should be given for the opening up of the ground and inspection of the sewer. RESOLVED, That the Borough Surveyor be instructed to open up the sewer, investigate its condition and report thereon.

1077—Clarence Parade Convenience—The Borough Surveyor reported that tenders had been invited for carrying out the extension to this convenience. RESOLVED, That the Chairman be authorised to open and accept a suitable tender when the contract for the purchase of No. 6 Clarence Parade has been executed.

1078—Sewage Works—The Borough Surveyor reported that the heavy demand upon the sewage disposal works and the difficulty of obtaining replacements of plant was causing him some concern. RESOLVED, That the Borough Surveyor ascertain whether it was possible to obtain parts of the plant required and, if so, report upon the estimated cost

1079— Ground Water in Sewers—(i) Infiltration—The Borough Surveyor reported an inspection of the Chelt, Hatherley and Charlton Kings sewers was carried out on 22nd and 23rd March in order to ascertain the cause of the large amount of flow at night-time. River water was entering the Chelt

sewer at each river crossing and the flow probably aggravated by the rising of the water level for N.F.S. static supplies.

At the Charlton Kings Sewers a large volume of clear water was entering the sewers having a depth of flow of 4 ins. at 12.30 a.m. and a rate of flow at 630,000 gallons per day, and a further inspection of this sewer would have to be undertaken in the Charlton Kings Urban District Council area. The Town Clerk was directed to report in regard to the Sewage Agreement with the Charlton Kings Urban District Council in relation to the admission of subsoil water into the Sewers.

(ii) Arle and Hatherley Outfalls—The Borough Surveyor reported on the condition of these sewers and the necessity for clearing them, which was not possible at the present time owing to the labour difficulties. He also reported that large quantities of brick-bats and refuse was being thrown into the Arle Tank Overflow Chamber by children and recommended that the penstock and overflow chamber be covered over, and the door to the Chamber renewed at an estimated cost of go, RESOLVED, That the Borough Surveyor be authorised to carry out these works.

(iii) Sewer Position Generally—The Borough Surveyor reported generally upon the condition of the sewers in the borough upon which a report was being prepared for consideration by the Committee, although in view of the amount of data to be obtained some time must elapse before the report was ready.

1080- --Food Contamination—The Food Decontamination Officer reported upon the Food Decontamination Service and the steps taken to maintain an efficient service.

ARTHUR S. F. PRUEN, Chairman.

FIRE PREVENTION COMMITTEE.

14th April, 1943. Present—Councillors Grimwade (Chairman), and Bush Messrs. V. Ferguson (Chief Warden), and W. S. F. Harris.

1081—Fire Guard—The Fire Guard Staff Officer submitted his report.

(a) Civil Defence (Compulsory Enrolment) Orders, 1941 and 1942. The total registration of males under these Orders now numbered 12,605 ; of these 5,602 had obtained exemption under various headings ; 1,926 had been directed and were performing duty ; 4,467 were performing duty under the Business Premises Orders ; 51 were shift workers carrying out fireguard duties at business premises ; 23 were street captains and 536 cases were under review.

(b) Home Security Circular No. 29/1943.—Fire guard and the National Fire Service, Working Arrangements. With reference to Minute No. 897 representatives of the Regional Commissioner and National Fire Service had approved, in principle, the lay-out of the fire station areas and sector boundaries on the basis of the operation of five fire stations. Maps were now being prepared for all sectors of the borough and a number of meetings had been held between the Head Fire Guards and Senior Fire Guards when Street Captains were also invited to attend. A combined meeting of National Fire Service Officers and Head Fire Guards was also held on 12th April with the result that

certain modifications were made in connection with the sector boundaries in order to comply with the new arrangements.

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(c) Home Security Circular No. 63/1943-In accordance with the terms of this circular, the Head Fire Guards kiwi intimated that they were agreeable to accept appointments as Fire Guard Area Captains and would also nominate suitable persons from the existing fire guards to act as Area Captains and arrangements would be made to obtain Sector Captains, and Party Leaders. It would is necessary to provide 104 Sector Points in the Borough and, to date, offers of rooms had been received from twenty householders. RESOLVED, That further consideration of this Circular be referred to the Standing Sub-Committee at a Meeting to be held on 22nd April.

(d) Training----The training of women fireguards was progressing satisfactorily and by 7th May it was hoped to complete the training of all women in incendiary bomb control. Considerable difficulty was experienced in training persons engaged on night work and in some cases this had had to be postponed for the time being. As soon as the block schemes were approved the training of fire guards at business premises would be undertaken by block leaders; fireguards, directed to Depots, were being trained by the Depot Superintendent. It was proposed to direct 1,000 women to the Town Hall on 20th April for a special lecture on the new plan, RESOLVED, That application be made to the Town Improvement Committee for the free use of the hall for this purpose.

(e) Equipment—An additional 400 steel helmets had been received and would be distributed to fire guards in residential areas.

(f) Light Trailer Pump—With reference to Minute No. 693 (a) the trailer pump had now been delivered with the exception of a suction wrench.

(g) Business Premises Orders--In connection with the new block scheme, fourteen meetings with occupiers had been held and the occupiers concerned were endeavouring to secure the services of part-time paid organisers. Considerable interest had been shown in the new fireguard plan and the other appropriate authorities coming within Island Groups were co-operating in the arrangements.

(h) Depots—The average nightly attendance at the Depots was as follows :—

	No. attending	No. allocated
Fleece Hotel	25	30
413 High Street	24	30
Ladies' College	17	18
Public Assistance Institution	6	10

With reference to Minute No. 898 (d) the arrangements were working satisfactorily.

(i) Regional Street Fire Guard Competition—With reference to Minute No. 907, owing to the early hour of this competition difficulty had been experienced in obtaining a street party to compete, and the arrangements had had to be cancelled.

1082—Stirrup Pump Competition—The Fire Guard Staff Officer reported that it was proposed to arrange a competition to be held at the Athletic Ground during May when in addition to the competition, it was hoped to stage a large scale tactical exercise on the principle of the new Fireguard Plan. RESOLVED, That the competition be held on Sunday, 23rd May, and that application be made to the Parks and Recreation Grounds Committee for the use of the Athletic Ground,

1083—Special Course for Fire Guard Staff Officers and Assistants—(a) With reference to Minute No. 910, the Fire Guard Staff Officer reported that he and two Assistant Fire Guard Staff Officers had attended the special Course but the Regional Officers were not in possession of the final draft of the new Orders.

(b) Read letter dated 1st April, from the Regional Commissioner stating that three courses for Fire Guard Training Officers were to be held at the Regional Civil Defence Staff School commencing on April 19th, Special instruction had become necessary on account of the new Fire Guard plan and the link up with the National Fire Service and details of the training and other instruction in the use of appliances would be dealt with. RESOLVED, That the Fire Guard Staff Officer and two Assistants be authorised to attend.

1084—Sick Pay for Manual Workers- -With reference to Minute No. 906 the Town Clerk submitted letter dated 25th March from the Regional Commissioner stating that the scheme as it applied to cleaners and similar employees was entirely a matter for the local authority, but with regard to Depot Superintendents these were now enrolled members of the Civil Defence Services and were covered by the sick pay scheme for that service.

1085—Sleeping Bags for Women Fireguards—Read, letter dated 12th April, from the Regional Commissioner stating that a limited supply of cotton sleeping bags was available for women fireguards and setting out the terms and conditions upon which these should be issued. RESOLVED, That the matter be referred to the Fire Guard Staff Officer and that he be authorised to take appropriate action in regard thereto.

1086—Bunks and Bedding—(a) Read, letter dated 17th March, from the Regional Commissioner approving of the supply of bunks and bedding to the Gloucester City Council as mentioned in Minute No. 905, subject to the expenditure being shown as a debit in the Gloucester City Council's grant claim and a credit in the claim of this Authority. Permission was also given for the re-sale to occupiers of business premises of any surplus bedding which could not easily be obtained locally but such articles resold would not attract grant.

(b) With further reference to Minute No. 905, the Town Clerk reported that he had received a letter from the Town Clerk of Gloucester stating that his Council required an additional ten two-tier bunks complete with mattresses, blankets, and bedding. He had consulted the Chairman who had authorised this equipment to be supplied at cost price. The Fire Guard Staff Officer reported that the additional equipment supplied was ten two-tier bunks, 20 palliasses, 60 blankets, 20 pillows, and 40 pillow slips, RESOLVED, That the action of the Chairman be approved.

1087—Fire Prevention (Business Premises) Order, 1941—(a) Schools, Parks and Recreation Grounds—Read, letters dated 16th March from the Regional Commissioner approving the schemes

submitted in connection with the Technical School, the Lypiatts, and The Woodlands, The Park, and also the various parks and recreation grounds in the Borough.

(b) Town-Hall—Read, letter dated 16th March from the Regional Commissioner consenting under proviso of Article 14 (1) of the Order to the approval of the Council of this scheme under the No. 2 Order, and agreeing under proviso (iv) of such article to the Council exercising the functions of the Regional Commissioner in regard thereto.

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1088—Depots. 413 High Street (a) Electricity Supply—With reference to Minute No. 689 (c) the Town Clerk reported that he had consulted the Borough Electrical Engineer with regard to the charge for electricity to be made by the Gloucester Co-operative Society in respect of these premises. The Borough Electrical Engineer suggested that a second meter should be installed with an automatic switch over which would enable the electricity, consumed during the night in connection with the depot, to be separately recorded, The Gloucester Co-operative Society had agreed to the proposal, and the meter was installed on 2nd March and operated from 7 p.m. to 7 a.m. each day. The electricity consumed between the 9th November and 2nd March last had been paid on the basis previously suggested by the Society, which the Borough Electrical Engineer considered reasonable. RESOLVED, That the arrangements be approved.

(b) Ventilation—Read, letter dated 4th April from the Cheltenham and District Trades Council enclosing copy of a letter from a number of Fireguards directed to this Depot, complaining of the inefficient ventilation and asking the Council to take steps to remedy the cause for complaint. The Town Clerk reported that the Borough Surveyor had now carried out certain improvements to the blackout which would improve the ventilation. RESOLVED, That the Cheltenham and District Trades Council be informed accordingly.

(c) Equipment—The Fireguard Staff Officer reported that it was necessary to obtain additional furniture and other equipment for his offices and also the depots, and arrangements had been made for the same to be supplied by H.M. Office of Works subject to payment of a hire charge, and to the approval of the Regional Commissioner being obtained thereto. RESOLVED, That application be made to the Regional Commissioner for approval to the hire of the furniture or purchase.

1089—Fire Guard Picture Sets—Read, letter dated 29th March from the Regional Commissioner stating that the Ministry of Information had offered a number of picture sets showing fire guard organisation and liaison with the National Fire Service with hints on training and tactics, and suggesting that these might be displayed in suitable places. RESOLVED, That the Fire Guard Staff Officer be instructed to arrange for the sets to be displayed in the Depots and at other suitable premises.

1090—National Fire Service—Read, letter dated 25th March from the Regional Commissioner approving the acceptance of the tender of Messrs. F. H. Bastin & Sons for the installation of electrical tubular heating at Station A391132 at a cost of £29 0s. 6d., such expenditure to rank for reimbursement.

1091—Fire Guard Staff Officer—Staff—Read, letter dated 10th April from the Regional Commissioner stating that the case of a member of the Fire Force now undertaking duties for the Fire Prevention Department had been referred to him, and it was suggested that the officer should be released from the National Fire Service to the Fire Guard if his services were required by the latter, subject to the approval of the Council. Attention was drawn to Home Security Circular No. 63 and to the minimum pay of an Assistant Fire Guard Staff Officer undertaking the duties now carried out by the member of the Fire Force, RESOLVED, That the matter be referred to the Standing Sub-Committee for consideration at their meeting on 22nd April when they will have before them Home Security Circular No. 63.

1092—Monthly Report of Column Officer—Column Officer J. R. Jones reported that since the last meeting the National Fire Service had attended 17 calls to fire as follows :-

17th March	Notgrove Railway Station
19th March	12 Queen Street
19th March	Carter's, Winchcomb Street
20th March	68 Regent Street
20th March	82 Tennyson Road
21st March	Cirencester Road
22nd March	27 Marle Hill Parade
24 th March	John's, High Street
24th March	24 Bennington Street
25th March	Silcote, Cranham Road
28th March	Great Western Road
29th March	5 Oxford Parade
3rd April	Lye Lane, Cleeve Hill
6th April	45a Promenade
8th April	Coberley Mills
10th April	Malthouse Lane
12th April	... Bafford House, Charlton Kings.

Calls to fire for 12 months ended 31st March, 1943. It was reported that the calls to fires or suspected fires received during the year was 119 as compared with 110 for the year ended 31st March, 1942, and 121 for the year ended 31st March, 1941. In connection with the year under review, the following statistics were given :—

Eight requests for special services namely :-

Rescuing soldier from river ..	1
Effecting an entry	4
Pumping out flooded basement	2
Standing by at Flame-throwing demonstration	1
Types of Occurrences Actual fires	67
Chimney fires	25
Special service ...	8
False alarm with good intent	9
“ “ malicious	10

The National Fire Service also reported that there were no serious fires during the year, the most spectacular being that which occurred at the Plough Hotel on the 26th November last, when seven persons were rescued by N.F.S. personnel and appliances.

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1093—Circulars—The Town Clerk reported receipt of the following circulars :—

(a) Ministry of Home Security.

No. 63/1943	Organisation and Administration of Fire Guard as a separate service.	Decision of Committee. Referred to Standing Sub-Committee for consideration and recommendations. Copies to be supplied to Committee.
No. 68/1943	Conditions under which women should be put compulsorily on rotas at business premises.	Referred to Fire Guard Staff Officer for appropriate action.

(b) S.W. Region—

No. 49/1943	Expenditure on N.F.S. Works.	Referred to Borough Treasurer.
No. 60/1943	Campaign against Fire Wastage.	Referred to Fire Guard Staff Officer. Information already circulated to fireguards.
No. 62/1943	Incendiary Bomb Instructional Diagrams.	Referred to Fire Guard Staff Officer.

H. C. GRIMWADE, Chairman.

MATERNITY AND CHILD WELFARE COMMITTEE.

14th April, 1943. Present—Alderman Leigh James (Chairman) ; Alderman Winterbotham ; Councillors Garland, Green, Grimwade, Lewis-Hall and Hayward ; Mesdames Boon, Grist, Mellersh and Wood.

1094—Cheltenham Infant Welfare Association—(a) Quarterly Report—Read, Report for the Quarter ended 31st March, 1943

The attendances at the Centres had been as follows :—

	Infants.	Toddlers.
At Baker Street (12 Meetings) ...	398	256
At Bethesda (13 Meetings)	628	490
At Grosvenor Street (13 Meetings)	369	310
At St. Mark's (13 Meetings) ...	684	490
At Whaddon (12 Meetings)	244	195

1097—Dentistry—(a) The Medical Officer of Health reported that 179 mothers and 14 infants had attended the School on Saturday mornings and Thursday evenings during the quarter in accordance with the arrangements made Dentist Education Committee.

(b) The Medical Officer of Health reported that two sessions had been held at the Children's Hospital.

1098—Children Act, 1932—The Medical Officer of Health reported that Miss Cook of Imperial Nursing Home had sent in notification to act as foster mother.

1099—Gynaecological Clinic —The Medical Officer of Health reported that 6 Clinics had been held to date and the total number of attendances was 29, including 21 Borough patients.

1100—Orthopaedic Scheme—(a) The Medical Officer of Health submitted report on the work of the Orthopaedic Clinic for the quarter ended 31st March. The total number of children on the Register was 149, of which 97 were chargeable to the Education Committee, and in respect of which 54 Surgeons' consultations had been held ; 30 children were chargeable to this Committee, in respect of which 19 Surgeons' consultations had been held. He submitted accounts of the proportion of the fees payable by this Committee. RESOLVED, That these accounts he paid.

(b) Hospital Charges—The Medical Officer of Health submitted accounts for treatment of 1 in-patient and out-patients amounting to £1 15s. 7d., which included 30 attendances at 6d. RESOLVED, That these he paid.

1101—Midwife--The Medical Officer of Health reported that he had received a complaint that a certain midwife had failed to call in a doctor to a patient who developed breast abscesses while the midwife was attending her during confinement, contrary to the Rules laid down by the Central Midwives' Board under the Midwives Acts, 1902 to 1936. The Medical Officer of Health had written to her on two occasions but had not received a reply ; he subsequently communicated with the County Medical Officer of Health who sent a Superintendent Health Visitor to see the midwife, but the latter refused to make any comment on the matter. RESOLVED That the Town Clerk communicate with the Central Midwives' Board to enquire whether the Board desire the local authority to investigate the case and to submit a report as to whether a prima facie case of disobedience or misconduct under the Acts has been made out.

1102—Home Helps—RESOLVED, That advertisements be inserted in the press for applications for the appointment of a wholetime Home Help, and that Alderman Miss Winterbotham, Councillor Mrs. Lewis-Hall and Mrs. Wood be appointed a Sub-Committee to interview suitable applicants with power to make an appointment at a wage to be fixed by the Sub-Committee.

1103—Nursing Homes Registration Act, 1927—(a) The Medical Officer of Health reported that Miss B. Smith, who jointly managed the Ash Priors Nursing Home with Mrs. Chester, had intimated that she was leaving the town and that Mrs. Chester would be taking over the entire management of the Nursing Home. RESOLVED, That this be approved.

(b) The Medical Officer of Health submitted application for the transfer of the registration of the Priory Nursing Home to Miss N. Rawnsley. RESOLVED, That the transfer of the registration be granted.

1104—War-time Nurseries—(a) Medical Supervision—Read, letter from the Ministry of Health approving the proposal to pay Dr. King 10s per week for each of the Nurseries for medical supervision of the same.

(b) Additional Nursery—Read, letter dated 5th March from the Ministry of Health stating that they had not been able to obtain sufficient evidence as to the need for a fourth war-time Nursery in Cheltenham, which it was proposed to erect on land in Thorncliffe Drive. RESOLVED, That this letter be referred to the War-time Nurseries Sub-Committee.

1105--Adoption of Children (Regulation) Act, 1939—The Town Clerk submitted Circular No. 2790 from the Ministry of Health dated the 18th March, stating that the 1st June next shall be the date on which the Adoption of Children (Regulation) Act, 1939 shall come into operation. From this date it will be the duty of any persons, other than the child's parent or guardian or the person with whom the child is placed, who participates in the arrangements for the placing of the child to notify in writing the Welfare Authority of the area in which the child is to be placed. With the coming into force of the Act, it becomes an offence to issue advertisements offering children for adoption or otherwise, and Welfare Authorities should report any advertisements to the Registration Authority.

1106—Analgesia—The Town Clerk submitted letter dated the 19th January from the Central Midwives Board in reply to his letter to the Board dated the 8th October last, when it was suggested that pupil-midwives should receive instruction in nitrous oxide and air analgesia as a compulsory part of their training. The Board stated that, while they are in sympathy with the proposals of the Committee, they do not think that these suggestions would be practicable at the present time.

1107—Sunnyside Maternity Home— The Town Clerk reported that he had communicated to the County Council this Council's views on the proposal to close the Maternity Ward at the Public Assistance Institution and in future to provide accommodation for the destitute mothers at the Sunnyside Maternity Home, and the County Council had appointed a special Committee to consider this matter.

LEIGH JAMES, Chairman.

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TOWN PLANNING COMMITTEE.

15th April, 1943. Present—Aldermen Wand (Chairman) ; The Mayor ; Alderman Trye ; and Councillor Moore.

1108—Plans—(a) Within the Borough—The plans submitted for approval are set out below together with the recommendations of the Committee thereon in relation to the Byelaws for New Streets and Buildings and the Town and Country Planning (General Interim Development) Order, 1933:-

No of Plan	Name	Description	Recommendation	Recommendation under Interim Development Order
5509	Regent Motors Ltd.	Conversion of open shed into Workshop, Plough Yard	Disapproved (This work was carried out without the plans being first submitted). Notice be served requiring the removal or alteration of the building in accordance with Section 65 of the Public Health Act, 1936, but that no action be taken to enforce the Notice at the present time in accordance with Minute No. 927 dealing with the emergency buildings erected in connection with the war effort	Approved for duration of war
5510	P. J. Ralph	Erection of workshop, No 1 Hudson Street	Disapproved and in the event of its erection Notice as mentioned in respect of Plan No. 5509 be given	Approved for duration of war, subject to no nuisance being caused to occupiers of adjoining premises
5511	Red & White Service Ltd.	Extension to garage, Omnibus Depot, St. Mark's	Approved, subject to details and calculations of steel work being approved by the Borough Surveyor	Approved
5512	B. S. Webb	Erection of garage rear of Welton Lodge, Montpellier Terrace	Exempt	Approved, subject to the owner entering into undertaking to be prepared by the Town Clerk, to remove the garage when required at his own expense

(b) Outside the Borough---Plans submitted for approval under the Town and Country Planning (General Interim Development) Order, 1933, are set out below together with the recommendations of the Committee :—

No. of Plan	Name	Description	Recommendation under Interim Development Order
T.P.1730	R. A. Fawssett	Alterations to 25 Gloucester Street, Winchcombe	Approved
T.P.1731	Samuel Hanson & Son Ltd.	Alterations to garage, Gretton	Approved
T.P.1732	W. E. Watts	Erection of coal shed, Hillview, Kidnappers Lane, Leckhampton	

Deferred to next meeting to enable Borough Surveyor to obtain additional information

1109--Minister of Town and Country Planning Act, 1943—Circular No. 1, dated 30th March, 1943, was submitted from the Ministry of Town and Country Planning calling attention to the powers of the Minister under this Act and forwarding a list of Regional Officers appointed to assist the Minister.

1110—Country Cottages—A letter was submitted from the Gloucestershire Branch of the Council for the Preservation of Rural England forwarding a resolution passed at a recent meeting recommending that the design and siting of country cottages, and the supervision of their erection, should always be entrusted to competent, qualified and, preferably, local architects, in view of the special importance of this matter owing to the varied and outstanding beauty of the traditional architecture of Gloucestershire. RESOLVED, That this Council support the recommendation.

1111—Report of Uthwatt Expert Committee—A letter was submitted from the Town Clerk, Weston-super-Mare, forwarding the following resolution dealing with the report of the Uthwatt Expert Committee on compensation and betterment and intimating that a copy of the resolution had been forwarded to the Association of Municipal Corporations, and asking for the support of this Council :-

"In view of the recommendations contained in the Uthwatt Report, particularly concerning compensation and betterment values, it is felt desirable that Local Authorities should be vested with powers to defer final consideration or approval of private planning or development schemes until the Government have decided their action following the examination of the Report."

RESOLVED, That the Council be recommended to support the above resolution.

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1112—War Damage Act, 1941, Section 7—(a) The Town Clerk reported that he had forwarded to the War Damage Commission the amended plan and schedule of properties which the Senior Technical Adviser to the Commission had intimated he was prepared to recommend for inclusion in the area proposed to be scheduled under Section 7 of the war Damage Act, 1941, (Minute No. 921).

(h) The Borough Surveyor also submitted a plan showing the properties in Brunswick Street and Dunalley Parade which the Senior Technical Adviser to the Commission had suggested might be submitted to the War Damage Commission with a view to these properties being scheduled under Section 7 of the Act, together with a. of the properties affected. RESOLVED, That the plan be

approved, and that the Town Clerk make application to the War Damage Commission for the scheduling of these two additional areas.

1113—Purchase of Maps—The Borough Surveyor reported that he had communicated with the County Council regarding the purchase of maps required in connection with the Town Planning Survey and the preparation of the Town Planning Schemes amounting to £430 (see Minute No. 928). He stated that the County Council might be raising some objection to the purchase of the maps, but no official intimation had been received to this effect. The maps were essential if the Town Planning Schemes were to proceed as required by the Minister of Works and Town Planning and be carried out with efficiency. RESOLVED, That the Borough Surveyor press the County Council for their approval, but that in the meantime, in order to avoid delay, he be authorised to purchase the maps.

1114—Public Health Act, 1936, Section 65—The Committee further considered the circular from the Association of Municipal Corporations, together with the Opinion of Counsel, in regard to emergency buildings which have been erected in connection with the war effort, either with, or without, the approval of Local Authorities (see Minute No. 927). The Borough Surveyor reported on such buildings in the Borough which came within the scope of the above Section, and the circular from the Association. RESOLVED, That steps be taken in regard to these buildings in accordance with the procedure outlined in Minute 927, including service of the notices under Section 65 of the Public Health Act, 1943.

1115—Government Buildings—The Borough Surveyor reported in regard to hutments erected by various Government Departments in connection with the war regarding which a conference was recently held by the Rural District Council with a view to ascertaining which of the buildings should remain after their present use had ceased and those which should be removed (Minute No. 929). It had been pointed out that it was undesirable on security grounds that the proposals of Minute 929 should be carried out. RESOLVED, That this matter be left in abeyance.

E. L. WARD, Chairman.

CEMETERY AND CREMATORIUM COMMITTEE.

16th April, 1943. Present—Councillors Rev. de Courcy Ireland (Chairman), Bettridge, Bush, Lewis-Hall and Readings.

1116—Superintendent's Report—Read, Report of the Superintendent for the period from 12th February to 16th April, 1943. Number of Interments 140 ; Cremations 52 ; Grave Spaces sold : 1st Position 4, 2nd Position 2, 3rd Position nil, 4th Position 34 ; New Memorials erected 15 ; New Inscriptions 7.

1117—Grants of Grave Spaces Sold—RESOLVED, That the Common Seal be affixed to Grants Nos. 10767 to 10806 inclusive.

1118—Designs—RESOLVED, That designs Nos. 2894 to 2911, as set out in the designs book, signed by the Chairman, be approved.

1119—Damage to Chapel—The Borough Surveyor submitted an estimate from Messrs. R. L. Boulton & Sons for the renewal of the Cross and base on the Cemetery Chapel which was damaged by gale, and reported in Minute No. 705, at a cost of £21 10s. 0d. The Borough Treasurer also reported that the Corporation were not covered by insurance against this risk. RESOLVED, That the tender of Messrs. R. L. Boulton & Sons be accepted and that the work be put in hand.

1120—Maintenance of Grave Spaces—It was reported to the Committee in December last (Minute No. 346) that Miss E. Haywood had directed in her Will that £50 should be paid for the maintenance of grave spaces Nos. 2460 and 2541, Section P, and was informed that the Council would only undertake this work in respect of two graves on the payment of £100. The Solicitor to the Estate had intimated that the Executor was prepared to pay the sum of £100. RESOLVED, That the graves be maintained in perpetuity, and that the Common Seal be affixed to the necessary Agreement.

1121—Sick Pay for Manual Workers—The Committee considered Minute No. 721 (b) of the General Purposes Committee relating to Sickness Scheme for manual workers adopted by the Council at their meeting on the 1st March, insofar as it related to employees in the Cemetery department. RESOLVED, That the Scheme be adopted in respect of the manual workers under this Committee's control.

1122—Crematorium Fees—The Committee considered the recommendation of the Finance Committee that the Crematorium Fees should be increased by £1 in view of the estimated deficit in the income of the Cemetery. As the Crematorium was at the present time making a profit and the Ministry of Health might not agree to any increase as the estimated loss was met due to the Crematorium, the Committee did not favour the suggested increase. Further, the Committee's policy was to encourage Cremation as by this means of disposal it avoided the purchase and laying out of land and also maintenance. RESOLVED, That the Council be informed that the Committee are of opinion that no case had been made out for increasing the fees at the present time and that they be recommended to retain the present fees.

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1123—Commission on Cremation Fees--A letter was submitted from the Town Clerk, Croydon, with reference to the payment of commission to undertakers on fees paid to Cremation Authorities which appeared to be a practice which has obtained since the early days of Cremation, and was designed to remove the opposition to this method of disposal, and to encourage support. With the increased number of the Municipal and other Crematoria, this practice had decreased and was now mainly confined to company and privately owned organisations. The Federation of British Cremation Authorities have recommended that, whilst the present time is inopportune for such action, the payment of such commission should be discontinued as soon as possible, and that the general question of commission or discounts to undertakers in respect of earth burials and Cremations should be considered as part of post-war re-construction proposals at the appropriate time by the responsible authorities.

The Croydon Council considered that Municipal interests were not fully represented and that so far as the Executive Committee was concerned such representatives were in a minority, and suggested that this Council should nominate one of their delegates. RESOLVED, That this Council support the

views of the Croydon Council, both in regard to the discontinuance of commission at the present time and the increase of representation of Municipalities on the Executive Committee, and further that this Council support the nomination put forward by the Croydon Council.

1124—Purchase of Grave Space--An application was submitted from Mr. H. B. Goolding for the re-purchase by the Council of Grave Space 1830, C.1. RESOLVED, That the grave space be re-purchased at the sum of £3 3s. 0d., the amount paid by Mr. Goolding.

1125—Disposal of Mowing Grass—RESOLVED That Mr. Birt's application to purchase the mown grass at the Cemetery for the sum of £5, the Corporation cutting the grass and Mr. Birt removing it, be granted.

E. S. DE COURCY IRELAND, Chairman.

TOWN IMPROVEMENT AND SPA COMMITTEE.

16th April, 1943. Present—The Mayor (Chairman), The Deputy Mayor ; Aldermen Pates and Ward; Councillors Bush, Fildes, Green, de Courcy Ireland, Lewis Hall, Readings and Thompson; Mr. E. Baring.

1126—British Spas Federation—It was reported that the Deputy Mayor and Entertainments Manager had attended the Annual Meeting of the British Spas Federation held at Buxton on 25th March. A copy of the Memorandum sub-mitted for the consideration of the Federation and also a summary of some of the more important matters discussed had been circulated to the members of this Committee. It was emphasized that British Spas must now consider their future policy and their place and purpose in the post-war world and it was particularly stressed that Spas must be health and not sickness centres. The health services of the country would suffer if the contribution which Spas could offer was not used and Spas would suffer if their resources were not so employed. The National Health Service aimed at bringing the right to health within the reach of all and facilities for affording this must, therefore be available for everyone and it would be necessary to increase the facilities of the Spas and to supplement the comparatively small number by the provision of other health centres. Consideration was being given to the possible use of Spas in the future under the National Health Scheme and the Federation had before them the advisability of the formation of a Parliamentary Spa Group in the House of Commons and other methods by which the aims of Spas could be achieved.

RESOLVED :—

(1) That a copy of the Memorandum and Summary be circulated to each member of the Council.

(2) That the Memorandum and Summary be referred to the Medical Baths Sub-Committee for consideration and report.

(3) That the Medical Baths Sub-Committee be re-named the Spa Sub-Committee (Minute No. 160 (c) being varied accordingly), it being the intention that this Sub-Committee shall hold monthly meetings and report upon their proceedings to this Committee.

(4) That the resignation of Alderman Pates from the Medical Baths Sub-Committee be accepted and that Councillors Bush and Lewis Hall be appointed as members.

(5) That the Spa-Sub-Committee be given power to add to their number.

(6) That the recommendation of the British Spas Federation that the contribution from this Council for 1943 be approved.

(7) That the recommendation of the Federation that all Spas should give the following concessions in connection -with Spa treatment be approved, namely :—

(a) Practising Medical Men — free.

(b) Wives of practising medical men, 50% reduction.

(c) State registered nurses and members of the C.S.M.M.G. 50% reduction.

(8) That proposal No. 6 in the summary with regard to invitations to be issued to all local Medical Associations at Spas asking each of them to nominate a representative to attend the Annual Meetings of the Federation in a co-operative advisory capacity, be referred to the Deputy Mayor and that he be asked to submit the same to the Spa Medical Advisory Committee for consideration.

(9) That the Spa Sub-Committee consider proposal No. 5 in the Summary in the event of it becoming necessary to appoint representatives from each Spa to form a deputation to meet the Minister of Health and Minister without portfolio in connection with the future of British Spas.

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1127—Town Hall—Autumn Produce Show—The Town Clerk reported that the Horticulture Committee had made application for the free use of the Town Hall in September, on dates to be arranged, for a Produce Show, to be organised on similar lines to the Shows held in previous years. RESOLVED, That the application be granted.

(b) Fireguard Meeting—Read, letter dated 8th April from the Fireguard Staff Officer asking for the free use of the Town Hall on 20th April for a mass meeting of fireguards in connection with the new Fireguard Plan. RESOLVED, That the application be granted.

1128—Newspapers and Periodicals—Drawing Room—With reference to Minute No. 938 (a), the Town Clerk reported that he had communicated the decision of the Council to the Chamber of Commerce and he now submitted letter dated 15th April, from the Chairman of the Finance Committee of the Chamber, stating that they were very grateful for the suggestion that they should be relieved of the expenditure of £24 per annum in connection with the provision of newspapers and periodicals for the Drawing Room at the Town Hall, but for various reasons they felt that this step should not be taken at the present time without further consideration. It was stated that a free supply of newspapers to pump rooms and public lounges was an amenity provided by the majority of Spas in the country and the withdrawal thereof was felt to be a retrograde step and the Chamber submitted suggestions for the continuance of the previous arrangements. RESOLVED, That the

Chamber be informed that this Committee have no objections to raise in connection with their proposals.

1129—Dance Bands—Read, letter dated 5th April from the Cheltenham and District Trades Council, protesting against the policy of engaging London Dance Bands resulting in high prices of admission to the Town Hall. The Trades Council pointed out that when bands were engaged at high prices this had a detrimental effect on charities and many citizens were unable to afford to attend the functions. RESOLVED, That the Trades Council be informed that dances are arranged at the Town Hall on approximately five nights each week and that it is the policy of the Council to cater for all sections of the public and that with regard to dance bands engaged by hirers of the Town Hall, paying the prescribed fee, the Council have no jurisdiction over their arrangements in this connection.

1130--Military Bands—Read, letter dated 13th April from the Regional Commissioner stating that certain military and R.A.F. bands would probably be available to play to civilian audiences during the summer. The concerts would have to be free of admission charge and the Regional Commissioner asked to be notified at an early date whether the Council was interested in the proposal. RESOLVED, That the letter be referred to the Entertainments Sub-Committee and that they be authorised to take such action as they consider desirable.

1131—Winter Garden—With reference to Minute No. 935, the Town Clerk submitted letter dated 30th March from the Ministry of Health authorising, in pursuance of Regulation 56 (a) of the Defence (General) Regulations, 1939, the works in connection with the provision of shedding accommodation for storage purposes at the Town Hall at an estimated cost of £150. No authorisation was necessary from the Ministry in connection with the demolition works proposed to be carried out at the Winter Garden and the making good of the wall at the Town Hall.

1132—Meteorology—The Parks and Gardens Superintendent attended and stated that he had now arranged to undertake the duties of Borough Meteorologist, in accordance with the terms of his appointment. The Deputy Meteorologist would no longer be required to undertake the nightly readings at Montpellier Gardens and Sandford, for which an allowance had been made. It would, however, be necessary for the Deputy Meteorologist to take the readings at times when he was absent from Cheltenham and he also recommended that the allowance of 2s per week made to the foreman at Pittville for taking the daily sun recordings should be continued. RESOLVED, That the arrangements submitted by the Parks and Garden Superintendent be approved and that, after consultation with the Town Clerk, he be authorised to engage assistance on occasions when he is absent from the town, at the appropriate rate of pay.

1133—Alstone Baths—(a) Attendances—The Borough. Surveyor reported that the attendances for the four weeks ended 11th April totalled 2,157 including schools, colleges and subscribers and for the same period 360 troops had at-attended for washing baths and 348 members of the general public. The following statistics were also given for the four years 1939-43 :—

	1939-40.	1940-1.	1941-2.	1942-3.
Number of persons paying admission charges for Swimming Bath...	11,990	16,880	25,888	31,025
Elementary Schools	(No record)	42,808	43,120	46,564
Number of person paying for wash baths	<u>3,235</u>	<u>6,293</u>	<u>7,597</u>	<u>8,816</u>
	Incomplete	65,981	76,605	86,405

The issue of towels had reduced from 19,729 to 6,726 and there were practically no losses.

(b) Covered Bath—With reference to Minute No. 931 (b) the Borough Surveyor submitted letter dated 24th March from the Education Secretary stating that the Education Committee felt that they must have the use of the Bath at all times for the instruction of school children and that it was on this understanding that the Board of Education had agreed to his Committee paying the whole of the capital charges involved in the construction of the Bath. The Education Committee, however, would raise no question to the use of the Bath when not required for school children. RESOLVED, That the Education Secretary be informed that the Committee adhere to their previous decision as contained in Minute No. 931 (b).

1134—Spa Baths—(a) The monthly report of the Superintendent was submitted. The receipts during the month of March amounted to £135 11s. 6d., as compared with £111 12s. 6d. for March, 1942.

(b) No. 1 Boiler and Pipes—The Borough Surveyor submitted report of external inspection of this boiler carried out on 24th March by the Vulcan Boiler and General Insurance Co. Ltd., from which it appeared that no defects were observed.

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1135-Sandford Park Swimming Pool—(a) Heating—With reference to Minute No. 934 the Borough Surveyor reported that he had been in communication with the Regional Coal Officer of the Ministry of Fuel and Power, with regard to the use of fuel substitute for the heating of the water during the coming season. He had also obtained information from other Councils with regard to their proposals in connection with this matter. It appeared that the question of heating pools and baths was now under consideration by the Minister and his decision would be announced in due course, but, in the meantime, in view of the shortage of fuel the Borough Surveyor stated that he could not recommend the use of fuel for the purpose. From the information obtained from other Councils it appeared that for several years they had abandoned heating. RESOLVED, That pending a decision from the Ministry of Fuel and Power no arrangements be made for the heating of the Pool this summer.

(b) Staff—The Borough Surveyor reported upon the arrangements in regard to staff. RESOLVED, That the matter be referred to the Baths Sub-Committee for consideration and report.

(c) Car Park and Cycle Park—The Borough Surveyor submitted Schedule of state of repair of the cycle park made by Messrs. Cornelius and Boulter on 18th December, and he also reported upon the arrangements proposed by the military authorities for the continued use of the car and cycle parks during the summer season. RESOLVED, That the matter be referred to the Chairman for consultation

with the military authorities on the lines now suggested and that the matter be further considered at the next Meeting of this Committee.

1136—Entertainments Sub-Committee—Read, report of the Entertainments Sub-Committee at their Meeting held on 6th April. They recommended (inter alia) as follows :—

(a) Outstanding Accounts—That the Town Clerk be authorised to take such steps as he considers desirable to obtain payment of the outstanding accounts in connection with the hire of the Town Hall.

(b) Canteen—That having regard to the decrease in the attendances at this Canteen on Sundays, the charge made to the Y.M.C.A. for overhead expenses be reduced from £2 10s. 0d., to £2 0s. 0d. per Sunday subject to this payment being re-considered in the event of the takings at the canteen showing a substantial increase in the future and that it be suggested to the Y.M.C.A. that they undertake more extensive advertising in order that members of the Allied Services may be fully acquainted with the amenities provided.

(c) Holidays-at-Home Week----That the arrangements made for baseball matches to be played at the Victoria Ground and College Ground during the week ending 7th August, be approved.

(d) Winter Garden—That the application of the Allied Forces for the use of vacant sites in the Winter Garden grounds for a game called "Horse Shoes" be granted subject to the Entertainments Manager being satisfied as to the site selected and that no damage or injury will be caused in connection therewith.

(e) Concert, 18th March—That the Entertainments Manager communicate with the hirers of the hall for a Concert on this date informing them of the views expressed by the Sub-Committee with regard to portions of the programme then under consideration:

(f) Town. Hall—That the Entertainments Manager confer with the Borough Surveyor with a view to deciding the maximum weight which can be permitted in the Hall and that the Town Clerk be authorised to insert a clause in the Hire Agreement giving effect thereto. RESOLVED, That the proceedings of the Sub-Committee be approved and adopted.

T. WILFRED WAITE, Chairman.

STREET AND HIGHWAY COMMITTEE.

19th April, 1943. Present—Alderman Capt. Trye (Chairman), the Mayor ; Aldermen Pates, Ward and Winterbotham;. Councillors Addis, Biggs, Green, Garland, Grimwade and Readings.

1137—No. 18 (formerly No. 9) Pittville Street—Read, letter dated 25th March from the Central Radio (Eastbourne) Ltd., asking if the Council would agree to a monthly tenancy of these premises, The Town Clerk reported that the present tenancy was a half-yearly one terminable on the 25th March or 29th September, and he had suggested to the Company that if they wished the terms of their Agreement to be revised they should terminate the existing tenancy on the 29th September next,

and make application for the renewal thereof on a monthly tenancy. RESOLVED, That the Town Clerk communicate with the Company on the lines suggested.

1138—Red Cross Agriculture Fund—Mobile Display Unit—The Town Clerk reported that, with the approval of the Police Superintendent, the Chairman had authorised this Mobile Display Unit to stand in the forecourt of the General Post Office, on 22nd April. RESOLVED, That the action of the Chairman be approved.

1139—Damage to Bollard and Tree—The Town Clerk reported that damage had been caused to the undermentioned bollard and tree and he indicated the steps taken with regard to recovery of the cost of making good the damage :—

Description	Position	Amount of damage incurred	Remarks
Advance Bollard	Montpellier Terrace	£2 15 0	Application made for payment.
Tree	London Road	£1 8 7	Army vehicle involved, Application made for payment.

1140—Maud's Elm—The Town Clerk reported that the Parks and Recreation Grounds Committee had considered a suggestion received from a member of "The Men of the Trees" that a plaque or memorial recording the history of Maud's Elm should be erected, and offering to contribute 10s 6d. thereto. The Parks Committee had decided to refer the matter to this Committee for consideration. RESOLVED, That the Borough Surveyor be instructed to plant a wych elm in the position formerly occupied by the tree known as Maud's Elm, and that a plaque be erected as suggested.

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1141—Advertisement Boards, Direction Signs and Streamers—Read, letter dated 15th April from the "Wings for Victory Week" Committee asking for permission to the erection of advertisement boards, direction signs and streamers in various parts of the Borough.

RESOLVED—

(i) That permission be granted for the erection of a board 7ft high and 8ft. wide for three weeks on the Promenade-High Street Island subject to the same being removed if it is found that any interference or danger is caused to traffic.

(ii) That permission be granted for the erection of direction arrows on trees subject to the positions and size being approved by the Borough Surveyor.

(iii) That permission be granted for the erection of eight streamers across streets, subject to the positions being approved by the Borough Surveyor, to a policy of insurance being effected to cover any damage or injury which may occur, and also subject to compliance with the usual conditions.

(iv) That the Parks and Recreation Grounds Committee be recommended to approve the erection of flags on the balustrading enclosing the War Memorial.

1142—War Damage Act, 1941—Section 7—The Town Clerk reported that the Town Planning Committee had had under consideration the amended plan and schedule of properties which the War Damage Commission had intimated they were prepared to recommend for inclusion in the area proposed to be scheduled under Section 7 of the Act. RESOLVED, That the Town Clerk take the action now indicated to him thereon.

1143—Essential Work (General Provisions) No. 2 Order, 1942—Read, letter dated 14th April from the Ministry of Labour and National Service stating that the provisional certificate issued on 7th January, 1942, was now about to expire but the Minister had decided to continue the entry in the Schedule of Undertakings and a further certificate was enclosed to take effect from the day following the expiry of the former certificate and would remain in force until further notice. The Town Clerk reported that the certificate applied to all persons employed by the Highways Department.

1144—Salvage Sub-Committee—(a) Salvage Circular No. 102—This circular, dated 15th March, from the Ministry of Supply was considered. The circular dealt with the Control of Paper (No. 58) Order, 1943, which contained amendments in regard to minimum lots of paper to be sold and the size of minimum lots for loading, The Borough Surveyor reported that as waste paper was always sold in quantities exceeding the amounts mentioned in the new Order, no action was necessary.

(b) Gloucester County Book Recovery and Salvage Drive—A letter dated 31st March from the Ministry of Supply was considered. It was stated that in view of the imperative necessity of increasing quantities of waste paper and other materials for war purposes, Recovery and Salvage Drives in 22 counties had been planned for 1943. The Gloucester County Salvage Drive would combine the efforts of all local authorities in the county and the date fixed was 29th May to 13th June. An inaugural meeting would be held on 20th April which the Borough Surveyor and Deputy Librarian had arranged to attend. The Borough Surveyor also submitted a letter from the Ministry stating that having regard to the fact that Cheltenham had recently held a Book Drive, they would not be expected to undertake a further effort but asked for co-operation in the general salvage drive for the County. It was recommended that this be approved.

(c) Propaganda—With reference to Minute No. 956 (e) complaints were made that the receptacles in buses for used tickets were not emptied frequently and the Borough Surveyor was asked to communicate with the Cheltenham District Traction Co. with regard thereto.

"Weapons from Waste."—With reference to Minute 956 (g) these booklets were now out of print and it was, therefore, impossible to carry out the suggestions of the Sub-Committee in regard to distribution.

RESOLVED, That the proceedings of the Salvage Sub-Committee be approved and adopted.

1145—Road Works, etc.—The Borough Surveyor submitted a report of road works and other similar matters in hand.

1146—Salvage of Waste—(a) The Borough Surveyor reported that the following had been salvaged during the month of March ; (the amounts salvaged during February are shown in brackets).

	March		February.	
	Tons	Cwts.	Tons	Cwts.
Paper	75	4	(7	6)
Metals	19	12	(35	9)
Rags, bags, etc.	6	10	(3	12)
Bottles and Jars	—	—	(—	—)
Bones	3	7	(2	17 ½)
Aluminium	—	—	(—	—)
Pig Food	76	15	(70	17)
Rubber, including Motor Tyres...	—	—	(—	—)
Gramophone Records	—	—	(—	—)
Cullet	—	—	(—	—)
Batteries (Dry) ...	—	—	(—	—)
Flocks	—	—	(—	—)

The estimated value of the salvage collected during March was £767 and during February £700.

(b) The Borough Surveyor reported that the refuse collected during the 4 weeks ended 16th April, amounted to 1,200 tons.

(c) Shuttle Service—The Borough Surveyor reported that as from the 1st April by arrangement with Messrs.

Mark Williams & Co. Ltd., portion of their depot in Swindon Road had been utilised for the purpose of providing a shuttle service in connection with salvage trailers. The working of the new service had so far proved satisfactory, and when all the vehicles were concentrated in this area it was anticipated that an efficient and economical service would be provided.

(d) Buick Car—With reference to Minute No. 953 (c), the Borough Surveyor stated that he was not yet in a position to submit a report upon the question of the utilisation of this car for the purpose of towing salvage trailers, but added that he had received a tentative offer for the purchase of the same, RESOLVED, That the vehicle be sold subject to a satisfactory offer being obtained.

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1147—Pig Food (a) Boiling Plant—insurance—The Borough Surveyor submitted quotation dated 7th April from the Vulcan Boiler and General insurance Company Limited for the insurance of the new pig food boiling plant at the Destructor Works. The insurance included £5,000 for the boiler, £2,000 for the piping, and £1,000 for each of the pans. RESOLVED, That the Borough Treasurer be asked to effect a policy of insurance in accordance with the terms now submitted.

(b) Purchase Price—The Borough Surveyor reported that now the new apparatus was in operation a sample of the food had been forwarded to the Ministry of Supply for analysis. RESOLVED, That when the result has been ascertained, the Chairman, in consultation with the Borough Surveyor, be authorised to fix the price per ton to be charged to purchasers.

(c) Foot and Mouth Disease (Boiling of Animal Foodstuffs) Order, 1932—Read, letter dated 17th April from the Ministry of Agriculture and Fisheries enclosing certificate to the effect that all swill prepared at the Destructor Yard, Arle Road, is subject to a process of boiling within the meaning of the Order. The Ministry understood that no swill was now supplied from the plant at Brooklyn Road and therefore the certificate issued on 7th November, 1940, in respect of swill supplied from these premises, was revoked.

1148—Refuse Tipping (a) Sandy Lane—The Borough Surveyor reported that Messrs. Mark Williams & Co. Ltd., had agreed to give the Council the first refusal of the excavated sand pit in Sandy Lane in order that this might be used for tipping purposes. RESOLVED, That the proposals be approved, and that an agreement to be prepared by the Town Clerk, be entered into in due course and the Common Seal affixed thereto.

(b) Brooklyn Road—The Borough Surveyor reported that tipping operations at Brooklyn Road would shortly terminate, but it would be necessary to carry out a certain amount of cleaning and attention to batters and also other works. Paper baling activities had already been transferred to the Destructor and when the whole of the tar boilers had been cleared from the Brooklyn Road Tip it was proposed to lock and barricade the entrance, and notices would be erected to the effect that tipping operations had been transferred to Marle Hill RESOLVED, That the proposals of the Borough Surveyor be approved.

(c) Kingsditch Lane Sand-pit—The Borough Surveyor reported that he was in negotiation with Messrs. H. Packer & Co., for permission to tip refuse at this sand-pit, and would report further upon the matter to the next meeting of this Committee.

1149—High Street-- Trunk Road No. 10, A40 --The Borough Surveyor reported that he had received a letter dated 9th April from the Ministry of War Transport agreeing to the surfacing works which had not been completed during the last financial year being continued during the current year. The Divisional Road Engineer had also asked to be furnished with estimates for the current financial year. The estimates were still in course of preparation, but it was anticipated that these would amount to between £5,000 and £6,000, but all approved expenditure was subject to grant. RESOLVED, That the Borough Surveyor forward to the Ministry, the estimate for the current financial year when this has been prepared subject to the same being approved by the Chairman.

1150—Imperial Square—Entrance Crossing- -The Borough Surveyor submitted an application dated 2nd April from the Ministry of Works asking for permission to construct an entrance crossing on the east side of the Queen's Hotel. RESOLVED, That the application be granted, and that having regard to the infrequent use now made of the car park on the south side of Imperial Square, the Borough Surveyor communicate with the Police Superintendent to ascertain if he approves of the barriers erected at the parking place, being removed.

1151—Diesel Rollers—The Borough Surveyor submitted circular letter dated 23rd March from the Ministry of War Transport stating that the Ministry of Works would negotiate with the Council for the acquisition and/or requisition of such diesel rollers which they may possess and which were considered suitable for army purposes. The Borough Surveyor reported that the Council had one such roller which would be acquired.

1152---Economy in Building Materials—The Borough Surveyor submitted circular letter dated 31st March from the Ministry of Works enclosing particulars of further stringent economies in the use of building materials.

1153—Highways Department—(a) Leading Ashman and Refuse Collector—The Borough Surveyor reported that a leading ashman would attain the age of 65 years on 4th May next, having completed 43 years' service with the Council. A refuse collector would also attain this age on 29th May next, having completed 41 years' service with the Council. The Borough Surveyor also reported that he desired to retain the services of these men but that they were reluctant to continue, and considered that they should have the benefit of the superannuation allowance for which they had contributed. The Town Clerk reported that as the Highways Department was scheduled under the Essential Work (General Provisions) No. 2 Order, 1942, it would be necessary for the matter to be referred to the Ministry of Labour and National Service. RESOLVED, That when the decision of the Ministry has been received the matter be further considered by this Committee.

(b) Sweeper, Refuse Employee and General Labourer—The Borough Surveyor reported the deaths on 21st March and 4th April respectively, of a sweeper and refuse employee after periods of illness. He also reported the death of a general labourer on the 15th March. RESOLVED, That the sympathy of this Committee be conveyed to the widows together with an appreciation of the services rendered to the Council by these employees. RESOLVED ALSO, That the Finance Committee be asked to consider the repayment of the superannuation contributions made by these employees.

(c) Apprentice—The Borough Surveyor reported that he had engaged a boy as an apprentice to the carpenter and wheelwright, and he suggested that the Committee should consider the desirability of arranging other apprentice-ships under the various tradesmen employed in the Highways Department. The apprentice in question would receive 25s for a 47 hour week. RESOLVED, That the Borough Surveyor be authorised to engage such apprentices as he considers desirable under the terms of the Building Trade arrangement in regard to this type of employee.

1154—Master Builders' Association—The Borough Surveyor reported that this Association had suggested that the Council should consider increasing their annual subscription from £1. 5s. 0d. to £2. 2s. 0d. RESOLVED, That the application be not granted.

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1155—Sick Pay for Manual Workers—The Borough Surveyor reported that during the 4 weeks ended 30th March, twelve claims for sickness benefit had been paid which, after deduction of National Health Insurance, amounted to £113. 0s. 9d. During the two weeks ended 13th April twelve claims were paid on the same basis which, after appropriate deductions, amounted to £56 4s. 5d. RESOLVED, That the Borough Surveyor submit a monthly report to this Committee on the operation of the scheme.

1156—Town Planning Draughtsman—The Borough Surveyor reported upon the increment which became due under the previous Grading Scheme on the 1st April last in relation to this appointment. RESOLVED, That the increment be paid accordingly.

1157—Leckhampton Road—The Borough Surveyor submitted letter dated 14th April from the County Surveyor enclosing copy of the Coroner's letter to the Clerk of the County Council expressing the hope that, as a result of the recent fatal accident, suitable warning notices approaching the entrance to the Bresson Aircraft factory, would be erected. RESOLVED, That the Borough Surveyor be authorised to erect appropriate signs.

1158—Gloucester Road—The Vineyards The Borough Surveyor reported upon the difficulty caused by the tenants from the Council houses on the Alstone Lawn Estate making openings in the fences separating their gardens from this Lane. This had resulted in the ditch becoming blocked and he submitted letter dated 14th April from the Great Western Railway Co. asking if the Council would consider taking over the road as a highway, RESOLVED, That the matter be referred to the Town Clerk for consideration, and that he report upon the legal position to the next meeting of this Committee.

1159—Transport—Vauxhall Car--With reference to Minute No. 955 (a) the Committee further considered the offer of the Borough Surveyor to provide his own car for the period of the war, subject to satisfactory terms being arranged, in order to permit of more general use of the Vauxhall car for official purposes- The Committee also considered the most economical arrangements which could be made to enable the work of the Borough Surveyor's department to be carried out efficiently, RESOLVED, That this Committee recommend the General Purposes Committee to consider the making of arrangements for a car to be at the disposal of the Mayor to enable him to carry out the duties connected with his office.

RESOLVED, ALSO, That it be suggested to the Borough Surveyor that he should consider making arrangements for garaging the Vauxhall car at his home in order that he may have transport available for emergency purposes.

J. H. TRYE, Chairman.

GENERAL PURPOSES AND WATCH COMMITTEE.

20th April, 1943. Present--The Mayor (Chairman), Aldermen Leigh James, Pruen, Taylor, Trye and Ward ; Councillors Rev. de Courcy Ireland, Green and Grimwade,

1160—Diseases amongst Animals—The Police Superintendent reported that the Borough was free from contagious diseases amongst animals.

1161--Petroleum Licence—With reference to Minute No. 969, the Petroleum Inspector reported that the pump at Windsor Street, the property of Cheltenham Factors Ltd., had been removed and the storage tank sealed.

1162—House to House Collections Act, 1939—Read, letters dated 31st March and 15th April from the Gloucester Diocesan Association for Moral Welfare and from the Cheltenham Branch of the N.S.P.C.A. forwarding statements of account in respect of the collections made during the year 1st April, 1942, to 31st March, 1943, and making application for licences for the current year. RESOLVED, That the applications be granted enabling the Associations to make house to house

collections in the Borough for the year commencing 1st April, 1943, subject to compliance with the House to House Collections Regulations.

1163—Location of Retail Businesses Order—(a) Mr. F. Cherrington, Auctioneer—With reference to Minute No. 979 (c) the Town Clerk submitted letter dated 7th April from the Local Price Regulation Committee stating that on the information before them, the Committee had decided that a licence be not granted.

(b) Mr. P. Francis, Sports Goods Dealer—Read, letter dated 9th April from the Local Price Regulation Committee stating that an application had been received from Mr. P. Francis to extend his business at 6 Montpellier Avenue to include the sale of tobacco and cigarettes. RESOLVED, That the Price Regulation Committee be informed that the Council have no objections to offer to the proposal.

1164—Gas Undertakings Acts, 1920-1934—Periodical Gas Tests—Read, report of gas tests made on 23rd, 27th and 31st March, 5th, 10th, 13th and 18th April, which showed the calorific value on these dates to be 462.6, 436.4, 444.3, 446.7, 437.3, 454.5 and 434.3 B.Th.U., respectively and the pressure 4.8, 4.9, 5.3, 5.1, 5.1 and 5.0 inches of water.

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1165—Hackney Carriage Sub-Committee—The Sub-Committee report that they met on 3rd April.

(a) Transfers of Licences—(i) The Town Clerk reported that the Chairman had authorised the transfer of Licences No. 15 from car EGJ946 to CAB286 and No. 57 from Car CDD819 to CLC680, the vehicles having been submitted to and recommended by the Police Superintendent and Motor Hackney Carriage Inspector. The action of the Chairman was approved.

(ii) The application of the holder of Licence No. 14 for the transfer of his licence from car DG7158 to ADF921 was granted, the vehicle having been recommended by the Police Superintendent and Motor Hackney Carriage Inspector.

(iii) The Sub-Committee had before them the application of the holder of Licence No. 79 for the transfer of his licence from car No. B1 K140 to No. AYW7. It was decided to grant the application subject to the vehicle being sub-mitted to and recommended by the Police Superintendent and Motor Hackney Carriage Inspector.

(iv) The Sub-Committee considered a letter dated 11th March from Mr. R. A. Critchley asking for the transfer to him of licence No. 98 for car CPC65. It was decided not to grant the application.

(b) Licence No. 87.—With reference to Minute No. 980 (b) the Town Clerk reported that he had communicated with the holder of this licence suggesting that as he was now serving with the Armed Forces, the licence should be surrendered for the time being. A letter from the brother of the licensee, offering to surrender the licence was considered. It was decided that having regard to the difficulty in obtaining direct communication with the licensee the offer of surrender be not accepted but that the Regional Petroleum Inspector be informed of the position.

(c) Drivers' Licences—That the applications of Messrs. C. N. Brooks and L. A. Roebuck for drivers' licences be not granted, and that the action of the Chairman in authorising the issue of a driver's licence to Mr. A. W. Jennings, who had been engaged as a full-time driver for the holder of Licences Nos. 88 and 89 be approved.

(d) Log Books—The Town Clerk reported that a supply of log books would shortly be received and the Sub-Committee decided that arrangements be made for periodical inspections.

(e) Taxi Service—The Sub-Committee considered a complaint with regard to the refusal of a driver to undertake an order and they authorised the Town Clerk to communicate with the driver in question asking for an explanation and desiring his attendance at their next Meeting when the matter would be furthered considered.

(f) Transport for Members of the Allied Forces—The Sub-Committee considered the question of the congestion still experienced at night-time due to transport required for personnel of the Allied Forces returning to camps, and it was decided that the Town Clerk communicate with the Commanding Officers drawing their attention to the early termination of the bus services and suggesting that military transport be provided. RESOLVED, That the report be approved and adopted.

1166—Annual Inspection of Hackney Carriages—RESOLVED, That this inspection be held at the Central Depot on 14th May, at 10 a.m.

1167—Y.W.C.A.—With reference to Minute No. 970, the Committee further considered the question of making a donation towards the War Service Fund of the Association. RESOLVED, That consideration be deferred to the next Meeting of this Committee.

1168—Town Parliament—Accommodation—The Committee considered the reference back by the Council of Minute No. 991. The Town Clerk reported that he had communicated with the Chairman of the Town Parliament with a view to obtaining more detailed information and submitted such information as he had been able to obtain. RESOLVED, That in view of the extensive use of the Municipal Offices for evening meetings and the lateness of the hour at which the Town Parliament proposes to terminate its proceedings, the Committee regret that they must adhere to their previous decision not to grant the application but that the Town Clerk suggest that approaches be made in other directions for the provision of suitable accommodation.

1169—Staff—(a) Joint Staffing Advisory Committee--With reference to Minute No. 741, the Town Clerk submitted letter dated 15th April from the Municipal Officers' Guild enclosing their proposals for the setting up of a Joint Staffing Advisory Committee. The Guild stated that in preparing their proposals they had studied the constitution of similar Joint Committees which had been established in the district, including Bath, Torquay and Somerset County, together with the recommendations of the South Western Provincial Council. The Town Clerk reported that, at the request of the Chairman, he had communicated with a number of towns in this area of the country, to ascertain whether they had such a Committee in operation and, if so, whether any useful purpose had been served thereby and he submitted the replies received.

RESOLVED, That the Municipal Officers' Guild be informed that this Committee are not prepared to recommend the Council, at the present time, to adopt the suggestion for the formation of a Joint Advisory Committee but, subject to notice being given to the Town Clerk of the subject matter in question, this Committee are willing to meet representatives of the Guild to discuss any matters which may from time to time arise in connection with the staff.

(b) Office Hours—The Town Clerk reported that he had not yet received a reply from the District Man-Power Board to the representations made by him, on the instructions of the Council, in regard to the withdrawal and re-distribution of certain members of the staff. The Committee considered this question and the effect of the existing official office hours and it was pointed out that many members of the staffs, particularly in some departments, were working overtime, although the office hours had not been extended officially.

RESOLVED (i). That commencing on 3rd May next, the office hours for the Corporation departments be increased to 42 per week and that the Town Clerk, in consultation with the Chief Officers, agree their commencement and termination.

(ii) That plain time rates of salary (exclusive of war bonus) calculated on an hourly basis, and exclusive of bank holidays, annual holidays, or any days upon which an officer is absent through illness or for any other cause, be paid in respect of actual overtime worked in excess of 38 hours with a maximum of 42 hours.

(iii) That the payments mentioned in (ii) shall not be applicable to officers with a basic salary (excluding bonus) of exceeding £500 per annum with any necessary marginal adjustments.

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1170—Sickness Schemes--Permanent and Temporary Officers and Employees—(a) With reference to Minute No. 742, it was RESOLVED, That the Borough Treasurer be requested to submit to this Committee, at quarterly intervals a statement showing the payments made to permanent and temporary officers and employees, in accordance with the Sickness Schemes adopted by the Council.

(b) With reference to Minute No. 742 (b) the Town Clerk reported that all the Committees concerned had recommended the adoption of a sickness scheme for the permanent and temporary employees in the various department; of the Council.

1171—Bath and West and Southern Counties Society—The Town Clerk reported that communications- had been received from the Society with reference to the possibility of holding the first Show after the War at Cheltenham. He reminded the Committee that it had been intended to hold the 1940 Show at Cheltenham, but owing to the war this proposal had had to be abandoned. The Society wished to implement its promise to hold the next Show at Cheltenham and, with this end in view, it was necessary for certain meetings and discussions to take place. RESOLVED, That the Chairman, Aldermen Leigh James and Trye and Councillor Green be appointed as the representatives of the Council for this purpose.

1172—Fusion of National Registration and Food Offices—With reference to Minute No. 752, the Town Clerk reported that the views expressed therein had been communicated to the Registrar

General and the Chairman and he had an interview with the Deputy Registrar General to discuss the difficulties arising in regard thereto. The Deputy Registrar General pointed out that, for man power reasons, it was essential that the appointments of Food Executive Officer and National Registration Officer should be combined and urged the Council to agree to the arrangements that had been made. RESOLVED, That having regard to all the circumstances, the Council be recommended to agree to the arrangements.

1173----Leckhampton Hill (a) Quarrying—With reference to Minute No. 390, the Town Clerk reported that Messrs. Carlton Contractors Ltd., had found the stone quite unsuitable for their purpose. Material to the value of £179 1s. 8d. had been removed after which it had been decided to abandon quarrying operations. No formal Contract had been executed but the Company had made payment in accordance with the terms proposed and had left the works in a tidy condition.

(b) Charlton Common—The Town Clerk reported that by notice dated 18th March given under Regulation 52 of the Defence (General) Regulations, 1939, the military authorities had stated that the use of part of Charlton Common, west of Mountains Knoll Wood, containing approximately 75 acres, would be extended for the period from 26th March to 24th June, 1943, for training purposes subject to similar conditions.

1174—Easter Closing of Shops—Read, letter dated 13th April from the Home Office stating that following the Minister of Labour's intimation that Saturday, 24th April, and Easter Monday, 26th April, were, in general, approved holidays for industry, enquiries had been received in regard to the closing of shops for the period 23rd to 26th April, inclusive. It was suggested that where it was the usual practice for shops to close on Good Friday and Easter Monday and to open on the Saturday before Easter, this practice should be followed but it was desirable that food shops and shops supplying goods or services which cater for the immediate requirements of the public, should arrange to open for the whole or part of Saturday, 24th April. The Town Clerk reported that he had communicated the contents of the letter to the Food Executive Officer and also to the Chamber of Commerce.

1175—Petrol Control—The Town Clerk reported that, in accordance with the Regulations contained in Instructions L.A. 13 and 17, issued by the Ministry of Fuel and Power, it was necessary to appoint a Petrol Officer for the Council's normal and ancillary services for the purpose of controlling the issue of motor fuel from the Council's bulk supply. It was reported that the Emergency Committee had appointed the Divisional A.R.P. Officer to deal with A.R.P. services. RESOLVED, That the Borough Surveyor be appointed the Petrol Officer.

1176—Holidays at Home Week—With reference to Minute No. 974, the Town Clerk submitted letter dated 8th April from the Regional Transport Commissioner stating that he had decided to make an allowance of fuel to the Cheltenham District Traction Co. for the operation of a late service of buses during Holidays at Home Week, namely from 31st July to 8th August, the service to be operated on similar lines to that provided in 1942. The Cheltenham District Traction Co. had also intimated that they were willing to carry out the arrangement. RESOLVED, That the Holidays at Home Week Committee be informed accordingly.

1177—Cheltenham District Traction Company's Act, 1929—Read, letter dated 30th March from the Cheltenham District Traction Co. stating that in accordance with Clause 61, a copy of the annual accounts of the undertaking was furnished to the Council. After perusal of the same, it was RESOLVED, That the Town Clerk again made representations to the Company for reductions to be made in the fares on the various routes and that if subsequent negotiations with the Company prove unsuccessful to this end, the matter be referred to the Regional Transport Commissioner.

1178—Council's Year Book—The Town Clerk reported upon the difficulties experienced, due to wartime conditions, in obtaining copies of the Council's year book. RESOLVED, That the printing of the Diary be continued but that the year book be abandoned for the time being.

1179—Women Police—The Town Clerk reported that the Mayor had received a communication, dated 31st March, from the Gloucestershire Women Magistrates Society enclosing a copy of a Resolution passed by the Society urging in view of the presence of large numbers of troops in the area, an increase should be provided in the number of adequately trained Police women in the Gloucestershire Police Force for the protection of women and children. The Town Clerk reported that from information received, it appeared that a considerable improvement had been effected in the borough. The Society had been informed of the recent discussions which had taken place between this Committee and the Chief Constable and the steps taken to remedy complaints.

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1180—Field at Marle Hill lead, letter dated 23rd March from the Cheltenham Butchers' Buying Committee, asking for the renewal of their tenancy of this field or a further period and offering £25 per annum. RESOLVED, That the Butchers' Buying Committee be informed that this Committee are prepared to recommend the Council to extend their tenancy, on similar conditions, for a further period of 12 months subject to the rent being increased to £30 and to their Committee entering into a formal Agreement to be prepared by the Town Clerk. RESOLVED, ALSO, That in the event of the acceptance of the terms offered, the Common Seal be affixed to the necessary document.

1181—British Limbless Ex-Service Men's Association—Read, circular letter dated April from this Association stating that the Tomlinson Report on the rehabilitation and re-settlement of disabled persons, recommended that the King's National Roll scheme should be superseded by a much wider scheme. The report recommended the setting up of a National Register, the employment of a quota of disabled persons by all Government Departments, local authorities and Companies and other matters, and it was anticipated that early legislation would be introduced giving effect to the recommendations contained therein. RESOLVED, That the Association be informed that this Council are prepared to co-operate in implementing the recommendations.

1182—Mayor's Car—The Committee considered the recommendation of the Street and Highway Committee that arrangements should be made for a car other than the car purchased for Council purposes to be at the disposal of the Mayor to enable him to carry out the duties connected with his office. RESOLVED, That arrangements be made for a suit-able car to be hired when required and placed at the disposal of the Mayor for the purposes mentioned.

1183—Gloucester and Cheltenham Joint Airport—The Town Clerk reported that a Meeting of the Joint Airport Committee was held on 25th March.

(a) Rotol Airscrews Ltd—(i) This Company had prepared a Scheme, which had been approved by the Ministry of Aircraft Production, and which it was proposed to carry out by contract, for the extension of the tarmac apron adjoining their flight test hangar site and provision of an additional runway at an estimated cost of £3,300 and had requested payment of the contribution of £1,025 which the Corporations agreed in June, 1940, to make to-wards the cost of an approved Scheme. It was RESOLVED, That such sum be contributed, payable by instalments proportionate to the payments made to the Contractors as work proceeded, subject to the Company accepting such contribution in full satisfaction of the Corporations' obligations in accordance with Clause 3 (1) of the Lease to the Company of the flight test hangar site.

(ii) It was also reported that Rotol Airscrews Ltd., had not yet entered into a formal Agreement for the tenancy of the land involved in the approved Scheme mentioned in (i) above, for the agreed period of two years ending 29th September, 1943, as the Ministry had not yet released the land from their requisition of the Airport. Notice had, however, been given to the Airport Lessees of the intention of the Corporations to resume possession and the Company had agreed to pay a rental of £155 per annum less £15 per annum, being the estimated compensation rental payable by the Ministry in respect of the land. It was RESOLVED, That the Corporations accept the rent mentioned for a period of two years ending 29th September, 1943.

(iii) Rotol Airscrews Ltd., were pressing for the land involved in the approved Scheme to be included in their Lease of the flight test hangar site. It was RESOLVED, That the Corporations be recommended, subject to the Ministry's requisition, to lease the land in question to the Company as from 29th September, 1943, for the residue of the term of their lease of the flight test hangar site, at a rental of £140 per annum during the period of requisition and thereafter at a rent of £155 per annum, subject to the Company entering into a Supplemental Lease in such form as should be approved by the Town Clerks.

(iv) A plan of additions proposed to be made by Rotol Airscrews Ltd., in front and at the rear of their flight test hangar for the purpose of extending the office and sanitary accommodation at the hangar, was considered. It was RESOLVED, That subject to the approval of the appropriate Ministry, the proposed additions be approved, pursuant to the relevant provision in the Company's Lease, provided such additions were carried out in conformity. with the plan submitted.

(b) Parton Court Farm—(i) Provisional agreement had been reached with the Great Western Railway Company for the purchase of strips of land containing together 2 r. 0 $\frac{3}{4}$ p., situate near Churchdown Station, at a price of £70. It was RESOLVED, That the Corporations be recommended to approve the purchase price and to authorise the Town Clerks to enter into a Contract for Sale and the sealing of the Conveyance.

(ii) It was reported that the area of part Field O.S. No. 280, sold to the Gloucestershire County Council for educational purposes had been found to contain 2.75 acres instead of 2.57 acres, and that the purchase price had, by agreement been increased from £230 to £264 accordingly. It was RESOLVED, That the increased purchase price be approved.

(iii) The County War Agricultural Executive Committee had required the Corporations to carry out certain drainage works on Pts. Fields Nos. 280 and 281, the grass keep of which was let to Mr. J. H. Vallender. The War Agricultural Committee were prepared to carry out the work at an estimated cost of £130 5s. 0d., in respect of which a grant of £65 2s. 6d. would be received. It was RESOLVED, That the Corporations be recommended to authorise the War Agricultural Committee to carry out the work on the terms mentioned.

(iv) The War Agricultural Committee had approved the renewal of the letting of the grass keep on fields O.S. Nos. 280 and Pt. 281, now reduced to 13.19 acres, to the occupier of Parton Farm, for the period to 25th March, 1944, for the sum of £35. It was RESOLVED, That this be approved.

RESOLVED, That the proceedings of the Committee be approved and adopted and that the Common Seal be affixed to the necessary documents.

T. WILFRED WAITE, Chairman.

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MEETING OF THE SELECTION COMMITTEE.

20th April, 1943. Present—The Mayor (Chairman) ; Aldermen Leigh James, Trye and Ward ; Councillors Barnett, Rev. de Courcy Ireland, Green and Grimwade.

1184—Honorary Freedom of the Borough—The Town Clerk referred to the meeting of the Council in Committee and of the previous meeting of the Selection Committee and reported that he had taken the steps indicated to him at those meetings. RESOLVED, That the Council be recommended to instruct the Town Clerk to take the necessary steps for a meeting or meetings to be convened in pursuance of Section 259 of the Local Government Act, 1933, for purpose of admitting to be Honorary Freemen of the Borough for the following three persons of distinction or who rendered eminent services to the Borough, namely :—

Field-Marshal Sir John Dill, G.C.B., C.M.G., D.S.O.

Alderman Miss Clara Frances Winterbotham, M.B.E., J.P.

Councillor John Howell, C. B. E., F.R.C.S., Deputy Mayor.

The Town Clerk submitted a letter from Field-Marshal Sir John Dill, G.C.B., C.M.G., D.S.O., stating that he could accept the honour with the utmost pleasure. He did not know whether he would be in England for some time to come, but he looked forward to the day when his return would make it possible for him to receive the honour in person. RESOLVED, (1) That a Sub Committee consisting of the Mayor, Alderman Pruen and Councillor Barnett be appointed to make the appropriate arrangements for conferring the Honorary Freedom of the Borough on the above named and that in view of the letter from Field-Marshal Sir John Dill, G.C.B., C.M.G., D.S.O., they be authorised to proceed with the arrangements with regard to the admission of Alderman Miss Winterbotham, M.B.E., J.P., and Councillor John Howell, C.B.E., F.R.C.S., as soon as may be convenient ; (2) That they be authorised to obtain appropriate caskets or other suitable tokens together with scrolls for

presentation to the last two mentioned persons, and to consider the possibility of obtaining a Sword of Honour for presentation to Field-Marshal Sir John Dill.

T. WILFRED WAITE, Chairman.

FINANCE COMMITTEE.

22nd April, 1943, Present—Alderman Taylor (Chairman) ; The Mayor ; Councillors Biggs, Garland and Grimwade.

1185—General Rate—Read, report of the Borough Treasurer, dated 21st April, 1943, on the collection of the Second Instalment of this Rate for the year ended 31st March, 1943. Amount collected £127,454 ; leaving £6,246 outstanding.

1186—Water Rate—Read, report of the Borough Treasurer dated 21st April, 1943, on the collection of this Rate for the year ended 31st March, 1943. Amount collected £18,230 ; leaving £195 outstanding.

1187—Electricity Charges—The Borough Treasurer reported on the collection of Electricity charges since the last meeting. The Committee deferred consideration of the policy to be adopted in future regarding the action to be taken on out-standing accounts pending receipt of a report by the Borough Treasurer and the Borough Electrical Engineer.

1188—Accounts Rota Committee—Reported meeting held on the 22nd April, 1943. Present—Alderman Taylor (Chairman), and Councillor Garland. The accounts submitted were examined and recommended for payment. RESOLVED, That this recommendation be approved,

1189—Loans—(a) The Borough Treasurer reported that since the last meeting one Local Bond for £100 at 3 ½ per cent had been renewed for 5 years at 3 per cent and three Bonds amounting to £800 at 3 ¼ per cent had been repaid.

(b) 1956 3 per cent Stock—RESOLVED, That the Common Seal of the Council be affixed to Stock Certificate No. 131 for £1,000.

1190—Wings for Victory Week—The Borough Treasurer reported that sufficient funds were available in Stock Redemption Sinking Funds, Housing Repairs and Superannuation Accounts to enable the Council to invest £30,000 in 3 per cent War Bonds. RESOLVED, That this sum be invested in War Bonds in connection with the forthcoming Wings for Victory Week.

1191—Staff—(a) General Clerk—The Borough Treasurer reported with reference to Miss Drew, temporary General Clerk in his office for the past two years, who had been absent through illness on a number of occasions, Miss Drew was absent recently from 5th to 27th March and then applied for leave of absence for a further fortnight owing to the illness of a relative which was refused, but she failed to return to her duties and was therefore suspended pending this meeting. RESOLVED, That the action of the Borough Treasurer be approved and that the services of Miss Drew be terminated.

(b) A. M. Smith, General Ledger Clerk—In view of the recommendation of the General Purposes Committee not to adopt the policy of up-grading (Minute 981 (a)), an application was submitted

from Mr. A. M. Smith to be placed in Grade B of the Council's Grading Scheme. RESOLVED, That the application be not granted but that in view of the duties performed by Mr. Smith he be placed at the maximum of Grade A (t300 per annum) to which he would become entitled in June next, as from the date of his application for temporary up-grading, 1st January, 1943.

1192—Collection of Cash—The Borough Treasurer reported that the alterations to the Rates Office to permit the collection of cash in that office would be completed next week and collection commenced on May 3rd,

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1193—Report of District Auditor—The Committee considered further the report of the District Auditor for the year ended 31st March, 1941, and the Town Clerk, Borough Treasurer and Borough Surveyor reported thereon. RESOLVED, That the Town Clerk prepare and circulate to the members of the Council a statement of the reports now made. RESOLVED, also, That a copy of this statement be furnished to the District Auditor and that he be informed the Council have gone carefully into the matters mentioned in his report and are satisfied, that whilst efforts are being made to meet the various points raised, the steps taken at the period covered by the report were the only ones possible, having regard to conditions then subsisting and the staff available.

1194—Superannuation—(a) Town Clerk's Department—In accordance with Minute No. 200, the Town Clerk submitted applications from Miss P. Loftus and Miss I. Morgan, Temporary Shorthand Typists in his Department, to be permitted to contribute to the Council's Superannuation Scheme. RESOLVED, That, subject to satisfactory medical examination, the applications be granted.

(b) Electricity Department—The Committee concurred in the recommendation of the Electricity and Lighting Committee regarding the re-engagement of the Meter Foreman (Minute No. 1026) and the payment of both superannuation and wages. RESOLVED, That the various Committees be instructed that in future when consideration is being given to the continuation of the services of employees who have reached retiring age, and who are entitled to both wages and superannuation, the wages should not exceed two-thirds of the amount such employees received prior to reaching retiring age.

(c) Highways Department—The Borough Treasurer reported that the following employees in the Highways Department had died and that their legal representatives were entitled to the following refunds of superannuation:—

	Superannuation	Interest	Total
F. Mustoe ...	£15 2 6	£1 0 8	£16 3 2
F. J. Brown	£111 18 2	£35 17 10	£147 17 10

RESOLVED, That the above amounts be paid.

1195—Pension of Former Professional Fireman—The Town Clerk reported that he had communicated with the Association of Municipal Corporations supporting the decision of the Jarrow Corporation urging the Government to reimburse Local Authorities any payments made in respect of firemen now members of the N.F.S, who had been discharged from the service as unfit owing to war injuries (Minute No 1002). The Association had replied that they could not see their way to support

the resolution. All pensions were payable out of the Fire Brigade Pension Fund and under the Act contributions were made by Local Authorities and the fireman, Whilst the N.F.S. was administered by the Ministry of Home Security the employers contributions were paid by the Minister and they take the view that the Minister could not be expected to pay both the contributions and the pensions even if retirement was caused by the war.

1196—Office Hours—The Committee considered Minute No. 1169 (b) of the General Purposes Committee relating to the extension of the office hours and the payment of overtime and noted the same.

1197—Sanction to Loan--The Town Clerk reported that the Ministry of Health on the 16th April, 1943, had issued consent to the loan of £19,000 to meet the cost of the compensation paid to the County Council under the County of Gloucester Review Order. The term of the loan was 10 years.

P. P. TAYLOR, Chairman.

TRANSPORT ECONOMY COMMITTEE.

27th April, 1943. Present—Alderman Trye (Chairman) ; Councillors Chinn, Green and Readings.

1198—The Town Clerk reported that he had obtained from the various departments of the Council detailed particulars of all the vehicles used on the business of the Council which he now submitted and these were carefully considered by the Committee. The Town Clerk also reported that, as required by the Ministry of Fuel and Power, the General Purposes Committee were recommending the appointment of the Borough Surveyor as Petrol Officer for the Council's normal and ancillary services, who would control the issue of all motor fuel for these purposes. The Emergency Committee had also appointed the Divisional A.R.P. Officer as Petrol Officer for the A.R.P. Services,,

The Committee were satisfied that Heads of Departments were exercising the necessary control over the use of motor fuel, and making economies wherever this was possible consistent with the efficiency of the various essential Services. In many cases considerable reductions were already being made over the 1942 consumption.

The Committee recommend (1) That the Borough Surveyor arrange for a mechanic-expert on carburettors to examine the carburettors of the various lorries in his departments with a view to seeing that these are so adjusted as to provide for the smallest consumption of fuel ; (2) That the Medical Officer of Health obtain a similar advice in regard to the disinfecting van belonging to his department ; (3) That the Street and Highway Committee sell the 14 h.p. Morris 30 cwt. lorry which is now very little used.

J. H. TRYE, Chairman.

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Borough of Cheltenham.

At a Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices in the said Borough, on Monday, 3rd May, 1943. Present:

The Mayor (Councillor T. Wilfred Waite, J.P.) in the chair. The Deputy Mayor (Councillor John Howell, C.B.E., F.R.C.S.).

Aldermen Leigh James, Lipson, M.A., M.P., Pates, Pruen, Taylor, Capt. Trye, C.B.E., R.N. (Retd.), Ward and Clara F. Winterbotham, M.B.E., J.P. ; Councillors Addis, J.P., Barnett, Bendall, Bettridge, Lt.-Col. Biggs, O.B.E., Bush, Chinn, Rev. de Courcy Ireland, M.A., Fildes, Garland, Green, Grimwade, Dr. Hayward, M.B.E., M.B., B.S., Lewis-Hall, Moore, Readings, Smith, Thompson and Till.

Apologies—Apologies for absence were received from Councillors Bayliss and Compton on account of illness. RESOLVED, That the Town Clerk communicate with Councillors Bayliss and Compton expressing sympathy with them in their indisposition and the Council's hope for a speedy recovery.

1199—Minutes of Previous Meeting—RESOLVED, That the Minutes of the meeting of the Council held on the 5th April, 1943, having been printed and circulated to each member of the Council, be taken as read, and that the same be approved.

1200—Emergency Committee—RESOLVED, That the report of the Emergency Committee of their meetings held on the 7th and 28th April, 1943, be received.

1201—Proceedings of Committees —RESOLVED, That the proceedings of the under-mentioned Committees at their meetings held on the dates respectively appearing be approved and confirmed:—

Water April 6

(An amendment moved by Alderman Lipson, seconded by Alderman Pates "That Minute No. 1021 (b) be not approved and that the application be granted" was lost).

Electricity and Lighting April 6

Rating April 7

British Restaurants April 8

Allotments April 9

Parks and Recreation Grounds April 9

(Subject to the deletion of Minute No 1051. The Chairman explained that Messrs. Day & Sons had been unable to hold a fun fair at Agg Gardner Recreation Ground, for which consent had been given. ALSO RESOLVED, That the offer of Messrs. Butlin Ltd. to pay £300 for the right to provide a fun fair at the Agg Gardner Recreation Ground for the three weeks commencing 14th May, 1943, be approved, subject to an Agreement to be prepared by the Town Clerk, being entered into by the Company).

Public Health April 12

Fire Prevention April 14

Maternity and Child Welfare April 14

Town Planning April 15

(Subject to the substitution of the word "exempt" in column 4 relating to Plan No. 5510 referred to in Minute No. 1108).

Cemetery and Crematorium ...	April 16
Town Improvement and Spa	April 16
Street and Highway ...	April 19
General Purposes and Watch	April 20

Subject to the following amendments:-

(i) Moved by Alderman Lipson, seconded by Alderman Winterbotham "That Minute No. 1169 (a) be not approved and that the Council accede to the request of the Cheltenham Municipal Officers' Guild for the setting up of a Joint Staffing Advisory Committee."

(ii) Moved by Councillor Bush, seconded by Councillor Bettridge " That the words ' 38 hours with a maximum of ' be deleted from the 6th line of the resolution to Minute No. 1169 (b)." On being put as a substantive motion, an amendment was moved by Alderman Lipson, seconded by Councillor Grimwade : "That Minute No. 1169 (b) as amended, be referred for consideration and report to the Joint Staffing Committee," which upon being put to the meeting was declared to be carried.

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Selection	April 20
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Finance	April 22
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(Subject to an amendment moved by Alderman Lipson, seconded by Councillor Addis : "That the resolution to Minute No. 1194 (b) be not approved.")

ALSO RESOLVED, That an order on the Borough Treasurer be signed authorising him to pay to the several Corporations, Companies and persons mentioned in the Schedule of Accounts, the sum of money set opposite their respective names, and such additional sums as may become payable during the month in respect of current contracts upon the certificate of the Architect or Officer under whom the work is carried out.

Transport Economy ...	April 27
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T. WILFRED WAITE, Mayor.

MINUTES of the Committees of the Town Council to be submitted for approval at the Meeting of the Council to be held on Monday, 7th June, 1943.

RATING COMMITTEE.

5th May, 1943. Present—Aldermen Taylor (Chairman) and Ward ; Councillors Bettridge, Bush, Moore, Smith and Fildes.

1202—Proposals—The Committee considered proposals submitted by the Rating and Valuation Officer. RESOLVED, That the proposals be submitted for the revision of assessments as now settled by the Committee.

1203—Arrears—The Rating Officer reported as to the collection of these and the Committee gave him instructions thereon.

1204--Remission of Rates—The Committee considered and adjourned an application under Section 2 (4) of the Rating and Valuation Act, 1925, for the reduction and remission of General Rate.

P. P. TAYLOR, Chairman.

ART GALLERY AND MUSEUM COMMITTEE.

7th May, 1943. Present—Alderman Winterbotham (Chairman) ; Councillor Lewis-Hall; Major J. G. N. Clift and Mr. C. R. Mapp.

1205—Deputy Librarian's Report for March and April, 1943—

Curator's Illness—The Curator had been absent on sick leave since March 30th, and a report from his medical adviser stated that he would be unable to resume his duties before June 1st. 1943.

RESOLVED, That a message of sympathy from the Committee be sent to Mr. Herdman, and that sick leave be continued.

Visitors-7,844 (daily average 154), Annual Attendance-49,757 (last year 53,281).

Annual Report—As no annual report had been issued for the two preceding years, it was hoped to issue a printed report covering the three years 1940-43. RESOLVED, That this be approved.

Receipts—Catalogues, Postcards, etc. 12s. 10d. " Friends of the Art Gallery and Museum Account " £27 6s. 2d. Total £27 19s. 0d. Chinese Porcelain Room—RESOLVED, That the loan of this room to the Cotteswold Naturalists' Field Club (April 30th) and the Poetry Society (July 16th and 17th), be approved.

1206—Donations—Gifts had been received from the following :—Mr. Arthur Bell, Mrs. Handy, Miss Lascombe, Mr. F. C. Ravenhill, Dr. John Rothenstein, Mrs. Ryland, Mr. Leonard Smith, Mr. A. Smith, Mrs. Strickland, and Dr. J. Curtis Webb. RESOLVED, That the thanks of the Committee be conveyed to the donors.

1207—Landscape attributed to Hobbema--A large landscape painting, attributed to Meindert Hobbema (1638-1709) had been received as a gift from Mrs. James Arkell. RESOLVED, That the cordial thanks of the Committee be conveyed to Mrs. Arkell.

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1208—" Friends of the Art Gallery and Museum Fund "--RESOLVED, That the purchase of a Bristol Plate, c. 1790, a Worcester Porcelain Bouillon Cup, c. 1820, and a Blue Worcester Porcelain Bowl and Cover from this Fund at a total cost of £11 3s. 0d. be approved.

1209—Early Bedstead—The question of the acquisition of an early bedstead was submitted to the Committee, and reports were made by Major J. G. N. Clift and Mr. C. Tipping. The Committee deferred any decision until they had seen the bedstead, and permission was given for it to be erected in the Art Gallery. RESOLVED, That the thanks of the Committee be conveyed to Major Clift and Mr. Tipping for their services in this connection.

1210—Exhibitions—RESOLVED, That arrangements for the following Exhibitions be approved : (a) Modern French Paintings (October 15th-23rd) and "Through Polish Eyes" (July 8th-28th), both in conjunction with the British Council ; (b) Cheltenham Group of Artists (October 25th—November 27th). RESOLVED, further, That an Exhibition of Works by Mrs. Eve Quinlan be arranged as and when convenient, after inspection by the Curator or his representative.

1211—Whitsun—RESOLVED, That the Art Gallery and Museum remain open from 10 a.m. to 5 p.m. on Whit Monday.

1212—Date of next Meeting—RESOLVED, That the next meeting of this Committee take place on July 9th.

CLARA F. WINTERBOTHAM, Chairman.

PUBLIC LIBRARY COMMITTEE.

7th May, 1943. Present—Alderman Lipson (Chairman) ; Councillors Bush, Garland and Howell; Canon P. M. C. Johnstone ; Messrs. S. J. Clarke, F. Vernal' and C. E. Walsh.

1213—Deputy Librarian's Report for March and April, 1943—

Librarian's Illness—The Librarian had been absent on sick leave since 30th March, and a report from his medical adviser stated that he would be unable to resume his duties before June 1st, 1943. RESOLVED, That a message of sympathy from the Committee be sent to Mr. Herdman, and that sick leave be continued.

Receipts £136 16s. 6d.

Number of Volumes Issued—Reference Department 8,870 ; Lending Department 68,472 ; Junior Department 9,921 ; Branch Libraries 2,159 School Libraries (January—March) 9,669 Total 99,091 (last year 90,276).

Annual Issue- 549,772 (last year 530,247).

Report—As no annual report had been issued for the two preceding years, it was hoped to issue a printed report covering the three years, 1940-43. RESOLVED, That this be approved.

Replacements and Binding-110 volumes had been replaced. 969 volumes had been returned from the binder, and a further 726 volumes despatched.

Lectures-26 lectures had been given in the Autumn—Spring sessions. Total attendance 3,336. Average attendance 128.

South-West Regional Library Bureau-180 volumes had been borrowed through the Bureau for the use of Cheltenham readers, 275 volumes had been lent to other libraries.

County Salvage Drive—The Librarian had been appointed to serve on the Executive Committee for the Gloucestershire County Salvage Drive, 29th May to 12th June, 1943.

1214—Books—RESOLVED, (a) That 456 volumes, published at £185 8s. 0d., be purchased for £155 3s. 9d.

(b) That £150 be spent on Binding.

(c) That £50 be spent on Replacements.

1215—Donations-170 volumes had been received from 13 donors. RESOLVED, That the thanks of the Committee be conveyed to the donors,

1216—Periodicals—RESOLVED, (a) That "The Architects' Journal," 6d. weekly, be added to the list of periodicals purchased ; (b) That various periodicals, offered as gifts by the Association of Friends of the French Volunteers, be accepted with thanks.

1217—Classical Association—RESOLVED, That this Library subscribe to the Classical Association at a cost of 5s per annum.

1218—Staff—RESOLVED, That the increments due to members of the permanent staff, under the Whitley Scale of Salaries Grading Scheme, be approved.

1219—Whitsun—RESOLVED, That, circumstances permitting, all departments of the Library close on Whit Monday, June 14th.

1220—Date of next Meeting—RESOLVED, That the next meeting of this Committee take place on July 9th.

D. L. LIPSON, Chairman.

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HOUSING COMMITTEE.

13th May, 1943. Present—Alderman Pates (Chairman) ; Councillors A dills , Rush, Chinn, Compton, Rev. Courcy Ireland, Garland, Grimwade, Hayward and Moore.

1221—Higg's Cottages, Alstone Lane—The Town Clerk reported that a Compulsory Purchase Order was made on 2nd August, 1939, under the provisions of the Housing Act, 1936, for the acquisition of on cottages and a common yard at the above and the owners agreed to sell them to the Corporation for £140 5s. 10d., plus Solicitors costs at £25, Numerous difficulties had been experienced in completing the purchase owing to the deaths of certain of the owners and Committee's authority was required to incur additional costs of £10, plus disbursements. Also, certain of the owners in Cheltenham refused to reply to letters from their Solicitors, and, in order to complete the matter, it

might be necessary to pay the Solicitors an additional fee to visit these owners. RESOLVED, That the Town Clerk be authorised to incur the above expenditure.

1222—Rent Restriction—Circular No. 2793 was submitted from the Ministry of Health pointing out that, despite previous publicity, the general public were still not sufficiently aware of the provisions of the Rent Restrictions Acts or of the powers of Local Authorities to give information to landlords and tenants and to take legal proceedings. Sample posters were enclosed suitable for public exhibition. RESOLVED, That a supply of the posters be obtained and displayed.

1223—Exorbitant Rents—The Town Clerk reported that, as instructed by the Committee (Minute No. 755) he had placed before the Association of Municipal Corporations the views of the Committee on the powers of Local Authorities to deal with cases of exorbitant rents. The Association had approached the Ministry of Health who had expressed the view that before legislation could be introduced the matter should be considered by a Departmental Committee and the Association were pressing for the appointment of such a Committee without delay. The Association had also pointed out that this was only one of the anomalies required to be dealt with.

1224—Passage Way, Crabtree Place—The Committee considered a recommendation of the Allotments Committee (Minute No. 1049) that the passageway between houses in Crabtree Place and Baglin's Piece allotments should be closed as it resulted in damage to allotments and fencing. The passageway was the property of the Corporation and was provided for the convenience of tenants in Crabtree Place who had allotments and its closing would not cause any hardship or serious inconvenience. RESOLVED, That the Borough Surveyor be instructed to take steps to close the passageway.

1225—Community Centre, St. Mark's—It was reported that consideration had been given to the formation of a youth movement in this district and it would probably commence in October. The question of accommodation proved difficult and it was suggested that a community centre should be provided for the area; in addition, there were no facilities for a welfare centre or library. The Committee were informed that the British Restaurant Committee had considered the closing of the St. Mark's Restaurant and this building might meet the purposes mentioned. RESOLVED, That the Council be recommended to approve in principle the establishment of a community centre in this area, and that the British Restaurant Committee be asked whether the St. Mark's Restaurant was being closed, and, if so, that this Committee be given an opportunity of taking over the building.

1226—Selection of Tenants Sub-Committee—RESOLVED, That future meetings of the Sub-Committee be held on the Thursday before the Council Meeting in each month.

1227—Housing Manager's Report—(a) Rent Collection—The Housing Manager submitted a report upon the collection of rents.

(b) 115 Whaddon Road—The Housing Manager reported that possession had been obtained of these premises and that the total rent in arrear was £33 13s. 3d.

(c) 6 Kingsley Gardens ; 63 Byron Road—The Housing Manager reported applications by these tenants for the removal of portable coppers to enable the installation of gas coppers belonging to

them. RESOLVED, That the applications be granted subject to the tenants undertaking to leave the gas coppers in the houses if, and when, they vacated the premises.

(d) Nos. 53 Humber Road and 46 Moors Avenue—RESOLVED, That the Town Clerk be instructed to institute proceedings for recovery of possession of these premises.

(e) Staff—The Housing Manager submitted the resignation of Miss J. Spierpoint, temporary assistant in her department, who had volunteered for National Service. RESOLVED, That the resignation be accepted and that steps be taken to appoint a successor, but that in the meantime the Housing Manager be authorised to retain the services of Miss Spierpoint until she is "called up" for service.

(f) Wages—RESOLVED, That an increase of 2s per week be granted to Mr. Nicholls and 1s 6d. per week to Mrs. Nicholls, Caretakers on the Whaddon Estate, and of 2s per week to Mr. Banning, Caretaker on the Moors Estate.

1228—Rent Rebates—The Committee considered two applications for rebates of rent. RESOLVED, That one application be granted and the other refused but that an allowance be made off the arrears which accrued during illness.

1229—Repairs Superintendent—The monthly report of the Repairs Superintendent was submitted.

(a) Piney Estate—External painting being proceeded with.

(b) Five houses had been vacated, one being left in bad condition requiring a number of repairs and decorations throughout.

(c) New floor boards had been laid at No. 4 Milton Road.

1230-63 Byron Road—The Housing Manager reported that in 1938 the Committee decided on representations from the Chief Constable that the rent of this house occupied by a member of the Police Force should not be increased in view of his earnings, and the Committee agreed to this suggestion. The tenancy had now changed and there did not appear to be any reason why the present tenant, also a police constable, should not pay the proper rent. RESOLVED, That the rent be increased to the proper amount.

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1231—Post War Housing—(i) Post War Housing Programme—The Town Clerk reported that he had informed the Ministry of Health of the Committee's proposals to erect 450 houses (Minute No. 965) during the first year after the war, and submitted a letter from the Ministry of Health intimating that the proposals had been noted.

(ii) Housing Generally—The Committee considered a report prepared by the Town Clerk, in consultation with the appropriate Chief Officers, dealing with the housing problem, and the steps which should be taken to deal with this problem when conditions permitted, (A copy of the report as settled by the Committee accompanies the Minutes).

RESOLVED, (a) That the report be approved in principle.

(b) That it be referred to the Public Health, Town Planning, Education, and Town Improvement Committees, and also the Re-organisation Sub-Committee, for approval insofar as it affects the functions of those Committees.

(c) That the Town Clerk communicate with the appropriate government departments urging the formation of a training centre in Cheltenham for persons desiring to enter the building trade industry with a view to increasing the supply of local building labour after the war.

(d) That the Borough Surveyor be authorised to submit to the Central Housing Advisory Committee, who are considering the question of design and other amenities of house construction, proposals which he has in mind and which he considers will to some extent overcome objections which were raised to the former planning of houses.

(iii) Selection of Sites—Circular No. 2802 was submitted from the Ministry of Health, stating that, in the selection of sites, regard should be had to the agricultural standpoint and pointing out that proposals should be referred through the County War Agricultural Executive Committee to the Rural Land Utilization Officer of the Ministry of Agriculture and Fisheries, who would inform Local Authorities of any objections or comments from the agricultural standpoint.

