

## Borough of Cheltenham

**At a Statutory Annual Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Town Hall in the said Borough, on Monday, 10th November, 1941, at 11.30 a.m.**

Present :

Councillor John Howell, F.R.C.S., C.B.E., J.P. in the chair.

Aldermen Leigh James, Margrett, C.B.E., J.P., Pates, Pruen, Taylor, Trye, C.B.E., R.N. (Retd.), Ward and Clara F. Winterbotham. M.B.E., J.P. ; Councillors Addis, J.P., Barnett, Bayliss, Bendall, Bettridge, Lt-Col. C. W. Biggs, O.B.E., Bush, Compton, Rev. de Courcy Ireland, M.A., Fisher, Garland, Green, Grimwade, Dr. Hayward, M.B.E., M.B., B.S., Lipson, M.A., M.P., Moore, Readings, Rogers, Smith and Till.

Apologies—Apologies for absence were received from Councillors Avery and Miller.

1—Election of Mayor—RESOLVED, That Councillor Thomas Wilfred Waite he and he is hereby elected Mayor of the Borough of Cheltenham for the ensuing year.

The Mayor then made the Declaration of Acceptance of Office and took the Oath of Allegiance and Judicial Oath.

The newly elected Mayor here took the chair.

2—Appointment of Deputy Mayor—The Mayor signified in writing that he had appointed Councillor John Howell, F.R.C.S., C.B.E., J.P., to be his Deputy, and it was RESOLVED, That the appointment be recorded on the Minutes of the Council.

3—Retiring Mayor—RESOLVED, That the warmest thanks of the Council be given to Councillor John Howell, F.R.C.S., C.B.E., for the able, impartial and hospitable manner in which he has carried out the duties of Mayor for the past three years, and to Mrs. Stewart Billings for the way in which she has assisted in the performance of her duties as Mayoress.

4—Minutes of Previous Meeting—RESOLVED, That the Minutes of the Quarterly Meeting of the Town Council held on the 31st October, 1941, having been printed and a copy sent to each Member of the Council, be taken as read, and that the same be adopted and confirmed.

1

5—Appointment and Duties of Committees-RESOLVED, That the Members of the Council as set out in the following List of Committees do form the Committees respectively appearing for the ensuing year to carry out the duties assigned to each Committee as set out in the Minutes of the Meeting of the Council held on the 9th November, 1939 :—

**Public Health Committee**—The Mayor ; Aldermen Leigh James, Pruen and Winterbotham; Councillors Barnett, Bayliss, Biggs, Rev. de Courcy Ireland, Garland, Hayward, Moore and Rogers.

**Housing Committee**-Alderman Pates; Councillors Addis, Bayliss, Bush, Compton, Rev. de Courcy Ireland, Fisher, Garland, Green, Grimwade, Hayward, Lipson, Moore and Till.

**Maternity and Child Welfare Committee**-The Deputy Mayor ; Aldermen Leigh James and Winterbotham ; Councillors Bayliss, Bettridge, Bush, Rev. de Courcy Ireland, Garland, Green, Grimwade, Hayward and Lipson ; Mrs. Booy, Mrs. Lewis Grist, Mrs. W. L. Mellersh, Miss Ratcliffe, Miss Tinson and Mrs. Wood.

**Street and Highway Committee**-Aldermen Pates, Trye, Ward and Winterbotham; Councillors Addis, Fisher, Garland, Green, Grimwade, Readings, Rogers and Till.

**Town Planning Committee**-The Mayor; Aldermen Taylor, Trye, Ward and Winterbotham; Councillors Barnett, Bendall and Moore.

**Town Improvement and Spa Committee**-The Mayor ; The Deputy Mayor ; Aldermen Pates and Ward; Councillors Avery, Barnett, Bush, Rev. de Courcy Ireland, Fisher, Green, Grimwade, Lipson, Readings, Rogers, and Smith.

**Electricity and Lighting Committee**-The Deputy Mayor ; Aldermen Leigh James and Taylor; Councillors Addis, Avery, Bendall, Bettridge, Biggs, Grimwade, Moore, Readings and Rogers.

**Water Committee**-Aldermen Margrett, Pates, Trye and Ward ; Councillors Avery, Barnett, Hayward, Moore and Smith.

**General Purposes and Watch Committee**-(Chairmen of the several Standing Committees when appointed, including the Chairman of the Gloucestershire (Area No. 2) Air Raid Precautions Authority, so long as such Chairman is a member of the Council).

**Fire Prevention Committee**--Aldermen Pates and Ward ; Councillors Bush, Fisher, Green, Grimwade, Readings and Till ; Messrs. V. R. Ferguson and W. S. F. Harris.

**Parks and Recreation Grounds Committee**-Councillors Addis, Bendall, Bush, Compton, Fisher, Green, Grimwade and Smith.

**Allotments Committee**-Councillors Addis, Bendall, Bush, Compton, Fisher, Green, Grimwade and Smith; Messrs. A. Ball, C. Barlow, H. Roe and E. G. Whittall.

**Rating Committee**-Aldermen Taylor and Ward ; Councillors Barnett, Bettridge, Biggs, Bush, Moore and Smith.

**Cemetery and Crematorium Committee**-Councillors Avery, Bendall, Bettridge, Rev. de Courcy Ireland, Green, Moore, Readings and Rogers.

**Finance Committee**-The Mayor ; Aldermen Leigh James, Pruen, Taylor and Ward ; Councillors Garland, Grimwade and Rogers.

2

**Public Library Committee**—The Deputy Mayor ; Councillors Bendall, Bush, Compton, Garland, Grimwade, Lipson and Readings ; Rev. Barbara Thomas ; Rev. Canon P. M. C. Johnstone; 1,t. R. Davies; Messrs. S. J. Clarke, H. J. Norris, F. Vernall and C: E. Walsh.

**Art Gallery and Museum Committee**—The Deputy Mayor ; Aldermen Leigh James, Trye and Winterbotham ; Councillors Avery, Bayliss, Bendall and Rogers ; Major J. G. N. Clift ; R. Davies ; and Mr. C. R. Mapp.

**Emergency Committee**—The Mayor ; The Deputy Mayor ; Councillor Grimwade (Sub-Controller), Aldermen Trye and Winterbotham.

**Education Committee**—The Deputy Mayor ; Aldermen Leigh James, Margrett, Taylor, Trye and Winterbotham ; Councillors Addis, Bayliss, Bush, Compton, Garland, Grimwade, Lipson, Moore and Readings.

**6-Guardians Committee**-RESOLVED, That the following Members of the Council be nominated the Members of the Town Council to serve on the Guardians Committee for the ensuing year:—The Deputy Mayor ; Councillors Addis, Bayliss, Bush, Green, Grimwade, Moore and Readings, and that the following persons be nominated to serve on the Committee :—Mrs. E. Garland, Mr. S. J. Clarke, Rev, Barbara Thomas and Major Brooke-Murray.

**7—Cheltenham and Gloucester Joint Water Board**-RESOLVED, That the following Members of the Council be appointed Members of the Cheltenham and Gloucester Joint Water Board for the ensuing year :—The Mayor ; Aldermen Margrett, Pruen, Taylor, Trye and Ward.

**8-Joint Airport Committee**- RESOLVED, That the following Members be appointed the Council Representatives on the Joint Airport Committee for the ensuing year :—The Mayor ; Aldermen Margrett, Pruen, Taylor, Trye and Ward.

**9—Assessment Committee**- RESOLVED, That the following Members of the Council be appointed Members of the Cheltenham Area Assessment Committee for the ensuing year :—The Mayor ; Alderman Trye; Councillors Bayliss, Bendall, Rev. de Courcy Ireland, Garland, Green and Till.

**10-Pension Committee**-RESOLVED, That the Local Pension Committee for the Borough consist of all the Members of the Council and that their term of office as Members of such Committee expire on the 9th November, 1942, and that eight be a quorum of the Committee.

**11-Food Control Committee**-RESOLVED, That the Mayor be appointed a Member of the Food Control Committee to fill the vacancy caused by the resignation of the Deputy Mayor (Councillor J. Howell) for the year ending 1st September next. RESOLVED, also, That the question of filling the vacancy caused by the death of Miss E. Matthews be adjourned to the next Meeting of the Council.

**12-Gift of Candelabra**-The Retiring Mayor presented to the town, on behalf of the Retiring Mayoress and himself, a further gift in the form of a pair of solid silver gilt Candelabra. RESOLVED, That the best thanks of the Council be given to Councillor Howell and Mrs. Stewart Billings for their generous gift.

T. WILFRED WAITE, Mayor.

3

**MINUTES of the Committees of the Town Council to be submitted for approval at the Monthly Meeting of the Council to be held on Monday, 1st December, 1941.**

#### **PUBLIC HEALTH COMMITTEE.**

**At a Meeting of this Committee held on Tuesday, 12th November, 1941.** Present—The Mayor ; Aldermen Pruen and Clara Winterbotham ; Councillors Bayliss, Dr. Hayward and Moore.

**1—Chairman**—RESOLVED, That Alderman Pruen be appointed Chairman of this Committee for the ensuing year.

**2—Vice-Chairman**—RESOLVED, That Councillor Moore be appointed Vice-Chairman of this Committee for the ensuing year.

**3—Farms and Abattoir Sub-Committee**—RESOLVED, That Alderman Leigh James and Councillors Barnett, Hayward, Moore and Rogers be appointed the Farms and Abattoir Sub-Committee for the ensuing year.

4—**Standing Sub-Committee**—RESOLVED, That The Mayor, the Chairman and Councillors Garland and Moore be appointed the Standing Sub-Committee for the ensuing year.

5—Analyses of Water—The Medical Officer of Health submitted his report of analyses of water taken since the last Meeting of the Committee.

6—Surrender of Diseased Meat, etc.—The Medical Officer of Health reported the surrender of 6 lbs. Mutton ; 2 cwt. 9 lbs. Pork ; 1 cwt. 1 qr. Plaice ; 1 qr. 21 lbs. Salmon ; 14. lbs. Cheese ; 1 lb. Bacon ; 6 lbs. Tea ; 1 qr. 7 lbs. Fowls; 10 lbs. Biscuits . 49 tins Fish Paste, Soup, Beans, Milk, Fish and Fruit ; 1 bottle Tomato Sauce ; 1 bottle Pickles ; 2 Loaves ; 11 packets Custard Powder and 1 packet of Porridge.

7—Nuisances from Drains, etc.—The Chief Sanitary Inspector reported that he had examined the drains etc. on or belonging to 22 Edward Street and found the same to be defective and to require amendment and alteration. He submitted specification of the work required to be done. RESOLVED, That the same be approved, and that notice be given under Section 39 of the Public Health Act, 1936 to the Owner requiring him to do the specified work within 28 days.

8—Statutory Nuisance—Blenheim Lodge, Evesham Road—The Chief Sanitary Inspector reported that these premises were in such a state as to be prejudicial to health and a nuisance. RESOLVED, That notice be served under Section 93 of the Public Health Act, 1936, on the owner and occupier of the said premises requiring them to abate the nuisance and to execute such works and take such steps as may be necessary for that purpose.

9—Factory Act—The Chief Sanitary Inspector reported that there was insufficient W.C. accommodation and washing accommodation for the employees at the factory situate at Messrs. Tarr's slaughterhouse in Larput Place RESOLVED, That the Chief Sanitary Inspector be instructed to serve notice on the occupiers requiring them to provide sufficient and suitable sanitary conveniences for the persons employed in the factory in pursuance of Section 7 of the Factories Act, 1937.

10—Food and Drugs Act, 1938—(a) The Town Clerk submitted the quarterly report of the Public Analyst for the period ended the 30th September last.

(b) Egg Substitute Samples—The Chief Sanitary Inspector submitted analyses made by Mr. Ellis of five samples of egg substitutes. RESOLVED, That the Town Clerk be instructed to communicate with the Ministry of Food to ascertain which of these substitutes have been licensed under the new Order made by the Ministry in regard to food substitutes and that the matter be considered further at the next Meeting of the Committee.

11—Hayden Sewage Works—(a) The Borough Surveyor reported that, as instructed, he had now arranged to sell the sludge at the works at 2s per ton on the site.

(b) Camp—The Borough Surveyor submitted further correspondence in regard to the Corporation treating sewage at the Camp near the works and, in arriving at the contribution to be paid for this, he now recommended that, in lieu of the rateable value basis proposed at the last Meeting, the Camp should be charged a sum of £14 12s 0d. per million gallons. He recommended that the War Department should be required to instal a recorder for measuring the flow. RESOLVED, That these recommendations be approved and adopted and that Minute No. 14 (c), passed at the October Meeting of the Committee, be varied accordingly.

12—Gas Liquor—The Borough Surveyor submitted letter from the Cheltenham District Gas Company asking for permission to increase the quantity of liquor discharged into the sewers by 20 per cent and stating that, following the starting up of a concentrated ammonia recovery plant, the liquor will be less concentrated than that discharged during the last few years. The Borough Surveyor also reported that he had not been able to check the discharge of liquor into the sewers under the Agreement as this was now being carried out in such quantities that the measuring apparatus failed to record the quantity discharged, RESOLVED, That the Town Clerk and Borough Surveyor be instructed to consider and report on the Gas Company's application to increase the discharge. RESOLVED, also, That the Town Clerk be instructed to write to the Gas Company asking them to provide forthwith a recording instrument of sufficient capacity to record accurately the discharge permitted under the present Agreement.

13—Market—The Borough Surveyor reported that several lady Clerks and Typists were now employed at the Market by the Marketing Society who had asked that one of the W.C.'s at the Market might be reserved for their use. RESOLVED, That this be agreed to subject to the Society bearing the cost of the small amount of work necessary.

14—Caravan Site—The Chief Sanitary Inspector reported that two tents occupied by two families and a caravan had been placed on the land in Hereford Place. RESOLVED, That the Town Clerk be instructed to inform the owner of the provisions of the Public Health Act, 1936, in regard to the licensing of tent and caravan sites and inform him that if the use of the site for this purpose is not discontinued by the next Meeting of the Committee, the Committee will have to consider taking proceedings.

15—Re-occupation of Condemned Houses-- 13 Grosvenor Street—The Chief Sanitary Inspector reported that the licence to re-occupy these premises expired on the 12th October. He had inspected the premises and informed the owner that, before he could recommend a renewal of the licence, certain work would have to be carried out. The work had not yet been commenced. RESOLVED, That the licence be not renewed and that the owner be required to take the necessary steps for obtaining vacant possession of the premises forthwith, and that Minute No. 3 passed at the last Meeting of the Committee be varied accordingly,

16—Houses Unfit for Human Habitation--(a) The View Sub-Committee reported that they had inspected the basements of " Hillesley," Oxford Passage and 10 Suffolk Square, and they could not recommend that the owners should be allowed to let these for habitation again. RESOLVED, That this recommendation be approved and adopted.

(b) The View Sub-Committee also inspected the basement at 69 St. George's Road (formerly known as 6 York Terrace) and recommended that this should be allowed to be used for habitation again. RESOLVED, That this recommendation be approved and adopted and that an Order be made under the Housing Act determining the Closing Order made on the 14th December, 1936.

17—Diphtheria Immunisation—(a) The Medical Officer of Health reported that the estimated number of children immunised in Cheltenham was as follows : Under 5 years 18.5 per cent 5 years and over, but under 15 years 23.01 per cent Combined estimate of children under 15 years 21.5 per cent. These figures did not include children immunised privately by Doctors in the town. RESOLVED, That the Medical Officer of Health be instructed to ascertain the methods adopted by the County Council to secure the consent of parents for the immunisation of children attending County Schools.

(b) The Medical Officer of Health reported that he hoped to be able to arrange with Dr. Nicoll to assist with the Immunisation Scheme during the winter. RESOLVED, That this be approved.

(c) Diphtheria Antitoxin—The Medical Officer of Health submitted a report in regard to the supply of Antitoxin to Doctors and asked for instructions in regard to charging for this. RESOLVED, That where the Medical Officer of Health is satisfied that the patient or parents of patient are in a position to pay for this, an appropriate charge be made.

18—Abattoir—(a) The Town Clerk reported that the Cheltenham Butchers' Buying Committee had now settled the Corporation's outstanding account for the stunning fees.

(b) The Chief Sanitary Inspector reported that a Meeting of the various persons etc. involved in connection with the fire watching of the Abattoir had been held and it had been arranged that he should draw up a scheme in consultation with the Fire Guard Staff Officer and he was accordingly submitting a scheme to the appropriate authority for approval.

19-136 Tewkesbury Road—The Chief Sanitary Inspector submitted letter from Mrs. L. Cripps complaining of the damage alleged to have been caused to the end wall of this house through the demolition of adjoining properties, and asking the Corporation to fence in the cleared site. RESOLVED, That Mrs. Cripps be informed that the Committee are under no liability in respect of her property and that they have no powers to require the owners to fence in the cleared site adjoining her house.

20-19 St. Luke's Road—The Town Clerk submitted correspondence with Mr. Parker and Messrs. Winterbotham, Gurney & Co. in regard to the repairs to this house. RESOLVED, That consideration be adjourned to the next Meeting, and that in the meantime, the View Sub-Committee be asked to inspect and report thereon.

5

21—Rats and Mice Destruction Act—The Chief Sanitary Inspector reported further in regard to the engagement of a Rat Trapper. He submitted correspondence he had had with the County Agriculture Pests Officer. He considered that it would take a professional Rat Catcher between two and three weeks to systematically bait and poison the whole sewer system by baiting every other manhole and placing poison on the benches in positions easily accessible to rats which might be travelling the sewer. The County Council were prepared to carry out this work and provide the materials required. The charge the County Council would make for the County Ratcatcher's services, equipment and materials would be approximately £35, the Corporation to provide the assistance of one of their employees who is acquainted with all the sewers in the Borough. RESOLVED, That the offer of the County Council be accepted.

22—Lakestone Brook—Read, letter of 8th inst. from the County Land Drainage Officer in regard to the recent Conference held with the Chairman of the Land Drainage Committee and the Inspector of the Ministry of Agriculture & Fisheries in regard to the cleaning out of Lakestone Brook. The County now asked the Corporation to make a contribution as riparian owners and also a contribution towards the owners' share of the cost of the adjoining fields amounting altogether to £82 9s. 5d. which was half the cost after deducting the grant of 50 per cent. RESOLVED, That the Council be recommended to enter into an agreement to pay this sum when the work has been certified as completed to the satisfaction of the Land Drainage Officer.

ARTHUR. S. F. PRUEN,

Chairman.

## HOUSING COMMITTEE.

**At a Meeting of this Committee held on Thursday, 13th November, 1941.** Present—The Mayor ; Alderman Pates ; Councillors Addis, Bayliss, Bush, Green, Grimwade and Dr Hayward.

1—Chairman—RESOLVED, That Alderman Pates be appointed Chairman of this Committee for the ensuing year.

2—Vice-Chairman—RESOLVED, That Councillor Bush be appointed Vice-Chairman of this Committee for the ensuing year.

3—**Selection of Tenants, View and Repairs Sub-Committee**—RESOLVED, That the following be appointed this Sub-Committee for the ensuing year : Alderman Pates Councillors Addis, Bush, Compton, Fisher, Green, Grimwade and Moore.

4—Housing Manager—(a) The Housing Manager submitted her Monthly Report on the collection of rents.

(b) Read, letter of 10th inst. from Miss M. T. Bourne giving one month's notice terminating her appointment. RESOLVED, That the appointment be offered to Miss Watson who was formerly Trainee in the Department but who had not yet passed her final examination and that the Chairman be authorised to approve the salary to be paid pending her passing the examination when the salary be on the approved scale of £180, rising to £220 per annum, plus war bonus.

(c) The Housing Manager submitted her Annual Report. RESOLVED, That consideration be adjourned to the next Meeting.

5—Selection of **Tenants Sub-Committee**—Read, report of the Selection of Tenants Sub-Committee at their Meeting held on the 10th October.

They recommended (inter alia) as follows :—

(a) That the rents fixed and the rebates granted, as set out in the Rents Rebate Book, signed by the Chairman, be approved.

(b) That part of the garden of 10 Wordsworth Avenue, namely 320 square yards, be let to Mr. Stevens, junior, of 10 Kipling Road at a rent of 10s per annum for the duration of the war.

(c) That the Manager be instructed to see if other tenants would take over the cultivation of the gardens at 59 Humber Road and 132 Clyde Crescent in view of the fact that the Youth Service Squads were unable to give assistance with these gardens.

(d) That the Maximum rents of St. Mark's 1919 houses be reconsidered and that the Housing Manager after consultation with the Borough Treasurer. report on the matter at the next Housing Committee.

(e) That the application of the Repairs Superintendent for an increase in his car allowance be granted and that the Committee be recommended to increase this by 5s a week as from the 1st October, 1941.

RESOLVED, That the proceedings of the Sub-Committee be approved and adopted.

6—Repair of War Damage—(a) The Town Clerk reported that the Sub-Committee appointed at the last Meeting had inspected the war damage repairs to properties in Bloomsbury Street and were satisfied that these were being carried out in the manner directed by the Ministry of Health.

(b) The Borough Surveyor reported fully on the repair of war damage caused by enemy action on the 11th December last.

About 1,600 properties were damaged and the whole of these were inspected by the weekend following the raid. Appeals were made for building operatives, chiefly slaters and carpenters, and at the request of the Ministry of Health an appeal was also made to the Labour Exchange for transferred labour from nearby contracts and a certain number of soldiers were also brought into the town. Within a few days 300 building trade operatives were at work. 952 properties were dealt with under the heading of "First Aid Repairs" and when this stage had been reached a further survey was necessary in order to ascertain what additional work was required to put them into such a condition as the Ministry considered sufficient to enable them to remain without further repairs until after the war. For this purpose 1,090 properties were surveyed and it was found that 720 of these needed further attention of which 609 could be dealt with under the heading of "Extended First Aid Repairs" leaving 111 for more extensive treatment. Competitive tenders had also been accepted for 92 of these, and tenders were being invited for the balance of 19. The amount expended on First Aid Repairs to date was about £14,000, and the estimated cost of completing Extended First Aid Repairs was £6,000. The total of the accepted tenders for final repairs was £3,300. These figures did not include repairs to Corporation properties which were considerable. Progress was governed throughout by the amount of labour available. The original figure of 300 men had fallen to between 50 and 60, and it had not been possible to rise above this level. He anticipated, however, that the extended First Aid Repairs and final repairs would be disposed of in about one month's time.

(c) Read, letter of 30th September from the Ministry of Health consenting to the service of Notices for more permanent repairs in respect of 11 houses in High Street, 1 in Old Bath Road, 1 in Merriville Road, and 4 in Alstone Lane. The Town Clerk reported that Notices had been served accordingly.

7—Land, rear of Orchard Terrace—(a) Read, letters from the owners of 2 Tennyson Road and 10 Orchard Terrace offering to purchase the strip of land at the rear of their premises. RESOLVED, That the Committee are not prepared to sell the land and that, if the owners do not wish to take the portion at the end of their garden for allotments, the same be let to other applicants.

(b) RESOLVED, That a rent of 10s per annum be charged for the small piece of ground occupied by the two garages belonging to Mr. F. H. Fisher of 3 Orchard Terrace.

(c) RESOLVED, That the double garage sufficient for two cars, purchased by the Corporation, be let at a rent of 3s 6d per car per week.

8—Extortionate Rents—(a) Read, letter of 21st September from Ministry of Health that the Ministry propose to review the whole question of extortionate rents towards the end of April next, and asking to be furnished, not later than the 15th April next, with a further report on the position in in the Borough. RESOLVED, That the Town Clerk be instructed to send the report required by the Ministry.

(b) The Town Clerk submitted a number of complaints in regard to extortionate rents. In two cases the Town Clerk's representations had resulted in the rent being reduced to an amount acceptable to the tenants, and, in four other cases, the Committee did not consider they could take any action in



the matter as the complaints were either not justified or were such that they could be better dealt with by the occupiers under Section 9 of the Rent Restrictions Acts which entitled tenants to recover excess payments in the County Court.

9--Arrears—RESOLVED, That the sum of £9 12s. 6d. arrears, due from former tenants, as set out in the book signed by the Chairman, be written off as irrecoverable.

10—Moors Estate—RESOLVED, That the application of the Caretakers on this Estate for an increase in wages be granted, and that their wages be increased. by 5s per week.

11—Repairs Superintendent—The Report of the Repairs Superintendent was submitted. The work of fencing in the area of the houses demolished in Margrett Road had been put in hand, and the work of painting the steel windows on the 1924 Act houses on the Whaddon Estate had been commenced.

12-49 Folly Lane—RESOLVED, That the application of the tenant for permission to replace the existing range with a tiled mantel register for which the tenant was prepared to pay the whole cost, be granted.

13-41 Tennyson Road—RESOLVED, That the application of the tenant of this house for the removal of the interoven grate and replacing existing range with a tiled mantel register towards which the tenant was prepared to contribute £1 be not granted, but that the matter be considered after the war.

J. P. PATES,

Chairman.

7

#### **STREET AND HIGHWAY COMMITTEE.**

**At a Meeting of this Committee held on Monday, 17th November, 1941.** Present—Aldermen Pates, Trye, Ward and Winterbotham ; Councillors Addis, Fisher, Garland, Green, Grimwade, Readings and Rogers.

1—Appointment of Chairman—RESOLVED, That Alderman Capt. Trye be appointed Chairman of this Committee for the ensuing year.

2—Appointment of Vice-Chairman—RESOLVED, That Alderman Ward be appointed Vice-Chairman of this Committee for the ensuing year.

3—**Requisitions, Stores and Plant Sub-Committee**—RESOLVED, That Aldermen Pates and Trye ; Councillors Readings and Till be appointed the Requisitions, Stores and Plant Sub-Committee for the ensuing year.

4—**Traffic Sub-Committee**—RESOLVED, That Alderman Trye and Councillors Fisher, Garland, Green and Rogers be appointed the Traffic Sub-Committee for the ensuing year.

5—**Labour Sub-Committee**—RESOLVED, That Aldermen Trye and Ward and Councillors Addis, Garland, Green and Grimwade be appointed the Labour Sub-Committee for the ensuing year.

6—**Pittville Street Sub-Committee**—RESOLVED, That Aldermen Trye and Ward Councillors Fisher, Garland and Grimwade be appointed the Pittville Street Sub-Committee for the ensuing year.

7—Salvage of Waste—(a) The Borough Surveyor reported that the following had been salvaged during the month of October : (the amounts salvaged during the previous month are shown in brackets)

	Tons.	Cwts.	Tons.	Cwts.
Paper...	74	19 ½	(61	4)
Metals ...	31	17	(48	2)
Rags, sacks, etc.	3	7	(3	19)
Bottles and Jars	—	6 (735)	(—	8) (980)
Bones ...	3	—	(2	6)
Aluminium	—	4	—	—
Pig Food	97	19	(74	8)
Gramophone Records.	—	4	—	—

The estimated value of the salvage collected during October was £607 10s. 0d. and during September £533.

(b) The Borough Surveyor reported that the Refuse collected during the 6 weeks ended 12th November, 1941, was 1,685 tons.

(c) The Borough Surveyor reported that he was obtaining waste yeast from the Cheltenham Brewery Company without cost for mixing with the pig food. which increased considerably the food value of the kitchen waste. On a recent visit the Research Chemist of the Ministry of Supply informed him that Cheltenham is the first Authority to take up this matter. RESOLVED, That the thanks of the Committee be given to the Brewery Co.

8—Snow Clearing—The Borough Surveyor reported that the Ministry of War Transport had agreed to make a grant of £38 towards the cost of a snow plough.

9—Clarence Square—Tree—The Borough Surveyor reported that, in view of the removal of the posts and gates from Clarence Square near Monson Avenue it was desirable to remove one tree. RESOLVED, That the Borough Surveyor be instructed to have this tree removed.

10—Local Omnibus Service—Clarence Street Stop—The Borough Surveyor submitted letters of 27th and 29th ult. from Miss Vellender asking for the removal of the stop from outside No. 32 Clarence Street to Crescent Place opposite Carrs Hotel, or, if the stop has to remain in Clarence Street, to a position in front of a business house instead of No. 32 which is a residence. The Borough Surveyor reported that the present position was proving satisfactory and he recommended that queue rails be erected. RESOLVED, That the surplus queue rails outside Engall Cox & Co's. Office be removed and a single rail erected at each of the new bus stops in Clarence Parade and Clarence Street.

11--Transport—RESOLVED, That the Borough Surveyor be instructed to purchase Anti-freeze Mixture for the Corporation Lorries and Freighters.

12—Tewkesbury Road—Tree—The Borough Surveyor reported that in view of the number of collisions of motor vehicles with the tree opposite Tewkesbury Road Police Station, he had given instructions for the tree to be removed. RESOLVED, That this be approved.

8

13—Cheltenham Warship Week—Read, letter of 23rd ult. from the Chairman of the Programme and Publicity Committee asking for permission to erect 5 or 6 Banners in the town during Warship Week,

RESOLVED, That permission be granted subject to the usual conditions and also to a condition that if the Banners have white backgrounds the same must be taken down during blackout hours.

14—Marle Hill Tip Enclosure—RESOLVED, on the recommendation of the Allotments Committee, That the strip of land at the North end of the Marle Hill Tip enclosure be used temporarily as allotments for the duration of the war.

15—Cleeve Mount Estate—The Borough Surveyor recommended that all the roads on this Estate be now taken over except the small portions of the footpaths at junction of Welland Lodge and Cleeve Mount Roads and at corner of Cleeve-mount Road and Overbrook Drive which required paving. RESOLVED, That the Town Clerk be instructed to put up notices of the intention to take over all the roads subject to the developers depositing the estimated cost of £88 for paving the above-mentioned portions of footpaths.

16—Railings—(a) The Town Clerk reported that as instructed he had forwarded the Resolution of the Council asking for further guidance in the scheduling of railings and he now submitted letter of 7th inst. from the Ministry of Supply in reply.

The Ministry stated that it was impossible to lay down any hard and fast rule as local conditions will generally determine whether railings, which clearly would be unnecessary in some cases must be retained for special reasons in others. "Useful function" may, however, be read to mean serving some definite and specific purpose and not merely serving an ornamental purpose or preserving amenity or pleasure. The words should be taken in conjunction with and not, in isolation from the words "and if removed would require replacement by some other form of material." In short, if the local authority regard it as essential, not merely desirable, in any particular case that the railings if taken should be replaced by another form of fencing, then they should not be scheduled for removal. The decision rests, of course, with the local authority, and not with the owner.

The Ministry expected that local authorities would exercise a reasonable discretion in applying this principle, bearing in mind the necessity for obtaining the maximum tonnage of scrap metal from this source for the prosecution of the war effort.

They stated that gates, gateposts, railings at footpath level, railings between walls and boundary railings should be brought within the scope of the survey and scheduled for removal in accordance with the principles stated above. Railings which merely serve to prevent trespass or the entry of animals from the highway should be scheduled for removal unless there are special circumstances justifying their retention. This policy also applies to railings surrounding or fronting private houses. The facts that there are no hedges or fences, etc. to cut off access to the back part of the house was not considered sufficient ground for their retention.

RESOLVED, That the letter be referred to the Salvage Committee and that they be asked to submit the Survey Schedules to this Committee before sending these to the Ministry.

(b) Read, Circulars of 22nd ult. and 12th inst, from the Ministry of Works and Buildings that it had been decided to refer all appeals in respect of railings of special artistic merit or of historic interest to the local Panel of Architects set up to assist in matters connected with air raid damage to buildings of historic interest, namely : Messrs. W. Ellery Anderson, L. W. Barnard and R. Robson, together with the Borough Engineer. All appeals in respect of Church or Cemetery railings would be dealt with by the Panel at the Headquarters of the Ministry. The Ministry asked that the Survey Schedules should be submitted in the first place to the local Panel in order that they may advise what ironwork of artistic or historic value shall be deleted independently of any appeal by the

owner. RESOLVED, That the Town Clerk be instructed to forward the Survey to the Panel as requested. RESOLVED, also, That the Ministry be asked to add the names of Messrs. T. Overbury and H. T. Rainger to the local Panel,

17—Highways Department--Read, letter of 29th ult. from the Ministry of War Transport that this department had been scheduled as from the 20th ult. under the Essential Work (General Provisions) Order, 1941.

18—Citizens' Advice Bureau—RESOLVED, That the application of this Bureau for permission to place direction signs at either end of Rodney Road directing to the Bureau be granted, subject to the signs being placed in positions approved by the Borough Surveyor, or if placed on lamp standards subject to the consent of the Electricity Committee.

19—Damage to Bollard—Read, Report of damage to a Bollard at the College Road Traffic Island on the 3rd inst. RESOLVED, That a claim be made against the person responsible for the cost of making good the damage.

20—Conference—RESOLVED, That the Borough Surveyor be authorised to attend the special one day Conference of the Institution of Civil Engineers to be held in London on the 9th prox. when A.R.P. matters would-be discussed.

J. H. TRYE,

Chairman.

9

#### **MATERNITY AND CHILD WELFARE COMMITTEE.**

**At a Special Meeting of this Committee held on Thursday, 6th November, 1941.** Present—The Mayor ; Aldermen Leigh James and Winterbotham ; Councillors Avery, Bayliss, Bush, Rev. de Courcy Ireland, Garland and Grimwade; Mrs. Mellersh, Mrs. Wood and Miss Tinson (Alderman Leigh James in the chair).

1—Nursing Homes Registration Act—(a) The Medical Officer of Health submitted application from The House of Divinity, The Sanctuary, Leeds, for the registration of Tudor Lodge, The Park, as a Nursing Home RESOLVED, That consideration be adjourned to enable the Medical Officer of Health to obtain further information as to whether a resident Medical Practitioner or Qualified Nurse is to be in charge of the Home.

(b) The Medical Officer of Health reported that he had received an enquiry from Miss M. A Fox to know whether the Council would register the flat over 5 Suffolk Road as a Nursing Home for one Patient. RESOLVED, That the applicant be informed that the Committee would not be prepared to accede to an application if made, on the grounds that the premises are not suitable for this purpose.

2—Maternity Accommodation—The Medical Officer of Health asked for authority to send necessitous maternity cases to Private Nursing Homes when the maternity ward at the Victoria Home was full. RESOLVED, That this be agreed to.

LEIGH JAMES,

Chairman.

**At a Special Meeting of this Committee held on Monday, 17th November, 1941.** Present—The Deputy Mayor; Alderman Leigh James; Councillors Bayliss, Bush, Garland and Green; Mrs. Booy, Mrs. Mellersh and Mrs. Wood.

3—Appointment of Chairman—RESOLVED, That Alderman Leigh James be appointed Chairman of this Committee for the ensuing year.

4—**War Time Nursery Sub-Committee**—Read, letter of 8th inst. from the Ministry of Health stating that following a consultation with the Ministry of Labour it had been agreed that there is a need for three whole-time War Time Nurseries at Cheltenham, and approving of the Corporation's proposals to set up three Day Nurseries. Three standard huts had been ordered and would be delivered in about 14 days' time. The Ministry asked the Council to submit the proposals for the staffing and equipping of the Nurseries. RESOLVED, That the following members of the Committee be appointed the War Time Nursery Sub-Committee with power to take all the steps necessary for the provision of the Nurseries, equipping and staffing of the same Alderman Winterbotham and Councillor Garland with Alderman Leigh James (ex-officio), together with Mrs. Mellersh, Mrs. Percival, Miss °swell and Miss Tinson: also, That the Education Secretary (Mr. W. Turner Long) be asked to act as Secretary to the Sub-Committee.

5—Nursing Homes Registration Act—Tudor Lodge—The Committee further considered the application of the President of the House of Divinity for the registration of Tudor Lodge as a Nursing Home for a maximum of 15 patients, and the Medical Officer of -Health submitted correspondence he had had with the President, Mr. W. H. Lilley. The application stated there would be no resident Medical Practitioner or Nurse in charge of the Home as he himself would be in charge. They intended to employ a resident qualified Nurse but had not yet made an appointment. RESOLVED, That the applicant be informed that the Committee intend to recommend the Council to make an Order refusing the application for registration on the grounds that the Home is not, or will not, be under the charge of a person who is either a registered Medical Practitioner or a qualified Nurse and is or will be resident in the Home, or that there is not, or will not be, a proper proportion of qualified nurses among the persons having the superintendence of, or employed in the nursing of the patients in the Home ; and that a Special Meeting of the Committee be held on the 10th December at 3 p.m. when the Committee will give the applicant an opportunity Of showing cause in person, or by a representative, why the Order should not be made.

6—Thirlestaine Court Nursery—The Sub-Committee reported that they had now considered the applications received for the appointment of Matron of the Nursery and had now appointed Miss I. L. Robertson who commenced her duties on the 14th inst. RESOLVED, That the Ministry of Health be asked to approve the installation of an electric tire in the Matron's bedroom. RESOLVED, also, That the Gardener be granted a temporary increase of 5s a week for the extra work of having to attend on Sundays to see to the boilers, such increase to cease on the 30th April next.

LEIGH JAMES,

Chairman.

10

#### **TOWN PLANNING COMMITTEE.**

**At a Special Meeting of this Committee held on Monday, 17th November, 1941.** Present—The Mayor ; Alderman Ward ; and Councillor Bendall.

1—Appointment of Chairman—RESOLVED, That Alderman Ward be appointed Chairman of this Committee for the ensuing year.

R. OWEN SEACOME,

Town Clerk.

**At a Meeting of this Committee held on Thursday, 20th November, 1941.** Present—The Mayor ; Aldermen Trye, Ward and Winterbotham ; Councillors Bendall and Moore ; Mr. W. S. F. Harris, A. Yiend and A. Wiggett, and the Rev. E. C. Hanson (Alderman E. L. Ward in the chair).

2—Vice-Chairman—RESOLVED, That Alderman Capt. J. H. Trye be appointed Vice-Chairman for the ensuing year.

3—Plans of New Buildings—The Borough Surveyor submitted the following Notices and Plans of intended New Buildings, namely :—

No. of Plan.	Name.	Description.
5452	Pharmaceutical Manufacturing	Store Shed, Wesbourne House, Pittville Circus Road. Co. Ltd.
5453	Cheltenham College Council	New Lavatory, Boyne House, College Road.

Decisions under Byelaws—RESOLVED, That Plan No. 5452 be approved subject to the roof water being conveyed to the existing drains That Plan No. 5453 be approved subject to the sanitary work being carried out to the satisfaction of the Sanitary Inspector.

Decisions under Town and Country Planning (General Interim Development) Order, 1933—RESOLVED, That Plan No. 5453 be approved ; That Plan No. 5452 be approved subject to the building being erected on the north side of the property and behind the building line

4—Town Planning Area—Plans—The Borough Surveyor submitted the following Notices and Plans of intended New Buildings under the Town and Country Planning (General Interim Development) Order, 1933 :—

No. of Plan.	Name.	Description.
1687	Hunt, G., J.P.	Bungalow, Cleeve Hill.
1688	Pollard, H. J.	Alterations and additions, The Butts Cottage, Gotherington.

RESOLVED, That Plans Nos. 1687 and 1688 be not approved.

5—Applications to Develop—Thirlestaine Hall Hotel—The Borough Surveyor submitted letter dated 19th inst. from Messrs. Rainger & Rogers asking if permission would be given for the use of a railway coach as temporary living quarters for the domestic staff at Thirlestaine Hall Hotel owing to condensation on the concrete floors of their present quarters. The coach would be placed in a position to be decided by the Committee. RESOLVED, That the application be not granted.

6—Plan No. 5446—Garage, 60 Arle Road—Mr. A. S. Whitton attended and asked the Committee to reconsider their decision not to approve his plan for a garage between the house and the boundary of his property. He stated that he has had to leave his car without cover for three years and that he would be prepared to leave the doors unlocked to provide a secondary means of access to the house. RESOLVED, That the Committee adhere to their previous decision not to approve the plan.

7—Plan No. 5439—Conversion of No. 25 Manchester Street into a dwelling house—Read, letter dated 29th September, 1941, from Mr. E. E. MacVitie stating that the owner of No. 24 Manchester Street had agreed to sell him the land behind his property and asked that the Committee reconsider their decision not to approve the plan. The Borough Surveyor reported that the Byelaws were contravened in two other respects. Also that the provision of additional air space at the rear of the premises would not meet the requirements of the Scheme as the question of air space is based on conditions existing at the material date. RESOLVED, That the Committee adhere to their previous decision.

11

8—No. 15 Lypiatt Street—Read, letters dated 28th ult. and 17th inst. from Mr. W. E. Matthews that the flank wall of No. 15 Lypiatt Street had got into a bad state of repair owing to the lean-to shed on the adjoining property. The shed was erected many years ago. The Borough Surveyor reported that the property had been inspected and he was satisfied that the shed is not the cause of the bad condition of the wall. RESOLVED, That no action be taken.

9—National Building, etc., Programme—Read, Circular 2518 from Ministry of Health that before public works of building or civil engineering of a value of £5,000 and over can be started they must receive the approval of the Works and Buildings Committee of the Ministry of Works and Buildings, and that similar approval will be necessary where it is proposed to extend approved schemes.

10-14 Portland Street—Read, letters dated 4th and 7th inst. from M. E. Stare & Co. Ltd. asking if permission would be granted for the erection of a small stand in front of No. 14 Portland Street where employees bicycles could be locked up and left in safety. The stand would be behind the back edge of the public footpath. RESOLVED, That this be approved subject to the stand being removed on cessation of hostilities.

11—Town and Country Planning—Gloucestershire—Research Survey for Planning and Reconstruction—Read, letter of 20th inst. from the County Planning Officer that in order to complete the Research Survey for Planning and Reconstruction of the county, which is connected with physical planning and reconstruction now being supervised by the Council of Ministers, it is essential to include the area under control of the Committee with the remainder of the County, and asking if the Committee would allow Mr. Streater to collaborate with him in the work. RESOLVED, That this be agreed to.

12—Reproduction of Ordnance Survey Maps—Read, letter of 21st ult. from the Controller of H.M. Stationery Office that a licence had now been granted to the Corporation to reproduce large scale Ordnance Survey Maps for inter-departmental or office use by its officials and on its own premises subject to acknowledgments, the licence to continue for six months after the war, each party to have the right to terminate the licence at an earlier date if necessary. The Corporation to pay a compounded royalty of £3 18s. 6d. per annum for the period 1st January, 1939, to 31st December, 1941, and during the remaining currency of the licence. RESOLVED, That this be agreed.

13—New Works, Swindon Lane, Swindon—(a) Read, letter dated 24th ult. from Ministry of Aircraft Production regretting their architect had failed to formally submit plans for the new factory, but that the question of road improvements should have been raised when enquiries were made regarding a factory site and later in connection with services.

(b) Read, letter dated 31st ult. from Ministry of Health stating that the site was selected before the present arrangements for consultation between Government Departments were made, and that

they consider that protests should have been made at an earlier stage when enquiries were made regarding factory sites. Also that in view of the fact that the buildings are now completed it does not appear to the Minister that he can take any useful action in the matter.

(c) Read, letter dated 6th inst. from the Divisional Road Engineer, Ministry of War Transport, asking for plans and particulars of the proposed building and improvement lines in relation to the factory site.

(d) Read, letter dated 11th inst. from Clerk to the Cheltenham Rural District Council that his Council had decided to support the Corporation's protests regarding the erection of buildings in front of the building and improvement lines in Swindon Lane and that they had sent their protests to the various Departments concerned.

(e) Read, letter dated 22nd ult. from the County Surveyor that he had reiterated the protest to the Ministry of Aircraft Production in regard to the building line adopted by the Ministry and the danger to traffic owing to obstruction of sight lines

(f) Read, letter dated 4th inst. from the Borough Surveyor pointing out that the Department had afforded all possible assistance to the Ministry and the Contractor as regards selection of site and provision of drainage facilities but that no plans had been submitted for consideration. The Town Planning Assistant also reported on the interview he had had with representatives of the developers. RESOLVED, That a copy of the Borough Surveyor's letter, including the Town Planning Assistant's report, be sent to the Ministry of Aircraft Production and the Ministry of Health.

14—Date of Meeting—Mr. Wiggett asked if the day fixed for the Meeting of the Committee could be re-arranged as the present arrangement coincided with an important Meeting of the Rural District Council which made it impossible for the Rural members to attend. RESOLVED, That the Housing Committee be asked if they would agree to a changeover of dates with the Town Planning Committee.

E. L. WARD, Chairman

12

#### **TOWN IMPROVEMENT AND SPA COMMITTEE.**

**At a Meeting of this Committee held on Monday, 17th November, 1941.** Present—Alderman Ward ; Councillors Avery, flush, Green, Rogers and Smith (Alderman Ward in the chair).

1—Appointment of Chairman—RESOLVED, That the Mayor be appointed Chairman of this Committee for the ensuing year.

E. L. WARD,

Chairman.

**At a Meeting of this Committee held on Friday, 21st November, 1941.** Present—The Mayor; Aldermen Pates and Ward; Councillors Avery, Bartlett, Bush, Fisher, Green, Grimwade, Lipson, Readings and Rogers; Mr. D. V. Davies and Mr. R. B. Seaton (The Mayor in the chair).

2—**Sub-Committees**—(a) **Entertainments**—RESOLVED, That The Mayor, The Deputy Mayor, Alderman Pates, Councillors Bush, Green, Grimwade and Readings be appointed the Entertainments Sub-Committee for the ensuing year.



(b) **Baths**—RESOLVED, That The Mayor, The Deputy Mayor, Alderman Ward, Councillors Grimwade, Rogers and Smith be appointed the Baths Sub-Committee for the ensuing year, and that the Cheltenham Swimming Club be asked to nominate two members to serve on this Sub-Committee.

(c) **Medical Baths**—RESOLVED, That The Mayor, The Deputy Mayor, Alderman Pates, Councillors Grimwade, Readings and Smith be appointed the Medical Baths Sub-Committee for the ensuing Year.

(d) **Advertising**—RESOLVED, That Councillors Bush, Green, Grimwade and Readings be appointed the Advertising Sub-Committee for the ensuing year.

3—Visitors—RESOLVED, That the following Visitors be appointed for the ensuing year:-

Montpellier Baths and Sandford Park Swimming Pool	The Deputy Mayor and Alderman Ward.
Town Hall ...	Alderman Pates and Councillor Green.
Alstone Baths	Councillors Grimwade and Smith.

4—Medical Baths—The Monthly Report of the Superintendent was submitted. The receipts for October totalled £94 7s. 0d. as compared with £105 12s. 6d. in October last year.

5—Entertainments Sub-Committee—Read, reports of the Entertainments Sub-Committee at their Meetings held on the 21st ult., the 4th and 18th inst.

They recommended (inter alia) as follows :—

(a) Town Hall Fire watching—That the arrangements made be approved and that a bell be fixed at the Town Hall entrance, and that application be made to the Fire Guard Staff Officer for additional firewatchers to bring the total up to nine on duty each evening in accordance with the Regional Officer's instructions, (b) Concerts—That, in view of the difficulty in arranging time off for the staff because of the booking of the Town Hall every night, the Tuesday Concert Party Night be cancelled from the beginning of November, and that Mr. Arthur Cole be paid a War Bonus of 10 per cent on the usual fees for the Spa Orchestra and Spa Quartet from and including the 26th October.

(c) Spa—That the Spa be closed on Sunday mornings as from the beginning of November.

(d) Black-out—That Messrs,, S. C. Morris & Son be instructed to complete the black-out arrangements in the Ladies' and Mens' Cloak-rooms, Kitchen and Offices, and that the matter be re-considered on the completion of this work.

(e) Catering Staff—That a War Bonus of 3s 6d be paid to each member of the catering staff as from 30th October, 1941.

(f) Electricity Power Circuit—That, on the recommendation of the Borough Engineer, a new 4/core 0.1 sq. in. 3 phase cable be run from the Sub-Station adjoining the Town Hall to feed three distribution boxes in the Town Hall from which sub-circuits would feed twenty-four 15 amp. plugs, at an estimated cost of £204.

(g) Cafe Manageress—That Miss Mavis Ballinger be appointed Cafe Manageress at the Town Hall at a salary of £2 10s. 0d. per week as from the 13th November last.

(h) Town Hall—That no charge be made for the use of the Town Hall on the 14th, 20th and 21st September for the registration under the Compulsory Enrolment Order, on the 5th October for the Civil Defence Mass Meeting, on the 26th October for the reception arranged by Colonel S. E. Norris for Field Marshall Lord Bridwood (except that an account be sent to Colonel Norris for any staff employed on this occasion) ; also for Warship Week, except that a nominal charge of £5 be made to cover all out-of-pocket expenses.

(i) Winter Garden and Town Hall—That Mr. C. Lodge be appointed Custodian at the Winter Garden to patrol the Gardens from 4 p.m. to dusk and on Saturdays and Sundays from 10 a.m. to dusk, and also that he be appointed to carry out the duties of Listener outside the Town Hall when dances and other functions are held in the building in compliance with the Entertainments Order at a total wage of £4 per week. RESOLVED, That the proceedings of the Sub-Committee be approved and adopted.

6—Montpellier Gardens—The Town Clerk reported that the War Office had requisitioned the small building on the west side of the Pavilion and also a site 46 feet by 26 feet for the erection of a small building for war purposes.

7—Information Bureau—Read, letter of 15th inst. from Mr., Walter Ansell, Chairman of the Chamber of Commerce Finance Committee asking the Council for financial assistance towards the cost of maintaining the Information Bureau at the Town Hall. For many years the Bureau had been run by the Chamber of Commerce without expense to the Corporation except for the free use of the office and heating and lighting which the Chamber had very much appreciated. Hitherto, the Bureau had been financed by subscriptions from the Traders of the town and by profits from its official publications. Since the War began, however, the work and cost of running the Bureau had increased while on the other hand the income had gone down largely because the Official Guide had ceased publication. The cost of the Bureau exceeded £600 per annum, and this year there was a deficit amounting to This deficit would have been £200 were it not for the fact that in answer to an appeal made by Mr. Ansell, some of the Hoteliers had subscribed £63, In addition to managing the Bureau, the Chamber of Commerce were spending £25 per annum for newspapers and periodicals for the use of visitors attending morning Concerts. RESOLVED, That the Council be recommended to make a grant of £135 for this year.

8—Winter Garden—The Committee considered reference back by the Council of the recommendation in regard to placing a temporary roof on the Winter Garden. RESOLVED, That consideration be adjourned to the next Meeting of the Committee.

9—Sandford Park Swimming Pool—RESOLVED, That the application of Mr. W. H. Brasher for permission to have a morning bathe at the Pool be not granted. RESOLVED, also, That notices be put up that trespassers will be prosecuted.

T. WILFRED WAITE,

Chairman.

#### **ELECTRICITY AND LIGHTING COMMITTEE.**

**At a Special Meeting of this Committee held on Monday, the 17th November, 1941.** Present :  
Councillors Avery. Bendall and Rogers.

1—Appointment of Chairman—RESOLVED, That Councillor Rogers be appointed Chairman of this Committee for the ensuing year.

R. OWEN SEACOME, Town Clerk.

**At a Meeting of this Committee held on Monday, 24th November, 1941.** Present—The Mayor ; The Deputy Mayor : Councillors Addis, Avery, Bendall, Lt.-Col. Biggs, Grimwade, Moore and Rogers (Councillor Rogers in the chair).

2—Employees—(a) The Borough Electrical Engineer reported that the Royal Society for the Prevention of Accidents had allotted Silver Bars to the Medals already in the possession of three motor drivers employed by the Department, F. Deakin, R. W. Jones, and H. Poulston. RESOLVED, That the Committee congratulate the men on their awards.

(b) The Borough Electrical Engineer reported correspondence with the National Union of Municipal & General Workers and an interview with the District Organiser concerning the allowance to fire-watchers at St. Georges Place Stores and Manchester Street Sub-station. He reported that he had now paid the allowance due to men from the 4th June last, when the Council approved the payment of a subsistence allowance, but that some of the men had been engaged on fire-watching since February. RESOLVED, That the allowance be paid from the period when the fire-watching commenced until 4th June, 1941.

(c) The Borough Electrical Engineer reported with reference to Minute No. 1 of the Meeting of the Committee held on the 14th October last that H. Locke had resumed his employment with this Department on 4th November.

3—No. 6 District Joint Board, Committee and Council—The Borough Electrical Engineer submitted request for a nomination of representatives of this Undertaking on the Joint Board, Joint Committee and Joint Industrial Council for No 6 West of England Area. RESOLVED, That the Mayor be appointed representative of this Undertaking on the Board and the Committee, and that the Borough Electrical Engineer be appointed representative on the Joint Industrial Council.

4—Public Lighting—Read application for a starlight fitting to be placed on the existing lamp standard at the end of Shelley Avenue, St. Marks. The Borough Electrical Engineer reported that he had a fitting in stock and that the cost of erection including the cost of the fitting would not exceed 15s. RESOLVED, That a fitting be erected in that position.

5—Supply of Electric Cookers—The Borough Electrical Engineer reported that he was unable to obtain any additional electric cookers from bombed areas but submitted revised estimates of the cost of new cookers. RESOLVED, That he be instructed to purchase new cookers of two patterns and that the hire charge for cookers so purchased should be increased to 8s 6d. per quarter for the smaller cooker and 10s per quarter for the larger pattern.

6—Result of Year's Trading—The Borough Electrical Engineer submitted a report on the result of trading for the year ended 31st March, 1941. He stated that he had consulted the Borough Treasurer and although the final figures were not yet available it was apparent that the trading surplus of the previous year would be increased. He therefore recommended that the following reduced charges for electricity should be made, to take effect after the reading of meters for next December quarter :--

URBAN AREA. A standard rate of 3 ¾ d. per unit instead of 4d. per unit.

Guarantee Rate. A charge of 3 ¾ d. per unit instead of 3 ½ d. per unit, with discounts for quantities as at present.

RURAL AREA. A standard rate of 5d. per unit instead of 5 ½ d. per unit.

Maximum Demand Rate. A charge of 7d. per unit for the first 125 hours' use per quarter of the maximum demand, and a charge of 1 ½ d. per unit for all additional units.

He estimated that the above alterations would result in a reduction of revenue of about £3,050 a year.

RESOLVED, That the recommendations of the Borough Electrical Engineer be approved.

7—Skilled Labour—The Town Clerk submitted Circular No. 2503 from the Ministry of Health concerning the transfer of skilled labour to War Industry. RESOLVED, That the circular be referred to the Borough Electrical Engineer for his attention.

8—Gas Tests—(a) Quarterly Report—Read, Report of the Gas Examiner for the quarter ended the 30th September, 1941, which showed the average calorific value to be 475.4 B.Th.U.

(b) Periodical Report—Read, Reports of gas tests made on the :16th, 20th, 27th, 30th ult., and 4th, 10th, 15th and 19th inst., which showed the Calorific value on these dates to be 478.6, 486.5, 467.7, 487.3, 484.7, 486.8, 483.0 and 482.1 B.Th.U. respectively and the pressure 6.8, 7.3, 7.5, 5.3, 6.6, 5.6, 6.9 and 7.3 inches of water respectively.

STANLEY ROGERS,

Chairman.

15

#### WATER COMMITTEE.

**At a Special Meeting of this Committee held on Tuesday, 11th November, 1941.** Present—Aldermen Margrett, Trye and Ward ; Councillors Dr. Hayward, Moore and Smith.

1—Chairman—RESOLVED, That Alderman C. H. Margrett be appointed Chairman for the ensuing year.

2—Vice-Chairman—RESOLVED, That Alderman E. L. Ward be appointed Vice-Chairman for the ensuing year.

3—Water Supply—Supply to Gloucester—The Town Clerk submitted correspondence with the Town Clerk of Gloucester in regard to the supply of water to Gloucester and the Borough Engineer submitted a report on the present position of the water supply. The Dowdeswell Reservoir was very low for the time of year due to the fact that the supply of so much water to Gloucester had necessitated the Corporation drawing large supplies from Dowdeswell.

The installation of the new filters at Tewkesbury was being expedited and it was anticipated that one filter would be installed by the 14th inst. and two further filters installed by the 17th inst. He had inserted advertisements in the "Echo" asking the public to conserve water and prohibiting the use of water for washing cars, pavements, etc He had also communicated with large consumers including the Service Camps asking them to make every effort to avoid misuse of water.

RESOLVED, That the Borough Engineer be instructed to take the necessary steps to ensure that the Corporation obtain not less than two and a half million gallons of water per day from the Tewkesbury Pumping Station and that if the new filters are not in operation by the 16th inst. the supply to Gloucester be reduced to such amount as will leave the Corporation two and a half million gallons a day.

CHAS. H. MARGRETT,

Chairman.

**At a Meeting of this Committee held on Thursday, 13th November, 1941.** Present—Alderman Margrett ; Councillors Avery, Dr. Hayward and Moore (Alderman Margrett in the chair).

4—Borough Engineer's Report—The Monthly Report of the Borough Engineer was read :—

DAILY YIELD OF SPRINGS.

	For month ended 31st October, 1941.	Average for corresponding period during the past 3 years.
Hewletts Springs	77,000 gallons	60,000 gallons
Dowdeswell Springs	211,000	191,000 “
Leckhampton Springs	17,000 “	11,000
	305,000	262,000

CONTENTS OF RESERVOIRS.

Estimated Usable Quantity about ... .. 25,153,000 gallons

5—Inspections—The Borough Engineer reported the work carried out by the Water Inspectors during the month October.

6—Appeals—The cases entered in the Appeals Book were considered, and the rates settled and adjusted.

7—Wages—The Borough Engineer reported that the Waterworks J.I.C. had increased the war bonus for waterworks employees to 12s per week as from the first full pay week in October, and he had accordingly given instructions this amount to be paid.

16

8-Fish—The Borough Engineer submitted circular letter from the Fresh-Water Biological Association in regard to the trapping of coarse fish from Impounding Reservoirs. RESOLVED, That the Borough Engineer be instructed to obtain particulars of the method of trapping recommended for adoption.

9-Extension to Main—The Borough Engineer recommended that in connection with the quadrupling of the Cheltenham to Gloucester railway line advantage should be taken to lay about four 9 inch pipes under the railway in order to provide at some future time for tapping the 18 inch Churchdown to Hewletts main and laying a loop main to Staverton and Arle. RESOLVED, That this be approved.

10-Woodlands Farm—RESOLVED, That the Committee agree to contribute half the expenditure of about £7 incurred by the sub-tenant of The Bungalow at Woodlands Farm in carrying out repairs subject to this being recommended by Mr. Castle.

CHAS. H. MARGRETT,

Chairman.

## GENERAL PURPOSES AND WATCH COMMITTEE.

**Meeting of this Committee had on Tuesday, 18th November, 1941.** Present—The Mayor ; Aldermen Pruen, Trye, Ward and Winterbotham ; Councillors Green, Grimwade, Rogers and Smith (The Mayor in the chair).

1—Chairman—RESOLVED, That Alderman Margrett be appointed Chairman of this Committee for the ensuing year.

2—Market Sub-Committee—RESOLVED, That Aldermen Leigh James, Margrett, Taylor and Ward and Councillor Rogers be appointed this Sub Committee for the ensuing year.

3—Evacuation Scheme Sub-Committee—RESOLVED, That Aldermen Pruen, Ward and Winterbotham ; and Councillor Grimwade be appointed this Sub-Committee for the ensuing year.

4-Diseases amongst Animals—Superintendent Hopkins reported that the Borough was free from contagious diseases amongst animals.

5—Sale of Diseased Plants (Amendment) Order, 1941—Read, letter of 11th inst. from the Ministry of Agriculture and Fisheries enclosing copy of this Order which extends the provisions of the Sale of Diseased Plants Order of 1927, as amended by the Order of 1936, by the addition of Club Root, and the Ministry asked for this amendment to be brought to the notice of Auctioneers, Salesmen and Nurserymen, etc. The Town Clerk reported that he had published the Order in the " Echo."

6—Hackney Carriage Licences--(a) RESOLVED, That the application of J. Leitch for two Hackney Carriage Licences and two Drivers' Licences be granted subject to the vehicles being approved by Superintendent Hopkins and the Motor Hackney Carriage Inspector, and to the Drivers' Licences being recommended by Superintendent Hopkins.

(b) RESOLVED, That the applications of A. V. Nicholls and R. E. Jenkins for Hackney Carriage Licences and Drivers' Licences be adjourned, and that the Town Clerk be instructed to obtain further information as to whether the Taxis will be used for public hire work.

(c) RESOLVED, That the application of No Tips Hire Service for transfer of licence in respect of vehicle No. DMG 495 to DY 8135 be granted, subject to the vehicle being approved by Superintendent Hopkins and the Motor Hackney Carnage Inspector.

(d) Drivers—RESOLVED, That the applications of G. F. Collins and Miss F. Sinclair for Drivers' Licences be granted, subject to these being recommended by Superintendent Hopkins.

17

7—Petroleum Licences—(a) The Petroleum Inspector submitted list of persons who had not renewed their Petrol Licences RESOLVED, That the Petroleum Inspector be instructed to seal the tanks. (b) RESOLVED, That the applications for renewal of Licences to store Petroleum and Carbide, as set out in the Petroleum Inspector's Report Book be granted.

8—South-Western Provincial Council—The Committee considered the question of affiliation to the South-Western Provincial Council for Local Authorities' Administrative, Technical, Professional and Clerical Services, which was referred to the Committee by the Council at their last ordinary Meeting. RESOLVED, That the Council be recommended to become a member of the S.W. Provincial Council and to authorise this Committee to appoint a representative to serve thereon.

9—Shops Act—(a) The Town Clerk submitted Circular letter of 17th ult. from the Home Office stating that a Defence Regulation had been made fixing earlier closing hours for shops up to the 1st March next. The Regulations provided for shops to be closed not later than 7.30 p.m. on the late day and 6 p.m. on other days, but the Corporation were empowered to substitute earlier or later closing hours, provided that the substituted hours should not be later than 8 p.m. on the late day and on one other day, and not later than 7 p.m. on one or more of the remaining days. Before making any Order, Local Authorities were required to take steps to ascertain the views of Representative Associations, Shopkeepers and Shop Assistants who would be affected by the Order. The Town Clerk reported that he had asked the Chamber of Commerce to let him know if any Order was desired by them.

(b) Read, letter of 7th inst. from the National Amalgamated Union of Shop Assistants, Warehousemen and Clerks stating that in the view of the employees in the trade, there was less demand than ever on the part of the shopping public for trading after the hours of darkness, and that there was no need for shops to be open after 6 p.m.

RESOLVED, That the Committee recommend that no Order be made under the Regulations.

10—Athletic Ground Hoarding—Read, further letter of 3rd inst. from Mills & Rockleys Ltd. pressing for a reduction in the rental of this hoarding and stating that they had purchased the shares in the Cheltenham Billposting Company from a Bristol firm of Billposters who owned the whole of the shares in the Cheltenham Company, and that these shares were purchased in the Summer of 1938, when they had not been able to foresee the present paper shortage. RESOLVED, That the Committee adhere to their previous decision not to make any further reduction in the rent beyond the 25 per cent already made.

11—Y.M.C.A. Canteen—Read, letter of 30th ult. from the Chairman of the Canteen Committee asking if the Council could assist them in obtaining some building, or a site for a building, in the centre of the town, as the attendances at the Royal Well Military Canteen had increased so much since the outbreak of War that the building was now inadequate to meet the demands made upon it. It was understood that the Y.M.C.A. authorities would be in a position to provide a hut if a suitable site could be obtained. RESOLVED, That the Emergency Committee be asked to consider whether a site could, with the consent of the owners, be provided on the Royal Crescent Garden, failing which efforts be made to provide a suitable site in the Winter Garden Grounds.

12—Rodney Road Car Park—Read, letter of 30th ult. from Corporal S. Digby Walker complaining of the thefts of cycles in the town, and asking if it was possible for the Corporation to provide storage for Servicemen's cycles. RESOLVED, That the Borough Surveyor be instructed to report as to the cost of providing cycle racks at the Rodney Road Car Park, and that enquiries be made as to the accommodation available at the Plough Yard Car Park.

13—Railway Bridge, The Drifts—Read, letter of 30th ult. from the Clerk to the Charlton Kings Urban District Council stating that the Ministry of Supply wished to demolish this bridge, and suggesting that application be made to Quarter Sessions for the diversion of the footpath leading from Bafford Farm to Lilleybrook Golf Course Mr. Forbes had informed the Ministry that he did not consider any diversion was necessary if the land was filled in when the bridge was removed, but as the bridge was the property of the Corporation, he wished to know whether they agreed to the removal of the same. RESOLVED, That the Chairman of the Street and Highway Committee and the Borough Surveyor be authorised to agree to the Ministry removing the bridge on such terms as they consider desirable, having regard to the need of providing a good footpath.

14—Airport—Read, Minutes of the Joint Airport Committee at their Meeting held on the 11th November, 1941. Alderman Capt. Trye had been appointed Chairman of the Joint Committee. The Ministry of Aircraft Production had served notice under the Defence Regulations, taking possession of fields O.S. Nos. Part 73, 99a and Part 99 being part of the Home Farm let to C. E. Pullen's Representative ; the Joint Committee recommended that any claim for compensation or adjustment of rent be referred to Messrs. Bruton Knowles & Co. on behalf of the Corporation' RESOLVED, That this recommendation be approved and adopted.

18

Town Clerk's Department—(a) Town Clerk—The Assistant Town Clerk reported that the last day for the receipt of applications for the appointment of Town Clerk was the 27th November, RESOLVED, That a Special Meeting of the Committee be held on Tuesday, the 9th December at 3 p.m. to consider the applications and that the Assistant Town Clerk be instructed to prepare precis of the applications and supply each member of the Committee with a copy.

(b) Town Clerk's Department—On the instructions of the Mayor, the Assistant Town Clerk reported on the staffing and furnishing of this Department. He recommended that, with a view to relieving immediate pressure on the Department, a Committee Clerk be appointed at a salary of £250 rising to £300 per annum, plus War Bonus, and that two temporary female clerks be engaged to carry out the work of indexing Minutes and Records, and the preparation of a Register of properties and tenancies. He further recommended that, on completion of the Billeting Survey, the Town Planning Office which is now being used for this work, should be used for temporary office accommodation for the above-mentioned Clerks.

RESOLVED, That these recommendations be approved and adopted, and that on the termination of the Billeting Survey, Mr. Board be authorised to retain two of the temporary Clerks engaged on this work for the above-mentioned purpose, and that advertisements be issued inviting applications for the appointment of Committee Clerk ; also that, with a view to attracting applicants, the appointment be a permanent one and that the Resolution of the Council in regard to temporary appointments in war time be varied so far as this appointment is concerned.

(c) Furnishing—The Assistant Town Clerk recommended that the furniture in the Town Clerk's Department should be used for furnishing the Fire Prevention Offices at 119 Promenade and that new furniture be purchased for the Town Clerk's private office and the Town Clerk's Department. RESOLVED, That this be approved, and that Mr. Board be instructed to obtain tenders for the furniture which he considers necessary.

(d) Billeting Officer—Mr. Board reported that, with some reluctance, he must ask to be relieved of some of his work as Chief Reception and Billeting Officer. He considered that it was in the interests of the Council that he should retain the appointment of Chief Reception and Billeting Officer but that a whole-time Billeting Officer should be appointed to carry out the work in connection with the requisitioning of properties and the keeping up-to-date of the Survey now being made.

He considered it essential that the voluntary work at present carried out so efficiently by Mrs. Victor Percival and her voluntary workers should not be interfered with.

RESOLVED, That the Committee approve of the proposal to appoint a paid Billeting Officer under Mr. Board and that application be made to the Ministry of Health for approval of this appointment for the purpose of reimbursement by the Exchequer under the Government Evacuation Scheme at a salary to be approved by the Ministry of Health,



16-Mobile Kitchens—The Mayor reported that through the efforts of Mrs. Tait of the Victory Motor Company, the Council had been offered two of the Mobile Kitchens presented to this Country by Mr. Henry Ford and his son Mr. Edsell Ford. The Ford Trust wished the Kitchens to be available for serving meals to homeless people in blitzed areas and reserved the right to ask the Council to despatch the Vans to any area suffering from air raids. Mrs. Tait had kindly offered to service the vans and provide all renewals including tyres, spare parts and oil, and the Council would only have to provide petrol and garage accommodation.

RESOLVED, (1) That the offer be accepted with the best thanks of the Council and that the Ford Trust be asked to convey to Mr. Henry Ford and his son the Council's grateful thanks.

(2) That the best thanks of the Council be conveyed to Mrs. Tait for her generous offer.

(3) That, when the vans are received, the local Y.M.C.A. be asked to undertake the staffing and running of same on the understanding (a) That they will comply with the condition as to sending the vans to any area required by the Ford Trust (b) That the vans (if available) be placed at the disposal of the Defence Committee in the event of an air raid on Cheltenham and District, and (3) That when not engaged on feeding homeless persons in raided areas, one of the vans shall be at file disposal of the Cheltenham Community Feeding Committee for feeding Civil Defence personnel, Fire Guards, and others engaged on war work

T. WILFRED WAITE,

Chairman.

19

#### **FIRE PREVENTION COMMITTEE.**

**At a Meeting of this Committee held on Friday, 14th November, 1941.** Present—Alderman Ward ; Councillors Bush, Green, Grimwade and Readings ; Messrs. V. R. Ferguson and W. S. F. Harris.

1—Chairman—RESOLVED, That Councillor Grimwade be appointed Chairman of this Committee for the ensuing year.

2—Monthly Report of Column Officer—Column Officer J. R. Jones reported that since the last Meeting the National Fire Service had attended 5 calls to fire as follows :-

21st October Omnibus fire, London Road.

26<sup>th</sup> “ Aircraft crash, Swindon,

27<sup>th</sup> “ 69 Moorend Road.

2nd November Priors Road (false alarm).

7<sup>th</sup> “ 170 High Street.

3—Fire Guard—The Fire Guard Staff Officer submitted his monthly report :—(a) Compulsory Enrolment Order—No. of Registrations up to 18th October was 11,285, of these 3,196 had not claimed exemption and 3,198 had stated on their Registration Forms that they intended to claim exemption but so far had not filled in the appropriate exemption form. The remaining 4,891 had filled in exemption forms. He was sending letters to those who had not yet completed exemption forms asking them to state which night of the week they preferred to undertake their turn of duty. So far 862 had since applied for exemption and 553 had intimated their willingness to do duty one

night a week. These would shortly be enrolled and sent directions as to the place to which they should report for duty.

(b) Street Parties—The majority of the Street Parties were now combining their efforts and in some cases had amalgamated, thereby reducing the number of posts required. 27 out of the 29 Sectors had appointed their Senior Fire Guards. The Street Parties had been grouped on an average of four per Sector. The Senior Fire Guards were being instructed in Incendiary Bomb Control.

(c) Survey—He was in progress of making a survey of the Borough. This would reveal the total number of business premises, private houses and public buildings in each Sector ; also the total number of volunteers, including women, in each Sector ; also the equipment available in each Sector.

(d) Posts—The Senior Fire Guards had agreed that posts should be established where necessary for Fire Guards to report to. They had suggested that in many cases Surface Shelters could be adapted by installing light, heating and bunks. RESOLVED, That the Emergency Committee be asked to consider this suggestion.

4—Business Premises (No. 2) Order—The Fire Guard Staff Officer reported that the new Order had to date increased the number of business premises to which the Order now applied from 1,219 to 1,594. Two Meetings of the Occupiers had been held when the provisions of the new Order were explained to them. The number of claims for reimbursement of subsistence allowances received to date was 140 and the amount so far disbursed was £340. Considerable work would be involved in visiting all the business premises to examine Schemes, checking wages sheets, log books. He proposed to ask the Wardens to assist in this important work.

5—Training School—Read, letter of 31st ult. from the Regional Office asking the Council to send their Fire Guard Officers and Senior Wardens to one of a series of courses of instruction for Fire Guard Officers to be held at Torquay. The Course would last five days ; the fee including board and lodging was £3 7s. 6d. per head, which with travelling expenses would rank for grant. RESOLVED, That the Chairman and the Fire Guard Staff Officer be authorised to attend.

6—Staff—Read, letter of 23rd ult. from the Regional Office approving of the appointments of Fire Guard Staff and Assistant Staff Officers and five clerks on the terms mentioned also approving of the appointment, of four unpaid Head Fire Guards and 28 unpaid Senior Fire Guards. RESOLVED, That the Regional Commissioner be asked to reconsider the Council's application for the appointment of four paid Head Fire Guards as the Committee consider that these are necessary to carry out the large number of periodical inspections of business premises and the checking of wage sheets, log books, etc.

7-Subsistence Allowances—Read, circular of 11th inst. from the Ministry of Home Security in regard to the provision at subsistence allowances or food for part time unpaid Civil Defence Volunteers including the pool of Local Authority's Fire Guards. The scale of subsistence was either food to the value of 6d. up to 2s for periods of from 4 hours to 12 hours or a cash allowance of from 9d. to 3s. Increased allowances were provided for periods of duty in excess of 12 hours. The Local Authority could either provide the food or pay the allowances, whichever it preferred, but whichever method was adopted, the same method must apply generally to all the Civil Defence Services, including , Fire Guards. RESOLVED, That the circular be referred to the Emergency Committee to deal with.

H. C. GRIMWADE, Chairman.

## ALLOTMENTS COMMITTEE.

**At a Meeting of this Committee held on Tuesday, 11th November, 1941.** Present—Councillors Addis, Bendall, Green, Grimwade and Smith ; Messrs. Ball, Barlow and Roe.

1—Chairman—RESOLVED, That Councillor P. T. Smith be appointed Chairman of this Committee for the ensuing year.

2—Visitors—RESOLVED, That the following be appointed Visitors of the Allotments for the ensuing year :—

Councillors Addis, Compton and Mr. Ball for Crabtree Piece, Creamery Piece, Gapper's Field, Baglin's Piece, Land Tewkesbury Road near Malvern Street, and Parish Church Old Churchyard.

Councillors Fisher, Green and Mr. Barlow for Marle Hill Estate, Land Evesham Road adjoining The Bungalow, Girls' Grammar School Playing Field, Agg Gardner Recreation Ground, Land in Priors Road, and Severn Road.

Councillors Bendall and Bush for Asquith Road, Sandford Mead, Land Leckhampton Road (adjoining Bresson Aircraft, Ltd.), Land adjoining Emmanuel Church, and Charlton Park Gate.

Councillors Grimwade and Smith for Alma Road, Hatherley Road, Tennyson Road, Wasley's Field, Brooklyn Road Playing Field, Land Brooklyn Road, Hatherley Park, Orchard Way, Land junction Fairmount Road and Church Road, Land junction Church Road and Gloucester Road, Shelley Road, Land rear News Cottages, Land rear Higgs Cottages, Orchard rear Tennyson Road and Orchard rear of Orchard Terrace.

3—Allotments Inspection—The Gardens Superintendent reported that Nos. 15a Marle Hill, 15 Creamery Piece, 82, 83 and 160 North Ward, and 87a Asquith Road were all in a very bad condition, and had been reported on several occasions. The Town Clerk reported that the tenants of Nos. 15a Marle Hill and 87a Asquith Road had given notice terminating their tenancies. RESOLVED, That the Town Clerk be instructed to take possession of Nos. 15 Creamery Piece ; 82, 83 (excluding Piggeries) and 160 North Ward, and that if necessary, the Town Clerk be authorised to allow the new tenants a rebate to March, 1942.

4—Arrears—The Borough Treasurer submitted a statement of arrears which showed a reduction in the number of tenants in arrear reported at the last Meeting RESOLVED, That in view of the tragic death of the tenant of No. 16 Baglin's Piece, the arrears due to date, amounting to £1 0s. 4d., be written off, and that the Town Clerk be instructed to inform the relatives of the deceased that if they wish to continue in occupation of the allotment, they must enter into a new Tenancy Agreement, and the rent must be paid promptly and in advance.

5—Land rear Orchard Terrace—(a) Read, letter of 1st inst. and 27th ult. from the owners and occupiers of Nos. 2 Tennyson Road and 10 Orchard Terrace asking if the Corporation would sell the land at the rear of their premises and offering £1 per perch for the same. RESOLVED, That this be referred to the Housing Committee, with a recommendation from this Committee that the land be not sold but retained for use as allotments.

(b) Read, letters of 6th inst. and 27th ult. from the tenants of Nos. 2 and 7 Orchard Terrace asking for permission to remove the trees in the plots at the rear of their houses as they wished to cultivate the land. RESOLVED, That this be agreed to.

(c) The Town Clerk reported that the tenants of Nos. 4 and 5 Orchard Terrace were willing to take the plots at the rear of their houses and to keep the same in a tidy condition, but they were not willing to cultivate the land as an allotment. RESOLVED, That they be informed that the Committee are unable to let the land to them for this purpose, and that the allotments be offered to other applicants.

6-Additional Land for Allotments—(a) Land, junction of Old Bath Road and Charlton Lane, and Building sites in Charlton Lane—The Town Clerk reported that he had been in negotiation with the owners of this land but they were unable to let the same for allotments as the land was at present let for grazing.

(b) Hatherley Court Estate—The Town Clerk submitted letter of 17th ult. from Messrs. Rogers and Davies agreeing to the Corporation requisitioning the vacant land on this Estate for allotments, and he reported that the Requisition Notice had already been served and the land was being laid out.

(c) Elmfield Park Estate—Read, letter of 17th ult. from Messrs. Cunningham and Gibaud stating that this land was let on a yearly tenancy and they were unable to hand over the same to the Corporation for use as allotments.

(d) Thorncliffe Estate—The Gardens Superintendent reported that Messrs. S. C. Morris & Sons, Ltd, had agreed to the undeveloped portions of this Estate being laid out as allotments and they were arranging to let these direct to their employees.

(e) The Woodlands—Read, letter of 22nd ult. from the Clerk of the County Council enclosing letter from the Secretary of Education stating that the County Education Committee had decided that they could not allow part of the Sports Ground at "The Woodlands" to be used as allotments unless the Corporation were able to provide alternative access which would not involve transit through the Technical College grounds, and stating that there was a field situate on the South side of the Technical College grounds, not the property of the County Education Committee, which was more accessible and appeared to be more suitable. RESOLVED, That the Gardens Superintendent be instructed to inspect this land and report thereon.

21

(f) Land, Old Bath Road—Read, letter of 20th ult. from Messrs. Ivens, Thompson and Green, stating that the owner of a portion of the land was willing for the same to be used as allotments subject to certain conditions. RESOLVE: That the matter be adjourned for further consideration in view of the extensive fencing which would be required.

(g) Land in Swindon Road near Malvern Street—RESOLVED, That the Gardens Superintendent be asked to inspect and report upon the vacant land in Swindon Road.

7—Hatherley Road Allotments—The Town Clerk reported that he had now arranged with all the tenants affected by the widening of the railway, to give up the land required, and he was obtaining the District Valuer's report as to the value of the land to be acquired by the Company.

8—Allotment No. 8 Leckhampton Road—Read, letter from Mr. F. Beckinsell, the tenant of this plot, asking for a reduction in his rent as part of the allotment consisted of a rubbish tip and was not suitable for cultivation, RESOLVED, in view of the fact that the tenant has had the allotment rent free for twelve months, and that the rent is only 4s 8d per annum, the application be not granted.

9—Marle Hill Allotments—The Town Clerk reported that complaints had been received of the extensive damage caused by rabbits, and that he had written to the County Agricultural Pests Officer

with a view to their destruction, but had received a reply that it was necessary for the boundary hedge between the allotments and the field belonging to the Misses Gordon to be trimmed before a satisfactory clearance of the rabbits could be made. RESOLVED, That the Town Clerk be instructed to see what arrangements can be made for the trimming of the hedge which was claimed by the Misses Gordon.

10—Marle Hill Tip--The Borough Surveyor reported that a strip of land at the North end of the Made Hill tip enclosure could be used temporarily as allotments. RESOLVED, That subject to permission being granted by the Street and: Highway Committee, this land be plotted out for war-time allotments, and let at the rate of 10s per annum for a ten perch plot, the tenants being allowed six months' rent free.

11—Produce Show—Read, letter of 23rd ult, from the Secretary of H.R.H. The Duke of Gloucester's Red Cross Agriculture Fund conveying his thanks for the magnificent contribution raised by the Cheltenham Produce Show.

P. T. SMITH,

Chairman.

#### **PARKS AND RECREATION GROUNDS COMMITTEE.**

**At a Meeting of this Committee held on Tuesday, 11th November, 1941.** Present-Councillors Addis, Bendall, Bush, Green, Grimwade and Smith.

1—Chairman—RESOLVED, That Councillor J. Green be appointed Chairman of this Committee for the ensuing year,

2—Visitors—RESOLVED, That the following be appointed Visitors of the Parks and Recreation Grounds for the ensuing year .

Agg Gardner Recreation Ground	Councillors Addis, Compton and Fisher.
Naunton Park Recreation Ground ...	Councillors Bendall and Smith.
Montpellier Gardens	Councillors Bush and Grimwade.
Whaddon Road and Clyde Recreation Grounds	Councillors Green and Smith,
Sandford Park ...	Councillors Bush and Green.
St. Mark's	Councillors Grimwade and Smith.
Pittville Gardens	Councillors Addis and Fisher.
Hatherley Park ...	Councillors Grimwade and Smith.

3—Food Production—The Gardens Superintendent reported that during the month of October the sale of produce at the Market amounted to £92 2s. 8d. 32 cwt. of onions had also been disposed of, for which £40 would be received and in addition a quantity had been sold at the Cheltenham Market.

4—Montpellier Gardens—(a) Elm Trees—The Gardens Superintendent reported that four elm trees in these Gardens recently shed a number of branches, and with a view to making them safe, he recommended lopping a number of heavy branches on each tree. RESOLVED, That this be approved.

(b) Receipts—The Gardens Superintendent reported that during the period 1st May to 30th September, the receipts Tennis, hire of balls, Putting and Chairs amounted to £561 12s. 0d.

5-Naunton Park Recreation Ground—The Gardens Superintendent reported that application had been made by the tenant of Merlin Villa, Naunton Park Road, for a Lime Tree in the corner of this Ground to be removed, and for a few other trees to be lopped as the trees interfered with the cultivation of his and other gardens: RESOLVED, That this be approved.

6-Sandford Park—Demonstration Plots—The Gardens Superintendent reported that it would be necessary to fence the two additional Demonstration Plots in order to protect the produce from balls, etc. He estimated the cost of providing wire netting and posts at £10, RESOLVED, That he be instructed to carry out this work.

7-Gifts of Trees—The Gardens Superintendent reported that Mr. J. F. White of 27 Eldon Road had given a Cornelian Cherry Tree, and Mrs. M. Martin of Claremont, Belmont Road had given a Chestnut Tree for Hatherley Park. RESOLVED, That the Town Clerk be instructed to convey the thanks of the Committee for these gifts.

8-Pittville Gardens Railings—The Borough Surveyor reported that the Railings Sub-Committee had asked this Committee to surrender the railings on the Bridge adjoining Albert Road. RESOLVED, That this be not agreed to as the Committee consider that the railings, which are of a light variety, form a protection and if removed there would be danger of children falling into the lake.

Football Pitches—RESOLVED, That permission be granted to the undermentioned Clubs to play football on the following Recreation Grounds during the coming season

Name of Ground.	Name of Club.	Day of Play.
Naunton Park Recreation Ground	Y.M.C.A.	Alternate Saturdays.
Hatherley Recreation Ground ...	Y.M.C.A, Junior Team	“
Clyde Recreation Ground	Air Training Corps. ...	“

RESOLVED, That the applications of the Gloster Aircraft Co., Toolroom No. 3 (Dispersal) A.F.C., and the V.P. Airscrews Football Club be not granted as there are no pitches available.

10-Brooklyn Road Tip—The Town Clerk submitted application from Mr. R. C. Swinton for permission to graze two horses on land adjoining the Brooklyn Road Tip, for which he offered a rent of £1 10s. 0d. per month. RESOLVED, That the application be not granted as the land is not suitably fenced for this purpose and there would be danger of the animals straying.

11—Brooklyn Road Playing Field-- (a) The Town Clerk reported that the War Department Land Agent had offered a rental of £71 per annum for the above ground. RESOLVED, That this offer be accepted on the understanding that the Military Authorities undertake the upkeep of the Ground and they be informed that, owing to shortage of labour, the Corporation will not be able to assist them in any way with this work.

(b) Read, letter of 15th ult from the Spartans (War Office) Hockey Club asking if the Groundsman at St. Mark's Recreation Ground could roll the Hockey Pitch, etc., on one day per week. RESOLVED, That the Club be informed that the Corporation are unable to undertake this work as the Custodian is fully occupied with other duties, but if he is willing to do this on his half-day, there will be no objection to their making arrangements with him accordingly.

12-Cheltenham Warship Week—Professional Soccer Match, 29th November—Read, letter of 30th ult. from Councillor Fisher asking if the Corporation would roll the Ground of the Cheltenham A.F.C. prior to this Match as they had the only Roller suitable for the purpose. RESOLVED, That this matter

be referred to the Street and Highway Committee as the Roller belongs to the Highways Department.

13—Alstone Croft Playing Field—Custodian's Wages—Read, letter of 16th ult. from the Education Secretary contending that the additional duties of the Custodian were not connected with the attendance of children at the ground as the hours during which the ground is open are exactly the same as when he was first appointed, and suggesting that the Custodian now had to undertake additional duties such as the supervision of the Decontamination Unit and Air Raid Shelters. RESOLVED, That this Committee adhere to their previous decision that the Custodian be paid £2 10s. 0d. per week in view of his increased duties, and that the Education Committee be asked to contribute half this amount, and that the Emergency Committee also be asked to make a contribution in respect of the work in connection with the Air Raid Shelters, etc.

14—Play Leadership—The Town Clerk reported that the Education Secretary had written pointing out that the Education Committee had had to pay for the services of play-leaders, and as a result of the steps taken by them, a large number of children went to the playing fields during the holidays instead of playing in the roads, and his Committee felt that the Parks Committee should make additional payments to the Custodians for the extra work entailed RESOLVED, That the Committee do not agree with this view and adhere to their previous decision that the payments submitted by the Education Secretary to their last Meeting be paid by the Education Committee direct.

W. J. GREEN, Chairman.

23

#### **ART GALLERY AND MUSEUM COMMITTEE.**

**At a Meeting of this Committee held on Friday, 14th November, 1941.** Present—The Deputy Mayor ; Alderman, Trye ; Councillors Avery and Bayliss ; and Major J. G. N. Clift (Alderman Trye in the chair).

1—Election of Chairman—RESOLVED, That Alderman Clara F. Winterbotham be elected Chairman for the ensuing year.

2—Curator's Report for September and October, 1941—Visitors-9,306 (last year 7,933) Receipts—Catalogues, Postcards, etc. 14s 1d. "Friends of the Art Gallery and Museum Fund" £17 4s. 2d. Total £17 18s. 3d.

Loan of Gallery and Chinese Porcelain Room—The Curator read letter of thanks from the Secretary of the Cheltenham Auxiliary of the British and Foreign Bible Society for facilities given for Annual Meeting. The Chinese Porcelain Room had been made available for the Law Society Examinations from 3rd to 7th November, 1941.

Dutch Picture—The late 16th century Dutch picture had been received as a gift from Mrs. Hamilton, Rozelle, Ayr, Scotland.

3—Donations—Gifts to the Museum had been received from the following :—Mr. H. H. Albino, Major G. A. Beal:- Browne, Miss Bird, Mrs. Jennings Campbell, Mr. P. J. Channon, Messrs. Flight Bros., Mrs. Holloway, Miss D. Lawrence, Miss L. U. G. Pudan, Mr. C. Taylor, Mrs. Woodhouse, Mr. Tom Whiting, Miss Zachary.

RESOLVED, That the thanks of the Committee be conveyed to the Donors.

4—Offer of a Collection of Sheffield Plate from Mr. S. D. Scott, M.A.—RESOLVED, That a collection of 28 pieces of Sheffield Plate of the best period offered as a gift by Mr. S. D. Scott, in memory of his

wife, be accepted, and the grateful thanks of the Corporation be conveyed to Mr. Scott for this important gift.

5—General Account—RESOLVED, That five Bygones and Rockingham Mask Jug be purchased from the general account at a total cost of £2 0s. 6d.

6—" Friends of the Art Gallery and Museum Account "—RESOLVED, That a chalk drawing " In praise of Dorset" and a painting of " Swanage" by Gerald Gardiner be purchased for £25. RESOLVED, further, That a pair of Staffordshire Pottery Dogs be bought for £1.

7—Library Association—RESOLVED, That facilities be given for this Association to hold examinations in the Chines Porcelain Room from 8th to 13th December, 1941.

8—Exhibitions—RESOLVED, That arrangements be made for the 3rd War-time Display by the London Group to be exhibited in the Art Gallery, and also for Ministry of Information War Paintings.

9—Christmas Closing—RESOLVED, That the Art Gallery and Museum be closed on the 24th and 25th December, 1941.

10—Date of next Meeting—RESOLVED, That the next Meeting of the Committee be held on Friday, 16th January, 1941

J. H. TRYE,

Chairman.

#### **CEMETERY AND CREMATORIUM COMMITTEE.**

**At a Meeting of this Committee held on Monday, 17th November, 1941.** Present—Councillors Avery, Bendall, Green and Rogers.

1—Chairman—RESOLVED, That Councillor Rev. de Courcy Ireland be appointed Chairman of this Committee for the ensuing year.

R. OWEN SEACOME, Town Clerk.

24

#### **PUBLIC LIBRARY COMMITTEE.**

**At a Meeting of this Committee held on Friday, 14th November, 1941.** Present—Councillors Bush, Compton, Garland, Grimwade, Lipson and Readings ; Rev. Barbara Thomas ; Messrs. F. Ventral and C. E. Walsh.

1—Election of Chairman—RESOLVED, That Councillor Lipson be appointed Chairman for the ensuing year.

2—Election of Vice-Chairman—RESOLVED, That Councillor H. C. Grimwade be appointed Vice-Chairman for the ensuing year.

3—**Election of Sub-Committee**--RESOLVED, That the Chairman, Councillor Grimwade and Mr. C. E. Walsh be appointed members of the Sub-Committee for the ensuing year

4—**School Libraries Sub-Committee**—RESOLVED, That the Sub-Committee act as representatives of this Committee on the School Libraries Sub-Committee.

5—Librarian's Report for September and October, 1941—Receipts £112 7s. 1d.



The Librarian reported that the income from fines, tickets, etc., for the period 1st April to 31st October, 1941, amounted to £355, and if this was maintained for the next five months the income from this source was likely to exceed the estimate by £150.

Number of Volumes Issued—Reference Department 11,524; Lending Department 67,555 ; Junior Department 8,655 ; School Libraries (July—September) 4,508 ; Total 92,242 (last year 87,134).

Record Issue—Two record issues had been recorded as follows :—Adult Lending Library 2,550 volumes on 11th October, 1941. Junior Library : 541 on 8th. November, 1941.

Replacements and Binding-147 volumes had been replaced, 1,227 volumes had been returned from the binder, and a further 554 volumes had been dispatched. Lectures—The following lectures had been given in the Art Gallery :—

6th October, 1941      Miss E. Picton-Turbervill on " Russia as I saw it." Attendance 350.

13th October, 1941    Mr. F. B. Bradley-Birt on "Tewkesbury : Abbey, Town and Neighbourhood." Attendance 311.

20th October, 1941    Mrs. P. Friedenhein on "Character and personality expressed in hand-writing." Attendance 247.

27th October, 1941    Dr. W. H. Steavenson on "Our neighbours in space ; a glance at some other worlds." Attendance 228.

10th November, 1941   Mr. E. J. Batstone on "Peeps of Belgium, Brittany, Holland and Switzerland in 1939." Attendance 189.

The attendances had been unusually large, and on several occasions many had been unable to gain admission.

Junior Library—In order to meet the pressure on the Junior Library, the Librarian reported that he had arranged to open half an hour earlier in the afternoons, namely at 3.30 p.m.

Adult Library—In view of the earlier closing in the evenings, the Librarian reported that he had arranged with the staff to allow members of the public who arrived early to have admission, say, at 9.45 a.m. instead of 10 a.m.

6—Books—RESOLVED, (a) That 399 volumes, published at £140 1s. 9d., be purchased for £110 12s. 4d.

(b) That £750 be spent on Binding.

(c) That £70 be spent on Replacements.

(d) That 4 volumes be purchased from the Leslie Young Benefaction Account for £6 6s. 0d.

7—Donations—104 volumes and 30 pamphlets had been received as gifts from 24 donors. RESOLVED, That the thanks of the Committee be conveyed to the Donors.

8—Book List—List No. 19 had been issued, and the Librarian reported that it was hoped that No. 20 would be published under its new format in January, 1942, by the New Centurion Publishing and Publicity Co.

9—Books for the Troops, etc.—The Librarian reported that reading matter dispatched to the Troops, to date, numbered 12,252 volumes and 4,166 magazines. Furthermore, many residents were sending in consignments of books on the understanding that such surplus would be used locally or diverted for the troops for Government pulping ; or for blitzed libraries. Under the last head, 341 volumes had been sent to Plymouth Public Library which had suffered great loss through enemy action.

10—School Libraries—The Librarian reported that the Education Committee wished a school library established in Whaddon Senior School, RESOLVED, That authority be given to the Librarian for this to be done on the understanding that the Education Committee would contribute £25 towards the initial stock and that the Library would lend 75 volumes from the junior section.

11—Stoking of Boiler—The Librarian reported that this work had become too heavy for the Library Janitor (Mr. Smith) and that the Art Gallery and Museum Attendant (Mr. Thompson) had very willingly undertaken this work, and a very marked improvement in the heating of the building had resulted.

12—Box of Books for Whaddon—RESOLVED, That the Librarian be asked to co-operate with the Secretary of Education as to the possibility of arranging for a box of books for issue to residents in Whaddon to be housed at Whaddon Senior School.

13—Staff—(a) The Librarian reported the call-up of Miss S. Graham Smith for service in the W.R.N.S. RESOLVED, That the appointment of Mrs. S. H. Taylor, F.L.A., as temporary assistant in her place at a wage of £3 3s. 0d. per week, be approved.

(b) RESOLVED, That Miss F. M. Benney be granted permission to volunteer for service with the W.A.A.F. for the period of the war—her position to be kept open and her salary to be made up.

(c) RESOLVED, further, That the Librarian be authorised to appoint a temporary assistant in Grade A, Div. 1, in place of Miss Benney when she received her call.

(d) RESOLVED, further, That Mrs. J. Staddon, B.A., F.L.A., be employed as part-time help on Saturday afternoon and Monday mornings.

(e) The Librarian reported that Miss A. Leaser was giving voluntary help one morning a week, in making entries for the Union Catalogue of the South Western Regional Library Bureau. RESOLVED, That this be approved.

14—Christmas Closing—RESOLVED, That all departments of the Library be closed on 25th and 26th December, 1941.

15—Date of next Meeting—RESOLVED, That the next Meeting of the Committee be held on Friday, 16th January, 1941

D. L. LIPSON, Chairman.

#### **RATING COMMITTEE.**

**At a Meeting of this Committee held on Wednesday 5th November, 1941.** Present—Councillors Bettridge, Bush and Smith (Councillor Bettridge the chair).

1—Proposals—The Committee considered the proposals submitted by the Rating and Value Officer. RESOLVED, That these be submitted for the revision of Assessments as now settled by the Committee.

2—Defaulters—RESOLVED, That the Rating Officer be instructed. to take proceedings for the recovery of arrears from two Defaulters

A. J. BETTRIDGE, Chairman.

26

#### FINANCE COMMITTEE.

**At a Special Meeting of this Committee held on Monday, the 17th November, 1941.** Present—Alderman Ward and Councillors Garland and Rogers (Alderman Ward in the Chair).

1—Appointment of Chairman—RESOLVED, That Alderman Taylor be appointed Chairman of this Committee for the ensuing year.

E. L. WARD,

Chairman.

**At a Meeting of this Committee held on Tuesday, 25th November, 1941.** Present—The Mayor ; Aldermen Taylor and Ward ; Councillors Garland and Grimwade (Alderman Taylor in the chair),

2-General Rate—Read, Report of the Borough Treasurer, dated the 22nd inst., on the collection of the Second Instalment of this Rate Amount collected £43,821; Leaving Outstanding £89,396.

3—Water Rate—Read, Report of the Borough Treasurer dated 22nd inst. on the collection of this Rate for the half-year ending 31st March, 1942 Amount collected £9,277 ; Outstanding £27,085.

4-Electricity Charges—The Borough Treasurer reported on the collection of Electricity charges since the last Meeting.

5—**Accounts Rota Committee**—Reported Meeting on the 25th inst. Present—Alderman Taylor (in the chair) Alderman Ward ; and Councillor Grimwade.

The Accounts were examined and recommended for payment. RESOLVED, That this recommendation be approved and adopted.

6—Loans—The Borough Treasurer reported that since the last Meeting £10,900 had been received on loan. RESOLVED, That Mortgages be sealed and issued on account of duly authorised loans.

7—Housing Act, 1936-166 Brooklyn Road—The Town Clerk read letter of the 11th inst. from the Cheltenham and Gloucester Building Society stating that Mr. W. S. B. now serving with H.M. Forces, had applied for a suspension of capital repayments as from the 1st November. The Society were willing to agree to this, subject to the Corporation agreeing. RESOLVED, That this be agreed to.

8—Finance Department—The Town Clerk reported that he had received notification from the Secretary of the Electricity Commission that the Commissioners had supported the Council's application to the Air Ministry for the release of Mr. K. Selby. RESOLVED, That the Town Clerk be instructed to again write to the Air Ministry.

9-Food pointing out that the British Restaurants are being operated at a loss. The Ministry intended that these should be operated on a fully self-supporting basis and therefore requested that the

Council review the position and, if not able to effect economies, in order to place these on a self-supporting basis, the prices for meals should be increased. RESOLVED, That this matter be referred for consideration of the General Purposes & Watch Committee.

10-Superannuation—A . E. Hooper—The Borough Treasurer reported that A. E. Hooper (Labourer) retired on the 15th inst. His pension based on 25 years' non-contributory and 16 years' contributory service amounted to £1 9s. 5d. per week RESOLVED, That this be paid.

P. P. TAYLOR, Chairman

27

### **Borough of Cheltenham.**

Municipal Offices, Cheltenham, 1st January, 1942.

Sir,

You are hereby summoned to attend the **Monthly Meeting of the Council, to be held at the MUNICIPAL OFFICES, PROMENADE, on MONDAY, the 5th day of January, 1942, at THREE O'CLOCK** in the afternoon, at which Meeting the following Business is proposed to be transacted, and any other business that may legally be transacted at such Meeting.

1. To approve and confirm the Minutes of the last Meeting.
2. Communications by the Mayor.
3. Election of Alderman to fill vacancy caused by the death of Alderman Margrett.
4. To approve or otherwise, the proceedings of THE PUBLIC HEALTH COMMITTEE STREET AND HIGHWAY COMMITTEE MATERNITY AND CHILD WELFARE COMMITTEE TOWN PLANNING COMMITTEE TOWN IMPROVEMENT AND SPA COMMITTEE ELECTRICITY AND LIGHTING COMMITTEE WATER COMMITTEE GENERAL PURPOSES AND WATCH COMMITTEE RAILINGS SUB-COMMITTEE FIRE PREVENTION COMMITTEE ALLOTMENTS COMMITTEE PARKS AND RECREATION GROUNDS COMMITTEE CEMETERY AND CREMATORIUM COMMITTEE RATING COMMITTEE FINANCE COMMITTEE and to fix the Superannuation Allowance of Mr. R. Owen Seacome.
5. To receive Report of Emergency Committee.
6. To appoint a person acquainted with the needs of the various kinds of Schools to fill the vacancy on the Education Committee caused by the death of Miss Matthews.
7. To fill vacancy on the Emergency Committee caused by the resignation of the Deputy Mayor.
8. To appoint a Trustee of Delancey Hospital to fill vacancy caused by the expiration of term of office of Alderman E. L. Ward.
9. Memorials, Applications, Complaints, &c.

To each Member of the Council.

Yours faithfully,

Acting Town Clerk.

**At a Monthly Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices in the said Borough, on Monday, 1st December, 1941, at 3 p.m. Present :**

The Mayor (Councillor T. Wilfred Waite, J.P.) in the chair. The Deputy Mayor (Councillor John Howell, C.B.E., F.R.C.S., J.P.).

Aldermen Leigh James, Pates, Pruen, Taylor, Capt. J. H. Trye, C.B.E., R.N. (Retd.), Ward and Clara F. Winterbotham, M.B.E., J.P. ; Councillors Addis, J.P., Avery, Barnett, Bayliss, Bendall, Bush, Compton, Rev. de Courcy Ireland, M.A., Fisher, Garland, Green, Grimwade, Dr. Hayward, M.B.E., M.B., B.S., Lipson, M.A., M.P., Moore, Readings, Rogers, Smith and Till.

Apologies—Apologies for absence were received from Councillors Lt-Col. Biggs and Bettridge.

1—Death of Alderman Charles Henry Margrett, C.B.E., J.P.—RESOLVED, That this Council deeply regrets the death of Alderman Charles Henry Margrett, Commander of the Order of the British Empire, Honorary Freeman of the Borough, Justice of the Peace, who was a Member of this Council for over 36 years ; Mayor of the Borough for seven years from 1909 to 1912, and from 1926 to 1928 ; Chairman of the Education Committee for 28 years ; Chairman of the Water Committee for 34 years ; Chairman of the General Purposes and Watch Committee for 23 years and for some years a member of the Gloucestershire County Council.

That the Council do place on record their grateful appreciation of this unique record of manifold and faithful public services.

Also, That the Council express their sincere sympathy with his son and daughters in their bereavement.

2—Minutes of Previous Meeting—RESOLVED, That the Minutes of the Statutory Annual Meeting of the Town Council held on the 10th November, 1941, having been printed and a copy sent to each Member of the Council, be taken as read, and that the same be adopted and confirmed.

30

3—Proceedings of Committees—RESOLVED, That the proceedings of the under-mentioned Committees at their Meetings held on the dates respectively appearing be approved and confirmed :—

Public Health Meeting held November 12

Housing Meeting held November 13

Street and Highway Meeting held November 17

Maternity and Child Welfare Meetings held November 6 & 17

Town Planning Meeting held November 20

Town Improvement and Spa... Meeting held November 21

(An Amendment moved by Alderman Pruen and seconded by Councillor Addis : " That Minute No. 7 with regard to the grant to be made to the Chamber of Commerce in connection with the Information Bureau be referred to the General Purposes and Watch Committee" was lost).

Electricity and Lighting... Meeting held November 24

Water Meetings held November 11 & 13

General Purposes and Watch Meeting held November 18

Except that with regard to Minute No. 15 (a) relating to the appointment of Town Clerk the Minute be amended to read at the conclusion of the Resolution "and supply each member of the Council with a copy."

Subject to an Amendment moved by Councillor Lipson and seconded by the Deputy Mayor : "That the Resolution to Minute No. 15 (b) with regard to the appointment of a Committee Clerk in the Town Clerk's Department be amended by omitting therefrom the words also that, with a view to attracting applicants, the appointment be a permanent one and that the Resolution of the Council in regard to temporary appointments in war time be varied so far as this appointment is concerned.' "

Subject also, to an Amendment moved by Alderman Ward and seconded by Alderman Capt. Trye : "That Minute No. 15 (b) be amended by referring back that portion which deals with the use of the Town Planning Office for temporary office accommodation for the Town Clerk's Department."

Fire Prevention Meeting held November 14

Allotments .. Meeting held November 11

Parks and Recreation Grounds Meeting held November 11

Subject to an Amendment moved by Councillor Lipson and seconded by Councillor Addis : "That the Mayor be asked to act as Arbitrator between the Parks and Education Committees in the matters in dispute referred to in Minutes Nos. 13 and 14 in connection with the wages of the Custodian at Alstone Croft Playing Field and the wages of the Custodians at other Recreation Grounds for their assistance with the Play Leadership during the summer holidays."

Art Gallery and Museum Meeting held November 14

Public Library Meeting held November 14

(An Amendment moved by Councillor Avery and seconded by Councillor Rogers : " That Minute No. 13 (b) with regard to the permission granted to Miss F. M. Benney to volunteer for service in the W.R.N.S.[crossed out] W.A.A.F.S be referred to the General Purposes and Watch Committee" was lost).

Rating Meeting held November 5

Finance Meeting held November 25

RESOLVED, also, That an Order on the Borough Treasurer be signed authorising him to pay to the several Corporations, Companies and Persons mentioned in the Schedule of Accounts, the sum of money set opposite their respective names, and such additional sums as may become payable during the month in respect of current Contracts upon the Certificate of the Architect or Officer under whom the work is carried out.

31

4--Cheltenham and Gloucester Joint Water Board—RESOLVED, That Councillor E. W. Moore be appointed a member of this Committee to fill the vacancy caused by the death of' Alderman C. H. Margrett, his term of office to expire on the 9th November, 1942.

5—Cheltenham and Gloucester Joint Airport Committee-RESOLVED, That Councillor E. W. Moore be appointed a representative of the Council on the Joint Airport Committee to fill the vacancy caused by the death of Alderman C. H. Margrett, his term of office to expire on the 9th November, 1942.

6-Food Control Committee-RESOLVED, That Mrs. J. G. Hooper of 11 Regent Street, Cheltenham, be appointed a member of the Food Control Committee to fill the vacancy caused by the death of Miss E. Matthews, her term of office to expire on the 30th November, 1942.

7-Education Committee-RESOLVED, That the question of filling the vacancy on this Committee caused by the death of Miss E. Matthews be adjourned to the next Meeting of the Council.

T. WILFRED WAITE. Mayor.

32

**MINUTES of the Committees of the Town Council to be submitted for approval at the Monthly Meeting of the Council to be held on Monday, 5th January 1942.**

**PUBLIC HEALTH COMMITTEE.**

**At a Meeting of this Committee held on Monday, 8th December, 1941.** Present—The Mayor ; Aldermen Pruen and Clara Winterbotham ; Councillors Barnett, Biggs, Rev. de Courcy Ireland, Garland, Moore and Rogers (Alderman Pruen in the chair).

1—Analyses of Water—The Medical Officer of Health submitted his report of analyses of water taken since the last Meeting of the Committee.

2—Surrender of Diseased Meat, etc. —(a) The Medical Officer of Health reported the surrender of 20 lbs. Meat ; 3 cwt. 3 qrs. 21 lbs. Fowls ; 4 lbs. Fresh Fish ; 4 cwt. 3 qrs. Onions ; 2 qrs. 24 lbs. Apples ; lbs.. Cheese ; 2 cwt. 16 lbs. Liquid Eggs ; 21 lbs. Fish Roll (tins) ; 9 lbs Salmon Sandwich Mixture ; 12 tins Pilchards ; 26 tins, jars, etc. various foods, Coffee and condiments ; 619 Fish Cakes 13 Cakes ; Bread, etc. ; 3 Loaves.

(b) RESOLVED, That the Chief Sanitary Inspector be instructed to make further inquiries with regard to the quantity of Fowls referred to above.

3—Factory Act—The Chief Sanitary Inspector reported that there was no lavatory convenience for the employees at the workshop at rear of 7 Evesham Road (or Evesham House Lane). RESOLVED, That the Chief Sanitary Inspector be instructed to serve notice on the occupiers requiring them to provide sufficient and suitable sanitary conveniences for the persons employed in the workshop in pursuance of Section 7 of the Factories Act, 1937.

4—Insanitary Properties—(a) 8 Grafton Street and 1 Oakland Avenue—The Committee having considered the representations of the Medical Officer. of Health in regard to these houses are satisfied that the said houses are occupied or are of a type suitable for occupation by persons of the working classes and are unfit for human habitation in the respect mentioned in the said official representation, and that they are capable at reasonable expense of being rendered fit for human habitation. RESOLVED, That in pursuance of Sub-section 1 of Section 17 of the Housing Act, 1930, notices be given to the persons having control of the houses requiring them to execute the works to be specified in the notices which will, in the opinion of the Committee, render the houses fit for human habitation.

(b) 19 St. Luke's Road—The Chief Sanitary Inspector and Vice-Chairman reported on their inspection of these premises, and a list of the outstanding repairs required was submitted. RESOLVED, That Notice be served upon the owners for these repairs but that the Committee do not consider the premises in a sufficient state of disrepair as to warrant the issue of a Certificate under the Rent Restrictions Act.

5—Statutory Nuisance-52 Alstone Lane—The Chief Sanitary Inspector reported that the waste pipe at these premises was defective and was in such a state as to be prejudicial to health and a nuisance. RESOLVED, That notice be served under Section 93 of the Public Health Act, 1936, on the owner and occupier of the said premises requiring her to abate the nuisance and to execute such works and to take such steps as may be necessary for that purpose.

6—Milk and Dairies Order, 1926--RESOLVED, That the application of Mr. T. C. Hopkins of Bredon Hill View, Hester's Way, for registration as a Retail Purveyor of milk in the Borough from the above premises be granted subject to compliance with the provisions of the Order.

7—Milk (Special Designations) Order, 1936—RESOLVED, That the following applications for licences be granted for one year to the 31st December, 1942, subject to the provisions of the Order :—

(a) Applications of The Gloucestershire Dairy Co. and Creamery Ltd., and Gloucestershire Milk Bars Ltd. for Dealers' Licences authorising the use of the Special Designation "Tuberculin Tested" in relation to milk sold respectively in the Borough and at the Milk Bar, 3 Promenade.

(b) Applications from Mr. G. F. Grafton of 249 Swindon Road, Cheltenham, and the Gloucester Co-operative and Industrial Society Ltd., for Dealers' Licences authorising the use of the Special Designation "Pasteurised" in relation to milk retailed by them in the Borough.

(c) Applications of G. F. Gratton of 249 Swindon Road, Cheltenham, and The Gloucestershire Dairy Co. and Creamery Ltd., for Licences to use the designation "Pasteurised" in relation to milk treated by them at 249 Swindon Road and The Depot, Imperial Lane, respectively.

33

8—Food and Drugs Act, 1938 --The Chief Sanitary Inspector submitted Certificates of the Public Analyst in respect of six samples of Milk Nod. 197-202, which were all satisfactory.

9—Common Lodging Houses—The Chief Sanitary Inspector reported the annual inspection of the Common Lodging House, RESOLVED, That Mr. A. A. V. Meulbrouck be registered as a Common Lodging House Keeper until the s-December, 1942, in respect of Cumberland Villa, Grove Street, and Mr. A. F. Evans in respect of The Shamrock' High Street, and Rowton House.

10—Camping Sites—(a) RESOLVED, That Licences be granted to Mr. C. C. Comely of Harthurstfield Farm, Gloucester Road, and Mr. F. A Tovey of Malvern Inn for the period ending the 31st October, 1942, under Section 269 of the Public Health Act, 1936, in respect of the Camping Sites provided by them at their respective premises, on the same conditions as were contained in the previous licences.

(b) Harthurstfield Farm—The Chief Sanitary Inspector reported that four fixed wooden buildings had been erected on this Camping Site and they were all occupied. RESOLVED, That the Town Planning Committee's attention be called to these.

(c) Hereford Place—The Acting Town Clerk reported that, as instructed at the last Meeting of the Committee, he had written to the owner of the land but had received no reply. RESOLVED, That the Acting Town Clerk be instructed to take proceedings against the owner if the use of the site as a camping ground is not discontinued.

11—Houses Unfit for Human Habitation—(a) Rossley, 4 Gloucester Place—The Chief Sanitary Inspector submitted revised tender for the work required at this house to be carried out in default of the owners under Section 9 of the Housing Act. RESOLVED, That the tender of Mr. H. C. Dymock



amounting to £33 10s. 0d. be accepted and that Minute No. 9 (c) passed at the Meeting of the Committee on the 9th December, 1940, be varied accordingly.

(b) Stanley Cottage, Sidney Street—The Chief Sanitary Inspector reported that these premises, in respect of which an Undertaking had been given on 17th December, 1937, not to use the premises for human habitation had been re-let in contravention of the Undertaking. Alterations had been made to the premises to join up with workshops. There was one bedroom and one living room, and access to the bedroom was from an external staircase. RESOLVED, That the View Sub-Committee be instructed to inspect the premises and report thereon at the next Meeting of the Committee.

(c) 2 Cakebridge Cottages or 146 Prestbury Road—The Chief Sanitary Inspector reported that these premises, in respect of which a Demolition Order had been made, had been let by the owner without the consent of the Committee. RESOLVED, That a Licence be issued authorising the re-occupation of the house for a period of six months expiring on the 30th June next subject to the Chief Sanitary Inspector being satisfied that the premises are in a reasonable state of habitation, and subject to the rent being approved by the Housing Committee.

(d) 20 Clarence Square ; 4 Tewkesbury Road ; 36 Montpellier Villas ; 3 Andover Street ; 113 Fairview Road 117 Bath Road ; 30 Montpellier Villas—The Chief Sanitary Inspector reported that the basements of these premises, in respect of which Closing Orders had been made, had been occupied without the consent of the Committee. RESOLVED, That the View Sub-Committee be instructed to inspect these premises and report thereon at the next Meeting of the Committee.

(e) The Chief Sanitary Inspector submitted list of 50 basements now unoccupied which had been inspected as instructed in Minute No. 1 (e) passed by the Committee at their Meeting on the 13th October last. He reported that, on inspection, these premises were found to be incapable of being rendered fit at a reasonable cost. RESOLVED, That no further action be taken.

12—Rats and Mice Destruction Act—The Chief Sanitary Inspector submitted circular from the Ministry of Food giving particulars of leaflets for distribution by Local Authorities, and asking for co-operation in the National Campaign against rats and mice. RESOLVED, That the Chief Sanitary Inspector be authorised to co-operate in the campaign.

13—The Scabies Order, 1941—The Acting Town Clerk submitted Circular 2517 from the Ministry of Health. The Medical Officer of Health reported that the above order gave power of entry to inspect premises prior to requiring persons (including adults) to submit themselves for examination.

14—Health Department—RESOLVED, That Mr. Woodman, Disinfector, be granted an increase in his wages of 4s 6d. per week as from the 8th October last.

15—Ladies' Lavatory Accommodation, etc., Municipal Offices—Read, letter of 25th ult. from the Chief Sanitary Inspector in regard to the complaints he had received from the female staff regarding the inadequate lavatory accommodation. He recommended that the urinal be removed and one additional pan provided, and that additional accommodation for at least two W.C's, should be provided with the necessary cloakroom accommodation and washing facilities: RESOLVED, That this Committee is of the opinion that the additional accommodation recommended by the Chief Sanitary Inspector is necessary, also that a sink and Rest Room for the female staff should be provided, and that the General Purposes and Watch Committee be recommended to provide adequate accommodation.

16—Contamination of Crops and Livestock by War Gases—Read, letter from the Department of Agriculture and Horticulture of the University of Bristol inviting attendance at a Conference to be held on the 11th December, 1941, to discuss the best practicable means of efficient co-operation in dealing with possible contaminated crops and stock. RESOLVED, That the Chief Sanitary Inspector be instructed to attend the Conference.

17—Abattoir—The Chief Sanitary Inspector reported that the Ministry of Food had installed at the Abattoir two refrigerators for storing glands and other parts used for converting into insulin. RESOLVED, That a rent of £10 per annum be charged to the Ministry of Food for the space occupied by these refrigerators.

18—Milk (Scheme of Supply) Order, 1941—Read, Circular No. 2523 from the Ministry of Health in regard to Milk Sampling. In order that samples of milk may continue to be obtained for the purposes of the Food and Drugs Act, Food Executive Officers, on application being made to them, will give to authorised officers under that Act, a formal authorisation enabling them to procure samples, notwithstanding any restrictions imposed by the Milk Supply Scheme.

19—Gas Liquor—The Acting Town Clerk and the Borough Surveyor submitted correspondence they had had with the Gas Company in regard to the Gas Company's application to increase the discharge of gas liquor to the sewage works. RESOLVED, That they be instructed to discuss the Company's proposals with the Company's representatives and report thereon to the Committee.

20—Hayden Sewage Works—Camp—The Borough Surveyor reported that he had received a quotation from Messrs. Lea Recorder Co. Ltd for providing "Flume" Recorder for £106 10s. 0d., and he had made arrangements with the Contractor to obtain the Recorder and have it installed. RESOLVED, That this be approved.

21—Clarence Parade Convenience—Sunday Morning Opening—The Borough Surveyor recommended that these Conveniences be opened at 8 a.m. instead of 9 30 a.m. on week-days and 8 a.m. instead of 1.30 p.m. on Sundays in view of the fact that with the present times of opening there was not sufficient time to enable the Attendants to clean up before the public used the Lavatories in large numbers, and also that there was a demand for the conveniences on Sunday mornings. He also recommended that one woman attendant be transferred from Montpellier Conveniences to these Conveniences. The Borough Surveyor reported that the part-time man relief was willing to work extra hours, and the hours of duty could be divided up so that each man and woman (including Mr. and Mrs. Fowles) will do approximately 50 ½ hours per week. RESOLVED, That these recommendations be approved and adopted.

22—Asbestos Cement Soil Pipes—The Borough Surveyor submitted letter of 3rd October last from the Turners Asbestos Cement Company asking to be informed the position with regard to the approval of the use of these soil pipes. The Borough Surveyor reported that in April, 1938, the Council permitted the use of best Quality asbestos cement rain-water goods but did not feel justified in departing from the use of cast iron for soil pipes. RESOLVED, That approval of the use of Asbestos Cement Soil Pipes be not given.

23—Diphtheria Immunisation—The Medical Officer of Health submitted report on the scheme adopted by the County Council for the immunisation of children attending the County Schools. The method adopted by the County was on the same lines as that which has been in operation in Cheltenham for the past four or five years. The response in the County had been better than in Cheltenham, but the response had now very much improved and the percentage of children immunised during the past twelve months had substantially increased.

24--Milk and Dairies Order—The Acting Town Clerk reported that summonses were issued against Mr. F. C. Caudle for two cases of filling milk bottles in the street and delivering these to consumers' premises contrary to the provisions of this Order The summonses were dismissed by the Magistrates on the Defendant's defence that he was not "delivering milk in bottles," but was merely using bottles for conveying the milk from his milk float to the customer's premises and then tipping the milk into a jug. He reported as to the advisability of applying to the Magistrates to state a case for a decision by the High Court and submitted letter from Steel, Lane & Yeend who prosecuted for the Corporation. RESOLVED, That, having regard to all the circumstances no further action be taken on these two summonses but that the Acting Town Clerk be instructed to draw the attention of the Ministry of Health to this case with a view to their considering an amendment of the Order.

25—Prestbury Sewerage—Read, letter of the 8th July last from the Cheltenham Rural District Council that upon further consideration the Council had now agreed to the Corporation's terms in regard to connecting Prestbury sewers to the Corporation system RESOLVED, That the Acting Town Clerk be instructed to prepare Agreement embodying the terms agreed to between the two Councils.

ARTHUR S. F. PRUEN,

Chairman.

35

#### STREET AND HIGHWAY COMMITTEE

**At a Meeting of this Committee held on Monday, 15th December, 1941,** Present—The Mayor ; Aldermen Pates, Trye, Ward and Winterbotham ; Councillors Fisher, Green, Grimwade, Readings and Rogers (Alderman Capt. Trye in the chair).

1—Salvage of Waste—(a) The Borough Surveyor reported that the following had been salvaged during the month of November : (the amounts salvaged during the previous month are shown in brackets) :—

	Tons.	Cwts.	Tons.	Cwts.
Paper ...	72	8	(74	19 ½ )
Metals ...	26	6	(31	17)
Rags, sacks, etc. .	2	14	( 3	7)
Bottles and Jars	—	—	(—	6) (735)
Bones ...	3	6	( 3	—)
Aluminium	—	—	(—	4)
Pig Food ...	93	7	(97	19)
Gramophone Records...	—	—	(—	4)

The estimated value of the salvage collected during November was £523 and during October £607 10s. 0d.

(b) The Borough Surveyor reported that the Refuse collected during the 6 weeks ended 10th December, 1941, was 1,744 tons 8 cwt.

(c) Statistics—The Borough Surveyor reported that the total amount salvaged during 1940 was 1,361 tons 4 cwt. ; and during the 11 months of 1941, 1,880 tons 10 cwt.

(d) The income from April to September, 1941, was £2,786, expenditure £2,693, leaving a surplus of £93.

(e) Salvage Trailer--The Borough Surveyor reported that as one or two of the trailers required small repairs, he had ordered a spare trailer from Messrs. Siddall at the former price £60. and this would be delivered within two or three weeks, RESOLVED, That this be approved.

2—White Paint Substitute—The Borough Surveyor submitted circular from the Ministry of War Transport that spent calcium carbide might be used as a source of supply of slaked lime in substitution for white paint on kerbs, etc. The Borough Surveyor reported that as carbide was not used, no waste is available, and that the practice of painting kerbs had never been adopted He did not recommend a commencement of this practice now owing to shortage of labour. RESOLVED, That no action be taken.

3—Borough Surveyor's Department—junior Engineering Assistant—The Borough Surveyor reported that Mr. J. Verney had passed Sections A and B of the Examination of the Institution of Civil Engineers, and he recommended that in accordance with the Council's resolution an addition of £10 be made to his salary. RESOLVED, That this be approved.

4 —St. Paul's Lane—Cable—The Borough Surveyor submitted application from V. P. Airscrews for permission to carry electric cables across St. Paul's Lane to their air raid shelters. He recommended that approval be given subject to the following conditions: (a) That the cable is fixed not less than 16 feet 6 inches above the level of the carriageway.(b) That it is securely erected and the Company accepts full responsibility for any claim that may be made by any person or persons in respect of injury or damage as result of the erection of the cable; (c) That the cable is regarded as a temporary measure during the period of the war and will be removed when the shelters are no longer required. RESOLVED, That the Council consent under Section 25 of the Public Health Act, 1925, to the lacing of the cables over the highway subject to the above conditions.

5—Chief Storekeeper—The Committee further considered application from Mr. Horlock to be promoted to a higher grade and the Borough Surveyor submitted particulars of salaries paid in some other towns. Mr. Horlock was at present receiving the maximum salary of £250 on Grade F. RESOLVED, That he be promoted to Grade G at a salary of £262 10s. 0d. as from 1st January, 1942, rising to the maximum of £275 on 1st April, 1943, plus War Bonus in each case

36

6—Chauffeur—The Borough Surveyor reported that his Chauffeur, F. Cross, wished to retire on his 65th birthday on the 25th January next. He had been in the employ of the Corporation for 46 years. RESOLVED, That the Borough Surveyor be instructed to endeavour to obtain another Chauffeur and to report on this matter at the next Meeting of the Committee. RESOLVED, also, That the Borough Surveyor be instructed to convey to Mr. Cross the Council's appreciation of his long and faithful service.

7—Freighter Drivers—The Borough Surveyor submitted application from the District Organiser of the National Union of General and Municipal Workers for one penny per hour extra in the wages of freighter drivers owing to extra responsibility of drawing trailers. RESOLVED, That the Union be informed that this is a matter for the Joint Industrial Council to consider.

8—Motor Vehicles--Repairs—The Borough Surveyor reported on the difficulties of getting repairs done to the vehicles and that the work was beyond the capacity of the one mechanic employed.

RESOLVED, That a Sub-Committee consisting of Councillors Green and Readings be appointed to discuss this matter with the Borough Surveyor and Borough Electrical Engineer.

9—Footway from Naunton Way to Ewlyn Road—The Borough Surveyor submitted letter dated 26th ult. from C. H. Turner complaining of the condition of this private footway (at the side of Emmanuel Church). RESOLVED, That the Committee are unable to take any action at the present time,

10—High Street and Tewkesbury Road Improvement Line—The Borough Surveyor submitted Circular 561/1 from the Ministry of War Transport with regard to the procedure for specification under Section 7 of the War Damage Act, 1941, of roads falling within the description contained in the previous circular of the 7th August. The Commission were prepared to entertain proposals for specification of road lines on which there has in fact been no war damage but in which there are situated properties which it would be desirable to bring under control if such lengths were stretches of road between or attached to other stretches of the same road where damage had occurred. The Borough Surveyor submitted plan showing the proposed improvement line in High Street and Tewkesbury Road, and recommended that improvement lines to 50 ft. be laid down for the whole length of A 4019 from the Borough Boundary to Clarence Street. RESOLVED, That the proposals for the new scheme with an 80 ft. roadway be submitted to the Ministry of War Transport for approval.

11—Requisitioning of Railings—(a) The Acting Town Clerk submitted schedules of railings in the Lansdown, Pittville, St Peter's and Hatherley and Tivoli Districts. The Lansdown Schedule had been submitted to the Panel of Architects and the other Schedules would be placed before them immediately. RESOLVED, That the Schedules be forwarded to the Ministry of Works and Buildings.

(b) Bunwell House and Roderic House—The Acting Town Clerk reported that the Ladies' College had appealed against the removal of the railings at these two College Houses, and that the Chairman and Councillor Fisher had viewed the railings with Colonel Tarrant. On inspection it appeared that two large entrance gates were always left open which nullified the appeal made by the College that the railings were essential to keep persons from gaining access to the boarding houses at night, and they recommended that the railings should be scheduled. RESOLVED, That this recommendation be approved and adopted.

(c) Railings Officer—RESOLVED, That the appointment of Mr. R. V. M. Bennett as Railings Officer be extended for one month, when the matter be reviewed again.

12—Damage to Guard Rails—Footpath at Junction of High Street and Promenade—Read, report of damage on the 14th ult. to these guard rails by a vehicle belonging to Messrs E. Box & Co, of Liverpool. RESOLVED, That the Acting Town Clerk be instructed to make a claim for the cost of repairing the damage amounting to 24s.

13—Brooklyn Gardens, Orchard Avenue, and Hawthorn Road—The Acting Town Clerk reported that notices of the intention of the Corporation to take over these roads had been duly posted on the 18th ult. RESOLVED, That the roads be taken over as from the 18th inst.

14—Re Fallen Tree, Savoy Hotel—Read, letter from Mr. W. Gregg, sole executor of F. J. Gregg, offering to pay half the cost of repairing the wall which was damaged by a falling tree. RESOLVED, That the Acting Town Clerk be instructed to accept Mr. Gregg's offer without prejudice.

15—Paper Week—The Chairman of the Salvage Committee reported that the Committee proposed to hold a Waste Paper Week from 10th to 17th January. Any profits from the week they suggested should be divided between the General Hospital and Children's Hospital. The Committee had arranged for Mr. H. G. Judd, Controller of Salvage, to open the week on Saturday, the 10th January,

and the W.V.S. had agreed to canvas shops, etc. RESOLVED, That this Committee approve the above proposals.

37

16—Hatherley Bridge—(a) The Borough Surveyor submitted letter of 3rd inst. from the Chief Engineer, Great Western Railway stating that the saving in the cost of the Hatherley Bridge will offset the additional cost of setting back the wing wall so that the Corporation will not be put to any expense at the present time.

(b) The Borough Surveyor submitted report on interview which he and the County Surveyor had had with representatives of the Great Western and London Midland & Scottish Railway Companies and a representative of the Ministry of War Transport in regard to the joint proposal of the Corporation and the County Council to construct an alternative road to the one proposed by the Company in lieu of Reddings Road which was to be closed by order of the Ministry. After considerable discussion the Conference decided to recommend the various bodies concerned :—

(1) That the cost of making a new road up to the length of the road proposed to be constructed by the Railway Companies should be borne by the Companies.

(2) That as the Local Authorities desire a 60 ft. road instead of a 30 ft. road, the County Council and Corporation should pay for the land required over and above a 30 ft. width.

(3) That of the extra cost involved by severance of properties and disturbance of building sites, 50 per cent should be borne by the Railway Companies and the balance by the County Council and Corporation.

(4) That the Railway Companies should requisition the necessary land, and negotiations for settlement of claims for compensation should be undertaken by the District Valuer.

(5) That the Contractors of the Railway Companies should carry out the work to the specifications approved at the Conference.

(6) That the surface water should be made to drain to a ditch on the Borough Boundary, and

(7) That the footpath should continue to run between the Reddings Bridge and the nearby Chapel instead of going directly across the fields to meet the new road and the portion from the Bridge to the Chapel to be laid down as soon as possible leaving the length from the footbridge to Reddings Bridge to be constructed later when surplus filling had been deposited and levelled.

The Borough Surveyor reported that these proposals had now been accepted by the County Council and he recommended that they should be accepted by the Council. The Borough Surveyor also reported that he had been asked by the County Surveyor to undertake the setting out and supervision of the work, and arrange for an apportionment of the cost between the two Councils on completion. RESOLVED, That the above proposals be agreed to and that the Borough Surveyor be authorised to undertake the setting out and supervision of the work.

J. H. TRYE,

Chairman

38

## MATERNITY AND CHILD WELFARE COMMITTEE.

**At a Special Meeting of this Committee held on Wednesday, 10th December, 1941.** Present—Aldermen Leigh James and Winterbotham ; Councillors Bush, Rev, de Courcy Ireland, Garland and Green ; Mesdames Booy, Lewis Grist, Mellersh and Wood and Miss Tinson (Alderman Leigh James in the chair).

1.—Nursing Homes Registration Act—Tudor Lodge—Mr.. W. H. Lilley, President, and Mr. Richards attended on behalf of the House of Divinity to show cause why the Corporation should not make an Order refusing their application for registration of these premises as a Nursing Home on the grounds that the Home is not, or will not be, under the charge of a person who is either a registered Medical Practitioner or a qualified Nurse and is or will be resident in the Home, or that there is not, or will not be, a proper proportion of qualified nurses among the persons having the superintendence of, or employed in the nursing of the patients in the Home. They informed the Committee that they had engaged Miss A. L. Savaell, a State Registered Nurse and she would be employed in the nursing of the patients at the Home, and there would also be a staff of five, Miss Savaell would be in charge of the Home when Mr. Lilley was absent. For the present they only intended to have five patients and undertook to notify the Council if they wished to take more patients. RESOLVED, That the Home be registered for five patients, subject to the Medical Officer of Health being satisfied as to the qualifications, etc., of the nursing staff to be provided. RESOLVED, also, That the Medical Officer of Health be instructed to keep the Home under observation and to report to the Committee from time to time on his inspections.

2—Thirlestaine Court—(a) The Sub-Committee reported that they had found it necessary to terminate the engagement of Miss Lucas and Miss Wollitt and they had now left and been paid their salaries and subsistence allowances up to the 31st December. RESOLVED, That this be approved.

(b) The Acting Town Clerk reported that it had now been ascertained that several of the children forming the Shadwell Nursery Party were over five years of age and should, therefore, be billeted and he had arranged with the Ministry of Health to billet these children after Christmas. RESOLVED, That it be left to the Sub-Committee to authorise the admission of any special cases when there are vacancies in the Home, after allowing for the 12 beds required for the Short-Stay Nursery.

3—War-Time Nurseries—The Acting Town Clerk submitted Circular 2535 from the Ministry of Health with regard to the provisions which must be made for the care of children while Mothers are at work. The Ministry asked the Council to regard this matter as one of first priority and to take immediate steps to deal with the matter in consultation with the Senior Regional Officer. He further reported that the Circular had already been considered by the War-Time Nurseries Sub-Committee and an interview had been arranged with the Senior Regional Office of the Ministry to discuss the matter. Meanwhile, the three Nursery buildings were now in course of delivery and erection of these would be commenced as soon as all the parts were received. One was to be erected in the Playing Field adjoining Swindon Road School Nursery Department and another at the Whaddon Recreation Ground. Another Nursery would be erected on a site at St. Mark's to be determined at the next Meeting of the Sub-Committee. In pursuance of the powers conferred upon them by the Council, the Sub-Committee were proceeding with the engagement of the necessary staff and were advertising for a Supervising Matron at £250 per annum, and three Deputy Matrons at salaries from £160 to £180 per annum, RESOLVED, That the Sub-Committee be given power to deal with the new Circular from the Ministry and to carry out the campaign suggested by the Ministry for making private arrangements for the care of children.

LEIGH JAMES,

Chairman.

39

### TOWN PLANNING COMMITTEE.

**At a Meeting of this Committee held on** Thursday, 19th December, 1941. Present—Alderman Ward ; Councillor Moore ; Messrs. W. S. F. Harris and A. Wiggett, and the Rev. E. C. Hanson (Alderman E. L. Ward i the chair).

1—Plans of New Buildings—The Borough Surveyor submitted the following Notices and Plans of intended New Buildings, namely :—

No. of Plan.	Name.	Description.
5454	Pharmaceutical Manufacturing Co. Ltd.	Cycle sheds, Westbourne House, Pittville Circus Road
5455	Spa Guilds, Ltd.	Ladies' lavatory block, rear St. George's Parade.
5456	H. H. Marten (Aircraft) Ltd.	New office block, new factory and reconstruction of factory building, Sunningend Works, off Gloucester Road.

Decisions under Byelaws—

RESOLVED, That Plan No. 5454 be approved subject to the roof water being discharged into a soak away ; That Plan No. 3433 be approved subject to the sanitary work being carried out to the satisfaction of the Sanitary Inspector; That Plan No. 5456 be approved subject to all steelwork details and calculations being to the satisfaction of the Borough. Surveyor, also to all surface water being discharged into a separate surface water drain and to all drainage being carried out to the satisfaction of the Borough Surveyor.

Decisions under Town and Country Planning (General Interim Development) Order, 1933—

RESOLVED, That Plans Nos. 5455 and 5456 be approved ; That Plan No. 5454 be approved subject to removal within six months from cessation of hostilities.

2—Town Planning Area—Plans--The Borough Surveyor submitted the following Notices and Plans of intended New Buildings under the Town and Country Planning (General Interim Development) Order, 1933 :—

No. of Plan.	Name.	Description.
1689	Rand, J. T.	Garage, Cleevely Cottage, Wadfield, Winchcomb.
1690	Copeland, Mrs. E. V.	Additions to cottage, Footbridge, Winchcomb.

RESOLVED, That Plans Nos. 1689 and 1690 be not approved.

3—Plan No. T.P. 1678—Ryeworth Road, Charlton Kings—The Borough Surveyor submitted letter dated 4th inst. front Messrs. Griffiths & Lewis that the wall of the existing building was not pulled down but was in such a dilapidated state and without any foundations that it fell down, and denying that their client, Professor Gade was warned that he must keep up the existing wall. They asked that if the matter cannot be reconsidered they be given the reason why the building is now considered a new building. RESOLVED, That the Acting Town Clerk inform Messrs. Griffiths & Lewis that the Committee are unable to reconsider their decision not to approve the plan as the building would not



conform with a provision proposed to be inserted in the scheme for fixing a line beyond which no building in that street may project.

4—Private Estate Development—Estate Roads—Read, letter dated 17th inst. from Clerk to the County Council that the County Planning Committee were desirous of coming to an agreement with the Corporation regarding lay-out etc. of roads in that part of the County included in the Corporation's Town Planning Area The agreement would require the Committee to submit all proposals for Estate Development to the County Planning Officer who would consider them jointly with the County Surveyor, also that the Committee should make the approval of plans to develop conditional upon acceptance by the applicant of conditions for the making up of streets before any houses are built. RESOLVED, That the County Council be informed that the County Surveyor is consulted in all cases of proposed development in the County Area included in the Corporation's Town Planning Area, whether the development is for new streets, buildings or new access to road, and any suggestions or recommendations made by him are embodied in the Committee's decisions. The Committee have found these arrangements to work most amicably in the past and are prepared to continue to co-operate with the County Council on these lines, but they cannot recommend the Council to come to any agreement which would be inimical to their powers as the Planning Authority for the area included in their Town Planning Scheme.

5—Harthurstfield Farm—The Acting Town Clerk reported that the Public Health Committee wish to call attention to the huts erected at Harthursfield Farm. RESOLVED, That the Borough Surveyor be instructed to inspect and report on the huts erected at this Farm without approval and which were now being used for living accommodation.

40

6—Building Inspector--The Committee considered request from the Fire Prevention Committee that Mr. G. G. C. King, the Building Inspector, should be allowed to assist with the training of Fire Guards on four afternoons a week for the next three months. The Borough Surveyor reported that he was prepared to try and arrange this subject to Mr. King being available for any special matter requiring his attention. RESOLVED, That the request of the Fire Prevention Committee be agreed to on this understanding.

7—War Damage Act—The Borough Surveyor submitted plan of the Lower High Street from St. George's Square to Tewkesbury Road and of the Tewkesbury Road from Lower High Street to the Borough Boundary and recommended that the widening of these roads be increased from 60 feet to 80 feet, He also recommended that the widening should be continued eastwards to Clarence Street, RESOLVED, That this be approved.

E. L. WARD,

Chairman.

#### **TOWN IMPROVEMENT AND SPA COMMITTEE.**

**At a Meeting of this Committee held on Friday, 19th December, 1941.** Present—The Mayor; The Deputy Mayor; Aldermen Pates and Ward; Councillors Avery, Rev. de Courcy Ireland, Fisher, Grimwade, Readings, Rogers and Smith (The Mayor in the chair).

1—Winter Garden—(a) The Committee further considered the reference back by the Council of the recommendation of this Committee to place a temporary roof on the Winter Garden, Read, letter of 4th November from the Ministry of Health stating that in view of the necessity for restricting capital

expenditure and the use of labour and materials within the narrowest limits the Minister was prepared to authorise only such works as could be demonstrated beyond doubt to be essential to the prosecution of the war or of urgent necessity in the interests of the well-being of the community. The Minister was not satisfied on the information before him that the proposal of the Corporation fell within either of these categories and he did not therefore feel justified in authorising the execution of the work.

The Acting Town Clerk reported that the local Aircraft Firm who had prepared a scheme for re-roofing the building had, very reluctantly, had to abandon the scheme as the Ministry of Aircraft Production were not prepared to approve of the Scheme or to authorise the issue of a licence to enable the firm to carry out the work themselves which they were willing to do.

Mrs. J. H. Trye, Mrs. I. E. James with Alderman Capt. J. H. Trye attended and they informed the Committee that there was a very urgent need for another Canteen for the Services and also a great need for garage accommodation for the fleet of mobile canteens They were prepared to consider taking the building for this purpose. If the Committee would be agreeable to them having the tenancy of the building, they would consider and submit a scheme for adapting the walls and roofing certain sections of the building for the purposes of the canteen and garages, etc.

RESOLVED, That the deputation be informed that the Council will be prepared to grant them the tenancy of the building free of rent, subject to their undertaking to pay the rates and to give up the tenancy of the building at the end of the war, and subject to their being able to obtain the consent of the military, who have requisitioned the grounds, for such entrances and exits as they would require.

(b) The Acting Town Clerk submitted Certificate of the Architect that the Contractors—The Reading Demolition Company—had failed to proceed with due diligence with the work of the demolition of the Winter Garden building in accordance with the terms of their Contract dated the 5th September, 1940. RESOLVED, That the Acting Town Clerk be instructed to give seven days' notice in writing to the Contractors that the Corporation intend to enter upon the site and works and employ another Contractor to complete the same. RESOLVED, also, That the Architect be instructed to obtain fresh tenders for the removal of the present roof leaving the walls, etc., standing as at present as these will be required for the proposed canteen, etc.

2—Information Bureau—Read, letter of 12th inst. from Mr. W. Ansell, Chairman of the Chamber of Commerce Finance Committee that his Committee thank the Council for their generous response to their request for help towards the maintenance of the Information Bureau at the Town Hall, The Chamber quite understood that the action of the Council was not to be regarded as a precedent.

3—Medical Baths—(a) The Monthly Report of the Superintendent was submitted. The receipts for November totalled £81 16s. 0d. as compared with £95 1s. 0d. in November last year.

(b) Christmas Closing—RESOLVED, That the Medical Baths be closed on Boxing Day.

41

4—Entertainments Sub-Committee—Read, reports of the Entertainments Sub-Committee at their Meetings held on the 2nd and 16th inst.

They recommended (inter alia) as follows :—

(a) Ladies' Cloak-room—That Crush Barriers be provided similar to the barriers in the Gentlemen's Cloak-room.

(b) Instructions to Public in event of Severe Raid—That in the event of an air raid during the progress of a Dance at the Town Hall the Public be informed that the Ballroom is not the safest place in the building and that they should use the Winter Garden Shelters or the Corridors of the Town Hall and the adjoining rooms and that after this announcement the Dance continue as usual in accordance with the recommendation of the Home Office.

(c) Fire Guard—That the arrangements made for six Fire Guards to attend at the Town Hall every evening, bringing the total number of Fire-watchers up to nine, be approved.

(d) Dances—That the applications of The National Union of General and Municipal Workers, Bresson Aircraft, Royal Welch Fusiliers and Durham Light Infantry and Hawkesley Works for dances be granted, subject to the usual conditions of letting.

(e) Fire Prevention Meeting—That the free use of the large Hall be granted for this Meeting on the 2nd December

(f) Red Cross "Penny-a-Week Fund"—That the free use of the Drawing Room be granted for this Meeting on the 11th December.

(g) Y.M.C.A . Mobile Canteen Workers Meeting—That the free use of the Drawing Room be granted for this Meeting on the 16th December.

(h) Warship Week Workers Meeting and Tea—That the free use of the large Hall be granted for this Meeting and Tea on the 16th December.

(i) Army Blood Transfusion—That the free use of the Pillar Room be granted for the Blood Transfusions from 9 a.m. to 5 p.m. on eight dates between the 16th December and 21st January.

(j) "Gardens at War" Film—That a reduced charge of one guinea be made for the hire of the Pillar Room for the presentation of this film by Plant Production, Ltd., on the 27th January.

(k) Entertainments Manager's Relief—That Mr. F. E. Lane be paid the sum of 10s a night for attendance at the Town Hall on one evening each week acting as Deputy for the Entertainments Manager.

(l) Bar Extensions—That, on the applications from the promoters of the 12th Night Ball and the Farmers Ball for an extension of the Bar beyond the usual hours of 8 p.m. and 10 p.m., the Committee are unable to agree to extensions beyond 10.15 p.m. in each case.

(m) Aid to Russia Dances—That the Committee are unable to consider applications from Mr. Reynolds and Mr. Collyer Crab for use of the Town Hall on the 26th January and 13th March for promotion of Aid to Russia Dances, but that the Committee would be prepared to consider applications from the Local Red Cross Society if these gentlemen co-operated with them.

(n) That the free use of the Town Hall be granted to the Y.M.C.A. for a Troops Concert from 6 p.m. to 10 p.m. on Christmas Day, the Y.M.C.A. to pay out-of-pocket expenses for cleaning, etc.

(o) That the free use of the Drawing Room and Pillar Room on the 8th January be granted for an Eastbourne Evacuees Gathering organised by Mr. Visick, of Eastbourne. RESOLVED, That the proceedings of the Sub-Committee be approved and adopted.

5—Tennis Exhibition Matches—The Entertainments Manager reported the receipt by the Secretary of the Local Red Cross of £15 6s. 9d., representing 25 per cent of the profits from the Tennis Exhibition Matches held at the Montpellier Gardens on the 28th June last.

6—Alstone Baths—The Borough Surveyor reported on the attendances at the Alstone Baths during the four weeks ended the 14th December.

7—Grand Piano—RESOLVED, That the Entertainments Manager and Musical Director be authorised to purchase the Grand Piano offered to the Corporation at a cost of about £50.

8—Town Hall—The Acting Town Clerk reported that in connection with the large scale A.R.P. and Military Exercise on the 7th—8th February, it was desired to try out field kitchens for cooking food. The County Public Assistance Officer desired to erect a demonstration field kitchen prior to the exercise and to serve meals in the Town Hall to persons invited to witness the demonstration. RESOLVED, That this be agreed to and that the free use of the Town Hall be granted for the purpose of the meal.

T. WILFRED WAITE,

Chairman.

42

#### **ELECTRICITY AND LIGHTING COMMITTEE.**

**At a Meeting of this Committee held on Monday, 22nd December, 1941.** Present—The Deputy Mayor : Councillors Addis, Avery, Kendall, Lt.-Col. Biggs, Grimwade, Readings and Rogers (Councillor Rogers in the chair).

1—Superannuation—The Borough Electrical Engineer submitted a request from Mr. E. P. Newbury, Showroom Assistant, to be included in the Corporation's Superannuation Scheme and asking that he be allowed to pay the contributions from the commencement of his employment in October, 1939. RESOLVED, That the Finance Committee be recommended to grant the application.

2—Schedule of Reserved Occupations—The Acting Town Clerk submitted circular from the Electricity Commissioners respecting the Revised Schedule of Reserved Occupations. RESOLVED, That this be referred to the Borough Electrical Engineer for appropriate action.

3—Damage to Lamp Standard--The Acting Town Clerk reported that a claim had been sent to the Military Authorities in respect of the damage to a lamp standard near S3, London Road and that he had been notified that the claim would be met.

4—Extension of Mains--The Acting Town Clerk submitted an Agreement which the G.W.R. Company required the Corporation to enter into in respect of a new cable to be laid over the Railway Bridge in Queen's Road. RESOLVED, That the Agreement be approved and that the Common Seal be affixed thereto.

5—Borough Electrical Engineer—RESOLVED, That the General Purposes & Watch Committee be recommended to extend the services of the Borough Electrical Engineer for one year up to the 26th January, 1943

6—Fuel Economy Campaign—Councillor Grimwade referred to recent Press advertisements on Fuel Economy ; some of those advertisements carried a form which consumers were invited to sign promising to economise in the use of electricity, gas and fuel and he asked whether any of the forms had been returned to the office. The Borough Electrical Engineer stated that a few of the forms had been signed and returned to the office, but he considered that the Fuel Economy Campaign had resulted in some reduction in the use of electricity in Cheltenham.

7—Gas Tests—Read, Reports of gas tests made on the 25th oh., 2nd, 5th, 10th, 14th, and 17th inst. which showed the Calorific value on these dates to be 473.0, 469.0, 462.4, 477.1, 472.8 and 474.3 B.Th.U. respectively, and the pressure 5.7, 8.0, 5.5, 6.8, 8.4 and 7.1 inches of water.

STANLEY ROGERS,

Chairman.

#### WATER COMMITTEE.

**At a Meeting of this Committee held on Tuesday, 9th December, 1941** Present--Aldermen Trye and Ward ; Councillors Avery, Dr. Hayward and Moore.

1—Chairman—RESOLVED, That Alderman Ward be appointed Chairman of this Committee in place of Alderman Margrett.

2—Borough Engineer's Report—The Monthly Report of the Borough Engineer was read:-

#### DAILY YIELD OF SPRINGS.

	For month ended 30th November, 1941.	Average for corresponding Period during the past 3 years.
Hewletts Springs	72,000 gallons	112,000 gallons
Dowdeswell Springs	374,000 "	1,032,000 "
Leckhampton Springs	11,000 "	15,000 "
	457,000 "	1,159,000 "

#### CONTENTS OF RESERVOIRS.

Estimated Usable Quantity about ... 44,066,000 gallons.

43

3—Inspections--The Borough Engineer reported the work carried out by the Water Inspectors during the month of November.

4—Appeals--The cases entered in the Appeals Book were considered, and the rates settled and adjusted.

5—Water Office—The Borough Engineer reported that he had received notification that the Second Clerk, A. J. Pilgrim would not be called up for Military Service until after the 31st March next.

6—Alstone Garage—Water Service—The Borough Engineer submitted correspondence with Mr. R. W. Jackson. the owner of Alstone Garage, and report from the Chief Inspector. The cost of the extra work entailed owing to the exact position of the water main not being known is estimated at 35s 9d., and he recommended that the Council should make a contribution of 30s to Mr. Jackson. RESOLVED, That this recommendation be approved and adopted.

7—Telephone Line—RESOLVED, That the application of the Post Office for permission to place ten stays on land at Dowdeswell be granted subject to the consent of the occupiers of the land being obtained, to no stay being placed on the highway, and to all damage being made good ; the consent to be determinable by three months' notice in writing on either side.

E. L. WARD, Chairman.

## GENERAL PURPOSES AND WATCH COMMITTEE.

**At a Meeting of this Committee held on Tuesday, 9th December, 1941.** Present—The Mayor; Aldermen Pruen, Trye, Ward and Winterbotham ; Councillors Rev. dc Courcy). Ireland, Green and Grimwade (The Mayor in the chair).