The Borough Surveyor reported that following the last meeting of the Committee, he had communicated with the Regional Planning Officer, who had visited Cheltenham with a representative of the Ministry of Agriculture and Fisheries, when plans of the proposed housing development were submitted and discussed. It was pointed out that the site proposed was readily available, having drainage and other services. The site was visited when it was indicated that the land appeared to be good agricultural land and whilst the Regional Officer raised no objection, no observations had yet been received from the representative of the Ministry of Agriculture and Fisheries, The Regional Officer stated, however, that the scheme put forward by this Council was the first comprehensive scheme to be put forward in the Region.

J. P. PATES, Chairman.

ALLOTMENTS COMMITTEE.

17th May, 1943. Present—Councillors Smith (Chairman), Addis, Compton, Fildes, Green and Thompson ; Messrs. Ball and Roe.

1232—Elmfield Park Estate-- The Town Clerk submitted the terms proposed to be incorporated in the Lease from the Gloucestershire War Agricultural Committee to the Council in respect of the 6.514 acres of land now used for allotments. The lease would provide for the tenancy to be a yearly one from 29th September, terminable by 12 months' notice on either side ; the rent to be £26 per annum, payable half-yearly ; the Council to pay rates, taxes, assessments and other outgoings, to clear the fruit trees and prepare the land for use as allotments ; the land to be cultivated in a good and husbandlike manner ; the Council to keep all gates and fences in repair and ditches clean ; the land to be used only for agricultural purposes and not to be assigned or sublet (except as allotments) without the written consent of the Minister of Agriculture. RESOLVED, That the terms be approved subject to an additional clause being inserted that the County Council will be responsible for settling

any claim which may be made by the owners in respect of the removal of trees. RESOLVED, also, That the Common Seal be affixed to the Lease.

1233—Allotment Competition—The Town Clerk submitted list of the awards made in connection with the competition authorised by Minute No. 266 (e).

1234—Cheltenham and District Allotments and Gardens Society—Read, letter dated 8th May from the Cheltenham and District Allotments and Gardens Society asking for permission to arrange demonstrations by Plant Protection Ltd., at the Brooklyn Road and Marle Hill Allotments and also on the demonstration plots at Sandford Park on 25th and 26th May, RESOLVED, That permission be granted.

1235—Future Letting of Allotments—The Committee considered a proposal that the letting of allotments might, with advantage, be undertaken by the Gardens Superintendent. It was pointed out that this arrangement would enable tenants to obtain advice and information in regard to cultivation and assist the Gardens Superintendent in estimating the demand for allotments and the areas in which additional land was required. Land acquired for allotment purposes and not let immediately, could for a season be used by the Parks Department for food production purposes and not left idle. RESOLVED, That the proposal be adopted, subject to the approval of the Parks Committee.

1236—Rowanfield Gardens—Read, letter dated 15th April from the Gloucestershire War Agricultural Executive Committee with regard to the acquisition of this land for allotments. It was recommended that, owing to the lateness of the season, it would be more beneficial for the owners to obtain th, fruit crop this year, the land being handed to the Council in the Autumn or early Spring. RESOLVED, That the War Agricultural Committee be informed that the Council wish to avail themselves of the offer for the purpose of providing additional allotments but they suggest that the same be requisitioned by the War Agricultural Committee and a clearance order made in respect of the trees, the land being leased to the Council upon similar terms and conditions as the land at Elmfield Park Estate.

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1237—Viscount Bledisloe Cup Competition—Read, letter, dated May from the National Allotments Society stating that they had decided again to organise this Competition in order to stimulate interest in the country's food production campaign. The cup presented by Viscount Bledisloe would be held for one year by the authority considered to have made the greatest progress RESOLVED, That the Council enter for the competition.

1238—Fencing—The Borough Surveyor reported that of chestnut fencing had been obtained which it was intended to erect at the Hatherley Park, Agg Gardner and Baglin's piece allotments.

1239—Cultivation—The Gardens Superintendent stated that the allotments had received their monthly inspection and having regard to the advancing season 210 had been reported not being in a good state of cultivation. He had communicated with the tenants and if satisfactory progress were not made, the facts would be reported to the Town Clerk in order that possession might be taken in appropriate cases.

1240—Cleevelands Drive Allotments --With reference to Minute 817, the Gardens Superintendent reported that as the demand for allotments in this area had not been so great as was expected, he had suggested that a total of four acres should be cropped with potatoes by the Parks Department. RESOLVED, That the proposal be approved subject to a number of plots being retained for letting and to the Parks Department handing over the remainder of the land when this is required for allotment purposes

1241—Horticulture Committee The Town Clerk reported that the Horticulture Committee met on 13th May. (a) Committee—Mr. F. Craven Broad had accepted the Committee's invitation to serve. The Education Secretary had suggested that Mr. C. C. Littlewood, the Headmaster of Swindon Road Boys' School, who was keenly interested in horticulture, would prove a very useful member and the Committee had invited Mr. Littlewood to become a member.

(b) David Leuchars Memorial Fund—The Mayor had, at the request of the Committee opened a public subscription list for the purpose of providing a cot or bed at the General Hospital and the subscriptions received to date amounted to £41 9s. 0d. It was proposed that a list of subscriptions be published in the press within the next week or two. The members of the Committee had subscribed £27 0s. 0d. towards the cost of the trophy to be provided by them.

(c) Dig for Victory Week—The attendances at the exhibition numbered approximately 10,000, including 700 at the Brains Trust. The lectures and film shows had been well attended. It was anticipated that when the balance sheet was submitted, the balance in hand would amount to approximately £30 which would be handed to the David Leuchars Memorial Fund.

(d) Autumn Show—A meeting of the Autumn Show Committee, 1942, had been held for the purpose of organising a similar Show in the Autumn of 1943. The Autumn Show Committee had under consideration the letter received from the Ministry of Agriculture with regard to Messrs. Boots offer of prize money and also the letter from the Gloucestershire Home Food Production Society asking for the inclusion of a class for their members.

(e) Allotment Competition—The awards made in connection with this competition were reported.

(f) Cheltenham and District Allotments and Gardens Society—The Society had received entries from 103 allotment holders and also from occupiers of 19 private gardens in connection with the annual competition organised by them. Demonstrations by Plant Protection Ltd., had been arranged at the Brooklyn Road and Marle Hill allotments, and also on the demonstration plots at Sandford Park on 25th and 26th May. RESOLVED, That the proceedings of the Horticulture Committee be approved and adopted.

P. T. SMITH, Chairman.

PARKS AND RECREATION GROUNDS COMMITTEE.

17th May, 1943. Present—Councillors Green (Chairman), Addis, Coin ton, Fildes, Smith and Thompson.

1242—Athletic Ground—(a) The Town Clerk reported that the Chairman had authorised the use of this ground on 16th May by the Empire Youth Sunday Committee for a parade and service on 19th May for an American Boxing Carnival in connection with Wings for Victory Week and on 23rd May for a Stirrup Pump Competition. RESOLVED, That the action of the Chairman be approved.

(b) Read, letter dated 10th May from the All Saints' Company of the Girls' Training Corps asking for the use of the ground on the evening of 8th June for a display. RESOLVED, That the application be granted.

(c) Read, letter dated 13th May from the American Red Cross asking for the use of the Athletic Ground on Sundays from 2-5 p.m., and on two evenings each week from 7-9 p.m. for hard ball games. RESOLVED, That the applicants be informed that while the Committee vice their application sympathetically, they do not consider it is desirable that the ground should be used for this purpose bearing in mind its use by children as a recreation ground and that the Town Clerk suggest that endeavours should be made to obtain the use of other suitable playing fields in the neighbourhood.

(ii) Holidays at Home Week—The Committee considered the proposal of the Holidays at Home Week that The Cossacks should be engaged to give performances during this week. RESOLVED, That the proposal be approved subject to all precautions being taken to ensure that as little damage as possible is caused to the ground, and to the tenants being responsible for the making good of any damage which may be caused.

1243—Sandford Park—The Town Clerk reported that the Chairman had authorised the use of Sandford Park on 11th June by the Girls' Training corps for a recruiting rally. RESOLVED, That the action of the Chairman be approved.

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1244—Agg Gardner Recreation Ground—With reference to Minute No. 1051 the Town Clerk submitted letter dated 14th April from Messrs. Day & Sons stating that owing to damage to their equipment they were unable to accept the offer of the use of this Ground from 22nd April to 8th May for a fun fair.

1245--Montpellier Gardens--The Town Clerk reported that the Chairman had authorised the use of these Gardens by the Home Guard on Sunday, 16th May subject to the Home Guard providing assistance for taking down and re-erecting the tennis netting. RESOLVED, That the action of the Chairman be approved.

1246—Cleevelands Drive Allotments—The Town Clerk reported that the demand for allotments on this site had not been so great as was expected and to avoid the land lying idle during the summer, the Chairman had authorised the same to be cropped with potatoes by the Parks Department. It had been necessary for certain work of cultivation to be carried out to render the land suitable for this purpose and with the Chairman's approval a contract had been entered into with the Gloucestershire War Agricultural Executive Committee in respect of four acres of land. RESOLVED, That the action of the Chairman be approved.

1247—Lilleybrook Hotel Gardens—The Gardens Superintendent reported that owing to difficulty in obtaining labour, the owners of these gardens were unable to use the glasshouses, and the Town Clerk submitted letter dated 4th May from the Secretary of the Lilleybrook Hotel stating that they would be willing for the Parks Department to take over the greenhouses and for the same to be included in the tenancy of the gardens without additional rent. RESOLVED, That the over be accepted with thanks.

1248—Brooklyn Road Playing Field --(a) With reference to Minute No. 1052 (a) the Town Clerk submitted letter dated 13th April from the military authorities agreeing to the suggested rent of £12 for the use of the cricket pitches.

(b) Cricket Pitches--The Town Clerk reported that it had now been arranged for the Patesian Sports and Social Club to use a pitch at this ground during the months of July, August and September at a rental of £1 per month, the Club undertaking to comply with the conditions laid down by the military authorities and to carry out certain work of maintenance of the pitch. It had also been arranged for the Regent Sports and Social Club to use a pitch during the season at the same rental and upon the same conditions.

(c) Read, letter dated 15th May from the Cheltenham Gas Company Cricket Club asking for the use of a pitch. RESOLVED, That they be offered the use of a cricket pitch on this ground subject to the same terms and conditions as the other clubs.

1249—Cricket Pitches—RESOLVED, That permission be granted to the undermentioned Clubs to play cricket on the various Recreation Grounds during the coming season :---

Ground	Club Day of	Play
Whaddon Recreation Ground	Whaddon Sports Club	Saturdays
Naunton Park Recreation Ground...	Tivoli Greyhounds	Tuesday evenings and Saturdays
Y.M.C.A. (Baker Street Section) ...	Hatherley Recreation Ground	Tuesday and Thursday evenings & Saturdays.
Air Training Corps.	Agg Gardner Recreation Ground	Monday evenings and alternate Saturdays.

1250—King George V National Memorial—The Town Clerk reported that in April, 1938, it had been intimated to this Committee that a grant of £500 would be made from this fund towards the cost of a playing field in Cheltenham and the offer had been accepted, it being the intention that the money should be applied towards the cost of the erection of gates and piers and the layout of a football pitch on the field in Brooklyn Road forming a portion of the tip. A letter dated 12th May had now been received from the National Playing Fields Association stating that this Association had taken over the duties of the King George's Fields Foundation and their County Branch had been asked to submit a report upon the work carried out with a view to the grant being recommended for payment and the Foundation's Architect had been asked to supply the heraldic panels at an early date. RESOLVED, That the Committee inspect the ground in the near future.

1251—W. Willett—Gardener—The Town Clerk reported that the Gardens Superintendent had informed him that W. Willett was still continuing to receive hospital treatment and the employee was not yet in a position to state when he would resume his duties. RESOLVED, That the report be

referred to the Finance Committee in accordance with Minute No. 8 passed at their meeting on 30th June, 1942.

1252—Promenade Gardens—Balustrade—(a) The Borough Surveyor reported that damage had been caused to the cornice and balustrade around the War Memorial and he submitted quotation dated 27th April from Messrs. R. L. Boulton & Sons amounting to £12 for making good the same. RESOLVED, That the quotation be accepted.

(b) Wings for Victory Week—The Town Clerk reported that the Street and Highway Committee had recommended this Committee to grant permission to the Wings for Victory Week Committee to erect flags on the balustrade during the week commencing 15th May. RESOLVED, That this be approved.

1253—Future Letting of Allotments—The Committee considered the recommendation of the Allotments Committee that the future letting of allotments might, with advantage, be undertaken by the Gardens Superintendent. RESOLVED, That the proposal be approved and that the Gardens Superintendent be authorised to engage a Junior Clerk to assist with the additional work.

1254—Future Letting of Football and Cricket Pitches—RESOLVED, That the letting of the football and cricket pitches on the various Recreation Grounds be undertaken by the Gardens Superintendent.

1255—Post War Planning and Reconstruction—The Committee considered the Report of the Institute of Park Administration on this matter. RESOLVED, That copies of the report be obtained and circulated to each member of the Committee and that the matter be further considered at their next meeting with a view to proposals being submitted to the Re-organisation Sub-Committee appointed by the Council, for inclusion in any recommendations which may be made for the development of the Borough.

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1256 -Building Materials—Economy--The Borough Surveyor submitted circular dated 31st March from the Ministry of Works enclosing memoranda with regard to prohibited materials, economy specifications and other matters. RESOLVED, That the same be noted.

1257—Marle Hill Annexe—The Borough Surveyor reported that the Gardens Superintendent had asked for repairs to be carried out to the wooden bridge, life-buoy cases and partition dividing the children's boating lake from the western portion of the lake and the work would be carried out as soon as labour and materials were available. The Gardens Superintendent also reported that certain temporary repairs had been carried out by the Parks Department where these were urgently necessary to prevent risk of injury to the public.

1258—Field Lodge—The Gardens Superintendent reported that the recent repairs carried out to these premises had not remedied the dampness and as he intended to occupy the premises at an early date, he asked that additional work might be undertaken in this connection. RESOLVED, That the Borough Surveyor be requested to have the premises inspected and any necessary additional work carried out at an early date.

1259 -Food Production—(a) The Gardens Superintendent reported that during the month of April the sale of produce at the market amounted to £12 10s 10d., and he had supplied the British Restaurants with produce to the value of £4 13s. 4d.

(b) Cafe, Sandford Park Swimming Pool--The Gardens Superintendent reported that the Superintendent had made application for a supply of produce suitable for use at this Cafe during the summer season. RESOLVED, That the application be granted, produce being supplied upon the same terms as in the case of the British Restaurants.

1260 Potatoes—(a) Seed—The Gardens Superintendent reported that it was necessary to purchase an additional 13 cwts of seed potatoes at an estimated cost of £10 8s. 0d. for use at Clevelands Drive. RESOLVED, That this be approved.

(b) Planting—The Gardens Superintendent reported that the Gloucestershire War Agricultural Committee had intimated that the services of boys from Cheltenham College might be available for assistance in potato planting and he suggested that advantage should be taken of this offer. RESOLVED, That the same be approved.

1261—Staff—(a) War Wages—The Western District Council for Local Authorities Non-Trading Services had intimated that an increase in the present war wages to male manual workers and female workers of 2s and 1s 6d. per week respectively, would operate from the second full pay week in May. RESOLVED, That the increase be paid accordingly.

(b) Gate Attendant, Pittville Park---The Gardens Superintendent submitted an application from the Gate Attendant for an increase in his wages of £2 15s. 0d. RESOLVED, That in view of the additional work now undertaken by this employee, his wages be increased to £3 per week.

1262—Pittville Gardens and Long Garden—The Gardens Superintendent submitted an application from the 8th Company, Cheltenham Girl Guides for the use of the Long Garden for occasional meetings on Friday evenings during the summer. RESOLVED, That having regard to the use of this garden for tennis, the application be not granted but that it be suggested that the meetings might be held in the Agg Gardner Recreation Ground or Marle Hill Annexe.

(b) The Gardens Superintendent submitted application from the Headmistress of Whaddon Junior School, for permission for parties of children, accompanied by teachers, to visit Pittville Park free of charge for nature study purposes. RESOLVED, That the application be granted.

1263—Transport—RESOLVED, That having regard to the necessity for economising in the use of petrol, the Gardens Superintendent be authorised to hire a horse and cart when required, for transport purposes.

W. J. GREEN, Chairman.

PUBLIC HEALTH COMMITTEE.

17th May, 1943. Present—Aldermen Preen (Chairman), Leigh James and Winterbotham; Councillors Barnett, Rev. de Courcy Ireland, Hayward, Howell and Moore

1264—Sewage Works—(i) The Borough Surveyor reported upon the work carried out at the Sewage Works since the last meeting.

(ii) The Borough Surveyor reported that the Sewage Pumping Plant at the M.A.P. Hostel, Staverton, commenced operation on 11th May, 1943, and proved satisfactory and that the recorder installed at the Sewage Works was also operating and was satisfactory.

(iii) The Borough Surveyor also reported upon the flow from Hayden's Camp to the Sewage Works to the 30th March, 1943.

(iv) A report was submitted from Dr. Jenkins upon analysis of effluent from the Sewage Works.

(v) Three offers were submitted for grass at the Works. RESOLVED, That the tender of Mr. F. G. Stephens at the sum of £16 be accepted, Mr. Stephens cutting the grass but being permitted to stack it in a suitable position at the Works.

(vi) In connection with Minute 1078, the Borough Surveyor reported that he had communicated with Messrs. Jones & Attwood Ltd. regarding the replacement of parts to the plant. An inspection had been made by the firm and a list of parts necessary to maintain efficiency at the Works was submitted and an estimate of the cost was being obtained. RESOLVED, That the Chairman be authorised to accept a tender for this work.

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1265—Public Conveniences—Towels—The Borough Surveyor reported that towels from Clarence Parade and Montpellier Conveniences continued to be laundered at the Alstone Baths under terms made some considerable time back and that during the year ended March, 1943, 32,832 towels were laundered at a cost of £41 1s. 2d., which was very much below commercial laundry rates. RESOLVED, That in future the Town Improvement and Spa Committee be paid an increased figure of 14s per gross towels.

1266—Rat Destruction, Rotunda Terrace—It was reported that in connection with a complaint to the last meeting (Minute No. 1076 (ii)), the brick sewer in Rotunda Terrace had been examined and was found in reasonable condition and that both the Borough Surveyor and Chief Sanitary Inspector were of opinion that the infestation was not due to this sewer, An inspection had been made of the premises and it would appear probable that the infestation emanated from certain disused land drains passing beneath the foundations of the premises and as these drains could not be removed it was suggested that the portion of the premises adjoining the drains be concreted over, Work was also being carried out at adjoining premises where damage was being caused by rats. RESOLVED, That the owner be informed that the Committee is satisfied that the infestation does not arise from any public sewer and that it be suggested he carries out the above concrete work.

1267—Venereal Diseases—Circular No. 2805, Ministry of Health, was submitted pointing Out that although many Authorities were availing themselves of facilities provided for combating these diseases insufficient local support was being given to achieve maximum efforts and calling attention to provision made for propaganda. The Medical Officer of Health reported that he had made application for posters for exhibition in the Borough. RESOLVED, That the County Council be

informed that this Council would be glad if facilities could be made for furnishing monthly reports relating to these diseases and their treatment so far as it affected the Borough and for supplying any other information which will assist this Authority in dealing with these diseases so far as they have any jurisdiction.

1268—Public Health Department—The Town Clerk reported that he had communicated the Council's observations on the complaint regarding the use of the van in this department to the Regional Petroleum Officer (Minute No. 948) and sub-mitted a further letter from the Petroleum Officer intimating that the Minister of Fuel and Power was still of opinion that, apart from perhaps very exceptional occasions, when Disinfecting Officer was engaged on work within very close proximity to his house, the van should not be used for any additional journeys to and from lunch. It was further pointed out that private individuals, irrespective of inconvenience or loss of time, were not allowed these facilities and were liable to prosecution if they did so. It was suggested that to obviate unnecessary journeys to and from the offices, efforts should be made to arrange a schedule of work so that the journeys finished at conveniently short distances from the offices, but where this was not possible, the van should be left locked, and demobilised at a suitable place at or near the final call before lunch, the Disinfecting Officer then proceeding either by foot, or public transport, to lunch.

1269—Milk and Dairies Order, 1926—The Town Clerk reported that, as instructed at the last meeting of the Committee, he had communicated with the Cheltenham Rural District Council suggesting that the two authorities should co-operate to ensure a satisfactory supply of milk in the Borough, and that when either Council instituted proceedings for any offence, the other Authority should be notified in order that they could consider taking any necessary action. A letter was submitted from the Rural District Council indicating their willingness to co-operate and stating that their Sanitary Inspector would consult with the Chief Sanitary Inspector as, and when, necessity arose.

1270—Factories Act, 1937—The Town Clerk submitted Notices from H.M. Inspector of Factories pointing out that the flushing system to the mens' convenience at No. 29 Windsor Street was inadequate, and that a thermometer was not provided at No. 3a Regent Street and No. 11 Winchcomb Street. The Chief Sanitary Inspector reported that the matters mentioned were being dealt with,

1271—Post War Housing—RESOLVED, That a report on Post War Housing referred to this Committee by the Housing Committee be deferred to the next meeting.

1272—Water Analyses—The Medical Officer of Health submitted his report on the analyses of samples of water taken since the last meeting.

1273—Surrender of Diseased Food—The Medical. Officer of Health reported the surrender of 1 cwt. 1 qr. 18 lbs. beef ; 23 lbs. bacon ; 3 lbs. lard ; ½ lb. butter ; 13 ¼ lbs. cheese ; 6 eggs ; ½ lb. margarine , 25 lbs. prunes ; 4 cwt. 3 qrs. 23 lbs. fish ; 56 tins beef (2 cwt. 3 qrs. 22 lbs.) ; pork luncheon meat 2 qrs. 13 lbs. sausagemeat 9 ½ lbs. ; 76 tins vegetables ; 90 tins fruit ; 68 tins fish ; 35 tins milk ; 1 jar sausages ; 6 tins soup ; 156 fish cakes.

1274—Pasteurised Milk—(i) The Medical Officer of Health reported upon samples of pasteurised milk taken for bacteriological examination.

(ii) The Medical Officer of Health also reported that, in connection with the sample of milk reported to the last meeting (Minute No 1069), he had inspected the premises of the Company together with the Chief Sanitary Inspector and the Chief Sanitary Inspector, Gloucester City, and discussed the matter with the Manager, who intimated that whilst every effort was made to ensure a satisfactory supply of milk, some of the results had been unsatisfactory. A wholetime Bacteriologist was employed at the Company's Depot and regular samples were taken at various stages of the sterilizing process for bacteriological examination, A dairy business was not a reserved occupation until comparatively recently, and immense difficulties had been caused by the lack of skilled operatives, and, in view of the Government's milk policy, the amount of milk dealt with at the moment was double the amount for which the plant was intended, which meant the plant working from 8 a.m. until late in the afternoon. Male persons of the staff performed 60 hours per week and females 48-52 hours per week, so that when the process was completed the staff were tired, and cleansing operations were often rather hurriedly carried out. Shortage of bottles and metal baskets often held up work, and resulted in the milk having to stand uncovered until covers were available. The Medical Officer of Health reported he was of opinion the Company were doing everything possible to produce a satisfactory supply. The condition of the milk was not likely to give rise to disease and it appeared that the only way to remedy the position was for staff to be directed into the service by the Man Power Board. RESOLVED, That in view of the report no action be taken against the Company at the present time but that supplies be kept under frequent observation.

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1275—Damage to Bedding—A claim for £10 was submitted for damage to certain articles of bedding alleged to be due to steam disinfection. RESOLVED, That the Town Clerk repudiate liability in the matter and be authorised to offer an ex gratia payment of £3 3s. 0d.

1276—Diphtheria Immunisation—The Medical Officer of Health submitted the following report on treatment given for the month of April :—

Number of new cases (immunisation commenced)	127
“ injections given	432
“ cases in which treatment was completed during the month	
(a) Under 5 years of age	109
(b) 5-15 years of age ...	173
“ cases partially completed when attendance ceased.	6
“ cases Schick tested ...	—

The following Clinics were held :—School Clinic 1, Welfare Centre 4, Schools 3, Clarence Square Day Nursery 1.

1277—Housing Act, 1936—(i) RESOLVED, That licences for the re-occupation of the under-mentioned premises be renewed for a further period of 6 months from the date set opposite the premises :-

4 Edward Terrace ...	23rd May, 1943.
52 St. George's Place	1st June, 1943.
5 Edward Terrace ...	15 th "
13 Witcombe Place	24 th "
11 and 12 Edward Street.	27 th "
5 Hewlett Place	27 th "
Sidney Cottage, Sidney Street	27 th "

(ii) Application was submitted for a licence for the temporary re-occupation of No. 12 Witcombe Place for which it is proposed to charge 5s per week. RESOLVED, That the licence be granted for a period of six months expiring on 17th November, 1943.

(iii) An application from Messrs. A. H. Taylor, Ltd. for a licence for the re-occupation of No. 56 Albion Street was submitted. The premises had been inspected by the View Sub-Committee who recommended that the application be granted, subject to certain works being carried out. The premises were occupied prior to application being made. RESOLVED, That, subject to the works being carried out within 30 days from the date of Notice, a licence be granted for the period ending 17th November, 1943, and that the applicants be informed that if the works are not carried out within this time the Council will enforce the undertaking given, when a Demolition Order was made, that the premises would only be used as a store.

(iv) No. 22 Grosvenor Place South—The Committee considered representations of the Medical Officer of Health and are satisfied that this house, which is occupied, or is of a type suitable for occupation by persons of the working class, is unfit for human habitation to the extent mentioned in the representations, but is capable of being rendered fit at a reasonable expense. RESOLVED, That notice be served on the persons having control of the house in accordance with the provisions of the Housing Act, 1936, requiring them to execute the works necessary to render the premises fit for human habitation.

1278—School Milk Supplies—A letter was submitted from the Cheltenham Rural District Council regarding school milk supplies. Samples of the milk taken at Winchcomb, Bishop's Cleeve and Gotherington Schools had been found unsatisfactory, which it was alleged was due to unclean bottles. The Medical Officer of Health reported that the Company's premises had been inspected, when the difficulty of satisfactorily sterilizing milk bottles was emphasized owing to staff shortage, but it appeared from the inspection that the word " unclean " in the District Council's letter was rather misleading, as it suggested gross carelessness on the part of the Company, which was not so. He referred to the provisions of the Milk and Dairies Order, 1926, dealing with the cleansing of milk vessels and indicated that the bottle washing plant belonging to the Company was not of modern design, and that with the present conditions and shortage of staff it had not always been possible to obtain satisfactory bacteriological tests, although every effort was made to clean the bottles satisfactorily. In order to meet the difficulty the Company were introducing a new process of cleaning, which he was of opinion should result in a much more efficient sterilization. A recent sample showed an extremely good bacteriological count and keeping quality, although bacillus coli was found to be in one tube, upon which not too much stress should be placed. Further that there must be some depreciation in the standard of milk by reasons of lapse of time between collection and delivery of the milk to the schools, taking of samples, their transport, collection for analysis and

the time of actual analysis. RESOLVED, That the District Council be informed that this Council is of opinion that the Company are doing all that is possible in the present circumstances to ensure a cleanly milk supply, but that they have instructed the Chief Sanitary Inspector to keep the premises under observation, and make frequent inspections of the bottles and milk, particularly in view of the new process which was being instituted.

1279—Stanley Cottage, Sidney Street—The Chief Sanitary Inspector reported that this property, in respect of which a Demolition Order was made in October, 1942, had now been vacated. RESOLVED, That in the event of the owner failing to comply with the Order and demolish the property within the statutory period, tenders be invited for the carrying out of the work by the Corporation at the owner's expense, and that the Chairman be authorised to accept a tender.

1280—Sale of Food and Drugs Act, 1938—(a) The Chief Sanitary Inspector submitted a report of the Public Analyst on samples of milk Nod. 298-303, which were found to be genuine.

(b) Quarterly Retort—The report of the Public Analyst for the quarter ended 31st March, 1943, was submitted.

(c) No. 31 Fairview Road—The Chief Sanitary Inspector reported that the paving to this property (a Fried Fish Shop) was defective and that the walls were in a dirty condition. RESOLVED, That notice be served upon the owner of the premises in accordance with the provisions of the Food and Drugs Act, 1938, requiring him to carry out the necessary work to remedy the defects.

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1281—Public Health Act, 1936—The Chief Sanitary Inspector reported that the owner of No. 7 Marsh Terrace had failed to comply with the Notice served upon him under Section 93 of the Public Health Act, requiring him to abate a statutory nuisance. RESOLVED, That the Town Clerk communicate with the owner requesting him to carry out the work within a period of 21 days, failing which the Corporation will either institute legal proceedings or themselves carry out the works necessary to abate the nuisance in accordance with the provisions of the Act.

1282—Hospital Survey—The Town Clerk reported that in connection with the Hospital Survey which is being carried out by the Ministry of Health, he had been instructed by the Town Improvement and Spa Committee to communicate with the Ministry asking whether representatives would be visiting Cheltenham, and whether any useful purpose would be served by a memorandum, containing the views of this Council, being placed before those responsible for the Survey insofar as Cheltenham was concerned, and submitted a letter from the Ministry stating that the Cheltenham area was included in the Survey, and that a memorandum would be useful having regard to the Spa service available. RESOLVED, That the Town Clerk, in consultation with Mr. Councillor J. Howell, C.B.E., F.R.C.S., and the Medical Officer of Health prepare and submit to the next meeting of the Committee a memorandum on this matter.

1283—Public Health Act, 1936—Nos. 1 Naunton Park Road, 22 Grosvenor Place South and 170 Bath Road—The Chief Sanitary Inspector reported that complaints had been received of defects in the drainage arrangements at the above-mentioned premises. RESOLVED, That notices be served upon

the owners of the premises under the provisions of Sections 39 and 48 of the Public Health Act, 1936.

ARTH UR S. F. PRUEN, Chairman.

WATER COMMITTEE.

18th May, 1943. Present—Aldermen Ward (Chairman), Pates and Trye ; Councillors Addis, Chinn, Hayward and Moore.

1284—Woodlands Farm—Transfer of Tenancy—A letter was submitted from Messrs. Bruton Knowles & Co. Ltd., intimating that Mr. R. Tuffley, tenant of this farm and the shooting rights on adjoining land, desired to transfer his tenancy as from the 24th June next, and asking whether the Corporation would agree to an assignment of the tenancy to some suitable person. The Town Clerk reported that the matter had been referred to Messrs. C. Castle & Sons Ltd. and that there were certain points regarding the tenancy requiring consideration before a report could be made to the Committee. RESOLVED, That the application be deferred to the next meeting of the Committee.

1285—Reservoir, Mythe Hill, Tewkesbury—Application was submitted from the Town Clerk, Tewkesbury, for permission to use the disused reservoir at Mythe Hill, as a Static Water Tank, together with similar applications from the Borough Engineer, Tewkesbury, and the N.F.S. Officer. This reservoir was not now used for domestic water supply and the Borough Engineer raised no objection to the proposal. RESOLVED, That the application be granted for the duration of the war on payment of a nominal rent of £1 1s. 0d. per annum, subject to an Agreement to be prepared by the Town Clerk.

1286—Water Rates—Arrears—The Town Clerk submitted a list of outstanding water rates for the period ending 31st March, 1943, which had been referred to him by the Borough Treasurer, and reported that he had communicated with all the persons named. RESOLVED, That the Borough Engineer be instructed to take steps to cut off supplies.

1287—Borough Engineer's Report—The Monthly Report of the Borough Engineer was read :—

DAILY YIELD OF SPRINGS.

	For month ended 30th April, 1943.	Average for corresponding period during the past 3 years.
Hewletts Springs	153,000 gallons	213,000 gallons
Dowdeswell Springs	406,000 "	834,000 "
Leckhampton Springs	56,000 "	55,000 "
	615,000 "	1,102,000 "

CONTENTS OF RESERVOIRS.

Estimated Usable Quantity about 95,516,000 gallons.

1288—Inspections—The Borough Engineer reported the work carried out by the Water Inspectors during the month of April.

1289—Appeals—The cases entered in the Appeals Book were considered and the rates settled and adjusted.

1290—Analyses of Water—The Medical Officer of Health submitted analyses of water made since the last meeting.

1291—Hewlett Road—Condition of Main'--Following the report to the last meeting that the 12 inch water main in Hewlett Road had been fractured, the Borough Engineer reported that he had inspected the main while repairs were in progress, This main was laid down between 1848 and 1850 and some parts of the cast iron piping had become deteriorated. The pipe was again in service and would remain so for many more years.

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1292—Public Assistance Institution—A letter was submitted from the County Public Assistance Officer regarding the low pressure of water at the Institution. The Borough Engineer reported that tests had been made and that he had recommended the provision of an overhead tank to ensure a steady pressure of water, and, as an emergency measure, he had suggested that the service main, connected to the Corporation main in Swindon Road, should be extended and connected to the main in St. Paul's Road at the rear of the Institution. RESOLVED, That the proposals of the Borough Engineer be approved, subject to an undertaking to be prepared by the Town Clerk, that the main, should it be extended, would not be opened except in cases of emergency, and that an intercommunicating valve be provided and sealed to ensure that the undertaking is observed.

1293—Lower Hewletts Farm—The Borough Engineer submitted two tenders for carrying out the works required to the cow shed at these premises to bring it to a sufficiently high standard for use as dairy premises (Minute No. 1017). RESOLVED, That the tender of Messrs. E. T. Stinchcombe & Sons Ltd. at the sum of £157 10s. 0d., being the lowest tender received, be accepted, that the Town Clerk prepare the necessary contract and that the Common Seal be affixed thereto.

1294—Joint Industrial Council—War Wage Variation—The Borough Engineer reported that the Joint Industrial Council had approved an increase of 2s 6d. a week in the war wage award, making a total increase of 18s per week, as from the first full pay week in May and that effect had been given to this Award in respect of employees of this Undertaking.

1295—British Standards Institute—The Borough Engineer submitted a copy of annual accounts for the Institution for the year ended 31st March, 1942.

1296—Sickness Benefit Payments—The Borough Engineer reported that the total amount of sickness benefit paid to employees of the Undertaking from 22nd March to 11th May was £17 15s. 0d.

1297—Water Supply—Deerhurst, Lower Apperley and Walton letter was submitted from the Cheltenham Rural District Council enquiring the possibility of extending the Council's water mains to the above parishes, for which application had been made The Borough Engineer reported that he had subsequently interviewed that Council's Inspector to whom he explained that the supply would

involve many miles of main which should be not less than 4 inches in diameter, and probably as large as 6 inches.

1298—Water Supply Borough of Tewkesbury—A letter was submitted from the Borough Surveyor, Tewkesbury, stating that no allowance had been made for loss of water through fractured mains in the Borough. RESOLVED, That, without prejudice to the liability for repairs to the mains, which the Town Clerk was investigating, an allowance of £37 15s. 0d. be made.

1299—Water Supply---Ullenwood--The Town Clerk reported upon a recent conference between representatives of this Committee and the Rural District Council regarding the supply of water to Ullenwood, which matter was referred to the Chairman and Vice-Chairman to negotiate (Minutes Nos. 674, 883 and 1018), and also submitted a letter from the Ministry of Works on this matter together with a draft of his reply. The Committee further considered this matter and approved the reply to the Ministry of Works. A further report on this matter will be submitted to the Council in due course.

E. L. WARD, Chairman.

ELECTRICITY AND LIGHTING COMMITTEE.

18th May, 1943. Present—The Mayor (Chairman) ; Councillors Addis, Chinn, Fildes, Garland, Grimwade, Lewis-Hall and Moore.

1300—Electricity Arrears—The Town Clerk reported that in accordance with the Committee's instructions (Minute No. 22) proceedings had been instituted to enforce judgment obtained for the recovery of £9 5s. 3d. for electricity repairs. A Committal Order had been made for payment of 4s per month.

1301—Street Lighting—Circular No. 67, Ministry of Home Security, was submitted intimating that the Minister of Home Security had considered, in consultation with the Ministers of War Transport and Fuel and Power. the question of economy in relation to war-time street lighting, and, whilst pointing out that approved war-time lighting should be retained, local authorities should endeavour to extinguish lights during the hours of day-time. The Borough Electrical Engineer reported that, subject to the approval of Committee, application had been made to the Minister of Fuel and Power for dispensing with street lighting in the mornings from April 20th—September 26th and in the evenings from May 1st—August 14th, with the exception of the 12 lamps at important road junctions which were lit from dusk to dawn throughout the year, and approval had been received, RESOLVED, That the action of the Borough Electrical Engineer be approved.

1302—Technical Staff—Annual Holidays—The Borough Electrical Engineer reported that in 1942, after Arbitration, an Award was made for the annual holidays of technical staffs to be reduced by one week. Application was made to the National Joint Board by the employees' side to grant the usual holidays during 1943, it being pointed out that conditions were not so onerous as in 1942 and that, if employers required a reduction of the holidays, the staff should be paid in lieu thereof, The matter was again referred to Arbitration when it was decided to adhere to the Award made last year.

1303—Hester's Way Metering—The Borough Electrical Engineer reported that in June, 1942, the Committee agreed with the Staffordshire, Worcestershire and Shropshire Power Company for the installation of a duplicate summator equipment, each party bearing half the cost. The equipment shows the maximum demand since the instrument was re-set, but gives no indication when it occurred and it is necessary to extract this information from log sheets, the accuracy of the information depending upon the regularity of readings of the equipment. The Borough Electrical Engineer recommended that in addition to this equipment a printometer, which recorded the maximum demand each half hour, and which was used by the Central Electricity Board, should be installed, to which the Company were agreeable and would pay half the cost amounting to £62 10s. 0d. RESOLVED, That the suggestion be approved and that the payment of £62 10s. 0d., their share of the cost, be authorised and charged to revenue.

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1304—Pressure Testing Set-T-The Borough Electrical Engineer reported that the Electricity Supply Regulations made it obligatory on Undertakings to apply extra high voltage tests to all E.H.V. apparatus before being put into service. This Undertaking had no apparatus for carrying out the test and when required it was necessary to hire the apparatus and services of an Engineer from the West Gloucestershire Power Company. This procedure was unsatisfactory and he recommended that a high voltage D.C. two valve testing set, together with a high pressure fault localisation testing set should be purchased at a cost of £550, and that this expenditure should be charged to revenue. RESOLVED, That the recommendation of the Borough Electrical Engineer be approved and that he be authorised to obtain the above equipment.

1305—I.M.E.A. --- Annual Meeting—RESOLVED, That the Chairman and the Borough Electrical Engineer be authorised to attend the annual meeting of the I.M.E.A. in London on June 17th, 1943.

1306—Cheltenham Service Club—Application was submitted from the above Club for a supply of electricity to their premises in Regent Street, formerly known as the Old Town Hall, which it was proposed to use as a club for members of H.M. Forces. The supply would be required for lighting, heating, water heating and cooking, and the estimated total consumption was 100,000 units per annum. The Borough Electrical Engineer reported that it would be necessary to extend the low tension main in Rodney Road at a cost of £86 and to provide a service cable at a cost of £27, making a total of £113, Application was also made for the hire of four 20-gallon water heaters and two 10-gallon wash boilers, for the purchase of which the Ministry of Works had issued the necessary licence. RESOLVED, (i) That the Borough Electrical Engineer be authorised to lay the necessary mains and cable and that the cost be defrayed from the unspecified mains and services loan account, (ii) That the Borough Electrical Engineer be authorised to purchase the water heaters and wash boilers and that the Club be charged a hiring charge at the same ratio to the capital cost as the pre-war hire charge bore to the pre-war capital cost.

1307—Financial Reports—The Committee have had under consideration the question of the submission of monthly reports on the financial position of the Undertaking, and the Borough Electrical Engineer and the Borough Treasurer were instructed to consult and to suggest to the Committee the information which should be furnished to assist the Committee in following the progress of the Undertaking. The Committee appreciated that owing to the absence of skilled staff

the information which would normally be submitted could not be supplied at the present time, but as a general rule they considered that the following information should be available :-

1. Receipts during month for
 - (a) Electricity supplies.
 - (b) Rentals.
 - (c) Sundry rechargeable works.
 - (d) Capital Contributions.
 - (e) Other monies.

2. Comparison of Receipts for (a) and (b) with last year.
3. Analysis of Receipts under various tariffs.
4. Discounts and allowances to date.
5. Bad Debts written off to date.
6. Accounts outstanding.
7. Arrears.
8. Sundry Rechargeable works unpaid.
9. Capital Contributions unpaid.
10. Bank Balance
 - (a) Revenue A/c.
 - (b) Capital A/c.

The question of financial reports had been considered on previous occasions and as a result such reports, when submitted, were presented to the Finance Committee and not to this Committee. RESOLVED, That subject to the approval of the Finance Committee, the Borough Treasurer be instructed to submit to this Committee monthly, the information mentioned in items 1-10 above, but that, having regard to the shortage of skilled staff, until conditions improve, only the information referred to in items 5, 6, 7 and 8 be submitted, the remaining information to be given as soon as permissible, but that in order to assist the Borough Electrical Engineer, the Borough Treasurer be also instructed to provide as much of the remaining information to him as is possible at the present time, having regard to staffing and other problems.

1308—Arrears--The Borough Electrical Engineer reported that he had also consulted the Borough Treasurer with regard to the method of dealing with the arrears of electricity accounts.. Considerable latitude had been given in the past, in some cases up to three months had expired before the supply was cut off. It was desirable that steps should be taken to tighten up the present arrangements, particularly in view of the "moving" population in Cheltenham at the present time. RESOLVED, That the Finance Committee be recommended to agree that in future 14 days after receipt of the account by the Consumer be permitted for discount ; that if the account is not paid within 14 days of the last discount date, a warning notice be sent and after the expiration of a further 14 days Consumers whose accounts are then outstanding be informed that unless payment is made within 7 days the supply will be cut off, and that unless there are exceptional reasons, the Borough Electrical Engineer cut off the supply at the expiration of this period. (It will be noted that the Consumer, under this arrangement, will be given a total of 7 weeks from receipt of the account in which to pay).

1309—Surplus Revenue—A letter was submitted from the Electricity Commissioners consenting to the application of surplus revenue remaining for the year ended 31st March, 1943, subject to sufficient surplus being available, to the payment of the charge for consumers' electrical appliances (water heaters and wash boilers) amounting to £110. This item refers to the heaters and boilers in (Minute No. 1306).

T. WILFRED WAITE, Chairman.

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FIRE PREVENTION COMMITTEE.

19th May, 1943, Present —Councillors Grimwade (Chairman), Bush, Chinn, Readings and Thompson. Mr. V. Ferguson (Chief Warden) and Col. Norris.

1310—Standing Sub-Committee—The Standing Sub-Committee reported that they met on 22nd April to consider Home Security Circular No. 63/1943, dated 9th April, referred to them by the Committee. They had considered the appointment of the appropriate officers for the Fire Guard organization and the officers for the Fire Guard service,, The first-mentioned officers would be local authority officers, and the officers of the Fire Guard service would be Fire Guard Officers. The circular asked local authorities to review their existing organisation and to prepare and submit a scheme to the Regional Commissioner indicating the existing strength of the organization, the salaries paid, the proposed establishment under each of the grades shown in Appendix I to the circular and the person proposed to be appointed as Fire Guard Staff Officer. The Sub-Committee recommend that the following scheme be submitted to the Regional Commissioner for approval :—

Officers of the Fire Guard Organisation (including Charlton Kings).

1. Fire Guard Officer	£500
2. Deputy Fire Guard Officer..	£350
3. Three Assistant Fire Guard Officers	£275
4. Training Officer ..	£275
5. Inspecting Officer .	£275

(Mr. T. W. Dack to be appointed the Fire Guard Officer).

Officers of the Fire Guard Service (including Charlton Kings).

1. Fire Guard Area Officer (application to appoint a paid officer to be made, but appointment not to be filled until it is ascertained whether sufficient Fire Guard Area Captains can be obtained).

2. Fire Guard Area Captains. (Unpaid.) (20).

3. Fire Guard Sector Captains. (Unpaid.) (104).

4. Fire Guard Block and Party Leaders. (Unpaid-150 Block Leaders and 500 Party Leaders.)

5. Fire Guard Reserve Centre Superintendents (4).

RESOLVED, That the recommendations of the Standing Sub-Committee be approved and adopted.

1311—Fire Guard—The Fire Guard Staff Officer submitted his report. (a) Civil Defence (Compulsory Enrolment) Orders, 1941 and 1942—The total registration of males under these Orders now numbered 12,612 ; of these 5,866 had obtained exemptions under various headings ; 1,917 had been directed and were performing duty ; 4,534 were performing duty under the Business Premises Orders ; 51 were shift workers carrying out fire guard duties at business premises ; 29 were street captains and 215 cases were under review. With regard to the registration of women, up-to-date statistics were being prepared by the department, but considerable difficulty was being experienced in connection with women claiming to be performing civil defence duties for the local authority.

(b) Home Security Circular No. 29/1943--Considerable progress had been made in connection with the new Fire Guard plan. Five station grounds had been agreed upon, namely, at Whaddon, Charlton Kings, Leckhampton, St. Mark's and the Central Fire Station. The Station grounds had been subdivided and sectorised as follows :—Whaddon, 19 Sectors ; St. Mark's, 26 Sectors ; Charlton Kings, 15 Sectors ; Central Fire Station, 29 Sectors ; and Leckhampton, 14 Sectors ; totalling 103 Sectors.

The progress made in regard to the various Station grounds, including the appointment of Area Captains and Sector Captains, was also reported, from which it appeared that 270 women had volunteered for the following appointments :—Sector Captains, 10 ; Party Leaders, 29 ; Message Clerks, 115 ; Runners, 116. Offers of accommodation as Assembly Points were now under consideration with a view to the most suitable sites being selected. The Fire Guard Staff Officer submitted first list of 16 Area Captains and 41 Sector Captains which he recommended for approval. RESOLVED, That these appointments be approved.

(c) Training—The enrolment of all women coming within the scope of the Civil Defence (Compulsory Enrolment) Order, 1942, had now been completed and they had been directed to a course of training in accordance with Article 5 of the Order. Part 1 of their training was completed on 7th May and further courses were proceeding for those who had failed to complete the first course. Tactical exercises were also being arranged. The training of fire guards directed to Depots was also proceeding and arrangements were being made with organisers of business premises blocks for the training of fire guards posted to the blocks. The National Fire Service were assisting in training teams in the use of the wheel-barrow pump. A special course of training was also being given to fireguards who had offered their services as Sector Captains, Party Leaders, Messengers and Runners.

(d) Island Schemes—Meetings of the occupiers included in 24 Island Schemes, representing 692 business premises for which the local authority was the appropriate authority, had now been held. As a result 24 Committees had been formed and Organisers had been appointed for 8 Island Schemes. The number of Schemes submitted for approval was two.

(e) Depots—The average attendances at the four depots continued to be satisfactory.

(f) Stirrup Pump Competition. Arrangements were in progress for the Competition and Tactical Exercise to be held at the Athletic Ground on 23rd May and members of the Council had been invited to attend.

(g) Visit of Miss Ellen Wilkinson, M.P.—The Meeting held at the Town Hall on 5th May, addressed by Miss Ellen Wilkinson, Parliamentary Secretary to the Ministry of Home Security, was well attended and had been appreciated by the fireguards present.

(h) Training Officers' Course, Weston-super-Mare—With reference to Minute No.1083 (b) the Fire Guard Staff Officer reported that owing to pressure of work it had only been possible for Miss Whitehorn, Assistant Fire Guard Staff Officer, to attend this Course from 13th-15th May.

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1312—Social Events—As a result of the recent dance and other activities arranged by the Fire Guard Staff Officer and his department, the sum of £412 5s. 10d. had been handed over to the British Red Cross Society and Order of St. John of Jerusalem Prisoners-of-War Relief Fund. RESOLVED, That appreciation be recorded of the efforts made by the department in this connection.

1313—Easter and Whitsun Holiday Breaks—Read, letter dated 21st April from the Regional Commissioner outlining the arrangements to be made by occupiers of business premises for fire prevention duties to be undertaken during these holiday breaks. RESOLVED, That the Fire Guard Staff Officer take the steps indicated in the letter in appropriate cases.

1314--Light Trailer Pumps—(a) Read, letter dated 14th April from the Regional Commissioner stating that it had been decided to supply this authority with one more light trailer pump.

(b) Water Supplies—Read, letters dated 23rd April and 19th May from the Regional Commissioner enclosing Memorandum by the Regional Works Adviser on various types of containers for water supplies for these pumps and asking for an estimate of the requirements for the Borough at an early date in order that arrangements could be made for the commencement of the manufacture of a certain number of the containers. The Memorandum contained information as to the maximum expenditure which would rank for grant and also the forms of containers suitable for the purpose. RESOLVED, That the letter and Memorandum be referred to the Fire Guard Staff Officer for consultation with the Borough Surveyor and National Fire Service representatives, with regard to the arrangements to be made for the Borough, and that the siting of the two trailer pumps and the scheme and estimate to be forwarded to the Regional Commissioner be referred to the Standing Sub-Committee with power to act.

1315—Circular S.W. 73/1943--Supplementary Water Supplies for Replenishing Stirrup Pump Buckets—Read, letter dated 14th May from the Regional Commissioner stating that fire-guard parties must, in general, continue to rely for water supplies on buckets, tanks or similar receptacles provided by householders, but there may be exceptional cases when that source of supply was insufficient. In order to meet these special needs, authority had been given for a limited expenditure on the provision of supplementary water supplies which would take the form of tanks of the size and capacity indicated in the letter. Expenditure to be approved in the Region was strictly limited and it was essential that schemes for approval should be submitted without delay so that the limited sum available could be allocated to the best advantage. Expenditure within the sanctioned amount reasonably incurred by local authorities in this connection would rank for grant, and also expenditure reasonably incurred in the maintenance of the tanks, including lighting at night-time of

tanks sited on the public highway. RESOLVED, That when the question of the provision of water supplies for light trailer pumps is considered this matter be also taken into account and that the Standing Sub-Committee be authorised to forward the proposed scheme for the approval of the Regional Commissioner.

1316—Joint Course for Fire Guard Officers and N.F.S. Fire Guard Liaison Officers, 17th-18th May—Read, letter dated 5th May from the Regional Commissioner stating that a Course was being arranged at the N.F.S Regional Training School for the instruction of Fire Guard Officers and Assistants in the work which it was necessary for the fireguard to undertake in order to effect liaison and co-operation with the National Fire Service in accordance with the Fire Guard Plan. Three vacancies had been allotted to the borough and the Chairman had authorised the Fire Guard Staff Officer and two Assistants to attend. RESOLVED, That the action of the Chairman be approved.

1317—Fire Prevention (Business Premises) Order, 1941—(a) Ambulance Headquarters, 86 Gloucester Road—Read, letter dated 6th May from the Regional Commissioner stating that the scheme for fire watching and prevention sub-mitted in respect of these premises had been approved. The Town Clerk reported that a copy of the form of approval had been forwarded to the occupiers.

(b) County Court and H.M. District Registry—Read, letter dated 15th May from the Regional Commissioner consenting under proviso (i) of Article 14 (1) of the Order to the approval of the Council to this Scheme and agreeing under proviso (iv) of such Article, to the Council exercising the functions of the Regional Commissioner in regard thereto. The Town Clerk reported that a copy of the form of approval had also been forwarded to the occupiers.

1318—Sleeping Bags for Women Fireguards—With reference to Minute No. 1085, the Town Clerk submitted letter dated 18th May from the Regional Commissioner stating that it had been decided to order these bags direct from the wholesaler and not through local retailers. The price would be approximately 6s 6d per bag. RESOLVED, That the matter be referred to the Fire Guard Staff Officer for attention.

1319—Island Scheme No. A.29—The Town Clerk reported that the occupiers in this Island, which included the Municipal Offices, had not formed a Committee nor appointed a paid organiser for the purpose of preparing and submitting a scheme for approval. RESOLVED, That a meeting of the occupiers concerned be convened at an early date, with a view to such arrangements being made, it being intimated that the Council would be prepared to co-operate in the appointment of an Organiser whom it was suggested might also undertake the organisation and supervision of the fire prevention arrangements for the other properties of the Council. RESOLVED, Also, That the Fire Guard Staff Officer submit a report on all schemes which include the properties of the Council.

1320—Island Scheme A21—Read, letter dated, 30th April from the Hon. Secretary of this Island Group, stating that despite repeated requests, two occupiers had refused to pay their contribution towards the efficient operation of the Scheme. RESOLVED, That the Town Clerk communicate with the occupiers concerned.

1321—Prosecutions—The Town Clerk reported upon four instances in which men had not carried out their duties under the Civil Defence (Compulsory Enrolment) Orders. RESOLVED, That the Town Clerk take the steps now indicated and that a further report upon the matter be submitted to the next Meeting of this Committee.

1322—Depots, (a) 413 High Street—Read letters dated 6th and 8th May from the Cheltenham & District Trades Council forwarding a complaint with regard to this Depot : The Committee also considered the report of the Fire Guard Staff Officer on the arrangements made for the cleansing of the depots, including beds and bedding. The Medical Officer of Health also attended and discussed the precautions which might be taken in this connection and intimated that he proposed to carry out certain experiments at an early date. RESOLVED, That the Trades Council be informed of the steps taken to ensure that the depots are thoroughly cleansed and that the Medical Officer of Health be asked to submit a report to the next meeting of this Committee, upon the result of the experiments he proposes to carry out.

(b) Fleece hotel Mirrors—With reference to Minute No.689 (b) the Borough Treasurer reported that he was experiencing difficulty in effecting a policy of insurance to cover damage to these mirrors. RESOLVED, That he make further enquiries with regard to the matter and report to the next Meeting of this Committee upon the steps taken.

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1323—Fireguards at Factories—With reference to Minute No. 688 (h), the Town Clerk reported that he had been in communication with the Association of Municipal Corporations with regard to the disparity in the subsistence allowances paid to fire guards performing duty for local authorities and fireguards undertaking duty at premises within the jurisdiction of certain Government departments. He submitted letter dated 14th May from the Association, stating that the matter had been considered by their appropriate Committee when they also had before them the Report on this subject of the Select Committee on National Expenditure. The Association had decided to inform their representative on the National Advisory Council for Fire Prevention that in the opinion of the Association, consideration should be given to the recommendations of the Select Committee with a view to their being put into operation and' further, that as the anomalies complained of arise through the previously negotiated arrangements between employers and employees, these negotiations should be re-opened.

1324—Monthly Report of Column Officer--Column Officer J. R. Jones reported that since the last Meeting, the National Fire Service had attended 8 calls to fire, as follows :-

13th April	Marine Stores, Lower High Street.
15th April	U.S. Camp.
16th April	12 Hewlett Road.
26th April	Tewkesbury Road.
27th April	Southam Fields, Prestbury.
2nd May	Painswick Road.
4th May	L.M.S., Badgeworth.
15th May	Winter Garden, Demonstration Hut.

On 24th April a special service had been rendered in connection with a Barrage Balloon.

1325--Circulars—The Town Clerk reported receipt of the following circulars :-

(a) Home Office. Decision of Committee.
N.F.S. Circular No. 5—Former professional Fire- Referred to Borough Treasurer.
men and Whole-time Police Firemen dis-
charged on medical grounds ; Appeals,

(b) Ministry of Home Security.

No. 79/1943—Local Authorities' Fire Guard Organisations and Directions issued by Ministry of Labour and National Service.

Decision of Committee.

Referred to Sub-Controller and Fire Guard Staff Officer for consideration at forthcoming Conference with representatives of Ministry of Labour and National Service, Home Guard and Local Authority,

No. 84/1943—Beds, Bunks and Bedding Central Purchasing Scheme.

Decision of Committee. Referred to Borough Treasurer and Fire Guard Staff Officer.

No. 88/1943—Courses for Fire Guard Instructors. Adjourned for further consideration.

(c) S.W. Region.

No. 73/1943—Supplementary Water Supplies for See Minute No. 1315.
replenishing stirrup pump buckets.

H. C. GRIMWADE, Chairman.

TOWN PLANNING COMMITTEE.

20th May, 1943. Present-Alderman Ward (Chairman) ; Aldermen Trye and Winterbotham and Councillor Moore.

1326—Plans—(a) Within the Borough—The plan submitted for approval is set out below together with the recommendation of the Committee thereon in relation to Byelaws and the Town and Country Planning (General Interim Development) Order, 1933.

No. of Plan	Name	Description	Recommendation under Byelaws	Recommendation under Interim Development Order
5513	Dowty Equip-	Patrol hut and clocking	Approved	Approved, subject to

ment Ltd. station, Hatherley Lane.

the owners entering into an undertaking to remove the buildings within three months of cessation of hostilities.

(b) Outside the Borough—Plans submitted for approval under the Town and Country Planning (General Interim Development) Order, 1933, are set out below together with the recommendation of the Committee :—

No. of Plan	Name	Description	Recommendation under Interim Development Order
T.P.1732	W. E. Watts	Erection of coal shed, "Hillview," Kidnapers Lane, Leckhampton	Approved, subject to the substitution of a pitch-tiled roof similar to the roof on the dwelling house for the lean-to roof, within a period of 5 years from the date of the approval.

1327—proposed Building, Cleeve Hill—Application was submitted from Mrs. L. M. Jeffrey for consent to place two caravans on site of the Willow Cafe which was destroyed by fire. RESOLVED, That consent be refused as, apart from other considerations, the proposal will seriously interfere with the amenities of the area.

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1328—Proposed House, Langley Road, Winchcombe—Application was submitted from Mr. H. W. Stephens for consent to erect a house on a plot of land on the south side of Langley Road, Winchcombe. RESOLVED, That consent be refused on the grounds that no adequate services were available and that sporadic development, as is now suggested, was undesirable, and that other suitable land was available which should be developed first.

1329—Temporary Town Planning Assistant--The Borough Engineer reported that the above appointment had been offered to Mr. J. Salwey, F.R.S.A. (Minute Na 930), at a salary of £6 6s per week, and that he had considerable correspondence with Mr. Salwey on various aspects of the appointment, as a result of which he had been compelled to withdraw the offer.

1330—No. 134 Hewlett Road—A letter was submitted from Mrs. A. E. Simmonds asking whether consent would be given to the erection of a small house on part of the ground at 134 Hewlett Road, which she was considering purchasing. RESOLVED, That Mrs. Simmonds be informed that the Committee were not prepared to consent to the proposal as the proposed development was contrary to town planning principles, and was one of the matters which was being dealt with in the Town and Country Planning Bill now before Parliament.

1331—Town and Country Planning (Interim Development) Bill—The Town Clerk reported that the above Bill had been introduced in Parliament and had reached the Committee stage.

1332—Conference—RESOLVED, That Alderman Trye, the Borough Surveyor and the Town Planning Assistant be authorised to attend a meeting of the Gloucestershire Branch of the Council for the Preservation of Rural England, to be held at the Shire Hall, Gloucester, on 5th June next.

1333—Representatives on Committee—Letters were submitted from the County Council and the Cheltenham Rural District Council re-appointing their representatives on this Committee for the ensuing year.

1334—Temporary Building---Charlton Park—The Town Clerk referred to plan T.P. 1727 (Minute No. 699), which was approved, subject to the owners entering into an undertaking to replace the building by a permanent structure before expiration of 10 years from 17th February, 1943. The owners, the Southampton Roman Catholic Training College, pointed out that they would be returning to Southampton after the war and did not propose to replace the building with a permanent structure and asked that approval be given to the temporary building, subject to its removal before the expiration of 10 years from the 17th February, 1943, or alternatively to its replacement within that period with materials suitable for a permanent structure. RESOLVED, That the suggestion of the owners be approved and that the Town Clerk be authorised to prepare an undertaking on these lines.

1335—Post-War Housing—The Committee considered the post-war housing programme submitted to the Housing Committee at their meeting on 13th May, 1943. RESOLVED, That the Borough Surveyor prepare and submit suggested layout and site plans for the erection of the houses envisaged in the programme.

1336—No. 2 St. Luke's Place---Contravention of Building Byelaws—The Committee report that in accordance with Minute No. 920, notice was served upon the owner of No. 2 St. Luke's Place, requiring him to shew cause why the building should not be pulled down, or the works removed, or such alterations effected a-s may be necessary to make the building comply with the Byelaws. The owner attended the meeting and stated that no works had been executed on the premises since 1930 with the exception of the installation of a bath and lavatory basin with necessary connections to the drains. The Committee visited the premises when consideration of the action to be taken was deferred to enable the owner to prepare and submit plans of the premises within ten days, as at present existing, and indicating the works which have been carried out without the submission of plans.

1337—Purchase of Maps—In connection with Minute No. 1130 relating to the purchase of maps in connection with the Town Planning Survey and the preparation of Town Planning Schemes, the Borough Surveyor reported that he had obtained three tenders for the maps. RESOLVED, that the tender of Messrs. Cook, Hammond and Kelly Limited to supply 25" maps and enlargements of the 25" to 1/1250 at the sum of £53 and £253 respectively, and that of Messrs. Edward Stanford to supply maps reduced from 6" to 3" at the sum of £21 be accepted. The sum of £29 10s. 8d. has already been spent on maps and in addition Royalties amounting to £27 6s. 4d. and a sum of £25 for placing the maps on linen, will be payable, making a total expenditure of £408 17s. 0d.

1338—Spectrocolour Limited—Application was submitted from Spectrocolour Limited for permission to erect a small show case at the side of the doorway at No. 57 The Promenade and a

name-plate over the entrance. RESOLVED, That application be approved subject to the Company entering into an Agreement to remove the show case and name-plate on the expiration of two years.

1339—War Damage Act, 1941, Section 7—The Town reported that in accordance with Minutes Nos. 921 and 1112, plans and lists of properties had been submitted to the War Damage Commission in connection with the applications for the specification of certain areas in High Street, Brunswick Street and Dunalley Parade under the provisions of Section 7 of the Act. A letter was submitted from the Commission stating that the properties in the last two areas were all within categories A (works costing more than £1,000 or ten times the net annual value of the hereditaments whichever is the less) or B (works costing more than £100) and such properties would be noted in the Regional Office of the Commission for reference to the Authority before value payments were made. The Commission added that publication of a notice of specification would not add to the Commission's powers and was unnecessary, and should the Town and Country Planning Bill, now before Parliament, become law the Council could exercise more control over redevelopment than the Commission under Section 7. Regarding properties in High Street, west of Great Western Railway, all damaged properties are in categories A or B and have been noted as above ; whilst properties in High Street to the east of the Railway (comprising Nos. 250 to 257 inclusive) are in categories A, B and C, and the Commission are specifying this area in accordance with Section 7. Nos. 236 High Street and la Swindon Street have also been noted as above. In connection with Nos. 239 to 241 (inclusive) High Street, the Commission understood these would be demolished, and, if so, specification would be unnecessary, but if the premises were not demolished these would be specified.

E. L. WARD, Chairman.

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TOWN IMPROVEMENT AND SPA COMMITTEE.

21st May, 1943 Present—Councillor Bush (Chairman), Aldermen Pates and Ward ; Councillors Green, Grimwade, de Courcy Ireland, Lewis Hall, Smith and Thompson ; Mr. E. Baring.

1340—Alstone Baths—(a) Attendances—The Borough Surveyor reported that the attendances for the period 18th April to 16th May totalled 9,144, including schools, colleges and subscribers, and for the same period 804 troops had attended for washing baths and 629 members of the general public. The baths had been closed from 23rd April to 5th May inclusive.

(b) Boiler Inspections. The Borough Surveyor submitted reports dated 6th May from the Vulcan Boiler & General Insurance Company on the two boilers which had been found to be in satisfactory order upon their recent thorough examination.

(c) Use by R.A.F. for Instructional Purposes. The Borough Surveyor submitted letter dated 7th May from the R.A.F. asking for the use of Alstone Baths at certain times for the purpose of essential instruction of personnel. He had therefore arranged an adjustment of times with the Headmistress of Pate's Grammar School for Girls and the Education Secretary. RESOLVED, That the matter be left

in the hands of the Borough Surveyor and that he be authorised to make the most suitable arrangements possible.

(d) With reference to Minute No. 931 (d) (iii) the Town Clerk submitted letter dated 30th April from the Head-master of the Grammar School asking for permission to amend the dates of the Swimming Gala and Heats from 26th and 27th July to 22nd and 23rd July. RESOLVED, That the necessary alteration be made.

1341—Sandford Park Swimming Pool—(a) Heating—The Borough Surveyor submitted letter dated 3rd May from the Regional Officer of the Ministry of Fuel and Power stating that while there was no general prohibition of the use of fuel for heating open-air swimming pools, it was considered that fuel for purposes other than maintaining the temperature of the Pool should be discouraged. The Ministry, upon request, had since been supplied with full particulars of the fuel used at the Pool prior to last season. An intimation had now been received from a firm of coal factors, stating that they had been directed by the Ministry to supply 60 tons of 11 inch Down Slack from Orchard Colliery and arrangements had been made for a truck load to be delivered for trial purposes. RESOLVED, That the question of the heating of the Pool be left in the hands of the Borough Surveyor and that he be authorised to make such arrangements as he considers desirable.

(b) Car Park—The Borough Surveyor reported that the military authorities anticipated that the offices at the entrance to the Pool would be vacated within the next few days and a temporary structure had been erected at the main entrance gate in Keynsham Road, which it was hoped would provide the necessary office and living accommodation for the military personnel. The military authorities had, however, asked to be permitted, as a temporary measure, to use the sanitary and ablutionary facilities provided in the Baths enclosures. RESOLVED, That this be approved as a temporary measure.

(c) Opening—The Borough Surveyor reported that the cleaning of the Pool and other work had been carried out and he suggested that the Pool should be opened on 26th May. Owing to staffing difficulties he suggested that the hours should be from 1 p.m. to 10 p.m. or earlier according to demand, with the exception of Holidays-at-Home Week. RESOLVED, That the proposals be approved.

(d) Superintendent—RESOLVED, That the Superintendent at Alstone Baths carry out the duties of Superintendent of the Pool, as in previous years, and that he be paid an additional sum of £2 per week for this work, from mid-April to mid-October.

(e) Cafe—RESOLVED, That Mrs. Lane be paid £1 per week during the same period for the additional work in the management of the Cafe.

1342—Town Hall—(a) Balcony--The Borough Surveyor reported that he had recently made a further examination of the balcony in front of the Town Hall and when conditions become normal he recommended that new copings should be provided. RESOLVED, That this be approved.

(b) National Council of Women—Read, letter dated 14th May, from the National Council of Women asking for the free use of the Drawing Room for a Lecture on 1st June. RESOLVED, That the application be granted.

1343—Winter Garden (a) The Borough Surveyor reported that he hoped shortly to commence the work of stripping out the old timber shelters on this site and to restore the surface. He also proposed to carry out necessary repairs to the bandstand. RESOLVED, That this be approved.

(b) Maintenance of Site—RESOLVED, That the Parks Committee be requested to take over the care and maintenance of this site pending the use of the same for such purpose as the Council may eventually decide.

(c) Future Utilisation. RESOLVED, That it be a recommendation from this Committee to the General Purposes Committee that the terms of reference of the Re-organisation Sub-Committee be extended in order that they may be in a position to consider and report upon the future utilisation of this site.

(d) Shedding for Town Hall—With reference to Minute No. 543 (c) the Borough Surveyor reported that in company with Mr. Overbury and the Entertainments Manager, he had inspected the Winter Garden site and reconsideration had been given to the proposal to re-erect the lean-to shed at present on the east side of the building, against the wall of the static water tank. They were of opinion that it was desirable to modify this suggestion by providing storage accommodation connecting up with the double door leading from the corridor of the Town Hall on the Pillar-Room side, which had hitherto been blocked up by the Winter Garden. It was also proposed to provide a window in the music room and to adapt the portion of the tower which formed part of the Town Hall, as a wine and spirit store. It was anticipated that this work could be carried out for £150, which was the figure included in the Contract with Mr. Chambers for the removal and re-erection of the lean-to shed. RESOLVED, That these proposals be approved.

1344—Economy in Building Materials—The Borough Surveyor submitted circular No. 2814 from the Ministry of Health with regard to further economies to be effected in the use of building materials.

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1345—Spa Baths—(a) The monthly report of the Superintendent was submitted. The receipts during the month of April amounted to £128 12s. 6d. as compared with £100 0s. 6d. for April, 1949.

(b) Whitsuntide Closing—RESOLVED, That the Medical Baths and the Wash Baths be closed on Whitsunday, 14th June.

(c) Superintendent—Read, letter dated 10th May from the Superintendent asking for an increase in his salary. RESOLVED, That this be referred to the Spa Sub-Committee for consideration and report.

(d) Passage at Rear—The Borough Surveyor reported that the Superintendent had called his attention to the unsatisfactory condition of the passage at the rear of the Baths. This passage is jointly used by the Council and the owners and occupiers of certain property in Wellington Street, If suitable materials could be provided the Superintendent would undertake to provide labour from the staff at the Baths to carry out the work, RESOLVED, That the Borough Surveyor supply the necessary materials and that the Town Clerk communicate with the abutting owners informing them that the work is being carried out for the convenience of the employees of the Baths, but that the Council are not responsible for the maintenance of the passage as highway authority.

1346—Entertainments Sub-Committee reports of the Entertainments Sub-Committee at their meetings held on the 20th April, and 4th May, 1943. They recommended (inter alia) as follows :--

(a) Large Hall---With reference to Minute No. 1136 (f), the Borough Surveyor suggested that for future guidance, no exhibit weighing more than one ton should be permitted in the main hall, and that there should be an even distribution of this load so that the weight per square foot space did not exceed 120 lbs. The size of the exhibit should also be such as to enable it to be easily passed along corridors and through doors without risk of damage to walls and fittings. It was recommended that the suggestions of the Borough Surveyor be approved and adopted, and that as previously authorised, the Town Clerk arrange for a clause giving effect to this decision to be inserted in the hire agreement.

(b) Y.M.C.A. Canteen. With reference to Minute No 1136 (b), the Entertainments Manager reported that the Y.M.C.A, Auxiliary Canteen service had now decided to discontinue, during the summer months, the Sunday canteen at the Town Hall for Service personnel, but it was proposed to re-open again in the Autumn. The Y.M.C.A. expressed the hope that if it was found necessary for the canteen to be re-opened again during the summer months, the usual facilities would be granted.

(c) Lunch-time Closing of Shops—The Entertainments Manager reported that an application had been received for the Town Hall to be opened on Thursdays (Market Day) from 1-2.30 p.m., a snack bar being provided, or, alternatively, facilities granted for the public to consume lunches at the Town Hall, tea and coffee being served by the staff. The applicant pointed out the difficulty experienced in obtaining meals in restaurants, and the inconvenience caused by shops closing during the lunch hour. Enquiries had been made to ascertain the accommodation available at the British Restaurants, when it was reported that the two main restaurants were used to capacity. The question of provision of a snack bar on Thursdays was adjourned for further consideration in the Autumn.

(d) Sunday Evening Concerts—Epilogue Service. The Rector of Cheltenham had intimated that he had now decided to discontinue the arrangements he had made in connection with an Epilogue Service at the conclusion of the Sunday Evening concerts.

(e) Town Hall—(a) Lettings. (i) Cheltenham Drama Committee—That the free use of the Drawing Room be granted for a meeting of the Cheltenham Drama Committee on the 30th April.

(ii) Food Decontamination Lecture—That the free use of the Drawing Room be granted to the Food Executive Officer for a tradesmen's meeting in connection with rationing, to be held on 18th April.

(iii) Wings for Victory Week—That the free use of the large Hall be granted on the 29th April for a meeting to be addressed by Miss J. Batten.

(iv) Fire Guard Meeting—That the free use of the large Hall be granted on 5th May for a meeting of women fire-guards to be addressed by Miss Ellen Wilkinson, M.P., Parliamentary Secretary to the Minister of Home Security, the Municipal Dance being cancelled on this date.

(b) Hire—The policy to be adopted in cases where applications for the hire of the large Hall conflicted with applications for the hire of subsidiary rooms was considered, and it was decided that in such cases the applications be referred to the Mayor and Chairman with power to act, it being the

intention that the applications shall be considered on their individual merits, and that Minute 4 (1) passed at the Meeting of the Town Improvement Committee on the 22nd November, 1940, be varied accordingly.

RESOLVED, That the proceedings of the Sub-Committee be approved and adopted.

1347—Spa Sub-Committee—The Spa Sub-Committee report that they met on 6th May. Chairman—The Deputy-Mayor was appointed Chairman of the Sub-Committee for the ensuing year.

(a) Future of British Spas—The Town Clerk reported that the Memorandum and Summary submitted for consideration at the recent meeting of the Federation of British Spas, had been referred to them by the Town Improvement Committee for consideration and report and that it had also been recommended that monthly meetings of the Sub-Committee should be held, the proceedings to be reported to the Town Improvement Committee from time to time.

The Chairman, in dealing with the Memorandum, pointed out that the future of British Spas depended upon the contribution which they could offer in order to bring the right to health within the reach of all and it was of paramount importance that Spas should be included in the future additional benefits granted under the National Health Scheme for the nation. The two most important items to be considered were the present amenities which the Spa had to offer and the improvements which must necessarily be made in the future in order that Cheltenham might take its place with other Spas in the Schemes for post-war development After detailed consideration of the Memorandum and Summary, the Sub-Committee recommend—

(i) That the Council agree with the principles contained in the Memorandum and Summary in regard to the present and future development of Spas and that steps be taken to implement the proposals, so far as is practicable at the present time, with regard to the Cheltenham Spa.

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(ii) That the policy for post-war development of Spas, as set out in the Memorandum be conveyed to the Local Government Re-organisation Sub-Committee appointed by the Council and that they be asked to consider the proposals in connection with any plans for post-war re-organisation of the Borough.

(iii) That, in the event of a deputation being appointed to await upon the Minister without Portfolio, the Mayor, the Deputy Mayor, and Councillor Bush be appointed as the Council's representatives and that the Minister be informed that this Council would welcome a direction from the Government as to the methods to be adopted for the use of the Spa in the interest of general public health.

(iv) That the concessions in connection with Spa treatment, set out in Minute No. 1126 (7) be circulated to all members of the medical profession practising in the borough and that they be asked to bring the same to the notice of their professional colleagues with a view to the health facilities offered by Cheltenham becoming more widely known.

(v) That the survey of the mineral water Springs and the yield thereof, be brought up-to-date, and the information circulated to members of this Sub-Committee.

(vi) That in connection with the recent survey of hospital accommodation undertaken by the Minister of Health throughout the country, the Town Clerk take such steps as he considers desirable in order that provision may be made in the Borough for the reception at Hospitals of cases requiring Spa treatment.

(vii) That the matters now under discussion be brought to the notice of the Spa Medical Advisory Committee on the lines now indicated.

(b) Membership--Councillor Thompson was invited to serve on the Sub-Committee.

(c) Future Meetings—It was decided that in future, meetings be held on the Tuesday following the Council meeting at 3.30 p.m., the next meeting being held at the Spa Baths.

With reference to (b) (vi), the Town Clerk reported that he had been in communication with the Ministry of Health and had been informed that the Cheltenham area was included in the Survey now being undertaken, and it was suggested that a memorandum containing the views of the Council in this connection would be most useful having regard to the Spa services available.

With reference to (b) Councillor Thompson intimated that he would be unable to accept the invitation to serve on the Sub-Committee.

RESOLVED, That the report of Sub-Committee be approved and adopted and that Mr. Edward Baring be invited to serve thereon.

H. T. BUSH, Chairman.

STREET AND HIGHWAY COMMITTEE.

24th May, 1943. Present- -Aldermen Capt. J. H. Trye (Chairman), Pates, Ward and Winterbotham ; Councillors Addis, Biggs, Garland, Green, and Readings.

1348—Promenade--(a) Seats—The Committee considered a communication from Councillor Garland suggesting that additional seats should be fixed in the Promenade near the Long Garden. The Borough Surveyor reported that he -had made arrangements for these to be provided. RESOLVED, That this be approved.

(b) Salvage Hut—The Borough Surveyor submitted an application dated 11th May from the Girls' Training Corps for the use of the but from 7th to 11th June in connection with their recruiting drive. RESOLVED, That the application be granted subject to arrangements being made for the continuance of the reception of books for salvage.

1349—Hatherley Crossing—Read, letter dated 7th May from the Rev. A. H. Powell asking that notices should be displayed to the effect that cycling over the paths and along the bridge at this crossing was prohibited. RESOLVED, That steps be taken for the erection of suitable notices.

1350—Removal of Iron Railings—Read, letter dated 3rd May from the Caerphilly Urban District Council asking the Council to support a resolution protesting against the regulation giving the right of compensation for confiscated railings to the ground landlord and asking that steps be taken to end the present system of leaseholds for domestic premises. RESOLVED, That no action be taken.

1351-149 High Street—Read, letter dated 30th April from Messrs. Ivens, Thompson and Green enquiring, on behalf of the owner of this property, if the Council would be prepared to sell the wall immediately adjoining 149 High Street and Bennington Street. RESOLVED, That the Town Clerk intimate that the Council are not prepared to consider the proposal.

1352-26 Pittville Street—The Town Clerk reported that the late tenant vacated the shop portion of these premises on 29th September last but his sub-tenant, who occupied the living accommodation, had been permitted to continue her tenancy at per week. An application had been received from the National Council of Y.M.C.A.'s for the tenancy of the shop for storage purposes at a rental of £20 per annum. RESOLVED, That the applicants be informed that the Council are prepared to grant them the tenancy of the shop for the purpose mentioned, subject to payment of a rental of £25 per annum and to their entering into an Agreement to be prepared by the Town Clerk.

1353-10 Lower Park Street—The Town Clerk reported that the Council had, on the recommendation of the Housing Committee, purchased this house for the sum of £60 and had carried out certain repairs to remedy the war damage. Though the house was being used by the Housing Committee in view of its condition and situation, it might fall, in the future, to be dealt with by this Committee and, in these circumstances, it appeared desirable that the purchase money should be defrayed out of the rates rather than the Housing Revenue account. RESOLVED, That the Committee agree to the purchase price being charged against this Committee's estimates.

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1354--Salvage Sub-Committee—The Salvage Sub-Committee report that they met on 19th May

(a) Salvage Circular No. 103—This circular dated 27th April from the Ministry of Supply was considered. With regard to the national Book Recovery and Salvage Appeal, the Ministry urged all local authorities not to distribute books suitable for the services to units stationed locally, but to hand the same to Post Offices to ensure a fair distribution to the tot, overseas and also to home units. The Ministry gave detailed information with regard to the availability of Salvage Stewards' badges and the conditions of issue, but as the Council have no salvage stewards it was decided that no action be taken.

(b) H.T. and Torch Batteries—A letter dated 20th April from the Ministry of Supply with regard to the reclamation of these batteries was considered. The Ministry stated that in the past only carbon rods had been recovered and the cost of labour and transport had exceeded the cost of new rods and most firms had ceased reclamation. Investigation was proceeding in regard to the possibility of the economical recovery of zinc and other components and until this was completed and the capacity increased there was little outlet for batteries. To assist local authorities who had collected a considerable tonnage, the Ministry had decided to purchase stocks of not less than one ton held by a local authority on 31st March, 1943, at 10s. per ton on condition that storage was undertaken free

of charge pending disposal instructions. The Borough Surveyor reported that 4 tons had already been sold to dealers and he was authorised to accept the Ministry's offer in regard to any stocks in hand on the date mentioned.

(c) Gloucestershire Book Recovery and Salvage Drive, 29th May-12th June—The Sub-Committee considered the report upon the conference of local authorities' representatives held on 20th April and the Borough Surveyor sub-mitted a report upon the arrangements which the Ministry of Supply proposed should be made in regard to publicity and other matters. It would be necessary for a local fund to be provided to defray the cost of advertisements and other expenditure and local authorities had been asked to contribute on a basis of 10s. per thousand of their populations. The Borough Surveyor also reported that a fire had occurred at the Destructor Works resulting in the destruction of a large quantity of paper and also storage accommodation and for this reason he anticipated that it would be very difficult for the Council to play an important part in this Drive. The Sub-Committee, therefore, recommended—(i) That the Ministry of Supply be informed of the destruction of the salvage storage accommodation and having regard thereto, it be intimated that the Council will undertake a drive on their own behalf at a later date.

(ii) That in these circumstances the Street and Highway Committee be recommended to contribute 5s. per thousand of the population.

(iii) That the advertising material received by the Borough Surveyor from the Ministry be used as far as practicable in connection with the Salvage Drive and the balance at a later date when arrangements have been made for the Drive to be undertaken by the Borough.

(d) Pig Food.—The Borough Surveyor reported that a sample of the food cooked by the new apparatus had been furnished to the Ministry of Supply for analysis, but the result had not yet been ascertained. RESOLVED, That pending the receipt of such analysis, the price of cooked pig food be increased from £2 to £3 per ton as from 1st June.

(e) Propaganda—Slips for Traders--2,500 slips stressing the need for salvage had been obtained and the distribution had been undertaken by the Chamber of Commerce. The question of obtaining additional supplies would be further considered when the present stock was exhausted. RESOLVED, That the proceedings of the Sub-Committee be approved and adopted.

1355—Road, Works, etc.---The Borough Surveyor submitted a report of road works and other similar matters in hand.

1356—Salvage of Waste—(a) The Borough Surveyor reported that the following had been salvaged during the month of April : (the amounts salvaged during March are shown in brackets).

	April		March	
	Tons	Cwts.	Tons	Cwts.
Paper	66	2	(75	4)
Metals	51	3 ½	(19	12)
Rags, bags, etc.	3	16 ½	(6	10)
Bottles and Jars	—	—	(—	—)
Bones	2	19	(3	7)

Aluminium	—	—	(—	—)
Pig Food	78	2	(76	15)
Rubber, including Motor Tyres	—	—	(—	—)
Gramophone Records	—	—	(—	—)
Cullet	—	—	(—	—)
Batteries (Dry)	—	—	(—	—)
Flocks	—	—	(—	—)

(b) The Borough Surveyor reported that the refuse collected during the 5 weeks ended 19th May amounted to 1,450 tons.

1357—Transport—(a) Buick Car—With reference to Minute No. 1146 (d) the Borough Surveyor reported that this vehicle had now been sold for the sum of £120.

(b) Lorry—The Borough Surveyor reported that in accordance with the instructions of the Transport Economy Committee he had advertised the 30 cwt. lorry for sale, but no offers had been received.

1358—Pig Food Plant—Insurance—The Borough Surveyor reported upon the difficulty experienced in effecting a policy of insurance for this plant without certain structural alterations being made. He had communicated with the makers who had informed him of a Company who had effected insurances for a large number of similar plants without such requirements. RESOLVED, That the Borough Surveyor inform the Company concerned of this fact and that failing satisfactory arrangements being made, the Borough Treasurer effect a policy with the Company indicated by the makers.

1359—Damage by Gale—The Borough Surveyor reported that during the recent gale a large number of trees were uprooted or otherwise damaged, and he submitted letter dated 12th May Irvin the occupier of Marshalla, Monson Avenue, asking for the roof and fence of this property damaged by a tree be repaired. RESOLVED, That the occupier be informed that the Council cannot accept liability for the damage caused.

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1360—Highways Department—(a) Allowance for Tools—The Borough Surveyor submitted letter dated 6th May from the United Operative Plumbers and Domestic Engineers Association of Great Britain and Ireland, stating that as from 2nd April, the National Joint Industrial Council had agreed to a tool allowance of 2d. a day for plumbers. RESOLVED, That the Borough Surveyor be authorised to make the appropriate allowance.

(b) Leading Ashman—With reference to Minute No. 1153 (a) the Borough Surveyor reported that the leading ashman had now attained the age of 65 years, having completed over 43 years' service with the Council, and the employee had made application to the Ministry of Labour and National Service for his release, which had been granted.

(c) Carpenter—The Borough Surveyor reported that the carpenter would attain the age of 65 years on 2nd June, but he was prepared to continue working for the Department on certain days each week, but considered that he should have the benefit of the superannuation allowance for which he had

contributed. The Town Clerk reported that this employee was affected by the Essential Work (General Provisions) Order, 1942, and it would be necessary for the matter to be referred to the Ministry of Labour and National Service in the usual way. RESOLVED, That subject to the Ministry of Labour agreeing to the employee being released, he be re-engaged by the Borough Surveyor upon terms and conditions to be arranged.

1361—Salvage Depot Fire---The Borough Surveyor reported that on the 19th May, a fire occurred at this Depot with the result that the storage accommodation and about 20 tons of waste paper had been destroyed. As a temporary measure two hand baling presses were being operated and arrangements had also been made with the Birmingham Waste Company for the undamaged paper to be taken by them. A portion of the electrical equipment of the press had been damaged, and steps were being taken to obtain replacements. RESOLVED, That the arrangements made by the Borough Surveyor be approved,

1362---Western District Council for Local Authorities' Non-trading Services-Read, letter dated 27th April from this Council stating that it had been decided to increase the present war wage of 15s. 6d. per week for adult male employees to 17s. 6d. per week, and 75 per cent thereof for adult female employees, such increases to operate on the pay day for the second full pay week in May, 1943. It had also been decided that the total war wage of hourly rated male employees be translated as amounting to 4 ½ d. per hour. RESOLVED, That the Borough Surveyor be authorised to make the appropriate payments to the employees concerned.

1363-Building Trade Working Rules--The Borough Surveyor submitted letter dated 3rd May from the National Union of General and Municipal Workers drawing attention to additions and amendments made to the National Working Rules of the building industry. He also reported that he had received a notification from the National Joint Council for the Building Industry with regard to an amendment in the working rules providing for extra payments for work carried out on high buildings. The Borough Surveyor stated that it was not likely that this would affect any employees of the Council. RESOLVED, That he be authorised to make the necessary additional payments in any cases which may arise

1344-Sick Pay for Manual Workers --(a) The Borough Surveyor reported during the five weeks ended 18th May, 17 claims for sickness benefit had been paid, which, after deduction of National Health Insurance, amounted to .137 2s. 1 d. Since the inception of the Scheme on 3rd March, 32 claims had been paid, amounting to £306 7s. 3d.

(b) The Committee considered a suggestion that no sick pay should be made in respect of the first three days of sickness except in cases where the period of sickness extended beyond one month. RESOLVED, That further consideration of the matter be deferred pending the issue of the sickness scheme now being formulated by the Western District J.I.C.

1365—Leckhampton Road-With reference to Minute No. 1157, the Borough Surveyor reported that he had ascertained that there was no authorised sign available for erection at the entrance to the Bresson Aircraft Factory, and in view of the fact that the 30-mile limit sign was not very distant from the site, in his opinion no additional warning was necessary. RESOLVED, That no sign be erected, and that Minute No. 1157 be varied accordingly.

1366—Tewkesbury Road Widening-The Borough Surveyor reported that the County Council had under consideration certain repairs to the Tewkesbury Road Police Station, and they had asked to be informed of the Council's proposals in regard to the future improvement of Tewkesbury Road, and whether such proposals would affect the property in question. The Borough Surveyor reported that he had informed the County Architect that the Council had decided to increase the width of the road to 80 feet at the point mentioned, and in view of this he had suggested that the County Council should consider the preparation of designs for a new building or the removal of the existing building to a more suitable site, RESOLVED, That the action of the Borough Surveyor be approved.

1367-Montpellier Gardens-Damage to Direction Signs-The Borough Surveyor reported that three R.A.C. direction signs fixed near the old tank in Montpellier Gardens had been pulled down from their posts. The Police had been notified of this wilful damage and arrangements were being made for the signs to be re-erected as soon as possible. RESOLVED, That it be recorded that this Committee view with concern the amount of wilful damage which is being caused to public property, and desire that all steps be taken to punish the offenders.

1368-Imperial Square-Entrance Crossing-With reference to Minute No. 1150, the Borough Surveyor reported that the Police Superintendent raised no objection to the removal of the barriers erected at this parking place, and this work had accordingly been carried out.

1369-Road Design and Layout-The Borough Surveyor reported that, upon request, and after consultation with the Chairman, he had submitted to the Ministry of War Transport his views upon future road design and layout in built-up areas. This information was required by the Ministry for the use of the Government Committee considering this subject.

1370-Traffic Signals-The Borough Surveyor submitted circular letter dated 29th April from the Ministry of War Transport with regard to salvage of rubber of detector pads of traffic control signals temporarily out of action. He had informed the Ministry that all the installations were operating 24 hours per day.

1371-Burroughs Adding Machine--The Borough Surveyor reported that for some time he had on occasions obtained the use of a Burroughs Adding machine from the Borough Treasurer's Department, but in view of the increased work of the Wages Department necessitated by the various deductions to be made from wages, it was necessary for his Department to acquire a machine. He had received an offer of a suitable machine at a cost of £54, including purchase tax. RESOLVED, That the offer be accepted.

1372-Trunk Road Estimates, 1943/44-The Borough Surveyor submitted detailed estimates of anticipated expenditure on trunk roads during the current year which amounted to £6,074 3s. 6d. With the approval of the Chairman, the estimates had been forwarded to the Ministry. RESOLVED, That the same be approved.

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1373—Albion Street-The Borough Surveyor reported that the gable wall of the west side of the widened forecourt of Messrs. Haines & Strange premises in Albion Street had been inspected when it was found that the wall was in a dangerous condition, and necessitated immediate demolition. He

reminded the Committee that when the new garage buildings were erected this wall remained and was supported by means of timber shores. The removal of the wall had now exposed another wall forming part of the cottage, No. 44 Albion Street, and which was equally dangerous. RESOLVED, That the Town Clerk negotiate with the owners for the purchase of the cottage with a view to this being included in an improvement scheme for the road which had been abandoned at the outbreak of war, and that the meantime the Borough Surveyor be instructed to serve notices upon the owners under Section 75 of the town Improvement (Clauses' Act) 1847 and Section 160 Public Health Act 1875.

1374—Contracts for Coal—The Borough Surveyor reported that the existing contracts for the supply of house and steam coal would expire on 30th June next. RESOLVED, That the contracts be extended for a further period of 12 months.

1375—Little Bayshill Terrace—Wall—With reference to Minute No. 566, the Town Clerk reported that he had been in negotiation with the owners of property in this road with a view to their making good the damage at their own expense, but so far no satisfactory arrangement had been made, The Borough Surveyor submitted three tenders received for the work of re-instatement, RESOLVED, That the tender of Messrs. S. C. Morris & Sons Ltd., amounting to £13 16s. 4d., being the lowest, be accepted, and that in accordance with Minute No. 566, the Town Clerk serve notices under Section 30 of the Public Health Acts (Amendment Act) 1907.

1376—Leckhampton Depot—With reference to Minute No. 946, the Borough Surveyor reported that the National Fire Service had arranged to vacate the road roller shed and he proposed to utilise the same for the dispersal of stores and equipment. If this accommodation was not sufficient he suggested that the stabling might be adapted for the purpose. RESOLVED, That this be approved and that the Borough Surveyor be authorised to dismantle the stalls and mangers of the stables, if necessary.

1377—Wood for Fuel—(a) The Borough Surveyor reported that in his capacity as Local Fuel Overseer he had received a letter from the Ministry of Fuel and Power suggesting that arrangements might be made by the Council for the provision of dumps of firewood which could be held in reserve against any serious shortage of domestic coal supplies. RESOLVED, That steps be taken to ascertain whether local coal merchants are able to assist in the provision of storage accommodation and that the Borough Surveyor consider and report upon any suitable sites which he could recommend for the purpose

(b) Wood Blocks—The Borough Surveyor reported that as a result of the recent road repairs in the High Street, a considerable quantity of wood blocks had been stored at the depot and these had been offered for sale at £2 per ton but there appeared to be little demand therefor. RESOLVED, That the Borough Surveyor communicate with the local coal merchants informing them that the Council are prepared to allocate a limited quantity of these blocks to each registered merchant at the price of £1 15s. 0d. per ton, in order that the same may be resold to consumers.

1378—Institute of Municipal and County Engineers—RESOLVED, That the Borough Surveyor be authorised to attend the annual meeting of this Institute to be held in London on 25th June.

1379--Borough Surveyor's Department—(a) Depot Clerk—The Borough Surveyor reported that during the illness of this Clerk from 16th March to 8th May, he had obtained the services of a temporary female clerk at a wage of £3 a week. RESOLVED, That this be approved.

(b) Temporary Clerk—With reference to Minute No. 565 (a) the Borough Surveyor reported that the temporary clerk authorised by this Minute had now terminated her employment and he recommended the appointment of a Junior Clerk. RESOLVED, That the recommendation be approved.

J. H. TRYE, Chairman.

GENERAL PURPOSES AND WATCH COMMITTEE.

Special Meeting 7th May, 1943. Present--The Mayor (Chairman) ; Aldermen Lipson, Prue); and Winterbotham; Councillors Rev. de Courcy Ireland, Green and Grimwade.

1380—Staff—(a) Office Hours—With reference to Minute 1169, the Town Clerk submitted a memorandum indicating the effect of the amendments made to this Minute at the last Meeting of the Council and reported that the Chief Officers had met to consider the position, and that as a result their respective staffs were voluntarily working the new hours although the official hours were as previously prescribed. RESOLVED, That the Town Clerk's memorandum be noted and the action of the Chief Officers be confirmed, and, further, that the Council be recommended to date back to the last Meeting of the Council any provisions they may make with regard to the payment of overtime

(b) Joint Staffing Advisory Committee—The Town Clerk referred to the decision of the Council at their last Meeting to agree to the formation of a Joint Staffing Advisory Committee, and he submitted a memorandum thereon together with a tabulation summarising the constitution of similar Committees which were functioning in Bath, Torquay, Gloucester City, Oxford, and Devon County, and the proposals of the Cheltenham Municipal Officers' Guild. The Committee did not accept a suggestion that a provisional Committee might be set up, and, after consideration of the constitution referred to above, gave instructions to the Town Clerk on the drafting of a constitution for a Joint Staffing Advisory Committee. RESOLVED, (1) That the Town Clerk submit to the next meeting of this Committee a draft constitution of a Joint Staffing Advisory Committee consisting of five members of the Council and five members of the Staff.

(2) That the Mayor, Alderman Winterbotham, Councillors Addis, Grimwade and Thompson be nominated as the Council members for appointment on the Joint Staffing Advisory Committee.

(3) That the Cheltenham Branch of the National Association of Local Government Officers be informed of the draft constitution, and, pending its adoption by the Council, be asked to nominate five representatives to serve on the Committee.

T. WILFRED WAITE, Chairman.

14th May, 1943, at the Central Depot. Present—Aldermen Winterbotham (Chairman), Trye and Ward ; Councillors Green and Rev. De Courcy Ireland.

1381—Annual Inspection of Hackney Carriages—The Committee inspected 77 hackney carriages.

RESOLVED- (i) That the following licences be renewed, namely :—Nos. 2, 5/10, 12, 13, 15/22, 24/27, 29, 30, 32/37, 39, 42, 43, 46, 48/51, 53/57 59/63, 65/71, 73/78, 80, 82/86, 88, 89, 91/94, 97 and 100, the vehicles having been by the Police Superintendent, and examined and recommended by the Motor Hackney Carriage Inspector.

(ii) Licences Nos. 1, 3, 4, 72 and 95. That these licences lapse, it being the intention that in the case of serving with the Armed Forces, the question of renewal of their licences will be considered upon their return to civil life.

(iii) Licence Nos. 11—A. R. Wilson. That the holder of this licence be informed that pending a full-time driver being engaged only four of the five licences held by him will be renewed, No. 11 being withheld.

(iv) Licences Nos. 14 and 56—W. V. Elliott. That the holder of these licences be informed that pending a full-time driver being engaged one of the licences will be withheld.

(v) Licences No. 64—R. E. Taylor ; No. 81—J. Leitch ; and No. 90—P. Goodman. That these licences not renewed pending full-time drivers being engaged.

1382—Drivers' Licences—(a) RESOLVED, That the applications of G. Anderson, H. C. R. Payne, A. D. Piper, C. A. Pryor, W. H. Sallis, C. A. D. Savory, E. Sims, R. W. A. Vernon, and A. Williford, be granted subject to the same being recommended by the Police Superintendent.

(b) H. M. Browning. That during the time this applicant is engaged on other full-time employment, his licence be not renewed.

1383—Hackney Carriage Sub-Committee—RESOLVED, That this Sub-Committee be requested to consider and report upon the question of fares, transport to be provided at night-time for members of the Allied Forces, the maximum horse-power for hackney carriages, and the machinery to be put into operation to enable transfers of licences to be granted pending the sealing of the licences and also other matters now under discussion.

CLARA F. WINTERBOTHAM, Chairman.

25th May, 1943. Present—Alderman Clara F. Winterbotham (Chairman), the Mayor ; Aldermen Preen, Trye and Ward ; Councillors Rev. de Courcy Ireland, Green and Grimwade.

1384—Diseases Amongst Animals—The Police Superintendent reported that the Borough was free from contagious diseases amongst animals. 1385--Hackney Carriage Sub-Committee—The Sub-Committee report that they met on 12th and 21st May, 1943.

1. Transfers of Licences—(a) The following transfers of licences were granted subject to full-time drivers being engaged for each vehicle :—

No. 6 (G. P. Saywood)	from car	BVE 366 to GMU888
No. 10 (A. R. Wheatcroft)	“	YW 306 to DG 8796
No. 17 (H. G. Sallis)	“	CFC 763 to CHT 114
No. 31 (No Tips Hire Service)	“	CBU 93 to DLK 538
No. 38 do. do.	“	CBC 603 to CVU 365
No. 41 do. do.	“	FKD 384 to NJ 9847
No. 42 (A. J. Harvey)	“	CFD 140 to BAD 623
No. 52 (No Tips Hire Service)	“	DCD 877 to ADY 884
No. 58 (H. S. Collins)	“	AYN 460 to CDF 902
No. 91 (V. W. Critchley)	“	DLK 320 to BLU 908

The vehicles had been submitted to and recommended by the Police Superintendent and Motor Hackney Carriage Inspector.