1—Appointment of Town Clerk—The Acting Town Clerk reported that 69 applications had been received for this appointment and the Committee considered the same. RESOLVED, That the following Candidates be invited to attend for interview by the Committee at a Meeting to be held on the 18th inst. :—

J. A. Crompton, Esq., M.A., LL.B. (Hons.), Town Clerk and Clerk of the Peace, Winchester. J. E. Dixon, Esq., Deputy Town Clerk, Bath. J. M. Dodds, Esq., LL.B., Town Clerk, Harrogate. J. E. Fishwick, Esq., Deputy Town Clerk, Southampton. A F. Greenwood. Esq., M.A. (Hons.), LL.B. (Hons.), Town Clerk, Leamington. F. D. Littlewood. Esq., Town Clerk, East Ham. D. V. O'Meara, Esq., Deputy Town Clerk, Croydon. J. W. Sainsbury, Esq., M.A., LL.B., Deputy Town Clerk, Westminster.

T. WILFRED WAITE,

Chairman.

44

**At a Meeting of this Committee held on Tuesday, 16th December, 1941.** Present—Aldermen Taylor, Ward and Winterbotham ; Councillors Green, Grimwade and Smith (Alderman Taylor in the chair).

2—Diseases amongst Animals—Superintendent Hopkins reported that the Borough was free from contagious diseases amongst animals.

3—Hackney Carriage Licences—(a) RESOLVED, That the application of Six Ways Garage Ltd., for two Hackney Carriage Licences and Drivers' Licences be granted, and also that the application of Mr. R. E. Jenkins for a Hackney Carriage Licence and Driver's Licence be granted, subject to all the vehicles being approved by Superintendent Hopkins and the Motor Hackney Carriage Inspector, and to the drivers being recommended by Superintendent Hopkins.

(b) RESOLVED, That the application of Mr. A. V. Nicholls for a Hackney Carriage Licence and Driver's Licence be further adjourned, and that the Acting Town Clerk be instructed to ascertain whether it is proposed to use the taxi for public hire work.

4—Hackney Carriages—Fares —RESOLVED, That the question of making bye-laws for the regulation of fares to be charged by Hackney Carriage Proprietors be adjourned to the next Meeting of this Committee and that, in the meantime, the Acting Town Clerk be instructed to enquire if the Ministry of Health are prepared to approve bye-laws at the present time, and also to ascertain the views of the Taxi Owners Association.

5—Rodney Road Car Park—The Borough Surveyor reported that as instructed at the last Meeting of this Committee, he had considered the question of the parking of cycles at this Car Park, but in view of the small number of cycles which were now left at the Car Park, he did not think it warranted installing cycle racks which would cost approximately 5s per cycle. The Acting Town Clerk reported that he had ascertained that there was ample accommodation for cycles at the Plough Yard, and the charge made was 2d. per cycle. RESOLVED, That the Regent Garage Ltd. be granted permission to erect a sign at the Rodney Road Car Park drawing attention to the cycle park in the Plough Yard.

6—Pittville Street—Renumbering—The Borough Surveyor reported that his attention had been drawn to the fact that numbers were duplicated in this street, the reason being that when the Hotel Scheme was submitted to the Corporation, a request was made that the proposed new shops should be numbered, in order to assist the promoters in identifying the shops. Accordingly, the street and beer re-numbered with odd numbers on the east side and even numbers on the west, but through the old buildings being brought into use again, which had odd numbers, some confusion was being caused. RESOLVED, That the shops on the west side owned by the Corporation be re-numbered as shown on the plan submitted by the Borough Surveyor.

7—Municipal Offices—Ladies' Lavatory Accommodation—The Borough Surveyor reported that as instructed by the Public Health Committee, he had considered this matter which had been referred to this Committee. He submitted three schemes :

(a) The extension of the existing accommodation on the Second floor which would give the necessary accommodation for the female staff at an estimated cost of between £200 and £240.

(b) The adaptation of the lavatories on the ground floor for use by the female staff by the fixing of a screen in the cashier's Office and making a new door just past the existing passage to give access to the back offices used by the clerks in the Borough Treasurer's Office at an estimated cost of £25.

(c) The erection of an entirely new temporary building in the garden at the back of the Offices at a cost of £200 to £250.

If schemes (a) or (b) were adopted there would still be sufficient lavatory accommodation for the male members of the staff. RESOLVED, That scheme (b) be approved, and also that the Borough Surveyor be instructed to carry out the necessary alterations and renovations to the existing ladies' Cloakroom, including the provision of a sink and new flushing arrangements, and also a new floor which would enable the room to be used as a Rest Room.

8—Soup Kitchen—RESOLVED, That the usual annual donation of £15 be made to the Goodwill Centre of the Salvation Army in Tewkesbury Road.

9—South Western Provincial Council—RESOLVED, That the question of appointing a representative of the Council to serve on the South Western Provincial Council be adjourned to the next Meeting of this Committee.

10—Strickland Homes—The Acting Town Clerk reported that a scheme for this Charity had now been made by the Charity Commissioners and the first Meeting of the Trustees had been held.

11—Guardians Committee—The Deputy Mayor had intimated that he wished to resign his membership of this Committee. RESOLVED, That the question of filling the vacancy be adjourned to the next Meeting.

45

12—Superannuation—RESOLVED, on the recommendation of the Street and Highway Committee, That the services of W. Pearce, Public Convenience Attendant, S. Young, Sweeper, and E. Cox, Sweeper, be extended for one year to the 21st December, 1942, 23rd January, 1943, and 17th January, 1943 respectively.

13—British Restaurants—The Committee considered letter received by the Borough Treasurer from the Ministry of Food with regard to the loss on the Pates' and St. Peter's British Restaurants for the two quarters ended 30th September last. The Borough Treasurer reported that the Pates' Kitchen

showed a working profit of £207 7s. 9d. for the two quarters and St. Peter's Kitchen a loss of £216 4s. 3d., but these figures did not take into account the overhead expenses amounting to £362 10s. 1d. for Supervisor's salary, car allowance, central store and other expenses common to all the kitchens. The Acting Town Clerk reported that when the Ministry requested the Corporation to establish British Restaurants, the Corporation had agreed to do so on condition that the Ministry took any profit there was, but, on the other hand, undertook to bear any loss. Alderman Winterbotham reported that the Communal Feeding Committee had considered this matter and they desired to point out that since the end of the September quarter certain changes had been made in that only complete meals were now served the cost had been raised from 9d. to 10d., Civil Defence workers and School children were now being supplied with meals and it was possible that the War-time Nurseries would also be supplied from the Kitchens. The Borough Treasurer reported that since the period under review, the receipts at both Kitchens had shown a considerable increase.

RESOLVED, That the Ministry be informed that the Council intend to review the matter when the figures for the next two quarters are available and that, meanwhile, they do not consider it is desirable to increase the charges for meals RESOLVED, also, That the attention of the Ministry be drawn to the staff difficulties caused to a large degree by the competition for staff by the War Office and Works' Canteens,

14—Railings—The Acting Town Clerk reported that the Salvage Committee had so far excluded from the Schedules of Railings to be removed, the railings on the Corporation properties and Schools but, in view of the fact that the Schedules are now due to be completed, it was necessary for the Corporation to consider which railings should be scheduled having regard to the terms and directions of the Ministry of Works and Buildings that all unnecessary railings must be scheduled and that the only railings which should be excluded were railings which should be maintained for safety reasons or to prevent cattle etc. from straying or railings of special artistic merit or of historic interest. RESOLVED, That a Sub-Committee consisting of The Mayor, Alderman Taylor and Councillors Bush and Green be appointed to consider the scheduling of the Corporation railings and that they be authorised to make recommendations direct to the Council. •

15—Town Clerk's Department—(a) Billeting Officer—The Acting Town Clerk reported that the Ministry of Health had approved the appointment of a whole-time Billeting Officer within a salary scale of £250—£300 per annum inclusive of war bonus, plus free supply of petrol and mileage allowance for essential journeys. The whole expenditure would rank for reimbursement by the Exchequer. 18 applications had been received for the appointment. RESOLVED, That these be referred to the Evacuation Sub-Committee and that they be authorised to make an appointment.

(b) Committee Clerk—The Acting Town Clerk reported that 14 applications had been received for this appointment RESOLVED, That these be referred to the above Sub-Committee and that they be authorised to make an appointment.

16—National Service Act—Read, Circular No. 2537 from the Ministry of Health drawing the Council's attention to the change in the system of reserved occupations. The Schedule of Reserved Occupations was to be altered by raising every age therein mentioned by one year each month beginning on the 1st January next. Deferment would in appropriate cases have to operate as heretofore. The Acting Town Clerk reported that he had sent a copy of the circular to all the Chief Officers and asked them to supply him with details of all their male staff showing the date on which their reservation would cease. He considered it desirable that this information should be considered as one Committee so that they could consider how the change in the system would affect the work of the Council as a whole. RESOLVED, That the Acting Town Clerk be instructed to call a Special



Meeting of this Committee as soon as he has all the information available and that the Council be recommended to authorise this Committee to make such applications for deferment of men whom the Committee consider necessary to be retained in their present positions.

17—National Registration Officer—RESOLVED, That pending the appointment and taking up of duties by the new Town Clerk, the Council consent to the Acting Town Clerk (Mr. Richard Board) being appointed National Registration Officer for the Borough.

P. P. TAYLOR,

Chairman.

46

**At a Meeting of this Committee held on Thursday, 18th December, 1941,** Present—The Mayor ; Aldermen Trye, and Winterbotham ; Councillors Rev. de Courcy Ireland, Green, Grimwade and Rogers (The Mayor in the chair)

18—Appointment of Town Clerk-- The eight applicants selected at their Meeting held on the 9th inst. attended and were interviewed by the Committee. RESOLVED, That the following three applicants be selected for interview by the Town Council at a Special Meeting to be held on Tuesday, 13th January, 1942, at 3 p.m. :—

J. A. Crompton, Esq., M.A., LL.B. (Hans.), Town Clerk and Clerk of the Peace, Winchester.

F. D. Littlewood. Esq., Town Clerk, East Ham.

D. V. O'Meara, Esq., Deputy Town Clerk, Croydon.

RESOLVED, also, That the Acting Town Clerk be instructed to send copies of the applications and testimonials of the above three Candidates to the Members of the Council with the summons convening the Meeting,

T. WILFRED WAITE, Chairman.

#### **FIRE PREVENTION COMMITTEE.**

**At a Meeting of this Committee held on Friday, 12th December, 1941..** Present—The Mayor: Aldermen Pates and Bard : Councillors Bush, Fisher, Green, Grimwade, Readings and Till and Mr. W. S. F. Harris (Councillor Grimwade in the chair).

1—Monthly Report of Column Officer—Column Officer J. R. Jones reported that since the last Meeting the National Fire Service had attended 10 calls to fire as follows :—

16th November ...	53 Portland Street.
19th “	Oakhurst, Parabola Road.
20th “	53 Promenade.
27th “	Winstone (Cirencester Area).
28th “	Hartley Bottom, Seven Springs.
30th “	Folly Lane.
30th “	2 Bath Road.
30th “	Stoke Orchard, Elmstone Hardwicke,
1st December ...	36 Tennyson Road.
11th “	Charlton House, Cirencester Road.

2—Fire Guard—The Fire Guard Staff Officer submitted his monthly report. The number of men available from the Pool under the Compulsory Enrolment Order was approximately 1,000 the total number of Fire Guards for the area exceeded 10,000, and the number of business premises now coming within the scope of the Order was approximately 2,000. 3,198 persons who claimed exemption had failed to submit their exemption forms, and of these 887 registration forms were marked "already performing duties in Street Fire Party." 45 occupiers of business premises had applied for assistance, but 18 of these had not yet submitted full details 10 had stated that they would not require assistance. The number of Fire Guards compulsorily enrolled to date amounted to 176. £1,069 1s. 0d. had been disbursed in respect of subsistence allowances for 511 persons.

3—Training of Fire Guards—The Fire Guard Staff Officer reported the urgent need of proceeding at once with the training of Fire Guards. About 10,000 needed to be trained, and there was a great shortage of Instructors.

RESOLVED, (a) That public demonstrations of dealing with incendiary bombs be held for one week commencing on the 29th inst. in a position in the Promenade to be arranged, and that a Sub-Committee consisting of the Chairman, Councillors Bush, Green, Fisher and Readings be appointed to make the necessary arrangements.

(b) That the Town Planning Committee and Borough Engineer be asked to permit Mr. G. G. C. King, the Building Inspector, to assist with the training of Fire Guards on four afternoons a week and also in his own time in the evenings, and that he be paid the A.R.P. scale for Instructors for the evening lectures.

(c) That the National Fire Service be asked to co-operate with the training.

(d) That application be made to the Region for approval of the provision of two incendiary bomb training huts and that these be erected in positions to be approved by the above Sub-Committee.

47

4—Inspection of Business Premises—RESOLVED, That the Fire Guard Staff Officer, his assistant, the Senior Fire Guards, and the Deputies be authorised to visit and inspect business premises in respect of which the Corporation are the appropriate authority.

5—Depot Superintendents—RESOLVED, That application be made to the Regional Commissioner for the approval of the appointment of four whole time Depot Superintendents.

6—Staff—The Fire Guard Staff Officer reported that it would be necessary to engage two additional clerical assistants RESOLVED, That application be made to the Region for their approval to the appointment of two additional clerks.

7—Office Accommodation, etc.—The Fire Guard Staff Officer reported that additional office accommodation was necessary and recommended that another room on the first floor at 119 Promenade be rented at 10s per week for a period of six months. RESOLVED, That this be approved. RESOLVED, also, That the Staff Officer be authorised to purchase or hire another typewriter.

8—Appropriate Authorities—The Chairman reported as to the difficulty experienced in organising the Fire Prevention arrangements by reason of the fact that there were so many Appropriate Authorities with the result that it was difficult to co-ordinate the fire prevention arrangements of some groups where several authorities were concerned, RESOLVED, That the Acting Town Clerk be

instructed to inform the Ministry of Home Security that, in the opinion of this Council, it is desirable that unification and co-ordination of the various Appropriate Authorities is desirable and that the Local Authority should be given powers to co-ordinate the fire prevention schemes approved by other Appropriate Authorities so as to ensure that the greatest possible benefit is obtained from the man-power available at the various business premises in the Borough.

9—Sand Mats—RESOLVED, That the Borough Surveyor be asked to arrange for the distribution of sand mats to Senior Fire Guards in various parts of the town for allocation in their areas.

10—Co-ordination of Enforcement of Fire Prevention Orders—Read, Circular letter of 20th ult. (No. 261) from the Ministry of Home Security with regard to the question of co-ordinating enforcement of the Fire Prevention Orders, and setting out the procedure to be adopted in the event of proceedings being taken in respect of alleged offences under the Orders,

11—Training School—Read, letter of 1st inst. from the Principal Regional Officer stating that a short course of training for male and female Senior Clerical Assistants of the Fire Guard Organisation would be held at Torquay on the 21st, 22nd and 23rd inst. at an inclusive fee of £2 2s. 0d. per head, plus travelling expenses. RESOLVED, That the Fire Guard Staff Officer be instructed to arrange for two of his clerks to attend.

12—Premises of Messrs. Stevco Ltd.—Read, letter of 14th ult. from the Petroleum Department stating that the premises of Messrs. Stevco Ltd., in Millbrook Street had been inspected by their Department and from the report it would appear that the administration of the Fire Prevention Scheme could more properly be exercised by the Corporation. RESOLVED, That the Corporation agree to take over these premises.

13—Civil Defence Duties (Compulsory Enrolment) (Order No. 3) 1941—Read, circular letter of Sth inst. (No. 276) from the Ministry of Home Security with regard to the calculation of the hours of Fire Prevention Duties which any person is deemed to perform, and enclosing copies of a simplified calculation prescribed in the Civil Defence Duties (Compulsory Enrolment) (No. 3) Order, 1941. RESOLVED, That this be referred to the Fire Guard Staff Officer.

H. C. GRIMWADE,

Chairman.

48

#### **ALLOTMENTS COMMITTEE.**

**At a Meeting of this Committee held on Monday, 8th December, 1941.** Present—Councillors Addis, Bush, Compton, Fisher, Green, Grimwade and Smith ; Messrs. Ball, Barlow Roe and Whittall (Councillor Smith in the chair).

1—Gardens Superintendent's Report—The Gardens Superintendent reported that all the uncultivated and neglected plots included in his report last month had now received attention, and there were no allotments to report at the present time.

2—Additional Land—(a) Field adjoining The Woodlands—The Gardens Superintendent reported that as instructed at the last Meeting of this Committee he had inspected the field adjoining "The Woodlands," on the right of the foot-path leading from Merestones Road. This contained approximately three acres, and was apparently unoccupied. RESOLVED, That the Acting Town Clerk be instructed to communicate with the owner with a view to the land being requisitioned.

(b) Field off Prestbury Road—The Gardens Superintendent reported that he had also inspected the field which was usually known as Carter's Field. This was unoccupied and had not been grazed or mown this year although on the eastern boundary a number of allotments had been plotted and let, but there was still a large area which could be utilised for cultivation. RESOLVED, That the Acting Town Clerk be instructed to communicate with the owners, Messrs. G. A M. Hall, Ltd., with a view to requisitioning the same.

(c) Land, Charlton Lane—The Gardens Superintendent reported that the field between the termination of the road known as The Avenue and Charlton Lane had not been used for a considerable period and if a short length of fencing was provided to divide it from the large field it would be very suitable for allotments. RESOLVED, That the Acting Town Clerk be instructed to negotiate with the Agents for the acquisition of this land for allotments.

(d) Land, Swindon Road near Malvern Street—The Gardens Superintendent reported that as instructed at the last Meeting of this Committee he had inspected this land, and the tenant had agreed to allow a portion to be plotted for allotments, but he wished to let the allotments direct. He had, however, asked the Corporation to assist in the work of plotting and pegging out. This work was now in hand and the allotments would shortly be let.

3—War Time Allotments—The Acting Town Clerk submitted memoranda from the Ministry of Agriculture and Fisheries urging the organisation of Dig for Victory Weeks, and also enclosing memoranda for the guidance of Horticulture Committees and on the management of allotments by local authorities. The Gardens Superintendent reported that the matter had been considered by the Horticulture Committee at their last Meeting and arrangements were being made for a Dig for Victory Week at the end of February,

4—Asquith Road Allotments—Read, letter of 17th ult. from the Unemployed Allotments Association terminating their tenancy of Nos. 88, 97 and 108 Asquith Road as from that date RESOLVED, That this be agreed to but that the Association be requested to furnish the names and addresses of the present occupiers.

5—Marle Hill Allotments—(a) Rabbits—Read, letters of 14th and 15th ult. from the Agricultural Pests Officer stating that steps were being taken to destroy the rabbits at these allotments.

(b) Allotment No. 125—Read, letter of 4th inst from the tenant of this allotment complaining of the damage caused to his crops by rabbits RESOLVED, That he be informed that the Corporation and the Agricultural Pests Officer are taking all possible steps to remedy the nuisance.

6—Allotment No. 16 Baglin's Piece—It was reported that the widow of the late tenant of this allotment had paid the balance of the rent due to the 25th March next, but declined to sign a tenancy Agreement at the present time. RESOLVED, That she be given notice to quit expiring on the 25th March next, and that the allotment be re-let unless she is willing to enter into a tenancy Agreement forthwith.

7—Orchard, rear of Orchard Terrace—Read, letters from the tenants of allotments Nos. 7, 8 and 9 asking for permission to remove trees on this land RESOLVED, That this be agreed to and that the Acting Town Clerk be instructed to grant permission for the removal of any trees on these allotments on application by the tenants.

8—Allotments and Gardens Association—(a) RESOLVED, That a Meeting be held in the Council Chamber on Friday, the 12th December at 7.30 p.m., to consider the reformation of this Association,

and that the Members of this Committee, the Horticulture Committee and the Allotments and Gardens Association be invited to attend.

(b) RESOLVED, also, That a grant of £10 be made to the new Society when formed, to be applied towards the expenses of advertising and expanding the work of the Association.

P. T. SMITH,

Chairman.

49

#### **PARKS AND RECREATION GROUNDS COMMITTEE.**

**At a Meeting of this Committee held on Monday, 8th December, 1941.** Present—Councillors Addis, Bush, Compton, Fisher, Green and Smith (Councillor Green in the chair).

1—Food Production—The Gardens Superintendent reported that during the month of November the sale of produce at the Market amounted to £26 0s. 5d. He had also received £195 10s. 0d. from the Ministry of Food. being the grant on the land cultivated for potatoes.

2—Staff—The Gardens Superintendent reported that L. O'Brien, the Custodian of Montpellier Gardens, was called for Military Service on the 4th inst. Owing to shortage of staff, on certain days of each week it had been necessary to arrange for one Custodian to look after two Grounds.

3—Brooklyn Road Playing Field—The Gardens Superintendent reported that, as instructed at the last Meeting of this Committee, he had informed the Military Authorities that it had been decided to cease mowing the Brooklyn Road Playing Field owing to shortage of staff and equipment, and he had received a letter dated 3rd inst. from the Staff Captain asking for permission to hire the Tractor and Mower when required, for which the Military Authorities were willing to pay and also to provide petrol and labour, but in view of the delicate mechanism of the Mower he thought that the Corporation would probably wish this to be operated by their own staff. RESOLVED, That the Military Authorities be informed that this Committee must adhere to their previous decision but that, if application is made in the Spring, the Committee will endeavour to co-operate with them with regard to the upkeep of the ground for the next summer season.

4—Demonstration Plots--The Gardens Superintendent reported that progress was being made with the formation of the two additional plots in Sandford Park, and a licence had been obtained for the necessary boundary fencing.

5—Hatherley Park- The Gardens Superintendent reported that the Football pitch at this ground, which had been damaged by enemy action, had now been reinstated and would be ready for use in about a week's time.

6—Clarence Square Garden—The Acting Town Clerk reported that a small portion of this Garden, approximately 25 feet by 20 feet had been requisitioned by the Military Authorities.

7—Alstone Croft Playing Field and Play Leadership—RESOLVED, That Councillors Green, Grimwade and the Gardens Superintendent be appointed to meet the Mayor and members of the Education Committee with a view to the settlement of the question as to payment of the wages of the Custodian, and also payment to the Custodians of other grounds in connection with Play Leadership.

S—Pittville Park and Pump Room—RESOLVED, That the Acting Town Clerk be instructed to accept a rent of £200 per annum, plus rates, as offered by the Military Authorities for the portion of Pittville

Park and Pump Room (including the Caretaker's quarters) requisitioned by them ; plus £2 per acre for the field adjoining Marle Hill House, making a total of £214.

W. J. GREEN,

Chairman.

50

#### **CEMETERY AND CREMATORIUM COMMITTEE.**

**At a Meeting of this Committee held on Friday, 19th December, 1941.** Present—Councillors Avery, Rev. de Courcy Ireland, Moore, Readings and Rogers (Councillor Rev. de Courcy Ireland in the chair).

1—Superintendent's Report—Read, Report of the Superintendent for the period from the 27th September to 19th December. Number of Interments 145 ; Cremations 71 ; Grave Spaces sold : 1st Position 8, 2nd Position 4, 3rd Position 1, 4th Position 39 ; New Memorials erected 33 ; New Inscriptions 27.

2—Grants of Grave Spaces Sold—RESOLVED, That the Common Seal be affixed to Grants Nos. 10452 to 10503.

3—Designs—RESOLVED, That the Designs Nos. 2713 to 2747, as set out in the Designs Book, signed by the Chairman, be approved.

4—Civilian War Deaths Scheme—(a) The Superintendent reported that he had visited some of the Factories in the Borough and discussed with those responsible the arrangements for dealing with deaths, in accordance with Circular 2473 from the Ministry of Health.

(b) Mortuaries --The Acting Town Clerk submitted letter of 29th October last from the Ministry of Health approving of the estimates, amounting to £122 18s. 9d. for laying linoleum at the three mortuaries, namely, St. Stephen's Hall, St. Peter's Parish Hall and Holy Trinity Mission Hall, ranking for grant.

5—Maintenance of Grave 2146, Section 0—The Acting Town Clerk submitted letter of 6th inst. from Messrs. McIlquham Co., asking on what terms the Corporation would be prepared to maintain this Grave. RESOLVED, That the Corporation are prepared to undertake the maintenance of this grave in perpetuity for the sum of £50.

E. S. DE COURCY IRELAND,

Chairman.

#### **RATING COMMITTEE.**

**At a Meeting of this Committee held on Thursday, 4th December, 1941,** Present—Aldermen Taylor and Ward and Councillor Bush.

1—Chairman—RESOLVED, That Alderman Taylor be appointed Chairman of this Committee for the ensuing year.

2—Proposals—The Committee considered the proposals submitted by the Rating and Valuation Officer, RESOLVED, That these be submitted for the revision of Assessments as now settled by the Committee.

3—Defaulter—The Committee interviewed and dealt with one Defaulter.

4—Arrears—The Bailiff's report on the collection of arrears was considered and directions were given to deal with same.

5-401 High Street—RESOLVED, That the application from the Rev. G.. D. Evans for remission of rates on these premises be granted.

P. P. TAYLOR, Chairman.

51

#### **FINANCE COMMITTEE.**

**At a Meeting of this Committee held on Tuesday, 29th December, 1941.** Present—The Mayor; Aldermen Leigh James, Taylor and Ward ; Councillors Grimwade and Rogers (Alderman Taylor in the chair).

1—General Rate—Read, Report of the Borough Treasurer, dated the 20th inst., on the collection of the Second Instalment of this Rate Amount collected £63,614; Leaving Outstanding £69,603.

2—Water Rate—Read, Report of the Borough Treasurer dated 20th inst, on the collection of this Rate for the half-year ending 31st March, 1942. Amount collected £15,319: Outstanding £21,043.

3—Electricity Charges—The Borough Treasurer reported on the collection of Electricity charges since the last Meeting.

4—Accounts Rota Committee—Reported Meeting on the 29th inst. Present—The Mayor, Alderman Taylor (in the chair) and Alderman Leigh James.

The Accounts were examined and recommended for payment. RESOLVED, That this recommendation be approved and adopted.

5—Audit—Read, report of District Auditor on his audit of the accounts for the year ended the 31st March, 1940, (A copy of the report accompanies the Minutes).

The Acting Town Clerk reported that there was a resolution of the Council appointing the Emergency Committee which he would send to the Auditor. He also reported that he had arranged for Minutes of the Emergency Committee to be recorded.

The Borough Treasurer reported that the matters referred to under the heading of Superannuation Fund had been dealt with since the Audit. RESOLVED, That the District Auditor's observations as to the adequate working balance on the General Rate Fund be considered at the next Budget Meeting, RESOLVED, also, That the expenditure incurred on the Main Drainage Scheme which had been postponed owing to the war, be charged to revenue.

6—Education Committee—Read, letter of the 27th inst. from the Education Secretary asking the Council to increase the precept for education for the current year by £1,500 to meet the additional expenditure incurred in respect of Teachers' War Bonus, School Canteens, and War Damage Insurance. RESOLVED, That this be agreed to.

7—Superannuation—The Committee considered the superannuation allowance of Mr. R. Owen Seacome. RESOLVED, That consideration be adjourned to a Special Meeting of the Committee to be held on the 2nd January next.

P. P. TAYLOR, Chairman.

**Borough of Cheltenham**

**At a Monthly Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices in the said Borough, on Monday, 5th January, 1942, at 3 p.m.** Present :

The Mayor (Councillor T. Wilfred Waite, J.P.) in the chair.

The Deputy Mayor (Councillor John Howell, C.B.E., F.R.C.S., J.P.).

Aldermen Leigh James, Pates, Pruen, Taylor, Capt. J. H. Trye, C.B.E., R.N. (Retd.), Ward and Clara F. Winterbotham, M.B.E., J.P. ; Councillors Addis, T.P., Avery, Barnett, Bendall, Bettridge, Lt.-Col. C. W. Biggs, O.B.E., Bush, Compton, Rev. de Courcy Ireland, M.A., Fisher, Garland, Green, Grimwade, Dr. Hayward, M.B.E., M.B., B.S., Lipson, M.A., M.P., Moore, Readings, Rogers, Smith and Till.

Apology—An Apology for absence was received from Councillor E. K. Bayliss.

1—Minutes of Previous Meeting—RESOLVED, That the Minutes of the Monthly Meeting of the Town Council held on the 1st December, 1941, having been printed and a copy sent to each Member of the Council, be taken as read, and that the same be adopted and confirmed.

2—Resignation of Councillor Miller—Read, letter of 3rd inst. from Councillor Miller resigning his Membership of the Town Council as owing to his heavy duties in connection with war supplies for the Ministry of Food. etc., coupled with shortage of staff, he was unable to attend Meetings. The Acting Town Clerk reported that this resignation was effective and that the vacancy would fall to be filled at the next Quarterly Meeting of the Council.

3—Election of Alderman—The Mayor vacated the Chair during the election of Alderman to fill the casual vacancy caused by the death of Alderman C. H. Margrett, and it was RESOLVED, That Alderman Ward do take the chair. The Members of the Council present and entitled to vote delivered to Alderman Ward the papers signed by them, and the same having been openly produced and read, it appeared that the following had been voted for and had received the number of votes set opposite their respective names :—

Compton, George Britt, 4 Christ Church Villas, Malvern Road, Railway Clerk 1

Moore, Ernest William, 22 Bath Parade, Builder and Sanitary Engineer ••• 2

Addis, Henry, 83 St. Paul's Road, Trade Union Organiser ••• .•• ••• 4

Lipson, Daniel Leopold, Corinth House, 117 Bath Road, Member of Parliament ... 14

Alderman Ward accordingly declared Daniel Leopold Lipson to be elected Alderman, who made his Declaration of Acceptance of Office.

The Mayor thereupon resumed the chair.

53

4—Proceedings of Committees—RESOLVED, That the proceedings of . the under- mentioned Committees at their Meetings held on the dates respectively appearing be approved and confirmed :

Public Health Meeting held December 8



Subject to an Amendment moved by Alderman Winterbotham and seconded by Councillor Barnett : "That Minute No. 22 with regard to the use of Asbestos Cement Soil Pipes be referred back for further consideration."

Street and Highway Meeting held December 15

RESOLVED, also, That the thanks of the Council be conveyed to the Borough Surveyor's staff and the employees of the Highways Department for their co-operation in the Salvage of waste, (An Amendment moved by Councillor Lipson and seconded by Councillor Smith : "That the first Resolution to Minute No. 6 with regard to obtaining another Chauffeur for the Borough Surveyor's car, be not approved and that the post of Chauffeur be not filled until after the War except by a woman" was lost).

Maternity and Child Welfare ... Meeting held December 10

Town Planning Meeting held December 19

Town Improvement and Spa. Meeting held December 19

Electricity and Lighting Meeting held December 22

Water Meeting held December 9

RESOLVED, also, That the Council agree to the date of transfer under the Cheltenham and Gloucester Joint Water Board etc. Act, 1936, being fixed as the 1st January, 1942, on the understanding that the Gloucester City Council undertake to complete in all respects the various works as soon as practicable.

General Purposes and Watch Meetings held December 9 & 18,

(An Amendment moved by the Deputy Mayor and seconded by Councillor Grimwade : " That the proposal to hold a Special Meeting of the Council on the 13th January, 1942, to interview applicants for the appointment of Town Clerk be postponed for six months and that Minute No. 18 be amended accordingly" was lost).

General Purposes and Watch Meeting held December 16

Except that the Resolution to Minute No. 5 with regard to the Parking of Cycles at Rodney Road Car Park be amended to read " That the Regent Garage Ltd. be asked to erect a sign at the Rodney Road Car Park drawing attention to the cycle park in the Plough Yard."

Subject to an Amendment moved by Councillor Bettridge and seconded by the Deputy Mayor " That Minute No. 8 be amended and that a donation of £20 be made to the Salvation Army Soup Kitchen,"

Railings Sub-Committee Meeting, held December 31

Subject to an Amendment moved by Alderman Pruen and seconded by Councillor Fisher : "That the proceedings of the Railings Sub-Committee at their Meeting held on the 31st December, 1941, be referred back for further consideration."

Finance Meeting held December 29

RESOLVED, also, That an Order on the Borough Treasurer be signed authorising him to pay to the several Corporations, Companies and Persons mentioned in the Schedule of Accounts, the sum of money set opposite their respective names, and such additional sums as may become payable

during the month in respect of current Contracts upon the Certificate of the Architect or Officer under whom the work is carried out.

5—Adjournment of Meeting—RESOLVED, That the Meeting be adjourned to the 13th January, 1942, when the remaining business shall be transacted at the conclusion of the Special Meeting to be held at 3 p.m.

T. WILFRED WAITE, Mayor.

54

**At a Special Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices in the said Borough, on Tuesday, 13th January, 1942, at 3 p.m.** Present :

The Mayor (Councillor T. Wilfred Waite, J.P.) in the chair.

The Deputy Mayor (Councillor John Howell, C.B.E., F.R.C.S., J.P.).

Aldermen Leigh James, Lipson, M.A., M.P., Pates, Pruen, Taylor, Capt. J. H. Trye, C.B.E., R.N. (Retd.), Ward and Clara F. Winterbotham, M.B.E., J.P. ; Councillors Addis, J.P., Avery, Barnett, Bayliss, Bendall, Lt.-Col. C. W. Biggs, O.B.E., Bush, Compton, Rev. de Courcy Ireland, M.A., Fisher, Garland, Green, Grimwade, Dr. Hayward, M.B.E., M.B., B.S., Moore, Readings, Smith and Till.

Apologies—Apologies for absence were received from Councillors Bettridge and Rogers.

1—Appointment of Town Clerk—The Council duly resolved itself into a Committee and interviewed the following three applicants for the appointment of Town Clerk :—

J. A. Crompton, Esq., M.A., LL.B. (Hons.), Town Clerk and Clerk of the Peace, Winchester.

F. D. Littlewood. Esq., Town Clerk, East Ham.

D. V. O'Meara, Esq., Deputy Town Clerk, Croydon.

Upon resuming open Council it was RESOLVED, That Mr. F. D. Littlewood. at present Town Clerk of East Ham, be appointed Town Clerk of the Borough of Cheltenham at a salary of £1,500 per annum rising (subject to satisfactory service) by annual increments of £50 to £1,750 per annum, subject to the following conditions :—

(1) To devote the whole of his time to the duties of the office and not to engage in private practice.

(2) Unless otherwise approved by the General Purposes and Watch Committee to reside within the Borough.

(3) To undertake the entire duties of Town Clerk, Solicitor to the Corporation and Education Authority, Registration Officer, Acting Returning Officer, Registrar of Local Land Charges, National Registration Officer and any other duties required by the Council.

(4) All fees and emoluments, including Articled Clerks' premiums (but except Parliamentary Election and County Council Election fees) received by him to be paid into the Council's General Account.

(5) The appointment to be subject to the Local Government and Other Officers' Superannuation Act, 1937, and to his passing a medical examination.

(6) The appointment to be at the pleasure of the Council and to be determinable by either party at any time by three months' notice in writing. RESOLVED, also, That the Common Seal be affixed to a copy of this Resolution.

2—Railings Sub-Committee—RESOLVED, That the proceedings of this Sub-Committee at their Meeting held on the 9th January be approved and confirmed. RESOLVED, also, That the railings around Montpellier Gardens be scheduled for removal.

T. WILFRED WAITE,

Mayor.

55

**At the adjourned Monthly Meeting of the Town Council of the Borough of Cheltenham held at the Municipal Offices in the said Borough, on Tuesday, 13th January, 1942. Present:**

The Mayor (Councillor T. Wilfred Waite, J.P.) in the chair.

The Deputy Mayor (Councillor John Howell, C.B.E., F.R.C.S.,

Aldermen Leigh James, Lipson, M.A., M.P., Pates, Pruen, Taylor, Capt. J. H. Trye, C.B.E. R.N. (Retd.), Ward and Clara F. Winterbotham, M.B.E., J.P. ; Councillors Addis, J.P., Avery Barnett, Bayliss, Bendall, Lt.-Col. C. W. Biggs, O.B.E., Bush, Compton, Rev. de Courcy Ireland, M.A., Fisher, Garland, Green, Grimwade, Dr. Hayward, M.B.E., M.B., B.S., Moore, Readings, Smith and Till.

Apologies—Apologies for absence were received from Councillors Bettridge and Rogers.

1—Proceedings of Committees—(a) RESOLVED, That the proceedings of the under-mentioned Committees at their Meetings held on the dates respectively appearing be approved and confirmed :—

Fire Prevention Meeting held December 12

Allotments ... Meeting held December 8

Parks and Recreation Grounds Meeting held December 8

Cemetery and Crematorium ... Meeting held December 19

Rating Meeting held December

Finance Meeting held January 2

(An Amendment moved by Alderman Ward and seconded by Councillor Fisher : "That in calculating the Superannuation allowance of Mr. R. Owen Seacome the Articled Clerks' premiums be included and that Mr. Seacome be paid a Superannuation allowance of £604 17s. 3d. and on his death, his wife be paid an allowance of £152 per annum, subject to Mr. Seacome giving an Undertaking, binding on his executors, to refund any portion of his Superannuation allowance that may be disallowed on Audit," was lost).

(b) RESOLVED, also, That the Report of the Emergency Committee of their Meetings held on the 3rd, 10th, 17th and 31st December, 1941, be received.

2—Education Committee—RESOLVED That Mr. F. K. Ball, being a person acquainted with the needs of the various kinds of Schools, be appointed a member of the Education Committee for a term of

three years, expiring on the 13th January, 1945, to fill the vacancy caused by the death of Miss E. Matthews.

3—Emergency Committee—RESOLVED, That consideration of appointing another Member of the Emergency Committee in place of the Deputy Mayor, who had resigned, be adjourned to the next Meeting.

4—Delancey Hospital Trustees—RESOLVED That Alderman E. L. Ward be re-appointed a Trustee of the Delancey Hospital for a further term of three years expiring on the 6th January, 1945.

5—Town Hall—RESOLVED, That the Entertainments Sub-Committee be authorised to obtain tenders and accept one for the provision of new plush curtains and pelmets for the ten balcony windows at the Town Hall and for the three windows at the end of the balcony at a cost of not exceeding £250.

T. WILFRED WAITE, Mayor.

56

**MINUTES of the Committees of the Town Council to be submitted for approval at the Quarterly Meeting of the Council to be held on Monday, 2nd February, 1942.**

**PUBLIC HEALTH COMMITTEE.**

**At a Meeting of this Committee held on Monday, 12th January, 1942.** Present—The Mayor ; Aldermen Leigh James, Pruen and Clara Winterbotham ; Councillors Lt.-Col. Biggs, Rev. de Courcy Ireland, Hayward, Moore and Rogers (Alderman Pruen in the chair).

1—Analyses of Water—The Medical Officer of Health submitted his report of analyses of water taken since the last Meeting of the Committee.

2—Surrender of Diseased Meat, etc.—The Medical Officer of Health reported the surrender of 10 lbs. Sausage Meat ; 6! lbs, Bacon ; 3 lbs. Cheese ; 8 tins Corned Beef, Luncheon Roll, etc. 30 tins Fish Paste ; 14 tins Fish ; 12 dozen Fish Cakes ; 3 packets Porridge ; 3 packets Custard Powder, 1 packet Cheese Spread ; 1 jar Pickles ; and 1 Sponge Cake. The Chief Sanitary Inspector also reported as to the Fowls which were surrendered last month.

3-11 Burton Cottages—The Chief Sanitary Inspector reported that in accordance with the instructions of the Committee at their Meeting on the 13th October last the works specified to be done at these premises had now been carried out to his satisfaction by Messrs. Trigg BrOs. at a cost of £15 15s. 0d. RESOLVED, That application be made to the Owner for payment. RESOLVED, also, That an Order be made under Section 10 (3) of the Housing Act, 1936, declaring the said expenses to be payable by monthly instalments of 10s within a period not exceeding three years with interest at the rate of 3 ½ per cent per annum until the whole amount is paid.

4—Diphtheria Immunisation—(a) Quarterly Report—The Medical Officer of Health submitted the following report of treatment given during the Quarter to the 31st ult. :—

No. of new cases (immunisation commenced) ...	298
No. of injections given	639
No. of cases in which treatment was completed during the quarter	305
No. of cases partially completed when attendance ceased	19
No. of cases Schick Tested after immunisation (92 negative; 11 positive)	103

(b) The Medical Officer of Health reported that the number of birthday letters sent out during the period from the 30th September to the 31st December was 185. So far the parents of 31 babies had accepted the offer of immunisation and 6 parents of older children who had received the letter had also accepted the offer.

(c) The Medical Officer of Health also reported that Dr. Nicholl had given lectures to mothers at 8 Schools.

5—Nuisances from Drains, etc.-128 Bath Road—The Chief Sanitary Inspector reported that he had examined the sinks etc. on or belonging to these premises and found the same to be insufficient and to require the provision of more adequate accommodation. He submitted specification of the work required to be done. RESOLVED, That notice be served under Section 39 of the Public Health Act, 1936 on the Owner requiring him to do the specified work within 28 days.

6—Rats and Mice Destruction Act—The Chief Sanitary Inspector submitted report on the recent measures taken to deal with rat destruction in the form of intensive baiting of the public sewers. 8,960 baits were laid in about 600 man-holes throughout the area. He also reported that it had been found impossible to make the fullest use of baiting in consequence of the number of manholes (about 100) in the old sections of the sewers which were without benching at the side and he recommended that benches should be provided in these manholes above the water line which would form a platform upon which the baits could be placed. He also recommended that a further intensive baiting campaign should be undertaken with the assistance of the County Council in March or April. RESOLVED, That the County Council be asked to assist with another campaign on a date to be arranged on the same terms as for the previous one ; also that the Borough Surveyor be instructed to have benches made for the approximate 100 manholes as suggested by the Chief Sanitary Inspector and that Mr. Jefford be authorised to arrange the fixing of the benches in the manholes.

7—Abattoir—The Chief Sanitary Inspector submitted letter of 29th ult. received from the Ministry of Food with reference to an annual rental of £10 proposed to be charged for space taken up by refrigerators. RESOLVED, That the Acting Town Clerk be instructed to report on this matter and the position with regard to the repayment of the capital expenditure incurred by the Corporation at the outbreak of war in providing black-out, etc.

57

8—Food Decontamination Scheme—The Chief Sanitary Inspector reported that the necessary works had been carried out to convert the Grandstand at the Athletic Ground into a reception depot for foodstuffs to be decontaminated in the event of gas attack. A demonstration would be given on the 8th February during the proposed Defence Exercise and officers of other areas and local food traders will be invited to attend, as desired by the Ministry of Food.

9—National Service Act—(a) RESOLVED, That the Acting Town Clerk be instructed to make application for the postponement of the calling up of Mr. H. Stone, Temporary District Sanitary Inspector, who would be de-reserved from the 1st February.

(b) Horse Driver—RESOLVED, That the Acting Town Clerk be instructed to make application for the temporary deferment of R. J Wiggett, the Horse Driver who makes the daily collection of offal from the Abattoir, to enable the Corporation to obtain another Horse Driver or to make other arrangements for the carrying out of this work.

10—Gas Liquor—The Acting Town Clerk and Borough Surveyor reported interview they had had with representatives of the Gas Company with regard to the discharge of gas liquor into the sewers. The Company had been required by the Ministry to provide an Ammonia Gas Extraction plant which would have the effect of reverting to the former practice of only discharging spent waste liquor into the sewers instead of ammoniacal gas liquor as at present. The discharge would be increased from the present maximum of 350 gallons per hour to 420 gallons per hour and the Company also proposed to alter the position of discharge from their works into the sewers. The Acting Town Clerk and Borough Surveyor recommended that a series of samples of the effluent at the Sewage Works should now be taken and the works carefully observed during the next few months and that pending the result of these analyses the Company be allowed to discharge the spent liquor into the sewers in accordance with their application, on the understanding that the matter will be reviewed as soon as the Committee have sufficient data on which to come to a final conclusion. RESOLVED, That the Borough Surveyor be instructed to arrange for the analyses to be made by Dr. Jenkins, the Chemist for the Birmingham, Tame and Rea Drainage Board, the cost of the analyses being borne by the Gas Company in accordance with the terms of their present Agreement with the Corporation.

11—Hayden Sewage Works—Camp—The Borough Surveyor reported correspondence he had had with the War Department Engineer from which it appeared that they did not consider it necessary to provide a Recorder for measuring the flow of sewage from this Camp. RESOLVED, That he be instructed to inform the War Department Engineer that this Committee must adhere to their previous decision to require a Recorder to be provided but that on the termination of hostilities they will be prepared to purchase this from the War Department at valuation.

12—Asbestos Cement Soil Pipes—The Committee considered the reference back by the Council of Minute No. 22 passed at their last Meeting. The Borough Surveyor advised in view of the contents of Ministry of Health Circular 2458 dated 26th August, 1941, that the use of these pipes should be allowed during the war period in view of the fact that very few building proposals can be proceeded with. This would enable experience to be gained of the material. RESOLVED, That the limited use of asbestos cement pipes be permitted for soil pipes above the water closet junction and for ventilating shafts above 6 ft. from ground, level, but below this point the use of cast iron pipes should be required. RESOLVED, also, That the previous Minute be varied accordingly.

13—Hayden Knoll Farm—Read, letter of 9th inst. from Mr. G. P. Rymer asking for permission to purchase 500 fencing posts at 8d. per post. RESOLVED, That Mr. Castle be asked for his recommendation

14—Royal Sanitary Institute—Read, letter of 7th inst. from the Royal Sanitary Institute that a Sessional Meeting would be held at Oxford on the 28th February. RESOLVED, That the Medical Officer of Health be authorised to attend.

15—Central Council for Health Education—Read, circular letter from this Council enclosing Annual Report and application for an increased subscription. RESOLVED, That the usual annual subscription of £2 2s. 0d. be made.

16—Camping Sites—Hereford Place—The Acting Town Clerk reported that the use of this site as a camping ground had now been discontinued.

17—Milk (Special Designations) Order, 1936—RESOLVED, That the application of Mr. H. C. Pumphrey for a Dealer's Licence authorising the use of the Special Designation "Tuberculin Tested" in relation to milk sold at Benhall Dairy, Great Norwood Street be granted for one year to the 31st December, 1941, subject to the provisions of the Order.

18—Food and Drugs Act, 1938—The Chief Sanitary Inspector submitted analyses made by Mr. Ellis of several samples of Egg Substitute powder. The Standing Sub-Committee had considered these analyses and had instructed the Acting Town Clerk to institute proceedings in respect of sample No. 210.

ARTHUR S. F. PRUEN,

Chairman.

58

#### HOUSING COMMITTEE.

**At a Meeting of this Committee held on Thursday, 15th January, 1942.** Present—The Mayor ; Alderman Pates ; Councillors Addis, Bush, Rev. de Courcy Ireland, Garland, Green and Dr. Curling Hayward (Alderman Pates in. the chair).

1—Housing Manager—(a) The Housing Manager submitted her Report on the collection of rents.

(b) Annual Report—The Housing Manager's Annual Report for the year to the 31st March, 1941, was considered by the Committee. RESOLVED, That a copy of the Report be sent to members of the Council.

(c) It That the cycle allowance of £2 per annum granted to the Deputy Housing Manager be increased to £7 10s. 0d. per annum as from the 1st January, 1942, as she is now running an Autocycle.

(d) The Housing Manager reported that as instructed by the Sub-Committee she had obtained the services of Miss Hanks at £3 10s. 0d. per week for four weeks in February while Miss Watson would be away preparing for and taking her final examination. RESOLVED, That this be approved.

(e) 57 Severn Road—RESOLVED, That the application of the tenant to erect a greenhouse in the garden of this house be granted.

(f) 6 Margrett Road—RESOLVED, That the application of the tenant of this house for permission to instal a hand-basin and remove the copper be granted subject to the work being carried out under the supervision of Mr. Waterhouse and to the tenant bearing all the cost.

2—Repairs Superintendent--(a) The Report of the Repairs Superintendent was submitted.

(b) The work of fencing in the area around the demolished houses in Margrett Road had been completed.

(c) Repairs and Electrical Fittings—As the man who usually did this work had joined up, Messrs. Stallard, Tandy, and Coombs had been approached to assist with this work.

(d) St. Mark's Estate—The Parlour floor at 126 Tennyson Road which was partly infested with dry-rot had now been repaired ; and the whole of the Parlour floor of 1 Wordsworth Avenue had to be removed owing to being infested with dry-rot.

(e) Lock Repairs—Mr. Thompson was carrying out this work as he had had previous experience before this work was taken over by direct labour.

3—Selection of Tenants Sub-Committee—Read, reports of the Selection of Tenants Sub-Committee at their Meetings held on the 13th November, 5th December, 1941, and 9th January, 1942.

They recommended (inter alia) as follows:—

- (a) That the rents fixed and the rebates granted, as set out in the Rents Rebate Book, signed by the Chairman, be approved.
- (b) That the following amendments be made in the differential Rent Scheme :--
  - (i) 1s 6d be added to the rent for each adult lodger.
  - (ii) The full income of the eldest son be considered when fixing the rent of a tenant who is either a widow or an invalid.
  - (iii) A married daughter living at home to rank as a lodger.
  - (iv) 50 per cent of the claim for special food costs to be deducted from the gross income.
  - (v) Army hardship allowances not to be included in the income.
  - (vi) The income of parents living in the house of a tenant and receiving old age pensions not to be considered when fixing the additional rent.
  - (vii) Travelling expenses to be allowed off children's allowances.
- (c) That in future the Housing Manager shall settle the rents of tenants according to the Scheme and that only appeals or special cases be brought before the Sub-Committee.
- (d) In view of the fact that Mr. Sansom was unable to carry out the repairs on the Moors, St. Peter's and Alstone Estates, the work be given to Mr. Squire, of 4 Hatherley Villas
- (e) That the maximum rent for two-bedroomed 1924 houses on St. Paul's Estate be reduced from 9s to 8s 6d. RESOLVED, That the proceedings of the Sub-Committee be approved and adopted.

4—Extortionate Rents—The Acting Town Clerk reported on six complaints received since the last Meeting. In one case the Landlord had reduced the rent to the proper amount ; in two cases the Acting Town Clerk was still negotiating with the Landlord and Solicitor ; in another case the Acting Town Clerk found that the cottage in question was not separately assessed and therefore did not come within the Rent Restriction Act. He had advised the tenant to apply to the County Court for the Rateable Value to be apportioned. In another case after investigation, the rent of a furnished flat was not considered excessive, and the last case of furnished rooms was not investigated as the tenant had left since making his complaint.

5—St. Paul's (1930) Estate—RESOLVED, That the maximum rents for two-bedroomed houses be reduced to 9s, and three-bedroomed houses at 6s 5d. standard rent, to 10s 6d.

J. P. PATES, Chairman.

59

#### **STREET AND HIGHWAY COMMITTEE.**

**At a Meeting of this Committee held on Monday, 19th January, 1942** Present—Aldermen Pates, Trye, Ward and Winterbotham ; Councillors Fisher, Garland, Green, Grimwade, Readings and Rogers (Alderman Capt. Trove in the chair).

1—Road Works, etc.—The Borough Surveyor submitted particulars of road works, etc., in hand.



2—Salvage of Waste—The Borough Surveyor reported that the following had been salvaged during the month of December : (the amounts salvaged during the previous month are shown in brackets). He also gave particulars t the salvage collected during the 12 months ended 31st December, 1941.

			December.		Total for 12 months.		Value £
	Tons	Cwts.	Tons	Cwts.	Tons	Cwts.	
Paper	64	12	(72 8)	667 15	2857		
Metals ... ,...	39	12	(26 6)	442 15	1031		
Rags, Sacks, etc.	3	2	( 2 14)	30 10	281		
Bottles and Jars ... ,	—	—	(— —)	4 4 ½			34 10s.
Bones ...	3	2	( 3 6)	29 12	105		
Aluminium	—	—	(— —)	— 17	38		
Pig Food...	98	9	(93 7)	890 4	1383		
Motor Tyres ...	—	—	(— —)	9	1		23
Gramophone Records.	—	—	(— —)	—	4		2
Culler ...	—	—	(— ----)	12 17	23		

The estimated value of the salvage collected during December was 1540 and during November 1523 ; the estimated value of the salvage collected during the 12 months ended 31st December, 1941, was £5777 10s. 0d., and the total amount collected 2,017 tons 81 cwt.

3—Motor Vehicles—Repairs—The Borough Surveyor reported that the Sub-Committee appointed at the last Meeting, met on the 23rd ult. Present—The Chairman (in the chair), Councillors Green, Rogers and Readings, together with the Borough Electrical Engineer The Borough Electrical Engineer reported that, in his opinion, it was desirable after the War to have a Central Garage where vehicles could be satisfactorily parked, checked, repaired, cleaned and generally serviced. Such a Garage might form an integral part of a new Central Depot Scheme for which there was a need but on a more spacious site than the existing Depot in St. James' Square. The Sub-Committee agreed that such a proposal deserved close consideration at the appropriate time and that meanwhile such steps as were possible should be taken to ensure that all vehicles were kept on the road in good working order. The Borough Electrical Engineer explained the difficulty that would arise at the present time if his transport and staff were merged into a general scheme. The Sub-Committee therefore recommended as follows

(1) Until the time is propitious, no purpose would be served in putting forward a Scheme for one transport depot for the supervision and maintenance of transport and meanwhile steps should be taken to extend the present arrangements. Councillor Green undertook to submit specimen report sheets from his garage from which a suitable form would be prepared for use at the Central Depot.

(2) The Transport of the Electricity Department to remain separate, as at present, but running repairs to be effected at the Central Depot if the Borough Electrical Engineer can assist in providing the necessary labour. Councillor Green undertook to supply the names of one or more suitable Driver/Mechanics to augment the Drivers in both Departments.

(3) That the Borough Surveyor be authorised to relieve the Highways Superintendent of the responsibility for the repair of vehicles and to place this with the present mechanic (H. L. Nourse) who should be provided with a Mate. Any assistance rendered by the Electricity Department would be charged to the Highways Department and conversely, repairs done in the Highways Department for the Electricity Department would be charged to the latter.

The Sub-Committee also considered the general question of standardising on certain makes of vehicles ; the question of repairs to be carried out at a Central Depot ; and a post-war policy in regard to transport. RESOLVED, That the recommendations of the Sub-Committee be approved and adopted, and that the Borough Surveyor be authorised to engage a suitable man as Mate for Nourse.

4 —Paper Press—The Borough Surveyor submitted four Tenders obtained at the request of the Salvage Sub-Committee for the purchase of a power paper press, which the Sub-Committee recommended should be purchased, RESOLVED, That the Chairman, Councillors Fisher and Readings and the Borough Surveyor be authorised to inspect paper presses at Birmingham and elsewhere and that they be authorised to purchase a suitable machine and that this be erected in due course at the Tip in Brooklyn Road. RESOLVED, also, That they be instructed to inspect Pig Food Cook Equipment.

60

5-National Safety First Awards -The Borough Surveyor reported that 12 Drivers from the Highways Department 3 from the Electricity Department and 2 from the Waterworks were entitled to further awards for not having been involved in a blameworthy accident during 1941. RESOLVED, That the Borough Surveyor and Borough Electrical Engineer be instructed to congratulate the men on behalf of the Committee. RESOLVED, also, That the Borough Treasurer be authorised to forward the usual subscription of £3 3s. 0d. to the Society,

6-H. L. Nourse--The Borough Surveyor submitted letters of 22nd and 31st ult. from the National Union of General and Municipal Workers strongly protesting against the working hours of this man being different from those of other employees. The Borough Surveyor stated that he had informed the Secretary in reply that when Nourse was engaged it was arranged for him to commence his duties later in the day than the other employees and to work later in the evening and also to have a half day during the week as this enabled him to service the Corporation vehicles when they were not in use. This arrangement had worked very satisfactorily and it would be extremely difficult in present circumstances to keep the vehicles in good condition if the working hours of Nourse were altered. RESOLVED, That the Borough Surveyor's reply be approved and that the Secretary be informed that the Committee cannot agree to alter the arrangement made when Nourse was engaged.

7---Alteration in Working Week.-- The Borough Surveyor submitted letter of 12th inst. from the National Union of General and Municipal Workers strongly protesting against the retention of half a day's wages during the week ending the 4th inst , and a similar amount next week in order to make the working week end on a Tuesday night, as previously agreed by the Committee. The Borough Surveyor stated that he had replied to the Secretary, fully explaining the reasons, which were due to shortage of staff, and notice had been posted at the Depot prior to the arrangement coming into force. RESOLVED, That the Committee are unable to vary their previous decision.

8—Snow Clearance--The Borough Surveyor submitted letter of 30th ult. from the Ministry of War Transport intimating that a 90 per cent grant would be made towards expenditure incurred on snow clearance to certain unclassified roads, in accordance with a schedule to be prepared.

9—New Refuse Lorry—The Borough Surveyor submitted letter from the Ministry of War Transport intimating that if a licence were applied for to purchase a Scammel Refuse Collector this would probably be granted. The Borough Surveyor also reported that he had now obtained delivery of the new Bedford Lorry purchased from Messrs. Haines & Strange and as two vehicles had recently been purchased from the War Department, he did not think another vehicle was necessary. RESOLVED, That he be instructed to inform the Ministry of War Transport accordingly.

10—Lansdown Road Bridge—Extension—The Borough Surveyor reported interview he had had with Engineers of the L. M. & S. Railway Co. and Sir Robert MacAlpines when he was informed that the extension of this Bridge would commence almost at once. The method and procedure was discussed and he submitted a plan and letter showing the barrier agreed upon and also a width of 11 ft. to provide for One-way Traffic together with a temporary foot bridge and path for pedestrians. The Company wished to obtain permission to close Shelburne Road to prevent traffic emerging into Lansdown Road. This could be achieved by making it into a One-way Street with "No Entry" signs at the Hatherley Road end and the Borough Surveyor recommended approval of this. As now planned the work would occupy eight months by constructing the bridge in two sections so as to keep Lansdown Road open for One-way Traffic. If Lansdown Road was temporarily closed and traffic diverted along Gloucester Road and Queen's Road then the work could be completed in five months. RESOLVED, That this Committee consider it would be preferable to close Lansdown Road for five months instead of operating one-way traffic over the longer period.

11—Chauffeur—The Borough Surveyor reported that J. Pearce had now been appointed as Chauffeur in succession to F. Cross (who would retire on the 25th inst.) at a commencing wage of £3 per week plus 11s war bonus. RESOLVED, That this be approved.

12—Senior Engineering Assistant—Mr. L. Bretherton—The Borough Surveyor submitted application from Mr. L. F. Bretherton to be allowed to apply for a Commission in the Technical Branch of the Royal Air Force. RESOLVED, That as Mr. Bretherton is the only Senior Assistant remaining in the Borough Surveyor's Department, the Committee are unable to grant his application at the present time.

13-11 Winchcomb Street—The Acting Town Clerk reported that, with the approval of the Chairman, these premises had been let to Mr. Ralph Harris for use as a Tailor's shop, including alterations and renovations, at a rental of £45 per annum plus rates. RESOLVED, That this be approved.

14—Salvage--(a) Read, Circular 2551 of 29th ult. from the Ministry of Health asking local authorities to take every step to ensure the immediate return of empty containers for petroleum products in view of the necessity to restrict the manufacture of new containers. The Ministry also asked for the strictest economy in the consumption of rubber, particularly tyres for the Corporation vehicles, and in the use and replacement of brushes.

(b) Read, Salvage Circular No. 66 of 26th ult. from the Ministry of Supply with regard to the salvage of documents, records, bones, wool, gun cartridges, etc. RESOLVED, That the Acting Town Clerk be instructed to communicate with Messrs. Edwinton Green & Sons and Messrs. Sharpe & Fisher Ltd., asking them to collect used cartridges and that an advertisement be issued in the press urging the public to salvage used cartridges.

61

15—Underground Telegraph Line-RESOLVED, That the application of the Post Office for permission to lay an underground telegraph line from a point near " Greenmount " (north of Cromwell Road) to a point at the junction of Cakebridge Cottages, Prestbury Road be granted, subject to the exact route being approved by the borough Surveyor and Borough Electrical Engineer and to the reinstatement of the roads and footpaths being carried out to the satisfaction of the Borough Surveyor and to no damage being caused to the electricity cables.

16—Royal Society for the Prevention of Accidents—Read, Circular No. 563 from the Ministry of War Transport drawing attention to the Minister's campaign to reduce road accidents and stating that

the Royal Society for the Preventing of Accidents had been authorised to make grants on behalf of the Ministry towards the cost of organising local activities and asking the Council to co-operate with the Society so far as possible with a view to undertaking some activities in their area.

17—Damage to Bollard—Gloucester Road—Read, report of damage on the 2nd ult. by a vehicle owned by Messrs Convoys Ltd. of Deptford. RESOLVED, That the Acting Town Clerk be instructed to make a claim for the cost of repairing the damage amounting to £2 0s. 9d.

18—High Street—Pittville Street Improvement Scheme—The Acting Town Clerk submitted correspondence with Messrs Healey & Baker, acting for Clients who were interested in the post-war development of this site and who would be prepared to consider the purchase of the site if terms could be arranged. RESOLVED, That the Acting Town Clerk be instructed to inform Messrs. Healy & Baker that while the Corporation may not be prepared to negotiate terms for this site until the termination of hostilities, they are prepared to consider any Scheme for the development of the site which, if satisfactory, could be carried out after the war.

19—Hermitage Street—Posts—Read, letter of 11th inst. from Mr. H. G. Staite stating that it was impossible to see the posts at the junction of Hermitage Street and Exmouth Street at night and as a result of this he had collided with the posts and bruised himself. The Chairman reported that he and the Borough Surveyor had inspected the posts and recommended that one post be removed and that the post at the side be painted white. If one post were left this would prevent vehicles using this pathway for the purpose of obtaining access to Exmouth Street RESOLVED, That this be approved.

20—Requisition of Railings—(a) The Acting Town Clerk reported that he had written to the Ministry of Works and Buildings asking that when the railings are removed these should be extracted from the stone plinths and not cut off, as the latter method would leave a rough edge protruding from the plinths. The Emergency Works Officer had replied that railings would be "flushed off" level with the kerb, pavement or other fixing Where railings are on very low walls and the walls, if allowed to remain would be a danger to the public, both walls and railings would be removed but where there was no question of a wall being a danger to the public after the railings had been removed, the wall would be left and damage to such walls and copings caused by removal of railings, made good. Gates are not to be excluded from the Schedule merely to preserve amenities or privacy. RESOLVED, That the Salvage Sub-Committee be requested to re-consider the question of scheduling gates which they had hitherto not scheduled where there was a good hedge.

(b) Read, letter of 9th inst. from the Ministry of Works and Buildings stating that from the schedules received it appeared that the circulars of the 11th and 25th September issued by the Ministry of Supply had been interpreted differently by local authorities. The Ministry set out typical cases of railings etc. which were considered to be necessary which included:—

- (i) Collapsible gates and iron bars to windows as protection against burglary.
- (ii) Railings at schools to prevent young children running on to a highway or to prevent misuse of outside offices.
- (iii) Railings at public utility works, railway and harbour premises where required for the protection of the public or property.
- (iv) Railings at Royal Ordnance Factories, munition factories and other vital factories.
- (v) Railings required by the Ministry of Food for the protection of certain factories and storage depots.

(vi) Railings and gates at mental hospitals, lunatic asylums and hospitals for infectious diseases where necessary to prevent patients leaving or the public entering.

(vii) Railings at other hospitals essential to ensure control, (viii) Railings and gates necessary to protect growing crops actually bordering on a highway in Urban Areas.

(c) The Acting Town Clerk submitted schedules of railings in respect of West Ward (St. Peter's district), Central Ward South Ward, Alstone and St. Mark's Area and College Ward. These had been approved by the Panel of Architects, and Salvage Sub-Committee. RESOLVED, That the Schedules be forwarded to the Ministry of Works and Buildings.

21—Posts in Passages—The Committee considered the recommendation of the Salvage Sub-Committee that iron posts in passages should be removed. RESOLVED, That this Committee consider it is undesirable to remove these at present.

J. H. TRYE,

Chairman.

62

#### MATERNITY AND CHILD WELFARE COMMITTEE.

Meeting of this Committee held on Monday, 19th January, 1942. Present—The Deputy Mayor ; Aldermen Lipson, Leigh James and Winterbotham ; Councillors Bush, Rev, de Courcy Ireland, Grimwade and Garland ; Miss Tinson, Mesdames Booy, Grist, Mellersh and Wood (Alderman Leigh James in the chair). —Cheltenham Infant Welfare Association—Quarterly Report—Read, Report for the Quarter ended 31st December, 1941.

The attendances at the Centres had been as follows :—

	Infants.	Toddlers.
At Baker Street (12 Meetings)	330	201
At Bethesda (13 Meetings) ...	639	381
At Grosvenor Street (12 Meetings)...	347	341
At St. Mark's (13 Meetings)	485	418
At Whaddon (12 Meetings)	294	162

2—Health Visitors—(a) Quarterly Report—The following is a summary of the work done by the Health Visitors during the

Quarter ended 31st December, 1941 :—

No. of Children on Register	3,644
Un-notified Live Births discovered	2
Home Visits paid by Health Visitors (a) 1 year and under	1,934
“ “ (b) over 1 year —	2,249
First Visits paid by Health Visitors ...	241
Ante-natal cases visited (a) New	77
(b) Return	33
Special visits to Mothers ...	143
Chicken Pox cases visited by Health Visitors ...	5
Mumps cases visited by Health Visitors	28

Whooping Cough cases visited by Health Visitors	31
Scarlet Fever cases visited by Health -Visitors	1
Ophthalmia Neonatorum cases visited by Health Visitors	—
Attendances of Health Visitors at Centres ..,	74
Cases reported to the N.S.P.C.C. Inspector ...	1

(b) Annual Report—The following is a summary of the work done by the Health Visitors during the year ended 31st December, 1941 :—

No. of Children on Register during 1941 ... ..	4,747
Un-notified Live Births discovered ...	17
Home Visits paid by Health Visitors (a) 1 year and under	7,400
“ “ “ (b) over 1 year ..	--
First Visits paid by Health Visitors ...	1,040
Ante-natal cases visited (a) New ...	258
(b) Return ...	382
Special visits to Mothers ... .	500
Chicken Pox cases visited by Health Visitors ...	49
Measles cases visited by Health Visitors ...	88
Mumps cases visited by Health Visitors	29
Ophthalmia Neonatorum cases visited by Health Visitors	2
Scarlet Fever cases visited by Health Visitors	2
Whooping Cough cases visited by Health Visitors ..	159
Attendances of Health Visitors at Centres ... ..	278
Cases reported to the N.S.P.C.C. Inspector ...	5

Infant Life Protection Act.

No. of Children on Register at the end of the year ...	57
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(c) Children Act :

	Health Visitors.	School Nurses.
No. of Children on Register at end of the Quarter ...	8	49
“ Foster Mothers on Register at end of Quarter ...	8	26
“ visits paid (under Children Act) ...	8	62

3—Midwives Act—Medical Assistance—The Medical Officer of Health reported that the total amount of doctors' fees claimed for the period from the 1st April to 31st December, 1941, Was £77 7s. 0d., of which £46 0s. 10d. was chargeable to patients.

4—Dentistry—(a) The Medical Officer of Health reported that 35 mothers and 14 infants had attended the School Dentist on Saturday mornings and 70 mothers and 13 infants on Thursday evenings during the quarter in accordance with the arrangements made with the Education Committee. The number of Thursday evening sessions held during the quarter was 11. (b) The Medical Officer of Health reported that two sessions had been held at the Children's Hospital when 7 cases were treated and 10 teeth extracted.

5—Consultant Fees—The Medical Officer of Health submitted an account for Consultant's fees. RESOLVED, That the account be passed for payment.

6—Puerperal Pyrexia and Fever Regulations—The Medical Officer of Health reported three cases where a special Nurse had been provided at a cost of £4 16s. 0d. RESOLVED, That this account be paid.

7—Children Act—(a) The Medical Officer of Health submitted list of foster mothers who had sent in notifications, and he recommended that the maximum number of children allowed should be fixed as follows :—

Name.	Address.	Maximum No. of Children allowed.
Mrs. Watts	166 Whaddon Road	1
Mrs. Brooks .	40 Mersey Road	1
Miss Morris	26 Hatherley Street ... ..	1
Mrs. Hale ...	47 Cleevemount Road	1 } Temporarily
Mrs. Webster	15 Cleevemount Road	1 } only

RESOLVED, That these recommendations be approved and adopted.

(b) The Medical Officer of Health reported that Mrs. Webster, 15 Cleevemount Road had taken a child for payment but failed to give notice under the Public Health Act. Mrs. Webster had been interviewed and it was found that she did not know the regulations. RESOLVED, That no action be taken in this instance.

8—Gynaecological Clinic --The Medical Officer of Health reported that 6 Clinics had been held to date and the total , number of attendances was 32, including 20 Borough patients.

9—Orthopaedic Scheme—(a) The Medical Officer of Health submitted report on the work of the Orthopaedic Clinic for the quarter ended 31st ult. The total number of children on the Register was 201, of which 134 were chargeable to the Education Committee, and in respect of which 58 Surgeons' consultations had been held ; 67 children were chargeable to this Committee, in respect of which 23 Surgeons' consultations had been held. He submitted accounts of the proportion of the fees payable by this Committee. RESOLVED, That these accounts be paid.

(b) Hospital Charges—The Medical Officer of Health submitted accounts for treatment of one in-patient and out-patients, amounting to £6 1s. 3d., which included 47 attendances at 6d. RESOLVED, That these be paid.

10—Meetings—RESOLVED, That in future this Committee meet quarterly on the second Wednesday of the appropriate month at 3 p.m.

11—Thirlestaine Court Nursery—Fees—The Medical Officer of Health submitted a suggested scale regulating fees for children admitted to the Nursery, which was based on the County Scale. RESOLVED, That the Acting Town Clerk be instructed to submit the suggested scale to the Ministry of Health for approval.

12--Distribution of Fruit Juices and Cod Liver Oil—The Acting Town Clerk read Circular 2557 from the Ministry of Health asking Local Authorities to undertake the distribution of cod liver oil and fruit juices. The Acting Town Clerk reported that he had written to the Ministry informing them that the congestion at the Welfare Centres made it impossible for the Infant Welfare Association to take any

direct part in the distribution, but distribution had been arranged through the Food Office at different centres in the town.

13—War Time Nurseries—(a) Read, report of the Sub-Committee. The erection of the Nursery at Whaddon Recreation Ground was proceeding as rapidly as possible. The site for the second Nursery had been definitely decided on the Swindon Road Playing Field adjoining the nursery school and a contract had been entered into for the erection of the building. The site for the third Nursery would be decided upon by the Sub-Committee at their next Meeting on the 22nd inst. The Sub-Committee would also interview the applicants for the position of Supervising Matron: Two Nursery Teachers had been selected for the Whaddon and Swindon Road Nurseries. A large amount of equipment had been received.

(b) Read, letter of 13th inst. from the Ministry of Health approving of the proposal to establish war-time nurseries in huts at the three sites.

(c) Read, letter of 16th inst. from the Regional Controller of the Ministry of Labour and National Service authorising the Corporation to introduce the Registered Daily Guardian Scheme.

(d) The Medical Officer of Health reported that the Welfare Officers had been asked to submit a list of homes which they considered would be suitable for registering under the Minders' Scheme.

(e) Railings—RESOLVED, That the Committee object to the scheduling for removal of the railings in front of the Nursery at Whaddon in view of the fact that the grounds will be used by the children.

LEIGH JAMES, Chairman.

64

#### TOWN PLANNING COMMITTEE.

**Meeting of this Committee held on Thursday, 22nd January, 1942.** Present—Aldermen Trye, Ward and Clara Winterbotham ; Councillors Barnett and Bendall (Alderman E. L. Ward in the chair).

1-Plans of New Buildings—The Borough Surveyor submitted the following Notices and Plans of intended New Buildings, namely :—

No. of Plan.	Name.	Description.
5457	Dowty Equipment Ltd.	Works canteen and office block, Arle Court.
5458	___	Conversion of shop into dwelling house, 2 Suffolk Road.

Decisions under Byelaws—

RESOLVED, That Plan No. 5458 be approved ; That Plan No. 5457 be not approved.

Decisions under Town and Country Planning (General Interim Development) Order, 1933—

RESOLVED, That Plan No. 5458 be approved subject to amended elevations being submitted to and approved by the Committee ; That Plan No. 5457 be not approved.

2-Town Planning Area—Plans—The Borough Surveyor submitted the following Notices and Plans of intended New Buildings under the Town and Country Planning (General Interim Development) Order, 1933 :—



No. of Plan.	Name.	Description.
1691	Patchett. C. M.	Conversion of shed into Garage Gate House, Winchcombe.
1692	Merrett, Halls & Co.	Two bungalows, Uckington.
1693	Wessex Electricity Company	Overhead H.T. line, Sandywell Park to Dowdeswell Court, Dowdeswell.

RESOLVED, That Plan No. 1693 be approved ; That Plan No. 1691 be approved subject to no claim being made for compensation in respect of the new work and improvement to the shed should the garage have to be demolished for road improvement ; That Plan No 1692 be not approved.

3—Applications to Develop---The Borough Surveyor submitted letter dated 22nd ult. from Walker, Crosweiler & Co. Ltd. asking for permission to erect a chimney stack at their Whaddon Works. He reported that the stack was required for a new Lancashire boiler and would of necessity be a high one. RESOLVED, That the application be not granted.

4 —Name Board-39 Rodney Road—The Borough Surveyor reported that a complaint had been received regarding the name board at 39 Rodney Road. He pointed out that the board was an old erection which was in front of the building line and also affected the amenities of the street He had written to the new owners of the property asking them to remove it after a period of 3 months RESOLVED, That the Borough Surveyor's letter be approved.

5--Show Case-23 Rodney Road---The Borough Surveyor reported that a show case had been erected in front of the building line at No 23 Rodney Road RESOLVED, That the Acting Town Clerk be instructed to ask the owners to remove the erection forthwith.

6—Harthursfield Farm---The Borough Surveyor reported that he had inspected the huts erected at this farm without approval and found they were being used as an annexe to the house. There were no sanitary arrangements provided for occupants of the huts. RESOLVED, That the Acting Town Clerk be instructed to write to the owners requiring them to remove the huts immediately after cessation of hostilities

7—Ullenwood---Felling of Trees—The Borough Surveyor reported that his attention had been drawn by the Clerk of the County Council to the felling of trees on the Ullenwood Estate. RESOLVED, That a register of trees and groups of trees in that area be compiled with a view to incorporation in the Scheme, that all the owners in that area be notified thereof and that it will be a contravention of the Scheme to wilfully cut down or destroy any tree or groups of trees except as set out in Clause 49 (3) of the Model Clauses.

8—Town Planning Schemes—No. 1—Read, letter of 2nd inst from the Ministry of Health extending the period in which this Scheme shall be made by the Council to the 31st January, 1943.

No. 2—Read, letter of 3rd inst, from the Ministry of Health extending the period in which the Draft Scheme shall be adopted to the 31st January, 1943.

9—War Damage-246-247 High Street—Read, letter dated 13th inst. from John Dobell & Co. Ltd., asking whether any proposals had been formulated which would affect their premises at 246-247 High Street. It was reported that the property is in an area which the War Damage Commission had been asked to " specify " under Section 7 of the War Damage Act, 1941. RESOLVED, That the Acting Town Clerk be instructed to enquire of the War Damage Commission what action is being taken in respect of the Council's application for the " specification " of the area.

E. L. WARD,

Chairman.

65

#### **TOWN IMPROVEMENT AND SPA COMMITTEE.**

**At a Meeting of this Committee held on Friday, 23rd January, 1942.** Present—The Deputy Mayor ; Aldermen Lipson, Pates and Ward ; Councillors Avery, Barnett, Bush, Rev. de Courcy Ireland, Grimwade, Readings and Rogers (Councillor Avery in the chair).

1—Entertainments Sub-Committee—Read, reports of the Entertainments Sub-Committee at their Meetings held on the 6th and 23rd inst.

They recommended (inter alia) as follows :—

(a) Town Hall Black-out—That the account of £31 9s. 0d. from Morris & Sons for black-out improvement work be paid, and that Morris & Son be instructed to carry out similar work in the Pillar Room and Central Spa.

(b) Balcony Curtains—That the tender of Cavendish House Ltd. of £225 15s. 0d. be accepted for the provision of brown velour runner curtains for 10 side Balcony windows and 3 end Balcony windows.

(c) Drawing Room Black-out—That the tender of Messrs. S. C Morris & Son of £25 11s. 6d. be accepted for the provision of 9 A.R.P. blinds in special Holland and the necessary 4 inch cover strips and fillets.

(d) Kitchen Lock-ups—That 10 small lock-ups be provided in the kitchen basement for use by the Catering Staff.

(e) Municipal Concerts—That the Entertainments Manager be authorised to arrange classical concert attractions at the Town Hall on vacant Thursdays whenever possible.

(f) Winter Garden Custodian—That Mr. C. Lodge be paid an additional 25s per week for extra duties during the two weeks' school holidays.

(g) Boxing Show—That Mr. J. A. Billmeir's application for the use of the Town Hall for the promotion of a Charity Boxing Show be not granted owing to the heavy demand on the building for other purposes.

(h) Good Friday—That the application of The Cheltenham United Choral Society for the use of the Town Hall on the afternoon and evening of Good Friday for a performance of Mendelssohn's " Elijah " be granted at the reduced charge of £10, the Society to submit the balance sheet to the Committee after the performance

(i) That the application from Mr. B. Hopwood for a reduction in the charge for the use of the Town Hall in connection with a Dance held on the 19th September and promoted in aid of the purchase of a Mobile Canteen for Cirencester, be not granted

(j) Red Cross Dance—That the application from the Gloucester Joint Committee of the British Red Cross Society for the use of the Town Hall on Friday, 13th March, for a Dance in aid of Mrs. Churchill's Aid-to-Russia Fund, be approved.

(k) Blood Transfusion Dance—That the sum of £15 from Dance receipts be paid to the Local Blood Transfusion Committee towards the cost of the Blood Donors Week in Cheltenham.

(l) Whitsun Fun-Fair—That Mr. Edwards' application for the amusement rights at Agg Gardner Recreation Ground for four days at Whitsun and his offer of £50 be accepted on the understanding that he employs a policeman for the protection of the adjoining allotments.

(m) Swimming Pool Cafe—That the Home Guard be granted the use of the Cafe for feeding in the event of an emergency, also for feeding the Home Guard on 7th—8th February.

(n) That the free use of the Town Hall be granted on the following occasions : 6th January and 3rd February, Allotment Holders Meeting ; 9th January, Mayor's Red Cross Meeting ; 20th January and 17th February, Field Kitchen Luncheon ; 1st February, Lecture by Chief Warden of Bristol ; 8th February, Invasion Exercise Enquiry ; 27th April to 1st May, for a " Dig for Victory " Week on the condition that the building is cleared not later than 12 noon on the 1st May.

(o) That the use of the Town Hall be granted to the R.A.F., Quedgley for an R.A.F. Benevolent Fund Dance at the usual charge and subject to the usual conditions.

(p) That the application Mr. B. C. Slitter for the hire of the Town Hall for the promotion of an Aid-to-Russia Dance be granted subject to the usual conditions and at the reduced charge of 50 per cent of the usual rate on the understanding that they agree to submit a copy of their Balance Sheet after the Dance. RESOLVED, That the proceedings of the Sub-Committee be approved and adopted.

2—Medical Baths—The Monthly Report of the Superintendent was submitted. The receipts for December totalled £80 6s. 6d. as compared with £73 18s. 6d. in December last year.

66

3—Alstone Baths—The Acting Town Clerk submitted application from the 1st Battalion The Royal Berkshire Regiment for a reduction in the charge of 3d per man per bathe RESOLVED, That the charge for admission to the Swimming Baths at Alstone be reduced to 2d. per head, provided that not less than 30 attend at one time, the matter to be reviewed at the commencement of the Summer Season,

4-Town Hall—(a) Electricity Power Circuit—The Acting Town Clerk reported that authority had been received from the Ministry of Health for the execution of the work at an estimated cost of £200.

(b) Curtains--The Entertainments Sub-Committee reported that the tender accepted for the provision of new curtains for the balcony, etc. did not include provision of curtains for the three windows on the staircase. RESOLVED, That the Sub-Committee be authorised to have similar curtains provided for these windows at a cost not exceeding £15

5—Montpellier Gardens—RESOLVED, That the Acting Town Clerk be instructed to claim a rent of £12 10s. 0d. per annum for the small portion of the Montpellier Gardens and Chalet requisitioned by the War Office.

6-St. George's Square Bowling Green—The Acting Town Clerk submitted application from the Spa Bowling Club for the use of the Bowling Green for the year commencing 1st March next on the same terms as last year, namely, at a rent of £50. RESOLVED, That the application be granted.

7—Montpellier Rotunda—RESOLVED, That the Borough Surveyor be instructed to make periodical inspections to see that the premises are being maintained in a reasonable state of repair.

8—Alstone Baths—(a) The Borough Surveyor reported that he had inserted a whole-page advertisement in the Information Bureau Booklet at a cost of 21s. RESOLVED, That this be approved.

(b) Attendances----The Borough Surveyor reported the attendances at these Baths since the last Meeting.

(c) Charges—RESOLVED, That the charge for monthly Tickets be increased from 3s to 4s and the Summer Season Tickets from 12s 6d. to 15s ; and that children's tickets hitherto issued to children under 16 in future be issued only to school children.

9—Sandford Park Swimming Pool—(a) Offices—RESOLVED, That the application of the Home Guard to use the three Offices as Headquarters be granted until the 10th April, rent free, the Home Guard to pay the cost of any lighting and heating.

(b) Railings—RESOLVED, That in view of the fact that the railings had been scheduled for removal, the entrance gates be used and adapted for closing off the entrance turnstiles.

(c) Car Park—The Acting Town Clerk submitted application from an R.A.S.C. Unit for permission to drill their troops in the car park. RESOLVED, That the application be granted.

10—St. George's Square—Statue—The Borough Surveyor reported that in order that the Static Water Tank might be fixed in this Garden for A.R.P. purposes it had been necessary to remove, for the duration of the War, the Statue presented by the late Councillor W. J. M. Dicks (a former Mayor). He had obtained the approval of the Mayor and had also consulted Mr. E. W. Dicks who raised no objection in the circumstances. RESOLVED, That this be approved.

11—Entertainments Manager—The Acting Town Clerk reported that under the National Service Acts Mr. Wilkinson was de-reserved as from the 1st February next. On the 10th January he made application to the Ministry of Health for the deferment of the calling up of Mr. Wilkinson and submitted letter he had written to the Ministry making the application The Ministry had, however, informed him by letter dated the 20th inst. that the application had been carefully considered and that the Minister did not find any ground on which he would be justified in taking any action for the postponement of Mr. Wilkinson's liability to military service,. With the approval of the Mayor he had written to Mr. Lipson setting out the facts fully and detailing the Civil Defence duties now being performed by Mr. Wilkinson in connection with emergency feeding, reinforcement depots, and rest centres. Mr. Lipson informed the Committee that he had seen the Minister of Health personally on the matter and he had promised to have the case looked into again. RESOLVED, That the action of the Acting Town Clerk be approved, and that he be instructed to take such steps as he considers necessary to obtain a period of deferment.

RESOLVED, also, That the Entertainments Sub-Committee be instructed to consider and report as to what steps should be taken in regard to carrying on the work of the Entertainments Manager in the event of Mr. Wilkinson being called up.

HAROLD AVERY, Chairman.

67

#### **ELECTRICITY AND LIGHTING COMMITTEE.**

**At a Meeting of this Committee held on Monday, 26th January, 1942.** Present—The Mayor, the Deputy Mayor; Alderman Leigh James, Councillor: Addis, Avery, Bettridge, Lt.-Col. Biggs, Moore, Readings and Rogers (Councillor Rogers the chair).

1—Fuel Economy Campaign—The Borough Electrical Engineer reported as to the effect of the fuel economy campaign on the output of the undertaking. A series of advertisements had been inserted in the local press in conjunction with the Cheltenham Gas Company. The advertisements asked consumers to fill in and return an undertaking to make all possible economies in their use of fuel but only a negligible number of the forms had been received ; notwithstanding this, it was evident that a large number of people had been trying to reduce their consumption, and from records and data he had prepared, it appeared that the output was about ten per cent lower than it would have been normally at this period of the year, and he attributed this reduction to the campaign.

2—Public Lighting—(a) St. Anne's Road—RESOLVED, That the Borough Electrical Engineer be instructed to erect a Starlight fitting in St. Anne's Road.

(b) Eight Bells Passage—RESOLVED, That the B.E.E. be authorised to provide a Starlight fitting outside Messrs, R. E. & C. Marshall's premises subject to their undertaking to erect this and pay for the electricity consumed.

(c) Y.M.C.A Hut, Lansdown—RESOLVED, That the B.E.E. be authorised to supply a Starlight fitting for the Y.M.C.A Hut at Lansdown, subject to the Y.M.C.A paying the cost.

3—Safe Driving Awards—The B.E.E. reported that three drivers in his department had received bars to their medals for safe driving and that he had made application for further awards for his drivers for safe driving during 1941.

4—Air Raid Shelters—The B.E.E. submitted report received from Supt. Hopkins, as a result of his enquiries, as to the damage caused to lighting installations of air raid shelters. RESOLVED, That Supt. Hopkins be asked to institute proceedings against the boys concerned.

5—Fire Watchers—The B.E.E. reported that since Fire Watching and Home Guard duties commenced, the men taking part in these duties had been allowed the morning off following their period of duty. RESOLVED, That in future, men be allowed an interval of 1 ½ hours following their period of duty before commencing work again and that the B.E.E. be authorised, in his discretion, to extend this when there have been disturbed nights owing to enemy activity.

6—War Bonus—The B.E.E. reported that the National Joint Industrial Council for Electricity Supply Industry had agreed that in lieu of the present increase of 2 ¾ d. per hour there shall, as from the commencement of the first full pay period following 1st February, 1942, be a war bonus of 3 ½ d. per hour, such bonus to be reckoned in calculating overtime, and that there shall be no alteration of this bonus before 31st July, 1942.

7—Damage to Lamp Standard, Norwood Arms—Read, report of damage on the 31st ult. to a lamp standard near the Norwood Arms by a bus owned by the Cheltenham District Traction Co. RESOLVED, That the Acting Town Clerk be instructed to make a claim for the cost of making good the damage amounting to £5 17s 0d.

8—Death of A. L. Luker—The B.E.E. reported the death of A. L. Luker at the early age of 35 ; he had been employed by the Department for about 12 years. RESOLVED, That the Committee wish to offer their sincere sympathy to Mrs. Luker and family in their bereavement.

9—Gas Tests—(a) Quarterly Report—Read, Report of the Gas Examiner for the quarter ended 31st December last which showed the average calorific value to be 474.7 B. Th.U.

(b) Periodical Reports—Read, Reports of gas tests made on the 23rd, and 30th December, 5th, 13th and 19th inst, which showed the Calorific value on these dates to be 458.2, 462.9, 451.1, 456.3, and

450.9 B.Th.U. per cubic foot respectively and the pressure to be 7.2, 7.0, 8.0, 7.8, and 9.0 inches of water.

STANLEY ROGERS,

Chairman.

68

#### WATER COMMITTEE.

**At a Meeting of this Committee held on Wednesday, 21st January, 1942.** Present—Alderman Ward ; Councillors Avery, Barnett and Dr. Hayward (Alderman Ward in the chair). Borough Engineer's Report —The Monthly Report of the Borough Engineer was read :—

Hewletts Springs Dowdeswell Springs Leckhampton Springs

#### DAILY YIELD OF SPRINGS.

	For month ended 31st December, 1941.	Average for corresponding period during the past 3 years.
Hewletts Springs	93,000 gallons	203,000 gallons
Dowdeswell Springs	651,000 "	838,000 "
Leckhampton Springs	15,000	32,000 "
	759,000 "	1,073,000

#### CONTENTS OF RESERVOIRS.

Estimated Usable Quantity about ... 52,315,000 gallons.

2-Inspections —The Borough Engineer reported the work carried out by the Water Inspectors during the month of December.

3—Appeals- --The cases entered in the Appeals Book were considered, and the rates settled and adjusted.

4-Analyses of Waters—The Medical Officer of Health submitted analyses of water made since the last meeting which were satisfactory.

5—Damage to Drinking Trough by Norwood Arms—Read, report of damage to drinking trough by Norwood Arms by a motor vehicle belonging to the Cheltenham and District Traction Company. RESOLVED, That the Acting Town Clerk be instructed to make a claim for the cost of making good the damage amounting to £3 10s. 3d.

6—Building and Civil Engineering (Restriction on Transfer) Order, 1941--Read, circular letter No. 2556 of the 12th inst from the Ministry of Health which contained information for the guidance of local authorities on the interpretation of the Order.

7—Castle Barn Farm—Read, letter of the 18th inst. from Mr. T. Roberts with regard to the failure of the water supply to this farm RESOLVED, That the Borough Engineer be instructed to have the necessary work carried out as soon as practicable.

8—Freshwater Biological Association—The Borough Engineer reported that this Association had now issued its Annual Report, and he recommended that the annual subscription be renewed. RESOLVED, That the usual annual subscription of £72 2s 0d. be made

9—Hatherley Bridge—(a) The Borough Engineer reported that this bridge would shortly be closed for extensions and he recommended that the present main which was either 3 or 4 inches in diameter should be replaced by one 6 inches diameter and the difference in cost borne by the Corporation. This would only apply to the length over the bridge. RESOLVED, That this be approved.

(b) The Borough Engineer also reported that the diversion of Reddings Road would necessitate the laying of a new main which he recommended should be 4 inches diameter and if the present main proved to be 3 inches diameter he re-commended that the difference in cost should be borne by the Corporation. RESOLVED, That this be approved.

10—Supply to Gloucester—The Committee further considered the application of the Gloucester Corporation for reduction in the charge made to them for water supplied. The provisional charge fixed by the Council was 1s per 1,000 gals. in respect of the water supplied by the Corporation from the Tewkesbury and Cheltenham Waterworks and 3d. per 1,000 gals. in respect of the water supplied from the Tewkesbury Waterworks but pumped to Churchdown by the temporary pumping unit installed at the expense of the Gloucester Corporation. The charge for the former amounted to approximately £6,389 and for the latter £2,651 8s 1d up to the 31st March, 1941. The Borough Engineer and Borough Treasurer reported on the costs, etc. incurred by the Corporation in affording the supply. RESOLVED, That for the period ended 31st March, 1941 the charge be reduced as follows, namely :— For water supplied and pumped by the Cheltenham Corporation from 1s to 9d. per thousand gallons for water pumped by the Gloucester temporary pumping unit from 3d to 2d per thousand gallons. This would effect a total reduction on the above figures of £2,481 2s 6d. RESOLVED, Also that consideration of the charges for the water supplied since the 31st March, 1941 be considered when the accounts for the current year are completed.

69

11—Borough Engineer—The Committee further considered the remuneration to be paid to the Borough Engineer in respect Gloucester Joint Water Board, etc. Act, in view of the fact that the Works had been transferred to the Joint Water Board as from the 1st January, 1942, The Acting Town Clerk reported that when the officers of the Joint Board were appointed in October, 1936, the Council agreed with the Gloucester Corporation to accept the sum of £300 in respect of the services rendered by Mr. Marsland in the preliminary work for the Parliamentary powers and formation of the Board and this sum had been paid to the Corporation's account. It was then further decided that the two Corporations should be responsible for making such payments as they considered desirable for the work performed by their respective Engineers. RESOLVED, unanimously, that Mr. Marsland be paid the sum of £200 per annum in respect of each of the five years ended 31st December, 1941.

12—Accounts, 1940-41—The Borough Treasurer attended and submitted his report on the accounts of the Undertaking for the year ended 31st March, 1941. After taking into account the reduction in the charge for water supplied to the Gloucester Corporation mentioned in Minute No. 10 and four years of the payment of £200 per annum to the Borough Engineer referred to in Minute No. 11 there was a net surplus of £6,272 2s 1d.

13—Tewkesbury Waterworks—Stocks and Stores—RESOLVED, That the Borough Treasurer be instructed to submit to the Cheltenham and Gloucester Joint Water Board, an account in respect of the stores, stocks of coal and other materials at the Tewkesbury Works as at the 1st January, 1942 being the date the works were transferred to the Joint Water Board.

14—Cheltenham and Gloucester Joint Water Board—Clerk—The Acting Town Clerk reported that by Section 27 of the Cheltenham and Gloucester Joint Water Board etc. Act, it was provided that unless

otherwise agreed by the two Corporations, the Town Clerk for the time being of the Borough should be the Clerk to the Board. The Board had agreed to retain Mr. Seacome as their Clerk until their annual meeting in November next. RESOLVED, That the Council be recommended to agree to this.

15—Water Economy—The Borough Engineer submitted letter from the British Waterworks Association indicating that the Government were taking steps to educate the public as to the need for economising in the use of water.

16—Chlorine Cylinders—The Borough Engineer reported with regard to the difficulty in obtaining Chlorine Cylinders and recommended that as 40 cylinders were purchased by the Corporation some time ago, 25 of these might be transferred to the Cheltenham and Gloucester Joint Water Board at valuation. RESOLVED, That this be approved.

17—Tewkesbury Station—Superintendent—The Borough Engineer reported that the engine drivers and others at the Tewkesbury Works had received extra wages during the period that additional pumping with the steam plant had been carried out for the supply to Gloucester but the Station Superintendent, Mr. Maycock, had received no remuneration for the additional duties carried out by him during that period. RESOLVED, That Mr. Maycock be granted the sum of £50.

E. L. WARD,

Chairman.

#### **GENERAL PURPOSES AND WATCH COMMITTEE.**

**At a Meeting of this Committee held on Tuesday, 20th January, 1942.** Present—Aldermen Pruen, Trye, Ward aid, Winterbotham ; Councillors Grimwade, Rev. de Courcy Ireland and Rogers (Alderman Trye In the chair).

1—Diseases amongst Animals—Superintendent Hopkins reported that the Borough was free from contagious diseases amongst animals.

2—Hackney Carriage Licences—The Acting Town Clerk submitted application from Mr. D. Joel for transfer of his Licence to Taxi No. BEG 194. RESOLVED, That this be granted subject to the vehicle being approved by Superintendent Hopkins and the Motor Hackney Carriage Inspector.

3—Petroleum Licence—RESOLVED, That the application of Messrs, C. H. Minter & Co. Ltd. to store 200 gallons Of petroleum in cans at the new building site at H. H. Martyn (Aircraft) Ltd., be granted.

70

4—Airport—Read, Minutes of the Joint Airport Committee at their Meeting on the 11th November. A complaint had been received from the tenant of the house and premises known as "Foxdene," immediately adjoining the railway station at Churchdown, with regard to the nuisance caused by the keeping of pigs in the field adjoining her house, and as to damage caused to her property owing to pigs straying. The Town Clerks had, on behalf of the Corporations, disclaimed any responsibility in the matter as the matters complained of were the responsibility of their tenant, Mr. N. W. King RESOLVED, That the Minutes be approved.

5—Omnibus Service—The Acting Town Clerk reported that a complaint had been received from Mr. C. G. Williams with regard to bus Service No. 9 which he stated did not, at certain times, complete its journey to the Cemetery but returned to Cheltenham from Humber Road. The Acting Town Clerk also reported that he had been in communication with the Cheltenham District Traction Company and submitted their reply of 7th inst. stating that they had been forced to truncate the No. 9 Service



at certain times at Humber Road, due to heavy traffic which had caused late running, and rather than cut out the complete trip, the vehicle had been turned round at Humber Road instead of the Cemetery. They also stated that this should not cause undue inconvenience as there was a twenty minute service on route 6 from the Cemetery to the Centre. No 9 route was a fast service and they could not alter the time without involving either another bus or reducing the frequency, neither of which they were anxious to do RESOLVED, That the Acting Town Clerk be instructed to inform the Company that the Committee do not consider any alteration should be made in the Services without the approval of the Corporation and also the Ministry of War Transport, and that they be requested to complete their routes unless prior approval has been obtained to any alteration therein.

6-Mobile Kitchens—Read; letter of 22nd ult from the Ford Emergency Food Vans Trust confirming that two vans would be placed at the disposal of the Corporation to assist in arrangements for War time feeding and enclosing a list of towns in which vans were located for use when inter-town service was required The vans would be garaged, maintained, serviced, licensed and insured by the Trust and they asked the Corporation to arrange a meeting with the local Ford dealer to discuss any points with regard to these vans, The Acting Town Clerk reported that he was in touch with the Victory Motor Co. in regard to this matter.

7—South Western Provincial Council---(a) RESOLVED, That Councillor Grimwade be appointed the representative of the Corporation to serve on this Council, and that he be authorised to appoint a Deputy to serve on the Council in his place when he is unable to attend the Meetings.

(b) Annual Subscription—The Acting Town Clerk submitted an account of £13 1s. 1d. received from the Council being the amount of administrative expenses payable in respect of the period ending 31st March, 19-12. The Acting Town Clerk stated that he had been in communication with the Treasurer and had ascertained that this was in respect of the 8 months from 30th July, 1941, to 31st March, 1942 RESOLVED, That he be instructed to obtain further details and Statement of Accounts.

8—Location of Retail Businesses Order, 1941—(a) Shivers & Lances—Read, letter of 13th inst. from the Price Regulation Committee asking for the observations of the Council on the proposals of Messrs. Shirers & Lances to extend their business at 17 Promenade so as to include Face Massage and Manicure Department. The only reasons why a licence could be granted in the normal way was to provide for the essential needs of the public. In dealing with the applications for licences, the Committee were anxious to keep in the closest touch with local authorities who would, in many cases, have information and views on the application which could be important and helpful and before coming to a final decision, the Committee desired to know whether the Corporation had any observations to make or information to give relative to this application RESOLVED, That the Price Regulation Committee be informed that this Committee do not consider that it is essential for the needs of the public that this application should be granted

(b) F. H. Edwards—Read, letter of 20th ult. from the Price Regulation Committee asking for the Council's observations on the proposal of Mr. F. H. Edwards to open a shop at 116b High Street Mr. Edwards intended to vacate his showrooms over his present premises at 116a High Street if the application was granted. The Acting Town Clerk reported that Mr. Edwards had informed him that he had already received a licence from the Price Regulation Committee. RESOLVED, That in these circumstances, the Council have no observations to make on the matter.

9—Leckhampton Hill—(a) Read, letter of 13th inst. from the Forest of Dean Stone Firms Ltd. stating that they were being pressed to produce powdered lime-stone for use in connection with the land

fertility scheme of the Ministry of Agriculture, and they had been unable to find in the Forest of Dean a limestone which was pure enough They had examined the Cotswold limestone and the stone at the old Leckhampton Quarry appeared to be very suitable, and they enquired if this Quarry could be re-opened to support the National effort. RESOLVED, That the Vice-Chairman and the Acting Town Clerk and Borough Surveyor be asked to interview the Company to ascertain further details of their proposals.

(b) Mr. W. S. Jenner's Tenancy—The Acting Town Clerk submitted application from Mr. Jenner for a continuation of the reduction in his rent of £5 per annum as from the 29th September, 1941, as the Dowsett Engineering Company had not restored the land quarried by them and this could not be used in connection with the farm. RESOLVED, That the application be granted and that Mr. Jenner's rent be reduced by £5 for the year ending 29th September, 1942.

71

10—Cinematograph Licences—RESOLVED, That the applications for renewal of the Cinematograph Licences in respect of the Gaumont Palace, Coliseum Cinema, Regal Cinema, Theatre and Opera House, Daffodil Picture House, Palace Cinema and the Ritz Cinema be granted for the ensuing year expiring on the 5th February, 1943.

11—Athletic Ground—The Acting Town Clerk reported that Major Begbie, had made application on behalf of the Rugby Football Club for the continuation of the abatement in their rent in respect of the Car Park and the portion of the ground taken for the construction of shelters and the removal of the seats from the Stand. RESOLVED That an abatement of £20 per annum be made as from the 1st September last.

12--Local Land Charges—The Acting Town Clerk recommended that an Insurance be effected in respect of the liability of the Corporation in connection with Local Land Charge Searches. RESOLVED, That he be instructed to take out a Policy of Insurance accordingly.

13—British Restaurants—The Acting Town Clerk reported that at a Meeting of the Community Feeding Committee then had agreed to the following salary revisions as from the 1st inst.

(1) Miss Brimacombe (Communal Feeding Organiser)—£300 per annum.

(2) Miss Chapman--£3 per week.

(3) Supervising Cooks- £3 10s. 0d. rising to £5 by six monthly increments of 5s per week subject to these being recommended by Miss Brimacombe.

(4) Miss Hodge (Head Supervising Cook)---£4 per week.

(5) Other Cooks-35s to 50s per week as recommended by Miss Brimacombe after consultation with the Chairman.

(6) Cleaners and Kitchen Maids, etc.-10d. per hour instead of 8d. per hour

RESOLVED, That these be approved.

14—Town Clerk- -Read, letter of 16th inst. from Mr. F. D. Littlewood stating that he proposed to take up his duties on the 17th April next

15—Billeting Officer--The Acting Town Clerk reported that the Evacuation Sub-Committee had appointed Mrs. J. Ennis Billeting Officer, at a salary of £250 per annum, inclusive of War Bonus, plus free supply of petrol and mileage allowance for essential journeys.

16—H.M.S. Legion - (a) Plaque—Read, letter of 9th inst. from the Admiralty expressing their pleasure on learning that Cheltenham had, as a result of the successful Warship Week Campaign, reached its final objective, thus enabling it to adopt H.M.S. Legion, and stating that instructions had been given to prepare replicas of the Ship's badge for presentation to the area. It was also suggested that in return a commemorative plaque of the Borough Arms might be presented to the ship. The Acting Town Clerk reported that he had written asking for further particulars as to size, etc., of the plaque to be presented to H.M.S. Legion, and asking that three commemorative plaques might be given, namely, for the Borough of Cheltenham, the Urban District of Charlton Kings and the Rural District of Cheltenham. RESOLVED, That on the receipt of the necessary particulars, the Borough Surveyor be instructed to obtain tenders for the plaques.

(b) Comforts—The Committee considered the proposal made at the last Meeting of the Council that a Sub-Committee should be appointed to arrange for the provision of comforts, etc. for the Officers and men serving on H.M.S. Legion. RESOLVED, That this be adjourned to the next Meeting of this Committee.

17—Municipal Offices—Lift—The Committee considered the report received from the National Boiler Insurance Co. Ltd, on their examination of the lift, which showed that extensive renewals and repairs were required. The Borough Electrical Engineer reported that, in view of the items requiring attention and of the very worn condition of man" parts, he had obtained an estimate from the makers (Messrs. J. & E. Hall, Ltd.) which amounted to £99 15s. 0d. and he recommended that this should be accepted. RESOLVED, That the tender of Messrs. J. & E. Hall, Ltd-be accepted, and that the work be put in hand as soon as possible.

J. H. TRYE,

Chairman.

72

#### **FIRE PREVENTION COMMITTEE.**

**Meeting of this Committee held on Monday, 12th January, 1942** Present—Alderman Ward ; Councillors Bush, Green and Grimwade ; V. R. Ferguson, Esq. (Councillor Grimwade in the chair).

1-Fire Guard Superintendents—The Committee interviewed 8 applicants for the posts of Fire Guards. RESOLVED, That the following be appointed Fire Guard Superintendents at a salary of £5 per week, for a trial period of one month :--Mr. T. Ellis, 2 Chestnut Villas, Gladstone Road, Charlton Kings ; Mr. B. Bennett, 4 Sydenham Villas Road ; Mr. J. Midderigh, 2 Crescent Terrace ; Mr. H. G. Staight, 189 Bath Road.

H. C. GRIMWADE,

Chairman.

**At a Meeting of this Committee held on Friday, 16th January, 1942.** Present—The Mayor ; Alderman Pates; Councillors Bush, Green and Readings ; Messrs, V. R. Ferguson and W. S. F. Harris (Councillor Bush in the chair).

Monthly Report of Column Officer—Column Officer J. R. Jones reported that since the last Meeting the National Fire Service had attended 10 calls to fire as follows :-

12th December	...	Lower Farm, Brockhampton.
12th	“	159 Brooklyn Road
14th	“	342 High Street.
17th	“	Melrose Cottage, Sandford Street.
17th	“ ...	Sallis' Yard, Tewkesbury Road.
17th	“	Barnby Bendall's, St. James' Square.
19th	“	Quebec House, Albion Street.
19th	“	Old Bath Road.

3-Fire Guard—The Fire Guard Staff Officer submitted his monthly report The number of men compulsorily enrolled to date was 466 the number of firms who had applied for assistance was 31, and the number of firms who had been supplied with men from the Pool was 30

4-Staff—The Fire Guard Staff Officer reported that some difficulties were being experienced in retaining the services of the office staff and experiments were being made with part-time paid workers. Two members of the staff (Miss Baring and Miss Holtam) attended the course of training at Torquay in December.

5-Incendiary Bombs—Demonstrations—The Fire Guard Staff Officer reported on the Campaign approved by the Committee at their last Meeting. Ten practical demonstrations of dealing with Incendiary Bombs and Fires were staged for one week outside the Municipal Offices. Meetings were also held every evening in various Schools and Halls throughout the town but the attendances were not good. The National Fire Service had given their full support and co-operation in connection with this campaign and Speakers from the Ministry of Information and R.A.F. had been obtained for the Meetings.

6—Training of Fire Guards—The Fire Guard Staff Officer reported that Mr. King had commenced his duties as Training Officer, and the Senior Fire Guards had almost completed their course of instruction. Arrangements were now being made to commence a large scale training programme for all Fire Guards and all able-bodied members of the public who wished to receive instruction in Fire Prevention RESOLVED, That on completion of training and obtaining the L.A.R.P. Certificate, the Senior Fire Guards be paid for lectures in accordance with the scale of the Ministry of Home Security.

7-Business Premises (No. 2 Order)—The Fire Guard Staff Officer reported that in view of the many complications likely to arise in connection with the issue of Certificates C.2. and C 3. representatives of all Factories and the larger Business Premises in the area were invited to attend a Conference on the 14th inst. Considerable diversity of practice appeared to exist between Firms and various Authorities with regard to the fire watching duties of their Staffs and he was endeavouring to obtain from the large firms the actual number of Fire Watchers required by them so that the remainder of their employees might be available for the Pool.

73

8—Civil Defence Duties (Compulsory Enrolment) Order, 1941—Read, letter of 13th inst. from the Regional Commissioner stating that under Defence (General) Regulation 29 BA the Minister of Labour and National Service had been empowered to direct persons to undertake various forms of

part-time and whole-time service, and until the procedure for making use of these powers had been decided, no further registrations under the Compulsory Enrolment Order would be carried out.

9—National Fire Service—(a) Financial Arrangements—Read, Circular dated 27th ult. N.F.S. 16/1941 from the Home Office with regard to the re-organisation of the Fire Service and the financial arrangements under which local authorities act on behalf of the Secretary of State and asking local authorities to satisfy themselves that reimbursable expenditure on the Fire Service is reasonable and is properly incurred and that economy is performed. The Fire Force Commander would notify local authorities of the names of responsible officers from whom they should accept requests to carry out work or to make purchases on behalf of the National Fire Service and the authority given to the Fire Force Commander extended to appointments, promotions of personnel and any salaries and allowances notified by him or his nominee. The Acting Town Clerk reported that a copy of this letter had been sent to the Borough Treasurer.

(b) Read, letters of 7th and 12th inst. from the Fire Force Commander setting out the names of the Officers authorised to make requests for consumable stores, and also stating that the Assistant Fire Force Commander and the Area Chief Clerk had been delegated to make requests for supplies etc. other than consumable stores, and asking that salaries and wages should continue to be paid in accordance with the present practice.

10—Charlton Kings—Read, letter of 2nd inst. from the Office of the Regional Commissioner approving of the joint appointment of Mr. Dack as Fire Guard Staff Officer for Charlton Kings.

11-- Emergency Static Water Supplies—Read, letter of 8th inst. from the Office of the Regional Commissioner approving of the scheme submitted by the Borough Surveyor, and recommended by the Regional Works Adviser, for the construction of ramps and road crossings in connection with the 6 inch. steel pipe line from Marle Hill Lane to the static water tank at St George's Square Bowling Green, at a cost of £52.

12—Fire Guard Staff Office—The Commissioner had also approved of the appointment of the two Clerks recently engaged for the Fire Guard Staff Officer at salaries of 25s to 30s per week in one case and 45s to 50s per week in the other.

13—Rest Centre Organisation -Read, letter of 2nd inst. from the County Public Assistance Officer with regard to the position of persons who have enrolled under the Civil Defence (Compulsory Enrolment) Order, 1941, for fire watching and who have also volunteered for duty under the County Rest Centre Scheme and stating that the Regional Commissioner had ruled that it was understood that their duty to the Rest Centres, at times when it was necessary to open them up, would take precedence over their fire watching and that there would be no question of proceedings being taken against such persons for default. The County Public Assistance Officer asked for an assurance that persons resident within this area who had enrolled under the County Rest Centre Scheme would be available for Rest Centre Duties when required. RESOLVED, That this assurance be given.

14—Prosecutions—(a) Read, letter of 31st ult. from the Ministry of Home Security No. 297/1941, pointing out that proceedings might be instituted by local authorities against persons who having been enrolled under the Civil Defence Duties (Compulsory Enrolment) Order, commit some offence and also against persons who have failed to register under the Order.

(b) RESOLVED, That the Acting Town Clerk be instructed to institute proceedings against Mr. Jones of Maud's Elm for failure to register under the Civil Defence Duties (Compulsory Enrolment) Order, 1941, and for failing to submit fire prevention scheme under the Business Premises Orders

15—Fire Guard Superintendents, etc.—Read, letter of 17th ult. from the Regional Commissioner's office approving the appointment of four Depot Superintendents under Circular 174. They were unable to approve the appointment of Head Fire Guards owing to there being no paid Wardens' service but it was suggested that the Depot Superintendent could carry out this work if more clerical assistance was authorised. They also approved premises being rented for Depots or posts, subject to the District Valuer approving the rent. They also approved the purchase of the necessary articles of office furniture and typewriter, subject to the submission of detailed estimates. The Acting Town Clerk reported that advertisements were accordingly issued for Fire Guard Superintendents at a salary of £5 per week and temporary appointments had been made. RESOLVED, That this be approved. RESOLVED, also That the Fire Guard Staff Officer be authorised to engage two additional Clerks in lieu of the appointment of paid Head Fire Guards.

17--Bomb Huts—The Acting Town Clerk reported that the Regional Commissioner had approved the erection of two bomb huts accordance with the design approved by them, which it was stated could be erected for about £8 each and the Emergency Committee had authorised the Borough Surveyor to proceed with the erection of two portable huts as soon as possible.

H. T. BUSH, Chairman.

74

#### ALLOTMENTS COMMITTEE.

**At a Meeting of this Committee held on Monday, 12th January, 1942.** Present—Councillors Addis, Bush, Bendall, Compton, Green, Grimwade and Smith Messrs. Ball, Barlow Roe and Whittall (Councillor Smith in the chair).

1-Gardens Superintendent's Report—The Gardens Superintendent reported that since the last Meeting a number of allotments had been reported in bad condition and the Acting Town Clerk had communicated with the tenants. Nos. 3, 5 and 8 Orchard Way were only partly cultivated and No. 6 uncultivated. The Acting Town Clerk reported that the Tenant of No. 8 had promised to complete the cultivation at an early date RESOLVED, That possession be taken of No. 6 and that the other tenants be informed that unless their allotments are fully cultivated at any early date, possession will be taken of the uncultivated portions.

2-North Ward Allotments—Tree adjoining No. 215—The Gardens Superintendent reported that the tenant of this allotment had made application for the removal of an elm tree adjoining the allotment as this interfered with the cultivation The Gardens Superintendent recommended that the tree be not removed but that this be lopped. RESOLVED, That this be approved.

3-Cheltenham and District Allotments and Gardens Society—The Chairman reported that a Public Meeting had been held at the Town Hall on the 6th inst. to formulate and promote a new Allotments and Gardens Society. About 300 persons attended and so far 172 applications for membership had been received. A Meeting of the provisional Committee appointed had been called for the 14th inst. to consider Rules, Subscription and the calling of a delegate Meeting.

4-Nos. 88, 97 and 108 Asquith Road—The Acting Town Clerk reported on these Allotments which had recently been given up by the Unemployed Allotments Association. The tenant of No. 88 had refused to pay the rent from the 17th November (the date upon which the Society terminated their tenancy) as he stated that he had paid his rent to the Society until the 1st inst. RESOLVED, That he be informed that the Committee will agree to his commencing his tenancy as from the 25th ult, on condition that he enters into the usual Tenancy Agreement and pays the year's rent in advance. Half

of No. 97 and the whole of No. 108 had been re-let to the existing Tenants as from the 17th November but' so far it had been impossible to trace the tenant of the remaining half of No. 97.

5-Additional Land—(a) Field adjoining The Woodlands—The Acting Town Clerk reported interview he had had with Mr. NV. T. Smith, the owner of this land, who stated that the field was let partly for grazing and partly for mowing grass. RESOLVED, That consideration of requisitioning the land be adjourned and reconsidered at a later date if the demand for allotments in this area cannot be satisfied.

(b) Field off Prestbury Road—Read, letter of 15th ult. from Messrs. G. A. M. Hall, Ltd. agreeing to this field (known as Carter's Field) being requisitioned. The Acting Town Clerk reported that a requisition notice had been served and the land was now being plotted out and would shortly be available for letting.

(c) Land, Charlton Lane—Read, letters of 23rd and 29th ult. from Messrs. Cornelius & Boulter stating that the owner and tenant were willing for this land to be requisitioned. The Acting Town Clerk reported that requisition notice was being prepared and would shortly be served and the Borough Surveyor had been asked to have the land plotted out.

6-Re Mr. Wonson's Land, Whaddon Road—The Gardens Superintendent reported that numerous complaints had been received from the tenants of this land. It appeared that after breaking up the land and getting it into a good state of cultivation, the tenants were given notice to quit. He reported that Dr Redington had interviewed Mr. Wonson but no satisfactory assurance had been given with regard to future tenancies RESOLVED, That the Acting Town Clerk be instructed to request the Ministry of Agriculture and Fisheries to make an Order under the provisions of Regulation 51 of the Defence (General) Regulations, 1939, empowering the Corporation to take possession of the land already let as allotments and also the uncultivated portion and that the present tenants be allowed to remain in occupation of their allotments.

7—Marle Hill Allotments—Rabbits—The Acting Town Clerk reported that further complaints had been received of the damage caused by rabbits and he had again been in communication with the Agricultural Pests Officer and also the Misses Hunt with a view to the latter giving permission for rabbit catchers to have access to their field, adjoining the allotments, but they were not willing to grant this. The Gardens Superintendent reported on the steps taken by him to destroy the rabbits. RESOLVED, That this be approved.

8-"Dig for Victory Week"—The Chairman reported that the Horticulture Committee had decided to hold a three days' Show commencing on the 27th April with a view to stimulating interest in the Dig for Victory Campaign The Show had been organised by the Ministry of Agriculture and Fisheries and was, at present, touring the country The Ministry undertook to provide the necessary equipment and also to bear the cost of advertising but it would be necessary to obtain a Hall, and the Horticulture Committee were making application for the free use of the Town Hall. RESOLVED, That this be approved.

9- Vacant Allotments—The Acting Town Clerk reported that there were a number of vacant allotments at the present time. RESOLVED, That he be instructed to communicate with the local Cinemas to enquire if they would be willing to exhibit a slide advertising the allotments, similar to the slides exhibited last year.

P. T. SMITH, Chairman.

## PARKS AND RECREATION GROUNDS COMMITTEE.

**At a Meeting of this Committee held on Monday, 12th January, 1942.** Present—Councillors Addis, Bendall Bush, Compton, Green, Grimwade and Smith (Councillor Green in the chair).

1—Food Production—The Gardens Superintendent reported that during the month of December the sale of produce at the Market amounted to £46 11s. 5d.

2—" Dig for Victory Week "—The Gardens Superintendent reported that the Horticulture Committee, in conjunction with the Ministry of Agriculture and Fisheries, proposed to hold a " Dig for Victory Week " at the end of April. This would entail a considerable amount of organisation and work and the Ministry had requested the co-operation of the Parks Department. RESOLVED, That this be approved.

3—Demonstration Plots, Sandford Park—The Gardens Superintendent reported that the three plots were now completed and ready for cropping. Particular interest had been shown by the public in the methods of trenching and double digging. He also reported that light fencing had now been obtained.

4—Pittville Gardens—Army Huts and Roads—The Borough Surveyor submitted letters of 2nd and 10th inst. from the D.C.R.E., North GlOs. Area, enclosing, for the information of the Council, plan showing the positions of four Nissen Huts in front of the Pump Room and new roads across the lawns, proposed to be constructed by the Military,

5—Fire Service Main across Marle Hill Annexe—The Borough Surveyor reported that the Regional Commissioner had arranged for an auxiliary water supply for firefighting purposes to be obtained from Marle Hill Annexe. This would be pumped through a temporary 6 inch diameter main to a static water tank now being erected at St. George's Square Bowling Green. The route of the main crossed Marle Hill Annexe and he proposed that the main should be buried from 9 ins. to 12 ins. in the ground and the turf reinstated as if the main was laid on the surface there would be grave risk of accidents to children using the Playing Field. RESOLVED, That the recommendation of the Borough Surveyor be approved and that the National Fire Service be informed that the Committee must require the main to be buried in the Recreation Ground as recommended by the Borough Surveyor.

6—Sandford Park—Air Raid Shelter—The Acting Town Clerk submitted letter of 12th ult. from Folland Aircraft Ltd. stating that since their previous application for permission to erect a Shelter in Sandford Park, their personnel had increased and it was now necessary to provide accommodation for 90 people and they submitted site plans showing the latest positions of the Shelters. The Acting Town Clerk reported that he had consulted the Chairman, and upon his instructions had agreed to the Company erecting a double-size shelter in the Bath Road entrance to the Park, in accordance with the plans submitted, subject to the following conditions :—

(1) The Company to pay to the Corporation an acknowledgment of 1s per annum.

(2) When the emergency has ceased, the shelter, including the concrete foundation, to be removed by the Company without delay and

(3) The Company bearing the cost of restoring the garden, including plants, which was estimated by the Gardens Superintendent at not exceeding £60.

The Acting Town Clerk also reported that he had asked that the sum of £60 might be deposited now which would be accepted in full discharge of the Company's liability under Condition 3. RESOLVED, That the conditions contained in the letter of the Acting Town Clerk be approved.



7—Clarence Square Garden—The Acting Town Clerk submitted letter of 6th inst. from the War Department Land Agent with regard to the compensation to be paid for the small portion of this garden which had been requisitioned by the Military Authorities. RESOLVED, That a rental of £1 per annum be claimed.

W. J. GREEN,

Chairman.

76

#### **ART GALLERY AND MUSEUM COMMITTEE.**

**Meeting of this Committee held on Friday, 16th January, 1942.** Present—Alderman Clara Winterbotham; Councillor's Avery and Bendall ; Mr. C. R. Mapp and Major J. G. N. Clift (Alderman Winterbotham in the chair),

1-Curator's Report for November and December, 1941—Visitors-6,968 (last year 6,233).

Receipts—Catalogues, Postcards, etc. £3 15s. 4d. "Friends of the Art Gallery and Museum Fund" £35 3s. 8d. Total £38 19s. 0d.

Loan to Liverpool School of Art—Four Specimens of Winchcombe Pottery had been lent for an Exhibition of English Pottery.

Dutch Pictures—The artist of the painting presented by Mrs. Hamilton, through the National Gallery, had been identified as David Vinckeboons, 1578-1629.

2-Donations--Gifts had been received from the following :—Mr. A. G. C. Gibson, Miss Draper, Mr. S. D. Scott, Mr. G. S. Stayt, and Mr. Woof. RESOLVED, That the thanks of the Committee be conveyed to the Donors,

3-General Account—RESOLVED, That a Leeds Pottery Sauce Boat, a Bristol glass pipe-stopper and three Bygones be purchased from the General Account at a total cost of £3 7s. 6d.

4-"Friends of the Art Gallery and Museum Fund"—RESOLVED, That specimens of Chinese Pottery and Porcelain, namely a Model of a Horse, Tang Period (618-907 A.D.) and a Famille Rose Cup and Saucer, Yung Cheng Period (1723-1735) be purchased at a total cost of £37 10s. 0d. RESOLVED, further, That an early Leeds Plate be purchased at a cost of £1 10s. 0d.

5-National Art-Collections Fund--The Curator reported the receipt of a Grant-in-Aid of £20 from the National Art-Collections Fund, towards the purchase of the Tang Horse and the Yung Cheng Cup and Saucer. RESOLVED, That the thanks of the Committee be conveyed to the National Art-Collections Fund.

6-Exhibitions—RESOLVED, That facilities be given for the following exhibitions to be held in the Art Gallery :— C.P.R.E, Photographs. Paintings by a Midland Group of Artists. Cheltenham School of Art Holiday Sketch Club.

Date of next Meeting—RESOLVED, That the next Meeting of the Committee be held on Friday, 13th February, 1942.

CLARA F. WINTERBOTHAM,

Chairman.

## PUBLIC LIBRARY COMMITTEE.

**At a Meeting of this Committee held on Friday, 16th January, 1942.** Present—Councillors Bush, Garland and Readings ; Rev, Barbara Thomas ; and Mr. C. E. Walsh (Councillor Garland in the chair).

1—Librarian's Report for November and December, 1941—Receipts £101 14s. 8d.

Number of Volumes Issued—Reference Department 8,375 , Lending Department 64,663 ; junior Department 10,219 ; School Libraries (October—December) 8,609 ; Whaddon Branch Library (1 month) 70. Total 91,936 (same period last year 88,175).

Record Issue—On Saturday, November 15th, an issue of 2,596 was recorded in the Lending Dept. (previous record 2,550).

Replacements and Binding—547 volumes had been replaced, 498 volumes had been returned from the binder, and a further 652 volumes had been dispatched.

Blitzed Libraries—Letters of thanks for gifts of books had been received from Plymouth City Library, Bristol Museum and Art Gallery and Liverpool Museums.

77

2—Books--RESOLVED, (a) That 752 volumes, published at £256 11s. 9d., be purchased for £182 17s. 8d.

(b) That £75 be spent on Binding.

(c) That £70 be spent on Replacements.

(d) That 5 volumes published at £12 10s. 0d. be purchased from the Leslie Young Benefaction Account for £4.

3—Donations—200 volumes and 3 musical items of local interest had been received as gifts from 28 donors. RESOLVED, That the thanks of the Committee be conveyed to the Donors.

4—Periodicals—RESOLVED, That "The New Leader," 2d. weekly, be purchased, and that "The Way," offered as a gift, be accepted. RESOLVED, further, That "Free Europe," 6d. monthly, be not purchased.

5—Supply of Periodicals—RESOLVED, That the Librarian be empowered to make arrangements for the supply of periodicals as from the 1st April, 1942.

6—Branch Libraries—The Librarian reported on the work of Whaddon Branch Library, which was opened on December 1st, two evenings per week from 7 p.m. to 8.30 p.m. He also reported on the difficulty of obtaining accommodation at St. Mark's and Leckhampton. RESOLVED, That with regard to St. Mark's, the Librarian approach the Secretary for Education to see whether accommodation may be available in a school.

7—Lectures—The Autumn Session of 13 lectures had been attended by 2,636 persons, an average of 203. A new Programme of 12 lectures, to be held during the Spring Session, was now ready.

8—Boiler—At the beginning of November, leakage of the Robin Hood sectional heating boiler commenced, and on the 15th December the Vulcan Boiler and General Insurance Co. Ltd. reported that it would be necessary for the boiler to be taken apart. This was done on the 23rd December when the boiler was found to be beyond repair. A quotation from Messrs. R. E. & C. Marshall & Co,

Ltd, for a No. 10 Beeston Boiler, was received by the Borough Engineer on the 1st January in the sum of £164 17s 9d. plus cost of making new bed, £20 This was accepted on the 2nd January on the authority of the Chairman, and the order for the new boiler placed. Delivery of the new boiler might be expected about the 20th January. The Librarian reported on correspondence with the Vulcan Boiler and General Insurance Co. Ltd. as to an allowance to be made by the Company in lieu of the cost of re-nippling the old boiler, This would be the subject of a later report. RESOLVED, That the action taken in this matter be confirmed.

9—Date of next Meeting—RESOLVED, That the next Meeting of the Committee be held on Friday, 13th February, 1942.

E. W. GARLAND, Chairman

#### **RATING COMMITTEE.**

**At a Meeting of this Committee held on Wednesday, 7th January, 1942.** Present—Councillors Bettridge and Moore (Councillor Bettridge in the chair).

1—Proposals—The Committee considered the proposals submitted by the Rating and Valuation Officer. RESOLVED That these he submitted for the revision of Assessments as now settled by the Committee.

2—Defaulters—RESOLVED, That the Rating Officer be instructed to take proceedings for the recovery of arrears from six Defaulters.

3—Excusals—(a) The Committee considered and dealt with 65 applications for excusal of Rates.

(b) RESOLVED, That a Special Meeting of the Committee be held on the 4th February to consider other application' for excusals of Rates.

A. J. BETTRIDGE,

Chairman.

78

#### **FINANCE COMMITTEE.**

**At a Meeting of this Committee held on Friday, 2nd January, 1942.** Present—The Mayor ; Aldermen Leigh James, Pruen and Ward ; and Councillor Rogers (The Mayor in the chair).

8-Government and Other Officers' Superannuation Act, 1937—Mr. R. Owen Seacome—The Committee further considered the Superannuation allowance of Mr. Robert Owen Seacome, the former Town Clerk. The Borough Treasurer reported that his pension, calculated on his average salary, fees and emoluments, etc., received during the years ended 17th November, 1934, would amount to £796 17s. 3d., being calculated on the basis of one-eightieth each year of non-contributory service for a period of 42 years. This included £68 5s. 0d. calculated in respect the Articled Clerks' premiums received by Mr. Seacome during the five years.

The Acting Town Clerk reported that Mr. Seacome had notified his desire to surrender part of his allowance to his wife in accordance with the provisions of Section 9 of the Act and the Rules made thereunder. The minimum which could be surrendered under the Rules was not less than the part which would secure for the Spouse a pension equal to one-quarter of the amount of the reduced allowance payable to the employee. The Borough Treasurer reported that the amount of pension to

be payable to the wife in return for each pound of Superannuation allowance surrendered would, in accordance with the allocation tables prepared by the Government Actuary for the Ministry of Health, be 15s 10d, In these circumstances the amount of pension payable to Mr. Seacome would be £604 17s. 3d. per annum during his life and the pension payable to his wife on the death of Mr. Seacome would be £152 0s. 0d. per annum payable for the remainder of her life. It would be necessary for the Corporation to arrange for Mr. Seacome to be examined by a Registered Medical Practitioner nominated by them and obtain from him a report stating whether in his opinion he was in good health, regard being had to his age The Acting Town Clerk reported fully on the question as to the legality of including the Articled Clerks' premiums for the purpose of Superannuation and reminded the Committee that at their Meeting on the 24th October, 1933, the following Resolution was passed :—

" That in future not more than two pupils at one time shall be taken by any officer of the Corporation and that before any such pupil is taken the approval of this Committee shall be obtained, and that Superannuation contributions due from any such officer in respect of fees received by him for a pupil shall be paid to the Borough Treasurer when such fee is received."

The Borough Treasurer reported that if the Articled Clerks' premiums were not included, Mr. Seacome's pension would amount to £550 12s 3d. and the wife's pension to £141 0s. 0d. per annum, RESOLVED, That in the opinion of the Committee, the Articled Clerks' premiums were not paid to the Town Clerk as such, in accordance with the definition in the Superannuation Act and that, therefore, they cannot be included for Superannuation purposes.

RESOLVED, also, That Mr. John Howell be nominated the Medical Practitioner to make the required Report and that subject to this being satisfactory, Mr. Seacome be paid a pension of £550 12s 3d. per annum and, on his death, his wife be paid a pension of £141 0s. 0d. per annum

T. WILFRED WAITE,

Chairman.

[APPROVED BY COUNCIL, 13th JANUARY, 1942.]

**At a Meeting of this Committee held on Tuesday, 27th January, 1942.** Present—The Mayor; Alderman. Ward: Councillors Garland, Grimwade and Rogers (Alderman Ward in the chair).

1—General Rate—Read, Report of the Borough Treasurer, dated the 24th inst., on the collection of the Second Instalment of this Rate Amount collected £103,894 ; Leaving Outstanding £29,323.

2-Water Rate—Read, Report of the Borough Treasurer dated 24th inst. on the collection of this Rate for the half-year ending 31st March, 1942. Amount collected £22,095 ; Outstanding £14,267.

3-Electricity Charges—The Borough Treasurer reported on the collection of Electricity charges since the last Meeting

4-Accounts Rota Committee—Reported Meeting on the 27th inst. Present—Alderman Ward (in the chair) and Councillors Garland and Grimwade.

The Accounts were examined and recommended for payment. RESOLVED, That this recommendation be approved and adopted.

5-Renewals—RESOLVED, That the terms proposed for the renewal of mortgage amounting to £300 be approved and the mortgage endorsed accordingly.

6--Finance Department --(a) Costing Office—Electricity, etc.—The Borough Treasurer reported that Mr. R. V. Penfield who was in receipt of a salary of £182 per annum plus £19 10s. 0d. bonus, had resigned as he had secured a post with the Gloster Aircraft Co. at a salary of £312 per annum. He proposed to place Mr. L. W. Tucker, who was at present in charge of the Highways and General Costing, etc. in charge of the whole of the Costing. This would necessitate a full -time Machine Operator and a Clerk and two Juniors. RESOLVED, That Mr. Tucker's salary be increased from £169 to £195 per annum and that the Borough Treasurer be authorised to engage a Clerk at £104 per annum and two juniors at £55 per annum, ALSO, to engage a Machine Operator at a salary now approved by the Committee.

(b) The Borough Treasurer reported that Mr. Forty, in charge of the Electricity Pricing, had obtained another post at £4 per week. He was receiving £3 5s 0d. He had offered to increase the salary to £3 10s. 0d. plus bonus, but this was not acceptable to him.

Miss Iles, who was engaged on Income Control at £3 10 0 per week plus bonus, left because she was offered £1 a week more for another appointment.

Another Accountancy Assistant, in receipt of £225 per annum, plus bonus, was about to apply for a temporary post near Birmingham at a salary of £330 rising to £390 per annum. He recommended that his services should be retained at an increased salary of £262 10 0 plus bonus, rising to £275 in six months' time RESOLVED, That this be approved.

(c) General Cashier—The Borough Treasurer submitted application from Mr. Alan Lewis for an increase in his present salary of £400 per annum, RESOLVED, That this be increased to £425 per annum.

(d) RESOLVED, That the Borough Treasurer be instructed to secure the services of girls leaving school, as and when these are available, with a view to training these so that they will be able to fill vacancies occurring from time to time.

7-53 & 54 Clarence Street—The Acting Town Clerk reported that this property, which was let at £200 per annum, plus rates, up to Michaelmas 1943, was offered to the Corporation at £3,500 which had since been reduced to £3,250. The property immediately adjoined Gibraltar House, Clarence Street, which adjoined the Art Gallery. The Art Gallery Committee had considered the purchase of these premises and strongly recommended that it was desirable that these should be acquired with a view to the extension of the Library and Art Gallery after the War.

The Acting Town Clerk further reported that under Section 158 of the Local Government Act, 1933, a Local Authority could, with the consent of the. Ministry of Health, acquire land for any purpose for which the Corporation are authorised by any public statute to acquire land notwithstanding that the land was not immediately required for that purpose. RESOLVED, That the Council be recommended to make an offer of £3,000 for the purchase of the property, to be paid for out of revenue, subject to the consent of the Ministry of Health being obtained to the purchase. RESOLVED, Also, That the Acting Town Clerk be instructed to make application to the Ministry of Health for consent under Section 158 of the Local Government Act 1933, to the purchase of the premises and to enter into provisional contract for same.

8—Superannuation—(a) Read, letter of the 13th inst. from the Ministry of Health that the Minister was unable to express any opinion on the calculation of the superannuation allowance of Mr. R. Owen Seacome, as it appeared that the matter was likely to come before him for decision on appeal

(b) The Acting Town Clerk submitted Certificate from Mr. John Howell, M.B., B.S., F.R.C.S. that he had examined Mr. R. Owen Seacome and found him to be in a normal state of health having regard to his age.

(c) Cheltenham and Gloucester Joint Water Board—The Acting Town Clerk reported that the Water Board had taken over as from the 1st January, 1942 the officers and employees at the Tewkesbury Waterworks for superannuation purposes and would therefore now be subject to the Agreement entered into with the Corporation and the Board .

(d) Quinquennial Valuation—The Borough Treasurer submitted report of the Actuary: Mr. J. Robertson, on the valuation of the Scheme as at 31st March 1940. The number of Deaths, Withdrawals and Retirements which place compared with those anticipated and the experience during the Quinquennial had been favourable, and the Fund had benefited accordingly.

The rate of interest earned on the Fund during the valuation period averaged 3.34 per cent. The loans to the Corporation totalled £80,000 repayable as and when required; so large a proportion of the Fund invested at such short notice might not be regarded as being in the best interest of the Fund. Included in the Valuation Balance Sheet is the additional liability incurred by the Fund since the 1st April, 1935 which was accounted for by new employees admitted to the Scheme since that date under the 1922 Act and those employees admitted to the Scheme under the 1937 Act on and since the 1st April 1939, and the additional burden imposed on the Fund as from that date by reason the improved provisions of the 1937 Act. The liability under the first heading is £2,750, under the second £17,274, and under the third £7,092.

In order to liquidate this liability, the Corporation were required to increase their annual charge payments to the Fund by £1,698 for a period of twenty-four years as from the 1st April, 1941.

The Borough Treasurer reported that this was the approximate sum which was reported to the Council when the 1937 Act came into operation, and of this sum, £981 was to be charged to the Rate Fund and the remainder to Trading and other Departments.

After making provision for the additional contributions mentioned above, the Valuation revealed a surplus of £625 The Actuary recommended that this surplus be carried forward in full as a special reserve for meeting any additional liability which may be imposed on the Fund.

RESOLVED, That this recommendation be approved and adopted and a copy of the Actuary's Report be forwarded to the Ministry of Health as required by the Act

E. L. WARD,

Chairman.

80

#### **Borough of Cheltenham.**

**At a Quarterly Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices in the said Borough, on Monday, 2nd February, 1942, at 3 p.m.**

Present :

The Mayor (Councillor T. Wilfred Waite, J.P.) in the chair. The Deputy Mayor (Councillor John Howell, C.B.E., J.P.). Aldermen Leigh James, Lipson, M.A., M.P., Pates, Pruen, Capt. J. H. Trye, C.B.E., R.N. (Retd.), Ward and Clara F. Winterbotham, M.B.E., J.P. ; Councillors Addis, J.P., Avery, Barnett,

Bendall, Bettridge, Lt.-Col. C. W. Biggs, O.B.E., Bush, Compton, Rev. de Courcy Ireland, M.A., Fisher, Garland, Green, Grimwade, Dr. Hayward, M.B.E., M.B., B.S., Moore, Readings, Rogers, Smith and Till.

Apology—An Apology for absence was received from Councillor E. K. Bayliss.

1—Death of Mr. J. H. Boulter--The Mayor referred with deep regret to the death of Mr. J. H. Boulter, who for five years was a member of this Council, and who, since his retirement, had taken a keen interest in the welfare of Cheltenham, and expressed on behalf of the Council their sincere sympathy with his widow and family in their sad bereavement.

2—Minutes of Previous Meetings—RESOLVED, That the Minutes of the Monthly Meeting of the Town Council held on the 5th and 13th January and the Special Meeting held on the 13th January, 1942, having been printed and copies sent to each Member of the Council, be taken as read, and that the same be adopted and confirmed.

3—Election of Councillor for the All Saints' Ward—The Council proceeded with the election of a person to fill the vacancy in the All Saints' Ward caused by the resignation of Councillor H. Miller. Mr. Theodore Leslie Thompson of 58 Albert Road, Cheltenham, was the only candidate nominated and having been proposed and seconded he was duly elected. The Mayor therefore declared him duly elected Councillor for the Borough.

81

1—Election of Councillor for the College Ward—The Council then proceeded with the election of a person to fill the vacancy in the College Ward caused by the election of Councillor D. L. Lipson M.A., M.P., to be an Alderman. The following two candidates were proposed and seconded for election, namely, Bernard Chinn of 19-23 Bath Parade, Cheltenham, and Juliet Lyon Lipson of Corinth House, 117 Bath Road, Cheltenham. On being put to the Meeting 22 Members of the Council voted for Mr. Bernard Chinn and 6 for Mrs. J. L. Lipson. The Mayor thereupon declared Mr. Bernard Chinn duly elected Councillor for the Borough.

5—Proceedings of Committees—RESOLVED, That the proceedings of the under-mentioned Committees at their Meetings held on the dates respectively appearing be approved and confirmed :—

Public Health Meeting held January 12

Housing Meeting held January 15

Street and Highway Meeting held January 19

Subject to an Amendment moved by the Deputy Mayor and seconded by Councillor Green " That with regard to Minute No. 10 as to the Lansdown Road Bridge extension, a Deputation consisting of the Mayor and Chairman of the Street and Highway Committee be asked to seek an interview with the Ministry of Transport to urge the widening of this Bridge at the same time that this is extended "

Subject, also, to an Amendment moved by Councillor Addis and seconded by Alderman Ward : "That Minute No. 7 with regard to alteration in working week of men in the Highways Department, be not approved and that arrangement be made to pay each man the day's pay which had previously been deducted from his wages ; the adjustment to be made not later than the second pay day after this Meeting."

Subject, also, to an Amendment moved by Councillor Grimwade and seconded by Alderman Pruen : " That in view of the increased traffic on the Gloucester Road due to the diversion caused by the

Lansdown Road Bridge extension, application be made to the Ministry of Transport for approval to the erection of a ' Halt ' sign in Libertus Road near its junction with Gloucester Road."

(An Amendment moved by Councillor Garland and seconded by Councillor Bettridge : "That Minute No. 18 with regard to the High Street—Pittville Street Improvement Scheme be referred back " was lost).

Maternity and Child Welfare Meeting held January 19

Town Planning Meeting held January 22

Town Improvement and Spa... Meeting held January 23

Except that Minute No, 4 (b) with regard to the acceptance of the tender for curtains at the Town Hall, be amended by substituting "£45 " for "£15 " at the conclusion of the Resolution.

Electricity and Lighting Meeting held January 26

Water Meeting held January 21

General Purposes and Watch Meeting held January 20

Fire Prevention Meetings held January 12 & 16

Allotments Meeting held January 12

Parks and Recreation Grounds Meeting held January 12

Art Gallery and Museum Meeting held January 16

Public Library ●●● Meeting held January 16

Finance Meeting held January 27

RESOLVED, also, That an Order on the Borough Treasurer be signed authorising him to pay to the several Corporations, Companies and Persons mentioned in the Schedule of Accounts, the sum of money set opposite their respective names, and such additional sums as may become payable during the month in respect of current Contracts upon the Certificate of the Architect or Officer under whom the work is carried out.

82

6—Rating Committee—As there was not a quorum at the Meeting of the Rating Committee held on the 7th January, the Mayor ruled that the proceedings of that Committee were out of order. A Motion to suspend the Standing Orders to enable the proceedings of the Committee to be submitted for confirmation was lost. RESOLVED, That the Standing Orders of the Council be suspended and that the 65 applications for excusal of rates be approved as dealt with by the two members who attended the Meeting of the Committee.

RESOLVED, also, That the Special Meeting of the Committee be held on the 5th February to consider other applications for excusal from payment of rates.

7—Emergency Committee--(a) RESOLVED, That consideration of appointing another Member of the Emergency Committee in place of the Deputy Mayor, who had resigned, be adjourned for the present.



(b) RESOLVED, also, That the Report of the Emergency Committee of their Meetings held on the 7th, 23rd and 26th January, 1942, be received.

8—Education Committee—RESOLVED, That Councillor S. Rogers be appointed a Members of the Education Committee to fill the vacancy caused by the death of Alderman Margrett, his term of office to expire on the 9th November, 1942.

9—Water Committee—RESOLVED, That consideration of filling the vacancy on this Committee caused by the death of Alderman Margrett, be adjourned to the next Meeting of the Council.

10—Delancey Hospital Trustees- -RESOLVED, That consideration of filling the vacancy caused by the death of Alderman Margrett, be adjourned to the next Meeting of the Council.

11--Guardians Committee—RESOLVED, That consideration of filling the vacancy on this Committee, caused by the resignation of the Deputy Mayor, be adjourned to the next Meeting of the Council.

12—Presentation of Wine Cooler-- The Mayor reported that Sir Francis Colchester Wemyss had presented to the Council another antique Silver Wine Cooler. RESOLVED, That the best thanks of the Council be given to Sir Francis Colchester Wemyss for his generous gift to the town which will make a valuable addition to the existing collection of plate.

T. WILFRED WAITE, Mayor.

83

**MINUTES of the Committees of the Town Council to be submitted for approval at the Monthly Meeting of the Council to be held on Monday, 2nd March, 1942.**

#### **PUBLIC HEALTH COMMITTEE.**

**At a Meeting of this Committee held on Monday, 9th February, 1942.** Present—The Mayor ; Aldermen Pruen and Clara Winterbotham ; Councillors Rev. de Courcy Ireland, Dr. Hayward, Moore and Rogers (Alderman Pruen in the chair).

1—Analyses of Water—The M O H submitted his report of analyses of water taken since the last Meeting of the Committee.

2—Surrender of Diseased Meat, etc.—The M O H reported the surrender of 1 cwt. 1 qr. 7 lbs. (32 tins) Beef, Chicken & Ham, etc. ; 2 qrs. 4 lbs, Rabbits ; 1 qr. 2 lbs. Tin Eggs ; 4 lbs. (30) Eggs ; 18 lbs. tins Sausage and Sausagemeat ; 3 lbs. Cheese ; 3 qrs. 16 lbs. Onions ; 44 tins Fruit ; 6 tins Fish ; 24 tins Milk ; 3 tins Fish Cake Roll ; 2 tins Soup; 18 tins Vegetables ; 2 jars Jam ; 42 Bread Rolls, Buns, Scones, Crumpets, etc.

3—Notice not complied with-1 Oakland Avenue—The C S I reported that the Notice served on the owner under Sub-Section 1 of Section 17 of the Housing Act, 1930, arising from decayed and rotten floor boards and defective skirting boards had not been complied with. RESOLVED, That the Acting T C be instructed to take the necessary proceedings to enforce compliance.

4—Factory Act—Cabinet Works, 2 Church Street—The C S I reported that there was insufficient lavatory accommodation for the employees at these Works. There were 3 females and 20 males working at the premises and only one W.C. The premises were very small and cramped and there did not appear to be any available space to erect a suitable compartment, but the female staff had perfect freedom to use the Public Conveniences in Clarence Parade. RESOLVED, That the C S I be

instructed to interview the female staff and the Company to obtain their views and if they raise no objection, the Committee agree to the proposed arrangements for the duration of the War.

5—Rossley, 4 Gloucester Place—The C S I reported that in accordance with the instructions of the Committee at their Meeting on the 8th December last the works specified to be done at these premises had now been carried out to his satisfaction by Mr. H. C. Dymock at a cost of £34 10s. 0d. RESOLVED, That application be made to the owner for payment.

6-137 Alstone Lane—Read, letter from the occupier of these premises complaining of the nuisance caused from the sewage cesspools which are in operation. The C S I reported that Notice had been served on the owner and the work in accordance with the Council's instructions had been commenced which, when completed, would remove all cause for complaint, RESOLVED, That the complainant be informed accordingly.

7-309, 311, 313 and 315 Gloucester Road—Flooding of Cellars—The C S I reported that a complaint had been received from the occupiers of these premises of the flooding which, at that time, was an average depth of 14 inches. The premises had been inspected and it was ascertained that it was not sewage water, and the water services of the houses were found to be intact. He further reported that 18 years had elapsed since the last flooding and that it was believed that a subsoil drain somewhere in the adjacent lane was choked. Notices had been served on the owners to have the water pumped from the cellars to enable the course of direction of the flow to be ascertained. RESOLVED, That the B S be instructed to open up the adjoining lane to see if a subsoil drain exists.

8—Arle Court—Sewage and Chemical Effluent—The C S I submitted the Analyst's report on the effluent from the Sewage Tank System at Arle Court which failed to satisfy the requirements of the standard laid down in the report of the Royal Commission on Sewage Disposal for a sewage effluent, the amount of Chromium present in the effluent being in excess of the amount for a satisfactory effluent RESOLVED, That the Company be informed that the Committee take a very serious view of this matter, and that the B S be instructed to ask the Company to meet the Committee to discuss the drainage system at the Works.

9—Disinfectant—The M O H reported in regard to the fumigation of blankets, etc. RESOLVED, That the cost of fumigation of blankets, etc., sent in from A.R.P. Posts be charged to the County, and the cost of those from Home Guard Posts be charged to the War Office. RESOLVED, also, That Minute No. 7 passed by this Committee on the 10th March, 1941, authorising no charge, be rescinded.

10—Food and Drugs Act, 1938—(a) The C S I submitted Certificates of the Public Analyst in respect of six samples of Milk Nod 215-220. Four of the samples were genuine but the other two were slightly deficient in non-fatty solids although the cryoscopic figure did not show the presence of any extraneous water. RESOLVED, That no action be taken in these cases.

(b) 30 Albion Street—The C S I reported that these premises which were used for the preparation and storage of food did not comply in all respects with Section 13 of the Food and Drugs Act, 1938. RESOLVED, That notice be served on the owner that it appears to the Council that the requirements of the said Section are not complied with in the respects as now reported to the Committee.

84

11—Gas Liquor—The B S reported that he had that day received preliminary reports from Dr. Jenkins, the Chemist for the Birmingham, Tame and Rea Drainage Board, of analyses during the period from 26th January and ending 4th February, but had not yet investigated the matter fully. RESOLVED, That consideration be adjourned to the next Meeting.

12—Hayden Sewage Works—(a) Camp—The B S reported that the War Department Engineer wished the Chairman of the Committee and himself to meet a deputation in regard to the Committee's decision that the War Department should provide a Recorder for measuring the flow of sewage from this Camp. RESOLVED, That the Chairman and B S be asked to receive this deputation.

(b) Sewage Works Attendant—First Assistant—The B S submitted letter of 12th ult. from the Ministry of Health that the calling-up of Barnett was to be deferred until the 4th June after which date he would receive at least six days' notice of enlistment RESOLVED, That the Acting T C be instructed to apply for further deferment of the calling up of this man.

13—Abattoir—Horse Driver—The Acting T C reported that his application for the deferment of the calling up of R. J. Wiggett had been granted for a period of at least six months.

14—Public Health (Tuberculosis) Regulations, 1940—The Acting T C submitted circular 2559 from the Ministry of Health which required Medical Officers of Health to furnish the-necessary particulars in respect of all male registered persons born in the years 1923 and 1924 and to comply in other respects with the Regulations as affecting these age groups.

ART H UR S. F. PREEN,

Chairman.

#### STREET AND HIGHWAY COMMITTEE.

**At a Meeting of this Committee held on Monday, 16th February, 1942,** Present—Aldermen Pates, Trye, Ward and Winterbotham ; Councillors Addis, Fisher, Garland, Green, Grimwade, Readings and Rogers (Alderman Capt. Tue in the chair).

1—Road Works, etc.—The B S submitted particulars of road works, etc., in hand.

2—Salvage of Waste—(a) The B S reported that the following had been salvaged during the month of January : (the amounts salvaged during the previous month are shown in brackets).