(b) Horse Power—The Sub-Committee recommend that no transfers of licences be granted in the future for vehicles exceeding 14 h.p.

(c) Future transfers—The machinery to be adopted for the purpose of enabling transfers of licences to be granted from time to time, pending the authorising of the Common Seal being affixed thereto, was considered, and it was recommended that the Council be asked to delegate to the Chairman of the General Purposes Committee power to grant such transfers of licences and that the Common Seal be affixed thereto.

2. New Licences—(a) Hackney Carriages—Applications for hackney carriage licences received from Messrs. Ebdons Automobiles Ltd., Messrs. L. G. Hart, G. E. Partridge, and E. C. Ralph were considered. The Sub-Committee adhered to their previous decision that no additional hackney carriage licences shall be granted for the borough at the present time, and the applications were therefore refused.

(b) Drivers' Licences. Applications for drivers' licences received from Messrs. S. Brittain, E. E. Guest, L. G. Hart, S. Knoll, C. W. Parry, W. L. Roberts, E. C. Ralph, R. F. W. Robertson, F. Simpkins, H. Smith and D. R. Stewart and Mrs. B. Hennell, were considered, together with the recommendations of the Police Superintendent. The applications of Messrs. S. Brittain, L. G. Hart, S. Knoll, C. W. Parry, W. L. Roberts, F. Simpkins, and Mrs. B. Hennell were granted subject to the applicants not being engaged on other work ; the application of Mr. H. Smith be granted subject to his ceasing his present occupation as a night telephonist, and the applications of Messrs. Guest, Robertson, Ralph, and Stewart be refused.

3. Renewal of Hackney Carriage Licences—The Sub-Committee recommend as follows :—

Licences Nos. 98 and 99. That these licences lapse for the present.

Licence No. 87. That, pending the return of this licensee to civil life, this licence shall lapse.

Licences Nos. 58 and 79. That this licensee be informed that the Council will only consider the renewal of one of the licences held by him.

The Sub-Committee also recommend that the Town Clerk notify the Regional Petroleum Officer of these decisions.

4. Renewal of hackney Carriage Drivers' Licences—The Sub-Committee recommend—

(a) That the following licences be not renewed, namely, Messrs. D. Duquemin, D. Edwards, R. E. Taylor, W. Fallows, and Miss M. O. Redman, it being the intention that applicants serving with the Armed Forces will be further considered upon their return to civil life.

(b) That the licence of P. Haseltine be not renewed pending his furnishing the Sub-Committee with a satisfactory explanation of his refusal to carry our an order.

(c) That the remaining applications for renewal of drivers' licences be granted.

(d) That the Town Clerk obtain and issue to all licensed drivers, a badge bearing the number of their licence.

(e) That the renewed application of Mr. L. A. Roebuck for a driver's licence be not granted.

5. Licences Nos. 37 and 95—The Sub-Committee considered an application from this licensee for the issue of a certificate to the Regional Petroleum Officer in respect of both licences, a part-time driver having been engaged. The Sub-Committee adhered to their previous decision that a certificate should only be issued in respect of Licence No. 37, Licence No. 95 being cancelled as from the commencement of the next licensing year.

6. Transport for Members of the Allied Forces.—The Town Clerk reported upon the negotiations he had had with the Commanding Officers of the Allied Forces stationed in the neighbourhood, and also with the Regional Commissioner and Regional Transport Commissioner. He had also been in communication with the Town Clerk of Gloucester as it appeared that the Gloucester City Council were also experiencing difficulty with their hackney carriage service at night time due to the demand by members of the Forces. The Regional Commissioner had suggested that a conference should be arranged when the matter could be more fully discussed, and the Town Clerk had been authorised to take steps to this end, and also to invite representatives of the Gloucester City Council to attend.

7. Future Policy—The Sub-Committee had before them complaints with regard to the service, and failure to execute orders, and interviewed representatives of Central Taxis in regard thereto. They, therefore, recommend :—

(a) That with a view to providing adequate supervision of the taxi service, including the checking of log books, formation of rotas, and other matters of supervision, the General Purposes Committee consider the appointment of a full-time Assistant Inspector for this purpose.

(b) That, pending the appointment of such Inspector, the question of more frequent mechanical inspections of hackney carriages be deferred.

(c) That, having regard to the inadequacy of the service at certain periods of the day, the Sub-Committee are of opinion that all proprietors shall be required to provide a reasonable public hire service from the stand.

(d) That, for the purpose mentioned in (c), as from the commencement of the Annual Licensing year, Central Taxis be requested to formulate and submit a rota of cars with a view to providing an all-round-the-clock service, and that the Inspector, if appointed, assist in the formation and supervision of such rota.

(e) That proprietors now operating private hire services be informed that the Council are only prepared to issue licences to them on a quarterly basis, and that before renewal, a report from Central Taxis and from the Council's Inspector will be required indicating the service provided during the quarter under review. This decision shall apply to Messrs. W. T. Baggs, P. Goodman, F. T. Sims, G. Saywood, A. R. Wilson, Cheltax Ltd., No Tips Hire Service, W. V. Elliott (in respect of licence No. 14 or 56) and Regent Motors Ltd.

(f) That the hackney carriage drivers licences issued to drivers for these proprietors also be granted on a quarterly basis, it being the intention that one full-time driver shall be employed for each licensed vehicle.

8. Fares—The Sub-Committee were of opinion that any revision in the present fares should be made by the General Purposes Committee. With regard to No. 6, the Town Clerk reported that a conference had been arranged for the 31st May, which would be attended by representatives of the Regional Commissioner and Regional Transport Commissioner when the present difficulties would be discussed. RESOLVED, (a) That the proposed appointment of a full-time Hackney Carriage Inspector be approved in principle and that the Sub-Committee report further upon this matter and upon the question of the revision of fares, bearing in mind the points now indicated.

(b) That subject to the above, the report be approved and adopted.

1386—Staff— (a) joint Staffing Advisory Committee—With reference to Minute No. 000 (b) passed at the meeting on 7th May, the Town Clerk reported that a draft of the proposed constitution of the Joint Staffing Advisory Committee had been circulated to the members of this Committee, together with the recommendations of the Council's representatives recommended to serve thereon, RESOLVED, That the draft constitution as now further amended, be approved and recommended for adoption, and that copies thereof be circulated to each member of the Council.

(b) Recruitment of Junior Staff—With reference to Minute No. 740 (b) the Town Clerk submitted draft scheme prepared with the assistance of the Secretary for Education and in consultation with the Chief Officers in regard to this matter. When formulating such proposals, consideration had been given to the recommendations contained in the Report published in 1934 of the Hadow Committee appointed to enquire into and make recommendations on the recruitment, qualifications, training and promotion of Local Government officers. The essentials of the proposed scheme were that juveniles of not less than 15 or more than 19 years of age and who, having passed certain examinations of approximately matriculation standard, wished to adopt the local government service as a career should make application to this end by a specified date in normally their last

school term and such candidates, after a preliminary interview by Chief Officers, would be interviewed and placed by a Sub-Committee of the General Purposes Committee on a panel, from which vacancies would be filled. Such appointments from the panel would be for a probationary period of three months to the Junior Division of the Grading Scheme and to a department, a preference for which had been indicated by the candidate. The scheme would apply to clerical appointments only, candidates being medically examined on appointment and again on entry to the superannuation scheme.

RESOLVED—

(1) That the scheme be approved in principle.

(2) That the Education Committee be asked to submit any observations thereon and the Chief Officers consider the suggestions now made before the scheme is implemented.

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1387—Deputy Town Clerk—The Town Clerk reported that in accordance with Minute No. 380, the salary of the Deputy Town Clerk should be reconsidered. RESOLVED, That he continue to receive his existing salary until 1st January next, when the matter will again be reviewed.

1388—South Western Provincial Council—The Town Clerk submitted account from this Council for payment of £8 18s. 9d. for the administration expenses for the financial year ending 31st March, 1944. RESOLVED, That the account be passed for payment.

1389—Insurance of Stocks and Business Equipment against War Damage—The Town Clerk submitted Memorandum dated May, 1943, from the Board of Trade stating that some shopkeepers appeared to be in doubt as to the insurance of their property against war damage. The Board were anxious that small shopkeepers and others should be made aware of the position that if insurance was not effected no compensation would be payable for war damage and, to this end, a leaflet had been prepared for distribution. The Town Clerk reported that a copy of the Memorandum and leaflet had been furnished to the Chamber of Commerce and Traders Association and they had been asked to notify their members accordingly. RESOLVED, That the action of the Town Clerk be approved.

1390—Reorganisation of Local Government—With reference to Minute No. 224 the Town Clerk submitted letter dated 12th May from Councillor Bush stating that, in his opinion, the terms of reference of this Sub-Committee were limited and should be extended to enable consideration to be given to post-war problems as a whole. The Town Clerk also submitted a recommendation from the Town Improvement Committee that the Sub-Committee should be empowered to consider and report upon the future utilisation of the Winter Garden site. RESOLVED, That the Sub-Committee be given power to add to their number and that, in addition to their present functions, they be empowered to consider and report upon all matters connected with post-war reorganisation and reconstruction and the problems connected therewith as a whole.

1391—Gas Undertakings Acts, 1920-1934—(a) Read reports of gas tests made on 22nd and 29th April, 5th, 11th and 17th May which showed the calorific value on these dates to be 468.5, 454.8, 448.7, 450.5, and 464.3 B.Th.U. respectively and the pressure 5.0, 5.0, 5.0, 5.0, 5.0 inches of water.

(b) Quarterly Report—Read, report of the Gas Examiner for the quarter ended 31st March last which showed the average calorific value up to and including that date to be 453 B.Th.U.

1392—Cheltenham District Traction Co—(a) Fares—With reference to Minute No. 1177, the Town Clerk reported that he had been in communication with the Company with regard to reductions to be made in the fares on certain routes and had been informed that the matter was under consideration.

(b) Service--Read, letter dated 15th May from Councillor Lewis Hall asking if representations could be made for additional services to be provided on the No. 9 route, for the convenience of war-workers and school children, at certain hours of the day. The Committee also had under consideration a further complaint with regard to the St. Mark's Service. RESOLVED, That the matter be left in abeyance and that the Town Clerk make further enquiries regarding the services in question and report thereon to the next Meeting of this Committee.

1393—Cheltenham General and Eye Hospitals—Read, letter dated 22nd April from the Secretary stating that the nominees of the Council, namely, the Deputy-Mayor (Councillor John Howell) and Alderman D. L. Lipson, had been duly appointed to serve on the Board for a further period of 12 months.

1394—Local Government Staffs (War Service) Act, 1939—Making-up of War Service Pay—Read, letter dated 4th May, from the Town Clerk, Bacup, asking for the support of this Council to a resolution passed at a conference of certain local authorities held on 21st April. It was recommended that the pay and allowances granted by the Government to members of H.M. Forces should be such as to avoid necessity for making-up of pay by employers and protesting against the present position whereby local authorities were, in effect, compelled to make up the war-service pay of their employees and requesting the Government to make such alteration of the law as will give full freedom of action to local authorities in the matter. RESOLVED, That no action be taken.

1395--Parliamentary Elections—Read, letter dated 20th April from the Town Clerk, Tewkesbury, enclosing a copy of a resolution passed by his Council urging the Government to introduce legislation to enable elections to be held and vacancies filled in the normal way, including provision for members of the Forces to record their votes, and asking for this Council's support in the matter. RESOLVED, That no action be taken.

1396—Widows and Orphans' Pensions—Read, letter dated 1st April from the Town Clerk, Brentford and Chiswick, enclosing copy of a resolution passed by his Council that representations be made to H.M. Government to increase the pensions to widows and orphans under the National 1-health Insurance Acts, particularly in view of the fact that in 1942 it was stated in Parliament that this question would be considered after the publication of the Beveridge Report. This Council was invited to adopt a similar resolution and to make appropriate representations in support thereof. RESOLVED, That no action be taken.

1397—House-to-House Collections Acts, 1939—(a) Cheltenham District Nursing Association—Read, letter dated 5th May from the Cheltenham District Nursing Association forwarding statement of account in respect of the collection made during the year 1st April, 1942, to 31st March, 1943, and making application for a licence for the current year, RESOLVED, That the application be granted enabling the Association to make house-to-house collections in the Borough for the year commencing 1st April, 1943, subject to compliance with the House to House Collections Regulations.

(b) Cheltenham Girls' Orphanage—Read, letter dated 23rd April from the Chairman of the Orphanage forwarding statement of account in respect of the collection made during the year 1st April, 1942, to 31st March, 1943, and expressing gratitude for the facilities granted.

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1398—War Charities Act, 1940—Cheltenham Services Club—Read, letter dated 6th May from the Solicitors acting on behalf of this Charity enclosing application by Miss L. M. Faithful, authorised in that behalf, for the exemption of the Charity from registration under this Act. The Committee were satisfied that the Charity was established in good faith, and was of so limited a character in regard to the area in which activities would be carried on, and the duration and objects thereof and the value of the money and property likely to be obtained, that it was unnecessary that the Charity should be registered. RESOLVED, That the application for exemption be granted.

1399—Rodney Road Car Park—The Borough Surveyor reported that on 1st May a gate pier at this park had been damaged by a military vehicle. He had arranged for the damage to the footpath to be made good but in view of the number of accidents he suggested that both the ingress and egress should be widened to at least 20 feet and, if necessary the footpath crossing extended. RESOLVED, That the proposals of the Borough Surveyor be approved and that the Town Clerk consider and report to the next meeting of this Committee upon the possibility of alternative access being provided from Oriol Villas Road.

1400—Municipal Offices--(a) Electricity Showroom—The Borough Surveyor reported that the temporary office in this showroom for the use of the Borough Electrical Engineer's department was now almost completed.

(b) Boilers—The Borough Surveyor submitted report dated 19th May stating that the boilers had been thoroughly examined on 12th May and found to be in order.

(c) Internal Telephone System—The Borough Surveyor reported that all extensions in the internal telephone switch-board had now been allocated and no further extensions could be made.

1401—Leckhampton Hill —(a) Land adjoining Reservoir—With reference to Minute No. 975, the Town Clerk reported that he had been served with a notice under Regulation 51 of the Defence (General) Regulations, 1939, in respect of a portion of this land let to Mrs. Elwes.

(b) Quarry, Salterley Grange—The Town Clerk reported that by notice given under Regulation 52 of the Defence (General) Regulations, 1939, the military authorities had intimated that this quarry would be used as a rifle range during the period from 29th April to 30th June, 1943.

CLARA F. WINTERBOTHAM, Chairman.

FINANCE COMMITTEE.

28th May, 1943. Present—Aldermen Taylor (Chairman), Pruen and Ward ; Councillors Biggs, Garland and Grimwade.

1402—General Rate—Read, report of the Borough Treasurer, dated 28th May, 1943, on the collection of the First Instalment of this Rate. Amount collected £37,812 ; amount outstanding £96,203.

1403—Water Rate—Read, report of the Borough Treasurer dated 28th May, 1943, on the collection of this Rate for the half year ending 30th September, 1941 Amount collected £6,178 ; amount outstanding £12,041.

1404—Electricity Charges—The Borough Treasurer reported on the collection of Electricity charges since the last meeting.

1405—Accounts Rota Committee—Reported meeting held on the 28th May, 1943 Present—Aldermen Taylor (Chairman), and Ward, and Councillor Garland The accounts submitted were examined and recommended for payment. RESOLVED, That this recommendation be approved and adopted.

1406--Loans—The Borough Treasurer reported that since the last meeting one loan of £500 at 3 1/8 per cent and one of £2,000 at 3 ¾ per cent had been repaid.

1407—Staff—The Borough Treasurer reported on an application from Mr. F. H. Pollard, Temporary Electricity Accounting Assistant, for an increase in his present salary of £320 per annum. RESOLVED, That Mr. Pollard's salary be increased to £350 per annum as from 1st June, 1943.

1408-"Wings for Victory" Week—The Borough Treasurer referred to Minute No. 1190 and reported that it had been arranged to invest a further £25,000 in 3 per cent War Bonds during the "Wings for Victory" Week from the funds set out in the above minute. RESOLVED, That this be approved and confirmed.

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1409—Superannuation—(i) Retirements—The Borough Treasurer reported, in accordance with the Local Cove, Superannuation Act, 1937, and Minute No. 9 of the Finance Committee approved and adopted by the Council on the 4th July, 1938, upon the allowances payable to the under-mentioned:-

(a) Electricity Department—F. C. Havard (Meter Foreman)—£114 11s. 2d., based on 18 years' contributory service and 24 years' non-contributory service.

(b) Highways Department—A. R. G. Roberts (Carpenter)—£128 17s 2d., based on 18 years' contributory service and 26 years' non-contributory service.

T. Searson (Ashing Foreman)---£100 2s. 0d. based on 18 years' contributory service and 25 years' non-contributory service, RESOLVED, That superannuation allowances in accordance with the above be paid. (NOTE,--All three of the above employees had applied to the Ministry of Labour and National Service for release which had been granted and F. C. Havard and A. R. G. Roberts have been re-engaged in a temporary capacity).

(ii) Town Clerk's Department—The Town Clerk reported that Miss I. N. Loftus and Miss I. Morgans, temporary shorthand typists in his department, who had made application for permission to contribute to the Council's Superannuation Scheme, which was approved at the last meeting, had passed their medical examinations satisfactorily.

1410—War Damage Act, 1941—The Town Clerk reported that the Ministry of Health on the 27th April, 1943, issued formal consent to the borrowing of £13,735 to meet the Council's contributions for the five years 1941/5 inclusive under the War Damage Act, 1941, in respect of housing properties. The period of the loan is for twenty years and consent was also given to the loan charges being debited to the Housing Revenue Account.

1411—Highways Department—(a) Salvage Depot—It was reported that a fire occurred at these premises on the 29th May, 1943, when considerable damage was caused. The property was insured and the Assessors had inspected the damage.

(b) Expenditure not provided in Estimate--The Committee noted the recommendation of the Street and Highway Committee to purchase a suitable Burroughs Adding Machine for use in the wages section of the department at a cost of £54.

1412—Electricity Accounts—The Borough Treasurer reported that the electricity billing machine, which was installed some considerable time ago, had been inspected by a representative of the Burroughs Adding Machine Company who estimated that it was necessary to expend £76 3s. 0d. to put the machine in an efficient operating condition, RESOLVED, That the Borough Treasurer be authorised to have the necessary work carried out to the machine.

1413—Collection of Salvage—A tabulation containing information relating to salvage work in other towns was submitted which the Committee noted. The Committee expressed themselves satisfied that the Cheltenham undertaking compared favourably with other towns in this work.

1414—Electricity Department —Financial Statement and Collection of Arrears--The Committee considered recommendations of the Electricity Committee on these matters (Minutes Nos. 1307 and 1308) and received a report from the Borough Treasurer thereon. It appeared there were still matters on which there was not entire agreement and consideration was deferred to the next meeting and the Town Clerk asked to consult with the Borough Treasurer and the Borough Electrical Engineer with a view to an agreed report being submitted.

1415—De-Rating of Industrial Hereditaments—A letter was submitted from the Town Clerk, Acton, intimating that his Council has had under consideration the question of de-rating of industrial hereditaments, and asking this Council to support representations for the repeal of the statutory provisions relating to de-rating. The view was expressed that it was doubtful if any relief from de-rating had been of sufficient magnitude to make any real difference to industry as rates seldom

represented an important element of cost of production and in only a few cases could it be said that de-rating had made any substantial difference to trading results. Recently, industry, as a whole, had not needed relief provided by de-rating. One of the arguments put forward in favour of de-rating was that the benefit derived from the services provided by Local authorities was much smaller than the amount paid by industries in rates prior to de-rating and whilst this might, or might not be true, the Acton Council submitted that as the basis of assessment of local rates was that of ability to pay, as evidenced by annual value of the property occupied by the rate payer, and not that of benefit received, the argument was not admissible. If it were, similar claims for relief could be made with equal justification by other classes of ratepayers. RESOLVED, That the Council be recommended to support the Acton Council in the proposed representations for the repeal of the statutory provisions in regard to de-rating.

1416—Parks Department—In 1942 it was reported that W. Willett, Gardener in this Department, had been discharged from the Army due to incapacity and was in receipt of a full disability allowance but that owing to hospital treatment was unable to resume his civil duties. The Council had agreed to pay the difference between his disability allowance and the pay he would have received from his civil occupation and to reconsider the matter when W. Willett was able to resume his work. It was reported that W. Willett would be resuming his duties shortly. RESOLVED, That the Parks Committee be asked to consider and indicate the wages appropriate to the services which W. Willett was able to render and that the principles involved in this matter be further considered.

P. P. TAYLOR, Chairman.

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Borough of Cheltenham.

At a Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices in the said Borough, on Monday, 7th June, 1943. Present :

The Mayor (Councillor T. Wilfred Waite, J.P.) in the chair. The Deputy Mayor (Councillor John Howell, C.B.E., F.R.C.S.).

Aldermen Lipson, M.A., M.P., Pates, Pruen, Taylor, Capt. Trye, C.B.E., R.N. (Retd.), Ward and Clara F. Winterbotham, M.B.E., J.P. ; Councillors Addis, J.P., Barnett, Bayliss, Bendall, Bettridge, Lt.-Col. Biggs, O.B.E., Bush, Compton, Rev. de Courcy Ireland, M.A., Fildes, Garland, Green, Grimwade, Dr. Hayward, M.B.E., M.B., B.S., Lewis-Hall, Moore, Readings, Smith and Thompson.

Apologies—Apologies for absence were received from Alderman Leigh James ; Councillors Chinn and Till.

1417—Minutes of Previous Meeting—RESOLVED, That the Minutes of the meeting of the Council held on the 3rd May, 1943, having been printed and circulated to each member of the Council, be taken as read, and that the same be approved.

1418—H.M. King—Birthday Honours List—The Mayor referred to the conferment of the O.B.E. upon Lt.-Col. S. E. Norris, D.S.O., and of the M.B.E. upon Mrs. E. Khoroché. RESOLVED, That the Council

tender to Lt.-Col. Norris and Mrs. Khoroché their sincere congratulations on the honours deservedly bestowed upon them.

ALSO RESOLVED, That, in view of the pending retirement of Lt.-Col. S. E. Norris, D.S.O., O.B.E., from the positions of Town Defence Commander and Commander of the 1st Battn. Glos. Home Guard, the Council do convey to Col. Norris their sincere appreciation of his services to the town in these positions.

1419—Replica of Borough Arms—The Mayor reported that Mr. P. Smith, Custodian at Pittville Gardens for 15 years and who had lost an arm on military service, had offered to present to the Council a replica of the Borough Arms carved by himself in wood. RESOLVED, That the offer be accepted and that the thanks of the Council be conveyed to Mr. Smith.

1420—Borough Flag—A letter was submitted from the Cheltenham Municipal Officers' Guild pointing out that Cheltenham, unlike most other towns, had never possessed a Borough Flag, and offering, if the Council so desired, to present to the Council an appropriate flag. RESOLVED, That the offer be accepted with thanks.

1421—Holiday Travelling—A letter was submitted from the Regional Transport Commissioner stating that, notwithstanding wartime conditions, numerous holiday makers would again be visiting the west country this year and pointing out that the needs of the services in regard to petrol and rubber precluded special excursions and that bus services must be kept down to essential requirements. The Council were asked to bring to the notice of holiday makers that their use of local bus facilities would deprive persons, whose travelling was necessary, of accommodation. RESOLVED, That copies of the letter be posted in suitable positions as requested by the Commissioner.

1422—Emergency Committee—RESOLVED, That the report of the Emergency Committee of their meetings held on the 12th and 26th May, 1943, be received.

1423—Proceedings of Committees—RESOLVED, That the proceedings of the under-mentioned Committees at their meetings held on the dates respectively appearing be approved and confirmed:—

Rating	May 5
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Art Gallery and Museum	May 7
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Public Library	May 7
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ALSO RESOLVED, That the appreciation of the Council be extended to Miss H. C. Wise, Deputy Librarian, for the admirable manner in which she has discharged her duties during the absence of the Borough Librarian.

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Housing	May 13
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ALSO RESOLVED, That in connection with Minutes 1222 and 1223, that the Town Clerk do call the attention of the Minister of Health to a case in which a rent of £130 p.a., plus rates, the tenant being responsible for internal repairs, was being charged in respect of which no action could be taken as the house was being let for the first time and therefore this rent was the "standard rent," although the rent of adjacent, and similar type houses, was £40 per annum, plus rates.

ALSO RESOLVED, That as the interest payable on monies which it would be necessary to borrow would affect the successful implementation of the measures referred to in Minute 1231, the Finance Committee be asked to consider the report referred to in the Minute with a view to urging the Government to take the necessary steps to secure the borrowing of money at low rates of interest for housing purposes. ALSO RESOLVED, That a Sub-Committee consisting of the Chairman, Councillors Addis, Bush, Hayward and the Rev. de Courcy Ireland be appointed to judge the entries for the Garden Prize Scheme for 1943, and award the prizes, and that the same amount be allocated to the prize fund as last year.

Allotments ... May 17

Parks and Recreation Grounds May 17

The Chairman reported that since the meeting of the Committee, a representative of the American Red Cross had interviewed the Mayor and himself regarding the use of the Athletic Ground for hard ball games (Minute 1242 (c)). Games in the evenings would commence at 7.30 p.m. and they would forego the use when the ground was required for other purposes and would keep the grass cut and rolled, and pay a reasonable charge. A census taken by the Parks Superintendent revealed little use of the ground after 7.30 p.m. and he had accordingly granted the use of the ground on three evenings each week and Sunday afternoons, RESOLVED, That the action of the Chairman be confirmed and that Minute 1242 (c) be varied accordingly.

Public Health May 17

Water May 18

Electricity and Lighting May 18

Fire Prevention May 19

Town Planning May 20

Town Improvement and Spa May 21

Except Minute 1347 (a) (vi) which was withdrawn by the Chairman.

(An amendment moved by Councillor Thompson, seconded by Councillor Barnett " That the report of the Spa Sub-Committee (Minute 1347) be rejected" was lost).

(For the amendment : Aldermen Pruen, Taylor and Trye ; Councillors Barnett, Bendall, Bettridge, Biggs, Garland, Green, Hayward, Rev. de Courcy Ireland, Moore and Thompson. Against : Aldermen

Lipson, Pates, Ward and Winterbotham ; Councillor Addis, Bayliss, Bush, Compton, Fildes, Grimwade, Howell, Lewis-Hall, Readings, Smith and Waite).

Street and Highway ... May 24

(Subject to an amendment moved by Councillor Addis, seconded by Councillor Compton : "That Minute 1359 be referred back for further consideration and report").

General Purposes and Watch ... May 7

General Purposes and Watch ... May

General Purposes and Watch ... May 25

ALSO RESOLVED, That in regard to Minute 1385-7—(e) and (f) that the licences referred to be issued for the ensuing year and not on a quarterly basis, and that the Minute be amended accordingly.

(An amendment moved by Alderman Pruen, seconded by Alderman Trye : "That clause 2 of the Constitution and Functions of the Cheltenham Borough Council and Staff Joint Advisory Committee referred to in Minute 1386 (a) be amended by the deletion of the words ' who are members of the Cheltenham Branch of the National Association of Local Government Officers'" was lost).

(Subject also to an amendment moved by Alderman Lipson, seconded by Councillor Barnett : "That the resolution to Minute 139(6 be not approved and that this Council support the resolution passed by the Brentford and Chiswick Borough Council").

Finance May 28

ALSO RESOLVED, That an order on the Borough Treasurer be signed authorising him to pay to the several Corporations. Companies and persons mentioned in the Schedule of Accounts, the sum of money set opposite their respective names, and such additional sums as may become payable during the month in respect of current contracts upon the certificate of the Architect or Officer under whom the work is carried out.

T. WILFRED WAITE, Mayor.

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MINUTES of the Committees of the Town Council to be submitted for approval at the Meeting of the Council to be held on Monday, 5th July 1943.

ALLOTMENTS COMMITTEE.

8th June, 1943. Present—Councillors Smith (Chairman), Addis, Bush, Green and Thompson ; Mr. A. Ball.

1424—Arrears of Rent—The Borough Treasurer submitted statement showing the arrears of allotment rents. RESOLVED, That these be referred to the Town Clerk to take the necessary steps for the recovery of the amounts outstanding.

1425—Moorend Park Road Allotments—Read, letter dated 28th May from the owner of this site asking for the small portion of the field on the north west side, not included in the requisition, to be fenced off. The Gardens Superintendent reported that he had inspected the site and estimated that 160 ft. of fencing would be required and he recommended that, in view of the demand for allotments in this area, the remaining portion of the field should be requisitioned. RESOLVED, That the proposal be approved.

1426—Tommy Taylor's Lane Allotments—Read, letter dated 19th May from the tenant of allotment No. 28 complaining of the detour which tenants were required to make due to the gate in Hudson Street leading to the Marle Hill Tip being padlocked and he asked if tenants could be supplied with keys. The Town Clerk reminded the Committee that the gate had been locked to prevent children from causing damage to the Age; Gardner allotments and the Borough Surveyor also reported that in his opinion it was very desirable that unauthorised persons should be prevented from entering the tip and for this purpose he could not recommend the provision of keys for the tenants of Tommy Taylor's Lane allotments. RESOLVED, That the complainant be informed that the Committee regret that they are unable to grant his request.

1427—Elmfield Park Estate—Fencing—Read, letter dated 25th May from Mr. E. Crisp stating that, when the trees were removed, damage had been caused to the railings at the rear of houses in Marsh Lane. If material could be provided, he was willing, with other assistance, to undertake the repair of the fencing free of charge. The Gardens Superintendent reported that, in his opinion, the damage was not due to the removal of the trees, but he recommended that the fencing should be repaired and also a suitable fence provided on the north western boundary of the site, together with a gate leading from Elmfield Avenue and he estimated that approximately 178 ft. of fencing would be required for the purpose. RESOLVED, That the offer of Mr. Crisp be accepted with thanks, and that the Borough Surveyor be requested to supply the necessary material and also to erect suitable fencing along the north western boundary and to provide a gate as suggested.

1428—Rowanfield Gardens --With reference to Minute 1236, the Town Clerk reported that he had been in communication with the Gloucestershire War Agricultural Executive Committee and he submitted letter from that Committee dated 31st May stating that as the owners had intimated their willingness to lease the land to the Council for allotment purposes the matter was one for arrangement between the Council and the owners. The Town Clerk also submitted letter from the owners stating that they were prepared to lease approximately 3 acres at a rent of £5 per annum per acre, the Council to provide necessary fencing and to be permitted to use the land for a period of three years after the termination of the war or for such other period as may be agreed upon, possession being given on 1st November, 1943. The Gardens Superintendent reported that he had inspected the site which contained approximately 800 fruit trees which would require removal and a considerable amount of drainage work would also be necessary and for these and other reasons he did not consider the land was suitable for allotment purposes. RESOLVED, That the owners be informed that it is not desired to proceed with the proposal to lease the land for allotment purposes at the present time.

1429—Cultivation—The Gardens Superintendent reported on the monthly inspection of the allotments: 24 allotments were not in a reasonably fit state of cultivation, 19 plots being partly or wholly overgrown with weeds. A further report on these will be submitted next month.

1430—Destruction of Weeds on Waste Land—The Gardens Superintendent reported that there were a number of sites in the Borough containing injurious weeds which would shortly be seeding and would cause damage to adjoining land. RESOLVED, That the attention of the County Council be called to this matter and that the Gardens Superintendent indicate to the Weeds Officer the sites in question.

1431—Gardens Superintendent's Office—The Gardens Superintendent reported upon the steps taken by him in connection with the appointment of a Junior Clerk to assist with the additional work of allotment lettings. He also recommended that certain additional office equipment should be purchased. RESOLVED, That the Gardens Superintendent be authorised to purchase such equipment as may be approved by the Chairman.

P. T. SMITH, Chairman.

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PARKS AND RECREATION GROUNDS COMMITTEE.

8th June, 1943. Present—Councillors Green (Chairman), Addis, Bush, Smith and Thompson,

1432—Open Air Variety Entertainment—The Town Clerk reported that an application had been received from the American Forces for permission to promote an open air variety entertainment on Friday evenings during the summer months at either the Winter Garden or on the vacant site at the Montpellier Gardens, adjoining the static water tank. RESOLVED, That the applicants be informed that this Committee are prepared to grant them the use of the site at the Montpellier Gardens for the period to the end of July, subject to all necessary arrangements being made to the satisfaction of the Entertainments Manager and Gardens Superintendent and that the Holidays-at-Home Committee be asked to consider the proposal in regard to the attractions arranged for the month of August.

1433—Winter Garden—The Committee considered the recommendation of the Town Improvement Committee that this Committee should undertake the maintenance of the Winter Garden site pending the use of the same for such purpose as the Council may eventually decide. The Borough Surveyor reported that the work of removing the shelters would be completed in a few weeks and the ground left in a reasonably level condition but he reminded the Committee that it had been decided to erect two public air-raid shelters on the north side of the ground. RESOLVED, That the Gardens Superintendent submit to the next meeting of this Committee his proposals for the lay out of the upper portion of the site, regard being had to war-time conditions.

1434—Sandford Park—(a) Athletic Meeting—Read, letter dated 24th May from the Physical Training Instructor of the Technical College asking for the use of Sandford Park on 26th June for an Athletic Meeting, the proceeds being devoted to the Cheltenham General & Eye Hospitals and the Children's Hospital. RESOLVED, That the Town Clerk inform the applicant that the Committee are prepared to

grant the application for the use of Sandford Park but, in their opinion, the Athletic Ground would be more suitable for the purpose and if desired they are willing to grant the free use of this ground instead of Sandford Park.

(b) Trees—Read, letter dated 26th May from the occupier of Rosehurst asking for the trees in Sandford Park, which she stated overhung her property, to be cut back. The Gardens Superintendent reported that he had made an inspection and had arranged for slight pruning to be undertaken.

1435—Brooklyn Road Playing Field—Cricket—The Town Clerk reported that two military units had made application for the use of cricket pitches on this ground and he was in communication with the military authorities with a view to a reduction in the rent charged to the Council, in the event of the pitches being used by the units. RESOLVED That this be approved.

1436—King George V Memorial Field--With reference to Minute 1250, the Borough Surveyor reported that tipping operations on this site had now been completed and the work of clearing the site was being carried out. He also reported that the occupiers of houses in Brooklyn Road, abutting on the field, were cutting the hedge belonging to the Council which formed a boundary to the field and unless the hedge was of uniform height throughout it would present an unsightly appearance. The Town Clerk reported that the Gloucestershire Playing Fields Association had been asked by the National Playing Fields Association to nominate one of their members to make an inspection and report on the site with a view to payment of the grant and as soon as the Borough Surveyor had completed the necessary cleaning up, arrangements would be made for an inspection accordingly, RESOLVED, That arrangements be made for this Committee to view the ground at an early date.

1437—Athletic Ground—(a) Dressing Rooms—The Town Clerk reported that on 20th April, the military authorities had de-requisitioned the dressing rooms and he had been in communication with the Solicitors acting for the Cheltenham Rugby Football Club to ascertain whether they wished to make any claim against the military authorities for damage caused. It appeared, however, that the Club were satisfied that no damage had occurred and the Borough Surveyor agreed with this view. RESOLVED, That no claim be made.

(b) Baseball—With reference to Minute 1242 (c), the Town Clerk reminded the Committee that the Council had now agreed to the use of this ground by the American Forces on three evenings each week and on Sunday afternoons. The American Forces were willing to cancel their arrangements if the ground was required by the Council for other purposes and were prepared to maintain the ground and to pay a rent therefor. RESOLVED, That a rent of 10s be charged for each occasion the ground is used for the period to 31st August next, when the ground will revert to the tenancy of the Cheltenham Rugby Football Club.

1438—Pittville Rent Charges—The Town Clerk submitted a report upon the arrears of rent charges now outstanding, the majority of the arrears having been paid. RESOLVED, That the Town Clerk continue to take such steps as he considers desirable to obtain payment of the amounts which remain unpaid.

1439—Post-War Planning and Reconstruction—With reference to Minute 1255, the Town Clerk reported that copies of the report of the Institute of Park Administration had been circulated to the

members of the Committee, The Gardens Superintendent submitted his preliminary suggestions with regard to post-war development of the Borough in connection with parks, open spaces, recreation grounds and other matters. RESOLVED, That consideration thereof be deferred to the next meeting of this Committee.

1440—Pittville Nurseries—The Borough Surveyor reported that owing to the difficulty in obtaining an adequate pressure of water to these nurseries it would be necessary to lay additional pipes at a cost of £22. The approval of the Gloucestershire War Agricultural Executive Committee had been obtained to the purchase of the necessary material. RESOLVED, That the proposal be approved.

1441—Field Lodge—With reference to Minute 1258, the Borough Surveyor reported that in view of the condition of this property and the great difficulty in rendering the same weatherproof and convenient as a modern dwelling, he recommended that after the termination of the war, the use of the building as a dwelling should be discontinued and that suitable premises be obtained for the occupation of the Superintendent. RESOLVED, That the Borough Surveyor undertake the necessary repairs to, render the property weatherproof and that consideration of the provision of other accommodation for the Superintendent be deferred until more normal conditions prevail.

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1442—Food Production—(a) The Gardens Superintendent reported that during the month of May the sale of produce at the market amounted to £21 3s. 6d., and he had supplied the British Restaurants with produce to the value of £46 3s. 6d.

(b) Brooklyn Road—With reference to Minute 1053, the Gardens Superintendent reported that additional cultivation was required to render the held in Brooklyn Road (Part 325 and Part 326 Ordnance Sheet, 1923 Ed.) suitable for food production purposes and arrangements had been made for the Gloucestershire War Agricultural Committee to carry out the necessary work, RESOLVED, That this be approved.

1443—Naunton Park—Archway—The Gardens Superintendent reported that the two rustic archways at the entrance to this park were now beyond repair and he recommended that the same should be removed. RESOLVED, That this be approved.

1444—Transport—With reference to Minute 1263, the Gardens Superintendent reported that he had been unable to hire a horse and cart. RESOLVED, That enquiries be made with regard to the purchase and stabling of a horse suitable for the requirements of the department and that the matter be referred to the Chairman and Gardens Superintendent with power to act.

1445—Petrol Supplies—Mowing—With reference to Minute 1057, the Gardens Superintendent reported that he had received complaints from the Education Secretary with regard to the unsatisfactory condition of the recreation grounds used for organised games. RESOLVED, That the Gardens Superintendent be instructed to carry out such mowing as is desirable and practicable, having regard to the petrol allowance for the purpose, and that when a suitable horse has been purchased the necessary shafts be obtained for the gang mower to enable this to be pulled by the horse. 1446—Whaddon Recreation Ground—Read, letter dated 5th June from the owner of Oak Bank stating that the children using this Recreation Ground had demolished the dividing wall. The

Gardens Superintendent reported that he had inspected the site and, in his opinion, the collapse of the wall was due to its age and condition. RESOLVED, That the owner be informed that the Council cannot accept any liability in the matter.

1447—Burrow's Sports Ground—Read, letter dated 3rd June from the Gloucestershire War Agricultural Executive Committee stating that they had under consideration the scheduling of this field for ploughing for the 1944 harvest and asking for the observations of the Council on the proposal. RESOLVED, That the Town Clerk communicate with the War Agricultural Committee on the lines now indicated.

1448—Holidays-at-Home Week—The Town Clerk reported that the military authorities had now intimated that they were unable to release the Custodian of Montpellier Gardens to assist with the additional work in connection with this week.

W. J. GREEN, Chairman.

PUBLIC HEALTH COMMITTEE.

8th June, 1943. Present—Councillor Moore (Chairman), Alderman Winterbotham ; Councillors Bayliss, Garland, Hayward, Howell and Rev. de Courcy Ireland.

1449—Sewage Works—(i) The Borough Surveyor reported upon the work carried out at the Sewage Works since the last meeting.

(ii) The Borough Surveyor reported that the pumping plant at the Ministry of Aircraft Production Hostel, Staverton, was now in operation and weekly record sheets were being submitted to him.

(iii) The Borough Surveyor reported that an estimate of Messrs. Jones and Attwood, Ltd., for replacement of parts to the plant had been received amounting to £47 5s. 0d. and, in accordance with authority given at the last meeting, the Chairman had approved the acceptance of this estimate.

1450—Sewage Analyses—The Borough Surveyor submitted correspondence with Dr. S. H. Jenkins regarding analyses he was carrying out on behalf of the Corporation under the terms of an Agreement with the Cheltenham Gas Company for the discharge of gas liquor into the sewers. Correspondence was also submitted between the Borough Surveyor and the Gas Company, together with charts indicating recent discharges into the sewers from which it appeared that on certain occasions the discharge exceeded that permitted in the Agreement. Certain works were required to be completed at the Company's premises before the analyses, and a fuller report, could be submitted to the Committee. RESOLVED, That, pending receipt of the report, the Town Clerk communicate with the Gas Company indicating the serious view the Committee take of the action of the Company in discharging gas liquor into the sewers in excess of the agreed amount, and of their failure to supply the Borough Surveyor with the recording charts indicating the discharge.

1451—Sewers, General Report—The Borough Surveyor submitted a preliminary report on his inspection of the sewers in the Borough, the majority of which varied from 80-120 years in age, and which should be replaced as soon as possible, RESOLVED, That the Borough Surveyor supply the

members of the Committee with a copy of the report and that the same be considered at the next meeting of the Committee.

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1452—Public Abattoir—Boiler Inspector's Report—The Borough Surveyor submitted a report on the inspection of boiler at the Abattoir on the 13th May, 1943, when it was intimated that no repairs were required, but that arrangements were being made for the boiler to be prepared for a hydraulic test at an early date. The Chief Sanitary Inspector also reported on certain repairs and work which had been carried out to the boilers at the Abattoir.

1453--Hospital Survey--It was reported that at the last meeting the Town Clerk was instructed, in consultation with the Deputy Mayor and the Medical Officer of Health, to prepare and submit a memorandum in regard to hospit41 and special treatment in Cheltenham. A recommendation was submitted from the Town Improvement and Spa Committee that the Vice-Chairman of the Guardians Committee should also be consulted with regard to the future use of the Infirmary. RESOLVED, That the recommendation of the Town Improvement and Spa Committee be approved, 1454—Water Analyses—The Medical Officer of Health submitted his report on the analyses of samples of water taken since the last meeting.

1455—Surrender of Diseased Food—The Medical Officer of Health reported the surrender of 2 cwt. 2 qrs. 2 lbs. beef 25 lbs. bacon ; 1 qr. potatoes ; 3 ½ lbs. flour ; 6 lbs. cocoa ; 16 ½ lbs. semolina ; 6 cwt. 22 lbs. fish ; 16 tins luncheon meat (27 lbs.) , 6 lbs. tongue ; 2 tins beef (10 lbs.) ; 2 tins pork sausagemeat (3 lbs.) ; 16 lbs. jam ; 1 lb. apple rings ; 63 tins fruit ; 14 tins fish ; 51 tins vegetables ; 13 tins milk ; 250 crumpets ; 25 fish cakes ; 2 jars fish paste ; 4 tins soup.

1456—School Milk Supplies—The Medical Officer of Health reported that in connection with the complaint made to the last meeting of unsatisfactory school milk supplies, the new process of cleaning the bottles at the Company's premises had not yet been commenced, but would be done as soon as possible. 1457--Diphtheria Immunisation--The Medical Officer of Health submitted the following report on treatment given for the month of May :—

Number of new cases (immunisation commenced)	100
“ injections given 2	51
“ cases in which treatment was completed during the month	
(a) Under 5 years of age	64
(b) 5-15 years of age ...	84
“ cases partially completed when attendance ceased	1
“ cases Schick tested ... •	---

The following Clinics were held :—Baker Street Welfare 1 ; School Clinic 2 ; Schools 2. Injections given at Day Nurseries 8.

1458—Venereal Diseases—The Medical Officer of Health reported that he had communicated with the County Medical Officer of Health asking for the number of Cheltenham cases treated at the Venereal Disease Clinic. He was informed that all information relating to the County was kept together that it would be difficult to separate Cheltenham from the rest of the area, and that in any

case it would appear that no information could be given which would be of material assistance to the Committee. RESOLVED, That the Medical Officer of Health continue his efforts to obtain the information desired.

1459—Housing Act, 1936—(i) Basement, White Lodge The Town Clerk reported that the Council in 1935 made a Closing Order in respect of the basement to this property ; the property was subsequently purchased and the owner had carried out certain repairs and renovations. It was now desired to sell the property and the prospective purchaser had asked that the Closing Order be varied so as to permit of the basement being used for domestic purposes. The Chief Sanitary Inspector reported that, whilst he was not prepared to recommend the use of the basement for human habitation, he recommended the Committee to agree to the basement being used for domestic purposes only (which excluded sleeping). RESOLVED, (1) That the Council are satisfied that the said basement has been rendered fit for human habitation, except for sleeping purposes, and that an Order be made under the Common Seal under Section 12 of the Housing Act, 1936, determining the Closing Order made on the 8th May, 1935. (2) That an Order be now made under the Common Seal in pursuance of Section 12 of the said Act prohibiting the use of the said basement for any purpose other than a store, kitchen, scullery, wash-house or other domestic offices.

(ii) No. 64 Portland Street—RESOLVED, That application of the owner for a Closing Order to be made in respect of part of these premises be deferred to the next meeting, pending inspection by the View Sub-Committee.

(iii) Nos. 34 and 34a North Place—The Chief Sanitary Inspector reported that as instructed by the Committee at their meeting on the 13th July last, he had arranged for the Contractor engaged on the demolition of these premises, to demolish also the outbuildings for the additional sum of £37 10s. Od., which included £20 for the rendering of the wall of adjoining premises. RESOLVED, That this be approved.

(iv) No. 13 Grosvenor Street—RESOLVED, That the licence for the re-occupation of No. 13 Grosvenor Street be renewed for a further period of six months from the 31st May, 1943.

1460—Food and Drugs Act, 1938—(i) The Chief Sanitary Inspector reported that a certain retailer, who himself took samples at various intervals of the milk supplied by him for analyses, had reported that certain recent samples were found to be deficient in fat. Samples were therefore taken by him (Nod. 305/7 and Nod. 325/334) two being found slightly deficient in fat, the remaining samples being found to be genuine. RESOLVED, That no action be taken against him on this occasion but that a warning be issued to the retailer.

(ii) The Chief Sanitary Inspector submitted a report of the Public Analyst on samples of milk Nod. 304, 308, 309, 310, and 312, which were found to be genuine.

(iii) The Chief Sanitary Inspector also reported certain samples of milk taken from a retailer were unsatisfactory.-and that as the supplies were obtained from his own cows and thirteen other producers, he had taken samples from all the sources of supply and he submitted report from the Public Analyst thereon which showed that of the 15 samples taken, 11 were genuine and 4 deficient in fat (two slightly deficient) RESOLVED, That, after consideration of a report of the Town Clerk and

the report of the Chief Sanitary Inspector, proceedings be not taken in this instance, but that a serious warning be sent to the retailer and that the Chief Sanitary Inspector keep the matter under observation with a view to taking further samples at an early date.

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1461—Keeping of Pigs—No. 34 Grafton Road—A complaint was received regarding pigs at the rear of No. 34 Grafton Road. The Chief Sanitary Inspector reported that the owner had been endeavouring to find other accommodation and had reduced the original number of pigs kept, and the remainder would be transferred from the property to stys in about 10 days' time. No further pigs would be kept at this property and an undertaking would be given that no boiling of offal would be carried out at the above premises.

1462—Public Health Act, 1936—The Chief Sanitary Inspector reported that he had received complaints with regard to water closet accommodation and water supply to several houses in the Arle district. These houses were old and would probably have been demolished had not the war intervened. Representations had been made to the owner, and water closet accommodation and sinks had been provided at Nos. 1 and 2 Browns Cottages, and water provided from the town main, and additional water closets was being provided at the Post Office and "The Rose Trees,"

1463—Kosher Killing—A letter was submitted from the Rev. Ferber for permission to use the Public Abattoir for the kosher killing of poultry, RESOLVED, That the application be not granted, but that the Chief Sanitary Inspector endeavour to make arrangements for one of the slaughterhouses in this town to be used for this purpose.

E. W. MOORE, Chairman.

RATING COMMITTEE.

9th June, 1943. Present—Councillors Moore (Chairman), Bush and Fildes.

1464—Proposals—The Committee considered proposals submitted by the Rating and Valuation Officer. RESOLVED, That the proposals be submitted for the revision of assessments as now settled by the Committee.

1465—Arrears—The Rating Officer reported as to the collection of these and the Committee gave him instructions thereon. 1466—Remission of Rates—The Committee considered and adjourned an application under Section 2 (4) of the Rating and Valuation Act, 1925, for the reduction or remission of General Rate.

E. W. MOORE, Chairman.

BRITISH RESTAURANTS COMMITTEE.

10th June, 1943. Present—Alderman Clara F. Winterbotham (Chairman) ; Councillors Bayliss, Compton and Thompson ; Messrs. Bache and Jefford.

1467—Organiser's Report on Meals Served-- (a) The number of meals served in the Restaurants during April and May were as follows :—

	April (4 ½ weeks) (Easter)		May (4 weeks)	
	No. of Meals	Returns	No. of Meals	Returns
		£ s. d.		£ s. d.
Montpellier ...	10,174	471 1 7	9,965	484 17 6
“ Supper ...	1,256	69 19 2	1,058 ..	58 5 4
St. Margaret's ...	8,427	357 10 9	8,052	351 16 0
Whaddon	5,601	183 0 1	5,292 ...	172 15 7
St. Mark's ...	3,059	119 10 10	2,792 ...	112 9 8

(b) Supper Service—The Organiser reported that the Ministry of Food had agreed that the supper service should be discontinued after Whitsun in view of the fact that the number of Heavy Workers using this service had dropped to four or five per evening. RESOLVED, That this service be discontinued.

(c) Wartime Nursery Meals—The Organiser reported on the difficulty of serving these meals on account of the increased number of meals served in the Restaurants, and in consultation with the Education Secretary, the Clarence Square and Swindon Road Nurseries were being transferred to the School Canteens.

1468—Supervisor-Cooks—Six-Monthly Increments—RESOLVED, That the six-monthly increase of 5s due to Miss Meldon, Miss Hine and Miss Armstrong be paid, and that the Committee record their appreciation of the work of Miss Armstrong at Whaddon British Restaurant.

1469—Fuel Charges—RESOLVED, That the Finance Committee be asked to consider the transport charges made for coal deliveries to the Restaurants.

1470—Petrol Charges—RESOLVED, That the charge for hire of petrol pump made to this Committee be referred to the Emergency and Finance Committees.

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1471--St. Margaret's—(a) Lavatory Block—The Town Clerk read letter dated 4th May from the Ministry of Food approving the provision of a lavatory block at this Restaurant at £170 15s. 3d.

(b) Concrete Steps—The Town Clerk read letter dated 16th April from the Ministry of Food approving the provision of concrete steps at this Restaurant at £24 9s. 0d.

(c) Insurance—The Town Clerk reported that the Black & White Motorways had arranged with their Insurance Company to cover the additional risk of accidents to persons using the Bus Station as a means of access to the Restaurant, the premium for which was £20 per annum, and the Ministry of Food in their letter dated 8th June approved of this being charged to the British Restaurant account until the proposed footpath and fencing has been completed.

(d) Right of Way from North Place—The Town Clerk reported that he was in communication with the owners of the adjoining properties to ascertain the owner of the cars which were parked in this passage way and which caused an obstruction to the British Restaurant Van. RESOLVED, That the Town Clerk report further on this matter at the next meeting.

1472—Mobile Cooking Units—The Town Clerk reported that he had had considerable correspondence with Messrs. Sharpe & Fisher and the County Public Assistance Officer in regard to one Eagle Range and two Boilers which were originally ordered by the British Restaurant Committee, but delivery of which could not be traced. RESOLVED, That this matter be deferred pending the result of the further enquiries being made by the Town Clerk.

1473—War Wages—The Western District Council for Local Authorities Non-Trading Services had intimated that an increase in the present war wages to manual female workers of 1.329d. per hour would operate from the second full pay week in May RESOLVED, That the increase be paid accordingly.

1474—Deputy Organiser- The Town Clerk reported that, as instructed, he had communicated with the Ministry of Food again asking for approval to a reasonable proportion of the costs incurred by Miss Hodge during her illness being paid by this Committee, and he read letter dated 19th April from the Ministry of Food intimating they are not in a position to authorise such a payment. RESOLVED, That an ex-gratia payment of £50 be made over a period of three months to Miss Hodge in recognition of the additional duties performed by her when the British Restaurant Service was without a Handyman.

1475—St. Mark's British Restaurant—The question of the closing of this Restaurant was considered. RESOLVED, That this matter be deferred pending a discussion with a representative of the Ministry of Food, and, in the meantime, the Housing Committee be informed of the position.

1476—New Restaurant—The Chairman referred to the need for a British Restaurant in the Sandford Park area of the town. RESOLVED, That this matter be deferred pending a discussion with a representative of the Ministry of Food, and, in the meantime, the Parks Committee be asked for their views on the suggestion that a British Restaurant be erected on or near the first and second demonstration allotment plots in Sandford Park.

1477—Financial Statement—The Borough Treasurer submitted accounts for the year ended 31st March, 1943, together with his observations on the same. RESOLVED, That further consideration of the accounts be deferred until a special meeting of the Committee to be held after the report of the Finance Committee has been received, and a representative of the Ministry of Food be invited to attend.

CLARA F. WINTERBOTHAM, Chairman.

FIRE PREVENTION COMMITTEE.

10th June, 1943. Present—Councillors Grimwade (Chairman), Bush, Chinn and Readings ; Col. S. E. Norris.

1478—Fire Guard—The Fire Guard Staff Officer submitted his report. (a) Civil Defence (Compulsory Enrolment) Orders, 1941 and 1942—The total registration of males under these Orders numbered 12,612 ; of these 1,043 had obtained permanent exemption ; 19 were temporarily exempt from duty ; 60 were restricted to fire guard duty in their own area and 226 were awaiting the decisions of the tribunals ; 1,769 persons had been directed and were performing duty ; 4,610 were performing duty under the Business Premises Orders: 56 were shift workers carrying out fire guard duties at business premises ; 30 were street captains ; 71 cases were under review ; 369 persons were performing long hours of vital work ; 208 were on night duty ; 1,025 were members of Civil Defence Services ; 289 were Civil Defence Workers in industry ; 422 were members of the Home Guard ; 25 were Special Constables ; 185 were transport workers with irregular hours 3 were key workers ; 57 persons were now deceased : 5 were serving prison sentences, and 1,538 persons had left the district.

Fire Guards had been directed to 73 premises where the number on duty was deficient.

(b) Home Security Circular No 29, 1943—New Fire Guard Plan—Further progress had been made in connection with the new fire guard plan.

(i) Whaddon, Station V Area—Five Party Leaders had been proposed for Sector 105 and one Sector Captain for Sector 113, RESOLVED, That the appointments included in the list submitted, be approved.

A meeting of Area and Sector Captains had been arranged for 11th June to discuss progress and to fix a date for a rehearsal at the earliest opportunity of the new fire guard plan in this Station Area, It was hoped to agree Sector Points and Assembly Points at the meeting.

(ii) Charlton Kings, Station W Area—A Sector Captain had been proposed for Sector 120 and it now only remained for Sector 124 to be completed: 50 Party leaders had also been proposed for this area and it was anticipated that a Sector Captain would shortly be nominated. Arrangements had been made for a meeting to be held on 16th June to agree the Sector and Assembly points. RESOLVED, That the appointments included in the list submitted be approved.

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(iii) Leckhampton and St. Mark's, Stations X and Y—A meeting had been arranged for 18th June to discuss the problems of securing suitable Leaders for these two areas.

(iv) Central Fire Station, Station Z Area—Five Sector Captains had been proposed and Islands A 21, A 22 and A 23 had appointed their Block Leaders, the Block and Sector Points being approved. RESOLVED, That the appointments. included in the list submitted be approved.

(c) Training—Approximately 300 men from the Depots were receiving further instruction in fire-fighting ; training in the use of the wheel-barrow pump had also commenced. Fire guards from the Public Assistance Institution and Fleece Hotel Depots were receiving training each evening in the use of this pump. Additional courses were commencing for the training of women fire guards and it was proposed to institute afternoon courses to assist those who were unable to attend in the evenings Combined training had also commenced on the business premises and a new syllabus had been prepared, which included the fire guard plan, the lay-out of premises, and would conclude with a

tactical exercise. A refresher course for instructors was held on Sunday, 6th June, when the new training syllabus was explained in detail and instruction given in wheel-barrow pump drill. Two Area Captains were now on a training course at Falfield.

(d) Island Schemes—Five Schemes, covering 159 business premises had been approved, and Islands A 21, A 22 and A 23 had now been formed into Sector 145, the first to be completed under the new fire guard plan. Sector Captains and Block Leaders had also been appointed. The arrangements for Island Scheme B 46 were also practically completed.

(e) Subsistence Allowances—During the month, 28 duty books had been inspected and of these 25 were found to be well kept.

(f) Stirrup Pump and Tactical Exercise—This competition was held on 23rd May when the following teams were successful ;—

Mayor's Cup—Members of the Girls' Training Corps. (Misses J. Willis, P. Whittick and F. Belcher).

Chamber of Commerce Cup—Members of the Fire Prevention Dept. (Misses M. Heath, E. Jones and J. Ayliffe).

RESOLVED, That the Town Clerk convey the congratulations of the Committee to the winners of the trophies.

(g) Training Officers' Course, Weston-super-Ware, 13th-15th May—With reference to Minute 1311 (h), the report of Miss J. K. Whitehorn, Assistant Fire Guard Staff Officer, who had attended this course, was submitted.

1479—Joint Course for Fire Guard Officers and N.F.S. Fire Guard Liaison Officers, 17th-18th May—With reference to Minute 1316, the Fire Guard Staff Officer reported that, in company with Mr. H. G. Staite and Miss J. K. Whitehorn (Assistant Fire Guard Staff Officers) he had attended this course, which had proved most instructive, and he submitted a report thereon.

1480—Home Security Circular No. 88—Courses for Fire Guard Instructors--With reference to Minute No 1325 (b) the Chairman reported that he had authorised Miss J. K. Whitehorn and Miss M. Bardsley (Assistant Fire Guard Staff Officers) to attend a week's course at Falfield as soon as vacancies could be allotted to them, RESOLVED, That the action of the Chairman be approved.

1481—Light Trailer Pumps—With reference to Minute 1314, the Fire Guard Staff Officer reported that a Conference had been held attended by the Borough Engineer, Column Officer Jones and himself to discuss the siting of static water tanks, when it was decided to concentrate on the vulnerable area of the Borough. The Borough Engineer had prepared a plan showing the proposed sites, taking a radius of 40 yards from the existing static water tanks, and by this means it would be necessary to provide 400 tanks. The number of tanks approved would be based upon the number of light trailer pumps allocated and, at the present time, only one such pump had been received. The minimum number of tanks, therefore, would be ten of five hundred gallon capacity placed at intervals of not more than 200 feet. A Regional Officer would be attending on 11th June to advise on the siting of the existing pump, RESOLVED, That the attention of the Regional Commissioner be

drawn to the fact that only two pumps had been allocated for the Borough and that representations be made for additional light trailer pumps to be supplied as soon as possible.

1482—Circular S.W. 73/1943—Supplementary Water Supplies for Replenishing Stirrup PUMP Buckets—With reference to Minute 1315, the Fire Guard Staff Officer reported that it had been decided that 200 tanks would be the reason-able requirement for the Borough and the Borough Engineer had undertaken to supply information as to the districts where the sources of supply were insufficient for the replenishing of stirrup pump buckets. RESOLVED, That the Regional Commissioner be informed accordingly.

1483—Depots—(a) Manning by Home Guard—Col. S. E. Norris attended and stated that he had been required to give notice to terminate the manning of the depots on Sunday nights by the Home Guard. The Military Authorities had decided that the Home Guard should not carry out Fire Prevention duties until they were satisfied that every available man had been enrolled for Fire Prevention duty. RESOLVED, That the Town Clerk communicate with the Regional Commissioner informing him of the position in Cheltenham and as to the very satisfactory co-operation given by the Home Guard, and asking that the manning of the depots one night a week by the Home Guard should be continued until one month after the introduction of the new Fire Prevention Orders, which it was anticipated would be received shortly, and which were intended to ensure that every eligible man was recruited for Fire Prevention work.

(b) Superintendents—(i) With reference to Minute 499 (b) the Fire Guard Staff Officer submitted letter dated 31st May from Mr. G. W. Gordon, stating that he had now completed six months' service with the Council and asking for the decision to contribute £7 towards his removal expenses to be implemented. RESOLVED, That the contribution be paid.

(ii) Read, letter dated 2nd June from Mr. G. W. Gordon stating that he had now secured another appointment and wished to terminate his employment with the Council on 19th June, if arrangements could be made for him to be released on that date. RESOLVED, on the recommendation of the Fire Guard Staff Officer, that Mr. Gordon be released and allowed six days' holiday.

(iii) Cycle Allowance—The Fire Guard Staff Officer submitted letter dated 30th May from Mr. P. Mitchell stating that as he was required to supervise the majority of the depots, it was necessary for him to provide a cycle and he asked if an allowance could be made in respect thereof RESOLVED, That the Regional Commissioner be asked to approve a payment of 3s 6d. per month (c) Fleece Hotel Mirrors—The Borough Treasurer reported that he was in negotiation with an Insurance Company with regard to the Insurance of these mirrors. RESOLVED, That he be instructed to effect an insurance on the lines now indicated and, if necessary, to report further to the next meeting of this Committee.

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1484—National Fire Brigades Association—The Town Clerk submitted application from this Association for renewal of the annual subscription. RESOLVED, That the subscription, amounting to £1 10s. 0d., be paid.

1485—Prosecutions—The Town Clerk reported upon three cases in which men had not carried out their duties under the Civil Defence (Compulsory Enrolment) Orders. RESOLVED, That the Town Clerk take the steps now indicated and report further thereon at the next meeting of this Committee.

1486—Circulars—The Town Clerk reported receipt of the following circulars :—

(a) Ministry of Home Security.

N.F.S. Cir. No. 611943—Recovery of A.F.S. buttonhole badge.

Decision of Committee.

The Town Clerk reported that 72 badges had been recovered.

No. 10011943—Training Films " Debris Tunnelling" and " Factory Fire Guard."

Decision of Committee.

Referred to Fire Guard Staff Officer.

(b) S. W. Region.

No. 85/1943—Civil Defence Artists Exhibition of Arts and Crafts and Fourteenth Exhibition by Civil Defence Artists.

Decision of Committee.

Referred to Fire Guard Staff Officer.

1487—Monthly Report of Column Officer—Column Officer J. R. Jones reported that since the last meeting the National Fire Service had attended 5 calls to fire as follows :-

1943

19th May ...	Ash Destructor, Arle Road.	1st June	Heath Lodge, Pittville.
21st May	Middle Hill, Ullenwood.	7th June	Vineyard Street, Winchcomb.
29th May	68 Promenade.		

H. C. GRIMWADE, Chairman.

WATER COMMITTEE.

16th June, 1943. Present—Aldermen Ward (Chairman), Pates and Trye; Councillors Addis, Chinn, Hayward and Moore.

1488—Woodlands Farm—Transfer of Tenancy—The Committee considered further the application from Messrs. Bruton. Knowles and Co., on behalf of the tenant of this farm, for permission to assign

the tenancy as from 24th June, 1943, together with a report from Messrs. C. Castle & Sons, Ltd., who recommended that the tenancy should be assigned to Mr. W. Dudley Thompson. RESOLVED, That, subject to satisfactory references being forthcoming, the Chairman be authorised to approve the letting of the farm to Mr. Dudley Thompson on the same terms and conditions as the present tenancy, and at the original rent of £100, plus £10 for the shooting rights over the Farm and Dowdeswell Wood, and that the Common Seal be affixed to the agreement.

1489—Water Supply—Ullenwood—The Town Clerk reported that a further conference had been held with representatives of the Cheltenham R.D.C. at which Mr. A. N. Gardiner, Regional Engineer, Ministry of Health, attended. The negotiations had proceeded satisfactorily and a statement on the position as a result of such conference was submitted from Mr. Gardiner. A further conference would now be held with representatives of the two Councils and a representative of both the Ministry of Works and Buildings and the Ministry of Health to settle details. The Borough Surveyor requested that authority be given to obtain tenders for the necessary meters to avoid delay when agreement had been reached on all points. RESOLVED, That the Borough Surveyor obtain the above mentioned tenders and that the Chairman be authorised to accept the one most favourable ; also that the Chairman and Alderman Trye be authorised to agree the terms with the Ministry of Works and Buildings for the taking over of the pumping main, pumps and reservoirs.

1490—Conferences--RESOLVED, That on this occasion no representative be appointed to attend the annual conferences of the British Waterworks Association and the Freshwater Bacteriological Association on 8th July and 26th June, 1943, respectively, but, that in view of the excellent work carried out by the latter Association the Council be recommended to continue their annual subscription of £3 3s. 0d.

1491—Borough Engineer's Report—The Monthly Report of the Borough Engineer was read :—

DAILY YIELD OF SPRINGS.

	For month ended 31st May, 1943.	Average for corresponding period during the past 3 years.
Hewletts Springs	110,000 gallons	153,000 gallons
Dowdeswell Springs	382,000 "	553,000 "
Leckhampton Springs	45,000 "	48,000 "
	537,000 "	754,000 "

CONTENTS OF RESERVOIRS.

Estimated Usable Quantity about 91,316,000 gallons.

1492—Inspections—The Borough Engineer reported the work carried out by the Water Inspectors during the month of May.

1493—Appeals—The cases entered in the Appeals Book were considered and the rates settled and adjusted.

1494—Analyses of Water—The Medical Officer of Health submitted analyses of water made since the last meeting.

1495—N.F.S. Personnel—The Borough Engineer reported that the Water Works Superintendent had given lectures on the 1st and 2nd June to N.F.S. Personnel on the position and operation of hydrants, water pressure and generally on the drawing of water from mains for firefighting.

1496—Water Mains, Churchdown—Hewletts—The Borough Engineer reported that, in connection with an inspection of the 18 inch water main from Churchdown to Hewletts, which crosses land belonging to Mr. Toombs of Brook Farm, Badgeworth, Messrs. Bruton Knowles & Co., on behalf of the Corporation, had agreed a payment of £12 to Mr. Toombs for compensation for disturbance. RESOLVED, That the payment of £12 be approved.

E. L. WARD, Chairman.

TOWN PLANNING COMMITTEE.

17th June, 1943. Present—Aldermen Ward (Chairman), Trye and Winterbotham ; Councillor Moore ; and Mr. W. S. F. Harris.

1497—Plans —(a) Within the Borough—The plans submitted for approval are set out below together with the recommendations, of the Committee thereon in relation to Byelaws and the Town and Country Planning (General Interim Development). Order, 1933 :-

No. of Plan	Name	Description	Recommendation under Byelaws	Recommendation under Interim Development Order
5513	J. R. Brooking	Scullery to No. 15 St. Anne's Terrace	Approved, subject to sanitary arrangements being carried out to satisfaction of Chief Sanitary Inspector	Approved
5514	V. W. Lane	Building for manufacture of sausages, Victoria Place	Approved	Disapproved
5515	J. Johnston	Cycle and tool shed	Exempt	Approved
5516	W. Green	Garden and Tool Shed	Exempt	Approved
5517	Cheltenham Original Brewery, Ltd.	Alterations and additions	Approved	Approved, subject to the owners setting back the building behind the building line when required at their own expense

(b) Outside the Borough—Plans submitted for approval under the Town and Country Planning (General Interim Development) Order, 1933, are set out below together with the recommendations of the Committee :—

No. of Plan	Name	Description	Recommendation under Interim Development Order
T.P.1733	F. J. W. Mostart	Shed, Mervyn Cottage, The Burgage, Prestbury	Approved, subject to the building being used only for purposes ancillary to the use of the dwellinghouse
T.P.1734	Mrs. J. Brierley	Kennel in field opposite Hill Grange, Leckhampton Hill	Disapproved, on the ground that the proposal would injure the amenities of the area
T. P.1735	Mrs. J. C. Martin	Dwellinghouse, Little Herberts Road, Charlton Kings	Deferred

1498—Town and Country Planning School—RESOLVED, That the Town Clerk, Borough Surveyor and Town Planning Assistant be authorised to attend the Town and. Country Planning Summer School to be held at Birmingham from August 24th to 31st, 1943.

1499—Contravention of Building Byelaws—No. 2 St. Luke's Place--The Town Clerk reported that the owner of the abovementioned property, who had carried out works in contravention of the building byelaws and who had attended before the last meeting (Minute 1336), had given instructions for plans to be prepared as desired by the Committee and these would be submitted as speedily as possible.

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1500—War Damage Act, 1941—Nos 48 and 50 Brunswick Street—The Town Clerk reported that these properties were demolished by enemy action in July, 1942. In March, 1943 (Minute 923). Messrs. L. W. Barnard and Partners had enquired what arrangements had been, or were proposed to be, made for the reconstruction of the properties. Consideration was deferred pending decision upon an application to the War Damage Commission for the scheduling of an area including these properties under Section 7 of the War Damage Act, 1941. The Committee were informed at the last meeting (Minute 1339) that the Commission had decided not to schedule these properties but had noted them for reference to the Authority before a "value " payment was made to the owners. The Borough Surveyor suggested that the more satisfactory method was the clearance and re-development of the area. RESOLVED, That, with a view to future re-development of the area, and, in order to safeguard the position, the Town Clerk ascertain on what terms the owner would be prepared to sell the sites.

1501—Town and Country Planning Association—A circular was submitted from the Town and Country Planning Association intimating that a conference on town planning, housing and full employment would be held in London on the 3rd and 4th July. RESOLVED, That the Town Planning

Assistant, who will be in London on those dates, attend the conference as this Council's representative.

1502—Town Planning Assistant—Accommodation—A letter was submitted from Messrs. Cornelius & Boulter, at whose premises the Town Planning Assistant has accommodation, pointing out the inconvenience caused due to the fact that only one telephone line was available and stating that their Insurance Policy did not cover the Council's equipment and offering to extend their policy to provide the necessary cover. RESOLVED, That arrangements be made for an independent telephone line to the Assistant's office, and that, as the equipment has been included in the Council's policy for the Municipal Offices, the policy be suitably endorsed to provide cover.

1503—Town Planning Conference, Cheltenham—Correspondence was submitted from Mrs. P. Tennant, calling attention to a conference held at Moreton-in-the-Marsh recently under the auspices of the Town and Country Planning Association and the importance of the consideration of planning problems by the general public and suggesting the holding of a conference at Cheltenham during the summer. The Committee's views were invited on the proposals and it was hoped that adjoining authorities would participate in the conference, RESOLVED, That the Committee would welcome the holding of conference in Cheltenham and that the Town Clerk obtain further particulars as to the date and numbers probably attending the conference, and that, in the event of the proposal materialising, the Town Improvement Committee be asked to approve the free use of a portion of the Town Hall for the purpose.

1504—Post War Housing, St. Mark's—The Borough Surveyor submitted plans and indicated the progress made in preparing the lay-out for approximately 2,000 houses at St. Mark's which he suggested should be known as Hester's Way Estate. The Committee indicated certain details for consideration in the plans including provision for blocks of garages for tenants on the estate. A further report will be submitted to Council in due course.

1505—Purchase of Maps—The Borough Surveyor reported that the County Council had approved the purchase of the necessary maps in connection with the town planning survey and the preparation of the town planning schemes (Minute 1337) and agreed to reimburse the expenditure.

E. L. WARD, Chairman.

CEMETERY AND CREMATORIUM COMMITTEE.

18th June, 1943 Present—Councillors Bettridge (Chairman), Bush, Chinn, Lewis-Hall and Moore.

1506--Superintendent's Report—Read, Report of the Superintendent for the period from 17th April to 18th June, 1943. Number of Interments 80 ; Cremations 60 ; Grave Spaces sold 1st Position 3, 2nd Position 1, 4th Position 31 ; New Memorials erected 19 ; New Inscriptions 15.

1507—Grants of Grave Spaces Sold—RESOLVED, That the Common Seal be affixed to Grants Nos. 10807 to 10841 inclusive.

1508—Designs—RESOLVED, That designs Nos. 2912 to 2926, as set out in the designs book, signed by the Chairman, be approved.

1509—Cemetery Staff—The Superintendent reported that G. E. Caggins, labourer and gravedigger, had been absent through illness for 12 weeks. He had been paid his wages for the first six weeks in accordance with the Sickness Scheme. RESOLVED, That this employee be paid 10s per week for the last six weeks and next four weeks, or until he resumes work, whichever is the earlier.

1510—Federation of Cremation Authorities—RESOLVED, That the Chairman (Councillor the Rev. de Courcy Ireland) be authorised to attend the annual meeting of this Federation to be held in London on the 23rd June next.

1511—Wooden Crosses, Great War--The Committee considered the question of retaining the crosses received through the Imperial War Graves Commission on war graves of the last war. Many of the crosses had decayed and were out of repair and presented an untidy appearance at the entrance to the Cemetery. RESOLVED, That consideration be adjourned and that the same be inspected by the Committee at a special meeting to be held on the 21st July next.

1512—Chapel—The Superintendent submitted patterns of material and prices for making a new frontal for the Established Church Chapel. RESOLVED, That consideration be adjourned.

1513—Boiler—The Borough Surveyor submitted a report on the inspection of the Heating Boiler at the Cemetery by the Vulcan Boiler & General Insurance Co. Ltd., which was satisfactory.

A. J. BETTRIDGE, Chairman.

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STAFF JOINT ADVISORY COMMITTEE.

18th June, 1943, Present—The Mayor (Chairman) ; Councillors Addis, Grimwade and Thompson—representing the Council. Messrs. Bird, Board, Jefford and Williams and Miss Ellis—representing the Staff.

1514—Chairman—It was unanimously RESOLVED, That the Mayor be appointed Chairman of the Committee for the remainder of the municipal year.

1515—Vice-Chairman—It was also unanimously RESOLVED, That Mr. R. Board be appointed Vice-Chairman for the remainder of the municipal year,

1516—Secretary---The Town Clerk was appointed Secretary to the Committee.

1517—Office Hours—The Joint Committee considered the recommendations of the General Purposes Committee referred to them by the Council at the meeting on the 3rd May, 1943. These recommendations were as follows, the words in italics being deleted by an amendment adopted by the Council: - "

Office Hours—The Town Clerk reported that he had not yet received a reply from the District Man-Power Board to the representations made by him, on the instructions of the Council, in regard to the withdrawal and re-distribution of certain members of the staff. The Committee considered this question and the effect of the existing official office hours and it was pointed out that many

members of the staffs, particularly in some departments, were working overtime, although the office hours had not been extended officially. RESOLVED —

(i) That commencing on 3rd May next, the office hours for the Corporation departments be increased to 42 per week and that the Town Clerk, in consultation with the Chief Officers, agree their commencement and termination.

(ii) That plain time rates of salary (exclusive of war bonus) calculated on an hourly basis, and exclusive of bank holidays, annual holidays, or any days upon which an officer is absent through illness or for any other cause, be paid in respect of actual overtime worked in excess of 38 hours with a maximum of 42 hours.

(iii) That the payments mentioned in (ii) shall not be applicable to officers with a basic salary (excluding bonus) of exceeding £500 per annum with any necessary marginal adjustments."

In considering the matter the Joint Committee had before them the following recommendations of the South Western Provincial Council :-

1. For the purpose of assessing the overtime payable in respect of the increase in working hours the "normal" working hours of officers shall be assumed to be the weekly average of the normal working hours of the Local Authorities in the Provincial Whitley Council area, subject to a minimum of 39 (exclusive of the mid-day break) and the difference between such working hours and the "wartime" working hours shall be paid for at plain time rates of salary (exclusive of war bonus).

2. Hours worked over 46 and up to 52 per week (exclusive of meal-time breaks) shall be paid for at one and a quarter plain time rates of salary, and one and a half plain time rates of salary for hours over 52 (exclusive of war bonus).

3. Officers (male and female) with a basic salary exceeding £500 per annum shall not be eligible for payment provided in (1) and (2) above, provided that an officer whose salary (excluding bonus) exceeds £500 per annum shall not receive less than any officer who is entitled to the payment provided in (1) above.

4. No overtime period of less than 30 minutes on any one day shall rank for payment.

5. Overtime payments shall accrue in respect of each completed 30 minutes, and shall be calculated accordingly.

6. A break shall be allowed for tea in cases where not less than one hour is to be worked after the completion of the "wartime" day, but this break must not be taken prior to the completion of the "wartime" day.

7. Tea allowances shall not be paid in addition to overtime payment.

8. All overtime in excess of 46 hours must be duly authorised by the chief officer or his appointed nominee.

9. No officers shall be adversely affected by reason of the application of these recommendations.

The Council in adopting the above amendment in effect approved a "wartime" working week of 42 hours, and the Provincial Council have made it clear that the recommendations 1 to 9 above shall be regarded as attributable to the present national emergency and shall cease at an agreed date after the cessation of hostilities. The Staff side pointed out that the recommendations previously submitted to the Council exceeded the proposals of the Provincial Council in that they provided for payment in excess of a 38 hour week ; that the proposals were brought about by the free volition of the Council due to the proposals of the Manpower Board and the indication given by the Minister of Labour and National Service in the press that applications for deferment were unlikely to be considered unless the hours were extended to 46 hours per week, and the above recommendations of the Provincial Council were accordingly submitted to the Council in July, 1942, when they decided to leave the matter in abeyance. The amendment passed at the Council meeting in May, 1943, resulted in a proposal that the "wartime" working week should be assessed at 42 hours without payment for the overtime (41 hours), but that, after 42 hours, payment should be made for all overtime without limit, These recommendations were quite different to those recommended by the Provincial Council. The Staff had not expressed a wish to work the additional hours but were prepared to accept them although they felt that they must remain loyal to the Provincial Council and request payment in accordance with that Council's recommendations, Cheltenham was one of the first Councils to join the Provincial Council, but it now comprised numerous other Borough, Urban and Rural Councils, and the recommendations had been reached after consultation between representatives of employers and employees.

The Staff side after submitting their case retired to permit the Council side to consider the matter, and, upon resuming, the latter expressed themselves unanimously of the opinion that the recommendations of the Provincial Council, as set out above, were such that they could be recommended to the Council for adoption and assumed that they would meet with the entire agreement of the Staff side and the members of the staff, and an assurance to this effect was given by the Staff side.

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RESOLVED UNANIMOUSLY, That the Council be recommended as follows :—

- (i) That the recommendations of the General Purposes Committee set out above be rescinded.
- (ii) That the Council be recommended to adopt a "wartime" working week of 42 hours in lieu of the "normal" working week of 37 hours.
- (iii) That the recommendations of the South Western Provincial Council, 1 to 9 above, be approved and adopted with effect from the 3rd May, 1943, as approved by the Council on the 7th June, 1943 (Minute 1380).

T. WILFRED WAITE,

Chairman.

TOWN IMPROVEMENT AND SPA COMMITTEE.

18th June, 1943. Present—Councillor Bush (Chairman) ; The Mayor ; The Deputy Mayor ; Aldermen Lipson and Pates ; Councillors Fildes, Green, Grimwade, Lewis-Hall and Thompson ; and Mr. E. Baring.

1518—Alstone Baths—(a) Attendances—The Borough Surveyor reported that the attendances for the four weeks ended 13th June totalled 17,529, including schools, colleges and subscribers, and for the same period 633 troops and 757 members of the general public had attended for wash baths.

(b) Use by R.A.F. for Instructional Purposes—With reference to Minute No. 1340 (c), the Borough Surveyor reported that some difficulty had been experienced in arranging for the use of the Baths by the Schools without interference with the use by the R.A.F. for essential training purposes. The difficulties, had, however, been overcome and the present arrangements were working satisfactorily.

(c) Laundry—The Borough Surveyor suggested that, in his opinion, having regard to the present cost of labour and materials, some increase should be made in the charge for laundry work undertaken for the various departments of the Council. The Public Health Committee had agreed to increase the payment for the laundering of towels from the conveniences to 14s per gross. RESOLVED, That the various departments of the Council be informed that, in future, a charge of 4s per hour will be made for all work undertaken, except for towels which will be laundered under the above agreement, and, in the case of war-time departments, which are grant-aided, such as Evacuation, War-time Nurseries and A.R.P., the Borough Surveyor be authorised to arrange an appropriate tariff charge for all articles.

(d) Essential Work (General Provisions) (No. 2) Order, 1942—With reference to Minute No. 710, the Town Clerk reported that the Ministry of Labour and National Service had now issued a certificate, dated 18th May, specifying the Alstone Baths under the Order.

1519—Sandford Park Swimming Pool—(a) The Borough Surveyor reported that for the period 30th May to 13th June, the total attendances at the Pool numbered 8,963, including 6,479 members of the public, 1,187 troops, 32 season ticket holders, 44 scholars and 1,221 spectators.

(b) Boilers—The Borough Surveyor submitted report dated 28th May from the Vulcan Boiler & General Insurance Co. on their examination on 19th May of the two boilers and hot water cylinder, which stated that no repairs were required.

(c) Missing Articles— The Borough Surveyor reported that upon inspection of the Pool, prior to re-opening for the summer season, it had been found that a number of articles, including first-aid equipment, were missing from a room which had been broken open. The Town Clerk reported that he had asked the Police Superintendent to investigate the matter. RESOLVED, That the Borough Surveyor be authorised to replace the missing articles and that in future the Borough Treasurer be instructed to cover this risk by insurance.

(d) First-aid Arrangements—The Borough Surveyor reported that the Red Cross and St. John Ambulance Brigade had again offered to provide a first-aid post at the Baths on certain days each

week. RESOLVED, That the appreciation of this Committee be conveyed to the Brigade and that the Borough Surveyor be authorised to arrange with the Secretary for the issue to members of the Brigade of a number of free admission tickets to the Pool.

(e) Car Park and Cycle Park—The Town Clerk stated that the car park was first requisitioned for the period 8th January to 1st May, 1941, and no compensation in respect thereof had been agreed upon. The car park was again requisitioned on 28th October, 1942, and the cycle park on 18th December, 1942, and the War Department Land Agent had at that time suggested that all three requisitions should be dealt with together and the claim for compensation left in abeyance until the premises were surrendered, and by Minute 933 this was approved. In view of the continued occupation of both parks, the War Department Land Agent had now suggested that it was desirable that compensation should be settled and had suggested a payment of £60 per annum, such amount being based upon the rent the Corporation might expect to receive from a tenant. RESOLVED, That in view of the fact that little demand could be made for the use of the Car Park at the present time, the offer be accepted and that the Town Clerk negotiate terms for the period during which the office and other accommodation at the Pool has been used by the military by agreement.

(f) Cheltenham Swimming and Water Polo Climb—Read, letter dated 16th June from this Club asking for the free use of the Pool on 18th July during the morning, commencing at 11.30 a.m. for their Annual Club Mile Championship. RESOLVED, That the application be granted.

1520—Spa Baths—The monthly report of the Superintendent was submitted. The receipts during the month of May amounted to £127 8s. 0d. as compared with £120 7s. 6d. for May, 1942.

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1521—Town Hall—(a) Boilers—The Borough Surveyor submitted reports dated 28th May from the Vulcan Boiler & General Insurance Co. Ltd., on their examination on 19th May of the three boilers, which were found to be satisfactory.

(b) Storage Accommodation—With reference to Minute No. 1343 (d) the Borough Surveyor reported that the Contractor had agreed to carry out the amended proposal for the provision of storage accommodation for the Town Hall and this work was now in hand.

(c) Town and Country Planning Association—The Town Clerk reported that the Town Hall Planning Committee desired to extend an invitation to this Association to hold an afternoon meeting in Cheltenham at an early date. RESOLVED, That the free use of suitable rooms at the Town Hall be granted for the purpose, on a date to be arranged.

1522—Spa Sub-Committee—Read, report of this Sub-Committee at their Meeting held on 6th May.

(a) Spa Baths—An inspection was made of the Spa Baths, including the medical baths and swimming bath and the Sub-Committee also had before them the observations of the Superintendent with regard to the lack of ventilation of some dressing rooms and certain repairs which required to be carried out. It appeared that the supply of hot water, together with the general question of pressure, was not satisfactory and, at certain times, full use of the medical baths could not be made for these reasons, and patients had to be refused. The Sub-Committee recommend that the Borough Surveyor be requested to inspect and report upon the question of improved ventilation and to furnish his

suggestions for remedying the present apparent inadequacy of the flow of both hot and cold water and to report upon any other improvements which he considers desirable for the efficient operation of the baths, such report to be considered by the Sub-Committee at their next meeting.

(b) Turkish Baths—The Sub-Committee considered the recommendation of the Spa Medical Advisory Committee that provision should be made for Turkish Baths to be available for the public. The Sub-Committee recommend that the Council be informed that, irrespective of Spa facilities, they are of opinion that it is essential for a town of the size and importance of Cheltenham, that Turkish Baths should be provided as an essential amenity for the inhabitants and that the Re-organisation Sub-Committee be requested to incorporate a Scheme therefor in their recommendations in connection with post-war reconstruction.

(c) Publicity and Propaganda—The Sub-Committee considered the report of the Superintendent upon the treatments given during the past twelve months and recommend that the duties of the Entertainments Manager be extended to include all necessary advisory, publicity and propaganda work required in connection with the medical baths.

(d) Superintendent—The application of the Superintendent for an increase in salary, referred to the Sub-Committee by the Town Improvement Committee, was considered and it was decided to recommend that the matter be deferred for the time being.

(e) Spa Treatment-Concessions—With reference to Minute 1126 (7) correspondence with Mr. H. L. Lewin, the local Secretary of the Unregistered Practitioners Association, asking for concessions in regard to spa treatment to be extended to the members of his Association, was considered It is recommended that Mr. Lewin be informed that the Federation of British Spas have had under consideration the concessions made at various spas and have advocated that a uniform practice should be adopted throughout the country and, for this reason, the Council, as members of the Federation, cannot depart therefrom.

(f) Monthly Reports of Superintendent—The Sub-Committee recommend that copies of the monthly report of the Superintendent of the treatments given at the Spa Baths, be circulated to each member of the Town Improvement Committee.

(g) Mineral Water Springs—The Town Clerk reported that he had investigated the reports made from time to time upon the yield of the mineral water springs and submitted information in regard thereto. The Sub-Committee recommend that the Borough Surveyor be asked to consider and report upon the present yield of the springs and, if necessary, a report be obtained from an appropriate consultant, such as an eminent geologist.

The Town Clerk also reported that in connection with the Hospital -Survey, the Public Health Committee had authorised him: in consultation with the Deputy Mayor and Medical Officer of Health, to prepare and submit to the Minister of Health a Memorandum in regard to the facilities available in Cheltenham and the Committee had also agreed to the Vice-Chairman of the Guardians Committee being consulted thereon with regard to the future use of the Infirmary.

RESOLVED, (a) That in view of the discussion at the last Meeting of the Council on the report of the proceedings of this Sub-Committee, an invitation be extended to members of the Council,

representative of the opinions expressed at that meeting, to attend a meeting of the Sub-Committee to exchange views and that the Mayor be asked to take the chair.

(b) That the Sub-Committee consider and report upon the suggestion that it should function under another title.

(c) That the report now submitted be approved and adopted.

1523—Entertainments Sub-Committee—Read, reports of the Entertainments Sub-Committee at their Meetings held on 25th May and 9th June. They recommend (inter alia) as follows (a) Office Safe—That the Borough Treasurer be requested to make a survey of the safes at the Municipal Offices, with a view to providing the Entertainments Manager with a safe which can be insured for an increased amount, and that the existing policy be increased to £50.

(b) That the Entertainments Manager be authorised to replace a number of the flags of the Allied Nations and also to purchase flags of other Allied Nations not included in the present stock.

(c) Town Hall—(i) Couch Head Covers—That the quotation of Cavendish House Co. Ltd., amounting to £62 for the provision of 40 covers for settees and two chair covers, in accordance with the sample furnished, be accepted.

(ii) Office—That the quotation of Cavendish House Co, Ltd. for the provision of a suitable desk for the Entertainments Manager's Office at the price of £23 13s. 0d. less discount, be accepted.

(d) Town Hall—Lettings—W Red Cross Penny-a-Week Fund—That the free use of the Drawing Room be granted on 30th June for a meeting in connection with this Fund.

(ii) That the free use of the Hall be granted on 21st June for a dance, the profits being divided between H.R.H. The Duke of Gloucester's Red Cross Fund and the local branch of the Red Cross. RESOLVED, That the proceedings of the Sub-Committee be approved and adopted. H. T. BUSH, Chairman.

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STREET AND HIGHWAY COMMITTEE.

21st June, 1943. Present—Aldermen Capt. Trye (Chairman) Pates, Ward and Winterbotham ; Councillors Addis, Garland, Green, Grimwade and Readings.

1524—War Damage (Highways Scheme) Order, 1943—The Town Clerk reported that the Emergency Committee had authorised him to communicate with the Association of Municipal Corporations pointing out that the amount allowed by the Ministry of War Transport for administration and general expenses in connection with trunk roads, was 6 % and expressing the opinion of the Council that the allowance of 4% for these expenses, prescribed in the above Order, was not adequate. The Association stated that this matter had received their careful consideration and they did not think that they could usefully raise any question in regard thereto.

1525--Little Bayshill Terrace—Wall—With reference to Minute 1375, the Town Clerk reported upon the negotiations with the abutting owners in regard to the cost of the repair of this wall. RESOLVED, That the Town Clerk pursue his negotiations to obtain payment of the cost of the work.

1526----plead Road and Mead Close—The Town Clerk submitted a report upon the steps taken by him to obtain payment of the amounts outstanding for private improvement expenses in connection with this road. It appeared that four owners had not paid the amounts due from them. Two, however, had now paid the principal but had asked that the interest might be waived ; another owner had offered to pay the principal by monthly instalments of £1 but had suggested that as the Council had not arrived at a decision in regard to his previous offer, the interest should be waived. In the remaining case there appeared to be a difference between the present owner and the vendor in regard to this matter. The Town Clerk stated that the outstanding amounts were registered as Local Land Charges and could be recovered after the roads had been declared to be highways. RESOLVED :-

(1) That in the two cases where the principal sum has been paid, the interest be waived.

(2) That the offer of the owner mentioned above to pay the principal by monthly instalments of £1 be accepted, the interest on the principal being waived up to 1st April, 1943.

(3) That the Town Clerk take steps to obtain payment of the remaining amount outstanding.

(4) That notices be posted declaring Mead Road and Mead Close to be highways under Section 152 of the Public Health Act, 1875, as amended by Section 37 of the Cheltenham Improvement Act, 1889.

1527--Gloucester Road—The Vineyards—With reference to Minute 1158, the Committee further considered the suggestion of the Great Western Railway Company that this road should be taken over as a highway. The Town Clerk reported upon the legal position and reminded the Committee that the Railway Company had made this suggestion as a result of the tenants of the Council's housing estate, abutting on the road, making openings in the fences and also blocking the ditch. After giving the matter careful consideration, It was RESOLVED, That the road be not taken over as a high-way and that the Borough Surveyor be authorised to carry out any necessary work to clear the ditch.

1528—Easter Holidays—Read, letter dated 4th June, from the Local Authorities Non-Trading Services for the Western District stating that a communication had been received from the National Union of General and Municipal Workers contending that employees of the Council called upon to work on Easter Monday, were not paid the appropriate rate of wage. The Union's contention was, that the Council had always paid double time for work on bank holiday and in accordance with the rules of the Western District Joint Industrial Council, failing any definite ruling on the matter, conditions not less favourable than those prevailing in the past should be observed but this practice had not been adhered to in respect of the holiday in question. The Borough Surveyor reported that employees are granted 12 days' holiday annually, with pay, such holiday to include the six usual bank holidays and if double rates were paid for bank holiday work and employees were also granted a day's holiday, with pay, in lieu thereof, this would result in treble time being paid. RESOLVED:-

(1) That the Western District Council be informed that the Council are prepared to pay single rates for work on bank holiday in cases where a day's holiday, with pay, is granted in lieu thereof or, alternatively, to pay double rates. for such work if no day's holiday is granted in lieu of the holiday worked.

(2) That the Western District Council be asked to make clear their views on this matter.

(3) That such steps as are practicable be taken to avoid employees being required to work on bank holidays in future.

1529—Economy in (toad and Hail Transport—Read, circular No. 574 from the Ministry of War Transport, dated 1st June, urging local authorities to assist in reducing road and rail transport to a minimum by obtaining materials from the nearest suitable sources of supply and pointing out that if works prices appear to be unreasonably high and agreement cannot be reached in regard thereto, the matter should be referred to the appropriate Government Department. The Borough Surveyor reported that this practice was already in operation.

1530—Trunk Roads—Estimate 1943.44—With reference to Minute No. 1372, the Town Clerk submitted approval of the Ministry of War Transport to the estimates for works of maintenance and minor improvement on roads coming within the Trunk Roads Act, 1936, amounting to £6,440.

1531—Classified Roads—Estimate, 1943-44—The Borough Surveyor submitted letter dated 21st May, from the County Surveyor enclosing approval to the estimate amounting to £1,220 for repair and maintenance of Class I Roads and £2,370 for Class II Roads. The County Surveyor stated that a reduced allocation had been made by the Ministry of War Transport and, for this reason, it was requested that no work which was not absolutely essential should be undertaken.

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1532—Sandford Road and Bath Road Junction—Read, letter dated 26th May from Councillor Barnett stating that in view of the many accidents which had occurred at this junction, due apparently to motorists assuming Sandford Road to be a major road, in his opinion it was desirable that a " Halt " sign should be erected. The Town Clerk reported that he had been in communication with the Police Superintendent and submitted his observations in regard thereto. The Borough Surveyor also reported that he had inspected the site and considered that if the hedge on the property of the Cheltenham College were cut back, this would give motorists a clear vision of the junction. RESOLVED, That this Committee recommend that no " Halt " sign be erected but that the Cheltenham College Council be asked to have the hedge cut back as suggested by the Borough Surveyor.

1533—Commercial Street—Road at rear—Read, letter from Mrs. D. M. Carter complaining of the use of this road by military vehicles. The Borough Surveyor reported that he had inspected the site and it appeared that the military authorities used this as a secondary means of access to Corinth House and were passing over the footpath and also colliding with certain properties adjoining. He had been in communication with the D.C.R.E. with regard to the matter and understood that it was proposed to demolish a wall and a derelict building which would greatly improve the present means

of access and remedy the cause for complaint. RESOLVED, That Mrs. Carter be informed of the proposals.

1534—Royal Society for the Prevention of Accidents —(a) Local Branch—The Town Clerk reported that he had recently had an interview with the Organiser for the Midland area, who had stressed the desirability of again constituting a local branch of the Society to deal with local problems. The Chairman stated that at the Annual Meeting of the Society this question had also been raised but he had informed the Society that, as far as Cheltenham was concerned, the propaganda work was still actively carried on at the schools but there was considerable difficulty, due to war-time-conditions, in constituting a branch. RESOLVED, That the Society be informed of the present position and that the Committee regret they are unable to organise a local branch at the present time.

(b) Safe Driving Competition, 1942—The Town Clerk reported that the Society had forwarded 13 awards to employees of the Council in connection with this competition and had expressed the hope that the Council would arrange for the presentation of the same in as public a manner as possible. RESOLVED, That having regard to war-time conditions no presentation ceremony be arranged and the Borough Surveyor forward the awards to the employees concerned and convey to them the congratulations of this Committee upon their care and reliability which has resulted in their qualifying for the same.

1535-Marle Hill Road—Footpath—The Town Clerk reported that on 5th May, the footpath in this road, adjoining Agg Gardner Recreation Ground, was damaged by a vehicle belonging to Messrs. Butlins Ltd. The cost of making good the damage amounted to £6 8s. 0d., and application had been made for payment of this amount.

1536—Outstanding Account—With reference to Minute 941, the Town Clerk reported that in connection with the non-payment of an account amounting to £25 for the supply of salvaged rubber, judgment had been obtained against the-debtor, including Court fees. RESOLVED, That the Town Clerk take such steps as are necessary to obtain enforcement of the judgment.

1537—Trees—(a) Damage by gale—The Borough Surveyor reported that a tree in Bayshill Road and another in Langdon Road, had been damaged during a recent gale and he had authorised their removal. A complaint had also been received with regard to the condition of a tree in Eldorado Crescent, which, upon inspection, had been found to be loosened by the gale and, while there was no immediate danger of the tree falling, he recommended that the same should be removed as soon as practicable, RESOLVED, That approval be given.

(b) West Drive, Pitville—The Borough Surveyor reported that a complaint had been received of the decay of an elm tree in this road but upon inspection, it was found to be quite safe. The complainant was anxious for the tree to be-removed but the Borough Surveyor recommended that only slight pruning should be carried out. RESOLVED, That this be approved.

(c) Promenade—The Town Clerk submitted complaint from the occupier of No. 129, Promenade, with regard to a tree opposite this house which it was stated obstructed sunlight and view. The Borough Surveyor reminded the Committee that the trees in the Promenade had been inspected by them on several occasions and it had been decided that the tree in question should remain. He had

had a further inspection made but he could not recommend the Committee to depart from their previous decision. RESOLVED, That the complainant be informed that the Committee cannot recommend the removal of the tree.