	Tons	Cwts.	Tons.	Cwts.
Paper ...	95	17	(64	12)
Metals ...	46	3	(39	12)
Rags, sacks, etc	-	19	( 3	2)
Bottles and Jars	2	1 (5,018)	(---	—)
Bones ... ..	2	15	( 3	2)
Aluminium .	—	—	(—	—)
Pig Food	93	—	(98	9)
Motor Tyres ... ..	—	—	(—	—)
Gramophone Records..	—	—	(—	—)
Cullet ..	—	—	(—	—)

The estimated value of the salvage collected during January was £665 and during December £540.

(b) The B S reported that the Refuse collected during the four weeks ended 11th February was 1,633 tons 18 cwts.

(c) Waste Paper Contest—The B S reported that the total amount of waste paper collected during January was 307 tons 11 ¾ cwts., including the paper collected by Merchants which amounted to 75 tons.

(d) Scrap Rubber—Read, Salvage Circular No. 69 drawing attention to the necessity for collecting scrap rubber and setting out the controlled prices fixed by the Ministry of Supply for various classes. The Ministry preferred Local Authorities to dispose of their scrap rubber through Licenced Merchants or Dealers. RESOLVED, That this be referred to the Salvage Sub-Committee.

(e) Salvage Stewards—Read, Salvage Circular No. 70 urging the appointment of Salvage Stewards for each street or group of streets. RESOLVED, That this be referred to the Salvage Sub-Committee for consideration.

(f) Railings Officer—The B S reported now that the Survey was complete the Railings Officer had not sufficient work to keep him fully employed. RESOLVED, That his appointment as Railings Officer be terminated at the end of the month but that the Salvage Committee be authorised to retain his services on the same terms in organising and supervising the appointment and enrolment of Salvage Stewards above referred to and in canvassing blocks of flats, hotels, and other large establishments to encourage the occupiers to co-operate in the salvage work by separating salvage from the ordinary house refuse instead of putting this all into one bin as is still the case of many occupiers of such premises.

85

3—Building Trade Wages—The B S reported that the National Federation of Building Trades Operatives had advised him of an increase by the National J. I. C of 1d. per hour to the operatives from the 1st inst., which he was accordingly paying to the men concerned.

4—Engineering Assistants—(a) Chief Engineering Assistant—The B S reported that Mr. Bell had been discharged from the Army and resumed duty on the 26th ult.

(b) Senior Engineering Assistant—In view of Mr. Bell's return to the Office, the B S recommended that permission be given to Mr. L. F. Bretherton to apply for a Commission in the Technical Branch of the Royal Air Force RESOLVED, That this recommendation be approved and adopted and that Minute No. 12 passed at the last Meeting of the Committee on the 19th January be rescinded.

(c) Junior Engineering Assistant—The B S reported that he had received notice of the proposed calling-up of Mr. J. Verney in view of the urgent need for Technical Officers in the Services.

5—Winchcomb Street, Pittville Street and Albion Street Properties--The B S reported that he was constantly receiving complaints of the rain penetrating the roofs of the old properties purchased in these streets for street widening. The only satisfactory remedy would be to provide new roofs, but this was not practicable at the present time, and he could only have these patched up as and when complaints were received. RESOLVED, That as and when further complaints are received, the Acting T C be instructed to ascertain if the tenants are willing to enter into full repairing leases if some reduction was made in the rent.

6—Aids to Movement Expenditure—The B S submitted estimate amounting to £1,292 for "Aids to Movement" Expenditure during the current year which was approved by the Divisional Road Engineer on the 7th February.

7—Leckhampton Depot—The B S reported that, after consultation with the Chairman, he had granted the use of the Steam-Roller Shed in Leckhampton Depot to the Divisional Officer, National Fire Service for housing a new Fire Engine and Escape on the understanding that the material at present in the shed was stored and protected against the weather and that the accommodation would be vacated by the Fire Service on their being required to do so at any time by the Corporation.

8—Lansdown Road Bridge—(a) The Acting T C submitted The Stopping Up of Highways (Lansdown Road Bridge, Cheltenham) Order, 1942.

(b) The B S reported that, as instructed, he had asked the Ministry of War Transport to receive a Deputation from the Council to urge the widening of this bridge during the present reconstruction, but the Chief Engineer stated that the bridge could not be widened as it would prolong operations on the site and absorb extra labour and materials urgently required for the War Effort. He also stated that the proposed future widening would not involve a second closing of the road. In these circumstances the Ministry did not consider that any useful purpose would be served by a Deputation attending on the Ministry.

(c) The B S submitted report of inspection made of the Gloucester Road, Queen's Road, Kensington Avenue and Reddings Road with the Railway Company's resident Engineer, when a note of the condition of these roads was made so that a record would be available in the event of the roads being damaged by the extra traffic thereon caused by the closing of the Bridge, and in respect of which the Corporation may have a claim.

(d) Liberties Road—The B S reported that application had been made for the approval of the erection of a "Halt" Sign in this road at its junction with Gloucester Road, but approval had not yet been received. RESOLVED, That the B S be instructed to erect a temporary "Halt" Sign pending approval of the statutory sign being received.

(NOTE—The approval to the Sign was received on the 18th February).

(e) Reddings Road—The B S reported that the resident Engineer had been informed that there was no objection to using Malvern Granite for the concrete carriageway provided it was clean.

(f) Bus Stops, opposite Midland Station, Gloucester Road—RESOLVED, That in view of the congestion of traffic at this point on account of the closing of the Lansdown Road Bridge, the use of these stopping places be discontinued during the time the Bridge is closed. The stops in the Gloucester Road at its junction with Queen's Road and the stop in Queen's Road near the main entrance to the Station would be available.

9—Borough Surveyor's Office—Junior Clerk—The B S submitted application of 28th ult. from LAC. P. E. Wiggall, R A for his salary to be up-graded He had at present reached the maximum in Grade A, namely £104 per annum RESOLVED, That he be promoted to Grade B at £130 per annum.

10—Royal Society for the Prevention of Accidents--Read, circular from this Society asking the Council to continue to subscribe to their funds as hitherto. RESOLVED, That the annual subscription made by the Council be continued,

11—Bollard, junction St. Anne's Terrace and Hewlett Road—RESOLVED, That the B S be instructed to have this Bollard, which was serving no useful purpose, removed for scrap.

12—Paper Press—Councillors Fisher and Readings and the B S reported on their inspection of a Paper Press at Birmingham. The purchase of a power-operating Press would facilitate the work considerably and save labour and would enable the paper to be sorted in the various groups, thereby obtaining better prices offered for sorted waste. RESOLVED, That the B S be instructed to arrange a Scheme for the collection of the paper at one Depot, and also a satisfactory layout to facilitate sorting and handling, and to ensure that the Press could be used for all the waste paper collected. RESOLVED, also, That, subject to his being able to arrange this, he be authorised to

purchase a Press from Messrs. Brierley & Kershaw, Ltd., with five trucks and four boxes at a cost of approximately £410, including delivery.

86

13-Pig Food Boiler—Councillors Fisher and Readings and the B S reported their inspection of Pig Food Boilers at Coventry. RESOLVED, That the B S be instructed to submit a Scheme for the erection of a suitable new Boiler to enable the Council to deal with a much larger quantity of pig food than at present

14-42 Albion Street---The Acting T C reported that he had let these premises on a weekly tenancy of 10s per week to Mr. Arthur R. Wheeler The occupier had carried out the necessary work to render the premises fit for habitation in accordance with the Specification prepared by the C S I. RESOLVED, That this be approved.

15—Cleevemount Estate—The Acting T C reported that Notices of the intention of the Corporation to take over Welland Snail, Cleevemount Road, Cakebridge Road, and Overbrook Drive had been duly posted on the 15th and 16th January. No objections had been raised, RESOLVED, That these roads be taken over as repairable by the inhabitants at large.

16—Omnibus Queue Rails—North Street—Read, letter of 28th ult. from Messrs. E. Knott & Co. complaining of the obstruction of the footpath and the blocking of their doorway by the queues, and suggesting that only single rails re necessary and that the entrances should he reversed, RESOLVED, That the B S be instructed to have one of each set of rails removed and to have the ends reversed so that the queues form up in the length of the omnibus.

17—Grass Verges, The Park—The Acting T C reported that Mr. Victor Percival had made a complaint regarding the damage to these verges by the military lorries turning in the road. RESOLVED, That the Borough Surveyor be instructed to write to the Military Authorities asking them to instruct their drivers to proceed to the nearest road junction to turn and so avoid damaging the verges by turning in the toad,

18—Western J.I.C.—(a) Temporary Employment of Women—The Acting T C read letter of 11th inst. from the Western District Council for Local Authorities' Non-Trading Services setting out the conditions upon which women might be temporarily employed to do work normally performed by men.

(b) Report—The Acting T submitted copy of the Report of Employers' Representatives of the Western District Council for Local Authorities' Non-Trading Services for the period from the 1st January, 1940 to 31st December, 1941. RESOLVED, That a copy of this Report be supplied to each Member of this Committee.

19—Requisitioning of Unnecessary Railings—(a) Church Appeals—The Acting T C read letter of 6th inst. from the Ministry of Works and Buildings which stated that Church Appeals were being dealt with by that Department, also that railings round vaults and tombs in the Cemetery should be scheduled and appeals for retention placed before the Panel of Architects. The railings around tombs, etc. at the Cemetery had accordingly been scheduled and showed a total of 17 tons of railings.

(b) School Railings—The Acting T C read letter of 23rd ult. from Ministry of Works and Buildings which stated that it had been agreed with the Board of Education that such railings at schools as were necessary to prevent children running on to the highway should not be removed, but that the

Ministry were unable to agree that railings at private houses where children live should be excluded from the schedule.

(c) The Acting T C submitted schedule of railings in respect of the East Ward which had been approved by the Panel of Architects and Salvage Sub-Committee. RESOLVED, That the schedule be forwarded to the Ministry of Works and Buildings. (d) The Acting T C reported that the Survey of the Borough had been completed and the total amount of railings scheduled for removal was 1,249 tons, 17 cwts.

20—Damage to Signs, etc.—Read, reports of damage to signs, etc., as follows :-

29th January—To Tree and Paving, London Road (junction with Hales Road), by lorry owned by Robert Wynn & Sons, Ltd., of Newport. Damage £13 17s. 9d.

28th January—To Unilateral Parking Sign, High Street, by an R.A.S.C. vehicle. Damage £1 5s. 4d.

28th January—To Bollard, Norwood Arms Island, by Army Lorry of the 6th Inf. Bde. Damage £10 11s. 6d.

2nd February—To Unilateral Parking Sign, High Street, by an Army Lorry of the 6th Field Ambulance. Damage £1 0s. 8d.

RESOLVED, That the Acting T C be instructed to make claims for the cost of repairing the damage in each case.

21—Damage to Ashman's Clothing—Read, report of damage to A. A. Herbert's clothing on the 9th inst. while collecting refuse. It appeared that creosote or similar liquid had percolated from refuse through the kype on to his clothes, making them unfit for wear. The Acting T C reported that there was no policy of insurance and both he and the B S recommended that the man should be reimbursed £3, being the value of the clothes destroyed. RESOLVED, That this sum be paid to Mr. Herbert.

J. H. TRYE,

Chairman.

87

#### TOWN PLANNING COMMITTEE.

**At a Meeting of this Committee held on Thursday, 12th February, 1942.** Present—The Mayor ; Aldermen Tre and Clara F. Winterbotham ; Councillors Barnett, Bendall and Moore : Mr. W. S. F. Harris (Alderman Trye in the chair).

1—Plans of New Buildings—The B S submitted the following Notices and Plans of intended New Buildings, namely:-

No. of Plan.	Name.	Description..
5459	Bert Manners	New shop front, 217 High Street.
5460	Folland Aircraft Ltd.	Works Canteen, Vernon Place.

Decisions under Byelaws—

RESOLVED, That Plan No, 5459 be approved ; That Plan No. 5460 be approved subject to the sanitary work being carried out to the satisfaction of the Sanitary Inspector,

Decisions under Town and Country Planning (General Interim Development) Order, 1933—

RESOLVED, That Plans Nos. 5459 and 5460 be approved.

2—Town Planning Area—Plans—The B S submitted the following Notices and Plans of intended New Buildings under the Town and Country Planning (General Interim Development) Order, 1933 :—

No. of Plan.	Name.	Description.
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1694	Ainscow, H., M.D.	Waiting room, Sundridge, London Road, Charlton Kings.
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RESOLVED, That Plan No. 1694 be approved subject to the external appearance of the building being improved to the satisfaction of the Committee within 12 months of cessation of hostilities.

3—Show Case-23 Rodney Road—Read, letter dated 9th inst. from Mr. F. March expressing regret at omitting to apply for permission to erect the show case and asking that permission be now granted for its erection. RESOLVED, That the Committee adhere to its previous decision not to permit the erection in front of the building line.

4—Plan No. 5457—Works Canteen and Office Block, Arle Court—The B S submitted correspondence with Dowty Equipment Ltd. with regard to the drainage at their premises. He also reported that the Public Health Committee viewed the drainage of the premises with great concern and that they had invited the Company to send representatives to discuss the matter with them, He further reported that he understood work had been commenced on the erection of the new buildings in spite of the fact that the plans were disapproved. RESOLVED, That the Acting T C be instructed to protest most strongly to the Ministry of Aircraft Production against the action of the Company in proceeding with the work without approval of plans. RESOLVED, also, That a copy of the letter be sent to the Ministry of Health.

5—Conference—The Acting T C submitted circular from the Town and Country Planning Association that a Conference on Industry and Rural Life would be held at Cambridge on the 27th-29th prox. RESOLVED, That the B S be authorised to attend and that the Acting T C be instructed to purchase a copy of the Report of the proceedings.

J. H. TRYE,

Chairman.

88

#### **TOWN IMPROVEMENT AND SPA COMMITTEE.**

**At a Meeting of this Committee held on Friday, 20th February, 1942.** Present—The Mayor; The Deputy Mayor; Aldermen Pates and Ward; Councillors Avery, Bush, Rev. de Courcy Ireland, Fisher, Green, Grimwade, Readings and Rogers (The Mayor in the chair).

1—Medical Baths—The Monthly Report of the Superintendent was submitted The receipts for January totalled £82 12s. 6d as compared with £103 12s. 6d. in January last year.

2—Entertainments Sub-Committee—Read, reports of the Entertainments Sub-Committee at their Meetings held on the 3rd and 17th inst.



They recommended (inter alia) as follows:-

(a) Balcony Stairway Curtains—That, owing to the difficulty of arranging runners and pelmets, black-out blinds and dummy curtains of lined velour be fitted to the three windows on the Balcony Staircase, and that the tender of Cavendish House Ltd. of £43 5s. 0d. plus approximately £2 to cover the cost of additional material in extending the pelmet to the top of the capital be accepted.

(b) Forces Rest Room—That Major Woolley (the Welfare Officer) who had applied for the opening of the Drawing Room on Sunday afternoons as a Rest Room for members of the Forces, be informed that if he could assist in procuring supplies of food. the Committee would be prepared to open the Town Hall on Sundays for the Forces with the usual Canteen, Games Room and Rest Room, but they did not think that the facilities of a Rest Room would be used without the additional attraction of a Canteen.

(c) British Spas Federation—That an annual subscription of £15 be made, but that the Federation be informed that the Committee cannot see their way to contribute to the Travel Association during the War.

(d) Town Hall Boiler-House—That in order to prevent the flooding of the Town Hall boiler-house and basement, the B S be instructed to brick up to a height of 1 to 1 ½ feet the doorway leading from the Winter Garden to the Town Hall.

(e) That the Contract with H.M.V Recording for the use of the Town Hall for H.M.V. Gramophone Recording be renewed on the same terms as the previous agreement.

(f) That the free use of the Town Hall be granted on February 15th for an A.R.P. Wardens' Meeting and on 11th February for a Food Office Meeting of local Traders RESOLVED, That the proceedings of the Sub-Committee be approved and adopted.

3—Alstone Baths- (a) Attendances—The B S reported on the attendances at these Baths during the four weeks ended 15th February.

(b) RESOLVED, That these Baths be closed from the 3rd to the 12th April to enable the necessary cleaning, repairs, etc. to be carried out and for the staff holidays.

(c) Season Tickets—The Acting T C submitted list of names of scholars in the Elementary Schools who had obtained Instructors' Certificates, Bronze Medallions and Intermediate Certificates of the Royal Life Saving Society. RESOLVED, That free season tickets be issued to the 134 pupils who had gained the Medallion, Bar and Instructors' Certificate, and free half-season tickets to the 126 pupils who had obtained the Intermediate Certificate.

RESOLVED, also, That the Committee agree to give one free half-season ticket to each of the 25 Junior Departments to be awarded at the discretion of the Swimming Instructor to one child in each Department who has gained the Elementary Life Saving Certificate.

(d) Girls' Grammar School—Read, application of 18th inst from Miss M. M. Jennings for the use of the Baths on Tuesday, Wednesday, Thursday and Friday afternoons from 4 p m. to 6 p.m. RESOLVED, That the Superintendent of the Baths be authorised to accommodate the Girls' Grammar School as far as possible but, as last year, the Girls' School be asked to use the Pool when weather conditions permit.

4—Sandford Park Swimming Pool—Booklet—The B S submitted letter of 27th ult. from the New Centurion Publishing Co. offering to produce another Handbook for the coming season RESOLVED, That a Handbook be not provided this year.

5—Entertainments Manager—Read, letter of 12th inst. from Mr. D. L. Lipson enclosing reply he had received from the Minister of Health in regard to the Council's application for re-consideration of the Ministry's decision not to recommend a period of deferment in the calling up of Mr. Wilkinson. The Minister had been very reluctant to consider any deferment as he considered the Council should have found a substitute or appointed a Deputy. In view, however, of the Civil Defence Work being carried out by Mr. Wilkinson, the Minister was willing to help the Council by making a recommendation for a deferment of four months from the 1st February. The Minister hoped this would be sufficient as he would not be justified in recommending any longer period. RESOLVED, That the Entertainments Sub-Committee be authorised to see what arrangement they can make for Mr. Wilkinson's work to be taken over by Mr. Arthur Cole as to the concerts and Mr. F. E. Lane as to the Dances and other entertainments and to report thereon to the Committee. RESOLVED, also, That Mr. -Wilkinson be allowed to volunteer if by doing so he finds he is able to join a branch of the Services which he desires.

89

6—Winter Garden—(a) The Acting T C read correspondence he had had with Messrs. Blandy & Blandy, Solicitors of Reading, who were acting for the Reading Demolition Co. For the reasons contained in the letters they stated there was no possibility of their clients completing the immediate demolition of the roof and girders and, if this was essential from the Council's point of view, their clients must, without accepting responsibility for the difficult position which had arisen through their having to cease work on their contract caused by the action of the military in requisitioning the building, allow the Council to take such steps as they consider desirable. The Acting T C reported that Mr. Overbury, as instructed, was proceeding to obtain fresh tenders for the removal of the glass and demolition of the roof RESOLVED, That, when these tenders are received, a Special Meeting of the Committee be held and that the Council be recommended to authorise this Committee to accept a tender.

(b) Read, letter from Mr. Overbury enclosing the final accounts due to Messrs. Healing & Overbury, Mr. W. E. Fretwell (Heating), Mr. G. W. Costain (Steel and Concrete work), and Mr. V. Saunders (Quantity Surveyor), in respect of the various schemes for the Winter Garden since 1935. RESOLVED, That the accounts be passed for payment

7—Town Hall—Sunday Epilogue Service—The Committee considered letter received by Alderman Taylor from the Rev. S. J. Richards asking if the clergyman responsible for conducting the Epilogue Service after the Sunday Concert might be allowed to make a brief announcement of the Service before the playing of the National Anthem as he felt that if the persons attending the Concert could see the clergy actually ready to take over, and if they could be made to realise that the Service would only last for ten or twelve minutes, more people might be inclined to remain, RESOLVED, That the Committee consider that it is not desirable to interfere with the present arrangements whereby the announcement of the Service is made before the National Anthem by Mr. Arthur Cole.

T. WILFRED WAITE,

Chairman.

## ELECTRICITY AND LIGHTING COMMITTEE.

**At a Meeting of this Committee held on Monday, 23rd February, 1942.** Present—The Mayor, the Deputy Mayor; Councillors Addis, Avery, Grimwade, Moore, Readings and Rogers (Councillor Rogers in the chair).

1—Repairs to Hired Apparatus—The B E E reported that in the past it had been the practice to carry out, free of charge, ordinary maintenance repairs to hired apparatus subject to the consumer being responsible for any necessary repairs resulting from neglect or mis-use. Recently, cases had occurred of damage to apparatus due to mis-use. RESOLVED, That the B E E be authorised to make a charge of 1s for repairs to apparatus in cases of mis-use or carelessness.

2—J. Davis—The B E E reported that this man was engaged in October last as a casual labourer and worked satisfactorily until December when he left without giving notice. Davis apparently applied for work with a local Munition firm and had asked for his Insurance Cards, but he had refused to release him or to return his cards, and instructed him to return to work but he did not do so and subsequently produced a Doctor's Certificate that he was suffering from an injury to his ankle The B E E had reported the matter to the Labour Exchange and the man had appeared before the Employment Tribunal when the B E E agreed to find him light employment for two weeks. The man worked satisfactorily for the first week but during the second week did not report for duty until 9 or 10 o'clock each morning but had put in a time sheet stating that he commenced work at 7.30 a.m. RESOLVED, That the Acting T C be instructed to prosecute the man for attempting to obtain money by false pretences.

3—Lamp Extinguishments—The B E E reported that the Police had readily agreed to furnish reports of public lamp extinguishments but owing to labour shortage it was not always possible to replace the lamps the same day but they were all being renewed within two or three days of notification. RESOLVED, That the thanks of the Committee be conveyed to Supt. Hopkins for his co-operation.

90

4-Mains Assistant—Mr. P. H. Cox—The B E E reported that Mr. P. Cox, Mains Assistant, had applied for an increase in salary owing to additional work. He was at present receiving £289 per annum including cost of living bonus and his salary would in the ordinary course be increased to £296 per annum in July. RESOLVED, That he be put into the National Joint Board Schedule Class 8 (b) at a salary of £314 per annum including cost of living bonus.

5-Home Guard—Read, circular letter of 11th inst. from the Electricity Commission referring to the recent decision to divide the Home Guard into two classes. Class (i) Members would, on the mustering of the Home Guard, in an emergency, be required to join immediately for full time service, while class (ii) members would report within 48 hours and would then in the case of key employees of electricity undertakings be directed to remain until further orders at their civil work. RESOLVED, That the Acting T C be instructed to make application for the men in the Home Guard to be placed in class (ii).

6-Arrears—RESOLVED, That consumers whose supply is cut off owing to non-payment of the amounts due from them, be informed that a charge of 5s will be made for re-connecting the supply.

7-Gas Tests--Read, Reports of gas tests made on the 29th ult., 3rd, 10th, 13th and 18th inst., which showed the Calorific value on these dates to be 456.3, 456.5, 470.4, 469.1, and 466.7 B.Th.U. per cubic foot respectively and the pressure to be 4.0, 7.5, 4.6, 5.0, and 4.1 inches of water.

STANLEY ROGERS,

Chairman.

#### WATER COMMITTEE.

**Meeting of this Committee held on Tuesday, 10th February, 1942.** Present—The Mayor; Aldermen Capt. Trye and Ward; Councillors Barnett, Dr. Hayward and Moore (Alderman Ward in the chair).

Borough Engineer's Report--The Monthly Report of the Borough Engineer was read :—

Hewletts Springs Dowdeswell Springs Leckhampton Springs

#### DAILY YIELD OF SPRINGS.

	For month ended 31st January, 1942.	Average for corresponding period during the past 3 years.
Hewletts Springs	144,000 gallons	276,000 gallons
Dowdeswell Springs	958,000 "	1,413,000 "
Leckhampton Springs	24,000 "	45,000 "
	1,126,000	1,734,000 "

#### CONTENTS OF RESERVOIRS.

Estimated Usable Quantity about ... .. 102,266,000 gallons.

2-Inspections—The B E reported the work carried out by the Water Inspectors during the month of January.

3-Appeals—The cases entered in the Appeals Book were considered, and the rates settled and adjusted.

4-British Waterworks Association—(a) Man-Power--The B E submitted circular letters of 21st ult. and 3rd inst. from the British Waterworks Association with regard to the needs of Water Undertakings in connection with Man-Power. The President of the Association had asked to be informed of any cases where the District Man-Power Board or the Ministry of Labour had refused the deferment of key men. The B E reported that the man-power had been reduced to a minimum consistent with efficient working and if more men were taken he could not guarantee that the service rendered hitherto would be continued, and he recommended that, if necessary, the Committee should make strong representations in this connection. RESOLVED, That this be agreed to.

91

(b) Home Guard—The B E also submitted circular letter of 30th ult. from the Association with regard to the position of members of the Home Guard in the service of Water Undertakings. Read, also, Circular 2564 of 9<sup>th</sup> inst., from the Ministry of Health stating that it had been decided to divide members of the Home Guard into classes (i) and (ii) class (i) members would, on the mustering of the Home Guard, in an emergency, be required to join immediately full-time service while class (ii) members would report within 48 hours and would then be directed either to join for full-time service or to remain until further orders at their civil work. RESOLVED, That the Acting T C be for instructed to make application for all Waterworks employees who are in the Home Guard to be classified under class (ii).

(c) Fire-fighting—The B E also submitted circular letter of 3rd inst., from the Association with regard to the charge to be made by Water Undertakers for water for the filling of tanks or dams of the National Fire Service, RESOLVED That this Committee support the Association in any recommendations they may decide to make to the Home Office' for payment of the usual charges by the National Fire Service for water for tanks and dams.

5—Cheltenham and District Joint Water Board—The B E reported that he had arranged with the Clerk to the joint Water Board to transfer Contracts for Chemicals and Coal for Tewkesbury Waterworks, to the Joint Board.

6—Castle Barn Farm—The B E reported that, as instructed at the last Meeting, the pipe line conveying water to this Farm had been repaired and the supply to the house renewed on the 30th ult, He also recommended that when a second-hand galvanised tank was available this should be erected in the yard in order to provide a standby supply for cattle. RESOLVED, That this be approved and that the B E be instructed to submit estimate of the cost of providing a brick or other similarly constructed tank in the field behind the house.

7—Borough Engineer's Department—As instructed, the B E reported as to the proposal of the Committee to grant extra remuneration to members of his staff for the additional work carried out by them in connection with the construction of the new works at Tewkesbury by the Water Board. RESOLVED, That the following payments be made in respect of the work carried out by the officers mentioned during the five years ended 31st December, 1941:— Mr. W. E. C. Bird (Deputy Surveyor) £125 ; Mr. W. Rust DO ; Mr. L. Bretherton ; Mr. F. A. Jenkins £25; Mr. W. Bell £20 ; Mr. C. E. Tippetts £20.

E. L. WARD,  
Chairman.

#### **GENERAL PURPOSES AND WATCH COMMITTEE.**

**At a Meeting of this Committee held on Tuesday, 17th February, 1942.** Present—The Mayor ; Aldermen Taylor, Capt. Trye, Ward and Winterbotham ; Councillors Green, Grimwade, Rev. de Courcy Ireland and Smith (The Mayor in the chair).

1—Diseases amongst Animals --(a) Supt. Hopkins reported that the Borough was free from contagious diseases amongst animals.

(b) Foot and Mouth. Disease—The Acting T C submitted Foot and Mouth Disease (Infected Areas) Order No 2 declaring an infected area including the Borough of Cheltenham. The Order had been published as required by the Ministry,

9-Hackney Carriage Licences—(a) The Acting T C submitted application from Mr. F. M. Ellsom for a transfer of his Licence to Taxi No. HX 2704 RESOLVED, That this be granted subject to the vehicle being approved by Supt. Hopkins and the Motor Hackney Carriage Inspector.

(b) RESOLVED, That the applications of Messrs. G. F. Collins and B. Mortimer for Hackney Carriage Licences and Drivers' Licences be adjourned to the next Meeting of this Committee and that Supt. Hopkins be asked for his recommendations.

3—Hackney Carriage Fares—The Acting T C reported that he had asked for the views of the Ministry of Health as to making Byelaws with regard to fares, He now submitted letter from the Ministry that, apart from other considerations, the time, money and energy necessarily involved in the making of

Byelaws and in their enforcement when made, could in present circumstances, be utilised to greater advantage in other directions and the Ministry, therefore suggested that the position might be met by endeavouring to agree fares with the Hackney Carriage Proprietors. The Acting T C reported that he had asked the Motor Hire Owners' Association, Cheltax Ltd., and the No Tips Hire Service for their views as to the fares which might reasonably be prescribed at the present time and he submitted their replies. RESOLVED, That he be instructed to inform them that the Committee consider that the following maximum fares should be agreed upon and made a condition of the granting of licences, namely :-1s per mile up to four persons ; 1s 6d. per mile for five or six passengers with an increase of 25 per cent from black-out time to 11 P.m. and an increase of 50 per cent after 11 p.m. ; waiting charge 6d. for every 15 minutes after the first 15 minutes.

92

4—AirPort—Read, letter of 9th inst. from the T C of Gloucester stating that the Ministry of Aircraft Production had requisitioned 10.75 acres of Field No. 281 for the erection of bungalows for the accommodation of employees of Rotol Airscrews and stating that as the Ministry only recognised the land as agricultural land, the rent offered was £30 per annum and that having regard to Section 2 (1) (a) of the Compensation (Defence) Act, 1939, he did not think the Corporations were likely to obtain a better Award if an appeal was made. The Acting T C reported that he had consulted Alderman Trye (the Chairman of the Joint Airport Committee) who had authorised him to sign the necessary form of Agreement in triplicate so that a payment on account might be secured before the end of the current financial year, RESOLVED, That this be approved.

5—South Western Provincial Council—(a) Service Conditions—Councillor Grimwade reported that this Council had forwarded him a copy of the Service Conditions for Administrative Staffs which the Executive Committee proposed to submit to the Provincial Council for approval at an early date. He asked for the views of the Committee on the proposals. RESOLVED, That in the view of this Committee, the matter should be adjourned until a more appropriate date as they feel it would be impossible to carry out the proposals under present conditions.

(b) RESOLVED, That Councillor Bush be appointed as Deputy to serve on the Council in place of Councillor Grimwade when the latter is unable to attend Meetings.

(c) Annual Subscription—The Acting T C reported that as instructed he had obtained further details and Statement of the Accounts of the Council. It was pointed out by the Hon. Treasurer that the subscription was likely to be greatly reduced next year for the reasons set out in his letter. RESOLVED, That the account of £13 1s. 1d., being the expenses payable in respect of the period ending 31st March, 1942, be passed for payment.

6—Mobile Kitchens- The Acting T C reported that he had received information that the Mobile Kitchens were likely to be delivered in the course of two or three weeks. RESOLVED, That he be instructed to communicate with the Ford Trust suggesting a date for the reception of the Kitchens and that he be authorised, in consultation with the Mayor, to make the necessary arrangements for the ceremony.

7—Crimean Cannons—Read, letter of 13th inst from the Ministry of Works and Buildings emphasising that the demand for increased war production together with the present shipping position made it essential to provide for supplies of scrap metal. Many local authorities were surrendering war trophies and, in certain instances, old Crimean Cannons had been contributed, such a contribution being peculiarly apt in view of the fact that this country was doing everything possible to give the fullest aid to our Russian Allies. In these circumstances they asked the Council to

surrender the two Cannons outside the Queen's Hotel. RESOLVED, That the Council be recommended to allow the Ministry to remove the two cannons but that the plinths containing the names of those to whom the Memorial was erected, be retained in their present positions for the time being with a view to removal at some future date to a more convenient site.

8—H.M.S. Legion-- (a) Read, letters from the National Savings Movement and from the Secretary of the Admiralty with regard to the presentation of the Plaque to H.M.S.. Legion and stating that three replicas of the ship's badge were being made for presentation to the three local authorities. The B S was obtaining tenders for the Plaque to be presented to the Ship.

(b) RESOLVED, That a Committee be appointed consisting of four representatives of this Council, one from the Cheltenham R.D.C., one from the Charlton Kings U.D.C., and three from the Warship Week. Committee with power to add to their number, to organise schemes for the provision of comforts, etc., for the officers and men of H.M.S. Legion, and to maintain the connection between the ship and the town and district. RESOLVED, also, That the Mayor, Aldermen Trye, Ward and Winterbotham be appointed the representatives of the Council on the Committee.

9—Grammar School Governors—RESOLVED, That Councillor Barnett be appointed a representative of the Council on the Grammar School Governors for a term of three years from the 2nd March, to fill the vacancy caused by the death of Alderman Margrett.

10—Cleeve Common Conservators—RESOLVED, That Councillor Green be appointed a Cleeve Common Conservator for the period to the 30th October, 1942 to fill the vacancy caused by the death of Alderman Margrett.

11—Guardians Committee—Read, letter of 7th inst from the Secretary of the Cheltenham & District Trades Council stating that their Council felt they could render valuable service on the Guardians Committee and asking for representatives to be appointed The Acting T C reported that the Council were entitled to nominate four persons outside the Council but there was now no vacancy, RESOLVED, That the Trades Council be informed that their application will be considered on a vacancy occurring and suggesting that they should renew their application in October next when next year's nominations are considered.

12—Superannuation—(a) Rating Of on the recommendation of the Rating Committee, That the services of Mr. E. IX Ricketts be extended for one year to the 31st March, 1943.

(b) Cemetery Superintendent—RESOLVED, on the recommendation of the Cemetery and Crematorium Committee, That the services of Mr. T. H. K. Woolhouse be extended for one year to the 31st March, 1943.

(c) Sanitary Inspector—RESOLVED, on the recommendation of the Public Health Committee, That the services of Mr. C. W. Clifford be extended for one year to the 25th March, 1943

93

13—Municipal Offices—(a) Custodian—The Committee considered application from Mr. and Mrs. Wakefield for an increase in their salaries owing to additional work. RESOLVED, That the salary of Mr. Wakefield be increased from £239 to £278 per annum, plus war bonus, and the salary of Mrs. Wakefield be increased from £87 to £100 per annum, plus war bonus.

(b) Gift Boards—The Acting T C reported that there was only room to record one more gift on the Board provided for this purpose. RESOLVED, That the question of obtaining another board be

adjourned for the present and that the gifts of the Deputy Mayor and Mrs. Stewart Billings, of the silver candelabra, he recorded on the remaining space on the board.

14—Fire Guard—Office Accommodation—The Acting T C reported that the Fire Prevention Committee desired to obtain accommodation for Fire Guard Depots. He also reported that it would be necessary to provide additional office accommodation for the Fire Guard Staff Officer as the premises taken for this purpose at 119 Promenade were no longer sufficient for the present staff, The Gloucester Co-operative & Industrial Society were willing to allow the Corporation the use of the two upper floors at 413 High Street on terms to be arranged and the Committee asked this Committee to approve negotiations being entered into with the Company. If these premises were taken for the Fire Guard Staff Officer and his staff it was proposed to move the Billeting Office to No. 119 Promenade and this would release much needed accommodation at the Municipal Offices. RESOLVED, That these proposals be approved and that the Chairman of the Fire Prevention Committee and the Acting T C be authorised to negotiate terms for the tenancy of the two upper floors at 413 High Street.

15—Town Clerk's Department—(a) Town Clerk—The Acting T C reported that Mr. F. D. Littlewood hoped to be able to commence his duties on 16th or 23rd March instead of the 17th April.

(b) Committee Clerk—RESOLVED, That consideration of appointing a Committee Clerk be adjourned until the Town Clerk takes up his appointment.

(c) Staff—The Acting T C reported on the salaries of the staff. RESOLVED, That the salaries be increased as follows:— Miss Loftus (temporary Shorthand-Typist) from £117 to £156 ; Miss Hyett (Junior Shorthand-Typist) from £78 to £104 per annum plus war bonus ; Miss Clarke (temporary Junior Clerk) from £52 to £65 per annum ; E. Holloway (Junior Clerk) from £55 to £65 per annum plus war bonus. RESOLVED, also, That the increments of £12 10s. 0d. and £13 respectively payable to Miss Bradshaw and Miss Norman on 1st April next, be paid as from 1st December, 1941

16—Administrative Staff—Schedule of Reserved Occupations—RESOLVED, That consideration of the effect of the Revised Schedule of Reserved Occupations in regard to the administrative staff and as to the steps to be taken for the replacement of men and women to be called up be adjourned until next month when the Town Clerk takes up his appointment.

17—Agg Gardner Memorial Ambulance—The Acting T C reported that the bequest of £100 from the Estate of the late Col. Agg Gardner had had been received. He reminded the Committee that an Ambulance had been purchased as a Memorial to the late Sir James Tynte Agg Gardner, M.P., and after the purchase there was a balance in hand, which had since been used towards the cost of replacing the original Ambulance. RESOLVED, That the Committee consider it is desirable that a Memorial Fund should be established to provide a lasting Memorial to Sir James Tynte Agg Gardner and that the legacy be handed to the Cheltenham Ambulance Headquarters, subject to their keeping this in a separate fund and investing the capital and applying the income therefrom towards the maintenance of one of the Ambulances to be named " The Agg Gardner Memorial Ambulance."

18—Petroleum Licence—RESOLVED, That the application of Messrs. Thos. Bugbird & Son Ltd to store 500 gallons of Petroleum in an underground tank at Treaford, Lansdown Road, be granted.

19—Shops (Hours of Closing) Act, 1928—Read, letter of 12th inst. from the Home Office stating that Regulation 60 A B of the Defence Regulations would cease to apply to the closing hours of shops on the 28th inst., and that the general closing hours in force on and after 1st March would be those



fixed by Section 1 of the Act of 1928, or such earlier hours as might be fixed by the Council under Section 5 of the Shops Act, 1912.

20—Race Meetings—The Mayor reported that he had received a letter from Mr. Waldron Smithers, M.P. for Chislehurst Division, drawing attention to the steps he had taken with the object of getting the fodder rations now used for Horse Racing under National Hunt Rules, diverted to milk production and by stopping the use of petrol occasioned by the use of hundreds of cars attending Race Meetings. He asked if the Mayor could help to impress upon the Government the necessity of concentrating their valuable sources of supply on the War effort. RESOLVED, That the Council are of opinion that the holding of Race Meetings during the War should be curtailed as they consider that the frequent Race Meetings on Cheltenham Race Course are a serious hindrance to the War effort in that they involve a large amount of labour, transport, petrol and food supplies which could be better applied to the National War Effort. RESOLVED, also, That a copy of this Resolution be forwarded to the Minister of Home Security.

T. WILFRED WAITE,

Chairman.

94

#### **FIRE PREVENTION COMMITTEE.**

**At a Meeting of this Committee held on Wednesday, 11th February, 1942,** Present—Alderman Pates; Councillors Bush, Grimwade and Readings ; Mr. V. R. Ferguson (Councillor Grimwade in the chair).

1-Monthly Report of Column Officer—Column Officer J. R. Jones reported that since the last Meeting the National Fire Service had attended 10 calls to fire as follows :—

1942

17th January	13 Baker Street.
19th January	Pates Avenue.
21st January	Emergency Hospital, Swindon Road.
22nd January	Park Estate, Cheltenham.
22nd January	87 St. Paul's Road.
26th January	3 Evelyn Court, Malvern Road
1st February	Pittville Nursing Home.
3rd February	3 Belle Vue Place.
3rd February	50 Naunton Lane.
3rd February	32 Langdon Road.

2-Fire Guard—(a) The Fire Guard Staff Officer submitted his monthly report. The number of men compulsorily enrolled was 558 ; the number of firms who had applied for assistance was 37, and the number of firms who had been supplied with men from the Pool was 34. 26 men had removed from the district and the number released under Certificate C.2., was 62.

(b) The F G S O reported that the Senior Fire Guards had completed a special course and some had commenced lecturing. The number of persons who had applied for training to date was 793. Some of the larger firms had applied for special training arrangements at their premises and this was being

carried out where possible. Over 200 trainees were to report at The Elms on Sunday, the 15th inst to receive the practical part of the course, but at the present time only one bomb but was available. RESOLVED, That the B S be asked if it is possible to complete the two portable huts so that these may be used on the 15th inst.

(c) Wardens' Service—RESOLVED, That the F G S O be instructed to confer with the Chief Warden to consider if arrangements can be made for the Wardens to assist in the training of Fire Guards.

3-Business Premises (No. 2) Order—The F G S O reported that he had had an interview with the Inspector of Factories and the following decisions had been arrived at —(1) In the case of firms requiring assistance from the local authority, H.M. Inspector of Factories was willing to delegate the functions of the Board of Trade to the local authority ; (2) That the fire prevention arrangements of other factories in the area under the Board of Trade might come under the supervision of local authorities.

4—Fire Guard Depots—The F G S O reported that many buildings had been examined for the purpose of providing Depots and he recommended the following : –

(1) The Board Room of the Public Assistance Institution, Swindon Road.

(2) Two upper floors at 413 High Street, owned by Gloucester Co-operative Society.

The Chairman reported that the County Council had agreed to No. 1. RESOLVED, That the Acting T C be instructed to negotiate terms with the Gloucester Co-operative Society for the provision of office accommodation and a Depot at their premises at No. 413 High Street and that the General Purposes and Watch Committee be asked to approve the same.

5—Prosecutions—RESOLVED, That the Council be asked to delegate their powers in connection with prosecutions under the Civil Defence Duties (Compulsory Enrolment) Order, 1941, and the Fire Prevention (Business Premises) Orders to this Committee and also that in an emergency, the Chairman be authorised to approve the institution of proceedings against any offenders.

6—Fire Guard Superintendents—(a) The G S O reported that three of the four Superintendents appointed commenced their duties on the 19th ult. but Mr. Midderigh had not reported for duty ; their probationary period of one month would expire on the 19th inst, RESOLVED, That their appointments be continued for a further month and that the F G S O be asked to submit a report at the next Meeting.

(b) Councillor Bush reported that at the Meeting called for the 3rd inst., to appoint an additional Fire Guard Superintendent, only two members were present. They had interviewed Mr. A. C. Tyser and recommended that he be appointed Fire Guard Superintendent at a salary of £5 per week, the appointment to be terminable by either party at any time by one month's notice in writing. RESOLVED, That this be approved.

7—Civil Defence Exercise, 7th-8th February—The F G S O reported that three incidents had been staged during this exercise and he submitted the Umpire's reports thereon. RESOLVED, That he be instructed to consider and report as to staging further incidents for exercise purposes.

8—Conference—Read, Circular S.W. 43/1942 dated 30th ult. , from the Regional Commissioner stating that a Conference of Fire Guard Staff Officers and Fire Guard Assistant Staff Officers would be held at Bristol on the 13th inst. RESOLVED, That the F G S O and Assistant be instructed to attend.

H. C. GRIMWADE, Chairman.

### ALLOTMENTS COMMITTEE.

**At a Meeting of this Committee held on Monday, 9th February, 1942.** Present—"The Mayor ; Councillors Addis, Bendall, Bush, Compton, Fisher, Green, Grimwade and Smith ; Messrs. Ball and Whittall (Councillor Smith in the chair).

1—Gardens Superintendent's Report—The G S reported that he had been supplied by the Acting T C with a list of allotment holders who were considerably in arrear with their rent, and he had consequently made an inspection of their allotments and reported that Nos. 8 Baglins Piece, 23 Creamery Piece, 11 Alma Road, 115a North Ward, 162 North Ward, 163 North Ward and 188 North Ward were in good condition, RESOLVED, That the Acting T C be instructed to communicate with the tenants informing them that unless the arrears are paid, the Committee will have no alternative but to terminate their tenancies and take proceedings for recovery of the arrears.

2—Creamery Piece Allotments--The G S reported that a considerable amount of flooding occurred in a section of these allotments which he suspected was caused by a broken drain pipe on plot No. 22. RESOLVED, That the tenant of this allotment be asked to examine the drains running under his plot, and if these are found to be broken the G S be instructed to carry out the necessary repairs.

3—Cheltenham and District Allotments and Gardens Society—The Chairman reported upon the progress made in the formation of the new Society. The Horticulture Committee recommended that the attention of Corporation allotment holders be drawn to the advantages of joining the Society, by overprinting on the rent demand cards sent out by the Borough Treasurer, an appeal to join, also that a notice be exhibited in the Cashier's Office of the Borough Treasurer's Department to the same effect. RESOLVED, That this be approved.

4—Marle Hill Allotments—Rabbits—The G S reported that since the last Meeting three rabbits had been destroyed in a rockery at Marle Hill House. Complaints were still being received from the tenants of the allotments at Marle Hill of the damage caused to crops, but steps were being taken to remedy this.

5—Food Production in Allotments and Gardens—(a) Scheme for the Award of Certificates of Merit, 1942—Read, letter of 29th ult. from the Ministry of Agriculture and Fisheries asking the Corporation to co-operate in the scheme arranged for the award of Certificates of Merit to allotment holders, who, in the opinion of the judges, merited such award. RESOLVED, That this matter be referred to the Cheltenham and District Allotments and Gardens Society, and that the Society be requested to embody the suggestion for the award of Certificates of Merit with their allotments Prize Scheme.

(b) Bledisloe Cup —The G S reported on the Bledisloe Cup Competition. RESOLVED, That the Council be recommended to enter for this Award for the 1942 Competition, and that the G S be instructed to obtain further details for the next Meeting of this Committee.

6—Additional Land—(a) Charlton Lane—The Acting T C reported that this land had now been plotted out and was ready for letting. RESOLVED, That the land be let at the rate of 1s per perch per annum, the tenants being allowed six months' rent free to get the allotments into a good state of cultivation.

(b) (i) Carter's Field—The Acting T C reported that this land would be plotted out and ready for letting within the next few days. RESOLVED, That this be let at the rate at 1s per perch per annum, the tenants being allowed twelve months' rent free.

(ii) Read, letter of 26th ult. from Mr. W. M. Pope enquiring if it would be possible for access to be obtained to this land from Windsor Street as this would greatly reduce the distance to the allotments for the residents in this area The B S reported that he had inspected the land and found that it might be possible to obtain access along the pathway to the Girls' Grammar School belonging to the County Council, and that he had, therefore, been in touch with the County Architect to ascertain if permission could be granted for the use of this path, and the County Architect was bringing the matter before the appropriate Committee. RESOLVED, That this be approved, and that if permission is granted, the B S be instructed to erect the necessary door and footbridge.

(c) Barn Field--The Acting T C reported that the Governors of the Dean Close Memorial School had agreed to allow this field to be plotted for about 16 allotments. The Governors had also intimated that they would be willing to place additional land at the disposal of the Corporation if this was required at a later date. RESOLVED, That the land be let at 1s per perch per annum, the tenants being allowed six months' rent free. RESOLVED, also, That the thanks of the Council be conveyed to the Governors.

7—Rebates in Rent—(a) Allotment No. 3 Orchard Way—Read, letter of 31st ult. from the tenant of this allotment asking for a rebate in rent as less than half of the total area had been worked by the previous tenant, and the remainder was now almost covered with weeds. RESOLVED, That he be granted a rebate for three months from the date of the commencement of his tenancy.

(b) Allotment No. 30 Brooklyn Road—Read, letter from Mr. R. L. Allsworth of 4th inst. making application for a reduction in rent as he did not consider his allotment was as productive as the other allotments on this land. RESOLVED, That the application be not granted.

8—" Dig for Victory " Week—The Chairman. reported upon the proposals for a "Dig for Victory" Week to be held in the Town Hall from the 28th to 30th April next, and also that the Town Improvement Committee had granted free use of the Town Hall for the Exhibition.

9—Horticulture Committee---Estimate of Expenditure—The Committee considered recommendation of the Horticulture Committee that application be made to the Educational Sub-Committee of the Gloucestershire War Agricultural Committee for a grant of £75 for the year 1942-43. RESOLVED, That the Acting T C be instructed to make application accordingly.

P. T. SMITH, Chairman.

96

#### **PARKS AND RECREATION GROUNDS COMMITTEE.**

**At a Meeting of this Committee held on Monday, 9th February, 1942** Present—The Mayor; Councillors Bendall, Rush, Compton, Fisher, Green, Grimwade and Smith (Councillor Green in the chair).

1—Food Production--(a) The G S reported that during the month of January the sale of produce at the Market amounted to £145 4s. 3d. as against £19 11s. 9d. in January, 1941.

(b) Approved Crops for Cultivation on Local Authorities' Lands—The G S submitted letter of 3rd inst. from the Ministry of Agriculture and Fisheries stating that it was now considered advisable to revise the Schedule of Crops and setting out the crops approved by the Ministry If local authorities, for special reasons, desired to grow on their land some crop other than those specified in the Schedule, it would be necessary to make application to the Ministry for formal approval.

2—Gardens Superintendent—Car Allowance—Read, letter from Mr. Leuchars pointing out that his application made in October, 1940 for increased car allowance had not yet been decided upon. He gave particulars of the great increase in the mileage necessarily incurred in the work of food production and reported that the Divisional Petroleum Officer had granted increased supplementary petrol coupons to enable this essential work to be carried out. The Acting T C reported that Mr. Leuchar's previous application was referred to a Sub-Committee of the General Purposes Committee which was then considering car allowances, but the Sub-Committee decided not to make any recommendations with the result that Mr. Leuchar's application was not dealt with. RESOLVED, That Mr. Leuchar's car allowance be increased by £30 per annum as from 1st October, 1940.

3—Pittville Lake—The G S reported that during the last five weeks a quantity of oil had collected on the Marge Hill Lake which he thought may have originated from vehicles belonging to the Military parked at the Pump Room. He had called attention to this and the Military had promised to look into the matter. RESOLVED, That the B S be instructed to communicate with the Military Authorities pointing out that damage may be caused to the Sewage Works due to oil entering the sewers and that he be instructed to consider the necessity of requiring the Military Authorities to provide a three-way intercepting trap at the point where the oil enters the drains.

4—Marle Hill Annexe—The Chairman reported that he had received a complaint from the Boating Contractor with regard to the bad condition of the landing stage and the fence dividing the Children's Boating Pool from the Lake. The G S reported that the landing stage would be attended to when a carpenter was available and the fence would be inspected when the water was lowered in the lake for the annual cleaning of the boating pool.

5—Park Constable, Pittville—The G S reported that the Park Constable, W. Hudson, had been ill for a considerable time and at present his duties were being carried out by the existing staff. RESOLVED, That the G S be instructed to obtain a medical report with regard to this man and that, if necessary, advertisements be issued for a Constable.

6—Cricket Pitches—RESOLVED, That permission be granted to the Whaddon Sports Club for their Senior and Junior Teams to play Cricket on the Whaddon Recreation Ground on Saturday afternoons during the coming season.

7—Railings—The Committee considered the question of making a claim for the iron railings surrounding the Parks, etc., scheduled for removal. RESOLVED, That a claim of £1 5s. 0d. per ton, flat rate, be made for all railings taken for scrap.

8—Fire Service Main from Marle Hill Annexe—The B S reported that the Emergency Fire Main had now been laid across Marle Hill Annexe along the intervening streets to St. George's Square where a static water tank had been erected. The reinstatement of disturbed surfaces was being carried out.

9—War Tillie Nursery The B S reported that the War Time Nursery Sub-Committee were considering erecting a Nursery on the Pittville Estate to serve the Fairview area. RESOLVED, That permission be granted for the Nursery to be erected either in the Long Garden, Clarence Square or Wellington Square, whichever appeared to be most suitable, subject to the building being removed when no longer required for a Nursery.

W. J. GREEN,

Chairman.

## **ART GALLERY AND MUSEUM COMMITTEE.**

**At a Meeting of this Committee held on Friday, 13th February, 1942.** Present—The Deputy Mayor ; Aldermen Clara Winterbotham and Ca t. Trye ; Councillors Avery and Bendall ; and Major J. G. N. Clift (Alderman Winterbotham in the chair).

1—Curator's Report for January, 1942— Visitors-2,270 (last year 2,428).

Receipts—Catalogues, Postcards, etc. £1 7s. 7d. "Friends of the Art Gallery and Museum Fund" £26 17s.1d. Total £28 4s. 8d.

2—Donations—Gifts had been received from the following :—Mrs. Lucas (Dutch landscape painting by Waterloo, c 1610-1676) ; Mr. H. B Lewis (Verge Watch, made at Worcester) ; Mr. G. F. Woof (examples of Costume) ; and from the Estate of the late Miss Corbyn, per Miss Tickell (Flint-lock blunderbuss and pistol). RESOLVED, That the thanks of the Committee be conveyed to the Donors.

3—Loan—A Pastel Portrait, by Eric Kennington, of the Sherif Abdulla, Emir of Transjordan (an original illustration to " The Seven Pillars of Wisdom " by T. E. Lawrence) had been lent by Mr. Edward Newling.

RESOLVED, That the thanks of the Committee be conveyed to Mr. Newling.

4—General Account--RESOLVED, That examples of Victorian costume, £1 0s. 0d., and a Rockingham Porcelain Setter, £1 15s. 0d., be purchased from the General Account.

5—" Friends of the Art Gallery and Museum Fund "—RESOLVED, That a Model Post-mill and a Model Tower-mill, made by Mr. H. R. Waiting, be purchased from this Fund at a total cost of £10.

6—Exhibitions—RESOLVED, That facilities be given for the Annual Exhibition by the Cotswold Art Club.

7—Easter Closing—RESOLVED, That the Art Gallery and Museum be closed on Good Friday, April 3rd, and Saturday, April 4th, and open on Easter Monday, April 6th, as usual.

CLARA F. WINTERBOTHAM, Chairman.

## **CEMETERY AND CREMATORIUM COMMITTEE.**

**At a Meeting of this Committee held on Friday, 20th February, 1942,** Present-Councillors Avery, Bettridge, Rev. de Courcy Ireland, Green, Moore, Readings and Rogers (Councillor Rev. de Courcy Ireland in the chair).

1—Superintendent's Report—Read, Report of the Superintendent for the period from the 20th December to 20th February. Number of Interments 155 ; Cremations 64 ; Grave Spaces sold : 1st Position 3, 2nd Position 5, 3rd Position nil. 4th Position 28 ; New Memorials erected 11 New Inscriptions 3. 2-Grants of Grave Spaces Sold—RESOLVED, That the Common Seal be affixed to Grants Nos. 10504 to 10539.

3—Designs—RESOLVED, That the Designs Nos. 2746 to 2766, as set out in the Designs Book, signed by the Chairman, be approved.

4—Maintenance of Graves 1353D1 & W11775A—Read, letters from Miss A. C. E. Dodgson and Mr. A. Higgins asking on what terms the Corporation would be prepared to maintain these Graves in perpetuity. RESOLVED, That the Corporation are prepared to undertake the maintenance of these graves for the sum of £50 each.

5—Essential Works Order, 1941—Grave Diggers—The Acting T C submitted letter of the 29th ult. from the Ministry of Health stating that the Minister of Labour & National Service had agreed for this Order to be applied to Grave Diggers.

6—Crematorium—The Chairman suggested that a plain oak Cross should be provided on the catafalque at the Crematorium. RESOLVED, That Messrs. R. L. Boulton & Son be asked to submit an estimate and design for this.

7—Civilian War Deaths Scheme—The Acting T C reported that the Ministry of Health had agreed to the Corporation acquiring three of the Trailer Ambulances which the County Council had for disposal for the purpose of conveying bodies, and that the three trailers had now been delivered. RESOLVED, That Councillors Moore and Readings be asked to inspect the trailers to see whether it would be possible to provide racks in these to enable the same to be used to their full capacity. E. S. DE COURCY IRELAND, Chairman.

98

#### **PUBLIC LIBRARY COMMITTEE.**

**At a Meeting of this Committee held on Friday, 13th February, 1942.** Present—Alderman Lipson ; Councillors Bendall, Bush, Compton, Garland and Readings ; Messrs. S. J. Clarke and C. E. Walsh (Alderman Lipson in the chair).

1—Librarian's Report for January, 1942—Receipts £68 13s. 2d.

Number of Volumes Issued—Reference Department 3,518; Lending Department 33,073 ; Junior Department 4,813 ; Whaddon Branch 151. Total 41,555 (same period last year 39,954).

Record Issue-587 vols. were issued in the Junior Library on January 24 (previous record 541).

Replacements---95 vols. had been replaced.

Lectures—Five lectures had been given in the new series, January—March, the first four having been held at St. Mary's Hall (by kind permission of the Principal), owing to breakdown of the boiler. The total attendance had been 581, an average of 116 per lecture.

Book List—No. 20 of this publication had been issued, and it was hoped that a reduced supply of 1,500 copies per Quarter would continue until further notice.

Boiler—After six weeks and two days without central heating, the new boiler had been brought into operation.

2—Books—RESOLVED, (a) That 213 volumes, published at £87 7s. 6d., be purchased for £52 10s. 2d.

(b) That £50 be spent on Binding.

(c) That 2 volumes be purchased from the Leslie Young Benefaction Account for £5.

(d) That the Librarian or his Deputy be authorised to visit Birmingham for the purchase of books.

3—Donations-57 volumes had been received from 13 donors, RESOLVED, That the thanks of the Committee be conveyed to the Donors.

4—Branch Libraries-151 vols. had been issued during the month from Whaddon Branch Library, RESOLVED, That the Librarian be authorised to interview the Secretary for Education with regard to facilities in Schools at St. Mark's and Leckhampton,

5—Library Service for the Army—The Librarian reported as to inquiries made by the Army Authorities in connection with book service to military camps. RESOLVED, That the Committee give every facility, should a scheme of co-operation with the Army Authorities be introduced in this area.

6—Hours of Closing—RESOLVED, That the hour of closing for the various departments of the Library be extended until 8 p.m. as from the 1st April, until further notice

7—Easter Closing—RESOLVED, That all departments of the Library be kept open on Saturday, April 4th, and closed on Good Friday and Easter Monday.

D. L. LIPSON,

Chairman.

#### **RATING COMMITTEE.**

**At a Meeting of this Committee held on Thursday, 5th February, 1942** Present—Alderman Ward; Councillors Barnett, Biggs and Bush (Alderman Ward in the chair).

1—Excusals—The Committee considered and dealt with applications for excusal of Rates.

2—Proposals—RESOLVED, That the proposals submitted by the Rating and Valuation Officers at the Meeting of the Committee on the 7th January be approved and submitted to the Assessment Committee.

E. L. WARD,

Chairman.

99

#### **FINANCE COMMITTEE.**

**At a Meeting of this Committee held on Tuesday, 24th February, 1942.** Present—The Mayor ; Aldermen Taylor and Ward: Councillors Garland and Grimwade (Alderman Taylor in the chair).

1—General Rate—Read, Report of the Borough Treasurer, dated the 21st inst., on the collection of the Second Instalment of this Rate. Amount collected £126,068 ; Outstanding £7,149.

2—Water Rate—Read, Report of the Borough Treasurer dated 21st inst. on the collection of this Rate for the half-year ending 31st March. 1942. Amount collected £29,688 ; Outstanding £6,674.

3—Electricity Charges—The B T on the collection of Electricity charges since the last Meeting.

4—Accounts Rota Committee—Reported Meeting on the 24th inst. Present—Alderman Taylor (in the chair) and Alderman Ward.

The Accounts were examined and recommended for payment. RESOLVED, That this recommendation be approved and adopted.

5—Estimate for Rate—RESOLVED, That a special Meeting of the Committee be held on the 13th March, at 3 p.m., to consider the estimates of the various Committees and that the Chairmen of the Committees be invited to attend as in previous years.

6—War Bonus—Read, letter of 24th inst. from the President of the Cheltenham Municipal Officers' Guild making application on behalf of the Officers and Administrative Staff for the adoption by the Council of the full cost of living bonus as awarded by the National Whitley Council, namely :—



Salaries up to £300 per annum 10 per cent.

Salaries over £300 per annum 6 per cent on first £300, 3 per cent on remaining £200 with a maximum of £24 per annum and marginal adjustments.

In making the application, the President drew attention to the fact that the Officers and Clerical Staff were now the only class of Corporation employees who were not receiving progressive war bonus as awarded by National Councils from time to time. As the Award had been in operation since the 1st January, 1941, the Guild considered it would be reasonable to date the increased bonus from the 1st October, 1941.

Councillor Grimwade, the Council's representative on the Provincial Council for Administrative, Technical and Clerical Services, reported on the application and on the action taken by the County Council. The County Council had accepted the National Whitley Award except that they had decided to limit the bonus to Officers, etc., whose salaries did not exceed £600 per annum. The County Council had also dated back the increased war bonus to the 1st November, 1941.

RESOLVED, That in lieu of the present bonus the Council be recommended to grant the same bonus as from the 1st November, 1941, as granted by the County Council and for this purpose the Council do pay a War Bonus in accordance with the recommendations of the National Joint Council for Local Authorities' Administrative, Technical and Clerical Services, dated the 30th December, 1940. to all their Officers whose salaries do not exceed £600 per annum, including those on War Service as defined in the Local Government Staffs (War Service) Act, 1939, subject also to no officer or employee receiving more than the above Award to be prejudicially affected.

7—Superannuation—The B T reported that W. Cook (Driver) who was in receipt of a pension of 15s 1d. per week, died on the 24th January last.

(b) Ex Town Clerk—The Acting T C reported that Mr. R. Owen Seacome had appealed to the Minister against. The decision of the Council not to allow the articulated clerks' premiums received by him to rank for Superannuation purposes and he read the two letters which Mr. Seacome had sent to the Minister. The Minister had not yet decided the appeal.

8-53 & 54 Clarence Street—The Acting T C reported negotiations for the acquisition of this property and, as authorised, he had now agreed to enter into provisional contract for the purchase of the property at the price of £3,125, subject to the consent of the Ministry of Health being obtained to the purchase. He had made application to the District Valuer for his report on the property and, when this was received, application to the Ministry of Health would be made. RESOLVED, That this be approved.

9—Borough Treasurer's Department—The B T reported that he had advertised for applications for the vacancy caused by the resignation of Mr. D. Crowley and he had appointed Mr. H. M. Harrison, of Denton, Lancs., as Accountancy Assistant at a salary of £250 per annum. RESOLVED, That this be approved. RESOLVED, also That the B T be authorised to engage one the other applicants to take the place of further staff to be called up on the terms now approved by the Committee.

P. P. TAYLOR, Chairman.

## Borough of Cheltenham

Municipal Offices, Cheltenham, 2nd April, 1942.

Sir,

You, are hereby summoned to attend the **Monthly Meeting of the Council, to be held at the MUNICIPAL OFFICES, PROMENADE, on WEDNESDAY, the 8th day of April, 1942, at THREE O'CLOCK** in the Afternoon, at which Meeting the following Business is proposed to be transacted, and any other business that may legally be transacted at such Meeting.

1. To approve and confirm the Minutes of the last Monthly Meeting and Special Meeting.
2. Communications by the Mayor.
3. To receive Report of Emergency Committee.
4. To approve or otherwise, the proceedings of :—THE PUBLIC HEALTH COMMITTEE HOUSING COMMITTEE • STREET AND HIGHWAY COMMITTEE • TOWN PLANNING COMMITTEE TOWN IMPROVEMENT AND SPA COMMITTEE • ELECTRICITY AND LIGHTING COMMITTEE WATER COMMITTEE GENERAL PURPOSES AND WATCH COMMITTEE FIRE PREVENTION COMMITTEE ALLOTMENTS COMMITTEE PARKS AND RECREATION GROUNDS COMMITTEE CEMETERY AND CREMATORIUM COMMITTEE RATING COMMITTEE FINANCE COMMITTEE
5. To fill vacancy on the Education Committee caused by expiration of term of office of Miss E. M. Knollys, representing the Cheltenham Ladies' College.
6. To appoint representative Governor of the Cheltenham Grammar School to fill vacancy caused by the expiration of term of office of the Mayor.
7. Memorials, Applications, Complaints, &c.

Yours faithfully,

Town Clerk.

To each Member of the Council.

## Borough of Cheltenham

**At a Monthly Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices in the said Borough, on Monday, 2nd March, 1942, at 3 p.m.** Present The Mayor (Councillor T. Wilfred Waite, J.P.) in the chair. The Deputy Mayor (Councillor John Howell, C.B.E., F.R.C.S., J.P.).

Aldermen Leigh James, Lipson, M.A., M.P., Pates, Pruen, Taylor, Capt. J. H. Trye, C.B.E., R.N. (Retd.), Ward and Clara F. Winterbotham. M.B.E., J.P. ; Councillors Addis, J.P., Avery, Barnett, Bayliss, Bendall, Lt.-Col. C. W. Biggs, O.B.E., Bush, Chinn, Compton, Rev. de Courcy Ireland, M.A., Fisher, Garland, Green, Grimwade, Dr. Hayward, M.B.E., M.B., B.S., Moore, Readings, Rogers, Smith, Thompson and Till.

Apology—An Apology for absence was received from Councillor Bettridge.

1—Minutes of Previous Meeting--RESOLVED, That the Minutes of the Quarterly Meeting of the Town Council held on the 2nd February, 1942, having been printed and a copy sent to each Member of the Council, be taken as read, and that the same be adopted and confirmed.

2—Emergency Committee—RESOLVED, That the Report of the Emergency Committee of their Meetings held on the 4th, 10th and 25th February, 1942, be received.

3--British Restaurants—Alderman Winterbotham reported upon the position of the British Restaurants and also with regard to the new Restaurants proposed to be erected at Montpellier and St. Mark's, and as to the long delay of the Ministry in approving the tenders for erection of same. RESOLVED, That the Acting T C be instructed to communicate with the Minister of Food drawing his attention to the length of time which has elapsed since the tenders for the two new Restaurants were obtained and forwarded to the Ministry, and to ask for a decision on the matter at an early date.

4—Proceedings of Committees—RESOLVED, That the proceedings of the under-mentioned Committees at their Meetings held on the dates respectively appearing be approved and confirmed:—

Public Health ... Meeting held February 9

Meeting Subject to an Amendment moved by Alderman Lipson and seconded by Councillor Addis : " That Minute No. 4 with regard to the insufficient lavatory accommodation at Cabinet Works, 2 Church Street be not approved and that the Chairman and C S I be asked to interview the staff (male and female) and the Company with regard thereto."

Street and Highway.. Meeting held February 16

Town Planning ... Meeting held February 12

Town Improvement and Spa Meeting held February 20

Subject to an Amendment moved by Alderman Lipson and seconded by Alderman Pruen : " That Minute No 7 with regard to the Sunday Epilogue Service at the Town Hall be not approved and that the application of the Rev S. J. Richards for permission for the Clergy to announce the Service be granted, and that the National Anthem be played at the commencement of the Service."

Electricity and Lighting ... Meeting held February 23

RESOLVED, also, That the Council approves of the active steps already taken by the Mayor and Acting T C to deal with the shortage of gas and requests them to issue a statement to the Press as to the action taken and desires that the Directors of the Gas Company shall meet the Mayor, the Deputy Mayor, and Councillor Rogers with the Acting T C to discuss this matter with a view to the shortage being ended at an early date.

Water ... Meeting held February 10

General Purposes and Watch Meeting held February 17

Except that Minute No. 3 with regard to Hackney Carriage Fares be referred back for further consideration by the Committee in consultation with the various Hackney Carriage Proprietors. RESOLVED, also, That the Acting T C be authorised to transfer the Cinematograph Licence granted to H. G. Beard in respect of the Coliseum Cinema to Mr. A. H. Greenland, subject to the Chief Constable raising no objection.

(An Amendment moved by Alderman Pruen and seconded by Councillor Grimwade : "That Minute No. 20 with regard to Race Meetings be amended by substituting the word ' stop ' for the word ' curtailed ' in the second line of the first Resolution " was lost).

(An Amendment moved by Councillor Readings and seconded by Councillor Fisher " That Minute No 3 With regard to Hackney Carriage fares be amended by altering the waiting charge to 3d. for every 21 minutes, this being the amount prescribed by the last series of Byelaws which have since lapsed " was lost).

102

Fire Prevention Meeting held February 11

Allotments Meeting held February 9

Parks and Recreation Grounds Meeting held February 9

Subject to an Amendment moved by Alderman Pruen and seconded by Councillor Fisher : "That Minute No. 7 with regard to railings surrounding the Parks, etc., scheduled for removal be not approved and that no claim be made for the railings."

Art Gallery and Museum ... Meeting held February 13

Cemetery and Crematorium Meeting held February 20

Public Library Meeting held February 13

Rating ... . Meeting held February 5

Finance ... Meeting held February 24

RESOLVED, also, That an Order on the Borough Treasurer be signed authorising him to pay to the several Corporations, Companies and Persons mentioned in the Schedule of Accounts, the sum of money set opposite their respective names, and such additional sums as may become payable during the month in respect of current Contracts upon the Certificate of the Architect or Officer under whom the work is carried out.

5—Water Committee —RESOLVED, That Councillor Chinn be appointed a Member of the Water Committee.

6—Resignations from Committees—Councillor Grimwade resigned his membership of the Allotments and Parks and Recreation Grounds Committees and Councillor Green resigned from the Fire Prevention and Cemetery and Crematorium Committees. RESOLVED, (a) That Councillor Thompson be appointed a Member of the Allotments and Parks and Recreation Grounds Committees; (b) That Councillor Chinn be appointed a Member of the Fire Prevention and Cemetery and Crematorium Committees.

7—Delancey Hospital Trustees—RESOLVED, That Councillor Thompson be appointed a representative of the Council to serve on the Delancey Hospital Trustees to fill the vacancy caused by the death of Alderman Margrett, for a term of three years expiring on the 2nd March, 1945.

8—Guardians Committee—RESOLVED, That Councillor Thompson be appointed a representative of the Council to serve on the Guardians Committee for the remainder of the ensuing year, to fill the vacancy caused by the resignation of the Deputy Mayor.

9—Cheltenham General and Eye Hospitals—RESOLVED, That the Deputy Mayor and Alderman D. L. Lipson be nominated as the representatives of the Council to serve on the Board of Management of the Cheltenham General and Eye Hospitals for the ensuing year.

10—Charlton Kings Common—Read, letter of 25th inst. from the War Department asking if they could have permission to use the Chariton Kings Common as a training area for motor-cyclists, the land to be used about twice a week. It would not be used at week-ends and, during the time it would be in use, Guards would be posted warning the public. Any damage caused would be repaired or compensation paid. RESOLVED, That permission be given on the above conditions.

T. WILFRED WAITE, Mayor.

**At a Special Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices in the said Borough, on Friday, 20th March, 1942, at 3.30 p.m.** Present ;

The Mayor (Councillor T. Wilfred Waite, J.P.) in the chair. The Deputy Mayor (Councillor John Howell, C.B.E., F.R.C.S.,

Aldermen Lipson, M.A., M.P., Pates, Pruen, Taylor, Ward and Clara F. Winterbotham, M.B.E., J.P. ; Councillors Addis, J.P., Avery, Barnett, Bayliss, Bendall, Lt.-Col. C. W. Biggs, O.B.E., Bush, Chinn, Compton, Rev. de Courcy Ireland, M.A., Garland, Green, Grimwade, Dr. Hayward, M.B.E., M.B., B.S., Moore, Readings, Rogers, Smith, Thompson and Till.

Apologies—Apologies for absence were received from Alderman Leigh James and Councillor Bettridge.

1—General Rate—IT WAS MOVED by Alderman Taylor and seconded by Alderman Ward : "That the General Rate Fund being insufficient for the purposes to which it is applicable by law, and the Council having made an estimate of the amount required for those purposes (including the amount required for the purposes of the Public Libraries Acts) during the period commencing on the First day of April, 1942, and terminating on the Thirty-first day of March, 1943, and to defray any expenditure

103

which may fall to be defrayed before the date on which the moneys to be received in respect of the next subsequent Rate will become available, and for the purpose of paying the sums payable during the said period to other Authorities under the precepts issued by them, a General Rate of 11s in the £ on the Rateable Value of each hereditament as shown in the Valuation List and in the form shown in the Rate Books be and the same is hereby made and approved in respect of the period commencing on the First day of April, 1942, and terminating on the Thirty-first day of March, 1943, and that the said Rate be payable by two instalments, namely, one moiety thereof on the First day of April, 1942, and the other moiety thereof to be payable on the First day of October, 1942. Also, That the Common Seal be affixed hereto Also, That notice of the said Rate be given within seven days after the making thereof by affixing notice of the same in some public or conspicuous places in the Borough." An Amendment was moved by Councillor Grimwade and seconded by Councillor Bush : "That the motion be amended by substituting a General Rate of 11s 2d. in the for the proposed General Rate of 11s in the £." Upon being put to the Meeting the Amendment was declared to be carried and the Resolution, as amended, upon being put as the substantive motion was declared to be carried.

2—Opening of Cinemas on Good Friday—The Town Clerk submitted letters from the various Licencees of Cinemas enquiring as to the position with regard to opening on Good Friday. RESOLVED, That permission be granted to the Cinemas to open on Good Friday on the same conditions as those prevailing with regard to Sunday opening.

T. WILFRED WAITE, Mayor.

**MINUTES of the Committees of the Town Council to be submitted for approval at the Monthly Meeting of the Council to be held on Wednesday, 8th April, 1942.**

**PUBLIC HEALTH COMMITTEE.**

**At a Meeting of this Committee held on Monday, 9th March, 1942.** Present—The Mayor ; Aldermen Leigh Jar; Pruen and Clara Winterbotham ; Councillors Biggs, Rev. de Courcy Ireland, Garland, Moore and Rogers (Alderman Pruen in the chair).

1--Analyses of Water—The M O H submitted his report of analyses of water taken since the last Meeting of the Committee.

9-Surrender of Diseased Meat, etc.—The M O H reported the surrender of 2 qrs. 14 lbs. Fresh Beef ; 2 cwt. 2 lbs. Tinned Beef ; 18 lbs. Tinned Ham ; 18 lbs. Tinned Meat Rolls, etc. ; 16 tins Milk ; 31 tins Fruit ; 3 tins Fish ; 10 tins Vegetables ; 4 jars Fish Paste ; 1 jar Pickles.

3—Food and Drugs Act, 1938—The C S I submitted Certificates of the Public Analyst in respect of six samples of Milk Nod. 221-226, which were all satisfactory.

4—Slaughter House Licences—(a) The C S I submitted application from Messrs. Waghorne BrOs. for renewal of their licence in respect of their slaughterman at Beulah House, Prestbury Road. RESOLVED, That a licence be granted under Section 57 of the Food and Drugs Act, 1938, for the year ending 31st March, 1943.

(b) The C S I reported that the number of licences issued to slaughterhouse men for 1942 was 27.

5—Caravan Site—The C S I submitted application from Mr. H. H. Search of 126 Leckhampton Road for a Licence under Section 269 of the Public Health Act, 1936, to allow the land at the rear of his premises to be used as a site for a trailer caravan. RESOLVED, That the application be not granted in view of the unsuitability of the position of this site

6—Pasteurised Milk—The M O H reported in regard to analyses of Pasteurised Milk supplied by two firms which were all satisfactory.

7—Houses Unfit for Human Habitation—(a) 34 and 34a North Place—RESOLVED, That the C S I be instructed to invite tenders for demolishing these premises in default of compliance by the Owner with the Demolition Order made in respect thereof on the 18th May, 1940, and that the Chairman be authorised to accept the most favourable tender.

(b) 1 and 2 Brighton Cottages, Millbrook Street—The Acting T C submitted letter of 4th February from Messrs. Griffiths & Lewis that their client, Mr. A. Nicholls intended to restore this property to two separate dwelling houses as formerly. and was complying with the notice of 19th February last by the C S I to do certain repairs and cleansings.

104

8—Factory Act—Cabinet Works, 2 Church Street—The Chairman reported on his visit to these premises with the C S I when they interviewed members of the staff. They recommended that the Company should provide urinal and washing accommodation for the male staff, and that the female staff should use the Clarence Parade conveniences. RESOLVED, That these recommendations be approved, and that the C S I be instructed to inform the Factory Inspector of these arrangements.

9—Sewage Works—Additional Sludge Drying Beds—The B S reported on analyses of the settling tanks effluent. It was necessary for additional temporary means to be found for disposing of the

increased quantity of sludge and he recommended that lagoons should be constructed by throwing up earth embankments on the site which was filled with excavated material during the recent extensions, which he estimated would cost about £50. RESOLVED, That this be approved RESOLVED, also, That the B S be instructed to write to the Gloucestershire and Worcestershire Branches of the National Farmers Union drawing their attention to the advantages of sludge for fertilising and asking them to urge their members to take supplies of the sludge at the price of 3s 6d. per ton at the works,

10—Gas Liquor—The B S reported that he had interviewed the Gas Engineer and had agreed on the site a point where the new connection should be made to the sewer for the discharge of " spent liquor." He also submitted letter dated 28th ult. from the Gas Company asking the Committee to accept certain proposals for the measurement of liquor reaching the sewers as an alternative to the fixing of an Automatic Type Recorder. RESOLVED, That the Committee cannot accept these proposals and that they must adhere to their previous decision that the Gas Company should provide a recording instrument of sufficient capacity to record accurately the discharge permitted under the Agreement.

11-309, 311, 313 and 315 Gloucester Road—Flooding of Cellars—The B S reported that, as instructed, he had inspected the drainage of these properties. The sewer down the side lane discharging into Gloucester Road was 13 ft. 0 in. deep and bore no evidence of surcharging. The water entering the cellars was not foul, and appeared to be ground water. There were no drainage facilities in the cellars. The B S stated it would be possible to render the basement walls and floors watertight, or provide ground water drainage and ensure that it discharged into a surface water sewer or stream course, either of which would remedy the flooding. The responsibility, however, rested with the owners of the premises. RESOLVED, That the B S be instructed to write to the owners accordingly.

12—Arle Court—Sewage and Chemical Effluent—The B S reported that, as instructed, he had written to the Company requesting that members of the Board should meet this Committee in order to discuss the drainage of the works, and he had interviewed the Secretary of the Company on this matter who had informed him that the request would receive the attention of their Chairman (who was at present away) on his return to Cheltenham.

13—Clarence Parade Conveniences—New Beeston Boiler—The B S reported that the domestic water heater at these conveniences had cracked and become unserviceable, and being an obsolete type was beyond repair. He had been able to obtain a new Beeston Boiler from Messrs. R. E. & C. Marshall, Ltd., the cost of which he estimated with the fixing and the erection of a wall to provide a blackout, would amount to £50. RESOLVED, That the installation of this boiler at the estimated cost of £50 be approved.

14—Steam Disinfector—The B S reported in regard to the amount of steam disinfection now being carried out. When the present steam boiler was installed the apportionment of the cost, on his recommendation, was : One third to the Public Health Committee and two thirds to the Street and Highway Committee, but in view of present circumstances, he recommended that the apportionment should be reversed, namely : two thirds to the Public Health Committee and one third to the Street and Highway Committee. RESOLVED, That this recommendation be approved and adopted.

15--Tewkesbury Road Sewer—Seepage of Oil—The B S reported in regard to the inspection of the drainage in this area in view of the reports of the C S I regarding smells of petrol and gas. The drains in the area were old and only renewal would prevent the escape of sewer gas. It was found that

there was a seepage of diesel oil into the sewer, and to prevent the leakage the outlet from the three-way chamber had been cut off and the person in charge of the Petrol Depot at the Goods Station had been instructed to pump out from time to time any collection of oil.

16—Hayden Sewage Works—Camp—The B S reported on the meeting between the Chairman and himself and representatives of the War Department in regard to the Committee's decision that the War Department should provide a recorder for measuring the flow of sewage from this Camp. The deputation suggested that the Corporation should buy the meter and charge an annual rent, and when no longer required the Committee would take over the recorder from the military at a valuation. It was agreed that the B S should purchase the instrument and flume but the Military would undertake the cost of fixing A rental charge of 10 per cent of the cost was agreed upon. The B S reported that the instrument and concrete flume had been placed on order and permission had been given to the C.R.E to discharge sewage to the Works forthwith and back readings would be estimated on ascertained readings through the Recorder. RESOLVED, That these recommendations be approved and adopted, and that Minute No. 11 (b) passed at the Meeting of the Committee on the 12th November last requiring the War Department to provide a Recorder be varied accordingly.

17—Leckhampton Sewerage—Read, letter of 6th inst. from the Clerk to the Cheltenham Rural District Council giving twelve months' notice to terminate on the 31st March, 1943, their Agreement with the Corporation for reception and treatment of sewerage from properties in the Parish of Leckhampton whereby the District Council pay an annual charge at the rate of 1s 6d. in the £ on the rateable value of properties connected At the same time the District Council wished to enter into a new Agreement from the 1st April, 1943, and they submitted that a rate of 10d. in the E on the rateable value of the properties concerned would be fair and reasonable. RESOLVED, That consideration be adjourned to the next Meeting of the Committee and that the Acting T C and B S be instructed to report on the application.

ARTHUR S. F. PRUEN. Chairman.

105

**At a Special Meeting of this Committee held on Monday, 30th March, 1942.** Present—

The Mayor Pruen and Clara F. Winterbotham ; Councillors Garland, Rev. de Courcy Ireland and Moore (Alderman Pruen in the chair).

18—Arle Court—Sewage and Chemical Effluent—The Town Clerk submitted correspondence he had had with a Government Department and Alderman Lipson, M.P., together with reports from the Borough Surveyor and Chief Sanitary Inspector with regard to the drainage of the works at Arle Court. After consideration of this correspondence and the reports, Messrs Bambury, Dowty and Martyn (representing Dowty Equipment Ltd.), Mr. McGill (representing the Government Department. concerned) and Mr. Dancey, the Architect, were interviewed by the Committee, and the procedure that had been adopted was discussed together with the question of delay in acquainting the local authority of the proposals. After an explanation of these matters the Architect intimated that he had plans which he was now prepared to submit to the Borough Surveyor RESOLVED, That the further consideration of the matter be deferred pending consideration of the plans referred to by the. Borough Engineer and the Chief Sanitary Inspector.

19—Assistant Sanitary Inspector—RESOLVED, That the appointment of Mr. H. Stone, at present temporary Assistant Sanitary Inspector, now be made permanent and the Council be recommended to suspend the Resolution with regard to permanent appointments in war time in so far as this appointment is concerned.



ARTHUR S. F. PRUEN, Chairman.

### HOUSING COMMITTEE.

**At a Meeting of this Committee held on Thursday, 19th March; 1942.** Present—The Mayor; Alderman Pates ; Councillors Addis, Bayliss, Bush, Compton, Rev. de Courcy Ireland, Garland, Green, Grimwade, Dr. Curling Hayward, Moore and Till (Alderman Pates in the chair).

1—Housing Manager—(a) The Housing Manager submitted her Report on the collection of rents. (b) 14 Hanover Parade—The Housing Manager reported that the tenant of this house had recently died, leaving no next of kin and there were arrears of rent amounting to 12s 9d. RESOLVED, That she be instructed to remove the small amount of furniture and take possession of the house.

(c) 17 Kipling Road—Garden—The Housing Manager reported that the present tenant of this garden, which had been let as an allotment, wished to terminate his tenancy. The garden contained approximately half chain and the rent charged to the present tenant was 5s per annum. RESOLVED, That the Town Clerk be authorised to let the garden to a new tenant as a war-time allotment at a rent of 8s per annum.

(d) 14 Dart Road--The Housing Manager reported that the tenant of this house was serving a sentence of imprisonment and his wife had left and had informed her that she did not intend to return. RESOLVED, That the Housing Manager be instructed to store the furniture in one room, and that the Chief Reception and Billeting Officer be informed of the vacant accommodation.

(e) 107 St. Paul's Road—The Housing Manager reported application from the tenant of this house for a new open type grate to replace the present range, and an offer to pay 5s per week until the cost of the same had been defrayed. RESOLVED, That the offer be accepted.

2—Repairs Superintendent—(a) The Report of the Repairs Superintendent was submitted.

(b) Whaddon 1924 Houses--The external painting to the steel windows and also the internal painting to the ground floor windows had been suspended for the time being.

(c) 12 Thames Road—The scullery of this house had been damaged by a fire on the 16th ult., and the cost of repairs had been paid by the Insurance Co.

(d) 21 Byron Road—Grate—An estimate from Mr. Newman for the removal of the worn out grate at these premises and the fixing of a new one complete with boiler, amounting to £13 15s 0d. was submitted. RESOLVED, That this be accepted.

(e) 26 Kipling Road—This house was badly shaken during the air raid on the 11th December, 1940, and it was necessary to carry out certain repairs. The house was let to the Chief Constable but the present occupier asked that the repairs should be deferred pending certain decorations being put in hand by the Chief Constable which he had asked to have executed at the same time. RESOLVED, That the Chief Constable be requested to have the decorations carried out so that the Corporation may put in hand the repairs at the same time.

(f) Castings for Cooking Ranges--Mr. Thompson, the Contractor for the supply of these castings, had informed the Repairs Superintendent that the supply of cast iron replacements had been stopped owing to the pressure of work at the foundry and this would, in time, create a very difficult situation unless he was able to obtain authority for the continuation of his supplies RESOLVED, That the Borough Surveyor be instructed to make application for the necessary priority certificate for the supply of castings.

3—Selection of Tenants Sub-Committee—Read, report of the Selection of Tenants Sub-Committee at their Meeting on the 6th ult.

They recommended (inter alia) as follows :—

(a) That the rents fixed and the rebates granted, as set out in the Rents Rebate Book, signed by the Chairman, be approved.

(b) That as the tenants of Nos. 103 Clyde Crescent and 109 Clyde Crescent had failed to return income forms they be charged the maximum rent of 12s 7d. and 14s 6d. per week respectively.

(c) That the garden of No 9 Kipling Road be let as a war-time allotment and that half be offered to Mr. Dashper of 10 Spenser Avenue and half to Mr. Charles of 9 Spenser Avenue at an annual rental in each case of 2s.

(d) That Miss Ruth Hanks, who was willing to work part time in the Housing Department, be engaged for three days per week at a salary of £2 per week during the absence of Miss Watson. Also, That Miss E. Stewart, student in the Housing Department be paid £1 per week as from the 2nd February.

106

(e) That the following amendments be made in the differential rent scheme :—

(i) Any child earning over 10s per week to be treated as a lodger and that 1s 6d. per week be added to the rent for this child.

(ii) That Minute No. 2 (b) of this Sub-Committee at their Meeting on the 5th December, 1941, be rescinded and that children of an invalid or a widow be treated as in Minute No (e) (i) above.

RESOLVED, That the proceedings of the Sub-Committee be approved and adopted.

4—Extortionate Rents---The Town Clerk reported on five complaints received since the last Meeting. In one case he had advised the tenant to pay a rental of 18s per week leaving the landlord to take proceedings for the balance if so inclined ; in another case he had advised a tenant paying £60 per annum plus rates, to pay 16s per week leaving the landlord to take proceedings for the balance if so inclined. In another case he had advised the tenant to await the result of proceedings now pending in the County Court, and in another case, after investigation, he had advised the tenant that the rent charged for the furnished accommodation was not extortionate. With regard to the remaining case, this also included overcrowding and lack of proper sanitary accommodation. RESOLVED, That the matter be referred to the Rating Committee for their consideration and the attention of the Chief Sanitary Inspector be called to the overcrowding of sanitary accommodation.

5-10 Lower Park Street—Read, letter of 13th ult. from Messrs Ivens, Thompson & Green asking for the issue of a certificate to be given under the Repair of War Damage Act, 1941, that the house was fit for habitation as the tenant had ceased to pay rent and had threatened their client with an action for damages if he or any of his family were injured in the house. The Borough Surveyor reported that certain first aid repairs had been carried out but other defects had been found which he did not think were the result of war damage although additional work had been put in hand for reasons of safety. He was, therefore, unable to certify that the house was fit for human habitation and this view was shared by the Regional Architect.. RESOLVED, That Messrs Ivens, Thompson & Green be informed that the Committee cannot recommend the issue of a certificate for the reasons stated. RESOLVED, also, That the Chief Sanitary Inspector be asked to inspect and report to the Public Health Committee on the condition of the house.

6—" Dig for Victory" Week—Read, letter of 26th February from Mr. D. Leuchars, the Hon. Secretary of the "Dig for Victory " Week, stating that the Committee organising the week had decided to have 20,000 brochures printed for distribution in the town and surrounding districts, prior to the Exhibition. This brochure would contain information with regard to the Exhibition and other activities and his Committee had asked if the Housing Committee would co-operate by granting permission for the Rent Collectors to distribute copies to all the Corporation tenants. RESOLVED, That this be approved.

7—Housing Estate at Churchdown—Read, letter of 16th inst. from the Ministry of Aircraft Production with regard to the management of this estate which was being erected by the Ministry for the use of employees of Messrs. Roto Airscrews Ltd. The Ministry stated that it was their policy to arrange, wherever possible, for the management of its Housing Estates to be undertaken by the local authority for the area concerned but the Gloucester Rural District Council, when approached, indicated that owing to the very limited staff at their disposal they were unable to undertake this work. The Ministry, therefore, enquired whether in the circumstances the Council would be prepared to undertake the management of the estate particularly in view of the fact that the Council employed a woman Housing Manager. The main functions of the management upon which the Minister wished to secure the benefit of the Council's experience and organisation were:-

- (a) The conclusion of arrangements with ingoing tenants who would be nominated by Roto Airscrews Ltd.
- (b) The collection of rents from these tenants.
- (c) The putting in hand and supervision of necessary repairs and maintenance.

The Ministry had been able to arrange terms with other local authorities for the management of similar Housing Estates whereby the local authority retained five per cent of the rents (exclusive of rates) actually collected, and the cost of repairs and maintenance was charged to the Ministry. The Minister would look to the local authority to collect rates and to relieve the Department of any obligation in respect thereof. It was proposed to charge for the bungalows on the Churchdown estate 13s per week and to this would be added an appropriate weekly charge for electricity. RESOLVED, That the Council be recommended to agree to the Housing Department undertaking the collection of rents of this Housing Estate but that the Ministry be informed that they do not consider 5 per cent is sufficient to cover the work involved but they consider 5 per cent on the rents and rates should be allowed, particularly having regard to the distance of the Housing Estate from the Borough.

J. P. PATES, Chairman.

#### **STREET AND HIGHWAY COMMITTEE.**

**At a Meeting of this Committee held on Monday, 23rd March, 1942.** Present--Aldermen Capt. Trye, Ward, Winterbotham ; Councillors Addis, Garland, Green, Readings and Rogers. (Alderman Capt. Trye in the chair).

1—Road Works.—The Borough Surveyor submitted particulars of road and similar works in hand.

2—Salvage of Waste—(a) The Borough Surveyor reported that the following had been salvaged during the month of February : (the amounts salvaged during the previous month are shown in brackets).

	Tons	Cwts.	Tons	Cwts.
Paper ... .	78	5	(95	17)
Metals ... .	28	18	(46	3)
Rags, sacks,	3	4	(—	19)
Bottles and Jars ..	—	3 (367)	( 2	1) (5018)
Bones ...	1	7	( 2	15)
Aluminium	—	—	(—	—)
Pig Food	79	4	(93	—)
Motor Tyres ..	—	—	(—	—)
Batteries ... ..	—	1 ½	(—	—)

Batteries ... .. The estimated value of the salvage collected during February was £539 and during January £665.

107

(b) The Borough Surveyor reported that the refuse collected during the four weeks ended 18th inst. was 2,187 tons 18 cwts.

(c) Paper Baler, Boxes and Trucks. The Borough Surveyor reported that Messrs. Brierley & Kershaw Ltd., had expressed their approval of the proposed layout of a baling plant at the destructor and an order had been placed for a press, four boxes and 5 trucks as previously authorised by the Committee. A single phase supply of electricity was unsuitable for the operation of the press and the estimate of the Borough Electrical Engineer to lay the appropriate cable for a three phase supply which amounted to £88 9s 2d. had been accepted. RESOLVED, That this be approved.

(ii) Tin Baling Press. The Borough Surveyor reminded the Committee that with the closing down of the destructor, a small vertical boiler was installed to operate the tin baling and also the steam disinfecter. This new arrangement was very satisfactory at first but, owing to the amount of disinfection required, the output of the tin baling press had fallen greatly. The alternative was to operate the with a new power unit and the Borough Surveyor submitted an estimate of Messrs. British Thompson Houston Ltd., for a motor and starting gear amounting to £104 0s. 9d. plus £30 for wiring making a total of £134 0s. 9d. He considered that if the inflow of tins at the present rate continued the change-over would more than pay for itself. RESOLVED, That the Borough Surveyor be instructed to accept the estimate of Messrs. British Thompson Houston Ltd., amounting to £134 0s. 9d.

(e) Salvage Stewards' Badges. The Borough Surveyor reported that as instructed at the last meeting of this Committee, he had obtained a quotation from Messrs. Fattorini & Sons Ltd., for Salvage Stewards' badges amounting to 10d. each for 500, 1s each for 250 and 1s 8d each for 100. RESOLVED, That he be instructed to purchase 100 badges at 1s 8d each.

3—Projecting Signs—(a) Rear of "Treaford," Lansdown Road. The Borough Surveyor submitted application of the 19th inst, from Mr. C. A. W. Bird of The Venture Restaurant, Lansdown Road, asking for permission to place a projecting sign in the back garden of these premises which would overhang the footpath in Queen's Road. This was necessary owing to Lansdown Road being closed to traffic and consequently the sign in this road not being seen. RESOLVED, That the application be granted for the time Lansdown Road is closed to traffic subject to the sign being similar to that erected at the front of the premises and to its complying with the usual conditions.

(b) 239 High Street.—Read, application of the 23rd ult., from Mrs. A. Horwood to transfer the sign advertising Tobacco from 255, High Street to 239, High Street. RESOLVED, That the application be not granted.

4—County Road Estimate—The Borough Surveyor submitted letter of the 26th ult., from the County Surveyor approving the estimate for the County Roads 1942/43 as follows :-

1st Class	2nd Class	Unclassified	Total	"Contribution" Roads
£1,765	£2,115	£240	£4,120	£400
plus 5% for administration.				

5---Lansdown Road Bridge—Footbridge. The Borough Surveyor submitted letter of the 19th inst., from the Ministry of War Transport stating that the Railway Company had assured them that there was no intention to remove the temporary footbridge until the work had been completed and the road was thrown open to traffic.

6—Hatherley Bridge—The Borough Surveyor reported that that it was likely that this Bridge would be closed at any time now for reconstruction but before this took place Reddings Bridge would be re-opened to traffic, He anticipated that the re-opening of Hatherley Bridge would coincide with the re-opening of the Lansdown Bridge. RESOLVED, That he be instructed to communicate with the Railway Company with a view to some provision being made for the children attending Hatherley School to cross the railway line as otherwise they would be unable to attend the School.

7—Removal of Railings--The Borough Surveyor submitted application of 5th inst , from the Ministry of Works and Buildings for the use of a lock-up store for the railings which they were removing in the town. After consultation with the Chairman he had granted permission for the temporary use of stables off removing Passage. RESOLVED, That this be approved.

8—Borough Surveyor's Department—Military Service—(a) Junior Wages Clerk.—The Borough Surveyor reported that Mr. A. Bartholomew, Acting Junior Wages Clerk, had been called up for service with the armed forces.

(b)—Technical Assistant.—The Borough Surveyor reported that he had been asked by the Ministry of Labour if the Council were prepared to release Mr. J. Verney and in view of the Committee's previous decision with regard to the matter, he had replied in the affirmative. RESOLVED, That this be approved.

(c)—Senior Engineering Assistant and Chief Architectural Assistant.—The Borough Surveyor reported that Mr-Bretherton, Senior Engineering Assistant, and Mr. Rust, Chief Architectural Assistant, had now been interviewed in connection with their applications for commissions in the Royal Air Force and Royal Engineers respectively and there was a likelihood of the former being gazetted in the course of the next week or so and the latter in the next two or three months. To ensure that Mr. Rust's services were available as long as possible, a special request had been made for an extension of his deferment for three months from 1st April next.

9—Superannuation—A. E. Price. RESOLVED, That the General Purposes and Watch Committee be recommended to extend the services of this man, who is engaged on paper baling, for one year to the 21st March, 1943.

10—Weighbridges—Maintenance.—The Borough Surveyor submitted application of the 20th ult., from Mess-Ashworth, Ross and Co. Ltd., asking for an increase in the charge for the maintenance of

the weighbridges from £3 to £3 10s. 0d. per quarter owing to wage increases which amounted to 17% over the rate in operation on the 1st January. 1941. RESOLVED, That this be approved.

11—Road Materials—(a) Tar.—The Borough Surveyor submitted schedule of prices for tar which he had received from the County Surveyor and he recommended that "Synthatar" should be used again this year. RESOLVED That this be approved.

(b) Chippings.—The Borough Surveyor reported that there was likely to be difficulty in obtaining supplies of chippings and he would, therefore, like authority to purchase where satisfactory supplies could be obtained. RESOLVED, That the Chairman be authorised to accept the most favourable tender or tenders when received.

108

12—Cheltenham and District Traction Co.—"Queue Rail, Whaddon 1 d. Stage."—The Borough Surveyor submitted application of the 18th inst., from the Company for a queue rail to be provided at the 1d. stage at Whaddon. RESOLVED, That the Borough Surveyor be instructed to erect the rails subject to the Company agreeing to pay the cost of the rails as in previous cases.

13—Improvement Line, Tewkesbury Road, High Street and London Road.—The Borough Surveyor submitted plan of proposed improvement line of these highways. The width shown was in accordance with the Committee's previous decision in so far as the length from Pyke House to the Promenade was concerned, namely 80ft, and for the remainder he recommended a similar width should be allowed to the easterly boundary, bearing in mind that this was the most important highway in the town. RESOLVED, That the Town Planning Committee be recommended to embody the proposed line in the Town Planning Scheme in course of preparation.

14—Junction of Douro Road and Well Place. —The Borough Surveyor reported that an application had been received from Mrs. Wood of Bolton House, for a "Slow" sign to be painted on the highway at this junction to prevent the recurrence of accidents. RESOLVED, That no action be taken at the present time.

15—Traders' Mutual Salvage Schemes.—Read, Circular No, S.W. 78/1942 of the 15th inst., from the Regional Commissioner with regard to arrangements which might be made for traders to do their own salvage with their own vehicles, and at their own expense, It was suggested that the Mayor should call a meeting of the traders of the town with regard to this matter and that the traders might elect from themselves, a Committee who would, in due course, circulate every trader in the district asking him if he was prepared to co-operate in the scheme, RESOLVED, That the matter be referred to the Chamber of Commerce and Traders' Association, to ascertain whether any such scheme is at present in operation and if not, to obtain the views of the Association with regard thereto.

16—Salvage of Waste Materials (No. 2) Order, 1942.—The Town Clerk submitted Salvage Circular No. 73 together with a copy of this Order.

17—Requisitioning of Railings—(a) Read, letter of the 25th February from the Ministry of Works and Buildings stating that the authority previously given to local authorities in a letter from the Ministry of Supply on 11th September last, to settle claims for compensation where the owner was prepared to accept, in full satisfaction of all claims, a sum not in excess of the standard rate of 25s per ton would still apply, and also setting out information with regard to the refund of expenses of local authorities.

(b)—Read, letter of the 16th instant from the Ministry of Works and Buildings stating that it had been reported to the Ministry that gates to residential properties had been excluded from the schedule prepared by the Council, and pointing out that gates were not excluded from the Direction issued by the Ministry in September last. The need for scrap metal was now even more urgent, and it was essential that the maximum possible quantity of metal should be obtained, and in the circumstances, the Ministry had issued instructions that gates falling within the scope of the Direction should be removed although they had not been scheduled. RESOLVED, That the Town Clerk bring this to the notice of the public through the press.

18—Brooklyn Road Tip.—Read, letter of the 25th ultimo from Mr. G. F. Hawling complaining of the nuisance to his front garden caused by paper blowing off the lorries and trailers when entering the dump by means of the roadway at the side of his house, and asking if something could be done to screen the entrance to the dump from the view of his house. The Borough Surveyor reported that he considered that the nuisance from the paper came from the temporary building where it was unloaded from trailers, prior to baling, and he suggested that the Gardens Superintendent should be consulted with regard to the planting of a privet hedge in the garden of Mr. Hawling's house adjoining the side road which would form a screen- If necessary, this could be replaced by a yew hedge at a later date. RESOLVED, That the Borough Surveyor be instructed to consult with the Gardens Superintendent with a view to some screen being provided for Mr. Hawling's house.

19—Traffic Signals—Park Place and Lypiatt Road Junction.—Read, letter of the 6th instant from Siemens and General Electric Railway Signal Co. Ltd., asking if the Corporation would be willing to pay an increased cost amounting to £22 15s. 0d. per annum for the maintenance expenses of this installation, owing to the rising cost of materials and labour. They stated that when the original contract was entered into they had only been maintaining installations for a short period. and had then very little idea as to the costs. The Town Clerk reported that under the agreement with the Company the Corporation paid £15 0s. 0d. per annum. RESOLVED, That the Company be informed that the Corporation are prepared to agree to increase the maintenance cost to £20 0s. 0d. per annum as from the 1st Jan. last.

20—Streamers.—Read, letter of the 26th Feb. from the Hon. Secretary of the "Dig for Victory" week asking for per-mission to erect streamers across the Promenade and High Street for one week advertising "Dig for Victory" week, to be held from 27th April to 2nd May. RESOLVED, That this be granted subject to the usual conditions and also to a condition that if the streamer has a white background, the same must be taken down during black-out hours.

21—Mead Road—Private Improvement Expenses.—Read, letter of the 11 th March from Messrs. McLaren and Jeens asking if the Corporation would be willing to take over this road without waiting for payment of the outstanding amounts. RESOLVED, That in view of the fact that the expenses in regard to five houses only remain outstanding, the Town Clerk have notices posted of the intention of the Corporation to take over this road.

22—Tree—Sydenham Villas Road.—Read, letter of the 12th instant from Miss Timbrell asking for the tree outside No 15 Sydenham Villas Road to be thinned. RESOLVED, That the Borough Surveyor be instructed to have this work carried out.

23—Libertus Road "Halt" Sign.—Read, letter of the 17th February from the Ministry of Transport approving the erection of a "Halt" sign at the junction of Libertus Road and Gloucester Road. The Borough Surveyor reported that the sign had already been erected.

24-Damage to Tree and Paving—London Road.—The Town Clerk reported that as instructed at the last meeting of this Committee he had made application to Messrs. Robert Wynn & Sons, Ltd., for payment of £13 17s. 9d. for making good the damage to the tree and paving, but the Company were unable to trace the driver of the vehicle or to identify the vehicle involved in the accident, and he had also been unable to obtain any information from the Police. RESOLVED, That in the circumstances, the Borough Treasurer be instructed to write off this account.

25 - -Damage to Paving—Commercial Street.—The Borough Surveyor reported that on the 17th instant damage was caused to paving in Commercial Street by a lorry owned by Mr. George Read, of Mitcheldean, and the estimated cost of repairing this amounted to £3 12s. 0d. RESOLVED, That subject to any agreement with any Insurance Company or firm concerned, the Town Clerk take steps to recover the cost.

26—Ferrous Scrap.—Read, Salvage Circular No. 72 of the 25th ultimo with regard to the importance of the recovery of this material, and asking local authorities to make even greater efforts to recover potential scrap metal.

J. H. TRYE, Chairman.

#### **TOWN PLANNING COMMITTEE.**

**At a Meeting of this Committee held on Thursday, 12th March, 1942,** Present—Aldermen Trye, Ward and Clara F. Winterbotham ; Councillors Bendall and Moore ; Messrs. Harris and Wiggett (Alderman Ward in the chair).

1—Plans of New Buildings—The B S submitted the following Notices and Plans of intended New Buildings, namely :—

No. of Plan.	Name.	Description.
5461	Lloyd, H. O.	Rebuilding of existing garage, 10 Suffolk Parade.
5462	Randall, C. T.	Garage, 129 Tanners Road.

Decisions under Byelaws—

RESOLVED, That Plan No. 5461 be approved ; That Plan No. 5462 be not approved.

Decisions under Town and Country Planning (General Interim Development) Order, 1933—

RESOLVED, That Plan No. 5461 be approved subject to the building being used for no other purpose than as a garage without the consent of the Council ; That Plan No. 5462 be not approved.

2—Applications to Develop—(a) Elmstone Hardwicke—The B S submitted application from Mr. E. Strawford for permission to erect two steel A.R.P. Shelters to form one bungalow at Elmstone Hardwicke. RESOLVED, That the application be not granted.

(b) Montpellier Villas—The B S submitted letter of 5th inst from Mr. H. O. Lloyd asking if permission could be granted for the erection of a temporary store for storage of chemicals on the foundations of an old building on a plot of land fronting Montpellier Villas Mr. Lloyd was prepared to give an undertaking to remove the store on cessation of hostilities. RESOLVED, That permission be granted for the erection of a temporary store subject to the owner entering into an Agreement to remove the building on cessation of hostilities and to plan being submitted to and approved by the Committee.



3—Plan No. 5457—Works Canteen and Office Block, Arle Court—Read, letter dated 27th ult. from Director of Aircraft Production Factories (c) that the Department had instructed their Agents to give the Council whatever assistance and information is possible and they were asking them to keep contact with the Council throughout the course of the work (this letter was read at the last Meeting of the Council). The Acting T C reported that as instructed by the Council he had written to Alderman Lipson, M.P., placing all the facts before him to enable him to take the matter up with the Ministry of Aircraft Production.

4—Plan No. T.P. 1678—Ryeworth Road—The Acting T C reported he had received a letter dated 5th inst. from the Ministry of Health enclosing copy of letter addressed to them by Messrs Griffiths & Lewis complaining of the action of the Committee by refusing to grant an Interim Development Permit for the erection of a garage and store in Ryeworth Road, Charlton Kings, and asking whether the Ministry would give a decision on the matter without an Official Inquiry. He also reported that he had sent a copy of the letter to the Clerk to the Charlton Kings Urban District Council and had asked for the observations of his Council. The Acting T C submitted draft reply to the Ministry. RESOLVED, That this be approved.

5—Ullenwood—Felling of Trees—The B S submitted letter dated 21st ult. from Divisional Officer, Ministry of Supply Home Grown Timber Production Dept., Lydney, that the felling of trees at Ullenwood was a mutual arrangement between Mrs. Wills-Goldingham, owner of Ullenwood. and the purchasers of the timber and that the sale and felling had been licenced from his office. No conditions had been made regarding re-planting. The B S also submitted letter dated 10th inst. from the Ministry of Health that re-afforestation of areas on which timber is being felled for war-time purposes is a matter which must be dealt with in connection with any programme of post war reconstruction and the Minister understands that the general question of re-afforestation is under consideration as a particular issue by the Forestry Commission. RESOLVED, That the B S be instructed to discuss the matter further with the Divisional Officer of the Ministry of Supply with a view to making arrangements that the Council shall be notified of all applications for licences for permission to fell timber in their planning area.

E. L. WARD, Chairman.

110

#### **TOWN IMPROVEMENT AND SPA COMMITTEE.**

**At a Meeting of this Committee held on Thursday, 26th March, 1942,** Present—The Mayor; The Deputy Mayor; Alderman Pates ; Councillors Avery, Bush, Rev de Courcy Ireland, Green, Grimwade, Readings and Smith (The Mayor in the chair).

1—Medical Baths—The Monthly Report of the Superintendent was submitted. The receipts for February totalled £75 16s. 0d. as compared with £80 4s. 0d. in February last year.

2—Entertainments Sub-Committee—Read, report of the Entertainments Sub-Committee at their Meeting held on the 17th March.

They recommended (inter alia) as follows :--

(a) Staff Duties—That no member of the Town Hall staff in future be asked to work on more than four evenings in any one week, except in an emergency.

(b) Catering Staff—That the war bonus for the catering staff be increased by 5s 6d. per week when working a full week ; also That the weekly wage paid to the Cafe Manageress (Miss Ballinger) be increased from £2 10s. 0d. to £2 17s. 6d. as from the 5th March.

(c) Forces Canteen--That as the Y.M.C.A. Canteen Workers have obtained permission to purchase the necessary foodstuffs, the Town Hall be opened as formerly for the free use of Members of the Forces from 3 p.m. to 10 p.m. on Sundays on the understanding that the Y.M.C.A. will pay to the Corporation a proportion of their profits from the Canteen, towards the cost of lighting, cleaning and attendants. Also, That the Pillar Room be used as a games room, the Drawing Room as a Reading, Writing and Rest Room, and the Refreshment Room for the Canteen.

(d) Town Hall—That the following applications for the free use of the Drawing Room be granted :-

11th March—Presentation to the Town of an American Mobile Canteen.

25th March—Luncheon supplied from Ford Mobile Canteens on the occasion of their presentation.

27th March--Gloucester County Defence Conference.

19th June —Sessional Meeting of the Royal Sanitary Institute.

(e) Town Hall Entrance Black-out—That the Entertainments Manager be authorised to obtain estimate from Messrs. Morris & Son for the removal of the black-out screen at the centre door, and for its re-fixing in sections which would be easily removable.

(f) Entertainments Manager----(i) That the Town Clerk ascertain from the Ministry of Health whether the Ministry would be prepared to recommend a substantial deferment, if Mr. Wilkinson was seconded to the Town Clerk's Department as Chief Clerk. (ii) That the Town Clerk issue advertisements inviting applications for the appointment of a temporary Entertainments Manager at a salary of £450 per annum.

RESOLVED, That the proceedings of the Sub-Committee be approved and adopted, with the exception that no further action be taken with regard to f (1) and that with regard to f (ii) the salary for the appointment be amended to £500 p.a.

3—Winter Garden—Mr. Overbury attended and submitted four tenders received for the removal of the glass and demolition of the roof at the Winter Garden. RESOLVED, That the tender of Mr. W. H. Chambers amounting to £326 2s. 4d. (being the lowest) be accepted, the Contractor to retain all materials, subject to Contract, to be prepared by the Town Clerk, being entered into and to the necessary licence for the work being obtained.

4—Alstone Baths --(a) The Borough Surveyor submitted a report on the attendances at these Baths during the five weeks ended 22nd March.

(b) The Borough Surveyor reported that he had considered the arrangements to be made for the summer season He proposed to appoint W. S. G. Hooper as Acting Deputy Superintendent, to carry out the duties in the absence of the Superintendent, and he also proposed to appoint J. Voyce as Assistant, at a wage of 55s per week. RESOLVED, That this be approved.

(c) Female Attendant—The Borough Surveyor submitted letter of 23rd March from Mrs. Cripps, attendant, with regard to her working hours. He also submitted report of the Superintendent thereon. RESOLVED, That Mrs. Cripps be asked to endeavour to carry out her duties but if she is unable to do so, the Borough Surveyor be authorised to make another appointment.

(d) Read, letter of 17th March from the North Gloucestershire Technical College applying for the use of the Baths on days and at times as arranged with the Superintendent. RESOLVED, That the application be granted.

(e) Read, letter of 9th March from the Grammar School asking for 92 full-season tickets and 31 half-season tickets in respect of boys who had obtained the Bronze Medallion and Intermediate Certificate of the Royal Life Saving Society respectively. RESOLVED, That the application be granted. RESOLVED, also, That the application of the School to hire the Baths on not more than four Wednesday evenings during the season, on dates to be arranged with the Superintendent, at a charge of 10s 6d., plus cost of lighting and hire of any chairs required, be granted Also, That the application for reservations for Life Saving classes be referred to the Baths Sub-Committee.

5—Sandford Park Swimming Pool—(a) The Borough Surveyor reported that, as instructed, he had advertised for a Superintendent at the Pool at a salary of £6 per week. Three applications had been received and the Committee interviewed one of the applicants. RESOLVED, That the applications be referred to the Baths Sub-Committee and that they be authorised to make such appointment as they consider desirable.

(b) Read, letter of 28th February from Mr. L. Markson asking for permission to coach private pupils at Sandford Pool during the summer season. RESOLVED, That this be referred to the Baths Sub-Committee.

6--Sunday Epilogue Services—Read, letter of 4th March from the Rev. S. J. Richards stating he was sure the Clergy would greatly appreciate the Council's decision in permitting the National Anthem to be played at the commencement of the Sunday Evening Concert, and for the Clergy to make a brief announcement of the Epilogue Service prior to the commencement of the Concert.

7—Town Hall—Read, letter of 2nd February from H.M.V. Gramophone Co. Ltd. asking for the renewal of their Agreement for recording sessions at the Town Hall. RESOLVED, That the application be granted, the Company to pay £7 10s. 0d. per session of not more than four hours and pro rata for any period exceeding four hours, with a minimum payment of £52 10s. 0d. during the year.

T. WILFRED WAITE, Chairman.

111

#### **ELECTRICITY AND LIGHTING COMMITTEE.**

**At a Meeting of this Committee held on Monday, 30th March, 1942,** Present—The Mayor ; The Deputy Mayor ; Alderman Leigh James ; Councillors Bettridge, Grimwade, Readings and Rogers (Councillor Rogers in the chair).

1—Town Hall " Dig for Victory " Week Exhibition—RESOLVED, That the Borough Electrical Engineer be authorised to instal special additional lighting in the Town Hall and vestibule on the occasion of this Exhibition.

2—Casual Workers—The Borough Electrical Engineer reported that hitherto it had been the practice to transfer casual workers to the Electricity Supply Schedule of Rates and Conditions when hen the had been continuously employed for one year. He had recently received a request from the workmen's side of the No. 6 District Joint Industrial Council that all casual workers should be paid on Electricity Supply rates and conditions. He, therefore, recommended that all workmen employed in the Department in future should be paid on the Electricity Supply Schedule whether they were temporary or permanent. RESOLVED That this be approved.

3--Coal—The Borough Electrical Engineer reported that he had received notice from the Power Company that the cost of coal under the Coal Clause of their Agreement with the Corporation had been fixed by the Central Electricity Board at 32s 2d for the year 1941. He had since heard that the Central Board had fixed the cost for 1942 at 35s 3d. per ton This was equivalent to an increase of 64 per cent over the 1939 figure.

4—Borough Treasurer's Department—RESOLVED, That in view of the increase in consumers and the fact that the Treasurer's Department is now responsible for the preparation and issue of consumers' s' accounts, the contribution by the Electricity Undertaking for the services rendered by the Finance Department be increased £200 to £100 per annum.

5—Maximum Load—The Borough Electrical Engineer submitted report on the demands on the bulk supply. While the capacity of the cable distribution system had now been safeguarded by the strengthening of the transmission and distribution cable system the increase in the load had caused the transformer capacity of several sub-stations to be fully or even overloaded. He, therefore, recommended that it was desirable to increase the transformer capacity at the following sub-stations :— Rowanfield Road, Westal Green, The Lypiatts, Limehurst, Leckhampton Depot, Blacksmiths' Lane, Rising Sun and Haymes Road, Moorend Road, Charlton Kings, Whaddon Estate, Eldon Road, Hales Road. In accordance with the schedule now submitted he estimated the total cost of this work including provision of transformers, switchgear and cables at £4,721 6s. 2d. RESOLVED, That this recommendation be approved and adopted and an application be made to the Electricity Commissioners for consent to a loan of for the cost of the work.

6—Damage to Lamp Standards—Read, reports of damage to Lamp Standards on the 25th February, 6th and three on the 13th March by vehicles belonging to The Great Western Railway Co., F. H. Snell, Major W. Borwick, Latham & Co., Ltd., and a Military vehicle respectively. RESOLVED, That the Town Clerk be instructed to make claims for the cost of making good the damage.

7—Cheltenham Gas Company—The Town Clerk reported the Conference which the Mayor, Deputy Mayor and the Chairman had with the Directors of the Gas Company on the 6th March when the Company informed the Corporation of the reasons for the shortage of Gas and as to the steps taken by the Company to remedy this. An agreed statement had since been published in the local press and at the request of the Company the Corporation had contacted the Regional Commissioner with a view to obtaining the transfer of some stokers which were urgently required at the works.

8—Gas Examiner—Read, application of 5th March from Mr. J. G. Cleator, Gas Examiner, for an increase in his salary. He was appointed in September, 1938, at a salary of £50 per annum. He stated that the standard fee normally paid was £1 1s. 0d. per test and the number of tests prescribed to be made during the year was 68. RESOLVED, That Mr. Cleator be paid at the rate of £1 1s. 0d. per test as from the 1st April and that application be made to the County Council and other Local Authorities concerned for their proportion of the increased salary.

9—Gas Tests—Read, reports of gas tests made on the 24th, 28th February, 4th, 8th, 12th, 17th, 20th, 25th and 30th March which showed the Calorific value on these dates to be 460.6, 455.1, 457.2, 448.1, 451.9, 450.1, 485.3, 498.5 and 501.6 B.Th.U, respectively and the pressure to be 2.2, 2.4, 3.0, 4.5, 3.1, 3.5, 4.5, 4.5 and 4.6 inches of water. Read, also, reports of Pressure Tests made on the 7th March at the Auxiliary Fire Station, Prestbury Road, The Cemetery, and Thirlestaine Court which showed the pressure at these premises on the date mentioned to be 2.9, 2.7 and 2.8 inches of water respectively. RESOLVED, That consideration of making representation to the Gas Referees as

to the deficiency in the Calorific value be adjourned until the next Meeting when the quarterly report will have been furnished. STANLEY ROGERS', Chairman.

#### **WATER COMMITTEE.**

**At a Meeting of this Committee held on Tuesday, 10th March, 1942.** Present—The Mayor ; Aldermen Capt. Trye and Ward ; Councillors Avery, Barnett, Chinn, Moore and Smith (Alderman Ward in the chair).

1—Borough Engineer's Report—The Monthly Report of the Borough Engineer was read :—

##### DAILY YIELD OF SPRINGS.

	For month ended 28th February, 1942.	Average for corresponding period during the past 3 years.
Hewletts Springs	384,000 gallons	400,000 gallons
Dowdeswell Springs	1,851,000 "	2,050,000 "
Leckhampton Springs	46,000 "	46,000 "
	2,281,000 "	2,496,000 "

##### CONTENTS OF RESERVOIRS.

Estimated Usable Quantity about 108,135,000 gallons.

112

2—Inspections—The B E reported the work carried out by the Water Inspectors during the month of February.

3—Appeals—The cases entered in the Appeals Book were considered, and the rates settled and adjusted.

4—Woodlands Farm—Mr. Castle (the Corporation's Land Agent) and Mr. Tuffly attended the Meeting with regard to various matters outstanding in connection with Mr. Tuffly's tenancy of Woodlands Farm.

(a) The Bungalow--- The Acting T C reported that the sub-tenant of the former tenant had now been paid £3 4s. 8d for the cost of the new grate provided by him,

(b) Damage to Crops-Mr. Tuffly asked the Committee to reconsider his claim for £60 for damage to his crops during last season by rabbits. RESOLVED, That the Committee adhere to their former decision not to admit any claim.

(c) Fencing of Ditch-Mr. Tuffly asked the Committee to consider the question of fencing the deep ditch in the bottom field as in its present unfenced condition it was dangerous for cattle. RESOLVED, That the B S be instructed to have this work carried out.

(d) Boundary Hedge—Mr. Tuffly asked that the boundary hedge of the top ploughed field, which was left by the former tenant in a neglected condition should be laid by the Corporation. RESOLVED, That this be not entertained, and that Mr. Tuffly be required to carry out the work in accordance with the terms of his tenancy Agreement.

(e) Shooting—Mr. Tuffly has taken shooting rights over Dowdeswell Wood and Woodland Farm for the current season asked that these rights be included in the tenancy of the Farm for which he was willing to pay an additional £10 per annum RESOLVED, That this be agreed to.

5—British Waterworks Association—Water for Fire Fighting—The b E reported that the British Waterworks Association had informed him that the Home Office had now agreed to pay for the initial filling of static water tanks, but this would not apply if the water was pumped out of the tank directly on to a fire, neither did it cover re-filling of a tank after a fire. The charge to be made had not yet been settled.

6—Castle Barn Farm—(a) Tank—The B E reported that he was fixing one galvanized tank of 250 gallons capacity at an estimated cost of £10, in the yard of this farm to receive water from the roof of the Dutch Barn, RESOLVED, That this be approved.

(b) Barn—The B E reported that following the receipt of a letter by the Acting T C from Mr. Roberts with regard to the stone tiled roof of the large barn, this had been inspected and was found to be in bad condition having a number of large holes. In several instances roof timbers had rotted and broken. He therefore suggested that as a temporary measure a tarpaulin sheet be loaned to Mr. Roberts to cover his feeding stuffs and that the patching of the roof be carried out as soon as he had the necessary labour available. RESOLVED, That this be approved.

7—Water Main over Lansdown Bridge—The B E reported that the extension of Lansdown Bridge would necessitate the temporary breaking off of the 9 inch main which passes along Gloucester Road and Lansdown Road This main was laid to increase the pressure in the Lansdown Area by drawing from the old rising main in Tewkesbury Road and delivering through St. Mark's Housing Estate. The necessity to build up pressure was now not so great but at the same time the change in users of premises in this area and also the construction of new factories in no way lessened the demand for water. To facilitate reconstruction of the Bridge he would in normal times, have had no hesitation in severing the pipe temporarily across the bridge thus supplying west of the bridge from Brooklyn Road and east of the bridge from Lansdown and thence to Hatherley. The only serious risk was the possibility of further breakages by enemy action, but the complete temporary interruption would reduce the risk of fracture by cranes and other machinery, and enable the work to proceed more quickly. RESOLVED, That the B E be instructed to sever the pipe and carry out the arrangements for the supply of water as outlined by him.

8—Emergency Water Supplies—Read, Circular of 9th ult. from the Ministry of Health in regard to the provision of emergency water supplies. and as to the establishment of water points which would be most useful in relation to the more populous areas, and to invasion conditions when the town may find itself, through enemy action, cut off from its outside sources of pipe supply.

The Ministry considered that an emergency scale of water supply should be one or two gallons per day for the ordinary population, ten gallons per head per day for hospitals, and a minimum supply for essential industries, such as Breweries. The Government have now agreed that, subject to any plant and equipment remaining their property, expenses of a capital nature incurred by a water undertaking on approved schemes for the establishment of water points may be reimbursed in full. Schemes would only be approved for use of wells or springs which are already in existence. Pumping should be, where possible, by hand-pumps, etc., and provision should generally be made for chlorination and de-chlorination. RESOLVED, (1) That the B E be instructed to insert an advertisement in the "Echo" asking occupiers of premises with wells to notify him. (2) That the B E be instructed to compile a complete list of wells and show these on a map and submit a scheme to the Ministry of Health for the provision of as many emergency water points, together with the necessary pumping and chlorination facilities as can be established within the scale laid down by the Ministry. (3) That on completion of the setting up of emergency points a complete list be published and supplied to Wardens, W.V.S., and other Civil Defence Services.

9—Venturi Meter—The B E reported that the new parts for the Venturi Meter at Tewkesbury, necessary to supply the town direct from the Pumping Station in accordance with Section 73 of the Cheltenham and Gloucester Joint Water Board etc., Act, 1936, had been fixed. it would be necessary to erect a Recorder House over the Meter Chamber, and he estimated the cost of a Meter Chamber and Recorder House at £75. RESOLVED, That this be approved.

10—Depot at Tewkesbury—The B E reported that, as instructed, he had endeavoured to find suitable premises for a Depot and also a house or possibly two, for the Area Inspector, etc., but had so far been unable to do so.

11—Borough Engineer's Department—The B E reported that the staff in his Department had asked him to express their thanks for the appreciation by the Committee of the work carried out by them in connection with the new works at Tewkesbury for which honorariums had been granted

12--Decontamination Problems in Public Utility Services—Read, Circular 2565 of 3rd ult. from the Ministry of Health enclosing memorandum prepared by the Ministry of Home Security for the information and guidance of Public Utility Undertakings in this matter. RESOLVED, That this be referred to the B E.

E. L. WARD, Chairman.

113

#### **GENERAL PURPOSES AND WATCH COMMITTEE.**

**At a Meeting this Committee held on Tuesday, the 24th March, 1942.** Present; The Mayor, Aldermen Leigh James Pates, Trye, Ward and Winterbotham. Councillors de Courcy Ireland, Green, Grimwade, and Rogers. (Alderman Winterbotham in the chair).

1—Diseases Amongst Animals.--Supt. Hopkins reported that the Borough was free from contagious diseases amongst animals.

9-Hackney Carriage Fares—(a) The Committee considered the reference back by the Council of Minute No. 3 passed at the last Meeting of this Committee with regard to the fares to be charged by hackney carriage proprietors. RESOLVED, That the Mayor, Aldermen Trye and Ward, and Councillor Green be appointed a sub-Committee to meet the proprietors and to consider and report as to the fares which they consider should be charged.

(b) Excessive Charge—Read, letter of the 3rd March from the Police Supt. forwarding complaint of an alleged overcharge made against a local motor hire company. The Town Clerk reported that he had been in communication with the Company concerned and they agreed that their driver had in error made an excessive charge, but they had remedied the matter by refunding the amount in dispute to the person hiring the car.

3—Hackney Carriage Licences. (a) G. F. Collins and B. Mortimer.--The Committee further considered applications received from these men for Hackney Carriage Licences and Drivers' Licences which were adjourned at the last Meeting of this Committee for the recommendations of the Police Supt. RESOLVED, That the application of the latter be not granted, but that a Licence be granted to the former on the condition that he undertakes to join the Cheltenham Motor Hire Owners' Association and to ply for hire from the ranks used by the Association, and that this condition be endorsed upon his licence when issued, and subject also, to the vehicle being approved by the Police Supt. and the Motor Hackney Carriage Inspector.

(b) G. Saywood.—The Town Clerk submitted application from this man for the renewal of his licence, which had been suspended owing to his being called for National Service. The Town Clerk reminded the Committee that they had promised to renew the licence when the man returned to civilian life. RESOLVED, That a licence be granted in respect of Car. No. BVE 366 which had been approved by the Police Supt. and the motor hackney carriage Inspector.

(c) R. A. Critchley.—The Town Clerk submitted application from this man for a hackney carriage licence and driver's licence. The applicant attended and informed the Committee that he had now been discharged from the Army and that a car was being purchased for his use. RESOLVED, That the application be adjourned to the next Meeting of this Committee to enable the applicant to state definitely as to whether a car had been purchased for him, but that in the meantime his application for a driver's licence be granted.

(d) S. C. Pritchett.—RESOLVED, That the application of this man for a hackney carriage licence for car No. DLK 320 be granted subject to the vehicle being approved by the Police Supt. and the Motor Hackney Carriage Inspector.

(e) J. Palin.—RESOLVED, That the application of this man for a hackney carriage licence and driver's licence be not granted.

(f) J. C. Dominy.—RESOLVED, That the application of this man for a hackney carriage licence and driver's licence be adjourned to the next Meeting of this Committee and that the Town Clerk obtain information from him as to whether he intends to join the Motor Hire Owners' Association and to ply for hire on the ranks.

(g) A. C. Cunningham.—RESOLVED, That the application of this man for a driver's licence be granted subject to the same being recommended by the Police Supt.

4--Association of Municipal Corporations—Circulation of Resolutions.—The Town Clerk submitted letter dated 24th February, from the Association calling attention to the suggestion that, as a general rule, no useful object was obtained by passing a resolution and sending copies to other municipalities with a request for similar resolutions to be passed and sent to the Government and suggesting that a better procedure was for the resolution to be sent to the Association and for them to make a representation to the Government after full and careful consideration of the subject by the appropriate Committee. RESOLVED, That this suggestion be approved and followed.

5—Local Elections.—Read, letter of the 3rd March from the Home Office stating that the attention of the Secretary of State had been drawn to a certain diversity of interpretation by local authorities of the arrangements for the filling, during the War, of vacancies on Councils, and stating that the position as to who should be elected to fill the vacancy rested with the Council in the exercise of its powers under the Local Elections and Register of Electors (Temporary Provisions) Act, 1939. When, however, this Act was under consideration, it was agreed by all political parties that vacancies should be filled by persons belonging to the same political parties as the had been members and this agreement appeared, with few exceptions, to have been honourably observed, although there had been some differences of practice in the methods of electing a person of the same political party as that of the deceased or retiring councillor. It was pointed out that failure to follow this course was likely to provoke controversy and leave the political party or association concerned with a feeling that it had not been fairly treated. The Secretary of State was of opinion, therefore, that the more general practice of local authorities being guided in their election by information given to them by representatives on the Council of the party or association in question that they would regard a particular individual as the most suitable candidate, was the best method of preventing any sense of



political grievance and of not stirring up controversy which it was the object of the party truce, in time of War, to avoid.

6—Blackhedge Farm.—Read, letter dated 5th March from Mr. W. S. Jenner, the tenant of this farm asking if the Corporation would be willing to transfer his tenancy to his son, or whether they would require six months' notice from him, and would accept his son as the future tenant. RESOLVED, That consideration of this matter be adjourned for further information to be obtained as to Mr. Jenner's reasons for the proposed transfer.

7—National Service Acts, Officers of Local Authorities.—Read, letter dated 9th March from the Association of Municipal Corporations stating that the Association had been informed that when application is made for the deferment of an officer in any department, the Ministry of Health would be prepared to consider recommending deferment also of other officers in the same department whose ages did not exceed 41 years, so far as their deferment is desired, a was thought that it would be a convenience to submit all these proposals to the Ministry at the same time, and to obtain the department's decision thereon.

114

8—Agg Gardner Memorial Fund.—Read, letter dated 9th March from the Ambulance Headquarters asking if the Committee would agree to amend the resolution passed at their last meeting to read as follows "Subject to their keeping this in a separate fund and applying the income therefrom towards the maintenance of one or other of the Ambulances." It was also stated that a plaque commemorating the gift would be placed in the Lecture Hall with an inscription in the form enclosed with the letter. RESOLVED, That this be approved.

9—Athletic Ground—Dressing Rooms.—Read, letter dated 3rd March from the Senior Fireguard (B.8) Sector, asking for the use of the dressing rooms at this Ground as a Fire Guard Post for the St. James' Street Party, and stating that the Cheltenham Rugby Club had intimated that they would raise no objection to the use of the rooms during their tenancy, and he had received a letter from them to this effect. RESOLVED, That the permission be granted subject to the Party undertaking to see that the premises were kept clean and to cause no damage thereto.

10—British Restaurants.—Read, letters dated 17th March from the Ministry of Food approving of the equipping of a British Restaurant at the Montpellier Gardens at an estimated cost of £4,040 0s. 0d. and also on the St. Mark's Estate at an estimated cost of £4,282 0s. 0d. and setting out the conditions upon which the Ministry would be prepared to make a grant to the Council in respect of the expenditure incurred.

11—Location of Retail Businesses Orders, 1941.—Read, letter dated 16th March from the National Market Traders' Federation, The Northern Market Authorities' Association and Midland and Southern Market Authorities' Association stating that arrangements had been made by the Board adapting the orders applicable to markets, and a copy of the procedure decided upon was enclosed therewith. The Federation and the Association considered this to be a very practical and satisfactory method. and recommended all market authorities and owners to accept the arrangements. RESOLVED, That a copy of the procedure be forwarded to the Gloucestershire Marketing Society to obtain their -comments thereon, and that the matter be further considered when these have been received.

12—Petroleum Licence.—RESOLVED, That the application of Sir Robert McAlpine & Sons (London) Ltd., to store 500 gallons of petroleum spirit in an underground tank on the site of the new bridge works at Lansdown Road be granted.

13—House to House Collections Act, 1939.—RESOLVED, That the applications of the Gloucester Diocesan Association for Moral Welfare for the renewal of their Licence, and also the R.S.P.C.A. for a new Licence, to make house to house collections in the Borough for the year commencing 1st April, 1942, be granted subject to compliance with the House to House Collections Regulations.

14—Car Allowances to Officials.— The Town Clerk drew attention to the new petrol restrictions which would shortly come into force, and the Committee were asked to consider the effect of this on the use of cars for official business. RESOLVED, That a sub-Committee consisting of the Mayor, and Alderman Winterbotham, Councillors Avery, Green, Grimwade and Readings, be appointed to consider this matter and report thereon.

15—Land at Marle Hill Estate.—Read, letter dated 3rd January from Mr. J. R. Birt offering to renew his tenancy of the field at Marle Hill which expired on the 31st December last, at a rent of £20 per annum. Read, also, letter dated 23rd March from the Cheltenham Butchers' Buying Committee offering £25 per annum for the use of this field which was required for the lairaging of animals, the property of the Ministry of Food. when awaiting slaughter. RESOLVED, That the offer of the Cheltenham Butchers' Buying Committee be accepted, and the Town Clerk be authorised to prepare the necessary Agreement. RESOLVED ALSO, That Mr. Birt be informed that in the event of his being able to make some arrangement with the Butchers' Buying Committee for the use of the land when not required by them the Council would raise no objection.

16—Easter Holidays.—RESOLVED, That the Offices of the Council be closed for public business on Good Friday, Saturday, 4th April, and Easter Monday and that the Town Clerk make arrangements with the Heads of the various Departments for dealing with essential and urgent business during this period and that, save in exceptional circumstances, the staff be asked not to leave the district.

17—Nuisance from Dogs.—Read, letter dated 23rd March, from Alderman Lipson enclosing complaint with regard to the nuisance and annoyance caused by dogs now that the railings had been removed. Alderman Lipson suggested that the Committee might consider the advisability of issuing an appeal to dog owners to exercise reasonable control over their dogs. RESOLVED, That in all the circumstances, no action be taken at the present moment.

18—Town Clerk's Department.—The Town Clerk submitted a detailed report on the staffing and accommodation of his department and after consideration of the report and the recommendations made therein. IT WAS RESOLVED—

(a) Staff.—(1) That the recommendations of the Town Clerk be approved and adopted with the exception that recommendation (2) (i) with regard to the transfer of Mr. Wilkinson to the Town Clerk's Department as Chief Clerk, in view of Mr. Wilkinson's desire to enter the Armed Forces, be deleted, and consequently recommendation (2) (ii) be adopted proposing the advertisement of this appointment, and also that recommendation (9) with regard to the appointment of a temporary A.R.P. clerk be amended so as to make this clerk available for all civil defence and other duties and that the General Purposes Committee be empowered to make these appointments.

(b) Accommodation.—That a Sub-Committee consisting of the Mayor, Aldermen Trye, Ward and Winterbotham be appointed to consider in detail the portion of the report dealing with

accommodation and to make recommendations thereon and that, in the meantime, the Town Clerk be authorised to purchase essential office equipment.

CLARA F. WINTERBOTHAM, Chairman.

115

#### **FIRE PREVENTION COMMITTEE.**

**At a Meeting of this Committee held on Friday, 20th March, 1942.** Present—Alderman Ward ; Councillors Bush , Chinn, Grimwade, Readings and Till ; Messrs. W. S. F. Harris and V. Ferguson (Councillor Grimwade in the chair).

1-Monthly Report of Column Officer—Column Officer J. R. Jones reported that since the last Meeting the National Fire Service had attended 25 calls fire as follows :—

1942

11th February ...	Shurdington Road.
11th	Crickley Hill.
13th	32 Victoria Place.
13th	27 Dagmar Road.
13th	Sandy Lane, Railway Embankment.
14th	Witcombe Park, Birdlip.
16th	Hatherley Lane, Railway Embankment.
17th	12 Thames Road.
17th	Hatherley Lane, Railway Embankment.
18th	Welton, Christ Church Road.
20th	42 Alstone Lane
20th	Vineyards Farm, Charlton Kings.
21st	120 Arle Road.
21st February	3 Milton Road.
21st	Pates Grammar School, Albert Road.
22nd	13 Marle Hill Parade.
22nd	26 Humber Road.
25th	West Down, Cleeve Hill.
27th	Fish Shop, Fairview Road.
28th	Railway Embankment, The Reddings
1st March	The Moat, Leckhampton Lane.
4th	Hatherley Lane.
7th	24 North Place.
9th	Horse and Groom Inn.
12th	Pittville Pump Room.

2—Fire Guard—(a) The Fire Guard Staff Officer submitted his monthly report. The number of men compulsorily enrolled was 795 ; the number of firms who had applied for and received assistance was 38; 50 men had removed from the district, and the number released Certificates C.2. and C.3. was 124. The number of persons at present performing duties under the Order was 621 and the affiance left in the pool was 53.

(b) Training—The Fire Guard Staff Officer reported that apathy and complacency still existed amongst the greater portion of the Fire Guard and was a source of great anxiety. In order to

encourage attendance, halls for lectures had been used in the various and the times of the lectures had been arranged to suit Trainees. Bomb Instructions had also been carried out at "The Elms" on days and times suited to Trainees. The number of persons who had applied for training was 1762, the number invited to attend 1632, but less than 50 per cent of these had actually completed the course, RESOLVED, That the Chairman, the Town Clerk, and the Fire Guard Staff Officer be instructed to consider what arrangements can be made to stimulate interest in training.

(c) Film—The Fire Guard Officer reported that the film "The Fire Guard" was shown at the Regal Cinema on Sunday, 8th inst., and although the demand for tickets exceeded the supply, the attendance was poor. 3,686 tickets were issued but only 1,548 people attended.

(d) The Fire Guard Staff Officer reported that he had arranged for a film to be shown for one week commencing 29th inst. The film would be exhibited in different sectors each night of the week in order to give Fire Guards in all parts of the town an opportunity to attend. RESOLVED, That this be approved and that the "Dig for Victory" Exhibition Committee be asked if arrangements can be made for the film to be shown at the Town Hall at suitable times during the three days of the Exhibition.

(e) Local Film—RESOLVED, That the Fire Guard Staff Officer be instructed to consider if a film of local interest could be made showing the training available for Fire Guards.

3—Fire Guard Competition—Mayor's Cup—It was reported that the Mayor had kindly offered to present a cup to the winning team in a competition to be arranged, and he had also promised to present three miniature cups to the winners to retain as their own property. The team entered would consist of three persons who were members of the Local Authorities' Fire Guard, or registered Fire Guards under the Business Premises Order, and who were members of the same Fire Guard party. RESOLVED, That the thanks of this Committee be conveyed to the Mayor, and that the Fire Guard Staff Officer be instructed to arrange for the beats in each sector, and that the date and arrangements for the final competition be left in the hands of the Chairman and the Town Clerk.

4—Conference at Exeter—The Fire Guard Staff Officer reported that a Conference of Fire Guards Staff Officers and Assistant Staff Officers was held at Exeter on the 16th inst., and he attended.

5—Office Accommodation and Fire Guard Depot—As authorised by the General Purposes and Watch Committee the Town Clerk reported he had been in negotiation with the Gloucester Co-operative and Industrial Society for the tenancy of the two upper floors and one room on the ground floor at 413 High Street. The Company were prepared to let the premises cleaning an annual rent of £200 to include rates, the cleaning of the passage way and heating expenses by the central heating system. RESOLVED, That the report of the District Valuer be obtained with regard to the proposals and that, subject to this being satisfactory, an Agreement be entered into for the tenancy of the premises and that possession RESOLVED, also, That the Fire Guard Staff Officer be instructed to arrange for the Post Office to install the necessary telephones.

6—Fire Guard Depot, Public Assistance Institution—Read, letter of 25th ult. from the County Public Assistance Officer stating that the approval of the Guardians Committee and the military authorities had been obtained to the use of the Board Room at the Public Assistance institution as a Fire Guard Depot, subject to any expenses for lighting and heating being paid by the Corporation. RESOLVED, That this be approved.

7—Fire Guard Superintendent—Read, letter from Mr. A. C. Tyser asking for reimbursement of his travelling expenses amounting to £2 1s. 7d consequent upon his taking up his appointment as Fire Guard Superintendent. RESOLVED, That this be paid

8- Typewriter—Read, letter of 5th inst. from the Regional Commissioner approving expenditure for the purchase of a typewriter for The Fire Guard Office and stating that reasonable expenditure not exceeding £35 would rank for grant subject to the certificate of the District Auditor.

116

9—National Fire Brigades Association—Read, letter of 12th inst. from the National Fire Brigades Association asking the Council to continue their subscription of £1 10s. 0d. per annum which would provide for periodical reports etc., and would also enable the original members of the Fire Brigade to retain their membership. RESOLVED, That this be agreed to.

10—Circulars Received from the Home Office—The Town Clerk reported on the following circulars in regard to the National Fire Service received from the Home Office since the last meeting :---

No. 5--- Increase in standard pay for certain grades of National Fire Service Personnel.

No. 6—The King's Fund (1940).

No. 7—Supplementary Water Supplies.

Nos. 8 and 9—Financial arrangements.

11—Circulars Received from the Ministry of Home Security—The Town Clerk reported on the following circulars received from the Ministry of Home Security since the last meeting :—

No. 28—Axes, hand lamps and weather protective clothing for Fire Guards at Depots

No. 30—Civil Defence Duties (Compulsory Enrolment) (No. 3) Order, 1941. Certificates showing performance of fire prevention duties under the Fire Prevention (Business Premises) (No. 2) Order, 1941.

No. 32—Fire Prevention Duties ; proposed grant of exemption in certain cases to night workers and shift workers.

No. 33—The importance of joint arrangements under the Business Premises Order.

No. 35—Fire Prevention Orders ; the application of the phrase " vital work for exceptionally long hours."

No. 37—Fire Prevention Orders—New procedure for dealing with applications for exemption based on medical grounds in England and Wales

No. 45—Axes, hand lamps and weather protective clothing for Fire Guards at Depots. No. 48—"The Fire Guards Handbook."

No. 51—Repercussions on fire prevention arrangements at business premises of directions under the Defence Regulations to persons to perform Home Guard Duty.

RESOLVED, That with regard to Circular No. 28, the Fire Guard Staff Officer be instructed to order the necessary equipment.

RESOLVED, also, That with regard to Circular No. 48, the Fire Guard Staff Officer be instructed to order 5,000 copies of " The Fire Guards Handbook."

12—Regional Circulars—The Town Clerk reported on the following circulars received from the Regional Commissioner :— (a) Effect on Old Age Pensions etc., of receipt of subsistence allowance for Fire Prevention Duties.

(b) Additional stirrup hand pumps for Fire Guard Parties.

(c) Payment to Fire Guards at Business Premises of supplementary allowance in respect of loss of earnings due to war service injuries.

(d) Conference of Fire Guard Staff Officers and Fire Guard Assistant Staff Officers.

(e) Axes, hand lamps and weather protective clothing for Fire Guards at Depots.

(f) The importance of joint arrangements under the Business Premises Order. RESOLVED, That with regard to (b) the Fire Guard Staff Officer be instructed to obtain information as to the number of Fire Guard Parties in the Borough and the number of additional stirrup hand pumps which would be required to supply each Party with two pumps, and that he be instructed to order the necessary quantity.

H. C. GRIMWADE, Chairman.

#### **ALLOTMENTS COMMITTEE.**

**At a Meeting of this Committee held on Monday, 9th March, 1942.** Present—Councillors Addis, Bendall, Bush, Compton, Fisher, Green, Smith and Thompson ; Messrs. Ball, Barlow, Roe and Whittall (Councillor Smith in the chair).

1—Gardens Superintendent's Report—Cultivation—The G S informed the Committee that during the last month a number of allotment holders had been reported to the as they were not undertaking cultivation the proper of their allotments and he, therefore, had no further report to make at the present time.

2—Additional Land—(a) Marle Hill Tip Area—The G S reported that owing to the demand for allotments in this area, a further 45 allotments had been plotted on land belonging to the Corporation above the tip. The main entrance would be from Tommy Taylor's Lane, but it was hoped to provide a footpath from the existing allotments. RESOLVED, That this be approved and that the land be let at the usual rate of 1s per perch per annum, the tenants being allowed the first 12 months' rent free.

(b) Elmfield Park Estate—The G S reported that the County Council had under consideration the making of a tree Clearance Order in respect of this land but he had suggested that the Corporation might take over the area, plot it into allotments and mark the trees on each plot which should be removed in order that vegetables might be grown. The County Horticulture Adviser had approved of this suggestion and if the Corporation were able to obtain the land for allotments the County Council would withhold the making of a Clearance Order. Approximately sixteen acres of land would be available but a portion had been already let. RESOLVED, That the Acting T C be instructed to requisition the land and that this be plotted into allotments, and let at the rate of 1s per perch per annum, the tenants being allowed the first twelve months' rent free on the condition that they remove the trees marked by the G S and that not more than six trees be allowed to remain on one plot.

(c) Glenmore, The Park—The G S reported that he had inspected the uncultivated garden of this house, but owing to the number of forest and fruit trees and bushes, and to the fact that the lawns

are constructed on clinker and ashes, he did not recommend that any action should be taken by the Corporation.

(d) Land at Leckhampton—RESOLVED, That the G S be instructed to inspect land in this area with a view to any that was suitable being requisitioned for allotments.

117

3—Lopping of Trees—North Ward and Marie G S reported that five elm trees on these allotments had received attention during the last month.

4—Bledisloe Cup—The G S reported that. he had now received details of this Competition and as instructed at the last meeting, had filled in the necessary entry form for the 1942 Competition.

5—Barn Field—Read, letter of 24th ult. from the Chairman of the Governors of Dean Close School suggesting that Agreement should be entered into by the Corporation for the acquisition of this land for allotments, and that a nominal acknowledgement rent should be paid. RESOLVED, That this be agreed to and that the Governors be informed that the Committee are prepared to pay a nominal rent of 10s per annum.

6—Allotment No. 17 Brooklyn Road—Read, letter of 19th ult. from the tenant of this allotment miring for a rebate in rent as no cultivation had been carried out On the plot by the previous tenant. RESOLVED, That he be granted a rebate for six months from the date of the commencement of his tenancy.

7—Allotment No. 51c Charlton Park Gate—Read, letter of 26th ult. from Mr. F. A. Clover who had. taken this allotment, asking for a reduction in the rent as it was situate under a large tree and suckers were growing on more than half of the plot. RESOLVED, That in future this allotment be let at a rental of 4s per annum.

8—Marle Hill Allotments—Rabbits—Read, letter of 12th ult from Mr. A. G Emms, the tenant of allotments Nos. 33 and 112 Marle Hill complaining of the damage to his crops caused by rabbits, and asking for compensation for the loss sustained. RESOLVED, That the application be not entertained.

9—Hatherley Road Allotments—The Acting T C reported that the Great Western Railway Company had now informed him that it would be necessary to acquire additional land, namely 1 acre 3 roods 31 perches in extent, for the deposit of excavated material in connection with the widening of the Line. This would affect allotments Nos. 6 to 38 running from the Northern boundary to the brook. RESOLVED, That the Acting T C be instructed to inform the Railway Company that notice will be given to the tenants to be displaced and that the G S be authorised to assess the compensation payable by the Company to the tenants as on the previous occasion. RESOLVED, also, That endeavours be made to provide the displaced tenants with other allotments in the vicinity.

10—Autumn Show—The Chairman reported that the Committee appointed to organise the Dig for Victory Week to be held in April had decided to recommend the Horticulture Committee to hold an Autumn Show in September. RESOLVED, That if this recommendation is approved by the Horticulture Committee, application be made for the free use of the Town Hall for the Show.

11—Water Supply—It was reported that the Cheltenham and District Allotments Association had made application for water to be provided, where possible, for the use of allotment holders. RESOLVED, That the B S be instructed to report to the next Meeting as to the possibility of providing water supplies for the allotments and to submit an estimate of the cost of the same

12—Allotments, Agg Gardner Recreation Ground—It was reported that the Cheltenham and District Allotments Association had made application for a gate to be provided to these allotments from Hudson Street. RESOLVED, That the B S be asked to consider the provision of a gate and if he considers this advisable he be instructed to erect the same

P. T. SMITH. Chairman.

#### **PARKS AND RECREATION GROUNDS COMMITTEE.**

**At a Meeting of this Committee held on Monday, 9th March, 1942.** Present—Councillors Addis, Bendall, Bush, Compton, Fisher, Green, Smith and Thompson (Councillor Green in the chair).

1—Food Production—The G S reported that during the month of February the sale of produce at the Market amounted to £143 0s. 4d. as against £67 4s. 9d. for February, 1941.

2—Clyde Recreation Ground—The G S reported that at the West entrance to this Recreation Ground there was an area of approximately one and a half chains of land which was not being used for sports purposes, and he recommended that this should be broken up and planted with potatoes. RESOLVED, That this be approved.

3—Naunton Park Recreation Ground—(a) Diseased Elm Trees—The G S reported that two elm trees in this Recreation Ground had elm disease, and he recommended that these should be removed. RESOLVED, That this be approved.