(d) Tudor Lodge Road—With reference to Minute 944 (b), the Borough Surveyor reported that the occupier of The Orchard had cut back the hornbeam tree, opposite his house.

(e) Monson Avenue—The Committee considered the reference back by the Council of Minute 1359. The Borough Surveyor reported that he had received a further application from the occupier of Marshalla asking for reconsideration of her claim for compensation for damage to her property. He had inspected the site and had interviewed the treeman with regard thereto, from which it appeared that in order to remove the tree which was resting on a portion of the house, unavoidable damage was caused to the fence, RESOLVED, That the Town Clerk communicate with the occupier-informing her that, while the Council cannot admit any liability they are prepared, without prejudice, to undertake the repair of the fence.

1538—Road Work. Etc.--The Borough Surveyor submitted a report of mad works and other similar matters in hand.

1539—Salvage Sub-Committee--The Salvage Sub-Committee report that they met on 16th June.

(a) National Book Recovery and Salvage Appeal—The letter dated 22nd May from the Ministry of Supply with regard to the distribution of books for the Services was considered, The Ministry pointed out that about 70% of the books-and magazines were required for Forces overseas and unless all available books were distributed by the central organisation, some units stationed in this country obtained more than their share, to the detriment of the services abroad. The Sub-Committee decided to refer the letter to the Book Scrutiny Committee for consideration. The Ministry also enclosed a memorandum with regard to the disposal of books for waste paper and stated that they did not propose to make any recommendations as to whether or not covers should be stripped before disposal to waste paper merchants for re-pulping, but they gave information in regard to either method of disposal. The Borough Surveyor reported that owing to shortage of labour and also cost, the covers were not stripped before disposal.

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(b) Salvage Circular 104—Read, this circular, dated 25th May from the Ministry of Supply dealing with the following matters :—

(i) Household bones. The Ministry stated that the yield for the three months, January to March last, showed an increase of 73% over collection for the corresponding period in 1942 but in their opinion many thousands of tons of household bones could still be made available for salvage for war material. There appeared to be a disinclination to retain bones in the house and the Ministry intimated the methods by which local authorities could provide communal bins in streets and other suitable places. The Borough Surveyor reported that these methods had already been adopted.

(ii) Contraries in Rubber and Scrap Metal. It was stated that the waste rubber and scrap metal received from local authorities still contained too many contraries and local authorities were urged

to co-operate by taking all possible steps to ensure that their accumulations were free from contrary matter before disposal.

(iii) National Book Recovery and Salvage Appeal. The Ministry urged local authorities not to embark upon individual drives which would conflict with the programme drawn up by them. The object of Drive Program was to regulate the flow of books and allow publicity experts to be available as the Drives take place so that maximum results could be obtained.

(c) St. Luke's Parish Hall,---The Chairman of the Trustees had asked if the salvage bins placed in the forecourt could be removed into the streets as the contents were strewn over the forecourt making the same unsightly and insanitary. The Borough Surveyor reported that this was the most suitable site in the neighbourhood and it was to obtain an alternative. It was recommended that the Town Clerk communicate with the Chairman of the Trustees pointing out the difficulties and urging, in the national interest, for collection of salvage, that the bins should be allowed to remain. Failing agreement the Borough Surveyor was asked to report upon alternative sites.

(d) Destructor-----The Borough Surveyor reported that the work of reinstatement, following the recent fire, had not yet been commenced. The Sub-Committee resolved that the Street and Highway Committee be informed that in their opinion it is of vital importance that the work should be commenced without delay as until the storage accommodation and paper baler are again available, the work of salvage will be seriously affected.

(e) Propaganda--(i) It was reported that 200 notices purchased at the price of £2 2s. 0d. had been issued to bus companies and these had been placed in prominent positions in the buses but now required renewal. The Borough Surveyor was asked to ascertain the stock of notices in hand and, if necessary, to obtain a further supply. (ii) Posters. It was recommended that the Borough Surveyor place suitable posters on the salvage but and also in the positions indicated. (iii) Economy Labels. It was decided that 5,000 economy labels be purchased and distributed.

(f) Salvage Circular 101—The Sub-Committee considered the reports that substantial quantities of waste paper were still being mixed with refuse with consequent irretrievable loss, and they recommend to the Street and Highway Committee that more active steps should be taken to enforce compliance with the Salvage of Waste Materials Orders, Nos. 1-4 and that in cases where repetitions of offences occur, proceedings should be taken against offenders in accordance with Circular 101.

(g) Statistics and other matters—The statistics for the month of May were submitted. The Borough Surveyor also submitted his report to the Finance Committee on the collection, receipts and expenditure as compared with other towns, together with the Borough Treasurer's statement of income and expenditure during the year ended 31st March 1943. This showed a surplus of income over expenditure amounting to £1,033 6s. 11d. with a net surplus of £333 after deducting £350 transferred to refuse collection account for additional work involved in collecting salvage with refuse and £350 paid to General Administrative Account for services rendered by staff. The expenditure during the year included non-recurring items, amounting to £594 and the value of plant and working stock at the end of the of the year was estimated at £760. It was RESOLVED, That in the opinion of the Sub-Committee the report and statement is very satisfactory, bearing in mind the fact that the

collection of salvage is a matter of national importance rather than one for financial gain. RESOLVED, That the proceedings of the Sub-Committee be approved and adopted.

1540—Salvage of Waste—(a) The Borough Surveyor reported that the following had been salvaged during the month of May ; (the amounts salvaged during April are shown in brackets).

	May		April	
	Tons	Cwts.	Tons	Cwts.
Paper ...	55	17	(66	2)
Metals ...	30	3	(51	3 ½)
Rags, bags, etc.	6	7	(3	16 ½)
Bottles and Jars	—	--	(—	—)
Bones	3	4	(2	19)
Pig Food	78	17	(78	2)
Aluminium ...	—	—	(—	—)
Rubber, including Motor Tyres	—	—	(—	—)
Gramophone Records ...	—	—	(—	—)
Cullet	—	—	(—	—)
Batteries (Dry) ...	—	—	(—	—)
Flocks ...	—	—	(—	—)

The estimated value of the salvage collected during May was £660 and during April £709.

(b) The Borough Surveyor reported that the refuse collected during the 4 weeks ended 16th June amounted to 1,230 tons.

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1541—Pig Food Plant—Insurance--With reference to Minute 1358, the Borough Surveyor reported that he had interviewed a representative of the Insurance Company in question and recommended that the small alteration to the plant, required by the Company before effecting a policy of insurance, should be carried out. RESOLVED, That this be approved.

1542,----Pig Food—With reference to Minute 1354 (d), the Borough Surveyor reported that he had not yet received the analysis from the Ministry of Supply of the sample of food cooked by the new apparatus and until this was obtained it was difficult to fix an appropriate charge to purchasers. RESOLVED, That if the analysis is not received at an early date, the Borough Surveyor be authorised to obtain a report from Mr. R. H. Ellis, the Public Analyst, and that the price charged for the food be fixed in accordance with the report.

1543—Highways Department—(a) Refuse Collector, T. F. Prust—With reference to Minute 1153 (a) the Borough Surveyor reported that this employee retired on superannuation on 25th May after completing 41 years' service with the Council and, on medical evidence that he would not be fit to resume work, the Ministry of Labour and National Service had, under the Essential Work (General Provisions) No. 2 Order, 1942 released him as from 27th May. RESOLVED, That the Finance Committee be informed accordingly.

(b) Carpenter. A. P. G. Roberts—With reference to Minute 1360 (c) the Borough Surveyor reported that the Ministry of Labour had, under the Essential Work (General Provisions) No. 2 Order, 1942 released this employee as from 2nd June and he retired upon that date. Arrangements had been made for his re-engagement as from 4th June for part-time work in accordance with the Committee's previous decision. RESOLVED, That the Finance Committee be informed of the position.

1544—Sick Pay for Manual Workers—(a) The Borough Surveyor reported that during the four weeks ended 8th June, sick pay had been paid in 20 cases which, after deduction of National Health Insurance, amounted to £115 0s. 8d. Since the commencement of the financial year on 1st April last, sick pay had been paid in 49 cases amounting to £308 7s. 2d.

(d) Lorry Driver. S. G. Wright- -The Borough Surveyor reported that this employee completed the period of 13 weeks on full pay, less the amount receivable by him under statutory provisions, in accordance with Minute No. 721. RESOLVED, That he be granted an additional period of sick pay at half wages, less the amounts receivable under-statutory provisions, until the next Meeting of this Committee when the matter will receive further consideration.

(c) Holidays accruing during periods of sickness—The Committee had under consideration the question of holidays, with pay, which occurred during periods of sickness. RESOLVED, That in accordance with Minute 772 (b), the General Purposes Committee be asked to consider this matter and that it be a recommendation from this Committee that holidays with pay shall not run concurrently with periods of sickness, the implication being that holidays are granted for the purpose of rest and recuperation after a period of service, and that the basis thereof should be the actual service of an employee during the 12 months under review.

1545—Speed Limit—Extension—The Borough Surveyor submitted letter dated 2nd June from the Divisional Road Engineer with regard to a proposal to extend the 30 m.p.h. speed limit from Benhall Farm, Gloucester Road, to a point immediately north east of Hatherley Lane. The Police Superintendent had been consulted and had agreed thereto. RESOLVED, That the proposal be approved.

1546—Wood for Fuel—(a) With reference to Minute 1377 (a), the Borough Surveyor reported that 1,000 tons of wood for fuel had been allocated to Cheltenham for storage, and he had arranged for the necessary haulage. He had inspected several sites suitable for dispersal of the wood and submitted information with regard thereto. RESOLVED, That the proposals of the Borough Surveyor be approved.

(b) Wood Blocks—With reference to Minute No. 1377 (b), the Borough Surveyor reported that 79 tons 9 cwt. of wood blocks had been sold to local coal merchants at £1 15s. 0d. per ton, as authorised by the Committee. There was, how-ever, a considerable stock of these blocks still available.

1547—Transport—Lorries—The Borough Surveyor reported that the cabs and coach work of certain lorries of the highways department required repair and reconditioning and he asked for authority to have the necessary work carried out as and when practicable. RESOLVED, That approval be given.

1548—Rodney Road Car Park—The Borough Surveyor reported that considerable damage had been caused to the entrances to this car park and the General Purposes Committee had under consideration the question of obtaining access from Oriel Villas Road. The Town Clerk stated that he had considered the legal position and unless arrangements could be made with the owners for modification of the existing restrictive covenants, it would not be possible for this means of access to be used. RESOLVED, That the General Purposes Committee be recommended to negotiate with the owners on the lines indicated, with a view to the modification of the existing covenants, failing which, the Borough Surveyor be instructed to prepare a scheme providing for an entrance being made to the car park from Oriel Road and that when such scheme has been considered, application be made to the Ministry of War Transport for approval thereto.

J. H. TRYE, Chairman.

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GENERAL PURPOSES AND WATCH COMMITTEE.

22nd June, 1943. Present—The Mayor (Chairman), Aldermen Pruen, Trye, Ward and Winterbotham ; Councillors Rev. de Courcy Ireland, Green and Grimwade.

1549 --Diseases Amongst Animals--The Police Superintendent reported that the Borough was free from contagious diseases amongst animals.

1550 2. Hackney Carriage Sub-Committee—The Hackney Carriage Sub-Committee report that they met on 4th and 15th June.

(a) Transport for Members of the Allied Forces—On 31st May a Conference was held, attended by Sir Alfred Robinson, K.B.E. (Regional Transport Commissioner) Mr. D. J. Wardley (Principal Officer to the Regional Commissioner), Alderman Clara F. Winterbotham, the Town Clerk of Gloucester and representatives of the Allied Forces stationed in the neighbourhood, when the question of the provision of transport for members of the Allied Forces wishing to return to camp after the cessation of the bus services, was discussed. A copy of the report of the proceedings had been circulated to the Sub-Committee and also to the representatives attending the Conference.

(b) Appointment of Assistant Hackney Carriage inspector—The Town Clerk had communicated with certain other towns to ascertain the number of licences in operation and also information in regard to the supervision and control of the taxi cab service, including the appointment of an Inspector, and a tabulated statement of the replies received was considered. Two applications had been received for the appointment of Assistant Hackney Carriage Inspector but one applicant had now withdrawn. The Sub-Committee recommend that Mr. H. B. White be appointed to the position at a salary of £225 per annum rising, at the expiration of six months, subject to satisfactory service, to £250 per annum, the appointment to be terminable by either party by one month's notice in writing.

(c) Central Taxis—Representatives of the Association had been invited to attend both meetings and had been informed of the proposed appointment of a full-time Inspector whose duties would include assisting the Association in the formation of a rota and supervising the operation thereof and also the periodical checking of log books. It appeared that the majority of the members of the

Association were not in favour of the appointment nor the operation of a rota and they also asked for reconsideration of the Council's decision that certain proprietors and drivers should only be granted quarterly licences. The Assistant Regional Petroleum Officer had attended the meeting on 4th June and supported the view of the Association that difficulties would be caused in the allocation of petrol if licences were granted on this basis and he intimated that if the Regional Petroleum Officer was notified of proprietors not operating a satisfactory service, the petrol allowance in such cases would be subject to review. The Sub-Committee therefore, recommended that all licences be granted for one year and that Minute No. 1385 (7) (e) be varied accordingly and that the Regional Petroleum Officer be notified of any cases where a satisfactory service is not being operated.

(d) Fares—Central Taxis intimated that they were of opinion that no substantial alteration should be made in the fares at the present time but they were agreeable to the omission of the charge of 3d. for every passenger exceeding 2 and suggested that this charge should only operate when passengers exceeded 4. The Sub-Committee deferred consideration of the matter to their next Meeting.

(e) Maximum Horse Power—Central Taxis pointed out the difficulty experienced in obtaining vehicles of 14 h.p. and asked for reconsideration of the decision that no vehicle in excess of this horse power should in future be licenced. The Sub-Committee recommend that this be agreed to and that Minute No. 1385 (1) (b) be varied accordingly.

(f) Badges for Hackney Carriage Drivers—The Sub-Committee have had under consideration the issue to all licensed drivers of badges bearing the number of their respective licences and for this purpose suitable samples had been obtained. It is recommended that 200 badges of a hexagonal design, approximately 3" deep and 3" wide be obtained from Messrs. Fattorini Ltd., at the price of 3s 8d. each, a licenced driver being required to deposit 5s therefor to be repayable upon the return of the badge to the Council.

(g) Transfers of Licences—The following transfers of licences had been granted :—

Licence No. 47. No Tips Hire Service Ltd. From car BPM. 488 to BPN. 215.

“ “ 73. Mr. W. T. Baggs. From car DXL. 305 to CDD. 333.

the vehicles having been inspected and recommended by the Police Superintendent and Motor Hackney Carriage Inspector.

(h) Hackney Carriage Licences—The Sub-Committee recommend :—

(i) Nos. 37 and 95. That the application of Mr. F. Elsom for a licence to be issued in respect of No. 95 be not granted.

(ii) That the application of Mr. R. A. Critchley for an additional licence be not granted.

(i) Hackney Carriage Drivers' Licences—(a) The Sub-Committee recommend that the applications of Messrs. R. Burton and D. E. Foulkes be granted, the same having been recommended by the Police Superintendent.

(b) That the applications of Messrs. F. Mussin and O. Strachwitz be not granted.

(c) W. Fallows. That as this licensee is now prepared to undertake full-time driving his licence (No. 81) be renewed and that Minute No. 1385 (4) (a) be varied accordingly.

(d) H. Browing. That as this licensee is prepared to undertake full-time driving his licence (No 14) be renewed.

(e) E. C. Ralph. The Sub-Committee adhered to their previous decision that this licence be not renewed.

(f) E. E. Guest. That as this applicant is now prepared to undertake full-time driving his application for a licence be granted and Minute No. 1385 (2) (b) be varied accordingly.

(g) P. Heseltine. This licensee attended before the Sub-Committee with regard to a complaint received of his refusal to execute an order. After hearing his explanation it was decided to renew his licence the licensee being cautioned that if a further complaint is received the Council will take a very serious view of the matter.

RESOLVED, (a) That with regard to fares, the Town Clerk obtain information as to the fares in operation in other towns similar to Cheltenham and that the Sub-Committee be asked to give this question their consideration. (b) That the report be approved and adopted.

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1551--Staff (a) Overtime—The Town Clerk submitted the report of the Staff Joint Advisory Committee. The Committee considered the report and expressed their agreement with the same.

RESOLVED

(1) That this Committee recommend to the Council that the report of the Staff Joint Advisory Committee be implemented.

(2) That the Town Clerk, in consultation with the other Chief Officers, be instructed to take such steps, for providing adequate records and other machinery, as may be necessary, to give full effect to the recommendations, in so far as they are not already in operation and that overtime worked in each department be reported to the appropriate Committee of the Council.

(b) Man-Power Board—The Town Clerk reported that the Ministry of Labour and National Service had informed him that the Chairman of the Man-Power Board would attend at the Municipal Offices on 23rd June for the purpose of considering the question of the proposed withdrawal and re-distribution of certain members of the Council's staff.

(c) Recruitment of Junior Staff—With reference to Minute No. 1386 (b) the Town Clerk reported that, in accordance therewith, this scheme had been forwarded to the Education Committee for their observations and he submitted. letter dated 22nd June from the Education Secretary stating that the Scheme had received careful consideration by the General Purposes Committee of the

Education Committee who welcomed the same and had no observations to make thereon, with the exception that they were of opinion that, for this year, four suitable candidates should be appointed at the end of the summer term, such candidates to be placed in departments where additional assistance was required pending vacancies occurring in departments for which they had expressed a preference. RESOLVED, That the above recommendation be approved and adopted and that the Town Clerk take all necessary steps vi implement the same.

1552—Town Clerk's Department—Temporary Assistant Committee Clerk—With reference to Minute No. 988 (b) the Town Clerk reported that he had now appointed Miss M. Hopkins (at present employed by the Newquay L.D.C.), as temporary Assistant Committee Clerk at a salary of £250 per annum, to fill the existing vacancy. It was anticipated that Miss Hopkins would commence her duties on 1st August. RESOLVED, That the appointment be approved.

1553—Amalgamation of Fuel Offices--Read, letter dated 16th June from the Ministry of Fuel and Power on the subject of amalgamation of fuel offices where two or more were situate in the same town. This applied to Cheltenham where there were three fuel offices and the Ministry urged the Council to give earnest consideration to the question of amalgamation with a view to one local fuel Overseer being appointed, having a central office in the town and a sub-office at Charlton Kings. In the opinion of the Ministry, the merging of the offices would ensure a saving in man-power, greater administrative efficiency and economy in expenditure and probably in the consumption of petrol. It was stated that the Cheltenham Rural District Council and Charlton Kings Urban District Council had been asked for their observations upon the proposals. The report of the Borough Engineer, who was also the local Fuel Overseer, on this subject was also considered. RESOLVED, That the Ministry be informed that this Committee are prepared to approve, in principle, any proposals which will result in economy of man-power and the other matters mentioned but before arriving at a final decision they wish to have before them more detailed information in regard to the suggested amalgamation.

1554 -Rodney Road tar Park—With reference to Minute 1399, the Town Clerk reported that he had now considered the legal position with regard to obtaining access to the car park from Oriel Villas Road and he advised that unless the owners were agreeable to modify the existing restrictive covenants this means of access could not be used for purposes connected with the car park. He also reported that the Street and Highway Committee had had this matter under consideration and had recommended that negotiations should be entered into with the owners for the modification of the covenants, failing which, the Borough Surveyor be instructed to prepare a scheme for the provision of an alternative entrance from Oriel Road and that when such scheme has received consideration, application be made to the Ministry of War Transport for approval thereto. RESOLVED, That the recommendations of the Street and Highway Committee be approved and adopted and that the Town Clerk take all necessary steps in this connection.

1555- Licences to Deal in Game—The Town Clerk submitted applications for renewal of licences from Messrs. C. Barnett. H. F. Barnett, W. Dean, N. C. Olive, the Gloucestershire Marketing Society Ltd., and MacFisheries Ltd. RESOLVED, That the licences be renewed for one year to 1st July, 1944.

1556--Field at Marie Bill----- (a) Renewal of tenancy—With reference to Minute 1180, the Town Clerk reported that the Cheltenham Butchers' Buying Committee had agreed to renew their tenancy of

this field for a further period of 12 months at a rental of £30, and the tenancy Agreement had been entered into.

(b) Wood for Fuel--The Town Clerk reported that the Street and Highway Committee had arranged with the Ministry of Fuel and Power for the storage of emergency supplies of wood for domestic consumption during the winter. It was desirable that dispersal sites should be obtained and the Borough Surveyor had submitted information with regard to sites available for this purpose, including the field at Marle Hill and had recommended that the Butchers' Buying Committee should be approached with a view to their approval being given to the use of a small portion of the field for this purpose. RESOLVED, That the Town Clerk communicate with the Butchers' Buying Committee accordingly.

1557—Automatic Weighing Machine—The Town Clerk reminded the Committee that at their last Meeting they had had under consideration an application from the British Automatic Co. Ltd., for permission to place a weighing machine at the Royal Well Omnibus car park. It had now been ascertained that the Company wished to substitute a sweet - meat machine at Pitville Gardens, which could not be utilised owing to the introduction of coupons, for to weighing machine at the omnibus car park and had already erected the machine without permission being obtained, for which action they expressed regret. RESOLVED, That the Company be informed that the Committee deprecate their action in erecting the machine on property of the Council without permission, but that, in the circumstances, the Town Clerk be authorised to negotiate terms for the use of the site. Failing satisfactory terms being arranged, the Company be requested to remove the machine forthwith.

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1558—Petroleum-Spirit (Conveyance) Provisional Regulations, 1943—Read, letter dated 4th June from the Home office enclosing, for the information of the licensing authority, a copy of these Regulations. The effect of the new regulations was to extend to hours of darkness the concession made by Suspension Order No. 2, which had been revoked, so that no vehicle engaged in the conveyance of petroleum spirit by road need now be constantly attended by more than one person at any time.

1559—Omnibus Services—Read, letter dated 31st May from the Minister of War Transport, urging the Council to do all in their power to bring home to visitors and holiday makers the importance of refraining from over-crowding omnibuses needed for essential business journeys. The Town Clerk reported that a copy of the letter had been forwarded to the Holidays-at-Home Committee and arrangements had been made for information with regard to this matter to be displayed on suitable notice boards.

1560----Cheltenham District Traction Co. Ltd.—Fares—With reference to Minute 1177, the Town Clerk submitted letter dated 1st June from the Cheltenham District Traction Co. stating that it was regretted, that under present conditions, the Company were unable to consider an application for a reduction in the fares. RESOLVED, That the matter be referred to the Regional Transport Commissioner, in accordance with the decision contained in the previous Minute.

1561---Old Age Pensions Acts—Read, letter dated 2nd June from the Clerk to the Eastbourne Local Pensions Committee forwarding a copy of a resolution passed by his Committee urging the Minister of Health, in view of the increased cost of living, to increase the old age pensions from 10s to £1 per week and asking the Council, as the local Pension Committee, to support the resolution. RESOLVED, That no action be taken.

1562—Athletic Ground—Dressing Rooms—The Town Clerk reported that on 20th April, the military authorities had released the dressing rooms and the Borough Surveyor and Cheltenham Rugby Football Club had agreed that no damage had been caused thereto, and therefore, no claim would arise in this connection.

1563—Gas Undertakings Acts, 1920-1934--Read, reports of gas tests made on 24th and 31st May, 4th, 12th and 18th June which showed the calorific value on these dates to be 471.7, 464.9, 474.3, 460.1 and 454.8 B.Th.U. respectively and the pressure 5.0, 5.0, 5.0, 4.9 and 4.9 inches of water.

1564—Location of Retail Businesses Order, 1942—Mr. G. Herbert, 25, Manchester Street. Read, letters dated 27th May and 1st June, from the Local Price Regulation Committee stating that an application had been received from Mr. G. Herbert for a licence to deal in second-hand furniture and other goods. RESOLVED, That the Price Regulation Committee be informed that in the opinion of the Council, the needs of the district are adequately served by the existing facilities.

1565—Leckhampton Hill—Old Railway—The Borough Surveyor submitted letter dated 18th June from the Deputy Librarian with regard to a discovery by Mr. J. A. Williams, B.Sc., of remains of the original Cheltenham and Gloucester railway on Leckhampton Hill. The Borough Surveyor asked for the approval of the Committee to permission being given to Mr. Williams to raise the souvenirs in order that they may be deposited in the Museum. RESOLVED, That approval be given.

T. WILFRED WAITE, Chairman.

PUBLIC HEALTH COMMITTEE.

24th June, 1943. Present—Aldermen Pruen (Chairman) and Winterbotham ; Councillors Bayliss, Fildes, Garland and Moore.

1566—Rat Destruction—The Committee have reviewed the arrangements for rat destruction in the Borough, which has been carried out in the past by a labourer, assisted by the drain tester. In addition, the Council entered into a contract with the County Council for the baiting of sewers twice a year, at a payment of £35 for each occasion, but, owing to other numerous demands, the County were now unable to carry out this work. Frequent complaints had been made of the damage caused by rats which appeared to be increasing, partly owing to the condition of some of the sewers in the Borough which required renewing, but which could not be undertaken at the present time. The cost to the Council on this work during the past year was £202 in respect of the labour and material and - 70 paid to the County. The Chief Sanitary Inspector recommended that a wholtime Pests Officer be appointed who would have the assistance of the labourer, and interviewed Mr. A. Anson of 25 Foresters Road, Priors Park, Tewkesbury, who had been recommended to him by the County Pests Officer as experienced in this class of work, RESOLVED, That Mr. Anson be appointed Pests Officer at a commencing salary of £280 per annum, rising on completion of one year's service to .000 per

annum, plus the usual cycle allowance the appointment being temporary in accordance with the resolution of the Council passed in July, 1939, and subject to one month's notice on either side.

1567—Abattoir—The Borough Surveyor reported on an inspection of the cattle pens at the Abattoir in conjunction with the Chief Sanitary Inspector, indicating repair works necessary to avoid accidents both to personnel and cattle, at an estimated cost of £153. RESOLVED, That Mr. Councillor Moore, in consultation with the Borough Engineer, be asked to consider the proposals and visit the Abattoir and to authorise the execution of the most urgent works at a cost not exceeding £70, and that the remaining items be deferred to the next meeting of the Committee.

ARTHUR S. F. PRUEN, Chairman.

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FINANCE COMMITTEE.

25th June, 1943. Present—Aldermen Ward (Chairman), The Mayor ; Councillors Biggs, Garland and Grimwade.

1568—General Rate—Read, report of the Borough Treasurer, dated 25th June, 1943, on the collection of the First Instalment of this Rate. Amount collected £70,273 ; amount outstanding £63,742.

1569—Water Rate—Read, report of the Borough Treasurer dated 25th June, 1943, on the collection of this Rate for the half year ending 30th September, 1943. Amount collected £ 9,777 ; amount outstanding £8,442

1570 —Electricity Charges--The Borough Treasurer reported on the collection of Electricity charges since the last meeting.

1571—Accounts Rota Committee---Reported meeting held on the 25th June, 1943. Present—Alderman Ward (Chairman), Councillors Garland and Grimwade, The accounts submitted were examined and recommended for payment. RESOLVED, That this recommendation be approved and adopted

1572—Loans—The Borough Treasurer reported that since the last meeting one loan of £100 at 3 ¼ per cent had been repaid and that two loans of £845 and £700, both at 3 ¼ per cent, had been renewed for a further seven years at 2 7/8 per cent and 2 ¾ per cent respectively. RESOLVED, That the mortgages be endorsed accordingly.

1573—Borough Treasurer's Department—Staff—The Borough Treasurer reported upon alleged irregularities by a member of his department A report upon this matter will be submitted to the Council in accordance with Standing Order 31. RESOLVED, That the member of the staff referred to be suspended from further duties and that the Council be recommended to terminate his services and that his superannuation contributions be returned to him.

1574—Electricity Department—Financial Statement and Collection of Arrears—In accordance with Minute 1414, the Committee have considered the report of the Town Clerk, Borough Treasurer and

Borough Electrical Engineer, regarding the submission of financial information and statements to the Borough Electrical Engineer and the Electricity Committee respectively each month, and upon the steps to be taken in future for the collection of arrears RESOLVED, That the Committee approve the report, and that it be referred to the Electricity Committee for their consideration and adoption by the Council in due course.

1575—Defence (Finance) Regulation, 1939—A letter was submitted dated 1st June, 1943, from H.M. Treasury giving consent, under Regulation 6 of the above Regulations, to the renewal, replacement or other amendment of Mortgages without specific consent until 31st December, 1944. The main provision is that no mortgage shall be issued or renewed for a term of less than 7 years or shall contain a provision that it may continue to run indefinitely at six months or other shorter notice after expiration of a definite term.

1576—Post War Housing—In accordance with the resolution passed at the last meeting of the Council, the Committee considered the difficulties of financing schemes for post war housing and the extent to which they would be affected by the rate of interest payable on monies which it would be necessary to borrow to carry out housing proposals The Committee agreed that Local Authorities should be able to borrow monies for this purpose at low rates of interest RESOLVED, That the Association of Municipal Corporations be requested to pursue this matter with the appropriate Government Department.

1577—British Restaurants—(a) The Committee considered a reference from the British Restaurants Committee asking that consideration be given to the transport charges for coal delivered to the Restaurants. RESOLVED, That the British. Restaurants Committee be informed that this Committee is unable at the moment to make any alterations in the charges.

(b) The Committee also considered a request for the submission of monthly financial statements in respect of the British Restaurants and referred the matter to the Chairman and Mr. Alderman Ward to consult with the Chairman of the British Restaurants Committee thereon.

E. L. WARD, Chairman.

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Borough of Cheltenham.

At a Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices in the said Borough, on Monday, 5th July, 1943. Present:

The Mayor (Councillor T. Wilfred Waite, J.P.) in the chair.

The Deputy Mayor (Councillor John Howell, C.B.E., F.R.C.S.).

Aldermen Lipson, M.A., M.P., Pates, Pruen, Capt. Trye, C.B.E., R.N. (Retd.), Ward and Clara F. Winterbotham. M.B.E., J.P. ; Councillors Addis, J.P., Barnett, Bayliss, Bendall, Bettridge, Bush, Chinn, Compton, Rev. de Courcy Ireland, M.A., Fildes, Garland, Green, Grimwade, Lewis-Hall, Moore, Readings, Smith, Thompson and Till.

Apologies—Apologies for absence were received from Aldermen Leigh James and Taylor.

1578—Minutes of Previous Meeting—RESOLVED, That the minutes of the meeting of the Council held on the 7th June, 1943, having been printed and circulated to each member of the Council, be taken as read, and that the same be approved.

1579—Local Government Prize--The Mayor referred to the generous offer which had been made by Mr. Alderman Ward to commemorate his long association with the Council and the Borough by the provision of a sum of £500, the interest upon which was to be expended in furthering the education of local boys' and girls' in citizenship and local government affairs. The details of the scheme were being settled and a report would be made to the Council in due course. RESOLVED, That the Council place on record their sincere appreciation of Alderman Ward's generosity, and of the interest he has taken in the welfare of the Borough in the past, and the steps which he was taking to ensure that the best interests of the town are served in future years.

1580—Emergency Committee—RESOLVED, That the report of the Emergency Committee of their meetings held on the 9th and 23rd June, 1943, be received.

1581—Staff Joint Advisory Committee—RESOLVED, That the report of the Staff Joint Advisory Committee of their meeting held on the 18th June, 1943, be received.

1582—Proceedings of Committees—RESOLVED, That the proceedings of the under-mentioned Committees at their meetings held on the dates respectively appearing be approved and confirmed:—

Allotments	June 8
Parks and Recreation Grounds	June 8
Public Health	June 8 and 24

(Subject to an amendment moved by Alderman Lipson, seconded by Councillor Grimwade : " That the resolution to Minute 1458, relating to Venereal Diseases be rescinded, and that the following resolution be substituted therefor :—' That this Council views with concern the attitude of the County Council and that they be informed that the information desired is considered by this Council as essential for safe-guarding the health of the Borough and the refusal to furnish the same is noted with extreme regret ; further, unless such information is forthcoming, the Town Clerk be instructed to communicate with the Minister of Health thereon ").

Rating	June 9
British Restaurants	June 10
Fire Prevention Water	June 10
Town Planning	June 16
Cemetery and Crematorium	June 18

Town Improvement and Spa June 18

Street and Highway ... June 21

(Subject to an amendment moved by Councillor Barnett, seconded by Councillor Readings That Minute 1532 regarding the erection of a "Halt" sign at the junction of Sandford Road and Bath Road, be referred back for further consideration and report")

(Subject also, to an amendment moved by Councillor Readings, seconded by Councillor Bettridge "That Minute 1534 (a) relating it, the constitution of a local branch of the Royal Society tot the Prevention of Accidents be referred back for further consideration and report").

(Subject also, to an amendment moved by Alderman Lipson, seconded by Councillor Barnett "That Minute 1544 (c) in respect of holidays accruing to manual workers during periods of sickness be referred back for further consideration and report ").

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Minute General Purposes and Watch .. June 22

(With the exception that the recommendation to Minute 1550 (e) was withdrawn and the following recommendation was substituted therefor and approved " That, in view of the difficulty in obtaining 14 horse-power vehicles, in future no transfer of licences be granted in respect of vehicles exceeding 16 horse-power and that Minute 1385 1 (b) be rescinded ").

(Subject to an amendment moved by Councillor Bettridge, seconded by Councillor Compton : " That Minute 1561 relating to the recommendation of the Eastbourne Local Pensions Committee for an increase in Old Age Pensions be referred back for further consideration and report).

Finance... June 25

(With the exception of Minute 1573), It was moved, seconded and agreed that Minute 1573 of the report of the Finance Committee be considered by the Council in Committee. Upon resuming in open Council it was RESOLVED, That Minute 1573 be approved and confirmed. ALSO RESOLVED, That an order on the Borough Treasurer be signed authorising him to pay to the several Corporations, Companies and persons mentioned in the Schedule of Accounts, the sum of money set opposite their respective names, and such additional sums as may become payable during the month in respect of current contracts upon the certificate of the Architect or Officer under whom the work is carried out

T. WILFRED WAITE, Mayor.

MINUTES of the Committees of the Town Council to be submitted for approval at the Meeting of the Council to be held on Friday, 30th July, 1943.

BRITISH RESTAURANTS COMMITTEE.

29th June, 1943. Present—The Mayor ; Alderman Clara F. Winterbotham (Chairman) ; Councillors Bayliss, Compton, Fildes, Garland, Moore and Thompson ; Mrs. Greening ; Mr. W. J. Bache and Mr. F. R. Jefford. Mr. H. W. Greenwood (Emergency and Wartime Meals Officer of the Ministry of Food) also attended.

1583—Financial Statement—The Borough Treasurer submitted the financial statement for the twelve months ended 31st March, 1943, which showed the total expenditure to be £9,720 9s. 9d., the income and stock on hand £10,208 12s. 3d., giving a credit balance on the year of £230 16s. 2d. The number of meals served during the year was 245,370, which figure included 77,340 children's meals. Only one Restaurant had been running for a full twelve months, and the representative of the Ministry of Food informed the Committee that he thought the present position was quite satisfactory, and at this stage he did not think it necessary to consider the raising of the price of the meals.

1584—Administrative Charges—The Town Clerk referred to a report of the Law Committee of the Association of Municipal Corporations which stated that the Ministry of Food and the Associations of local authorities had now agreed the charges which might be made in the accounts of British Restaurants in respect of the central administrative, technical and clerical salaries and office expenses, and that a circular would be issued thereon.

1585—Fuel Charges—The Town Clerk reported that in accordance with Minute 1469, the Finance Committee had considered the transport charges made for coal deliveries to the Restaurants, but in view of the reasons given by the Borough Surveyor, were unable to make any alterations at the present time, RESOLVED, That the British Restaurant Organiser be instructed to obtain estimates from local merchants for the supply of fuel to the Restaurants.

1586—Petrol Charges—The Town Clerk reported that, in accordance with Minute 1470, the Finance Committee had considered the question of the charge made to this Service for the hire of the petrol pump. He now reported that under the new arrangement no charge is made to the British Restaurant Committee and the Emergency Committee had agreed to remit the charges made for the pump prior to the new arrangement.

1587—St. Mark's British Restaurant—The question of the closing of this Restaurant was considered. The representative of the Ministry of Food agreed with the Committee's suggestion that the Restaurant should be closed and intimated that he would recommend the Ministry to agree to the suggestion. RESOLVED, That the Town Clerk make application- to the Ministry of Food for approval to the closing of this Restaurant at the end of July.

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1588-New Restaurant—In anticipation of the approval of the Parks Committee being received (see Minute 1476), the Town be instructed to make application to the Ministry of Food for approval to the erection of a new British Restaurant in Sandford Park (College Road end) and that the Borough Surveyor inspect the Park and report to the Committee the most suitable position for its erection.

1589—St. Margaret's Restaurant—Stables at Rear—The representative of the Ministry of Food stated that he had inspected the stables and was of the opinion that the Ministry were under a misapprehension as to the reasons for the Committee's application for approval to the conversion of these stables into a store and garage for the van, and he would communicate with Headquarters intimating that the store and garage were necessary

CLARA F. WINTERBOTHAM, Chairman.

RATING COMMITTEE.

7th July, 1943. Present—Councillors Bettridge (Chairman), Bush and Fildes.

1590—Proposals—The Committee considered proposals submitted by the Rating and Valuation Officer, RESOLVED, That the proposals be submitted for the revision of assessments as now settled by the Committee.

1591—Arrears—The Rating Officer reported as to the collection of these and the Committee gave instructions thereon.

1592—Remission of Rates—(a) The Committee considered and dealt with 53 applications for remission of rates.

(b) The Committee decided to hold a special meeting on 11th August, 1943, to consider other applications for remission of rates.

A. J. BETTRIDGE, Chairman.

HOUSING COMMITTEE.

8th July, 1943. Present—Alderman Pates (Chairman) ; Councillors Addis, Bayliss, Bush, Chinn, Rev. de Courcy Ireland, Garland, Grimwade, Hayward and Moore.

1593—Repair and Maintenance of Buildings—Circular No. 2828 A, Ministry of Health, was submitted expressing concern at the difficulties experienced in securing essential repairs and maintenance to dwellings. Arrangements have already been made for retaining in each district sufficient labour for essential maintenance work, but cases had arisen where specific work of a vital nature could not be undertaken because of the volume of less essential work in the district.

A further scheme has, therefore, been put into operation providing for special priority in certain circumstances for works subject to statutory notices under the Housing and Public Health Acts or essential to avoid danger to health or grave deterioration of structures. The object of the scheme was to ensure that the labour retained in each district was employed to the fullest practicable extent on maintenance work of a vital nature and the circular outlined the procedure to be followed.

1594—Rent Restrictions Acts—(a) The Town Clerk reported that he had communicated with the Minister of Health upon the case reported to Council on 7th June, 1943, where certain premises were let for the first time at a rent of £130 p.a., plus rates, the tenant being responsible for repairs, whilst the standard rent of adjacent, and similar, houses was £40 p.a., plus rates, and no action was

possible as it was the first letting and the £130 was the standard rent. The Minister intimated that this position had already been represented to him and was one which was receiving consideration in the general review of housing difficulties now being undertaken by him. The Town Clerk had replied that the Council viewed this explanation with considerable dissatisfaction; that the practice of charging exorbitant rents had obtained for a considerable period; and that having regard to the time which had elapsed since the position under the Rent Acts had become apparent, it was felt that the necessary measures should have been taken long since to empower Local Authorities to deal satisfactorily with cases brought to their notice.

(b) The Town Clerk reported upon 30 complaints received under the Rent Acts—satisfactorily disposed of, 12 ; cases in which no further action appeared necessary or possible for varying reasons, 11 (including the case referred to in (a) above ; further information required, 1. RESOLVED, That the following action be taken in the remaining cases :-2 cases, Housing Manager to make enquiries and report ; 2 cases, tenants to be advised not to pay further rent until excess rent paid by them is recovered ; 1 case, in which sub-tenant desire to obtain other accommodation rather than have her rent reduced, the Town Clerk to communicate with the main tenant if the sub-tenant so desires and it is their intention to remain in occupation ; and in 1 case tenant to be advised to make application to Landlord in accordance with Rent Acts for a statement of the standard rent, after which further consideration would be given to complaint, (c) The Town Clerk reported that, in accordance with the Committee's instructions, a supply of posters dealing with the Rent Acts and the powers of Local Authorities had been obtained from the Ministry of Health and exhibited in the Borough.

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1595—Post War Housing—(a) The Town Clerk reported that the first year's programme had been submitted to the Ministry of Health, and the Ministry had asked, before considering the matter, to be supplied with the following information

(a) The various sites already held by the Corporation for housing purposes, and

(b) The sites proposed to be acquired, and

(c) The extent of privately owned building sites of substantial area in course of active development at the outbreak of war and ready for immediate building operations. RESOLVED, That the Borough Surveyor prepare this information.

(b) The Borough Surveyor referred in the visit to Cheltenham of the Regional Planning Officer and a representative of the Ministry of Agriculture and Fisheries (Minute 1231) and intimated that the Ministry's observations were still awaited upon the Hesters Way scheme. He had, however, received a copy of the representative's report to the Ministry from which he apprehended some difficulty in obtaining approval to the site as it was good agricultural land, and until a definite decision had been reached it was, not logical to proceed further with the Hesters Way scheme, although the Committee should not abandon their proposals at the present time. Having in mind the possible disapproval of the above scheme and the requirements to fulfil the scheme for post war housing, approved in principle by the Council, he had given consideration to a further site known as Lynworth

Farm, in continuation of Whaddon Farm Estate, containing approximately 72.56 acres, of which the Corporation owned 2.50 acres and of which 42.88 acres were in the Borough and 29.68 acres in the area of the Rural District Conned, and submitted a preliminary lay-out providing for the erection of between 700 and 800 houses, shopping facilities, a community centre, an open space, and a Place of Worship, if required. Whilst consent might be given to Hesters Way, additional sites would be required to fulfil the programme and he suggested that, whilst preparations were being made to develop this Estate, Lynworth Farm, which would provide approximately a two years' programme, should be proceeded with, on completion of which it could be anticipated all preliminary steps in regard to Hesters Way Estate would have been disposed of and operations could then commence if approval was eventually received.

Lynworth Farm Estate is intersected by a proposed 60 ft. Town Planning Road ; will link up with the existing housing estate and will permit development of the area in rear of development along the existing main roads.

RESOLVED, (a) That the Council be recommended to approve in principle the scheme now submitted by the Borough Surveyor and that he be instructed to prepare and submit detailed plans and proposals for further consideration.

(b) That the Town Clerk communicate with the Regional Officer and the Ministry of Agriculture and Fisheries and obtain their observations upon the proposals.

(c) That the scheme be referred to the Education Committee, the Reorganisation Sub-Committee and other appropriate Committees of the Council for their consideration.

1596—Community Centre, St. Mark's—In connection with Minute 1225, the Town Clerk reported that St. Mark's British Restaurant would be closed as from 31st July, 1943. RESOLVED, That the Ministry of Food be asked whether they are prepared to dispose of the building to this Council for use as a Community Centre, and, if so upon what terms, and that in the event of the purchase proceeding, the Town Clerk be authorised to communicate with the Owners of the site, which has only been requisitioned, for either its purchase or lease.

1597--Housing Construction—A letter was submitted from the Cheltenham & District Trades Council forwarding a resolution asking this Council to prohibit the use of concrete for staircases and floors in the interior of houses in any future housing programmes, which they believed was detrimental to health and was extremely unpleasant to inhabitants of houses.

RESOLVED, That the Cheltenham & District Trades Council be informed that this Council agreed with their views on the use of concrete as mentioned above, but as the materials to be used in future housing construction will depend on the materials then available, they are unable at the present time to take any action.

1598—Selection of Tenants Sub-Committee—The reports of the Selection of Tenants Sub-Committee held on 3rd June and 1st July, and 8th July, 1943, were submitted and read. The Sub-Committee recommended (inter alia) as follows :—

Nos. 10 Humber Road and 46 Moors Avenue—The Town Clerk institute proceedings for the recovery of possession of these premises.

Cottages, Hope Street—A reduction in the minimum rent of these Cottages from 5s to 4s per week.

Nos. 17 Severn Road and 4 Clyde Crescent—Erection of poultry shed and greenhouse in gardens respectively, be approved.

Staff—(0 That Miss Watson (Grade A), who had now obtained the Women's House Property Manager's Certificate, receive the salary provided for her in the grading scheme upon qualification, namely £200 per annum, increasing to £210 at the conclusion of one year, and thereafter in accordance with her Grade.

(ii) That, in order to replace Miss Spearpoint who had resigned from the Council's services, and Mrs. Edwards, a part-time trained assistant who was resigning, the General Purposes Committee be recommended to approve an amendment of the establishment of the Housing Department so as to permit of the appointment of one whole-time trained Assistant on Grade A. In the event of the person appointed having already obtained the Women's Property Manager's Certificate, the commencing salary be £200, and that war bonus be paid.

RESOLVED, (i) That the reports be approved and adopted.

(ii) That the Selection of Tenants Sub-Committee be authorised to interview and appoint the new assistant.

1599—Arrears of Rent—The Housing Manager submitted a statement of arrears of rent. RESOLVED, That the Town Clerk communicate with the tenants of 69 Whaddon Avenue and 7 Cam Road and institute proceedings for the recovery of possession against the tenants of 62 Whaddon Avenue, 8 Cam Road, and 6 Brook Road ; that the tenants of 59 Humber Road and 7 Severn Road be interviewed by the Selection of Tenants Sub-Committee and that the Housing Manager communicate with the tenants of 49 Malvern Street and 48 and 67 Humber Road and that in 7 other cases indicated the Housing Manager report further.

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1600—Shed, No. 6 Severn Road—RESOLVED That an application to erect a shed in the garden of this property be approved, subject to it being erected to the satisfaction of the Repairs Superintendent.

1601—M.A.P. Estates—RESOLVED, That the report of the Housing Manager on the work on these estates be referred to the Selection of Tenants Sub-Committee.

1602—Repairs Superintendent—The monthly report of the Repairs Superintendent was submitted.

(a) Pilley Estate—External Painting-38 houses completed.

(b) 39 St. Peter's Square—Damage to Room by Fire—Damage estimated at £4 19s 0d.

(c) Seven houses have been vacated since the last meeting, all necessitated decorations before re-occupation. (d) It was reported that the provision of new dust bins was becoming difficult owing to the shortage of supplies.

J. P. PATES, Chairman.

ART GALLERY AND MUSEUM COMMITTEE.

9th July, 1943. Present—Alderman Winterbotham (Chairman) ; Councillor Garland ; Major J. G. N. Clift and Mr. C. R. Mapp .

1603—Curator's Report for May and June, 1943—

Visitors-12,545 (daily average 241).

Receipts—Catalogues, Postcards, etc. £8 13s. 9d. " Friends of the Art Gallery and Museum Account" £7 4s. 10d. Total £15 18s. 7d.

English Town Exhibition—Twenty-five photographs illustrating Cheltenham Regency Architecture, from the collection formed by the Civic Society, had been lent to the Council for the Preservation of Rural England for display in London. These had now been safely returned.

1604—Deputy Librarian—The Curator had returned to his office from sick leave on the 26th June. He reported on the efficiency with which the Deputy Librarian had carried through various arrangements, which had maintained the public interest at a high level. RESOLVED, That this Committee place on record its appreciation of the highly competent manner in which Miss H. C. Wise had deputised for Mr. Herdman during his absence.

1605—Donations—Gifts had been received from the following :—Mr. L. W. Bayley, Mrs. Beale-Brown, Mr. Morris, Mr. T. C. Nixon, Messrs. W. Ride & Co. Ltd., and Mrs. Haslam. RESOLVED, That the thanks of the Committee be conveyed to the donors.

1606—Loan of Pictures—The Curator reported as to the proposed loan of pictures from Major Stephen Mitchell of Brockhampton Park. RESOLVED, That the matter be deferred until the pictures have been viewed.

1607—Exhibitions—RESOLVED, That the arrangements for an Exhibition of Paintings and Drawings by A/C David Smith, 27th August to 18th September, be approved. RESOLVED, further, That collection boxes for the R.A.F. Benevolent Fund be permitted, and that the usual 5 per cent commission on sales be waived, the entire proceeds to go to the Fund.

1608—" Interior," by L. Campbell Taylor, R.A.—An application had been received from Messrs. Lewis (Publishers) Ltd., for permission to reproduce this picture in colour, the artist having given his consent. RESOLVED, That inquiries be made as to whether the matter could be dealt with by sending the canvas to Watford, rather than to London.

1609—Armoury—The Curator referred to the report he made to the Committee in November that some 22 pieces of armoury had been found to be missing from the Armoury, and several other

pieces damaged. The whole of the collection had now been dismantled by Major Clift and Mr. Mapp and stored in an ante-room. RESOLVED, That this action be confirmed, and that the thanks of the Committee be given to Major Clift and Mr. Mapp for their services

1610—" Friends of the Art Gallery and Museum Fund "—RESOLVED, That a water-colour of Painswick Beacon, by Charles M. Gere, M.A. be purchased from this Fund at a cost of 25 guineas. RESOLVED, further, That a Drawing of Cheltenham, 1824, by John Flower, 1795-1861, be purchased from this Fund at a cost not exceeding £4.

1611—Old Fire Engine—Read, letter from Bishop's Cleeve Parish Council, offering old Fire Engine for preservation in the Museum. RESOLVED, That the Engine be inspected, and that should it prove not too large for existing accommodation, the offer be accepted with thanks.

1612—Attendant—The Curator reported the resignation of the temporary Art Gallery Attendant, W. V. Siddons, and the appointment of R. H. Bennett to fill the vacancy. RESOLVED, That this be approved.

1613—August Bank Holiday—RESOLVED, That the Art Gallery and Museum remain open until 6 p.m. on August Bank Holiday.

1614—Date of next Meeting—RESOLVED, That the next meeting of this Committee be held on September 10th.

CLARA F. WINTERBOTHAM, Chairman.

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PUBLIC LIBRARY COMMITTEE.

9th July, 1943. Present—Alderman Lipson (Chairman) ; The Deputy Mayor ; Councillors Bush, Compton and Grimwade ; Canon P. M. C. Johnstone ; Rev. B. Thomas ; Messrs. S. J. Clarke and F. Vernall.

1615—Librarian's Report for May and June, 1943—Receipts £116 18s. 4d.

Issues—Reference Department 8,199 ; Lending Department 66,496 ; Junior Department 9,530 ; Branch Libraries 2,207 School Libraries (April—June) 8,087. Total 94,519 (last year 90,483).

Replacements and Binding-90 volumes had been replaced. 726 volumes had been returned from the binder, and a further 907 volumes despatched.

Dowty Equipment, Ltd.—An extension of the existing facilities given to this factory had been made, by which a further loan of 75 volumes had been deposited, on the same basis as that approved by the Committee in November, 1942, This firm now had 325 volumes on loan, for which payment of £26 per annum was made. RESOLVED, That this be approved.

Technical College—Permission had been given for a dozen students from the Technical College to use the Reference Library on two mornings per week, from 9 to 9.45 until the end of this term. RESOLVED, That this be approved.

Boiler—The Vulcan Boiler and General Insurance Co. had inspected the boiler, and found no defects.

Call-up of Staff—The Librarian reported that from a staff of fourteen, ten members had been released to date for various forms of war service. He urged that should there be further demands on the permanent staff, strong representations should be made to the appropriate authorities, so that service to the greatly increased number of borrowers might not be impaired.

1616--Deputy Librarian—The Librarian had returned to his office from sick leave on the 26th June. RESOLVED, That the best thanks of the Committee be accorded to Miss H. C. Wise, F.L.A., Deputy Librarian, and that a record be made in the Minutes as to the capable and courteous way in which she had carried on the administration of the Library during the Librarian's absence

1617—Books—RESOLVED, (a) That 743 volumes, published at £255 0s. 6d., be purchased for £221 7s. 0d.

(b) That £250 be spent on Binding.

(c) That £100 be spent on Replacements.

1618—Y Cymmrodor—The Librarian reported a reader's suggestion that a set of 43 volumes of Y Cymmrodor, the Magazine of the Honourable Society of Cymmrodorion, be added to the Reference Library at a cost of £4 7s. 0d. RESOLVED, That the Committee cannot see their way to adopt this recommendation.

1619—Donations-303 volumes had been received from 7 donors. RESOLVED, That the thanks of the Committee be conveyed to the donors.

1620--Lectures—RESOLVED, That the Librarian's suggestions for lectures, September—December, 1943, be approved.

1621—Rules and Regulations—The Librarian submitted a draft of Rules and Regulations based on the Rules adopted by the London and Home Counties Branch of the Library Association, and also on rules in force in certain modern library systems. The greatly increased use of the library, and the difficulty of securing the return of books, rendered expedient the revision of the local Regulations. RESOLVED, That the Committee be asked to study these draft Rules and that further consideration be deferred until the September meeting.

1622—August Bank Holiday--RESOLVED, That all departments of the Library be closed on August Bank Holiday.

1623—Date of next Meeting—RESOLVED, That the next meeting of this Committee take place on September 10th.

D. L. LIPSON, Chairman.

ALLOTMENTS COMMITTEE.

12th July, 1943. Present—Councillors Smith (Chairman), Addis, Bendall, Bush, Compton and Thompson ; Messrs. Ball, Barlow, Roe and Whittall.

1624—Priors Road Allotments—(i) Read, letter dated 30th June from the tenant of an allotment in Priors Road stating that the fence between the Council houses and the allotments had fallen across his plot. The Gardens Superintendent reported that it appeared that the damage was caused by the tenants of the houses climbing over the fence. RESOLVED, That the Borough Surveyor have the repair work put in hand as soon as possible, and that the attention of the Housing Manager be called to the matter.

(ii) Cheltenham Shopfitting Company—The Town Clerk reported that the Ministry of Agriculture and Fisheries had now approved payment of compensation to the Cheltenham Shopfitting Company for the land requisitioned from them for allotments, at the rate of £2 10s. 0d. per annum as from 12th August, 1942, and an agreement had been entered into with the Company accordingly.

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1625—Tommy Taylor's Lane Allotments—Read, letter dated 3rd July from the tenant of No. 28 stating that tipping operations had now been extended to within a few feet of his plot and fires had been lit thereon. The Borough Surveyor reported that now tipping operations had re-commenced on this site it was probable that the row of allotments nearest to the tip would be affected. The Gardens Superintendent also reported that the land was of poor quality and in view of the present position, he suggested that the tenants of the plots in question should be offered alternative accommodation at the end of the season he also recommended that the rent of plot 28 should be reduced in view of the inconvenience already caused. RESOLVED, That the rent of No. 28 be reduced to 5s per annum, and that the Street and Highway Committee be asked to indicate their proposals with regard to the tip in order that the necessary notices may be given to the tenants who will be affected by the tipping operations.

1626—Carter's Field Allotments—Read, memorial dated 16th June signed by seven tenants of these allotments complaining of the damage caused by horses and children, and asking if steps could be taken to repair the hedge to prevent further damage to growing crops, RESOLVED, That the Borough Surveyor and Gardens Superintendent inspect the site and report their recommendations for remedying the complaints.

1627—Asquith Road Allotments—Read, letter dated 6th July from the Cheltenham & District Allotments and Gardens Society enclosing an application from a tenant for a supply of water to be provided at the Asquith Road allotments. RESOLVED, That the Borough Surveyor be asked to extend the existing mains in Asquith Road and Old Bath Road and to provide a tap at the entrances to these allotments from both roads, and that a charge of 1s per plot per annum be made to the tenants.

1628—Rebates in Rent—(a) The Gardens Superintendent reported that owing to the unsatisfactory state of the undermentioned allotments, he recommended that the following rebates should be granted

5 Hatherley Park .. half rent to March, 1944.
 15 Evesham Road. half rent.
 4 Tommy Taylor's Lane rent free to 29th September, 1943, and thereafter at half-rent.
 5 do. do. do. do. do.

(b) 44 Charlton Park Gate—The Gardens Superintendent recommended that in view of the large tree overhanging this plot the rent should be reduced from 10s to 7s 6d. per annum. RESOLVED, That the recommendations be approved.

1629—North Ward Allotments - - The Committee considered complaints with regard to the repairs required to the bank adjoining the brook at these allotments, the bridge over the same, and the well on allotment No. 35. RESOLVED, That the Borough Surveyor be requested to have the repairs carried out at an early date.

1630—Cheltenham and District Joint Town Planning Scheme—The Committee had under consideration the question of the provision of allotments in the post-war development of the Borough. RESOLVED, That information be submitted to the next meeting of this Committee information with regard to the proposals contained in the draft town planning scheme for the provision of permanent allotments.

1631—Cultivation—The Gardens Superintendent reported that he had made his periodical inspection of the allotments, when it was found that 63 were not in a fit state of cultivation, A further report would be submitted to the next meeting of the Committee.

1632—Horticulture Committee—The Town Clerk reported that the Horticulture Committee met on 8th July.

(a) Dig for Victory Exhibition--The Dig for Victory Committee had met on 6th July when the statement of receipts and expenditure, together with the balance sheet had been submitted, showing a balance in hand of £17 13s. 3d. It had been pointed out that the Ministry of Agriculture and Fisheries had agreed to pay all expenditure in connection with overprinting of posters and billposting for which had been included in the expenditure. Application for this sum had accordingly been made to the Ministry and when this was received it would increase the balance in hand. The Committee decided that the ultimate balance should be allocated to the David Leuchars Memorial Fund.

(b) (i) David Leuchars Memorial Fund—The subscriptions received to date amounted to £87 14s. 6d., which with the present balance of £17 13s. 3d. allocated by the Dig for Victory Committee amounted to £105 7s. 9d.

(ii) Perpetual Trophy—The subscriptions for this Trophy amounted to £30 0s. 0d. The Town Clerk was authorised to communicate with the Autumn Produce Show Committee informing them that as the Trophy was, this year, to be awarded to the exhibitor obtaining the highest number of points at the Autumn Show, it was anticipated that the Show Committee would provide a miniature. It was decided that the Borough Treasurer be requested to effect a policy of insurance in respect of the trophy.

(c) Grant, 1943-44—A letter dated 28th May from the Gloucestershire Education Committee was submitted stating that it had been decided to recommend that a grant of £75 should be made to the Horticulture Committee for the year 1943-44.

(d) Improvement in Crops on Allotments—The Town Clerk submitted circular letter dated 2nd July from the Ministry of Agriculture and Fisheries stating that the Ministry wished to ascertain to what extent the standard of cultivation of allotments and gardens throughout the country, particularly as reflecting the increased yield of vegetable crops, had improved this year as compared with last. The Ministry asked that judges, when visiting allotment sites for the purpose of judging gardens entered for the Ministry's Award of Certificates of Merit, 1943, should be asked to bear this in mind and to furnish with their completed score sheets a brief report indicating how the standard of cultivation this year, including planned cropping and food for winter consumption, compared with last year. A copy of the circular had been forwarded to the Cheltenham & District Allotments and Gardens Society who were incorporating the scheme for the Award of Certificates of Merit with their Annual Allotment Competition and it was understood that the judges would endeavour to comply with the request of the Ministry. RESOLVED, That the proceedings of the Horticulture Committee be approved and adopted.

P. T. SMITH, Chairman.

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PARKS AND RECREATION GROUNDS COMMITTEE.

12th July, 1943, Present—Councillors Bush (Chairman), Addis, Bendall, Compton, Smith and Thompson:

1688—Meeting, 28th June—The Committee met on 28th June.

(a) St. Peter's Recreation Ground—The Town Clerk reported that an application had been received from Rosaire's Circus for the use of this ground from 5th-8th June. RESOLVED, That the application be granted subject to the applicants entering into an Agreement and to payment of a rent of £31 10s. 0d., together with a deposit of £10 to cover any damage which may be caused to the ground.

(b) King George V Memorial Field—The Committee proceeded to inspect this field and considered the future lay-out of the same. They also inspected the hedge forming the boundary between the field and the houses in Brooklyn Road when it appeared that certain occupiers had carried out extensive trimming and if this practice was continued, the hedge would present an unsightly appearance. RESOLVED,

(1) That the Gardens Superintendent consider and submit in due course his recommendations for the future lay-out of the field.

(2) That when the ground has been sufficiently cleared and tidied, arrangements be made for a representative of the National Playing Fields Association to inspect the same with a view to the payment of the grant being approved.

(3) That the Town Clerk communicate with the occupiers of houses in Brooklyn Road, abutting on to the field, informing them that the hedge is the property of the Council and while there is no objection to their trimming the same so far as this affects the branches overhanging their property, any trimming affecting the height must be carried out by the Council in order to obtain uniformity throughout.

1634—Sandford Park—The Committee considered the recommendation of the British Restaurant Committee that permission should be given for a British Restaurant to be erected on the first and second demonstration plots in Sandford Park. RESOLVED, That the proposal be approved provided the Restaurant is erected on the south side of the main entrance and adjoining 1 Gainsborough Villas.

1635—Berkeley Square Rose Gardens—The Gardens Superintendent recommended that in view of the damage caused to these gardens, rustic trellis work 3 feet in height should be erected on three sides, leaving the High Street frontage open. RESOLVED, That this be approved.

1636—St. Mark's Recreation Ground—The Gardens Superintendent submitted an application from the Gloster Aircraft Sports Club, the tenants of the tennis courts on this Recreation Ground, for an extension of the hours of play beyond 9 p.m. RESOLVED, That the application be not granted.

1637—Post War Planning and Reconstruction—With reference to Minute 1439, the Committee further considered the preliminary suggestions of the Gardens Superintendent with regard to post war development of the Borough in connection with parks, open spaces, recreation grounds and other matters. RESOLVED, That the Gardens Superintendent's recommendations be approved, in principle, and that the same be forwarded to the Re-organisation Sub-Committee and other appropriate Committees.

1638---Transport—With reference to Minutes 1263 and 1444, the Gardens Superintendent reported upon the difficulty experienced in obtaining a suitable horse and stabling. The Pattison lorry had now broken down and the repairs would take a considerable time to complete. The Borough Surveyor had offered the Parks Committee an old 14 h.p. Morris commercial lorry, formerly used for salvage purposes, at the price of £25. A further expenditure of approximately £30 might be necessary to put the lorry into good running order and it was anticipated that the cost of repairing the Pattison lorry would amount to £10 or £15, and, in view of the greater economy in petrol which would be effected by the use of the Morris vehicle, the Gardens Superintendent recommended that this should be purchased, the Pattison lorry repaired, and the purchase of a horse abandoned, as, in his opinion, the provision of a horse suitable for strenuous mowing and the annual maintenance cost and driver's wages would be costly. RESOLVED,

(1) That the offer of the Highways Department of the Morris commercial lorry be accepted and that the necessary repairs be carried out as expeditiously as possible.

(2) That the Gardens Superintendent be authorised to have the Pattison lorry repaired when practicable.

(3) That the proposal to purchase a horse for the Department be abandoned, and that Minutes 1263 and 1444 be varied accordingly.

1639—Food Production—(a) The Gardens Superintendent reported that during the month of June the sale of produce at the market amounted to £25 8s. 4d., and he had supplied the British Restaurants with produce to the value of £48 6s. 0d.

(b) Brooklyn Road—With reference to Minutes 1053 and 1442, the Town Clerk reported that the Chairman had authorised additional work of cultivation to be carried out by the Gloucestershire War Agricultural Committee to fields Part 325 and Part 326 Ordnance Sheet, 1923 edition. RESOLVED, That the action of the Chairman be confirmed.

1640—Athletic Ground---(a) RESOLVED, That the application of the Girls' Training Corps for the use of this ground for rehearsals on 21st, 26th and 28th July from 7 to 9 p.m., be granted.

(b) Inter Schools Relay Races—The Town Clerk reported that the Chairman had authorised the use of this ground on 8th July from 6-7.30 p.m. by the Cheltenham Schools Sports Association for the inter schools relay races. RESOLVED, That the action of the Chairman be confirmed.

(c) Cadet Officers of St. John Ambulance Brigade—Read, letter dated 2nd July from the County Cadet Officer asking for the use of a ground on 19th September from 12.30 to 1.30 p.m. for a parade and inspection in connection with a Cadet Officers Training Course and Conference to be held in Cheltenham. RESOLVED, That the Brigade be offered the use of the Athletic Ground but if this is not considered suitable, they be informed that arrangements may be made for the use of the vacant site at the Montpellier Gardens, adjoining the static water tank.

(d) Cambray Baptist Sunday School—RESOLVED, That the application of the Cambray Baptist Sunday School for the use of this ground on a Saturday in August for their Sunday School treat be granted, subject to the date selected being approved by the Town Clerk and Gardens Superintendent.

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1641—Montpellier Gardens--The Town Clerk reported that the Entertainments Sub-Committee had recommended this Committee to grant the free use of two tennis courts at Montpellier Gardens on 4th July for exhibition matches arranged between the American Red Cross and the R.A.F. RESOLVED, That the recommendation be approved.

1642—Winter Garden—With reference to Minute 1433, the Gardens Superintendent submitted his proposals and plan for the temporary lay-out of the upper portion of these gardens at an estimated cost of £350. The lay-out provided for three flights of approach steps from the South side of Imperial Square, a paved centre pathway and ornamental flower beds and lawns on either side. The lay-out was contingent upon the removal of the concrete base, formerly the site of the south transept, The Borough Surveyor reported that the work of levelling the site was now in progress and would shortly be completed, and the Gardens Superintendent intimated that if the site could be handed over to the Department by the Autumn, the lay-out and planting could be completed by the Spring. RESOLVED, That the Council be recommended to adopt the proposals, and that the Gardens Superintendent proceed with the work as soon as possible.

1643—Women's Land Army—Wage Increase—The Gardens Superintendent reported that notification had been received from the Gloucestershire County Committee, Women's Land Army,

that an increase of 3s per week in the rates of pay for Women's Land- Army employees would operate as from 20th June. RESOLVED, That the increase be paid accordingly.

H. T. BUSH, Chairman.

PUBLIC HEALTH COMMITTEE.

12th July, 1943. Present—Alderman Pruen (Chairman), The Mayor; Alderman Winterbotham; Councillors Barnett, Biggs, Garland, Hayward, Howell and Rev. de Courcy Ireland

1644—Economy—Use of Towels—A circular was submitted from the Board of Trade urging the need for economy in use of towels. Local Authorities were asked to restrict their purchases to a minimum and in each case to obtain a cotton certificate before delivery. The circular indicates the conditions Authorities should observe in supplying towels for the use of employees and the various health services.

1645—Keeping of Pigs, No. 34 Grafton Road--A complaint was submitted to the last meeting (Minute 1461) when it was reported that the pigs kept at this property were being removed and that offal would not be boiled at the premises in future. A further complaint has now been received of offal being boiled at the premises and a letter was submitted from the complainant's Solicitors. The Chief Sanitary Inspector reported that the pigs had been moved and that the boiling referred to was not of offal but the cleansing of the boiler. RESOLVED, That the complainant's Solicitor be informed of the position, and of the assurance given that no further offal would be boiled at the premises but that the premises would be kept under observation.

1646—Dried and Condensed Milk—Circular 2830 was submitted from the Ministry of Health intimating that, in view of the misunderstanding caused in the labelling of dried skimmed and condensed skimmed milks, the Minister had decided that the words " not to be used for babies" instead of the words " unfit for babies," should be used, and a Regulation to this effect has been made.

1647—Post War Housing Programme----The Committee further considered the Post War Housing Programme approved in principle by the Council on 7th June, and deferred further consideration until a future meeting as there was no action they could usefully take at the present time.

1648—Repair and Maintenance of Buildings—Circular No. 2880, from the Ministry of Health was submitted, details of which appear in Minute 1593 of the report of the Housing Committee.

1649—Nurses Salaries—(i) A circular was submitted from the Ministry of Health stating that a number of enquiries had been received by the Nurses Salaries Committee appointed by the Minister to consider salaries and conditions of service of female nurses in hospitals and public health services, on the interpretation of the recommendations contained in that Committee's first report, which was reported to the Council on 5th April, 1943. The circular also dealt with points of interpretation on the recommendations of the Nurses Committee.

(ii) A further circular No. 2823 was submitted from the Ministry of Health enclosing a copy of Notes on Application of Scales of Salary recommended by the Nurses Salaries Committee.

1650—Rehabilitation of Disabled Nurses—Circular No. 2824 was submitted from the Ministry of Health, stating, that, as part of the interim scheme of the Minister of Labour & National Service for the training and resettlement of disabled persons, arrangements would be made for the rehabilitation at the Government expense of disabled State Registered Nurses unfit to return to their previous nursing work, but having proper qualifications, and who were otherwise suitable for training as Industrial Nurses, Sister Tutors or Health Visitors.

1651—Royal Well Road Convenience—Complaint—A complaint was submitted from Maud Turk Limited with regard to the Public Conveniences adjoining their premises, and the Borough Surveyor reported that the restriction on the use of materials had prevented the completion of the building works to the same standard as in peacetime, and this may have given rise to the complaint, but additional work had been carried out which would remove any cause of complaint. At the time of the complaint the flushing system was also out of action, but this was now functioning properly.

1652—Building—Commercial Street—Correspondence was submitted with Mr. C. Giles complaining of the condition of a building off Commercial Street. The Chief Sanitary Inspector reported that the complaint referred to some old stabling, which it was understood was now being removed. RESOLVED, That the Town Clerk inform Mr. Giles that the buildings were being removed, and, in view of the contents of his letter, that the Committee deprecate the attitude and tone adopted in his letters.

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1653—Abattoir—With reference to Minute 1567, the Committee further considered the repairs and work necessary at the Public Abattoir. At the last meeting it was agreed that work amounting to £70, which was urgent, should be carried out and that the balance amounting to £83 should be deferred to this meeting. These works, on inspection, were found to be necessary and application had been made to the Ministry of Health for a licence, which had been received. RESOLVED, That the Borough Surveyor be authorised to make arrangements for the work to be carried out immediately and that the Chairman be authorised to accept tenders.

1654—Sewage Works—(i) The Borough Surveyor reported upon the work carried out at the Sewage Works since the last meeting.

(ii) The Borough Surveyor also reported that a number of roller bearings required for the filters had been received after some months delay, but unfortunately others were showing signs of wear and needed replacement. Further, a licence had now been received for replacement of the parts to the plant which was approved, and Messrs. Jones & Attwood instructed to supply.

1655—Sewage Analyses—(i) The Town Clerk reported that, as instructed, he had communicated with the Cheltenham & District Gas Company in regard to the discharge of gas liquor into the sewers in excess of the agreed amount.

(ii) The Borough Surveyor reported that the recent charts forwarded to him by the Chief Engineer to the Cheltenham & District Gas Company had shewn that generally a more even discharge of liquor into the sewers than prior to the complaint referred to in Minute 1450. He was informed that liquor now reaching the sewers might be regarded as "spent" liquor and samples had been submitted to

Dr. S. H. Jenkins for analyses. In addition to the samples certain charts from the Company's recorder had been forwarded to Dr. Jenkins so that the results of the analyses of the sample might be related to the rates of discharge into the sewers. It was anticipated that Dr. Jenkins' report will be received in the near future,

1656—Sewers—General Report—The Committee considered a report of the Borough Surveyor upon the sewer position in the Borough generally, a copy of which would be circulated to the members of the Council with this report. The Committee point out that, whilst the work was necessary and should be carried out at the earliest possible opportunity, subject to no unforeseen circumstances, such as enemy action destroying and blocking the sewers, and causing the flooding of the town, there was no danger to the health of the Borough, in view of the state of the sewers. Further, the Council will appreciate that in view of present day circumstances, it was not possible at the present time to embark upon any scheme for replacing all, or any, of the sewers, and the work must necessarily await the termination of the war. RESOLVED, (i) That the Council be recommended to approve the report in principle, and that the Borough Surveyor be instructed to prepare more detailed plans and estimates of the cost of the works so that a commencement could be made on the proposals at the earliest opportunity. (ii) That the Town Clerk communicate with the Ministry of Health pointing out in general terms the condition of the sewers.

1657—Surrender of Diseased Food—The Medical Officer of Health reported the surrender of 1 cwt. 7 ½ lbs. bacon ; 1 cwt.. cheese ; 5 ¼ lbs. brawn ; ¼ lb. butter ; 3 qrs. flour ; 16 ½ lbs, cocoa ; 3 qrs. 6 lbs. cake ; 7 cwt. 11 lbs. fish ; 171 eggs ; 62 tins luncheon meat (1 cwt. 3 qrs. 2 lbs:) ; 145 tins fish ; 291 tins fruit ; 137 tins vegetables ; 78 tins milk ; 13 tins soup ; 10 jars pickles ; 6 jars. jam (8 lbs). ; 1 custard powder ; 12 packets "All Bran" ; 155 fish cakes.

1658—Water Analyses—The Medical Officer of Health submitted his report on the analyses of samples of water taken since the last meeting

1659—School Milk Supplies—With reference to Minute 1456, the Medical Officer of Health reported that the Company whose milk supplies were the subject of complaints, were now using a Chlorine system in cleansing bottles and had also ordered new bottle washing apparatus.

1660—Diphtheria Immunisation—The Medical Officer of Health reported as follows :----

(i) Treatment given during the month of June :—

Number of new cases (immunisation, commenced)	57
“ injections given ...	208
“ cases in which treatment was completed during the month :	
(a) Under 5 years of age	85
(b) aged 5-15 years ...	60
“ cases partially completed when attendance ceased..	80
“ cases Schick tested (32 negative ; 2 positive) ...	34

Clinics were held as follows :—School Clinic 2 ; Whaddon Day Nursery 1 ; Clarence Square Nursery 1 ; Dunalley Street School 1.

(ii) Action taken on Birthday letters for quarter ended 30th June :—

Number of Birthday letters sent during the quarter	214
“ Replies received	51
“ Children covered by these replies	54

(iii) The total number of children immunised under this scheme since the commencement of the scheme in 1935 was 6,112.

(iv) Percentage of children immunised :—

	Under 5	5-15
Estimated percentage of children immunised ...	53.2	70.9
(The figures at December, 1942, were)	38.9	64.2)
No. of children immunised 1st January to 30th June, 1943	56.4	58.7

1661—Housing Act, 1936—(i) RESOLVED, That the licence for the re-occupation of No. 52a St. George's Place be renewed for a further period of 6 months from the 12th July, 1943.

(ii) No. 43 Bath Road—Basement—The Chief Sanitary Inspector reported that the owner of this property had failed to comply with a notice served upon him in-so-far as it related to the floor of these premises. RESOLVED, That the Town Clerk communicate with the owner requesting him to carry out the work within the period of 21 days, failing which the Corporation would themselves carry out the work necessary and recover the cost from him in accordance with the provisions of the Act.

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1662--Public Health Act, 1936—Dowty Equipment Ltd., Arle Court—The Chief Sanitary Inspector reported upon the new septic filter tanks and acid tanks at these premises and on the effluent, and consideration of this matter was deferred pending receipt of the results of the analyses.

1663—Public Abattoir--(i) The Chief Sanitary Inspector reported that a representative of the Ministry of Food had recently Inspected the Public Abattoir and that he had discussed with him the works which were carried out at the commencement of the war in order to adapt the premises for war-time slaughtering the expenditure in respect of which it was considered should be borne by the Ministry. The expenditure involved was approximately £400, but no payment had yet been made. RESOLVED, That the Town Clerk communicate with the Ministry of Food on this matter.

(ii) Fire Watching Arrangements-It was reported that the wholetime fire watcher appointed at the Abattoir had given notice to terminate his appointment on 28th July, and that, as it was impossible to appoint a wholetime man, the Chief Sanitary Inspector had communicated with the Fire Guard Staff Officer regarding certain men who had recently been released from the Home Guard and who are now eligible for fire watching duties with a view to these men undertaking such duties at the Abattoir.

1664—Stanley Cottage, Sidney Street—The Chief Sanitary Inspector reported that the owner of this property, in respect of which a Demolition Order had become operative, had not yet demolished the

premises and was using them for the storage of furniture. RESOLVED, That the Town Clerk communicate with the owner requesting him to comply with the Order, and that, failing the demolition of the building by the owner, tenders be invited for the carrying out of work by the Council at the owner's expense, and that the Chairman be authorised to accept the most favourable tender.

1665—Bakery, Bennington Street—Letters were submitted from the occupiers of Nos. 3 and 8 Bennington Street complaining of the alleged nuisance caused by the noise arising from the bakery of Messrs. Bloodworth & Co. Ltd. The Town Clerk reported that the Council had no powers to deal with this matter and it was for the complainants to take private action against the owners of the bakery. RESOLVED, That the complainants be informed accordingly.

1666—Rat and Mouse Destruction—(i) Infestation Order, 1943—A circular was submitted from the Ministry of Food dealing with the above-mentioned Order and a survey was being carried out by the Ministry, and requesting the submission of certain information. RESOLVED, That the Chief Sanitary Inspector report upon the proposals to the next meeting of the Committee and prepare the necessary information for submission to the Ministry.

(ii) The Chief Sanitary Inspector reported that in view of the publication of the appointment of the Pests Officer, a large number of cases of infestation had been reported, and the Pests Officer was dealing with the most urgent cases in the first instance.

ARTHUR S. F. PRUEN, Chairman.

WATER COMMITTEE.

13th July, 1943. Present—Aldermen Ward (Chairman), Pates and Trye: Councillors Addis, Barnett and Hayward

1667—Dowdeswell Tithes—In connection with Minute 303, The Town Clerk reported that he had negotiated with the Tithe Redemption Commission for the redemption of the Dowdeswell Tithes, The Commission were prepared to approve the redemption of the Tithes calculated at 25.9 years' purchase of the annual sum of £4 18 2d. giving a total of £127 7 8d.

RESOLVED, that the Council be recommended to agree to the redemption on these terms.

1668—Sick Pay —The Borough Engineer reported that no employee had received payment for absence through sickness during the past month and the payment to date therefore remained at £25 13 10d.

1669—Joint Industrial Council Meeting —The Borough Engineer submitted a report of the meeting of the Joint Industrial Council held in London on 23rd June, the main item being an application from the Trade Union side for an increase of 1d. per hour for all essential workers. This matter was referred to an Advisory Sub-Committee for further consideration.

1670—Woodlands Farm—Drainage—The Borough Engineer reported that it was desirable to alter the drainage of this farm. He recommended that the drainage from the sheds be separated from the

house drains and directed into a tank from which the farmer could pump it as required on to the land, whilst the drainage from the house would be placed in another tank and the effluent discharged by percolation into the ground from an agricultural drain The approximate cost of the two tanks would be £25. RESOLVED, that the recommendations of the Borough Engineer be approved.

1671—Appeals—The cases entered in the Appeals Book were considered and the rates settled and adjusted.

1672—Analyses of Water—The Medical Officer of Health submitted analyses of water made since the last meeting.

1673—Water Supply—Dog Training Establishment, Down Hatherley—The Borough Engineer submitted a letter dated 27th June from the Ministry of Works regarding the water supply to these premises. The draft Agreement contained a provision requiring the discontinuance of the use of the main and its removal at the Department's expense after the cessation of hostilities, to which the Department took exception. The Department suggested that the Corporation would be adequately safeguarded if it was understood that, so long as the training establishment did not close, the Corporation would not require the discontinuance of the use of the main unless and until a reasonable alternative source of supply had been made available by the Corporation, and that the question of removal should be considered in the light of the circumstances ruling at the time when the main was no longer required The Department recognised that no extra cost should fall upon the Corporation. RESOLVED, that the Ministry of Works be informed that the Corporation would not discontinue the supply or require the removal of the main until such time as an alternative supply was made available.

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1674—Borough Engineer's Report—The Monthly Report of the Borough Engineer was read; -

DAILY YIELD OF SPRINGS.

	For month ended 30th June, 1943.	Average for corresponding period during the Past 3 year ⁴
Hewletts Springs	92,000 gallons	121,000 gallons
Dowdeswell Springs	288,000 “	485,000 „
Leckhampton Springs	29,000 “	36,000 “
	409,000 “	642,000 “

CONTENTS OF RESERVOIRS.

Estimated Usable Quantity about ... 79,114,000 gallons.

E. L. WARD, Chairman,

ELECTRICITY AND LIGHTING COMMITTEE.

13th July, 1943. Present—Councillors Readings (Chairman) ; Addis, Bendall, Garland and Lewis-Hall.

1675—Electricity Department—Financial Statement and Collection of Arrears—With reference to Minutes 1414 and 1547, the Committee considered a report of the Town Clerk, Borough Treasurer and Borough Electrical Engineer upon the submission of financial information and statements to the Borough Electrical Engineer and this Committee respectively each month, and also upon the steps which should be taken in future upon the collection of arrears. (A copy of the Report is circulated herewith for the information of the members of the Council). RESOLVED, That the Council be recommended to approve the report.

1676—Suspension of Certification of Electricity Meters—A circular, dated 1st July, 1943, was submitted from the Electricity Commission calling attention to Defence Regulation 60CB suspending the requirements for the certification of electricity meters as from 1st August, 1943, for the duration of the war in view of the man-power situation. Undertakings were still under the obligation to provide consumers with proper meters and the Regulation did not affect the right of consumers, in case of dispute, to have such dispute determined by a Meter Examiner, nor did it affect the provision and maintenance of meter testing apparatus. Whilst it was assumed that Undertakings would continue to test and calibrate the meters as hitherto, in view of the necessity for releasing the maximum possible man-power they were urged to explore the possibility, in appropriate cases, of reaching a joint arrangement with neighbouring Undertakings for the testing of meters, or where this was not practicable, of employing a larger proportion of women for this purpose.

1877—Emergency Provisions—A further circular was submitted from the Electricity Commission, dated 10th June, 1943, dealing with the following matters :—Fire Prevention, bomb disposal, enlistment into Home Guard of persons engaged on Civil Defence duties ; applications for consent to the placing of overhead lines, control of Industrial equipment and the acquisition and storage of explosives.

1678—Staff Advertisement—A further circular, dated 12th July, 1943, was submitted from the Electricity Commission indicating the procedure to be followed in connection with the filling of vacancies for certain classes of staff appointments.

1679—Annual Accounts—The Borough Electrical Engineer submitted a report on the trading of the Undertaking for the year ended 31st March, 1942, together with a copy of the accounts. The Council are reminded that under the Defence Regulations the accounts have to be treated as confidential and not published. The accounts show a net surplus for the year of £25,617. RESOLVED, That the Council be recommended to allocate the surplus by the transfer of £5,000 to the Reserve Fund account and £5,000 to the Renewals Fund account, the balance being carried forward in the Appropriation Fund.

1680—I.M.E.A. Annual General Meeting—Councillor Garland (who attended the conference in the absence of the Mayor) and the Borough Electrical Engineer reported upon their attendance at the annual general meeting of the held in London on 17th June, 1943.

1681—Electricity Supply—Gloster Aircraft Company—The Borough Electrical Engineer reported that an Agreement was entered into between the Corporation and the above Company in 1941 for a supply of electricity to one of the Company's factories and stated that the maximum demand taken had exceeded the service capacity, and it was necessary to augment and modify the distribution

system to cater for the additional load. He also reported that the Company had for a period used their standby plant and generated their own electricity during the daytime, taking only the Corporation's supply at night, which was in contravention of the terms of Agreement. The reasons put forward by the Company for this action was that the Corporation's supply was not sufficiently reliable and upon investigation it was shewn that 11 breakdowns had occurred during the past 18 months. The Borough Electrical Engineer had submitted proposals to the Company for modifying and augmenting the distributing system to meet the increased load and improve the reliability of the supply. The cost of the necessary works was approximately £1,416 13 11d. of which sum £1,156 16 1d. would be chargeable to the Company, as a capital contribution towards the general cost of supply. The apparatus would form part of the Corporation's general distribution system and remain their property. The balance of £264 17 10d. would be chargeable to the Company to cover the cost of the transformer which would remain the property of the Company. In order to improve the reliability of supply it was proposed to obtain a second-hand isolating transformer and other apparatus amounting to £210 which cost would have to be borne by the Corporation. RESOLVED, That the proposals of the Borough Electrical Engineer be approved and that the Town Clerk prepare a supplemental agreement and that the Common Seal be affixed thereto; that the cost of £210 be charged to the appropriation account.

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1682—Mains Foreman—The Borough Electrical Engineer reported that Mr. T. C. Daniels, foreman in the mains department, would reach the age of 65 years on 3rd August, 1943, after 43 years service and was eligible to retire on superannuation Mr. Daniels was in good health and he recommended that his services be retained in a temporary capacity for the duration of the war. RESOLVED, that the recommendation of the Borough Electrical Engineer be approved, and that subject to any necessary consent of the Ministry of Labour, Mr. Daniels be paid the normal rate of wages in addition to his superannuation allowance, and that the Finance Committee be recommended accordingly.

1683—Technical Staff—The Borough Electrical Engineer reported that, in view of the slight decrease in the cost of living figure during the first six months of this year, the salaries of the technical staff under the National Joint Board Schedule of Salaries would be decreased as from the 1st July, 1943, until the end of the year.

1684—Interruptions of Supply—The Borough Electrical Engineer reported that six interruptions of supply had occurred in May and five in June

G. READINGS, Chairman.

MATERNITY AND CHILD WELFARE COMMITTEE.

14th July, 1943. Present —Alderman Winterbotham (Chairman) ; The Deputy Mayor ; Councillor Lewis-Hall ; Mesdames Booy, Grist, Mellersh and Wood, and Miss Tinson.

1685—Health Visitors—(a) Quarterly Report—The following is a summary of the work done by the Health Visitors during the quarter ended 30th June, 1943 :—

No. of Children on Register- ...	3,631
Un-notified Live Births discovered... ..	17
Home Visits paid by Health Visitors (a) 1 year and under	1,829
(b) over 1 year ...	2,066
First Visits paid by Health Visitors... ..	281
Ante-natal cases visited (a) New ..,	68
(b) Return ...	32
Special visits to Mothers ...	130
Chicken Pox cases visited by Health Visitors	11
Measles cases visited by Health Visitors ...	2
German Measles cases visited by Health Visitors	2
Mumps cases visited by Health Visitors ...	----
Whooping Cough cases visited by Health Visitors	13
Scarlet Fever cases visited by Health Visitors ...	---
Ophthalmia Neonatorum cases visited by Health Visitors	—
Attendances of Health Visitors at Centres „„	66
Cases reported to the N.S.P.C.C. Inspector ...	1

(b) Children Act :	Health Visitors. School Nurses.	
No. of Children on Register at end of the Quarter ..,	42	3
“ Foster Mothers on Register at end of Quarter...	21	3
“ visits paid (under Children Act) ..	45	6

(c) The Medical Officer of Health reported that the Chairman had authorised one of the Health Visitors (Miss Powell) to attend a refresher course at the Royal College of Nursing and her expenses were £5 14 8d. RESOLVED, That this be approved

1686—Cheltenham Infant Welfare Association—(a) Quarterly Retort—Read, Report for the Quarter ended 30th June 1943 The attendances at the Centres had been as follows :—

	Infants. Toddlers.	
At Baker Street (11 Meetings)	402	234
At Bethesda (11 Meetings)	549	408
At Grosvenor Street (11 Meetings)	389	260
At St. Mark's (11 Meetings) ...	605	409
At Whaddon (11 Meetings)	252	163

(b) Secretary's Car Allowance—The Committee further considered the recommendation of the Infant Welfare Association that Miss Oswell, the Secretary, should be paid a car allowance in view of the fact that since the 1st August last Miss Oswell has only kept on the car for the purpose of the requirements of the Association. RESOLVED, That the Committee agree to the Association paying Miss Oswell as from the 1st August last a car allowance of 4 ½ d. per mile plus the cost of petrol Miss Oswell to pay the tax and insurance (Total cost is estimated at £15 a year) RESOLVED, ALSO, That the amount paid to Miss Oswell be added to the grant made by the Council to the Association.

(c) Annual Report—A copy of the Annual Report of the Association for the year ended 31st March, 1943 was submitted. During the year 33 diphtheria immunisation clinics had been held at which a total of 1,342 injections were given. 94 per cent of the children over one year of age attending the clinics had now been immunised.

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1687—Midwives Act—Medical Assistance—The Medical Officer of Health reported that the total amount of doctors' fees claimed for the period from the 1st April, 1943, to 30th June, 1943, was £18 6s. 0d., of which £12 2s. 7d. was chargeable to patients.

1688—Dentistry—(a) The Medical Officer of Health reported that 139 mothers and 9 infants had attended the School Dentist on Saturday mornings and Thursday evenings during the quarter in accordance with the arrangements made with the Education Committee.

(b) The Medical Officer of Health reported that three sessions had been held at the Children's Hospital.

1689—Gynaecological Clinic —The Medical Officer of Health reported that 6 Clinics had been held to date and the total number of attendances was 43, including 24 Borough patients.

1690 —Orthopaedic Scheme—(a) The Medical Officer of Health submitted report on the work of the Orthopaedic Clinic for the quarter ended 30th June, 1943. The total number of children on the Register was 162, of which 103 were chargeable to the Education Committee, and in respect of which 23 Surgeons' consultations had been held ; 59 children were chargeable to this Committee, in respect of which 11 Surgeons' consultations had been held. He submitted accounts of the proportion of the fees payable by this Committee. RESOLVED, That these accounts be paid.

(b) Hospital Charges—The Medical Officer of Health submitted accounts for treatment of 26 out-patients amounting to 15s. which included 24 attendances at 6d. RESOLVED, That these be paid.

1691—Children Act—The Medical Officer of Health submitted list of foster mothers who had sent in notifications, and he recommended that the maximum number of children allowed should be fixed as follows :—

Name.	Address.	Maximum No. of Children allowed
Miss M. Roxborough	Priory Lawn, Priory Place	1.
Mrs. Godden	15 Cam Road, Whaddon	1.

RESOLVED, That these recommendations be approved and adopted.

1692—Nursing Homes Registration Act, 1927 (a) The Medical Officer of Health submitted application for the transfer of the registration of the Pittville Nursing Home to the Misses Gibson, Thompson, Money and Maynard. RESOLVED, that the transfer of the registration be granted.

(b) St. Albans Nursing Home, Hewlett Road—The Medical Officer of Health reported that this house was registered for four maternity cases but that Nurse Clarke had increased the number of beds to

eight. RESOLVED, That the Medical Officer of Health inform Nurse Clarke the Committee may have to consider cancelling her registration if the permitted number of beds is exceeded.

1693—Home Help—The Town Clerk reported that the Sub-Committee had appointed Mrs. Davis as whole-time Home Help at a salary of £2 15 0d. per week, plus an allowance of 7s 6d for food ; this allowance of 7s 6d to be paid direct to the house-holder in the case of Mrs. Davis taking food with the family. RESOLVED, That this be approved.

1694—Provision of Artificial Limbs—The Town Clerk submitted circular 1624 from the Ministry of Health which stated that arrangements have now been made whereby the facilities of the Governors of Queen Mary's (Roehampton) Hospital will be available for the supply of artificial limbs to persons (other than children in full-time attendance at school) who were not entitled to a free issue The circular emphasised the desirability of fitting artificial limbs at the earliest possible age, and that it was a mistake to delay such fitting until children have stopped growing. RESOLVED, That the Medical Officer of Health send a copy of the circular to the medical practitioners in the town.

1695—Infestation by Head Lice—Circular 2831 from the Ministry of Health was submitted in regard to infestation by head lice, it was suggested that the Health Visitors should include the examination of children's heads as part of their work, both in the homes and at clinics. RESOLVED, That the Medical Officer of Health take the necessary steps to carry out the suggestions of the Ministry.

1696 —Priorities for Expectant Mothers—The Town Clerk submitted circular 2836 from the Ministry of Health which stated that as from the 25th July, the issue of supplementary clothing coupons to expectant mothers would be dealt with at Food Offices instead of Public Health Departments. The expectant mother would also be given the child's ration book on presentation of her medical certificate, and could use this to meet her own extra food needs before the child was born.

1697—Midwife—The Town Clerk reported that as instructed, he had written to the Central Midwives Board in regard to a certain midwife. The Board had written to the midwife advising her to adopt a more co-operative attitude to this authority and its officers.

1698—Victoria Nursing Home—Midwifery Training Expenses—RESOLVED, That the Committee agree to the District Nursing Association paying two-thirds of the total expenses of nurses attending midwifery training courses and the whole of the expenses in attending the refresher courses which the Ministry of Health required midwives to take all such expenses to be defrayed from the grant made by the Council for this purpose.

1699—Thirlestaine Court Nursery—The Town Clerk reported that the monthly charge for the hire of the wireless set for this Nursery was 8s, but that if paid in advance for 12 months a rebate of 12 per cent for the first six months and ten per cent for the second six months was allowed. RESOLVED, That 12 months' rental be paid in advance.

1700—Sunnyside Maternity Home—The Town Clerk reported that since the last meeting no further communication had been received from the County Council in regard to the decision of the County Council to provide accommodation for destitute mothers at Sunnyside Maternity Home RESOLVED, That the Town Clerk enquire whether the special Committee appointed by the County Council has yet considered this matter and the representations made by the Council thereto.

1701—National Baby Welfare Council—RESOLVED, That the Committee agree to renew their annual subscription of £1 1s. 0d. to this Council.

LEIGH JAMES, Chairman.

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FIRE PREVENTION COMMITTEE.

15th July, 1943. Present—Councillors Grimwade (Chairman), Bush, Chinn, Readings and Thompson ; Mr. V. B. Ferguson (Chief Warden).

1702—Fire Guard—The Fire Guard Staff Officer submitted his report, (a) Civil Defence (Compulsory Enrolment) Orders, 1941 and 1942—The total registration of males under these Orders numbered 12,611 ; of these 1,061 had obtained permanent exemption ; 29 were temporarily exempt from duty ; 86 were restricted to fire guard duty in their own area and 152 were awaiting the decisions of the tribunals ; 1,714 persons had been directed and were performing duty ; 4,643 were performing duty under the Business Premises Orders ; 58 were shift workers carrying out fire guard duties at business premises , 31 were Street Captains ; 5 were Fire Guard Party Leaders ; 11 cases were under review ; 354 persons were performing long hours of vital work ; 211 were on night duty ; 1,025 were members of Civil Defence Services , 297 were Civil Defence Workers in industry ; 445 were members of the Home Guard ; 26 were Special Constables ; 631 had joined H. M. Forces ; 184 were transport workers with irregular hours ; 3 were key workers 57 persons were now deceased : 5 were serving prison sentences ; 1 had obtained the Ministry of Home Security's special certificate, and 1,582 had left the district.

(b) Civil Defence (Compulsory Enrolment) Order, 1942—The total registration of females under this Order numbered 12,578 ; of these 547 had obtained exemption upon medical or hardship grounds ; 28 were temporarily exempt : 319 were awaiting the decisions of tribunals ; 3,553 had been directed and were performing duty ; 925 were performing duty under the Business Premises Order ; 4 were shift workers carrying out fire guard duties at business premises ; 213 were performing long hours of vital work ; 91 were on night duty ; 45 were members of Civil Defence Services ; 3 were Civil Defence workers in industry ; 15 had joined H. M. Forces ; 2 were deceased ; 348 were expectant mothers ; 4,930 had children under 14 years ; 21 were members of the N.F.S. 200 were nurses ; 1 was a key worker, 60 had obtained exemption under miscellaneous headings ; 159 persons had left the district 666 were awaiting enrolment and 446 cases were under review.

(c) Home Security Circular No. 29, 1943—New Fire Guard Plan—Considerable progress had been made in connection with the new fire guard plan.

(i) Station V Area (St. Paul's)-3 Area Captains, 17 Sector Captains, 2 Deputy Sector Captains, 47 Party Leaders and 33 Assembly Points had been agreed. A meeting of the members of the Station Area had been held on 11 th June to discuss progress. A list of the appointments was submitted and it was reported that 1 Area Captain, 2 Sector Captains and 40 Party Leaders were still required to complete the personnel. RESOLVED, That the appointments included in the list submitted, be approved.

(ii) Station W Area (Charlton Kings)-2 Area Captains, 14 Sector Captains, 14 Sector Points, 59 Party Leaders and 59 Assembly Points had been agreed. A meeting of the members of the Station Area was held on 16th June and an Exercise was staged on 27th June when the personnel from other Sectors attended. A list of the appointments was submitted and it was reported that 1 Sector Captain was required to complete the personnel. RESOLVED, That the appointments included in the list submitted, be approved.

(iii) Station X Area (Montpellier)—A meeting of this Station Area was held on 18th June and the Sector Captains had agreed to furnish lists of proposed Sector Points, Party Leaders and Assembly Points. 4 Area Captains, 9 Sector Captains, 3 Sector Points, 9 Party Leaders and 9 Assembly Points had been agreed upon. A list of the appointments was submitted and it was reported that 5 Sector Captains and 61 Party Leaders were required to complete the personnel. RESOLVED, That the appointments included in the list submitted, be approved.

(iv) Station Y Area (St. Mark's)---3 Area Captains and 8 Sector Captains had been proposed. A meeting of this Station Area was held on 18th June and the Sector Captains had agreed to furnish lists of proposed Party Leaders, Sector Points and Assembly Points, A list of the appointments was submitted and it was reported that 1 Area Captain, 18 Sector Captains and 130 Party Leaders were required to complete the personnel. RESOLVED, That the appointments included in the list submitted, be approved..

(v) Station Z Area (Centre)-4 Area Captains, 11 Sector Captains, 3 Sector Points, 4 Party Leaders and 4 Assembly Points had been agreed. A meeting of this Station Area was held on 22nd June when the problems of Sector Captains was discussed. Arrangements had been made for Island Meetings to be held to discuss the appointments of Block Leaders and the position of Block Points. A list of the appointments was submitted and it was reported that 3 Area Captains, 17 Sector Captains and 133 Party Leaders were required to complete the personnel. RESOLVED, That the appointments included in the list submitted, be approved.