(b) Read, letter of 15th ult. from Mr. F. G. Collett of 14 Asquith Road asking for the removal of a lime tree in this Recreation Ground adjoining his garden. RESOLVED, That the G S be instructed to inspect the tree and to lop the same if he considers this necessary.

4—Montpellier Gardens—(a) Meteorological Instruments—The G S reported that on the night of the 6th inst. the grans barometer was stolen from these Gardens and lie had accordingly reported the matter to the Police. Since this the rain gauge, had been damaged. The loss and damage to these instruments had resulted in the continuous records over the past 70 years being broken. RESOLVED, That the B S be instructed to fence in the station with some of the railings to be removed front the Swimming Pool. the sum of £9 15s. 0d.

(b) Elm Trees—The G S reported that the four elm trees had now been reduced in height and the branches disposed of for £9 15s. 0d.

5—Wellington Square and Clarence Square Gardens—The Acting T C reported that he had been in communication with the Military Authorities and they had now agreed to transfer their requisition of a small portion of the Clarence Square Garden to the Wellington Square Garden in order that the War-time Nursery might be erected on a site in the former Gardens' RESOLVED, That this be approved.

118

6—Sandford Park—Air Raid Shelters—The Acting T C reported that Messrs. Folland Aircraft, Ltd., had informed him that the Ministry of Aircraft Production were unable to deposit the sum of £60 to cover the estimated cost of removal of the Air Raid Shelters to be erected in the Bath Road entrance. The Chairman had, therefore, authorised him, in the special circumstances, to agree to the deposit being waived subject to the further condition that the Agreement to be entered into for the use of the site should contain an undertaking by the Company to remove the Shelters within three months



of the termination of hostilities, and to reinstate the Park and boundary walls to the satisfaction of the Corporation. RESOLVED, That this be approved.

7—Cricket Pitch—Read, application of 9th ult. from the Spiral Social Club for a cricket pitch during the coming season at Agg Gardner Recreation Ground. RESOLVED, That the Club be informed that the Committee regret they are unable to accede to this application as there is not sufficient accommodation available

8—Pittville Lake—The B S reported that he had been in communication with the Military Authorities and as a result, he had received information from the Garrison Engineer that no lorries were now washed at the Pump Room so that no further oil and petrol should percolate into the lake.

9—Pittville Pump Room—The B S reported that, as instructed, he had made an inspection of the Pump Room and Gardens. The surfacing in front of the Pump Room was worn and in places was showing signs of disintegration. The turf had also been cut, and in other cases covered by buildings and stores, and apparently a further road was to be constructed to give access to the rear of the large store buildings. The portico on each side of the building had been walled in with brick work to provide extra storage accommodation, and most of the loading appeared to be done through the front door. The stonework at the bases of the columns had been chipped by collisions with the tailboards of lorries, and the D.C.R.E. had been requested to provide wooden blocks near the bases to prevent this. On the eastern side of the colonnade a brick built store was in course of erection and this was to be finished with a concrete roof. The interiors of the stores formed under the colonnade had been lime washed, and also the masonry which formed the outer face of the Pump Room Structure. Despite the propping of the floor of the main hall, floor settlement had taken place. The lead covering from the stone staircase leading to the upper rooms had been removed and the treads were rapidly being worn down. He did not, however, consider that at present any damage was being caused which could not satisfactorily be re-instated at the conclusion of hostilities, except possibly the floor.

W. J. GREEN. Chairman.

#### **CEMETERY AND CREMATORIUM COMMITTEE.**

**At a Meeting of this Committee held on Thursday, 26th March, 1942.** Present—Councillors Avery, Bendall, Chinn, Rev. de Courcy Ireland, Moore and Readings (Councillor Rev. de Courcy Ireland in the chair).

1--Superintendent's Report--Read, Report of the Superintendent for the period from the 21st February to 26th March. Number of Interments 81 ; Cremations 35 ; Grave Spaces sold : 1st Position 2, 2nd Position 1, 3rd Position nil 4th Position 26 ; New Memorials erected 13 ; New Inscriptions 19

2—Grants of Grave Spaces Sold—RESOLVED, That the Common Seal be affixed to Grants Nos. 10540 to 10568.

3—Designs—RESOLVED, That the designs Nos. 2767 to 2776, as set out in the designs book, signed by the Chairman, be approved.

4—Essential Works Order, 1941—The Superintendent reported that F. G. Bennett, gravedigger, who was reserved until July under the Essential Works Order, 1941, had now been called up for service in H M. Forces He also reported that K. Clements, gravedigger, had received his calling-up papers and was leaving on the 4th May.

5—Civilian War Deaths Scheme—(a) The Town Clerk reported that it had been necessary to provide accommodation for garaging the three trailers purchased from the County Council for the conveyance of civilian war dead, and he had been in communication with the Gloucestershire Marketing Society to ascertain if suitable accommodation could be provided at the Market He submitted letter of the 27th March from the Company offering to provide covered accommodation. RESOLVED, That the thanks of the Committee be conveyed to the Society for their co-operation.

(b) Stretchers—RESOLVED, That 24 galvanised tubular stretchers be purchased for the trailers.

E. S. DE COURCY IRELAND, Chairman.

#### **RATING COMMITTEE.**

**At a Meeting of this Committee held on Wednesday, 4th March, 1942.** Present—Alderman Taylor; Councillors Bettridge, Bush and Moore (Alderman Taylor in the chair).

1—Proposals—The Committee considered the proposals submitted by the Rating and Valuation Officer. RESOLVED, That these be submitted for the revision of Assessments as now settled by the Committee.

2—Arrears—(a) The Rating and Valuation Officer reported as to the collection of arrears and the Committee gave him instructions thereon.

(b) The Committee interviewed one person in arrear with his rates and wrote off a portion of the arrears and settled the weekly payment to be made to discharge the remainder.

119

3—Assessment of Agricultural Cottages—Read, circular of 26th ult. from the Clerk of the County Valuation Committee that the County Committee had re-considered the question of assessment of farm labourers' cottages having regard to the fact that the majority of farmers were now deducting 5s per week for rent instead of 3s a week as hitherto. The Committee were of the opinion that farm cottages should be assessed on their merits and not at a flat rate figure, and, where such cottages are let to persons other than farm employees steps should be taken to increase the assessment to the basis adopted for comparable house property. RESOLVED, That the Rating Officer be instructed to submit a list of the farm cottages to the nett Meeting of the Committee.

4—Valuation of Special Properties—Read, circular of 25th ult. from the Clerk of the County Valuation Committee that the County Council had now decided to set up a Valuation Department and the County Valuer would take over the valuation of special properties as soon as the necessary arrangements can be completed.

P. P. TAYLOR, Chairman.

#### **FINANCE COMMITTEE.**

**At a Meeting of this Committee held on Tuesday, 31st March, 1942.** Present—The Mayor; Aldermen Pruen, and Ward ; Councillors Garland, Grimwade and Rogers (The Mayor in the chair).

1—General Rate—Read, Report of the Borough Treasurer, dated the 28th inst., on the collection of the Second Instalment of this Rate Amount collected £127,589 Leaving Outstanding £5,628.

2—Water Rate—Read, Report of the Borough Treasurer dated 28th inst. on the collection of this Rate for the half-year ended 31st March, 1942. Amount collected £31,161 ; Outstanding £5,201.

3—Electricity Charges—The B T reported on the collection of Electricity charges since the last Meeting.

4—Accounts Rota Committee—Reported Meeting on the 28th inst. Present—The Mayor (in the chair) and Alderman Ward. The Accounts were examined and recommended for payment. RESOLVED, That this recommendation be approved and adopted.

5—Renewals—RESOLVED, That the terms proposed for the renewal of mortgages amounting to £1,625 be approved, and the Mortgages endorsed accordingly.

6—Cost of Living Salary Adjustments—Read letter, dated 2nd March from the South Western Provincial Council for Local Authorities' Administrative, Technical, Professional and Clerical Services stating that the Provincial Council had decided to determine the present percentage scheme of salary adjustments and to substitute therefor a scheme of flat rate bonus in accordance with the scheme accompanying the letter, the operative date being 1st April, 1942. RESOLVED, That consideration of the matter be deferred until such time as the staff make a request for its operation.

7—Employees on War Service—The Town Clerk referred to proposals which had been made in public for an increase in pay to members of H M Forces, 6d. of which would be paid now and 6d. would be placed in a post-war credit fund. RESOLVED, That for the purpose of making up the pay of the officers and employees of the Corporation serving in the Forces the 6d. per day placed in the post-war credit fund be not taken into account.

8—Pay-Packets of Employees—Read, letter dated 17th March from the National Union of General and Municipal Workers asking for the issue to employees of pay-packets showing the wages earned and the deductions therefrom. The Borough Surveyor reported that this information had originally been set out on the pay-packets but the Borough Treasurer had informed him that the practice had had to be partially discontinued owing to shortage of staff. RESOLVED, That the Borough Treasurer be authorised to issue a statement marked on a pay-packet to each employee in the last of every four weekly periods showing the calculations and deductions for the previous weeks.

9—Superannuation—(a) Actuarial Valuation—Read, letter dated 13th March from the Ministry of Health stating that with regard to the additional liability imposed on the fund by the Superannuation Act, 1937, the Minister took the view that in the absence of a certificate given by the Actuary it was necessary for the Council to make provision by means of a Scheme under Sub-section (6) of Section 22 for the liquidation of the additional liability and a draft scheme enclosed therewith RESOLVED, That the Council approve the draft scheme submitted by the Ministry and that the Common Seal be affixed thereto.

(b) Mr. R. Owen Seacome—Read, letter dated 26th March from the Ministry of Health with regard to the appeal made by Mr. Seacome as to the calculation of his superannuation allowance. The Minister stated that having regard to the provisions of the Superannuation Act, 1937, it appeared that the superannuation allowance payable to Mr. Seacome should be based on the average remuneration received during the five years immediately preceding 1st April, 1939, and that in the circumstances the question as to whether articulated pupils fees were reckonable for superannuation purposes had no bearing on the amount of the allowance payable to him and was not one which the Minister had any jurisdiction to determine. The Town Clerk advised that he was in agreement with the Ministry's views, which, as far as information available at present showed, would mean an increased allowance to Mr. Seacome. The Town Clerk also stated that he had been informed that during the five years preceding 1st April, 1939, Mr. Seacome had been in receipt of fees from articulated pupils and that in this case the Ministry had not completely dealt with the matter in full.

RESOLVED, That the Town Clerk point out the position to the Ministry of Health and that they be asked to state their views.

T. WILFRED WAITE, Chairman.

120

### **Borough of Cheltenham.**

**At a Monthly Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices in the said Borough, on Wednesday, 8th April, 1942, at 3 p.m.** Present : The Mayor (Councillor T. Wilfred Waite, J.P.) in the chair. The Deputy Mayor (Councillor John Howell, C.B.E.,

Aldermen Leigh James, Lipson, M.A., M.P., Pates, Pruen, Capt. J. H. Trye, C.B.E., R.N. (Retd.), Ward and Clara F. Winterbotham, M.B.E., J.P. ; Councillors Addis, J.P., Avery, Barnett, Bayliss, Bettridge, Lt.-Col. C. W. Biggs, O.B.E., Bush, Chinn, Compton, Rev. de Courcy Ireland, M.A., Garland, Green, Grimwade, Dr. Hayward, M.B.E., M.B., B.S., Moore, Readings, Rogers, Smith, Thompson and Till.

Apologies—Apologies for absence were received from Councillors Bendall and Fisher.

1—Minutes of Previous Meeting—RESOLVED, That the Minutes of the Monthly Meeting of the Town Council held on the 2nd March, 1942, and of the Special Meeting held on the 20th March, 1942, having been printed and a copy sent to each Member of the Council, be taken as read, and that the same be adopted and confirmed.

2—Emergency Committee —RESOLVED, That the Report of the Emergency Committee of their Meetings held on the 4th, 10th, 18th March and 1st April, 1942, be received.

3—Proceedings of Committees--RESOLVED, That the proceedings of the under-mentioned Committees at their Meetings held on the dates respectively appearing be approved and confirmed :—

Public Health ..Meetings held March 9 & 30

Housing Meeting held March 19

Subject to an Amendment moved by Alderman Lipson and seconded by Alderman Pruen ; " That Minute No. 3 (e) with regard to amendments to be made in the differential rent scheme be referred back for further consideration." Subject, also, to an Amendment moved by Councillor Bush and seconded by Councillor Rev, de Courcy Ireland "That Minute No 7 with regard to the management of the Housing Estate at Churchdown for the Ministry of Aircraft Production be amended and that the modified terms now offered by the Ministry, as reported by the Town Clerk, be accepted."

Street and Highway Meeting held March 23

RESOLVED, also, That having regard to the fact that both the bases of the Crimean Guns are identical, the Ministry of Supply be informed that the Council agree to surrender for scrap one of the bases in addition to both guns.

Town Planning Meeting held March 12

Town Improvement and Spa Meeting held March 26

Electricity and Lighting Meeting held March 30

Water Meeting held March 10

General Purposes and Watch Meeting held March 24

Subject to an Amendment moved by Alderman Lipson and seconded by Councillor Bush : "That Minute No. 3 (c) with regard to the application of Mr. R. F. Critchley for a Hackney Carriage Licence be amended and that the application be granted, Mr. Critchley having now obtained a car which has been examined and passed by the Motor Hackney Carriage Inspector."

Subject, also, to an Amendment moved by Councillor Barnett and seconded by Councillor Bettridge : "That Minute No 17 with regard to nuisance from dogs be referred back for further consideration."

Subject, also, to an Amendment moved by Alderman Lipson and seconded by the Deputy Mayor : "That Minute No. 18 (a) with regard to staff to be appointed for the Town Clerk's Department, be amended and that the appointment of a female Filing Clerk be not made a permanent appointment."

Subject, also, to an Amendment moved by Alderman Lipson and seconded by Councillor Smith : "That the portion of Minute No 18 (a) authorising the Chairman and Town Clerk to appoint such additional clerical and typists staff for the Town Clerk's Department as may be considered necessary be amended and that the Town Clerk do submit to the Committee for approval, proposals as to the number of clerical appointments he recommends should be made"

121

The Deputy Mayor in the chair.

Fire Prevention Meeting held March 20

Allotments Meeting held March 9

Parks and Recreation Grounds Meeting held March 9

Cemetery and Crematorium Meeting held March 26

Rating Meeting held March 4

Finance Meeting held March 31

Subject to an Amendment moved by Alderman Lipson and seconded by Councillor Addis : " That Minute No. 6 with regard to cost of living salary adjustments, be referred back to the Committee for further consideration."

(An Amendment moved by Councillor Readings and seconded by Councillor Barnett : "That Minute No. 8 with regard to the issue of pay-packets to employees showing calculations and deductions be referred back for further consideration " was lost).

RESOLVED, also, That an Order on the Borough Treasurer be signed authorising him to pay to the several Corporations, Companies and Persons mentioned in the Schedule of Accounts, the sum of money set opposite their respective names, and such additional sums as may become payable during the month in respect of current Contracts upon the Certificate of the Architect or Officer under whom the work is carried out.

4--Education Committee---RESOLVED, That Miss C. M. Winnington Ingram, M.A., be appointed a representative of the Cheltenham Ladies' College to serve on the Education Committee, for a term

of three years expiring on the 7th April, 1945, to fill the vacancy caused by the expiration of the term of office of Miss E. M. Knollys.

5—Grammar School Governors—RESOLVED, That Councillor T. Wilfred Waite be re-appointed a representative of the Council on the Board of Governors of the Cheltenham Grammar School for a further term of three years expiring on the 7th April, 1945.

6—Gas Accounts—RESOLVED, That the Town Clerk be instructed to call the attention of the Gas Company to the complaints made that the quarterly accounts recently rendered to consumers are considerably in excess of previous accounts, and to ask for the observations of the Company thereon.

T. WILFRED WAITE, Mayor.

**MINUTES of the Committees of the Town Council to be submitted for approval at the Quarterly Meeting of the Council to be held on Monday, 4th May, 1942.**

#### **PUBLIC HEALTH COMMITTEE.**

**At a Meeting of this Committee held on Monday, 13th April, 1942.** Present—The Mayor ; Aldermen Leigh James, Preen and Clara Winterbotham ; Councillors Riggs, Rev. de Courcy Ireland, Garland, Hayward, Moore and Rogers (Alderman Preen in the chair).

1—Analyses of Water—The Medical Officer of Health submitted his report of analyses of water taken since the last Meeting of this Committee. 9-Surrender of Diseased Meat, etc.—The Medical Officer of Health reported the surrender of 15 lbs. Beef ; 1 qr. 3 lbs. Mutton ; 14 lbs. Beef Sausage meat ; 3 lbs. Sausages ; 1 qr. Cod Roes ; 1 qr. 10 lbs. Cod fillets ; 18 lbs. Salt Cod ; 1 cwt. 2 qrs. 12 lbs. tinned Beef ; 1 cwt. 2 qrs. 18 lbs Pork ; 24 lbs. Luncheon Meat ; 1 qr. 15 lbs. Ham ; 2 lbs. Rabbit ; 23 tins Fish ; 108 tins Fruit ; 57 tins Vegetables , 6 tins Jams and Marmalade ; 146 tins Milk.

122

3—Diphtheria Immunisation—(a) Quarterly Report—The Medical Officer of Health submitted the following report of treatment given during the quarter ended 31st March :—

No. of new cases (immunisation commenced). ...	528
No. of injections given	1,103
No of cases in which treatment was completed during the quarter	474
No. of cases partially completed when attendance ceased	4
No of cases Schick Tested after immunisation (80 negative; 8 positive 4 and 2 result unknown)	90
No. of non-immunised cases Schich Tested (negative)	2

Two clinics were held at Holy Trinity School and one at Naunton Park Infants School.

(b) The total number of children immunised since the commencement of the scheme was 3754.

(c) The Medical Officer of Health reported that the number of birthday letters sent out during the period from 1st January to 31st March was 214, So far the parents of 44 babies had accepted the offer of immunisation and parents of 25 older children who had received the letter had also accepted the offer.

4—Annual Reports of Medical Officers of Health for 1941— Read, circular 2604 dated 24th March from the Ministry of Health with regard to the contents of the Annual Reports of Medical Officers during wartime RESOLVED, That this circular be referred to the Medical Officer of Health.

5—Health Department —Clerk—The Medical. Officer of Health recommended that Miss L. Ellis, Clerk in his Department, who had now reached the maximum of Grade D, should be placed in Grade F RESOLVED, That the Committee are prepared favourably to consider the matter, but having regard to the pending application from the Municipal Officers' Guild for the adoption of the Whitley Scales of salaries in force for the S.W. area, the application be adjourned for the present.

6—Houses Unfit for Human Habitation—(a) 10 Lower Park Street—The Chief Sanitary Inspector reported that on the instructions of the Housing Committee, he had inspected these premises, and the Borough Surveyor also reported on the damage done to the premises during the air raid. They were both of opinion that the premises were unfit for habitation and should be demolished The Town Clerk reported that the owner was applying to the magistrates on the 20th April for an order for possession of the premises. RESOLVED, That the Council being satisfied that the above mentioned premises are unfit for human habitation and are not capable, at a reasonable expense, of being rendered fit, notice be given under Section 11 of the Housing Act, 1936, to the owner and persons having control of the house, and mortgagees, if any, that the condition of the said house and any offer with respect to the carrying out of works or the future user thereof will be considered at a Meeting of the Committee to be held on the 11th May.

(b) 26 Priory Street—Basement— Read, application of the 11th March from Messrs Eckersall, Watterson & Moore asking for the termination of the Closing Order made in respect of the basement at these premises. RESOLVED, That consideration be adjourned to the next meeting and that meanwhile the premises be inspected by the View Sub-Committee.

(c) 34 and 34a North Place—Read, letter dated 1st April from Mr. W. P. Jones stating that he objected to any of the walls of these properties being demolished if they were in fair condition and asking to be allowed to remove the dangerous portion of the premises The Chief Sanitary Inspector reported that the furniture had not yet been removed from the property. He also ,submitted two tenders received for the demolition of the property. RESOLVED, That the tender of Mr. W. M. Wiggett (being the lowest) amounting to £40 less an allowance of £5 for materials (being the most favourable tender received), for the demolition of the property including the rebuilding of a brick pillar, be accepted if the property is not demolished by the owner in compliance with the Order. RESOLVED, also, That the owners be required to remove the furniture by the 18th April

7—Re-occupation of Condemned Houses--RESOLVED, That the applications for renewal of the licences for the re-occupation of 1, 2 and 3 Bubbs Cottages, York Street, and " Ferndale," Gloucester Road, be granted for a further period of six months subject to the Chief Sanitary Inspector being satisfied that the premises have been maintained in a reasonable state of habitation

8-309, 311, 313 and 315 Gloucester Road—Flooding of Cellars—The Borough Surveyor reported that the sewer leading to these properties had just been opened and he would be in a position to report further upon the matter at the next meeting.

9—Hawthorne Road, Orchard Estate—The Chief Sanitary Inspector reported that complaints had been received with regard to the ditch which passes through a garden at the side of No. 15 Hawthorne Road. He had inspected the same and found that the RESOLVED, That the matter be adjourned to the next meeting of this Committee and that the Borough Surveyor be instructed to report thereon.

10—Food and Drugs Act, 1938—(a) The Chief Sanitary Inspector reported that samples of milk had been taken in one case which were unsatisfactory. RESOLVED, That the Town Clerk institute proceedings in respect of the samples numbered 228 and 233.

(b) The Chief Sanitary Inspector submitted Certificates of the Public Analyst in respect of five samples of Milk Nod. 277, 229-232 inclusive, which were all satisfactory.

(c) 30 Albion Street—Read, letter dated the 12th March from Messrs. Hazlewood & Co in regard to the sanitary convenience, which directly communicated with a room at these premises used for the preparation of food contrary to Section 13 of the Act, and asking if the Committee would approve of alternate arrangements. RESOLVED, That the Chief Sanitary Inspector be instructed to report thereon at the next meeting.

11—Slaughterhouse Licences—The Chief Sanitary Inspector submitted report on Licensed Slaughterhouses. RESOLVED, That licences be granted under Section 57 of the Food and Drugs Act, 1938, for the year ending 31st March, 1943, in respect of the following premises :—Slaughter Houses—Dunalley Street, in occupation of W. A. Davis of 330 High Street ; Dunalley Parade, in occupation of Messrs. Holiday & Page Ltd.

12—Factory and Workshops Act, 1937—(a) 30 Winchcomb Street—The Chief Sanitary Inspector reported that complaints had been received of smells arising from a gully trap in this workshop which was not enclosed. RESOLVED, That notice be served on the owners under Section 9 of the Act requiring them to replace the existing gully by one which is properly sealed.

(b) Old Brewery, Warwick Place—The Chief Sanitary Inspector reported that 10 to 20 males and 60 females were employed on these premises. One w.c. was being constructed for the males but there was only one in use for the whole of the female staff. RESOLVED, That notice be served under Section 7 of the Act requiring additional accommodation to be provided for the female staff.

123

13- Food Decontamination Demonstrations-The Chief Sanitary Inspector reported that a demonstration would be held at Bath on the 16th April. He also reported that a letter from the Ministry of Food had been received stating that in order to stimulate interest and to assist in the training of members of Food Decontamination squads, the Ministry had decided to recognise for grant travelling expenses incurred in connection District attendance at these demonstrations. RESOLVED, That the Chief Sanitary Inspector be authorised to attend with the District Sanitary Inspector (Mr. H. Stone).

14 --Rats and Mice Destruction Act, 1919-The Chief Sanitary Inspector reported the progress made with regard to the fixing of benches to the manholes and the baiting of the same.

15-Zion Baptist Chapel, Pilley Lane-The Chief Sanitary Inspector reported that complaints had been received of the continual stoppage of the drain from these premises and on investigation it was found that this was in the disconnecting trap which was situate some distance under the ground. When the widening of Pilley Lane was carried out some years ago, the frontage was set back and the trap is therefore now situate in the footpath whereas it should have been placed within the boundary of the premises at the time the widening was carried out. RESOLVED, That the Council be recommended to agree to bear the cost of removing the trap from the footpath and to this being placed on the property belonging to the Chapel.



16-Caravan Site-The Chief Sanitary Inspector reported that he had received a further letter from Mr. H. H Search of 126 Leckhampton Road whose application for a Licence under Section 269 of the Public Health Act, 1936 for the use of the land at the rear of his premises as a site for a trailer caravan had been refused by the Committee. RESOLVED, That the site be inspected at the next meeting of the View Committee and that if they consider the premises suitable a Licence be granted and Minute No. 5 passed at the last meeting of this Committee be varied accordingly.

17-4 Gloucester Place-Read, letter received on 30th March from Mrs. W. E. Burnell stating that she was not in a position to pay the amount of £34 10s. 0d. for the work carried out by the Corporation to this property. and offering to pay 10s per week, RESOLVED, That an order be made under Section 10 (iii) of the Housing Act, 1936, declaring the expenses to be payable by monthly instalments of £2 within a period not exceeding two years, with interest at the rate of 3 per cent per annum until the whole amount is paid.

18-168 High Street-Read, letter dated 8th April from Messrs. Bretherton & Sons stating that their clients had been pressing the landlords to carry out repairs to these premises to make them fit for habitation but certain work was still required to be done and asking if the Corporation would require the landlords to carry out same, RESOLVED, That the Chief Sanitary Inspector be instructed to inspect the premises and report to the next meeting of this Committee.

19-Nuisances from Drains -37 Prestbury Road-The Chief Sanitary Inspector reported that he had examined the drains on or belonging to this property and found the same to be defective and to require amendment and alteration and he submitted specification of the necessary work. RESOLVED, That the same be approved and that notice be given under Section 39 of the Public Health Act, 1936 to the owner requiring him to do the specified work within 28 days.

20-Sewage Work-(a) The Borough Surveyor reported the work carried out at the Sewage Works from 3rd March to 9th April.

(b) Temporary Sludge Drying Beds---The Borough Surveyor reported that temporary sludge drying beds had now been formed as approved by the Committee. When these had been roughly trimmed they would be used for drying new sludge and every endeavour would be made to make them suitable pending further supplies being pumped to adjacent farm lands.

(c) Sewage Sludge-The Borough Surveyor reported that, as instructed at the last meeting, he had written to the Secretaries of the National Farmers' Unions of the Counties of Gloucester and Worcester and a Sub-Committee of the former had visited the works and he submitted a letter dated 11th April from the Worcestershire branch stating that some of their members would probably be communicating with him with regard to the matter

21- Hayden Sewage Works-The Borough Surveyor reported that arrangements had now been made, and sanction received, for the erection of the Flume and the purchase and delivery of the Recorder. At the request of Messrs, A I. Cotterell & Son the maximum rate of recording had been reduced from 12,000 to 8,000 gallons per hour as this would be more valuable in recording smaller flows and would not, in any way, reduce the value of the instrument. RESOLVED, That this be approved.

22-Arle Court-Sewage and Chemical Effluent-The Borough Surveyor reported that since the last meeting of this Committee he had had an opportunity of considering the draft proposals for the disposal of sewage which had now been submitted by the Architects and of the two schemes submitted he was of opinion that either would meet the case but these were of necessity elaborate schemes in order to deal with the drainage from not less than 1,750 persons Working drawings

would shortly be submitted for his consideration with full details of the sanitary fittings anti drainage He also reported that the various matters in dispute had been practically settled and he expected to have full plans at an early date embodying suggestions made by him. There was, however, every possibility of a separate plant for dealing with the sewage being used at these Works for some time to come.

23-Static Water Tanks-Mosquito Nuisance-Read, circular 2622 from the Ministry of Health, purposes dated 8th April, with regard to the prevention of mosquitoes from breeding during the coming months in water storage tanks for firefighting .

24-Allocation of Medical Man Power, between Civilian and Military Services-Read, circular 2624 from the Ministry of Health, elated 9th April, stressing the need for doctors in the medical branches of the Forces and suggesting that some further contribution might he made by releasing for the Forces doctors employed on public health duties. RESOLVED, That no action be taken.

25 -Scabies The Medical officer of Health reported that a number of cases of scabies had arisen in persons who were not covered by the School Medical Scheme, namely, persons over the age of 15 and children under 5 years not at School. He estimated that the cost of treatment for these persons would amount to about £12 per annum, RESOLVED, That this Committee agree to pay the cost of treatment of persons not covered by the School Medical Scheme.

ARTHUR S. F. PRUEN, Chairman.

124

#### STREET AND HIGHWAY COMMITTEE.

**At a Meeting of this Committee held on Monday, 20th April, 1942.** Present—The Mayor; Aldermen Pates, Trye, Ward and Winterbotham ; Councillors Addis, Garland, Grimwade, Readings, Rogers and Till (Alderman Trye in the chair).

1—Salvage of Waste—(a) The Borough Surveyor reported that the following had been salvaged during the month of March : (the amounts salvaged during the previous month are shown in brackets).

	Tons.	Cwts.	Tons.	Cwts.
Paper ....	74	19	(78	5)
Metals ... ..	27	16	(28	18)
Rags, sacks, etc.	4	—	( 3	4)
Bottles and Jars	2	2 (5,141)	(—	3) (367)
Bones —	1	12	( 1	7)
Culler ...	21	—	(—	—)
Aluminium	—	—	(—	—)
Pig Food	93	11	(79	4)
Motor Tyres	—	—	(—	—)
Batteries ...	—	—	(—	1 ½ )
Rubber ...	3	8	(—	—)
Felt Hats	(1,092)			

The estimated value of the salvage collected during March was £628 and during February £539.

(b) The Borough Surveyor reported that the refuse collected during the four weeks ended 15th March was 1,752 tons 12 cwts.

(c) Household Bones—Read, Salvage Circular No. 74 from the Ministry of Supply dated 25th March, stating that the tonnage of bones so far collected had been far below expectations and was seriously short of requirements and pointing out that the bone using industries must now rely continuously on home sources to provide the necessary supplies. The Ministry pointed out that experience had shown that communal bins placed in streets had produced excellent results and they urged the importance of publicity and the assistance which could be rendered by Salvage Stewards. RESOLVED, That as the present collection of bones only amounts to 25 per cent, the Salvage Committee be recommended to undertake additional propaganda by means of posters and other methods urging the public to co-operate with the salvage authorities

(d) Salvage of Waste Paper in Unoccupied Premises—Read, Salvage Circular No 76 from the Ministry of Supply enclosing Authorisation containing a Direction under Defence (General) Regulations, 1939, and a delegation to the local authority of the Minister's powers of requisitioning waste paper, cartons, etc. in unoccupied premises, and of entry of any premises for this purpose, and empowering the local authority to dispose of the paper so collected and to retain the proceeds.

(e) Rubber Scrap—Read, Salvage Circular No. 78 dated 13th April stating that, commencing 1st May it was proposed to hold a series of County Sweeps for the recovery of all forms of rubber scrap., The Borough Surveyor reported upon the steps taken by the Salvage Committee to intensify the collection of rubber scrap RESOLVED, That these be approved.

2—Restoration of Pre-war Trade Practices Act, 1942 Read, circular 2613 from the Ministry of Health dated 13th April with regard to this Act. The object of the Act was to restore after the war period. trade practices obtaining before that period and the Act applied to gas, water, electricity and transport undertakings of local authorities and to such other classes of their undertakings as the Minister of Labour and National Service might by order direct. It was pointed out that while the measure was primarily intended to deal with industrial undertakings, there were many practices in connection with the performance of the functions of local authorities which would not be covered by it but which, in the view of the Government, should likewise be restored after the war.

3—Damage to Tree, Sign and Bollard--Read, reports of damage as follows :—

(a) 25th March—Silver birch tree in Tewkesbury Road damaged by War Department vehicle. Estimated cost £1 4s. 0d.

(b) 31st March—Unilateral parking sign, High Street, damaged by lorry owned by Mr. H. J. Haskins of Bournemouth, Estimated cost of repairs 9s 6d.

(c) 8th April--Traffic bollard at junction of Gloucester and St. George's Roads. Estimated cost of repairs 11s 6d.

The Town Clerk reported that he had made application for the payment of these amounts and in the case of (b) he had received payment

4—Overton Park Road—Seat—The Town Clerk submitted application from the Rev, Canon Galpin for the seat removed from Overton Park Road to be replaced for the convenience of elderly people residing in the vicinity. RESOLVED, That the Borough Surveyor be instructed to replace this seat for the summer months and that he also be asked to consider the replacement of other seats in suitable positions.

5—Traffic signals—Park Place and Lypiatt Road junction. The Town Clerk reported that he had informed Siemens and General Electric Railway Signal Co. Ltd. that the Council were prepared to agree to increase the maintenance cost of these traffic signals to £20 per annum as from 1st January last and he submitted letter dated 11th April from the Company accepting This proposal but stating that this amount was still below the rates ruling at the present time and they were considering giving the Council six months' notice , to terminate their Agreement and at the expiration of the notice to ask them to enter into a new Contract based on Ow rates ruling at that time. RESOLVED, That the Town Clerk be instructed to inform the Company that the signals had proved satisfactory and little maintenance had been required and having regard to this, to enquire their reason for proposing to ask for increased charges.

6--Wages and Conditions of Service—(a) H. L. Nourse and other Employees—Read, letter (dated 26th March from the Employers' Secretary of the J I C. enclosing communications received from the National Union of General and Municipal Workers relating to alleged differences between the Union and the Corporation, Councillor Grimwade (the representative of the Council on the J I C) stated that a meeting been arranged between representatives of both sides to consider the points in dispute. RESOLVED, That the points in dispute be referred to Councillor Grimwade and that he be asked to report to the next meeting of the Committee on the result of his meeting with the Union officials.

125

(b) Holidays—Read, letter dated 25th March from the Ministry of Works and Buildings enclosing Memorandum from the Ministry of Labour and National Service on the question of holiday arrangements and stating that it was recommended the customary annual holiday should be given so far as it did not exceed one week and suggesting that these should be staggered over a period between April and the Autumn so as to maintain flow of production and avoid undue pressure on transport service. RESOLVED, That the Borough Surveyor be authorised to arrange for the employees of the Highways Department to have their annual holiday on the lines recommended.

7—Road Works—The Borough Surveyor submitted particulars of road and similar works in hand.

8—Cheltenham—Gloucester Railway Quadrupling—The Borough Surveyor reported on his inspection made on 13th April in company with the Railway Company's Resident Engineer and the Contractor's representative of Shelburne Road Hatherley Road and Lane and Kensington Avenue. He also submitted letter dated 30th March from the Railway Company enclosing plan showing the position of the proposed pathway to be provided by them in connection with the Reddings Road diversion which the Company stated would be maintainable by the Corporation. RESOLVED, That this be approved.

9—Trees—(a) All Saints' Road—The Borough Surveyor submitted application from Mr. P. J. Radford for the removal of a tree outside No. 54 All Saints' Road. RESOLVED, That this be inspected and if it is considered necessary, the same be lopped.

(b) Promenade—The Borough Surveyor submitted letter dated 23rd March from Messrs. Young & Gilling asking for the trees outside their premises either to be thinned or removed. RESOLVED, That the Gardens Superintendent and the Treeman be instructed to inspect all the trees in the Promenade and report as to their condition and whether they consider it necessary to remove any of the trees.

10—Road Tar—The Borough Surveyor submitted circular dated 31st March from the National Road Tar Committee dealing with prices, qualities and supplies of tar.



Special visits to Mothers ..	135
Chicken Pox cases visited by Health Visitors ...	1
Mumps cases visited by Health Visitors ,..	11
Whooping Cough cases visited by Health Visitors	24
Measles cases visited by Health Visitors	... 3
Ophthalmia Neonatorum cases visited by Health Visitors	—
Attendances of Health Visitors at Centres ...	76
Cases reported to the N.S.P.C.C. Inspector ...	—

(b) Children Act :

	Health Visitors. School Nurses.	
No. of Children on Register at end of the Quarter ...	50	6
“ Foster Mothers on Register at end of Quarter ...	24	6
“ visits paid (under Children Act)	63	8

3—Midwives Act—Medical Assistance—The Medical Officer of Health reported that the total amount of doctors' fees claimed for the period from the 1st April, 1941, to 31st March, 1942, was £94 4s. 0d., of which £52 18s. 6d. was chargeable to patients.

4—Dentistry—(a) The Medical Officer of Health reported that 31 mothers and 16 infants had attended the School Dentist on Saturday mornings and 75 mothers and 13 infants on Thursday evenings during the quarter in accordance with the arrangements made with the Education Committee. The number of Thursday evening sessions held during the quarter was 13. (b) The Medical Officer of Health reported that four sessions had been held at the Children's Hospital when 16 cases were treated and 54 teeth extracted.

5—Consultant Fees—The Medical Officer of Health submitted an account for Consultant's fees.

RESOLVED, That the account be passed for payment 6—Children Act 1932—The Medical Officer of Health submitted list of foster mothers who had sent in notifications, and he recommended that the maximum number of children allowed should be fixed as follows :—

Name.	Address.	Maximum No. of Children allowed.
Mrs. Elliott	... 337 Swindon Road ...	1
Mrs. Hemmings...	The Friars, 9 Carlton Street	1

7—Gynaecological Clinic—The Medical Officer of health reported that 6 Clinics had been held to date and the total number of attendances was 26, including 20 Borough patients.

8—Orthopaedic Scheme—The Medical Officer of Health submitted application from the Cripples Aid Society for a grant towards the cost, amounting to £3 15s. 3d. of instruments, boots and repairs for children under five. RESOLVED, That a grant of 50 per cent, namely £1 17s. 8d be made.

9—War-time Nurseries—(a) Read, letters dated the 27th January and 3rd February from the Ministry of Health approving the establishment of the war-time nurseries at Whaddon Recreation Ground and Swindon Road Schools in accordance with the terms mentioned in the letters.

(b) Progress—The Education Secretary attended and reported the progress made with the nurseries It had been arranged to open Whaddon Nursery on the 1st May All the staff had been appointed and already there was a number of mothers who desired to leave their children at the nursery. It was anticipated that Swindon Road Nursery would be opened by the end of May. The Ministry of Health

had now approved the site for the erection of the third nursery at Clarence Square Garden. Tenders had been obtained and application was now being made for the approval of the acceptance of the lowest tender, namely that of Messrs Amos Wilson & Sons amounting to £1,477 16s. 0d.

(c) Sub-Committee—Councillor Garland intimated that he wished to resign his membership of the war-time Nurseries Sub-Committee. The Committee further considered the letter from the Women's Section of the Cheltenham Labour Party asking the Committee to appoint a representative on the Sub-Committee. RESOLVED, That the Committee agree it is desirable that there should be a working woman on the Sub-Committee, but do not consider that they should appoint a representative nominated by political organisations. RESOLVED, also, That a Special Meeting be held in a month's time to consider filling the vacancy by a working woman to be chosen from nominations put forward by members of this Committee.

(d) Daily Minders Scheme—Read, letter dated the 16th January from the Regional Controller of the Ministry of Labour authorising the Council to introduce the Daily Guardian Scheme. The Medical Officer of Health reported that the number of registered daily guardians was 13, providing accommodation for 20 children. It was anticipated that the Ministry of Labour would notify the Corporation of mothers with young children wishing to undertake war work, but this had not proved to be the case and the Corporation were expected to persuade suitable mothers to undertake war work and to place their children with Minders living near their homes. The Town Clerk had, accordingly, advertised that Minders were available, but no response had been received. RESOLVED, That a pamphlet be printed for distribution through the Billeting Office and various organisations coming in contact with mothers, also that the attention of the Ministry of Health and Ministry of Labour be called to the fact that at present there is no demand for Minders from mothers willing to take up war work.

127

10—Thirlestaine Court Nursery—(a) It was reported that the railings and gates had been removed from the front of Thirlestaine Court Nursery. RESOLVED, That the Town Clerk be instructed to ask the Ministry of Works and Buildings to replace the gates as it had been found that children were getting out into the road, but if this is not possible, the Borough Surveyor be instructed to see whether he can provide some temporary gates.

(b) Staff—RESOLVED, That the Sub-Committee be authorised to appoint a State Registered Children's Nurse to fill vacancy caused by the resignation of Nurse Davies and also to appoint an additional probationer.

(c) The Medical Officer of Health reported that the Ministry of Health had now authorised, where the circumstances were exceptional, the admission to the Nursery of young children of local mothers during their period of confinement.

11—District Nursing Association—Read, letter dated the 5th February from the District Nursing Association asking the Committee to appoint another member on their Executive Committee in place of Councillor Compton as he had ceased to be a member of this Committee. RESOLVED, That Councillor Dr. Curling Hayward be appointed a representative on the Committee.

12—National Milk and Vitamins Scheme—Read, circular 2609 from the Ministry of Health setting out the new procedure for the distribution of Fruit Juices and Cod Liver Oil which came into operation on the 1st April. The Ministry stated that any questions which arise as to the machinery of the scheme should be discussed and settled with local Food Officers.

13—Sunnyside Maternity Home—The Medical Officer of Health reported that the County Council had authorised the admission to this Home of wives of members of the Forces when resident in the Borough, subject to the Corporation guaranteeing the payment of the weekly fee of £3 10s. 0d., less the contributions made by the patients. The Medical Officer of Health recommended that, as the accommodation at the Victoria Nursing Home was at times fully used, the offer of the County be accepted. RESOLVED, That this be agreed to.

14—Nursing Homes—(a) The Medical Officer of Health reported that the nursing home at Tudor Lodge, The Park, had been closed and removed to London. (b) The Medical Officer of Health reported that the nursing home at 3 Kensington Avenue had been removed from the Register.

LEIGH JAMES, Chairman.

### **TOWN PLANNING COMMITTEE.**

**At a Meeting of this Committee held on Thursday, 23rd April, 1942.** Present—The Mayor ; Aldermen Trye, Ward and Clara F. Winterbotham ; Councillor Barnett; Messrs. W. S. F. Harris and A. Wiggett (Alderman Ward in the chair).

1—Plans of New Buildings—The Borough Surveyor submitted the following Notices and Plans of intended New Buildings, namely:-

No of Plan	Name.	Description.
5463	Preston, H. E.	Conversion of house into flats, Scoriton, Pittville Crescent.
5464	Francis.	New kitchen, 19 Cambray.
5465	Alcock, R. C.	Garage, South Lawn, Church Road, St. Mark's.
5466	Dowty Equipment, Ltd.	Works canteen and new work shop, Arle Court.

Decisions under Byelaws—

RESOLVED, That Plan No. 5465 be approved ; That Plans Nos. 5463 and 5464 be approved subject to the sanitary work being carried out to the satisfaction of the Borough Surveyor ; That Plan No. 5466 be approved subject to the conditions laid down by the Committee on the 9th July, 1935, and the details of the sewage disposal works being carried out to the satisfaction of the Borough Surveyor.

Decisions under Town and Country Planning (General Interim Development) Order, 1933—

RESOLVED, That Plans Nos. 5465 and 5466 be approved, that plans Nos. 5463 and 5464 be approved subject to the new work harmonising with the existing buildings and, in the case of Plan No. 5463, to the number of flats being limited to four.

2—Town Planning Area—Plans—The Borough Surveyor submitted the following Notices and Plans of intended New Buildings under the Town and Country Planning (General Interim Development) Order, 1933 :—

No. of Plan.	Name,	Description.
1695	Cheltenham & District Gas Co.	Gas storage equipment, Cirencester Road, Charlton Kings.
1696	Loveridge, F. F.	Bungalow, Alma Road, Leckhampton.
1697	Fisher, J.	Kitchen, Langley Road, Winchcomb.
1698	Breeze, J.	Additions, The Steppes, Cleeve Hill.
1699	Oldacre, W. J	Alterations to Smithy, Bishops Cleeve.
1700	Oldacre, W. J.	Conversion of one house into two, Bishops Cleeve.



RESOLVED, That Plan No. 1695 be approved for the duration of the war only ; That Plans Nos. 1696, 1697, 1698, 1699 and 1700 be not approved.

3—New Road, Ormond Place to Rodney Road and Cambray—The Borough Surveyor submitted plan showing proposed road, 50 feet wide, from Ormond Place to Rodney Road and Cambray. RESOLVED, That this be approved and included in the draft Town Planning Scheme.

4—Hillsborough, Sydenham Road—Read, letters of the 13th and 16th April from Messrs. Steel, Lane & Yeend, that their clients were considering the purchase of this property for use as a Club for aircraft workers, and asking if this Committee would raise any objection to the house being so used. RESOLVED, Whilst the Committee appreciate there may be a need for such a Club, they are of opinion that the use of these premises for the purpose will be detrimental to the residential amenities which is a purely residential neighbourhood. and that they regret they cannot recommend the Council to accede to the application.

E. L. WARD, Chairman.

128

#### **TOWN IMPROVEMENT AND SPA COMMITTEE.**

**At a Meeting of this Committee held on Friday, 24th April, 1942.** Present--The Mayor; Aldermen Lipson and Pates ; Councillors Barnett, Bush, Rev. de Courcy Ireland, Green, Grimwade, Readings and Rogers (The Mayor in the chair)

1—Medical Baths—The Monthly Report of the Superintendent was submitted. The receipts for March totalled £111 12s. 6d. as compared with .125 19s. 6d. last year. The receipts for the year ended 31st March last were £1,160 11s. 6d. as compared with £1,119 3s. 6d. the previous year.

2—Entertainments Sub-Committee--Read, report of the Entertainments Sub-Committee at their Meetings held on the 31st March and the 14th April.

They recommended (inter alia) as follows:-

(a) Town Hall—That the free use of two rooms at the Town Hall be granted to the Musical Festival Committee for childrens' elocution competitions on the 22nd and 23rd June.

(b) That no charge be made for the Town Hall for the Fire Guard film on the 7th April.

(c) That the Entertainments Manager be authorised to promote a Municipal Aid-to-Russia Dance.

(d) That the Jacques String Orchestra be engaged to play at the Town Hall on the 18th June ; the C.E.M.A. to receive 65 per cent of the proceeds.

(e) That Miss Pinning, having been medically advised to work only part time, be paid £1 10s 0d. per week, and the salary of the second shorthand-typist (Miss Jones) be raised to £2 per week. including war bonus.

(f)Tennis--That the application of the Y.M.C.A. for the hire of two grass Tennis Courts in Montpellier Gardens be granted at the reduced rental of £15

(g) Exhibition Tennis Tournament—That the application from the Duke of Gloucester's Red Cross and St. John's Fund for the free use of the court at Montpellier be granted and that the Corporation promote the Tournament as in previous years on condition that 25 per cent of the profits be devoted to the local Red Cross and St. John's Fund.

(h) Information and Administrative Centre—That the application of Councillor Bush (Emergency Information Officer) for the free use of a room at the Town Hall for meeting of his helpers and staff, be granted as and when required, subject to the dates being arranged with the Entertainments Manager. RESOLVED, That the proceedings of the Sub-Committee be approved and adopted.

3—Town Hall--(a) Prices of Admission—The Entertainments Manager recommended that the prices of admission to the Sunday Concerts should be increased so as to cover the increased tax, as follows : 1s to 1s 2d , 1s 6d. to 1s 8d. RESOLVED, That this be approved.

(b) Balcony Stairs—The Borough Surveyor reported that, as instructed by the Entertainments Sub-Committee, he had inspected the treads of the stairs leading to the balcony. RESOLVED, That he be authorised to carry out such work as will remove the slippery surface upon the steps.

4—Baths Sub-Committee—Read, report of the Baths Sub-Committee at their Meeting held on the 22nd April. (a) Alstone Baths—The Borough Surveyor had reported that Mrs. Cook and Mrs. Cripps had resigned as owing to their domestic duties they were unable to continue. With regard to filling Mrs. Cook's vacancy, previous to Mr. Lane's appointment, the Superintendents at the Baths was a joint appointment and he had ascertained that Mrs. Lane was willing to give up her present appointment and accept the post at the Baths. The Sub-Committee had considered the application from Mr. Lane for an increase in salary. They recommended th.at Mr. and Mrs. Lane be appointed joint Superintendents at the Alstone Baths as from the 1st May at a combined salary of £375 per annum, plus war bonus and house, coal and light, and that for the purposes of superannuation, the salary be apportioned as to £250 for Mr. Lane and as to £125 for Mrs. Lane, and that the emoluments be apportioned on the same basis.

(b) Sandford Park Swimming Pool—The Sub-Committee had considered the question of obtaining staff for the Pool this season.

They recommended .—

(i) That the Superintendent at Alstone Baths be asked to undertake the superintendence of `the Baths as last season and that he be paid an additional £2 per week for this work as last year to commence two weeks prior to the opening of the Pool and two weeks after the closing date.

(ii) That Mr. H. F. Emery, aged 55 years, retired Post Office Official be appointed Chief Attendant for the season at a salary of £4 5s. 0d. per week.

(iii) That the Pool be opened on either the 9th or the 10th May and for the present be open from 1 p.m. to dusk as last year.

(iv) Catering—That Mr. Lane be responsible for the catering at the Pool this season.

(v) That the Ambulance Headquarters be asked to provide Nurses at the Pool this season as was done last season.

(vi) That in view of the great use made of the Pool by the Forces, the Town Clerk be instructed to ascertain if assistance could be obtained from the Pioneer Corps for the staffing of the Pool. RESOLVED, That these recommendations of the Sub-Committee be approved and adopted.

5—Sandford Park Swimming Pool—The Town Clerk reported the interview he had had with the Commanding Officer of the Pioneer Corps, who was most anxious to co-operate and assist with the staffing of the Pool. He had arranged for four men, who were experienced swimmers, to work at the Pool. The Corps would be paid the wages of the-men up to 4 p.m. and afterwards the wages would

be paid to the men themselves. He had also arranged that if the Corps as a whole wished to use the Pool, they were to have free admission during the morning on a day to be arranged with the Superintendent. RESOLVED, That these arrangements be approved.

129

6-Austone Baths—Read, letter of the 7th April from the School Swimming Association asking the Committee to install some heating apparatus in the dressing rooms, as the sudden change from the well heated Baths to the cold and draughty rooms had caused colds among the school children and consequently the attendances had decreased. RESOLVED, That the Borough Surveyor be instructed to report on this matter at the next meeting.

T. WILFRED WAITE, Chairman.

#### **ELECTRICITY AND LIGHTING COMMITTEE.**

**At a Meeting of this Committee held on Monday, 27th April, 1942.** Present—The Mayor ; Councillors Addis, Avery, Bendall, Bettridge, Grimwade, Readings and Rogers (Councillor Rogers in the chair).

1—I.M.E.A.—RESOLVED, That the Chairman and Borough Electrical Engineer be authorised to attend the Annual Meeting of the I.M.E.A to be held in London on the 18th June.

2—Insurance of Plant—RESOLVED, That the Borough Electrical Engineer be instructed to arrange for the insurance of plant, overhead cranes, etc. and for the periodical inspections and tests thereof as required by the Factory Acts to be made by the Insurance Company.

3—Car Allowances—The Borough Electrical Engineer reported in regard to the three members of the staff who were allowed small car allowances for the provision of their cars for the purpose of the Undertaking. The Town Clerk reported that the question of the maintenance or provision of cars which were essential for officers to carry out their duties was now under consideration by a Sub-Committee appointed by the General Purposes Committee. RESOLVED, That for the period 1st April to 30th June the three Engineers concerned be paid the running expenses of their cars as certified by the Borough Electrical Engineer.

4—Electrical Development—Read, letter dated 3rd April from the Electricity Commissioners that in view of the increasing necessity for conserving to the utmost the financial, material and labour resources of the country the Commissioners had considered it necessary to review the extent to which electrical development can be proceeded with under present circumstances. All Electricity Undertakings were now requested to ensure in future a more strict limitation in the provision of new and additional supplies. These should only be afforded in cases where they are clearly shown to be required (a) for or in connection with the war effort, or (b) for domestic or other purposes where serious and exceptional hardship would result if the supply is not provided.

The Commissioners had come to the conclusion that facilities for assisted wiring or hire purchase of apparatus should now cease, and that Undertakers should limit any hire scheme to apparatus already in hand.

The Commissioners desired all Undertakings to review and revise their present policy as may be necessary to accord with the intentions set out in the circular. RESOLVED, That the Borough Electrical Engineer be instructed to carry out the re-commendations of the Commissioners and to report to the Committee any cases where interpretation of the recommendations of the Commissioners would create serious hardship or difficulty, also that he be instructed to issue a

Notice in the press and to Electrical Contractors and Tradesmen drawing attention to the new restrictions.

5—Annual Accounts—The Borough Electrical Engineer submitted a report on the trading of the Undertaking for the year ended 31st March, 1941. Under the Defence Regulations the accounts had to be treated as confidential and not published. RESOLVED, That copies of the accounts be submitted to members of the Committee and that other members of the Council be allowed to inspect a copy if desired.

6—Cheltenham Gas Company—The Town Clerk reported that, as instructed at the last Council Meeting he had written to the Gas Company drawing attention to the complaints received of the large increase in the Gas Accounts rendered to consumers for the last quarter, and he submitted confidential letter dated 21st April from the Manager in reply. RESOLVED, That consideration of the letter be deferred pending a reply from the Gas Referees referred to in the next Minute.

7—Gas Tests—(a) Quarterly Report—Read, report of the Gas Examiner for the quarter ended 31st March, 1942, which showed the average calorific value for the quarter to be 467.2 B.Th.U.

(b) Periodical Tests—Read, reports of gas tests made on the 7th, 13th, 17th, 21st and 27th April which showed the Calorific value on these dates to be 458.8, 447.9, 461.0, 460.1, and 483.9 B.Th.U. respectively and the pressure 3.8, 4.5, 4.5, 4.5 and 4.6 inches of water.

(c) The Town Clerk reported that on the quarterly report becoming available he had written to the Gas Referees drawing their attention to this and dealing generally with the tests since December last and asking what action the Gas Referees proposed to take under the Gas Regulation Acts. On receipt of the letter the Gas Referees had telephoned him that the matter required careful and detailed examination and that a reply would be sent at an early date. RESOLVED, That consideration be adjourned until the next meeting of the Committee

8- Gas Regulation Acts—RESOLVED, That the Committee consider at their next meeting the desirability of recommending the Council to transfer to the General Purposes and Watch Committee the duties of the Council un Regulation Acts which are at present included in the duties of this Committee.

STANLEY ROGERS, Chairman.

130

#### WATER COMMITTEE.

**At a Meeting of this Committee held on Tuesday, 11th April, 1942.** Present—The Mayor ; Alderman Ward; Councillors Dr. Curling Hayward, Wore and Smith (Alderman Ward in the chair).

1—Borough Engineer's Report—The Monthly report of the Borough Engineer was read :—

#### DAILY YIELD OF SPRINGS.

	For month ended 31st March, 1942.	Average for corresponding period during the past 3 years.
Hewletts Springs	264,000 gallons	333,000 gallons
Dowdeswell Springs	1,129,000 "	1,501,000 "
Leckhampton Springs	46,000 "	57,000 "
	1,439,000 "	1,891,000 "

CONTENTS OF RESERVOIRS. Estimated Usable Quantity about ... 114,675,000 gallons.

2—Inspections—The Borough Engineer reported the work carried out by the Water Inspectors during the month of March.

3—Appeals—The cases entered in the Appeals Book were considered, and the rates settled and adjusted.

4—Analyses of Water—The Medical Officer of Health submitted analyses of water made since the last meeting which were satisfactory.

5—Dowdeswell —Trees—The Borough Engineer submitted application dated the 26th March from Mr. F. P. Perry to purchase trees at Pegglesworth. He recommended that the request be not entertained as he thought the Committee's aim should be to increase and not diminish the quantity of trees on the gathering grounds. RESOLVED, That this recommendation be approved and adopted.

6—Annual Holidays- The Borough Engineer submitted circular No, 19 dated the 2nd April from the Ministry of Labour which recommended that holidays in industry should be staggered where possible and that in so far as the annual holiday does not exceed one week it should be taken. RESOLVED, That the Borough Engineer be instructed to arrange the annual holidays for the employees in accordance with the recommendations of the Ministry of Labour.

7—Joint Industrial Council—(a) RESOLVED, That Councillor E. W. Moore and the Borough Engineer attend the meeting of the Employers' Side of the District Council on the 23rd April to consider the draft Revision of the Wages Schedule.

(b) Subscription—RESOLVED, That the annual subscription of £1 10s. 0d. be paid to the Council.

8—Inspectors' Uniforms—RESOLVED, That the Borough Engineer be instructed to order the necessary number of uniform Town and mackintoshes, any coupons that may be necessary to be provided by the employees. RESOLVED, also That the Towns Clerk be instructed to communicate with the Board of Trade in regard to concessions given to local authorities in regard to the surrender of coupons for the whole of their uniformed staffs.

9—British Waterworks Association—Water for Fire Fighting—The Borough Engineer reported that he had been in communication with the Divisional Officer of the National Fire Service who had made his first return of water used for fire drill and the standard scale charge of 1s 6d. per thousand gallons was being made. RESOLVED, That this charge be approved

10—Conservation of Water Supplies—Read, circular 2614 dated the 26th March from the Ministry of Health in regard to the necessity for strict economy in the use of water in view of the fact that the rainfall during the past year has been below the average and that undertakings might have to face unexpected and increased demands for water.

11—Storage of Water by Householders—Read, circular dated 7th April from the Senior Regional Officer of the Ministry of Health in regard to storage of water by householders RESOLVED, That the local Invasion Committee be asked to consider the circular and that the Town Clerk be instructed to write to the Regional Commissioner on the lines now indicated.

12—Cheltenham and Gloucester Joint Water Board—The Town Clerk submitted letter from the Clerk to the Board that notices for revision of the assessment of the pumping station at Tewkesbury and the rising main at Churchdown had been received by the Board, and suggesting that a valuer should be appointed to act for the three authorities and the cost divided pro rata. RESOLVED, That this

Committee agree to the proposal that a valuer be appointed to act for the three authorities and that the cost should be divided pro rata on the assessment figures.

13—Overhead H.T. Line, Dowdeswell Court—The Town Clerk reported that in giving consent on behalf of the Corporation to the erection of this Overhead Line he had asked the Wessex Electricity Company to give an undertaking that after the war the line should either be removed or placed underground. He now submitted letter of the 9th March from the Company that they had given full consideration to the Council's request but regretting that at the present time they were unable to give the required undertaking as they had not been advised by the Government Department concerned, for whom the line was being erected, that they would not require the supply after the war. The only undertaking they could give was, upon the Council requesting the Company to remove or place tile underground such request would be considered in the light of circumstances prevailing. RESOLVED, That the Town Clerk be instructed to inform the Company that the Council agreed to the line being erected because it was required in the interest of the national war effort and, had this not been so, the Council would have refused consent for its erection, and to ask the Company in these circumstances to re-consider the Council's application for the undertaking referred to above.

E. L. WARD, Chairman.

131

#### **GENERAL PURPOSES AND WATCH COMMITTEE.**

**At a Meeting of this Committee held on Tuesday, 21st April, 1942.** Present--Aldermen Pruen, Trye, Ward and Winterbotham ; Councillors Green, Grimwade, Rev. de Courcy Ireland and Smith (Alderman Winterbotham in the chair).

1—Diseases amongst Animals—The Police Superintendent reported that the Borough was free from contagious diseases amongst animals.

2—Hackney Carriage Licences—(a) J. C. Dominy—The Committee further considered the application received from J. C. Dominy for a hackney carriage & driver's licence which was adjourned at the last meeting. The Police Superintendent reported that he had interviewed the applicant who had informed him that he wished to withdraw his application, RESOLVED, That this be agreed to. (b) Annual Meeting—RESOLVED, That the Annual Meeting of the Committee for the consideration of applications for renewal of hackney carriage licences be held at the Central Depot on 13th May at 10 a m.

3—Montpellier Rotunda—The Borough Surveyor reported on his inspection of this building on the 9th March when he found that leakages in the roof over the entrance hall had been made good but the rear of the premises was in an unsatisfactory condition due to the deposit of ashes and other articles. He also submitted letter dated 13th March from Miss Carter, the tenant of the Lecture Hall stating that she had taken steps to remedy the complaint with regard to the premises at the rear. RESOLVED, That the Town Clerk consider the terms of her tenancy and that the Borough Surveyor be instructed to make a further inspection of the building and report thereon to the Committee.

4—Administrative Staffs—Scales of Salaries—Read, letter dated 15th April from the President of the Cheltenham Municipal Officers' Guild asking the Council to adopt the Whitley Scales of Salaries for the administrative staffs as recommended by the South Western Provincial Council and asking if he might have an opportunity of attending before the Committee to put forward the views of the members of the Guild. RESOLVED, That a Special Meeting of the Committee be held to consider the

matter and that the President of the Guild and the District Organiser of N.A.L.G.O. be invited to attend.

5—Fairfield Parade —Read, letter dated 24th March from Dr. H. G. Scott-Kerr asking for the houses in this road to be numbered RESOLVED, That he be informed that the Council cannot undertake this work during the war.

6--Cheltenham District Traction Co.—The Town Clerk submitted letter dated 28th March from the Company enclosing a copy of the Annual Accounts for the year ended 31st December, 1941. RESOLVED, That the Town Clerk communicate with the Company informing them that the Committee consider the time has now come when a reduction in the fares on the various routes should be made, particularly those applicable to the St Mark's and Leckhampton areas.

7—British Restaurant, Whaddon Road—Read, letter dated 1st April from the Ministry of Food approving of additional expenditure of £1,226 19s 6d. in respect of supplying, erecting and furnishing a Nissen Hut at Whaddon Road for use as a British Restaurant.

8—Blackhedge Farm—The Committee further considered the application of Mr. W. S. Jenner, for the assignment of the Lease of this farm to his son, which was adjourned at the last meeting for further information to be obtained. The Town Clerk submitted letter dated 14th April from Mr. Jenner stating that he wished to have the land transferred for financial reasons only. RESOLVED, That the application be granted, the tenant to pay the costs of the Assignment.

9—Superannuation—RESOLVED, on the recommendation of the Street and Highway Committee, That the services of A. E. Price, now engaged on paper baling, be extended for one year to the 21st March, 1943.

10—Municipal Offices—Uniformed Attendant—The Town Clerk reported upon the difficulties experienced in connection with the telephone switch board operators and that frequently officials suffered delay in obtaining telephone calls due to the operator having to deal with enquiries from the public. It, therefore, appeared essential that someone should be on duty in the vestibule to safeguard the entrance, give courteous information to visitors, and direct the public to the particular office they required and he suggested that if a suitable man was appointed he would also be able to combine these duties with those of Mayor's attendant and Macebearer. The Committee were in agreement with the suggestion, in principle, but thought that there would be difficulty in obtaining a suitable candidate during war time and that it could not be classed as an essential post. RESOLVED, That the matter remain in abeyance and that the Chairman bring the matter before the Committee, if necessary.

11—Charlton Kings Common—Read, letter from the Military Authorities stating that this Common would not be required in future for motor cycle training.

12—Sea Scouts—Read, letter dated 16th April from Mr. U. A. Calvert that it had been decided by the Boy Scouts Association to form a troop of Sea Scouts and making application for the use of a dressing room at the Athletic Ground on Friday evenings from 7 p.m. for Meetings, as they were unable to obtain other suitable accommodation. RESOLVED, That the application be granted for the period commencing 1st May and ending on the 31st August next, during which time the Athletic Ground is in the occupation of the Corporation, subject to satisfactory arrangements being made with the Fire Guard 13 (8) Sector who have already been granted the use of the dressing rooms as a Fire Guard Post.

13—Non-County Boroughs Association—The Town Clerk reported that enquiry had been made by the Secretary of the Association as to whether the Council wish to be candidate for the Executive Committee and the Mayor had authorised him to intimate that the Council would wish to resume their candidature. RESOLVED, That the action of the Mayor be approved.

14—Airport—Read, Minutes of the Joint Airport Committee at their meeting held on 26th March. (a) Licence—It was reported that the Air Ministry had not considered it necessary that the aerodrome licence should be further renewed and had informed the Town Clerks that whilst the Department was unable to prejudge the situation at the time the aerodrome became available for further Civil Aviation use, every endeavour would be made to safeguard the future of municipal enterprise. The Town Clerks were pressing the Department to reconsider their decision.

132

(b) Parton Court Farm—The Great Western Railway Company required four strips of land containing 35 p., 2 ½ p., 22 p. and 16 ½ p. and Messrs. Bruton Knowles & Co. had been empowered to agree on behalf of the Corporations the compensation and accommodation works in relation to the strips taken.

(c) The grass keep of fields O.S. Nos. 280 and 281 had been re-let to Mr. John Smith of Pirton Court Farm for the sum of £40 for the period 25th December, 1940 to 24th June, 1941.

(d) It was reported that the Air Ministry had requisitioned 10.75 acres of fields O.S. Nos. 280 and 281 but had not, until recently, fenced off this land which rendered the remainder of the land unlettable but Messrs. Bruton Knowles & Co. had agreed a rent with the Ministry amounting to £30 per annum under the Compensation (Defence) Act, 1939, and a lump sum payment of £20 in respect of the land which had not been let.

(e) It was also reported that the Air Ministry had notified the authorities that they intended to construct a 9 ft. access road in fields Nos. O.S. 137 and 139, included in Mr. King's tenancy. RESOLVED, That the report of the Committee be approved and adopted.

15—Nuisances from Dogs—The Committee considered the reference back by the Council of Minute No 17 passed at the last meeting with regard to this matter RESOLVED, That the Town Clerk issue an appeal in the press urging owners to exercise greater control over their dogs, particularly in regard to allowing them to stray over gardens and also to fouling of footways and damage to gardens.

16—Staff Holidays—RESOLVED, That the staff be granted the usual holidays this year but that these be spread over a period from 1st May to 1st October and that the matter be left in the hands of the Town Clerk in consultation with the heads of the various departments.

17--Corporation Plate—The Town Clerk reported that the Mayor had agreed to display the Corporation plate at the forth-coming "Dig for Victory" Exhibition. RESOLVED, That this be approved. RESOLVED, also, That the Baron de Ferriers cup be engraved with the names of the Mayors for the Borough up to the present time and that chests be obtained for the two sets of candelabra and the two wine coolers recently presented to the Corporation and that this matter be left in the hands of the Mayor.

18—Town Clerk's Department —(a) Staff—The Town Clerk reported that 14 applications had been received for the appointment of Assistant Solicitor, 49 for Chief Clerk, 23 for General Clerk, 17 for Assistant Committee Clerk, 37 for Filing Clerk and 14 miscellaneous. RESOLVED, That the Mayor and Alderman Winterbotham be authorised to consider the applications and to make the appointments.



(b) With reference to the amendment moved at the last Meeting of the Council that with regard to the appointment of additional clerical staff, the Town Clerk should submit recommendations to this Committee for approval, the Town Clerk reported that he recommended two additional shorthand-typists should be appointed. RESOLVED, That this be approved.

CLARA F. WINTERBOTHAM, Chairman.

#### **FIRE PREVENTION COMMITTEE.**

**At a Meeting of this Committee held on Friday, 17th April, 1942** Present—The Mayor; Alderman Ward :- Councillors Bush and Readings ; and Mr. W. S. F. Harris (Councillor Bush in the chair).

1—Fire Guard Depot, Public Assistance Institution—Read, letter dated 28th March from the County Public Assistance Officer stating that the expenses for heating and lighting of the Board Room used as a Fire Guard Depot had now been estimated at 10s per week over the whole year. RESOLVED, That the County Public Assistance Committee be informed that this Committee agree to pay this amount.

2—Emergency Static Water Supplies—Read, letter dated 3rd April from the Regional Commissioner approving of five rectangular steel and composite tanks and six H.O. pattern rectangular steel tanks and stating that reasonable expenditure not exceeding £225 would be reimbursed in accordance with Fire Brigades Circulars 57/41 and 80/41 subject to the terms of the relevant financial regulations being certified by the District Auditor.

3 — Central Fire Station—Read, letter dated 20th March from the Regional Commissioner stating that certain works of adaptation and construction were necessary at the Central Fire Station and enclosing plan. The scheme comprised the Construction of a control and message room and provided for adequate protection for the watch room and the erection of partitions for staff accommodation. The Commissioner asked the Corporation to invite tenders for the work and to submit details for his approval. The Town Clerk reported that the necessary information had been furnished to the Borough Surveyor who was obtaining tenders for carrying out the work and would, in due course, submit these, as requested to the Regional Commissioner for approval, and the Committee approved the action taken.

4—Prosecutions—The Town Clerk reported upon seven instances where men had not carried out their duties under the Civil Defence Duties (Compulsory Enrolment) Order, 1941, RESOLVED, That the Town Clerk be authorised to institute proceedings in four cases and that warning letters be written to the remaining offenders.

5—Fire Guard--(a) The Fire Guard Staff Officer submitted his monthly report. The number of men who had been compulsorily enrolled was 868 , the number of firms who had applied for and received assistance was 41 ; 71 men had removed from the district, and the number of men performing duties under the Civil Defence Duties (Compulsory Enrolment) Order, 1941 was 648: 149 men had been released under various certificates.

133

(b) Training--The Fire Guard Staff Officer reported that training was continuing throughout the Borough and arrangements were being made to train 2,000 Home Guards in firefighting.

(c) Film—The Fire Guard Film, loaned by the South West Area Library of the Ministry of Information, had been shown on six evenings and the total attendance was 1,118.

(d) Business Premises—The Fire Guard Superintendents had made an extensive check of fire prevention arrangements at business premises, and reported that generally these were unsatisfactory. RESOLVED, That a report on the unsatisfactory premises be submitted to the next meeting of this Committee but that if the Town Clerk considers it necessary, having regard to the number and nature of the cases reported, a special meeting be called.

(e) Island Schemes—The Fire Guard Staff Officer reported that the Superintendents were now engaged upon a complete survey of the business premises area and occupiers were being asked to co-operate in the extension of joint schemes.

(f) Cheltenham South (Leckhampton) Station—The Regional Fire Prevention Officer had enquired if the local authority would assume control of the fire prevention arrangements for this station and yard. RESOLVED, That this be agreed to.

(g) Absenteeism—The Fire Guard Staff Officer reported that an average of 100 compulsorily enrolled Fire Guards were absent from duty each week. This entailed a considerable amount of checking by the Superintendents and also required the wholetime attention of two members of his staff. RESOLVED, That the Town Clerk consider the cases reported to him by the Fire Guard Staff Officer and that he be authorised to institute proceedings in the cases now indicated if he is satisfied that the evidence is sufficient.

(h) Conference of Fire Guard Staff Officers and Assistants—The Assistant Fire Guard Staff Officer had attended the conference at Taunton on the 13th April.

6—Fire Guard Competition—Mayor's Cup—It was reported that the competition for the Mayor's Cup had commenced in the various sectors and the Senior Fire Guards were arranging for two teams from each sector to take part in the semi-finals to be held on 3rd May. RESOLVED, That the final competition for the cup be held at the Athletic Ground on Sunday, 17th May at 3 p.m.

7—Training of Fire Guards—The Fire Guard Staff Officer reported that he had been in communication with Mr. King, the Building Inspector, to ascertain if it was possible for him to devote more time to the training of Fire Guards but Mr. King had informed him that it was impossible for him to undertake additional duties unless arrangements could be made for him to be still further released from his normal duties. The Borough Surveyor reported that owing to depleted staff in his department he found it difficult to release Mr. King for additional duties. RESOLVED, That the Borough Surveyor be asked to consider the matter further and to report to the next meeting of this Committee.

8—Monthly Report of Column Officer —Column Officer J. R. Jones reported that since the last meeting the National Fire Service had attended 17 calls to fire as follows :—

1942

24th March	Yew Tree Cottage, Charlton Kings.	2nd April	Rivershill Hotel, St. George's Road.
24th	"Montpellier Walk.	2nd "	" .. Lower Hill Farm, Cleeve Hill.
28th	" Hewlett Road.	4th "	" .. Okus Road, Charlton Kings.
28 <sup>th</sup>	" Sunningend Works	6 <sup>th</sup> "	" Christ Church Vicarage.
28th	"Witcombe Park, Birdlip.	9th "	" Portman Terrace, Upper Bath Street.
28th	" 29 Upper Park Street.	10th "	" Lansdown Terrace.
30th	"Christ Church Terrace, Malvern Road.	14th "	" Albion Street.
31st	" Somerset Inn, Moorend Street.	15th "	" Mill House, Charlton Kings.
2nd April	Fairview Street.		

They had also rendered two special services as follows :-

9th April ... Rodney Road Car Park—Rescue from River Chelt.

14th „ ... St. George's Road—Effecting entry.

9—Circulars—(a) Ministry of Home Security—The Town Clerk reported on the following circulars received from the Ministry of Home Security since the last meeting :—

No. 69—Fire Prevention (Business Premises) (No. 2) Order. New procedure for dealing with applications for exemption based on medical grounds in England and Wales.

No. 70—Eye shields for Fire Guards of Local Authorities.

No. 73—Requisitioning of premises for fire prevention purposes.

RESOLVED, as follows:—No. 70—That the Fire Guard Staff Officer make application for the required number of eye shields.

(b) Regional Commissioner—The Town Clerk reported on the following circulars received from the Regional Commissioner :

No 84—Rights and obligations of fire guards doing duty in prescribed areas in fire prevention schemes comprising both business premises and non-business premises. No 86—Conference of Fire Guard Staff Officers and Assistants.

No. 87—Fire Guard Officers' Course.

No. 91—Regional stirrup pump team competition. Nominations to be made by Scheme-making authorities.

No. 96—Head Fire Guards Course.

RESOLVED, as follows :—No. 87—That no action be taken.

No. 91—That the County Council be asked to nominate the winners and runners up of the Mayor's Cup, from this area.

No. 96—That no action be taken.

10—Staff—The Fire Guard Staff Officer submitted applications from four members of his staff for increases in salary. RESOLVED, That the Town Clerk ascertain from the Regional Commissioner the scales of salaries applicable to the cases under consideration and that he report thereon to the next meeting of this Committee.

H. T. BUSH, Chairman.

134

#### **ALLOTMENTS COMMITTEE.**

**At a Meeting of this Committee held on Monday, 13th April, 1942.** Present—Councillors Addis, Bendall, Bush, Green, Smith and Thompson ; and Mr. A. Ball (Councillor P. T. Smith in the chair).

1—Gardens Superintendent's Report—Cultivation—The Gardens Superintendent reported that during the month considerable progress had been made by allotment holders with the cultivation of their allotments. Individual allotment holders who had not properly cultivated their allotments had been reported to the Town Clerk who had taken the necessary action.

2—Additional Land—(a) Pittville Crescent Gardens—The Gardens Superintendent reported that owing to the demand for allotments in the Pittville area, and the difficulty the Parks Department were experiencing in maintaining the various gardens in good condition, with the approval of the Chairman, the Pittville Crescent Gardens had been plotted into 13 allotments. RESOLVED, That this be approved and that the allotments be let at the usual rate of 1s per perch per annum, the tenants being allowed the first six months' rent free to get the land into good condition.

(b) Land adjoining Ariel Lodge, Hewlett Road—The Gardens Superintendent reported that Messrs. Yates & Sons were unable to cultivate a portion of their nursery garden, which was owned by the Cheltenham & District Billposting Co., and they were willing to allow the Corporation to use approximately a  $\frac{1}{4}$  of an acre for allotments. Owing to the great demand for allotments, a requisition notice had been served on the owners and tenants and four allotments plotted out. RESOLVED, That this be approved and that the land be let at the rate 1s per perch per annum.

(c) Flecker's Piece—The Gardens Superintendent reported that Barn Field, recently acquired from Dean Close Memorial School for allotments, had been let, due to the demand for land in this area owing to the tenants of Hatherley Road allotments being displaced by the Railway Company for the widening of the line. He had, therefore, interviewed the Headmaster and the Bursar of the School in an endeavour to obtaining additional land at Flecker's piece but the portion of this field offered to the Corporation, containing an area of approximately acre, would require about 220 yards of fencing. RESOLVED, That the Governors be thanked for their offer but that they be informed that the Committee are unable to accept this in view of the amount of fencing required.

(d) Land, Pilford Road—The Gardens Superintendent reported that, as instructed at the last meeting, he had inspected this land but he could not recommend it as suitable for allotments as it had previously been used as a brickyard and the land had since been levelled with material which rendered it unsuitable for cultivation. RESOLVED, That no further action be taken.

(e) Marle Hill Tip Area—The Gardens Superintendent reported that on further inspection of this land it was found that a portion was unsuitable for cultivation and on his recommendation this had not been let. Some of the allotments were also badly shaded with trees and he recommended that the full rent should not be charged. RESOLVED, That this be approved and that the Town Clerk let these allotments to applicants at reduced rates according to the circumstances.

3—Autumn Show—The Town Clerk reported that the Horticulture Committee had approved the recommendation of this Committee that an Autumn Show should be held and the Gardens Superintendent had provisionally reserved the Town Hall for the week commencing the 21st September but no application had been made at present for the free use thereof as this had been delayed pending a reply from the Chamber of Commerce promising their co-operation and assistance. RESOLVED, That application be made to the Town Improvement and Spa Committee for the free use of the Hall for the Show

4—Land, Brooklyn Road.- The Town Clerk reported that an application had been received from Mr. A Fraser for the tenancy of a small uncultivated portion of the field in Brooklyn Road belonging to and cultivated by the Parks Department. The Gardens Superintendent had interviewed the tenant and reported that approximately one chain could be let to him and he recommended that no rent should

be charged as the land was not suitable for cultivation RESOLVED, That Mr. Fraser be allowed the use of the land rent free subject to his entering into the usual Allotment Tenancy Agreement.

5—Damaged Houses, Margrett Road --The Town Clerk reported application from Mr. E. Clapton for the tenancy of the gardens of the houses in Margrett Road, destroyed by enemy action, Mr. Clapton was willing to cultivate the gardens and, if no rent was charged, he would be prepared to supervise the surface shelter recently erected on the site. The Gardens Superintendent reported that that the gardens contained approximately one chain and were covered with rubble. The land had been offered to the previous tenants of the houses and also to adjoining tenants but no applications had been received. RESOLVED, That the gardens of these houses be let to Mr. Clapton, rent free, subject to his entering into an Agreement to be prepared by the Town Clerk

6—Charlton Park Gate--The Gardens Superintendent reported that plots Nos. 6, 7 and 57 were considered unsuitable for cultivation as there were large trees in the centre but applications had now been received for the tenancy of a small portion of these allotments. RESOLVED, That the applicants be allowed to use such portion of the plots as can be cultivated and that the same be let rent free subject to their entering into the usual Allotment Tenancy Agreement.

7—Asquith Road Allotments—Read, letters dated 9th and 26th March from Mr. R. Nelmes asking for permission to erect a pig sty at these allotments. The Gardens Superintendent reported that he had met Mr. Nelmes on the site and he proposed to use a shed already erected on No. 17. RESOLVED, That permission be granted subject to the sty complying with the requirements of the Gardens Superintendent and the Chief Sanitary Inspector, and to no nuisance being caused.

8—Water Supply—The Borough Surveyor reported that, as instructed at the last meeting of this Committee, he had considered the possibility of providing water supplies for the various allotments in the town. He pointed out that although the water supply at the moment was satisfactory no assurance could be given that it would remain so during the summer as demands, at present unforeseen, might have to be met He estimated the cost of providing a supply for the permanent allotments, excluding North Ward, at £40 and the war-time allotments at £148. The question of the supply of water to the North Ward had been considered by the Committee on several occasions and the cost of this would be approximately £140. RESOLVED That in the circumstances the provision of water supplies to the allotments be not proceeded with at present. RESOLVED, also, That the Town Clerk again communicate with the owners of the pond adjoining Marle Hill allotments asking them to allow allotment holders to obtain water from this source and that they be urged to agree to this in view of the national emergency.

135

9—Elmfield Park Estate—Read, letters dated 14th and 18th March from Messrs. Cunningham & Gibaud and Messrs. Dolman & Sons respectively on behalf of the owners of this Estate. They stated that the land contained a large number of fruit trees and was let to a tenant who derived a considerable income therefrom and they were of the opinion that the fruit trees were valuable and if removed the owners would require compensation therefor. The Town Clerk reported that as the Gloucestershire War Agricultural Executive Committee had under consideration the question of making a Clearance Order he had informed them of the position.

10—Cheltenham and District Allotments and Gardens Association—Read, letter dated 3rd April from the Society asking for financial help in connection with the competitions proposed to be held during the summer. RESOLVED, That a grant of £10 10s. 0d. be made and that the Town Clerk communicate with the Chamber of Commerce asking if they can support the Society by the presentation of a Cup.

11—Selkirk Gardens—Read, letter dated 25th March from the Ministry of Agriculture and Fisheries that the Minister was not prepared to accede to the Council's application for a special Order under Defence Regulation 51 authorising them to take possession of this land. The Town Clerk reported that he understood Mr. Wonson had now withdrawn the Notices to quit given to the tenants and that they were remaining in possession of their allotments.

12—Land, Leckhampton Road (adjoining Bresson Aircraft Company)—Read, letter dated 24th March from Mr. J. F. Lewsley complaining of damage last season by cattle, thefts of produce and fruit and also asking for the erection of a fence adjoining Leckhampton Road and the provision of water supply. RESOLVED, That Mr. Lewsley be informed that the owner of the cattle has repaired the fence between the allotments and the adjoining field and that no complaint has been received of cattle straying since last season, and owing to the difficulty in obtaining labour and supplies the Corporation are unable to repair the fence adjoining Leckhampton Road.

13—Marle Hill Allotments—(a) No. 84—Read, letter from Mr. H. Milliner stating that when he took this allotment it was in a bad state of cultivation and applying for a rebate in rent, RESOLVED, That he be granted a rebate of six months' rent.

(b) No. 121—Read, letter dated 22nd March from Mr. V. M. Wilson tenant of this plot stating that this allotment was over-hung by a tree and the land was very stoney. RESOLVED, That the allotment be let at the reduced rent of 7s 6d. per annum.

14—Carter's Field Allotments—The Borough Surveyor reported that the County Architect had been in communication with the Governors of the Cheltenham Grammar School who raised no objection to access being given from Windsor Street to these allotments over the land purchased for the new Pates Grammar School for Girls, subject to an agreement being entered into reserving a nominal rent and providing for termination by reasonable notice. RESOLVED, That the Common Seal be affixed to an agreement to be prepared by the Town Clerk and that he be authorised to suggest to the County Council the payment of a nominal rent of 10s per annum.

15—Visitors—RESOLVED, That Councillor Thompson be appointed a Visitor for the following allotments in place of Councillor Grimwade who has resigned from this Committee : Alma Road, Hatherley Road, Tennyson Road, Wasley's Field, Brooklyn Road Playing Field, Land Brooklyn Road, Hatherley Park, Orchard Way, Land junction Fairmount Road and Church Road, Land junction Church Road and Gloucester Road, Shelley Road, Land rear News Cottages, Land rear Higgs Cottages, Orchard rear Tennyson Road and Orchard rear of Orchard Terrace.

P. T. SMITH. Chairman.

#### **PARKS AND RECREATION GROUNDS COMMITTEE.**

**At a Meeting of this Committee held on Monday, 13th April, 1942.** Present—Councillors Addis, Bendall, Bush, Green, Smith and Thompson (Councillor Green in the chair).

1—Food Production—(a) The Gardens Superintendent reported that during the month of March the sale of produce at the Market amounted to £26 15s. 10d as compared with £17 2s. 11d. for March, 1941.

(b) Report for year ended March, 1942—The Gardens Superintendent reported that the income received from the sales of produce at the Market during the year amounted to £1,118 7s. 10d., and produce in store amounted to approximately £60 making a total of £1,178 7s. 10d. The total

expenditure for the year, including wages, haulage, seeds, fertilisers and sundries amounted to £613 2s. 6d., leaving a profit of £565.

2—British Restaurants —The Gardens Superintendent reported that he had received an application from the Organiser of the British Restaurants to be supplied with produce from the Department as difficulty was being experienced in obtaining supplies. Miss Brimacombe had offered to provide the necessary transport. RESOLVED, That the application be approved in principle and that the Gardens Superintendent be instructed to report at the next meeting of this Committee as to the extra work entailed and the assistance which would be required.

3—W. R. Johnson, Lorry Driver—The Gardens Superintendent reported that an application had been received from Johnson for an increase in wages due to the cost of living. He was at present receiving 1s 6 ¼ d. per hour, the Union rate, but he was not provided with overalls as in the past. RESOLVED, That Mr. Johnson be informed that the Committee cannot agree to pay him in excess of the rate laid down by the S.W. Joint industrial Council.

136

4—Naunton Park Recreation Ground—(a) Diseased Elm Trees—The Gardens Superintendent reported that the two diseased elm trees had now been felled and the timber sold to Messrs. Smith Brothers for £6.

(b) Read, letter dated 23rd March from Mr. E. Stevens asking for the removal or lopping of the trees in this ground, adjoining Asquith Road, RESOLVED, That the Gardens Superintendent be instructed to lop the trees if he considers this is necessary.

5—L. Turner, Gardener—The Gardens Superintendent reported that Turner had received notice to join the Forces on the 16th inst.

6—Gardens Superintendent's Office—Shorthand Typist—The Gardens Superintendent reported that Miss G. Ballinger at present employed in his office, had informed him that she was joining the Land Army. RESOLVED, That the Chairman be authorised to engage a temporary Shorthand Typist at a salary not exceeding £3 per week.

7—Cricket Pitch—(a) Read, letter dated 8th April from V. P. Airscrews Ltd Cricket Club making application for a pitch at either Whaddon or Agg Gardner Recreation Grounds. RESOLVED, That the Club be informed that the Committee regret they are unable to accede to this application as there is not sufficient accommodation available, but that they be recommended to approach Clubs who have their own sports grounds.

(b) Read, letter dated 11th April from the Cheltenham Black-out Club making application for a cricket pitch at the Agg Gardner Recreation Ground for the same periods as last season. RESOLVED, That they be granted the use of a pitch on two evenings per week and also on Saturday afternoons.

8—Greenhouses at Sandford and Pittville Parks--The Borough Surveyor reported that the Greenhouses at Sandford Park had now been repaired and painted and similar work was proceeding at the Greenhouses at Pittville.

9—Wellington Square Gardens--The Town Clerk reported that the Military Authorities had offered a rent of 10s per annum for the small piece of land requisitioned by them. RESOLVED, That this be accepted.

10—Visitors—RESOLVED, That Councillor Thompson be appointed a Visitor for the St. Mark's Recreation Ground, Hatherley Court Recreation Ground and the Montpellier Gardens in place of Councillor Grimwade who has resigned from this Committee.

W. J. GREEN, Chairman.

#### **ART GALLERY AND MUSEUM COMMITTEE.**

**At a Meeting of this Committee held on Friday, 17th April, 1942.** Present—Alderman Clara Winterbotham ; Councillor Avery ; Major J. G. N. Clift and Mr. C. R. Mapp (Alderman Winterbotham in the chair).

1—Curator's Report for February and March, 1942—Visitors-6,888 (last year 7,947). Annual Attendance---53,281 (last year 37,997). Increase of 2,563 over previous record attendance, 50,718 in 1924-25.

Receipts—Catalogues, Postcards, commission, etc. £2 19s. 6d. "Friends of the Art Gallery and Museum Fund" £11 13s. 1d. Total £14 12s. 9d.

Law Society—The Chinese Porcelain Room had been lent for the Law Society Examinations, March 16th-20th

2—Donations—Gifts to the Museum had been received from Miss E Adlard, Miss E. M. Bubb, Mr. Charles Clifford, Mr. Walter Clifford, Dr. F. Foljambe Forster, Professor Gade, Miss Matthews, Mrs. Miller, Mr. Wal Pope, Mr. W. Seagrave and Alderman Winterbotham RESOLVED, That the thanks of the Committee be conveyed to the Donors.

3—Specimens Purchased—RESOLVED, That a Brass Ceremonial Emblem and four medals commemorating the visit of King George III to Cheltenham, July 12th, 1788, in silver patch box, be purchased from the General Account at a total cost of £1 10s. 0d.

4---" Friends of the Art Gallery and Museum Fund "—RESOLVED, That the following specimens of Worcester Porcelain, scale blue ground, c 1770, be purchased from this Fund :—

(a) Mask Jug, 7  $\frac{3}{4}$  ins. high, square mark, £23;

(b) Mug, 4  $\frac{3}{4}$  ins. high, square mark, £15

(c) Plate, 8  $\frac{1}{2}$  ins diameter, bearing Arms of Earl of Portsmouth. £5

5—Offer of Portrait Head, in plaster, of Alderman D. L. Lipson, M.A., M.P.—RESOLVED, That the offer of this portrait head, as a gift from the artist, Albert Reuss, be accepted with thanks.

6 —Offer of Portrait Drawing--RESOLVED That a portrait drawing of three Members of a Cheltenham First Aid Post, Messrs., C. Blumson, W. Thomas and H J. Flook, offered as a gift by the artist, Hans Fiebusch, be accepted with thanks

7-- Offer of Model House— RESOLVED, That the offer of Mr. F. Harper, of a model of an 18th century house, not having any significance, be declined with thanks.

137

8—Exhibition—RESOLVED, That a Memorial Exhibition or works by the late Richard Heyworth, R.O.I. be arranged the Art Gallery, as and when convenient.



9—Resignation of Miss A. Harris—The Curator reported the resignation of Miss Harris. RESOLVED, That he be authorised to fill the vacancy.

10—Art Gallery Hours—RESOLVED, That, as a temporary measure, the Art Gallery and Museum close for the lunch hour between 1 and 2.15, as from Tuesday, 26th May

11—South-Western Group of Museums and Art Galleries—RESOLVED, That the Curator be authorised to attend the Annual Meeting of this Group at Weston-super-Mare on May 9th.

12—"Dig for Victory" Exhibition—RESOLVED, That the Curator be authorised to lend the necessary cases for the display of Corporation Plate at this Exhibition, and also stands for the display of the Royal Horticultural Society's photographs.

13—Whit-Monday—RESOLVED, That authority be given to the Chairman to open the Art Gallery and Museum, as las year, subject to any modifications which may be necessary nearer the time.

CLARA F. WINTERBOTHAM, Chairman.

#### **PUBLIC LIBRARY COMMITTEE.**

**At a Meeting of this Committee held on Friday, 17th April, 1942.** Present—Alderman Lipson ; Councillors Bush, -Compton, Garland and Readings ; Messrs. S. J. Clarke, F. Vernall and C. E. Walsh (Alderman Lipson in the chair). £138 17s. 7d.

1—Librarian's Report for February and March, 1942—Receipts

Number of Volumes Issued—Reference Department 7,8721; Lending Department 62,366 ; Junior Department 9,207; Whaddon Branch 385 ; School Libraries (January—March) 8,502. Total 88,332 (last year 93,806).

Annual Issue—The total issue for the year ended 31st March, 1942, was 530,247 (last year 497,629). This constitutes a further record. A brief printed Report will be issued, if permitted by the Paper Controller.

Replacements and Binding-368 volumes had been replaced. 256 volumes have been returned from the binder, and a further 146 volumes dispatched.

Lectures-8 lectures had been held in the Art Gallery. Total attendance 774. Average attendance 97.

School Libraries—The Education Committee had increased the annual grant for administration from £50 to £60.

South-Western Regional Library Bureau-151 volumes had been borrowed, and 291 volumes lent to other Libraries.

Booklist—No. 21 of the Booklist had been received, and application made to the Paper Controller for permission to publish. (Permission has since been granted, for this particular issue).

Boiler—A cheque for £37 10s. 0d. had been received from the Vulcan Boiler and General Insurance Co. Ltd., in lieu of the cost of re-nippling the old boiler.

Bookcases—The Librarian reported the purchase of two glazed bookcases, in oak, at a cost of £11.

2—Books—RESOLVED, (a) That 823 volumes, published at £220 7s 0d., be purchased for £186 16s. 11d.

(b) That £100 be spent on Binding.

(c) That £50 be spent on Replacements.

3—Donations—211 volumes had been received from 25 donors.

RESOLVED, That the thanks of the Committee be conveyed to the Donors. RESOLVED, further, That the thanks of the Committee be conveyed to Lt.-Col. G. T. Savage, D.S.O., for the original MSS. of "The Keeper of the Door," by Ethel M. Dell (Mrs. G. T. Savage), received as a gift through the Friends of the National Libraries.

4—Periodicals—RESOLVED, That "Soviet War News" (3d. weekly) suggested for purchase, be added to the list of periodicals taken.

5—National Central Library—Read, letter from National Central Library proposing scheme for increased supply of American books. RESOLVED, That the Librarian be authorised to co-operate with the National Central Library, and that a sum up to £30 be spent on American books.

6—Branch Libraries—The Librarian reported on the work of Whaddon Branch Library, and also on the new Branches at 66 Tennyson Road, St. Mark's (opened March 30th) and at Nauman Park School (opened April 16th). The weekly rental of 66 Tennyson Road would be 10s. RESOLVED, That the Librarian be authorised to make enquiries as to the establishment of a further Branch at Baker Street Institute.

138

7—Staff—The Librarian reported the engagement, as a temporary measure, of Miss F. M. Curtis, at 45s 8d. per week. RESOLVED, That this arrangement be continued until further notice, and that the Librarian be authorised to engage a further temporary assistant, over 30 years of age, should the need become imperative and a suitable candidate be available, such appointment to be referred to the Chairman for confirmation.

8—Caretaker—The Librarian reported that Mr. F. D. W. Smith would attain the age of 65 on the 23rd July, 1942, and that he had expressed a desire to retire on superannuation at that date, RESOLVED, That this be agreed to, and that subject to the agreement of the Art Gallery and Museum Committee, the temporary Art Gallery and Museum Attendant (Mr. W. J. Thompson) who resides on the premises, be asked to take charge of the Library in addition to his other duties. RESOLVED, further, That an effort be made to find an Assistant to help Mr. Thompson.

9—Whit-Monday—RESOLVED, That the closing of all Departments of the Library on Whit-Monday be left to the Chairman's decision nearer the time.

D. L. LIPSON, Chairman.

#### **RATING COMMITTEE.**

**At a Meeting of this Committee held on Thursday, 9th April, 1942.** Present—Alderman Ward ; Councillors Barnett, Bush and Moore (Alderman Ward in the chair).

1—Proposals—The Committee considered the proposals submitted by the Rating and Valuation Officer. RESOLVED, That these be submitted for the revision of Assessments as now settled by the Committee.

2—Defaulters—The Committee gave instructions for the recovery of arrears from two defaulters.

3—Unpaid Rate Statement—The Statement of unpaid Rates for the last half year were submitted by the Rating and Valuation Officer and signed by members of the Committee.

4—Assessment of Agricultural Cottages—The Rating and Valuation Officer submitted list of farm cottages which was settled so far as returns had been received,

E. L. WARD, Chairman.

#### FINANCE COMMITTEE.

**At a Meeting of this Committee held on Tuesday, 28th April, 1942.** Present—The Mayor; Aldermen Taylor and Ward ; Councillors Grimwade and Rogers (Alderman Taylor in the chair)

1—General Rate—Read, Report of the Borough Treasurer, dated the 28th inst, , on the collection of the Second Instalment of this Rate. Amount collected £131,175 ; Allowances to Owners £891: Voids £740 ; Irrecoverable £2,460 ; Arrears £1,361.

2—Water Rate—Read, Report of the Borough Treasurer dated 28th inst on the collection of this Rate for the half-year ended 31st March, 1942. Amount collected £31,201; Outstanding £5,161.

3—Electricity Charges—The Borough Treasurer reported on the collection of Electricity charges since the last Meeting.

4—Accounts Rota Committee—Reported Meeting on the 28th inst. Present—Alderman Taylor (in the chair) and Councillor Grimwade The Accounts were examined and recommended for payment. RESOLVED, That this recommendation be approved and adopted.

5—Housing Bonds—The Borough Treasurer reported that Housing Bonds to the value of £700 had been renewed for five years at 2 ¾ per cent. RESOLVED, That this be approved.

6--Pay-Packets of Employees—The Borough Treasurer reported that it was not practicable to endorse the pay packet of each employee in the last of every four weekly periods showing the calculations and deductions made for the previous weeks, and he would prefer, in the circumstances, to do this weekly as requested by the National Union of General and Municipal Workers and he was proposing to do this in the future. RESOLVED, That this be agreed to.

139

7—Cost of Living Salary Adjustments—The Committee further considered the letter dated the 2nd March from the South Western Provincial Council for Local Authorities Administrative, Technical, Professional and Clerical Services that the Provincial Council had decided to determine the present percentage scheme of cost of living salary adjustments and substitute therefor a scheme of flat rate bonus as from the 1st April, 1942, which letter was referred back by the Council for further consideration.

The flat rate approved by the National Council was as follows :—

	New bonus including existing bonus
Junior Male Officers under 21 years of age	6s 6d per week

Junior Female Officers under 21 years of age	5s per week
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Adult Male Officers whose normal remuneration does

not exceed £500 per annum (excluding the present bonus) 13s per week

Adult Female Officers whose normal remuneration does not exceed £500 per annum (excluding the present bonus) 10s per week

Adult Male and Female Officers whose normal remuneration exceeds £500 per annum (excluding the present bonus) £2 per month

There were various conditions dealing with the application of the bonus, one of which was that no Officer should receive less bonus under the new scale than such Officer receives or was entitled to receive under the percentage scheme of January, 1941.

The bonus was to be regarded as a temporary payment intended to assist the increased cost of living owing to the war and should be recognised as due to and dependent on, the existence of the abnormal conditions now prevailing.

The present war bonus approved by the Council at their March meeting is :—

Salaries up to £300 per annum 10 per cent.

Salaries over £300 per annum ... 6 per cent on first £300, 3 per cent on remaining £200 with a maximum of £24 per annum and marginal adjustments.

No bonus to be paid to Officers whose salaries exceed £600 per annum.

The following are typical comparisons of the two scales :—

	Salary	Percentage scale	Cost of living adjustments. Flat Rate scale
Male Junior Officers...	£104	£10 8s. 0d.	£16 18s. 0d.
Female Junior Officers	£104	£10 8s. 0d.	£13 0s. 0d.
Male Officers ... ..	£300	£30 0s. 0d.	£33 16s. 0d.
Female Officers ...	£300	£30 0s. 0d.	£26 0s. 0d.
Male or Female Officers over £500 and up to £600		£24 0s. 0d.	£24 0s. 0d.
Male Officers over £600		Nil.	£24 0s. 0d.

The Town Clerk reported that no application had been received from the Officers and Staff for the adoption of the flat rate scale. RESOLVED, That the Committee do not see any reason to depart from the present percentage scale of cost of living adjustments.

8—Superannuation—(a) R. Owen Seacome—The Town Clerk reported that, as instructed at the last meeting, he had written to the Ministry of Health pointing out that Mr. Seacome had been in receipt of articulated pupils' fees during the five years preceding the 1st April, 1939, and had asked the Ministry to state their views as to whether these premiums were reckonable for superannuation purposes, but he had not yet received a reply. Mr. Seacome attended and addressed the Committee.

RESOLVED, That consideration of this matter be deferred until the next-meeting and the Town Clerk be instructed to ask the Minister to decide Mr. Seacome's appeal at an early date, and also that he be instructed to report as to the superannuation allowance which will be payable if and when Mr. Seacome retires from his appointments as Clerk to the Cheltenham and Gloucester Joint Water Board and Clerk to the Delancey Hospital Trustees : both of which bodies had entered into

Agreements with the Corporation as to the admittance of officers and servants to the superannuation fund of the Corporation.

(b) R. Jackson—The Borough Treasurer reported that R. Jackson, Road Sweeper, had been certified as unable to continue his work and as no lighter work could be provided he had been retired. He was entitled to a refund of his contributions which, together with interest amounted to £133 16s. 2d. RESOLVED, That this sum be paid.

(c) A. L. Luker, deceased—The Borough Treasurer reported that the personal representative of A. L. Luker, deceased, was entitled to a refund of his contributions and interest, amounting to £14 4s. 6d. RESOLVED, That this sum be paid to Mr. Luker's widow

9—Borough Treasurer's Department—(a) The Borough Treasurer submitted a further report on the staffing of his Department. The extra work placed on the department by war time necessities had over weighted the few trained officers remaining to such an extent that much important work was accumulating. He considered it essential that a trained filing clerk and trained personal assistant should be appointed forthwith. Among the applications received for the appointments in the Town Clerk's Department were some applicants who possessed qualifications which were suitable for an accountancy office, and he had arranged with the Town Clerk to pass on the applications when the appointments in that department had been made. RESOLVED, That the Borough Treasurer be authorised to appoint two temporary trained assistants at salaries to be approved by the CL Airman.

(b) The Borough Treasurer reported that he had received applications for increases from the members of the temporary staff and he submitted alts recommendations thereon. RESOLVED, That these be approved and adopted.

(c) Deputy Treasurer—The Town Clerk submitted letter dated the 13th April from the Ministry of Health that the Minister of Labour had decided to defer the calling-up of Mr. S. Dailey Morris until further notice. This decision was subject to review at any time, but under present circumstances would operate for at least six months.

P. P. TAYLOR, Chairman.

140

### **Borough of Cheltenham**

**At a Quarterly Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices in the said Borough, on Monday, 4th May, 1942, at 3 p.m.** Present : The Mayor (Councillor T. Wilfred Waite, J.P.) in the chair.

The Deputy Mayor (Councillor John Howell, C.B.E., F.R.C.S., J.P.). Aldermen Leigh James, Lipson, M.A., M.P., Pates, Pruen, Taylor, Capt. J. H. Trye, C.B.E., R.N. (Retd.), Ward and Clara F. Winterbotham, M.B.E., J.P. ; Councillors Addis, J.P., Avery, Barnett, Bayliss, Bendall, Lt.-Col. C. W. Biggs, O.B.E., Bush, Compton, Rev. de Courcy Ireland, M.A., Green, Grimwade, Dr. Hayward, M.B.E., M.B., B.S., Moore, Readings, Rogers, Smith, Thompson and Till.

Apologies—Apologies for absence were received from Councillors Bettridge, Chinn, Fisher and Garland.

1—Minutes of Previous Meeting—RESOLVED, That the Minutes of the Monthly Meeting of the Town Council held on the 8th April, 1942, having been printed and a copy sent to each Member of the Council, be taken as read, and that the same be adopted and confirmed.

2—Emergency Committee—RESOLVED, That the Report of the Emergency Committee of their Meetings held on the 8th, 15th and 29th April, 1942, be received.

3—Proceedings of Committees—RESOLVED, That the proceedings of the under-mentioned Committees at their Meetings held on the dates respectively appearing be approved and confirmed:—

Public Health ... Meeting held April 13

Street and Highway Meeting held April 20

Maternity and Child Welfare Meeting held April 15

(An Amendment moved by Councillor Compton and seconded by Councillor Barnett : "That Minute No. 9 (c) with regard to the War-time Nurseries Sub-Committee be not approved and that the application of the Women's Labour Party to nominate a representative working woman on the Sub-Committee be agreed to " was lost).

(An Amendment moved by Councillor Compton and seconded by Councillor Barnett : " That Minute No. 9 (c) be not approved and that the Women's Labour Party be asked to submit a nomination for the War-time Nurseries Sub-Committee" was lost).

Town Planning ... Meeting held April 23

(An Amendment moved by the Deputy Mayor and seconded by Councillor Addis : " That Minute No, 4 with regard to the use of ' Hillsborough,' Sydenham Road, as a Club for aircraft workers be not approved and that the application for permission to use the premises as a Club be granted for the duration of the War subject to the Club entering into an undertaking that no nuisance of annoyance will be caused to residents in the neighbourhood" was lost).

Town Improvement and Spa Meeting held April 24

Electricity and Lighting .. Meeting held April 27

(An Amendment moved by Councillor Grimwade and seconded by Councillor Addis : "That Minute No. 8 with regard to the Gas Regulation Acts be not approved and that the duties at present discharged by the Electricity Committee under these Acts be transferred to the General Purposes and Watch Committee" was lost).

Water ... Meeting held April 14

General Purposes and Watch Meeting held April 21

RESOLVED, also, That the application of Mr. H. S. Collins for the transfer of his Hackney Carriage Licence in respect of car No. DLD 943 to car No. BOWL 140 be granted subject to the vehicle being approved by the Police Superintendent and the Motor Hackney Carriage Inspector.

Fire Prevention ... Meeting held April 17

Allotments Meeting held April 13

Parks and Recreation Grounds Meeting held April 13

Art Gallery and Museum Meeting held April 17

Public Library .. Meeting held April 17

Rating... Meeting held April 9

Finance... Meeting held April 28

RESOLVED, also, That an Order on the Borough Treasurer be signed authorising him to pay to the several Corporations, Companies and Persons mentioned in the Schedule of Accounts, the sum of money set opposite their respective names, and such additional sums as may become payable during the month in respect of current Contracts upon the Certificate of the Architect or Officer under whom the work is carried out.

T. WILFRED WAITE, Mayor.

141

**MINUTES of the Committees of the Town Council to be submitted for approval at the Monthly Meeting of the Council to be held on Monday, 1st June, 1942.**

#### **PUBLIC HEALTH COMMITTEE.**

**At a Meeting of this Committee held on Monday, 11 th May, 1942.** Present—Aldermen Pruen and Winterbotham; Councillors Bayliss, Barnett, Lt.-Col. Biggs, Rev. de Courcy Ireland, Dr. Curling Hayward, Moore and Rogers (Alderman Pruen in the chair).

1—Diphtheria Immunisation—(a) Read, circular 2627 dated 21st April from the Ministry of Health with regard to the immunisation of the child population and urging that vigorous efforts should continue during the spring and summer months of this year to immunise the greatest possible number of children, particularly those under school age. The Ministry recommended local authorities to embark on a publicity campaign, including the purchase of posters and leaflets, and the hire of films. RESOLVED, That the Medical Officer of Health consider and report to the next meeting as to the institution of a publicity campaign for the Borough.

(b) The Medical Officer of Health submitted letter dated 10th April from the Ministry of Health informing local authorities that it was desired in future to obtain a monthly report as to the number of cases of children under five and between the ages of 5 and 15 who had been immunised. RESOLVED, That the Medical Officer of Health forward the necessary information.

2—Food and Drugs Act, 1938—(a) The Town Clerk submitted the quarterly report of the Public Analyst for the period ended 31st March last.

(b) Slaughter House Licence-5 Suffolk Parade—The Chief Sanitary Inspector submitted application from Mr. C. Waltham for the renewal of his licence under Section 57 for year ending 31st March, 1942, in respect of his premises at 5 Suffolk Parade. RESOLVED, That the application be granted subject to the condition that a screen shall be erected before actual slaughtering is carried out.

(c) 30 Albion Street—The Chief Sanitary Inspector reported that, as instructed at the last meeting, he had considered the provision of alternative sanitary accommodation for these premises, and recommended that the use of the conveniences at j). these premises should be discontinued as there was ample alternative sanitary accommodation at the Crown Vaults. RESOLVED, That this be approved.

(d) The Chief Sanitary Inspector reported that six samples had been taken under this Act, but the report of the Public Analyst had not yet been received. RESOLVED, That if the reports of the Public Analyst on these samples prove to be unsatisfactory, the same be referred to the Standing Sub-Committee and that they be given power to take such action as they consider necessary.

(e) Procuring Samples—Read, circular 2460 dated May from the Ministry of Health with regard to the present arrangements for sampling articles of food. and setting out the new provision which had been included in the Sampling of Food Order, 1942. The circular also stated that with regard to unsound food. the Ministry of Food Salvage Organisation had been revised, and local authorities were asked, in future, to notify either the Salvage Officer for the area, or the appropriate Food Executive Officer, or Divisional Food Officer, with regard to food found on inspection to be unfit for human consumption.

3—Analyses of Water—The Medical Officer of Health submitted his report of analyses of water taken since the last Meeting 1 of the Committee,

4—Surrender of Diseased Meat, etc.—The Medical Officer of Health reported the surrender of 15 lbs. Sausagemeat ; 10 lbs. Bacon ; 8 lbs. Rabbit ; 14 lbs Cod Roes ; 2 qrs. 18 lbs. Oat flakes ; 2 qrs. 16 lbs. Corned Beef ; 3 lbs. Ox Tongue ; 3 qrs. 12 lbs. Corned Pork ; 2 qrs. 17 lbs. Pork Luncheon Meat ; 2i lbs. tinned Rabbits ; 3 lbs. Meat Roll ; 1 lb. Meat and Vegetables ; 18 lbs. tinned Ham ; 5 lbs. Stewed Steak ; 3 tins Soup ; 3 tins Sausagemeat ; 4 tins Fish Roll ; 10 tins and jars Jam, Treacle, etc ; 11 tins Meat Paste ; 1 Ham Rissole ; 6 tins Milk ; 91 tins Vegetables ; 162 tins Fruit ; 25 tins Fish.

5—Houses Unfit for Human Habitation—(a) Re-occupied Basements—The View Sub-Committee reported that they met on the 17th April, 1942. Present—Councillors Garland, Rev, de Courcy Ireland and Dr. Curling Hayward. They inspected basements of the following houses :-3 Andover Street, 36 Montpellier Villas, 177 Bath Road, 113 Fairview Road and 20 Clarence Square which the owners had permitted to be re-occupied in contravention of the Closing Orders made in respect thereof. They recommended that steps should be taken to enforce the Closing Orders. RESOLVED, That the Town Clerk communicate with the owners pointing out the penalties incurred by their action and informing them that unless the basements are vacated within thirty days proceedings will be taken against them.

(b) 10 Lower Park Street—The Committee considered making a Demolition Order in respect of these premises. Messrs. Ivens, Thompson & Green, Solicitors for the owner, attended and asked that consideration be adjourned to enable the owner to give an undertaking to render the house fit for habitation. RESOLVED, That the Committee are prepared to accept an undertaking from the owner not to use the premises for human habitation, and further, not to carry out any repairs to render them so fit without the consent of the Council.

(c) 26 Priory Street—The Chief Sanitary Inspector reported that the owner had made application for a specification of the work required to be carried out to render this basement fit for habitation, and this had accordingly been supplied. RESOLVED, That this be approved.

(d) 30 Montpellier Villas—The Chief Sanitary Inspector reported that the basement of these premises had been re-occupied and the View Sub-Committee recommended that no action be taken at the present time.

(e) Stanley Cottage—The Sub-Committee reported on their inspection of these premises in respect of which the owner had given an undertaking on 17th December, 1937, not to use the same for human habitation, but which had since been occupied in contravention of this undertaking. RESOLVED, That notice be given to the owner that the question of making a Demolition Order on breach of undertaking will be considered at the next meeting of the Committee.



6—Caravan Site—The Chief Sanitary Inspector reported that the View Sub-Committee had inspected the site at rear of 126 Leckhampton Road, and as authorised at the last meeting of this Committee, a licence had been issued to Mr. H. H. Search as the Sub-Committee considered the land was suitable as site for a caravan.

7—Zion Baptist Chapel, Pilley Lane—The Chief Sanitary Inspector reported that he had now obtained estimates for the cost of removing the trap from the footpath in this road and placing this on the property belonging to the Chapel, RESOLVED, That the tender of Mr. B. C. Enoch amounting to £16 0s. 0d., being the lowest tender received, be accepted, but as the work should have been carried out when the street widening was undertaken, the Street and Highway Committee be asked to bear the cost of the same.

8-365-394 Swindon Road North—The Chief Sanitary Inspector reported that he had submitted an account to the owners for the work carried out in connection with the examination and emptying of tanks at these premises which amounted to £5 3s. 6d. RESOLVED, That this be approved.

9—Re-occupation of Condemned Houses—(a) RESOLVED, That the following applications for renewal of licences for the re-occupation of the premises be granted for a further period of six months subject to the Chief Sanitary Inspector being satisfied that the premises have been maintained in a reasonable state of habitation :—

4 Edward Terrace	Licence expires 25th May
5 Edward Terrace	Licence expires 17th June
52 St. George's Place	Licence expires 3rd June
13 Witcombe Place...	Licence expires 26th June
11 Edward Street	Licence expires 29th June
12 Edward Street	Licence expires 29th June
Sidney Cottage, Sidney Street..	Licence expires 29th June.
5 Hewlett Place	Licence expires 29th June

(b) 13 Grosvenor Street—The Chief Sanitary Inspector reported that the licence in respect of these premises expired on the 12th October last, and in his opinion, the premises were unfit for human habitation. RESOLVED, That the owner be informed that unless the tenants vacate the premises forthwith notice of intention to make a Demolition Order under Section 11 of the Housing Act will be considered at the next meeting of this Committee

10—Rats and Mice Destruction Act—(a) Royal Hotel, High Street—The Chief Sanitary Inspector reported the nuisance caused by the infestation of rats at these premises. RESOLVED, That statutory notice be served upon the occupiers requiring them to take the necessary steps for the eradication of the rats.

(b) Read, letter dated 8th May from the Gloucestershire Sub-Area complaining of the nuisance caused by rats at their premises. RESOLVED, That the Town Clerk inform the Staff Captain, that although the Corporation are willing to assist in this matter, occupiers are responsible for the destruction of rats upon their premises.

11—Public Abattoir- The Chief Sanitary Inspector reported that an application had been received from the Cheltenham Butchers' Buying Committee for a reduction in the stunning charges. RESOLVED, That this matter be referred for consideration by the Abattoir Sub-Committee.

12-168 High Street- The Chief Sanitary Inspector reported that, as instructed at the last meeting, he had inspected these premises in company with Councillors Moore and Rogers, and he submitted observations on the inspection. RESOLVED, That the Town Clerk inform the Solicitors for the tenants that the Committee consider that the questions in dispute can best be dealt with under the terms of the lease.

13—Nuisances from Drains—(a) 96 Rosehill Street—The Chief Sanitary Inspector reported that he had examined the drains on or belonging to these premises, and found the same to be defective and to require amendment and alteration. He submitted specification of the work required to be done, RESOLVED, That the same be approved and that notice be given under Section 39 of the Public Health Act, 1936 to the owner requiring him to do the specified work within 28 days.

(b) 72 Hewlett Road and 1 and 2 All Saints' Road—The Chief Sanitary Inspector reported that he had examined the drains, etc., on or belonging to these properties and found the same to be defective and to require amendment and alteration and he submitted specification of the work required to be done. RESOLVED, That the same be approved, and that notice be given under Section 39 of the Public Health Act, 1936 to the owners requiring them to carry out the specified work within 28 days.

14—Sewage Work—(a) The Borough Surveyor reported the work carried out at the Sewage Works from 9th April to 5th May.

(b) Sewage Recorders—The Borough Surveyor submitted periodical reports dated 4th May from the Lea Recorder Company on their examination of the recorders at the Arle and Hatherley outfall sewers. He also submitted letter dated 6th May from the Company stating that owing to increased costs, the charge for future examinations would be £1 5s. 0d. per meter instead of £1 1s. 0d. RESOLVED, That this be agreed to.

(c) Sewage Sludge—The Borough Surveyor submitted further letters dated 15th and 21st April from the National Farmers' Union (Worcestershire Branch) promising to advise their members of the position with regard to sludge and stating that members thought it better to arrange a demonstration near Cheltenham and they asked to be informed of the results,

(d) The Borough Surveyor reported that two offers had been received in response to advertisements for the grass at the sewage works. RESOLVED, That the offer of Mr. R. M. Davies of £10 10s. 0d., being the highest offer received, be accepted.

(e) Analyses—The Borough Surveyor reported that as a result of the analysis recently received from Dr. S. H. Jenkins temporary drying lagoons had been formed and these had had a very beneficial effect on the effluent which had been reduced. This was partly due to the reduced flow and partly to the more frequent sludging of the tanks. With the new drying lagoons in service it was hoped to carry out sludging at more frequent intervals than in the past.

15—Hawthorne Road, Orchard Estate—The Borough Surveyor reported that he had inspected this ditch which was found to be quite dry, but from the complaints received at the last meeting it appeared that during wet weather, water remained in the ditch. RESOLVED, That the Borough Surveyor communicate with the owners of the properties in the road calling their attention to the matter and asking them to take steps to remedy the complaints.

143

16-309, 311, 313 and 315 Gloucester Road--Flooding of Cellars—The Borough Surveyor reported that further investigations had revealed that these properties were surrounded by a gravel drain into

which a gulley from one of the basements discharged. Owing to some cause, not completely established, this drain does not now discharge freely, with the result that in wet weather, the ground water flows back through the gulley connection to the one basement and thence to the other basements in turn. The Borough Surveyor was of opinion that the repair of this drain was a matter for the owners of the properties concerned RESOLVED, That the owners be informed accordingly.

17—Leckhampton Sewage—The Committee further considered the application of the Cheltenham Rural District Council to enter into a new Agreement with the Council as from the 1st April, 1943, the date of the expiration of the present Agreement with the Council for the reception and treatment of sewerage from the properties in the Parish of Leckhampton. The Town Clerk and the Borough Surveyor submitted a report upon the application. RESOLVED, That the District Council be informed that the Council are prepared to enter into an Agreement for a term of five years from the 1st April, 1943, for the reception and treatment of the sewerage from the properties in the Parish of Leckhampton subject to the District Council agreeing to pay an annual charge of 1s in the £ on the rateable value of the properties connected to the sewers belonging to the Council.

18—Montpellier Convenience—Read, letter dated 10th May from Councillor Grimwade that the Western J.I.C. had reported that a female employee at this convenience was not receiving the rate of pay prevailing in this district. RESOLVED, That her wages be increased to £2 2s. 0d. per week, this increase to take effect as from the 6th May.

ARTHUR S. F. PREEN, Chairman.

#### HOUSING COMMITTEE.

**At a Meeting of this Committee held on Thursday, 21st May, 1942.** Present—The Mayor ; Alderman Pates ; Councillors Addis, Bayliss, Bush, Compton, Rev. de Courcy Ireland, Garland, Green, Grimwade and Moore (Alderman Pates in the chair).

1-10 Lower Park Street—Read, letter from Messrs. Ivens, Thompson & Green asking whether the Corporation were interested in the purchase of this property and offering same at a price of £70. The Borough Surveyor and Chief Sanitary Inspector reported thereon. RESOLVED, That the Town Clerk negotiate terms for the purchase of the property as now indicated by the Committee.

2-11 Kingsley Gardens—Read, letter dated the 4th May from the tenant making application to purchase this house. RESOLVED, That the Committee are not prepared to entertain a sale during the war.

3—Fire Guards' Post, Mersey Road—Read, letter dated the 2nd April from the Senior Warden, Post B.7 in connection with the Street Fire Party on the Whaddon Estate, They had been able to secure a post at the Methodist Chapel, Mersey Road, and he asked as the greater part of the area covered by the street party belonged to the Corporation, whether the Council could assist by providing bunks, mattresses and blankets for the fire guards at the post. RESOLVED, That in view of the fact that all the houses on the Whaddon Estate are included in the fire guard post, that the application be acceded to

4—Garden Prize Scheme—RESOLVED, That a Sub-Committee consisting of The Chairman, Councillors Addis, Bush, Rev. de Courcy Ireland and Dr. Hayward be appointed to judge the entries of the Gardens Prize Scheme and award the prizes, and the same amount be allocated to the Prize Fund as last year.

5-3 Margrett Road—Read, letter dated the 19th May from the tenant of this house making application for an open type grate in lieu of the kitchen range. RESOLVED, That in view of the need at the present time for retaining all solid fuel cooking appliances, the application be not agreed to.

6—Housing Manager—(a) The Housing Manager submitted her Report on the collection of rents.

(b) The Housing Manager reported that Mr. Nicholls, Custodian of Whaddon Estate had made application for a new uniform to be provided. RESOLVED, That this be agreed to subject to the appropriate clothing coupons being surrendered by Mr. Nicholls.

(c) Housing Manager—The Selection of Tenants Sub-Committee reported that they had considered the application from the Housing Manager for an increase in salary and they recommended that her salary be increased to £325 rising by annual increments to £350 per annum, also that her car allowance be increased to £52 per annum. RESOLVED, That this recommendation be approved except that the Housing Manager's salary be increased to £350 forthwith.

7—Repairs Superintendent—The Report of the Repairs Superintendent was submitted.

(a) St. Mark's Estate—(i) 21 Byron Road—The work of fixing new tiled mantel register with back boiler complete in the living room had been completed at a cost of £13 15s. 0d.

(ii) 26 Kipling Road—The internal damage caused by enemy action had been repaired.

(b) Whaddon, 1924 Houses—The external painting to steel windows, also internal painting to the ground floor steel windows has been resumed.

144

8-Selection of Tenants sub-committee--Read, report of the Selection of Tenants Sub-Committee at their meetings held on the 10th April and 7th May.

They recommended (inter alia) as follows :—

(a) That the rents fixed and the rebates granted, as set out in the Rents Rebate Book, signed by the Chairman, be approved.

(b) Housing Estate, Churchdown-(i)That the rent of the bungalow to be occupied by the Deputy Housing Manager partly as a residence and partly as an office, be apportioned as to 10s payable by Deputy Housing Manager and 7s 6d. payable by the Corporation.

(ii) That the Deputy Housing Managers auto cycle allowance be increased to £10 per annum.

(iii)That a grant of £5 be made to the Deputy Housing Manager towards her costs of removal.

(c) 11 Pilley Crescent—That the application for an open grate in place of the defective range be granted, the tenant to pay for the new grate at the rate of 5s per week ; the grate to remain the property of the Corporation.

RESOLVED, That the proceedings of the Sub-Committee be approved and adopted.

9—St. Mark's Estate—The Repairs Superintendent reported that the living room floors of five of the houses on this estate were infected with dry-rot ; four of which were repairable but the floor at 6 Orchard Terrace required renewing. RESOLVED, That he be instructed to have repair work carried out and to obtain estimate for excavation and renewal of floor at 6 Orchard Terrace

10—Housing Manager's Department--(a) Clerk—The Town Clerk reported that Miss D. Healey, Clerk in this Department, had resigned her appointment. RESOLVED, That the Housing Manager be authorised to appoint a temporary clerk on Grade B to fill the vacancy.

(b) Trained Assistant—The Selection of Tenants Sub-Committee reported that they had considered the staffing of the Housing Department having regard to the additional work involved in the management of the estate at Churchdown. They recommended that a Trained Assistant should be appointed at a salary of £180 per annum, plus war bonus. The Town Clerk reported that advertisements had been issued inviting applications for the appointment but so far only two applications had been received. The Committee selected one applicant for interview. RESOLVED, That at a Special Meeting of the Committee be held on the 29th May and the Council be recommended to authorise this Committee to make an appointment.

11—Rent Rebate Scheme—The Sub-Committee reported that they had considered the reference back by the Council at their last meeting of Minute No. 3 (e) (i). They recommended that the scheme for differential rents shall be amended to provide as follows :—

For the purpose of arriving at the rent the income of every member of the family shall be taken into account and in respect of any member of the family (other than the tenant and his wife) earning more than 10s per week, a sum equal to one-twentyfifth of the total income of such member or 1s 6d. per week, whichever is the less shall be added to the rent. If said member of the family refuses to disclose his total income, the sum of 1s 6d. shall be added to the rent. RESOLVED, That this recommendation be approved and adopted. RESOLVED, also, That 1s 6d. be added to the rent in respect of married daughters living at home with the tenant.

12—Housing Estate, Churchdown--The Town Clerk submitted correspondence he had had with the Ministry of Aircraft Production in regard to the management by the Housing Department of the Estate at Innsworth Lane. It had now been arranged for the Corporation to receive 5 per cent on the total rents, including rates, water and electricity charges. The Ministry also agreed to pay £26 per annum towards the travelling expenses of the Housing Manager. The Housing Manager reported that she had arranged with the Ministry for the Deputy Housing Manager to live in one of the bungalows and use part of it for an office and to apportion the rent between the Corporation and the Deputy Housing Manager.

13--House for Police—Read, letter dated the 1st May from the Chief Constable stating that he was desirous of obtaining further accommodation for one of his officers in Cheltenham and asking for the tenancy of another house to be allocated to him. RESOLVED, That the Committee regret they are unable to grant the Chief Constable the tenancy of any more Council houses during the war.

14-6 Shelley Road—Read, letter dated the 20th May from Mr. C. P. Marshall offering to purchase this property for £585. RESOLVED, That the Committee adhere to their previous decision not to sell houses during the war.

15—Internal Painting—The Repairs Superintendent reported that it was desirable that the internal painting of steel windows of sculleries and bathrooms on estates where this was necessary should be proceeded with as soon as possible as condensation was causing these to rust. RESOLVED, That tenders be obtained for carrying out this work.

16—Cheltenham (Higgs' Cottages) Housing Confirmation Order, 1939—The Town Clerk reported that the Compulsory Purchase Order made in respect of Higgs' Cottages would expire on the 1st August, 1942. It was, therefore, desirable that application should be made to the Minister of Health

for an Order extending the period for exercise of the compulsory powers. RESOLVED, That the Council do make application to the Minister of Health for the issue of an Order under the Special Enactments (Extension of Time) Act, 1940, so as:-

(a) To extend by three years the time limited by Section 123 of the Lands Clauses Consolidation Act, 1845 for compulsory purchase of the premises set out in the schedule to the Cheltenham (Higgs' Cottages) Housing Confirmation Order, 1939.

(b) For the several purposes of this application or for purposes connected with, incidental to, or consequent on, those purposes to make any such alteration or amendment of the above-mentioned Order or of any other Local Act or of any Act confirming a Provisional Order in force in the said Borough as may be necessary or desirable.

J. P. PATES, Chairman.

145

#### STREET AND HIGHWAY COMMITTEE.

**At a Meeting of this Committee held on Monday, 18th May, 1942.** Present—The Mayor ; Aldermen Pates, Trye, Ward and Winterbotham ; Councillors Addis, Garland, Green, Grimwade, Readings and Rogers (Alderman Trye in the chair).

1—Salvage of Waste=(a) The Borough Surveyor reported that the following had been salvaged during the month of April : (the amounts salvaged during the previous month are shown in brackets).

	Tons.	Cwts.	Tons.	Cwts.
Paper ...	68	—	(74	19)
Metals ...	99	14	(27	16)
Rags, sacks, etc. .	3	18	(4	—)
Bottles and Jars	—	16 (1,958)	(2	2) (5,141)
Bones ...	1	17	(1	12)
Cullet ...	—	—	(21	—)
Aluminium	—	—	(—	—)
Pig Food	90	16	(93	11)
Motor Tyres	—	—	(—	—)
Batteries	—	—	(—	—)
Rubber ...	—	—	(3	8)
Felt Hats			(1,092)	

The estimated value of the salvage collected during April was £726 and during March £628.

(b) The Borough Surveyor reported that the refuse collected during the four weeks ended 13th May was 1,336 tons 17 cwts.

(c) Salvage Circular No. 79—Read, letter dated 25th April from the Ministry of Supply with regard to the administration of the Salvage of Waste Materials (No. 2) Order, 1942, and the proceedings for contravention which it may be necessary to undertake for breach of the Order at time of collection, that is, waste paper in refuse bins or mixed with other material. It was proposed to deal uniformly with petty cases, and the circular set out the procedure to be adopted which included, in the first

instance, a notice to the occupier, and if the offence was repeated, a warning in strong terms, and if a third offence occurred, reference of the matter to the Controller of Salvage.

It was also stated that Kitchen Waste (Maximum Prices) (No. 1) Order came into force on the 1st May, and set out the maximum prices for the purchase and sale, and also a definition of kitchen waste. The Ministry of Labour and National Service were also willing for the Essential Work (General Provisions) Order to apply to local authorities' public cleansing services, including refuse and salvage collection disposal.

The Ministry also drew attention to the extraneous matter, including quantities of bones, found in bales of waste paper and pointed out the importance that contraries of any description should be excluded from waste paper.

It was also necessary for economies to be effected for galvanised articles, and it was suggested that galvanised bins obtained for the collection of waste paper should be used for the collection of kitchen waste and bones, and if necessary, replaced by ungalvanised bins.

RESOLVED, That application be made to the Ministry of Health for the Essential Work (General Provisions) Order to be applied to the public cleansing, refuse and salvage collection and disposal services of the Corporation.

RESOLVED, also, That the Town Clerk communicate with the Ministry of Supply suggesting that the same procedure might be adopted with regard to offences in regard to kitchen waste as that set out in the circular relating to the salvage of waste paper.

2—Damage to Traffic Bollard, Gloucester Road near St. George's Road—The Town Clerk reported that a traffic bollard in Gloucester Road was knocked down by a motor vehicle driven by a soldier not on duty using a borrowed car. The cost of removing the damaged bollard and fixing a temporary one amounted to 18s 9d., but in addition, there would be the cost of a permanent replacement. The Town Clerk reported that he was following this matter up.

3—Cheltenham and Gloucester Railway Line—The Town Clerk submitted Order made by the Ministry of Transport varying the previous Order made for the stopping-up of Badgeworth Bridge, and the prohibition of rights of way at the Hatherley and Cloddymore Crossings.

4—Grants from Road Fund—Read, circular 516/1 from the Ministry of Transport with regard to claims for compensation and grants for heavy and light plant and tools owned by highway authorities, and used in connection with work on roads and bridges, and stating that having regard to the representations which had been made to the Ministry that the rates were inadequate, these had now been increased by 20 per cent.

5—Omnibus Car Park, Royal Well Road—Read, letter dated 25th April from the Bristol Tramways and Carriage Company suggesting that queues for the Gloucester services should be formed on the east side of Royal Well Road at the rear of No. 77 Promenade instead of at the omnibus parking place as at present, as in view of the large number of persons using these services, the queues now overflowed on to the roadway causing danger to traffic. RESOLVED, That this be referred to the Traffic Sub-Committee for consideration and report.

6—Traffic Sub-Committee—RESOLVED, That owing to the absence of Councillor Fisher on war service, Councillor Readings be appointed a member of this Sub-Committee.

7—Junction of Millbrook Street, Gloucester Road and Arle Road—Read, letter dated 28th April from the Chief Officer of the Ambulance Headquarters drawing attention to this dangerous crossing, and

asking that either "Slow" or "Halt" signs be placed in Millbrook Street and Arle Road having regard to the number of accidents which had occurred at this point. RESOLVED, That application be made to the Ministry of Transport for their approval to the erection of "Halt" signs at this junction.

146

8—Vacant Site adjoining America Passage—The Town Clerk reported that Messrs. C. Taylor & Sons had made application for permission to erect cycle racks on the waste ground adjoining America Passage. He had consulted the Chairman who had authorised the necessary permission to be granted pending consideration of the matter by this Committee. RESOLVED, That the action of the Chairman be approved, and that permission be granted subject to the cycle racks being of the portable type and erected in a position to be approved by the Borough Surveyor, and to their causing no interference or obstruction to the entrance to the public Air Raid Shelters and public Cleansing Centre and to the racks being removed at any time upon receipt of one month's notice from the Corporation.

9—Projecting Sign, 239 High Street—Read, letter dated 5th May from Mrs. Horwood asking for reconsideration of her application to transfer a projecting sign from her premises at 259 High Street to her new premises at 239 High Street as she had had to remove her business on account of damage to the premises by enemy action. RESOLVED, That the application be adjourned and that Mrs. Horwood be asked to forward information to the Committee as to the dimensions of the sign and the wording thereon.

10—Underground Telegraphic Line, Dunalley Street—The Town Clerk reported that the Post Office Telephones had made application to place an underground telegraphic line in Dunalley Street, and the Chairman had authorised permission to be granted subject to the exact route being approved by the Borough Surveyor, to no underground services, including electricity cables, being disturbed or damaged, and to the re-instatement of the road and footpath being carried out to the satisfaction of the Borough Surveyor. RESOLVED, That this be approved.

11—Requisitioning of Railings —(a) The Town Clerk submitted Schedule of railings in respect of Hatherley and Tivoli area, Alstone and St. Mark's area, Pittville Ward, North Ward, East Ward, West Ward, College Ward, Central Ward, South Ward, and Lansdown Ward, which had been approved by the Panel of Architects, and Salvage Sub-Committee.

(b) The Town Clerk reported that the total amount of railings scheduled for removal up to date for these areas, including the railings belonging to the Corporation, was 1,682 tons, 16 cwts.

(c) Railings Officer—The Chairman of the Salvage Committee reported that during the survey Mr. R. V. M. Bennett, Railings Officer, had used his car for the purpose, and since his appointment in September last, he had received no allowance, with the exception of a free supply of petrol. RESOLVED, That he be granted an honorarium of £15 to cover the running expenses of his car from September, 1941 to date, and that the Car Allowance Sub-Committee of the General Purposes Committee be asked to consider the use of this car in their general review of the position. RESOLVED, also, That the Town Clerk be asked to forward to Mrs. Parker, who has assisted the Railings Officer in the compilation of the Schedules, a letter expressing the Committee's thanks for the excellent services which she has rendered in this connection.

12—Trees, Promenade—Read, report dated 12th May from the Gardens Superintendent with regard to the removal of trees in the Promenade. The Borough Surveyor also submitted a report from the



treeman, RESOLVED, That the trees recommended for removal be marked and when this has been done, the View Committee inspect the same and report further upon the matter to this Committee.

13—Zion Baptist Chapel, Pilley Lane—The Town Clerk reported that representations had been received from the Zion Baptist Chapel with regard to the trap in the roadway which had not been removed when the widening of Pilley Lane was carried out. It had now become necessary to open up this trap, and this would necessitate the opening of the road and footpath. The Chief Sanitary Inspector reported to the Public Health Committee that he proposed to remove the trap from the roadway and to place this upon the property of the Chapel, at an estimated cost of £16, but having regard to the fact that this work was not carried out during the road widening, the Public Health Committee recommended that the cost should be borne by this Committee. RESOLVED, That this be agreed to,

14—Wages and Conditions of Service—(a) Read, letter dated 1st May from the Western District J.I.C. stating that it had been decided to grant an additional war wage increase of 3s per week for adult male employees and 2s 3d per week for adult female employees and this increase was to operate as from the first full pay week in May. RESOLVED, That the increase be applied.

(b) Highways Motor Mechanic—Councillor Grimwade reported that he had been in negotiation with the employees representatives on the J.I.C. to consider points in dispute with regard to the Highways Motor Mechanic and other employees of the Corporation, but they were not agreeable to any alteration in the ordinary working hours, and if such alteration was made whereby the men were employed at times other than the ordinary working hours, overtime must be paid. RESOLVED, That consideration of this matter be adjourned, and that Councillor Grimwade be asked to bring the question before the next meeting of the J.I.C.

(c) Sunday Work—Councillor Grimwade reported that the employees' representatives on the J.I.C. were also unwilling to agree to the arrangements now in force with regard to road sweeping and other work on Sundays and in their opinion, double pay should be received for Sunday work. The Committee considered the question of abandoning road sweeping on Sundays, but decided that this was undesirable having regard to the untidy condition of the main thoroughfares on Sunday mornings. RESOLVED, That Councillor Grimwade be asked to refer the Sunday rates of pay to the next meeting of the J.I.C., but if the J I C. decide that the double rates of pay must be applied for the work in question, this be agreed to, the increase to take effect as from the 26th April last.

(d) Horse Drivers—RESOLVED, That the Union rates for overtime and double time for Sundays be paid to the horse drivers who undertake stable duty.

(e) Holidays and Bank Holidays—Councillor Grimwade also reported that the employees' representatives on the J.I.C. had asked for double rates of pay to be made for work on Christmas Day or bank holidays with the addition of a day's leave of absence in lieu of the bank holiday worked. RESOLVED, That this matter be adjourned, and that Councillor Grimwade and the Borough Surveyor be asked to report thereon at the next meeting of this Committee.

15—Pig Food Boilers—(a) The Borough Surveyor reported that in response to an advertisement inserted in three trade journals, he had received two offers of second-hand portable tar spraying boilers, but he did not consider that these were suitable. RESOLVED, That the Borough Surveyor be asked to consider this matter further.

(b) Pig Food—In view of the reports received that thefts of pig food from the bins had occurred, if he considers it necessary the Town Clerk insert an advertisement in the warning the public that only

those in possession of a permit are authorised to remove kitchen waste from the pig food bins. RESOLVED SOLVED, also, That an advertisement be issued urging the public to increase their efforts to save, as at the present time the Council are unable to meet the demand for pig food.

147

16 -Traffic Bollards—The Borough Surveyor reported that by letter dated 14th April, the Divisional Road Engineer of the Ministry of War Transport had agreed with the proposal to remove, for the period of the bollards which are frequently knocked down. He also reported that the traffic bollard at the junction of St. George's and Gloucester Roads had been removed.

17-23 Great Norwood Street—Wall—The Borough Surveyor submitted an application dated 25th April from Mr. J. W. Jones for permission to erect a small wall at these premises now that the railings had been removed. RESOLVED, That the Town Clerk be instructed to inform Mr. Jones that the Council do not think it desirable or necessary that a wall should be erected as proposed.

18—Safe Driving Awards—The Borough Surveyor reported that the Royal Society for Prevention of Accidents had forwarded ten Bars to Silver Medals, six Diplomas, and one exemption certificate for Corporation drivers in connection with the 1941 safe driving competition. RESOLVED, That having regard to War-time conditions these Awards be forwarded to the drivers concerned and that the Borough Surveyor be instructed to convey to them the appreciation of the Committee.

19—Waste Paper Contest—Read, letter dated 22nd April from the Ministry of Supply giving details of a new waste paper contest to be promoted by the Waste Paper Recovery Association, Ltd. In the new contest boroughs would compete with boroughs and other local authorities against the same type of local authorities, and the prize money will be allocated at the discretion of the successful local authority. The contest would extend over a period of three months from the 1st May to the 31st July. Councillor Readings, the Chairman of the Salvage Sub-Committee, informed the Committee that arrangements were in hand for the organisation of the collection of waste paper for this contest, and he also outlined the schemes which the Salvage Sub-Committee intend to put into operation. RESOLVED, That these be approved.

20—Road Works—The Borough Surveyor submitted particulars of road works and other similar matters in hand.

21—Technical Assistant—The Borough Surveyor reported that at the request of the City Engineer of Bath, Mr. A. R. Williams was lent to him on the 12th May, and a letter had since been received from the City Engineer stating that the services of Mr. Williams were very much appreciated. This assistance had been granted in connection with the reciprocal arrangements which the Borough Surveyor is endeavouring to make with neighbouring Engineers, and which would prove most useful in connection with damage by enemy action. RESOLVED, That this be approved.

22—Hired Team Labour—The Borough Surveyor submitted application dated 13th May from Messrs. Elliott Brothers for an increase in the hire rate of 17s 6d. per day. RESOLVED, That an increase of 1s 6d. per day be granted.

23—Leckhampton Depot—The Borough Surveyor reported that since the outbreak of War this depot had been used by the Fire Service, but he now considered it desirable to obtain additional accommodation for the dispersal of vital stores and transport belonging to the Council, and he considered that these premises would be the most suitable for this purpose. RESOLVED, That the National Fire Service be asked to vacate the premises as soon as they can find alternative accommodation.

24—Wages Office, Temporary Clerk—The Borough Surveyor reported that owing to the continued increase in the work of the wages and accounts office, with the approval of the Chairman, he had engaged a temporary clerk at a salary of £3 10s. 0d. per week as from the 6th May. RESOLVED, That this be approved.

25—Accounts for Supplies—The Borough Surveyor reported that it was the custom for other minor departments to order stores through his department by means of a requisition which was followed by an official order, but he did not think it was satisfactory that his office should certify accounts in respect of goods which he not ordered and for which no requisition had been submitted. The Town Clerk reported that he had had the whole of this matter under consideration and it was proposed to discuss it with the Chief Officers on the lines now mentioned by the Borough Surveyor. RESOLVED, That in future all purchases of materials or work of this character by the Borough Surveyor shall be authorised by a requisition and an official order.

J. H. TRYE, Chairman.

#### **MATERNITY AND CHILD WELFARE COMMITTEE.**

**At a Special Meeting of this Committee held on Wednesday, 20th May, 1942.** Present—Alderman Leigh James in the chair) The Deputy Mayor, Alderman Winterbotham ; Councillors Bayliss, Bush and Green ; Mesdames Grist. Mellersh and Wood.

1—Wartime Nurseries Sub-Committee—The Committee considered the appointment of a working woman to serve on this Sub-Committee and the names of three women were put forward by members of the Committee. RESOLVED, That Mrs. J. E. Coiling of 20 Cam Road, Whaddon Estate, Cheltenham, be appointed a member of the Sub-Committee.

LEIGH JAMES, Chairman.

148

#### **TOWN PLANNING COMMITTEE.**

**At a Meeting of this Committee held on Thursday, 14th May, 1942.** Present—Aldermen Trye and Ward ; Councillors Bendall and Moore; Mr. W. S. F. Harris (Alderman Ward in the chair).

1-plans—The Borough Surveyor submitted the following Notices and Plans of intended New Buildings :—

No. of Plan.	Name.	Description.
5467	—	New shop front, Columbia House, Winchcomb Street.
5468	Hill, W. A.	Cycle and tool shed, 21 Tanners Road.

(a) Building Byelaws—

RESOLVED, That Plans Nos. 5467 and 5468 be approved.

(b) Town and Country Planning (General Interim Development) Order, 1933—Scheme Area No. 1—

No. of Plan.	Name.	Description.
T.P.	5468 Hill, W. A.	Cycle and tool shed, 21 Tanners Road, Cheltenham.

Scheme Area No. 2—

5467            \_\_\_        New shop front, Columbia House, Winchcomb Street, Cheltenham.

RESOLVED, That Plans Nos. 5467 and 5468 be approved and that Plan No. T.P. 1701 be not approved.

2—Improvement Line, Tewkesbury Road, High Street and London Road—The Committee considered the recommendation of the Street and Highway Committee that the proposals for an improvement line to these roads be included in the appropriate Town Planning Schemes. RESOLVED, That the Borough Surveyor be instructed to ascertain from the Ministry of Transport whether the joint recommendations of the Ministries of Health and Transport made in 1939 with regard to improvement lines on major roads still applied.

3—The Abbots, All Saints' Road—Read, letter dated 6th May, 1942, from M. E. Stace & Co, Ltd. making application to use the premises for certain manufacturing processes for the duration of the war, No large or noisy machinery would be installed but certain light wood working type of electrically-driven equipment would be necessary. The Company were prepared to give an undertaking that no nuisance would accrue and that residents would not in any way be disturbed by noise. RESOLVED, That the application be granted subject to the Company entering into an undertaking that no nuisance shall be caused by reason of smoke or fumes, or dust, noise or smell, and no motor to exceed 3 h.p. and each motor to be arranged so that the starting current does not exceed 21 times the full load current of each motor and that the maximum demand of the whole installation does not exceed 15 kilowatts and to the premises reverting to its former use as a dwellinghouse on cessation of hostilities.

4—Hillsborough, Sydenham Road—Read, letter dated 8th May, 1942, from Messrs. Steel, Lane & Yeend, regretting the decision of the Council not to permit the use of the premises as a Club and presuming there is nothing further that can be done. RESOLVED, That no further action be taken in this matter.

5—Plan No. T.P. 1678, Ryeworth Road, Charlton Kings—The Town Clerk submitted letter dated 12th May from the Ministry of Health enclosing copy of their letter dated 12th May to Messrs. Griffiths & Lewis stating that the Minister's jurisdiction in regard to development in an area for which a planning scheme is in course of preparation is limited to determination of appeals under Section 10 (5) of Town and Country Planning Act, 1932, and that as no objection had been made by Mrs. Gade to the conditions attached to the approval of the plan he was unable to intervene in the matter.

6—Committee—Read, letter dated 22nd April from the Clerk to the County Council that his Council had re-appointed Lt.-Col. Godman and Capt. H. P. Leschallas as their representatives on this Committee.

E. L. WARD, Chairman.

#### **TOWN IMPROVEMENT AND SPA COMMITTEE.**

**At a Meeting of this Committee held on Friday, 15th May, 1942.** Present—The Mayor; Deputy Mayor, Aldermen Lipson, Pates and Ward; Councillors Avery, Bush, Rev. de Courcy Ireland, Green, Grimwade, Readings, Rogers (The Mayor in the chair).

1-MedicalBaths-(a) The Monthly Report of the Superintendent was submitted. The receipts for April totalled £100 0s. 6d. as compared with £90 6s. 0d. last year.

(b) Whitsunday Closing—RESOLVED, That the Baths be closed on Whit-Monday.

149

2-Temporary Entertainments Manager—The Entertainments Sub-Committee reported that 46 applications had been received for this appointment. They recommended (i) That the three following applicants be interviewed by the Committee :-

1. Mr. F. A. Hastings, Secretary of the Scarborough Spa Ltd.
2. Mr. R. W. Davies-Taylor, Entertainments Manager, Herne Bay.
3. Mr. J. E. Saxby, former Entertainments Manager, Margate.

(ii) That the Committee be authorised to make the appointment but that it be not made until it is ascertained when Mr. Wilkinson will join the services.

(iii) That the Town Clerk be instructed to make application for Mr. Wilkinson's medical examination to be advanced. RESOLVED, That these recommendations be approved and adopted.

3—Entertainments Sub-Committee—Read, report of the Entertainments Sub-Committee at their Meeting held on the 12th May.

They recommended (inter alia) as follows :—

(a) Charwomens' Wages—That the rate of pay be increased from 10.1d. to 1s per hour.

(b) Forces Canteen—That the Y.M.C.A. be asked to pay the Corporation J2 10s. 0d. weekly from their Sunday Canteen profits towards the Town Hall expenses.

(c) Town Hall—(i) That the application for a Ministry of Information Lecture to be held in the Drawing Room be granted—on the 7th May at a reduced charge of 2 gns.

(ii) That the following applications for the free use of the Pillar Room be granted :- May 3rd and 17th, Defence Committee meetings. 12 occasions during the period May 11th-19th June, Army Blood Transfusion Service.

(d) Pittville Tennis—That the application of Mr. A. C. Owens for the hire of a court in Pittville Gardens at a reduced charge be not granted.

(e) Summer Season Concert and Dance Programme—That the contract with Billy Gammon and his Band be renewed for the Summer Season and that four Municipal Celebrity Concerts be arranged on Thursday evenings, two in June and two in July at an approximate cost of £80 each ; the matter to be reconsidered after the four concerts with a view to their being continued throughout the Summer Season. RESOLVED, That the proceedings of the Sub-Committee be approved and adopted.

4—Alstone Baths (a) The Town Clerk submitted a letter dated the 29th April from St. Paul's Training College making an application for the same reduced charges for monthly season tickets as granted last year. RESOLVED, That this be agreed to.

(b) RESOLVED That the application of the Navy League Sea Cadet Corps for the continuance of the concession given last season for the cadets to attend the Baths at 1d. each be granted.

(c) RESOLVED, That the application of Pate's Grammar School for Girls for 19 half and 15 full season tickets for children who had obtained the Intermediate Certificate and Bronze Medallions of the Royal Life Saving Society respectively, be granted.

(d) The Borough Surveyor reported that he had considered the complaint made in regard to the heating of the dressing rooms in the Junior Bath. He had, during last winter, put in a lining underneath the lantern roof which had considerably improved conditions in the Bath. If however, it was considered that further improvement was necessary, the existing four radiators could be extended or two new radiators installed at an estimated cost of £25. RESOLVED, That the Borough Surveyor be instructed to provide two additional radiators as recommended.

5—Town Hall—RESOLVED, That the application from the Horticultural Committee for the free use of the Hall for the proposed Autumn Show in September, be granted.

6—Sandford Park Swimming Pool—(a) RESOLVED, That the application from the R.A.F. Station at Staverton for 20 transferable tickets at 17s 6d each for the season be granted as last year.

(b) RESOLVED, That the application of the Charlton Kings Council School to use the Pool on Thursday afternoons be granted on the usual terms.

(c) The Borough Surveyor reported that the Pool was opened on the 10th May but, owing to the cold weather, the attendance had been very small.

7—Holidays at Home—The Entertainments Sub-Committee reported that they considered the memorandum from the Ministry of Labour in regard to the campaign which local authorities were asked to make to encourage workers to spend their holidays at home, The Entertainments Manager reported that he had ascertained that large numbers of workers would be their week's holiday during the same week in August. RESOLVED, That entertainments, attractions and sports be organised during the summer for a period to be decided upon and that the Town Clerk invite the Chamber of Commerce, Rotary Club and various sports clubs and organisations and local factories to appoint representatives to attend a meeting to be held on the 21st May to assist with the organisation of the programme.