(d) Training—Fire guards directed to two depots had completed their training in the use of the Wheelbarrow Pump and the training of fire guards at the remaining depots was about to commence. Since the last meeting of this Committee 54 lectures had been arranged for fire guards at business premises, members of Sea Rangers, Girls' Training College, St. Mary's College, Corporation employees at Central Depot and the U.S. Army. A course of training had now been arranged for two afternoons each week for women fireguards unable to attend evening classes.

(e) Business Premises—Further meetings in connection with 41 business premises had been held, at which Committees had been appointed and, in one case, a paid Organiser was proposed. Differences between occupiers and fire guards on Islands where alterations in existing arrangements were necessary, was causing serious delay in bringing the new Fire Guard Plan into operation, but in cases where a paid Organiser had been appointed there appeared to be steady progress towards producing a scheme.

(f) Subsistence Allowances—During the month 39 duty books had been inspected and 3 claims adjusted. The claims checked numbered 141 and £1,376 had been paid.

1703—Standing Sub-Committee—The Standing Sub-Committee report that they met on the 23rd June when the occupiers of premises contained in Island Scheme A.29 (including the Municipal Offices) had been invited to attend for the purpose of re-organising the Scheme with a view to greater efficiency being obtained, particularly bearing in mind the pending operation of the new fire guard plan. A Committee had been appointed, and the Chief Clerk in the Town Clerk's Department had been elected convener and Chairman (pro-tem). A meeting of this Committee had already been held and a further meeting had been arranged for an early date when the appointment of a paid organiser would receive consideration.

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1704—Bunks and Bedding—Read, letter from the Town Clerk of Gloucester that his Council urgently needed a further supply of two tier bunks and bedding, and enquiring whether this Council would agree to supply 10 two-tier bunks, 20 mattresses, 20 pillows, and 60 blankets upon the same terms as previously arranged. RESOLVED, That the application be granted subject to the City Council agreeing to purchase the supplies at the price paid by this Council, and that application be made for the approval of the Regional Commissioner to the proposal.

1705—National Fire Service—Lansdown Road and Whaddon Road Stations—Read, letters dated 17th June from the Regional Commissioner approving additional expenditure amounting to £234 and £204 respectively for work in connection with these Stations, such expenditure to rank for reimbursement.

1706—Depots—(a) Manning be Home Guard—With reference to Minute 1483 (a) the Town Clerk submitted letter dated 30th June from the Regional Commissioner stating that it was understood that the military authorities had arranged for the manning of depots by the Home Guard to be continued pending the introduction of the new Fire Prevention Orders.

(b) Cycle Allowance—With reference to Minute 1483 (b) (iii) the Town Clerk submitted letter dated 2nd July from the Regional Commissioner approving the payment of a cycle allowance to the present Fire Guard Depot Superintendent not exceeding 3s 6d. per month as from 15th March last, such amount to be eligible for inclusion in the Council's claim for grant.

(c) Fleece Hotel—Mirrors—With reference to Minute 1483 (c) the Borough Treasurer reported that he had effected an insurance on the three gilt mirrors valued at £10 each RESOLVED, That the arrangements made by the Borough Treasurer be approved.

1707—Fire Prevention (Business Premises) (No. 2) Order, 1941—(a) Subsistence Allowances—Read, letter dated 2nd July from the Regional Commissioner enclosing the observations of the Regional Inspecting Officer with regard to his scrutiny of records relating to subsistence allowances paid to occupiers of business premises under this Order. The Fire Guard Staff Officer also submitted his observations on the points raised. RESOLVED, That the Town Clerk submit to the Regional Commissioner the observations of the Council.

(b) Delancey Hospital and Victoria Nursing Home—Read, letter dated 12th July from the Regional Commissioner approving the schemes submitted in connection with these premises. RESOLVED, That

time Town Clerk communicate with the Regional Commissioner asking for his consent under proviso (iv) of Article 14 (1) to the Council exercising his functions in regard thereto.

1708—Light Portable Pumps—(a) Read, letter dated 29th June from the Ministry of Home Security intimating that an additional light portable pump would be allocated to the Council.

(b) Water Supplies—With reference to Minute 1481, the Town Clerk reported that he had been in communication with the Regional Commissioner pointing out that at the present time only one trailer pump and one power pump had been allocated to the Borough, and as the number of static water tanks would be based upon the number of pumps, he had renewed the Council's previous application for more pumps to be allocated, He submitted a letter dated 2nd July from the Regional Commissioner stating that static water tanks could only be sanctioned where a light portable pump had been allocated, and there could be no question of erecting tanks on the possibility, which might not eventuate, of pumps being assigned in the future. A Regional Officer would shortly visit Cheltenham to inspect the sites for the pumps and tanks. RESOLVED, That the three sites now suggested by this Committee be borne in mind when consideration is given to the siting of the pumps.

1709—Training of Local Fire Guard Instructors—Read, letter dated 28th June from the Regional Commissioner stating that it was necessary for local courses to be instituted as soon as instructors and examiners with Falfield qualifications were available, and suggesting that a week-end course should be held in a number of towns in the Region, including Cheltenham. The Fire Guard Staff Officer reported that when the two Assistant Staff Officers had attended the course at Falfield and qualified as instructors, arrangements could be made for weekend courses to be held at the Depot at 413 High Street. RESOLVED, That the Regional Commissioner be informed accordingly.

1710- -Prosecutions—The Town Clerk reported upon the three cases in which men had not carried out their duties under the Civil Defence (Compulsory Enrolment) Orders. RESOLVED, That the Town Clerk be authorised to institute proceedings in the cases mentioned.

1711—Home Security Circular 63, 1943—With reference to Minute 1310, the Town Clerk reported that the Council's proposals in connection with the establishment of the department of the Fire Guard Staff Officer, and the salaries applicable thereto, had been submitted to the Regional Commissioner for approval. He now submitted letter dated 13th July from the Regional Commissioner containing comments upon the Council's proposals. The Regional Commissioner did not consider it was necessary for a Deputy Fire Guard Staff Officer to be appointed for the Borough ; the a roved establishment for the Fire Guard organisation for Cheltenham and Charlton Kings would be as follows:-

Establishment Fire Guard Officer (Mr. T. Dack) (Also to be in charge of the Fire Guard in the district of Charlton Kings).

Salaries £500 + war bonus.

5 Assistant Fire Guard Officers (Approval given to Miss Whitehorn, Miss Bardsley and Mrs. Sharp retaining their present salaries of £275, £250 and £250 respectively)

£275 male; £220 female, + war bonus.

1 vacancy for Assistant Fire Guard Staff Officer

Charlton Kings

1 Assistant Fire Guard Staff Officer (To be appointed). £275 male; £220 female, + war bonus

2 Fire Guard Area Captains. Unpaid.

15 Fire Guard Sector Captains Unpaid.

4 Fire Guard Reserve Centre Superintendents. Grade B ... (Approval given to Mr. Mitchell retaining his present salary of £4 18s. 6d.). £4 8s. 6d. per week, no war bonus

3 vacancies for Reserve Centre Superintendents.

18 Fire Guard Area Captains ... Unpaid.

89 Fire Guard Sector Captains Unpaid.

RESOLVED, (i) That the Regional Commissioner be informed that the Council accept the proposed establishment. (ii) That applications be invited for the posts of two Assistant Fire Guard Staff Officers and three Depot Superintendents at salaries authorised by the Regional Commissioner.

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1712—Monthly Report of Column Officer—Column Officer J. R. Jones reported that since the last meeting the National Fire Service had attended 5 calls to fire as follows :—

14th June ...	Mark Williams Tip, Sandy Lane.
21st “	Car Park, Arle Court, Gloucester Road.
22nd “	Dammen Asphalt Works, L.M.S. Goods Yard, Tewkesbury Road.
3rd July	Rick—Doe Manor, Bentham.
4th “	Tree----Daisy Bank Fields, Daisy Bank Road.

1713—Circulars—The Town Clerk reported receipt of the following circulars :—

(a) Home Office. Decision of Committee.
N.F.S. Circular 7/1943—Inspection and Insurance of lifts, Referred to Borough Treasurer.
lifting tackle, air receivers, and air compressors.

(a) Ministry of Home Security.

(i) 10911943—Compensation in respect of damage to or Referred to Borough Treasurer and Fire
loss of personal property sustained by Guard Staff Officer.
persons while performing fire guard duty
at business premises.

- (ii) 110/1943—Use of the " Thunderflash " firework (1d. type) in conjunction with the A. R.P. Practice Incendiary Bomb to simulate the I.B.E.N. Referred to Borough Treasurer and Fire Guard Staff Officer with instructions to the latter to see that the requirements of the Ministry are complied with.
- (iii) 111/1943—Whistles. Referred to Borough Treasurer and Fire Guard Staff Officer.
- (iv) 113/1943—Fire Guard Training Notes No. 4 " On Spread of Fire " and No. 5 " On forms of Instruction." Referred to Fire Guard Staff Officer who has arranged for distribution to Head and Senior Fire Guards and others.
- (v) 117/1943—War Damage Insurance of Fire Guard Equipment for Business Premises and S.F.P. Posts. Referred to Borough Treasurer and Fire Guard Staff Officer.

H. C. GRIMWADE, Chairman.

TOWN PLANNING COMMITTEE.

15th July, 1943 Present—Alderman Ward (Chairman), The Mayor ; Aldermen Trye and Winterbotham ; and Mr. W. S. F. Harris.

1714—Plans—(a) Within the Borough—The plans submitted for approval are set out below together with the recommendations of the Committee thereon in relation to Byelaws and the Town and Country Planning (General Interim Development)

Order, 1933 :—

No. of Plan	Name	Description	Recommendation under Byelaws	Recommendation under Interim Development Order
5518	Rotol Airscrews Limited	New floor, tray and coke and lime bed, 105 High Street	Approved	Approved
5519	Cheltenham and District Gas Co.	Gas Pressure Kiosk, Battledown Nurseries, Hales Road	Approved	Approved

(b) Outside the Borough—Plan submitted for approval under the Town and Country Planning (General Interim Development) Order, 1933, is set out below together with the recommendation of the Committee :—

No. of Plan	Name	Description	Recommendation under Interim Development Order
T.P.1735	Mrs. J. C. Martin	Proposed dwellinghouse, Little Herberts Road, Charlton Kings	This plan, deferred at the last meeting, has now been withdrawn

1715—Post War Planning and Reconstruction—A report of the Gardens Superintendent embodying preliminary suggestions for post war development of the Borough in connection with parks, open

spaces, recreation grounds and other matters (Minute 1439) was submitted and consideration deferred to the next meeting to enable a copy of the report to be circulated to each member.

1716—Town Planning Proposals--Permanent Allotments—The Committee considered a reference from the Allotments Committee requiring information upon the provision made for permanent allotments in the draft Town Planning Scheme. RESOLVED, That the Borough Surveyor attend the next meeting of the Allotments Committee and indicate to that Committee the proposals made in the draft Scheme.

1717—Contravention of Building Byelaws—No. 2 St. Luke's Place—It was reported that the plans requested in connection with the works carried out at these premises (Minute 1499) had not Yet been submitted. RESOLVED, That the Town Clerk communicate with the owner requesting him to arrange for the submission of the plans immediately

1718—Post War Housing—The Committee considered the recommendations of the Housing Committee (Minute 1595) for the development of an estate known as Lynworth Farm, in connection with the Council's post war housing programme. The proposals for the development of the portion of the farm south of the proposed town planning bypass road complied with draft Town Planning Scheme, but the portion north of the bypass road would necessitate alterations in the draft Scheme. RESOLVED, That this Committee approve of the proposals in principle for the development of this land as a housing estate in accordance with the recommendations of the Housing Committee, but that the Borough Surveyor submit fresh proposals for dealing with the land north of the bypass, having regard to the proposals included for this land in the draft Town Planning Scheme,

E. L. WARD, Chairman.

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TOWN IMPROVEMENT AND SPA COMMITTEE.

16th July, 1943. Present—The Mayor (Chairman) ; The Deputy Mayor ; Aldermen Pates and Ward ; Bush, Grimwade, Lewis-Hall, Rev. de Courcy Ireland, Readings, Smith and Thompson,

1719—Alstone Baths—(a) Attendances—The Borough Surveyor reported that the attendances for the four weeks ended 11th July totalled 15,776, including schools, colleges and subscribers, and for the same period 683 troops and 337 members of the general public had attended for washing baths. The total attendances for the season numbered 49,157.

(b) Read, letter dated 18th June from the National Union of General and Municipal Workers submitting an application for an increase in the wages of two employees, namely, Mr. S. Hooper and Mr. J. Voyce. The Union pointed out that in the absence of the Baths Superintendent at the Sandford Park Swimming Pool, Mr. Hooper was left in charge of the Baths, in addition to which he supervised the maintenance of the filtration plant. Mr. Voyce also assisted with the filtration plant and carried out other additional work. The Borough Surveyor reported that Mr. Hooper was paid £4 2s. 6d. for a 47 hour week, plus. 10s per week for additional duties during the Superintendent's absence at the Sandford Park Swimming Pool. Mr. Voyce received £3 14s. 6d. (and not £3 12s. 0d. as stated by the Union) which was the J.I.C. rate for stokers. He was engaged as an attendant at the J.I.C. rates, and

had been given all appropriate increases. RESOLVED, That, having regard to the additional duties undertaken by Mr. Hooper, his wages he increased by 5s per week, but in the case of Mr. Voyce, as he is now receiving the J.I.C. rate, the application be not granted.

(c) Naunton Park School Sports—RESOLVED, That the application of the Headmaster of Naunton Park School for the use of these Baths on 28th July at 7 p.m. for the school's annual gala be granted on the usual terms.

(d) North Gloucestershire Technical College—RESOLVED, That the application of this College for the use of the Baths on the 21st July from 7.30 p.m. for their annual swimming gala be granted on the usual terms.

(e) Sunningend Swimming Club—RESOLVED, That the application of this Swimming Club for the use of the Baths on 20th July at 7.30 p.m. for their annual swimming gala be granted on the usual terms.

1720—Sandford Park Swimming Pool—(a) Attendances—The Borough Surveyor reported that for the four weeks ended 11th July, the total attendances at the Pool numbered 25,740, including 17,111 members of the public, 3,932 troops and club members ; 183 monthly ticket holders ; 36 scholars and 4,478 spectators, The total attendances for the season numbered 34,703.

(b) Life Saving Demonstration—The Town Clerk reported that an application had been received from the Council of Federated Youth Organisations for the Sea Rangers to give a life-saving demonstration at the Pool on 31st July from 3 to 3.30 p.m. in connection with Holidays at Home Week. The Entertainments Manager and Superintendent intimated that difficulties would be experienced in providing accommodation for a demonstration of this type, particularly if there was a large attendance at the Pool. RESOLVED, That the application be not granted.

1721—Economy in use of Towels—The Town Clerk submitted circular letter dated June from the Board of Trade drawing attention to the fact that towels were in short supply, and asking local authorities to restrict their purchases to a minimum, and stating that it would be necessary for a certificate to be obtained in respect of all towels and towelling before delivery. With regard to public baths, no facilities were afforded to proprietors of baths carried on by private enterprise and patrons were requested in future to provide their own towels. Local authorities were also asked to adopt a similar practice in regard to baths under their control. RESOLVED, That in future no towels be supplied at the swimming baths and swimming pool, and that the Borough Surveyor arrange for notices to be erected calling the attention of the public thereto.

1722—Spa Baths—(a) August Closing—RESOLVED, That the Spa Baths be closed on August Bank Holiday. (b) Water Softener—The Borough Surveyor reported that, in his opinion, the provision of a water softener would materially improve the water supply at these Baths RESOLVED, That he be authorised to consider and report upon the cost of installing the necessary plant.

1723—Spa Sub-Committee—Read, report of this Sub-Committee at their Meeting held on 6th June.

(1) Meetings with Members of the Council—The recommendations of the Town Improvement Committee contained in Resolution (a) Minute 1522 was considered. RESOLVED, That the Committee be informed that this Sub-Committee welcome the suggestion and that arrangements

will be made for such meeting, but it is considered desirable that the fixing of a definite date should be deferred pending more detailed information being obtained with regard to the amenities and facilities which Cheltenham has to offer.

(2) Title—The recommendation of the Town Improvement Committee contained in Resolution (b) Minute 1322 was considered. RESOLVED, That the Committee be informed that it is suggested that "The Health and Holiday Resort Sub-Committee" would be a more suitable title.

(3)—Spa Baths—(a) Monthly Report of Superintendent—The Report for the month of June was submitted from which it appeared that 614 treatments had been given, the receipts amounting to £127 17 9d. as compared with £108 16 6d. for the corresponding month last year. The Sub-Committee also considered the suggestion made at the last Council meeting that the report of the superintendent should be circulated to the members. RESOLVED, That arrangements be made accordingly.

(b)—Visitors—Prior to the war, it had been the practice for periodical inspections to be made of the medical baths, and the Sub-Committee considered it desirable that this arrangement should be revived and recommend that the Deputy-Mayor, in company with one other member of the Sub-Committee and the Entertainments Manager, be asked to inspect the baths at least once a month.

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(c) Water Supply—The report of the Borough Surveyor on the possibility of increasing the storage of hot water for both medical and slipper baths was considered. He stated that prior to the outbreak of war, he was asked to give an opinion on this water supply, and had reported that it appeared desirable to increase the hot water storage capacity but on the grounds of cost and the imminence of the outbreak of hostilities, the matter was adjourned. He now reported that there were two boilers, one of fairly modern design and the other considerably older and of smaller capacity. There were also two heating units, the older of the two not apparently having been used for many years. The latter had now been brought into operation as, in his opinion, this unit could supply water to the slipper baths on the first floor without interfering with the larger supply, and if this proved sufficient for the requirements of the slipper baths, he suggested that this should be used for a period to determine whether the second unit could afford a satisfactory supply on a reduced load, and at the same time, avoid serious failures of supply when the Vichy Bath was in use. If this arrangement did not prove satisfactory, he recommended the installation of a hot water storage tank in the circuit connected to the newer of the two heaters. RESOLVED, That the proposals of the Borough Surveyor be approved and that he submit a further report to the next meeting.

(d) Ventilation—The Borough Surveyor reported that he had considered the ventilation of certain dressing rooms, and in his opinion, some improvement could be achieved by placing an extractor on the ridge of the building. Further improvement could be obtained by carrying out certain work to the roof lights, and to avoid the unpleasant view of the roof space, obtained by patients in some rooms, he recommended that the lay-lights be obscured with a thin coating of white paint, and the garret lime-washed. RESOLVED, That the Borough Surveyor carry out this work.

(e) Laundry—RESOLVED, That having regard to the noise and inconvenience caused to the medical baths by the use of the laundry, the Committee be recommended to give consideration to the removal of the same to a more suitable site as soon as possible.

(f) Slipper Baths—RESOLVED, That in view of the inadequate accommodation at the medical baths, particularly in regard to dressing room accommodation. the Committee be recommended to give consideration to the removal of the slipper baths as and when practicable, to a more convenient site.

(g) Additional Dressing Rooms—RESOLVED, That the Borough Surveyor be asked to consider and report on the provision of additional dressing rooms and cubicles for the medical baths, in accordance with the suggestions submitted by him.

(4) —Mineral Water Springs—Enquiries had been made of the British Spas Federation with regard to obtaining a report of an eminent geologist on the present and probable yield of the springs, and their suggestions were considered.

The Borough Surveyor had also communicated with Professor Morton of Manchester University. RESOLVED, That steps be taken to obtain a report from Professor Morton or another geologist approved by the Chairman, and that the question of interesting the appropriate University, as suggested by the Federation, be reviewed at the next meeting.

(5)—Publicity and Propaganda—The suggestions of the Entertainments Manager in regard to the medical baths-were considered.

(6)—Spa Medical Advisory Committee—This Committee had met on 4th June, when the Mayor was appointed Chairman, and their representative on the Spa Sub-Committee. It had been decided to re-constitute the Committee and the following had intimated their willingness to serve :—

Dr. R. G. Anderson	Dr. S. L. Mucklow
Dr. A. Goldfoot	J. G. Robinson, Esq
Dr. T. B. H. Haslett	Dr. Sir Eric Stuart Taylor
Dr. F. Lidderdale	Dr. Bruce Wallace
Dr. D. E. Morley	

With reference to Minute (3) (c) The Borough Surveyor reported that since the second heating unit had been brought into operation, the hot water supply had greatly improved, and he anticipated that in future there would be a sufficient supply for both the slipper baths and the medical baths which would enable full use to be made of the latter. With reference to Minute (4) the Borough Surveyor reported that he had been in communication with Professor Morton who stated that he would be pleased to collaborate in inspecting the present sources of medicinal waters in Cheltenham with a view to reporting upon the most suitable means of increasing the supply, and suggesting that, after detailed examination of the wells, an interim report should be prepared with a view to the Council deciding upon a suitable programme of exploration and development. He stated that he was already familiar with the hydro-geological conditions governing the occurrence of the spa waters at Cheltenham, and as there was a considerable amount of published data available, this would tend to minimise the amount of detailed investigation necessary He proposed that his fee

should be on the basis of fifteen guineas per engineering day, plus out-of-pocket expenses. The Borough Surveyor recommended that in the first instance he should proceed to test the present yield of the wells and afterwards consult Professor Morton at his rooms as this would avoid the expense of bringing him to Cheltenham. RESOLVED, That Professor Morton be engaged to prepare a report on the lines suggested, and that the Borough Surveyor carry out the tests proposed and consult Professor Morton with regard thereto.

RESOLVED, ALSO, That the proceedings of the Spa Sub-Committee be approved and adopted.

1724—Entertainments Sub-Committee—Read, reports of the Entertainments Sub-Committee at their Meetings held on 22nd June and 6th July

They recommend (inter alia) as follows:—

(a) Montpelier Gardens—Tennis Courts—That the Parks Committee be recommended to grant the free use of two courts at these Gardens on 4th July for exhibition matches arranged between the American Red Cross and the R.A.F.

(b) Dance Band—That, in view of the requests received for an improved band for Municipal Dances, the present band be increased from 10 to 14 players, plus a vocalist, at a cost of £21, being an increase of £5 10s. 0d. on the present fee.

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(c) Harry Parry and His Band—That, having regard to the profit of £82 made on the dance on 5th July, when this band was engaged, a further booking be made for 27th August.

(d) American Forces—That in connection with the two invitation dances for enlisted men on 19th and 26th July, and one for Officers on 30th July, arranged by the Mayor to celebrate the anniversary of the arrival of the American Force in the town, the Improvement Committee be recommended to defray all expenditure, including the engagement of a Band and Cabaret on 30th July, the American Forces providing their own band on 19th and 26th July.

(e) Aid to China Week—(i) That the free use of the Town Hall be granted to the organisers of this week for a Concert on 13th July and a Dance on 16th July.

(ii) That the profits from the Municipal Dances held during the week commencing 12th July, be allocated to the Mayor's Aid to China Fund.

(f) Amateur Dramatic Festival—That a two days' Dramatic Festival be held in October and that a trophy be provided for competition.

(g) Town Hall—Letting--That the offer of the Jacques String Orchestra to give a free performance for school children on the afternoon of 15th July be accepted and that the free use of the Hall be granted for the purpose. RESOLVED, That the proceedings of the Sub-Committee be approved and adopted.

1725—Winter Garden --The Committee considered report of the Entertainments Sub-Committee, who had had before them suggestions made to them by the Entertainments Manager, in regard to the future use of the Winter Garden. The Sub-Committee were of opinion that any scheme for the Winter Garden should provide for the extension of the amenities of the Town Hall and entertainments and facilities connected therewith, including a Central Hall for music and dancing, a large cafe and a theatre, Information Bureau, together with bar and offices, and that these should be arranged so as to leave at least half of the site available as an open space which could be laid out as a covered walk around the outside. The Borough Surveyor also submitted his tentative suggestions for the development of the site which in general were on very similar lines to the suggestions of the Entertainments Manager. RESOLVED, That the foregoing suggestions be referred to the Reorganisation Sub-Committee and that they be informed that when they are considering the various proposals for the post-war development of the town, this Committee desire that a scheme on the lines above suggested for the development of the Winter Garden site shall be considered ; such a scheme to comprise the amenities mentioned above which, in the opinion of this Committee, are the minimum requirements necessary for the development of the town as a health and holiday resort.

T. WILFRED WAITE, Chairman.

STREET AND HIGHWAY COMMITTEE.

19th July, 1943. Present—Aldermen True (Chairman), Ward and Winterbotham ; Councillors Biggs, Garland, Grimwade and Readings.

1726—Sandford Road and Bath Road Junction—The Committee considered the reference back by the Council of Minute 1532. The Chairman reported that he had ascertained the number of accidents occurring at this point during the 12 months ended 31st March last which totalled one. RESOLVED, That on further consideration, application be made to the Ministry of War Transport for approval to the erection of a Halt sign at this junction.

1727—Royal Society for the Prevention of Accidents—(a) Local Branch—The Committee considered the reference back by the Council of Minute 1534 (a) with regard to the reconstruction of the local branch of this Society. The Chairman reminded the Committee that the propoganda work was still actively carried on at the schools, and the safe driving competitions operated throughout the Borough. RESOLVED, That the question of the reformation of a local branch be deferred to the next meeting of this Committee in order that more information may be obtained from the Society as to the functions and duties which they desire such Committee to undertake.

(b) Annual General Meeting—The Town Clerk submitted letter from the Society stating that their Annual General Meeting would be held in London on 27th July, RESOLVED, That the Chairman be appointed as the Council's representative to attend.

(c) Safety Training Exhibition—Read, letter dated 15th July from the Society stating that in co-operation with government departments, a safety training exhibition showing how young people should be trained to prevent accidents would be held in London from 3rd-17th September, when it was hoped that any members or officers of local authorities who might be in London at the time

would take an opportunity of visiting the Exhibition, RESOLVED, That the attention of members of this Committee and officials concerned be called to the Exhibition.

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1728—Sick Pay for Manual Workers (a) Holidays Accruing during Periods of Sickness—The Committee considered the reference back by the Council of Minute 1544 (c). Councillor Grimwade, the Council's representative on the Western District Joint industrial Council reported that this Council had wide consideration the formation of a sickness scheme and he anticipated that consideration would be given to the question of holidays occurring during periods of sickness. RESOLVED, That it be a recommendation from this Committee to the General Purpose committee that the granting of holidays to employees who have had long periods of sickness during the year or whose holidays accrue during periods of sickness, should be left in the hands of the head of the department concerned, it being the intention that there should be a reasonable lapse of time between a period of sickness and holidays, and that bank holidays occurring during such periods of sickness should not rank for holidays to be taken at a later date.

(b) Payments—The Borough Surveyor reported that during the four weeks ended 13th July, 17 claims for sick pay had been made which, after deduction of National Health Insurance, amounted to £96 17s. 10d., Since the commencement of the financial year on April 1st last, sick pay had been paid in 49 cases amounting to £405 5s. 0d.

(c) Fire Watcher, Municipal Offices—R. Fry—The Borough Surveyor reported that in accordance with Minute 721, as amended by the Council, this employee had, on 1st July, completed the period in respect of which he was entitled to receive sick pay. RESOLVED, That no further payment be made.

(d) Refuse Tip-man—A. J. Gardner--The Borough Surveyor reported that this employee had, on 30th June, completed the period in respect of which he was entitled to receive sick pay, and although he resumed work on 7th July for a period of five days, he was again sick and was not likely to resume work for some weeks. RESOLVED, That he be granted an additional period of sick pay at half wages less the amounts receivable under statutory provisions, and that the matter be further considered at the next meeting of this Committee.

(e) Lorry Driver—S. G. Wright- With reference to Minute 1544 (b), the Borough Surveyor reported that this employee had, as authorised, been granted an additional period of sick pay at half wages, but had resumed work on 16th June.

1729-12 Pittville Street---The Town Clerk reported that an application had been made for the use of a room in the basement of this shop as a fire guard post. He reminded the Committee that the premises were in the occupation of the W.V.S as a clothing store, but the Central Organiser was willing for the room to be used for the purpose, although, in view of the nature of the articles stored in the room on the upper floor, it was considered desirable that an alteration should be made to the door and the lock leading to the stairs. The Borough Surveyor reported that he had inspected the property and anticipated that this work could be carried out for approximately £1 RESOLVED, That

the application be granted, and that the Borough Surveyor carry out the alterations required to the door.

1730---44 Albion Street—With reference to Minute 1373, the Town Clerk reported that he had now considered this matter and reminded the Committee that, prior to the outbreak of war, negotiations had been entered into with the owners for the acquisition of the premises for the purpose of street widening, such negotiations being on the basis of the Council carrying out all work of demolition and providing a new entrance, including crossing and suitable gates leading to the Gaumont Palace, The Borough Surveyor reported that the work recently undertaken to neighbouring premises rendered it desirable that both Nos 44 and 46 Albion Street should be acquired RESOLVED, That the Town Clerk enter into negotiations with the owners for the purchase of both properties and, with regard to No. 44 an intimation be given that the Council will, when the widening is carried out, undertake the work of demolition and the formation of a new entrance, including the provision of crossing and suitable gates

1731—Speed Limit—Extension—With reference to Minute 1545, the Town Clerk submitted the Regulation of Traffic (Benhall Farm, Cheltenham) Order, 1943, dated 25th June, 1943, made by the Minister of War Transport extending the 30 m.p.h. speed limit from Benhall Farm, Gloucester Road to a point immediately north east of Hatherley Lane, and the Borough Surveyor reported that he had altered the positions of the signs accordingly.

1732—Ministry of Transport Act, 1919, Section 17 (2) —Grant from Road Fund in respect of Surveyor's salaries—Read, letter dated 7th July from the Ministry of War Transport referring to circular 553 dated 31st July, 1940, and enclosing revised statement of the Civil Service scale of bonus for the use of the Council in preparing claims in respect of these grants. RESOLVED, That as no war bonus is payable in respect of the salaries to be included in the claim, no action be taken in the matter.

1733—Marle Hill Tip—The Town Clerk reported that complaints had been received from tenants of the Tommy Taylor's Lane allotments that consequent upon resumption of tipping operations, encroachment on to their plots had occurred, and the Allotments Committee, therefore, asked for an indication of this Committee's future proposals in regard to the use of the tip, insofar as this would affect the land in Tommy Taylor's Lane handed over for allotment purposes. If a portion of the allotments was required for use in connection with the tip, it would be necessary for the tenants affected, to be given notice to quit in accordance with the terms of their Tenancy Agreements and for them to be accommodated upon other sites. RESOLVED, That the matter be referred to the Chairman and Borough Surveyor with power to act and that they inform the Town Clerk, in due course, as to what portion of the site, if any, will be affected.

1734—Streamer—The Town Clerk reported that the Chairman had authorised the erection of a streamer across the Promenade on 15th and 16th July in connection with Sports Display of the Gloster Aircraft Sports and Social Club, subject to the positions of the streamers being approved by the Borough Surveyor, to a policy of insurance being effected to cover any damage or injury which may occur, and also to compliance with the usual conditions. RESOLVED, That the action of the Chairman be approved.

1735—Trees, Promenade—With reference to Minute 1537 (c), the Town Clerk reported that he had received a further letter from the occupier of 129 Promenade asking for re-consideration of the Committee's decision not to remove the tree outside these premises. He also submitted letters from the occupiers of 123 and 131 Promenade asking for the trees to be pruned, also supporting the application of the occupier of No 129 The Borough Surveyor reported that he had made a further inspection of the trees in question, and in his opinion, any wholesale cutting would tend to destroy the value of the Promenade avenue. RESOLVED, That the complainants be informed that the Committee adhere to their previous decision not to remove any further trees in the Promenade at the present time, but the Borough surveyor win undertake the usual seasonal pruning.

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1736—Institute of Public Cleansing—Read, circular letter dated June from this Institute stating that a one day Conference to discuss post-war cleansing problems would be held in London on 27th August. It was pointed out that in view of the important changes in the lay-out and design of property and other matters which were to be expected after the war, these must necessarily affect the technique and administration of the public cleansing service. The Borough Surveyor: recommended that his Chief Engineering Assistant, who had been placed in charge of cleansing, refuse collection, and salvage operations, should be authorised to attend the Conference RESOLVED, That the recommendation of the Borough Surveyor be approved.

1737—Building and Civil Engineering Holidays Scheme—Read, circular letter from the Building and Civil Engineering Holidays Scheme Management, Ltd., with regard to their holidays-with-pay scheme, applicable to temporary employees, namely those covered by the wages agreements of the National Joint Council for the Building Industry and the Civil Engineering Construction Conciliation Board. The Company stated that they had had under consideration the problem presented by employees normally eligible for the benefits of the holidays-with-pay scheme administered by their Company, but who were temporarily employed by local authorities, who, in most cases, had schemes of their own, and the Company aimed at safeguarding the interests of such temporary employees. The Borough Surveyor reported that he had considered this matter and anticipated that it would affect two temporary employees who had been engaged within the past few weeks. RESOLVED, That consideration of the matter be deferred until the next meeting of this Committee, and that the Borough Surveyor report further thereon.

1738--Tar Spraying Operations- -The Town Clerk reported that during tar spraying operations in Norwood Road, the clothing of the roller driver had been damaged. The cost of replacing the clothing damaged amounted to £2 6s. 6d., and an application had been made to the Council for reimbursement as it appeared that this claim did not come within the Council's various policies of insurance. The Borough Surveyor reported that in his opinion the employees concerned were not at fault. RESOLVED, That the employee be reimbursed accordingly.

1739—Highways Department—Transport—(a) Diesel Roller—With reference to Minute 1151 the Town Clerk reported that he had received a notice under Defence (General) Regulations, 1939, No. 53, stating that the Minister of Works had decided to acquire the diesel roller No. A.B. 168 and asking for the Council's claim for compensation to be submitted in due course. The Borough Surveyor reported that he had been in communication with the makers to ascertain the present

value of the vehicle, but no reply had yet been received, RESOLVED, That the question of the amount of compensation to be claimed be deferred to the next meeting of this Committee, and that the Borough Surveyor report further upon the matter.

(b) Morris Lorry—The Borough Surveyor reported that with the approval of the Chairman, the Morris lorry formerly used for salvage, had been handed over to the Parks and Recreation Grounds Committee, He reminded the Committee that this lorry had not been used for salvage purposes for some considerable time and had been advertised for sale, but no offers had been received, and for these reasons, the tyres, which were of good quality, had been removed for use on other vehicles, and another set placed upon the lorry in question. The Parks Department wished to take over the original tyres belonging to the vehicle, and he therefore recommended that the Parks and Recreation Grounds Committee should be asked to pay £25 for the lorry plus for the tyres, RESOLVED, That the Borough Surveyor's recommendations be approved,

1740—Monson Avenue —Marshalla—With reference to Minute 1537 (e) the Town Clerk submitted letter dated 17th July from the occupier of these premises regretting that the Council were unwilling to repair the damage to the wall, but in the circumstances she accepted their offer to repair the fence, The Borough Surveyor reported that the work was in progress. RESOLVED, That the matter be left in the hands of the Town Clerk and Borough Surveyor, and that they be authorised to carry out such works as are deemed necessary and desirable without admitting any liability in respect of the damage caused.

1741—Temporary Architectural Assistant—The Town Clerk reported upon the correspondence he had had with the architectural assistant appointed to the Borough Surveyor's Department in accordance with Minute 362, and whose services had now been terminated. RESOLVED, That the matter be referred to the Town Clerk, and that he report thereon to the next meeting of this Committee.

1742—Maud's Elm—The Borough Surveyor reported that he had been in communication with the Librarian with regard to the plaque to be erected upon the Wych elm which the Committee wish planted upon the original site of Maud's Elm. The Librarian had suggested the following wording :—

"This tree is on the site on which Maud's Elm stood. The traditional story may be consulted in Goding's ' History of Cheltenham,' 1863, pages 498-510"

RESOLVED, That the suggestion of the Librarian be adopted.

1743—Tar and Chippings—The Borough Surveyor submitted letter dated 9th July from the Ministry of War Transport calling attention to the serious shortage of tar and chippings, and asking for reconsideration of the surface dressing programme on unclassified roads, bearing in mind the possibility of these roads being allowed to remain undressed for another year. The Borough Surveyor reported that the programme was being reduced accordingly.

1744-18 Montpellier Street—The Borough Surveyor submitted application from the occupier of these premises for an extension to the cellar entrance from the footpath. He had inspected the site, and reported that the footpath was 15 feet wide, and was occupied by a vault, and he recommended in view of the general policy of the Council to reduce the number of existing footpath

openings, that the application should be refused. RESOLVED, That the recommendation of the Borough Surveyor be approved.

1745—Road Works, etc.—The Borough Surveyor submitted a report of road works and other similar matters in hand.

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1746—Salvage Sub-Committee—The Salvage Sub- Committee report that they met on 14th July, 1943 :—

(a) St. Lukes Parish Hall—With reference to Minute 1539 (c) the Town Clerk reported that he had interviewed the Chairman of the Trustees and urged the retention of the bins in their present position in the forecourt, but the Trustees were unable to accede to this request. The Sub-Committee decided that the Chairman and the Cleansing Inspector inspect other sites in the neighbourhood and report further to the next meeting, and that application be made to the Trustees for permission to place a notice board in the forecourt informing the public of the new position:

(b) Propaganda—The Borough Surveyor reported that the Omnibus Companies had been supplied with additional notices for erection in the buses ; posters had been erected on the Salvage Hut and 5,000 economy labels had been purchased, as authorised, and distributed. The Sub-Committee recommend that the offer of Messrs. Mills & Rockley Ltd., to provide 12 large boards at a charge of 6d. per board per week, be accepted, such boards to be erected in suitable positions in the town, and that the Borough Surveyor arrange for appropriate salvage posters to be exhibited thereon.

(c) Statistics (i) The statistics for the month of June were submitted. (ii) Rubber—The question of additional publicity in connection with the salvage of rubber was considered and it was recommended that receptacles be placed in suitable positions in the centre of the town and that propaganda be under-taken, including the provision of slides at Cinemas and advertisements in the press.

(d) Pig Food (i) Analysis—The Ministry of Supply had now forwarded the result of the analysis of the sample of boiled kitchen waste submitted. This showed a considerable improvement on the analysis obtained in May, 1942. The Ministry stated that there was no objection to the price of 2 per ton being increased, if desired, but suggested that, as a guiding principle, the price be made as low as possible consistent with the Council incurring no loss on the salvage effort The Sub-Committee recommend that the increased price of J3 per ton authorised by Minute 1354(d) be adopted .

(ii) Complaint—The Borough Surveyor submitted a complaint received from a purchaser of the quality of pig food supplied and suggesting that a sample should be sent to the Ministry for analysis. The Borough Surveyor submitted his proposed reply in which he pointed out that the analysis of the Ministry had already been obtained.

(e) Destructor—The Borough Surveyor reported upon the progress and reinstatement work carried out at the Destructor following the recent fire.

(f) Labour—The Borough Surveyor reported that his efforts to obtain a suitable woman driver for the salvage lorry, had been unsuccessful. RESOLVED, That the proceedings of the Sub-Committee be approved and adopted.

1747—Salvage of Waste —(a) The Borough Surveyor reported that the following had been salvaged during the month of June : (the amounts salvaged during May are shown in brackets).

	June.		May.	
	Tons.	Cwts.	Tons.	Cwts.
Paper ...	60	10	(55	17)
Metals ...	19	17	(30	3)
Rags, bags, etc.... ..	4	17	(6	7)
Bottles and Jars... ..	—	—	(—	—)
Bones ...	3	17	(3	4)
Pig Food.,	69	7	(78	17)
Aluminium	—	9	(—	—)
Rubber, including Motor Tyres	7	16	(—	—)
Gramophone Records	—	—	(—	—)
Cullet	—	—	(—	—)
Batteries (Dry) —	—	—	(—	—)
Flocks	—	—	(—	—)

The estimated value of the salvage collected during June was £708 and during May £660.

(b) The Borough Surveyor reported that the refuse collected during the 4 weeks ended 13th July amounted to 1,160 tons.

(c) Non-Ferrous Metal—The Committee considered the desirability of establishing a central depot for the reception of non-ferrous metal. RESOLVED, That arrangements be made for a depot to be established in the entrance hall at the Municipal Offices and that notices be inserted in the Press informing the public of this arrangement, and urging the necessity for additional efforts to be made in the salvage of this material.

1748—Pig Food Plant—The Borough Surveyor submitted letter dated 8th July from the Vulcan Boiler and General Insurance Company, Ltd., stating that the plant now complied with the requirements for insurance purposes.

1749—Salvage Depot Fire—The Borough Surveyor reported that the re-instatement works at this Depot had now been sufficiently completed to enable paper baling to be resumed.

J. H. TRYE, Chairman.

GENERAL PURPOSES AND WATCH COMMITTEE.

20th July, 1043. Present- The Mayor Chairman) ; Aldermen Pates, Pruen, Trye, Ward and Winterbotham; Rev. de Courcy Ireland, Grimwade and Smith.

1750—Diseases amongst Animals-The Police Superintendent reported that the Borough was free from contagious diseases amongst animals.

1751—Domestic Agencies—The Police Superintendent reported that the domestic agencies in the Borough had been inspected and were found to be satisfactory. One had ceased to carry on business and another was carrying on its business from the office of an existing agency.

1752—Petroleum Licence—With reference to Minute 17 (c) passed on 20th October last, the Petroleum Inspector reported that Messrs. Woolworth Ltd., had now made application for permission to construct a lighter fuel store in brickwork, in lieu of the existing metal container store previously authorised at their premises in High Street. A plan showing the proposed construction had been submitted which complied with the usual requirements. RESOLVED, That the application be granted.

1753—Licences to Deal in Game—The Town Clerk submitted applications for renewal of licences from Messrs. C. Barnett & Sons and Mr. H. Reynolds. RESOLVED, That the licences be renewed for the period expiring on 1st July, 1944.

1754—Hackney Carriage Sub-Committee—The Hackney Carriage Sub-Committee report that they met on 2nd July. (a) Pares—information with regard to fares had been obtained from a number of towns and the Town Clerk submitted tabulated statement. It appeared that since the outbreak of war the Ministry of Health had, in two cases, sanctioned the making of byelaws in brief form which, in particular, dealt with war-time fares. A communication had been addressed to the Ministry, pointing out the existing difficulties in enforcing the scale of fares recently approved, and urging that consent be given to the making of byelaws similar to those approved for the two towns mentioned. The Sub-Committee, therefore, recommend :—

(1) That the Town Clerk take all necessary steps to obtain the approval of the Minister to the submission of Byelaws.

(2) That, in the event of such approval being given, draft Byelaws be prepared and forwarded to the Ministry of Health for approval and confirmation.

(3) That the undermentioned scale of fares be included in any Byelaws which may be submitted :—

Minimum Fare—to operate from the picking up of a passenger or passengers—

For the first mile ...	1s. 6d.
For every succeeding one-quarter mile or any part thereof...	4d.
For waiting or stopping at the request of the hirer---for every five minutes ...	4d.
From 9 p.m. to 7 a.m.	50 per cent increase on above fares.

Additional Charges.

For every passenger exceeding two :-

For the whole or any portion of the journey	6d.
For each package carried outside ...	3d.
For each dog, bicycle or perambulator	6d.

The additional charges are not subject to the 50 per cent increase between the hours of 9 p.m. and 7 a.m.

(4) That the observations of Central Taxis be invited on the revised fares.

(b) Hackney Carriage Inspector—The Sub-Committee considered the salary paid to Mr. Felix Miles as Hackney Carriage Inspector. In addition to his salary of £40 per annum, Mr. Miles received half the inspection fees which, for the year 1st April, 1942, to 31st March, 1943, amounted to £12 10s. 0d. The Sub-Committee recommend that Mr. Miles be paid an inclusive salary of £75 per annum, the Council, in future, retaining the whole of the inspection fees.

(c) Badges for Hackney Carriage Drivers—With reference to Minute 1550 (f), Messrs. Fattorini, Ltd. had intimated that if the number of badges required was reduced to 200 the price would be increased from 3s 2d. to 3s 8d. per badge. The Sub-Committee recommend that the revised quotation be accepted.

(d) Petroleum Allowance to Hackney Carriages—The Town Clerk reported upon correspondence he had had with the Regional Petroleum Officer when it had been suggested to the latter that future allocations of petrol to hackney carriage proprietors should be subject to "the provision of an efficient hackney carriage service in accordance with the requirements and conditions of the local authority by whom such vehicle is licensed for public hire work." In the opinion of the Regional Petroleum Officer, this condition was covered by the Motor Fuel Order, 1942, Part III, and if a vehicle was granted an allowance of petrol as a taxi cab, it would be a mis-use of petrol by proprietors if the vehicle was used for the purpose of hire work only. The Sub-Committee decided that the Town Clerk endeavour to ascertain the Regional Petroleum Officer's definition of hire work.

(e) Hackney Carriage Licences—(a) No. 72—The Sub-Committee recommend that as this proprietor, now serving with the Armed Forces, has obtained a full-time driver, the licence be renewed. (b) Transfer—No. 8—That the application of Mr. W. G. Hennell for the transfer of this licence from car DD 7708 to DG 7108 be granted, the vehicle having been inspected and recommended by the Police Superintendent and Motor Hackney Carriage Inspector.

(f) Hackney Carriage Drivers' Licences—The Sub-Committee recommend that the following applications be granted, namely, Messrs. W. G. Barnett and E. J. Younger and Mrs. L. McDermott, the same having been recommended by the Police Superintendent but that the applications of Messrs. A. C. F. Onione and). Strachwicz be refused.

(g) Hackney Carriage Service—A report received from the Police Superintendent with regard to a fare demanded, being considerably in excess of the authorised scale, was considered, when it was decided that the matter be further considered at the next meeting, in the meantime, the observations of the driver being obtained. The Town Clerk also reported that the Assistant Hackney Carriage Inspector (Mr. H. B. White), commenced his duties on 6th July. With regard to byelaws, the

Town Clerk reported that he had been in communication with the Ministry of Health and he submitted letter dated 19th July from the Ministry dealing with this matter.

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RESOLVED, (1) That the letter be referred to the Hackney Carriage Sub-Committee for consideration.

(2) That the report, as now amended, be approved and adopted.

(3) That, having regard to the August recess, the Sub-Committee be authorised to report their proceedings direct to the Council at their meeting on 6th September.

1755—Old Age Pensions Act —The Committee considered the reference back by the Council of Minute 1561. They were of the opinion that whilst they are in favour of any proposals to increase the present rate of Old Age Pensions they are not prepared to support any recommendation to the Government prescribing a specific amount. RESOLVED, That the Council be informed that the Committee adhere to their previous decision that no action be taken in this matter.

1756—Staff—(a) Recruitment of Junior Staff—With reference to Minute 1551 (c) the Town Clerk reported that the Education Secretary had submitted the names of two candidates which he recommended should be accepted under this scheme for the year 1943-44, namely, Miss Sheila Bowles and Miss J. Hartland, and he would submit the remaining two-names in due course The Town Clerk also reported that he had interviewed the candidates and referred to the recommendation of the Electricity Committee that Miss Bowles, in the first instance, be allocated to the Borough Electrical Engineer's department. The Town Clerk also recommended that Miss Hartland be accepted and, in the first instance, allocated to his department, but both appointments would be subject to the candidates successfully obtaining the School Leaving Certificate, in August. RESOLVED, (1) That the recommendations mention above be approved and adopted. (2) That the Joint Staffing Committee be requested to give consideration to the operation of the scheme and to the training and progress of junior entrants.

(b) Grading Scheme—Housing Department—The Committee considered the recommendation of the Housing Committee that the establishment of the Housing Department should be amended in order to provide for the appointment of one additional trained assistant on Grade A in substitution for the clerk in the junior division and a part-time trained assistant, The Housing Committee also recommended that in the event of the person appointed having already obtained the Women's Property Manager's Certificate the commencing salary be £200 per annum and that war bonus be paid. RESOLVED, That the recommendations be approved and adopted.

1757—Sick Pay for Manual Workers—The Committee considered the recommendation of the Street and Highway Committee that in connection with the operation of this scheme, the granting of holidays to employees who had long periods of sickness during the year or whose holidays accrue during periods of sickness, should be left in the hands of the head of the department concerned and that he report thereon from time to time to this Committee, it being the intention that there should be a reasonable lapse of time between a period of sickness and holidays and that bank holidays occurring during such periods should not rank for holidays to be taken at a subsequent date, RESOLVED, That pending the introduction of a Sickness Scheme by the Western District J. I. C., which

it is suggested should provide for these contingencies, the recommendations of the Street and Highway Committee be approved and adopted. RESOLVED ALSO, That the attention of the Joint Industrial Council be drawn to this matter.

1758—August Recess—RESOLVED, That in the event of any matters of urgency arising on the work of any particular Committee during the August recess, the same to be left in the hands of the Chairman in consultation with the Town Clerk and Chief Officer concerned

1759—Municipal Offices (a) August Bank Holiday, RESOLVED, That the offices be closed on August Bank Holiday, 2nd August, 1943, subject to arrangements being made to deal with any matters of urgency which may arise.

(b) Additional Cycle Accommodation—The Borough Surveyor reported that complaints had been received of the in-adequacy of the present cycle accommodation at the rear of the offices and submitted proposals for improvement. RESOLVED, That the matter be referred the Accommodation Sub-Committee with power to act

1760—Gas Undertakings Acts, 1920-1934--Read, report of gas tests made on 23rd, 26th and 29th June, 5th, 8th, 12th and 17th July, which showed the calorific value on these dates to be 456.5, 449.7, 448.1, 454.7, 439.4, 459.3 and 448.3 B.Th.U. respectively and the pressure 5.0, 4.9, 4.9, 4.9, 4.9 4.9 and 4.9 inches of water.

1761—Automatic Weighing Machine—With reference to Minute 1557, the Town Clerk reported upon his negotiations with the British Automatic Co., Ltd., for a rental for a site for their weighing machine in the Royal Well Omnibus Car Park and the Company had now intimated that they were arranging for the removal of the machine.

1762—Electoral Machinery—Read, letter dated 12th July from the Association of Municipal Corporations enclosing statement made by the Home Secretary in the House of Commons on 24th June indicating the Government proposals under which parliamentary elections could be held in a more convenient way than at present under the old register and before a new register was prepared. The proposals, based upon recommendations contained in the report of the Committee on Electoral Machinery, relate only to parliamentary elections and the Committee stated that no continuous system could be applied to local government elections with the present local government franchise and this difficulty would only disappear if there was complete assimilation of local government franchise to parliamentary franchise. The Association pointed out that the question of assimilating the local government franchise to the parliamentary franchise was one of great importance and one upon which there might well be considerable difference of opinion. It was estimated that the assimilation of the two franchises would increase the local government electorate by about 25 per cent, The Association felt that they should not express a definite opinion on the subject without consulting constituent members and they therefore, asked for the views of the Council thereon, RESOLVED, That in view of the importance of the matter, consideration be deferred to the next meeting, and in the meantime, the Town Clerk circulate to the members of this Committee a precis of the proposals with a view to the same being laid before the Council with any recommendation this Committee may make in due course.

1763—Make-up of War Service Pay—Read, letter dated 25th June from the Town Clerk of Morecambe and Heysham, stating that at the outbreak of war his Council had agreed to make up pay of members serving with the Forces, according to the merits of each individual case but, as a result of the recent decision in the House of Lords in the case of N.A.L.G.O. v. Bolton Corporation. and the subsequent negotiations between the latter and their staff, the National Union of Teachers and the National Association of Local Government Officers had asked his Council to negotiate on similar lines. This was refused and the dispute was referred to the National Arbitration Tribunal and an award made.

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The Morecambe and Heysham Council considered that if the principle of up of pay was accepted then it should be universal and the cost should be a national and not a local one, and enquiries were made as to whether this Council Committee were in agreement with their views that the present position was unsatisfactory and an attempt should be made to remedy the same. RESOLVED, That the letter be allowed to be on the table

1764—Location of Retail Businesses Order, 1942—(a) G. Herbert, 25 Manchester Street-With reference to Minute 1564, the Town Clerk submitted letter dated 2nd July from the Local Price Regulation Committee stating that they had decided on the information before them, to grant the application.

(b) Mrs. Coates, 56 St. George's Place—Read, letter dated 8th July from the Local Price Regulation Committee stating than an application had been received from Mrs. Coates to carry on a ladies hairdressing business at this address. It was stated that the applicant had previously carried on business at 11 Margrett Road, but for certain domestic reasons had been compelled to transfer to 56 St. George's Place, and the Committee wished to have any observations which the Council had to make upon the application. RESOLVED, That it be intimated that the Council recommend that the application be granted.

1765—Leckhampton Hill—(a) Rabbits—Read, letter dated 2nd July from Mr. (, A. Price making application for the renewal of the agreement with him for the right to catch rabbits on Leckhampton Hill. RESOLVED, That the application be granted for one year, expiring on the 29th July, 1944, subject to Mr. Price agreeing to pay a rent of £2 for the period, and entering into an Agreement to be prepared by the Town Clerk, it being understood that the tenancy would exclude the land in the occupation of Mr. Jenner, and the field in the occupation of Mr. Scott Plummer.

(b) Charlton Common—The Town Clerk reported that by notice dated 25th June given under Regulation 52 of the Defence (General) Regulations, 1939, the military authorities had stated that the use of part of Charlton Common, west of Mountains Knoll Wood, containing approximately 75 acres, would he extended for the period from 25th June to 29th September, 1943, for training purposes subject to similar conditions.

(c) Quarry, Salterley Grange—The Town Clerk also reported that by notice dated 21st June, given under Regulation 52 of the Defence (General) Regulations, 1939, the military authorities had

intimated that the use of this quarry as a rifle range would be extended during the period from 25th June to 29th September, 1943.

(d) Stone and Rubble for Tewkesbury Waterworks—The Town Clerk reported that at the last meeting- of the Cheltenham and Gloucester Joint Water Board the question of the provision of stone and rubble from the quarry at Leckhampton Hill for the levelling of the Tewkesbury Waterworks had been considered The levelling of the site was part of the authorised works to be carried out by the Gloucester City Council, and about 200 loads of stone and rubble would be required. RESOLVED, That the Board be informed that this Committee are willing to supply the Gloucester City Council with the materials required at a charge of 2s 6d. per load.

1766—Economy in Use of Towels—The Town Clerk submitted circular letter dated June from the Board of Trade drawing attention to the fact that towels were in short supply, and asking local authorities to restrict their purchases to a minimum, and stating that it would be necessary for a certificate to be obtained in respect of all towels and towelling before delivery. The Board intimated that no arrangements would be made for the provision of new towels for office workers or other places such as libraries where there are no special reasons for dirt unless workers were prepared to surrender their own coupons. Local authorities should, therefore, not renew office towels when those at present in use were worn out, and this arrangement had already been made in regard to towels in government offices.

1767—Army Cadet Force Camp, Portishead—The Town Clerk reported that the Mayor had received an application from the County Cadet Committee for a grant towards the expenses of the Army Cadet Force Camp at Portishead which was being attended by the Cheltenham Cadet Battalion. RESOLVED, That in pursuance of the Cheltenham Improvement Act, 1889, and the Cheltenham Order, 1905, a subscription of £30 be made towards the expenses of the camp.

T. WILFRED WAITE, Chairman.

BRITISH RESTAURANTS COMMITTEE.

21st July, 1943. Present—Alderman Winterbotham (Chairman) ; Councillors Bayliss, Compton, Fildes and Garland ; Mrs. Greening and Mrs. Lipson ; Messrs. W. J. Bache and F. R. Jefford.

1768—Financial Statement—The Borough Treasurer submitted the financial statement for the three months ended 30th June. The total expenditure amounted to £3,571 14s 2d., and the total income, including stocks in hand, was £3,839 10s. 2d.

This showed a credit balance for the three months of £267 16s. 0d., and after deduction of the net working loss for 1942-3 of £45 1s. 4d., gave a net surplus at 30th June, 1943, of £222 14s 8d., before charging Amortisation. RESOLVED, That the accounts be approved and forwarded to the Ministry of Food.

1769—Organiser's Report—(a) Meals Served—The number of meals served in the Restaurants during June were as follows:—

	No. of Meals	Returns
		£ s. d.
Montpellier	8,867}	407 12 6}
“ (Supper)	458}	25 1 0} (2 weeks only)
St. Margaret's ...	5,986	279 12 9
Whaddon	6,766	214 1 1
St. Mark's ...	2,451	100 5 7

(b) Fuel Storage—RESOLVED, That approval be given to the purchase of a shed suitable for storage of fuel and which had been offered to the British Restaurant Organiser, at an approximate cost of £5.

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(c) Bank Holiday—RESOLVED, That Whaddon and St Margaret's Restaurants be closed on August Bank Holiday, and that staff at Montpellier be give a day's holiday in lieu thereof as this Restaurant would be open in connection with the Holidays at Home programme.

(d) Food Decontamination—The British Restaurant Organiser reported that members of her staff were willing to form a Decontamination Unit and after training would undertake responsibility for the decontamination of the British Restaurant food in an emergency. She had discussed the matter with the Food Executive Officer who welcomed the suggestion.

(e) Covered Way, St. Margaret's—The Organiser referred to the need of a covered way for the public waiting to be served at St. Margaret's. RESOLVED, That the Borough Surveyor be instructed to proceed with this work.

1770—Deputy Organiser—The Town Clerk reported that he had been in communication with the Ministry of Health regarding the payment of £50 to the Deputy Organiser, who had given their sanction to this expenditure under Section 228 (1) of the Local Government Act, 1933, RESOLVED, That Minute 1474 be rescinded. RESOLVED, also, That the sum of £50 be paid to Miss Hodge towards the expenses incurred by her in connection with an operation necessitated as a result of strain from heavy lifting during the course of her duties.

1771—Mobile Cooking Units—With reference to Minute 1472, the Town Clerk reported that the County Public Assistance Officer had accepted responsibility for 1 range and 2 boilers, and Messrs. Sharpe & Fisher were now satisfied that the Council had not taken delivery of the remaining range and 2 boilers, and had amended the order.

1772—St. Margaret's British Restaurant—(a) Pathway from Roadway—The Town Clerk reported that approval dated 25th June had been received from the Ministry of Food to the provision of a fenced pathway to this Restaurant at a cost not to exceed £18 10s. 0d.

(b) Stabling at Rear—Read, letter dated 18th July from the Ministry of Food giving approval to the conversion of the stabling into storage accommodation on the definite understanding that the present Store, rented at £72 per annum, would be released, RESOLVED, That the Borough Surveyor ascertain the cost of the minimum amount of work necessary to make the building useable as a store.

1773—New Restaurant—The Town Clerk reported that the Parks Committee had approved the proposal to erect a Restaurant in Sandford Park provided the Restaurant is erected on the south side of the main entrance and adjoining 1 Gainsborough Villas. Read, letter dated 18th July from Ministry of Food withholding approval pending receipt of the financial statement showing the position for the three months ended 30th June. The Borough Surveyor submitted plan showing suggested layout for a Restaurant parallel with Gainsborough Villas. RESOLVED, That the Committee view the site to decide the most convenient position

CLARA F. WINTERBOTHAM, Chairman.

CEMETERY AND CREMATORIUM COMMITTEE.

21st July, 1943. Present—Councillors de Courcy Ireland (Chairman), Bettridge, Bush, Chinn, Lewis-Hall and Readings.

1774—Superintendent's Report—Read, Report of the Superintendent for the period from 19th June to 21st July, 1943. Number of Interments 61 ; Cremations 31 ; Grave Spaces sold : 2nd Position 1, 4th Position 19 ; New Memorials erected 9 ; New Inscriptions 13

1775—Grants of Grave Spaces Sold—RESOLVED, That the Common Seal be affixed to Grants Nos. 10842 to 10855 inclusive.

1776—Designs—RESOLVED, That designs Nos. 2927 to 2939, as set out in the designs book, signed by the Chairman, be approved.

1777—Crematorium—The Committee inspected the catafalque at the Crematorium. RESOLVED, that the Borough Surveyor write to the makers asking for their representative to inspect this, with a view to steps being taken to obviate the slight noise caused by the rollers.

1778—Wooden Crosses—Great War—As indicated in Minute 1511, the Committee inspected the wooden crosses received from war graves from the last war which were erected on rails at the entrance to the Cemetery Many of the crosses had decayed and some of them were falling to pieces, and presented a very untidy appearance. RESOLVED, That the Committee consider that the time has come when the crosses should be removed, but before doing so, the Town Clerk endeavour to inform as many relatives as possible of this intention, stating that relatives are at liberty to remove the crosses themselves, but that where the cross is in good condition, the Committee will be prepared to re-erect it in a less conspicuous position if the relatives express a wish of this course to be adopted.

1779—Established Church Chapel—The frontal of the altar at the Chapel was inspected by the Committee and also tenders and patterns for a new frontal were submitted. RESOLVED, That a new frontal cloth be not purchased at the present time, but that the Borough Surveyor be instructed to re-paint the background of the altar, and also that a new top cloth be purchased.

E. S. DE COURCY IRELAND, Chairman.

FINANCE COMMITTEE.

23rd July, 1943. Present—Alderman Taylor (Chairman) ; ; Alderman Ward ; Councillors Biggs, Garland and Grimwade.

1780--General Rate—Read, report of the Borough Treasurer, dated 17th July, 1943, on the collection of the first instalment of this Rate. Amount collected £96,779 ; amount outstanding £7,236.

1781—Water Rate—Read, report of the Borough Treasurer dated 17th July, 1943, on the collection of this Rate for the half year ending 30th September, 1943. Amount collected £13,506 ; amount outstanding £4,623.

1782—Electricity Charges—The Borough Treasurer reported on the collection of Electricity charges since the last meeting.

1783—Accounts Rota Committee--Reported meeting held on the 23rd July, 1943. Present—Alderman Taylor (Chairman), the Mayor and Councillor Grimwade.

The accounts submitted were examined and recommended for payment. RESOLVED, That this recommendation be approved and adopted.

1784—Borough Treasurer's Department—Staff—(1)The Borough Treasurer reported that Mrs. Davie, Machine Operator, had resigned, and that, subject to the approval of the Committee, Miss M. J. Lawrence had been appointed to the vacancy in a temporary capacity at a salary of £117 per annum. RESOLVED, That the appointment be approved.

(2) The Borough Treasurer further reported that Mrs. J. M. Knowles had been appointed machine operator in his department at a salary of £170 per annum in a temporary capacity. RESOLVED, That the appointment be approved.

(3) The Borough Treasurer also reported that Mr. K. Selby, Electricity Accountancy Assistant, enlisted in the R.A.F. at the commencement of the war but was subsequently transferred to audit work at the Ministry of Aircraft Production. RESOLVED, That in view of the staffing difficulties of the department, application be made to the Ministry for Mr. Selby's release.

1785—Borough Treasurer's Department---Accommodation----The Borough Treasurer reported upon the conditions under which the members of his staff were working and the serious inadequacy of the accommodation, RESOLVED, That the report be referred to the Accommodation Sub-Committee for consideration and report.

1786—Superannuation—The Borough Treasurer reported, in accordance with the Local Government Superannuation Act, 1937, and Minute 9 of the Finance Committee approved and adopted by the Council on 4th July, 1938, (a) that the superannuation allowance payable to Mr. T. C. Daniels, Electricity Mains foreman, Minute 1682 was £141 6s. 10d. per annum based on 18 years' contributory service and 26 years' non-contributory service.

(b) That E. Bullingham, Highways Department, who was in receipt of a superannuation allowance of 21s 8d. per week died on 30th June, 1943, and that a sum of £44 1s. 6d. was due to his legal representative. RESOLVED, That payments in accordance with the above be made.

1787—Civil Defence Acts, 1937-1939—Circular 118/1943 Ministry of Home Security, was submitted, dealing with interim payment of grant on account of estimated expenditure on air raid general precautions and certain other civil defence purposes during the first half of the financial year, 1943/4 and indicating the procedure to be followed

1788—British Restaurants--(a) Accounts—The Town Clerk reported that, in accordance with the Committee's instructions (Minute 1577) Alderman Ward and the Borough Treasurer had discussed with the Chairman of the British Restaurants Committee the question of the accounts of that Committee. RESOLVED, That the British Restaurants Committee be furnished with a monthly statement of receipts and payments and a complete financial statement every three months and that in the event of further difficulties the Chairman, Alderman Ward and the Borough Treasurer discuss the matter further with the Chairman of that Committee.

(b) Head Supervisor and Deputy Organiser—The Town Clerk reported that he had communicated with the Ministry of Food regarding the injury sustained by Miss Hodge (Minute 1770), but they were not prepared to approve the grant of £50 and he had therefore communicated with the Ministry of Health upon the Council's proposal (Minute 1474) to pay her a gratuity of £50 in order to obtain their approval under Section 228 (1) of the Local Government Act, 1933, out of the Council funds. The Ministry of Health had agreed to this course subject to proper vouchers being submitted to the District Auditor. RESOLVED, That the British Restaurant Committee be informed that, whilst this Committee approves of the principle of the payment, they are of opinion that it should be borne by the Ministry of Food as Miss Hodge suffered injury in their service and that the sum of £50 should be included in the appropriate accounts

P. P. TAYLOR, Chairman.

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Borough of Cheltenham.

Municipal Offices, Cheltenham,

2nd September, 1943.

Sir (Madam),

You are hereby summoned to attend a **Meeting of the Council to be held at the MUNICIPAL OFFICES, on Monday, the 6th day of September, 1943, at THREE O'CLOCK** in the Afternoon, at which meeting the following business is proposed to be transacted and any other business that may legally be transacted at such meeting :—

1. To approve and confirm the minutes of the last meeting.
2. Communications by the Mayor.

3. To receive report of the Emergency Committee.
4. To approve, or otherwise, the proceedings of the following Committees and to deal with any matters arising thereon requiring the attention of the Council

Committee.	Date of Meeting.
BRITISH RESTAURANTS ...	30th July, 1943.
RATING ...	11th August, 1943.
FIRE PREVENTION	19th August, 1943.
“	30th August, 1943.
FINANCE ...	27th August, 1943.
WATER	30th August, 1943.

5: Memorials, applications, complaints, etc.

To EACH MEMBER. OF THE COUNCIL.

Yours faithfully,

Town Clerk.

Borough of Cheltenham.

At a Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices in the said Borough, on Friday, 30th July, 1943. Present :

The Deputy Mayor (Councillor John Howell, C.B.E., F.R.C.S.) in the chair.

Aldermen Leigh James, Pates, Capt. Trye, C.B.E., R.N. (Retd.), Ward and Clara F. Winterbotham, M.B.E., J.P. ; Councillors Addis, J.P., Barnett, Bayliss, Bendall, Bush, Chinn, Rev. de Courcy Ireland, M.A., Fildes, Garland, Green, Grimwade, Dr. Hayward, M.B.E., M.B., B.S., Lewis-Hall, Moore, Readings and Smith.

Apologies—Apologies for absence were received from The Mayor, Aldermen Lipson, M.A., M.P., Pruen and Taylor, Councillors Bettridge, Lt.-Col. Biggs, O.B.E., Compton, Thompson and Till.

1789 --Chairman —RESOLVED, in the absence of His Worship the Mayor, that the Deputy Mayor be appointed Chairman.

1790—Minutes of Previous Meeting—RESOLVED, That the minutes of the meeting of the Council held on the 5th July, 1943, having been printed and circulated to each member of the Council, be taken as read, and that the same be approved.

1791 --Illness of Mrs. P. P. Taylor Reference was made to the serious illness of Mrs. P. P. Taylor. RESOLVED, That the Town Clerk communicate to Mr. Alderman Taylor the sympathy of the members of the Council and express to him the hope that Mrs. Taylor will speedily recover from her illness.

1792 --Corporation Housing Estates—Garden Competition It was reported that Mr. J. Lowe, 30 Crabtree Place, had been awarded the " Pates" Challenge Cup, given annually in respect of the best garden on the Corporation Housing Estates. Mr. Lowe attended the meeting ; was presented with the cup by the Deputy Mayor, and congratulated by the Council upon his achievement.

1793 —Emergency Committee —RESOLVED, That the report of the Emergency Committee of their meetings held on 7th and 21st July, 1943, be received. The Council also received report from the Chief Billeting Officer on the work of the Billeting Department during the year ended 30th June, 1943. RESOLVED, That the appreciation and congratulations of the Council be tendered to Mrs. Percival and her staff for the admirable way in which this work has been undertaken.

1794 --Proceedings of Committees —RESOLVED, That the proceedings of the under-mentioned Committees at their meetings held on the dates respectively appearing be approved and confirmed:—

British Restaurants	June 29
“ “	July 21
Rating	July 7
Housing	July 8

(Subject to the withdrawal of Minute 1595, dealing with Post War Housing and the development of the Lynworth Farm Estate for further consideration and report).

ALSO RESOLVED, That, in connection with Minute 1596 and the decision of the Ministry of Food to utilise the St. Mark's British Restaurant as storage accommodation when it ceased to be a Restaurant on the 31st July, 1943, and their refusal to dispose of the building to the Council for use as a Community Centre, representations be made to the Ministry of Food and the Ministry of Health protesting against the use of the building for storage, and urging the Ministries to agree to the sale of the building for use as a Community Centre in the St, Mark's area.

Art Gallery and Museum	July 9
Public Library	July 9
Allotments ...	July 12
Parks and Recreation Grounds	July 12

ALSO RESOLVED, That the public be admitted to Pittville Park free of charge during the "Holidays at Home" Week, July 31st—August 6th, 1943.

(An amendment, that Minute 1642, recommending the temporary lay out of the Winter Garden site be not approved, was lost).

Public Health	July 12
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ALSO RESOLVED, That a Statutory Notice be served upon the occupier of land at the rear of No. 126 Leckhampton Road under the provisions of the Rats and Mice Destruction Act, 1919, requiring her to take the necessary steps under the Act for the eradication of rats on this land.

Water	J	uly 13
Electricity and Lighting		July 13
Maternity and Child Welfare		July 14
Fire Prevention		July 15
Town Planning		July 15
Town Improvement and Spa		July 16
Street and Highway ...		July 19
General Purposes and Watch		July 20

ALSO RESOLVED, That legal proceedings be instituted against the holder of Hackney Carriage Driver's Licence No. 66 (W. H. Sallis), for permitting an unauthorised person to drive a Hackney Carriage Vehicle without the consent of the Proprietor, in accordance with the provisions of the Town Police Clauses Act, 1847, and the Public Health Act, 1875.

Alderman Winterbotham, in moving the report of the General Purposes Committee, referred to the reports which had been received from the Association of Municipal Corporations dealing with the Government's proposals in regard to Local Government Reform and Education Reconstruction, statements upon which had been circulated to members of the Council. RESOLVED, unanimously, (i) That this Council fully agrees with the joint statement of the Association of Municipal Corporations and County Councils Association in regard to Local Government Reconstruction and request that the Member of Parliament for the Borough give the views of the Associations his utmost support, and that the General Purposes Committee consider what further steps can be taken to counteract the ill-advised and subversive tendencies referred to in the letter from the Association of Municipal Corporations.

(ii) That whilst in the opinion of this Council, much of the White Paper issued by the Board of Education containing the proposals of the Government in reference to the reform of education, is welcomed, the proposals of the Board of Education in relation to the identity of the future education authorities is not in the best interests of education or its sound administration, and therefore the representations which are being made by the local education authority to this end are supported in the strongest possible manner, and that the Member of Parliament for the Borough be informed accordingly.

Cemetery and Crematorium July 21

Finance July 23

4.

ALSO RESOLVED, That an order on the Borough Treasurer be signed authorising him to pay to the several Corporations, Companies and persons mentioned in the Schedule of Accounts, the sum of money set opposite their respective names, and such additional sums as may become payable during the month in respect of current contracts upon the certificate of the Architect or Officer under whom the work is carried out.

J. HOWELL, Deputy Mayor.

BRITISH RESTAURANTS COMMITTEE.

30th July, 1943, at Sandford Park. Present—Alderman Winterbotham (Chairman) Councillors Bayliss and Fildes; Messrs. Bache and Jefford. Councillors Green and Bush (Chairman and Vice-Chairman of the Parks and Recreation Grounds Committee) also attended.

1795—New Restaurant—The Borough Surveyor submitted plan showing alternative layouts for a Restaurant, one parallel with Gainsborough Villas and the other parallel with College Road. The Chairman of the Parks Committee intimated that his Committee preferred the Restaurant to be erected in the former position. The Borough Surveyor pointed out that this position would enable the roadway leading to the Swimming Pool to be used, and three openings could be cut in the hedge to provide means of egress and ingress, and tradesmen's entrance with covered yard, and would not necessitate the removal of any of the iron railings fronting College Road. The frontage of the building would conform to the building line of Gainsborough Villas. RESOLVED, That subject to the approval of the Ministry of Food, the Restaurant be erected in the position indicated.

CLARA F. WINTERBOTHAM, Chairman.

RATING COMMITTEE.

11th August, 1943. Present—Councillors Bettridge (Chairman), Bush and Moore.

1796—Remission of Rates—The Committee considered and dealt with 15 applications for remission of rates.

1797—Proposals—The Committee considered proposals submitted by the Rating and Valuation Officer. RESOLVED, That the proposals be submitted for the revision of assessments as now settled by the Committee. A. J. BETTRIDGE, Chairman.

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FIRE PREVENTION COMMITTEE.

19th August, 1943. Present—Councillor Grimwade (Chairman) ; The Mayor ; Councillors Rush, Chinn, Readings and Thompson ; Messrs. V. Ferguson and W. S. F. Harris.

1798—Depots—(a) The Town Clerk submitted correspondence with the Secretary of the Ladies College stating that the College Committee had decided to terminate the Council's tenancy of the Depot established on the College premises on the 28th August, The Mayor intimated that he had interviewed the Secretary of the College with regard to the matter, and was hopeful that the College Committee would be prepared to re-consider their decision, and would permit the use of the Depot to be continued. RESOLVED, That the matter be left in the hands of the Mayor.

(b) Home Guard—The Town Clerk reported that the Officer Commanding 1st Battn. Glos. Home Guard had intimated that the Home Guard would be unable to continue to man the fire guard depots on Sundays after 8th August. The Acting Fire Guard Staff Officer reported that arrangements had been made for fire guards to man the depots on the nights previously undertaken by the Home Guard.

(c) (i) 413 High Street—The Fire Guard Staff Officer reported that the fire guards on duty at this depot had asked for an alternative means of escape to be provided from the upper floors. The Gloucestershire Co-operative Society Ltd., as owners of the premises, had agreed to certain work being carried out for the purpose, which it was estimated would only entail a small expenditure. RESOLVED, That the Borough Surveyor be authorised to carry out the work as expeditiously as possible.

(ii) The Town Clerk reported that a claim had been received from a fire guard in respect of loss of earnings, clothing, and other matters due to conditions existing at this depot. The matter had been referred to the Regional Commissioner, and the Town Clerk now submitted letters dated 27th July and 6th August stating that the Ministry of Home Security had advised that, after giving the matter careful consideration, they could not see their way to accept the claim. RESOLVED, That the claimant be informed accordingly.

1799—Home Security Circular 63/1943—With reference to Minute 1711, the Town Clerk reported that advertisements had been issued inviting applications for the posts of two Assistant Fire Guard Staff Officers and three Reserve Centre Superintendents. RESOLVED, That the Chairman, Town Clerk, and Fire Guard Staff Officer be authorised to select suitable applicants for interview, and that a meeting of this Committee be held on 30th August for the purpose of making the appointments.

1800—Home Security Circular 129/1943—Read, letter dated 30th July from the Ministry of Home Security setting out more detailed instructions on certain points in connection with the new fire guard organisation described in Home Security Circular 63/1943. The circular referred to the appointment of a Fire Guard Inspecting Officer to take charge of night and other inspections. The Ministry intimated that Fire Guard Area Officers might undertake the duty of inspecting business premises but this work must not detract from their primary duty of supervising the manning and equipment of sector points, block points, and assembly points, and of securing that all fire guards in the area were trained and frequently exercised in their duties. It had, therefore, been decided to authorise the appointment of Fire Guard Inspectors to discharge inspection duties, and an appointment might be made on the basis of one Inspector for every 20 sectors largely composed of business or government premises, and the salary authorised was—males £230—£260 per annum ; females £190—£210 per annum, such salaries to be treated on a grant-aided basis. The Town Clerk reported that he had communicated with the Regional Commissioner asking for approval to the appointment of an officer for the duties indicated, and he submitted letter from the Regional Commissioner dated 13th August stating that sanction to this further appointment could not be given as it was understood that the appointments approved by the Commissioner's letter dated 9th August were sufficient to meet the Council's requirements.

1801—Bunks and Bedding—With reference to Minute 1704, the Town Clerk submitted letter dated 21st July from the Regional Commissioner approving of the supply of 10 two-tier bunks and bedding to the Gloucester City Council provided that the expenditure was shown as a debit in the Gloucester City Council's grant claim, and a credit in respect of this Council's claim.

1802---Staff—The Town Clerk reported that he had informed the Regional Commissioner of the Council's proposals to increase the working hours of their staff in accordance with Minute 1517. A communication had therefore been sent to the Regional Commissioner and his reply dated 14th

August was submitted stating that no objection was raised so far as the clerical staff was concerned, but Fire Guard Officers, and Assistant Fire Guard Officers were not eligible to receive payment of overtime. RESOLVED, That the extended hours and rates of pay be applied to the clerical staff.

1803—Fire Prevention (Business Premises) (No. 2) Order, 1941—Delancey Hospital and Victoria Nursing Home—With reference to Minute 1707 (b), the Town Clerk submitted letter dated 28th July from the Regional Commissioner consenting under proviso (iv) of Article 14 (1) of the Order, to the Council exercising his functions in relation to these premises.

1804-119 Promenade—Read, letter dated 31st July from the Regional Commissioner stating that the Minister of Home Security approved the use of these premises as office accommodation, in accordance with the report of the District Valuer, at a rental of £120 per annum for the portion of the premises occupied for fire prevention purposes, such expenditure to rank for reimbursement.

1805—Training of Local Fire Guard Instructors—With reference to Minute 1709, the Town Clerk submitted letter dated 9th August from the Regional Commissioner stating that Miss J. K. Whitehorn and Miss M. Bardsley (Assistant Fire Guard Staff Officers) had been successful in the recent examination held at Falfield for instructors and examiners, and certificates had been awarded accordingly. RESOLVED, That the congratulations of the Committee be conveyed to Miss Whitehorn and Miss Bardsley.

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1806—Circular S.W. 73/1943-Supplementary Supplies for Replenishing Stirrup Pump Buckets—With reference to Minute 1315, the Borough Surveyor reported that in company with the Fire Guard Staff Officer and a representative of the National Fire Service he had considered the question of the provision of supplementary water supplies in the form of tanks to meet special needs in cases where the sources of supply were insufficient and he submitted his proposals in regard thereto. This included the provision of 71 tanks to supply houses in areas where there were no other sources of supply apart from water mains, the cost amounting to approximately £213, such expenditure ranking for grant. RESOLVED, That the proposed scheme be adopted and submitted to the Regional Commissioner for approval.

1807—Light Trailer Pumps With reference to Minute 1314 the Borough Surveyor submitted proposals for the provision of 30 tanks at a cost of £240, to be placed in various parts of the Borough for the provision of water supplies for light portable pumps, such expenditure ranking for grant, These proposals had been decided upon after consultation with the Fire Guard Staff Officer and representatives of the National Fire Service. With regard to the siting of the pumps, it was desirable that these should be placed in positions as near as possible to fire guard depots, and that the high fire risks of certain areas should be borne in mind. It had, therefore, been decided to recommend the following sites for approval, namely, Fleece Hotel Yard ; Gough & Edwards' Yard, Bath Street ; Bastin's Yard, Winchcomb Street. RESOLVED, That the proposed scheme be adopted and submitted to the Regional Commissioner for approval.

1808—Fire Guard Courses—(a) Fire Guard Officers No 1 Course—Read, Circular S.W. 97/1943 dated 29th July from the Regional Commissioner stating that a course of instruction for fire guard officers

would be held at Bristol from 15th-21st August, the fee for which would be £3 6s. 0d. per head, the expenditure ranking for grant. RESOLVED, That as the officers concerned have already attended courses no representatives be appointed.

(b) Special Courses for Town Clerks, Clerks of Councils, Fire Guard Officers, and Assistants—Read, Circular S.W. 100/1943 dated 3rd August from the Regional Commissioner stating that as the new fire guard Orders would come into operation in the course of the next few weeks, it had been decided to hold a series of courses commencing on 23rd August in order to explain the Orders and to give guidance on their interpretation. The Town Clerk reported that it did not appear possible for him to attend the courses, but he wished to ask the Regional Commissioner whether the Deputy Town Clerk and Committee Clerk could be nominated. If circumstances altered, and time was available, he would attend a course himself. RESOLVED, That the suggestions of the Town Clerk be approved, and also that the Fire Guard Staff Officer and his assistants be authorised to attend.

1809—N.F.S. Contributions Payable by Local Authorities to the Exchequer—Read, letter dated 20th July from the Home Office with regard to the total cost for the provision of a regular fire brigade in the Council's area, and stating that the amount to be taken as the basis for calculation of the Council's contribution to the Exchequer under Regulation 5 of the National Fire Service (Financial) Regulations, 1941, had been determined, subject to consideration of any observations, at £1,998 2s. 11d. and on this basis the Council's quarterly contribution amounted to £374 13s. 1d. The Borough Treasurer submitted his observations with regard to the matter, and intimated that an adjustment in the figure stated would be necessary in respect of the contribution payable by the Northleach Rural District Council for the standard year. RESOLVED, That subject to such adjustment being made, the proposals be approved.

1810—National Fire Service—(a) The Town Clerk reported that a communication had been received from the Fire Force Commander that disciplinary action had been taken by the Regional Commissioner in respect of an officer formerly employed by the Council, but transferred to the National Fire Service. RESOLVED, That consideration of the matter be deferred and that the Town Clerk endeavour to obtain from the Regional Commissioner further information with regard to the matter.

(b) 6 St. George's Terrace—The Town Clerk also reported that in view of the facts mentioned in paragraph (a) above, the officer concerned had been required by the National Fire Service to vacate these premises not later than the 31st August.

1811—Circulars—The Town Clerk reported receipt of the following circulars

(a) Ministry of Home Security.	Decision of Committee.
No. 120/1943—Certain minor adjustments and extensions in the new fire guard plan.	Referred to Fire Guard Staff Officer.
No. 129/1943—Amplification of certain provisions made in H.S.C. 63/1943.	See Minute 1800.
No. 130/1943—Fire Prevention Administration expenditure.	Referred to Borough Treasurer.

No 133/1943—The New Fire Guard Regulations and Orders.

Copies to be supplied to members of the Committee.

No. 135/1943—Sector Diagrams—recommendation that each Sector Point should be equipped with a large scale diagrammatic plan of the Sector showing roads, assembly points, block points, wardens posts, and other information.

Referred to Borough Treasurer and Fire Guard Staff Officer.

(b) S.W. Region.

No. 97/1943—Fire Guard Officers (No. 1) Course.

See Minute 1808 (a).

No. 98/1943—War Work for Fire Guard Posts,

Referred to Fire Guard Staff Officer,

No 100/1943—Special Course for Town Clerks, Clerks of Councils, Fire Guard Officers and Assistants.

See Minute 1808 (b).

No. 101/1943—Fire Guard Plan—Instructions issued by Commander in Chief, Southern Command to military personnel with regard to reporting fires during night alerts, and other matters.

Referred to Fire Guard Staff Officer.

H. C. GRIMWADE, Chairman.

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30th August, 1943. Present—Councillor Grimwade (Chairman) ; Alderman Ward ; Councillors 13ush, Chinn, Readings and Thompson; Messrs. W. S. F. Harris and V. Ferguson.

1812—Home Security Circular 63/1943—With reference to Minute 1711, the Town Clerk reported that a tabulated statement of the applications received had been circulated to members of the Committee, and in accordance with Minute 1799 the Chairman had selected applicants for interview for the appointments of Assistant Fire Guard Officers (two) and Reserve Centre Superintendents (three). RESOLVED, (1) That the following applicants be appointed :—

Assistant Fire Guard Officers—Mrs. C. M. O. Metherell, Assistant Fire Guard Officer, Wells, at a salary of £220 per annum, plus cost of living bonus ; Mr. E. Posner (seconded to Fire Guard Office by N.F.S.), at a salary of £275 per annum, plus cost of living bonus (to undertake the work of inspections in connection with the Business Premises Orders); the appointments to be terminable by one month's notice in writing.

Reserve Centre Superintendents—Mr. R. Loxam and Mr. W. Hastings at a wage of £4 8s. 6d. per week, the appointments to be terminable by one week's notice in writing.

(2) That consideration of the appointment of a third Reserve Centre Superintendent, in accordance with the establishment approved by the Regional Commissioner, be deferred to the next meeting of this Committee, and that the Committee be empowered to make the appointment.

(3) That the approval of the Regional Commissioner be obtained to the appointments.

1813—Fire Prevention (Business Premises) Order, (No. 2) Order, 1941—County Court—Read, letter dated 17th August from the Lord Chancellor's department stating that the Lord Chancellor had requested that for the purpose of administrative efficiency, this Council should exercise the duties and responsibilities as the appropriate authority, on his behalf, in accordance with the proviso to Article 14 of the Fire Prevention (Business Premises) Order (No. 2) Order, 1941, and Article 2 (4) (b) of the Fire Prevention (Government Premises) Order, 1942, in connection with the County Court premises.

1814—Post-War Fire Services—Read, letter dated 30th July from the National Fire Brigades Association stating that the Association had under review the reconstitution of the Fire Services at the end of the War, and suggesting that local authorities might wish to express their opinion as to whether the post war fire services should be nationalised, localised, or a combination of both, that is to say, a local fire service with Government supervision, aided by State grants. The Association forwarded relevant extracts from the report of the departmental Committee on fire brigades services published in 1936, together with a recommendation passed by their Headquarters Committee for the consideration of local authorities, namely, that they were of Opinion "That it is in the best interests of the State and the Post War Fire Service, that it should be under the control to a large measure of co-ordinated local authorities with such grants, and such reasonable supervision of a central authority to ensure an efficient fire service. The Town Clerk also reported that the Association of Municipal Corporations had had under consideration the recommendation passed by the National Fire Brigades Association, and the matter would be considered by the Association of Municipal Corporations at an early date, and it was therefore suggested that it might be well for the Council to defer consideration of the subject until a report was submitted upon the matter. RESOLVED, That consideration be deferred pending the report from the Association of Municipal Corporations being received.

1815--National Fire Service--Pike House Garage—The Town Clerk reported that he had had correspondence with the Regional Commissioner with regard to the rental arranged for the hire of a petrol pump at this Garage for use by the National Fire Service. The Regional Commissioner had now authorised the payment of £4 1s. 6d. per quarter as from 1st June, 1941, in accordance with N.F.S. Circular 2/1943.

1816-18 Royal Crescent--The Town Clerk reported that Mr. G. S. Gordon, the former Depot Superintendent had vacated this flat. RESOLVED, That in the event of the Fire Guard Staff Officer not requiring this accommodation, it be let on a weekly tenancy to Mr. J. R. Jones at a rent of £1 per week inclusive.

1817—Circulars—The Town Clerk reported receipt of the following circulars :—

(a) Home Office.

Decision of Committee

N.F.S. Circular 8/1943—Former professional firemen

Referred to Borough Treasurer.

and whole-time Police firemen--calculation of pensionable pay.

(b) Ministry of Home Security.

No. 141/1943—Uniforms and Steel helmets for Fire Guard Officers.

Referred to Borough Treasurer and Fire Guard Staff Officer.

H. C. GRIMWADE, Chairman.

FINANCE COMMITTEE.

27th August, 1943. Present—Alderman Taylor (Chairman) ; The Mayor ; Alderman Ward ; Councillors Garland and Grimwade.

1818—General Rate—Read, report of the Borough Treasurer, dated 27th August, 1943, on the collection of the first instalment of this Rate. Amount collected £128,659 amount outstanding £5,356.

1819 —Water Rate—Read, report of the Borough Treasurer dated 27th August, 1943, on the collection of this Rate for the half year ending 30th September, 1943. Amount collected £17,805 ; amount outstanding £414.

1820—Electricity Charges—The Borough Treasurer reported on the collection of Electricity charges since the last meeting.

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1821 --Accounts Rota Committee—Reported meeting held on 27th August, 1943 Present---- Alderman Taylor (Chairman), Councillors Garland and Grimwade.

The accounts submitted were examined and recommended for payment, RESOLVED, That this recommendation be approved and adopted.

1822—Borough Treasurer's Department—Staff—(a) The Borough Treasurer reported upon the additional duties carried out by the members of the Cashiers staff of the Rates Department as a result of the transfer of the receipt of cash to that section of his office approved at the last meeting. RESOLVED, That, in view of the additional duties and responsibilities involved the Council be recommended to approve the following increases in salary :—Mrs. Lawson from £225 to £260 per annum ; Miss Farmer £120 to £150 per annum ; and J. Griffiths £60 to £70 per annum.

(b) The Borough Treasurer also reported that it had been necessary to promote two temporary juniors (Miss Styman and Miss O'Donoghue) in view of the "call up" of one member of his staff and the resignation of another member and recommended that their salaries be increased from £60 to £75 per annum. RESOLVED, That the recommendation of the Borough Treasurer be approved.

1823—Loans—The Borough Treasurer reported that since the last meeting one loan of £500 at per cent had been repaid.

1824—Destructor Works—Fire—The Borough Treasurer reported that as a result of the fire at the destructor works on 18th May, a claim had been submitted to the County Fire Office Ltd. for £1,536 9s. 0d. At the request of the Assessors an estimate was obtained for repairs to the roofs over the loading bay and the destructor cells and certain other amounts had been slightly reduced, The amount now agreed with the Assessors was £1,294 9s. 0d. RESOLVED, That the claim be approved at this sum.

1825—Fire Prevention Administration Expenses—Circular No. 130/1943, dated 3rd August, was submitted from the Ministry of Home Security regarding expenditure of Local Authorities in discharging their functions under the Fire Prevention (Business Premises) Orders. The circular indicated the items of expenditure which would rank for grant and the method of calculation.

1826—Cost of Living Bonus—The Town Clerk Reported that he had received a letter from the South Western Provincial Council for Local Authorities' Administrative, Technical, Professional and Clerical Services, forwarding a revised scale of bonus approved at a meeting of the National Joint Council held on 28th July, 1943. The bonus is on the flat rate scale as compared with the scale adopted by the Council which is on a percentage basis. The Town Clerk also reported that he had received an application from the Divisional Officer of the National Association of Local Government Officers for the adoption of the revised scale with effect from the 1st July, 1943, and intimated that this matter would be considered by the General Purposes Committee in due course, RESOLVED, That consideration of the matter be deferred.

1827—Fire Prevention—Subsistence Officer—It was reported that this Officer, who was a member of the Borough Treasurer's Department, had been asked to carry out certain additional duties in connection with the Fire Prevention (Business Premises) Order on behalf of the Fire Prevention Department and that it was proposed to remunerate him at the rate of £26 per annum whilst he performed these duties. RESOLVED, That this be approved.

1828—Burrows Costing Machine—The Borough Treasurer reported that he had communicated with the Burrows Addition Machine Co. Ltd., regarding repairs necessary to the Burroughs Costing Machine in the Costing Section of his office to render the machine satisfactory, or, alternatively, the supply of a new machine, The machine, which was second-hand when obtained, had been in operation for 10 years ; the estimated cost of repairs was £66 4s. 5d., and the cost of a new machine £629 12s. 0d. RESOLVED, That the Borough Treasurer be authorised to have the repairs carried out to the machine.

P. P. TAYLOR, Chairman.

WATER COMMITTEE.

30th August, 1943 Present—Alderman Ward (Chairman) ; The Mayor ; Aldermen Pates and Capt. Trye ; Councillors Chinn, Dr. Hayward and Moore.

1829—Water Supply, Arle Court—The Committee considered a report from the Borough Engineer with regard to the water supply to these works which was now inadequate for the purposes required. The present supply was taken from a 4 inch main which extends to the Borough boundary, and at the connection to these works the pressure is only about 30 lbs. He proposed that the 6 inch

main at present leading to the Government Buildings in Gloucester Road be extended for a distance of approximately 700 yards, to the entrance of Arle Court at an estimated cost of £700 and that Dowty Equipment Ltd. should meet half the cost of the work, namely £350.

The Borough Engineer submitted a letter dated 19th August from Dowty Equipment Ltd., which stated that they would be prepared to agree to the proposal that they contribute half the cost if the Council would guarantee that the higher pressure would be maintained at all times, and that the Company would have no further trouble in this connection.

The Borough Engineer was unable to recommend the Council to give any such guarantee. RESOLVED, subject to Dowty Equipment Ltd. undertaking to contribute half the cost, That the 6 inch main be extended for a distance of approximately 700 yards to the main entrance to Arle Court, at an estimated cost of £700, and that the Borough Engineer be authorised to have the work carried out.

E. L. WARD, Chairman.

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Borough of Cheltenham.

At a Meeting of the Towel Council of the Borough of Cheltenham, duly convened and held at the Offices in the said Borough, on. Monday, 6th September, 1943. Present :

His Worship The Mayor (Councillor T. Wilfred Waite, J.P.) in the chair.

The Deputy Mayor (Councillor John Howell, C.B.E., F.R.C.S.).

Aldermen Leigh James, Lipson, M.A., M.P., Pates, Capt. Trye, C.B.E., R.N. (Retd.), Ward and Clara F. Winterbotham. M.B.E., J.P. ; Councillors Addis, J.P., Barnett, Bayliss, Bendall, Lt.-Col. Biggs, O.B.E., Bush, Chinn, Compton, Rev. de Courcy Ireland, M.A., Garland, Green, Grimwade, Lewis-Hall, Readings, Smith and Thompson.

Apologies—Apologies for absence were received from Alderman Pruen, Councillors Fildes, Dr. Hayward, M.B.E., M.B., B.S., and Till.

1830—Minutes of Previous Meeting—RESOLVED, That the minutes of the meeting of the Council held on the 30th July, 1943, having been printed and circulated to each member of the Council, be taken as read, and that the same be approved.

1831—Emergency Committee —RESOLVED, That the report of the Emergency Committee of their meetings held on 4th and 18th August and 1st September, 1943, be received.

1832—Proceedings of Committees—RESOLVED, That the proceedings of the under-mentioned Committees at their meetings held on the dates respectively appearing be approved and confirmed:—

British Restaurants	July 30
Rating ---	August 11

Fire Prevention	August 19
Fire Prevention	August 30
Finance	[August] 27

(Subject to the addition of the word " temporary " before the word " members" in the second line of Minute 1882).

(An amendment, "That Minute 1882 be referred to the General Purposes Committee," was lost).

ALSO RESOLVED, That an order on the Borough Treasurer be signed authorising him to pay to the several Corporations, Companies and persons mentioned in the Schedule of Accounts, the sum of money set opposite their respective names, and such additional sums as may become payable during the month in respect of current contracts upon the certificate of the Architect or Officer under whom the work is carried out.

Water	August 30
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1833—Rowanfield Road—A recommendation was submitted from the Education Committee urging the Council to take immediate steps to effect an improvement in the condition of Rowanfield Road in the interest of children attending Christ Church Junior and Roman Road Schools. It was stated that the road had been badly broken up by the Gas Company, and that the Borough Surveyor was in communication with the Company with a view to repairs to the road so far as the Company was concerned; in other places there were holes caused by wear and tear, and, in addition, the road had been considerably damaged by vehicles going to and from the works of Messrs. H. H. Martyns. The road was a private one for which the frontagers were responsible, including the education authority in respect of the schools. RESOLVED, That the recommendation of the Education Committee be referred to the Street and Highway Committee for consideration and report, and that, at the present time, and ascertain whether they were prepared to make a contribution towards the road and the necessity for carrying out temporary repairs, permanent works being impossible in the meantime, the Town Clerk communicate with Messrs. Martyns pointing out the condition of cost of such temporary repairs.

T. WILFRED WAITE, Mayor.

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At a Special Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices in the said Borough, on Monday, 6th September, 1943, at the conclusion of the Monthly Meeting held on the same day. Present :

His Worship The Mayor (Councillor T. Wilfred Waite, J.P.) in the chair.

The Deputy Mayor (Councillor John Howell, C.B.E., F.R.C.S.).

Aldermen Leigh James, Lipson, M.A., M.P., Pates, Capt. Trye, C.B.E., R.N. (Retd.), Ward and Clara F. Winterbotham, M.B.E., J.P. ; Councillors Addis, J.P., Barnett, Bayliss, Bendall, Lt.-Col. Biggs, O.B.E.,

Bush, Chinn, Compton, Rev. de Courcy Ireland, M.A., Garland, Green, Grimwade, Lewis-Hall, Readings, Smith and Thompson.

Apologies—Apologies for absence were received from Alderman Pruen, Councillors Fildes, Dr. Hayward, M.B.E., M.B., B.S., and Till.

1834—Honorary Freedom of the Borough—(i) Alderman Clara Frances Winterbotham, M.B.E., J.P. RESOLVED, unanimously, That under, and in pursuance of, the powers conferred by Section 259 of the Local Government Act, 1933, Alderman Clara Frances Winterbotham, a Member of the most Excellent Order of the British Empire, a Justice of the Peace, a former Mayor and Chairman of the Local Education Committee, be admitted to be an honorary Freeman of the Borough in recognition of the eminent services rendered by her to the town, notably to education, in token of the high esteem in which she is held.

(ii) Councillor John Howell, C.B.E., F.R.C.S. -RESOLVED, unanimously, That under, and in pursuance of, the powers conferred by Section 259 of the Local Government Act, 1933, Councillor John Howell, Commander of the Most Excellent Order of the British Empire, Fellow of the Royal College of Surgeons, and a former Mayor, be admitted to be an Honorary Freeman of the Borough in recognition of the eminent services rendered by him to the town as a Surgeon and member of the Council, in token of the high esteem in which he is held.

T. WILFRED WAITE, Mayor.

MINUTES of the Committees of the Town Council to be submitted for approval at the Meeting of the Council to be held on Monday, 4th October, 1943.

RATING COMMITTEE.

8th September, 1943. Present—Councillor Bettridge (Chairman), Alderman Ward and Councillor Bush.

1835—Remission of Rates—The Committee considered and dealt with four applications for remission of rates.

1836—Proposals—The Committee considered proposals submitted by the Rating and Valuation Officer. RESOLVED, That the proposals be submitted for the revision of assessments as now settled by the Committee.

1837—Arrears—The Rating and Valuation Officer reported on the collection of arrears and received instructions thereon.

A. J. BETTRIDGE, Chairman.

MATERNITY AND CHILD WELFARE COMMITTEE.

8th September, 1943. Present—Alderman Leigh James (Chairman) ; Councillors Bayliss, Garland and Lewis-Hall ; Mesdames Mellersh and Wood, and Miss Tinson.

1838—Nursing Homes Registration Act, 1927—St. Alban's Nursing Home—The Town Clerk submitted two letters received from a local doctor, one of which had also been signed by eleven other doctors, in regard to the decision of the Committee at their last meeting (Minute 1692 (b)) that Mrs. Clarke should be required to limit her patients to her registration of four beds. The Town Clerk also submitted two complaints received from patients who had recently been in the Home, RESOLVED, That the Committee adhere to their previous decision that Mrs. Clarke be required to keep to her original registration of four beds ; also that the Town Clerk inform Mrs. Clarke that the Committee must request her to take steps to see that her bookings do not exceed this number, and that where owing to the unreliability of midwifery bookings, the number is likely to be exceeded, she should notify the Medical Officer who would make such arrangements as he is able to provide for their accommodation elsewhere. RESOLVED, also, That the Town Clerk inform Mrs. Clarke that the Committee consider she should make every endeavour to obtain assistance in the running of the Home.

1839—Health Visitors—The Medical Officer of Health reported that Miss Jordan was away on sick leave but hoped to return to duty shortly. He had arranged for Nurse Harvey to carry out her duties at the Welfare Centres during Miss Jordan's absence. RESOLVED, That this be approved

1840—Home Helps—The Medical Officer of Health reported that the whole-time Home Help (Mrs. Davies) had commenced duty, At the present time her services were loaned to the County Welfare Committee who would reimburse the amount of her salary while her services were so loaned.

LEIGH JAMES, Chairman.

BRITISH RESTAURANTS COMMITTEE.

9th September, 1943. Present—Alderman Winterbotham (Chairman) ; Councillors Bayliss, Compton, Garland, Moore and Thompson.

1841—Financial Statement—The Borough Treasurer submitted account of the receipts and payments for the month of July. RESOLVED, That the Borough Treasurer circulate to the Committee the statement for the quarter ending 30th September prior to the next meeting.

1842—Organiser's Report—Meals Served—The number of meals served in the. Restaurants during July and August were as follows:-

	July		August	
	No. of Meals	Receipts £. s. d.	No of Meals	Receipts £. s. d.
St. Margaret's	7,458	356 1 8	5,827	276 4 9
Whaddon	6,722	221 5 3	4,876	162 15 5
Montpellier	11,677	542 5 11	10,210	483 5 0

St. Mark's 2,587 103 11 9 — —

The number of teas served at Montpellier in connection with the "Holidays at Home Week " were 1,886, and the receipts amounted to £55 13s. 7d.

1843—Priority Service—RESOLVED, That the priority service be given only to Factory Bench Workers at Dispersal Works—who have no canteen at which to take their meals.

1844—Ashphalt -Workers at Ullenwood Site—The Organiser reported that she had been approached in regard to the provision of mid-day meals to a limited number of workers at this site, and the meals were being conveyed by the W.V.S. in containers.

1845—Supper Meals—The Organiser reported that she had attended a Meeting with representatives of the Ministries of Health and Labour when the question of the provision of evening meals at St. Margaret's was discussed, The Organiser was of the opinion that unless approximately 200 workers would be taking the meal, the service should not be provided. No satisfactory answer had been obtained to the question as to who should bear any loss incurred if the service was provided. RESOLVED, That if the service is required by the Ministries, no decision be made until the Committee have been consulted thereon.

1846—Supervisor Cooks—Six Monthly Increments—RESOLVED, That the six-monthly increase of 5s due to Miss Hodge be paid.

1847—Sunday Mid-day Meal—The Organiser reported that, the numbers using this service (see Minute 1036) having diminished, she had discontinued the service. RESOLVED, That this be approved.

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1848—Meals to School Children—The Chairman reported that she had discussed the cost of the meals for School Children with the Secretary of Education. RESOLVED, That the Education Committee be asked to make up the charge for meals to school children to 8d. instead of 7d. as at present, the charge made to the children still remaining at 4d.

1849—Cash and Carry Meals—RESOLVED, That as from the 20th September the cost of the main dish be increased from 6d. to 8d., and that the 4d. meal for small children be abolished.

1850—New Restaurant—Read, letter of 28th August from thy; Ministry of Food intimating that a decision in regard to the new Restaurant would be given when the figures relating to the September quarter had been received, together with further information in regard to the likely use of the service.

1851—Tea Service " Holidays at Home Week "--The Organiser reported that she had inserted two announcements in the " Gloucestershire Echo " advertising the tea service in the above connection, the cost of which amounted to £2 8s. 0d. RESOLVED, That the Holidays at Home Committee be requested to bear the cost of these advertisements.

CLARA F. WINTERBOTHAM, Chairman.

ART GALLERY AND MUSEUM COMMITTEE.

10th September, 1943. Present—Aldermen Winterbotham (Chairman) and Trye ; Councillors Bayliss and Lewis-Hall ; Major J. G. N. Clift and Mr. C. R. Mapp.

1852—Curator's Report for July and August, 1943— Visitors-- 10,934 (daily average 206).

Receipts—Catalogues, Postcards, etc. £2 8s. 10d. "Friends of the Art Gallery and Museum Account " £17 18s. 11d. Total £20 7s. 9d.

Polish Relief Fund—During the Exhibition " Through Polish Eyes," the sum of £46 3s. 0d. had been collected for the Relief of Polish Civilians in Russia.

Loan of Art Gallery The Gallery had been lent for evening meetings to the Cheltenham Teachers' Association (July 22nd) and the British and Foreign Bible Society Local Auxiliary (July 30th).

RESOLVED, That this be approved.

"Holidays at Home"—Six talks on Cheltenham and district had been given in the Art Gallery during the " Holidays at Home Week," the average attendance at each talk being 80.

Old Fire Engine at Bishop's Cleeve—This had been inspected, and suitable accommodation had been found for it, but the Bishop's Cleeve Parish Council had asked for the matter to be deferred, as the Engine might prove useful for fruit spraying.

Pictures from Brockhampton Park-17 pictures had been selected from the collection offered on loan by Major Stephen Mitchell, and had been accepted for exhibition as and when convenient, and at the owner's risk.

Deputation from Malvern—The Chairman of the Malvern Public Library Committee, and the Librarian, had visited Cheltenham as a deputation from the Malvern Urban District Council, to collect information as to the administration of art galleries and museums, in connection with their post-war reconstruction scheme.

1853—Donations—Gifts had been received from the following —Mr. E. A. B. Barnard, Mr. L. W. Bayley, Miss C. G. Burton, Miss Burdett, Mrs. Cottam, Gloucester Museum, Miss G. Gollop, Mr. F. S. Garnick, Mr. J. R. Jones, Mr. and Mrs. Lee, Miss Thackwell and Miss Wilder. RESOLVED, That the thanks of the Committee be conveyed to the donors.

1854—Loan—A Chippendale Double-chair Settee, c. 1740-50, had been received on loan from Mrs. Money, at owner's risk. RESOLVED, That the thanks of the Committee be conveyed to Mrs. Money.

1855—Water-colour by Oswald Garside, R.I.—RESOLVED, That a water-colour entitled "Autumn in Perthshire," offered as a gift by the artist's executors, be accepted with thanks.

1856—" Friends of the Art Gallery and Museum A/c"—Eight pieces of Woodcarving from Edgeworth Manor, Glos., had been purchased for £4 15s. 0d., and a nominal fee of £2 12s. 6d. had been paid to the donor of 148 Gloucestershire Indentures, for the work entailed in listing these items. RESOLVED, That this be approved.

1857—Herbert Bequest—Read, letter from Messrs. Steel, Lane and Yeend, stating that under the Will of the late Sarah Rebekah Herbert, late of 9 Princes Terrace, Tivoli, who died on the 10th November last, the sum of £100 had been bequeathed to the Corporation towards the up-keep of the Cheltenham Art Gallery. RESOLVED, That the thanks of the Committee be conveyed to the Executors.

1858—Exhibitions—RESOLVED, That the arrangements made for an Exhibition of Tree Drawings by the Ven. Lonsdale Ragg, D.D., Archdeacon of Gibraltar, from September 22nd to October 23rd, be approved. RESOLVED, further, That one-man shows by Francis Dodd, R.A., and Margaret Gere, be arranged as and when convenient, and that an Exhibition of Theatre Designs by Civil Defence Artists be deferred until a further report on it can be submitted.

1859—Lecture by Sir Cyril Fox—The loan of the Art Gallery had been granted to the Cotteswold Naturalists' Field Club and the Bristol and Glos. Archaeological Society for a lecture by Sir Cyril Fox, Ph.D., F.S.A., Director, National Museum of Wales, on Friday, November 5th, at 3 p.m., this lecture to be open to the public. RESOLVED, That this be approved.

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1860—Gibraltar House—Read, letter from Mr. Wallace Hart, tenant of these premises, asking for renewal of his lease which expires on the 25th March next. RESOLVED, That Mr. Hart be granted a further tenancy of the premises for a period of three years as from the 25th March, 1944, and thereafter a yearly tenancy, provision being included in the period giving the Corporation the right to determine the tenancy at any time on three months' notice, if the premises are required for any Municipal purpose.

1861—Hours of Closing—RESOLVED, That the Art Gallery and Museum close as last year, namely, that on the two days of the week (Wednesday and Saturday) when the Art Gallery and Museum normally remains open after 5 p.m., the closing-hour be black-out time throughout the coming winter.

1862—Date of next Meeting—RESOLVED, That the next meeting of this Committee take place on November 12th, 1943.

CLARA F. WINTERBOTHAM, Chairman.

PUBLIC LIBRARY COMMITTEE.

10th September, 1943. Present—Alderman Lipson (Chairman) ; Councillors Bush, Compton and Grimwade ; Messrs S. J. Clarke, F. Vernall and C. E. Walsh.

1863—Librarian's Report for July and August, 1943—Receipts £125 13s. 11d

Issues—Reference Department 8,033 ; Lending Department 67,121 ; Junior Department 9,892 ; Branch Libraries 2,221 ; Total 87,267 (last year 83,602)

Replacements and Binding—37 volumes had been replaced 439 volumes had been returned from the binder, and a further 234 volumes despatched.

Book Recovery-2,792 volumes had been retained from the recent Book Drive for the use of blitzed libraries. A list of these had been made and forwarded to the Library Association, and the British Museum had asked for 242 volumes to replace copies of books destroyed in air raids or to fill gaps in the national collection.

1864—Books—RESOLVED, (a) That 366 volumes, published at £145 5s. 9d., be purchased for £124 1s. 11d.

(b) That £100 be spent on Binding.

(c) That £100 be spent on Replacements.

1865—Donations-46 items, including Abercrombie's Draft Report on the Gloucestershire Regional Planning Scheme, given by Alderman Capt. J. H. Tyre, C.B.E., R.N., had been presented by 14 donors.

RESOLVED, That the thanks of the Committee be conveyed to the donors.

1866--Periodicals—RESOLVED, That " The Western Socialist " and " New World Order," offered as gifts, be accepted with thanks.

1867—Application for Loan of Books to R.A.F. Cadets—Read, letter from Mr. R. Mackin, on behalf of No 14 P.A.C.T. Centre, R.A.F., N. Glos. Technical College, Cheltenham, asking for a deposit loan of books for a group of 75 R.A.F. Cadets. RESOLVED, That a loan of 100 volumes be made, subject to responsibility for loss or damage being undertaken by the Commanding Officer.

1868—Lectures—The Librarian submitted the Programme of 13 Lectures for the September—December Session, and made tentative suggestions with regard to the Programme for January—March, 1944. RESOLVED, That these be approved.

1869—Staff—Minute 1617, Overtime Pay—RESOLVED, That overtime pay at plain time rates be paid to clerical and administrative employees of the Committee in receipt of salaries not exceeding 1500 per annum, on the same basis as applicable to the clerical employees at the Municipal Offices, such overtime pay to date from the 3rd May, 1943.

1870—Hours of Closing—RESOLVED, That as last year, all departments of the Library be closed at 6 p.m. from November 15th, 1943, to January 15th, 1944.

1871—Rules and Regulations—The Committee further considered the draft Rules and Regulations. RESOLVED, That these as now settled by the Committee be approved and that the Common Seal be affixed thereto. Also that copies be printed for display in the Library. (A copy of the Rules and Regulations accompanies the Minutes).

1872--Byelaws—RESOLVED, That the Town Clerk make application to the Board of Education for confirmation of the Byelaws which were made by the Council at their meeting in February, 1939, and that the Common Seal be affixed to a copy of the Byelaws.

1878—Date of next Meeting—RESOLVED, That the next meeting of this Committee take place on November 12th, 1943.

D. L. LIPSON, Chairman.

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ALLOTMENTS COMMITTEE.

13th September, 1943. Present—Councillors Smith (Chairman), Addis, Bendall, Bush, Compton, Fildes and Green : Messrs. Ball and Whittall.

1874—Arrears of Rent—(a) The Borough Treasurer submitted statement of arrears of allotment rents,. RESOLVED, That these be referred to the Town Clerk to take the necessary steps for recovery of the amounts outstanding.

(b) 13 Brooklyn Road—The Town Clerk reported that when this plot was let in October, 1942, the land had not been cultivated for a considerable time. The new tenant had now terminated his tenancy as he was unable to undertake the work of cultivation, and had asked that the rent during the period he had been in occupation should be remitted. RESOLVED, That the application be granted.

1875—Cheltenham and District Joint Town Planning Scheme—With reference to Minute 1630, the Borough Surveyor submitted plan showing the areas proposed to be scheduled in the Town Planning Scheme for permanent allotments. This included certain land already used for the purpose and also other areas at various points in the Borough, which, together, should meet post-war requirements. RESOLVED, That consideration of the proposals be adjourned to the next meeting of this Committee and that, in the meantime, the Gardens Superintendent give consideration to the proposals and consult with the Borough Surveyor thereon.

1876—Damage to Allotments by Straying Animals—The Town Clerk reported that since the last meeting considerable damage had been caused to the allotments at Marle Hill, Tommy Taylor's Lane, Orchard Way, and Carter's Field, due to cattle straying on to the sites. The Gardens Superintendent had inspected the sites and assessed the damage. In two cases the tenants had been compensated by the owners of the cattle and in another case a settlement was pending. With regard to the Carter's Field allotments the Borough Surveyor and Gardens Superintendent reported that in accordance with Minute 1626 they had inspected the site and recommended that the gaps in the hedge be made good with chestnut fencing, and a small wicket gate provided at the end of Cleevemount Road. With regard to the allotments at Orchard Way the Gardens Superintendent reported that the fence dividing the allotments from the adjoining field was in a bad state of repair, and in order to keep cattle from straying it would be necessary to erect a barbed wire fence running the whole length of the hedge line. RESOLVED, (i) That the Town Clerk communicate with the owners of the cattle with a view to the tenants being compensated for the damage to their allotments ; (ii) That the Borough Surveyor have the fencing proposed at Carter's Field carried out as soon as possible ; (iii) That the Town Clerk consider and report upon the question of the Council's liability for fencing the allotments at Orchard Way.

1877—Unemployed Allotments Association—The Gardens Superintendent reported that the Unemployed Allotments Association had intimated that they wished to hand over to the Council

allotment No. 29 Marle Hill. RESOLVED, That this allotment be excluded from the tenancy of the Association as from 19th July last.

1878—Elmfield Park Estate—Fencing—Read, letter dated 4th September from the occupier of No. 10 Marsh Lane asking for the fence at the rear of his premises to be repaired. The Borough Surveyor also reported that he had received an application from another occupier for the fencing already erected by the Council to be extended across the rear of his premises, and he recommended that in view of the small amount of fencing required, this work should be undertaken. RESOLVED, That the Borough Surveyor be authorised to carry out the work.

1879—National Allotments Society Ltd.—Read, letter dated 10th September from the Society inviting the Council to be represented at their annual conference, and stating that their rules had now been amended in order that local authorities, with a good allotment record, could become members. Affiliation was accomplished by the taking of one 2s 6d. fully paid share and the payment of an annual contribution of two guineas. RESOLVED, That the Council be recommended to become members of the Society.

1880—Asquith Road Allotments—Water Supply—With reference to Minute 1,627, the Borough Surveyor reported that a supply of water had been provided near the entrance in Asquith Road. With regard to the provision of a supply at the Old Bath Road entrance, it would be necessary to extend the main for a length of 75 yards at a cost of approximately £25 and, before incurring this expenditure, he wished to have the Committee's authority. RESOLVED, That the Borough Surveyor make the necessary extension.

1881—Marsh Lane Allotments—Well—The Borough Surveyor reported that as a result of several complaints received of the dangerous condition of this well, the same was inspected and found to be partly filled with allotment refuse, and did not appear to have been used for some time. As the well was in a dangerous condition, he had authorised the filling in of the same. RESOLVED, That the action of the Borough Surveyor be approved.

1882—Cultivation—(a) The Gardens Superintendent reported that he had made his periodical inspection of the allotments, when it was found that 39 allotments were not in a satisfactory state of cultivation. The tenants of five of these plots had received previous notice of the condition of the same, and he recommended that in these cases their tenancies should be terminated, RESOLVED, That the Town Clerk take steps accordingly.

(b) Cropping—The Gardens Superintendent reported that the standard of cultivation of allotments in the Borough showed that, despite a not too favourable season, approximately 80 per cent of the allotments were in a very satisfactory condition.

1883—Rebates in Rent—The Gardens Superintendent reported that two allotments had recently been let but were in a bad state of cultivation at the commencement of the tenancies, and he recommended that the following rebates be granted :— 4 Parish Church Old Churchyard-3 months rent free 1 (a) Creamery Piece-4 months rent free. RESOLVED, That the same be approved.

1884—Hewlett Road Allotments—The Gardens Superintendent reported that he had received a complaint from the occupier of the house adjoining these allotments that allotment holders made

use of her drive to obtain access, leaving the gate open, which caused a nuisance, and she asked if arrangements could be made for an entrance to be provided in Hewlett Road. RESOLVED, That the matter be left in the hands of the Town Clerk, and that he report further thereon to the next meeting of this Committee.

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1885—Tommy Taylor's Lane Allotments--With reference to Minute 1625, the Borough Surveyor reported that allotments Nos. 27-32 would be affected by the tipping operations now in progress at Marle Hill, and it was therefore desirable that these tenancies be terminated as soon as possible. The Gardens Superintendent reported that he had communicated with the tenants concerned with a view to their being offered alternative sites, but so far only one tenant had replied. RESOLVED, That the matter be referred to the Town Clerk with a view to the appropriate notices to quit being given, and that the Gardens Superintendent take such steps as are necessary to accommodate the displaced tenants upon other sites.

1886—Horticulture Committee—The Town Clerk reported that the Horticulture Committee met on 9th September, 1943.

(1) David Leuchars Memorial Fund—It was reported that the Ministry of Agriculture and Fisheries had now remitted the cost of overprinting of posters and billposting in connection with the Dig for Victory " Exhibition, amounting to £12 15s. 1d., and the final balance from the Exhibition totalled £30 8s. 4d., which would be handed to this Memorial Fund, The total amount subscribed to date was £118 2s. 10d., including the balance from the "Dig for Victory " Exhibition.

(2) Autumn Show, 1943—The Chairman reported that this Show promised to be one of the most successful held in Cheltenham, Arrangements had been made for the opening on 22nd September, to be undertaken by the Rt. Hon. Leslie Hore Belisha, M.P., and on 23rd September, His Grace the Duke of Beaufort in his capacity as Lord Lieutenant of the County, accompanied by the Duchess, would visit the Show.

(3) Winter Programme—(a) Lectures—The Cheltenham and District Allotments and Gardens Society were arranging for a series of afternoon and evening lectures to be held during the winter months, including gardening quizzes, brains trusts and film shows.

(b) Schools—The Committee decided to approach the Headmasters of Senior Schools in the town to ascertain whether arrangements could be made for lectures by experts to be given to scholars.

(c) Military Camps—The Commanding Officers of units stationed in the neighbourhood were being approached with a view to lectures being provided for troops interested in horticulture. (d) Visits to Allotments—The expert horticulturists serving on the Committee intimated their willingness to form a rota for the purpose of visiting allotment sites at week-ends to give advice to allotment holders and the Cheltenham and District Allotments Society undertook to make the necessary arrangements

(4) Cheltenham and District Allotments and Gardens Society—Appreciation was expressed of the excellent work undertaken by this Society and the Committee intimated that they were prepared to

give the Society their utmost support in connection with any activities undertaken by them for the purpose of stimulating the interest of allotment holders and ensuring the better cultivation of land.

(4) Control of Potato Blight--A Memorandum from the Ministry of Agriculture with regard to precautions to be taken at digging time to avoid loss of crops from potato blight, was submitted. A small poster had been prepared by the Ministry emphasizing such precautions and also giving advice upon harvesting of the crop. The Town Clerk was authorised to obtain a supply of posters and to distribute the same to the Allotments and Gardens Society and to allotment holders.

(6) Thefts on Allotments—It was reported that a considerable number of thefts had occurred upon the various allotments and the Cheltenham and District Allotments Society asked if measures could be taken to warn the public of the penalties incurred, The Town Clerk reported that the Allotments Committee would take proceedings against any offenders if the evidence was sufficient but there appeared to be considerable difficulty in obtaining such evidence. The Committee resolved to insert an advertisement in the press drawing the attention of the public to the penalties incurred and notifying them that the Council will not hesitate to prosecute in cases of thefts from allotments when adequate evidence is furnished. RESOLVED, That the proceedings of the Horticulture Committee be approved and adopted.

P. T. SMITH, Chairman.

PARKS AND RECREATION GROUNDS COMMITTEE.

13th September, 1943, Present—Councillors Green (Chairman), Addis, Bendall, Bush, Compton, Fildes and Smith.

1887—Football and Hockey Pitches—The Town Clerk reported that applications for football and hockey pitches on the various recreation grounds had been received from The Air Training Corps, Y.M.C.A. (Baker Street Section), Cheltenham Boy Scouts Association, Army Cadet Force, Whaddon Sports Club, and the Cheltenham and County Harriers Ladies' Hockey Club, RESOLVED, That the Gardens Superintendent be authorised to allocate pitches to the applicants as follows, subject to the usual conditions:—

Air Training Corps	Clyde Crescent	Alternate Saturdays.
Y.M.C.A.	Agg Gardner Recreation Ground (2 pitches)	Saturdays.
Y.M.C.A.	Hatherley Park Rec. Ground (1 pitch)	Saturdays.
Cheltenham Boy Scouts Association	Naunton Park Recreation Ground	Alternate Saturdays.
Army Cadet Force	Naunton Park Recreation Ground	Alternate Saturdays.
Whaddon Sports Club Junior & Sen. Section	Whaddon Recreation Ground	Saturdays.
Cheltenham & County Harriers Ladies' Hockey Club	St. Mark's Recreation Ground	Alternate Saturdays.

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1888—Brooklyn Road Playing Field -The Town Clerk reported that he had been in communication with military authorities, who raised no objection to factory and social clubs being granted permission to use football pitches at this ground subject to certain conditions, and also to the

Council paying a rent of £10 for the football season. Applications for pitches had been received from the Cheltenham Gas Company Football Club, Steel's Garage Football club, Patesians Rugby Football Club, and Staces Sports Club. RESOLVED, That the Clubs be granted permission to Play subject to their undertaking to comply with the conditions laid down by the military authorities and to their carrying out certain works of maintenance of the pitches, and to payment of a rent of 5s on each occasion the ground is used. RESOLVED, also, That the offer of the military authorities for the Council to use the ground for the purpose, at a rental of £10 for the season, be accepted.

1889—Brooklyn Road, Grammar School Land—Read, letter dated 19th July from the Bursar of the Grammar School stating that during the school holidays mischievous trespassers from land belonging to the Council had caused damage to the pavilion at their ground, and the Governors would be grateful if steps could be taken to put a stop to this lawlessness. RESOLVED, That the Town Clerk inform the Bursar that the Council will do all they can, with the limited staff available, to co-operate in preventing such damage.

1890—St. Mark's Recreation Ground—The Gardens Superintendent reported that the military authorities had, on 9th August, removed their cookhouses and sleeping quarters from this ground.

1891—Pittville Estate—(a) Damage to Railings—The Town Clerk reported that on 18th July railings at Pittville Park were damaged by a vehicle. The estimated cost of making good the damage was £2 10s. Od., and an application had been made to the owners of the vehicle for payment thereof.

(b) Rent Charges—Arrears--With reference to Minute 835, the Town Clerk reported upon steps taken to obtain payment of the outstanding arrears of these rent charges, and he submitted letters from two occupiers complaining of the lack of amenities and services which had hitherto been available for the residents on the Pittville Estate, and objecting, on these grounds, to the payment of rent charges. The Town Clerk reported that the rent charges were created to cover part of the actual and prospective cost of laying out the Pittville Estate, and were quite independent of the covenants contained in the Deed, and were, therefore, recoverable whether or not the amenities of the Estate were preserved. RESOLVED, That the Town Clerk proceed to take all steps necessary to obtain payment of the amounts outstanding.

(c) Trees—The Gardens Superintendent reported that two fine trees, namely, a beech and an evergreen oak, had been found to contain a number of dead branches, and he recommended that that these should be cut out. RESOLVED, That the Gardens Superintendent carry out such work as is essential, but that no drastic lopping be undertaken until the trees have been inspected by the Committee.

(d) Ravens—The Gardens Superintendent reported that owing to the difficulty in obtaining feeding stuffs, after consultation with the Chairman, the ravens had been offered to the Bristol, Clifton, and West of England Zoological Society, who had accepted the same and had conveyed their appreciation and thanks to the Council for the gift.

1892—Agg Gardner Recreation Ground—(a) Circus—The Town Clerk reported that during the August recess, the Chairman had authorised the use of this recreation ground for Ringland's circus

on 20th and 21st August, at a rental of £30 plus £10 deposit to cover the cost any damage which may be caused.

(b) Fun Fair—The Chairman had also authorised the use of this ground from 12th-14th August by Mr. F. Squires for a fun fair at a rental of £30.

1893—Athletic Ground—(a) The Chairman had also authorised the use of this ground on 14th August for performances by the Cossack riders in connection with Holidays at Home Week.

(b) Sports Meeting—The Chairman had also authorised the use of this ground on 21st and 28th August for Dowty Equipment Sports Meeting. The Club had made a small admission charge to the public, and therefore the letting was conditional upon a balance sheet being furnished to the Committee in due course, and half the profits donated to a local charity.

(c) Pittville Lake—The Chairman had authorised the use of the inner lake at Pittville by the Navy League Sea Cadet Corps for boat drill and practice.

RESOLVED, (i) That the action of the Chairman be approved ; (ii) That the question of making a charge for the use of the Athletic Ground for various functions be further considered at the next meeting of this Committee.

1894—Sandford Park—The Town Clerk reported that the British Restaurant Committee had inspected the site suggested in Minute 1634 for the erection of a British Restaurant, and had accepted the proposals of this Committee.

1895—Recreation Grounds—Hours of Closing—The Town Clerk reminded the Committee that on 16th April, 1941, they had decided that the recreation grounds be open on week-days during the months of May to September from 7 a.m. to 9.30 p.m., but in view of labour shortage it had been difficult for the grounds to remain open for these hours, and in some cases, the Gardens Superintendent had found it necessary to close the grounds at 9 p.m. An application had been received from the Gloster Aircraft Sports Club, the tenants of the tennis courts at the St. Mark's Recreation Ground, for this ground to be kept open later than 9 p.m. as otherwise their members were unable to make use of the courts for any length of time. The Gardens Superintendent had, therefore, arranged for the ground to be kept open until 9.30 p.m. but he was doubtful whether this would be practicable in regard to the other recreation grounds. RESOLVED, That the matter be adjourned, and that the Gardens Superintendent submit his recommendations prior to the commencement of the next summer season.

1896—Food Production—(a) The Gardens Superintendent reported that during the months of July and August, the sale of produce at the market amounted to £83 15s. 5d. and £137 3s. 9d. respectively, and to the British Restaurants £48 4s. 11d. and £41 15s. 0d. respectively. During the three months ended August 31st he had also supplied produce to the Swimming Pool Cafe to the value of £21 2s. 0d.

(b) Lilleybrook Hotel—The Gardens Superintendent reported that in order to obtain an abundant crop of vegetables of first class quality from these gardens, it was desirable that a supply of water should be provided. The Borough Surveyor reported that he had considered the matter, and

estimated that the cost of the necessary extension would amount to £23. RESOLVED, That the Borough Surveyor be authorised to carry out the work.

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(c) Cropping—The Gardens Superintendent reported that a large and valuable quantity of produce had been cultivated by the Department, and for the period ended 31st August, 49 cwts. 6 lbs, tomatoes, at a market value of £211 17s. 6d. had been harvested from the glass houses.

(d) Brooklyn Road—The Town Clerk reported that during the August recess the Chairman had authorised the ploughing and disc harrowing by the Gloucestershire War Agricultural Committee of the field in Brooklyn Road (Part 325). RESOLVED, That the action of the Chairman be approved.

1897—Staff—It was reported that a gardener (T. J. Shaw) who had been employed by the Council for 12 years, had, under the sickness scheme, been granted 13 weeks full pay. RESOLVED, That in accordance with Minute 721, a further 13 weeks at half-pay be granted as from the 26th August if his incapacity continues for this period.

1898—Autumn Show—The Gardens Superintendent reported that the Cheltenham Autumn Produce Show Committee had invited this Committee to stage an exhibit at the forthcoming Show. RESOLVED, That approval be given.

W. J. GREEN, Chairman.

PUBLIC HEALTH COMMITTEE.

13th September, 1943. Present—Councillor Moore (Chairman) ; Aldermen Leigh James and Winterbotham ; Councillors Barnett, Bayliss, Garland and Rev. de Courcy Ireland.

1899—Sewage Works—The Borough Surveyor reported upon the work carried out at the Sewage Works since the last meeting.

1900--Sewage Analyses—The Borough Surveyor reported that he had received the reports of Dr. S. H. Jenkins upon his analyses of samples of gas liquor entering the sewers from the Gas Company's works and the effluent at the Sewage Works, He had hoped to circulate a resume of the report to members before the meeting but was prevented owing to illness. An account for 120 guineas, Dr. Jenkins' fees in this matter, was also submitted. RESOLVED, (1) That further consideration of the report be deferred to the next meeting to enable the Borough Surveyor to circulate a copy to the Committee.

(2) That Dr. Jenkins' fees be paid by the Corporation in the first instance, but that in view of the terms of the agreement between the Company and the Corporation providing for payment of a sum up to £25 per annum for Analyst's reports in respect of the liquor entering the sewers, and no reports having been obtained for some time back and no fees therefore having been paid by the Company., application be made to the Company for payment of the above amount,

1901—Sewer Blockages (I) Rear of High Street—The Borough Surveyor reported that a complaint had been made that the sewer connecting to Southampton Villa was blocked but this had now been

cleared. The sewer was old and in bad condition and was included in the post-war sewerage scheme. A claim was submitted from the owner of Southampton Villa for £7 12s. 0d. expense incurred by her in the matter and for which the Council appeared liable, RESOLVED, That Mrs. Rogers be reimbursed the above-mentioned sum.

(2) Sewer rear of Windsor Street—A complaint had also been made of flooding at Nos. 70 and 72 Prestbury Road and it was found that the above sewer connecting to these premises was blocked. The matter had been rectified and the Borough Surveyor recommended that the question of relaying this sewer, deferred in 1938 for financial reasons, be reviewed after the war as blockages would recur until the sewer was reconstructed. RESOLVED, That the recommendation of the Borough Surveyor be approved.

1902—Clarence Parade Conveniences —(i) Attendants--Letters were submitted from the Transport and General Workers, Union regarding complaints from three attendants at these conveniences that they received no weekly half holiday and worked each Sunday. The Borough Surveyor reported upon the hours worked and the difficulties of obtaining additional labour which would enable the attendants to work shorter hours. The attendants were paid J.I.C. rates for overtime. RESOLVED, That the above Union be informed accordingly.

(ii) No- 6 Clarence Parade - It was reported to the last meeting that possession would be given of the ground floor of these premises which were required for an extension of the Clarence Parade conveniences. The Solicitors to the owner now intimated that owing to the condition of the tenant of the basement, to which it was intended to transfer the ground floor tenant, it had been impossible to give possession, and as their client had no other alternative accommodation the matter would have to remain in abeyance for the time being.

1903—Leckhampton Court—Sewage Disposal—The Borough Surveyor reported that this property was used as a military camp and accommodated during the past year an average of 400 men. Under an agreement with the R.D.C. sewage was treated at a charge of 1s in each pound rateable value, giving an income of £10 2s. 0d. but the quantity treated was greater than anticipated in the agreement. He therefore recommended that from 1st October, 1943, the charge to the R.D.C. be increased to £20 per million gallons received and treated. Efforts were also being made to ascertain the numbers likely to be accommodated in the future in order that a mean average may be obtained and a charge made accordingly. RESOLVED, That the charge to the R.D.C. be amended as above and that the Town Clerk be authorised to prepare a supplemental agreement accordingly,

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1904—Hospital Survey—In connection with Minute 1453, the Committee considered a memorandum prepared by the Town Clerk in collaboration with the Deputy Mayor and the Medical Officer of Health, which had been circulated to members (a copy is forwarded with the Minutes). The Chairman of the Public Health Committee and the Vice-Chairman of the Guardians Committee had also been consulted. RESOLVED, That subject to a slight amendment with regard to the School of Building, the memorandum be approved and forwarded to the Minister of Health, and that the Reorganisation Sub- Committee be asked to bear in mind the provision of an adequate maternity home in any post-war schemes.

1905—Alleged Damage to Bedding—The Town Clerk reported that, in accordance with the Committee's instructions, he had interviewed the solicitors to the claimant in respect of alleged damage to bedding by steam disinfection and settled the claim at £8. RESOLVED, That the action of the Town Clerk be approved.

1906—Housing Act, 1936. (i) No. 43 Bath Road—In connection with Minute 1661 (ii) authorising the carrying out of works at this property in default of the owner, the Committee interviewed the owner who intimated that he was willing to carry out the works but desired to use alternative methods to those prescribed by the Council and if his method was approved he had the necessary materials and would commence immediately, in fact some work had been started in anticipation of approval. RESOLVED, That the amended proposals of the owner be approved, subject to the work being carried out to the satisfaction of the Chief Sanitary Inspector, but that, in view of the delay in carrying out the works by the owner, authority be given for the works to be carried out by the Council immediately if the progress by the owner was considered unsatisfactory and that the Chairman be given power in this matter which will be further considered at the next meeting.

(ii) Nos. 27, 29, 31, 33, 35 and 37, Malvern Street—The Chief Sanitary Inspector reported upon the condition of these premises which, but for the intervention of the war, would have been the subject of a clearance order. In view of their demolition after the war the owners could not carry out the works necessary to render them reasonably fit for habitation and it was impossible to find alternative accommodation for the occupants. The owners were prepared to sell them to the Corporation at the District Valuer's valuation and he recommended that the Council should acquire them ; carry out drainage work and provide washing and lavatory accommodation. Other minor work would be necessary and these works give the properties a further life of approximately 5 years. RESOLVED, That the Housing Committee be recommended to acquire the properties as suggested.

(iii) Licences—RESOLVED, That licences for the re-occupation of the undermentioned premises be renewed for a further period of 6 months from the date set opposite the premises :-

146, Prestbury Road	21st September, 1943.
1, Bubbs Cottages	28th September, 1943.
2, Bubbs Cottages	13th October, 1943,
3, Bubbs Cottages	13th October, 1943.
307, Gloucester Road	2nd October, 1943.

(iv) 11 St. George's Street—The Committee, having considered the representations of the Medical Officer of Health in regard to this property, were satisfied that the house was occupied, or was of a type suitable for occupation, by persons of the working classes and was unfit for human habitation in the respect mentioned in the said representations, and was capable, at a reasonable expenditure, of being rendered fit for human habitation. RESOLVED, That in pursuance of Section 9 (1) of the Housing Act, 1936, Notice be served upon the person having control of the house requiring her to execute the work specified in the Notice which would, in the opinion of the Committee, render the house fit for human habitation.

1907—Royal Sanitary Institute—RESOLVED, That no representative be appointed to attend a conference of the Institute at Leamington Spa on 16th October, 1943.

1908—Pigs—No. 34, Grafton Road—A further letter was submitted in respect of the use of these premises at which pigs were previously kept (Minutes 1461 and 1645). The Town Clerk reported that he had replied stating that the premises had again been inspected by the Medical Officer of Health and the Chief Sanitary Inspector and it appeared that the further complaints were without justification.

1909—Food and Drugs Act, 1938—(i) Quarterly Report—The report of the Public Analyst for the quarter ended 30th June, 1943, was submitted.

(ii) The Chief Sanitary Inspector submitted a report of the Public Analyst on samples of milk No. 343 to No. 349, 8 samples were found to be genuine. The remaining samples were deficient in fat and it was found that the milk actually supplied by the cows was deficient. Steps were being taken to endeavour to improve the supply.

1910--Cheltenham and District Nursing Association—A letter was submitted from the above Association intimating that in view of the Rushcliffe Report it was considered desirable that the Association should be represented on the Committee. RESOLVED, That the Council be recommended not to accede to the request.

1911—British Hygiene Social Council--A circular letter was submitted from this Council dealing with their work in connection with Venereal Diseases, social biology and other matters and asking this Authority to become members of the Council at a fee of £1 1s. Od. per annum, RESOLVED, That this Council become members as mentioned above.

1912—Stanley Cottage, Sidney Street—The Demolition Order made in respect of this property became operative and the owner failing to comply with the Order, authority was given for the work to be done by the Council at his expense. The property was being sold but the purchaser would not complete unless the Order was rescinded. The solicitors to the purchaser have stated that a part of the property was demolished some time back whilst the remainder has been used as a store for furniture by the purchaser. They asked whether the Council would accept an undertaking not to use the premises for human habitation and to rescind the Order although expressing doubt of the Council's power: to rescind once the Order was made. The Town Clerk reported that the Council had no power to rescind the Order but that it was possible to treat the Order as satisfied if all sanitary and other appliances used in a dwelling-house were removed and the Chief Sanitary Inspector was satisfied that the premises could not be used for human habitation. RESOLVED, That the course suggested by the Town Clerk be approved and the solicitors informed accordingly.

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1913--Venereal Diseases—The Town Clerk reported correspondence between the County Council and himself upon the submission of information to this Committee relating to venereal diseases in the borough (Minutes 1267 & 1458) but little progress had been made. RESOLVED, That the Town Clerk in conjunction with the Medical Officer of Health pursue the matter and report thereon in due course.

1914—Practical Planning Exhibition—A circular from the Institution of Civil Engineers was submitted referring to this exhibition which was being held in London from 5th to 20th October, 1943, and

conferences which were being held 6th, 13th, 20th and 27th October. RESOLVED, That the Borough Surveyor be authorised to attend the conference most applicable to public health.

1915—Jersey Lodge, Hewlett Road—A letter was submitted from the owner of this property regarding certain works carried out to prevent flooding to the basement alleged to be due to the sewers and enclosing a portion of the account which he claimed should be paid by the Corporation amounting to 3 10s. 0d. RESOLVED, That the owner be reimbursed the above sum.

1916—Water Analyses—The Medical Officer of Health submitted his report on the analyses of samples of water taken since the last meeting.

1917—Diphtheria Immunisation—(i) The Medical Officer of Health submitted the following report of treatment given for the months of July and August

No of new cases (immunisation commenced)	83
“ injections given...	178
“ cases in which treatment was completed during the month	
(a) under 5 years of age	68
(b) aged 5-15 years	23
“ cases partially completed when attendance ceased	28
“ cases Schick tested (negative)	7

The following clinics were held. School Clinic, 3 ; Swindon Road Day Nursery, 2.

(ii) A circular, No. 2838, was submitted from the Ministry of Health dealing with diphtheria prophylaxis, together with a brochure outlining the intensified campaign now in progress and particulars of materials available to Local Authorities, The Ministry of Information would insert the government advertisement in local newspapers selected by the Council free provided the Council was prepared to buy additional space giving times and places of local immunisation sessions. The circular also outlined the steps suggested should be taken by Health Visitors.

(iii) The Medical Officer of Health indicated his autumn programme which included exhibition of posters and cinema slides and advertisements.

(iv) RESOLVED, That the -Medical Officer of Health be authorised to arrange for the exhibition of small posters in local omnibuses at a charge of £7 4s. 0d. for 3 months as last year.

(v) The Medical Officer of Health also reported upon the proposed future arrangements for the holding of clinics which were approved.

1918—Surrender of Diseased Food—The Medical Officer of Health reported the surrender of 1 cwt. 2 lbs. bacon, 21 lbs. butter, 1 ¼ lbs. margarine, 1 lb. lard, 2 qrs. 18 ½ lbs. cheese, 10lbs. brawn, 30 eggs, 25 lbs. prunes, 1 goose (9 lbs.), 1 hare (3 ½ lbs.), 1 fowl (3 lbs.), 1 ton 17 lbs. fish, sausage meat, paste etc., 1 qr. 23 lbs. liver sausage, 1 jar jam (1 lb.), 2 packets pudding mixture, 1 jar pickles, 27 packets "All Bran," 77 tins luncheon meat (1 cwt. 3 qrs. 22 lbs.), 98 tins fruit, 90 tins milk, 116 tins vegetables, 116 tins fish, 3 tins jam. The Chief Sanitary Inspector reported that the figures were above normal as the report covered July, August and September.

1919-62, Winchcombe Street—RESOLVED, That no objection be raised to the opening of these premises for the sale of cat and dog meat.

1920—Public Health Act, 1936-----Keynsham Street Sewer—The Chief Sanitary Inspector reported that the work in connection with the construction of a small length of public sewer in this street and the construction of certain private drains connecting to the sewer (Minutes 659) carried out by the Council on the owners' behalf had been completed but the final account of the Contractors had not yet been received. RESOLVED, That upon receipt of the final account the cost be apportioned among the owners liable and that application be made for recovery of the sum due.

1921—Public Health Act, 1938—Dowty Equipment Ltd., Arle Court—The Chief Sanitary Inspector submitted reports from the Public Analyst upon samples taken of the effluent from these premises which discharged into Hatherley Brook and which, as was shewn from the reports, was seriously polluting the stream, The Town Clerk reported upon the legal position and suggested he called the attention of the Company to the matter, ascertain their intentions to remedy the nuisance and request them to instruct an expert to consult with the Chief Sanitary Inspector and the Borough Surveyor, RESOLVED, That the suggestions of the Town Clerk be approved and that a further report be sub-mitted to the next meeting.

1922—Rat Infestation—(i) The Chief Sanitary Inspector reported that, in accordance with the instructions of the Committee at their last meeting (Minute 1666), he had forwarded to the Ministry of Food the report and survey dealing with rat infestation in the Borough, together with suggestions as to workable areas to be adopted in this district under the new proposals. The report and survey not only covered Cheltenham but dealt with Charlton Kings and other built-up areas contiguous with Cheltenham, whilst an alternative scheme embraced the whole of the Borough, Cheltenham Rural District, Charlton Kings Urban District, Tewkesbury Borough and Northleach Rural District. The Chief Sanitary Inspector reported that a preliminary meeting was held at Bristol, as a result of which he understood his alternative scheme, excluding Northleach, would be put forward for approval;

Arising out of this meeting it was reported that no invitation was sent to Cheltenham to be represented, and on enquiring it was found that invitations had only been sent to County Councils and County Boroughs, He was in-formed that if Cheltenham desired to be represented consent of the meeting would have to be obtained. The Chief Sanitary Inspector protested against the procedure and intimated that he was not prepared to attend the conference under these conditions, and representations had been made by the Town Clerk to the Director of information Control, Ministry of Food, on this matter and their refusal to recognise Cheltenham, particularly having regard to the steps already taken by the Borough to deal with this problem. RESOLVED, That the action of the Town Clerk in communicating with the Director of Infestation Control, and the report of the Chief Sanitary Inspector, be approved.

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(ii) The Committee considered the report circulated to them on the work of the Pests Officer since his appointment, indicating the progress which had been made, which was approved.

(iii) Research—The Chief Sanitary Inspector reported that the Bureau of Animal Population, Oxford University, which dealt with research and experiments in connection with rat infestation, had selected Cheltenham as an area in which to carry out their work, and that he was visiting Oxford with the Pests Officer on the 23rd September in connection with this matter.

(iv) Courses of Instruction—The Chief Sanitary Inspector reported that the Pests Officer had attended a course of instruction on methods of survey and poisoning, held at Gloucester on September 9 and 10th.

(v) A letter was submitted from the Ministry of Food (Infestation Branch) pointing out the desirability for calling the attention of the public to this problem in order that they may give assistance to Local Authorities in connection with surveys. The Ministry was arranging a publicity campaign throughout the country by means of films and other propaganda and further information would be given later.

(vi) A further circular was submitted intimating that representations had been made to the Ministry of Labour and National Service as a result of which instructions had been given that all possible assistance should be given to Local Authorities to fill vacancies for appointments in connection with rat infestation.

(vii) Financial Arrangements—A further circular was submitted from the Ministry of Food (Infestation Branch) dealing with the financial aspect of the problem, and pointing out that under the Order, Local Authorities would act as agents for the Ministry in respect of certain works, and that it had been agreed that, broadly speaking, the cost incurred in carrying out the works in excess of that normally incurred by them, should be reimbursed.

(viii) Rats and Mice Destruction Act, 1919—RESOLVED, That in order to expedite action in cases Where owners of property failed to take immediate steps to eradicate rats, the Town Clerk be authorised to sign the necessary notices under Section 5 of the Act.

E. W. MOORE, Chairman.

WATER COMMITTEE.

14th September, 1943. Present—Aldermen Ward (Chairman) and Pates ; Councillors Addis, Chinn and Moore.

1923—Woodlands Farm, Charlton Kings—The Town Clerk reported that the County War Agricultural Executive Committee had directed the tenant to plough a further seven acres of land at this farm and to plant two acres with roots and five acres to be re-seeded to a long ley.

1924—Great Western Railway—Lansdown Junction Signal Box—Alleged Wastage of Water--Read, letter from Cheltenham Branch, The National Union of Railwaymen complaining of wastage of water at this signal box. The Borough Engineer reported on the possible reasons for this. RESOLVED, That the Borough Engineer take the matter up with the G. W. Ely, Divisional Engineer.

1925—Borough Engineer's Report—Reports of the Borough Engineer for the months of July and August were read :—

DAILY YIELD OF SPRINGS.

	For month ended 31st July, 1943.	Average for corresponding period during the Past 3 years,
Hewletts Springs	74,000 gallons	92,000 gallons
Dowdeswell Springs	201,000 “	318,000 “
Leckhampton Springs	22,000 “	26,000 “
	297,000	436,000 “

CONTENTS OF RESERVOIRS.

Estimated Usable Quantity about ... 70,703,000 gallons.

DAILY YIELD OF SPRINGS.

	For month ended 31st August, 1943.	Average for corresponding period during the past 3 years
Hewletts Springs	69,000 gallons	88,000 gallons
Dowdeswell Springs	175,000 “	284,000 “
Leckhampton Springs	17,000 “	22,000 “
	261,000 “	394,000 “

CONTENTS OF RESERVOIRS.

Estimated Usable Quantity about ...58,063,000 gallons.

1926—Inspections—The Borough Engineer reported the work carried out by the Water Inspectors during the past two months.

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1927-18 inch Main, Churchdown to Hewletts:—The Borough Engineer reported upon certain defects which had occurred in this main resulting in small leaks at several points. RESOLVED, That the Borough Engineer keep the Committee informed of the condition of this main

1928—Water Supply—(a) Ashchurch—The Borough Engineer reported that the authorities concerned had informed him that the supply to this site was now insufficient. Originally a limit of 60,000 gallons per day had been asked for, whereas the demand had now reached from 100,000 to 120,000 gallons per day, which was greater than the present mains could deal with. The Authorities had asked for an estimate of the cost of a larger main to be submitted for their consideration. A 9 inch main would serve to give the supply now asked for, but having regard to the possible future increase in the demand, he recommended that installation of a 12 inch main should be provided, RESOLVED, That the Borough Engineer approach the Authorities with a view to their agreeing to the installation of a 12 inch main.

(b) Arle Court—In connection with Minute 1829, the Borough Engineer submitted letter dated 10th September from Messrs. Dowty Equipment Limited, enclosing an authority issued to them by the Ministry of Aircraft Production to bear half the cost of the installation of a 6 inch main to the entrance of Arle Court, subject to the amount not exceeding the sum of £50.

1929—Sick Pay Scheme—The Borough Engineer reported that he had received from the South Midlands District Council (J.I.C.) a confidential communication regarding a Sick Pay Scheme inaugurated by the National Council upon which he had been requested to make his observations, This scheme was less favourable to employees than the scheme recently adopted by this Council, and the Borough Engineer had replied to the South Midlands District Council to this effect.

1930—Coal Contracts—War Risk Insurance----The Borough Engineer submitted letter dated 23rd August from the Forest of Dean Collieries which stated that in view of the reduced cost of insurance, the charge of one farthing per ton added to cover this risk, had been-discontinued as from the 31st July, 1943.

1931—Lower Hewletts Farm—With reference to Minute 1293, the Borough Engineer reported that the estimate of £157 10s. 0d. for urgent work at this farm, required by the Public Health Committee, had been approved by the County War Agricultural Executive Committee and passed to the Ministry of Works, Bristol, who in turn had forwarded it to the Ministry of Health. It had since been referred to the Ministry of Agriculture and Fisheries who had asked for additional works to be undertaken. A revised tender had therefore been obtained for the whole work as now required by the Ministry of Health amounting to £268 17s. 0d. RESOLVED, subject to the approval of the Ministry of Health, That the revised tender of Messrs. E. T. Stinchcombe & Sons, Ltd., amounting to £268 17s. 0d. be accepted, that the Town Clerk prepare the necessary Contract, and that the Common Seal be affixed thereto.

1932—Public Relations—The Borough Engineer submitted a Circular from the British Waterworks Association outlining a scheme for the formation of a Committee to create a body of informed public opinion in all matters connected with water supply. RESOLVED, That the Borough Engineer be instructed to reply that this Council is prepared to identify itself with the movement.

1933—Analyses of Water —The Medical Officer of Health submitted analyses of water made since the last meeting.

1934—Water Rate--Arrears---RESOLVED, That the arrears signed by the Chairman In the Appeals Book be written off as irrecoverable.

1935—Appeals—The cases entered in the Appeals Book were considered and the rates settled and adjusted

E. I., WARD, Chairman.

ELECTRICITY AND LIGHTING COMMITTEE.

14th September, 1943 Present—The Mayor (Chairman) Councillors Addis, Chinn, Fildes, Grimwade, Moore and Readings.

1936—Electricity Supply to Premises Let Furnished—(a) The Town Clerk reported upon two cases of wrongful re-connection of the electricity supply by tenants occupying furnished premises. He was satisfied that in both cases the offence had been committed without fraudulent intent. RESOLVED, That legal proceedings be not taken.

(b) The Borough Electrical Engineer pointed out that the existing arrangement whereby agreements for the supply of electricity are entered into with the landlord of premises let furnished, creates hardship on occasion to incoming tenants if the supply has been disconnected by reason of a former tenant not having paid his account, and the landlord refusing to pay the necessary deposit for the supply to be re-connected. RESOLVED, That the Borough Electrical Engineer be authorised to use his discretion in permitting the supply to be re-connected to tenants of furnished premises, subject to the supply being taken on the, domestic tariff and to a sufficient deposit being paid by the sub-tenant.

The Borough Electrical Engineer was instructed to report upon the individual merits of each case so connected.

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1937—Street Accidents--Damage to Apparatus—The Town Clerk reported that damage had been caused to the under-mentioned apparatus as follows:-

Position	Amount of damage incurred	Remarks
Junction of Gloucester Rd. and Queen's Rd.	£2 15s. 0d.	Metropolitan Transport Supply Co. vehicle involved. 75 p.c. recovered.
Evesham Road	£27 2s. 9d.	U.S. Army vehicle involved, Claim submitted.
Rodney Road	£24 5s. 10d.	U.S. Army vehicle and trailer involved. Claim submitted.

1938--Rowanfield Road—The Committee considered a resolution from the Education Committee, referred from Council, regarding the unsatisfactory condition of Rowanfield Road and which suggested that the frontagers to the road should contribute towards the cost of repairs thereto. RESOLVED, That this Committee offer to contribute the sum of £25 towards the repair of this road, and further that should this sum prove insufficient in comparison with the other frontagers, the matter be reconsidered at a later meeting.

1939—Monthly Financial Report—In accordance with Minute 1675, a Report on the financial position for the month of August was submitted, for the information of the Committee.

1940—Electric Cookers—The Borough Electrical Engineer reported upon the stock of cookers now available. RESOLVED, That 78 second-hand electric cookers be purchased at a cost not exceeding £500, from the Bethnal Green Electricity Undertaking, and that application be made to the Electricity Commissioners for sanction to expend up to £500 from surplus revenue for the purpose of reconditioning these cookers.

1941—H. H. Martyn & Co. Ltd., Sunningend Works—The Borough Electrical Engineer reported that this company desired an additional load of approximately 170 kilowatts to be taken from a service point installed some time ago for the use of The Gloster Aircraft Co. who occupied part of the same

Works. He recommended that the supply be connected as desired and that H. H. Martyn & Co. Ltd. be charged the difference between the total amount of power consumed at this point and the amount due from the Gloster Aircraft Co. in respect of the energy consumed by them from the additional service point at Sunningend Works. RESOLVED, That the recommendation be adopted.

1942--Supply to Hewlett Road—The Borough Electrical Engineer reported that the supply to Hewlett Road would be over-loaded next winter on account of the energy now consumed by the laundry at the Childrens' Hospital. He recommended the installation of an additional low tension cable from the corner of Priors Road and Harp Hill, at an estimated cost of £71, such cost to be charged to the Unspecified or Omnibus Mains Loan. RESOLVED, That the recommendation be adopted.

1943—Electrical Industries Benevolent Association—RESOLVED, That a subscription of £5 5s. 0d. be made to this Fund for the current year.

1944—Association of Lighting Engineers Conference—RESOLVED, That the Borough Electrical Engineer be authorised to attend this Conference to be held in London on the 22nd and 23rd September, 1943.

1945—Institute of Electrical Engineers—RESOLVED, That the Borough Electrical Engineer be permitted to attend at Swansea on December 11th, 1943, for the purpose of reading a Paper on " Protective Systems on Rural Distribution Networks up to 36 kV." written by him in conjunction with Mr. A. W. Allwood on the above subject. The Committee extended congratulations to the Borough Electrical Engineer on having the Paper accepted by the Institute of Electrical Engineers.

1946—Staff—The Borough Electrical Engineer reported that Mr. P. H. Cox from his Department had been seconded to the Air Ministry Works Directorate for the duration of the Emergency. The Borough Electrical Engineer also reported that Mr. L. Fisher, Technical Assistant and Deputy Mains Engineer had been required to register under the Specified Classes of Persons (Registration) Order, 1943, but in view of the strong protest made by the Electricity Commissioners it was learned that Mr. Fisher would not be withdrawn from his present position by the District Man Power Board.

Mr. H. T. Higgins' Telephone—RESOLVED, That permission be given for the installation of a telephone at Mr. Higgins' house as soon as possible.

1947—Autumn Produce Show—RESOLVED, That a joint Cookery Demonstration in connection with the Autumn Show be arranged with the Gas Company.

1948—Interruptions of Supply—The Borough Electrical Engineer reported that two interruptions of supply had occurred during July ; there was no interruption of supply during August.

1949—Electrical Power Engineer's Association—The Borough Electrical Engineer reported that this Association had issued a Report on Post-War Planning for the Electricity Supply Industry, and instructions were given for a copy of this Report to be obtained for the information of the Committee.

T. WILFRED WAITE, Chairman.

FIRE PREVENTION COMMITTEE.

15th September, 1943, Present—Councillor Grimwade (Chairman) ; Councillors Bayliss, Bush, Chinn, Readings and Thompson; Mr. W. S. F. Harris.

1950—Fire Guard—The Fire Guard Staff Officer submitted his report.

(a) Civil Defence (Compulsory Enrolment) Orders, 1941 and 1942.

	Males	Females
The total registration under these Orders numbered ...	12,652	12,578
Permanent exemptions granted	1,112	564
Temporarily exempt	29	36
Awaiting decision of tribunals	112	302
Members of Local Authority's Civil Defence Services	1,036	85
Civil Defence Workers in Industry	300	3
Members of Home Guard	473	—
Persons directed and performing duties under the Orders	1,596	4,226
Persons performing duty under the Business Premises Orders	4,651	947
Street Captains	31	—
Fire Guard Party Leaders	18	—
Cases under review —	191	

(b) Home Security Circular No. 29/1943—New Fire Guard Plan, The Fire Guard Staff Officer outlined the progress-made in connection with the plan, since the first intimation of the proposals was received in February last, Every-thing possible had been done with a view to the plan being put into operation at an early date but the department was hampered by lack of volunteers for the posts of Sector Captains and Party Leaders. A list of the appointments of Sector Captains and Party Leaders recommended in the various Sectors since the last meeting was submitted. Approximately 6 Area Captains, 37 Sector Captains and 300 Party Leaders were still required. The Fire Guard Staff Officer recommended that the public be invited to apply for these posts, attention being drawn to the fact that under the new Orders exemption from certain duties would be granted to the persons appointed. RESOLVED—

(1) That the appointments included in the list submitted be approved.

(2) That an advertisement be inserted in the press inviting volunteers for the posts and that local cinema proprietors be approached with a view to the exhibition of slides at the cinemas.

(c) Training—On 6th September, the Area and Sector Captains had been circularised asking for arrangements to be made for the staging of tactical exercises in the Sectors. Since July, a further 999 fireguards including fireguards performing duty on business premises had completed a Training Course and a special course of instruction was being given to Post Office workers and companies of the Girls' Training Corps.

(d) Wheelbarrow Pump. The second pump had now been delivered and, as mentioned in Minute 1708, a Regional Officer would visit Cheltenham to inspect the proposed sites and water tanks. The Town Clerk reported that an application had been made to the Regional Commissioner for the allocation of a third pump but so far the application had not been granted.

(e) Fire Guard Courses—In accordance with Minute 1808 (b) the Fire Guard Staff Officer reported that he and five Assistants had attended the special explanatory course on the new Fire Guard Orders and a report in connection therewith would be submitted in due course. A Conference with representatives of the Ministry of Aircraft Production and the occupiers of factories had been held on 9th September to consider the operation of the new Orders, in regard to factory premises.

(f) Business Premises—Six combined schemes, covering approximately 200 business premises, have now been approved.

(g) Subsistence Allowances—Since the last report, 92 duty books had been inspected and 328 claims checked, the payments amounting to £2,964 7s. 0d. for the period Nos. 11 and 12.

(h) Fire Guard Instructors' Course,—Arrangements had been made for a Local Fire Guards Instructors' Course to be held at Cheltenham from 25th September to 3rd October, the syllabus having been approved by the Regional Commissioner.

1951—Home Security Circular 63/1943. (a) Assistant Fire Guard Officers—With reference to Minute 1812, The Town Clerk reported that the National Fire Service had agreed to release Mr. E. Posner and he commenced his duties as Assistant Fire Guard Officer on 6th September, Mrs. Metherell had also intimated that she would commence her duties on 7th October.

(b) Reserve Centre Superintendents—The Town Clerk reported that Mr. Loxam would commence his duties on 22nd September.

(c) The Committee also considered the deferred appointment of a third Reserve Centre Superintendent, in accordance with the establishment approved by the Regional Commissioner, RESOLVED, That Mr. J. Moloney be appointed at a wage of £4 8s. 6d. per week, the appointment to be terminable by one week's notice.

(d) The Town Clerk reported that the Regional Commissioner had intimated that formal approval of these appointments would be given on his being informed of the date from which the same became operative.

1952—Fire Guard (Local Authority Services) Order, 1943. (a) Read, letter dated 8th September from the Regional Commissioner drawing attention to this Order which required prescribed authorities to sectorise their area and establish a system of mutual fire guard reinforcement and of summoning the National Fire Service. The Regional Commissioner was anxious that the Fire Guard Plan should operate fully as soon as possible, but before directing that this should take place, he must be satisfied that the calling procedure was practised on the ground in each Sector, and tactical exercises carried out with the National Fire Service. The Fire Guard Staff Officer reported that arrangements were in progress for a tactical exercise to be held and small and large scale exercises had already been held in the sectors, RESOLVED, That the Regional Commissioner be informed accordingly.

(b) "The Wakeful Watch"—Read, letter dated 10th September from the Regional Commissioner stating that it was intended to issue a direction under Article 2 (5) of this Order to the effect that in street fire parties only one fire guard per sector in the area should be required to be awake throughout the hours of darkness for the purpose of keeping watch and calling other fire guards.

1953—Inspection of Fire Prevention Arrangements approved by Ministry of War Transport—Read, letter dated 6th September from the Regional Commissioner stating that the Ministry of Home Security had agreed, at the request of the Ministry of War Transport, to the fire prevention arrangements made and approved at railway and other premises for which the Ministry of War Transport were the appropriate authority, being inspected by an officer of a local authority. The objects of the inspection were to ascertain whether the fire guards provided for in the approved arrangements were on duty, the examination of rotas, records of day performed, and other matters including attendances for instruction or training, It was requested that the name of the officer nominated for these duties should be furnished in order that a permit may be issued. The Fire Guard Staff Officer had nominated Assistant Staff Officer E. Posner to carry out the inspections. RESOLVED, That the nomination be approved.

1954—Subsistence Officer—The Town Clerk reported that by Minute 1827 the Council had decided that whilst Mr. F. Jukes performed certain additional duties in connection with the Fire Prevention (Business Premises) Order, on behalf of the Fire Prevention Department, he should receive an additional remuneration at the rate of £26 per annum. The Committee gave consideration to the duties undertaken by Mr. Jukes and his salary therefor. RESOLVED, That the Finance Committee be recommended to agree to Mr. Juke's salary being increased to £311 per annum as from the 1st June, £26 of which being borne by this Committee.

1955—Home Security Circular No. 147/1943. Cost-of-living bonus for local authorities' staffs—Read, this circular dated 3rd September stating that it had been decided to recognise for grant, under the Civil Defence Acts 1937 and 1939, as from 1st June, 1943, expenditure on a revised cost-of-living bonus subject to certain conditions, which included a condition that the local authority concerned must be paying not less by way of cost-of-living bonus to members of its staff generally. The Town Clerk reported that the Finance Committee at their last meeting had had the revised scale under consideration in connection with their administrative, technical, professional and clerical staffs, but the matter had been deferred. He also reported that the Regional Commissioner had agreed to the revised bonus being made applicable to the Fire Guard Staff Officer, his assistants, and clerical staff. RESOLVED, That pending the decision of the Council upon the adoption or otherwise of the revised scale of bonus, the matter be deferred, but in the event of such bonus being granted to the Council's staff, the same be applied to the members of the Fire Prevention Department.

1956—Reserve Centre Superintendent—Mr. P. Mitchell—The Town Clerk reported that when Mr. Mitchell was appointed on 1st January, 1943, it was understood that the cost-of-living bonus set out in Home Security Circular 156 and applicable to certain civil defence workers, would also apply to this appointment, and Mr. Mitchell had accordingly been granted such bonus. The Regional Commissioner had at the time been informed of the decision and had made no objection, but he now intimated that he could not sanction such payments as it was not in any of the categories covered by the terms of the circular. RESOLVED, That in the circumstances, the bonus at present

paid to Mr. Mitchell be continued, but that no further increases in bonus be made applicable to his appointment.

1957—National Fire Service—With reference to Minute 1810 passed at the last meeting, the Town Clerk submitted letter dated 29th August containing further information with regard to the disciplinary action recently taken in respect of an officer formerly employed by the Council. The Committee also considered the letter dated 6th August from the National Fire Service informing the Council that it was the wish of the Regional Commissioner, in accordance with the terms of Section 18 (2) of the Fire Brigade Pensions Act, 1925, that the whole of the rateable deductions made from the officer's pay should be re-paid to his wife together with any sum paid by him to a local authority under Sub-section 2 of Section 22 of that Act, RESOLVED, That the total contributions made by the officer concerned amounting to £166 1s. 10d. be paid to the officer's wife, Also that the Borough Treasurer do make application to the Newburn and Watford Fire Brigade Authorities for refund of the contributions held by these Authorities amounting to £49 15s. 7d. and £33 7s. 11d. Respectively.

1958-18, Royal Crescent—With reference to Minute 1816 the Town Clerk reported that this flat did not provide sufficient accommodation for the Fire Guard Staff Officer and his family, and in accordance with the Council's decision, it had been let on a weekly tenancy to Mr. J. R. Jones, at a rent of £1 0s. 0d. per week inclusive as from the 11th September.

1959—Prosecutions—The Town Clerk reported upon four cases in which fire guards had not carried out their duties under the Civil Defence (Compulsory Enrolment) Orders. He advised that he was unable at present to institute proceedings in these cases as the offences were committed between 30th June, 1943, when the Defence (Fire Guard) Regulations, 1943, came into force and the 20th September, 1943, when the Fire Guard (Local Authority Services) Order, 1943, came into force. Regulation 26A (3) of the Defence (General) Regulations was revoked on the 30th June, 1943, and the corresponding Article 4 of the Fire Guard (Local Authority Services) Order, 1943, would not come into operation until the 20th September. The attention of the Regional Commissioner had been called to this, but no reply had yet been received. RESOLVED, That the Town Clerk be authorised to institute proceedings in two of the cases if the offences are continued after the 20th September next when the new Orders operate.

1960—Monthly Report of Column Officer—Column Officer R. Jennings reported that since the last meeting the National Fire Service had attended 22 calls to fire as follows:—

26th July	Northleach Road, Andoversford .
27th July	128 Tennyson Road.
30th July	Railway Embankment, Eldorado Rd.
31st July	Old Bath Road.
8th Aug.	Withington Road, Andoversford.
10th Aug.	28 Cambray Court.
13th Aug.	Court Farm, Stoke Orchard.
13th Aug.	Sports field, Leckhampton.
14th Aug.	Court Farm, Stoke Orchard.
14th Aug.	Sandpits, Priors Road.
15th Aug.	Court Farm, Stoke Orchard.

17th Aug. Railway Embankment, Lansdown Rd.
 17th Aug. Manor Farm, Hampen Hill.
 17th Aug. Railway Embankment, Syreford.
 19th Aug. Kearsley's Yard, Prestbury Road.
 19th Aug. Hampen Manor, Stow Road.
 28th Aug. 29 St. George's Road.
 31st Aug. Evesham Road, Bishop's Cleeve.
 4th Sept. 24 Promenade.
 8th Sept. The Lydes, Toddington.
 10th Sept. Cirencester Road, Chariton Kings.
 11th Sept. The Lanes, Fairview Road.

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1961--Circulars—The Town Clerk reported receipt of the following circulars :—

(a) Home Office

(i) N.F.S. Circular No 9/1943—National Fire Service—Financial Arrangements. War Damage claims for cost of works payments.

Decision of Committee. Referred to Borough Treasurer.

(ii) N.F.S. Circular 10/1943—Former professional firemen serving with or called up to Armed Forces--supplementation of pay and preservation of pension rights.

Decision of Committee. Referred to Borough Treasurer.

(iii) National Fire Service (Preservation of Pensions) Regulations, 1943.

Decision of Committee. Referred to Borough Treasurer.

(b) Ministry of Home Security.

(i) No. 144/1943 ---Fire Guard (Business and Government Premises) Order, 1943. Supply of fire-fighting equipment to factories for which the Ministry of Labour and National Service was previously the appropriate authority.

Decision of Committee. Referred to Fire Guard Staff Officer.

(ii) No. 147/1943 —Cost of living bonus for Local Authorities' staffs.

Decision of Committee. See Minute 1916.

(iii) No. 149/1943 —Personal Injuries (Civilians) Scheme, Mock Casual-ties at Exercises.

Decision of Committee. Referred to Borough Treasurer and Fire Guard Staff Officer.

(iv) No. 150/1943 —Revised Syllabus of Fire Guard Training.

Decision of Committee. Referred so Fire Guard Staff Officer.

(v) No. 152/1943 ----Training Films "Fire Guard Plan" and "First Aid on the Spot."

Decision of Committee. Referred so Fire Guard Staff Officer.

(vi) No. 153/1943 —Arrangements for supplying information for the purpose of notification of surplus fire guards under Fire Guard (Business and Government Premises) Order, 1943.

Referred to Fire Guard Staff Officer.

H. C. GRIMWADE, Chairman

TOWN PLANNING COMMITTEE.

16th September, 1943 Present—Alderman Ward (Chairman) ; The Mayor ; Alderman Trye ; Councillor Moore and Mr. W. S. F. Harris.

1962—Plans—(a) Within the Borough—The plans submitted for approval are set out below together with the recommendations of the Committee thereon in relation to Byelaws and the Town and Country Planning (General Interim Development) Order, 1933 :—

No. of Plan Name	Description	Recommendation under Byelaws
5520	H. H. Martyn (Aircraft) Limited Timber drying Kiln, Sunningend Works	Approved
	Recommendation under Interim Development Order	Approved

5521	J. Jackson Addition to dining room and kitchen, Morcote, Clarence Square	Approved
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Recommendation under Interim Development Order.

	Approved, subject to new work harmonising with existing building.	Approved
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5522	S. W. J. Thurston Poultry house, rear of No.37 Overbrook Drive.	Exempt
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	Recommendation under Interim Development Order.	Approved
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5523	E. Hanks Garage, rear of 23 Old Bath Road. over lane adjoining premises	Approved, subject to doors not opening
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	Recommendation under Interim Development Order	Approved, subject to condition mentioned in previous column.
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(b) Outside the Borough—Plans submitted for approval tinder the Town and Country Planning (General Interim Development) Order, 1933, are set out below together with the recommendations of the Committee :—

No. of Plan	Name	Description
T.P.1736	Cheltenham & District Gas Company	Kiosk for Gas Pressure Governor at Station Road, Woodmancote

Recommendation under Interim Development Order

Approved, subject to the owners entering into an undertaking to set back the kiosk to the building line if, and when, required.

T.P. 1737	___ Stock	Porch, Purlieu House, Gloucester Road, Staverton
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Recommendation under Interim Development Order: Approved

T.P. 1738	H. Blackwell	Cyprus Cottage, North Road, Reddings, Badgeworth
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Recommendation under Interim Development Order: Approved

T.P. 1739	C. A. Dinwoodie	Additions to The Hollies Gretton
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Recommendation under Interim Development Order: Disapproved

T.P.1740	A. Ashby	Proposed house, near Ullenwood
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Recommendation under Interim Development Order

Disapproved, on the grounds of unsatisfactory water supply and drainage was unsatisfactory.

T.P. 1741	Mrs. E. Martin	Proposed house, Little Herberts Road, Charlton Kings
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Recommendation under Interim Development Order

Approved, subject to satisfactory materials being used; to not less than 3 feet being left between the house and the boundary of the site, and to the front fence being set back to the improvement line

T.P.1742	Mrs. E. Martin	Erection of a bungalow (alternative to Plan No. P.T. 1741)
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Recommendation under Interim Development Order

Disapproved, on the ground that the proposal would be injurious to the amenities of the district

1963—Stable—Application was submitted from Messrs. W. H. Horsley and Co. Ltd., for permission to convert certain old stables at the junction of Wellesley Road and Western Drive into a dwelling house, RESOLVED, That consent be refused.

1964—Contravention of Building Byelaws—No. 2 St. Luke's Place—A plan was submitted from the owner this property who had carried out works in contravention of the building byelaws (Minutes 1499 and 1717). RESOLVED, That consideration be deferred to the next meeting to enable the Borough Surveyor to report on the plan and the works which had been carried out in contravention of the Building Byelaws.

1965—National Housing and Town Planning Council—RESOLVED, That Alderman Trye and the Borough Surveyor be authorised to attend the conference which is being held by the above Council in London on 7th and 8th October, 1943.

1966—Town and Country Planning Association—A letter was submitted from this Association referring to the conference held in London on 3rd and 4th July, 1943, at which a motion was moved expressing the opinion that all Local Authorities were anxious to take part in a national town and country planning and building policy and urging the Government to declare the principles on which their policies would be based, in order that Authorities could proceed with their preparations. Two amendments were moved to the motion, enlarging upon the scope of the motion, but as then; covered housing policy these are dealt with on the report of that Committee, RESOLVED, That, so far as the motion affects the work of this Committee, the Council be recommended to support the motion.

1967—Restriction of Ribbon Development—Temporary Development Act, 1943—A circular was submitted from the Ministry of War Transport stating that some difficulty had been experienced by Local Authorities in connection with applications for consent under the Restriction of Ribbon Development Act, 1935, for wartime development which was necessary, but which did not accord with good planning principles, and also the difficulty in taking proceedings where development had taken place without the consent of the Authority.

In order to safeguard the position, Authorities have attached conditions limiting the life of the development, but the Minister was advised that under the main Act such a course is ultra vires. An Act has now received Royal Assent which permitted development which would not, in normal times, be approved, and which enabled Local Authorities to take action to require the development to conform with proper planning principles at a later date, or to take action at a subsequent date in cases where development proceeds without consent of the Authority.

1968—Ammunition Shelter—A plan was submitted from the W.D. Land Agent indicating the site of an ammunition shelter which was being erected by them on land belonging to a firm engaged on war production in the Borough. RESOLVED, That no observations be offered on the proposal

1969—Post-War Planning and Reconstruction—The Committee considered the report of the Gardens Superintendent on Post War Planning and Reconstruction in regard to Parks and Recreation Grounds previously reported to the Council by the Parks Committee (Minute 1637) and have no observations to offer thereon.

1970—Town and Country Planning (Interim Development) Act, 1943—(i) The Town Clerk reported that the above Act received Royal Assent on the 22nd July, 1943, and gave Local Authorities additional powers to control development and to take action in cases where development had been carried out in contravention of Town Planning proposals.

(ii) The Town Clerk also reported Regulations made by the Minister of Town and Country Planning under the above-mentioned Act dealing with the preservation of trees and woodland areas.

1971—Post-War Housing—(i) Lynworth Farm Estate—The Borough Surveyor submitted alternative schemes for the development of this estate, reported to the last meeting (Minutes 1595 and 1718) which complied with the draft Town Planning Scheme for the Borough, The Scheme is dealt with in detail on the report of the Housing Committee. RESOLVED, That the Housing Committee be recommended to approve Scheme A in principle, which this Committee considered preferable to the alternative Scheme from the Town Planning point of view.

(ii) Hester's Way—The Borough Surveyor reported that he had received a letter from the Ministry of Agriculture and Fisheries regarding the development of Hester's Way Estate, previously reported to the Council (Minutes 1504 and 1595). The Ministry's approval was now given to the scheme but they asked for an assurance that no further building would take place to the north west of the proposed Town Planning Road which follows approximately the line of Hester's Way. The Borough Surveyor reported that he considered the limitation of development, as suggested by the Ministry, good Town Planning and recommended the assurance be given. RESOLVED, That the Council be recommended to give the Ministry the above assurance, and to approve the slight amendment to the alignment of the town planning road mentioned in the report of the Housing Committee,

1972-----War Damage Act, 1941—Nos. 48-50 Brunswick Street—In connection with Minute 1500, the Town Clerk reported that he had interviewed Mr. L. W. Barnard, acting on behalf of the owners of this property, demolished by enemy action in 1942, who intimated that they were prepared to dispose of the sites to the Corporation. RESOLVED, That the matter be referred to the Street and Highway Committee to negotiate for the acquisition of the property.

E. L. WARD, Chairman.

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CEMETERY AND CREMATORIUM COMMITTEE.

17th September, 1943. Present—Councillors de Courcy Ireland (Chairman) ; The Mayor ; Councillors Kendall, Bettridge, Bush, Lewis-Hall, Readings and Thompson.

1973—Cemetery Superintendent—The Town Clerk reported that the work at the Cemetery had greatly increased during recent months, and was now considerably more than the Cemetery Superintendent could reasonably manage without assistance. He suggested that a clerk should be appointed to relieve the Cemetery Superintendent of the large amount of clerical work required to be done at the Cemetery. RESOLVED, That a clerk be appointed at a salary not exceeding £4 per week (according to experience), and that the Chairman and Town Clerk be authorised to interview

applicants and make an appointment. RESOLVED, also, That the Committee consider at their next meeting as to desirability of appointing a Deputy Superintendent.

E. S. DE COURCY IRELAND, Chairman.

TOWN IMPROVEMENT AND SPA COMMITTEE.

17th September, 1943. Present—The Mayor (Chairman) ; Alderman Ward ; Councillors Bush, Fildes, Green, Grimwade, Lewis Hall, Rev. de Courcy Ireland, Readings and Thompson.

1974—Alstone Baths—(a) Attendances—The Borough Surveyor reported that the attendances for the 9 weeks ended 12th September totalled 29,026 including schools, colleges and subscribers and for the same period 493 troops and 1611 members of the public had attended for washing baths. The total attendance for the season was 80,287.

(b) With reference to Minute 1719 (b) the Town Clerk submitted further letter dated 5th August from the National Union of General and Municipal Workers stating that they accepted the Council's decision with regard to Mr. S. Hooper, but asked for the reconsideration of the case of Mr. J. Voyce as they felt that his application for an increase in wages was justified in view of the work undertaken by him, and increased responsibility. RESOLVED, That in the circumstances, his wages be increased by 4s per week.

(c) Laundry—With reference to Minute 1723 (e) the Borough Surveyor reported that consideration had been given to the centralisation of the laundry work now carried out both at the Alstone and the Spa Baths, and he submitted details of the work undertaken at both laundries. He recommended that one of the laundresses employed at the Spa Baths should be transferred to the Alstone Baths, and that, for a trial period, the majority of the work should be carried out at the latter, as, in his opinion this would result in greater efficiency. RESOLVED, That the proposals of the Borough Surveyor be approved.

(d) Girls' Grammar School—Read, letter dated 16th July from the Bursar asking for the fee for the use of the baths by this School during the summer months to be reduced as the Baths were not available to the School for the usual periods. The Borough Surveyor reported that in view of the use of the Baths by the R.A.F. for instructional training the hours during which schools could be accommodated had had to be adjusted. No increase had been made in the charge to schools since the outbreak of war although the administrative costs had very considerably increased. RESOLVED, That the application be not granted.

1975—Sandford Park Swimming Pool—(a) Attendances—The Borough Surveyor reported that for the 9 weeks ended 12th September the total attendances at the Pool numbered 56,590 including 36,582 members of the public ; 7,310 troops and club members ; 264 monthly ticket holders and passes ; 31 scholars, and 12,393 spectators. The total attendance for the season was 91,293. With the approval of the Chairman it had been arranged to close the Pool on 19th September.

(b) Cafe—The Committee considered the work undertaken by Mrs. Lane in the management of the cafe during the season. RESOLVED, That an honorarium of £10 be paid to her in recognition of the efficient manner in which she has carried out her duties.

(c) Filters, Pumps and Purification Plant—The Borough Surveyor recommended that the filters, pumps and purification plant should be overhauled before the commencement of next season. RESOLVED, That he be authorised to have the work carried out.

(d) Spring Diving Board—The Borough Surveyor submitted a quotation from Messrs. N. Grose Ltd , amounting to £21 13s. 4d. for the provision of a spring diving board. He reported that the life of these boards was only approximately one season and for this reason, combined with the probable difficulty in obtaining a board next year, he recommended that the quotation be accepted. RESOLVED, That the diving board be purchased.

(e) Car Park and Cycle Park—With reference to Minute 1519 (e) the Town Clerk reported upon the negotiations with the military authorities for payment of compensation for the use of these parks. The military authorities were prepared terms to make an annual payment of £60 and to enter into an agreement accordingly. RESOLVED, That be approved and that the Town Clerk be authorised to sign an Agreement on behalf of the Corporation.

1976—Spa Baths—(a) Water Softener—With reference to Minute 1722 (b) the Borough Surveyor submitted three quotations for the provision of a water softener. He estimated that the total cost of the installation, including the provision of a satisfactory plant, would amount to approximately £200. RESOLVED, That consideration be deferred for the present.

(b) Ventilation—The Town Clerk submitted report from the Superintendent with regard to the lack of ventilation in two dressing rooms. RESOLVED, That the matter be referred to the Health and Holiday Resort Sub-committee.

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1977—St. Peter's Recreation Ground—Coal Stocks—With reference to Minute 8 passed at the meeting of this Committee on 17th October, 1941, the Town Clerk reminded the Committee of the Agreement entered into with the Mines Department for the use of the coal dump adjoining the bathing pool. The Agreement was for a term of two years at a rental of £36 per annum with an option for the continuation of the tenancy for a further period of two years. The Ministry of Fuel and Power had decided to exercise their option and were prepared to enter into a similar Agreement extending the tenancy until 4th November, 1945, with a proviso for the Ministry to determine the same at any time on three-months' notice and for the Council to determine the same after the termination of the emergency subject to six months' notice. RESOLVED, That an Agreement be entered into accordingly and the Common Seal affixed thereto.

1978—Cheltenham-London Train Services—The Chairman informed the Committee of correspondence which had taken place between himself and Mr. J. A. Billmeir with regard to the railway service between Cheltenham and London. Mr. Billmeir had already been in communication with the Parliamentary Secretary of the Ministry of War Transport who had explained that the problem was the direct result of war time circumstances and regretting that, at the present time, it was impossible to effect any improvement. RESOLVED, That the matter be adjourned to the next meeting of this Committee and that, in the meantime, the observations of the Gloucester City

Council be invited upon the matter and also that the Town Clerk approach the Great Western Railway Company with a view to their receiving a deputation to discuss the matter.

1979—Disused Burial Ground—St. George's Place—The Borough Surveyor submitted a report upon the condition of this ground and urged that steps should be taken to effect an improvement therein. The Town Clerk reminded the Committee of the previous negotiations which had taken place with the authorities concerned and pointed out the legal difficulties likely to be encountered. RESOLVED, That the Town Clerk consider the matter and report further thereon.

1980—Entertainments Sub-Committee—Read, reports of the Entertainments Sub-Committee at their Meetings held on 20th July, 10th, 24th and 30th August and 7th September.

They report and recommend (inter alia) as follows :—

(a) Aid to China Week—With reference to Minute 1724 (e) the total profits on the functions held at the Town Hall, for which the free use had been granted, amounted to £375.

(b) Jacques String Orchestra--The concerts held on 15th July, including a free afternoon performance for school children, resulted in a profit of £4 12s. 0d.

(c) Dance Bands—The profit on the dance held on 9th August when Lew Stone and his Band were engaged amounted to £82 and on 23rd August when Harry Parry and his Band had been engaged to £75 16s. 6d.

(d) Outstanding Account—Cheltenham Choral Society--That having regard to the educational value of the concerts given by this Society the Town Improvement Committee be recommended to reduce the outstanding amount for the hire of the Hall by £17 14s. 6d. leaving a balance of £17 13s. 0d. to be paid by the Society.

(e) Tennis Exhibition Matches—The profits from these matches arranged at Montpellier Gardens on 19th June, in aid of H.R.H. The Duke of Gloucester's Red Cross Fund amounted to £25 2s. 6d., and in connection with the events arranged during "Holidays at Home" Week to £25, after deduction of £3 3s. 0d. prize money. The Sub-Committee therefore recommend that the prize money be paid by the "Holidays at Home" Committee and that the application of the Secretary of the Fund for an additional contribution by the Council towards the expenses of the matches be not entertained.

(f) Y.W.C.A.—The suggestion of the General Purposes Committee that the proceeds of a Municipal Dance might be allocated towards the funds of Y.W.C.A. Services Centre was considered, but the Sub-Committee are unable to recommend the Council to accede to the proposals as, in their opinion, this would create an undesirable precedent. They recommend, however, that under the powers contained in the Cheltenham Improvement Act, 1889, and the Cheltenham Order, 1905, the General Purposes Committee make a donation of £10 towards the expenses of the Centre.

(g) Chairs—That 80 rexine tip-up chairs formerly used at the Montpellier Pavilion be loaned to the Cheltenham Services Club, subject to the Club entering into an Agreement to be prepared by the Town Clerk and to their under-taking to return the chairs at any time if required.

(h) Amateur Dramatic Festival—With reference to Minute 1724 (f) that the thanks of the Council be conveyed to Councillor and Mrs. T. L. Thompson for the handsome silver trophy presented by them for annual competition in connection with this Fund, and that the Borough Treasurer insure the trophy for £25.

(i) Sunday Concerts--That in view of the demand for reserved seats necessitating the employment of an additional attendant, the charge for these seats be increased to 2s 6d.

(j) Dance Teas—That the charges for admission to dance teas be increased from 1s to 1s 6d for the Forces and from 1s 6d to 2s for the public.

(k) A.T.S. Band and Pipers—That the offer of the A.T.S. Band and Pipers to give performances on 29th and 30th September be accepted, no charge being made to the public for admission thereto ; also that the offer of the Band to appear at the Municipal Dance on 29th September at a fee of £5 5s. 0d. be accepted.

(l) Town Hall—Lettings. (i) Visit of General Sir William Dobbie, K.C.B., D.S.O.—That the free use of the large Hall be granted for the evening meeting on the 27th July.

(ii) American Red Cross Dances—That the free use of the Hall be granted on one night each month for these Dances.

(iii) Palestine Fund—That the free use of the Drawing Room on the 9th September for a meeting and the large Hall on the same date for a pianoforte recital, in connection with the emigration of Jewish children to Palestine from countries in which they have been given shelter after escaping from Nazi terror, be granted.

(iv) Friends of French Volunteers—That the free use of the large Hall be granted to the Cheltenham Branch for a concert on 14th September.

(v) Ramblers' Annual Meeting—That the free use of a room for the Club's annual meeting, be granted. (vi) Autumn Produce Show—That the free use of the Hall be granted on 24th September for a dance in aid of the Show, subject to payment of £6 6s. 0d. to cover out-of-pocket expenses.

(m) "Holidays-at-Horn-"—(i) Balance Sheet—The balance sheet submitted showed an estimated loss of £516 11s. 2d., but it was pointed out that of this amount, £300 had been incurred during the last three weeks of the month, chiefly in connection with the engagement of military bands.

(ii) Boxing Display—This display arranged by the American Forces, had resulted in a profit of £113 2s. 11d., which, as previously arranged, would be allocated to H.R.H. The Duke of Gloucester's Red Cross Fund.

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(n) Sickness Scheme—Attendants. (i) G. Harding--This employee had been absent for 11 weeks up to 4th August and had received full pay without statutory deductions. He would probably not be fit to resume work for some time and the Sub-Committee recommend that in accordance with Minute 721, bearing in mind his length of service, and the duties undertaken by him, the above payments be

approved and that he be paid half wages, less the amounts receivable under statutory provisions, for a period of one month from 19th August when the matter again be reviewed and that a lump sum payment of £10 also be made to him.

(ii) R. Prosser—This attendant, with 16 weeks' service with the Council, had been absent since 30th June, and had received full wages for three weeks when his services had been terminated as the employee did not anticipate he would be fit to resume work for some considerable time.

(o) Microphone and Amplifier—That in view of the unsatisfactory results obtained from the present microphone and amplifier, the quotation of Mr. E. J. Fear of £24 10s. 0d. be accepted for the provision of a Standard Telephone and Cables microphone complete with adaptor and floor stand. RESOLVED, That the proceedings of the Sub-Committee be approved and adopted.

1981—Health and Holiday Resort Sub-Committee—Read, report of this Sub-Committee at their Meeting held on 7th September.

(1) Hospital Survey—With reference to Minutes 1282 and 1453, the Town Clerk reported that, in consultation with the Deputy Mayor and the Medical Officer of Health a memorandum had been prepared for the Public Health Committee setting out the amenities and facilities which the Council had to offer in connection with the future health services of the nation, now under consideration by the Minister of Health. After consideration of the Memorandum the Sub-Committee indicated that they were in full agreement with the contents thereof, and its submission to the Minister of Health at an early date.

(2) spa Baths—(a) Monthly reports of Superintendent—The reports for the months of July and August were submitted showing that 585 treatments had been given during July, and 476 during August, the receipts amounting to £143 6s. 9d. for July as compared with £98 6s. 0d. for July, 1942, and £113 1s. 6d. for August as compared with £93 10s. 0d. for August, 1942.

(b) Visitors—The visitors reported upon their recent inspection when it had been ascertained that certain minor electrical equipment required renewal in order that the Baths might operate efficiently. It was RESOLVED, That the Superintendent supply details of the requirements and that the same be purchased.

(c) Water Supply—With reference to Minute 1723 (iii) (c) the Borough Surveyor reported that with the operation of the two heating units the supply of hot water had considerably improved and now appeared to be adequate.

(d) Additional Dressing Rooms—With reference to Minute 1723 (iii) (g) the Borough Surveyor submitted his proposals for increasing the dressing room accommodation. He did not consider it desirable to encroach on to the area occupied by the Swimming Bath, and recommended a re-arrangement of some of the existing baths which he anticipated would enable additional accommodation to be provided his recommendation was supported by the Visitors. The Sub-Committee adjourned consideration of the matter to their next meeting to enable the Entertainments Manager to consider and submit suggestions for the better utilisation and development of the accommodation, bearing in mind the difficulty in the execution of structural alterations during war-time.

(e) Laundry—The Borough Surveyor reported that he proposed to recommend the Town Improvement Committee to undertake renovation of the existing laundry and plant at the Alstone Baths with a view to effecting centralisation and removing the present inconvenience caused by the laundry at the medical baths. The Sub-Committee recommend the Town Improvement Committee to give this proposal their favourable consideration.

(f) Staff—With reference to Minute 1522 (d) the Sub-Committee had under consideration the deferred application of the Superintendent for an increase in salary, together with his claim in respect of overtime payments for the cashier and himself. The Sub-Committee recommend that having regard to the proposed re-organisation of the medical baths, consideration of the Superintendent's application be deferred and, with regard to overtime payments, they do not consider he is within the class of officers to whom overtime payments apply. With regard to the cashier, they recommend that overtime in accordance with Minute 1517 be paid.

(g) Concessions---A question had been raised as to the application of the concessions set out in Minute 1126 (7) to retired medical practitioners. The British Spas Federation had recommended that the concessions should not be applicable in these cases and the Sub-Committee recommend that the previous Minute be adhered to.

(3) Mineral Water Strings—With reference to Minute 1723 (iv) the Borough Surveyor reported upon a recent interview he had had with Professor Morton. The latter had been supplied with all the necessary data and proposed to visit Cheltenham in October. Professor Morton was of the opinion that a trial boring might be advisable, the cost of which, for an 8-inch bore, being the minimum size to provide satisfactory cores for examination would be approximately £1 per lineal foot, plus £1 per lineal foot for lining if this was found necessary. He also stated that if a boring were carried down to the Keuper Marl in all probability water, highly charged with salt, would be obtained. The Sub-Committee recommend that approval be given to the execution of any boring operations which may be necessary in order that a complete and comprehensive report may be obtained.

(4) British Spa Federation—The Town Clerk submitted letter dated 31st July from the Federation stating that the Minister of Health had been asked to receive a deputation comprising representatives from each Spa, to discuss the question of the future health services of the nation and the position which Spas could play in this connection. The Minister had intimated that he had already expressed the intention Of the Government to issue a published statement, probably as a White Paper, in which the main issues affecting the planning of a comprehensive health service would be revised. The Paper would be designed to start open discussion of the whole question during which the views of all concerned could be heard and carefully weighed and it was felt it would be advisable for the Federation to await this publication, and then, having considered the same, to express their views in a deputation or otherwise.

With regard to (1), the Town Clerk reported that the Memorandum had been submitted to and approved by the Public Health Committee and a copy had been forwarded to the Minister of Health. RESOLVED, That the proceedings of the Sub-Committee be approved and adopted.

T. WILFRED WAITE. Chairman.

HOUSING COMMITTEE.

17th September, 1943. Present—Alderman Pates (Chairman) ; Councillors Addis, Bush, Miss Bayliss, Chinn, Garland, Green, Grimwade, Hayward and Moore.—

1982—Higgs Cottages, Alstone Lane. The Council in May last (Minute 1221), authorised additional expenditure in connection with the acquisition of these properties and the Solicitors to the owners were asked to expedite completion. Since there are no title deeds it was necessary to obtain a Statutory Declaration with regard to the various owners' possessory title and also an Appointment of New Trustees to divest a portion of the land from the Public Trustee. Having regard to difficulty which they were experiencing in arranging completion of the purchase, the owners' solicitors were unwilling to do future work for which they might not receive payment, and before proceeding further, had requested the Council to undertake to pay, whether completion took place or not, their charges and disbursements in connection with :

(a) the preparation, engrossing and execution of the appointment of New Trustees.

(b) the preparation, engrossing and declaration of the Statutory Declaration and

(c) the taking out of letters of administration of the estates of three deceased owners, and also of any owners subsequently dying, in respect of whom estates letters of administrations were not taken out by the persons entitled to the grant.

RESOLVED, that the Council give the required undertaking to pay the owners' solicitors reasonable costs and disbursements in connection with the above work.

1983--Rent Restrictions Acts—The Town Clerk reported upon 22 complaints received under the Rent Acts, four of which were satisfactorily disposed of as follows :—

In the first, the weekly rent was reduced from 9s to 6s and arrangements made for repayment of £15 12s. 0d. over-paid rent ; in the second, the weekly rent was reduced from £1 17s. 6d. to 7s 9d, and arrangements made for repayment of £44 18s. 1 ½ d. overpaid rent ; in the third, the weekly rent was reduced from 22s 6d to 12s 9d; and in the fourth, the weekly rent was reduced from 11s 10d to 10s 6d and £1 1s. 4d. overpaid rent was repaid to the tenant. In two cases, the rents were not in excess of the standard rent. The Committee considered the 16 remaining cases. The Committee were of opinion that in seven cases no action was possible in consequence of failure or inability of tenants to supply evidence to establish their complaints. In two cases, the Housing Manager should interview the tenants and landlords ; in two cases the apportionment of standard rent was fair, in three other cases the rents of furnished premises were not extortionate, and in the remaining two cases the apportionment of standard rent was unfair, and the tenants should be advised to apply to the County Court for apportionment of the standard rent.

1984—Community Centre—St. Marks—The Town Clerk reported that, as instructed by the Council he had communicated with the Ministries of Food and Health regarding the suggested acquisition of the former British Restaurant for use as a community centre. The necessity of securing all suitable

available accommodation for storage of food had been emphasised By the Ministry of Food who adhered to their previous decision not to dispose of the building.

1985—Institute of Housing—RESOLVED, That the action of the Chairman in authorising the Vice-Chairman and the Housing Manager to attend a conference of the Institute in London on 24th September, 1943, be confirmed.

1986—Nos. 27, 29, 31, 33, 35 and 37 Malvern Street---The Committee considered a recommendation from the Public Health Committee (Minute 1906 (ii)) that the abovementioned houses in view of their condition be acquired by the Council. All wash-houses and W.C's. were in a derelict condition, but in view of the housing shortage it was impossible to demolish them and the owners could not see their way to expend money necessary to recondition them. The costs of providing new wash-houses, W.C's., drainage and water supply and carrying out certain repairs and decorations to make the properties habitable was £90 approximately per house. The owners were prepared to sell at the District Valuer's valuation, and, if acquired, when clearance and rebuilding proposals were recommenced, new houses could be erected on the site by acquiring additional land in the rear. RESOLVED, That the Council agree to the proposal and that application be made to the District Valuer for his valuation and to the Ministry of Health for approval to the purchase.

1987—National Housing and Town Planning Council—RESOLVED, that the Housing Manager be authorised to attend the second day of the conference of the above Council which is being held in London on the 7th and 8th October, 1943.

1988—M.A.P. Estate, Innsworth—Repairs—The Housing Manager reported that the Ministry of Works had taken over the erection and maintenance of hostels and other accommodation on this estate, including repairs. At present re-pairs were carried out by a contractor under the Housing Manager's instructions and supervision, and the expenditure, including 5% for supervision, was deducted from quarterly payments to M.A.P. In future the Ministry of Works would carry out this function, the Housing Department merely reporting what was required. If this duty was removed the department would receive complaints from tenants without having any direct power to remedy them. Other functions, taken over when the Council agreed to accept the management of the estate would remain and apart from the undesirability of separating the functions of management the Council would lose the 5% supervision allowance (approximately £50 per annum). Whilst the work would be reduced the costs of management would not as it would be necessary to retain the additional assistant appointed in this connection for collection of rents and other matters. RESOLVED, That representations be made to M.A.P. against the proposal and that they be in-formed that in agreeing the amount to be paid annually to the Council for management of the estate the Council took into consideration the sum to be received for supervision of repairs.