8—Military Bands—Read letter dated the 11th May from the Regional Commissioner that arrangements might be made with local authorities for military bands to play in public on certain days during the coming summer and enquiring whether the Council would like any bands to play in Cheltenham. The concerts would have to be free of any admission charge and the Corporation would be asked to provide transport and refreshments for the bandsmen. RESOLVED, That the Regional Commissioner be informed that the Corporation would be glad to have bands to play in Cheltenham once a week.

T. WILFRED WAITE, Chairman.

150

#### **ELECTRICITY AND LIGHTING COMMITTEE.**

**At a Meeting of this Committee held on Wednesday, 20th May, 1942,** Present—The Mayor ; Alderman Taylor Councillors Addis, Avery, Bendall, Grimwade, and Rogers (Councillor Rogers in the chair).

1-Meter Readers—The Borough Electrical Engineer reported that he had received a letter from the National Joint Industrial 1 Council for the Electricity Supply Industry that the Ministry of Labour had jointly requested them and the Gas National Council consider in the interests of economy of manpower a greater measure of co-operation between the Electricity Supply and Gas to in respect of the performance of duties common to both, such as for example, reading of meters. The Borough Electrical Engineer reported that he had discussed the proposal with the Manager of the Gas

Company, and, though at first sight the proposed arrangement would appear to prevent a certain amount of over-lapping they were both agreed that in practise the actual benefit obtained would be very small, while there were considerable difficulties involved including the Question of collection of money from slot meters, refunds of the rebates, collection of hire purchase instalments ; the system of recording slot meter readings and cash collection, the reading and setting of maximum demand indicators. RESOLVED, That the Committee agree that it is not practicable to work a joint meter reading scheme.

2—Public Lighting—The Borough Electrical Engineer reported that during the long light evenings he proposed to discontinue the public lighting until 1st August as last year. RESOLVED, That this be approved.

3—Kiosk, Hales Road—The Borough Electrical Engineer reported that it had become necessary to erect a kiosk transformer on a site in the vicinity of Hales Road. RESOLVED, That he be authorised to negotiate terms for the purchasing or leasing of a suitable piece of land and report to the Committee thereon,

4—Maximum Load—Loan £4,721—The Town Clerk reported that he had obtained the sanction of the Electricity Commissioners to a loan of £4,721 for improving the transformer capacity of various sub-stations. The period of repayment was 20 years.

5—Economy in Fuel—The Committee considered what steps should be taken to encourage consumers to economise in the use of electricity and thereby effect a saving in fuel, and the Borough Electrical Engineer made suggestions thereon. The Town Clerk reported that the Board of Trade had made an Order which as from the 18th May imposed restrictions on the use of Electricity and Gas for the purpose of advertising inside any premises unless this was required for illuminating the interior of the premises. RESOLVED, (i) That the Town Clerk write to the Chamber of Commerce suggesting that all shop window lighting should be discontinued. (ii) That the Borough Electrical Engineer carry out a campaign of press advertising urging consumers to practise economy and making suggestions accordingly. (iii) That all Corporation Departments be recommended to consider their lighting installations to see what lamps can be removed and where high power lamps are at present shaded with black paper they be recommended to remove the black paper and substitute lower power lamps.

6—Gas Tests—Periodical Tests—Read, reports of gas tests made on the 2nd, 7th, 11th, and 18th, May which showed the Calorific value on these dates to be 495.8, 480.6, 477.1, and 475.5, B Th.U., respectively and the pressure 4.3, 4.3, 4.6, 5.4 inches of water.

7—Cheltenham Gas Company—The Committee further considered the letter from the Cheltenham Gas Co. of the 21st April The Company had decided in view of the circumstances pertaining during the March quarter to make an ex gratia supplementary discount of 5 per cent to consumers on the amount paid for gas during the March quarter. This discount will be brought forward and shown separately at the rendering of the June quarter accounts. Arrangements were also being made for a similar concession to prepayment consumers at the same time. The Town Clerk also submitted letter dated 8th May from the Board of Trade in regard to the results of the gas tests made during the quarter ended 31st Mach. As regards the complaints made at the April meeting of the Council, the Board stated that the combined effect of reduced calorific value and pressure such as are indicated in the Gas Examiner's report would not be to increase accounts by 100 per cent and any consumer receiving such an account should, if his use of gas has not increased, ask the Company to have his meter officially tested. The cost of this would be about 10s but if the meter was found defective this

cost would be borne by the Company. Section 23 of the Gas Undertakings Act 1934 contained provision as to the charge to be made for gas if the meter is found to be defective RESOLVED, That pending the results of subsequent tests no further action be taken.

8-Gas Undertakings Acts, 1920-1934—RESOLVED, That the Council be recommended to transfer to the General Purposes and Watch Committee the duties of the Council under these Acts which are at present carried out by this Committee, except that this Committee shall retain the duties relating to public lighting by gas and electricity.

STANLEY ROGERS, Chairman.

151

#### WATER COMMITTEE.

**At a Meeting of this Committee held on Tuesday, 12<sup>th</sup> May 1942** Present—Aldermen Capt. Trye and Ward; Councillors Dr. Curling Hayward and Moore (Alderman Ward in the chair).

1—Assessment of New Trunk Mains—The Town Clerk read letter from the Clerk to the Cheltenham Rural District Council enclosing proposal dated the 30th March last for the assessment of the new trunk mains from Tewkesbury to Churchdown and from Churchdown to the Hewletts Reservoir in the parishes of Shurdington, Badgeworth and Leckhampton. RESOLVED, That the service of the proposal be accepted and that the Town Clerk instruct Messrs. Gerald Eve & Sons to act for the Corporation as Valuers in this matter.

2—Daisy Bank House—The Town Clerk and Borough Engineer reported an interview they had had with Mrs. Wilding in regard to a water supply to this property. The Town Clerk also read letter dated 8<sup>th</sup> May from Mrs. Wilding asking for confirmation of the permission given to her husband, the Mr. H. St John Wilding no take water from the Leckhampton spring head. RESOLVED, That Mrs. Wilding be informed that the resolution passed at the meeting of the Committee on the 11th June, 1940, still stands.

3—Dowdeswell Reservoir—Damage to Fence—Read, report of damage to 18 yards of wooden fencing between London Road and the Reservoir on the 2nd April by a lorry owned by Messrs. J. Ward & Sons, Holloway. London, N.9. RESOLVED, That the Town Clerk be instructed to make a claim for the cost of making good the damage estimated at £7 8s. 8d.

4—Restoration of Pre-War Trade Practices Act, 1942—The Town Clerk submitted circular N.D. 2513 dated the 13th April from the Ministry of Health which stated that the object of this Act was to restore, after the war period. trade practices obtaining before that period. The Act applied to gas, water, electricity and transport undertakings of local authorities and to such other classes of their undertakings as the Minister of Labour and National Service by order, direct.

5—Borough Engineer's Report—The Monthly Report of the Borough Engineer was read:—

#### DAILY YIELD OF SPRINGS

	For month ending 30th April, 1942.	Average for corresponding Period during the Past 3 years.
Hewletts Springs	192,000 gallons	252,000 gallons
Dowdeswell Springs	952,000 "	975,000 "
Leckhampton Springs	46,000 "	54,000 "
	1,190,000	1,281,000 "



## CONTENTS OF RESERVOIRS.

Estimated Usable Quantity about ... 112,449,000 gallons.

6—Inspections—The Borough Engineer reported the work carried out by the Water Inspectors during the month of April.

7—Appeals—The cases entered in the Appeals Book were considered, and the rates settled and adjusted.

8—Analyses of Water—The Medical Officer of Health submitted analyses of water made since the last meeting, which were satisfactory.

9—Annual Consumption—The Borough Engineer reported on the total consumption of water during the year ended 31st March last. 56 per cent of the consumption was abstracted from the River Severn and 29 per cent from Dowdeswell Reservoir. The electrical pumping unit had been almost continually in use and had pumped over 44,000,000 gallons.

10—New Mains—(a) Lansdown Bridge—The Borough Engineer reported that the 9 inch main over Lansdown Bridge which was cut as authorised in Minute No. 7 passed at the meeting of the Committee on the 10th March last had now been reinstated and brought into use. The cost of the work was recoverable from the Railway Company.

(b) Reddings Road Diversion—The new 4 inch main was being laid along the Reddings Road diversion. Excavation was being carried out by the Railway Company's Contractor, and the Undertaking was providing pipes and labour for laying and jointing, the cost of the work being recoverable from the Railway Company.

11—Essential Work Order—The Borough Engineer reported that as from the 29th April last the Essential Work Order applied to the Waterworks employees.

12—Joint Industrial Council—The Borough Engineer reported that Councillor Moore had attended with him the special meeting of the Employers' Side of the South Midland Area J.I.C. on the 23rd April when a proposed Schedule of Wages was discussed. A further meeting was fixed for the 25th June for further discussion of the Schedule and of war time increases.

13—4 inch Spun Iron Pipe—The Borough Engineer submitted correspondence with The Stanton Ironworks Co. Ltd., regarding the deterioration of spun iron pipe laid by the Rural District Council in the Staverton Area in 1934, due to the action which the has earth has on cast iron mains. He had asked the pipe makers if it were possible to produce a cheap but effective coating by means of hessian and he was awaiting their reply.

14—Staff—The Borough Engineer reported that since the outbreak of war the outside section had been understaffed and the shortage of good manual labour was acute. Matters which required consideration included an improved system of inspection, additional meter readers, selection of workmen for general training, and a new Central Depot. RESOLVED, That the Borough Engineer submit a report of his proposals to the Committee.

15—Conservation of Water Supply—RESOLVED, That the use of water for washing cars and the use of sprinkler and hose pipes for lawns be prohibited until further notice, except that the use of watering cans and the filling of greenhouse tanks by hose be permitted, and that the Borough Engineer be instructed to issue a public advertisement on this matter.

E. L. WARD, Chairman.

152

#### GENERAL PURPOSES AND WATCH COMMITTEE.

**At a Meeting of this Committee held on Tuesday, 19th May, 1942.** Present—The Mayor; Aldermen Pruen, Trye, Winterbotham; Councillors Green, Grimwade and Rogers (The Mayor in the chair). At and

1—Diseases amongst Animals—The Police Superintendent reported that the Borough was free from contagious diseases amongst animals.

2—Hackney Carriage Licences—(a) Annual Licensing Meeting—It was reported that the Annual Licensing Meeting was held at the Central Depot on Wednesday, 13th May ; Present—Alderman Winterbotham (in the chair), Councillors Green Rev. de Courcy Ireland. The Committee inspected 79 hackney carriages and recommended that 61 applications for renewal of licences for the ensuing year, be granted. They also recommended that this Committee should consider the following matters :—

(1) In one instance, where complaints had been received of an applicant's conduct, the question as to whether the licence should not be renewed.

(2) The renewal of licences of hackney carriage proprietors trading from Charlton Kings, who infrequently ply for hire in the Borough.

(3) The renewal of licences for hackney carriages which did not use the public stands and infrequently plied for hire in the streets

The Committee also asked the Town Clerk to communicate with the Divisional Petroleum Officer in regard to the licences granted for hackney carriages mainly undertaking private-hire work, as it appeared that they were obtaining an additional supply of petrol for public hire purposes which was largely used for their private hire work. RESOLVED, That the 61 applications recommended for renewal be granted for one year to the 5th June, 1943, RESOLVED, also, with regard to recommendations above :—

(1) That a further meeting of this Committee take place to consider the renewal of the licence and evidence of the complaints which had been made, together with the applicants reply to the same.

(2) Read, letter dated 14th May from a firm of hackney carriage proprietors in Charlton Kings submitting reasons for the renewal of their hackney carriage licences and stating that they had always maintained a steady service both in bad weather and during the black-out. RESOLVED, That the licences be renewed but that the Town Clerk inform hackney carriage proprietors trading from Charlton Kings that the question of the renewal of these licences will be reconsidered at the next Annual Licensing Committee and that the present decision to renew their licences is to allow the public to be efficiently served.

(3) The Town Clerk reported that he had been in communication with the Divisional Petroleum Officer but no reply had yet been received.

(b) Hackney Carriage Inspector—Read, letter dated 12th May from the Inspector that out of a total of 86 hackney carriages submitted for inspection 26 had been rejected until necessary repairs were carried out and six had not been submitted for inspection lie pointed out that the rejections entailed a waste of time and frequently the defects were so obvious that the owners were well aware that

the carriages would not pass an inspection. RESOLVED, That, in future, a car having been presented for inspection and rejected will not be allowed to be presented again for a further inspection until the expiration of 14 days.

(c) Driver's Licence—RESOLVED, That the application of Maurice Jacobi for a driver's licence be granted. (d) Excessive Charge—The Committee considered a complaint of an excessive charge for the hire of a taxi cab to Bishop's Cleeve, which had been forwarded by the Police Superintendent. After consideration of the facts the Committee were of the opinion that the charge made was reasonable.

3—Deputy Town Clerk—Read, letter dated 7th May from the Ministry of Health stating that the Ministry of Labour and National Service had deferred the calling up of Mr. Board until further notice but the decision was subject to review at any time although in the present circumstances it would operate for at least six months from the date upon which Mr. Board ceased to be reserved.

4—Cheltenham and Gloucester Licensed Victuallers' Charity—Read, letter dated 22nd April from the Charity Commissioners stating that they proposed to make an Order approving of the appointment of Mr. Ernest George Orviss of The Wheatsheaf Inn, Old Bath Road, as a Trustee to fill the existing vacancy. The Town Clerk reported that he had published the Notice of the proposed Order, as requested by the Commissioners. RESOLVED, That the Commissioners be informed that at the Council have no observations to submit upon the appointment.

5—Cheltenham General & Eye Hospitals—Read, letter dated 30th April from the Cheltenham General & Eye Hospitals Lipson, M.P.), as members of the Board for the ensuing twelve months.

6—South Western Provincial Council—The Town Clerk submitted account from the Provincial Council for payment of £15 1s. 1d. for the administrative expenses for the financial year ending 31st March, 1943. The Treasurer of the Provincial account pointed out that it was proposed to establish a separate Employers' Account as in the past there had only been one side, and certain items of business private and confidential to employers' side had been subject to approval of the staffs' Payment. the present levy was necessary to produce a working balance. RESOLVED, That the account be passed for

153

7—Cheltenham District Traction Company—(a) Fares—The Town Clerk reported that in accordance with the recommendation of this Committee at their last meeting, he had been in communication with the Company pressing for a reduction in the existing fares, particularly with regard to the St. Mark's and Leckhampton routes. He submitted letters of the 7th and 15th May from the Company stating that they preferred not to consider the matter at the present time and setting out their reasons, RESOLVED, That in the opinion of this Committee the fares for the St. Mark's and Leckhampton routes should be reduced to 2d. to operate as follows :—

St. Mark's Route.

Town Centre to Westal Green	1d.
Westal Green to St. Mark's terminus	1d.
Town Centre to Calcutta Inn ...	1d.
Calcutta Inn to St. Mark's terminus	1d.

Leckhampton Route.

Town Centre to Norwood Arms	1d.
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RESOLVED, also, That the Town Clerk be authorised to make any necessary application to this end.

(b) Cleeve Hill Service—The Committee considered complaints of what was stated to be the prevailing practice whereby the general public taking ld. fares were allowed to board the hourly bus service to Cleeve Hill, which practice frequently resulted in passengers to Cleeve Hill being unable to obtain accommodation thus necessitating a delay of an hour. RESOLVED, That the attention of the Company be drawn to this complaint and that they be asked to make the hourly service to Cleeve Hill an express service with its first stopping place at Southam.

8—Re-organisation of Local Government—The Town Clerk submitted report of the Special Committee of the Association of Municipal Corporations on the re-organisation of Local Government which report had been adopted by the General Purposes Committee of the Association. RESOLVED, That consideration be adjourned to the next meeting.

9—Gestetner Operator—Read, application dated 24th April from Miss E. Davis for an increase in her salary. RESOLVED, That her salary be increased to £1 10s. 0d. per week, plus war bonus, to operate from the 1st June next the date upon which she completes six months' service.

10—Western District J.I.C.—British Restaurants—Read, letter dated 27th April from the Western District J.I.C. stating that at the present time there was no uniformity in the matter of wages of employees engaged in Communal Feeding Centres and School Canteens and setting out the rates recommended for these employees. The J.I.C. also stated that they had been consulted by the Ministry of Food with regard to the application of the Essential Work (General Provisions) Orders to these employees and enquiring if the Council wished the Orders applied to their establishments and the staffs engaged therein. RESOLVED, That the rates of pay recommended by the be adopted for the employees engaged at the British Restaurants and that the J.I.C. be informed that the Council are in favour of the Essential Work Orders being applied to their establishments and the staffs.

11—Town Clerk's Department—(a) Staff—As mentioned at the last meeting of the Council, the Sub-Committee had appointed Mr. A. W. E. Adams of the Town Clerk's Department, Croydon, as Chief Clerk and he would commence his duties on 8th June. Mrs. J. Kent had been appointed as Assistant Solicitor and would commence her duties on the 26th May, and Mrs. M. L. Elam had been appointed as Filing Clerk and would commence her duties on the same date.

(b) Accommodation—(i) 49 Promenade—The Town Clerk reported that Messrs. Cornelius & Boulter were willing to let for, the duration of the war, the large office on the first floor of their premises at No. 49 Promenade at a rent of £1 11s. 6d. per week and this would provide very suitable accommodation for the Town Planning Office, leaving the Town Planning Office available for his department. The Borough Surveyor was quite agreeable to this arrangement. RESOLVED, That the Town Clerk be authorised to enter into an Agreement with Messrs. Cornelius & Boulter for the use of this accommodation at a rental of £1 11s. 6d. per week inclusive of rates and cleaning, plus a small additional charge for lighting and heating, the tenancy to be quarterly.

(ii) 119 Promenade—The Town Clerk reported that the ground floor of this house was shortly to be vacated by the Fire Guard Staff Officer and the owner was willing to grant a lease of the whole of the premises. RESOLVED, That the Town Clerk negotiate with the owner and that if terms for a lease are arranged, the question of the accommodation available be referred to the Accommodation Sub-Committee for consideration and report.

12—Montpellier Rotunda—The Borough Surveyor reported that he had, that day, made a further inspection of the Montpellier Rotunda. The condition of the portion occupied by the Military authorities was not materially different from when he made his previous inspection and the rubbish at the rear of the building had been cleared away. The basement was in bad condition and he recommended that this should be cleaned up and necessary repairs carried out and all the furniture at present stored, with the exception of the kitchen table and two of the seats which formerly surrounded the ballroom, removed. The Town Clerk reported that with regard to the Lecture Hall, there was no written Agreement with Miss Carter and she had the use of the Lecture Hall and cellar with right of way to Ladies' and Gentlemen's cloakrooms and use of cloakrooms and also water, on a quarterly tenancy at a rental of £30 per annum. RESOLVED, That the Borough Surveyor be instructed to clean up and repair the basement, as suggested, and that the same be locked so that no access may be obtained thereto by other tenants of the building.

13—Car Park Attendants—The Borough Surveyor reported that having regard to the petrol restrictions he did not think there would be sufficient work to justify the employment of car park attendants after the 30th June. RESOLVED, That he consider this matter and report to the next meeting of this Committee.

T. WILFRED WAITE, Chairman.

154

#### **FIRE PREVENTION COMMITTEE.**

**At a Meeting of this Committee held on Friday, 15th May, 1942.** Present—Alderman Ward; Councillors Bush, Grimwade and Readings ; Messrs. W. S. F. Harris and L. Dimmer (Councillor Grimwade in the chair).

1—National Fire Brigades Association—Read, letter dated 16th April from the National Fire Brigades Association stating that they prepared to accept registration of regular firemen so that they may continue to enjoy the privileges which they were previously had as members of the Association, and offering to issue to subscribing authorities reports and literature on fire prevention and protection. The registration of the firemen was subject to certain conditions including a condition that firemen should remain resident in the Council's area. RESOLVED, That as the permanent Fire Brigade was only established a few years prior to its merging with the National Fire Service, the Committee do not feel any useful purpose would be served in carrying out the registration.

2—Emergency Static Water Supplies—Read, letter dated 18th April from the Regional Commissioner approving the construction of a steel pipeline from Pittville Lake to static water tank No 16 in Albion Street at a cost of £3.

3—Fire Chief's House—The Town Clerk reported that he had been in communication with the National Fire Service with regard to the vacation of 6 St. George's Parade, occupied by Column Officer Hasted who was now stationed at Weston-super-Mare, but he had received a letter dated 29th April from the Divisional Officer stating that Column Officer Hasted had been unable to obtain other accommodation and, in the event of his doing so, it was proposed to use these premises for the accommodation of two Company Officers stationed in Cheltenham who were now without suitable quarters.

4—Fire Guard—(a) The Fire Guard Staff Officer submitted his monthly report. The number of men who had been compulsorily enrolled was 1,142, the number of firms who had applied for and received assistance was 48; 97 men had removed from the district, and the number of persons

performing duties under the Civil Defence Duties (Compulsory Enrolment) Order, 1941 was 830: 215 men had been released under various certificates.

(b) Training—Owing to the light evenings, training had unfortunately decreased but the training of the Home Guard was proceeding and 180 men had now completed the course.

(c) island Schemes—The extension of joint arrangements was proceeding steadily. One or two objections had been received but these had been satisfactorily dealt with.

5—Fire Guard Competition—The Fire Guard Staff Officer reported that the Chamber of Commerce had kindly presented a trophy and miniatures for competition by fire guards registered under the Business Premises Order. This competition had been incorporated with the competition for the Mayor's cup and the semi-finals were held on the 10th May when 10 teams had been selected for the finals which would be held at the Athletic Ground on the 17th May.

6—Fire Guard Superintendents—The Fire Guard Staff Officer submitted applications from the four fire guard superintendents for increases in their salaries. RESOLVED, That the Town Clerk communicate with the Regional Commissioner to ascertain if he is prepared to approve increases in salary being granted to the superintendents and that the matter be considered at the next meeting of this Committee together with the adjourned applications received from the clerical staff of the Fire Guard Staff Officer.

7—Monthly Report of Column Officer -.Column Officer J. R. Jones reported that since the last meeting the National Fire Service had attended 7 calls to fire as follows :-

1942

17th April	9 Great Norwood Street.
18th April	County Electrical Ltd.
20th April	33 Rodney Road.
21st April	London Road (Motor Coach)
29th April	Cambray House, Western Road.
4th May	22 St. Stephen's Road.
6th May	7 Tamar Road.

8—Office Accommodation and Fire Guard Depot-413 High Street—The Town Clerk reported that the Regional Commissioner had approved the terms arranged for the lease of these premises as a Fire Guard Depot. RESOLVED, That the Town Clerk be authorised to enter into an Agreement with the Gloucester Co-operative Society on the terms contained in Minute No. 5 passed by this Committee on the 20th March last, and that the Post Office be asked to arrange for the necessary telephones to be installed as soon as possible. RESOLVED, also, That the floor of the room on the ground floor be protected by cocoanut matting or other material of the same character, and that this be purchased.

9—Training of Fire Guards—The Borough Surveyor reported that he had further considered this matter, and he was willing for Mr. King to undertake the training of Fire Guards on four half days a week, but he was unable to release him for additional duties. RESOLVED, That the Fire Guard Staff Officer be asked to consider whether any member of his staff is able to undertake this work satisfactorily so that Mr. King may be released from carrying out training during office hours.

10-- Fire Prevention Review—The Town Clerk reported that with the Fire Guard Staff Officer and the Deputy Chief had arisen he had as requested, attended at the offices of the Regional Commissioner on the 14th May to go into matters which that had arisen connection with a recent visit of

representatives of the Regional Commissioner to Cheltenham It was stated for business proposed to pay a further visit to Cheltenham at an early date with regard to the fire prevention arrangements made Special Lousiness premises, RESOLVED, That arrangements be made for the officers of the Regional Commissioner to attend a meeting of this Committee in connection with their visit and that this take place at an early date.

11—Circulars—The Town Clerk reported receipt of the following circulars :—

(a) Ministry of Home Security.

No. 94—Fire Prevention (Business Premises) (No. 2) Order, 1941. It has been agreed that local authorities should act as appropriate authority for all premises where normally there would be more than one appropriate authority: Subsistence allowances to be paid by local authorities including premises covered by joint arrangement.

No. 98—Government Premises. Order now made applying the Fire Prevention (Business Premises) (No. 2) Order, 1941, to Government premises and setting out the conditions on which subsistence allowances are payable.

155

(b) Home Office.

No. 12—Regional Consultative Committees of local authorities. It is proposed that consultative Committees be appointed in each Region to advise Regional Commissioners on fire service matters.

No. 13—National Fire Service. Provision has now been made for the transfer of telephone service accounts to the National Fire Service, to include the quarter ended 31st March, 1942.

No 15—War Injuries sustained by professional firemen on duty. Provision made to supplement award under Fire Brigade Pensions Act to secure that payments are not less than the aggregate weekly value of payments under Personal Injuries (Civilians) Scheme alone or under the Scheme and the Act, had the injury been sustained off duty. This will take effect as from the first week in February, 1942.

(c) S.W. Region

No. 113—Fire Guard organisation under a local authority. This is a comprehensive statement as to the duties of Senior Fire Guards, Fire Guard Party Leaders and Fire Guards.

No. 116—Minister of Labour and National Service has transferred his functions under Fire Prevention (Business Premises) Order, 1941, to Superintending and District Inspectors of Factories, and the latter will agree, in the case of "island schemes" to these functions being exercised by local authorities.

No. 117—Superintending Inspector of Factories has agreed that Fire Guard Officers may visit premises for which Ministry of Labour and National Service is appropriate authority and inspect fire prevention arrangements and report shortcomings.

12—Fire Guard Staff Officer—Salary—The Town Clerk reported that the Fire Guard Staff Officer had applied for an adjustment in his salary. The correspondence between the Regional Commissioner and the Clerk to the Charlton Kings Urban District Council was also referred to with regard to bringing the salary of the Fire Guard Staff Officer up to the maximum of the prescribed scale and,

after consideration of all the circumstances, it was RESOLVED, That the Fire Guard Staff Officer's salary be increased to £500 per annum.

H. C. GRIMWADE, Chairman.

#### ALLOTMENTS COMMITTEE.

**At a Meeting of this Committee held on Monday, 11th May, 1942.** Present—Councillors Addis, Bush, Compton, Green, Smith and Thompson; Messrs. Ball and Roe (Councillor Smith in the chair).

1—Gardens Superintendent's Report —(a) Cultivation—The Gardens Superintendent reported that the monthly inspection of the allotments had been carried out and that most of the allotment holders were cultivating the land to the best advantage but the following had been reported to the Town Clerk :—No. 91 Asquith Road, Nos. 18, 19, 20 and 21 Severn Road, Nos 19 29 and 50 Priors Road, No 5 Evesham Road, Nos. 101 and 122 Marle Hill and No. 32 Charlton Park Gate. The Town Clerk reported that he had communicated with the tenants of these plots. The tenant of No. 91 Asquith Road had given notice to terminate his tenancy of half the plot and the tenant of No. 32 Charlton Park Gate had also terminated his tenancy. The tenants of Nos. 18 and 20 Severn Road had promised to complete the cultivation of their allotments. RESOLVED, That if necessary, the Town Clerk be authorised to take possession of the allotments remaining uncultivated.

(b) Asquith Road—Gate—The Gardens Superintendent reported that the entrance gate to these allotments required repair and the Borough Surveyor had been informed accordingly.

(c) North Ward Allotments—The Gardens Superintendent reported that Mr. Gapper, the tenant of allotments Nos. 28, 43, 44 and 45 had made access through the hedge leading from Marsh Lane allotments to the North Ward and had fixed a gate in the hedge. Complaints had been received that persons not connected with the allotments including children, were using this access and, when the gate was locked persons were trespassing across the allotments and entering the North Ward allotments through a gap in the hedge. The Town Clerk reported that he had written to Mr. Gapper informing him that this practice must cease and arrangements were being made for the gaps in the hedge to be repaired and the gate blocked up.

2—Wellington Square and Clarence Square Gardens—The Gardens Superintendent reported that owing to the great demand for allotments in this area, after consultation with the Chairman, suitable portions of these gardens had been plotted out for allotments but the land situate under the trees, not considered suitable for cultivation, had been excluded. RESOLVED, That this be approved and that the allotments be let at the usual rate of 1s per perch per annum, the tenants being allowed the first six months' rent free.

3—" Dig for Victory " Week—The Gardens Superintendent reported that this week commenced on the 27th April and ended on 2nd May. The attendances at the Exhibition numbered approximately 15,000 and the Exhibition, which was honoured by a visit of H.R.H. Duchess of Gloucester, had been successful. The Allotments and Gardens Association had obtained approximately 160 new members as a result of the Exhibition, bringing their membership to 615. Capt. Hubert Beaumont, M.P., the Parliamentary Private Secretary to the Ministry of Agriculture, opened the "Dig for Victory" Exhibition, and prior thereto had visited the allotments in company with the Chairman. He had expressed the opinion that the Corporation allotments were a great credit and was very impressed by his inspection.



4—Fields Nos. 483 and 484 Marle Hill—The Town Clerk reported that in view of the great demand for allotments, particularly in the Marle Hill district, after consultation with the Chairman these fields containing approximately 9 acres, had been requisitioned and it had been arranged owing to the lateness of the season, for the Gloucestershire War Agricultural Executive Committee to plough and disc-harrow the land. RESOLVED, That this be approved and that the allotments be let at the usual rate of 1s per perch per annum, but as the land will be ploughed, no rent free period be allowed to the tenants.

5—Gong Furlong, Old Bath Road—The Town Clerk reported that this land, excluding the portion occupied by the static water tank. had been requisitioned for allotments and it was anticipated that about 15 plots could be provided. RESOLVED, That this be approved and that the allotments be let at the usual rate of 1s per perch per annum, the tenants being allowed the first six months rent free.

6—Allotments, Orchard rear of Orchard Terrace—Read, letter dated 18th April from Mr. H. Bartley, the tenant of Allotment No 3 asking for permission to remove two trees on this plot. RESOLVED, That permission be granted.

7—Severn Road Allotments—The Town Clerk reported that complaints had been received of the damage caused to these allotments by a dog, the property of an occupant of one of the houses in Cromwell Road. He had written to the owner of the dog pointing out the seriousness of the offence.

8—Land, Charlton Park Gate —The Town Clerk reported that the Ministry of Agriculture and Fisheries had now considered the claims for compensation under the Cultivation of Lands (Allotments) Order, 1939, and the Compensation (Defence) Act, 1939, made in respect of the land acquired from Dr. H. Ainscow and Mr. H. W. Reeves and had agreed to periodical payments on the usual quarter days at the rate of £4 10s. 0d. per annum to Dr. Ainscow and £17 0s. 0d. per annum to Mr. Reeves from the date upon which possession was taken, namely 14th March, 1941 and 19th February, 1941. The amount of compensation due to Dr. Ainscow for the period to 25th March, 1942 was £4 13s. 0d. and the Ministry had also authorised the payment of Surveyors' fees amounting to 10s 6d. The amount of compensation due to Mr. Reeves for the period to the 25th March, 1942 was £18 12s 1d., together with Surveyors' fees amounting to £2 2s. 0d. The Minister would refund to the Council, when the accounts were closed, the amount of any additional deficiency not covered by the deficiency grant of not exceeding £2 per acre provided under Article S of the Order, attributable to these awards for compensation. The Town Clerk also reported that he had forwarded to the owners the agreements in the form prescribed by the Ministry, for execution by them.

9—Land, Charlton Lane and Greenhills Road—(a) The Town Clerk reported that the Ministry of Agriculture and Fisheries had now considered the claim for compensation made under the Cultivation of Lands (Allotments) Order, 1939, and the Compensation (Defence) Act, 1939, and had agreed to a periodical payment to the Rev. W. H. Jordan, the owner, on the usual quarter days at the rate of £5 14s. 0d. per annum from the date of taking possession, namely, 29th December, 1941, together with £2 2s. 0d. Surveyors' fees. The Minister would also, in this case, be prepared to refund to the Council the amount of any deficiency not covered by the deficiency grant. The Town Clerk also reported that he had forwarded to the owner an agreement in the form prescribed by the Ministry, for execution.

(b) Water Supply—RESOLVED, That the Borough Surveyor be instructed to have the tap at the Greenhills Road allotments repaired and that the tenants of the Charlton Lane and Greenhills Road allotments be permitted to obtain water from this source on payment of rent at the rate of per plot per annum.

10—War-Time Allotments—Read, circular dated 15th April from the Ministry of Agriculture and Fisheries with regard to the provision of additional allotments The Ministry recommended that in built-up areas where difficulty is experienced in satisfying the demand for allotments, increased attention should be given to taking possession of gardens of unoccupied houses where such gardens have been allowed to run to waste. The Ministry also outlined the procedure to be adopted in cases where official bodies wished to use land already cultivated for allotments They also strongly urged that every endeavour should be made to prevent trespass, damage and theft and, where essential, fencing should be seriously considered.

11—Allotments adjoining Emmanuel Church—Read, letter dated 1st May from the tenant of allotment No 1 asking for the large willow tree at the edge of the allotment to be removed. The Gardens Superintendent reported that some branches could be lopped without damaging the tree- RESOLVED, That the Town Clerk communicate with the Vicar of Emmanuel Church to obtain his consent to the tree being lopped.

12—Olio Villa—Read, letter dated 30th April from Mr. H. Dodson complaining of the bad state of cultivation of the garden of this house. The Town Clerk reported that he had written to the occupier with regard to the complaint.

13—Allotments, Agg Gardner Recreation Ground—Read, letter dated 7th May from the Cheltenham Butchers' Buying Committee stating that as tenants of the field on the south side of Marle Hill House they were concerned as to the possible damage which might be caused by their cattle when obtaining access to the field along the occupation road which adjoins these allotments and suggesting that a wire fence should be erected, towards the cost of which they were prepared to contribute half the amount. The Borough Surveyor reported that he inspected the access along the occupation road. in company with the Chairman of the Butchers' Buying Committee, and pointed out to him the possibility of complaints from the allotment holders if damage was caused by the cattle when being driven along the road He recommended that to avoid damage the most satisfactory course would be to erect a post and wire fence along the access road at an estimated cost of £40, including the provision of a field gate. RESOLVED, That this be approved and that the Town Clerk make application to the Butchers' Buying Committee for payment of half the cost.

14—Tennyson Road Allotments—Read, letter dated 5th May from the Cheltenham and District Allotments and Gardens Association complaining of the waterlogged condition of this land and asking the Council to take steps to remedy the same. The Borough Surveyor reported that he had inspected the land and found that the flooding was caused by surface drainage from a workshop and canteen belonging to Messrs. Smiths Systems Ltd., and in his opinion the complaint could be remedied by having the ditch cleaned out. RESOLVED, That the Town Clerk write to the Company calling their attention to the complaint and requesting them to have the ditch cleaned out as soon as possible.

P. T. SMITH, Chairman.

157

#### **PARKS AND RECREATION GROUNDS COMMITTEE**

**At a Meeting of this Committee held on Monday, 11th May, 1942.** Present—Councillors Addis, Bush, Compton, Green, Smith and Thompson (Councillor Green in the chair).

1—Custodians of Parks and Recreation Grounds—Read, letter dated 29th April from the National Union of General and Municipal Workers asking for the Custodians of the Parks and Recreation

Grounds to be paid double time on Sundays in accordance with the rules of the Western Councillor Grimwade attended and informed the Committee that he had met a representative of the J.I.C. with regard to this and other matters and recommended that the rates prescribed by the J.I.C. for Sunday work should be paid. RESOLVED, That the application be granted, and that this take effect as from the first full pay week after 1st May. RESOLVED, also, That the Chairman and the Gardens Superintendent consider and report as to the number of custodians it is necessary to employ at the various Grounds on Sundays.

2—Alstone Croft Playing Field—Councillor Grimwade reported that the Emergency Committee were very concerned at the fouling of the air raid shelters on this ground by children, and suggested that the Education Committee should be approached with a request for the opening of the lavatories in the Pavilion. RESOLVED, That the Education Committee be asked to agree to the lavatories being opened after school hours.

3—Cricket Pitches—(a) Read, letters dated 19th and 23rd April from the Zona Works Sports Club and Folland Aircraft Cricket Club making application for cricket pitches at one of the Recreation Grounds. RESOLVED, That the Clubs be informed that the Committee regret they are unable to accede to the applications as there is not sufficient accommodation available, but that they be recommended to approach Clubs who have their own sports grounds.

(b) Read, letter dated 26th April from the Tivoli Greyhounds Cricket Club making application for a cricket pitch at the Naunton Park Recreation Ground on Tuesday and Friday evenings and Saturday afternoons. RESOLVED, That they be granted the use of a pitch on Tuesday evenings and alternate Saturday afternoons as last- year.

4—Athletic Ground—(a) Read, letter dated 23rd April from the Gloster Aircraft Sports and Social Club making application for the free use of this ground on the 22nd August for their annual sports. RESOLVED, That the application be granted.

(b) Read, letter dated 21st April from the North Gloucestershire Technical College asking for the free use of this ground on Saturday, 16th May for a seven-a-side Rugby Football tournament in aid of Mrs. Churchill's Aid-to-Russia Fund. RESOLVED, That the application be granted.

(c) Read, letter dated 29th April from the Officer Commanding 125 (Cheltenham) Squadron Air Training Corps making application for the use of this ground for training on Wednesday and Friday evenings. RESOLVED, That the application be granted but that the Corps be informed that the public must not be excluded from the ground.

5—Food Production—The Gardens Superintendent reported that during the month of April the sale of produce at the market amounted to £5 18s. 10d. as compared with £19 14s. 5d. for April, 1941. The small amount of produce marketed during April was due to the restriction in cucumber growing and the reduction in selling prices.

6—British Restaurants—The Gardens Superintendent reported that, as instructed, he had considered the question of the supplies required by the British Restaurants and as the British Restaurants were able to provide transport for collecting the produce, this would facilitate the matter, having regard to the petrol restrictions, but there was likely to be more frequent loading of the lorry as the British Restaurants would probably require smaller quantities of produce than had, in the past, been sent to the market. This would entail additional labour and the produce would also have to be weighed. He had ascertained from the Organiser her requirements for the three restaurants now in operation and had also obtained an estimate of the amount of produce required

when the two additional restaurants were opened in about two months' time At the moment there was very little produce available and the Gardens Superintendent did not anticipate that he would be able to supply the British Restaurants to any extent before the beginning or middle of June and until these supplies were commenced he was unable to forecast what additional assistance would be required. RESOLVED, That the matter be adjourned until the July meeting of the Committee and that the Gardens Superintendent submit a report on the matter for consideration at that meeting.

7—Montpellier Gardens—Mrs. O'Brien—The Gardens Superintendent submitted application dated 11th May from Mrs. O'Brien, the wife of the Custodian of these Gardens, for an increase in her wages owing to the extra work undertaken by her since her husband was called for service with the Armed Forces. RESOLVED, That during the period her husband is serving with the Forces, Mrs. O'Brien be paid a wage of £1 10s. 0d. per week as from the 6th inst.

8—Foremen—The Gardens Superintendent reported that a further cost of living increase of 3s per week had been granted to all the male workers in the Department with the exception of the three foremen, L. Hyett, H. Stanton and W. James. RESOLVED, That these foremen be granted a temporary war increase in their wages of 3s per week as from the 6th inst.

9—Deputy Parks and Gardens Superintendent—The Committee considered the question of the appointment of a Deputy for the Parks and Gardens Superintendent in view of the greatly increased work of the Department. RESOLVED, That the Council be recommended to appoint a Deputy Parks and Gardens Superintendent at a salary of £260 per annum, and that the Town Clerk issue advertisements inviting applications, the appointment to be on a temporary basis in accordance with the Resolution of the Council.

W. J. GREEN, Chairman.

158

**At a Special Meeting of this Committee held on Saturday, 16th May, 1942.** Present—Councillors Addis, Bendall, Bush, Green, Smith and Thompson (Councillor Green in the chair).

10—Parks and Gardens Superintendent—The Chairman reported that on medical advice the Parks and Gardens Superintendent would be unable to resume his duties for four to six weeks. RESOLVED, That he be granted leave of absence accordingly.

11—Deputy Parks and Gardens Superintendent—In view of the illness of the Parks and Gardens Superintendent the Committee considered the advisability of advertising immediately for a Deputy as recommended at their last meeting. RESOLVED, That this appointment be advertised at a salary of £300 per annum rising by two annual increments of £25 to £350, and that the Town Clerk be authorised to issue advertisements immediately, and that Minute No. 9 passed at the meeting of this Committee held on the 11th May, be varied accordingly.

W. J. GREEN, Chairman.

#### **RATING COMMITTEE.**

**At a Meeting of this Committee held on Wednesday, 6th May, 1942.** Present—Alderman Ward ; Councillors Bettridge and Bush (Councillor Bettridge in the chair),

1—Proposals—The Committee considered the proposals submitted by the Rating and Valuation Officer. RESOLVED, That these be submitted for the revision of Assessments as now settled by the Committee.

2—Arrears—(a) The Committee interviewed and dealt with one person in arrear with rates.

(b) The Committee went through the list of arrears with the Rating and Valuation Officer and gave instructions thereon.

A. J. BETTRIDGE, Chairman.

#### **FINANCE COMMITTEE.**

**At a Meeting of this Committee held on Tuesday, 26th May, 1942,** Present—Aldermen Taylor and Ward ; Councillors Garland and Grimwade (Alderman Taylor in the chair).

1—General Rate—Read, Report of the Borough Treasurer, dated the 26th May, on the collection of the First Instalment of this Rate. Amount collected £26,594 ; Leaving Outstanding £106,759.

2—Water Rate—Read, Report of the Borough Treasurer dated 26th May on the collection of this Rate for the half-year ending 30th September, 1942. Amount collected £4,903 ; Outstanding D3,573.

3—Electricity Charges—The Borough Treasurer reported on the collection of Electricity charges since the last Meeting.

4—Accounts Rota Committee—Reported Meeting on the 26th May. Present—Alderman Taylor (in the chair), Alderman Ward and Councillor Garland. The Accounts were examined and recommended for payment. RESOLVED, That this recommendation be approved and adopted.

5—Loans—The Borough Treasurer reported that since the last meeting Housing Bond to the value of £600 had been renewed for 5 years. RESOLVED, That this be approved.

6—Sanction to Loan—The Town Clerk reported that he had received sanction to a loan of £4,721 in connection with the Electricity Undertaking, repayable within a period of 20 years.

7—Electricity Accounts—Read, letter dated 20th May from the Board of Trade stating that the question of printing accounts of electricity undertakings had received further consideration and, it had now been decided that, if desired, the accounts might be printed subject to certain safe-guards and precautions as set out in their letter.

8--Superannuation—The Borough Treasurer reported that a mains foreman in the electricity department was unable to continue his duties owing to circumstances connected with the war. RESOLVED, That, having regard to this, his contributions amounting to £141 3s. 0d., plus interest, be refunded to him.

P. P. TAYLOR, Chairman.

159

#### **Borough of Cheltenham**

Municipal Offices, Cheltenham, 2nd July, 1942.

Sir (Madam),

You are hereby summoned to attend the **Monthly Meeting of the Council to be held at the MUNICIPAL OFFICES, PROMENADE, on MONDAY, the 6th day of July, 1942, at THREE O'CLOCK** in the Afternoon, at which, Meeting the following Business is proposed to be transacted, and any other business that may legally be transacted at such, Meeting.

1. To approve and confirm the Minutes of the last Meeting.

2. Communications by the Mayor.
3. To receive Report of Emergency Committee.
4. To approve or otherwise, the proceedings of :—

THE PUBLIC HEALTH COMMITTEE HOUSING COMMITTEE STREET AND HIGHWAY COMMITTEE TOWN PLANNING COMMITTEE TOWN IMPROVEMENT AND SPA COMMITTEE ELECTRICITY AND LIGHTING COMMITTEE WATER COMMITTEE GENERAL PURPOSES AND WATCH COMMITTEE FIRE PREVENTION COMMITTEE ALLOTMENTS COMMITTEE PARKS AND RECREATION GROUNDS COMMITTEE ART GALLERY AND MUSEUM COMMITTEE CEMETERY AND CREMATORIUM COMMITTEE PUBLIC LIBRARY COMMITTEE ft RATING COMMITTEE FINANCE COMMITTEE

5. To appoint a woman having experience in Education to fill the vacancy on the Education Committee caused by the expiration of the term of office of Miss E. L. Brookes.
6. Memorials, Applications, Complaints, &c.

To each Member of the Council.

Yours faithfully,

Town, Clerk.

#### **Borough of Cheltenham**

**At a Monthly Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices in the said Borough, on Monday, 1st June, 1942, at 3 p.m. Present :**

The Mayor (Councillor T. Wilfred Waite, J.P.) in the chair.

The Deputy Mayor (Councillor John Howell, C.B.E., Aldermen Leigh James, Lipson, M.A., M.P., Pates, Pruen, Capt. J. H. Trye, C.B.E., (Retd.), Ward and Clara F. Winterbotham, M.B.E., J.P. ; Councillors Addis, J.P., Avery, Barnett, Bayliss, Bettridge, Lt.-Col. C. W. Biggs, O.B.E., Bush, Chinn, Compton, Rev. de Courcy Ireland, Garland, Green, Grimwade, Moore, Readings, Smith, Thompson and Till.

Apologies—Apologies for absence were received from Councillors Dr. W. Curling Hayward and Rogers.

1—Minutes of Previous Meeting—RESOLVED, That the Minutes of the Quarterly Meeting of the Town Council held on the 4th May, 1942, having been printed and a copy sent to each Member of the Council, be taken as read, and that the same be adopted and confirmed.

2—Emergency Committee—RESOLVED, That the Report of the Emergency Committee of their Meetings held on the 6th, 13th and 27th May, 1942, be received.

3—Proceedings of Committees—RESOLVED, That the proceedings of the under-mentioned Committees at their Meetings held on the dates respectively appearing be approved and confirmed:—

Public Health ... Meeting held May 11

Housing ... Meeting held May 21

(An Amendment moved by Alderman Lipson and seconded by Councillor Barnett : "That Minute No, 11 with regard to the rent rebate scheme be not approved " was lost). (An Amendment moved by

Alderman Ward and seconded by the Deputy Mayor : "That Minute No. 2 with regard to the sale of 11 Kingsley Gardens be referred back for further consideration " was lost).

Street and Highway Meeting held May 18

Maternity and Child Welfare Meeting held May 20

Town Planning .. Meeting held May 14

Town Improvement and Spa Meeting held May 15

Electricity and Lighting ... Meeting held May 20

Water ... Meeting held May 12

General Purposes and Watch Meeting held May 19

RESOLVED, also, That the application of Mr. E. S. Roberts for a hackney carriage licence for car No. ANM 201 be granted for the period 1st June, 1942, to 4th July, 1942, subject to the vehicle being approved by the Superintendent of Police and the Motor Hackney Carriage Inspector.

RESOLVED, also, That the application of Mr. J. Loder for a motor hackney carriage driver's licence be granted for the period 1st June, 1942, to the 4th July, 1942.

Fire Prevention ... Meeting held May 15

Subject to an Amendment moved by Alderman Pruen and seconded by Councillor Bettridge : "That Minute No. 12 with regard to the salary of the Fire Guard Staff Officer be amended by the addition of the words ' if the Regional Commissioner agrees ' at the conclusion of the Resolution."

(The following members voted for the amendment : Aldermen Lipson, Pruen, Trye and Winterbotham ; Councillors Addis, Barnett, Bayliss, Bettridge, Biggs, Compton, Garland, Moore, Thompson and Till. The following members voted against the amendment : The Mayor ; The Deputy Mayor ; Aldermen Pates and Ward ; Councillors Avery, Bush, Chinn Rev. de Courcy Ireland, Green, Grimwade, Readings and Smith).

Allotments Meeting held May 11

Subject to an Amendment moved by Councillor Addis and seconded by Councillor Compton : "That Minute No. 1 (c) with regard to the gate in the hedge between the Marsh Lane and North Ward Allotments be referred back for further consideration."

Parks and Recreation Grounds ... Meetings held May 11 & 16

(An Amendment moved by Alderman Trye : " That Minutes Nos. 9 and 11 with regard to the appointment of a Deputy Parks and Gardens Superintendent be not approved " received no seconder).

Rating ... . Meeting held May 6

Finance ...Meeting held May 26

26 RESOLVED, also, That an Order on the Borough Treasurer be signed authorising him to pay to the several Corporations, Companies and Persons mentioned in the Schedule of Accounts, the sum of money set opposite their respective names, and such additional sums as may become payable

during the month in respect of current Contracts upon the Certificate of the Architect or Officer under whom the work is carried out.

T. WILFRED WAITE, Mayor.

162

**MINUTES of the Committees of the Town Council to be submitted for approval at the Monthly Meeting of the Council to be held on Monday, 6th July, 1942.**

**PUBLIC HEALTH COMMITTEE.**

**At a Meeting of this Committee held on Monday, 8th June, 1942.** Present—The Mayor ; Aldermen Leigh James, Pruen and Winterbotham; Councillors Barnett, Biggs, Rev. de Courcy Ireland, Garland and Moore (Alderman Pruen in the chair).

1—Rats and Mice (Destruction) Act, 1919 —The Town Clerk submitted circular letter dated 8th May from the Ministry of Food stating that the functions of the Ministry of Agriculture and Fisheries under this Act have now been transferred to the Ministry of Food and asking that the co-operation which has been formed with Divisional Rodent Officers of the Ministry should be maintained and developed. Further guidance as to geographical limits and indicating the basis of future co-operation and operation would shortly be issued,

2—Public Health (Tuberculosis) Regulations, 1942—The Town Clerk submitted circular 2648 dated 22nd May from the Ministry of Health enclosing regulations with regard to information to be supplied in relation to the tuberculosis history of women called before medical boards for enlistment in the Women's Auxiliary Forces. Hitherto this information had only been required in regard to men but in future it would be necessary to supply the information to the local offices of the Ministry of Labour and National Service so far as it affected women actually called before a medical board and information was required forthwith in respect of women born in the years 1918, 1919, 1920 and 1921. RESOLVED, That the Medical Officer supply the particulars required.

3—Scabies Order, 1941—The Town Clerk submitted circular 2645 from the Ministry of Health with regard to this Order which contained general suggestions to assist in solving local difficulties The circular pointed out that initial action should rest with the district authority and the first recipient of information should be the local Medical Officer of Health, who should be responsible for securing the requisite inspections, cleansing and treatment of persons affected, The Minister suggested that for the initial work under the Order the services of Health Visitors or School Nurses might be employed, but if the services of these officers were not available, the work should be undertaken by Sanitary Inspectors. RESOLVED, That the matter be referred to the Medical Officer of Health with a view to the necessary arrangements being made.

4—Recruitment to H.M. Forces of Medical Staffs of Hospitals—Read, circular 2652, dated 29th May, from the Ministry of Health stating that difficulties had arisen in the selection of members of medical staffs of hospitals for commissions by reason of the physical fitness of individuals not being determined at the time selection has to be made, and it had now been arranged with Army Councils that there should be three categories indicating the types of hospitals or other institutions in which the members of the medical staffs were serving.

5--Diphtheria Immunisation—(a) Publicity Campaign—The Medical Officer of Health reported with regard to this matter. The Junior and Infants Departments of the schools have already been circulated in rotation and this work was continuing, the figures showing an improved response. He



suggested that it would be of assistance if teachers offered immunisation when a child entered a school for the first time, the offer being made on the understanding that the immunisation would be carried out at the school, the parent having no further trouble in the matter. He also reported that offers of immunisation were now being made at the Welfare Centres and arrangements had already been made to carry out immunisation of children attending the Day Nurseries. RESOLVED, That the Education Committee be asked to co-operate with this Committee in the inauguration of a publicity campaign and that their observations be invited upon the following suggestions :—

(i) That teachers offer immunisation in the case of children entering a school.

(ii) That when parents are notified of the first school medical examination, an offer of immunisation be made at the same time.

(iii) That an individual canvas be made of the town and that the Health Visitors and School Nurses be asked to undertake this work in the evenings at overtime rates of pay, and that the Education Committee bear a proportion of the cost.

(iv) That the Medical Officer of Health obtain suitable films for exhibition either at the local cinemas or at the schools. RESOLVED, also, That the Medical Officer of Health submit a further report on the matter to the next meeting of this Committee.

(b) The Medical Officer of Health reported that the number of children who completed the course of immunisation during May was :—Under 5 years of age 38 ; Aged 5 to 15 years 24, and 6.8 per cent of the child population had been immunised since 1st January last.

6—Royal Sanitary Institute—The Town Clerk reported that a sessional meeting of this Institute would be held at Cheltenham on the 19th June.

7—Food and Drugs Act, 1938—(a) The Chief Sanitary Inspector submitted certificates of the Public Analyst in respect of six samples Nos. 234-239 inclusive, which were satisfactory.

(b) Slaughter House Licences—The Chief Sanitary Inspector submitted applications from Mr. T. James and Messrs. Tarr & Son for the renewal of their licences under Section 57 for the year ending 31st March, 1943, in respect of their premises at Victoria Street and Commercial Street respectively. RESOLVED, That the applications be granted.

8—Analyses of Water—The Medical Officer of Health submitted his report of analyses of water taken since the last Meeting of the Committee.

163

9—Surrender of Diseased Meat, etc.—The Medical Officer of Health reported the surrender of 2 cwt. 3 qrs. 24 lbs. Beef; 1 qr. 20 lbs. Offal, 2 lbs. Bacon; 17 lbs. Rabbits; 3 lbs. Fowl; 12 hen Eggs; 6 cwt. 2 qrs. 17 lbs. Fish; 13 lbs. Sausage meat; 3 qrs. 16 lbs. tinned Luncheon Meat, etc.; 7 lbs. tinned Ham; 6 lbs. tinned Sausage; 2 lbs. tinned Rabbit; 40 tins Vegetables; 43 tins Fruit; 29 tins Fish; 29 tins Milk; 4 tins Soup; 1 jar Fish Paste; 2 lbs. Marmalade.

10—Food Poisoning—The Medical Officer of Health reported that during the month four cases of food poisoning had occurred. The Ministry of Food had been notified and the necessary steps taken to prevent further cases arising from the same cause.

11—Houses Unfit for Human Habitation—(a) Stanley Cottage—The Committee considered the question of making an Demolition Order in respect of these premises. Mr. P. Higgins, the owner,

attended. RESOLVED, That consideration of making an Order in breach of undertaking be adjourned to the next meeting of this Committee.

(b) 13 Grosvenor Street—The Committee further considered the question of making a Demolition Order in respect of these premises. The Chief Sanitary Inspector reported that he had been in communication with the owner and ascertained that the tenant would shortly vacate the premises and the owner had offered to give an undertaking in writing that the premises would not be re-let for human habitation. RESOLVED, That the question of making an Order be adjourned to the next meeting of this Committee pending the receipt of the undertaking from the owner.

(c) 23 Queen Street—The Chief Sanitary Inspector reported that this house had now been rendered fit for human habitation in accordance with the undertaking given by the owner dated 13th February, 1939. RESOLVED, That the undertaking be cancelled.

(d) 34 and 34a North Place—The Chief Sanitary Inspector reported that the outbuildings at these premises were in a decayed and unsafe condition and he recommended that these should be demolished. RESOLVED, That the Town Clerk take appropriate steps for the demolition of the property and serve such Notices on the Owners as may be necessary.

12—Public Health Act, 1936-3 Oxford Buildings—The Chief Sanitary Inspector reported that these premises were in such a state as to be prejudicial to health and a nuisance. RESOLVED, That notice be served under Section 93 of the Public Health Act, 1936, on the owner and occupier of the said premises requiring them to abate the nuisance and to execute such works and take such steps as may be necessary for that purpose.

13—Caravan Sites—The Chief Sanitary Inspector reported that he had inspected the caravan sites in the Borough which were satisfactory with the exception of the unsightly erections at the Malvern Inn. RESOLVED, That the licensee be informed that unless these erections are removed, the question of the renewal of his licence will be re-considered.

14—Nuisances from Drains-72 Hewlett Road and 1 and 3 All Saints' Road—The Chief Sanitary Inspector submitted tenders received for the execution of the drainage works at these premises. RESOLVED, That the tender of Mr. H. J. Trigg (being the lowest) amounting to £45 plus £5 for contingencies be accepted, subject to the work being carried out to the satisfaction of the Chief Sanitary Inspector.

15—Verminous Premises—The Chief Sanitary Inspector reported that in consequence of complaints received two premises were dealt with under Section 84 of the Public Health Act, 1936.

16—Rats and Mice Destruction Act, 1919—The Chief Sanitary Inspector reported that notice under this Act had been served upon the occupiers of No. 243 High Street requiring them to carry out the necessary work to make the premises rat-proof.

17—Public Conveniences, Clarence Parade—RESOLVED, That these conveniences remain open until 11 p.m. daily up to and including 8th August next and that from that date until the end of September the closing time be fixed at 10.30 p.m., the present hour of closing, namely, 10 p.m. to come into operation on 1st October next.

18-168 High Street—Read, runner letter dated 5<sup>th</sup> June from Messrs. Bretherton & Sons with regard to defective guttering and surface water drains at these premises. RESOLVED, That the Medical Officer of Health report further on the matter at the next meeting of this Committee.

19—Sewage Works—The Borough Surveyor reported the work carried out at the Sewage Works since the last meeting.

20—River Chelt Culvert—The Borough Surveyor submitted correspondence with the L.M. & S. Railway Company with regard to the request from the Company to reduce the height of a culvert at a point near the Destructor Works. The Borough Surveyor recommended that the Company should be allowed to reduce the height of the culvert at the present time but that at the conclusion of hostilities the Company should take steps to widen the culvert so that its discharge should be not less than the present calculated capacity, but preferably this should be increased. RESOLVED, That this be approved and that the Borough Surveyor be instructed to inform the Railway Company that the Council can only agree to their suggestion on the condition that the capacity of the culvert is increased if and when required by the Council.

21—Re-occupation of Condemned Houses—RESOLVED, That the licence authorising the re-occupation of No 13 Witcombe Place be renewed for six months from the 26th June subject to the premises being maintained to the satisfaction of the Chief Sanitary Inspector.

ARTHUR S. F. PRUEN, Chairman.

164

#### HOUSING COMMITTEE.

**At a Special Meeting of this Committee held on Friday, 29th May, 1942.** Present—Alderman Pates ; Councillors Bush, Rev. de Courcy Ireland, Dr. Curling Hayward, Garland and Green (Alderman Pates in the chair).

1—Housing Department—(a) Trained Assistant—The Committee interviewed Miss J. White, of Hendon, the only applicant for this appointment. RESOLVED, That the appointment be offered to Miss White at a salary of L.180 per annum, plus war bonus.

(b) Clerk—The Committee interviewed Miss J. Spearpoint to fill the vacancy caused by the resignation of Miss Healey. I RESOLVED, That Miss Spearpoint be appointed Clerk in the office at a salary of £60 per annum, plus war bonus.

(c) Trainee—The Housing Manager reported that she had been able to arrange for Miss Caldin, of London, to exchange places with the present Student, Miss Stewart, who was leaving shortly to continue her training elsewhere, at a salary of £78 per annum, plus war bonus. RESOLVED, That this be agreed to.

(d) Deputy Housing Manager—RESOLVED, That Miss Maltby be paid £7 10s. 0d. towards her removal expenses to the Churchdown Estate instead of £5 as previously agreed.

2—Paint—Mr. Waterhouse, the Repairs Superintendent, attended and reported that approximately 400 houses required the internal steel window frames re-painting. Several tenders had been invited. RESOLVED, That Alderman Pates, Councillor Bush and the Housing Manager be authorised to accept a tender or tenders.

J. P. PATES,

Chairman.

## STREET AND HIGHWAY COMMITTEE.

**At a Meeting of this Committee held on Monday, 22nd June, 1942.** Present—The Mayor ; Aldermen Pates, Trye, Ward and Winterbotham ; Councillors Addis, Garland, Green, Grimwade and Readings (Alderman Trye in the chair).

1—Salvage of Waste—(a) The Borough Surveyor reported that the following had been salvaged during the month of May. (the amounts salvaged during the previous month are shown in brackets)

	Tons	Cwts ,	Tons.	Cwts.
Paper..	73	1	(68	—)
Metals ...	15	10	(99	14)
Rags, bags, etc. ...	6	—	( 3	18)
Bottles and Jars ...	—	—7 (856)	(—	16) (1,958)
Bones .....	2	5	( 1	17)
Aluminium..	—	8	(—	—)
Pig Food ... ..	82	—	(90	16)
Rubber, including Motor Tyres	7	9	(—	—)
Gramophone Records ...	—	—	(—	—)
Culler ... ..	—	—	(—	—)

The estimated value of the salvage collected during May was £751 and during April £726.

(b) The Borough Surveyor reported that the refuse collected during the five weeks ended 16th June was 1,524 tons.

(c) Salvage Circular No, 79—The Town Clerk reported that in accordance with Minute No, 1 (c) passed at the last meeting of this Committee he had been in communication with the Ministry of Supply suggesting that the procedure referred to in the circular with regard to offences as to waste paper deposited in dustbins might also be applied to kitchen waste placed therein, but the Ministry stated that at the present time it was not possible to make such an Order. The Town Clerk reported that he had also given further consideration to the proceedings proposed by the Ministry with regard to contravention of the Order relating to placing of waste paper in the refuse bins or mixed with other materials. The Ministry recommended that for the first offence a printed notice should be handed to the occupier and suggested that the notice should be delivered by an employee of the Council who had a degree of responsibility, e.g., the foreman. If the first offence was repeated a warning notice in strong terms should be given direct from the Council and on the third offence the matter should be referred to the Controller of Salvage, The Town Clerk stated that this procedure was not desirable on the grounds he indicated. **RESOLVED**, That the Borough Surveyor be instructed not to issue notices in the form suggested and that the Town Clerk inform the Ministry of Supply that the Council consider the form undesirable and inadvisable.

(d) Salvage Circular No. 80—Read, letter dated 25th May from the Ministry of Supply stating that if arrangements could not be made for cloth covers of books to be removed, the books should be sold to merchants. With regard to scrap rubber and ferrous scrap, the Ministry pointed out that they were not prepared to remove the lower grade material which is left over after the higher grade material has been sold to merchants and that if the Council wish to sell to merchants it should be made a condition that the whole of the accumulation, including the lower grades, should be

removed by the merchants. The Ministry suggested that an appeal should be inserted in the press, stressing the need for the recovery of rags. RESOLVED, That the Town Clerk insert an appeal accordingly.

(e) Salvage Bins—RESOLVED, That, if practicable, the Borough Surveyor carry out the necessary painting to the salvage bins, and that he be authorised to purchase the paint required for this purpose.

(f) Salvage Trailers—The Borough Surveyor reported that with the authority of the Chairman, two new trailers had been ordered from Messrs. Siddall's Caravans Co Ltd. at a cost of £70 each. These trailers were of an improved type and when received, it was proposed that the trailers now in use should undergo any necessary repairs. RESOLVED, That this be approved.

165

2—Wages and Conditions of Service—(a) Highways Motor Mechanic—Councillor Grimwade and the Borough Surveyor further reported upon the points in dispute with regard to the Highways Motor Mechanic and recommended that the Western J.I.C. be informed that this Council considers it reasonable to require this employee, who is specially paid as a motor mechanic, and part of whose duty it is to inspect and repair mechanical transport, should work after the lorries return to the depot as ample compensatory time was allowed by means of late arrival in the morning and the provision of a special half day during the week. RESOLVED, That this be approved.

(b) Holidays and Bank Holidays—Councillor Grimwade and the Borough Engineer reported that the Council in January, 1938 (before affiliating to the Western J.I.C.) decided to adopt the scale of holidays recommended from time to time by the West Midlands J.I.C. (whose regulations provide for double time for work on bank holidays). The Council also agreed, at the same meeting, to a scale of holidays varying from 2 days after three months' service to 12 days after four years' service, including six national holidays, again in conformity with the West Midlands J.I.C. regulations, and under the general J.I.C. practice the most favourable terms must be recognised, in this case, the Council should abide by the regulations of the West Midlands J.I.C. There appears to be doubt as to whether Whit Monday and the first Monday in August, 1940, and Whit Monday, 1941, should be regarded as bank holidays, but the manual staff of the highways department working on the last two mentioned days had been paid the ordinary rates plus a day's holiday with pay or payment in lieu thereof, but no extra pay or holiday had been granted for Whit Monday, 1940. RESOLVED, That the men who worked Whit Monday, 1940, be paid an extra day's pay, and that, in future, arrangements be made as far as possible to avoid the employees of the Council working on recognised national holidays.

3—Lansdown Road Bridge—Widening—RESOLVED, That the Cheltenham & District Traction Co. be asked to reinstate the omnibus stop at the Midland Station now that the work in connection with the widening of the line has been completed and the Lansdown Road Bridge re-opened.

4—Nos. 1 and 2 Montpellier Avenue—The Town Clerk reported that, as authorised, he had interviewed the present owner of these premises to ascertain if she was willing to sell the same to the Corporation, but she had stated that she was unwilling so do so.

5—Road Works—The Borough Surveyor submitted particulars of road works and other similar matters in hand.

6—Brooklyn Road Tip—The Borough Surveyor reported that as tipping at Brooklyn Road would terminate in about three months' time, it would be necessary to re-commence tipping at Marle Hill

and he proposed that when this was done, the pig food cooking apparatus, at present installed at Brooklyn Road, be removed to the Destructor. RESOLVED, That this be approved.

7—Street Sweeping—The Committee considered the question of street sweeping on Sundays. RESOLVED, That this work be discontinued forthwith, and that the matter be re-considered at a later date.

8—Junction of Millbrook Street, Gloucester and Arle Roads---The Town Clerk reported that in accordance with the usual procedure he had obtained the views of the Police Superintendent in regard to the erection of a " Halt " sign at this junction. The Police Superintendent was of the opinion that this was unnecessary, but that a " Slow—Major Road Ahead " sign would be helpful at the Arle Road junction, as although several accidents had occurred at these cross roads they had been considered due to careless driving, and the drivers had been prosecuted and convicted for this offence. RESOLVED, That no further action be taken with regard to the erection of a " Halt " Sign, and that Minute No. 7 passed at the last meeting of this Committee be varied accordingly.

9—Traffic Sub-Committee—The Town Clerk reported that a Meeting of this Sub-Committee was held on the 21st May. Present—Alderman Trye, Councillors Green, Garland, Readings and Rogers: The Police Superintendent also attended. (Alderman Trye in the chair).

The Committee inspected the Royal Well Road omnibus car park and considered the letter received from the Bristol Tramways and Carriage Company in which the Company pointed out the dangerous condition which now existed due to the queues extending on to the roadway. The Company suggested that the Gloucester services Nos. 49 and 49a, should be allowed to pick up passengers from the footpath on the east side of Royal Well Road at the rear of No 77 Promenade, but the Sub-Committee considered this would be very unsatisfactory as the buses would obstruct the roadway and difficulty would be experienced by other services using the car park when the buses turn into Royal Well Road The Committee decided to recommend that the services Nos. 49 and 49a should use the north side of the car park which they considered would provide ample space for the queues, and recommended that the Borough Surveyor should have the positions of these buses, together with the numbers of the services, marked with white paint on the car park, and that if this proved satisfactory during a trial period of one month, the whole of the car park should be plotted out showing the number of each service, the less frequent services being accommodated on the south side of the park.

With regard to the service to Rissington provided by Messrs. Fulham & Sons, the Town Clerk reported that in September. 1939, this Company was granted permission for the free use of the omnibus parking place as at that time they were unable to provide other suitable accommodation, but this permission was subject to two weeks' notice, and the Sub-Committee recommend that in view of the congestion at the omnibus parking place Messrs. Pulliam & Sons be given notice and that if possible, arrangements be made for this service to be accommodated in the Rodney Road car park subject to the same terms and conditions as those in force with regard to the Royal Well Road omnibus park.

The Town Clerk reported that since the meeting of the Sub-Committee he had been in communication with the Ministry of War Transport to ascertain upon what terms the Road Service Defence Permit was granted to Messrs. Pulliam & Sons. The Ministry stated that this permit allowed Messrs. Pulliam & Sons to operate their service between Rissington and the Royal Well Road Station, but if an agreement was arrived at between the operators and the Council with regard to a suitable

new terminus being appointed, the Regional Transport Commissioner would be prepared to vary the permit accordingly.

RESOLVED, That the proceedings of the Sub-Committee be approved and adopted, and that the Chairman and Town Clerk interview Messrs. Pulliam & Sons with a view to their services being withdrawn from the Royal Well Road Omnibus Station.

166

10—Aids to Movement of Traffic—Read, circular No. 107 dated 18th May from the Ministry of Home Security stating that in some areas the lighting of obstructions such as shelters, fire service water tanks, and surface pipe lines had not been completed, but in view of the danger to traffic caused by these obstructions, the Ministry expressed the hope that local authorities would make every endeavour to carry out the work. In some areas the lighting and marking of water storage tanks and surface pipelines had been undertaken by the National Fire Service, and the Ministry approved of this course subject to the materials and equipment being supplied by the local authority, the cost ranking for grant. The Ministry were prepared to reimburse in full, the expenditure in connection with the lighting of shelters provided this had been incurred after the 19th October, 1940.

RESOLVED, That the National Fire Service be asked to undertake responsibility for the work of lighting fire service water tanks and the marking of surface pipe lines, the Corporation providing the necessary materials.

11—Grass Verges—RESOLVED, That an appeal be inserted in the press asking occupiers to assist the Council by cutting and keeping tidy the grass verges in front of their premises.

12—Streamer across Promenade—RESOLVED, That permission be granted to the Cheltenham Swimming and Water Polo Club to erect a streamer across the Colonnade on the days of their galas subject to the usual conditions, and also to a condition that if the streamer has a white background, the same must be taken down during black-out hours.

13—Projecting Sign—RESOLVED, That the application of the Red Cross Penny-a-Week Fund for permission to erect a projecting sign outside their premises at 1 Rodney Road be granted, subject to compliance with the usual conditions.

14—C. W. Russell—Street Sweeper—The Town Clerk submitted correspondence with C. W. Russell objecting (inter alia) to the deduction from his wages of contributions for National Health Insurance as he wished to be placed on the Certificate of Exception. The Town Clerk reported that he had informed Russell that under the Employment Insurance Emergency Powers Regulations, 1939, no new Certificates of Exception could be granted, and no additional names could be added to the existing certificate. RESOLVED, That the matter be left in the hands of the Borough Surveyor.

15—Leckhampton Depot—The Town Clerk reported that he had been in communication with the National Fire Service with a view to their vacation of this Depot and had received a letter from the Fire Force Commander stating that proposals for the establishment of a new station were in course of preparation. RESOLVED, That the Town Clerk again communicate with the National Fire Service stressing the urgent need for the use of this Depot by the Council for the dispersal of important stores.

16—Traffic Signals, Park Place and Lypiatt Road Junction—The Town Clerk reported that he had been in communication with Messrs. Siemens and General Electric Railway Signal Co. Ltd., enquiring their reasons for the increase in the maintenance charges, and he submitted letter from the Company dated 27th May. The Company stated that at the time the signals were installed, they had

had very little experience with regard to maintenance service, and that the charge at which the signals were maintained did not cover the cost RESOLVED, That the Company be informed that the Council agree to increase the maintenance cost to £22 15s. 0d. per annum.

17—London—Fishguard Road—A 40—The Town Clerk submitted approval of the Ministry of War Transport to the amounts submitted by the Council for expenditure for the financial year 1942-43 in respect of maintenance work and minor improvements to this road amounting to £4,196.

18—No. 12 Pittville Street—Read, letter dated 16th May from Messrs. J. Greenhouse Ltd., asking to be released from their tenancy of these premises as from the 31st May. The Town Clerk reported that the basement was urgently required for the storage of records belonging to his department, and the W.V.S. required the remainder of the premises as a clothing depot as it was essential that they should obtain some central premises where clothing could be distributed in an emergency, and that the Accommodation Sub-Committee of the General Purposes Committee had expressed their agreement with these proposals. RESOLVED, That the use of the premises be granted for these purposes, and that the rent be apportioned as at £25 to the Town Clerk's department and as to £50 to the Council's general A.R.P. account under the Air Raid Precautions Act, 1937.

19—St. Anne's Road—Tree—The Borough Surveyor submitted application dated 15th June from Mrs. Gillett for the removal of a tree which she stated obstructed the light and air at her house As this tree had been thinned two seasons ago, and was some distance from the premises the Borough Surveyor stated that nothing further could be done without injuring or disfiguring the tree. RESOLVED, That Mrs. Gillett be informed that the Council will carry out such thinning to the tree as they consider practicable

20—Trunk Road Estimate, 1942-43—The Borough Surveyor submitted approval dated 6th June received from the Divisional Road Engineer of the estimate submitted for trunk road expenditure during the current year.

21—Borough Surveyor's Department—(a) S. Young, Sweeper—The Borough Surveyor reported that S. Young, who had attained the age of 65 years on the 23rd January, 1940, now wished to retire, and had submitted a medical certificate stating that he was unable to follow his occupation as it would be necessary for him to enter hospital for an operation.

(b) H. Arkell, Blacksmith—The Borough Surveyor reported that the blacksmith in his department would attain the age of 65 years on the 15th July next, and wished to retire on that date. He had now been able to engage a blacksmith (W. H. Walker) who would commence work on the 15th June, and permission had been obtained from the National Service Officer for Walker to leave his present employment.

(c) F. Holder, Tipman—The Borough Surveyor reported that he had received notification dated 16th May from the District Man-Power Board stating that the military service of this tip-man could not be deferred.

22—Institute of Municipal and County Engineers—The Borough Surveyor reported that the annual meeting of this Institute would be held at Edinburgh on the 26th June. RESOLVED, That delegates be not appointed.

J. H. TRYE, Chairman.



## TOWN PLANNING COMMITTEE.

**At a Meeting of this Committee held on Thursday, the 25th June, 1942.** Present—The Mayor ; Aldermen Ward and Winterbotham ; Councillor Barnett; Mr. W. S. F. Harris. (Alderman Ward in the chair).

1—Plans. The undermentioned plans were submitted for approval.

No. of Plan	Name	Description
5469	Gloucestershire County Council	Reconstruction of damaged wing and extra office and lavatory accommodation, Holland House, Lansdown Road.
5470	Rotol Airscrews Ltd.	Internal alterations "Glensandra," Montpellier Parade.
5471	W. Durant	Garage, 19 Wordsworth Avenue.
5472	W. E. Green	Summer House, Hewlett Arms, Hewlett Road.
5473	Mrs. M. J. Ricketts	Garage, 3 Bournside Road.
5474	W. A. Davis	Greenhouse, "Laventie," Harp Hill.
5475	C. Mayo	Garage, 7 Eldon Road.
5476	Dowty Equipment Ltd.	Extensions to central production office-Arle Court.
5477	Rotol Airscrews, Ltd.	Temporary buildings, rear of Keynsham Bank.

Decisions under Byelaws:-RESOLVED, That Plans Nos. 5469, 5470, 5471, 5472, 5473, 5474 and 5475, be approved ; that Plan No. 5476 and 5477 be approved subject to the drainage work being carried out to the satisfaction of the Chief Sanitary Inspector.

Decisions under Town and Country Planning (General Interim Development) Order 1933).

Scheme No. 1-RESOLVED, That Plans Nos. 5469, 5471, 5472, 5473, 5474 and 5476 be approved. That Plan Nos. 5470 and 5477 be approved for duration of war only and that Plan No. 5475 be approved subject to no access being made to Beechurst Avenue.

(b) Town and Country Planning (General Interim Development) Order 1933.

Scheme Area No. 1.

T.P.1702	Cheltenham Corporation (Electricity Dept.). Proposed L. T. Overhead Line, Moat House, Uckington.
T.P.1703	J. Breeze Additions, The Steppes, Cleeve Hill.
T.P.1704	Winchcomb Flour Mills Ltd. Additions, Town Flour Mills, Winchcomb.
T.P.1705	Gloster Aircraft Co. Ltd. Additions to works, Uckington.
T.P.1706	Gloucestershire County Council War-time Nursery, Back Lane, Winchcomb.
T.P.1707	F. F. Loveridge Bungalow, Alma Road.
T.P.1708	A. E. Organ Agricultural building, Old Bath Road.

RESOLVED, That T.P. Plans Nos. 1702, 1703 and 1708, be approved ; That Plans Nos. 1705 and 1706 be approved for the duration of the war only ; That Plan No. 1704 be approved subject to the roof being treated with paint or other material to render it less conspicuous ; That Plan No. 1707 be not approved.

2-Applications to Develop (a) The Borough Surveyor submitted letter dated 29th May from Durus Cast Stone Co., Tewkesbury, asking for permission to erect a Straw Pulping Plant on site of demolished buildings in Stoneville Street. RESOLVED, That this application be granted for the duration of the war only, subject to plans being submitted for approval.

(b) The Borough Surveyor submitted application dated 3rd June from Mr. Walter Round for permission to erect a small house on land on Crickley Hill. RESOLVED, That the application be not granted.

4-16 Beaufort Buildings. The Borough Surveyor submitted letter from Mr. B. Williams regarding the provision of a window in the back of these premises at first floor level. RESOLVED, That this be approved.

5-Committee-Read, letter dated 13th May from the Clerk to the Northleach Rural District Council stating that Major S. Mitchell had been appointed representative in place of the Rev. E. C. Hanson. 6-Planning of Permanent Allotments-Read, letter dated the 30th May from the Cheltenham and District Allotments and Gardens Society enquiring whether provision had been made in the planning schemes for scheduling land as allotments. RESOLVED, That the Society be invited to send representatives to inspect the draft Scheme proposals.

7-Plan No. T.P. 1678. Ryeworth Road, Charlton Kings-Read, letter dated 8th June from Messrs. Griffiths and Lewis referring to the letter submitted to the last Meeting of the Committee from the Minister of Health and asking whether their client may complete the building in accordance with the plan and specification approved and to confirm that he will be entitled to compensation if for any reason the building is required to be removed. RESOLVED, That as the approved plan provided for the retention of three existing walls (which have been demolished) and for alterations only, amended plans complying with the Council's requirements should be submitted and that in the event of the present work proceeding the Council will take the action provided by the Town and Country Planning Act and no compensation will be payable for removal of the building.

8-Gloster Aircraft Sports and Social Club, Hillsborough, Sydenham Road-The Chairman reported that the Mayor and himself had received a deputation from the Gloster Aircraft Sports and Social Club, together with representatives of the Ministry of Aircraft Production and Ministry of Labour. The Club asked if the Council would reconsider their decision not to consent to the use of these premises as a Club. The Town Clerk read letter dated 17th June, received subsequently from Messrs. Steel, Lane and Yeend, asking if the Council had any objection to another house near the centre of the town, referred to in the letter, being used for the purpose of a Sports and Social Club. The Borough Surveyor reported that the proposed premises were in an area scheduled in the Scheme for general residential purposes which permitted the establishment of businesses (including Clubs) with the consent of the Council. There were already several businesses within the vicinity of the proposed premises. RESOLVED, (a) That the Committee adhere to their previous decision in regard to Hillsborough and (b), That consent be given to the use of the premises referred to in the above letter as a Club subject to the Company entering into a suitable undertaking to be prepared by the Town Clerk that no nuisance will be caused to occupiers of adjacent properties.

168

9-Eton Lodge, The Park -Application dated the 15th June was submitted from Mr. Herbert V. Weldon for approval to the conversion of this property into flats and subsequently its extension to a Residential Hotel ; neither scheme to be carried out until the termination of the war. RESOLVED, That the Committee agree to the proposals in principle, subject to plans for any alterations and

additions being submitted to and approved by the Committee under the building byelaws and Town Planning Scheme.

10---Improvement Line, Tewkesbury Road, High Street and London Road—The Borough Surveyor reported that he had communicated with the Ministry of War Transport in regard to this improvement line and the proposal to schedule the area in accordance with Section 7 of the War Damage Act 1941, and submitted a letter dated 24th June from the Ministry advising the Council to withhold making application for the proposed scheduling and approval of the improvement line until damage to the area warrants such application being made under Section 7. A period of at least three months will occur before any rebuilding can take place and the Department undertakes that when this occurs and a scheme is submitted steps will be taken to approve it and submit it to the War Damage Commission within that period.

E. L. WARD, Chairman.

#### **TOWN IMPROVEMENT AND SPA COMMITTEE.**

**At a Meeting of this Committee held on Friday, 26th June, 1942,** Present—The Mayor; The Deputy Mayor; Aldermen Lipson and Pates ; Councillors Avery, Bush, Rev. de Courcy Ireland and Readings (The Mayor in the chair).

1—Entertainments Manager--The Town Clerk reported that Mr. Wilkinson had now been medically examined for the Armed Forces. In view of the medical grade in which he had been placed it was unlikely that he would be called up for some considerable time. With the approval of the Chairman, the three candidates for the temporary appointment invited to attend for interview by the Committee at their meeting today, had been informed that it would not now be necessary for them to attend, RESOLVED, That this be approved.

2—Medical Baths—The monthly report of the Superintendent was submitted. The receipts for May totalled £190 7s: 6d. as compared with £95 14s. 6d. last year.

3—Sandford Park Swimming Pool—(a) Church of England Waifs and Strays Society—Read, letter dated 14th June from the Secretary of this Society asking for a reduction in the charge for tickets for the Lido for the children at St. Monica's Home. RESOLVED, That the Chairman be authorised to make such concession as appears to be desirable.

(b) RESOLVED, That during the "Holidays at Home Week," namely from 1st to 9th August and, if possible, during the whole of the month of August the Pool be opened at 10 a.m. on weekdays and that the Education Committee be asked to approach their teachers with a view to assistance being provided at the Pool in view of the difficulty in obtaining the necessary staff.

(c) The Town Clerk submitted application from Mrs. M. R. Menzies for the opening of the Pool in the mornings, particularly for the use of children. RESOLVED, That Mrs. Menzies be informed that the Committee are endeavouring to make arrangements for the opening of the Pool at 10 a.m. on weekdays during the month of August and that she be asked if she can co-operate by enlisting the services of volunteers to act as attendants.

(d) Attendances—The Borough Surveyor reported that during the six weeks ended 20th June the attendances at the Pool had numbered 23,508.

(e) First Aid—The Mayor reported the valuable assistance which is being rendered voluntarily at the Pool by the St. John's Ambulance Brigade who were providing staff for the First Aid Room as was done last season. RESOLVED, That the Town Clerk inform the St. John's Ambulance Brigade how

much this assistance is appreciated by the Council and their desire to make some contribution in return for their services, and that it be left to the Mayor to ascertain and report what assistance the Brigade would like the Corporation to render.

4—Entertainments Sub-Committee—Read, report of the Entertainments Sub-Committee at their Meeting held on the 9th June.

They recommended (inter alia) as follows :—

(a) United Nations Day—That the usual Sunday Evening Concert be cancelled and that a United Nations Day Rally be organised on Sunday evening, 14th June, and that the Spa Orchestra with the usual vocalist, be engaged on that occasion.

(b) Holidays at Home Programme--That the Band of H.M. Life Guards be engaged to play twice daily in the Montpellier Gardens from 1st to 9th August at an inclusive fee of £275.

(c) Organ—That the revised tender of Messrs. Rushworth & Dreaper Ltd. of £11 10s. 0d. for tuning the Town Hall organ in January, May and September in each year be accepted, the Company having stated that they were unable to undertake six tunings per annum owing to staff difficulties.

(d) That, on the occasion of the visit of the Polish Ballet to Cheltenham, a proportion of the proceeds of the Municipal Dance held on 17th June be devoted at the discretion of the Mayor to the Polish Relief Fund.

(e) That an additional attendant be engaged for the Montpellier Gardens during the month of August to assist in the collection of the charges for tennis, pitting and chairs.

RESOLVED, That the proceedings of the Sub-Committee be approved and adopted.

5--Town Hall-RESOLVED, That the free use of the Drawing Room be granted for the Autumn Conference of the Juvenile Employment and Welfare Officers (Midland Regional Branch) to be held on 17th September next.

169

6—Alstone Baths—RESOLVED, That the application of the Cheltenham Swimming and Water Polo Club for permission' i to use the Baths on the usual Club nights and for galas be granted on the same terms as in previous years. RESOLVED, also, That permission be granted for the Club to use the Sandford Park Swimming Pool at a time when it is not in use by the public, for the purpose of deciding the Club Mile Championship.

7—British Spas Federation—The Entertainments Manager submitted correspondence with the British Spas Federation with regard to the recognition by the Government of Spa treatment and the inclusion of Spa treatment as an additional benefit in National Insurance. RESOLVED, That the British Spas Federation be informed that this Committee are of the opinion that representations should be made for this matter to be considered by the Beveridge Commission now reviewing the question of Social Services.

8—" Holidays at Home " Week, 1st-9th August—The Entertainments Manager reported that the programme arranged by the " Holidays at Home" Committee included the following :—Morning Concerts, Dances every afternoon and evening, Sunday Concerts, Spa Orchestral Concerts, Celebrity Concert, Operetta, Concert by Cheltenham Philharmonic Orchestra, Brains Trust, Band of H.M. Life Guards twice daily at Montpellier Gardens, tennis and putting competitions, sports events. and diving, etc. displays at Sandford Park Swimming Pool ; Circus with performances twice daily at

Athletic Ground ; Fun Fair at Agg Gardner Recreation Ground ; Punch and Judy shows, concert parties, donkey rides and other attractions at the recreation grounds and various organised activities including cricket matches, bowls and golf tournaments. RESOLVED, That these proposals be submitted to the Entertainments Sub-Committee for their consideration and that they be authorised to approve all or any of these attractions and entertainments.

T. WILFRED WAITE, Chairman.

#### **ELECTRICITY AND LIGHTING COMMITTEE.**

**At a Meeting of this Committee held on Monday, 29th June, 1942.** Present—The Mayor ; Deputy Mayor Alderman Taylor ; Councillors Addis, Avery, Bettridge, Moore and Readings. (The Mayor in the chair).

1—Insurance of Cranes and Slings—The Borough Electrical Engineer reported that as instructed by the Committee he had obtained a quotation from the National Boiler Insurance Co. for the examination and report on the cranes, slings and other lifting tackle owned by the undertaking, which reports were necessary to comply with the provisions of the Factories Act, 1937. Twenty-three items were included and the net annual premium amounted to £10 4s. 8d. RESOLVED, That this be accepted but that the smaller overhead crane at the Electricity Works, which had not been in use for some time, be excluded and that the Borough Electrical Engineer be authorised to dispose of the same.

2—Tenders for Cables—The Borough Electrical Engineer reported that the contract for cables with the Hackbridge. Cable Co. Ltd., would expire on 30th June, and he asked for instructions with regard to the renewal of the contract. RESOLVED, That the Vice-Chairman and the Borough Electrical Engineer be authorised to accept a tender or tenders for the supply of high and low tension cables for the year ending 30th June, 1943.

3--Bulk Supply—Metering Equipment, The Borough Electrical Engineer reported that the maximum demand for bulk supply was registered at Hester's Way Sub-Station by a single summator and the Shropshire Power Co. recommended that this instrument should be duplicated at a cost of approximately £150, half of which, in accordance with the bulk supply agreement, would be payable by the Council. RESOLVED, on the recommendation of the Borough Electrical Engineer, that a duplicate summator be provided, the Council bearing half the cost of the same.

4—Superannuation—The Borough Electrical Engineer reported that E. H. Woolnough, meter reader, wished to be included in the scheme under the Local Government Superannuation Act, 1937. RESOLVED, That this be approved subject to his passing the necessary medical examination.

5—Motor Cars—The Committee considered the question of the provision of transport for the Electricity department, and the Town Clerk reported the recommendations of the Car Allowances Sub-Committee appointed by the General Purposes Committee. The Borough Electrical Engineer reported that he hoped to be able to manage with two cars instead of the three cars at present belonging to the three Engineers. Two of his Engineers preferred to maintain and run their own cars if the Corporation would grant them the same allowance as granted to other officials, namely 00 per annum, plus the 50% increase. RESOLVED in view of the age of the cars belonging to the Engineers, That the. Borough Electrical Engineer be authorised to obtain offers for two 8 h.p. cars for use in his department and that the Vice-Chairman be authorised to accept suitable offers.

6—Electricity Supply to Factory—The Borough Electrical Engineer reported that he had received an application for an increased supply of electricity to a factory in the area of supply of the Council

which involved alterations to the distribution system at an estimated cost of £151 15s. 0d. RESOLVED, That this supply be provided subject to the consumers agreeing to pay the cost of the necessary alterations involved.

7—Annual Accounts—RESOLVED, That 24 copies of the annual accounts for 1940-41 be printed subject to the safe-guards and precautions set out in the letter received from the Board of Trade, dated 20th May last.

8—Sub-Station Inspector—The Borough Electrical Engineer reported that the cycle used daily by Mr. S. Frostad in connection with his work had now become worn out and as no allowance had previously been made to Mr. Frostad he recommended payment of a grant towards the purchase of a new cycle. RESOLVED, That a payment of £6 be made to Mr. Frostad and that in future he be granted the usual cycle allowance of 10s per quarter.

9—Supply to Uckington—The Town Clerk reported that the consent of the Ministry of Fuel and Power had now been received to the erection of an overhead line for the supply to Moat House.

10—Fire Prevention—Read, circular dated 3rd June from the Electricity Commission with regard to (inter alia) the fire prevention duties of key men and stand-by men. RESOLVED, That the Borough Electrical Engineer supply the necessary information with regard to these men in order that the special arrangements made with regard thereto may be applied.

170

11—Meter Readers—The Committee further considered Minute No. 1 passed at their last Meeting in re and to th between Electricity and Gas Undertakings in respect of performance of duties common to both. The Borough Electrical Engineer reported that since the Council Meeting he had had the opportunity of discussing the matter with Electrical Engineers of towns in this Region and they all agreed that the duties involved were so considerable as to render the joint Meter Reading scheme impracticable. Some of these Engineers had discussed the proposal with the Managers of their Gas Undertakings, who held the same view. As previously reported, both he and the Manager of the Gas Company had very carefully considered this matter as to how far a Joint Scheme could be arranged, but owing to the different methods of collection, the various alternative tariffs, rebate systems and varying periods of accounts, they both agreed that they could not put forward any practicable scheme. Even in the cases where a joint meter reader might be able to read both meters, any advantage thus gained would be outweighed as meter readers for both Undertakings would still have to call at various houses in the roads where different conditions applied. This would cause overlapping and waste of time and effort. If such a Scheme were adopted it would be necessary to train the Gas employees in reading and re-setting demand indicators, and in the case of prepayment meters the employees of each Undertaking would have to be trained in the method of recording readings used in the other undertaking including the calculation and allowance of rebates, collecting hire rentals. RESOLVED, That the Committee adhere to their previous decision that it is not practicable to operate a joint Meter Reading scheme with the Gas Company.

12--Kiosk, Hale's Road—The Borough Electrical Engineer reported that he had been able to arrange for the purchase of a site in Hale's Road belonging to Mr. Barnfield, together with the necessary access and wayleaves thereto, for the erection of a kiosk transformer. The purchase price was £30, plus vendor's Solicitor's costs. RESOLVED, That the site be purchased on these terms subject to contract.

T. WILFRED WAITE, Chairman.

## WATER COMMITTEE.

**At a Meeting of this Committee held on Tuesday, 9th June, 1942.** Present—The Mayor ; Alderman Ward ; Councillors Chinn, Moore and Smith (Alderman Ward in the chair).

1—Overhead H.T. Line, Dowdeswell Court—The Town Clerk reported that, as instructed in Minute No. 13 at the meeting of this Committee on the 14th April last, he had written to the Company asking them to re-consider the Council's application for an undertaking that after the war this overhead line should either be removed or placed underground, and he read letter of the 15th May from the Wessex Electricity Company regretting their inability to give the required undertaking, but stating that a request to remove the line after the war would be considered in the light of the circumstances then prevailing.

2—Borough Engineer's Report—The Monthly Report of the Borough Engineer was read :—

### DAILY YIELD OF SPRINGS

	For month ended 31st May, 1942.	Average for corresponding period during the past 3 years.
Hewletts Springs	168,000 gallons	169,000 gallons
Dowdeswell Springs	680,000	598,000
Leckhampton Springs	46,000	46,000
	894,000	813,000

### CONTENTS OF RESERVOIRS

Estimated Usable Quantity about 112,729,000 gallons.

3—Inspections—The Borough Engineer reported the work carried out by the Water Inspectors during the month of May.

4—Appeals--The cases entered in the Appeals Book were considered, and the rates settled and adjusted.

5—Analyses of Water—The Medical Officer of Health submitted analyses of water made since the last meeting, which were satisfactory.

6—British Waterworks Association—RESOLVED, That the Borough Engineer attend the Annual General Meeting of this Association to be held at Manchester on the 18th June.

7—Emergency Water Supplies—RESOLVED, That the Borough Engineer be instructed to purchase twelve 400 or 500 gallon tanks, and six hand trucks with small tanks for supplying areas not readily accessible to lorries, and that application be made to the Ministry of Health for a grant towards the cost.

8—Castle Barn Farm—The Borough Engineer reported that all the roof repairs at this farm, about which Mr. Roberts had complained, had now been completed.

9—Static water Tanks—Mosquitoes—The Borough Engineer submitted letters dated the 5th and 15th May from the Director of the British Mosquito Control Institute with enclosures in regard to this matter, and reported that he was in consultation with the National Fire Service Officer in regard to any necessary action to be taken.

E. L. WARD, Chairman.

171

#### **GENERAL PURPOSES AND WATCH COMMITTEE.**

**At a Special Meeting of this Commit held on Friday, 29th May, 1942.** Present--Aldermen Pates, Pruen, Trye and Winterbotham; Councillors Rev. de Courcy Ireland, Green and Smith (Alderman Capt. Trye in the chair).

1--Hackney Carriage Licence--Renewal—Having received complaints of the conduct of a hackney carriage proprietor, the question of the renewal of his licence was considered and the complainants and the applicant had been invited to attend this meeting for the purpose of hearing the evidence in support of the complaints and the reply of the applicant. One complainant attended and the Committee heard her evidence and the reply of the applicant thereto RESOLVED, That the application for the renewal of the licence be granted but that the applicant was informed that the Committee take a serious view of discourtesy on the part of hackney carriage drivers, and, if further complaints are received from the public with regard to his conduct, the question of the renewal of the licence would be further considered at the next Annual Licensing Committee.

J. H. TRYE, Chairman.

**At a Meeting of this Committee held on Tuesday, 23rd June, 1942.** Present—The Mayor ; Aldermen Trye, Ward and Winterbotham ; Councillors de Courcy Ireland, Green, Grimwade and Smith (the Mayor in the chair).

2—Diseases amongst Animals. (a)—The Police Superintendent reported that the Borough was free from contagious diseases amongst animals but there were two confirmed cases of foot and mouth disease at Coombe Hill.

(b) The Town Clerk reported that since the last Meeting three outbreaks of foot and mouth disease had occurred in the County of Gloucester, and Cheltenham had been declared to be in the infected area. The necessary publication of the notices had been carried out in accordance with the instructions of the Ministry of Agriculture and Fisheries.

3—Hackney Carriage Licences. (a) The Committee considered applications received from W. Lewis, G. R. Parker, E. C. Rye, and E. S. Roberts. RESOLVED, That the applications be granted for the period 6th July to the 1st August, , 1942, subject to the vehicles being approved by the Police Superintendent and the Motor Hackney Carriage Inspector.

(b) Drivers' Licences. RESOLVED, That the applications of Miss J. Johnson, J. Loder, G. R. Parker, K. Nichalls and K. R. Payne for drivers' licences be granted subject to the same being recommended by the Police Superintendent.

(c) Transfer of Licence. The Town Clerk submitted application dated 18th June from R. A. Critchley for permission to transfer his existing licence in respect of car No. CLB 269 to a two-door Morris Saloon car recently purchased by him. RESOLVED, That the applicant be informed that the Committee are not favourably disposed towards two-door cars for motor hackney carriage purposes, and that in the circumstances, the application be not granted, but the Committee are prepared to consider any further application from Mr. Critchley.

(d) The Town Clerk submitted correspondence with the Divisional Petroleum Inspector with regard to the supply of petrol for hackney carriages. The Inspector stated that in the event of his being



informed of hackney carriages being little used for the purpose and not, as a rule, plying for hire in the streets or from the ranks any additional units granted to proprietors for this work would be withdrawn.

4—Licences to deal in Game—RESOLVED, That the applications of C. Barnett, H. F. Barnett, W. Dean, Gloucestershire Marketing Society Ltd., W. H. Iddles, MacFisheries Ltd., N. C. Olive and H. Reynolds for the renewal of their licences to deal in game, be granted for one year to the 1st July, 1943.

5—Petroleum Licences—RESOLVED, That the applications of Messrs. Chas. Dickens Ltd., and Messrs. Frederick Wright to store not exceeding three gallons of petroleum at their premises at New Street and 8, Promenade, respectively, be granted subject to notices approved by the Petroleum Inspector being exhibited.

6—Cheltenham District Traction Co.—Fares—The Town Clerk reported that the Company had informed him that the question of the reduction in fares would be considered at a Board Meeting but in the meantime the Company stated that it would be impracticable to apply reductions in the fares on the St. Marks and Leckhampton Routes without creating anomalies. The Company were also unable to agree to run an express service for the Cleeve Hill passengers. RESOLVED, That in the circumstances, the matter be left in abeyance for the time being.

7—Re-organisation of Local Government. The Committee further considered the report submitted by the Town Clerk of the Special Committee of the Association of municipal Corporations, together with an explanatory statement issued by the Association. RESOLVED, That the Council be recommended to give general support to the report of the Association. A copy of the Report and explanatory statement to be circulated to the Council for their information.

8—Cheltenham & District Gas Company. (a) The Town Clerk reported that the Council had decided that this Committee should undertake the duties of the Council under the Gas Undertakings Acts, 1920-1934, until recently carried out by the Electricity and Lighting Committee.

(b) The Town Clerk reported that the Company had given notice under Section 5 of the Cheltenham Gas Charges Order, 1921, that as from 13th June, the calorific value of the gas to be supplied by them would be reduced from 470 to 450 B.Th.U. The Board of Trade had, on the application of the Company, exercised their powers under Regulation 56 of the Defence Regulations and dispensed with the three months' notice necessary under the Order. The reduction in the calorific value would result in a reduction in the price of gas and as from 1st July the price per thousand cubic feet would be 4s 1.5d. instead of 4s 3.7d. previously charged. RESOLVED, That this be noted.

(c)--Periodical Gas Tests. Read reports of gas tests made on the 26th and 31st May 3rd, 9th, 15th and 20th June which showed the calorific value on these dates to be 486.3, 465.4, 475.4, 470.3, 471.8 and 489.0 B.Th.U. respectively and the pressure 4.4, 4.9, 4.5, 4.4, 4.8 and 4.5 inches of water.

172

9—Location of Retail Businesses Order. (a) J. Greenhouse Ltd. Read, letter dated 3rd June from the Price Regulation Committee asking for the comments of the Council on the application lodged by J. Greenhouse Ltd., for a licence to transfer their business from 12, Pittville Street to 62 Winchcomb Street, on the ground of the dilapidated and damp condition of their present premises. The Town Clerk reported that Messrs. Greenhouse had asked the Council to release them from their tenancy of No. 12 Pittville Street and had pointed out that they had incurred large expense in renovations and making the premises in fairly good condition. RESOLVED, That the Town Clerk draw the attention of

the Price Regulation Committee to the divergency in the statements of the Company but inform them that the Council have no further observations to make.

(b)—G. Morris. Read, letter dated 2nd June from the Price Regulation Committee asking for the observations of the Council on the application of Mr. G. Morris to extend his business of part-time boot repairing carried on at 10, Grosvenor Street, to the sale of leather ware. RESOLVED, That the Committee be informed that the Council raise no objection to the proposal.

(c) R. Zive—The Town Clerk reported that he had received a letter dated 28th May from the Price Regulation Committee asking for the observations of the Council on the proposal of R. Zive to transfer his business for the sale of gowns and ladies' clothing from 20, Montpellier Walk to 104, Promenade. As the applicant wished to transfer on 1st June the Price Regulation Committee asked for a speedy decision and with the approval of the Chairman, the Committee had been informed that the Council raised no objection to the proposal.

10—Mobile Hospital. Read, letter dated 23rd May from the Ambulance Headquarters enclosing account amounting to £18 2s. 0d. for the supply of a new battery and carrier for the Mobile Hospital presented by the Silver Thimble Fund, as it appeared that the battery supplied with the vehicle was second-hand and had caused considerable trouble. The Town Clerk reported that the Hospital had been handed to the Ambulance Headquarters on the condition that the Corporation would be responsible for the running expenses, repairs and insurance. RESOLVED, That the account be passed for payment. The Town Clerk also submitted letter dated 19th May from Ambulance Headquarters asking for permission to camouflage the vehicle at a charge of £7. RESOLVED, That the Ambulance Headquarters be informed that the Committee do not consider this work is necessary at the present time.

11—South Western Provincial Council. Read, letters dated 29th May and 6th June from the National Association of Local Government Officers stating that a Special Meeting had been convened of representatives of authorities in the County of Gloucester to explain the Whitley Council scheme. The Meeting would be held at the Shire Hall,, Gloucester, on the 8th July under the Chairmanship of Major Sir F. W. B. Cripps, D.S.O. RESOLVED, That Councillor Grimwade be appointed to attend.

12—Communal Feeding Committee. The Town Clerk reported that the Communal Feeding Committee met on 29th May.

(a) Pates, Whaddon and Peters' Restaurants-1350, 900 and 50 meals per week respectively were served at these three restaurants. Whaddon Restaurant was supplying the wartime nursery and Whaddon Schools with meals and Peters Restaurant was supplying Swindon Road Schools and school children in rural areas. If it became necessary to undertake additional cooking for school canteens, it was possible that Peters Restaurant might be used as a cooking depot. If the Restaurant was closed to the general public it could be licensed exclusively for school feeding and it was agreed that when desirable, this Restaurant should be closed to the public and used for school children only.

(b) The County Education Authority had agreed to pay 6d. per head for meals cooked at Peters Restaurant and supplied by the Rural W.V.S. to school children in their areas.

(c) Staffs of British Restaurants had now been included by the J.I.C. in their scale of minimum wages under which cooks would receive 1s 6d per hour, assistant and vegetable cooks 1s 3d per hour and kitchen workers 11d. per hour, and the Committee had agreed to accept these recommendations.

(d) The Committee had decided to ask for the Essential Work (General Provisions) Order to be applied to British Restaurants in view of the difficulty in obtaining trained and efficient workers.

(e) The Montpellier Restaurant would be completed about 20th June and the Town Clerk had been asked to invite Mr. Grisewood to perform the opening ceremony. The St. Marks Restaurant would not be completed for some weeks.

(f) It was decided to engage a handyman to assist in the handling of heavy stores.

(g) It has been found necessary to apply for a permit for new tyres for the trailer and the Town Clerk had also been asked to obtain the Ministry's approval to the purchase of a small van. The Committee recommended that the Communal Feeding Organiser be reimbursed by the Council in connection with the expense incurred in running her car for her work.

(h) The Committee agreed to co-operate in the organisation of the Holidays at Home Week.

(i) It was reported that the kitchens had served 92,966 meals and it was decided that no increase should be made in the cost of meals at present but that the matter be reconsidered when the new restaurants were opened. RESOLVED, That the proceedings of the Committee be approved and adopted.

13—Car Allowances to Officials. (a) The Town Clerk reported that the Sub-Committee appointed to consider the car allowances granted to officials in view of the new petrol restrictions, had held three Meetings, namely on the 2nd April, 2nd and 23rd June and had decided that ten cars were essential for the business of the Council, namely, for the Building Inspector, Housing Repairs Superintendent, Water Superintendent, Chief Sanitary Inspector, Housing Manager, Medical Officer of Health, Gardens Superintendent, Education Secretary, Communal Feeding Organiser and Deputy Communal Feeding Organiser and had had the cars examined by Mr. T. Harper, Assessor, at a fee of 10s 6d per car. The Borough Electrical Engineer reported that as the three cars owned by the Engineers in his department and used for official purposes, were in poor condition, he was recommending the Electricity and Lighting Committee at their next Meeting that two cars should be purchased and fully maintained by the Council for use in his department, and he asked that the cars belonging to his Engineers should, therefore, be omitted from the scheme. After the consideration of the reports of the Assessor the Sub-Committee had decided to recommend as follows :—

(1) That the Officers mentioned be offered the following alternatives :--

(a) Council to maintain, fully insure and tax their cars, in which case the cars only to be used for business or civil defence purposes, the question of depreciation during the time this scheme is in operation to be decided at the end of the war.

(b) Officers to layup their cars and the Council to provide, fuel and maintain other cars for their business and civil defence use.

173

(c) Officers to continue to provide and maintain their own cars but existing car allowances, to be increased (for the time being) by 50%. The cars to be placed at the disposal of the Council for any emergency or war-time purposes.

(2)—The offer contained in (a) not to apply to the Building Inspector and Housing Manager, having regard to the recently on the condition of their cars and offer (c) not to apply to the Gardens Superintendent whose been increased to £100 per annum based on present usage.

(3)—Officers selecting (c) must do so on the understanding that the Council accept no liability for the depreciation or the replacement of their cars at the termination of hostilities.

(4)—That in the case of officers accepting (a) or (b) the present car allowances be withdrawn.

(5)—No petrol to be issued to any officer from the Council's supply for Council business after 30th June and all officers to apply to the Divisional Petroleum Officer for supplementary allowances, and that the Town Clerk be authorised to support such applications.

(6)—That the question of the Railings Officer's car be referred to the Salvage Sub-Committee.

(7)—That if the Water Inspector (at present receiving a mileage allowance), decides to accept offer (c) he be paid a car allowance of £60 per annum, plus the increase of 50%.

(8)—That the cars belonging to the Communal Feeding Organiser and her Deputy be referred for the consideration of the Communal Feeding Committee and if they decide to accept offer (c) the Communal Feeding Committee be recommended to pay them a car allowance of £50 per annum, plus the increase of 50% but that when the trailer is used for the conveyance of stores and produce, free petrol be supplied for this purpose. In the event of a light van being purchased, the question of the continuation of the allowance or other arrangement for the Deputy Communal Feeding Organiser be further considered.

(9)—That in view of the recent increase in the car allowance granted to the Housing Manager, if she decides to accept offer (c) the increase of 50% be based on her former allowance of £32 p.a., plus the additional allowance of £20 approved by the Council at their last meeting, making a total of £68 per annum.

(10)—That the mileage allowance at present paid to the Librarian be discontinued as from 30th June as the Sub-Committee consider that any transport required by him can more economically be provided by the hire of taxis.

(11)—That the car allowance granted to the Town Planning Assistant be discontinued as from 30th June, as having regard to the present restriction in development, the Sub-Committee consider it is unnecessary to maintain a car for this Officer, but that the Borough Surveyor arrange for one of the departmental cars to be available for such journeys as the Town Planning Officer is required to make.

(12)--That as no car is provided for the Town Clerk's Department, the Town Clerk be authorised to hire taxis when he considers this essential. RESOLVED, That the proceedings of the Sub-Committee be approved and adopted and that the account of the Assessor be passed for payment. RESOLVED ALSO, That the Town Clerk submit a report to the Council upon the effect of the recommendations referred to.

(b) Deputy Town Clerk. The Town Clerk reported that since the outbreak of war the car belonging to his Deputy had been extensively used by the department for Council purposes, and for which no payment had been made. RESOLVED, That an allowance of £25 be made to the Deputy Town Clerk accordingly.

(c) Communal Feeding Organiser and Deputy—The Town Clerk reported that the car belonging to the Communal Feeding Organiser had been very extensively used by the department, both in connection with communal feeding, and also for the conveyance of produce and stores by means of a trailer attached to the car, Owing to heavy wear and tear the car had recently had to be completely overhauled at a cost of approximately £60. RESOLVED, on the re-commendation of the

Communal Feeding Committee that an allowance of £30 be made to the Communal Feeding Organiser in connection with this work and that an allowance of £10 be made to her Deputy for the use of her car both prior to and during the time this work was carried out.

14—House to House Collections' Act. RESOLVED, That the application of the Gloucester Diocesan Association for the Welfare of the Deaf and Dumb for the renewal of their licence under this Act, to make house to house collections in the Borough for the year commencing 1st April last, be granted subjected to compliance with the House to House Collections Regulations.

15—Custodian—Municipal Offices. Read, letter dated 22nd June from Mr. and Mrs. C. W. Wakefield stating that on medical advice Mr. Wakefield had been recommended to reside off the building. Mr. and Mrs. Wakefield were, however, willing to continue their services and after the Town Clerk had reported thereon, it was RESOLVED, That the application of Mr. and Mrs. Wakefield be granted and that the Mayor and the Town Clerk consider and report to the next meeting of this Committee with regard to the appointment of an Assistant Custodian and the duties to be undertaken by him.

16—Gloucester and Cheltenham Joint Airport. (a) Parton Court Farm. Read, letter dated 17th June from the Town Clerk, Gloucester, that the County Education Committee wished to acquire a piece of land containing 2 acres in Parton Lane, Churchdown, forming part of Parton Court Farm, for the erection of a school which had now become necessary owing to the pressure on the accommodation at the Churchdown Council School and the increase in the population in and near the Parish of Churchdown. In view of the urgency of the matter the Estates and General Purposes Committee of the Gloucester Corporation had already considered the application, and subject to the concurrence of the Cheltenham Corporation, and to contract, they had agreed to the sale of the site to the County Council for educational purposes at a price to be fixed by the District Valuer. RESOLVED, That the County Council be informed that the Cheltenham Corporation agree to the sale upon the same terms and conditions as those laid down by the Gloucester Corporation.

(b) The Town Clerk reported that the Gloucester Corporation had suggested that as Messrs. Bruton, Knowles & Co. had now completed their work as Agents in relation to the purchase of the Parton Court Farm and the exchange and sales in connection therewith, the management of the properties at the Airport should be undertaken by the Estates Manager of the Gloucester Corporation. RESOLVED, That no objection be taken to this procedure pending the termination of the present lease of the Airport to the Westgate Motorhouse Co. Ltd., but that the matter be considered further on the termination of the Company's tenancy.

T. WILFRED WAITE, Chairman.

174

#### **FIRE PREVENTION COMMITTEE.**

**At a Meeting of this Committee held on Tuesday, 16th June, 1942.** Present—Alderman Ward : Councillors Chinn, Grimwade and Readings ; V. R. Ferguson, Esq. Messrs. Spears and Axworthy from the Office of the Regional Commissioner also attended (Councillor Grimwade in the chair).

1—Assistant Fire Guard Staff Officer—The Town Clerk reported that to date 13 applications had been received for this appointment, RESOLVED, That the following candidates be selected for interview by the Committee on the 19th June :—

Mr. G. H. Boreham, Superintendent and Assistant A.R.P. Officer, Ashford, Kent.

Mr. R. E. Emms, Assistant Director of Regional Fire Guard Staff School, Midland Region.

Mr. P. W. Mallett, Fire Warden, Exeter City Council.

2—Fire Prevention Review—with reference to the recent interview which the Town Clerk, the Acting Chief Warden and the Fire Guard Staff Officer had had with representatives of the Region, the Committee now considered the comments of the Fire Guard Staff Officer on the report of the inspection of business premises arrangements carried out by regional representatives.

RESOLVED, (a) That in accordance with the instruction of the Regional Authorities all men coming within the scope of the Civil Defence Duties (Compulsory Enrolment) Order, 1942, unless expressly exempt, including those performing duty with voluntary street parties, be now enrolled under the Order for duty at business premises.

(b) Having regard to the recommendation made by the representatives from the Regional Office, the Fire Guard Staff Officer submit a report to the next meeting of this Committee on the re-organisation of his staff.

H. C. GRIMWADE, Chairman.

**At a Meeting of this Committee held on Friday, 19th June, 1942.** Present—Alderman Pates ; Councillors Bush, Chinn and Grimwade; and V. R. Ferguson, Esq. (Councillor Grimwade in the chair).

3—Assistant Fire Guard Staff Officers—The Town Clerk reported that at the interview with the Regional representatives on the 16th June they intimated that they were prepared to approve the appointment of a deputy to the Fire Guard Staff Officer and four Assistant Fire Guard Staff Officers at salaries of £250 to £300 per annum according to qualifications and experience. Since the last meeting, additional applications had been received, and with the approval of the Chairman, the following four applicants had been invited to attend for interview in addition to the three selected at the previous meeting :—

Mr. E. T. Bradley, Head Fire Guard, Chatham.

Mr. D. Day, Senior Fire Guard, Torquay.

Mr. E. Thomason, Fire Prevention Department, Barnet.

Miss J. K. Whitehorn, Equipment Officer, Chief Warden's Office, Hendon.

RESOLVED, That subject to the approval of the Regional Authorities, Messrs. Bradley and Day and Miss Whitehorn be appointed as Assistant Fire Guard Staff Officers at salaries of £250 per annum, the appointments to be terminable by one month's notice in writing on either side.

RESOLVED, also, That Mr. C. W. Hall, until recently Assistant Fire Guard Staff Officer, South Bucks and Mr. L. Rathbone, Fireguard Training Officer, Pinner, Middlesex, be invited to attend for interview on Monday, 22nd June.

RESOLVED, also, That in view of the difficulty in obtaining suitable applicants for this appointment, and having regard to the fact that two suitable applicants had withdrawn as they were not prepared to accept the salary offered, the Town Clerk urge the Regional Authorities to authorise the Council to appoint suitable applicants at a salary of £275 per annum, and that they be recommended to agree to this salary being paid to Messrs. Bradley and Day.

4—Adjournment of Meeting—RESOLVED, That this meeting be adjourned until Monday 22nd June, at 5 p.m.

H. C. GRIMWADE,

Chairman.

**At an adjourned Meeting of this Committee held on Monday, 22nd June, 1942** Present—The Mayor ; Alderman Ward ; Councillors Rush, Chinn, Grimwade and Readings ; Messrs. V. Ferguson and W. S. F. Harris (Councillor Grimwade in the chair).

5—Fire Guard—(a) The Fire Guard Staff Officer submitted his monthly report. The number of men who had been compulsorily enrolled was 1,409 the number of firms who had applied for and received assistance was 48; 148 men had removed from the district, and the number of persons performing duties under the Civil Defence Duties (Compulsory Enrolment) Order, 1941 was 1,056 ; 292 men had been released under various certificates.

(b) Training—The Fire Guard Staff Officer reported that at the moment training was spasmodic but, as an additional incentive, he had arranged that training of the fire-guards should take place in the streets of each Sector

(c) Sand Mats—The Fire Guard Staff Officer reported that members of the Housewives Service were making sand mats, and he had arranged for the filling and delivery of same.

175

6—Fire Guard Competition—The Fire Guard Staff Officer reported that the competition for the Mayor's cup and the trophy by the Chamber of Commerce was held on Sunday, 17th May and was very successful. It was anticipated that this competition would have the effect of encouraging training. Members of B. 1 sector were the winners of the Mayor's cup and members of B.8. Sector, the Chamber of Commerce trophy. The winning team competed in the Finals held at Torquay, but were unsuccessful. The next competition will be held in August prior to the Finals which will be held at Torquay in September.

7—Regional Circular No. 116—The Fire Guard Staff Officer reported that all occupiers of business premises, for which the Ministry of Labour and National Service were the appropriate authority, had been circulated with a view to inspection of their premises now that the functions in the case of "island schemes" were to be exercised by the local authority.

8—Staff Officers' Conference—The Fire Guard Staff Officer submitted a report on this Conference held at Torquay on the 31st May and 1st June which he attended accompanied by the Deputy Chief Warden, and Mr. King. RESOLVED, That this be approved.

9—Monthly Report of Column Officer—Column Officer J. R. Jones reported that since the last meeting the National Fire Service had attended 11 calls to as follows :—

1942

13th May	2 Oolite Cottages. New Street—chimney.
16th May	19 Wyman's Road—malicious false alarm.
17th May	The Willows." Cleeve Hill.
28th May	Pates Grammar School, Oxford Passage.
31st May	4 York Street—malicious false alarm.
3rd June	Barnby Bendall & Co., St. James' Square.
6th June	Shurdington Road, Nr. Bentham (omnibus).
11th June	" Woodleigh," The Park.
13th June	Oxford Road, Andoversford—Army lorry. Result of collision.

17th June      London Road, Charlton Kings—lorry.  
18th June      3 Bayshill Lodge, Parabola Road—chimney.

10—Assistant Fire Guard Staff Officers—The Committee interviewed the following applicants for the posts of Assistant Fire Guard Staff Officers :—

Mr. C. W. Hall, until recently Assistant Fire Guard Staff Officer, South Bucks A.R.P. Joint Committee.

Mr H. G. Staite, Depot Superintendent to the Council.

As the Committee were unable to offer Mr. Hall a salary of £300 per annum, he withdrew his application. RESOLVED, That Mr. Staite be appointed Resistant Fire Guard Staff Officer, and that as his salary as Depot Superintendent is at present £260 per annum, the Town Clerk communicate with the Regional Authorities urging them to approve his appointment at a salary of £275 per annum.

11—Depot Superintendents—RESOLVED, That in view of the recommendations of the Regional Authorities that additional depots should be provided in the Borough, making six in all, and that Superintendents should be appointed for each Depot, the Town Clerk issue an advertisement inviting applications for the appointment of three Depot Superintendents at the scales of salary laid down in Circular No. 174/41 from the Ministry of Home Security, namely £4 10s. 0d. to £6 0s. 0d. per week, according to the number of Fire Guards on duty at any given time. RESOLVED, also, That a Sub-Committee consisting of the Chairman. Councillors Bush and Chinn, and Mr. V. R. Ferguson, be appointed to inspect and report as to premises which they consider suitable for Depots.

12—Shorthand-Typist—The Fire Guard Staff Officer reported that Miss A. E. Enstone, employed in his Office as shorthand-typist at £3 per week, had resigned her appointment. RESOLVED, That he be authorised to fill the vacancy.

13—Central Fire Station—Read, letter dated 4th June from the Regional Commissioner authorising the acceptance of the tender of Mr. E. L. Squire amounting to £503 for the works of adaptation and construction necessary to the Central Fire Station. Reasonable expenditure not exceeding the amount stated, would rank for re-imbusement.

14—Salaries of Depot Superintendents and Staff of Fire Guard Staff Officer—The Town Clerk reported that he had been in communication with the Regional Authorities with regard to the applications for increases in salary received from the Depot Superintendents and the staff of the Fire Guard Staff Officer. RESOLVED, That this matter be further adjourned and re-considered at the next meeting of this Committee when the Fire Guard Staff Officer will submit his proposals for the re-organisation of his Department.

15—Civil Defence Duties (Compulsory Enrolment) Order, 1941—With reference to Minute No. 2, the Town Clerk submitted letter dated 19th June from the Regional Commissioner stating that in view of the doubt as to the policy to be adopted for the use of men available for fire prevention duty under the above Order, he desired to confirm that, in consequence of the diminution of man-power, it was now necessary to direct non-exempted registered men to do fire prevention duty at business premises in target areas. The Regional Commissioner also pointed out that the number of persons assigned to premises under the "Normal minimum standard for trade and industry" was too small for the type of buildings usually found in the shopping centre, and this standard should at least be doubled, and not less than three persons should be on duty in each premises separated from others by party walls.



16—Fire Guard Staff Officer—Read, letter from the Regional Commissioner dated 9th June approving of the increase in the salary of the Fire Guard Staff Officer to £500 per annum as from the 1st June, such expenditure ranking for grant subject to the provisions of the Air Raid Precautions (Approval of Expenditure) Provisional Regulations, 1938.

17—Prosecutions--The Town Clerk reported upon seven instances in which men had not carried out their duties under the Civil Defence Duties (Compulsory Enrolment) Order, 1941 RESOLVED, That the Town Clerk be authorised to take proceedings in the cases where the evidence warrants this course, and that warning letters be written to the remaining offenders informing them that if any further complaint is received, proceedings will be taken against them without further notice. RESOLVED, also, That the Town Clerk be authorised to take proceedings against defaulters who fail to carry out their duties after a warning letter has been sent to them.

176

18—Address by the Chief Constable of Exeter—The Town Clerk reported that the Chief Constable of Exeter had addressed a mass meeting at the Town Hall on the 16th June on " Lessons to be learned from the recent blitz on Exeter," There was a very large attendance at the meeting, which was attended by the Regional Commissioner and other Regional Officers.

19—National Fire Service—Communications Services—Read, letter dated 13th June from the Fire Force Commander enclosing list of installations taken over from the Council. RESOLVED, That this be approved.

20—Training Officer—Read, letter dated 15th June from the Borough Engineer stating that owing to further depletion of staff he was unable to continue the arrangement whereby the Building Inspector was seconded to the Fire Prevention Department for four half-days per week for training purposes. RESOLVED, That application he made to the Regional Commissioner for approval of the appointment of training officer at the appropriate salary.

21.—Inspection of Business Premises—Read, letter dated 22nd June from Column Officer Jones stating that the Divisional Officer of the National Fire Service had instructed him to recall Fireman Posner to duty as soon as possible RESOLVED, That the Town Clerk communicate with the Regional Authorities stressing the need for the retention by the Council of Fireman Posner's services and asking the Regional Authorities to support the Council in this matter RESOLVED, also, That the Town Clerk communicate with the Police Superintendent with regard to the inspection of business premises by the Police, and informing him that the Fire Guard Staff Officer will assist in every way possible, particularly with regard to the provision of a rota of premises to be inspected daily.

22—Emergency Static Water Supplies—Read, letter dated 19th June from the Regional Commissioner approving of the claims submitted by the Borough Engineer for augmenting static water supplies by the provision of a brick and concrete basin in Lypiatt Road ; road works and ramps for six inch steel pipe line from swimming pool to basin No. 129 having a length of pipe line approx. 4,000 feet ; and the provision of access to the pump to the swimming pool, at a total cost of £1,041 This would provide for an increased storage capacity of 135,000 gallons, and the expenditure amounting to £1,041 would be reimbursed.

23—Government and other Premises—RESOLVED, That the Town Clerk communicate with the Regional Authorities urging them to agree to Fire Guard Officers and Wardens of the local authority being authorised to enter and inspect business premises for which the Regional Commissioner is the appropriate authority.

24—Circulars—The Town Clerk reported receipt of the following circulars :—(a) Home Office. No. 17—Establishment of separate petrol supplies for National Fire Service as from 1st June.

No 18—Summary of principal developments in re-organisation of National Fire Service and setting out arrangements for employment of firemen during lull periods and taking over of administrative and clerical work formerly performed by local authority staffs.

No. 19— Financial arrangements for gas, electricity and water supplies to premises occupied by the National Fire Service.

No. 20--Instructions to National Fire Service to supply former fire authorities with particulars of fires not caused by enemy action.

No. 21— Compensation terms for police or local authority officers not transferred to National Fire Service who have lost emoluments by reason of institution of National Fire Service.

No. 22--Claims for damage now extended to all works executed by local authority as agent for the National Fire Service.

No. 23—Awards of gallantry and service now only to be made for service and incidents prior to formation of National Fire Service.

(b) Ministry of Home Security.

No. 112—Subsistence allowances in connection with business premises included in joint arrangements.

No. 113—Compulsory Fire Guard duties.

(c) S. W. Region

No. 130—Appointments and salaries of Fire Guard Staff Officers and Assistants and procedure to be followed.

No 145—Structural precautions against incendiary bombs in connection with built-up areas and business and warehousing quarters.

---National Fire Service Organisation. Re-adjustment and allocation of whole-time personnel to increase fire service strength in likely target towns.

No. 155—Fire Guards and Home Guard—Recruitment.

No. 156—Relaxation of fire prevention arrangements for a temporary period. between half an hour before black-out to half an hour after black-out to end on the night of 27th/28th September next

H. C. GRIMWADE, Chairman.

177

#### **ALLOTMENTS COMMITTEE.**

**At a Meeting of this Committee held on Monday, 8th June, 1942.** Present—Councillors Addis, Bendall, Bush, Compton, Green, Smith and Thompson. Mr. A. Ball (Councillor Smith in the chair).

1--Allotments, Agg Gardner Recreation Ground—(a) The Town Clerk reported that in accordance with Minute No. 13 passed at the last meeting of this Committee he had made application to the Butchers' Buying Committee for payment of half the cost of the fence proposed to be erected

between the access road and these allotments but although the Borough Surveyor had been able to purchase second-hand wire and so considerably reduce the cost, the Butchers Buying Committee had not reached a decision, as at the present time they were not using the field owing to the recent outbreak of Foot and Mouth Disease. RESOLVED, That the Town Clerk inform the Committee that if any damage is caused to the allotments by cattle they will be held responsible and that they be pressed to give an early decision with regard to payment of half the cost of the fence.

(b) Gate from Hudson Street—Read, letter dated 12th May from the Cheltenham & District Allotments and Gardens Society complaining of damage to crops and seedlings caused by dogs and asking for the gate leading to the allotments from Hudson Street to be kept shut. RESOLVED, That the Borough Surveyor instruct lorry drivers using the road to fasten the gate and that a notice to this effect be placed on the gate.

2--Thornccliffe Estate—The Town Clerk reported that he had been in communication with Messrs. S. C. Morris & Son Ltd. with a view to the use of any vacant land on this estate for allotments and he submitted letter dated 14th May from the Company stating that the land was fully occupied.

3—Fields 483 and 484 Marle Hill—(a) Access—Read, letter dated 2nd June from Mr. E. W. Atkinson, the owner of these fields, asking for arrangements to be made for the access to this land to be obtained from the existing Marle Hill Allotments and not from the private drive leading to the Cleevelands. The Town Clerk reported that arrangements were being made accordingly. RESOLVED, That this be approved.

(b) The Gardens Superintendent reported that a portion of the land had now been ploughed by the Gloucestershire War Agricultural Executive Committee and 40 allotments plotted out, many of which had been let, but in turning the plough it was found that some areas had not been ploughed up. It had also been necessary to provide a fence to divide the allotments from the remainder of the field which was at present used for grazing. It was proposed to make an entrance from the existing allotments as near to Evesham Road as possible and it was also proposed to allow allotment holders from both the Cleevelands Drive and the Marle Hill allotments to obtain water from the pond which the Gardens Superintendent anticipated would be adequate for the allotment holders and the cattle.

(c) Rebates in Rent—RESOLVED, That the Town Clerk be authorised to grant a rebate of three months' rent free in cases where the allotments have not been completely ploughed up.

4—North Ward Allotments—(a) Gate leading from Marsh Lane—The Committee considered the reference back by the Council of Minute No. 1 (c) passed at the last meeting. RESOLVED, That no further action be taken with regard to the closing of this gate and that the tenant of Allotments Nos. 28, 43, 44 and 45 North Ward be informed that the Committee raise no objection to his using this gate to obtain access to the North Ward Allotments.

(b) The Town Clerk reported that complaints had been received of considerable damage to the allotments caused by a horse belonging to the tenant of Nos. 64 and 82. RESOLVED, That he be informed that the Committee cannot allow horses to be stabled on the allotments and that the Town Clerk take the necessary action with regard to other tenants who are stabling horses on their plots.

5—Greenhills Road Allotments—Read, letter dated 11th May from Messrs. Bubb & Co. enclosing an account of their costs amounting to £2 2s. 0d. in connection with the Agreement for the use of this land for allotments. The Town Clerk reported that the account had been referred to the Ministry of Agriculture and Fisheries for their observations.

6—Allotments, Girls Grammar School Playing Field—Read, letter dated 12th May from the Cheltenham & District Allotments and Gardens Society asking for the gate in the fence adjoining the Marle Hill Annexe to be unlocked to enable tenants to obtain water from the lake. RESOLVED, That this be agreed to and that the Borough Surveyor be instructed to have the gate kept unlocked in the future.

7—Allotments, Brooklyn Road Playing Field—Read, letter dated 4th June from the Cheltenham & District Allotments and Gardens Society complaining of damage to these allotments by army motor cyclists using the Brooklyn Road Playing Field. The Town Clerk reported that he was in communication with the Military Authorities thereon.

8—Gardens Superintendent's Report—The Gardens Superintendent reported that the monthly inspection of the allotments had been carried out and he had notified the Town Clerk that 35 allotments were found to be in bad condition or not fully cultivated. The Town Clerk reported that he had taken appropriate action. RESOLVED, That if necessary, the Town Clerk be authorised to take possession of any allotments which are uncultivated.

9—Autumn Show—The Gardens Superintendent reported that the first meeting of this Committee had been held and with Mrs. Bisset he had been appointed Joint Hon. Secretary. RESOLVED, That the Committee agree to the Gardens Superintendent and his staff assisting with the organisation of the Show.

P. T. SMITH, Chairman.

178

#### **PARKS AND RECREATION GROUNDS COMMITTEE.**

**At a Special Meeting of this Committee held on Wednesday, 3rd June, 1942.** Present—Councillors Addis, Bush, Compton, Green and Thompson (Councillor Green in the chair)

1—Deputy Parks and Gardens Superintendent—The Town Clerk reported that in response to the advertisement, 32 applications had been received for this appointment. RESOLVED, That the following be selected for interview At a Special Meeting of this Committee to be held on 24th June :—Mr. L. Dutton, Head Gardener and Allotments Superintendent, Derby Parks Department. Mr. R. Erskine, Deputy Parks Superintendent, Swansea. Mr. G. Robertson, Assistant Parks Superintendent, Ipswich. Mr. G. A. Hyland, Deputy Parks Superintendent, Manchester.

2—Athletic Ground—The Town Clerk reported that with regard to Minute No. 4 (a) passed at the meeting of this Committee held on 11th May he had interviewed representatives of the Gloster Aircraft Sports and Social Club. The Club wished to make an admission charge to the general public and enquired on what terms the Committee would grant them the use of the ground RESOLVED, That the Club be granted the free use of the ground but that if a charge for admission is made a balance sheet be furnished to the Committee for perusal and consideration as to what contribution, if any, should be made.

3—British Restaurants—The Gardens Superintendent reported that he had now commenced to supply produce to the British Restaurants and asked for a decision on the prices to be charged for controlled goods having regard to the fact that the necessary transport is provided, RESOLVED, That the produce be sold at buyers' price.

4—Cricket Pitch—The Town Clerk submitted application dated 1st June from the Gloster Aircraft Sports and Social Club for a cricket pitch at either the Athletic Ground or one of the Recreation

Grounds for use by members of the Club residing in Cheltenham, RESOLVED, That the Club be informed that the Committee appreciate their difficulty in, obtaining a ground but regret they are unable to grant the application owing to lack of suitable accommodation but recommend the Club to approach local Sports Clubs who provide their own grounds to ascertain if suitable accommodation can be obtained. RESOLVED, also, That the Town Clerk report in due course as to the possibility of the military authorities allowing a portion of the Brooklyn Road Playing Field to be used by Sports Clubs when this is not required by military units.

W. J. GREEN, Chairman.

**At a Meeting of this Committee held on Monday, 8th June, 1942.** Present—Councillors Addis, Bendall, Bush, Compton, Green, Smith and Thompson (Councillor Green in the chair).

5—Athletic Ground—(a) Read, letter dated 3rd June from the North Gloucestershire Technical College thanking the Council for granting the use of this ground for the seven-a-side Rugby Football Match on the 16th May in aid of Mrs. Churchill's Aid-to-Russia Fund, which had resulted in a donation of £50 being forwarded to the fund.

(b) The Town Clerk submitted application from the Cheltenham & County Harriers for the free use of the ground for training purposes for the ladies' section on Tuesday and Thursday evenings. RESOLVED, That the application be granted.

6—Football Pitch—Read, letter dated 1st June from Folland Sports Club making application for a football pitch for the coming season. RESOLVED, That the Club be informed that the Committee are unable to grant their application for a pitch on the recreation grounds but if arrangements are made with the military authorities for the use of pitches on the Brooklyn Road Playing Field, an application from the Club will be considered with other applications which may be received

7—Alstone Croft Playing Field—The Town Clerk reported that with regard to Minute No. 2 passed at the last meeting, the Education Committee had now agreed to the lavatories in the Pavilion being opened after school hours for use by children.

8—Cricket Pitch—Read, letter dated 4th June from Dowty Equipment Cricket Club making application for the use of a pitch at Naunton Park Recreation Ground on the 8th June. RESOLVED, That the Club be informed that the Committee regret they are unable to accede to the application.

9—Food Production—The Gardens Superintendent reported that during the month of May the sale of produce at the market amounted to £13 3s. 9d as compared with £48 7s. 3d. for May, 1941.

10—British Restaurants—The Gardens Superintendent reported that he had now commenced to supply the British Restaurants with produce. The produce supplied to date amounted to £2 18s. 9d., and it was hoped that the department would have a greater quantity of produce available in the near future.

11—Sandford Park—The Borough Surveyor reported that the mess room and tool shed at Sandford Park had been re-roofed.

W. J. GREEN, Chairman.

179

**At a Special Meeting of this Committee held on Wednesday, 24th June, 1942.** Present—Councillors Addis, Bush, Compton, Green and Thompson (Councillor Green in the chair).

12—Deputy Parks and Gardens Superintendent—The Committee interviewed the four candidates selected at their Meeting on 3rd June for this appointment. RESOLVED, That Mr. R. Erskine, Deputy Parks Superintendent, Swansea, be appointed Deputy Parks and Gardens Superintendent at a salary of £300 per annum rising by two annual increments of £25 to £350, the appointment to be on a temporary basis, in accordance with the resolution of the Council, and subject to one month's notice in writing on either side and also to the provisions of the Local Government Superannuation Act, 1937.

13—Brooklyn Road Playing Field—The Town Clerk reported that he had been informed that the military authorities were not using this Playing Field to its full extent and in view of the applications received from factory Sports Clubs who were unable to obtain accommodation in the town, he had been in communication with the military authorities suggesting that a portion or the whole of the ground might be used by the Clubs for cricket and he had now received a letter from the Gloucestershire Sub-area agreeing to this subject to certain conditions. RESOLVED, That an inspection be made by the Gardens Superintendent and if he considers the ground suitable for play, the Town Clerk be authorised to make arrangements with the various Clubs as to the rent to be paid and the days of play, subject to the conditions laid down by the military authorities, and that it be suggested to the latter that in lieu of the reduction in the rent requested by them, they should receive the payments made by the various Clubs, the Corporation continuing to provide labour for maintaining the ground, the military authorities supplying the necessary petrol. RESOLVED, also, That the Town Clerk ascertain if the permission now granted can be extended to the winter months so that football pitches may be provided for the factory clubs in the town.

14—Naunton Park Recreation Ground—Read, letter dated 15th June from the Education Secretary asking for the use of this ground for the Naunton Park School Sports to be held in the afternoon of the 9th July. RESOLVED, That this be granted.

W. J. GREEN, Chairman.

#### **ART GALLERY AND MUSEUM COMMITTEE.**

**At a Meeting of this Committee held on Friday, 19th June, 1942.** Present—The Deputy Mayor ; Alderman Clara F. Winterbotham; Major J. G. N. Clift and Mr. C. R. Mapp (Alderman Winterbotham in the chair).

1—Curator's Report for April and May, 1942—Visitors-8,231 (last year 7,029).

Receipts—Catalogues, Postcards, etc. 10s 5d. " Friends of the Art Gallery and Museum Account " £17 4s. 2d. Total £17 14s. 7d.

Library Association—The Chinese Porcelain Room had been lent for the Library Association Examinations, 18th to 20th May.

2—Donations—Gifts to the Museum had been received from Miss Dudeney, Mrs. Duke, Miss H. C. Fawkes, Miss Harrison, Lady Dixon Hartland, Miss M. R. Reynolds, Mr. Guy Pemberton, and Mr. W. H. Shipway.

RESOLVED, That the thanks of the Committee be conveyed to the donors.

3—Oil-painting by Mary Raphael—RESOLVED, That "A Wood Nymph " by Mary Raphael, offered as a gift by Lady Dixon Hartland, be accepted with thanks.

4—Collection of English Silver and Glass—RESOLVED, That the thanks of the Committee be conveyed to Mr. H. W. A. Kilgour, for the collection of English silver and 18th and 19th century English glass which he has presented.

5—Specimens Purchased--RESOLVED, That two Bygones and a collection of coins and tokens be purchased at a total cost of £1 12s. 0d.

6—" Friends of the Art Gallery and Museum Account "—RESOLVED, That a pair of silver-mounted horn Pepper Castors, c. 1800 ; a Chinese Porcelain Tea-pot ; and Old English Lilac Lustre Jug, c. 1820 be purchased at a total cost of £12 2s. 0d.

7—Bequest from the late Mrs. A. Foster—An oil-painting, signed and dated " J. Crome, 1819 " and a water-colour by J. Skinner Prout, 1806-76, had been received from the estate of the late Mrs. A. Foster. RESOLVED, That the thanks of the Committee be conveyed to the Executors.

180

8—Exhibitions—RESOLVED, That facilities be given for the following displays to be held in the large Gallery and Dutch Gallery :— (a) Contemporary British Art for H.M. Forces. July, 1942.

(b) Primitive Art from Cambridge Archaeological Museum. August, 1942.

(c) Tate Gallery's War-time Acquisitions. September, 1942.

(d) Cheltenham Group of Artists Annual Exhibition. October, 1942.

(e) R.A.F. Benevolent Fund Exhibition of Drawings of R.A.F. Personnel by Sir William Rothenstein, (In Dutch Gallery). October, 1942.

(f) War Pictures by British Artists ; second selection. November, 1942.

(g) Contemporary Tempera Paintings. 1943.

9—August Bank Holiday--RESOLVED, That the Art Gallery and Museum remain open on August Bank Holiday until 6 p.m.

10—Specimens Evacuated—The Curator reported that 15 packing cases containing ancient Glass, Sheffield Plate, Pottery, Porcelain and local playbills, had been temporarily dispersed to houses in the county. RESOLVED, That the Curator's action be confirmed, and that he be authorised to use his discretion as to the temporary dispersal of other specimens and pictures.

11—Date of next Meeting—RESOLVED, That the next meeting of the Committee be held on Friday, 18th September, 1942.

CLARA F. WINTERBOTHAM, Chairman.

#### **CEMETERY AND CREMATORIUM COMMITTEE.**

**At a Meeting of this Committee held on Friday, 26th June, 1942.** Present—The Mayor; Councillors Avery, Bettridge, Chinn, Rev. de Courcy Ireland and Readings (Councillor Rev. de Courcy Ireland in the chair).

1—Superintendent's Report—Read, Report of the Superintendent for the period from the 27th March to 26th June, Number of Interments 155 ; Cremations 80 ; Grave Spaces sold : 1st Position 5, 2nd Position 5, 3rd Position nil, 4th Position 24 ; New Memorials erected 25 ; New Inscriptions 35.

2—Grants of Grave Spaces Sold—RESOLVED, That the Common Seal be affixed to Grants Nos. 10569 to 10602.

3—Designs—RESOLVED, That the designs Nos. 2777 to 2812, as set out in the designs book, signed by the Chairman, be approved.

4—Maintenance of Graves—(a) No. 1529, Section C.1.—Read, letter dated the 9th May from Mrs. M. J. Holloway, asking on what terms the Corporation would be prepared to maintain this grave in perpetuity. RESOLVED, That the Corporation are prepared to undertake the maintenance of this grave for the sum of £50, subject to the recommendation of the Cemetery Superintendent.

(b) No 237, Section H.—Read, letter dated the 24th June from Miss A. A. Redfern asking if the Corporation would be prepared to maintain this grave in perpetuity for a sum of £50. RESOLVED, That this be agreed to.

5—Emergency Mortuary Service—The Town Clerk reported that the Emergency Committee recommended that the duties of the Council to provide an Emergency Mortuary Service should be transferred to the Emergency Committee who have to deal with this matter after air raids. RESOLVED, That the Committee agree to this recommendation.

6—Cemetery Staff—The Superintendent reported on the position of the staff at the Cemetery. With the application of the Essential Work (General Provisions) Order, the Ministry of Labour had now re-directed one of the former employees from munitions back to the Cemetery. Mr. Weaver, who formerly acted as Deputy to the Superintendent during his absence, was now fully engaged on work at the Crematorium and the Superintendent had not been able to obtain any holiday for three years. RESOLVED, That an advertisement be issued invited applications for the appointment of an Assistant at the Crematorium, the wages to be on the appropriate scale RESOLVED, also, That the Chairman and the Superintendent be authorised to make the appointment.

7—Civilian War Deaths Scheme—Read, letter dated the 16th May from the Ministry of Health approving of the purchase by the County Council of three Trailer Ambulances in connection with the Emergency Mortuary Scheme at a cost of £40 each. The Town Clerk reported that the Trailer Ambulances had been delivered and had been stored at the Market.

E. S. DE COURCY IRELAND, Chairman.

181

#### **PUBLIC LIBRARY COMMITTEE.**

**At a Meeting of this Committee held on Friday, 19th June, 1942.** Present—The Deputy Mayor ; Alderman Lipson ; Councillor Compton ; Rev. Barbara Thomas ; Mr. S. J. Clarke (Alderman Lipson in the chair).

1—Librarian's Report for April and May, 1942—Receipts £102 5s. 3d.

Number of Volumes Issued—Reference Department 8,398 ; Lending Department 64,357 ; junior Department 9,027 ; Branch Libraries 1,137. Total 82,916 (last year 85,585).

Replacements and Binding—254 volumes had been replaced. 290 volumes had been returned from the binder, and 1,319 volumes had been dispatched.

Lecture—On April 27th, Mr. B. S. Townroe opened a discussion on France. Attendance 108.



Temporary Assistant—As authorised by the Committee, Mrs. A. B. Workman had been appointed as part-time temporary assistant at 35s per 25 hour week.

Books for the Troops—A Total of 15,085 volumes and 4,868 magazines have been collected and dispatched.

Letter from Capt. G. A. Eastman—A letter of thanks had been received from the O.C. No. 2 War Office T. Coy., R.A.S.C., for the loan of 50 books each month. RESOLVED, That the Librarian's action in this matter be confirmed.

2—Books—RESOLVED, (a) That 728 volumes, published at £220 17s. 3d., be purchased for £188 4s. 1d.

(b) That £100 be spent on Binding.

(c) That £50 be spent on Replacements.

3—Donations—223 volumes had been received from 27 donors. RESOLVED, That the thanks of the Committee be conveyed to the donors.

4—Periodicals—RESOLVED, (a) That " Journal of the Royal Institute of Public Health and Hygiene " offered as a gift, be accepted with thanks.

(b) That "The Economist" (1s weekly) be added to the periodicals purchased.

5—Lectures—RESOLVED, That the Librarian's suggestions for lectures during the autumn 1942, be approved, as modified.

6—August Bank Holiday —RESOLVED, That the closing of all departments of the Library on August Bank Holiday be left to the Chairman's decision nearer the time.

7—Caretaker—The Librarian reported that the Art Gallery and Museum Committee had agreed to Mr. W. J. Thompson (temporary Art Gallery and Museum Attendant) taking over the supervisory duties of Mr. F. D. W. Smith (Library Janitor) on the latter's retirement. He further reported on the excellent service given by Mr. Thompson and recommended that he be now granted an increase in wages. RESOLVED, That Mr. Thompson be granted an increase of 10s per week, such increase to be charged to the Library account. RESOLVED, also, That the Librarian be authorised to advertise for an assistant caretaker.

8—Date of next Meeting—RESOLVED, That the next meeting of the Committee be held on Friday, 18th September, 1942.

D. L. LIPSON, Chairman.

#### **RATING COMMITTEE.**

**At a Meeting of this Committee held on Thursday, 4th June, 1942.** Present—Alderman Ward ; Councillors Moore and Smith (Alderman Ward in the chair).

1—Defaulter—The Committee considered a letter from one defaulter and gave instructions to the Rating and Valuation Officer for dealing with same.

2—Proposals—The Committee considered the proposals submitted by the Rating and Valuation Officer. RESOLVED, That these be submitted for the revision of Assessments as now settled by the Committee.

3—Rating of Playing Fields—Read, letter dated the 29th April from the Bursar, Cheltenham College, asking the Committee to agree to the following Playing Fields being de-rated on the grounds that they were used solely for agricultural purposes, namely :—

Ground at Junior School. Land at Charlton Park. Murvagh Playing Field.

RESOLVED, That the Bursar be informed that the Committee cannot agree to this but if it is desired to proceed with the matter further, proposals should be made to the Assessment Committee in the usual way.

E. L. WARD, Chairman.

182

#### FINANCE COMMITTEE.

**At a Meeting of this Committee held on Tuesday, 30th June, 1942.** Present—The Mayor ; Aldermen Pruen, Taylor and Ward: Councillors Garland and Grimwade (Alderman Taylor in the chair).

1-General Rate --Read, Report of the Borough Treasurer, dated the 30th June, on the collection of the first Instalment of this Rate. Amount collected £69,456 ; Leaving £63,897 outstanding.

2—Water Rate —Read, Report of the Borough Treasurer dated 30th June on the collection of this Rate for the half-year ending 30th September, 1942. Amount collected £9,906 ; outstanding £8,570.

3--Electricity Charges—The Borough Treasurer reported on the collection of Electricity charges since the last Meeting.

4—Accounts Rota Committee—Reported Meeting on the 30th June. Present—Alderman Taylor (in the chair), and Alderman Ward The Accounts were examined and recommended for payment.

RESOLVED, That this recommendation be approved and adopted.

5—Superannuation—(a) Mr. R. Owen Seacome—The Town Clerk reported that the Minister of Health had now decided on the appeal made by Mr. Seacome under Section 35 of the Local Government Act, 1937, and had informed Mr. Seacome that the premiums received by him from articulated pupils did not fall within the definition contained in Section 40 (1) of the Act and could not, therefore, be taken into account in the calculation of the amount of superannuation allowance payable, and he, therefore, dismissed the appeal. RESOLVED, That the Town Clerk and Borough Treasurer report further hereon to the next meeting of this Committee.

(b) W. J. Hawkins, Sewage Works Employee—The Borough Treasurer reported that W. J. Hawkins retired on medical grounds at the age of 61 years. His pension, based on 5 years' non-contributory service and 17 years' contributory service, amounted to 17s 8d. per week.

(c) L. W. Young, Road Sweeper—The Borough Treasurer reported that L. W. Young, whose services were extended to 23rd January, 1943, was seriously ill and would be unable to resume his duties. His pension based on 12 years' non-contributory service and 14 years' contributory service, amounted to approximately 18s per week.

6-53 and 54 Clarence Street—The Town Clerk reported that the Ministry of Health had not yet issued their consent to the purchase of these properties which the Council desired to acquire for the extension of the Museum and Art Gallery. If vacant possession of the premises could now be obtained, immediate use could be made thereof, in which case the consent of the Ministry would not be required. The owner was willing to enter into a contract and to accept a nominal deposit and

to complete the purchase on 29th September, 1943, when the present tenancy expires RESOLVED, That the Town Clerk be authorised to enter into a contract accordingly.

7—Borough Treasurer's Department—The Borough Treasurer reported that the Electricity Commissioners had recommended that the calling up of Mr. R. S Paynter, Electricity Accounts Clerk, should be deferred until 30th November next, and the calling up of Mr. H R. Ruck, Audit Clerk, had also been deferred by the Ministry of Labour and National Service for approximately six months.

8—W. Willett—Gardener, Parks Department—The Town Clerk reported that W. Willett had now been discharged from the Army due to incapacity as a result of an accident during his Army service, and he was now in receipt of a full disability pension RESOLVED, That the Council agree to make up the difference between his pension and the pay he would have received from his normal occupation and that the matter be further considered when he is fit to resume work or at the expiration of three months whichever is the shorter period.

9—Air Raid Shelters—The Borough Treasurer reported that the District Auditor proposed to disallow the sum of £750 representing wages paid to tradesmen and other permanent workmen of the Council during the four months the constructional work of Shelters was in hand on the ground that regular workmen cannot be employed on capital work, particularly in cases where a grant is received from the Exchequer RESOLVED, That the Town Clerk be authorised to appeal against this decision.

P. P. TAYLOR, chairman.

183

#### **Borough of Cheltenham.**

**At a Monthly Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices on the said Borough, on Monday, 6th July, 1942, at 3 p.m. Present:-**

The Mayor (Councillor T. Wilfred Waite, LP.) in the chair.

The Deputy Mayor (Councillor John Howell, C.B.E., F.R.C.S., J.P.).

Aldermen Leigh James, Lipson, M.A., M.P., Pates, Pruen, Taylor, Capt. J. H. Trye, C.B.E., R.N. (Retd.), Ward and Clara F. Winterbotham, M.B.E., J.P. ; Councillors Addis, J.P., Avery, Barnett, Bayliss, Bendall, Bettridge, Bush, Chinn, Compton, Rev. de Courcy Ireland, M.A., Fisher, Garland, Green, Grimwade, Moore, Readings, Smith, Thompson and Till.

1—Death of Councillor Stanley Rogers—RESOLVED, That this Council desire to record their deep sorrow and regret at the untimely death of Councillor Stanley Rogers who was a member of this Council for over eight years and Chairman of the Electricity and Lighting Committee for nearly three years. RESOLVED also, That the Town Clerk do convey to his widow and family the sincere sympathy of the Council with them in the great loss they have sustained.

2—Minutes of Previous Meeting—RESOLVED, That the Minutes of the Monthly Meeting of the Town Council held on the 1st June, 1942, having been printed and a copy sent to each Member of the Council, be taken as read, and that the same be adopted and confirmed.

3—Emergency Committee—RESOLVED, That the Report of the Emergency Committee of their Meetings held on the 10th, 17th and 24th June, 1942, be received.

4—Proceedings of Committees—RESOLVED, That the proceedings of the under-mentioned Committees at their Meetings held on the dates respectively appearing be approved and confirmed :--

Public Health . Meeting held June 8

Housing ... Meeting held May 29

Street and Highway Meeting held June 22

Subject to an Amendment moved by Alderman Pruen and seconded by Councillor Bettridge : " That Minute No. 8 with regard to the erection of a ' Halt ' sign at the junction of Millbrook Street, Gloucester and Arle Roads be referred back for further consideration."

Town Planning ... Meeting held June 25

Subject to an Amendment moved by Alderman Trye and seconded by Councillor Bettridge : "That Minute No. 2 (a) with regard to the erection of a straw pulping plant on the site of demolished buildings in Stoneville Street, be referred back for further consideration."

Town Improvement and Spa Meeting held June 26

Electricity and Lighting ... Meeting held June 29

Water ... Meeting held June 9

General Purposes and Watch Meetings held May 29 & June 23

Subject to an Amendment moved by Alderman Ward and seconded by Alderman Trye : "That Minute No. 13 (11) with regard to the car allowance of the Town Planning Assistant, be referred back for further consideration."

Subject also, to an Amendment moved by Alderman Winterbotham and seconded by Councillor Barnett : "That, with regard to Minute No 3 (c), the application of Mr. R. A. Critchley for the transfer of his existing licence in respect of car No CLB 269 to a two-door Morris saloon car be granted for the period from 6th July, 1942, to 1st August, 1942, subject to the car being approved by the Motor Hackney Carriage Inspector and Police Superintendent."

Fire Prevention Meetings held June 16, 19 & 22

Allotments Meeting held June 8

Parks and Recreation Grounds Meetings held June 3, 8 & 24

Art Gallery and Museum Meeting held June 19

Cemetery and Crematorium Meeting held June 26

Public Library Meeting held June 19

Rating ... Meeting held June 4

Finance ... Meeting held June 30

RESOLVED, also, That an Order on the Borough Treasurer be signed authorising him to pay to the several Corporations, Companies and Persons mentioned in the Schedule of Accounts, the sum of money set opposite their respective names, and such additional sums as may become payable

during the month in respect of current Contracts upon the Certificate of the Architect or Officer under whom the work is carried out.

185

5—Commemoration of 5 years' of Chinese Resistance—RESOLVED, That on the occasion of the fifth anniversary of the Japanese attack on China, this Council desire to record their appreciation of the tremendous sacrifices made by the people of that country in the world struggle against Fascist aggression and who, since the outbreak of War, in the face of almost insuperable difficulties, have attacked the enemy and maintained splendid morale and resolute determination to continue the struggle. The Council send greetings to the people and Government of China and express to them the deep admiration of the townspeople in their united resistance and far-sighted reconstruction. It is fully realised that China has played and is playing a crucial part in the struggle of the United Nations against the Axis powers and the people are resolved that she must be given every assistance in order to secure final victory.

6—St. Mark's Ward—RESOLVED, That the office of Councillor for the St. Mark's Ward, vacated by the death of Councillor Stanley Rogers, be filled at the next ordinary meeting of the Council ; that nominations for the said vacancy be sent in writing to the Town Clerk at least seven clear days before the date of the said meeting, accompanied by the consent in writing of the candidate nominated, and that the nominations received be printed on the Agenda for the Council Meeting in the order in which such nominations are received by the Town Clerk, provided that, in the event of any one of the candidates withdrawing, or dying, after the last date for nomination and before the election, all nominations shall be void and the election shall take place at the Council Meeting held next after that in respect of which nominations were intended. RESOLVED, also, That the Town Clerk do circulate to all members of the Council a copy of this Resolution and a copy of a nomination paper within seven days of this meeting.

7—Education Committee—RESOLVED, That Miss E. L. Brookes, being a woman having experience in education, be re-appointed a member of the Education Committee for a further term of three years expiring on 6th July, 1945.

T. WILFRED WAITE, Mayor.

**MINUTES of the Committees of the Town Council to be submitted for approval at the Quarterly Meeting of the Council to be held on Friday, 31st July, 1942.**

#### **PUBLIC HEALTH COMMITTEE.**

**At a Meeting of this Committee held on Monday, 13th July, 1942.** Present—The Mayor; Aldermen Pruen and Winterbotham ; Councillors Barnett, Biggs, Rev. de Courcy Ireland, Garland, Hayward and Moore (Alderman Pruen in the chair).

1—Barn Farm—The Town Clerk reported that the Gloucestershire War Agricultural Executive Committee had directed the ploughing of fields Nos. part 297, part 238 and part 302. He had been in communication with the War Agricultural Executive-Committee pointing out that Barn Farm was one of the sewage irrigation farms of the Corporation and that these fields had been specially graded for sewage treatment, The War Agricultural Executive Committee had, therefore, agreed to withdraw the order served on Mr. Rymer to plough these fields.

2—Houses Unfit for Human Habitation—(a) Stanley Cottage—The Committee further considered the question of making a demolition order in respect of these premises. RESOLVED, That the Council,

being satisfied that the house is being used in breach of the owner's undertaking that the same shall not be used for human habitation, a demolition order be now made by the Council in pursuance of Sub-Section (4) of Section 11 of the Housing Act, 1936, requiring that the house shall be vacated within 28 days from the date on which the order becomes operative, and that the premises shall be demolished within six weeks after the expiration of above-mentioned period. or, if the house is not vacated by that date, within six weeks after the date on which it is vacated.

(b) 34 and 34a North Place—The Town Clerk reported negotiations with the owners as to the demolition of the out-houses at the rear of these premises. RESOLVED, That the Chief Sanitary Inspector be instructed to have the outbuildings demolished by the Contractor at present engaged on the demolition of the house.

3—Central Council for Health Education—Read, letter dated 12th June from the Central Council for Health Education asking for the renewal of the subscription to the Council for the year 1942/43. RESOLVED, That the usual annual subscription of £2 2s. 0d. be made.

186

4—Analyst—Read, letter dated 30th June from Mr. R. H. Ellis stating that owing to the great increase in the cost of the upkeep of his laboratories since the commencement of the war, he was compelled to ask the Council to increase his annual retaining fee. RESOLVED, That the Council agree to increase his remuneration to £75 per annum to cover analyses and reports on 100 samples per annum, the charge for additional samples being 12s as at present, subject to the same terms and conditions as those upon which he was appointed in October, 1939, under the Food and Drugs Act, 1938.

5—Re-occupation of Closed Basements and House—(a) 3 Andover Street, 177 Bath Road, and 113 Fairview Road—The Town Clerk reported that the basements of these premises were still occupied in contravention of the closing orders made in respect thereof, but the tenants were endeavouring to obtain other accommodation at an early date, RESOLVED, That the owners be informed that they must take the necessary steps for the immediate vacation of the basements, and that the matter will be considered further by the Committee at their next meeting on the 14th September.

(b) 20 Clarence Square—The Town Clerk reported that the closing order made in respect of these premises only applied to the use of the basement for sleeping purposes, and that the tenant of the room in the basement had now obtained other accommodation for sleeping purposes. RESOLVED, That no further action be taken:

(c) 36 Montpellier Villas—RESOLVED, That consideration of this basement be deferred until the next meeting of this Committee to be held on the 14th September to enable the owner to consider carrying out the works required to render this basement fit for human habitation in accordance with the specification to be issued by the Chief Sanitary Inspector.

(d) 13 Grosvenor Street—The Committee further considered the question of making a demolition order in respect of these premises. The Chief Sanitary Inspector reported that the owner had given notice to the tenant to vacate the premises immediately. RESOLVED, That the licence, authorising the re-occupation of the premises, be renewed to the 30th September next to enable the tenants to find alternative accommodation and that the question of making a demolition order be further considered at a meeting of the Committee to be held on the 12th October.

6—Royal Well Road Omnibus Car Park—The Chairman reported that complaints had been received of the lack of public conveniences in the vicinity of this car park. RESOLVED, That the Borough Surveyor be authorised to consider the provision of two urinals for men and two w.c.'s. for women

on the land at the rear of No. 77 Promenade or Municipal Offices, and that the Standing Sub-Committee be authorised to approve the proposals of the Borough Surveyor and to accept a tender for the necessary work. RESOLVED, also, That one w.c. be free and that the other be provided with a "penny in the slot" lock.

7—Sewage Works —The Borough Surveyor reported the work carried out at the Sewage Works since the last meeting.

8—Assistant Sewage Works Superintendent—H. Barnett—The Borough Surveyor reported that the Assistant Sewage Works Superintendent had now been called up for service with the armed forces, and it had been necessary for arrangements to be made for carrying out certain of his duties. RESOLVED, That the arrangements reported by the Borough Surveyor be approved. RESOLVED, also, That the General Purposes & Watch Committee be recommended to instruct all chief officers to supply the Town Clerk with particulars of employees for whom deferment has been granted or is desired and that the Town Clerk do make all applications for deferment of calling up.

9—Clarence Parade Conveniences—The Borough Surveyor submitted application from the custodians of these conveniences for their wages to be re-considered. RESOLVED, That the Borough Surveyor be authorised to pay them the rates prescribed by the J I C less 10s 6d. a week in respect of the housing accommodation provided.

10 —Leckhampton Conveniences—The Borough Surveyor reported that in view of the complaints received as to the condition of these conveniences, he had had the same inspected and found everything in good order. RESOLVED, That he be instructed to keep these conveniences under constant observation to see that they are maintained in a clean condition.

11- -Public Conveniences-- -Damaged Locks—The Borough Surveyor reported that on the 2nd July he had been informed that seven locks had been broken at the various conveniences in the town, and on the 4th July, it was reported that a further six locks had been broken. He had been in communication with the Police Superintendent with regard to tracing the culprits, and was, in the meantime endeavouring to get the locks repaired, but owing to present conditions, it might be some time before the whole of the locks could be put into order.

12—Outbreak of Small Pox—The Medical Officer of Health reported on the steps taken with regard to the intimation which had been received as to the cases of small pox in the Glasgow area and Swindon.

13—Annual Report—RESOLVED, That the annual report of the Medical Officer of Health be not printed for this year, but that he be instructed to keep the necessary records, and that the statistics usually contained in the report be circulated to members of this Committee.

14—Food and Drugs Act, 1938—(a) Samples of Pasteurised Milk—The Medical Officer of Health reported upon samples of pasteurised milk which had been submitted for bacteriological examination. In one case the sample was not satisfactory, and as some of the samples taken from this producer had in the past also been unsatisfactory, it was RESOLVED, That the Medical Officer of health communicate with the producer stating them that if these poor samples continue, the matter will be reported to the appropriate licensing authority.

(b) The Chief Sanitary Inspector reported that samples taken under this Act had been submitted to the Public Analyst but his reports had not yet been received. RESOLVED, That if the reports of the Public Analyst on these samples prove to be unsatisfactory the same be referred to the Standing Sub-Committee, and that they be given power to take such action as they consider necessary.

15—Rats and Mice Destruction Act, 1919—(a) 1 and 2 Queen's Circus—The Chief Sanitary Inspector reported the nuisance caused by the infestation of rats at these premises. RESOLVED, That statutory notice be served upon the occupiers requiring them to take the necessary steps for the eradication of the rats.

(b) 34 and 35 Winchcomb Street—The Chief Sanitary Inspector reported that these premises now occupied as a food depot and stores, had become infested with rats, and he had, therefore, asked the District Rodent Officer of the Ministry of Food to make an inspection at an early date to discuss what action could be taken.

187

16—Zion Baptist Chapel, Pilley Lane—The Chief Sanitary Inspector reported that the removal of the trap from the foot path at these premises had now been carried out to his satisfaction, as a cost of RESOLVED, That the account of Mr. B. C. Enoch for this amount be referred to the Street and Highway Committee who had agreed to bear the cost.

17—Food Decontamination Service—(a) Demonstration at Worcester—The Chief Sanitary Inspector reported that accompanied by the District Sanitary Inspector, he had attended a demonstration at Worcester on the 25th June.

(b) Personnel—The Chief Sanitary Inspector reported that the Ministry of Food had now intimated that the personnel for this service, previously fixed at 30, had now been increased to 50, but the personnel actually numbered 42, and 30 sets of protective clothing were available for this part of the County.

(c) Autumn Produce Show—The Chief Sanitary Inspector reported that he had been asked to take a space at this Show for the purpose of providing a stand showing the process of the decontamination of food. but in view of the work in hand, he did not recommend that a stand should be taken on this occasion. RESOLVED, That this be approved.

(d) Film—The Chief Sanitary Inspector submitted letter from the Ministry of Food dated 11th July, enclosing copy of a letter which had been forwarded by the Regional Headquarters to the Ministry of Home Security with regard to the film recently taken in connection with food decontamination. The Ministry of Food had asked whether the Ministry of Home Security would consider bearing the cost of having copies made of the film in order that it might be shown as an instructional film to Civil Defence personnel, and also as an educational film to the public.

18-168 High Street—The Medical Officer of Health reported that in accordance with Minute No. 18 passed at the last meeting of this Committee he had made a further inspection of these premises, and submitted a list of defects which he considered should be remedied. RESOLVED, That the Town Clerk communicate with the Solicitors for the owners informing them that in the opinion of this Committee certain drainage work at these premises has not been completed, and asking them to have the necessary defects made good.

19—Nuisances from Drains-125, 127, 129, 131 and 133 Fairview Road—The Chief Sanitary Inspector reported that he had examined the drains on or belonging to these premises, and found the same to be defective and to require amendment and alteration. He submitted specification of the work required to be done. RESOLVED, That the same be approved and that notice be given under Section 39 of the Public Health Act, 1936 to the owners requiring them to carry out the specified work within 7 days.



20—Static Water Tanks—The Borough Surveyor submitted letter dated 12th June from the Divisional Officer of the National Fire Service stating that active steps were being taken to prevent the breeding of mosquitos in static water tanks throughout the division. RESOLVED, That the Medical Officer of Health ascertain when the tanks in the Borough were treated and inspect the same to ascertain that treatment set out in Circular 2622 received from the Ministry of Health, dated 8th April last has been carried out to his satisfaction.

21—Wyman's Brook—(a) Pollution—The Borough Surveyor reported that numerous complaints had been received with regard to the condition of this brook and upon examination it was found that the Prestbury outfall sewer was blocked with material which had apparently been thrown into the manhole on the Marle Hill tip. This had caused practically the whole of the sewage from the Prestbury district to flow by way of an overflow into Wyman's brook. He had taken immediate steps to have the manhole cleared and water had been released from Pittville Lake in an endeavour to clean the brook water and the brook was now being kept under constant observation.

(b) The Borough Surveyor reported that on his recommendation, Messrs. Walker Croweller & Co. Ltd., had agreed to install a neutralising plant for the purification of their trade effluent which is discharged into this brook. The necessary licence had now been obtained, and the work would be put in hand at an early date.

22—Analyses of Water—The Medical Officer of Health submitted his report of analyses of water taken since the last Meeting of the Committee.

23—Surrender of Diseased Meat, etc.—The Medical Officer of Health reported the surrender of 1 cwt. 2 qrs. 4 lbs. Beef ; 12 lbs. Mutton ; 1 qr. 6 lbs. Bacon and Ham ; 1 cwt, 2 qrs. 22 lbs. Sausagemeat and Sausages ; 1 qr. 14 lbs. Brawn ; 6 lbs. jellied Beef ; 1 ¼ lbs. Cheese ; 2 qrs. Carrots ; 2 cwt. Fish, C0d. Hake, etc. ; 3 ½ lbs. tinned Tongue ; 5 lbs. tinned Pork Sausagemeat ; 27 lbs. tinned chopped Ham ; 1 cwt. 2 qrs. 1 lb. tinned Pork Luncheon Meat ; 4 lbs. Meat Roll ; 6 lbs. tinned Pork ; 15 tins various Meat Rolls, Spam, etc. ; 5 tins Meat Paste ; 4 tins Soup ; 2 tins Jam ; 3 tins Hare and Rabbit ; 120 tins Vegetables ; 49 tins of Fish ; and 58 tins of Fruit.

24—Diphtheria Immunisation—(a) Quarterly Report—The Medical Officer of Health submitted the following report of treatment given during the quarter ended 30th June :—

No. of new cases (immunisation commenced)	245
No. of injections given	507
No. of cases in which treatment was completed during the quarter	246
No of cases partially completed when attendance ceased	5
No. of cases Schick Tested after immunisation (41 negative; 3 positive)	44
No. of non-immunised cases Schich Tested	—

A clinic had been held at each of the following: Naunton Park School, Bethesda Infant Welfare Centre, Baker Street Infant Welfare Centre and Grosvenor Street Infant Welfare Centre.

(b) The total number of children immunised since the commencement of the scheme was 4,000.

(c) The Medical Officer of Health reported that the number of birthday letters sent out during the period from 1st April to 30th June was 206. So far the parents of 45 babies had accepted the offer of immunisation and parents of 9 older children who had received the letter had also accepted the offer.

(d) Publicity Campaign--(i) Films—The Medical Officer of Health reported that he had made enquiry with regard to the special film which was available on loan from the Central Council for Health Education but this was not suitable for exhibition at local cinemas. He had also ascertained that arrangements were being made for a film on diphtheria immunisation to be exhibited at all the cinemas in the town and in these circumstances he did not recommend that the small film should be obtained as this would necessitate the hire of halls for the exhibition thereof. RESOLVED, That this be approved.

(ii) Canvas—The Medical Officer of Health reported that in view of the increased interest now being shown in regard to diphtheria immunisation he did not think it was necessary that canvassers should be appointed at the present time for the purpose of paying individual visits to houses. RESOLVED, That the question of appointing canvassers be adjourned, and that the Medical Officer of Health report further thereon at the meeting of this Committee to be held on the 12th October.

25-Deputy Medical Officer of Health—The Medical Officer of Health reported that Dr. R. G. Anderson had intimated that in the event of an emergency he would be willing to act as Deputy Medical Officer of Health. RESOLVED, That the Medical Officer of Health communicate with Dr. Anderson informing him that the Committee are willing to appoint him Deputy Medical Officer of Health, and to offer him a retaining fee of ten guineas per annum.

26- Condemned Meat Products—The Chief Sanitary Inspector reported that during the month he had found it necessary to communicate with a local firm with regard to the curtailment of their supplies of sausage meat and brawn having regard to the unfavourable weather conditions, and he had received a reply from the firm stating that owing to the hot weather, the demand for these commodities had considerably decreased, and they had now arranged for the cancellation of supplies to the store until further notice.

27—Public Abattoir—The Chief Sanitary Inspector reported that he had received a letter dated 17th June from the Ministry Food referring to previous correspondence with regard to the question of responsibility for animal carcasses remaining at the abattoir after termination of slaughtering each day. The Ministry stated that they were content for the present to let matters remain as they were, and they did not propose to take steps to employ a caretaker at the slaughterhouse.

ARTHUR S. F. PRUEN, Chairman.

#### HOUSING COMMITTEE.

**At a Meeting of this Committee held on Thursday, 9th July, 1942.** Present—Alderman Pates ; Councillors Rush, Rev. de Courcy Ireland, Compton, Garland and Moore (Alderman Pates in the chair).

1-10 Lower Park Street—Read, a letter dated 2nd July, 1942, from Messrs, Jessop & Son stating that the owner of the property would accept the Council's offer to purchase this property for £60 and Vendor's Solicitors' costs, subject to contract. RESOLVED, That these terms be agreed and the purchase be proceeded with. RESOLVED, also, That the Borough Surveyor report as to the future user of the property when this is vacated.

2—Fire Guard Hut, Folly Lane—RESOLVED, That a suitable but for a Fire Guards Post be purchased, and a Sub-Committee, consisting of the Chairman and Councillors Addis and Moore, be appointed to meet the Fire Watchers and agree a site upon which the but should be placed.

3—Extortionate Rents—The Town Clerk reported on seventeen complaints received since the last meeting. In five cases he advised that the facts did not disclose any legitimate cause for complaint. In three other cases he reported that the landlords had undertaken to reduce the rent. RESOLVED, with regard to the ten remaining cases—as to three cases, that further enquiries be made ; as to two cases, that the tenants be advised to proceed in the County Court ; as to one case, that the landlord be written ; as to another that the claimant be advised not to pay rent until the excess payments have been liquidated, if he is satisfied that this is an unfurnished letting ; as to one case that the Sanitary Inspector be asked to make an inspection ; and as to the remaining one case that no action be taken owing to lack of evidence.

4—Housing Manager—(a) The Housing Manager submitted her Report on the collection of rents.

(b) The Housing Manager reported that Mr. J. Ponting, Rent Collector, had made application for an increase in salary. He was at present receiving £225 per annum, his maximum salary on Grade E. RESOLVED, That Mr. Ponting be placed on Grade G at a commencing salary of £250 per annum, plus war bonus.

5—Selection of Tenants Sub-Committee—Read, report of the Selection of Tenants Sub-Committee at their meetings held on the 5th June and 3rd July.

They recommended (inter alia) as follows :—

(a) That the rents fixed and the rebates granted, as set out in the Rents Rebate Book, signed by the Chairman, be approved.

(b) That the salary of the Assistant, Miss Batty, be increased to £210 per annum, plus War Bonus.

(c) That the salary of the Assistant, Miss Watson, be increased to £180 per annum, plus war bonus.

(d) That Miss White having refused the post of Assistant in the Department, the Housing Manager do communicate with the Society of Women Housing Managers to obtain another Assistant, and that the Chairman and Vice-Chairman be authorised to appoint another Assistant at a salary of £200 per annum if fully qualified and £180 per annum if not the holder of a House Property Manager's Certificate.

189

(e) That the land in front of the flats in Wymans Road and Moors Avenue, which is at present uncultivated, be offered to the Allotments Committee for use as war-time allotments, on the understanding that the tenants of the allotments would be responsible for the trimming of the privet hedges surrounding the land.

(f) That since the former clerk (Miss Hedley) would probably not be called up until September, she be re-engaged on the understanding that she might be released at forty-eight hours notice if called up, and also that her salary be increased to £150 per annum, plus war bonus, whilst helping with the collection of rents.

(g) That Miss Wiggall be appointed as Clerk in the Housing Department at a commencing salary of £117 per annum, plus war bonus.

(h) That where men serving with H.M. Forces are making grants to their wives in excess of the compulsory allotment, these grants be not taken into consideration when fixing the rents.

RESOLVED, That the proceedings of the Sub-Committee be approved and adopted.

6—Repairs Superintendent—The monthly Report of the Repairs Superintendent was submitted.

(a) St. Mark's Estate—111 and 118 Tennyson Road and 26 and 48 Milton Road. The dry-rot at these premises had now been repaired.

(b) 6 Orchard Terrace—The work of taking up and re-laying the hollow floor of the living-room to remedy dry-rot had been completed.

(c) Painting—The Chairman, Alderman Pates, reported that he and Councillor Bush had considered the tenders received for painting the internal steel window frames for Schemes C, D, and E on the Whaddon Estate and had accepted the tenders of Mr. Stinchcombe and Mr. Sansom. The Repairs Superintendent reported that Mr. Stinchcombe had commenced work, but that Mr. Sansom was unable to carry out the work owing to labour shortage. RESOLVED, That Mr. Stinchcombe's tender be accepted for all the houses, subject to his being able to complete the work during the summer months.

(d) The Housing Manager submitted application from Mr. Waterhouse, Repairs Superintendent, for an increase in salary, RESOLVED, That consideration be adjourned to the next meeting, and that the Borough Surveyor report thereon.

J. P. PATES, Chairman.

#### STREET AND HIGHWAY COMMITTEE.

**At a Meeting of this Committee held on Monday, 20th July, 1942.** Present—Aldermen Pates, Trye, Ward and Winterbotham; Councillors Addis, Garland, Green, Readings and Till (Alderman Trye in the chair).

1—Salvage of Waste —(a) - The Borough Surveyor reported that the following had been salvaged during the month of June : (the amounts salvaged during the previous month are shown in brackets).

	Tons.	Cwts.	Tons.	Cwts.
Paper	150	5	(73	1)
Metals ...	55	8	(15	10)
Rags, bags, etc. ...	5	1	(6	—)
Bottles and Jars.	—	6 (734)	(—	7) (856)
Bones	2	2	(2	5)
Aluminium	—	—	(—	8)
Pig Food ... ..	82	8	(82	—)
Rubber, including Motor Tyres.	5	3	(7	9)
Gramophone Records ... ..	—	—	(—	—)
Cullet ... ..	—	—	(—	—)

The estimated value of the salvage collected during June was £1,318 and during May £751.

(b) The Borough Surveyor reported that the refuse collected during the four weeks ended 15th July was 1,166 tons 4 cwts.

(c) Salvage Circular No. 81—Read, circular dated 25th June from the Ministry of Supply stressing the importance of local authorities prosecuting with vigour the salvage of kitchen waste and bones, and

pointing out the necessity for the latter being placed for separate collection though bones found in kitchen waste sold to stock feeders should be retrieved and sold direct to a dealer.

The Ministry were of opinion that the Salvage Stewards scheme had materially contributed to salvage collections. The Ministry also asked that the operation of the Salvage of Waste Materials (No. 2) Order, prohibiting the destruction of waste paper, should be made widely known to the public, although since the Order came into force the collection of waste paper under salvage schemes had substantially increased.

(d) Salvage Circular No 82—Read, letter dated 14th July from the Ministry of Supply enclosing a copy of the Salvage of Waste Materials (No. 3) Order, 1942, dated 9th July which made it an offence to destroy or throw away any rag, rope or string. The Town Clerk reported that a letter had been published in the local press signed by the Chairman of the Salvage Committee dealing with the importance of this matter.

190

(e) Expenditure and Income—The Borough Surveyor submitted a statement received from the Borough Treasurer dated 20th June, showing that the expenditure in connection with salvage for the year ended 31st March, 1942, amounted to £7045 14s. 2d., the income amounting to £6,346 8s. 3d., showing an apparent loss of £699 5s. 11d. The Borough Surveyor pointed out that these figures did not take into account the fact that approximately 200 tons of waste paper were in stock at the end of the financial year. Now that the electrical baler was at work this stock was being realised and the amount sold in June, 1942, exceeded 150 tons, the value being £963. He anticipated that more than 100 tons would be disposed of during July and it would therefore appear that the loss for the financial year would result in a substantial profit being made during the current year. The cost of the waste paper drive, special arrangements for pig food collection, removal of railings, purchase of trailers and other matters during the period under review totalled £984. During the year ended 31st March, 1942, 18,205 tons of refuse had been collected and tipped at a cost of £13,701 19s. 4d. The total cost per ton for collection and disposal was therefore 15s 1d., representing 12s 9d. for collection and 2s 4d. for disposal. The cost per head for this service, based on the increased population of 65,000, was 4s. 2.64d., the average weight of refuse per head per annum being approximately 5 ½ cwts, but these figures did not include the refuse delivered at the tip by the military units and commercial undertakings.

(f) Tins—The Borough Surveyor reported that the Ministry of Works and Buildings had offered 15s per ton for tins which they undertook to flatten, transport and dispose of. This offer would also apply to a large quantity of tins in the possession of the military authorities which the latter were urging the Council to accept. RESOLVED, That the Ministry of Works and Buildings be informed that the Council accept their offer, including the tins offered by the military authorities thereby saving transport and labour.

2—Pig food--(a) Purchase of Second-hand Tar Boiler—The Borough Surveyor reported that in order to continue the boiling of pig food he had obtained a second-hand boiler at a cost of £20. He also reported that two bottom plates on one of the existing boilers had burnt out, and he was unable to get the necessary repairs carried out. RESOLVED, That the purchase of the second-hand boiler for £20 be approved

(b) New Scheme for Cooking Pig Food—The Borough Surveyor submitted a scheme for an additional pig food boiling plant similar to that installed at Coventry, which was inspected by a Sub-Committee a few months ago. He estimated the cost of the installation of this plant including the erection of the

necessary building at £1,140. RESOLVED, That the matter be adjourned and that Councillor Readings together with the Borough Surveyor give further consideration to this matter and report thereon to the next meeting of this Committee

(c) Bins—RESOLVED, That the Borough Surveyor distribute 50 additional pig food bins out of the stock now held by him, and that he be authorised to order the necessary replacements having regard to the fact that these bins had been earmarked for the distribution of water in the event of an emergency.

3—Technical Assistant—The Borough Surveyor submitted letter dated 7th July from the City Engineer of Bath expressing his appreciation of the services of Mr. A. R. Williams, technical assistant, who had been loaned to that city for eight weeks to assist with the repair of air raid damage. RESOLVED, That as the Bath City Council have paid Mr. Williams out-of-pocket expenses, no charge be made for his salary.

4—Colonnade—Proposed Prohibition of Waiting—The Borough Surveyor submitted letter dated 24th June from the Divisional Road Engineer stating that the Ministry of War Transport did not consider it necessary that a prohibition of waiting order should be made in respect of the Colonnade, and suggesting that the conditions be re-considered after the cessation of the petrol basic ration. RESOLVED, That no further action be taken with regard to this matter at the present time

5—Junction of Millbrook Street, Gloucester and Arle Roads—The Committee considered the reference back by the Council of their decision that a " Halt " sign should not be erected at this junction. RESOLVED, on further consideration, That application be made to the Ministry of Transport for their approval to the erection of a " Halt " sign and that Minute No. 8 passed at the last meeting of this Committee be varied accordingly.

6—Essential Work (General Provisions) Order, 1942—Read, letter dated 9th July from the Ministry of Health stating that the Ministry were recommending the Minister of Labour and National Service to schedule, as far as Article 2 of the Order was concerned, the Council's staff covered by the definition "Public Cleansing including Refuse and Salvage Collection and Disposal."

7—Projecting Sign, Regent Chambers—Read, letter dated 8th July from Messrs. J. Sperry & Sons making application on behalf of Miss Ellis for permission to erect a projecting sign at Regent Chambers, Regent Street. The Town Clerk reported that the dimensions of the sign did not comply with the conditions upon which applications are usually granted, and he had therefore communicated with Messrs. Sperry & Sons asking them to amend the dimensions and also to submit a sketch of the sign showing the wording proposed, but this information had not been received. RESOLVED, That the application be adjourned pending the receipt of the necessary information.

8—Omnibus Car Park, Royal Well Road—The Town Clerk reported that in accordance with Minute No. 9 passed at the last meeting of the Committee he had interviewed Messrs. Pullham & Sons with a view to their service being withdrawn from the Royal Well Omnibus Station and to the same being accommodated at the Rodney Road car park, subject to similar terms and conditions as those in force with regard to the Royal Well Omnibus Station. The Company were willing to agree to the transfer subject to the amendment of their road service licence by the Regional Transport Commissioner. The Town Clerk also reported that he had been in communication with the latter who had stated that he could see no objection to the amendment of the licence and would amend the same, on application being made to him. RESOLVED, That the proposed arrangements be

approved and that the Borough Surveyor proceed with the marking of the Royal Well Omnibus station as indicated by the Traffic Sub-Committee at their meeting on 21st May last.

9—Royal Society for the Prevention of Accidents—The Town Clerk reported that the Annual General Meeting of this Society would be held in London on 24th July. RESOLVED, That delegates be not appointed.

191

10—Zion Baptist Chapel, Pilley Lane—The Town Clerk reported that the Chief Sanitary Inspector had informed the Public Health Committee that the trap in the roadway had now been removed and placed upon the property of the Chapel. The work had been carried out by Mr. B. C. Enoch to the satisfaction of the Chief Sanitary Inspector at a cost of £16. RESOLVED, That in accordance with Minute No. 13 passed at the meeting of this Committee on 18th May last, the account for the work be paid.

11—Road Works—(a) The Borough Surveyor submitted particulars of road works and other similar matters in hand.

(b) Chippings and Tarspraying—The Borough Surveyor reported that a letter had been received from the Divisional Road Engineer requesting that with a view to preventing unnecessary wear of tyres, local authorities should cease to use ½ inch chippings for tarspraying and should not use larger chippings than ⅜ inch, and arrangements were being made accordingly. RESOLVED, That the Borough Surveyor consider the use of smaller sized chipping where possible, and that the same be well rolled.

12—Lane, Rear of Evesham Road—The Borough Surveyor reported that in consequence of a report received as to the condition of this road he had had the same inspected when it was found to be in fair condition and not extensively used by vehicular traffic. RESOLVED, That no further action be taken.

13—View Committee—The Town Clerk reported that the View Committee met on the 14th July, 1942. Present—Aldermen Trye and Winterbotham ; Councillors Addis, Garland and Green (Alderman Trye in the chair).

1--Trees, Promenade—The Committee considered the observations of the Borough Surveyor together with the report of al( Parks and Gardens Superintendent on his inspection of the trees in the Promenade in company with the treeman. It vat reported that with the exception of one elm and one sycamore, the trees were in good condition, and there was no reason to expect that many would die within the next twenty years. The Committee then proceeded to make their inspection of the trees, and recommend as follows :—

(a) That the following trees be removed to promote the more vigorous and shapely growth of the remaining trees.

North west side.

(i) One opposite Messrs. G. H. Bayley & Sons, outer row.

(ii) One opposite Messrs. G. H. Bayley & Sons, inner row.

(iii) One opposite Messrs. C. & P. James, Ltd., inner row. (Plant one tree midway between (i) and (iii) approximately four feet back from kerb).

(iv) One opposite Westminster Bank, outer row.

(v) One opposite Messrs. W. H. Horsley, inner row.

- (vi) One opposite Messrs. Henry Jordan & Co., Inner row.
- (vii) One opposite Messrs. Chanelle Ltd., inner row.
- (viii) One opposite Messrs. Ayris, Ltd., inner row.
- (ix) One opposite No. 117, inner row.

South east side.

- (x) Remove tree on north side of entrance to Winter Gardens.
- (xi) Remove tree in Imperial Square (Winter Gardens side) nearest Promenade.

(b) That white bloom chestnut trees be planted in the positions indicated by the Committee.

(c) That the young white beam tree near the pedestrian crossing be replaced by a white bloom chestnut tree.

(d) That six new chestnut trees around the curve leading from the Promenade to Imperial Square, opposite the Queen's Hotel, be planted, namely, four at the back of the footpath, and one on each side of tree No, (xi) mentioned above when this has been removed.

(e) That when the question of planting new trees in the Promenade is considered in the future, in the opinion of this Committee it is desired that white chestnuts should be obtained to preserve the avenue of the variety.

RESOLVED, That the recommendations of the View Committee be approved and adopted.

14—Sweeper—H. Richards—The Borough Surveyor reminded the Committee that in March, 1940, H. Richards was granted an allowance of 10s per week until he attained the age of 65 years when he would qualify for an old age pension. He had attained this age on the 21st June. and arrangements had been made for the allowance to be discontinued as from that date. RESOLVED, That this be approved.

15—Removal of Railings for Scrap Metal—Members of the Committee mentioned that it was within their knowledge that a great deal of dis-satisfaction was being caused in the Borough to persons who have had their railings removed, by the retention of railings outside various churches and schools in the town. It was pointed out that the jurisdiction for determining the removal or otherwise of these railings did not rest with the Council. It was stated that the railings in question did not appear to be serving any useful purpose in the light of the present shortage of material for scrap metal, and IT WAS RESOLVED, That the Town Clerk write to the bodies concerned urging them to surrender the railings at an early date.

16—Acetylene Welding and Cutting Plant—The Borough Surveyor reported that he was finding great difficulty in obtaining contractors to undertake repairs which involved welding. He also stated that he had obtained from the British Oxygen Co. Ltd., of Birmingham, a quotation to supply the necessary plant for the sum of £22 17s. 0d., and be recommended that this be purchased and that arrangements be made for the workmen in his department to be instructed in the use thereof. RESOLVED, That this be approved.

J. H. TRYE, Chairman.



## MATERNITY AND CHILD WELFARE COMMITTEE.

..At a Meeting of this Committee held on Wednesday, 22nd July, 1942. Present—Alderman Winterbotham ; Councillors Bayliss, Rev. de Courcy Ireland and Green; ; Miss Tinson, Mesdames Booy and Mellersh (Alderman Winterbotham in the chair).

1—Cheltenham Infant Welfare Association—(a) Quarterly Report—Read, Report for the Quarter ended 30th June, 1942.

The attendances at the Centres had been as follows :—

		Infants.	Toddlers.
At Baker Street (11 Meetings)	..	362	217
At Bethesda (11 Meetings)	...	622	309
At Grosvenor Street (11 Meetings)...		406	330
At St. Mark's (11 Meetings)		558	392
At Whaddon (11 Meetings)		219	165

(b) Annual Report—A copy of the Annual Report of the Association for the year ended 31st March, 1942, was submitted.

2—Health Visitors—(a) Quarterly Report—The following is a summary of the work done by the Health Visitors during the quarter ended 30th June, 1942 :—

No. of Children on Register ...	3,577
Un-notified Live Births discovered ...	... 3
Home Visits paid by Health Visitors (a) 1 year and under	1,683
“ “ (b) over 1 year ..	2,215
First Visits paid by Health Visitors ... .	.. 256
Ante-natal cases visited (a) New	.. 71
(b) Return	45
Special visits to Mothers ... .	.. 156
Chicken Pox cases visited by Health Visitors	... 1
Measles cases visited by Health Visitors .	.. 10
German Measles cases visited by Health Visitors .	.. 1
Mumps cases visited by Health Visitors ..	.. —
Whooping Cough cases visited by Health Visitors	12
Scarlet Fever cases visited by health Visitors	—
Ophthalmia Neonatorum cases visited by Health Visitors	1
Attendances of health Visitors at Centres .	.. 67
Cases reported to the N.S.P.C.C. Inspector	... 2

(b) Children Act :

	Health Visitors.	School Nurses.
No. of Children on Register at end of the Quarter ...	53	6
“ Foster Mothers on Register at end of Quarter ...	24	6
“ visits paid (under Children Act) ... ●●●	56	8

3—Midwives Act—(a) Medical Assistance—The Medical Officer of Health reported that the total amount of doctors' fees claimed for the period from the 1st April to 30th June, 1942, was £34 15s. 6d., of which £24 17s. 2d. was chargeable to patients.

(b) RESOLVED, That the Sub-Committee be asked to meet to consider cases where payments were in arrear.

(c) The Medical Officer of Health submitted details of a case where hardship would result if no assistance was given.

RESOLVED, That the Medical Officer of Health obtain further particulars of the case.

4—Dentistry—(a) The Medical Officer of Health reported that 42 mothers and 10 infants had attended the School Dentist on Saturday mornings and 88 mothers and 14 infants on Thursday evenings during the quarter in accordance with the arrangements made with the Education Committee. The number of Thursday evening sessions held during the quarter was 10.

(b) The Medical Officer of Health reported that three sessions had been held at the Children's Hospital when 8 cases were treated and 29 teeth extracted.

5—Children Act 1932—The Medical Officer of Health submitted list of foster mothers who had sent in notifications, and he recommended that the maximum number of children allowed should be fixed as follows :—

Name.	Address.	Maximum No. of Children allowed.
Mrs. Mince	18 Lansdown Crescent	1
Mrs. Weaver	14 Queen's Retreat...	1
Mrs. McIlroy	28 Bloomsbury Street	1
Mrs. Walters	35 Upper Norwood Street...	1
Mrs. Cooke	3 Naunton Crescent	2
Mrs. King .. ..	5 Ormond Terrace ...	1
Mrs. Keep	27 Fairfield Parade...	1

RESOLVED, That these recommendations be approved and adopted.

193

6—Gynaecological Clinic —The Medical Officer of Health reported that 6 Clinics had been held to date and the total number of attendances was 19, including 12 Borough patients.

7—Orthopaedic Scheme—(a) The Medical Officer of Health submitted report on the work of the Orthopaedic Clinic for the quarter ended 30th June. The total number of children on the Register was 185, of which 125 were chargeable to the Education Committee, and in respect of which 40 Surgeons' consultations had been held ; 60 children were chargeable to this Committee, in respect of which 18 Surgeons' consultations had been held. He submitted accounts of the proportion of the fees payable by this Committee. RESOLVED, That these accounts be paid.

(b) Hospital Charges—The Medical Officer of Health submitted accounts for treatment of one in-patient and out-patients, amounting to £2 11s. 1d., which included 25 attendances at 6d. RESOLVED, That these be paid.

8—Registered Daily Guardians Scheme—

No. registered as Guardians	14
Accommodation provided for ...	24
No. of visits to homes during quarter ...	24
No. of children found accommodation . . .	8

It was reported that the lack of support for this scheme was due to the greater appeal of the War-time Nurseries.

9—Nursing Homes Registration Act, 1927—(a) The Medical Officer of Health submitted the application of Miss Vera Florence Donnison for the registration of 10 Montpellier Grove as a Nursing Home. RESOLVED, That the application be granted, subject to the Town Planning Committee consenting to the change of user of the premises.

(b) The Medical Officer of Health submitted application for the transfer of the registration of Priory Nursing Home to Miss. C. Lamb. RESOLVED, That the transfer of the registration be granted.

10—War-time Nurseries—(a) Sub-Committee—It was reported that Mrs. J. E. Coiling, 20 Cam Road, Cheltenham, had accepted membership of the Sub-Committee.

(b) Read, report of the Sub-Committee stating that the Whaddon Road and Swindon Road Nurseries had been opened on the 1st May and 8th June, respectively, and that the daily attendances were at present 47 at Whaddon Road and 31 at Swindon Road. It is hoped to open the Clarence Square Nursery by the middle of August.

(c) Staff—Ministry of Health circular No. 2646 sets out the conditions of service and the salaries payable to staff of war-time nurseries.

(d) Clothing—Ministry of Health circular letter dated 6th June, 1942, sets out the quantity of clothing which should be held at each Nursery, and the steps to be taken to obtain material for the clothing which should be made up locally, and also the uniform or uniform allowance, with which staff should be supplied.

(e) Staff Meals—By letter dated the 2nd July, 1942, the Senior Regional Officer, Ministry of Health, directs that except in the case of students, a small charge should be made for meals supplied to staff whilst they are on duty. RESOLVED, in view of the fact that the staff of the three war-time nurseries were engaged on the understanding that meals would be supplied free, That the Town Clerk inform the Ministry that the Council propose to adhere to the terms of appointments and not to make a charge for meals.

(f) Clarence Square Nursery—By letter dated the 16th June, 1942, the Senior Regional Officer, Ministry of Health, approved the provision of a war-time nursery in Clarence Square, subject to the usual conditions.

(g) Whaddon Road Nursery—By letter dated the 6th May, 1942, the Senior Regional Officer, Ministry of Health, had approved the expenditure of £8 5s. 0d. and £12 respectively for the laying of linoleum and bitumen felt underlay at the Whaddon Road Nursery. These have now been laid.

(h) Child Care Reserve—Board of Education circular No. 1599 gives particulars of war-time courses of instruction for the Child Care Reserve. Such courses are not being arranged, but probationers at the

war-time nurseries will, after three months service, be given a course of lectures to enable them to qualify for the certificate of the National Society of Day Nurseries, which will be of greater benefit to them should they choose nursing as an after-war career.

11—Thirlestaine Court Nursery—(a) Negotiations are proceeding with the Ministry of Works and Buildings for the replacement of the gates, recently removed for salvage.

(b) Staff—It was reported that the staff position remained satisfactory, but that one nursery trained nurse was required to complete the staff.

(c) Fire Precautions—The Town Clerk reported that negotiations were in progress with the Senior Regional Officer, Ministry of Health, with regard to the fire precautions at the Nursery.

12—Sunnyside Maternity Home—Recovery of Expenses—Read, letter dated 26th June, 1942, from the Ministry of Health stating that the Minister was prepared to accept financial responsibility for expenditure incurred by local authorities in providing health and welfare services for evacuated or homeless persons, billeted at the expense of the Government, or persons who have temporarily left their homes in evacuation areas and made private arrangements for their accommodation in reception or neutral areas, but that no funds were available for the payment of any part of the cost of the confinement of wives of members of the forces who were not so evacuated.

CLARA F. WINTERBOTHAM, Chairman.

194

#### TOWN PLANNING COMMITTEE.

**At a Meeting of this Committee held on** Thursday, 23rd July, 1942. Present—Aldermen Capt. Trye and Ward ; Councillors Barnett and Bendall ; Messrs. W. S. F. Harris and A. Wiggett (Alderman Ward in the chair).

1-Plans—The undermentioned plans were submitted for approval.

No. of Plan.	Name.	Description.
5478	T. Bugbird & Sons, Ltd.	Alterations to Old Town Hall, rear of 17 Regent Street.
5479	Miss M. Cairns	Extension of Little Promenade.
5480	Mrs. Payne	Alterations at rear of 66 Prestbury Road
5481	Black & White Motorways Co (Folland Aircraft Ltd.)	Extension of ladies cloakroom, North Place.
5482	Folland Aircraft Ltd.	Extension of lavatory accommodation, Sandford Park (Bath Rd.)
5483	S A. Avondale[Arundell]	Erection of cycle shed, 27 Upper Norwood Street
5484	R. Wright	Toolshed, 119 Brooklyn Road.
5485	G. Woodward	Garage, Beechurst Avenue.
5486	John Such & Sons	Alterations, 62 Swindon Road.

Decisions under Byelaws --RESOLVED, That Plans Nos. 5480, 5483, 5484, 5485 and 5486 be approved ; that Plans Nos. 5478 and 5481 be approved subject the sanitary arrangements being constructed to the satisfaction of the Sanitary Inspector ; that Plan No. 5482 be approved subject to the sanitary arrangements being constructed to the satisfaction of the Sanitary Inspector and to the building being erected on a 6 inch reinforced concrete raft.

Town and Country Planning (General Interim Development) Order, 1933.

(a) Scheme No. 1. RESOLVED, That Plans Nos. 5480, 5481, 5483, 5484 and 5485 be approved ; that Plans Nos. 5479 and 5482 be approved subject to removal of the extension on cessation of hostilities.

T.P.1709 Mr. M. E. J. Sheppard Garage, Tower Cottage, Gretton.

T.P.1710 Mr. J. Fisher Additions to cottage, Langley Lane, Winchcomb.

T.P.1711 Mr. C. C Dodwell Garage, Cherlington, Greenhills Road.

RESOLVED, That plans Nos. T.P. 1709, 1710 and 1711 be approved. (b) Scheme No. 2. The undermentioned plans were submitted for town planning approval.

5478 G. Bugbird & Sons, Ltd. Alterations, Old Town Hall, 17 Regent Street.

5486 John Such & Sons Alterations, 62 Swindon Road.

RESOLVED, That Plan No. 5478 be approved, and that Plan No. 5486 be approved for the duration of the war, subject to no nuisance being caused by smoke, fumes, etc.

2—Applications to Develop—(a) Application was submitted from Mr. P. Martin for consent to make certain alterations to No. 1 Stanton Lane, Winchcomb. RESOLVED, That consent be not granted in view of the condition of the property and the probability of it being required for road widening purposes.

(b) An application was submitted for consent to use No 10 Montpellier Grove, provisionally zoned for residential purposes, as a Maternity Home. RESOLVED, That consent be granted.

(c) An application was submitted from Mr. G. G. C. Smith to use a piece of land adjoining the railway in Tewkesbury Road as a builder's yard, and to erect buildings for use as a workshop RESOLVED, That the application be deferred to the next meeting of this Committee, and in the meantime, the Town Clerk communicate with the County Council and the Railway Company with a view to an agreement being reached for the purchase of the land for road widening.

(d) A letter was submitted from the Solicitor to the Cheltenham & District Gas Company regarding the interpretation of Section 41 of the Town and Country Planning Act, 1932, relating to statutory undertakings. RESOLVED, That the matter be deferred to the next meeting of this Committee to enable the Town Clerk to report on the legal position.

(e) At the last meeting of the Council the proposal of the Duras Cast Stone Co. Ltd. to erect a straw pulping plant on the site of the demolished buildings in Stoneville Street was withdrawn by the Chairman. The Committee, after further consideration, felt that the position, having regard to the proximity of the Gas Works, is an unsuitable one and have disapproved the proposal and suggested to the Company an alternative site.

3—War Damage Act, 1941—Circular No. 561/2, dated 7th July, 1942, from the Ministry of War Transport was submitted intimating that the Ministry had consulted with the War Damage Commission who were now prepared to consider specified lengths of road where war damage had been substantial and an assurance could be given by the Ministry that the scheme for road improvement appears, prima facie, to be well devised. No specification of lengths of roads, or of whole roads, is necessary where properties have been totally destroyed, or so badly damaged as to require demolition, as the War Damage Commission have powers in respect of these properties

under Section 7 of the War Damage Act, 1941, but Local Authorities should inform the Commission of roads within this category so that appropriate notes can be made on the Commission's records. RESOLVED, That the Town Clerk make such application as may be necessary in respect of the Tewkesbury Road and High Street.

4—The Abbots, All Saints' Road—The Committee at their meeting on 14th May, 1942, consented to Messrs. M. E. Stace & Co. using these premises for manufacturing purposes during the war subject to certain conditions. The company have now intimated that they do not propose to proceed with these proposals.

5—Town Planning Assistant's Car Allowance—The Council at their meeting referred back to the General Purposes Committee the recommendation that the car allowance paid to the Town Planning Assistant be discontinued as from the 30th June in view of the restriction in development. The General Purposes Committee have referred this matter to this Committee with a request that they shall submit a recommendation direct to the Council. The allowance made to this Assistant up to the end of June was £60 per annum and was recoverable from the County Council, who reimburse the Council the whole of their Town Planning expenditure, and the present mileage covered in connection with Town Planning is 2,000 miles, The Borough Engineer has communicated with the County Council recommending that the car allowance of this Assistant should be continued. RESOLVED, That the Borough Engineer be instructed to urge the County Council to retain this car in use as the Committee consider it essential to maintain this car, and that, in the meantime, the Assistant be paid the allowance as at present.

E. L. WARD, Chairman.

195

#### **TOWN IMPROVEMENT AND SPA COMMITTEE.**

**At a Meeting of this Committee held on Friday, 17th July, 1942.** Present—The Mayor ; The Deputy Mayor;- Alderman Lipson ; Councillors Avery, Bush, Grimwade, Readings and Smith (The Mayor in the chair).

1—Alstone Baths—(a) The Town Clerk submitted application from Pates Grammar School for Girls for the reservation of the Baths for their School Sports to be held on 20th July. RESOLVED, That the application be granted on the usual terms.

(b) The Town Clerk submitted application from the North Gloucestershire Technical College for the reservation of the Baths on the evening of the 21st July for their annual swimming gala. RESOLVED, That the application be granted on the usual terms.

(c) Cashier and Assistant—The Borough Surveyor reported that Miss Hopkins employed as cashier and general assistant at these baths had been informed by the Man-power Board that no further deferment of her call-up could be granted. RESOLVED, That the Town Clerk communicate with the Man-power Board informing them of the difficulties which will be caused if Miss Hopkins is called for National Service and making strong application for a further deferment.

2—Winter Garden—(a) Read, letter dated 23rd June from Messrs. Blandy & Blandy, on behalf of the Reading Demolition Company, asking for a payment on account in respect of the work carried out by the Company in connection with the demolition of the building. RESOLVED, That the Town Clerk consult with Messrs. Healing & Overbury with regard to the matter and that the Chairman and the Town Clerk be authorised to make a payment if they consider this desirable.

(b) Read, letter dated 7th July from Messrs. Healing & Overbury stating that owing to unforeseen difficulties with regard to labour, it had only been possible for the demolition Contractor to leave two men employed on the work and if additional labour was not obtainable from the Ministry of Labour there would be no alternative but for the work to cease for a time. The Town Clerk reported however, that the Contractors had resumed work this week.

3—Entertainments Sub-Committee—Read, report of the Entertainments Sub-Committee at their Meeting held on the 7th July.

They recommended (inter alia) as follows :—

(a) Uniforms—That uniforms be purchased for the attendants at the Town Hall at the price of £7 10s. 0d. each, the men surrendering the necessary coupons.

(b) G. Page, Nightwatchman and Firewatcher—That as the Nightwatchman has been absent for six weeks due to ill-health and during that time has received full pay, he be placed on half-pay and that the Entertainments Manager report further as to when he is likely to return to work.

(c) Clerk—That owing to the ill-health of the part-time clerk in the office of the Entertainments Manager lie be authorised to appoint a suitable temporary clerk at a salary up to £3 per week according to age and qualifications.

(d) Tennis Courts—Brooklyn Road and Montpellier Gardens—That a Government Department be released from their tenancy of the two courts in Brooklyn Road and two courts in Montpellier Gardens, and that they be granted a reduction in the rent of the courts at Brooklyn Road from £60 to £24, and in the case of Montpellier Gardens a reduction from £20 to £8.

(e) "Holidays at Home" Week—That the programme of the proposed arrangements for this week, submitted by the Entertainments Manager be approved and that, with the approval of the Borough Treasurer, the Manager of the National Provincial Bank, Montpellier, be authorised to honour vouchers for goods amounting to not more than 15 each, presented in connection with the various competitions, such vouchers to be signed by the Chairman and the Entertainments Manager.

(f) Town Hall—(i) That the Pillar Room be let free of charge to the Chamber of Commerce for a retail traders meeting on 6th July.

(ii) That the arrangements made in connection with the Paper Dance organised by the Salvage Committee for 10th July be approved it being understood that the receipts in connection with this Dance will be taken by the Council.

(iii) That the free use of the large hall be granted on Sunday, 19th July for the exhibition of a film by the Home Guard, subject to the necessary precautions being taken for the protection of the public and the building.

(iv) That the free use of the Drawing Room be granted to the County Drama Organiser for a meeting to be held on 20th July. (v) That the free use of the Pillar Room be granted to the County Council for a course in connection with Rest Centre Officers to be held on 23rd July.

(vi) That the application of Dowty Equipment Ltd., to hold two dances on the 4th September and 18th December be approved subject to payment of the usual charges.

(vii) That the proposal to hold a lecture on 8th September and a concert on 15th September in aid of the Polish Relief Fund be adjourned to the next meeting.

(viii) That the free use of the Hall be granted for the Autumn Produce Show from the 21st to 25th September.

(ix) That if the booking of the Drawing Room does not interfere with applications for booking of the Town Hall on 28th October, the free use of this room be granted to the Salvation Army for their annual meeting in the afternoon, otherwise, the Salvation Army be recommended to make application for the use of the Council Chamber at the Municipal Offices.

(g) Chairs—That the Entertainments Manager be authorised to purchase approximately 50 wooden chairs at the price of 5 each offered by the Cheltenham Operatic Society and that these be used at the Sandford Park Swimming Pool if suitable for the purpose.

(h) That with regard to the proposal of H.M.S. Legion Committee to accept the offer of the Sub-Committee to take the profits of one of the Wednesday evening dances that they be informed that the Sub-Committee are quite willing to allocate 16th September for this purpose but they consider it undesirable that the charge for admission should be increased but if the Committee wish to promote a dance at increased charges for admission it is suggested that this should be held on a Friday evening later in the season and the Sub-Committee would be prepared to recommend the free use of the Hall on that occasion. RESOLVED, That the proceedings of the Sub-Committee be approved and adopted, and that the arrangements proposed by the Entertainments Manager for the extension of the scheme for free or reduced admission tickets for the Wednesday evening dances on production of a supply of waste paper, be approved.

196

4—Medical Baths—(a) The monthly report of the Superintendent was submitted. The receipts for June totalled £108 16s. 6d. as compared with £104 2s. 0d. last year, and the receipts for the quarter ended June totalled £329 4s. 6d. as compared with £290 2s. 6d. last year.

(b) August Bank Holiday—RESOLVED, That the Medical Baths and the wash baths be closed on bank holiday, 3rd August, as in previous years.

5—Sandford Park Swimming Pool—(a) The Borough Surveyor reported that since the previous meeting the attendances at the Pool had numbered 22,274.

(b) "Holidays at Home" Week—The Borough Surveyor reported on the arrangements made for the opening of the Pool at 11 a.m. on weekdays during "Holidays at Home" Week and also during the remainder of the month of August. RESOLVED, That this be approved.

6—Montpellier Gardens —The Borough Surveyor reported that tenders had been obtained for the erection of a dais at these gardens on 5th August for use in connection with the reception of purses in aid of the Y.M.C.A. It was proposed to accept a tender amounting to £35 and the Y.M.C.A. asked the Council to pay £15 of this amount in addition to carrying out the erection of the necessary staging, RESOLVED, That the Y.M.C.A. be informed that the Committee consider that the cost of hiring the dais should be borne by them but if their funds do not permit, the Council will contribute a sum not exceeding £15.

7—Spa Baths—The Borough Surveyor reported that after consultation with the Chairman, he had offered two old boilers at these baths to the Ministry of Works and Buildings for scrap on the understanding that they undertook the removal of the same. RESOLVED, That this be approved.

8--Flags—RESOLVED, That the Borough Surveyor be authorised to purchase flags of the united nations and any necessary bunting at a cost not exceeding £20.



T. WILFRED WAITE,

Chairman.

#### **ELECTRICITY AND LIGHTING COMMITTEE.**

**At a Meeting of this Committee held on Wednesday, 22nd July, 1942.** Present—The Mayor ; Deputy Mayor ; Councillors Addis, Avery, Grimwade, Moore and Readings (The Mayor in the chair).

1—Borough Electrical Engineer—Mr. Bache intimated to the Committee that he thought the time had come when he should retire. He was 65 on the 26th January, 1939, but in view of the outbreak of the War he had been willing to continue at the request of the Council. RESOLVED, That the Town Clerk insert advertisements in the appropriate journals inviting applications for the appointment of Borough Electrical Engineer & Manager at a salary in accordance with the appropriate scale of the National Joint Committee of Local Authorities and Chief Electrical Engineers for the Electricity Supply Industry, do that in accordance with that scale 85 per cent of the salary be paid for the first year, 92 ½ per cent for the second year, and the full scale salary at the commencement of the third year, the appointment to be subject to the provisions of the Local Government Superannuation Act, 1937 and to be terminable by either party by three month's notice in writing. The scale of salary is based on the number of units sold ; the number of units for the year ended 31st March, 1942, has not yet been ascertained but the Borough Electrical Engineer estimated that this would approximate to 24,000,000, and on this basis the salary for the first year would be £1,0179s. 0d., for the second year £1,106 4s 6d., and for the third year £1,197.

2—Cable Contracts—The Borough Electrical Engineer reported that he had obtained quotations for the supply of high and low tension cables and in consultation with the Vice-Chairman had accepted the tender of the Hackbridge Cable Company for extra high tension cables and of the Aberdare Company for low tension cables. RESOLVED, That this be approved and the Common Seal affixed to the Contracts.

3—Motor Cars—The Borough Electrical Engineer reported that with the approval of the Vice-Chairman he had purchased two 1939 8 h.p. cars, a Standard at a cost of £150 and a Morris at a cost of £175, for use in his department RESOLVED, That the action taken be approved.

4—Sub-Station Protection—The Borough Electrical Engineer reported that some of the sandbag walls placed round certain of the sub-stations at the outbreak of war and which were in constant need of attention, again required repairing and submitted schemes for the replacement of the sandbag protection around Westal Green, Leckhampton Depot, Alstone Lane, Sandford Park and Rowanfield Road Sub-stations by 14 inch brick walls at costs of £95 4s. 6d., £45 17s. 2d., £38 12s. 10d. £38 12s. 10d., and £18 2s 10d respectively, such schemes allowing in each case for a sandbag protected entrance way through which transformers could be taken if necessary with little difficulty RESOLVED, That the Borough Electrical Engineer be authorised to erect the brick protection as suggested and that he also erect a 4 inch brick wall to prevent wilful damage to the sandbag protection at the entrances to the sub-stations.

5—Hours of Restriction—An industrial consumer had made application for the modification of the hours of restriction, and as it now appeared that the Undertaking's peak winter load will occur between 8 a.m. and 9 a.m., the Borough Electrical Engineer reported that he had agreed to modify the hours of restriction in this case to cover the period from 7.30 a.m. to 9.30 a.m. only, reserving the right of the Corporation to review the matter after the 31st March, 1943. RESOLVED, That the action of the Borough Electrical Engineer be approved.

6—Bicycle Allowance—The Borough Electrical Engineer reported correspondence between himself and the Municipal and General Workers Union with regard to an increase in the bicycle allowance from 10s per quarter to 17s 6d. per quarter. RESOLVED, That the matter be referred to the General Purposes and Watch Committee with a recommendation that some increase be granted. RESOLVED, also, That no deduction be made from the bicycle allowance during periods of sickness of less than three months.

197

7—Fuel Rationing—The Town Clerk reported that by circular letter dated 4th July, 1942, the Electricity Commissioners had requested all Undertakings to furnish local Fuel Overseers with particulars of the actual consumption of all non-industrial or small industrial consumers for the past four quarters, and to report to the Commissioners any cases of flagrantly extravagant use of electricity in commercial or industrial premises. The Borough Electrical Engineer reported that to prepare the return for the Fuel Overseer he had engaged four temporary clerks for five or six weeks. He had no information as to whether the wages of the additional staff would be reimbursed. RESOLVED, That the action of the Borough Electrical Engineer be approved.

8—Fuel Economy—(a) The Borough Electrical Engineer reported that the consumption for private supply for the second quarter of 1942 showed a decrease of 6  $\frac{3}{4}$  per cent as compared with 1941, which decrease he accredited largely to the appeal made to the public to economise.

(b) Municipal Offices—The Borough Electrical Engineer reported that since the May meeting of the Committee he had taken periodical readings of the consumption in the Offices, and although he had no comparable weekly consumption for last year he had made certain estimates and it was quite evident that a considerable reduction had been made in response to the Council's request to the staff to economise. If the same reduction continued during the second half of the present quarter it appeared that a saving of approximately 22 per cent would be made.

9—Meter Readings—As agreed at the last meeting of the Council the Committee had again considered the question of a joint meter readings for the Gas and Electricity Undertakings. The Borough Electrical Engineer reported that he had communicated with the County of London Electric Supply Company and he submitted a letter received from the Company. The Company found that it had only been possible to work a joint meter reading scheme for certain portions of their areas, and then only in respect of slot meter readings. He had also taken up the matter again with the Manager of the Local Gas Company who after careful consideration was convinced that it was not practicable to arrange a joint scheme in Cheltenham. RESOLVED, That for the reasons previously reported to the Council the Committee adhere to their decision that it is not practicable to arrange a joint meter reading scheme in Cheltenham.

10—Protection of Records—The Borough Electrical Engineer reported upon the protection he considered necessary for the meter readers' books in the light of recent raids. RESOLVED, That the Borough Electrical Engineer do enquire as to the possibility of constructing a shelter in the yard at the rear of the Municipal Offices or other convenient position for the purpose of protecting the meter readers' books in the event of fire or air raids.

11—War Bonus—The Borough Electrical Engineer reported that the National Joint Industrial Council for the Electric Supply Industry had agreed that as from the second pay day in August the war bonus shall be increased from 3  $\frac{1}{2}$  d. to 4d. per hour and that there shall be no further alteration in the bonus before February, 1943.

12—Hester's Way Sub-station—Home Guard--The Borough Electrical Engineer submitted a request from Lt. J. W. Phelps, Municipal Platoon, Home Guard, for transport to be provided for the members of the Home Guard doing duty at Hester's Way each night. RESOLVED, That the matter be referred to the Emergency Committee for consideration.

T. WILFRED WAITE, Chairman.

**At a Special Meeting of this Committee held on Monday, 27th July, 1942.** Present—The Mayor ; The Deputy Mayor ; Councillors Addis, Avery, Bettridge, Grimwade and-Moore (The Mayor in the chair).

13—Borough Electrical Engineer—The Committee further considered the position of Mr. Bache and his superannuation allowance. The Mayor pointed out that from time to time the attention of the Committee had been drawn to the fact that since 1933 Mr. Bache had been receiving less than the agreed scale of salaries by an annual average of about £93, and he thought the Committee should now consider this, particularly in view of the fact that the non-payment of the correct amount under the agreed scale would prejudicially affect Mr. Bache's superannuation allowance. The Town Clerk reported that if these arrears were paid to Mr. Bache, his superannuation allowance would be increased by approximately £48 per annum. RESOLVED, (a) That the difference between the salary scale and that actually paid for the eight years ended the 31st March, 1942, be now paid to Mr. Bache less the appropriate contribution payable by Mr. Bache to the superannuation fund in respect of the five years preceding the appointed day, namely, 1st April, 1939.

(b) That the Finance Committee be recommended, that, in calculating the superannuation allowance of Mr. Bache, to include the arrears of salary for the five years preceding the said appointed day.

(c) That Mr. Bache be paid the agreed salary from the 1st April, 1942, until the date of his retirement.

(d) That Mr. Bache be appointed Consulting Electrical Engineer for a period of two years at a salary of £100 per annum from the date of his retirement when his successor takes up his duties.

14—Fuel Advisory Committee—RESOLVED, That the Borough Electrical Engineer be appointed a member of this Committee as representing the Electricity Undertaking, and that Mr. H. V. Williams be appointed substitute member for Mr. Bache when he is unable to attend any meetings.

T. WILFRED WAITE, Chairman.

198

#### **WATER COMMITTEE.**

**At a Meeting of this Committee held on Tuesday, 14th July, 1942.** Present—The Mayor ; Alderman Capt. Trye: Councillor Avery (Alderman Capt. Trye in the chair).

1—storage of Water by Householders--The Town Clerk reported that as instructed he had indicated to the Senior Regional Officer, Ministry of Health, the points upon which the Committee were in disagreement with the Ministry circular on the matter, and that he had been informed that a further circular would be issued and that this had now been received and was dated 11th July, 1942. This set out an alternative scheme and met the Committee's wishes except on certain minor matters.

RESOLVED, That the Town Clerk make arrangements for the operation of the scheme.

2—Lower Hewletts Farm—(a) Ploughing up—The Town Clerk reported that the War Agricultural Executive Committee had required the tenant to plough up 23 acres of Field No 267 by the 22nd July, 1942. RESOLVED, That no objection be made, subject to there being no interference with the gathering grounds.

(b) Timber—The Borough Engineer reported that three firms had been invited to make offers for the 21 ash, 14 oak and 12 elm trees ; one firm was unable to tender and the remaining two had not replied.

3—Shooting Rights—Application was submitted from Mr. R. Kilmister for shooting rights over approximately 500 acres of Dowdeswell RESOLVED, That Mr. R. Kilmister be informed the rights are already let.

4—Borough Engineer's Report—The Monthly Report of the Borough Engineer was read :—

#### DAILY YIELD OF SPRINGS

	For month ended 30th June, 1942,	Average for corresponding period during the past 3 years.
Hewletts Springs	129,000 gallons	128,000 gallons
Dowdeswell Springs	583,000 “	495,000 “
Leckhampton Springs	39,000 “	36,000 “
	751,000 “	659,000 “

#### CONTENTS OF RESERVOIRS.

Estimated Usable Quantity about ... 105,347,000 gallons.

5—Inspections—The Borough Engineer reported the work carried out by the Water Inspectors during the month of June.

6—Appeals—The cases entered in the Appeals Book were considered, and the rates settled and adjusted.

7—Analyses of Water—The Medical Officer of Health submitted analyses of water made since the last meeting.

8—Joint Industrial Council—The Borough Engineer reported that the schedule of wages prepared by the South Midland

Area J.I.C. and considered at the meeting held on the 25th June had not, at the request of the National Council J I C., been brought into operation.

9—Wages—The Borough Engineer reported that the South Midland J.I.C. had increased the war wage advance by 2s per week from the first full week in April, and by a further 1s 6d. per week from the first full week after the 25th June, and both these payments had now been made.

10—Static Water Tanks—Mosquitoes—The Borough Engineer reported that he had consulted the Divisional Officer, N.F.S., who had informed him that steps were being taken throughout the Division to prevent the breeding of mosquitoes in the tanks.

RESOLVED, That the Medical Officer of Health ensure that the steps taken by the N.F.S. are adequate.

11—Hatherley Bridge-- The Borough Engineer reported that the work of replacing the main over the bridge and the laying of the new main to Reddings Road had now been completed.

12—Chlorine Cylinders—The Borough Engineer reported upon the difficulties experienced in the conveyance of chlorine cylinders and that the Ministry of War Transport had now scheduled these for priority transit, but should difficulties continue the British Waterworks Association would make representations to the Ministry.

13—Tewkesbury Waterworks—Stocks and Stores—The Borough Engineer submitted an inventory of the plant and stores transferred to the Cheltenham & Gloucester Joint Water Board on the 1st January, 1942, valued at book or cost value. RESOLVED, That an account be now sent to the Joint Board in accordance with Minute No. 13 passed on the 21st January, 1942

14—Lead Service Pipe—The Borough Engineer reported that it appeared that a severe embargo had been placed on the supply of lead service pipe by the Ministry of Supply and submitted draft regulations to permit the temporary use of iron pipes. RESOLVED, That the draft regulations be approved.

15—Clothing Replacement—The Borough Engineer reported that in a circular letter dated 7th May, 1942, the British Water-works Association had set out the arrangements whereby employees of water undertakings whose clothing was irreparably damaged in the course of their duty might obtain coupons to purchase replacement clothing.

16—Northway Camp Connection—The Borough Engineer reported that the three inch connection to Northway Camp had now been completed In the event of any increase in the personnel at the camp a shortage would be experienced, as a larger connection should have been made in accordance with his advice to the military engineer. RESOLVED, That in future further cases where advice is ignored the matter be reported to the Ministry of Health.

17—Emergency Feeding Stocks—The Borough Engineer reported that by letter dated the 11th July, 1942, the British Waterworks Association urged Undertakings to increase their Emergency Feeding Stocks and to allow such stocks to be used as a reserve and released to any Undertaking in the south-west of England on demand upon payment of all expenses.

RESOLVED, That the Borough Engineer be authorised to purchase 500 men day units of foodstuffs for this purpose.

199

18—British Waterworks Association—Annual Meeting—The Borough Engineer reported upon the proceedings of the Annual Meeting of the Association held in Manchester on the 18th June, 1942, which he attended.

19—Supply to Down Hatherley—The Borough Engineer submitted application dated the 8th July from the Gloucester City Engineer to supply Government premises in the Cheltenham area of supply and 3,000 yards from the nearest main and 1,200 yards from the Gloucester supply. RESOLVED, That the application be refused and that part of the loop main previously suggested for that area by the Borough Engineer, be now laid and that he do ascertain what assistance would be available for this work.

20—Use of Hosepipe—The Borough Engineer reported that a case had been brought to his notice of a hosepipe being used without permission. RESOLVED, That the offender be charged 15s for his past

use of the hose and warned that action might be taken against him in the event of any further offence.

J. H. TRYE, Chairman.

#### **GENERAL PURPOSES AND WATCH COMMITTEE.**

**At a Meeting of this Committee held on Tuesday, 21st July, 1942** Present—Aldermen Pruen, Try, Ward and Winterbotham : Councillors Rev. de Courcy Ireland, Green, Grimwade and Smith (Alderman Ward in the chair).

1—Diseases amongst Animals —The Police Superintendent reported that the Borough was free from contagious diseases amongst animals.

2—Hackney Carriage Licences—(a) The Committee considered applications received from E. S. Roberts, W. Lewis, G. R. Parker, E. C. Wright, P. Goodman, and R. A. Critchley for Hackney Carriage licences. At the last meeting of this Committee these applicants, with the exception of P. Goodman, were granted licences for the period 6th July to the 1st August. RESOLVED, That all the applications be granted for the period 1st August to 1st November next.

(b) Drivers' Licences—RESOLVED, That the applications of P. Goodman and H. G. Cooper for drivers licences be granted subject to the same being recommended by the Police Superintendent.

(c) Petrol Supplies—The Town Clerk reported that he had discussed the question of petrol supplies for hackney carriages with a representative of the Divisional Petroleum Officer and the Superintendent of Police, and it had now been arranged for the Divisional Petroleum Officer to refer applications received by him from hackney carriage licence holders for a supplementary supply of petrol, for the observations of the Council. The Petroleum Officer stated that the co-operation of the Council in this matter would be of great assistance to the Ministry of Fuel and Power when rationing these vehicles.

3—Petroleum Licence—RESOLVED, That the application of Mr. P. Goodman for the transfer to him of the licence granted to Mr. R. W. Westborough for sixty gallons of petroleum spirit stored in two underground tanks at Berkeley Garage, Hewlett Road, be granted.

4—Custodian, Municipal Offices—The Town Clerk reported that in accordance with Minute No. 15 passed at the last meeting of this Committee, he had been in consultation with the Mayor with regard to the appointment of an Assistant Custodian, and the duties to be undertaken by him, and recommended as follows ;—

(i) That an Assistant Custodian be appointed at a salary of £200 per annum, together with living accommodation at the Municipal Offices, the appointment to be subject to two months' notice on either side.

(ii) That an advertisement be issued inviting applications for this appointment, and that preference be given to a married man whose wife would be available for cleaning duties at the Municipal Offices, and in the event of her being so employed, she be paid the normal rate for that work.

(iii) The appointment to be reviewed after the war and until then the salary of the Assistant Custodian alone to rank for superannuation purposes in accordance with the Local Government Superannuation Act, 1937.

(iv) That the Assistant Custodian be provided with a suitable uniform.

(v) The Assistant Custodian to be under the direct control of the Custodian, and the latter to be under the general direction of the Town Clerk.

RESOLVED, That the Accommodation Sub-Committee be authorised to consider the accommodation to be provided for the Assistant Custodian and also the applications for the post when received, with power to make an appointment.

5—Flags—RESOLVED, That the Town Clerk purchase two flags (Union Jack and Stars and Stripes) suitable for use at the Municipal Offices.

6—British Records Association—The Town Clerk reported that this Association proposed to hold its Annual Conference in London on the 17th November next. RESOLVED, That delegates be not appointed.

7—Charlton Common—The Town Clerk reported that the Military Authorities had by letter dated 24th June, requisitioned part of Charlton Common for use for training purposes subject to the condition that the Common should not be used for training on Saturdays, Sundays or on public holidays, and that when the Common is in use, picquets be posted to warn the public. RESOLVED, That no objection be made to this proposal.

8—Cheltenham and District Gas Company—(a) The Town Clerk reported that he had been in communication with the Ministry of Fuel and Power with regard to the shortening of the period of notice given by the Company to alter their declared calorific value, and he now submitted letter from the Ministry stating that in common with other statutory gas undertakings, the Company had this power, on giving requisite notice, and no provision existed for objections to be made by consumers or by the local authority. The effect of the Cheltenham Gas (Relaxation of Notice) Order, 1942, was to shorten the period of notice and to substitute the publication of a copy of the notice in the local newspaper, for the service of an individual notice to each consumer, and the order was similar to many other orders made under the Defence (General) Regulations in respect of alteration of declared calorific value where it was necessary for purposes connected with the prosecution of the War.

200

(b) Gas Tests—Read, reports of gas tests made on the 23rd and 29th June, 4th, 7th, 14th and 19th July which showed the calorific value on these dates to be 466.1, 473.2, 447.3, 454.1, 496.4, and 452.6, B.Th.U, respectively and the pressure 4.7, 4.5, 4.5, 4.9, 3.9 and 4.8 inches of water.

9—Reorganisation of Local Government—(a) The Town Clerk reported that a Special Meeting of the Association of Municipal Corporations would be held on the 23rd July on the question of re-organisation, and a number of amendments had been tabled for consideration at that meeting. The Town Clerk also reported that the Mayor would be unable to attend. RESOLVED, That in cases where the Mayor is unable to be present at meetings of the Association, Alderman Lipson, M.P., be asked to accompany the Town Clerk if he is able to do so.

(b) The Town Clerk also submitted letter from the Town Clerk of Fleetwood, enclosing copy of a resolution which his Council had instructed their representative to move at the special general meeting. The resolution stated that in view of the demands now made upon the Local Government service in connection with the National effort, apprehension was felt at the increasing tendency to devote attention to the re-organisation of local government having regard to the time and investigation essential to the proper consideration of this matter. RESOLVED, That though this

Council adhere to their previous decision to give general support to the report of the Association, the Council's representatives be asked to bear in mind the views indicated by the Committee.

10--Fuel and Lighting Restrictions and Distribution Order, 1942—(a) The Borough Surveyor submitted a detailed report on the position resulting from the transfer of authority from the Ministry of Mines to the Ministry of Fuel and Power by issue of a new Order (No. 1157) which became operative on the 1st July last. By circular No. R.I.F. 1 dated 30th June as Local Fuel Overseer he was required to report upon the matter to the local authority. He drew the Committee's attention to the fact that there has been in existence for some time a Local Advisory Committee but it was necessary that this should now be re-constituted, and under Clause 40 of the Fuel and Lighting Registration and Distribution Order, 1942, dated 12th June, the local authority were empowered to substitute for each or any representative on the Advisory Committee a member to attend and vote in his place when absent, and any appointment of a representative or substitute might be rescinded by the local authority. The Borough Surveyor recommended that before appointing a representative or substitute representative, the Council might consult such bodies as appear to represent the interests of persons supplying coal, gas, electricity, and producing gas in the district. It was also necessary under the Order to confirm the appointment of a Deputy Fuel Overseer, and he proposed to appoint Mr. F. A. Jenkins to act in this capacity. The appointment of Mr. Jenkins as Deputy was approved by the General Purposes Committee on the 21st October, 1941. RESOLVED, That the report of the Borough Surveyor be approved and that a Special Meeting of this Committee be held on the 31st July to consider the appointment of representatives or substitutes for the persons now forming the Local Fuel Advisory Committee in accordance with the provisions of the new Order. RESOLVED, also, That the Council be recommended to confirm the appointment of Mr. F. A. Jenkins as Deputy Fuel Overseer.

(b) Waste of Fuel Order, 1942—The Borough Surveyor reported that an Order entitled the Waste of Fuel Order, 1942, came into operation on the 29th June, and by circular No. F. E. 18/1 dated 4th July, local fuel overseers were asked to give full support for securing compliance with the Order so that there may be speedy prosecutions with a view to the publicity of flagrant cases of contravention of the Order, and the Minister of Fuel and Power asked that details of clear cases for possible proceedings should be submitted without delay.

11--Whitley Scales of Salaries—It was reported that the scales of salaries recommended by the South Western Provincial Council had been considered at a Special Meeting of this Committee held on the 2nd June together with the application of the local branch of N.A.L.G.O. for the implementation of the same. The Committee indicated at this special meeting that they were prepared to recommend the Council to adopt the scales in principle. On the question of the application of the scales and grading of officers, however, they asked for further information and to assist them in considering the matter further, a classification of officers to be prepared in the light of their duties. The Town Clerk reported that after consulting the Chief Officers concerned, he now submitted the report asked for. RESOLVED, That further consideration of the matter be adjourned to a special meeting to be held at an early date.

12—Office Hours and Annual Leave—Read, letter dated 10th July from the South Western Provincial Council for the administrative, technical, professional and clerical services, stating that consequent upon the official statement of the Minister of Labour with regard to the extension of hours, the matter had been the subject of consideration by the National Whitley Council who had agreed certain proposals for the guidance of Provincial Councils. The South Western Provincial Council had considered the proposals of the National Council and had adopted their decisions which were now recommended to local authorities for implementation. The Town Clerk reported upon the



recommendations which included the restriction of annual leave, extension of working hours and the necessary overtime payments therefor. The Town Clerk also submitted letter dated 16th July from the President of the Cheltenham Municipal Officers' Guild stating that the recommendations of the National Whitley Council and South Western Provincial Council had been considered by the Executive Committee of the Guild who had decided that if the Council considered it necessary to adopt these recommendations, the Guild were prepared to co-operate in the matter on the basis of the terms recommended by the Provincial Council. RESOLVED, That the formal implementation of the recommendations of the South Western Provincial Council be left in abeyance at the present.

13—August Recess—RESOLVED That in the event of any matters of urgency arising on the work of any particular Committee during the August recess, the same be left in the hands of the Chairman in consultation with the Town Clerk and the chief officer concerned.

14—Deferment of Officers—RESOLVED, That the procedure by which applications for deferment of officers and employees of the Council be made by the Town Clerk, be extended to all departments.

15—Holidays at Home Week —The Town Clerk reported that in connection with this week which was being held from the 1st to 9th August, it was anticipated that at least 10,000 war workers and others would be on holiday in the town, and application had been made to the Regional Transport Commissioner and the Cheltenham District Traction Company for an extension of the hours of the bus services to 10.30 p.m. RESOLVED, That this be approved.

16—Leckhampton Hill—Rabbits—Read, letter dated 6th July from Mr. G. A. Price making application for the renewal of the Agreement with him for the right to catch rabbits on Leckhampton Hill. RESOLVED, That the application be granted for one year expiring on 29th July, 1943, subject to Mr. Price agreeing to pay a rent of £2 Agreement to be prepared by the Town Clerk. it being understood that the tenancy would exclude the land in the occupation Mr. Jenner and the field in the occupation of Mr. Scott Plummer.

201

17—Cheltenham District Traction Co.—Fares—Read, letter dated 3rd July from the Cheltenham District Traction Co. stating that at a Board Meeting held on 23rd June the letter dated 20th June from the Secretary, which was considered at the last meeting of this Committee, was approved. RESOLVED, That the Town Clerk obtain certain further information from the Company with regard to passengers and fares, and that the Company be informed that in the opinion of this Committee certain adjustments in the services and fares are necessary, and suggesting that the matter might be discussed between representatives of the Council and the Company. RESOLVED, also, That the Mayor, Alderman Pruen, Councillors Grimwade and Smith be appointed a Sub-Committee to discuss with the Company the matters now under consideration and report to the next meeting of this Committee.

18—Car Allowances to Officials—The Committee considered the reference back by the Council of Minute No. 13 (11) with regard to the discontinuance of the car allowance granted to the Town Planning Assistant. RESOLVED, That consideration of the matter be referred to the Town Planning Committee and that they report thereon direct to the Council.

19—Accommodation Sub Committee—The Town Clerk reported that the Sub-Committee appointed by this Committee to consider the office accommodation had held three meetings, namely, on 2nd April, 2nd June and 6th July, and they now made the following recommendations (a) Town Clerk's Department---The Sub-Committee had instructed the Borough Surveyor to prepare plans for

dividing the Committee Room into two rooms to provide accommodation for the Town Clerk and his personal assistant, and also for dividing the Council Chamber by means of a folding partition for use as two Committee rooms when required. Two tenders had been obtained, the lowest being that of Messrs. Billings & Sons amounting to £230. In the event of these alterations being carried out it was suggested that the Robing room at the rear of the Mayor's Parlour should be furnished and provided with an internal telephone, and this be used as a small Committee Room, Application has been made for a licence for the execution of the works involved but this has not yet been received.

(b) That the vacant rooms on the top floor of the Municipal Offices be re-decorated, and the internal telephone system installed.

(c) 119 Promenade—That the offer of the owner to grant a lease of these premises for a term of fourteen years, terminable at the end of the tenth year, at a rental of £300 per annum, plus rates, be accepted and that the Borough Surveyor be authorised to carry out such work of redecoration as is necessary to adapt the premises for use as offices and that accommodation be provided at these premises for the Fire Guard Staff Officer, Billeting Office, Housing Department and Communal Feeding Department. RESOLVED, That the recommendations of the Accommodation Sub-Committee be approved and adopted but that the Town Clerk negotiate with the owner of No. 119 Promenade with a view to obtaining an option to purchase the premises at a later date,

20—British Restaurants Committee—The Town Clerk reported that this Committee met on 1st July.

(a) Office Accommodation and Equipment—It was agreed that the Chairman and Organiser purchase the necessary filing equipment and also engage a part-time Clerk in view of the increased office work in connection with the Restaurants and also that the Town Clerk ask the Accommodation Sub-Committee to consider the shortage of office accommodation.

(b) "Holidays at Home" Week—That teas be served at the Montpellier Restaurant during this week.

(c) That a van be hired from the United Chemists Association Ltd. at a cost of 10s per day.

(d) That the General Purposes Committee be recommended to pay the account for £60 incurred in connection with Miss Brimacombe's car and that a car be provided for her use in view of the fact that she is not able to accept the alternatives (a) or (c) offered by Minute No. 13 (1) passed at the last Meeting of the General Purposes Committee, and that in the meantime Miss Brimacombe be authorised to hire taxis when necessary in connection with her duties.

(e) Telephone—That an external telephone installation be provided to Miss Brimacombe's office.

(f) Essential Work Order—It was reported that application had been made to the Ministry of Food for the British Restaurants in Cheltenham to be scheduled under this Order.

(g) Peter's Restaurant—That application be made to the Ministry of Food for permission to close this Restaurant, and for the same to be used solely for the provision of meals for school children and war-time nurseries.

RESOLVED, That the proceedings of the Committee be approved and adopted and that in accordance with recommendation (d) the account of £60 incurred in connection with Miss Brimacombe's car be paid and that Minute No. 13 (c) passed at the last Meeting of this Committee authorising a payment of £30 be amended accordingly.

21—House to House Collections' Act, 1939—Read, letter dated 24th June from the Cheltenham Girls' Orphanage making application for a licence under this Act to make house to house collections in the Borough. RESOLVED, That the application be adjourned to the next meeting of this Committee and

that, in the meantime, the Town Clerk obtain information with regard to the funds at the disposal of the Orphanage and the number of children now being maintained.

22—War Charities Act, 1940—Cheltenham College Fund for Educating Sons of Engineers—Read, letter dated 20th July from Messrs. Haddock & Pruen intimating that application would be made for registration of this Charity when the requirements of this Act had been fulfilled. RESOLVED, That subject to the Town Clerk being satisfied that the requirements of the War Charities Act, 1940 have been complied with, this Committee is prepared to recommend the registration.

23—Paper Salvage—Read, letter dated 18th July from Councillor Readings suggesting various methods for the salvage of paper used in connection with the Council's business. RESOLVED, That the Town Clerk consider the matter and adopt any of the suggestions contained in the letter which may appear to him to be practicable.

24—Training Film " Fireguard "—Read, letter dated 14th July from the Ministry of Information stating that it was assumed that no objection would be raised to the exhibition of a fire-watcher's training film at the Regal Cinema on 2nd August. RESOLVED, That no objection be raised to this proposal.

E. L. WARD, Chairman.

202

#### **FIRE PREVENTION COMMITTEE.**

**At a Meeting of this Committee held on Wednesday, 15th July, 1942.** Present—Councillors Chinn, Readings and Messrs. W. S. P. Harris and V. Ferguson, (Councillor Grimwade in the chair).

1—Fire Guard —(a) The Fire Guard Staff Officer submitted his monthly report. The number of men who had been compulsorily enrolled was 1,609 ; the number of firms who had applied for and received assistance was 48, 273 men had removed from the District, and the number of persons performing duties under the Civil Defence Duties (Compulsory Enrolment) Order, 1941 was 1,567 358 men had been released under various certificates. Since the extension of the compulsory enrolment, 1,651 notices had been circulated and 301 persons had reported for interview. Steps were being taken to submit lists of names in the possession of the Fire Guard Staff Officer, to the Ministry of Labour who have power under Defence Regulation 27 B (a) to direct persons into the fire guard organisation.

(b) Training----Since the last meeting of this Committee several large classes have received instruction, and training for compulsory enrolled persons would commence on 15th July at the Depot established at 413 High Street, and this would continue every evening until the course was completed.

(c) Business Premises Order—Under the "Island" Scheme, 29 schemes covering 1,200 premises had been submitted and were being checked.

2--Assistant Fire Force Commander—The Town Clerk reported that the present Assistant Fire Force Commander had been promoted and Mr. J. H. Farmer had been appointed in his place and had taken up his duties and this change had been duly noted in connection with financial arrangements.

3—Payment of Accounts—The Town Clerk submitted letter dated 23rd June from the Fire Force Commander stating that he was now in a position to take over payment of accounts for stores and the necessary arrangements would take effect as from 1st July Rents for premises and accounts for

constructional works, however, would still be paid by local authorities pending further instructions from the Home Office. The Fire Force Commander also asked for original agreements or full details of terms to be furnished relating to rents and charges for gas, electricity and water supplies and equipment at fire service premises to enable him to prepare a complete list of installations and charges. The Town Clerk reported that the Borough Treasurer had arranged to give all details relating to accounts and the Fire Force Commander would also be supplied with full details of the terms as requested.

4—Inspection of Business Premises—The Town Clerk reported that in accordance with Minute No. 21 passed at the last meeting of this Committee he had been in communication with the Police Superintendent with regard to the inspection of business premises by the Police, and he submitted letter dated 30th June from the Police Superintendent stating that many visits had been paid to premises and he was prepared, as far as possible, to submit reports of irregularities but in view of the shortage of men, inspections in the future may not be so regular. RESOLVED, That the Town Clerk inform the Police Superintendent that the Committee appreciate the difficulties and thank him for the co-operation offered

5—Fire Guard Organisation—Read, letter dated 9th July from the Principal Officer of the Regional Commissioner inviting Fire Guard Staff Officers in the more important areas in the Region to visit Weston-super-Mare on 15th July to receive information with regard to the functioning of the fire guard organisation during the recent heavy raid. RESOLVED, That the Fire Guard Staff Officer or one of his assistants be authorised to attend.

6—Fire Prevention Review—Read, letter dated 9th July from the Principal Officer of the Regional Commissioner stating that the Regional Fire Guard Officer, accompanied by officers of the Fire Prevention Department, proposed to visit Cheltenham on 4th and 5th August to review the fire prevention arrangements. RESOLVED, That the Town Clerk inform the Principal Officer that these dates are not convenient in view of other engagements, and that he be asked to suggest alternative dates.

7—Emergency Static Water Supplies—Read, letter dated 3rd July from the Principal Officer of the Regional Commissioner approving of six H.O. circular steel and concrete tanks each of 21,000 gallons capacity, and two similar tanks, each of 11,000 gallons capacity, at an estimated cost of £620 including contingencies, markings and supervision, This would provide for an increased storage capacity of 148,000 gallons and the expenditure would be reimbursed.

8—Prosecutions—The Town Clerk reported that proceedings had been instituted against Mr. W. J. Jones of Mauds Elm. and Messrs, H. Richards and W. Kilminster of Messrs. Bence & Sons for failure to comply with the Fire Prevention Regulations Mr. Jones had been fined a total of £50 in respect of three offences, and sentenced to two months imprisonment in respect of each offence, the sentences to run concurrently. The other two defendants had been fined each. The Town Clerk also reported that proceedings had been instituted in three other cases, and these would be heard on the 23rd July.

9—Staff of the Fire Guard Staff Officer, and Appointment of Depot Superintendents—RESOLVED, That consideration of this matter be adjourned to the next meeting of this Committee pending the report of the Fire Guard Staff Officer being received.

10—Training Film " Fire Guard "—The Town Clerk submitted letter dated 14th July from the Ministry of Information stating that this film would be exhibited at the Regal Cinema on Sunday 2nd August, at 9.45 a.m. and the performance would be open to W.V.S. and Civil Defence personnel, but not to

the public. The Ministry stated that it was assumed that the licensing authority would have no objection to the proposed arrangements RESOLVED, That the General Purposes and Watch Committee be recommended to approve the exhibition of the film on the date suggested, but that the Town Clerk point out to the Ministry that this film has already been exhibited in Cheltenham during one week, and although the proposal is welcomed, the Committee do not think the hour suggested is suitable, and had they been approached with regard to the matter, this would have enabled them to submit their observations, and thereby ensure that the film received the support it merited.

11—Fire Guard Depots—(a) The Town Clerk reported that the Regional Commissioner had informed him that it was agreed that depots were required for the Fire Guards, but before formal approval was issued these must be inspected on behalf of the Regional Authorities.

(b) The Town Clerk reported that the Sub-Committee appointed to consider the provision of depots for enrolled Fire Guards met on the 1st and 7th July. They recommended as follows :—

(i) That application be made to the Region for the approval of four stock rooms at the rear of the Fleece Hotel being requisitioned for a depot.

(ii) That the Region be asked to approve of terms being arranged with the County Council for the use of the Casual Ward at the Public Assistance Institution as a depot.

203

(iii) That the first and second floors of 413 High Street, previously taken for office accommodation be used as a depot and that the Accommodation Sub-Committee be recommended to allot additional accommodation at 119 Promenade for the Fire Guard Staff Officer.

(iv) That application be made to the Region for permission to equip the above mentioned depots, including the provision of lavatory, washing and messing accommodation.

(v) That application be made to the Region for approval to purchase the necessary furniture for the depots and the Fire Guard Office. (vi) That application be made to the Region for authority to requisition other suitable premises for the three remaining Fire Guard depots necessary.

(vii) That the Town Clerk be authorised to apply for the necessary supplies of bunks, mattresses, blankets, pillows, pillowslips, etc., required for the Fire Guard depots.

RESOLVED, That the proceedings of the Sub-Committee be approved and adopted and that with regard to (1) the Chairman be authorised to accept a tender or tenders for the installation of electricity at these stock rooms and that the work be carried out as soon as possible.

RESOLVED, also, That the Sub-Committee be authorised to inspect other premises which are considered suitable for use as depots, and that a further meeting be held on Thursday, 23rd July, at 4 p.m. for this purpose.

(c) Office Furniture—RESOLVED, That the Town Clerk be authorised to obtain tenders for the necessary furniture and equipment required for the Depots and also for the office of the Fire Guard Staff Officer, and that the Depot Sub-Committee be authorised to accept a suitable tender or tenders.

12—Assistant Fire Guard Staff Officers—(a) Read, letter dated 30th June from the Principal Officer of the Regional Commissioner approving of the appointment of two male Assistant Fire Guard Staff Officers at salaries of £275 per annum and one female Assistant Fire Guard Staff Officer at a salary of

£250 per annum. The Town Clerk also submitted letter from the Principal Officer dated 13th July approving of the existing post of Assistant Fire Guard Staff Officer carrying a salary of £275 per annum, the expenditure in connection with these appointments to rank for grant.

(b) The Town Clerk reported that one appointment now remained to be made. RESOLVED, That the Depot Sub-Committee be authorised to interview Mr. P. E. Evelyn, L.A.R.P., Senior Fire Guard, Torquay, and Mr. W. A. King, L.A.R.P., Depot Superintendent, Bath, at their meeting on the 24th July. with power to make an appointment.

13—Light Trailer Pumps—The Town Clerk submitted letters of the 3rd and 11th July from the Principal Officer of the Regional Commissioner stating that there was a possibility of a light trailer pump being made available for the Public Assistance Institution and emergency hospital, and also one or more light trailer pumps for loan to the Council for use in built up areas with high fire risks, but it was pointed out that it was essential that an assurance should be given that a properly trained party would be available each night for the purpose of operating the pumps, and the loan was subject also to the conditions set out in the letters from the Regional Commissioner. RESOLVED, That the offers be accepted and that steps be taken to ensure that properly trained parties are available to operate the pumps. RESOLVED, also, That the Town Clerk communicate with the Regional Authorities suggesting that if the National Fire Service has surplus stocks of these pumps in hand, it would be advantageous for additional pumps to be allocated to the town for use in the more vulnerable areas.

14—Anti-Gas Training—Read, letter dated 10th July from the Divisional A.R.P. Officer stating that the anti-gas training of National Fire Service personnel was no longer the responsibility of the civil defence organisation, and that Ministry of Home Security circular No. 119/42 should be regarded as cancelled and in future, no National Fire Service personnel should be accepted at the civil defence anti-gas courses.

15—Inspection of Depots—RESOLVED, That the Depot Sub-Committee be authorised to visit the various depots in the town from time to time and to report upon their inspection.

16—Supplies of Sand—The Town Clerk submitted letter dated 8th July from the Principal Officer of the Regional Commissioner stating that it was desirable that a lorry loaded with sand should always be available for distribution on the morning after a raid, and this lorry could also be used for delivery of sand mats, stirrup pumps, etc., and suggesting that the Council should keep at least one lorry loaded with sand at the disposal of the Fire Guard Staff Officer. RESOLVED, That the Town Clerk be authorised to ascertain if arrangements can be made in this connection, but that he point out to the Regional authorities the acute difficulties at such a time with regard to transport. facilities.

17—Fire Guard Competition—The Fire Guard Staff Officer reported that the members of B.1. Sector Fire Party, the -winners of the Mayor's Cup, were giving demonstrations in the town. RESOLVED, That the Town Clerk inform them that the Committee greatly appreciate their efforts to stimulate the efficient training of fire guards.

18—Monthly Report of Column Officer—Column Officer J. R. Jones reported that since the last meeting the National Fire Service had attended 6 calls to fire as follows :—

1942

26th June Charlton Kings Railway Station (grass).

29th June 6 Promenade (false alarm with good intent).

1st July ... Haystack, Millbrook Street.

2nd July Swindon Hall, Swindon Village.

4th July Suffolk Square (lorry).

11th July East End Hall, Charlton Kings (wooden partition).

19—Circulars—The Town Clerk reported receipt of the following circulars :—

(a) Ministry of Home Security.

No. 129—Compensation and Supplementary coupons in respect of damage to or loss of clothing sustained by persons whilst performing fire prevention duty at business premises otherwise than as members of the Fire Guard organisation of a local authority.

No. 132—Special arrangements to be made during holiday periods at business premises to which the Business Premises Order applies.

No. 140—"Mid-night Watch"—This publication to be circulated to every Wardens' post, Fire Guard depot, or other places where fire guards congregate, but not to be posted in public places.

(b) S.W. Region No. 164—Increased allocation of man power at business premises to prevent widespread damage in the event of an attack.

No. 169—Authorisation for fire guards to visit premises for which Regional Commissioner is appropriate authority. RESOLVED, That copies of circular No. 164 be sent to members of the Fire Prevention Committee.

H. C. GRIMWADE, Chairman.

204

#### **ALLOTMENTS COMMITTEE.**

**At a Meeting of this Committee held on Monday, 13<sup>th</sup> July, 1942.** Present—Councillors Addis, Bendall Bush, Green, Smith and Thompson; Messrs. Ball, Barlow, Roe and Whittall (Councillor Smith in the chair),

1-Cultivation —Tho Gardens Superintendent reported on the monthly inspection of the allotments when it had been found that 24 allotments wove being properly cultivated. These had been reported to the Town Clerk who had taken appropriate action thereon. RESOLVED, That, if he considers it necessary, the Town Clerk be authorised to obtain possession of any allotments remaining uncultivated.

2—Rebates in Rent-RESOLVED, That in view of the bad state of cultivation, the following rebates in rent be allowed to the new tenants:- No. 1 Girls Grammar School Playing Field, 6 months' rent free from the date of commencement of tenancy so. No. 101 Marle Hill, 6 months' rent free from the date of commencement of tenancy No, 13 Charlton Park Gate, 12 months' rent free from the date of commencement of tenancy ; No. 29 Charlton Park Gate, rent free to 29th September, 1942

3—Greenhills Road Allotments—With reference to the account for E2 2s. 0d. received from Messrs. Bubb & Co., for their costs in connection with the perusal of the Agreement for the lease of the land in Greenhills Road, the Town Clerk reported that the Ministry of Agriculture and Fisheries had

intimated that they were not prepared to authorise the payment of the same and that any such charge must be borne by the owner. RESOLVED That Messrs. Bubb & Co. be informed accordingly.

4—Allotments. Arlo Road—Read, letter dated 29th June from the Cheltenham & District Allotments and Gardens Society enclosing correspondence with the Home Guard with regard to damage caused to these allotments during exercises on 15th June, RESOLVED, That the Town Clerk communicate with Col. Norris, informing him that the complaint has been brought to the notice of this Committee, and to ask him to give instructions that such damage must be avoided in future.

5—Land, junction of Fairmount and Church Roads—Read, letter dated 30th June from Miss M. Watson making application for a key to the gate leading to these allotments from Fairmount Road. RESOLVED, That the application be granted.

6—Potato Blight—Read, memorandum dated 27th June from the Ministry of Agriculture and Fisheries stating that certain firms in the area had expressed their willingness to give small-scale demonstrations in spraying crops against pests and diseases. RESOLVED, That this matter be referred to the Horticulture Committee.

7—Arrears of Rent--The Borough Treasurer submitted a statement of the arrears of allotment rents. RESOLVED, That these be referred to the Town Clerk to take the necessary steps for the recovery of the same and he be authorised to take possession of allotments in cases where tenants are in arrears.

8—Allotments, Agg Gardner Recreation Ground—The Town Clerk submitted letter from the Butchers' Buying Committee dated 11th July stating that in view of the reduction in the cost due to second-hand material having been obtained, they were prepared to pay half the cost of erecting the fence between these allotments and the access road leading to the field at Marle Hill. The Borough Surveyor reported that the fence had now been erected at a cost of £30 18s 6d. RESOLVED, That application be made to the Committee for payment of half this amount.

9—Additional Land—The Town Clerk reported that during the autumn and spring, 1941/42 more than 350 allotments had been let and if the demand continued at this rate it would be necessary to provide a large number of allotments for the season 1942/43. The Gardens Superintendent reported that a thorough inspection of the area within and adjoining the Borough would be undertaken by him within the next few weeks, and he reported upon various areas of land which might be considered. RESOLVED, That a Sub-Committee consisting of the Chairman, Councillors Addis and Bush and Mr. Barlow be appointed to inspect the areas recommended by the Gardens Superintendent and to report thereon to the next meeting of this Committee. RESOLVED, also, That a representative of the Gloucestershire War Agricultural Executive Committee be invited to accompany the Sub-Committee when they make their inspection.

10—Land, Moors Estate and Wyman's Road—The Town Clerk reported that the Housing Committee had offered the land in front of the flats at the Moors Estate and in Wymans Road to this Committee for the purpose of allotments but the Housing Committee had expressed the wish that the first refusal of the plots should be given to the tenants of the flats and also that the tenants should be responsible for keeping the privet hedges properly cut. RESOLVED, That the Sub-Committee appointed to consider the provision of additional land, be asked to include this land in their inspection, and report thereon to the next meeting of this Committee.

11—Elmfield Park Estate—The Gardens Superintendent reported that he had been informed that the Gloucestershire War, Agricultural Executive Committee had requisitioned the undeveloped



portion of this Estate and would be prepared to hand the same to the Council in the autumn for the purpose of allotments RESOLVED, That this be approved but that the Town Clerk communicate with the War Agricultural Executive Committee asking that before the land is handed over the clearance order in respect of the trees should be made by them.

12—Damage to Allotments--Brooklyn Road Playing Field and Shelley Road—The Gardens Superintendent reported that complaints had been received of damage caused to these allotments by sheep and horses which had broken through the hedges. The Town Clerk reported that he had been in communication with the owners of the cattle with regard to the repair of the fences, damage to which it was stated was caused by children. In view of this, he had also asked the Police Superintendent to give instructions for observation to be kept on the land to prevent further wilful damage if possible RESOLVED, That this be approved.

13—Autumn Show —RESOLVED, That a half-page advertisement at a charge of £2 12s. 6d. be inserted in the programme to be prepared by the Autumn Show Committee. RESOLVED, also, That a space for a Stand be taken at the Show and that reasonable expenditure in connection therewith be authorised.

14—Allotment No 20 Marle Hill- The Gardens Superintendent reported that a complaint had been received from the tenant of this allotment that owing to the gap in the hedge to enable tenants to obtain water from the pond in the field adjoining, the path leading to his allotment was a main entrance to the allotments in Clevelands Drive, and he asked for this gap to be filled in. RESOLVED, That, in view of the distance to be covered by tenants to obtain water if this gap is filled in, Mr. Barlow and the Gardens Superintendent inspect the land and consider what other arrangements can be made.

P. T. SMITH, Chairman.

205

#### **PARKS AND RECREATION GROUNDS COMMITTEE.**

**At a Meeting of this Committee held on Monday, 13th July, 1942.** Present—Councillors Addis, Bendall, Bush, Green, Smith and Thompson (Councillor Green in the chair).

1—Brooklyn Road Playing Field—(a) The Gardens Superintendent reported that as instructed he had now had four cricket pitches prepared on this Playing Field and play could commence on the 18th July. The Town Clerk reported that he had informed the various Factory Sports Clubs that the pitches would be available at a charge of £1 per month for one afternoon's play per week plus an additional charge of 3s 6d. for each evening required. Most of the Clubs had now obtained other accommodation but the Zona Works Sports Club had made application for a pitch for Saturday afternoons and they would probably require accommodation on one evening per week. RESOLVED, That they be granted the use of a pitch on the terms mentioned as from the 18th July.

(b) The Town Clerk reported that the Military authorities were not willing to receive the rents from the Clubs for the use of pitches but had requested a reduction in the rent. RESOLVED, That the Town Clerk suggest to the Military authorities that the Council will be prepared to credit them with the amount received in rent from the Clubs.

(c) Football—The Town Clerk reported that the Military authorities were not in a position to give a definite assurance that the ground would be available for football during the winter season, but had suggested that application should be made to them in September. RESOLVED, That in view of the

applications received from Factory Clubs for football pitches, the Town Clerk make application to the Military authorities in September for the use of the ground.

2—Athletic Ground—"Holidays at Home" Week—The Town Clerk reported that the Chairman of the "Holidays at Home" Week had made application for the use of the Athletic Ground from the 1st to 9th August in connection with the competitions, sports events and other activities to be arranged. RESOLVED, That the use of the ground be granted as requested.

3—Football and Hockey Pitches—Whaddon Recreation Ground—Read, letter dated 5th July from the Whaddon Sports Club making application for a football pitch at Whaddon Recreation Ground on Saturdays during the 1942/43 season. RESOLVED, That the application be granted.

(b) St. Mark's Recreation Ground—Read, applications from the Cheltenham & County Harriers (Ladies' Section) and the St. Gregory's Ladies' Hockey Club for hockey pitches of both Clubs at this ground during the 1942/43 season. RESOLVED, That the applications be granted for play on alternate Saturday afternoons.

4—Sandford Park—Removal of Railings—RESOLVED, That the railings inside the path leading from the High Street entrance to Sandford Park to the College Road entrance, including the railings on either side of the footpath leading from Barretts Mill to Bath Parade, be surrendered for scrap metal. RESOLVED, also, That the Committee adhere to their previous decision that the railings on both sides of College Road be retained as these are necessary to prevent accidents to children through running on to the road.

5—Park Constable—W. D. Hodson—Read, letter dated 7th July from W. D. Hodson, stating that on Doctor's advice he was not likely to be able to carry out his duties in the future and asking the Committee to consider placing him on superannuation. RESOLVED, That Mr. Hodson be asked to submit a medical certificate and that the matter be referred to the Finance Committee for consideration. RESOLVED, also, That the services of the temporary Constable now employed, be continued.

6—Food Production—The Gardens Superintendent reported that during the month of June the sale of produce at the market amounted to £17 5s. 7d.

7—British Restaurants—The Gardens Superintendent reported that during the month of June he had supplied the British Restaurants with produce amounting to £16 6s. 8d.

8—Custodians of Parks and Recreation Grounds—The Gardens Superintendent reported that in consultation with the Chairman, the question of the employment of the Custodians at the Parks and Recreation Grounds on Sundays had been considered and he submitted a list of grounds at which it was considered necessary that a Custodian should be on duty. The Town Clerk also submitted letter of 10th July from the National Union of General & Municipal Workers stating that double time for Sunday work had not yet been paid to the custodians although it was understood that this would take effect as from the first pay week in May, 1942. RESOLVED, That in the view of this Committee it is not desirable that the Parks and Recreation Grounds should be left unattended on Sundays and that no alteration be made in the present arrangements. RESOLVED, also, That the Union be informed that the men will be paid in accordance with the J.I.C. rates for Sunday work, this payment to take effect from the date mentioned in their letter, but that their attention be drawn to the fact that as Sunday forms part of the normal working week and the men receive one day's holiday per week in lieu of the Sunday worked, they will only be entitled to time and a half for Sunday work and not double time.

9—Pittville Gardens—RESOLVED, That during "Holidays at Home" Week, from the 1st to 9th August, the public be granted free admission to the gardens.

(b) Visitors—RESOLVED, That Councillor Smith be added to the Visitors appointed for these gardens.

(c) Keys—RESOLVED, That the Chairman and Visitors be supplied with keys to the gardens.

10—Promenade Fountain—The Borough Surveyor reported that the Entertainments Manager had suggested that this fountain might be put into operation during the "Holidays at Home" Week. RESOLVED, That in present circumstances, the Committee are unable to accede to the request.

11—Folland Aircraft Factory—The Borough Surveyor submitted letter and plan received from Folland Aircraft Factory making application for permission to erect an extension to the ladies' lavatories on the land belonging to the Corporation at Sandford Park and situate on the banks of the Chelt. RESOLVED, That the application be granted subject to the following conditions:—(1) An acknowledgment of one shilling per annum. (2) That when the war emergency has ceased, the erections be removed by the Company without delay.

12—Deputy Parks and Gardens Superintendent—The Town Clerk reported that Mr. R. Erskine would commence his duties on 27th July.

W. J. GREEN, Chairman.

206

#### **RATING COMMITTEE.**

**At a Meeting of this Committee held on Wednesday, 8th July, 1942.** Present—Alderman Taylor Councillor ; Bettridge, Bush and Moore (Alderman Taylor in the chair),

1—Proposals—The Committee considered the proposals submitted lay the Rating and Valuation Officer. RESOLVED, That these be submitted for the revision of Assessments as now settled by the Committee.

2—Arrears—The Rating and Valuation Officer reported as to the collection of arrears.

3—Excusals—(a) The Committee considered and dealt with 65 applications for excusal of Rates.

(b) RESOLVED, That a Special Meeting of the Committee be held on the 5th August to consider other applications for excusals of Rates.

P. P. TAYLOR, Chairman.

#### **FINANCE COMMITTEE.**

**At a Meeting of this Committee held on Friday, 24th July, 1942.** Present—The Mayor ; Aldermen Pruen, Taylor and Ward ; Councillors Garland and Grimwade (Alderman Taylor in the chair).

1—General Rate—Read, Report of the Borough Treasurer, dated the 24th July, on the collection of the First Instalment of this Rate Amount collected £96,442 ; Leaving £36,911 outstanding.

2—Water Rate—Read, Report of the Borough Treasurer dated 24th July on the collection of this Rate for the half-year ending 30th September, 1942. Amount collected £21,796 ; outstanding £4,722.

3--Electricity Charges—The Borough Treasurer reported on the collection of Electricity charges since the last Meeting.

4—Accounts Rota Committee—Reported Meeting on the 24th July. Present—Alderman Taylor ; and Councillor Grimwade. The Accounts were examined and recommended for payment. RESOLVED, That this recommendation be approved and adopted.

5—Superannuation—(a) Mr. R. Owen Seacome—The Town Clerk and Borough Treasurer reported that in accordance with Minute No. 5 (a) passed at the last meeting of this Committee they had further considered the superannuation allowance to be made to Mr. Seacome in view of the decision of the Minister of Health on the appeal made by the former with regard to the inclusion of the premiums received from articulated pupils as part of his emoluments to be taken into account in the calculation of his superannuation allowance. The Town Clerk reminded the Committee that by letter dated 26th March last the Minister of Health had indicated that the superannuation allowance payable to Mr. Seacome should be based on the average remuneration received during the five years immediately preceding 1st April, 1939, and not on the five years preceding 17th November, 1934, which was the date upon which Mr. Seacome attained the age of 65 years. On this basis Mr. Seacome would be entitled, in respect of the office of Town Clerk but not including his Clerkships of the Delancey Hospital Trustees and the Cheltenham and Gloucester Joint Water Board, to a superannuation allowance of £750 10s. 0d. per annum based on an average salary and emoluments (excluding pupils' fees) of £1 ,429 10s.10d.

With regard to the Cheltenham and Gloucester Joint Water Board, on 17th November, 1937, the Board entered into an Agreement with the Council for the admittance of their officers and servants to the Council's superannuation fund as from 1st April, 1937, and the office of Clerk to the Board was included in the schedule of designated posts. Mr. Seacome was, however, then over 65 years of age but by Section 27 (ii) of the Cheltenham and Gloucester Joint Water Board Act, 1936, it was provided that the Town Clerk of Cheltenham should be the Clerk of the Board and Mr. Seacome's salary as such could, therefore, be regarded as an emolument payable to him as Town Clerk. Two and a half years of Mr. Seacome's appointment would come within the five years preceding 1st April, 1939, giving a yearly average of £125, and on this basis Mr. Seacome would be entitled to a superannuation allowance of £65 12s. 6d. With regard to the Delancey Hospital Trustees, unlike the Clerkship to the Water Board, this appointment was not one held by Mr. Seacome as Town Clerk but when he retires from the Clerkship he will be entitled to a superannuation allowance of £26 17s. 0d. per annum based on an average salary of £51 2s. 6d. calculated in respect of the five years preceding 1st April, 1939, The Town Clerk submitted that the Resolution of the Committee passed at their special meeting held on 2nd January last, should be adjusted.

RESOLVED .—(1) That the Resolution of this Committee passed on 2nd January last calculating Mr. Seacome's superannuation allowance on the average salary received by him during the five years ended 17th November, 1934, be amended, and that, as indicated by the Minister of Health, this be calculated in respect of the five years preceding 1st April, 1939.

(2) That in accordance with the amended calculations Mr. Seacome be granted an allowance of £750 10s. 0d. per annum in respect of his appointment as Town Clerk, and £65 12s. 6d. in respect of the emoluments paid him in his capacity as Clerk of the Cheltenham and Gloucester Joint Water Board for the two and a half years of this appointment which come within the five years preceding 1st April, 1939, making a total allowance of £816 2s. 6d. per annum ; Mr. Seacome's allowance in respect of the Clerkship of the Delancey Hospital Trustees being deferred until his retirement from this office.

(3) That in view of Mr. Seacome's notification of his desire to surrender part of his allowance to his wife in accordance with the provisions of Section 9 of the Local Government Superannuation Act, 1937, the allocation in accordance with the Local Government Superannuation (Surrender of Allowances) Rules, 1938, be as follows :—

Mr. Seacome's pension ...                      £620 2s. 6d. per annum.

Allocation to his wife on his decease      £155 3s. 4d. per annum.

(4) That the Town Clerk apply to the Ministry of Health for their approval to the re-calculation of the superannuation allowance on the five years preceding 1st April, 1939, in lieu of the five years ended 17th November, 1934.

(b) Articled Pupils—In view of the decision of the Minister of Health with regard to the inclusion of fees received in respect of articled pupils, the Town Clerk pointed out that the contributions made to the fund by the Borough Engineer and Chief Sanitary Inspector should be refunded. RESOLVED, That the contributions to the fund made by the Borough Engineer and the Chief Sanitary Inspector be refunded plus interest at the rate of 32 per cent.

(c) Borough Electrical Engineer—The Town Clerk reported that the Borough Electrical Engineer had intimated to the Electricity and Lighting Committee that he wished to retire as soon as his successor could be appointed. It had been pointed out to the Electricity and Lighting Committee that since 1933 the Borough Electrical Engineer had been receiving less than the agreed scale of salaries, and having regard to the fact that the non-payment of the scale amount would prejudicially affect his superannuation allowance, the Electricity and Lighting Committee were recommending the Council (inter-alia) to include the difference between the scale salary and the actual salary over a period covering the five years prior to 1st April, 1939, which was the appointed day for the purposes of superannuation. The effect of this would be to increase the superannuation allowance payable by approximately £48 per annum. RESOLVED, That this Committee concur with the recommendations of the Electricity and Lighting Committee and will recommend accordingly when considering the superannuation allowance to be granted to the Borough Electrical Engineer.

(d) F. D. Smith, Library Janitor--The Borough Treasurer reported that F. D. W. Smith would retire on the 26th July and would be in receipt of an allowance of 19s 4d. per week based on 17 years contributory and 2 years non-contributory service.

(e) H. J. Arleen, Blacksmith--The Borough Treasurer reported that H. J. Arkell who retired on the 16th July would be in receipt of an allowance of £1 13s. 2d. per week based on 17 years contributory and 19 years non-contributory service.

(f) W. D. Hodson, Park Constable—The Town Clerk reported that W. D. Hodson had intimated that for health reasons he would be unable to carry out his duties in the future, and he submitted medical certificate accordingly. The Parks and Recreation Grounds Committee had, therefore, recommended that he should be superannuated. RESOLVED, That subject to the Town Clerk being satisfied that on medical evidence Mr. Hodson will be unable in the future to carry out his duties he be paid an allowance of £1 3s 11d per week, as from 31st July, 1942, based on 17 years' contributory and 13 years' non-contributory service.

(g) Superannuation Fund—The Borough Treasurer submitted accounts of the superannuation fund as at 31st March, 1942. The surplus for the year was £13,896 16s. 7d. as against £11,099 13s. 4d. for

1941. The total of the fund now amounted to £110,274 13s. 11d. Transfer values from other Corporations amounting to £3,912 12s. 5d. had been received.

6-53 and 54 Clarence Street—The Town Clerk reported that he had now received draft Contract in connection with the purchase of these premises, but vacant possession would not be given until September 29, 1944. RESOLVED, That the Town Clerk be authorised to enter into a Contract, the purchase to be completed on this date.

7—Mortgages—(a) Read, letter dated 1st July from the Treasury stating that consent is given to the renewal or replacement without specific Treasury consent until 31st December, 1943, of all mortgages maturing for repayment, but mortgages at rates exceeding 3 ½ per cent per annum, the terms of which enabled local authorities to give notice of repayment, might be renewed (on revised terms) or replaced without consent. This sanction covered renewals or replacements taking effect not later than 31st December, 1943. Mortgages at rates exceeding 3 per cent per annum, but not exceeding 3 ½ per cent might also be renewed or replaced as previously mentioned, subject to the further condition that no Mortgage might be renewed or issued for this purpose for a shorter period than seven years. These arrangements would take effect as from 1st July, 1942.

(b) Renewals—RESOLVED, That the terms proposed for the renewal of mortgages amounting to £10,000 be approved and the Mortgages endorsed accordingly.

8—Housing Bonds—The Borough Treasurer reported the receipt of £400 for Housing Bond No. 369 for a term of five years at 2 7/8 per cent.

9—Workmen's Compensation Insurance—The Borough Treasurer reported that the Insurance Company covering the Workmen's Compensation Insurance had intimated that the premium now being paid was insufficient to cover the risk and they asked for an increased payment as from the 31st July next, the date upon which the insurance became due for renewal. RESOLVED, That the Borough Treasurer negotiate with the Company on the lines indicated by the Committee, and failing agreement he be authorised to obtain quotations from other suitable Companies and to report further upon the matter at the next meeting of this Committee.

10—Burroughs Machine—The Borough Treasurer reported that the Burroughs Class 76 machine used in connection with electricity accounts, superannuation calculations and other work, now required a complete overhaul which would take about six months, and the Class 74 machine also purchased for the department was not sufficient for the present work. He therefore recommended that a Class 78 machine should be purchased at a cost of approximately £599 1s. 6d. plus purchase tax, as this would equip the office with two interchangeable machines. RESOLVED, That the purchase be authorised, and the charge be allocated between the various departments as now suggested.

11—Audit—The Town Clerk reported that the District Auditor had intimated that the audit of the accounts for the year ended 31st March, 1941, would commence on 17th August.

P. P. TAYLOR, Chairman.

208

**Borough of Cheltenham**

Municipal Offices, Cheltenham, 3rd September, 1942.

Sir (Madam),

You are hereby summoned to attend the **Monthly Meeting of the council to be held at the MUNICIPAL OFFICES, PROMENADE, on MONDAY the 7th day of September, 1942, at THREE O'CLOCK** in the Afternoon, at which Meeting the following Business is proposed to be transacted, and any other business that may legally be transacted at such Meeting.

1. To approve and confirm the Minutes of the last Meeting.
2. Communications by the Mayor.
3. To receive Report of Emergency Committee.
4. To approve or otherwise, the proceedings of:—

THE TOWN PLANNING COMMITTEE FIRE PREVENTION COMMITTEE RATING COMMITTEE FINANCE COMMITTEE

5. Memorials, Applications, Complaints, &C.

To each Member of the Council.

Yours faithfully,

Town Clerk.

#### **Borough of Cheltenham**

**At a Quarterly Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices in. the said Borough, on Friday, 31st July, 1942, at 3 p.m.** Present The Mayor (Councillor T. Wilfred Waite, J.P.) in the chair.

The Deputy Mayor (Councillor John Howell, C.B.E., F.R.C.S., J.P.). Aldermen Lipson, M.A., M.P., Pates, Pruen, Taylor, Capt. J. H. Trye, C.B.E., R.N. (Retd.), Ward and Clara F. Winterbotham, M.B.E., J.P. , Councillors Addis, J.P., Avery, Bayliss, Bendall, Bettridge, Bush, Chinn, Rev. de Courcy Ireland, M.A., Garland, Green, Grimwade, Dr. Hayward, M.B.E., M.B., B.S., Moore, Readings, Smith, Thompson and Till.

Apologies—Apologies for absence were received from Alderman Leigh James and Councillors Barnett, Biggs, Compton and Fisher.

1—Minutes of Previous Meeting—RESOLVED, That the Minutes of the Monthly Meeting of the Town Council held on the 6th July, 1942, having been printed and a copy sent to each Member of the Council, be taken as read, and that the same be adopted and confirmed.

2—Election of Councillor for St. Mark's Ward—The Council proceeded with the election of a person to fill the vacancy in the St. Mark's Ward caused by the death of Councillor Stanley Rogers. In accordance with notice of motion, duly given, Alderman Pruen moved "That Frank George Fildes of 27 Lansdown Place, Cheltenham, Director of a Limited Company, be elected to fill the vacancy." The motion was seconded by Councillor Bettridge and was declared to be carried. The Mayor there-upon declared that Frank George Fildes was duly elected Councillor for the St. Mark's Ward of the Borough.

3—Emergency Committee—RESOLVED, That the Report of the Emergency Committee of their Meetings held on the 7th, 22nd and 28th July, 1942, be received.

4—Proceedings of Committees—RESOLVED, That the proceedings of the under-mentioned Committees at their Meetings held on the dates respectively appearing be approved and confirmed :—

Public Health ... Meeting held July 13

Except that with regard to Minute No. 13 in connection with the Medical Officer of Health's report, the words "and such members of the Council who make a request therefor" be added at the conclusion of the resolution.

Except also, with regard to Minute No. 17 (c) the question of taking a space at the forthcoming Autumn Show be re-considered.

Housing ... Meeting held July 9

Street and Highway Meeting held July 20

Maternity and Child Welfare Meeting held July 22

Town Planning .. Meeting held July 23

Town Improvement and Spa Meeting held July 17

RESOLVED, also, That the application of the Autumn Produce Show Committee for the use of the Town Hall on 18th September for a dance to assist in raising funds to cover the expenses in connection with the Show, any profits being divided equally between Mrs. Churchill's Aid to Russia Fund and the Cheltenham General Hospital, be granted, and that a reduction of 50 per cent in the usual charges be made on this occasion.

(An Amendment moved by Alderman Lipson and seconded by Alderman Ward : " That the free use of the Town Hall be granted for the Autumn Show Committee dance" was lost).

Electricity and Lighting Meetings held July 22 & 27

Water ... Meeting held July 14

General Purposes and Watch Meeting held July 21

Fire Prevention ... Meeting held July 15

Allotments Meeting held July 13

Parks and Recreation Grounds Meeting held July 13

Rating Meeting held July 8

Finance ... Meeting held July 24

RESOLVED, also, That an Order on the Borough Treasurer be signed authorising him to pay to the several Corporations, Companies and Persons mentioned in the Schedule of Accounts, the sum of money set opposite their respective names, and such additional sums as may become payable during the month in respect of current Contracts upon the Certificate of the Architect or Officer under whom the work is carried out.



5—Vacancies on Committees— RESOLVED, That the question of filling vacancies on the Art Gallery and Museum, Cemetery and crematorium, Education, Electricity and Lighting, Finance, Public Health, Street and Highway, and Town Improvement and Spa Committees, caused by the death of Councillor Stanley be referred to the General Purposes and Watch Committee with power to appoint.

6—Delancey Hospital Trustees—RESOLVED, That Mrs. B. G. Percival be appointed a representative of the Council on the Delancey Hospital Trustees for a term of three years expiring on 31st July, 1945, to fill the vacancy caused by the resignation of Alderman Clara F. Winterbotham

7—Fuel and Lighting Registration and Distribution Order, 1942—The Town Clerk reported that, as recommended by Minute No. 10 of the General Purposes and Watch Committee at their Meeting held on 21st July, a special meeting of the Committee had been held prior to the meeting of the Council for the purpose of considering the continuation or alteration of the appointment of representatives now forming the Local Fuel Advisory Committee, and the appointment of their substitutes. RESOLVED, That, as recommended by the General Purposes and Watch Committee, the following be appointed the Advisory Committee :— Member of Committee. Substitute.

Member of Committee.	Substitute.
Mr. H. L. Preston.	Mr. S. A. Bridgeman. (Representing persons supplying coal).
Mr. A. L. Morris.	Mr. W. L. Wright. (Representing persons supplying gas and coke).
Mr. H. T. Howker.	Mr. H. I. Henthorn. (Representing industrial or provident Societies supplying coal).
Mr. W. J. Bache.	Mr. H. V. Williams. (Representing persons supplying electricity).

8—War Charities Act, 1940—Cheltenham College Fund for Educating Sons of Engineers—The Town Clerk reported that application for registration of this Charity, signed by Mr. A. G. Elliott Smith, Headmaster of Cheltenham College, duly authorised on behalf of the Charity, had now been received from Messrs. Haddock & Pruett and he was satisfied that the requirements of this Act had been complied with. RESOLVED, That the application for the registration of the Charity be granted.

T. WILFRED WAITE, Mayor.

#### **GENERAL PURPOSES AND WATCH COMMITTEE.**

**At a Special Meeting of this Committee held on Friday, 31st July, 1942.** Present—Aldermen Pates, Trye, Ward and Winterbotham; Councillors Rev. de Courcy Ireland and Green (Alderman Ward in the chair).

1—Fuel and Lighting Registration and Distribution Order, 1942—The Town Clerk referred to Minute No. 10 passed at the last meeting of the General Purposes and Watch Committee held on 21st July and reported that Mr. Marsland, the Local Fuel Advisor, had consulted such bodies as appeared to represent the interests of persons supplying coal, gas, electricity and producing coke in the district. Mr. Marsland reported on the consultations and IT WAS RESOLVED, That the following be appointed the Local Fuel Advisory Committee for the Borough :—Member of Committee. Substitute.

Member of Committee.	Substitute.
Mr. H. L. Preston.	Mr. S. A. Bridgeman. (Representing persons supplying coal)
Mr. A. L. Morris.	Mr. W. L. Wright. (Representing persons supplying gas and coke).
Mr. H. T. Howker. -	Mr. H. I. Henthorn. (Representing industrial or provident Societies supplying coal).
Mr. W. J. Bache.	Mr. H. V. Williams. (Representing persons supplying electricity).

[CONFIRMED BY TOWN COUNCIL, ON 31ST JULY, 1942]

E. L. WARD, Chairman.

#### TOWN PLANNING COMMITTEE.

211

**At a Meeting of this Committee held on Thursday, 27th August, 1942.** Present—The Mayor ; Alderman Ward Councillor Moore: and Mr. W. S. P. Harris (Alderman Ward in the chair).

1—Decisions under Town and Country Planning (General Interim Development) Order, 1933. The undermentioned plans were submitted for town planning approval :—

No. of Plan.	Name.	Description.
1712	R. Finch	Annex to Manor Farm Cottage, Greet, Winchcomb.
1713	J. E. Rowe	Temporary wooden bungalow, Whalley Farm, Whittington.

RESOLVED, That plan No. 1712 be approved temporarily and plan No. 1713 be approved for the duration of the war.

2—Development—(a) Erection of Wooden Building—Application was submitted from Mr. F. J. Mostart for permission to erect a wooden building on land between Up Hatherley and Badgeworth. RESOLVED, That the application be refused.

(b) Land, Painswick Road—Application was submitted from Mr. T. W. Hemming for permission to erect a house or bungalow on land off Painswick Road between Shurdington and Cross Hands, Brockworth. RESOLVED, That the application be refused.

3—Minister of Works and Planning Act, 1942—Circular No. 1, dated 21st July. 1942, from the Minister of Works and Planning was submitted drawing the Council's attention to the provisions of the above-mentioned Act which transfers the functions of the Minister of Health under the Town and Country Planning Act, 1932, excepting certain powers in regard to allocation of monies for betterment and sale of land, compensation of officers and the provisions in connection with the Surrey County Council. The object of the Government is to secure the right use of land for all purposes. Planning Officers will be appointed throughout the Country with headquarters at convenient centres to advise local authorities and to keep the Minister informed of the problems of authorities in the respective areas. The Ministry is at present engaged in assembling material to provide a comprehensive view of the factors effecting development, etc. throughout the country which will be available to authorities in due course. It is pointed out that, whilst the war has added burdens to authorities it is necessary for them to make as much progress as possible with surveys

and planning, schemes prepared prior to the war need reviewing in the light of changing conditions and although it is impossible to make progress with the formal stages of statutory schemes, planning authorities should endeavour to carry the work to the stage of provisional conclusions. The circular deals with the special reservation of land for certain purposes, the grouping of local authorities into joint bodies, re-planning of towns badly damaged by enemy action and other essential points in preparing a satisfactory scheme for the future. RESOLVED, That steps be taken to review the existing proposals of the borough and to formulate provisional details of a scheme for subsequent approval having regard to the present conditions and future policy.

4—Plan No. T.P. 1678, Ryeworth Road, Charlton Kings—The Committee interviewed Mr. R. R. Lewis, Messrs. Griffiths and Lewis, on behalf of the depositor of this plan regarding their request for consent to the erection of this building proceeding. The plan submitted and approved provided for the retention of three walls (which have now been demolished) and therefore being an existing building under the Town Planning Act the Council had no alternative but to approve the plan although it contravened the scheme. The walls were demolished and the building became a new building and the owner was informed that the building must cease and a request that he be allowed to continue the building and for an assurance that if the building was required eventually to be set back under town planning he would be entitled to compensation was refused. Mr. Lewis again put forward the request that the building be permitted to proceed. RESOLVED, That the Committee adhere to their previous decision

5—Cheltenham Gas Company—The Committee further considered letter from the Gas Co. enclosing plan for erection of a Gas Governor and Shelter off the Shurdington Road as a matter of courtesy but stating that this action was not to be taken that the Company were consenting to be bound by the Town Planning Scheme. The Town Clerk reported that Section 41 of the Town and Country Planning Act, 1932, provided that no provision contained in the Scheme should apply to land or buildings which for the time being belonged to any statutory undertakings except in so far as they may consent to any particular provision of the scheme being made applicable to such land or buildings. The Borough Surveyor reported that the proposed building would be in front of the building line. RESOLVED, That the Company be informed that the Council recognise their statutory powers and asked to set back the Governor and Shelter behind the building line to a position approved by the Committee.

E. L. WARD, Chairman.

212

#### **FIRE PREVENTION COMMITTEE.**

**At a Special Meeting of this Committee held on Thursday, 30th July, 1942.** Present—Alderman Ward ; Councillors Bush Chinn, Grimwade and Readings and Mr. V. Ferguson (Councillor Grimwade in the chair). Messrs. —W. E. Buck, E. C. Chivers, W. Coombs and F. R. Jefford (Senior Fire Guards) also attended.

1—Fire Guard—(a) The Fire Guard Staff Officer reported that 6,593 notices under the Civil Defence Duties (Compulsory Enrolment) Order, 1942, had been served on men coming within the scope of the Order and not expressly exempt and 4,174 forms had now been returned to the Department ; the claims for exemption were being dealt with

(b) Training—Since 15th July 1,455 persons had been directed to attend lectures and to receive practical training in incendiary bomb control and the training of the majority was now nearing completion. A very small percentage of fire guards had failed to report.

2—Fire Guard Organisation—(a) It was stated that a Special Meeting of Senior Fire Guards was held on 14th July which the Chairman and other members of this Committee had attended. The question of compulsory enrolment of fire guards had been discussed at the meeting and the Senior Fire Guards had appointed four of their members to attend before this Committee. The representatives of the Senior Fire Guards now attended and presented a statement containing the views expressed by the Senior Fire Guards. RESOLVED :—

(1) That this Committee agree to consult with the Senior Fire Guards on matters of policy.

(2) That representatives of the Senior Fire Guards be invited to attend (without voting power) the meetings of this Committee.

(3) That copies of the Minutes of this Committee be sent to the Senior Fire Guards and that the Senior Fire Guards be asked to supply to this Committee reports of their meetings.

(b) RESOLVED, also, That the Regional Commissioner be informed that this Committee are of opinion that it is necessary to carry out a further registration of all men resident in the Borough between the ages of 18 and 60 in accordance with the Civil Defence (Compulsory Enrolment) Order, 1941, and that application be made to him for consent to this procedure, failing which, representatives of the Regional Commissioner be asked to attend a meeting of this Committee at an early date to discuss the matter.

3—Wardens' Posts—RESOLVED, That the Chief Warden inform the Senior Fire Guards of the Wardens' Posts which are at present not being manned.

4—Town Hall—The Town Clerk reported that a memorial had been received from representatives of certain Street Fire Parties asking for the use of the Town Hall on 25th August for a meeting of fire guards to discuss the question of the compulsory enrolment of all persons coming within the scope of the Civil Defence Duties (Compulsory Enrolment) Order, 1942, RESOLVED, That the Town Clerk intimate that this Committee are prepared to defray the cost of the hire of the Town Hall for the proposed meeting to give those affected every opportunity of discussing the matter and hearing the explanations and reasons for the action taken with regard to compulsory enrolment,

H. C. GRIMWADE, Chairman.

**At a Meeting of this Committee held on Friday, 7th August, 1942.** Present—The Mayor ; Councillors Bush, Chinn, Grimwade, Readings and Till; Mr. V. Ferguson ; Messrs. Buck, Chivers, Coombs and Jefford (Councillor Grimwade in the chair).

5— Depots Sub-Committee—The Sub-Committee reported that they met on 23rd July, 1942. Present—Councillors Bush, Chinn and Grimwade (Councillor Grimwade in the chair).

(a) Assistant Fire Guard Staff Officer—As authorised by Minute No. 12 (b) passed at the Meeting of this Committee held on 15th July last, the Sub-Committee had interviewed two applicants for this appointment, namely, Mr. P. E. Evelin, L.A.R.P., of Torquay and Mr. W. D. King, L.A.R.P., of Bath, and had offered the appointment to the former at a salary of £275 per annum.

(b) Fire Guard Depots—(i) Fleece Hotel—The Sub-Committee reported that the Town Clerk had requisitioned the stock rooms at the Fleece Hotel and the Borough Surveyor had been asked to

submit an estimate of the cost of providing the necessary messing equipment, heating, lighting and lavatory accommodation. The Cheltenham Original Brewery Co., the owners of the property, had also been asked to sell to the Council a quantity of second-hand chairs and trestle tables for furnishing the depot.

(ii) Ladies' College—The Sub-Committee reported that in company with the Secretary of the College, they had inspected the rooms situate in the tower at the College, which appeared to be suitable for a depot. The Secretary had intimated that the College Council would be willing for these rooms to be used as a Depot, subject to the necessary precautions being taken for the protection of the College equipment. It was recommended that the College be asked to state the terms upon which this accommodation could be let to the Council and that if satisfactory terms are arranged, application be made to the Regional Commissioner for his approval: also that the Borough Surveyor be asked to submit an estimate of the cost of black-out, heating and lighting and any necessary messing equipment.

213

(iii) Public Assistance Institution—The Public Assistance Committee had declined to grant the Council's application for the use of the vacant casual ward at the Institution as a depot, as this was required for Emergency Hospital accommodation. It was recommended that arrangements be made for the establishment of a small depot in the Board room at the Institution, the use of which the County Council were willing to grant subject to payment of all out-of-pocket expenses for heating and lighting.

(c) The Sub-Committee did not recommend the provision of further depots at the present time. Having regard to the "Island Schemes" now in course of organisation, the Fire Guard Staff Officer considered that he would probably be able to arrange for business premises in each Island to provide suitable accommodation for additional enrolled fire guards and he had been instructed to endeavour to make these arrangements accordingly.

The Town Clerk reported that since the meeting of the Sub-Committee, Mr. Evelin had declined the appointment of Assistant Fire Guard Staff Officer.

The Town Clerk also reported that the Regional Fire Prevention Officer had inspected the proposed depots at 413 High Street, Fleece Hotel and Ladies' College and was prepared to recommend the approval of the same subject to the rents being agreed by the District Valuer.

RESOLVED, That the proceedings of the Depots Sub-Committee be approved and adopted and that the Town Clerk be authorised to offer the appointment of Assistant Fire Guard Staff Officer to Mr. King. RESOLVED, also, That the Town Clerk make the necessary application to the Regional Authorities for approval of the three depots proposed and also to any expenditure in connection with furnishing, heating, lighting, messing equipment and lavatory accommodation.

6—Assistant Fire Guard Staff Officer—Read, letter dated 16th July from the Regional Commissioner approving in principle the proposal to increase the salary of Assistant Fire Guard Staff Officer from £250 to £275 per annum and asking to be informed of the date upon which the increase became effective. The Town Clerk reported that this applied to the appointment now vacant.

7—Staff of Fire Guard Staff Officer—(a) Read, letter dated 24th July from Mr. W. J. Morgan asking for information with regard to the staff and salaries of the Fire Guard Staff Officer. RESOLVED, That the Town Clerk supply this information.

(b) Read, letter dated 29th July from Mr. A. C. Tyser, Depot Superintendent, asking for the observations of the Committee with regard to the application made by the Depot Superintendents and staff of the Fire Guard Staff Officer for reconsideration of their present salaries. RESOLVED, That Mr. Tyser be informed that this matter will be considered when the Fire Guard Staff Officer submits his report upon the reorganisation of staff and that, in the meantime, the Town Clerk communicate with the Regional Commissioner pointing out that only the minimum of the scale of salaries for Depot Superintendents is likely to apply in this area and asking for observations on the matter having regard to the difficulty in obtaining staff.

8—Civil Defence Duties (Compulsory Enrolment) Order, 1941—The Town Clerk submitted two Memorials signed by fire guards in A.4, A.7 and other Sectors, protesting against compulsory enrolment for duty at business premises. The Town Clerk also submitted Resolutions forwarded by fire guards in B.5 Sector and the Spenser Road, Spenser Avenue and Kingsley Gardens Fire Watching Organisation with regard to this matter. RESOLVED, That the Town Clerk communicate with the Street Party leaders of B.5 Sector and the Spenser Road Sector pointing out that the steps taken by the Council in regard to compulsory enrolment for duty at business premises were at the request of the Regional Commissioner and in view of the recent pronouncements in Parliament it is hoped that the fire guards in these Sectors will co-operate with the Council who are fully cognisant with all the difficulties encountered by street party members.

RESOLVED, also, That the Town Clerk inform Mr. Morgan, who has forwarded the Memorial signed by fire guards in A.4 and other Sectors, that this Committee are in contact with the Senior Fire Guards and that the latter will keep in touch with street party leaders and submit their observations to this Committee.

RESOLVED, also, That the Town Clerk communicate with the Ministry of Home Security setting out the views expressed by this Committee with regard to certain amendments and additions which they consider should be embodied in the event of the appropriate Orders being revised.

9—Division F—Telephone—Read, letter dated 25th July from Head Fire Guard, Division F, making application for a telephone at 9 Spenser Road which he stated would greatly facilitate the smooth working of the Division and enable him to get in touch quickly with other parts of his division, which is one of the largest in the Borough. He was willing to pay for the cost of the installation and rent if the Committee would pay for the calls made in connection with the fire guard organisation. RESOLVED, That the proposal be approved.

10—Fire Guard—(a) The Fire Guard Staff Officer submitted his report. Of the 6,593 notices served under the Civil Defence Duties in connection with (Compulsory Enrolment) Order, 1942 which had been issued, 5,012 forms had now been returned to the department. Of this number, 79 men were serving with H.M. Forces, 318 had left the area, 10 had been granted exemption on medical grounds, 2 were over age, 22 deceased, and 3,786 had applied for exemptions on various grounds leaving 795 available for the pool.

(b) Training—Training was proceeding satisfactorily and an average of three lectures per night had been arranged. Since 15th July 1,750 compulsorily enrolled men had attended lectures.

(c) Island Schemes—The Fire Guard Staff Officer reported that 44 schemes had been submitted by him to occupiers with a view to arranging meetings and the appointment of organisers for the new groups. 11 organisers had been appointed to date and four had submitted schemes for approval but for various reasons these were considered unsatisfactory, and also the fire guards available at the premises were inadequate and would require to be supplemented from the pool. Some opposition

had been experienced from occupiers. RESOLVED, That in cases where occupiers are unwilling to modify their existing schemes, a direction be issued under Article 8 (4) of The Fire Prevention (Business Premises) (No. 2) Order, 1941, and that the Fire Guard Staff Officer furnish the Town Clerk with a list of the owners concerned, for consideration by this Committee.

(d) Film—RESOLVED, That arrangements be made for the local Fire Guards film to be exhibited in each Sector, followed by a short meeting and that the Fire Guard Staff Officer engage suitable halls and insert the necessary advertisements in the press.

214

11—Meeting of Senior Fire Guards—The Senior Fire Guards stated that they had made a number of visits at night to business premises and intimated to the Committee the views they had formed after these visits and in particular mentioned that the common feature on all the premises visited was that the number of fire guards on duty was quite inadequate.

12--Clearance of Lofts Order, 1942—Read, letter dated 30th July from the Ministry of Home Security stating Clearance of Lofts Order, 1942, had that day been made which revoked the Clearance of Lofts Order, 1940, and re-enacted its provisions subject to certain modifications including the clearance of lofts of all dwelling houses irrespective of the nature of the staircase thereto, where such lofts were not used or furnished for use for human habitation. Local authorities were empowered to authorise a person to inspect a dwelling house to ascertain whether the Order had been complied with and authority had been given to the National Fire Service to carry out inspections on behalf of local authorities. The Ministry stressed the importance of an urgent appeal being made to householders to reduce the fire risk in their homes. RESOLVED, That the Fire Guard Staff Officer and members of his staff, Senior Fire Guards and Fire Guard Street Captains be authorised to carry out the necessary inspections, and also that the Town Clerk communicate with the National Fire Service asking them to assist. RESOLVED, also, That a notice be inserted in the press urging householders to reduce fire risks and stating that inspections will be carried out on behalf of the Council at an early date.

13—Fire Guard Staff Officer—The Town Clerk reported that the Ministry of Home Security had granted the Council's application for the deferment of Mr. Dack's calling up for service with the Armed Forces until 30th November next. Mr. Dack had intimated that if his age limit had been reached and his services were required in more active duties he did not wish the Council to apply for any further deferment. RESOLVED, That this Committee consider it desirable that Mr. Dack's services should be retained as long as possible and that in due course the Town Clerk make a further application for deferment.

14—Circulars—The Town Clerk reported receipt of the following circulars :—

S.W. Region

No. 201—Reimbursement of subsistence allowances in respect of local government premises

No. 202—New German incendiary bomb.

RESOLVED, That with regard to Circular No. 201 the Fire Guard Staff Officer be authorised to carry out the work in connection with the payment of subsistence allowances in respect of local government premises and that the Borough Treasurer be requested to submit a statement showing the position with regard to the reimbursement of subsistence allowances paid by the Council in respect of fire prevention arrangements on premises for which the Regional Commissioner is the appropriate authority.

H. C. GRIMWADE, Chairman.

**At a Meeting of this Committee held on Friday, 28th August, 1942.** Present—Aldermen Pates and Ward ; Councillors Bush, Chinn, Grimwade and Readings ; Messrs. L. Dimmer and W. S. F. Harris. Messrs: W. E. Buck, E. C. Chivers, W. Coombs and F. R. Afford (Head Fire Guards) also attended (Councillor Grimwade in the chair).

15—Depots Sub-Committee—The Town Clerk reported that the Depots Sub-Committee had met on 20th August, 1942. Present—Councillors Bush, Chinn and Grimwade (Councillor Grimwade in the chair), (a) Fleece Hotel—The Borough Surveyor was preparing estimates of the cost of fitting up the stock rooms at this Hotel for use as a Depot and it was hoped to put the work in hand at an early date.

(b) Public Assistance Institution—The Borough Surveyor was also preparing estimates of the cost of fitting up the Board room at this Institution and it was also hoped that this work would be commenced at an early date.

(c). Ladies' College—The Sub-Committee had inspected the Tower Room at the College and had interviewed the Secretary with regard to the provision of a Depot. The Town Clerk also reported that he had been in communication with the College with regard to this matter and had now received letters dated 24th and 26th August stating that it was not possible to provide a Depot for 40-50 fire guards, there being no space available for this number but the College Committee were willing to place at the disposal of the Council, free of charge, except for the cost of lighting and heating, the large room in the Princess Hall Tower with access to the Dome and the flat outside, subject to certain conditions. On behalf of the College it was pointed out that fire guard posts had already been established in the Princess Hall Tower, St. George's Road archway and the Junior School. The Fire Guard Staff Officer reported that the fire prevention arrangements for the College had never been approved by this Committee and he did not consider the present arrangements satisfactory. RESOLVED, That the Town Clerk communicate with the College Council pointing out the high fire risk of their premises, which included a roof area of 75,000 square feet, and informing them that it is considered that a minimum of 12 fire guards should be provided each night for the protection of their own premises, and failing a satisfactory scheme being put into operation at an early date the Town Clerk request the College Council to receive a deputation from this Committee to discuss the question of providing a depot for enrolled fire guards.

10—Civil Defence (Compulsory Enrolment) Order, 1942—The Town Clerk reported that he had been in communication with the Regional Commissioner and had informed him that in the opinion of this Committee it was desirable that the provisions of this Order should be extended to include youths of 17 and he submitted letter dated 21st August from the Regional Commissioner stating that it was not within his power to give effect to this recommendation.

215

17—Depot Superintendent—Read, letter dated 24th August from Mr. A. C. Tyser (Depot Superintendent) asking for a cycle allowance to be made to him. RESOLVED, That he be paid an allowance of 2s 6d. per month from 1st March to 30th June last, this amount to be increased to 3s 6d. per month as from 1st July subject to the approval of the Regional Commissioner being obtained thereto.

18—Assistant Fire Guard Staff Officer—The Town Clerk reported that in accordance with Minute 1 passed at the meeting of this Committee on the 7th August, this appointment had been offered to



Mr. W. A. King, L.A.R.P , Depot Superintendent, Bath. Mr. King had accepted the appointment and would commence his duties on 28th September or earlier if he could be released from his present position.