1989—Rents—The Housing Manager submitted her report on the collection of rents.

1990—Housing Repairs—The Housing Manager reported upon the difficulties in securing the satisfactory execution of repairs and decorations to houses on the various estates and her proposals for overcoming them. RESOLVED, That the proposals be approved.

1991—Council Houses—Dustbins—It was reported that dustbins for Council houses were at present obtained through the Council Depot at a cost of 8s 6d each, plus 1s 3d tax and 2s cartage. The supplies were inadequate and Messrs. Sharpe & Fisher were prepared to supply identical bins at the same cost, less cartage. RESOLVED, That the Housing Manager be authorised to purchase her future requirements from Messrs. Sharpe & Fisher.

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1992—Selection of Tenants Sub-Committee—The reports of the Selection of Tenants Sub-Committee held on the 27th and 5th August, 1943, were submitted and read, The Sub-Committee recommended (inter alia):-

6 Pates Avenue—Town Clerk to institute proceedings for recovery of possession.

6 Isbourne Road—Application to erect garage be refused.

Staff—That Miss James having completed her training and it being desirable that she should remain on the staff for a few months as temporary assistant housing manager, she be given this designation and that Miss Maples, unpaid student, commence duty on September 3rd.

Passageway—Crabtree Place--That a petition for the re-opening of the passageway be not granted and that both ends be fenced off and half the passage be added to the gardens of adjoining houses.

16 and 30 Whaddon Avenue—That the applications of the tenants to instal open fireplaces in lieu of the existing ranges in the kitchens to these premises be approved, subject to the work being carried out to the Repairs Superintendent's satisfaction ; to the tenants undertaking to leave the grates in the houses if, and when, vacating the premises and to the existing ranges being delivered to the Corporation.

Tiles—That the tender of Messrs. Webb Bros. for the supply of 2,000 roofing tiles at 70s per 1,000, plus 45% and 7s per 1,000 for delivery, be accepted.

Assistant Housing Manager—It was also reported that in accordance with authority given by the Council, Miss L. J. Bingley had been appointed Assistant Housing Manager.

RESOLVED, (i) That the reports be approved and adopted.

(ii) That Councillor Bayliss be appointed a member of the Sub-Committee.

1993—Post War Housing—(i) Hester's Way Estate—The Borough Surveyor reported receipt of the approval of the Ministry of Agriculture to this scheme (see Minute 1969 (ii) Town Planning Committee), and suggested a slightly amended line for the town planning road, which it had been proposed should follow approximately the line of Hester's Way, so as to include the electricity sub-station, and the small area adjoining, in the scheme. RESOLVED, That the Committee concur in the recommendation of the Town Planning Committee and approve the slight amendment to the town planning road now suggested.

(ii) Lynworth Farm Estate—The proposals in regard to this proposed estate were withdrawn at the last Council meeting.. The Borough Surveyor submitted two alternative schemes, both of which complied with the draft town planning scheme and the Town Planning Committee have indicated their preference for Scheme A. This scheme contains an area of 60.5 acres, 33.25 acres within the borough and 27.25 acres outside, and provided for approximately 419 houses, shopping facilities, community centre, open space, school site, a place of Worship (if required), and a children's playground. Scheme B contains an area of 65.5 acres, 37.4 acres within and 28.1 acres outside the borough, and provided for 475 houses and incorporated the other provisions mentioned above except the children's playground. The estate was intersected by a proposed 60ft. town planning road, would link up with the existing housing estate at Whaddon and permit the development of land in the rear of existing development-. The proposal for the development of land south-east of the proposed town planning road, and provision for tree belts along the town planning road was common to both schemes. Scheme B would facilitate development of certain lands rear of properties in Prestbury Road but its inclusion in any scheme would result in difficulties and delay in carrying out the proposals and the open space adjoined the town planning road. In scheme A the open space was in the centre of development and the difficulties and delay mentioned would be avoided. The class of house intended would be the same in each case and sufficient frontage was allowed although there might be some slight alteration when development actually took place in view of a further proposed town planning road which adjoined the estate and in respect of which proposals were being investigated for an alternative route. All necessary services were available and operations could commence after the cessation of hostilities immediately labour, transport and materials were available, and the construction of the town planning roads would proceed simultaneously with the development of the estate. RESOLVED, (i) That the Council be recommended to approve Scheme A in principle and that the Borough Surveyor prepare and submit detailed plans and proposals for further consideration.

(ii) That the Town Clerk communicate with the Ministry of Health, the Regional Planning Officer and the Ministry- of Agriculture and Fisheries and obtain their observations.

(iii) That the scheme be referred to the Education Committee, the Re-organisation Sub-Committee and other appropriate Committees for their consideration.

1994—Town and Country Planning Association—The Committee considered the motion and amendments submitted at a conference of the Association recently held in London (Minute 19(34, Town Planning Committee). The amendments would be in addition to, or in substitution for, the motion. The motion is outlined in the minute of the above Committee but the alternative amendments asked the Government (a) to accept financial responsibility for a 10-year programme to secure good houses in adequate numbers to ensure that each family desiring it could occupy a separate house and garden at a rent it could afford, and (b) that they should declare their policy in regard to planning, and particularly housing and that in order to cope with the serious housing situation the conference demanded control of finance and price of available building materials, determination of use to which such materials should be put, the financial responsibility for housing should be national and not local and they should take necessary steps to prevent rise in land values. RESOLVED, That the Council be recommended to support amendment (a) above, in addition to the support recommended by the Town Planning Committee.

1995—Requisitioning of Houses—The Town Clerk submitted circular 2845 of the 4th August from the Ministry of Health in which it was stated that the Government had had under consideration the action which could be taken at the present time to mitigate the present housing difficulties. The Government has adopted the principle that, after the demands for war purposes have been met, and in order to facilitate the fullest possible use of existing accommodation, the powers of requisitioning should be made more widely available for the purposes of improving the conditions of families at present inadequately housed. The powers of requisiting at present delegated to Clerks of Local Authorities had been limited to accommodation required for persons evacuated under the Government Evacuation Scheme, persons rendered homeless by enemy action and transferred war workers, These powers remain unaffected, but for the wider use of the powers, the Minister delegated to Clerks of local authorities powers to take possession of buildings required for improving conditions of families at present inadequately housed, subject to the conditions set

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out in the circular. The Minister recognized that the number of suitable houses available for the exercise of the extended powers was likely to be small, and he stated that the local authority would appreciate that the extension of these powers must not operate to the exclusion of the special needs above referred to. When requisitioning under the new powers was being considered, the intention of the owner or tenant should be ascertained and he should be afforded the opportunity of occupying or re-letting as the case might be before requisitioning was applied. The Ministry of Health were prepared to authorise the necessary work for converting large houses into flats and other works, and insofar as there was any expenditure over receipts, the deficiency would rank for reimbursement.

The Town Clerk reported that there were a large number of key war workers and their families whom the Ministry of Health had placed on priority list for requisitioned accommodation in Cheltenham, and the Ministry were constantly adding to the list and urging him to take every possible step to secure accommodation for these workers in the interest of the national war effort. In view of the fact that the new powers did not operate until the demands of the war had been met, and having regard to the small amount of accommodation which became available from time to time, and to the further fact that in the case of the new powers, the owner or occupier had to be given the opportunity to occupy or re-let before requisitioning, he did not think there was any likelihood of any accommodation being made available under the new powers. Unfortunately, the issue of this circular was accompanied by considerable press publicity which had raised false hopes among the public, and had given the impression that an effective step had been taken to provide accommodation for local general housing needs. The statement in the press did not refer to the fact that the powers already delegated remain unaffected, but referred to the paragraph in the circular under which owners and occupiers should be given an opportunity to occupy or re-let the premises, with the result that when requisitioning accommodation for transferred war workers, owners had represented that they should be given an opportunity to occupy or re-let the premises. He had pointed this out to the Ministry of Health who had since informed him that this provision only applied to the operation of the new powers and did not affect the powers already delegated, but that the Ministry did not consider it practicable at the moment to issue a further press statement making the position clear.

RESOLVED, That the Town Clerk inform the Ministry of Health that in the opinion of the Council, the limited and qualified extension of the requisitioning powers does not make any effective contribution towards the very acute general housing needs of the Borough, and to ask the Ministry to issue a further press statement making it clear to the public that the new powers in no way affect the powers previously delegated for the requisitioning of houses for the various special classes.

J. P. PATES, Chairman.

STREET AND HIGHWAY COMMITTEE.

20th September, 1943. Present—Alderman Trye (Chairman) ; Aldermen Pates, Ward and Winterbotham ; Councillors Addis, Garland, Green, Grimwade and Readings.

1996—Royal Society for the Prevention of Accidents-----With reference to Minute 1727 (a) the Town Clerk reported that the Midland Area Organiser had been in communication with the Hon. Secretary of the Cheltenham Branch who considered that everything was running smoothly and that the formation of a local branch would not necessarily mean an increase in efficiency. The Society, therefore, suggested that the question of the formation of a branch should be deferred for the time being. RESOLVED, That this be agreed to.

1997—Outstanding Accounts—(i) Salvaged Rubber. With reference to Minute 1536 the Town Clerk reported that before enforcing judgment for the debt of £25 14s. 6d. plus court fees, he had made enquiries with regard to the financial position of the debtor from which it appeared doubtful whether the debtor was in a position to make any payment and, in these circumstances, he recommend that no further expenditure should be incurred and that the debt be written off as irrecoverable. RESOLVED, That this be agreed to.

(ii) Pig Food and Damage to Footpath—The Town Clerk reported that he had failed to obtain payment of accounts of £20 17s. 0d. for pig food and £6 8s. 0d. for damage to a footpath in Marle Hill Parade. RESOLVED, That he be authorised to institute proceedings for payment of the amounts outstanding

1998—Highways Department—(a) Diesel Roller—With reference to Minutes 1151 and 1739 (a) the Borough Surveyor re-ported that, at the request of the Mini-try of Works, this roller had been dispatched on 3rd September. The Town Clerk also submitted letter from the Association of Municipal Corporations with regard to their negotiations with the Ministry on the question of the requisitioning and acquisition of road rollers belonging to local authorities for the use of the Services. The Ministry had been urged to agree that current values should be taken as the basis of the requisitioning but it appeared that this point could not be pursued in consequence of the provisions of the Compensation (Defence) Act, 1939. The Ministry had, however, agreed that the basis of compensation should be the original purchase price, depreciation being fixed at the rate of 7 ½ % per annum from the date of purchase, special consideration being given to any cases where the roller had been completely overhauled within 12 months of the date of acquisition. RESOLVED, That compensation be claimed on this basis.

(b) Blacksmith's Bellows and Rail Chairs—The Borough Surveyor reported that two pairs of hand bellows from the Blacksmith's Shop had been sold recently by auction realising £4 3s. 3d., after

deduction of Auctioneers' charges. Two tons of old steel rail chairs had also been offered for sale and the highest tender, amounting to £3 7s. 6d. per ton had been accepted. RESOLVED, That the action of the Borough Surveyor be approved.

1999—Wood for Fuel—(a) With reference to Minutes No. 1377 (a) and 1546 (a) the Borough Surveyor reported that, as Local Fuel Overseer, he had received authority from the Ministry of Fuel and Power for the Council to incur expenditure for the purchase and storage for domestic purposes of 1,000 tons of wood fuel, the same to be sawn into logs and disposed of in accordance with the directions of the Minister. He had ascertained that the cost of hiring a suitable saw would amount to £21 per month as against the purchase price of approximately £120 and, in these circumstances, and in view of the other uses to which the tool could be put, he recommended that a saw be purchased and hired to the Ministry at the usual rates. RESOLVED, That the recommendations of the Borough Surveyor be approved.

(b) Wood Blocks—With reference to Minute 1546 (b) the Borough Surveyor reported that of the 124 tons of wood blocks ordered by coal merchants notwithstanding repeated requests, only 49 ½ tons had been removed, and a balance of 51 tons still remained unsold. Having regard to the fact that merchants were extremely short of storage space, he recommended that the blocks purchased by them remain in their present position for the time being. RESOLVED, That this be approved.

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2000—Coal Contracts—War Risk Insurance—The Borough Surveyor submitted letter dated 23rd August from the Forest of Dean Colliery⁵ stating that having regard to the reduced cost of insurance, the charge of one farthing per ton would be discontinued as from 31st July last.

2001—Trees (a) 16 Grafton Road—Read, letter dated 27th July from the occupier asking for the removal of a tree opposite his house. The Borough Surveyor reported that the tree had been inspected, and he could not recommend its removal, but suggested that it should be thinned. RESOLVED, That the Borough Surveyor's suggestion be approved.

(b) Ashling Villas—Read, letter dated 14th September from the occupier asking for the overhanging branches of a large tree opposite his house to be cut The Borough Surveyor reported that if this work was carried out the tree would be out of balance, and thus become dangerous, but he recommended that some of the lower growths should be removed, which could be carried out without detracting from its beauty. RESOLVED, That the Borough Surveyor's suggestion be approved.

2002—Reddings Road—Quadrupling of Railway Line—The Borough Surveyor reported that he had been in communication with the London, Midland and Scottish Railway Company with a view to their making a payment for the work of seeding and cleaning certain verges, amounting to £171, but the Company could not agree thereto, and the matter had therefore been referred to the Ministry of War Transport. The Ministry had now intimated that they could not reasonably ask the Company to meet this expenditure as it applied to the extra width for which the Council and the County Council were to be responsible. RESOLVED, That the claim be waived and that the Borough Surveyor carry out the work in respect of the portion of the road for which the Council are responsible.

2003—Traffic Census—The Borough Surveyor reported that the annual census of traffic had been taken on the 9th September, and he submitted the following comparative figures :-

	27th August, 1942.	9th September, 1943.
Vehicles and horses	14,457	15,118
Military traffic	1,024	1,060
Cycles	9,448	10,165
Motor Vehicles	3,879	3,786

2004—Building and Civil Engineering Holiday Scheme—With reference to Minute No. 1737, the Borough Surveyor reported that only two temporary employees would be affected by this Scheme. RESOLVED, That the Scheme be operated in relation to the employees concerned and that the appropriate payments be made,

2005—Sick Pay for Manual Workers ---(a) T. Challinger—This employee had on 31st July exhausted his period of 13 weeks on full pay and the Chairman had authorised a further period of half-pay pending consideration of the matter by this Committee. RESOLVED, That the action of the Chairman be approved and that payment at this rate be extended to the next meeting of this Committee when the matter be further considered.

(b) R. H. Hunt—The Town Clerk reported that this employee had sustained injury on 9th June during the time he was on fire guard duty at the Central Depot. His claim for compensation had been admitted by the Assistance Board under the Personal Injuries Scheme, and an allowance of 7s. 9d. per week had been made by the Board. Under the Council's Sickness Scheme a supplementary weekly payment had been granted to make up his full wages less statutory deductions, amounting to £3 13s. 5d. per week. He had now completed 13 weeks at this rate, and it was not anticipated that he would be fit to resume work for approximately 6 weeks. Owing to the circumstances in which the accident happened an application had been received for special consideration to be given in this case. RESOLVED, That in view of the particular circumstances the Council continue to make up his full wages less statutory deductions for a further period of one month, and that the matter be considered again at the next meeting of this Committee.

2006—Cheltenham District Traction Company: Omnibus Stopping Places—The Borough Surveyor reported that the Company had made application for permission to move the bus stop at Hall Road about 20 yards further south, and also to remove the stop at Waterloo Street to about 20 yards beyond Swindon Road Schools. They also made application for permission to erect bus stop notices in the new positions. RESOLVED, That the Matter be referred to the Traffic Sub-Committee for consideration and report.

2007—Central Depot—Foreman's House—The Borough Surveyor reported that the Yard Foreman had asked for certain decorations and repairs to be carried out at these premises which it was estimated would cost £40. This included certain internal decoration and necessary work to remedy dampness. RESOLVED, That the Borough Surveyor be authorised to carry out such work as he considers necessary to remedy the dampness complained of together with certain internal decoration, at a cost not exceeding £20.

2008—Weighbridge--The Borough Surveyor reported that the makers of the weighbridge had drawn attention to the need for a thorough overhaul and had submitted a quotation amounting to £17 15s. 0d. for the work, the Council to provide certain labour and apparatus. In view of the urgency of the matter the Chairman had authorised the work to be undertaken. RESOLVED, That the action of the Chairman be approved.

2009—Destructor Depot—The Borough Surveyor reported upon the damage and theft at this depot caused by children. The Police had been notified and certain articles recovered. RESOLVED (i) That proceedings be taken against the offenders. (ii) That the Borough Surveyor be authorised to erect a suitable fence between the Depot and the St. Peter's Recreation Ground, if the necessary materials are available.

2010—Bollard—Junction of Gloucester Road and Queen's Road—The Town Clerk reported that on 22nd June this bollard was damaged by a vehicle. The cost of making good the damage amounted to £9 5s. 6d., 75% of which had been recovered.

2011—Monson Avenue--Marshalla—With reference to Minute 1740, the Town Clerk reported that a settlement had now been arranged, the Council undertaking, without prejudice, the repair of the fence and making a payment to the owner of £2 15s 6d. for the cost of repairing the wall. RESOLVED, That the settlement be approved.

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2012--Sandford Road and Bath Road Junction—With reference to Minute 1726, the Town Clerk submitted letter dated 27th August from the Ministry of War Transport approving the erection of a "Halt at Major Road Ahead" sign at this junction. RESOLVED, That the Borough Surveyor be authorised to erect the sign accordingly.

2013—Holy Apostles' Junction—Read, letters from the Cheltenham Labour Party and Cheltenham and District Trades' Council urging consideration of an improvement at this junction and suggesting the erection of a traffic roundabout. The Borough Surveyor reported that he did not consider any advantage would be gained thereby, as if a roundabout was erected within the present limits of the highway, it would be completely out of line with west-bound traffic, and in order to establish a symmetrical island, it would be necessary to acquire a considerable amount of property, a portion of which would be outside the borough boundary. Having regard to the small number of accidents which had occurred he did not consider that the construction of a roundabout was justified. RESOLVED, That having regard to war-time conditions the matter be deferred for the time being.

2014—Hester's Way Road—With reference to Minute 958 and to the complaints received with regard to the condition of this road, the Borough Surveyor reported that the estimated cost of repairs amounted to £620. It appeared that considerable damage had been caused to the surface by heavy vehicles, and he had therefore been in communication with the responsible owners and authorities with a view to their making a contribution towards the cost of repairs of not less than £100 in each case. RESOLVED, That the Borough Surveyor communicate with the appropriate Ministry and owners on the lines now indicated.

2015-40 Albion Street—The Town Clerk reported that an application had been received from the occupier of these premises for certain works of repair and renovation to be carried out. It appeared that the tenancy was in being when the Council purchased the property for street widening. The Borough Surveyor reported that he had inspected the property and had carried out roof repairs, and he also submitted specification of additional work required at an estimated cost of approximately £30. RESOLVED, That the Borough Surveyor be authorised to undertake such work as is essential to put the premises into a reasonable state of repair.

2016-48 and 50 Brunswick Street—With reference to Minute 1500 the Town Clerk reported that he had been in negotiation with representatives of the owners for the purchase of the sites of these houses, demolished by enemy action. The Borough Surveyor reported that in his opinion it was desirable that the same should be acquired for the purpose of improvement. RESOLVED, That the Town Clerk be authorised to enter into negotiations for the purchase of the property on the lines now indicated.

2017—Rowanfield Road--The Committee considered the recommendations of the Council upon the resolution passed by the Education Committee asking for immediate steps to be taken to effect an improvement in the condition of this road, in the interest of children attending Christ Church Junior and Roman Road Schools. The Borough Surveyor re-ported that the present condition was largely attributable to the openings made in both the road and footpath for the purpose of laying various public utility services. The Gas Company had recently laid a main, and the reinstatement effected was not altogether satisfactory, but the Company had now requested him to carry out additional reinstatement at their cost. The Town Clerk reminded the Committee that this was a private road repairable by the abutting owners. He also reported that the Electricity Committee, as owners of certain frontage, had agreed to contribute a minimum of £25 towards the repairs and the Education Committee were also prepared to make-a reasonable contribution thereto. He had also ascertained that for some years, heavy vehicles had used a portion of the road for the purpose of obtaining access to the premises belonging to Messrs. H. H. Martyn (Aircraft) Ltd., causing consider-able wear and tear. A communication had therefore been addressed to the Company concerned asking if they were willing to make a contribution, but so far, no reply had been received. RESOLVED, That pending negotiations with the abutting owners, the Borough Surveyor carry out such repairs as are practicable, bearing in mind the contributions to be made thereto.

2018—Salvage Sub-Committee--The Town Clerk reported that the Salvage Sub-Committee met on the 15th September, 1943.

(1) St. Luke's Parish Hall—With reference to Minute 1746 (a) the bins in the forecourt of these premises have now been removed to the south side of Oriel Road at a point near the telephone kiosk, The Trustees of the Hall have agreed to a notice being affixed to the wall adjoining the pavement in the Bath Road intimating the new position of the bins and this notice has been erected accordingly.

(2) Salvage Bins—Following an application from the occupier of 44 Union Street for the removal of the pig bin from outside her house, the same was removed to another site in Fairview Street.

An application from an occupier of 16 Lansdown Crescent asking for the removal of the bins outside this house was considered, together with an application from another resident for an additional bin to be placed in the Lansdown area. It was reported that complaints had, from time to time, been received from residents in the Lansdown district with regard to the nuisance caused by these bins, but it appeared that the untidiness was due to the deposit of food and other material on the footpath, and not in the bins, and also to children tampering with the contents. The Sub-Committee recommend that notices be erected adjoining the bins, calling the attention of the public to the necessity of placing the waste food stuffs in the bins provided for the purpose ; that the local press be asked to draw the attention of the public to the unsatisfactory condition of the bins, and that endeavours be made to obtain the services of a Salvage Steward for the Lansdown area.

It was also reported that the bins in the vicinity of Pittville Gates were frequently filled to capacity and residue deposited on the footpath, resulting in an untidy appearance. The Sub-Committee recommend that additional bins be placed in this area, that a notice be erected, as in the case of the Lansdown area, and that steps be taken to obtain the services of a Salvage Steward.

(3) Salvage Statistics—(a) The Borough Surveyor submitted a report of the salvage collected during the months of July and August which showed that the collection amounted to 141 tons 5 cwts for July, and 141 tons for August as compared with 165 tons 16 cwts for the month of June.

(b) Salvage of Rubber—Slides had been ordered urging the public to save waste rubber, and these would be exhibited in due course at various cinemas.

(4) Collection of Waste Paper—The Sub-Committee recommend that a notice be placed on the waste paper receptacle in Rodney Road Car Park urging the public to deposit all waste paper therein.

(5) Constitution of Sub-Committee--Miss Farmer and Mr. T. P. Holborow had tendered their resignations as they were unable to attend meetings, and their resignations had been accepted.

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(6) Future Meetings—The Sub-Committee recommend that for the next two months, meetings be held on the first Thursday in the month at 4.30 p.m.

(7) Salvage Circular 105—The Sub-Committee considered this circular dated 26th August :— (a) Gramophone Records—Old gramophone records were urgently required for war purposes and the Ministry had arranged the method of collection and the controlled price. The Borough Surveyor reported that the records had been disposed of at the controlled price.

(b) Salvage in Lofts—The Ministry stated that fire precaution inspections under the Clearance of Lofts Order, 1942, might bring to light quantities of waste paper that might be allocated for salvage and they suggested that house-holders be urged to make the paper available for this purpose. The Sub-Committee decided that in cases brought to the notice of the Council, householders be urged to dispose of the waste paper accordingly.

(c) Earmarking of premises on the Central Register of Accommodation—Premises proposed to be utilised for salvage schemes should be entered in the Central Register of Accommodation, but this procedure did not apply to premises owned or occupied by the local authority.

(8) Gloucester County Boo! Recovery and Salvage Drive—With reference to Minute 1354 (c) the Librarian reported that at a recent meeting held at Gloucester, it was stated that expenses in connection with this Drive held in the Spring had not been as great as anticipated, and of the £15 19s. 6d. contributed by the Council, £4 15s. 9d. would be repaid.

(9) Advertisement Boards—With reference to Minute 1746 (b) the Sub-Committee recommend that the Chairman be authorised to purchase posters of suitable sizes for display upon the 12 large boards hired from Mills and Rockley, Ltd., and also that applications for the loan of these boards for advertising other activities be not granted. RESOLVED, That the proceedings of the Sub-Committee be approved and adopted.

2019—Salvage of Waste—(a) The Borough Surveyor reported that the following had been salvaged during the months of July and August : (the amounts salvaged during June are shown in brackets).

	August		July		June	
	Tons	Cwts.	Tons	Cwts.	Tons	Cwts.
Paper ..	67	7	60	8	(60	10)
Metals	12	19	20	4	(19	17)
Rags, bags, etc.	3	0	2	13	(4	17)
Bottles and Jars	—	—	—	—	(—	—)
Bones	3	8	3	16	(3	17)
Pig Food	53	16	50	8	(69	7)
Aluminium	—	—	—	—	(—	9)
Rubber, including Motor Tyres	—	—	3	10	(7	16)
Gramophone Records ...	—	5	—	—	(—	—)
Cullet	—	—	—	—	(—	—)
Cement Bags	—	—	—	6	(—	—)
Hats	—	5	—	—	(—	—)

The estimated value of the salvage collected during June was £708, during July £671, and during August £728.

(b) The Borough Surveyor reported that the refuse collected during the 9 weeks ended 16th September amounted to 2,320 tons.

2020—Road Works, etc.—The Borough Surveyor submitted a report of road works and other similar matters in hand.

2021—Cleansing of County Roads—Read, letter dated 15th September from the County Surveyor stating that the Ministry of War Transport had suggested uniform payments by County Councils throughout the country in connection with the cleansing costs of highways. The proposed basis was that the highway authority should pay towards the cost of street cleansing in urban areas (excluding the cost of snow clearing and gully cleansing), 50% of the first £150 per mile of expenditure, 40% of

the next £100 and 30% of anything over £250 per mile, and the County Council asked whether the Council would agree to the proposals in connection with claimed county roads in the Borough, the same to operate as from 1st April, last. The Town Clerk reported that this matter had been discussed between the Minister of War Transport and representatives of the County Councils Association, the Association of Municipal Corporations and the Urban District Councils Association and the three Associations had ultimately agreed to recommend their constituent members to accept terms on the lines of those now indicated in the letter from the County Surveyor. The Borough Surveyor reported that he had carefully considered the matter and the terms offered were, in effect, more favourable to the Council. RESOLVED, That the County Council be informed that this Council are prepared to accept payment on the basis of the recommendations of the Association of Municipal Corporations.

2022—Control of War Emergency Paint Order, 1943—Read, circular 2862 dated 15th September from the Ministry of Health stating that the Minister of Works had now arranged for the manufacture of a quantity of paint for use in prevention of deterioration of the exterior of dwellings and other civil property. The manufacture and distribution was controlled by a recent Order issued by the Minister of Works. RESOLVED, That the Borough Surveyor be authorised, to obtain a supply for the purposes mentioned.

2023—Municipal Apprenticeship Scheme—The Town Clerk submitted particulars forwarded by the Ministry of Labour and National Service of an apprenticeship scheme recently adopted by the Cardiff City Council for their works department. The scheme provided that apprenticeships should be limited to boys within the ages of 14 and 16 ½ years, the age to be extended to 17 years in the case of apprentices remaining in secondary or post-elementary schools. A list of candidates would be kept by the Juvenile Employment Officer who would, after examination of suitable candidates, submit a nomination to the appropriate departments, due regard being had to reports of handicraft instructors in relation to the fitness of the candidates for a mechanical trade. The term of apprenticeship would be five years., the candidates serving a probationary period of 3 months before entering into a deed of apprenticeship and acceptance of the candidates would be subject to a medical examination and satisfactory service during the probationary period. The terms of apprenticeship of candidates who have remained in secondary schools to the age of 16 years would be reduced by one year. Weekly wages would be paid to apprentices as follows :-1st year, £10 ; 2nd year, £1 2s. 6d. ; 3rd year, £1 10s. 0d. ; 4th year, £2 0s. 0d. ; 5th year, £2 10s. 0d. RESOLVED, That the scheme be referred to the Chief Officers for their consideration and report, and that the observations of the Education Committee be also obtained, it being the intention that if a favourable report is received in regard thereto, the General Purposes Committee be asked to formulate a scheme on the lines of that adopted by the Cardiff City Council.

2024--Aids to Movement of Traffic-1943/44—The Borough Surveyor submitted letter dated 6th September from the County Surveyor enclosing approval of expenditure to be incurred on aids to movement services for the year ending 31st March, 1944, amounting to £376.

2025—Rodney Road Car Park—(a) Damage to Wall—The Borough Surveyor reported that further damage had been caused to the wall at this car park by a military vehicle, and he estimated the cost of repairing the same at .4. He recommended, that having regard to the large vehicles now using the park, that the wall should not be constructed for its whole length, thus enabling a wider entrance to be provided. RESOLVED, That the recommendations of the Borough Surveyor be approved, and that

the Town Clerk make application to the military authorities for payment of the cost of making good the necessary repairs.

(b) The Town Clerk reported upon the negotiations which had taken place with the adjoining owners with a view to access being obtained from Oriel Villas Road, when the owners had intimated that they were unwilling to give consent to this proposal. The Borough Surveyor reported upon the difficulty which would be experienced by Civil Defence and National Fire Service vehicles in the event of an emergency, particularly if the car park contained a number of large military vehicles.

RESOLVED, That the General Purposes and Emergency Committees be recommended to inform the owners concerned that in the event of any emergency rendering it necessary for the Civil Defence and National Fire Service vehicles to obtain immediate access to the highway, instructions will be given for the door leading to Oriel Villas Road to be used for the purpose.

2026—Institute of Municipal and County Engineers—Read, letter dated 9th September from this Institute inviting local authorities to send delegates to the practical planning exhibition and to conferences arranged in connection therewith, to be held from 5th-30th October. RESOLVED, That the Chairman and Borough Surveyor be appointed as delegates to attend the sessions dealing with matters relating to the work of this Committee.

2027—Borough Surveyor's Department Staff—(a)—Cleansing Superintendent—The Borough Surveyor submitted application from the Cleansing Superintendent, now Acting Highways Superintendent, for an increase in salary. He reported that the Superintendent had received no additional remuneration since he had undertaken the duties of Acting Highways Superintendent. RESOLVED, That the General Purposes Committee be recommended to agree to the payment of an additional per annum to the Superintendent during the time he carries out the duties of Acting Highways Superintendent.

(b) Pupil—The Borough Surveyor reported that owing to the shortage of staff, the pupil in his Department had under-taken a considerable amount of routine duties and he recommended that some recognition should be made in respect thereof. RESOLVED, That he be paid an honorarium of £10.

(c) Temporary Assistant Storekeeper—The Borough Surveyor submitted an application from this employee to contribute to the superannuation fund: He had been employed in the Department since 1940 in various capacities and attained the age of 18 years on the 16th July last, and was called for military service on 17th September. RESOLVED, That consideration of the application be deferred pending his return to civilian life.

J. H. TRYE, Chairman.

GENERAL PURPOSES AND WATCH COMMITTEE.

21st September, 1943. -Present—The Mayor (Chairman); Aldermen Pruen, Trye, Ward and Winterbotham; Councillors Green, Grimwade and de Courcy Ireland.

2028—Sickness Schemes—Permanent and Temporary Officers—With reference to Minute 1170 (a) the Borough Treasurer sub-mitted quarterly report to 31st August showing payments made to

permanent and temporary officer, in accordance with the sickness schemes adopted by the Council amounting to £294 13s. 11d.

2029—Diseases amongst Animals—The Police Superintendent reported that the Borough was free from contagious diseases amongst animals.

2030--Report of Hackney Carriage Sub-Committee—The Hackney Carriage Sub-Committee report that they met on 27th July and 13th September, 1943.

(1) Byelaws—With reference to Minute 1754 (a) the Ministry of Health had now intimated that in the special circumstances submitted to them, the Minister was prepared to consider proposals with regard to the making of byelaws-limited to the fixing of fares. The Town Clerk reported that the byelaws were in course of preparation and would be forwarded to the Minister of Health for approval.

(2) Taxi-Meters—The Assistant Hackney Carriage inspector had ascertained that taxi-meters were available for hire at £6 5s. 0d. or £7 0s. 0d. per annum and he recommended the installation of the same in all licenced vehicles. The Sub-Committee approved his recommendation.

(3) Fares---Central Taxis had submitted their observations on the revised scale of fares set out in Minute 1754 (a) and urged that no alteration be made in the present charges. They also pointed out the difficulties which would be experienced in the use of taxi-meters if the hire charges were fixed at 1s 6d for the first mile and 4d. for every succeeding quarter mile. The Sub-Committee recommend that with the exception of the charge of 4d. for every succeeding quarter mile beyond the first, the approved fares be adhered to, but with regard to the charge for quarter miles, this be amended to 3d. for each one-sixth of a mile beyond the first mile and that Minute 1754 (a) (iii) be varied accordingly.

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(4) Complaints—The Sub-Committee had considered complaints received with regard to the service and recommend as follows:-

(a) Driver's Licence No- 64—That the Town Clerk inform the holder of this licence that the Sub-Committee take a serious view of the facts reported to them and that the same will be borne in mind when his licence comes up for renewal.

(b) Driver's Licence No. 66—That the Town Clerk consider the evidence before him relating to this driver and institute proceedings under the Town Police Clauses Act, 1847.

(c) That in two other cases reported, the drivers be cautioned that if the offences are repeated, a serious view will be taken of the matter.

(5) Report of Assistant Hackney Carriage Inspector—(a) Rota—The Inspector reported upon meetings held with Central Taxis and submitted proposals for the operation of a voluntary night rota. He recommended that this be instituted during the next petrol rationing period commencing

on 1st August, and if it did not prove satisfactory he would submit other proposals in connection therewith.

(b) Central Office—Central Taxis had now engaged a clerk for duty during the day-time and the Inspector recommended that in these circumstances the outward circuit on the telephone should be re-connected as this would enable a more efficient service to be provided as at rush periods assistance could be summoned.

(c) Railway Stations—Complaints had been received of the inadequate service provided for main line trains, but it appeared that this was largely due during the holiday period to the lateness or duplication of the trains, and with regard to the L.M.S. Station to the fact that the private telephone belonging to Central Taxis was frequently out of use due to malicious damage. The Town Clerk was in negotiation with the stationmasters with a view to information being supplied to the Central Office as to the times of arrival of trains and also to ascertain if arrangements could be made for additional taxis to be summoned when required. The Sub-Committee recommend that the L.M.S. Railway Company be approached with a view to the existing telephone being removed from the but on to the station premises.

(d) Log Books—The log books had received their monthly inspection with the exception of three relating to cars under repair. The books appeared to be well-kept but in a few cases minor details were lacking, but this would be remedied.

(e) Petrol Allowance--The Inspector reported upon an interview he had had with the Assistant Regional Petroleum Officer when the problems connected with petrol allocated for private hire and public hire services were discussed, and he submitted the Petroleum Officer's views with regard to the use of petrol for public hire service.

(6) Taxi-Rank, Royal Well Road-Suggestions were submitted with regard to the parking of vehicles at the Central rank, and the Sub-Committee recommend that for a trial period, cars be parked in a straight line head to tail, the intention being that strict rotation shall be maintained in the execution of orders,

(7) Hackney Carriage Licences—(a) No. 17—The Chairman had granted the licensee's application for a transfer from car CHT114 to DG8536.

(b) No. 64—Mr. R. Taylor had applied for the restoration of this licence to him. As he is engaged on agricultural work and unable to employ a full-time driver it is recommended that the same be not granted.

(c) Nos. 79 and 87—Mr. H. S. Collins had applied for the restoration of his licence No. 79, as he was now in a position to employ a full-time driver. He also made application, on behalf of his brother, now serving with the Forces, for licence No. 87 to be restored so that a driver could also be employed for this car. Recommended that the applications be not granted.

(d) No. 97—Mr. F. M. Ellsom had applied for the restoration of licence No. 37 as he was now in a position to employ a full-time driver. Recommended that the same be not granted.

(e) No. 90--Mr. P. Goodman applied for this licence, withheld at the annual licencing meeting until a full-time driver was engaged, to be issued. He was now able to employ a full-time driver- Recommended that the application be granted.

(f) No. 100—Recommended that the application of the licensee for the transfer from car MG4391 to UD5051 be granted.

(g) New Licences----Applications from Messrs. L. Argent, S. Brittain and F. Sims for the issue of new licences were considered. Recommended that the Council adhere to their previous decision that no additional licences be granted at the present time.

(8) Hackney Carriage Drivers' Licences- -Recommended that the applications of Messrs. A. Godsell and J. R. Lewis be granted and that the applications of Messrs. L. V. Lepford and R. Wintle be refused. RESOLVED, That the proceedings and recommendations of the Hackney Carriage Sub-Committee be approved and adopted.

2031—Petroleum and Carbide Licences—(a) College Garage—Resolved, That the application of Mr. L. F. Hooper for the transfer to him of the licence held by Mrs. E. D. Taylor to store 800 gallons of petroleum spirit at College Garage, Suffolk Road be granted.

(b) Plough Yard--Resolved, That the application of-.Regent Motors Ltd., for a licence to store petroleum mixtures at their premises in the Plough Yard, be granted.

(c) Messrs. E. L. Ward, Ltd. had intimated that they had discontinued storing petroleum at their premises in High Street, RESOLVED, That the Petroleum Inspector seal the tank.

(d) Annual Licences—RESOLVED, That the applications for the renewal of licences to store petroleum and carbide, as set out in the Petroleum Inspector's Report Book, be granted for one year as from 5th October next.

2032—Petroleum Spirit (Conveyance) Regulations, 1939—Read, letter dated 12th August from the Home Office enclosing an Order made under these Regulations suspending, subject to certain conditions, provisions in the Schedule to the Regulations relating to vehicles used for the conveyance from railway stations of petroleum spirit solely intended for Service use.

2033—Electoral Machinery—With reference to Minute 1762, the Town Clerk reported that a summary of the Government proposals under which Parliamentary elections could be held in a more efficient way than at present under the old register, and before a new register was prepared, had been circulated to the members of Committee for their consideration, It was recalled that the proposals, which were based upon recommendations contained in the report of the Committee on Electoral Machinery relate only to parliamentary elections, and the Committee stated that no Continuous system could be applied to local government elections with the present local government franchise, and that this difficulty would only disappear if there was complete assimilation of local government franchise asked to parliamentary franchise. The Town Clerk pointed out that the Association of Municipal Corporations had asked for the views of the Council upon the proposals as they did not feel that they should express a definite opinion on the subject without consulting constituent members. RESOLVED, That the Council be recommended to inform

Association th they are not in favour of the assimilation of local government franchise to parliamentary franchise.

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2034—Y.W.C.A. Services Centre—The Town Clerk reported that an application had been received from this Centre for a pro-portion of the profits of one of the Municipal Dances to be allocated to the hostel funds. The Entertainments Sub-Committee had decided that they were unable to grant the application as, in their opinion, this would create an undesirable precedent. They recommended, however, that under the powers contained in the Cheltenham Improvement Act, 1889, and the Cheltenham Order, 1905, a subscription of £10 be made. RESOLVED, That having regard to the pending application from the Y.W.C.A. for a grant towards other activities, no contribution be made at present.

2035—Staff (a) Cost-of-living Bonus—Read, letter dated 23rd August from the Divisional Officer of the National Association of Local Government Officers submitting an application for the adoption by the Council of the revised bonus recommended by the South Western Provincial Council for Local Authorities' Administrative, Technical, Professional and Clerical Services, with effect as from 1st July last, and enclosing copy of the scale. RESOLVED, That the matter be referred to the Staff Joint Advisory Committee for their consideration and report and that the Town Clerk ascertain the reasons governing the submission of the application by the Divisional Officer and not by the local branch of the Association.

(b) Public Library—Overtime Payments—The Committee had before them the recommendation of the Public Library Committee that overtime pay be applied to the clerical and administrative staff at the Public Library in receipt of salaries not exceeding £500 per annum, on the same basis as the overtime payments made to the other members of the Council's staff, such payments to operate from 3rd May last. RESOLVED, That the recommendations contained in Minute 1517, approved by the Council, be applied to the Public Library staff accordingly.

2036—Local Government Reform—With reference to the resolution passed by the Council on 30th July last, the Town Clerk reported that a copy thereof had been forwarded to the Borough Member and to the Association of Municipal Corporations, the Borough Member being urged to take all possible steps to counteract existing ill-advised and subversive tendencies in regard to local government reform. An intimation had been received that he was in sympathy with the Council and would take all possible steps in the matter. The Town Clerk also submitted letter from the Town Clerk of Gravesend enclosing copy of a resolution passed by his Council from which it appeared that they, in common with very many local authorities throughout the country viewed with distrust and consternation the insidious encroachment upon the powers and duties of local authorities by Government departments acting independently of each other. A copy of this resolution had been forwarded to the heads of all Government Departments, to their Member of Parliament, to all Associations connected with local government and to all local governing bodies in Great Britain. RESOLVED :-

(1) That the Town Clerk of Gravesend be informed that this Council associate themselves with the views contained in their resolution but consider that the matter can best be dealt with by the Association of Municipal Corporations rather than by individual representations.

(2) That the Town Clerk be authorised to take all practicable steps to bring to the notice of local organisations, such as the Chamber of Commerce and the Rotary Club the dangers of local government reform if various local authorities are deprived of some of the important powers, duties and administrative functions now undertaken by them and that he take such other steps to give publicity to this matter as may seem practicable.

2037—Cheltenham and Gloucester Joint Airport—Parton Court Farm—With reference to Minute 1183 (b) (ii), the Town Clerk reported that the field to be sold to the Gloucestershire County Council for educational purposes was Pt. Field No. 281 on the Ordnance Survey and not 280 as stated in the Minute, and the purchase price £246 and not £264. RESOLVED, That the previous minute be amended accordingly.

2038—Cheltenham District Traction Company (a) Cleeve Hill Service—The Town Clerk reported that in accordance with the recommendations of the Council, he had made representations to the Company with regard to the Cleeve Hill Service. He now submitted letter dated 5th August from the Company stating that arrangements had been made for scheduling the service to Prestbury, five minutes earlier instead of 15 minutes earlier than the Cleeve Hill Service, thus enabling short distance passengers to be cleared immediately before the departure of the Cleeve Hill bus. This revision appeared to have remedied the position and no further complaints had been received. RESOLVED, That the thanks-of the Council be conveyed to the Company for their co-operation.

(b) Fares—With reference to Minute 1177 and 1392 (a) The Town Clerk submitted letter dated 20th September from the Regional Transport Commissioner with regard to the representations made to him by the Council for reductions to-be made in certain fares. The Commissioner pointed out that, without pre-judging any Inquiry that might be held, it appeared to him that the level of fares on the routes in question ranged from 1.35d. a mile to 1.52d. a mile and of the six specific proposals made by the Council, five appeared to be for fares of 1d. for journeys exceeding one mile. In view of the man-power demands and the urgent necessity of conserving fuel and rubber supplies, it was the declared policy of the Minister of Transport to take all steps to discourage the use of passenger road transport by those who might reasonably be expected to walk for short distances and, to this end, authority had been given in a number of cases in the Region for the abolition of the 1d. fare. RESOLVED, That in the circumstances, no further action be taken at the present time.

2039—Rehabilitation and Re-Settlement of Disabled Persons—Read, letter dated 23rd August from the British Limbless Ex-Servicemen's Association requesting local authorities to refer to the Ministry of Pensions all cases of unemployable seriously disabled war pensioners who apply for relief so that their cases may be considered by the Ministry of Pensions under the new Government proposals. The Association also asked local authorities to ensure that they had the best possible representation on War Pensions Committees and that their representatives be approached with a view to the following resolution being moved at an early date :-

"That, in the opinion of this Committee, the provisions for unemployable seriously disabled pensioners should include a decent standard of maintenance, and some allowance for loss of amenities, after costs of rent and rates (over 8s and up to 20s per week), have been met, and that a copy of this resolution be forwarded to the Minister of Pensions."

The Association also asked for special consideration to be given in regard to housing of unemployable seriously disabled pensioners and that Housing Committees be requested to include such pensioners in priority classes for the tenancy of Council houses ; also that local authorities should take steps to ensure that a reasonable number of such pensioners are offered suitable employment when vacancies occur. RESOLVED, That the Council support the re-commendations of the Association and that Brig.-Gen. H. C. Potter, the Council's representative on the War Pensions Committee, be informed accordingly.

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2040— British Records Association—Read, letter dated 23rd July, from this Association stating that they proposed to continue in an abbreviated form, their publication for 1942/43, and asking for certain information in regard to the work now carried out by local authorities. RESOLVED, That the Association be informed that although shortage of staff renders it impossible for the Council to supply them with the information requested, the Council support their proposal to issue the Review for 1942/43 and will continue their membership.

2041—Athletic Ground—Read, letter dated 11th September from the Cheltenham Rugby Football Club drawing attention to the condition of the ground, and also to damage which had been caused to the roof of the new Grandstand, and asking for the fencing to be repaired. The Town Clerk reported that the surface had already been reinstated. RESOLVED, That the Borough Surveyor carry out such repairs as are necessary to the roof of the Grandstand, and that if labour and materials are available, the railings be repaired.

2042—Location of Retail Businesses Order, 1942--(a) Mr. B. T. Healey—Read, letter dated 23rd August from the Local Price Regulation Committee stating that an application had been received from Mr. B. T. Healey to carry on a retail business in bespoke tailoring at 13 Oxford Street, RESOLVED, That the Council have no observations to offer upon the application but that attention be drawn to the Cheltenham and District Joint Town Planning Scheme under which the property is scheduled for residential purposes only.

(b) Hector Powe Ltd.—Read, letter dated 9th September from the Local Price Regulation Committee with regard to an application from this firm to take over the business of Mr. John Williams, of 8 St, George's Road, and combine it with their own business by removal from their present premises at 101 Promenade RESOLVED, That the Council have no observations to offer.

(c) Mrs. M. Didcot—Read, letter dated 5th August from the Price Regulation Committee stating that an application had been received from Mrs. M. Didcot to carry on business in second hand goods at 62 Albion Street. The Town Clerk reported that during the August recess the Chairman had authorised him to inform the Local Price Regulation Committee that no observations were offered on the application. RESOLVED, That the action of the Chairman be approved:

2043—Borough Surveyor's Department—Cleansing Superintendent—The Town Clerk reported that the Street and Highway Committee had had under consideration an application from the Cleansing Superintendent, now carrying out the duties of Acting Highways Superintendent, for an increase in salary. It appeared that the Superintendent had received no increased remuneration for such duties and the Street and Highway Committee, therefore, recommended that he be paid an additional £50 per annum during such time as he performs the duties of Acting Highways Superintendent. RESOLVED, That the recommendation be approved.

2044—Leckhampton Hill—The Borough Surveyor submitted application, dated 17th September, from a military unit for permission to use the quarries and common land for training purposes. He reminded the Committee that the use of a portion of the Hill had already been granted to another military unit for similar purposes. RESOLVED, That the application be granted upon the same terms and conditions as already in force in regard to the other military unit concerned.

2045—Rodney Road Car Park—With reference to Minutes 1399, and 1554, the Town Clerk reported that the abutting owners were unwilling to agree to access being provided from Oriel Villas Road,. The Street and Highway Committee had considered the matter and recommended that, in view of the number of large military vehicles using this park, difficulty was likely to be experienced by Civil Defence and National Fire Service vehicles wishing to obtain access to the highway in the event of an emergency. They, therefore, recommended that the owners concerned be informed that in the event of such an emergency occurring, rendering it essential for immediate access to be obtained to the highway, arrangements will be made for Oriel Villas Road to be used for the purpose. RESOLVED, That subject to the comments of the Emergency Committee, the recommendation of the Street and Highway Committee be approved.

2046— Gas Undertakings Acts, 1920-1934—(a) Read, reports of gas tests made on 20th and 26th July, 9th, 13th, 17th, 22nd 26th and 31st August ; 6th, 14th and 20th September, which showed the calorific value on these dates to be 444.7, 456.5, 455.5, 479.6, 459.4, 450.6, 445.0, 445.7, 447.7, 452.2 and 442.4 B.Th.U respectively and the pressure 4.9, 4.8, 4.8, 4.9, 4.9, 4.8, 4.9, 4.8, 4.9, 4.9 and 4.8 inches of water.

(b) Quarterly Report—Read, report of the Gas Examiner for the quarter ended 30th June last which showed the average calorific value up to and including that date to be 455 B.Th.U.

2047—Contracts of Local Authorities—Read, circular 2835 dated 21st July from the Ministry of Health stating that in view of controlled prices and the difficulty of transport, it was undesirable for local authorities to incur expense in advertising for tenders. It was, therefore, suggested that an addendum to the Standing Orders should be considered to the effect that it should not be obligatory for tenders to be invited for a contract in respect of which effective competition was prevented by Government control. RESOLVED, That until further consideration is given to this matter, the Council be recommended to adhere to their existing policy in advertising for tenders where applicable.

2048—Food Control Committees (Constitution) Orders, 1942 and 1943—(a) The Town Clerk reported that the Minister of Food had now made the Food Control Committees (Constitution) Order, 1943, which revoked, as from 22nd September, 1943, the Order of 1942. The attention of local authorities was drawn to the provision of an additional seat for an employee in the retail food

trades, and employees of co-operative societies and of multiple shops were now equally eligible with employees in other food shops for this seat. Under the new Order the constitution of the Committee would be as follows :—Five trade members (comprising one co-operative member, one grocer member and one butcher member) one trade employee member, and not less than 10 nor more than 12 "consumer" members (at least two to be women) ; a list of the persons for appointment for the year commencing 1st January next must be forwarded to the Minister for approval on or before 31st October, the persons so approved to be appointed by the Council before 31st December. RESOLVED, That nominations for the appointments be deferred to the next Meeting of this Committee, and that in the meantime, the local Food Control Committee be asked to submit recommendations.

(b) Resignation—Read, letter dated 16th September from Alderman Pruen, tendering his resignation from the Food Control Committee. The Town Clerk reported that the resignation became effective as from the date of receipt and under the Order of 1942, it was necessary for the vacancy to be filled within 28 days. RESOLVED, That Councillor Addis be nominated accordingly.

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2049—Bath and West and Southern Counties Show—With reference to Minute 1171, the Town Clerk reported that on 7th September representatives of the Council met Lord Dulverton (the President of the Society), Mr. J. G. Yardley (Secretary), and Mr. Eyre. It will be recalled that the representatives appointed by the Council are The Chairman, Aldermen Leigh James and Trye and Councillor Green—in addition two vacancies remain unfilled.

Certain sites suitable for a Show Ground had been inspected and efforts were being made to secure the most suitable, which was near to the Cheltenham Race Course. It was hoped to hold a Show in the early summer after the cessation of hostilities and it was recommended that the Council accept terms on the same basis as those contained in the Agreement dated 27th July, 1938, RESOLVED, That these proposals be adopted and that Councillors Fildes and Thompson be appointed to fill the vacancies in the Council's representatives and that the Town Clerk request the National Farmers' Union, the Rotary Club and the Chamber of Commerce to appoint their representatives at an early date.

T. WILFRED WAITE, Chairman.

FINANCE COMMITTEE.

24th September, 1943. Present—Aldermen Taylor (Chairman), Pruen and Ward Councillors Garland and Grimwade.

2050—Cost of Living Bonus—Circular No 147/1943, Ministry of Home Security, was submitted forwarding a revised flat rate scale of bonus for A.R.P. and Fire Guard Staffs and intimating that payments would rank for grant as from 1st June, 1943, subject to certain conditions, including one that Local Authorities must not be paying less than the revised scale to members of their staffs generally. It was reported that the Fire Prevention Committee were recommending the Council to pay the revised rate to the Fire Guard Staff if, and when, they pay the Council staffs in accordance

with the recommendations of the National Joint Council (reported to the last Council meeting—Minute 1826) and which has been referred to the Staff Joint Advisory Committee.

2051—Fire Prevention Subsistence Officer—The Committee considered further the remuneration paid to this officer, who was a member of the Borough Treasurer's Department and who was carrying out certain additional duties in connection with the Fire Prevention (Business Premises) Order, The Council at their last meeting approved the payment of £26 per annum to this officer whilst he performed the additional duties (Minute 1827). This officer was appointed in 1942 at a salary of £5 per week but only paid at the rate of £250 per annum, and in March last he was given an increase of £25 per annum although his salary was stated as £275 instead of £285 per annum, which was the salary he should receive. RESOLVED, That the correct salary be paid to this officer (£285 per annum) as from 1st April, 1943, plus £26 during the time he carries out the additional duties, to date back to May 1st, 1943, when they were commenced.

2052—General Rate—Read, report of the Borough Treasurer, dated 24th September, 1943, on the collection of the first instalment of this Rate. Amount collected £129,578 ; amount outstanding £4,437.

2053—Water Rate—Read, report of the Borough Treasurer dated 24th September, 1943, on the collection of this Rate for the half year ending 30th September, 1943. Amount collected £18,055 ; amount outstanding £164.

2054—Electricity Charges—The Borough Treasurer reported on the collection of Electricity charges since the last meeting.

2055—Accounts Rota Committee—Reported meeting held on 24th September, 1943. Present—Alderman Taylor (Chairman), Councillors Garland and Grimwade. The accounts submitted were examined and recommended for payment. RESOLVED, That this recommendation be approved and adopted.

2056—Loans—The Borough Treasurer reported that since the last meeting one loan of £100 at 3.1 per cent had been repaid.

2057—Superannuation—(a) The Borough Treasurer reported that Mr. W. T. Long (Education Secretary) died on the 11th September, 1943. RESOLVED, That his legal representative be refunded his contributions amounting to £689 13s. 9d., plus interest of £202 5s. 6d.

(b) The Borough Treasurer reported that E. Lee (Sweeper) who was in receipt of an allowance of 7s 9d. a week, died on the 9th September, 1943.

2058—Borough Treasurer's Department—Staff—The Borough Treasurer reported regarding the increases approved at the last Council meeting to temporary members of the Cashier's staff of the Rates Section. In view of the retirement of Mr. Lewis he subsequently found it necessary to transfer the collection of cash to the Rates Section thus adding, additional work and responsibility upon the members of that staff and as the salaries previously paid were not commensurate with the work performed he had felt justified in recommending the increases which were approved as above. The transfer took effect on the 1st May, 1943, and considerable improvement in collection had been

effected, He recommended that the increases should date back to 1st June, 1943. RESOLVED, That the recommendation be approved

2059—Insurance—(i) Damage to Destructor Works—It was reported that the Insurance Company had paid £1,294 9s. 0d. in full settlement of the Council's claim in respect of the damage caused by fire to the Destructor Works.

(ii) Revaluation—The Borough Treasurer also reported upon the insurance of Council properties and their contents. RESOLVED, That the Committee approve the proposal to revalue the contents of properties and that in the case of buildings the "cover" be increased a further 25 per cent above the original amount.

P. P. TAYLOR, Chairman.

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Borough of Cheltenham

At a Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices in the said Borough, on Monday, 4th October, 1943. Present :

His Worship The Mayor (Councillor T. Wilfred Waite, J.P.) in the chair.

The Deputy Mayor (Councillor John Howell, C.B.E., F.

Aldermen Leigh James, Lipson, M.A., M.P., Pates, Pruen, Capt. "Frye, C.B.E., R.N. (Red.), Ward and Clara F. Winterbotham. J.P. ; Councillors Addis, J.P., Barnett, Bayliss, Bendall, Bettridge, Bush, Chinn, Compton, Rev. de Courcy Ireland, M.A., Fildes, Garland, Green, Grimwade, Lewis-Hall, Dr. Hayward, M.B.E., M.B., B.S., Moore, Readings, Smith, Thompson and Till.

Apology--Apology for absence was received from Councillor Lt.-Col. Biggs, O.B.E.

2060—Minutes of Previous Meeting—RESOLVED, That the minutes of the meeting of the Council held on the 6th September, 1943, having been printed and circulated to each member of the Council, be taken as read, and that the same be approved, subject to the inclusion of Councillor Moore in the attendances at each meeting and to Councillor Bettridge being included in the list of apologies.

2061—Death of Mrs. P. P. Taylor—The Mayor referred to the great loss sustained by Alderman P. P. Taylor in the death of Mrs. Taylor. RESOLVED, That the Town Clerk convey to Alderman Taylor their sincere sympathy with him in the sad loss which he has sustained.

2062 Death of Secretary for Education—The Mayor also referred to the death of Mr. W. Turner Long, Secretary for Education, and the loss to educational circles by his untimely death. RESOLVED, That the Town Clerk convey to Mrs. Long their sincere sympathy with her in her bereavement.

2063—Emergency Committee —RESOLVED, That the report of the Emergency Committee of their meeting held on the 15th September, 1943, be received.

2064—Proceedings of Committees—RESOLVED, That the proceedings of the under-mentioned Committees at their meetings held on the dates respectively appearing be approved and confirmed:—

Rating September 8

Maternity and Child Welfare September 8

British Restaurants September 9

Art Gallery and Museum September 10

Public Library September 10

(An amendment "That Minute 1869, relating to the payment of overtime, be not approved" was lost).

Allotments ... September 13

(An amendment "That Minute 1880, relating to water supply to Asquith Road allotments, be referred back for further consideration " was lost).

(Subject to an amendment moved by Councillor Addis, seconded by Councillor Bendall, " That Minute 1881, in connection with the tilling in of the well at Marsh Lane Allotments, be referred back for further consideration ").

Parks and Recreation Grounds September 13

Public Health September 13

(Subject to an amendment moved by Councillor Thompson. seconded by Councillor Bettridge. "That Minute 1902 (1) in regard to the attendants at Clarence Parade conveniences, be referred back for further consideration").

Water September 14

Electricity and Lighting September 14

Fire Prevention September 15

Town Planning September 16

(Subject to the addition of the word "garage" before the word "Cyprus" in Plan No. T.P. 1738).

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Cemetery and Crematorium ... September 17

(Subject to the addition of the word "temporary" before the word "Clerk" in the fourth line of Minute 1973).

Town Improvement and Spa ... September 17

Housing September 17

(Subject to an amendment moved by Alderman Lipson, seconded by Councillor Compton, "That the resolution to Minute 1995 terminate at the word " Borough " on the third line ").

Street and Highway ... September 20

(An amendment moved by Councillor Garland " That resolution (i) to Minute 2009 be not approved," was not seconded).

General Purposes and Watch ... September 21

(Subject to an amendment moved by Alderman Lipson, seconded by Councillor Barnett " That Minute 2033 relating to Electoral Machinery be referred back for further consideration").

Finance September 24

ALSO RESOLVED, That an order on the Borough Treasurer be signed authorising him to pay to the several Corporations, Companies and persons mentioned in the Schedule of Accounts, the sum of money set opposite their respective names, and such additional sums as may become payable during the month in respect of current contracts upon the certificate of the Architect or Officer under whom the work is carried out.

2065—Selection of Mayor—RESOLVED, That a Selection Committee be appointed consisting of the following :- —Aldermen Leigh James, Pates, Pruen, Taylor, Trye, Lipson, Ward and Winterbotham, Councillors Barnett, Bettridge, Rev. de Courcy Ireland, Green, Grimwade, Howell, Smith and Waite.

T. WILFRED WAITE, Mayor.

MINUTES of the Committees of the Town Council to be submitted for approval at the Meeting or the Council to be held on Friday, 29th October, 1943.

RATING COMMITTEE.

6th October, 1943. Present—Councillor Bettridge (Chairman), Alderman Ward and Councillor Bush.

2066—Proposals—The Committee considered proposals submitted by the Rating and Valuation Officer. RESOLVED, That the proposals be submitted for the revision of assessments as now settled by the Committee.

2067—Bailiff—Remuneration----The Committee considered an application from Mr. A. E. Garner for an increase in his remuneration. RESOLVED, That Mr. A. E. Garner in future be paid in addition to his

retaining fee of £15 per annum, a commission of 10 per cent on all monies received by the Rating and Valuation Officer in payment of accounts for General Rates placed in his hands for collection.

2068—Unpaid Rates—A statement of unpaid rates for the half-year ended 30th September last was submitted and signed by members of the Committee.

2069—Arrears—The Rating and Valuation Officer reported on the collection of arrears and received instructions thereon,

A. J. BETTRIDGE, Chairman.

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ALLOTMENTS COMMITTEE.

11th October, 1943. Present—Councillors Smith (Chairman), Addis, Bush, Compton, Fildes, Green and Thompson ; Messrs Ball, Barlow, Roe and Whittall..

2070—Cheltenham and District Joint Town Planning Scheme—With reference to Minutes 1630 and 1875, the Committee had before them the report of the Gardens Superintendent on the proposals contained in the Town Planning Scheme with regard to the scheduling of land for permanent allotments. Of the existing allotments, 28 acres had been scheduled, namely, Alma Road, North Ward, Marle Hill, Hatherley Road and Tennyson Road, but in the opinion of the Gardens Superintendent, the two latter were unsuitable for permanent allotments. The following additional areas had been scheduled for permanent allotments, namely :—

	Approx. Acreage.	Approx. Acreage.	
North Ward	10	Granley Road	3
Folly Lane (Brickwork site) ...	10	Marsh Lane.	3
Arle Road (Miss Butt's land)....	3	Marle Hill	11
Hester's Way	11	Hall Road (private allotments)	5

Of these eight areas the Gardens Superintendent was only able to recommend five, as in his opinion, the land at Folly Lane, Arle Road, and Granley Road was unsuitable, The remaining sites would accommodate 431 tenants, which, with the existing allotment areas scheduled, would provide accommodation for 845 tenants. He anticipated that this number would be sufficient to meet post-war requirements, but he did not consider that there was equable distribution of the sites, two-thirds of the total number of the allotments proposed being situate in the E. NE. and SE. areas, whilst in the S. S.E. and SW. area no provision had been made for increasing the existing 70 privately owned allotments. It, therefore, appeared that the heavy war-time demand for allotments in the W. SW, and NW. area more than justified the reservation of land. RESOLVED, That the Town Planning Committee be informed as to the areas not considered suitable for allotment purposes, and that the Gardens Superintendent consult with the Borough Surveyor with regard to provision being made in the Town Planning Scheme for the better distribution of allotment sites, and that he report further upon the matter to the next meeting of this Committee,

2071—Marsh Lane Allotments—(a) Well—With reference to Minute 1881, referred back by the Council for further consideration, the Town Clerk submitted letter dated 27th September from the Cheltenham and District Allotments and Gardens Society protesting against the filling in of this well. The Borough Surveyor reported that following a complaint that the well was dangerous to children, the same had been inspected when he found there was no cover and the well had been filled with garden refuse to within approximately 8 feet of the surface and he had been unable to obtain any information that the well had been used recently. RESOLVED, (1) That whilst the Committee appreciate that in this instance, the Borough Surveyor filled in the well owing to the alleged danger to children, they consider that having regard to the desirability of providing water supplies on allotments, that no further wells should be filled in without the approval of the Committee.

(2) That the Borough Surveyor consider and report to the next meeting upon the cost of reinstating the well, and the cost of extending the water main to the allotments.

(3) That in the event of the well being reinstated, the Town Clerk ascertain from the tenant of the allotment upon which the well is situate, whether he is willing to permit adjoining tenants to obtain a supply of water therefrom.

(b) Trespass---The Committee considered a complaint that children from Swindon Road School had made a practice of using the Marsh Lane allotments as a short cut to the School. RESOLVED, That notices be erected prohibiting trespassers on the allotments and that the Headmaster be requested to take steps to see that this practice is abandoned.

2072—Tommy Taylor's Lane Allotments--The Chairman stated that, as intimated at the last meeting of the Council, the question of the termination of the tenancies of allotments Nos. 27-32 would receive further consideration. The Town Clerk reminded the Committee that by Minutes 1625 and 1885, the Street and Highway Committee had been asked to indicate their future proposals in regard to tipping and the Gardens Superintendent had been authorised to offer any displaced tenants alternative accommodation on other sites, but only two tenants wished to avail themselves of this offer. The Gardens Superintendent reported that if the tenancies were terminated at the present time the compensation payable would amount to £20 4s. 8d. RESOLVED, (1) That the Street and Highway Committee be informed that in the view of this Committee when land used for allotment purposes is required for any other Corporation purposes, sufficient warning should be given to enable the Committee to give the tenants a reasonable notice to terminate the tenancies.

(2) That in view of the crops now upon the allotments Nod. 27-32, the Town Clerk ascertain from the Street and Highway Committee whether they would be willing for an arrangement to be made with the tenants to enable them to continue in occupation until the Spring thus avoiding loss of crops. (3) That in the event of the Street and Highway Committee requiring the land immediately, the tenants be paid the compensation assessed by the Gardens Superintendent, and that the Street and Highway Committee be asked to reimburse the same.

2073-Orchard Way Allotments—With reference to Minute 1876, the Town Clerk reported that in the particular circumstances there was no responsibility upon the tenant of the land adjoining these allotments for damage caused by his cattle. The tenant had however, recently paid compensation to tenants in this connection. As the land had been requisitioned under the Cultivation of Lands

(Allotments) Order, 1939, it appeared that the responsibility in this case for keeping the hedges and fences in repair would devolve upon the Council. RESOLVED, That the Borough Surveyor and Gardens Superintendent undertake the necessary work of reinforcing the hedges and fences dividing the allotments from the adjoining field.

2074—Hewlett Road Allotments—Entrance—With reference to Minute 1884, the Town Clerk recommended that the tenant of the house adjoining these allotments should be asked to agree to a padlock being fixed to the gate leading to the entrance drive, and for the tenants of the three allotments to be supplied with a key. RESOLVED, That this arrangement be approved.

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2075—Hatherley Park Allotments—Nos- 3 and 4-The Town Clerk reported that there were arrears of rent amounting to L'1 in respect of these allotments, but he was unable to trace the tenant who had now left the town. RESOLVED, That the arrears be written off as irrecoverable, and the Town Clerk take steps to obtain possession of the allotments.

2076—Urban Co-operative Cultivation Clubs—Read, letter dated 29th September from the Ministry of Agriculture asking that consideration be given to the formation of urban co-operative cultivation clubs. It was felt that there may be many persons unable to undertake the cultivation of an allotment, but who would be prepared to join a club and make a contribution towards the Dig for Victory Campaign. RESOLVED, That no action be taken on the matter at the present time.

2077—Cultivation—The Gardens Superintendent reported that he had made his periodical inspection of the allotments, when it was found that 18 allotments were unsatisfactory, and he recommended that in three cases the tenancies be determined. RESOLVED, That the tenancies be terminated accordingly.

2078—Marle Hill Allotments—No. 22—The Town Clerk submitted letter from the tenant of this plot asking for a further reduction in rent. The Town Clerk reminded the Committee that when a portion of this plot was taken for the purpose of providing access to the pond in the adjoining field, an appropriate rebate in rent had been made, and the tenant had also since given notice terminating his tenancy in March, 1944. The Gardens Superintendent reported that he was unable to recommend any further reduction, RESOLVED, That the tenant be informed accordingly.

2079—Charlton Park Gate Allotments—No. 44—The Gardens Superintendent reported that the tenant of this plot had asked for the large tree thereon to be removed, The Town Clerk reminded the Committee that as the land had been requisitioned for allotment purposes, it would be necessary to obtain the consent of the owner to the proposal. RESOLVED, That the tenant be informed that the Committee regret that they are unable to accede to his request.

2080—Rebates in Rent—The Gardens Superintendent reported that in view of the unsatisfactory condition of allotments Nos. 25 and 42 Brooklyn Road, and 71 Hatherley Park due to the lack of cultivation by previous tenants, he recommended that the new tenants be granted three months' rent free. RESOLVED, That the Gardens Superintendent's recommendation be approved.

P. T. SMITH, Chairman.

PARKS AND RECREATION GROUNDS COMMITTEE.

11th October, 1943 Present—Councillors Green (Chairman), Addis, Bush, Compton, Fildes, Smith and Thompson.

2081—Brooklyn Road Playing Field—With reference to Minute 1888, the Town Clerk reported that with the approval of the Chairman the Bresson Aircraft Football Team, Taylor's Sports Club, St. George's Rangers, and the Ambler's Sports and Social Club (Hockey Section), had been granted permission to play on this ground subject to their undertaking to comply with the conditions laid down by the military authorities, to their carrying out certain works of maintenance to the pitches, and to payment of a rent of 5s on each occasion the ground is used. The Gardens Superintendent had provided four soccer pitches, one rugby pitch, and one hockey pitch, and Messrs. Taylor's Sports Club and St. George's Rangers had been granted permission to play on the ground if they were able to arrange their list of fixtures with the other Clubs to whom permission had also been granted. RESOLVED, That the action of the Chairman be approved.

2082—Football Pitch—Read, letter dated 27th September from the Sea Cadet Corps asking for the use of a football pitch. RESOLVED, That the use of a pitch at the Clyde Crescent Recreation Ground be granted on alternate Saturdays, subject to the usual conditions.

2083—Athletic Ground—(a) With reference to the Sports Meetings held by Gloucester Aircraft Sports and Social Club on 17th July and Dowty Equipment Ltd. Sports Club on 21st August, the Town Clerk submitted balance sheets received from the Clubs showing a debit balance in each case.

(b) Rental—The Committee considered the question of the rental to be charged to various Clubs for sports meetings and other similar events next summer. RESOLVED, That, in future, a charge of £5 5s. 0d. be made for the use of the ground during the afternoon and evening, the morning being allocated for preparation purposes.

2084—Disposal of Surplus Roots and Shrubs, etc.--Read, letter dated 17th September from the National Service Hostels Corporation Ltd., asking if the Council would be willing to supply them with surplus roots and shrubs to enable them to cultivate the grounds of their hostel in the neighbourhood of Cheltenham. RESOLVED, That the Gardens Superintendent be authorised to supply such surplus roots or shrubs as may be available for disposal.

2085—Food Production—The Gardens Superintendent reported that during the month of September the sale of produce at the market amounted to £41 1s. 7d. and to the British Restaurants £9 3s. 4d.

2086—Pittville Park—Elm Trees—The Gardens Superintendent reported that as a result of the Dutch elm disease several elm trees at Pittville Park had either been killed outright or had reached the last stages of life, and in order to avoid contact with healthy young trees in the Park he recommended that all the trees badly affected should be entirely removed, and the wood burned, and in the case of trees showing elementary symptoms they be cut back to a point where no further disease was observed It was anticipated that it would be necessary to remove six trees and to carry Out pruning operations to seven trees slightly affected by the disease. RESOLVED, That the Gardens Superintendent be authorised to carry out the work suggested.

2087—Promenade Gardens—The Gardens Superintendent reported that as a result of the expansion of the branches of the - trees in the Promenade, it was now impossible to produce a reasonable floral display in the Promenade gardens. It appeared that many of the trees now overhung half the width of the garden thereby excluding light which was essential for plant growth. RESOLVED, That the matter be referred to the Street and Highway Committee and that they be asked to have the overhanging branches cut back.

2088—Presentation of Palms—The Gardens Superintendent reported that four palms had been presented to the Department by Mr. A. Mitchell, The gift was most acceptable as the palms made a welcome addition to the Department's depleted store of decorative plants. RESOLVED, That the thanks of the-Committee be conveyed to Mr. Mitchell for his generous gift.

W. J. GREEN, Chairman.

PUBLIC HEALTH COMMITTEE.

11th October, 1943. Present—Alderman Pruen (Chairman), The Mayor; Councillors Barnett, Hayward, Howell, Rev. de Courcy Ireland and Moore,

2089—Sewage Works—The Borough Surveyor reported upon the works carried out at the Sewage Works.

2090—Sewage Analyses—The Committee considered a resume of the reports of Dr. S.H. Jenkins upon his analyses of samples of gas liquor entering the sewers from the Gas Company's works, and the effluent at the Sewage Works, circulated by the Borough Surveyor and referred to in Minute 1900. (Copy circulated herewith).

The Borough Surveyor also reported that there was a considerable improvement in the liquor now entering the sewers as a result of the plant installed by the Company and that the report could be considered as satisfactory, but the Council should bear in mind that the capacity of the works had practically reached the maximum and, whilst no extension appeared necessary at the present time, consideration would have to be given, upon the cessation of hostilities, to improvements and extensions at the sewage works in the light of conditions then obtaining.

2091—Barn Farm—The Borough Surveyor reported that in July, 1941, authority was given for the clearance of ditches at this farm by the Land Drainage Department at a cost of £10. Work was not possible at that time but could now be carried out at an increased cost of £15. RESOLVED, That the work he carried out.

2092—Clarence Parade Conveniences—Attendants—The Committee further considered Minute 1902, referred back at the last meeting of the Council, in connection with complaints which had been made from three attendants that they received no weekly half holiday and worked each Sunday. The Borough purveyor reported that since the last meeting one of the attendants had been absent through illness and that attempts to obtain temporary assistance had been unsuccessful. In the meantime, it had been necessary to utilise the services of a female attendant who was

responsible for cleaning the various conveniences in the town not provided with attendants, which was resulting in the other conveniences not receiving the attention necessary. As reported at the last meeting of the Council, difficulty has resulted through shortage of labour and it had proved impossible, particularly having regard to other more amenable positions being available, to obtain additional labour at the conveniences, and until this could be obtained the position could not be remedied. The present attendants received overtime payment in accordance with J.I.C. rates. RESOLVED, That the Council be informed accordingly and assured that every step will be taken in an endeavour to keep the conveniences in the town properly attended and cleaned.

2093—Milk Supply—A letter was submitted from the Sanitary Inspectors' Association enclosing statement upon the Government White Paper relating to measures for the improvement of the quality of the milk supply which has, in the main, the object of transferring from the control of local authorities, the supervision of milk production in the country, (A copy of the statement is circulated herewith). RESOLVED, That the Committee express themselves as satisfied with the arrangements in this area, but, in view of the fact that they are in agreement with the statement on the general question throughout the country, no observation be offered.

2094—Hospital Accommodation—It was reported that the Chairman of the Public Health Committee and the Chairman of the Health and Holiday Resort Sub-Committee had recently discussed with the Mayor the proposals of the County for the provision of a Hospital Centre as outlined in a recent press report. It was pointed out that no official intimation had been received from the County that such a scheme was in mind and it was, therefore, not known what bearing the proposal would have upon the hospital position in the Borough should the scheme be approved. Reference was made to the present hospital accommodation in the Borough and the Town Clerk reported upon the legal position in regard to the provision of hospital accommodation by the Council and the making of contributions to an outside body for this purpose. RESOLVED, (i) That the Chairman and the Mayor discuss the matter with the Borough representatives on the County Council.

(ii) That, if considered necessary, a meeting be held with members of the Cheltenham General and Eye Hospitals and the Cheltenham Children's Hospital.

(iii) That the Member of Parliament for the Borough be kept informed of the position with a view to his supporting any representations which may be made at the appropriate time.

(iv) That, in particular, the Council be recommended to approve in principle the provision of better maternity hospital accommodation in the Borough at the earliest practicable opportunity.

2095—Water Analyses—The Medical Officer of Health submitted his report on the analyses of samples of water taken since the last meeting.

2096--Surrender of Diseased Food—The Medical Officer of Health reported the surrender of 5 cwt, 22 lbs. fish ; 1 lb. butter , 2 qrs. cheese ; 5 lbs. bacon ; 1 cwt. 1 qr. 20 lbs. sausagemeat , 1 qrs. 12 lbs. dates ; 104 eggs ; Tinned Foods-34 tins luncheon meat etc. : 93 tins fish ; 34 tins vegetables ; 17 tins soup ; 12 tins milk , 10-1 lb. jars jam ; 12 tins Barley pudding ; 1 bottle vinegar.

2097—Pasteurised Milk—The Medical Officer of Health reported that three samples of milk had been submitted for examination and were satisfactory.

2098—Venereal- Diseases—The Committee considered correspondence; which had passed between the County Council and the Town Clerk and Medical Officer of Health in regard to the information which that Council had been asked to furnish to this Council and their request to be given an indication of the manner in which this Council considered they could assist the County. The action taken by Alderman Lipson, M.P., in connection with this matter was also reported. RESOLVED, That the Chairman be authorised to agree with Town Clerk and Medical Officer of Health upon the reply to the County Council.

2099—Diphtheria Immunisation—(i) The Medical Officer of Health submitted the following report of treatment given for the month of September :—

Number of new cases (immunisation commenced)	82
“ injections given ...	154
“ cases in which treatment was completed during the month	
(a) Under 5 years of age	56
(b) aged 5-15 years ...	13
“ cases partially completed when attendance ceased..1	
“ cases Schick tested...	—

The following clinics were held :—School Clinic 2 ; Swindon Road Day Nursery 1 ; Bethesda Welfare Centre 1.

235 Birthday letters have been sent, 77 replies received covering 82 children.

Total number of children immunised since the commencement of the scheme in 1935, 6,872.

(ii) The Medical Officer of Health reported that under the existing arrangements Dr. King was paid a sum of 6d. per injection in the case of children immunised which was insufficient when only a small number attended for immunisation and the question had been raised as to the payment of a standard minimum sum. RESOLVED, That in future Dr. King be paid a standard minimum sum of £1 1s. 0d. each session irrespective of the number attending.

2100—Housing Act, 1936—(a) Licences—RESOLVED, That licences for the re-occupation of the under-mentioned premises be renewed for a further period of six months from the date set opposite the premises:—

56 Albion Street	Expires 17th November, 1943.
12 Witcomb Place.	“ 17th “ “
4 Edward Terrace ...	“ 22nd “ “
52 St. George's Place...	“ 30th “ “
13 Grosvenor Street ...	“ 30th “ “

(b) Nos. 34 and 34a North Place--The Chief Sanitary Inspector reported that during the demolition of the dangerous outbuildings to this property, part of which abutted upon the public footpath, it had

been found that insufficient support would be available, after the demolition, for the adjoining house which was occupied, and the Chairman had given instructions for the erection of a new support wall at a cost of £44 3s. 0d., and for cement work to the front wall at an expenditure of £5. With regard to the boundary wall an agreement had been reached with the Black & White Motorways Ltd., and the Company will erect a new wall at their own expense. RESOLVED, That the action of the Chairman be confirmed.

(c) 6 Victoria Place, Fairview—The Committee, having considered the representations of the Medical Officer of Health in regard to this property, were satisfied that the house was occupied, or was of a type suitable for occupation, by persons of the working classes, and was unfit for human habitation in the respects mentioned in the said representations, and was capable, at a reasonable expense, of being rendered fit for human habitation. RESOLVED, That in pursuance of Section 9 (1) of the Housing Act, 1936, notices be served upon the person having control of the house requiring him to execute the works specified in the notice which would, in the opinion of the Committee, render the house fit for human habitation.

2101—Food and Drugs Act, 1938—The Chief Sanitary Inspector submitted a report of the Public Analyst upon samples of milk Nod. 350----355, which were all found to be genuine.

2102—Milk and Dairies Order, 1936—An application was submitted from Mr. C. Warmingham, of 177 Hatherley Road, for registration as a cow keeper in respect of the cow shed situate in Gloucester Road and known as "The Bungalow." The applicant had been interviewed and a specification of the works necessary had been furnished to him. An interview had also taken place with a representative of the War Agricultural Committee who had expressed the view that every-thing should be done to increase the milk production and that the use of the cow shed should be a temporary one during the war. RESOLVED, That the application be granted.

2103—Caravan Sites—The Committee received a report of the Sub-Committee on their inspection of the caravan site at the Malvern Inn, Leckhampton Road, which was licensed for the period ending December, 1943, subject to not more than four caravans being placed on the site. The number of caravans exceeded that mentioned in the licence, and the site was in an unsatisfactory condition and the licensee was requested to take immediate steps to reduce the caravans to four, which she had undertaken to do. RESOLVED, That the licensee be informed that unless the caravans are reduced in number the Committee will consider taking further action at their next meeting.

2104—Rat Infestation—(a) It was reported that since the last meeting notices had been served upon the owners of Nos. 47, 49 and 51 Clarence Street and 229 Gloucester Road for the eradication of rats at these premises.

(b) The Sub-Committee reported that they had inspected the condition of the land at 156 Leckhampton Road occupied by pig styes, and in respect of which complaints had been made of rat infestation, and that as a result notice had been given to the occupier to carry out certain works to combat the complaint, which had been done.

(c) Pests Officer—The Chief Sanitary Inspector reported upon the difficulty in dealing with complaints owing to the Pests Officer having to visit premises in all parts of the Borough, also the

Waterworks, Tewkesbury, and the Sewage Works, Hayden, and the equipment and tools which it was necessary to take with him and recommended the purchase of a motor cycle combination or a small van. RESOLVED, That the matter be referred to the Chairman and Vice-Chairman with power to authorise expenditure up to £150.

ARTHUR S. F. PHILIP, Chairman.

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WATER COMMITTEE.

12th October, 1943. Present—Aldermen Ward (Chairman), Pates and Trye ; Councillors Addis, Barnett, Chinn, Curling Hayward and Moore.

2105—Castle Barn Farm and The Grindalls, Dowdeswell—Termination of Tenancies—Read, letter from the tenant of the above farms, giving notice of termination of tenancies to take effect on September 29th, 1944. Mr. R. Castle and the Borough Engineer reported upon the complaints made by this tenant. RESOLVED, That the notice of termination of the tenancies be accepted.

2106—Woodlands Farm—Shooting Rights—The Town Clerk reported that Mr. Dudley Thompson, the tenant of Woodlands Farm, had not signed the Agreement for the shooting rights over this land. RESOLVED, That the Town Clerk communicate with Mr. Thompson again on this matter, and that the Chairman be authorised to offer the shooting rights elsewhere, if necessary.

2107—Whittington—Tithe—The Town Clerk reported that there was a Tithe of 1s 9d. per annum on this land ; the cost of redemption calculated on 27 years purchase, would be £2 7s. 2d. RESOLVED, That the Council be recommended to agree to the redemption on these terms.

2108—Water Supply—Ullenwood—The Town Clerk reported that no further progress had been made in connection with the outstanding matters for taking over this supply by the Council. Since the last meeting he had been in communication with the Directorate of Works, Ministry of Work's, asking for the matter to be expedited, and he hoped to be in a position to report the acceptance of the Ministry of the Council's offer in the near future. The Borough Engineer reported upon the supply that was being given to Ullenwood.

2109—Borough Engineer's Report—The Monthly Report of the Borough Engineer was read :—

DAILY YIELD OF SPRINGS.

	For month ended 30th September, 1943.	Average for corresponding period during the past 3 years.
Hewletts Springs	63,000 gallons	78,000 gallons
Dowdeswell Springs	178,000 "	236,000 "
Leckhampton Springs	<u>15,000</u> "	<u>16,000</u> "
	256,000 "	330,000 "

CONTENTS OF RESERVOIRS. Estimated Usable Quantity about 47,659,000 gallons.

2110—Inspections—The Borough Engineer reported the work carried out by the Water Inspectors during the past month.

2111—Water Supply, Ashchurch—The Borough Engineer reported that he had been in communication with the Authority concerned regarding an increased supply, but so far no decision had been reached on the matter.

2112—Joint Industrial Council—The Borough Engineer submitted a report of the meeting of the Joint Industrial Council held on the 23rd September, 1943, when Councillor Moore and he had attended as representatives of the Committee.

2113—Nos. 3 and 4 Little Hill Cottages, Shurdington—Irregular Supply—The Borough Engineer reported that the tenants of Nos. 3 and 4 Little Hill Cottages were taking water for domestic use from Nos. 1 and 2 Little Hill Cottages without authority. RESOLVED, That the Borough Engineer draw the attention of the owner of these properties to this matter and inform him that this practice must cease, Further RESOLVED, That if this practice is persisted in despite the Borough Engineer's request, the Town Clerk be authorised to take the necessary steps to deal with the matter

2114—Water Supply, Deerhurst—The Borough Engineer submitted an application from the Rural District Council for a water supply to be made available to Deerhurst village. The Borough Engineer reported upon an interview he had had with the Rural District Surveyor in this connection ; it appeared that the War Agricultural Executive Committee were urging the necessity of such a supply. The only supply in the neighbourhood was a 3 inch main to Apperley House. New mains are necessary and 6 inch diameter pipes should be used . in any case the new main should not be laid in less than 4 inch pipes. As a temporary measure the Rural District Council are prepared to take a tapping from the existing 3 inch main although it was realised such a supply would not be completely satisfactory. The Borough Engineer recommended that in the event of the work being carried out, the water should be sold direct to consumers by this Authority, and that Deerhurst be brought into the inspection area. . RESOLVED, That the recommendation of the Borough Engineer be adopted and that he be authorised to put the work in hand.

2115—Redwood Spring—Chlorination—The Town Clerk submitted a recommendation from the Public Health Committee with regard to the Chlorination of the Redwood Spring. RESOLVED, That the recommendation be approved, and that the Borough Engineer be authorised to carry out the work.

2116—Leckhampton Reservoir—The Borough Engineer reported that this reservoir was now not in use, and as soon as labour was available for the purpose, the reservoir would be cleaned out and inspected, after which he proposed that it be refilled but kept ready for use in an emergency only, so long as the Ullenwood supply could be maintained direct from the mains.

The Borough Engineer also outlined a scheme for constructing a covered reservoir inside the existing reservoir to utilise water available from Churchdown to provide a balancing unit for this portion of the area of supply, and recommended that such a scheme receive consideration at the conclusion of hostilities.

2117—Analyses of Water—The Medical Officer of Health submitted analyses of water made since the last meeting.

E. L. WARD, Chairman.

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ELECTRICITY AND LIGHTING COMMITTEE.

12th October, 1943, Present—The Mayor (Chairman) ; Councillors Addis, Chinn, Fildes, Lewis-Hall, Moore and Readings.

2118—Electric Cookers—The Borough Electrical Engineer reported that he had inspected the second-hand cookers which the Bethnal Green Electricity Undertaking had for sale and found them in a very fair condition. It was therefore possible that the cost of re-conditioning would not be as heavy as had been anticipated.

2119—Association of Public Lighting Engineers—Conference—The Borough Electrical Engineer reported upon the Conference of the A.P.L.E., held in London recently. The Conference had lasted two days and various aspects of post-war street lighting were dealt with. No hint of any immediate improvement in street lighting was given and it was considered that no appreciable improvement in public lighting could be expected while hostilities in Europe continued.

2120—Electricity Supply—Gloster Aircraft Company—The Borough Electrical Engineer submitted correspondence with the G.A.C. in connection with an additional supply to one of their factories, referred to in Minute 1681. RESOLVED, That the Borough Electrical Engineer's revised offer to the G.A.C. to provide the additional supplies on payment of a contribution of £1,000 towards the capital cost, be approved alternatively, that an offer be made to the G.A.C. to enter into an agreement for a period extending for five years after the war on terms indicated by the Borough Engineer. Also RESOLVED, That in cases where the consumer desires to take, under the Contract Rate Tariff, a supply of electricity for part of his works only, his requirements for the remainder of his works being generated by his own plant, such supplies be given and charged for at 10 per centum in excess of the normal tariff rate.

2121—War Bonus—The Borough Electrical Engineer reported that the National Joint Industrial Council for the Electricity Supply Industry had approved an increase in War Bonus from 4(d. to 5d. per hour as from the first full pay period after the 1st October, 1943. RESOLVED, That the increase be paid.

2122—Interruptions of Supply—The Borough Electrical Engineer reported that two interruptions of supply had occurred during the month of September.

2123—Financial Statement—In accordance with Minute 1675 a report of the financial position for the month of September was submitted for the information of the Committee.

2124—Damage to Lamp Post—The Borough Electrical Engineer reported that a lamp post in New Street had been knocked down. The present position of this post was inconvenient and he

recommended that it be re-erected on the opposite-side of the road ; the cost of this alteration in position would be approximately £6. RESOLVED, That the recommendation be adopted and that the expenditure of a sum not exceeding £6 be authorised for this work.

2125—Institute of Electrical Engineers— RESOLVED, That the Borough Electrical Engineer be permitted to attend at Newton Abbott on the 24th February, 1944, for the purpose of reading a paper on " Protective Systems on Rural Distribution Networks up to 36 kV," written by him in conjunction with Mr. A. W. Allwood on the above subject.

2126—Electricity Commission Circulars—(a) New Fire Guard Regulations and Orders—The Town Clerk submitted Circular dated 20th September, 1943, giving revised instructions regarding Fire Guard regulations and orders, issued to Electricity Undertakings in prescribed areas.

(b) National Service Acts, 1939-1942—The Town Clerk submitted Circular dated 7th October regarding the dis-continuance of deferment in calling up of men in certain occupations,.

T. WILFRED WAITE, Chairman.

FIRE PREVENTION COMMITTEE.

13th October, 1943. Present—Councillor Grimwade (Chairman) ; Councillors Bayliss, Bush, Chinn, Readings and Thompson; Messrs. V. R. Ferguson and W. S. F. Harris.

2127—Fire Guard—The Fire Guard Staff Officer submitted his report. (a) Civil Defence (Compulsory Enrolment) Orders, 1941 and 1942.

	Male	Females
The total registration under these Orders numbered	12,660	12,585
Permanent exemptions granted	1,110	567
Temporarily exempt	28	36
Awaiting decision of tribunals	112	300
Members of Local Authority's Civil Defence Services	1,019	93
Civil Defence Workers in Industry	304	3
Members of Home Guard	489	—
Persons directed and performing duties under the Orders	1,610	4,136
Persons performing duty under the Business Premises Orders	4,505	938
Sector Captains	52	2
Fire Guard Party Leaders	102	20
Cases under review	—	166

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(b) Fire Guard (Local Authority Services) Order, 1943.

	Males	Females
The total registration under this Order numbered.	48	124
Persons directed and performing duties under the Order.	3	2
Persons performing duty under the Business Premises Order	3	6
Persons awaiting enrolment	—	21
Cases under review	11	3

(c) Home Security Circular No. 29/1943. New Fire Guard Plan.

(i) The Fire Guard Officer reported that since the last meeting 57 additional volunteers had been obtained for the posts of Sector Captains, Block and Party Leaders, some as a result of the recent advertisements, and a list of the appointments recommended was submitted. The total number of personnel still required for Cheltenham and Charlton Kings was 7 Area Captains, 31 Sector Captains and 261 Party Leaders. The Fire Guard Officer recommended that additional publicity should be given to the requirements by advertisements in the Press and at cinemas. RESOLVED—(1) That the appointments included in the list submitted be approved.

(2) That enquiries be made to ascertain the terms on which cinema slides can be exhibited at the local cinemas over a period, (ii) Tactical Exercises. It was reported that tactical exercises had been staged in 8 Sectors in the Borough and 12 Sectors in Charlton Kings. (iii) Cheltenham Rural District. On the 8th October representatives of the Regional Commissioner, Cheltenham Rural District Council and the National Fire Service had attended a meeting to discuss the question of the prescription of portions of the rural area at present included in the Borough Sectors Nos. 195 and 196. It had been agreed to permit the Sector boundaries to remain and that a joint meeting of Fire Guards and Wardens in the Sectors concerned be summoned to discuss the arrangements under the new Fire Guard Plan.

(d) Fire Guard Instructors' Course. The first L.F.G.I. Course to be conducted in the S.W. Region was concluded in Cheltenham on 10th October when 22 candidates attended, 17 of whom were successful in obtaining the required number of marks for the L.F.G.I. Certificate.

(e) Film. The Film entitled "The New Fire Guard Plan" had been exhibited on 9 occasions when approximately 4,000 Fire Guards had attended.

(f) Training. Since the last meeting 4 Courses had been completed at which 322 Fire Guards attended. Five courses were now in progress and 2 additional courses covering business premises and dealing with the new Syllabus contained in H.S.C. 150/1943, had been commenced. A special course was also being arranged for all Area and Sector Captains and Reserve Centre Superintendents.

(g) Business Premises. A further combined scheme covering 52 premises had now been approved.

(h) Inspections. 57 log books had been inspected during the month, together with 63 inspections of equipment, 121 premises visited by night, 11 meetings attended in connection with the formation of combined schemes, 90 visits on persons defaulting under the Fire Guard (Local Authorities Services) Order, 1943, and 12 lectures and demonstrations.

2128—Staff--(a) Reserve Centre Superintendent—The Fire Guard Officer reported that Mr. Hastings commenced duty on 20th September and Mr. Moloney on the 27th September.

(b) Miss Dawkins, a clerk in the Department, had given notice to terminate her appointment on 16th October.

(c) Depot Superintendent—Read, letter dated 15th September from the Charlton Kings Urban District Council stating that Mr. Holman's services as Depot Superintendent would terminate on the 29th September. The Fire Guard Officer reported that he had arranged for Mr. Holman to fill the vacancy on a part time basis caused by the resignation of Miss Dawkins. RESOLVED—That the proposal be approved.

2129—Circular S.W. 73/1943—Supplementary Water Supplies for Replenishing Stirrup Pump Buckets—With reference to Minutes 1315 and 1806, the Town Clerk submitted letter dated 17th September from the Regional Commissioner stating that it was now proposed to utilise circular steel drums of 45-50 gallons capacity at a cost of 5s each, plus 3s 9d for reconditioning, making a total of 8s 9d, for the purpose of providing supplementary water supplies for stirrup pump parties. This was in lieu of the previous proposal to use concrete tanks containing 130 gallons, and it was suggested that 5 or possibly 6 of the smaller tanks should be substituted therefor, and it was estimated that these could be supplied and placed in position for approximately £3. By this means the spacing of the water points could be materially reduced, water made more available, and the total quantity increased without additional cost. The Borough Surveyor and Fire Guard Officer had considered the matter, and the areas proposed to be covered had been examined by a representative of the Regional Commissioner. By letter dated 5th October, the Regional Commissioner had intimated his approval of the proposals, 200 containers being allocated to Cheltenham, approval being given for expenditure not exceeding £100 on the purchase of containers, such expenditure to rank for grant.

2130—Light Trailer Pumps—Water Supplies—With reference to Minutes 1314 and 1807, the Town Clerk submitted letter dated 14th September from the Regional Commissioner containing information for guidance in the selection of areas in which it was proposed to station the pumps and also in the preparation of schemes for the provision of water supplies. The pumps were issued in order to supplement existing firefighting facilities in areas containing buildings of high fire risk and supplementary water supply points must, therefore, be provided in sufficient numbers to make the pump useable over the whole area intended to be served. It was recommended that these supplies should be provided in units of 500 gallons capacity each, and expenditure up to a limit of £9 for each tank for nine tanks for each pump allocated, could be approved, such expenditure ranking for grant. It had now been intimated that only two light portable pumps would be allocated to the borough and the Borough Surveyor had, therefore, prepared a scheme on this basis, the pumps being sited at the Fleece Hotel depot and Messrs. Bastin's Yard, Winchcomb Street. Certain minor additional expenditure would be necessary, including concrete tubes with concrete bases for the tanks, the cost of which would amount to approximately £8 and the total cost of the scheme to £170. RESOLVED, That the scheme, as now submitted, be forwarded to the Regional Commissioner and that application be made for approval to the expenditure to be incurred, including any rent or compensation payable to owners of sites upon which the tanks are to be erected, such expenditure to rank for grant.

2131—Depots—(a) Lathes' College—With reference to Minute 1798 (a), the Town Clerk submitted letter dated 21st September from the Secretary of the College, addressed to the Mayor, intimating that the College Committee had reconsidered their decision to terminate the tenancy of the Council of the Depot and had decided to withdraw the same, subject to the Council agreeing to comply with certain conditions. RESOLVED, That appreciation be expressed to the College authorities for their co-operation in this matter and that the Town Clerk inform the Secretary that the conditions indicated are acceptable to the Council.

(b) Claim for Compensation for Loss of Clothing and Earnings—With reference to Minute 1798 (c) (ii), the Town Clerk reported upon the further correspondence he had had with the Regional Commissioner with regard to this matter and he now submitted letter dated 29th September from the Commissioner stating that the Minister of Home Security had approved an ex-gratia payment to the claimant of £2 1s. 2d., such amount to be included in the Council's claim for grant.

2132—Island Scheme A.21—With reference to Minute 1320, the Town Clerk reported that although a communication had been sent to the two occupiers in this Island Scheme who had refused to pay their contributions towards the efficient operation of the Scheme, no payments had been received. RESOLVED, That, in default of agreement between the occupiers, the Town Clerk take steps under the Fire Guard (Business and Government Premises) Order, 1943, to apportion the expenses of carrying out the fire prevention arrangements for the premises.

2133—National Fire Service—Installation of Hydrants—Read, letter dated 12th October from the Regional Commissioner—asking the Council to instal two hydrants in Gloucester Road, the cost not exceeding £20, to be included in the Council's claim for reimbursement in accordance with the procedure set out in Circular S.W.49/1943. RESOLVED, That this be referred to the Borough Engineer.

2134-119 Promenade-The Fire Guard Officer reported that on 9th October a room occupied by the Department had been broken into and money taken. The Police had been informed and two youths aged 6 and 8 years had been detained in connection with the offence, and the greater portion of the money recovered.

2135—Monthly Report of Column Officer—Column Officer R. Jennings reported that since the last meeting. the National Fire Service had attended 4 calls to fire as follows :-

3rd October	23 Moorend Park Road.
4th October	Oakley Farm, Hewlett Road.
9th October	Daisy Bank Road, Leckhampton.
10th October	Rubbish Dump, Sandy Lane.

2136—Circulars—The Town Clerk reported receipt of the following circulars
(a) Home Office.

N.F.S. Circular No. 11/1943—Deduction of income tax from special pensions of former professional firemen.

Decision of Committee. Referred to Borough Treasurer.

(b) Ministry of Home Security.