19—Civil Defence Duties (Compulsory Enrolment) Order, 1941—(a) Read, letter dated 27th August from Messrs. Peacey and Morgan enclosing the following Resolution passed at a meeting of voluntary street fire guards held at the Town Hall on 25th August :—

"We, the voluntary street fire watchers of Cheltenham consider that all areas are vulnerable to attack by enemy aircraft, We respectfully suggest that the necessary quota of watchers required for the central watching should be conscripted from those at present not doing fire guard duty. We also consider that the suggestion of the Island scheme is unfair and would be a total failure because this would split up the existing street parties. Finally we appeal to the authorities not to interfere with any area which is properly covered by volunteers,"

In forwarding the resolution it was asked that the decision to enforce fire watching on business premises at the expense of streets in which no shops exist should be reconsidered and that all streets should have equal protection. Further, that the proposal to organise island schemes should be reconsidered as it would divide streets into half and would raise complications with regard to the equipment provided by the street fire parties. RESOLVED, That Messrs. Peacey and Morgan be informed that in issuing directions under the Civil Defence Duties (Compulsory Enrolment) Order, 1942 the Committee will have regard to the needs of the Borough as a whole, taking into consideration the various grades of fire risks as required by the Ministry of Home Security. RESOLVED, also, That with regard to island schemes, they be informed that the Head Fire Guards will be consulted with regard to the formation thereof and any observations which street fire parties have to make in regard to any particular island scheme should be submitted to the Senior Fire Guards and through them to the Head Fire Guards accordingly.

(b) Medical Examinations—The Town Clerk reported that in accordance with the recommendation of this Committee, he had communicated with the Ministry of Home Security stressing the need for an independent medical examination of all persons of doubtful fitness who were affected by this Order, The Ministry had intimated that arrangements would shortly be made giving effect to the proposal but with regard to the suggestion that persons of low medical category should undertake fire watching duties, as distinct from firefighting, they did not consider that these functions could be separated without impairing the efficiency of the fire party unit as a whole.

20—Fire Prevention Review—The Town Clerk reported that members of this Committee had been invited to meet representatives of the Regional Commissioner on 17th August. The Chairman, Councillor Readings and Mr. L. Dimmer (Deputy Chief Warden) had attended. (a) The representatives of the Regional Commissioner urged that adequate training of fire guards should be carried out as expeditiously as possible. It was also stated that endeavours were being made to establish man-power and medical boards in each town.

(b) Staff—The Fire Guard Staff Officer reported the difficulties experienced with regard to the retention of staff at the salaries authorised by the Regional Commissioner and it was RESOLVED, That the Regional Commissioner be asked to consider making representations to the Ministry of Labour and National Service for the application of the Essential Work (General Provisions) Order, 1942, to the staff of Local Authorities' Fire Prevention Departments.

(c) Depots—The Town Clerk reported upon the arrangements made for the establishment of Fire Guard Depots and the representatives of the Regional Commissioner informed the Committee that

under the Business Premises Orders, the expenses for rent, heating, lighting, bedding and messing at the depots would be chargeable to the occupiers in the area covered by the Depots and that application should be made by the Council to each occupier concerned for payment of a proportion of the cost. It was suggested that the charge should be based on rateable value.

(d) Island Schemes—The Fire Guard Staff Officer reported upon the progress made with regard to these schemes and the representatives of the Regional Commissioner recommended that the depots to be provided should be within two minutes' walk of the areas to be served.

(e) Fire Guard Officers' Course—The Fire Guard Staff Officer reported that arrangements had been made for Miss J. K. Whitehorn and Mr. D. Day (Assistant Fire Guard Staff Officers) to attend the course of instruction for Fire Guards to be held at Torquay from 31st August to 5th September. RESOLVED, That with regard to (c) the Fire Guard Staff Officer be instructed to notify the occupiers of business premises concerned of the arrangements proposed to be made and as to their liability to contribute towards the cost. RESOLVED, also, That Messrs. J. Bradley and H. G. Staite be authorised to attend the second Fire Guard Staff Officers' course to be held at Torquay on 7th September.

21—Allocation of Man-Power—Circular S.W. 164/1942—The Town Clerk reported that he had informed the Regional Commissioner that it was probable a large number of claims for exemption would be received from compulsory enrolled fire guards under the registration now being carried out and that it was likely to prove impossible for the minimum number of fire guards specified in the circular to be allocated to business premises. The Regional Commissioner had intimated in a letter dated 19th August that it was hoped that the claims for exemption would be examined with the least possible delay and suggested that many would probably not be substantiated. He appreciated that it might be impossible in some cases to reach the standard required but the only remedy was to reach the highest possible standard and, no doubt, fire guard reinforcements would be available when the registration of women had been carried out.

216

22—Circulars—The Town Clerk reported receipt of the following circulars :—

(a) Ministry of Home Security.

No. 157--Compulsory enrolment of women of specified ages for fire prevention duties.

No. 158--Scheme for compulsory training of fire guards.

No. 161—Tactical appreciation in regard to enemy incendiary bomb attack and measures to be taken to combat the same.

No. 162—Syllabus of Fire Guard training.

No. 163—A.R.P. Handbook No, 13 for use of Fire Prevention Officers of industrial concerns, local authorities and Government departments.

No. 165—Amendments to Compulsory Enrolment Order and Business Premises Order No. 169—Guidance for training of fire guards to supplement qualified instructors in order to expedite training.

(b) S.W. Region.

No 215—Arrangements for assistance by Home Guards in specified cases.

No. 222—Reports to be submitted by Fire Guard Staff Officer on incendiary bomb attacks.

RESOLVED, That copies of circular No, 161 from the Ministry of Home Security be circulated to the members of this Committee, Wardens, Head Fire Guards, Senior Fire Guards and Fire Guards , with regard to No 163, copies of the revised Handbook No. 13 be ordered and with regard to No. 165 copies of the amended Orders be furnished to the members of this Committee and Head Fire Guards. With regard to circular No. 215 from the South Western Region, the Chairman reported that he had interviewed Col. Norris and asked if the Home Guard could undertake to provide fire guards at the General Hospital, Delancey Hospital and Nazareth House and Col. Norris had intimated that he was prepared to undertake this, subject to the approval of the Sub-area.

23—Adjournment of Meeting---RESOLVED, That this meeting be adjourned, and that a further meeting be held on Monday, 31st August, at 6 p.m.

H. C. GRIMWADE, Chairman.

**At an adjourned Meeting of this Committee held on Monday, 31st August, 1942.** Present—Councillors Bush, Chinn, Grimwade and Readings ; Mr. V. Ferguson; Messrs. W. E. Buck, E. C. Chivers, W. Coombs and F. R. Jefford (Head Fire Guards) also attended (Councillor Grimwade in the chair).

24—Fire Guard--(a) The Fire Guard Staff Officer submitted his report Since the 30th July, 6,595 notices had been served under the Civil Defence Duties (Compulsory Enrolment) Order, 1942 and 6,406 persons had reported at the Depot at 413 High Street or by post. Of this number 4,406 were claiming exemption on various grounds, including 2,483 persons already performing duty on business premises, 227 men were serving with H.M. Forces, 613 had left the area, 10 had been granted exemption on medical grounds, 3 were over age, 22 deceased, 132 men were members of the Home Guard, 44 persons had not been classified and 187 had not reported, leaving 951 persons available for the Pool.

(b) Training—The Fire Guard Staff Officer reported that 4,850 persons had now received training. Since training became compulsory 3,850 persons had attended in seven weeks whereas, in the past, only 1,000 persons attended voluntarily over a period of seven months. A syllabus was being prepared to instruct all trainees in the new method of dealing with the explosive incendiary bombs and arrangements had been made to conduct a class of Instructors to assist in this work. One bomb hut has been adapted to enable Instructors to demonstrate the method of tackling the fire and bomb and it was necessary that alterations should be carried out to two other huts to enable these to be used for training purposes for the new type of incendiary bombs. RESOLVED, That this be approved.

(c) Business Premises Order—The Fire Guard Staff Officer reported that since the commencement of the formation of Island Schemes, 70 meetings had been held with various occupiers, and 14 organisers had been appointed but only seven of these had submitted schemes for approval. Of this number only three were suitable, the other schemes requiring a considerable amount of checking, particularly with regard to equipment, before they could be recommended. Progress was very slow but the checking of the schemes was being carried out by the Assistant Fire Guard Staff Officers and the Depot Superintendents but it had been found that an average of three business premises in each Island had never submitted a scheme for their premises.

25—Senior Fire Guards—RESOLVED, That the Fire Guard Staff Officer consult with the Chief Warden and Head Fire Guards as to filling the vacant appointments of Senior Fire Guards.

26—Fire Guard Organisation—With reference to Minute No 2 (a) above, the Fire Guard Staff Officer reported that the four representatives of the Senior Fire Guards, namely Messrs. F. R. Jefford (A

group), E. C. Chivers (B group), W. Coombs (E Group), and W. E. Buck (F group), had been appointed by the Chief Warden as Head Fire Guards and he recommended that these appointments be confirmed by the Committee. The Chief Warden and four Head Fire Guards attended and the Chairman pointed out to them that now they had accepted the appointment of Head Fire Guards, the Committee could not consult with them as representatives of the Senior Fire Guards but were willing to continue to consult with the Head Fire Guards, and for this purpose, the Chief Warden had agreed to hold Monthly Meetings of the Head Fire Guards and invite the members of this Committee to attend and discuss matters in connection with the Fire Guard Organisation. The Chief Warden also stated that he was always willing to receive the Head Fire Guards, with the Staff Officer, and discuss any matters they desired to raise. The Head Fire Guards intimated that they were prepared to continue their appointments on these terms. RESOLVED, That the appointments be confirmed. RESOLVED, also, That Minute No. 2 (a) passed at the meeting of the Committee on the 30th July, 1942, be rescinded.

27—Fire Guard Competition—The Fire Guard Staff Officer reported that competitions were now being held in the various Sectors. RESOLVED, That the final competition be held on Sunday, 11th October. H. C. GRIMWADE, Chairman.

217

#### **RATING COMMITTEE.**

**At a Meeting of this Committee held on Thursday, 6th August, 1942.** Present—Aldermen Taylor and Ward; Councillors Bush and Moore (Alderman Taylor in the chair).

1—Excusals—The Committee interviewed and dealt with applicants for excusal from payment of Rates

2—Proposals—The Committee considered one proposal submitted by the Rating and Valuation Officer. RESOLVED, That no proposal for revision of this assessment be submitted.

3—Compounding of Rates—The Rating and Valuation Officer submitted that hardship was caused upon a change of ownership after 31st July where the new owner could receive no demand for rates until the period during which discount was allowable had passed. RESOLVED, That discount be allowed to a new owner of any property who paid the general rate due in respect of that property for the current half year within 14 days of demand.

P. P. TAYLOR, Chairman.

#### **FINANCE COMMITTEE.**

**At a Meeting of this Committee held on Tuesday, 1st September, 1942.** Present—The Mayor ; Alderman Taylor; Councillors Garland and Grimwade (Alderman Taylor in the chair).

1—General Rate—Read, Report of the Borough Treasurer, dated 1st September, on the collection of the First Instalment of this Rate Amount collected £126,214 ; Leaving £7,139 outstanding.

2—Water Rate—Read, Report of the Borough Treasurer dated 1st September on the collection of this Rate for the half-year ending 30th September, 1942. Amount collected £29,339 ; outstanding £484.

3—Electricity Charges—(a) The Borough Treasurer reported on the collection of Electricity charges since the last Meeting.

(b) Arrears—RESOLVED, That the Electricity Committee be asked to co-operate with this Committee in the reduction of the arrears, on the lines now indicated by the Committee.

4—Accounts Rota Committee—Reported Meeting on the 1st Sept. Present—Alderman Taylor ; and Councillor Garland. (Alderman Taylor in the chair).

The accounts were examined and recommended for payment. RESOLVED, That this recommendation be approved and adopted.

5—Cost of Living Bonus for Local Authorities' Staffs—Read, letter dated 10th August from the Ministry of Home Security, stating that it had been decided to recognise for grant under the Civil Defence Acts, 1937 and 1939, as from 1st June, 1942, expenditure on a revised cost of living bonus on the conditions set out in their letter. The revised bonus was on a flat rate and varied from 4s per week for youths under 18 years of age to 13s 6d. per week for men and 10s per week for women. RESOLVED, That as the Council have no paid staff carrying out air raid precautions duties, the revised rate of bonus will not apply and, therefore, no action be taken with regard to the matter.

6—Loans—The Borough Treasurer reported that since the last meeting loans amounting to £20,000 had been re-paid and mortgages amounting to £26,500 had been renewed for periods varying from five to ten years. RESOLVED, That this be approved.

7-3 per cent Stock Transfers—RESOLVED, That the Common Seal be affixed to Certificates Nos. 122 and 123 for £750 and £500 respectively.

8—Workmen's Compensation Insurance—The Borough Treasurer reported that in accordance with Minute No 9 passed at the last meeting of this Committee, he had been in negotiation with the Insurance Company covering the workmen's compensation insurance and also with other companies, and he now submitted the quotations received. RESOLVED, That the quotation of the County Fire Office Ltd., being the lowest, be accepted.

9—Outdoor Cashier and Collector—Car Allowance—The Borough Treasurer reported that it was necessary for Mr. Thorne, the outdoor cashier and collector, to be provided with transport for collection of the monies from the British Restaurants, Swimming Pool, parks and gardens and other places, and also for the payment of wages, as to regularly employ taxis for this purpose would be very costly. RESOLVED, That Mr. Thorne be paid a car allowance of £60 per annum provided that he maintains his own car, including licence, insurance and petrol, and that the car is placed at the disposal of the Council for any emergency or war time purpose. RESOLVED, also, That this expenditure be apportioned against the various departments concerned.

10—Superannuation—The Borough Treasurer reported that W. H. Watkins, formerly employed as a Clerk at the Destructor, and who was in receipt of a superannuation allowance of 10s 8d. per week, died on 27th July.

P. P. TAYLOR, Chairman.

218

#### **Borough of Cheltenham.**

**At a Monthly Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices in the said Borough, on Monday, 7th September, 1942, at 3 p.m.** Present : The Mayor (Councillor T. Wilfred Waite, J.P.) in the chair.

Aldermen Leigh James, Lipson, M.A., M.P., Pates, Taylor, Capt. J. H. Trye, C.B.E., R.N. (Retd.), Ward and Clara F. Winterbotham, M.B.E., J.P. ; Councillors Addis, J.P., Barnett, Bayliss, Bendall, Lt.-Col. C. W. Biggs, O.B.E., Bush, Chinn, Compton, Rev. de Courcy Ireland, M.A., Fildes, Garland, Green, Grimwade, Dr. Hayward, M.B.E., M.B., B.S., Moore, Readings, Smith and Thompson.

Apologies—Apologies for absence were received from The Deputy Mayor, Alderman Pruen, and Councillors Bettridge and Till.

1--Minutes of Previous Meeting—RESOLVED, That the Minutes of the Quarterly Meeting of the Town Council held on the 31st July, 1942, having been printed and a copy sent to each Member of the Council, be taken as read, and that the same be adopted and confirmed.

2—Emergency Committee --RESOLVED, That the Report of the Emergency Committee of their Meetings held on the 7th and 19th August, and 2nd September, 1942, be received.

3—Proceedings of Committees---RESOLVED, That the proceedings of the under-mentioned Committees at their Meetings held on the dates respectively appearing be approved and confirmed :—

Town Planning Meeting held August 27

Fire Prevention Meetings held July 30, August 7, 28 and 31

Rating Meeting held August 6

Finance Meeting held September 1

RESOLVED, also, That an Order on the Borough Treasurer be signed authorising him to pay to the several Corporations, Companies and Persons mentioned in the Schedule of Accounts, the sum of money set opposite their respective names, and such additional sums as may become payable during the month in respect of current Contracts upon the Certificate of the Architect or Officer under whom the work is carried out.

General Purposes and Watch Meeting held September 3

4—Election of Councillor for St. Mark's Ward—The Town Clerk reported that Councillor F. G. Fildes had duly made his declaration of acceptance of office.

5—Death of H.R.H. The Duke of Kent—The Mayor referred to the tragic death of H.R.H. The Duke of Kent on active service, and informed the Council that telegrams of condolence had been sent to H.M. The King, H.M. Queen Mary and H.R.H. The Duchess of Kent expressing the deep sympathy of the Council and the citizens of the Borough with them in their sad bereavement.

6—Bereavement of Councillor Bettridge—The Mayor referred to the bereavement suffered by Councillor and Mrs. Bettridge by the recent death of their daughter. RESOLVED, That the Town Clerk do convey the sympathy of the members of this Council to Councillor and Mrs. Bettridge.

T. WILFRED WAITE, Mayor.

219

**MINUTES of the Committees of the Town Council to be submitted for approval at the Monthly Meeting of the Council to be held on Monday, 5th October, 1942.**

## PUBLIC HEALTH COMMITTEE.

**At a Meeting of this Committee held on Monday, 14th September, 1942.** Present--The Mayor ; Aldermen Leigh James, Pruen and Clara F. 1Winterbotham ; Councillors Barnett, Bayliss, Biggs, Rev. de Courcy Ireland, Garland, Hayward and Moore (Alderman Prises in the chair).

1—Clarence Parade Conveniences—Read, letter dated 5th September from the Group Leader, Clarence Parade Fire Prevention Business Premises Group, stating that expenditure in connection with this Group since the 1st July, amounted to £4 8s. 0d. of which the Council's share was 18s 10d. in respect of the public conveniences. The Group Leader also asked for permission to purchase a ladder at an approximate cost of £5, and a wireless set for the Fire Guards, and if this was approved, the Council's proportion of the cost would be 9s 3d. RESOLVED, That these payments be made.

2-9 Clarence Parade—Read, letter dated 17th August from Messrs. G. H. Bayley & Sons offering this property for sale. RESOLVED, That a Sub-Committee consisting of Aldermen Pruen and Winterbotham, and Councillor Moore inspect the premises on the 22nd September and report thereon to the next meeting of this Committee.

3—Brooklyn Road Tip--The Town Clerk submitted further letter dated 11th August from Mr. G. Hawling complaining of the rats on this tip. The Borough Surveyor reported that the rats had found their way into a large pile of discarded food tins which had been salvaged, and were awaiting transport, but these had now been removed and steps had been taken to eradicate the rats. RESOLVED, That the Borough Surveyor and Chief Sanitary Inspector keep this tip under observation and take any necessary steps with regard to rat destruction.

4—Sewage Sludge—Read, letter dated 13th August from Councillor Grimwade with regard to the provision of sewage sludge for allotment holders. The Town Clerk reported that this matter had been considered by the Allotments Committee, Horticulture Committee, and the Allotments and Gardens Society, and a report had been received from a Technical Inspector of the Ministry of Agriculture with regard to the fertilising value of the sludge. RESOLVED, That sludge be supplied to allotment holders free of charge subject to their providing the necessary transport and assisting with the loading of the lorries, and that the Allotments and Gardens Society be so informed in order that they may notify their members accordingly.

5—Royal Well Road Omnibus Car Park—The Town Clerk reported that the Standing Sub-Committee met on the 7th September. Present—Councillors Garland and Moore. They recommended as follows :—

(i) That the tender of Messrs. Trigg BrOs. amounting to £230 (being the lowest) be accepted, subject to contract to be pre-pared by the Town Clerk, being entered into, and subject also to the consent of the Ministry of Health, and the necessary licence being obtained for the carrying out of the work.

(ii) That the conveniences be erected at the rear of No. 77 Promenade in accordance with the plans submitted by the Borough Surveyor as amended. It was pointed out that this building must be regarded as a temporary structure erected for the purpose of dealing with the situation as it now exists and bearing in mind War-time conditions, and also that second-hand materials will, in some cases, be used. RESOLVED, That the proceedings of the Standing Sub-Committee be approved and adopted.

6—Food and Drugs Act, 1938--(a) The Town Clerk reported that the Standing Sub-Committee had considered a report received from the Police Superintendent of a case of watering of milk, and had authorised proceedings to be taken against the offender for the penalties under the Act.

(b) Quarterly Retort—The report of the Public Analyst for the quarter ended 30th June was submitted. (c) The Chief Sanitary Inspector submitted report of the Public Analyst of samples of milk Nod. 249-254 and that all the samples were genuine.

7—Medical Staffs—Read, circular 2679 dated 8th August from the Ministry of Health with regard to the special arrangements made for the recruitment of medical staffs of hospitals for H.M. Forces. The Medical Officer of Health reported that the Regional Authorities had asked for a statement with regard to the Council's medical staff, and he was supplying this information.

8—Blind Persons Acts, 1920 and 1938—Read, letter dated 5th August from the Trades Union Congress stating that in the view of that Council the amount payable to blind persons in respect of domiciliary assistance should be increased to 35s per week, and more generous treatment should be given to sighted dependants of blind persons having regard to War circumstances. RESOLVED, That no action be taken.

9—Autumn Show—Food Decontamination—The Committee considered the suggestion of the Council that their decision not to provide a stand at this Show should be reconsidered, and the Chief Sanitary Inspector reported that arrangements for a stand were now in hand. RESOLVED, That this be approved.

10—Hayden Sewage Farm—Read, letter dated 4th August from the tenant of this farm with regard to the drain which over-flows into Hayden Lane, and stating that, in his opinion, this work should be undertaken by the Council. RESOLVED, That the Town Clerk communicate with the tenant informing him of the liabilities of both parties under the lease of the farms.

11—Keeping Quality of Milk—Read, circular No. 2669 dated July, 1942, from the Ministry of Health calling attention to the National Milk Testing and Advisory Scheme now carried out under the supervision of the Ministry of Agriculture, and stating that a special form of test under the direction of that Ministry had now been instituted. It was pointed out that the scheme was additional to the requirements of the Food and Drugs Act, 1938, and the Ministry asked that all practicable steps be taken under the relevant orders and regulations, particularly in regard to cleanliness in methods of production, treatment and distribution. The County War Agricultural Executive Committees had been requested to seek co-operation of local authorities with regard to this matter. RESOLVED, That the circular be referred to the Medical Officer of Health for the necessary action.

220

1.: - Diphtheria immunisation—(a) The Town Clerk submitted circular No. 2677 dated 23rd July, from the Ministry of Health enclosing a brochure with regard to a central publicity campaign and suggestions for stimulating the interest of parents with a view to their taking advantage of the facilities provided for diphtheria immunisation. RESOLVED, That this circular be referred to the Medical Officer of Health for his consideration and that he be authorised to insert an advertisement in the "Echo".

(b) Cinema Slides--The Medical Officer of Health reported that after the campaign to be instituted by the Central Council for Health Education, cinema slides would be available for purchase by Local Authorities. RESOLVED, That the Medical Officer of Health do obtain slides for exhibition at the local

(c) Canvassers—The Medical Officer of Health outlined the arrangements he proposed to make in regard to a canvas to be made in the Borough. RESOLVED, That he report further upon this matter to the next meeting of this Committee, but if necessary the Chairman be authorised to approve any necessary arrangements which may be made in the meantime.



13—Purity of Milk—Read, letter dated 15th July from the Clerk of the County Council stating that his Council had had under consideration a report received from their Milk and Dairies Committee with regard to the purity of milk, and urging local authorities to exercise the powers conferred upon them under the Milk and Dairies Order to see that the purity of milk was maintained. The Chief Sanitary Inspector reported that inspections of the dairies in the Borough were carried out periodically, but the number of premises had now greatly decreased. RESOLVED, That he be instructed to carry out inspections of farms and dairies in the Borough three times a year.

14—Deputy Medical Officer of Health—The Medical Officer of Health reported that Dr. R. G. Anderson was willing to act as his Deputy in the event of an emergency and would accept a retaining fee of ten guineas. per annum. RESOLVED, That this be approved.

15—Re-occupation of Closed Basements—(a) 3 Andover Street—The Town Clerk reported that the owner of this basement had been informed that this matter would be further considered by the Committee at their meeting today but, in the meantime, the tenant had made application to the Housing Committee for a house and the application had been granted. RESOLVED, That no action be taken pending the removal of the tenant to a Corporation house.

(b) 117 Bath Road—The Town Clerk reported that the owner had now arranged for the tenant of the basement to be provided with other sleeping accommodation. RESOLVED, That no further action be taken.

(c) 113 Fairview Road—The Town Clerk reported that the basement at these premises had been vacated. RESOLVED, That no further action be taken.

(d) 36 Montpellier Villas—The Chief Sanitary Inspector reported that, as requested, he had furnished the owner with a specification of the work required to be done to render this basement fit for human habitation. RESOLVED, That consideration of the matter be adjourned and that the Chief Sanitary Inspector report to the next meeting of this Committee as to whether the necessary work has been carried out.

16—Annual Report—The Medical Officer of Health submitted a summary of vital statistics for the year 1941.

(a) Rateable Value—The rateable value for the Borough was £470,766, an increase of £2,178 over the previous year. The proceeds of a penny rate amounted to £1,875, an increase of £20.

(b) Births—The total number of live births was 980. This figure was arrived at after correction as far as possible for abnormal conditions It was nearly the same as that for the years 1939 and 1940. This was rather higher than the average for the previous ten years. The total number of births occurring in the Borough was 1862, more than double the usual number ; and 679 of the births were at the Sunnyside Maternity Home.

(c) Deaths—The number of deaths was 878, nearly 100 less than the previous year, in spite of the increased population. The Registrar General had been unable to provide a comparability factor. Taking the one given for the previous year—0.82, a corrected figure is arrived at, which is better than the average although smaller figures have been recorded on ten previous occasions during the last 30 years. There were 17 deaths from influenza, a condition which has in some years affected the mortality figure very markedly. Deaths from tuberculosis numbered 36 compared with 38 for the previous year, which is very satisfactory for the second year of the War. Deaths ascribed to road traffic accidents were 7 compared with 13 for the previous year. Suicides numbered 4 which was the lowest figure recorded since the last war when at least one lower figure was recorded.

(d) Infant and Maternal Mortality—Deaths of infants under one year of age numbered 53. This figure is on the high side for Cheltenham but it compares with 59 for England and Wales, There was no death from puerperal sepsis but two maternal deaths from other causes, giving a mortality of 1.8 compared with 2.23 for England and Wales.

(e) Infectious Diseases—The record for infectious diseases was a satisfactory one. Diphtheria 66 cases with one death ; Scarlet Fever 54 cases, no death. Cerebra-spinal Meningitis 12 cases and one death. There was one case of Paratyphoid Fever which recovered

The figures relating to Immunisation against Diphtheria were as follows :—

Number of cases in which immunisation was completed during the year	1136
Number of cases in which attendance ceased before completion ...	27
Number of Schick Tests	132

(f) Delancey Hospital—Cases admitted 350 (Diphtheria 102, Scarlet Fever 133).

Cheltenham Borough cases numbered ...	176	Tewkesbury	6
Rural District	59	Services	30
Charlton Kings ...	7	Gloucester City	6
North Cotswold ...	46	Others	20

(g) Maternity—Victoria Home figures :-

Number of confinements in the Maternity Ward (Borough 99, County 28)	127
Number of District Cases ...	395

Amounts paid for the use of the Ward during the year :—

Cheltenham Borough Council, for patients admitted under the Scheme (excluding payments to doctors)	£758 12 0
Patients' contributions	321 11 0
Cheltenham Borough Council, general contribution to maternity ward	110 0 0
Gloucester County Council, for patients admitted (excluding payments to doctors) ...	<u>311 11 0</u>
	£1,501 14 0

RESOLVED, That a summary of the Report be supplied to the members of the Council and that the Report be preserved with a view to its being printed after the War.

221

17—Analyses of Water—The Medical Officer of Health submitted his report of analyses of water taken since the last Meeting of the Committee.

18—Surrender of Diseased Meat, etc.—The Medical Officer of Health reported the surrender of 1 cwt. 1 qr. 12 lbs. beef ; 3 qrs. 16 lbs. geese , 1 qr. 14 lbs. ducks ; 2 qrs. 12 lbs. bacon ; 3 lbs. butter ; 1 qr. 15 lbs. sausages ; 21 lbs. veal and ham preserve ; 2 qrs. 6 lbs. flour ; 29 lbs. pearl barley ; 1 qr. 14

lbs. oatmeal ; 1 qr. 8 lbs. brawn ; 2 qrs. 10 lbs. cheese; 3 qrs. 18 lbs. potatoes ; 2 qrs. 4 lbs. tomatoes ; 25 lbs. prunes; 1 qr. 6 lbs. hen eggs ;. 5 cwt. 21 lbs. jam and marmalade; 6 cwt. 18 lbs. fish (lobsters, pilchards, kippers, witches, shrimps, etc.) 31 fish cakes ; 44 ½ dozen sponge mixture ; jar malted milk ; 3 jars pickles ; 3 jellies ; 2 cwt. 13 lbs. pork luncheon meat, stewed steak, etc. ; 2 qrs. 16 lbs. (12 tins) ham : 2 qrs. 15 lbs. (20 tins) sausage meat, beef, etc. ; 43 doz. ¼ lb. tins coffee ; 262 tins eggs, milk, vegetables, fruit and fish ; 3 jars fish paste. The Chief Sanitary Inspector reported upon the reasons for the surrender of some of the foodstuffs included in the above.

19—Smoke Abatement—Read, letter dated 4th August from the National Smoke Abatement Society enclosing a Memorandum on " Smoke Prevention in relation to initial Post-war Reconstruction " which the Society had recently submitted to the Minister of Health and the Minister of Works and Planning. The Society were anxious that the proposals made in the Memorandum should be examined as widely as possible and brought to the notice of the appropriate Committees of the Council and if these were approved, a resolution in support would be of assistance to the Society in its task of ensuring that careful consideration of the matter would be given by the Government and other authorities. RESOLVED, That the matter be referred to the Medical Officer of Health and that he submit a report thereon to the next meeting of this Committee.

20—Pasteurised Milk—The Medical Officer of Health reported upon analyses of pasteurised milk sold and produced in the Borough. In two cases the results were unsatisfactory. RESOLVED, That the Town Clerk communicate with the two firms concerned informing them of the report of the Medical Officer of Health and warning them that the Committee are not satisfied with the supplies and that the matter will be considered again when their licences come up for renewal. Also, That the Medical Officer of Health do communicate with the Licensing Authority for the Area in which the Pasteurising Plant is situate and draw their attention to the analyses and ask whether any steps are being taken to secure better analyses.

21—Housing Act, 1936—Re-occupation of Condemned Houses—(a) RESOLVED, That the following applications for renewal of licences for the re-occupation of the premises be granted for a further period of six months subject to the Chief Sanitary Inspector being satisfied that the premises have been maintained in a reasonable state of habitation :—

52a St. George's Place	27th July, 1942.
1 Bubbs Cottages	30th September, 1942.
2 “	15th October, 1942.
3 “	October, 1942
Fernside, 307 Gloucester Road	4th October, 1942.

(b) 13 Grosvenor Street—The Chief Sanitary Inspector reported that this licence expired on 30th September and by Minute No. 5 (d) passed at the meeting of this Committee on 13th July last, the question of making a demolition order would be further considered by the Committee at their October meeting. Having regard to the acute shortage of housing accommodation, he recommended that the licence be renewed for six months. RESOLVED, That the question of renewal of the licence be adjourned to the next meeting of this Committee and that, in the meantime, the Standing Sub-Committee inspect the premises.

22—Public Health Act, 1936—Nuisances from Drains—RESOLVED, That the account of Mr. H. J. Trigg amounting to £51 19s. 0d. for drainage work carried out at 72 Hewlett Road and Nos 1, 2 and 3 All Saints' Road be passed for payment.

23--Rats and Mice Destruction Act, 1919—The Chief Sanitary Inspector reported that the extensive baiting of public sewers, recently carried out by the County Council, had reached the stage when it could be stated that considerable sections of the sewers were comparatively free from rats, but in some sections of the Borough the surface water culverts were known to be infested. He recommended that a further intensive baiting campaign should be undertaken with the assistance of the County Council on dates to be arranged, and upon the same terms. RESOLVED, That this be approved.

24—Salvage of Foodstuffs following Enemy Action The Chief Sanitary reported interviews which he had had with representatives of the Ministry of Food and outlined the scheme for salvage of food following enemy action.

25—Sewage Works—(a) The Borough Surveyor reported the work carried out at the Sewage Works since the last meeting.

(b) The Borough Surveyor reported that on the 11th August last Mr. S. FL Jenkins, chemist to the Birmingham, Tame and Rea Drainage Board, who had been retained by this Council to carry out analyses at the Sewage Works, visited the Hayden Works and expressed himself satisfied with the maintenance of the Works under present working conditions. The ammonia recovery plant recently installed by the Cheltenham & District Gas Company had also been inspected and it was reported that the requirements of the Council had generally been carried out by the Company, and the only criticism offered was that a scum board should be fixed at the outlet of the neutralising tanks, and that, if possible, the temperature of the spent liquor be lowered before discharged into the sewer.

26—Chelt Culvert—The Borough Surveyor reported that with regard to the proposal of the L.M. & S. Railway Co. to lower the level of the culvert beneath the main line adjoining the destructor with a view to regrading the permanent way, he had now received a letter from the District Engineer stating that it had been decided that a new super structure should be provided, and it would not be necessary to widen the culvert as suggested by this Committee as this super structure would not necessitate any reduction of level of the culvert roof. RESOLVED, That the Borough Surveyor point out to the Company that in the view of this Committee it is desirable to widen the structure in view of evidence of slight flooding during recent years.

27—Soap—The Borough Surveyor submitted letter dated 13th August from the Food Executive Officer stating that Divisional Headquarters had refused an application for additional supplies of soap required at the Clarence Parade conveniences for the use of the military and the public- RESOLVED, That the Borough Surveyor erect notices in the conveniences notifying the public that the supply of soap is limited.

28—Flooding—The Borough Surveyor submitted report on the exceedingly heavy rainfall which occurred during the weekend 29/31 August which resulted in the flooding of premises in various parts of the town. He pointed out that the intensity of the rain on the dates in question was outside the curve laid down by the Ministry of Health, and no local authority could be expected to provide drainage systems to cope with such heavy rainfalls.

222

29—Montpellier Conveniences-The Borough Surveyor reported that he had received repeated complaints from an occupier in Montpellier Walk with regard to the noise from slamming of the w.c. doors at the Montpellier Conveniences. RESOLVED, That no action be taken with regard to the matter.

30 —Staverton Bridge—Sewage—The Borough Surveyor submitted correspondence with regard to drainage from buildings now being erected at Staverton Bridge, and recommended that sewage therefrom should be accepted and treated at the Hayden Sewage Works provided it was recorded at the point of discharge. RESOLVED, That this be approved, and that a charge of £14 12s. 0d. per million gallons be made for the treatment of the sewage in question.

ARTHUR S. F. PRUEN, Chairman.

#### HOUSING COMMITTEE.

**At a Meeting of this Committee held on Thursday, 17th September, 1942.** Present—Alderman Pates ; Councillors Bayliss, Bush, Rev. de Courcy Ireland, Green and Grimwade (Alderman. Pates in the chair)

1—Assistant Housing Manager—The Housing Manager reported that two applications had been received for the position and that one applicant was in attendance, the other application had not been received in time to advise her of the meeting. Miss H. Evans (Holiday Assistant Housing Manager, Newcastle-under-Lyne) was interviewed. RESOLVED, That no appointment be made until the second applicant has been interviewed and that a Special Meeting of the Committee be held on Monday, 21st September, 1942, for that purpose.

2--Post-War Housing--The Borough Surveyor reported that, as instructed, he had prepared preliminary layout plans for the provision of 2,000 houses after the war which he now submitted. The preliminary plan had been approved by the Town Planning Committee. RESOLVED, That the plan be approved in principle and that the Borough Surveyor be asked to proceed with such plans and drawings as he is able to do, so that when the Council is authorised to re-commence building after the war, plans and proposals may be submitted to the Council with as little delay as possible

3—No. 10 Lower Park Street—RESOLVED, That the Borough Surveyor do obtain estimates for the necessary repairs to this house and that the Chairman and Councillor Bush be authorised to accept a tender.

4—Extortionate Rents—The Town Clerk reported upon ten complaints received since the last meeting and advised that in four cases enquiries had not yet been completed, one case had been satisfactorily settled, and in one case the rent is not considered excessive. RESOLVED, That action be taken in the remaining four cases as follows :—three cases—further information to be obtained and submitted to the Committee ; one case—Town Clerk to take proceedings subject to his being satisfied that the necessary evidence is available.

5—Housing Manager—The Housing Manager submitted her Report on the collection of rents.

6—Wymans Road—The strip of land in front of the houses has been offered, rent free, to the Allotments Committee for the provision of War-time allotments.

7—Selection of Tenants Sub-Committee—Read, report of the Sub-Committee dated 11th September, 1942.

They recommended (inter alia) as follows .—

(a) That the rents fixed and the rebates granted, as set out in the Rents Rebate Book, signed by the Chairman, be approved.

(b) That Mr. Brain, 7 Shelley Road be permitted to exchange houses with Mr. McCoy of 28 Howard Street, Gloucester. It was reported that this exchange had not been possible, and that Gloucester

City were endeavouring to arrange for a suitable house to be made available to permit the exchange. RESOLVED, That the report be approved and adopted.

8—Repairs Superintendent—The monthly Report of the Repairs Superintendent was submitted.

(a) Painting—(i) Work on Schemes C, D, and E on the Whaddon Estate progressing fairly satisfactorily, a slight set-back occurring at the end of July when men were withdrawn for war damage repairs. 287 houses out of 422 have been completed.

(ii) The painting of the steel window frames all external frames and internal ground floor frames, on 88 houses of the Whaddon 1924 scheme had been completed in respect of 64 houses, the remaining 24 should be completed by the end of October.

(iii) Upon completion of Whaddon Avenue work, painting of external window frames and wood surrounds and internal scullery and bathrooms of 101 Pilley Estate houses should be continued. RESOLVED, That this be done.

(b) 27th July, 1942, Air Raid—Houses damaged-36 Brunswick Street—demolished. 32 Brunswick Street—evacuated for repairs, now reoccupied. 6 houses St. Paul's Estate slightly damaged.

c) General Repairs—Having regard to the shortage of labour and materials work is progressing satisfactorily

9—Rent Rebates—One special rent case was considered RESOLVED, That no increase be made.

J. P. PATES, Chairman.

**At a Special Meeting of this Committee held on Monday, 21st September, 1942.** Present—Alderman Pates; Councillors Bush and Dr. Hayward (Alderman Pates in the chair)

10—Assistant Housing Manager—Miss M. E. H. Land, of Plymouth, second applicant for the position, was interviewed. RESOLVED, That Miss M. E. H. Land be appointed Assistant Housing Manager at a commencing salary of £200 per annum, plus war bonus, the appointment to be subject to the Superannuation Act and to be determinable by either party by one month's notice in writing at any time.

J. P. PATES, Chairman.

223

#### **STREET AND HIGHWAY COMMITTEE.**

**At a Special Meeting of this Committee held on Saturday, 12th September, 1942.** Present—The Mayor ; Alderman Capt.. Trye, Ward and Clara F. Winterbotham ; Councillors Addis, Garland, Green, Grimwade, Readings and Till (Alderman Capt. Trye in the chair).

1—Highways Superintendent—The Chairman reported that dap Borough Engineer had found it necessary to suspend the Highways Superintendent from carrying out his duties in connection with his office, and it had been deemed necessary to convene a special meeting of this Committee to consider the matter.

The report of the Borough Engineer was submitted, and the Committee also interviewed the Highways Superintendent, informed him of the Borough Engineer's report, and the Highways Superintendent made a statement thereon. After giving the matter careful consideration, it was RESOLVED, —

(i) That the services of the Highways Superintendent be terminated and that he be paid three months' salary in lieu of notice in accordance with the terms of his appointment.

(ii) That he be required to vacate the house occupied by him at the Central Depot, the occupation of which was included in his appointment, at the expiration of three months from the date of the notice served upon him.

(iii) Pending the decision of the Council on this matter, the Highways Superintendent remain suspended.

J. H. TRYE, Chairman.

**At a Meeting of this Committee held on Monday, 21st September, 1942.** Present—Aldermen Pates, Trye, Ward and Winterbotham ; Councillors Addis, Garland, Green, Grimwade, Readings and Till (Alderman Trye in the chair).

2—Salvage of Waste—(a) The Borough Surveyor reported that the following had been salvaged during the months of July and August : (the amounts salvaged during June are shown in brackets).

	August.		July.		June,	
	Tons.	Cwts.	Tons.	Cwts.	Tons.	cwts.
Paper . . . . .	111	9	145	5	(150	5)
Metals ...	34	11	25	15	(55	8)
Rags, bags, etc. ...	6	18	7	9	( 5	1)
Bottles and Jars .. .	—	13 (7956)	—	—	(—	6) (734)
Bones ... ..	3	15	3	2	( 2	2)
Aluminium	—	—	—	—	(—	—)
Pig Food ... ..	68	5	73	7	(82	8)
Rubber, including Motor Tyres	6	18	—	—	( 5	3)
Gramophone Records ... ..	—	—	—	—	(—	—)
Collet ...	—	—	—	—	(—	—)
Batteries ... ..	5	5	—	—	(—	—)
Felt	—	1 ½	—	—	(—	—)

The estimated value of the salvage collected during June was £1,308, during July £1,198 and during August £1,018.

(b) The Borough Surveyor reported that the refuse collected during this period amounted to 2,271 tons 4 cwts.

(c) Salvage Circular No. 84—Read, letter dated 25th August from the Ministry of Supply drawing attention to the procedure to be adopted in connection with the Salvage of -Waste Materials (No. 3) Order with regard to contravention of the Order relating to rags. This Order also prohibited the destruction of rags, rope, and string, and the Ministry gave instructions with regard to the disposal of oily and greasy rags and cotton waste, and asked local authorities to make arrangements for accepting small arisings from garages. With regard to scrap metal, it was also requested that care should be taken to see that only material within the specified size was included in consignments sent to blast furnaces. It was also urged that care should be taken to see that extraneous articles were excluded from waste paper forwarded to paper mills.

(d) Salvage Circular No 85—Metal and Rubber Scrap—Read, letter dated 25th August from the Ministry of Supply defining the responsibilities of the Ministry of Works and Planning in connection with the recovery of metal and rubber scrap, and the procedure to be adopted by this Ministry during county sweeps in connection with the collection of scrap from dumps in various areas other than dumps in local authorities' depots.

(e) Salvage Circular No. 86—Read, letter dated 3rd September from the Ministry of Supply enclosing a copy of the Salvage of Waste Materials (No. 4) Order, with regard to waste rubber. The Town Clerk reported that an appeal had been inserted by the Mayor in the press emphasising the urgency for conserving every available ounce of waste rubber that could be obtained for re-claiming. RESOLVED, That this be approved.

(f) Expenditure and Income—The Borough Surveyor submitted statement of income and expenditure in connection with salvage during the quarter ended 30th June, 1942, which showed that the total income amounted to £2,814 and the expenditure to £1,947, but to this amount should be added £324 credit due to the refuse collection account in respect of vehicles belonging to that Department, leaving a net surplus for the quarter of £543. The expenditure in connection with refuse collection and disposal for the same quarter amounted to £3,490 less the above mentioned credit of £324, leaving a net expenditure of £3,166.

(g) Salvage Sub-Committee—The Borough Surveyor reported that at the meeting of the Salvage Sub-Committee held on the 18th August, it was recommended :—

(i) That the Street and Highway Committee be urged to purchase a pig-food cooking apparatus at the earliest possible moment.

(ii) That a further allowance be granted to the Chief Salvage Steward for the use of his car from May last.

(iii) That the Cleansing Superintendent attend the meetings of the Salvage Sub-Committee.

(iv) That the continuation of the appointment of Chief Salvage Steward be considered by the Street and Highway Committee.

(v) That the Street and Highway Committee be asked to appoint additional members on the Salvage Sub-Committee.

224

RESOLVED,—

(a) That the Salvage Sub-Committee be informed of the decision of this Committee contained in Minute No. 2 with regard to the Provision of a pig-food cooking apparatus.

(b) That the Borough Engineer instruct the Cleansing Superintendent to attend all meetings of the Salvage Sub-Committee.

(c) That, bearing in mind the prospective Book Drive now being considered by the Ministry of Supply, the question of the retention of the services of the Chief salvage Steward be left in the hands of the Chairman and the Borough Surveyor with power to act, and that the car allowance to be made to this officer be further considered at the next meeting of this Committee and that in the meantime, application be made to the ministry of Supply for reimbursement of the expenditure incurred to date in connection therewith.



(d) That Councillor Till be appointed a member of the Salvage Sub-Committee in place of Councillor Grimwade who intimated his desire to resign.

3—Pig Food Plant — The Borough Surveyor reported that after consultation with the Chairman of the Salvage Sub-Committee (Councillor Readings) a site had been selected in the old boiler house of the Electricity Works for the installation of a pig-food boiling plant and he submitted an estimate of the cost of the plant and the necessary structural alterations required to adapt the building for that purpose, which amounted to £620. Application would be made to the Electricity and Lighting Committee for their approval of the site selected. RESOLVED, That the estimate and proposals of the Borough Surveyor be approved.

4—Tin Baling Motor—The Borough Surveyor reported that the work of fixing the motor gearing and electrical supply for the driving of this baler was in progress and when completed he would be in a position to deal with all tins delivered to the destructor.

5—Cycle Accommodation—Read, letter dated 28th July from the Manager of the Midland Bank asking if provision could be made for the accommodation of bicycles during business hours, on the waste land in High Street, forming part of Lance's site, and he suggested that a small parking charge should be made. RESOLVED, That the Council regret that they are unable to provide accommodation for cycles on this site as it is fully utilised for other purposes, but that the Town Clerk and Borough Surveyor report to the next meeting of this Committee whether it would be possible to provide such accommodation in another position, convenient for business people.

6—Damage to Immobile Property—The Town Clerk reported that there were a considerable number of claims against the Military Authorities for damage caused by Army vehicles to immobile property, and it would facilitate the settlement of these claims if the Council agreed to accept 75 per cent of the cost of making good the damage which the Military would be prepared to remit without regard to the question of legal liability. RESOLVED, That this be approved, and that the Town Clerk be authorised to negotiate a similar arrangement with the U.S.A. Claims Commission.

7- Damage to Signs and Bollards—The Town Clerk reported that damage had been caused to the undermentioned signs and bollards, and he indicated the steps taken with regard to recovery of the cost of making good the damage:-

Description.	Position	Amount of damage incurred .	Remarks
Unilateral Parking Sign	High Street	£1 5s. 4d.	Army vehicle involved. 18s 9d. paid being 75%.
Traffic Bollard ...	Junction Gloucester and St. George's Roads	£15 11s. 6d.	Vehicle belonging to Cheltenham & District
Traction Co.		£12 2s. 3d.	paid being 75% in accordance with Sharing Agreement.
Bollard	Westal Green Island	£14 10s. 4d.	Vehicle belonging to Trinidad Leaseholds Ltd. £10 17s. 9d paid being 75 per cent in accordance with Sharing Agreement.
Sign Post	Thirlestaine Road...	£1 12s. 7d.	Vehicle belonging to A. R. & C. E. Wilson. £8 14s. 5d. paid being 75 per cent in accordance with Sharing Agreement.
Traffic Bollard	High Street and College Road Island	£7 5s. 2d.	Army vehicle involved £6 3s 11d. paid being 75 per cent.
Traffic Bollard	Gloucester Road .	£4 17s. 6d.	Driven by member of H M. Forces (not insured).

RESOLVED, That the claim of £14 17s. 6d. in respect of damage to traffic bollard, Gloucester Road, be written off in view of difficulties in pursuing the matter further.

8---Rodney Road Car Park—The Chairman reported that in company with representatives from the Town Clerk's Department be and the Borough Surveyor's Department he had interviewed Messrs. Pulliam & Sons with regard to the accommodation provided for their Rissington Service at the Rodney Road Car Park, and recommended as follows :—

(i) That this service be transferred from Royal Well Road Omnibus Park to Rodney Road Car Park on the 16th September, 1942.

(ii) That the five motor coaches belonging to Messrs. Pulham & Sons be parked in the position indicated to them and that arrangements be made for other cars to be parked in such positions to enable the coaches to obtain easy entrance and exit to the car park.

(iii) That the use of Rodney Road Car Park be granted to Messrs. Pulliam & Sons upon the same terms and conditions as those in force with regard to the use of the Royal Well Road Omnibus Car Park, subject to termination by either party on two weeks' notice in writing.

(iv) That the offer of Messrs. Pulham & Sons to pay £1 per month parking fee be accepted.

(v) That the words "No Parking" be painted on the roadway on the opposite side of the park between the entrance and exit gates.

RESOLVED, That the terms be approved, and that on the removal of the Rissington Service from Royal Well Park arrangements be made for the queues for the Gloucester Service to form in the position now indicated by the Borough Surveyor.

225

9--Overbrook Drive—The Town Clerk reported that it was proposed to widen the passage leading from Rowland Terrace to Overbrook Drive to nine feet for emergency purposes, and the owners of the land abutting on the passage way had consented to this work being carried out subject to payment of £1 to the occupier of No. 38 Overbrook Drive and £1 15s. 0d. to the occupier of No. 40 Overbrook Drive for loss of crops and to the Council undertaking to restore the fence to its original position on the termination of hostilities. RESOLVED, That this be approved.

10—Stopping up of Highways (Hatherley Bridge) Revocation Order, 1942—The Town Clerk reported that the Ministry of War Transport had made an Order dated 2nd September, 1942, revoking the Stopping tip of Highways (Hatherley Bridge) Order, 1942.

11—Brooklyn Road Tip—The Town Clerk reported that the Military Authorities had requisitioned a portion of this tip. RESOLVED, That the Town Clerk negotiate terms of compensation for the land taken.

12—Trees—(a) Priory Street and College Road—The Town Clerk submitted application for the removal or lopping of trees in Priory Street and College Road. RESOLVED, That the trees in question be viewed at the next meeting of the View Committee.

(b) General Hospital—The Borough Surveyor reported that on his recommendation, two large trees on the lawn at this Hospital had recently been felled, owing to their unsafe condition, and a letter had now been received from the Secretary asking if the Council would be willing to supply and plant two silver birch trees in their place. RESOLVED, That the Secretary be informed that the Council regret they are unable to accede to this request.

(c) Ellenborough Hotel—The Borough Surveyor submitted letter dated 12th August from the Ellenborough Hotel Ltd., asking for the removal of a tree near the entrance to the Hotel and one on

the opposite side of the road which it was stated darkened their premises, RESOLVED, That the trees be viewed at the next meeting of the View Committee.

13—Telegraphic Line—The Town Clerk reported that the Chairman had authorised the granting of the application of the Post Office for permission to lay an underground telegraphic line from Wolseley House along Wolseley Terrace and across Oriel Road to a point near the junction of Oriel Road and Rodney Road subject to the following conditions :—

(i) That the crossing of Oriel Road be made by thrust boring to save opening out.

(ii) That special care be taken with the footpath slabs owing to the difficulty in obtaining replacements.

(iii) The work shall not be commenced until the surfaces have been inspected by a representative of the Borough Engineer and the Post Office Engineer.

(iv) That all reinstatement of the roads and footpaths be carried out to the satisfaction of the Borough Engineer and that no damage is caused to the electricity cables of the Corporation. RESOLVED, That the action of the Chairman be approved.

14—Waghorne's Garage, Shurdington Road—Read, letter dated 28th July from Mr. G. E. Waghorne stating that the petrol pump swing arms at this garage were immobilised and the hoses removed and asking for the annual wayleave to be remitted. RESOLVED, That this be agreed to.

15—Removal of Railings for Scrap Metal—The Town Clerk reported that in accordance with Minute No. 15 passed at the last meeting of this Committee he had communicated with the various churches and schools in the town with regard to their retention of railings, and he submitted the replies received. RESOLVED, That the Town Clerk ascertain from the Ministry of Supply the date upon which it is anticipated their workmen will be returning to the Borough and when this has been ascertained the Railings Officer canvas owners of properties whose railings have not been removed, and report upon the matter to this Committee.

16—Junction of Millbrook Street and Gloucester and Arle Roads—The Town Clerk reported that he had communicated with the Ministry of Transport with regard to the erection of "Halt" signs at this junction and he submitted their reply dated 12th August stating that in view of the reasonably open nature of this cross roads, and the fact that the Police are not convinced that a "Halt at Major Road Ahead" sign is necessary, it was suggested that the effect of "Slow—Major Road Ahead" signs in Millbrook Street and Arle Road should be given a trial. If after a trial period it was still the opinion of the Council that a "Halt" sign is necessary, the Ministry would be pleased to reconsider the matter. RESOLVED, That the Borough Surveyor be instructed to erect the signs suggested by the Ministry for a trial period.

17—Streamers—(a) The Town Clerk reported that the Chairman had authorised permission to be granted to H.R.H. the Duke of Gloucester's Red Cross Penny-a-Week Fund for streamers to be erected across roads in the Borough subject to the usual conditions.

(b) Read, letter dated 18th September from the Cheltenham Rugby Football Club asking for permission to erect a streamer across the Colonnade advertising their rugby football matches, RESOLVED, That permission be granted for the streamer to be erected on Fridays and also on Saturday mornings prior to matches, subject to the Club undertaking to comply with the usual conditions, and also to the condition that if the streamer has a white background, the same be taken down each evening

18—Projecting Signs—(a) Little Promenade—The Chairman reported that he had granted an application made on behalf of the tenant of the new restaurant in the Little Promenade, for permission to erect a sign, subject to compliance with the usual conditions.

(b) Regent Chambers, Regent Street—Read, letter dated 2nd September from the tenant of these premises submitting revised proposals for the erection of a sign advertising Gentlemen's Hairdressing Saloons. RESOLVED, That the application be granted subject to the usual conditions and to the approval of the Borough Surveyor, and also to the condition that the sign must be securely fixed otherwise it will be necessary for the Council to require its removal.

19—Horse-Trooper—The Borough Surveyor stated that a report had been received from the Veterinary Surgeon with regard to this horse. RESOLVED, That the Borough Surveyor ascertain from the Veterinary Surgeon whether he considers this-horse is fit for farm work and, if so, the horse be advertised for sale for this purpose.

226

20—Footpaths—The Borough Surveyor reminded the Committee that previous complaints had been received with regard to damage to a large number of paving slabs by the Electricity Department during cable laying and also of the delay in properly reinstating the footpath surfaces, and he submitted a letter dated 24th July from the Borough Electrical Engineer. RESOLVED, That the Borough Surveyor and Borough Electrical Engineer confer with regard thereto, and that the matter be further considered at the next meeting of this Committee.

21—Alstone Lane—The Borough Surveyor submitted letter from the occupier of a house in Arle Drive complaining of the condition of Alstone Lane and asking for attention to be given before the winter to the portion between the level crossing and Brooklyn Road. RESOLVED, That the complainant be informed that as this road has not been taken over as a highway the Council are unable to carry out any work under existing war-time conditions but that it be suggested that the owners of houses should confer and endeavour to obtain patching materials for the road, and to have this work carried out themselves.

22—Classified Roads—Leafing—The Borough Surveyor submitted letter dated 17th July from the County Surveyor forwarding copy of a letter from the Ministry of War Transport objecting to the whole of the cost of sweeping leaves being charged to the Ministry, The Borough Surveyor stated that he and the County Surveyor had pointed out to the Ministry the small cost involved and the reasonableness of the whole of this being borne by the Ministry on the grounds of safety but, by letter dated 18th August, the Ministry had declined to pay more than one-third. RESOLVED, That the Borough Surveyor urge the reconsideration of the matter as, in the opinion of this Council, for safety reasons it is important that the work should be carried out, but that the cost thereof should not be paid by local authorities.

23—Tyndale House, Clarence Square—The Borough Surveyor reported that it had been found necessary to carry out certain repairs to these premises at an approximate cost of £15. RESOLVED, That this be approved.

24—Steam Coal Contract—The Borough Surveyor reported that the Forest of Dean Collieries had informed him that as from 1st August the coal supplied under their Contract would be charged at £1 7s. 1d.

25—Extension of Working Hours—The Borough Surveyor submitted circular dated August from the British Waterworks Association with regard to the extension of the standard working week to 52

hours, in accordance with the statement recently made by the Minister of Labour. He also reported that in view of the fact that deferments will be difficult, if not impossible, to obtain unless the working hours are extended, the Water Committee were recommending that the hours of the waterworks employees should be increased accordingly. RESOLVED, That the working hours of the highways department employees be increased to 52 per week and that the appropriate overtime rates be paid.

26—Tewkesbury Road Bridge—Additional Land—The Borough Surveyor submitted a copy of a letter he had addressed to the County Surveyor on the 27th August and also of the reply received, dated 10th September, stating that the County Highways Committee approved, in principle, the suggestion made by the Borough Surveyor that the County Council should become financially responsible for the additional strip of land, indicated on the plan now submitted, subject to the purchase price being approved RESOLVED, That the Committee approve the proposals in accordance with the recommendations of the Borough Surveyor.

27—Lance's Site—Hoarding—The Borough Surveyor reported that, after consultation with the Chairman, permission had been granted to the Cheltenham District Traction Co. to affix complete time-tables of their services on the hoarding at this site in High Street. RESOLVED, That this be approved.

28—Traffic Census—The Borough Surveyor submitted particulars of a traffic census which had been taken in High Street on 27th August between the hours of 7 and 9 p.m. The total number of vehicles and horses in both directions was 14,457 as compared with 17,777 on 17th July, 1941.

29—Road Works, etc.—The Borough Surveyor submitted a report of road works and other similar matters in hand.

30—Emergency Departmental Organisation—The Borough Surveyor submitted a copy of the instructions which had been issued to members of his staff with regard to emergency organisation of the department in the event of the offices being destroyed by enemy action. RESOLVED, That the same be approved.

31—Fitter-T. Nourse—The Borough Surveyor reported that the Fitter in the Highways Department would attain the age of 65 years on 30th Sept. when he wished to retire after completing 26 years' service. RESOLVED, That this be approved.

32—Borough Surveyor's Department—Shorthand Typists—The Borough Surveyor reported that in order to carry out the increased work in his department it had been necessary for him to engage an experienced temporary shorthand-typist at a salary of £3 10s. 0d. per week, and he recommended that the salaries of the three shorthand-typists already employed should be increased. RESOLVED, That the arrangements made by the Borough Surveyor be approved and that he be authorised increase the salaries of the shorthand-typists on the lines indicated by this Committee.

33—Pilley Bridge—The Borough Surveyor reported that he had considered the question of substituting oil warning lamps at this Bridge by an electric lighted system and he submitted particulars showing that the cost of the installation consisting of six signs would amount to £18 16s. 2d., with an annual running cost of £8 11s. 0d. The present annual cost of oil lamps amounted to £23 6s. 0d., and he recommended that an electric lighted system should be adopted having regard to the distance of the bridge from the town centre and the time involved for lighting purposes. RESOLVED, That the Borough Surveyor's recommendations be approved and adopted.

34—Pavement Light, 29 Promenade—The Borough Surveyor submitted application from Messrs. C. H. Rainger Ltd., for permission to remove the existing pavement light at these premises and to replace the same with a pavement light containing opening wings which would provide an exit from the air raid shelter in the basement. RESOLVED, That this be approved.

35—Waste Paper Competition—The Borough Surveyor reported the result of the local waste paper guessing competition, the first prize for which had been provided by the Cheltenham and Gloucester Newspaper Co. Ltd., and the second and third prizes by Messrs. John Hill & Co. (Wastepaper) Ltd. RESOLVED, That the thanks of this Committee be conveyed to the donors of the prizes for their generous support.

J. H. TRYE, Chairman.

227

#### **MATERNITY AND CHILD WELFARE COMMITTEE.**

**At a Special Meeting of this Committee held on Wednesday, 9th September, 1942.** Present—Aldermen Leigh James. and Winterbotham ; Councillors Bayliss, Rev. de Courcy Ireland, Garland and Green ; Miss Tinson, Mesdames-Booy, Mellersh and Wood (Alderman Leigh James in the chair).

1—Analgesia—(a) The Committee considered the correspondence which had appeared in the national and weekly press stating that anaesthetics were not given in childbirth cases in the Borough and instruction in analgesia was not given to midwives in the Borough. The Medical Officer of Health reported that the matter arose when a question asked in the House of Commons as to how many local authorities were using the powers vested in them in order to have their midwives trained in the use of anaesthetics and the answer given was that out of 188 local authorities, only 66 were using these powers and 122 were not. Subsequently, an article was published in the " Sunday Pictorial " giving a list of the 122 local authorities, in which Cheltenham was included.

Under the Midwives' Act, 1936, the Council made an annual grant for refresher courses for midwives (including instruction in anaesthetics) and in April, 1939, the Committee decided that any additional expense incurred by the District Nursing Association for courses would be reimbursed by the Council. The District Nursing Association decided at that time to send all their midwives in turn to take courses, but the outbreak of war delayed this Courses were arranged at Southmead Hospital, Bristol, but were cancelled. One midwife, however, who had arranged to go to Bristol was sent to a course at Leeds. Two months ago a midwife was sent for a course to Birmingham and the Nursing Association intended to send others as soon as possible.

The inclusion of Cheltenham in the list was, he considered, due to a misunderstanding. It appeared that the list given in the House of Commons was based on a return of authorities which had, or had not, instituted course of instruction in their own areas. Such courses of instruction are usually only approved in the case of the larger maternity hospitals and so far it had not been practicable to institute such a course in Cheltenham, and for this reason arrangements were made for the midwives to take approved course in larger centres. The constant changing of staff of the District Nursing Association made it difficult to always have midwives who had undergone the approved course. In cases where an anaesthetic is given, the attendance of either a second midwife, a state registered nurse or a pupil midwife is necessary and with the very great staffing difficulties at present experienced throughout the country, it was difficult to see how the necessary staff -could always be available, The District Nursing Association had one set of apparatus at the Home and one set for use of domiciliary cases.

The Medical Officer of Health was of opinion that the greatest benefits that anaesthesia can bestow would only be obtained when childbirth is given the consideration it deserves under modern hospital conditions as there were great practical difficulties associated with the management of cases at home, which cases constituted by far the greatest number of maternity cases in the country. Considering the shortage of doctors and midwives and particularly in maternity home accommodation, in his opinion, it would only encourage groundless hopes to suggest that any great improvement can be obtained under present conditions, especially considering the slow progress which has been made since anaesthetics were brought in use nearly hundred years ago.

RESOLVED, That (i) the Town Clerk be instructed to communicate with the Ministry of Health drawing their attention to the inaccuracy of the reply given to Dr. Summerskill in the House of Commons and pointing out that Cheltenham Corporation had exercised their powers of making grants for training midwives in the use of anaesthetics.

(ii) RESOLVED, also, That the Central Midwives Board be informed that it is the opinion of the Council that instructions in the use of anaesthetics should be included in the training of midwives as part of their C.M B. training.

(NOTE : Since the meeting of the Committee, the Medical Officer of Health has written to the Ministry of Health explaining the position in Cheltenham and the Ministry have replied that they appreciate the difficulties brought about by war-time conditions. The Ministry had no responsibility for the newspaper article but in reply to a subsequent question asked in the House by Mr. Perkins, the information was brought up to date and in the reply given, Cheltenham was included among the districts where the special instruction is given. The Central Midwives Board were also taking up the matter with the Ministry of Health pointing out that the Board did not approve the arrangements made by local authorities for midwives to attend the course of instruction in analgesia, but only approved institutions at which the prescribed course of instruction could be given).

(b) Read, application dated the 4th September from the District Nursing Association asking the Committee to approve the expenditure of approximately £36 for the provision of two additional sets of Minett Gas and Air Apparatus for use of midwives.

RESOLVED, That this be approved and that the Association be authorised to purchase the sets immediately.

2—Maternity Accommodation—The Medical Officer of Health reported on the shortage of maternity accommodation owing to the great increase in the population of the Borough. This shortage had recently been aggravated by some private Maternity Homes having to close down owing to being unable to obtain the necessary staff. RESOLVED, That the County Council be asked to allocate six beds at the Sunnyside Maternity Home, established under the Evacuation Scheme for the exclusive use of cases from the Borough sent in by the Medical Officer of Health, and that if this is granted, the Council agree to bear their proportionate cost of the six beds whether occupied or not. RESOLVED, also, That the Medical Officer of Health be authorised to book accommodation in private Maternity Homes for urgent cases which cannot be accommodated in the Victoria Home.

LEIGH JAMES, Chairman.

## TOWN PLANNING COMMITTEE.

**At a Meeting of this Committee held on Thursday, 24th September, 1942.** Present—Aldermen Trye, Ward and Winterbotham ; Councillors Bendall and Moore ; and Mr. W. S. Harris (Alderman Ward in the chair).

1—Plans—Byelaws—The undermentioned plans were submitted for approval:-

No. of Plan.	Name.	Description.
5487	Tungam Sales Co. Ltd.	Alterations, rear of Royal Oak, High Street.
5488	H. Packer & Co. (1928) Ltd.	Reconstruction of workshop, Russell Place.
5489	do.	New workshop, Tewkesbury Road,
5490	Mr. Francis	Re-arrangement of bathroom, 19 Cambray.

Decisions under Byelaws—

RESOLVED, That Plans Nos. 5489 and 5490 be disapproved ; that Plan No. 5487 be approved subject to observance of new building line prescribed for this portion of the street, to satisfactory sanitary arrangements, to no nuisance by smoke, fumes or noise and to the widening conditions laid down by the Council in May, 1937, and that Plan No 5488 be approved subject to the building being removed without payment of compensation when required.

Decisions under Town Planning—

RESOLVED, That plans Nos. 5487 and 5488 be approved.

2—Town Planning Area—Plans—The following plans were submitted for approval under the Town and Country Planning (Interim Development) Order, 1933 :—

No. of Plan.	Name.	Description.
T.P.1714	H. H. Leech	Proposed greenhouse, Brocco, Badgeworth Lane, Shurdington.
T.P.1715	E. A. Rudge	Proposed garage, 14 Noverton Lane, Prestbury.
T.P.1716	S. Hanson & Sons, Ltd.	Proposed alterations, premises in rear of Oak Cottage, Gretton.
T.P.1717	Gloster Aircraft Works	New workshops, Bentham.

RESOLVED, That Plans Nos. T.P. 1714 and T.P 1715 be approved ; that Plan No. T.P. 1716 be deferred for further information ; and that Plan No, T P. 1717 be approved for siting purposes, further details being required of any building proposals.

Development—(1) Application was submitted from Mr. G. G. Smith for consent to erect a temporary corrugated iron shed for use as a workshop, on a piece of land in Cirencester Road, Charlton Kings  
RESOLVED, That consent be refused.

(2) Application was submitted from Mr. T. S. Locking for consent to reconstruct two garages and loft on a triangular plot of land in Ryeworth Road, Charlton Kings, into a residence. RESOLVED, That consent be refused.

(3) It was reported that a number of telegraph poles had been erected on the skyline of Cleeve Hill which it was understood were for military purposes and that the Conservators had required their



removal after the war. Preparation has also been made for the erection of a hut and the materials are on the site RESOLVED, That approval be given to the poles for the period of the war.

3—Town Planning Assistant—Car Allowance—With reference to the report of this Committee on the 23rd July last relative to the continuance of the payment of a car allowance to the Town Planning Assistant, which is reimbursed by the County Council and which the General Purposes Committee had previously recommended should be discontinued, a letter was submitted from the County Council stating that it had been decided to pay a fixed allowance of £60 per annum, but if it can be shown that the expenses of running the car exceed this sum at the end of the year the matter will be reviewed. No journeys between the home of the Assistant and the office are to be taken into consideration in computing the amount of the expenses except in cases where such duties are part of a visit to works.

4—Preparation of Planning Schemes—A circular was submitted from the Institution of Municipal and County Engineers stating that they have had under consideration the apparent policy of the Ministry of Works and Planning in pressing for the appointment of planners in private practice for planning areas throughout the country, and generally to control planning through the Ministry's regional representatives. Taking the view that qualified local government engineers and surveyors, with their long experience of planning and intimate knowledge of the special problems of their own areas, are fully competent to continue and complete the preparation of planning schemes, the Council of the Institution have resolved as follows :-

1. To agree with principle of grouping of Authorities to prepare statutory planning schemes.
2. To recommend formation of Joint Committees of elected representatives of Local Authorities within every combined area for the purpose of preparing statutory planning schemes.
- 3 That Technical Sub-Committees be set up in each such area to be responsible for submitting to Joint Committees proposals which, with their specialised knowledge and experience, they recommend should be included in the scheme.
4. That proper collaboration can best be achieved by the appointment of the Committees mentioned in paragraphs 2 and 3.
5. That necessary expert advice should be obtained from time to time from appropriate persons The Council are generally opposed to the appointment of independent planners as they consider best planning will be obtained by making full use of local knowledge of present and past developments and the technical skill of surveyors to Authorities within the area of planning schemes.
6. While agreeing with the principle of national planning, they deprecate any tendency of the Ministry to extend its activities by undertaking details of local planning as this would likely prove uninformed in local matters and interests and consequently detrimental to the prosperity and welfare of the locality concerned.

RESOLVED, That the Council be recommended to inform the Institution that they approve in principle the terms of the above resolutions.

229

5—G.W.R.—Engine Shed—A petition was submitted signed by 55 owners and occupiers of properties in the vicinity of Malvern Road complaining of the erection of an additional engine shed at the railway sidings. Representations have already been made to the Company by the signatories of the smoke nuisance from the existing shed, which they contend will be aggravated by the erection

of the additional building. The Council are asked to endeavour to secure an abatement of the existing nuisance and an assurance that no nuisance will be caused by the use of the new building. The Council are reminded that the Company is a statutory undertaking and exempt from the provisions of the byelaws and town planning schemes. No plans of the new building were submitted for the observations of the Council. RESOLVED, That the Company be asked whether the new building is permanent or temporary for the duration of the war; to submit a plan for inspection by the Committee, and requested to take the necessary steps to abate the nuisance and annoyance caused by the smoke.

6—Nos. 246-247 High Street—A letter was submitted from Messrs. J. Dobell & Co. Ltd. enquiring whether a decision had been reached regarding the future of the site of this property which was severely damaged by enemy action in December, 1940 and stating that the present position was unsatisfactory owing to the right of way to the shelter and the clearance of Stoneville Street which enabled persons to pilfer and damage their property. RESOLVED, That Messrs. Dobell & Co. be informed that the matter is still under consideration by the War Damage Commission with a view to its inclusion in a scheduled area under Section 7 of the War Damage Act, 1941; that the Council intend to make provision for widening High Street at this point to 80 feet which will involve the taking of a strip of their property.

E. L. WARD, Chairman.

#### **TOWN IMPROVEMENT AND SPA COMMITTEE.**

**At a Meeting of this Committee held on Friday, 25th September, 1942.** Present—The Deputy Mayor; Alderman Ward ; Councillors Bush, Rev. de Courcy Ireland, Green, Grimwade, Readings and Smith (The Deputy Mayor-in the chair).

1--Winter Garden—The Town Clerk reported that the Reading Demolition Co. had been requested to supply detailed accounts but these had not been received.

2—Baths for Homeless Persons following Air Raids—The Town Clerk reported that after the raids in December, 1940, and 27th July, 1942, it had been necessary for some of the homeless persons to have a bath and the Chief Billeting Officer had issued authorisation on those occasions for such persons to be admitted free of charge to the Montpellier Washing Baths. The Chief Billeting Officer now sought approval of past action and permission to make similar arrangements in the event of future raids. RESOLVED, That the action taken be approved and that the Chief Billeting Officer be authorised to issue authorisation as he may consider necessary to persons rendered homeless in air raids to permit free use of the Montpellier Washing Baths.

3—Entertainments Sub-Committee—Read, reports of the Entertainments Sub-Committee at their Meetings held on the 21st July, 1st and 16th September.

They recommended (inter alia) as follows :—

(a) Montpellier Gardens—Military Band—(i) That as no charge was made by the Band of the I.T.C. for the performance on 19th July, £5 5s. 0d. be subscribed to the Infantry Benevolent Association.

(ii) That the offer of the A.T.S. for their Band and Drill Squad to give a performance be accepted and that 30th August be suggested for the same.

(iii) That the Entertainments Manager endeavour to secure a band for 16th August.

(b) Chairs—That the Entertainments Manager consult with the Borough Engineer with regard to tenders being obtained for painting approximately 250 iron chairs and that these be used at the Montpellier Gardens.

(c) Band of H.M. Life Guards—That the Y.M.C.A. be asked to pay £15 being a proportion of the cost of H.M. Life Guards Band for the performance at the Montpellier Gardens on the afternoon of 5th August.

(d) Medical Baths—That the enquiry from Southport Infirmary with regard to the treatment and accommodation of patients suffering from arthritis be referred to the Medical Officer of Health and Entertainments Manager and that the Infirmary be informed as to the result of the investigations to be made with regard to this matter.

(e) "Holidays at Home" Week—That the statement of account in connection with this week be approved. The receipts amounted to £1,343 0s. 2d., and the expenditure to £1,292 18s. 8d., resulting in a profit of £50 7s. 6d.

(f) Celebrity Concerts—That if the Entertainments Manager considers it desirable he be authorised to arrange further concerts in connection with the Cheltenham Chamber Orchestra, but that on the next occasion, no celebrity artistes be engaged.

(g) That the free use of a room at the Town Hall be granted to the Municipal Rambling Club for their meetings and that the Entertainments Manager be authorised to incur expenditure up to approximately £5 per annum in connection with the Club arrangements and that all reasonable facilities be granted.

(h) Grand Piano—That the replacement of the existing grand piano at the Town Hall be approved and that the purchase of a suitable instrument be left in the hands of the Mayor, Entertainments Manager and Musical Director.

(i) Billy Gammon's Dance Band—That as Mr. Gammon is unable to provide a dance band on Wednesday evenings, owing to transport difficulties, the quotation of Hector Davies to provide a band of ten at the price of £14 14s. 0d. be accepted, and that in the event of Mr. Gammon being unable to provide a band on Saturday afternoons and evenings the Entertainments Manager be authorised to engage Hector Davies' Band on the basis of his quotation for the Wednesday evening dances.

(j) Town Hall—(i) That, with the approval of the Mayor, the Council Chamber be offered to the Gloucestershire Home Food Production Society for their Conference on 3rd October, as no room is available at the Town Hall. (ii) That the free use of the Drawing Room be granted on 10th August for a meeting of collectors in connection with the Red Cross Penny-a-Week Fund.

230

(iii) That the free use of Pillar Room be granted for the Rest Centre Information courses arranged by the County Public Assistance Officer on 23rd July.

(iv) That the free use of the Town Hall be granted for a Tank Week Dance on 14th September and a concert on 17th September, but in the case of the former, if the profits do not equal those usually obtained for Wednesday evening dances, profits for the Tank Week Dance be made up to this amount.

(v) That the free use of the Drawing and Refreshment Rooms be granted for the Home Guard and American Officers' reception on 23rd August.

(vi) That the use of the Town Hall be granted on the usual terms for the V.P. Sheet Metal Workers Dance on 2nd October in aid of charity and the V.P.S.M. Sports Club

(vii) That the use of the Town Hall be granted on the usual terms for a dance in aid of the Dancers' Victory Fund, subject to the balance sheet being submitted for approval.

(viii) That the use of the Town Hall be granted on the usual terms for a musical festival in connection with the Wessex Philharmonic Orchestra to be held on 28th, 29th and 30th September, but that it be intimated that in the event of a loss being sustained, the matter will be reconsidered. Also, That the Concerts be under the patronage of the Corporation.

(ix) That the use of the Town Hall be granted on the usual terms to the Gloster Aircraft Sports Club for a dance on 26th October, and a concert on 10th November, but that the Secretary of the Club be informed of the conditions attached to the letting as indicated by the Sub-Committee.

(k) Royal Liver Friendly Society Conference—That the Royal Liver Friendly Society be informed that unless hostilities have terminated, it will be impossible to grant their application for accommodation at the Town Hall for a Conference from 12th to 18th May, 1943, but that the Society also be informed that favourable consideration will be given to their application when conditions become more normal.

(l) Anglo American Dance Club--That the expenses in connection with the Dance held on 14th August for the purpose of the formation of a Club for officers be borne by the Town Improvement Committee and also the expenses in connection with the dances held on 15th and 19th September for the purpose of extending hospitality to enlisted men of the U.S.A. Forces.

(m) Girls' Training Corps Dance, 24th August—Having regard to the profit made by the Council in connection with this Dance, and the fact that the allowance to the Corps on the sale of tickets only amounted to £4, the Corps be allowed 1s 6d. for each 2s 6d. ticket sold.

(n) Entertainments Manager's Office—(i) That in view of the increased work now undertaken by the Entertainments Manager an advertisement be issued inviting applications for the post of temporary male chief assistant at a salary of £300 per annum rising by two annual increments of £25 to a maximum of £350 per annum.

(ii) That the salary of Miss B. Jones, Clerk, be increased to £2 12s. 6d. per week.

(o) Y.M.C.A. Canteen—That the application of the Canteen Secretary that a payment of 7 ½ per cent should be made on the takings instead of £2 10s. 0d. per Sunday for the overhead charges in connection with the Town Hall Canteen, be deferred and considered again in three months' time.

RESOLVED, That the proceedings of the Sub-Committee be approved and adopted with the exception of Minute No. (m) and that in this case a grant of £25 be made to the Girls' Training Corps instead of an allowance of 1s 6d. for each 2s 6d. ticket sold

4-Sandford Park Swimming Pool—(a) The Town Clerk reported that a request had been received from Gloucester Sub-Area for the use of the Swimming Pool car park for drilling small numbers of troops for two hours on two or three mornings ng t a week, and that the Chairman had granted the application, which might be withdrawn at any time RESOLVED, That the action of the Chairman be approved.

(b) The Borough Surveyor reported that since the previous meeting the attendances at the Pool had numbered 41,067.

5—Civil Defence Dance—RESOLVED, That the free use of the Town Hall on Friday, 30th October, 1942, for a Civil Defence Services Dance be granted.

6--Alstone Baths—(a) St. Paul's College—RESOLVED, That St. Paul's College be granted the use of the Baths at the reduced rate previously granted, namely, monthly tickets at 2s, provided not less than 40 tickets be taken.

(b) Internal-zonal Bible Students Association (Jehovah's Witnesses)—RESOLVED, That the use of the Baths for an immersion service be granted on a date to be arranged upon payment of a fee of £2 2s. 0d.

(c) St Mary's College—RESOLVED, That the use of the Baths be granted each Thursday from 12.15 to 12.45 p.m. commencing 9th September, 1942, for Winter Season upon payment of fee of £5.

(d) Attendances—The Borough Surveyor reported the attendances since the last meeting.

7—Medical Baths—The monthly reports of the Superintendent for July and August were submitted. The receipts for July totalled £98 6s. 0d. and for August £93 10s. 0d. as compared with £100 4s. 0d. and £98 8s 0d. for the respective months last year

8—Soap Economy —The Borough Surveyor submitted copies of a notice exhibited in Alstone Washing Baths and a card Placed in all establishments calling attention to the need for economy in the use of soap. RESOLVED, That the poster and cards be approved.

9—Water Economy—The Superintendent, Spa Baths, suggested that all baths be marked to show depth of water permissible and notices exhibited explaining the line and the need for economy. RESOLVED, That the suggestions of the Superintendent be approved and adopted.

10—Montpellier Gardens—The Borough Surveyor reported that the Y.M.O A. had paid £25 towards the cost of erecting the dais in connection with the visit of H.M. Queen Mary, leaving the balance of £15 to be paid by the Council.

11—"Holidays at Home " Week-RESOLVED, That the Town Clerk do forward a letter of thanks to Mr. Blount for his work as Treasurer to the Games Section.

JNO. HOWELL, Chairman.

231

#### **ELECTRICITY AND LIGHTING COMMITTEE.**

**At a Special Meeting of this Committee held on Friday, 11th September, 1942** Present—The Mayor ; Councillors Addis, Grimwade, Moore and Readings. (The Mayor in the chair).

1—Appointment of Borough Electrical Engineer and Manager—(a) The Town Clerk reported receipt of letters from the Ministry of Labour & National Service, Central (Technical and Scientific) Register, and the Electricity Commission dated 10th and 11th August, 1942, respectively, suggesting in the case of the Ministry of Labour & National Service that the machinery of the Ministry should be used to ascertain a candidate, and in the case of the Electricity Commission putting forward the names of certain engineers who might be prepared to take the appointment temporarily. RESOLVED, That the Ministry of Labour & National Service and the Electricity Commission be informed that in view of the

number of applications received the Committee were proceeding to recommend to the Council that a number of the applicants should come before the Committee.

(b) The Town Clerk reported that 89 applications had been received and a summary of 87 had been circulated, the remaining 2 having been received after the closing date. RESOLVED, That the following be invited to attend before the Committee at 10.30 a.m. on Saturday, 19th September, 1942 :—

E. E. Jolly .. Borough Electrical Engineer & Manager, Bethnall Green  
F. C. Orchard .. Chief Electrical Engineer & Manager, Borough of Hornsey  
A. E. Roots Borough Electrical Engineer & Manager, Borough of Dumfries  
F. J. Elliott Deputy Chief Engineer & Manager, Borough of Wolverhampton  
R. W. Steel Deputy City Electrical Engineer, Norwich  
T. WILFRED WAITE, Chairman.

**At a Special Meeting of this Committee held on Saturday, 19th September, 1942.** Present—The Mayor ; Deputy Mayor; Councillors Addis, Bendall, Grimwade, Moore and Readings (The Mayor in the chair).

2—Borough Electrical Engineer & Manager—The 5 applicants referred to in the minute of the meeting of the Committee held on the 11th September, 1942, were interviewed by the Committee. RESOLVED, That the Council be recommended to appoint Mr. R. W. Steel, (Deputy City Electrical Engineer, Norwich) as Borough Electrical Engineer & Manager in succession to Mr. Bache, at the salary set out in the Committee's minute No. 1 of 22nd July, 1942, and approved by the Council on 31st July, 1942, and upon the terms and conditions set out in the advertisement.

3—Sale of Crane—RESOLVED, That the Borough Electrical Engineer be authorised to offer the surplus crane for sale at a price of £30, the purchaser to bear the cost of dismantling and removal.

T. WILFRED WAITE, Chairman.

**At a Meeting of this Committee held on Monday, 28th September, 1942.** Present—The Mayor ; Deputy Mayor ; Councillors Addis, Bendall, Bettridge, Grimwade, and Moore (The Mayor in the chair).

4—Borough Electrical Engineer—With reference to Minute No. 13 passed at the meeting of the Committee held on 27th July, 1942 and confirmed by the Council on 31<sup>st</sup> July, 1942, the Town Clerk reported on the consultations he had had with the District Auditor. RESOLVED, That the Borough Treasurer be now instructed to pay to the Borough Electrical Engineer the arrears of salary due to him under the Scale of Salaries adopted by the Council in 1919, as therein authorised.

5—Fuel Economy—The Borough Electrical Engineer reported that meter readings taken each day during the past 3 months now revealed that the reduction made in consumption in the Municipal Offices was greater than expected (see minute No. 8 (a) 22nd July, 1942) and amounted to 36 per cent below the figure for the corresponding period for 1941. The Committee hope that this example will act as an incentive to the ordinary consumers to make greater efforts to reduce their consumption.

6—Fuel Rationing—The Borough Electrical Engineer reported that the returns required by the Local Fuel Overseers had now been completed. Details of 18,300 consumers, including 5,035 prepayment meter consumers, have been supplied at a cost of £115 10s. 0d. One of the clerks engaged for this work had been retained to answer consumers' enquiries in connection with this matter.

7—Applications for Supply—(a) RESOLVED, That the application of Mr. Shill for a supply to his saw mill in Naunton Lane be not granted.

(b) New Hostel, Staverton—RESOLVED, That a 50 K.W. supply be installed for lighting only and that the applicant be advised, for reason of economy, to use other means for heating and cooking.

(c) Ullenwood Estate—RESOLVED, That no supply be connected unless the whole cost of installation be paid by applicant.

8—Municipal Offices Accommodation—RESOLVED, That the report of the Borough Electrical Engineer be referred to the Accommodation Sub-Committee.

9—Damage to lamp posts—The Town Clerk reported that compensation amounting to 75 per cent of the estimated cost of repairs had been received from the War Office Claims Department and an insurance company in respect of damage to lamp posts at Fairfield Walk, Thirlestaine Road, junction Gloucester Road and Roman Road, and junction Bath Road and Francis Street.

232

10—Sub-Station, St. Georges Street—Damage to Doors—The Town Clerk reported that the police had taken action against 3 boys for wilful damage to the doors of the sub-station, and that they had been warned as to their future conduct and ordered to pay 5s each towards the cost of the damage.

11—Overhead Line Regulations -The Town Clerk reported that by circular letter dated 16th September, 1942, the Electricity Commission had stated that they were prepared to approve certain modifications of their Overhead Line Regulations in certain cases, particularly where such lines were required for meeting temporary war time demands.

12—Restriction of Maximum Demand in the Winter Months—By circular letter dated the 8th August, 1942 the Electricity Commission requested all Undertakings to review their special tariffs for supplies during the restricted hours so that such tariffs do not apply to supplies taken between 8 a.m. and 12 noon during the months of December, January and February. By so doing, Undertakings would help to ensure that adequate supplies were available for vital war needs during that period. The Borough Electrical Engineer reported that the restricted hours tariff of the Undertaking already fully covered its peak load period and that therefore no action was necessary.

13—Fire Prevention Arrangements—The Town Clerk reported that Electricity Commission circular letter of 8th August, 1942, drew attention to new methods of firefighting and to new types of incendiary bombs, and their relation to electricity undertakings.

T. WILFRED WAITE, Chairman.

#### **WATER COMMITTEE.**

**At a Meeting of this Committee held on Tuesday, 15th September, 1942.** Present—Aldermen Pates, Trye, and Ward : Councillors Barnett, Chinn, Hayward, Moore and Smith (Councillor Ward in the Chair)

1—Whit-Monday, 1940—Payment of Waterworks Staff—Read, letter dated 5th September, 1942 from National Union of General and Municipal Workers requesting the Council to pay its waterworks employees for Whit-Monday, 1940, as has been done in the case of other Corporation manual workers. RESOLVED, That the payment be made where appropriate.

2—Castle Barn Farm—(a) The Town Clerk reported that the War Agricultural Executive Committee had directed the tenant to plough up eight acres of Field No. 131. The Borough Engineer reported that the ploughing up as not likely to cause pollution of the water in the Reservoir

(b) The Borough Engineer reported that the tenant had been required to undertake milk production, and that for this purpose it was necessary to carry out certain works, chiefly drainage, which would cost about £10, Direct labour not being available, Mr. J. Partridge, of Birdlip, had been given an order for the work. RESOLVED, That the action of the Borough Engineer be approved

3—Borough Engineer's Report—The Monthly Report of the Borough Engineer was read :—

#### DAILY YIELD OF SPRINGS.

	For month ended 31st July, 1942.	Average for corresponding period during the past 3 years.
Hewletts Springs	103,000 gallons	108,000 gallons
Dowdeswell Springs	383,000 "	324,000 "
Leckhampton Springs	32,000 "	24,000 "
	518,000 "	456,000 "

#### CONTENTS OF RESERVOIRS.

Estimated Usable Quantity about ... 100,485,000 gallons.

#### DAILY YIELD OF SPRINGS.

	For month ended 31st August, 1942.	Average for corresponding period during the past 3 years.
Hewletts Springs	94,000 gallons	90,000 gallons
Dowdeswell	322,000 "	291,000 "
Leckhampton Springs	24,000 "	21,000 "
	440,000 "	402,000 "

#### CONTENTS OF RESERVOIRS.

Estimated usable Quantity about 105,892,000 gallons.

4—Inspections- The Borough Engineer reported the work carried out by the Water Inspectors during the months of July and August.

5---Appeals —The cases entered in the Appeals Book were considered, and the rates settled and adjusted.

6—Analyses of Water—The Medical Officer of Health submitted analyses of water made since the last meeting.



7--Deferment of Staff—The Borough Engineer reported upon memorandum drawn up by the Ministry of Labour and National Service, the British Employers Federation and the Trade Union Congress—received through the British Waterworks Association—stating that deferment applications could not be considered in any industry where normal working hours and peace-time standards of holidays are maintained.

Holidays in the Borough are already within the bounds of the circular, but it is necessary to increase the working hours from 47 to 52 a week, and additional five hours would have to be paid as overtime, but as the staff frequently work overtime on urgent and repair works the increase in cost could not be great, and the staff could usefully be employed for the extra time. Further, in view of the reduction of the outside staff (now only 14, including Inspectors and Meter Readers) it is necessary to retain the few workmen of military age. RESOLVED, That the working hours of the waterworks employees be increased to 52 per week.

8--Water Economy—The Borough Engineer submitted stickers and posters prepared by the British Waterworks Association and reported that after consultation with the Chairman he had ordered supplies of these at a cost of £15. RESOLVED, That the action of the Chairman and the Borough Engineer be approved.

9—Fresh Water Biological Association—The Borough Engineer reported on the war-time work of the Association and asked that the annual subscription of £3 3s. 0d. be paid. RESOLVED, That the annual subscription of £3 3s. 0d. be paid to the Fresh Water Biological Association.

10—Water Supply to Down Hatherley—The Borough Engineer reported that the cost of laying a 6 inch main from Staverton Bridge to Down Hatherley (" Woodfield ") would be £4,540, and a further £1,385 to carry it to The Lodge, Down Hatherley Court. These estimates had been submitted to the Air Ministry and Gloucester Rural District Council, the former stating that the request was irregular as it did not come through their Superintending Engineer and the latter that they were interested. Gloucester Water Committee have since reported that the Air Ministry no longer require the supply. RESOLVED, That no further action be taken.

11—Water Supply to Northway Camp, Ashchurch—The Borough Engineer reported an enquiry from the Military Authority regarding the supply of 60,000 gallons per day to Northway Camp. An estimate of £320 had been submitted for the supplying and laying the pipes (excluding excavation and reinstatement), and the Camp Engineer had been informed that as the main has been paid for by the War Department and the supply would be sold direct, a reduction of 3d. per 1,000 gallons to 1s. 0d. per 1,000 gallons might be considered. RESOLVED, That the Borough Engineer be authorised to make the connection and supply the water at 1s. 0d. per 1,000 gallons.

12—Supply to Ministry of Aircraft Production Hostels—The Borough Engineer reported upon applications for supplies to three hostels. The requests fall within the negotiations now being conducted by the Joint Water Board with the Ministry of Aircraft and the Ministry of Works and Planning. RESOLVED, That the matter be referred to the Cheltenham and Gloucester Joint Water Board for consideration in their negotiations with the Ministry of Aircraft Production and the Ministry of Works and Planning.

13—Plumbers' Registration—The Borough Engineer reported that he had received a circular from the National Registration of Plumbers General Council urging the Council to employ only registered plumbers. RESOLVED, That no action be taken at present, but that the matter be considered when the Committee are considering making new water regulations.

14—Emergency Feeding Stocks—The Borough Engineer reported that he had been approached by the Gloucester City Water Engineer as to the pooling of emergency stocks and that he had informed the City Water Engineer that if his authority purchase a further 120 units to their present 140, and purchase 230 of the Cheltenham units, he would recommend the Committee to pool, each Authority holding 490 units. RESOLVED, That the action of the Borough Engineer be approved.

15—Work at Tewkesbury—The Borough Engineer reported upon the work at Tewkesbury, which is progressing favourably.

E. L. WARD, Chairman.

#### **GENERAL PURPOSES AND WATCH COMMITTEE.**

**At a Special Meeting of this Committee held on Thursday, 3rd September, 1942.** Present—The Mayor ; Aldermen Lipson, Trye, Ward and Winterbotham ; and Councillor Grimwade (The Mayor in the chair).

1—Amalgamation of Police Forces—The Town Clerk reported that he had received from the Association of Municipal Corporations and from the Non-County Boroughs Association, communications stating that the Associations viewed with much concern, the power which has been vested in the Home Secretary by the Order in Council dated 23rd July, 1942, made under the Emergency Powers (Defence) Acts, 1939 and 1940, making regulations entitled the Defence (Amalgamation of Police Forces) Regulations, 1942, under which the Home Secretary can, by Order, provide for the amalgamation of the police forces for two or more areas if he is satisfied that the amalgamation is necessary for facilitating naval, military and air force operations. It was understood that whilst the Association of Municipal Corporations had been consulted before the Order was made, the Non-County Boroughs Association had not been consulted until afterwards. Both Associations stated that they were taking strenuous steps to secure the annulment of the Order and the Association of Municipal Corporations, to that end, had prepared the following statement :—

234

1. The effect of these regulations is to enable the Secretary of State to make an Order for the amalgamation of the police forces of two or more counties or boroughs where separate police forces are maintained if he is satisfied that the amalgamation is necessary for facilitating naval, military or air force operations. It will be noted that the regulations are applicable to all police forces and that no limit is placed upon the size of the forces to be amalgamated.

2. No indication is given as to how the operations of naval, military and air forces will be facilitated by the amalgamation of police forces, and it is submitted that the whole object can be, and indeed, has been, effected by co-operation between the chief officers of the police. Such co-operation is necessary in times of peace, but is even more necessary at the present time, and no difficulty has been experienced in making it effective.

3. The experience gained in the present war has shown that police forces under their present administration are fully able to discharge their duties and, when necessary, to facilitate the operations of the forces of the Crown. It may, for example, be pointed out that the areas on the coast of Kent which were involved in the Battle of Britain include the Boroughs of Folkestone, Dover, Ramsgate and Margate, every one of which has its own separate police force of moderate size. No suggestion has been made that any difficulties were then met with, There was, in fact, full co-operation between the police and the naval, military and air forces and the police arrangements in the South-Eastern Region worked satisfactorily under the strain of war. It is, in fact, an advantage to

have a number of compact areas in which the chief constable is thoroughly acquainted with the locality and his men, and to whom the military commander can give his orders, confident that they will be rapidly and efficiently carried out in each area.

4. In many cases the chief constable is controller or sub-controller in the Civil Defence Service or responsible for the wardens' service. Considerable confusion would ensue and many re-arrangements would have to be made if the chief constables ceased to occupy their present positions.

5. The subject of the merger of small police forces has been under consideration on several occasions, notably by the Select Committee of the House of Commons who reported in 1932. It is fully realised that the subject will again have to be considered as part of the reorganisation of local government which no doubt will have to be dealt with after the war. The amalgamation of police forces is, however, by no means a simple matter, and it would, it is submitted, be very inadvisable to undertake it during the present emergency." The Associations had arranged for a meeting on 8th September to which all members of Parliament representing Boroughs were being invited and members of the Associations were requested to ask their members of Parliament to attend the meeting.

The local position is that the Borough of Cheltenham is a police authority and entitled to have its own Police Force but, as a matter of administration, the County Council, at the request and by agreement with the Borough Council, have administered the Police Force in the Borough since 3rd January, 1888. This Committee, while bearing in mind what may be the requirements of the war situation, RESOLVED, That the Member of Parliament for the Borough be informed that if he is attending the meeting, the Council are not prepared, at this stage, to make any representations on the question, if the making of the Order is to facilitate naval, military or air force operations in time of war.

2—Reorganisation of Local Government after the War---The Town Clerk reported that he had received from the Non-County Boroughs Association a communication containing an extract of a representation made by the Non-County Boroughs Association to the Paymaster General (the Rt. Hon. Sir William Jowitt, K.C., M.P.) It will be recollected that the Paymaster General has been requested by the Government to undertake the consideration of the reorganisation of local government.

The following is an extract from the representation made by the Non-County Boroughs Association --

"The Association are aware that the reorganisation of the educational system is being considered and that suggestions have been made that the administration of elementary education should be transferred from the present Part III Authorities and placed in the hands of the county council or some other body, This would mean that the powers possessed by 150 non-county boroughs would be taken from them and would disorganise the health services in each borough. The school medical service is an integral part of the general health administration. The medical officer of health is generally the school medical officer, the health visitor and school nursing services are merged, the school dentist acts as dental officer for the maternity and child welfare clinics—the salaries being apportioned for grant and accountancy purposes between the functions Moreover, the transfer of the school medical service would mean in many cases a reduction in the status of the principal medical officer and possibly such a reduction in the extent of his duties as to make a whole-time medical officer no longer necessary. The desirability for a whole-time medical officer debarred from private practice is nowadays so generally recognised that argument appears to be superfluous. In

fact, the possession of a whole-time medical officer is required by Parliament before it will grant extended health powers to local authorities, and the views of successive Ministers of Health are in harmony with the requirements of the legislature. The Association would, therefore, urge that the service of education is part of the administration of local government and should be investigated at the same time and not before the consideration of the general reorganisation problem and if alterations be made they should be part of the complete scheme. It should also be borne in mind that many non-county boroughs are populous and the provision of secondary and technical education is a matter of great importance, and there appears to be no reason why such services should not be administered by the municipality, especially as in many cases the institutions and facilities are centred in the town."

The Non-County Boroughs Association also pointed out that if the Non-County Boroughs who now administer elementary education (that is Part III Authorities) lose their education powers, they will, of course, lose their school medical services, all of which powers would presumably be transferred to County Councils. Even if the Part III Authorities could then employ separate whole-time medical officers of health—which, in many cases, appears to be doubtful—the position would be that their medical organisation, with nurses, would deal with children under their maternity and child welfare powers, up to two years of age (or whatever may be the new age at which children will come under the school medical service) and the county medical officer's organisation, with nurses, would deal with the children from two to sixteen, or whatever the new school leaving age will be.

Such an arrangement would be so wasteful that the Part III Authorities would probably lose their maternity and child welfare powers, which again would presumably be transferred to County Councils. It would then additionally difficult for these Non-County Boroughs to justify the employment of separate whole-time medical officers of health.

The Non-County Boroughs who are not Part III Authorities for education may think that they would not be affected by such a change, but the transfer of such powers to County Councils would clearly weaken local government generally.

235

The Association think that the points mentioned in their letter may not have been fully realised and considered that the administration of education should be examined at the same time as and not before the investigation of the general reorganisation problem.

The General Purposes and Watch Committee, as the Committee that has been considering the question of reorganisation of local government, gave careful consideration to the views of the Non-County Boroughs Association and RESOLVED, That the Council be recommended to associate themselves with the representations of the Non-County Boroughs Association on this matter and to fully endorse the same and that the attention of the Member of Parliament for the Borough be drawn to the subject and that he be informed of the Council's views with regard thereto and urged to take all possible steps to secure the success of the Association's representations.

3—Purchase of Van for British Restaurants—The Town Clerk reported that the Ministry of Transport had issued a licence for the purchase of a van in connection with the work of the British Restaurants in place of the van which was now being hired at a daily rent. The Ministry of Food had not yet given consent to the purchase of the van. The Town Clerk stated that the Chairman of the British Restaurants Committee and the Communal Feeding Organiser were strongly of opinion that a van was required and it would be more economical, if the Ministry of Food did not agree to the purchase of a van, for the Council to purchase a van and for its maintenance and running costs to be charged

to the British Restaurants account. RESOLVED, That a ten cwt. Ford van be purchased and that it be made available for the British Restaurants service and that the cost of its maintenance be charged to the British Restaurants account.

T. WILFREI) WAITE, Chairman.

[CONFIRMED BY TOWN COUNCIL ON 7TH SEPTEMBER, 1942.]

**At a Meeting of this Committee held on Tuesday, 22nd September, 1942.** Present—The Mayor ; Aldermen Lipson, Pruen, Trye, Ward, and Winterbotham ; Councillors Green, Grimwade, Rev. de Come), Ireland, and Smith (The Mayor in the chair).

1—Diseases amongst Animals—The Police Superintendent reported that the Borough was free from contagious diseases amongst animals.

2—Hackney Carriages--(a) Read, letter dated 10th August from the Motor Hackney Carriage Inspector stating that he had instructed the proprietor of a damaged hackney carriage to withdraw the vehicle from service. RESOLVED, That this action be approved.

(b) (i) The Town Clerk reported that the Chairman had authorised the following transfers of licences subject to the vehicles being approved by the Police Superintendent and Motor Hackney Carriage Inspector:-

(a)—Licence No. 50 granted to Mr. E. C. Martin for car No. BAD 105 in substitution for car No. AAD 121.

(b)—Licence. No. 51 granted to Mr. D. Joel for car No. FYP 208 in substitution for car No. CAB 812.

(c)—Licence No. 62 from Mr. J. F. Westborough to Mr. P. Goodman in respect of car No. DG 2250.

(d)-----Licence No. 78 granted to Mr. S. Alsbury for car No. AYR 795 in substitution for car No. AMR 457.

(b) (ii) The Chairman had also authorised the issue of hackney carriage licence No. 89 to Mr. E. C. Rye in respect of car No. AM' 168 subject to the vehicle being approved by the Police Superintendent and Motor Hackney Carriage Inspector the licence to expire on the 1st November next. RESOLVED, That the action of the Chairman be approved.

(b) (iii) The Committee considered applications received from G. H. Hunt, V. W. Critchley, F. M. Elsom, V. T. Nicholls, K. Nickalls, F. T. Sims and Mrs. Pugh for hackney carriage licences. RESOLVED, That the following applications be granted for the period 5th October to 1st November, 1942, subject to the vehicles being approved by the Police Superintendent and the Motor Hackney Carriage Inspector : V. T. Nicholls, K. Nickalls, V. W. Critchley. RESOLVED, That the application of Mr. F. T. Sims be adjourned to the next Meeting of this Committee in order that more information may be obtained with regard to the same. RESOLVED also, That the applications of G. H. Hunt, F. M. Elsom and Mrs. Pugh be refused.

(c) Drivers' Licences.—(i) The Town Clerk reported that the Mayor had authorised the issue of the following drivers' licences subject to the same being recommended by the Police Superintendent :-- K. J. Fern, Mrs. W. J. Winch, S. W. Fallowes (in place of the licence issued to Mr. A. C. Cunningham, which has been surrendered). RESOLVED, That the action of the Chairman be approved.

(ii) RESOLVED, That the applications of V. W. Critchley, H. M. Browning, K. Robinson, V. T. Nicholls, A. J. Stoaate, and R. W. Jones for drivers licences be granted subject to the same being recommended by the Police Superintendent.

3—Petrol Supplies for Hackney Carriages—(a) E. S. Roberts. Read, letter dated 16th September from the Ministry of Fuel and Power stating that an appeal had been received from Mr. E. S. Roberts of 7, Tivoli Street, in respect of car No. AN M 201 for an additional supply of petrol and stating that the Ministry were prepared to increase the allowance in respect of this hackney carriage to the maximum quantity subject to any observations which the Council may care to offer on the matter. RESOLVED, That the Divisional Petroleum Officer be informed that the Council support Mr. Roberts' application for the full allowance of petrol for the additional hackney carriage which has recently been licensed by the Council.

(b) R. A. Critchley.—Read, letter dated 17th August from the Divisional Petroleum Officer stating that an appeal had been received from Mr. R. A Critchley, of 12, Suffolk Square, for the maximum quantity of petrol to be issued to him in respect of car No. ALR 988 recently licensed by the Council. The Petroleum Officer stated that it was assumed that this hackney carriage was additional to the number ordinarily operated in the area immediately prior to the outbreak of war, and he stated that it would be of assistance if information relating to any change in local conditions necessitating an increase in the number of public hire vehicles could be supplied as, while it was appreciated that the essential needs of the district might necessitate the licensing of additional vehicles for the purposes of public hire work, the careful conservation of petrol supplies was necessarily a matter of paramount importance in the national interest. The Petroleum Officer asked the Council to be good enough to give due weight to this consideration before licensing further hackney carriages. The Town Clerk submitted his reply to the Petroleum Officer RESOLVED, That this be approved.

236

(c) S. C. Pritchett.—Read, letter dated 11th September from the Divisional Petroleum Officer with reference to the application of Mr. S. Pritchett, of Tunstall Lodge, Park Place, stating that he had purchase a private hire business and wished to obtain the petrol for a car taken over by him in connection therewith. RESOLVED, That the Town Clerk enquire into this matter and communicate with the Divisional Petroleum Officer accordingly.

(d) The Town Clerk reported upon an interview he had had with a representative of the Divisional Petroleum Officer who had informed him that it was more essential that taxi-cabs should stand on the ranks in the evenings when the us ceased, and that there was more need for this service than a day-time service and in his opinion, it was essential that services had all taxi-cabs should stand on the ranks and be available for the use of the public. He also stated that the use which a proprietor made of the vehicle did not take the car without the description of a hackney carriage for the purposes of the Motor Fuel (Cab Service) Order, 1942, and the proprietor was bound by the limits imposed on the operation of such vehicle by this Order, The Inspector suggested that at the next Annual Licensing Meeting, a careful check should be made of hackney carriages providing good republic service, and also a night service, and in cases where this was not being done, the renewal of the licences should be viewed by the Council. The Town Clerk reported that he had also received a letter dated 17th September from the Divisional Petroleum Officer confirming the statements made with regard to the designation of motor vehicles licensed to ply for hire which had been intimated by the Inspector at his interview.

4—Hackney Carriage Fares—The Sub-Committee appointed to consider the question of hackney carriage fares, reported that they met on 14th August, 1942. Present—The Mayor, Alderman Capt. Trye, Councillors Green and Readings (Alderman Capt. Trye in the chair). Representatives of hackney carriage proprietors in the Borough also attended.

They recommended as follows:—

(a) Fares—That the following scales be put into operation in the Borough:—

If the distance does not exceed one mile 1s. 6d.

If the distance exceeds one mile :—

For the first mile 1s. 6d

For every succeeding one-sixth of a mile or any part thereof 3d

For every passenger exceeding two :—

For the whole distance .. 6d

For each package carried outside 3d

For each dog, bicycle or perambulator 6d

For waiting or stopping at request of the hirer or for stoppage necessitated by traffic :—

For every five minutes .. 4d

From lighting-up time to 11 p.m. 50 per cent. increase on the above fares

From 11 p.m. to termination of blackout time 100 per cent. increase

These fares were acceptable to all the hackney carriage proprietors with one exception, that Company intimating that they could not agree to charge more than 1s. per mile in the daytime but were willing to adhere to the suggested fares for black-out hours.

(b) That having regard to the difficulty in obtaining complete agreement as to fares, the Town Clerk communicate again with the Ministry of Health to ascertain if they were prepared to reconsider their decision not to approve byelaws at the present time for amending hackney carriage fares.

(c) That in the event of the Ministry not being prepared to approve new byelaws the list of fares now agreed be published in the press and circulated to all hackney carriage proprietors and, on application by a hirer, the driver of the taxicab, produce the scale of fares now submitted.

The Town Clerk reported that he had received a letter from the Ministry of Health dated 31st August, stating that after careful consideration and having regard especially to the difficulty of prescribing proper fares in the ever-changing conditions, the Minister was of opinion that the Council would be well advised to withhold for the present any proposals for the making of bye-laws. The Town Clerk also reported that the Sub-Committee had had under consideration the Motor Fuel (Cab Service) Order, 1942, which limited the area in which a car was licensed to ply for hire and it was felt that the effect of this Order would be to restrict taxicab proprietors from using their petrol for long distances and would result in more petrol being available for hire purposes in the Borough. RESOLVED, That the recommendations of the Sub-Committee be approved and adopted.

5—Petrol Licences —(a) RESOLVED, That the applications for the renewal of licences to store Petroleum and carbide as set out in the Petroleum Inspector's Report Book be granted for one year from the 5th October, 1949.

(b) Waghorne's Garage, Shurdington Road—The Town Clerk reported that the petrol pump swing arms at these premises were immobilised and the tanks empty. The Petroleum Inspector had now sealed the tanks and the delivery arms attached to the pump were locked, and had also been sealed, but the Petroleum Inspector suggested that for security reasons the delivery arms should be removed. RESOLVED, That this be approved and that the licence issued to Mr. Waghorne be cancelled.

6—Periodical Gas Tests—(a) Read, report of gas tests made on the 22nd and 27th July, 10th, 14th, 18th, and 24th August, 2nd, 7th, 10th, 14th, and 18th September, which showed the calorific value on these dates to be 438.7, 462.1, 452.9, 449.4, 458.4, 458.7, 451.8, 484.7, 452.8, 4759, and 461.6, B.Th.U. respectively, and the pressure 4.4, 4.3, 4.3, 4.6, 4.3, 4.5, 4.5, 4.2, 5.1, 4.8, and 5.1 inches of water.

(b) Quarterly Report.—Read, report of the Gas Examiner for the quarter ended 30th June, 1942, which showed the average calorific value up to and including 12th June to be 472.2 B.Th.U., and from 13th to 30th June to be 4750 B.Th.U.

7—Accommodation Sub-Committee—(a) Assistant Custodian, Municipal Offices. The Accommodation Sub-Committee reported that they had held two meetings, namely on 3rd and 17th September, 1942. Present—Aldermen Trye, Ward, and Winterbotham. 38 applications had been received for this appointment and three applicants were interviewed and they had appointed Mr. Wm. Quinn, at present Custodian of the Town Hall, Friern Barnet, London, as Assistant Custodian, on the terms and conditions set out in Minute No. 4 passed at the Meeting of this Committee held on 21st July last.

237

(b) Accommodation—Communal Feeding Organiser.—The Sub-Committee also reported that they had considered the question of the provision of accommodation for the Organiser and staff and also the provisional arrangements which had been made for this department to occupy a portion of 119, Promenade. In their opinion the accommodation available at 119, Promenade, was totally unsuitable for the purpose. As the Billeting Department, at present accommodated on the ground floor of the Municipal Offices, was being transferred to other accommodation, the Sub-Committee recommend that this room be allocated to the Communal Feeding Organiser, with the approval of the Borough Electrical Engineer. The Town Clerk submitted letter dated 10th September from the Borough Electrical Engineer with regard to this matter. RESOLVED, That the recommendations of the Accommodation Sub-Committee be approved and that the Communal Feeding Organiser be transferred to the office on the ground floor when this is vacated by the Billeting Department and that the Town Clerk inform the Borough Electrical Engineer that the position with regard to the office accommodation for his department will be reviewed on the termination of hostilities.

8—British Restaurant Committee—The Town Clerk reported that this Committee met on 29th July and 9th September.

(a) Pate's Restaurant.—Application had been made to the Ministry of Food for approval to the provision of a hut on a site at the rear of No. 1, St. Margaret's Terrace, and this had been received and the plans were in course of preparation. This step had been rendered necessary in view of the unsatisfactory circumstances appertaining to the use of the Restaurant as a Rest Centre.

(b) Montpellier British Restaurant.--(i) Y.M.C.A.—In view of the urgent need for extra canteen accommodation in the town, owing to war-time conditions, permission had been granted to the



Y.M.C.A. for the use of this Restaurant each evening subject to their providing certain equipment and to their paying a rent of £1 10s. per week plus out-of-pocket expenses for coke, gas, electricity and cleaning. At the meeting on 9th September, in view of other facilities provided in the town, it was decided to give two weeks' notice to the Y.M.C.A., the notice to expire on 26th September.

(ii) Hot Plate—That application be made to the Ministry of Food for approval to the provision of a hot plate in the Dining Room.

(iii) "Holidays at Home Week"—That the Committee record their appreciation of the excellent work done by the staff during this week, when over 1,200 teas were served.

(c) Transport—(i) Organiser's Car—That application be made to the Voluntary Car Pool for a car, as suggested by the Ministry of Food. and, if this is not granted, the Town Clerk make application to the Ministry for approval to the running expenses and maintenance costs of the car already purchased, being charged to the British Restaurant Account.

(ii) Van—That a tender for a Ford 10 cwt. van be accepted.

(d) Peter's Restaurant—That this Restaurant be closed on 14th September, the Ministry of Food having agreed to the same being used for the cooking of meals for school-children

(e) That the prices of meals be increased from 10d. to 1s. as from 28th September, the price of cash and carry meals to remain as at present.

(f) Office Staff—That the appointment of Miss Langhorne as part-time Clerk in the Organiser's Office be approved.

(g) Organiser—That the designation of Miss Brimacombe be "British Restaurant Organiser."

RESOLVED, That with the exception of Minute No. b (i) the proceedings of the Committee be approved and adopted. With regard to Minute No. b (i) this Committee recommend that the notice given to the Y.M.C.A. to terminate their tenancy be not approved and that the matter be referred to the Council at their next Meeting for their decision and that in the meantime the Y.M.C.A. be informed that it is the wish of this Committee that the present arrangements be continued and that a report be obtained of the number of persons using this and the other Y.M.C.A. canteens in the town during the month of October, which should indicate the use likely to be made of the British Restaurant Canteen during the winter months.

9—Cheltenham and District Traction Company—Fares and Services—The Sub-Committee appointed to consider these matters reported that they met on 12th August, 1942. Present :—The Mayor, Alderman Pruen, Councillors Smith and Grimwade (Councillor Smith in the chair). A Director of the Company and the General Manager also attended.

(a) Fares—The Sub-Committee informed the Company's representatives that the Council considered some reduction should be made in fares particularly on the St. Mark's and Leckhampton routes, and were informed that the Company would give this matter consideration.

(b) Cleeve Hill -Service—The Company were informed of the difficulty experienced at peak hours by passengers wishing to journey to Southam and Cleeve Hill and representations were also made that a late service should be run on two or three nights each week for the convenience of business people. The representatives of the Company intimated that they anticipated the Company would be willing to provide a late service subject to the approval of the Regional Transport Commissioner being obtained and it was arranged that the Town Clerk should communicate with the Commissioner

supporting the application. An undertaking was also given that the timing of the Cleeve Hill service prior to noon should be adjusted to enable passengers to connect with the St. Mark's bus.

(c) Time Table Boards—At the outbreak of war these boards had been removed from the stopping places owing to black-out conditions but representations had been received by the Council for their replacement. This matter, including size and position of the boards, was left in the hands of the Company in consultation with the Town Clerk and Borough Engineer.

(d) Stopping Places--The Town Clerk reported that a letter dated 23rd July had been received from the Ministry of War Transport stressing the need for economy in the use of public road passenger transport in view of the position with regard to tyres, vehicles and fuel, and stating that, as a general guide, the aim must be to provide stopping places at points some 440 yards distant from one another. The Ministry intimated that they looked to receive from operators at an early date, instalments of their proposals in this connection. The Company's representatives undertook to submit their proposals to the Council and the Police Super-intendent in due course. The Town Clerk reported that he had received a letter dated 20th August from the Company stating that arrangements were being made for the adjustments in the Cleeve Hill Service and they were prepared to make application for a permit to operate a late bus on certain evenings. The question of stopping places was under review and recommendations would be submitted in due course. With regard to fares, they stated that it was found to be impracticable to correct any small anomalies without creating still more anomalies or large scale reduction of fares and general recasting of fare schedules and in the circumstances they were unable to agree to the suggestions put forward by the Council. The Town Clerk also reported that he had received a letter from the Regional Transport Commissioner stating that he was willing to consider a revision of timing to allow for a later journey on the Cleeve Hill route, but was reluctant to authorise any i additional mileage, and the Company had informed him that it was not practicable to adjust the timings. The Commissioner, therefore regretted that the Council's request could not be granted. RESOLVED, That the proceedings of the Sub-Committee be approved but that the Town Clerk intimate to the Company that the Council are very disappointed that they are unable to meet them on the question of a reduction in fares.

238

10—Vacancies on Committees—The Town Clerk reported that the question of filling the vacancies on the various Committees caused by the death of Councillor Rogers, had been referred by the Council to this Committee. RESOLVED, That the Chair-man of this Committee be requested to give the appropriate notice of motion on the Agenda for the next Council Meeting that Councillor F. G. Fides be appointed a member of the Public Health Committee and the Town Improvement Committee and that Councillor Lieut. Col. Biggs be appointed a member of the Finance Committee and Street and Highway Committee and that the vacancies on the Art Gallery and museum, Cemetery and Crematorium, Education, and Electricity and Lighting Committees remain in abeyance for the time being.

11—House to House Collections' Act, 1939 With regard to the adjourned application of the Cheltenham Girls' Orphanage for a licence under this Act, the Town clerk submitted balance sheets forwarded by the Treasurer showing that for the past two years £100 had been drawn from capital to meet the annual expenditure. RESOLVED, That in these circumstances the application be granted enabling the Girls' Orphanage to make house to house collections in the Borough for the year commencing 1st April last, subject to compliance with the House to House Collections regulations.

12—Paper Economy—Read letter dated 11th August from the Association of Municipal Corporations stating that the Law Committee of the Association had considered this subject and had directed him to call attention to the suggestions appended to the letter- The Town Clerk reported that these suggestions had been considered by the Chief Officers and he submitted their observations and recommendations with regard thereto, RESOLVED, That the same be approved and that the Town Clerk consider the suggestions now indicated by this Committee with regard to the Council Year Book for 1943, and other matters.

13—Local Fuel Offices —Staff and Accommodation—Read, letter dated 31st August from the Ministry of Fuel and Power on the subject of the Fuel and Lighting Order, 1939, and the Retail Coal Prices Order, 1939, and enclosing amended instructions concerning the repayment of expenses incurred by local authorities in the administration of the two Orders. RESOLVED, That a claim be submitted to the Ministry for the expenditure incurred in the provision of office accommodation necessitated by the operation of the Orders.

14—Cheltenham Autumn Produce Show—Read, letter dated 17th September from the Treasurer of the Autumn Produce Show asking if the Council would be willing to make a grant towards the prize fund of this Show. RESOLVED, That the Treasurer be informed that having regard to the substantial assistance already given to the Show, this Committee regret that they are unable to accede to the request.

15—Amalgamation of Police Forces—Read, letter dated 10th September from the Association of Municipal Corporations stating that a meeting of Members of Parliament had been held to consider the Regulations made with regard to this matter. The Association and the Non-County Boroughs Association were represented at the meeting and their representatives had fully explained the objections to the Regulations and, after considerable discussion, it was decided that the Home Secretary be invited to address a meeting of Members of Parliament to explain the intentions of the Government and to indicate the grounds for making the Regulations.

16-Location of Retail Businesses Order, 1942 ---read, letter dated 4th September from the Board of Trade enclosing a copy of this Order and setting out the arrangements which would be the most satisfactory method of adapting the provisions thereof to the peculiar circumstances of market traders. The market authority should obtain licences but this was only necessary if a trader sold goods which were not sold during the period from 1st December, 1940, to 23rd October, 1941. A licence should also be obtained if the number of stalls at the market had increased beyond the number used during the basic period. The Town Clerk reported that the number of stalls now let did not exceed this number. RESOLVED, That the Town Clerk take any necessary action to comply with the provisions of the Order.

17—National Service Acts, 1939-1941—Women Staff of local authorities and Water Undertakings—Read circular No. 2667 dated 5th September, from the Ministry of Health with regard to the release of women born in 1900, 1921 or the first half of 1922, for service in H.M. Forces and vital war work. All women employed by local authorities or water undertakings were reserved unless they were classed as ancillary workers," the meaning of which was defined in the circular but the Ministry stated that no ancillary workers aged 26 on registration and employed by such authorities would be withdrawn at the present time and in certain cases women under 26 classed as ancillary " would only be withdrawn subject to prior substitution. The Town Clerk reported that a copy of the circular had been sent to all Chief Officers and applications would be made by him to the District Man Power Board for the retention of essential staff.

18—Fuel and Lighting Registration and Distribution Order, 1942—Read letter dated 8th September from the Ministry of Fuel and Power stating that the Minister proposed at an early date to make an Order amending paragraph 40 of this Order, relating to the constitution of Advisory Committees. The effect of the amendment would be to confer upon local authorities the Power to appoint members of their authorities to the Advisory Committee, unless such members were directly interested in the supply or distribution of coal, gas or electricity. The Committee would continue to be an advisory body whose functions were to assist the Local Fuel Overseer and to advise him on any matters referred to them by him.

19—Cinematograph Regulations, 1923—Safety Lighting Systems—Read letter dated 2nd September from the Under Secretary of State with regard to systems in which safety lighting at cinemas is transferred from the main supply to a storage battery by means of an automatic changeover switch, in the event of failure of the main supply. Such systems did not strictly comply with the Regulations as the safety lighting was not maintained from a separate source of supply during the time the public was present but a British Standard specification had been issued for such automatic switches and as a number of switches complying with the Standard Specification were at present available and could safely be used, in view of the difficulty of replacing worn-out electrical apparatus, it was considered desirable that these switches should be brought into use. It was also stated that the revision of Cinematograph Regulations was not practicable at present but if local authorities were willing to agree during the period of the present war to the use of automatic changeover switches, no objection would be raised, but it was suggested that any such concession should be subject to the conditions indicated by the Secretary of State. The Town Clerk reported that the Borough Electrical Engineer had been consulted and recommended that the suggestions might be adopted during the period of the present war. RESOLVED, That this be approved.

20—Foot and Mouth Disease (Disinfection of Road Vehicles) (Amendment) Order of 1942—The Town Clerk reported that by this Order, dated 31st August, 1942, the provisions of Article 1 of the Foot and Mouth Disease (Disinfection of Road Vehicles) Order of 1941 which required certain vehicles used for the carriage of swill to be disinfected and prohibited the carriage of feeding stuffs for animals in a road vehicle at the same time as it was used for the carriage of swill, had now been amended and would not apply in the case of swill in respect of which the Minister had issued a licence, or to swill treated on premises holding a certificate from the Minister or local authority that all swill supplied therefrom was subject to a process of boiling within the meaning of the Foot and Mouth Disease (Boiling of Animal Foodstuffs) Order of 1932. The Town Clerk reported that in accordance with the instructions of the Ministry this Order had been published.

239

21—South Western Provincial Council--Read, letter dated 20th July from the South Western Provincial Council recommending that married women should be granted unpaid leave while their husbands were home on leave from war service and also stating that in the opinion of the Provincial Council post war credits for members of HAI. Forces did not constitute " war service pay " for the Purposes of the Local Government Staffs (War Service) Act, 1939. They also recommended that in order to assess the bonus payable under the scheme of salary adjustments to an officer entitled to emoluments, the total of his remuneration (including money value of emoluments) be taken into account but no deduction be made from bonus in respect of the value of such emoluments. With regard to bonus in connection with joint appointments it was recommended that officers holding full-time joint appointments should be treated separately for the purpose of assessing bonus payable under scheme of salary adjustments. RESOLVED, That the Council be recommended to agree to unpaid leave being granted to married women when their husbands are home on leave from war

service but with regard to the other matters recommended by the Provincial Council these be adjourned for consideration at the next Meeting of this Committee and that the Town Clerk submit a report with regard thereto.

22—Cycle Allowances—The Town Clerk reported that the Borough Electrical Engineer had forwarded him a letter dated 29th June from the National Union of General & Municipal Workers making application for the cycle allowance of 10s per quarter granted to their members, to be increased to 17s 6d. per quarter on the ground of the high cost of replacement and maintenance. The Borough Treasurer submitted a report of the cycle allowance granted to the staff and employees of the Council. RESOLVED, That it be a recommendation to all Committees that the cycle allowances be increased to 15s per quarter except in the case of the Foreman of the Parks Department who is at present receiving an allowance in excess of this amount.

23—Alteration of Dates of Meetings—RESOLVED, That the question of the alteration of the dates of certain meetings of the Committees of the Council be adjourned to the next meeting of this Committee and that the Town Clerk submit a report thereon

24—Licence to Deal in Game- -RESOLVED, That the application of Messrs. Charles Barnett & Sons for the renewal of their licence to deal in game be granted to the 1st July, 1943.

25—Leckhampton Hill—(a) Underground Telegraphic Line—The Town Clerk submitted application from the Post Office Telegraphs for consent to the placing of two poles and two stays, and an underground telegraphic line on Leckhampton Hill in the position indicated on the plan submitted. The Borough Surveyor reported that he was not in complete agreement with the Post Office with regard to the position of the line, and was taking steps with a view to agreeing an amended line in the position indicated by him. RESOLVED, That the application be granted subject to the exact positions of the poles and line being approved by the Borough Surveyor, to all reinstatement being carried out to his satisfaction and to the payment of an annual wayleave of 1s in respect of each pole and stay erected.

(b) The Town Clerk reported that a requisition notice dated 4th September had been received from the military authorities in regard to a small area of land on Leckhampton Hill as shown on the plan now submitted. RESOLVED, That the Town Clerk negotiate terms for compensation in respect of the land taken.

26-- Food Control Committees (Constitution) Order, 1939—Read, letter dated 8th September from the Ministry of Food enclosing copy of this Order by which the present term of office of members of the Food Control Committee was extended to 31st December, 1942, and, thereafter, the term of office of members should commence on 1st January and expire on the next following 31st December. The Order also removed certain embargos with regard to the constitution of the Committee and the Minister asked local authorities to collaborate with him and with the Divisional Food Officers in ensuring that the Committees should be so constituted to enable them to carry out efficiently and without friction the important duties entrusted to them. The Minister also considered it important that it should be understood that the Food Control Committee was not a Committee of the Council but such Committees owed their existence to the establishment of the Ministry of Food and derived their powers from him.

27—Cheltenham and Gloucester Joint Airport—Parton Court Farm—The Town Clerk reported that with reference to Minute No. 16 passed at the meeting of this Committee held on 23rd June last, the District Valuer recommended the sale to the County Education Committee of the piece of land, containing approximately 2 acres, in Parton Lane, Churchdown, required for the erection of a school,

at the price of £230. RESOLVED, That this be approved and that application be made to the Ministry of Health for their approval to the sale in accordance with the provisions of the Local Government Act, 1933, and that the Town Clerk be authorised to take all necessary steps in the matter.

28—Whitley Scales of Salaries—With reference to the meeting of this Committee held on the 4th September when the question of the grading of officers was considered, the Town Clerk reported that owing to pressure of work, he had not yet been able to consult the Chief Officers upon the observations of this Committee but he hoped to be able to do so at an early date and would report upon the matter as soon as practicable.

29—Car Parks--(a) Attendants—The Borough Surveyor reported that, as instructed, he had considered the question of the retention of the attendants for the Promenade and Rodney Road car parks in view of the reduction in the number of cars due to petrol restrictions. The Borough Treasurer submitted a statement of the receipts from each park during the past five months which showed a substantial reduction. The Borough Surveyor recommended that in view of the use of the Rodney Road Car Park as an ambulance post and also for the parking of lorries and coaches it was essential that some supervision should be maintained. RESOLVED, That the services of the attendant at the Promenade Car Park be terminated but that the attendant at Rodney Road be retained for the time being, and that the Borough Surveyor report further upon the matter when he has had an opportunity of considering the amount of supervision necessary.

(b) Entrance Gates—The Borough Surveyor reported that one of the entrance gate posts had been demolished and it was not proposed to replace this, and he recommended that the gate posts of the second entrance be removed to minimise the risk of collision. RESOLVED, That this be approved, and also that the Borough Surveyor be authorised to have the kerbs near the entrance gates painted white.

T. WILFRED WAITE, Chairman.

240

#### **FIRE PREVENTION COMMITTEE.**

**Meeting of this Committee held on Wednesday, 16th September, 1942.** Present—Alderman Ward ; Councillors-At a Bush, Chinn, Grimwade and Readings ; Messrs. Ferguson (Chief Warden) and Harris (Councillor Grimwade in the chair).

1—Training—(a) The. Town Clerk reported that as authorised by Minute No. 20 passed by this Committee on the 22nd June last he had made app to the Regional Commissioner for approval to the appointment of a Training Officer and he now submitted letter dated 9th September stating that it had appeared to the representatives of the Region during their recent visit to the Borough that one of the Assistant Fire Guard Staff Officers was carrying out the duties of Training Officer satisfactorily.

(b) The Fire Guard Staff Officer reported that training was continuing and over 5,000 persons had completed the course Instruction was being given to students at the various colleges, staffs of business premises, military units, the Girls' Training Corps, and the Home Guard. An Instructors' Course for thirty volunteers had been arranged for the 19th and 20th September. The Chief Warden also reported that Wardens were now volunteering to act as instructors, and it was arranged that these should be trained as soon as possible.

2—Fire Guard Officers' Refresher Course—(a) 18th-20th September—The Chairman reported that since the last meeting of this Committee he had authorised the Fire Guard Staff Officer to attend a course to be held at Exeter from 18th to 20th September. RESOLVED, also, That two Assistant Fire Guard Staff Officers be authorised to attend in addition to the Fire Guard Staff Officer. RESOLVED, also, That the Fire Guard Staff Officer report to the next meeting of this Committee on the operational duties of himself and his staff in the event of enemy action, on the lines which it is anticipated will be indicated during this course

(b) Fire Guard Officers' Course-4th—10th October—Read, letter dated 15th September from the Regional Commissioner stating that a further course of instruction would be held at Torquay from 4th to 10th October. The Fire Guard Staff Officer reported that the Assistants and he had already attended a similar course. RESOLVED, That no nominations be made.

3—Essential Work (General Provisions) Order—The Town Clerk reported that he had been in communication with the Regional Commissioner to ascertain if this Order could be applied to the Fire Prevention Department having regard to the difficulty in obtaining suitable staff, and he now submitted letter received from the Regional Commissioner dated 29th August stating that as such staff were employees of the local authority, he saw no reason to differentiate between the clerical staff employed in the Fire Prevention Department and those employed in other branches of the local administration

4—Civil Defence Duties (Compulsory Enrolment) Order, 1942—The Town Clerk reported that instructions had now been received from the Ministry of Home Security with regard to compulsory enrolment of men born on or between 21st September, 1882 and 20th September, 1924, and women born on or between 21st September, 1897 and 20th September, 1922. The The Depots Sub-Committee met on the 10th September Present---Councillors Bush, Chinn and Grimwade, and Mr. V. R. Ferguson (Chief Warden). The Sub-Committee considered the arrangements to be made with regard to the registration of the men and women of the specified ages for fire guard duty, and approved the proposals of the Town Clerk and the Fire Guard Staff Officer that registration should commence on Saturday, 26th September next They also recommended (inter alia) follows :—

(i) That the Town Clerk endeavour to obtain accommodation at the places indicated, in order that registration may be held thereat on the dates arranged.

(ii) That in order to assist those who are unable to attend at the places indicated, an office for registration be opened at 119 Promenade every day from 26th September to 10th October, both dates inclusive, but excluding the 3rd and 4th October, between the hours of 9.30 a.m. and 8 p.m.

(iii) The Town Clerk be authorised to arrange for the printing of the necessary posters and leaflets in such manner as may appear to him to be desirable.

(iv) That the Town Clerk be authorised to engage the necessary additional temporary clerks to carry out the work. The Town Clerk reported that arrangements had now be made for registration to take place at 119 Promenade and at six schools in various parts of the Borough, and the necessary printing had been ordered. RESOLVED, That the recommendations of the Sub-Committee be approved and adopted, and that the Fire Guard Staff Officer be authorised to pay the prescribed rates to his staff in respect of the additional duties to be undertaken by them in connection with the registration.

5—Standing Sub-Committee—RESOLVED, That the following be appointed the Standing Sub-Committee to deal with any matters of urgency which may arise from time to time : Councillors Bush, Chinn, Readings, Grimwade and Mr. V. R. Ferguson.

6—Circular S.W. 227, 1942—Regional Fire Consultative Committee—Read, letter dated 28th August stating that a Regional Fire Consultative Committee had now been appointed for the South Western Area, and setting out the constitution of the Committee which was under the personal chairmanship of the Regional Commissioner. The Committee had held its first meeting on the 31st July, and it was proposed that meetings should be held at intervals of about three months. It was hoped that local authorities would not hesitate to raise any questions concerning the work of the National Fire Service in order that full co-operation might be ensured. RESOLVED, That the Town Clerk pursue with the Committee the matters now indicated by this Committee.

7—Light Trailer Pump—Read, letter dated 9th September from the Regional Commissioner stating that owing to unforeseen circumstances it was regretted that it was impossible for a pump to be released for use at the Public Assistance Institution, but the Council's application would be borne in mind, should it be possible to release a pump at a future date. RESOLVED, That the Town Clerk inform the Regional Commissioner that this Committee are extremely disappointed at the decision and ii that at least one trailer pump should be released for use in the Borough in order that an opportunity may be given for advance training of fire guards, as the Committee are of opinion that such training is of real necessity.

241

8—Head Fire Guards—Read, letter dated 1st September from Mr. W. Coombs on behalf of himself, Messrs. W. E. Buck E. C Chivers and F. R. Jefford stating that they had decided to decline the appointment of Head Fire Guards for the Borough. The Fire Guard Staff Officer reported that three divisional meetings of Senior Fire Guards had been held, and he submitted the nominations made in respect of divisions A, B, and E, but reported that division F was unable to find anyone willing to serve, and had asked the Committee to appoint a Head Fire Guard for their Sector. RESOLVED, That the Chief Warden consider the nominations received, and in consultation with the Fire Guard Staff Officer, report further upon the matter to the next meeting of this Committee.

9—Clearance of Lofts Order, 1942---The Town Clerk reported that he had been in communication with the National Fire Service asking if they could provide assistance in connection with the inspections required under this Order, and he submitted letter dated 9th September from the Fire Force Commander suggesting that these inspections might be carried out by the Wardens and Fire Guards. In the opinion of the Chief Warden it was desirable that the inspections should be undertaken by the Fire Guard organisation who would receive all assistance in their power from the Wardens' service. RESOLVED, That the Fire Guard Staff Officer arrange for inspections to be undertaken by the members of the Fire Guard organisation as recommended by the Chief Warden and on the lines now indicated.

10—Civil Defence Duties (Compulsory Enrolment) Order, 1941—(a) The Town Clerk submitted letter dated 12th September from Mr. W. J. Morgan on behalf of Voluntary Street Fire Watchers inviting the Fire Guard Staff Officer and himself to attend a meeting of Voluntary Street Fire Watchers to be held on the 18th September. The Town Clerk intimated that he proposed to inform Mr. Morgan that having regard to the fact that the Chairman, the Fire Guard Staff Officer and other members of this Committee had already attended meetings in connection with this matter, and had fully explained the position, it did not appear to be the proper course to accept the invitation.



(b) Read, letter dated 14th September from the Regional Commissioner enclosing correspondence and press cuttings forwarded by Messrs. Morgan and Peacey to him and also to the Minister of Home Security. The Regional Commissioner suggested that the Fire Guard Staff Officer should acquaint Messrs Morgan and Peacey with the sentiments of the Minister of Home Security as expressed in paragraph 2 (6) of Home Security Circular No. 165/1942.

11—Fire Prevention (Business Premises) (No. 3) Order, 1942—Read, circular S.W. 233/1942 from the Regional Commissioner dated 14th September, stating that this Order would come into force on the 14th September in all areas which had been prescribed under the old Orders, and that women of the prescribed age would become liable for fire prevention duties at the premises where they were employed. It was the duty of the local authority, in respect of premises for which they were the appropriate authority, to see that the provisions of the Order were carried out, and occupiers of premises were required to furnish the names and addresses of all women working on the premises being British subjects of the prescribed age, and to state which of these persons were exempted under Article 4 of the Order. It was also necessary for employers to submit revised rotas for approval after consultation with the workers or their representatives, but in drawing up such rotas, attention should be paid to the provision that women were exempt from duty outside working hours from 12 noon to 6 p.m. on Saturday, or on such other day as may be fixed by the appropriate authority, to give women time for shopping. It would be necessary to provide separate amenities for women fire guards and it was the duty of the local authority to make sure that such provision had been made, including local government premises of which the local authority was the occupier. Action in this respect should be taken at once in order that the amenities might be available by 14th September. The Regional Commissioner requested that a progress report should be furnished not later than 21st September.

RESOLVED, That the Town Clerk give notice in the press with regard to the application of the Order, and that the Fire Guard Staff Officer also publish information with regard to the matter, and that the report and other matters required by the Regional Commissioner be referred to the Standing Sub-Committee for their consideration, and that in the meantime, the Town Clerk point out to the Regional Commissioner that the circular was received upon the same date as the Order came into force and that it would not be possible to deal with many of the requests within the time set out in the circular.

12—S.W. Circular 201, 1942—Reimbursement of Subsistence Allowances—(i) In accordance with Minute No. 14 passed at the Meeting of this Committee on the 17th August the Borough Treasurer submitted a statement showing the amount expended in respect of reimbursement of subsistence allowances for local government premises. He stated that negotiations were in progress with the Regional Authorities with regard to payment of the claim. (ii) The Fire Guard Staff Officer who had undertaken certain work in connection with assessing, checking and making payments in connection with subsistence allowances, pointed out to the Committee that the work was extensive and was growing and that he had lost three members of his staff recently. RESOLVED, That the Finance Committee be recommended to appoint an additional clerk to undertake the work of payment of these subsistence allowances and that this Clerk be seconded to the department of the Fire Guard Staff Officer.

13—Depots—(a) The Town Clerk reported that although equipment for the depots had been requisitioned some weeks ago bedding and other necessary supplies had not yet been received.

(b) Fleece Hotel—The Borough Engineer reported that tenders had been invited for the necessary work required to adapt the stock rooms at this Hotel. RESOLVED, That the Borough Engineer be

authorised to accept a suitable tender and to have the work put in hand without delay, bearing in mind the views now expressed by this Committee in regard to construction and price.

14—Circulars—The Town Clerk reported receipt of the following circulars :—

(a) Home Office.

No. 25—Special temporary allowances to widows under Personal Injuries (Civilians) Scheme, 1941.

(b) Ministry of Home Security.

No. 177—Revised technique for dealing with incendiary bombs.

242

15—Monthly Report of Column Officer—Column Officer J. R. Jones reported that since the last meeting the National Fire Service had attended 8 calls to fire as follows :—

1942

18th July	340 Old Bath Road.
4th August	Northfield Farm, Charlton Kings.
7th August	Cedar Lodge, High Street.
16th August	Webb's Brickyard, Hales Road.
22nd August	18 St. George's Street.
5th September	Cambray Court.
12th September	Foxcote Farm, Andoversford.
16th September	Badgeworth.

They had also rendered six calls for special services as follows :-

4th August	University House, Regent Street.
6th August	5 Royal Parade.
22nd August	1 Spa Buildings.
29th August	4 St. George's Terrace.
30th August	Boots, High Street.
30th August	Sandpits, Sandy Lane.

16—Fire Guard --(a) The Fire Guard Staff Officer submitted his report. The number of persons registered under the Civil Defence Duties (Compulsory Enrolment) Order, 1941 was 11,361. Of this number 2,710 were available for duty ; 613 men had removed from the district ; 22 were deceased ; 227 had joined H.M. Forces, and 7,789 had claimed exemption on various grounds and these claims were now being reviewed.

(b) The Fire Guard Staff Officer reported that the number of persons performing duty under the Civil Defence Duties (Compulsory Enrolment) Order, 1941, was 1,609 and of this number 1,101 were available for duty and some had been drafted to business premises where the necessary accommodation had been provided ; when depots have been established additional men will be detailed accordingly.

(c) The Fire Guard Staff Officer reported that four Assistant Staff Officers had now attended the courses held at Torquay and he submitted reports thereon. RESOLVED, That copies of this report be circulated to the members of this Committee.

(d) Fire Guard Competition—The Fire Guard Staff Officer reported that arrangements were being made for this competition to be held at the Athletic Ground on 11th October, and the Chamber of Commerce had kindly offered to replace the three miniatures of the cup presented by them which had been won in the previous competition.

H. C. GRIMWADE, Chairman.

#### **ALLOTMENTS COMMITTEE.**

**At a Meeting of this Committee held on Monday, 14th September, 1942.** Present—Councillors Addis, Bendall, Bush, Green, Smith and Thompson Messrs. Ball and Barlow (Councillor Smith in the chair).

1—Cultivation—The Gardens Superintendent reported on the monthly inspection of the allotments when it had been found that 34 allotments were not in a good state of cultivation, some being partly covered with seed bearing weeds The tenants had been reported to the Town Clerk who had taken appropriate action thereon, and in many cases, the allotment holders had now remedied the complaints. RESOLVED, That, if he considers it necessary, the Town Clerk be authorised to obtain possession of any allotments which remain uncultivated.

2—Allotment No. 84 Hatherley Park—The Town Clerk reported that the tenant of this allotment had now left the town but was unwilling to terminate his tenancy until the crops had been removed from the plot by someone nominated on his behalf. RESOLVED, That the Gardens Superintendent keep the allotment under observation to see that it is maintained in reasonable condition and to report upon the matter to the next meeting of this Committee.

3—Rebates in Rent—(a) Applications had been received from the tenants of allotments No 11 Girls' Grammar School Playing Field and No 6 Clarence Square for rebates in rent owing to the poor crops obtained from these allotments due to trees. RESOLVED, That the rent of No 11 Girls' Grammar School be reduced to 7s per annum, and the rent of No. 6 Clarence Square to 5s per annum.

(b) 28 Charlton Park Gate—The Chairman reported that, having regard to the fact that this allotment had never been cultivated, he had authorised the new tenant to be allowed the use of the plot for twelve months' rent free. RESOLVED, That the action of the Chairman be approved. (c) G4 Hatherley Park—Having regard to the large shed upon this plot, the property of the owners of the site, thus reducing the area by two perches, the rent be reduced to 8s per annum.

4—Additional Land—The Sub-Committee appointed to inspect and report upon the provision of additional land for allotments reported that they met on the 27th August. Present—Councillors Addis and Bush ; Dr. Redington (the County War Agricultural Organiser) also attended. The Sub-Committee inspected sites in various parts of the Borough which it was Considered might be utilised for allotments. The Committee proceeded to consider the report in detail. (i) Elmfield Park Estate—RESOLVED, That when this land is handed over to the Council by the Gloucestershire War Agricultural Executive Committee, the same be plotted out and let at the rate of 1s per perch per annum, time tenants being allowed the first twelve months' rent free, subject to the condition that the trees indicated by the Gardens Superintendent be removed by them within six months of the date of the commencement of their tenancy. Also, that if it is possible, arrangements be made for the existing allotment holders on this land to remain in occupation of their present plots, and that they be charged the rent of one shilling per perch per annum but that no rent free period be granted.

(ii) Orchard Way Estate—The Town Clerk reported that in accordance with the recommendations of the Sub-Committee he had been in communication with the owners of the land on the Orchard Way Estate to ascertain if they were willing to allow this land to be used for allotments, but so far, no reply had been received. RESOLVED, That the Town Clerk requisition this land but that the Borough Engineer, in plotting out the same, be instructed to exclude the portion upon which a drainage scheme is in course of construction.

243

(iii) Land, The Avenue, Charlton Kings—The Town Clerk reported that in accordance with the recommendations of the Sub-Committee he had requisitioned the uncultivated portion of the land adjoining Brown Gables." As the land is in the Urban District of Charlton Kings, the Urban District Council had been consulted, and raised no objection to this proposal. RESOLVED, That the Borough Engineer be instructed to have the land plotted out and that this be let at the rate of 1s per perch per annum, the tenants being allowed the first six months' rent free.

(iv) Land, Greenhills Road—The Town Clerk reported that the uncultivated portion of the building site in Greenhills Road adjoining the house known as "Septembre" had been requisitioned, but the owner had intimated that she was willing to let the land direct to allotment holders. RESOLVED, That unless satisfactory terms can be arranged for the letting of the land at an early date, the Town Clerk proceed in accordance with the requisition notice. As the land is in the Urban District of Charlton Kings, the Urban District Council had been consulted and raised no objection to the proposal.

(v) Brooklyn Road Playing Field—The Town Clerk reported that the Military Authorities were willing to surrender a further portion of the Playing Field for the provision of additional allotments in the position indicated to the Gardens Superintendent, but they were not anxious to do this until the demand for allotments justified such surrender. RESOLVED, That if there is a demand for allotments on this site, the Town Clerk inform the Military Authorities and arrange accordingly.

(vi) Moors Estate—RESOLVED, That the land in front of the flats on this estate be plotted for allotments and let to the tenants of the flats at the rate of 1s per perch per annum, the tenants being allowed the first twelve months' rent free.

(vii) Thorncliffe Estate—RESOLVED, That if no satisfactory reply is received from the owners of the land on the east side of Thorncliffe Drive, the Town Clerk requisition this land for allotments. RESOLVED, That the further recommendations contained in the report of the Sub-Committee be approved, and that the Town Clerk negotiate or requisition such land mentioned therein as may be required for allotments in the future.

5—Injurious Weeds—(a) The Town Clerk reported that the Gloucestershire War Agricultural Executive Committee had required the weeds on the vacant land adjoining Shelley Road allotments and also the weeds on the approach road to the Hatherley Park allotments to be cut down. The Gardens Superintendent reported that he had made arrangements for Mr. Wasley to mow the weeds at Shelley Road and the weeds at Hatherley Park would be cut by his department as soon as possible.

(b) Orchard Way—The Town Clerk submitted letter dated 9th September from the tenant of allotment No. 9 with regard to the seeding weeds on the land adjoining these allotments. RESOLVED, That the tenant be informed that these weeds are the responsibility of the owners of the land, but in the event of the Council requisitioning this land for allotments, the weeds will be cut down as soon as possible.

6—Sewage Sludge—The Town Clerk submitted letter dated 13th August from Councillor Grimwade with regard to the supply of sewage sludge from the Sewage Disposal Works for the use of allotment holders. The Town Clerk reported that he had been in communication with the Allotments & Gardens Society with regard to this matter, and this would be considered by the Public Health Committee at their next meeting.

7—Marle Hill Allotments—Rabbits—The Town Clerk reported that further complaints had been received of the damage caused to crops on these allotments by rabbits, and he submitted letter dated 25th August from the Gloucestershire War Agricultural Executive Committee stating that a rabbit trapper had been instructed to destroy the rabbits on the land.

8—Gardening Instruction Van—The Town Clerk reported that Plant Protection Ltd. were willing for their Gardening Instruction Van to visit Cheltenham on the 17th September for the purpose of advising allotment holders on garden problems, and an expert horticulturist would be in attendance, Arrangements had been made for the Van to stand on the broad pavement near the Post Office during the day-time and to visit the Asquith Road and North Ward allotments in the evening. RESOLVED, That the arrangements be approved.

9—Damage to Allotments by Home Guard—Read, letter dated 21st July from the Officer Commanding 1st Gloucestershire Battalion Home Guard that strict orders have been given to Company Commanders to exercise the very closest supervision when their men were training near allotments, and it was hoped that this would prevent any further cause for complaint with regard to damage to crops.

10—Allotment No. 9 Sandford Mead—The Town Clerk submitted letter dated 7th September from the tenant of allotment No. 7 Sandford Mead complaining of the damage caused to these allotments by poultry kept on allotment No 9, the tenant of which was an employee of the Corporation. The Gardens Superintendent reported that the plot was not in a good state of cultivation, and the fence around the poultry run was of insufficient height to keep the birds from flying over RESOLVED, That the Town Clerk be authorised to take appropriate action to remedy the complaint.

11—North Ward Allotments—The Town Clerk submitted a complaint from the tenant of No. 202a North Ward of the damage caused by animals and poultry straying on to the allotments from the land on the Elmfield Park Estate. The Town Clerk reported that the owner of the poultry had made application for a plot of land on this Estate when it was handed over to the Council, RESOLVED, That the Town Clerk communicate with the tenant of the land and also the owner of the poultry informing them that they must keep their animals and birds under control, and in the case of the latter, he be informed that the Council will be unable to consider his application for a plot of land on the Elmfield Park Estate unless proper provision is made to prevent the birds from straying on to the allotments.

12—Hatherley Road Allotments—The Town Clerk reported that he had been in negotiation with the Great Western Railway Co. for the sale of a strip of land formerly used as allotments which was taken by the Company for railway purposes, and it was anticipated that the Company would be prepared to purchase the land in question at the price of £612 0s. 0d. RESOLVED, That this be approved and the Common Seal affixed to the conveyance.

13—Tennyson Road Allotments—Ditch—The Borough Engineer reported that this ditch, concerning which complaints had been received, had now been opened and deepened, and it was hoped that the work would remedy any further cause for complaint with regard to flooding.

P. T. SMITH, Chairman.

244

#### **PARKS AND RECREATION GROUNDS COMMITTEE.**

**At a Meeting of this Committee held on Monday, 14th September, 1942.** Present—Councillors Addis, Bendall, Bush, Green, Smith and Thompson (Councillor Green in the chair)

1—St. Mark's Recreation Ground—The Town Clerk reported that the Military Authorities were in occupation of a portion of this Recreation Ground and he was in communication with them in regard to the necessary requisition notice being served in respect of the land taken,

2—Sandford Park--(a) The Town Clerk submitted letter dated 31st August from the occupier of Rosehurst, adjoining Sandford Park, asking for certain trees and shrubs in the Park to be cut, on the ground that they obscured light. The Gardens Superintendent reported that in the Spring a number of trees adjoining the garden of this property had been cut back, and a further lopping had been carried out within the last month. He had interviewed the occupier who had asked that two trees be removed or cut back, but he did not recommend that this work should be carried out. **RESOLVED**, That the Chairman, in company with the Gardens Superintendent, inspect the trees in question and that any further lopping which may be necessary be carried out.