(i) No. 155/1943—Explanatory Leaflets on certain provisions of the Fire Guard (Business and Government Premises) Order, 1943.

Referred to Borough Treasurer and Guard Officer. Copies to be supplied to members of the Committee.

(ii) No. 157/1943—Fire Guard (Business and Government Premises) Order, 1943. Financial and accounting arrangements in connection with the payment of subsistence allowances.-

Referred to Borough Treasurer and Fire Guard Officer.

(iii) No. 159/1943—Fire Guard (Business and Government Premises) Order, 1943. Payment of subsistence allowances in respect of premises transferred to local authority from Ministry of Labour and National Service.

Referred to Borough Treasurer and Fire Guard Officer.

(iv) No. 160/1943—Prescribed Forms under Fire Guard Orders, 1943.

Referred to Town Clerk and Fire Guard Officer.

(v) No. 170/1943—Registration under Fire Guard (Local Authority Services) Order, 1943, of persons convicted of failure to apply to the local authority for registration.

Referred to Town Clerk and Fire Guard Officer.

(vi) No. 171/1943—Explanatory leaflets on certain provisions of the Fire Guard (Business and Government Premises) Order, 1943.

Referred to Fire Guard Officer.

(vii) No. 176/1943—Arrangements for purchase by employers of waterproof clothing for trailer pump crews (part-time).

Referred to Fire Guard Officer.

(c) S. W. Region.

(i) No. 120/1943—Strengths of local authority fire guard organization.

Quarterly report submitted and approved.

(ii) No. 121/1943—Fire Guard Instructors.

Referred to Fire Guard Officer.

(iii) No. 125/1943—Procedure for registration under the Fire Guard (Local Authority Services) Order, 1943.

Referred to Town Clerk and Fire Guard Officer.

(iv) No. 128/1943—Information for the purposes of notifying surplus (Confidential) fire guards under Fire Guard (Business and Government Premises) Order, 1943.

Referred to Fire Guard Officer.

H. C. GRIMWADE. Chairman.

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MATERNITY AND CHILD WELFARE COMMITTEE

14th October, 1943. Present—Alderman Leigh James (Chairman) ; Councillors Grimwade, Garland, Lewis-Hall, Curling Hayward and Howell Mesdames Booy, Mellersh and Wood, and Miss Tinson.

2137—Cheltenham Infant Welfare Association—The Chairman referred to the fact that Mrs. Mellersh had been associated with this work in an official capacity for a period of 25 years, the first five years as Honorary Secretary, and as President since October, 1923. The Committee congratulated Mrs. Mellersh on this fine record.

2138—Cheltenham Infant Welfare Association—Quarterly Report—Read, Report for the Quarter ended 30th September, 1943.

The attendances at the Centres had been as follows:—

	Infants.	Toddlers.
At Baker Street (11 Meetings) ...	423	268
At Bethesda (10 Meetings)	591	392
At Grosvenor Street (10 Meetings)	385	239
At St. Mark's (10 Meetings) ...	576	315
At Whaddon (11 Meetings)	279	117

2139—Health Visitors—Quarterly Report—The following is a summary of the work done by the Health Visitors during the quarter ended 30th September, 1943 :—

No. of Children on Register ...	3,839
Un-notified Live Births discovered...	17
Home Visits paid by Health Visitors (a) 1 year and under	1,479

“ (b) over 1 year	1,460
First Visits paid by Health Visitors...	276
Ante-natal cases visited (a) New	39
(b) Return	25
Special visits to Mothers	111
Chicken Pox cases visited by Health Visitors	5
Measles cases visited by Health Visitors	—
German Measles cases visited by Health Visitors	—
Mumps cases visited by Health Visitors ...	—
Whooping Cough cases visited by Health Visitors	22
Scarlet Fever cases visited by Health Visitors	—
Ophthalmia Neonatorum cases visited by Health Visitors	—
Attendances of Health Visitors at Centres ...	49
Cases reported to the N.S.P.C.C. Inspector ...	—

(b) Children Act :

	Health Visitors	School Nurses.
No. of Children on Register at end of the Quarter	42	5
“ Foster Mothers on Register at end of Quarter...	22	5
“ visits paid (under Children Act)	39	8

2140—Midwives Act—Medical Assistance—The Medical Officer of Health reported that the total amount of doctor' fees claimed for the period from the 1st April, 1943, to 30th September, 1943, was £40 11s. 0d., of which £24 5s 11d. was chargeable to patients.

2141—Dentistry--(a) The Medical Officer of Health reported that 175 mothers and 15 infants had attended the School Dentist on Saturday mornings and Thursday evenings during the quarter in accordance with the arrangements made with the Education Committee.

(b) The Medical Officer of Health reported that one session had been held at the Children's Hospital

2142—Gynaecological Clinic —The Health Visitors reported that 5 Clinics had been held to date and the total number of attendances was 26, including 20 Borough patients

2143 —Orthopaedic Scheme—(a) The Medical Officer of Health submitted report on the work of the Orthopaedic Clinic for the quarter ended 30th Sept , 1943. The total number of children on the Register was 168, of which 105 were chargeable to the Education Committee, and in respect of which 20 Surgeons' consultations had been held ; 63 children were chargeable to this Committee, in respect of which 17 Surgeons' consultations had been held. He submitted accounts of the proportion of the fees payable by this Committee RESOLVED, That these accounts be paid.

(b) Hospital Charges —The Medical Officer of Health submitted accounts for treatment of 44 out-patients amounting to £1 11s. 0d., which included 35 attendances at 6d. RESOLVED, That these be paid.

2144—Children Act (a) The Medical Officer of Health submitted list of foster mothers who had sent in notifications, and he recommended that the maximum number of children allowed should be fixed as follows :—

Name.	Address.	Maximum No. of Children allowed.
Miss M. Roxborough ...	Priory Lawn, Priory Place	1
Mrs. Godden ...	15 Cam Road, Whaddon	1

RESOLVED, That these recommendations be approved and adopted. (1) The Medical Officer of Health reported a case of a foster mother taking a child under her care without giving the necessary notice. The Town Clerk to write to the person concerned pointing out that this must not occur again.

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2145—Nursing Homes Registration Act, 1927—St. Alban's Nursing Home—Read, letters from Dr. Tom to the Medical Officer of Health regarding the Committee's decision that emergency cases in excess of the registered number at St. Alban's Nursing Home should be sent to the Victoria Home.

RESOLVED, That further consideration of the matter be referred to a special meeting of the Committee and that Dr. Tom and Mrs. Clarke be requested to attend before the Committee on that date.

2146—District Nursing Association—Victoria Nursing Home—Read, letter from Dr. Tom and the Medical Officer of Health informing him that the Medical Committee of the Victoria Home were not agreeable to allowing patients sent in to the Home by the Council as emergency cases, to be under the care of their own doctors during the time they remained in the Home. RESOLVED, That the Town Clerk ask for this matter to be considered by the Executive Committee of the Association and to point out to the Association that this Committee consider that the arrangements come to between the Council and the Association for the admission of emergency cases will be seriously prejudiced if such patients sent in by the Medical Officer of Health are to be deprived of the services of their own doctor by whom in many cases ante-natal work may have been carried out.

2147—Sunnyside Maternity Home—The Town Clerk reported that the special Committee appointed by the County Council had considered the question of declaring that maternity and child welfare services shall be provided exclusively under the Public Health Act and not by way of poor relief, and had decided to take no further action in the matter at present. It appeared, however, that the County had decided not to close the Maternity and Child Welfare Ward at the Public Assistance Institution as originally proposed, but would allow the Medical Officer of Health to send unmarried and destitute mothers to the Public Assistance Institution at the cost of the Council. The Town Clerk further reported that he had written to the County Council again asking what steps they proposed to take to ensure that no additional financial burden is placed on the Borough by virtue of the new arrangements as it was inequitable that the Borough should pay for treatment of destitute and unmarried mothers and at the same time contribute their rateable proportion for the cost of maternity wards in other Institutions in the County. RESOLVED, That the Medical Officer of Health be instructed to send unmarried and destitute mothers to the Maternity Ward at the Public Assistance Institution for their confinements, and that pending a satisfactory arrangement being made with the

County Council any accounts submitted by the County Council for charges in respect of such patients be not paid

2148—Health Visitors—(a) The Medical Officer of Health reported that Nurse Jordan had felt obliged to resign her appointment owing to ill-health. RESOLVED, That the Town Clerk convey to Miss Jordan the Committee's appreciation of her services during the past 22 years and their wishes for a speedy recovery to good health.

(b) The Town Clerk reported that an advertisement had been issued inviting applications for the appointment of a Health Visitor to fill the vacancy caused by the resignation of Miss Jordan, and that three applications had been received.

The Medical Officer of Health reported on the great increase in the work of the Health Visitors. Whereas in 1938 the visits totalled 10,917, last year the number of visits made was 15,807. He was of opinion that in the interests of the work, it was necessary to appoint an additional Health Visitor. RESOLVED, That this proposal be approved and adopted, and that a Sub-Committee consisting of Alderman Leigh James, Councillor Lewis-Hall, Miss Tinson and Mesdames Booy, Mellersh and Wood be authorised to interview the three applicants and recommend to the Council two appointments. RESOLVED, also, That the Town Clerk make application to the Ministry of Labour and National Service for their approval under the Employment of Women (Control of Engagement) Orders, 1943, to the appointment of two Health Visitors.

2149--Home Help—The Town Clerk submitted a report from the Sub-Committee held on the 14th September when the Scale of Fees for the services of the Home Help were considered. The Sub-Committee recommended the provisional adoption of the scale in use in the City of York. RESOLVED, That the following scale of fees be approved :—

Deduct from Income, Rent and 5s for each child under 14 years of age.

Net Income	30s per week or less.	No payment to be made by mother.
“	30s to 35s per week.	Mother to pay 2s 6d. per week.
“	35s to 40s “	“ 5s “
“	40s to 50s “	“ 7s 6d. “
“	50s to 60s “	“ 10s “
“	60s to 70s “	“ 15s “
“	70s- to 80s “	“ £1 “
“	80s to 100s “	“ £1 10s. “
“	100s	“ Full cost. “

The Sub-Committee reported favourably on the work being done by the Home Help.

2150—War Orphans—Read, Circular 2832 from the Ministry of Health, that, in view of the arrangements made by the Ministry of Pensions to keep in close contact with war orphans for whom the Minister of Pensions is responsible and maintain effective supervision during the whole time the Ministry's responsibility remains, the Ministry of Health had agreed that it was unnecessary in the interests of the children for the Health Visitors to supervise such children in addition to the officers of the Ministry of Pensions. RESOLVED, That the Town Clerk ascertain from the Ministry the method

of supervision adopted ; what officers of the Ministry of Pensions carry out the work, and the qualifications they possess

2151—Midwives Act, 1936—(a) Circular 2840 from the Ministry of Health in regard to the method of calculating grant in connection with expenditure of local authorities for the year ended 31st March, 1942 RESOLVED, That the Borough Treasurer be asked to report on this matter at the next meeting.

(b) Midwives' Salaries—Read, Circular 2842 from the Ministry of Health enclosing copy of the Report of the Midwives' Salaries Committee commending the recommendations therein as to salaries, emoluments and conditions of service for Midwives, for adoption so far as the Midwives employed by local authorities are concerned. Mrs. Wood reported that the District Nursing Association were giving effect to the recommendations. RESOLVED, That the Borough Treasurer report on the provisions of the circular so far as it affects the grant made by the Council to the District Nursing Association under the Midwives Act.

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2152-Care of Illegitimate Children--Read, Circular from the Ministry of Health calling attention of welfare authorities to the problems arising under war conditions in regard to illegitimate children. The Ministry suggested that welfare authorities should co-operate and reinforce the work of existing voluntary moral welfare associations and should formulate a scheme for this purpose. The appointment of a trained worker experienced in the special problems she will have to handle would form an essential part of the organisation and administration of this scheme. The Ministry ask that early and urgent consideration should be given to this matter and for proposals to be submitted to the Ministry within the next few months.

The Medical Officer of Health reported thereon and Sister Jeffries of the Church Army in Cambay attended. Sister Jefferies reported that the most pressing need was for a hostel where unmarried mothers and their babies could be housed pending arrangements being made for the welfare of the babies and the mothers until they were able to take up work again. RESOLVED, That the Tow Clerk prepare a draft scheme on the lines indicated by the Committee, and that a Sub-Committee consisting of Alderman Leigh James, Councillor Lewis-Hall and Miss Tinson, together with Sister Jeffries and Mrs. Victor Percival (Deputy Chief Billeting Officer) be appointed to consider the draft scheme and to make recommendations to the Committee, RESOLVED, also, That the Ministry of Health be informed that the appointment of the additional Health Visitor referred to in Minute 2148 would enable such Health Visitor to give a portion of her time to this important work.

LEIGH JAMES, Chairman.

20th October, 1943. Present—Alderman Leigh James (Chairman) and Winterbotham ; Councillors Garland, Green, Grim wade, Haward and Lewis-Hall ; Mesdames Booy, Grist, Mellersh and Wood.

2153 -St. Alban's Nursing Home—(a) Mrs. Clarke, together with Drs. Crabtree, Goldfoot, Sandeman Allen, Shaffer, Tom and Wallace attended, The Committee considered with Mrs. Clarke and the doctors the question of the maximum number of patients which should be allowed to be admitted to the St. Alban's Maternity Home. Nurse Clarke undertook to discontinue advertising for patients in the National press. RESOLVED, That the Committee adhere to their previous decision that Mrs.

Clarke's original registration of four beds should not be increased, but that in emergencies where it was necessary for booked patients to enter the Home for their confinements either prior to or after the dates for which they were booked, the Medical Officer of Health be authorised in his discretion to allow the number of beds to be increased in such circumstances to not exceeding six.

(b) Mrs. Clarke informed the Committee that she was hoping to have her daughter, who was a trained nurse, to assist her at the Home in the New year. RESOLVED, That consideration of the suggestion to increase the number of registered beds when Mrs. Clarke has the assistance of her daughter be adjourned to the next meeting, and in the mean-time a Sub-Committee consisting of Alderman Winterbotham and Mesdames Booy, Mellersh and Wood with the Medical Officer of Health, be appointed to inspect the Home and report thereon.

2154—Victoria Home—Read, letter of the 19th October from the District Nursing Association that a special meeting of the Executive Committee had been held on the 18th October to consider this Committee's application with regard to emergency cases admitted to the Home being entitled to have the attendance of their own doctor. The Committee was most anxious to render all possible assistance and to receive patients whom the Medical Officer of Health desired to have admitted in an emergency, but that it felt strongly that it must uphold the decision of the Honorary Medical Staff that all patients so admitted must conform to their usual arrangements and be attended by the Association's Medical Staff. RESOLVED, That the Town Clerk request the District Nursing Association to reconsider this matter.

2155—Health Visitors—The Sub-Committee appointed in Minute 2148 met on the 20th October and interviewed three applicants for the appointment of Health Visitor, viz:-

Miss E. Latham, Lewes, Sussex. Miss A. L. G. Martin, Nottingham. Miss Z. Sharp, Westbourne Grove, London.

RESOLVED, (a) That Miss A. L. G. Martin be appointed Health Visitor at a salary of £255 rising to £290 per annum, plus the war bonus approved by the Council, and an allowance of £14 for cycle and uniform.

(b) That subject to the consent of the Ministry of Health and the Ministry of Labour and National Service being obtained, Miss E. Latham be appointed the additional Health Visitor, on the same terms and conditions as above. Both the above appointments to be temporary in accordance with the resolution of the Council in regard to appointments made during the war.

LEIGH JAMES, Chairman.

HOUSING COMMITTEE.

14th October, 1943. Present—Alderman Pates (Chairman); Councillors Addis, Bush, Chinn, Compton, Garland, Rev. de Courcy-Ireland and Moore.

2156—Benhall Cottage, Gloucester Road—It was reported that Councillors Addis and Moore and the Borough Surveyor had inspected this property, owned by the Council, which was considered dangerous. The Borough Surveyor, in view of the age and condition of the building, was of opinion

that the property should be demolished. However, both Councillors Addis and Moore expressed the opinion that if £50 to £60 were spent upon the property, the house might be made reasonably habitable for a few years longer, and that this was desirable in view of the housing shortage. RESOLVED, That the tenant of the property be offered alternative accommodation and that the Borough Surveyor be authorised to have the works now suggested executed.

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2157—Higgs Cottages, Alstone Lane—The Town Clerk reported that in view of the difficulty of obtaining a conveyance of these properties which were included in a Compulsory Purchase Order made under the Housing Act, 1936, but where the powers had expired, he had inquired whether the Minister of Health would be prepared to confirm a further Compulsory Purchase Order in order to facilitate the acquisition. The Department had replied that, as the property did appear to be required in connection with the Council's First Year Housing Programme the Minister could not accede to the request, but if it was possible to acquire it by agreement no objection would be raised to the purchase out of revenue.

2158—Repair of Houses—General Scheme—Circular No. 2871, dated 11th October, 1943, from the Ministry of Health was submitted referring to a general scheme which had now been put into operation under which the best practicable arrangements would be made, after demands for war purposes had been met, for repairs to houses to have first call on immobile building labour. The proposals referred to essential work and further repair of war damaged houses ; works which were the subject of a statutory notice under the Housing and Public Health Acts ; works of repair and maintainance necessary to avoid danger to health or grave deterioration of structure ; works of repair or con-version which a local authority considered essential to bring accommodation not at present used into use for housing purposes so as to relieve the urgent housing need in the district, and works certified by the local authority as necessary for the completion of partly-built houses, The-proposals were subject to a condition that the cost of the works should not exceed £250 per house or £200 per dwelling in the case of flats or similar tenements. It was noted that the circular mainly affected the work of the Emergency and Public Health Committees by whom it would be considered.

2159—Housing Applications—The Housing Manager submitted a statement setting out a number of extremely urgent could cases requiring accommodation in the Borough which were typical of a large number of applications which not be satisfied. RESOLVED, That a copy of the statement be circulated to members of the Council and to the Minister of Health, and that he be asked what assistance can be given to recondition houses in order to afford these applicants more satisfactory accommodation.

2160—M.A.P. Estate, Innsworth—Repairs—In connection with Minute 1988, the Town Clerk reported that, with the Housing Manager, he had interviewed representatives of the M.A.P. and the Ministry of Works upon the proposal to transfer the duties relating to ordering and supervision of repairs on the above estate from the Council to the Ministry of Works, and as a result of the interview, it had been agreed that the Council should continue to perform this function, and that an endeavour should be made to reduce the cost. RESOLVED, That this be approved.

2161—Rehabilitation and Re-Settlement of Disabled Persons—The Committee considered Minute 2039 and the representation from the British Limbless Ex-Servicemen's Association that special consideration should be given in regard to housing of unemployable seriously disabled pensioners and to include such pensioners in priority classes for the tenancy of Council houses. RESOLVED, That the Association be informed this Committee has already supported this principle in the past and sympathetic consideration would be given to future cases.

2162—Housing Department—Typewriter—RESOLVED, That the Housing Manager be authorised to purchase an additional typewriter for use in her department at a cost not exceeding £35, and that, having regard to the use to which the Housing Manager's personal typewriter has been put for some considerable time, she be authorised to have the machine overhauled at the expense of the Council.

2163-32 Pates Avenue—RESOLVED, That the Town Clerk be authorised to take steps to recover possession of this house.

2164—Rents—The Housing Manager reported on the collection of rents.

2165—Post-War Housing—The Town Clerk reported that in connection with Minute 1595 relating to the Council's First Year Housing Programme, the information required by the Minister of Health had now been submitted. In regard to Lynworth Farm Estate the Minister had assumed that it was only proposed to negotiate at the present time for the purchase of 37.6 acres which was sufficient for the proposed First Year's Programme, and, if so, intimated that no objection would be raised to negotiations proceeding provided the selected site was agreeable both from Town Planning and Agricultural points of view and that it was suitable as a housing estate.

2166—Community Centre—St, Mark's Estate—The Town Clerk reported upon the present position in regard to the Council's proposal to utilise the former St. Mark's British Restaurant for a community centre, and that he had communicated further with the Ministries of Food and Health, who had so far been unable to agree, The Town Clerk also reported that he had had an interview with H.M. Inspector, Board of Education, who had intimated that provided the Centre was formed and conducted by a body who were not directly or indirectly receiving Government grants, the Board of Education would be prepared to make a grant towards the cost of a new building for a community centre up to 75 per cent of the cost. RESOLVED, That the Town Clerk be authorised to interview those interested in this project and to give assistance in convening a meeting of bodies and persons who would be likely to be concerned with the formation of a body to whom a grant might be made

2167—Rent Restrictions Act—The Town Clerk reported upon twelve complaints received under the Rent Acts. The Committee referred three cases to the Housing Manager for further enquiries to be made ; in three cases no action was possible or necessary, in one case the tenant was advised to apply to the County Court for apportionment of the standard rent, and in the five remaining cases the tenants were advised to pay the standard rent and informed that they could retain this rent until they had been reimbursed the amount which they had overpaid during the last two years.

2168—Selection of Tenants Sub-Committee—RESOLVED, That the report of the selection of Tenants Sub-Committee of their meeting held on 1st October, 1943, be approved and adopted.

P. PATES, Chairman.

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TOWN PLANNING COMMITTEE.

14th October, 1943. Present—Alderman Ward (Chairman) ; Councillors Bendall and Moore ; Captain Leschallas and Messrs. W. S. F. Harris and A. Wiggett.

2169-Plans—(a) Within the Borough—The plans submitted for approval are set out below together with the recommendations of the Committee thereon in relation to Byelaws and the Town and Country Planning (General Interim Development) Order, 1933 :—

No. of Plan	Name	Description	Recommendation under Byelaws	Recommendation under Interim Development Order
5524	Tungram Sales Co. Ltd.	Conversion of stables into factory	Approved	Approved for duration of the war
5525	H. Weldon	Conversion of No. 67 Montpellier Terrace into flats	Deferred	Disapproved
5526	R. E. Doole	Rebuilding of existing warehouse at rear of 12 & 14 Hewett Road	Approved	Approved
5527	Dean Close School	Reinstatement of classrooms, Fortfield, Lansdown Road	Approved	Approved

(b) Outside the Borough—Plan submitted for approval under the Town and Country Planning (General Interim Development) Order, 1933, is set out below together with the recommendations of the Committee :—

No. of Plan	Name	Description	Recommendation under Interim Development Order
T.P.1743	R. Critchley	Lavatory accommodation at the London Road Garage and Cafe, Charlton Kings.	Disapproved

In connection with Plan T.P.1743, it was reported that although consent was given to the previous occupier for the erection of three petrol pumps, subject to their removal if and when required, no consent had been given to the Cafe, It was understood that the Ministry of Transport had supported the opening of the Cafe, which was open night and day and would be of convenience to transport drivers. The site was unsuitable for the purpose as there was no " pull in " for vehicles which were left on the highway and were a source of danger. RESOLVED, That the Town Clerk communicate with the Minister of Transport calling attention to this matter and to the difficulties with which local

authorities would be faced if this type of business was opened upon main roads without any reference to the Town Planning Authority.

2170—Garage, Hall Road—The Committee, in March, 1943, Minute 1917, approved plans for a temporary garage in Hall Road deposited by Mr. C. N. Simpson, subject to an undertaking to remove the building when required. The Town Clerk reported that Mr. Simpson had now intimated that he did not propose to proceed with the building.

2171—Contravention of Building Byelaws—No. 2 St. Luke's Place—In connection with Minute 1964, the Borough Surveyor reported that he had investigated the plan deposited by the owner of these premises from which it appeared that the premises had been converted into five separate dwellings within the same curtilage. It appeared from his records that no application or plans had been submitted or approved for any of these works, and the Building Byelaws had been contravened in several respects. RESOLVED, That the matter be referred to the Town Clerk.

2172—Land, Stoneville Street—A letter was submitted from the Gloucester Co-operative & Industrial Society Ltd., enquiring whether land in the neighbourhood of Stoneville Street, either opposite or adjoining the Society's stabling property in Market Street, would be approved for an extension of garage accommodation after the war. RESOLVED, That pending consideration of a scheme for the re-development of the whole of this area the proposal put forward be not approved.

2173—Town Planning Assistant—Accommodation—RESOLVED, That the Borough Surveyor be authorised to have satisfactory black-out material provided at the windows of the Town Planning Assistant's office at No. 49 Promenade.

2174—Town Planning Schemes—RESOLVED, That the Borough Surveyor be instructed to proceed with the preparation of plans showing improvement lines to various roads in the Borough in connection with the Town Planning Survey of the built up area where it was desirable that they should be improved ; to complete a schedule of properties affected by the proposed widenings, and to submit the plans and his report to the Committee in due course.

E. L. WARD, Chairman.

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CEMETERY AND CREMATORIUM COMMITTEE.

15th October, 1943. present—Councillors de Courcy Ireland (Chairman) ; Bettridge, Bush, Chinn, Moore and Readings.

2175—Superintendent's Report—Read, Report of the Superintendent for the period 22nd July to 15th October, 1943.

Number of Interments 150 ; Cremations 76 ; Grave Spaces sold : 1st Position 6 ; 2nd Position 2, 4th Position 43 ; New Memorials erected 31 ; Additional Inscriptions 21.

2176—Grants of Grave Spaces Sold—RESOLVED, That the Common Seal be affixed to Grants Nos. 10856 to 10904 inclusive.

2177—Designs—RESOLVED, That designs Nos. 2940 to 2964, as set out in the designs book, signed by the Chairman, be approved

2178—Appointment of Clerk—The Town Clerk reported that as authorised in Minute 1973, advertisements were issued for the appointment of a clerk ; seven applications were received ; that the Chairman had interviewed three applicants and had appointed Mr. N. V. Todd at a salary of £208 per annum inclusive.

2179—Cemetery Superintendent—The Committee considered further the desirability of appointing a Deputy Superintendent. RESOLVED, That this matter be postponed for the present until it is seen how far the appointment of a clerk is sufficient to provide relief for the Superintendent

2180—Essential Work (General Provisions) (No. 2) Order, 1942—The Town Clerk submitted Certificate from the Ministry of Labour and National Service continuing the scheduling of the Cemetery as a Specified Undertaking under the Order until further notice.

2181—Maintenance of Graves—(a) Read, letter from Miss E. Keith-Jopp, enquiring on what terms the Council would be prepared to maintain three graves in perpetuity. RESOLVED, That Miss Keith-Jopp be informed that the Council would be prepared to undertake the maintenance of the graves on payment of a lump sum of .150 per grave space.

(b) The late W. Turner Long—Read, letter from Messrs. Midwinter & Co., notifying that the late Mr. Turner Long had left a bequest of £100 to the Corporation for the maintenance of the family grave at the Cemetery and the keeping of the tombstone in order and the grave planted with flowers. RESOLVED, That the bequest be accepted.

E. S. DE COURCY IRELAND, Chairman.

TOWN IMPROVEMENT AND SPA COMMITTEE.

15th September, 1943. Present—The Mayor (Chairman), the Deputy Mayor, Aldermen Lipson and Pates;; Councillors Bush, Fildes, Green, Grimwade, Lewis Hall, Rev. de Courcy Ireland, Readings, Smith and Thompson.

2182—Alstone Baths—(a) Attendances—The Borough Surveyor reported that the attendances for the 4 weeks ended 10th October totalled 9,468, including schools, colleges and subscribers and for the same period 66 troops and 628 members of the public had attended for washing baths. The total attendance for the season was 90,449.

(b) Use by R..A.F. for Instructional Purposes. With reference to Minute 1518 (b) the Town Clerk submitted letter dated 9th October conveying the thanks of the R.A.F. authorities for the arrangements made for the use of these Baths for training purposes during the summer season, and stating that it was hoped to use the Baths more frequently during the winter months. RESOLVED, That the Borough Surveyor be authorised to make such arrangements as are practicable.

2183—Sandford Park Swimming Pool. The Borough Surveyor reported that the Pool closed on 19th September and the total attendance for the season numbered 91,937.

2184—Cheltenham-London Train Service—With reference to Minute 1978, the Town Clerk submitted letter from Miss G. M. Francis asking, on behalf of herself and other Civil Servants, if steps could be taken to effect a much-needed improvement in the present train service. The Town Clerk also reported that the Gloucester City Council were prepared to join in the representations to the Minister of War Transport, and to this end the Mayor-designate (Alderman H. G. Williams) or such other member of the City Council as he may nominate, had been appointed as their representative on the proposed deputation. RESOLVED—

(1) That the Mayor and the Mayor-elect (Alderman A. S. F. Pruen) represent the Cheltenham Council on the deputation, and that the Borough Member be invited to accompany them.

(2) That the Chamber of Commerce be informed of the proposals and invited to send a representative to accompany the deputation, and that it be suggested that a representative from the Gloucester Chamber of Commerce also be invited to attend.

(3) That the Gloucester City Council be informed that the Borough Member has been invited to accompany the deputation with a view to their extending a similar invitation to the Member of Parliament for the City.

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2185—Disused Burial Ground—St. George's Place—With reference to Minute 1979 the Town Clerk reported that he had now given consideration to this matter and had ascertained that the burial ground contained approximately half an acre, and was owned by the Trustees of the St. Andrew's Presbyterian Church, and appeared to be utilised for burials. An Order had been made many years ago closing the ground for future burials. It was understood that the Trustees would be willing to dispose of the ground to the Council, and did not desire to place any restrictions on the future use thereof. The Town Clerk advised that if the Council agreed to acquire the ground their statutory obligations would include the administration thereof for the enjoyment of the public as an open space, under proper control and regulation, and for no other purpose ; the maintenance and upkeep in good condition ; and the prohibition of the playing of games. The Council might enclose the ground with railings and gates and develop the same as an ornamental garden providing seats for the public, but no buildings might be erected. RESOLVED, That the Council be recommended to negotiate with the Trustees for the acquisition of this ground and that the Town Clerk take all necessary steps to this end. RESOLVED, also, That the Borough Surveyor and Gardens Superintendent consider and submit proposals as to the future layout thereof.

2186—St. George's Square Bowling Green—Read, letter dated 2nd October from the Cheltenham Spa Bowling Club drawing attention to the condition of the green and defective fencing, and to the damage caused by dogs due to the latter. The Borough Surveyor and Gardens Superintendent reported thereon. RESOLVED, That the Gardens Superintendent carry out such work as is practicable, and that the Borough Surveyor carry out the necessary fencing work if suitable materials are available.

2187--Winter Gardens—Demolition—j-Read, letter dated 22nd September from the Architects, stating that the actual demolition of the Winter Garden was now completed but the end wall of the

Town Hall had yet to be cemented. It was anticipated, however, that the work would be completed shortly,

2188—Travel and Industrial Development Association of Great Britain and Ireland—Read, letter dated 4th October from this Association stating that the Council's representative, the Mayor, was due for retirement this year. RESOLVED, That the Mayor be nominated for re-election.

2189—Entertainments Sub-Committee—Read, reports of the Entertainments Sub-Committee at their Meetings held on 29th September and 5th October.

They recommend (inter alia) as follows :—

(a) Amateur Dramatic Festival—With reference to Minute 1980(h) Councillor Thompson had been nominated as the Council's representative to serve on the Committee to be formed for the promotion of this festival in October. It was reported, however, that the County Drama Organiser had made approaches to ascertain whether the Council would be prepared to forego the proposed local festival and to join in a County Music and Drama Festival to be held on three consecutive evenings in the Spring. It was felt that if these arrangements were approved it would result in a larger and more comprehensive number of entries being received, The Gloucester City Council had intimated that they were prepared to support the proposal and would join as guarantors. The Sub-Committee, therefore, recommend that the Town Improvement Committee agree, in principle, to a combined festival being arranged but defer the question of granting the free use of the accommodation at the Town Hall pending a further report being submitted. It was also recommended that Councillor Bush be appointed an additional representative of the Council to serve on the combined Festival Committee.

(b) New London Orchestra—That the Entertainments Manager make appropriate arrangements for a concert by this Orchestra to be held in November, the Council guaranteeing a minimum payment of £90.

(c) Table Tennis—That the application of the Royal Corps of Signals for the loan of the tennis table at the Town Hall for the use of certain military units be granted, subject to the table being returned to the Council if and when required for other purposes.

(d) Civic Functions—The Sub-Committee had had under consideration the expenditure necessitated on these occasions for appropriate furnishings, additional staff, and other matters, and recommend that such expenditure be a charge attributable to the Town Hall account.

(e) Sickness Scheme—Attendant—G. Harding. With reference to Minute No. 1980 (n) (i) it was reported that this attendant had as from 5th October commenced working half days, and it was, therefore, recommended that if he continues unable to undertake full time employment, his full wages be paid for a period of 8 weeks from 1st October.

(f) Holidays at Home—That this Sub-Committee recommend that arrangements be made for Holidays at Home Week to be held during the 1st week in August, 1944, and that the programme be not extended during the month of August, Also, that the Entertainments Manager be authorised to engage such appropriate attractions as is considered desirable, but having regard to the loss made in

connection with the engagement of military bands, no extensive bookings of such bands be made in 1944.

(g) Town Hall—Lettings—(i) Home Guard Social—That the free use of the Pillar Room be granted for a Civil Defence Home Guard Social on 12th October subject to payment of out-of-pocket expenses.

(ii) Mayoral Invitation Dance--That the free use of the Town Hall be granted on 2nd November for the Mayor's Invitation Dance for British Forces.

(iii) British and American Conversazione—That the free use of the Pillar Room be granted on 4th November for a British-American Conversazione to be arranged by the Mayor.

(iv) Market Gardeners' Meeting—That the free use of a suitable room be granted for this meeting to be held on 12th October.

(h) Fire Guard Dance—That having regard to the alteration in the date of this dance from 5th to 22nd November, consequent upon the visit of the Right Hon. Sir Archibald Sinclair, P.C., M.P., a rebate of £5 in the hire charges be made to cover any costs incurred by the Dance Committee in connection with the printing and advertising due to the alteration in date.

RESOLVED, That with the exception of Minute (f) the proceedings of the Sub-Committee be approved and adopted. With regard to Minute (f) RESOLVED, That the Holidays at Home Week in 1944 be extended to include the first 3 weeks in August.

2190—Health and Holiday Resort Sub-Committee—Read, report of this Sub-Committee held on 5th October. (1) Spa Baths—(a) Monthly Report—The report of the Superintendent for the month of September was submitted, from which it appeared that 546 treatments had been given, the receipts amounting to £124 15s. 6d., as compared with £97 15s. 0d. for the corresponding month last year. The receipts for the quarter ended September, 1943, amounted to £381 3s. 9d., as compared with 6289 11s1 0d. for the quarter ended September, 1942.

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(b) Visitors—It Was resolved that the Mayor and Chairman be the visitors for the month of October.

(2) Reorganisation of Medical Baths—With reference to Minute 1981 (2) (d), the Sub-Committee had before them a complaint received from the Superintendent with regard to the ventilation of two dressing rooms, in respect of which improvements had recently been carried out by the Borough Surveyor ; a list of the electrical equipment requiring renewal, including the observations of the Borough Electrical Engineer thereon ; and a report from the-Entertainments Manager setting out his suggestions for the increased efficiency of the medical baths. After giving the matter careful consideration the Sub-Committee recommend—

(a) (i) Room No. 7—Vichy Room and Store—That as the Vichy apparatus installed in this room has not been used for a very considerable time, and bearing in mind the fact that there is already another good room provided for-Vichy and Aix Douche, the equipment contained in Room No. 7 be stored and the accommodation used for electrical treatments and massage and also as an additional

dressing room. It would be necessary to provide a high plinth and other minor equipment to render the room suitable for the purpose. In this connection it is suggested that Minute 1981 (2) (d) be varied accordingly.

(ii) Room No. 8—Sulphur Bath and Dressing Room—That the sulphur bath contained in this room be removed and also the centre partition, thus providing one large room with a doorway leading from the Sister's room, Additional accommodation would thereby be provided for electrical treatments for female patients. It would be necessary for the room to be redecorated and a high plinth and other minor equipment provided. The Sub-Committee recommend that the Borough Surveyor's estimate of £90 for carrying out the suggested alterations and provision of equipment to rooms Nos. 7 and 8, be approved.

(b) Equipment—(i) That two infra-red generators be purchased, as recommended by the Borough Electrical Engineer, at an inclusive cost of £25 4s. 0d.

(ii) That the Borough Electrical Engineer be asked to inspect the existing Resistance for electrical equipment, and to provide the temporary equipment suggested by him which he considers would be satisfactory for the duration of the war.

(iii) That the Borough Electrical Engineer be asked to carry out the electrical repairs suggested by him to the-reclining Radiant Heat Cabinet.

(iv) That the proposal of the Borough Electrical Engineer to make a general inspection of the electrical equipment, and advise upon any necessary repairs, maintenance or alterations required to keep the apparatus functioning efficiently, and to be safe in operation, be approved.

(c) Staff--That in the opinion of this Sub-Committee, it is unsatisfactory for massage of male patients to be under-taken by the masseuses and, in view of the increased number of treatments now given, they recommend that a qualified masseur be appointed at a salary in accordance with the scale approved by the Chartered Society of Massage and Medical Gymnastics and that the present Third unqualified female Assistant, be trained to administer Vichy treatments.

(d) Charges for Treatment—That, having regard to the increased charges now in operation at other Spas, the charge-for all treatments at the medical baths be increased by 1s.

(e) Propaganda—That this Sub-Committee concur with the view expressed by the Entertainments Manager that, with the increased accommodation suggested, and the appointment of a qualified male assistant, the number of treatments administered at the baths could be almost doubled and that, in this connection, the Entertainments Manager be authorised—

(i) To insert suitable advertisements in the press drawing attention to the treatments available and their tonic value in war-time.

(ii) In consultation with the Spa Medical Advisory Committee, to obtain a supply of small cards advertising the baths, the same to be displayed in hotels, cafes, and other suitable places, together with an illustrated folder giving short particulars of the various treatments and the ailments for which they are usually prescribed.

(iii) To arrange for members of the public to inspect the medical baths at frequent intervals.

(iv) That the Spa Medical Advisory Committee consider the desirability of communicating with all local medical men informing them of the improved conditions, the new treatments available and inviting an inspection with a view to stimulating interest in the treatments.

(v) That the Vichy Douche treatment be re-named "The Cheltenham Massage Douche."

(f) Future Policy--Bearing in mind the previous experience of the Entertainments Manager in Spa administration, the Town Improvement Committee be recommended to combine the administration of the Town Hall and Medical Baths and that the combined undertaking be placed under the direction of the Entertainments Manager.

(3) Hospital Survey—With reference to Minutes 1282, 1453 and 1981, the Town Clerk submitted letter dated 18th September from the Ministry of Health expressing thanks for the Memorandum containing particulars of the facilities which Cheltenham might contribute to the future health services. The Ministry stated that the memorandum would be considered, in the first place, in connection with the hospital survey now in progress.

RESOLVED, That the proceedings of the Sub-Committee be approved and adopted.

2191—Mineral Water Springs. With reference to Minute 1981 (3) the Borough Surveyor reported that he anticipated Professor Morton would be visiting Cheltenham during November. RESOLVED, That the Health and Holiday Resort Sub-Committee be recommended to interview Professor Morton during his visit with a view to examining the position as to the future supply of mineral waters, and that they report upon this matter in due course.

2192—Proposed Hospital Centre for North Gloucestershire—It was reported that the Chairman of the Health and Holiday Resort Sub-Committee and the Chairman of the Public Health Committee had recently discussed with the Mayor the proposals of the County and City of Gloucester Joint Consultative Hospital Committee for the provision of a hospital centre to serve the North Gloucestershire area, as outlined in the recent press reports. The Committee were informed of the recommendations in this connection made by the Public Health Committee, RESOLVED—

(i) That this Committee agree and associate themselves with the steps proposed to be taken by the Public Health Committee.

(ii) That in addition, a protest be sent to the Minister of Health drawing attention to the formulation and publication of the proposals which affect the hospital, health and well-being of the inhabitants of the Borough, without prior consultation taking place with the Council, and that a copy of such protest be forwarded to the County Council, and also to the Member of Parliament for the Borough.

WILFRED WAITE, Chairman.

STREET AND HIGHWAY COMMITTEE.

18th October, 1943. Present—Aldermen Trye (Chairman), Pates, Ward and Winterbotham ; Councillors Addis, Garland, Green, Grimwade, and Readings.

2193—Sick Pay for Manual Workers—(a) Hunt—With reference to Minute 2005(b) the Borough Surveyor reported that this employee was not yet fit to resume work. RESOLVED, That his full wages be made up until the next meeting of this Committee when the matter will be further considered, or until the employee is fit to resume work, whichever is the shorter period, but that the amounts payable be reduced by the sum paid to the employee by the Assistance Board under the Personal Injuries Scheme, and also by statutory deductions.

(b) Payments—The Borough Surveyor reported that during the 4 weeks ended 12th October, 16 claims for sick pay had been made (less statutory deductions) amounting to £128 14s. 6d. Since the commencement of the financial year sick pay had been paid to 86 employees of the Highways, Baths, Parks, War-time Nurseries and other departments amounting to £691 11s. 0d.

2194—Hester's Way Road—With reference to Minute 2014 the Town Clerk reported that the owner of the Sawmills had intimated that he was willing to contribute the sum of £50 towards the necessary repairs. He advised the Committee in regard to the provisions of the Road Traffic Act, 1930, dealing with expenditure incurred in repairing roads by reason of damage caused by excessive weight passing over the same or other extraordinary traffic thereon. RESOLVED, That in the circumstances the offer of £50 from the owner of the Sawmills be accepted, and that the Borough Surveyor continue his negotiations with the other appropriate authorities concerned with a view to their also making a contribution.

2195—Rowanfield Road--With reference to Minute 2017 the Town Clerk reported that the Education Committee had now agreed to make a contribution of £25 towards the necessary repairs to this road. He had been in communication with the Gloster Aircraft Company with a view to a contribution being made by this firm having regard to their access to this road, but so far no reply had been received. RESOLVED, That the Town Clerk continue his negotiations with the Company, but that in the meantime, in view of the approaching winter months, the Borough Surveyor proceed to carry out such repairs as he considers practicable bearing in mind the contributions already received thereto.

2196-7-Trees (a) Promenade—The Committee had under consideration the recommendation of the Parks and Recreation Grounds Committee that the branches of trees overhanging the Promenade Gardens should be lopped to enable a floral display to be provided in the Long Garden.

RESOLVED, That the Borough Surveyor be authorised to carry out such trimming as he considers desirable. (b) Parabola Road—The Borough Surveyor reported that a large oak tree opposite Marston had been in a decaying condition for many years, and was likely to become dangerous, and he had therefore, with the approval of the Chairman, given instructions for its removal. RESOLVED, That the action of the Borough Surveyor be approved.

2197- Outstanding Account—Pig Food—With reference to Minute 1997 (ii) the Town Clerk reported that he had now-obtained payment of the account of £20 17s. 0d. for pig food.

2198—Traffic Sub-Committee—Read, report of this Sub-Committee at their Meeting held on 14th October, 1943.

(1) Omnibus Stopping Places—The Sub-Committee had before them the application of the Cheltenham District Traction Company for permission to move the bus stop at Hall Road about 20 yards further south, and also to remove the stop at Waterloo Street to about 20 yards beyond the Swindon Road Schools (Gardners Lane junction), and for permission to erect bus stop notices in the new positions. This application had been referred to the Sub-Committee by the Street and Highway Committee for consideration and report (Min, 2006).

The Sub-Committee recommend (a) That the application of the Company to remove the bus stop at Hall Road about 20 yards further south, and to erect a bus stop notice at the new position be approved.

(b) That the Company be informed that the Council are unable to approve their proposal to remove the stop at Waterloo Street to the junction of Gardner's Lane, as, in their opinion, this would result in danger to children from Swindon Road Schools crossing the road at the rear of the bus, and thereby coming into contact with oncoming traffic. The Sub-Committee recommend that the Company be requested to remove the existing bus stop to a position at the south-eastern end of the Swindon Road Schools, and that approval be given to the erection of a bus stop notice in this amended position.

(2) Omnibus Parking Place—Royal Well Road—The Borough Surveyor reported upon the plan submitted by the Bristol Tramways and Carriage Company Ltd., indicating their suggestions for the re-arrangement of the parking of omnibuses, It appeared that the previous arrangements, approved by the Street and Highway Committee, including the formation of queues in Royal Well Road, had been put into operation, but in the opinion of the Sub-Committee, the amended proposals of the Company would improve the present facilities and, they therefore recommend that the same be approved for a trial period, subject to no permanent markings being placed on the surface of the parking place, and to the centre portion of the park being kept entirely free from standing vehicles.

RESOLVED, That the proceedings of the Sub-Committee be approved and adopted.

2199—Highways Department—Damage to Cycle—The Town Clerk reported that on 29th September a lorry belonging to the Highways Department collided with an employee of the Council, damaging his cycle to the extent of £1 5s. 0d. The Council's Insurance policy did not cover accidents of this nature in which their own employees were involved. RESOLVED, That in these circumstances the cost of the repairs to the cycle be reimbursed.

2200—Horse—With reference to Minute 955(d) the Borough Surveyor reported that the horse recently purchased for the Department had been inspected by the Veterinary Surgeon, who had certified it as sick and recommended that it be turned out for a fortnight. RESOLVED, That in these circumstances Alderman Pates and Councillor Green be asked to consider the matter further with the Borough Surveyor and report thereon to the next meeting.

2201—Andover Road and Ashford Road—Lane at Rear—The Borough Surveyor reported that on 24th September a pedestrian had collided with the cast-iron post in this lane and had asked that the same be painted white. RESOLVED, That in view of the number of similar posts erected in various parts of the Borough it is undesirable that this particular post be painted as requested.

2202—County Roads—Read, letter dated 21st September from the County Surveyor stating that unless the Committee decided to the contrary he proposed to include in his preliminary estimates for the year 1944/45 similar amounts to those included in the estimates for the current year. The Borough Surveyor submitted particulars of the approved estimates for the current year and the preliminary estimates for the ensuing year: RESOLVED, that the proposal of the County Surveyor be approved.

2203—Sunday Sweeping—The Borough Surveyor reported that complaints had been received with regard to the untidy condition of the streets in the centre of the town on Sundays. He reminded the Committee that they had previously decided to discontinue Sunday sweeping during the present National Emergency. RESOLVED, That the Council be recommended to adhere to their previous decision that no street sweeping be carried out on Sundays.

2204—Salvage of Waste—(a) The Borough Surveyor reported that the following had been salvaged during the month of September : (the amounts salvaged during August are shown in brackets).

	September		August	
	Tons	Cwts	Tons	Cwts
Paper ..	62	18	(67	7)
Metals ..	80	19	(12	19)
Rags, bags, etc.	3	1	(3	0)
Bottles and Jars	—	4	(—	—)
Bones ..	3	5	(3	8)
Pig Food	70	18	(53	16)
Aluminium	—	—	(—	—)
Rubber, including Motor Tyres	—	—	(—	—)
Gramophone Records	—	—	(—	5)
Cullet	—	—	(—	—)
Cement Bags	—	—	(—	—)
Hats	—	—	(—	5)

2205—Road Works, etc.—The Borough Surveyor submitted a report of road works and other similar matters in hand.

2206—Annual Tenders for Stores—The Borough Surveyor reported that he desired to obtain the Committee's instructions as to whether annual tenders for the supply of stores for the year 1944/45 should be invited. RESOLVED, That having regard to the present abnormal condition of the markets, the Borough Surveyor be authorised to continue purchasing goods from contractors on the approved list subject to payment of authorised increases in prices.

2207—British Standard Institution—The Borough Surveyor reported that the Institution of Municipal and County Engineers had been asked to establish a panel of Engineers to sit on their various Committees in connection with the preparation of specifications which have now become common engineering practice, and approaches had been made for his name to go forward as a member of such panel. RESOLVED, That the Borough Surveyor intimate to the Institution that the Committee are prepared to approve his name being included in the proposed panel provided his attendance is not expected at inopportune or too frequent intervals.

2208--Tommy Taylor's Lane Allotments—The Town Clerk reminded the Committee that at the last meeting of the Council the Chairman of the Allotments Committee had been requested to obtain a report upon the proposal to terminate the tenancies of allotments Nos. 27-32 in order to provide accommodation for tipping at Marle Hill. The Allotments Committee had had this matter under further consideration and the Gardens Superintendent estimated the compensation payable to the tenants of these allotments at £20 4s. 8d. The Allotments Committee had, therefore, asked whether the Street and Highway Committee would be willing for arrangements to be made for the tenants to continue in occupation until the Spring, thus avoiding loss of crops, but in the event of the land being immediately required, it was decided to pay the compensation assessed and to ask this Committee to reimburse the same. The Allotments Committee were also recommending that this Committee be informed that when land used for allotments purposes is required for any other Corporation purpose, sufficient warning should be given to enable reasonable notice to be given to the tenants, RESOLVED, That in the circumstances, the Allotments Committee be informed that this Committee are prepared to permit the present tenants to remain in occupation until 25th March, 1944, thus avoiding loss of crops.

J. H. TRYE, Chairman.

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GENERAL PURPOSES AND WATCH COMMITTEE.

19th October, 1943. Present The Mayor (Chairman), Aldermen Pruen, Trye, Ward and Winterbotham ; Councillors Green, Grimwade and de Courcy Ireland.

2209—Diseases amongst Animals--The Police Superintendent reported that the Borough was free from contagious. diseases amongst animals.

2210—Gas Undertakings Acts, 1920-1934--Read, report of gas tests made on 24th and 28th September, 4th, 7th, and 13th October, which showed the calorific value on these dates to be 446.3, 458.8, 462.5, 440.6, 455.1, B.Th.U. respectively, and the pressure 4.8, 4.9, 4.8, 4.8, and 4.8 inches of water.

2211—Petroleum Licences--(a) The Petroleum Inspector submitted list of persons who had not renewed their licences. RESOLVED, That the Town Clerk inform the licencees that if petrol is stored without a licence proceedings will be taken without further warning. RESOLVED, also, That the Petroleum Inspector be authorised to seal the tanks and to submit a report thereon to the next meeting of this Committee.

(b) Annual Licences—RESOLVED, That the application of Mr. T. Houghton for the renewal of his licence to store petroleum be granted for the one year as from 5th October, last.

(c) Granley Road Filling Station—RESOLVED, That the application of Mr. N. P. Brown for the transfer to him of the licence held by Mr. Shakespeare Shenton to store 2,200 gallons of petroleum spirit at this filling station be granted.

2212—Electoral Machinery—With reference to Minutes 1762 and 2033 the Town Clerk reported that, as requested at the last meeting of the Council, he had circulated to all members of the Council a summary of the Government's proposals under which Parliamentary elections could be held in a more efficient way than at present. Upon giving this matter further consideration the Committee came to the conclusion that as they were divided upon the suggestion that the local government franchise should be made the same as the Parliamentary franchise, they were not prepared to make any recommendation to the Council in regard thereto. The Committee felt that the subject was one upon which all members of the Council should have an opportunity of expressing their views. RESOLVED, That the recommendation contained in Minute 2033 be not re-submitted to the Council

2213—Local Government Reform—Read, letter dated 15th October from the Town Clerk, Winchester, stating that his Council had had under consideration the subject of local government reorganisation, and had passed a resolution to the effect that they viewed with increasing concern the encroachment being made by Government Departments on the powers and duties of local authorities, including the recent transfer of Fire Brigade and Police Powers, and the proposed abolition of Part III Education Authorities, and urging the Government to take no further steps in the alteration of the powers and duties of local authorities until a comprehensive enquiry had been made into the desirability, degree, and method of reform of local government. RESOLVED, That the Town Clerk of Winchester be informed that this Council have had under consideration other similar recommendations, and that while they associate themselves with the views expressed, they consider that the matter can best be dealt with by the Association of Municipal Corporations rather than by individual representations.

2214- (a) Staff Joint Advisory Committee—RESOLVED, That this Committee recommend to the Council that the report of the Staff Joint Advisory Committee of their meeting held on 7th October, 1943, with regard to the adoption of the revised cost-of living bonus and overtime payments to juniors, be approved, and that the Borough Treasurer supply the information now indicated to the Members of the Council.

(b) With reference to Minute 2035 (a) the Town Clerk reported that he had been in communication with the Divisional Officer of NALGO to ascertain the reasons governing the submission of the application by him, and not by the local branch, for the adoption of the revised scale of bonus. He now submitted letter dated 15th October from the Divisional Officer stating that the local Branch would negotiate with the Council on all matters appertaining to conditions as had been done in the past, and the application submitted by him for adoption of the cost-of-living bonus was not intended to alter the previous method of negotiation.

(c) Recruitment of Junior Staff—With reference to Minutes 1551 (c) and 1756 (a) the Town Clerk reported that the Education Department had submitted the names of two additional candidates

recommended for acceptance under this Scheme for the year 1943/44, namely, Mr. W. A. A'Bear and Mr. K. F. Howell, which, with the two candidates already accepted, completed the complement of four junior entrants for the current year. The two candidates now referred to had been interviewed by himself and also by the Borough Surveyor and Borough Treasurer, and it was proposed that, in the first instance, Mr. A'Bear be allocated to the Borough Surveyor's Department, and Mr. Howell to the Borough Treasurer's Department. RESOLVED, That the recommendations be approved and adopted, and that a report upon the progress and training of junior entrants be submitted to this Committee at half-yearly intervals.

2215—Food Control Committees (Constitution) Orders, 1942 and 1943—(a) Appointment of Councillor E. K. Bayliss. Read, letter dated 15th October from the Ministry of Food approving the nomination of Councillor E. K. Bayliss as a member of the Cheltenham Borough Food Control Committee in the place of Alderman A. S. F. Pruen (resigned) for the period to 31st December next. RESOLVED, That the Council be recommended to appoint Councillor Bayliss accordingly.

(b) With reference to Minute 2048(a) the Town Clerk submitted list of nominations forwarded by the Food Control Committee for the appointments to be made for the year 1944. He reminded the Committee that under the 1943 Order provision had been made for an additional seat for an employee in the retail food trades, and in accordance with the recommendation of the Minister, the organisations representative of employees were being consulted and their nominations would be submitted in due course. RESOLVED, That the following be nominated as members of the Food Control Committee for the year 1st January to 1st December, 1944 :—

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Councillor T. W. Waite, J.P.

Alderman Capt. J. H. Trye, C.B.E., R.N. (retd.)

Councillor Miss E. K. Bayliss.

Councillor G. B. Compton,

Councillor J. B. Till.

Lt.-Col. J. F. Tarrant (representing Cheltenham Ladies' College).

Alderman Miss C. F. Winterbotham, M.B.E., J.P.

Mrs. J. G. Hooper (representing working-class women).

Mrs. K. Greening (“ “ “ “)

Mr. W. J. Roberts (“ grocers).

Mr. N. C. Olive (“ fishmongers).

Mr. P. E. Gardner (“ bakers).

Mr. J. R. Habgood (“ Cheltenham and District Trades Council).

Mr. H. T. Howker (“ Gloucester Co-operative Society Ltd.).

Mr. D. E. Woolley (“ butchers).

One additional member to be nominated by organisations representative of employees.

2216—Early Closing of Shops during Winter Months—Read, letter dated 27th September from the Home Office with regard to the operation of the Defence Regulations providing for the early closing of shops during the winter months, namely, from 7th November, 1943, to 4th March, 1944, inclusive, The Regulations provide for shops to be closed not later than 7.30 p.m. on the late day,

and 6 p.m. on other days, but the Council are empowered to substitute earlier or later closing hours provided that the substituted hours be not later than 8 p.m. on the late day and on one other day, and not later than 7 p.m. on one or more of the remaining days. Before making any Order, local authorities were required to take steps to ascertain the views of representative Associations, shopkeepers and assistants who would be affected thereby. Communication had been addressed to the Chamber of Commerce on this matter but no observations had been received. RESOLVED, That this Committee recommend that no Order be made under the Regulations.

2217—W. Turner Long, Deceased—Read, letter dated 1st October from the Solicitors acting for the Trustees of W. Turner Long, deceased, stating that by his Will the deceased had appointed that, upon the death of his widow, his residuary estate should be realised, and the proceeds handed to the Mayor and Aldermen of the Borough of Cheltenham for the purpose of creating a trust fund to be known as "The Turner Long Fund" subject to certain terms and conditions therein specified, the intention being that the Trustees should invest the money and apply the net yearly income in granting annuities for such periods and to such amount and to such persons, being indigent single women and widows, as they should, in their uncontrolled discretion, think proper, subject to certain provisions. The object of the Charity was to supplement the scanty earnings and savings of indigent women over 50 years of age, and to assist a larger number rather than to support a few, and no annuity should exceed £26 per annum. The management and control of the fund was to be identical with that of the Walker Memorial Fund. It was reported that in his Will the deceased had made no provision for payment of professional costs in the event of any trustee thereof being a solicitor. RESOLVED, (i) That the Council be recommended to accept the bequest upon the terms and conditions stated, and that the Town Clerk take all necessary steps in connection therewith.

(ii) That the matter be further considered at the next meeting of this Committee.

(iii) That in the event of any Trustee of the Will of the deceased being a solicitor, the Council, as the residuary legatees concur in the payment to him, out of the residuary estate, of all usual professional costs.

2218--Location of Retail Businesses Order, 1942—(a) Mr. B. T. Healey. With reference to Minute 2042 (a), the Town Clerk submitted letter dated 1st October from the Local Price Regulation Committee stating that they were unable to grant Mr. Healey a licence to carry on a business at 3 Oxford Street, in view of the fact that this was a private house.

(b) Mr. A. Yeend—Read, letter dated 30th September from the Local Price Regulation Committee stating that an application had been received from Mr. A. Yeend to carry on a business in the repair and sale of second-hand cycles at a lock-up shop at the rear of 192 High Street. RESOLVED, That the Price Regulation Committee be informed that Council have no observations to offer upon the application.

(c) Mr. H. Bernard. Read, letter dated 13th October from the Price Regulation Committee stating that application had been received from Mr. H. Bernard to continue the business of repair and re-modelling furs and fur coats at 141 (a) High Street, and asking for the observations of the Council thereon. RESOLVED, That the Price Regulation Committee be informed that the Council have no observations to offer upon the application. (

d) Mr. B. Ryan—Read, letter dated 18th October from the Local Price Regulation Committee stating that an application had been received from Mr. B. Ryan to continue the retail business (commenced in June, 1942) at 104a Promenade, in connection with jewellery, silver, plate, and watches, and asking for the observations of the Council thereon. RESOLVED, That the Town Clerk take the steps now indicated to him in this matter.

2219—Public Bus Services—Read, letter dated 8th October from the Cheltenham Rural District Council stating that complaints had been received from time to time, of hardship and inconvenience caused by the inadequacy of the public bus services, and to lack of waiting accommodation for elderly and invalid persons. It was, therefore, suggested that it might prove helpful if the mayor would consent to call a Conference of representatives of this Council, the Rural District Council, the local bus Companies, and an official of the Ministry of War Transport, when a representative of the Women's Institute might also usefully be invited to attend. RESOLVED, That the Mayor be asked to call a Conference on the lines suggested with a view to improvements being effected in the present arrangements.

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2220—Leckhampton Hill Quarry—Salterley Grange—The Town Clerk reported that by notice dated 7th October given under Regulation 52 of the Defence (General) Regulations, 1939, the military authorities had intimated that the use of this quarry as a rifle range would be extended during the period 30th September, 1943, to 28th September, 1944.

2221—Gloucestershire War Pensions Committee—The Town Clerk reported that Brig.-Gen. H. C. Potter, the Council's representative on the Gloucestershire War Pensions Committee, had intimated that he desired to retire therefrom. RESOLVED, That consideration of the appointment of a successor be adjourned to the next meeting of this Committee.

2222—Annual Mop—Read, letter from Mr. J. Blakemore suggesting the revival of the annual Mop. RESOLVED, that in view of the extensive use of the Market for other purposes the proposal be not entertained at the present time.

2223—Town Clerk's Department— Staff--The Town Clerk reported upon two temporary shorthand typists employed in his Department, and recommended that the salary of Miss L. J. F. Hyett be increased from £3 0s. 0d. to £3 5s. 0d.. per week, and that when she attains the age of 21 years in February, 1944, her salary be increased to £3 10s. 0d. per week also that the salary of Miss D. E. Davis be increased from £2 2s. 6d. to £2 7s. 6d. per week, RESOLVED, That the recommendations of the Town Clerk be adopted.

2224—Y.W.C.A.—The Chairman informed the Committee of the proposal to establish a recreational centre and social club for male and female war workers at the former Girls' Grammar School premises in St. Margaret's Road. The Ministry of Labour and National Service had undertaken to finance the scheme, but it would be necessary to obtain contributions to enable the Club to function efficiently during the first 12 months. Alderman Winterbotham had been appointed Chairman of the Committee connected with the formation of the Club, and together they had paid visits to various factories in the vicinity with a view to enlisting financial support, and had been warmly received by

all the factories concerned. RESOLVED, That in pursuance of the Cheltenham Order, 1905, a subscription of 100 guineas be made towards the expenses to be incurred by the Club

2225—Accommodation Sub-Committee—The Town Clerk reported that the Accommodation Sub-Committee had held two meetings, namely, on 21st September and 15th October. The Sub-Committee report and recommend as follows:-

(1) Borough Treasurer's Department—The Sub-Committee have considered the present accommodation and organisation of the Borough Treasurer's Department which they are of opinion is inadequate owing to the acute need for accommodation, and the great difficulty of improving it. The Borough Surveyor submitted plans for the division of the Borough Treasurer's private office to provide accommodation for the Deputy Treasurer and the Treasurer's Secretary, and for alterations to the remaining portion of the Electricity Showroom to provide accommodation for the Electricity Accounts enquiry office now situate on the second floor, the estimated cost of the schemes being £30 and £25 respectively, RECOMMENDED, That the plans now submitted be approved and that the Borough Surveyor be authorised to obtain the necessary licences and tenders for carrying out the work.

(2) Municipal Offices—Annexe—In connection with the shortage of office accommodation the Borough Surveyor submitted a plan showing the erection of a brick one-storey building at the rear of the existing offices providing accommodation for four offices and a staff canteen, and being so constructed as to enable its use as air raid shelter accommodation for members of the staff. The estimated cost of the scheme was £2,800, and included the removal of certain existing cycle sheds and the provision of an additional one.

The Town Clerk reported that he had consulted the Municipal Officers' Guild regarding the provision of a canteen and that they had stated that, whilst they thought this provision would be a convenience they could not justify the erection, equipping and staffing of a new canteen merely for the convenience of the staff.

RECOMMENDED, (i) that the plans submitted for the proposed extension be approved subject to the substitution of an office for the proposed canteen which would reduce the cost by approximately £150 and that the Borough Surveyor be authorised to obtain the necessary licences and to invite tenders for the carrying out of the work.

(ii) that as this scheme, if carried out, would provide more accommodation, the scheme approved by the Council in July, 1942, for the division of the Committee Room and the Council Chamber be abandoned. RESOLVED, That the recommendations of the Sub-Committee be approved and adopted.

T. WILFRED WAITE, Chairman.

STAFF JOINT ADVISORY COMMITTEE.

7th October, 1943. Present—The Mayor (Chairman), Alderman Winterbotham, Councillors Addis, Grimwade and Thompson—representing the Council ; Messrs. Bird, Board, Jefford, Williams and Miss Ellis—representing the Staff.

2226—Cost of Living Bonus—The Committee considered a letter dated 16th August, 1943, from the South Western Provincial Council, enclosing a revised scale of cost of living bonus approved by the National Joint Council on the 28th July, 1943, to operate from the 1st July, 1943, which they recommended for adoption. Application was also submitted from the National Association of Local Government Officers for the adoption of the revised scale.

The revised scale is as follows:-

- (a) Junior Male Officer under 21 years of age 8s 9d per week
- (b) Junior Female Officers under 21 years of age 7s per week
- (c) Adult Male Officers whose normal remuneration does not exceed £500 per annum (excluding bonus) 17s 6 per week
- (d) Adult Female Officers whose normal remuneration does not exceed £500 per annum (excluding bonus). 14s per week
- e) Adult Male and Female Officers whose normal remuneration exceeds £500 per annum (excluding bonus) £33 16s. per annum

The bonus is subject to certain adjustments and reductions in the case of part-time officers, dual appointments and, where emoluments, such as provision of house, fuel and lighting are provided.

The bonus was to be regarded as a temporary payment and recognised as due and dependent upon the existence of the abnormal conditions now prevailing and remain in force until altered or rescinded by the National Council, Questions arising between the local authority and a staff organisation, upon interpretation of the recommendation, should be determined in the first place by the Provincial Council for the area, or, failing agreement, by the National Council.

At present the Council are paying a war bonus on the following basis which they adopted in March, 1942 :—

Salaries up to £300 per annum .. 10 per cent.

Salaries over £300 per annum .. 6 per cent on first £300, 3 per cent on remaining £200, with a maximum of £24 per annum and marginal adjustments.

The Resolution approving this bonus made it applicable to all Officers whose salaries did not exceed £600 per annum. The staff representatives pointed out that the application now before the Committee was put forward through the Provincial Council, of which this Council were members, and that the Award now made was the fourth since the outbreak of the war. The previous Awards

had not been adopted by this Council. The third Award was made by the National Council shortly after this Council had approved the above scheme and consequently the staff made no application for its adoption, although more advantageous to them than the Council scheme ; further, the last two Awards had been at a 'flat rate' as against a percentage basis on previous two Awards. The staff side maintained that they were not alone when they considered the percentage basis unfair. As in previous Awards no 'ceiling' was fixed in regard to salaries, although the maximum bonus figure was £33 16s. 0d. The present Council scheme provided for payment of bonus in respect of salaries up to, and including, £600 .

The cost of adopting the revised Award would prove somewhat high in the aggregate, but it was pointed out that the Council in not adopting the third Award had been saved a sum of about £700 p.a. which, had it been adopted, would not have made the total cost of the revised bonus appear so high. The estimated cost of the revised scheme was : Rates, £998 ; Water Undertaking, £86 ; Housing, £138 ; Electricity, £502 ; contributions from other sources such as Government grants, £203, The staff felt, that quite apart from the support which they must give to the Provincial Council, having previously accepted a lower rate of bonus than that Awarded, and particularly having not pressed for the implementation of the third Award, in fairness the Council should adopt this Award. It was reported that those Chief Officers (five) who normally met regularly had considered this matter, and whilst they did not wish to take any steps prejudicial to the Deputies or other Principal Officers, they wished to forego payment of the bonus. The opinion was, however, expressed that certain Chief Officers with long service were not too well remunerated and that an opportunity should be taken, at the end of the war, to regularise the position by reviewing the salaries of these Officers.

The staff side then retired to permit the Council representatives to consider the matter.

Upon resuming, the Chairman indicated that the Council representatives were prepared to recommend to the Council the adoption of the Award now submitted from the Provincial Council with a 'ceiling' of £1,000 with effect from the date of meeting of the Council at which this report was submitted. The staff side indicated that they were prepared to accept the recommendation of the Committee. RESOLVED unanimously, that the Council be recommended:

(i) to approve the application of the South Western Provincial Council and N.A.L.G.O. for the implementation of the revised Award of the National Joint Council as now submitted, to those Officers whose salaries do not exceed £1,000 per annum.

(ii) that the bonus be paid to all permanent officers of the Council and to those temporary officers at present in receipt of bonus.

(iii) that the revised Award take effect as from the date at which this report is submitted to the Council.

2227—Overtime Payment—Juniors—A letter was submitted from the South Western Provincial Council regarding representations which have been made to the National Council upon the inadequacy of overtime payment to juniors and pointed out that in certain cases the overtime paid to a junior was less than the tea allowance which he formerly received. The National Council recommended that in cases of casual overtime, as distinct from regular overtime due to the

extension of a normal working week up to 46 hours, there shall be a minimum payment of 1s per hour. The Provincial Council recommended local authorities to adopt the recommendation. It was pointed out that the Council's normal working week had been extended up to 42 hours and that the position outlined, if it arised at all, would be infrequent. RESOLVED, unanimously, that the Council be recommended to adopt the recommendation above mentioned.

T. WILFRED WAITE, Chairman.

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BRITISH RESTAURANTS COMMITTEE.

21st October, 1943. Present—Alderman Winterbotham (Chairman) ; Councillors Bayliss, Compton, Fildes, Garland and Thompson ; Messrs. W. J. Bache and F. R. Jefford ; Mrs. Greening and Mrs. Lipson

2228—Financial Statement—The Borough Treasurer submitted the financial statement for the three months ended 30th September The total expenditure amounted to £2,781 0s. 9d., plus opening stock £433 5s. 2d., and the total income was £3,090 6s. 11d. Closing stock £397 12s. 6d. This showed a credit balance for the three months of £273 13s 6d. The number of meals served during the quarter amounted to 68,204, made up of 51,586 adults and 16,618 children. The amortisation charges from the inception to the 30th September amounted to £1,590 12s. 7d. The trading profit for the June and September quarters amounted to £541 9s. 6d., the deficit from 1942-3 amounted to £235 16s. 8d., which produced a loss after charging amortisation and including unavoidable losses on St. Mark's British Restaurant and the Supper Service, of £1,284 19s. 9d. The Borough Treasurer pointed out that for the quarter the expenditure on food was 43 per cent of the income, and salaries 36 per cent, making a total of 79 per cent, which compared favourably with the Ministry's model of 75 per cent.

2229—Administrative Charges, Amortisation Charges, and Operating Losses—The Town Clerk submitted circular from Ministry of Food dated 20th September, which intimated that the following decisions had been made :—

(1) Charges in respect of administrative, technical and clerical salaries and office expenses. (a) An amount not exceeding 5 per cent might be added to the approved capital expenditure, and such percentage additions would rank for reimbursement by the Ministry as part of the capital cost of the undertaking.

(b) A charge might be made in the Trading Accounts in respect of expenditure incurred in the operation of British Restaurants on the following basis 5 per cent on first £5,000 expenditure in any financial year ; 4 per cent on next £5,000. 3 per cent on next £10,000, and 2 per cent on balance. Provision for amortisation of capital expenditure would not be treated as expenditure in applying the foregoing percentages. If it was decided to make this charge, the Local Authority must ensure that the income of the undertaking is sufficient to meet this additional charge, and have regard to the general financial position in considering to what extent the charge should be made retrospective.

(2) Amortisation, disposal of profits and ownership of assets : (a) Trading accounts to be charged 1 per cent per month on the capital cost until amortisation completed, and amounts charged transferred to an Amortisation Fund Account.

(b) Amortisation payments to be made each year to the Ministry.

(c) If desired, whole of profits in any year might be paid to the Ministry in acceleration of amortisation process.

(d) When aggregate amount of amortisation payments made was equal to capital cost, and unavoidable losses reimbursed by Ministry had been repaid, future profits and losses at the option of the Local Authority might be dealt with :--

(i) Either divided equally between Local Authority and Ministry. (Ministry being responsible for approved costs incurred in reinstatement of premises and compensation payable for requisitioned premises) ;

(ii) or Local Authority might pay interest at 3 per cent per annum on capital expenditure advanced by the Ministry and when all interest discharged, the British Restaurant would become the property of the Local Authority subject to the Authority assuming full financial responsibility, undertaking to bear the cost of reinstatement of premises, and indemnifying the Ministry against all claims in regard to requisitioned premises.

(3) Operating Losses. Restaurants should be operated on self-supporting basis and prices of meals regulated accordingly. The Ministry's undertaking given in circular 15th November, 1940, to reimburse any approved operating deficiency, applies only to losses incurred in circumstances outside the control of the Council. Prices charged to Education Authorities for meals for school children should cover full cost of production, including proper proportion of overhead expenses and amortisation provision.

RESOLVED, (1) That the Finance Committee be asked to consider this circular and intimate their views to this Committee. (2) That the price of adult meals (soup, main dish, and sweet) be increased to 1s 2d. (3) That the price of meals to unaccompanied children be 6d. for children under school age and 8d. for children over school age. (4) That application be made to the Ministry for reimbursement of the deficiency on St. Mark's British Restaurant, and to the Ministry of Labour for deficiency on the Supper Service, these being in the opinion of the Committee, losses incurred owing to circumstances outside the Control of the Council (5) That the Borough Treasurer submit details on the financial position to enable the Committee to consider the alternatives set out in (2) (1) above, and as to the desirability of negotiating with the Ministry for the purchase of the British Restaurants.

2230—St. Margaret's British Restaurant —(a) Read, Report from Borough Surveyor that the cost of the erection of the lean-to shelter amounted to £9 18s 0d., and renovations to stables £30 19s. 6d.

(b) Kitchen Equipment—The Town Clerk read letter dated 16th October from the Ministry of Food approving the supply of sundry items of kitchen equipment from their tool amounting to £31 3s. 5d.

2231-Meals to School Children and War-time Nurseries—The Town Clerk reported that he had been advised that the Education Committee were being recommended by the School Management Sub-Committee to agree that the meals supplied by the Restaurants should be 8d. per head from the 30th August last, one half of this amount being paid by the child. The Town Clerk also reported that the War-time Nurseries Sub-Committee had agreed that the Restaurants should be reimbursed 7d: per meal for those supplied to Whaddon War-time Nursery as from 15th June.

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2232 --Organiser's Report—.heals Served—The number of meals served in the Restaurant during September were as follows :—

	No. of Meals	Receipts £ s. d.
St. Margaret's	5,532	268 2 4
Whaddon	4,788	172 11 9
Montpellier	8,527	408 8 3

2233--Christmas Closing—RESOLVED, That the Restaurants be closed on Christmas Day and Boxing Day.

CLARA F. WINTERBOTHAM, Chairman,

FINANCE COMMITTEE.

22nd October, 1943. Present—Alderman Taylor (Chairman) ; The Mayor ; Aldermen Pruen and Ward : Councillors Garland and Grimwade.

2234—General Rate—Read, report of the Borough Treasurer, dated 22nd October, 1943, on the collection of the first instalment of this Rate. Amount collected £129,883 ; amount outstanding £5,455.

2235—Water Rate—Read, report of the Borough Treasurer dated 22nd October, 1943, on the collection of this Rate for the half year ended 30th September, 1943 Amount collected £18,118 ; amount outstanding £152.

2236—Electricity Charges—The Borough Treasurer reported on the collection of Electricity charges since the last meeting.

2237—Loans—The Borough Treasurer reported that since the last meeting one loan of £100 at 3 ¼ per cent and one of £200 at 3 per cent had been repaid.

2238—War Bonus—(a) The Borough Treasurer reported that in April, 1940, the Council approved payment of war bonus at the rate of 5s per week to all officers whose salary did not exceed £300 per year, except single officers without dependents who were paid 3s 6d. per week. This figure was increased in February, 1941, to 7s 6d. per week in the case of married officers, single officers continuing to receive 3s 6d., and these payments were continued until a revised standard rate for all officers was approved in February, 1942.

The District Auditor was of opinion that such a differentiation view was illegal and suggested that application should be made the Minister of Health under Section 228 of the Local Government Act, 1933, for sanction to these differential payments, upon receipt of which he was prepared to sign the Corporation's account books and Financial Statement. RESOLVED, That application be made to the Minister of Health accordingly.

(b) In connection with Minute 2050, the Town Clerk reported that the General Purposes Committee (Minute 2214) had recommended the Council to adopt the report of the Staff Advisory Committee contained in these reports.

2239—Superannuation—It was reported that J. Gardner, a former member of the Town Hall staff, who was in receipt of a weekly' superannuation allowance of 14s 3d. per week, died on the 13th October, 1943.

2240—British Restaurants—The Borough Treasurer reported upon a circular received from the Ministry of Food upon the financial arrangements in connection with the British Restaurants outlined in the report of the British Restaurant Committee (Minute 2229). RESOLVED That the British Restaurant Committee be recommended to agree a payment of 5 per cent (i.e. £500) on the total capital cost to date being charged to the aggregate Capital Account to meet general administrative expenses from the inception of the Restaurants, which is considered reasonable, and which will rank as a capital charge, but that the question of future charges, which must be made to revenue account, be deferred until the accounts for the current financial year were available.

2241—De-Rating of Industrial Hereditaments—A letter was submitted from the Town Clerk, Acton, indicating the result of that Council's previous circular suggesting the repeal of the statutory provisions relating to de-rating (Minute 1415) and the suggestion that the matter be now referred to the Association of Municipal Corporations. RESOLVED, That this Council support the proposal of the Acton Council to support the representations to the above Association.

2242—Accounts Rota Committee—Reported meeting held on 22nd October, 1943. Present—Aldermen Taylor (Chairman) and Ward ; Councillors Garland and Grimwade. The accounts submitted were examined and recommended for payment, RESOLVED, That this recommend and approved and adopted

P. P. TAYLOR. Chairman,

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Borough of Cheltenham

Municipal Offices, Cheltenham, 5th November, 1943.

Sir (Madam),

You are hereby summoned, to attend. the **Annual Meeting of the Council to be held at THE TOWN HALL on, TUESDAY the 9th, day of November, 1943, at ELEVEN THIRTY** in the morning, at which

meeting the following business is proposed to Be transacted and any other business that may legally Be transacted at such, meeting :-

1. To elect the Mayor for the ensuing year.
2. To approve and confirm the Minutes of the Meeting of the Council held on the 29th October, 1943.
3. To appoint Committees for the ensuing year.
4. To appoint eight Members of the Guardians Committee, and to nominate four other persons to serve on the Committee.
5. To appoint six Members of the Cheltenham and Gloucester Joint Water Board.
6. To appoint six Members of the Joint Airport Committee.
7. To appoint eight Members of the Assessment Committee.
8. To appoint a representative Trustee of Delancey Hospital to fill the vacancy caused by the resignation of Councillor Thompson.
9. To appoint a representative upon the Stansby Charity to fill the vacancy caused by the death of Mr. W. Turner Long.
10. To appoint a representative of the Cheltenham College on the Education Committee to fill the vacancy caused by the expiration of the term of office of Mr. P. R. Clauss.

Yours faithfully,

Town Clerk.

At the conclusion of the Council Meeting the Council will meet as the Local Pension Committee for the Borough.

BUSINESS.

1. To read the Minutes of the last Meeting.
2. To appoint a Sub-Committee for the ensuing year.

To EACH MEMBER OF THE COUNCIL. PLEASE NOTE TIME AND PLACE OF MEETING.

MEMBERS ARE REQUESTED TO WEAR THEIR ROBES.

Borough of Cheltenham.

At a Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices in the said Borough, on Friday, 29th October, 1943. Present :

His Worship The Mayor (Councillor T. Wilfred Waite, J.P.) in the chair.

The Deputy Mayor (Councillor John Howell, C.B.E., F.R.C.S.).

Aldermen Leigh James, Lipson, M.A., M.P., Pates, Pruen, Capt. Trye, C.B.E., R.N. (Retd.), Ward and Clara F. Winterbotham, M.B.E., J.P. ; Councillors Addis, J.P., Barnett, Bayliss, Bendall, Lt.-Col. Biggs, O.B.E., Bush, Chinn, Compton, Rev. de Courcy Ireland, M.A., Fildes, Garland, Green, Grimwade, Dr. Hayward, M.B.E., M.B., B.S., Lewis-Hall, Moore, Readings, Smith, and Thompson.

Apologies—Apologies for absence were received from Alderman Taylor, Councillors Bettridge and Till.

2243—Minutes of Previous Meeting. RESOLVED, That the minutes of the meeting of the Council held on the 4th October, 1943, having been printed and circulated to each member of the Council, be taken as read, and that the same be approved, subject to the substitution of the name of Councillor Compton, for that of Councillor Thompson, in the amendment moved to the Public Health Committee proceedings.

2244 -Borough Flag--Mr. F. R. Jefford, Vice-President of the Cheltenham Municipal Officers' Guild, presented to the Mayor, on behalf of the Guild, the Borough Flag which the Council had previously intimated they would be willing to accept.

2245 —Emergency Committee —RESOLVED, That the report of the Emergency Committee of their meeting held on the 13th October, 1943, be received.

2246—Staff Joint Advisory Committee—RESOLVED, That the report of the Staff Joint Advisory Committee of their meeting held on the 7th October, 1943, be received and approved.

2247—Proceedings of Committees —RESOLVED, That the proceedings of the under-mentioned Committees at their meetings held on the dates respectively appearing be approved and confirmed:—

Rating	October 6
Allotments	October 11
Parks and Recreation Grounds	October 11
Public Health	October 11

(An amendment "That Minute 2092, relating to attendants at the Clarence Parade conveniences, be referred back for further consideration " was lost).

Water	October 12
Electricity and Lighting	October 12
Fire Prevention	October 13

Maternity and Child Welfare October 13

Maternity and Child Welfare October 20

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Housing October 14

Town Planning October 14

Cemetery and Crematorium October 15

Town Improvement and Spa October 15

(An amendment " That Minute 2190 (2) in connection with the reorganisation of the Medical Baths be referred back " was lost).

Street and Highway ... October 18

(Subject to an amendment moved by Councillor Barnett, seconded by Councillor Biggs, "That Minute 2201 relating to a cast-iron post erected in the lane at the rear of Andover Road and Ashford Road, be referred back for further consideration and report ")

General Purposes and Watch ... October 19

(RESOLVED, ALSO, That Mr. P. King, Manager of a local branch of the Gloucester Co-operative Society who had been recommended as the nominee of organisations representative of employees be appointed to serve upon the Food Control Committee (Minute 2215)).

(Subject to an amendment moved by Alderman Lipson, seconded by Councillor Bush, "That the following words be added to the resolution to Minute 2212 and that the Association of Municipal Corporations be informed that this Council is in favour of the local government franchise being the same as the parliamentary franchise' ").

(An amendment that the following words be added to Minute 2214 (a) "but that the Council provide for the bonus to be paid to all officers of the Council, whether permanent or temporary, and that Minute 2226 (ii) be not adopted " was lost).

British Restaurants October 21

Finance October 22

ALSO RESOLVED, That an order on the Borough Treasurer be signed authorising him to pay to the several Corporations, Companies and persons mentioned in the Schedule of Accounts, the sum of money set opposite their respective names, and such additional sums as may become payable during the month in respect of current contracts upon the certificate of the Architect or Officer under whom the work is carried out

2248—Constitution of Committees —RESOLVED, That a meeting of members of the Council be held on Thursday, 4th November, 1943, at 4 p.m., to consider the constitution of committees for the ensuing year.

2249 —Annual Meeting --RESOLVED, That, in pursuance of Section 75 of the Local Government Act, 1933, the time of commencement of the Annual Council Meeting to be held on November 9th, 1943, be fixed for 11.30 a.m. instead of 12 noon.

T. WILFRED WAITE, Mayor.

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Borough of Cheltenham.

Municipal Offices, Cheltenham, 3rd December, 1942.

Sir (Madam),

You are hereby summoned to attend a **Meeting of the Council to be held at the MUNICIPAL OFFICES, on Monday, the 7th day of December, 1942, at THREE O'CLOCK** in the Afternoon, at which meeting the following business is proposed to be transacted and any other business that may legally be transacted at such meeting.

1. To approve and confirm the minutes of the last meeting.
2. Communications by the Mayor.
3. Adjourned business—To consider paragraph 7 of the report of the General Purposes Committee of 27th October, 1942 (copy herewith), deferred at the meeting of the Council on the 30th October, 1942.
4. To receive report of the Emergency Committee.
5. To approve, or otherwise, the proceedings of the following Committees and to deal with any matters arising thereon requiring the attention of the Council :—

Committee.	Date of Meeting.
ELECTRICITY AND LIGHTING	10th November
WATER ...	11th November
BRITISH RESTAURANTS ...	11th November
RATING ...	11th November
ART GALLERY AND MUSEUM	13th November
PUBLIC LIBRARY ...	13th November
ALLOTMENTS ...	16th November
PARKS AND RECREATION GROUNDS	16th November
PUBLIC HEALTH	16th November
FIRE PREVENTION	17th November
FIRE PREVENTION	18th November

FIRE PREVENTION	23rd November
TOWN PLANNING	19th November
TOWN IMPROVEMENT AND SPA	20th November
STREET AND HIGHWAY	23rd November
CEMETERY & CREMATORIUM, HOUSING and	
MATERNITY & CHILD WELFARE	23rd November
GENERAL PURPOSES AND WATCH	24th November
HOUSING	26th November
FINANCE	27th November

6. Memorials, applications, complaints, etc.

To EACH MEMBER OF THE COUNCIL.

Yours faithfully,

Town Clerk.

Borough of Cheltenham.

Municipal Offices, Cheltenham 28th, January, 1943.

Sir (Madam),

You are hereby summoned to attend a **Meeting of the Council to be held at the MUNICIPAL OFFICES, on Monday, the 1st day of February, 1943, at THREE O'CLOCK** in the Afternoon, at which meeting the following business is proposed to be transacted and any other business that may legally be transacted at such meeting.

1. To approve and confirm the minutes of the last meeting.
2. To elect a member of the Council for the Pittville Ward of the Borough to fill the vacancy caused by the resignation of Harold Mark Avery.

In accordance with the resolution passed at the last meeting of the Council the following notice of motion has been received :—

To be moved by Councillor Bush and seconded by Councillor Bayliss " That Frances Mary Narayanee Lewis-Hall, of the Thirlestaine Hall Hotel, Cheltenham, Hotel Proprietress, be elected to fill the vacancy for the office of Councillor in the above-mentioned Ward."

3. Communications by the Mayor.
4. To receive report of the Emergency Committee.
5. To approve, or otherwise, the proceedings of the following Committees and to deal with any matters arising thereon requiring the attention of the Council :—

Committee.	Date of Meeting.
RATING	6th January
BRITISH RESTAURANTS ...	7th
ART GALLERY AND MUSEUM ..	8th
PUBLIC LIBRARY ...	8th
PARKS AND RECREATION GROUNDS	7th
PARKS AND RECREATION GROUNDS	11th
ALLOTMENTS	11th
PUBLIC HEALTH	11th
WATER	12th
ELECTRICITY AND LIGHTING ..	12th
FIRE PREVENTION	13th
MATERNITY AND CHILD WELFARE	13th
TOWN PLANNING	14th
TOWN IMPROVEMENT AND SPA	15th
STREET AND HIGHWAY ...	18th
GENERAL PURPOSES AND WATCH	4th
GENERAL PURPOSES AND WATCH	19th
HOUSING	21st
FINANCE ...	22 nd

6. To consider the following notice of motion given by Councillor Readings :—" That the Council appoint a Special Committee to consider and report on ways and means by which an economy can be achieved in the use of Council transport of all kinds, and, in particular, methods by which a further economy can be obtained in use of motor fuel."

7. To consider a recommendation of the Education Committee that Mr. W. W. Crossweller, M. I. Mech. E., be appointed a member of that Committee in the place of Mr. G. M. Locke, resigned.

8. Memorials, applications, complaints, etc.

To EACH MEMBER OF THE COUNCIL.

Yours faithfully,

F. D. LITTLEWOOD, Town Clerk.

Borough of Cheltenham.

Municipal Offices, Cheltenham, 25th, February, 1943.

Sir (Madam),

You are hereby summoned to attend a **meeting of the Council to be held at the MUNICIPAL OFFICES, on Monday, the 1st day of March, 1943, at THREE O'CLOCK** in the Afternoon, at which meeting the following business is proposed to be transacted and any other business that may legally be transacted at such meeting.

1. To approve and confirm the minutes of the last meeting.
2. Communications by the Mayor.
3. To receive report of the Emergency Committee.
4. To approve, or otherwise, the proceedings of the following Committees and to deal with any matters arising thereon requiring the attention of the Council :—

Committee.	Date of Meeting.
RATING ...	3rd February, 1943.
ALLOTMENTS	8th
PARKS AND RECREATION GROUNDS	8th
PUBLIC HEALTH ...	8th
WATER	9th
ELECTRICITY AND LIGHTING	9th
FIRE PREVENTION	10th
TOWN PLANNING	11th
CEMETERY AND CREMATORIUM	12th
TOWN IMPROVEMENT AND SPA	12th
STREET AND HIGHWAY ...	15th
GENERAL PURPOSES AND WATCH	16th
TRANSPORT ECONOMY ...	17th
HOUSING ...	18th
FINANCE ...	19th

5. To consider the following notice of motion given by His Worship the Mayor (Mr. Councillor T. Wilfred Waite, J.P.)

" That Councillor Mrs. F. M. N. Lewis-Hall, be appointed a member of the Town Improvement Committee, Electricity and Lighting Committee, Cemetery and Crematorium Committee and the Art Gallery and Museum Committee, in place of Mr. Councillor H. M. Avery, resigned, and also a member of the Maternity and Child Welfare Committee in place of Mr. Councillor Bush, who has intimated his desire to resign from membership of this Committee."

6. CHELTENHAM GENERAL AND EYE HOSPITALS--To appoint representatives of the Council to serve on the Board of Management for the ensuing year in place of The Deputy Mayor and Alderman D. L. Lipson, M.A., M.P., retiring. The retiring representatives are eligible for re-election.

7. Memorials, applications, complaints, etc.

To EACH MEMBER OF THE COUNCIL.

Yours faithfully,

Town Clerk.

Borough of Cheltenham.

Municipal Offices, Cheltenham, 29th April, 1943.

Sir (Madam), You are hereby summoned to attend a **Meeting of the Council to be held at the MUNICIPAL OFFICES, on Monday, the 3rd day of May, 1943, at THREE O'CLOCK** in the Afternoon, at which meeting the following business is proposed to be transacted and any other business that may legally be transacted at such meeting :-

1. To approve and confirm the minutes of the last meeting.
2. Communications by the Mayor.
3. To receive report of the Emergency Committee.
4. To approve, or otherwise, the proceedings of the following Committees and to deal with any matters arising thereon requiring the attention of the Council :—

Committee.	Date of Meeting.
WATER ...	6th April, 1943.
ELECTRICITY AND LIGHTING ...	6th
RATING ...	7th
BRITISH RESTAURANTS ...	8th
ALLOTMENTS	9th
PARKS AND RECREATION GROUNDS	9th
PUBLIC HEALTH ...	12th
FIRE PREVENTION	14th
MATERNITY AND CHILD WELFARE	14th
TOWN PLANNING	15th
CEMETERY AND CREMATORIUM	16th
TOWN IMPROVEMENT AND SPA	16th
STREET AND HIGHWAY...	19th
GENERAL PURPOSES AND WATCH	20th
SELECTION	20th
FINANCE ...	22nd
TRANSPORT ECONOMY ...	27th

5. Memorials, applications, complaints, etc.

To EACH MEMBER OF THE COUNCIL.

Yours faithfully, Town Clerk.

Borough of Cheltenham.

Municipal Offices, Cheltenham, 1st July, 1943.

Sir (.Madam),

You are hereby summoned to attend a **Meeting of the Council to be held at the MUNICIPAL OFFICES, on Monday, the 5th day of July, 1943, at THREE O'CLOCK** in, the Afternoon, at which meeting the following business is proposed to be transacted and any other business that may legally be transacted at such meeting :-

1. To approve and confirm the minutes of the last meeting.
2. Communications by the Mayor.
3. To receive report of the Emergency Committee.
4. To approve, or otherwise, the proceedings of the following Committees and to deal with any matters arising thereon requiring the attention of the Council :—

Committee.	Date of Meeting.
ALLOTMENTS ...	8th June 1943.
PARKS AND RECREATION GROUNDS ...	8th
PUBLIC HEALTH ...	8th
PUBLIC HEALTH ...	24th
RATING ...	9th
BRITISH RESTAURANTS ...	10th
FIRE PREVENTION	10th
WATER ...	16th
TOWN PLANNING	17th
CEMETERY AND CREMATORIUM	18th
TOWN IMPROVEMENT AND SPA	18th
STAFF JOINT ADVISORY	18th
STREET AND HIGHWAY...	21st
GENERAL PURPOSES AND WATCH	22nd
FINANCE ...	25th

5. Memorials, applications, complaints, etc.

To EACH MEMBER OF THE COUNCIL.

Yours faithfully,

Town Clerk.

Borough of Cheltenham.

Municipal Offices, Cheltenham, 26th July, 1943.

Sir (Madam),

You are hereby summoned to attend a **Meeting of the Council to be held at the MUNICIPAL OFFICES, on Friday. the 30th day of July, 1943, at THREE O'CLOCK** in the Afternoon, at which meeting the following business is proposed to be transacted and any other business that may legally be transacted at such meeting :-

1. To approve and confirm the minutes of the last meeting.
2. Communications by the Mayor.
3. To receive report of the Emergency Committee.
4. To approve. or otherwise, the proceedings of the following Committees and to deal with any matters arising thereon requiring the attention of the Council :—

Committee.	Date of Meeting.
BRITISH RESTAURANTS ...	29th June, 1943.
BRITISH RESTAURANTS ...	21st July, 1943.
RATING ...	7th
HOUSING ...	8th
ART GALLERY AND MUSEUM	9th
PUBLIC LIBRARY ...	9th
ALLOTMENTS	12th
PARKS AND RECREATION GROUNDS	12th
PUBLIC HEALTH ...	12th
WATER ...	13th
ELECTRICITY AND LIGHTING ..	13th
MATERNITY AND CHILD WELFARE	14th
FIRE PREVENTION	15th
TOWN PLANNING	15th
TOWN IMPROVEMENT AND SPA	16th
STREET AND HIGHWAY...	19th
GENERAL PURPOSES AND WATCH	20th
CEMETERY AND CREMATORIUM	21st
FINANCE	23rd

5. Memorials, applications, complaints, etc.

To EACH MEMBER OF THE COUNCIL.

PLEASE NOTE DATE OF MEETING.

Town. Clerk.

Borough of Cheltenham.

Municipal Offices, Cheltenham,

2nd September, 1943.

Sir (Madam),

You are hereby Summoned to attend a **Special Meeting of the Council to be held at the MUNICIPAL OFFICE'S, on Monday, the 6th day of September, 1943**, at the conclusion, of the Monthly Meeting of the Council to be held on the same day at which Special Meeting the following business is proposed to be transacted and any other business that may legally be transacted at such meeting :—

1. To admit to the Honorary Freedom of the Borough the following :—

(i) Alderman Clara Frances Winterbotham, M.B.E., J.P.

(ii) Councillor John Howell, C.B.E., F.R.C.S.

To EACH MEMBER OF THE COUNCIL.

Yours faithfully,

Town Clerk.

Borough of Cheltenham.

Municipal Offices, Cheltenham, 30th September, 1943.

Sir (Madam),

You are hereby summoned to attend a **Meeting of the Council to be held at the MUNICIPAL OFFICES, on Monday, the 4th day of October, 1943, at THREE O'CLOCK** in the Afternoon, at which meeting the following business is proposed to be transacted and any other business that may legally be transacted at such meeting :-

1. To approve and confirm the minutes of the last meeting.

2. Communications by the Mayor.

3. To receive report of the Emergency Committee.

4. To approve, or otherwise, the proceedings of the following Committees and to deal with any matters arising thereon requiring the attention of the Council :—

Committee.	Date of Meeting.
RATING ...	8th September, 1943.
MATERNITY AND CHILD WELFARE	8th
BRITISH RESTAURANTS ...	9th
ART GALLERY AND MUSEUM ...	10th
PUBLIC LIBRARY ...	10th
ALLOTMENTS ...	13th
PARKS AND RECREATION GROUNDS	13th
PUBLIC HEALTH ...	13th
WATER ..	14th

ELECTRICITY AND LIGHTING	14th
FIRE PREVENTION	15th
TOWN PLANNING	16th
CEMETERY AND CREMATORIUM	17th
TOWN IMPROVEMENT AND SPA	17th
HOUSING ...	17th
STREET AND HIGHWAY...	20th
GENERAL PURPOSES AND WATCH	21st
FINANCE ...	24th

5. To appoint as a Member of the Education Committee a person suitable for, and likely to be of assistance to the Committee, to fill the vacancy caused by expiration of term of office of Mr. G. M. Locke.

6. Memorials, applications, complaints, etc.

To EACH MEMBER OF THE COUNCIL.

Yours faithfully,

Town Clerk.

Borough of Cheltenham.

Municipal Offices, Cheltenham, 25th October, 1943.

Sir (Madam),

You, are hereby summoned to attend a **Meeting of the Council to be held at the MUNICIPAL OFFICES, on Friday, the 29th day of October, 1943, at THREE O'CLOCK** in the Afternoon, at which meeting the following business is proposed to be transacted and any other business that may legally be transacted at such, meeting :—

1. To approve and confirm the minutes of the last meeting.
2. Communications by the Mayor.
3. To receive report of the Emergency Committee.
4. To approve, or otherwise, the proceedings of the following Committees and to deal with any matters arising thereon requiring the attention of the Council :—

Committee.	Date of Meeting.
RATING ...	6th October, 1943.
ALLOTMENTS ...	11th
PARKS AND RECREATION GROUNDS	11th
PUBLIC HEALTH ...	11th
WATER ...	12th

ELECTRICITY AND LIGHTING ...	12th
FIRE PREVENTION	13th
MATERNITY AND CHILD WELFARE	13th
MATERNITY AND CHILD WELFARE	20th
HOUSING ...	14th
TOWN PLANNING	14th
CEMETERY AND CREMATORIUM	15th
TOWN IMPROVEMENT AND SPA	15th
STREET AND HIGHWAY... •	18th
GENERAL PURPOSES AND WATCH	19th
STAFF JOINT ADVISORY	7th
BRITISH RESTAURANTS ...	21st
FINANCE ...	22nd

5. Alteration in time of Annual Council Meeting.

6. To fix date and time of meeting of members of the Council for the purpose of considering the constitution of Committees for the ensuing year.

7. Memorials, applications, complaints, etc.

Yours faithfully,

Town Clerk.

TO EACH MEMBER OF THE COUNCIL.

NOTE, In view of probable alterations in the dates of Committees, the Committee Fixture Card will be distributed after the meeting of the Council.