(b) Removal of Railings--Read, letter dated 12th August from the Ministry of Works and Buildings stating that the contractors had now left the town, but that negotiations were taking place for another contractor to continue the work, and when this contractor had been appointed, instructions would be given for removal of the railings at this Park offered by the Council.

3---Pilley Recreation Ground—Read, letter dated 15th August from the owner of No 168 Leckhampton Road complaining of the conduct of children at this Recreation Ground who had broken down the fence belonging to his property, and stolen his fruit. **RESOLVED**, That the complainant be informed that it is the view of the Council that this ground does not warrant the appointment of a Custodian and suggesting that the Police Superintendent be asked to keep observation to prevent further damage.

4—Brooklyn Road Playing Field—(a) Football Pitches—The Town Clerk reported that he had been in communication with the Military Authorities with regard to the use of this Playing Field for football having regard to the number of applications received from Factory Clubs. The Military Authorities had intimated that they were willing for the ground to be used during the forthcoming football season, subject to the Clubs adhering to the conditions contained in the letter from the Gloucester Sub-area dated 10th June last and also to an appropriate reduction being made in the rent, which it was suggested should be £15 for the football season. The Committee considered the applications received from the following Sports Clubs:—

V.P. Airscrews, St. Paul's Street North.

V.P. Airscrews, No. 3 Factory.

Folland Sports Club.

Gloster Aircraft Toolroom A.F.C.

Cheltenham United Defence Services R.F.C.

RESOLVED, That the Town Clerk inform the Clubs of the decision of the military authorities and the conditions laid down by them and, subject to the Clubs agreeing to comply therewith, the applications be granted at a rent of £1 per month per Club, it being understood that an adjustment will be made therein, in the event of the military authorities deeming it necessary to withdraw the permit. RESOLVED, also, That the Town Clerk inform the military authorities that subject to the Clubs being allowed to use the ground during the football season, the suggested reduction of £15 in the rent be agreed to, subject to any necessary adjustment if the permit is withdrawn.

(b) Cricket Pitch—The Town Clerk reported that the Zona Works Sports Club had accepted the offer of a cricket pitch at this ground and had paid a rent of £1 10s. 0d. for the period the ground was occupied, this being in accordance with the terms arranged by this Committee.

5—Football Pitches—RESOLVED, That permission be granted to the undermentioned Clubs to play football on the various Recreation Grounds during the coming season :—

Ground.	Club	Day of Play.
Clyde Crescent Recreation Ground	t Paul's Church Lads Brigade	Alternate Saturdays.
do. do.	Air Training Corps 125 (Cheltenham) Squadron	do
Agg Gardner Recreation Ground	Navy League Sea Cadet Corps	do.
do. do.	Cheltenham Black-out Club	do
do. do.	Y.M.C.A. (Baker Street Section)	Saturdays
Naunton Park Recreation Ground	Naunton Park Rangers ...	Alternate Saturdays.

6-Pittville Gardens—The Town Clerk reported that the Military Authorities had by notice dated 11th July last, requisitioned further 1,500 square feet of land at these Gardens. RESOLVED, That the Town Clerk negotiate for payment of a pro rata rent for the land so requisitioned.

7-Athletic Ground—With reference to Minute No. passed at the Meeting of this Committee held on 3rd June last, the Town Clerk reported that the Gloster Aircraft Sports and Social Club had informed him that it had been found necessary to cancel the Sports fixed for 22nd August.

8—Tewkesbury Road Playing Field—RESOLVED. That the question of the continuation of the lease of this ground be considered at the February meeting of this Committee.

9—Montpellier Gardens—RESOLVED, That Mrs. O'Brien be paid £5 for the additional work undertaken by her in connection with the "Holidays at Home" Week.

245

10--Food Production—The Gardens Superintendent reported that during the months of July and August the sale of produce at the market amounted to £136 19s. 9d., and he had supplied the British Restaurants with produce to the value of £24 2s. 1d. for the same period.

11—W. C. Willetts—Gardener—The Gardens Superintendent reported that W. C. Willetts, who was employed as a Gardener prior to being called for service with the Armed Forces, was still receiving hospital treatment as a result of an accident sustained by him whilst carrying out his military duties. Willetts had enquired if light work could be found for him when he was discharged from hospital. RESOLVED, That the matter be deferred pending consideration by the Finance Committee and the decision of the Ministry of Pensions as to the allowance to be made in respect of Willetts' incapacity.

12—Greenhouses—The Gardens Superintendent reported that the Ministry of Agriculture had made a further order that no fuel would be supplied for greenhouse heating as from 1st November unless vegetables or salads were being grown in the houses.

13—Recreation Grounds—Custodians—The Town Clerk reported that he had had further correspondence with the National Union of General and Municipal Workers with regard to rates payable to custodians for Sunday work and he had informed the Union that as Sunday formed part of the men's normal working week of 47 hours, and they received one day's holiday per week in lieu of the Sunday worked, the Committee was of opinion that time and a half should be paid and the Union were prepared to agree to this.

The Town Clerk also reported that he had received a letter from the Union dated 21st July stating that three of the custodians were now required to work on the vegetable plots and in view of this it was suggested that these men be temporarily classed as Assistant Gardeners. The Gardens Superintendent reported that the men were only occasionally employed on this work owing to shortage of labour. RESOLVED, That the Union be informed that in the circumstances the Committee are unable to recommend the temporary classification of the three custodians in question, as assistant gardeners.

W. J. GREEN, Chairman.

#### **CEMETERY AND CREMATORIUM COMMITTEE.**

**At a Meeting of this Committee held on Friday, 25th September, 1942.** Present—Councillors Bettridge, Chinn, and Rev. de Courcy Ireland (Councillor Rev. de Courcy Ireland in the chair).

1—Superintendent's Report—Read, Report of the Superintendent for the period from 27th June to 25th September. Number of Interments 130 ; Cremations 62 ; Grave Spaces sold 1st Position 1, 2nd Position 2, 3rd Position nil, 4th Position 39 ; New Memorials erected 32 ; New Inscriptions 26.

2—Grants of Grave Spaces Sold—RESOLVED, That the Common Seal be affixed to Grants Nos. 10603 to 10660 inclusive.

3—Designs—RESOLVED, That the designs Nos. 2813 to 2850, as set out in the designs book, signed by the Chairman, be approved.

4—Maintenance of Grave—No. 1529 Section C 1.—Read, letter dated 16th July from Mrs. M. J. Holloway stating that she had decided not to proceed at present with the arrangements for the maintenance of this grave.

5—Essential Work (General Provision) Orders, 1942—The Town Clerk submitted letter dated 31st July, 1942, from the Ministry of Labour and National Service stating that the Minister had extended the period of the application of the Orders to the grave diggers until 11th February, 1943.

6—Deaths due to War Operations—Members of American Forces—(a) Read, Ministry of Health circular No 2684, dated 7th August, 1942, stating that the American authorities are under no obligation to register the death of a member of the American Forces, or to obtain a disposal certificate if the body is to be buried in a cemetery, or part thereof, set aside for their use, but if burial is to be elsewhere a certificate of non-liability to register will be issued by the Registrar of Deaths. The circular also sets out the procedure to be adopted in the event of a member of the American Forces being received into an emergency mortuary. RESOLVED, That the circular be noted and that the Town Clerk do obtain information as to the steps to be taken in the event of cremation being requested.



(b) The Superintendent reported that he had set aside a part of the Cemetery for the burial of members of the American Forces. RESOLVED, That the action of the Superintendent be approved.

7—Maintenance of Roads and Paths—RESOLVED, That the Borough Engineer, in consultation with the Superintendent, do inspect the roads and paths of the Cemetery and carry out such repairs as he may consider necessary within the amount allowed in the estimates for this purpose.

E. S. DE COURCY IRELAND, Chairman.

246

#### **PUBLIC LIBRARY COMMITTEE.**

**At a Meeting of this Committee held on Friday, 18th September, 1942.** Present—Councillor Garland ; Mr. S. J. Clarke and Mr. C. P. Walsh (Councillor Garland in the chair).

1—Librarian's Report for June, July and August, 1942—Receipts £177 14s. 5d.

Number of Volumes Issued—Reference Department 14,862 ; Lending Department 94,125 ; Junior Department Branch Libraries 2,502 ; School Libraries 7,449. Total 131,986 (last year 130,497). 13,048 ;

Replacements and Binding—447 volumes had been replaced. 1,089 volumes returned from the binder, and 1,421 volumes dispatched.

Branch Libraries—The Branch Libraries were proving successful, especially at St. Mark's, where a complete turnover of the stock of 420 volumes took place during the month of August.

Book Supply—The Librarian reported that it was becoming increasingly difficult to secure the supply of sufficient books to maintain the stock, and there was a growing difficulty in getting books rebound. RESOLVED, That the Librarian be authorised, as before, to visit wholesale suppliers, if and when necessary.

Exeter City Library—200 volumes had been sent to Exeter, to replace losses by enemy action. Boiler—The Vulcan Boiler and General Insurance Company had inspected the boiler and found no defects.

Library Association—A request had been received from the Library Association for the establishment of a local examination centre, December 7th-12th. RESOLVED, That this be approved.

U.S. Army—The Librarian reported that library facilities were available for all members of the U.S. Army, on payment of a deposit of 5s., returnable when the borrower ceased to use the Library

2—Books—RESOLVED, (a) That 815 volumes, published at £278 16s. 6d., be purchased for £233 11s. 5d.

(b) That £200 be spent on Binding.

(c) That £150 be spent on Replacements.

3—Donations—370 volumes and 9 pamphlets had been received from 33 donors RESOLVED, That the thanks of the Committee be conveyed to the donors.

4—Periodicals—RESOLVED, (a) That " The Artist," 2s 6d monthly, be added to the list of periodicals taken.

(b) That " Message, Belgian Review," 2s 6d monthly, be not taken.

(c) That " The Baptist Times " and " The Voice of the Netherlands," offered as gifts, be accepted with thanks.

5—Quarterly Book-list--READ, letter from Paper Control, saying that the Control would be unable to approve the insertion of advertisements in this Book-list, but that no objection would be offered- to a publication without advertisements, so long as any such leaflets did not exceed three-twentieths of the quantity of similar leaflets distributed in the pre-war period. RESOLVED, That seeing this would reduce the issue to 340 copies per quarter, the publication be dropped for the present.

6—Lectures—The programme of 11 lectures for the Autumn Session had been issued. RESOLVED, That this be approved.

7—Staff—RESOLVED, That the following appointments be confirmed (a) Wallace V. Siddons (51), appointed Temporary Assistant Caretaker, as from 24th August, 1942, at £3 10s. 0d. per week.

(b) Mrs. G. Berry, appointed Temporary Part-time Assistant, as from 15th July, 1942, at £1 15s. 0d. per 24 hour week.

(c) Miss S. M. Powell, B.A., appointed Part-time Assistant, as from 24th August, 1942, at £1 15s. 0d. per 24 hour week.

RESOLVED, (d) That the wage of Miss F. Curtis be increased from £2 5s. 8d. to £2 15s. 8d., as from 13th July, 1942.

(e) The Librarian reported that he had advertised in the " Echo " for a Junior Assistant, but no replies had been received.

(f) The Librarian reported that a student, Mr. I. L. Gray-Jones, was working for two or three weeks to gain library experience, before going to the University. RESOLVED, That Mr. Gray-Jones be paid £1 1s. 0d. per week for his assistance.

8—Hours of Closing—RESOLVED, That as last year, all departments of the Library be closed earlier, and that the dates be varied as follows : At 7 p.m. from October 5th to November 14th ; at 6 p.m. from November 16th to January 16th ; reverting to 7 p.m. from January 18th to March 14th ; and thereafter closing hour to be 8 p.m. until further notice.

E. W. GARLAND, Chairman.

#### **RATING COMMITTEE.**

**At a Meeting of this Committee held on Wednesday, 9th September, 1942.** Present—Councillors Bettridge, Bush and Moore (Councillor Bettridge in the chair).

1—Proposals—The Committee considered the proposals submitted by the Rating and Valuation Officer. RESOLVED, That, with the exception of one application deferred for further consideration, these be submitted for the revision of Assessments as now settled by the Committee.

2—Defaulters—(a) The Committee interviewed and dealt with one person in arrear with rates.

(b) The Committee considered cases of arrears of rates and gave instructions thereon.

3—Remission—The Committee considered and dealt with applications for remission of rates. A. J. BETTRIDGE, Chairman.

## FINANCE COMMITTEE.

**At a Meeting of this Committee held on Tuesday, 29th: September, 1942.** Present—The Mayor ; Aldermen Pruen. Taylor and Ward ; Councillors Garland and Grimwade (Alderman Taylor in the chair).

1—General Rate—Read, Report of the Borough Treasurer, dated 29th September, on the collection of the First Instalment of this Rate, Amount collected £127,078 ; Leaving £6,275 outstanding.

2—Water Rate—Read, Report of the Borough Treasurer dated 29th September on the collection of this Rate for the half-year ending 30th September, 1942. Amount collected £29,830 ; outstanding £245.

3--Electricity Charges—The Borough Treasurer reported on the collection of Electricity charges since the last Meeting.

4—Accounts Rota Committee—Reported Meeting on the 29th Sept. Present—Aldermen Pruen and Taylor ; (Alderman Taylor in the chair). The accounts were examined and recommended for payment. RESOLVED, That this recommendation be approved and adopted.

5—Loans—The Borough Treasurer reported that since the last meeting a loan amounting to £1,600 had been re-paid and £500 had been renewed for a period of five years.

6—Tax Reserve Certificates—RESOLVED, That the Borough Treasurer be authorised to purchase tax reserve certificates as indicated by this Committee.

7-3 Per Cent Stock Transfers RESOLVED, That the Common Seal be affixed to Nos. 129 and 130 for £500 and £3,000 respectively

8—War Damage Act, 1941 (Part II)—The Borough Treasurer reported that the policies under the above Act would become renewable on 1st October and the Board of Trade had fixed the premium at 10s per cent for a period of six months from that date. RESOLVED, That the Borough Treasurer be authorised to renew the insurance amounting to £17,309 10s. to include the contents of the Town Hall, Municipal Offices and other buildings, the Waterworks and Electricity works being dealt with under a separate scheme.

9—Fire Prevention--The Town Clerk reported that work in connection with the payment of subsistence allowances under the Business Premises Orders was carried out by the Fire Guard Staff Officer although a certain amount of the work in connection therewith was undertaken by the Borough Treasurer. As this work was likely to considerably increase having regard to the compulsory enrolment of women for fire watching duties, the Fire Prevention Committee had recommended this Committee to appoint a temporary clerk, such clerk to be seconded to the Fire Prevention Department. RESOLVED, That a temporary clerk be appointed at a salary not exceeding £5 per week but that the Fire Prevention Committee be informed that this Committee consider that such clerk should be under the direct supervision of the Borough Treasurer. RESOLVED ALSO, That the Chairman of this Committee together with the Chairman of the Fire Prevention Committee be authorised to make the necessary appointment, and that application be made to the Regional Commissioner for approval thereto, the salary ranking for grant.

10—W. Willett, Gardener, Parks Dept.—The Town Clerk reported that in accordance with Minute No. 8 passed at the meeting of this Committee on 30th June last, he had obtained a report from the Deputy Parks and Gardens Superintendent with regard to W. Willett from which it appeared that

Willett was likely to be able to resume work in a short time. RESOLVED, That the matter be further considered when Willett is able to resume work.

11—Education Committee—Read letter dated 28th September from the Education Secretary asking the Council to increase the precept for education for the current year by £1,500 to meet the additional expenditure in respect of Teachers' war bonus RESOLVED, That this be agreed to.

19—Superannuation—(a) W. Norse, Fitter—The Borough Treasurer reported that W. Norse was due to retire on 30th September. His superannuation allowance based on 17 years' contributory and 9 years' non-contributory service would amount to £1 6s. 11d. per week. RESOLVED, That this be paid.

(b) David Leuchars, Parks and Gardens Superintendent—The Borough Treasurer reported that the Parks and Gardens Superintendent died on 17th September. RESOLVED, That the Borough Treasurer be authorised to refund his contributions amounting to £295 6s. 10d. plus interest amounting to £60 16s. 4d. making a total of £356 3s. 2d. to his legal representatives.

P. P. TAYLOR, Chairman.

248

### **Borough of Cheltenham.**

**At a Monthly Meeting: of the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices in the said Borough, on Monday, 5th October, 1942, at 3 p.m.**

Present: The Mayor (Councillor T. Wilfred Waite, J.P.) in the chair. The Deputy Mayor (Councillor John Howell, C.B.E., F.R.C.S., J.P.).

(Aldermen Leigh James, Lipson, M.A., M.P., Pates, Pruen, Taylor, Capt. J. H. Trye, C.B.E., R.N. Retd.), Ward and Clara F. Winterbotham, M.B.E., J.P.; Councillors Addis, J.P., Barnett, Bayliss, Bendall, Bettridge, Lt.-Col. C. W. Biggs, O.B.E., Bush, Chinn, Compton, Rev. de Courcy Ireland, M.A., Fildes, Garland, Green, Grimwade, Dr. Hayward, M.B.E., M.B., B.S., Moore, Readings, Smith Thompson and Till.

Apology—An Apology for absence was received from Councillor Fisher.

1—Minutes of Previous Meeting—RESOLVED, That the Minutes of the Monthly Meeting of the Town Council held on the 7th September, 1942, having been printed and a copy sent to each Member of the Council, be taken as read, and that the same be adopted and confirmed.

2—Emergency Committee—RESOLVED, That the Report of the Emergency Committee of their Meetings held on the 16th and 30th September, 1942, be received.

3—Proceedings of Committees—RESOLVED, That the proceedings of the under-mentioned Committees at their Meetings held on the dates respectively appearing be approved and confirmed :—

Public Health . Meeting held September 14

Except that Minute No. 15 (b) be amended to read "No. 177 Bath Road" in place of "No. 117 Bath Road." Except, also, That Minute No. 2 with regard to No. 9 Clarence Parade, be not approved. RESOLVED, also, That the Council being satisfied that No. 54 Waterloo Street occupied by persons of the working classes, is unfit for habitation in the respect mentioned in the official representation of the Medical Officer of Health and capable of being rendered fit at reasonable expense, that notice be given under Section 9 of the Housing Act, 1936, requiring the specified works to be carried out.

Housing ... Meetings held September 17 & 21

Street and Highway Meetings held September 12 & 21

Except that Minute No, 31 with regard to the retirement of the Fitter in the Highways Department, be withdrawn.

Maternity and Child Welfare Meeting held September 9

Town Planning ... Meeting held September 24

Except that with regard to Minute No. 1 relating to Decisions under Town Planning the Resolution to read as follows : " That Plans Nos. 5487 and 5488 be approved and that Plans Nos 5489 and 5490 be disaproved.

Town Improvement and Spa Meeting held September 25

Electricity and Lighting Meetings held September 11, 19 & 28

Water Meeting held September 15

Except that Minute No, 11 with regard to water supply to North way Camp be amended and that the price per 1,000 gallons in the fifth line of the Minute and in the Resolution be amended to 1s 3d. per 1,000 gallons instead of 1s.

General Purposes and Watch Meeting held September 22

Subject to an Amendment moved by Alderman Winterbotham and seconded by Alderman Capt. Trye :—"That the Resolution to Minute No 8 so by as it relates to the continuance of the use of the Montpellier British Restaurant as a Y.M.C.A . Canteen referred to in paragraph b (i) be not approved."

RESOLVED, also, That the notice of motion referred to in Item No. 5 on the Agenda for the Council Meeting with regard to vacancies on Committees be approved and confirmed.

Fire Prevention ... Meeting held September 16

Allotments Meeting held September 14

Parks and Recreation Grounds Meeting held September 14

Cemetery and Crematorium Meeting held September 25

Public Library .. Meeting held September 18

RESOLVED, also, That the Council agree in principle to the Librarian accepting the temporary appointment as Acting Librarian for the City of Gloucester as a war-time measure, the question of remuneration to be considered by the appropriate Committee and a recommendation made to the Council with regard thereto.

249

Rating .. Meeting held September 9

Finance ... Meeting held September 29

Except that Minute No, 12 (a) with regard to the pension of the Fitter in the Highways Department be not approved and that the matter be considered further by the Committee.

RESOLVED, also, That the services of W. Nourse, Fitter in the Highways Department, be extended to the 31st October, 1942.

RESOLVED, also, That an Order on the Borough Treasurer be signed authorising him to pay to the several Corporations, Companies and Persons mentioned in the Schedule of Accounts, the sum of money set opposite their respective names, and such additional sums as may become payable during the month in respect of current Contracts upon the Certificate of the Architect or Officer under whom the work is carried out.

4—Death of Mr. D. Leuchars, Parks and Gardens Superintendent—The Mayor referred to the recent death of Mr. D. Leuchars. RESOLVED, That the Council record their appreciation of his devoted and loyal services and that the Town Clerk do convey to his widow and family the sincere sympathy of the Council with them in the great loss they have sustained.

5-9 Clarence Parade—The Council considered in Committee the purchase of this property and after suspending the standing orders IT WAS RESOLVED, That the Council are satisfied that there is an immediate need for extensions and additions to the public conveniences in Clarence Parade and for this purpose, the Public Health Committee be authorised to pursue their negotiations for the purchase of No. 9 Clarence Parade and if they decide to do so, they be delegated power to purchase the same and that the Town Clerk be authorised to take all necessary steps to this end.

6—Fuel Economy Campaign—The Mayor informed the Council that a Fuel Economy Campaign was being inaugurated for the Borough and IT WAS RESOLVED, That Alderman Pates, Councillors Addis and Bush be appointed as the representatives of the Council to serve on the Committee to be formed for this purpose.

T. WILFRED WAITE, Mayor.

**MINUTES of the Committees of the Town Council to be submitted for approval at the Quarterly Meeting of the Council to be held on Friday, 30th October, 1942.**

#### **PUBLIC HEALTH COMMITTEE.**

**At a Meeting of this Committee held on Monday, 12th October, 1942.** Present—Aldermen Leigh James, Preen and Clara F. Winterbotham; Councillors Bayliss, Biggs, Fildes, Garland, Hayward, Rev. de Courcy Ireland & Moore (Alderman Pruen in the chair).

1—Cycle Allowances—In accordance with the recommendation of the General Purposes Committee at their last meeting, IT WAS RESOLVED, That the cycle allowances granted to the two District Sanitary Inspectors be increased to 15s per quarter.

2-9 Clarence Parade—The Committee further considered the question of the purchase of this property for the extension of the Clarence Parade conveniences. RESOLVED, That the matter be adjourned and that the Town Clerk and Borough Surveyor consider and report to the Chairman upon their investigations of the proposals now indicated.

3—Abattoir—The Abattoir Sub-Committee reported that they met on 23rd September, 1942. Present—Alderman Leigh James (in the chair), Councillors Barnett, Hayward and Moore.

(a) Stunning Charges—The Cheltenham Butchers' Buying Committee had stated that difficulty was experienced in fulfilling the contract with the Ministry of Food owing to the heavy charge made by the Council for stunning. The Borough Treasurer reported that the cost of stunning for the year ended 31st March last was £119 16s. 11d., which included £69 4s. 11d. for cartridges and renewals,

£26 for labour and an instalment of £25, being one-tenth of the cost of the electric installation and stunning equipment. The income for the same period amounted to £154 7s. Pd. representing one penny per animal. The Chief Sanitary Inspector also reported on this matter and it was recommended that the stunning charges be reduced by 25 per cent as from 1st April, 1942.

250

(b) Home Guard—The Chief Sanitary Inspector reported that it was desirable to continue the picquet at the Abattoir to deal with the animals in the event of enemy action and that such picquet should consist of men accustomed to dealing with animals. It was recommended that the present arrangements be continued, the cost of which was estimated at approximately £20 per month.

RESOLVED, That the recommendations of the Sub-Committee be approved and adopted.

4—Food and Drugs Act, 1938—(a) Read, letter dated 17th September from the Ministry of Health with regard to the methods to be adopted for distinguishing between margarine of "special" and "standard" qualities.

(b) The Chief Sanitary Inspector submitted report of the Public Analyst of samples of milk Nod. 255-260 and that all the samples were genuine.

5—Royal Well Road Omnibus Car Park—The Town Clerk reported that the Ministry of Health had now approved the construction of public conveniences, mainly for use of bus passengers, at the rear of No.77 Promenade at a cost of £230.

6—Women Students at Hospitals and Associated Schools of Training—(a) Read, circular 2686 from the Ministry of Health dated 3rd September setting out the conditions under which women students may pursue their studies without being called for service with the Armed Forces or transferred to other work.

(b) The Town Clerk also submitted letter dated 8th October from the Association of Municipal Corporations with regard to the question of post-war hospital policy and reorganisation which was now under consideration by the Government. It was proposed that a survey should be made with the object of ascertaining the accommodation available before the war and that which would be available at the end of the war and ascertaining the areas which are served by such accommodation.

7—Smoke Abatement—The Committee further considered the letter dated 4th August from the National Smoke Abatement Society, consideration of which was adjourned at the last meeting. RESOLVED, That the Council be recommended to support the Society in its task of ensuring that careful consideration is given by the Government and other authorities to the importance of smoke prevention on the lines contained in the Memorandum issued by the Society entitled "Smoke Prevention in relation to initial Post-war reconstruction," and that the Town Clerk notify the appropriate authorities accordingly.

8—Diphtheria Immunisation--(a) Quarterly Report—The Medical Officer of Health submitted the following report of treatment given during the quarter ended 30th September :—

New cases (immunisation commenced)	696
Injections given	1,191
Cases in which treatment was completed during the quarter	476
Cases partially completed when attendance ceased	9
Cases Schick Tested after immunisation	43

(40 negative; 1 positive ; 2 result unknown).

## Non-immunised cases Schick Tested

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Seven Sessions had been held at the School Clinic, 1 at the Municipal Offices, 3 at Schools, 5 at the Day Nurseries and 9 at the various Infant Welfare Centres, making a total of 95.

(b) The total number of children immunised since the commencement of the scheme was 4,476.

(c) The Medical Officer of Health reported that the number of birthday letters sent out during the quarter under review was 201. The parents of 54 babies had accepted the offer of immunisation and had also included 7 older children.

(d) Films—The Medical Officer of Health reported that slides had been supplied by the Ministry of Health and these had been exhibited at three Cinemas. RESOLVED, That the Town Clerk do convey to the proprietors of the two Cinemas where the slide had been exhibited free of cost, the thanks of the Council.

(e) Advertising—The Medical Officer of Health reported that an advertisement had been inserted in the press on the 93rd September at a cost of £8 5s. 0d. The advertisement contained an application form which parents were asked to complete and forward, and so far 9 forms had been received relating to 18 children. RESOLVED, That the Medical Officer of Health insert three further advertisements in the local press during the next few months on the lines now indicated by the Committee. RESOLVED, also, That the Medical Officer of Health be authorised to continue the exhibition of small bills in the local buses for a further period of three months at a cost of £1 4s. 0d.

(f) Canvasser--The Medical Officer of Health reported that Miss K. Oswald would be willing to undertake a canvas of the Borough on terms to be arranged. RESOLVED, That Miss Oswald be appointed for this purpose for two half-days per week at a fee of 3s per hour with a maximum of eight hours per week, subject to her appointment being terminated by one month's notice in writing on either side,

9—Re-occupation of Closed Basement-36 Montpellier Villas—The Chief Sanitary Inspector reported that the work required to render this basement fit for human habitation was in progress.

10—Housing Act, 1936—Re-occupation of Condemned Houses— (a) RESOLVED, That Councillors Garland, Hayward, Rev de Courcy Ireland and Moore be appointed a Sub-Committee to inspect and report upon No. 13 Grosvenor Street, 6 St. George's Square, and Garage rear 10 Lansdown Terrace

(b) 10 Millbrook Terrace—The Chief Sanitary Inspector reported that these premises had been occupied in contravention of the Demolition Order made in March, 1939, but were now vacant. RESOLVED, That the attention of the owner be drawn to these facts and that he be informed that the premises must not be re-let unless a licence has been obtained from the Council.

(c) 54 Waterloo Street—RESOLVED, That the Chief Sanitary Inspector obtain tenders for the work required to be carried out at these premises and that the Sub-Committee be authorised to accept a suitable tender and that application be made to the owner for payment of the cost of the work.

11—Food Decontamination Service—The Chief Sanitary Inspector reported upon the success of the Food Decontamination Stand at the Autumn Produce Show which had been awarded a Gold Medal. With regard to increasing the personnel for this service, he was in communication with the Regional Commissioner with a view to filling the vacancies by direction from the Ministry of Labour and National Service.



12—Analyses of Water—The Medical Officer of Health submitted his report on analyses of water taken since the last meeting of the Committee.

13—Surrender of Diseased Meat, etc.—The Medical Officer of Health reported the surrender of 1 qr. 6 lbs. beef ; 1 qr. 17 lbs. mutton ; 1 qr. 2 lbs. bacon ; 31 lbs. rabbits ; 3 qrs. 5 lbs. cheese ; 6 lbs. eggs ; 2 lbs. margarine ; 2 ½ lbs. lard 4 lbs. rolled oats ; 13 lbs. sausages ; 1 qr. 2 lbs. flour ; 2 qrs. beans ; 1 cwt. 14 lbs. fish ; 43 tins luncheon meat, etc. ; 19 tins sausagemeat (1 qr.) ; 1 ox tongue (6 lbs.) ; 1 tin beef (4 lbs.) ; 3 tins ham (18 lbs.) ; 42 tins fish ; 10 tins fruit ; 40 tins vegetables ; 2 tins soup ; 84 tins milk ; 1 tin dried eggs ; 1 tin coffee ; 8 jars pickles, sauces, etc. ; 14 jars preserves. The Chief Sanitary Inspector reported upon the reasons for the surrender of some of the foodstuffs included in the above.

14—Sewage Works—The Borough Surveyor reported the work carried out at the Sewage Works since the last meeting.

ARTHUR S. F. PRUEN, Chairman.

#### STREET AND HIGHWAY COMMITTEE.

**At a Meeting of this Committee held on Monday, 19th October, 1942.** Present—Aldermen Pates, Trye and Ward; Councillors Addis, Biggs, Garland, Green and Grimwade (Alderman Trye in the chair).

1—Salvage of Waste—(a) The Borough Surveyor reported that the following had been salvaged during the month of September : (the amounts salvaged during August are shown in brackets).

	September.		August	
	Tons.	Cwts.	Tons.	Cwts.
Paper	99	17	(119	9)
Metals ...	121	7	( 34	11)
Rags, bags, etc.	7	8		( 6 18)
Bottles and Jars	—	—	(	13) (7956)
Bones...	3	12	( 3	15)
Aluminium	—	—	( —	—)
Pig Food ... ..	73	11	( 68	5)
Rubber, including Motor Tyres.	1	16	( 6	15)
Gramophone Records ...	—	—	( —	—)
Cullet ... ..	—	—	( —	—)
Batteries ... .	5	16	( 5	5)
Felt	—	—	( —	1 ½)

The estimated value of the salvage collected during September was £965, and during August £1,018.

(b) The Borough Surveyor reported that the refuse collected during the 5 weeks ended 13th October amounted to 1,415 tons 5 cwts.

(c) Salvage Circular No 87—Non-Ferrous Scrap Drive—Read, letter dated 14th September from the Ministry of Supply with regard to this drive and stating that the drive would not only include an appeal for articles made wholly or partially of non-ferrous metal still in current use, but would include such articles as brass, name-plates, memorial plaques, ornaments, etc. The Ministry stressed the necessity for ensuring that articles made of non-ferrous metal (as distinct from scrap) given up

by members of the public are disposed of for re-melting and do not find their way to second-hand dealers. The Ministry made suggestions as to the manner in which this might be achieved. The Borough Surveyor reported upon the arrangements which he had made to comply with the Ministry's suggestions. RESOLVED, That these be approved.

(d) Salvage Circular No. 88—Read, letter dated 25th September from the Ministry of Supply setting out suggested arrangements in connection with the non-ferrous metal drive. With regard to waste paper, the Ministry pointed out that a high proportion of contraries in consignments received from Local Authorities was creating a serious position and requested steps be taken to ensure that contraries are sorted out from waste paper before the consignments are despatched. With regard to photographic films, it was requested that these should not be destroyed but disposed of to the processing firms mentioned in the circular who had undertaken to treat the material so as to secure the maximum recovery of both the cellulose and silver. The price to be paid for films was about 6d. per pound.

(e) Salvage Circular No. 89—Read, letter dated 12th October from the Ministry of Supply stating that during the non-ferrous scrap drive, aluminium scrap should be accepted and sold in the usual way.

2—Railings Officer and Chief Salvage Steward—The Borough Treasurer reported that as instructed by Minute No. 2 (g) passed at the last meeting he had made application to the Ministry of Works and Buildings for reimbursement of expenditure for these appointments which were held by Mr. R. V. M. Bennett. He also reported that he had allocated Mr. Bennett's salary and car allowance proportionately to the Salvage and Railings accounts. The Ministry had requested a detailed account, together with vouchers to be forwarded for their consideration. RESOLVED, That Mr. Bennett be paid a car allowance at the rate of £40 per annum, plus a free supply of petrol, such allowance to date from the 19th May, 1942, and to continue so long as he holds the appointment of Chief Salvage Steward.

252

3—Footpaths—The Borough Surveyor reported that in accordance with Minute No. 20 passed at the last meeting, he had discussed with the Borough Electrical Engineer the question of reinstatement of footpaths, but the latter was of opinion that this matter might be better dealt with by his successor who would shortly be taking up his duties. RESOLVED, That consideration be adjourned until the new Borough Electrical Engineer commences his duties.

4—Cycle Accommodation—With reference to Minute No. 5 passed at the last meeting, the Town Clerk submitted report upon the powers conferred upon the local authorities for the acquisition of land for this purpose. RESOLVED, That the Borough Surveyor ascertain if cycle accommodation can be provided in the Plough Yard, and if suitable arrangements can be made, he be authorised to put the same into operation for an experimental period and report upon the matter in due course

5—Fitter—T. Nourse—The Borough Surveyor reported that subsequent to the last meeting he received an intimation that the Fitter wished to continue in the employ of the Corporation, but he had since been notified that he wished to retire as from 5th September, having completed 26 years' service. RESOLVED, That this be approved, and that the Council be recommended to rescind the appropriate Minute passed at their meeting on 5th October last.

6—Removal of Railings for Scrap Metal—The Town Clerk reported that in accordance with Minute No. 15 passed at the last meeting, he had been in communication with the Ministry of Works and Planning and he submitted letter dated the 9th October, stating that there were reasonable hopes of

obtaining men for the provinces in a few weeks' time and the Council would be notified when further information was received with regard to the recommencement of the work of removal of railings in the Borough.

7—Omnibus Stopping Places—The Town Clerk reported that in accordance with the request of the Ministry of War Transport that stopping places on any given route should be some 440 yards distant from one another, the Cheltenham District Traction Company had submitted their proposals and asked for the approval of the Council thereto. The Town Clerk also submitted a letter dated the 16th October from the Police Superintendent stating that from the Police point of view he could see no objection to the Company's suggestions which appeared to comply with the Ministry's recommendations RESOLVED, That the matter be referred to the Traffic Sub-Committee for their consideration and report.

8—Traffic Sub-Committee--RESOLVED, That Councillor Addis be appointed a member of this Sub-Committee in place of the late Councillor Stanley Rogers

9—Cycle Allowances—Councillor Grimwade reported that at a recent meeting of the J.I.C. a constituent member had asked for a recommendation as to the rate of cycle allowances which should be paid to employees, and he had now made recommendations to local authorities with regard thereto, which in his opinion, was not within their jurisdiction. Upon consideration it appeared to this Committee that the question of cycle allowances is essentially a local matter and should be dealt with by local authorities concerned who should determine the allowance to be granted to their employees. RESOLVED, That the J.I.C. be informed to this effect.

10—Supplementary Conditions for use with Contracts—The Town Clerk submitted circular 536/2 from the Ministry of War Transport stating that as a result of representations and taking into account the change of circumstances, it had been considered desirable to amend the form of supplementary conditions which it was recommended should be incorporated by Highway Authorities in their standard conditions of tender and contract, and setting out the conditions which should be used in all new contracts for grant aided works as well as for trunk roads. RESOLVED, That the conditions be incorporated in all new contracts in accordance with the recommendations of the Ministry.

11 —Waste Paper Competition—Read, letter dated the 20th September from the Waste Paper Recovery Association Ltd. tendering their thanks to all those who had rendered such valuable assistance during the recent contest and their congratulations for the good figures achieved.

12—Working Hours and Holidays— Read, letter dated the 14th October from the Western District Council for Local Authorities Non-Trading Services with regard to the hours worked by those employees whose hours had not substantially increased over peace-time level and whose holiday conditions provided for a period in excess of two weeks in the year. The Town Clerk reported that these recommendations had already been put into operation by the Council.

13—Essential Work (General Provisions) Order, 1942—Read, letter dated the 14th October from the Ministry of Labour and National Service stating that the certificate issued in connection with the Highways Department under the above Order had been extended up to and including the 22nd April, 1943.

14—Libertus Road—Half sign—With reference to the decision of the Council passed at their meeting on the 2nd February last, that application be made for approval to the erection of a "Halt" sign at Libertus Road, at its junction with Gloucester Road, it was reported that the increased traffic on the

Gloucester Road due to the diversion caused by the Lansdown Bridge extension had now terminated, and in the circumstances this sign was unnecessary. RESOLVED, That the Council be recommended to agree to the "Halt" sign being removed and the Ministry of War Transport informed accordingly.

15—Road Works, etc.—The Borough Surveyor submitted a report of road works and other similar matters in hand.

16—Tin Baling Press and Steam Engine—The Borough Surveyor reported that the tin baling press was now driven by an electric motor and able to keep regularly at work throughout the day. The steam engine which formerly operated the plant is now rendered unnecessary and he recommended that this be sold for scrap metal. RESOLVED, That this approved.

17—Road Sweeping—The Borough Surveyor reported that the number of sweepers employed before the War was 44 but this number had now been reduced to 24, and he had made application to the Ministry of Labour and National Service to ascertain if female labour was available for this work. RESOLVED, That if suitable women can be obtained the Borough Surveyor be authorised to engage the same.

253

18—Reddings Road Diversion—The Borough Surveyor submitted letters dated the 18th and 23rd September from the Great Western Railway Company stating that it was impossible, in view of labour difficulties, to level the spoil bank at the present time. The Borough Surveyor also reported that arrangements had now been made for a representative of the Company to inspect the site together with a representative of his Department when it was hoped that a more favourable proposal would be made by the Company.

19—Classified Roads—Leafing—The Borough Surveyor reported that he had received a letter dated the 6th October from the Ministry of War Transport stating that they were unable to depart from their previous decision not to pay more than one-third of the cost of sweeping leaves from classified roads.

20—Horse—Trooper—The Borough Surveyor reported that the Veterinary Surgeon had advised the slaughtering of this horse and with the approval of the Chairman it had been sold for this purpose to Mr. C. Waltham of Suffolk Parade at the price of £4.

21—Footpath from Prestbury Road to Overbrook Drive—The Borough Surveyor reported that this footpath had now been widened for emergency purposes but vehicular traffic now used the same, and he had received complaints from seven residents of the danger caused thereby. RESOLVED, That the Borough Surveyor be authorised to erect a gate across half the passage and that keys be supplied to residents of the adjoining houses and also to persons as now indicated by the Committee.

22—Wesley Church Canteen—Pointer—The Borough Surveyor reported that he had received a request for the direction pointer to this canteen to be removed from the Bowling Green railings to the lamp post on the St. George's Square conveniences island. With the approval of the Chairman, he had arranged accordingly, subject to the Y.M.C.A. accepting all responsibility, to the work being carried out to the satisfaction of the Borough Electrical Engineer and himself and to the pointer being removed when no longer required.

23—Agg's Hill—The Borough Surveyor reported the receipt of a letter from an occupier of premises on Agg's Hill for the repair of this road, but owing to shortage of labour and materials and the slight use to which this road is subject, he did not recommend that any re-surfacing should be carried out at the present time, but suggested that a small amount of patching might be carried out when conditions permitted. RESOLVED, That this be approved.

24—Highways Superintendent—RESOLVED, That Mr. W. G. O. Tims be appointed Acting Highways Superintendent for the time being and that the Borough Surveyor report further upon the highways department in due course.

25—Borough Surveyor's Department —(a) Technical Assistants—The Borough Surveyor reported that having regard to the additional work placed upon his department in connection with temporary Fire Stations, British Restaurants and other matters, he recommended that one Architectural Assistant and one Engineering Assistant should be appointed. RESOLVED, That this be approved and that applications be invited from men not liable for military service at a salary of £300 per annum in respect of each appointment.

(b) Depot Clerk—The Borough Surveyor submitted an application from the Depot Clerk for an increase in salary. RESOLVED, That he be placed on the maximum of Grade F, namely £250 per annum.

26-20 Mitre Street—The Borough Surveyor reported that the area wall supporting the footpath co-extensive to this property had collapsed and although he had written to the agents calling their attention to the dangerous condition of the same, nothing had been done. He, therefore, proposed to serve a notice with regard to dangerous structure to ensure that the matter received immediate attention. RESOLVED, That this be approved.

27—Relief Lorry Driver—The Town Clerk submitted correspondence from the National Union of General and Municipal Workers stating that the relief lorry driver was only paid his full rate during actual driving hours and received 1d. per hour reduction when not driving. The Borough Surveyor reported that he considered the workman was being fairly treated as he was instructed in motor driving in the department and generally worked as a driver's mate, and in the event of circumstances arising rendering it necessary for him to become a full time driver, the full rate would be paid. The Town Clerk reported that with the authority of the Chairman he had communicated with the Union to this effect. RESOLVED, That this be approved.

8—View Committee—The Town Clerk reported that the View Committee met on the 9th October, 1942. Present—Alderman Trye ; Councillors Addis and Till (Alderman Trye in the chair). The Committee proceeded to make an inspection and recommended as follows :—

(i) Priory Street—That the application of Mr. E. F. Walker for the tree outside No. 19 to be trimmed, be granted.

(ii) College Road—That the application of Miss Adam for the removal of at least one tree outside No 9 College Road be not granted, but that the tree be trimmed. RESOLVED, also, That three young trees be planted opposite Mayville and St. Luke's Villas where large trees have recently been removed.

(iii) Grafton Road—That the centre of the three lime trees opposite Greville Lodge be removed and that the tree opposite No. 20 Grafton Road be pruned.

(iv) Oriel Road—That the application of the Ellenborough Hotel, Ltd. for the removal of a tree outside their premises and also a tree on the opposite side of the road be not granted. RESOLVED, That the recommendations of the View Committee be approved and adopted

J. H. TRYE. Chairman.

254

#### MATERNITY AND CHILD WELFARE COMMITTEE.

**At a Meeting of this Committee held on ,Wednesday, 14th October, 1942** Present—The Deputy Mayor ; Aldermen Leigh James and Winterbotham ; Councillors Bayliss, Bush, Garland, Green, Grimwade and Hayward ; Mesdames Booy, Mellersh and Wood (Alderman Leigh James in the chair).

1—Cheltenham Infant Welfare Association—Q1«rterly Report—Read, Report for the Quarter ended 30th September, 1942. The attendances at the Centres had been as follows:—

	Infants.	Toddlers.
At Baker Street (10 Meetings)	375	206
At Bethesda (11 Meetings)	573	377
At Grosvenor Street (10 Meetings)...	378	286
At St. Mark's (11 Meetings)	625	345
At Whaddon (10 Meetings)	207	165

2—Health Visitors—(a) Quarterly Report—The following is a summary of the work done by the Health Visitors during the quarter ended 30th September, 1942 :—

No. of Children on Register	3,629
Un-notified Live Births discovered ...	7
Home Visits paid by Health Visitors (a) 1 year and under	1,719
“ “ “ (b) over 1 year ...	1,865
First Visits paid by Health Visitors ...	262
Ante-natal cases visited (a) New	57
(b) Return ...	36
Special visits to Mothers ...	115
Chicken Pox cases visited by Health Visitors ...	2
Measles cases visited by Health Visitors ...	12
Mumps cases visited by Health Visitors ...	1
Whooping Cough cases visited by Health Visitors	12
Attendances of Health Visitors at Centres ...	59
Cases reported to the N.S.P.C.C. Inspector ...	—

(b) Children Act

	Health Visitors.	School Nurses.
No. of Children on Register at end of the Quarter ...	52	5
“ Foster Mothers on Register at end of Quarter	25	5
“ visits paid (under Children Act) ...	41	6

3—Midwives Act—Medical Assistance—The Medical Officer of Health reported that the total amount of doctors' fees claimed for the period from the 1st April to 30th September, 1942, was £64 10s. 0d. of which £47 6s. 8d. was chargeable to patients

4—Dentistry—(a) The Medical Officer of Health reported that 27 mothers and 11 infants had attended the School Dentist on Saturday mornings and 76 mothers and 8 infants on Thursday evenings during the quarter in accordance with the arrangements made with the Education Committee. The number of Thursday evening sessions held during the quarter was 9.

(b) The Medical Officer of Health reported that two sessions had been held at the Children's Hospital when 11 cases were treated and 40 teeth extracted.

5—Children Act 1932—The Medical Officer of Health submitted list of foster mothers who had sent in notifications, and he recommended that the maximum number of children allowed should be fixed as follows :—

Name.	Address,	Maximum No. of
		Children allowed.
Miss White	... .. 13 Sidney Street	1

RESOLVED, That the recommendation be approved and adopted.

6—Gynaecological Clinic —The Medical Officer of Health reported that 4 Clinics had been held to date and the total number of attendances was 14, including 11 Borough patients.

7—Orthopaedic Scheme—(a) The Medical Officer of Health submitted report on the work of the Orthopaedic Clinic for the quarter ended 30th September. The total number of children on the Register was 208, of which 135 were chargeable to the Education Committee, and in respect of which 40 Surgeons' consultations had been held ; 52 children were chargeable to this Committee, in respect of which 19 Surgeons' consultations had been held. He submitted accounts of the proportion of the fees payable by this Committee. RESOLVED, That these accounts be paid.

(b) Hospital Charges—The Medical Officer of Health submitted accounts for treatment of out-patients, amounting to 16s 6d., being 33 attendances at 6d. RESOLVED, That these be paid.

8—Registered Daily Guardians Scheme—

No. registered as Guardians	10
Accommodation provided for ...	15
No. of visits to homes during quarter	52
No. of children found accommodation	6

9—Analgesia—The medical Officer of Health reported that the Central Midwives Board had now relaxed the regulations to permit the second person in attendance at a confinement where gas and air apparatus is used to produce analgesia, to be either a retired midwife who has surrendered her certificate, a woman over 21 who has been for more than one year a V.A D. or ordinary member of the British Red Cross Society or Order of St. John, a whole-time member or part-time auxiliary of the Civil Nursing Reserve, in addition to the persons stated in Minute 1 of 9th September, 1942.

10—General Hospital, Orthopaedic Department—(a) The Committee regret to report the death of Nurse Scott and wish to express their appreciation of the work she has done in this department. (b) The appointment of a successor to Nurse Scott was considered. RESOLVED, That consideration of the matter be deferred until the next meeting.

11—Thirlestaine Court Nursery—The Medical Officer of Health reported that the Ministry of Health has now agreed to the admission of local children as short stay cases in special circumstances, a fee of £1 being charged. Permission to admit local cases and to the payment by the Corporation of any part of the fee which parents are not able to pay was sought. RESOLVED, That special local cases be admitted to the Nursery and that any part of the fee which the parents are not able to pay be paid by the Corporation.

12—War Time Nurseries—Read, report of the Sub-Committee stating (inter alia) :—

(i) That the Clarence Square Nursery had been opened on 14th September, 1942.

(ii) Attendance—The average daily attendances are : Clarence Square 32 ; Swindon Road 34 ; Whaddon 40.

(iii) Ministry of Health Inspection—The Nurseries were inspected by Officers of the Ministry of Health on 22nd September, 1942, who reported that the management of the Nurseries is satisfactory. Certain minor structural matters referred to by the Officers are being dealt with by the Borough Surveyor.

(iv) Staff—The staff position is satisfactory, but there are vacancies for two more Probationers.

(v) Fruit Juices—The children do not appear to be getting their fruit juices and cod liver oil which is obtainable from the Food Office on production of the green ration book, and as it is possible to obtain supplies in bulk for the use in war time nurseries it is RECOMMENDED that fruit juices and cod liver oil be obtained in bulk for use in the three nurseries.

(vi) Additional Nursery—A request for an additional nursery has been received and is being considered by the Sub-Committee. RESOLVED, That the report be approved and adopted.

13—National Society of Children's Nurses—Reported that Thirlestaine Court Nursery, Swindon Road, and Whaddon War-time Nurseries have been affiliated to the Society, and this will enable all candidates trained to take the Society's examination for the Nursery Nurses Diploma.

LEIGH JAMES. Chairman.

#### **TOWN PLANNING COMMITTEE.**

**At a Meeting of this Committee held on Thursday, 15th October, 1942.** Present—The Mayor ; Aldermen Try, Ward and Winterbotham ; Councillors Bendall and Moore ; and Mr. W. S. F. Harris (Alderman Trye in the chair).

1—Plans—Byelaws—The following plan was submitted for approval.

No. of Plan.	Name.	Description.
5491	E. Arkell	Garage, 9 Cleevemount Road.

The plan is exempt under the byelaws.

Town Planning Decision—



RESOLVED, That the plan be approved subject to the provision of secondary means of access being provided and to approved materials being used in the construction of the building.

9-Town Planning Area—Plans—The following plans were submitted for approval under the Town and Country Planning (General Interim Development) Order, 1933 :—

No. of Plan.	Name.	Description.
T.P.1716	S. Hanson & Sons, Ltd.	Alterations to premises at Oak Cottage.
T.P.1718	Dowty Equipment, Ltd.	Proposed but at Battledown Towers, Oakley Road.

RESOLVED, That Plans Nos. T.P. 1716 and T.P. 1718 be disapproved.

3—Development—Application was submitted from Mr. H. S. Smith for consent to erect a sectional bungalow on land off New Barn Lane, Prestbury. RESOLVED, That consent be refused.

4—Housing and Town Planning—The Town Clerk submitted Bulletin No. 18 from the National Housing and Town Planning Council containing, inter alia, a summary of the report of the Lord Justice Scott Committee set up to consider the conditions which should govern buildings and other constructional development in country areas consistently with maintenance of agriculture and the location of industry, having regard to economic operation, part time and seasonal employment, well-being of rural communities and the preservation of rural amenities. RESOLVED, That copies of the Bulletin be circulated to members of the Committee.

256

5--Minister of Works and Planning Act, 1942—With reference to the report of this Committee of the 27th August last, relating to the circular from the Ministry of Works and Planning on town planning recommending that steps be taken to review the existing town planning proposals of the Borough and to formulate provisional details of a scheme for subsequent approval having regard to present conditions and future policy, a letter has been received from the County Council intimating that the Town Planning Committee of that council has considered the report and understand that no proposals for a survey of the Borough, to be undertaken on the lines of the survey of the County now being undertaken by County Town Planning Officer, have been decided upon by the Borough, and urging this Council to carry out such survey before proceeding with details of the planning scheme, RESOLVED, That the County Council be informed that they have been misinformed as to the intentions of this Council, that there is nothing in the resolution referred to above to indicate that the steps mentioned in the circular from the Ministry of works and Planning will not be followed by this Council and that they may be assured that all appropriate and essential steps necessary to formulate a complete and comprehensive town planning scheme will be taken.

6—War Damage Act, 1941—Tewkesbury Road, High Street and London Road—The Committee have further considered the proposals for the " specification " of an area bounded by the above-mentioned roads in accordance with Section 7 of the War Damage Act, 1941. Application was originally made in October, 1941, to the War Damage Commission for their approval to the area and plans have been submitted. On 17th March last the Commission intimated that they could not approve the area shown on the plans as above but were prepared to approve a modified area. A letter was also submitted from Messrs. Pates & Sons stating that they had been asked to reinstate No. 240 High Street, which was damaged by enemy action, and asking to be informed of the town planning or other proposals (if any) affecting the property.

RESOLVED, (1) That, in view of the Commission's reluctance to specify the area originally proposed by the Council, the Council be recommended to approve the modified area shewn on the plan submitted and edged red, and that the Town Clerk submit the modified scheme to the Commission for approval.

(2) That Messrs. Pates & Sons be informed of the proposal to include this property in the " specified " area and that application is now before the Commissioners, but that in the meantime the Council are unable to give them any information.

7—Post-war Housing—Housing Development—St. Mark's—The Committee considered preliminary lay-out plans submitted by the Borough Engineer referred to in the report of the Housing Committee of the 17th September last making provision for the erection of 2,000 houses. Prior to the Committee submitting their observations, if any, to the Council, the Borough Engineer has been requested to obtain and submit further information.

J. TRYE, Chairman.

#### **TOWN IMPROVEMENT AND SPA COMMITTEE.**

**At a Meeting of this Committee held on Friday, 16th October, 1942** Present—The Mayor; The Deputy Mayor,- Aldermen Lipson, Pates and Ward ; Councillors Bush, Rev. de Courcy Ireland, Green and Grimwade (The Mayor in the chair).

1—Cycle Allowances—In accordance with the recommendation of the General Purposes Committee at their last meeting, IT WAS RESOLVED, That the cycle allowance granted to the Town Hall attendant (G. Harding) be increased to 15s per quarter.

2---Alstone Baths—(a) Attendances—The Borough Surveyor reported that the attendances for the week ended 27th September numbered 2,090, and for the week ended 4th October 1,446.

The total admissions to the Baths since the commencement of the summer season numbered 88,815.

For the week ended 27th September 172 troops had attended for washing baths, and 153 members of the general public, and for the week ended 4th October, the troops numbered 86 and the general public 115.

(b) Read, letter dated 5th October from the North Gloucestershire Technical Town College asking for the reservation of the Baths for four classes each week of 45 minutes each during the winter season. The Town Clerk reported that the Superintendent had arranged for the College to use the Baths for two periods on Thursday mornings and one period on Friday mornings. RESOLVED, That this be approved subject to payment of the usual charges and to the College being informed that no towels can be provided.

(c) International Bible Students Association (Jehovah's Witnesses)—Read, letter dated 13th October from this Association stating that it was not now required to use the Baths for an immersion service as other arrangements had been made.

3—Sandford Park Swimming Pool—(a) First Aid—With reference to Minute No. 3 (e) passed at the meeting of this Committee on the 26th June last, it was reported that the St. John's Ambulance Brigade had intimated that if the Committee desired to make some contribution for their services at the Pool during the past few seasons they would be grateful. RESOLVED, That a contribution of £12 10s. 0d. be made for each of the seasons 1941 and 1942

(b) Attendances—The Borough Surveyor reported that since the previous meeting the attendances at the Pool had numbered 144, and the total attendances during the season numbered 85,993 . The Borough Treasurer submitted a financial statement of receipts for the 1942 season amounting to

(c) Receipts—£29,997 15s. 10d. of which £1,180 6s. 8d represented catering receipts.

257

4--Winter Garden—The Borough Surveyor reported that the demolition contractor had recommenced work. RESOLVED, That the Council be recommended that the walls of the building be demolished and that the architect be informed accordingly, and a tender obtained for this additional work, such tender to show alternatively the price if the Corporation retain the bricks and the price if the same are taken by the contractor.

5—Meteorology—The Town Clerk reported that consequent upon the death of the Parks and Gardens Superintendent arrangements had been made for the meteorological records to be maintained. RESOLVED, That the arrangements made be approved, and that the Parks and Recreation Grounds Committee be recommended to include in the advertisement to be issued in connection with the appointment of the Parks and Gardens Superintendent that experience in meteorology would be an advantage.

6—Entertainments Sub-Committee—Read, reports of the Entertainments Sub-Committee at their Meetings held on the 29th September and 13th October.

They recommended (inter alia) as follows :—

(a) Sandford Park swimming Pool—That the Town Improvement and Spa Committee be recommended that in future the season tickets issued in respect of the Pool should not extend to 30th September, leaving the Council free to close at an earlier date, if in their opinion this is desirable, and that it be suggested to the Committee that unless the weather is particularly favourable the Pool should not be opened until about the middle of May. The Sub-Committee also requested the Borough Treasurer to submit to the next meeting of the Town Improvement Committee the receipts for the years 1940, 1941 and 1942 in respect of the last two weeks in September and also a statement of the receipts for the month of May, 1942.

(b) Tennis Matches—The Entertainments Manager reported that as a result of the tennis matches between international players arranged in aid of this fund, a profit of £101 15s. 0d. had been made which had been forwarded to H.R. H. The Duke of Gloucester's Red Cross Fund.

(c) Dance Bands—That in view of Mr. Gammon's intimation that he would be unable to play at the Saturday afternoon and evening dances owing to transport difficulties, arrangements be made for Hector Davies and Freddie Wilkinson to provide bands for these dances.

(d) Billy Gammon's Benefit Ball—That Mr. Gammon be informed that arrangements may be made for his benefit ball on a suitable date, and that he be permitted to take up to £50 of the profits.

(e) Chairs—That the Borough Surveyor be authorised to have the work of painting 250 iron chairs carried out subject to the necessary permit for the materials being obtained.

(f) Town Hall—Painting—That the Town Improvement Committee be recommended to instruct the Borough Surveyor to prepare a specification of the work of repairs and painting required at the Town Hall and that tenders be invited for the same.

(g) "Holidays at Home" Week—That the Chairman and Entertainments Manager confer and submit a report to the Town Clerk on the success or otherwise of this week, in order that a report may be submitted to the Ministry of Labour who are obtaining data with a view to similar arrangements being made throughout the country next year.

(h) Town Hall—(i) That the free use of the Pillar Room be granted for the Fuel Economy Campaign and Exhibition to be held from 9th to 13th November.

(ii) That during the period 9th to 13th November inclusive, the Drawing Room be used for the provision of a bar subject to all precautions being taken to avoid damage.

(i) Complimentary Tickets—That the Entertainments Manager be authorised to issue complimentary tickets to wives of members of the dance bands when such bands are engaged at the Town Hall.

(j) Entertainments Manager's Office—(i) Temporary Male Chief Assistant—The Sub-Committee had considered seven applications received for this appointment and came to the conclusion that the application of a local applicant was outstanding and in these circumstances he had been interviewed by the Sub-Committee, and they recommended that Mr. C. Crosby be appointed as temporary male chief assistant at a salary of £300 per annum, rising by two annual increments of £50 to £350, the appointment to be terminable by one month's notice on either side.

(ii) Clerk—That the Entertainments Manager inform Mrs. Cook, part-time Clerk in his office, who has been ill for three months during which time she has received full pay, that payment of her salary will be discontinued after 1st October.

With regard to recommendation (e) the Borough Surveyor reported that tenders had been invited from six firms but only one tender had been received, amounting to 5s per chair for painting, 2s 6d. per chair for renewal of back wood rails, 1s per chair for providing new bars to seats and 2s 6d. per chair for renewal of iron brace bars, RESOLVED, That the same be accepted.

With regard to recommendation (f) the Borough Surveyor reported that he had already commenced work at the Town Hall as he had a certain quantity of the materials required in stock. RESOLVED, That, in these circumstances, tenders be not invited for the work and that the Borough Surveyor carry out the same as soon as practicable.

RESOLVED, also, That with the exception of (f) and (j) (i) the recommendations of the Sub-Committee be approved and adopted, but with regard to the appointment of the male chief assistant, the Council be recommended to appoint Mr. C. Crosby upon the terms and conditions contained in the recommendation but at a salary of £350 per annum.

7—Medical Baths—The monthly report of the Superintendent was submitted. The receipts during the month of September amounted to £97 15s. 0d. in respect of 438 treatments as compared with £92 6s. 6d. for September, 1941.

T. WILFRED WAITE, Chairman.

258

#### **ELECTRICITY AND LIGHTING COMMITTEE.**

**At a Meeting of this Committee held on Wednesday, 14th October, 1942** Present—The Mayor ; Councillors Addis, Grimwade and Moore (The Mayor in the chair).

1--Meter Reading—The Borough Electrical Engineer submitted a scheme to avoid a considerable number of second calls by the Meter Readers whereby on not gaining access to the meter the Reader would leave a business reply postcard whereon the consumer is asked to mark on a series of blank dials the position of the pointers, thus recording the meter reading and from the consumption could be worked out in the office. RESOLVED, That the scheme be approved and tested in certain areas in the Borough.

2--Office Accommodation—The Borough Electrical Engineer submitted a suggestion for the adjustment of the accommodation of his department and that of the Communal Feeding Organiser RESOLVED, That this be referred to the Accommodation Sub-Committee.

3—Accounts, 1940-41--The accounts for the year ended 31st March, 1941, were submitted, RESOLVED, That further consideration be deferred for one month pending a report thereon by the Borough Electrical Engineer.

4 —Reserve Offices—The Borough Electrical Engineer sought approval of the expenditure of £41 10s. 0d. to provide suitable lavatory accommodation for female staff at the reserve offices in St. George's Place. The provision of reserve accommodation outside the central area of the town was considered. RESOLVED, That that the expenditure of £41 10s. 0d. be approved, and that the matter of the provision of accommodation outside the central area of the town be referred to the General Purposes and Watch Committee for consideration of provision of such accommodation for all departments.

5—Application for Supply--Overhead Line—The Borough Electrical Engineer submitted an application for supply to Barrow Court Farm and reported that should such application be granted it would be necessary for an overhead line to be erected. RESOLVED, That the Town Clerk be authorised to make application to the Electricity Commissioners for their consent to the erection of an overhead line.

6-- Battle for Fuel--The Borough Electrical Engineer reported that a Fuel Economy campaign would be held shortly with an exhibition at the Town Hall on the 10th to 13th November, 1942, inclusive, and it had been suggested that this Undertaking, together with the Water Undertaking and the Gas Company, should pay the cost of the campaign which was not expected to exceed £150. RESOLVED, That responsibility be accepted for one-third the cost of the campaign provided such amount be limited to £50.

7—Electrical Industries Benevolent Association—The Borough Electrical Engineer submitted a request from the Association for a donation to its funds. RESOLVED, That the Borough Electrical Engineer do ascertain the action taken by other Undertakings and report thereon to the Committee

8--Cycle Allowances—In accordance with the recommendation of the General Purposes Committee at their last meeting IT WAS RESOLVED, That the cycle allowances granted to employees be increased to 15s per quarter.

9--Employment of Women—The Town Clerk reported that by letter dated 30th September, 1942, the Electricity Commission urged all Undertakings to employ women to the fullest extent, and asked for a report to be made as to the number of women who can be absorbed up to the end of the year. RESOLVED, That the matter be left in the hands of the Borough Electrical Engineer.

10—Fire Prevention--The Town Clerk reported receipt of a letter dated 5th October, 1942, from the Electricity Commission drawing attention to the provisions in the new Orders for the compulsory enrolment of women for fire watching, the accommodation and amenities to be provided, and the

arrangements for compensation for loss or damage to clothing whilst undertaking duty in so far as these matters related to electrical undertakings.

11—Supply to Hostel, Staverton Bridge—The Town Clerk reported that by letter dated 7th October, 1942, the Electricity Commission suggested that with regard to temporary supplies which are being given by this Corporation and the Gloucester Corporation in each other's area, this Corporation should regularise the position by making application for an appropriate Order. RESOLVED, That the Town Clerk do make application to the Electricity Commission for an Order under Section 6 of the Electric Lighting Act, 1909, for authority to give the supplies referred to.

12—Electricity Minimum Charges Order and General Direction, 1942—The Town Clerk reported that letter dated 6th October, 1942, from the Electricity Commission drew attention to this Order which provides for the abolition of certain quarterly minimum charges and in lieu thereof a maximum annual charge or pro rata charges for shorter periods. The Borough Electrical Engineer reported that this undertaking does not make any minimum charge of the kind referred to.

13—Borough Electrical Engineer—The Town Clerk reported that Mr. R. W. Steel had intimated by letter dated 8th October that he would be able to take up his duties on 1st December, 1942. The need for a transitional period was considered and in view of its importance, there being no Deputy Borough Electrical Engineer, It was RESOLVED, That Mr. R. W. Steel be appointed Consulting and Deputy Electrical Engineer for one month at a salary equivalent to that which he would have received had he taken up his duties as Borough Electrical Engineer and that he take up his duties as Borough Electrical Engineer and Manager on 1st January, 1943, on the retirement of Mr. W. J. Bache on 31<sup>st</sup> December, 1942

T. WILFRED WAITE, Chairman.

259

#### WATER COMMITTEE.

**At a Meeting of this Committee held on Tuesday, 13th October, 1942.** Present—The Mayor ; Alderman Trye ; Councillors Chinn, Hayward and Moore (Alderman Trye in the chair).

1--Borough Engineer's Report—The Monthly Report of the Borough Engineer was read :—

##### DAILY YIELD OF SPRINGS.

	For month ended 30th September, 1942.	Average for corresponding period during the past 3 years.
Hewletts Springs	84,000 gallons	79,000 gallons
Dowdeswell Springs	289,000 "	227,000 "
Leckhampton Springs	15,000 "	15,000 "
	388,000 "	321,000 "

##### CONTENTS OF RESERVOIRS.

Estimated Usable Quantity about ... 103,074,000 gallons.

2—Inspections—The Borough Engineer reported the work carried out by the Water Inspectors during the month of September.

3—Appeals—The cases entered in the Appeals Book were considered, and the rates settled and adjusted:

4—Analyses of Water—The Medical Officer of Health submitted analyses of water made since the last meeting, which were satisfactory.

5—Cycle Allowances—In accordance with the recommendation of the General Purposes Committee IT WAS RESOLVED, That the cycle allowance granted to employees be increased to 15s per quarter, except in one case where a pro rata increase on the present allowance be made.

6—Castle Barn Farm—Repairs—Read, letter dated 22nd September, 1942, from Mr. T. Roberts regarding repairs to buildings and fences, and to damage to springhead. RESOLVED, That the Borough Engineer do carry out an inspection with Messrs. Castle & Sons and report thereon to the Committee.

7—Woodlands Farm, Dowdeswell—The Town Clerk reported that the tenant, Mr. A. R. Tuffly, had enquired as to whether the Council would allow him to assign his lease of the farm to a person who met with the Council's approval. RESOLVED, That this be agreed to in principle provided the assignee is approved by the Council prior to taking the assignment.

8—Lower Hewletts Farm—Read, letter dated 28th 11 September, 1942, from Mrs. Weston stating that the County War Agricultural Executive Committee had asked for certain trees to be felled and uprooted. RESOLVED, That the Borough Engineer carry out an inspection with Messrs. Castle & Son and report thereon to the Committee, if offer to sell to wood merchants is unsuccessful.

9—Salt's Farm, Dowdeswell—The tenant of this farm stated that he had been instructed by the County War Agricultural Executive Committee to keep more milking cows, and that for this purpose it would be necessary for certain repairs to be carried out, RESOLVED, That the Borough Engineer carry out an inspection with Messrs. Castle & Son and report thereon to the Committee.

10—Dowdeswell Court Sewer—The Borough Engineer reported that on 19th September, 1942, this sewer had been blocked by tree roots and sewage was flowing down the road ditches and there was a possibility that it would have eventually entered the Reservoir, Measures were taken to prevent this and it had been necessary to relay 16 yards of piping.

11—Inspectors' Uniforms—The Borough Engineer reported that the Inspectors' Uniforms which were last renewed in October, 1940, were now very much worn. He proposed that suitable lounge suits to which the buttons from the present suits could be transferred, should be purchased if difficulties arose in obtaining the standard type uniform. RESOLVED, That the recommendation of the Borough Engineer be approved and adopted,

12—Battle for Fuel—The Borough Engineer reported that a Fuel Economy Campaign would be held shortly with an exhibition at the Town Hall on 10th to 13th November, 1942, inclusive, and it had been suggested that this Undertaking, together with the Electricity Undertaking and the Gas Company, should pay the cost of the campaign which was not expected to exceed £150. RESOLVED, That responsibility be accepted for one-third of the cost of the campaign provided such amount be limited to £50, and that a Stand in support of water economy be provided.

13—Meeting of Joint Industrial Council—The Borough Engineer reported upon a meeting which he and Councillor Moore had attended in London on the 17th September.

14—Supply to Northway Camp—The Borough Engineer reported that in Tewkesbury received an application for the extension of the supply to Northway Camp by the laying of a 4 inch pipe from the

main in Tewkesbury Road. RESOLVED, That the application be approved and the Borough Engineer be authorised to make the connection provided the War Department pay the cost of the work and provide the necessary unskilled labour.

15—Water Rate Arrears—A statement of the Water Rate arrears was submitted. RESOLVED, That the Town Clerk be authorised to take all necessary action to recover the arrears, and that the Borough Engineer be authorised to disconnect the supply in cases where all other steps to obtain payment fail.

16—Dowdeswell—Fishing—An application for permission to fish in the reservoir was considered. RESOLVED That the applicant be informed that the Corporation have no power to grant permission in this case.

J. H. TRYE, Chairman.

260

#### **GENERAL PURPOSES AND WATCH COMMITTEE.**

**At a Meeting of this Committee held on Tuesday, 20th October, 1942.** Present— Alderman Ward, Councillors Green, Grimwade, Rev. de Courcy Ireland, and Smith (Alderman Ward in the chair). 1— Diseases amongst Animals—The Police Superintendent reported that the Borough was free amongst animals. from contagious diseases.

2—Hackney Carriage Licences—The Town Clerk submitted a report on the applications received for licences for hackney carriages and drivers. (a) Hackney Carriage Licences—The following applicants had been granted temporary licences which expired on 1st November— E. S. Roberts, W. Lewis, G. R. Parker, E. C. Rye, P. Goodman, R. A. Critchley, V. T. Nicholls, K. Nickalls, and V. W. Critchley. RESOLVED, That the same be renewed for the period 2nd November, 1942 to 5th June, 1943 being the date upon which the annual licences expire, subject to the vehicles being approved by the Police Superintendent and the Hackney Carriage Inspector and to the licensees undertaking to ply for hire at nights from the ranks.

(b) Adjourned application—F. T. Sims. This application was adjourned at the last meeting for further information to be obtained. RESOLVED, That the application be granted subject to the vehicle being approved by the Police Superintendent and Hackney Carriage Inspector and to the licensee undertaking to ply for hire at night from the ranks.

(c) G. H. Hunt and F. M. Elsom The Town Clerk reported that the applications made by Messrs Hunt and Elsom had being refused at the last meeting but the applicants had asked that the matter might be reconsidered in the light of additional information. RESOLVED, That the applications be granted subject to the vehicles being approved by the Police Superintendent and Hackney Carriage Inspector and to the licensees undertaking to ply for hire at night from the ranks.

(d) New applications.—The Town Clerk submitted applications for hackney carriage licences from E. S. Roberts, Miss M. O. Redman, E. C. Ralph, and R. C. Hall. RESOLVED, That the same be granted subject to the vehicles being approved by the Police Superintendent and Hackney Carriage Inspector and the licensees undertaking to ply for hire at night from the ranks.

(e) Drivers' Licences—RESOLVED, That the applications of W. Buckingham, Miss M. O. Redman, E. C. Ralph and R. C. Hall be granted subject to the same being recommended by the Police Superintendent.



(f) Consideration was given to complaints received of the difficulty experienced in obtaining taxis at night and also with regard to night orders booked by proprietors and not fulfilled RESOLVED, That the Town Clerk communicate with the Cheltenham Motor Hire Owners' Association and other firms providing taxi services, drawing their attention to the complaints and informing them that unless an improved night service is forthcoming, serious consideration will be given at the next Annual Licencing Committee to the withdrawal of licences in cases where it is known that proprietors are not providing such service.

3—Whitley Scale of Salaries—Read, letter dated 19th October from the Municipal Officers' Guild stating that on request the signed by 41 members, a special meeting of the Guild had been called with regard to the adoption by Council Whitley scales of salaries as the members were not satisfied with the progress made. At a Special Meeting held on the 16th October the Guild passed the following Resolution which they asked should be submitted to this Committee

“That in view of the great delay which has occurred in implementing the Council's decision to adopt the Whaley Council scale of salaries, the Council be asked to settle the grading of the Municipal officers without further delay and that any variations in salary resulting therefrom may be ante-dated to 1st April, 1942.”

The Town Clerk reported that he was in consultation with the Chief Officers on the lines indicated by the Committee. RESOLVED, That the matter be considered further At a Special Meeting of this Committee to be held on 27th October.

4- -South Western Provincial Council—RESOLVED, That the adjourned consideration of the letter dated 20th July from this Council with regard to post-war credits for members of H.M. Forces and other matters referred to in Minute No. 21 passed at the last meeting be referred to the special meeting to be held on 27th October.

5—Alterations of dates of Meetings—RESOLVED, That the adjourned consideration of this matter be referred to the special meeting to be held on the 27th October.

6—Cheltenham District Traction Co. stopping Places—The Town Clerk reported that in accordance with the recommendation of the Ministry of War Transport that stopping places on any given route should be some 440 yards distant from one another, the Company had submitted their proposals and a special meeting of the Traffic Sub-Committee would be held at an early date to consider the same.

7—Rodney Road Car Park—(a) The Town Clerk reported that the Chairman, after consultation with the Chairman of the Street and Highway Committee had authorised permission being granted to the Post Office Telegraphs for the construction of an underground telegraphic line across this car park subject to the surface, chain fencing and footpaths being made good to the satisfaction of the Borough Engineer and to the Post Office Authorities undertaking to remove the cable if the site is required for building or development against which the presence of the cable would militate; also to no damage being caused to the electricity cables.

(b) The Borough Surveyor reported that a gate post at the second opening had been demolished by collision with a N.F.S. vehicle, and that to avoid risk of further damage he had given instructions for the damaged brick work to be removed, as in his opinion this would assist vehicles in negotiating the entrance during hours of darkness.

8—Location of Retail Businesses Order, 1942—Read, letter dated 7th October from the Local Price Regulation Committee stating that they were charged by the Board of Trade to see that no new

retail business or extension to an existing business, dealing in goods the subject of this Order, was commenced without authority and asking the Council to co-operate by forwarding any information which may come to their notice. The Town Clerk reported upon the action proposed to be taken to supply this information. RESOLVED, That the same be approved.

261

9—House to House Collections Act, 1939 —Read, letter dated 24th September from the Cheltenham District Nursing Association forwarding statement of account in respect of the collection made during the year 1st April, 1941 to 31st March, 1942 and making application for a licence for the current year. RESOLVED, That the application be granted enabling the Association to make house to house collections in the Borough for the year commencing 1st April last subject to compliance with the House to House Collections Regulations.

10—Cheltenham College Fund for Educating sons of Engineers—The Town Clerk reported that he had received from the Solicitors acting on behalf of this Charity a notice, dated 22nd September, under Regulation 28 of the War Charities Regulations, 1940, delegating the responsibility for securing compliance with Section 3 of the War Charities Act, 1940 (namely, the keeping of proper books of account, audit and the retention of moneys of the Charity and other matters) to Mr. A. R. Belly, the Bursar of Cheltenham College and Secretary and Treasurer of the Charity. The Notice stated that Mr. Pelly had accepted such delegation. RESOLVED, That this be recorded.

11—Periodical Gas Tests—Read, report of gas tests made on the 24th and 28th September, 5th, 13th, and 16th October, which showed the calorific value on these dates to be 438.1, 481.4, 463.0, 443.7, and 442.5, B.Th.U. and the pressure 4.4, 4.3, 4.4, 4.3, and 4.6 inches of water.

12—Assistant Custodian, Municipal Offices—The Town Clerk reported that the Assistant Custodian commenced his duties on 15th October and he submitted an application received from him for payment of a proportion of his removal expenses amounting to £13 10 0. RESOLVED, That payment of half this amount be made.

13—British Restaurant Committee—The Town Clerk reported that this Committee met on 7th October.

They recommended (inter alia) as follows :—

(a) Montpellier Restaurant—Junior College. That the Organiser inform the Committee of the number of girls from the College attending this Restaurant accompanied by a Mistress, having regard to the fact that the Junior College have their own catering arrangements.

(b) School Meals in Rural Areas--That as Frampton Cooking Centre is open, the serving of meals from Peter's Restaurant by the W.V.S. to schools in the rural area be terminated.

(c) Morning and Evening Meals for Workers--That the provision of morning and evening meals be undertaken subject to the Ministry of Food making representations to the Ministry of Labour in regard to obtaining extra staff as the serving of three meals per day will necessitate working a double-shift system.

(d) St. Mark's Restaurant—That no official opening ceremony be held on 14th October.

(e) St. Margaret's British Restaurant—(i) That the Borough Surveyor prepare estimates for the erection of the Nashcrete Hut on the site belonging to the Black & White Motorways Ltd., and submit the same to the Ministry of Food for approval.

(ii) That the Esse Cooker at Peter's Restaurant be removed and used in the St. Margaret's Restaurant and that the coal range at Pate's Restaurant be transferred to Peter's.

(iii) That the Town Clerk requisition the land belonging to the Black & White Motorways Ltd., at the rear of 1 St. Margaret's Terrace for the erection of the St. Margaret's Restaurant, subject to the approval of the Ministry of Food.

(iv) That the Town Clerk communicate with the Ministry of Food with regard to the provision of public conveniences at St. Margaret's, this matter not to delay the erection of the Restaurant.

(f) Peter's Restaurant—That this Restaurant be transferred to the Education Authority immediately the arrangements made with regard to cookers in Minute (e) (ii) has been effected.

(g) Constitution of Committee—That the question of the appointment of additional members of the Council to this Committee be adjourned to the next meeting and that the Town Clerk consider and report on the constitution of the Committee. RESOLVED, That the proceedings of the Committee be approved and adopted.

14—Accommodation Committee—The Accommodation Sub-Committee reported that they met on 19th October, Present : The Mayor (in the Chair) Aldermen Tyre and Ward.

1—Municipal Offices----Black-out--The Town Clerk reported that the black-out to the Municipal Offices was ineffective in places and required repairing and certain additions. Two firms had been invited to submit tenders, RESOLVED, That the tenders be referred to the Borough Engineer to ensure that the works are sufficient for the purpose, with power to accept a tender.

2—Assistant Custodian—Erection of Counter—Two schemes were submitted for the erection of an enquiry desk in the vestibule of the offices, adjoining the staircase, for use by the Assistant Custodian one scheme providing for an open counter and one for enclosed accommodation. RESOLVED, That the scheme for the open counter be approved and the Borough Engineer authorised to carry out the work.

3—Office Accommodation—It was reported that, whilst the Ministry of Health were prepared to sanction the alterations to the Committee Room, they were not prepared to sanction those to the Council Chamber at the present time When this matter was considered in May last the estimated cost of the whole work was £230 and the estimated cost in September last of the work now approved by the Ministry was £98, although this figure may now be increased. The Town Clerk stated additional accommodation was urgently required but he did not feel justified at the present time in pressing the Council to proceed with the schemes which would restrict the accommodation for Committees. If a junior was employed to act as a messenger between his general office and the filing clerk's room on the top floor and to undertake certain other simple clerical duties and he could have the accommodation now occupied by the clerk to the Joint Water Board and the Delancey Hospital Trustees the proposals could be left in abeyance for the time being. RESOLVED, That the proposals be abandoned for the present, that the Town Clerk be authorised to take over the room now used by the clerk to the Joint Water Board, etc. and to engage a junior as suggested.

262

4—Accommodation—Communal Feeding Organiser---Further consideration was given to the accommodation for the Communal Feeding Organiser. It was suggested at the last meetin<sup>2</sup> of the Council that the Organiser should be transferred to the office on the ground floor which is being vacated by the Billeting Department. The Electricity Committee have now suggested that, if they are

to give up one office, they should release the room on the second floor, now occupied by the Sub-Station Inspector and the Public Lighting Engineer, who would be transferred to the ground floor leaving their present room for the Organiser. RESOLVED, That the previous resolution be amended and that the Communal Feeding Organiser be granted the use of the room on the second floor as suggested.

5—Proposed Canteen—The Sub-Committee have considered a suggestion that, in view of the hours worked by the staff, the fire watching of the premises and the difficulties of obtaining meals in the town, that a staff canteen should be provided. RESOLVED, That the Sub Committee agree to the proposal in principle and that the Town Clerk, after consideration of the accommodation available and other relevant facts, submit a further report to the Sub Committee.

6—Telephone—Complaints are constantly being made of the difficulty experienced in obtaining telephone numbers and the delays which occur. The Town Clerk reported that the present switchboard contained 8 lines, and, except for certain periods during the day, the present board is sufficient, but that during the busy periods the number of lines was insufficient to meet the purpose. In order to overcome this difficulty, it appears necessary to have additional lines installed, probably requiring a larger switchboard. RESOLVED, That the Committee be recommended to increase the number of lines to 14 and that the Town Clerk approach the Post Office Telephones Department and ascertain the cost of the extra installation.

7—Air Raids—Reserved Accommodation—The Sub-Committee have considered the decision of the Electricity Committee at their meeting on the 14th October, in which it is suggested that, in order to meet accommodation difficulties which arise after a serious raid on the town, consideration should be given to the provision of accommodation for all departments at some distance from the town. This accommodation would be in addition to the "first line" alternative accommodation which has been arranged in the case of the present accommodation being severely damaged or destroyed by enemy action. RESOLVED, That the Town Clerk discuss the proposals with the other chief and principal officers and report thereon to the Sub-Committee and that local estate agents be notified of the requirements. RESOLVED, That the proceedings of the Sub-Committee be approved and adopted.

15—Food Control Committee—The Town Clerk reported that under the Food Control Committees (Constitution) Order, 1942 it was necessary that the names of 15 persons for appointment to the local Food Control Committee for the year 1943, should be submitted on or before 31st October. RESOLVED, That the Town Clerk report upon this matter to the special meeting to be held on 27th October.

16—Early closing of Shops during Winter months—The Town Clerk submitted letter dated the 25th September from the Home Office with regard to the operation of the Defence Regulations providing the early closing of shops during the winter months, namely from 1st November 1942 to 6th March, 1943 inclusive. The Regulations provide for shops to be closed not later than 7 30 p.m. on the late day and 6 p.m. on other days, but the Council are empowered to substitute earlier or later closing hours provided that the substituted hours be not later than 8 p.m. on the late day and on one other day, and not later than 7 p.m. on one or more of the remaining days. Before making any Order, local authorities were required to take steps to ascertain the views of Representative Associations, shopkeepers and assistants who would be affected by the Order RESOLVED, That the Town Clerk communicate with the Chamber of Commerce and also with any Associations representing shop assistants informing them of the proposal that shops in the Borough be closed not later than 7 p.m. on the late clay and 6 p m on other days.

17—Petroleum Licences—(a) The Petroleum Inspector submitted list of persons who had not renewed their petrol licences. RESOLVED, That the Town Clerk inform them that if petrol is stored without a licence, proceedings will be taken without further warning and the Petroleum Inspector be instructed to seal the tanks.

(b) 39-43 Hewlett Road, 22 Lansdown Place Lane, and Messrs. T. W. Smith's premises, Maida Vale—The Petroleum Inspector reported that the premises of Messrs. Tibbles Motors, Ltd., Mr. C E. Tyley and Messrs. T. W. Smith had been taken over by a Government or other department and that until these proprietors resume occupation, the licences granted in respect of the above mentioned premises must lapse. As the premises were occupied in the manner above mentioned it is not possible for the tanks to be sealed. RESOLVED, That this be approved.

(c) F W. Woolworth & Co Ltd. RESOLVED, That the application of Messrs. Woolworth & Co. Ltd. to store petroleum in small quantities for sale for lighters be granted, subject to the spirit being stored in small containers and to these being housed in a metal container in the basement in a position indicated by the Petroleum Inspector and to a notice approved by him being exhibited.

(d) Harold Avery's Garage, Winchcombe Street—The Petroleum Inspector reported that Messrs. Harold Avery, Ltd. did not wish to renew their licence to store petroleum. RESOLVED, That the Petroleum Inspector be authorised to seal the tanks and that the licence be cancelled.

(e) Messrs. Waghorne's Garage, Shurdington Road—The Petroleum Inspector reported that the delivery arms had been removed from the pumps at this garage in accordance with the instructions given by this Committee.

18—Car Park Attendants—The Borough Surveyor reported that on the 19th October he transferred the attendant at the Promenade Car Park to other work but he had asked that when this work ceased in a few weeks' time he should be released for war work, but he wished to continue his contributions to the superannuation fund during his absence. RESOLVED, That the Council be recommended to agree thereto. The Borough Surveyor also reported that for the time being he considered it necessary that the attendant at the Rodney Road Car Park should be retained but if this became unnecessary he would report further upon the matter.

263

19—Cycle Allowances Councillor Grimwade informed the Committee that at the Meeting of the Street and Highway Committee held on the 19th October he had referred to the action of the J.I.C. in making recommendations to local authorities with regard to cycle allowances to be granted to their employees. The Town Clerk reported that the Street and Highway Committee were recommending the Council to inform the J.I.C. that it was considered that the question of cycle allowances was essentially a local matter and should be dealt with by authorities concerned who should determine the allowances to be granted and that matter was not within the jurisdiction of the J.I.C. RESOLVED, That this Committee support the resolution passed by the Street and Highway Committee.

20—Charlton Common—The Town Clerk reported that a notice had been received from the District Claims Officer that approximately 75 acres of this Common was required for training purposes, subject to certain conditions. RESOLVED, That the Town Clerk negotiate terms for compensation.

21—Leckhampton Hill—(a) The Town Clerk reported that an order had been made by a Government department with regard to certain land on Leckhampton Hill, as indicated on the plan which accompanied the order. The Borough Surveyor also reported that he had considered the conditions required by the authority concerned and did not anticipate that it would be necessary to remove any

trees or shrubs in the vicinity. RESOLVED, That the Town Clerk take all necessary steps in the matter and negotiate terms for compensation in respect of the land requisitioned.

(b) Underground Telegraphic Line—With reference to Minute No. 25 passed at the last meeting, the Borough Surveyor reported that he had interviewed a representative of the Post Office on the site and had now agreed the route for the proposed underground telegraphic line,

E. L. WARD, Chairman.

#### **FIRE PREVENTION COMMITTEE.**

**At a Meeting of this Committee held on Friday, 16th October, 1942.** Present—The Mayor ; Councillors Bush, Chinn and Grimwade ; Messrs. V. Ferguson (Chief Warden) and W. S. F. Harris (Councillor Grimwade in the chair).

1—Civil Defence (Compulsory Enrolment) Order, 1942—Read, letter dated 19th September, from the Ministry of Home Security in reply to the communication of the Town Clerk informing the Minister that in the opinion of this Committee it was desirable that the provisions of the Order should be extended to include youths of 17. It appeared that the Minister had signed an instrument directing that the ages of men should not be less than 18 years for the purposes of the Order and there was thus no change in the lower age limit and boys of 17 must be enrolled on a voluntary basis,

2—Office Equipment for Fire Guard Staff Officer—The Town Clerk reported that he had been in communication with the Regional Commissioner asking him to expedite the loan of furniture and equipment for this office and he submitted a letter dated 17th September stating that the Ministry of Works and Buildings were instructing their local office to do all they could to assist to help the Council in their difficulty.

3—Depot Superintendent—Read, letter dated 25th September; from the Regional Commissioner approving of a cycle allowance being made to Mr. A. C. Tyser in accordance with the approved scale.

4—Circular S.W. 227/1942. Regional Fire Consultative Committee—The Town Clerk reported that he had been in communication with the Town Clerk of Swindon, who had been appointed a member of the Consultative Committee, with regard to the matters which this Committee desired should receive consideration. The Town Clerk of Swindon intimated that he would be happy to raise these matters at the next meeting.

5—Civil Defence (Compulsory Enrolment) Order, 1941—The Town Clerk reported that he had been in communication with the Registrar General with regard to the use of the National Register in connection with the registration of fire guards under this Order and he submitted letter dated 29th September. The Registrar General pointed out that the question of whether and to what extent these records should be utilised in connection with the administration of this Order was under discussion with the Ministry of Labour and National Service and until a decision was reached, he was unable to authorise the use of the records for the purpose.

6—Emergency Static Water Supplies—(a) Read, letter dated 6th October from the Regional Commissioner approving of additional works for augmenting the static water supplies by 300,000 gallons capacity at an estimated cost of £1,765, which sum would be reimbursed in accordance with Fire Brigade Circulars 57/41 and 80/41.

(b) Read, letter dated 8th October from the Regional Commissioner approving of expenditure not exceeding £500 for re-lining with concrete and making good the existing clay-lined basin at Tennyson Road and stating that the expenditure would be reimbursed as above mentioned.

264

7—Civil Defence (Compulsory Enrolment) Order, 1941—Dentists—The Committee considered the recommendation of the Emergency Committee that the dentists indicated by them, comprising the anaesthetics and oxygen team at the General and Emergency Hospitals, should not be directed to perform fire guard duty away from their homes. RESOLVED, That the Emergency Committee be informed that the Fire Guard Staff Officer will arrange for the members of this team, only to be directed to undertake duty at the Hospitals at which they have to report in the event of enemy action and at their residences.

8—Circulars—The Town Clerk reported receipt of the following circulars :—

(a) S.W. Region.

No. 242—Civil Defence Duties (Compulsory Enrolment) Order, 1942. Supplementary registration, including exemptions and stocks of forms.

No. 246—Constitution of fire areas.

No. 248—Fire Prevention Orders. Prescribed and model forms of exemptions

No. 262—Reporting of incendiary bombs.

No. 264—Supplementary registrations under Civil Defence (Compulsory Enrolment) Order, 1942.

(b) Ministry of Home Security.

No. 183--Fire prevention at business premises with special reference to the enrolment of women, including amenities and supervision thereof.

No. 185—Compulsory Enrolment Order. Registration of Nuns.

No. 192—Sale of civilian helmets for fire prevention personnel on business premises and workers in commercial premises, small factories and the like.

No. 204—A.R.P. Practice. Incendiary bombs for the training of fire guards.

(c) Home Office.

No. 25a—Re-adjustment of boundaries of certain fire areas under National Fire Service (Alteration of Fire Areas) Regulations, 1942.

9- Fire Prevention (Business Premises) (No. 3) Order, 1942—The Standing Sub-Committee reported that they met on Wednesday, 14th October, 1942. Present—Councillors Bush, Chinn, Grimwade and Mr. V. K. Ferguson (Councillor Grimwade in the chair).

(a) Circular S.W. 233/1942—The Sub-Committee considered this circular which had been referred to them by the Committee, including the submission of a report required by the Regional Commissioner with regard to the amenities to be provided for women fire guards at business premises. The Fire Guard Staff Officer stated that although a notice had been inserted in the press, only six firms had submitted schemes. RESOLVED, That the Fire Guard Staff Officer be authorised to communicate with occupiers of business premises requiring detailed information on the lines

indicated in the circular letter submitted by him but that the issue of this circular be deferred pending the receipt of the leaflet by the Ministry of Home Security to be enclosed therewith, containing information as to the standard of accommodation required.

(b) Circular 183 from Ministry of Home Security—The Sub-Committee also considered this circular dated 24th September and the Memorandum enclosed therewith setting out the amenities to be aimed at for women fire guards at business premises and the minimum standards which should be regarded as satisfactory. The Ministry stated that where large numbers of women were employed in business premises for which the local authority was the appropriate authority, consideration should be given to the appointment of a woman officer to the fire guard organisation who would be responsible for the supervision of such amenities and the salary to be offered was indicated in the circular. RESOLVED, That the Town Clerk communicate with the Regional Commissioner informing him that having regard to the fact that approximately 10,000 women have been enrolled, it is considered essential that two women should be appointed for this work. RESOLVED, also, That in accordance with the request of the Ministry, the Fire Guard Staff Officer furnish to the Regional Commissioner an estimate of the additional equipment required for women fire guards, including armllets and steel helmets. RESOLVED, also, That a further meeting of this Sub-Committee be held when the Fire Guard Staff Officer is in a position to submit a detailed report in regard to the information to be supplied in accordance with circular S.W. No. 233.

The Town Clerk reported that a representative of the Regional Commissioner had informed him that it was not anticipated approval would be forthcoming for the appointment of more than one woman supervisor. The Fire Guard Staff Officer also reported that the leaflet referred to in paragraph (a) had been received from the Ministry of Home Security and the letters had been circulated to the occupiers of business premises.

RESOLVED, That the recommendations of the Sub-Committee be approved and adopted and that applications be invited for the post of woman supervisor at a salary of £250—£300 per annum, according to experience and qualifications, and that application be made to the Regional Commissioner for approval thereto.

(c) Read, letter dated 1st October from Miss J. K. Whitehorn, Assistant Fire Guard Staff Officer, asking if the Council wished her to take action with regard to the local government premises of which the local authority was the occupier. The Town Clerk reminded the Committee that it was the duty of the occupier to furnish information with regard to all female employees.

RESOLVED, That the Fire Guard Staff Officer ask Miss Whitehorn to undertake this work on behalf of the Council and to prepare a scheme for approval and that the necessary authority be issued to Miss Whitehorn for the purpose of obtaining the information.

10—Fire Guard Depot—Ladies College—The Chairman reported that in company with Councillors Bush and Chinn, the Deputy Town Clerk and the Fire Guard Staff Officer, he had attended a Committee of the Ladies' College on 29th September in regard to the use of rooms in the tower for a depot. The College Committee had previously offered accommodation for 12 fire guards but it was pointed out that a much larger depot than this would be required. After considerable discussion, the College Committee intimated that they were prepared to agree to 16 fire guards being accommodated, subject to their being in charge of a Depot Superintendent who should be the same person each night. The College Committee were informed that the Council could not employ a Depot Superintendent for such a small depot and were, therefore, unable to recommend this Committee



to accept the offer, but would bear this in mind in the event of a depot being established in the vicinity, when a sub-depot at the College might be provided.

RESOLVED, That the College be informed that the scheme at present in operation at their premises is impracticable and insufficient and that the Fire Guard Staff Officer prepare a scheme providing for a minimum of 12 fire guards to be on duty each night and that the same be forwarded to the College Council RESOLVED, also, That having regard to the difficulties likely to be encountered in connection with the use of the tower as an observation post, the Town Clerk investigate the possibility of a post being established at other suitable premises in the vicinity.

265

11—Fire Guard Officers' Course, Exeter, 18th-20th September—The Committee considered the report of Miss J. K. Whitehorn, Assistant Fire Guard Staff Officer, with regard to this course, which report had been circulated to the members. The Committee considered the following matters arising from statements made by representatives of the Regional Commissioner;

(a) Compensation for War Service Injury—The status of Fire Guard Staff Officers and Assistants was stressed and it was stated that these officers were local authority officers and were not members of the Civil Defence Services, and not entitled to compensation for war service injury. RESOLVED, That the Town Clerk report to the next meeting of this Committee with regard to the question of Workmen's Compensation or other insurance to be effected for these officers, and that, in the meantime, the Borough Treasurer be instructed to provide the necessary cover.

(b) Clearance of Lofts Order, 1942—Having regard to the statements made during the Course with regard to the operation of this Order, the Town Clerk communicate with the Ministry of Home Security on the lines now indicated. RESOLVED, That the thanks of this Committee be conveyed to Miss Whitehorn for her excellent report.

12—Light Trailer Pumps--The Town Clerk reported that he had been in communication with the Regional Commissioner in accordance with Minute No. 7 passed at the last meeting and he submitted letter dated 10th October stating that endeavours were being made to obtain the issue of a pump. The Regional Commissioner expressed appreciation of the efforts made in organising a party to man the pump. RESOLVED, That the Town Clerk again communicate with the Regional Commissioner stressing the need for the issue of pumps and drawing his attention to the views expressed by the Regional representatives at the Fire Guard Staff Officers' Course held at Exeter as to the importance of training fire guards in the use of such pumps.

13--Head Fire Guards--The following nominations were submitted :—

Division A	Mr. W. A. Stacey.	Division E	Mr. H. Wood.
Division B	Mr. F. Connor.	Division F	• Mr. Mapp.
Division D	Mr. F. E. Huckfield.		

RESOLVED, That the nominations be approved and confirmed and that a meeting of this Committee be held at an early -date to meet the Head Fire Guards.

14—Staff—(a) Assistant Fire Guard Staff Officers—The Town Clerk submitted letter dated 15th October from Mr. W. A. King asking to be released from his appointment at an early date owing to ill-health. RESOLVED, That he be released as from 17th October. The Fire Guard Staff Officer also reported that Mr. D. Day had obtained another appointment and asked permission to take up his

duties as soon as possible. RESOLVED, That he be released as from 24th October, but that the Fire Guard Staff Officer be authorised to engage him as an Instructor at the prescribed fee to carry out training of fire guards in the evening.

(b) Read, letter from Mr. E. T. Bradley, Assistant Fire Guard Staff Officer, stating that he had now completed three months' service and asking to be placed on his maximum salary. Mr. Bradley stated that many of the local authorities in the country were paying cost of living bonus and he asked for this to be applied to his appointment as from 6th July last. RESOLVED, That the Town Clerk communicate with the Regional Commissioner and report to the next meeting of this Committee.

(c) The Fire Guard Staff Officer reported that his Assistants had asked for a ruling on the hours of duty which they were required to perform, and as to overtime rates for duties beyond these hours. It was pointed out that a considerable amount of night duty had to be undertaken for which no payment was made. RESOLVED, That the Town Clerk refer the matter to the Regional Commissioner and report thereon.

(d) Depot Superintendents—The Fire Guard Staff Officer reported that Mr. G. Bennett had terminated his appointment on 3rd October having obtained another post. He also reminded the Committee that the position vacated by Mr. H G. Staite on his appointment as Assistant Fire Guard Staff Officer had not been filled. RESOLVED, That the Town Clerk communicate with the Regional Commissioner pointed out the difficulties experienced in obtaining suitable applicants for the appointments at the salaries authorised and urging reconsideration of the matter. RESOLVED, also, That applications be invited for the four vacant positions at salaries approved by the Regional Commissioner.

15—Prosecutions--The Town Clerk reported that proceedings had been instituted against Frank Hayward and J. W. Pope for failure to comply with the provisions of the Fire Prevention :regulations. The case against Frank Hayward had been withdrawn on production of a certificate that he had been exempted from military service on certain grounds. J. W. Pope was fined and sentenced to two months' imprisonment.

16—Damage to Clothing and Issue of Supplementary Coupons—The Town Clerk submitted circular dated July, 1942, from the Ministry of Home Security stating that persons not being members of the fire guard organisation of the local authority, performing duty at business premises and sustaining loss or damage to clothing on or after 22nd September, 1941, were entitled to claim compensation and to obtain supplementary coupons, subject to certain conditions.

17—Nazareth House—The Town Clerk reported that in accordance with circular S.W. 215, arrangements had now been made for the Home Guard to provide a fire guard of six men per night at these premises.

18—Fire Guard--The Fire Guard Staff Officer submitted his report. (a) Civil Defence (Compulsory Enrolment) Order, 1942—Registration commenced on 26th September in accordance with the arrangements made, but from information obtained from the Ministry of Labour and National Service, it was estimated that approximately 1,000 women had failed to register. The total number of persons registered to date was 10,483 women and 798 men : of this number 556 women and 274 men were already performing duty at business premises ; of the 4,332 women who are apparently available for duty, only 988 had claimed exemption, and of the 321 men, only 79 had claimed exemption. The total registration for the Borough under both Orders is 22,642. (b) Depots---The Fire Guard Staff Officer reported that a quantity of equipment had been delivered but until the bunks were received, depots could not be established.

(c) Training—A large number of classes were being held weekly. A course for supplementary instructors was held last month and 24 out of 31 trainees passed their examination. A further course was commenced on 14th October.

(d) Compulsory Training—The Fire Guard Staff Officer reported that occupiers of business premises were being circulated with regard to this matter.

(e) Invasion Exercise-3<sup>rd</sup>/4th October—The Fire Guard Staff Officer reported that 22 minor incidents incorporating fire guards had been staged. These were insufficient to test fully the organisation throughout the Borough. A great deal of enthusiasm was shown but generally the team work was not good, attention not having been paid to the need of assembly and rallying points. There was an absence of sufficient static water and a lack of knowledge on the part of fire guards as to where water could be obtained. There was also a lack of fire guards on duty in business premises areas, and it was discovered that many fire guards also have other civil defence duties to perform and were on duty in these capacities. It was easy to detect fire guards who had received training and had worked as teams but, unfortunately, the majority did not know the people with whom they were working and seemed content to leave things to chance rather than working to a plan. This applied generally to fire guards who had not been trained. The Fire Prevention Department was manned continuously for 26 hours by members of the staff. RESOLVED, That a copy of the report be furnished to the Regional Commissioner.

(f) Fire Guard Competition—This competition was held on 11th October and the following teams were successful :—

Mayor's Cup ... .. Members of Girls' Training Corps (Jose Willis, Mary Holder and Peggy Whittick).

Chamber of Commerce Trophy... Messrs. C. Dartnell, L. R. Toms and F. W. Burnett.

(g) Depot Superintendents—The Fire Guard Staff Officer reported that the Superintendents had been advised of circular S W. 25611942 inviting them to enrol as members of the Wardens' Service.

(h) Operational Duties of Staff—The Fire Guard Staff Officer submitted information with regard to the operational duties of his staff in the event of enemy action. RESOLVED, That the same be approved and the Emergency Committee informed accordingly.

(i) Office Equipment—RESOLVED, That the Fire Guard Staff Officer be authorised to purchase two typewriters and a filing cabinet.

19—Monthly Report of Column Officer—Column Officer J. R. Jones reported that since the last meeting the National Fire Service had attended 5 calls to fire as follows:-

1942		1	942
28th September	33 Montpellier Villas.		9th October ... Plough Hotel Yard.
6th October	Reddings Farm.		9th " Christ Church
7th " ...	Liberal Club Car Park.		

20—Clerk—Subsistence Allowances—The Town Clerk reported that in accordance with Minute No. 12 passed at the last meeting, Mr. F. Jukes had been appointed for a trial period for the work of assessing, checking and making payments in connection with subsistence allowances and had been

seconded to the Fire Prevention Department by the Finance Department He commenced his duties on the 14th October at a wage of £5 per week.

H. C. GRIMWADE, Chairman.

#### **ALLOTMENTS COMMITTEE.**

**At a Meeting of this Committee held on Monday, 12th October, 1942.** Present—Councillors Addis, Bendall, Bush, Compton, Green, Smith and Thompson ; Messrs. Ball and Roe (Councillor Smith in the chair).

1—Cultivation—(a) The Deputy Gardens Superintendent reported on the monthly inspection of the allotments when it had been found that 41 allotments were not in a good state of cultivation, some being partly covered with seed bearing weeds. The Town Clerk had communicated with the tenants, and in many cases, they had promised to remedy the complaint. RESOLVED, That the Town Clerk be authorised to obtain possession in appropriate cases of any allotments which remain uncultivated.

(b) 84 Hatherley Park—The Deputy Gardens Superintendent also reported that he had made an inspection of allotment No. 84 Hatherley Park referred to in Minute No. 2 passed at the last meeting of this Committee from which it appeared that no cultivation had been carried out for some considerable time and there were practically no crops on the land. RESOLVED, That the Town Clerk communicate with the tenant of this plot, and that he be authorised to obtain possession of the land if necessary.

(c) General Observations—The Deputy Gardens Superintendent reported that, on the whole, allotment holders had satisfactorily harvested their crops during the past month, and many were making use of compost pits which provided an ideal substitute for organic manure. In some cases the allotment holders were not making sufficient progress with their cultivation but this appeared to be due to long working hours.

267

2--Seed Potatoes—The Town Clerk submitted memorandum from the Ministry of Agriculture dated 29th September stating that it was of the highest importance that as large a quantity as possible of seed potatoes should be moved to destinations before December having regard to transport-difficulties. The Ministry asked that everything should be done to advise gardeners and allotment holders to place their orders immediately, and to take delivery as soon as possible. RESOLVED, That this matter be referred to the Horticulture Committee and that the Town Clerk communicate with the Cheltenham and District Allotments and Gardens Society informing them of the recommendations of the Ministry.

3—Autumn Produce Show—The Chairman reported that the Cheltenham Autumn Produce Show Committee had expressed appreciation of the assistance given by members of the Parks Department in connection with the organisation of the Show. RESOLVED, That the Chairman convey the thanks of this Committee to those who rendered such valuable assistance.

4—Sewage Sludge—The Town Clerk reported that the question of the supply of sewage sludge for use by allotment holders had been considered by the Public Health Committee, and the Council had now agreed to allotment holders being supplied with sludge, free of charge, subject to their providing the necessary transport, and assisting with the loading of lorries. The Allotments and Gardens Society had been informed to this effect, and they had intimated that they were circularising their members with regard thereto.

5—Land, Greenhills Road—The Town Clerk reported that the solicitors acting for the owner of the land adjoining "Septembre" had asked for the requisition notice to be withdrawn on the understanding that their client would be willing to let the land as allotments to tenants nominated by the Council and on the same terms as those applicable to the other allotments let by the Council. RESOLVED, That the Town Clerk be authorised to release the land subject to the conditions mentioned.

6—Additional Land—The Town Clerk submitted list of applicants for allotments for whom land was not available. RESOLVED, That he be authorised to take steps for the acquisition of land in the Park area as indicated by the Sub-Committee at their meeting on the 27th August last.

P. T. SMITH, Chairman.

#### **PARKS AND RECREATION GROUNDS COMMITTEE.**

**At a Meeting of this Committee held on Monday, 12th October, 1942.** Present—Councillors Addis, Bendall, Bush, Compton, Green, Smith and Thompson (Councillor Green in the chair).

1—Brooklyn Road Playing Field—(a) Football Pitches—With the approval of the Chairman, pitches had been offered to the following Clubs in place of those mentioned in Minute No. 4 passed at the last meeting of this Committee, who with the exception of the Cheltenham United Defence Services R.F.C., had intimated that they were unable to accept a pitch on the terms and conditions laid down by the military authorities :—

M. E. Stace Sports Club. T. Moraghan. Patesian R.F.C. RESOLVED, That this be approved.

(b) Read, letter dated 16th September from the War Department Land Agent stating that the military authorities were pre-pared to accept a payment of £15 by the Council for the use of the ground during the football season subject to any necessary adjustments if the permit was withdrawn.

2—Pittville Gardens—Read, letter dated 20th September from the military authorities stating that a hole had appeared in the ground over the well in the south-west corner of these gardens. RESOLVED, That the Borough Engineer be asked to submit a report to the next meeting of this Committee.

3—Cycle Allowances—In accordance with the recommendation of the General Purposes Committee at their last meeting, IT WAS RESOLVED, That the cycle allowances granted to the two foremen of the Parks Department, namely, L. Hyett and W. H. Stanton, be increased to 15s per quarter.

4—Parks and Gardens Superintendent—The Committee reviewed the position created by the death of the Parks and Gardens Superintendent, and gave careful consideration to the reputation which had been built up by Cheltenham and to the position which it was hoped Cheltenham would occupy after the War. The Committee also had in mind the acute difficulties in many directions now being experienced by the department and those which would arise at the conclusion of hostilities, particularly the extensive propagation necessary to restore the parks and gardens to a peace time basis, and they felt it was important that plans should be formulated which could be put into operation as soon as practicable after the War. They, therefore, decided that it was essential that the late Parks and Gardens Superintendent should be replaced by a permanent official and that the appointment should be made at an early date, and RESOLVED, That the Council be recommended to invite applications for the post at a salary of £500 per annum, rising by annual increments of £25 to a maximum of £650 per annum, plus house, coal and light and appropriate car allowance.

5—Food Production—The Deputy Gardens Superintendent reported that during the month of September the sale of produce at the market amounted to £67 12s. 1d., and he had supplied the British Restaurants with produce to the value of £31 0s. 10d. for the same period.

6 Potato Crop—The Deputy Gardens Superintendent reported that the potato crop from the field at Brooklyn Road had been very poor, and it was not advisable to plant this land with potatoes next season. He recommended that green crops should be planted in substitution in order that the British Restaurants might be supplied. RESOLVED, That this be approved and that the question of the acquisition of additional land for potatoes be adjourned to the next meeting of this Committee, and that in the meantime, enquiries be made to ascertain if suitable land is available for the purpose.

268

7—Tewkesbury Road Playing Field—Pavilion The Chairman reported that in company with the Deputy Gardens Superintendent he had made an inspection of the pavilion on this playing field and recommended that certain repairs should be carried out to preserve the structure, including the creosoting of the woodwork, RESOLVED, That the Borough Engineer be to have the repairs carried out, hut that he be informed that the Parks Department would be willing to assist with till' creosoting.

8-Montpellier Gardens--(a) The Deputy Gardens Superintendent reported-that during the period 1st April to 31st September receipts amounting to £609 3s. 9d. had been taken for tennis, putting and the hire of chairs, as compared with £561 12s. 0d. for the same period last year.

(b) Girls' Training Corps Parade—The Chairman reported that he had granted permission for the use of these gardens by the Girls' Training Corps on the 10th October for a parade. RESOLVED, That this be approved.

9—Sandford Park—The Chairman reported that in accordance with Minute No. 2 (a) passed at the last meeting of this Committee he and the Deputy Gardens Superintendent had inspected the trees adjoining "Rosehurst" and recommended that several of the trees be lightly pruned in order to minimize the complaint of the occupier, but it was not proposed to undertake any severe lopping of the trees as this would impair their beauty. RESOLVED, That this be approved.

10—Hatherley Park—RESOLVED, That the Town Clerk insert an advertisement in the press inviting applications for the post of temporary custodian for this Recreation Ground at a wage of £3 8s. 6d. per week.

11—Essential Work (General Provisions) Order, 1942—RESOLVED, That application be made to the Ministry of Labour and National Service for this Order to be applied to the staff of the Parks Department engaged wholly on food production.

W. J. GREEN, Chairman.

#### **RATING COMMITTEE.**

**At a Meeting of this Committee held on Thursday, 8th October, 1942,** Present—Alderman Ward; Councillors Bettridge and Moore (Alderman Ward in the chair).

1—Proposals—The Committee considered one proposal submitted by the Rating and Valuation Officer which had been deferred for further consideration. RESOLVED, That as enquiries had not been completed, consideration of this application be deferred until the next meeting.

2—Collection of Rates—The Rating and Valuation Officer submitted his report on the collection of rates for the half-year ended the 30th September last.

3—Unpaid Rates—A statement of unpaid rates for the half-year ended the 30th September last was submitted and signed by members of the Committee.

4-97 Gloucester Road—The Committee considered an application by the occupier of these premises for a reduction of rates, in view of the fact that one half of the shop was being lent for a Fire Guard Post. RESOLVED, That so long as one half of the shop is used for a Fire Guard Post an allowance of £6 per annum be made to the occupier off the rateable value.

E. L. WARD, Chairman.

#### FINANCE COMMITTEE.

**At a Meeting of this Committee held on Thursday, 22nd October, 1942.** Present—The Mayor ; Aldermen Pruen, Taylor and Ward ; Councillors Biggs, Garland and Grimwade (Alderman Taylor in the chair)

1—General Rate—Read, report of the Borough Treasurer, dated 22nd October, on the collection of the First Instalment of this Rate. Amount collected £127,227 ; Leaving £5,866 outstanding.

2—Water Rate—Read, report of the Borough Treasurer dated 22nd October on the collection of this Rate for the half-Year ended 30th September, 1942. Amount collected £29,877 ; outstanding £338.

3—Electricity Charges—The Borough Treasurer reported on the collection of Electricity charges since the last Meeting.

4--Accounts Rota Committee—Reported Meeting on the 22nd October, Present—Alderman Taylor ; and Councillor Grimwade (Alderman Taylor in the chair).

The account, were examined and recommended for payment. RESOLVED, That this recommendation be approved and adopted.

269

5—Cycle Allowances—In accordance with the recommendation of the General Purposes Committee IT WAS RESOLVED, That the cycle allowances granted to the two Junior Clerks in the Borough Treasurer's department be increased to 15s Per quarter.

6—Librarian—The Committee considered the letter dated 2nd October from the Town Clerk of Gloucester, with regard to the appointment of Mr. Herdman as Acting Librarian for that City during the time the City Librarian was serving with H.M. Forces, which appointment had been approved in principle by the Council at their last meeting. The Gloucester City Council had suggested that Mr. Herdman should be permitted to receive a payment at the rate of £100 per annum for his own personal use, the amount being paid partly as an honorarium and partly as a contribution towards his expenses. RESOLVED, That in the event of the Library Committee agreeing, the Council be recommended to approve the proposal made by the Gloucester City Council set out above, provided that no expenses or superannuation contributions be payable by this Council.

7—Fire Prevention—Clerk—The Town Clerk reported that after consultation with the Chairman of this Committee and of the Fire Prevention Committee, Mr. F. Jukes had been appointed for a trial period for the work of assessing, checking and making payments in connection with subsistence

allowances and had been seconded to the Fire Prevention Department. He commenced his duties on 14th October at a wage of £5 per week.

8—Clarence Parade Conveniences—The Town Clerk referred to a case in which articles left in the cloakroom at these conveniences were found missing when the owner called and produced the ticket issued for the same. RESOLVED, That the Borough Treasurer be instructed to effect a policy of insurance up to £50 in any one year to cover loss.

9—Superannuation—(a) Mr. R. Owen Seacome—Read, letter dated 17th October from the Ministry of Health with regard to the appeal made by Mr. Seacome against the decision of the Council to calculate the amount of his superannuation allowance on the average remuneration during the five years ended 17th November, 1934. The Minister stated that he had reached the conclusion that the superannuation payable to Mr. Seacome under the Acts of 1937 and 1939 should be calculated on the average remuneration received by him during the period of five years immediately preceding 1st April, 1939, and the Minister thereby determined accordingly. RESOLVED, That a superannuation allowance be paid to Mr. Seacome in accordance with the Minister's decision and Minute No, 5 passed by this Committee on the 24th July last.

(b) Highways Superintendent—Mr. W. R. Armistead—It was reported that Mr. Armistead had applied for the return of his contributions consequent upon the termination of his employment by the Council, The contributions paid by him amounted to £355 4s. 6d., which with interest amounting to £108 8s. 10d. made a total of £463 13s. 4d. RESOLVED, That Mr. Armistead be repaid his contributions plus interest.

(c) Promenade Car Park Attendant—A. E. Bridges—The Town Clerk reported that the Borough Surveyor had recommended to the General Purposes Committee that in view of the reduction in the number of cars, it was not now necessary to provide a car park attendant in the Promenade. It had therefore been arranged for the Attendant (Mr. A. E. Bridges) to undertake other work for a short period. but Mr. Bridges had asked that on the termination of this employment he should be allowed to take up work of National importance, but he wished to continue his contributions to the Fund. RESOLVED, That this be approved.

(d) Horse Driver—A. H. Webb—The Borough Treasurer reported that A. H. Webb, who was in receipt of an allowance of 9s 5d. per week, died on the 9th October.

(e) Waterworks Employee—H. C. Howes—The Borough Treasurer reported that H C. Howes, who was in receipt of an allowance of £44 10s. 0d. per annum, died on the 16th October.

10—Loans—The Borough Treasurer reported that since the last meeting loans amounting to £20,500 had been renewed for a period of ten years, and that a notice had been received with regard to the withdrawal of loans amounting to £13,060, RESOLVED, That the Borough Treasurer be authorised to accept the offer of the Cheltenham and Gloucester Building Society for an advance of £10,000 for 10 years at the rate of interest indicated by this Committee.

11—Tax Reserve Certificates—The Borough Treasurer reported that tax reserve certificates to the value of £25,000 had been purchased.

12—Claims for Treasury Grants—The Borough Treasurer submitted a statement with regard to the outstanding amounts due for grants payable by various Government Departments.

13—Report and Control Centre—The Town Clerk reported that the Emergency Committee had made application to the Regional Commissioner for approval of expenditure amounting to £2,384 5s. 0d.,



being the amount of the lowest tender received for the erection of the new Report and Control Centre. The Regional Commissioner had intimated that he did not anticipate that approval would be forthcoming for the whole of this expenditure and it was anticipated that approximately £434 would fall to be borne by the local rate. The Emergency Committee came to the conclusion that in view of the urgency of the matter they had no alternative but to commence the work, and this had been done. RESOLVED, That the Council be recommended to bear any expenditure involved between the approved figure for the Control Centre and the contract price.

P. P. TAYLOR, Chairman.

270

### **Borough of Cheltenham.**

Municipal Offices, Cheltenham,

5th November, 1942.

Sir (Madam),

You are hereby summoned to attend, the **Meeting of the Council to be held at THE TOWN HALL on MONDAY, the 9th day of November, 1942, at TWELVE NOON**, at which Meeting the following Business is proposed to be transacted, and any other business that may legally be transacted at such Meeting.

1. To elect the Mayor for the ensuing year.
2. To approve and confirm the Minutes of the Meeting of the Council held on 30th October, 1942.
3. To appoint Committees for the ensuing year.
4. To appoint eight Members of the Guardians Committee, and to nominate four other persons to serve on the Committee.
5. To appoint six Members of the Cheltenham and Gloucester Joint Water Board.
6. To appoint six members of the Joint Airport Committee.
7. To appoint eight Members of the Assessment Committee.
8. To appoint representative Trustees of Delancey Hospital to fill vacancies caused by expiration of terms of office of Councillors Howell and Grimwade, and Messrs. T. A. D. Clarke, P. P. Davis, and Dr. R. Davies.
9. To appoint members of the Education Committee to fill vacancies caused by expiration of terms of office of the Rev. Canon J. B. Goodliffe and Rev. Canon P. M. C. Johnstone (representing Managers of Non-provided Schools), Mr. A. G. Dye (representing the Local Teachers' Association), Mrs. I. James (representing Cheltenham Grammar School), and the Rev. IL Clarkson, being a person acquainted with the needs of the various kinds of schools.

Yours faithfully,

Town Clerk.

At the conclusion of the Council Meeting the Council will meet as the Local Pension Committee for the Borough.

Business.

1. To read the Minutes of the last Meeting.
2. To appoint Sub-Committee for the ensuing year.

To each Member of the Council.

PLEASE NOTE TIME AND PLACE OF MEETING.

MEMBERS ARE REQUESTED TO WEAR THEIR ROBES.

### **Borough of Cheltenham.**

**At a Quarterly Meeting of the Town Council of the Borough of Cheltenham, duly convened and held at the Municipal Offices in the said Borough, on Friday, 30th October, 1942, at 3 p.m.** Present :

The Mayor (Councillor T. Wilfred Waite, J.P.) in the chair.

The Deputy Mayor (Councillor John Howell, C.B.E., F.R.C.S., J.P.)

Aldermen Lipson, M.A., M.P., Pates, Pruen, Taylor, Capt. J. H. Trye, C.B.E., R.N. (Reid.), and Clara F. Winterbotham. M.B.E., J.P. ; Councillors Addis, J.P., Bayliss, Bendall, Bush, Chinn, Compton, Rev. de Courcy Ireland, M.A., Fildes, Garland, Green, Grimwade, Dr. Hayward, M.B.E., M.P., B.S., Moore, Readings, Smith Thompson and Till.

Apologies—Apologies for absence were received from Alderman Leigh James, Councillors Avery, Barnett, Bettridge and Lt.-Col. Biggs.

1—Minutes of Previous Meeting—RESOLVED, That the Minutes of the Monthly Meeting of the Town Council held on the 5th October, 1942, having been printed and a copy sent to each Member of the Council, be taken as read, and that the same be adopted and confirmed.

2—Emergency Committee —RESOLVED, That the Report of the Emergency Committee of their Meetings held on the 10th and 28th October, 1942, be received.

3—Proceedings of Committees —RESOLVED, That the proceedings of the under-mentioned Committees at their Meetings held on the dates respectively appearing be approved and confirmed :—

Public Health ... . Meeting held October 12

Street and Highway Meeting held October 19

Except that Minute No. 25 (a) with regard to the appointment of Technical Assistants for the Borough Surveyor's department be amended and that the appointments be made on a temporary basis, a proportion of the salaries being charged to the Government or other departments for whom work is undertaken by the assistants so appointed. RESOLVED, also, That the proceedings of the Traffic Sub-Committee at their Meeting held on 23rd October, be approved and confirmed.

Maternity and Child Welfare Meeting held October 14

Town Planning .. Meeting held October 15

Town Improvement and Spa Meeting held October 16

Except that Minute No. 3 (c) be amended, the receipts in respect of Sandford Park Swimming Pool for the 1942 season being £2,997 15s. 10d. and not £29,997 15s. 10d. as stated in the Minute.

Electricity and Lighting Meeting held October 14

Water ... Meeting held October 13

General Purposes and Watch Meetings held October 20 & 27

Subject to an Amendment moved by Alderman Capt. Trye and seconded by Councillor Bush :-----  
"That Minute No. 7 of the Meeting held on 27th October relating to the adoption of the Whitley Scales of Salaries for the administrative, technical, professional and clerical services, be deferred until the Meeting of the Council to be held on 7th December."

RESOLVED, Also, That the application of Mr. A. R. Wilson for transfer of his hackney carriage licence No 16 to car FVW 561 in place of his existing car, which is out of repair, be granted, subject to the vehicle being approved by the Police Superintendent and Hackney Carriage Inspector.

Fire Prevention Meeting held October 16 ...

Allotments ...Meeting held October 12

Parks and Recreation Grounds Meeting held October 12

Except that Minute No. 4 be amended and that coal, light, power and gas be excluded in connection with the appointment of Parks and Gardens Superintendent , also that the terms of Minute No. 6 (5) passed by the Finance Committee on the 26th September, 1939, and duly confirmed by the Council, be not applied to this appointment.

(An Amendment moved by Alderman Lipson and seconded by Councillor Grimwade "That Minute No 4 relating to the appointment of a Parks and Gardens Superintendent, be referred back for further consideration" was lost).

Rating Meeting held October 8

Finance ... Meeting held October 22

RESOLVED, also, That an Order on the Borough Treasurer be signed authorising him to pay to the several Corporations, Companies and Persons mentioned in the Schedule of Accounts, the sum of money set opposite their respective names, and such additional sums as may become payable during the month in respect of current Contracts upon the Certificate of the Architect or Officer under whom the work is carried out.

1-Cleeve Common Conservators— RESOLVED, That Alderman rates, Councillors Green and Waite be re-appointed Cleeve Common Conservators for a further term of three years, expiring On 30th October, 1945.

T. WILFRED WAITE, Mayor.

272

#### **GENERAL PURPOSES AND WATCH COMMITTEE.**

**At a Special Meeting of this committee held on Tuesday, 27th October, 1942.** Present-The Mayor; Aldermen Clara F. Winterbotham, Pruen, Capt. Trye and Ward ; Councillors Rev. de Courcy Ireland, Green and Grimwade (The Mayor in the chair).

1-Dates of Committee Meeting Fixtures- The Town Clerk reported that owing to shortage of staff, the printers required more time to print the Minutes. He submitted the undermentioned revised list of Committee Meetings which had been so arranged as to allow a longer interval between the day of the last Committee and the day the Minutes were sent to the Council. RESOLVED, That the revised list be approved, subject to any modification which may be necessary to fit in the various Education Sub-Committee Meetings :—

1ST WEEK	Monday ...	Town Council.3 p.m.
	Thursday...	Rating ... 3 p.m.
	Friday	Art Gallery ... 11 a m.}
		Public Library 5 p.m. } as necessary.
2ND WEEK	Monday ..	Allotments .. 10 30 a.m.
		Parks and Recreation Grounds
		Public Health 2.45 p.m.
	Tuesday ...	Water ... .. •• . 2 45 p.m.
		Electricity ... — 4 p.m.
	Wednesday	Fire Prevention ,. ... 2.45 p.m.
		Maternity and Child Welfare••• 4.30 p.m. Quarterly.
	Thursday—.	Town Planning ... .. 3 p.m.
	Friday ..	Cemetery and Crematorium 2 30 p.m. (alternate months).
		Town Improvement and Spa 3 p.m.
31iD WEEK	Monday ...	Street and Highway .. 3 p.m.
	Tuesday ...	General Purposes and Watch ...3 p.m.
	Thursday.—	Housing ... .. 3 p.m. (alternate months).
	Friday —	Finance 3.30 p.m.
4TH WEEK	Thursday —.	Minutes to be sent to Members

NOTE—The above Time Table is for a four Monday month. When flue Mondays in month, the Committees for second week to be transferred to third week, and the Committees for third week to be transferred to the fourth week, thus leaving the second week free of Committee Meetings

2—Cheltenham and Gloucester Joint Water Board -The Mayor reported that Mr. R. Owen Seacome was retiring from the Clerkship to the Board as from the 1st November, 1912. The Board had agreed to the Town Clerk of Cheltenham being appointed Clerk in accordance with the Cheltenham and Gloucester Joint Water Board Act, 1936 and he would be formally appointed at the Annual Meeting of the Board on the 17th November RESOLVED, That this be approved, and that the salary attached to the appointment be pain by the Town Clerk into the Council funds

3—" The Cheltenham Graphic "—The Town Clerk reported that Mr. C. H. Taylor, the General Manager of the " Echo" had offered to present to the Council a complete set of 40 volumes of the "Graphic " which unfortunately they had had to cease publishing during the War. RESOLVED, That the offer be accepted and that the best thanks of the Council be conveyed to Mr. Taylor for his generous gift.

4—Attendance Return—RESOLVED, That the annual return of attendances of members of the Council at Council Committee Meetings during the current year be not prepared this year.

5—Food Control Committee—The Town Clerk reported that in pursuance of article 7 of the Food Control Committees (Constitution) Order, 1942, the Divisional Food Officer had required that the names of 15 persons for appointment to the Local Food Control Committee for the year 1943 should be submitted on or before 31st October. The Order provided that the Committee should consist of five trade members and ten consumer members, at least two of the latter being women RESOLVED, That the following be appointed members of the Food Control Committee for the year 1st January to 31st December, 1943,—

Councillor T. Wilfred Waite.

Alderman Capt. J. H. Tyre, C.B.E., R.N. (retired)

Alderman A. S. F. Pruen

Councillor G. B. Compton.

Councillor J. B. Till.

Lieut. Col. J. F. Tarrant (representing Ladies' College),

Alderman Clara Winterbotham

Mrs. J. G. Hooper (representing working class women)

Mrs. K. Greening

Mr. W. J Roberts (representing Grocers).

Mr. N. C. Olive (representing Fishmongers).

Mr. P. E. Gardner (representing Bakers).District Trades Council).

Mr. J. R. Habgood (representing Cheltenham

Mr. H. T. Howker (representing Gloucester Co-operative Society Ltd.).

Mr. D. E. Wolley (representing Butchers).

RESOLVED, also, That the Gloucester District Women's Co-operative Guild be informed that the Council are unable to consider the nomination submitted by them having regard to the fact that the proposed constitution of the Committee comprises two representatives of working class women.

6—British Restaurant Committee—The Town Clerk reported that At a Special Meeting of the British restaurant Committee held on the 23rd October, the Committee had considered the constitution thereof. and they recommended that the Council should appoint the British Restaurant Committee as a Standing Committee of the Council to deal with all matters relating to the establishment and maintenance of British Restaurants in Cheltenham and that the Committee report their proceedings to the Council in the same way as other Committees RESOLVED, That the recommendation of the British Restaurant Committee be approved and adopted and that the following members constitute the Committee for the ensuing year :—

Alderman Clara F. Winterbotham , Councillors Bayliss, Compton, Fildes. Garland, Moore and Thompson together with Mrs. Greening and Mrs. D. Lipson as co-opted members, and that Mr. F. R. Jefford, the Food Executive Officer and Mr. W. J Bache, the Borough Electrical Engineer, be invited to attend the Committee meetings in a consulting capacity.

273

7—Whitley Scales of Salaries—It will be recalled by the Council that in December, 1941, as a result of an application made to them by the National Association of Local Government Officers, the Council joined the South-Western branch of the Provincial Council.

At their meeting in April, 1941, the Committee had before them a letter from the Cheltenham Municipal Officers' Guild asking them to adopt the Whitley scales of salaries as approved by the

South Western Provincial Council, and a special meeting of the Committee was held to consider the matter when they had before them representatives of the staff.

The Committee have, in addition, considered this matter on two occasions since that time and have had before them the recommendations of the Chief Officers. The Council will remember that, as indicated in Minute No. 11 of the 21st July, 1942, at their special meeting in June, the Committee intimated that they were prepared to recommend the Council to adopt the scales in principle and they referred the scales to the Chief Officers.

As will be seen by Minute No. 3 of the last meeting of the Committee, they had before them a resolution passed At a Special Meeting of the Municipal Officers' Guild, asking the Council to settle the grading of salaries to date as from the 1st April last. The Council will see from the resolution passed on that occasion that a Special Meeting of the Committee was arranged for 27th October.

At their meeting to-day, the Committee gave careful and long consideration to the grading schedule submitted, as amended by the Chief Officers to meet the views expressed by the Committee at a previous meeting. RESOLVED, (a) That the recommendations of the South Western Provincial Council for Local Authorities Administrative, Technical, Professional and Clerical Services be adopted ; (b) That the revised classification and grading, as now settled by the Committee, be approved and that a copy be sent to each member of the Council.

T. WILFRED WAITE, Chairman.

[Confirmed by Town Council on 30th October. 1942, with the exception of Minute No, 7 which was deferred until the

Meeting of the Council on 7th December.]

#### TRAFFIC SUB-COMMITTEE.

**At a Meeting of this Sub-Committee held on Friday, 23rd October, 1942.** Present—Alderman Capt. Trye ; Councillors Addis, Garland and Green (Alderman Capt. Trye in the chair). Mr. C. Pearce, local Manager of the Cheltenham District Traction Co., and an Inspector also attended.

1— Omnibus Stopping Places—The Sub-Committee considered the undermentioned proposals of the Cheltenham District Traction Co. for the reduction in the number of stopping places to comply with the request of the Ministry of War Transport on this matter, and the Committees recommendations are set out. Company's Proposals.

Company's Proposals.	Committee's Recommendations.
ROUTE 1. CHELTENHAM-CLEEVE HILL.	
Pittville Post Office ... .. Remove stopping place	Agreed.
Cromwell Road ... .. "	Agreed.
Welland Lodge Nurseries ... .. "	Agreed.
A stop to be arranged at lamp standard, corner of Welland Lodge Road. Agreed.	
ROUTE 2. ST. MARK'S-CENTRE-LILLEYBROOK.	
Midland Inn ... .. Remove stopping place	Agreed.
Public Library ... .. "	Agreed.
Grosvenor Street ... .. "	Not approved.

ROUTE 3. CENTRE-LECKHAMPTON.

Montpellier Drive ...	Remove stopping place	Agreed.
Norwood Arms	Remove stopping place 1 pole towards Leck'n.	Agreed.
Halland Road...	Remove stopping place	Agreed.
Pilford Road ...	"	Agreed.
Southern Road	"	Agreed.
A stop to be arranged midway between the two latter positions.		
Pilford Avenue ...	Remove stopping place	Agreed.

ROUTE 4. ST. MARK'S-CHARLTON KINGS.

Hatherley Street ... ..	Remove stopping place	Agreed.
Tivoli Lamp ...	"	Agreed.
A stop to be arranged on Lansdown side of Lypiatt Street.		Agreed.
Queen's Hotel	Remove stopping place	Agreed.
Grosvenor Street ...	"	Not approved.

ROUTE 5. CENTRE-GREENHILLS ROAD.

St. Phillip's Church ... ..	Remove stopping place	
Naunton Crescent ... ..	Transfer stopping place to lamp-post opposite Emmanuel Parish Hall	Not approved. Agreed.
Stopping place in centre of Naunton Park Road to be removed.		

ROUTE 6. MAUD'S ELM-CEMETERY.

Eldon Road ... ..	Remove stopping place	Stopping place to be provided midway between The Grove and Eldon Road and stopping places at The Grove and Eldon Road to be removed.
Albion Street ...	Remove stopping place	Not approved.
Grosvenor Street ...	"	Not approved.

ROUTE 9 CHELTENHAM-CEMETERY.

Post Office ...	Remove stopping place	Agreed.
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(As Confirmed by Town Council on 30th October, 1942.)

J. H. TRYE, Chairman.

274

[The following pages appear to have been bound out of date sequence]

**Borough of Cheltenham**

Municipal Offices, Cheltenham, 26th November, 1941.

Sir,

You are hereby summoned to attend the **Monthly Meeting of the Council, to be held at the MUNICIPAL OFFICES, PROMENADE, on MONDAY, the 1st day of December, 1941, at THREE O'CLOCK** in the Afternoon, at which Meeting the following Business is proposed to be transacted, and any other business that may legally be transacted at sack, Meeting.

1. To approve and confirm the Minutes of the last Meeting.
2. Communications by the Mayor.
3. To approve or otherwise, the proceedings of THE PUBLIC HEALTH COMMITTEE HOUSING COMMITTEE STREET AND HIGHWAY COMMITTEE PP MATERNITY AND CHILD WELFARE COMMITTEE TOWN PLANNING COMMITTEE TOWN IMPROVEMENT AND SPA COMMITTEE PS ELECTRICITY AND LIGHTING COMMITTEE WATER COMMITTEE GENERAL PURPOSES AND WATCH COMMITTEE FIRE PREVENTION COMMITTEE ALLOTMENTS COMMITTEE PARKS AND RECREATION GROUNDS COMMITTEE ART GALLERY AND MUSEUM COMMITTEE PUBLIC LIBRARY COMMITTEE RATING COMMITTEE FINANCE COMMITTEE
4. To appoint Member of the Cheltenham and Gloucester Joint Water Board and Joint Airport Committee to fill vacancy caused by death of Alderman Margrett.
5. To appoint a Member of the Food Control Committee to fill vacancy caused by death of Miss E. Matthews.
6. To appoint a woman having experience in Education to fill the vacancy on the Education Committee caused by the death of Miss E. Matthews.
7. Memorials, Applications, Complaints, &c.

Yours faithfully,

Town Clerk.

To each Member of the Council.

**Borough of Cheltenham**

Municipal Offices, Cheltenham, 29th January, 1942.

Sir,

You are hereby summoned to attend the **Quarterly Meeting of the Council, to be held at the MUNICIPAL OFFICES, PROMENADE, on Monday the 2nd day of February, 1942; at THREE O'CLOCK** in the Afternoon, at which Meeting the following Business is proposed to be transacted, and any other business that may legally be transacted at such Meeting.

1. To approve and confirm the Minutes of the last Monthly Meeting and Special Meeting.
2. Communications by the Mayor.
3. To elect a Member of the Council for the All Saints' Ward to fill vacancy caused by resignation of Councillor H. Miller.
4. To elect a Member of the Council for the College Ward to fill vacancy caused by the election of Councillor Lipson to be an Alderman.



To approve or otherwise, the proceedings of :---

THE PUBLIC HEALTH COMMITTEE HOUSING COMMITTEE STREET AND HIGHWAY COMMITTEE  
MATERNITY AND CHILD WELFARE COMMITTEE TOWN PLANNING COMMITTEE TOWN  
IMPROVEMENT AND SPA COMMITTEE ELECTRICITY AND LIGHTING COMMITTEE WATER COMMITTEE  
GENERAL PURPOSES AND WATCH COMMITTEE FIRE PREVENTION COMMITTEE ALLOTMENTS  
COMMITTEE PARKS AND RECREATION GROUNDS COMMITTEE ART GALLERY AND MUSEUM  
COMMITTEE PUBLIC LIBRARY COMMITTEE RATING COMMITTEE FINANCE COMMITTEE

6. To receive Report of Emergency Committee.
7. To fill vacancy on the Emergency Committee caused by the resignation of the Deputy Mayor.
8. To fill vacancies on the Education and Water Committees.
9. To appoint a Trustee of Delancey Hospital to fill vacancy caused by the death of Alderman Margrett.
10. To fill vacancy on Guardians Committee caused by resignation of Deputy Mayor.
11. Memorials, Applications, Complaints, &c.

Yours faithfully,

Acting Town Clerk.

To each Member of the Council.

**Borough of Cheltenham.**

Municipal Offices, Cheltenham, 26th February, 1942.

Sir,

You are hereby summoned to attend the Monthly Meeting of the Council to be held, at the MUNICIPAL OFFICES, PROMENADE, on MONDAY, the 2nd day of March, 1942, at THREE O'CLOCK in the Afternoon, at which Meeting the following Business is proposed to be transacted, and any other business that may legally be transacted at such Meeting.

1. To approve and confirm the Minutes of the last Meeting.
2. Communications by the Mayor.
3. To receive Report of Emergency Committee.
4. To approve or otherwise, the proceedings of :—THE PUBLIC HEALTH COMMITTEE STREET AND HIGHWAY COMMITTEE TOWN PLANNING COMMITTEE TOWN IMPROVEMENT AND SPA COMMITTEE ELECTRICITY. AND LIGHTING COMMITTEE WATER COMMITTEE GENERAL PURPOSES AND WATCH COMMITTEE FIRE PREVENTION COMMITTEE ALLOTMENTS COMMITTEE PARKS AND RECREATION GROUNDS COMMITTEE ART GALLERY AND MUSEUM COMMITTEE CEMETERY AND CREMATORIUM COMMITTEE PUBLIC LIBRARY COMMITTEE RATING COMMITTEE FINANCE COMMITTEE
5. To fill vacancy on Water Committee caused by death of Alderman Margrett.
6. To appoint a Trustee of Delancey Hospital to fill the vacancy caused by death of Alderman Margrett.

7. To fill vacancy on Guardians Committee caused by resignation of Deputy Mayor. 8. Memorials, Applications, Complaints, &c.

Yours faithfully,

Acting Town Clerk.

To each Member of the Council.

### **Borough of Cheltenham**

Municipal Offices, Cheltenham, 16th March, 1942.

Sir, You, are hereby summoned to attend a **Special Meeting of the Cowbell, to be held at the MUNICIPAL OFFICES, PROMENADE, on FRIDAY, the 20th day of March, 1942, at 3.30 p.m.**, at which Meeting the following Business is proposed to be transacted, and any other business that may legally be transacted at such Meeting.

1. To make a General Rate for the ensuing year.

Yours faithfully, Town Clerk.

To each Member of the Council.

PLEASE NOTE TIME OF MEETING.

### **FINANCE COMMITTEE.**

**At a Special Meeting of this Committee held on Friday, 13th March, 1942**, Present—The Mayor; Aldermen Pruen, Taylor and Ward; Councillors Garland and Grimwade. The following Chairmen of Committees also attended. Aldermen Capt. Trye and Winterbotham ; Councillors Rev. de Courcy Ireland, Green and Rogers (Alderman Taylor in the chair).

1—Estimate for Rate—The Estimates for Rate were considered. The Committee also had before them the paragraph of the Auditor's Report dealing with the balances which was adjourned until today's Meeting. In the report of the Auditor, of the Accounts for the year ended the 31st March, 1940, the accumulated surplus at the 31st March, 1940, amounted to £7,540. Although this figure took no account of substantial balances on ancillary accounts, it did not appear to be commensurate with the needs of the Council ; having regard to the annual transactions of the Rate Fund and the desirability, especially during the present emergency, to provide for contingencies, the Auditor stated that the Council would readily appreciate the Prudence of maintaining an adequate working balance. RESOLVED, That the Estimates, as now settled by the Committee, be approved and submitted to the Council At a Special Meeting to be held on the 20th inst., and that the Council be recommended to make a General Rate of 11s in the Pound for the year commencing the 1st April, 1942.

P. P. TAYLOR, Chairman.

### **Borough of Cheltenham**

Municipal Offices, Cheltenham, 30<sup>th</sup> April, 1942.

Sir,

You are hereby summoned to attend the **Quarterly Meeting of the Council, to be held at the MUNICIPAL OFFICES, PROMENADE, on MONDAY, the 4th day of May, 1942, at THREE O'CLOCK** in

the Afternoon, at which Meeting the following Business is proposed to be transacted, and any other business that may legally be transacted at such Meeting.

1. To approve and confirm the Minutes of the last Meeting.
2. Communications by the Mayor.
3. To receive Report of Emergency Committee.
4. To approve or otherwise, the proceedings of :—

THE PUBLIC HEALTH COMMITTEE  
STREET AND HIGHWAY COMMITTEE  
MATERNITY AND CHILD WELFARE COMMITTEE  
TOWN PLANNING COMMITTEE  
TOWN IMPROVEMENT AND SPA COMMITTEE  
ELECTRICITY AND LIGHTING COMMITTEE  
WATER COMMITTEE  
GENERAL PURPOSES AND WATCH COMMITTEE  
FIRE PREVENTION COMMITTEE  
ALLOTMENTS COMMITTEE  
PARKS AND RECREATION GROUNDS COMMITTEE  
ART GALLERY AND MUSEUM COMMITTEE  
PUBLIC LIBRARY COMMITTEE  
RATING COMMITTEE  
FINANCE COMMITTEE

5. Memorials, Applications, Complaints, &c.

To each Member of the Council.

Yours faithfully,

Town Clerk.

**Borough of Cheltenham**

Municipal Offices, Cheltenham, 28th May, 1942.

Sir,

You are hereby summoned to attend the **Monthly Meeting of the Council, to be held at the MUNICIPAL OFFICES, PROMENADE, on MONDAY, the 1st day of June, 1942, at THREE O'CLOCK** in the Afternoon, at which Meeting the following Business is proposed to be transacted, and any other business that may legally be transacted at such Meeting.

1. To approve and confirm the Minutes of the last Meeting.
2. Communications by the Mayor.
3. To receive Report of Emergency Committee.

4. To approve or otherwise, the proceedings of:—THE PUBLIC HEALTH COMMITTEE HOUSING COMMITTEE STREET AND HIGHWAY COMMITTEE MATERNITY AND CHILD WELFARE COMMITTEE TOWN PLANNING COMMITTEE TOWN IMPROVEMENT AND SPA COMMITTEE ELECTRICITY AND

LIGHTING COMMITTEE WATER COMMITTEE GENERAL PURPOSES AND WATCH COMMITTEE FIRE PREVENTION COMMITTEE ALLOTMENTS COMMITTEE PARKS AND RECREATION GROUNDS COMMITTEE RATING COMMITTEE FINANCE COMMITTEE

5. Memorials, Applications, Complaints, &c.

Yours faithfully, Town Clerk.

To each Member of the Council.

**Borough of Cheltenham**

Municipal Offices, Cheltenham, 27th July, 1942.

Sir (Madam),

You are hereby summoned to attend the **Quarterly Meeting of the Council to be held at the MUNICIPAL OFFICES, PROMENADE, on MONDAY, the 31st day of July, 1942, at THREE O'CLOCK** in the Afternoon, at which Meeting the following Business is proposed to be transacted, any' any other business that may legally be transacted at such Meeting.

1. To approve and confirm the Minutes of the last Meeting.

2. To elect a member of the Council for the St. Mark's Ward to fill the vacancy caused by the death of Councillor Stanley Rogers. In accordance with the Resolution passed at the last Meeting of the Council, the following notice of motion has been received:-

"To be moved by Alderman Pruett and seconded by Councillor Bettridge:-' That Frank George Fildes of 27 Lansdown Place, Cheltenham, Director of a Limited Company be elected to fill the vacancy.' "

3. Communications by the Mayor.

4. To receive Report of Emergency Committee.

5. To approve or otherwise, the proceedings of THE PUBLIC HEALTH COMMITTEE • HOUSING COMMITTEE STREET AND HIGHWAY COMMITTEE MATERNITY AND CHILD WELFARE COMMITTEE TOWN PLANNING COMMITTEE • TOWN IMPROVEMENT AND SPA COMMITTEE ELECTRICITY AND LIGHTING COMMITTEE WATER COMMITTEE • GENERAL PURPOSES AND WATCH COMMITTEE • FIRE PREVENTION COMMITTEE • ALLOTMENTS COMMITTEE PARKS AND RECREATION GROUNDS COMMITTEE RATING COMMITTEE • FINANCE COMMITTEE

6. To fill vacancies on following Committees :—Art Gallery and Museum, Cemetery and Crematorium, Education, Electricity and Lighting, Finance, Public Health, Street and Highway, Town Improvement and Spa.

7. To fill vacancy on Delancey Hospital Trustees caused by resignation of Alderman Clara F. Winterbotham.

8. Memorials, Applications, Complaints, &c.

To each Member of the Council.

Yours faithfully,

Town Clerk.

**Borough of Cheltenham**

Municipal Offices, Cheltenham, 1st October, 1942.

Sir (Madam),

You are hereby summoned to attend the **Monthly Meeting of the Council to be held at the MUNICIPAL OFFICES, PROMENADE, on MONDAY the 5th day of October, 1942, at THREE O'CLOCK** in the Afternoon, at which Meeting the following Business is proposed to be transacted, and any other business that may legally be transacted at such Meeting.

1. To approve and confirm the Minutes of the last Meeting.
2. Communications by the Mayor.
3. To receive Report of Emergency Committee.
4. To approve or otherwise, the proceedings of :—THE PUBLIC HEALTH COMMITTEE HOUSING COMMITTEE STREET AND HIGHWAY COMMITTEE MATERNITY AND CHILD WELFARE COMMITTEE TOWN PLANNING COMMITTEE TOWN IMPROVEMENT AND SPA COMMITTEE ELECTRICITY AND LIGHTING COMMITTEE WATER COMMITTEE GENERAL PURPOSES AND WATCH COMMITTEE FIRE PREVENTION COMMITTEE ALLOTMENTS COMMITTEE PARKS AND RECREATION GROUNDS COMMITTEE CEMETERY AND CREMATORIUM COMMITTEE PUBLIC LIBRARY COMMITTEE RATING COMMITTEE FINANCE COMMITTEE
5. The Mayor to move, at the request of the General Purposes & Watch Committee, and in accordance with notice duly given :—" That Councillor F. G. Fildes be appointed a member of the Public Health Committee and the Town Improvement Committee and that Councillor Lieut. Col. C. W. Biggs be appointed a member of the Finance Committee and Street and Highway Committee.
6. Memorials, Applications, Complaints, &c.

Yours faithfully,

To each Member of the Council.

Town, Clerk.

#### **Borough of Cheltenham**

Municipal Offices, Cheltenham, 26th October, 1942.

Sir (Madam),

You are hereby summoned to attend the **Quarterly Meeting of the Council to be held at the MUNICIPAL OFFICES. PROMENADE, the 30th day of October, 1942, at THREE O'CLOCK** in the Afternoon, at which, Meeting the following Business is proposed to be transacted, and any other business that may legally be transacted at such Meeting.

1. To approve and confirm the Minutes of the last Meeting.
2. Communications by the Mayor.
3. To receive Report of Emergency Committee.
4. To approve or otherwise, the proceedings of:—THE PUBLIC HEALTH COMMITTEE STREET AND HIGHWAY COMMITTEE MATERNITY AND CHILD WELFARE COMMITTEE TOWN PLANNING COMMITTEE TOWN IMPROVEMENT AND SPA COMMITTEE ELECTRICITY AND LIGHTING COMMITTEE

WATER COMMITTEE GENERAL PURPOSES AND WATCH COMMITTEE FIRE PREVENTION COMMITTEE  
ALLOTMENTS COMMITTEE PARKS AND RECREATION GROUNDS COMMITTEE RATING COMMITTEE  
FINANCE COMMITTEE

5. To appoint three Cleeve Common Conservators to fill vacancies caused by expiration of terms of office of Alderman Pates, Councillors Green and Waite.

6. To fix date and time of Meeting of Members of the Council for the purpose of considering the constitution of Committees for the ensuing year.

7. Memorials, Applications, Complaints, &c.

Yours faithfully,

Town, Clerk.

To each Member of the Council.

NOTE—In view of alterations in the chi, of Committees under consideration, the Committee Fixture Card will be distributed alter the Meeting of the Council.